



FEMA

January 24, 2014

Mr. Bryan Koon, Director
 Florida Division of Emergency Management
 2555 Shumard Oak Boulevard
 Tallahassee, Florida 32399-2100

Attention: Mr. Miles Anderson

Reference: **Hazard Mitigation Grant Program (HMGP) DR-1561-164-R (State Project Number 1561-97) City of Fort Pierce, City Hall Administration Building, Wind Retrofit, Scope of Work (SOW) Modification**

Dear Mr. Koon:

This letter is to inform the Florida Division of Emergency Management (FDEM) that the Federal Emergency Management Agency (FEMA) has reviewed the FDEM request dated December 27, 2013 to modify the SOW of the project referenced above by removing the Old City Hall Building.

After review of the documentation and the project file, the originally approved SOW was to wind retrofit multiple city buildings: City Hall Administration Building, Police Department, St. Anastasia Building, River Walk Center, Public Works Compound, Old City Hall and the current City Hall. Per the subgrantee, after testing, the historic Old City Hall Building did not meet the required strength in any location to attach upgraded windows. However, the historic St. Anastasia Building did meet the standards and will need a cost increase to accommodate this change to a different, upgraded window system. The Old City Hall Building project cost was \$817,718. Of that amount, \$487,783 was de-obligated from the project and \$329,935 was re-allocated to the St. Anastasia Building. The products and installation for this wind retrofit will meet all Florida Building Code specifications. This is the only SOW modification being approved at this time. A portion of the local share for this project is being provided by overall disaster overmatch.

	Total Project Costs	Federal Share	Grantee Admin Expenses	Subgrantee Admin Expenses	Total Obligated Amount
Previous Obligation	\$6,832,353	\$6,249,853	\$31,600	\$70,162	\$6,351,615
De-obligation	-\$487,783	-\$487,783	-\$2,451	-\$2,439	-\$492,673
Total	\$6,344,570	\$5,762,070	\$29,149	\$67,723	\$5,858,942

As a reminder, the Period of Performance for this project remains the same and ends on August 1, 2014.

Below are the conditions associated with the SOW:

1. NHPA:
 - a. For the St. Anastasia School only:
 - i. Any retrofits to this building (specifically window and door replacements) should be developed in accordance with the approaches set forth in the *Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings* in order to avoid a potential adverse effect on the buildings' historic significance.
 - ii. If the windows and exterior doors cannot be retained (only if historic) the replacements must match the original windows/ doors in design, style and materials.
 - i. If using the same materials is not feasible, then a compatible substitute material may be considered, as long as the original design details are reproduced. As explicitly stated in *Standard 6*, when a historic feature is missing or is too deteriorated to repair, *"the new feature shall match to old in design, color, texture and other visual qualities and, where possible, material."*
2. EO 11988:
 - a. At project closeout: Provide verification of compliance with local floodplain administrator regulations for construction in the floodplain.
3. TSCA:
 - a. If any "asbestos containing material", lead based paint, or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state and local abatement and disposal requirements under the Toxic Substances Control Act (TSCA)
4. RCRA:
 - a. Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, subgrantee shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies. Failure to comply with these conditions may jeopardize FEMA funding; verification of compliance will be required at project closeout.
5. Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
6. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state, and local laws. Failure to obtain all appropriate federal, state, and local environmental permits and clearances may jeopardize federal funding.
7. If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

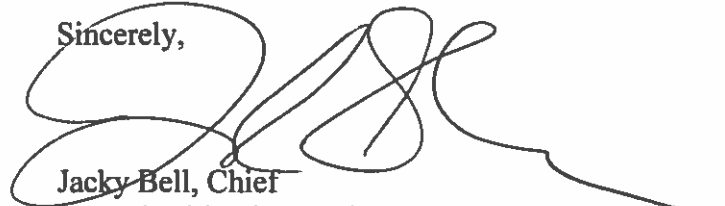
Any property being mitigated with Federal hazard mitigation assistance funding in a Special Flood Hazard Area (SFHA) must comply with SFHA Guidance memo dated March 20, 2006, signed by David Maurstad.

The State must include a statement of assurance with the closeout request verifying that SFHA requirements were met on each structure mitigated within the SFHA.

According to the General Accounting Office GAO 10-80 and GAO 10-82, any and all cost associated with an HMGP project must be incurred after the date of declaration of a disaster under which the project is proposed for funding.

If the FDEM has any questions, please contact David Vandewater at (229) 225-4875.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jacky Bell', is written over the word 'Sincerely,'. The signature is stylized and loops around the text.

Jacky Bell, Chief
Hazard Mitigation Assistance Branch
Mitigation Division

Enclosure
De-obligation Report

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
Obligation Report w/ Signatures

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Grantee
1561	164-R	5	97	7	438	FL	Statewide

Subgrantee: FORT PIERCE CITY HALL
Subgrantee FIPS Code: 111-087C8

Project Title : CITY OF FORT PIERCE, ST. LUCIE COUNTY, CITY HALL ADMIN BLDG. - WIND RETROFIT

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$5,762,070	\$5,762,070	\$0	\$0

Project Amount	Grantee Admin Est	Subgrantee Admin Est	Total Obligation	IFMIS Date	IFMIS Status	FY
\$-487,783	\$-2,451	\$-2,439	\$-492,673	01/23/2014	Accept	2012

Comments

Date: 01/23/2014 User Id: DBURKETT

Comment: 1561-0164-R City of Fort Pierce, Wind Retrofit funding adjustment of Federal Share \$487,783 FY2012 to remove Old City Hall from p consideration approved HMO.

Date: 01/23/2014 User Id: DVANDEW1

Comment: MA submit de-obligation of \$487,783 fed for removal of Old City Hall for 1561-164R, City of Fort Pierce, Wind Retrofit.

Authorization

Preparer Name: DAVID VANDEWATER

Preparation Date: 01/23/2014

HMO Authorization Name: DEBORAH BURKETT

HMO Authorization Date: 01/23/2014

Sliding Scale Percentage:

up to	\$100,000	=	3.00%
up to	\$1,000,000	=	2.00%
up to	\$5,000,000.00	=	1.00%
Excess		=	0.50%

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
Obligation Report w/ Signatures

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Subgrantee FIPS Code: 111-087C8

Project Title : CITY OF FORT PIERCE, ST. LUCIE COUNTY, CITY HALL ADMIN BLDG. - WIND RETROFIT

Admin Calculation

Admin Cost Calculation: Sliding Scale Calculation Percentage: N/A

Justification:



Authorizing Official Signature

Chief, HMA

Authorizing Official Title

1.24.14

Authorization Date

Authorizing Official Signature

Authorizing Official Title

Authorization Date

Sliding Scale Percentage:

up to	\$100,000	=	3.00%
up to	\$1,000,000	=	2.00%
up to	\$5,000,000.00	=	1.00%
Excess		=	0.50%