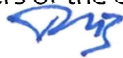




Interoffice Memorandum

FROM THE OFFICE OF THE
CITY MANAGER

TO: The Honorable Mayor and Members of the City Commission
FROM: Robert J. Bradshaw, City Manager 
RE: Department Activity Report
DATE: April 11, 2014

The information that follows is intended to keep the Commission abreast of the on-going activities, issues, programs and services within the City.

City Manager's Office

City Manager

- The Deputy City Manager met with Urban Redevelopment staff to discuss various issues.
- The Deputy City Manager met with Erica Ganzi, a member of the CRA Advisory Committee, to discuss the details of the Committee tour of FPRA properties.
- The Deputy City Manager attended a meeting with the Public Works Manager and City Engineer regarding street paving.
- The Deputy City Manager met with a Downtown business owner regarding various issues.
- The City Manager and Deputy City Manager met with the City Engineer, Planning Manager and Public Works Manager regarding Downtown and Jetty Park parking issues.
- The City Manager attended the FPUA Board meeting on April 1, 2014.
- The Deputy City Manager met with the MIS Director and Planning Manager regarding the land management program.
- The Deputy City Manager attended a meeting regarding the full utilization of the Percy Peek Gymnasium by the local community.
- The Deputy City Manager met with Mr. Alvin Prater regarding an upcoming event and the utilization of the Percy Peek Gymnasium.
- The City Manager and Deputy City Manager met weekly with the Mayor to discuss current City issues.
- The Deputy City Manager and the members of the CRA Advisory Committee participated in a trolley tour of the FPRA District.
- The Deputy City Manager attended a meeting with representatives from the TCRPC, St. Lucie County and SFWMD regarding All Aboard Florida and Port/Fisherman's Wharf.

City Manager's Office contd.

- The City Manager met with Commissioner Perona to discuss the agenda for the April 7, 2014 City Commission meeting.
- The Deputy City Manager, Executive Assistant and Marketing Specialist participated in the weekly Walk for Health program.
- The City Manager and Deputy City Manager met with the Finance Director and Chief Accountant to discuss the pension options agenda item for the April 14, 2014 Conference Agenda meeting.
- The Economic Development Team met regarding an incubator and capacity training proposal.
- The Deputy City Manager attended the Keep Fort Pierce Beautiful Board meeting on April 8, 2014.
- The Deputy City Manager met with the Administrative Services Director regarding the Teamsters settlement agreement.
- The City Manager met with the City Attorney regarding current legal issues.
- The Deputy City Manager and Marketing Specialist met with the McDonald's Regional Construction Director.
- The Deputy City Manager attended the CRA Advisory Committee meeting on April 9, 2014.
- The Deputy City Manager met with Code Enforcement staff regarding code issues.
- The City Manager met with the Planning Manager regarding departmental issues.
- The City Manager and Deputy City Manager met with Commissioner Alexander regarding current issues.
- The Deputy City Manager met with representatives of the Community Outreach Youth Program regarding the utilization of the Percy Peek Gymnasium.
- Press Releases:
 - #6-14: 4/2/14 – Mayor's Gold Hammer Awards
 - #7-14: 4/7/14 – Sunrise Theatre Advisory Board Members
 - #8-14: 4/9/14 – Community Garden Ribbon Cutting
 - #9-14: 4/11/14 – Coffee with the Mayor-Neighborhood Gem

City Clerk's Office

- Gave assistance and answered questions to the walk-in public on various aspects of Business Tax Receipts which included but not limited to:
 - New Applications: 13 Renewals: 0 Transfers: 3
- Gave assistance and answered questions to the walk-in contractors on various aspects of Contractor's Licensing which included but not limited to:
 - New Applications: 10 Renewals: 3
- Gave assistance and answered questions from the public who have contacted office by telephone.
- Gave assistance and answered questions received by the public via e-mail through the City's web-page.
- Assisted the public by researching and providing copies of various requested public records.
- Assisted the public, various departments, newspaper and other government entities by providing DVD copies of various commission meetings.
- Assisted public by processing and providing receipt for animal registrations payment.
- Assisted Code Compliance Manager by processing payment and providing receipt for check received from United For Animals for animal registrations from Dr. Dan's Animal Hospital.
- On-going updating of contractors' records for current Liability Insurance, Workman Compensation Insurance, and State License information.
- Attended and recorded Board of Examiners of Contractors meeting on April 8, 2014.
- Input all necessary data into computer system approved on April 8, 2014 by the Board of Examiners of Contractors.
- Preparation of legal advertisements, letters, resolutions, & ordinances for various departments for upcoming City Commission agenda items.
- Preparation of several Proclamations.
- Attended, recorded and transcribed minutes of the Fort Pierce City Commission Meeting held on April 7, 2014.
- Revenue Recovery working with Code Enforcement personnel on new businesses within the city limits that have not applied for a Business Tax Receipt.
- Licensing/Permit Clerk working with Building Department Permit Specialist to contact business tax applicants to set up appointments for building inspections and other issues associated with a business tax application.
- Daily balancing process of cash receipts and submittal to Finance Department for bank deposit.
- On-going implementation of computerization of deed, alleyway and right-of-way records.
- On-going implementation of computerization of annexation records.
- On-going implementation of scanning City Commission Agenda Packets onto DVD's.

City Clerk's Office contd.

- On-going implementation of scanning City Commission Meeting minutes, ordinances, resolutions, and the Fort Pierce Redevelopment Meeting minutes into the Optiview system.
- Assisting MIS Department in correcting and adding unit numbers to existing address data base.
- Preparation and delivering to St Lucie County Courthouse recording division various paperwork to be recorded.
- Assisting Finance Department by signing and affixing the City Seal to necessary paperwork associated with release of liens.
- Assisting Planning Department personnel answering questions pertaining to business tax applications.
- Assisted Planning Department personnel by researching and providing copies of various ordinances, rezoning, conditional uses and annexations.
- Assisted Planning Department personnel by researching and providing the cost for legal advertising of various projects they are processing.
- Assisted City Attorney Office by doing research on various city issues.
- License Permit Specialist/Deputy City Clerk working on an on-going record retention projects.
- On-going implementation of updating various forms and having them accessible through the City of Fort Pierce website.
- License/Permit Clerk working on preparation of ordinance to increase business tax.
- License Permit Specialist/Deputy City Clerk worked with Supervisor in St. Lucie County Tax Collector's Office to obtain all the necessary paperwork and the correct procedure to register the MRAP obtained by the Ft. Pierce Police Department "SWAT".
- License/Permit Clerks assisting the Fort Pierce Redevelopment Department and the Planning Department with various projects.
- License/Permit Clerk Allison Martin assisted Planning Manager by creating a spreadsheet pertaining to annexations, identifying parcels by Tax ID number, if there is annexation agreement and possible tax revenue.
- License/Permit Clerk Joyce Kobbe, Chair for Fort Pierce City Hall Team, participated in Relay for Life event held in the April.
- City Clerk participated as Young Floridian judge.
- City Clerk attended the following meetings: Campaign Finance Workshop, United Way Panel Training, United Way Board Meeting and Nominating Committee, EDC Member Luncheon, Taste of St. Lucie, Lawnwood Breakfast Meeting, Fort Pierce Kiwanis Club Membership Lunch
- City Clerk served as CASTLE flag bearer.
- City Clerk volunteered at 3rd Annual Oyster Festival.

Administrative Services Department

- Procurement –
 1. Contract negotiations with BGA Inc.- ConEdison Solutions, RFQ No. 6052 Energy Savings Performance
 2. Opened Bid No. 2014-013 –31st Street Sidewalk Improvement April 2, 2014
 3. Processed two (2) Housing Rehabilitation Bids. Advertisement dates: April 16th & 23rd; Mandatory Pre-Bid Conference Site Visits April 24th & 25th.
 4. Processed purchase orders.
 5. Processing and/or completion of awards to vendors/contractors approved by Commission.
 6. Meetings:
 - a) Director of Administrative Services & Purchasing Manager met with Deputy City Manager and Grant Writer/Administrator to discuss World Changers Project.
 - b) Director of Administrative Services met with the City Manager and a Consultant regarding training for the Staff of Public Works.
 - c) Director of Administrative Services attended a meeting with the Insurance Committee.

- Human Resources –
 1. Coordinated Pre-employment physicals and background checks.
 2. Conducted New Employee Orientations
 3. Completed several Public Records requests.
 4. Advertised Promotional/Employment Opportunities.
 5. Created several Personnel Action forms for employees.
 6. Distributed monthly Reports to each department such as Accrual Register, Time Sheets and payroll register to Police Department.
 7. Processed Purchase Orders and requisitions.
 8. Verified payroll.
 9. Processed March and April, 2014 employee annual evaluations.
 10. Completed Verification of Employment/Loss of Income forms.
 11. Distribute applications to Police Department for closed position
 12. Pick-up and distribute mail to each department
 13. Assist in interviews for the Planning Department
 14. Cleaned and organized Front Desk in Human Resources
 15. Handle complaints and concerns
 16. Review and Approve Personnel Actions Forms.

- Risk Management –
 1. Collaborated with Florida League of Cities to Decrease Claim Reserves for WC Modification.
 2. Implementing Upcoming Wellness Activities:
 - a) Diabetes ABC Seminar (April 23, 2014)
 - b) National Walk at Lunch (April 30, 2014)
 - c) 6 Week Nutrition for You Program (May - June 2014)
 3. Accident and Injury Reviews.
 4. Audited, Closed, and Processed WC Claims.
 5. Processed Insurance Subrogation.
 6. Consulted with the City Carrier Regarding Liability Claims.
 7. Processed day to day Risk Management Duties.
 8. Conducted Risk Management Quarterly Meeting Wednesday, April 9, 2014.

Finance Department

- Met with City Manager and Deputy City Manager to discuss pension options item for Conference Agenda meeting
- Completed Financials for Audit
- Day to Day Operations

MIS Department

- The Two Way Transitive Trust between all Microsoft Domains is complete.
- Rolling new Cisco routers between all remote sites. Indian Hills completed.
- IPad training will continue for several departments during the upcoming weeks.
- Previewed new Marina application with Marina, Finance, and MIS staff.
- GIS, Vantage Point and GEO Max installations and configurations are now complete and will move forward with on-site training.
- Website redesign Phase I has begun with delegated tasks given to the Website team
- QRepWeb installed and ironing out different problems with SunGard.
- Ongoing maintenance support for Marina WiFi and camera system due influx of crime.
- Transferring data to new file servers for several departments.
- Upgrading out of lease copiers for several departments.
- Submitted work orders to State of Florida to enhance the router speed at City Hall and all remote sites. Completed the router installation for Indian Hills, River Walk Center, Sunrise Theatre, and City Hall.
- Deploying AppAssure Imaging, Backup, and de-duplication Citywide.
- Working with Facility Maintenance crew on room upgrades.
- Working on new servers, racks and Intune software citywide.
- Working on citywide installation of AirWatch mobile device management (MDM) application.
- Exploring cloud based options for different applications.
- Processing new computer equipment for various departments.
- Working on a WorkOptiFlow pilot program with the Police Department.
- Upgrading Pervasive application for Marina Program.
- Working with vendor Group Business Software and the migration is seventy five percent complete to move Lotus Notes to the cloud.
- Working on Rights issue with NAS (on-going).
- Processing VOIP spread sheets for remaining remote sites (Marina and Sunrise Theatre) and gathering all information required including old numbers to be ported.
- Marina data room is currently being upgraded to handle a new data rack, servers. Transferring data to the new NAS device (on-going).
- Shelter Pro software roll out for Animal Control Officers to be loaded on City's application server.
- Major problems with email due to virus attacks to our system (on-going).
- Servers for Sunrise Theatre are being processed for distribution.
- Software integrations citywide (on-going).
- Working with AT&T and State of Florida on the fiber optic installation preparation for Public Works/Solid Waste (ongoing).
- Lotus Notes IQsuite e-mail spam, and archiving (ongoing).
- Updating MIS documentation and procedural policies (on-going).
- Received fifty six (56) new work orders and completed ninety five (95) work orders.

Planning Department

- Administrative/Meetings –
 1. All Staff members conducted 'Planner of the Day' duties on a rotating basis.
 2. Walk-ins/Call-ins.
 3. City Commission Meeting – April 7th
 4. Planning Board Meeting – April 8th

- Comprehensive Planning, Long Range Planning –
 1. S 25th Street - Dollar General - ZAA/FLUMA - City Commission - Approved First and Second Reading

- Development Review –
 1. 1167 S US HWY 1 - Easement Abandonment - City Commission Approved
 2. 657 N Indian River Dr. - Authorization of Similar Use/ Conditional Use - Planning Board Approval
 3. 1998 N US Hwy 1 – Variance
 4. 712 N 7th Street – Conditional Use

- GIS/Mapping –
 1. Web edits/uploads/revisions
 2. Web analysis for CivicPlus
 3. GIS coordination with MIS regarding GIS upgrade
 4. GIS Rivers Edge Historical data project
 5. GIS new annexation agreements
 6. GIS old annexation issues coordination FPUA land attorney

- Historic Preservation –
 1. 901/915 S Indian River Drive - Old Fort Park - Lion's Club Donation & Improvements Plan - Historic Preservation Board Approved
 2. 211 Orange Ave, Exterior Alterations - Historic Preservation Board Approved
 3. 531 N 2nd Street, Additions - Historic Preservation Board Approved
 4. 716 Avenue D, Demolition - Historic Preservation Board Approved

Building Division

- 7131 Okeechobee Rd (West Star) – Owners were sent a 15 day notice to back fill and sod the lot. If they do not comply, the City will move forward to correct the unsafe situation.

- 110 S. Ocean Drive (Ft. Pierce Inlet Beach Resort) – This permit has been issued.

- 2000 Hartman Road (Nephrology Lab & DaVita Bright Dialysis) – Plans for interior build out have been submitted for both units.

- Single Family Homes – Oak Alley Subdivision – 2 permits were issued for single family homes, and 4 submitted.

Code Enforcement Division

- Hearings –
 1. Special Magistrate Blandino
 - a) 6 violation hearings
 - 1 continued by staff
 - 1 complied prior to hearing
 - 4 found in violation
 - b) 2 penalty reduction requests
 - 1 fine reduction: approved by Special Magistrate
 - 1 lien reduction: approved and forwarded to City Commission
 2. Judge Barnes, County Court
 - a) COFP v. Clavijo-Valdez
 - License required: dismissed
 - Animal cruelty/neglect: guilty, fined \$250 plus all court costs
 - b) COFP v. Lundy III
 - Running at large (2 counts): both counts dismissed by judge
 - Failure to restrain (3 counts): 2 counts dismissed, 1 count guilty, fined \$250 plus all court costs
 - Public nuisance (3 counts): 1 count dismissed, 2 counts guilty, fined \$250 plus all court costs on both counts.
 - Rabies required: guilty, fined \$100 plus court costs
- Code Enforcement –
 1. Received 29 complaints
 2. Issued 3 written warnings
 3. Issued 0 citation
 4. Initiated 57 new cases: 44 general violations, 13 lot clearing violations
 5. Conducted 257 follow-up inspections
 6. Closed 71 cases
- Animal Control –
 1. Responded to 98 dispatched calls
 2. Conducted 204 self-initiated calls
 3. Conducted 42 follow-up investigations
 4. Issued 3 citations and 0 written warnings
 5. Completed 11 bite reports
- Income & Expenses –
 1. Completed 27 lien / title searches.
 2. Code Enforcement violation collections continues to exceed expectations, generating an additional \$25,000 over the anticipated budget.
 3. Animal control violations and registration income are slightly higher than our projected budgets at 68% and 77% respectively.
 4. All lien & fine case folders are being manually reviewed and updated to address past due accounts (on-going).
- Miscellaneous –
 1. Code Officers Terry Denmark and Isaac Saucedo and I attended certification training in Ft. Lauderdale.
 2. Colleen Greer and I attended the Working with Forms training seminar.
 3. All Code Officers and I attended a property management training seminar in Port St. Lucie.
 4. Code Enforcement has joined with other local jurisdictions throughout the treasure coast to reactivate TCACE (Treasure Coast Association of Code Enforcement). It is a collaborate organization that will help provide feedback from other jurisdictions as well as provide necessary CEUs.

Engineering Department

- Development Reviews – Intake of five (5) Building Permit, Site Plan, or Certificate of Occupancy reviews.
- Stormwater Division – Notices being sent to property owners who are behind in stormwater fee payments.
- Traffic Control – City continues maintenance of all signals. Staff is continuing a refurbishment program on City maintained signals to rewiring the existing signal mast arms; the existing wiring is degrading rapidly due to heat and age causing significant issues with traffic signal reliability. Staff is creating a cost estimate for budget purposes.
- City Marina Reconstruction - Phase I – Islands – Staff continues working with LMAC to resolve potential contractual issues and perceived monetary claims. Staff has delivered a cure notice to complete the outstanding issues including parking lot restoration. Staff has started to work on Phase I project closeout documentation.
- City Marina Reconstruction – Phase II – Docks – Staff has completed the project kick-off meeting and also met with the building department to discuss the plans submittal process. Bellingham has started the submittal process for approval of the various construction elements. Estimated completion of Phase II is April 2015.
- S. 21st Street / Havana Ave. Sidewalk Project – Project currently under design. Funding has been approved by FDOT for FY 2015. 100% plan submittal to be sent to FDOT the week of April 14, 2014.
- 31st Street Sidewalks from Okeechobee Road to Tennessee Avenue – Bid opening was held on April 2, 2014 with three bidders submitting prices. Upon conferring with FDOT we have opted to go out for a re-bid due to some requested clarifications to the Bid Form.
- 5th Street Reconstruction from Orange Avenue to Boston Avenue – Substantial completion has been obtained. Awaiting close-out documents from the contractor prior to conducting a walk-thru.
- Heathcote Stormwater Improvements – To date 9 gopher tortoises have been relocated from the project area. April 19, 2014 is the final day required for trapping. Contractor will mobilize immediately after the required trapping period. Soil samples have been collected and material has been cleared to be utilized at the King Plant property.
- Veterans Memorial Park – McTeague Construction was awarded the Phase I contract by SLC. A kick-off meeting is scheduled for April 24, 2014 which a Notice to Proceed will be issued. Proposed improvements for this phase include ADA upgrades such as bathroom expansion and a rear patio expansion. Phase II is currently in the design and permitting phase and is expected to go out to bid once we are in receipt of the FDEP 319 Grant.
- Melody Lane Fishing Pier – Under design.
- H.D. King Power Plant Clean-up – Cardno has begun remediation work on April 1st. Approximately 4200 cubic yards of material have been hauled to date. RLF loan agreement to be presented to FPRA meeting on April 21, 2014 for approval.
- Park Trail Subdivision – Drainage improvements are underway. Completion expected in May.

Public Works Department

- Energy Efficiency & Conservation – Staff is awaiting final approval on a bond issue and we are ready to issue a notice to proceed. Contractors are standing by and are ready to begin work.
- Single Stream Recycling – Staff is presenting the findings of our participation audit at the April 21, 2014 Commission meeting.
- Phase II Window Retrofit Project – The River Walk windows and doors are complete and look fantastic. Installation is complete at the PWD compound and work has begun at the Police Department.

Police Department

- Department of Juvenile Justice Civil Citation Program – Chief Baldwin and Officer Daniela Dreizehnter met with representatives from the Department of Juvenile Justice and St. Lucie County Courts to expand our existing juvenile diversion program to include “Civil Citations”. These citations will be issued to juvenile offenders that commit a first time misdemeanor in lieu of an arrest. Juveniles will be provided an opportunity to complete alternate sanctions, and if successful they will avoid prosecution and a criminal record. This expansion should be accomplished within the next 60 days.
- PAL Crime in the Black Community Conference – PAL is sending 8 youth and 2 adults to the Crime in the Black Community Conference, which will be held in Jacksonville May 28-30, 2014.
- Pastors’ Ice Cream Social – The Lincoln Park Ministers’ Association is planning a third ice cream event for local youth at Pioneers Park on April 26, 2014, from 4:00 PM through 6:00 PM.
- Staffing – Officer Marcus Kelly resigned and Officer Fred Pate has retired with over 25 years of service. The department currently has 11 vacancies for police officers and 2 vacancies for civilian positions.

Urban Redevelopment Department

- Grants Administrator –
 1. Received Grant Award from Children's Services Council of St. Lucie County to help fund 3rd Annual Youth Fishing Clinic at City Marina
 2. Completed and submitted status reports to the Florida Inland Navigation District for Moore's Creek Dredge and Melody Lane Fishing Pier grant awards
 3. Created meeting materials then conducted monthly Fort Pierce Authentic Tours meeting
 4. Collaborated with Renee Scott at SLC to develop list of garden supplies for Community Garden that County is purchasing
 5. Made extensive updates to Visit Florida website on behalf of City and FPAT
 6. Researched and collaborated with HUD to resolve Coral Square / Section 108 loan issues
 7. Designed and created 50"x40" posters and hung them in parking garage retail space windows
 8. Designed and collaborated with sunbrella sign fabricator to create tourism promotional banners for downtown
 9. Worked with HUD, Finance Dept. to extensively to eliminate IDIS ineligible drawdowns
 10. Provided oversight for 11 Public Service and 8 Commercial Facade grant funded projects
 11. Provided project oversight for World Changers' Fort Pierce project
 12. Meetings:
 - a) Finance Dept. - Coral Square/Section 108 (2 meetings)
 - b) United for Animals
 - c) Commercial Facade Grantees - Grant Contracts reviewed and signed, setup project tracking files, etc.
 - d) FPAT monthly meeting
 - e) Staff meeting
 - f) DeJon Jackson - PSA grant applicant that was not awarded
 - g) City Marina w/Jacqueline Esposito and Dean Kubitschek (Youth Fishing Clinic event kickoff)
 - h) St. Lucie County Tourism Development Council - increasing advertising opportunities to increase tourism in Fort Pierce
 - i) Stacy Givens - FPAT website update
- Program Analyst –
 1. FEMA
 - a) Marina Project
 - Monitoring time extension
 - Monitoring funding requests
 - Completed quarterly report
 - Attended meeting with contractor and project managers
 - b) Windows Expansion Project
 - Completed quarterly report
 - Received third draw for funding
 - Preparing pay applications and requests for reimbursements
 - Modification # 3 from FDEM is in legal for review
 - Prepared specific authorization to contract for St. Anastasia for City Commission meeting on April 21
 - Communicating with State regarding project budget
 - Met with project manager regarding generators
 2. Enterprise Zone: Answering emails and phone calls pertaining to tax credits
 3. SHIP
 - a) Prepared two RFP's for rehabilitation work, sent to Purchasing
 - b) Researching credit reporting agencies
 - c) Answering phone calls and questions from citizen
 4. NSP
 - a) Completed Minority Business report
 - b) Communications with Housing Authority regarding unit rentals at Orange Avenue. 2 more units have been rented for a total of 11

Marina

- Oversee daily operations for City Marina and Fisherman's Wharf Marina.
- Working with seasonal dockage and events (see weekly email "Marina Happenings" newsletter for updates).
- Marina Island Construction estimated completion unknown.
- Consulting on Marina Project.
- Commission approved the rights to negotiate with Bellingham Marine for the new dock system at the City Marina. City Attorney and Engineering Dept. working out contract language.
- Attended fourth meeting of Waterway Steering committee for Martin and St. Lucie Counties.
- Dredging time frame of Moore's Creek is undetermined. Awaiting Engineering Dept. for date certain.
- Upgrading camera security system throughout marina facility.
- Working with St. Lucie County Tourism Department on the contract for 3 web cams. Contract in City Attorney's office.
- Working with City staff on installing a Seacoast National Bank ATM machine at City Marina. Contract in City Attorney's office. Awaiting Seacoast review of the contract.

Golf Course

- Hosted the first night of the First Tee program with 25 children in attendance.
- Hosted a Ladies Links Fore Golf Fun Day.
- Will host on 4/16 a Challenge Cup match with players from Harbor Ridge, Florida Club, PGA, Lost Lake, Eagle Marsh, and Indian Hills.
- Met with the Superintendent to discuss on-going projects at the golf course.

River Walk Center

Park Permits	3125.00
Programming	688.49
River Walk Center	1886.15
Special Events	900.00
Garden Center	25.00
Maravilla	600.00
Total	\$7,224.64

- 4-4-14 – Hosted the Big Brothers Big Sisters Captains meeting at the RWC.
- 4-5-14 – RWC/ Veterans Park hosted the Third Annual Oyster Festival
- 4-10-14 – Hibiscus Children's Center had their annual appreciation luncheon here at the RWC

Sunrise Theatre

- Over the past weeks, the following performances and activities were presented in the Sunrise & Black Box Theatre: Fort Pierce Jazz and Blues Society and the Sunrise Theatre co-presented Tuesday Night Jazz Jam evenings on March 18 & 25; Comedy Corner Improv on Saturday, March 22; BlueBird Educational Productions presented Robert Navarro & His Jazz Sextet on March 21; Fort Pierce Jazz & Blues Society presented Big Band Night on March 28 to close out their Jazz Week; Performances on the Sunrise Theatre main stage included; A sold-out performance by Bill Cosby on March 18; Hotel California: A Tribute To The Eagles on March 19; A sold-out performance by Vince Gill and Amy Grant on March 23; Loretta Lynn on March 27; The Midtown Men on March 28; Richard Nader's Doo Wop & Rock-n-Roll on March 29.
- Assistance continues with future rental events and co-presentations with various community groups including, but not limited to: John Carroll High School Prom on April 5; MusicWorks Inc. Trampled Under Foot on April 10; Family Meals, Inc. McCartney Mania on April 25.
- Programming and contract negotiations for the upcoming 2014/15 are in full swing. Marketing and show sponsorship packages are being put together to solicit for the coming season's shows. Event commitments for the 2013/14 Season continue.
- Budget projections and adjustments for this and next year's fiscal year continue to be reviewed and implemented.