

CITY OF FORT PIERCE  
*Florida*

*Interoffice Memorandum*

*Police Department*

*"In Honor We Serve"*

*Diane Hobley-Burney, Chief of Police*



To: Deputy Chief Frank Amandro  
From: Lt. Chris Bender *CB*  
Date: February 11, 2016  
Subject: Crime Scene Van Purchase

---

As directed, I have received estimates for a new Crime Scene van as the current one we have is 17 years old, has 160,000 miles on it, is too small for its intended purpose, and is deteriorating rapidly. We requested bids for a 2016 Ford Transit T-150 Cargo Van from two dealerships.

I received one estimate (\$21,425) from Duval Ford in Jacksonville as they are the Florida Sheriff's Association Contract dealer for this vehicle. I also received an estimate (\$22,657) from Sunrise Ford of Fort Pierce our local Ford dealer. I recommend that we purchase the vehicle from Sunrise Ford even though it is \$1,232 more than the Florida Sheriff's Association Contract because they can deliver the vehicle within one week (Duval Ford's delivery time was 12 weeks) of ordering it and they are our local dealer. We can't wait an additional 12 weeks to replace the current van as it is in terrible condition.

In addition to the van purchase I am also requesting the purchase of a shelving unit to be installed in the interior of the vehicle. This shelving unit will allow our crime scene technicians to store all of their equipment in an orderly fashion. The shelving will also help secure sensitive equipment used by them. I have attached three quotes for the shelving unit and recommend that we purchase the shelving from Advanced Work Van Interiors Inc. as they are the lowest bidder at \$2,856.50.

I am requesting that we purchase the attached van and shelving from our Capital line item budget 001.6000.513.6440. The funds (\$25,513.50) are available within our 2016 budget.

I have attached the estimates for the van as well as for the shelving. I have also included the purchase order request for your approval.