

REGISTRATION INFORMATION

Florida League of Cities  
 P.O. Box 1757  
 Tallahassee, FL 32302  
 (850) 222-9684

TRAVEL EXPENSE STATEMENT

**RECEIVED JUN 26 2015**

HOTEL INFORMATION

World Center Marriot  
 8701 World Center Dr  
 Orlando, FL 32821

(407) 239-4200

DATE: 6/3/2015

- 1. TRAVELER'S NAME: Rufus Alexander
- 2. DEPARTURE DATE: 8/12/2015
- 3. RETURN DATE: 8/15/2015
- 4. DESTINATION: Orlando, FL
- 5. CODE CHARGE: 001-1000-511-40-30
- 6. AMT BUDGETED: \_\_\_\_\_

- DEPARTMENT: Mayor and Commission
- DEPARTURE TIME: 3:00 p.m.
- RETURN TIME: 3:00 p.m.
- PURPOSE: FL League of Cities Annual Conf.

7. BALANCE AVAILABLE: \_\_\_\_\_

Expenses must comply with City Code of Ordinances 1-158.  
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.  
 Class A Travel 24-hour day.

\$1,420.86

- \* REGISTRATION FEE:
- \* HOTEL BILL: Confirmation #
- BAGGAGE ALLOWANCE (\$5 PER PERSON)
- \* COMMUNICATION:
- \* FARES: AIR FARE
- \* TAXI, BUS
- \* CAR RENTAL
- \* MILEAGE @ 0.575 221
- \* GASOLINE EXPENSE
- \* TOLL ROAD FEES OR PARKING FEES
- \* MISC. EXPENSES

PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
.455.00	455.00		
	171.00	513.00	
		5.00	
		127.08	
		38.00	
		16.00	
		16.00	
		60.00	
		0.00	
		5.98	
		13.80	

- MEALS
- 2 BREAKFAST @ \$8.00
  - 2 LUNCH @ \$8.00
  - 3 DINNER @ \$20.00
  - SPECIAL LUNCHEON/BANQUET
  - 6.5% STATE TAX
  - 15% GRATUITIES

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.  
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.  
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

TOTALS	455.00	171.00	794.86	
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ADVANCE CASH RECEIVED: \_\_\_\_\_  
 REFUND DUE CITY: \_\_\_\_\_  
 REFUND DUE EMPLOYEE: \_\_\_\_\_

TRAVEL APPROVED BY: [Signature]  
 DEPARTMENT SUPERVISOR

[Signature]  
 CITY MANAGER  
 (220 WITH CITY MANAGER SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# 2015 FLC Annual Conference Registration Form

**August 13-15, 2015 | World Center Marriott | Orlando**

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | (850) 222-9684 | Fax (850) 222-3806 | [mhowe@flcities.com](mailto:mhowe@flcities.com)

## DELEGATE INFORMATION

Name: ROFUS | ALEXANDER  
First M.I. Last

First Name or Nickname: BUTCH  
As You Wish to Appear on Badge

Title: COMMISSIONER Affiliation: CITY OF FORT PIERCE  
City, County, Government or Company

Mailing Address: 100 N US HWY 1

City: FORT PIERCE State: FL Zip: 34950  
Note: If you will be paying with a credit card below, please use the billing address for that card.

Phone Number: (772) 467-3066 Fax Number: (772) 467-3841

Email Address (for confirmations): AMARTIN@CITY-FTPIERCE.COM  
Please provide the address of the person who should receive the confirmation.

First-Time Attendee?  Yes  No Contact Person: ALISON MARTIN

## GUEST INFORMATION (Please complete only if registering a guest for the conference.)

Guest's Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
As You Wish to Appear on Badge

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ First Name: \_\_\_\_\_  
As You Wish to Appear on Badge

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ First Name: \_\_\_\_\_  
As You Wish to Appear on Badge

REGISTRATION FEES	NO.	FEE	TOTAL FEE
City/County/Government	<u>1</u>	@ \$455.00*	\$ <u>455.00</u>
Corporate	___	@ \$595.00*	\$ _____
Guest	___	@ \$125.00	\$ _____
Guest (13-18 years)	___	@ \$20.00	\$ _____
Guest (3-12 years)	___	@ \$15.00	\$ _____
Exhibit Hall Pass	___	@ \$20.00	\$ _____
<b>OPTIONAL ACTIVITIES</b>			
5K Fun Run	___	@ \$0.00	\$ _____
T-shirt Size?	___		
Extra Inaugural Celebration Ticket	___	@ \$50.00	\$ _____
	<b>Total</b>		\$ _____

\*Note: Registration fees will increase to \$485 for government and \$625 for corporate for all registrations done onsite.

## SPECIAL NEEDS

If you require special services, or have special dietary needs, please attach a written description to your registration form.

## REGISTRATION

Registration form must be accompanied by payment made payable to **Florida League of Cities**. Mail this form to: Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757. Registration forms must be postmarked by **July 31, 2015**. **Remember:** You will not receive housing information until we have received your **PAID** registration.

## EMAIL OR FAX REGISTRATION

Registration forms with Visa or MasterCard payments can be emailed to [mhowe@flcities.com](mailto:mhowe@flcities.com) or faxed to (850) 222-3806.

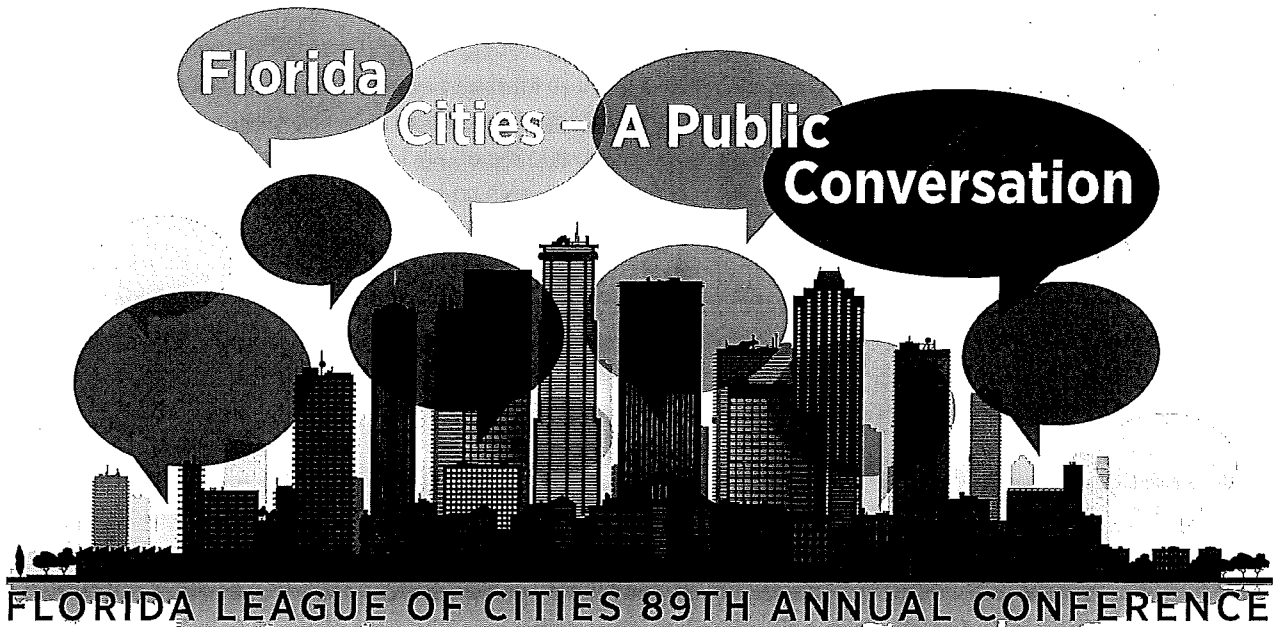
## CANCELLATION POLICY

All cancellations received in writing via email or fax to [mhowe@flcities.com](mailto:mhowe@flcities.com) or (850) 222-3806 and received by 5:00 p.m., July 31, 2015, will receive refunds, minus a \$50.00 cancellation fee. Refunds will be issued after the conference. **No refunds can be made after July 31 or for early departure from the conference.**

## CREDIT CARD INFORMATION

Credit Card type:  MasterCard  Visa  
 Number: \_\_\_\_\_ Exp. Date: 6/18  
 Account Name: Dana Neville  
 Signature: [Signature]

# Registration Information



**August 13-15, 2015**

**World Center Marriott • Orlando, FL**

Paid registration is required to receive housing information, so sign up early! See page 10 for details.

**Hotel Registration Deadline:  
July 22, 2015**

**Conference Registration  
Deadline: July 31, 2015**

**#FLC2015**



# President's Invitation to the Florida League of Cities 89th Annual Conference



Dear Friends:

The 89th Annual Conference of the Florida League of Cities will be held August 13-15, 2015, at the Orlando World Center Marriott Hotel in Orlando. This year's conference theme — **Florida Cities: A Public Conversation** — will explore, among many other areas of interest, the importance of public input and public access within cities. This year's theme will inspire you to find new ways to interact with the public. These three days will be packed full of educational opportunities!

The many workshops scheduled throughout the conference will provide information that we as city officials can use as we serve our cities and citizens. The general sessions with powerful keynote speakers will be thought-provoking. And, the timely information provided through the workshops and special participants from the state and national levels will be invaluable.

The schedule includes nationally recognized speakers. **John F. Harris** is co-founder and editor-in-chief of *POLITICO*, one of the country's most-visited news sites garnering national and international attention. **Pete Peterson** is executive director of the Davenport Institute for Public Engagement and Civic Leadership at Pepperdine's School of Public Policy, a self-described "think-and-do-tank." We are also excited to hear from NLC President **Ralph Becker**, of Salt Lake City, Utah.

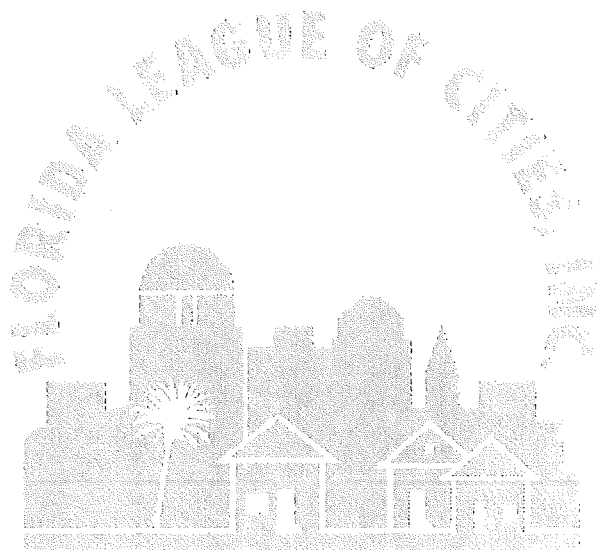
This conference will also set the FLC legislative priorities for next year. With the 2016 legislative session starting in January, the League's five legislative policy committees will be finalizing their legislative priority issues at this conference. The League's membership will then vote on the 2016 Legislative Action Agenda at Saturday's Business Session on August 15. I encourage you to join us as cities set the stage for the next legislative session.

We are very excited about this year's conference and hope you'll plan to attend. Sharing information is vital to our growth and success as city officials for Florida's 411 municipalities. I look forward to seeing you in Orlando as we engage in **A Public Conversation** — and strengthen our cities through networking, idea exchange and continued educational opportunities.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Surrency".

Matthew Surrency, FLC President  
Mayor, City of Hawthorne



# General Information

The League's 2015 Annual Conference will explore the ways city officials interact with their communities and provide valuable tools to help them better serve the unique needs of their residents.

The conference schedule is full of topical workshops, engaging speakers and networking opportunities that will allow you to explore these issues.

## Location/Dates

World Center Marriott - Orlando, Florida  
Thursday, August 13 - Saturday, August 15, 2015

## Registration Hours

Thursday, August 13.....7:30 a.m. - 7:00 p.m.  
Friday, August 14.....7:00 a.m. - 5:00 p.m.  
Saturday, August 15.....8:00 a.m. - 4:00 p.m.

## Registration Fees

**City/County/Government** (\$455), **Corporate** (\$595) and **Guest** (\$125): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and the Inaugural Celebration Saturday night.

**NOTE: Registrants** are defined as any elected government official, or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other non-professional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

**Teen Guest 13-18 years** (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon or Inaugural Celebration.**

**Exhibit Hall Pass** (\$20): This pass allows family members and guests who are not registered for the conference to access all events in the exhibit hall on Thursday afternoon, Thursday evening and Friday morning, as well as Friday's membership networking event. **The pass is not good for any other conference events, and is not equivalent to a registration.**

**Youth Council Program** (\$50): This fee covers all Youth Council Program activities on Saturday, plus lunch. See page 13 for details and registration information.

## Deadlines

**Registration** - Conference registration forms must be received on or before **Friday, July 31, 2015**. If you are unable to meet this deadline please register on-site. **NOTE: Registration fees will increase to \$485 for government and \$625 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

**Hotel Reservations** - The cut-off date for reservations at the Marriott is **July 22, 2015**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after** their **paid** registration is received. Please see page 10 for more details.

## Cancellation Policy

Conference registration cancellations must be done in writing by email, fax or mail to ***mhowe@flcities.com***; fax **(850) 222-3806**; or **Florida League of Cities, Inc., P.O. Box 1757, Tallahassee, FL 32302-1757**. All cancellations received in the FLC office by 5:00 p.m., **Friday, July 31, 2015**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference.

Hotel deposits will be refunded only if the hotel is given notification no later than **72 hours** prior to the scheduled arrival date.

## Special Needs

If you are physically challenged and require special services, or if you have special dietary needs (i.e. allergies or Kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you will need any special accommodations in your room.

## FLC Bookstore

John Harris is the author of several books, which will be available in a "bookstore" open during the conference. He will also be available for a book signing after his presentation.

## Continuing Education Credit

Some of the conference's educational sessions may be eligible for continuing education credit through the Florida Bar and/or the Florida Board of Accountancy. It is the attendee's responsibility to submit these hours for approval. The FLC will provide sign-in sheets at each session and will send certificates of attendance to all delegates who complete the sign-in sheets.

## Live Feeds via Twitter and Facebook

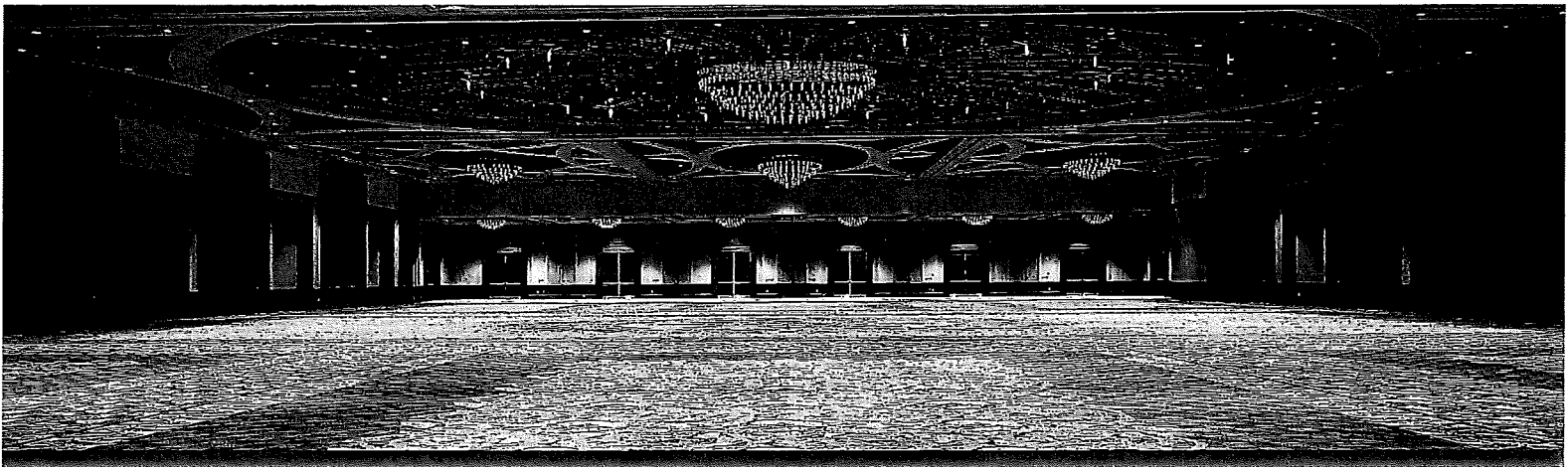
The League will be offering live updates via Twitter and Facebook during the conference. Follow the League at [www.twitter.com/flcities](http://www.twitter.com/flcities) or become a fan of the League on Facebook to participate. Use the hashtag **#FLC2015**.

## Thursday is City Shirt Day!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 13**.

## Contact Information

For additional information, please contact Melanie Howe at *mhowe@flcities.com*; (850) 222-9684; fax: (850) 222-3806; or write to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757



# Tentative Program

## Workshop Topics

We are planning a variety of informative workshops to provide you with the tools to help your city navigate the current economic, technological and political landscape. The specific workshop schedule will be posted to our website as soon as it is available, so check for updates! Topics being considered include:

- Avoiding Public Records Lawsuits
- Best Practices for Economic Development
- Civic Engagement
- Council-Manager Relations
- Local Police/Firefighter Pension Changes
- Social Media and Public Records
- Tech Startups Showcase: Revolutionizing the Business of Government
- Update on Takings and Property Rights Laws

## Thursday, August 13, 2015

7:30 a.m. - 7:00 p.m.

**Registration Desk Open**

8:00 a.m. - 9:00 a.m.

**Florida League of Mayors Nominating Committee Meeting**

X 8:00 a.m. - 12:00 p.m.

**Continuing Education in Ethics: Are Your Hours Done?**

Florida's municipal elected officers are in their first calendar year of the state requirement of four specific hours of continuing education. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, F.S.), one hour of public meetings (Chapter 286, F.S.) and one hour of public records (Chapter 119, F.S.). If your hours are completed, this is a good refresher class.

*NOTE: You must be registered for the full conference to attend this session.*

11:30 a.m. - 12:30 p.m.

**Florida League of Mayors Business Meeting**

*For more information, contact Jenny Anderson at (850) 222-9684.*

12:30 p.m. - 7:30 p.m.

**Municipal Marketplace Open**

12:00 p.m. - 5:00 p.m.

**Connect and Recharge at the Technology Center**

Back by popular demand, the Florida League of Cities Technology Center is ready to help you connect and recharge! Are you without your own mobile device? Want to view the Internet on a larger screen? The Florida League of Cities Technology Center provides you the perfect place to get online access with PCs and staff to assist you. The Technology Center will also feature a charging station for your personal devices. Please note that children must be supervised while in this area.

12:30 p.m. - 1:30 p.m.

**Florida League of Mayors Board of Directors Meeting**

1:00 p.m. - 3:00 p.m.

**"Cities 101" Workshop**

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials, but is not a substitute for the three-day IEMO class.

1:00 p.m. - 3:00 p.m.

**Legislative Policy Committee Meetings**

- Energy, Environment and Natural Resources
- Finance, Taxation and Personnel
- Growth Management and Economic Affairs
- Transportation and Intergovernmental Relations
- Urban Administration

## Thursday, August 13, 2015 (cont.)

3:15 p.m. - 5:15 p.m.

### **SOGAM: A Practice in Citizen Engagement**

Have you visited the city of SOGAM? It is a typical Florida municipality, and its residents might seem much like yours. This "back-by-popular-demand" workshop was designed by **Dr. Scott Paine** and features some best practices in citizen engagement along with some not-so-effective techniques. Join your colleagues for a lively, interactive experience in listening, speaking and successfully engaging the public.

3:15 p.m. - 5:15 p.m.

### **Are You Ready for Social Networking? From Facebook to Florida Statutes**

Led by a representative from Facebook, discover how other cities are using social media to successfully engage their communities in interactive two-way conversations. Attendees will also hear from a legal expert who will review the Sunshine and Public Records laws as they relate to the use of Facebook, Twitter and other social media by city officials.

4:00 p.m. - 5:00 p.m.

### **International Relations Committee Meeting**

5:15 p.m. - 6:00 p.m.

### **First-Time Attendees' Orientation**

If this is your first FLC Conference - **Welcome!** This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:00 p.m.

### **President's Welcome Reception in Municipal Marketplace**

## Friday, August 14, 2015

6:30 a.m. - 8:00 a.m.

### **5K Fun Run**

See page 9 for full details.

7:00 a.m. - 8:30 a.m.

### **Florida Black Caucus of Local Elected Officials Breakfast**

*To be eligible to attend, a membership application and paid dues must be submitted. Membership applications can be obtained at [www.fbc-leo.org](http://www.fbc-leo.org). For more information regarding FBC-LEO, visit their website.*

7:00 a.m. - 9:00 a.m.

### **Continental Breakfast in Municipal Marketplace**

7:00 a.m. - 1:15 p.m.

### **Municipal Marketplace Open**

7:00 a.m. - 5:00 p.m.

### **Registration Desk Open**

8:00 a.m. - 9:00 a.m.

### **Workshops**

8:00 a.m. - 5:00 p.m.

### **Technology Center Open**

See page 4 for more information.

8:30 a.m. - 10:30 a.m.

### **Resolutions and Legislative Committee Meetings**

9:15 a.m. - 10:30 a.m.

### **Workshops**

## Saturday, August 15, 2015 (cont.)

11:00 a.m. - 12:30 p.m.

### Second General Session

Featuring the Years of Service recognitions, a special presentation by NLC President **Ralph Becker** and a keynote address by **John Harris**.



Salt Lake City **Mayor Ralph Becker** is the popular, two-term mayor of Utah's Capital City. He was elected in 2007 and re-elected in 2011 by a wide margin. A visible and highly regarded national leader among U.S. mayors, Becker currently serves as president of the National League of Cities and recently completed work as one of a small group of municipal leaders on the White House Task Force on Climate Preparedness and Resilience.

As mayor, he has been an advocate for expanding Salt Lake City's mobility and transportation options, sustainability, equality, social justice and enhancing the artistic and cultural life of the city. During the great recession (which began the year he took office), Becker led Salt Lake City government in addressing the largest budget gap in the city's history without raising taxes, reducing core city services or implementing significant layoffs.

Becker's administration has also built a reputation for its strong emphasis on social justice, human rights and achieved landmark legislation aimed at protecting the rights of the city's LGBT community.

During his time in office, Becker has led Salt Lake City in the passing of Utah's first non-discrimination ordinance and created the state's first mutual commitment registry, to recognize and extend benefits to domestic partners. In December 2013, when gay marriage briefly became legal in Utah, Becker enthusiastically officiated for 35 couples who were married on the first day. And, in October 2014, helped lead the celebration of the U.S. Supreme Court action that resulted in legalizing same-sex marriage in Utah for the foreseeable future.

Before serving as the chief executive of Salt Lake City, Becker was a member of the Utah House of Representatives, highlighted by five years as the House Democratic Leader. Becker is currently the president of the National League of Cities, where he advocates on behalf of more than 19,000 local governments. Away from work, Becker is an avid outdoorsman who seeks as much time in Utah's wildlands as he can find. He and his wife Kate can often be found backcountry skiing, hiking, camping and running rivers.



**John Harris** is the co-founder and editor-in-chief of *POLITICO*, the must-read newspaper and website for D.C. power-players. Since its launch in January 2007, *POLITICO* has become one of the country's most-trafficked news sites and has drawn widespread attention nationally and internationally for its efforts to create a new editorial and business model to sustain robust journalism in an era of radical change for the media industry.

Harris keeps a keen eye on the way technology is accelerating the spread of information, political cycles, and the public's expectations for change. He is passionate about journalism and news media, but realizes *POLITICO* cannot stay complacent as a physical paper or even a website. There is always the question of "what's next."

Harris ensures that *POLITICO* maintains journalistic integrity and the traditions of an old-guard newspaper while taking advantage of new media and technology streams. Well briefed in today's biggest issues, he was in the *Telegraph's* list of most influential Washington journalists and *GQ's* list of the most influential people in Washington. An inside source for political context, behind-the-scenes play by play, and the human drama that animates politics, Harris is steadfast in his goal of getting to the root of how Washington really works.

## Friday, August 14, 2015 (cont.)

10:45 a.m. - 12:15 p.m.

### Opening General Session



Featuring the presentation of the E. Harris Drew Municipal Official Lifetime Achievement Award and a keynote presentation by **Pete Peterson**.

**Pete Peterson** is executive director of the Davenport Institute for Public Engagement and Civic Leadership at Pepperdine's School of Public Policy. A self-described "think-and-do-tank," the Institute's mission is to support and promote greater civic participation in policymaking through training, consulting and grant making. Along with teaching a class on the subject at Pepperdine, Peterson co-developed the seminar "Public Engagement: The Vital Leadership Skill," which has been offered to more than 1,000 public sector leaders in the last five years. He's also consulted on many participatory governance projects throughout California on issues ranging from budgets to water policy. The Institute also covers the growing "Gov2.0" field (the intersection of government and technology) through its "Gov2.0 Watch" blog, and the training program, "Gov2.0: What Public Leaders Need to Know."

Peterson serves on the advisory boards of California's Institute for Local Government, and the University Network for Collaborative Governance, as well as the DaVinci Charter Schools in Hawthorne, California. Prior to his work in civic participation, Peterson worked in the printing/graphics industry for 15 years. He earned his Bachelor of Art in History from George Washington University and his Master in Public Policy from Pepperdine's School of Public Policy. He was the 2014 Republican nominee for California secretary of state.

11:15 a.m. - 12:00 p.m.

### Workshops

12:15 p.m. - 1:15 p.m.

### Sidewalk Café in Municipal Marketplace (Cash Sales)

12:15 p.m. - 1:15 p.m.

### Women Elected to Municipal Government Luncheon

*Luncheon by invitation only. If you do not receive your invitation, please contact WEMG at [contact@wemg.org](mailto:contact@wemg.org). See letter on page 15 for details.*

1:30 p.m. - 2:30 p.m.

### Workshops

2:45 p.m. - 4:00 p.m.

### Workshops

4:15 p.m. - 5:30 p.m.

### Workshops

6:00 p.m. - 7:00 p.m.

### Membership Networking Event

### Evening Open

## Saturday, August 15, 2015

7:30 a.m. - 8:45 a.m.

### Various Local/Regional League Breakfast Meetings

*Contact your local league for more information.*

7:30 a.m. - 4:00 p.m.

### Registration Desk Open

8:00 a.m. - 5:00 p.m.

### Technology Center Open

See page 4 for more information.

8:30 a.m. - 9:00 a.m.

### Voting Delegate Registration Open

8:30 a.m. - 4:30 p.m.

### Youth Council Program

See page 13 for details and registration information.

9:00 a.m. - 10:45 a.m.

### Annual Business Meeting

## Saturday, August 15, 2015 (cont.)

12:30 p.m. - 2:15 p.m.

**Past Presidents' Luncheon and Installation of New President**

2:30 p.m. - 4:00 p.m.

**Workshops**

3:45 p.m. - 5:00 p.m.

**Networking Roundtables**

6:00 p.m. - 10:00 p.m.

**Childcare Provided**

*Pre-registration required. See enclosed form to register.*

6:30 p.m. - 9:30 p.m.

**Inaugural Celebration - FLC University: At the Student Union**

It is time for some fun....an evening at the student union! Join your fellow League "students" as we travel through time to enjoy fellowship, fun, games and good food at the FLC University Student Union! You'll have a great time shooting hoops on the basketball court; enjoying the jukebox and a soda at the Sock Hop Café; making commemorative "university" goodies to take home; spending a little time in the "dorm" playing retro and current arcade games; or tailgating to celebrate the big event. We'll see you at the union! Don't forget your favorite time T-shirt or jersey — wear your school colors and show your school pride!!!

*Schedule and speakers subject to change.*

## Top Reasons to Attend the Florida League of Cities 89th Annual Conference in Orlando:

Meet with colleagues and friends from around the state and exchange ideas and solutions.

Learn how to use technology and social media to the benefit of your city.

Discover innovative ways to expand services and save tax dollars.

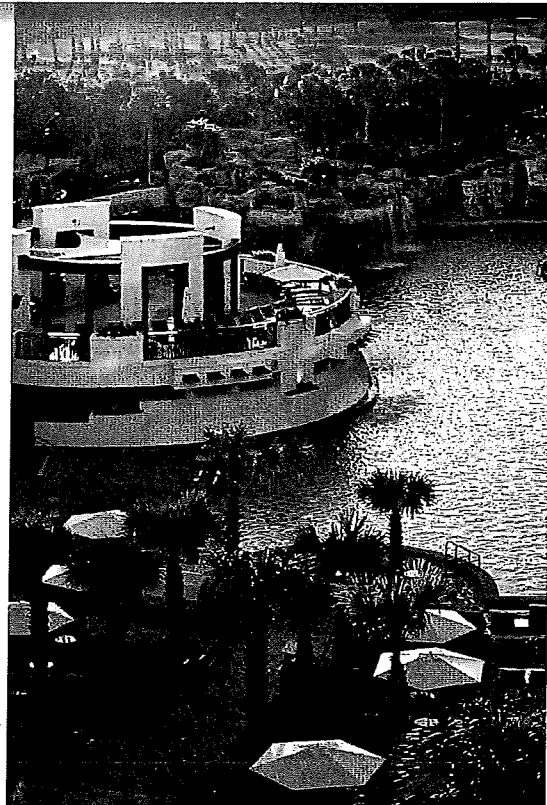
Visit the Municipal Marketplace exhibits to get information to solve your city's problems.

Gain inside information on the 2015 legislative session and find out the legislative priorities for 2016.

Bring value back to your municipality as your return home a reenergized, renewed, educated and informed official.

THE FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE!

# **BE THERE!**



# Additional Activities

## Off-Site and Children's Activities

The Marriott provides a professional concierge desk to answer all questions regarding what to do, where to dine and how to get there, as well as brochures on area attractions, shopping and restaurants. The Marriott also offers a wide range of children's activities that changes daily. For complete information, contact the Marriott at (407) 239-4200 or visit their website at [www.marriottworldcenter.com](http://www.marriottworldcenter.com).

## Second Annual FLC 5K Fun Run

We will be holding the **Second Annual Florida League of Cities 5K Fun Run** on **Friday, August 14 at 6:30 a.m.** The run will take place on the grounds of the Marriott World Center's golf course and is open to everyone participating in the conference. This will be a "fun run" and will not be a timed event. There is no charge for the event, **but pre-registration is required** (see main registration form). All participants will receive a T-shirt and water bottle. Light refreshments will be provided after the race. So come on out and start your morning off right with a FUN RUN and great company!

## Saturday Night Childcare

Childcare services will be available on **Saturday, August 15, from 6:00 p.m. until 10:00 p.m.** during Inaugural Event. This service, provided by the League through Sitter Solutions, will be offered at no charge, but pre-registration is required.

The League will provide pizza, popcorn and drinks. Sitter Solutions will provide quality childcare with loads of activities and games. Toys will be provided for children 1-3 years old, as well as videos for quiet time. Pillows and blankets will also be available. This service is licensed, bonded, insured and CPR trained, and there is no cost to you.

## Agenda

6:00 p.m. - 6:30 p.m.....	Registration
6:30 p.m. - 7:30 p.m.....	Dinner
7:30 p.m. - 10:00 p.m.....	Activities
10:00 p.m.....	Closes

Please be sure to pick up your child by 10:00 p.m.

In order for us to provide this service, you will need to fill out the Childcare Registration Form on page 14 so we can determine how many sitters will be needed. Please return childcare forms to Melanie Howe, [mhowe@flcities.com](mailto:mhowe@flcities.com), fax (850) 222-3806 or mail to P.O. Box 1757, Tallahassee, FL 32302-1757.

# Conference Housing Information

The **World Center Marriott** will serve as the conference hotel. It is located at 8701 World Center Drive in Orlando. The resort phone is (407) 239-4200. (**NOTE:** Reservations may be made via an FLC-provided security code only. Please **do not** call the resort to make reservations until you receive this code, which will be provided with your **paid** registration.) FLC has secured the reduced rate of \$5 per day for self-parking, and \$14 per day for valet parking.

Located on 200 lush acres only minutes away from Orlando's main attractions, the Marriott features championship golf, award-winning cuisine and an exquisite spa. There are multiple restaurants and lounges, a lagoon pool and lots of activities for the family. Visit the hotel's website at [www.marriottworldcenter.com](http://www.marriottworldcenter.com) for more details.

**NOTE: The Marriott is a smoke-free property.**

## Directions

**From Interstate 4:** Exit 67 - hotel will be on the left.

**From the Airport:** Take south exit out of the airport to 417. Take 417 south to Exit 6, go straight at the light, cross 535 and the hotel will be on the right.

## Room Reservations - IMPORTANT - PLEASE READ

To protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email. (If you do not have an email address, we will mail or fax the information to you.)

**NOTE:** If you register online, but choose to mail in your check, you **will not** receive your housing information until your registration is **paid**.

Please note that the reservation cut-off date at the Marriott is **July 22, 2015**, and the rate is **\$171/night**. It is important that you register for the conference early so you have plenty of time to make your reservations.

**Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel block will sell out, **so please register early.**



# Conference Registration Information

## Email, Fax or Mail Registrations

Use the enclosed registration form to register for the conference. Register early to avoid delays. Email or fax your registration with Visa or MasterCard payment as directed at the top of the form, or mail your registration with payment to the address at the top of the form. No purchase orders or telephone registrations will be accepted.

## Online Registration

You can register online by accessing the Florida League of Cities' website at [www.flcities.com](http://www.flcities.com). Simply fill out the online application, select your method of payment and your application will automatically be sent to the Florida League of Cities. For your convenience, the costs for all registration choices are automatically totaled for you.

**Remember: A user name and password are required to access online conference registration. If you need help logging-in, please contact Melanie Howe at (850) 222-9684.**

If you register online there are two payment options. You can send your registration fees by check to the Florida League of Cities. **(NOTE: You are not registered until we receive your payment and you will not receive your housing information until your registration is paid.)** Or, you can simply pay online with your Visa or MasterCard. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your conference confirmation immediately via email! Conference confirmations include your registration information, totals and registration number for your reference. **Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors.**

## Registration Fees

The registration fees for the 2015 Annual Conference are:

City/County/Government.....	\$455.00*
Corporate.....	\$595.00*
Guests.....	\$125.00
Guests (3-12 years).....	\$15.00
Guests (13-18 years).....	\$20.00
Exhibit Hall Pass.....	\$20.00
Extra Luncheon Ticket.....	\$40.00
Extra Inaugural Celebration Ticket.....	\$50.00
Youth Council Program.....	\$50.00

\*Registration fees will increase to \$485 for government and \$625 for corporate registrants for all registrations done on-site.

\*\*See page 2 for complete details on registration fees.

# Saturday Night Childcare Form

Saturday, August 15, 2015 | 6:00 p.m. - 10:00 p.m. | World Center Marriott | Orlando



Sitter Solutions, Inc.  
Pre-Registration Form

Parent Name: \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
 Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Please list each child's name, age and any allergies or special needs as indicated below.

Child Name	Age	Allergies/ Special Needs

Who is authorized to pick up your child?

Name: _____	Relationship: _____
Name: _____	Relationship: _____

1. The undersigned parent/guardian, for himself or herself, and his or her heirs, successors and/or assigned, hereby releases, acquits and fully discharges, Sitter Solutions and their respective shareholders, officers, directors, agents, employees, representatives, predecessors, successors and assigns from any and all claims, suits, sums of money, judgments, executions, damages, losses, expenses of any kind including without limitation, court demands, causes of actions and rights whatsoever, known or unknown contingent or otherwise, that parent, guardian or child might have, in whole or in connection with directly or indirectly, in the provision of child care services and or any use by parent/guardian or their children at such facility.
2. Parent/guardian may not bring toys, jewelry, valuables or medications into child care facility. Sitter Solutions, Inc. will not be responsible for such items and will not administer medication of any kind.
3. Parent/guardian warrants that the child has no allergies or disabilities, which have not been noted above.
4. This agreement shall be interpreted and construed under and in accordance with the laws of the State of Florida.
5. I hereby grant permission for Sitter Solutions, Inc. to take whatever steps necessary to obtain emergency medical care if warranted. If the parent cannot be reached emergency personnel will be called.
6. I hereby give permission for photographs/video to be taken of my child (ren) while attending a Sitter Solutions, Inc. children's convention. These photographs/video may be used for Sitter Solutions, Inc.

This will serve as my authorization to Sitter Solutions, Inc.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Relationship

For more information, call Sitter Solutions, Inc. at  
**813-900-0927**



**Women Elected to Municipal Government in Florida**

Dear Members, Conference Guests and Spouses:

We invite you to join with us at our Annual Luncheon being held during the Florida League of Cities Conference, at the World Marriott Resort in Orlando, Florida. This event will be on Friday, August 14th from 12:15 to 1:15 pm. We will also be holding our Annual Meeting on the same day from 5:00pm – 6:00pm

The annual luncheon is designed to encourage fellowship and networking amongst our members and guests, and increase awareness about the organization for non-members. Each year, we have a keynote address by a woman that has risen to the top of her chosen career and is making a significant difference in her community.

To reserve your place please complete the form below and mail it to the address shown below together with your check for \$40 (Member rate) or \$45 (Non-Member rate) payable to Women Elected to Municipal Government or WEMG. We must have your reservation by August 5<sup>th</sup>. If you would like to pay your membership at this time please feel free to do so. The membership fee is \$30.

We look forward to having you join us for lunch and our annual meeting on August 14<sup>th</sup>!

Sincerely,

*Stephany Eley*

President, Women Elected to Municipal Government

**Reservation Form Clip and return with your check to the address below**

Name \_\_\_\_\_

Title if Elected Official \_\_\_\_\_

City \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

Luncheon Payment: Member Rate \$40 \_\_\_\_\_ Non - Member Rate \$45 \_\_\_\_\_

Membership Fee Payment or Renewal \$30 \_\_\_\_\_

Email Address \_\_\_\_\_

Luncheon Registration c/o Susan Adams, Treasurer  
100 S Pine St, Fellsmere, FL 32948  
Email: [contact@wemg.org](mailto:contact@wemg.org)  
Web site: [www.wemg.org](http://www.wemg.org)



FLC 2015 Annual Conference Registration Confirmation for Rufus J. Alexander, III  
(1814) <Watchdog: Virus checked>  
EVENT PLANNING (TAL)

to:

amartin

06/30/2015 02:54 PM

Cc:

mhowe

Hide Details

From: "EVENT PLANNING (TAL)" <EVENTPLANNING-TAL@flcities.com>

To: <amartin@city-ftpierce.com>

Cc: <mhowe@flcities.com>

## FLC 2015 Annual Conference

World Center Marriott  
8701 World Center Dr.  
Orlando, FL 32821

Dear Rufus J. Alexander, III,

Thank you for registering for the FLC 2015 Annual Conference. We look forward to your attendance. Please do not hesitate to contact us if you have any questions prior to the event. **This message is confirmation of your registration. If you paid by credit card, payment information will be detailed below.**

### Contact Information:

Melanie G. Howe, CAE, CMP  
Meetings Manager  
(850) 222-9684  
mhowe@flcities.com

*Confirmation # 32CD6FD2*

### Notes:

The Florida League of Cities 2015 Conference will be held August 13-15, 2015.

**HOUSING INFORMATION:** You may now contact the Marriott directly at (888) 789-3090 to make your reservations and be sure to mention the Florida League of Cities and the code **2015ACFLC** to receive our reduced rate of **\$171/night**. You can also make your reservations online. Remember that the cut-off date for reservations is **July 22, 2015** and the block could sell out before then. Note that self-parking will be \$5/day and valet parking will be \$14/day.

**NOTE:** If you are an **FLC Board Member or Trustee**, please contact Linda Bridges with the specifics regarding your housing needs.

### Registrant Information:

Registration Date	06/30/2015
Name	Rufus J. Alexander, III
Nickname	Butch
Title	Commissioner
Affiliation	Fort Pierce
E-mail	amartin@city-ftpierce.com

First-Time Attendee?                      No

---

Please let us know if you have  
any special physical or dietary  
needs:

---

**Your Itinerary:**

Registration (1)    \$455.00

---

**Total                      \$455.00**

---

Payments            \$455.00

---

**Balance                      \$0.00**

---

**Payment Receipt:**

Credit Card Reference Code    7308331143

---

Credit Card Authorization Code    094377

---

Date Processed                      06/30/2015

---

Total Paid                              \$455.00

---

Payment Type                      VISA \*\*\*\*\*9145

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This is an automated e-mail. Please do not reply to this message.

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The <Orlando World Center Marriott> Reservation Update Confirmation <Watchdog: Virus checked>  
 The  
 to:  
 amartin  
 06/30/2015 04:34 PM  
 Hide Details  
 From: "The <Orlando World Center Marriott> Team" <groupcampaigns@pkghlrss.com>  
 To: amartin@city-ftpirce.com  
 Please respond to tracking@pkghlrss.com



Orlando World Center Marriott

8701 World Center Drive  
 Orlando, FL 32821 US  
 Phone: 407-239-4200 Fax: 407-238-8777



## Reservation for rufus ALEXANDER

Online Confirmation Number: 32CD6FD2  
 Marriott Confirmation Number: 93798751  
 Check-in: 12-Aug-2015 (Check-in time: 4:00 PM)  
 Check-out: 15-Aug-2015 (Check-out time: 11:00 AM)

[Modify or Cancel reservation](#)



[View Hotel Website](#)



[Maps & Transportation](#)

# Reservation Confirmation

Dear rufus ALEXANDER,

We look forward to welcoming you to Orlando World Center Marriott for FLORIDA LEAGUE OF CITIES.  
 The below confirms recent changes made to your reservation.

Orlando World Center Marriott

## Planning Your Trip

- [Visit Orlando area](#)

## Do You Need Transportation During Your Trip

Should you need transportation to the World Center from the Orlando International Airport and would like to pre arrange this to make your travel more enjoyable, we have a link below for either a private taxi/car service or for the Hotel Shuttle service.

To schedule your transportation or for additional information on transportation service, [click here](#)

## Reservation Details

**Confirmation number:** 32CD6FD2  
**Your hotel:** Orlando World Center Marriott  
**Check-in:** 12-Aug-2015 (Check-in time: 3:00 PM)  
**Check-out:** 15-Aug-2015 (Check-out time: 11:00 AM)  
**Room type:** Standard Room  
**Number of rooms:** 1  
**Guests per room:** 1  
**Guest name:** rufus ALEXANDER  
**Reservation confirmed:** 30-Jun-2015  
**Guarantee method:** Credit Card

Summary of Room Charges	Cost per night per room
12-Aug-2015 - 15-Aug-2015	171.00
Estimated taxes and fees	Room Rates shown do not include 12.50% Hotel Room Tax (subject to change). Total room charges will include all room fees and taxes.
<b>Total for stay (for all rooms) not including applicable taxes/fees</b>	<b>513.00</b>
Add-Ons: Orlando World Center Marriott will make every effort to accommodate the below requests, however they are not guaranteed.	
<ul style="list-style-type: none"> <li>GST ADV KING BED++6/30: Name of primary guest changed from 'RUFUF ALEXANDER' to 'rufus ALEXANDER'--++6/30 Departure date status is :: Departure date changed. --</li> </ul>	

### Canceling your Reservation

Cancellations made within 72 hours of arrival will forfeit one night's room and tax.

You may modify or cancel your reservation [here](#) or call 1-888-789-3090 in the US and Canada. Elsewhere, call 1-407-238-8618. Contact us if you have any questions about your reservation.

## Travel Alerts

Please Note: All Marriott hotels in the USA and Canada, are committed to a smoke-free policy. [Learn More](#)

### Internet Privacy, Authenticity

Your privacy is important to us. [Please visit our Internet Privacy Statement for full details.](#) This email confirmation is an auto-generated message. Replies to automated messages are not monitored.

This email was sent by Passkey International, Inc.  
 On behalf of:  
 Orlando World Center Marriott