

CITY OF FLAGSTAFF

Flagstaff Sustainability Grant

Application Form

The Flagstaff Sustainability Grant Program funds creative community-led sustainability projects.

Applications open August 15 – September 30, 11:59 PM

How to use this document: This mirrors the live Connect Flagstaff online application. Draft your answers here, then copy them into the official form at connect.flagstaffaz.gov/SustainabilityGrant (preferred submission method). Before applying, read the Grant Guidelines at flagstaff.az.gov/FSG.

PROJECT INFORMATION

Project Title: Required

Contact Person: Required

Organization (if any):

Contact Email Address: Required

Contact Phone Number: Required

Project Physical Address: Required

How much funding are you requesting? Required

PROJECT SUMMARY

Please briefly describe the project in one to three sentences.

ELIGIBILITY REQUIREMENTS

- ☐ I understand and have read the Grant Guidelines and requirements. I confirm I am eligible to apply, this project is within Flagstaff city limits, and that this project meets the minimum requirements. Required

I have legal permission and authority to implement the project at the proposed location.

- ☐ Yes

- No
- Not yet, but I'm working on it

PROJECT RATIONALE

Please provide evidence that this project is needed and explain the impact this project will have. (5 points)

COMMUNITY GOALS

All projects should prioritize engaging with the Flagstaff community through:

1. Meeting the needs and including the voices of individuals or groups who are most often impacted by environmental degradation and climate change — including Black, Indigenous, and people of color (BIPOC), people who are LGBTQ+, people with diverse abilities, and people and families with low incomes (2 points possible).
2. Building community partnerships (2 points possible).
3. Facilitating volunteer engagement/opportunities (2 points possible).

The highest-scoring projects will include activities to meet all three of these goals, but a minimum of one should be met. One bonus point is available to any project that meaningfully involves an underserved community, diverse groups, or vulnerable populations and thoroughly addresses how.

Describe how your project aligns with one or more of the community goals listed above. (7 points)

CATEGORY

Please select your project's primary category. **Required**

This is the category of sustainability that your project is most closely designed to align with. It may help to refer to the "Category Objectives" in the grant guidelines packet (pages 4–5). Examples of past projects can be found on the grant website.

- ☐ Community Health & Climate Resilience
- ☐ Food
- ☐ Energy
- ☐ Transportation
- ☐ Waste

CATEGORY-SPECIFIC OBJECTIVES

Based on the primary category selected above, each project category has its own objectives, listed on pages 5–6 of the Grant Guidelines Packet.

Community Health and Climate Resilience

- ☐ #1. Educate on the intersection of public health and environmental issues, and/or climate resilience and adaptation.
- ☐ #2. Improve or create strategies for neighborhood-level preparedness for climate impacts and public health (e.g. heat, smoke, flooding).
- ☐ #3. Increase accessibility to public health resources as they relate to climate resilience.

Energy

- ☐ #1. Educate on the concepts of energy or water conservation and/or renewable energy.
- ☐ #2. Increase the use of renewable energy or energy-efficient electric options.
- ☐ #3. Reduce energy, natural gas, and/or water use.

Food

- ☐ #1. Educate through hands-on sustainable food-related skill-building workshops and practical learning opportunities.
- ☐ #2. Increase access and distribution of healthy, affordable, and culturally relevant food.
- ☐ #3. Increase use and access to climate-smart agricultural techniques and equipment.

Transportation

- ☐ #1. Educate and incentivize behavior to walk, bike, roll, and take public transit.
- ☐ #2. Increase access and/or reduce barriers to walking, biking, rolling, and transit options.
- ☐ #3. Improve and promote equitable neighborhood connectivity or transportation options.

Waste

- ☐ #1. Educate on best practices to reduce material consumption, reduce recycling contamination rates, and/or increase food recovery.
- ☐ #2. Increase opportunities to divert or prevent waste materials from the landfill.
- ☐ #3. Create systems, programs, or events for reuse, repair, and material sharing.

Please explain how your project meets the three objectives that align with your primary category. If your grant meets an objective outside of its primary category, please include that. (2 points per objective)

PROJECT INNOVATION

Describe how this project is innovative. (1 point) Required

Innovative projects use new methods or strategies, significantly refine existing ones, and/or apply existing methods or strategies to new contexts. Highly innovative projects can provide knowledge that people in the future with similar goals can learn from and apply.

ALIGNMENT WITH THE CARBON NEUTRALITY PLAN (CNP)

The City of Flagstaff is committed to carbon neutrality by 2030. The Carbon Neutrality Plan has three main goals:

1. Reduce impacts and emissions (mitigation).
2. Strengthening communities (resilience and adaptation).
3. Prioritize the people most impacted by climate change (equity).

How does this project align with the three goals of the CNP? (4 points)

Additional resources: the City of Flagstaff Carbon Neutrality Plan (pages 7–12), the City's Take Action page, the Grant Scoring Rubric, the EPA emissions calculator, FoodPrints Emission Calculator, and the Project Drawdown Table of Solutions. Questions: sustainabilitygrant@flagstaffaz.gov.

PROJECT LONGEVITY

Describe how your project and/or its impact might continue beyond the grant term. How will the project have a lasting impact on the community? (3 points)

BUDGET, SCHEDULE, AND FEASIBILITY

Budget

Please provide details on how the funds will be used for your project. (2 points)

An optional budget template is available on the grant website (FSG Budget Template). Provide specific dollar amounts, or dollar estimates where appropriate, for materials needed. Up to 50% of requested funds can be used toward staff time or labor. Budget items are evaluated on necessity/appropriateness for the project; items should clearly relate to project needs and align with project objectives.

OPTIONAL BUDGET UPLOAD: If using a budget template, upload the saved file into the Connect Flagstaff application. Note here if attaching separately:

☐ Budget template attached separately

Schedule

Please provide an estimated schedule for your project, including milestones. (1 point)

Funds will be available January 2027 and need to be spent by December 2027.

Feasibility

Please describe the feasibility of your project and how you will ensure it will be completed on time and within budget. (1 point)

OPTIONAL: LETTER(S) OF SUPPORT

Letters of support are optional. If your application includes letters of support, compile them into one PDF and upload. Use the following file name: Your Name_Your Project Title Abbreviated_Sustainability Grant_Year.

- ☐ File 1 attached (max 2 files; pdf, doc, docx, txt, xls, xlsx, rtf, png, gif, jpg, jpeg; 20.00 MB size limit)
- ☐ File 2 attached

OPTIONAL: ADDITIONAL INFORMATION

How did you learn about the Flagstaff Sustainability Grant?

CERTIFICATION

I have read and understood the information regarding my application for a Flagstaff Sustainability Grant, and I understand that the grant money is not a prize for personal profit or gain and is strictly for the project described. I further understand that the City of Flagstaff has the right to allocate and supervise the spending of the grant money and when projects do not proceed within the stated timetable, the City of Flagstaff reserves the right to request that the grant be refunded. I understand that recipients of these grants will be invited by the City of Flagstaff to participate in the promotion and publicity of the project.

☐ I agree (Required)

Applicant Signature

Date

This document mirrors the live Connect Flagstaff online application for the Flagstaff Sustainability Grant as of August 2026. Applications are due September 30 at 11:59 PM and should be submitted online at connect.flagstaffaz.gov/SustainabilityGrant, where progress can be saved. Questions: SustainabilityGrant@flagstaffaz.gov or 928-213-2000, 211 W Aspen Avenue, Flagstaff, AZ 86001.