

NOTICE AND AGENDA

PARKS AND RECREATION COMMISSION
MONDAY
SEPTEMBER 21, 2026

HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.

1. **Call to Order**

2. **Roll Call**

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Jill Christensen	Commissioner Michelle McAllister
Vice Chair Camille Diab	Commissioner VACANT
Commissioner Neil Frazier	Commissioner VACANT
Commissioner Lisa Lamberson	Councilmember Representative: Anthony Garcia

3. **Land Acknowledgement**

The Flagstaff Parks and Recreation Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Approval of Minutes - [July 20, 2026](#)**

5. **Open Call to the Public**

This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

6. **Discussion Items**

- A. Prop 404 and 405 Information
Informational only
- B. Ponderosa Park Outreach Sessions and Data
Discussion and informational
- C. Heritage Square Restroom Design Update
Informational only
- D. Introduction of New Commissioner
Informational only

7. **Reports and Updates**

- A. Council Representative Report, Council Representative Anthony Garcia
- B. PROSE Monthly Newsletter (August 2026)

8. **Informational items to and from Commissioners and Staff**
9. **Agenda Items for next meeting**
10. **Adjournment**



Parks & Recreation

4.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 09/21/2026

SUBJECT: Approval of Minutes - [July 20, 2026](#)

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

July 20, 2026 Minutes

MINUTES

**PARKS AND RECREATION COMMISSION
MONDAY
JULY 20, 2026**

**HYBRID MEETING
FLAGSTAFF AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH STREET
4:00 P.M.**

1. Call to Order

Chair Parsons called the meeting to order at 4:04 PM.

2. Roll Call

NOTE: One or more Commissioners may be in attendance through other technological means.

Chair Stephen Parsons, present	Commissioner Lisa Lamberson, present (virtual)
Vice Chair Austin Kerr, present	Commissioner Jill Christensen, present (virtual at 4:18 PM)
Commissioner Neil Frazier, present (virtual)	Commissioner Josh Stackhouse, absent
Commissioner Camille Diab, present (virtual)	Councilmember Rep: Anthony Garcia, present (virtual)

Staff present: Amy Hagin (PROSE Assistant Director), Tyrone Johnson (Recreation Manager), Sarah Holditch (Events & Marketing Coordinator), Lori Reynolds (Administrative Specialist)

3. Land Acknowledgement

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Read by Chair Parsons.

4. Approval of Minutes - [June 15, 2026](#)

Vice Chair Kerr moved to approve the June 15, 2026 minutes as attached. Commissioner Lamberson seconded the motion. Motion carried.

5. Open Call to the Public

No public comments or questions were received.

6. Discussion Items

A. Upcoming Parks and Recreation Commissioner Terms

Amy Hagin displayed a summary of commissioner appointment dates and terms served to date. She noted that Chair Parsons' eligible service concludes on August 1, 2026, and his seat will become vacant at that time. Vice Chair Kerr's second term also expires in August; however, he is eligible for reappointment if he chooses to serve an additional term.

Amy explained that because City Council is in recess until the end of August, appointments to fill commission vacancies cannot be made until Council returns. Chair Parsons asked whether commissioners whose terms expire on August 1 would continue serving until replacements are

appointed. Amy clarified that commissioners whose terms have ended are not expected to continue serving until new appointments are made.

Commissioner Lamberson asked whether commissioner term expiration dates could be adjusted to avoid expiring during the period when City Council is in recess. Amy responded that appointment timelines are governed by established guidelines, but she could consult the City Clerk's Office regarding the matter. She added that the Commission could improve its tracking of term expirations and begin the recruitment process earlier in the future.

Commissioner Lamberson also asked whether the City seeks specific demographics or backgrounds when appointing members to the Parks and Recreation Commission. Councilmember Garcia explained that City Council reviews each applicant's materials and, in some cases, meets with applicants individually. He stated that appointments are made based on the information provided by applicants rather than to meet specific demographic targets. Commissioner Lamberson then asked how community members learn about commission vacancies. Amy replied that vacancies are posted on the City's website.

B. Discussion and Vote on Chair and Vice Chair

With Chair Parsons' term concluding, the Commission discussed the selection of new officers. Amy opened the floor for discussion regarding the responsibilities and expectations of the Chair and Vice Chair positions. Vice Chair Kerr announced that he intends to allow his final eligible term to expire in August and will not seek reappointment, leaving his commission seat vacant.

Commissioners discussed the time commitment associated with serving as Chair and Vice Chair, the Vice Chair's responsibilities when acting in the Chair's absence, familiarity with Robert's Rules of Order, and the role of commission officers in the development of monthly meeting agendas. Councilmember Garcia added that commissioners are welcome to attend various City and Parks and Recreation-related events as representatives of the Commission, although participation is voluntary.

Commissioner Christensen expressed interest in serving as Chair. Chair Parsons nominated Commissioner Christensen for the position of Chair, and Commissioner Frazier seconded the motion. The motion carried unanimously.

Commissioner Diab expressed interest in serving as Vice Chair. Vice Chair Kerr nominated Commissioner Diab for the position of Vice Chair, and Chair Parsons seconded the motion. The motion carried unanimously.

Commissioner Lamberson asked whether name badges could be provided, noting that two new commissioners will be joining the Commission. Amy agreed that name badges would be helpful and indicated they would work to make them available in the future.

C. 4th of July Drone Show Summary

Amy provided a recap of the City's Fourth of July Drone Show at Foxglenn Park and invited commissioners to share their observations. Councilmember Garcia attended the event in person, while Commissioner Diab watched the livestream and commented that, although it did not include the synchronized music heard at the park, she thought the show was well done.

Amy reported an estimated attendance of 28,000 people. Vice Chair Kerr asked whether smoke from a nearby wildfire affected the event. Amy explained that staff monitored air quality and visibility leading up to the event. Although smoke conditions were unhealthy the day before, conditions improved to moderate levels on July 4, providing sufficient visibility for the drones to operate. She noted that the park-and-ride system was highly successful, with buses operating at or near standing-room capacity throughout the evening.

Amy highlighted several event features, including inflatable bounce houses, face painting, a balloon artist, a DJ, a live band, synchronized music provided by Peaks Audio, six food trucks, a medical tent, emergency medical personnel, and handwashing stations. She noted that the primary concern

raised after the event was long wait times at the food trucks, as several vendors were unable to attend as planned.

The drones were launched from the eastern baseball field, which was closed to the public for safety. Following the show, attendees were transported from the park in approximately one hour, a significant improvement over the 2025 event, when it took nearly two hours to clear vehicle traffic from the viewing area.

Amy shared that funding has not been identified for a 2027 drone show; however, if another organization wished to host a similar event, they could refer to the success of the 2026 event as a model. Chair Parsons commented that the event appeared to be a worthwhile investment given the strong community turnout.

Commissioner Diab asked about the road closures surrounding the event. Amy explained they were implemented primarily for public safety due to the large number of pedestrians, shuttle buses, cyclists, and vehicles moving throughout the area.

D. Review of FY25/26 Deferred Maintenance/Projects for PROSE

Amy reviewed the PROSE Division's \$200,000 Deferred Maintenance Fund for fiscal year 2027. She explained that staff maintains a prioritized list of eligible deferred maintenance and small capital projects, generally reserving the funding to address needs as they arise throughout the fiscal year.

Amy shared the current project list with the Commission, which includes items such as boiler repairs at the Jay Lively Activity Center ice rink, window sealant repairs at the Aquaplex, replacement of a Snow Rhino for the Parks Division, Aquaplex gutter repairs, and new urinals at the Hal Jensen Recreation Center.

Commissioner Lamberson asked whether the deferred maintenance fund could be used to support the City's bollard project. Amy explained that the bollards are a Public Works right-of-way project and are funded through the Engineering Division's budget for the current fiscal year.

Amy noted that, although the fiscal year began on July 1, none of the deferred maintenance funds have been expended to date.

Vice Chair Kerr asked whether unspent deferred maintenance funds may be carried forward from year to year. Amy replied that carryforward has not always been available, but it has been reinstated for the current fiscal year.

E. Farewell to Chair Parsons

Amy thanked Chair Parsons for his six years of service on the Parks and Recreation Commission, noting his outstanding attendance record, having missed only one meeting during his tenure. She expressed appreciation for his leadership, engagement, and dedication to the Commission.

Chair Parsons thanked his fellow commissioners, stating that he always sought to give each discussion item thoughtful consideration and that it had been an honor to serve as Chair. He also expressed his respect for the current Commission, describing its members as an excellent group to serve alongside.

Amy also recognized Vice Chair Kerr for his service and contributions to the Commission. Vice Chair Kerr thanked the Commission and expressed his appreciation for the opportunity to serve.

7. **Reports and Updates**

A. Council Representative Report, Council Representative Anthony Garcia

Councilmember Garcia provided several updates from the City.

- City's bicycle recycling program is underway and that unwanted bicycles may be dropped off at the Cinder Lake Landfill.
- City Council approved the demolition of the former City Hall building. The site will be redeveloped with a new hotel and parking garage. He explained that the building had been unusable for many years and that restoration was not considered economically feasible. Vice Chair Kerr asked for clarification regarding the Historic Preservation Commission's role in the demolition approval. Councilmember Garcia explained that the Historic Preservation Commission voted 5-0 against the demolition; however, they are continuing to work with the project team on design standards for the new development.

Councilmember Garcia concluded by thanking Chair Parsons and Vice Chair Kerr for their service on the Parks and Recreation Commission, noting that they have been excellent representatives of the community throughout their tenure.

B. PROSE Monthly Newsletter - [June 2026](#)

Chair Parsons complimented the newly installed playground at McMillan Mesa.

Amy shared that staff considered ten playground design options and invited residents from the surrounding neighborhood to vote on their preferred design. She noted that the process resulted in strong community engagement between local residents and Parks staff. Amy also reported that the Concerts in the Park series was affected by wildfire smoke twice during June. One concert was cancelled due to air quality concerns, while another was successfully relocated to a different park location.

8. **Informational items to and from Commissioners and Staff**

Amy reminded commissioners of the upcoming Ponderosa Park public outreach event scheduled for Thursday afternoon (7/23/2026). She noted that the first outreach event on July 18th was cut short due to rain, although approximately 25–30 community members attended before the weather ended the event. Amy added that the Ponderosa Park project has a budget of approximately \$1 million for park design and new amenities.

Vice Chair Kerr shared observations from a recent visit to Boise, Idaho, where he noticed reusable dog waste bag dispensers in local parks. He suggested the concept as a potential amenity for consideration in Flagstaff parks.

9. **Agenda Items for next meeting**

Potential agenda items for the August meeting:

- Results of the Ponderosa Park public outreach.
- A review of Parks and Recreation events held during July.
- A recap of the July 25 recreation event.

Amy noted that the Heritage Square restroom update will be deferred until the September meeting, as the project design remains under review. Amy also shared that City Council approved the renaming of Cheshire Park to Ken Ingalls Cheshire Park during its July 9 meeting.

10. **Adjournment**

Chair Parsons adjourned the meeting at 5:50 PM.



Parks & Recreation

6. A.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 09/21/2026

SUBJECT: Prop 404 and 405 Information

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

6. B.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 09/21/2026

SUBJECT: Ponderosa Park Outreach Sessions and Data

STAFF RECOMMENDED ACTION:

Discussion and informational

Executive Summary:

Staff will present on the outreach process for Ponderosa Park reconstruction and include the data from the onsite outreach and online survey.



Parks & Recreation

6. C.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 09/21/2026

SUBJECT: Heritage Square Restroom Design Update

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

6. D.

From: Amy Hagin, Assistant Parks and Recreation Director

DATE: 09/21/2026

SUBJECT: Introduction of New Commissioner

STAFF RECOMMENDED ACTION:

Informational only

Executive Summary:

Informational only



Parks & Recreation

7. B.

From: Lori Reynolds, PROSE Admin Specialist

DATE: 09/21/2026

SUBJECT: PROSE Monthly Newsletter (August 2026)

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

PROSE August 2026 Newsletter



PARKS, RECREATION, OPEN SPACE, AND EVENTS

AUGUST 2026
NEWSLETTER

*Connecting our community through people, parks,
natural areas, and programs.*

Buffalo Park at sunset



Take
the
Survey



Comment
on the
Interactive
Map



Share
Your Big
Idea



Help Us
Determine
Park
Priorities

Help Shape the Future of PROSE

PROSE is seeking community input to help develop a new Master Plan that will guide priorities and improvements for the next 10 years and beyond. The plan will identify key initiatives and strategies

for implementation. Community members can participate by completing a survey, adding feedback to an interactive map, sharing a big idea, and identifying park priorities. Additional opportunities to provide input will be available at upcoming community events and workshops. Visit the website to learn more about the Master Plan and how you can get involved.



CLICK HERE

and learn how you can
shape the future of Flagstaff

FlagstaffPROSE.com

PARKS

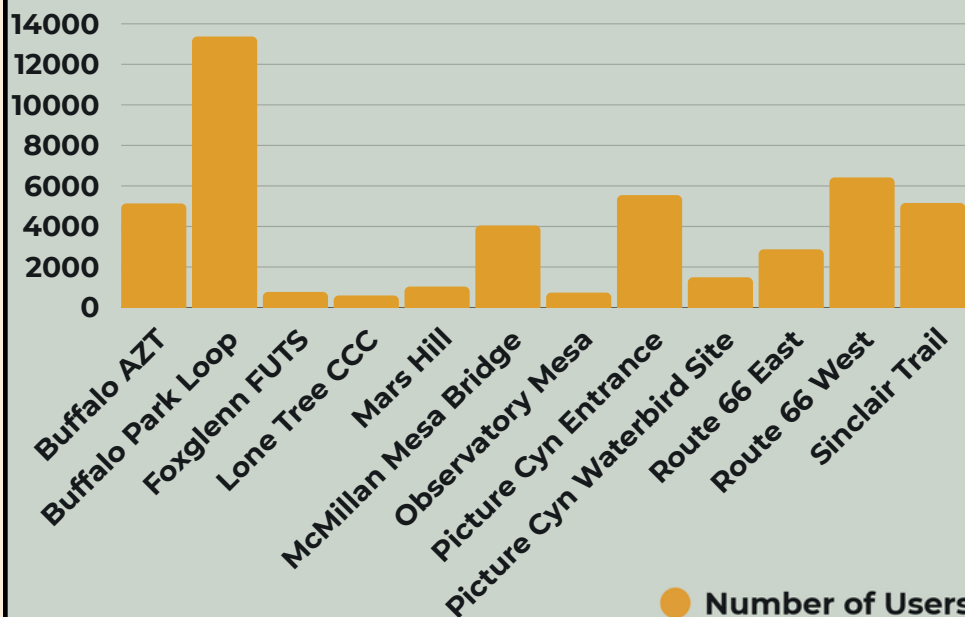
Ponderosa Park Redesign Outreach Events

On two separate occasions, PROSE staff along with the assistance from colleagues in Planning & Development Services and a vendor, spent time with the residents of Sunnyside to do a deep dive into desired amenities and furnishings for the reconstruction of Ponderosa Park. In addition to the in-person conversations, an online survey was available for those that could not attend the fun dates onsite where overarching themes through both formats heard were gathering spaces, play spaces, walking paths and the ability to host neighborhood events. In addition to the info and input activities, ice cream treats were served on both dates for anyone interested, and the word in the park was the cotton candy flavor was amazing! Kids were also given a free FIFA branded soccer ball, courtesy of Mayor Becky Daggett.



Community members participating in an activity

July 2026 Trail Counts



Two kids playing with their free FIFA soccer ball

RECREATION



Exterior of Hal Jensen Recreation Center with new paint

New Exterior Paint at Hal Jensen Recreation Center

Hal Jensen Recreation Center received a much-needed exterior refresh. The building was repainted in a fresh moss-green color, giving the facility a clean and natural look.



New paint close-up

Jay Lively Activity Center Programs and Events

Jay Lively Activity Center had a busy month hosting user-group events, community programs, and in-house activities. Both Summer Adult Hockey leagues continued strong participation. The center also hosted 29 well-attended public skate sessions, along with eight Open Hockey sessions averaging 10–15 participants and eight Stick and Puck sessions averaging approximately 20 participants. Enjoy these photos that recently became available from last month's Mountain Mash-Up Tournament!



Photo Highlights from July's Mountain Mash-Up Tournament



Community member singing karaoke

Karaoke During Lunch at Joe C. Montoya Community and Senior Center

Lunches at Joe C. Montoya Community and Senior Center have been especially lively with the addition of new engagement opportunities. This month, the center hosted its first karaoke session, which was met with enthusiastic participation. Staff look forward to offering more activities during lunch to create opportunities for seniors to have fun, connect with others, and showcase their hidden talents.

OPEN SPACE

Invasive Weed Removal Efforts

With the support of dedicated volunteers, the Open Space team has been hard at work removing invasive weeds at all three Open Space properties and along the Flagstaff Urban Trail System (FUTS) throughout the city. This summer's efforts

included tackling a dense patch of Scotch thistle and

knapweed along the Switzer Wash Trail. Managing invasive weeds is an

ongoing effort, and volunteer support continues to make a significant difference.

A sincere thank-you goes to everyone who

contributed to this important work!

Bags of weeds in the burn pile



Volunteer with a massive Scotch thistle

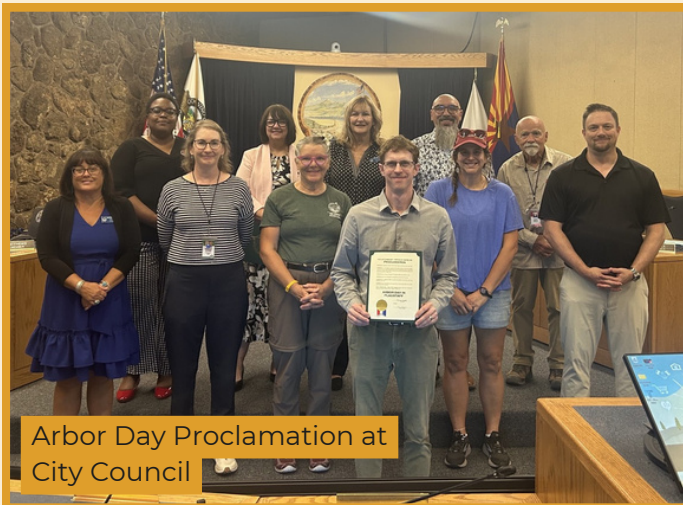
Arbor Day Celebrations

The City of Flagstaff celebrated Arbor Day on August 25 with tree-planting activities across the community. Open Space and Parks staff joined a fourth-grade class from Marshall Elementary School to plant two Arizona ash trees near the Thorpe

Park ball fields. The trees will provide future shade, while giving students an opportunity to study their growth during visits throughout the school year.

Students from Summit High School planted a young alligator juniper in their school garden and participated in a tree-themed scavenger hunt.

At Picture Canyon, Open Space staff and Northern Arizona Audubon led volunteers in planting narrowleaf cottonwoods and installing protective enclosures to prevent deer and elk from browsing the young trees. Thank you to the NAU Greenhouse for providing the trees!



Arbor Day Proclamation at City Council



Marshall Elementary School tree planting event



Summit High School tree planting event



EVENTS, MARKETING & ATHLETICS

City of Flagstaff Athletics **INDOOR ADULT VOLLEYBALL**



October 4th – November 20th



\$275/ Team

 **928-255-8135**

**CLICK HERE TO
REGISTER**



Registration is Now Open for Fall Session Adult Indoor Volleyball

Registration is now open for Fall Session Adult Indoor Volleyball! Coed and women's divisions are available across seven levels of competition, welcoming a wide range of skill levels.

Games run from the first week of October through late November and are played weekly between 6 PM and 10 PM. Teams play two games per night for a total of 14 games during the season. Games are held at Flagstaff High School, Coconino High School, Sinagua Middle School, and Mount Elden Middle School.

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SOCIAL MEDIA**

