C I T Y O F F O R T P I E R C E

CITY COMMISSION AGENDA

Regular Meeting - Tuesday, January 19, 2016 - 6:30 p.m.
City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**

2. **OPENING PRAYER -** Reverend Dr. Pauline Williams, St. Paul AME Church

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

   a. Approval of minutes from the January 4, 2016 regular meeting.

6. **PROCLAMATIONS**

7. **LETTERS TO COMMISSION**

   a. Letter from Mr. Carlos Diaz in appreciation of Office H. Aguila's exemplary performance and Detective Diego Palacio's highest level of professionalism in response to a burglary.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

   Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

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9. **CONSENT AGENDA**

10. **PUBLIC HEARINGS**

a. Review and approval with conditions of an application for Major Amendment to an Approved Site Plan & Conditional Use, submitted by Property Owner, Mount Bethel Baptist Church, and representative, David Baggett, E.I. of Engineering Design & Construction, Inc. (EDC) to expand the approved church facility by 8,000 square feet, and complete additional support parking and drainage at 4150 South 25th Street, Fort Pierce,

b. Review of an application for a Conditional Use submitted by Property Owners, James & Margery Foster , to operate a Dwelling Rental at 1916 Rio Vista Drive, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density zone (R-2), (Parcel ID 2412-503-0039-000-7).

c. Ordinance No. 15-058 - Amending Code Section 13-73 (c) to allow the Retirement Board to select their own attorney with the approval of the City Commission. FIRST READING (Postponed from 12/21/2015 meeting - staff recommends postponing this item indefinitely)

11. **MISCELLANEOUS REPORTS & REQUESTS**

a. Veterans Memorial Park Construction Project Update

b. First Quarter Financial Report

c. Presentation of City's Financial Transparency Portal

d. Update on City Marina Operations

12. **CITY COMMISSION**

a. Resolution 16-R02 appointing Jane B. Zezeck and Shyanne Helms to the Keep Fort Pierce Beautiful Committee.

b. Resolution 16-R03 appointing Lisa Fasnacht and Andy Brady to Fort Pierce Authentic Tours Advisory Board.

c. Extension of Agreement for Interim Legal Services which ends on January 31, 2016. Agreement may be extended by mutual consent.

13. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty

minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

14. **COMMENTS FROM THE CITY MANAGER**

a. City Manager's Departmental Activity Report

15. **COMMENTS FROM THE COMMISSION**

16. **ADJOURNMENT**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk’s Office at (772) 467-3052 at least 48 hours prior to the meeting.

City Commission Regular Meeting **Agenda Item # 5. a.**

Meeting Date: 01/19/2016

Re:

SUBJECT:

Approval of minutes from the January 4, 2016 regular meeting.

Attachments

01.04.2016 Minutes

Form Review

Form Started By: Linda Cox Started On: 01/08/2016 09:09 AM

Final Approval Date: 01/08/2016

MINUTES OF A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE CITY HALL COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 6:30 P.M. ON MONDAY, JANUARY 4, 2016.

1. CALL TO ORDER - Mayor Hudson called the meeting to order at 6:30 p.m.

2. OPENING PRAYER - Commissioner Reginald Sessions offered the opening prayer.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Mayor Linda Hudson; Commissioner Rufus Alexander; Commissioner Edward Becht; Commissioner Thomas Perona; Commissioner Reginald Sessions

Staff Present: City Clerk Linda Cox
City Manager Nicholas Mimms
City Attorney Robert Schwerer

5. APPROVAL OF MINUTES

a. Approval of the Minutes from the December 21, 2015 regular meeting.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to approve the Minutes from the December 21, 2015 regular meeting.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

6. **PROCLAMATIONS**

a. Mayor Hudson issued a Proclamation to John Carroll High School recognizing their 50th Anniversary.

b. Mayor Hudson issued a Proclamation recognizing the Week of Kindness.

7. **LETTERS TO COMMISSION** - There were no letters to the Commission.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS** - There were no comments from the public.

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9. CONSENT AGENDA

a. Approve the Police Department request for the purchase of three new vehicles (2 Ford Explorers and 1 Transit Cargo Van) from Sunrise Ford at a total cost of $74,138.00 pursuant to Bid No. 2016-008, New Vehicles.

b. Approve staff request to hang across-the-street banners prior to and during annual Highwaymen and Hurston celebratory events on Avenue D in the Lincoln Park neighborhood.

c. Approve and accept lowest bid for RFP #2015-050 Catering/Hospitality Services for Sunrise Theatre submitted by Annie's Catering, Inc. in an amount not to exceed $86,000.00 contingent upon obtaining a mobile vendor permit as required by Chapter 9, of the Fort Pierce Code of Ordinances.

d. Approval of travel expenses for Commissioner Perona in the amount of $1272.02 to attend the Florida Public Pension Trustees Association Conference in Orlando, FL on January 31 - February 3, 2016.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve items **9a, 9b, 9c, and 9d,** on the Consent Agenda.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

Commissioner Alexander inquired about status of changing the process for the Commission to make additions or deletions to the agenda. Linda Cox, City Clerk, stated that she is working on the background research now, as it requires an Ordinance change.

10. PUBLIC HEARINGS

a. Ordinance No. 15-049 - Comprehensive Plan Text Amendment to eliminate the 40% total floor area minimum requirement for residential uses, reduce the required number of uses from three (3) to two (2) and modify the open and green space requirements. SECOND READING

Clarissa Davis, Planner, appeared and was available for questions.

Mayor Hudson opened the public hearing.

Seeing no one, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Edward Becht to approve item **10a.**

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

b. Review and approval of an application for a Conditional Use submitted by RG Towers, LLC to construct a 150’ tall communication tower at 2551 Jenkins Road, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID 2324-500-0004-000-4).

Clarissa Davis, Planner, gave a brief presentation and was available for questions.

Mayor Hudson opened the public hearing.

Holly Valdez, VP Operations at RG Towers, LLC, gave a brief presentation and was available for questions. They have agreed to comply with all conditions.

Commission discussion included camouflage options, lighting requirements, and surrounding jurisdiction selections.

Mike Perri, citizen, suggested a sailfish should be placed atop the tower so that it may be considered a landmark.

Seeing no one else, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Reginald Sessions to approve the conditional use application with the following conditions:

1. Engineer tower to be self –collapsible within property owned.
2. Tower must be 25' from all property lines.
3. Minimize adverse visual effects of the wireless communication tower facilities through innovative camouflaging techniques, finding a monopole as acceptable camouflage.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

c. Review and approval of an application for Site Plan & Conditional Use, submitted by Property Owner, Cynthia J Baker, and representative, William Stoddard of Schulke, Bittle, & Stoddard, LLC.. to construct a single-family home seaward of the Coastal Construction Control Line (CCCL) at 1709 SURFSIDE DR, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density (R-2), (Parcel ID 2412-501-0108-000-6).

Kori Benton, Senior Planner, gave a brief presentation and was available for questions.

Commission discussion included neighborhood compatibility, environmental impact, height and sight restriction concerns.

Mayor Hudson opened the public hearing.

William Stoddard, applicant representative, appeared and was available for questions. This will be a nice addition to the neighborhood and fit into the area.

Seeing no one else, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Rufus Alexander to approve item **10c**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

d. Ordinance No. 15-056 amending section 5-267 "Permit Fee Schedule". SECOND READING

Marc Meyers, Building Official, gave a brief presentation and was available for questions. The rapidly increasing needs of the public require an increase in fees. There is a shortage of qualified, certified inspectors and plans examiners.

Commission discussion and inquires included rate comparisons to other municipalities and solutions to finding qualified employees. Nick Mimms, City Manager, stated that the upcoming Conference Agenda discussion will touch on the pay structure for all professional City employees.

Mayor Hudson opened the public hearing.

Seeing no one, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve item **10d.**

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

Mayor Hudson requested a progress report in three (3) to six (6) months to determine if the commercial fees are chasing people away. Nick Mimms stated that Marc Meyers will track and provide a follow up report.

11. MISCELLANEOUS REPORTS & REQUESTS

12. CITY COMMISSION

a. Consideration of Applications for Appointment to Fort Pierce Authentic Tours Advisory Board. - This item will come back at the January 19, 2016 regular meeting in the form of a resolution.

b. Resolution 16-R01 appointing Mr. John Kevin Griffin to the Communitywide Council.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve item **12b**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

c. Pursuant to Section 23 of the City Charter, the city commissioners shall select one (1) of their number as Mayor Pro Tem at the first regular meeting following January 1.

Linda Cox, City Clerk, stated that based on the traditional rotation, Commissioner Perona is next in line to be Mayor Pro Tem.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Reginald Sessions to select Commissioner Tom Perona as Mayor Pro Tem.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

d. Consideration of board and committee assignments for Mayor and Commissioners.

Commissioner Alexander stated that he would like to stay on the Fire Board, as he has been appointed Chairman.

Commissioner Perona stated that he has been interested in the Fire Board and asked Commissioner Becht if he would allow him to take that spot.

Commissioner Becht stated that he is willing to give that spot. He would like to have the alternate Roundtable member.

Linda Cox, City Clerk, confirmed that the effective date for these changes will be January 4, 2016 and calendars will be updated.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to select Commissioner Perona as Fire Board member and Commissioner Becht as alternate Roundtable member.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

13. COMMENTS FROM THE PUBLIC

Mike Perri
Annette Brown
Tiffany Kelly

14. COMMENTS FROM THE CITY MANAGER

a. City Manager's Departmental Activity Report

Nick Mimms, City Manager, wished everyone a Happy New Year!

Robert Schwerer, City Attorney, provided clarification on the December 21, 2015 vote on items **12b**, **12c**, and **12d.** There was a memo distributed that references Robert's Rules of Order for non-legislative matters. The number of votes cast determines whether majority is reached, therefore the vote(s) did pass.

Nick Mimms stated that the downtown area is vibrant. The holiday lights have brought many diverse families, the restaurants are filled to capacity, and the Farmer's Market continues to draw thousands to our downtown.

Mayor Hudson stated the the Farmer's Market will be celebrating their 19th anniversary with free cake on January 23, 2016.

Continuing, Nick Mimms, stated that he has met with all department heads to discuss goals and set expectations. He announced the upcoming Conference Agenda items and provided an update on the City Attorney search.

Mayor Hudson inquired about the signage on the work being done at Veteran's Memorial Park, because many interested citizens want to know what is happening over there.

Jack Andrews, City Engineer, stated that there will be an update at the next City Commission meeting.

Commissioner Alexander inquired about the overflow parking at the King Plant site. Nick Mimms confirmed that there are two parcels available for parking.

15. COMMENTS FROM THE COMMISSION

Commissioner Alexander wished everyone a Happy New Year.

Commissioner Perona spoke about the BridgeBuster 5k held on January 2, 2016. He also mentioned the Police Department's Courage For Life program and thought is was a very positive program to have. He thanked the Chief for her work in the community and asked her to speak on a new program.

Chief Hobley-Burney discussed the Courage for Life program that mentors children and gives them the tools to be successful in life. She is also working on a program to incorporate seniors.

Commissioner Becht thanked the Chief and asked her to forward the info to the print media.

Commissioner Sessions thanked the FPUA for taking care of customers during the gas leak. He would like to have them look at reimbursement to those customers who lost out financially.

Commissioner Becht mentioned that Heathcote, Veteran's Park and King Power Plant property will be done this year and happening all within Mr. Mimms' first year of service. While he was downtown this weekend, it was unbelievable. He'd like to make sure we pay attention when things aren't going right but it is nice to note when things are going well.

Mayor Hudson thanked the FPUA for their hard work and thanked the customers for being patient. The City Commission is participating in the upcoming Dr. MLK Jr. parade. Mayor Hudson saw the "I've Lived" at the Sunrise Theatre on January 2, 2016 and thought is was wonderful.

16. ADJOURNMENT - There being no further business, Mayor Hudson declared the meeting adjourned at 8:21 p.m.

ATTEST:

_____ _____

CITY CLERK MAYOR COMMISSIONER

City Commission Regular Meeting **Agenda Item # 7. a.**

Meeting Date: 01/19/2016

Re: Letter of Appreciation from Carlos Diaz

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Letter from Mr. Carlos Diaz in appreciation of Office H. Aguila's exemplary performance and Detective Diego Palacio's highest level of professionalism in response to a burglary.

Attachments

Diaz Letter

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	01/13/2016 05:07 PM
City Manager	Nick Mimms	01/13/2016 05:17 PM

Form Started By: Jennifer Robinson Started On: 01/06/2016 09:30 AM

Final Approval Date: 01/13/2016

Carlos Diaz
[redacted]
Fort Pierce, FL 34982

January 3, 2016

Re: Police Case # 15-12-00408

Diane Hobley-Burney
Chief of Police
Fort Pierce Police Department
920 S. US Highway 1
Fort Pierce, FL 34950

Dear Chief Hobley-Burney,

We moved to Fort Pierce just seven months ago and had never been the victim of a crime at our home. A few weeks ago my boat was burglarized while at my dock and six fishing rods were taken. It was not so much losing and having to replace over $1000 worth of equipment, but it was the feeling of being victimized so soon after moving into a new neighborhood that deeply disturbed me.

I am not writing you to complain about the crime in our city or about your police department; instead, I am writing you to let you know how pleased I have been with the work of two of your officers and to commend them for a job well done.

When I called your department to report the crime I had little to no expectation other than being another statistic added to the UCR and hopefully increasing your funding. At best, I hoped the road patrol officers would take the time to drive down our street and look at the boats to check for suspicious people on or around the private docks.

Officer H. Aguila responded promptly to our home and took very detailed information to memorialize on the police report and increase the odds of my property being recovered. Officer Aguila also gave us tips on how to decrease the possibility of being victimized. Officer Aguila's performance was exemplary. Although he did not save a child from a burning building or have a shootout with an armed felon to save innocent lives, he handled our family with kindness and compassion. Officer Aguila's actions were consistent with the highest level of police professionalism.

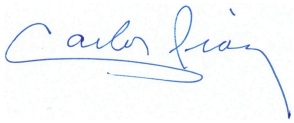
As a retired law enforcement officer of 29 years, 21 of which as a Detective, what truly impressed me was that a day or two after the burglary, I received a call from Detective Diego Palacio. He actually called to obtain further details of my equipment in order to

run them on the Pawn Shop Data Base. Detective Palacio also canvassed my neighborhood and spoke to some of my neighbors in an attempt to develop further leads. I also had several contacts with Detective Palacio, and during all of them his performance was exceptional. Whether or not my property is found; I know that Detective Palacio did all that he could to exceptionally clear my case or to clear it with an arrest. Detective Palacio's actions were consistent with the highest level of police professionalism.

In Miami-Dade and Broward Counties, unless you have a significantly large loss or you are a politically connected figure, you can forget getting any kind of personalized follow-up investigation. It is refreshing to know that despite all the really important cases that your department is handling on a day-to-day basis, the small cases such as mine are not falling through the cracks.

Congratulations and best of luck on your new appointment. If I could ever be of assistance, please do not hesitate to call me.

Sincerely,



Carlos Diaz
[redacted]
Fort Pierce, FL 34982
(954) 347-4059

City Commission Regular Meeting **Agenda Item # 10. a.**

Meeting Date: 01/19/2016

Re: Major Amendment to Site Plan & Conditional Use - Mount Bethel Baptist Church

Submitted For: Rebecca Grohall, Planning & Zoning Manager, Planning & Zoning

SUBJECT:

Review and approval with conditions of an application for Major Amendment to an Approved Site Plan & Conditional Use, submitted by Property Owner, Mount Bethel Baptist Church, and representative, David Baggett, E.I. of Engineering Design & Construction, Inc. (EDC) to expand the approved church facility by 8,000 square feet, and complete additional support parking and drainage at 4150 South 25th Street, Fort Pierce,

SUMMARY:

- Mount Bethel Baptist Church is requesting approval of a Major Amendment to an approved Site Plan and Conditional Use to expand the previously approved 12,000 sq. ft. church facility by 8,000 sq. ft. along with additional support parking and drainage.
- On January 22, 2013 the City Commission conditionally approved a Site Plan and Conditional Use to construct a 12,000 S.F. church. The development approval was extended by the Commission through January 21, 2017, and is nearing commencement.
- The complete request encompasses an 8,000 S.F. of additional building area to the rear of the approved structure, 59 additional parking spaces (23 paved parking, 36 stabilized grass parking), and expansion of the proposed dry detention system and associated drainage infrastructure to provide treatment and attenuation of stormwater runoff. The expansion of the church building represents an increase in the sanctuary, assembly area, by 2,200 sq. ft.
- A total of 30 notifications of the proposed Conditional Use were mailed to the owners of property located within 500 feet of the subject property. As of January 8, 2016, 0 responses have been received. An update will be provided to the City Commission at the public hearing.
- The Planning Board will consider the subject request at their January 12th, 2016 meeting, The City Commission will be provided an update of the recommendation of the Board at the public hearing.

RECOMMENDATION:

Approval with the following conditions:

1.) The applicant shall complete all of the required off-site improvements, prior to the issuance of a Certificate of Occupancy (C.O.).
2.) The applicant shall remove all listed exotic plant species from the project limits, in accordance with Section 22-187(1)e. of the City Code, prior to the issuance of a Certificate of Occupancy (C.O.).

ALTERNATIVES:

Approval with alternative conditions
Denial

RESPONSIBLE STAFF:
Kori Benton, Senior Planner

COORDINATED WITH:
Ron Harris, St. Lucie County Engineering

Fiscal Impact

Budgeted Y/N:
Fiscal Year:
Account:
Amount:
OTHER INFORMATION:
Impact Fee revenue would increase based upon the expanded construction.

Attachments

Staff Report
Application & PRC
4150 S 25th Street - Aerial & Zoning
Amended Site Plan
Building Elevations - Expansion Noted
Currently Approved Site Plan Set
TRC Comments & Applicant Responses Collective

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	01/13/2016 05:09 PM

Form Started By: Kori Benton
Started On: 01/08/2016 11:39 AM
Final Approval Date: 01/13/2016

CITY OF FORT PIERCE

PLANNING DEPARTMENT

REBECCA GROHALL, AICP, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Manager

FROM: Kori Benton, Senior Planner

RE: Major Amendment to Site Plan & Conditional Use
Mount Bethel Baptist Church
4150 South 25th Street

DATE: January 8, 2016

STAFF REPORT

Owner/Applicant: Mount Bethel Baptist Church Inc.
901 NW 11th Ave
Fort Lauderdale, FL 33311

Representative: Engineering, Design & Construction, Inc.
David Baggett, E.I.
1934 Tucker Court
Fort Pierce, Florida 34950

Requested Action: Approval of a Major Amendment to an approved Site Plan and Conditional Use

Location: 4150 South 25th Street

Parcel ID: 2433-233-0001-000/9

Current Zoning: R-1, Single-Family Low Density Residential

Future Land Use: RL, Low Density Residential

Surrounding Zoning:

North	East	South	West
CPUB (SLC)	CPUB (SLC)	R-1	R-2

Parcel Size: 16.03 acres

Utilities: Within the FPUA Retail Service Area

Staff Analysis:

In accordance with Sections 22-143, 22-76, and 22-58 of the City Code, the applicant is requesting the review and approval of a Major Amendment to an approved Site Plan and Conditional Use to expand the previously approved 12,000 sq. ft. church facility by 8,000 sq. ft., and complete additional support parking and drainage.

On January 22, 2013 the City Commission originally approved a Site Plan and Conditional Use to construct a 12,000 S.F. church with five (5) conditions. The applicant has been completing the conditions of approval in an effort to permit the construction of the facility. The development approval was extended by the Commission through January 21, 2017, and is nearing commencement. The applicant is requesting the major amendment in order to complete construction of a future addition, previously planned, upfront during initial construction.

The complete request encompasses an 8,000 S.F. of additional building area to the rear of the approved structure, 59 additional parking spaces (23 paved parking, 36 stabilized grass parking), and expansion of the proposed dry detention system and associated drainage infrastructure to provide treatment and attenuation of stormwater runoff.

The expansion of the church building represents an increase in the sanctuary, assembly area, by 2,200 sq. ft., however maintenance of the approved level of seating. The overall design and functional parameters of the approved facility will remain.

Vehicular access to the site is provided via a two-way divided driveway on South 25th Street. Said driveway is in direct alignment with the driveway access to Fort Pierce Central High School (Cobra Way). The Site Plan includes a designated left turn lane on the southbound side of South 25th Street in order to facilitate turning movements into the site. The Site Plan also includes a two-lane outbound driveway with a combined left-through lane and right turn only lane in order to facilitate turning movements out of the site. The intersection is already signalized and additional traffic signals will be added to an existing mast arm for the proposed project. A total of one-hundred eight-three (183) parking spaces will be provided for the site. Per Section 22-60(b)(6) of the City Code, the applicant is electing to provide approximately fifty (50) percent of the required parking area as stabilized turf (grass). A roadway improvement agreement, including the dedication of right-of-way, has been established with St. Lucie County accordingly.

Pedestrian connectivity is provided via a sidewalk connection to the existing South 25th Street sidewalk and internal sidewalks throughout the proposed site. The revised plans present the addition of a bicycle rack system to meet City Code requirements.

Stormwater pretreatment has been expanded to accommodate the increased building size, and additional parking, in the form of a 55,643 square foot dry detention area located at the rear of the project limits.

Perimeter landscaping and required vegetation for screening and buffering will be placed in accordance with Section 22-187 of the City Code. It should be noted that there is a significant amount of existing vegetation on the site. As such, the existing vegetation will remain as the required buffer for the northern, eastern and southern property boundaries. It is also noted; per Section 22-187(1)e. of the City Code, all listed exotic species will be required to be removed as a condition of the final development order. A total of fifty-one (51) new trees will be planted on-site in order to meet the landscaping requirements of the City Code.

Traffic impacts from the project remain constant due to the nature of the expansion; representing a total of one-hundred fifteen (115) additional daily trips. Of these trips, seven (7) will occur during AM peak hour and nine (9) will occur during the PM peak hour. All of the surrounding roadway segments are expected to operate at their adopted level of service (LOS).

An environmental assessment and gopher tortoise survey have been completed by the applicant, offering satisfactory findings for development in the subject segment of the property.

Technical Review Committee:

All affected departments have reviewed and approved the proposed Major Amendment to the Site Plan and Conditional Use based on it meeting the requirements of the City Code.

Property Owner Response Summary:

A total of 30 notifications of the proposed Conditional Use were mailed to the owners of property located within 500 feet of the subject property. As of January 8, 2016, 0 responses have been received. An update will be provided to the City Commission at the public hearing.

Planning Board Recommendation:

The Planning Board will consider the subject request at their January 12th, 2016 meeting, The City Commission will be provided an update of the recommendation of the Board at the public hearing.

Staff Recommendation

The proposed Major Amendment to the Approved Site Plan and Conditional Use meets the requirements of the City Code and is found to be consistent with the City's Comprehensive Plan; Staff recommends approval with the following conditions:

1.) The applicant shall complete all of the required off-site improvements, prior to the issuance of a Certificate of Occupancy (C.O.).
2.) The applicant shall remove all listed exotic plant species from the project limits, in accordance with Section 22-187(1)e. of the City Code, prior to the issuance of a Certificate of Occupancy (C.O.).

ENGINEERS ⊕ SURVEYORS

November 24, 2015 14-249

Kori Benton
Senior Planner
City of Fort Pierce, Planning Department
PO Box 1480
Fort Pierce, FL 34954

Subject: Mount Bethel Baptist Church, 25th Street Property –
Major* Amendment to Site Plan

Dear Mr. Benton,

On behalf of Mount Bethel Baptist Church, please accept this as a formal request for a Minor Amendment to an existing Site Plan. On January 22, 2013 the City Commission originally approved a Site Plan and Conditional Use to construct a 12,000 S.F. church with five (5) conditions. The original approval was extended on January 21, 2014 and January 21, 2015. The development was granted Site Plan approval through January 21, 2017. The applicant requests minor amendment approval to include the following features that were depicted as future development on the original Site Plan:

- Approximately 8,000 S.F. of additional building area. The original assembly area within the church building will increase by 2,200 S.F.
- The proposed 690 seats within the church remain the same with that of the approved Site Plan. All design parameters based on the 690 seats and building expansion shown on the approved Site plan will also remain the same.
- 59 additional parking spaces (23 paved parking, 36 stabilized grass parking)
- Expansion of the proposed dry detention system and associated drainage infrastructure to provide treatment and attenuation of stormwater runoff.

As requested, please find enclosed the following items for the review and approval for the above-referenced project:

- Five (5) copies, Originally Approved Site Plan, Lighting Plan, and Landscape Plan
- Five (5) copies, signed and sealed, Amended Site Plan (w/ Traffic Statement), Lighting Plan, and Landscape Plan

- Five (5) copies, signed and sealed, Topographic & Boundary Survey
- Five (5) copies, Letter of Agent Authorization
- $500.00 check for the application processing fee

Per our pre-application meeting on October 27, 2015, we are submitting Building and Sitework permit applications concurrently with this minor amendment request. All other permits, approvals, agreements, and modifications will be obtained to reflect the proposed improvements.

Should you have any questions or require additional information, please feel free to contact me at 772-462-2455 or by e-mail at davidbaggett@edc-inc.com at your convenience.

Sincerely,

David C. Baggett, E.I.
Project Manager

DCB/nls

w/enclosures

cc: Terry Hardmon, Stiles
project file #14-249

Z:\14-projects\14-249(MBBC_Expansion)\City of Fort Pierce--MINOR Site Plan\Minor_Site_Plan_Ammendment_Narrative_11-24-2015.docx

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

APPLICATION FOR Major AMENDMENT

Project Name: Mount Bethel Baptist Church

1. Description of minor amendment for which approval is requested.
   8,000-square feet of additional administration area, expansion of the lake.

2. Reason for Minor Amendment: More administrative space.

3. Property Tax I.D. # 2433-233-0001-000-9 / 2433-312-0001-000-1

4. Property address: 4150 South 25 Street, Fort Pierce, FL

5. Zoning district: R1 / RS-2

6. Future Land Use:

7. Name of Owner(s): Mount Bethel Baptist Church, Inc. Attn: Dr. C.E. Glover
   Signature of Owner(s):
   Mailing Address: (street) 901 NW 11th Avenue
   (City) Fort Lauderdale (State) FL (zip) 33311
   Phone # 954-763-5644

8. Name of Applicant: R.J. Kennedy, PE - Engineering Design & Construction, Inc. (EDC)
   Signature of Applicant:
   Mailing Address: (street) 1934 Tucker Court
   (City) Fort Pierce (State) FL (zip) 34950
   Phone # 772-462-2455

9. Name of Representative: R.J. Kennedy, PE - Engineering Design & Construction, Inc. (EDC)
   Signature of Representative:
   Mailing Address: (street) 1934 Tucker Court
   (City) Fort Pierce (State) FL (zip) 34950
   Phone # 772-462-2455 Fax # 772-462-2454
   E-mail: rodkennedy@edc-inc.com

10. Property Owners Acknowledgements: - This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval of the minor amendment as described herein.

Dr. C E Glover — 954-763-5644

Property Owner's Name (Please Print) — Phone

901 NW 11th Avenue, Fort Lauderdale, — FL — 33311

Address — State — Zip

Property Owner's Signature — 9/28/15 Date

STATE OF FLORIDA)
ST LUCIE COUNTY)

The foregoing instrument was acknowledged before me this 28th day of Sept, 2015, by Dr. C.E. Glover who is personally known to me or has produced _____ as identification.

Signature of Notary

(Seal)

NANCY L. STAMM
MY COMMISSION # FF130365
EXPIRES: August 24, 2018

APPLICATION REQUIREMENTS:

a. **Application fee**

b. **Application submission shall include the following:**

- TRC (Initial Submission): One (1) original and (13) paper copies of the application and support documents and provide one (1) electronic copy of the application packet as described below.
- City Commission: One (1) original and (11) paper copies of the application and support documents and provide one (1) electronic copy of the application packet as described below

1. Application,
2. Narrative of proposed changes
3. Approved Site Plan, and
4. Amended Site Plan

An Intake meeting is required before any submittals are accepted.

For City Use Only

Date Received: _____ By: _____

Fee Paid: _____ Receipt Number: _____

City of Fort Pierce Code of Ordinance, Section 22-58.i.: Any change or modification in an approved site plan which is not exempt from the requirements of this section shall require approval of the city commission and shall follow the same procedure required for original approval, except that the director of development may authorize minor amendments to an approved site plan which are not otherwise exempt from site plan review pursuant to this section. Such minor amendments shall be consistent with the intent and purpose of the comprehensive plan and this ordinance and shall be the minimum necessary to overcome the particular difficulty which necessitated such amendment. Such minor amendment shall not:

(1) Change the use or character of the development;
(2) Increase the overall coverage or height of structures by more than ten (10) per cent;
(3) Reduce the approved open space or increase the impervious surface by more than ten (10) per cent;
(4) Increase density or the total number of dwelling units or the intensity of the development.

All such minor amendments shall not become effective until a completed application form and filing fee have been received by the director of development and the director shall have advised the city commission of his administrative approval at the earliest practical opportunity; and such determination shall then become effective, unless the city commission thereupon finds that the proposed amendment is substantial, not minor, in nature, whereupon the amendment shall then be reviewed by the same procedure required for original approval as set forth in this section.

Ken Pruitt, Property Appraiser

✖ Close Property Card

Basic Info | Buildings | Features/Yard Items | Values | Sales | Permits | Tools | Property Card | Summary

Property Identification

Site Address: 4150 S 25th ST
Sec/Town/Range: 33/35S/40E
Map ID: 24/33N
Zoning: R1

Parcel ID: 2433-233-0001-000-9
Account #: 33073
Use Type: 9900
Jurisdiction: Fort Pierce



Ownership

Mount Bethel Baptist Church Inc
901 NW 11th Ave
Fort Lauderdale, FL 33311

Legal Description

33 35 40 S 765 FT OF THAT PART OF W 1/2 OF NW 1/4 LYG W OF CANAL 71-LESS S 48 FT FOR CANAL R/W AND LESS W 75 FT FOR RD R/W- (15.98 AC) (OR 3471-1791)

Current Values

Just/Market Value:	$267,600
Assessed Value:	$267,600
Exemptions:	$267,600
Taxable Value:	$0

Taxes for this parcel: SLC Tax Collector's Office
Download TRIM for this parcel: Download PDF

Total Areas

Finished/Under Air (SF):	0
Gross Area (SF):	0
Land Size (acres):	15.98
Land Size (SF):	696,088

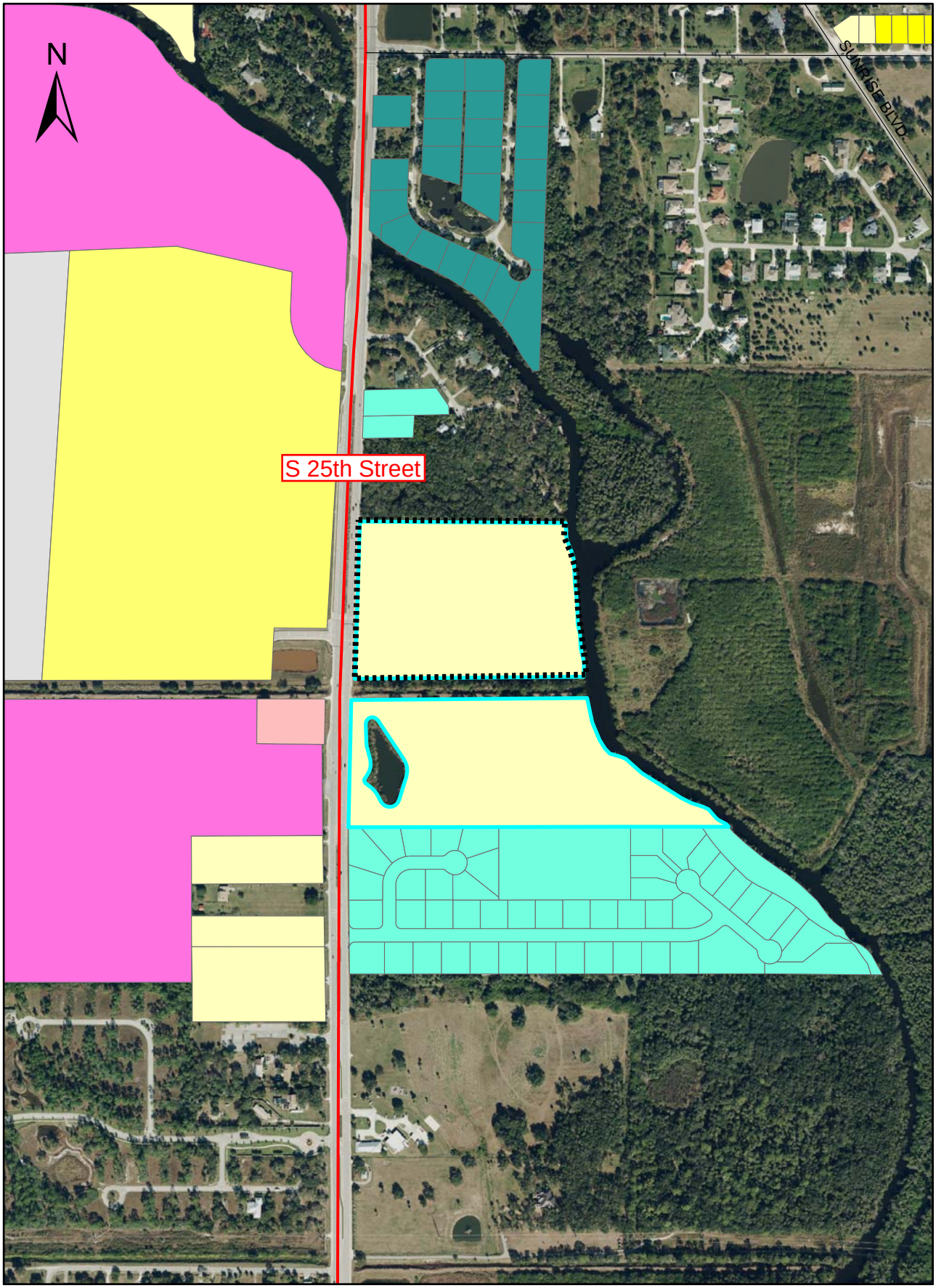
This information is believed to be correct at this time but it is subject to change and is not warranted.
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4150 S 25th Street

Site Aerial

Zoning Map


N
S 25th Street
SUNRISE BLVD
Legend
CCCL
AG1
AG2.5
AR-1
C1
C2
C3
C4
C5
C6
CP1
E1
E2
E3
I1
I2
I3
OS1
OS2
PUD
PUR
R1
R2
R3
R4
R4A
R5

THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS INTENDED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED. REUSE OF AND IMPROPER RELIANCE ON THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION AND ADOPTION BY EDC, INC. SHALL BE WITHOUT LIABILITY TO EDC, INC.

Z:\14-projects\14-249(MBBC_Expansion)\Drawings\14-249 SITE PLAN (12-213 Engineering - expansion R-2).dwg, site plan, 12/29/2015 11:32:44 AM, Nicole, EDC, Inc.

ZONING: CPUB
FUTURE LAND USE: CPUB
CURRENT LAND USE: VAC GOVT

PROPERTY BOUNDARY
EXISTING FENCE
N89°36'38"E 917.9'±
PROPERTY BOUNDARY
EX. TOP OF BANK
N.S.L.R.W.M.D. CANAL NO. 71
JURISDICTIONAL LINE
WITNESS LINE

SOUTH 25TH STREET (150' ROW)
25' ROW DEDICATION
FUTURE PHASES
50.00'
EXISTING 6" FORCE MAIN
EXISTING EDGE OF PAVEMENT
EXISTING BACK OF CURB
EXISTING BACK OF WALK
458.94'
FUTURE FLOOD PLAIN COMPENSATION LAKE

ZONING: R2
FUTURE LAND USE: RL
CURRENT LAND USE: PUBLIC SCHOOL

PROPOSED SILT FENCE
PROJECT LIMITS / AREA OF IMPACT 6.60 AC
FUTURE PHASES
PROPOSED PERIMETER BERM
PROPOSED CATCH BASIN (TYP.)
PROPOSED DRAINAGE PIPE (TYP.)
PROPOSED GRASS PARKING
EXISTING POND
R25' (typ)
PROPOSED SILT FENCE
EXISTING WATER SERVICE METER & RPZ & FDC
PROPOSED 12' X 35' LOADING ZONE
PROPOSED F-CURB
PROPOSED CONNECTION TO EXISTING GRAVITY SEWER IN FORT PIERCE CENTRAL PARKING LOT
PROPOSED SIGNALIZATION BY OTHERS
PROPOSED 5' CONCRETE SIDEWALK & D-CURB COMBO
FDC
PROPOSED BIKE RACK (9 SPACES)
PROPOSED 12,361 SF CHURCH ASSEMBLY AREA: 5,800 SF FFE=9.00 NAVD
PROPOSED 8,302 SF BUILDING EXPANSION FFE=9.00 NAVD
EX. 8' CONCRETE SIDEWALK
COLUMN SUPPORTS (TYP)
ROOF RUN-OFF COLLECTION SYSTEM
PROPOSED DRY DETENTION AREA
TOB: 55,643 SF = 1.28 AC
(Approx. 19% of Project Limits aka Disturbed Area)
PROPOSED 5' CONCRETE SIDEWALK
FORT PIERCE CENTRAL HIGH SCHOOL SOUTH ENTRANCE
PROPOSED THRU ARROW
5' CONCRETE SIDEWALK & F-CURB COMBO
CROSSWALK WITH DETECTABLE WARNINGS PER FDOT INDEX #17346
FIRE HYDRANT
PROPOSED CONTROL STRUCTURE
PROPOSED MITERED END SECTION (TYP)
EXISTING 12" WATER MAIN
12' X12' DUMPSTER WITH SIDE OPENING & OPAQUE GATE PER CITY CODE
PROPOSED 5' CONCRETE SIDEWALK & D-CURB COMBO
FUTURE PHASES
25' ROW DEDICATION
EXISTING 6" FORCE MAIN
FLUSH CURB
PROPERTY BOUNDARY
STORMWATER CATCH BASIN (TYP)
N89°36'38"E 1034.3'±
EXISTING TOP OF BANK
PROPOSED STORWATER OUTFALL LOCATION

LEGEND
- PROPOSED CONTROL STRUCTURE
- PROPOSED DRAINAGE INLET
- (10) PARKING COUNT
- DIRECTION OF FLOW
- PROPOSED ASPHALT
- PROPOSED CONCRETE

(IN FEET)
1 inch = 40 ft.

N.S.L.R.W.M.D. CANAL NO. 101

ZONING: RS-2
FUTURE LAND USE: RL
CURRENT LAND USE: UNCLASSIFIED ACREAGE

DATUM NOTE:
ALL ELEVATIONS SHOWN ON THESE PLANS REFERENCE THE NORTH AMERICAN VERTICAL DATUM (NAVD). A TYPICAL ACCEPTED CONVERSION TO NGVD FROM NAVD IS ==> NAVD = NGVD - 1.475'

ENGINEERING DESIGN & CONSTRUCTION, INC.
1934 TUCKER COURT
FT. PIERCE, FL 34950
phone: 772-462-2455
fax: 772-462-2454
BOARD OF PROFESSIONAL ENGINEERS
CERTIFICATE OF AUTHORIZATION NUMBER 9935

DCB — DESIGNED BY
NNH — DRAWN BY
14-249 Site Plan (12-213 engineering - expansion R-2).dwg — FILENAME
site plan — LAYOUT
AS SHOWN — SCALE
16NOV15 — DATE

DATE	NOTE
11-25-14	ADDED BUILDING EXPANSION & EXTRA PARKING
12-13-13	CITY OF FT. PIERCE SITE WORK PERMIT REVISION COMMENTS

MOUNT BETHEL MINISTRIES
MAJOR AMENDMENT
SITE PLAN
FORT PIERCE FLORIDA

(DATE)

R.J. KENNEDY, P.E.
#56218
1934 TUCKER COURT
FT. PIERCE, FL 34950
phone: 772-462-2455

14-249

1 OF 3

Landscape Data

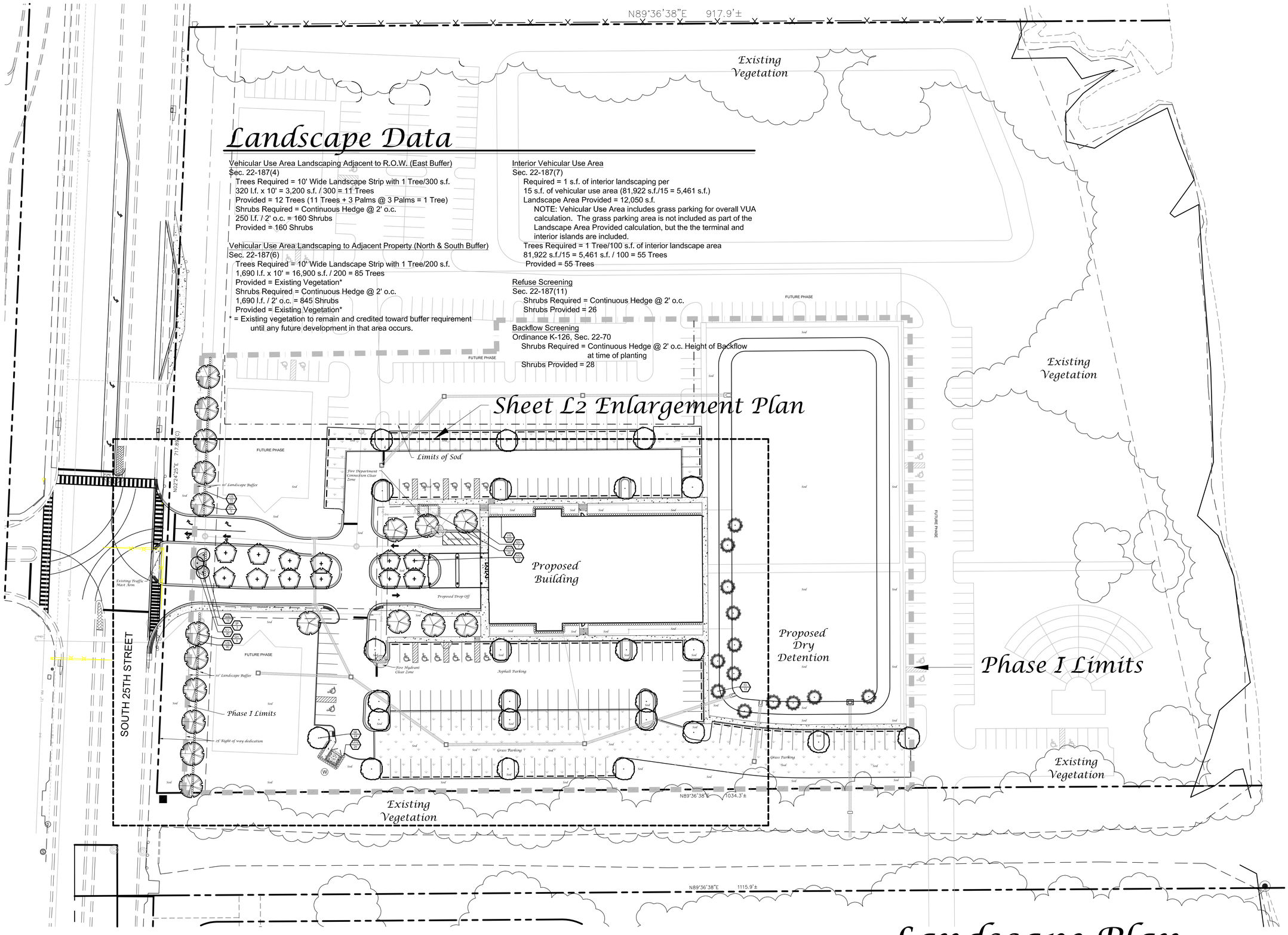
Vehicular Use Area Landscaping Adjacent to R.O.W. (East Buffer)
Sec. 22-187(4)
Trees Required = 10' Wide Landscape Strip with 1 Tree/300 s.f.
320 l.f. x 10' = 3,200 s.f. / 300 = 11 Trees
Provided = 12 Trees (11 Trees + 3 Palms @ 3 Palms = 1 Tree)
Shrubs Required = Continuous Hedge @ 2' o.c.
250 l.f. / 2' o.c. = 160 Shrubs
Provided = 160 Shrubs

Vehicular Use Area Landscaping to Adjacent Property (North & South Buffer)
Sec. 22-187(6)
Trees Required = 10' Wide Landscape Strip with 1 Tree/200 s.f.
1,690 l.f. x 10' = 16,900 s.f. / 200 = 85 Trees
Provided = Existing Vegetation*
Shrubs Required = Continuous Hedge @ 2' o.c.
1,690 l.f. / 2' o.c. = 845 Shrubs
Provided = Existing Vegetation*
* = Existing vegetation to remain and credited toward buffer requirement until any future development in that area occurs.

Interior Vehicular Use Area
Sec. 22-187(7)
Required = 1 s.f. of interior landscaping per 15 s.f. of vehicular use area (81,922 s.f./15 = 5,461 s.f.)
Landscape Area Provided = 12,050 s.f.
NOTE: Vehicular Use Area includes grass parking for overall VUA calculation. The grass parking area is not included as part of the Landscape Area Provided calculation, but the the terminal and interior islands are included.
Trees Required = 1 Tree/100 s.f. of interior landscape area
81,922 s.f./15 = 5,461 s.f. / 100 = 55 Trees
Provided = 55 Trees

Refuse Screening
Sec. 22-187(11)
Shrubs Required = Continuous Hedge @ 2' o.c.
Shrubs Provided = 26

Backflow Screening
Ordinance K-126, Sec. 22-70
Shrubs Required = Continuous Hedge @ 2' o.c. Height of Backflow at time of planting
Shrubs Provided = 28



Landscape Plan

North
Scale: 1" = 20'
0 10' 20' 40'

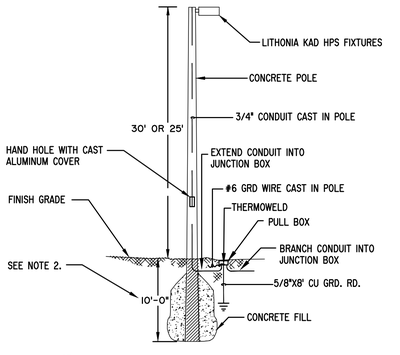
Conceptual Design Group, Inc.
Landscape Architecture - Site Planning
900 East Ocean Boulevard, Suite 130d
Stuart, Florida 34994
(772) 344-2340
LC: 26000198

Mount Bethel Ministries
25th Street
City of Fort Pierce, Florida

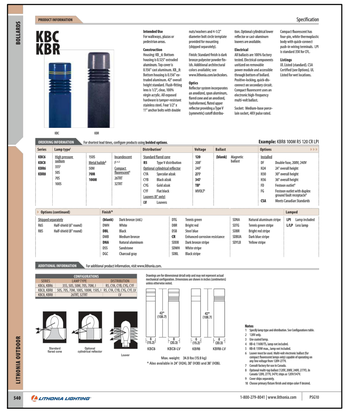
Job No.	12-1002
Drawn By	JWS
Submittal Dates	10-15-2012
	11-27-2012
	11-13-2015
Revision Dates	
City Comments	11-27-2012
New Base	11-12-2015

These drawings are the property of the landscape architect and are not to be used for other projects except by written permission from the landscape architect. Report any discrepancies immediately to the landscape architect.

Sheet L1 of 3



NOTE:
1. USE EPOXY SPLICES FOR SPLICING CONDUCTORS IN JUNCTION BOX.
2. REFER TO POLE MANUFACTURER DOCUMENTATION FOR EXACT BURIAL DEPTH.



PHOTOMETRIC ANALYSIS NOTES:

THIS PARKING AREA IS WITHIN THE CITY OF FORT PIERCE, AND IS SUBJECT TO LIGHTING REGULATIONS FOUND IN CHAPTER 22, ARTICLE IV, SECTIONS 22-58 AND 22-60 OF THE FORT PIERCE MUNICIPAL CODE.

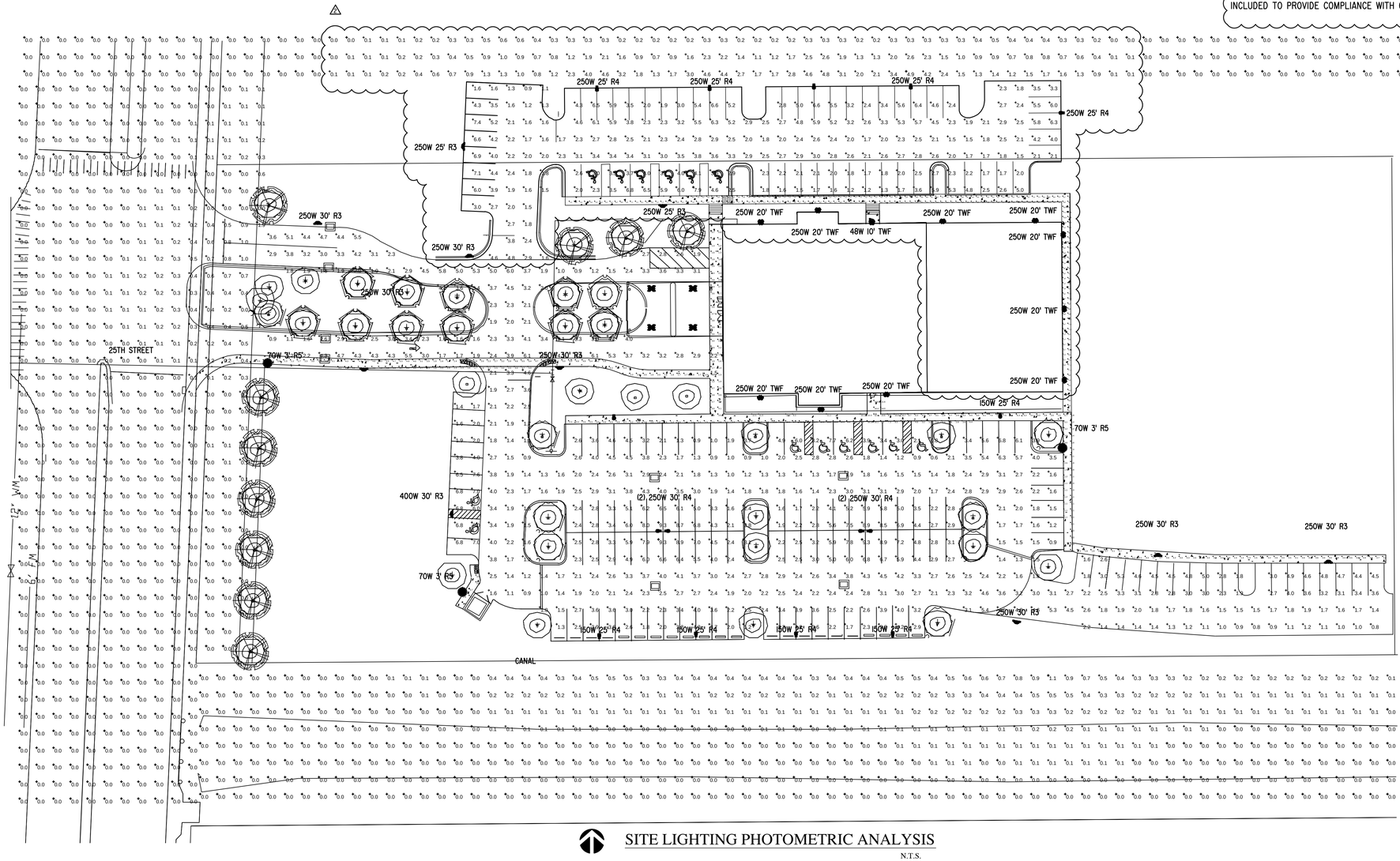
22-58

CODE REQUIRES THE INTERIOR SIDEWALKS SHALL BE PROVIDED WITH A MINIMUM AVERAGE OF ONE FOOT-CANDLE. IES TABLE 26-27 SPECIFIES A MINIMUM OF 0.5 FOOT-CANDLES AT ANY LOCATION FOR SAFETY OF PERSONNEL. THEREFORE THIS DESIGN PROVIDES A MINIMUM 0.5 FOOT-CANDLES ON SIDEWALKS ON THE PROPERTY AND AN AVERAGE 4.4 FOOT-CANDLES ON SAME. FIXTURES NEAR THE PUBLIC RIGHT-OF-WAY WERE SELECTED TO MINIMIZE GLARE SEEN BY DRIVERS, THE INTENT OF THE DESIGN BEING TO HAVE THE LIGHT INTENSITY DIMINISH TO 0.5 FOOT-CANDLES NEAR THE WESTERLY PROPERTY LINE. A UNIFORMITY RATIO OF 5.9:1 WAS ACHIEVED, WHICH CONFORMS WITH THE CODE MAXIMUM LIMIT OF 10:1 FOR SIDEWALKS.

22-60

(1)b. CODE REQUIRES THE OFF-STREET PARKING IN THIS CASE SHALL BE PROVIDED WITH A MINIMUM AVERAGE OF ONE FOOTCANDLE ON THE PAVEMENT. THIS PLAN PROVIDES AN AVERAGE OF 3.1 FOOT-CANDLES IN THE PARKING AREA.
(2) THIS PLAN PROVIDES A UNIFORMITY RATIO OF 3.9 TO 1, WHICH COMPLIES WITH CODE.
(3) LIGHTING CONTROL IS BY ASTRONOMIC TIME CLOCK. THIS COMPLIES WITH CODE.
(4) MAXIMUM SPILL TO THE NORTH IS 4.9 FC ONTO DESIGNATED FUTURE PARKING. MAXIMUM SPILL TO THE WEST IS 1.9 FC. THIS OCCURS VERY CLOSE TO THE NEW R.O.W. LINE WITHIN THE DRIVEWAY. THEREFORE IT IS PROPOSED THIS SPILL IS NOT OBJECTIONABLE. MAXIMUM SPILL TO THE SOUTH IS 1.6 FC. UNIFORMITY AND ADEQUATE FOOT-CANDLES CANNOT REASONABLY BE PROVIDED ALONG THE SOUTH BOUNDARY OF THE PARKING LOT, WHICH IS WITHIN A FEW FEET OF THE SOUTH PROPERTY LINE, WITHOUT PLACING LIGHT POLES ALONG THAT LINE. THE PROPERTY TO THE SOUTH IS A DRAINAGE CANAL, AND IT IS PROPOSED THAT THIS SPILL IS THEREFORE NOT OBJECTIONABLE. SPILL TO THE RESIDENTIAL PROPERTY FURTHER TO THE SOUTH IS LESS THAN 0.1 FC. MAXIMUM SPILL TO THE EAST IS 1.1 FC. THIS OCCURS ON CHURCH PROPERTY TO BE IMPROVED IN THE FUTURE AND THEREFORE IT IS PROPOSED THAT THIS IS NOT OBJECTIONABLE.

THE LIGHTING PLAN USES FIXTURES MOUNTED AT HEIGHTS OF 30 AND 25 FEET ABOVE GRADE, USING PRIMARILY R4 FORWARD THROW DISTRIBUTION TO MINIMIZE SPILL. THE LIGHTING PLAN ALSO INCLUDES FIXTURES MOUNTED ON THE BUILDING AT 20 FEET AND THE PORTA COCHERE AT 15 FEET. FIXTURES ON THE BUILDING AND ON THE CONCRETE POLES ARE FULL-CUTOFF TYPE. LIGHTING TECHNOLOGY IS HIGH-PRESSURE SODIUM. THE PHOTOMETRIC MODEL INCLUDES THE EFFECTS OF PLANNED TREES WITH TOPS AT 20 FEET, CREATING A SIGNIFICANT IMPACT ON LIGHT DISTRIBUTION. FIXTURES WERE LOCATED TO MINIMIZE SHADOWS CAST ON PARKING SPACES BY THE TREES. TWO PEDESTRIAN BOLLARDS ARE INCLUDED TO PROVIDE COMPLIANCE WITH CODE FOR SIDEWALKS.



SITE LIGHTING PHOTOMETRIC ANALYSIS
N.T.S.

NO.	DATE	REVISIONS	DR	CK	APP
			TCT	TCT	TCT
1	11-11-2015	OWNER REVISION	TCT	TCT	TCT
2	11-28-2012	REVISED PER CITY PLANNING COMMENT	TCT	TCT	TCT

Fort Pierce Engineering, Inc.
Dependable Mechanical, Electrical & Plumbing Design
C.A. No. 28173

315 South 7th Street
Fort Pierce, FL. 34950
Phone: 772 672-4636
Fax: 772 672-4637

PROJECT NAME:
MT. BETHEL CHURCH SITE PHOTOMETRIC ANALYSIS

PROJECT LOCATION:
EAST SIDE OF 25TH STREET
NORTH OF WINDING CREEK LANE
SOUTH OF SWEETWATER DRIVE
WEST OF TEN MILE CREEK

CLIENT:
ENGINEERING DESIGN & CONSTRUCTION, INC.
1934 TUCKER COURT
FORT PIERCE, FL
34950

ENGINEER SEAL

TIMOTHY C. TREWYN LICENSE No 61580 STATE OF FLORIDA PROFESSIONAL ENGINEER

Timothy C. Trewyn, PE
P.E. No. 61580

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SHEET TITLE
SITE PARKING PHOTOMETRIC ANALYSIS

ISSUE DATE: 10-17-2012
DRAWN: TCT
APPROVED: TCT

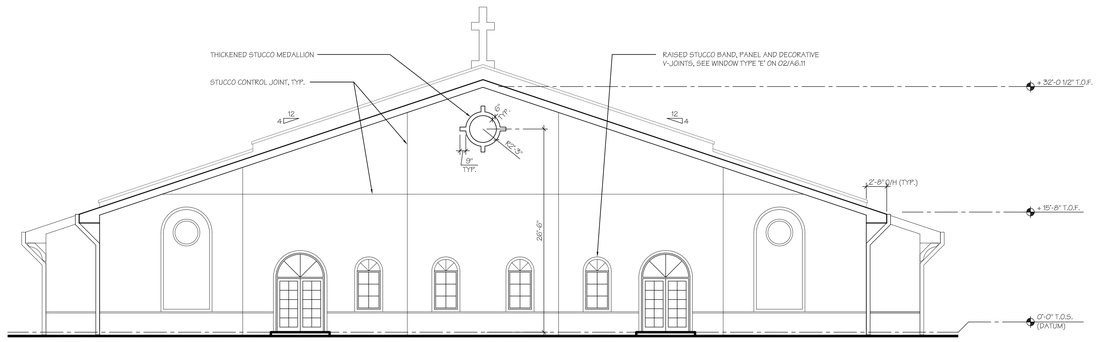
DRAWING NUMBER
SE-1

SHEET 1 OF 1
12064-01



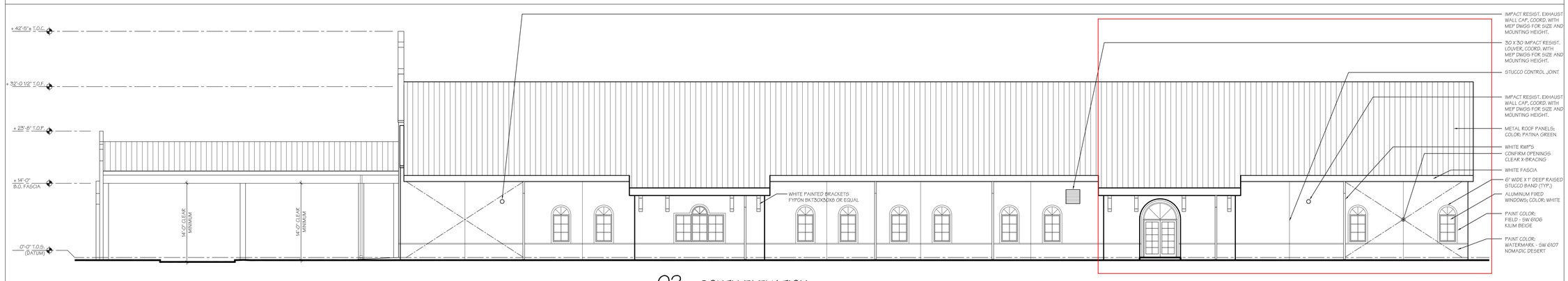
04 NORTH ELEVATION

Scale: 1/8"=1'-0"



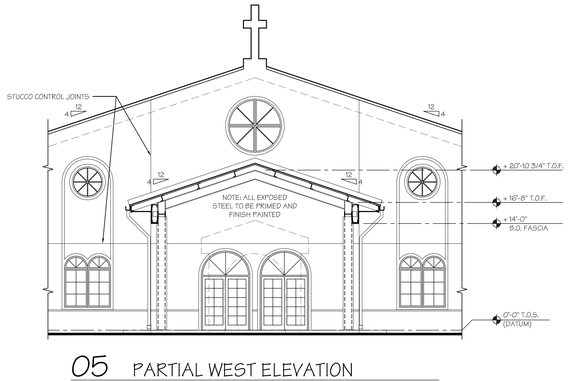
03 EAST ELEVATION

Scale: 1/8"=1'-0"



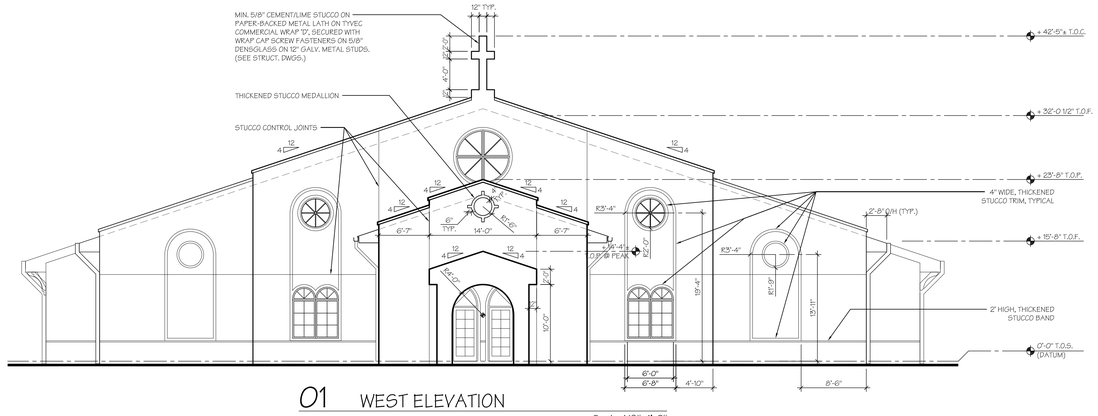
02 SOUTH ELEVATION

Scale: 1/8"=1'-0"



05 PARTIAL WEST ELEVATION

Scale: 1/8"=1'-0"



01 WEST ELEVATION

Scale: 1/8"=1'-0"

GENERAL NOTES:

1. GLAZING
   - A. ALL GLAZING SHALL BE IMPACT RESISTANT.
   - B. ALL WINDOWS AND DOORS ON THE WEST ELEVATION (FRONTING SOUTH 25TH STREET) SHALL BE INSTALLED WITH INNER, STAINED GLASS PANELS.
   - C. ALL OTHER WINDOWS SHALL HAVE A GRAY TINT, LOW 'E' COEFFICIENT, TO MEET THE AIR CONDITIONING ENERGY CALCULATIONS.
2. STUCCO CONTROL JOINTS @ 250 SQ. FT. MAX. SPACING.

Project:

PROPOSED CHURCH FOR MT. BETHEL MINISTRIES

MOUNT BETHEL MINISTRIES

FORT PIERCE, FLORIDA

Key Plan

Issues:

No.:	Date:	Description:
A.	07.08.14	CLIENT REVIEW
B.	07.24.14	PROGRESS
C.	08.08.14	PROGRESS SET
D.	09.10.14	PROGRESS SET
E.	10.22.14	PERMIT SET
D.	09.04.15	PERMIT SET

Architect:

DONADIO
& Associates, Architects P.A.
609 17th Street
Vero Beach, FL 32960
Tel.772.794.2929
Fax. 772.562.8600
www.donadioarch.com
License No. AA0002238

Consultants:

Drawing Title:

EXTERIOR ELEVATIONS

Reference North

Drn: JL
Chk: HKC
Project No.: 2015-45
Sheet No.: A3.10

Drawing File: -
XREF File: -
Plot File: -

Cert. No.: 12,456
Date Signed:

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STATE OF FLORIDA
ST. LUCIE COUNTY
CITY OF FORT PIERCE

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE RECORDS ON FILE IN THIS OFFICE.

CITY CLERK

DATE 12 23 2013

(CITY SEAL)

SITE PLAN APPROVAL
CITY OF FORT PIERCE, FLORIDA

MAYOR — DATE 1-22-13

CITY PLANNING BOARD — DATE 12/11/2012

APPROVED	APPROVED	APPROVED
APPROVED W/CHANGES	APPROVED W/CHANGES	APPROVED W/CONDITIONS
APPROVED W/CONDITIONS	APPROVED W/CONDITIONS	DISAPPROVED
DISAPPROVED	DISAPPROVED	NO RECOMMENDATION

E D C ENGINEERING DESIGN & CONSTRUCTION, INC.
1934 TUCKER COURT
FT. PIERCE, FL 34950
phone: 772-462-2455
fax: 772-462-2454
BOARD OF PROFESSIONAL ENGINEERS
CERTIFICATE OF AUTHORIZATION NUMBER 9935

DESIGNED BY	DPR
DRAWN BY	RH
12-213 site plan r1.dwg	PLEXAIRE
site plan	LAYOUT
AS SHOWN	SCALE
25SEP12	DATE

REVISION COMMENTS — DATE

MOUNT BETHEL MINISTRIES
SITE PLAN
FORT PIERCE — FLORIDA

Daniel Paul Retherford, P.E.
#72451
1934 TUCKER COURT
FT. PIERCE, FL 34950
phone: 772-462-2455

12-213

1 OF 3

THIS DOCUMENT, TOGETHER WITH THE CONCEPTS AND DESIGNS PRESENTED HEREIN, AS AN INSTRUMENT OF SERVICE, IS INTENDED ONLY FOR THE SPECIFIC PURPOSE AND CLIENT FOR WHICH IT WAS PREPARED. REUSE OF AND IMPROPER RELIANCE ON THIS DOCUMENT WITHOUT WRITTEN AUTHORIZATION AND ADOPTION BY EDC, INC. SHALL BE WITHOUT LIABILITY TO EDC, INC.

Z:\12-projects\12-213\MountBethel_BC\Drawings\12-213 Site Plan R-1.dwg, site plan, 1/7/2013 11:22:03 AM, dayton, EDC, Inc.

ENGINEERS ⊕ SURVEYORS

December 29, 2015 14-249

Kori Benton
Senior Planner
Planning Department
City of Fort Pierce
100 North US Highway 1
Fort Pierce, FL 34950

Re: Major Amendment to Site Plan & Conditional Use
Mount Bethel Baptist Church
4150 South 25th Street

Dear Mr. Benton,

Please consider this letter and revised Site Plan in response to the comments from the Planning Department's review of the application for Major Amendment to Site Plan & Conditional Use for Mount Bethel Baptist Church **(responses in bold print)**:

1) Please provide detail of the intersection adjustments, which do not appear to provide opportunity for traffic to cross east/west from FP Central & Mount Bethel's Site. If St. Lucie County is restricting the configuration to the current presentation, please provide detail of their guidance.
Response: Please see revised Site Plan for proposed traffic movement striping.

2) Please update the site plan to reflect the required short-term bicycle parking pursuant to City Code Section 22-60(f) (1) a., (1 bicycle parking space per 10 vehicular spaces).
Response: Please see revised Site Plan for proposed bicycle parking. Calculations for required/provided spaces have been included on sheet 2 of 3.

St. Lucie County Public Works/Engineering Comments

1. Was a modification to the SFWMD permit required for this proposed additional expansion?

Response: An application for a Major Modification to the existing ERP permit (56-03398-P) was submitted to SFWMD on December 21, 2015 and is currently under review (application #151222-1).

2. Was a modification to the NSLRWCD permit required for this proposed additional expansion?
Response: Based on the engineer's coordination with NSLRWCD staff, the proposed expansion requires a letter modification to the existing permit (#013-012-101). The application is being prepared and is anticipated to be submitted within the next two weeks.

St. Lucie County Fire District

10. The one year approval process has been exceeded. Please submit an updated application and associated fees.
Response: An application is being prepared and will be submitted to SLC Fire District directly within the next two weeks.

Should you have any questions or require additional information, please feel free to contact me at 772-462-2455 or by e-mail at davidbaggett@edc-inc.com at your convenience.

Sincerely,

David C. Baggett, E.I.
Project Manager

DCB/nls

w/enclosures

cc: Terry Hardmon
project file #14-249

Z:\14-projects\14-249(MBBC_Expansion)\City of Fort Pierce--Site Plan Amend\Site Plan Amend Comments 12-11-2015\TRC Comments Response Ltr 12-28-2015.docx

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

David Baggett, E.I.
Project Engineer
Engineering Design & Construction, Inc. (EDC)
1934 Tucker Court
Fort Pierce, FL 34950-3954

Re: Major Amendment to Site Plan & Conditional Use
Mount Bethel Baptist Church
4150 South 25th Street

Dear Mr. Baggett, E.I.,

The following are comments from the Planning Department's review of the application for Major Amendment to Site Plan & Conditional Use for Mount Bethel Baptist Church:

1) Please provide detail of the intersection adjustments, which do not appear to provide opportunity for traffic to cross east/west from FP Central & Mount Bethel's Site. If St. Lucie County is restricting the configuration to the current presentation, please provide detail of their guidance.

2) Please update the site plan to reflect the required short-term bicycle parking pursuant to City Code Section 22-60(f) (1) a., (1 bicycle parking space per 10 vehicular spaces).

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3739 or by e-mail: kbenton@city-ftpierce.com.

Sincerely,



Kori Benton
Senior Planner

CITY OF FORT PIERCE
DEPARTMENT OF ENGINEERING

Roadway Design, Engineering Reviews, Stormwater Utility Management, Project Management, Traffic Control and Maintenance

RECEIVED
DEC 08 2015
CITY OF FORT PIERCE
PLANNING & ZONING

INTEROFFICE MEMORANDUM

TO: Kori Benton, Senior Planner

FROM: John R. Andrews, P.E., City Engineer

DATE: December 4, 2015

PROJECT: **Mount Bethel Ministries Revised Site Plan**
TRC No. 15-41100001

cc:

Attachment(s):

This is to advise you that we have completed the review of the following documents as received by this office on December 4, 2015:

- [x] Site Plan
- [ ] P/D Drawings & Approved Site Plan
- [ ] Test Reports & Related Documents
- [ ] Certificate of Completion
- [ ] Record Drawings
- [ ] Permits from applicable Local, State & Federal Agencies
- [ ] Clearances from all applicable Local, State and Federal Agencies

Based on our reviews and appropriate site final inspection, we [x] Recommend; [ ] Do Not Recommend

- [x] Approval of Site Plan
- [ ] Building Permit
- [ ] C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

- [ ] See attached for engineering comments

JRA/tst

P.O. BOX 1480 ◊ FORT PIERCE, FL 34954-1480 ◊ 772-467-3774

Mount Bethel Baptist Church
December 10, 2015
Site Plan Amendment

St. Lucie County Public Works/Engineering Comments

1. Was a modification to the SFWMD permit required for this proposed additional expansion?
2. Was a modification to the NSLRWCD permit required for this proposed additional expansion?

Ron Harris, PLS
County Surveyor
772 462-1721

From the Desk of
Marc Meyers, C.B.O.
Building Official
City of Fort Pierce
100 North U.S. 1
Post Office Box 1480
Fort Pierce, Florida 34954
T: 772-467-3187
F: 772-467-3849
mmeyers@city-ftpierce.com

RECEIVED
DEC 30 2015
CITY OF FORT PIERCE
PLANNING & ZONING

TO: Kori Benton, Senior Planner

DATE: December 30, 2015

RE: Comments for TRC Meeting, December 3, 2015

A. Adult Day Care, 2400 Rhode Island Avenue
- Spoke with owner, advised to retain a design professional
- Going from mixed occupancy B to an I-4?
- Separation - restrooms, etc.

B. The Haven Detox, 4707 Oleander Avenue
- How many occupants?
  - 16< R-4 ALCF
  - 16> I-4
  - 5> I-2 detox
- Change of use from R-4 to I-2?
- Sprinklered?
- PreApp?

C. Water's Edge Recovery, 912 Avenue I
- Stop work order
- No prints
- Vandals have stripped all plumbing, mechanical, etc.
- Sprinklered - will have to redesign and install systems
- Kitchen stripped
- Need new set of plans
- Plans from 1987 (28 years). What's happened in 3 decades?

D. Cumberland Farms, 2009 S. 35th Street
- Pedestrian access at dumpster

E. O'Reilly Auto Parts, 4760 S US Highway 1
- No Comments

F. Mount Bethel Baptist Church, 25th Street
- No Comments

G. Smoke Shop, 1001 S. US Highway 1
- Change of use and occupancy from B or M to A-2
  - Retail Store (M)
  - Bar/Tavern (A-2)
- How many occupants? (tables, chairs, etc.)
  - Exiting changes, etc.

City Commission Regular Meeting **Agenda Item # 10. b.**

Meeting Date: 01/19/2016

Re: Application for Conditional Use - Dwelling Rental - 1916 Rio Vista Drive

Submitted For: Rebecca Grohall, Planning & Zoning Manager, Planning & Zoning

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SUBJECT:

Review of an application for a Conditional Use submitted by Property Owners, James & Margery Foster , to operate a Dwelling Rental at 1916 Rio Vista Drive, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density zone (R-2), (Parcel ID 2412-503-0039-000-7).

SUMMARY:

- In accordance with Sections 22-22, and 22-76 of the City Code, the applicant is requesting the review and approval of a Conditional Use to operate a Dwelling Rental within an existing single-family home located at 1916 Rio Vista Drive. The subject site is zoned Single-Family Intermediate Density (R-2).
- The Single-Family Intermediate Density (R-2) district designed primarily for areas of single-family dwellings, with an average net density of less than five (5) units per acre for conventional developments. Furthermore, the site has a land use designation of Low Density Residential (RL), which is intended for parcels that are best suited for lower density residential uses. Limited commercial uses *intended to serve the neighborhood* shall be allowed.
- The applicant has presented operational guidelines in an effort to minimize adverse impacts to the adjacent residences such screening of potential renters, a maximum of eight (8) guests, and prohibition on smoking. The applicants have designated the application representative as a point of contact, in case of violation of designated rules set forth by the applicants, or the City of Fort Pierce.
- The Planning Board, at their November 10th, 2015 meeting, voted unanimously to recommend denial of the request.
- Staff has mailed 74 notifications of the proposed Conditional Use to the owners of property located within 500 feet of the subject property. As of January 8th, 2016, 0 responses have been received. An update will be provided to the City Commission at the public hearing.

RECOMMENDATION:

Denial

ALTERNATIVES:

Approval with conditions

RESPONSIBLE STAFF:

Kori Benton, Senior Planner

COORDINATED WITH:

Rebecca Grohall, AICP, Planning Manager
Peggy Arraiz, Code Compliance Manager

Fiscal Impact

Budgeted Y/N:

Fiscal Year:

Account:

Amount:

OTHER INFORMATION:

No direct fiscal impact to the City of Fort Pierce is presented with this request. St. Lucie County sales and tourist development tax may be garnered with approval of the request.

Attachments

Staff Report
Application & Project Narrative
Site Aerial
Zoning Map
Site Survey
Floor Plan
Planning Board Minutes - 11/2015
TRC Comments
Use Table & Future Land Use Element Excerpts

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	01/13/2016 05:09 PM

Form Started By: Kori Benton
Started On: 01/08/2016 03:23 PM
Final Approval Date: 01/13/2016

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

Technical Review Comments
Dwelling Rental – 1916 Rio Vista Dr

1) FP Planning
2) FP Engineering
3) FPUA
4) FP Code Enforcement
5) SLC Engineering

100 NORTH U.S. HIGHWAY 1 ◊ P.O. BOX 1480 ◊ FORT PIERCE, FL 34954-1480 ◊ 772-467-3000 ◊ FAX: 772-466-5808
WWW.CITYOFFORTPIERCE.COM

James & Margery Foster
450 River Rd
Eliot, ME 03903

Re: Planning Department Review Comments
Conditional Use – Dwelling Rental
1916 Rio Vista Drive

Dear Mr. & Mrs. Foster,

The following are advisory comments from the Planning Department's review of the application for Conditional Use to operate a Vacation Rental within the Single-Family Intermediate Density zone (R-2):

The City of Fort Pierce Planning Department acknowledges the unregulated rental of single-family, two-family, multi-family or townhouse dwelling units by seasonal residents uniquely impacts established residential areas, and that it is therefore necessary and in the interest of the public health, safety and welfare to monitor and regulate the rental of such dwelling units.

Vacation Rentals have the capacity result in incompatible adverse impacts on neighborhoods including, but not limited to, increased noise, garbage, litter and traffic, changes to the private residential character of the neighborhood, the uncertainty and instability of the identity of occupants of neighboring properties, and a decline in the shared sense of community. Furthermore, short-term vacation rental use and longer term residential use are generally incompatible, due to the rapid turnover associated with short-term vacation rental use and the possible disruptive effect to the peaceful use and enjoyment of single-family residential areas. Short term rental periods to transient occupants are commercial in nature that is arguably best accommodated by hotels, motels and timeshares.

1) Comprehensive Plan Consistency:

Pursuant to the City of Fort Pierce Comprehensive Plan, Future Land Use element, the Low Density Residential (RL) designation is intended for parcels that are best suited for lower density residential uses. The predominant development typology will consist of single family detached housing but can also contain duplexes and multifamily residences. Limited commercial uses **intended to serve the neighborhood** shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed. This land use category ranges in density from 1 to 6.5 dwelling units per acre. This category combines the previously allowed Residential Suburban (RS), Residential Urban (RU) and Low Density Residential (RI) categories.

1.1.10 Policy:

The City shall maintain the South Beach Overlay District in the Land Development Regulations for northern South Hutchinson Island to **protect the existing neighborhoods and maintain a low-density**, "Tropical Village by the Sea" character. The City will promote opportunities for tourism-related development and require the developments to be consistent with the provisions of the overlay district and the neighborhood character.

The property owner is encouraged to consider the proposal of a rental agent who is customarily present or available within the City of Fort Peirce in order to:

-Be available at the listed phone number 24 hours a day, seven days a week to handle any problems arising from the use; and

-Be able and willing to come to the dwelling unit within three hours following notification from the Code Enforcement Department of issues related to the Vacation Rental; and

- Monitor the dwelling unit at least weekly to assure continued compliance, if approved.

2) The applicant is encouraged to review and ensure capacity to comply with Chapters 212 (Florida Tax and Revenue Act) and 509 (Public Lodging Establishments), Florida Statutes, and Rules 69A-43 (Uniform Fire Safety Standards for Transient Public Lodging Establishments) and 69A-60 (the Florida Fire Prevention Code), Florida Administrative Code, where applicable;

3) The applicant shall provide a traffic statement, comparing the anticipated traffic impacts of the proposed use, in comparison to a traditional single-family home. According to the ITE Trip Generation Manual, 7th Edition, resort hotels generate 13.43 trips per day, per occupied room. Furthermore, According to the ITE Trip Generation Manual, 7th Edition, Single-family detached houses generate between 8-10.5 trips per day.

4) The presented use provides short-term rental, identified by the Planning Board to function at commercial capacity, however the use does not offer services or products to the neighborhood, therefore it is not deemed to be consistent with the land use designation.

5) Please provide detail regarding any limits to be placed on quantity of occupants, vehicles, boats, etc. within the proposed operation.

The presented use provides transient lodging, at a commercial capacity, however the use does not offer services or products to the neighborhood, therefore it is not deemed to be consistent with the land use designation.

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3739 or by e-mail: kbenton@city-ftpierce.com.

Sincerely,



Kori Benton
Senior Planner

CITY OF FORT PIERCE
DEPARTMENT OF ENGINEERING

Roadway Design, Engineering Reviews, Stormwater Utility Management, Project Management, Traffic Control and Maintenance

INTEROFFICE MEMORANDUM

TO: Kori Benton, Senior Planner

FROM: John R. Andrews, P.E., City Engineer

DATE: October 6, 2015

PROJECT: **1916 Rio Vista Conditional Use**
TRC No. 15-04000009

RECEIVED
OCT 07 2015
CITY OF FORT PIERCE
PLANNING & ZONING

cc:

Attachment(s): None

This is to advise you that we have completed the review of the following documents:

- ☑ Conditional Use Package
- ☐ Test Reports & Related Documents
- ☐ Record Drawings
- ☐ Clearances from all applicable Local, State and Federal Agencies
- ☐ P/D Drawings & Approved Site Plan
- ☐ Certificate of Completion
- ☐ Permits from applicable Local, State & Federal Agencies

Based on our reviews and appropriate site final inspection, we ☑ Recommend; ☐ Do Not Recommend

☑ Approval ☐ Building Permit ☐ C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

☐ See attached for engineering comments

JRA/tst

P.O. BOX 1480 ◊ FORT PIERCE, FL 34954-1480 ◊ 772-467-3774

Fort Pierce Utilities Authority

Conditional Use – Vacation Rental – 1916 Rio Vista Drive – (Kori Benton)

- W/WW Engineering: Property is currently water and sewer customers and conditional use as a rental is approved.
- Electric and Gas Engineering Department no comment

CITY OF FORT PIERCE

COMMUNITY RESPONSE DIVISIONS

MARGARET M. ARRAIZ, CODE COMPLIANCE MANAGER

Protecting the health, safety and welfare of our community

TO:	Kori Benton, Senior Planner
FROM:	Peggy Arraiz, Code Compliance Manager
RE:	Technical Review Project: # 15-04000009 1916 Rio Vista Drive – Dwelling Rental
DATE:	October 8, 2015

Code Enforcement has reviewed the above project and has the following comments:

- The applicant has indicated that they have several local residents to maintain the property and to respond in case of any violation. The applicant must provide their names and contact information, which will be kept on file. I recommend that this be a condition of approval and that if the contact information is not kept current, it becomes cause to revoke the Conditional Use.
- Vacation rentals are regulated by the State of Florida, Division of Business & Professional Regulation – Division of Hotels & Restaurants. An approved state license is required.
- A City of Fort Pierce Business Tax Receipt is required.
- The most common complaint our office receives regarding short term rentals is the improper use of garbage cans. I recommend that steps be taken to ensure compliance with this code as well as the codes that relate to parking, noise, and outside storage. If allowing pets, ordinances related to leash laws and nuisances such as pet waste and noise should also be addressed.

100 N. US Hwy 1 ¤ P.O. Box 1480 ¤ Fort Pierce, FL 34954-1480
P: 772-467-3148 ¤ F: 772-468-0457 ¤ E-Mail: parraiz@city-ftpierce.com
www.cityoffortpierce.com

Foster Parcel
Vacation Rental
1916 Rio Vista Drive
Conditional Use
October 2, 2015

St. Lucie County Engineering/Public Works Comments

1. Rio Vista Drive is under the jurisdiction of the City of Ft. Pierce.
2. The city may require the applicant to construct sidewalk along the parcels frontage on Rio Vista Drive. (Approximately 85')

Ron Harris
County Surveyor
772 462-1721

CITY OF FORT PIERCE

PLANNING DEPARTMENT

REBECCA GROHALL, AICP, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Manager

FROM: Kori Benton, Senior Planner

SUBJECT: Application for Conditional Use
Dwelling Rental
1916 Rio Vista Drive

DATE: January 8, 2016

STAFF REPORT

Owner/Applicant: James & Margery P Foster
450 River Rd
Eliot, ME 03903

Applicant's Request: Approval of a Conditional Use to operate a Dwelling Rental, offering lodging for less than six months (undefined minimum stays).

Location: 1916 Rio Vista Drive

Parcel ID: 2412-503-0039-000-7

Current Zoning: Single-Family Intermediate Density (R-2)

Future Land Use: Low Density Residential (RL)

Surrounding Zoning:

North	East	South	West
R-2	R-2	R-2	R-2

Site Size: .23 acres

Utilities: FPUA

Staff Analysis:

Request

In accordance with Sections 22-22, and 22-76 of the City Code, the applicant is requesting the review and approval of a Conditional Use to operate a Dwelling Rental at 1916 Rio Vista Drive, offering transient lodging with no minimum stay identified. The subject single-story home has a finished floor area of 2,108 square feet, containing three (3) bedrooms, four (4) bathrooms, a cabana room, attached single car garage, and traditional support rooms. The property is zoned Single-Family Intermediate Density (R-2).

The property is located on the north side of Rio Vista Drive, surrounded by single-family. This site features a concrete driveway. No sidewalk connections are present to this home. The rear yard features a 6 ft. vinyl privacy fence.

The application presents operational guidelines such as screening of potential renters, a maximum of eight (8) guests, and prohibition on smoking. The applicants have designated the application representative as a point of contact, in case of violation of designated rules set forth by the applicants, or the City of Fort Pierce.

The application does not detail specific limits on the maximum vehicles permitted on-site, or limitations on boats or similar recreational vehicles, or an allowance for pets.

Dwelling Rentals

Pursuant to City Code Section 22-3. - Definitions—Generally, the rental of any dwelling unit for less than six (6) months, is classified as a "Dwelling rental (dwelling unit)", and defined as follows: One or more rooms connected together in a building, constituting a separate, independent housekeeping establishment, other than a motel/hotel, for purposes of rental on a daily, weekly or longer basis, though less than what is otherwise provided for a dwelling, physically separated from any other rooms or dwelling units which may be in the building, and containing sleeping and sanitary facilities and one kitchen.

The State of Florida provides further classification if a dwelling is rented for periods of less than thirty (30) days, declaring the use a "Vacation rental", and defined such use as any unit or group of units in a condominium or cooperative or any individually or collectively owned single-family, two-family, three-family, or four-family house or dwelling unit that is also a transient public lodging establishment but that is not a timeshare project, which is rented to guests more than three times in a calendar year for periods of less than 30 days or 1 calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests.

A dwelling rental, as locally defined, is also a Vacation Rental if the duration of stays are less than thirty (30) days. The rental of a dwelling for periods greater than thirty (30) days, but less than six (6) months is a dwelling rental, but not a Vacation Rental.

Table 1, below, presents general characteristics to clarify Dwelling Rentals, and the transitioning threshold for Vacation Rentals.

Table 1 – Dwelling & Vacation Rentals

	Dwelling Rental	Vacation Rental
Length of Stay	Less than 6 months	30 days or less
Lodging Type(s)	Non-Transient (more than 30 days) & Transient Lodging (Vacation Rental)	Transient Lodging
State License Requirement	If rented 30 days or less (Vacation Rental)	Division of Hotels & Restaurants – Vacation Rental License
Public lodging establishment (ADA & Misc. Regulations)	If rented 30 days or less (Vacation Rental)	Public lodging establishment

The rental of residential properties for short-term occupancy by tourists is a rapidly expanding sector of the hospitality industry. The traditional rental of apartments, houses, and cottages, in tourism centered towns, to travelers is evolving as new technology has furthered this niche. Websites, and mobile phone applications have been developed to advertise and process the booking of short-term rental properties. Short-term vacation rentals offer an alternative to traditional hotel or bed and breakfast accommodations, generally offering unique amenities, and a higher capacity to accommodate families or more guests than a single hotel room. The benefits of increased tourism and economic activity related to short term rentals are discernable; however the necessity to regulate and guide the location for this use is well documented.

Residential neighborhoods have the capacity to be overwhelmed by a transient population of visitors, and the potential inflation of property values due to an abundance of second homes or investment properties that are rented for short terms. Furthermore, short term rentals are occasionally considered as presenting unfair competition to traditional hotels as their function is similar to a hotels, however many are not subject to the same fire and safety standards, inspections, or tax requirements of hotels. Problems frequently reported of vacation rentals are related to noise, parking, and impacts to neighborhood stability.

Vacation rentals have the capacity result in incompatible adverse impacts on neighborhoods including, but not limited to, increased noise, garbage, litter and traffic, changes to the private residential character of the neighborhood, the uncertainty and instability of the identity of occupants of neighboring properties, and a decline in the shared sense of community. Furthermore, short-term vacation rental use and longer term residential use are generally incompatible, due to the rapid turnover associated with short-term vacation rental use and the possible disruptive effect to the peaceful use and enjoyment of single-family residential areas. Short term rental periods to transient occupants are commercial in nature, which are better suited by more intense residential districts, or accommodated by hotels, motels and resort hotels.

Zoning & Land Use

The subject site is located within the Single-Family Intermediate Density (R-2) district which is designed primarily for areas of single-family dwellings, with an average net density of less than five (5)

units per acre for conventional developments. Furthermore, the site has a land use designation of Low Density Residential (RL).

The Low Density Residential (RL) designation is intended for parcels that are best suited for lower density residential uses. The predominant development typology will consist of single family detached housing but can also contain duplexes and multifamily residences. Limited commercial uses intended to serve the neighborhood shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed. This land use category ranges in density from 1 to 6.5 dwelling units per acre.

The presented use of the property represents a limited commercial use, with many undefined parameters of intensity or impact. The allowance of up to eight (8) guests has the capacity to present numerous vehicles, and generate additional traffic and noise. The use, although limited in comparison to a typical commercial use, or hotel/motel, is not intended to serve the neighborhood, but rather tourists for purposes of public lodging. The proliferation of vacation rentals within single-family districts the City of Fort Pierce may cause externalities to both residential neighborhoods, and businesses providing traditional lodging accommodations.

Traffic & Parking

The traffic generation from the proposed use is undetermined based upon numerous variables present, and the absence of complete data by the Institute of Transportation Engineers (ITE) Trip Generation Manuel. Review of similar uses of this scale, in comparison to impacts of a single-family home, suggest an insignificant effect overall evaluation; however the absence of maximum occupancy, occurrence of short lengths of stay, and frequency of cleaning services are variables that may concentrate trips during seasonal months and weekends, causing elevated traffic impacts during such times.

Pursuant to City Code Section 22-60 (d), b. Motels, hotels and resort hotels shall provide 1.6 spaces for each unit 500 square feet or larger. The subject site features a garage capable of serving single compact car, and driveway space for approximately two (2) to (3) vehicles. A handicap parking space is required, if stays for periods less than thirty (30) days are sought, as the operation would be classified as a public lodging establishment.

Conditional Use

The purpose of the conditional use process is to allow, when desirable, uses that would not be appropriate generally or without restriction throughout the particular zoning district, but which, if controlled as to number, area, location or relation to the neighborhood, would not adversely affect the public health, safety, comfort, good order, appearance, convenience and the general welfare. The use as presented features commercial aspects that are not generally appropriate for single-family, low-density environments.

Technical Review Committee

All affected departments have reviewed the proposed Conditional Use with regards requirements of the City Code. Findings from the review by corresponding departments and the associated responses by the applicant are provided for viewing by the Planning Board.

Property Owner Response Summary:

A total of 74 notifications of the proposed Conditional Use were mailed to the owners of property located within 500 feet of the subject property. As of January 8, 2016, 0 responses have been received. An update will be provided to the City Commission at the public hearing.

Planning Board Recommendation:

The Planning Board, at their November 10th, 2015 meeting, voted unanimously to recommend denial of the request.

Staff Recommendation:

The proposed use presents the provision of transient lodging accommodations to the general public, representing a commercial use of the property not intended to serve the neighborhood, inconsistent with the City's Land Development Code and Comprehensive Plan. Based upon the Code and Comprehensive Plan restriction of commercial uses within the subject districts, Staff recommends the City Commission forward a recommendation to deny the request.

CITY OF FORT PIERCE

PLANNING DEPARTMENT

Rebecca Grohall, AICP, Planning Manager
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

Conditional Use – No New Construction

Property address or Location 1916 Rio Vista Dr Ft Pierce FL 34949
Parcel ID #(s) 2412-503-0039-000-7
Project description Vacation Rental

James & Margery Foster
Property Owner(s)
450 River Rd
Street Address
Eliot ME 03903
City State Zip
207-432-6996
Phone Number
jfoster859@comcast.net
Email Address

Dale Marie Sarasin/Realtor/
Applicant/Representative, Title, Company
382 NE Surrey St
Street Address
Port St Lucie FL 34983
City State Zip
772-807-1156/419-9897
Phone Number
dalemarie-jacobsrealestate@gmail.com
Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

James G. Foster Margery P Foster
Property Owner(s) Signature(s)

STATE OF ~~FLORIDA~~ Maine -- COUNTY York

The foregoing instrument was acknowledged before me this 20th day of September, 20 15, by Carolyn M. McGee who is personally known to me or has produced Drivers' license as identification.

Carolyn M. McGee
Signature of Notary (seal)
Expires 6-14-17

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date_____
Intake Planner_____
Planner Assigned_____
Approved By_____ Date _____
Comments_____

Fees_____ Control #_____ B. Permit #_____

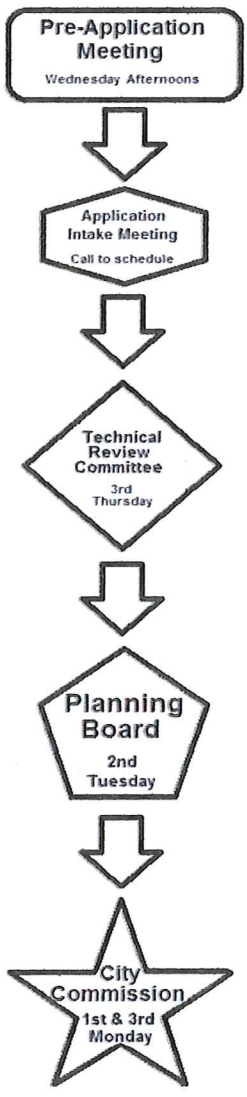
Intake Date Stamp

❑ CONDITIONAL USE: NO NEW CONSTRUCTION

Submit one original, seven (7) hard copies and one (1) CD of the following for initial submittal, subsequent submittals will be required:

- ❑ *If no site improvements are required:*
  - ❑ As-built survey
  - ❑ Floor plan of existing building(s)
- ❑ *If parking and drainage improvements are required:*
  - ❑As-built survey;
  - ❑Site plan, to scale, including existing improvements and proposed parking, driveways, landscaping & storm drainage;
  - ❑Lighting plan
- ❑ Complete, notarized application

Application Outlook



Application Type:

- ❑ Conditional Use: No new construction with no site improvements
- ❑ Conditional Use: No new construction with parking and drainage improvements

Site Information:

Building Size _____ Parking Spaces:_____

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West

The application for conditional use with the application for site plan review, when not exempt in accordance with the requirements of section 22-75, shall be reviewed as a unit in accordance with the requirements of section 22-58 except that:

(1) The city commission shall hold a public hearing in accordance with the provisions of section 22-143 prior to acting on the application for conditional use.

(2) In the event the city planning board disapproved the application for conditional use or in case of a protest against said application signed by twenty (20) per cent of the owners within five hundred (500) feet of the area included in said application, such application shall not be approved except by a four-fifths vote by the city commission.

(3) In permitting a conditional use or the modification of an existing conditional use, the city commission may impose, in addition to those standards and requirements expressly specified in this chapter, any condition which it finds to be necessary to protect the best interest of the surrounding property of the city.

Conditional Use Application

Property Address:

1916 Rio Vista Drive
Fort Pierce FL 34949

Property Owners:
James and Margery Foster

Introduction:

James and Margery Foster, owners, seek approval for conditional use so their home on Rio Vista Drive may be rented for periods less than six months. The Fosters purchased this property, which had gone to foreclosure after years of neglect, with the intent of retiring to Hutchinson Island after visiting several times. They will spend many months of the year in the residence upon their retirement in January 2016.

The applicant's goal is to supplement their retirement income with rental income to offset associated expenses of owning the property while providing other retirees and families the opportunity to enjoy the beautiful offerings of Hutchinson Island and Fort Pierce.

The Subject Property:

1916 Rio Vista Drive is a single family home located in the Surfside area of South Hutchinson Island. It is located in a family friendly neighborhood within a short walking distance to the private Surfside Beach Access. The home is located on a beautifully landscaped lot featuring palm trees, white stone, a clean concrete drive and walkway along with a professionally fenced yard. The dilapidated exterior has been completely updated and professionally repaired including a six foot white vinyl privacy fence, exterior paint and hurricane rated windows. Repairs have been done to the in ground pool and concrete decking making it a feature of the private back yard. Every effort has been made to blend with the surrounding homes and the property is meticulously maintained by the next door neighbor in an effort to keep all residents pleased with the appearance. Many neighbors personally stopped and thanked the owners during the renovation process and two homes on the street subsequently sold for increased prices following the Foster's improvements.

Interior improvements included updated systems, cosmetic improvement to all bathrooms, kitchen and interior painting of all areas. New appliances were installed and all plumbing issues were repaired. Both interior and exterior lighting was updated and the home is beautifully decorated.

The home has ample parking for one in the garage and four additional spaces off street.

General Project Description:

Applicants seek to rent their home to visitors and vacationers for periods less than six months. All applicants are stringently screened, insured and greeted by the Foster's maintenance person who lives next door to the property. There is a minimum age requirement to rent avoiding the "spring break" syndrome and all residents are required to agree in writing to rental policies protecting the neighbors. This agreement allows for immediate removal if any regulations are violated. There is a maximum number of guests allowed (8) and smoking is prohibited. Additional regulations are in place regarding trash and recycling responsibilities, hazardous materials and more. The property owners are experienced landlords and have protocols in place to properly vet potential guests.

The applicants have taken great care to meet and personally discuss their rental plan with many of the neighbors, have had very positive feedback and received no negative comments. In addition to the maintenance person next door, they have an additional support person two houses from the property providing additional help if needed. Because the support and care is provided by members of the neighborhood, the property is immaculate and carefully protected providing reassurance to the abutting neighbors.

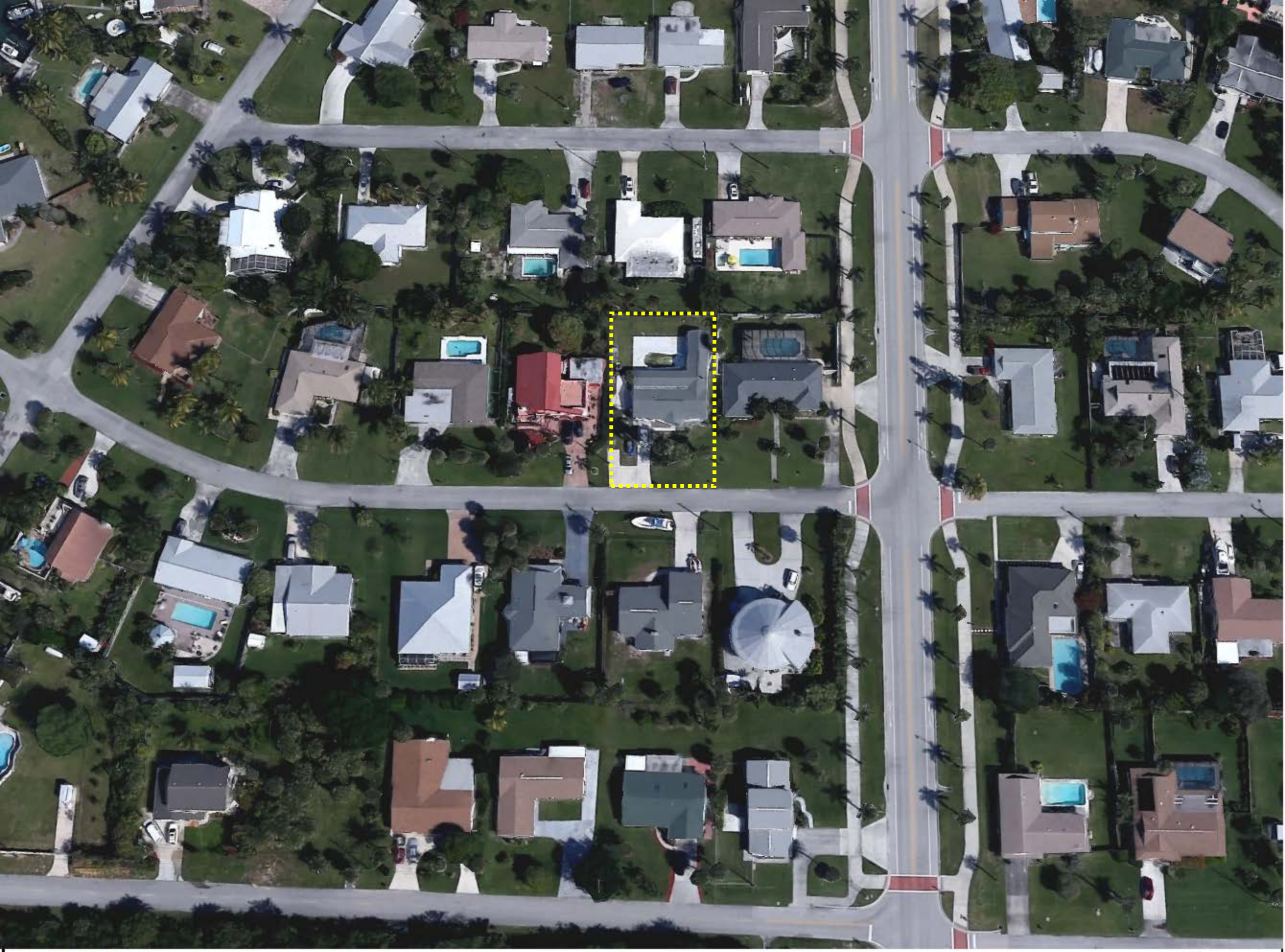
Conclusion:

The applicant experienced firsthand the limited number of single family homes available for short term rent having been the "renter" on several occasions while visiting the island. While smaller condominiums or high priced hotels offer some solutions, family friendly or retiree priced properties are rare. The guests to this property will bring additional money into the island economy, many seeking to be repeat guests. The goal of the applicant is to provide a family friendly/retiree friendly home for those seeking to enjoy the island life of South Hutchinson Island when they return to Maine for the warmer months and holidays. Ideally, they would like to rent for a minimum of three nights but experience of other property owners prove this will be rare. Most guests stay at least a week and often much longer. The applicants understand and value the concerns of their neighbors and have protocols in place to guarantee the family friendly atmosphere of Rio Vista Drive will not be compromised.

Respectfully Submitted,

James and Margery Foster

James and Margery Foster



1916 Rio Vista Drive

Site Aerial

MELALEUCA
PLOVER
EUCALYPTUS
MIMOSA
SURFSIDE
RIO VISTA
COCONUT
OCEAN
2ND
3RD
COMPASS
MAINSA
CLIPPER

Legend

C1	R1	OS1
C2	R2	OS2
C3	R3	PD
C5	R4A	PUR

1916 Rio Vista Drive

Zoning Map

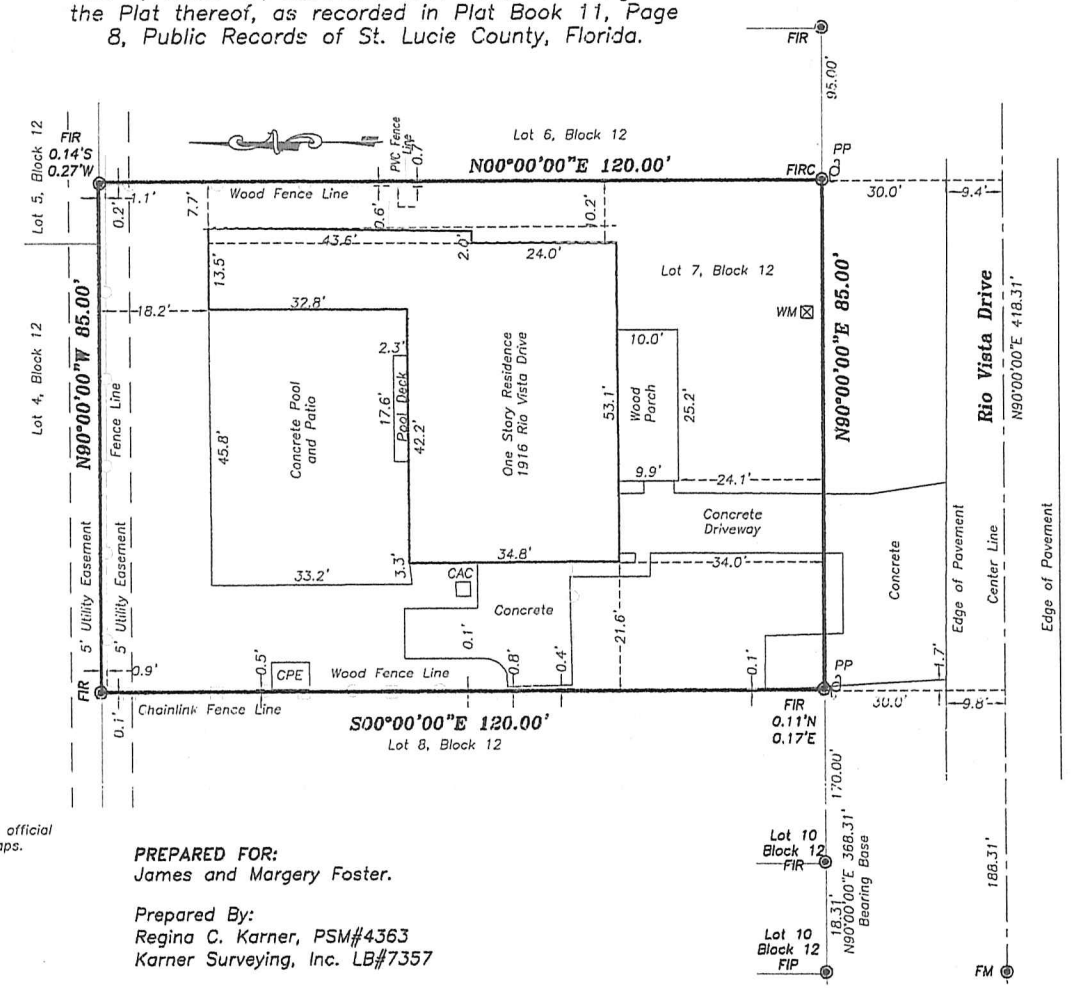
N
NW
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SURVEYOR'S REPORT

1 This Survey shall not be valid unless sealed with an embossed Surveyor's Seal
2 No underground improvements have been located as part of this Survey.
3 The last field date of this Survey was: 2-19-14.
4 This Survey was prepared using the Plat of Record only. No other documents were provided and no search of the public records was performed by this office.
5 The Survey shown hereon meets the requirement for field accuracy in a suburban area as set forth by the Minimum Technical Standards (5J-17.050-052FAC).
6 By acceptance of this survey all parties agree that the signing surveyor's liability is limited to the amount paid for said Survey.
7 Unless other wise noted all bearing and distances are in accordance with the record plat and have been verified by field measurements. See map for bearing base.
8 Parcel/Lot line locations have been based on found survey control along the North Right of Way line of Rio Vista Drive.
9 LEFT BLANK.
10 The Legal Description shown hereon was provided by the client and/or his/her representatives.
11 No ownership of fence lines has been determined as part of this Survey.
12 Off set calls to found survey control are relative to the nearest property corner, intersection of lines, point of curvatures (PC), point of reverse curvatures (PRC) or other identifiable point.
13 Compliance with local zoning requirements and or with requirements set forth by other State, Public, and/or Private entities has not been verified as part of this Survey.

LEGAL DESCRIPTION

Lot 7, Block 12, SURFSIDE UNIT TWO, according to the Plat thereof, as recorded in Plat Book 11, Page 8, Public Records of St. Lucie County, Florida.



LEGEND

C/E – Covered Entry
CAC – Concrete Pad with Air Conditioning
CB – Catch Basin
CBS – Concrete Block Structure
CMP – Corrugated Metal Pipe
CPE – Concrete Pad with Pool Equipment
CTV – Cable TV Box
GV – Water Gate Valve
HYD – Fire Hydrant
O/L – Overhead Utility Line
PP – Power Pole
SSMH – Sanitary Sewer Manhole
TCB – Telephone Communications Box
UB – Utility Box
WM – Water Mater
FCM – Found 4"x4"Concrete Monument
FIP – Found ¾" Iron Pipe
FIPC – Found ¾" Iron Pipe with Cap
FIR – Found ⅝ Iron Rod
FIRC – Found ⅝ Iron Rod with Cap
SIRC – Set ⅝ Iron Rod with Cap "LB#7357"
FIPC – Found 1/2" Iron Pipe with Cap
FM – Found Mag Nail
FMD – Found Mag Nail with Disk
FN – Found Nail
FNTT – Found Nail with Tin Tab
FPK – Found PK Nail
FPKD – Found PK Nail with Disk
FRRS – Found Rail Road Spike
/CO – In Pavement Cut Out

Flood Zone Data derived by scaling methods of the official FEMA Maps and limited to the accuracy of such maps.
Flood Zone: X and AE with Base Flood Elevation 5
Community #: 120286
Panel #: 0183
Suffix: J
Date: 2.16.2012

PREPARED FOR:
James and Margery Foster.

Prepared By:
Regina C. Karner, PSM#4363
Karner Surveying, Inc. LB#7357

Prepared For:

Mr and Mrs. Foster

St. Lucie County Florida

KARNER SURVEYING, INC.
Residential & Commercial Surveying Services
2740 SW Martin Downs Blvd.#333, Palm City, Fl.34990
Phone: (772)288 7206 Fax:(772)223 8181
KARNERSURVEYINGINC.COM karner@comcast.net

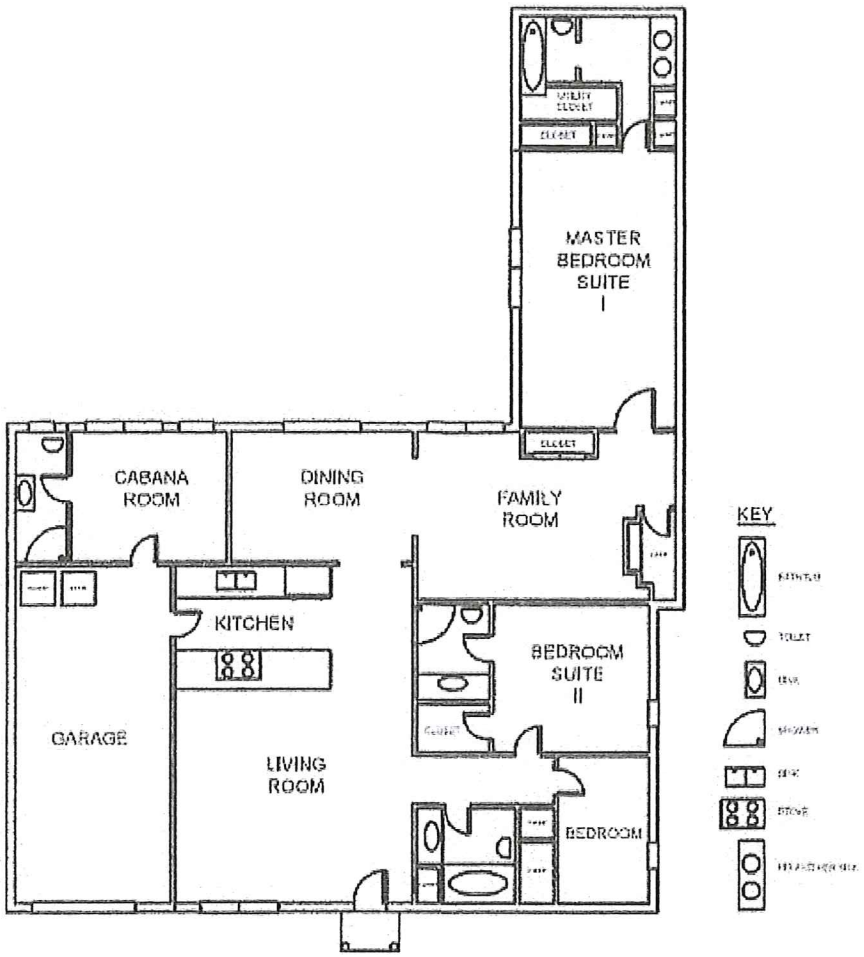
Not Valid Unless Sealed With An Embossed Surveyor's Seal

Date	Revision Description

Sheet Title: Boundary Survey

Scale	Date
1"=20'	2-20-14
Drawn	Job No.
CADD-1	1403.28
Field Bk.	Field Bk.
1402-11	Surfside

Sheet No. 1 OF 1


MASTER
BEDROOM
SUITE
I
CABANA
ROOM
DINING
ROOM
FAMILY
ROOM
KITCHEN
BEDROOM
SUITE
II
GARAGE
LIVING
ROOM
BEDROOM
KEY

D R A F T

CITY OF FORT PIERCE
PLANNING BOARD

Planning Board Minutes

OF THE REGULAR MEETING OF THE FORT PIERCE CITY PLANNING BOARD HELD ON TUESDAY, NOVEMBER 10, 2015, IN FORT PIERCE CITY HALL, COMMISSION CHAMBERS, 100 NORTH US HIGHWAY 1, FORT PIERCE, FLORIDA.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: **Marcia Baker**; **Tim O'Connell**; **Brian Paul**; **Eduardo Mujica**; **Charles Hayek**; **Mike Dahan**; **Steve Weaver**; **Eloise Cumings**; **John George**; **Robert Poitier**; **Bob Burdge**, **Chairman**

Staff Present: **Rebecca Grohall, AICP**, **Planning Manager**
James Walker, **Assistant City Attorney**
Kori Benton, **Senior Planner**
Clarissa Davis, **Planner**
Alicia Rosenthal, **Administrative Assistant**

4. CONSIDERATION OF ABSENCES

All Board members were present.

5. CERTIFICATION OF ALTERNATE MEMBER VOTING STATUS

All regular members were present.

6. APPROVAL OF MINUTES

a. Approval of minutes from the October 13, 2015 meeting.

Motion was made by Tim O'Connell, and seconded by John George to approve the minutes from the October 13, 2015 meeting.

AYE: **Mike Dahan**, **Steve Weaver**, **Eloise Cumings**, **John George**, **Marcia Baker**, **Tim O'Connell**, **Brian Paul**, **Eduardo Mujica**, **Charles Hayek**, **Chairman Bob Burdge**

Passed

7. NEW BUSINESS

a. Voluntary Annexation - Oleander Avenue South of Edwards Road

Ms. Davis gave an overview of the annexation and answered questions from the Board. Rich Laventure, Representative from Laventure and Weiss Engineering, expressed future plans for the property and answered questions from the Board.

Motion was made by John George, and seconded by Marcia Baker to forward a recommendation of approval to the City Commission.

AYE: **Tim O'Connell**, **Brian Paul**, **Eduardo Mujica**, **Charles Hayek**, **Mike Dahan**, **Steve Weaver**, **Eloise Cumings**, **John George**, **Marcia Baker**, **Chairman Bob Burdge**

Passed

b. Conditional Use - Dwelling Rental - 1916 Rio Vista Drive

Mr. Benton gave an overview of the Conditional Use application and answered questions from the Board.

Jeff Sarasin and Dale Sarasin, Representatives, provided additional information on the home and answered questions from the Board.

Mr. Walker stated it is not apparent that the line of questioning regarding the idea that people can buy single family homes in residential neighborhoods and turn them into short term vacation rentals falls within the scope of the code of ordinances which describes standards for Board consideration of Conditional Use applications.

Al Griffin spoke in favor of the application.

Mr. Walker stated it would be helpful in maintaining focus by focusing on this application and not applications in general. The task is to determine whether the use applied for is appropriate in the neighborhood for which approval is sought.

Carole Mushier, South Beach President, Charlene Adair, Carol Luscher and Carol Evans spoke in opposition of the application.

Mr. Sarasin stated the applicant is willing to rent the home for a minimum of 30 days and addressed comments made from the public.

Motion was made by Brian Paul, and seconded by Marcia Baker to forward a recommendation to the City Commission to deny the request.

AYE: **Charles Hayek**, **Mike Dahan**, **Steve Weaver**, **Eloise Cumings**, **John George**, **Marcia Baker**, **Tim O'Connell**, **Brian Paul**, **Eduardo Mujica**, **Chairman Bob Burdge**

Passed

c. Conditional Use - Sailfish Brewery & Taproom -130 N 2nd Street

Mr. Hayek asked Mr. Walker if there is a reason for him to recuse himself from the vote since he is the landlord of Sailfish's present location at 407 N. 2nd Street. Mr. Walker read the code and stated since Mr. Hayek is not specifically being retained in this matter and he is not acting for the entity there did not appear to be a conflict of interest requiring Mr. Hayek to submit form 8b.

Mr. Benton gave an overview of the application and answered questions from the Board.

Nick Bischoff, Co-owner and Founder of Sailfish Brewery, spoke briefly about the building and his love for the City of Fort Pierce.

Motion was made by Brian Paul, and seconded by John George to forward a recommendation of approval to the City Commission of the requested Conditional Use with the following conditions:

1) The applicant establishes a shared dumpster agreement, or authorized refuse collection location, prior to Certificate of Occupancy;

2) The applicant integrates compatible fenestration on the northern façade that reveals interior activity and encourages interest in the products or services provided, consistent with City Code Section 22-59(g)(3) & (4) prior to occupancy of the taproom.

AYE: **Brian Paul**, **Eduardo Mujica**, **Charles Hayek**, **Mike Dahan**, **Steve Weaver**, **Eloise Cumings**, **John George**, **Marcia Baker**, **Tim O'Connell**, **Chairman Bob Burdge**

Passed

d. **Conditional Use - Harbor Community Bank - 600 Edwards Road**

Ms. Cumings recused herself from voting since she works at Harbor Community Bank.

Ms. Davis gave an overview of the application and answered questions from the Board.

J. Hal Roberts Jr., President of Harbor Community Bank, spoke about the growth of Harbor Community Bank and the need to move into a larger administrative office and he also answered questions from the Board.

Motion was made by Steve Weaver, and seconded by John George to forward a recommendation of approval to the City Commission of the requested Conditional Use application with the following conditions:

1. Sidewalks are required along the Edwards Road right-of-way. Please coordinate with Saint Lucie County Engineering department if payment in lieu of is pursued.

2. Please provide shrubs along the front property line.

3. The site needs three additional parking spaces to become code compliant. Please provide these spaces or "payment in lieu of".

AYE: **Marcia Baker**, **Tim O'Connell**, **Brian Paul**, **Eduardo Mujica**, **Charles Hayek**, **Mike Dahan**, **Steve Weaver**, **John George**, **Chairman Bob Burdge**

Other: **Eloise Cumings** (RECUSE)

Passed

e. **Conditional Use - St. James Christian Academy - 4300 Okeechobee Road**

Mr. Benton gave an overview of the application and answered questions from the Board. Board discussion ensued.

Chris Robertson, Assistant Principal of St. James Christian Academy addressed questions about the playground area and landscaping.

Motion was made by John George, and seconded by Charles Hayek to forward a recommendation of approval to the City Commission with the following conditions:

1) The applicant adheres to the proposed landscape improvements to install a vegetative hedge along Hartman Road. City Code Section 22-194 d(4) requires installation within 60 days after conditional use approval; and

2) Provide an updated traffic report displaying any traffic impacts of the school expansion.

AYE: **Eduardo Mujica**, **Charles Hayek**, **Mike Dahan**, **Steve Weaver**, **Eloise Cumings**, **John George**, **Marcia Baker**, **Tim O'Connell**, **Brian Paul**, **Chairman Bob Burdge**

Passed

f. **Zoning Text Amendment - Fueling Stations**

Mr. Benton gave an overview of the application and answered questions from the Board. No one spoke for or against the Zoning Text Amendment.

Motion was made by Marcia Baker, and seconded by Charles Hayek to forward a recommendation of approval of the proposed Amendment to the City Commission.

AYE: **John George**, **Eloise Cumings**, **Steve Weaver**, **Mike Dahan**, **Charles Hayek**, **Eduardo Mujica**, **Brian Paul**, **Tim O'Connell**, **Marcia Baker**, **Chairman Bob Burdge**

Passed

8. BOARD COMMENTS

Ms. Baker asked for an annexation map showing the holes south of Edwards Road on US Highway 1.

Mr. Weaver addressed concerns about the state law on vacation rentals.

Mr. Hayek stated it is way to easy to circumvent the law and he does not know how short term rentals are going to be regulated.

9. ADJOURNMENT

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Cummings J. Eloise	Planning Board
MAILING ADDRESS 1320 Bayshore Drive	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY Fort Pierce COUNTY St Lucie	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 11/10/15	MY POSITION IS: ☐ ELECTIVE ☒ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Flois Cumys, hereby disclose that on 11/10/, 20 15 :

(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, _____ ;

___ inured to the special gain or loss of my relative, _____ ;

X inured to the special gain or loss of Hicks Community Bank, by whom I am retained; or

___ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

11/10/15
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

Technical Review Comments
Dwelling Rental – 1916 Rio Vista Dr

1) FP Planning
2) FP Engineering
3) FPUA
4) FP Code Enforcement
5) SLC Engineering

100 NORTH U.S. HIGHWAY 1 ◊ P.O. BOX 1480 ◊ FORT PIERCE, FL 34954-1480 ◊ 772-467-3000 ◊ FAX: 772-466-5808
WWW.CITYOFFORTPIERCE.COM

James & Margery Foster
450 River Rd
Eliot, ME 03903

Re: Planning Department Review Comments
Conditional Use – Dwelling Rental
1916 Rio Vista Drive

Dear Mr. & Mrs. Foster,

The following are advisory comments from the Planning Department's review of the application for Conditional Use to operate a Vacation Rental within the Single-Family Intermediate Density zone (R-2):

The City of Fort Pierce Planning Department acknowledges the unregulated rental of single-family, two-family, multi-family or townhouse dwelling units by seasonal residents uniquely impacts established residential areas, and that it is therefore necessary and in the interest of the public health, safety and welfare to monitor and regulate the rental of such dwelling units.

Vacation Rentals have the capacity result in incompatible adverse impacts on neighborhoods including, but not limited to, increased noise, garbage, litter and traffic, changes to the private residential character of the neighborhood, the uncertainty and instability of the identity of occupants of neighboring properties, and a decline in the shared sense of community. Furthermore, short-term vacation rental use and longer term residential use are generally incompatible, due to the rapid turnover associated with short-term vacation rental use and the possible disruptive effect to the peaceful use and enjoyment of single-family residential areas. Short term rental periods to transient occupants are commercial in nature that is arguably best accommodated by hotels, motels and timeshares.

1) Comprehensive Plan Consistency:

Pursuant to the City of Fort Pierce Comprehensive Plan, Future Land Use element, the Low Density Residential (RL) designation is intended for parcels that are best suited for lower density residential uses. The predominant development typology will consist of single family detached housing but can also contain duplexes and multifamily residences. Limited commercial uses **intended to serve the neighborhood** shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed. This land use category ranges in density from 1 to 6.5 dwelling units per acre. This category combines the previously allowed Residential Suburban (RS), Residential Urban (RU) and Low Density Residential (RI) categories.

1.1.10 Policy:

The City shall maintain the South Beach Overlay District in the Land Development Regulations for northern South Hutchinson Island to **protect the existing neighborhoods and maintain a low-density**, "Tropical Village by the Sea" character. The City will promote opportunities for tourism-related development and require the developments to be consistent with the provisions of the overlay district and the neighborhood character.

The property owner is encouraged to consider the proposal of a rental agent who is customarily present or available within the City of Fort Peirce in order to:

-Be available at the listed phone number 24 hours a day, seven days a week to handle any problems arising from the use; and

-Be able and willing to come to the dwelling unit within three hours following notification from the Code Enforcement Department of issues related to the Vacation Rental; and

- Monitor the dwelling unit at least weekly to assure continued compliance, if approved.

2) The applicant is encouraged to review and ensure capacity to comply with Chapters 212 (Florida Tax and Revenue Act) and 509 (Public Lodging Establishments), Florida Statutes, and Rules 69A-43 (Uniform Fire Safety Standards for Transient Public Lodging Establishments) and 69A-60 (the Florida Fire Prevention Code), Florida Administrative Code, where applicable;

3) The applicant shall provide a traffic statement, comparing the anticipated traffic impacts of the proposed use, in comparison to a traditional single-family home. According to the ITE Trip Generation Manual, 7th Edition, resort hotels generate 13.43 trips per day, per occupied room. Furthermore, According to the ITE Trip Generation Manual, 7th Edition, Single-family detached houses generate between 8-10.5 trips per day.

4) The presented use provides short-term rental, identified by the Planning Board to function at commercial capacity, however the use does not offer services or products to the neighborhood, therefore it is not deemed to be consistent with the land use designation.

5) Please provide detail regarding any limits to be placed on quantity of occupants, vehicles, boats, etc. within the proposed operation.

The presented use provides transient lodging, at a commercial capacity, however the use does not offer services or products to the neighborhood, therefore it is not deemed to be consistent with the land use designation.

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3739 or by e-mail: kbenton@city-ftpierce.com.

Sincerely,



Kori Benton
Senior Planner

CITY OF FORT PIERCE
DEPARTMENT OF ENGINEERING

Roadway Design, Engineering Reviews, Stormwater Utility Management, Project Management, Traffic Control and Maintenance

INTEROFFICE MEMORANDUM

TO: Kori Benton, Senior Planner

FROM: John R. Andrews, P.E., City Engineer

DATE: October 6, 2015

PROJECT: **1916 Rio Vista Conditional Use**
TRC No. 15-04000009

RECEIVED
OCT 07 2015
CITY OF FORT PIERCE
PLANNING & ZONING

cc:

Attachment(s): None

This is to advise you that we have completed the review of the following documents:

- ☑ Conditional Use Package
- ☐ Test Reports & Related Documents
- ☐ Record Drawings
- ☐ Clearances from all applicable Local, State and Federal Agencies
- ☐ P/D Drawings & Approved Site Plan
- ☐ Certificate of Completion
- ☐ Permits from applicable Local, State & Federal Agencies

Based on our reviews and appropriate site final inspection, we ☑ Recommend; ☐ Do Not Recommend

☑ Approval ☐ Building Permit ☐ C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

☐ See attached for engineering comments

JRA/tst

P.O. BOX 1480 ◊ FORT PIERCE, FL 34954-1480 ◊ 772-467-3774

Fort Pierce Utilities Authority

Conditional Use – Vacation Rental – 1916 Rio Vista Drive – (Kori Benton)

- W/WW Engineering: Property is currently water and sewer customers and conditional use as a rental is approved.
- Electric and Gas Engineering Department no comment

CITY OF FORT PIERCE

COMMUNITY RESPONSE DIVISIONS

MARGARET M. ARRAIZ, CODE COMPLIANCE MANAGER

Protecting the health, safety and welfare of our community

TO:	Kori Benton, Senior Planner
FROM:	Peggy Arraiz, Code Compliance Manager
RE:	Technical Review Project: # 15-04000009 1916 Rio Vista Drive – Dwelling Rental
DATE:	October 8, 2015

Code Enforcement has reviewed the above project and has the following comments:

- The applicant has indicated that they have several local residents to maintain the property and to respond in case of any violation. The applicant must provide their names and contact information, which will be kept on file. I recommend that this be a condition of approval and that if the contact information is not kept current, it becomes cause to revoke the Conditional Use.
- Vacation rentals are regulated by the State of Florida, Division of Business & Professional Regulation – Division of Hotels & Restaurants. An approved state license is required.
- A City of Fort Pierce Business Tax Receipt is required.
- The most common complaint our office receives regarding short term rentals is the improper use of garbage cans. I recommend that steps be taken to ensure compliance with this code as well as the codes that relate to parking, noise, and outside storage. If allowing pets, ordinances related to leash laws and nuisances such as pet waste and noise should also be addressed.

100 N. US Hwy 1 ¤ P.O. Box 1480 ¤ Fort Pierce, FL 34954-1480
P: 772-467-3148 ¤ F: 772-468-0457 ¤ E-Mail: parraiz@city-ftpierce.com
www.cityoffortpierce.com

Foster Parcel
Vacation Rental
1916 Rio Vista Drive
Conditional Use
October 2, 2015

St. Lucie County Engineering/Public Works Comments

1. Rio Vista Drive is under the jurisdiction of the City of Ft. Pierce.
2. The city may require the applicant to construct sidewalk along the parcels frontage on Rio Vista Drive. (Approximately 85')

Ron Harris
County Surveyor
772 462-1721

ZONING DISTRICT	E1	E2	E3	R1	R2
COMMERCIAL					
Overnight Accommodations					
–Bed & Breakfast	-	-	-	-	-
–Dwelling Rental	-	-	-	C	C
–Hotel/Motel	-	-	-	-	-
–Recreational Vehicle Park	-	-	-	-	-
–Resort Hotel	-	-	-	-	-

GOP Table 1-1: Future Land Use Density/Intensity Summary Table

Land Use Category	***Residential Density (dwelling units per gross acre)**** *(Also refer density bonus outlined in Policy 1.1.5)**	***Non-Residential Floor Area Ratio (FAR)****	*Land Use Breakdown*
RESIDENTIAL			
Low Density Residential (RL)	1-6.5 du/ac	-	
Hutchinson Island Residential (HIR)	8 du/ac	-	
Medium Density Residential (RM)	6.5-12 du/ac	-	
High Density Residential (RH)	12-18 du/ac	-	
COMMERCIAL			
Boundary Commercial (BC)	N/A	1.0	N/A
Neighborhood Commercial (NC)	10du/ac	0.5	Residential uses may comprise up to 20% of the total floor area of the Neighborhood Commercial future land use designation.
General Commercial (GC)	15 du/ac	1.0	Residential uses may comprise up to 20% of the total floor area of the General Commercial future land use designation.

1.1.3 Policy:
The City shall ensure that future land use designations are compatible with adjacent land uses both within and outside the City boundary.

1.1.4 Policy:
The City shall administer Land Development Regulations consistent with the future land uses in this Element. The general description of each land use category is as follows:

A. Residential

Low Density Residential (RL): The Low Density Residential (RL) designation is intended for parcels that are best suited for lower density residential uses. The predominant development typology will consist of single family detached housing but can also contain duplexes and multifamily residences. Limited commercial uses intended to serve the neighborhood shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed. This land use category ranges in density from 1 to 6.5 dwelling units per acre. This category combines the previously allowed Residential Suburban (RS), Residential Urban (RU) and Low Density Residential (RI) categories.

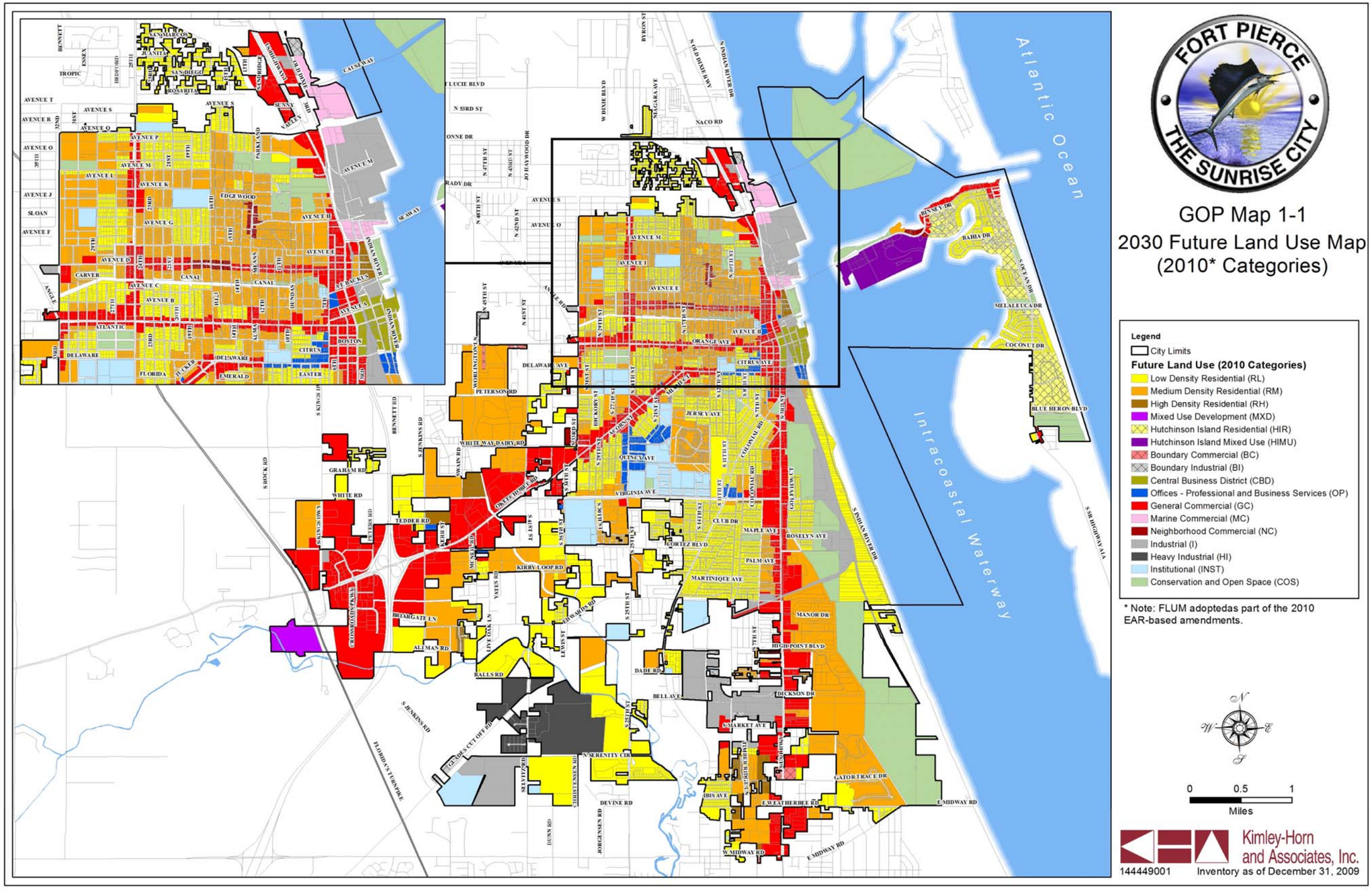
Hutchinson Island Residential (HIR): The Hutchinson Island Residential (HlR) designation is intended for parcels that are best suited for residential development on Hutchinson Island. This future land use category allows single-family detached and attached units, duplexes and multifamily residences at densities ranging up to 8 dwelling units per acre. Limited public uses and commercial uses that are compatible with the surrounding development shall also be allowed. The previous "Medium Density Residential Hutchinson Island (Rmhi)" has been renamed.

Medium Density Residential (RM): The Medium Density Residential (RM) designation is intended for parcels that are best suited for multifamily residential uses ranging in density from 6.5 to 12 dwelling units per acre. This category allows small-lot single family units and multifamily dwellings including duplexes, condominiums and townhomes. Limited commercial uses intended to serve the residential uses shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed. This category combines the previously allowed Medium Density Residential (Rme) and Moderate Density Residential (Rmo) categories.

High Density Residential (RH): The High Density Residential (RH) designation is intended for parcels that are best suited for medium to high density multifamily residential uses ranging in density from 12 to 18 dwelling units per acre. This category allows multifamily dwellings including apartments, condominiums and townhomes. Limited commercial uses intended to serve the residential uses shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools and daycare facilities shall also be allowed.

Hutchinson Island Mixed Use (HIMU): The Hutchinson Island Mixed Use (HIMU) designation is intended for parcels that are best suited for medium to high density and intensity mixed use developments on Hutchinson Island. The maximum residential density allowed within this category is 8 dwelling units per acre and the maximum floor area ratio (FAR) is 1.0. Non-residential uses may comprise no more than 20% of the total floor area of the Hutchinson Island Mixed Use future land use designation. The previous Medium Density Residential Hutchinson

GOP Map 1-1 - Future Land Use Map (2030)



City Commission Regular Meeting **Agenda Item # 10. c.**

Meeting Date: 01/19/2016

Re: Ordinance No. 15-058

Submitted For: Johnna Morris, Finance Director, Finance Department

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SUBJECT:

Ordinance No. 15-058 - Amending Code Section 13-73 (c) to allow the Retirement Board to select their own attorney with the approval of the City Commission. FIRST READING (Postponed from 12/21/2015 meeting - staff recommends postponing this item indefinitely)

SUMMARY:

The amendment of Code Section 13-73 (c) allows the Retirement Board to choose it's own attorney with approval by the City Commission.

RECOMMENDATION:

Adopt Ordinance No. 15-058, amending Code Section 13-73 (c)

ALTERNATIVES:

Deny the amendment of the Code

RESPONSIBLE STAFF:

Finance Director

COORDINATED WITH:

Assistant City Attorney, Jim Walker, Stan Fidge, Retirement Board Vice Chair, and City Clerk for Advertising.

Fiscal Impact

Budgeted Y/N: N

Fiscal Year:

Account:

Amount:

OTHER INFORMATION:

Fiscal impact is not currently known.

Attachments

15-058

Vice Chair Memo

Retirement Board Minutes-Discussion on Legal Counsel

Form Review

Inbox	Reviewed By	Date

City Manager	Nick Mimms	12/16/2015 04:31 PM
Form Started By: Johnna Morris		Started On: 12/15/2015 08:22 AM
Final Approval Date: 12/23/2015		

ORDINANCE NO. 15-058

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; **AMENDING CODE SECTION 13-73(c); PROVIDING THAT RETIREMENT BOARD MAY BE REPRESENTED BY ATTORNEY OF ITS OWN CHOOSING UPON APPROVAL BY THE CITY COMMISSION**; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AS FOLLOWS:

SECTION 1. Section 13-73 is hereby amended so that the same shall read hereinafter as follows:

Sec.13-73. - Officers; actuary; contracts.

(a) The retirement board, at its first meeting in October, shall designate from its own number a chairperson and vice chairperson.

(b) The director of finance of the city shall be treasurer and secretary of the retirement system and the custodian of its assets.

(c) The city attorney or such other counsel as the Board may choose, upon approval by the City Commission, shall be legal advisor to the retirement board.

(d) The retirement board shall designate an actuary who shall be technical advisor to the board and who shall perform such other duties as the retirement board shall from time to time designate.

(e) The retirement board is authorized and empowered to employ such professional and other services as are required for the proper administration of the retirement system. Such services shall be employed on a contractual or fee basis and persons performing such services shall not be considered employees of the city. Compensation for such services shall be fixed by the retirement board, subject to approval by the city commission.

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 3. This Ordinance is and the same shall become effective immediately upon final adoption hereof.

APPROVED AS TO FORM
AND CORRECTNESS:

_____
ROBERT V. SCHWERER, ESQ.
CITY ATTORNEY

STATE OF FLORIDA

ST. LUCIE COUNTY

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. 15-058 was duly advertised by title only in the St. Lucie News Tribune on December 11, 2015; a copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on December 21, 2015; and was duly introduced, read by title only, and passed on second and final reading on January 4, 2016 by the City Commission of the City of Fort Pierce, Florida.

In witness herewith, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 4th day of January, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

CITY OF FORT PIERCE RETIREMENT AND BENEFIT SYSTEM

CITY OF FORT PIERCE
OFFICE OF DIRECTOR OF FINANCE
P.O. BOX 1480
FORT PIERCE, FL 34954
(772) 467-3000 ~ Fax (772) 489-2594

To: Honorable Mayor and City Commissioners

From: Stanley Fidge, Vice Chairman

RE: Ordinance No. 15-058 Amending Code Sections 13-73(c); Providing That Retirement Board May Be Represented By Attorney of its Own Choosing Upon Approval by the City Commission

Date: November 23, 2015

This memorandum serves to enclose an ordinance setting out the amendment to Chapter 13, of the City's Code of Ordinances.

The Retirement Board has requested that the City Commission consider for formal adoption Ordinance No. 15-058, amending Section 13-73(c) of the Code. As it is currently written, the City Attorney, or his/her designee shall serve as legal advisor to the retirement board; this amendment will allow for legal representation of the board's own choosing, with approval by the City Commission.

In light of the changes in the City's legal department, the board desires to retain Attorney Jim Walker as its legal counsel. Atty. Walker has served as legal counsel to the board for several years, and has done an outstanding job safeguarding its long-term integrity. He has a plethora of knowledge, as it relates to pension law, as well as institutional knowledge of the City's retirement plan.

The retirement board is authorized and empowered to employ professionals and other services as are required for the proper administration of the retirement system. Such services shall be employed on a contractual or fee basis and shall be fixed by the retirement board, subject to your approval.

ITEM NO.8 ~ NEW BUSINESS – DISCUSSION OF FUTURE LEGAL REPRESENTATION

Comm. Perona said comments were made at the last Board meeting concerning future representation. He asked Mr. Walker what was the position of the Board as far as choosing its own representation.

Mr. Walker said it would require an amendment of the code. He said before he came on the Board, the code required that the counsel for the Board be the City Attorney. He said when he came on board; the Board adopted a rule amendment providing that it was to be represented by either the City Attorney or the City Attorney's designee. It was considered that was compatible with the code provision since the City Attorney and his designator are centrally alter egos of each other. Mr. Walker said since the code does require that the Board be represented by the City Attorney, and since the Commission is currently dispose to go in-house, that would require an amendment of the code. In the event the Board determines that it wishes to recommend to the Commission a change to that provision, he does have a proposed draft of an amendment to the code that the Board being in a position to consider.

Comm. Perona said the position of Board Attorney has gotten to be one that has to have an immense amount of experience and at least a network to be able to know where to go get the answer. He said that Mr. Walker has proven his knowledge and has kept the Board navigating through these mind fields lately. Comm. Persona said he is very impressed with this type of service the Board has gotten. He said from his standpoint, he would like to continue this and if it's the Board's direction he is willing to speak to the Commission concerning the Board adopting this proposal.

Mr. Nieves said due to the fact that we already have a standing code and in the event we hire a different attorney, which would soon come, would that still be standing? He said if that is the rule now; the City Attorney, whether it being he or she, decide to remove Mr. Walker, that would put the Board in harm's way in the event the City Attorney decides to remove him because of that code.

Mr. Walker said that is the rule that says that; not the Ordinance. The Ordinance says that it must be the City Attorney. He said it would also require a rules change as well. Since the immediate focus is one the Code of Ordinances, Mr. Walker said this is what he is immediately focused on.

Mr. Nieves said the Mr. Walker that this is for his protection and the protection of the Board as well.

Mr. Walker said he appreciated that. He said the proposed amendment would provide that the Board would be represented by the City Attorney or such other counsel as the Board might choose upon approval of the City Commission. Ultimately it is the City Commission that would obtain the last word.

Comm. Perona said Mr. Walker attends all of the updated conferences and stays in line with Mr. Lynn. He said this type of dynamic is proven to be the strong asset for this Board. Comm.

Perona said when you have good service; and he feels comfortable in doing what the Board is doing; a lot has been done in the last two years; a lot of changes have been made, even to the Board's portfolio; it is very important that the Board enter into these things with the legal guidance of someone savvy of the issues that are in front of the Board. Comm. Perona said he would like to keep this. He said he doesn't know where the future of our legal services for the City of Fort Pierce is going to take us so he would like for some things to remain the same as much as it possibly can. Comm. Perona said getting ahead of it now before the Board chooses an in-house attorney will probably be the key to the Board's success. Comm. Perona asked what would the Board have to do to adopt this.

Ms. Johnna Morris asked Mr. Walker if they would have to do a RFP. She asked if the Board can just say that Mr. Walker is the Board's choice.

Mr. Walker said he believe the answer to Ms. Morris's question is yes. He would need to verify it.

Comm. Perona said there are other Boards that choose their counsel accordingly. He said he knows that Civil Service Appeals has done this in the past. Comm. Perona said we are talking about a very defined and specific type of legal representation and that expertise is something this Board should be able to identify and retain accordingly.

Ms. Hurtubise said the Board really can't control what the City Commission does; they can certainly recommend approval of this Ordinance but it is up to the City Commission to decide. She said assuming the City does indeed bring in an in-house City Attorney; that City Attorney is going to be really busy. She would be much happier having someone with the expertise of Mr. Walker representing the Board instead of someone coming in. Ms. Hurtubise said Mr. Walker services the Board well and she doesn't know if the Board would receive the proper attention from another attorney that has other priorities.

Mr. Keith Stephens asked Mr. Walker how many years he has been representing this Board.

Mr. Walker said he has been representing the Board for 18 years.

Mr. Stephens said he has been on the Board a little over a year and the experience Mr. Walker has with this Board puts a lot of value in him.

Comm. Perona said the only thing he has to be cautious of is, let's not put Mr. Walker in that position right now. He said let's talk about 15 to 20 years from now. How would this Ordinance stand up to the benefit of the community? Comm. Perona said he is sure Mr. Walker is going to tell him that the Commission at any given time could change that Ordinance to go back to whatever they determine is the right path for them at that moment.

Mr. Walker said the Commission is the boss.

Comm. Perona said anything that the Board does now, the Board's recommendations can be undone if Mr. Walker steps down or retire. He asked if he could get a motion from the Board to make the recommendation to the Commission to adopt accordingly. **A motion was made by Mr. Nieves and seconded by Mr. Fidge to forward the draft with the recommendation to the Commission. All those in favor of the motion signified by saying aye. There was no opposition and the motion was carried unanimously.**

Mr. Walker said it is understood that there be a motion to draft of the Ordinance with a recommendation to the Commission. He personally thanked the Board for the support and confidence reflected in this vote.

Comm. Perona said hopefully they can insulate this group and make sure that no matter what happens citywide, the Board is doing their job and doing it effectively. He said not only what the Board does here with the oversight of Mr. Walker, the Board's money managers, and the advisors accordingly, the Board is working in the right format.

City Commission Regular Meeting **Agenda Item # 11. a.**

Meeting Date: 01/19/2016

Re: Veterans Memorial Park Project Update

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Veterans Memorial Park Construction Project Update

SUMMARY:

PowerPoint presentation to the commission regarding the proposed construction improvements.

RECOMMENDATION:

N/A

ALTERNATIVES:

N/A

RESPONSIBLE STAFF:

Engineering

COORDINATED WITH:

River Walk Staff
Public Works Staff

Fiscal Impact

Budgeted Y/N: N/A
Fiscal Year: N/A
Account: N/A
Amount: N/A

OTHER INFORMATION:

Project update. No fiscal impacts proposed at this time.

Attachments

Veterans Memorial Park Update

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	01/13/2016 05:09 PM

Form Started By: Tracy Telle
Started On: 01/07/2016 02:38 PM
Final Approval Date: 01/13/2016

Veterans' Memorial Park Improvements

Presentation to the
Fort Pierce City Commission
January 19, 2016



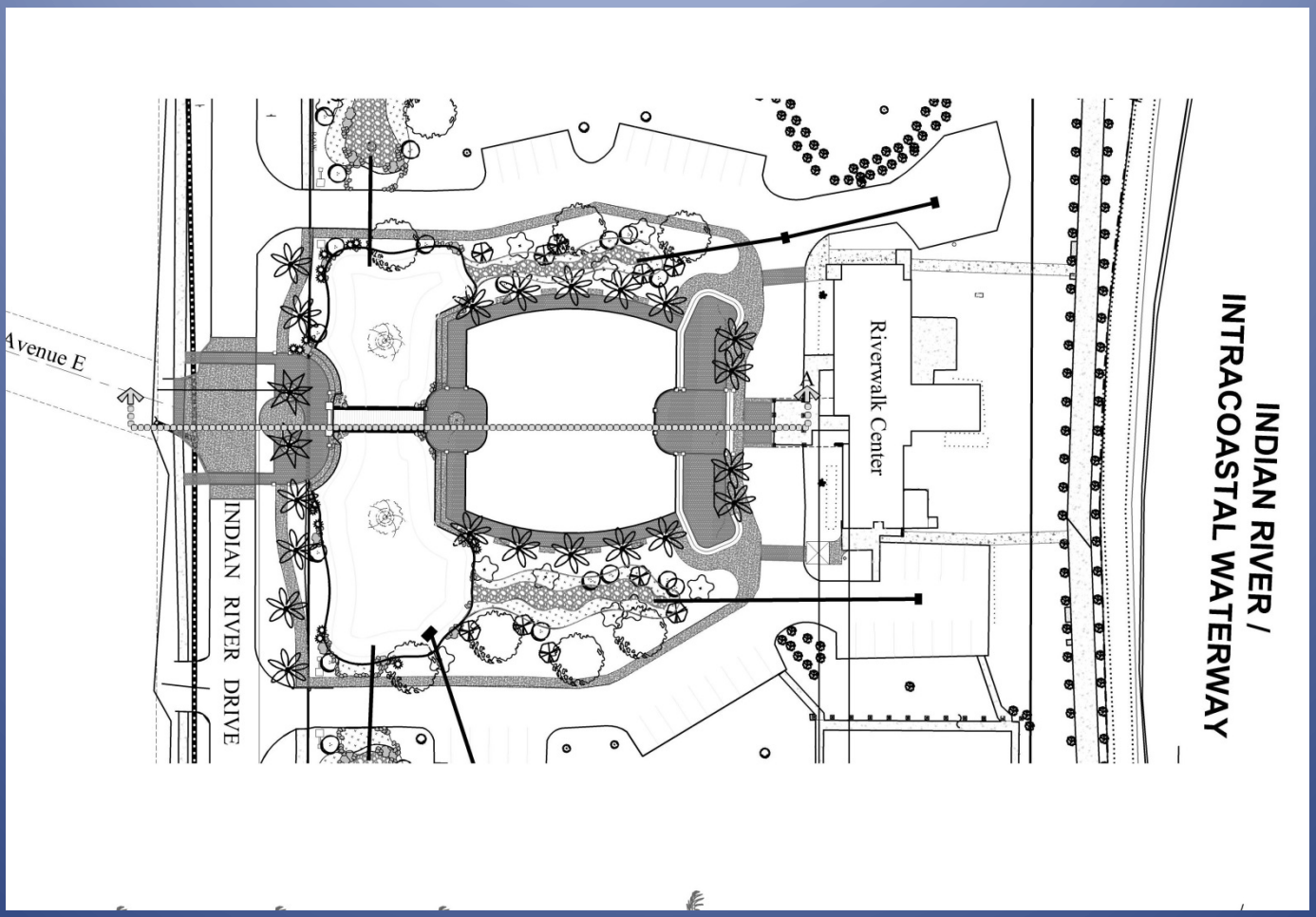
VETERANS MEMORIAL PARK

CITY OF FORT PIERCE, FLORIDA

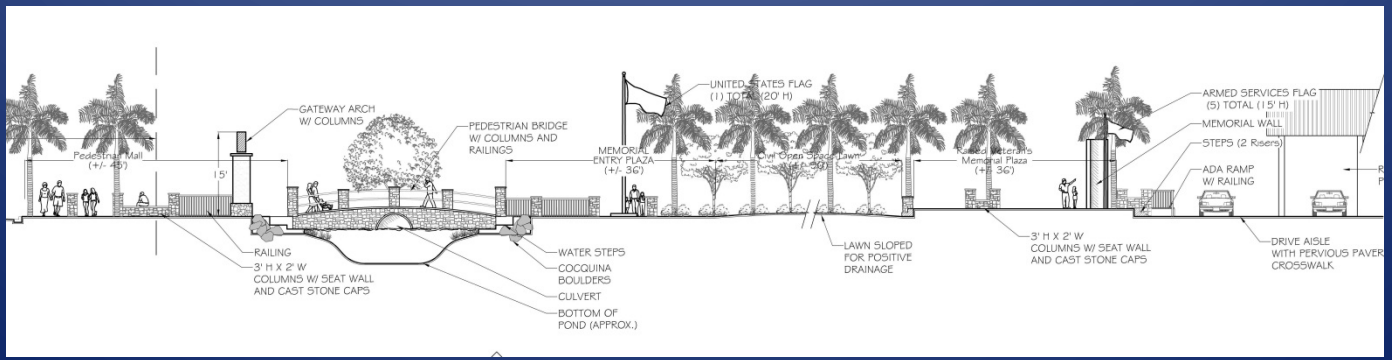
lucido&associates

NTS

Final Park Plans



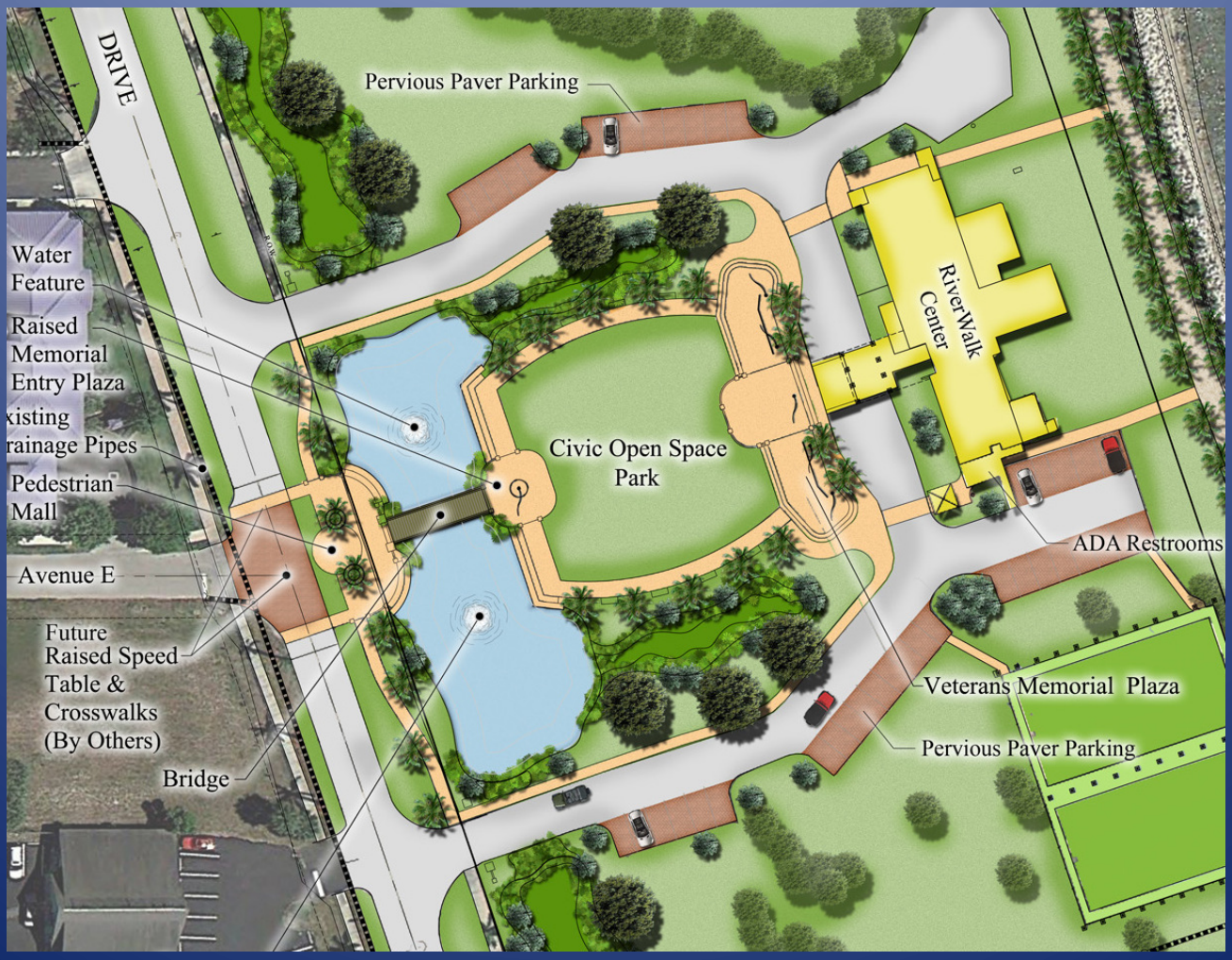
PLAN VIEW



CROSS SECTION

Stormwater Improvements Under Construction Include:

- Stormwater treatment for 44.1 acre drainage basin
- Wet detention pond with aeration fountains
- Pedestrian bridge
- Pervious paver parking areas and walkways
- Three bio-swales w/ plantings
- Landscaping and irrigation



Stormwater Improvements Construction Photos






DEERE

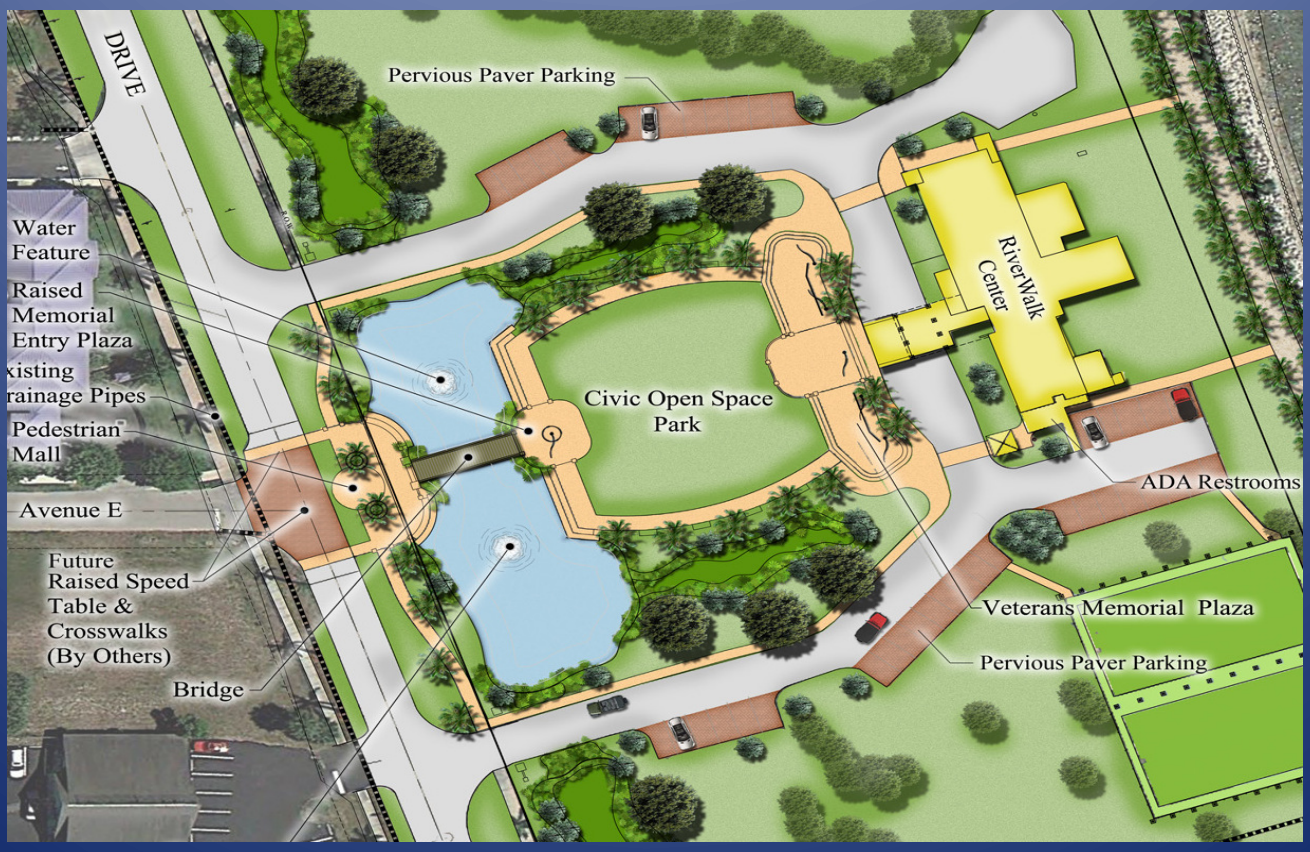
Stormwater Improvements Funding Sources/Amounts:

- TMDL Water Quality Restoration Grant - $462,000
- Section 319 Grant - $345,500
- Stormwater Management Utility Funds - $867,500
- St. Lucie River Issues Team (SLRIT) Funds - $45,150

Total Stormwater Construction Funding $1,720,150

Future Non-Stormwater Funded Improvements:

- Veterans' memorial wall and service flags
- Decorative benches
- Pedestrian archway
- Memorial walkway and brick plaza area
- Dedication monument
- Decorative lighting
- Informational kiosks



Future Non-Stormwater Funded Improvements:

EXHIBIT "D"

SECTION 016

Veteran's Memorial Park

Alternate Bid Form ~ Part II

The correct mathematical product of the "Total Cost" (i.e., quantity multiplied by unit price) shall prevail over the CONTRACTOR's stated "Total Cost". The correct mathematical sum of the "Total Cost" column shall prevail over the CONTRACTOR's stated "TOTAL" (whether stated in numbers or in words). Tampering with this spreadsheet to gain a pricing advantage may disqualify bidder. Any minor, administrative adjustments should be reported prior to bid submission.

Contractor is to fully understand that the Lump Sum or Unit Price for all items shall include a sufficient allowance for the completion of all work for this project, including but not limited to, all profit and overhead, incidentals, all labor, supervision, testing, machinery, equipment, tools, materials, dewatering, (incidental dewatering trenches / temporary ditch), services, utility restraints, glands, straps, coordination with utility companies, clean up and other means of construction necessary to complete the described work according to Fort Pierce LDR requirements.

Item	Description	Qty	Unit	Unit Cost	Item Cost
9999-1	Lighting (includes Lights/Receptacles/Pull Boxes/Lockable GFI's/Time Clocks/Hookup to Irrigation/Fountains through Building/Panels/As-Builts/Warranties	1	LS	$250,000.00	$250,000.00
9999-4	Dedication Monument (with Plaque) (Includes Monument / Finishes / Foundation)	1	LS	$3,500.00	$3,500.00
9999-8	Memorial Walls with Foundation (Includes Stone Cap / Memorial Wall)	2	EA	$21,000.00	$21,000.00
9999-9	Service Flags (4'x6')	6	EA	$60.00	$3,600.00
9999-10	United States Flag (5'x8')	1	EA	$200.00	$200.00
9999-11	POW / MIA Flag (5'x8')	1	EA	$100.00	$100.00
9999-12	20' Aluminum Flag Pole (Includes Support Foundation)	6	EA	$1,700.00	$10,200.00
9999-13	25' Aluminum Flag Pole (Includes Support Foundation)	1	EA	$1,800.00	$1,800.00
9999-15	Site Furnishings (Includes furniture and concrete pads as per the Hardscape plans)	1	LS	$40,000.00	$40,000.00
9999-16	Flag Pole Planter / Seat Wall (Includes Concrete / Steel)	13	CY	$1,500.00	$19,500.00
400-0-13 526-1-2D 9999-2	Transferred from Base Bid (Non-stormwater items)			$17,000.00 $34,800.00 $60,000.00	$111,800.00
				Total:	$ 461,700.00

Future Non-Stormwater Improvements Funding Sources

- Art in Public Places - $130,400
- Possible State Appropriation Funding - $350,000

Total Funding $480,400

City Commission Regular Meeting **Agenda Item # 11. b.**

Meeting Date: 01/19/2016

Re: First Quarter Financial Report

Submitted For: Johnna Morris, Finance Director, Finance Department

SUBJECT:

First Quarter Financial Report

SUMMARY:

The Finance Director prepares and presents to the City Commission and Citizens a quarterly report on the financial status of the different funds of the City. The financial report for the period ending December 31, 2015, encompasses General, Marina, Solid Waste, Golf Course, Sunrise Theatre, Building & Code, and Urban Redevelopment Funds. The financial book shows comparative information for the first quarters of FY 2015 and 2016.

RECOMMENDATION:

The Finance Department welcomes any suggestions and/or changes to the format or contents.

ALTERNATIVES:

The report can be enhanced or changed completely.

RESPONSIBLE STAFF:

Director of Finance

COORDINATED WITH:

Finance Department and City Manager.

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2016

Account:

Amount:

OTHER INFORMATION:

Report on FY 2016 budgeted Revenue and Expenditures.

Attachments

1st Quarter Report

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	01/05/2016 01:56 PM
City Manager	Nick Mimms	01/13/2016 05:10 PM
Form Started By: Queen Thompkins		Started On: 01/05/2016 01:33 PM

Final Approval Date: 01/13/2016



City of Fort Pierce
Financial Report
For Quarter Ending December 31, 2015

CITY OF FORT PIERCE, FLORIDA
FUND EVALUATION REPORT
FOR THE QUARTER ENDING
December 31, 2015

Evaluation Criteria	General Fund	Marina Fund	Solid Waste	Golf Course	Sunrise Theatre	Building & Code
The revenue projections for the fund are on target.	Yes	Yes	Yes	No	Yes	Yes
The expense budget is on target.	Yes	Yes	Yes	Yes	Yes	Yes
Positive Net Operating Income	Yes	Yes	Yes	No	Yes	Yes
The fund cash balance is positive.	Yes	Yes	Yes	No	Yes	Yes
The fund current financial position is stable.	Yes	Yes	Yes	No	Yes	Yes

Evaluation Criteria	CRA Operating	103 CDBG	105 SHIP	106 HHR
The revenue projections for the fund are on target.	Yes	Yes	Yes	Yes
The expense budget is on target.	Yes	Yes	Yes	Yes
The fund cash balance is positive.	Yes	Yes	Yes	Yes
The fund current financial position is stable.	Yes	Yes	Yes	Yes

GENERAL FUND
Projected (Shortage) or Overage for Fiscal Year 2015/16

	1ST QUARTER
REVENUES:	
CURRENT AD VALOREM	0
DELIQUENT AD VALOREM	0
LOCAL OPTION GAS TAX	0
TELECOMMUNICATION TAX	0
UTILITY TAX	0
OCCUPATIONAL LICENSE & PERMITS	0
STATE SHARED REVENUES	0
CHARGES FOR SERVICES	0
COURT & OTHER FINES	0
INTEREST ON INVESTMENTS	0
MISCELLANEOUS CONTRACTUAL REVENUE	0
UTILITY AUTHORITY TRANSFER	0
INTER-FUND TRANSFER	0
FUND BALANCE	0
REVENUE TOTALS	0

GENERAL FUND
Projected (Shortage) or Overage for
Fiscal Year 2015/16 CONT'D

	1ST QUARTER
EXPENDITURES:	
SALARIES AND BENEFITS	0
EXPENDITURES	0
CAPITAL	0
GRANTS AND AIDS	0
FUNDS TRANSFER	0
EXPENDITURES TOTALS	0
PROJECTED REVENUE OVERAGE (SHORTAGE)	0

GENERAL FUND - REVENUE DETAIL

		2014/15 Budget	2014/15 Actual	Yr. Lapse 25%	2015/16 Budget	2015/16 Actual	Yr. Lapse 25%
Taxes							
311 10	Current Ad Valorem	$ 12,437,017	$ 9,025,737	72.57%	$ 13,728,327	$ 10,231,032	74.52%
311 15	Ad Valorem Adjustment Amount	(621,851)	0	0.00%	(684,831)	0	0.00%
311 20	Delinquent Ad Valorem	50,000	8,079	16.16%	50,000	14,426	28.85%
312 31	Local Option Gas Tax	1,230,000	293,833	23.89%	1,100,000	314,408	28.58%
312 32	New Local Option Gas Tax	900,000	204,324	22.70%	825,000	219,072	26.55%
314 10	Public Service Electricity	1,950,000	547,401	28.07%	1,950,000	373,361	19.15%
314 11	Electricity FPL	250,000	96,560	38.62%	250,000	106,154	42.46%
314 20	Telecommunications Tax	1,600,000	341,086	21.32%	1,300,000	321,773	24.75%
314 30	Public Service Water	425,000	120,161	28.27%	425,000	81,957	19.28%
314 30	Miscellaneous Taxes	0	235	0.00%	0	154	0.00%
	Total Taxes	$ 18,220,166	$ 10,637,416	58.38%	$ 18,943,496	$ 11,662,337	61.56%
Licenses and Permits							
321 20	Occupational Licenses	$ 283,500	$ 244,396	86.21%	$ 270,000	$ 257,946	95.54%
323 10	Planning & Zoning Fees	25,000	7,615	30.46%	30,000	12,585	41.95%
323 30	Amendments	3,000	100	3.33%	3,000	12,416	413.88%
323 60	Sign Fees	0	2,015	0.00%	5,000	1,885	37.70%
323 90	Miscellaneous	25,000	9,473	37.89%	25,000	15,410	61.64%
329 10	Animal Licenses	3,000	1,606	53.53%	5,000	2,814	56.28%
329 20	Lot Clearing Permits	5,000	0	0.00%	2,000	50	2.49%
329 30	Demolition Permits	0	3,794	0.00%	3,000	0	0.00%
329 90	Vendor Permit Fees	0	0	0.00%	5,000	100	2.00%
329 90	Tree Permits/Special Events	500	250	50.00%	0	0	0.00%
329 98	Arcade Machines	0	0	0.00%	0	850	0.00%
	Total Licenses and Permits	$ 345,000	$ 269,249	78.04%	$ 348,000	$ 304,056	87.37%
Intergovernmental Revenues							
335 12	State Revenue Sharing	$ 1,125,000	$ 298,304	26.52%	$ 1,150,000	$ 318,548	27.70%
335 13	Half Cent Sales Tax	1,300,000	370,161	28.47%	1,400,000	386,657	27.62%
335 14	Mobile Home License	30,000	16,770	55.90%	35,000	18,046	51.56%
335 15	Beverage License	31,000	996	3.21%	38,000	1,881	4.95%
335 22	Casualty Premium Tax	240,000	0	0.00%	240,000	0	0.00%
335 41	Fuel Tax Refund	55,000	15,952	29.00%	55,000	13,233	24.06%
338 20	County Shared Occup. License	58,000	4,995	8.61%	55,000	1,404	2.55%
339 10	Payments in Lieu of Tax-Hsg Auth	21,000	50,180	238.95%	21,000	0	0.00%
	Total Intergovernmental Rev.	$ 2,860,000	$ 757,358	26.48%	$ 2,994,000	$ 739,768	24.71%

GENERAL FUND - REVENUE DETAIL

		2014/15 Budget	2014/15 Actual	Yr. Lapse 25%	2015/16 Budget	2015/16 Actual	Yr. Lapse 25%
Charges for Services							
341 30	Sale Maps and Publications	$ 500	$ 0	0.00%	$ 500	$ 0	0.00%
341 40	Certified Copying & Rec Search	27,000	7,448	27.59%	20,000	8,223	41.12%
341 41	Reproduction-City Hall	6,000	100	1.67%	0	130	0.00%
341 42	Application Fee	3,000	3,075	102.50%	15,000	4,660	31.07%
341 90	Investigative Surcharge	21,000	6,009	28.61%	25,000	4,942	19.77%
341 91	Jury Duty and Fees	100	6	6.00%	100	319	318.66%
341 92	Qualifying Fees	1,000	0	0.00%	1,000	0	0.00%
341 93	Data Processing Services	1,000	0	0.00%	1,000	0	0.00%
343 91	Lot Clearing-Admin. Charge	10,000	1,794	17.94%	7,000	2,596	37.09%
343 92	Rotation Towing-Admin. Charge	35,000	6,350	18.14%	25,000	7,325	29.30%
347 40	Community Center/Bus. Social	33,000	12,173	36.89%	40,000	12,054	30.14%
347 42	Community Center Special Events	25,000	9,550	38.20%	25,000	7,150	28.60%
347 44	Community Center Rental Fees	20,000	2,025	10.13%	22,000	3,738	16.99%
347 48	Community Center Events	10,000	3,245	32.45%	15,000	5,673	37.82%
347 49	Community Center Other	8,000	1,405	17.56%	5,000	1,390	27.80%
347 92	Youth Activity Funds	0	600	0.00%	0	775	0.00%
	Total Charges for Services	$ 200,600	$ 53,780	26.81%	$ 201,600	$ 58,974	29.25%
Fines and Forfeitures							
351 10	Court Fines	$ 70,000	$ 15,748	22.50%	$ 68,000	$ 8,270	12.16%
351 30	Police Education	8,500	2,010	23.65%	8,500	1,182	13.91%
354 10	Alarm Permit Violations	15,000	0	0.00%	2,000	0	0.00%
354 20	License Penalties	10,000	3,714	37.14%	10,000	6,170	61.70%
354 30	Animal Control	4,000	2,244	56.10%	4,000	847	21.17%
354 50	Property Code Violations	60,000	14,400	24.00%	75,000	27,585	36.78%
	Total Fines & Forfeitures	$ 167,500	$ 38,116	22.76%	$ 167,500	$ 44,054	26.30%
Miscellaneous Revenues							
361 10	Interest on Investments	$ 40,000	$ 9,314	23.29%	$ 50,000	$ 12,703	25.41%
361 20	Interest of SBA	0	4	0.00%	0	0	0.00%
361 33	Other Interest Earnings	1,750	8,138	465.03%	5,000	21,064	421.28%
362 11	Anchor Carwash	1,440	0	0.00%	1,440	0	0.00%
362 13	Rent - Little Jim	24,000	6,000	25.00%	24,000	6,000	25.00%
362 13	Rent-Old City Hall	0	2,284	0.00%	27,412	6,853	25.00%
362 15	Misc. Rental	0	751	0.00%	0	750	0.00%

GENERAL FUND - REVENUE DETAIL

		2014/15 Budget	2014/15 Actual	Yr. Lapse 25%	2015/16 Budget	2015/16 Actual	Yr. Lapse 25%
Miscellaneous Revenues contd.							
363 10	Liens	2,000	6,272	313.60%	10,000	1,149	11.49%
363 30	Demolitions	0	8,143	0.00%	2,000	0	0.00%
363 40	Lot Clearing	0	2,202	0.00%	2,000	5,641	282.04%
363 50	Interest on Assessments	0	20	0.00%	100	8	7.94%
364 60	Emergency Repair Liens	0	0	0.00%	0	1,056	0.00%
364 41	Sales of Surplus Equipment	0	79	0.00%	0	0	0.00%
365 10	Sale of Scrap	0	0	0.00%	0	0	0.00%
366 90	Other Contributions/Donations	400	2,800	700.00%	500	1,290	257.94%
367 00	Gain/Loss on Sale of Investments	5,000	5,271	105.42%	5,000	(1,480)	-29.61%
369 31	Reimbursement of Expenditures	112,578	81,737	72.60%	120,000	73,312	61.09%
369 32	Purchasing Card Rebate	40,000	60,077	150.19%	40,000	66,460	166.15%
	Reimbursement Contractual Services						
369 40	Reimbursement-Contract Svcs	0	0	0.00%	0	0	0.00%
369 41	Marina	36,678	0	0.00%	0	0	0.00%
369 43	Community Dev. Block Grant	0	0	0.00%	0	0	0.00%
369 45	Stormwater	550,000	14,794	2.69%	600,000	29,519	4.92%
369 46	Golf Course	30,000	6,000	20.00%	30,000	6,000	20.00%
369 47	Sunrise Theatre	30,000	6,000	0.00%	30,000	6,000	20.00%
369 49	Accidents	15,000	0	0.00%	15,000	0	0.00%
369 50	Other Misc Revenues	5,000	548	10.96%	5,000	3,853	77.06%
	Administrative Reimbursement						
369 51	Ft. Pierce Redevelopment Agcy	75,000	18,750	25.00%	75,000	18,750	25.00%
369 52	Marina	40,000	10,000	25.00%	40,000	10,000	25.00%
369 53	Solid Waste	80,000	20,000	25.00%	80,000	20,000	25.00%
369 54	Utilities Authority	0	2,025	0.00%	0	0	0.00%
369 55	Retirement & Benefit System	125,000	26,500	21.20%	125,000	26,500	21.20%
369 57	St. Lucie County	0	0	0.00%	0	0	0.00%
369 59	Police Department/Detail Work	30,500	0	0.00%	30,500	876	2.87%
369 61	Building Department	85,000	21,250	25.00%	85,000	21,250	25.00%
	Other Miscellaneous Reimbursements						
369 60	State of Florida	334,064	6,208	1.86%	389,000	0	0.00%
369 85	Settlement of Claims	25,000	3,331	13.32%	25,000	6	0.02%
369 90	Other Misc. Revenues	5,000	375	7.50%	5,000	467	9.35%
	Total Miscellaneous Revenues	$ 1,693,410	$ 328,873	19.42%	$ 1,821,952	$ 338,027	18.55%

GENERAL FUND - REVENUE DETAIL

		2014/15 Budget	2014/15 Actual	Yr. Lapse 25%	2015/16 Budget	2015/16 Actual	Yr. Lapse 25%
Interfund Transfers							
381 23	Transfer from Special Revenue	$ 100,000	$ 0	0.00%	$ 50,000	$ 0	0.00%
381 90	Intergovernmental Fund	0	0	0.00%	0	0	0.00%
381 91	FPRA Debt Services	2,835,071	0	0.00%	2,832,437	0	0.00%
381 92	Debt Service Fund	0	0	0.00%	0	0	0.00%
381 93	Golf Course	0	0	0.00%	0	0	0.00%
	Total Interfund Transfers	$ 2,935,071	$ 0	0.00%	$ 2,882,437	$ 0	0.00%
Contribution from Enterprise Funds							
382 10	Electricity	$ 3,847,000	$ 0	0.00%	$ 3,871,140	$ 0	0.00%
382 20	Water	811,000	0	0.00%	904,638	0	0.00%
382 30	Gas	244,000	0	0.00%	242,196	0	0.00%
382 40	Sewer	702,000	0	0.00%	771,492	0	0.00%
382 41	UA Other	220	0	0.00%	3,306	0	0.00%
382 42	UA Advance	0	0	0.00%	0	0	0.00%
382 50	Solid Waste Transfer	1,204,000	301,000	25.00%	1,200,000	300,000	25.00%
382 60	Marina Transfer	51,111	12,778	25.00%	150,000	37,500	25.00%
382 90	Golf Course Transfer	28,000	7,000	0.00%	28,000	7,000	25.00%
	Total Contribution from Enterprise F	$ 6,887,331	$ 320,778	4.66%	$ 7,170,772	$ 344,500	4.80%
Contribution from Special Revenue Fund							
383 00	Loan Proceeds	$ 0	$ 0	0.00%	$ 1,400,000	$ 1,400,000	100.00%
	Total Contribution from SR Funds	$ 0	$ 0	0.00%	$ 1,400,000	$ 1,400,000	100.00%
	Total Revenue	$ 33,309,078	$ 12,405,569	37.24%	$ 35,929,757	$ 14,891,717	41.45%
	Appropriated Fund Balance	1,508,000	0	0.00%	550,000	0	0.00%
	Restricted Revenue	0	0	0.00%	(400,000)	0	0.00%
	Unrestricted Fund Balance	(550,000)	0	0.00%	(226,494)	0	0.00%
TOTAL GENERAL FUND RESOURCES		**$ 34,267,078**	**$ 12,405,569**	**36.20%**	**$ 35,853,263**	**$ 14,891,717**	**41.54%**

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
City Commission							
10 00	Personnel Services	$ 162,977	$ 40,878	25.08%	$ 167,861	$ 38,719	23.07%
	Operating Expense	40,500	8,625	21.30%	40,500	8,762	21.64%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 203,477	$ 49,503	24.33%	$ 208,361	$ 47,482	22.79%
City Manager							
13 00	Personnel Services	$ 482,447	$ 120,991	25.08%	$ 545,425	$ 149,419	27.40%
	Operating Expense	60,594	10,875	17.95%	60,594	10,711	17.68%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 543,041	$ 131,866	24.28%	$ 606,019	$ 160,130	26.42%
City Attorney							
14 00	Personnel Services	$ 140,108	$ 36,644	26.15%	$ 0	$ 0	0.00%
	Operating Expense	465,000	47,956	10.31%	605,108	99,692	16.48%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 605,108	$ 84,600	13.98%	$ 605,108	$ 99,692	16.48%
City Clerk							
16 00	Personnel Services	$ 245,795	$ 62,900	25.59%	$ 251,681	$ 56,554	22.47%
	Operating Expense	33,115	4,528	13.67%	33,115	6,350	19.18%
	Capital Outlay	0	0	0.00%	0	1,087	0.00%
		$ 278,910	$ 67,428	24.18%	$ 284,796	$ 63,991	22.47%
Administrative Services							
22 00	Personnel Services	$ 569,333	$ 145,855	25.62%	$ 521,661	$ 128,413	24.62%
	Operating Expense	68,515	9,750	14.23%	68,515	17,717	25.86%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 637,848	$ 155,605	24.40%	$ 590,176	$ 146,129	24.76%

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Finance							
24 00	Personnel Services	$ 647,446	$ 167,898	25.93%	$ 699,572	$ 134,999	19.30%
	Operating Expense	36,700	7,925	21.59%	36,700	15,208	41.44%
	Capital Outlay	0	0	0.00%	0	3,606	0.00%
		$ 684,146	$ 175,823	25.70%	$ 736,272	$ 153,813	20.89%
Management Information Systems							
25 00	Personnel Services	$ 464,340	$ 128,224	27.61%	$ 538,242	$ 95,095	17.67%
	Operating Expense	456,400	125,569	27.51%	456,400	114,190	25.02%
	Capital Outlay	0	0	0.00%	0	125	0.00%
		$ 920,740	$ 253,793	27.56%	$ 994,642	$ 209,410	21.05%
Planning							
29 01	Personnel Services	$ 377,371	$ 96,317	25.52%	$ 395,821	$ 87,614	22.13%
	Operating Expense	63,016	3,908	6.20%	56,016	7,148	12.76%
	Capital Outlay	0	0	0.00%	0	851	0.00%
		$ 440,387	$ 100,225	22.76%	$ 451,837	$ 95,612	21.16%
Bldg & Community Response/Code Enforcement							
29 03	Personnel Services	$ 526,804	$ 134,698	25.57%	$ 537,838	$ 122,648	22.80%
	Operating Expense	342,885	38,050	11.10%	342,885	208,856	60.91%
	Capital Outlay	0	0	0.00%	0	110	0.00%
		$ 869,689	$ 172,748	19.86%	$ 880,723	$ 331,614	37.65%
Police							
Combined	Personnel Services	$ 10,745,417	$ 2,814,806	26.20%	$ 11,062,318	$ 2,406,271	21.75%
	Operating Expense	1,802,405	362,665	20.12%	1,802,405	242,271	13.44%
	Capital Outlay	0	10,045	0.00%	0	14,801	0.00%
		$ 12,547,822	$ 3,187,516	25.40%	$ 12,864,723	$ 2,663,343	20.70%

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Public Works/Director							
40 02	Personnel Services	$ 130,230	$ 32,816	25.20%	$ 58,729	$ 15,334	26.11%
	Operating Expense	35,000	4,188	11.97%	35,000	3,365	9.61%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 165,230	$ 37,004	22.40%	$ 93,729	$ 18,699	19.95%
Public Works/Fleet Maintenance							
40 03	Personnel Services	$ 441,588	$ 105,957	23.99%	$ 458,602	$ 97,359	21.23%
	Operating Expense	33,950	4,022	11.85%	33,950	5,404	15.92%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 475,538	$ 109,979	23.13%	$ 492,552	$ 102,764	20.86%
Public Works/Facilities Maintenance							
40 04	Personnel Services	$ 606,805	$ 152,234	25.09%	$ 593,431	$ 143,794	24.23%
	Operating Expense	285,750	78,277	27.39%	285,750	92,260	32.29%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 892,555	$ 230,511	25.83%	$ 879,181	$ 236,054	26.85%
Public Works/Parks & Grounds							
40 05	Personnel Services	$ 1,154,365	$ 329,391	28.53%	$ 1,181,534	$ 259,376	21.95%
	Operating Expense	727,200	100,290	13.79%	727,200	101,066	13.90%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 1,881,565	$ 429,681	22.84%	$ 1,908,734	$ 360,442	18.88%
Public Works/Streets & Drainage							
4006	Personnel Services	$ 857,799	$ 231,419	26.98%	$ 893,126	$ 202,606	22.69%
	Operating Expense	811,450	191,593	23.61%	811,450	159,271	19.63%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 1,669,249	$ 423,012	25.34%	$ 1,704,576	$ 361,877	21.23%

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Engineering							
44 00	Personnel Services	$ 684,810	$ 186,864	27.29%	$ 693,019	$ 146,609	21.16%
	Operating Expense	373,034	25,546	6.85%	406,232	131,694	32.42%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 1,057,844	$ 212,410	20.08%	$ 1,099,251	$ 278,302	25.32%
Riverwalk Center							
4504	Personnel Services	$ 120,207	$ 23,358	19.43%	$ 115,147	$ 28,873	25.07%
	Operating Expense	35,250	4,624	13.12%	35,250	10,152	28.80%
	Capital Outlay	0	0	0.00%	0	0	0.00%
		$ 155,457	$ 27,982	18.00%	$ 150,397	$ 39,025	25.95%
Administrative							
60 00	Personnel Services	$ 390,977	$ 9,034	2.31%	$ 390,977	$ 25,175	6.44%
	Operating Expense	3,573,923	2,446,698	68.46%	3,604,697	2,529,659	70.18%
	Capital Outlay	125,000	11,370	9.10%	1,525,000	124,435	8.16%
	Grants and Aid	210,000	130,790	62.28%	220,000	116,758	53.07%
	Non-Oper. Transfer	5,938,572	682,857	11.50%	5,561,512	247,993	4.46%
		$ 10,238,472	$ 3,280,749	32.04%	$ 11,302,186	$ 3,044,019	26.93%
All Departments							
	Personnel Services	$ 18,748,819	$ 4,820,284	25.71%	$ 19,104,984	$ 4,138,857	21.66%
	Operating Expense	9,244,687	3,475,089	37.59%	9,441,767	3,763,777	39.86%
	Capital Outlay	125,000	21,415	17.13%	1,525,000	145,015	9.51%
	Grants and Aid	210,000	130,790	62.28%	220,000	116,758	53.07%
	Non-Oper. Transfer	5,938,572	682,857	11.50%	5,561,512	247,993	4.46%
TOTAL GENERAL FUND EXPENDITURES		**$ 34,267,078**	**$ 9,130,435**	26.64%	**$ 35,853,263**	**$ 8,412,399**	23.46%

Fund Title: FPRA				Department: FPRA		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Taxes						
311 10 Ad Valorem Taxes	$ 4,069,623	$ 4,101,702	100.79%	$ 4,445,548	$ 4,443,310	99.95%
Total Taxes	$ 4,069,623	$ 4,101,702	100.79%	$ 4,445,548	$ 4,443,310	99.95%
Licenses and Permits						
329 20 Lot Clearing	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Licenses and Permits	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Intergovernmental						
334 90 EPA Brownfield	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
347 54 Marina Dockage	85,000	18,999	22.35%	75,000	14,818	19.76%
384 90 Other State Grants	0	0	0.00%	0	0	0.00%
Total Intergovernmental	$ 85,000	$ 18,999	22.35%	$ 75,000	$ 14,818	19.76%
Miscellaneous Revenue						
361 10 Interest on Investments	$ 100	$ 537	537.00%	$ 500	$ 240	48.05%
362 14 Leases	95,000	23,724	24.97%	148,000	30,808	20.82%
363 10 Liens	1,000	0	0.00%	1,000	0	0.00%
366 90 FPAT	0	1,200	0.00%	0	1,150	0.00%
369 31 Reimburse - Expenditures	0	9,879	0.00%	9,000	12,197	135.52%
369 40 Reimburse - Contract Svcs.	12,000	51,515	429.29%	0	0	0.00%
369 31 Other Misc. Revenues	25,000	0	0.00%	2,000	9	0.47%
388 10 Sale of Land	0	0	0.00%	0	0	0.00%
Total Miscellaneous Revenues	$ 133,100	$ 86,855	65.26%	$ 160,500	$ 44,405	27.67%
Transfers						
381 01 Transfer from General Fund	$ 2,051,629	$ 0	0.00%	$ 1,676,422	$ 0	0.00%
Total Transfers	$ 2,051,629	$ 0	0.00%	$ 1,676,422	$ 0	0.00%
Total Revenues	**$ 6,339,352**	**$ 4,207,556**	66.37%	**$ 6,357,470**	**$ 4,502,533**	70.82%
Prior Year Carry-Overs Operating	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
TOTAL RESOURCES	**$ 6,339,352**	**$ 4,207,556**	66.37%	**$ 6,357,470**	**$ 4,502,533**	70.82%

Fund Title: FPRA				Department: FPRA		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Operating Expense	306,500	66,961	21.85%	323,500	76,034	23.50%
Total Capital Outlay	0	28,375	0.00%	0	(35,150)	0.00%
Total Grants - Programs & Projects	20,000	0	0.00%	20,000	13,792	68.96%
Total Transfers	6,012,852	0	0.00%	6,013,970	0	0.00%
TOTAL APPROPRIATIONS	**$ 6,339,352**	**$ 95,336**	1.50%	**$ 6,357,470**	**$ 54,676**	0.86%

Fund Title: Urban Redevelopment				Department: CDBG, SHIP, NSP		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
CDBG REVENUE						
331 50 Disaster Relief	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
331 90 Entitlement Grant	510,702	162,535	31.83%	474,148	62,002	13.08%
331 92 Program Income	0	0	0.00%	5,000	0	0.00%
369 90 Miscellaneous Revenue	0	0	0.00%	0	8,400	0.00%
361 39 Other Interest Earnings	0	0	0.00%	1,000	430	43.05%
369 31 Reimb. of Expenditures	0	0	0.00%	0	0	0.00%
369 41 Contractual Svcs./CDBG	0	0	0.00%	0	0	0.00%
Carry Over Funding	170,634	0	0.00%	793,885	0	0.00%
TOTAL REVENUE	$ 681,336	$ 162,535	23.86%	$ 1,274,033	$ 70,832	5.56%
TRANSFERS						
369 41 Contractual Svc./CBDG	$ 103,148	$ 0	0.00%	$ 0	$ 0	0.00%
381 10 Transfer from General	0	0	0.00%	86,072	0	0.00%
TOTAL TRANSFERS	$ 103,148	$ 0	0.00%	$ 86,072	$ 0	0.00%
TOTAL CDBG REVENUE	**$ 784,484**	**$ 162,535**	**20.72%**	**$ 1,360,105**	**$ 70,832**	**5.21%**

Fund Title: Department of Urban Redevelopment Fund/Division Number:				CDBG, SHIP, NSP			
		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
CDBG Department							
Administrative							
10 10	Personnel Services	$ 103,823	$ 20,872	20.10%	$ 64,830	$ 39,953	61.63%
34 90	Administrative-Contractual	61,276	20,872	34.06%	30,000	2,263	7.54%
49 60	Administrative Expenses	39,264	3,432	8.74%	86,072	3,977	4.62%
Rehabilitation Department							
83 30	Senior Citizens Housing	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
83 82	Code Enforcement	100,000	0	0.00%	50,000	0	0.00%
Economic Development							
83 80	Lincoln Park Mainstreet	$ 50,000	$ 12,500	25.00%	$ 50,000	$ 0	0.00%
83 80	Fort Pierce Mainstreet	50,000	12,500	25.00%	50,000	0	0.00%
83 83	Economic Tourism Development	45,000	16,988	37.75%	120,000	0	0.00%
83 87	Commercial Facades	52,162	0	0.00%	0	0	0.00%
83 84	FPAT	0	0	0.00%	0	4,437	0.00%
83 86	Historic Neigh/Public Art	15,000	1,918	12.79%	0	0	0.00%
83 86	Local Art/Cultural Heritage	0	0	0.00%	45,318	159	0.35%
Public Service							
83 97	Project Energy Cons/Public Fac.	$ 0	$ 13,902	0.00%	$ 0	$ 0	0.00%
83 97	Public Amenities-Track	23,000	0	0.00%	0	0	0.00%
83 98	Youth and Children Projects	75,000	2,427	3.24%	70,000	0	0.00%
	Total CDBG	**$ 614,525**	**$ 105,411**	**17.15%**	**$ 566,220**	**$ 50,789**	**8.97%**
Prior Grants-Programs & Projects							
49 60	Administrative Expenses	$ 0	$ 0	0.00%	$ 78,215	$ 0	0.00%
83 10	Housing Rehabilitation (Roll-over)	0	9,786	0.00%	53,007	346	0.65%
83 30	Senior Citizen Security	0	0	0.00%	0	0	0.00%
83 41	Commercial Facades	22,838	528	2.31%	67,978	11,610	17.08%
83 45	Weatherization	0	0	0.00%	0	509	0.00%
83 82	Code Enforcement	0	0	0.00%	15,385	0	0.00%
83 83	ED Manufacturing of Business	0	0	0.00%	32,764	0	0.00%
83 85	Community Focal Point	0	0	0.00%	4,535	0	0.00%
83 86	Historic Neigh/Public Art	0	0	0.00%	23,876	0	0.00%
83 98	Public Service	0	0	0.00%	35,079	6,346	0.00%
83 99	Infrastructure Improvements	100,000	5,065	5.07%	361,669	0	0.00%
83 99	Playground Equipment (Roll Over)	27,121	0	0.00%	50,000	0	0.00%
	Total Roll-Over Expenditures	**$ 149,959**	**$ 15,379**	**10.26%**	**$ 722,508**	**$ 18,811**	**2.60%**

Fund Title: Department of Urban Redevelopment Fund/Division Number:				CDBG, SHIP, NSP		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Capital						
99 99 Unencumbered	$ 0	$ 0	0.00%	$ 71,377	$ 0	0.00%
Total Capital	**$ 0**	**$ 0**	0.00%	**$ 71,377**	**$ 0**	0.00%
TOTAL CDBG APPROPRIATIONS	**$ 764,484**	**$ 120,790**	**15.80%**	**$ 1,360,105**	**$ 69,599**	**5.12%**
Section 108 & BEDI						
331 93 BEDI Grant	$ 81,600	$ 20,359	24.95%	$ 0	$ 0	0.00%
331 94 Section 108 Loan	0	0	0.00%	0	0	0.00%
361 10 Interest on Investments	100	253	253.00%	0	0	0.00%
361 40 Other Interest BEDI Account	1,500	153	10.20%	0	0	0.00%
361 40 Other Interest Section 108	0	0	0.00%	0	0	0.00%
Total Section 108 & BEDI	**$ 83,200**	**$ 20,765**	**24.96%**	**$ 0**	**$ 0**	**0.00%**
Section 108 & BEDI						
Expenditures						
49 60 Administrative	$ 0	$ 23	0.00%	$ 0	$ 0	0.00%
Debt Service						
70 10 Principal	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
70 20 Interest	0	0	0.00%	0	0	0.00%
TOTAL SECTION 108 & BEDI	**$ 0**	**$ 23**	**0.00%**	**$ 0**	**$ 0**	**0.00%**
SHIP REVENUES						
344 90 SHIP	$ 194,664	$ 77,851	0.00%	$ 204,112	$ 105,132	51.51%
334 50 Program Income	0	0	0.00%	0	0	0.00%
361 10 Interest on Investments	300	0	0.00%	0	3,027	0.00%
369 90 Other Misc. Revenues	0	0	0.00%	0	12,000	0.00%
381 90 Program Income HHR	0	0	0.00%	0	0	0.00%
Carry Over Funding	145,000	0	0.00%	44,506	0	0.00%
Total SHIP Revenue	**$ 339,964**	**$ 77,851**	**22.90%**	**$ 248,618**	**$ 120,159**	**48.33%**
SHIP EXPENDITURES						
Total Operating Expenses	$ 5,840	$ 840	14.38%	$ 20,411	$ 160	0.78%
Total Grants-Programs &Projects	334,124	32,310	9.67%	228,207	3,992	1.75%
TOTAL SHIP APPROPRIATIONS	**$ 339,964**	**$ 33,150**	**9.75%**	**$ 248,618**	**$ 4,152**	**1.67%**

Fund Title: Department of Urban Redevelopment Fund/Division Number:			CDBG, SHIP, NSP			
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Emergency Services Grant Fund						
331 50 Wind Mitigation (Windows)	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Grant Funds	**$ 0**	**$ 0**	**0.00%**	**$ 0**	**$ 0**	**0.00%**
Emergency Services Grant Fund Exp.						
Administrative	$ 0	$ 72	0.00%	$ 0	$ 0	0.00%
Consultant Fees	0	0	0.00%	0	0	0.00%
Project Management	0	0	0.00%	0	0	0.00%
Buildings/Windows	0	93,324	0.00%	0	0	0.00%
TOTAL EMERG. MGMNT APPROPRIATIONS	**$ 0**	**$ 93,396**	**0.00%**	**$ 0**	**$ 0**	**0.00%**

Fund Title: Urban Redevelopment				Department: Grant Administration		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Licenses and Permits						
334 50 Program Income	$ 51,000	$ 12,139	23.80%	$ 50,000	$ 11,783	23.57%
Total Licenses and Permits	$ 51,000	$ 12,139	23.80%	$ 50,000	$ 11,783	23.57%
Miscellaneous Revenue						
361 10 Interest on Investments	$ 162	$ 76	46.91%	$ 250	$ 230	91.88%
361 38 HHRP Loan	22,963	5,889	25.65%	25,000	5,580	22.32%
362 30 Miscellaneous	0	0	0.00%	0	0	0.00%
369 33 Escrow Reimbursement	42,592	17,642	41.42%	43,000	18,794	43.71%
334 90 Hardest Hit	0	0	0.00%	0	0	0.00%
369 41 Contractual Svcs./CDBG	0	0	0.00%	0	0	0.00%
369 41 Contractual Svcs./FEMA	0	0	0.00%	0	0	0.00%
369 41 Contractual Svcs./FEMA Windws	0	0	0.00%	0	0	0.00%
369 41 Contractual Svcs./SHIP	0	0	0.00%	0	0	0.00%
369 90 Other Misc. Revenues	0	0	0.00%	0	0	0.00%
Carry Forward Funding	100,000	0	0.00%	125,000	0	0.00%
Total Miscellaneous Revenues	$ 165,717	$ 23,607	14.25%	$ 193,250	$ 24,603	12.73%
Interfund Transfer						
381 10 General Fund	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Interfund Transfers	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Revenues	**$ 216,717**	**$ 35,746**	16.49%	**$ 243,250**	**$ 36,386**	14.96%
TOTAL RESOURCES	**$ 216,717**	**$ 35,746**	16.49%	**$ 243,250**	**$ 36,386**	14.96%

Fund Urban Redevlopment Fund/Division Number:				Department: Grant Administration Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 0	$ 0	0.00%	$ 0	$ 0	0.00%
Total Operating Expense	216,717	18,748	8.65%	243,250	18,794	7.73%
Total Capital Outlay	0	0	0.00%	0	0	0.00%
Total Grants - Private Orgs.	0	0	0.00%	0	0	0.00%
Total Grants - Programs & Projects	0	0	0.00%	0	0	0.00%
Total Transfers	0	0	0.00%	0	0	0.00%
TOTAL APPROPRIATIONS	**$ 216,717**	**$ 18,748**	8.65%	**$ 243,250**	**$ 18,794**	7.73%

CITY OF FORT PIERCE

MARINA FUND (401)

OPERATING STATEMENT

DECEMBER 31, 2015

1st QUARTER-DECEMBER '14 to 1st QUARTER-DECEMBER '15 COMPARISON

	1ST QUARTER 12/31/2014	1ST QUARTER 12/31/2015
OPERATING INCOME		
CHARGES FOR SERVICES	$ 182,080	$ 312,603
MISCELLANEOUS	306,692	297,918
GRANTS	45,000	0
TOTAL OPERATING INCOME	$ 533,772	$ 610,521
OPERATING EXPENSES		
PERSONAL SERVICES	$ 90,699	$ 86,076
ADMINISTRATIVE CHARGES	18,883	19,670
CONTRACTUAL FEES	22,754	34,774
UTILITIES	14,449	19,759
COST OF GOODS SOLD	153,480	170,158
DEPRECIATION	187,901	189,446
OTHER OPERATING EXPENSES	113,790	126,590
TOTAL OPERATING EXPENSES	$ 601,956	$ 646,473
NET OPERATING INCOME (LOSS)	($68,184)	($35,952)
NON-OPERATING REVENUES		
INTEREST ON INVESTMENTS	$ 932	$ 346
TRANSFER FROM OTHER FUNDS	0	0
OTHER NON-OPERATING REVENUES	0	0
	$ 932	$ 346
NON-OPERATING EXPENSES		
DEBT SERVICE	$ 0	$ 0
OTHER NON-OPERATING EXPENSES	267	8,094
TRANSFER-OUT	12,778	37,500
TOTAL NON-OPERATING EXPENSES	$ 13,045	$ 45,594
NET NON-OPERATING INCOME (LOSS)	($12,113)	($45,248)
NET INCOME (LOSS)	($80,297)	($81,201)

Fund Title: Marina				Department: Marina		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Grants						
331 50 Disaster Relief/Federal	$5,490,689	$ 0	0.00%	$0	$ 0	0.00%
334 39 Physical Environmental Grant	47,334	45,000	95.07%	470,000	0	0.00%
334 50 Disaster Relief	0	0	0.00%	0	0	0.00%
Total Grants	$ 5,538,023	$ 45,000	0.81%	$ 470,000	$ 0	0.00%
Charges for Services						
347 54 Dockage	$ 450,000	$ 123,236	27.39%	$ 875,000	$ 180,479	20.63%
347 55 Transient Dockage	180,000	58,844	32.69%	664,348	132,124	19.89%
Total Charges for Services	$ 630,000	$ 182,080	28.90%	$ 1,539,348	$ 312,603	20.31%
Miscellaneous Revenue						
361 10 Interest Earnings	$ 10,000	$ 932	9.32%	$ 5,000	$ 267	5.35%
361 20 Interest of SBA	2,000	0	0.00%	0	79	0.00%
362 14 Leases	34,000	5,768	16.96%	34,000	2,144	6.31%
362 15 Tiki Lease	180,000	22,751	12.64%	180,000	28,597	15.89%
369 31 Reimbursement of Expenditures	0	90	0.00%	0	42	0.00%
369 70 Events	2,000	0	0.00%	10,000	0	0.00%
369 90 Other Misc. Revenues	2,500	749	29.96%	10,000	711	7.11%
369 91 Gas and Oil Sales	845,000	212,946	25.20%	950,000	180,255	18.97%
369 92 Electric Utility Sales	73,000	22,954	31.44%	125,000	28,386	22.71%
369 93 Utility Fees	14,000	3,844	27.46%	22,000	4,133	18.79%
369 94 Soda, Candy & Ice Sales	148,000	30,784	20.80%	150,000	39,376	26.25%
369 95 Commissions	800	0	0.00%	0	0	0.00%
369 96 Late Payment Charges	1,500	320	21.33%	2,000	960	48.00%
369 97 Live Aboards	13,500	5,955	44.11%	35,000	11,397	32.56%
369 98 Other Miscellaneous Revenues	2,500	531	21.24%	3,800	1,916	50.42%
Total Miscellaneous Revenue	$ 1,328,800	$ 307,624	23.15%	$ 1,526,800	$ 298,264	19.54%
Total Revenue	$ 7,496,823	$ 534,704	7.13%	$ 3,536,148	$ 610,867	17.27%
Appropriated Retained Earnings	6,537,588	0	0.00%	27,122	0	0.00%
TOTAL RESOURCES	**$ 14,034,411**	**$ 534,704**	3.81%	**$ 3,563,270**	**$ 610,867**	17.14%

Fund Title: Marina				Department: Marina		
Fund/Division Number:				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 342,025	$ 90,699	26.52%	$ 351,859	$ 86,076	24.46%
Total Operating Expense	2,325,004	511,257	21.99%	2,714,454	560,397	20.64%
Total Capital Outlay	12,010,000	3,503,025	29.17%	498,000	23,208	4.66%
Total Debt Service	96,343	0	0.00%	451,114	0	0.00%
Total Non-Operating Expenses	111,039	13,043	11.75%	305,626	45,594	14.92%
TOTAL APPROPRIATIONS	**$ 14,884,411**	**$ 4,118,024**	27.67%	**$ 4,321,053**	**$ 715,275**	16.55%

CITY OF FORT PIERCE

SOLID WASTE FUND (402)

OPERATING STATEMENT

December 31, 2015

1st QUARTER-DECEMBER '14 to 1st QUARTER-DECEMBER '15 COMPARISON

	1ST QUARTER 12/31/2014	1ST QUARTER 12/31/2015
OPERATING INCOME		
CHARGES FOR SERVICES	$ 1,552,629	$ 1,611,612
MISCELLANEOUS	5,415	2,450
GRANTS	0	0
TOTAL OPERATING INCOME	$ 1,558,044	$ 1,614,062
OPERATING EXPENSES		
PERSONAL SERVICES	$ 490,443	$ 486,379
ADMINISTRATIVE CHARGES	51,210	35,700
LANDFILL CHARGES	358,928	377,708
DEPRECIATION	97,847	81,762
OTHER OPERATING EXPENSES	318,820	403,055
TOTAL OPERATING EXPENSES	$ 1,317,248	$ 1,384,604
NET OPERATING INCOME (LOSS)	$ 240,796	$ 229,458
NON-OPERATING REVENUES		
INTEREST ON INVESTMENTS	$ 150	$ 309
TRANSFER FROM OTHER FUNDS	0	0
OTHER NON-OPERATING REVENUES	0	0
TOTAL NON-OPERATING REVENUES	$ 150	$ 309
NON-OPERATING EXPENSES		
OTHER NON-OPERATING EXPENSES	$ 0	$ 0
TRANSFER-OUT	301,000	300,000
TOTAL NON-OPERATING EXPENSES	$ 301,000	$ 300,000
NET NON-OPERATING INCOME (LOSS)	($300,850)	($299,691)
NET INCOME (LOSS)	($60,054)	($70,233)

Fund Title: Solid Waste Fund				Department: Solid Waste		
Fund/Division Number: 402-0000				Division:		
	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Charges for Services						
343 40 Residential Service	$ 2,500,000	$ 648,171	25.93%	$ 2,500,000	$ 664,002	26.56%
343 41 Commercial Service	3,200,000	798,925	24.97%	3,200,000	841,231	26.29%
343 42 Residential Trash	0	0	0.00%	0	0	0.00%
343 43 Commercial Trash	85,000	24,101	28.35%	85,000	25,323	29.79%
343 44 Recycling	290,000	75,597	26.07%	300,000	79,917	26.64%
343 45 Other Income	0	397	0.00%	2,000	265	0.00%
343 46 Recycling Program	3,600	5,438	0.00%	20,000	873	0.00%
Total Charges for Services	$ 6,078,600	$ 1,552,629	25.54%	$ 6,107,000	$ 1,611,611	26.39%
Miscellaneous Revenue						
361 10 Interest on Investments	$ 4,000	$ 150	3.75%	$ 4,000	$ 309	7.72%
361 20 Sale of Surplus	0	658	0.00%	0	0	0.00%
364 41 Other Contirbutions/Donations	0	1,508	0.00%	0	2,450	0.00%
369 90 Miscellaneous Revenues	0	3,249	0.00%	0	0	0.00%
Total Miscellaneous Revenue	$ 4,000	$ 5,565	139.13%	$ 4,000	$ 2,759	68.97%
Total Revenues	$ 6,082,600	$ 1,558,194	25.62%	$ 6,111,000	$ 1,614,370	26.42%
Appropriated Retained Earnings	617,319	0	0.00%	191,280	0	0.00%
TOTAL RESOURCES	**$ 6,699,919**	**$ 1,558,194**	23.26%	**$ 6,302,280**	**$ 1,614,370**	25.62%

Fund Title:	Solid Waste Fund	Department:	Solid Waste
Fund/Division Number:	402-4200-534	Division:	

	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 1,966,570	$ 490,443	24.94%	$ 2,017,627	$ 486,379	24.11%
Total Operating Expense	3,277,349	826,804	25.23%	3,084,653	898,225	29.12%
Total Capital Outlay	627,000	30,184	4.81%	350,000	56,702	16.20%
Total Non-Operating Expense	1,204,000	301,000	25.00%	1,200,000	300,000	25.00%
TOTAL APPROPRIATIONS	**$ 7,074,919**	**$ 1,648,431**	23.30%	**$ 6,652,280**	**$ 1,741,306**	26.18%

CITY OF FORT PIERCE

GOLF COURSE (405)

OPERATING STATEMENT

DECEMBER 31, 2015

1st QUARTER-DECEMBER '14 to 1st QUARTER-DECEMBER '15 COMPARISON

	1ST QUARTER 12/31/2014	1ST QUARTER 12/31/2015
OPERATING INCOME		
CHARGES FOR SERVICES	$ 281,682	$ 256,430
MISCELLANEOUS	28,320	28,343
GRANTS	0	0
TOTAL OPERATING INCOME	$ 310,002	$ 284,773
OPERATING EXPENSES		
PERSONAL SERVICES	$ 160,766	$ 180,073
ADMINISTRATIVE CHARGES	11,478	10,967
CONTRACTUAL FEES	17,752	22,984
UTILITIES	11,544	5,823
COST OF GOODS SOLD	19,942	25,059
DEPRECIATION	36,039	35,079
OTHER OPERATING EXPENSES	136,619	127,695
TOTAL OPERATING EXPENSES	$ 394,140	$ 407,680
NET OPERATING INCOME (LOSS)	($84,138)	($122,907)
NON-OPERATING REVENUES		
INTEREST ON INVESTMENTS	$ 0	$ 0
TRANSFER FROM OTHER FUNDS	0	0
OTHER NON-OPERATING REVENUES	0	0
TOTAL NON-OPERATING REVENUES	$ 0	$ 0
NON-OPERATING EXPENSES		
OTHER NON-OPERATING EXPENSES	$ 90	$ 34
TRANSFER-OUT	7,000	7,000
TOTAL NON-OPERATING EXPENSES	$ 7,090	$ 7,034
NET NON-OPERATING INCOME (LOSS)	($7,090)	($7,034)
NET INCOME (LOSS)	($91,228)	($129,941)

Fund Title:	Golf Course Fund	Department:	Golf Course
Fund/Division Number:	405 0000	Division:	

		2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Charges for Services							
347 20	Membership Dues	$ 10,000	$ 2,510	25.10%	$ 2,500	$ 2,510	100.40%
347 22	Other Memberships	40,000	16,663	41.66%	40,000	13,794	34.48%
347 24	Golf Fees	1,273,000	255,494	20.07%	1,245,000	235,472	18.91%
347 25	Driving Range	42,000	7,015	16.70%	40,000	4,655	11.64%
	Total Charges for Services	$ 1,365,000	$ 281,682	20.64%	$ 1,327,500	$ 256,430	19.32%
Miscellaneous Revenue							
361 10	Interest Earnings	$ 250	$ 0	0.00%	$ 250	$ 0	0.00%
369 25	Pro Shop Merchandise	46,000	9,212	20.03%	42,000	10,475	24.94%
369 80	Food	26,000	5,953	22.90%	22,000	5,629	25.59%
369 89	Packaged Sales	36,500	8,670	23.75%	36,500	7,413	20.31%
369 90	Misc Revenues	5,000	503	10.06%	5,000	831	16.62%
369 94	Snacks & Beverages	28,000	3,981	14.22%	25,000	3,995	15.98%
369 98	Other Misc Revenues	0	0	0.00%	0	0	0.00%
	Total Miscellaneous Revenue	$ 141,750	$ 28,319	19.98%	$ 130,750	$ 28,343	21.68%
Transfers							
381 01	Transfer from General Fund	$ 0	$0	0.00%	$ 0	$0	0.00%
382 50	Transfer from Solid Waste	0	0	0.00%	0	0	0.00%
	Total Transfers	$0	$0	0.00%	$0	$0	0.00%
	Total Revenues	$ 1,506,750	$ 310,001	20.57%	$ 1,458,250	$ 284,773	19.53%
	Appropriated Retained Earnings	0	0	0.00%	0	0	0.00%
	TOTAL RESOURCES	**$ 1,506,750**	**$ 310,001**	20.57%	**$ 1,458,250**	**$ 284,773**	19.53%

Fund Title:	Golf Course Fund	Department:	Golf Course
Fund/Division Number:	405-4500-572	Division:	

	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%
Total Personnel Services	$ 617,250	$ 160,733	26.04%	$ 633,868	$ 180,073	28.41%
Total Operating Expense	977,423	233,406	23.88%	925,055	227,606	24.60%
Total Capital Outlay	12,000	0	0.00%	7,000	0	0.00%
Total Non-Operating Expense	28,425	7,090	0.00%	32,641	7,034	0.00%
TOTAL APPROPRIATIONS	**$ 1,635,098**	**$ 401,229**	24.54%	**$ 1,598,564**	**$ 414,714**	25.94%

CITY OF FORT PIERCE

SUNRISE THEATRE (406)

OPERATING STATEMENT

DECEMBER 31, 2015

1st QUARTER-DECEMBER '14 to 1st QUARTER-DECEMBER '15 COMPARISON

	1ST QUARTER 12/31/2014	1ST QUARTER 12/31/2015
OPERATING INCOME		
CHARGES FOR SERVICES	$ 1,954,606	$ 1,798,335
MISCELLANEOUS	52,379	62,127
GRANTS	0	17,235
TOTAL OPERATING INCOME	$ 2,006,985	$ 1,877,696
OPERATING EXPENSES		
PERSONAL SERVICES	$ 154,842	$ 103,694
ADMINISTRATIVE CHARGES	30,461	38,880
CONTRACTUAL FEES	82,978	142,122
UTILITIES	23,998	24,884
COST OF EVENTS	535,532	590,242
ADVERTISING	87,719	92,888
DEPRECIATION	134,545	134,531
OTHER OPERATING EXPENSES	98,743	212,098
TOTAL OPERATING EXPENSES	$ 1,148,818	$ 1,339,339
NET OPERATING INCOME (LOSS)	$ 858,167	$ 538,357
NON-OPERATING REVENUES		
INTEREST ON INVESTMENTS	$ 244	$ 410
TRANSFER FROM OTHER FUNDS	0	0
TOTAL NON-OPERATING REVENUES	$ 244	$ 410
NON-OPERATING EXPENSES		
DEBT SERVICE	$ 0	$ 0
OTHER NON-OPERATING EXPENSES	0	0
TRANSFER-OUT	0	0
TOTAL NON-OPERATING EXPENSES	$ 0	$ 0
NET NON-OPERATING INCOME (LOSS)	$ 244	$ 410
NET INCOME (LOSS)	$ 858,411	$ 538,767

Fund Title:	Sunrise Theatre Fund	Department:	Sunrise Theatre
Fund/Division Number:	406 0000	Division:	

	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Charges for Services						
347 56 10 Ticket Sales	$ 2,200,000	$ 1,706,996	77.59%	$ 2,650,000	$ 1,647,331	62.16%
347 56 11 Ticket Sales - Rentals	255,000	178,898	70.16%	200,000	70,819	35.41%
347 56 15 Ticket Handling Fees	89,500	49,224	55.00%	95,000	44,736	47.09%
347 56 50 Sponsorship Fees	35,000	0	0.00%	35,000	10,000	28.57%
347 56 80 Memberships	130,000	13,100	10.08%	130,000	14,400	11.08%
347 56 90 Donations & Pledges	24,000	6,388	26.62%	15,000	11,050	73.67%
Total Charges for Services	$ 2,733,500	$ 1,954,606	71.51%	$ 3,125,000	$ 1,798,335	57.55%
Grants						
347 70 10 DCF/State Grant	$ 0	$ 0	0.00%	$ 0	$ 17,235	0.00%
Total Grants	$ 0	$ 0	0.00%	$ 0	$ 17,235	0.00%
Miscellaneous Revenue						
361 10 00 Interest Earning	$ 400	$ 410	102.61%	$ 600	$ 410	68.32%
362 14 00 Rents and Royalties	48,000	12,251	25.52%	48,000	7,550	15.73%
369 31 00 Reimb. of Expenditures	0	0	0.00%	70,000	24,541	0.00%
369 70 00 Events	22,500	0	0.00%	22,500	0	0.00%
369 89 00 Packaged Sales	140,000	34,828	24.88%	140,000	28,866	20.62%
369 90 00 Miscellaneous Revenues	400	69	17.20%	10,000	86	0.86%
369 95 00 Commission/Tips/Merch.	6,500	1,517	23.33%	6,500	1,084	16.68%
369 96 00 Late Payment Charges	0	0	0.00%	0	0	0.00%
Total Miscellaneous Revenues	$ 217,800	$ 49,075	22.53%	$ 297,600	$ 62,536	21.01%
Other Resources						
381 01 00 Transfer from General	$ 0	$ 24,148	0.00%	$ 0	$ 0	0.00%
381 91 00 Transfer from FPRA	350,000	87,500	25.00%	450,000	0	0.00%
Total Other Resources	$ 350,000	$ 111,648	31.90%	$ 450,000	$ 0	0.00%
TOTAL RESOURCES	**$ 3,301,300**	**$ 2,115,330**	64.08%	**$ 3,872,600**	**$ 1,878,106**	48.50%

Fund Title:	Sunrise Theatre Fund	Department:	Sunrise Theatre
Fund/Division Number:	406-4600-575	Division:	

	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 575,922	$ 154,842	26.89%	$ 586,481	$ 103,694	17.68%
Total Operating Expense	3,381,083	993,976	29.40%	3,823,297	1,235,645	32.32%
Total Capital Outlay	500	0	0.00%	1,000	0	0.00%
Total Transfers	0	0	0.00%	0	0	0.00%
TOTAL APPROPRIATIONS	**$ 3,957,505**	**$ 1,148,818**	29.03%	**$ 4,410,778**	**$ 1,339,339**	30.37%

CITY OF FORT PIERCE
BUILDING & CODE (420)
OPERATING STATEMENT
DECEMBER 31, 2015
1st QUARTER-DECEMBER '14 to 1st QUARTER-DECEMBER '15 COMPARISON

	1ST QUARTER 12/31/2014	1ST QUARTER 12/31/2015
OPERATING INCOME		
LICENSE and PERMIT	$ 182,420	$ 372,799
CHARGES FOR SERVICES	3,201	4,741
MISCELLANEOUS	5,146	7,235
TOTAL OPERATING INCOME	$ 190,767	$ 384,776
OPERATING EXPENSES		
PERSONAL SERVICES	$ 153,821	$ 168,824
ADMINISTRATIVE CHARGES	22,367	23,120
CONTRACTUAL FEES	27,277	31,077
DEPRECIATION	1,249	679
OTHER OPERATING EXPENSES	32,606	39,115
TOTAL OPERATING EXPENSES	$ 237,320	$ 262,815
NET OPERATING INCOME (LOSS)	($46,553)	$ 121,961
NON-OPERATING REVENUES		
INTEREST ON INVESTMENTS	$ 232	$ 799
TRANSFER FROM OTHER FUNDS	0	0
OTHER NON-OPERATING REVENUES	0	0
TOTAL NON-OPERATING REVENUES	$ 232	$ 799
NON-OPERATING EXPENSES		
DEBT SERVICE	$ 0	$ 0
OTHER NON-OPERATING EXPENSES	0	0
TRANSFER-OUT	0	0
TOTAL NON-OPERATING EXPENSES	$ 0	$ 0
NET NON-OPERATING INCOME (LOSS)	$ 232	$ 799
NET INCOME (LOSS)	($46,321)	$ 122,760

Fund Title:	Building & Code	Department:	Building Inspection
Fund/Division Number:	420-2902-524	Division:	

		20104/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Licenses and Permits							
322 10	Permits-Building Dept.	$ 640,000	$ 110,219	17.22%	$ 685,000	$ 227,519	33.21%
322 20	Inspections	15,000	2,425	16.17%	15,000	3,110	20.73%
322 90	Other Permit Fees	390,000	62,226	15.96%	425,000	132,870	31.26%
329 40	Contractor's License	55,000	7,550	13.73%	55,000	9,300	16.91%
	Total Licenses and Permits	$ 1,100,000	$ 182,420	16.58%	$ 1,180,000	$ 372,799	31.59%
Charge for Services							
341 40	Cert.,Copying, Rcd. Search	$ 2,000	$ 184	9.20%	$ 2,000	$ 6	0.29%
341 60	Administration Fees	0	0	0.00%	0	0	0.00%
341 61	Demo & Flood Plain Mgmnt	12,500	281	2.25%	20,000	0	0.00%
341 94	Credti Card Process Fees	12,000	2,736	22.80%	15,000	4,736	31.57%
	Total Charges for Service	$ 26,500	$ 3,201	0.00%	$ 37,000	$ 4,741	0.00%
Fines & Forfeits							
354 60	Unlicensed Contracting	$ 2,000	$ 0	0.00%	$ 3,000	$ 600	20.00%
	Total Fines & Forfeits	$ 2,000	$ 0	0.00%	$ 3,000	$ 600	0.00%
Miscellaneous Revenue							
361 10	Interest on Investments	$ 0	$ 232	0.00%	$ 0	$ 799	0.00%
369 00	Miscellaneous Revenues	20,000	5,146	25.73%	24,000	6,635	27.65%
	Total Miscellaneous Revenues	$ 20,000	$ 5,378	0.00%	$ 24,000	$ 7,434	0.00%
	Appropriated Retained Earnings	$ 96,728	$ 0	0.00%	(14,679)	$ 0	0.00%
	TOTAL RESOURCES	**$ 1,245,228**	**$ 190,999**	**$ 0**	**$ 1,229,321**	**$ 385,575**	31.36%

Fund Title:	Building & Code	Department:	Building Inspection
Fund/Division Number:	420-2902-524	Division:	

	2014/15 Adopted	2014/15 Actual	Yr. Lapse 25%	2015/16 Adopted	2015/16 Actual	Yr. Lapse 25%
Total Personnel Services	$ 799,728	$ 153,821	19.23%	$ 716,730	$ 168,824	23.55%
Total Operating Expense	458,000	78,067	17.05%	444,766	93,991	21.13%
Total Capital Outlay	0	5,432	0.00%	70,000	0	0.00%
Total Transfers	0	0	0.00%	0	0	0.00%
TOTAL APPROPRIATIONS	**$ 1,257,728**	**$ 231,888**	18.44%	**$ 1,231,496**	**$ 262,815**	21.34%

FORT PIERCE REDEVELOPMENT FUND
OPERATING FUND
1ST Quarter Report
December 31, 2015

CASH AND INVESTMENT REPORT

October 1, Estimated Beg. Available Resources	99,320
Revenues	4,502,533
Available Resources	4,601,853
Expenditures	54,676
Current Available Resources	**4,547,177**

FPRA Operating Resources and Uses	Budget	Budget Adjust.	Revised Budget	Expended	Balance
Current Resousces Available for Operating					**4,547,177**
Plus Unrealized Revenue:					
302 Marina Dockage					60,182
303 Leases					117,202
305 Transfer From General					1,676,422
Total Unrealized Revenue					**1,853,805**
Estimated Resources Available For Operating					**6,400,982**
Less Outstanding Expenditures:					
501 Personnel Services	0	0	0	0	0
502 Operating Expenditures	323,500	0	323,500	76,034	247,466
503 Capital Outlay	0	0	0	(35,150)	(35,150)
504 Total Grants-Private Organ.	20,000	0	20,000	13,792	6,208
505 Transfers	5,563,970	0	5,563,970	0	5,563,970
506 Sunrise Theatre	450,000	0	450,000	0	450,000
Categories Balances	6,357,470	0	6,357,470	54,676	**6,232,494**
Projected Resources Over (Short)					**168,488**

FORT PIERCE REDEVELOPMENT FUND
OPERATING FUND
1st Quarter Report
December 31, 2015

TRANSFERS FROM GENERAL

Fiscal Year:		
	2011	1,319,504
	2012	1,129,036
	2013	1,410,793
	2014	1,689,274
	2015	1,470,701
	2016	1,676,422
Total Transfers		8,695,730
Less:		
Reductions:		
Seaway Drive Roundabout (Days Inn Sight)		1,488,000
Total Due General Fund		**7,207,730**

City of Fort Pierce
Financial Position/Resources and Uses
December 31, 2015
1st Quarter Fiscal 2016

	001 General	401 Marina	402 Solid Waste	405 Golf Course	406 Sunrise Theatre	420 Building Code
Estimated Avail. Resources Sept. 30, 2015	**4,338,184**	**385,950**	**96,646**	**(24,053)**	**61,453**	**342,186**
Less:						
10% Budget Reserve	(3,585,326)					
2016 Budget Appropriation	(550,000)	(27,122)	(191,280)			14,679
10/01/2015 Unrestricted Resources	**202,858**	**358,828**	**(94,634)**	**(24,053)**	**61,453**	**356,865**
1st Quarter Revenues	14,891,701	610,867	1,614,370	284,773	1,878,106	385,575
2016 Budget Appropriation	550,000	27,122	191,280	0	0	(14,679)
2017 Budget Appropriation	(626,494)	0	0	0	0	0
10/01/15 thru 12/31/15 Resources	14,815,207	637,989	1,805,650	284,773	1,878,106	370,896
1st Quarter Expenses	8,412,399	715,275	1,741,306	414,714	1,339,339	262,815
Less Accum. Depreciation		(189,446)	(81,762)	(35,079)	(134,531)	(679)
Total Uses	8,412,399	525,829	1,659,544	379,635	1,204,808	262,136
FY 2016 Net Resources	**6,402,808**	**112,160**	**146,106**	**(94,862)**	**673,298**	**108,760**
Total Resources Available	**6,605,667**	**470,988**	**51,472**	**(118,915)**	**734,751**	**465,625**

City of Fort Pierce
Urban Redevelopment
Financial Position/Resources and Uses
December 31, 2015
1st Quarter Fiscal 2016

***

	104 CRA	103 CDBG	105 SHIP	106 Grant HHR	100 Restrict Rev Fund	102 Law Enforce Trust	301 Cap Proj Heath cote	311 Cap Proj Energy
Estimated Avail. Resource Sept. 30, 2015	**99,320**	**1,003,296**	**88,794**	**201,026**	**1,638,790**	**32,011**	**2,309,746**	**843,084**
Less:								
Reserve								
Budget Appropriation								
10/01/2015 Restricted (***) and Unrestricted Resources	**99,320**	**1,003,296**	**88,794**	**201,026**	**1,638,790**	**32,011**	**2,309,746**	**843,084**
1st Quarter Revenues	4,502,533	70,832	120,159	36,386	62,376	21	588	1,675
10/01/15 thru 12/31/15 Resources	4,502,533	70,832	120,159	36,386	62,376	21	588	1,675
1st Quarter Expenses	54,676	69,599	4,152	18,794	82,979	7	379	860,553
Total Uses	54,676	69,599	4,152	18,794	82,979	7	379	860,553
FY 2016 Net Resources	**4,447,857**	**1,233**	**116,007**	**17,592**	**(20,604)**	**15**	**209**	**(858,877)**
Total Resources Available	**4,547,177**	**1,004,529**	**204,802**	**218,618**	**1,618,186**	**32,026**	**2,309,955**	**(15,793)**

City Commission Regular Meeting **Agenda Item # 11. c.**

Meeting Date: 01/19/2016

Re: City's New Financial Transparency Portal

Submitted For: Johnna Morris, Finance Director, Finance Department

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SUBJECT:

Presentation of City's Financial Transparency Portal

SUMMARY:

The City of Fort Pierce continues forward with its commitment to full disclosure and is committed to financial transparency. In this spirit, the City has developed a Financial Transparency Portal to give the citizens, a transparent view of how funds are invested in the delivery of outstanding services.

Users can now access budget and expenditure data by launching our Financial Transparency Portal on our website, giving the public access to how the City spends its tax dollars. It offers current fiscal year comparisons on revenue and spending for all departments and actual information for the proceeding five years. Users can manipulate the data and drill down to finite details or scale up to the big picture. They can also download the data as a Excel spreadsheet to use at home.

RECOMMENDATION:

None

ALTERNATIVES:

Make adjustments to information that is displayed.

RESPONSIBLE STAFF:

Director of Finance

COORDINATED WITH:

Anna Ward, MIS Applications Specialist

Fiscal Impact

Budgeted Y/N:	N
Fiscal Year:	2016
Account:	001-2400-513-46-75
Amount:	7,000.00

OTHER INFORMATION:

There is an annual cost of $7,000.00.

Form Review

Inbox	Reviewed By	Date
Finance Department	Jennifer Robinson	01/08/2016 03:15 PM
Finance Department	Johnna Morris	01/08/2016 04:09 PM
City Manager	Nick Mimms	01/13/2016 05:10 PM

Form Started By: Queen Thompkins Started On: 01/07/2016 11:52 AM

Final Approval Date: 01/13/2016

City Commission Regular Meeting **Agenda Item # 11. d.**

Meeting Date: 01/19/2016

Re: City Marina presentation

Submitted For: Dean Kubitschek, Director of Marina, Marina

SUBJECT:

Update on City Marina Operations

Attachments

Marina Update

Form Review

Inbox	Reviewed By	Date
City Manager	Dean Kubitschek	01/08/2016 01:39 PM
City Manager	Nick Mimms	01/13/2016 05:14 PM

Form Started By: Dean Kubitschek Started On: 12/29/2015 12:44 PM

Final Approval Date: 01/13/2016

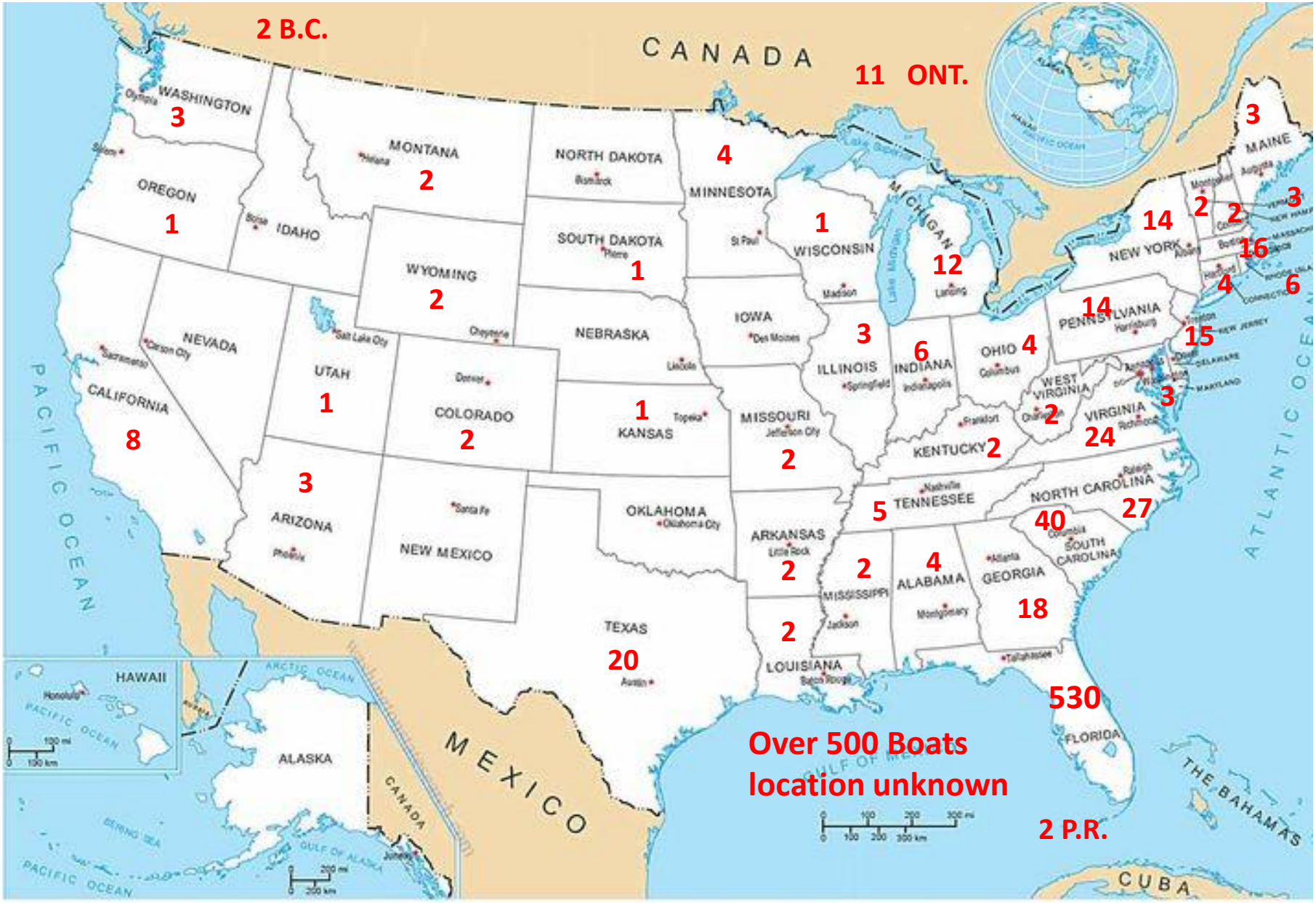


First Quarter Update

January 5, 2016

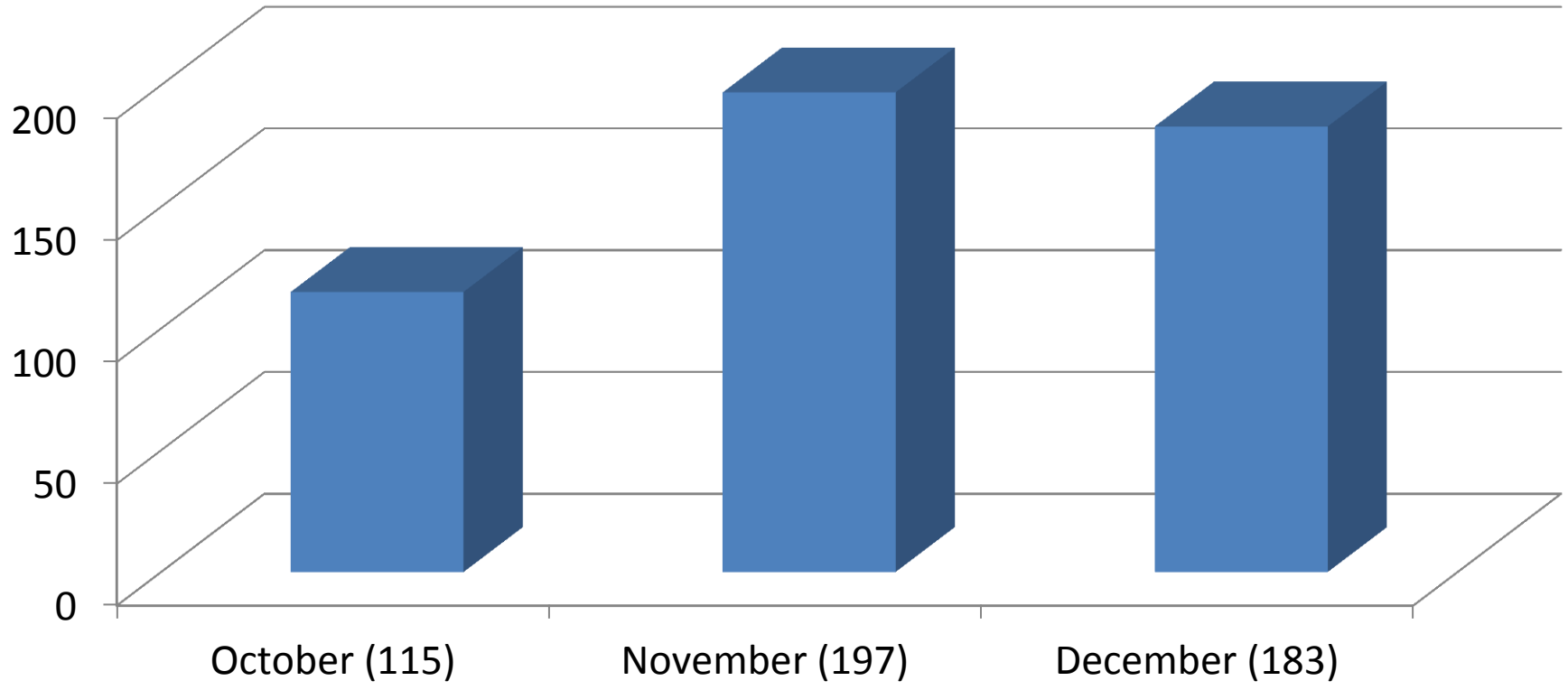

Fort Pierce Inlet
Bahamas
89 miles


248 Total Slips
(with the ability to handle up to 274 boats)


2 B.C.
CANADA
11 ONT.
WASHINGTON
3
OREGON
1
CALIFORNIA
8
NEVADA
IDAHO
MONTANA
2
WYOMING
2
UTAH
1
COLORADO
2
ARIZONA
3
NEW MEXICO
NORTH DAKOTA
SOUTH DAKOTA
1
NEBRASKA
1
KANSAS
OKLAHOMA
TEXAS
20
MINNESOTA
4
IOWA
MISSOURI
2
ARKANSAS
2
LOUISIANA
2
WISCONSIN
1
ILLINOIS
3
MICHIGAN
12
INDIANA
6
OHIO
4
KENTUCKY
2
TENNESSEE
5
MISSISSIPPI
2
ALABAMA
4
GEORGIA
18
FLORIDA
530
NEW YORK
14
PENNSYLVANIA
14
WEST VIRGINIA
2
VIRGINIA
24
NORTH CAROLINA
27
SOUTH CAROLINA
40
MAINE
3
2
2
3
16
4
6
15
3
Over 500 Boats
location unknown
2 P.R.
HAWAII
ALASKA
MEXICO
CUBA
THE BAHAMAS
PACIFIC OCEAN
ATLANTIC OCEAN
ARCTIC OCEAN
BERING SEA
GULF OF ALASKA

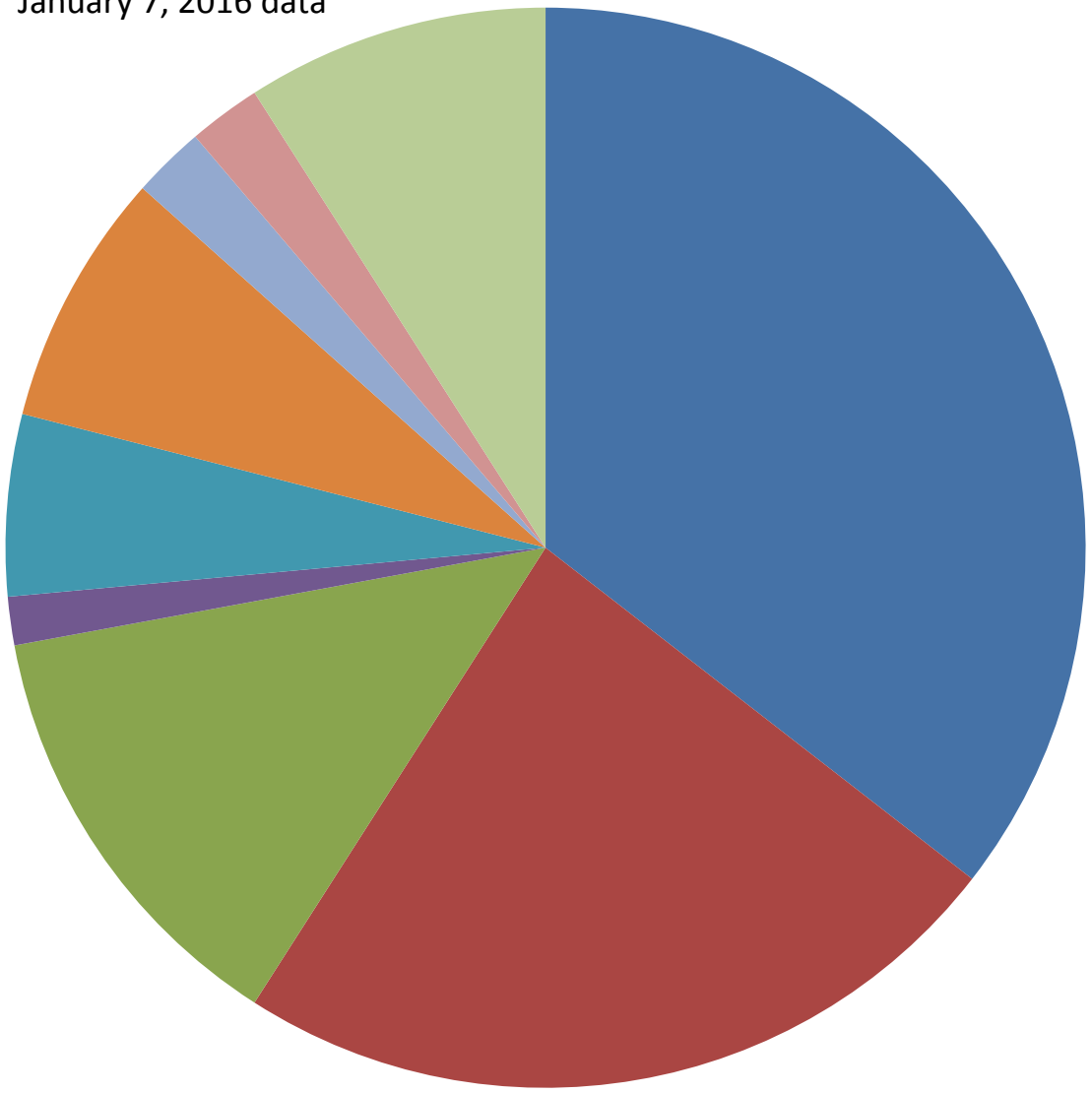
BOATERS

Transient and Long Term



Occupancy City Marina & Fisherman's Wharf

January 7, 2016 data



- Annual (98)
- Seasonal (65)
- Liveaboard (36)
- Temporarily Away (4)
- Overnight out of 15 (15)
- Fisherman's Wharf out of 41 (21)
- Storage out of 18 (6)
- Business' not set up (6)
- Vacant

FORT PIERCE CITY MARINA
DOCKAGE REVENUES

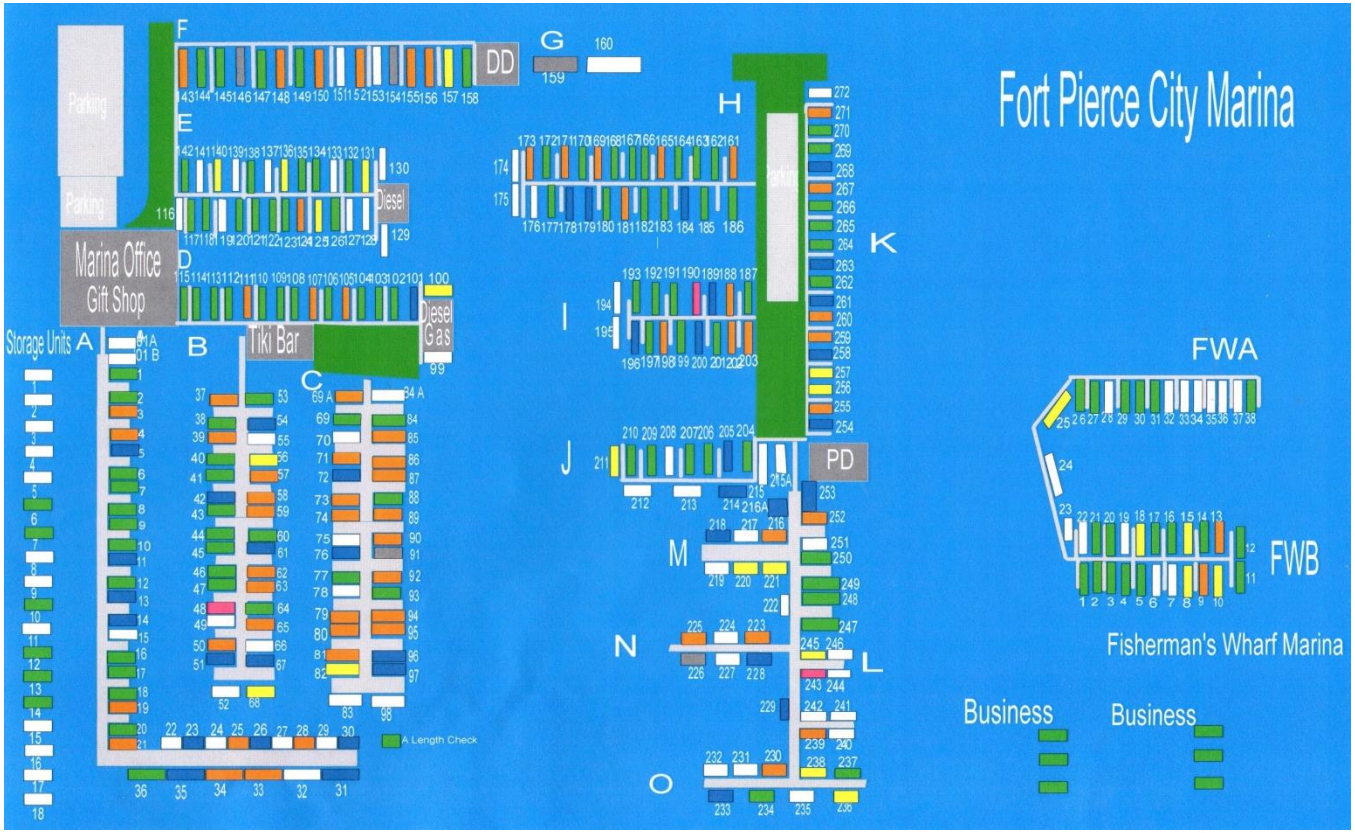
	October	November	December
Annual, Seasonal Dockage	$ 50,362	$ 67,070	$ 63,045
Transient monthly/overnight	$ 24,684	$ 45,064	$ 62,375
Fuel Sales	$ 62,515	$ 71,550	$ 49,044
Garbage & Water	$ 1,833	$ 1,526	$ 1,436
Electrical	$ 9,410	$ 8,987	$ 10,026
Liveaboards	$ 1,170	$ 3,889	$ 5,035
Total	**$149,974**	**$198,086**	**$191,061**

SECONDARY IMPACTS

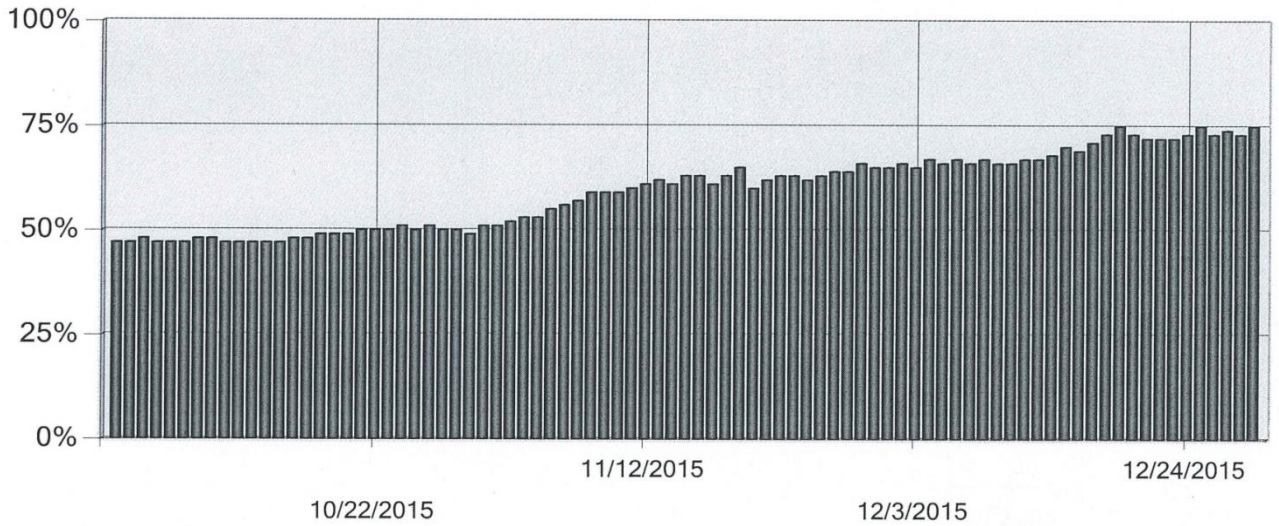
Gift Shop
Restaurants
Taxis, Rental Cars
Sunrise Theatre
Marine Supplies

Historic Downtown

Local Stores
Bait and Tackle Shops
Golf Courses
Grocery / Beverage Stores
Hardware Stores



Occupancy % for Thursday, October 01, 2015 to Thursday, December 31, 2015



Ft. Pierce City Marina
The Sunrise City
772-464-1245
fpcm@city-ftpierce.com
1 Avenue A
Fort Pierce, FL 34950

Effective 6/1/2015

FREE SECURED WI FI

All Prices Are Subject to Change

DOCKAGE RATES

Based on length overall (davits to bow pulpit) or slip minimum, whichever is greater

*Pay for 12 months in advance and get the 13th month dockage free

DAILY $2.00 / FT Boat US Price $1.70/FT
$2.00 / FT 85/FT or larger Boat US Price $1.85/FT
Plus Electric

6 nights in a row get the 7th night FREE (electric is separate)
30-amp: $6.00 per night two cords $10.00 TOTAL
50-amp: Single Phase $10 per night, second chord $18.00 TOTAL
100 amps: $30 per night, two cords - $58.00 TOTAL

INTERNAL BASIN AND FLOATING DOCKS

1-4 MONTHS $13.75 / FT Plus Utilities and Electric
5-11 MONTHS $12.75 / FT
12 MONTHS $11.00 / FT
$100.00 Live aboard Fee (10 days +)
$25.00 each additional person

85ft + or Any Vessel with a Beam wider than 21 Foot
$14.00 FT Annually (No Weekly Rate)
$15.00 FT Monthly
Utilities Plus Metered Electric

Departure before the 15th of the month is prorated at ½ month – after the 15th of the month – NO PRORATION.

KEY DEPOSIT $25.00 per key or signed credit card imprint required
DINGHY TIE-UP $5.00 per person for showers, Garbage drop-off free

A.C. STORAGE LOCKERS $24.95 Small 4 FT x 2.5FT $39.95 Large 4FTt x 10 FT x 2.5 FT
STAFF LABOR $65.00 / Hour - minimum 1 Hour

UTILITIES $10.00 Garbage/Water monthly
PUMPOUTS **Free**

ELECTRICITY LONG TERM

	AC 1 Unit	2 to3 UNITS
30 amp	$35.00	$65.00
50 amp	$65.00	$120.00
30 amp (2 chords)	$65.00	$85.00
50 amp (2 chords)	$120.00	$145.00

ELECTRIC METERED Where available, meter required $ .12 5 cents per KW …If Usage is over 900 KW – Additional Demand Rate will be Charged
Meter Processing Fee $2.50 month

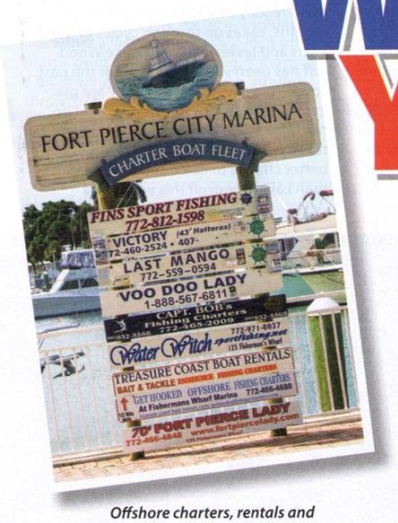
SPLITTER RENTAL 1ST Day FREE, $3.00 each additional day - Credit Card on file required

MOORES CREEK

$9.75 / FT Annually 30/35FT Minimum
$10.25 / FT Monthly
Utilities Plus Electric

★ FORT PIERCE ★

Wants You





Old Florida meets new, with a renovated marina, busy artificial reef program, waterside accommodations and more.

Offshore charters, rentals and partyboat fishing are all available here. At right is a greater amberjack caught aboard the Fins *charterboat.*

BY SID DOBRIN

I stood on the boards at the Dockside Inn, enjoying the sunset and a cold Pelagic Ale from Sailfish Brewing Company in Fort Pierce. Looking down into the green water, I became transfixed by what ended up being a 30-minute parade of snook in the 30-inch-plus range. The big linesiders were moving w... into the lagoon. The procession... when a 200- or... per came rollin... but the snook ... diately after its...

The scene re... who visit Fort P... sure Coast, nee... id populations... of travel resou... leaders have developed angler-centered facilities to support many kinds of sportfishing. The history of the town is in many ways linked to fishing. Fort Pierce was named for an army installation built here in 1838 during the Second Seminole War, but the local culture has long centered on fishing and fishing-related industries. A number of recreational boat-builders are based here, including Maverick Boat Company, Bluewater, Pursuit and several custom shops.

Fort Pierce city planners have worked to blend the welcoming feel of Old Flori... da with a contemporary sense of comfort...

Florida Sportsman Magazine
January 2016 Issue

...the "cool season"—...il.

...fishery available, ...number of inshore ...who runs Moonlight ...ecoming known as ...guides in the re... Cornish of Treasure ...of the area's pre... Both Wayne and ...Capt. Charlie Connor (Fish Tales Charters) and Capt. Scott Crippen (Fly & Light Tackle Expeditions) represent a growing fleet of inshore guides in the region capable of providing anglers with memorable days on the water.

If it's really big fish you want, during the autumn months, goliath grouper gather to spawn around the region's wrecks and artificial reefs. Many of these ...tional light tackle fishing.

But it's not just record trout that Fort Pierce affords. Fort Pierce boasts excellent tarpon fishing and some of the best snook fishing in the world. May through September, when spawning snook stack up in the inlet and big tarpon cruise the beaches, are peak months. Spanish mackerel, pompano and red drum are a few of ...of inshore opportunities. In 1995, Craig F. Carson landed the current IGFA All-Tackle World Record spotted seatrout in the lagoon in Fort Pierce. That 17-pound, 7-ounce gator stands as an epic catch, but the chances are that the fish that takes over the record will also come from the lagoon. Trout—and I mean big gator trout—run amok here, providing excep-

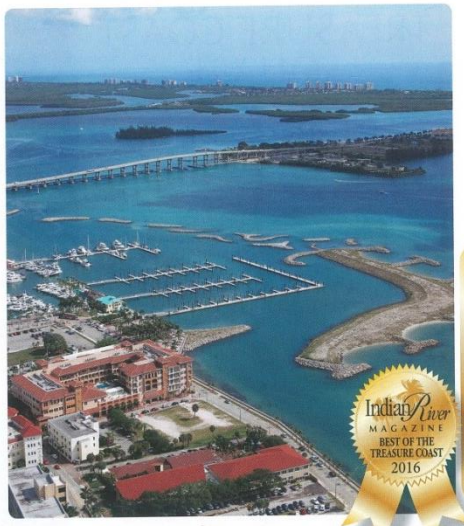
Indian River MAGAZINE

BEST OF THE TREASURE COAST

BEST MARINA 2016

FORT PIERCE CITY MARINA

1 Ave. A
Fort Pierce
772.464.1245



BEST OF THE TREASURE COAST

Fort Pierce Marina is the only marina around with nearly direct access to the ocean... just a short trip through the Fort Pierce Inlet and you're out there in the Atlantic with the ocean breezes on your face and nothing but water as far east as the eye can see.

"Our marina is a quiet, clean, friendly gateway to the Bahamas," says marina manager Dean Kubitschek.

The marina is finally back to full strength with 137 boat slips after the back-to-back hurricanes in 2004 ripped out most of its docks. Its amenities are everything you'd expect from a fine marina, including Wi-Fi, catering to long-term, medium-term and short-term visits.

Two restaurants are a few steps from the docks — one right on the water. And next to the marina is a park with benches and a fountain. The park hosts many events throughout the year, which is ideal for boaters at the marina.

The restored historical downtown is only a block away, offering a variety of restaurants and shops for browsing. The 1923 Sunrise Theatre, restored to its former glory and now on the National Register for Historic Places presents performances nearly every night during the winter season.

Boaters love the Fort Pierce Marina. "Beautiful view, site of the Green Market. Good restaurants," says one. Another says simply, "Location!" and that sums it up.

WHAT READERS SAY

"Fort Pierce City Marina has a brand-new look and provides excellent value for the price, with extras thrown in like a nearby downtown, Friday Fest and Farmers' Market for marina residents and guests."

"Fantastic new multi-million dollar floating dock system is state-of-the-art, the staff is fantastic and provides a world-class marina in historical downtown Fort Pierce."

"A beautiful new marina where you can walk to numerous restaurants and the Sunrise Theatre."

City Commission Regular Meeting **Agenda Item # 12. a.**

Meeting Date: 01/19/2016

Re: KFPB Appointment

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Resolution 16-R02 appointing Jane B. Zezeck and Shyanne Helms to the Keep Fort Pierce Beautiful Committee.

SUMMARY:

In July, 2015, Ms. Zezeck was appointed to the City Tree Board. Because the Tree Board and Keep Fort Pierce Beautiful Committee meeting together, it is important that she serves as a voting member on both boards so all actions are recorded properly in meeting minutes. Additionally, Mr. Nick Mimms has resigned his seat on the KFPB Board and Ms. Shyanne Helms has been recommended to take his place.

RECOMMENDATION:

Approve Resolution 16-R02.

ALTERNATIVES:

Seek other applications.

RESPONSIBLE STAFF:

Paul Bertram, Public Works

COORDINATED WITH:

Linda Cox, City Clerk

Fiscal Impact

Budgeted Y/N:

Fiscal Year:

Account:

Amount:

OTHER INFORMATION:

No fiscal impact.

Attachments

16-R02

Application

Form Review

Inbox	Reviewed By	Date

City Manager	Nick Mimms	01/13/2016 05:14 PM
Form Started By: Linda Cox		Started On: 01/06/2016 02:51 PM
Final Approval Date: 01/13/2016		

RESOLUTION NO. 16-R02

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OR REAPPOINTMENT OF MEMBERS TO THE KEEP FORT PIERCE BEAUTIFUL ADVISORY BOARD**; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and are hereby appointed and/or reappointed by the City Commission to serve as members of the Keep Fort Pierce Beautiful Advisory Board; said terms to commence upon adoption of this resolution and to expire January 18, 2019, or when a successor has been duly appointed.

Name	Position
Jane B. Zezeck	City Resident
Shyanne Helms	City Employee

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 19th day of January, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

_____
Robert V. Schwerer, City Attorney

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3000 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Keep Fort Pierce Beautiful Advisory Board TCC Board

Name: Jane B. Zezeck	Phone: 772-801-6056
Home Address: 2002 Cypress Ave, Ft Pierce FL 34949	How long at this address? 45 yrs
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation: Retired	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☒ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☒ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☒ Yes ☐ No Contracting: ☐ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Describe your education, background, training and knowledge in the above area(s): Real Estate Broker's License in PA + WV - placed in escrow in 2011	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☒ No If yes, please specify:	
Have you ever been convicted of a crime? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: Shirley Walker	Email Address: zezeck@hotmail.com
Date: 4-1-15	Applicant's Signature Jane B. Zezeck

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 468-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting **Agenda Item # 12. b.**

Meeting Date: 01/19/2016

Re: Application for FPAT Advisory Board Position

Submitted For: Libby Woodruff, Grant Writer, Urban Redevelopment

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SUBJECT:

Resolution 16-R03 appointing Lisa Fasnacht and Andy Brady to Fort Pierce Authentic Tours Advisory Board.

SUMMARY:

Application for Appointment was recently received from Mr. Andy Brady and Ms. Lisa Fasnaught to serve on the Fort Pierce Authentic Tours (FPAT) Advisory Board. Currently, there are two vacancies on this board.

RECOMMENDATION:

Approve appointments to the FPAT Advisory Board.

ALTERNATIVES:

Seek additional applications.

RESPONSIBLE STAFF:

Libby Woodruff

COORDINATED WITH:

Nicholas Mimms, City Manager

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: N/A

Account: N/A

Amount: N/A

OTHER INFORMATION:

There will be no fiscal impact from this agenda request.

Attachments

16-R03

FPAT Board App - Andy Brady

FPAT Board App - Lisa Fasnacht

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	12/30/2015 03:26 PM

Form Started By: Libby Woodruff Started On: 12/15/2015 11:34 AM
Final Approval Date: 01/05/2016

RESOLUTION NO. 16-R03

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OF MEMBER(S) TO THE FORT PIERCE AUTHENTIC TOURS (FPAT) ADVISORY BOARD;** PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and are hereby appointed and/or reappointed by the City Commission to serve as members of the Fort Pierce Authentic Tours Advisory Board in accordance with Resolution No. 11-25; said terms to commence upon adoption of this resolution and to expire on January 18, 2018, or when a successor has been duly appointed.

Andy Brady

Lisa Fasnacht

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 19th day of January, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

_____
ROBERT V. SCHWERER
CITY ATTORNEY

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3000 FAX (772) 467-3841

RECEIVED
DEC 15 2015
CITY OF FORT PIERCE
PLANNING & ZONING

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FPAT ADVISORY BOARD

Name: ANDY BRADY	Phone: 772 971 2225
Home Address: 2703A NAIA FORT PIERCE FL 34949	How long at this address? 19 YRS.

Are you a citizen of the United States? ☑ Yes ☐ No

Occupation: UDT NAVY SEAL MUSEUM EVENT, Vol. COORD. COMMUNITY OUTREACH

Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No
If yes, list the address and nature of said business: ?

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☐ No
If yes, in what capacity?

Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No
If yes, state the business and location:

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes ☑ No Engineering: ☐ Yes ☑ No Real Estate Brokering: ☐ Yes ☑ No
Contracting: ☐ Yes ☑ No Land Development: ☐ Yes ☑ No Other: TOURISM
Describe your education, background, training and knowledge in the above area(s):

Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No
If yes, please specify:

Have you ever been convicted of a crime? ☐ Yes ☑ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: EIBBY WOODRUFF Email Address: ANDY@NAVYSEALMUSEUM.COM

Date: 12/10/2015 Applicant's Signature Andy Brady

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 468-3841 or via email at lcox@city-ftpierce.com

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3000 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FPAT

Name: Lisa Fasnacht	Phone: 772 216 2820
Home Address: 1500 Mariner Bty Blvd	How long at this address? 5yrs
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation: self Lisa's Kayaks	
Do you own a business that operates within the City of Fort Pierce? ☒ Yes ☐ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☒ Yes ☐ No If yes, in what capacity? Kayak Non motorized water craft	
Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☐ Yes ☒ No Contracting: ☐ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Describe your education, background, training and knowledge in the above area(s):	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☐ No If yes, please specify: CTC ?	
Have you ever been convicted of a crime? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Email Address: Getoutside and do something @ gmail .com
Date: 12/8/15	Applicant's Signature Lisa Fasnacht

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 468-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting **Agenda Item # 12. c.**

Meeting Date: 01/19/2016

Re: City Attorney Contract

SUBJECT:

Extension of Agreement for Interim Legal Services which ends on January 31, 2016. Agreement may be extended by mutual consent.

Attachments

First Addendum

Legal Services Agreement

Form Review

Form Started By: Linda Cox Started On: 01/12/2016 04:12 PM

Final Approval Date: 01/12/2016

CITY OF FORT PIERCE - OFFICE OF THE CITY ATTORNEY

MEMORANDUM

TO: Fort Pierce Mayor and Commissioners (***via email***)

FROM: Robert V. Schwerer, City Attorney

SUBJECT: First Addendum to Agreement for Interim Legal Services

DATE: January 13, 2016

Please find attached for approval by the Commission a First Addendum to Agreement for Interim Legal Services in order to provide for continuous legal representation during the anticipated transition period awaiting the appointment of the new City Attorney and his or her legal staff.

Robert V. Schwerer, Esq.
City Attorney

/mlp
Attachment
cc: Nicholas Mimms, City Manager (***via email***)
James T. Walker, Assistant City Attorney (***via email***)
Steven R. McCain, Assistant City Attorney (***via email***)
Karen Emerson, Assistant City Attorney (***via email***)

FIRST ADDENDUM TO
AGREEMENT FOR INTERIM LEGAL SERVICES

THIS ADDENDUM is entered into by and between the CITY OF FORT PIERCE, FLORIDA, a Florida municipal corporation (the "City") and ROBERT V. SCHWERER, as City Attorney, and the law firm of HAYSKAR, WALKER, SCHWERER, DUNDAS & MCCAIN, P.A. (collectively the "Firm") effective as of the date stated below.

W I T N E S S E T H:

WHEREAS, the parties entered into that certain Agreement for Interim Legal Services ("Agreement") effective as of November 2, 2015 for an initial period of ninety (90) days, which Agreement provided for an extension beyond such term by mutual consent; and

WHEREAS, the City believes that it is in the best interest of the City to have its interim legal services extended in order that the City can continue with competent and continuous legal representation during the anticipated transition period for the new City Attorney to be selected along with his or her legal staff; and

WHEREAS, the Firm is willing to continue and extend its legal representation of the City in order to provide for a smooth and orderly transition in the delivery of legal services as provided by the City Charter and general law.

NOW, THEREFORE, in consideration of the mutual covenants and undertakings and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the City and the Firm do mutually agree as follows:

1. TERM OF AGREEMENT.

   The term of the Agreement for Interim Legal Services shall continue and remain in effect unless sooner terminated by either party upon sixty (60) days written notice.

2. EFFECTIVE DATE.

   This extension will become effective upon expiration of the current agreement for Interim Legal Services and continue for the period set forth above.

3. The terms and conditions of the Agreement shall remain in effect except as modified herein.

CITY OF FORT PIERCE, FLORIDA

_____ _____

Date Linda Hudson, Mayor

ATTEST:

_____
Linda Cox, City Clerk

STATE OF FLORIDA
COUNTY OF ST. LUCIE

Sworn and subscribed before me this _____ day of January 2015 by Linda Hudson, Mayor of the City of Fort Pierce, who is personally known to me or who has produced _____ as identification.

_____
Notary Public, State of Florida
My Commission Expires:

HAYSKAR, WALKER, SCHWERER,
DUNDAS & MCCAIN, P.A.

1/13/16
Date

_____
Robert V. Schwerer, City Attorney and
Managing Partner

STATE OF FLORIDA
COUNTY OF ST. LUCIE

Sworn and subscribed before me this 13th day of January 2015 by Robert V. Schwerer, as City Attorney and Managing Partner of Hayskar, Walker, Schwerer, Dundas & McCain, P.A., who is personally known to me or who has produced _____ as identification.

_____
Notary Public, State of Florida
My Commission Expires:

NOTARY PUBLIC STATE OF FLORIDA
MARY LOU PIRO
MY COMMISSION #FF186694
EXPIRES January 1, 2019
(407) 398-0153 FloridaNotaryService.com

AGREEMENT FOR INTERIM LEGAL SERVICES

THIS AGREEMENT is entered into by and between the CITY OF FORT PIERCE, FLORIDA, a Florida municipal corporation (the "City") and ROBERT V. SCHWERER, as City Attorney, and the law firm of HAYSKAR, WALKER, SCHWERER, DUNDAS & MCCAIN, P.A. (collectively the "Firm") effective as of the date stated below.

W I T N E S S E T H:

WHEREAS, Robert V. Schwerer and the Firm have submitted a written resignation letter resigning as City Attorney, with said resignation date to be effective ninety (90) days after acceptance by the City; and

WHEREAS, it is contemplated that during said period the Firm will be winding down its legal representation of the City so as to transition to the new City Attorney to be selected by the City Commission; and

WHEREAS, the City believes that it is in the best interest of the City to provide for interim legal services in order that the City continue with competent and continuous legal representation during this transition period in all of the various matters currently pending and provided for by its current City Attorney and the Firm; and

WHEREAS, the Firm is willing to continue its legal representation of the City in order to provide for a smooth and orderly transition in the delivery of legal services as provided by the City Charter and general law.

NOW, THEREFORE, in consideration of the mutual covenants and undertakings and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the City and the Firm do mutually agree as follows:

1. TERM OF AGREEMENT.

   The term of this Agreement shall be ninety (90) days from acceptance by the City and shall remain in effect unless sooner terminated by either party upon ten (10) days written notice. This Agreement may be extended beyond such term by mutual consent of both parties.

2. SCOPE OF REPRESENTATION.

   The Firm is to continue handling the general legal services it currently provides to the City as set out in Exhibit "A" attached hereto and incorporated by reference, the City Charter, Code of Ordinances, and general law. The Firm will make every effort to continue the assignments and duties of the City Attorney and the Assistant City Attorneys as set out in the attached Exhibit "A", but the Firm reserves the right to utilize other attorneys in the Firm for assistance in these matters at its discretion.

The current office space at City Hall, including computers, office supplies, library materials, etc. shall continue to be provided to the City Attorney and the Firm. For its part, the Firm shall continue to make available for the conduct of the City's legal business such files, documents, furniture, fixtures, and equipment within such office space that belong to the Firm. Upon the cessation of the Firm's representation, the Firm agrees to make available for copying by the City, at the City's expense, all documents in any or all files as well as any electronic data related to the business of the City. Further, on and before cessation of its representation, the Firm will fully cooperate in the transition of legal services handled by the Firm with the new City Attorney for which services the Firm shall be compensated as provided in paragraph 3 below.

3. FEES AND PAYMENT FOR SERVICES.

The Firm shall charge the City the following rates for attorney and paralegal work which shall apply during the term hereof: (a) Attorneys at $135.00 per hour; and (b) Paralegals/Legal Assistants at $65.00 per hour. These rates are blended rates and apply with respect to all work by any and all attorneys and paralegals/legal assistants of the Firm. In addition, the City shall continue to pay the retainer amounts set out in the City Attorney budget in the same amount and frequency during the term of this Agreement.

The City shall continue to pay and reimburse the Firm for such ordinary costs and expenses, including, but not limited to court costs, litigation expenses, court reporter fees, approved travel expenses, extraordinary postage and copying costs, etc. The Firm shall invoice the City each month for legal services rendered and costs expended on behalf of the City, and the City agrees to pay the invoice(s) within fifteen (15) days.

4. INSURANCE.

The Firm will continue its current malpractice coverage for all attorneys and other employees of the Firm when performing legal services for the City and provide the City Manager, upon request, with evidence of such coverages.

5. EFFECTIVE DATE.

This Agreement will become effective upon signing by both parties on the date indicated below.

CITY OF FORT PIERCE, FLORIDA

11/2/15
Date

Linda Hudson
Linda Hudson, Mayor

ATTEST:

Linda W. Cox
Linda Cox, City Clerk

STATE OF FLORIDA
COUNTY OF ST. LUCIE

Sworn and subscribed before me this 2nd day of ~~October~~ November, 2015, by Linda Hudson, Mayor of the City of Fort Pierce, who is personally known to me or who has produced _____ as identification.

Linda W. Cox
Notary Public, State of Florida
My Commission Expires:

LINDA WRIGHT COX
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF052403
Expires 9/9/2017

HAYSKAR, WALKER, SCHWERER, DUNDAS & MCCAIN, P.A.

10/21/2015
Date

Robert V. Schwerer, City Attorney and Managing Partner

STATE OF FLORIDA
COUNTY OF ST. LUCIE

Sworn and subscribed before me this 21ST day of October, 2015, by Robert V. Schwerer, as City Attorney and Managing Partner of Hayskar, Walker, Schwerer, Dundas & McCain, P.A., who is personally known to me or who has produced _____ as identification.

LOIS ANTONUCCI
MY COMMISSION EXPIRES
July 10, 2016
#EE 201820
Bonded thru Notary Public Underwriters
NOTARY PUBLIC, STATE OF FLORIDA

Lois Antonucci
Notary Public, State of Florida
My Commission Expires:

EXHIBIT "A"

CITY ATTORNEY OFFICE

Mission Statement:

The functions of the City Attorney, as established by Section 45 of the City Charter, are:

1. To serve as legal advisor to, and counsel for, the City and all of its officers in matters relating to their official duties;

2. To attend all meetings of the City Commission, unless otherwise excused;

3. To provide all contracts, bonds and other instruments in writing in which the City is concerned, endorsing on each approval of the form and correctness thereof;

4. To prosecute and defend for and on behalf of the City, all complaints, suits and controversies in which the City is a party, when requested by the City Manager or the City Commission, and

5. To furnish the City Commission, City Manager, department head or an officer or board included in any department, an opinion on any question of law relating to their respective offices and duties.

The City Attorney has the responsibility to protect the legal interests and assets of the City in the conduct of its day to day business and the prosecution and defense of legal challenges, with the highest level of professionalism, ethics, and dedication. The City Attorney plans, directs, and coordinates all legal services, including specialized services by both his legal staff and outside counsel. The duties of the City Attorney require the exercise of extensive independent legal judgment. The City Attorney fulfills these responsibilities in a timely, responsive and ethical manner through superior legal talent operating in an open, progressive and balanced environment so as to serve the people of the City of Ft Pierce in a legal framework that protects and enhances the public health, safety and general welfare.

Organizational Structure:

For organizational and reporting purposes, the City Attorney's Office is currently divided into five (5) Divisions. Those divisions are:

- Special Projects Division
- Code Enforcement Division
- Civil Service Division
- FPRA Division
- Retirement Board Division

Routine legal services, including duties and responsibilities performed by the City Attorney's Office and its staff for each of these Divisions in summary format is set out below.

Special Projects Division:

This Division's general responsibilities include Contracts, Land Acquisitions, Interlocal Agreements, Ordinances, Resolutions, Bonds, General Litigation Cases, and various Special Projects. City Boards covered by the Special Projects Division, and the duties and responsibilities of the City Attorney's Office for these Boards, includes:

1. City Commission – Regular and Special Meetings

The City Attorney's Office serves as counsel for the City Commission and attends all regular and special meetings of the Commission. The City Attorney's Office and its staff are required to review all Agenda materials relating to the Commission's multiple monthly meetings (Regular, Special, and Conference Agenda), providing written approval and sign-off where required, preparing for and attending Staff and Department Head meetings, including preparatory meetings. This office represents the Commission in all relations with Federal, State, and Local Governments, and litigation matters in all Courts, Administrative Hearings, and Arbitrations. This office also provides daily routine consultation and advice to the Mayor and Commissioners and the City Manager. (*Primary responsible attorney – Rob Schwerer, City Attorney*).

2. Planning Board

The City Attorney's Office serves as counsel for this Board. The Board meets monthly to consider applications for conditional use approval, site plan approval, and rezoning matters and to serve in the capacity as land planning agency for purposes of considering changes to the Comprehensive Plan. Duties and responsibilities of the City Attorney's Office for this Board include in-depth review of Agenda materials, review and analysis of staff recommendations and land use applications, preparing for and attending monthly meetings with Staff in advance of Board meeting, phone and office conferences with Staff relating to planning issues, in-depth review of periodic installments from the City's various consultants (LDR Rewrite, Comprehensive Plan Amendments, Proposed Provisions to Land Use Regulations, EAR Reports), and preparation of lengthy reports and comments thereon, and preparing for and attending all Board meetings. (*Primary responsible attorney – Jim Walker, Assistant City Attorney).*

3. Board of Adjustment and Appeals

The City Attorney's Office serves as counsel for this Board which, depending upon matters scheduled by staff, generally meets monthly to consider applications for Variances, Applications for Special Exceptions, and Appeals of decisions of Administrative Officers. Duties and responsibilities of the City Attorney's Office for this Board include Agenda review

and legal research of potential issues associated therewith, pre-meeting conferences with staff (primarily the Planning Department), and representing the City in any appeals to the Appellate Division of the Circuit Court taken from rulings of this Board. (*Primary responsible attorney – Steve McCain, Assistant City Attorney)*

4. Historic Preservation Board

The City Attorney's Office serves as counsel for this Board which meets on a monthly basis to consider all applications and related matters covered by the various Historic Preservation Codes of the City and limited appeals of Historic Preservation Officer administrative decisions. Duties and responsibilities of the City Attorney's Office for this Board include in-depth review of meeting Agenda packages and preparatory legal research of potential issues associated therewith, pre-meeting conferences with the Historic Preservation Officer and Staff, provide procedural guidance to the Board's clerk, and attendance at monthly meetings. (*Primary responsible attorney – Karen Emerson, Assistant City Attorney).*

Code Enforcement Division:

This Division's general responsibilities include defense and collection of City Special Assessment/Code Enforcement liens in Mortgage Foreclosure, Lien Enforcement actions and Negotiated Settlements, Code Enforcement related services, Contractor Licensing issues, Building Code matters, Vehicle Forfeitures, and Construction Board appeals. City Boards covered by the Code Enforcement Division, and the duties and responsibilities of the City Attorney's Office for these Boards, includes:

1. Code Enforcement Board

The City Attorney's Office serves as counsel for this Board and in the conduct of quasi-judicial enforcement proceedings and hearings before the Board. Duties and responsibilities of the City Attorney's Office for this Board include review of Agenda materials relating to the Board's monthly meetings, preparing for and attending such meetings, preparing *Massey* orders relative to the Board's rulings, preparing Legal Memoranda to the Board and staff, advice and preparation of amendments to Procedural Rules and Resolutions ultimately submitted to the City Commission for adoption, and representing the City in all appeals of this Board's rulings to the Appellate Division of the Circuit Court. (*Primary responsible attorney – Jim Walker, Assistant City Attorney).*

2. Special Magistrate Code Enforcement Proceedings

The City Attorney's Office serves as counsel and advocate for the Department of Code Enforcement in code enforcement proceedings before the City's Special Magistrates. These quasi-judicial hearings are generally held bi-weekly. The City Attorney and its staff are responsible for prehearing preparation (reviewing cases with Code Enforcement staff and

persons who may serve as witnesses, organization of evidence to be presented at hearings, legal research in preparation for argument on potential legal issues during such hearings, and preparation of Motions and Memoranda relative to such hearings), serving as an advocate for the City and Code Enforcement Department during such hearings, preparation of *Massey* orders and other orders as may be directed by the Special Magistrate. This office also represents the City in any appeals from rulings of the Special Magistrate that are filed in the Appellate Division of the Circuit Court. (*Primary responsible attorney – Steve McCain, Assistant City Attorney).*

3. ***Contractors Licensing Board***

The City Attorney's Office serves as counsel for this Board which meets on a monthly basis to consider contractors' applications for Certificates of Competency and to conduct hearings on complaints against licensed and unlicensed contractors. Duties and responsibilities of the City Attorney's Office and its staff for this Board include in-depth review of Agenda packages and preparatory legal research of potential issues associated with Board's disciplinary proceedings, pre-meeting conferences with City staff (primarily the Building Department/Building Official/City Clerk's Office), preparation of orders for the Board following such hearings, and dictation of lengthy reports and summaries of contested hearings when involving potential litigation or appeals. (*Primary responsible attorneys – Steve McCain, Assistant City Attorney and Jim Walker, Assistant City Attorney).*

4. ***Construction Board of Adjustment and Appeals***

The City Attorney's Office serves as counsel for this Board which considers Appeals from rulings of the Building Official regarding application of the Building Codes. The City Attorney's Office and its staff provide multiple services, including in-depth review of meeting packages and performing legal research thereon, attending monthly Board meetings, meetings and/or communications with staff relative to matters associated with the Board. Preparing and editing materials for Adjudicator's Manual, preparing for and attending special meetings of the Board as necessary where hearings continued, and preparing orders implementing rulings of the Board. (*Primary responsible attorneys – Steve McCain, Assistant City Attorney and Jim Walker, Assistant City Attorney).*

Civil Service Division:

This Division's general responsibilities include legal matters relating to the interpretation and application of all Personnel Rules and Regulations, and the City's Civil Service, EEOC filings, Union Arbitrations, Union ULP filings, Grievances, Civil Service Appeals, Union Contracts (Negotiations and Drafting), and Employment Related Litigation cases. The City Attorney's Office represents and handles the defense of the City and Management in all Grievance Hearings, Civil Service Appeals, Arbitration Hearings, PERC actions, and Special Master Hearings. As counsel for the City and Management, the City Attorney's Office and staff have the duty and responsibility of appearing before the Civil Service Appeals Board which

considers employees' appeals from Management decisions related to employment, and required legal services include in-depth review of such Appeal filings, performing legal research and preparing Briefs and Memoranda of Law, Motions, and related documents, and preparing Prehearing Statements required by applicable CSAB rules, meeting with witnesses and organizing evidence and preparation for adversarial hearings. This Division does not directly represent any City Board. *(Primary responsible attorneys – Rob Schwerer, City Attorney, Jim Walker, Assistant City Attorney, and Steve McCain, Assistant City Attorney).*

FPRA Division:

The general responsibilities of the City Attorney's Office for this Division include all services relating to General Counsel for the Agency and its Board comprised of City Commission members. This office also routinely meets with the FPRA Director concerning legal matters affecting the Agency. General responsibilities include Contracts, Agency Land Acquisitions, Interlocal Agreements, Resolutions, Grant Agreements and related documents, Litigation Cases, and various Special Projects. Boards covered by the FPRA Division and the duties and responsibilities of the City Attorney's Office for these Boards, includes:

1. Fort Pierce Redevelopment Agency – Regular and Special Meetings

The City Attorney's Office serves as counsel to the FPRA Board which consists of the Commission, and served by a Director. This office attends all regular and special meetings of the Board. The City Attorney's Office and its staff are required to review all Agenda materials relating to the Board's monthly meetings, providing written approval and sign-off where required, preparing for and attending Staff and Department Head Meetings in preparation for the Board meetings. Routine legal duties to the Board including preparatory legal research of potential issues associated with Agenda matters and Agency actions, review and approval of all Contracts and Grant Agreements, and defend Agency investments in Mortgage Foreclosure cases. *(Primary responsible attorneys – Rob Schwerer, City Attorney and Karen Emerson, Assistant City Attorney).*

Retirement Board Division

The City Attorney's Office service as counsel for this Board, which administers pension-related benefits through the Fort Pierce Retirement System under Chapter 13 of the Code of Ordinances. The City Attorney's Office provides multiple legal services for the Board, including in-depth review of agenda packages and performing legal research thereon, attending monthly Board meetings, preparing for and attending regular Staff meetings with Board Chair or Board Secretary relating to benefit applications, drafting Orders so as to implement decisions of the Board on benefit entitlement, drafting proposed Ordinance Amendments to Ch. 13, and amendments to the Board's Rules of Procedures; advising the Board on pension-related issues; becoming acquainted with retirement related issues and developing law set out in reported cases and proposed and enacted Legislation, and informing the Board of such legal developments;

coordinating with specialized counsel on issues requiring exceptional expertise in pension-related issues; preparing for and attending meetings of Disability Review Committee and assisting such Committee in its oversight of disability pension applications; assist Retirement Board in its conduct of quasi-judicial proceedings; defending Board in Appeals to Circuit Court from decisions of the Board on benefit entitlement; and negotiating contracts with asset Fund Managers and other consultants. (*Primary responsible attorneys – Rob Schwerer, City Attorney and James T. Walker, Assistant City Attorney).*

City Commission Regular Meeting **Agenda Item # 14. a.**

Meeting Date: 01/19/2016

Re: City Manager's Activity Report

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

City Manager's Departmental Activity Report

Attachments

City Manager's Departmental Activity Report

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	01/13/2016 05:17 PM
City Manager	Nick Mimms	01/13/2016 05:17 PM

Form Started By: Jennifer Robinson Started On: 01/13/2016 04:57 PM

Final Approval Date: 01/13/2016

INTEROFFICE MEMORANDUM

FROM THE OFFICE OF THE

CITY MANAGER

TO: The Honorable Mayor and Members of the City Commission
FROM: Nicholas C. Mimms, City Manager
RE: Departmental Activity Report
DATE: January 13, 2016

The information that follows is intended to keep the Commission abreast of the on-going activities, issues, programs and services within the City.

City Manager's Office

- The City Manager attended the Economic Development Council of St. Lucie County's luncheon on January 5, 2016.
- The City Manager held a Step 3 Grievance Hearing on January 6, 2016.
- The City Manager met with Port St. Lucie City Manager, Jeff Bremer, to discuss various issues.
- An interview panel, which included the City Manager, conducted interviews for the MIS Manager position.
- The City Manager attended a meeting with City Attorney staff and Planning staff to discuss a right-of-way abandonment.
- The City Manager and Police Chief participated in a conference call regarding the ShotSpotter program.
- The City Manager and members of the Economic Development Team attended a meeting regarding small business development and building industry diversity throughout the County.
- The City Manager held a Conference Agenda meeting on January 11, 2016.
- The City Manager, City Engineer and Planning Manager attended a meeting at the County to discuss a station study, quiet zones and port use.
- The City Manager attended a meeting regarding the progress of Restoring the Village.

City Clerk's Office

- **Business Tax Receipts –**
  New: 11 Renewals: 174 Transfers: 8
- **Vendor Permits Issued –**
  New: 1 Renewals: 0
- **Contractor Licensing –**
  New: 12 New (Board): 1 Renewals: 17
- **Public Records Requests** (not including Building Department) **–**
  New Requests: 13
- **Animal Registrations –**
  New/Renewals/Impound Fees: 3
- **Enterprise Zone Applications –**
  Sales Tax Refund Applications: 4
- **Vehicle Tags/ Title Applications – 3**
- **Agenda Preparation and Meeting Minutes –**
  1. Fort Pierce City Commission Meeting – 1/4/2016
- **Special Projects –**
  1. Coordinating with MIS to begin scanning for permanent retention and search-ability all BTR applications
  2. Working with Code Enforcement to verify closed businesses not renewing their BTRs.
  3. Working with Destiny Software to utilize the Term Tracker system to integrate all Board and Committee members' names and terms on the City website.
- **Meetings/Special Events Attended**
  1. 1/2/2016 Deputy City Clerk attended Highwaymen Heritage Trail planning meeting
  2. 1/5/2016 City Clerk attended EDC Investor Meeting
  3. 1/6/2016 City Clerk attended Lawnwood Breakfast Meeting
  4. 1/6/2016 City Clerk attended Treasure Coast Council of Local Governments
  5. 1/7/2016 City Clerk met with St. Lucie County Business Navigator and EDC Representatives

Administrative Services Department

- **Procurement –**
  1. Processed Addendum No.1 for RFP No: 2016-012 Real Estate Broker Services
  2. Purchase Orders and day to day operations of the Purchasing Division.
  3. Processing and / or completion of Awards to vendors contractors approved by Commission.
  4. Meetings:
     a) Director of Administrative Services, Purchasing Manager & Planning Manager met regarding the RFP (Request for Proposal) for the Parking Services.
     b) Director of Administrative Services, Human Resources Manager & Staff attended the Civil Service Appeals Board Meeting.
     c) Director of Administrative Services, Human Resources Manager & Staff attended a Meeting with Consultant to update/ revise Employee Policies and Procedures Handbook.
     d) Director of Administrative Services, City Manager, Human Resources Manager, City Clerk, & Planning Manager conducted interviews for MIS Director.

- **Human Resources –**
  1. Director of Administrative Services, HR Staff, Public Works Manager, and Inspector conducted a Pre-determination Hearing
  2. Human Resources Manager, and staff, met with City Manager regarding a Grievance.
  3. Prepared Power-Point Presentation of Human Resources Initiatives to be presented to City Commissioners.
  4. Researched Organizations to obtain a Salary Survey.
  5. Create and process retirement package for employee.
  6. Complete Family Medical Leave package for employees.

- **Risk Management –**
  1. Processed day to day Risk Management Duties.
  2. Accident Investigation and Injury Reviews.
  3. Audited, Closed, and Processed WC Claims.
  4. Processed Insurance Subrogation.
  5. Consulted with the City Carrier Regarding Liability Claims.

Code Enforcement Division

- **Hearing – Special Magistrate Blandino**
  1. 15 regular hearings
     - 7 complied prior to hearing
     - 8 found in violation

- **Code Enforcement –**
  1. Issued 64 written warnings
  2. Issued 0 citations
  3. Initiated 44 new cases
     - 27 general violations
     - 14 lot clearing violations
     - 3 nuisance abatement violations
  4. Conducted 185 follow-up inspections
  5. Closed 103 cases

- **Animal Control –**
  1. Daily Animal Control activities.

- **Revenue –**
  1. Conducted 28 title / lien searches.

- **Miscellaneous –**
  1. Code Compliance Manager met with City Manager Mimms to discuss expectations of both the City Manager's office and the Community Response Divisions.
  2. All Code Officers conducted a sweep of businesses who had failed to renew their Business Tax Receipts. Code Officers knocked on approximately 275 doors during the last week of 2015 to try and notify the businesses that they needed to renew their BTR's by Dec. 31st to avoid a penalty.
  3. Tax signs are being to pop up all over town. We are addressing these on a daily / weekly basis.
  4. Daily code enforcement and animal control activities.

Finance Department

- Met with City Manager on department expectations
- Met with Harbor Community Bank for loan docs inspections
- Met with API on transparency portal launch
- Working with auditors on year-end audit
- Oversee Day to Day Operations.

MIS Department

- Working with FPUA to install new Internet access service to replace Comcast as the existing ISP to help improve the state of televised meetings.
- Working with email hosting vendor Group Business Software (GBS) to create an annual permanent archive of all emails within 2015 and to migrate our email archives to the new IQsuite Store Pro application to better facilitate public records requests.
- Processing of FIS (SunGard) – Public Sector Calendar End of Year Procedures with the Department of Finance.
- Working with Advanced Processing and Imaging (API) to migrate our in-house document management system to the cloud.
- Working with the Finance Department and Advanced Processing and Imaging (API) on Fiscal Transparency project.
- MIS senior staff is working with Swagit and Prosound to order and install equipment which is now progress to install tightrope hardware and software for 2nd floor conference room, audio/visual, and broadcasting equipment.
- Working with the City Manager, Chief of Police, & Public Works Manager regarding enhancements of City Hall Security.
- Working with Chief of Police on adding Police Department website services to the City's main website.
- Working with Marina on wireless meters and configuring the NuCore application which reads the water and electric usage.
- Working with FIS (SunGard) – Public Sector and Human Resources to implement Click-2-Gov Employee Self Service Portal and Applicant Tracking. SunGard has provided training to Human Resources staff and we anticipate a "Go Live" date for both applications during the 1st Quarter of 2016.
- Working with Selectron Technologies, Inc. to migrate to the Interactive Voice Response (IVR) system to hosted cloud services for the Building Department.
- Working to continue to upgrade cell phones with Text Guard application.
- Working with Diebold and Chief of Police on upgrading hardware and software for Security System for City Hall.
- Working with Group Business Software (GBS) on transitioning Sunrise Theatre emails to a cloud hosted solution. Assessment for transition completed. Received quote from vendor and we are awaiting Sunrise Theatre approval to begin work on migrating their existing email system.
- Converting all sites to City Hall with a true WAN with River Walk, Marina, Indian Hills/Police Department and Public Works completed. Work has started on Sunrise Theatre. Sunrise Theatre has already been transitioned to the My Florida Network Voice over IP telephone service.
- Searching for options for Commissioners to be able to engage in audio or video conferencing when not physically able to attend meetings.
- Upgrading out of lease copiers for several departments.
- Working on new switches, servers, racks and Intune software citywide.
- Exploring cloud based options for different applications.
- Working on a WorkOptiFlow pilot program with Indian Hills Department.
- Servers and computer equipment for Sunrise Theatre are being processed for distribution.
- Software integrations citywide (on-going).
- Working with AT&T and State of Florida on the fiber optic installation preparation for Public Works/Solid Waste (ongoing).
- Working with City Manager, City Attorney, City Clerk, and Human Resources on updating MIS policies and procedures (on-going).
- Received twenty (20) new work orders and completed fifty (50) work orders for the period ending January 8, 2016.

Planning Department

- **Administrative/Meetings –**
  1. All Staff members conducted 'Planner of the Day' duties on a rotating basis
  2. Walk-ins/Call-ins
  3. Planning Board Meeting
  4. ROW Abandonment Meeting.

- **Development Review –**
  1. Conditional Use with New Construction - Indian River Villas - 401 S Indian River Drive
  2. Zoning Atlas Amendment / PD, Development Plan - Indian River Commerce - 401 S Indian River Drive
  3. ROW Abandonment - Indian River Villas/Commerce - 401 S Indian River Dr.
  4. Zoning Atlas Amendment / PD, Development Plan / Preliminary Plat - Village at Midway - 9850 Midway Road
  5. Conditional Use with New Construction - RG Towers 2551 Jenkins Road
  6. Site Plan & Design Review - Cumberland Farms - 2009 S 35th Street
  7. Conditional Use - The Haven Detox - 4707 Oleander Avenue
  8. Conditional Use - Water's Edge Detox - 912 Avenue I
  9. Baker Residence - Conditional Use with New Construction - 1709 Surfside Drive – City Commission Approval
  10. Causeway Cove - Site Plan & Conditional Use - 601 Seaway Drive – Planning Board Staff Report
  11. Mount Bethel Baptist Church - Major Amendment to Site Plan - S 25th Street – Planning Board & City Commission Staff Report
  12. The Smoke Shop - Waiver of Distance – Planning Board Staff Report
  13. Hartman Road Properties (Hartman & Whiteway Dairy) - Rezoning & FLUMA – Planning Board Staff Report
  14. Foster Vacation Rental - 1916 Rio Vista Drive – City Commission Staff Report
  15. Conditional Use - Adult Day Care - 2400 Rhode Island - Planning Board

- **Comprehensive Planning, Long Range Planning –**
  1. Voluntary Annexation - 3255 S US Hwy 1

- **Historic Preservation –**
  1. Zoning Atlas Amendment / PD, Development Plan - Indian River Commerce - 401 S Indian River Drive
  2. Conditional Use with New Construction - Indian River Villas - 401 S Indian River Drive
  3. 712 Citrus Avenue – Antennas Replacement on Existing Cell Site – Administrative Certificate of Appropriateness Issued
  4. 902 Florida Avenue – Roof Replacement – Administrative Certificate of Appropriateness Issued
  5. 436 N 9th Street – Demolition – Power Point Presentation, Meeting Notifications
  6. 302 S 2nd Street - Sign - Power Point Presentation, Meeting Notifications
  7. Avenue D - Memorial Wall and Landscaping - Power Point Presentation, Meeting Notifications
  8. 521 N 4th Street – Demolition - Power Point Presentation, Meeting Notifications
  9. 225 Orange Avenue – Outside Dog Area - Power Point Presentation, Meeting Notifications

Engineering Department

- **Development Reviews –** Intake of six (6) Building Permit, Site Plan, or Certificate of Occupancy reviews.
- **Traffic Control –** City continues maintenance of all signals. We continue system software upgrades for traffic controllers, video detection cameras and CENTRACs system controller. Beginning to work with FDOT regarding traffic responsive system to be installed on US 1 from Virginia Avenue to Avenue H. Funding for this system to be provided by FDOT with funds becoming available July 2016.
- **City Marina Reconstruction – Phase II – Docks –** FEMA is working to wrap up the closeout of the 2004 projects. Finishing miscellaneous warranty work.
- **City Marina Dinghy Dock Construction –** Awaiting the executed BIG grant contracts to proceed with the project advertisement. RFP anticipated advertisement in January and construction start anticipated March 2016. We have received the executed FIND documents for incorporation into the RFP documents.
- **S. 21st Street / Havana Ave. Sidewalk Project –** A 2nd final inspection is scheduled for 1-12-16.
- **Indian Hills Recreation Area - Stormwater Improvements –** Work continues on the pedestrian bridges with pile driving and sub-structure construction. Path work to begin next week from southern most end working north. Contractor currently grading and shaping banks along pathway. Picnic shelters for both phases scheduled to ship March 2016. Fencing contractor to begin installation of fencing at all dead-end streets bordering the project.
- **Veterans Memorial Park Phase II Stormwater Improvements –** Construction of the stormwater improvements is underway. Contractor is currently constructing the lake and the southern bio-swale. Storm drainage infrastructure is also being constructed on the south side of the project.
- **Melody Lane Fishing Pier –** Pier to open to public on 1-9-16. Fish cleaning table is scheduled for delivery on 1-11-16 and the plumber will install and make the utility connections on 1-12-16.
- **H.D. King Power Plant Clean-up –** Cardno has begun design work on the seawall replacement along Moore's Creek. Preparing schedule for 2016 work based on schedule of RLF loan documents.
- **Lincoln Park Neighborhood Improvements –** Construction complete. A preliminary walk-thru was conducted on 11-24-15 and a punch list of items has been generated. Contractor is currently addressing the outstanding issues.
- **13th Street and 17th Street Reconstruction –** Paving and drainage plans have been completed for both projects. Contract documents being assembled for 13th Street with anticipation of bidding set for second week of February. FPUA currently working on design plans for water and sewer for 17th Street.

Police Department

- **Staffing –** The police department has eleven (11) vacancies as of this report: eight (8) sworn officer positions and three (3) civilian positions (Senior Accounting Clerks, Records Supervisor, and System Administrator).
- **Front Porch Roll Call –** Shift Commanders and Supervisors continue to concentrate their Front Porch Roll Calls in recent crime areas and throughout Downtown, the City Marina, and River Walk Center.
- **Homeless Initiative –** With the winter season is now in full swing, we have experienced an increase in the number of homeless, transients, and vagrants calling Fort Pierce home. We have increased our patrols of their hang outs and compiling a list of homeless camps throughout the city. We will work with Public Works to demolish camps as we find them. The Salvation Army is still pursuing the building at 505 N. 7th Street, the old Head Start building as a temporary shelter.
- **The First Step –** The attendance by the neighborhood children and community leaders has steadily grown since the first event. The First Step Program will be expanding to a second location, Moore's Creek Linear Park at 10th Street. There is also talk about finding a location in Port St. Lucie.
- **Updates –**
  1. January 2nd, a special "job well done" to Fort Pierce's own Administrative Assistant Linda Small and Officer Elizabeth Lewis for their outstanding performances in a play "I've Lived," which describes the life of Zora Neale Hurston. Hurston, who spent many years living in Fort Pierce, is considered to be the "Queen of Harlem Renaissance". She is famous for the numerous writings she completed during that time period, and became an award-winning author, whose stories have inspired thousands.
  2. January 5th, we show-cased our two (2) new ATV's to the South Beach Association to show our deep appreciation for their generous donation and continued support of the police department.
  3. The three (3) Segway's have been ordered and should be delivered within the next few weeks.
  4. January 11th, the week of January 11th is Fire Responder's Appreciation Week.
  5. January 11th, is the Candle Light March starting at the Lincoln Theatre, ending at the Mount Olive Missionary Baptist Church. The march starts at 6:00 PM.
  6. January 18th, is the annual Dr. Martin Luther King, Jr. Celebration. The Parade starts at 10:00 AM and follows Dr. Martin Luther King Jr. Boulevard, and the Festival will be held at

Building Division

- Veteran's Memorial Park, Renovation - 600 N. Indian River Drive: Building Permit Issued
- Regis - 130 S. Indian River Drive – Units 202, 203, 204, 303: Certificates of Occupancy Issued
- Building Department Investigator
  - 9 cases seen before the Special Magistrate
  - 8 in violation
  - 1 in compliance
  - 2 CBAA Cases Resolved prior to Board Meeting

Urban Redevelopment Department

- **Interim Urban Redevelopment Manager –**
  1. Received Grant Award from FDOT Keep America Beautiful for Keep Fort Pierce Beautiful program
  2. Released Public Service Grant Opportunity for local nonprofits - Opened January 5; Will Close February 8 @ 3pm
  3. Coordinated design, print, delivery then mailed invitations to Highwaymen Heritage Trail festivities
  4. Assisted Linda Fasano with educational component and coloring contest materials for Highwaymen Trail event
  5. Continued work on the Analysis of Impediments to Fair Housing Choice PowerPoint and Report
  6. Assisted Linda Whalen with edits to SHIP and Wind Mitigation presentations for Commission
  7. Prepared FPAT Meeting materials
  8. Solicited bids then designed and submitted draft across-the-street banner for Highwaymen event
  9. Assisted remaining commercial facade grantees with project closeouts
  10. Continued coordination and implementation of logistics for January 14 Job Fair
  11. Submitted full-page ad for Hometown News promoting January 14 Job Fair
  12. Continued coordination and implementation of logistics for February 20 Highwaymen Trail event
  13. Began coordination and implementation of ribbon cutting ceremony for Melody Lane Public Fishing Pier - scheduled for February 2
  14. Created and ordered bronze plaque then began coordination and implementation of ceremony to mount the plaque naming Livingston Roberts on mural on Highwayman Obelisk at round-about.
  15. Created and organized promotional materials to be used at FPAT booths for January 15,16,17 Stuart Boat Show and January 23-24 Fisherman's Expo at SLC Fairgrounds
  16. Meetings:
      a) City Commission Meeting
      b) Ironside Press, Vero Beach - Highwaymen Invitation
      c) City Manager/Department Managers
      d) Conference Call - Career Source Research Coast - January 14 Job Fair
      e) Hal Roberts, Harbor Community Bank - Mortgage purchases
      f) Conference Call - Florida Humanities Council - grant opportunity
      g) Highwaymen Heritage Trail Team Mtg
      h) Fort Pierce Authentic Tours monthly meeting

- **Program Analyst –**
  1. FEMA
     a) Marina Project
        - Waiting on final site inspections for two project worksheets to close out Marina
        - Close out versions of PW 9399 & 438 have been written and approved by the State and forwarded to FEMA for their approval.
     b) Windows Expansion Project
        - All close out information submitted and accepted by State.
        - Awaiting concurrence from FEMA for final close out letter
        - PowerPoint presentation of funds expended and window installations finalized for Commission
  2. SHIP
     a) Working on 2015-2016 applicants
     b) Received third SHIP disbursement

Public Works Department

- **Energy Efficiency & Conservation –** This project is completed. Look for a presentation to Commission in the near future.
- **Parking Garage Elevators –** Staff is currently seeking recommendations/quotes to completely replace the elevators controls.
- **GAC Clean-up –** The PWD management team has begun meeting to plan this years Keep Fort Pierce Beautiful, Great American Clean-up.
- **Multi-Family Single Stream Recycling –** The PWD is excited to implement our Multi-family Single Stream Recycling Program. Our goal is to initiate a rollout of this service during the first quarter of 2016. Our order of Multi-family carts has been placed and we should see them by the end of the year.
- **Citizens Academy –** The PWD is excited to once again participate in the Citizens Academy. Staff has begun brainstorming ideas to make this year's presentation more informative, interactive, and exciting than ever.

Marina

- Oversee daily operations for City Marina and Fisherman's Wharf Marina.
- Working with Sunrise Paddleboard and Kayaks who were awarded a contract to operate out of the City Marina starting 2016.

Golf Course

- Met with representatives of the First Tee Program which will start at Indian Hills on January 27th.
- Started preparations for the 11th annual City Championship.
- Met with Golf Shop personnel to establish schedules for season.
- Day-to-day operations.

River Walk Center

Park Permits	575.00
Programming	1226.13
River Walk Center	1236.90
Garden Center	100.00
Special Events	3275.00
Maravilla Center	550.00
Historic City Hall	297.51
Youth Activity	0
Total	$7,260.54

Sunrise Theatre

- Over the past weeks, the following performances and activities were presented in the Sunrise & Black Box Theatre: Fort Pierce Jazz and Blues Society and the Sunrise Theatre co-presented Tuesday Night Jazz Jam evenings on December 29 and January 5; Comedy Corner Improv on Saturday, December 26; Performances on the Sunrise Theatre main stage included: The Ten Tenors on December 26; "I Lived" The Life of Zora Neale Hurston on January 2.
- Assistance continues with future rental events and co-presentations with various community groups including, but not limited to: Chris MacDonald's Memories of Elvis on January 15; St Anastasia's Passion Play on March 14; Family Meals, Inc. McCartney Mania on April 16; John Carroll High School Graduation on May 20.
- Contracts for artists and attractions are being received and executed for the coming season.
- Research on artists, teleconferences with agents discussing artist fees, tour routing and availability for the 2015/16 season, along with offers, artist confirmations, and contract negotiations are ongoing on a daily basis.
- Information from all departments is collected on a daily basis for the monthly report on the activities of the Sunrise Theatre, which was requested by the City Manager's office, to be delivered on a monthly basis. This report includes the schedule of in-house shows, rentals, attendance, revenue, and expenditures (tech, marketing, etc.).
- Marketing and show sponsorship packages are being put together to solicit for next season. Foundation grant opportunities continue to be researched and grant applications continue to be written and submitted.
- Budget projections and adjustments for this and next year's fiscal year continue to be reviewed and implemented.