




Interoffice Memorandum

FROM THE OFFICE OF THE
CITY MANAGER

TO: The Honorable Mayor and Members of the City Commission
FROM: Robert J. Bradshaw, City Manager 
RE: Department Activity Report
DATE: March 7, 2014

The information that follows is intended to keep the Commission abreast of the on-going activities, issues, programs and services within the City.

City Manager's Office

City Manager

- The City Manager and Deputy City Manager met with the Executive Director of the Fort Pierce Housing Authority regarding Orange Avenue apartments.
- The Economic Development Team met with a potential developer on February 24, 2014.
- The City Manager and Deputy City Manager attended the groundbreaking event for Indian Hills Recreation Area on February 25, 2014.
- The City Manager and Deputy City Manager met with the Code Compliance Manager to discuss animal control issues.
- The City Manager and Deputy City Manager met with Peter Buchwald to discuss the proposed resolution for funding in preparation of the All Aboard Florida passenger rail systems.
- The Deputy City Manager attended a meeting with representatives from the County and FDOT regarding 2nd Street/Port of Fort Pierce.
- The Deputy City Manager attended a CRA Advisory Committee meeting on February 26, 2014.
- The Deputy City Manager and Executive Assistant participated in the City Hall Fitness Challenge.
- The City Manager and Deputy City Manager met with the Mayor weekly to discuss current City issues.
- The Deputy City Manager participated in a Florida DEO teleconference regarding the NSP Program.
- The City Manager and Deputy City Manager met with Commissioner Alexander regarding current City issues.
- The Deputy City Manager met with the Administrative Services Director regarding Administrative Services issues.

City Manager's Office contd.

- The Economic Development Team met with Representative Lee regarding legislative priorities.
- The Deputy City Manager met with representatives from ALPI to discuss the lease for 505 N. 7th Street.
- The City Manager and Deputy City Manager met with the City's auditor regarding the annual financial report.
- The Deputy City Manager participated in an interview regarding the maritime training facility.
- The City Manager met with Commissioner Perona regarding the agenda for the March 3, 2014 City Commission meeting.
- The Deputy City Manager attended a meeting regarding the Central Basketball League's utilization of the Percy Peek Gymnasium.
- The Deputy City Manager participated in a conference call with FDOT, St. Lucie County and Florida Ports Council regarding the Port of Fort Pierce.
- The Deputy City Manager met with the Grants Administrator regarding Lincoln Park improvement project.
- The City Manager, Deputy City Manager and Planning Manager met with Ben DeVries regarding TCERDA.
- The Deputy City Manager attended the Keep Fort Pierce Beautiful Board meeting on March 4, 2014.
- The City Manager attended the FPUA Board meeting on March 4, 2014.
- The City Manager and Deputy City Manager met with the Golf Course Manager regarding golf course issues.
- The City Manager and City Attorney met with representatives of the Teamsters bargaining unit regarding negotiations.
- The Deputy City Manager met with representatives from St. Lucie County regarding a potential partnership to manage property.
- The Deputy City Manager attended a meeting with the Executive Director of St. Lucie Habitat for Humanity regarding neighborhood development.
- The City Manager and Deputy City Manager met with the Finance Director and Chief Accountant regarding a pension workshop.
- The Deputy City Manager attended a meeting with representatives from the County and FPUA regarding North 2nd Street pre-construction coordination.

City Clerk's Office

- Gave assistance and answered questions to the walk-in public on various aspects of Business Tax Receipts which included but not limited to:

New Applications: 10 Renewals: 13 Transfers: 0
- Gave assistance and answered questions to the walk-in contractors on various aspects of Contractor's Licensing which included but not limited to:

New Applications: 11 Renewals: 9
- Gave assistance and answered questions from the public who have contacted office by telephone.
- Gave assistance and answered questions received by the public via e-mail through the City's web-page.
- Assisted the public by researching and providing copies of various requested public records.
- Assisted the public, various departments, newspaper and other government entities by providing DVD copies of various commission meetings.
- Assisted public by processing and providing receipt for animal registrations payment.
- Assisted Code Compliance Manager by processing payment and providing receipt for check received from United For Animals for animal registrations from Dr. Dan's Animal Hospital.
- On-going updating of contractors' records for current Liability Insurance, Workman Compensation Insurance, and State License information.
- Checked for accuracy and completeness all necessary paperwork submitted by contractors to be presented to the Board of Examiners of Contractors at the March 11, 2014 meeting.
- Prepared packets of all required paperwork received from contractors to be placed on the March 11, 2014 agenda of the Board of Examiners of Contractors meeting.
- Preparation of legal advertisements, letters, resolutions, & ordinances for various departments for upcoming City Commission agenda items.
- Preparation of several Proclamations.
- Attended, recorded and transcribed minutes of the Fort Pierce City Commission Meeting held on March 3, 2014.
- License/Permit Clerks contacting businesses who did not renew Business Tax by September 30, 2013 to inquire if still in business and notify that Business Tax has expired and must be renewed.
- Revenue Recovery working with Code Enforcement personnel on new businesses within the city limits that have not applied for a Business Tax Receipt.
- Licensing/Permit Clerk working with Building Department Permit Specialist to contact business tax applicants to set up appointments for building inspections and other issues associated with a business tax application.
- Daily balancing process of cash receipts and submittal to Finance Department for bank deposit.
- On-going implementation of computerization of annexation records.

City Clerk's Office contd.

- On-going implementation of scanning City Commission Agenda Packets onto DVD's.
- On-going implementation of scanning City Commission Meeting minutes, ordinances, resolutions, and the Fort Pierce Redevelopment Meeting minutes into the Optiview system.
- Assisting MIS Department in correcting and adding unit numbers to existing address data base.
- Preparation and delivering to St Lucie County Courthouse recording division various paperwork to be recorded.
- Assisting Finance Department by signing and affixing the City Seal to necessary paperwork associated with release of liens.
- Assisting Planning Department personnel answering questions pertaining to business tax applications.
- Assisted Planning Department personnel by researching and providing copies of various ordinances, rezoning, conditional uses and annexations.
- Assisted Planning Department personnel by researching and providing the cost for legal advertising of various projects they are processing.
- Assisted City Attorney Office by doing research on various city issues.
- License Permit Specialist/Deputy City Clerk working on an on-going record retention projects.
- On-going implementation of updating various forms and having them accessible through the City of Fort Pierce website.
- License Permit Specialist/Deputy City Clerk assisted City Attorney Office by providing certified copies of records for court.
- License Permit Specialist/Deputy City Clerk assisted Purchasing Department by researching and providing copy of Commission Meeting minutes.
- License/Permit Clerk Joyce Kobbe attended lecture presented on February 13, 2014 titled "Learning The Basics: Portion Size and Control.
- City Clerk attended Indian Hills Recreation Area ground-breaking.
- City Clerk attended two (2) Economic Development Team meetings.
- City Clerk attended Economic Development Council lunch meeting.
- City Clerk attended Lawnwood Group Breakfast Meeting.
- City Clerk served as a judge for 211 Helplines Non-Profit Awards.

Administrative Services Department

- Procurement –
 1. Processed Bid 2014-013 - 31st Street Sidewalk Improvements-Okeechobee to Tennessee. Advertisement dates- 3 weeks as per FDOT requirements: 3/6, 3/13 and 3/20/14; Mandatory Pre-Bid Meeting will be held on Friday March 21, 2014; Bid opening April 2, 2014.
 2. Processed Bid 2014-014 Elevator Maintenance; Advertisement dates: 3/4 and 3/11; Bid opening March 20, 2014.
 3. Opened RFQ NO. 2014-010 for the HD King Power Plant Redevelopment on Wednesday March 5, 2014. Received two responses.
 4. Renewal of Annual Contracts
 5. Processed purchase orders and fiscal year blanket purchase orders.
 6. Processing and/or completion of awards to vendors/contractors approved by Commission.
 7. Meetings:
 - a) Director of Administrative Services coordinated as well as conducted Arbitration meetings with the Manager of Public Works, Deputy City Manager and City Attorney.
 - b) Director of Administrative Services along with the H.R Manager attended a conference on updated Employment Laws presented by the EEOC (Equal Employment Opportunity Commission).
 - c) Purchasing Manager and Network Specialist conducted a conference call with Bill Frankel, Director of Sales, Civic Plus regarding RFP No. 2014-011 Website Redesign.
- Human Resources –
 1. Coordinated Pre-employment physicals and background checks.
 2. Conducted New Employee Orientations
 3. Completed several Public Records requests.
 4. Advertised Promotional/Employment Opportunities.
 5. Created several Personnel Action forms for employees.
 6. Distributed monthly Reports to each department such as Accrual Register, Time Sheets and payroll register to Police Department.
 7. Processed Purchase Orders and requisitions.
 8. Verified payroll.
 9. Processed February and March, 2014 employee annual evaluations.
 10. Completed Verification of Employment/Loss of Income forms.

Finance Department

- Attended Retirement Board Workshop
- Completing Financials for Audit
- Day to Day Operations

MIS Department

- Lost batteries in the mainframe due to the continuous hot climate in the main computer room. Working with IBM to make sure mainframe is stable.
- QRepWeb installed and ironing out different problems with SunGard.
- Transferring data to new file servers for several departments.
- Upgrading out of lease copiers for several departments.
- Submitted work orders to State of Florida to enhance the router speed at City Hall and all remote sites. Completed the router speed for Indian Hills.
- Deploying AppAssure Imaging, Backup, and de-duplication Citywide.
- Working with Facility Maintenance crew on room upgrades.
- Working on the installation of new equipment for Commission Broadcasting Room.
- Working on new servers, racks and Intune software citywide.
- Working on citywide installation of AirWatch mobile device management (MDM) application.
- Working with Comcast and SLCTV Manager for moving to the new room in the Commission Chambers to house the Broadcasting equipment.
- Exploring cloud based options for different applications.
- Processing new computer equipment for various departments.
- Working on a WorkOptiFlow pilot program with the Police Department.
- Upgrading Pervasive application for Marina Program.
- Working with vendor Group Business Software and the migration is seventy percent complete to move Lotus Notes to the cloud.
- Working on Rights issue with NAS (on-going).
- Processing VOIP spread sheets for remaining remote sites (Marina and Sunrise Theatre) and gathering all information required including old numbers to be ported.
- Marina data room is currently being upgraded to handle a new data rack, servers. Transferring data to the new NAS device (on-going).
- Shelter Pro software roll out for Animal Control Officers to be loaded on City's application server.
- Major problems with email due to virus attacks to our system (on-going).
- Servers for Sunrise Theatre are being processed for distribution.
- Software integrations citywide (on-going).
- Working with AT&T and State of Florida on the fiber optic installation preparation for Public Works/Solid Waste (ongoing).
- Lotus Notes IQsuite e-mail spam, and archiving (ongoing).
- Updating MIS documentation and procedural policies (on-going).
- Received fifty nine (59) new work orders and completed ninety three (93) work orders.

Planning Department

- Administrative/Meetings –
 1. All Staff members conducted 'Planner of the Day' duties on a rotating basis.
 2. Walk-ins/Call-ins.
- Comprehensive Planning, Long Range Planning –
 1. S 25th Street - Dollar General - ZAA/FLUMA - City Commission Report
 2. 1110 N 29th Street - Pine Creek Village Apartments - Zoning Atlas & Future Land Use Amendment - City Commission
 3. 4100 Glades Cut-Off Rd. - Diamond R Fertilizer - Zoning Atlas Amendment - Planning Board
- Development Review –
 1. 1167 S US HWY 1 - Easement Abandonment - City Commission Presentation
 2. 4150 S 25th Street - Mount Bethel Baptist Church - Building Permit & Environmental Report Review
 3. 1998 N US Hwy 1 - Variance Application for Dunkin Donuts
- GIS/Mapping –
 1. Coordination with IT regarding ESRI software
 2. GIS migration of Q drive data
 3. GIS backup of local data
 4. Web edits, backups, updates
- Historic Preservation –
 1. 903 Delaware Ave & 102 N 2nd Street, Exterior Alterations - Historic Preservation Board Meeting
 2. Old Fort Park - Lion's Club Donation & Improvements Plan - Interdepartmental Plan Preparation

Building Division

- 7131 Okeechobee Rd (West Star) – There has been no change in the status of this permit; we will continue to keep you informed of the progress of this project.
- 4400 S. US Hwy 1 (Acura Dealership) – This permit is ready to be issued. We will keep you informed of the progress of this project.
- Community Garden Pavilion – The application for the building permit has been submitted and is under review.
- 6120 Glades Cut off SLC Recycling Center – This project is waiting for revisions.
- 4000 S US HWY 1 Muslim Friends of Florida – This project is waiting for revisions.

Code Enforcement Division

- Hearings – Special Magistrate Blandino
 1. 9 violation hearings
 - a) 2 continued to next hearing
 - b) 4 complied prior to hearing
 - c) 3 found in violation
 2. 2 penalty reduction requests
 - a) 1 Massey Hearing – request denied due to non-compliance. Fines continue and lien to be filed.
 - b) 1 Lien Reduction – requestor failed to show – continued to next hearing
- Code Enforcement –
 1. Received 24 complaints
 2. Issued 1 written warnings
 3. Issued 1 citations
 4. Initiated 175 new cases: 35 general violations and 140 lot clearing violations
 5. Conducted 217 follow-up inspections
 6. Closed 89 cases
- Animal Control –
 1. Responded to 92 dispatched calls
 2. Conducted 142 self-initiated calls
 3. Conducted 37 follow-up investigations
 4. Issued 1 citations and 0 written warnings
 5. Completed 7 bite reports
- Income & Expenses –
 1. 83 lien searches for the Month of February
 2. All lien & fine case folders are being manually reviewed and updated to address past due accounts (on-going).
- Miscellaneous –
 1. All Code Officers continue to work with the City Clerk's office to follow up on businesses that did not renew their Business Tax Receipts.
 2. Code Officers Isaac Saucedo and Terry Denmark are now working on the weekends.
 3. Met Mr. Bradshaw, Mr. Mimms and Libby Woodruff to discuss the Florida Animal Friend grant and the Animal Control update presentation.
 4. Met with Mr. Duke Nelson and Mr. Rick Reed to discuss a violation issued to Mr. Nelson. Also conducted a brief drive through of the surrounding neighborhood identifying code violations.
 5. Met with management and owner representatives of Ocean Village regarding an aggressive dog in one of their clusters. We initiated the dangerous dog paperwork. Issue was resolved as the dog and its owner have relocated to Pennsylvania.
 6. Initiating a 2nd dangerous dog investigation due to an aggressive dog with its 2nd human bite (both children). I expect this to go for a hearing within the next two weeks.
 7. I have again been selected to act as a judge for the Chamber of Commerce's Young Floridian Scholarships and attended the annual Judge's breakfast at the Cobra Café.

Engineering Department

- Development Reviews – Intake of nine (9) Building Permit, Site Plan, or Certificate of Occupancy reviews.
- Stormwater Division – Annual individual SMU billings currently being prepared for Federal, State and local agencies, schools and churches. These property owners are billed individually as opposed to being included on the tax bill.
- Traffic Control – City continues maintenance of all signals. Staff has started a refurbishment program on City maintained signals to rewiring the existing signal mast arms; the existing wiring is degrading rapidly due to heat and age causing significant issues with traffic signal reliability.
- City Marina Reconstruction - Phase I – Islands- Staff continues working with LMAC to resolve potential contractual issues and perceived monetary claims. LMAC has started parking lot and landscape restoration, LMAC hopes to complete the restoration by March 28, 2014. Staff has started to work on Phase I project closeout documentation.
- City Marina Reconstruction – Phase II – Docks – Construction contract approved. Staff has completed the pre-project kick off meeting and is awaiting the issuance of the Purchase order to start the project.
- S. 21st Street / Havana Ave. Sidewalk Project – Project currently under design. Funding has been approved by FDOT for FY 2015. 90% plan review comments have been submitted to the consultant.
- 31st Street Sidewalks from Okeechobee Road to Tennessee Avenue – Project is currently being advertised for RFB.
- 5th Street Reconstruction from Orange Avenue to Boston Avenue – Construction underway. Final completion is scheduled for April 2014.
- Heathcote Stormwater Improvements – Pre-construction meeting scheduled for March 19, 2014. Gofer tortoise relocation scheduled to start in next two weeks. City and County coordinating connectivity of the proposed fitness trail with other existing and future amenities.
- Veterans Memorial Park – Phase I of the construction is being funded with SLC Grant CDBG Disaster funds and is currently being advertised for bids. Bid opening is scheduled for March 19th at SLC. Proposed improvements for this phase include ADA upgrades such as bathroom expansion and a rear patio expansion with sliding doors. Phase II is currently in the design and permitting phase and is expected to go out to bid once we are in receipt of the FDEP 319 Grant.
- Melody Lane Fishing Pier – Under design.
- H.D. King Power Plant Clean-up – Proposal for 2014 remediation project by Cardno, TBE, to be presented to the FPRA on March 17, 2014. Treasure Coast Regional Planning Council preparing loan documents in the amount of \$300,000 for the payment of these services. FPUA at their board meeting of March 4, 2014 approved funding for the 2014 clean-up work.
- Park Trail Subdivision – Drainage improvements are underway.

Public Works Department

- Energy Efficiency & Conservation – Financing has been secured and the contract has been signed. PWD staff is anxious to meet with ConEd representatives to create a work schedule. Look for frequent updates on this exciting project.
- Single Stream Recycling – Staff has begun placing the Big Belly Solar Powered Compactors at Marina Square, Dreamland, Rotary and Jetty Parks. With the ability to compact the items these receptacles will hold the equivalent of 150 gallons of recyclable material.
- Phase II Window Retrofit Project – The River Walk windows and doors are complete and look fantastic. Installation is complete at the PWD compound and work has begun at the Police Department.
- Get Fit Challenge II – Round II of our PWD fitness challenge has begun! To date the PWD has lost 110lbs.

Police Department

- National Gang Center Training – Chief Baldwin attended the National Gang Center's Comprehensive Gang Model training, which was hosted by the Office of Juvenile Justice and Delinquency Prevention in Dallas, Texas. He attended with a team from St. Lucie County including Christine Epps, Executive Director of the Roundtable of St. Lucie County; Wydee'a Wilson, Chief Probation Officer for the Department of Juvenile Justice - Circuit 19; George Karavetsos, Assistant U.S. Attorney; Shaniek Maynard, Assistant U.S. Attorney; Genelle Yost, Superintendent of St. Lucie Schools; Clint Sperber, Deputy Director of the St. Lucie Department of Health.
- Industrial/Hazmat Incident – On March 6, at 2:58 p.m. officers and firefighters responded to an ammonia release at Atlantic Coast Recycling Center on Avenue D. Several businesses and residences in the area were evacuated. The spill was eventually contained and resolved.
- Staffing – Officer Carol Johnson resigned and has accepted a law enforcement position in Palm Beach County. Crime Scene Investigator Amanda Wise has resigned and will be relocating out of state. The department currently has 10 vacancies for police officers and 2 vacancies for civilian positions.
- Upcoming Events – March 26, at 11:30 a.m.: Chief Baldwin will be meeting with local pastors and ministers. At this meeting, Chief Baldwin would like to bring everyone up to date on our recent efforts to address violence in Fort Pierce. This meeting will be held at the Riverwalk Center.

Urban Redevelopment Department

- Grants Administrator –
 1. Completed and prepared to submit FIND grant application for final phase of Melody Lane Fishing Pier and Fish Cleaning Station (due April 1)
 2. Created and distributed flyer (U.S. mail, email, pickup from City Hall) for Lincoln Park Improvement Project community meeting
 3. Transcribed and distributed CWC February meeting minutes
 4. Created advertisements, agendas and other pre-meeting tasks for FPAT and CWC March meetings
 5. Provided project implementation oversight for 1st phase Highwaymen Trail project
 6. Received grant award and created Commission agenda item for acceptance from Florida Humanities Council for Final Phase - Highwaymen Heritage Trail project
 7. Created spreadsheet to track IDIS drawdowns and balances
 8. Created reporting form for recipients of PSA and Commercial Facade grants
 9. Wrote press release for Commercial Facade grant awards
 10. Conducted PowerPoint presentation on Florida Sunshine Laws for FPRA Advisory Board
 11. Attended 3/3 City Commission Meeting
 12. Provided oversight at 3/6 FPAT Advisory Board meeting
 13. Met with Neighborhood Stabilization Program Representatives through conference calls, emails, etc. to determine steps to take to create and upload required reports; then met with Linda Whalen and provided training/direction to achieve task
 14. Researched grant possibilities for Old Post Office Museum
 15. Provided grant award management and tracking for FPAT grant recipients
 16. Collaborated extensively with issues regarding spay-neuter program
 17. Created grant award contractual agreement for Commercial Facade grants
 18. Researched and began draft of the following grant applications (all due by April 1):
 - a) Children's Services Council of SLC - Summer Camp Program
 - b) Children's Services Council of SLC - Youth Fishing Clinic
 - c) Florida Animal Friend - Spay and Neuter Funding for City's Animal Control Dept.
 19. Attended the following meetings:
 - a) Cheryl Hardy (citizen) - nonprofit vision and interests
 - b) Camie Sellin, Walt Hines - FPAT billboard design
 - c) Pastor Barron - Lincoln Park Improvement Project
 - d) Jim Creighton (QCEC) - Fish Cleaning Station for Melody Lane Fishing Pier
 - e) Bob Calhoun - Habitat for Humanity - Lincoln Park Improvement Project
 - f) Tetra Tech - Architectural Design - Melody Lane Fishing Pier
 - g) Pat Alton - Hometown News
 - h) Buzzy Smith - Commercial Facade Grants
 - i) Mike Reals, Paul Bertram - Summer Camp program
 - j) Future Generations of SLC - Public Service grant award
 - k) Commissioner Perona - United for Animals

Urban Redevelopment Department contd.

- Program Analyst –
 1. FEMA
 - a) Marina Project
 - Monitoring time extension
 - Monitoring funding requests
 - Communications with State to answer questions regarding time extension
 2. Windows Expansion Project
 - a) Modification # 2 approved by City Commission, signed and forwarded to Florida Division of Emergency Management (FDEM)
 - b) Preparing pay application
 - c) Received revision of modification # 3 from FDEM and forwarded to legal for review
 3. Enterprise Zone: Answering emails and phone calls pertaining to tax credits
 4. SHIP
 - a) Received draft of work write ups from Building Department to prepare RFPs
 - b) Reviewing rehab specifications and SHIP policies
 5. NSP: Attended two meetings with St. Lucie County regarding Orange Avenue Property
 6. FPRA: Working on annual report

Marina

- Oversee daily operations for City Marina and Fisherman's Wharf Marina.
- Working with seasonal dockage and events (see weekly email "Marina Happenings" newsletter for updates).
- Marina Island Construction estimated completion unknown.
- Consulting on Marina Project.
- Commission approved the rights to negotiate with Bellingham Marine for the new dock system at the City Marina. City Attorney and Engineering Dept. working out contract language.
- Attended third meeting of Waterway Steering committee for Martin and St. Lucie Counties.
- Working with marina staff and MIS department relating to the new marina operating program.
- Dredging time frame of Moore's Creek is undetermined. Awaiting Engineering Dept. for date certain.
- Upgrading camera security system throughout marina facility.
- Working with St. Lucie County Tourism Department on the contract for 3 web cams. Contract in City Attorney's office.
- Working with City staff on installing a Seacoast National Bank ATM machine at City Marina. Contract in City Attorney's office.

Golf Course

- Met with City Manager and Deputy City Manager to discuss new golf car lease.
- Finished final preparations for the City Championship on March 8th & 9th.
- Recorded new radio commercial for March.

River Walk Center

Park Permits	750.00
Garden Center	400.00
Programming	692.86
River Walk Center	1,860.68
Maravilla Center	256.34
Special Events	3,400.00
Total	\$7,359.88

Sunrise Theatre

- Over the past weeks, the following performances and activities were presented in the Sunrise & Black Box Theatre: Fort Pierce Jazz and Blues Society and the Sunrise Theatre co-presented Tuesday Night Jazz Jam evenings on February 18 and 25; Comedy Corner Improv on Saturday, February 22; Sister’s Summer School Catechism February 28 – March 2. Performances on the Sunrise Theatre main stage included a sold-out performance of the Broadway musical Man Of LaMancha on February 21; Teatro Lirico D’Europa’s production of Carmen on February 22; The Red Hot Chilli Pipers on February 23; Moscow Festival Ballet’s Swan Lake on February 26; Ed Kowalczyk and Collective Soul on February 28.
- The Sunrise Theatre and Missoula Children’s Theatre have announced the summer camp dates and show titles. They are: King Arthur’s Quest, June 9 – 14; Hansel & Gretel, July 7 – 11; Aladdin, July 14 – 18; Treasure Island, August 11 – 15.
- Assistance continues with future rental events and co-presentations with various community groups including, but not limited to: Kyman Entertainment’s The Ultimate Oldies Concert on March 7; Plastered Touring’s Ron White on the main stage and Margo Rey Band in the Black Box on March 15-16; BlueBird Educational Productions Robert Navarro on March 21; Family Meals, Inc. McCartney Mania on March 28; Richard Nader’s Doo Wop & Rock n Roll on March 29.
- Marketing and show sponsorship negotiations for the 2013/14 Season are ongoing. Booking negotiations and event commitments for the 2013/14 Season continue.
- Budget projections and adjustments for this and next year’s fiscal year continue to be reviewed and implemented.