

# CITY OF FORT PIERCE - OFFICE OF THE CITY ATTORNEY

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## MEMORANDUM

**TO:** Tom Perona, Chair, Board of Trustees, Fort Pierce Retirement Board

**FROM:** James T. Walker, Assistant City Attorney

**SUBJECT:** Creation of Board Rule 17

**DATE:** August 6, 2015

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It will be recalled that the Board expressed interest at its last meeting in creation of a formal Rule memorializing a practice for periodic review of a beneficiary's continued eligibility for benefit entitlement. With this in mind, a proposed rule on the subject is drafted and set out below for the Board's consideration:

**Rule 17. Benefit Administration.**

Administration of benefits awarded by the Board shall be subject to the following:

- (1) Biannually, once every two years, the Secretary shall verify a retiree or beneficiary's continuing right to receive pension payments. If verification is not received, the Secretary shall send the retiree or beneficiary notice to appear in person for the purpose of receiving payment and thereupon producing identification or such other documentation as may be necessary to establish continuing right to receive a monthly benefit.

*s/ James T. Walker*

James T. Walker, Esq.  
Assistant City Attorney

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cc: Robert V. Schwerer, City Attorney