

REGISTRATION INFORMATION

**TRAVEL EXPENSE STATEMENT**

HOTEL INFORMATION

Florida League of Cities  
 P.O. Box 1757  
 Tallahassee, FL 32302-1757  
 (850) 222-3806

Hampton Inn & Suites Tallahassee I-10  
 3388 Lonnbladh Road  
 Tallahassee, FL 32308  
 (850) 574-4900

DATE: **2/19/2015**

1. TRAVELER'S NAME: Linda Hudson  
 2. DEPARTURE DATE: 3/17/2015  
 3. RETURN DATE: 3/18/2015  
 4. DESTINATION: Tallahassee, FL  
 5. CODE CHARGE: 001-1000-511-40-30  
 6. AMT BUDGETED: 7500.00

DEPARTMENT: Mayor and Commission  
 DEPARTURE TIME: 8:00 a.m.  
 RETURN TIME: 5:00 p.m.  
 PURPOSE: 2015 FLC Legislative Action Days

7. BALANCE AVAILABLE: 6490.34

Expenses must comply with City Code of Ordinances 1-158.  
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.  
 Class A Travel 24-hour day.

Hotel # (904) 940-8000

- \* REGISTRATION FEE:
- \* HOTEL BILL: Confirmation # 80058278
- BAGGAGE ALLOWANCE (\$5 PER PERSON)
- \* COMMUNICATION:
- \* FARES: AIR FARE
- \* TAXI, BUS
- \* CAR RENTAL
- \* MILEAGE @ 0.575 731
- \* GASOLINE EXPENSE
- \* TOLL ROAD FEES OR PARKING FEES
- \* MISC. EXPENSES

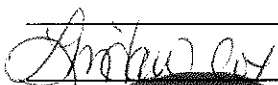
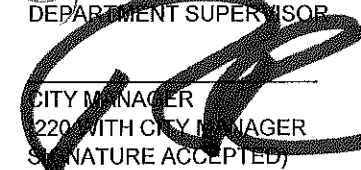
- MEALS
- 2 BREAKFAST @ \$8.00
  - 1 LUNCH @ \$8.00
  - 2 DINNER @ \$20.00
  - SPECIAL LUNCHEON/BANQUET
  - 6.5% STATE TAX
  - 15% GRATUITIES

PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
209.00			
		5.00	
		420.33	
		24.00	
		16.00	
		8.00	
		40.00	
		0.00	
		4.16	
		9.60	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.  
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.  
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

<b>TOTALS</b>	209.00	0.00	527.09	
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ADVANCE CASH RECEIVED: \_\_\_\_\_  
 REFUND DUE CITY: \_\_\_\_\_  
 REFUND DUE EMPLOYEE: \_\_\_\_\_

TRAVEL APPROVED BY:   
 DEPARTMENT SUPERVISOR  
  
 CITY MANAGER  
 WITH CITY MANAGER  
 SIGNATURE ACCEPTED

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* RECEIPT REQUIRED  
 REV 1/15 DLN

## 2015 FLC LEGISLATIVE ACTION DAYS

The Florida League of Cities' Legislative Action Days will be held Tuesday and Wednesday, March 17-18, 2015, in Tallahassee. Hotel space is limited in Tallahassee during session, so make your travel plans now!

Be part of this year's advocacy efforts as President Lori Moseley and the League's legislative team strategize and prepare for this critical session. You'll hear directly from key legislators on an array of important issues.

The event begins on Tuesday, March 17, with an opening luncheon and legislative briefing from 11:30 a.m. until 1:30 p.m. Our lobbyists will provide status reports on the League's Legislative Action Agenda priorities. You'll learn the latest on these and other key issues affecting municipalities. After lunch, plan to visit the Capitol for scheduled meetings with your legislators. League staff will be working with the regional leagues to coordinate legislative visits. Please indicate your local/regional league on the registration form below.



There will be a reception Tuesday evening for all registrants beginning at 6:00 p.m. Share ideas with your city colleagues and legislators in a relaxed setting in the FLC office.

On Wednesday, March 18, plan to continue meetings with your legislators in the morning. While the legislative appointment schedule is expected to conclude around noon on Wednesday, please feel free to stick around for committee hearings or other legislative events.

**Ethics Continuing Education Workshop in Tallahassee:** If you are planning to be in Tallahassee on Monday prior to Legislative Action Days, the Florida League of Cities is offering a four-hour ethics class on Monday, March 16 from 1:00 p.m. until 5:00 p.m. It will be held in Sittig Hall. This class meets the new state requirements for Ethics Continuing Education. To register for this course, email Carol Westmoreland by March 13, with the name, city and title of the attendees at [cwestmoreland@flcities.com](mailto:cwestmoreland@flcities.com) or call (850) 701-3608. There is no charge for League members.

### REGISTRATION FORM

Return the completed form by March 2, 2015, to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757; or fax to (850) 222-3806; or email to [mhowe@flcities.com](mailto:mhowe@flcities.com). Please type or print information requested. Complete one registration form per registrant; duplicate as needed. No registration fee is required; however, on-site registrants cannot be guaranteed for the meal function. The deadline for cancellations is March 2.

Name: Linda W. Hudson  
First M.I. Last  
First Name or Nickname: Linda Title: Mayor, City of Fort Pierce  
(as you wish it to appear on your badge)  
City or County Affiliation: Fort Pierce Local/Regional League Affiliation: Treasure Coast  
Mailing Address: 100 N. US #1  
City: Fort Pierce State: FL Zip: 34950  
Phone: 772 467 3065 Email: lhudson@city-ftpierce.com  
First-Time Attendee?  Yes  No

**Special Needs:** If you are physically challenged and require special service or if you have special dietary needs, please attach a written description to this registration form and notify the hotel for special service.

Join your city colleagues from across Florida in the fight for Home Rule! You can view the League's 2015 Legislative Action Agenda at [www.flcities.com](http://www.flcities.com).

### HOTEL INFORMATION: Doubletree by Hilton Tallahassee - 101 S. Adams St.

Reservations can be made by calling the hotel at 1-(800) 222-8733 and asking for the Florida League of Cities room block. The room rate is \$194/night, single or double occupancy. Self-parking is \$8 per night; valet is \$12 per night. The cut-off date for making reservations is February 20, 2015, but please remember that the room block could sell out before this date and the FLC cannot guarantee availability at any time. Reservations must be guaranteed by one night's deposit or a major credit card and cancellations must be made at least 24 hours prior to arrival.



**Hampton Inn & Suites Tallahassee I-10-Thomasville Rd**

3388 Lonnbladh Road, Tallahassee, Florida, 32308, USA  
 +1-850-574-4900

**Reservation Confirmation # 80058278**

**Hotel**


Hampton Inn & Suites Tallahassee I-10-Thomasville Rd  
 3388 Lonnbladh Road  
 Tallahassee, Florida 32308  
 USA  
 Phone: +1-850-574-4900

**Stay Information**

Arrival: Tuesday, 17 Mar 2015  
 Departure: Wednesday, 18 Mar 2015  
 1 room for 1 night

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 3:00 pm and check-out is at 11:00 am.

**Room and Plan Selection**

Room:  
 2 adults  
 1 KING BED NONSMOKING   
 Price 209.00  
 Taxes 26.13  
 Room Subtotal 235.13  
 EASY CANCELLATION

**Guest Information**

Guest name: LINDA HUDSON  
 Additional Guests:  
 Address type: Home  
 Address: On file  
 Email: On file  
 Phone: On file

**Payment Information**

**Total for stay: \$235.13 USD**

Card type: Visa  
 Card number: \*\*\*\*\*0347  
 Expiration: May 2017