



MEMORANDUM

To: R. Sean Baldwin, Chief of Police
From: Frank J. Amandro, Deputy Chief
Date: June 27, 2014
Re: 2014 Hurricane Season Preparations

Before the start of Hurricane Season, the police department performs several important tasks to insure that City and police department are prepared to serve the citizens of Fort Pierce should a hurricane strike South Florida. The following is a status report on the preparations that we have accomplished this year in preparation for Hurricane Season:

1. Review and update the City of Fort Pierce Hurricane Manual
 - Staff insured that all, if any, significant organizational changes to the manual were incorporated in this year's plan e.g., the addition or elimination of departments or department heads, emergency contact numbers, and any annexations etc...
2. Submit the City of Fort Pierce Hurricane Manual to Tom Daly, Emergency Management Director, St. Lucie County Public Safety & Communications for inclusion in St. Lucie County's Comprehensive Emergency Management Plan (CEMP).
 - The City's Hurricane Plan is one of three municipalities that support the CEMP, which establishes direction and control, while outlining interagency and multi-jurisdictional mechanisms necessary for the involvement of and coordination among the county, municipalities, non-governmental organizations, state and federal government in the event of a natural disaster such as a hurricane.
3. Notification of the Start of the 2014 Hurricane Season
 - On May 29th, I sent out an email to all police department employees, the City Manager, the City Commission, all City Department Heads and their Assistants providing them with a copy of the Hurricane Manual (Plan), the police department's Hurricane Policy, and the following ten (10) basic preparation tips:

1. *It is extremely important to review you homeowner's insurance policy (or renter's insurance policy) and have a copy readily available with all the emergency contact numbers for your agent.*
2. *If you haven't done so, develop your own emergency plans for you and your immediate family*
3. *Update your prescriptions (having a prescription on hand in the unfortunately event that your family needs to evacuate)*
4. *Purchase non-perishables emergency items (haven't been told if the State of Florida is offering the Tax-Free Emergency Supply Day)*
5. *Develop a list of perishable emergency items that you may need at the time of a Hurricane Warning*
6. *Insure your hurricane shutters are functioning properly (or consider purchasing them if needed*
7. *Trim your trees, shrubs, and bushes before the June 1st (debris becomes dangerous projectiles during hurricanes, so you should put any tree trimmings outside once a storm forms).*
8. *Update your emergency contact information for you and your extend family (including doctors and such)*
9. *Review your emergency plans with your families*
10. *And, whatever else is specific to you and your family's needs.*

- I asked department heads and supervisors to review the Hurricane Manual (Plan) and Hurricane Policy with their staff.

4. Emergency Contact Information

- The police department updated the Emergency Contact information for all employees; essential and non-essential.

5. Inspection of the Generator

- Public Works inspected the generators and the police department and city hall to insure the continuity of government and public safety for the citizens of Fort Pierce.
- I would also like to point out that both city hall and the police department will have their emergency generators replaced later this fiscal year.

6. Emergency Supplies

- Staff reviewed the emergency supplies the police department currently has on hand in the event there is a hurricane as well as prepare a list of needed supplies that can be easily purchase whenever a hurricane is forecast to strike St. Lucie County.