

CITY OF FORT PIERCE

CITY COMMISSION AGENDA

Regular Meeting - Monday, May 18, 2015 - 6:30 p.m.

City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**
2. **OPENING PRAYER** - Rev. Jonathon Ingram, St. Mark Missionary Baptist Church
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES**
 - a. Approval of Minutes from the May 4, 2015 meeting.
6. **PROCLAMATIONS**
 - a. Proclamation recognizing May as Community Action Month. Being received by Pa Houa Lee-Yang, CSBG Economic Services Director.
 - b. Proclamation recognizing the retirement of Officer Robert Stagner.
 - c. Proclamation declaring May 16 through 22, 2015 as National Safe Boating Week. Being received by Mary Taylor, Commander, Coast Guard Auxiliary Flotilla 58, Fort Pierce.
 - d. Proclamation declaring May, 2015 as Building Safety Month. Being received by Marc Meyers, Building Official.
7. **LETTERS TO COMMISSION**
 - a. Letter received from Charles Hayek thanking officers Keith Holmes and Brian Avilla for their assistance during Waterfest on May 3, 2015.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARING**

Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

9. **CONSENT AGENDA**

- a. Waive interest, penalties, and administrative fees in the amount of \$547.15 for lot clearing lien against 507 Hernando St., Ft. Pierce, FL owned by David Steiner, 2580 Estates Dr., North Palm Beach, FL 33410 contingent upon payment of \$590.70 within 60 days.
- b. Emergency Approval to Wilco Construction Inc. of Fort Pierce, Florida to install 12 Navigational Buoys in the City Marina Entrance Channel in the amount of \$10,840.00.
- c. Approval of Change Order No.3 to Florida Floats dba Bellingham Marine for RFP No. 2013-021 in the amount of \$44,288.00 pending approval of the City Attorney.
- d. Request approval of Change Order No. 1 in the amount of \$44,416.40 as submitted by Timothy Rose Contracting, Inc.
- e. Approval of a Donation Agreement between the City of Fort Pierce and St. Lucie County for the donation of property for inclusion with the Porpoise Beach parcel.
- f. Approve contribution from Law Enforcement Trust Fund to MAD DAD's Fort Pierce Chapter Inc. in the amount of \$2,500.00 to support attendance at the National Conference on Preventing Crime in the Black Community.

10. **PUBLIC HEARINGS**

11. **MISCELLANEOUS REPORTS & REQUESTS**

- a. Presentation of Monthly Financial Report by Finance Director

12. **CITY COMMISSION**

- a. Resolution No. 15-R15 re-appointing Leon Porter to the Communitywide Council.

- b. Resolution 15-R16 re-appointing Charlotte Bireley to the Fort Pierce Authentic Tours Advisory Board.
- c. Resolution No. 15-R17 appointing members to the Civil Service Appeals Board.
- d. Application to serve on the Fort Pierce Authentic Tours Advisory Board

13. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

14. **COMMENTS FROM THE CITY MANAGER**

- a. City Manager's Departmental Activity Report

15. **COMMENTS FROM THE COMMISSION**

16. **ADJOURNMENT**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3052 at least 48 hours prior to the meeting.

City Commission Regular Meeting

Meeting Date: 05/18/2015

Re:

Agenda Item # 5. a.

SUBJECT:

Approval of Minutes from the May 4, 2015 meeting.

Attachments

05.04.2015

Form Review

Form Started By: Linda Cox

Final Approval Date: 05/08/2015

Started On: 05/08/2015 08:17 AM

MINUTES OF A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE CITY HALL COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 6:30 P.M. ON MONDAY, MAY 4, 2015.

1. **CALL TO ORDER** - Mayor Hudson called the meeting to order at 6:30 p.m.
2. **OPENING PRAYER** - Rev. Eddie Oliver of Neighborhood Bible Way Revival Center offered the opening prayer.

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

Present: Mayor Linda Hudson; Commissioner Rufus Alexander; Commissioner Edward Becht; Commissioner Thomas Perona; Commissioner Reginald Sessions

Staff Present: City Clerk Linda Cox
City Manager Robert Bradshaw
City Attorney Robert Schwerer

5. **APPROVAL OF MINUTES**

- a. Approval of Minutes from the April 20, 2015 meeting.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Rufus Alexander to approve the Minutes of the Regular Meeting on April 20, 2015.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

6. **PROCLAMATIONS**

- a. Mayor Hudson issued a Proclamation recognizing May, 2015 as Mental Health Awareness Month. It was received by Deb Pizzimenti from Suncoast Mental Health Center.
- b. Mayor Hudson issued a Proclamation recognizing May 15-22 as Public Works Week. It was received by Paul Bertram, Public Works.
- c. Mayor Hudson issued a Proclamation recognizing Police Week. It was received by Frank Amandro, Interim Police Chief for the City of Fort Pierce.
- d. Mayor Hudson issued a Proclamation recognizing the Boys and Girls Clubs. It was received by Mike Sancho, Chief Executive Officer of the Boys and Girls Club of St. Lucie County.
- e. Mayor Hudson issued a Proclamation recognizing May 2-10, 2015 as Travel and Tourism Week. It was received by Charlotte Bireley, Manager of Tourism and Venues, St. Lucie County.

7. **LETTERS TO COMMISSION** - The following letters will be kept on file in the City Clerk's Office.

- a. Letter from Sharon Morris, Principal of the Positive Expectations Academy, thanking the Fort Pierce Police Department for their swift response on February 3, 2015, when their school was hit by a car.
- b. Email from Fidel Iglesias-Lopez, Law Offices of Fidel Iglesias-Lopez, recognizing the consideration, efforts, professionalism, and time of Manager Arraiz; Animal Control Officer Gasparre; Investigator Coss; and Police Officers Hall and Spotts, and of law enforcement personnel generally, in their responses to citizens of the Admiral Street Crime Watch neighborhood.

8. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS

Mr. Rick Reed, Consent Agenda Item 9b

9. CONSENT AGENDA

- a. Reduce code enforcement fines in the amount of \$449,820.00 against 449 N 6th St., previously owned by Kermit J. Mullins and Benjamin H. Major of West Palm Beach, FL; currently owned by Jon Neprud of Ft. Pierce, FL to \$2,500.00 payable in 60 days. The balance of the lien is to remain against Mr. Mullins and Mr. Major.
- b. Approval to amend commercial facade grant previously awarded to Bible Way Soul Saving Station, Inc. for 464 N. 9th Street to Save Our Children, Inc. since the 464 N. 9th Street property now belongs to Save Our Children, Inc.
- c. Approval to submit and accept a grant application for Department of Justice funding not to exceed \$30,000 under the Bulletproof Vest Partnership (BVP) Program.
- d. Approval of application of Bill Harris to install an above ground LP tank at 944 Seaway Dr.
- e. Approval of travel expenses in the amount of \$902.46 for Mayor Hudson to attend the 30th Annual National Conference on Preventing Crime in the Black Community being held May 27 - 30, 2015, in Tampa, Florida.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Rufus Alexander that the following items on the Consent Agenda be approved - **9a, 9c, 9d, 9e**. Commissioner Sessions pulled item **9b**.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

As to item 9b, Commissioner Sessions questioned the City Attorney if he was aware of this and had the opportunity to verify its validity to move forward.

Mr. Schwerer responded his office reported the dissolution of the non-profit organization that was originally awarded the facade grant. It was then brought to their attention that another organization was going to apply for these funds and make application through the granting source. The deed of the property has a technical deficiency and recommends that if it is determined the Commission would award these funds to the successor and owner of the property, a corrective deed be obtained and filed of record within 15 days of tonight's meeting. One option is to delay until corrective action has been completed, or the Commission may approve tonight with the condition that the applicant obtain and record a corrected deed corrected within a certain period of time to be entitled to these funds.

This item is before the Commission seeking approval for the recommendation of award of the grant and then it will proceed with the process through the City Attorney's office to make sure all ownership documents are filed properly. Staff believes this is a viable organization along the corridor being targeted for improvement and it is their intent to see this project be successful.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Rufus Alexander to continue pending review with the City Attorney and reconsider once corrections are complete.

Commissioner Alexander asked how the Commission got to this point with all of the questions.

Commissioner Becht wanted to clarify for everyone that the Communitywide Council recognized not this owner, but this property as being worthy of the facade grant. The goal is to get the funds out into the community to improve the properties in areas that have been targeted for improvement. Commissioner Becht stated he is less concerned with who owns the building; he would rather see it improved. He does not understand what would be gained by delaying.

Commissioner Sessions rescinded his motion and Commissioner Alexander rescinded his second.

Mr. Schwerer stated the title to the property needs to be cured. He recommends the Commission place a time limit based on staff recommendations so as not to hold up the process. Mr. Mimms recommended 30 days as sufficient.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Edward Becht to approve Consent Agenda item **9b** with 30 days to transfer assets and assigned contracts to Save Our Children Inc.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

10. PUBLIC HEARINGS

- a. Approval of a Site Plan submitted by O'Reilly Automotive Stores, Inc. to construct a 7,941 sq. ft. retail auto parts store located at 2600 Okeechobee Road, Fort Pierce, FL. Property is zoned C-3, General Commercial.

Historic Preservation Officer Kori Benton appeared with a presentation and staff recommendation the City Commission approve the Site Plan with conditions. The applicant is to record the proposed 5 foot right-of-way dedication prior to the issuance of a Certificate of Occupancy and the applicant must integrate a tree mitigation plan into the request for a deceleration lane within the Okeechobee Road right-of-way to offset the removal of 4 palm and 3 oak trees from the County right-of-way. Mr. Benton clarified the structures on site to be razed will not impede development and have no historical value.

Commissioner Perona commented the site plan is 7 spots deficient for parking and questioned the \$2,000 fee amount in lieu of, inquiring if the Planning Board is ready to make recommendations to increase this amount to a more comparable fee amount.

Mayor Hudson opened the Public Hearing.

Seeing no one, Mayor Hudson closed the Public Hearing.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Thomas Perona to approve Site Plan at 2600 Okeechobee Road with staff recommendations.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

11. MISCELLANEOUS REPORTS & REQUESTS

- a. Presentation and acceptance of City Audit on all funds for fiscal year ended September 30, 2014, as prepared by DiBartolomeo, McBee, Hartley & Barnes, P.A.

Mr. Mark Barnes and Mr. Gerry DiBartolomeo of DiBartolomeo, McBee, Hartley & Barnes, P.A. appeared with a presentation. Mr. Barnes started by saying the audit went very well and all reports are unmodified, there were no non-conforming findings.

There was an increase in fixed assets, \$6.5 million of improvements to the City Marina and \$8.1 million on energy conservation and wind mitigation which was funded predominantly by grants. The City saw an increase in ad valorem due to a rise in property values bringing the City back to the values they experienced in 2011. Adding that the City's general governmental expenditures are still lower than they were in 2011, emphasizing the city's efforts at reducing expenditures and controlling costs.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to accept the City Audit for fiscal year ending September 30, 2014.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

- b. Presentation by Linda Fasano, Executive Director, Arts & Cultural Alliance of St. Lucie County.

Ms. Linda Fasano, Executive Director of the Arts & Cultural Alliance of St. Lucie County appeared with her presentation. She wanted to say thank you to staff, especially Nick Mimms, Libby Woodruff and Mike Reals. Ms. Fasano believes art is our soul, it's our story and we all need to build and be proud of our story.

Ms. Fasano responded that she has a lot of experience to working with the CRA and bringing art into a district. It is important for communities to support local artists; the idea of studio space with rent control would be beneficial. She stated that art brings good things, it brings people and it brings economic development.

- c. Presentation by Mike Sancho, Chief Executive Officer of the Boys and Girls Club of St. Lucie County.

Mr. Sancho spoke previously when receiving a Proclamation recognizing the Boys and Girls Clubs.

12. CITY COMMISSION

a. Reappointment of Communitywide Council Volunteer

City Clerk, Linda Cox, indicated applications are attached and will come back at the next meeting in the form of a Resolution for approval.

b. Reappointment of Fort Pierce Authentic Tours Advisory Board Member to fill the St. Lucie County position.

City Clerk, Linda Cox, indicated applications are attached and will come back at the next meeting in the form of a Resolution for approval.

13. COMMENTS FROM THE PUBLIC

Mr. Harvey Lee
Ms. Lisa Fasnaught

14. COMMENTS FROM THE CITY MANAGER

a. City Manager's Departmental Activity Report

Mr. Bradshaw wanted to thank the Commission for their participation in strategic planning and to remind them there will be a follow-up session in 30 days. The City has been notified by the county regarding a change to the local option gas tax inter-local agreement between the City, County and Port St. Lucie. Staff will be meeting late this week and will discuss with the Commission at the Conference Agenda on May 11, 2015. This is a 20 year agreement that is up for renewal with proposed changes that will have a negative impact on the City. Mr. Bradshaw will have staff research Commissioner Becht's request for information on how other counties handle this, particularly those that are favorable to the County seat. Next Friday is the joint workshop on the Port; please let staff know of any additions to the agenda by tomorrow's deadline, he needs specifics. Commissioner Becht stated he is uncomfortable with the composition of the Port Authority, there is no one specific from the City of Fort Pierce and would like to put this on the agenda. Being more specific, a Port Authority Executive Director is needed. Mr. Bradshaw had one last item, the City has established an office within City Hall for the Executive Roundtable and they moved in last Monday.

Mr. Schwerer stated there updates on the Florida League of Cities website and he encourages the Commission to check the website and look at the bills that may be of interest to them. On the Bert Harris Amendment, there is some confusion and it looks to have been just laid on the table. He will get back with the Commission once he can get clarification. It appears that certain petitioners filed with the Florida Supreme Court for an emergency Writ of Mandamus to force the House to come back to session. He found it interesting that even though the court denied the writ based on technical grounds a clear majority of the court found that such circumstances clearly violate the Constitution.

15. COMMENTS FROM THE COMMISSION

Commissioner Alexander stated the City should be very critical of the situation in the NW section of Fort Pierce; the neighborhood is going down in the dumps and not being taken serious enough. He wants help for Interim Chief Amandro and the citizens of the community. Commissioner Alexander challenges the Commission to be more critical because no child should have to dodge bullets.

Commissioner Becht encourages anyone with any specific ideas to bring them forward. He stated it is easy to say that he wants everyone to be safe but he needs to know what ideas there may be to accomplish this. He is willing to talk specifics and admits he does not know

what to needs to be done that is new. The City participated in the Gun Buy Back Program, a focused code enforcement program and extensive talks of getting the officers more visible and prominent in the community. A huge part of the solution is for the community to buy in and take their neighborhoods back. In closing, Commissioner Becht stated he wanted to thank staff, Mayor and fellow Commissioners for the two day Strategic Planning Workshop. He left feeling more connected with staff and his fellow commissioners and felt really good about all that was accomplished.

Interim Chief Amandro responded that the Police Department has accomplished a lot but there is still more that needs to be done. The St. Lucie County Sheriff's office has partnered with the City creating an increased law enforcement presence throughout the City. Ms. Hobbey-Burney has already stepped forward, she is committed and on the job even though she does not officially start until June 1, 2015. The City needs the community to come forward, to assist with what needs to be done.

Commissioner Sessions stated he made it a point to watch a broadcast of a Commission meeting in response to a constituent that voiced concerns about visibility and sound of the broadcasts. He feels the broadcasts are very unprofessional, specifically mechanical interference with the microphones and the cameras not focusing on the speaker. According to Commissioner Sessions' constituent, the broadcasts are handled remotely from a location in Texas which may explain the issues and encourages the City Manager to follow up on the City's contract. Furthermore, he wanted to address the problems in the NW section, stating that right now this area is a war zone. The city has a lot of shooting events taking place at 4 or 5 properties within the city limits that continue to happen routinely. Commissioner Sessions stated it is incumbent upon City Government to shut them down. This is a small city with hot spots that are owned by landlords that do not care about what is going on and the City needs to step to the plate, to use each and every resource we have available to stop this activity. There was a peaceful demonstration and he wanted to commend the community for their efforts and trying to come together to eradicate this problem.

Commissioner Perona wanted to thank staff and the Commission for a very informative strategic planning session. It was interesting to revisit the 2011 strategic plan and see what has been accomplished in the last 4 years. He is encouraged by all of the new changes in the community; new Superintendent of School, new Police Chief and new Director of Utilities Authority. He stated this is the Commission's chance to be able to make this community even better and this is an exciting time to be a part of the leadership of the City of Fort Pierce.

Mayor Hudson does not want anyone to think that no one cares about the children. Everyone knows that summer is coming and there are multiple agencies with programs for the children this summer. Percy Peak Gym, the PAL Center, the Sheriff's office, Boys and Girls Club along with the Children's Services Council all have summer programs for the children. A real problem with participation is transportation to and from the facilities so St. Lucie County Transit has made transportation available to children 12 to 16. They can ride the bus free of charge with a student ID or library card. She stated she has been meeting with the Safe Neighborhoods Network working on strategies to reduce kids from participating in the gun and gang life. She wanted to mention a couple of bills that passed legislature that affect municipalities. The bill passed for certified sober homes, Representative Gayle Harrell was a big sponsor of this. Also, Representative Lee's Bill passed to do the pilot program for literacy. In closing Mayor Hudson encourages everyone to volunteer for Keep Fort Pierce Beautiful, the Great American Clean-up on May 16, 2015 at the Riverwalk Center from 8:00 a.m. to noon.

16. ADJOURNMENT

There being no further business, Mayor Hudson called the meeting adjourned at 9:10 p.m.

ATTEST:

CITY CLERK

MAYOR COMMISSIONER

City Commission Regular Meeting

Agenda Item # 6. a.

Meeting Date: 05/18/2015

Re: Community Action Month

SUBJECT:

Proclamation recognizing May as Community Action Month. Being received by Pa Houa Lee-Yang, CSBG Economic Services Director.

Attachments

Community Action

Form Review

Form Started By: Linda Cox

Started On: 03/30/2015 02:14 PM

Final Approval Date: 03/30/2015

WHEREAS, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and

WHEREAS, Community Action Agencies have a 50-year history of promoting self-sufficiency for the limited income; and

WHEREAS, Community Action Agencies have made an essential contribution to individuals and families in Florida by providing them with innovative and cost-effective programs; and

WHEREAS, Community Action Agencies are needed as a major participants in the reform of welfare system as we know it; and

WHEREAS, welfare reform in Florida has benefited from the state's partnership with community action agencies; and

WHEREAS, the limited income continue to need opportunities to improve their lives and their living conditions, thus ensuring that all citizens are able to live in dignity; and

WHEREAS, Florida and the entire United States must continue to promote economic security by providing support and opportunities for all citizens in need of assistance.

NOW, THEREFORE, I Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim the month of May, 2015, as:

Community Action Month

in the City of Fort Pierce in recognition of the hard work and dedication of Fort Pierce's Community Action agencies.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of Fort Pierce, Florida, to be affixed this 18th day of May, 2015.

MAYOR COMMISSIONER

City Commission Regular Meeting

Agenda Item # 6. b.

Meeting Date: 05/18/2015

Re: Robert Stagner

SUBJECT:

Proclamation recognizing the retirement of Officer Robert Stagner.

Attachments

Stagner

Form Review

Form Started By: Linda Cox

Started On: 04/01/2015 01:38 PM

Final Approval Date: 04/01/2015

WHEREAS, Officer Robert Stagner began his career on July 30, 1984, with the City of Fort Pierce as an Auxiliary Operator with the Fort Pierce Utilities Authority. On October 15, 1989, Officer Stagner began his career in law enforcement as police officer with the Fort Pierce Police Department; and,

WHEREAS, Officer Stagner was deeply devoted and committed to his responsibilities as a member of the Fort Pierce Police Department; and,

WHEREAS, Over his career, Officer Stagner served as a patrol officer, K-9 officer/trainer, Field Training Officer (FTO), department instructor (PR-24, Asp), and acting sergeant; and

WHEREAS, During his term of service, Officer Stagner received several prestigious awards, including:

- Exceptional Duty Award in 1998, 2001, 2006 and 2012
- Palm Beach Post Distinguished Law Officer of the Year Nominee in 1999
- Lifesaving Award in 1999
- Officer of the Quarter in 1999, 2001 and 2010
- Officer of the Year 2000; and

WHEREAS, Officer Stagner, throughout his career, received numerous letters of appreciation from citizens and other law enforcement agencies for the professional manner in which he has handled his assignments; and,

WHEREAS, Officer Stagner served the citizens of Fort Pierce for 31 years with honor and selfless commitment toward Protecting Our Community making Fort Pierce a safer place for our citizens; and,

WHEREAS, Officer Stagner has chosen to retire on April 17, 2015.

NOW, THEREFORE, I, Linda Hudson, Mayor of the City of Fort Pierce, Florida, acting on behalf of and with the full support of the City Commission of the City of Fort Pierce, Florida do hereby issue this proclamation in honor of

OFFICER ROBERT STAGNER

in appreciation and recognition for his honorable and loyal service to the City of Fort Pierce.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Fort Pierce, Florida, to be affixed this 18th day of May, 2015.

MAYOR COMMISSIONER

City Commission Regular Meeting

Agenda Item # 6. c.

Meeting Date: 05/18/2015

Re:

SUBJECT:

Proclamation declaring May 16 through 22, 2015 as National Safe Boating Week. Being received by Mary Taylor, Commander, Coast Guard Auxiliary Flotilla 58, Fort Pierce.

Attachments

Safe Boating

Form Review

Form Started By: Linda Cox

Started On: 04/16/2015 09:51 AM

Final Approval Date: 04/16/2015

WHEREAS, in recognition of the importance of safe boating practices, the seven-day period prior to Memorial Day weekend was proclaimed as “National Safe Boating Week”; and

WHEREAS, recreational boating has grown into one of our nation’s most popular pastimes and as the summer approaches, millions of Americans will enjoy our country’s beautiful waters; and

WHEREAS, the U.S. Coast Guard recommends four guidelines for safe boating: wear properly fitted life jackets, get vessels checked for safety, never boat under the influence of alcohol or drugs, and get proper training in the safe operation of boats; and

WHEREAS, in the U.S., an average of 700 people die each year in boating-related accidents caused by human error or poor judgment. Nearly 71% of these fatalities are caused by drowning which could have been prevented by the use of life jackets; and

WHEREAS, the United States Coast Guard is promoting the use of appropriate safety measures to save lives and reduce the number of injuries caused by boating accidents while highlighting the importance of wearing life jackets which have become more comfortable, attractive, stylish and wearable than in the past.

NOW, THEREFORE, I, Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim the week of May 16 – 22, 2015, as:

National Safe Boating Week

as the start of the year-round effort to promote safe boating and encourage all citizens to not only practice safe boating habits, but to also “Wear It!”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Fort Pierce, Florida, to be affixed this 18th day of May, 2015.

MAYOR COMMISSIONER

City Commission Regular Meeting

Agenda Item # 6. d.

Meeting Date: 05/18/2015

Re: Building Safety

SUBJECT:

Proclamation declaring May, 2015 as Building Safety Month. Being received by Marc Meyers, Building Official.

Attachments

Building Safety

Form Review

Form Started By: Linda Cox

Started On: 05/05/2015 02:10 PM

Final Approval Date: 05/05/2015

WHEREAS, the City of Fort Pierce Building Department's continuing efforts to address the critical issues of safety, energy efficiency, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give the public confidence that structures in and about the City are safe and sound, and;

WHEREAS, that confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild land fires and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;

WHEREAS, "Resilient Communities Start with Building Codes," the theme for Building Safety Month 2015, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, backyard safety; energy efficiency and new technologies in the construction industry. Building Safety Month 2015 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and;

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim the month of May, 2015, as:

Building Safety Month

in the City of Fort Pierce and call upon all citizens and civic organizations to support and promote the public safety campaign that homes and buildings that are built in compliance with building safety codes result in resilient structures that minimize the risks of death, injury and property damage.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of Fort Pierce, Florida, to be affixed this 18th day of May, 2015.

MAYOR COMMISSIONER

City Commission Regular Meeting

Agenda Item # 7. a.

Meeting Date: 05/18/2015

Re: Waterfest

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Letter received from Charles Hayek thanking officers Keith Holmes and Brian Avilla for their assistance during Waterfest on May 3, 2015.

Attachments

Waterfest

Form Review

Inbox	Reviewed By	Date
City Manager	Robert Bradshaw	05/12/2015 12:33 PM
Form Started By: Linda Cox		Started On: 05/07/2015 10:52 AM
Final Approval Date: 05/12/2015		



Charles C. Hayek
1111 Fernandina Street
Fort Pierce, FL 34949

May 4, 2015

The Honorable Linda Hudson
Mayor of Fort Pierce
100 North U.S. #1
Fort Pierce, FL 34951

Dear Mayor Hudson:

Thank you so much for taking time out of your busy schedule to visit the Waterfest at JC Park yesterday. Having you there meant so much to the citizens of Fort Pierce.

As we were promoting our biggest asset in the city, our beautiful water, there were over 650 folks that took advantage of the free use of the different types of non-motorized watercraft that are available in our area.

With all of these people in and around the water, it was necessary to have the Fort Pierce Marine Patrol present in case of any emergencies. The officers, Keith Holmes and Brian Avilla, could not have been nicer and are a great asset to our police department. They answered all questions asked of them in a courteous manner and were very responsive when we had a watercraft in distress. In these times, police officers are being disparaged due to the acts of a very small minority within the departments. It is so nice to see our officers interact with our citizens so they can foster a personal relationship with our police units.

Again, Mayor Hudson, thanks for your support and hopefully, we can make this an annual event. The turnout was amazing.

Sincerely,

Charlie Hayek



City Commission Regular Meeting

Agenda Item # 9. a.

Meeting Date: 05/18/2015

Re: Lot Clearing Lien - 507 Hernando St.

Submitted For: Peggy Arraiz, Code Compliance Manager, Code Enforcement

SUBJECT:

Waive interest, penalties, and administrative fees in the amount of \$547.15 for lot clearing lien against 507 Hernando St., Ft. Pierce, FL owned by David Steiner, 2580 Estates Dr., North Palm Beach, FL 33410 contingent upon payment of \$590.70 within 60 days.

SUMMARY:

BACKGROUND: Mr. Steiner held a mortgage on this vacant lot since 2006 and took possession through foreclosure.

SUMMARY: Mr. Steiner is requesting that all interest, penalties and administration costs be waived.

RECOMMENDATION:

Staff recommends waiving interest, penalties, and administrative fees of \$547.15 leaving a balance due of \$590.70 payable in 60 days.

Recommendation is based on:

1. The lot was cleared before he became the owner in 2014.
2. Since the title was recorded in his name, the property has been maintained.

ALTERNATIVES:

1. Deny request.
2. Determine alternative amount.

RESPONSIBLE STAFF:

Colleen Greer, Code Enforcement Executive Secretary.

COORDINATED WITH:

Margaret Arraiz, Code Compliance Manager.
Kathy D'Arton, Accounts Receivable.

Fiscal Impact

Budgeted Y/N: 2015

Fiscal Year:

Account:

Amount: 590.70

OTHER INFORMATION:

\$590.70 to the general fund.

Attachments

Request for Reduction

Tax Card

Breakdown

Form Review

Inbox

City Manager

Form Started By: Collen Greer

Final Approval Date: 05/12/2015

Reviewed By

Robert Bradshaw

Date

05/12/2015 12:28 PM

Started On: 04/28/2015 01:50 PM



CITY OF FORT PIERCE

DIVISIONS OF CODE ENFORCEMENT & ANIMAL CONTROL

MARGARET M. ARRAIZ, CODE COMPLIANCE MANAGER

REQUEST FOR REDUCTION OF PENALTY

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete either the application for Waiver of Penalties (lot clearing / demolition) or Request for Reduction / Rescindment (code enforcement fines).
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. If you do not have access to a Notary of the Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
8. Return this form, the application and any other pertinent documentation to the Code Enforcement Department.
9. Requests for Reduction / Rescindment of code enforcement liens must be heard before either the Code Enforcement Board or Special Magistrate prior to being heard before the City Commission.

Property Address: 507 Hernando Street

Property Owner: David Steiner

Mailing Address: 2580 Estates Drive, North Palm Beach, FL 33410

Telephone #: 561-801-3782 Cell Phone #: 561-801-3782

E-Mail Address: davidsteiner1@yahoo.com

Is the property in compliance? yes If no, please explain _____



CITY OF FORT PIERCE

DIVISIONS OF CODE ENFORCEMENT & ANIMAL CONTROL

MARGARET M. ARRAIZ, CODE COMPLIANCE MANAGER

I, David Steiner, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

In November of 2006, I loaned money to the owner and held a mortgage on this vacant lot. The last check that I received from him was on 1-5-09. I spent years trying to get the title to this property even though the value was about half of what I had lent him. Finally, on 4-16-14, the Certificate of Title was recorded in my name. The lot clearing took place long before I owned the property. I currently take care of the property. I just received the statement of account, as my old address changed twice. Please allow me to pay the cost of the lot clearing that the previous owner ignored.

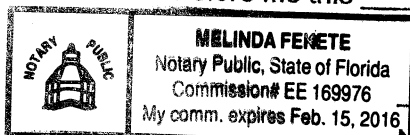
Date: April 28

Signed: [Signature]
Print Name: DAVID STEINER

STATE OF FLORIDA
of Palm Beach
COUNTY OF ~~ST. LUCIE~~

PERSONALLY APPEARED before me, the undersigned authority DAVID STEINER who acknowledged before me that the information contained herein is true and correct. He / She is not personally known to me and has produced FL driver license as identification.

SWORN TO AND SUBSCRIBED before me this 28th day of April, 2015.



[Signature]
Notary Public, State of Florida



CITY OF FORT PIERCE

DIVISIONS OF CODE ENFORCEMENT & ANIMAL CONTROL

MARGARET M. ARRAIZ, CODE COMPLIANCE MANAGER

REQUEST FOR A WAIVER LOT CLEARING / DEMOLITION LIENS

Certificate of Title recorded 4-16-14

Property address:		507 Hernando Street	
Owner(s) of record:		David Steiner	
Mailing address:		2580 Estates Drive, North Palm Beach, FL. 33410	
Property tax ID #:		240150200740007	
Original purchase date:		No Purchase	Original purchase price: FORECLOSURE on loan
Other Information:		<input type="checkbox"/> Inherited Property	<input type="checkbox"/> Purchased at Tax Sale <input type="checkbox"/> Adjoining Property Owner
Property is used for:		<input type="checkbox"/> Single Family	<input type="checkbox"/> Multi-family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Vacant Lot
Name of person requesting waiver:		David Steiner	Relationship to owner(s): owner
Telephone #:		561-801-3782	Mobile phone #: 561-801-3782
E-mail:		davidsteiner1@yahoo.com	Preferred contact method: either
What are owner(s) intentions for property:		Sell	
Are there current code violations?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Explain: (please attached notice)
Is a lien filed against the property?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If yes, what is the lien amount? Just this one
Is property listed for sale?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If yes, what is listing price? \$ 369,000.xx
Is property under contract for sale?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	If yes, what is the sale price? —

City incurred charges (lot clearing, demolition, etc)	\$ 590.70
Administrative fees	\$ 200.00
Interest	\$ 289.52
Penalties	\$ 57.63
TOTAL AMOUNT DUE TO CITY	\$ 1,137.85
DOLLAR AMOUNT REQUESTING TO BE WAIVED	\$ 547.15
DOLLAR AMOUNT I AGREE TO PAY	\$ 590.70

If the city waives any fees, interest, penalties or lien amount, the undersigned does hereby agree to pay the remainder within sixty (60) days from the date of the Commission's decision unless an alternate time frame is specified in the motion.

David Steiner
(Signature of Owner or Representative)

DAVID STEINER
(Printed Name)

TO: DAVID STEINER
 2580 ESTATES DR
 PALM BEACH GARDENS, FL 33410-5209

DATE: 4/27/15

CUSTOMER NO: 3305/3305 TYPE: LL - 001 0000 115 02 00 LC

 CHARGE DATE DESCRIPTION REF-NUMBER DUE DATE TOTAL AMOUNT

4/27/15 BEGINNING BALANCE 1,137.85

MR430I01 CITY OF FORT PIERCE FINANCE DEPARTMENT
 Miscellaneous Receivables Inquiry 4/27/15
09:41:34

Customer ID 3305 Name: HERNANDO 507-09 STEINER
 Last statement 4/07/15 Addr: 240150200740007 STEINER
 Last invoice 6/21/11 JUPITER, FL 33477
 Current balance 1,137.85 Status: A ACTIVE
 Pending00 Type: 001 0000 115 02 00 LC
 Previous balance 1,137.85
 Deposit balance00
 Type options, press Enter. Open Activity
 1=Select

Opt Code	Description	Current	Overdue	Total due
INT01	LC INTEREST CHARGE 6%/YR	.00	289.52	289.52
LOTAD	LOT CLEARING ADMIN FEE	.00	200.00	200.00
LOTCL	LOT CLEARING	.00	383.67	383.67
LOT2	LC	.00	207.03	207.03
PEN01	LC PENALTY CHARGES OF .1%	.00	57.63	57.63
				Bottom

Current	OVER 10	30 days	over 60
	4.75	4.75	1128.35

DUE DATE: 4/27/15 PAYMENT DUE: 1,137.85
 TOTAL DUE: \$1,137.85

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 4/27/15 DUE DATE: 4/27/15 NAME: STEINER, DAVID
 CUSTOMER NO: 3305/3305 TYPE: LL - 001 0000 115 02 00 LC

REMIT AND MAKE CHECK PAYABLE TO:
 CITY OF FORT PIERCE
 P O BOX 1480
 FORT PIERCE FL 34954-1480
 (772) 467-3000

TOTAL DUE: \$1,137.85

Property Identification

Site Address: TBD
Map ID: 24/01B

Parcel ID: 2401-502-0074-000-7
Zoning: R4A

Account #: 14901
Use Type: 0000

Sec/Town/Range: 01/35S/40E
Jurisdiction: Fort Pierce

Ownership

David Steiner
 2580 Estates DR
 North Palm Beach, FL 33410-5209

Legal Description

PALM HAVEN S/D-UNIT 1- THAT PART OF LOTS 3,4, 9 AND 10 BLK 7 MPDAF:
 BEG AT NW COR OF LOT 3 RUN N 88 27 21 E 261.36 FT,TH S 19 43 47 E 105
 FT,TH S 88 27 21 W 158.54 FT,TH N 19 30 22 W 52.43 FTTH S 88 27 21 W
 103.25 FT,TH N 19 30 22 W 52.43 FT TO POB- (0.49 AC) (OR 3622-785)

Current Values

Just/Market: \$108,900 **Assessed:** \$108,900
Exemptions: \$0 **Taxable:** \$108,900

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2014	\$108,900	\$108,900	\$0	\$108,900
2013	\$127,000	\$127,000	\$0	\$127,000
2012	\$176,000	\$176,000	\$0	\$176,000

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
04-16-2014	3622 / 0785	0311	CT	Ocean Vue Development Corp,	\$100
12-29-2005	2451 / 1610	01	QC	JW/DW Family Trust ,	\$100
12-23-2004	2122 / 2354	01	QC	Ocean Vue Development Corp,	\$100

Total Areas

Land Size (acres):	0.49
Land Size (SF):	21,254
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt
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This information is believed to be correct at this time but it is subject to change and is not warranted.

© Copyright 2014 Saint Lucie County Property Appraiser.

MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Robert J. Bradshaw, City Manager

FROM: Colleen Greer, Executive Secretary to Code Enforcement

SUBJECT: LOT CLEARING LIEN REDUCTION
Address: 507 Hernando St., Fort Pierce, FL
Owner: Steiner, David

DATE: May 18, 2015

The following is a breakdown of the above property:

Description	Costs (General Fund)	Interest & Penalties	Administrative Fees
Lot Clearing Lien (2 lots)	\$590.70	\$347.15	\$200.00
TOTAL	\$590.70	\$347.15	\$200.00

CAN BE WAIVED (ALL INTEREST, PENALTIES, AND ADMIN. COSTS)	\$547.15
CANNOT BE WAIVED (ALL LOT CLEARING COSTS)	<u>\$590.70</u>
	\$1,137.85

City Commission Regular Meeting

Agenda Item # 9. b.

Meeting Date: 05/18/2015

Re: Approval to Wilco Construction Inc. to Install Navigational Bouys for the City Marina Entrance Channel in the Amount of \$10,840.00

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Emergency Approval to Wilco Construction Inc. of Fort Pierce, Florida to install 12 Navigational Bouys in the City Marina Entrance Channel in the amount of \$10,840.00.

SUMMARY:

The Coast Guard has given the Marina 30 days to comply with the navigational safety issue with the City Marina entrance channel.

The Marina has been experiencing over the past couple years issues with boats and construction barges knocking down channel markers. This has been an average annual cost of \$10,000 for the markers being replaced outside of the construction replacements. We are replacing the wooden markers with marked floating buoys with the intention of reducing the annual maintenance cost due to marker pile replacements.

RECOMMENDATION:

Approval

ALTERNATIVES:

Continue utilizing wood pile navigational markers

RESPONSIBLE STAFF:

Edward Seissiger, Engineering Project Coordinator

COORDINATED WITH:

United States Coast Guard and Wilco Construction Inc.

Fiscal Impact

Budgeted Y/N: N
Fiscal Year: 2014/15
Account: 401-4100-575-64-45
Amount: 10,840.00

FISCAL IMPACT:

This will be a capital expenditure

Attachments

Wilco's Proposal

Form Review

Inbox

Purchasing

Finance Department

City Manager

Form Started By: Ed Seissiger

Final Approval Date: 05/12/2015

Reviewed By

Tony Barnes

Gloria Johnson

Robert Bradshaw

Date

05/11/2015 11:04 AM

05/11/2015 01:33 PM

05/12/2015 12:30 PM

Started On: 05/05/2015 10:49 AM

PROPOSAL/CONTRACT

WILCO CONSTRUCTION INC.

4675 NORTH U.S. 1
FT. PIERCE, FL 34946
PH 772-460-6928 FAX 772-460-6929
CGC #1507437

WWW.WILCOMARINECONSTRUCTION.COM

PROPOSAL SUBMITTED TO:

FORT PIERCE CITY MARINA
ATT: DEAN KUBITSCHKEK
PH 528-2186
EMAIL: FPCMDEAN@CITY-FTPIERCE.COM

DESCRIPTION OF JOB:

CHANNEL MARKERS

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

1. REMOVE AND DISPOSE OF UP TO EXISTING 9 TIMBER CHANNEL MARKER PILES
2. FURNISH AND INSTALL 12 PCS 2.5 X 2.5 X 6" (450 LB +/-) STEEL REINFORCED CONCRETE BUOY ANCHORS WITH UP TO 8 FT OF 3/8" CHAIN, 1 PC 1/2" EYE BOLT AND 2 PCS 3/8" CONNECTORS EACH (304 S.S. TYPE)
3. CITY TO SUPPLY BUOYS

COST --- \$10,840.00

NOTES:

1. WILCO CONSTRUCTION CARRIES U.S.L. & H WORKERS COMPENSATION INSURANCE AS PER FEDERAL REGULATIONS FOR MARINE CONSTRUCTION.
2. ACCESS FOR EQUIPMENT, MATERIALS, AND CREW REQUIRED
3. LOADING/OFF LOADING SITE WITHIN CLOSE PROXIMITY FOR BARGE (WITHIN REACH OF BOOM) REQUIRED
4. EXCLUDED: BUOYS (TO BE SUPPLIED BY CITY), LOCATIONS/G.P.S. COORDINANCES AND/OR ANY WORK OR MATERIAL BEYOND STATED ABOVE

PAYMENTS AS FOLLOWS: IN FULL UPON INSTALLATION

DATE:

3/17/2015

AUTHORIZED SIGNATURE:


ROBERT WILLIAMS

I HAVE READ THIS PROPOSAL/CONTRACT AND UNDERSTAND ITS TERMS AND CONDITIONS AND ACCEPT THE SAME INCLUDING THOSE ON THE REVERSE SIDE OF THIS FORM. WILCO IS AUTHORIZED TO DO THE WORK SPECIFIED IN THE CONTRACT ONLY. PAYMENT MADE AS STATED ABOVE. ALL INVOICES ARE PART OF THIS PROPOSAL/CONTRACT.

DATE:

SIGNATURE:

Purchasing
Finance Department
City Manager

Form Started By: Ed Seissiger
Final Approval Date: 05/12/2015

Tony Barnes
Gloria Johnson
Robert Bradshaw

05/11/2015 11:36 AM
05/11/2015 01:38 PM
05/12/2015 12:34 PM
Started On: 05/08/2015 08:17 AM

CHANGE ORDER FORM

CITY OF FORT PIERCE
CHANGE ORDER NO. 3

PROJECT: **RFP No. 2103-021** Fort Pierce City Marina Reconstruction Phase II ~ Floating Dock
Construction

DATE: February 19, 2015

CONTRACTOR: Florida Floats Inc. dba Bellingham Marine

OWNER: CITY OF FORT PIERCE

AGREEMENT DATE: March 20, 2014

CHANGE ORDER REQUESTED BY: City X Contractor

THE FOLLOWING CHANGES ARE MADE TO THE CONTRACT DOCUMENTS:

CONTRACT AMOUNT AND CONTRACT TIME:

Original CONTRACT AWARD AMOUNT	\$ 10,993,417.00
Current CONTRACT AMOUNT ADJUSTED by Previous CHANGE ORDER(S)	\$ 11,036,616.10
Net (Increase) (Decrease) of CONTRACT AMOUNT resulting from this CHANGE ORDER	\$ 44,288.00
Current CONTRACT AMOUNT Including this CHANGE ORDER	\$ 11,080,904.10
ORIGINAL CONTRACT TIME	400 Calendar Days
Current CONTRACT TIME ADJUSTED by Previous CHANGE ORDER	400 Calendar Days
Net (Increase) (Decrease) Resulting from this CHANGE ORDER	25 Calendar Days
Current CONTRACT COMPLETION DATE including this CHANGE ORDER	June 2, 2015

I. GENERAL: This CHANGE ORDER is necessary to cover changes in the Work to be performed under the Contract Documents. General Conditions, Supplementary Conditions as applicable, Specifications, and all parts listed in Article 1, Definitions, of the General Conditions, apply to and govern all Work under this CHANGE ORDER.

II. REQUIRED CHANGES:

The City is requesting the Contractor to modify the dock entry gates for additional security. Marina staff has brought up concerns that people will easily climb over or around the security gates as currently installed.

Marina Staff has also asked that 13 underwater lights be installed at the entry ways to A, B and C docks and under the observation deck in front of the Tiki Bar.

Please refer to attached Proposals for entry gate revision drawings and proposed locations for underwater lighting.

III. JUSTIFICATION:

1.	Modified Gates and Shrouds including installation	EA	4	\$6,430	\$25,720.00
2.	13 Underwater lights including installation	LS	1	\$18,568.00	\$18,568.00
	CHANGE ORDER TOTAL				\$44,288.00

IV. PAYMENT:

Payment for the above listed items shall be made according to the Agreement. The final change order cost to the City is \$44,288.00 and will be dispersed from the Marina Enterprise Fund Account No. 401-4100-575-64-45.

(Change Order No. 3, Page 2 of 3)

V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgments: The aforementioned change(s), and work effected thereby, is subject to all provisions of the original Agreement not specifically changed by this Change Order; and it is expressly understood and agreed that the approval of this Change Order shall have no effect on the original Agreement other than matters expressly provided herein.

RECOMMENDED BY:

John R. Andrews PE
City Engineer

By: _____

Signature

Date: 5/7/15

ACCEPTED BY:

Contractor: Florida Floats Inc dba Bellingham Marine

By: _____

Signature

Name: Kevin Thompson, VP / Gen Mgr SE Div

Date: 05/05/15

APPROVED BY: City of Ft. Pierce

By: Mayor Linda Hudson

Signature: _____

Date: _____

Approved as to Form:

By: _____

City Attorney



END OF CHANGE ORDER

(Change Order No. 3, Page 3 of 3)



Florida
Floats, Inc.
dba Bellingham Marine

1813 Dennis St.
Jacksonville, FL 32204

(904) 358-3362
FAX (904) 354-4818
www.bellingham-marine.com

May 5, 2015

Edward M. Seissiger
City of Fort Pierce
Engineering Project Manager
Office 772-467-3780

Reference: City of Ft. Pierce Chang Order Security Shroud

Mr. Seissiger,

1. The gate security shroud will be \$6,430.00 each for Docks L, B, and C& A. The gates will be based upon the attached drawings with final design and approval per agreed upon comments and corrections. The total for the four gates is \$25,720.00 supplied and installed.

Respectfully,



Kevin Thompson
GENERAL MANAGER
Bellingham Marine



Bellingham
MARINE

The World's Finest
Marine Hardware
3818 Dorado Street
Jacksonville, FL 32218
Tel: (904) 354-4111
Fax: (904) 354-4115

FT. PIERCE MARINA
ST. LUCIE COUNTY, FL.
HANDRAIL SYSTEM
DIAMETRIC VIEW,
GATE ENCLOSURES/ DOCK L,C,B.

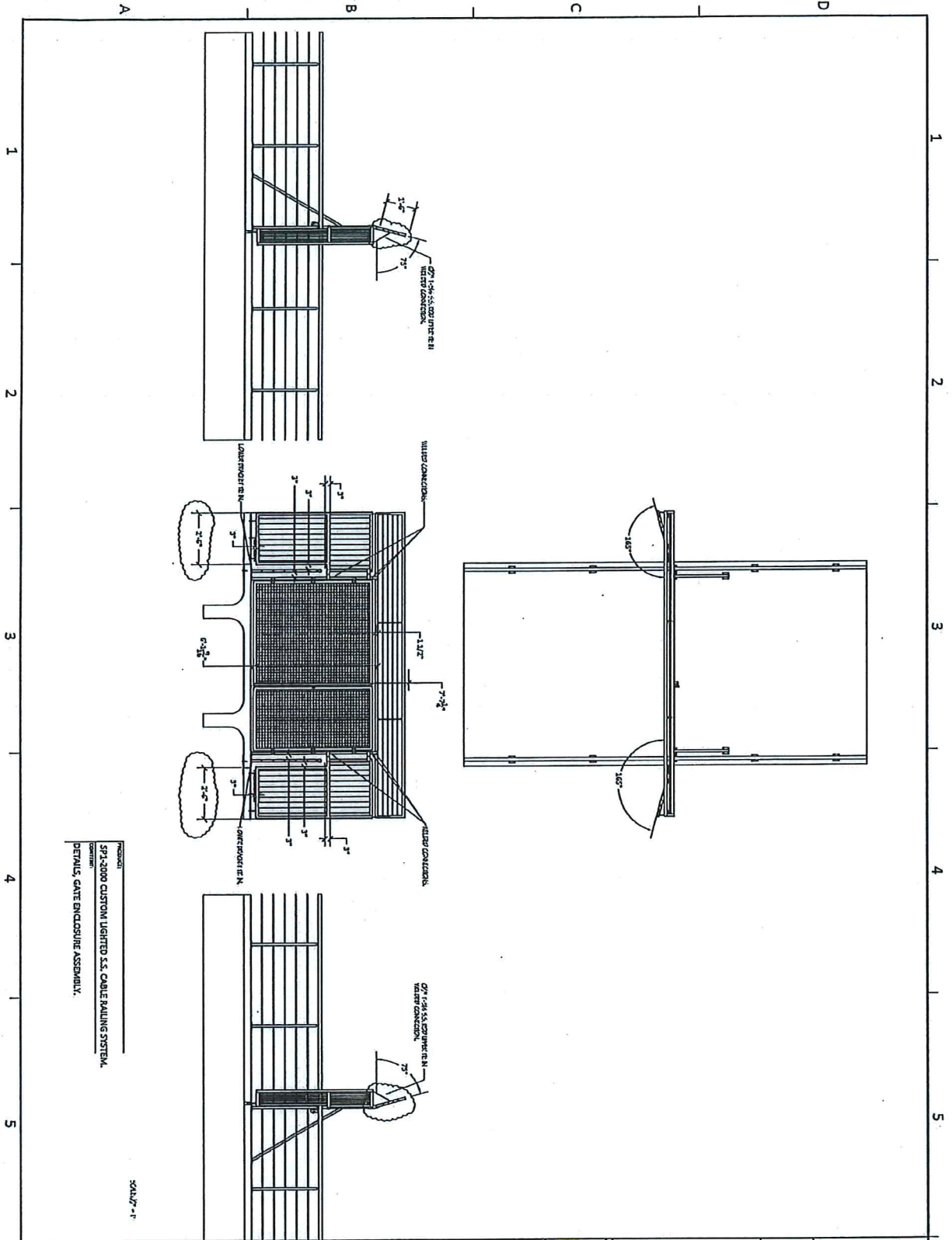
H ENGINEERING GROUP
INCORPORATED
10000 W. UNIVERSITY BLVD.
SUITE 100
FORT LAUDERDALE, FL 33304
TEL: (954) 371-1111
FAX: (954) 371-1112

Revisions:
 Orange circle
 Orange triangle

Drawn by: *lsb/c*
 Revises by:
 Date: 4-25-14
 Scale:
 Project No. **4982**

Sheet: **A008** of **52**

DATE	BY	DESCRIPTION
04/25/14	lsb/c	ISSUED FOR PERMIT
04/25/14	lsb/c	ISSUED FOR PERMIT
04/25/14	lsb/c	ISSUED FOR PERMIT



PROJECT: FT. PIERCE MARINA
 ST. LUCIE COUNTY, FL.
 DETAILS, GATE ENCLOSURE ASSEMBLY.

SCALE: 1/8" = 1'-0"

DRAWN BY: J. K. ...
 REVIEWED BY: ...
 DATE: 4-25-14
 SCALE: 1/8" = 1'-0"
 PROJECT NO. 4982
 SHEET: A009 of 52

REVISIONS:
 1. CHANGE 2014

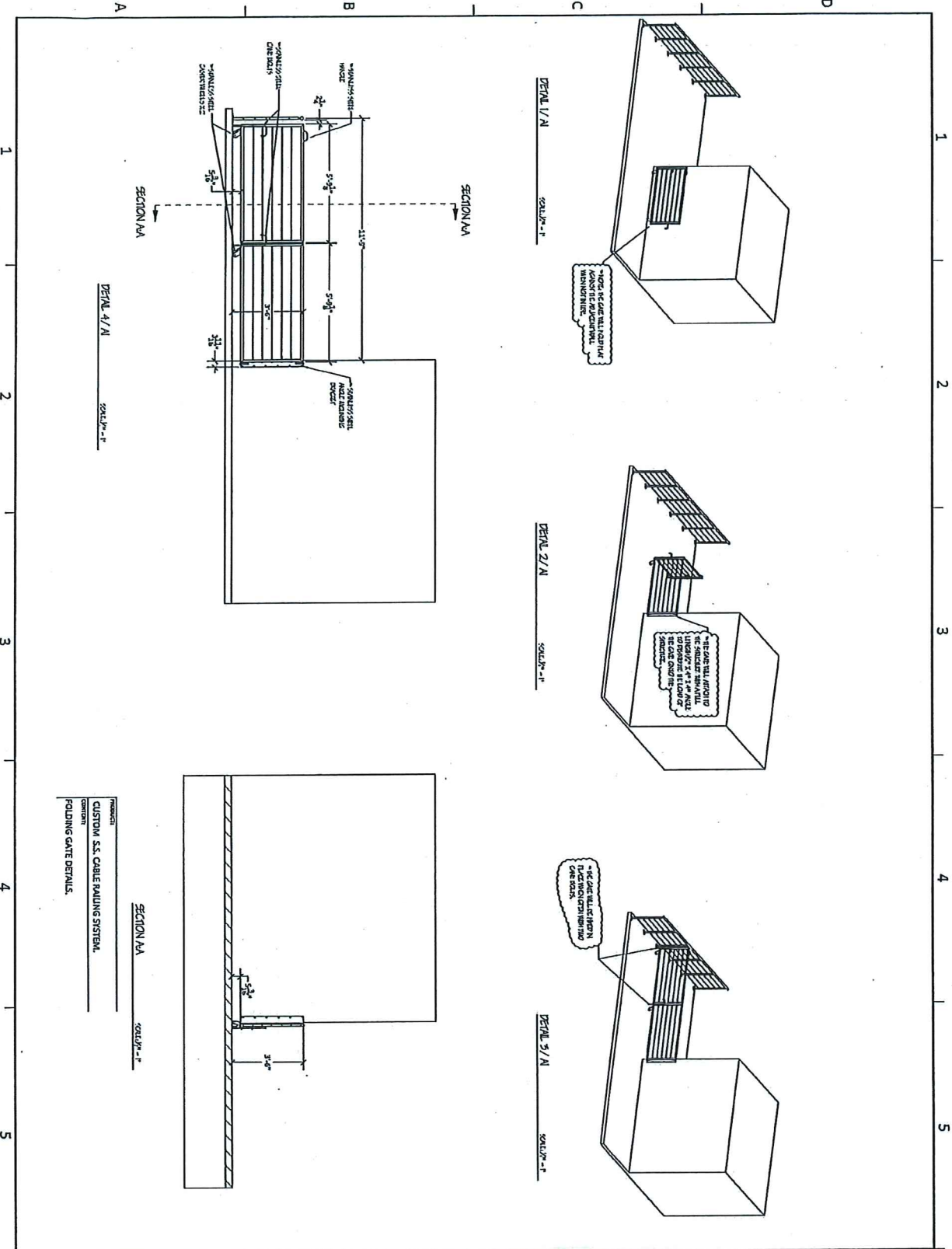
FT. PIERCE MARINA
 ST. LUCIE COUNTY, FL.
 HANDRAIL SYSTEM
 DETAILS
 GATE ENCLOSURE



ENGINEERING GROUP
 3000 UNIVERSITY BLVD., SUITE 200
 FT. PIERCE, FL 34946
 TEL: (888) 888-8888
 FAX: (888) 888-8888

Bellingham
 MARINE
 The World's Most
 Comprehensive
 Boat Building
 1813 Donald Street
 Jacksonville, FL 32204
 TEL: (904) 735-8222
 FAX: (904) 735-8222

THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION
 BELONGING TO BELLINGHAM MARINE, INC. IT IS THE PROPERTY OF
 BELLINGHAM MARINE, INC. AND IS NOT TO BE REPRODUCED,
 COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY
 MEANS, ELECTRONIC OR MECHANICAL, INCLUDING
 PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION
 STORAGE AND RETRIEVAL SYSTEM. WITHOUT THE
 WRITTEN PERMISSION OF BELLINGHAM MARINE, INC.



Bellingham
MARINE
 The World's Finest
 Marine Builders
 3813 BOND STREET
 TAMPA, FL 33610
 TEL: (813) 338-3382
 FAX: (813) 338-4418

**FT. PIERCE MARINA
 ST. LUCIE COUNTY, FL.
 HANDRAIL SYSTEM
 FILDING GATE DETAILS**

PEACE
ENGINEERING GROUP
 1401 W. US 1
 SUITE 100
 FT. PIERCE, FL 34947
 TEL: (888) 333-3333
 FAX: (888) 333-3333

SECTION A/A
 SCALE: 1/4" = 1'-0"

SECTION 4/A
 SCALE: 1/4" = 1'-0"

DETAIL 1/A
 SCALE: 1/4" = 1'-0"

DETAIL 2/A
 SCALE: 1/4" = 1'-0"

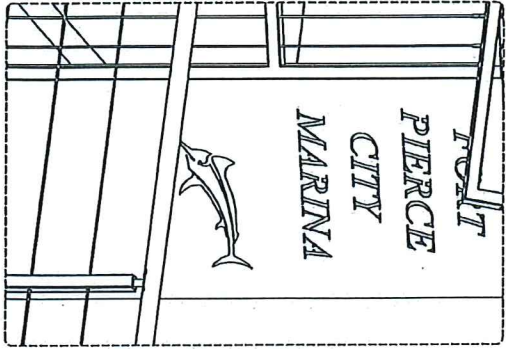
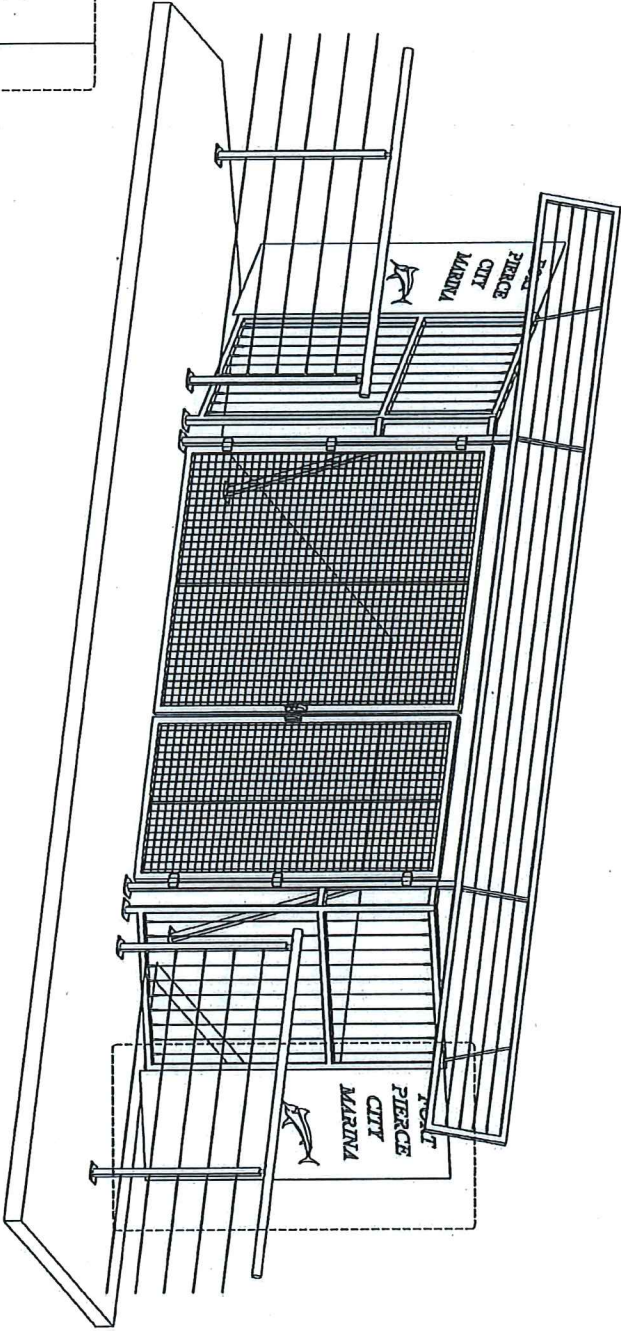
DETAIL 3/A
 SCALE: 1/4" = 1'-0"

SECTION A/A
 SCALE: 1/4" = 1'-0"

SECTION 4/A
 SCALE: 1/4" = 1'-0"

PROJECT:
 CUSTOM S.S. CABLE RAILING SYSTEM,
 FOLDING GATE DETAILS.

Drawn By: MHC: C
Reviewed By:
Date: 4-25-14
Scale:
Project No.:
4982
Sheet:
A010 of 52



PORT PIERCE CITY MARINA
SCALE 2" = 1'

NOTE: ALL CONNECTIONS ARE TO BE FIELD WELDED.

PROJECT	PORT PIERCE CITY MARINA	DATE	08/20/10
CLIENT	PORT PIERCE CITY MARINA	DESIGNER	PORT PIERCE CITY MARINA
DESCRIPTION	PORT PIERCE CITY MARINA	SCALE	2" = 1'
DATE	08/20/10	SCALE	2" = 1'
PROJECT	PORT PIERCE CITY MARINA	DATE	08/20/10
CLIENT	PORT PIERCE CITY MARINA	DESIGNER	PORT PIERCE CITY MARINA
DESCRIPTION	PORT PIERCE CITY MARINA	SCALE	2" = 1'
DATE	08/20/10	SCALE	2" = 1'





Florida
Floats, Inc.
dba Bellingham Marine

1813 Dennis St.
Jacksonville, FL 32204

(904) 358-3362
FAX (904) 354-4818
www.bellingham-marine.com

May 5, 2015

Edward M. Seissiger
City of Fort Pierce
Engineering Project Manager
Office 772-467-3780

Reference: City of Ft. Pierce Chang Order Underwater Lights

Mr. Seissiger,

1. Per the attached location drawing, the revised final number for the 13 lights Ocean LED D12 Blue Light installed is \$18,568.00.

Respectfully,



Kevin Thompson
GENERAL MANAGER
Bellingham Marine

CHANGE ORDER FORM

CITY OF FORT PIERCE
CHANGE ORDER NO. 3

PROJECT: **RFP No. 2103-021** Fort Pierce City Marina Reconstruction Phase II ~ Floating Dock
Construction

DATE: February 19, 2015

CONTRACTOR: Florida Floats Inc. dba Bellingham Marine

OWNER: CITY OF FORT PIERCE

AGREEMENT DATE: March 20, 2014

CHANGE ORDER REQUESTED BY: City X Contractor

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Current CONTRACT AMOUNT Including this CHANGE ORDER	\$ 11,080,904.10
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Current CONTRACT TIME ADJUSTED by Previous CHANGE ORDER	400 Calendar Days
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III. JUSTIFICATION:

1.	Modified Gates and Shrouds including installation	EA	4	\$6,430	\$25,720.00
2.	13 Underwater lights including installation	LS	1	\$18,568.00	\$18,568.00
	CHANGE ORDER TOTAL				\$44,288.00

IV. PAYMENT:

Payment for the above listed items shall be made according to the Agreement. The final change order cost to the City is \$44,288.00 and will be dispersed from the Marina Enterprise Fund Account No. 401-4100-575-64-45.

(Change Order No. 3, Page 2 of 3)

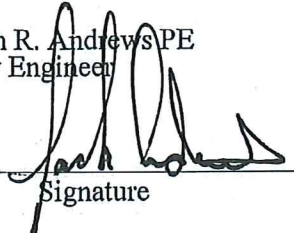
V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgments: The aforementioned change(s), and work effected thereby, is subject to all provisions of the original Agreement not specifically changed by this Change Order; and it is expressly understood and agreed that the approval of this Change Order shall have no effect on the original Agreement other than matters expressly provided herein.

RECOMMENDED BY:

John R. Andrews PE
City Engineer

By: _____



Signature

Date: _____

5/7/15

ACCEPTED BY:

Contractor: Florida Floats Inc dba Bellingham Marine

By: _____



Signature

Name: Kevin Thompson, VP / Gen Mgr SE Div

Date: _____

05/05/15

APPROVED BY: City of Ft. Pierce

By: Mayor Linda Hudson

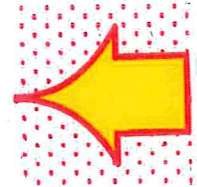
Signature: _____

Date: _____

Approved as to Form:

By: _____

City Attorney



HERE

END OF CHANGE ORDER

(Change Order No. 3, Page 3 of 3)



Florida
Floats, Inc.
dba Bellingham Marine

1813 Dennis St.
Jacksonville, FL 32204

(904) 358-3362
FAX (904) 354-4818
www.bellingham-marine.com

May 5, 2015

Edward M. Seissiger
City of Fort Pierce
Engineering Project Manager
Office 772-467-3780

Reference: City of Ft. Pierce Chang Order Security Shroud

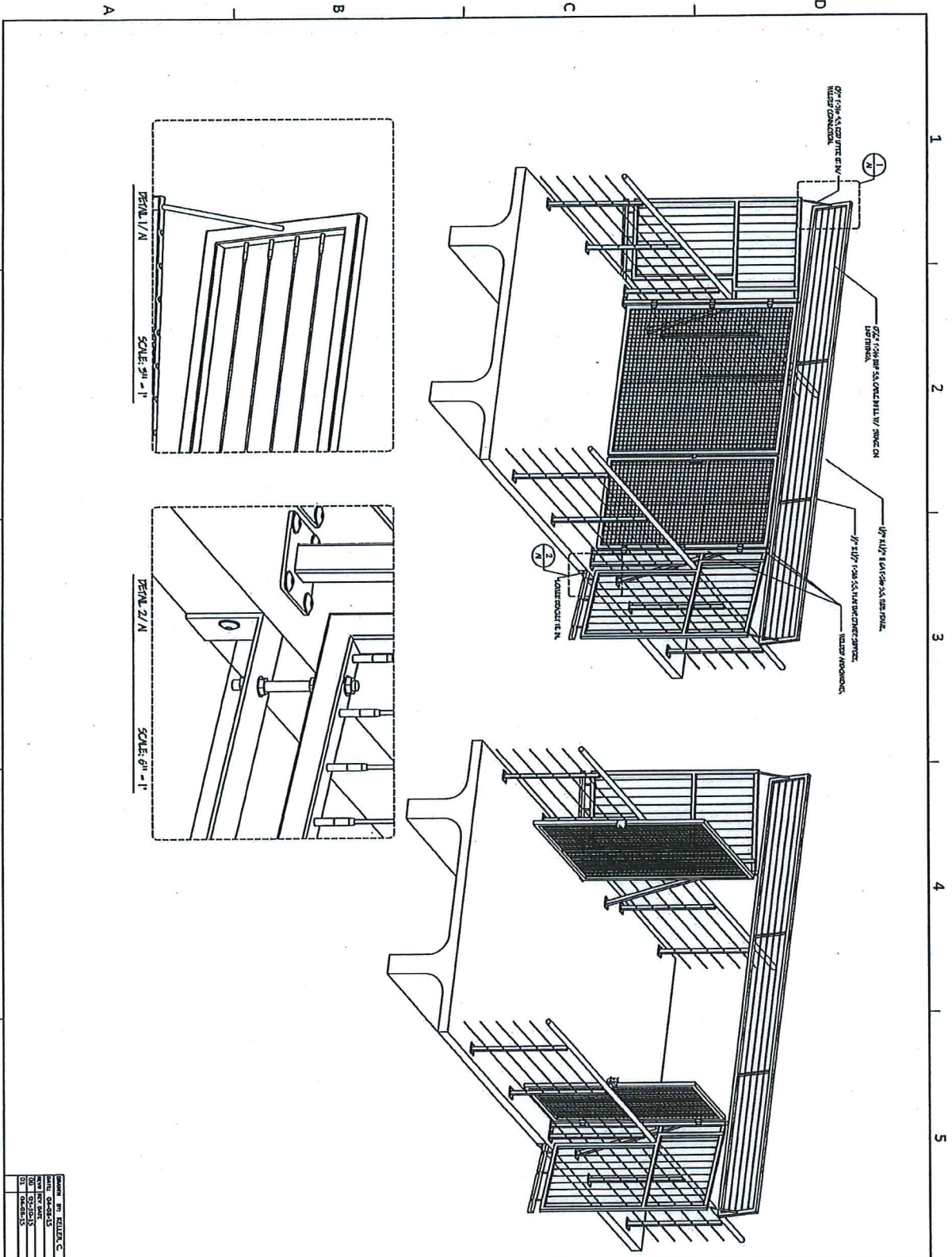
Mr. Seissiger,

1. The gate security shroud will be \$6,430.00 each for Docks L, B, and C& A. The gates will be based upon the attached drawings with final design and approval per agreed upon comments and corrections. The total for the four gates is \$25,720.00 supplied and installed.

Respectfully,

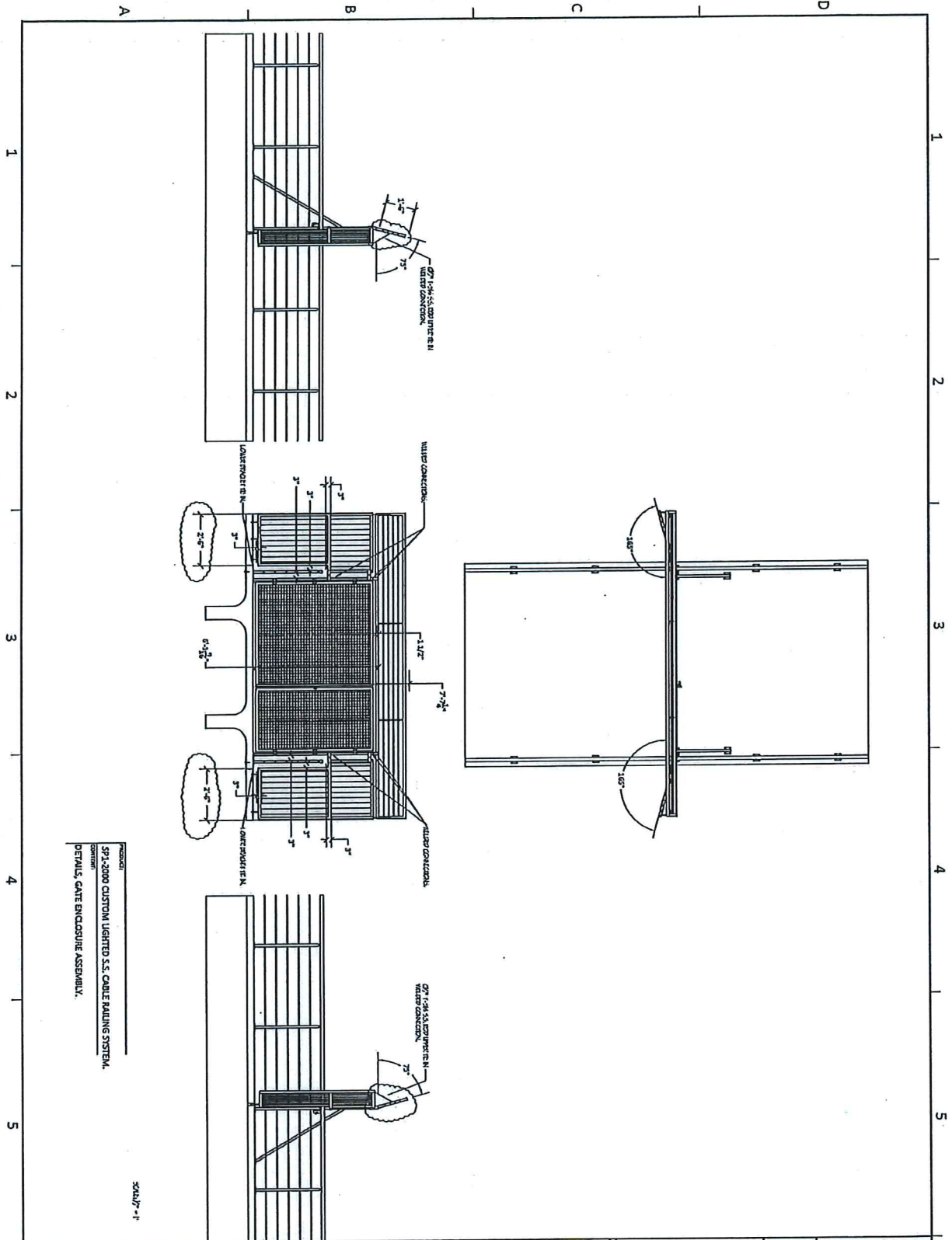


Kevin Thompson
GENERAL MANAGER
Bellingham Marine



<p>Bellingham MARINE</p> <p>The World's Most Advanced Marine Architecture Firm</p> <p>1833 Dennis Street Jacksonville, FL 32204 Tel: (904) 354-4115 Fax: (904) 354-4118</p> <p><small>The firm shall not be responsible for the accuracy of the information contained herein, and the user shall be responsible for the accuracy of the information contained herein. The user shall be responsible for the accuracy of the information contained herein.</small></p>	<p>Professional Seal P. ENGINEERING GROUP Professional Engineer No. 12345 State of Florida</p>		<p>FT. PIERCE MARINA ST. LUCIE COUNTY, FL. HANDRAIL SYSTEM DIAMETRIC VIEW, GATE ENCLOSURES/ DOCK L,C,B.</p>	<p>Revisions: 1 2</p> <p>Drawn by: J. Smith Reviewed by: J. Smith Date: 4-25-14 Scale: Project No. 4982 Sheet A008 of 52</p>
---	--	--	--	---

DATE	BY	REVISION
04/25/14	J.S.	ISSUED FOR CONSTRUCTION
04/25/14	J.S.	REVISED
04/25/14	J.S.	REVISED



PROJECT: 571-2000 CUSTOM LIGHTED S.S. CHAIN PULLING SYSTEM.
 DRAWING: DETAILS GATE ENCLOSURE ASSEMBLY.

SCALE: 1/4" = 1'

REVISIONS:
 1. CHANGE TO 1/2" GAP

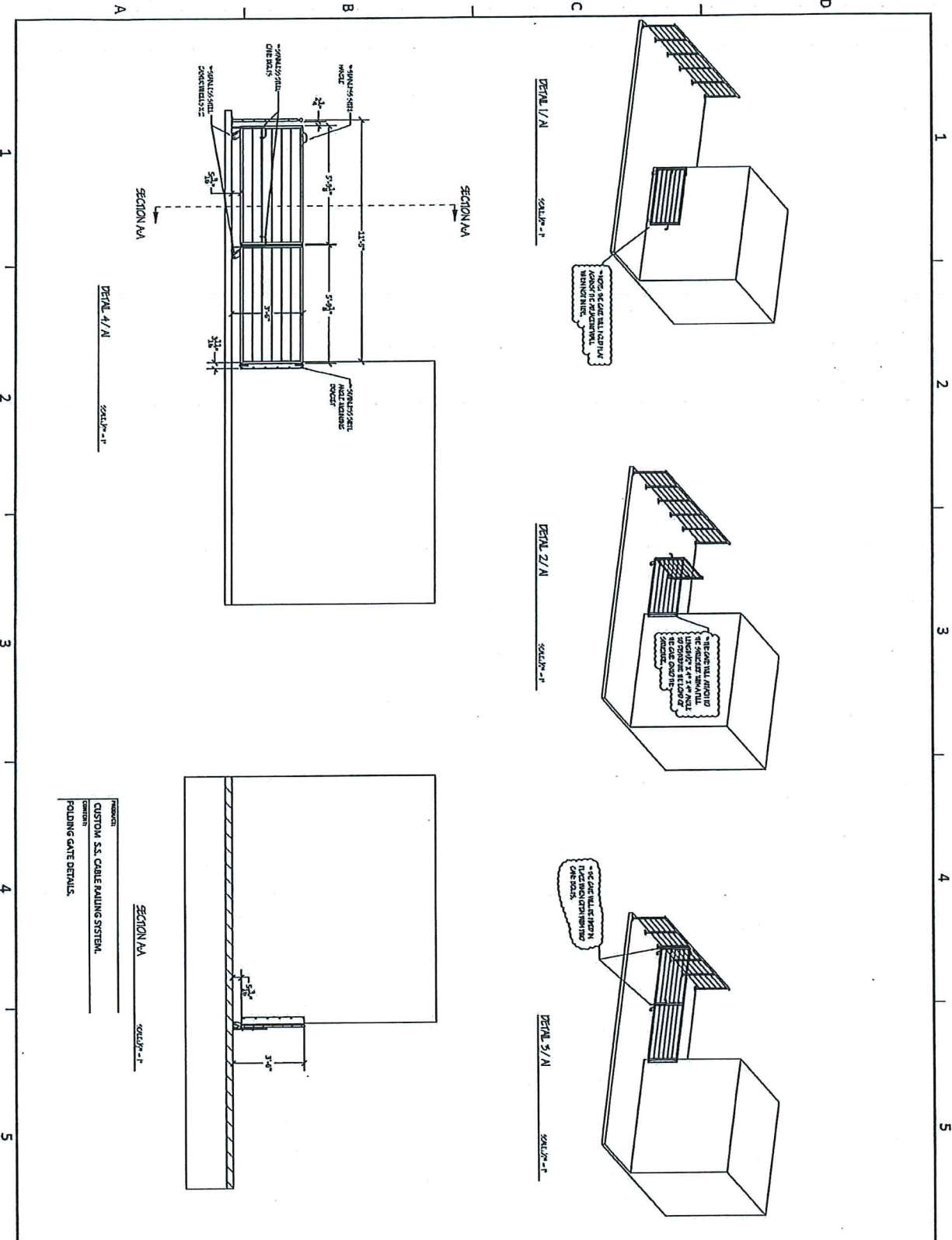
FT. PIERCE MARINA
 ST. LUCIE COUNTY, FL.
 HANDRAIL SYSTEM
 DETAILS
 GATE ENCLOSURE



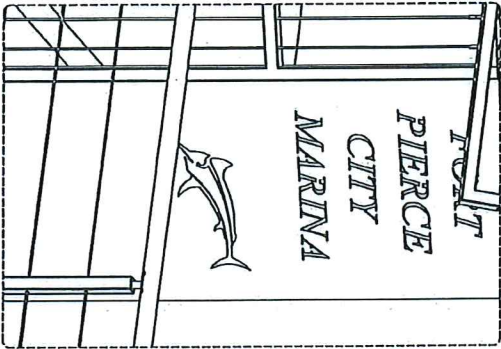
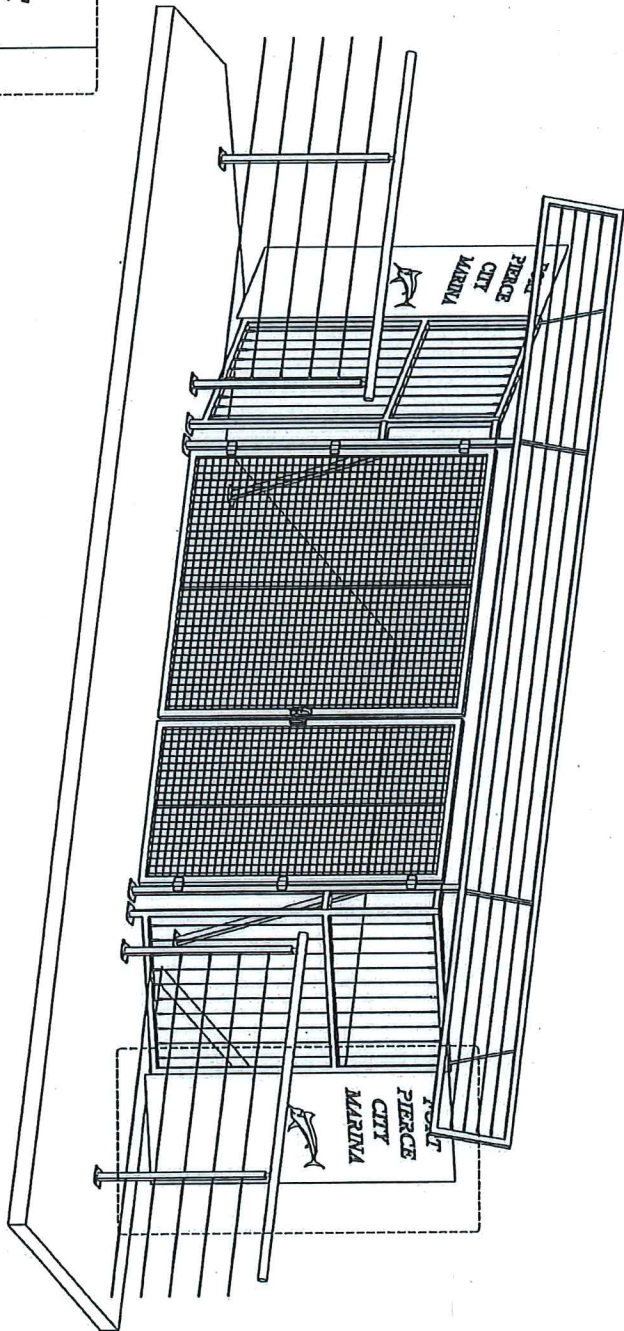
ENGINEERING GROUP
 10000 W. US HWY 1
 SUITE 200
 WEST PALM BEACH, FL 33411
 (561) 833-1111

Bellingham
 W A R I N E
 THE WORLD'S MOST
 REPUTABLE
 MARINE SUPPLIER
 14131 Dennis Street
 Jacksonville, FL 32214
 (904) 241-1111
 FAX: (904) 241-8111

Drawn by: Jader, C
 Reviewed by: Jader, C
 Date: 4-25-14
 Scale:
 Project No.
 Sheet: 4982
 A009 of 52



<p>Bellingham MARINE</p> <p>The World's Most Advanced Marine Marine Builders</p> <p>3433 Marine Street Seattle, WA 98104 TEL: (206) 355-3552 FAX: (206) 354-4815</p>	<p>This document contains proprietary information which is property of Bellingham Marine Builders. Its reproduction and distribution without the written permission of Bellingham Marine Builders is prohibited.</p> <p>BELLINGHAM MARINE BUILDERS, INC.</p>	<p>10000 1st Avenue, NE Seattle, WA 98178 TEL: (206) 355-3552 FAX: (206) 354-4815</p> <p>ENGINEERING GROUP</p> <p>10000 1st Avenue, NE Seattle, WA 98178 TEL: (206) 355-3552 FAX: (206) 354-4815</p>	<p>FT. PIERCE MARINA ST. LUCIE COUNTY, FL. HANDRAIL SYSTEM FILDING GATE DETAILS</p>	<p>Revisions change design 3-03</p>	<p>Drawn by: ksh/c Reviewed by: [Signature] Date: 4-25-14 Scale: Project No.</p>	<p>4982 Sheet: A010 of 52</p>
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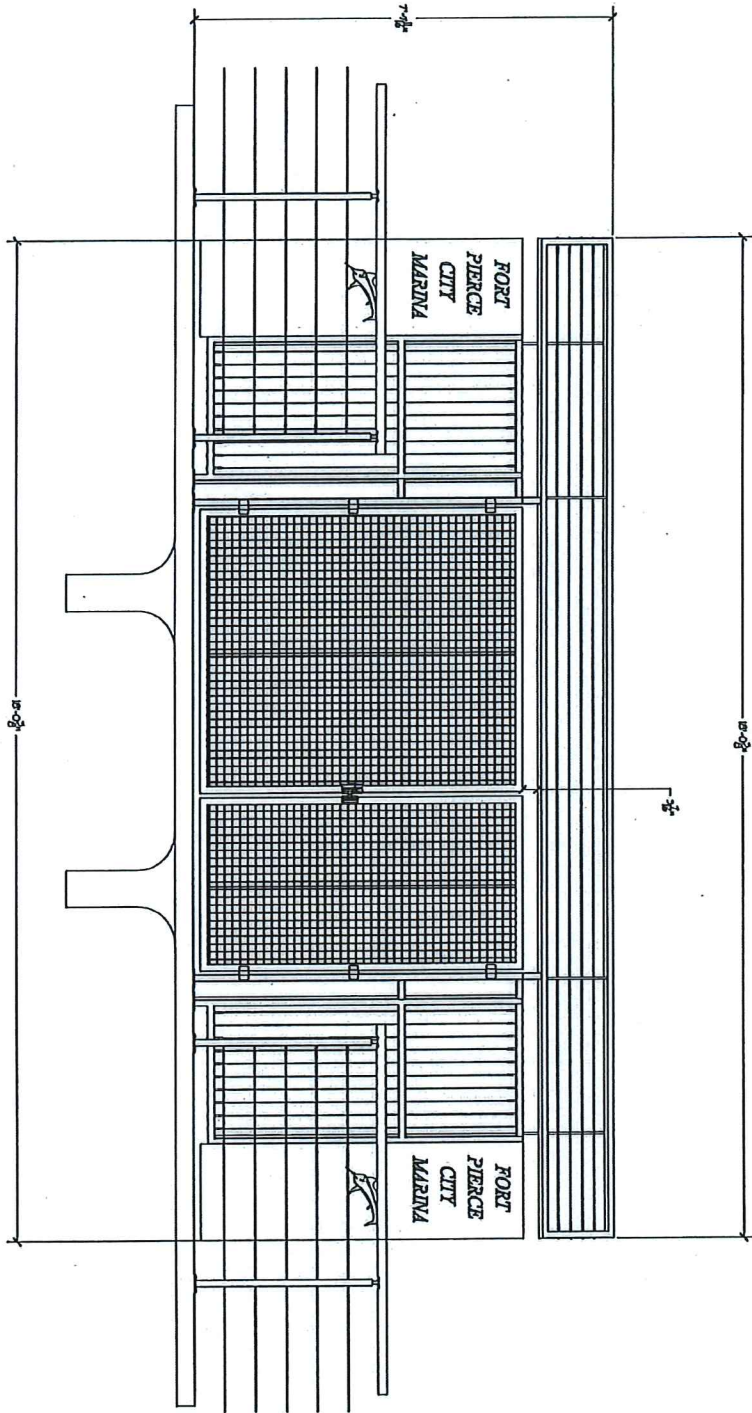


DET. 1/1A
SCALE 2" = 1'

NOTE: ALL CONNECTIONS ARE TO BE FIELD WELDED.

PROJECT	CLIENT	DATE	SCALE
PELLINGHAM MARINE	PELLINGHAM MARINE	01/20/20	1/4" = 1'
CITY MARINA RECONSTRUCTION / ST. LUKE COUNTY, WAHIA I.	77-2000 OCEAN LANE #23, OCEAN VIEW, WAHIA I.	01/20/20	1/4" = 1'
	PLUMBING, VENT, GROUNDING, ANODE		
DESIGNED BY	DATE	SCALE	
01/20/20	01/20/20	1/4" = 1'	

NOTE: ALL CONNECTIONS ARE TO BE FIELD WELDED.



PROJECT	DESCRIPTION	DATE	BY	SCALE
PELLINGHAM MARINE	74-2000 ORIGINAL WINDOW S&C FOR PIERCE CITY MARINA	02-01-2000	02-01-2000	1/2" = 1'-0"
DESIGNER	DATE	BY	SCALE	
DTI DESIGN ASSOCIATES / 55 LINDA COURT, FRENCH CREEK, FL 32909	02-01-2000	02-01-2000	1/2" = 1'-0"	
2000 12 2				



Florida
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dba Bellingham Marine

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Jacksonville, FL 32204

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FAX (904) 354-4818
www.bellingham-marine.com

May 5, 2015

Edward M. Seissiger
City of Fort Pierce
Engineering Project Manager
Office 772-467-3780

Reference: City of Ft. Pierce Chang Order Underwater Lights

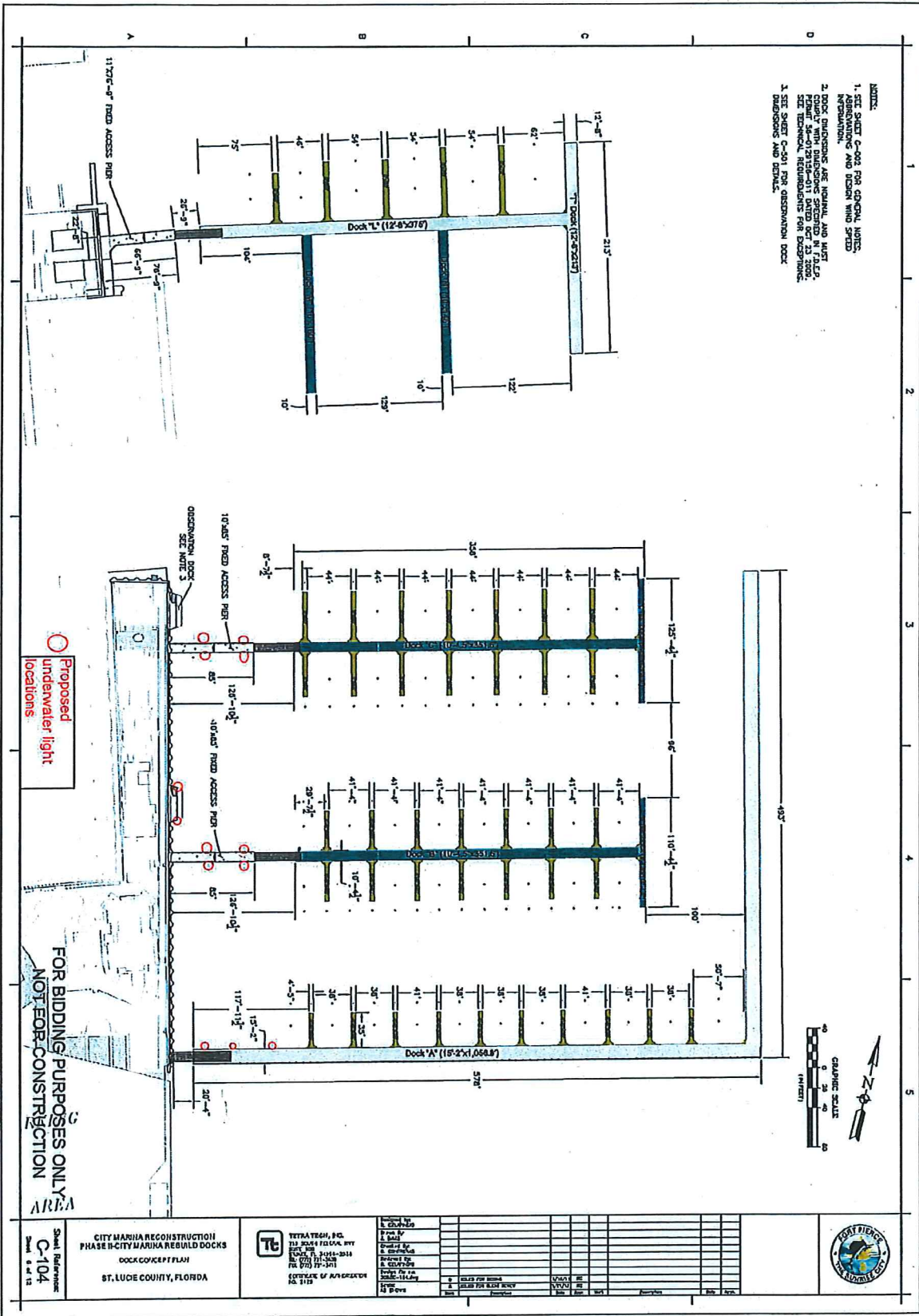
Mr. Seissiger,

1. Per the attached location drawing, the revised final number for the 13 lights Ocean LED D12 Blue Light installed is \$18,568.00.

Respectfully,



Kevin Thompson
GENERAL MANAGER
Bellingham Marine



- NOTES:**
- SEE SHEET C-104 FOR GENERAL NOTES, DIMENSIONS AND DESIGN WIND SPEED INFORMATION.
 - DOCK DIMENSIONS ARE NOMINAL, AND MUST COMPLY WITH DIMENSIONS SPECIFIED IN T.D.C.P. CONTRACT AND ALL DIMENSIONS MUST BE VERIFIED. SEE TECHNICAL REQUIREMENTS FOR EXCAVATION, DIMENSIONS AND DETAILS.
 - SEE SHEET C-101 FOR OBSERVATION DOCK DIMENSIONS AND DETAILS.

Proposed underwater light locations

FOR BIDDING PURPOSES ONLY
NOT FOR CONSTRUCTION AREA

Sheet Reference
C-104
Date: 3/1/13

CITY MARINA RECONSTRUCTION
PHASE II-CITY MARINA REBUILD DOCKS
DOCK/COCKPIT PLAN
ST. LUCIE COUNTY, FLORIDA

TE TETRA TECH, P.C.
717 3056 TETRA, NY
1000 11th Street
PA 19107-3711
OFFICE OF ARCHITECT
NO. 1115

NO.	REVISION	DATE	BY	CHKD.	APP'D.
1	ISSUED FOR BIDDING				
2	ISSUED FOR BIDDING				
3	ISSUED FOR BIDDING				
4	ISSUED FOR BIDDING				
5	ISSUED FOR BIDDING				
6	ISSUED FOR BIDDING				
7	ISSUED FOR BIDDING				
8	ISSUED FOR BIDDING				
9	ISSUED FOR BIDDING				
10	ISSUED FOR BIDDING				



City Commission Regular Meeting

Agenda Item # 9. d.

Meeting Date: 05/18/2015

Re: Lincoln Park Neighborhood Improvements Change Order No. 1

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Request approval of Change Order No. 1 in the amount of \$44,416.40 as submitted by Timothy Rose Contracting, Inc.

SUMMARY:

This request will provide compensation for the removal of 360 LF of decrepit 18" clay drainage pipe and the installation of 360 LF of 18" reinforced concrete drainage pipe within the North 9th Street right-of-way, just north of Avenue C. During construction of the Lincoln Park Neighborhood improvements the contractor discovered significant pavement failures due to the failing storm collection system. An in-depth inspection uncovered the existing system's deterioration. This change order will cover all costs associated with the installation of the new pipe.

RECOMMENDATION:

Staff recommends approval.

ALTERNATIVES:

Leave existing pipe in place and risk additional costs associated with repair of the looming road failure.

RESPONSIBLE STAFF:

Engineering

COORDINATED WITH:

Public Works

Fiscal Impact

Budgeted Y/N: N
Fiscal Year: 2015
Account: 403-4300-538-3490
Amount: \$44,416.40

FISCAL IMPACT:

Funding of the \$44,416.40 shall be encumbered from Stormwater Revenue Account No. 403-4300-538-3490.

Attachments

Form Review

Inbox

Purchasing
Finance Department
City Manager
Form Started By: Tracy Telle
Final Approval Date: 05/12/2015

Reviewed By

Tony Barnes
Gloria Johnson
Robert Bradshaw

Date

05/11/2015 11:18 AM
05/11/2015 01:36 PM
05/12/2015 12:33 PM
Started On: 05/07/2015 08:09 AM

CITY OF FORT PIERCE - OFFICE OF THE CITY ATTORNEY

MEMORANDUM

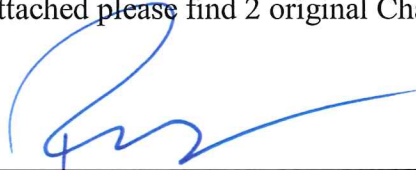
TO: John R. Andrews, City Engineer

FROM: Robert V. Schwerer, City Attorney

SUBJECT: Change Order No. 1
Lincoln Park Neighborhood Improvements
Timothy Rose Contracting - \$43,556.65
Ref. Bid No. 2015-010

DATE: May 4, 2015

Attached please find 2 original Change Order No. 1 approved as to form and correctness.



Robert V. Schwerer, Esq.
City Attorney

/mlp

Attachment

cc: Robert J. Bradshaw, City Manager (*via email*)

CHANGE ORDER NO. 1

LINCOLN PARK NEIGHBORHOOD
IMPROVEMENTS

Bid No. 2015-010

DATE: April 23, 2015

CONTRACTOR: Timothy Rose Contracting, Inc.

OWNER: City of Fort Pierce

ORIGINAL CONTRACT AMOUNT	:	\$ 500,341.55
CURRENT CONTRACT AMOUNT INCLUDING PREVIOUS CHANGE ORDERS	:	\$ 500,341.55
NET CONTRACT AMOUNT INCREASE RESULTING FROM THIS CHANGE ORDER	:	\$ 43,556.65
PROPOSED CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER	:	\$ 543,898.20
CURRENT CONTRACT EXPIRATION DATE	:	September 17, 2015
CONTRACT EXPIRATION DATE ADJUSTED BY THIS CHANGE ORDER	:	September 24, 2015

CHANGES ORDERED:

I. GENERAL:

This Change Order includes compensation for additional drainage improvement work. The work proposed includes the removal of 335 LF of decrepit 18” clay drainage pipe located under the 9th Street roadway and replacing it with 335 LF of 18” RCP drainage pipe. All CONDITIONS, SUPPLEMENTARY CONDITIONS, SPECIFICATIONS, and all parts of the Project Manual listed in Article 1, Definitions, of the GENERAL CONDITIONS, apply to and govern all the Work under this Change Order.

II. REQUIRED CHANGES/COST ADJUSTMENTS:

<i>Description</i>	<i>Unit</i>	<i>Qty</i>	<i>Unit Price</i>	<i>Amount</i>
Maintenance of Traffic/Geotechnical Testing	LS	1	\$4,500.00	\$4,500.00
Removal of 335 LF of Clay Pipe	LS	1	\$3,500.00	\$3,500.00
Core Drill Inlet	EA	2	\$600.00	\$1,200.00
18” RCP (6’ – 8’)	LF	335	\$34.39	\$11,520.65
Asphalt and 6” Base Replacement (406 SY)	LS	1	\$22,736.00	\$22,736.00
NET INCREASE BY THIS CHANGE ORDER				\$43,556.65

III. JUSTIFICATION:

While the contractor was in the process of preparing the 9th Street curb pad, just north of Avenue C, a hole appeared in the roadway base and subgrade adjacent to the location of the new curb. Public Works televised the storm drain that runs along 9th Street between Avenue C and Moore’s Creek which uncovered the existing 18” clay drainage trunk line had serious cracks and joint separation and was in risk of collapsing. Engineering staff made the determination to replace this section of pipe prior to resurfacing the roadway.

IV. PAYMENT:

The additional work will increase the existing contract price by \$43,556.65 which will be encumbered by the Stormwater Management Utility Account No. 403-4300-538-3490.

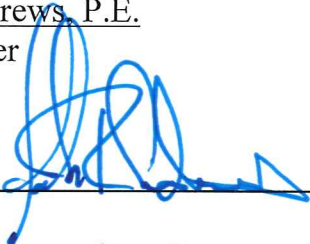
V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgments: The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and it is expressly understood and agreed that the approval of the Change Order shall have no effect on the original Contract other than the matters expressly provided herein.

RECOMMENDED BY:

John R. Andrews, P.E.
City Engineer

By: _____



Signature

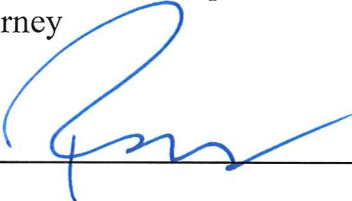
Date: _____

4/23/15

APPROVED AS TO FORM AND CORRECTNESS:

Robert V. Schwerer, Esq.
City Attorney

By: _____



Signature

Date: _____

4/30/15

APPROVED BY:

Linda Hudson
Mayor

By: _____
Signature

Date: _____

ACCEPTED BY:

Timothy Rose, President
Timothy Rose Contracting, Inc.

By: _____
Signature

Date: _____

City Commission Regular Meeting

Agenda Item # 9. e.

Meeting Date: 05/18/2015

Re: Porpoise Beach Interlocal Agreement County Donation

Submitted For: Robert Bradshaw, City Manager

SUBJECT:

Approval of a Donation Agreement between the City of Fort Pierce and St. Lucie County for the donation of property for inclusion with the Porpoise Beach parcel.

SUMMARY:

After receipt of the boundary survey and the Phase I assessment, the City has 20 days to determine the feasibility of the donation of the property. If the City determines that it is not feasible to accept the donation then the agreement will be terminated.

The County will retain a 20 ft easement along the northern boundary of the donated property for access for beach renourishment purposes.

The County will pay the cost for recording the deed. The County and City will be responsible for their respective attorney fees.

RECOMMENDATION:

Staff recommends approval of the Donation Agreement.

ALTERNATIVES:

N/A

RESPONSIBLE STAFF:

John R. Andrews, City Engineer
Mike Reals, Public Works Manager

COORDINATED WITH:

Robert V. Schwerer, City Attorney

Fiscal Impact

Budgeted Y/N:

Fiscal Year:

Account:

Amount:

OTHER INFORMATION:

Cost of future improvements to Porpoise Beach required to be made in five years.

Attachments

Interlocal Agreement

Form Review

Inbox

City Manager

Form Started By: Jennifer Robinson

Final Approval Date: 05/13/2015

Reviewed By

Robert Bradshaw

Date

05/13/2015 02:49 PM

Started On: 05/06/2015 12:22 PM

MAY - 5 2015

CITY OF FT. PIERCE
CITY MANAGER'S OFFICE

CITY OF FORT PIERCE - OFFICE OF THE CITY ATTORNEY

MEMORANDUM

TO: Robert J. Bradshaw, City Manager

FROM: Robert V. Schwerer, City Attorney

SUBJECT: Porpoise Beach Interlocal Agreement County Donation

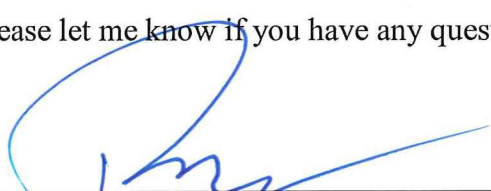
DATE: May 4, 2015

The Interlocal Agreement between the City and the County providing for the donation of property for inclusion with Porpoise Beach parcel has been finalized and is approved as to form and correctness, a copy attached. Please have your Staff agenda this item for Commission consideration and approval on the next available agenda. It is our understanding the County will do likewise.

The terms and conditions of the Interlocal Agreement were negotiated between the respective Staffs who are recommending approval.

As noted in the Agreement, the City will be receiving a Phase I Environmental Report and a Survey from the County during the due diligence period.

Please let me know if you have any questions concerning the above.



Robert V. Schwerer, City Attorney

/mlp

Attachment

cc: Fort Pierce Mayor and Commissioners (*via email*)
Nicholas Mimms, Deputy City Manager (*via email*)
Linda Cox, City Clerk (*via email*)
John R. Andrews, City Engineer (*via email*)
Mike Reals, Public Works Manager (*via email*)
Karen Emerson, Assistant City Attorney (*via email*)

**AGREEMENT BETWEEN THE CITY OF FORT PIERCE AND
ST. LUCIE COUNTY TO DONATE REAL PROPERTY**

THIS DONATION AGREEMENT (hereinafter "**Agreement**") is entered into by and between **THE CITY OF FORT PIERCE, FLORIDA**, a municipal corporation, whose address is 100 North U.S. Highway 1, Fort Pierce, Florida 34950 (hereinafter "**City**"), and **ST. LUCIE COUNTY**, a political subdivision of the State of Florida (hereinafter "**County**"), whose address is 2300 Virginia Avenue, Fort Pierce, Florida 34982.

WITNESSETH:

WHEREAS, the **County** is an owner of two parcels of real property (henceforth "**Russ Parcel**") situate and being in St. Lucie County, Florida, more particularly described as follows:

Parcel ID 2401-502-0008-000-4 and 2401-502-0009-000-1 - Lots 8 and 9, Block 1 of REVISED PLAT OF PALM HAVEN SUBDIVISION, according to the Plat thereof as recorded in Plat Book 8, Page(s) 44, of the Public Records of St. Lucie County, Florida, LESS that portion lying East of line described in Plat Book 14, Page 48 of the Public Records of St. Lucie County, Florida.

WHEREAS, the **City** is the owner of a parcel of real property (hereinafter "**Porpoise Beach**") situate and being in St. Lucie County, Florida. Such property is more particularly described as follows:

A 60' right-of-way in Block 1 labeled Palma Avenue, REVISED PLAT OF PALM HAVEN SUBDIVISION, according to the Plat thereof as recorded in Plat Book 8, Page(s) 44, of the Public Records of St. Lucie County, Florida now known as Porpoise Beach Access.

WHEREAS, the **County** wishes to donate the **Russ** parcel to the **City**.

NOW, THEREFORE, in consideration of the mutual covenants, representations, warranties and agreements herein contained, the parties agree as follows:

1. **PROPERTY AND APPURTENANCES:** The **Russ Parcel**, as more particularly described herein, will be conveyed together with all tenements, hereditaments and appurtenances thereunto belonging, all of which shall be deemed part and parcel of the **Russ Parcel**.

2. **FEASIBILITY DETERMINATION:** The **City** shall have 20 days from the **City's** receipt of the Boundary Survey and the Phase I Assessment to determine the feasibility of the donation (hereinafter "**Feasibility Determination**"). During the **Feasibility Determination Period**, the **City** may undertake at its respective expense, such physical inspections, tests and

other investigations as may be deemed necessary in order to evaluate the feasibility of the donation. For purposes of undertaking physical inspections, tests or investigations of the properties, the **County** grants to the **City**, its agents, and professionals engaged by such parties, the right to enter upon the **Russ** Parcel and any part thereof during the **Feasibility Determination**. The presence on the party of such personnel shall be only for the purpose of conducting such inspections, tests or investigations as are necessary to make the assessments which are within the scope of this **Agreement**, and no other personnel activity shall be permitted. Any alternations or changes to the properties that are a direct result of the inspecting, testing and investigations will be repaired and replaced if a closing does not occur. Each party indemnifies the other against any loss or damages to the other party's parcel(s) arising out of, or in connection with, any inspection, testing or investigation of the property. The indemnification shall not cover any loss or damage due to preexisting conditions, problems or deficiencies of the property that are discovered through the inspection, testing and investigation authorized herein. The decision as to whether it is feasible to accept the donation of the **Russ** Parcel shall be at the sole discretion of the **City**. If the **City** determines that it is not feasible to accept the donation of the **Russ** Parcel then this **Agreement** will be terminated.

3. **TITLE EVIDENCE:** Within 10 days of the effective date, as hereinafter defined, the **County** shall cause a thirty (30) year title search and a commitment for title insurance to be issued for the **Russ** Parcel. The **City** shall have until the expiration of the **Feasibility Determination** Period to examine the search and commitment delivered to them and to notify the other party in writing specifying any objections which would render title unmarketable in accordance with current Uniform Title Standards adopted by the Florida Bar (hereinafter "**Title Defect**"). The **County** shall have until the closing date to remove such **Title Defect**, but without obligation to bring suits therefore, or to expend any funds in the removal of such **Title Defect**, and if the **County** is unsuccessful in removing same, the other party shall have only the options of (a) waiving such **Title Defect** and accepting title as it is, or (b) terminating the **Agreement**, or (c) entering into any resolution which may be mutually acceptable to the parties.

4. **RESTRICTIONS, EASEMENTS, AND LIMITATIONS:** The **City** shall take title subject to: zoning, restrictions, prohibitions and other agreements imposed by governmental authority, restrictions and matters appearing on the plat or otherwise common to the subdivision, public utility easements of record, zoning classifications and such other provisions of governmental regulation as are applicable. But any other provision herein notwithstanding, it is nevertheless agreed by the respective parties as follows:

(a) **Reverter:** The **Russ** Parcel to be donated must be used henceforth by the **City** solely for public purposes. In addition, the **City** agrees to incorporate the **Russ** Parcel as part of the **City's Porpoise Beach Park** and construct parking and access improvements on the **Russ** property within five (5) years from the date of the Deed. In the event the substantial, predominant use to be made of such property is for a use other than a public purpose, or in the event the **City** fails to construct access and parking on the **Russ** Parcel within the five (5) year period, then, in that event, such property shall revert to the **County**.

(b) **Easement in Favor of County:** The **County** shall retain a 20' easement along the northern parcel boundary for access for beach renourishment purposes, which easement is to allow the **County** to use such property for beach renourishment activities such as beach and dune restoration. The easement will contain a clause that the City will endeavor not to build any improvements or structures within the easement area. The easement will also provide that the County will restore landscaping within the easement area if access is required.

Except as otherwise disclosed in this **Agreement**, the **County**, with respect to the parcel(s) it is conveying, represents and warrants to the other as follows, which representations and warranties survive closing:

(a) That it has good, marketable fee simple title to, and is in possession of, the parcel(s) free and clear of all liens, security interest and encumbrances, excluding only those:

- (i) Which will be satisfied or released at closing; and
- (ii) To which the other party's title shall be subject as otherwise provided in this **Agreement**.

(b) That there is ingress and egress to the parcel(s).

(c) That there is no litigation or proceeding pending or threatened against or relating to the parcel(s).

(d) That it has full power and authority to enter into and perform this **Agreement** in accordance with its terms and the completion of this transaction will not violate any law, regulation or agreement affecting it or the parcel(s) it is conveying.

5. **POSSESSION:** Possession of the property shall be delivered at the time of closing.

6. **AS IS:** Subject to the specific representations, warranties and disclosures contained in this **Agreement**, the property is conveyed "As-Is", "Where-Is" and "With All Faults" as of the closing date. Each party has, or will inspect the parcel(s) being acquired and is familiar, or will become familiar with, the physical condition thereof.

7. **CLOSING:**

(a) **Closing Date:** The closing of this **Agreement** and the transfer of title and possession of the property, shall occur within 30 days after the expiration of the **Feasibility Determination** Period (hereinafter "**Closing Date**") unless otherwise extended by the terms herein. Closing shall be held within the County at a site agreeable to the parties or by mail.

(b) **Conveyance:** Conveyance of the parcel shall be by County Deed in accordance with Section 125.411, Florida Statutes from the **County**.

(c) **Documents for Closing:** The closing agent designated by the **County** shall prepare the closing documents including, but not limited to, the Deed, the Ownership and Lien Affidavit, the Certificate of Non-Foreign Status, and the Closing Statement.

(d) **Allocation of Expenses:** The **County** shall pay the cost of recording the Deed. Each party shall pay its respective attorney's fees.

8. **DEFAULTS:**

(a) **Notice of Default:** No default as to any provision of this **Agreement** shall be claimed or charged by either party hereto against the other until notice thereof has been given to the defaulting party in writing, and such default remains uncured for a period of five (5) business days after the defaulting party's receipt of such notice.

(b) **Remedy for Default:** If either party defaults on its obligations under this **Agreement**, without fault on the part of the other party, the non-defaulting party may terminate this **Agreement**, or alternatively, may seek specific performance against the defaulting party. Both parties agree that any action for specific performance shall be commenced within ninety (90) days of the occurrence of default or be forever barred. Under no circumstances shall either party have any claim or right of claim against the other party for monetary damages, including attorney's fees.

9. **MISCELLANEOUS:**

(a) **Binding Effect; Successors and Assigns:** This **Agreement** shall be binding upon and inure to the benefit of the parties hereto and their permitted successors and assigns, if any.

(b) **Assignment:** This **Agreement** may not be assigned except upon the prior written consent of the other party.

(c) **Captions:** The caption for each paragraph or subparagraph of this **Agreement** is for convenience and reference only and in no way defines, describes, extends or limits the scope or intent of this **Agreement**, or the intent of any provision hereof.

(d) **Severability:** If any provision of this **Agreement**, the deletion of which would not materially adversely affect the material benefits receivable by any party hereunder or substantially increase the burden of any party hereto, shall be held to be invalid or unenforceable to any extent, the same shall not affect in any respect whatsoever the validity or enforceability of the remainder of this **Agreement**.

(e) **Execution of Documents:** Each party hereto covenants and agrees that such party will at any time and from to time do such acts and execute, acknowledge and deliver such documents, including corrective instruments, reasonably requested by one part of the other party, or their counsel, necessary to carry out fully and effectuate the exchange contemplated and to convey good, marketable and insurable title to the property and all parts thereof.

(f) **Duplicate Execution:** The parties shall execute two (2) copies of this **Agreement**, so that each may retain an original copy thereof in its official records.

(g) **Conflict Resolution:** In the event it shall be necessary for either party to this **Agreement** to bring suit to enforce any provision hereof (before or after closing), the parties shall first avail themselves of such pre-suit remedies as are provided by law and as are applicable, including but not limited to the Florida Governmental Conflict Resolution Act.

(h) **Entire Agreement; Amendments:** This **Agreement** contains the entire and sole understanding between the parties hereto relative to the exchange of parcels and it may only be amended or modified by an agreement in writing executed by all parties with the same formalities as this **Agreement**.

(i) **Notices:** All notices and correspondence shall be (i) hand delivered (with signed acknowledgement of receipt or affidavit of delivery), (ii) delivered by registered or certified mail, return receipt requested, (iii) delivered by overnight carrier with signed acknowledgement of receipt, or (iv) delivered by telephonically transmitted facsimile with confirmation of transmission. All such notices and correspondence shall be sent to the respective parties, with copies forwarded to their agents or attorneys, at the address set forth below or at such other addresses as the parties hereto shall designate to each other in writing:

(i) if to County, to: St. Lucie County
Attn: Howard Tipton
County Administrator
2300 Virginia Avenue
Fort Pierce, Florida 34982

with copies to: St. Lucie County
County Attorney
2300 Virginia Avenue
Fort Pierce, Florida 34982

(ii) If to City, to: City of Fort Pierce
Attn: Robert Bradshaw
City Manager
100 North U.S. Highway 1
Fort Pierce, Florida 34950

with copies to: City of Fort Pierce
Attn: Robert V. Schwerer, Esq.
City Attorney
100 North U.S. Highway 1
Fort Pierce, Florida 34950

Any notice or demand so given, delivered or made by United States Mail, shall be deemed so given, delivered or made three (3) days (excluding Sundays and holidays) after the same is deposited in the United States Mail, registered or certified, return receipt requested, addressed as above provided, with postage thereon prepaid. Any such notice, demand or document hand-delivered or made by overnight carrier shall be deemed to be given, delivered or made upon delivery (or attempted delivery if delivery is not accepted) of the same at the address where the same is to be given, delivered or made. Any such notice, demand or document delivered by means of telephonically transmitted facsimile shall be deemed to be given, delivered or made upon receipt provided that any such receipt occurring on a Saturday, Sunday, holiday or after 5:00 p.m. on any business day shall be deemed to have occurred the next following business day.

(j) **Interpretation:** This **Agreement** has been submitted to the scrutiny of each party hereto and each party has had opportunity to have it reviewed by legal counsel. This **Agreement** shall be given fair and reasonable interpretation in accordance with the words used herein without consideration or weight being given to its having been drafted by either party hereto or their respective counsel.

(k) **Non-Waiver:** No covenant, term, or condition (or the breach thereof), shall be deemed waived, except by written consent of the party against whom the waiver is claimed. A waiver of any covenant, term, or condition (or breach thereof) shall not be deemed to be a waiver of any other covenant, term or condition (or breach thereof).

(l) **Effective Date:** This **Agreement** shall be effective ("**Effective Date**") upon approval of both parties.

IN WITNESS WHEREOF, the parties hereto have caused this **Agreement** to be executed on the dates accompanied by their respective executions.

CITY OF FORT PIERCE, FLORIDA,
a Florida Municipal Corporation


Linda Hudson, Mayor

Date: _____

ATTEST:

Linda Cox, City Clerk

APPROVED AS TO FORM AND CORRECTNESS



Robert V. Schwerer, Esq.
City Attorney

ST. LUCIE COUNTY,
a Political Subdivision of the State of Florida

By: _____
Chair

Date: _____

ATTEST:

Deputy Clerk

APPROVED AS TO FORM AND CORRECTNESS

County Attorney

City Commission Regular Meeting

Agenda Item # 9. f.

Meeting Date: 05/18/2015

Re: Contribuitor from LETF to MAD DAD's Fort Pierce Chapter Inc

Submitted For: Frank Amandro, Deputy Chief , Police Department

SUBJECT:

Approve contribution from Law Enforcement Trust Fund to MAD DAD's Fort Pierce Chapter Inc. in the amount of \$2,500.00 to support attendance at the National Conference on Preventing Crime in the Black Community.

SUMMARY:

The police department requests approval to contribute \$2,500 from the Law Enforcement Trust Fund to MAD DAD's Fort Pierce Chapter, Inc. to support the funding for attending this year's National Conference on Preventing Crime in the Black Community.

According to Florida Statute 932.7055, the police department is required to spend 15% of Law Enforcement Trust Fund revenues each year in support of crime prevention activities. The aforementioned contribution will be applied to meet the obligation for FY2015 and provide meaningful support to community based activities. This expenditure meets the requirements of Florida's Statute 932.7055.

RECOMMENDATION:

Approve the contribution request.

ALTERNATIVES:

N/A

RESPONSIBLE STAFF:

Frank J. Amandro, Interim Chief of Police

COORDINATED WITH:

Chris Bender, A/Deputy Chief of Police
Stephanie Smith, Fiscal Manager

Fiscal Impact

Budgeted Y/N: Y
Fiscal Year: 2015
Account: 102.3003.521.4830
Amount: 2,500.

OTHER INFORMATION:

\$2,500 from the Law Enforcement Trust Fund, line item 102.3003.521.4830

Attachments

MAD DADS

Form Review

Inbox	Reviewed By	Date
City Manager	Jennifer Robinson	05/12/2015 10:31 AM
Finance Department	Gloria Johnson	05/12/2015 10:50 AM
City Manager	Robert Bradshaw	05/12/2015 02:24 PM
Form Started By: Stephanie Smith		Started On: 05/07/2015 09:46 AM
Final Approval Date: 05/12/2015		



MAD DADS
Fort Pierce Chapter Inc.

Men Against Destruction Defending Against Drugs and Social Disorder

601 N.15th Street
Fort Pierce, FL 34950
Cell (772) 708-8974

May 5, 2015

Re: Funding Request

Attn: Chief Amandro

Sir:

The mission of MAD DADS is to bring about positive change. MAD DADS seek out, encourage, motivate, and guide committed men in the struggle to save children, communities and ourselves from the social ills that presently plague neighborhoods.

MAD DADS Ft. Pierce Chapter is asking that your department, please, give attention to this request of funding to attend the 'Prevention of Crime in the Black Community' workshop to be held in Tampa, Fl. (May 27-May 29). It is the consensus of this organization that such disclosure to our young boys will be beneficial—encouraging, motivating and positive influence.

It is the desire of this organization to invite several young boys to attend, along with the necessary chaperone(s). Thank you for your attention to this request. Of course, this organization is very appreciative of your past support of its efforts.

Respectfully,

Robert Brown
Robert E. Brown
Director/President

[Handwritten signature] 5/08/15



City Commission Regular Meeting

Agenda Item # 11. a.

Meeting Date: 05/18/2015

Re: Monthly Financial Report

Submitted For: Gloria Johnson, Finance Director, Finance Department

SUBJECT:

Presentation of Monthly Financial Report by Finance Director

Attachments

Monthly Financial Report for April 2015

Form Review

Inbox	Reviewed By	Date
Finance Department	Gloria Johnson	05/12/2015 11:30 AM
City Manager	Jennifer Robinson	05/12/2015 11:40 AM
City Manager	Robert Bradshaw	05/12/2015 02:24 PM
Form Started By: Jennifer Robinson		Started On: 04/24/2015 04:01 PM
Final Approval Date: 05/12/2015		

City of Fort Pierce
Monthly Financial Report
For the Month Ending April, 2015
(58% Year Lapse)

General Fund			
Revenue	Budget	FYTD	%
Beginning Available Resources	\$	5,251,412	
Revenue:			
Taxes	\$ 18,220,166	\$ 14,677,636	80.56%
Licenses & Permits	345,000	343,738	99.63%
Intergovernmental	2,860,000	1,809,101	63.26%
Charges for Services	200,600	145,910	72.74%
Fines & Forfeitures	167,500	108,797	64.95%
Miscellaneous Revenue	1,693,410	747,424	44.14%
Interfund Transfers	2,935,071	2,835,071	96.59%
Contribution from Enterprise	6,887,331	6,075,796	88.22%
Appropriated Fund Balance	1,508,000	0	0.00%
Restricted Revenue	(550,000)	0	0.00%
Total Revenue	\$ 34,267,078	\$ 26,743,472	78.04%
Expenditures:			
	Budget	FYTD	%
City Commission	\$ 203,477	\$ 117,495	57.74%
City Manager	543,041	325,001	59.85%
City Attorney	605,108	346,238	57.22%
City Clerk	278,910	146,127	52.39%
Administrative Services	637,848	353,413	55.41%
Finance	684,146	393,097	57.46%
MIS	920,740	518,669	56.33%
Planning	440,387	211,875	48.11%
Code Enforcement	869,689	523,644	60.21%
Police	12,547,822	7,110,321	56.67%
Public Works/Director	165,230	87,045	52.68%
Public Works/Fleet Maint.	475,538	257,908	54.24%
Public Works/Facilities Maint.	892,555	523,615	58.66%
Public Works/Parks & Grounds	1,881,565	966,909	51.39%
Public Works/Streets	1,669,249	976,609	58.51%
Engineering	1,057,844	441,885	41.77%
Riverwalk	155,457	77,276	49.71%
Administrative	10,238,472	8,507,231	83.09%
Total Expenditures	\$ 34,267,078	\$ 21,884,356	63.86%
Net Resources		\$ 4,859,116	
Total Available Resources		\$ 10,110,528	
Less:			
10% Budget Reserve		(3,426,708)	
Tax Reserve		(550,000)	
Budget Appropriation		(1,508,000)	
Unrestricted Resources		\$ 4,625,820	

Special Revenue Funds

FPRA	Budget	FYTD	%
Beginning Available Resources		\$ 802	
Revenue:			
Taxes	4,069,623	4,101,702	100.79%
Licenses & Permits	0	0	0.00%
Intergovernmental	85,000	43,895	51.64%
Miscellaneous Revenue	133,100	563,815	423.60%
Transfers	2,051,629	1,470,701	71.68%
Total Revenue	6,339,352	6,180,113	97.49%
Expenses:			
Operating	306,500	157,693	51.45%
Capital Outlay	0	1,001,766	0.00%
Other Programs & Projects	20,000	46	0.23%
Transfers	6,012,852	5,582,227	92.84%
Total Expenses	6,339,352	6,741,731	106.35%
Net Resources		(561,618)	
Unrestricted Resources		\$ (560,816)	

CDBG	Budget	FYTD	%
Beginning Available Resources		\$764,122	
Revenue:			
Intergovernmental Revenue	784,484	179,278	22.85%
Misc. Revenue	0	149	0.00%
Transfers	0	0	0.00%
Total Revenue	784,484	179,427	22.87%
Expenses:			
Administrative	204,363	99,859	48.86%
Rehabilitation Department	100,000	8,663	8.66%
Capital Outlay	0	14,565	0.00%
Economic Development	212,162	164,294	77.44%
Public Service	98,000	4,603	4.70%
Roll Over Expenditures	169,959	0	0.00%
Total Expenses	784,484	291,984	37.22%
Net Resources		(112,557)	
Unrestricted Resources		\$ 651,565	

Grant Administration	Budget	FYTD	%
Beginning Available Resources		\$ 144,344	
Revenue:			
Program Income	51,000	29,075	57.01%
Misc. Revenue	165,717	76,166	45.96%
Interfund Transfers	0	0	0.00%
Total Revenue	216,717	105,241	48.56%
Expenses:			
Personnel Services	0	0	0.00%
Operating	216,717	31,385	14.48%
Transfers	0	0	0.00%
Total Expenses	216,717	31,385	14.48%
Net Resources		73,856	
Unrestricted Resources		\$ 218,200	

Section 108 & BEDI	Budget	FYTD	%
Beginning Available Resources		\$ 730,122	
Revenue:			
BEDI Grant	81,600	47,584	58.31%
Section 108 Loan	0	0	0.00%
Interest On Investments	100	315	315.38%
Other Interest/BEDI Acct.	1,500	279	18.58%
Other Interest/Section 108	0	0	0.00%
Total Revenue	83,200	48,178	57.91%
Expenses:			
Administrative	0	53	0.00%
Debt Service	0	0	0.00%
Total Expenses	0	53	0.00%
Net Resources		48,125	
Unrestricted Resources		\$ 778,247	

SHIP	Budget	FYTD	%
Beginning Available Resources		\$ 130,053	
Revenue:			
SHIP	194,664	174,683	89.74%
Program Income	0	100	0.00%
Misc. Revenue	300	352	117.42%
Program Income-HHR	0	0	0.00%
Carry Over Funding	145,000	0	0.00%
Total Revenue	339,964	175,135	51.52%
Expenses:			
Operating	5,840	3,199	54.78%
Grants/Programs & Projects	334,124	47,943	14.35%
Total Expenses	339,964	51,142	15.04%
Net Resources		123,993	
Unrestricted Resources		\$ 254,046	

Emergency Services Grant Fund	Budget	FYTD	%
Beginning Available Resources		\$0	
Revenue:			
Wind Mitigation	0	618,582	0.00%
Total Revenue	0	618,582	0.00%
Expenses:			
Operating	0	11,024	0.00%
Project Costs	0	407,033	0.00%
Buildings/Windows	0	0	0.00%
Total Expenses	0	418,057	0.00%
Net Resources		200,524	
Unrestricted Resources		\$ 200,524	

Enterprise Funds

Marina	Budget	YTD	%
Beginning Available Resources	\$	7,208,694	
Revenue:			
Grants	5,538,023	100,869	1.82%
Charges for Services	630,000	488,312	77.51%
Misc. Revenue	1,328,800	807,951	60.80%
Bonds Proceeds	0	0	0.00%
Approp Retained Earnings	6,537,588	0	0.00%
Total Revenue	14,034,411	1,397,132	9.96%
Expenses:			
Personnel Services	342,025	195,274	57.09%
Operating	2,325,004	1,245,917	53.59%
Capital	12,010,000	7,154,044	59.57%
Debt Service	96,343	176,935	183.65%
Non Operating	111,039	25,556	23.01%
Total Expenses	14,884,411	8,797,726	59.11%
Plus Depreciation		438,435	
Net Resources		(6,962,159)	
Unrestricted Resources Available	\$	246,535	

Golf Course	Budget	YTD	%
Beginning Available Resources	\$	(75,722)	
Revenue:			
Charges for Services	1,365,000	966,323	70.79%
Misc. Revenue	141,750	80,390	56.71%
Approp Retained Earnings	(21,652)	0	0.00%
Total Revenue	1,485,098	1,046,713	70.48%
Expenses:			
Personnel Services	617,250	348,735	56.50%
Operating	977,423	533,607	54.59%
Capital	12,000	8,518	70.99%
Non Operating	28,425	15,079	53.05%
Total Expenses	1,635,098	905,940	55.41%
Plus Depreciation		84,091	
Net Resources		224,864	
Unrestricted Resources Available	\$	149,142	

Building	Budget	YTD	%
Beginning Available Resources	\$	358,850	
Revenue:			
Licenses & Permits	1,100,000	471,551	42.87%
Charges for Services	26,500	8,700	32.83%
Fine & Forfeits	2,000	400	20.00%
Misc. Revenue	20,000	12,290	61.45%
Approp Retained Earnings	96,728	0	0.00%
Total Revenue	1,245,228	492,941	39.59%
Expenses:			
Personnel Services	799,728	357,338	44.68%
Operating	458,000	229,092	50.02%
Capital	0	6,988	0.00%
Non Operating	0	0	0.00%
Total Expenses	1,257,728	593,418	47.18%
Plus Depreciation		2,917	
Net Resources		(97,560)	
Unrestricted Resources Available	\$	261,290	

Solid Waste	Budget	YTD	%
Beginning Available Resources	\$	716,871	
Revenue:			
Charges for Services	6,078,600	3,695,732	60.80%
Misc. Revenue	4,000	11,453	286.32%
Approp Retained Earnings	617,319	0	0.00%
Total Revenue	6,699,919	3,707,185	55.33%
Expenses:			
Personnel Services	1,966,570	1,089,143	55.38%
Operating	3,277,349	1,884,942	57.51%
Capital	627,000	124,673	19.88%
Non Operating	1,204,000	301,000	25.00%
Total Expenses	7,074,919	3,399,758	48.05%
Plus Depreciation		118,584	
Net Resources		426,011	
Unrestricted Resources Available	\$	1,142,882	

Sunrise Theatre	Budget	YTD	%
Beginning Available Resources	\$	(95,255)	
Revenue:			
Charges for Services	2,733,500	2,875,768	105.20%
Misc. Revenue	217,800	321,434	147.58%
Approp Retained Earnings	450,000	0	0.00%
Total Revenue	3,401,300	3,197,202	94.00%
Expenses:			
Personnel Services	575,922	277,931	48.26%
Operating	3,381,083	3,261,703	96.47%
Capital	500	1,603	320.55%
Non Operating	0	0	0.00%
Total Expenses	3,957,505	3,541,237	89.48%
Plus Depreciation		313,937	
Net Resources		(30,097)	
Unrestricted Resources Available	\$	(125,352)	

City Commission Regular Meeting

Agenda Item # 12. a.

Meeting Date: 05/18/2015

Re: Reappointment of Communitywide Council Volunteer

Submitted For: Libby Woodruff, Grant Writer, Urban Redevelopment

SUBJECT:

Resolution No. 15-R15 re-appointing Leon Porter to the Communitywide Council.

SUMMARY:

Mr. Leon Porter has volunteered to serve another term on the Communitywide Council. This re-appointment requires City Commission approval.

RECOMMENDATION:

Approve Mr. Leon Porter's re-appointment to the Communitywide Council

ALTERNATIVES:

Do not approve Mr. Porter's appointment.

RESPONSIBLE STAFF:

Libby Woodruff

COORDINATED WITH:

Nicholas Mimms, Deputy City Manager

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: N/A

Account: N/A

Amount: N/A

OTHER INFORMATION:

There will be no fiscal impact due to this re-appointment.

Attachments

[15-R15](#)

Form Review

Inbox

City Manager

Form Started By: Libby Woodruff

Final Approval Date: 05/06/2015

Reviewed By

Robert Bradshaw

Date

04/30/2015 11:42 AM

Started On: 04/24/2015 10:10 AM

RESOLUTION NO. 15-R15

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OF MEMBERS TO THE COMMUNITYWIDE COUNCIL**; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and are hereby appointed and/or reappointed by the City Commission to serve as members of the Communitywide Council in accordance with the Citizens Participation Plan adopted by Resolution No. 88-84; said terms to commence upon adoption of this resolution and to expire October 18, 2016, or when a successor has been duly appointed.

<u>Name</u>	<u>Represents</u>	<u>Term Expires</u>
Leon Porter	Target/CDBG	October 18, 2016

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 18th day of May, 2015.

LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

Robert V. Schwerer, City Attorney

City Commission Regular Meeting

Agenda Item # 12. b.

Meeting Date: 05/18/2015

Re: Reappointment of Fort Pierce Authentic Tours Board Member

Submitted For: Libby Woodruff, Grant Writer, Urban Redevelopment

SUBJECT:

Resolution 15-R16 re-appointing Charlotte Bireley to the Fort Pierce Authentic Tours Advisory Board.

SUMMARY:

This agenda item is for approval of the reappointment Ms. Charlotte Bireley, Manager of the St. Lucie County Tourism Development Council (TDC) to the Fort Pierce Authentic Tours (FPAT) Advisory Board.

RECOMMENDATION:

Approve the re-appointment of Ms. Bireley to the FPAT Advisory Board.

ALTERNATIVES:

Do not approve the re-appointment of Ms. Bireley.

RESPONSIBLE STAFF:

Libby Woodruff

COORDINATED WITH:

Nicholas Mimms, Deputy City Manager

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: N/A

Account: N/A

Amount: N/A

OTHER INFORMATION:

There will be no fiscal impact from this re-appointment.

Attachments

15-R16

Form Review

Inbox

City Manager

Form Started By: Libby Woodruff

Reviewed By

Robert Bradshaw

Date

04/30/2015 11:42 AM

Started On: 04/24/2015 10:14 AM

Final Approval Date: 05/06/2015

RESOLUTION NO. 15-R16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OF MEMBER(S) TO THE FORT PIERCE AUTHENTIC TOURS (FPAT) ADVISORY BOARD;** PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and are hereby appointed and/or reappointed by the City Commission to serve as members of the Fort Pierce Authentic Tours Advisory Board in accordance with Resolution No. 11-25; said terms to commence upon adoption of this resolution and to expire on May 16, 2017, or when a successor has been duly appointed.

Charlotte Bireley, St. Lucie County

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 18th day of May, 2015.

LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

ROBERT V. SCHWERER
CITY ATTORNEY

City Commission Regular Meeting

Agenda Item # 12. c.

Meeting Date: 05/18/2015

Re: Civil Service Appeals Board Appointments

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Resolution No. 15-R17 appointing members to the Civil Service Appeals Board.

SUMMARY:

After voting, Mike Dahan was selected as the regular member and Steven DiPalma was selected as the alternate. The Civil Service Appeals board will now select a regular member and two alternates from the remaining names.

RECOMMENDATION:

Approve Resolution 15-R17

ALTERNATIVES:

n/a

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Barbara Moore, Human Resources Department

Fiscal Impact

Budgeted Y/N:

Fiscal Year:

Account:

Amount:

OTHER INFORMATION:

No fiscal impact.

Attachments

15-R17

Form Review

Inbox

City Manager

Form Started By: Linda Cox

Final Approval Date: 05/12/2015

Reviewed By

Robert Bradshaw

Date

05/12/2015 02:25 PM

Started On: 05/06/2015 05:02 PM

RESOLUTION NO. 15-R17

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OF MEMBERS TO THE CIVIL SERVICE APPEALS BOARD**; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, in regular session assembled, pursuant to the provisions of Chapter 185.05, Florida Statutes, that the following be and are hereby appointed and/or reappointed as members of the Civil Service Appeals Board; said term to commence upon adoption of this resolution, and to expire on May 18, 2017, or when a successor has been duly appointed:

Mike Dahan, Regular Appointment

Steven DiPalma, Alternate #2

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 18th day of May, 2015.

LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

Robert V. Schwerer, City Attorney

City Commission Regular Meeting

Agenda Item # 12. d.

Meeting Date: 05/18/2015

Re: Appointment of FPAT Advisory Board Member

Submitted For: Libby Woodruff, Grant Writer, Urban Redevelopment

SUBJECT:

Application to serve on the Fort Pierce Authentic Tours Advisory Board

SUMMARY:

We currently have three (3) vacancies on the Fort Pierce Authentic Tours (FPAT) Advisory Board, due to term expirations. Attached is an application from Meredith Bennett to serve on the board.

RECOMMENDATION:

Approve the appointment of Meredith Bennett to serve on the FPAT Advisory Board.

ALTERNATIVES:

Do not approve the appointment.

RESPONSIBLE STAFF:

Libby Woodruff

COORDINATED WITH:

Nicholas Mimms

Fiscal Impact

Budgeted Y/N: No

Fiscal Year: N/A

Account: N/A

Amount: N/A

OTHER INFORMATION:

There will be no fiscal impact from this appointment.

Attachments

[Bennett FPAT Board Application](#)

Form Review

Inbox

City Manager

Form Started By: Libby Woodruff

Final Approval Date: 05/12/2015

Reviewed By

Robert Bradshaw

Date

05/12/2015 12:31 PM

Started On: 05/06/2015 02:30 PM



CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3000 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FORT PIERCE AUTHENTIC TOURS

Name: <u>MEREDITH BENNETT</u>	Phone: <u>772.538.2913</u>
Home Address: <u>1166 6th AVE # 15D Vero Beach, FL 32960</u>	How long at this address? <u>9 yrs</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>GIFT SHOP BUYER / MARKETING</u>	
Do you own a business that operates within the City of Fort Pierce? <u>Represent</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the address and nature of said business: <u>Manatee Observation & Education Center & Vanishing Mermaid Gift Shop</u> <u>480 N. Indian River Drive</u> <u>FORT PIERCE, FL. 34950</u>	
Do you now or in the future plan to do business with the City of Fort Pierce? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, in what capacity? <u>AS PART OF Fort Pierce Utilities Authority</u>	
Are you employed by a business that is located within the City of Fort Pierce? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Land Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other: Describe your education, background, training and knowledge in the above area(s): <u>N/A my background is in Retail management</u> <u>and direct sales/interior design/ART</u>	
Are you currently a member of a Commission-appointed board/committee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please specify:	
Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: <u>Jann Widmayer</u>	Email Address: <u>mbennett@FPUA.com</u>
Date: <u>4/30/15</u>	Applicant's Signature: <u>Meredith Bennett</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950

fax (772) 468-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting

Agenda Item # 14. a.

Meeting Date: 05/18/2015

Re: City Manager's Departmental Activity Report

Submitted For: Robert Bradshaw, City Manager

SUBJECT:

City Manager's Departmental Activity Report

Attachments

City Manager's Departmental Activity Report

Form Review

Inbox

City Manager

Form Started By: Jennifer Robinson

Final Approval Date: 05/13/2015

Reviewed By

Robert Bradshaw

Date

05/13/2015 10:32 AM

Started On: 04/24/2015 03:55 PM



INTEROFFICE MEMORANDUM

FROM THE OFFICE OF THE
CITY MANAGER

TO: The Honorable Mayor and Members of the City Commission
FROM: Robert J. Bradshaw, City Manager *RJB*
RE: Department Activity Report
DATE: May 8, 2015

The information that follows is intended to keep the Commission abreast of the on-going activities, issues, programs and services within the City.

City Manager's Office

City Manager

- The City Manager attended standing meetings with Commissioner Perona on April 20th and May 4th to discuss the City Commission meeting agendas.
- The City Manager and Deputy City Manager attended a standing meeting with Commissioner Alexander.
- The City Manager met with Planning staff regarding an update on the Rocla project.
- The City Manager and Deputy City Manager attended a Preliminary Leadership and Strategic Planning Session with the Management Team on April 27, 2015.
- The City Manager and Deputy City Manager attended a 2 day Leadership and Strategic Planning Workshop with the City Commission April 28th and 29th.
- The City Manager met with the City Engineer for an update on current projects.
- The City Manager and Deputy City Manager met with the Finance Director, Chief Accountant and Auditors regarding the FY2014 CAFR.
- The City Manager and Deputy City Manager met with the Finance Director, Chief Accountant, City Engineer and Public Works Manager to discuss the proposed local option gas tax interlocal agreement with the County.
- The City Manager met with the City Attorney regarding an update on current legal issues.
- The City Manager attended FPUA Board meetings on April 21, 2015 and May 5, 2015.
- The City Manager met with the City Attorney regarding the proposed interlocal agreement with the County.
- The City Manager attended a standing meeting with the Mayor to discuss current City issues.
- The City Manager and St. Lucie County Public Works Director met with each member of the City Commission in preparation for the joint meeting on May 15, 2015.
- The City Manager attended the Executive Roundtable's 2015 Poverty Forum at IRSC on May 6, 2015.

City Clerk's Office

- **Business Tax Receipts –**
New: 16 Renewals: 0 Transfer: 1
- **Vendor Permits Issued –**
New: 2 Renewal: 0
- **Contractor Licensing –**
New: 13 Renewals: 4
- **Public Records Requests (not including Building Department) –**
New Requests: 4
- **Animal Registrations –**
New/Renewals/Impound Fees: 1
- **Enterprise Zone Applications –**
Sales Tax Refund Applications: 0
- **Agenda Preparation and Meeting Minutes –**
 1. Leadership & Strategic Planning Workshop 04/28/15 – 4/29/15
 2. Fort Pierce City Commission Meeting – 05/04/15
 3. Treasure Coast Council of Local Governments 05/06/15
- **Special Projects**
 1. On-going records retention/destruction project
 2. Conversion of Annexation Agreement Listing from MS Word to Excel
 3. Review of all annexation agreements to verify accuracy and entry into database
 4. Reviewing all contractor license entries to insure status is accurately reflected in our database
 5. Reviewing BTR process to insure compliance with State Statutes
 6. Public Record Request Policy.
- **Meetings/Special Events Attended**
 1. Leadership & Strategic Planning Workshop 04/27-04/29/2015
 2. Meeting with EDC and FPUA 05/04/15
 3. EDC Monthly Lunch Meeting 05/05/15
 4. Treasure Coast Council of Local Government 05/06/15

Administrative Services Department

- **Procurement –**
 1. Processed Addendums to RFP 2015-039 Sale or Lease of Surplus Properties and
 2. Coordinated Second Site Visit for RFP 2015-039 Sale or Lease of Surplus Properties.
 3. Purchasing Manager processed Contract addendum for Bid No. 2015-031 21st and Havana Ave Sidewalk, Timothy Rose Contracting Inc. as per request of FDOT.
 4. Processed Purchase Orders
 5. Processing and or completion of awards to vendor/contractors approved by Commission.
 6. Meetings:
 - a) Director of Administrative Services, Purchasing Manager, and Risk Manager attended the Leadership & Strategic Planning Workshop.
 - b) Director of Administrative Services, Chief Accountant, attending a meeting regarding dependent care.
 - c) Director of Administrative Services held a meeting for potential hires for the Work Force Summer Youth Employment Program

- **Human Resources –**
 1. Coordinated and held employee grievance meeting with Building Official Marc Myers
 2. Interviewed Potential Summer Youth Employees, and Coordinated all Pre-employment Requirements
 3. Coordinated with Department Managers work assignments for Summer Youth Employees
 4. Prepared Civil Service Appeals Board information for City Commissioners
 5. Processed July 2015 employee evaluations forms.
 6. Created personnel action forms.
 7. Distributed monthly Reports to each department such as Accrual Register, Time Sheets and payroll register to the Police Department

- **Risk Management –**
 1. Facilitator at 14th Annual Health, Wellness & Safety Fair at Fenn Center
 2. Processed day to day Risk Management Duties
 3. Accident Investigation and Injury Reviews
 4. Audited, Closed and Processed WC Claims
 5. Consulted with the City Carrier regarding Liability Claims.
 6. Processed day to day Risk Management Duties.

Finance Department

- Completed monthly financial report for 5/18/15 City Commission meeting.
- Oversight of daily operations.

MIS Department

- City Hall lost power and working with vendor and MIS staff to restore service and systems.
- Working with Swagit LLC on mobile unit broadcasting.
- Working with SunGard – Public Sector to implement Click-2-Gov Employee Self Service Portal and Applicant Tracking.
- Working to continue to upgrade cell phones with Text Guard application.
- Received new computer equipment for various departments and currently installing.
- Working with Diebold on upgrading hardware and software for Security System for City Hall.
- Transitioning Sunrise Theatre emails.
- Converting all sites to City Hall with a true WAN with River Walk, Marina, Indian Hills/Police Department and Public Works completed. Work has started on Sunrise Theatre.
- Migrated and updated PetData software on new server and testing with Animal Control Officers in the field.
- Searching for options for Commissioners to be able to engage in audio or video conferencing when not physically able to attend meetings.
- Working with Comcast to WiFi entire City Hall and have signal resolution. Received needed equipment to facilitate process.
- Received new quote from Selectron IVR reps for information on sending this function to the cloud awaiting response from Building staff to proceed.
- Upgrading out of lease copiers for several departments.
- Working on new servers, racks and Intune software citywide.
- Exploring cloud based options for different applications.
- Working on a WorkOptiFlow pilot program with Indian Hills Department.
- Processing VOIP spread sheet for remaining remote site (Sunrise Theatre) and gathering all information required including old numbers to be ported.
- Major problems with email due to virus attacks to our system (on-going).
- Servers and computer equipment for Sunrise Theatre are being processed for distribution.
- Software integrations citywide (on-going).
- Working with AT&T and State of Florida on the fiber optic installation preparation for Public Works/Solid Waste (ongoing).
- Lotus Notes IQsuite e-mail spam, and archiving (ongoing).
- Updating MIS documentation and procedural policies (on-going).
- Received thirty-one (31) new work orders and completed eighty nine (89) work orders.

Building Division

- **7131 Okeechobee Avenue – Shell Station:** Building Permit for BUILDING ONLY has been issued. Site work revision in house for review.
- **All New Marina City Docks** - Certificate of Occupancy has been issued, with conditions.
- **3023 South Indian River Drive** - Certificate of Occupancy has been issued.
- **1409 S US Highway 1 – Jimmy John’s Restaurant:** Certificate of Occupancy has been issued.
- **4444 Belle Grove Drive** - Certificate of Occupancy has been issued.
- **3302 Orange Avenue – Dunkin’ Donuts:** Certificate of Occupancy has been issued.
- Paul Thomas, Kevin Grant and Shaun Coss attended BOAF Code Training in Port St. Lucie on May 7-8.

Planning Department

- **Administrative/Meetings –**
 1. All Staff members conducted ‘Planner of the Day’ duties on a rotating basis
 2. Walk-ins/Call-ins
 3. Board of Adjustment Special Meeting
 4. Historic Preservation Board Meeting
 5. Adult Family Home Care Pre-Application Meeting
 6. Filling Station Redevelopment - 1311 N 25th Street
 7. Village at Midway - 9850 Midway Road
 8. Circle K Reconstruction - 35th and Virginia - Pre-Application meeting
- **Development Review –**
 1. O'Reilly's Auto Parts Site Plan - 2600 Okeechobee Road – City Commission Approval
 2. Artistry in Mosaics - Developer's Agreement Review and Mark-up
 3. Rocla Concrete Railroad Tie Development Plan - 300 S. 3rd Street – Technical Review Committee Review and Comments
 4. Hartman Road Medical Center - 2000 Hartman Road - Site Plan Inspection / CO Preparation
 5. Zoning Map Corrections - Ancient Oaks Park Rezoning
 6. Inlet Palms Townhomes PD - 1502 Seaway Drive
 7. Lawnwood Pavilion Facility Expansion - 1860 N Lawnwood Circle
- **Comprehensive Planning, Long Range Planning –**
 1. S US Hwy 1 Annexation Project
 2. John Carroll/St. Anastasia Annexation Project
 3. Village at Midway
- **Historic Preservation –**
 1. St. Anastasia Schoolhouse Window Retrofit - Completion Transmittal Packet to State Historic Preservation Office
- **GIS/Mapping –**
 1. Updates to City Limit and Annexation Agreement Layer

Code Enforcement Division

- **Hearing –**
 1. Special Magistrate Blandino – May 6, 2015
 - a) 6 violation cases
 - 2 complied prior to hearing
 - 2 continued by staff
 - 2 found in violation
 - b) 1 fine reduction
 - Citi Mortgage – Bank complied violations once they took title. Offered 10% of fine (\$1,273) to settle, which was agreed to by the Special Magistrate.
 - c) 2 requests for extension of time – both requests approved
 2. County Court – May 1, 2015 – Judge Barnes
 - a) COFP v. Pollack
 - Registration required (3 counts) – guilty of all counts. Fined \$250 each plus costs
 - Rabies vaccination required (3 counts) – guilty of all counts. Fined \$100 each plus costs
- **Code Enforcement –**
 1. Issued 2 written warnings
 2. Issued 0 citation
 3. Initiated 27 new cases
 - 21 general violations
 - 6 lot clearing violations
 4. Conducted 195 follow-up inspections
 5. Closed 58 cases
- **Animal Control –**
 1. All Animal Control Officers are now utilizing the Shelter Pro database to input calls. Database not complete yet. Reporting not accurate.
- **Revenue –**
 1. Conducted 26 title/lien searches.
- **Miscellaneous –**
 1. Code staff attended the Wellness & Safety Fair.
 2. Lot Clearing bid offered and work has been completed.
 3. Daily code enforcement activities.

Engineering Department

- **Development Reviews** – Intake of five (5) Building Permit, Site Plan, or Certificate of Occupancy reviews.
- **Traffic Control** – City continues maintenance of all signals. FDOT has provided a copy of the final Signal Maintenance JPA for agency approval and execution.
- **City Marina Reconstruction – Phase II – Docks** – Bellingham has made notice to the City of substantial completion of the project. We are currently working on punch list items and waiting on approval of Change Order No. 3.
- **S. 21st Street / Havana Ave. Sidewalk Project** – Sidewalk construction commenced on May 4, 2015. Final completion scheduled for September 24, 2015.
- **Indian Hills Recreation Area - Stormwater Improvements** – Final inspection and development of “punch list” items scheduled for May 11th. Preparation of change order for Phase II being completed and coordinated with St. Lucie County. Approval to be requested at the June 1st City Commission meeting. This work involves the re-creation of the wetlands on the south side of Savannah Road, construction of a canoe/kayak launch area and dock, walking paths, 5 pedestrian bridges and observation decks. Work will also include, picnic pavilions, exercise equipment and fencing in Phase I.
- **Veterans Memorial Park** – Phase I construction has been completed and accepted. Awaiting receipt of the FDEP 319 grant to forward to commission for approval. This grant will fund a portion of the Phase II construction and therefore we cannot commence until it is received.
- **Melody Lane Fishing Pier** – Contractor has forwarded the executed contract to Purchasing. Legal has requested some modifications to the insurance documents which the contractor is currently addressing. The revised structural plans depicting the value engineering design are currently being prepared. Expect construction commencement in 3-4 weeks.
- **H.D. King Power Plant Clean-up** – Planning for stockpiling of clean material for 2016 work underway. Material will be hauled from phase II of the Indian Hills Recreation project. Currently investigating the possibility of a design-build contract for the replacement of the seawall along Moore’s Creek. Cardno construction to make presentation to staff regarding seawall replacement to be coordinated with 2016 clean-up work.
- **Lincoln Park Neighborhood Improvements** – Sidewalk and curb construction on 8th Street and Dundas is complete. Contractor currently working on 9th Street. The proposed work includes sidewalk and curbing construction, along with drainage installation, and milling and resurfacing of 8th Street (Avenue C to Moore’s Creek); 9th Street (Avenue C to Avenue D); 10th Street (Avenue D to Moore’s Creek); Avenue C (10th Street to 7th Street); and Dundas (Avenue C to Avenue D).

Police Department

- **Staffing** – The police department has eight (8) vacancies as of this report: seven sworn officer positions and one civilian position (our Grant and Program Coordinator). Hiring has been placed on hold until Chief Hobbey-Burney takes office.
- **Parking Problems** – The city’s management team created a Parking Committee to address the short term and long term parking problems the city is experiencing in Downtown and South Beach. The committee consists of representatives from the city commission, city manager’s office, planning department, engineer’s office, the police department, and code enforcement along with the DBA. The parking congestion throughout Downtown has begun to subside. Our next meeting is May 20th.
- **Boy Scout Troops of St. Lucie County: Community Events** – In the month of May, the Boy Scout Troops from St. Lucie County will conduct a community event in Port St. Lucie. The location and date has not been set as of the date of this report. However, I will provide notice whenever a final decision is made on the location and date of the event.
- **Homeless Initiative** – This is a long term problem that the police department and the Treasure Coast Homeless Coalition continue to work on. I am pleased to report that we are gaining some momentum with a shelter for our chronic homeless population. The location for this shelter is the Salvation Army building on South U.S. Highway #1. A request has been sent to the National Office for consideration. Another location is being considered as well, the old Hospital location on North 7th Street. The next meeting is May 22, 2015.
- **Upcoming Events** –
 1. May 14th: The Law Enforcement Memorial Service at St. Bernadette’s Catholic Church, 350 N.W. California Boulevard, Port St. Lucie, at 6:30 PM
 2. May 16th: Prayer Vigil at the Love Center, Fort Pierce, 10:00 PM to 12:00 AM.

Public Works Department

- **Energy Efficiency & Conservation** – The interior lighting retrofit is progressing rapidly with only City Hall remaining to do. Installation of the LED street lights has begun (3500 installed so far) and both chillers at City Hall and the PD have been replaced. The plumbing retrofits have been completed at City Hall and the HVAC control installations are nearing completion. PWD staff will be receiving training on the HVAC controls in the near future.
- **Phase II Window Retrofit Project** – This project has been completed.
- **HDRC Recreation** – Open gym nights are still being held during the week. Staff is still working on adding to our programming with quality activities for the youth and young adults of our community. There are some amazing talents playing basketball in the gym. The second score board and shot clocks have arrived and will be installed shortly. Look for an announcement on the City of Fort Pierce Youth Basketball League set to begin in the spring as well as some Semi-professional competition at the HDRC Percy Peek Gymnasium.
- **Eagle Scout Project at NW Pioneer Park** – Staff is preparing to partner with the scouts once again on a project. The western portion of NW Pioneer Park will be receiving a new pavilion, concrete slab, picnic table and a sidewalk that will connect to the existing sidewalk that spans the entire length of the Park. This project is anticipated to begin on June 6, 2015.

Urban Redevelopment Department

- **Grants Administrator –**
 1. Provided project oversight for 24 commercial facade and 14 public service agency grant-funded projects.
 2. Researching and preparing to write grant application to the Corporation for National and Community Service to help fund the Martin Luther King, Jr. Day of Service for 3 years.
 3. Created and published Community Interest Survey and continued work on the 2015-2016 CDBG Action Plan
 4. Continued overseeing the logistics of the Highwaymen Heritage Trail Ribbon Cutting, Art Show and Festival, now scheduled for February 20, 2016
 5. Provided oversight for the Fort Pierce Authentic Tours marketing program
 6. Creating Economic Development Project for Lincoln Park and Orange Avenue Corridor
 7. Establishing framework to initiate 2 mural projects in the Lincoln Park neighborhood
 8. Assisting with the coordination of the World Changers' 2015 summer project.
 9. Meetings
 - a) Strategic Planning - 4/27
 - b) Pamela Carithers - LPMS - Highwaymen Heritage Trail
 - c) George Greenstein - SCORE - Lincoln Park Economic Development Project
 - d) Linda Fasano - Mural Project for Lincoln Park neighborhood
 - e) Tourism Week Kick-Off Breakfast - PSL
 - f) Highwaymen Ribbon Cutting Logistics Meeting
 - g) Lincoln Park Improvement Project Status Meeting
 - h) Harry Shaw - World Changers Lincoln Park projects
 - i) Fort Pierce Authentic Tours - monthly meeting

- **Program Analyst –**
 1. FEMA
 - a) Marina Project
 - Reconciling payments with Florida PA.org
 - Working on files for project close out
 - Preparing final request for funds until close out
 - Monitoring request for funding payments from State.
 - b) Windows Expansion Project
 - Working on replacement of garage doors with contractor and Mike Reals
 - Payment # 9 received in the amount of \$146,204.09
 - Working with Kori Benton to get final approval from SHPO on St. Anastasia project for close out files.

 2. SHIP
 - a) Answering questions from Florida Housing for SHIP audit for 2011-2012
 - b) Working on SHIP audit files and documentation
 - c) Met with homeowners and contractor to sign forms in order to begin rehabilitations on 6 homes.

 3. NSP
 - a) Working with Maureen Cassaniti from FPHA to update all tenant files for Orange Avenue Apartments
 - b) Planning monitoring visit of Orange Avenue Apartments for Friday May 22 with FPHA
 - c) Received close out letter from DEO for NSP funding grant
 - d) Working with Jeannie Russell from DEO to set up monitoring program for 15 years

Marina

- Oversee daily operations for City Marina and Fisherman's Wharf Marina.
- Web Cam installation on Jetty estimated completion date of May 2015.
- Marina staff working on programming dock and store inventory into new marina program. A second computer, a phone and a POS system is being added to the dock master office.
- Replacing wood pole channel navigation markers with buoys. Completion in May/June.
- Working with several educational programs for science purposes.
- Adding regulation and information signs throughout marina.
- Grant submitted to F.I.N.D. for the 2nd half of financing for a courtesy boat dock.
- Working on Marina Opening ceremony on June 13th, 2015 - National Marina Day.

Golf Course

- Sand and fertilizer have been ordered and received for aerification next week.
- Applications for Greenskeeper position have been received and screened for interviews next week.
- Phones and computers have been restored after 8 hour outage on Thursday, 5/7.
- Day-to-day operations.

River Walk Center

Park Permits	2625.00
Programming	934.54
River Walk Center	995.03
Garden Center	100.00
Special Events	350.00
Maravilla Center	700.00
Historic City Hall	525.00
<hr/> Total	<hr/> \$6,219.67

Sunrise Theatre

- Over the past weeks, the following performances and activities were presented in the Sunrise & Black Box Theatre: Fort Pierce Jazz and Blues Society and the Sunrise Theatre co-presented Tuesday Night Jazz Jam evenings on April 28 and May 5; Comedy Corner Improv on Saturday, April 25. Performances on the Sunrise Theatre main stage included: Southside Johnny & The Asbury Jukes on April 25; School Time Performance, The Lightning Thief on April 29.
- Assistance continues with future rental events and co-presentations with various community groups including, but not limited to: Family Meals Inc., Abbey Road Live on May 16; John Carroll High School Graduation; St. Andrew's Academy Spring Musical "The Music Man" on May 14; Amazing Grace Dance Studio on June 6.
- Secured Humana sponsorship for Free Summertime Movies. Movie dates are June 28, July 12, July 19, July 26, August 2, and August 16.
- Monday, April 27, 8am – 5pm, Strategic Planning Session.
- Preparing to kick-off the Membership drive for the 2015/16 Season within the next couple of weeks. The membership brochure is being updated with current information and is ready to be printed for distribution.
- Research on artists, teleconferences with agents discussing artist fees, tour routing and availability for the 2015/16 season, along with offers, artist confirmations, and contract negotiations are ongoing on a daily basis.
- The theatre is busy with preparations and registrations for the four week long summer camps with Missoula Children's Theatre which start on June 15.
- Information from all departments is collected on a daily basis for the monthly report on the activities of the Sunrise Theatre, which was requested by the City Manager's office, to be delivered on a monthly basis. This report includes the schedule of in-house shows, rentals, attendance, revenue, and expenditures (tech, marketing, etc.).
- Marketing and show sponsorship packages are being put together to solicit for next season. Foundation grant opportunities continue to be researched and grant applications continue to be written and submitted.
- Budget projections and adjustments for this and next year's fiscal year continue to be reviewed and implemented.