


















CITY OF FORT PIERCE

# LEADERSHIP & STRATEGIC PLAN PROGRESS REPORT



DECEMBER 15, 2013

# POLICY AGENDA – TOP PRIORITY
















 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Public Works	Solid Waste Disposal Options/Report	The Waste Management Transfer Facility is completed and staff has begun hauling all MSW to this location on Selvitz Road.	No change.	Completed. Public Works Department staff began hauling solid waste to the Okeechobee Landfill on March 1, 2012.
2011 3 <sup>rd</sup>	Public Works		No change -- completed	No change.	Completed. Commission approved agreement 1/17/12.
2011 4 <sup>th</sup>	City Manager	MSTU-MSBU Direction/Prepare recommendation for Hibiscus Park neighborhood	No change -- completed	No change.	Completed. Plans and assessment role completed, including determining number of affected properties. Report presented to property owners. Does not appear to be a consensus to move forward at this time.
2011 4 <sup>th</sup>	Urban Redev	Jetty Park & Roundabout/Redesign of roundabout	Construction completed.	No change.	Completed. Roundabout redesign completed and submitted to FDOT. Jetty Park redesign complete and submitted to FDOT for FHWA grant funding on 1/20/12.
2011 4 <sup>th</sup>	Planning	South Beach Western Peninsula Study/Complete charrette	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	Charrette conducted on March 17, 2012. Final Draft Report presented to Public on August 1, 2012. Consultant preparing for presentation to City Commission in September 2012.	Charrette conducted on March 17, 2012. Draft report due from consultant during the week starting May 7, 2012.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Complete review	No change -- completed	No change.	Completed.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Draft ordinance	No change -- completed	No change.	Completed.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Decision on ordinance	No change -- completed	No change.	Completed. July 15, 2011.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Identify boundary for each district	No change -- completed	No change.	Completed. December 2011.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Identify improvement projects	No change -- completed	No change.	Completed. January 2012.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Determine cost	No change -- completed	No change.	Completed. January 2012.

**POLICY AGENDA – TOP PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/PSL intergovernmental agreement – wastewater	No change – on hold	No change.	On hold at direction of the City Commission.
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/St. Lucie County interlocal agreement – bulk provision	No change – on hold	No change.	On hold at direction of the City Commission.
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/Annexation agreement – review	No change – on hold	No change.	On hold.
2012 1 <sup>st</sup>	Urban Redev	Jetty Park & Roundabout/Obtain FDOT funding	Construction completed.	No change.	Completed. Final plans submitted to FDOT to release \$1.6M grant funds on 1/20. FDOT approved submissions July 2012.
2012 1 <sup>st</sup>	Planning	South Beach Western Peninsula Study/Develop draft plan	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	No change.	Draft plan being delivered during the week starting on May 7, 2012.
2012 1 <sup>st</sup>	Planning	South Beach Western Peninsula Study/Presentation to community	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	Final Draft presented to Public on August 1, 2012. Consultant preparing for presentation to City Commission in September 2012.	Report presentation expected to occur no later than June 2012.
2012 2 <sup>nd</sup>	City Manager	MSTU-MSBU Direction/Prepare report	Task completed. Funding mechanism not available.	The City Commission decided to initiate the special assessment process to perform the South 7 <sup>th</sup> Street Reconstruction that the area residents requested. A total of 50 residents were notified of the proposed process and the City of Fort Pierce has received 28 responses that are not in support of this type of funding option.	Completed. February 2012.
2012 2 <sup>nd</sup>	Urban Redev	Jetty Park & Roundabout/Construction	Construction completed.	Jetty Park RFP issued in July 2012. RFP closed in August, but all submissions judged by Engineering staff to be non-responsive bids. RFP will be re-issued in September 2012. Purchase of land for roundabout from FPRA on 9/4/12 City Commission meeting agenda.	Jetty Park construction backed up to 3 <sup>rd</sup> Qtr 2012.
2012 3 <sup>rd</sup>	Planning	South Beach Western Peninsula Study/Reverter clause of deed with County	Research completed. Waste water treatment plant location contains two (2) reverter clauses to County and State of Florida ensuring that the property is used for public purposes in perpetuity.	Conducting research. Update at next quarterly status.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 3 <sup>rd</sup>	Planning	South Beach Western Peninsula Study/Work with Fire Board	No change -- completed	No change.	Completed. Identified as stakeholder for charrette.

# POLICY AGENDA – HIGH PRIORITY

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
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FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Planning	Edgartown Special Area Plan/Hire intern	Edgartown Settlement District created by in-house Staff without hiring of an intern.	No change.	Cancelled. City not awarded grant.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Commission update on status	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Community planning initiative	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Develop long-term plan for site	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	Urban Redev	Eco-tourism Strategy/Conference at Hilton Head Island	No change – completed	No change.	Completed. EcoTourism advisory board formed, initial grant process completed and funded, website in design, marketing plan developed, second round of grants March 2012.
2011 4 <sup>th</sup>	Engineering	Roadway Resurfacing & Reconstruction/Determine direction and funding	No change – funding not available.	Detailed costs determined for reconstruction of section of 7 <sup>th</sup> Street. Information regarding special assessment procedures sent to 50 property owners affected to gauge interest. Public meeting scheduled for 08/29/12 to provide information and address public questions.	Completed. Proposed MSBU for roadway resurfacing and reconstruction for Section M-4 to be presented to City Commission at 2/13/12 Conference Agenda meeting.
2011 4 <sup>th</sup>	Planning	Edgartown Special Area Plan/Finalize complete overlay	Completed. Ordinance L-270 created the Edgartown Settlement Zoning District. Adopted October 1, 2012.	In progress. Zoning District being created and applied to Phase 1 Area (Traditional Edgartown Area). This agenda item received Planning Board approval on August 14, 2012 and is scheduled for City Commission review on September 17, 2012.	In progress. Phased plan beginning 2nd Qtr 2012. Zoning overlay by end of 2nd Qtr. Required Comp Plan Amendment by end of calendar year 2012.
2011 4 <sup>th</sup>	Planning	Edgartown Special Area Plan/Adopt plan			
2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Red light cameras	No change – completed	No change. This initiative was cancelled April 19, 2012.	Completed. On April 19, 2012, the City Commission suspended implementation of red light enforcement cameras

**POLICY AGENDA – HIGH PRIORITY contd.**

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2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Contract towing	No change – completed	Fees will be implemented effective October 1, 2012.	Completed. On April 19, 2012, the City Commission directed staff to implement an administrative fee rather than adopting contract towing. Staff will implement fee program by June 15, 2012.
2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Alarm fees	In progress. Deferred to 911 Board of Governors for countywide revision of codes. Completion expected by 1 <sup>st</sup> Qtr FY 2014.	In progress. 911 Board of Governors to develop countywide ordinance and program. Completion expected by 1 <sup>st</sup> Qtr 2013.	Extended - On April 19, 2012, the City Commission directed staff to initiate action to revise the City’s False Alarm Ordinance. A revised ordinance will be presented by 4 <sup>th</sup> Qtr 2012.
2012 1 <sup>st</sup>	City Manager	Wastewater Plant Relocation/Identify alternative treatment and site	In progress. FPUA collaborating with City of Fort Pierce to identify location for new waste water treatment plant.	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 2 <sup>nd</sup>	City Manager	Wastewater Plant Relocation/Evaluate funding options	In progress. FPUA collaborating with City of Fort Pierce to identify location for new waste water treatment plant with construction estimates.	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 2 <sup>nd</sup>	Urban Redev	Parking Fees for Downtown/Complete study: meters, garage parking	No change.	No change.	Initial research on downtown parking to be completed after elections 1 <sup>st</sup> Qtr 2013.
2012 2 <sup>nd</sup>	Urban Redev	Parking Fees for Downtown/Prepare report	No change.	No change.	(See status of complete study: meters, garage parking).
2012 3 <sup>rd</sup>	Urban Redev	Eco-tourism Strategy/Complete draft strategy	26 Fort Pierce tourism businesses actively participating as of August 5, 2013.	Membership in FPAT continues to grow.	Completed. Marketing strategy formulated and funded February 2012. Grants strategy implemented 3 <sup>rd</sup> Qtr 2011 and second round of grants 3 <sup>rd</sup> Qtr 2012. 19 active FPAT members.
2012 3 <sup>rd</sup>	Urban Redev	Parking Fees for Downtown/Decision: direction	No change.	No change.	Direction from elected officials on DT parking fees delayed until 3 <sup>rd</sup> Qtr 2013.
2012 4 <sup>th</sup>	Urban Redev	Eco-tourism Strategy/Award grants for program	11 “sustainability and capacity-building” grants awarded for a total of \$53,300 in June 2013. Since program’s inception in 2011, 7 full-time and 21 ‘seasonal’ jobs created. Tourism owners report average 20% increase in business since program’s inception.	Second round of grants awarded in 3 <sup>rd</sup> Qtr, 2012. 10 new jobs created because of the program.	Economic development and marketing grants for FPAT eco-tourism program initially funded in 1 <sup>st</sup> Qtr 2011 and second round in 3 <sup>rd</sup> Qtr 2012.

# MANAGEMENT AGENDA – TOP PRIORITY

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FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Public Works	Youth Employment-Recreation Strategy & Initiative/Youth job fair – City participation and summer employment	Unable to fund in FY2013.	Completed 8/10/12. The Summer Youth Employment Program was a great success. This year, the City of Fort Pierce selected an excellent group of individuals who welcomed the opportunity to learn new skillsets.	Completed. The Public Works Department is partnering with the Police Department and the Administrative Services Department to generate an eight (8) week youth employment program designed to mentor young people and provide real work practical experience. The program is tentatively scheduled to begin June 2012. This program is forecasted to be an annual occurrence that will give young people in our community a greater understanding of the local government workforce and prepare them for their future.
2011 4 <sup>th</sup>	Police	Youth Employment-Recreation Strategy & Initiative/Evaluate future summer camps with report and recommendations	No change – completed	No change.	Completed. On April 19, 2012, the City Commission approved a draft budget for PAL Summer Camp / Employment Program. Program is being implemented by staff.
2011 4 <sup>th</sup>	Urban Redev	King Power Plant Brownfield Clean Up-Use/Determine direction	In progress. Parcels 2 and 3 have received unconditional site remediation completion order from FDEP. Source removal within parcel 1 is anticipated to be completed by Mid-2015.	No change.	In progress. King Power Plant confirmatory sampling discovered large area of PCB contamination, which was not delineated on the previous FPUA consultant's report. All testing focusing on PCB issues. Site enrolled in EPA's TSCA program. Additional \$240k grant funding obtained over and above initial \$720k from EPA/CDBG. City designates site as brownfield. DEP approves site for enrollment in state program. Passive use after cleanup.
















**MANAGEMENT AGENDA – TOP PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Develop flow for permitting process	No change -- completed We continue to monitor permit flow. Building Permit activity has increase by 30% in the current Fiscal Year.	No change.	Completed. The solution is to divide the permit application stream into two separate categories, Large Projects and Small Projects. This simple adjustment allows the smaller projects to flow through the review process quickly and not be delayed by the lengthy review times for larger projects. Larger projects obviously require more review time and usually the applicants of these projects are more understanding of this. The Building Department first implemented this refinement in 2009 with great success, and has subsequently recommended it to the Planning Department.
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Identify stakeholders	No change -- completed	No change.	Completed. The stakeholders are all City departments involved in the permitting process and the applicants.
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Evaluate process	No change -- completed We continue to monitor permit application to permit issuance.	No change.	Completed. Evaluating the permitting process required tracking the length of time required in order to process an average permit and then identifying the areas of concern.
2012 1 <sup>st</sup>	Admin Svcs	Employee Wellness Program/Develop hiring non-smoker policy for new hires	Smoking cessation program for existing employees has been developed. Staff currently researching effective methods to implement hiring policies	Reviewing different approaches to see which one will be the best fit for the City of Fort Pierce.	We received our Health Assessment on April 30, 2012. Our overall wellness score was 70. Any score below 80 tells us that as a workforce we can develop certain adverse medical conditions. We have reviewed the report and decided to implement an overall plan to improve our workplace health in our high risk and borderline areas.
2012 1 <sup>st</sup>	City Manager	Community Unity Celebration at Moore's Creek/Develop a food festival at Moore's Creek	No change -- completed	No change.	The City of Fort Pierce will continue to assist the event organizers from Lincoln Park Main Street to create this successful event.
2012 1 <sup>st</sup>	City Manager	Community Unity Celebration at Moore's Creek/Decision: direction	No change -- completed	No change.	The City of Fort Pierce will continue to assist the event organizers from Lincoln Park Main Street to create this successful event.

**MANAGEMENT – TOP PRIORITY contd.**

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12																																																																						
2012 1 <sup>st</sup>	Urban Redev	King Power Plant Brownfield Clean Up-Use/Clean-up completed	In progress. Parcels 2 and 3 have received unconditional site remediation completion order from FDEP. Source removal within parcel 1 is anticipated to be completed by Mid-2015.	FPRA submits BSRA to FDEP in July 2012. Mobile lab deployed in August to assist in determining extent of PCB contaminated dirt to be removed from Parcel 1. Consultant estimates that PCB removal could cost \$750k. EPA monitoring scheduled for 8/28/12. Will discuss potential for additional grant funding to cover TSCA removal expenses. Initial EPA removal funding virtually exhausted.	Parcel 3 fence removed, no further cleanup action anticipated. Parcel 2 ISR completed; anticipate monitoring well requirement. Parcel 1 PCB issues growing; significant additional assessment required. Anticipate cleanup to be completed 4 <sup>th</sup> Qtr 2013.																																																																						
2012 2 <sup>nd</sup>	Building	Permitting Process Improvements	<table border="1"> <thead> <tr> <th><u>Permit Type</u></th> <th><u>2013 Number Issued</u></th> <th><u>Average Days to Issuance</u></th> <th><u>2012 Number Issued</u></th> <th><u>Average Days to Issuance</u></th> </tr> </thead> <tbody> <tr> <td>Large Commercial</td> <td>7</td> <td>44.8</td> <td>8</td> <td>25.7</td> </tr> <tr> <td>Commercial Repair</td> <td>543</td> <td>14.1</td> <td>215</td> <td>6.3</td> </tr> <tr> <td>New Residential</td> <td>7</td> <td>31.0</td> <td>7</td> <td>6.3</td> </tr> <tr> <td>Residential Repair</td> <td>472</td> <td>5.5</td> <td>261</td> <td>4.6</td> </tr> <tr> <td>Misc. Electrical</td> <td>429</td> <td>4.7</td> <td>298</td> <td>4.5</td> </tr> <tr> <td>Misc. Plumbing</td> <td>395</td> <td>4.9</td> <td>218</td> <td>3.6</td> </tr> <tr> <td>Air Conditioning</td> <td>921</td> <td>4.3</td> <td>429</td> <td>3.1</td> </tr> <tr> <td>Reroof</td> <td>171</td> <td>5.2</td> <td>145</td> <td>5.0</td> </tr> <tr> <td>Storm Shutters</td> <td>63</td> <td>5.4</td> <td>65</td> <td>5.5</td> </tr> <tr> <td>Fences</td> <td>104</td> <td>4.5</td> <td>97</td> <td>6.9</td> </tr> <tr> <td>Signs</td> <td>123</td> <td>15.8</td> <td>118</td> <td>7.1</td> </tr> <tr> <td>Tents</td> <td>18</td> <td>4.4</td> <td>12</td> <td>6.5</td> </tr> <tr> <td>Demolitions</td> <td>57</td> <td>17.2</td> <td>56</td> <td>10.4</td> </tr> </tbody> </table>	<u>Permit Type</u>	<u>2013 Number Issued</u>	<u>Average Days to Issuance</u>	<u>2012 Number Issued</u>	<u>Average Days to Issuance</u>	Large Commercial	7	44.8	8	25.7	Commercial Repair	543	14.1	215	6.3	New Residential	7	31.0	7	6.3	Residential Repair	472	5.5	261	4.6	Misc. Electrical	429	4.7	298	4.5	Misc. Plumbing	395	4.9	218	3.6	Air Conditioning	921	4.3	429	3.1	Reroof	171	5.2	145	5.0	Storm Shutters	63	5.4	65	5.5	Fences	104	4.5	97	6.9	Signs	123	15.8	118	7.1	Tents	18	4.4	12	6.5	Demolitions	57	17.2	56	10.4		The department heads of both the Building and Planning Departments are confident that the implementation of these recommendations will greatly improve the efficiency of the permitting process as well alleviate unnecessary pressure on City staff. We are sure that by conducting regular audits of the permitting process, implementation of procedural refinements and the use of the Click to Gov program will greatly improve our service rendered to the citizens of Fort Pierce. Both departments continue to monitor the changes that have been implemented. We anticipate even greater efficiency and transparency to our residents when Click2Gov comes on-line.
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2012 2 <sup>nd</sup>	Admin Svcs	Employee Wellness Program/Implement wellness program – quarterly activity report	No change – completed	No change.	Completed and on-going. There will be a Health and Safety Fair May 8, 2012. We have added the following new programs: PAL Park Cycling, Team Basketball, Monthly Lunch and Learns and Blue Brain Shark Presentations.																																																																						
2012 3 <sup>rd</sup>	City Manager	Community Unity Celebration at Moore's Creek/Conduct event	Completed – events held quarterly	The next Jazz on Moore's Creek event is scheduled for October 12, 2012.	The next Jazz on Moore's Creek event is scheduled for June 2012.																																																																						
2012 3 <sup>rd</sup>	Sunrise Theatre	Sunrise Theatre Foundation/ Goals – measures	Sunrise Theatre management coordinating discussion with Foundation	No change.	Sunrise Theatre management coordinating discussion with Foundation.																																																																						
2012 3 <sup>rd</sup>	Sunrise Theatre	Sunrise Theatre Foundation/Decision: action	Sunrise Theatre management coordinating discussion with Foundation	No change.	Sunrise Theatre management coordinating discussion with Foundation.																																																																						

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FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Planning	City Sustainability Plan/Green design standard for historic district	No change -- completed	No change.	Completed. Ordinance adopted 7/5/11. Presented to Florida APA in September 2011 and to Florida Historic Trust 5/20/11.
2011 4 <sup>th</sup>	Public Works	City Sustainability Plan/RFQ performance contract	ConEdison/BGA has completed the Investment Grade Audit and has identified approximately \$6 Million dollars of capital improvement energy conservation measures that are scheduled to generate over \$400,000 of annual energy cost savings. Final contract negotiation is nearing completion. Contract is tentatively scheduled to be presented to City Commission on January 21, 2014.	Representatives from ConEdison have been gathering information and gave a presentation to the City Commission on September 4, 2012. It is anticipated that the Investment Grade Audit will be completed within the next 60-90 days.	Completed. The Energy Efficiency & Conservation Team (EECT) is completing negotiations with ConEdison to perform an Investment Grade Audit on City of Fort Pierce buildings, facilities, and other infrastructure. Comments from the EECT and City Attorney's Office were forwarded to ConEdison March 19, 2012, and again on April 5, 2012. ConEdison has responded on April 25, 2012 with a clean draft that addresses previous concerns. The City Attorney's Office is currently in possession of the latest draft and we are awaiting their comments. It is anticipated that the contract negotiation process will be completed by May 21, 2012.
2011 4 <sup>th</sup>	Engineering	Stormwater Replacement Projects/Prepare report	10 <sup>th</sup> Street construction - completed.	10 <sup>th</sup> Street reconstruction is currently on-going with completion estimated by February 2013.	Pinecrest Estates drainage improvements and 10 <sup>th</sup> Street drainage replacement are two stormwater projects prioritized for this fiscal year. Construction has been completed on Pinecrest, and 10 <sup>th</sup> Street is scheduled to begin construction by June 2012.
2011 4 <sup>th</sup>	Engineering	Stormwater Replacement Projects/Determine project priority	CIP updated for stormwater projects.	Currently updating CIP list for upcoming fiscal year.	Completed. Priority list included on latest CIP.
















**MANAGEMENT – HIGH PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 7/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	City Manager	River Walk Center/Develop new signage, logo, marketing collateral	No change -- completed	No change.	Completed. New RWC logo created and incorporated with re-branding of City facility through print advertising promoting the facility's rental and programming. Print advertisement campaign of classes/programming 13-weeks in Hometown News with article, monthly Main Street Focus full page ad of classes/programming to run for 3 months in 2 <sup>nd</sup> Qtr 2012, advertising on FPTV 27, City website, City newsletter, news release sent to media outlet of classes, contact wedding/event planners to add RWC to their listings of potential sites on the internet, development and printing of new RWC brochure and classes offered to promote facility.
2012 1 <sup>st</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Obtain grant	No change – no funding identified.	No change.	Completed. CDBG-DRI grant funding for Fisherman's Wharf denied.
2012 1 <sup>st</sup>	Publics Works	City Sustainability Plan/Present policy and procedure	No change -- completed	No change.	Completed. The Energy Efficiency & Conservation Team has developed operational procedures that have generated significant monetary savings for the City of Fort Pierce. A report was presented to the City Commission December 19, 2011 that outlined accomplishments to date and future goals to attain.
2012 1 <sup>st</sup>	City Manager	Citizen Academy Development/Define concepts of citizen academy	No change -- completed	Draft curriculum completed.	Draft program completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.
2012 1 <sup>st</sup>	City Manager	Citizen Academy Development/Presentation to Commission	Presented to City Commission at December 12, 2012 Conference Agenda meeting.	Draft curriculum will be sent to City Commission for review.	Tentative curriculum completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.
2012 2 <sup>nd</sup>	Marina	Treasure Coast Youth Sailing Program Expansion/Identify site	Completed. Location for expansion determined at Jaycee Park. Contract executed with the City.	In progress. Site still undetermined at this time.	In progress. To be determined pending discussions with a waterfront property owner and FPUA.
2012 2 <sup>nd</sup>	City Manager	Citizen Academy Development/Decision: direction	Class I Completed. Class II scheduled for Spring 2014.	In progress. Draft curriculum to be scheduled for next Conference Agenda meeting for City Commission direction.	In progress. Tentative curriculum completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.

**MANAGEMENT – HIGH PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 3 <sup>rd</sup>	City Manager	River Walk Center/Complete minor building improvements	No change -- completed	No change.	Completed. RWC general physical improvements: removal of excessive no-parking signs, outside seating, updated outside landscaping and fountain, cleaning of patio area, established regular maintenance schedule, painted large inside room and kitchen, installation of louvered shutters to separate kitchen from main room.
2012 3 <sup>rd</sup>	City Manager	River Walk Center/Develop plan for facility	Redesign of Veteran's Park to include ADA compatibility and enhanced public restrooms. Saint Lucie County and City of Fort Pierce working together to complete design and construction. Construction improvements tentatively scheduled to begin April 2014.	Grant is still pending.	Completed. Veteran's Park plan: a grant was applied for by Urban Redevelopment to redesign the park and signage - estimated award announcement in 2 <sup>nd</sup> Qtr 2012.
2012 3 <sup>rd</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Receive funding	No change – no funding identified.	RFP issued for development of Fisherman's Wharf in June 2012. Presentation by 2 respondents at July FPRA Special Called Meeting. Abinanti group chosen and staff directed to negotiate with developer.	In progress. RFP for Fisherman's Wharf redevelopment issued. Negotiations with potential developers. CDBG-DRI grant funding for Fisherman's Wharf was denied.
2013 1 <sup>st</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Develop plan	No change – no plans developed.	Staff continues discussions with Abinanti group after July selection. Staff holding final meetings with Commissioners week of 8/27/12 to get final direction on draft Developers Agreement and to confirm Commission support for project.	In progress. Continued negotiations with successful respondent to RFP.

# MANAGEMENT IN PROGRESS

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 2 <sup>nd</sup>	Planning	LDR: Revision, Decision	Staff has taken on this task as an in-house project and has already advanced several re-write Ordinances to the Planning Board and City Commission. Additional Ordinances are forthcoming.	In progress. Duncan Associates provided an updated final draft that appears to be contrary to contract specifications. Planning Department is developing a method to cancel the contract, and complete the LDR update in-house.	In progress. Planning Board provided final comments February 2012. Duncan Associates reviewing and preparing their final draft to be presented to the Planning Board during their June 2012 meeting.
2011 3 <sup>rd</sup>	Finance	New Bank Conversion	No change – completed	No change.	Completed.
2011 3 <sup>rd</sup>	Urban Redev.	Sculpture Symposium	No change – City staff to coordinate art exhibit activities mid-2014.	Staff attended County Arts and Culture Consortium summer summit on 8/16/12. Interlocal Agreement with County not drafted yet but verbal agreement in place. Need to issue RFP for maintenance on public art collection. Anticipate draft Interlocal to be in place 1 <sup>st</sup> Qtr 2013.	In progress. St. Lucie County, our partners in the Arts in Public Places program, have decided to get out of the art business and proposed transferring all public art assets in the joint collection to the City of Fort Pierce. We are in the process of drafting an Interlocal Agreement, transferring ownership and maintenance responsibilities to the City. Transfer to be completed by 3 <sup>rd</sup> Qtr 2012. Plans for symposium shelved.
2011 3 <sup>rd</sup>	Public Works	City Recycling Program: Report, Direction	Completed. PWD staff has officially launched the City of Fort Pierce Single Stream Recycling initiative.	The Public Works Department is in receipt of the lone bid in response to RFP 6104. The decision has been made to begin Single Stream Recycling in house on October 1, 2012 utilizing existing equipment and personnel.	The Public Works Department is currently generating technical specifications for the advertisement of a bid for curbside residential recycling utilizing single stream methodology. The prospective vendor will give eligible residents a container and implement aggressive education and awareness programs to ensure elevated participation rates. It is anticipated that this bid will be advertised within the next 30 to 60 days.
2011 3 <sup>rd</sup>	Planning	Neighborhood Park Lands Deficit: Funding Solution	The City is facing a projected deficiency of 3.89 acres by the year 2020. Planning Staff revised the most recent CIE report with the most up-to-date population projections which helped to reduce the overall deficit. This will be closely monitored to ensure compliance with the adopted LOS.	No change.	Completed. Designation and construction of PAL Park satisfies this requirement until 2015.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2011 4 <sup>th</sup>	City Manager	Animal Control Transfer	No change – completed	No change.	Completed.
2011 4 <sup>th</sup>	Admin Svcs	Benefits for New Hires: Decision, Direction	No change -- completed	We introduced new benefits for new hires to all three unions: Teamsters-Approved; PBA-No new hires (not applicable); IUPA-presented but have not received comment.	In progress. We have met with Teamsters and discussed new benefits for new hires. Preliminary discussions with PBA to set a meeting for new negotiations (FY 2012-13). No conversation with IUPA, still at impasse.
2011 4 <sup>th</sup>	Public Works	Energy Efficiency Conservation Block Grant	No change -- completed	Completed. City Hall has experienced 30% energy savings due to the measures financed by this grant.	In progress. The Public Works Department in coordination with the HUD staff is nearing completion of the energy conservation measures as part of the U.S. Energy Department of Energy Efficiency & Conservation Block Grant (EECBG) Program. The City Hall lighting retrofit project is approximately 85% complete and currently being performed within City Hall by Facilities Maintenance personnel on an interim basis as time permits. City Hall will also receive an additional HVAC unit for the excessive heat producing MIS Equipment Room. The Willie B. Ellis Police Substation will have two (2) existing HVAC units replaced to increase efficiency.
2011 4 <sup>th</sup>	Admin Svcs	Union Negotiations: a) Teamsters b) PBA c) IUPA	Completed. All three (3) labor unions have current contract with the City of Fort Pierce.	a) Teamsters-Awaiting Executive Team approval; b) PBA-Three articles to approve (Final meeting 9/12/12); c) IUPA-Two articles to approve.	In progress. Waiting on conceptual approval of budget to move forward with negotiations.
2011 4 <sup>th</sup>	Admin Svcs	GovDeals Surplus Auction	Completed.	Awaiting approval from City Attorney's office.	In progress. We have added Public Surplus as an additional vendor.
2011 4 <sup>th</sup>	Admin Svcs	Family Medical Policy: Decision (Return to 100% Coverage for City Employee	Medical insurance options to be reviewed by Insurance Committee to determine mechanism to provide most cost effective and beneficial family medical coverage.	Approved policy for 10/1/12-9/30/13 with 3.4% increase.	Under evaluation during budget process.
2011 4 <sup>th</sup>	City Manager/Finance	Budget-Millage Rate & Services: Prioritization	No change -- completed	No change.	In progress. Developing two year balanced budget.
2011 4 <sup>th</sup>	City Manager/Finance	Public Education on City Finances and Services	No change – completed	No change.	Completed. Finance Director meets quarterly with public after completion of Quarterly Financial Report.
2011 4 <sup>th</sup>	Planning	South Bridge Project (2 Lanes): Grant Funding, Decision	No change -- completed	No change.	Completed. Workshop conducted by SLC TPO September 17, 2011. Result was negative support for concept.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2011 4 <sup>th</sup>	Planning	South Bridge Project (2 Lanes): Grant Funding, Decision	No change -- completed	No change.	Completed. Workshop conducted by SLC TPO September 17, 2011. Result was negative support for concept.
2011 4 <sup>th</sup>	Engineering	Docks at Manatee Boat Ramp: MSTU Funding	No change -- postponed	Postponed until after Marina Construction. No funding has been identified at this time.	Postponed until after Marina Construction.
2011 4 <sup>th</sup>	Police	Parks Ordinances: Adoption	No change – completed	No change.	Completed. On February 21, 2012, the City Commission adopted Ordinance L-246, accomplishing this goal.
2011 4 <sup>th</sup>	Planning	LDR-Protection of Native Plants and Colorful Flowering Plants & Trees: Direction	Ongoing.	No change.	On the horizon.
2011 4 <sup>th</sup>	Code Enforcement	Animal Control/License: Renegotiation of Contract	City staff shall continue to negotiate animal services contract with Humane Society of Saint Lucie County to obtain feasible cost structure on annual basis.	No change.	Completed. April 2012.
2011 4 <sup>th</sup>	Planning	Annual Rezone to Existing Use Proposal: Decision	Additional discussion/direction with City Commission needed.	No change.	In progress. Projected for summer 2012.
2011 4 <sup>th</sup>	Planning	Arcade Ordinance: Decision	Completed. Ordinance L-217 was adopted on December 5, 2011. Additional analysis on effects of recent State Legislation may be needed by City Attorney's Office.	No change.	Completed. 12/5/11.
2011 4 <sup>th</sup>	Public Works	LED Street Light Replacement: RFQ, Funding	Contract negotiations are in progress with ConEdison/BGA to replace all City owned street lights with LED energy efficient units.	Audit is in progress.	The Energy Efficiency & Conservation Team (EECT) is completing negotiations with ConEdison to perform an Investment Grade Audit on City of Fort Pierce buildings, facilities, and other infrastructure.
2011 4 <sup>th</sup>	Planning	Historic Preservation Award (5/11): Funding	No funding provided. Awards ceremony funded through donations (i.e. potluck dinner, etc.).	No change.	In progress. Award ceremony scheduled for May 2012 which is Historic Preservation Month. No funding identified.
2011 4 <sup>th</sup>	Planning	Historic Preservation Fee: Evaluation, Direction	In progress. Additional discussion with Historic Preservation Board and City Commission needed.	No change.	In progress. Approved by Historic Preservation Board 5/20/11 and is currently being reviewed by legal.
2011 4 <sup>th</sup>	Public Works	PAL Gymnasium Relocation-YMCA Building: Evaluation, Direction	No change -- completed	No change.	Completed.
















**MANAGEMENT IN PROGRESS contd.**

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2012 1 <sup>st</sup>	Public Works	Rotary Park Structure & Boardwalk Replacement: MSTU Funding	Completed. Successful community effort brought hundreds of volunteers together to construct new playground facility for our children.	No change.	In progress. Public Works staff is working with the local Rotary Club to conceive a plan for the replacement of a playground unit at the subject park. The local Rotary Club has expressed a desire to partner with the City of Fort Pierce to produce another community volunteer experience for the replacement of the existing playground set. The targeted date of completion is October 2013.
2012 1 <sup>st</sup>	Police	Alarm Registration & Response Fee: Direction	No change – completed (direction provided). See Police Revenue Initiatives / Alarm Fees.	911 Board of Governors to develop countywide ordinance and program. Completion expected by 1 <sup>st</sup> Qtr 2013.	Completed - On April 19, 2012, the City Commission directed staff to initiate action to revise the City's False Alarm Ordinance. A revised ordinance will be presented by 4 <sup>th</sup> Qtr 2012.
2012 2 <sup>nd</sup>	City Attorney/ Admin. Svcs	Personnel Rules & Regulations: Revisions	No change -- completed	No change.	Completed. Revised rules distributed to employees March 12, 2012.
2012 2 <sup>nd</sup>	Admin Svcs	Compensation Policy: Evaluation, Decision		No change.	In progress. Updated job descriptions and job classifications are being reviewed.
2012 2 <sup>nd</sup>	City Clerk	Unlicensed Businesses: Revenue Recovery: Progress Report	In progress for FY2013.	Starting for FY2013.	Completed for FY2012.
2012 2 <sup>nd</sup>	City Manager	Beach Sand Renourishment: Lobbying for Funding	No change - completed	No change.	Completed. Letter to County Administrator dated 11/8/11.
2012 2 <sup>nd</sup>	Police	Strategic/Crime Control Plan: Adoption	No change – completed	Completed. On July 2, 2012, the police department's strategic plan was presented to the City Commission at a regular meeting.	Completed. On April 19, 2012, the City Commission reviewed and approved the police department's strategic plan.
2012 2 <sup>nd</sup>	Public Works	Dr. Martin Luther King, Jr. Dreamland Park: Transfer, Funding	No change -- completed	No change.	Completed. The Public Works Department has officially absorbed the operations and maintenance responsibilities of this park beginning January 1, 2012. The fields and other amenities will be operated, as per other City parks, on a first come first serve basis for open play.
2012 2 <sup>nd</sup>	Planning	Gateway and Entrance Plan: Grant Funding	Original grant application not awarded. Project is ongoing.	No change.	On the horizon.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
<b>2012 3<sup>rd</sup></b>	Urban Redev.	Melody Lane Fishing Pier & Sidewalk Extension: Grant Funding	In progress. In October 2013 the City of Fort Pierce has accepted a multi-year grant award from the Florida Inland Navigation District (FIND) to construct a fishing pier on the east end of Melody Lane in the amount of \$100,000. Design consultant has been identified and initiated scope of services.	FIND approves funding for project in 2012 cycle but requires all permits to be in place by September 2012. Tetra Tech retained for permit application work and apps submitted in June. Some RFI from permitting agencies received in August 2012. Questionable whether permits will be received on time. May push project to 2013 cycle.	In progress. FIND grant application denied in 2011 cycle. Re-applied for in February 2012.
<b>2012 3<sup>rd</sup></b>	Marina	Live Cam at Inlet: Grant Funding	3 cameras in 3 different locations have been identified: City Marina, Old USCG Station and Inlet area. Funding source for cameras and equipment identified through St. Lucie County Tourism. Company to be selected by St. Lucie County.	Identified possible grant funding through St. Lucie County Tourism.	In progress. Researching alternative grant funding.
<b>2012 3<sup>rd</sup></b>	Urban Redev.	NSP Projects: a) Residences-3 b) Apartments-2	All single family units have been sold and transferred to first time homeowners, and the 18 unit multi-family rental facility in the 1100 block of Orange Avenue is now operated by the Fort Pierce Housing Authority	Final residence in final punch list stage. Apartments 95% complete. NSP extension filed to extend final completion date to January 2013, awaiting approval of extension. One residence has sales contract, closing in September.	In progress. Two residences completed and listed with realtor. Third home rehab 40% complete. Two apartment buildings rehab at 60% complete. All work complete by 1 <sup>st</sup> Qtr 2013.
<b>2012 4<sup>th</sup></b>	City Clerk	Paperless Filing System: Phase 1	Phase II underway	Starting Phase II.	Completed. Phase One completed through 2011. Department needs funding for a new scanner.
<b>Ongoing</b>	Police	IRSC Capstone Plan (Diversity Within Police Dept): Implementation	No change – completed	No change.	Completed. Plan was completed and presented to the City Commission on 4/18/11. All follow-up to be incorporated in Police Department's Strategic Plan.

# POLICY – OTHER
















 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
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FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 4 <sup>th</sup>	MIS	Information Technology Plan & Funding/Develop plan	No change -- completed	No change.	Completed. A three year plan has been developed.
2011 4 <sup>th</sup>	MIS	Information Technology Plan & Funding/Commission decision and funding	Completed 1st year for FY2012 and ordering computer equipment for FY2013. Completed telephone equipment installation for City Hall, Public Works, River Walk Center, and Indian Hills.	Did not come to a consensus with legal on leasing equipment. Computer equipment for FY2012 has been ordered. Telephone equipment for City Hall and Public Works are onsite.	Awaiting approval of language from City Attorney.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Identify for location: activities, usage, parking	No change -- completed	No change.	Completed. The Public Works Department will continue to partner with the City Marina to continue the maintenance and operation of this venue. This area regularly draws thousands of visitors to the downtown area, which also increase maintenance responsibility.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Develop recommendations	No change -- completed	No change.	Completed. The only recommendation at this time for the maintenance of this venue is to intensify protection by the utilization of sealant and immediately removing damaging waste material when observed.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Determine direction and funding	No change -- completed	No change.	In progress. Public Works and the City Marina continue to maintain this amenity within their existing budgets while other funding sources are explored.
2012 1 <sup>st</sup>	City Manager	Port Master Plan & Development Strategy/Review current port master plan	Saint Lucie County and City of Fort Pierce staff are collaborating to revise Port of Fort Pierce Master Plan to include elements identified during series of community input workshops conducted by FDOT.	In progress. City staff is working with FDOT to develop an implementation strategy for the update of the Port of Fort Pierce Master Plan.	In progress. Three community meetings held: 6:00 PM 5/2/12 at SLC Commission chamber; 1:00 PM 5/16/12 at Riverwalk Center and 6:00 PM at Ft. Pierce Commission chamber.
2012 1 <sup>st</sup>	City Manager	Port Master Plan & Development Strategy/Identify areas for possible revision	Saint Lucie County and City of Fort Pierce staff are collaborating to revise Port of Fort Pierce Master Plan to include elements identified during series of community input workshops conducted by FDOT.	In progress. City staff is working with FDOT to develop an implementation strategy for the update of the Port of Fort Pierce Master Plan.	In progress. To be determined once Feasibility Study is complete.

**POLICY – OTHER contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 2 <sup>nd</sup>	Code Enforcement	Code Enforcement Codes & Process/Review City and County fines	No change -- completed	No change.	Completed. April 2012.
2012 2 <sup>nd</sup>	Code Enforcement	Code Enforcement Codes & Process/Review codes and processes	No change -- completed	No change.	Completed. April 2012.
2012 3 <sup>rd</sup>	Code Enforcement	Code Enforcement Codes & Process/Develop recommendations	Currently updating sign ordinance and mobile vendor ordinance. Mobile vendor ordinance to be presented to City Commission in September.	No change.	In progress.
2012 3 <sup>rd</sup>	Urban Redev	Orange Avenue Corridor Plan/NSP projects (a total of 5)	Eighteen (18) multi-family unit rental facility in the 1100 block of Orange Avenue is now operated by the Fort Pierce Housing Authority as an affordable living facility	3 residences complete and 2 apartment buildings 95% complete. DEO monitoring in July 2012. Awaiting approval of apartment transfer contract with FPHA from Legal.	In progress. Two residences completed. One residence and two apartment buildings in construction. Completed by 1 <sup>st</sup> Qtr 2013.
2012 3 <sup>rd</sup>	Urban Redev	Orange Avenue Corridor Plan/Hire intern	No change -- Postponed	Complete. Both interns completed papers on sustainability and submitted them to the University of Leeds, England successfully.	In progress. Anticipate two interns for 10-week Masters Degree programs, 3 <sup>rd</sup> Qtr 2012.
2013 4 <sup>th</sup>	Urban Redev	Orange Avenue Corridor Plan/Develop plan	Staff to review corridor and develop strategies for redevelopment of residential and commercial areas within this general vicinity	Staff currently in development discussion with new owner of three properties on corridor to develop identity for area, uses for buildings.	On the horizon.

# POLICY AGENDA – TOP PRIORITY
















 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Public Works	Solid Waste Disposal Options/Report	The Waste Management Transfer Facility is completed and staff has begun hauling all MSW to this location on Selvitz Road.	No change.	Completed. Public Works Department staff began hauling solid waste to the Okeechobee Landfill on March 1, 2012.
2011 3 <sup>rd</sup>	Public Works		No change -- completed	No change.	Completed. Commission approved agreement 1/17/12.
2011 4 <sup>th</sup>	City Manager	MSTU-MSBU Direction/Prepare recommendation for Hibiscus Park neighborhood	No change -- completed	No change.	Completed. Plans and assessment role completed, including determining number of affected properties. Report presented to property owners. Does not appear to be a consensus to move forward at this time.
2011 4 <sup>th</sup>	Urban Redev	Jetty Park & Roundabout/Redesign of roundabout	Construction completed.	No change.	Completed. Roundabout redesign completed and submitted to FDOT. Jetty Park redesign complete and submitted to FDOT for FHWA grant funding on 1/20/12.
2011 4 <sup>th</sup>	Planning	South Beach Western Peninsula Study/Complete charrette	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	Charrette conducted on March 17, 2012. Final Draft Report presented to Public on August 1, 2012. Consultant preparing for presentation to City Commission in September 2012.	Charrette conducted on March 17, 2012. Draft report due from consultant during the week starting May 7, 2012.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Complete review	No change -- completed	No change.	Completed.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Draft ordinance	No change -- completed	No change.	Completed.
2011 4 <sup>th</sup>	Planning	Entertainment Business District/Decision on ordinance	No change -- completed	No change.	Completed. July 15, 2011.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Identify boundary for each district	No change -- completed	No change.	Completed. December 2011.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Identify improvement projects	No change -- completed	No change.	Completed. January 2012.
2012 1 <sup>st</sup>	City Manager	MSTU-MSBU Direction/Determine cost	No change -- completed	No change.	Completed. January 2012.

**POLICY AGENDA – TOP PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/PSL intergovernmental agreement – wastewater	No change – on hold	No change.	On hold at direction of the City Commission.
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/St. Lucie County interlocal agreement – bulk provision	No change – on hold	No change.	On hold at direction of the City Commission.
2012 1 <sup>st</sup>	City Manager	Relations with Regional Utilities/Annexation agreement – review	No change – on hold	No change.	On hold.
2012 1 <sup>st</sup>	Urban Redev	Jetty Park & Roundabout/Obtain FDOT funding	Construction completed.	No change.	Completed. Final plans submitted to FDOT to release \$1.6M grant funds on 1/20. FDOT approved submissions July 2012.
2012 1 <sup>st</sup>	Planning	South Beach Western Peninsula Study/Develop draft plan	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	No change.	Draft plan being delivered during the week starting on May 7, 2012.
2012 1 <sup>st</sup>	Planning	South Beach Western Peninsula Study/Presentation to community	Charrette conducted on March 17, 2012. Final Report presented to City Commission on September 17, 2012.	Final Draft presented to Public on August 1, 2012. Consultant preparing for presentation to City Commission in September 2012.	Report presentation expected to occur no later than June 2012.
2012 2 <sup>nd</sup>	City Manager	MSTU-MSBU Direction/Prepare report	Task completed. Funding mechanism not available.	The City Commission decided to initiate the special assessment process to perform the South 7 <sup>th</sup> Street Reconstruction that the area residents requested. A total of 50 residents were notified of the proposed process and the City of Fort Pierce has received 28 responses that are not in support of this type of funding option.	Completed. February 2012.
2012 2 <sup>nd</sup>	Urban Redev	Jetty Park & Roundabout/Construction	Construction completed.	Jetty Park RFP issued in July 2012. RFP closed in August, but all submissions judged by Engineering staff to be non-responsive bids. RFP will be re-issued in September 2012. Purchase of land for roundabout from FPRA on 9/4/12 City Commission meeting agenda.	Jetty Park construction backed up to 3 <sup>rd</sup> Qtr 2012.
2012 3 <sup>rd</sup>	Planning	South Beach Western Peninsula Study/Reverter clause of deed with County	Research completed. Waste water treatment plant location contains two (2) reverter clauses to County and State of Florida ensuring that the property is used for public purposes in perpetuity.	Conducting research. Update at next quarterly status.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 3 <sup>rd</sup>	Planning	South Beach Western Peninsula Study/Work with Fire Board	No change -- completed	No change.	Completed. Identified as stakeholder for charrette.

# POLICY AGENDA – HIGH PRIORITY
















 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
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FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Planning	Edgartown Special Area Plan/Hire intern	Edgartown Settlement District created by in-house Staff without hiring of an intern.	No change.	Cancelled. City not awarded grant.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Commission update on status	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Community planning initiative	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	City Manager	Wastewater Plant Relocation/Develop long-term plan for site	No change – completed	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2011 4 <sup>th</sup>	Urban Redev	Eco-tourism Strategy/Conference at Hilton Head Island	No change – completed	No change.	Completed. EcoTourism advisory board formed, initial grant process completed and funded, website in design, marketing plan developed, second round of grants March 2012.
2011 4 <sup>th</sup>	Engineering	Roadway Resurfacing & Reconstruction/Determine direction and funding	No change – funding not available.	Detailed costs determined for reconstruction of section of 7 <sup>th</sup> Street. Information regarding special assessment procedures sent to 50 property owners affected to gauge interest. Public meeting scheduled for 08/29/12 to provide information and address public questions.	Completed. Proposed MSBU for roadway resurfacing and reconstruction for Section M-4 to be presented to City Commission at 2/13/12 Conference Agenda meeting.
2011 4 <sup>th</sup>	Planning	Edgartown Special Area Plan/Finalize complete overlay	Completed. Ordinance L-270 created the Edgartown Settlement Zoning District. Adopted October 1, 2012.	In progress. Zoning District being created and applied to Phase 1 Area (Traditional Edgartown Area). This agenda item received Planning Board approval on August 14, 2012 and is scheduled for City Commission review on September 17, 2012.	In progress. Phased plan beginning 2nd Qtr 2012. Zoning overlay by end of 2nd Qtr. Required Comp Plan Amendment by end of calendar year 2012.
2011 4 <sup>th</sup>	Planning	Edgartown Special Area Plan/Adopt plan			
2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Red light cameras	No change – completed	No change. This initiative was cancelled April 19, 2012.	Completed. On April 19, 2012, the City Commission suspended implementation of red light enforcement cameras

**POLICY AGENDA – HIGH PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Contract towing	No change – completed	Fees will be implemented effective October 1, 2012.	Completed. On April 19, 2012, the City Commission directed staff to implement an administrative fee rather than adopting contract towing. Staff will implement fee program by June 15, 2012.
2012 1 <sup>st</sup>	Police	Police Revenue Initiatives/Alarm fees	In progress. Deferred to 911 Board of Governors for countywide revision of codes. Completion expected by 1 <sup>st</sup> Qtr FY 2014.	In progress. 911 Board of Governors to develop countywide ordinance and program. Completion expected by 1 <sup>st</sup> Qtr 2013.	Extended - On April 19, 2012, the City Commission directed staff to initiate action to revise the City’s False Alarm Ordinance. A revised ordinance will be presented by 4 <sup>th</sup> Qtr 2012.
2012 1 <sup>st</sup>	City Manager	Wastewater Plant Relocation/Identify alternative treatment and site	In progress. FPUA collaborating with City of Fort Pierce to identify location for new waste water treatment plant.	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 2 <sup>nd</sup>	City Manager	Wastewater Plant Relocation/Evaluate funding options	In progress. FPUA collaborating with City of Fort Pierce to identify location for new waste water treatment plant with construction estimates.	The consulting firm responsible for the charrette is scheduled to present the final report to the City Commission at their regular September 17, 2012 meeting.	Pending the charrette report for the adoption of the goals from the study. Report presentation expected in late June/early July 2012.
2012 2 <sup>nd</sup>	Urban Redev	Parking Fees for Downtown/Complete study: meters, garage parking	No change.	No change.	Initial research on downtown parking to be completed after elections 1 <sup>st</sup> Qtr 2013.
2012 2 <sup>nd</sup>	Urban Redev	Parking Fees for Downtown/Prepare report	No change.	No change.	(See status of complete study: meters, garage parking).
2012 3 <sup>rd</sup>	Urban Redev	Eco-tourism Strategy/Complete draft strategy	26 Fort Pierce tourism businesses actively participating as of August 5, 2013.	Membership in FPAT continues to grow.	Completed. Marketing strategy formulated and funded February 2012. Grants strategy implemented 3 <sup>rd</sup> Qtr 2011 and second round of grants 3 <sup>rd</sup> Qtr 2012. 19 active FPAT members.
2012 3 <sup>rd</sup>	Urban Redev	Parking Fees for Downtown/Decision: direction	No change.	No change.	Direction from elected officials on DT parking fees delayed until 3 <sup>rd</sup> Qtr 2013.
2012 4 <sup>th</sup>	Urban Redev	Eco-tourism Strategy/Award grants for program	11 “sustainability and capacity-building” grants awarded for a total of \$53,300 in June 2013. Since program’s inception in 2011, 7 full-time and 21 ‘seasonal’ jobs created. Tourism owners report average 20% increase in business since program’s inception.	Second round of grants awarded in 3 <sup>rd</sup> Qtr, 2012. 10 new jobs created because of the program.	Economic development and marketing grants for FPAT eco-tourism program initially funded in 1 <sup>st</sup> Qtr 2011 and second round in 3 <sup>rd</sup> Qtr 2012.

# MANAGEMENT AGENDA – TOP PRIORITY

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Public Works	Youth Employment-Recreation Strategy & Initiative/Youth job fair – City participation and summer employment	Unable to fund in FY2013.	Completed 8/10/12. The Summer Youth Employment Program was a great success. This year, the City of Fort Pierce selected an excellent group of individuals who welcomed the opportunity to learn new skillsets.	Completed. The Public Works Department is partnering with the Police Department and the Administrative Services Department to generate an eight (8) week youth employment program designed to mentor young people and provide real work practical experience. The program is tentatively scheduled to begin June 2012. This program is forecasted to be an annual occurrence that will give young people in our community a greater understanding of the local government workforce and prepare them for their future.
2011 4 <sup>th</sup>	Police	Youth Employment-Recreation Strategy & Initiative/Evaluate future summer camps with report and recommendations	No change – completed	No change.	Completed. On April 19, 2012, the City Commission approved a draft budget for PAL Summer Camp / Employment Program. Program is being implemented by staff.
2011 4 <sup>th</sup>	Urban Redev	King Power Plant Brownfield Clean Up-Use/Determine direction	In progress. Parcels 2 and 3 have received unconditional site remediation completion order from FDEP. Source removal within parcel 1 is anticipated to be completed by Mid-2015.	No change.	In progress. King Power Plant confirmatory sampling discovered large area of PCB contamination, which was not delineated on the previous FPUA consultant's report. All testing focusing on PCB issues. Site enrolled in EPA's TSCA program. Additional \$240k grant funding obtained over and above initial \$720k from EPA/CDBG. City designates site as brownfield. DEP approves site for enrollment in state program. Passive use after cleanup.
















**MANAGEMENT AGENDA – TOP PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Develop flow for permitting process	No change -- completed We continue to monitor permit flow. Building Permit activity has increase by 30% in the current Fiscal Year.	No change.	Completed. The solution is to divide the permit application stream into two separate categories, Large Projects and Small Projects. This simple adjustment allows the smaller projects to flow through the review process quickly and not be delayed by the lengthy review times for larger projects. Larger projects obviously require more review time and usually the applicants of these projects are more understanding of this. The Building Department first implemented this refinement in 2009 with great success, and has subsequently recommended it to the Planning Department.
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Identify stakeholders	No change -- completed	No change.	Completed. The stakeholders are all City departments involved in the permitting process and the applicants.
2012 1 <sup>st</sup>	Building	Permitting Process Improvements/Evaluate process	No change -- completed We continue to monitor permit application to permit issuance.	No change.	Completed. Evaluating the permitting process required tracking the length of time required in order to process an average permit and then identifying the areas of concern.
2012 1 <sup>st</sup>	Admin Svcs	Employee Wellness Program/Develop hiring non-smoker policy for new hires	Smoking cessation program for existing employees has been developed. Staff currently researching effective methods to implement hiring policies	Reviewing different approaches to see which one will be the best fit for the City of Fort Pierce.	We received our Health Assessment on April 30, 2012. Our overall wellness score was 70. Any score below 80 tells us that as a workforce we can develop certain adverse medical conditions. We have reviewed the report and decided to implement an overall plan to improve our workplace health in our high risk and borderline areas.
2012 1 <sup>st</sup>	City Manager	Community Unity Celebration at Moore's Creek/Develop a food festival at Moore's Creek	No change -- completed	No change.	The City of Fort Pierce will continue to assist the event organizers from Lincoln Park Main Street to create this successful event.
2012 1 <sup>st</sup>	City Manager	Community Unity Celebration at Moore's Creek/Decision: direction	No change -- completed	No change.	The City of Fort Pierce will continue to assist the event organizers from Lincoln Park Main Street to create this successful event.

**MANAGEMENT – TOP PRIORITY contd.**

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12																																																																						
2012 1 <sup>st</sup>	Urban Redev	King Power Plant Brownfield Clean Up-Use/Clean-up completed	In progress. Parcels 2 and 3 have received unconditional site remediation completion order from FDEP. Source removal within parcel 1 is anticipated to be completed by Mid-2015.	FPRA submits BSRA to FDEP in July 2012. Mobile lab deployed in August to assist in determining extent of PCB contaminated dirt to be removed from Parcel 1. Consultant estimates that PCB removal could cost \$750k. EPA monitoring scheduled for 8/28/12. Will discuss potential for additional grant funding to cover TSCA removal expenses. Initial EPA removal funding virtually exhausted.	Parcel 3 fence removed, no further cleanup action anticipated. Parcel 2 ISR completed; anticipate monitoring well requirement. Parcel 1 PCB issues growing; significant additional assessment required. Anticipate cleanup to be completed 4 <sup>th</sup> Qtr 2013.																																																																						
2012 2 <sup>nd</sup>	Building	Permitting Process Improvements	<table border="1"> <thead> <tr> <th><u>Permit Type</u></th> <th><u>2013 Number Issued</u></th> <th><u>Average Days to Issuance</u></th> <th><u>2012 Number Issued</u></th> <th><u>Average Days to Issuance</u></th> </tr> </thead> <tbody> <tr> <td>Large Commercial</td> <td>7</td> <td>44.8</td> <td>8</td> <td>25.7</td> </tr> <tr> <td>Commercial Repair</td> <td>543</td> <td>14.1</td> <td>215</td> <td>6.3</td> </tr> <tr> <td>New Residential</td> <td>7</td> <td>31.0</td> <td>7</td> <td>6.3</td> </tr> <tr> <td>Residential Repair</td> <td>472</td> <td>5.5</td> <td>261</td> <td>4.6</td> </tr> <tr> <td>Misc. Electrical</td> <td>429</td> <td>4.7</td> <td>298</td> <td>4.5</td> </tr> <tr> <td>Misc. Plumbing</td> <td>395</td> <td>4.9</td> <td>218</td> <td>3.6</td> </tr> <tr> <td>Air Conditioning</td> <td>921</td> <td>4.3</td> <td>429</td> <td>3.1</td> </tr> <tr> <td>Reroof</td> <td>171</td> <td>5.2</td> <td>145</td> <td>5.0</td> </tr> <tr> <td>Storm Shutters</td> <td>63</td> <td>5.4</td> <td>65</td> <td>5.5</td> </tr> <tr> <td>Fences</td> <td>104</td> <td>4.5</td> <td>97</td> <td>6.9</td> </tr> <tr> <td>Signs</td> <td>123</td> <td>15.8</td> <td>118</td> <td>7.1</td> </tr> <tr> <td>Tents</td> <td>18</td> <td>4.4</td> <td>12</td> <td>6.5</td> </tr> <tr> <td>Demolitions</td> <td>57</td> <td>17.2</td> <td>56</td> <td>10.4</td> </tr> </tbody> </table>	<u>Permit Type</u>	<u>2013 Number Issued</u>	<u>Average Days to Issuance</u>	<u>2012 Number Issued</u>	<u>Average Days to Issuance</u>	Large Commercial	7	44.8	8	25.7	Commercial Repair	543	14.1	215	6.3	New Residential	7	31.0	7	6.3	Residential Repair	472	5.5	261	4.6	Misc. Electrical	429	4.7	298	4.5	Misc. Plumbing	395	4.9	218	3.6	Air Conditioning	921	4.3	429	3.1	Reroof	171	5.2	145	5.0	Storm Shutters	63	5.4	65	5.5	Fences	104	4.5	97	6.9	Signs	123	15.8	118	7.1	Tents	18	4.4	12	6.5	Demolitions	57	17.2	56	10.4		The department heads of both the Building and Planning Departments are confident that the implementation of these recommendations will greatly improve the efficiency of the permitting process as well alleviate unnecessary pressure on City staff. We are sure that by conducting regular audits of the permitting process, implementation of procedural refinements and the use of the Click to Gov program will greatly improve our service rendered to the citizens of Fort Pierce. Both departments continue to monitor the changes that have been implemented. We anticipate even greater efficiency and transparency to our residents when Click2Gov comes on-line.
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2012 2 <sup>nd</sup>	Admin Svcs	Employee Wellness Program/Implement wellness program – quarterly activity report	No change – completed	No change.	Completed and on-going. There will be a Health and Safety Fair May 8, 2012. We have added the following new programs: PAL Park Cycling, Team Basketball, Monthly Lunch and Learns and Blue Brain Shark Presentations.																																																																						
2012 3 <sup>rd</sup>	City Manager	Community Unity Celebration at Moore's Creek/Conduct event	Completed – events held quarterly	The next Jazz on Moore's Creek event is scheduled for October 12, 2012.	The next Jazz on Moore's Creek event is scheduled for June 2012.																																																																						
2012 3 <sup>rd</sup>	Sunrise Theatre	Sunrise Theatre Foundation/ Goals – measures	Sunrise Theatre management coordinating discussion with Foundation	No change.	Sunrise Theatre management coordinating discussion with Foundation.																																																																						
2012 3 <sup>rd</sup>	Sunrise Theatre	Sunrise Theatre Foundation/Decision: action	Sunrise Theatre management coordinating discussion with Foundation	No change.	Sunrise Theatre management coordinating discussion with Foundation.																																																																						

# MANAGEMENT AGENDA – HIGH PRIORITY

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 3 <sup>rd</sup>	Planning	City Sustainability Plan/Green design standard for historic district	No change -- completed	No change.	Completed. Ordinance adopted 7/5/11. Presented to Florida APA in September 2011 and to Florida Historic Trust 5/20/11.
2011 4 <sup>th</sup>	Public Works	City Sustainability Plan/RFQ performance contract	ConEdison/BGA has completed the Investment Grade Audit and has identified approximately \$6 Million dollars of capital improvement energy conservation measures that are scheduled to generate over \$400,000 of annual energy cost savings. Final contract negotiation is nearing completion. Contract is tentatively scheduled to be presented to City Commission on January 21, 2014.	Representatives from ConEdison have been gathering information and gave a presentation to the City Commission on September 4, 2012. It is anticipated that the Investment Grade Audit will be completed within the next 60-90 days.	Completed. The Energy Efficiency & Conservation Team (EECT) is completing negotiations with ConEdison to perform an Investment Grade Audit on City of Fort Pierce buildings, facilities, and other infrastructure. Comments from the EECT and City Attorney's Office were forwarded to ConEdison March 19, 2012, and again on April 5, 2012. ConEdison has responded on April 25, 2012 with a clean draft that addresses previous concerns. The City Attorney's Office is currently in possession of the latest draft and we are awaiting their comments. It is anticipated that the contract negotiation process will be completed by May 21, 2012.
2011 4 <sup>th</sup>	Engineering	Stormwater Replacement Projects/Prepare report	10 <sup>th</sup> Street construction - completed.	10 <sup>th</sup> Street reconstruction is currently on-going with completion estimated by February 2013.	Pinecrest Estates drainage improvements and 10 <sup>th</sup> Street drainage replacement are two stormwater projects prioritized for this fiscal year. Construction has been completed on Pinecrest, and 10 <sup>th</sup> Street is scheduled to begin construction by June 2012.
2011 4 <sup>th</sup>	Engineering	Stormwater Replacement Projects/Determine project priority	CIP updated for stormwater projects.	Currently updating CIP list for upcoming fiscal year.	Completed. Priority list included on latest CIP.
















**MANAGEMENT – HIGH PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 7/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 1 <sup>st</sup>	City Manager	River Walk Center/Develop new signage, logo, marketing collateral	No change -- completed	No change.	Completed. New RWC logo created and incorporated with re-branding of City facility through print advertising promoting the facility's rental and programming. Print advertisement campaign of classes/programming 13-weeks in Hometown News with article, monthly Main Street Focus full page ad of classes/programming to run for 3 months in 2 <sup>nd</sup> Qtr 2012, advertising on FPTV 27, City website, City newsletter, news release sent to media outlet of classes, contact wedding/event planners to add RWC to their listings of potential sites on the internet, development and printing of new RWC brochure and classes offered to promote facility.
2012 1 <sup>st</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Obtain grant	No change – no funding identified.	No change.	Completed. CDBG-DRI grant funding for Fisherman's Wharf denied.
2012 1 <sup>st</sup>	Publics Works	City Sustainability Plan/Present policy and procedure	No change -- completed	No change.	Completed. The Energy Efficiency & Conservation Team has developed operational procedures that have generated significant monetary savings for the City of Fort Pierce. A report was presented to the City Commission December 19, 2011 that outlined accomplishments to date and future goals to attain.
2012 1 <sup>st</sup>	City Manager	Citizen Academy Development/Define concepts of citizen academy	No change -- completed	Draft curriculum completed.	Draft program completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.
2012 1 <sup>st</sup>	City Manager	Citizen Academy Development/Presentation to Commission	Presented to City Commission at December 12, 2012 Conference Agenda meeting.	Draft curriculum will be sent to City Commission for review.	Tentative curriculum completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.
2012 2 <sup>nd</sup>	Marina	Treasure Coast Youth Sailing Program Expansion/Identify site	Completed. Location for expansion determined at Jaycee Park. Contract executed with the City.	In progress. Site still undetermined at this time.	In progress. To be determined pending discussions with a waterfront property owner and FPUA.
2012 2 <sup>nd</sup>	City Manager	Citizen Academy Development/Decision: direction	Class I Completed. Class II scheduled for Spring 2014.	In progress. Draft curriculum to be scheduled for next Conference Agenda meeting for City Commission direction.	In progress. Tentative curriculum completed and will be presented to City Commission at May 14, 2012 Conference Agenda meeting.

**MANAGEMENT – HIGH PRIORITY contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 3 <sup>rd</sup>	City Manager	River Walk Center/Complete minor building improvements	No change -- completed	No change.	Completed. RWC general physical improvements: removal of excessive no-parking signs, outside seating, updated outside landscaping and fountain, cleaning of patio area, established regular maintenance schedule, painted large inside room and kitchen, installation of louvered shutters to separate kitchen from main room.
2012 3 <sup>rd</sup>	City Manager	River Walk Center/Develop plan for facility	Redesign of Veteran's Park to include ADA compatibility and enhanced public restrooms. Saint Lucie County and City of Fort Pierce working together to complete design and construction. Construction improvements tentatively scheduled to begin April 2014.	Grant is still pending.	Completed. Veteran's Park plan: a grant was applied for by Urban Redevelopment to redesign the park and signage - estimated award announcement in 2 <sup>nd</sup> Qtr 2012.
2012 3 <sup>rd</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Receive funding	No change – no funding identified.	RFP issued for development of Fisherman's Wharf in June 2012. Presentation by 2 respondents at July FPRA Special Called Meeting. Abinanti group chosen and staff directed to negotiate with developer.	In progress. RFP for Fisherman's Wharf redevelopment issued. Negotiations with potential developers. CDBG-DRI grant funding for Fisherman's Wharf was denied.
2013 1 <sup>st</sup>	Urban Redev	Fisherman's Wharf & Black Pearl Master Plan/Develop plan	No change – no plans developed.	Staff continues discussions with Abinanti group after July selection. Staff holding final meetings with Commissioners week of 8/27/12 to get final direction on draft Developers Agreement and to confirm Commission support for project.	In progress. Continued negotiations with successful respondent to RFP.

# MANAGEMENT IN PROGRESS

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 2 <sup>nd</sup>	Planning	LDR: Revision, Decision	Staff has taken on this task as an in-house project and has already advanced several re-write Ordinances to the Planning Board and City Commission. Additional Ordinances are forthcoming.	In progress. Duncan Associates provided an updated final draft that appears to be contrary to contract specifications. Planning Department is developing a method to cancel the contract, and complete the LDR update in-house.	In progress. Planning Board provided final comments February 2012. Duncan Associates reviewing and preparing their final draft to be presented to the Planning Board during their June 2012 meeting.
2011 3 <sup>rd</sup>	Finance	New Bank Conversion	No change – completed	No change.	Completed.
2011 3 <sup>rd</sup>	Urban Redev.	Sculpture Symposium	No change – City staff to coordinate art exhibit activities mid-2014.	Staff attended County Arts and Culture Consortium summer summit on 8/16/12. Interlocal Agreement with County not drafted yet but verbal agreement in place. Need to issue RFP for maintenance on public art collection. Anticipate draft Interlocal to be in place 1 <sup>st</sup> Qtr 2013.	In progress. St. Lucie County, our partners in the Arts in Public Places program, have decided to get out of the art business and proposed transferring all public art assets in the joint collection to the City of Fort Pierce. We are in the process of drafting an Interlocal Agreement, transferring ownership and maintenance responsibilities to the City. Transfer to be completed by 3 <sup>rd</sup> Qtr 2012. Plans for symposium shelved.
2011 3 <sup>rd</sup>	Public Works	City Recycling Program: Report, Direction	Completed. PWD staff has officially launched the City of Fort Pierce Single Stream Recycling initiative.	The Public Works Department is in receipt of the lone bid in response to RFP 6104. The decision has been made to begin Single Stream Recycling in house on October 1, 2012 utilizing existing equipment and personnel.	The Public Works Department is currently generating technical specifications for the advertisement of a bid for curbside residential recycling utilizing single stream methodology. The prospective vendor will give eligible residents a container and implement aggressive education and awareness programs to ensure elevated participation rates. It is anticipated that this bid will be advertised within the next 30 to 60 days.
2011 3 <sup>rd</sup>	Planning	Neighborhood Park Lands Deficit: Funding Solution	The City is facing a projected deficiency of 3.89 acres by the year 2020. Planning Staff revised the most recent CIE report with the most up-to-date population projections which helped to reduce the overall deficit. This will be closely monitored to ensure compliance with the adopted LOS.	No change.	Completed. Designation and construction of PAL Park satisfies this requirement until 2015.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2011 4 <sup>th</sup>	City Manager	Animal Control Transfer	No change – completed	No change.	Completed.
2011 4 <sup>th</sup>	Admin Svcs	Benefits for New Hires: Decision, Direction	No change -- completed	We introduced new benefits for new hires to all three unions: Teamsters-Approved; PBA-No new hires (not applicable); IUPA-presented but have not received comment.	In progress. We have met with Teamsters and discussed new benefits for new hires. Preliminary discussions with PBA to set a meeting for new negotiations (FY 2012-13). No conversation with IUPA, still at impasse.
2011 4 <sup>th</sup>	Public Works	Energy Efficiency Conservation Block Grant	No change -- completed	Completed. City Hall has experienced 30% energy savings due to the measures financed by this grant.	In progress. The Public Works Department in coordination with the HUD staff is nearing completion of the energy conservation measures as part of the U.S. Energy Department of Energy Efficiency & Conservation Block Grant (EECBG) Program. The City Hall lighting retrofit project is approximately 85% complete and currently being performed within City Hall by Facilities Maintenance personnel on an interim basis as time permits. City Hall will also receive an additional HVAC unit for the excessive heat producing MIS Equipment Room. The Willie B. Ellis Police Substation will have two (2) existing HVAC units replaced to increase efficiency.
2011 4 <sup>th</sup>	Admin Svcs	Union Negotiations: a) Teamsters b) PBA c) IUPA	Completed. All three (3) labor unions have current contract with the City of Fort Pierce.	a) Teamsters-Awaiting Executive Team approval; b) PBA-Three articles to approve (Final meeting 9/12/12); c) IUPA-Two articles to approve.	In progress. Waiting on conceptual approval of budget to move forward with negotiations.
2011 4 <sup>th</sup>	Admin Svcs	GovDeals Surplus Auction	Completed.	Awaiting approval from City Attorney's office.	In progress. We have added Public Surplus as an additional vendor.
2011 4 <sup>th</sup>	Admin Svcs	Family Medical Policy: Decision (Return to 100% Coverage for City Employee	Medical insurance options to be reviewed by Insurance Committee to determine mechanism to provide most cost effective and beneficial family medical coverage.	Approved policy for 10/1/12-9/30/13 with 3.4% increase.	Under evaluation during budget process.
2011 4 <sup>th</sup>	City Manager/Finance	Budget-Millage Rate & Services: Prioritization	No change -- completed	No change.	In progress. Developing two year balanced budget.
2011 4 <sup>th</sup>	City Manager/Finance	Public Education on City Finances and Services	No change – completed	No change.	Completed. Finance Director meets quarterly with public after completion of Quarterly Financial Report.
2011 4 <sup>th</sup>	Planning	South Bridge Project (2 Lanes): Grant Funding, Decision	No change -- completed	No change.	Completed. Workshop conducted by SLC TPO September 17, 2011. Result was negative support for concept.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2011 4 <sup>th</sup>	Planning	South Bridge Project (2 Lanes): Grant Funding, Decision	No change -- completed	No change.	Completed. Workshop conducted by SLC TPO September 17, 2011. Result was negative support for concept.
2011 4 <sup>th</sup>	Engineering	Docks at Manatee Boat Ramp: MSTU Funding	No change -- postponed	Postponed until after Marina Construction. No funding has been identified at this time.	Postponed until after Marina Construction.
2011 4 <sup>th</sup>	Police	Parks Ordinances: Adoption	No change – completed	No change.	Completed. On February 21, 2012, the City Commission adopted Ordinance L-246, accomplishing this goal.
2011 4 <sup>th</sup>	Planning	LDR-Protection of Native Plants and Colorful Flowering Plants & Trees: Direction	Ongoing.	No change.	On the horizon.
2011 4 <sup>th</sup>	Code Enforcement	Animal Control/License: Renegotiation of Contract	City staff shall continue to negotiate animal services contract with Humane Society of Saint Lucie County to obtain feasible cost structure on annual basis.	No change.	Completed. April 2012.
2011 4 <sup>th</sup>	Planning	Annual Rezone to Existing Use Proposal: Decision	Additional discussion/direction with City Commission needed.	No change.	In progress. Projected for summer 2012.
2011 4 <sup>th</sup>	Planning	Arcade Ordinance: Decision	Completed. Ordinance L-217 was adopted on December 5, 2011. Additional analysis on effects of recent State Legislation may be needed by City Attorney's Office.	No change.	Completed. 12/5/11.
2011 4 <sup>th</sup>	Public Works	LED Street Light Replacement: RFQ, Funding	Contract negotiations are in progress with ConEdison/BGA to replace all City owned street lights with LED energy efficient units.	Audit is in progress.	The Energy Efficiency & Conservation Team (EECT) is completing negotiations with ConEdison to perform an Investment Grade Audit on City of Fort Pierce buildings, facilities, and other infrastructure.
2011 4 <sup>th</sup>	Planning	Historic Preservation Award (5/11): Funding	No funding provided. Awards ceremony funded through donations (i.e. potluck dinner, etc.).	No change.	In progress. Award ceremony scheduled for May 2012 which is Historic Preservation Month. No funding identified.
2011 4 <sup>th</sup>	Planning	Historic Preservation Fee: Evaluation, Direction	In progress. Additional discussion with Historic Preservation Board and City Commission needed.	No change.	In progress. Approved by Historic Preservation Board 5/20/11 and is currently being reviewed by legal.
2011 4 <sup>th</sup>	Public Works	PAL Gymnasium Relocation-YMCA Building: Evaluation, Direction	No change -- completed	No change.	Completed.
















**MANAGEMENT IN PROGRESS contd.**

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2012 1 <sup>st</sup>	Public Works	Rotary Park Structure & Boardwalk Replacement: MSTU Funding	Completed. Successful community effort brought hundreds of volunteers together to construct new playground facility for our children.	No change.	In progress. Public Works staff is working with the local Rotary Club to conceive a plan for the replacement of a playground unit at the subject park. The local Rotary Club has expressed a desire to partner with the City of Fort Pierce to produce another community volunteer experience for the replacement of the existing playground set. The targeted date of completion is October 2013.
2012 1 <sup>st</sup>	Police	Alarm Registration & Response Fee: Direction	No change – completed (direction provided). See Police Revenue Initiatives / Alarm Fees.	911 Board of Governors to develop countywide ordinance and program. Completion expected by 1 <sup>st</sup> Qtr 2013.	Completed - On April 19, 2012, the City Commission directed staff to initiate action to revise the City's False Alarm Ordinance. A revised ordinance will be presented by 4 <sup>th</sup> Qtr 2012.
2012 2 <sup>nd</sup>	City Attorney/ Admin. Svcs	Personnel Rules & Regulations: Revisions	No change -- completed	No change.	Completed. Revised rules distributed to employees March 12, 2012.
2012 2 <sup>nd</sup>	Admin Svcs	Compensation Policy: Evaluation, Decision		No change.	In progress. Updated job descriptions and job classifications are being reviewed.
2012 2 <sup>nd</sup>	City Clerk	Unlicensed Businesses: Revenue Recovery: Progress Report	In progress for FY2013.	Starting for FY2013.	Completed for FY2012.
2012 2 <sup>nd</sup>	City Manager	Beach Sand Renourishment: Lobbying for Funding	No change - completed	No change.	Completed. Letter to County Administrator dated 11/8/11.
2012 2 <sup>nd</sup>	Police	Strategic/Crime Control Plan: Adoption	No change – completed	Completed. On July 2, 2012, the police department's strategic plan was presented to the City Commission at a regular meeting.	Completed. On April 19, 2012, the City Commission reviewed and approved the police department's strategic plan.
2012 2 <sup>nd</sup>	Public Works	Dr. Martin Luther King, Jr. Dreamland Park: Transfer, Funding	No change -- completed	No change.	Completed. The Public Works Department has officially absorbed the operations and maintenance responsibilities of this park beginning January 1, 2012. The fields and other amenities will be operated, as per other City parks, on a first come first serve basis for open play.
2012 2 <sup>nd</sup>	Planning	Gateway and Entrance Plan: Grant Funding	Original grant application not awarded. Project is ongoing.	No change.	On the horizon.

**MANAGEMENT IN PROGRESS contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 3 <sup>rd</sup>	Urban Redev.	Melody Lane Fishing Pier & Sidewalk Extension: Grant Funding	In progress. In October 2013 the City of Fort Pierce has accepted a multi-year grant award from the Florida Inland Navigation District (FIND) to construct a fishing pier on the east end of Melody Lane in the amount of \$100,000. Design consultant has been identified and initiated scope of services.	FIND approves funding for project in 2012 cycle but requires all permits to be in place by September 2012. Tetra Tech retained for permit application work and apps submitted in June. Some RFI from permitting agencies received in August 2012. Questionable whether permits will be received on time. May push project to 2013 cycle.	In progress. FIND grant application denied in 2011 cycle. Re-applied for in February 2012.
2012 3 <sup>rd</sup>	Marina	Live Cam at Inlet: Grant Funding	3 cameras in 3 different locations have been identified: City Marina, Old USCG Station and Inlet area. Funding source for cameras and equipment identified through St. Lucie County Tourism. Company to be selected by St. Lucie County.	Identified possible grant funding through St. Lucie County Tourism.	In progress. Researching alternative grant funding.
2012 3 <sup>rd</sup>	Urban Redev.	NSP Projects: a) Residences-3 b) Apartments-2	All single family units have been sold and transferred to first time homeowners, and the 18 unit multi-family rental facility in the 1100 block of Orange Avenue is now operated by the Fort Pierce Housing Authority	Final residence in final punch list stage. Apartments 95% complete. NSP extension filed to extend final completion date to January 2013, awaiting approval of extension. One residence has sales contract, closing in September.	In progress. Two residences completed and listed with realtor. Third home rehab 40% complete. Two apartment buildings rehab at 60% complete. All work complete by 1 <sup>st</sup> Qtr 2013.
2012 4 <sup>th</sup>	City Clerk	Paperless Filing System: Phase 1	Phase II underway	Starting Phase II.	Completed. Phase One completed through 2011. Department needs funding for a new scanner.
Ongoing	Police	IRSC Capstone Plan (Diversity Within Police Dept): Implementation	No change – completed	No change.	Completed. Plan was completed and presented to the City Commission on 4/18/11. All follow-up to be incorporated in Police Department's Strategic Plan.

# POLICY – OTHER

 Administrative Services	 City Manager	 Finance	 Multiple Departments	 Public Works
 Building	 Code	 Marina	 Planning	 Sunrise Theatre
 City Clerk	 Engineering	 MIS	 Police	 Urban Redevelopment

FY Qtr	Department	Action/Activity	Status as of 12/15/13	Status as of 8/13/12	Status as of 5/14/12
2011 4 <sup>th</sup>	MIS	Information Technology Plan & Funding/Develop plan	No change -- completed	No change.	Completed. A three year plan has been developed.
2011 4 <sup>th</sup>	MIS	Information Technology Plan & Funding/Commission decision and funding	Completed 1st year for FY2012 and ordering computer equipment for FY2013. Completed telephone equipment installation for City Hall, Public Works, River Walk Center, and Indian Hills.	Did not come to a consensus with legal on leasing equipment. Computer equipment for FY2012 has been ordered. Telephone equipment for City Hall and Public Works are onsite.	Awaiting approval of language from City Attorney.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Identify for location: activities, usage, parking	No change -- completed	No change.	Completed. The Public Works Department will continue to partner with the City Marina to continue the maintenance and operation of this venue. This area regularly draws thousands of visitors to the downtown area, which also increase maintenance responsibility.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Develop recommendations	No change -- completed	No change.	Completed. The only recommendation at this time for the maintenance of this venue is to intensify protection by the utilization of sealant and immediately removing damaging waste material when observed.
2011 4 <sup>th</sup>	Public Works/Marina	Marina Square Maintenance/Determine direction and funding	No change -- completed	No change.	In progress. Public Works and the City Marina continue to maintain this amenity within their existing budgets while other funding sources are explored.
2012 1 <sup>st</sup>	City Manager	Port Master Plan & Development Strategy/Review current port master plan	Saint Lucie County and City of Fort Pierce staff are collaborating to revise Port of Fort Pierce Master Plan to include elements identified during series of community input workshops conducted by FDOT.	In progress. City staff is working with FDOT to develop an implementation strategy for the update of the Port of Fort Pierce Master Plan.	In progress. Three community meetings held: 6:00 PM 5/2/12 at SLC Commission chamber; 1:00 PM 5/16/12 at Riverwalk Center and 6:00 PM at Ft. Pierce Commission chamber.
2012 1 <sup>st</sup>	City Manager	Port Master Plan & Development Strategy/Identify areas for possible revision	Saint Lucie County and City of Fort Pierce staff are collaborating to revise Port of Fort Pierce Master Plan to include elements identified during series of community input workshops conducted by FDOT.	In progress. City staff is working with FDOT to develop an implementation strategy for the update of the Port of Fort Pierce Master Plan.	In progress. To be determined once Feasibility Study is complete.

**POLICY – OTHER contd.**

<b>FY Qtr</b>	<b>Department</b>	<b>Action/Activity</b>	<b>Status as of 12/15/13</b>	<b>Status as of 8/13/12</b>	<b>Status as of 5/14/12</b>
2012 2 <sup>nd</sup>	Code Enforcement	Code Enforcement Codes & Process/Review City and County fines	No change -- completed	No change.	Completed. April 2012.
2012 2 <sup>nd</sup>	Code Enforcement	Code Enforcement Codes & Process/Review codes and processes	No change -- completed	No change.	Completed. April 2012.
2012 3 <sup>rd</sup>	Code Enforcement	Code Enforcement Codes & Process/Develop recommendations	Currently updating sign ordinance and mobile vendor ordinance. Mobile vendor ordinance to be presented to City Commission in September.	No change.	In progress.
2012 3 <sup>rd</sup>	Urban Redev	Orange Avenue Corridor Plan/NSP projects (a total of 5)	Eighteen (18) multi-family unit rental facility in the 1100 block of Orange Avenue is now operated by the Fort Pierce Housing Authority as an affordable living facility	3 residences complete and 2 apartment buildings 95% complete. DEO monitoring in July 2012. Awaiting approval of apartment transfer contract with FPHA from Legal.	In progress. Two residences completed. One residence and two apartment buildings in construction. Completed by 1 <sup>st</sup> Qtr 2013.
2012 3 <sup>rd</sup>	Urban Redev	Orange Avenue Corridor Plan/Hire intern	No change -- Postponed	Complete. Both interns completed papers on sustainability and submitted them to the University of Leeds, England successfully.	In progress. Anticipate two interns for 10-week Masters Degree programs, 3 <sup>rd</sup> Qtr 2012.
2013 4 <sup>th</sup>	Urban Redev	Orange Avenue Corridor Plan/Develop plan	Staff to review corridor and develop strategies for redevelopment of residential and commercial areas within this general vicinity	Staff currently in development discussion with new owner of three properties on corridor to develop identity for area, uses for buildings.	On the horizon.