

# CITY OF FORT PIERCE

## CITY COMMISSION AGENDA

Regular Meeting - Monday, August 15, 2016 - 6:30 p.m.

City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**
2. **OPENING PRAYER** - Reverend Howard Coleman, Mt. Olive Missionary Baptist Church
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES**
  - a. Approval of minutes from the August 1, 2016 regular meeting.
6. **PROCLAMATIONS**
  - a. Manufacturer's Association Proclamation being received by Tammy Roncaglione, CenterState Bank, Association Coordinator and Jerry Jacques, Advanced Machine and Tool, Association President.
7. **LETTERS TO COMMISSION**
  - a. Letter from Alan McGregor and Glen D. Clarke Sr. of C.A.M. Group Construction & Service LLC thanking Marc Meyers and the Building Department for all their help and professionalism during the permit process and construction of two recent projects.
8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

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9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

10. **CONSENT AGENDA**

- a. Approve the purchase from Comcast three (3) TV Commercials to air 3,632 times to promote Fort Pierce in an amount not to exceed \$13,973.00.
- b. Recommendation to rescind code enforcement fines in the amount of \$59,540.00 against 315 S 17th Street, Ft. Pierce, FL 34950, Property ID No. 2409-314-0002-000-9, which is currently owned by Ermith Lazare, 315 S 17th Street, Ft. Pierce, FL 34950 and to issue a partial release of lien in regards to the property only. The lien in the full amount will remain in effect against the previous owner, Washington Mutual Bank, PO Box 100576, Florence, SC 29501.
- c. Request award of the North 13th Street Roadway Improvements Phase IIB construction contract to second low bidder Pav-Co. Contracting, Inc of Stuart, FL. in an amount not to exceed \$1,214,943.15.
- d. Approve request to increase blanket purchase order #160530 to Diebold, Inc. to \$13,000.00. This increase is due to additional building security lock maintenance on an aged system at the main station and sub station.
- e. Approval of FDEP Agreement No. G0417 Amendment No. 1 providing additional construction funding for stormwater improvements at Veterans Memorial Park in the amount of \$55,000.00..
- f. Approval of travel expenses in the amount of \$274.66 for Mayor Hudson to attend the Florida League of Cities' Legislative Policy Committee meeting to be held on September 30, 2016 in Kissimmee, Florida.
- g. Request to approve payment in the amount of \$14,100.00 to Gone Fishing Landscaping for Nuisance Abatement Services provided.

11. **PUBLIC HEARINGS**

- a. Ordinance No. 16-015 amending City Ordinance Chapter 4 - Animals to establish requirements regarding the care and treatment of animals, specifically regulating the tethering and keeping dogs outdoors. **SECOND READING**

- b. Ordinance No. 16-016 - An Ordinance amending City Code Section 10-1 - Penalties to reference penalties established in Chapter 2 and Section 10-23 Regulations amending the payment and appeal process for parking citations. SECOND READING

12. **MISCELLANEOUS REPORTS & REQUESTS**

- a. Approval and Acceptance of the FPUA FY2017 Annual Budget.

13. **CITY COMMISSION**

- a. Submittal of application to serve on the Fort Pierce Utilities Authority Board
- b. Submittal of applications seeking re-appointment to Fort Pierce Authentic Tours Advisory Board
- c. Discussion of downtown parking led by Commissioner Alexander.
- d. Discussion by Commissioner Sessions regarding a partnership with Jerome Gayman and Frontline for Kids.
- e. Resolution 16-R32 modifying the composition and purpose of the Sunrise Theatre Advisory Board.
- f. Resolution 16-R37 increasing the parking space fee-in-lieu from \$2,000.00 to \$12,000.00.
- g. Resolution 16-R38 declaring 505 N 7th Street as surplus property and authorizing staff to dispose of said property.
- h. Resolution 16-R39 granting approval of FDOT Local Agency Program Supplemental Agreement No. 1 transferring allocated CEI funding to Construction funding for the 21st and Havana Sidewalk project.
- i. Resolution No. 16-R40 reappointing Frank M. Blandino, Esq. and Fran O. Ross, Esq. as Special Magistrate for a two-year term.

14. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

15. **COMMENTS FROM THE CITY MANAGER**

16. **COMMENTS FROM THE COMMISSION**

17. **ADJOURNMENT**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3052 at least 48 hours prior to the meeting.

**City Commission Regular Meeting**

**Agenda Item # 5. a.**

**Meeting Date:** 08/15/2016

**Re:** 08.01.2016 Minutes

**Submitted For:** Linda Cox, City Clerk, City Clerk

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**SUBJECT:**

Approval of minutes from the August 1, 2016 regular meeting.

**SUMMARY:**

**RECOMMENDATION:**

**ALTERNATIVES:**

**RESPONSIBLE STAFF:**

**COORDINATED WITH:**

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**Attachments**

08.01.2016 Minutes

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**Form Review**

Form Started By: Caleta Scott  
Final Approval Date: 08/10/2016

Started On: 08/10/2016 01:36 PM

MINUTES OF A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE CITY HALL COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 6:30 P.M. ON MONDAY, AUGUST 1, 2016.

1. **CALL TO ORDER** - Mayor Hudson opened the meeting at 6:30 p.m.
2. **OPENING PRAYER** - DeVoshay Johnson, City of Fort Pierce Information Technology Department, offered the opening prayer.
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

Present: Mayor Linda Hudson; Commissioner Rufus Alexander; Commissioner Edward Becht; Commissioner Thomas Perona; Commissioner Reginald Sessions

Staff Present: City Clerk Linda Cox  
City Manager Nicholas Mimms  
City Attorney James Messer

5. **APPROVAL OF MINUTES**

- a. Approval of the minutes from the July 18, 2016 regular meeting and the July 19, 2016 special meeting.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to approve the minutes of the July 18, 2016 regular meeting and July 19, 2016 special meeting.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

6. **PROCLAMATIONS**

- a. Sheriff Ken Mascara gave his appreciation and thanks for the City's contribution to the Summer Basketball Camp at Percy Peek Gym.

7. **LETTERS TO COMMISSION** - There were no letters to the Commission.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Darrell Drummond - 13a

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Commissioner Kim Johnson spoke about the EPIC Praise in the Park event held on Saturday July 30. He stated that the event was a huge success. He thanked the City of Fort Pierce staff for their contributions and efforts.

9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve the agenda as is.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

## 10. CONSENT AGENDA

- a. Request to waive administrative fees, interest, and penalties in the amount of \$160.36 for lot clearing lien against a parcel on McNeil Rd with Property ID 2419-313-0001-000-0 owned by Donald Cohen, CGV Investments LLC, P. O. Box 812170, Boca Raton, FL 33481 leaving a balance due of \$1,575.00.
- b. Request to waive administrative fees, interest, and penalties in the amount of \$173.80 for Lot Clearing Lien against 2603 McNeil Road, Property ID 2419-701-0001-000-1 owned by Donald Cohen, CGV Investments LLC, P. O. Box 812170, Boca Raton, FL 33481 leaving a balance due of \$1,950.00.
- c. Request to waive administrative fees, interest, and penalties in the amount of \$164.80 for Lot Clearing Lien against 2719 (Approx) McNeil Road, Property ID 2419-314-0002-000-0 owned by Donald Cohen, CGV Investments LLC, P. O. Box 812170, Boca Raton, FL 33481 leaving a balance due of \$1,700.00.
- d. Request to waive administrative fees, interest, and penalties in the amount of \$231.40 for Lot Clearing Lien against 2722 Jenkins Road Property ID 2419-323-0001-000-1 owned by Donald Cohen, CGV Investments LLC, P. O. Box 812170, Boca Raton, FL 33481 leaving a balance due of \$3,550.00.
- e. Request to waive administrative fees, interest, and penalties in the amount of \$215.20 for Lot Clearing Lien against 2830 (Approx) S. Jenkins Road, Property ID 2419-323-0002-000-8 owned by Donald Cohen, CGV Investments LLC, P. O. Box 812170, Boca Raton, FL 33481 leaving a balance due of \$3,100.00.
- f. Approve grant award for Mr. Donald Coe for his business, DC Grocery, in the amount of \$3,000 as an eligible recipient under the 2015-2016 CDBG Action Plan Grant Award for Small Business.
- g. Approve Restrictive Covenant for the A.E. Backus Museum & Gallery subject to review and approval by the Grantee and the Florida Division of Cultural Affairs.
- h. Approval of travel expenses in the amount of \$1295.67 for Mayor Hudson to attend the FLC Annual Conference in Hollywood, Florida on August 17 - 20, 2016
- i. Approval of travel expenses in the amount of \$1274.97 for Commissioner Sessions to attend the FLC Annual Conference in Hollywood, Florida on Aug 17-20, 2016

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve all items on the Consent Agenda.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

## 11. PUBLIC HEARINGS

- a. Presentation and Public Hearing for 2016-2020 Assessment of Fair Housing Report

On the second hearing, Elizabeth Woodruff, Urban Redevelopment Manager, gave a brief presentation on the Fair Housing Report Assessment. There are many partnerships and projects that will work towards improving living conditions for lower income citizens and homeowners.

Mayor Hudson opened the public hearing.

Seeing no one, Mayor Hudson closed the public hearing.

- b. Presentation and Second of Two (2) Public Hearings for 2016-2020 5-Year Consolidated Plan and 2016 Annual Action Plan.

Elizabeth Woodruff, Urban Redevelopment Manager, gave an update on the Consolidated Plan and the Annual Action plan. Since the first presentation, surveys have been returned with results highlighting issues such as jobs, job training, youth activities and code enforcement. The focus is economic development, educational workshops, job fairs, public services, youth activities, services for senior citizens, support for homeless population and public facilities improvement.

Mayor Hudson opened the public hearing.

Deloris Johnson wants clarification on vacant property concerns.

Seeing no one else, Mayor Hudson closed the public hearing.

- c. Ordinance No. 16-015 amending City Ordinance Chapter 4 - Animals to establish requirements regarding the care and treatment of animals, specifically regulating the tethering and keeping dogs outdoors. FIRST READING

Linda Cox, City Clerk, read Ordinance 16-015, by title only, on first reading into the record.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 4 – ANIMALS; ARTICLE I – GENERAL; TO ESTABLISH REQUIREMENTS REGARDING THE CARE AND TREATMENT OF ANIMALS, SPECIFICALLY REGULATING THE TETHERING AND KEEPING DOGS OUTDOORS BY AMENDING SEC. 4-1 – DEFINITIONS, SEC. 4-2 – PROHIBITED ANIMALS; AMENDING ARTICLE II – ANIMAL CONTROL; SEC. 4-20 – PUBLIC NUISANCE; SEC. 4-22 – RESTRAINT OF ANIMALS, GENERALLY; SEC. 4-24 – ANIMAL ABUSE, CRUELTY OR NEGLECT; 4-26 ANIMAL CARE; SEC. 4-27 – RABIES VACCINATION REQUIRED; DELETING SEC. 4-28 – RABIES, TAGS REQUIRED, AND RESERVING; AMENDING SEC. 4-31 – CLASSIFICATION OF DANGEROUS DOGS; AMENDING ARTICLE III – REGISTRATION; SEC. 4-52 REGISTRATION PROCESS AND FEES; AMENDING ARTICLE IV IMPOUNDMENT; SEC. 4-74 – IMPOUNDMENT, ORDER TO PROVIDE CARE, AND DISPOSITION; MISTREATED OR NEGLECTED ANIMALS; CREATING ARTICLE V – ENFORCEMENT, SEC. 4-88 - DUTIES AND POWERS; IMMUNITY FROM PROSECUTION; CREATING 4-89 – INTERFERENCE WITH ANIMAL CONTROL OFFICER PROHIBITED; AMENDING SEC. 4-90 – ENFORCEMENT; AND REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Peggy Arraiz, Code Compliance Manager, gave an presentation highlighting the proposed changes to the Ordinance. Similar changes have been adopted by St. Lucie, Palm Beach and Martin counties. If approved, there will be uniformity between St. Lucie County and City of Fort Pierce. The changes include extreme weather conditions, tethering and restraints. Education will be provided before giving a written warning and then a citation.

Commission discussion included education and mindset changes, the enforceability of the ordinance and possibly changing the language to allow for common sense and extenuating circumstances. The important thing is the safety of the animal.

Mayor Hudson opened the public hearing.

Charlie Crowe spoke in support.

Susan Parry spoke in support.

Virgeline Davis inquired about who to contact with concerns.

Seeing no one else, Mayor Hudson closed the public hearing.

Further commission discussion included having the special magistrate handle cases internally and a tiered citation schedule. Commissioner Perona commented that there are organizations in St. Lucie County and Fort Pierce that will assist with food, shelter, education and housing.

Commissioner Becht mentioned changing the language from dumb creatures and also to provide clarity on extreme weather considerations.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to approve item **11c** with amendments to the definitions of animal and extreme weather.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- d. Ordinance No. 16-016 - An Ordinance amending City Code Section 10-1 - Penalties to reference penalties established in Chapter 2 and Section 10-23 Regulations amending the payment and appeal process for parking citations. **FIRST READING**

Linda Cox, City Clerk, read the Ordinance, by title only, on first reading into the record.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 10 – MOTOR VEHICLES AND TRAFFIC, ARTICLE I, BY AMENDING SEC. 10-1 – PENALTIES TO REFERENCE PENALTIES ESTABLISHED IN CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE AND; AMENDING ARTICLE II – STOPPING, STANDING AND PARKING; DIVISION 1 – GENERALLY, SEC. 10-23 – REGULATIONS AMENDING THE PAYMENT AND APPEAL PROCESSES FOR PARKING CITATIONS AND; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Peggy Arraiz, Code Compliance Manager, stated that this amendment does not change the parking rules and only changes the in-house enforcement procedures and processes. Additional changes include defining a repeat violator and having appeals go to Special Magistrate.

Commissioner Alexander inquired into the signage indicating two (2) hour parking other than on the curbs. Commissioner Becht stated that he has seen the petitions that show many

downtown merchants are in support. Nicholas Mimms, City Manager, stated that signage will be enhanced to ensure that if someone receives a ticket or warning, they will know why.

Mayor Hudson opened the public hearing.

Steve Tarr spoke in support.  
Dwight Finch inquired about enforcement.

Seeing no one else, Mayor Hudson closed the public hearing.

Peggy Arraiz confirmed that license suspension is a penalty of not paying the Clerk of Courts. Commissioner Perona stated clarification of a repeat offender to be added to the Ordinance.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve item **11d** and add clear definition of a repeat offender.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- e. Review and approval with conditions an application for a Conditional Use with no New Construction, submitted by Property Owner, Smith Bros Contracting Equip, and applicant, Woodworkx to operate a Cabinet Assembly, Wood Finishing, & Product Showroom located at 103 N 13th Street, Fort Pierce, FL. The property is zoned General Commercial (C-3) (Parcel ID 2409-507-0001-000-4).

Kori Benton, Senior Planner, gave a brief presentation and was available for questions.

Mayor Hudson opened the public hearing.

David Cleveland, applicant representative, appeared and was available for questions.

Seeing no one else, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Reginald Sessions to approve item **11e** with conditions.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- f. Review and approval of an application for a Conditional Use with New Construction, submitted by Property Owner, Vern Meyer, and applicant, Timbergate Builder to construct a dock, accessory to a home under construction, on Surfside Canal in the A-2 Zone, located at 1703 Sunset Isles Road, Fort Pierce, FL. The property is zoned R-1, Single-family Low Density Residential Zone and the aquatic area is zoned A-2, Aquatic Development Zone. (Parcel ID 2412-502-0003-000-3).

Kori Benton, Senior Planning, gave a brief presentation and was available for questions.

Mayor Hudson opened the public hearing.

Dwight Finch spoke in support.

Seeing no one else, Mayor Hudson closed the public hearing.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Thomas Perona to approve item **11f**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- g. Review and approval of an application for a Conditional Use with New Construction, submitted by Property Owner and Applicant; Waste Management Inc. of Florida to construct a 3,212 sf addition to an existing waste transfer station located at 3890 Selvitz Road, Fort Pierce, FL. The property is zoned I-3, Heavy Industrial (Parcel ID 2432-222-0004-000-3).

Vennis Gilmore, Planner, gave a brief presentation and was available for questions.

Mayor Hudson opened the public hearing.

Jeff Saban, applicant, appeared and was available for questions.

Dan Riley, adjacent business owner, spoke in opposition.

Jerry Jacques, adjacent business management, spoke in opposition.

Seeing no one else, Mayor Hudson closed the public hearing.

Commission discussion included communication between the business owners to work on the concerns and come up with solutions.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Rufus Alexander to approve item **11g**.

AYE: Commissioner Rufus Alexander, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Other: Commissioner Edward Becht (ABSTAIN)

Passed

Commissioner Becht filed form 8b as required.

## **12. MISCELLANEOUS REPORTS & REQUESTS**

- a. Third Quarter Financial Report

Johnna Morris, Finance Director, reported that all funds have positive cash balances and are all stable. There was additional discussion about including stormwater fund in the budget and monthly and quarterly reports.

## **13. CITY COMMISSION**

- a. Wastewater Relocation Advisory Committee is recommending that the City Commission issue a formal request to the State of Florida seeking clarification and/or relief from the reverter clauses currently encumbering the property where the Wastewater Treatment Facility is located based upon the vision outlined in the Charrette document.

Commission discussion included working with Cardno since they have done the background work previously, making sure that we ask the County to join in on the request since some reverters revert to them, and the ultimate benefit of getting the plant off of the island.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Reginald Sessions to approve item **13a**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- b. Resolution 16-R34 Approving Renewal of Lease of Space in City Hall to Larry Lee, Jr., Florida State Representative.

Linda Cox, City Clerk, read the resolution, by title only, into the record.

A RESOLUTION OF THE CITY OF FORT PIERCE, FLORIDA AUTHORIZING THE LEASE OF SPACE IN CITY HALL TO LARRY LEE, JR., FLORIDA STATE REPRESENTATIVE.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve item **13b**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- c. Resolution 16-R35 Appointing Ryan Collins to the Board of Adjustment.

Linda Cox, City Clerk, read the resolution, by title only, into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, CERTIFYING THE APPOINTMENT OF MEMBERS TO THE BOARD OF ADJUSTMENT; PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve item **13c**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

- d. Resolution 16-R36 reappointing J.W. Gaines and Pearl Matthews Davis to the Civil Service Appeals Board.

Linda Cox, City Clerk, read the resolution, by title only, into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, CERTIFYING THE APPOINTMENT OF MEMBERS TO THE CIVIL SERVICE APPEALS

BOARD; PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Rufus Alexander to approve item **13d**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

**14. COMMENTS FROM THE PUBLIC**

Joyce Jackson  
Frederick Johnson  
Dodi Spence

**15. COMMENTS FROM THE CITY MANAGER**

a. City Manager's Report

Nicholas Mimms, City Manager, spoke about the local students that worked in City Hall through the Student Summer Program partnership with Career Source Resource Coast. The EPIC event was a fantastic event and staff did a great job giving back to the community. The Coffee with a Cop events have been successful and the community engagement is outstanding. The Dan McCarty track improvements are complete.

James Messer, City Attorney, reminded everyone about the quasi-judicial workshop coming up on August 8. He is trying to develop a metrics of the first 90 days and have something to report at the next meeting.

**16. COMMENTS FROM THE COMMISSION**

Commissioner Alexander stated he is happy to be back. He is happy to have heard good reports about our new City Attorney.

Commissioner Perona provided notes from his FMEA/FMPA Annual Conference.

Commissioner Sessions inquired about a ribbon cutting for the Dan McCarty track renovations.

Commissioner Becht stated we may have state money available, we should task staff to move forward with looking into mandatory sewer hookups.

Mayor Hudson mentioned that she was happy to attend the Virginia College graduation and the school is very happy to be here in Fort Pierce. She learned that a lack of transportation hindered some of the students and we should continue to work on that.

**17. ADJOURNMENT** - There being no further business, Mayor Hudson declared the meeting adjourned at 9:37 p.m.

ATTEST:

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CITY CLERK

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MAYOR COMMISSIONER

**City Commission Regular Meeting**

**Agenda Item # 6. a.**

**Meeting Date:** 08/15/2016

**Re:** Manufacturers Association

**Submitted For:** Linda Cox, City Clerk, City Clerk

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**SUBJECT:**

Manufacturer's Association Proclamation being received by Tammy Roncaglione, CenterState Bank, Association Coordinator and Jerry Jacques, Advanced Machine and Tool, Association President.

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**Attachments**

Manufacturers Association 2016

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**Form Review**

Form Started By: Linda Cox

Started On: 08/04/2016 11:07 AM

Final Approval Date: 08/04/2016

*WHEREAS*, Manufacturing is an important industry to the City of Fort Pierce providing skilled and unskilled jobs for the our residents; and

*WHEREAS*, it is estimated that approximately 45 manufacturers are located in Fort Pierce, employing over 1000 people; and

*WHEREAS*, late in 2015, Tammy Roncaglione and Jarrod Trefelnor of CenterState Bank, along with EDC's Pete Tesch, met with local manufacturers to discuss the formation of an organization whose mission would be to promote the collective interests of manufacturers, distribution centers and other wholesale operations.; and

*WHEREAS*, on August 12, 2016, the Treasure Coast Manufacturers' Association (the TCMA), a new private 501c(6) not-for-profit corporation, will host their first formal event where they will discuss the current state of manufacturing; and

*WHEREAS*, the purpose of the TCMA is to promote the collective interests of manufacturing, distribution and wholesale trade companies, advocate public policy and focus on mutual areas of concern pertaining to the industry; and

*WHEREAS*, the Economic Development Council of St. Lucie County will provide administrative and programmatic support and professional staff to the organization as another way to demonstrate their ongoing commitment to enrich the economic growth and vitality of St. Lucie County through support and collaboration with both public and private partners.

*NOW, THEREFORE*, I, Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby issue this proclamation in appreciation of the:

### *Treasure Coast Manufacturers' Association*

and urge all residents and business owners to support the efforts of the TCMA and the Economic Development Council as they continue to work hard to improve the economic climate of the City of Fort Pierce.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Fort Pierce, Florida, to be affixed this 15th day of August, 2016.

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**MAYOR COMMISSIONER**

**City Commission Regular Meeting**

**Agenda Item # 7. a.**

**Meeting Date:** 08/15/2016

**Re:** Compliments to the Building Department staff and positive feedback from the C.A.M. Group Construction & Service LLC.

**Submitted For:** Nick Mimms, City Manager, City Manager

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**SUBJECT:**

Letter from Alan McGregor and Glen D. Clarke Sr. of C.A.M. Group Construction & Service LLC thanking Marc Meyers and the Building Department for all their help and professionalism during the permit process and construction of two recent projects.

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**Attachments**

Letter to Marc Meyers

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Kaitlyn Ballard	07/29/2016 11:17 AM
City Manager	Jennifer Robinson	08/09/2016 02:34 PM
Form Started By: Kaitlyn Ballard		Started On: 07/29/2016 10:45 AM
Final Approval Date: 08/09/2016		

# C.A.M. GROUP

## CONSTRUCTION & SERVICE LLC

To: Director Marc Myers  
City of Fort Pierce-Building Dept.  
Ref: Saint Andrews Episcopal Academy Upper School  
Melody Lane Pedestrian Plaza

CC: Mayor: Linda Hudson  
Comm: Rufus J. Alexander  
Comm: Edward Becht  
Comm: Thomas Perona  
Comm: Reinald Sessions

Mr. Myers

The CAM Group Team would like to thank you and your department members for all there help during the Permit process, and construction of the two referenced projects. Your staff was very professional, knowledgeable, helpful, considerate, and courteous. While they were very firm with your policies and procedures they were willing to do anything they could to help expedite the two projects. Your field inspectors were knowledgeable of all up to date Building Codes, and familiar with the drawings even prior to conducting the inspections, they were always on time and very courteous. While it seemed like forever for the permit process of the Melody Lane Pedestrian Plaza project it was no reflection of your department, as there were many design changes and requests from other departments. CAM Group absorbed many extra costs as a result of those design changes. In closing thank you and your department for all your help and the professionalism of your staff over the course of these two successful projects. We at CAM Group look forward in completing many future projects with your team.

Best Regards

Alan McGregor  
Vice President  
CAM Group Const. & Service

Glen D. Clarke Sr.  
Estimator/Project Manager  
CAM Group Const. & Service

PO. BOX 2481  
FT. PIERCE, FLORIDA 34954-2481  
PH,(772) 468-7385  
FAX (772) 293-9266  
E-MAIL ([camgroupllc@gmail.com](mailto:camgroupllc@gmail.com))  
WEB ([www.camgroupllc.com](http://www.camgroupllc.com))

**City Commission Regular Meeting**

**Agenda Item # 10. a.**

**Meeting Date:** 08/15/2016

**Re:** TV Commercials to Promote Fort Pierce

**Submitted For:** Libby Woodruff, Urban Redevelopment Manager, Planning & Zoning

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**SUBJECT:**

Approve the purchase from Comcast three (3) TV Commercials to air 3,632 times to promote Fort Pierce in an amount not to exceed \$13,973.00.

**SUMMARY:**

Request to purchase 3 TV Commercials to air 3,632 times between 10/3/16 & 4/30/17 - featuring our beautiful beaches, waterfront, parks, museums, trails, fishing, kayaking, paddle boarding, etc.to Comcast customers from Ft P through Jupiter & Okeechobee on 35 TV stations.

**RECOMMENDATION:**

Approve the purchase of the TV Commercials to air 3,632 times.

**ALTERNATIVES:**

Do not approve the purchase of the TV commercials.

**RESPONSIBLE STAFF:**

Libby Woodruff, Urban Redevelopment Manager

**COORDINATED WITH:**

Rebecca Grohall, Planning Department Director

---

**Fiscal Impact**

**Budgeted Y/N:** Y  
**Fiscal Year:** 2016  
**Account:** 10390025548340  
**Amount:** \$13,973

**FISCAL IMPACT:**

This expenditure will be reimbursed to the City via 2016-2017 CDBG activities to promote small businesses and arts and cultural activities within the City of Fort Pierce.

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**Attachments**

TV Commercial Info

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing	Tony Barnes	07/29/2016 09:43 AM
Finance Department	Johnna Morris	08/09/2016 03:56 PM
City Manager	Nick Mimms	08/10/2016 04:44 PM

Form Started By: Libby Woodruff  
Final Approval Date: 08/10/2016

Started On: 07/26/2016 04:55 PM

City of Fort Pierce W25-54 STC Single 30s 26wks 6.17.16

West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7

Client: Ft. Pierce Urban Redevelopment

Buyer: Elizabeth Woodruff

Advertiser: City of Ft. Pierce Urban Redevelopment

Product:

Sched Dates: October 3, 2016 - April 2, 2017

Lengths: 30  
Dayparts: DT : RT

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
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2058. Stuart-Southern Treasure Coast

BET



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$ .86  
\$1.89  
\$3.60

26  
52  
26

\$22.36  
\$98.28  
\$93.60

BRVO



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$ .86  
\$2.92  
\$12.59

26  
52  
26

\$22.36  
\$151.84  
\$327.34

CNN



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$4.00  
\$2.78  
\$5.86

26  
52  
26

\$104.00  
\$144.56  
\$152.36

ENT



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$.86  
\$2.01  
\$7.00

26  
52  
26

\$22.36  
\$104.52  
\$182.00

FAM



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$1.88  
\$5.26  
\$8.68

26  
52  
26

\$48.88  
\$273.52  
\$225.68

FOOD



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$1.95  
\$4.42  
\$7.02

26  
52  
26

\$50.70  
\$229.84  
\$182.52

HGTV

M-Su 6a-12n

VARIOUS

30

1

26

\$4.01

26

\$104.26



Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
HGTV	M-Su 12n-5p	VARIOUS			30	2	26	\$12.04	52	\$626.08
	M-Su 5p-12m	VARIOUS			30	1	26	\$14.71	26	\$382.46



HLN	M-Su 6a-12n	VARIOUS			30	1	26	\$3.69	26	\$95.94
	M-Su 12n-5p	VARIOUS			30	2	26	\$1.05	52	\$54.60
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.64	26	\$68.64



LIF	M-Su 6a-12n	VARIOUS			30	1	26	\$8.86	26	\$22.36
	M-Su 12n-5p	VARIOUS			30	2	26	\$2.43	52	\$126.36
	M-Su 5p-12m	VARIOUS			30	1	26	\$5.09	26	\$132.34



LMN	M-Su 6a-12n	VARIOUS			30	1	26	\$1.13	26	\$29.38
	M-Su 12n-5p	VARIOUS			30	2	26	\$2.83	52	\$147.16
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.31	26	\$60.06



MNBC	M-Su 6a-12n	VARIOUS			30	1	26	\$8.86	26	\$22.36
	M-Su 12n-5p	VARIOUS			30	2	26	\$1.34	52	\$69.68
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.02	26	\$52.52



MTV	M-Su 6a-12n	VARIOUS			30	1	26	\$1.03	26	\$26.78
	M-Su 12n-5p	VARIOUS			30	2	26	\$8.86	52	\$44.72
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.55	26	\$66.30



NICK	M-Su 6a-12n	VARIOUS			30	1	26	\$3.54	26	\$92.04
	M-Su 12n-5p	VARIOUS			30	2	26	\$2.65	52	\$137.80
	M-Su 5p-12m	VARIOUS			30	1	26	\$5.31	26	\$138.06



OXYG	M-Su 6a-12n	VARIOUS			30	1	26	\$8.86	26	\$22.36
	M-Su 12n-5p	VARIOUS			30	2	26	\$1.88	52	\$97.76
	M-Su 5p-12m	VARIOUS			30	1	26	\$1.61	26	\$41.86



Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
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TLC	M-Su 6a-12n	VARIOUS			30	1	26	\$1.22	26	\$31.72
	M-Su 12n-5p	VARIOUS			30	2	26	\$2.95	52	\$153.40
	M-Su 5p-12m	VARIOUS			30	1	26	\$8.14	26	\$211.64

TNT



WE KNOW DRAMA

TNT	M-Su 6a-12n	VARIOUS			30	1	26	\$3.96	26	\$102.96
	M-Su 12n-5p	VARIOUS			30	2	26	\$7.10	52	\$369.20
	M-Su 5p-12m	VARIOUS			30	1	26	\$9.72	26	\$252.72

TOON



CARTOON NETWORK

CN	M-Su 6a-12n	VARIOUS			30	1	26	\$4.48	26	\$116.48
	M-Su 12n-5p	VARIOUS			30	2	26	\$3.87	52	\$201.24
	M-Su 5p-12m	VARIOUS			30	1	26	\$14.17	26	\$368.42

TVL



TVL	M-Su 6a-12n	VARIOUS			30	1	26	\$86	26	\$22.36
	M-Su 12n-5p	VARIOUS			30	2	26	\$99	52	\$51.48
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.56	26	\$66.56

USA



USA	M-Su 6a-12n	VARIOUS			30	1	26	\$3.82	26	\$99.32
	M-Su 12n-5p	VARIOUS			30	2	26	\$8.46	52	\$439.92
	M-Su 5p-12m	VARIOUS			30	1	26	\$11.95	26	\$310.70

VH1



VH1	M-Su 6a-12n	VARIOUS			30	1	26	\$86	26	\$22.36
	M-Su 12n-5p	VARIOUS			30	2	26	\$86	52	\$44.72
	M-Su 5p-12m	VARIOUS			30	1	26	\$4.48	26	\$116.48

Totals 2,080 \$8,080.28

4267, Treasure Cst S FL U-Verse  
BET

M-Su 6a-12n	VARIOUS	30	1	26	\$17	26	\$4.42
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Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>BET★</b>	M-Su 12n-5p	VARIOUS			30	2	26	\$32	52	\$16.64
	M-Su 5p-12m	VARIOUS			30	1	26	\$61	26	\$15.86

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>BRVO</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$14	26	\$3.64
	M-Su 12n-5p	VARIOUS			30	2	26	\$51	52	\$26.52
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.18	26	\$56.68

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>CNN</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$72	26	\$18.72
	M-Su 12n-5p	VARIOUS			30	2	26	\$50	52	\$26.00
	M-Su 5p-12m	VARIOUS			30	1	26	\$1.06	26	\$27.56

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>ENT</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$14	26	\$3.64
	M-Su 12n-5p	VARIOUS			30	2	26	\$35	52	\$18.20
	M-Su 5p-12m	VARIOUS			30	1	26	\$1.20	26	\$31.20

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>FAM</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$32	26	\$8.32
	M-Su 12n-5p	VARIOUS			30	2	26	\$90	52	\$46.80
	M-Su 5p-12m	VARIOUS			30	1	26	\$1.49	26	\$38.74

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>FOOD</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$34	26	\$8.84
	M-Su 12n-5p	VARIOUS			30	2	26	\$78	52	\$40.56
	M-Su 5p-12m	VARIOUS			30	1	26	\$1.24	26	\$32.24

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>HGTV</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$71	26	\$18.46
	M-Su 12n-5p	VARIOUS			30	2	26	\$2.13	52	\$110.76
	M-Su 5p-12m	VARIOUS			30	1	26	\$2.60	26	\$67.60

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
<b>HILN</b>	M-Su 6a-12n	VARIOUS			30	1	26	\$64	26	\$16.64
	M-Su 12n-5p	VARIOUS			30	2	26	\$1.18	52	\$9.36
	M-Su 5p-12m	VARIOUS			30	1	26	\$46	26	\$11.96



Network

Daypart

Program

Start Date

End Date

Unit Dur

Avg Units/Wk

Active Weeks

Rate

Total Units

Cost



LIF

M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$15  
\$42  
\$88

26  
52  
26

\$3.90  
\$21.84  
\$22.88

MNBC



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$14  
\$23  
\$35

26  
52  
26

\$3.64  
\$11.96  
\$9.10

MTV



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$17  
\$14  
\$43

26  
52  
26

\$4.42  
\$7.28  
\$11.18

TLC



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$21  
\$51  
\$1.40

26  
52  
26

\$5.46  
\$26.52  
\$36.40

TNT



WE KNOW DRAMA

M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$68  
\$1.23  
\$1.68

26  
52  
26

\$17.68  
\$63.96  
\$43.68

USA



M-Su 6a-12n  
M-Su 12n-5p  
M-Su 5p-12m

VARIOUS  
VARIOUS  
VARIOUS

30  
30  
30

1  
2  
1

26  
26  
26

\$66  
\$1.46  
\$2.07

26  
52  
26

\$17.16  
\$75.92  
\$53.82

Totals

1,456

\$1,096.16

9739, WPB Digital

TV1

M-Su 6a-12n

VARIOUS

30

1

26

\$6.07

26

\$157.82



Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
	M-Su 12n-5p	VARIOUS			30	1	26	\$6.07	26	\$157.82
	M-Su 5p-12m	VARIOUS			30	1	26	\$4.80	26	\$124.80

Totals 78 \$440.44

Grand Totals 3,614 \$9,616.88

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Adjustments: Network Insertability and Network Carriage have been factored into calculations.

West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7

Cable Zones: Comcast, Stuart-Southern Treasure Coast

West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7

Cable Zones: AT&T, Treasure Cst S FL U-Verse

West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7

Cable Zones: Comcast, WPB Digital

West Palm Beach-Ft. Pierce Jul15 C-DMA Nielsen Live+7

Cable Zones: Comcast, WPB Interactive

West Palm Beach-Ft. Pierce Jul15 C-DMA Nielsen Live+7

XCSV: unrated station

XCSB: unrated station

CSVP: unrated station

» Estimate information indicated has been supplied by the user.

Source Field Codes:

TP - Time Period

City of Fort Pierce W25-54 STC Single 30s 26wks 6.17.16

West Palm Beach-Ft. Pierce Jul15 C-DMA Nielsen Live+7

Client: Ft. Pierce Urban Redevelopment

Buyer: Elizabeth Woodruff

Advertiser: City of Ft. Pierce Urban Redevelopment

Product:

Sched Dates: October 3, 2016 - April 2, 2017

Lengths: 30  
Dayparts: RT

Network	Daypart	Program	Start Date	End Date	Unit Dur	Avg Units/Wk	Active Weeks	Rate	Total Units	Cost
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8556, WPB Interactive  
CSVP



M-Su 6a-12m CSV+

30 0 6 \$306.00 6 \$1,836.00

XCSB



M-Su 6a-12m banner

30 0 6 \$80.00 6 \$480.00

XCSV



M-Su 6a-12m CSV

30 0 6 \$340.00 6 \$2,040.00

Totals 18 \$4,356.00

Grand Totals 18 \$4,356.00

Broadcast Month Costs - Grand Total

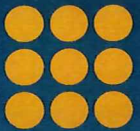
Month	Gross Cost	Total Units
10/2016	\$2,206	559
11/2016	\$2,206	559
12/2016	\$2,206	559
01/2017	\$2,575	698
02/2017	\$2,206	559
03/2017	\$2,206	559
04/2017	\$370	139
<b>Total</b>	<b>\$13,973</b>	<b>3632</b>

This report has been prepared using STRATA NuMath research.

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Adjustments: Network Insertability and Network Carriage have been factored into calculations.



# Southern Treasure Coast Zone Map & Profile

## Gender Of Respondent

Male	44%
Female	56%

## Respondent's Age Summary

18-24	6%
25-34	12%
35-44	13%
45-54	17%
55-64	17%
65 +	35%

## Education Of Respondent

High School Grad	34%
Some College	34%
Some Post Graduate	2%

## Race Of Respondent

White- Non-Hispanic	75%
Black/African American- Non-Hisp.	7%
Asian- Non-Hispanic	1%
Other- Non-Hispanic	4%
Hispanic	13%

## Household Income

0-\$24,999	15%
\$25,000-\$49,999	35%
\$50,000-\$74,999	20%
\$75,000-\$99,999	13%
\$100,000+	18%

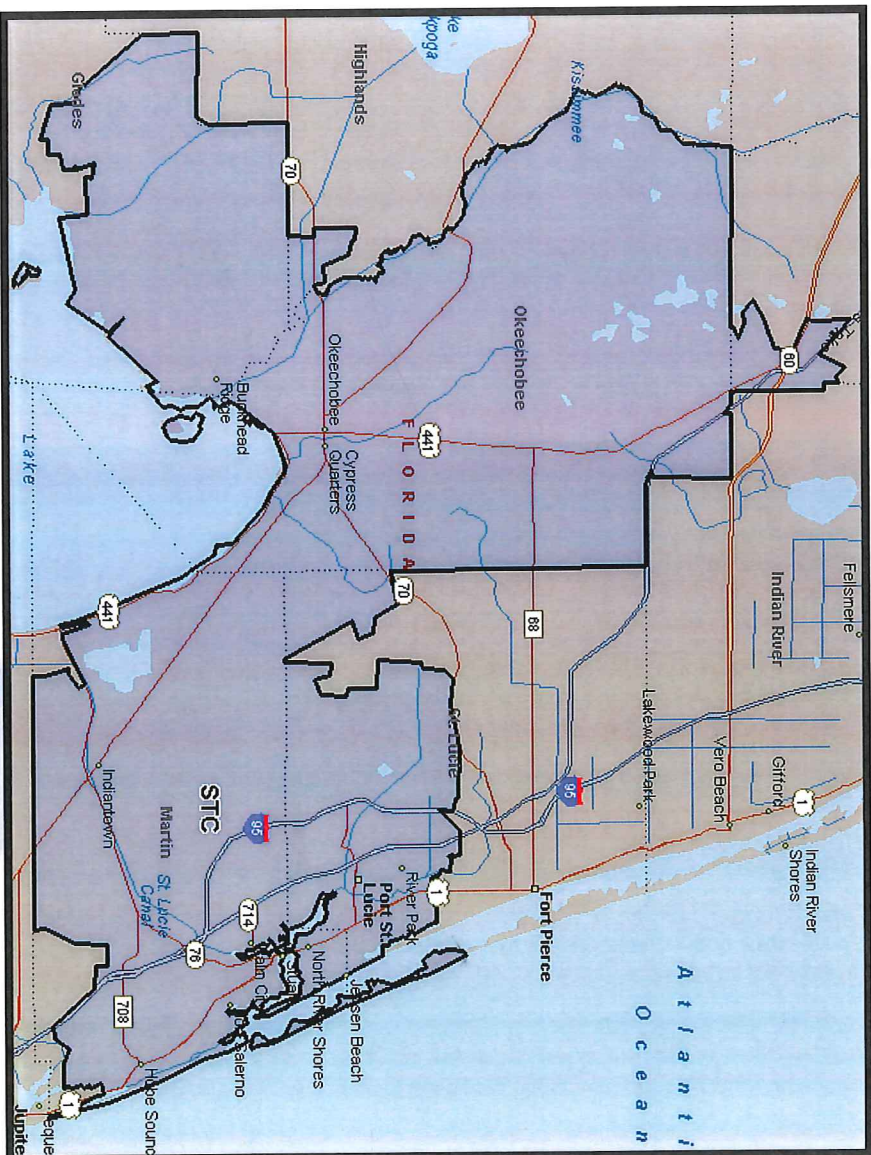
## Employment Status Of Respondent

Not Employed	57%
Employed Full-Time	30%

## Own Or Rent Residence

Own	82%
Rent	16%

33455 34952 34953 34956 34957 34972 34974 \*34982  
 34984 34986 34987 34990 34992 34994 34996 34997



\*Coverage subject to change.  
 \*\*Zone boundaries are based on zip codes and are approximated.  
 \*\*34982 Shared with NTC Zone



West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7  
Cable Zones: Comcast, Stuart-Southern Treasure Coast  
West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7  
Cable Zones: AT&T, Treasure Cst S FL U-Verse  
West Palm Beach-Boca Raton 4BK Nov14+Feb15+May15+Jul15 C-DMA Nielsen Live+7  
Cable Zones: Comcast, WPB Digital  
West Palm Beach-Ft. Pierce Jul15 C-DMA Nielsen Live+7  
Cable Zones: Comcast, WPB Interactive  
West Palm Beach-Ft. Pierce Jul15 C-DMA Nielsen Live+7  
XCSV: unratd station  
XCSB: unratd station  
CSVP: unratd station

\* Estimate information indicated has been supplied by the user.

Source Field Codes:  
TP - Time Period

**Disclaimer:**  
Inventory subject to availability. Rates apply to this presentation only and are effective for two weeks from the date of this proposal.

Two-week cancellation policy.

Network ratings data for OWN will be inaccurate prior to the January 2011 book.  
Network ratings data for NBCS will be inaccurate prior to the January 2012 book.

By signing this contract, I agree to the full terms and conditions already on file.

**DISCLOSURES:** The number of subscribing homes receiving advertisements on any cable network is an estimate and may vary by geographic areas and other factors. Any statement of (1) the number of subscribing homes receiving an advertisement and (2) audience estimates are based either on the NCC methodology which utilizes either Nielsen carriage & insertion Universe Estimates or adjusts internal carriage/insertion sub counts by the Nielsen full footprint Interconnect Universe Estimate. Zone estimates are generated by using Nielsen Interconnect Universe Estimates, adjusted on a pro rata basis by internal subscriber counts by zone. Nielsen Universe Estimates are derived: in Telephone Frame set-meter and diary-only markets, from a rolling average of the prior four major sweep periods of diary sample; in LPM and Area Probability set-meter markets, from a rolling average of the prior four periods of meter sample, when available. These 4 periods each consist of 4 weeks of meter sample that lie prior to the measurement cycles of February, May, July and November. Estimates may contain impressions outside the home DMA. [See also Nielsen V/P Report]. The number of homes capable of accessing VOD and interactive TV advertising content is an estimate and may vary by the number of homes actually subscribing to digital cable service and other factors. Current Nielsen audience reporting methodology does not provide the ability to adjust audience estimates for HD simulcast programming for non-insertion. The company may not have the capability to insert on HD simulcast networks or to enable interactive overlays on HD simulcast networks. Audience estimates for HD programming have not been adjusted for non-insertion. The information provided will be periodically updated by the Company. For more information please contact your Advertising Sales Executive.

Authorized Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Comcast Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

PRODUCTION TERMS AND CONDITIONS

1. SERVICES AND MATERIALS

- (a) Comcast and/or Dailton Agency, Inc. ("BluWave Video") shall provide and Client shall pay for the video production services (the "Services") described on the Work Order.
- (b) Client shall be responsible, at its sole expense, for securing all rights, licenses, releases and consents required in connection with the Services including, but not limited to, copyright performance and music synchronization rights with regard to all materials including, but not limited to, video, audio, script and talent ("Materials") furnished by Client or Materials which Comcast and/or BluWave Video is directed by Client to use. Comcast and BluWave Video reserve the right to reject or edit any such Materials.
- (c) Client production sessions may not continue past scheduled times, unless approved in advance by Comcast and/or BluWave Video. Client shall be responsible for payment of all Additional Fees (as defined below) and charges for production sessions which continue past scheduled times at Comcast's then current rates.
- (d) All rights in the material produced by Comcast and/or BluWave Video pursuant to this agreement, including but not limited to master tapes, work tapes, audio, visual and audio-visual works, literary works and compositions provided by Comcast and/or BluWave Video shall remain the property of Comcast. Except for Client's use of the material produced by Comcast and/or BluWave Video pursuant to this agreement for any purpose whatsoever, without the prior written consent of Comcast, which Comcast may withhold in its discretion. Copies not permit any other person or entity to use any of such material for any purpose whatsoever, without the prior written consent of Comcast, which Comcast may withhold in its discretion. Copies of tapes and materials can be issued to the Client at Comcast's then current rates. Comcast shall retain master tapes and raw footage for a period of one (1) year if the commercial or program is produced for broadcast on any Comcast cable system. Otherwise, such materials shall be retained for a period of six (6) months.

2. BILLING AND PAYMENTS

- (a) Client shall be responsible for payment of all fees, charges, costs, expenses and taxes in connection with the Services, including, but not limited to, the production service fees set forth on the Work Order (hereinafter "Fees").
- (b) Unless otherwise noted on the Work Order, the Fees listed on the Work Order are estimates. "Additional Fees" may include, but are not limited to: administrative fees, fees for outside services, such as talent or location fees, equipment rental, outside production or dubbing services, food services, hotel/cater rentals, taxes, additional charges for time required due to Client's failure to adhere to production scheduling or deadlines, or any other services or materials not supplied by Client or Comcast.
- (c) Comcast and/or BluWave Video reserves the right to charge overtime fees at its then current rates for services performed after 6:00 p.m. Monday through Friday, and all day on Saturdays, Sundays and holidays.
- (d) Payment of the Fees set forth on the Work Order is due within five (5) business days of execution of the Work Order by Client, but not later than the date on which the Services are to be rendered or at Comcast's sole discretion and noted on the Work Order, the date on which the Services are to be completed. All other Fees, including Additional Fees, shall be due within ten (10) days of receipt of an invoice.
- (e) Comcast reserves the right to assess a fifteen percent (15%) administrative charge for any outside services, for any services ordered on a "rush" basis and for any production session which exceeds the scheduled time. A rush order is defined as (i) any full spot production (shoot and post-production) to be completed within five (5) business days of the date ordered and (ii) any tape lagging, dubbing or other post production service to be completed within two (2) business days of the date ordered. All rush orders are subject to availability of personnel and facilities. Comcast and/or BluWave Video will use commercially reasonable efforts to fill rush orders. However, Comcast and BluWave Video shall not be liable in any manner whatsoever in the event a rush order cannot be fulfilled.
- (f) Fees not paid when due shall be subject to an administrative charge of the lesser of 1.5% or the highest interest rate permitted under applicable law. Client shall reimburse Comcast for amounts incurred in connection with the collection activities, including, but not limited to, collection agency charges and costs, attorney fees and costs and court costs.
- (g) If Client is an advertising agency, the person, firm or corporation that authorizes such advertising agency to contract for the Services shall be liable for all such payments and fees in the event of default by advertising agency. Such advertising agency and the person, firm or corporation that authorizes such advertising agency to contract for the Services shall be jointly and severally liable for all payments due Comcast hereunder.

3. CANCELLATION

- Client agrees to pay a cancellation fee of twenty five percent (25%) of the Fees stated on the Work Order (plus any fees incurred by Comcast and/or BluWave Video for any outside services) in the event Client cancels the Services between 48 to 24 hours of the date on which the Services are to be performed. Client agrees to pay a cancellation fee of fifty percent (50%) of the Fees stated on the Work Order (plus any Additional Fees incurred by Comcast and/or BluWave Video) in the event Client cancels the Services within 24 hours of the date on which the Services are to be performed. Client will not be charged any Fees (other than Additional Fees incurred by Comcast and/or BluWave Video) for cancellation more than 48 hours from the date on which the Services are to be performed. Client reserves the right to waive cancellation charges at their sole discretion.
- Comcast reserves the right, upon written notice, to cancel this contract upon default by Client of any of the terms hereof (including, but not limited to, failure to pay Fees in a timely manner) or in the event performance hereunder would violate any law, regulation, judgment, order or decree applicable to the Comcast or Client. Upon such cancellation, all Fees for services rendered up to the date of cancellation and any Additional Fees incurred by Comcast shall become immediately due and payable.
- Client reserves the right to cancel this contract upon default by Comcast of any of the terms hereof upon prior written notice.

5. INDEMNIFICATION

- (a) Client shall indemnify, defend and hold Comcast and BluWave Video, their respective affiliates, employees, contractors and agents harmless from and against all claims, demands, debts, obligations or charges (including attorney fees and disbursements) which arise out of or result from the use, transmission or distribution of Materials furnished by or on behalf of Client or furnished by Comcast and/or BluWave Video at Client's direction for use in connection with the Services. The provisions of this paragraph shall survive the termination or expiration of this contract.
- (b) NOTWITHSTANDING ANYTHING IN THIS CONTRACT TO THE CONTRARY, IN NO EVENT SHALL COMCAST OR BLUWAVE VIDEO BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION OR OTHER PECUNIARY LOSS) ARISING OUT OF THIS CONTRACT.

6. GENERAL

- (a) This contract, including the rights under it, may not be assigned or transferred by Client without first obtaining the consent of Comcast in writing. Failure of Comcast to enforce any of the provisions herein shall not be construed as a general relinquishment or waiver as to that or any other provision.
- (b) Notwithstanding any other provision in this contract, Comcast and/or BluWave Video shall not be liable for any expenses or losses incurred by Client or any third party in the event Comcast and/or BluWave Video is unable to perform its obligations hereunder or is delayed in its performance by any act of God, public emergency, strike or labor disputes, law or act of government, judicial decree, mechanical breakdown, failure of facilities or any other cause beyond the reasonable control of Comcast. Client's sole remedies for Comcast's or BluWave Video's inability to perform its obligations hereunder shall be (i) production services equal in value to those agreed upon in the Work Order or (ii) a refund of any Fees paid by Client for the undelivered portion of the Services; provided, Client shall remain solely liable for all Fees incurred by Comcast and/or BluWave Video for any outside services.
- (c) Comcast and BluWave Video assume no liability for loss or damage to Materials furnished by Client in connection with the Services.
- (d) This contract contains the entire agreement between the parties relating to the subject matter hereof, and no change or modification of any of its provisions shall be effective unless made in writing and signed by both parties.
- (e) This contract shall be construed in accordance with the laws of the jurisdiction in which the Comcast cable system delivering the Services is located.

Client:

Printed Name:

Title:

Date:

Business Name:

Signature:

**City Commission Regular Meeting**

**Agenda Item # 10. b.**

**Meeting Date:** 08/15/2016

**Re:** Case #14-1025 - 315 S 17th St - Lazare

**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

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**SUBJECT:**

Recommendation to rescind code enforcement fines in the amount of \$59,540.00 against 315 S 17th Street, Ft. Pierce, FL 34950, Property ID No. 2409-314-0002-000-9, which is currently owned by Ermith Lazare, 315 S 17th Street, Ft. Pierce, FL 34950 and to issue a partial release of lien in regards to the property only. The lien in the full amount will remain in effect against the previous owner, Washington Mutual Bank, PO Box 100576, Florence, SC 29501.

**SUMMARY:**

- Washington Mutual Bank was found in violation of the City code and took no action to remedy the violations, which resulted in a lien being placed.
- Washington Mutual Bank transferred title to the property to Ms. Ermith Lazare, who corrected the violations and brought the property into compliance.
- The Special Magistrate recommends rescinding the fines against the property only and issuing a partial release of lien, holding the previous owner, Washington Mutual Bank, responsible for the lien.

**RECOMMENDATION:**

Staff recommends rescinding the fines assessed against the property only and issuing a partial release of lien to that effect. The property shall be released giving the new owner a clean title and the lien shall remain in full effect against Washington Mutual Bank.

**ALTERNATIVES:**

1. Deny the request
2. Make alternative recommendation.

**RESPONSIBLE STAFF:**

Colleen Greer, Executive Secretary.

**COORDINATED WITH:**

Margaret Arraiz, Code Compliance Manager.

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**Fiscal Impact**

**Budgeted Y/N:** 2016

**Amount:** .00

**OTHER INFORMATION:**

\$.00 to the general fund.

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## Attachments

Request for Reduction

Tax Card

Breakdown

Minutes

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## Form Review

**Inbox**

City Manager

Form Started By: Collen Greer

Final Approval Date: 08/08/2016

**Reviewed By**

Nick Mimms

**Date**

08/08/2016 05:03 PM

Started On: 07/27/2016 02:31 PM



REQUEST FOR REDUCTION OR RESCINDMENT OF  
CODE ENFORCEMENT FINES / LIENS

Date:	7-11-16				
Property address:	315 S 17 Street				
Owner(s) of record:	Ermith LAZARE				
Mailing address:	315 S 17 Street				
Property tax ID #:	2409-314-0002.000-9				
Original purchase date:		Original purchase price:			
Property is used for:	<input checked="" type="checkbox"/> Single Family	<input type="checkbox"/> Multi-family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Vacant Lot
Name of person requesting reduction:	Ermith LAZARE		Relationship to owner(s)	Owner	
Telephone #:	786-317-6916		Mobile phone #:	-	
E-mail:	-		Preferred contact method:	-	
What are owner(s) intentions for property:					
Amount of Lien:	\$59,500.00		Date Fine Initiated:	9/22/2014	
Are there current code violations?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Explain: (please attached notice)		
Is property listed for sale?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, what is listing price?		
Is property under contract for sale?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, what is the sale price?		

AMOUNT OF FINE / LIEN

DOLLAR AMOUNT REQUESTING TO BE WAIVED

DOLLAR AMOUNT I AGREE TO PAY

\$ 59,540.00  
\$ 59,540.00  
\$ 0.00

*Ermith Lazare*

Signature of Owner or Representative

Date

Ermith LAZARE

Printed Name



**OWNER / REPRESENTATIVE REQUEST TO PROCESS APPLICATION**

Property Address: 315 S 17 Street

I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(b), I understand the requirements to be met and that I waive my right to a hearing before either the Special Magistrate or Code Enforcement Board and the City Commission.

I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(d), I understand the requirements to be met and that I waive my right to a hearing before the City Commission.

I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(e) and that my request will be heard and determination made by the City Commission of the City of Fort Pierce.

[Signature]  
Signature of Owner or Representative

Date

Erin L. [Signature]  
Printed Name

**COFP – APPLICATION PROCESS DETERMINATION**

Staff has reviewed the request for lien reduction and agrees to process the application as requested by the signing party.

Staff has reviewed the request for lien reduction and do not agree to process the application as requested by the signing party. The matter will be placed before either the Special Magistrate or Code Enforcement Board that authorized the Order Assessing Fine and Imposing Lien.

Margaret M. [Signature]  
City Representative

7/12/16  
Date

MARGARET M AREALIZ  
Printed Name

### REQUEST FOR REDUCTION OF PENALTY

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

#### INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete either the application for Waiver of Penalties (lot clearing / demolition) or Request for Reduction / Rescindment (code enforcement fines).
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. If you do not have access to a Notary of the Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
8. Return this form, the application and any other pertinent documentation to the Code Enforcement Department.
9. Requests for Reduction / Rescindment of code enforcement liens are governed by Rule 17 of the City's Rules & Regulation for Code Enforcement Board and Special Magistrate.

Property Address:

315 S 17 Street

Property Owner:

Erminth LARARE

Mailing Address:

315 S 17 Street

Telephone #:

786 3176916

Cell Phone #:

—

E-Mail Address:

—

Is the property in compliance? yes If no, please explain in the narrative of your request.





I, Ermith Lazare, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

At this time I'm not working

Date: 7-11-16

Signed: [Signature]  
Print Name: Ermith Lazare

STATE OF FLORIDA

COUNTY OF ST. LUCIE

PERSONALLY APPEARED before me, the undersigned authority Ermith Lazare who acknowledged before me that the information contained herein is true and correct. He (She is not personally known to me and has produced FL DL as identification.

SWORN TO AND SUBSCRIBED before me this 11th day of July, 2016.



COLLEEN GREER  
MY COMMISSION # EE 216024  
EXPIRES: November 13, 2016  
Bonded Thru Budget Notary Services

Colleen Greer  
Notary Public, State of Florida



**Property Identification**

Site Address: 315 S 17th ST Parcel ID: 2409-314-0002- Account #: 20951 Sec/Town/Range:  
 000-9 09/35S/40E  
 Map ID: 24/09S Zoning: R4 Use Type: 0800 Jurisdiction: Fort Pierce

**Ownership**

Ermith Lazare  
 3406 Menendez Ave  
 Fort Pierce, FL 34947

**Legal Description**

9 35 40 FROM SE COR OF NE 1/4 OF SW 1/4, TH W ALG 1/4 LI 472 FT, TH W 12.41 FT TO POB, TH CONT W 197.59 FT, TH N 70 FT, TH E 197.55 FT, TH S 70 FT TO POB (0.32 AC) (OR 3745-351)

**Current Values**

Just/Market: \$35,600 Assessed: \$35,600  
 Exemptions: \$0 Taxable: \$35,600

**Historical Values 3-year**

Year	Just/Market	Assessed	Exemptions	Taxable
2015	\$35,600	\$35,600	\$0	\$35,600
2014	\$35,600	\$35,600	\$0	\$35,600
2013	\$35,100	\$35,100	\$0	\$35,100

**Sale History**

Date	Book/Page	Sale Code	Deed	Grantor	Price
04-29-2015	3745 / 0351	0112	SP	Deutsche Bank National Trust Co (TR)	\$24,000
04-03-2015	3745 / 0350	0111	QC	Lazare Ermith	\$100
04-03-2015	3745 / 0342	0111	DE	Lazare Ermith	\$100

**Primary Building Information**

Finished Area of this building: 2,472 SF  
 Gross Area of this building: 2,958 SF

**Exterior Data**

View: Roof Cover: Fibrglss Shg Roof Structure: Gable Building Type: MFH  
 Year Built: 1929 Frame: Grade: MFLQ Effective Year: 1929  
 Primary Wall: Wood/Sheath Story Height: 2 Story No. Units: 4 Secondary Wall:

**Interior Data**

Bedrooms: 0 A/C %: 100% Electric: MAXIMUM Primary Int Wall:  
 Full Baths: 2 Heated %: 100% Heat Type: FredHotAir Avg Hgt/Floor: 0  
 Half Baths: 0 Sprinkled %: N/A% Heat Fuel: ELEC Primary Floors: Double Pine



**Total Areas**

Finished/Under Air (SF):	3,072
Gross Area (SF):	3,558
Land Size (acres):	0.32
Land Size (SF):	13,830
Total Building Count:	2

**Special Features and Yard Items**

Type Qty Units Year Blt

This information is believed to be correct at this time but it is subject to change and is not warranted.  
 © Copyright 2016 Saint Lucie County Property Appraiser. All rights reserved.

# MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Nick Mimms, City Manager

FROM: Colleen Greer, Executive Secretary to Code Enforcement

**SUBJECT: RESCINDMENT OF LIEN &  
PARTIAL CODE ENFORCEMENT LIEN REDUCTION  
315 S 17<sup>TH</sup> STREET, FT PIERCE, FL**

DATE: August 15, 2016

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The following is a breakdown of the above property:

	Costs (General Fund)	Interest & Penalties	Recording Fees
CASE # 14-1025	\$59,500.00	\$0.00	\$40.00
<b>TOTAL</b>	\$59,500.00	\$0.00	\$40.00

CAN BE WAIVED (ALL COSTS)

\$59,540.00

Aaron Richardson came forward and was sworn in for testimony. He was appealing the case stating that his brother had done the work.

The city was not disputing the fact that work had been done on the property; however, they are disputing that all of the work had not been done. Photos were submitted for evidence and marked as exhibit 1. The city hired a contractor to complete the work. Staff did not have contact information for Mr. Richardson at that time.

Margaret Arraiz described the difference between the two pictures. They are before and after photos that STS Landscaping took. The property appraiser's website shows the line between the two properties in question. Staff went out and marked the line as close as possible according to the property appraiser's markings. Mr. Richardson is standing in the area of that property line and it clearly shows the overgrowth of the trees and bushes. Staff has agreed to waive the charges and only ask that Mr. Richardson pay the \$150.00 hard costs. It hasn't come to lien status at this time.

Mr. Richardson stated that the property that was cleared is not his and that the overgrowth on his property is coming from the property next door.

Steve McCain asked Mr. Richardson if he disputed that where he was standing is the property line and Mr. Richardson said it was pretty close. He then stated that he clears his property regularly and feels the city should contact the owners of the adjacent property to clean up his property and if he doesn't he should be held responsible for the invoice billed by the city, not him.

Special Magistrate Blandino went over the 3 criteria required by Rule 16 and ordered that the fines be reduced to \$75.00 payable in 60 days. If not paid within the 60 days the fines will revert back to the original and a lien would be recorded.

The next items on the agenda are New Violation and/or Review & Determination Cases Where No One is Present.

Item 5A-01 is case #14-0018, 1213 Kentucky Avenue, Ft. Pierce, FL. The property owner is Federal National Mortgage Association, 350 Highland Drive, Lewisville, TX 75067. The code section violation(s) are 5-368 (1) (4) property maintenance, 5-368 (6) fence maintenance, 16-25 (C) responsibility for containers (R&D), 16-46, 16-47, 16-48 (1) (5) outside storage (R&D), 16-46, 16-47, 16-48 (1) (5) nuisance-pool barrier (R&D), 16-46, 16-47, 16-48 (8) nuisance-stagnant water.

Item 5A-03 is case #14-0754, 207 S 30<sup>th</sup> Street, Ft. Pierce, FL. The property owner is Ana Chavalo, 207 S 30<sup>th</sup> Street, Ft. Pierce, FL 34947. The code section violation(s) are 5-368 (1) (4) property maintenance, 5-369 vacant buildings.

Item 5A-04 is case #14-0760, 304 S 31<sup>st</sup> Street, Ft. Pierce, FL. The property owner is Joyce H. Davis (EST), 304 S 31<sup>st</sup> Street, Ft. Pierce, FL 34947. The code section violation(s) are 5-368 (1) (3) (4) property maintenance, 16-46, 16-47, 16-48 (1) (5) outside storage, 16-46, 16-47, 16-48 (10) (D) non-operable vehicles.

Item 5A-05 is case #14-0761, 401 S 31<sup>st</sup> Street, Ft. Pierce, FL. The property owner is Bank of America NA, 9000 Southside Blvd., Building 700, Jacksonville, FL 32256. The code section violation(s) are 5-368 (4) property maintenance, 5-370 exterior property and landscaping, 16-46, 16-47, 16-48 (1) (5) outside storage, 16-46, 16-47, 16-48 (11) outside storage-indoor furniture (R&D).

Item 5A-06 is case #14-0765, 3109 Boston Avenue, Ft. Pierce, FL. The property owner is GMAC Mortgage, Box 780, Waterloo, IA 50704. The code section violation(s) are 16-46, 16-47, 16-48 (1) (5) outside storage, 5-368 (1) (4) property maintenance, 5-369 vacant buildings.

Item 5A-07 is case #14-0768, 3111 Boston Avenue, Ft. Pierce, FL. The property owners are Danilo Ortega (TR) & Lurine Foster (TR), 3549 SW River Street, Port St. Lucie, FL 34953. The code section violation(s) are 5-369 vacant buildings (R&D), 5-368 (1) property maintenance, 5-368 (6) fence maintenance, 22-67 (B) (5) fence maintenance-permit required.

★ Item 5A-08 is case #14-1025, 315 S 17<sup>th</sup> Street, Ft. Pierce, FL. The property owner is Washington Mutual Bank, P. O. Box 100576, Florence, SC 29501. The code section violation(s) are 5-368 (1) property maintenance, 5-369 vacant buildings.

Item 5A-10 is case #14-1105, 2015 Golfview Court, Ft. Pierce, FL. The property owner is Mylai Garofalo, 323 Hernando Street, Ft. Pierce, FL 34949. The code section violation is 5-368 (4) property maintenance.

Item 5A-11 is case #14-1127, 3158 McNeil Road, Ft. Pierce, FL. The property owners are Michael & Linda Vanrixe, 3158 McNeil Road, Ft. Pierce, FL 34948. The code section violation(s) are 5-73 house numbers, 5-368 (4) property maintenance, 5-368 (6) fence maintenance, 5-369 vacant buildings.

Item 5A-14 is case #14-1279, 1901 S 26<sup>th</sup> Street, Ft. Pierce, FL. The property owner is PDK Inc., c/o Paul M. Katchmere, 398 E. Dania Beach Boulevard, #465, Dania, FL 33004. The code section violation is 927 (B) doing business without a tax.

The next cases are all for Review & Determination.

Item 5A-02 is case #14-0379, 108 S 29<sup>th</sup> Street, Ft. Pierce, FL. The property owner is Jacquelyn A. Williams, 3162 Bolland Road, West Palm Beach, FL 33411. The code section violation(s) are 5-368 (4) property maintenance, 5-369 vacant buildings, 16-46, 16-47, 16-48 (1) (5) outside storage, 16-46, 16-47, 16-48 (11) outside storage-indoor furniture.

Item 5A-09 is case #14-1068, 3111 Avenue D, Ft. Pierce, FL. The property owner is Love Center Regeneration Ministries, P. O. Box 2384, Ft. Pierce, FL 34954. The code section violation(s) are 16-46, 16-47, 16-48 (1) (5) outside storage, 22-187 (13) landscape maintenance, 16-46, 16-47, 16-48, (10) (D) non-operable vehicles, 16-46, 16-47, 16-48 (15) nuisance as a condition.

Item 5A-12 is case #14-1147, 4715 Okeechobee Road, Ft. Pierce, FL. The property owners are John Moran & Curtis Black (TR), 1903 Bay Road, #206, Vero Beach, FL 32963. The code section violation is 16-46, 16-47, 16-48 (15) nuisance as a condition.

Item 5A-13 is case #14-1156, 2590 McNeil Road, Ft. Pierce, FL. The property owners are John Moran & Curtis Black (TR), 1903 Bay Road, #206, Vero Beach, FL 32963. The code section violation is 16-46, 16-47, 16-48 (15) nuisance as a condition.

For the Violation cases, Special Magistrate Blandino ruled that the violations do exist and the violators who are not present are deemed to have admitted guilt. He further ordered that they be given the number of days recommended by the Code Enforcement Officer on the case summary sheet to come into compliance or they would be fined the amount also shown on the summary sheet.

For the Review & Determination cases, Special Magistrate Blandino found that violations existed but has been cured as of the date of this hearing. The violators shall be warned that if these violations reoccur, pursuant to FL Statute 162.09, the Code Officer may notify the Special Magistrate and request that a fine be entered.

The next meeting will be October 15, 2014.

There being no further business the meeting was adjourned at 10:00 A.M.

ATTEST:

*Colleen Greer*

SECRETARY TO THE SPECIAL MAGISTRATE

*Margaret Blandino*

CODE ENFORCEMENT MANAGER

A Taped Recording of this Meeting has been saved.

**City Commission Regular Meeting**

**Agenda Item # 10. c.**

**Meeting Date:** 08/15/2016

**Re:** Bid No. 2016-022 - North 13th Street Phase IIB Roadway Reconstruction

**Submitted For:** John Andrews, City Engineer, Engineering

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**SUBJECT:**

Request award of the North 13th Street Roadway Improvements Phase IIB construction contract to second low bidder Pav-Co. Contracting, Inc of Stuart, FL. in an amount not to exceed \$1,214,943.15.

**SUMMARY:**

We are seeking to revoke the previous recommendation of award to Guettler Brothers Construction, LLC who was the low bidder and award the contract to the second low bidder Pav-Co Contracting, Inc.

During contract execution discussions it became apparent that Guettler Brothers Construction was not able to meet the City's construction time lines due to other project obligations. We have met with Pav-Co. Contracting and they are willing to accept the award of this work. Pav-Co has also reviewed their original proposal and revised their cost proposal to reflect a cost reduction of \$49,340.00.

**RECOMMENDATION:**

Approval

**ALTERNATIVES:**

Place the project back out for bid.

**RESPONSIBLE STAFF:**

Edward Seissiger, Engineering Project Coordinator

**COORDINATED WITH:**

William Carpino, President Pav-Co Contracting Inc.  
Valerie Schulte, Fort Pierce Utility Authority

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**Fiscal Impact**

**Budgeted Y/N:** Y

**Fiscal Year:** 2015/16

**Account:** See Below

**Amount:** \$1,214,943.15

**FISCAL IMPACT:**

Funding for the roadway construction cost of \$1,214,943.15 will be obtained from the following accounts: \$328,523.05 from the City's General fund and an encumbrance of \$886,420.10 from SMU Account No. 403-4300-538-34-90 with a reimbursement back to the SMU account from FPUA in the amount of \$496,295.75. This reimbursement includes \$191,710.05 contribution for joint roadway costs and \$304,585.70 in water/sewer/electric construction costs.

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### **Attachments**

Bid Tabulation

Pav-Co Revised Bid Form

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### **Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing	Tony Barnes	08/08/2016 12:41 PM
Finance Department	Johnna Morris	08/09/2016 03:56 PM
City Manager	Nick Mimms	08/10/2016 04:44 PM
Form Started By: Ed Seissiger		Started On: 08/03/2016 08:25 AM
Final Approval Date: 08/10/2016		



**MEMORANDUM**  
from the  
**PROCUREMENT DEPARTMENT**

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**TO:** Tracy Telle, Assistant City Engineer

**THROUGH:** Tony Barnes, Director of Procurement

**FROM:** Georgia Montgomery, Purchasing Specialist *Georgia Montgomery*

**SUBJECT:** Bid No. 2016-022 ~ North 13<sup>th</sup> Street Roadway Improvements Phase IIB

**DATE:** April 20, 2016

---

Attached is the tabulation sheet for the above mentioned bid. A copy of each bid submittal was given to you during bid opening. The file is available for review in the Procurement Department.

**The invitation was sent to 540 vendors. Thirty Nine (39) vendors requested specifications with (2) responding (0.78%) plus 1 "No Bid" (0.78% total response).**

Please respond to the Procurement Department for recommendation of award.

Expiration date is June 19, 2016. Commission approval must be completed by this date.

/gm

Attachment

cc: **Jack Andrews, City Engineer**  
Gelencia Carter, Purchasing Manager

**RECEIVED**  
**APR 21 2016**  
**CITY OF FORT PIERCE**  
**ENGINEERING DEPARTMENT**

**CITY OF FORT PIERCE  
TABULATION OF BIDS**

**"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."**

<b>BID ON:</b>	<b>North 13<sup>th</sup> Street Roadway Improvements Phase IIB</b>
<b>BID NUMBER:</b>	<b>2016-022</b>
<b>DATE:</b>	<b>04/20/16 @ 3:00 PM</b>
<b>RECOMMENDED AWARD:</b>	<b>Pending</b>

<b>RESPONSE</b>
2 of 39 = 0.78 %
1 "No Bids"
Total = 0.78 %

<b>Vendor</b>	<b>Total Cost</b>	<b>Bid Bond</b>
Guettler Brothers Construction Fort Pierce, FL	\$1,041,682.75	10%
Pav-Co Contracting, Inc. Stuart, FL	\$1,264,283.15	10%

**PLEASE NOTE: COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CALL THE PURCHASING DEPARTMENT WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD.**

**SECTION 016 – REVISED BID FORM**

**Pav-Co.**

**13th Street Phase IIB**

**28-Jul-16**

Item No.	Description	Units	Quantity	Unit Price	Amount	Original bid	Delta
<b>ROADWAY</b>							
101-1	MOBILIZATION (NON-UTILITIES)	LS	1	\$ 60,000.00	\$ 60,000.00	\$64,790.00	<b>-\$4,790.00</b>
101-2A	MATERIAL TESTING (NON-UTILITIES)	LS	1	\$ 8,250.00	\$ 8,250.00	\$8,250.00	<b>\$0.00</b>
102-1	MAINTENANCE OF TRAFFIC PREVENTION, CONTROL & ABATEMENT OF EROSION AND WATER POLLUTION	LS	1	\$ 142,750.00	\$ 142,750.00	\$170,000.00	<b>-\$27,250.00</b>
104-2		LS	1	\$ 14,250.00	\$ 14,250.00	\$14,250.00	<b>\$0.00</b>
108-1	AS-BUILTS (NON-UTILITIES)	LS	1	\$ 15,000.00	\$ 15,000.00	\$15,000.00	<b>\$0.00</b>
110-1-1	CLEARING & GRUBBING	AC	1.4	\$ 60,000.00	\$ 84,000.00	\$101,300.00	<b>-\$17,300.00</b>
110-1-2	SELECT CLEARING & GRUBBING	AC	0.5	\$ 10,000.00	\$ 5,000.00	\$5,000.00	<b>\$0.00</b>
110-7-4	MAILBOX (RELOCATE)	EA	10	\$ 100.00	\$ 1,000.00	\$1,000.00	<b>\$0.00</b>
120-1	REGULAR EXCAVATION	CY	1,758	\$ 10.00	\$ 17,580.00	\$17,580.00	<b>\$0.00</b>
120-6	EMBANKMENT	CY	37	\$ 25.00	\$ 925.00	\$925.00	<b>\$0.00</b>
160-4	STABILIZATION, TYPE "B"	SY	4,721	\$ 9.00	\$ 42,489.00	\$42,489.00	<b>\$0.00</b>
285-706	CEMENTED COQUINA LBR 100 (8")	SY	3,935	\$ 20.00	\$ 78,700.00	\$78,700.00	<b>\$0.00</b>
286-1	ASPHALT TURNOUT CONSTRUCTION	SY	76	\$ 35.00	\$ 2,660.00	\$2,660.00	<b>\$0.00</b>
334-1-13A	SUPERPAVE ASPHALTIC CONCRETE (SP- 9.5) (TRAFFIC C) (1")	TN	216	\$ 185.00	\$ 39,960.00	\$39,960.00	<b>\$0.00</b>
334-1-13B	SUPERPAVE ASPHALTIC CONCRETE (SP- 12.5) (TRAFFIC C) (1.5")	TN	325	\$ 165.00	\$ 53,625.00	\$53,625.00	<b>\$0.00</b>
425-1-201	INLETS (CURB TYPE 9) (<10')	EA	10	\$ 3,044.80	\$ 30,448.00	\$30,448.00	<b>\$0.00</b>
425-5-1	MANHOLE - ADJUST (UTILITIES)	EA	1	\$ 2,310.00	\$ 2,310.00	\$2,310.00	<b>\$0.00</b>
425-11	DRAINAGE STRUCTURE - MODIFY EXISTING	EA	2	\$ 3,062.40	\$ 6,124.80	\$6,124.80	<b>\$0.00</b>
430-175-115	CONCRETE PIPE CULVERT (15" RCP)	LF	267	\$ 41.80	\$ 11,160.60	\$11,160.60	<b>\$0.00</b>
430-175-118	CONCRETE PIPE CULVERT (18" RCP)	LF	231	\$ 48.40	\$ 11,180.40	\$11,180.40	<b>\$0.00</b>
430-175-124	CONCRETE PIPE CULVERT (24" RCP)	LF	323	\$ 66.00	\$ 21,318.00	\$21,318.00	<b>\$0.00</b>
430-175-215	CONCRETE PIPE CULVERT (12" X 18" ERCP)	LF	31	\$ 49.50	\$ 1,534.50	\$1,534.50	<b>\$0.00</b>
430-175-218	CONCRETE PIPE CULVERT (14" X 23" ERCP)	LF	45	\$ 59.40	\$ 2,673.00	\$2,673.00	<b>\$0.00</b>
430-963-01A	DRAINAGE TILE	EA	2	\$ 924.00	\$ 1,848.00	\$1,848.00	<b>\$0.00</b>
520-1-10	CONCRETE CURB & GUTTER (TYPE F)	LF	2,351	\$ 19.50	\$ 45,844.50	\$45,844.50	<b>\$0.00</b>
520-2-9	CONCRETE CURB (HEADER)	LF	444	\$ 30.00	\$ 13,320.00	\$13,320.00	<b>\$0.00</b>
522-1	CONCRETE SIDEWALK, 4" THICK	SY	1,255	\$ 53.50	\$ 67,142.50	\$67,142.50	<b>\$0.00</b>
522-2	CONCRETE SIDEWALK, 6" THICK	SY	453	\$ 150.00	\$ 67,950.00	\$67,950.00	<b>\$0.00</b>

Item No.	Description	Units	Quantity	Unit Price	Amount	Original bid	Delta
<b>ROADWAY (cont.)</b>							
526-1-1	ARCHITECTURAL PAVERS (ROADWAY)	SF	940	\$ 21.50	\$ 20,210.00	\$20,210.00	<b>\$0.00</b>
526-1-2A	ARCHITECTURAL PAVERS (SIDEWALK) (REMOVE & RESET)	SF	288	\$ 12.50	\$ 3,600.00	\$3,600.00	<b>\$0.00</b>
527-2	DETECTABLE WARNING DOMES	SF	106	\$ 42.55	\$ 4,510.30	\$4,510.30	<b>\$0.00</b>
550-10-210	FENCING, TYPE B, (4) STANDARD GALVANIZED W/ TOP RAIL	LF	82	\$ 20.75	\$ 1,701.50	\$1,701.50	<b>\$0.00</b>
550-60-211A	FENCE GATE, TYPE B, (SINGLE SWING) (4 OPENING)	EA	2	\$ 690.60	\$ 1,381.20	\$1,381.20	<b>\$0.00</b>
550-60-222	FENCE GATE, TYPE B, (DOUBLE SWING) (12 OPENING)	EA	2	\$ 1,000.00	\$ 2,000.00	\$2,000.00	<b>\$0.00</b>
570-1-2	PERFORMANCE TURF (SOD) (BAHIA)	SY	1975	\$ 3.00	\$ 5,925.00	\$5,925.00	<b>\$0.00</b>
570-1-2B	PERFORMANCE TURF (SOD) (FLORATAM)	SY	200	\$ 4.00	\$ 800.00	\$800.00	<b>\$0.00</b>
635-2-40	PULL & SPLICE BOX (RESET)	EA	11	\$ 750.00	\$ 8,250.00	\$8,250.00	<b>\$0.00</b>
<b>SIGNING AND MARKING</b>							
700-20-11	SINGLE POST SIGN (FURNISH & INSTALL) (LESS THAN 12 SF)	AS	3	\$ 270.00	\$ 810.00	\$810.00	<b>\$0.00</b>
700-20-12	SINGLE POST SIGN (FURNISH & INSTALL) (12 SF TO 20 SF)	AS	8	\$ 305.00	\$ 2,440.00	\$2,440.00	<b>\$0.00</b>

700-20-12	SINGLE POST SIGN (FURNISH & INSTALL) (#20 SF BACK TO BACK)	AS	1	\$ 305.00	\$ 305.00	\$305.00	\$0.00
706-3	RETRO-REFLECTIVE PAVEMENT MARKER THERMOPLASTIC (STANDARD) (WHITE) (SOLID)	EA	190	\$ 4.40	\$ 836.00	\$836.00	\$0.00
711-11-121	THERMOPLASTIC (STANDARD) (WHITE) (SOLID) (6")	LF	2449	\$ 1.20	\$ 2,938.80	\$2,938.80	\$0.00
711-11-123	THERMOPLASTIC (STANDARD) (WHITE) (SOLID) (12")	LF	150	\$ 2.85	\$ 427.50	\$427.50	\$0.00
711-11-124	THERMOPLASTIC (STANDARD) (WHITE) (SOLID) (18")	LF	96	\$ 3.75	\$ 360.00	\$360.00	\$0.00
711-11-125	THERMOPLASTIC (STANDARD) (WHITE) (SOLID) (24")	LF	74	\$ 6.75	\$ 499.50	\$499.50	\$0.00
711-11-170	THERMOPLASTIC (STANDARD) (WHITE) (ARROWS)	EA	4	\$ 100.60	\$ 402.40	\$402.40	\$0.00
711-11-221	THERMOPLASTIC (STANDARD) (YELLOW) (SOLID) (6")	LF	2,761	\$ 1.20	\$ 3,313.20	\$3,313.20	\$0.00
711-11-224	THERMOPLASTIC (STANDARD) (YELLOW) (SOLID) (18")	LF	161	\$ 3.75	\$ 603.75	\$603.75	\$0.00
<b>UTILITIES</b>							
1	DEMOLITION, WATER / WASTEWATER	LS	1	\$ 16,762.90	\$ 16,762.90	\$16,762.90	\$0.00
2	BACTERIOLOGICAL SAMPLING POINT	EA	3	\$ 533.50	\$ 1,600.50	\$1,600.50	\$0.00
3	12" PVC WATER MAIN	LF	1,030	\$ 40.70	\$ 41,921.00	\$41,921.00	\$0.00
4	12" DUCTILE IRON WATER MAIN	LF	20	\$ 82.50	\$ 1,650.00	\$1,650.00	\$0.00
5	8" PVC SEWER MAIN (0'-6')	LF	775	\$ 23.10	\$ 17,902.50	\$17,902.50	\$0.00
6	8" PVC SEWER MAIN (>6'-8')	LF	140	\$ 28.60	\$ 4,004.00	\$4,004.00	\$0.00
7	8" DUCTILE IRON SEWER MAIN (0'-6')	LF	40	\$ 84.70	\$ 3,388.00	\$3,388.00	\$0.00
8	8" DUCTILE IRON SEWER MAIN (>6'-8')	LF	40	\$ 90.20	\$ 3,608.00	\$3,608.00	\$0.00

Item No.	Description	Units	Quantity	Unit Price	Amount		
<b>UTILITIES (cont.)</b>							
9	FIRE HYDRANT (F&I)	EA	2	\$ 4,070.00	\$ 8,140.00	\$8,140.00	\$0.00
10	DUCTILE IRON UTILITY FITTINGS	TN	1.5	\$ 5,731.00	\$ 8,596.50	\$8,596.50	\$0.00
11	1" WATER SERVICE (SINGLE SHORT)	EA	7	\$ 665.50	\$ 4,658.50	\$4,658.50	\$0.00
12	1" WATER SERVICE (DOUBLE SHORT)	EA	1	\$ 979.00	\$ 979.00	\$979.00	\$0.00
13	1" WATER SERVICE (SINGLE LONG)	EA	3	\$ 940.50	\$ 2,821.50	\$2,821.50	\$0.00
14	2" WATER SERVICE (SINGLE SHORT)	EA	1	\$ 1,523.50	\$ 1,523.50	\$1,523.50	\$0.00
15	2" WATER SERVICE (SINGLE LONG)	EA	2	\$ 1,804.00	\$ 3,608.00	\$3,608.00	\$0.00
16	2" WATER SERVICE (4 CONNECTIONS)	EA	1	\$ 2,145.00	\$ 2,145.00	\$2,145.00	\$0.00
17	8" RESILIENT SEAT GATE VALVE ASSEMBLY (F&I)	EA	2	\$ 1,430.00	\$ 2,860.00	\$2,860.00	\$0.00
18	12" RESILIENT SEAT GATE VALVE ASSEMBLY (F&I)	EA	1	\$ 2,482.70	\$ 2,482.70	\$2,482.70	\$0.00
19	8" WATER MAIN TIE-IN (F&I)	EA	2	\$ 3,221.90	\$ 6,443.80	\$6,443.80	\$0.00
20	12" WATER MAIN TIE-IN NORTH END (F&I)	EA	1	\$ 4,103.00	\$ 4,103.00	\$4,103.00	\$0.00
21	12" WATER MAIN TIE-IN SOUTH END (F&I)	EA	1	\$ 4,103.00	\$ 4,103.00	\$4,103.00	\$0.00
22	PRECAST 4' CONCRETE SANITARY MANHOLE (0'-6')	EA	2	\$ 2,860.00	\$ 5,720.00	\$5,720.00	\$0.00
23	PRECAST 4' CONCRETE SANITARY MANHOLE (6'-8')	EA	1	\$ 3,817.00	\$ 3,817.00	\$3,817.00	\$0.00
24	6" PVC SEWER SERVICE (0'-6')	EA	16	\$ 1,031.80	\$ 16,508.80	\$16,508.80	\$0.00
25	6" PVC SEWER SERVICE (>6'-8')	EA	5	\$ 1,196.80	\$ 5,984.00	\$5,984.00	\$0.00
26	6" DIP SEWER SERVICE (0'-6')	EA	2	\$ 1,386.00	\$ 2,772.00	\$2,772.00	\$0.00
27	SANITARY SEWER / STORM CONFLICT STRUCTURE AND SANITARY PIPING	EA	1	\$ 2,368.30	\$ 2,368.30	\$2,368.30	\$0.00
28	12" MECHANICAL JOINT BELL RESTRAINT	EA	14	\$ 226.60	\$ 3,172.40	\$3,172.40	\$0.00
29	8" MEGA LUG RESTRAINT	EA	14	\$ 127.60	\$ 1,786.40	\$1,786.40	\$0.00
30	12" MEGA LUG RESTRAINT	EA	42	\$ 204.60	\$ 8,593.20	\$8,593.20	\$0.00
31	12" PVC WATER MAIN DEFLECTION	EA	3	\$ 4,427.50	\$ 13,282.50	\$13,282.50	\$0.00
32	TWO SEWER CONNECTIONS TO NEW MANHOLE A-80 IN AVENUE D INTERSECTION	EA	1	\$ 1,155.00	\$ 1,155.00	\$1,155.00	\$0.00
33	PLUG MH A-717 SOUTH INVERT	EA	1	\$ 513.70	\$ 513.70	\$513.70	\$0.00
101-1	MOBILIZATION (UTILITIES)	LS	1	\$ 86,000.00	\$ 86,000.00	\$86,000.00	\$0.00

108-1	AS-BUILTS (UTILITIES)	LS	1	\$ 8,500.00	\$ 8,500.00
630-2-11	CONDUIT (F&I) (4") (SCH 40)	LF	101	\$ 11.00	\$ 1,111.00
				TOTAL	<b>\$ 1,214,943.15</b>

\$8,500.00	<b>\$0.00</b>
\$1,111.00	<b>\$0.00</b>
\$1,264,283.15	<b>-\$49,340.00</b>

**City Commission Regular Meeting**

**Agenda Item # 10. d.**

**Meeting Date:** 08/15/2016

**Re:** Additional Funding - Diebold, Inc.

**Submitted For:** Frank Amandro, Deputy Chief , Police Department

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**SUBJECT:**

Approve request to increase blanket purchase order #160530 to Diebold, Inc. to \$13,000.00. This increase is due to additional building security lock maintenance on an aged system at the main station and sub station.

**SUMMARY:**

This request is to increase blanket purchase order # 160530 to \$13,000.00. This increase is due to additional maintenance on an aged system. This maintenance is for the police buildings security locking systems at the main station and sub station .

**RECOMMENDATION:**

Approve Request

**ALTERNATIVES:**

N/A

**RESPONSIBLE STAFF:**

Deputy Chief Amandro

**COORDINATED WITH:**

Stephanie Smith, Fiscal Manager

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**Fiscal Impact**

**Budgeted Y/N:** Y  
**Fiscal Year:** 2016  
**Account:** 00130025214660  
**Amount:** 13,000.

**FISCAL IMPACT:**

Funding from the FY2016 budget. The requested \$ 3,100.00 increase on this blanket purchase order will increase it over \$10,000.

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**Attachments**

Diebold back up

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing	Tony Barnes	08/08/2016 12:32 PM
Finance Department	Johnna Morris	08/09/2016 03:59 PM

City Manager  
Form Started By: Stephanie Smith  
Final Approval Date: 08/10/2016

Nick Mimms

08/10/2016 04:45 PM  
Started On: 08/04/2016 08:24 AM

**REQUEST FOR PURCHASE  
FORT PIERCE POLICE DEPARTMENT**

DATE: 8/4/2016

<b>VENDOR:</b> Diebold-ESS FKA Actcom Security P O Box 643731 Pittsburgh, PA 15264-3731
---

<b>Department/Division</b> SSB
<b>Account Number</b> 001.3002.521.4660
<b>Com. Code: 620/047</b>
<b>Needed For</b>  Building Lock Security

DATE	DEL DATE	VENDOR NUMBER	F.O.B.	TERMS	PURCHASE ORDER #
		10361			

QUANTITY	UNIT	DESCRIPTION	STOCK NUMBER	UNIT COST	AMOUNT
13000		Building Security Lock Maintenance		\$1.00	\$13,000.00
					\$0.00
		Effective Date 8/4/16			\$0.00
		Expiration Date 9/30/16			\$0.00
		Not to Exceed \$13,000.00			\$0.00
					\$0.00
					\$0.00
					\$0.00
				<b>Total</b>	<b>\$13,000.00</b>

**REMARKS:**

Single Source - Original vendor for system, building security lock maintenance. The original blanket purchase order was initially \$4,000. an additional \$5,900 was increased on 7/27/16, due to the system crashing and the age of the system. The maintenance has exceeded the cost of the aged system, will move forward with quotes to replace the system in FY2017.

Requested By: Stephanie Smith

Approved By: \_\_\_\_\_

Approved Date: 8/09/16

Approval No. \_\_\_\_\_  
By: \_\_\_\_\_

**SOLE SOURCE JUSTIFICATION**  
(Waiver of Competitive Bids)

VENDOR NAME & ADDRESS: Diebold- ESS/FKA Actcom  
PO Box 64331  
Pittsburgh, PA 15264

COMMODITY: (GENERAL DESCRIPTION: Build/lock/Maintenance)

PLEASE CHECK ENTRY BELOW THAT APPLIES TO THE PROPOSED PURCHASE. ATTACH ADDITIONAL DATA OR SUPPORT SOCUMENTATION AS INSTRUCTED BELOW.

SOLE SOURCE JUSTIFICATION

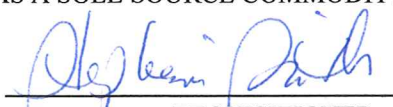
1. \_\_\_\_\_ PARTS / EQUIPMENT CAN ONLY BE OBTAINED FROM ORIGINAL MANUFACTURER – NOT AVAILABLE THROUGH DISTRIBUTORS.
2. \_\_\_\_\_ ONLY AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER.
3. \_\_\_\_\_ PROPRIETARY ITEM / SERVICE.
4. \_\_\_\_\_ PARTS / EQUIPMENT NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER (COMPATIBILITY).
5.   x   THIS IS THE ONLY KNOWN ITEM / SOURCE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION (EXPLAIN BELOW).
6.   x   PARTS/ EQUIPMENT ARE REQUIRED FROM THIS VENDOR TO STANDARDIZATION (EXPLAIN BELOW).
7.   x   OTHER. EXPLANATION IS FURNISHED BELOW.

COMMENTS / EXPLANATION:

*This vendor was the original vendor for the system of our building lock security system.*

ON THE BASIS OF THE FOREGOING, I RECOMMEND THAT COMPETITIVE PROCUREMENT BE WAIVED AND THAT THE SERVICE OR MATERIAL ON THE ATTACHED REQUISITION BE PURCHASED AS A SOLE SOURCE COMMODITY.

SIGNED: \_\_\_\_\_

  
REQUISITIONER  
\_\_\_\_\_  
DEPARTMENT HEAD  
\_\_\_\_\_  
PURCHASING DEPARTMENT

PURCHASING DEPARTMENT



ORDERING DEPT.

PURCHASE ORDER

CITY OF FORT PIERCE, FLORIDA

CITY HALL - P.O. BOX 1480  
 FORT PIERCE, FLORIDA 34954  
 (772) 467-3000

FOR PROMPT PAYMENT SEND INVOICES TO:  
 CITY OF FORT PIERCE  
 ATT: FINANCE DEPARTMENT  
 P.O. BOX 1480  
 FORT PIERCE, FL 34954

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 DIEBOLD  
 FKA ACTCOM SECURITY SYS  
 P.O. BOX 643543  
 PITTSBURGH, PA 15264-3543

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 CITY OF FORT PIERCE  
 POLICE DEPT.  
 920 S. U.S.1  
 FORT PIERCE, FL 34950

DATE	DELIVERY DATE	VENDOR NUMBER	F.O.B.	TERMS	PURCHASE ORDER #
12/17/15	12/15/15	10361	DEST	NET/30	160530

QUANTITY	U/M	DESCRIPTION	STOCK NUMBER	UNIT COST	AMOUNT
		BLANKET PO/BUILDING SECURITY LOCK MAINTENANCE  EFFECTIVE DATE: 10/01/15 EXPIRATION DATE: 09/30/16 NOT TO EXCEED: 4000.00  REMARKS: FOR THE PERIOD OF 10/01/15 THRU 09/30/16 SINGLE SOURCE PARTS AND EQUIPMENT REQUIRED FROM THIS VENDOR FOR STANDARDIZATION. THIS VENDOR WAS THE ORIGINAL VENDOR FOR THE SYSTEM OF OUR BUILDING LOCK SECURITY SYSTEM. SSB-D/CHIEF AMANDRO			

1600000119  
 GEORGIA SMITH-MONTGOMERY

TAX NUMBER 85-8012621595C-2

**TERMS & CONDITIONS**  
 PLEASE READ CAREFULLY

- 1 - THE RIGHT IS RESERVED TO CANCEL THIS ORDER IF NOT FILLED WITHIN THE CONTRACT TIME, IF SPECIFIED.
- 2 - THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY VERBAL UNDERSTANDING.
- 3 - ACCEPTANCE OF THIS ORDER INCLUDES ACCEPTANCE OF ALL TERMS, PRICES, DELIVERY INSTRUCTIONS, SPECIFICATIONS AND CONDITIONS STATED.
- 4 - INVOICES AND PACKAGES MUST BEAR THIS ORDER NUMBER.
- 5 - THE CITY ASSUMES NO RESPONSIBILITY FOR GOODS DELIVERED WITHOUT THE AUTHORITY OF A PROPERLY EXECUTED PURCHASE ORDER.
- 5 - PLEASE FORWARD ALL INVOICES TO FINANCE DEPARTMENT.
- 7 - PURCHASE ORDERS EXCEEDING FIVE HUNDRED DOLLARS MUST BEAR TWO SIGNATURES.

CITY ACCOUNT  
 ORDER NUMBER

*John S. Mann*  
 AUTHORIZED SIGNATURE

*[Signature]*  
 AUTHORIZED SIGNATURE

**City Commission Regular Meeting**

**Agenda Item # 10. e.**

**Meeting Date:** 08/15/2016

**Re:** Approval of FDEP Agreement No. G0417 Amendment No. 1 for Veterans Memorial Park

**Submitted For:** John Andrews, City Engineer, Engineering

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**SUBJECT:**

Approval of FDEP Agreement No. G0417 Amendment No. 1 providing additional construction funding for stormwater improvements at Veterans Memorial Park in the amount of \$55,000.00..

**SUMMARY:**

This amendment transfers previously allocated grant funding in the amount of \$55,000 from Post-construction Monitoring, defined as Task No. 5 in the agreement, to the Construction Phase identified as Task No. 3. This will alleviate additional expenditures from the City's stormwater fund while retaining sufficient monitoring funding for the required post-construction activities.

**RECOMMENDATION:**

Staff recommends execution of FDEP 319 Agreement No. G0417 Amendment No. 1.

**ALTERNATIVES:**

Deny and pay additional cost from the City's SMU Revenue Account.

**RESPONSIBLE STAFF:**

Engineering

**COORDINATED WITH:**

Public Works and River Walk staff

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**Fiscal Impact**

**Budgeted Y/N:** N/A

**Fiscal Year:** N/A

**Account:** N/A

**Amount:** N/A

**FISCAL IMPACT:**

No fiscal impacts proposed.

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**Attachments**

FDEP Agreement No. G0417 Amendment No. 1

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**Form Review**

**Inbox**  
Finance Department

**Reviewed By**  
Johnna Morris

**Date**  
08/09/2016 04:30 PM

City Manager  
Form Started By: Tracy Telle  
Final Approval Date: 08/10/2016

Nick Mimms

08/10/2016 04:45 PM  
Started On: 08/05/2016 07:33 AM

# CITY ATTORNEY'S OFFICE INTEROFFICE MEMORANDUM

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**TO** : John R. Andrews, P.E., City Engineer

**FROM** : James M. Messer, City Attorney

**RE** : Veterans Memorial Park Stormwater Improvements FDEP Agreement No  
G0417 Amendment No. 1

**DATE** : August 4, 2016

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Attached are five (5) copies of the FDEP Agreement No. G0417, Amendment No. 1 for the Veterans Memorial Park Stormwater Improvements. The Agreement has been Approved as to Form and Correctness.

Please feel free to contact this office if you have comments or inquiries concerning this matter.

JM:aw

Attachment

C: Nicholas C. Mimms, P.E., City Manager  
Johnna Morris, Finance Director

DEP AGREEMENT NO. G0417  
AMENDMENT NO. 1

THIS AGREEMENT as entered into on the 29<sup>th</sup> day of July, 2015, between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department") and the CITY OF FORT PIERCE (hereinafter referred to as the "Grantee") is hereby amended.

WHEREAS, the Department awarded the Grantee \$345,500 in funds through the U.S. Environmental Protection Agency (EPA), Nonpoint Source Implementation project, C9-99451514-0, referenced as Grant No. 31914, and,

WHEREAS, the Grantee desires a reallocation of budget funds due to construction bids coming in over budget requiring a shift of funds between tasks; and,

WHEREAS, the Department has agreed to the changes; and,

WHEREAS, other changes to the Agreement are necessary.

NOW, THEREFORE, the parties hereto agree as follows:

- Paragraph 2 is hereby deleted in its entirety and replaced with the following:

This Agreement shall begin on July 29, 2015, and remain in effect until September 28, 2018, inclusive. The Grantee shall be eligible for reimbursement for work performed on or after the date of execution through the expiration date of this Agreement. The Grantee may claim allowable project expenditures made on or after October 1, 2013 for purposes of meeting its match requirement identified in paragraph 3. This Agreement may be amended to provide for additional services if additional funding is made available by EPA and/or the Legislature.

- Paragraph 7.C. is hereby deleted in its entirety.

- The following is hereby added to the Agreement as Paragraph 33:

A. Grantee shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. Grantee shall keep and maintain public records required by the Department to perform the services under this Agreement.

B. This Agreement may be unilaterally canceled by the Department for refusal by the Grantee to either provide to the Department upon request, or to allow inspection and copying of all public records made or received by the Grantee in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.

C. If Grantee meets the definition of "Contractor" found in Section 119.0701(1)(a), F.S.; [i.e., an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency], then the following requirements apply:

- i. Pursuant to Section 119.0701, F.S., a request to inspect or copy public records relating to this Agreement for services must be made directly to the Department. If the Department does not possess the requested records, the Department shall immediately notify the Grantee of the request, and the Grantee must provide the records to the Department or allow the records to be inspected or copied within a reasonable time. If Grantee fails to

provide the public records to the Department within a reasonable time, the Grantee may be subject to penalties under s. 119.10, F.S.

- ii. Upon request from the Department's custodian of public records, Grantee shall provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- iii. Grantee shall identify and ensure that all public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Grantee does not transfer the records to the Department.
- iv. Upon completion of the Agreement, Grantee shall transfer, at no cost to Department, all public records in possession of Grantee or keep and maintain public records required by the Department to perform the services under this Agreement. If the Grantee transfers all public records to the Department upon completion of the Agreement, the Grantee shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Grantee keeps and maintains public records upon completion of the Agreement, the Grantee shall meet all applicable requirements for retaining public records. All records that are stored electronically must be provided to Department, upon request from the Department's custodian of public records, in a format that is accessible by and compatible with the information technology systems of Department.

**D. IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS by telephone at (850) 245-2118, by email at [ombudsman@dep.state.fl.us](mailto:ombudsman@dep.state.fl.us), or at the mailing address below:**

**Department of Environmental Protection  
ATTN: Office of Ombudsman and Public Services  
Public Records Request  
3900 Commonwealth Blvd, Mail Slot 49  
Tallahassee, FL 32399**

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- The following is hereby added to the Agreement as Paragraph 34:

Grantee certifies that it and any of its affiliates are not scrutinized companies as identified in Section 287.135, F.S. In addition, Grantee agrees to observe the requirements of Section 287.135, F.S., for applicable sub-agreements entered into for the performance of work under this Agreement. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement for cause if the Grantee, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Grantee, its affiliates, or its subcontractors are placed on any applicable scrutinized companies list or engaged in prohibited contracting activity during the term of the Agreement. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

- The following is hereby added to the Agreement as Paragraph 35:

This Agreement, and any Amendments or Change Orders thereto, may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

- Attachment A, Revised Grant Work Plan, is hereby deleted in its entirety and replaced with **Attachment A-1, Revised Grant Work Plan**, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment A-1 shall hereinafter refer to **Attachment A-1, Revised Grant Work Plan**.

- Attachment B-1, Payment Request Form, is hereby deleted in its entirety and replaced with **Attachment B-1, Revised Payment Request Form**, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment B shall hereinafter refer to **Attachment B-1, Revised Payment Request Form**.

In all other respects, the Agreement of which this is an Amendment, and attachments relative thereto, shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed the day and year last written below.

CITY OF FORT PIERCE

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
\*Title:

By: \_\_\_\_\_  
Secretary or Designee

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM AND CORRECTNESS**

\_\_\_\_\_  
Taufiqul Aziz, DEP Grant Manager

BY: *[Signature]* 8/2/16  
City Attorney

\_\_\_\_\_  
QC Review By

\*For Agreements with governmental boards/commissions: If someone other than the Chairman signs this Amendment, a resolution, statement or other document authorizing that person to sign the Amendment on behalf of the Grantee must accompany the Amendment.

List of attachments/exhibits included as part of this Amendment:

<u>Specify Type</u>	<u>Letter/Number</u>	<u>Description (include number of pages)</u>
Attachment	A-1	Revised Grant Work Plan (9)
Attachment	B-1	Revised Payment Request Form (3)

**ATTACHMENT A-1  
REVISED GRANT WORK PLAN**

**PROJECT NAME:** Fort Pierce Veterans Memorial Park Stormwater Improvements Project

**PROJECT FUNDING:**

FY	CDFA	Program Title	Funding Amount	Match Amount	Project Total
2014-2015	66.460	Fort Pierce Veterans Memorial Park Stormwater Improvements	\$345,500	\$233,900	\$579,400

**PROJECT LOCATION AND WATERSHED CHARACTERISTICS:**

**Geographic Location:** City of Fort Pierce, St. Lucie County

**Latitude:** 27.7553

**Longitude:** 80.3206

**PROJECT DESCRIPTION:** Veterans Memorial Park is located in Fort Pierce, north of the downtown area adjacent to the Indian River Lagoon and Intracoastal Waterway; refer to the Conceptual Site Plan identified as Exhibit 2. The proposed improvements have been broken into two phases with Phase 1 being work approved under a TMDL Grant (DEP Agreement No. S0696) and Phase 2 being the improvements covered under this 319 Grant Agreement. Both phases will be constructed by the grantee at the same time and will include treatment of the stormwater run-off from the 8.0 acre Veteran Park as well as treatment of the stormwater discharge from the 36.1 acre drainage basin currently discharging into the Indian River Lagoon; refer to Exhibit 1.

The total 44.1-acre drainage basin currently has no water quality treatment prior to discharging into the Indian River Lagoon. The project's overall (Phase 1 and Phase 2) stormwater system improvements include the installation of pervious paver systems for both sidewalks and parking areas (Phase 1 and Phase 2) along with two groups of Floc-logs (Phase 2), 4 bio-swales complete with applicable stabilization (Phase 2), and a deep cell 0.5-acre settlement pond (Phase 1); refer to Exhibit 3.

The project will include water quality monitoring and public education. The public education consists of an educational kiosk at the park and informational pamphlets located inside the Veterans Memorial Park community center building. The Grantee will provide a large display board of the project near the entrances of the City Commission Chambers and the Engineering Department for public viewing. The project will be featured in the City of Fort Pierce monthly newsletters and as interest story in the local newspaper. Finally, an exhibit of the Grantee's stormwater project will be displayed at Friday Fest, a monthly local festival held adjacent to the Indian River Lagoon. Phase 2 construction is estimated to reduce TSS by 4,327.65 lb/yr or 98.0%, TN by 99.79 lb/yr or 65.0% and TP by 21.52 lb/yr or 89.8%. The Phase 1 & 2 treatment train projects together are estimated to reduce TSS by 5,204.99 lb/yr or 98.2%, TN by 116.29 lb/yr or 67.8% and TP by 26.71 lb/yr or 90.1%. This 319 program request is \$345,500 or 59.5% of the costs to be used for a \$579,400 project. Funds will be utilized for construction in 2015 and 2016.

**TASKS and DELIVERABLES:**

**TASK NUMBER:** 1

**TASK NAME:** Engineering Design and Permits

**TASK DESCRIPTION:** The completed design plans will include all BMPs in Phase 1 and Phase 2. Phase 2 stormwater system improvements will include the construction of four (4) bio-swales to aid in the

treatment of both onsite and offsite stormwater. In addition, Floc-logs will be installed to provide treatment of the offsite flows entering the project, and the area around the bio-swales will have pervious sidewalks and driveways for the first part of the treatment train. The pervious pavers will absorb driveway and parking lot stormwater run-off prior to discharging into the bio-swales. All these items together will provide a treatment train of pervious pavement to bio-swales for onsite treatment of stormwater run-off from the parking areas; refer to Exhibits 2 and 3.

**DELIVERABLE:** A complete set of permitted engineering drawings, construction specifications and all required permits.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the design, construction drawings, and the permits for their completeness and to ensure compliance with Federal and State laws specific to this Agreement. Upon written approval by the Department's Grant Manager of all deliverables associated with this task, the Grantee may submit match documentation.

**TASK NUMBER: 2**

**TASK NAME:** Prepare bid package in accordance with Federal Procurement Procedures

**TASK DESCRIPTION:** Prepare, solicit bids, receive, evaluate and award construction bid for the construction of the project as designed and permitted in Task 1. The Grantee shall prepare and solicit bids utilizing a bid package in accordance with State and Federal laws and with this Agreement.

**DELIVERABLE:** Copies of bid documents, bid results, and the executed construction contract complete with a Notice to Proceed as given to the responsible, most qualified and/or low bidder.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the bid package to ensure compliance with Federal and State laws specific to this Agreement. Upon written approval by the Department's Grant Manager of all deliverables associated with this task, the Grantee may submit match documentation.

**TASK NUMBER: 3A**

**TASK NAME:** Construction of the bio-swales.

**TASK DESCRIPTION:** To construct the bio-swales, associated activities will include mobilization, contract clearing and grubbing, installation of erosion and sediment control measures, maintenance of traffic providing a temporary barrier between the worksite and pedestrian and vehicular operations, and four (4) bio-swales (including plantings, irrigation, boulders, cap rocks, and swale bedding) which will provide treatment prior to discharging into a deep cell wet pond (constructed under the TMDL DEP Grant Agreement No. S0696).

**DELIVERABLE:** Construction progress photos, inspection reports, and engineer's certification letter of Task 3A completion.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the photographs, reports, and engineer's certification letter to verify that construction has been completed in accordance with the approved plans. Upon written approval by the Department's Grant Manager of all deliverables associated with this task, the Grantee may submit a payment request.

**TASK NUMBER: 3B**

**TASK NAME:** Construction of the Floc-log system.

**TASK DESCRIPTION:** This task includes the construction of two (2) Floc-log systems to aid in the treatment of the off-site stormwater discharge that will flow through the proposed system, and construction of 10,000 SF of pervious sidewalk and pervious driveways which will provide the initial treatment of run-off generated from the parking areas. Please note that the proposed pervious sidewalk/driveways are in addition to the 10,400 SF of pervious sidewalk and parking being constructed under TMDL DEP Grant Agreement No. S0696.

**DELIVERABLE:** Certified As-Built Drawings of the activities under both Task 3A and 3B, project construction progress photos, and Engineer's Certificate of Construction Completion.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the photographs and as-built drawings to verify that construction has been completed in accordance with the approved plans. Upon

written approval by the Department's Grant Manager of all deliverables associated with this task, the Grantee may submit a payment request.

**TASK NUMBER: 4**

**TASK NAME:** Quality Assurance Project Plan (QAPP)

**TASK DESCRIPTION:** The Grantee will prepare, submit, and receive approval on a Quality Assurance Project Plan (QAPP) prior to commencement of any monitoring associated with the project. The QAPP must specify the sampling procedures, locations, instruments, and parameters to be sampled. The Grantee will use the format provided by the Department's Grant Manager, if applicable.

**DELIVERABLE 4a:** Draft QAPP submitted electronically in Word format to the Department's Grant Manager. Upon request, the Grantee will provide a paper copy of the Draft QAPP to the Department's Grant Manager.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the draft QAPP for compliance with this Agreement and the quality assurance requirements, to ensure sufficient monitoring is planned to measure project effectiveness and provide comments to the Grantee as needed, prior to Final QAPP submittal.

**DELIVERABLE 4b (Final QAPP):** Final Department-approved QAPP submitted electronically in Word format to the Department's Grant Manager. Upon request, the Grantee will provide a paper copy of the Final QAPP to the Department's Grant Manager.

**PERFORMANCE STANDARD:** The Department's Grant manager will review the Final QAPP to ensure that draft comments have been considered and the Final QAPP is in compliance with this Agreement and the quality assurance requirements. Upon review and written approval by the Department's Grant Manager of the Final QAPP, the Grantee may proceed with match documentation submittal.

**TASK NUMBER: 5**

**TASK NAME:** Monitoring

**TASK DESCRIPTION:** The Grantee will conduct monitoring in accordance with the Department-approved QAPP for this project (see Task 4).

**DELIVERABLE:** Summary of completed monitoring activities (dates completed, sampling conducted and any not conducted and why), monitoring results along with interpretation of those results (as expected or not as expected) submitted electronically, along with the final laboratory report and sampling logs (must also have field and weather data) to the Department's Grant Manager. Upon request, the Grantee will provide a paper copy or copies to the Department's Grant Manager.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the monitoring results for completion and compliance with QAPP requirements. Upon review and written acceptance by the Department's Grant Manager of all deliverables under this task, the Grantee may proceed with payment request submittal. Costs for any monitoring that is not completed as outlined in the Department-approved QAPP may be discounted if included in the payment request.

**TASK NUMBER: 6**

**TASK NAME:** Implement planned educational component

**TASK DESCRIPTION:** The planned educational component will include:

- a) an on-site kiosk with display of the stormwater project,
- b) attendance to at least one (1) City of Fort Pierce Friday Fest to show project progress and educate the public,
- c) display at the entrance to the City of Fort Pierce's Commission Chamber and engineering department buildings
- d) articles on the Fort Pierce City's website, Fort Pierce City newsletter and in local newspapers, if published.

**DELIVERABLE:** Photos of the educational kiosk, photos of the Friday Fest, photos of the display at City Commission Chamber's and engineering department building entrances, copies of the articles from the website and newspaper, and copies of any applicable commission meeting agendas and presentations.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the photographs of the kiosk, the Friday Fest, and displays at the entrance to the City of Fort Pierce, meeting notes and copies of articles, to ensure they meet the objectives of the task description. Upon written approval by the Department's Grant Manager of all deliverables associated with this task, the Grantee may submit match documentation.

**TASK NUMBER:** 7

**TASK NAME:** Final Project Report

**TASK DESCRIPTION:** The Grantee will prepare a Final Report summarizing the results of the project, including all tasks in the Grant Work Plan. The Final Report must include at a minimum:

- Project location and background, project description and timeline, grant award amount and anticipated benefits.
- Financial summary of actual costs versus the budget, along with any changes required to the budget. Include any match provided, along with other related project work performed outside of this Agreement to identify the overall project cost.
- Discussion of project schedule versus actual completion, including changes required to the schedule, unexpected site conditions and adjustments, significant unexpected delays and corrections, and/or other significant deviations from the original project plan.
- Summary of activities completed as well as those not completed and why, as well as a brief summary of any additional phases yet to be completed.
- Photo documentation of work performed (before, during and after), appropriate figures (site location, site plan[s]. etc.), appropriate tables summarizing data/information relevant to Grant Work Plan tasks, and appropriate attachments relevant to the project.
- Discussion of whether the anticipated benefits have been/will be realized (e.g., why a Best Management Practice (BMP) approach did or did not exceed the expected removal efficiency).
- Summary of monitoring activities completed and any not completed and why, monitoring results, and an interpretation of data based on planned versus realized results.

**DELIVERABLE 7a (Draft Final Project Report):** An electronic copy of the draft Final Report in Word format submitted to the Department's Grant Manager for review prior to submission of the Final Report. Upon request, the Grantee will provide a paper copy of the draft Final Report.

**PERFORMANCE STANDARD:** The Department's Grant Manager will review the submitted draft Final Report to verify that it meets the specifications in the Grant Work Plan and this task description, and provide any comments to the Grantee for incorporation into the Final Report.

**DELIVERABLE 7b (Final Project Report):** An electronic copy of the Final Report, with all suggested changes considered, in Word or PDF format submitted to the Department's Grant Manager for review and approval. Upon request, the Grantee will provide a paper copy of the Final Report.

**PERFORMANCE STANDARD:** Upon review and written approval by the Department's Grant Manager of the Final Report, the Grantee may proceed with match submittal for this task.

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**TIMELINE:** The task must be completed and all deliverables received by the end of each task timeline. For the U.S. Environmental Protection Agency (EPA), Nonpoint Source Implementation project, C9-99451514-0, referenced as Grant No. 31914, grant funded and required match funded tasks, if there are any conflicts between the completion dates in the task timeline below and the grant end date, September 30, 2018, then the grant end date is controlling.

<b>Task No./Deliverable</b>	<b>Task Title</b> <i>(should match identically above)</i>	<b>Start</b>	<b>Complete</b>	<b>Deliverable Due Dates</b>
1	Engineering Design and Permits	7/29/15	1/28/16	1/28/16
2	Prepare bid package in accordance with Federal Procurement Procedures	7/29/15	11/30/15	11/30/15
3A	Construction of the bio-swales	12/1/15	3/1/17	3/1/17
3B	Construction of the Flocculation system	12/1/15	3/1/17	3/1/17
4	QAPP	10/1/16	3/1/17	3/1/17
4a	Draft QAPP	3/1/16	6/30/16	6/30/16
4b	Final QAPP	7/15/16	1/28/17	1/28/17
5	Monitoring	3/28/17	3/28/18	3/28/18
6	Implementation of planned Education component	8/1/15	3/1/17	3/1/17
7	Final Report	4/1/18	6/28/18	6/28/18
7a	Draft Final Project Report	4/1/18	5/1/18	5/1/18
7b	Final Project Report	6/1/18	6/28/18	6/28/18

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**PROJECT BUDGET BY CATEGORY and TASK:**

Task No.	Category	Grant Funding	Match Funding
1	Contractual	\$0	\$66,900
	<b>TOTAL FOR TASK</b>	\$0	\$66,900
Task No.	Category	Grant Funding	Match Funding
2	Contractual	\$0	\$5,000
	<b>TOTAL FOR TASK</b>	\$0	\$5,000
Task No.	Category	Grant Funding	Match Funding
3A	Contractual	\$170,000	\$47,000
	<b>TOTAL FOR TASK</b>	\$170,000	\$47,000
Task No.	Category	Grant Funding	Match Funding
3B	Contractual	\$150,500	\$45,000
	<b>TOTAL FOR TASK</b>	\$150,500	\$45,000
Task No.	Category	Grant Funding	Match Funding
4	Contractual	\$0	\$20,000
	<b>TOTAL FOR TASK</b>	\$0	\$20,000
Task No.	Category	Grant Funding	Match Funding
5	Contractual	\$25,000	\$0
	<b>TOTAL FOR TASK</b>	\$25,000	\$0
Task No.	Category	Grant Funding	Match Funding
6	Contractual	\$0	\$25,000
	<b>TOTAL FOR TASK</b>	\$0	\$25,000
Task No.	Category	Grant Funding	Match Funding
7	Contractual	\$0	\$25,000
	<b>TOTAL FOR TASK</b>	\$0	\$25,000
<b>Total:</b>		\$345,500	\$233,900
<b>Total Project Cost:</b>		\$579,400	
<b>Percentage Match:</b>		59.6%	40.4%

**PROJECT BUDGET BY CATEGORY TOTALS:**

Category Totals	31914 Funding	Match Funding
Contractual Total	\$345,500	\$233,900
<b>Total:</b>	\$345,500	\$233,900
<b>Total Project Cost:</b>	\$579,400	
<b>Percentage Match:</b>	59.6%	40.4%

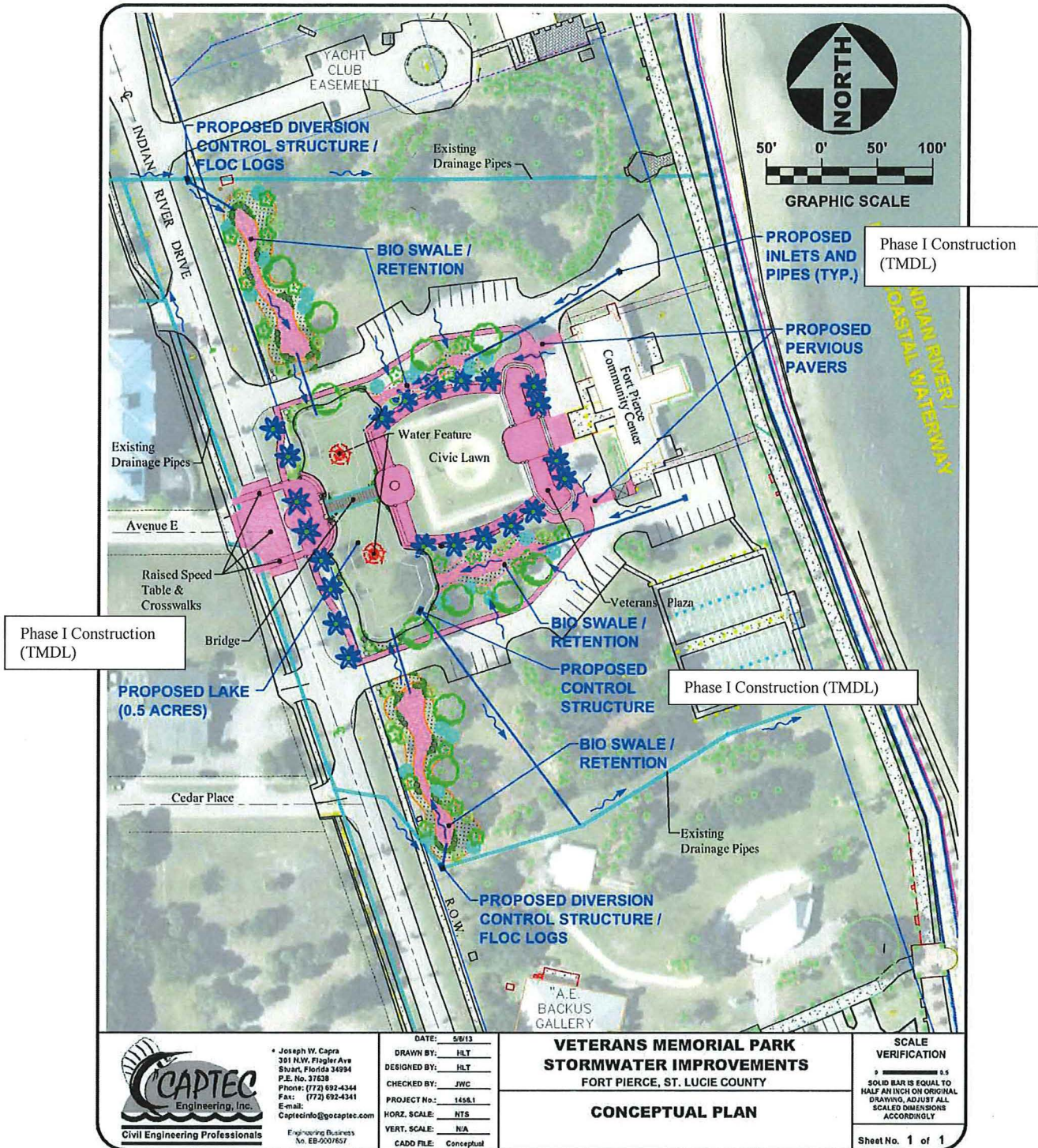
**Exhibit 1, Drainage Basin/Treatment Area Map**  
(Includes drainage sub-basins)



Exhibit 2, Conceptual Site Plan for Veteran's Park



Exhibit 3, Detailed Conceptual Site Plan for Veteran's Park



Joseph W. Capra  
391 N.W. Flagler Ave  
Shawnee, Florida 32494  
P.E. No. 37638  
Phone: (772) 692-4344  
Fax: (772) 692-4341  
E-mail: [Captecinfo@gocaptec.com](mailto:Captecinfo@gocaptec.com)  
Engineering Business  
No. EB-9007657

DATE: 5/6/13  
DRAWN BY: HLT  
DESIGNED BY: HLT  
CHECKED BY: JWC  
PROJECT No.: 14561  
HORZ. SCALE: NTS  
VERT. SCALE: N/A  
CADD FILE: Conceptual

**VETERANS MEMORIAL PARK  
STORMWATER IMPROVEMENTS**  
FORT PIERCE, ST. LUCIE COUNTY  
**CONCEPTUAL PLAN**

SCALE VERIFICATION  
1" = 5'  
SOLID BAR IS EQUAL TO HALF AN INCH ON ORIGINAL DRAWING, ADJUST ALL SCALED DIMENSIONS ACCORDINGLY

Sheet No. 1 of 1

**ATTACHMENT B -1  
REVISED PAYMENT REQUEST SUMMARY FORM**

DEP Agreement No.: \_\_\_\_\_ Agreement Effective Dates: \_\_\_\_\_

Grantee: \_\_\_\_\_ Grantee's Grant Manager: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Payment Request No. \_\_\_\_\_ Date of Payment Request: \_\_\_\_\_

Performance Period (Start date – End date): \_\_\_\_\_

Task/Deliverable No(s). \_\_\_\_\_ Task/Deliverable Amount Requested: \$ \_\_\_\_\_

GRANT EXPENDITURES SUMMARY SECTION

[Effective Date of Grant through End-of-Grant Period]

CATEGORY OF EXPENDITURE	AMOUNT OF THIS REQUEST	TOTAL CUMULATIVE PAYMENT REQUESTS	MATCHING FUNDS FOR THIS REQUEST	TOTAL CUMULATIVE MATCHING FUNDS
Salaries/Wages	\$	\$	\$	\$
Overhead/Indirect/G&A Costs	\$	\$	\$	\$
Fringe Benefits	\$	\$	\$	\$
Indirect Cost	\$	\$	\$	\$
Contractual (Subcontractors)	\$	\$	\$	\$
Travel (if authorized)	\$	\$	\$	\$
Equipment Purchases (if authorized)	\$	\$	\$	\$
Rental/Lease of Equipment	\$	\$	\$	\$
Other Expenses	\$	\$	\$	\$
Land (if authorized)	\$	\$	\$	\$
<b>TOTAL AMOUNT</b>	\$	\$	\$	\$
<b>TOTAL TASK/DELIVERABLE BUDGET AMOUNT</b>	\$		\$	
Less Total Cumulative Payment Requests of:	\$		\$	
<b>TOTAL REMAINING IN TASK</b>	\$		\$	

**GRANTEE CERTIFICATION**

Complete Grantee's Certification of Payment Request on Page 2 to certify that the amount being requested for reimbursement above was for items that were charged to and utilized only for the above cited grant activities.

**Grantee's Certification of Payment Request**

I, \_\_\_\_\_ ,

(Print name of Grantee's Grant Manager designated in the Agreement)

on behalf of \_\_\_\_\_ , do hereby certify that:

(Print name of Grantee/Recipient)

- The disbursement amount requested is for allowable costs for the project described in Attachment A of the Agreement.
- All costs included in the amount requested have been satisfactorily purchased, performed, received, and applied toward completing the project; such costs are documented by invoices or other appropriate documentation as required in the Agreement.
- The Grantee has paid such costs under the terms and provisions of contracts relating directly to the project; and the Grantee is not in default of any terms or provisions of the contracts.

Check all that apply:

- All permits and approvals required for the construction, which is underway, have been obtained.
- Construction up to the point of this disbursement is in compliance with the construction plans and permits.
- The Grantee's Grant Manager relied on certifications from the following professionals that provided services for this project during the time period covered by this Certification of Payment Request, and such certifications are included:

<u>Professional Service Provider (Name / License No.)</u>	<u>Period of Service (mm/dd/yy – mm/dd/yy)</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
Grantee's Grant Manager's Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Grantee's Fiscal Agent  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Telephone Number

## INSTRUCTIONS FOR COMPLETING PAYMENT REQUEST SUMMARY FORM

**DEP AGREEMENT NO.:** This is the number on your grant agreement.  
**AGREEMENT EFFECTIVE DATES:** Enter agreement execution date through end date.  
**GRANTEE:** Enter the name of the grantee's agency.  
**GRANTEE'S GRANT MANAGER:** This should be the person identified as grant manager in the grant Agreement.  
**MAILING ADDRESS:** Enter the address that you want the state warrant sent.  
**PAYMENT REQUEST NO.:** This is the number of your payment request, not the quarter number.  
**DATE OF PAYMENT REQUEST:** This is the date you are submitting the request.  
**PERFORMANCE PERIOD:** This is the beginning and ending date of the performance period for the task/deliverable that the request is for (this must be within the timeline shown for the task/deliverable in the Agreement).  
**TASK/DELIVERABLE NO.:** This is the number of the task/deliverable that you are requesting payment for and/or claiming match for (must agree with the current Grant Work Plan).  
**TASK/DELIVERABLE AMOUNT REQUESTED:** This should match the amount on the "TOTAL TASK/DELIVERABLE BUDGET AMOUNT" line for the "AMOUNT OF THIS REQUEST" column.

### GRANT EXPENDITURES SUMMARY SECTION:

**"AMOUNT OF THIS REQUEST" COLUMN:** Enter the amount that was expended for this task during the period for which you are requesting reimbursement for this task. This must agree with the currently approved budget in the current Grant Work Plan of your grant Agreement. Do not claim expenses in a budget category that does not have an approved budget. Do not claim items that are not specifically identified in the current Grant Work Plan. Enter the column total on the "TOTAL AMOUNT" line. Enter the amount of the task on the "TOTAL TASK BUDGET AMOUNT" line. Enter the total cumulative amount of this request **and** all previous payments on the "LESS TOTAL CUMULATIVE PAYMENT REQUESTS OF" line. Deduct the "LESS TOTAL CUMULATIVE PAYMENT REQUESTS OF" from the "TOTAL TASK BUDGET AMOUNT" for the amount to enter on the "TOTAL REMAINING IN TASK" line.

**"TOTAL CUMULATIVE PAYMENT REQUESTS" COLUMN:** Enter the cumulative amounts that have been requested to date for reimbursement by budget category. The final request should show the total of all requests; first through the final request (this amount cannot exceed the approved budget amount for that budget category for the task you are reporting on). Enter the column total on the "TOTALS" line. **Do not enter anything in the shaded areas.**

**"MATCHING FUNDS" COLUMN:** Enter the amount to be claimed as match for the performance period for the task you are reporting on. This needs to be shown under specific budget categories according to the currently approved Grant Work Plan. Enter the total on the "TOTAL AMOUNT" line for this column. Enter the match budget amount on the "TOTAL TASK BUDGET AMOUNT" line for this column. Enter the total cumulative amount of this and any previous match claimed on the "LESS TOTAL CUMULATIVE PAYMENTS OF" line for this column. Deduct the "LESS TOTAL CUMULATIVE PAYMENTS OF" from the "TOTAL TASK BUDGET AMOUNT" for the amount to enter on the "TOTAL REMAINING IN TASK" line.

**"TOTAL CUMULATIVE MATCHING FUNDS" COLUMN:** Enter the cumulative amount you have claimed to date for match by budget category for the task. Put the total of all on the line titled "TOTALS." The final report should show the total of all claims, first claim through the final claim, etc. **Do not enter anything in the shaded areas.**

**GRANTEE'S CERTIFICATION:** Check all boxes that apply. Identify any licensed professional service providers that certified work or services completed during the period included in the request for payment. **Must be signed by both the Grantee's Grant Manager as identified in the grant agreement and the Grantee's Fiscal Agent.**

### NOTES:

**If claiming reimbursement for travel, you must include copies of receipts and a copy of the travel reimbursement form approved by the Department of Financial Services, Chief Financial Officer.**

**Documentation for match claims must meet the same requirements as those expenditures for reimbursement.**

**City Commission Regular Meeting**

**Agenda Item # 10. f.**

**Meeting Date:** 08/15/2016

**Re:** Mayor Hudson travel

**Submitted For:** Linda Cox, City Clerk, City Clerk

---

**SUBJECT:**

Approval of travel expenses in the amount of \$274.66 for Mayor Hudson to attend the Florida League of Cities' Legislative Policy Committee meeting to be held on September 30, 2016 in Kissimmee, Florida.

**SUMMARY:**

Approval of travel expenses in the amount of \$274.66 for Mayor Hudson to attend the Florida League of Cities' Legislative Policy Committee meeting to be held on September 30, 2016 in Kissimmee, Florida.

**RECOMMENDATION:**

Approve travel request.

**ALTERNATIVES:**

Deny travel request.

**RESPONSIBLE STAFF:**

Linda Cox, City Clerk

**COORDINATED WITH:**

Caleta Scott, Deputy City Clerk

---

**Fiscal Impact**

**Budgeted Y/N:** Y  
**Fiscal Year:** 2016  
**Account:** 001-1000-511-40-30  
**Amount:** 274.66

**OTHER INFORMATION:**

Approval of travel expenses in the amount of \$274.66 for Mayor Hudson to attend the Florida League of Cities' Legislative Policy Committee meeting to be held on September 30, 2016 in Kissimmee, Florida.

---

**Attachments**

Legislative Policy 9.30.2016

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Jennifer Robinson	08/08/2016 08:57 AM

Finance Department  
City Manager  
Form Started By: Caleta Scott  
Final Approval Date: 08/10/2016

Johnna Morris  
Nick Mimms

08/09/2016 04:08 PM  
08/10/2016 04:45 PM  
Started On: 08/05/2016 10:46 AM

**REGISTRATION INFORMATION**

Florida League of Cities  
 PO Box 1757  
 Tallahassee, FL 32302  
 850-701-3624

**TRAVEL EXPENSE STATEMENT**

**HOTEL INFORMATION**

Embassy Suites Orlando Lake I  
 4955 Kyngs Heath Road  
 Kissimmee, FL 34746  
 407-597-4000

DATE: **08/03/16**

1. TRAVELER'S NAME: Linda Hudson  
 2. DEPARTURE DATE: 9/29/2016  
 3. RETURN DATE: 9/30/2016  
 4. DESTINATION: Kissimmee, FL  
 5. CODE CHARGE: 001-1000-511-40-30  
 6. AMT BUDGETED: 7500

DEPARTMENT: City Commission  
 DEPARTURE TIME: 5:00 PM  
 RETURN TIME: 3:00 PM  
 PURPOSE: 2016-17 Legislative Policy Committee

7. BALANCE AVAILABLE: 1865.26

Expenses must comply with City Code of Ordinances 1-158.  
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.  
 Class A Travel 24-hour day.

\$274.66

\* REGISTRATION FEE:  
 \* HOTEL BILL: Confirmation # **86440071**  
 BAGGAGE ALLOWANCE (\$5 PER PERSON)  
 \* COMMUNICATION:  
  
 \* FARES: AIR FARE  
 \* TAXI, BUS  
 \* CAR RENTAL  
 \* MILEAGE @ 0.54 **216**  
 \* GASOLINE EXPENSE  
 \* TOLL ROAD FEES OR PARKING FEES  
 \* MISC. EXPENSES  
  
 MEALS  
 BREAKFAST @ \$8.00  
 1 LUNCH @ \$8.00  
 1 DINNER @ \$20.00  
 SPECIAL LUNCHEON/BANQUET  
 6.5% STATE TAX  
 15% GRATUITIES

PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
	119.00		
		5.00	
		116.64	
		0.00	
		8.00	
		20.00	
		0.00	
		1.82	
		4.20	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.  
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.  
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

TOTALS	0.00	119.00	155.66	
--------	------	--------	--------	--

ADVANCE CASH RECEIVED: \_\_\_\_\_  
 REFUND DUE CITY: \_\_\_\_\_  
 REFUND DUE EMPLOYEE: \_\_\_\_\_

TRAVEL APPROVED BY: *Linda Hudson*  
 DEPARTMENT SUPERVISOR  
*Nee*  
 CITY MANAGER  
 (220 WITH CITY MANAGER SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

RECEIVED TIME \_\_\_\_\_  
**AUG 05 2016**

\* RECEIPT REQUIRED  
 REV 1/16 DLN

*"Approved conditionally"*  
*NEEDS CITY COMMISSION APPROVAL*  
 CITY OF FT. PIERCE  
 CITY MANAGER'S OFFICE

Buena Vista South

On Aug 1, 2016, 2:21:22 PM, [medenfield@flcities.com](mailto:medenfield@flcities.com) wrote:

From: [medenfield@flcities.com](mailto:medenfield@flcities.com)

To: [medenfield@flcities.com](mailto:medenfield@flcities.com)

Cc:

Date: Aug 1, 2016 2:21:22 PM

Subject: 2016-2017 policy committee sign-up/hotel reservation information

This email is to confirm that the League of Cities has successfully received your online sign-up for the 2016-2017 Legislative Policy Committee process. President Haynie will announce policy committee chairs, vice-chairs and members on August 26. Official letters will be individually mailed to the address provided on your sign-up form. Email notifications will be sent as a group to each full committee roster using the email address provided on the sign-up form.

Please begin making your travel arrangements for the September 30 and October 28 meetings if you have not already done so.

Both the September and October meetings will be held at **Embassy Suites Orlando Lake Buena Vista South**, located at 4955 Kyngs Heath Road in Kissimmee. The South part of the hotel name is underlined because there is another Embassy Suites Lake Buena Vista. Reservations can be made by calling 407-597-4000. Remember to use the group code list below.

**September meeting**

Room Rate - \$119

Cut-off date - **September 6, 2016**

Phone: 407/597-4000

Ask for reservations and use the group code CIT.

**October meeting**

Room Rate - \$139

Cut-off date - **October 4, 2016**

Phone: 407/597-4000

Ask for reservations and use the group code LEG.

If you have any questions, please do not hesitate to contact me.

**Mary Edenfield**

Legislative Coordinator

Florida League of Cities

PO Box 1757

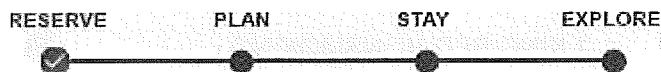
301 S. Bronough Street, Suite 300

Tallahassee, FL 32302-1757

(850) 701-3624 or (800) 342-8112

Please Note: Florida has very broad public records laws. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Your e-mail communications will be subject to public disclosure unless an exemption applies to the communication. If you received this email in error, please immediately notify the sender by reply e-mail and delete the e-mail and any associated materials from all devices.





Embassy Suites by Hilton Orlando Lake Buena Vista South  
4955 Kyngs Heath Road, Kissimmee, FL 34746  
T: 1 407-597-4000

Sep. 29, 2016 – Sep. 30, 2016  
Confirmation Number: 86440071

UPDATE

*Linda Hudson,*  
*see you on Sep 29, 2016*



LINDA HUDSON  
ENJOY A SPECIAL ROOM  
UPGRADE FOR ONLY **\$9**  
[SHOW MY CUSTOM UPGRADE](#)

**Your Room Information:**

1 KING BED NONSMOKING

**Rooms:** 1**Guests:** 1 Adult**Check In:** Sep 29 3:00 PM**Check Out:** Sep 30 12:00 PM**Your Rate Information:**

FL LEAGUE OF CITIES

**Rate per night :** 119.00 USD**Total for Stay per Room****Rate:** 119.00 USD**Taxes:** 15.47 USD**Total:** 134.47 USD**Total for Stay :** 134.47 USD

Effective October 1, 2016, self-parking will be a charge of \$10.00 plus tax and valet parking will be \$15.00 plus tax.



*Start Earning Free Hotel Stays.  
Joining is Free!*

**SIGN UP NOW**

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and the app, trip planning is easy.*

- Check in & choose your room from a digital floor plan\*
- Book your stay with over 4,500 Hotels and Resorts

100 U.S. 1, Fort Pierce, FL 34950

**Get on I-95 N from FL-68 W/Orange Ave**

10 min (4.5 mi)

- ↑ 1. Head northwest on US-1 N toward Avenue A 259 ft
- ↶ 2. Turn left at the 1st cross street onto Avenue A 0.2 mi
- ↶ 3. Turn left onto N 7th St 72 ft
- ↷ 4. Turn right onto FL-68 W/Orange Ave 3.7 mi
- ↑ 5. Use the right lane to merge onto I-95 N via the ramp to Daytona Beach 0.5 mi

**Follow I-95 N to FL-60 W/20th St in West Vero Corridor. Take exit 147 from I-95 N**

12 min (15.3 mi)

- ↑ 6. Merge onto I-95 N 15.1 mi
- ↷ 7. Take exit 147 for FL-60 toward Vero Beach/Lake Wales 0.2 mi

**Get on Florida's Turnpike in Osceola County**

25 min (25.3 mi)

- ↶ 8. Turn left onto FL-60 W/20th St (signs for Lake Wales)  
 ⓘ Continue to follow FL-60 W 24.6 mi
- ↑ 9. Use the right lane to take the Florida's Turnpike ramp  
 ⚠ Toll road 0.2 mi
- ↷ 10. Keep left at the fork, follow signs for Orlando N and merge onto Florida's Turnpike  
 ⚠ Toll road 0.5 mi

**Follow Florida's Turnpike to E Osceola Pkwy in Buena Ventura Lakes. Take exit 249 from Florida's Turnpike**





45 min (55.4 mi)

- ↑ 11. Merge onto Florida's Turnpike  
 ⚠ Toll road 55.1 mi
- ↷ 12. Take exit 249 for Osceola Pkwy  
 ⚠ Toll road 0.3 mi

**Continue on E Osceola Pkwy. Drive to Kyngs Heath Rd**



16 min (7.3 mi)

- 13. Use any lane to turn left onto E Osceola Pkwy  
 Partial toll road  
6.2 mi
- 14. Take the exit toward US-192/Resort Area/FL-535  
 Toll road  
0.4 mi
- 15. Continue onto N Poinciana Blvd (signs for US-192 W/Marker)  
 Toll road  
0.1 mi
- 16. Turn left onto FL-535 S  
0.5 mi
- 17. Turn right onto Kyngs Heath Rd  
 Destination will be on the right  
325 ft

## 4955 Kyngs Heath Road

Kissimmee, FL 34746

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.





**EMBASSY  
SUITES**

by HILTON™

Orlando Lake Buena Vista South

**Authorization to Bill Credit Card  
CONFIDENTIAL**

I, \_\_\_\_\_ authorize the Embassy Suites-Lake Buena Vista South to charge my credit card for the charges authorized herein.

Type of Credit Card:  MasterCard  Visa  American Express  Discover  Other

Credit Cards Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Full Name on Credit Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Authorized Charges:

Guest Suite:

Suite Tax:

Phone:

Gift Shop:

Restaurant:

Room Service:

Banquet Food/Bev:

Audio/Visual:

Amenity:

Business Center:

Meeting Room:

All Master Account Charges:

Package Handling:

Other: (Please Specify): \_\_\_\_\_

Reservation Number: \_\_\_\_\_

Date Applicable to Charges: \_\_\_\_\_

Tel# \_\_\_\_\_

Fax# \_\_\_\_\_

Print or Type Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

- ❖ Fax this form to our secure fax #407-597-4140.
- ❖ A copy of the front and back of the credit card must accompany this form.
- ❖ Authorized signature must match what is on credit card.
- ❖ Note: Payment will be processed immediately upon receipt.
- ❖ To ensure proper posting, please return information between 9:00 am and 4:00 pm. M-F (Holidays Excluded).



**City Commission Regular Meeting**

**Agenda Item # 10. g.**

**Meeting Date:** 08/15/2016

**Re:** Informal Bid No. 2016-015 - Nuisance Abatement Services

**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

---

**SUBJECT:**

Request to approve payment in the amount of \$14,100.00 to Gone Fishing Landscaping for Nuisance Abatement Services provided.

**SUMMARY:**

- A list of thirteen (13) nuisance abatement jobs was placed out for bid on June 3, 2016.
- The scope of work included securing pools and treating for mosquitos, securing vacant structures and lot clearing.
- Two vendors, Gone Fishing Landscaping and Mr. B's, responded to the request for bids.
- Seven (7) jobs were awarded to Gone Fishing Landscaping and six (6) jobs were awarded to Mr. B's Landscaping.
- After being awarded the jobs, Mr. B withdrew his bids and the work was reassigned to the only other bidder, Gone Fishing Landscaping.

**RECOMMENDATION:**

Approve payment in the amount of \$14,100.00.

**ALTERNATIVES:**

Deny the recommendation.

**RESPONSIBLE STAFF:**

Margaret M. Arraiz, Code Compliance Manager

**COORDINATED WITH:**

Johnna Morris, Finance Director

Gelencia Carter, Purchasing Manager

---

**Fiscal Impact**

**Budgeted Y/N:** Yes  
**Fiscal Year:** 2016  
**Account:** 001-2903-524-34-50  
**Amount:** 14,100

**FISCAL IMPACT:**

\$14,100 from the general fund.

---

**Inbox**

Purchasing

Finance Department

City Manager

Form Started By: Peggy Arraiz

Final Approval Date: 08/10/2016

**Reviewed By**

Tony Barnes

Johnna Morris

Nick Mimms

**Date**

08/09/2016 10:33 AM

08/09/2016 04:09 PM

08/10/2016 04:44 PM

Started On: 08/05/2016 01:48 PM

**City Commission Regular Meeting**

**Agenda Item # 11. a.**

**Meeting Date:** 08/15/2016

**Re:** Anti-Tethering Ordinance

**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

---

**SUBJECT:**

Ordinance No. 16-015 amending City Ordinance Chapter 4 - Animals to establish requirements regarding the care and treatment of animals, specifically regulating the tethering and keeping dogs outdoors. SECOND READING

**SUMMARY:**

There has been a lot of attention drawn to issue of the tethering of dogs and other local jurisdictions, including Palm Beach County, Martin County and St. Lucie County, have recently adopted ordinances establishing a set of parameters that restrict both tethering and the keeping of dogs outdoors.

Due to multiple incidents within the City of Fort Pierce involving the injury and death to a dog due to it being tethered or kept in unsafe conditions outdoors, the City Commission expressed interest in amending our code of ordinances, similar to those adopted by our neighboring jurisdictions.

The proposed ordinance mirrors the tethering restrictions already adopted by St. Lucie County, which will provide county residents a uniform set of rules to follow.

**RECOMMENDATION:**

Adopt the proposed ordinance as presented.

**ALTERNATIVES:**

Deny the proposed ordinance in full.  
Amend the proposed ordinance.

**RESPONSIBLE STAFF:**

Margaret M. Arraiz, Code Compliance Manager

**COORDINATED WITH:**

St. Lucie County Animal Control  
Martin County Animal Control  
Animal Control Officer BJ Gasparre

---

**Fiscal Impact**

**OTHER INFORMATION:**

Unknown

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## Attachments

16-015

Unchain your dog - FAQ

PBC educations material

Pinellas County educational material

---

## Form Review

**Inbox**

City Manager

Form Started By: Peggy Arraiz

Final Approval Date: 08/15/2016

**Reviewed By**

Nick Mimms

**Date**

07/27/2016 04:14 PM

Started On: 07/22/2016 09:53 AM

## ORDINANCE NO. 16-015

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; **AMENDING CHAPTER 4 – ANIMALS**; ARTICLE I – GENERAL; TO ESTABLISH REQUIREMENTS REGARDING THE CARE AND TREATMENT OF ANIMALS, SPECIFICALLY REGULATING THE TETHERING AND KEEPING DOGS OUTDOORS BY AMENDING SEC. 4-1 – DEFINITIONS, SEC. 4-2 – PROHIBITED ANIMALS; AMENDING ARTICLE II – ANIMAL CONTROL; SEC. 4-20 – PUBLIC NUISANCE; SEC. 4-22 – RESTRAINT OF ANIMALS, GENERALLY; SEC. 4-24 – ANIMAL ABUSE, CRUELTY OR NEGLECT; 4-26 ANIMAL CARE; SEC. 4-27 – RABIES VACCINATION REQUIRED; DELETING SEC. 4-28 – RABIES, TAGS REQUIRED, AND RESERVING; AMENDING SEC. 4-31 – CLASSIFICATION OF DANGEROUS DOGS; AMENDING ARTICLE III – REGISTRATION; SEC. 4-52 REGISTRATION PROCESS AND FEES; AMENDING ARTICLE IV IMPOUNDMENT; SEC. 4-74 – IMPOUNDMENT, ORDER TO PROVIDE CARE, AND DISPOSITION; MISTREATED OR NEGLECTED ANIMALS; CREATING ARTICLE V – ENFORCEMENT, SEC. 4-88 - DUTIES AND POWERS; IMMUNITY FROM PROSECUTION; CREATING 4-89 – INTERFERENCE WITH ANIMAL CONTROL OFFICER PROHIBITED; AMENDING SEC. 4-90 – ENFORCEMENT; PROVIDING FOR A SEVERABILITY CLAUSE; AND REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, Chapter 4 of the Code of Ordinances of the City of Fort Pierce, Florida provides for the regulation and control of animals within the city limits; and

**WHEREAS**, in recognition that the keeping of dogs outdoors without proper shelter, food or water and in extreme weather conditions constitutes animal cruelty and neglect; and

**WHEREAS**, the keeping of dogs on tethers without supervision and under certain conditions can cause severe injury or death to the dog; and

**WHEREAS**, it has been shown that dogs suffering from cruelty and neglect often become aggressive, posing a threat to the health and safety of the local community; and

**NOW THEREFORE, BE IT ORDAINED** by the City Commission of the City of Fort Pierce, Florida:

**SECTION 1.** Chapter 4 of the Code of Ordinances of the City of Fort Pierce, Florida, is hereby amended so that the same shall read hereinafter as follows:

### **CHAPTER 4. - ANIMALS AND FOWL**

#### **ARTICLE I. - GENERAL**

##### **Sec. 4-1. - Definitions.**

As used in this chapter, the following terms shall have the indicated meaning.

Animal. Any non-speaking, live, vertebrate creature, domestic or wild.

Animal control officer. Any person employed or appointed by the city who is authorized to investigate, on public or private property, civil infractions relating to animal control or cruelty, licensure of animals, or seizure and impoundment of animals and to issue citations as provided in this article.

Animal shelter. Any facility operated by a humane society or municipal agency or its authorized agents for the purpose of impounding or caring for animals held under the authority of this chapter or state law.

At large. Any animal which is off the premises of its owner or keeper and not under the restraint of its owner or keeper.

Attack. An event whereby an unprovoked animal lunges at, runs after or otherwise chases or approaches a person or other animal and such event either occurs in a threatening or menacing manner or causes some type of injury.

Bird or Fowl. Any member of the avian species, regardless of sex.

Bite. An actual puncture or tear of the skin inflicted by the teeth of an animal.

Breeder. Any person who owns, keeps, harbors, maintains, or has custody of dogs or cats that produce any litter or offspring that are offered for sale, or that produce a combined total of two or more litters during a twelve month period.

Cat. Any feline, regardless of sex.

Citation. A written notice, issued to any person by an officer, that the officer has probable cause to believe that the person has committed a civil infraction in violation of a duly enacted ordinance and that the county court will hear the charge. Pursuant to F.S. § 828.27, the citation shall contain:

- (1) The date and time of issuance.
- (2) The name and address of the person.
- (3) The date and time the civil infraction was committed.
- (4) The facts constituting probable cause.
- (5) The ordinance violated.
- (6) The name and authority of the officer.
- (7) The procedure for the person to follow in order to pay the civil penalty, to contest the citation, or to appear in court.
- (8) The applicable civil penalty if the person elects to contest the citation.
- (9) The applicable civil penalty if the person elects not to contest the citation.
- (10) A conspicuous statement that if the person fails to pay the civil penalty within the time allowed, or fails to appear in court to contest the citation, the person shall be deemed to have waived his or her right to contest the citation and that, in such case, judgment may be entered against the person for an amount up to the maximum civil penalty.

Confined. Physically preventing an animal from leaving the premises of its owner or keeper.

Control. ~~The P~~possession, ownership, care and custody of animals.

Controlled burial. Burying at least two (2) feet below the surface of the ground and one hundred (100) feet from any water well.

Cruelty. Any act of neglect, torture or torment that causes the unjustifiable pain or suffering of an animal.

Dangerous dog. ~~A dangerous dog is a dog as defined as dangerous applying the definition of F.S. § 767.11. Any dog that according to the records of the appropriate authority:~~

- ~~(1) Has aggressively bitten, attacked, or endangered or has inflicted severe injury of a human being on public or private property;~~
- ~~(2) Has more than once severely injured or killed a domestic animal while off the owner's property; or~~
- ~~(3) Has, when unprovoked, chased or approached a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, provided that such actions are attested to in a sworn statement by one or more persons and dutifully investigated by the division.~~ Dog. Any animal of the canine species, regardless of sex.

Domestic animal. Dogs, cats, or other animals that are kept primarily as pets for pleasure rather than utility ~~and that do not require a special permit by the Florida Fish and Wildlife Conservation Commission and that primarily live within or about the confines of the owner's homes and enclosures, including dog houses, runs, and yards adjacent thereto.~~

Exposed to rabies. A person, dog, cat or other animal that has been bitten by, or been exposed to, any animal known to have been infected with rabies.

Extreme weather for the purposes of this chapter shall include but not be limited to the following conditions:

- (1) Hurricane;
- (2) Tropical storm;
- (3) Above 85 degrees Fahrenheit with a heat index of 100 degrees heat index; or
- (4) Below 40 degrees Fahrenheit with a 35 degrees wind chill factor.

In determining whether extreme weather conditions exist, an animal control officer shall consider extenuating circumstances that provide for the safety of the animal through other means.

Feral. Any dog or cat exiting in a wild or untamed state, or any dog or cat that has returned to an untamed state from domestication.

~~Fowl or bird. Any member of the avian species, including waterfowl and landfowl, regardless of sex.~~ Harbor. The act of keeping and caring for an animal or providing premises to which the animal returns for food, shelter, or care for five consecutive days. This shall not include those circumstances wherein an individual temporarily captures or holds a stray animal and immediately returns the animal to its owner or an animal control officer.

Hunt or hunting. To follow, search, or pursue any animal or the use of structures or tree stands for the purpose of capturing or killing either for food or in sport, or the use of any animal or hunting falcon for this purpose.

Impoundment. The taking of or picking up of and confinement of an animal by an officer under the provisions of this article.

Leash or lead. A cord, rope, chain or similar device which holds an animal under restraint and is not more than six (6) feet in length.

Livestock. Horses, mules, donkeys, cattle, calves, sheep, goats, pigs, hogs or any other grazing animal.

Microchip. A small chip implanted under an animal's skin that transmits an identification number to an electronic scanner, which provides pet ownership data through cross reference to microchip registry.

Officer. Any law enforcement officer defined in, F.S. § 943.10, or any animal control officer employed by the city.

Ordinance. Any ordinance relating to the care, custody, control of or cruelty to animals enacted by the city, the violation of which is a civil infraction.

Owner. Any person, partnership, ~~or~~ corporation or entity possessing, owning, keeping, caring for, or harboring one or more animals including any custodian or other person in charge of an animal.

Proper enclosure of a dangerous dog. While on the owner's property, a dangerous dog is securely confined indoors or in a securely enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping. Such pen or structure shall have secure sides and a secure top to prevent the dog from escaping over, under, or through the structure and shall also provide protection from the elements.

Public nuisance.

- (1) Any animal which:
  - a. Attacks passersby or passing vehicles without provocation;
  - b. Attacks other animals;
  - c. Is repeatedly at large and not under restraint;
  - d. Trespasses on school grounds;
  - e. Damages private or public property;
  - f. Repetitively barks, whines, howls, chirps, caws, or whistles for a period of five (5) minutes or more so as to disturb adjacent residents; or
  - g. Causes an annoyance in the neighborhood by acts such as overturning garbage cans, defecating, digging holes on other than its owner's property, or such other acts as are generally regarded to create an annoyance.
- (2) Any activity, such as, but not limited to, the feeding of wild animals or fowl, which:
  - a. Causes the fouling of the air by odor and thereby creates unreasonable annoyance or discomfort to those in close proximity to the premises where the animals or fowl congregate; or
  - b. Causes a sanitary nuisance as defined in F.S. § 386.01.

- (3) The keeping of any wild animal in violation of the provisions of F.S. Ch. 372 and regulations promulgated by the Florida Game and Fresh Water Fish Commission.

~~Shelter. The provision of and access to a three-dimensional structure that has a roof, walls surrounding all sides with exception of a point of entry. The structure must:~~

- ~~(1) Protect the animal from adverse effects of environmental conditions to ensure the animal's good health and comfort by being weatherproof and providing sufficient ventilation and shade.~~
- ~~(2) Provide sufficient room to allow the sheltered animal(s) to stand up, turn around, and lie down comfortably;~~
- ~~(3) Remain free of standing water and excrement;~~
- ~~(4) Be structurally sound and free of hazards that may injure an animal, and;~~
- ~~(5) Wire, grid or slat floors that permit the animal's feet to pass through openings, or sag under the animal's weight, or that otherwise do not protect the animal's feet or toes from injury are prohibited, except structures for birds where perches are provided.~~

~~All of the foregoing minimum standards by which a structure can qualify as shelter and failure of a structure to meet any one or more of the standards set forth in this definition shall result in the structure failing to qualify as shelter. Quarantine. A strict confinement, isolation and observation imposed on animal(s) suspected of having rabies or any other infectious zoonotic disease, or premises or other defined geographic areas, to prevent the spread of disease or pests.~~

~~Severe injury. Any physical injury that results in broken bones, multiple bites, or disfiguring lacerations requiring sutures or reconstructive surgery.~~

Sterilized. Rendered permanently incapable of reproduction.

~~Tease. To intentionally disturb, provoke, interfere with, or annoy any animal.~~

Tether. To tie or otherwise attach an animal to a stake, pole, tree, or other stationary object without providing direct control and supervision of the animal.

Under restraint. Any animal confined within the premises of its owner or keeper, or under immediate, continuous physical control, secured by a leash or lead.

~~Unprovoked. The victim what has been conducting himself or herself peacefully and lawfully has been bitten or changed in a menacing fashion or attacked by an animal.~~

~~Unsterilized. Any non-spayed or non-neutered animal.~~

Vicious animal. Any fierce or dangerous animal that constitutes a physical threat to human beings or other animals, or any animal for which the animal control officer has documentation to establish that the animal has bitten any person or other animal on two (2) separate occasions without provocation within a period of one year.

#### **Sec. 4-2. - Prohibited animals.**

- (a) Except as permitted by applicable city zoning regulations, it shall be unlawful for any person to keep or harbor livestock; fowl, not including domesticated caged or perched birds kept indoors as pets, such as parrots, cockatoos, macaws, parakeets, cockatiels, and finches; animals that require a special permit by the Florida Fish and Wildlife Conservation Commission or bees in any incorporated area of the city except by special exception permit which may be granted by the ~~chief of police or his designee~~Animal Control Division to allow exotic animals or unique animals if said animals do not create a nuisance, health hazard or danger, and if said animals are not being raised for public consumption. A denial of a special exception permit may be appealed to the city manager.
- (b) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

#### **Sec. 4-3. - Trapping prohibited.**

- (a) The use of box traps, food-hold traps, snares, or any other device to capture any animal or fowl within the city shall be prohibited except for use by authorized animal control officers, state agencies, wildlife officers or their contractors to capture or control nuisance animals. This section shall not be interpreted to apply to the use of traps or devices to eradicate mice, rats, rodents, or other vermin.
- (b) A violation of this section shall constitute a class C civil infraction, punishable as provided within this chapter.

## ARTICLE II. - ANIMAL CONTROL

### Sec. 4-20. - Public nuisance.

(a) It shall be unlawful for any owner to permit his or her animal to become a public nuisance or for any individual to create a public nuisance as defined herein.

(b) The owner or keeper of any animal shall immediately remove any excreta deposited by the animal on public walks, recreation areas, or the property of others.

~~(b)~~ (c) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

### Sec. 4-21. - Running at large.

(a) It shall be unlawful for any person to permit any cattle, horses, sheep, chickens, ducks, goats, turkeys, dogs, cats, or any other domestic, exotic or wild animals or fowl to run at large in the city except as otherwise provided by law or ordinance.

(b) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

### Sec. 4-22. - Restraint of animals; generally.

(a) Animals shall not be allowed outside the confines of their own homes without proper restraint ~~by means of leash, fenced area, electronic barrier, cage/crate, or other physical means of controlling the animal, except as provided in this section.~~

(1) Dogs, cats and small domestic animals shall not be kept outside in crates, whether metal, wood, plastic or other material.

(2) Dogs, cats and small domestic animals may be kept outside in a fenced enclosure if the enclosure contains a shelter which meets the following requirements:

(a) Is weatherproof and made of durable materials so as to provides adequate protection from the sun, wind and rain;

(b) Provides a solid floor. Wire, grid or slat floors of structures that permit the animal's feet to pass through openings, or sag under the animal's weight, or that otherwise do not protect the animal's feet or toes from injury are prohibited;

(c) Provides a solid roof;

(d) Contains clean and dry bedding material;

(e) Elevated a minimum of six inches from the ground and be free standing of water;

(f) Provides sufficient space for each animal to comfortably stand up, sit down, lie down and turn around in the shelter. If the shelter is used for more than one animal at the same time, it must provide enough space for each animal to comfortably stand up, sit down, lie down, and turn around simultaneously; and

(g) Provides ingress and egress for the animal to enter and exit the shelter at all times.

(h) Be kept in a clean and sanitary condition free from accumulated waste and debris.

(3) Any animal left unattended in an outdoor fenced enclosure shall be provided a minimum open space, excluding the shelter(s) within the enclosure, based upon the dog's size as set forth below:

(a) Twenty pounds or less (small): Thirty-two square feet.

(b) Twenty-one pounds to Fifty pounds (medium): Sixty square feet.

(c) Over Fifty pounds (large): Eighty square feet.

(d) An additional Sixteen square feet is required for each additional dog.

(4) Sufficient food and water shall be provided at all times daily, including weekend and holidays.

(5) No animal shall be tethered unless all of the following provisions are met:

- (a) The animal must be in view of the person responsible for the animal at all times while tethered.
  - (b) Animals younger than six months old, older than seven years, or ill shall not be tethered.
  - (c) The length and weight of the tether shall be appropriate for the animal breed and shall be a minimum of ten feet long or four times the length of the animal (measured from tip of nose to base of tail), whichever is greater.
  - (d) The tether must have swivels at both ends of the rope, chain or similar restraint for holding an animal in place, allowing a short radius in which it can move about and not become tangled.
  - (e) Prong, choke or chain collars are prohibited in the use of tethering animal.
  - (f) Area which the animal may reach while tethered shall be free of entanglements.
  - (g) The length and location of the tether must not allow the animal to reach a fence or neighboring property.
  - (h) Collar weight shall be appropriate for the animal as determined by a reasonable person.
  - (i) A trolley system is permitted.
  - (j) An animal may not be tethered in extreme weather, including but not limited to hurricanes, tropical storms or tornados.
  - (k) The animal shall have access to a water, shade and a dry and raised area at all times.
- (6) Any enclosed area where a dog is confined shall be kept free of objects that may injure the dog and shall be cleaned regularly to remove feces.
- (7) Dogs on residentially zoned property shall not be maintained outdoors during periods of extreme weather.
- (b) It shall be unlawful for any operator of a motor vehicle to allow an animal to ride in any unenclosed section of the vehicle without enclosing the animal in a cage that is secured to the vehicle or securing the animal with a restraint device that will not permit the animal to reach the outside perimeter of the vehicle.
- (c) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

**Sec. 4-23. - Public areas.**

- (a) It shall be unlawful for any person to bring any animal, except seeing eye dogs, any dog trained to assist the handicapped, or governmental police dog, upon the beaches or parks owned by the city, except as may be provided in chapter 12 of the Fort Pierce City Code, whether or not the animal is under restraint, or in restaurants, grocery stores, or other establishments selling groceries or staple goods. Except that this prohibition shall not apply to outdoor portions of food service establishments when specifically authorized in section 4-23(b).
- (b) As provided by F.S. § 509.233, there is hereby established a local exemption procedure to certain provisions of the Food and Drug Administration Food Code, as currently adopted by the Florida Division of Hotels and Restaurants, to allow patrons' dogs within certain designated outdoor portions of public food service establishments. This exemption shall only apply to those public food service establishments that have received a permit and to those certain designated outdoor portions as identified on the approve permit application.
- (1) Permit requirements. In order to protect the health, safety, and general welfare of the public, participating public food service establishments shall annually apply for and receive a permit from the City of Fort Pierce before allowing patrons' dogs on their premises. Application for the permit shall be made to the city's planning office and shall be reviewed and approved by both the planning department and the code compliance manager. Applications shall include, along with any other such information deemed reasonably necessary by the city in order to implement and enforce the provisions of this part, the following information:
- a. The name, location, and mailing address of the public food service establishment.
  - b. The name, mailing address and telephone contact information of the permit applicant.

- c. A diagram and description of the outdoor dining area to be designated as available to patrons' dogs, including dimensions of the designated area; a depiction of the number and placement of tables, chairs, and restaurant equipment, if any; the entryways and exits to the designated area; the boundaries of the designated area and of other areas of outdoor dining not available for patrons' dogs; any fences or other barriers; surrounding property lines and public rights-of-way, including sidewalks and common pathways; and such other information reasonably required by the city. The diagram or plan shall be accurate and to scale but need not be prepared by a licensed design professional.
  - d. If any portion of the outdoor dining area includes city rights-of-way, an approved sidewalk café permit must be obtained in conjunction with the application.
  - e. A description of the days of the week and hours of operation which patrons' dogs will be permitted in the designated outdoor dining area.
  - f. A copy of a valid business tax receipt issued by the City of Fort Pierce.
  - g. The annual permit fee for establishing or maintaining a dog friendly outdoor dining area and related inspection fees shall be established by the city commission by resolution. The permit fee shall cover the processing of all paperwork including one on-site inspection to confirm compliance with the regulations outlined in this section. Inspection fees shall be charged for any additional inspections required to complete the processing for the application.
- (2) Reporting. In accordance with F.S. § 509.233(6), the City of Fort Pierce shall prohibit the division of hotels and restaurants and the local department of health with a copy of all approved applications and permits issued on a quarterly basis.
- (3) Regulations and limitations. In order to protect the health, safety, and general welfare of the public, and pursuant to F.S. § 509.233, the following regulations and limitations shall apply to establishments which obtain such a permit:
- a. All public food service establishment employees shall wash their hands promptly after touching, petting, or otherwise handling dogs. Employees shall be prohibited from touching, petting, or otherwise handling dogs while serving food or beverages or handling tableware or before entering other parts of the public food service establishment.
  - b. Patrons in the designated outdoor dining area shall be advised that they should wash their hands before eating. Waterless hand sanitizer shall be provided at all tables in the designated outdoor dining area.
  - c. Employees and patrons shall be instructed that they shall not allow dogs to come into contact with serving dishes, utensils, tableware, linens, paper products, or any other items involved in food service operations.
  - d. patrons shall keep their dogs on a leash at all times and shall keep their dogs under reasonable control.
  - e. Dogs shall not be allowed on chairs, tables, or other furnishings.
  - f. All table and chair surfaces shall be cleaned and sanitized with an approved product between seating of patrons. Spilled food and drink shall be removed from the floor or ground between seating of patrons.
  - g. Accidents involving dog waste shall be cleaned immediately and the area sanitized with an approved product. A kit with the appropriate materials for this purpose shall be kept near the designated outdoor dining area.
  - h. A sign or signs reminding employees of the applicable rules shall be posted on the premises in a manner and place as determined by the city.
  - i. A sign or signs reminding patrons of the applicable rules shall be posted on the premises in a manner and place as determined by the city.
  - j. A sign or signs shall be posted in a manner and place as determined by the city that places the public on notice that the designated outdoor area is available for the use of patrons and patrons' dogs.
  - k. Dogs shall not be permitted to travel through indoor or non-designated outdoor portions of the public food service establishment, and ingress and egress to designated outdoor dining area of the public food service establishment must not require entrance into or passage through any indoor area of the public food service establishment.

- (4) Expiration of permit.
  - a. A permit issued pursuant to this section shall not be transferred to a subsequent owner or upon the sale of other form of transfer of a public food service establishment but shall expire automatically upon the sale of the establishment. The subsequent owner shall be required to re-apply for a permit pursuant to this section if the subsequent owner wishes to continue to accommodate patrons' dogs.
  - b. Permits shall expire September 30 of each year. There shall be a late fee established by the city commission by resolution for failure to renew the permit within five (5) days of expiration.
- (5) Complaints and reporting. In accordance with F.S. § 509.233(6), the City of Fort Pierce shall accept and document complaints related to this program and shall report quarterly to the division of hotels and restaurants and the local department of health all such complaints and the city's enforcement response to such complaints.
- (c) A violation of this section shall constitute a class A civil infraction, punishable as provided within section 4-90 of this chapter.

**Sec. 4-24. - Animal abuse, cruelty, or neglect.**

- (a) It shall be unlawful for any person to abandon, beat, treat with cruelty, overwork, or otherwise abuse any animal.
- (b) It shall be unlawful for any person keeping an animal to fail to provide for that animal:
  - (1) Clean, sanitary and humane conditions; ~~kennels~~, runs, shelters, and living areas shall be kept clean of animal excrement;
  - (2) Sufficient quantities of food and fresh water daily; food must be free from contamination and water placed in a container that cannot be tipped over or spilled;
  - (3) Proper air ventilation and circulation;
  - (4) Sufficient shelter as defined in this chapter; and,
  - (5) Medical attention and/or necessary veterinary care when it is sick, diseased or injured.
- ~~(e) Animals maintained on a tether must be in an area free of objects that may cause entanglements. All tethers must be a minimum of ten (10) feet in length. Choke-type or prong-type collars shall be used only while the animal is under the handler's direct control.~~  
(~~ec~~) It shall be unlawful for an owner or operator of a motor vehicle to place or confine an animal or allow it to be placed or confined within an unattended motor vehicle without sufficient ventilation or under conditions for such a period of time as may be reasonably expected to endanger the health or well being of such animal due to heat, lack of water, or such other circumstances as may be reasonably expected to cause suffering, disability, or death of an animal.
- (~~ed~~) It shall be unlawful for any person to expose any known poisonous substance, whether mixed with food or not, so that it may be consumed by any animal.
- (~~fe~~) A violation of this section shall constitute a class C civil infraction, punishable as provided within this chapter.

**Sec. 4-25. - Animal injury; unlawful killing.**

- (a) It shall be unlawful for any person injuring any dog, cat, or other domestic animal by any means, including a motor vehicle, to fail to notify the owner of the animal, if known, the police department, or the animal control officer. Any person who, as an operator of a motor vehicle, strikes a domestic animal shall stop at once and render such assistance as may be possible.
- (b) All domestic animals put to death shall be done so pursuant to F.S. Ch. 828.
- (c) A violation of this section shall constitute a class B civil infraction, punishable as provided within this chapter.

**Sec. 4-26. - Animal care.**

- (a) It shall be unlawful for any person to tease or molest an animal.
- (b) All dead animals shall be disposed of by means of cremation, controlled burial, as defined herein, or disposal to rendering companies. It shall be unlawful for any person or persons to dispose of dead animals by use of garbage collection containers.

~~(c) The owner or keeper of any animal shall immediately remove any excreta deposited by the animal on public walks, recreation areas, or the property of others.-(dc)~~ Female animals in heat (estrus) shall at all times be kept under restraint or confined within a building or secure enclosure in such a manner that such female animal cannot come into contact with male animal of like species except for planned breeding.

(ed) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

**Sec. 4-27. - Rabies vaccination required.**

(a) The owner or custodian of every dog, cat, and ferret, four months of age and older must obtain and maintain current and valid vaccination against rabies for these animals by a licensed veterinarian, and maintain a certificate of current and valid vaccination, in accordance with F.S. § 828.30.

(b) A dog, cat or ferret shall not be required to be vaccinated against rabies if a licensed veterinarian has examined the animal and has certified in writing that at such time vaccination would endanger the animal's health because of its age, infirmity, disability, illness or other medical considerations. Such exempt animal shall be vaccinated against rabies as soon as its health permits.

(bc) A violation of this section shall constitute a class B civil infraction, punishable as provided within this chapter.

**Sec. 4-28. - Rabies tags required**RESERVED.

~~(a) Dogs and cats must wear current and valid rabies tags, issued by a licensed veterinarian vaccinating an animal pursuant to this article, securely affixed to a collar or harness at all times except when the animal is being shown in competition. The requirement to wear a rabies tag shall not apply to government owned law enforcement service dogs.~~

~~(b) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.~~

**Sec. 4-29. - Rabies control, reporting dog and cat bites, investigations.**

(a) In the event any person is bitten by a dog or cat within the limits of the city, such person, or the owner of such dog or cat when he has knowledge of the incident, shall report such incident to a police or animal control officer within twenty-four (24) hours.

(b) Every physician or other practitioner shall report to a police or animal control officer the names and addresses of persons treated for bites inflicted by animals, together with such other information as is necessary for rabies control.

(c) Every licensed veterinarian shall report to the city or animal control officer his diagnosis of any animal observed by him as a rabies suspect.

(d) Animal control officers shall investigate bite cases and initiate action to quarantine involved animals or take other enforcement when necessary to protect public health.

**Sec. 4-30. - Limitation on the number of cats and dogs.**

(a) It shall be unlawful to own, harbor, or keep more than five (5) domestic animals, four (4) months or older.

(b) This section shall not pertain to breeders that are registered and in compliance with the requirements this chapter. Nor shall it apply to the ownership, care, custody or maintenance, in the ordinary course of business, of any animal by a research or veterinary medical facility, government operated or authorized animal shelter, humane society facility, boarding facility, or commercial pet shop, provided that said shelter, facility, or shop is operating in accordance with all applicable occupational licensing and zoning ordinances.

(c) A violation of this section shall constitute a class B civil infraction, punishable as provided within this chapter.

**Sec. 4-31. - Classification of dangerous dogs; requirements.**

(a) The procedure for classification of dangerous dog shall be as provided for in F.S. Ch. 767. The provisions of F.S. §§ 767.10 through 767.14, and all subsequent amendments regulating dangerous dogs, and defined in F.S. § 767.11(1), are adopted by reference and incorporated herein.

- (b) The owner of a dangerous dog shall present the city with proof that they have procured liability insurance or a surety bond in the amount of no less than one hundred thousand dollars (\$100,000.00) covering any damage or injury which may be caused by such dangerous dog. Said policy shall contain a provision requiring that the city be given notice immediately by the agent issuing the policy in the event the policy is canceled, terminates, or expires. Such liability insurance shall be obtained prior to issuing a certificate of registration for the dangerous dog as provided for in this chapter or prior to releasing the dog from impoundment, and shall be maintained so long as the dangerous dog resides within the city.
- (c) An owner transferring ownership of any dog found to be dangerous under this article shall provide written notice to the new owner regarding the dog's classification as dangerous. An owner either, transferring ownership of, or moving the location of, a dog classified as dangerous under this article shall notify the city in writing regarding the new address, or the name, address, phone number of the person receiving the dog. Any person receiving a dog classified as dangerous must comply with all requirements of this chapter.
- (d) A violation of this section shall constitute a class C civil infraction, punishable as provided within this chapter.

**Sec. 4-32. - Restraint and confinement of vicious animals or dangerous dogs.**

- (a) It shall be unlawful for any owner to keep any vicious animal or dangerous dog, as defined herein, within the city unless it is confined within a secured building or securely fenced enclosure or to allow the animal to be taken outside this confinement without being under restraint and sufficiently muzzled to prevent biting.
- (b) A violation of this section shall constitute a class C civil infraction, punishable as provided within this chapter.

**Secs. 4-33—4-49. - Reserved.**

**ARTICLE III. - REGISTRATION**

**Sec. 4-50. - Registration required.**

- (a) Except as otherwise provided herein, it shall be unlawful for any person to own, keep, harbor, maintain, or have custody of any dog or cat four (4) months or older, within the city, unless such dog or cat is registered in accordance with the provisions of this article.
- (b) Registrations or identification tags shall not be transferred from one animal to another, nor from one owner to another.
- (c) A violation of this section shall constitute a class B civil infraction, punishable as provided within this chapter, except that a violation of the section pertaining to the failure to register a dangerous dog constitutes a class C civil infraction, punishable as provided within this chapter.

**Sec. 4-51. - Registration tags required.**

- (a) Dogs and cats must wear valid registration tags, issued pursuant to this article, securely affixed to a collar or harness at all times except when the animal is being shown in competition.
- (b) A violation of this section shall constitute a class A civil infraction, punishable as provided within this chapter.

**Sec. 4-52. - Registration process and fees.**

- (a) The ~~city clerk~~Animal Control Division will administer the registration program and is authorized to adopt rules and procedures necessary to fulfill this responsibility.
- (b) Owners or custodians of dogs and cats requiring registration pursuant to this article, shall register and obtain tags as follows:
  - (1) Within thirty (30) days of acquiring the dog or cat; or
  - (2) Within thirty (30) days after the owner or custodian takes residence in the incorporated areas of Fort Pierce, whichever occurs later.
  - (3) Upon transfer of a previously registered animal to a new owner or custodian, the owner or custodian shall have a period of thirty (30) days within which to comply with the requirements of this article. Except that upon the transfer of a dangerous or vicious

dog, as provided in this chapter, the owner or custodian shall have a period of seven (7) days to comply.

- (c) Registrations must be purchased from the ~~city clerk~~Animal Control Division, participating veterinarians, animal shelter, or other agents as approved by the ~~city clerk~~City, except that only the ~~city clerk~~Animal Control Division shall process the registration of vicious or dangerous dogs.
  - (1) Applications for registration must include a proof of current and valid rabies vaccination as provided within this chapter, and applications for registration of sterilized dogs or cats must include a sterilization certificate issued by a licensed veterinarian. No registration will be issued without such certifications.
  - (2) Applications for the registration of vicious animals or dangerous dogs must include certificate of liability insurance as required within this chapter. Any registration issued pursuant to the presentation of this certificate, shall immediately become invalid upon an owners failure to maintain such liability insurance. No registration will be issued without such certificate.
  - (3) Fees, applications, and certification information will be forwarded to the city clerk by selling agents as required by administrative rule.
- (d) The registration certificate and tag shall be valid for one year from the date of issuance.
- (e) The registration provisions of this article shall not apply to:
  - (1) Any owner or custodian who is a nonresident or temporary resident, as defined herein, provided that the owner's animal has been vaccinated for rabies and this vaccination remains valid for the duration of the anticipated stay within the incorporated areas of the city and that a valid rabies tag is worn as required by this chapter. A "temporary resident" as used herein shall be defined to mean a person who intends to reside within the city for a total period of less than six (6) months during any twelve-month period.
  - (2) The ownership, care, custody or maintenance, in the ordinary course of business, of any animal by a research or veterinary medical facility, animal shelter, boarding facility, or commercial pet shop, provided that said shelter, facility, or shop is operating in accordance with all applicable occupational licensing, code, and zoning ordinances.
  - (3) Government-owned law enforcement service dogs.
- (f) Fees for registrations shall be charged as follows:
  - (1) Annual fee for each sterilized cat or dog: .....\$ 10.00
  - (2) Annual fee for each nonsterilized cat or dog: .....75.00
  - (3) Replacement tags .....5.00
  - (4) Non-sterilized cats and dogs that are registered with a veterinarian's certification that the animal's age or health prevents sterilization shall pay the same fee for sterilized cats and dogs.
  - (5) Fees shall be waived for any service dog or cat that is specially trained and actively engaged in service to assist the handicapped; however, these animals must be registered and comply with requirements to wear tags.
- (g) Fees for the registration of dangerous dogs as required within this chapter shall be one hundred dollars (\$100.00), which is in addition to the applicable standard registration fee as provided herein.
- (h) Proceeds from the registration program shall first be used for program administration; and then, remaining proceeds may be used for education and to support free or reduced cost pet spay and neuter programs

**Sec. 4-53. - Breeder registration required.**

- (a) It shall be unlawful for any person to operate as a cat or dog breeder unless such person has been currently registered as a breeder in accordance with the provisions of this article.
- (b) A violation of this section shall constitute a class C civil infraction, punishable as provided within this chapter.

**Sec. 4-54. - Breeder registration process, fees, and revocation.**

- (a) All breeders of cats or dogs operating within the city, shall obtain a breeder registration certificate from the city clerk on or before October 1 of each year.

- (b) A breeder registration certificate will not be issued unless the applicant demonstrates compliance with all applicable building, zoning, and business tax codes and ordinances. A breeder registration certificate shall be immediately revoked for failure to maintain compliance with such codes and ordinances.
- (c) The annual fee for breeder registrations shall be one hundred dollars (\$100.00).
- (d) The breeder registration number shall be included in all advertisements for sale of any animals offered for sale or breeding by the breeder.
- (e) The breeder registration certificate shall be nontransferable.
- (f) The breeder's registration certificate shall be immediately revoked upon any conviction for an offense involving cruelty, neglect, or abuse of animals. Breeders convicted of such offenses shall be ineligible for issuance of a registration certificate.
- (g) There shall be no more than one registered breeder per residentially zoned property.
- (h) Proceeds from breeder registration program shall first be used for program administration; and then, remaining proceeds may be used for education and to support free or reduced cost pet spay / neuter programs.

**Secs. 4-55—4-69. - Reserved.**

**ARTICLE IV. - IMPOUNDMENT**

**Sec. 4-70. - Impounding; authority.**

Police and animal control officers are authorized to impound any animal or fowl as provided by this chapter or state law.

**Sec. 4-71. - Impoundment; requirement to check for identification.**

Upon taking custody of any dog or cat, officers shall inspect the animal for a registration tag and scan the animal for the presence of a microchip in an attempt to gain ownership information required for the completion of duties as described herein. Such inspection and scanning shall be completed prior to any impoundment at an animal shelter.

**Sec. 4-72. - Impoundment and disposition; not under restraint, at large, and nuisance animals.**

- (a) Any animal or fowl not under restraint, found running at large in the city, or determined to be a nuisance animal, may be taken by or at the direction of an officer and impounded in the animal shelter, and there confined in a humane manner.
- (b) Female animals in heat may be impounded when not kept under restraint or confined within a building or secure enclosure as provided in this chapter.
- (c) When the owner is known and able to take immediate custody of an animal, and the animal is not a danger to public safety or a nuisance animal, officers should return the animal directly to the owner to avoid impoundment and animal shelter fees. However, this shall not prevent officers from taking enforcement action for any violations of this chapter.
- (d) When the owner of an impounded animal can be identified, the animal control officer shall immediately upon impoundment provide the owner with written notice of such action. If the owner cannot be contacted, but their address is known, the animal control officers will post written notice of the impoundment at this address.
- (e) Upon impoundment, the officer will provide written notice to the animal shelter indicating that the animal is being impounded without a hold pursuant to this section. When known, this notice will include the name, address, and telephone number of the animal's owner.
- (f) Any animal not reclaimed by its owner within five (5) working days shall become the property of the local government authority or animal shelter, and shall be placed for adoption or euthanized. There shall be no requirement to hold a feral or wild animal impounded under this section prior to disposition.

**Sec. 4-73. - Impoundment, quarantine, and disposition; animal bites cases and rabies infection.**

- (a) When an animal has bitten or aggressively attacked a person or another animal, or is otherwise suspected of being rabid, the animal shall be quarantined for a period of 10 days.

- (b) When the owner of the animal is unknown, there is reason to suspect the animal of being rabid, or when the investigating officer otherwise determines the need for immediate impoundment and secure quarantine:
  - (1) Upon impoundment, the officer will provide written notice to the animal shelter indicating that the animal is being impounded with a hold for ten days pursuant to this section. When known, this notice will include the name, address, and telephone number of the animal's owner.
  - (2) If the owner of an impounded animal can be identified, the animal control officer shall immediately upon impoundment provide the owner with written notice of such action. If the owner cannot be contacted and their address is known, the animal control officers will post written notice of the impoundment at this address.
  - (3) When known, the owner shall be given written notice of their right to request a hearing. This ten-day period shall allow the owner to apply to a court of competent jurisdiction for remedies that may be available.
  - (4) The owner shall be responsible for the payment of all boarding costs and fees that are required to keep the animal.
- (c) When the owner is known and capable of securely quarantining the animal, as determined by the investigating officer and no suspicion of rabies infection exists:
  - (1) A written notice for quarantine shall be issued and direct the owner to keep the animal securely confined and kept from contact with any other animal.
  - (2) The owner may arrange, at their own expense, for the quarantine of the animal in a veterinary hospital, animal shelter, or at another secure site approved by the investigating animal control officer.
  - (3) Should the owner fail to comply with a notice for quarantine, the officer shall immediately impound the animal and quarantine it at an animal shelter, as provided herein.
- (d) Animal control officers shall notify the St. Lucie County Health Department upon any positive indication of a rabies infection in an animal.

**Sec. 4-74. - Impoundment, order to provide care, and disposition; mistreated or neglected animals.**

- (a) Any police or animal control officer may remove from its present custody and impound, or issue an order to provide care to its owner, any animal found neglected, or cruelly treated pursuant to and in accordance with F.S. § 828.073.
- (b) Animals taken into custody pursuant to this section shall be impounded in the animal shelter, and there confined in a humane manner until a court order is issued or other disposition is taken in accordance to F.S. § 828.073, or until a veterinarian determines euthanasia is necessary pursuant to F. s. §§ 828.012 or 828.122.
- (c) Upon impoundment, the officer will provide written notice to the animal shelter indicating that the animal is to be held pursuant to this section. When known, this notice will include the name, address, and telephone number of the animal's owner.
- (d) When an animal is impounded or an order to provide care is issued pursuant to this section, an animal control officer shall, within ~~two ten~~ (210) business days, petition the county court for a hearing to determine custody and disposition of the animal in accordance with F.S. § 828.073.
- (e) When an animal control officer petitions the county court as provided in this section, then that animal control officer shall have written notice served to the owner or public notice published, at least ~~five three~~ (53) days prior to the court hearing, and in accordance with F.S. § 828.073.

**Sec. 4-75. - Impoundment and disposition; animal fighting and baiting.**

- (a) Upon a court finding probable cause for a violation of F.S. § 828.122, involving animal fighting or baiting, in application for a search or arrest warrant, or on the arraignment of any person so charged, the investigating officer shall petition the court to issue an order for seizure of any animals or equipment used in committing the violation in accordance with the same law.

- (b) Animals taken into custody pursuant to this section shall be impounded in the animal shelter, and there confined in a humane manner until a court order is issued or other disposition is taken in accordance to F.S. § 828.073, or until a veterinarian determines euthanasia is necessary pursuant to F.S. §§ 828.012 or 828.122.
- (c) Upon impoundment, the officer will provide written notice to the animal shelter indicating that the animal is to be held pursuant to this section. Additionally, when known, this notice will include the name, address, and telephone number of the animal's owner.

**Sec. 4-76. - Release of impounded animals; requirements and fees.**

- (a) An animal shelter shall not release an animal impounded under this chapter to an owner until the following conditions have been met:
  - (1) The owner has paid all fees and costs that would otherwise be charged to the city by the animal shelter.
  - (2) The owner has paid an impoundment fee of fifty dollars (\$50.00), in addition to any other cost charged by the animal shelter.
  - (3) The owner of any dog or cat provides, or acquires through the animal shelter, proof of current and valid rabies vaccination and proof of registration as required within this chapter, except that owners residing outside the city shall not be required to comply with registration provisions within this chapter.
- (b) The animal shelter shall collect all fees required prior to the release of any animal, provide a receipt for same to the owner upon payment, and transmit the collected fees to the city in a manner provided by administrative rule.

**Sec. 4-77. - Adoption of animals from city funded agencies.**

- (a) No dangerous dog, vicious animal, or animal that has been involved in an unprovoked bite or attack on a person shall be placed for adoption in the event that the owner does not reclaim the animal.
- (b) A humane society, shelter, or other agency funded in any part by the city shall not release a dog or cat for adoption, unless the dog or cat has been sterilized by a licensed veterinarian, or before securing a written agreement for sterilization as provided within F.S. § 823.15.
- (c) A humane society, shelter, or other agency funded in any part by the city shall not release a dog or cat for adoption, unless that dog or cat has been implanted with a microchip as defined by this chapter and sufficient information to locate the adopter is provided to the entity maintaining such data for the microchip manufacturer.
- (d) A humane society, shelter, or other agency funded in any part by the city shall not release a dog or cat for adoption, unless that dog or cat has been vaccinated for rabies as required by this chapter and registered and all tags and certificates as required herein have been issued to the owner, except that dogs and cats adopted by owners living outside the city shall not be required to comply with registration requirements.

**Secs. 4-78—4-~~89~~87. - Reserved.**

**ARTICLE V. - ENFORCEMENT**

**Sec. 4-88. – Duties and powers; immunity from prosecution**

- (a) It shall be the duty of the animal control officer to enforce all city ordinances pertaining to animal regulation; to respond to complaints concerning animals running at large, cruelty to animals, injured animals, and animals creating a nuisance; to apprehend dangerous and vicious animals; to issue notice of violation to owners of animals in violation of the city ordinances; to issue citations to owners of animals in violation of city ordinances; to work closely with other city departments in regards to animal regulation; and to perform such other duties and functions as the Animal Control Supervisor and the City Manager may deem necessary in the furtherance of animal regulation in the city.
- (b) For the purpose of discharging the duties imposed by subsection (a) above, where an animal control officer has reasonable grounds to believe that a threat of imminent danger to the health, life or welfare of an animal based on objective observable fact, the animal control officer is empowered to enter upon any private property, not including any dwelling house or structure or fences enclosure, and to demand that the animal or, if applicable, the license tag of the animal, be exhibited to the officer. The officer is empowered to enter upon private property, including fenced enclosures, but not a dwelling house or structure, for the purpose of apprehending a rabies suspect animal, animals in need of immediate medical

attention including cruelly treated animals, and vicious animals not properly controlled by the owner. Refusal by any property owner to allow the officer to enter upon such person's property as authorized by this section shall constitute a violation. The animal control officer shall be immune from prosecution, civil or criminal, for reasonable good faith trespass upon real property as authorized by this section.

**Sec. 4-89. – Interference with animal control officer prohibited**

(a) No person may knowingly hinder, resist or oppose any animal control officer or other employee of the Division in performance of his or her duties under this chapter; knowingly interfere with any animal trap set by, or at the direction of, such animal control officer; or molest or release any animal caught in such trap, unless directed to do so by an animal control officer.

**Sec. 4-90. - Enforcement and penalties.**

- (a) Any officer who has probable cause to believe that any person has committed an act in violation of this chapter, or any other ordinance relating to the care, custody, control of, or cruelty to animals, may issue a citation to that person. The determination that a violation has occurred may be the result of the officer's own investigation or as the result of a credible complaint by an aggrieved person.
- (b) Unless otherwise specified, any violation of this chapter, or any other ordinance of the city relating to the care, custody, control, or cruelty to animals, constitutes a civil infraction and may be punishable by a civil penalty not to exceed five hundred dollars (\$500.00). If the person who has committed the violation does not contest the citation, a reduced civil penalty of less than the maximum allowed will be assessed as follows:

Class	First Offense	Second Offense	Third Offense
A	\$50.00	\$100.00	Mandatory Court
B	\$100.00	\$200.00	Mandatory Court
C	\$250.00	Mandatory Court	Mandatory Court

- (c) Within thirty (30) days of the issuance of a citation for a violation of this chapter, the person cited must comply with one of the following options for disposition of the citation:
- (1) Pay the reduced fine, as indicated herein, to the city in the manner provided on the citation form. A person making this election shall be deemed to have admitted the infraction and waived the right to a hearing; or,
  - (2) Request a hearing to contest the citation in county court, as provided by F.S. § 828.27, by contacting the ~~civil infraction hearing coordinator designated by the chief of police~~ St. Lucie County Clerk of Court, in the manner provided on the citation form.
    - ~~i. The civil infraction hearing coordinator will arrange for a hearing before the county court and cause the person contesting the citation, the citing officer, and any witnesses to be notified of the court hearing by summons.~~
    - ~~ii. The civil infraction hearing coordinator may dismiss a citation, prior to scheduling a hearing, when the facts presented are likely to result in an acquittal by the county court.~~
    - iii. The standard of proof in the court hearing shall be a preponderance of the evidence.
    - iv. Contesting the citation shall be deemed a waiver of any right to pay the reduced civil penalty, and upon a finding by the court that the civil infraction was committed, the court may order the violator to correct the violation and impose a penalty up to the maximum civil penalty of five hundred dollars (\$500.00) plus all applicable costs of prosecution and court costs, but in no event shall any such civil penalty imposed by the court be less than the reduced civil penalty as provided in this article. The judge may provide for the civil penalty to be paid, and the violation to be corrected, within such time as the county judge determines to be appropriate. If the person found to be in violation fails to pay the civil penalty or to correct the violation within the time provided, a civil judgment shall be entered against that person in the amount adjudicated, and any other lawful sanctions may be imposed by the court.

- (d) Any person that is issued a citation and fails to pay the reduced civil infraction or request a court hearing within thirty (30) days, or any person that requests to contest a citation by scheduling a court hearing and then fails to appear at such hearing, shall be deemed to have waived the right to contest the citation and a civil judgment shall be entered against the person in an amount not to exceed the maximum civil penalty of five hundred dollars (\$500.00) plus all applicable cost of prosecution, plus court costs, but in no event shall any such civil penalty imposed by the court be less than the reduced civil penalty as provided in this article. However, the court shall have the discretion to continue or reschedule any hearing when it determines that doing so will further the interest of justice.
- (e) Payment of any civil penalty imposed by the county court shall be made to the clerk of court, who shall forward the monies collected to the city.
- (f) Civil penalties imposed pursuant to this article shall be independent of and in addition to any fees, cost, or charges arising from the impoundment or registration of animals as provided in this chapter.
- (g) As provided by F.S. § 828.27, in addition to any civil penalties imposed pursuant to this article there shall be imposed and collected a surcharge of five dollars (\$5.00). The proceeds from such surcharge shall be used to pay the cost of the training for animal control officers.
- (h) Nothing in this chapter shall prevent officers from charging violations related to the care and control of animals as criminal offenses, when so provided by Florida Statutes.
- (i) Nothing in this chapter shall prevent the Animal Control Division Supervisor from dismissing a citation if the violation is corrected or the facts presented are likely to result in an acquittal by the County Court.

**Secs. 4-91—4-99. - Reserved**

**SECTION 2.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 3.** All Ordinances or parts of Ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

**SECTION 4.** This Ordinance is and the same shall become effective immediately upon final passage hereof.

APPROVED AS TO FORM  
& CORRECTNESS:

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James M. Messer  
City Attorney

STATE OF FLORIDA)  
ST. LUCIE COUNTY)<sup>SS</sup>

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. 16-015 was duly advertised by title only in the St. Lucie News Tribune on July 22, 2016; copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on August 1, 2016; and was duly introduced, read by title only, and passed on second and final reading on August 15, 2016, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 15th day of August, 2016.

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Linda Hudson,

Mayor Commissioner

---

Linda W. Cox,  
City Clerk

(CITY SEAL)

# Questions and Answers about Chained Dogs

## 1. What is meant by dog chaining or dog tethering?

*Chaining* or *tethering* refers to the practice of keeping a dog continually tied to a stationary object.

## 2. What problems are associated with dog tethering?

### **Chaining is inhumane and unsafe for dogs.**

Dogs are, by nature, social beings who thrive on interaction with people and other animals. A dog kept chained in one spot for months or years suffers immense psychological damage. A continuously chained dog usually becomes neurotic, anxious, and aggressive.

In many cases, the necks of chained dogs become raw and infected from too-tight collars. Dog tethers can easily become entangled with other objects, choking or strangling the dogs. Chained dogs cannot escape threats such as floods, storms, or attacking animals.

### **Chaining is a safety hazard for people.**

Dogs naturally feel protective of their territory. When confronted with a perceived threat, they respond according to their *fight-or-flight* instinct. A chained dog, unable to take flight, often feels forced to fight. A study by the Centers for Disease Control found that chained dogs are 2.8 times more likely to bite. The dogs most likely to bite are male, unneutered and chained. Tragically, the victims of chained dog attacks are usually children.

Dogs shouldn't be allowed to run loose either. Dogs should be socialized and kept inside the home or in fenced yards.

## 3. Are tethered dogs otherwise treated well?

Unfortunately, tethered dogs rarely receive sufficient care. They suffer from sporadic feedings, overturned water bowls, inadequate veterinary care, lack of exercise, and extreme temperatures. They must eat, sleep, urinate, and defecate in a single confined area. Grass is usually beaten into hard-packed dirt by the dog's continual pacing. Chained dogs are rarely given minimal affection and are easily ignored by their owners.

## 4. Should chaining ever be allowed?

To become well-adjusted companion animals, dogs should interact with people daily and receive regular exercise. Placing an animal on a restraint for short periods for exercise or fresh air is acceptable. Animals kept temporarily tethered should be safely secured so the tether can't become entangled with other objects. Collars should be properly fitted.

Using a pulley or trolley run is preferable to fixed-point chaining. However, dogs still get choked and tangled on trolleys. The best way to confine dogs is to bring them inside or provide them with a fenced area.

## 5. Who says chaining is inhumane?

The **United States Department of Agriculture** has stated, "Our experience in enforcing the Animal Welfare Act has led us to conclude that continuous confinement of dogs by a tether is inhumane. A tether significantly restricts a dog's movement. A tether can also become tangled around or hooked on the dog's shelter structure or other objects, further restricting the dog's movement and potentially causing injury."



In 1997, the USDA ruled that people and organizations regulated by the Animal Welfare Act cannot keep dogs continuously chained.



The **American Veterinary Medical Association (AVMA)** has also come out publicly against dog tethering. In a press release for Dog Bite Prevention Week, the AVMA stated, "Never tether or chain your dog because this can contribute to aggressive behavior."

### **6. Don't chained dogs make good guard dogs?**

No, the opposite is true. Chained dogs are unable to stop intruders. All they can do is bark. Since most chained dogs are unsocialized, they are unable to distinguish a real threat from a family friend or neighborhood child.

The best guard dogs are those who live inside the home and are treated as part of the family, which is how K9 police dogs are raised.

### **7. Why should we pass a law to ban the continuous chaining of dogs?**

Local animal control advocates receive hundreds calls every year from citizens concerned about chained and neglected animals. Because chaining is legal, there is little officers can do to help the dog. By the time it becomes a clear-cut case of animal cruelty under current legal standards, it is often too late to save the dog.

Prohibiting chaining makes a community safer by reducing the number of dog attacks and dog bites. Also, a chaining law gives officers a tool to crack down on illegal dog fighting, since most fighting dogs are kept chained.

### **8. Are there laws regulating dog chaining in other states or communities?**

Yes, 19 states and over 140 U.S. cities and counties have laws banning or carefully regulating chaining. Visit [unchainyourdog.org/laws](http://unchainyourdog.org/laws) to read more.

### **9. Would passage of a chaining law cost lots of money?**

No. Animal control officers are already spending time and resources responding to reports of chained, neglected, and abused dogs. A ban would allow animal control officers to fine individuals who are constantly tethering their dogs. This would be a source of additional revenue.

### **10. Who would be impacted by a law to ban dog tethering?**

This bill would not apply to situations where a dog is temporarily tied on public property, such as outside a store or restaurant. It would also not apply to situations where dogs are temporarily tethered per government regulation, such as at state parks or camping areas. People who keep their dogs continually chained would be affected by this law.

### **11. What about people who can't afford a fence?**

You don't have to have a fence to have a dog! Apartment-dwellers don't have private yards; their dogs can be perfectly happy living inside the home with the family and going on regular walks. There are many resources available to help people train their dogs to be well-behaved members of the family.

### **12. Where can I learn more?**

Visit [unchainyourdog.org](http://unchainyourdog.org) or [dogsdeservebetter.org](http://dogsdeservebetter.org) for articles, statistics, photos, ordinance language, and other information about chaining.



# Palm Beach County ANTI - TETHERING LAW

**As of July 1, 2011, it is unlawful to chain or tether an animal outdoors at any time, day or night (County Ordinance 98-22)**

'Tether' means to restrain an animal by tying the animal to any object or structure, (example: house, tree, fence, post, garage, shed) by any means, such as a chain, rope, cord, leash, running line, etc.



**To report a tethered  
animal call:  
(561) 233-1200, ext. 0**

*A complete copy of the Ordinance can be  
found on the web site listed below.*



## Housing Requirements for Outdoor Pets

*(Dogs, cats, and small domestic animals)*

Should you choose to house your pet (s) outdoors:

- Any dog maintained outdoors for all or part of the day must be given a minimum living area of eighty (80) square feet, with an additional forty (40) square feet for each additional dog. Each animal must be given sufficient shelter within this living area.
- Shelter for dogs, cats and small domestic animals must provide:
  - Adequate protection from the cold and heat;
    1. When the outdoor temperature falls below forty (40) degrees Fahrenheit, pets must be moved indoors or provided adequate heating
    2. When the outdoor temperature rises above eighty-five (85) degrees Fahrenheit all dogs, cats, and small domestic animals must be provided air conditioning, a fan, or another cooling source.
  - Protection from the sun, wind, rain, and extreme weather conditions.
  - Clean, dry, bedding material.
  - Enclosure must be free of any objects that could cause harm to an animal and must be cleaned regularly to remove feces.



Palm Beach County  
Board of County Commissioners

# Condado de Palm Beach

## LEY QUE PROHIBE AMARRAR PERROS

Apartir de el 1 de Julio de 2011, sera en contra de la ley amarrar o encadenar un animal al aire libre en cualquier momento del dia o de la noche  
(Ordenanza del Condado 98-22)

‘Amarrado’ se entiende como sujetar un animal mediante atadura a cualquier objeto o estructura, (Ejemplo: casa, árbol, cerca, poste, garajes o galpón) mediante cadenas, lazos, cuerdas, traillas, alambre corredizo, etc.



Para reportar un animal amarrado  
Llame: (561) 233-1200, ext. 0.

*La copia completa de la ordenanza se puede encontrar en inglés en el sitio web que aparece abajo*



### CONDICIONES DE ALOJAMIENTO PARA MASCOTAS AL AIRE LIBRE (Perros, gatos, y animales domésticos pequeños)

- Cualquier perro viva al aire libre durante todo el día o parte del día debe suministrarse un espacio de mínimo ochenta (80) pies cuadrados. Se debe adicionar un espacio de cuarenta (40) pies cuadrados mas por cada otro perro , dentro del cual debe existir un area de resguardo suficiente para protegerse de el sol, la lluvia y el viento.
- El area de resguardo para perros, gatos y animales domesticos pequeños debe:
  - Proveer protección adecuada del calor y el frio;
    1. Cuando la temperatura ambiente caiga por debajo de cuarenta (40) grados Fahrenheit, las mascotas deben ser trasladadas al interior de la casa o suministrar un medio de calentamiento adecuado.
    2. Cuando la temperatura ambiente suba por encima de ochenta y cinco (85) grados fahrenheit, se debe suministrar a todos los perros, gatos y animales domesticos pequeños aire acondicionado, un ventilador o algun otro medio de permita refrescarse.
- Suministrar cama seca y limpia.
- El espacio de alojamiento debe estar libre de objetos que pudieran causar daño al animal, debe asearse frecuentemente y evitar la acumulacion de excrementos.



Condado Palm Beach  
Comisarios del Condado

Take the time to learn about this issue and help Break the Chain.



A new Pinellas County ordinance makes it illegal to tie or chain your dog or cat outside except for brief periods of time while the owner is with the pet and keeps the pet within sight.

## How you can help!

- If you are a dog owner, please don't tether your dog.
- Consider the effects to the dog and to the people who live with you and around you in the neighborhood.
- If someone from Pinellas County comes to talk to you about it, listen.
- Once you understand the effects of tethering, spread the word.
- If you know someone who tethers their pet and leaves it unattended, call Pinellas County Animal Services at (727) 582-2600. An animal control officer will go to the property to talk to the owner and share educational materials. If necessary, this visit will be followed up with a formal warning and a citation if appropriate. Fines can be up to \$500.



Pinellas County Animal Services  
12450 Ulmerton Road  
Largo, FL 33774  
(727) 582-2600



[www.pinellascounty.org/animalservices](http://www.pinellascounty.org/animalservices)

## Help end the tethering of dogs.

Learn more about the dangers involved. Encourage friends and neighbors to be aware of the dangers and cruelty of tethering their dogs.

Funding for this brochure was provided by Pinellas County Animal Services. 10,000 copies were printed at a cost of \$575.00 or \$0.0575 each. Produced in cooperation with the Pinellas County Communications Department.

Pinellas County complies with the Americans with Disabilities Act. To obtain accessible formats of this document, please call (727) 464-4062 (V/TDD).

Reprinted on recycled paper

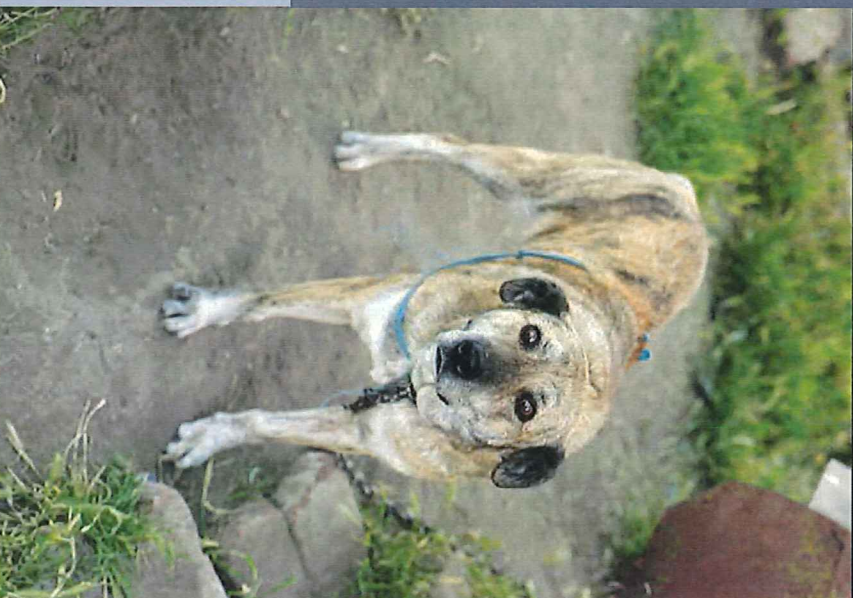


Reprinted 12/14

IT'S THE LAW

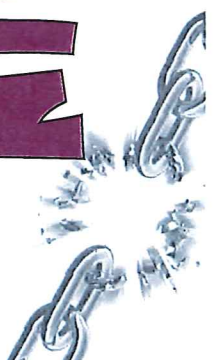
# BREAK THE CHAIN

## Don't Tether Your Dog





# BREAK THE CHAIN



## What's wrong with tethering?

- Tethering a dog is physically dangerous. The chains and ropes and other devices used to restrain dogs often get tangled and wrapped around trees or other objects, leaving the dog with precious little room and a grave potential of choking. Dogs who attempt to jump over a fence can be strangled, and those with choke collars and other tight-fitting collars can easily get seriously injured.
- Dogs left outside are targets. They are fair game for fleas and other insects, teasing from kids and even adults as well as attacks from other animals.
- Even a friendly dog that is left alone for long periods of time becomes unhappy, anxious and aggressive to humans and other animals. Many "dangerous dogs" were made that way by the treatment from their owners ... maybe without the owners even realizing it.

## Like humans, dogs have basic needs.

- Dogs need food and water to live. Food and water bowls that may be left out for them when they are tethered often get knocked over. If empty bowls are not refreshed, the dog is left without food or water.
- Dogs need proper shelter from the heat of Florida's long summers and the cold of the winter months. Being tethered outside in extreme weather conditions like storms can terrify them and lead to physical dangers.
- Dogs need human contact. Dogs are naturally social, family-oriented animals. Anyone who knows a dog can see that they thrive on human companionship. A dog who is forced to stay alone in one area for hours, days or even weeks and months suffers as much as if they had no food or water.

## How is the ordinance enforced?

- Through education, pet owners will find out about the tethering law and why it is in effect.
- If the pet owner continues to illegally tether their dog or cat, an animal control officer will issue a warning.
- After the warning, there will be citations issued for tethering violations.
- Violators will receive citations and fines of up to \$500.

## Revisions to the Animal Service Ordinance

### Chapter 14, Article II

Passed October 21, 2014

## In order to comply with Ordinance No. 14-40, Sec. 14-31, here are some important points to remember:

- The owner or keeper of a dog or cat must remain outside with the animal while it is tethered.
- The owner or keeper of a dog or cat must keep the animal within sight.
- The tether must be of a size and weight necessary to safely restrain the dog or cat without placing excessive weight or strain on the dog or cat.
- If there are multiple animals, each one must be tethered separately so they do not get tangled.



**City Commission Regular Meeting**

**Agenda Item # 11. b.**

**Meeting Date:** 08/15/2016

**Re:** Parking Ordinance

**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

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**SUBJECT:**

Ordinance No. 16-016 - An Ordinance amending City Code Section 10-1 - Penalties to reference penalties established in Chapter 2 and Section 10-23 Regulations amending the payment and appeal process for parking citations. **SECOND READING**

**SUMMARY:**

With the high volume of visitors to the downtown and water front areas, the City has been experiencing parking congestion due to the limited number of parking spaces. In an effort to address this problem, enforcement of the established parking restrictions is necessary.

This ordinance amendment will move the processing of parking citations from the Clerk of Court to the City of Fort Pierce and, with the exception of repeat violators, hearings will now be heard by a Special Magistrate instead of a County Judge.

**RECOMMENDATION:**

Staff recommends the City Commission approve the amended ordinance as presented.

**ALTERNATIVES:**

Deny the amended ordinance in full.  
Recommend additional amendments.

**RESPONSIBLE STAFF:**

Margaret M. Arraiz, Code Compliance Manager

**COORDINATED WITH:**

Rebecca Grohall, Planning Director  
Frank Amandro, Deputy Chief  
Nicholas Mimms, City Manager

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**Fiscal Impact**

**OTHER INFORMATION:**

Payment of parking citations will be made directly to the City of Fort Pierce instead of to the County Clerk of Court and processing fees will no longer be assessed.

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**Attachments**

16-016  
Parking Committee Update

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## Form Review

**Inbox**

City Manager

Form Started By: Peggy Arraiz

Final Approval Date: 08/02/2016

**Reviewed By**

Nick Mimms

**Date**

07/27/2016 04:14 PM

Started On: 07/22/2016 08:34 AM

**ORDINANCE NO. 16-016**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING **CHAPTER 10 – MOTOR VEHICLES AND TRAFFIC**, ARTICLE I, BY AMENDING SEC. 10-1 – PENALTIES TO REFERENCE PENALTIES ESTABLISHED IN CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE AND; AMENDING ARTICLE II – **STOPPING, STANDING AND PARKING**; DIVISION 1 – GENERALLY, SEC. 10-23 – REGULATIONS AMENDING THE PAYMENT AND APPEAL PROCESSES FOR PARKING CITATIONS AND; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE..

**WHEREAS**, the City of Fort Pierce, Florida has experienced a revival of the downtown and water front areas that has drastically increased the number of visitors to our community; and

**WHEREAS**, there are a limited number of on street parking and public parking lots available to accommodate the parking needs of those visiting; and

**WHEREAS**, the unrestricted, long term and extended use of the limited parking spaces available causes an undue hardship on local businesses and restaurants; and

**WHEREAS**, the City Commission of the City of Fort Pierce finds it necessary to take appropriate action to abate such conditions by enforcing the established restrictions on vehicles utilizing both on street and designated public parking lots; and

**NOW THEREFORE, BE IT ORDAINED** by the City Commission of the City of Fort Pierce, Florida:

**SECTION 1.** Chapter 10 of the Code of Ordinances of the City of Fort Pierce, Florida, is hereby amended as follows:

**Chapter 10 - MOTOR VEHICLES AND TRAFFIC**

**ARTICLE I. - IN GENERAL**

**Sec. 10-1. - Penalties.**

Any person who shall violate any of the provisions of this chapter and receives a notice of such violation shall within thirty (30) calendar days pay to the ~~clerk of the circuit court City of Fort Pierce twenty dollars (\$20.00)~~ a fine as provided for in Chapter 2 of the Code of Ordinances for violation of on-street parking ~~and twenty dollars (\$20.00) for violation of off-street parking~~. Upon the violator's failure to pay said parking fine within thirty (30) calendar days after receipt of the notice of said violation, the violator shall pay an additional eighteen dollars (\$18.00) ~~to the clerk of the circuit court~~.

Any person who shall violate any of the provisions of this chapter three times or more within a twelve month period shall be considered a repeat violator. Citations issued to a repeat violator shall be filed with the Clerk of Court.

**ARTICLE II. - STOPPING, STANDING AND PARKING**

**DIVISION 1. - GENERALLY**

**Sec. 10-23. - Regulation.**

(q) Penalty. A violation of any of the provisions of this section shall be deemed an "infraction," a noncriminal violation which is not punishable by incarceration and for which there is no right to a trial by jury or a right to court-appointed counsel.

(r) Procedure. Any person cited for a violation of this section shall be deemed to be charged with a noncriminal violation and upon receiving notice of such shall:

- (1) Within thirty (30) calendar days pay to the ~~clerk of the circuit court~~ City of Fort Pierce ~~twenty dollars (\$20.00) a fine as provided for in Chapter 2 of the Code of Ordinances~~ for violation of on-street parking; ~~twenty dollars (\$20.00) for violation of~~ off-street parking; ~~thirty dollars (\$30.00) for~~ illegal parking or blocking traffic. Upon the violator's failure to pay the appropriate sum as applicable within thirty (30) calendar days after receipt of the notice of such violation or violations, the violator, shall pay an additional fine of eighteen dollars (\$18.00) ~~to the clerk of the circuit court.~~(2) Within seven (7) calendar days, post a bond which shall be equal in amount to the applicable penalty set forth in paragraph (1) above, plus ten dollars (\$10.00), and sign a written request to appear before a ~~judge~~ Special Magistrate authorized by law to preside over a court or hearing adjudicating traffic infractions. Any person electing to appear before a ~~judge~~ Special Magistrate shall be subject to the maximum penalty provided by paragraph (1) above, as well as subject to any ~~court~~ administrative costs assessed ~~by the court.~~
- (3) Any person posting a bond as outlined in paragraph (2) above and who fails to appear at the hearing shall be considered as having forfeited said bond.
- (4) If a person follows either paragraph (1) or paragraph (3) of the above procedures, he shall be deemed to have admitted the infraction and to have waived his right to a hearing on the commission of the infraction. Such admission shall not be used as evidence in any other proceeding.

**SECTION 2.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 3.** All Ordinances or parts of Ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

**SECTION 4.** This Ordinance is and the same shall become effective immediately upon final passage hereof.

APPROVED AS TO FORM  
& CORRECTNESS:

\_\_\_\_\_  
James M. Messer  
City Attorney

STATE OF FLORIDA)  
ST. LUCIE COUNTY)<sup>SS</sup>

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. 16-016 was duly advertised by title only in the St. Lucie News Tribune on July 22, 2016; copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on August 1, 2016; and was duly introduced, read by title only, and passed on second and final reading on August 15, 2016, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 15th day of August, 2016.

---

Linda Hudson,  
Mayor Commissioner

---

Linda W. Cox,  
City Clerk

(CITY SEAL)



TO : Nick Mimms, City Manager  
FROM : Rebecca Grohall, Planning Director  
RE : Parking Committee Update  
DATE : August 10, 2016

Since the last meeting of the Parking Committee, several updates have been made.

The map showing the two hour parking limits (primarily on street in the downtown and in the former “JC Penney” lot) is attached.



New signage has been installed on the former JC Penney lot indicating the two hour parking limit enforced starting September 1<sup>st</sup>.

This is intended to help direct long term parkers into the parking garages and peripheral lots.

A visual check of the property at 10 am on a weekday indicated that the parking lot (which is typically full by 8 am) has many open parking spots.

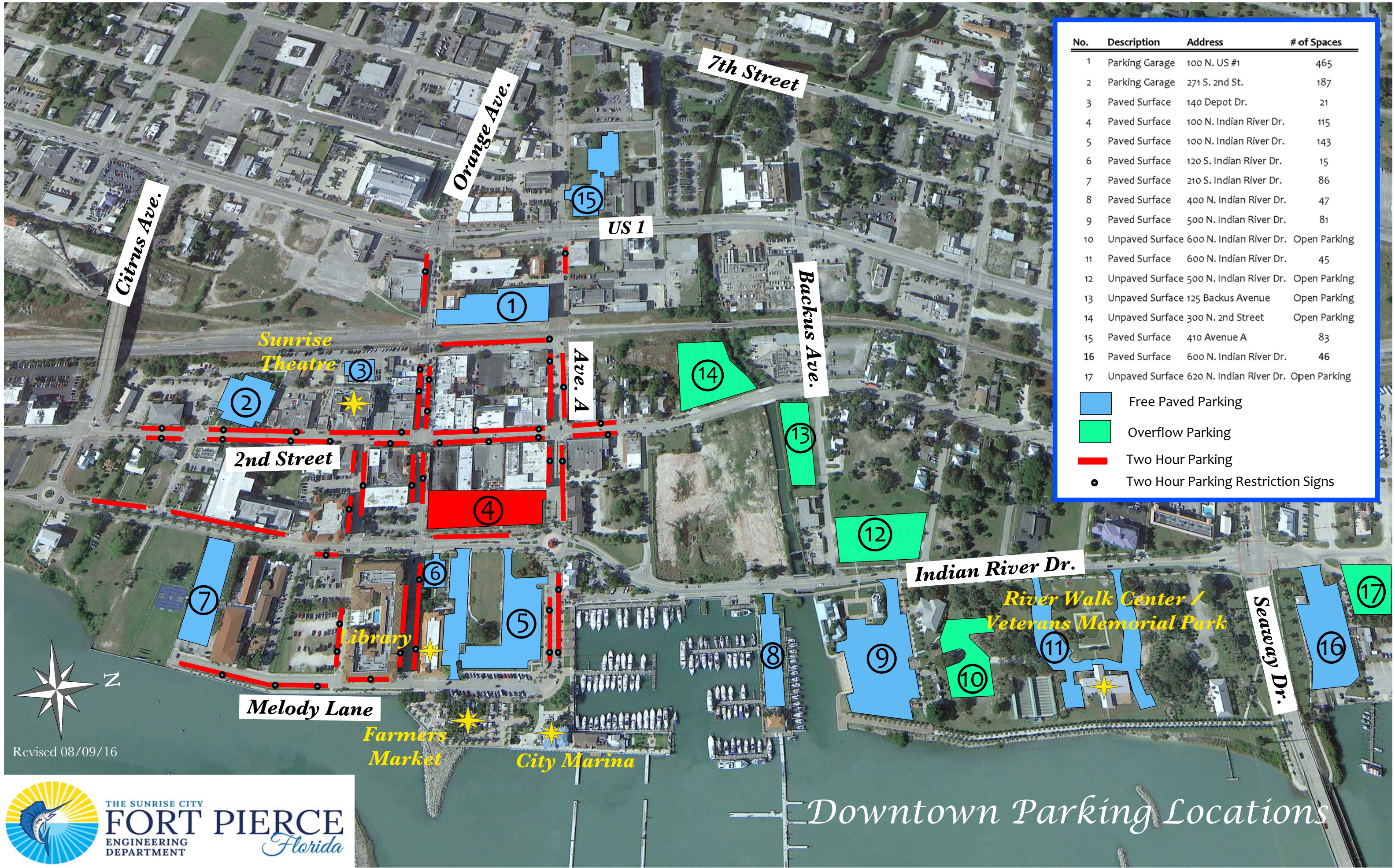


Staff from the County has assisted the City in this effort by making aesthetic improvements to the County's parking garage to increase its curb appeal. Additionally, the City and County have completed an interlocal agreement that "paves the way" literally for a resurfacing and stormwater improvement project on the Melody Lane lot between Indian River Drive and Melody Lane adjacent to St. Andrew's Episcopal Academy.

Code Enforcement staff has drafted an Ordinance that would change the jurisdiction of parking tickets to the City's Special Magistrate (from the Courts) and also sets a new fine system into place. This Ordinance had its first reading in August, and is headed for its second reading on August 15<sup>th</sup>. Likewise, on August 15<sup>th</sup>, the City Commission will review a Resolution to modify the Parking In Lieu of fee. The Parking in Lieu of fee was developed to give developers an option if they could not provide all the required parking on site. Currently, the fee is established at \$2,000 and the Parking Committee recommended the Commission consider an increase. The increase is also supported in the report from the Parking Consultant.

The City has also opened a parking lot on South Hutchinson Island, near the soon to be opened Square Grouper.





No.	Description	Address	# of Spaces
1	Parking Garage	100 N. US #1	465
2	Parking Garage	271 S. 2nd St.	187
3	Paved Surface	140 Depot Dr.	21
4	Paved Surface	100 N. Indian River Dr.	115
5	Paved Surface	100 N. Indian River Dr.	143
6	Paved Surface	120 S. Indian River Dr.	15
7	Paved Surface	210 S. Indian River Dr.	86
8	Paved Surface	400 N. Indian River Dr.	47
9	Paved Surface	500 N. Indian River Dr.	81
10	Unpaved Surface	600 N. Indian River Dr.	Open Parking
11	Paved Surface	600 N. Indian River Dr.	45
12	Unpaved Surface	500 N. Indian River Dr.	Open Parking
13	Unpaved Surface	125 Backus Avenue	Open Parking
14	Unpaved Surface	300 N. 2nd Street	Open Parking
15	Paved Surface	410 Avenue A	83
16	Paved Surface	600 N. Indian River Dr.	46
17	Unpaved Surface	620 N. Indian River Dr.	Open Parking

- Free Paved Parking
- Overflow Parking
- Two Hour Parking
- Two Hour Parking Restriction Signs

Revised 08/09/16

# Downtown Parking Locations

**City Commission Regular Meeting**

**Agenda Item # 12. a.**

**Meeting Date:** 08/15/2016

**Re:** FPUA Budget

---

**SUBJECT:**

Approval and Acceptance of the FPUA FY2017 Annual Budget.

**SUMMARY:**

In accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176 (12), hereby submitted for consideration by the City Commission during the August 15, 2016 City Commission meeting is the FPUA's FY 2017 Annual Budget.

**RECOMMENDATION:**

By majority vote, waive the thirty-day period for disapproval and approve FY 2017 Annual Budget as submitted.

**ALTERNATIVES:**

By four-fifths (4/5) vote, disapprove or decrease any line item expenditures or amendments thereto. If no disapproval occurs, the budget and amendments there to shall be deemed approved as submitted within thirty (30) days.

**RESPONSIBLE STAFF:**

Clayton W. Lindstrom, FPUA Director of Utilities  
Nina Pennick, CPA, FPUA Director of Finance

**COORDINATED WITH:**

Linda W. Cox, City Clerk

---

**Fiscal Impact**

**OTHER INFORMATION:**

n/a

---

**Attachments**

Cover Memo  
FY17 FPUA Budget

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	08/08/2016 05:03 PM
Form Started By: Linda Cox		Started On: 08/04/2016 01:01 PM
Final Approval Date: 08/08/2016		

---

500 Boston Avenue (34950)  
PO Box 3191, Fort Pierce, FL 34948

---



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Phone: 772.466.1600, Ext. 3298  
Fax: 772.467.2504

---

**Director of Financial Services**  
*"Committed to Quality"*

**MEMORANDUM**

TO: Fort Pierce City Commission

FROM: Nina B. Penick, CPA *NBP*  
Director of Financial Services

THROUGH: Clayton W. Lindstrom, P.E. *CWL*  
Director of Utilities

DATE: August 4, 2016

SUBJECT: City Commission Agenda Request for August 15, 2016 Meeting  
FPUA's FY 2017 Annual Budget and FY 2016 Amended Budget

---

In accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176 (12), I am forwarding for approval by the City Commission during the August 15, 2016 City Commission meeting, FPUA's FY 2017 Annual Budget and FY 2016 Amended Budget.

If you have any questions or are in need of additional information, please feel free to contact me.

cc: Nick Mimms, City of Fort Pierce City Manager  
Linda Cox, City Clerk, City of Fort Pierce



Our mission is to provide our customers with economical, reliable and friendly service  
in a continuous effort to enhance the quality of life in our community.

[www.fpu.com](http://www.fpu.com)



# **2016 - 2017 Annual Budget**

**For the Fiscal Year Ending September 30, 2017  
Amending the Fiscal Year Ending September 30, 2016**

**Fort Pierce Utilities Authority Fort Pierce, Florida**



**Fort Pierce Utilities Authority**  
A Component Unit of the City of Fort Pierce, Florida

**ANNUAL BUDGET**

For the fiscal year ending September 30, 2017  
Amending the fiscal year ending September 30, 2016

Prepared by  
Department of Finance

*Nina B. Penick, CPA*  
*Director of Financial Services*  
[npenick@fpu.com](mailto:npenick@fpu.com)  
[www.fpu.com](http://www.fpu.com)



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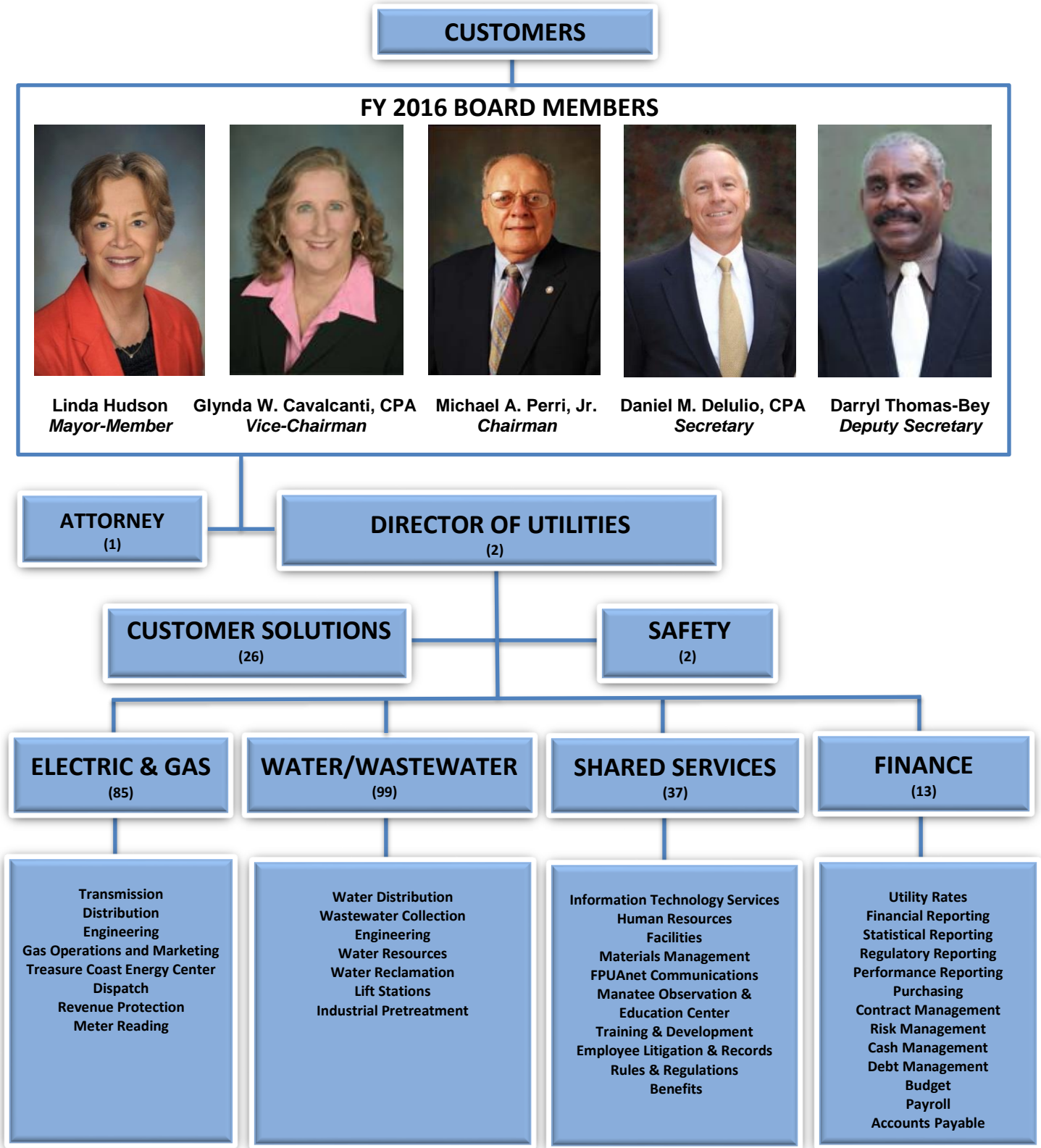
### APPENDICES

Appendix A	-	Maps of FPUA Service Territory
Appendix B	-	Revenue Definitions
Appendix C	-	Object Code Definitions
Appendix D	-	Glossary, Abbreviations & Acronyms
Appendix E	-	Performance Indicators – Last Ten Years
Appendix F	-	Property Value and Total Tax Assessed Value - Last Ten years
Appendix G	-	Distribution to the City of Fort Pierce and System Rate Increases (Decreases) – Last Ten Years
Appendix H	-	Demographic Statistics



# FORT PIERCE UTILITIES AUTHORITY

## Organizational Structure



( ) Position Count Details - see pages 7-11

## Fort Pierce Utilities Authority

*"To provide our customers with economical, reliable and friendly service"*

Fort Pierce Utilities Authority employees have “enhanced the quality of life in our

2-1-1 Treasure Coast	Elks Little League Field
Agape Senior Citizens Recreational Center	Engineering Ministries International
Alzheimer's Community Care	Exchange Club
American Cancer Society	Family Fun Day Lawnwood Stadium
American Diabetes Association	Family Meals
American Legion	Florida Army National Guard
American Red Cross	Florida's Blood Centers
Angel Food Ministries	Florida Engineering Society
ARC of St. Lucie County	Florida March of Dimes Foundation
ASA Girls Fast Pitch Softball	Florida Water Environment Assoc. (FWEA)
Backus Gallery	Girl Scouts of the USA
Big Brothers/Big Sisters	Great American Cleanup
BlueBird Educational Foundation	Green Committee
Bowling for Kids Sake	H.A.N.D.S.
Boys & Girls Club of St. Lucie County	Habitat for Humanity
Boy Scouts of America	Harvest Food & Outreach Center
Calvary Chapel	Healthy Start Coalition of St. Lucie County
C.A.S.T.L.E.	Heathcote Botanical Gardens
Children Home Society's WaveCREST Shelter	Hibiscus Children's Center
Children's Miracle Network	Highwaymen
Children's Services Council	Hospice of the Treasure Coast
Club Utilitas, Inc. Teen Center	Jack and Jill of America
Common Ground Vineyard Church	Kids Crossing Playground Build
Conservation Alliance of SLC	Kids at Hope
Council On Aging of St. Lucie County	Kiwanis Clubs
Deaf & Hard of Hearing Services of the TC	Knights of Columbus
Downtown Business Association	Leadership Saint Lucie
Drug Abuse Treatment Association, Inc. (DATA)	Life Builders of the TC
Early Learning Coalition	Lincoln Park Main Street
	Main Street Fort Pierce
	Manatee Observation and Education Center (MOEC)

## Mission Statement

*in a continuous effort to enhance the quality of life in our community"*

community" by contributing their time and service to the following organizations:

Marine Corp League	St. Lucie County Economic
Moore's Creek Clean Up	Development Council
Multicultural Resource Center	St. Lucie County Fair Association
Muscular Dystrophy Association	St. Lucie County Harbor Advisory Committee
Mustard Seed Ministries	St. Lucie County Harbor Advisory
Nature Fest	Committee
Navy UDT-SEAL Museum	St. Lucie County Human Resources
Northside Bat and Ball Club	Association
Oxbow Eco-Center	St. Lucie County Schools
Oyster Fest	St. Lucie County Sheriff
PACE Center for Girls, TC	St. Lucie County Toys for Tots
Pilot Club of Fort Pierce	St. Lucie Panthers Softball Organization
Police Athletic League (PAL)	Sea-Life Habitat Improvement Project
Port St. Lucie Athletic Association	Southwestern Port St. Lucie Little League
Port St. Lucie American Little League	Susan G Komen - Strides Against Breast Cancer
Port St. Lucie National Little League	The Parent Academy
Port St. Lucie Police Department	The Royal Palms of St. Lucie
Port St. Lucie Power Squadron	The Van Duzer Foundation
Pregnancy Resources	The Worship Center International Ministries
Relay for Life	Toastmasters International
Rotary Clubs	Treasure Coast Blood Bank
Roundtable of St. Lucie County	Treasure Coast Education & Research
Safe Space of St Lucie	Development
SAFER SLC	Treasure Coast Environmental
Salvation Army Christmas Angels	Education Council
Sandy Shoe Festival	Treasure Coast Food Bank
Save Our Children	Treasure Coast Manatee Foundation
Save the Chimps	Treasure Coast Waterway Clean Up
St. Jude Children's Research Hospital	Tri County Animal Hospital
St. Lucie County 4-H	United Way of St. Lucie County
St. Lucie County Chamber	Winners Walk Tall
St. Lucie County School Board	

---

## UTILITY SYSTEMS DESCRIPTION

The Electric, Water, Wastewater, and Natural Gas Utility Systems, FPUAnet Communications, and the Manatee Observation and Education Center (MOEC) are managed and operated for the City of Fort Pierce by Fort Pierce Utilities Authority (FPUA). FPUA was established in accordance with provisions of the City of Fort Pierce Charter, Article XII.

Fort Pierce Utilities Authority is a municipal utility, and is a discretely presented component unit of the City of Fort Pierce. FPUA's community investments keep money locally when possible and FPUA Board meetings are open to the public. FPUA is recognized by the American Public Power Association as one of 154 utilities nationwide designated a "Reliable Public Power Provider" (RP3).

FPUA is governed by a utility board made up of residents of the community, who are customers of the utility. The FPUA Board consists of five members, one of whom is the Mayor-Commissioner of the City, who serves on the Board as long as he or she holds such office. The City Commission appoints the other four members for four-year overlapping terms. No member of the FPUA Board shall serve more than two consecutive four-year terms.

### ELECTRIC SYSTEM

The Electric System serves the City of Fort Pierce and the immediately surrounding area ([Appendix A – Page 1](#)), encompassing approximately 35 square miles, with an average of 28,221 services billed during the fiscal year ended September 30, 2015. FPUA currently has 23 miles of 69kV and 7.5 miles of 138kV transmission lines. The 69kV interconnects six distribution substations and the 138kV connects two transmission substations to Florida Power and Light (FPL) and the City of Vero Beach. FPUA and the City of Vero jointly own the 138 kV line. FPUA has approximately 266 miles of overhead and 151 miles of underground distribution cable which operates at 13.2kV. FPUA's transmission substations are interconnected with FPL. FPUA and FPL have a territorial agreement approved by the Florida Public Service Commission.

On December 16, 1997, FPUA agreed to participate in Florida Municipal Power Agency's All-Requirements Power Supply Project (ARP). In doing so, FPUA is now one of 13 municipally owned utilities in ARP. The principal benefits of ARP are:

1. Lower operating costs through utilization of the most efficient generation available.
2. Future generation will be planned for the collective systems, as needed, by FMPA.
3. Economies of scale in operating, planning, and financing.
4. Lower risk with more units and more cities working together.

As of January 1, 1998, FPUA assigned its resources to ARP and agreed to purchase its total power requirements from ARP. FPUA's resources, which have been assigned, include the contracts with FMPA related to Stanton Unit No. 1 (Stanton and Tri-City Projects) and Stanton Unit No. 2. The contracts related to the St. Lucie Nuclear Project have not been assigned.

On May 31, 2008, FPUA's Henry D. King Power Plant was decommissioned, and FMPA's Treasure Coast Energy Center (TCEC) began commercial operation. FPUA now operates the TCEC for FMPA on a contract basis, utilizing FPUA employees.

## **WATER SYSTEM**

The Water System serves the City of Fort Pierce and the immediately surrounding area ([Appendix A – Page 2](#)), encompassing approximately 32 square miles, with an average of 19,929 services billed during the fiscal year ended September 30, 2015. Water supply is obtained from 36 Surficial Aquifer wells (shallow) and 11 Floridan Aquifer wells (deep). FPUA currently has a Water Use Permit (WUP) from the South Florida Water Management District (SFWMD) to withdraw a daily maximum not to exceed 21.13 million gallons (MG) of ground water. Treatment of the raw ground water is presently accomplished through a 20 million gallons per day (MGD) conventional Lime Softening Water Treatment Plant and a 10.3 MGD Reverse Osmosis Water Treatment Plant. FPUA owns and operates a 13.3 MGD air stripping system which services the lime softening portion of FPUA's Water Treatment Facility. FPUA meets all federal and state drinking water standards. FPUA has 9 MG of storage capacity. The water distribution system is composed of 385 miles of water mains, remote pumping facilities, ground level storage tanks, hydrants, and valves.

## **WASTEWATER SYSTEM**

The Wastewater System serves the City of Fort Pierce and the immediately surrounding area ([Appendix A – Page 3](#)), encompassing approximately 30 square miles, with an average of 15,038 services billed during the fiscal year ended September 30, 2015. The wastewater collection system consists of 116 lift stations, 172 miles of gravity sewer lines ranging from 4 to 48 inches in diameter, and approximately 97 miles of force mains ranging in size from 2 to 30 inches in diameter. The Island Water Reclamation Facility (IWRf) currently has a permitted capacity of 10 MGD for Annual Average Daily Flow (AADF) and 11.5 MGD for 3-Month AADF. On December 11, 2012, the Florida Department of Environmental Protection (FDEP) issued the operating permit, which is anticipated to be adequate through December 10, 2017. FPUA has one domestic deep injection well (IW) at the IWRf plant site with a permitted capacity of 14.92 MGD, Peak-hour flow (PHF). A pumping station injects treated/disinfected effluent into the 3,300-foot deep injection well for disposal. The IWRf IW-1 well is a twenty-four inch domestic well which is permitted through February 9, 2017. There are two deep injection wells located on the site of the future Mainland Water Reclamation Facility (MWRf), in the southwest corner of the service area. IW-1 is an 18-inch industrial deep injection well with a capacity of 2.7 MGD, PHF and IW-2 is a 24-inch domestic deep injection well. IW-1 accommodates the TCEC's industrial wastewater stream and St. Lucie County landfill leachate, and is permitted through August 4, 2020. The IW-2 well is currently not in operation and therefore is not permitted. Both wells can be utilized for disposal of MWRf effluent when that facility is constructed.

## **NATURAL GAS SYSTEM**

The Natural Gas System serves the City of Fort Pierce and the immediately surrounding area ([Appendix A – Page 4](#)), encompassing approximately 27 square miles, with an average of 4,189 services billed during the fiscal year ended September 30, 2015. The Natural Gas System purchases firm gas for resale through the Florida Gas Utility (FGU). FGU has a contract with Florida Gas Transmission for the transportation of gas to FPUA's system. Gas purchases are supplied by FGU under an "All Requirements" agreement. The Gas Operations Department is responsible for the installation and maintenance of all gas mains and service lines. The department also employs a staff of qualified gas service technicians to maintain and repair customers' natural gas appliances.

**FPUAnet COMMUNICATIONS**

FPUAnet® Communications’ mission is to help promote economic development and meet the needs of our community with enhanced, reasonably priced communications alternatives. FPUAnet provides high quality, state-of-the-art fiber optic and wireless communication services. These include Fiber to the Premise Dedicated Internet Access and Optical Fiber Links, such as Dark Fiber and Bandwidth Connections to businesses and institutions. Wireless Broadband Internet and Wireless Bandwidth Connections are offered at a lower cost than fiber services, for applications with less stringent requirements. As a leading member of the Research Coast Communications Technology Alliance, FPUAnet Communications seeks to interconnect the five-county region.

**MANATEE OBSERVATION & EDUCATION CENTER (MOEC)**

The Manatee Observation & Education Center is located on Moore’s Creek east of Indian River Drive in Fort Pierce. MOEC’s mission is to promote understanding and responsible actions for the protection of the fragile ecosystems in the Treasure Coast Region and their inhabitants. Engaging hands-on exhibits, touch tank, aquariums, informative displays and a diverse range of programs fulfill MOEC’s mission to provide environmental education. More than 35,000 visitors from all over the world visited the Center during fiscal year 2015, and 530 manatees were sighted. Volunteers provided a substantial donation to the Center with a total of 12,444 hours of volunteer time.

**MAP OF FLORIDA SHOWING THE LOCATION OF FORT PIERCE**



## *DIRECTOR OF UTILITIES*

**Clayton W. Lindstrom, P.E.**

***Director of  
Electric & Gas Systems***

Paul A. Jakubczak, P.E.

***Director of  
Water/Wastewater Systems***

Timothy E. Perkins, P.E.

***Director of  
Financial Services***

Nina B. Penick, CPA

***Director of  
Shared Services***

Evelyn I. Walker

***Safety Officer***

Rae Lynn deBoer

***Customer Solutions  
Manager***

Jason Van Hoffman

Department	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
10 Board	5	5	5	5	-
11 Director of Utilities	2	2	2	2	-
12 Attorney	1	1	1	1	-
18 Safety	4	4 D	2 D	2	-
41 Communications	1	1	-	-	-
43 Customer Solutions	26 D,P	27 D,P	26 D	26	-
<b>TOTAL</b>	<b>39</b>	<b>40</b>	<b>36</b>	<b>36</b>	<b>-</b>

D – Includes DROP participant employees

P – Excludes part-time employees

## *DIRECTOR OF ELECTRIC & GAS SYSTEMS*

**Paul A. Jakubczak, P.E.**

### *Electric Transmission & Distribution*

Wilburn L. Crawford  
*Superintendent*

### *Electric Operations*

Thomas Parker  
*Superintendent*

### *Electric & Gas Engineering*

Javier Cisneros, P.E.  
*Supervising Engineer*

### *Gas Operations*

John K. Tompeck, P.E.  
*Gas Operations &  
Energy Services Manager*

### *Treasure Coast Energy Center*

Edward S. Leongomez  
*Plant Manager*

Department	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
02 Treasure Coast Energy Center	14 D	13 D	13	13	-
51 Director of Electric & Gas Systems	1 D	1 D	1	1	-
54 Electric Transmission & Distribution	46 D	21 D	23 D	23 D	-
55 Electric Operations	-	25 D	24 D	24 D	-
56 Electric & Gas Engineering	9	9 P	9 P	9 P	-
74 Gas Operations	15 D	15 D	15 D	15 D	-
<b>TOTAL</b>	<b>85</b>	<b>84</b>	<b>85</b>	<b>85</b>	-

D – Includes DROP participant employees

P – Excludes part-time employees

## *DIRECTOR OF WATER/WASTEWATER SYSTEMS*

**Timothy E. Perkins, P.E.**

### *Water/Wastewater Engineering*

Valerie Schulte, P.E.  
*Supervising Engineer*

### *Water Resources*

Keith Stephens  
*Superintendent*

### *Water Distribution*

Andrew D. Byrd  
*Superintendent*

### *Wastewater*

Mark Kobbe  
*Superintendent*

Department	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
61 Director of Water/Wastewater Systems	1 D	1 D	1 D	1 D	-
62 Water Resources	23 D	23 D	24 D	24 D	-
64 Water Distribution	28 D	29 D	28 D	28 D	-
66 Water/Wastewater Engineering	11 D	11	11 P	11 P	-
82 Water Reclamation	16 D	16 D	16 D	16 D	-
84 Wastewater Collection	20 D	19 D	19 D	19 D	-
<b>TOTAL</b>	<b>99</b>	<b>99</b>	<b>99</b>	<b>99</b>	-

D – Includes DROP participant employees

P – Excludes part-time employees

## *DIRECTOR OF SHARED SERVICES*

**Evelyn I. Walker**

**Human Resources**

Lois A. Wolfe, M.S.  
*Manager*

**Information Technology Services**

Thomas Fryar  
*Manager*

**Facilities/Materials Management**

Eric Winterstein, C.F.M.  
*Superintendent*

**FPUAnet  
Communications**

Donald T. Landin  
*Manager*

**Manatee Observation & Education Center**

Judith Ann Widmayer  
*Manager*

Department	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
01 Manatee Observation & Education Center	2 P	3 P	3 P	3 P	-
15 Human Resources	3	3	3	3	-
22 Materials Management	4 P	4 P	6 P	6 P	-
31 Director of Shared Services	1	1	1	1	-
32 Information Technology Services	16	17 D	17 D	17 D	-
35 Facilities	5	5 D	5 D	5 D	-
93 FPUAnet Communications	2	2 D	2 D	2 D	-
<b>TOTAL</b>	<b>33</b>	<b>35</b>	<b>37</b>	<b>37</b>	-

D - Includes DROP participant employees

P - Excludes part-time employees

## *DIRECTOR OF FINANCIAL SERVICES*

**Nina B. Penick, CPA**

Department	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
21 Finance	12	13	13	13	-
<b>TOTAL</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>-</b>

## *FPUA TOTAL FULL-TIME POSITIONS*

Directorate	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017	Change from 9/30/2016 to 9/30/2017
Director of Utilities	39	40	36	36	-
Director of Electric & Gas Systems	85	84	85	85	-
Director of Water/Wastewater Systems	99	99	99	99	-
Director of Shared Services	33	35	37	37	-
Director of Financial Services	12	13	13	13	-
<b>TOTAL</b>	<b>268</b>	<b>271</b>	<b>270</b>	<b>270</b>	<b>-</b>

# TeamUA - Over 2,800

MARY R ADAMS  
 JAMES D ADAMS  
 DALBERT LEE ALEXANDER  
 CHARLES ALFORD  
 KATHARINE ANNE ALFORD  
 WILLIAM A ANDERSON  
 TINA ATTEY  
 ROBERT G AUSTIN  
 ANDREW AVERS  
 CHRISTOPHER A BACK  
 MAURICE BACON  
 JEFFREY W BAKER  
 RAUL L BARRERA  
 JAMES PATRICK BARRY  
 RYAN D BASTINE  
 LORI L BATTIPAGLIA  
 MEREDITH L BENNETT  
 KARYL RENEE BERTRAM  
 LORI BIANCO  
 JO-ANN BILYK  
 QUINN RIELLY BINFORD  
 MARCUS E BOECKEL  
 RICHARD ARDSON BOZARTH  
 S LANCE BRICK  
 DANIEL BROLMANN  
 WILLIAM BROOKS  
 CLYDE L BROWN  
 KIMBERLY BUCHHOLZ  
 CANDACE HINZE BUCZINSKY  
 VICTOR JOSEPH BURRIS  
 ANDREW D BYRD  
 JOSHUA CALANDRO  
 JOHN C CANARD  
 DADE CORY CAPPAR  
 JAMES CARNES  
 MELISSA R CARRANO  
 GLYNDA W CAVALCANTI  
 DAVID CAVE  
 MICHAEL CHATMAN  
 MICHAEL PAUL CHIDGEY  
 JAVIER CISNEROS  
 LINDA CLARK  
 ANDRE DENELL CLEVELAND  
 SUSAN P CODERRE  
 LEE ROY COMBS

WILLIAM CONAVAY  
 CHARLES D CONNELL  
 TED E COOK  
 FRANK COX  
 CRAIG A CRAWFORD  
 WILBURN L CRAWFORD  
 JONATHAN D CRUMBLY  
 CHRISTOPHER CRUMBLY  
 JENNIFFER A CUEVAS FERMIN  
 ROBYN CURLEY  
 MICHAEL W CURRID  
 THOMAS M DAROZA  
 ALDONIO DASILVA  
 ROBERT P DAVIS  
 JOEL DAVIS  
 LUGHEY DAWSON  
 RAE LYNN DE BOER  
 D WAYNE DEARMAN  
 DANIEL DEIULIO  
 JAMES SEAN DENMAN  
 SCOTT DENNIS  
 OWEN A DENNIS  
 GARY DEPASTINO  
 ANDREW J DIGIACOMO  
 SEDDRICK LEVONE DIXON  
 CHARLES A DONNON  
 THOMAS A DRISKELL  
 JASON D DROST  
 PETER DUNCAN  
 SCOTT DYKEMA  
 JASON A ERWIN  
 ROBERT R ESCHMANN  
 CHRISTOPHER L FATZINGER  
 STEVEN SCOTT FERGUSON  
 JULIO V FIGUEROA  
 DENISE E FOUNTAIN  
 SHARI G FRANCO  
 MARY C FRIER  
 THOMAS A FRYAR  
 NORIEL FUMERO  
 JOSEPH MICHAEL FUORE  
 SHERRY L FURGERSON  
 FREDERICK C GADDIS  
 STEVEN F GATINS  
 BARBARA J GIBSON

MICHAEL R GIFT  
 PATRICK E GILLESPIE  
 GARY J GILLETTE  
 KEVIN GILLETTE  
 PATRICIA L GILSINAN  
 JOSEPH T GILSON  
 GARY K GLANCY  
 MICHAEL GOLDSMITH  
 SONIA V GOMEZ  
 ANTONIO GONZALEZ  
 WILLIAM GOODWIN  
 MICHAEL GORDON  
 CROSBY GORE  
 GEORGE R HALL  
 DIANE HARRIS  
 MICHELE S HARRIS  
 JAMES E HARRIS  
 GORDON E HAYMAN  
 STEVE HERDEMAN  
 ADAM R HOFFER  
 JASON VAN HOFFMAN  
 ESTELA Q HOLMAN  
 KYLE HOLMAN  
 DEREK LEE HORN  
 DEWEY W HUDMAN  
 LINDA HUDSON  
 TIMOTHY J HUGHES  
 LESTER C HUMMEL  
 BOWDOIN G HUTCHINSON  
 MARCUS T JACKSON  
 EDDIE LEWIS JACKSON  
 PAUL A JAKUBCZAK  
 SIDNEY L JERGER  
 SIDNEY LEVON JERGER  
 CAROL JOHNSON  
 CHONTAE L JOHNSON  
 CHRISTOPHER JOHNSON  
 ANA MARIA JOHNSON  
 TERRY RODNEY JOHNSON  
 MICHAEL D JONES  
 ROBERT JONES  
 JOANNA JULIEN  
 WILLIAM R KAEFF  
 D LELAND KARLSON  
 TERRY L KECK

# Years of Dedicated Service

ADAM KEE  
 PATRICK J KELLER  
 MARTHA ANNE KERR  
 DIANE BALOGH KIMES  
 EUGENE D KNIGHT  
 MARK KOBBE  
 RUPERT N KOBLEGARD III  
 JENNIFER KRIP  
 KUPER KRUEGER  
 ALICE M LADOMIRAK  
 PAUL LAGUERRE  
 JOSEPH L LAMMERS  
 DONALD T. E. LANDIN  
 DOMINIC F LANE  
 EDWARD S LEONGOMEZ  
 CLAYTON W LINDSTROM  
 ERIN B LOMAX  
 THELMA PATRICIA LOPEZ  
 SCOTT LOVEN  
 PAUL C LUGARA  
 ALAN LUNA  
 PAUL L MADSEN  
 WANDA MAGNUSON  
 WILLIAM H MAIN  
 TAMMY R MALIN  
 GLEN P MANCHESTER  
 FRED MANN  
 LAURIE ANN MARTIN  
 MICHAEL J MARTIN  
 MELISSA MARTIN  
 FLORINDA K MAZZARELLA  
 TOMMIE V MC CARTHY  
 NANCY L MC CONKEY  
 TERRANCE MC MILLON  
 KEVIN SERON MCDONALD  
 DANIEL MCKINLEY  
 JOHN W MCMILLIAN  
 STONEY X MCPEEK  
 BARBARA A MIKA  
 GEORGE E MILLER  
 JOSHUA J MILLER  
 JASON M MITTLER  
 REGINA D MORRIS  
 KENNETH JERROD MORRIS  
 LARRY MIKEL MORRISON

STEVEN MOSELY  
 MICHAEL J MULVANEY  
 STEVEN MURTO  
 CHRISTELLE MYRICK  
 RUFUS NELSON  
 DINO G NESSELRODE  
 WILLIAM D NORTON  
 KIMBERLY E OKUBO  
 PAUL JOHN OLEKOSKI  
 SHANNON ONDERLINDE  
 JOHNNY ORTIZ  
 SHANE OSTRANDER  
 THOMAS E PARKER  
 SHELIA LAVERNE PARNELL  
 KEVIN W PARRISH  
 EDWARD L PATRICK  
 DARIN PATTERSON  
 ERIC PEARSON OLIVO  
 NINA B PENICK  
 TIMOTHY E PERKINS  
 MICHAEL A PERRI  
 RICHARD G PETERSEN  
 RONNIE PREBILSKY  
 TONY TREAYMAN PRICE  
 QUINCY ALLEN PRICE  
 JOSHUA ORMOND PRINE  
 DOUGLAS A PUPARD  
 CHARLES D PUTNAM  
 VIOLET RAMOS  
 FRANCISCO RAMOS  
 STEPHANIE RAULERSON  
 J KEVIN RHODEN  
 TIMOTHY W RICHARDS  
 EDWIN RICHBERG  
 HEATHER MARIE RICUCCI  
 ROBERTO S RIGUAL  
 TESSA KATHLEEN ROBERTS  
 WILLIAM ROLLE  
 DAVION LEON ROLLE  
 SAMANTHA ROWLAND  
 VALERIE A SCHULTE  
 SAL ANTHONY SCIMECA  
 JOHN M SHEPPARD  
 HARRY SHERVA  
 JOSHUA SHOLANDER

JACK R SHONK  
 DONNA SHURR  
 CARMELO SIGNORELLI  
 STERLING R SIMMONS  
 IRA SINGH  
 VALENTIME C SIRMONS  
 JULIE Z SIZEMORE  
 SHAWN SMITH  
 EILEEN SNOBERGER  
 CIRO E SOTELO  
 JOEL SPADES  
 CHARLES J STANG  
 ANGELA M STEPHENS  
 BRIAN KEITH STEPHENS  
 KURTIS D STRAND  
 CHARLES S SWINDLE  
 TONYA LYNN TARDIF  
 WILLIAM TAYLOR  
 KIMBERLY L TAYLOR  
 DEBRA THERIAULT  
 MARY E THOMAS  
 DARRYL R THOMAS-BEY  
 JOSEPH ROBERT TIETZ  
 DANIEL D TILLMAN  
 THELMA TIPTON  
 NICOLE HONESTY TIPTON  
 JOHN K TOMPECK  
 LARRY W TYNDALL  
 OSVALDO VALDES  
 LOUDWIN VASQUEZ  
 ROBERT W VAUGHN  
 EVELYN I WALKER  
 KARISSA NASTASHIA WARE  
 PETER WICINSKI  
 JUDITH ANN WIDMAYER  
 EDMOND WILLIAMS  
 STACEY WILLIAMS  
 ESTELA M WILSON  
 OLIVER C WINT  
 ERIC R WINTERSTEIN  
 LOIS A WOLFE  
 SHARON WOLKOWICZ  
 BENJAMIN ALLAN WORLEY

**RESOLUTION NO. U.A. 2016-07**

**A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 AND AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016, FOR FORT PIERCE UTILITIES AUTHORITY OF THE CITY OF FORT PIERCE, FLORIDA.**

Be it resolved by Fort Pierce Utilities Authority:

**SECTION 1:** That Fort Pierce Utilities Authority of the City of Fort Pierce, Florida, hereby adopts as its FY 2017 budget and amends its FY 2016 budget, for the operation of the utility systems of the City of Fort Pierce, Florida, in accordance with the City of Fort Pierce Charter, Article XII, Section 176(12), the estimates for FY 2017 and FY 2016 made by the Director of Utilities of said Fort Pierce Utilities Authority. Said estimates have been presented to Fort Pierce Utilities Authority in August 2016, detailed estimates are now on file with the Director of Utilities of said Fort Pierce Utilities Authority, and a summary of said estimates are made a part hereof.

**SECTION II:** That it shall be the duty of the Director of Utilities of said Fort Pierce Utilities Authority to set up appropriations of revenue and expenses on the account records of said Fort Pierce Utilities Authority, to keep such accounts in conformity with said summary as required by the aforementioned City of Fort Pierce Charter, Article XII, Section 176(12), and as may be directed from time to time by Fort Pierce Utilities Authority.

**SECTION III:** That this Resolution shall be in full force and effect upon passage by Fort Pierce Utilities Authority and the City Commission of the City of Fort Pierce, Florida.

**SECTION IV:** That there follows, and is incorporated herein, the attached summaries herein above referred to in Section I hereof.

Passed and adopted this 2<sup>nd</sup> day of August, 2016.

ATTEST:

  
\_\_\_\_\_  
Secretary

(FPUA Seal)

**FORT PIERCE UTILITIES AUTHORITY**

BY:   
\_\_\_\_\_  
Chairman

APPROVED AS TO FORM & CORRECTNESS:

BY:   
\_\_\_\_\_  
Fort Pierce Utilities Authority Attorney

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500 Boston Avenue (34950)  
PO Box 3191 (34948)

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Phone: 772.466.1600, Ext. 3298  
Fax: 772.467.2504

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**Director of Financial Services**  
*"Committed to Quality"*

July 25, 2016

MEMBERS OF FORT PIERCE UTILITIES AUTHORITY BOARD  
Fort Pierce, Florida

Dear Board Members:

This budget document is submitted in accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176(12), and is comprised of the Revenue Budget, Operations & Maintenance (O&M) Budget, Capital Budget, and Debt Service. As required by Florida Statutes, the document presents a balanced budget; i.e., expenses do not exceed revenues or amounts carried over from prior fiscal years. It has been prepared using the accrual basis of accounting ([See Budget Policy page 33](#)). The figures contained herein reflect the revenues and expenses necessary to maintain current levels of service provided to the existing and new customers of Fort Pierce Utilities Authority (FPUA). Revenues and expenses are subject to appropriation of FPUA's sole enterprise fund.

The Budget is the financial guide for the operation of FPUA during the upcoming fiscal year. The adoption of this document is one of the most important issues the Board votes on annually. The Budget establishes the financial limits used to provide utility services to FPUA's customers. It serves as the ultimate guide for the Director of Utilities and staff when planning, organizing, and implementing the policies needed to provide safe, reliable service at the most economical rates possible.

Both the Capital Budget and the O&M Budget, which includes revenues and expenses, were presented in a working document format, and approved tentatively by the Board on June 21, 2016.

The slight revival in the economy, the lessening number of foreclosures, and the uncertainty of continued lower natural gas prices all impact this year's budget. Although there are still many vacant homes and commercial properties in FPUA's service territory, real estate sales activity has picked up. A few incomplete residential developments are considering resumption of construction. FPUA remains optimistic about future growth.

These budgets reflect changes in revenues which correspond with changes in the cost of purchases for resale. Decreases in the FY 2016 Amended Budget are driven by lower natural gas prices, whereas the FY 2017 Original Budget reflects those costs at a normalized level.

Expenses remain flat, and the personnel head count remains steady. Staff intends to continue to provide customers with the high-quality services and products to which they have become accustomed. Staff continues to evaluate rates on an ongoing basis to determine whether they are adequate to support the current level of spending. Future rate adjustments have not been included in the FY 2017 revenue budget.

Before the first draft of the FY 2017 Budget was prepared, spending benchmarks were established for the Electric, Water, Wastewater, and Natural Gas systems based on the 2015 Rate Sufficiency Analysis prepared by Public Resources Management Group, Inc. (PRMG). This analysis projected the rates necessary to meet the projected spending levels of each utility system on a stand-alone basis in order to maintain sound financial operations and to fund the anticipated capital needs of each system. Department Heads were instructed to limit any new spending requests and reduce their budgets where possible.

The proposed Capital, Personnel and O&M Budgets have been thoroughly reviewed by the Budget Review Committee (BRC). The BRC includes the Director of Utilities, Director of Financial Services, Controller, and the Utility Accountant with the corresponding responsibility for either Capital or O&M. The BRC scrutinized each budget in detail with each Department Head and recommended changes, if appropriate. The proposed budget was evaluated as compared to the spending benchmarks.

A public workshop was held to present the proposed budgets to the FPUA Board and to provide the opportunity to review the assumptions made in the preparation of the budget. The budget policy, budget preparation process and budget preparation calendar are presented in additional detail on [pages 33 through 35](#).

### **FY 2017 BUDGET**

The Director's Budget for FY 2017 is divided into five major sections:

1. **OVERVIEW** – Contains the Organizational Charts, Budget Resolution for both adopting the FY 2017 Budget and amending the FY 2016 Budget, Budget Message, GFOA Distinguished Budget Presentation Award, Budget Policy, Budget Preparation Process, Budget Calendar, Significant Financial Policies, Unit Sales Statistics, Computation of Change in Net Position and Funds Available for Capital and Other, Estimated Distribution to the City of Fort Pierce for FY 2016 and FY 2017, Budgeted Statement of Net Position for FY 2016 and FY 2017, and Outstanding Debt and Debt Service.

2. **REVENUES** – Contains the historical and forecasted revenues for each utility system, and discussion about revenue sources and trends.
3. **OPERATIONS & MAINTENANCE** – Contains the O&M Expenses summarized by Department, by System, by Category, and by Object Code; Allocation Distributions for FY 2016 and FY 2017; and projections for operating expenses for each department. Also included is a description of each department’s core services, accomplishments, and performance measures.
4. **CAPITAL** – Contains charts depicting the impact of the FY 2017 Capital Budget on the current and future operating income; details of the funding sources and investments needed for improvements, replacements and extensions of facilities, plant, machinery, and vehicles. In addition to a summary of the FY 2017 Capital Budget, the major projects in process and planned are highlighted in some detail.
5. **APPENDICES** – Contains maps of FPUA’s service territory, revenue definitions, object code definitions, glossary, abbreviations and acronyms, performance indicators, and economic and demographic statistics.

### **STRATEGIC PLANNING**

FPUA’s Strategic Management Plan continues to promote interdepartmental communication and cooperation as well as encouraging increased employee involvement in achieving company goals that support FPUA’s Mission Statement. Eighteen Business Unit Plans have been submitted to ensure department goals and performance measures match with the FPUA overall strategy.

FPUA key strategies have an emphasis on customer solutions, price points, reliable service, and employee development.

FPUA continues to provide exceptional service to its customers through a local workforce that is available 24 hours a day, 7 days a week. Key strategic areas for customer service include: a Business Development Group (one-stop shop) for potential new and existing commercial customers; improved call center operations providing service through technology while still providing that personal touch; an improved website; and a culture that ALL FPUA employees provide and are responsible for ‘customer service.’

The budget process has been developed with the revenue as a starting point assuming no rate increases. Operating and maintenance expenses have been paired to necessary while providing excellent service. Capital requests have been made to spread system rebuilds over the assumed depreciable life of each utility rather than allowing the system to depreciate ‘all at once.’ Every expenditure is accompanied with the question “How does this impact our customers?”

Reliability means different things to different customers. We are beginning to measure our service in ways that customers measure us whether that coincides with industry standard measurements or not. We will survey our customers and have meaningful discussions with them concerning our service.

Employees are still the face of FPUA every hour of every day. We will emphasize safety at work and at home. We will provide opportunities for advancement within the organization and will be honest with employees as to the expectations and possibilities. FPUA will research the job descriptions, classifications, and compensation for regional entities of similar operations in order to attract and retain qualified employees with the desire to serve our customers.

Additional goals and accomplishments are quantified by department in the O&M section of this budget on pages [63 through 128](#).

### **RATES**

The budget presented in this document has been limited to minimize the need for rate adjustments in FY 2017. This budget reflects a 3% increase in the Water rate, which was effective June 2016. Since September 2011, the Electric base rate has decreased \$9 per 1,000 kWh. Progress continues to be made toward the goal of each utility system being financially self-sufficient.

To ensure that FPUA's goal of maintaining 60 days of operating cash on hand is met, FPUA will continue to compare revenues to spending levels on an ongoing basis to evaluate the need for rate adjustments, and/or the implementation of cost cutting measures. Below is an illustration of residential rates for the average customer per month, over the last three years.

<u>Utility Service</u>	<u>Average Consumption</u>	<u>September 2014</u>	<u>September 2015</u>	<u>September 2016</u>
Electric	1,000 kWh	\$124.84	\$113.84	\$107.84
Water	6,000 gallons	33.19	34.18	35.18
Wastewater	6,000 gallons	48.24	48.24	48.24
Natural Gas	13 ccf	32.12	31.47	30.82

### **UNIT SALES**

Unit sales levels and customer billings for FY 2016 and FY 2017 for the Electric, Water, Wastewater and Natural Gas systems have been estimated by FPUA staff, and are based upon historical data included in the Comprehensive Annual Financial Report (CAFR) as well as detailed billing and customer statistics, and anticipated changes to this data. The projections assume normal weather patterns.

Projected unit sales and customer billings are as follows:

	Original Budget <u>FY 2016</u>	Amended Budget <u>FY 2016</u>	Percent Change	Original Budget <u>FY 2017</u>	Percent Change
Electric (MWh)	520,000	540,520	3.9%	540,000	(0.1%)
Water (MG)	2,520,400	2,524,000	0.1%	2,524,000	0.0%
Wastewater (MG)	1,478,800	1,489,000	0.7%	1,489,000	0.0%
Natural Gas (ccf)	4,494,900	3,919,000	(12.8%)	4,188,600	6.9%

Overall, projected customer billings and unit sales are flat. Sales to contract customers continue to provide a boost to the Natural Gas system and staff is optimistic that those sales will continue to increase. The details of unit sales statistics are located on [page 40](#).

The budget reflects expected customer billings by service to remain flat in FY 2017:

	<u>FY 2016</u>	<u>FY 2017</u>	<u>Increase (Decrease)</u>	
			<u>#</u>	<u>%</u>
Electric	28,100	28,100	-	0.0%
Water	19,750	19,750	-	0.0%
Wastewater	15,000	15,000	-	0.0%
Natural Gas	4,225	4,225	-	0.0%

## **REVENUES**

The schedule below summarizes total budgeted revenues by utility system:

	Original Budget <u>FY 2016</u>	Amended Budget <u>FY 2016</u>	Percent Change	Original Budget <u>FY 2017</u>	Percent Change
Electric	\$ 69,034,000	\$ 64,705,200	(6.3%)	\$ 69,028,800	6.7%
Water	15,517,300	15,563,400	0.3%	16,515,100	6.1%
Wastewater	12,986,200	12,642,100	(2.6%)	12,658,800	0.1%
Natural Gas	5,039,300	5,051,200	0.2%	5,187,700	2.7%
MOEC	478,582	493,921	3.2%	508,927	3.0%
FPUAnet	625,300	514,167	(17.8%)	590,246	14.8%
TCEC	1,731,360	1,702,468	(1.7%)	1,725,101	1.3%
<b>TOTAL REVENUES</b>	<b><u>\$105,412,042</u></b>	<b><u>\$100,672,456</u></b>	<b>(4.5%)</b>	<b><u>\$106,214,674</u></b>	<b>5.5%</b>

Staff estimated sales revenues for FY 2016 and FY 2017 for all of FPUA's utility systems. This forecast reflects the 3% water rate increase implemented in June 2016, but does not reflect any future rate adjustments. A significant decrease in street light revenue is a result of the City of Fort Pierce's installation of LED lighting.

Lower power cost revenue and expense reflected in the amended FY 2016 budget are driven by lower natural gas prices. Because it is uncertain whether these lower prices will continue, increases in the power cost adjustment (PCA), purchased gas adjustment (PGA), and the cost of power and gas purchased for resale are reflected in the FY 2017 budget. The PCA and PGA are a pass through of FPUA's cost of power and gas purchased for resale. In the event costs rise or fall at a pace different than expected, there will be a corresponding increase or decrease in PCA and PGA revenues to balance those increased or decreased costs. The PCA and PGA are reviewed monthly to ensure that current electric and natural gas costs are recovered from our customers.

FPUAnet revenue is derived primarily from providing dedicated internet access, the sale of fiber optic transmission and bandwidth connections, as well as common carrier telecom services. These services are expected to expand in the next few years due to increased marketing efforts.

The Manatee Observation & Education Center (MOEC) anticipates improvement in attendance and sales and the receipt in FY 2017 of grants applied for in FY 2016. It is expected that FPUA will have to continue to contribute additional funding to the MOEC in order to balance its budget.

Costs and the anticipated reimbursements associated with staffing the Treasure Coast Energy Center are accounted for in its own system. We have included estimated revenues and costs of \$1,702,468 FY 2016 and \$1,725,101 for FY 2017. These costs are fully reimbursed by the Florida Municipal Power Agency.

The schedule below summarizes total revenues by source:

	Original Budget FY 2016	Amended Budget FY 2016	% of Total	Original Budget FY 2017	% of Total
General Service Sales	\$ 58,529,200	\$ 54,514,900	54.1%	\$ 57,262,800	53.9%
Residential Sales	41,886,200	40,764,600	40.5%	42,861,200	40.4%
Other Operating Revenues	2,390,082	2,266,198	2.2%	2,389,823	2.3%
Non-Operating Revenue	2,089,860	2,067,058	2.1%	2,057,901	1.9%
Capital Contributions:					
Capital Impr. Charges	245,000	290,200	0.3%	267,000	0.3%
Contr. Capital - Cash	111,700	688,100	0.7%	1,325,950	1.2%
Contr. Capital - Non-Cash	160,000	81,400	0.1%	50,000	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 105,412,042</b>	<b>\$ 100,672,456</b>	<b>100.0%</b>	<b>\$ 106,214,674</b>	<b>100.0%</b>

Capital contributions are increasing with the economic revitalization and the increase in customer funded and Municipal Service Benefit Unit projects planned for the upcoming year.

Summary tables and graphs of revenues, as well as a more detailed discussion and presentation thereof can be found on [pages 50 through 61](#).

## **PERSONNEL**

The number of full-time positions proposed as of September 30, 2017 is the same as the number of full-time positions approved as of September 30, 2016 in the Original FY 2016 Budget. When an employee leaves FPUA, the viability of reorganizing workflows is evaluated. As a result, positions are being added when the need arises (or is anticipated), and eliminated when possible. This trend is expected to continue.

The following is a summary of the changes in the number of full-time employees since the Original FY 2016 Budget was approved:

<b>Amended 9/30/2015 full-time positions approved in Original FY 2016 Budget</b>	<b>270</b>
Positions Approved in Original FY 2016 Budget:	
Cashier, Customer Solutions, upgraded from part-time	<u>1</u>
<b>Full-time positions September 30, 2015</b>	<b>271</b>
Positions Proposed in Amended FY 2016 Budget:	
Fleet Management Administrator, Materials Management	1
Automotive Mechanic, Materials Management	1
Apprentice Electric Line Specialist, Electric T&D	1
Senior Plant Operator, Water Resources	1
Positions Eliminated in FY 2016:	
Risk Manager, Risk Management	(1)
Risk Coordinator, Risk Management	(1)
Communications Manager, Communications	(1)
Customer Solutions Project Coordinator, Customer Solutions	(1)
Revenue Protection Officer, Electric Operations	<u>(1)</u>
<b>Full-time positions proposed, September 30, 2016</b>	<b>270</b>
No Position changes proposed for FY 2017	<u>          </u>
<b>Full-time positions proposed, September 30, 2017</b>	<b><u>270</u></b>

## PERSONNEL - NUMBER OF POSITIONS

DEPARTMENT	FINAL 9/30/2014	FINAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017
<b>FULL-TIME</b>				
01 Manatee Observation & Education Center	2 P	3 P	3 P	3 P
02 Treasure Coast Energy Center	14 D	13 D	13	13
10 Board	5	5	5	5
11 Director of Utilities	2	2	2	2
12 Attorney	1	1	1	1
15 Human Resources	3	3	3	3
18 Safety	4 D	4 D	2 D	2 D
21 Finance	12	13	13	13
22 Materials Management	4 P	4 P	6 P	6 P
31 Director of Shared Services	1	1	1	1
32 Information Technology Services	16 D	17 D	17 D	17 D
35 Facilities	5	5 D	5 D	5 D
41 Communications	1	1	-	-
43 Customer Solutions	26 D, P	27 D, P	26 D	26 D
51 Director of Electric & Gas Systems	1 D	1 D	1	1
54 Electric Transmission & Distribution	46 D	21 D	23 D	23 D
55 Electric Operations	-	25 D	24 D	24 D
56 Electric & Gas Engineering	9	9	9 P	9 P
61 Director of Water/Wastewater Systems	1 D	1 D	1 D	1 D
62 Water Resources	23 D	23 D	24 D	24 D
64 Water Distribution	28 D	29 D	28 D	28 D
66 Water/Wastewater Engineering	11 D	11	11 P	11 P
74 Gas Operations	15 D	15 D	15 D	15 D
82 Water Reclamation	16 D	16 D	16 D	16 D
84 Wastewater Collection	20 D	19 D	19 D	19 D
93 FPUAnet Communications	2 D	2 D	2 D	2 D
<b>TOTAL</b>	<b>268</b>	<b>271</b>	<b>270</b>	<b>270</b>

D Includes DROP participants

P Excludes part-time positions

There are currently 28 employees participating the Deferred Retirement Option Program (DROP).

**OPERATIONS & MAINTENANCE EXPENSES**

The schedule below summarizes budgeted total expenses by major classifications:

	Original Budget <u>FY 2016</u>	Amended Budget <u>FY 2016</u>	Percent Change	Original Budget <u>FY 2017</u>	Percent Change
Purchases for Resale	\$ 48,107,262	\$ 42,192,912	(12.3%)	\$ 46,622,028	10.5%
Personnel Services	14,897,617	14,896,236	(0.0%)	15,051,500	1.0%
Employee Benefits	7,069,573	6,989,199	(1.1%)	7,001,176	0.2%
Contractual Services	6,880,441	7,096,475	3.1%	7,170,184	1.0%
Commodities	3,385,021	3,396,938	0.4%	3,326,920	(2.1%)
Depreciation	13,000,000	13,200,000	1.5%	13,600,000	3.0%
Interest Expense	3,567,092	3,451,192	(3.2%)	3,275,943	(5.1%)
City Distribution	5,749,716	5,809,302	1.0%	5,930,357	2.1%
Other Fixed & Sundry	<u>3,879,857</u>	<u>3,961,515</u>	2.1%	<u>3,976,950</u>	0.4%
<i>TOTAL</i>	106,536,579	100,993,769	(5.2%)	105,955,058	4.9%
Less Transfers*	<u>1,956,000</u>	<u>1,930,000</u>	(1.3%)	<u>1,930,000</u>	0.0%
<i>TOTAL</i>					
<i>APPROPRIATION</i>	<u>\$104,580,579</u>	<u>\$ 99,063,769</u>	(5.3%)	<u>\$104,025,058</u>	5.0%

\*Transfers include capitalized labor and overhead, as well as unallocated contingency.

As always, the O&M Budget supports the high quality of services and products to which FPUA's customers have become accustomed. In addition, it meets regulatory standards (including unfunded mandates) and reflects appropriate adjustments due to the changing economy.

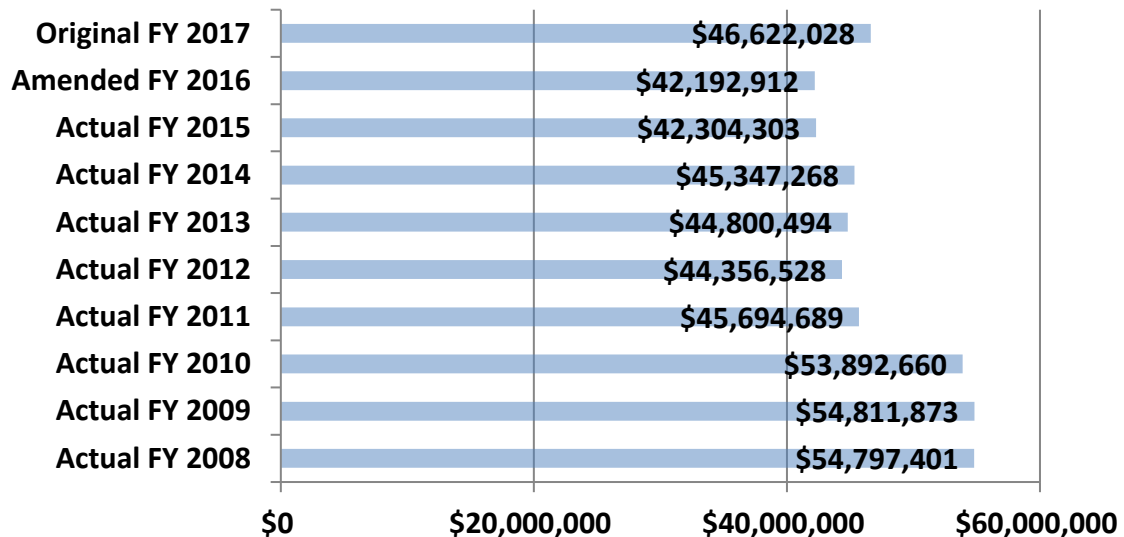
Summary tables and graphs of O&M expenses are located on [pages 63 through 69](#). The details for each department can be found on [pages 70 through 128](#).

In the Amended FY 2016 O&M Budget, expenses before transfers total \$100,993,769, which is a decrease of 5.2% from the Original FY 2016 Budget. This decrease is primarily attributable to a projected decrease in purchases for resale. A reduction in the amended budget is often the case due to the reduction of uncertainty in near-term projections. The Original FY 2017 O&M Budget expenses total \$105,955,058, which is an increase of 4.9% from the Amended FY 2016 Budget, but a reduction of 0.5% when compared to the Original FY 2016 Budget.

Explanations for some of the major increases/decreases between the Original FY 2016 Budget and the Amended FY 2016 Budget and the Original FY 2017 Budget are discussed in greater detail below:

- **3360 – Purchases for Resale:** The chart below illustrates the changes in the cost of purchased power and natural gas FPUA has experienced in the past ten years. FPUA's power supplier, Florida Municipal Power Agency (FMPA), passes through its costs to the member cities of the All-Requirements Project (ARP). The cost of purchased power and natural gas is recovered through the power cost adjustment (PCA) and the purchased gas adjustment (PGA). Although there is a decrease in the purchases for resale in the Amended FY 2016 Budget, the amount included in the FY 2017 has increased due to anticipated increases in natural gas prices. FPUA's projected cost of power purchased from FMPA is expected to increase gradually through September 2017.

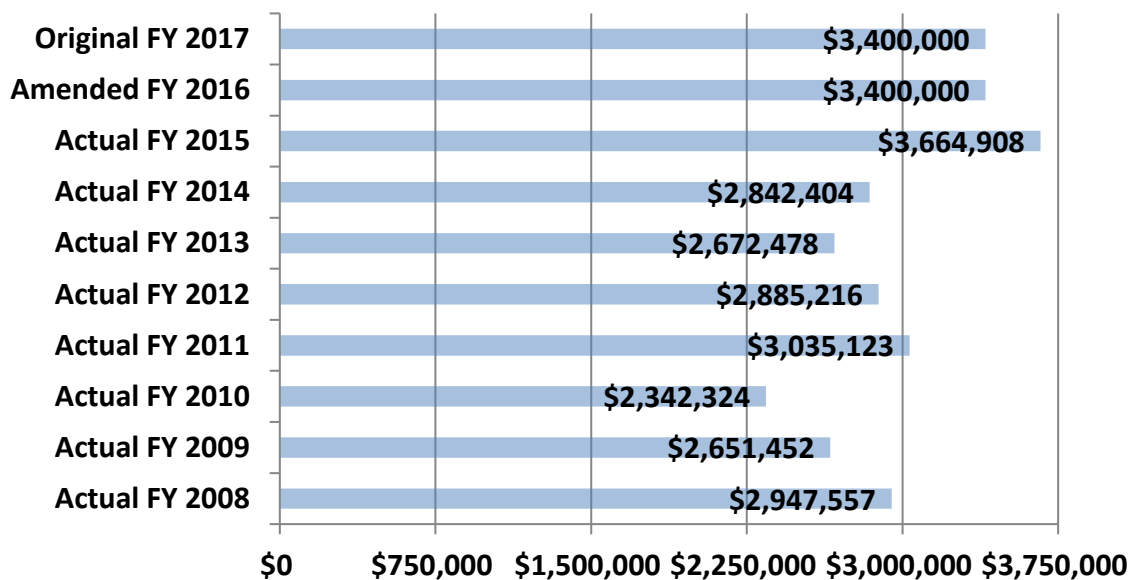
### Purchases for Resale



- **1010 – Salaries and Wages:** The number of full time employees has stabilized and is not expected to significantly change in upcoming years. Salary increases implemented in FY 2016 have been offset in part by positions eliminated in the Amended FY 2016 budget resulting in a decrease of .41% from the Original FY 2016 budget. The FY 2017 budget for salaries and wages has increased only 1.01% as compared to the Original FY 2016 budget. Wage increases, in the amount of \$211,600 (3% for the second half of FY 2017), have been included in the FY 2017 Original Budget, but will only be paid if approved separately by the FPUA Board.
- **4050 – Retirement:** The actuarially-required employer contribution to the City of Fort Pierce Retirement and Benefit System will decrease from 16.30% in FY 2016 to 16.23% in FY 2017. These rates are expected to decrease when plan changes are ratified by the City's bargaining units and approved by the Fort Pierce City Commission.

- **4070 – Employees’ Insurance:** FPUA is self-insured for employees’ health and dental coverage. In the past, this has had a favorable effect, due to a claims experience less than that predicted by Siver Insurance Management Consultants, and the nationwide average. Those reduced costs are reflected in FPUA’s prior years’ actual expenses. As a result, the FY 2016 Amended budget has been reduced by \$100,000 (2.86%), and the FY 2017 Original Budget will remain the same as the Amended Budget.

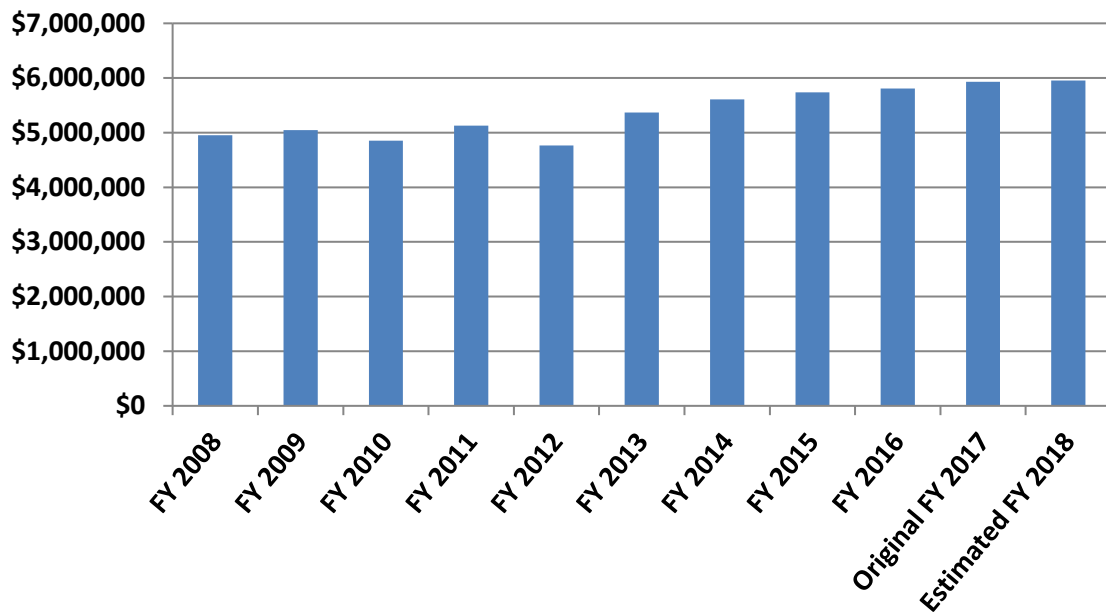
### Employees' Insurance



- **4110 – Net OPEB Expense:** The healthcare benefit FPUA makes available to its retirees is referred to as an Other Post-Employment Benefit (OPEB). Although retirees pay 100% of the estimated cost of the benefit, the cost of healthcare for a retiree is assumed to be more than for an average active employee. As a result, there is an “implied subsidy” which is a cost to FPUA. This cost reflects the liability for benefits expected to be paid on behalf of current active employees when they retire in the future. In accordance with Governmental Accounting Standards Board Statement No. 45 (GASB 45), this cost is required to be accrued each year. An actuarial study must be performed bi-annually. This is a non-cash expense, and the liability is not being funded.

- **9000 – Distribution to the City of Fort Pierce:** As provided for by the Charter of the City of Fort Pierce, Florida, a percentage of the FPUA’s utility systems revenue is distributed to the City’s General Fund on an annual basis. The distribution calculation is based on the preceding fiscal year’s audited financial statements. The distribution for FY 2016, payable in April 2017, is estimated to be \$5,930,357, up \$121,055 or 2.1% from the FY 2015 distribution paid in April 2016. The distribution for FY 2017, payable in April 2018, is estimated to be \$5,953,260, up \$22,903 or 0.03% from the distribution for FY 2016.

### Distribution to the City of Fort Pierce



- **2200 – Utilities:** The impact of lower electric rates is reflected as an expected cost savings for the remainder of FY 2016 through the end of FY 2017.
- **2250 – Community Relations:** Funding in the amount of \$55,000 per year has been included in both the FY 2016 and FY 2017 budgets for a residential weatherization program to serve qualified low-income homeowners who are FPUA electric customers.
- **4700 – Utility Bad Debt Expense:** FPUA’s deposit procedures have been enhanced to restore adequate deposits and reduce bad debt from under-deposited accounts. The quantity of bad debts has leveled off.
- **5721 – Interest – Bonds:** The refunding of FPUA’s Utilities Refunding Revenue Bonds, Series 2002, in March 2016 has resulted in an overall reduction in interest cost. Due to the level design of FPUA’s debt service structure, the decrease in this line is offset by an increase in principal payments made each October 1<sup>st</sup>.

- **5731 – Amortization of Bond Deferred Charges:** The unamortized balance of the discount on the refunded Utilities Revenue Bonds is now being amortized as a deferred charge over a shorter period using the effective interest method of amortization. As a result, the amortization expense has increased in both FY 2016 and FY 2017.
- **9010 – Contingency:** FPUA has included a \$500,000 budget in both the Amended and the Original Budgets to cover unanticipated or extraordinary expenses. Expenses against these amounts may only be made with FPUA Board approval.
- **9030 – Depreciation:** Depreciation, which is an allocation of the cost of capital assets over their estimated useful lives, is expected to increase in the coming years as Capital Projects are closed and begin to depreciate.

### **DEBT SERVICE**

A summary of each system's cost of borrowed money is in the Debt Service section of this Budget. The debt service narrative and schedules are located on [pages 46 through 48](#). These schedules reflect the anticipated principal and interest payments due in future periods.

### **DEBT SERVICE COVERAGE RATIO**

The Debt Service Coverage Ratio is listed on [page 43](#) and is estimated at 2.41 times for FY 2016, compared to the 2.45 times in the Original FY 2016 Budget, and 3.07 times for FY 2017. Based on these projections, FPUA is expected to maintain its debt service coverage well above the minimum requirement of 1.25 times.

### **CAPITAL BUDGET**

The FY 2017 Capital Budget totals \$21,170,667, of which \$1,500,000 has been identified as funding of possible contingencies. The FY 2017 Capital Budget includes funding for improvements to aging infrastructure in order to maintain the quality and reliability of its services. FPUA's coordination of efforts with the City of Fort Pierce and St. Lucie County's scheduled roadway plans will benefit all entities with the efficient completion of these projects. Government required projects account for 24% of the total budget, with a substantial portion planned for St. Lucie County Roadway Improvement Projects. In order to fund some of these renewal and replacement projects, while limiting the impact on water and wastewater rates, FPUA is in the process of applying for approximately \$3.5 million of State Revolving Fund loan funding. Work continues in the development of the downtown area of Second Street with overhead/underground electrical conversion as well as addressing aged water and wastewater mains and services. The much needed rehabilitation of Repump #1 at Jaycee Park will be completed in the upcoming year. The pumping and electrical equipment upgrade at Lift Station E, which will increase its capacity, continues along with multiple other lift station replacements and improvements. A Municipal Services Benefit Unit scheduled for Fra Mar-Wagner Place will add water services to existing homeowners.

At the end of each fiscal year, funding for some capital projects remains unspent due to unexpected delays. In an effort to reduce the need for budget transfers to complete such projects, since the funding has already been approved and encumbered, staff is requesting authorization to carry over budgeted funds for partially completed projects which remain from FY 2016 and spend those funds in FY 2017 without additional Board approval. At the end of each fiscal year, a report on those capital projects requiring carryover funds, including the amounts spent, amounts to be carried over, and percent complete, will be provided to the Board as an information item.

The proposed FY 2017 Capital Budget consists of the following major projects which account for 59% of the total:

<u>PROJECT DESCRIPTION</u>	<u>SYSTEM</u>	<u>FY 2017 AMOUNT</u>
Avenue M – 25 <sup>th</sup> to 13th	W, WW	\$1,555,000
Main/Service/Valve R&R	W, WW	1,495,000
Wendell Road	W, WW	1,145,000
Midway Road	E, G, W, WW	1,135,000
Second Street	E, G, W	1,129,500
Ohio – Oleander Blvd to US 1	W, WW	895,000
Lift Station Replacements & Upgrades	WW	855,000
Kings Highway	E, G, W, WW	779,500
IWRF Clarifier Rehabilitation	WW	750,000
Bulk Chemical Containments	W	700,000
Government & Other Required	E, G, W, WW	683,000
Transmission & Distribution Improvements	E	460,913
Well W-8R Replacement	W	420,000
Sea Winds 12-in Water Main	W	400,000

The portion of the FY 2017 Capital Budget that will be funded by rates is \$12,874,049 or 61% of the total budget. Contributions from outside sources are expected to fund 16% and State Revolving Fund loans, if approved, will fund another 16% of the FY 2017 Capital Budget. If FPUA's rates and those other outside sources of funding are not adequate to fully fund the budget, management will evaluate and propose the use of budgeted contingencies.

The remaining 7% of the Capital Budget is identified as contingency and carryover funding. Contingency funds will only be used as a result of unforeseen events. All requests for use of contingency funds will be submitted to the FPUA Board for approval. In the event that contingencies are drawn upon, they will be funded through cash reserves and/or contributions from outside sources.

The multiplicity of requirements by regulatory and governmental agencies demands a considerable amount of capital. Of the funds budgeted for FY 2017, 30% will be committed by FPUA to remain in compliance with the requirements and standards set by regulatory agencies or required by state or local government. Replacement of aging operating systems, overall system improvements and the replacement of worn out vehicles account for 29% of the FY 2017 Capital Budget. With an aging infrastructure, these renewals and replacements are critically necessary. Twenty-four percent of the Capital Budget is expected to improve the reliability, efficiency, and safety of FPUA's utility systems. Ten percent of the Capital Budget is attributable to new growth.

Over the last 10 to 15 years, FPUA has incurred considerable renewal and replacement expenses in an effort to prevent unplanned system outages. It is difficult to quantify the savings that are a direct result of renewal and replacement expenses; however, staff is convinced that short and long term decreases in operations and maintenance costs do result from these improvements. As well, it is less costly to perform preventative maintenance than to make emergency repairs. The Electric system has replaced conductors, static lines, and transformers. The Supervisory Control and Data Acquisition (SCADA) system is continually being upgraded to allow personnel to monitor and control utility operations remotely. Electronic relays have been installed in the substations, and an Integrated Voice Response (IVR) system has been implemented to facilitate automated outgoing calls, incoming calls, and bill payment options. The Water and Wastewater systems have completed water well refurbishments and replacements, water treatment plant improvements and expansions, wastewater treatment plant improvements, and wastewater system inflow and infiltration remediation. A continuing program is in place to replace cathodic protection in the Natural Gas system and add it where it is needed. All four utility systems are continually making system improvements associated with street refurbishment. Unfortunately, the resources necessary to accomplish all of these system improvements are limited.

Capital projects and fixed asset purchases are discussed in additional detail in the Capital section of the Budget, beginning on [page 129](#).

#### **FUNDS AVAILABLE FOR CAPITAL AND OTHER**

The amount of current-year cash available for capital expenses and other, based on budgeted revenues and expenses, is estimated to be \$8,834,474 in FY 2016 and \$11,578,342 in FY 2017. ([See table on page 41](#)). If these estimates are correct, and the amount available falls short of the cash required to fully fund FPUA's capital program, staff will use cash reserves and/or reduce capital spending.

### DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Fort Pierce Utilities Authority, Florida, for its Annual Budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. FPUA has received this award for the past 20 consecutive years.

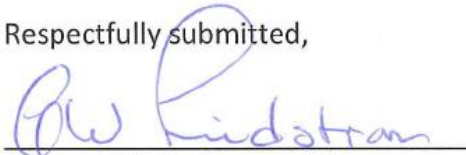
This award is valid for a period of one year only. FPUA believes the current Budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.

### SUMMARY

Slight increases in projected revenue and a flat level of expenses are expected through September 30, 2017. FPUA has sufficient rate revenues and cash reserves to cover anticipated expenses. The estimated debt service coverage and days cash-on-hand ratios remain well above those required by FPUA bond covenants. Staff received FPUA Board approval of the Capital Budget and the Operations and Maintenance Budget at the June 21, 2016 meeting. The formal Annual Budget and Resolution will be presented at the August 2, 2016 FPUA Board meeting.

We extend our personal thanks to the dedicated employees who spent many hours preparing, revising, and finalizing this document.

Respectfully submitted,



Clayton W. Lindstrom, P.E.  
Director of Utilities



Nina B. Penick, CPA  
Director of Financial Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Fort Pierce Utilities Authority  
Florida**

For the Fiscal Year Beginning

**October 1, 2015**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

A handwritten signature in black ink, reading "Jeffrey R. Egan".

Executive Director

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## BUDGET POLICY

- ❖ In accordance with the City of Fort Pierce Charter, Article XII, Section 176 (12), FPUA shall annually prepare and adopt a budget for the ensuing year and furnish a copy to the City Commission at least forty-five (45) days prior to the beginning of the next fiscal year (October 1). If a four-fifths (4/5) vote of the City Commission does not disapprove of any line item expenses in the budget, or any amendments thereto, within thirty (30) days of the date of submission to the City Commission, the budget or any amendments thereto shall be deemed approved as submitted. The City Commission may not increase any amounts in the proposed budget or amendments thereto, but may reduce by a four-fifths (4/5) vote of the city commission any line item in the budget or amendments thereto. The City Commission may by majority vote waive the thirty-day period for disapproval and approve the budget, or any amendment thereto. Any expenses disapproved shall not be authorized. No amendments to the FPUA budget shall be authorized unless submitted to the City Commission.
- ❖ The budget includes proposed capital and operations and maintenance expenses and the means by which they are to be financed. The budget is presented on the accrual basis; accordingly, revenues and expenses are budgeted for the specific periods of time and are recorded as incurred, along with acquired assets, without regard to the date of receipts or payment of cash, which is consistent with generally accepted accounting principles (GAAP).
- ❖ Once approved, the Annual Budget becomes the basis for capital and operations and maintenance expenses during the ensuing fiscal year. Expenses may not exceed the adopted budget.
- ❖ Formal budgetary integration is employed as a management control device during the year. Controls are in place to reduce the possibility of overspending in individual line items. Requisitions that exceed budgeted amounts are flagged as such, and are not converted to Purchase Orders until the over-budget condition is corrected. Cumulative budget transfers are limited to the spending authority levels of Department Heads, Directors and the Director of Utilities. All cumulative budget transfers that exceed \$25,000 must be approved by the FPUA Board.
- ❖ After the close of the fiscal year, the budget is amended to reflect changes in available revenues and transfers of appropriations between departments and utility systems. Unexpended balances of appropriations lapse at year end.

## BUDGET PREPARATION PROCESS



### KICKOFF

At the Budget Kickoff meeting, significant changes in policy, procedure, or assumptions are explained and discussed with Directors and Department Heads.

### COMPILATION AND REVIEW

Each department completes Operations and Maintenance (O&M) Budget worksheets which are provided by Finance, including comparative prior year(s) data. Departments are also provided with templates and historical trends to complete worksheets for the Capital Budget. These budget worksheets are the basis for the O&M and Capital Budgets. Department Heads review and revise the worksheets as necessary, and Directors give final approval.

Once all budget worksheets are completed by the departments, they are then compiled and summary schedules are prepared to provide an overview of the departmental budgets. A draft of each budget document is sent to the Budget Review Committee (BRC) prior to the budget meetings. The BRC, consisting of the Director of Utilities, Director of Financial Services, Controller, and the Utility Accountant with the corresponding responsibility for either Capital or O&M meet to discuss the budgets with the respective Department Heads and Directors, and to make revisions as needed. The Department Heads and Directors must also complete their Performance Measures including their Core Services, Accomplishments and Goals. A Budget Workshop is held for the benefit of the FPUA Board and City Commissioners and is open to the public. At the Workshop budgets are presented for review and discussion.

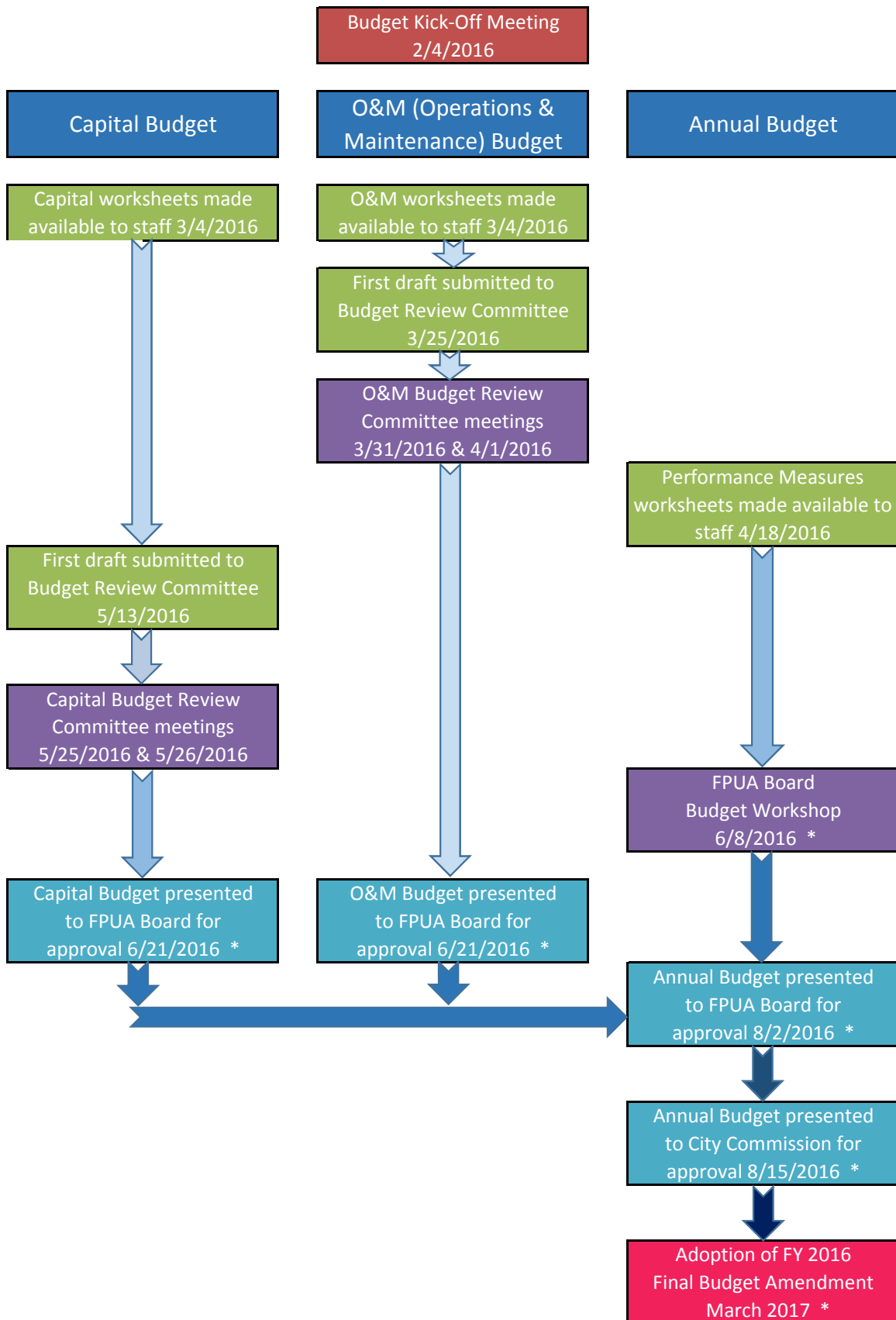
The Director of Financial Services submits the completed O&M and Capital budgets to the Director of Utilities, which is then submitted to the FPUA Board for approval. The public is invited to this meeting and are given the opportunity to address their questions and concerns.

### APPROVAL

The FPUA Board reviews and approves each of the two prefatory budgets - the O&M Budget, which includes Revenue and Personnel, and the Capital Budget. The final Annual Budget document is a compilation of these two budget documents summarized, highlighted with comparisons and trends. It is sent to the Director of Utilities for review before being submitted to the FPUA Board for adoption by Resolution.

The budget and amendments thereto, have been approved according to the above procedures.

### BUDGET PREPARATION CALENDAR



\* Public are invited to these meetings.

## **SIGNIFICANT FINANCIAL POLICIES**

The accounting policies of FPUA conform to generally accepted accounting principles (GAAP) as applicable to local governmental units. FPUA complies with the standards of the Governmental Accounting Standards Board (GASB) as they become effective. Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 are followed to the extent that those standards do not conflict with or contradict GASB standards. The following is a summary of the more significant policies unique to FPUA:

### **REPORTING ENTITY**

The voters of the City of Fort Pierce, Florida authorized the organization of Fort Pierce Utilities Authority (FPUA) at a special election held May 30, 1972. FPUA commenced operations as of June 30, 1972, and is responsible for management and operation of the combined Electric, Water, Wastewater and Natural Gas Systems, as well as the Treasure Coast Energy Center, the Manatee Observation and Education Center (MOEC) and FPUAnet Communications. The City Charter, Article XII, defines the powers, duties and responsibilities of FPUA. The members of FPUA's governing board are selected or removed from office by the Fort Pierce City Commission. FPUA's budget is subject to approval of the City Commission, as are rates for service.

The accounts of the various utility systems of FPUA are included as a discretely presented component unit within the financial statements of the City of Fort Pierce, Florida. FPUA has no component units.

### **BASIS OF PRESENTATION – FUND ACCOUNTING**

The accounts of FPUA are an enterprise fund, which is organized on the basis of systems (Electric, Water, Wastewater, Natural Gas, Manatee Observation & Education Center, FPUAnet Communications, Treasure Coast Energy Center and Shared Services), each of which is considered a separate accounting entity. Resources are allocated to, and accounted for, in these systems based upon the purpose for which they are to be spent. For external reporting purposes, these systems are combined. This document presents a balanced budget; i.e., expenses do not exceed revenues or amounts carried over from prior fiscal years.

### **BASIS OF ACCOUNTING AND BUDGETING**

The budget and the financial statements are prepared on the accrual basis; accordingly, budgeted revenues are recognized when earned, and budgeted expenses are recognized when incurred, regardless of the timing of related cash flows.

### **BOND COVENANT COMPLIANCE**

FPUA is in compliance with the covenants set forth in Resolution No. UA 85-29, as amended, which includes:

- The Debt Service Coverage Ratio must exceed 1.25 times.
- A minimum Days Cash on Hand Ratio of at least 45 must be maintained as of September 30 and March 31 of each year.

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### **CASH HANDLING POLICY**

1. All cash, checks, money orders, and cashier's checks (revenues) will be receipted on the date received and forwarded to the bank for deposit.
2. All checks, money orders, etc. will be endorsed with the FPUA endorsement stamp upon receipt.
3. Daily cash reports must be presented to the Department of Finance.
4. Cash drawers will be counted and balanced daily.
5. Bank account activity is reviewed daily for otherwise unaccounted-for items.

### **INVESTMENT POLICY**

#### Purpose:

Resolution No. U.A. 2002-3, February 5, 2002, sets the criteria for the operation of the investment portfolio. The primary goal is to establish a conservative set of investment criteria to prudently protect FPUA's principal sums and enable generation of a fair rate of return on investments.

#### Responsibility:

The Director of Financial Services is responsible for the implementation of the investment policy, which has been approved by the FPUA Board. An Investment/Financial Committee, which includes FPUA Directors and one FPUA Board member, was established in 2009 to provide guidance to the Director of Financial Services.

#### Types of Investments Allowed and Limitations:

1. The Local Government Surplus Funds Trust Fund.
2. Negotiable direct obligations of the United States Government, or obligations, the principal in interest of which are unconditionally guaranteed by the United States Government.
3. Obligations of the federal farm credit banks, the Federal Home Loan Mortgage Corporation, including Federal Home Mortgage Corporation participation certificates, or the Federal Home Loan Bank or its district banks, or obligations guaranteed by the Government National Mortgage Association.
4. Obligations of the Federal National Mortgage Association, including Federal National Mortgage Association participation certificates and mortgage pass-through certificates guaranteed by the Federal National Mortgage Association.
5. Repurchase Agreements of the types of investments listed in Sections 2, 3, and 4 above to the following extent and limitations:
  - a. The investment securities must be wireable.
  - b. The investment securities must be for no longer than ten years.
  - c. The market value of the securities plus accrued interest must exceed FPUA's repurchase principal plus interest due at time of repurchase by 2%.
  - d. FPUA will have the funds to purchase the securities wired to a designated Federal Reserve Bank through a designated third party national bank.

- e. The securities to be purchased will also be wired to the designated Federal Reserve Bank, and the actual transfer of funds for securities will not take place until both funds and securities are in the possession of the designated Federal Reserve Bank.
  - f. The designated Federal Reserve Bank will hold the securities. The Federal Reserve Bank will issue a safekeeping receipt to the designated national bank to the credit of FPUA.
  - g. The terms of the Repurchase Agreement will be spelled out on the confirmation received from the dealer or broker as follows:
    - 1) Date of purchase.
    - 2) Rate of interest to be paid on the repurchase principal.
    - 3) Complete description of securities purchased.
    - 4) Date these securities are to be repurchased from FPUA.
  - h. Section 5 restrictions do not apply to overnight repurchase agreements acquired through St. Lucie County, Florida, commercial banks that are public qualified depositories pursuant to Chapter 280, Florida Statutes.
6. Interest-bearing time deposits or savings accounts in banks organized under the laws of this state, in national banks organized under the laws of the United States and doing business and situated in this state, in thrift institutions which are under state supervision, or in federal thrift institutions located in this state and organized under federal law and federal supervision, provided that any such deposits are secured by collateral as may be prescribed by law.
  7. Deposits and certificates of deposit in out-of-state banks, savings and loan associations, or other regulated financial institutions insured by FDIC.
  8. Full faith and credit direct general obligations of any state, or unlimited tax direct obligations of any political subdivision thereof, to the payment of which the full faith and credit of such political subdivision is pledged, provided that at the time of purchase such obligations are rated in either of the two highest rating categories by a nationally recognized bond rating agency.

Risk Management:

1. Reduce losing purchasing power of interest and principal to be received in the future by keeping investments short-term.
2. Minimize the risk of unreturned principal and interest through short-term and conservative investments.

Investment Techniques:

It is recognized that the future level of interest rates is almost impossible to predict. When interest rates are at higher levels, funds may be shifted to longer maturities to lock into higher yields; when interest rates are at lower levels, funds will be placed in short-term maturities to avoid being locked in to low rates of return. All investments are purchased through an informal bidding award process.

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**PROCUREMENT POLICY****UP TO \$1,500**

Departments are authorized to spend up to \$1,500, with proper approvals. Purchases over \$1,500 require a purchase order.

**\$1,501 TO \$10,000**

For purchases over \$1,500, but no more than \$10,000, departments must submit an electronic purchase requisition with comparative quotes for approval in accordance with the spending authority granted by the respective Director or Department Head. The requisition is ultimately forwarded to the Department of Finance, where the purchase order is created and distributed.

**\$10,001 TO \$25,000**

The Director of Utilities can authorize purchases up to \$25,000. Purchases over \$10,000 must be formally bid, unless a specific exemption applies. Departments must submit an electronic purchase requisition flagged as a Purchase Order Authorization (POA) for such purchases, with bid specifications attached, for approval in accordance with the procedure above. The POA is then submitted to the Purchasing Program Manager for formal bidding or review of exemption documentation. After the bid evaluation and recommendation, the requisition is then forwarded to the Department of Finance, where the purchase order is created and distributed.

**OVER \$25,000**

The FPUA Board must approve purchase orders over \$25,000. Purchases more than \$25,000 are handled in the same manner as purchases from \$10,001 to \$25,000 except that the FPUA Board must also authorize the purchase.

**CAPITAL SPENDING POLICY**

Utility plant is stated at cost for items constructed or acquired by purchase and at the estimated fair market value on the date received for items contributed. Depreciation is charged, on a straight-line basis, as an expense against operations over the estimated useful life of the related asset. FPUA capitalizes interest on funds borrowed to finance the construction of fixed assets. Capital expenditures are defined as the purchase or construction of an asset with a useful life of more than one year, with an individual unit cost of \$5,000 or more.

Each year, Department Heads and key staff members develop a 5-year Capital Improvement Plan (CIP) and a 5-year Capital Equipment Plan (CEP), taking into consideration both expansion and major rehabilitation. The CIPs and CEPs were then incorporated into the Capital Budget and put through the same rigorous scrutiny as the other budgets to determine which projects/items would be funded in the upcoming fiscal year.

At the time major capital expenditures are initiated, or when capital cannot be funded from rates or other sources, staff seeks FPUA Board approval to obtain alternative financing.

### UNIT SALES STATISTICS

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b>ELECTRIC - MWH</b>				
Residential	212,712	227,441	228,020	227,850
General Service	296,661	301,279	302,040	301,750
Street Lights	5,256	3,713	3,710	3,700
Traffic Signals	793	793	800	800
Rental Lights	5,906	5,932	5,950	5,900
<i>TOTAL</i>	<u>521,328</u>	<u>539,158</u>	<u>540,520</u>	<u>540,000</u>
<b>WATER - 1000's of GALLONS</b>				
Residential	813,818	844,150	846,000	846,000
General Service	1,390,522	1,339,526	1,358,000	1,358,000
Sales for Resale	302,486	320,144	320,000	320,000
<i>TOTAL</i>	<u>2,506,826</u>	<u>2,503,820</u>	<u>2,524,000</u>	<u>2,524,000</u>
<b>NATURAL GAS - CCF</b>				
Residential	450,403	453,139	438,000	453,100
General Service	2,006,259	2,091,516	2,016,000	2,091,500
Heat Only	1,388	1,733	1,000	1,700
Contract Sales	1,670,980	1,642,320	1,464,000	1,642,300
<i>TOTAL</i>	<u>4,129,030</u>	<u>4,188,708</u>	<u>3,919,000</u>	<u>4,188,600</u>
<b>WASTEWATER - 1000's of GALLONS</b>				
Residential	599,286	618,092	616,000	616,000
General Service	860,733	864,624	873,000	873,000
<i>TOTAL</i>	<u>1,460,019</u>	<u>1,482,716</u>	<u>1,489,000</u>	<u>1,489,000</u>

**COMPUTATION OF CHANGE IN NET POSITION AND  
FUNDS AVAILABLE FOR CAPITAL AND OTHER**

<b>AMENDED BUDGET FY 2016</b>	<b>ELECTRIC</b>	<b>WATER</b>	<b>NATURAL GAS</b>	<b>WASTE-WATER</b>	<b>OTHER</b>	<b>TOTAL</b>
REVENUES	\$ 64,705,200	\$ 15,563,400	\$ 5,051,200	\$ 12,642,100	\$ 2,710,556	\$ 100,672,456
EXPENSES	61,787,437	17,182,865	5,144,655	12,362,356	2,586,456	99,063,769
<b>Change in Net Position</b>	<b>2,917,763</b>	<b>(1,619,465)</b>	<b>(93,455)</b>	<b>279,744</b>	<b>124,100</b>	<b>1,608,687</b>
ADD BACK:						
Depreciation	4,536,007	4,514,815	300,844	3,756,334	92,000	13,200,000
Debt Accretion	629,062	610,902	38,153	247,993	-	1,526,110
Amortization of deferred charges and bond discounts	5,783	6,648	(927)	(427)	-	11,077
OPEB accrual	17,683	16,619	3,990	12,008	3,700	54,000
SUBTRACT:						
Principal payments on debt	3,036,677	2,949,010	184,175	1,197,138	-	7,367,000
Restricted CIC's not spent	-	-	-	117,000	-	117,000
Non-Cash Capital Contributions	-	56,800	-	24,600	-	81,400
<b>FUNDS AVAILABLE FOR CAPITAL AND OTHER</b>	<b>\$ 5,069,621</b>	<b>\$ 523,709</b>	<b>\$ 64,430</b>	<b>\$ 2,956,914</b>	<b>\$ 219,800</b>	<b>\$ 8,834,474</b>

<b>ORIGINAL BUDGET FY 2017</b>	<b>ELECTRIC</b>	<b>WATER</b>	<b>NATURAL GAS</b>	<b>WASTE-WATER</b>	<b>OTHER</b>	<b>TOTAL</b>
REVENUES	\$ 69,028,800	\$ 16,515,100	\$ 5,187,700	\$ 12,658,800	\$ 2,824,274	\$ 106,214,674
EXPENSES	66,375,252	17,594,765	4,826,615	12,539,780	2,688,646	104,025,058
<b>Change in Net Position</b>	<b>2,653,548</b>	<b>(1,079,665)</b>	<b>361,085</b>	<b>119,020</b>	<b>135,628</b>	<b>2,189,616</b>
ADD BACK:						
Depreciation	4,606,072	4,618,269	306,838	3,969,821	99,000	13,600,000
Debt Accretion	659,840	640,791	40,019	260,126	-	1,600,776
Amortization of deferred charges and bond discounts	11,680	7,535	939	3,796	-	23,950
OPEB accrual	17,698	16,609	3,990	12,003	3,700	54,000
SUBTRACT:						
Principal payments on debt	2,407,248	2,337,752	146,000	949,000	-	5,840,000
Restricted CIC's not spent	-	-	-	-	-	-
Non-Cash Capital Contributions	-	50,000	-	-	-	50,000
<b>FUNDS AVAILABLE FOR CAPITAL AND OTHER</b>	<b>\$ 5,541,590</b>	<b>\$ 1,815,787</b>	<b>\$ 566,871</b>	<b>\$ 3,415,766</b>	<b>\$ 238,328</b>	<b>\$ 11,578,342</b>

### ESTIMATED DISTRIBUTION TO THE CITY OF FORT PIERCE

<b>AMENDED FY 2016 REVENUE BUDGET</b>	<b>ELECTRIC</b>	<b>WATER</b>	<b>NATURAL GAS</b>	<b>WASTE- WATER</b>	<b>OTHER</b>	<b>TOTAL</b>
GROSS REVENUE	\$64,705,200	\$15,563,400	\$5,051,200	\$12,642,100	\$2,710,556	\$100,672,456
REVERSE:						
Purchased Power & Gas Adjustments	(2,853,000)	-	773,000	-	-	(2,080,000)
Capital Contributions	402,400	333,300	156,000	148,000	20,000	1,059,700
Grant Revenue	-	-	-	-	-	-
FMPA O&M Contract Income	-	-	-	-	1,702,468	1,702,468
FPUAnet Operating Revenue	-	-	-	-	494,167	494,167
Gas Piping & Appliance Revenue	-	-	64,000	-	-	64,000
Gas Piping & Appliance Costs	-	-	(38,000)	-	-	(38,000)
Revenue for City Billing	83,100	50,100	9,700	44,300	-	187,200
MOEC Operating Revenue	-	-	-	-	443,631	443,631
ADJUSTED GROSS REVENUE	\$67,072,700	\$15,180,000	\$4,086,500	\$12,449,800	\$ 50,290	\$ 98,839,290
<b>DISTRIBUTION TO CITY PAYABLE IN FY 2017</b>	<b>\$ 4,024,362</b>	<b>\$ 910,800</b>	<b>\$ 245,190</b>	<b>\$ 746,988</b>	<b>\$ 3,017</b>	<b>\$ 5,930,357</b>

<b>ORIGINAL FY 2017 REVENUE BUDGET</b>	<b>ELECTRIC</b>	<b>WATER</b>	<b>NATURAL GAS</b>	<b>WASTE- WATER</b>	<b>OTHER</b>	<b>TOTAL</b>
GROSS REVENUE	\$69,028,800	\$16,515,100	\$5,187,700	\$12,658,800	\$2,824,274	\$106,214,674
REVERSE:						
Purchased Power & Gas Adjustments	1,563,000	-	773,000	-	-	2,336,000
Capital Contributions	310,000	955,000	194,000	167,000	16,950	1,642,950
Grant Revenue	-	-	-	-	15,000	15,000
FMPA O&M Contract Income	-	-	-	-	1,725,101	1,725,101
FPUAnet Operating Revenue	-	-	-	-	573,296	573,296
Gas Piping & Appliance Revenue	-	-	64,000	-	-	64,000
Gas Piping & Appliance Costs	-	-	(38,000)	-	-	(38,000)
Revenue for City Billing	83,100	50,100	9,700	44,300	-	187,200
MOEC Operating Revenue	-	-	-	-	488,127	488,127
ADJUSTED GROSS REVENUE	\$67,072,700	\$15,510,000	\$4,185,000	\$12,447,500	\$ 5,800	\$ 99,221,000
<b>DISTRIBUTION TO CITY PAYABLE IN FY 2018</b>	<b>\$ 4,024,362</b>	<b>\$ 930,600</b>	<b>\$ 251,100</b>	<b>\$ 746,850</b>	<b>\$ 348</b>	<b>\$ 5,953,260</b>

## BUDGETED STATEMENT OF NET POSITION

The first page of the Budgeted Statement of Net Position displays the Total Assets and Deferred Outflows of resources, and the second page displays the Total Liabilities, Deferred Inflows of Resources and Net Position of the statement. Total Assets and Deferred Outflows are equal to Total Liabilities, Deferred Inflows plus Total Net Position, which are projected to be \$295,080,000 as of September 30, 2016 and \$285,496,000 as of September 30, 2017.

This projection assumes that capital expenditures will be \$14,532,000 in FY 2016 and are estimated for FY 2017 to be seventy percent of the budgeted capital dollars excluding contingencies. The continuing need for system renewals and the reliability of FPUA's infrastructure will force the use of unrestricted cash.

The decline in Total Current Assets for FY 2016 and FY 2017 is affected by a decrease in restricted and unrestricted cash. The anticipated increase in the cost of purchased power, will impact changes in Net Position. These increases in purchased power will reduce the Power Cost over-collection, and is reflected in the change in Deferred Inflows of Resources in the FY 2017 Budget.

The current ratios on restricted and unrestricted accounts demonstrate FPUA's ability to pay debt, which is a key indicator of solvency. Higher ratios indicate an increased ability to repay debt. The debt to equity ratio of .55 in the FY 2017 Original Budget shows that for every dollar of internal financing, there will be \$0.55 in financed debt. Debt Service coverage ratio is a ratio of Net Available Income to the Net Cash required to cover our Debt Service.

Selected financial ratios are highlighted below:

FINANCIAL RATIOS	ACTUAL 9/30/2015	AMENDED BUDGET 9/30/2016	ORIGINAL BUDGET 9/30/2017
Current Ratio:			
Unrestricted Assets	4.10	4.21	2.96
Restricted Assets	1.38	0.87	1.24
Debt to Equity Ratio	0.62	0.58	0.55
Debt Service Ratio	2.55x	2.41x	3.07x

Net Position is defined as the difference between FPUA's Assets and Liabilities, as displayed on the Budgeted Statement of Net Position. Projected changes in Net Position are as follows:

NET POSITION	Dollars in thousands		
	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
Net Position - Beginning of Year	\$ 179,125	\$ 181,975	\$ 183,594
Change in Net Position	2,850	1,619	2,192
Net Position - End of Year	\$ 181,975	\$ 183,594	\$ 185,786

**BUDGETED STATEMENT OF NET POSITION**  
**(Dollars in Thousands)**

	ACTUAL	ACTUAL	AMENDED	ORIGINAL	CHANGE	
	9/30/14	9/30/15	BUDGET 9/30/16	BUDGET 9/30/17	9/30/16 TO 9/30/17 \$	%
<b>ASSETS AND DEFERRED OUTFLOWS</b>						
<b>ASSETS</b>						
Current Assets:						
Equity in Pooled Cash and Investments	\$ 29,371	\$ 27,712	\$ 28,989	\$ 14,245	\$ (14,744)	(50.86%)
Accounts Receivable, Net of Allowance for Uncollectible Accounts	7,256	8,149	8,315	8,734	419	5.04%
Unbilled Receivables	5,959	5,534	5,534	5,534	-	0.00%
Due from Other Governments	447	422	422	422	-	0.00%
Inventories and Other Current Assets	4,877	5,009	4,965	4,919	(46)	(0.93%)
Restricted Equity in Pooled Cash and Investments	20,306	20,757	13,124	12,296	(828)	(6.31%)
Restricted Cash with Fiscal Agent	1,300	1,308	1,083	6,353	5,270	486.61%
Total Current Assets	<u>69,516</u>	<u>68,891</u>	<u>62,432</u>	<u>52,503</u>	<u>(9,929)</u>	<u>(15.90%)</u>
Noncurrent Assets:						
Capital Assets:						
Utility Plant in Service	414,941	423,324	435,615	447,684	12,069	2.77%
Construction Work in Progress	20,472	24,768	26,009	26,709	700	2.69%
Less Accumulated Depreciation	(219,917)	(231,252)	(243,453)	(256,052)	(12,599)	5.18%
Total Capital Assets (net of Accumulated Depreciation)	<u>215,496</u>	<u>216,840</u>	<u>218,171</u>	<u>218,341</u>	<u>170</u>	<u>0.08%</u>
Other Noncurrent Assets:						
FMPA Working Capital Receivable	1,919	1,919	1,919	1,919	-	0.00%
Preliminary Surveys	29	6	6	6	-	-
Investment in Public Gas Partners Pool	624	587	587	587	-	0.00%
Restricted Equity in Pooled Cash and Investments	6,703	6,703	6,857	6,857	-	0.00%
Total Other Noncurrent Assets	<u>9,275</u>	<u>9,215</u>	<u>9,369</u>	<u>9,369</u>	<u>-</u>	<u>0.00%</u>
Total Noncurrent Assets	<u>224,771</u>	<u>226,055</u>	<u>227,540</u>	<u>227,710</u>	<u>170</u>	<u>0.07%</u>
<b>TOTAL ASSETS</b>	<u>294,287</u>	<u>294,946</u>	<u>289,972</u>	<u>280,213</u>	<u>(9,759)</u>	<u>(3.37%)</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
Advance Distribution to:						
General Fund - City of Fort Pierce	1,250	1,251	1,253	1,255	2	0.16%
Deferred Pension Outflow	-	3,689	3,855	4,028	173	4.49%
<b>TOTAL DEFERED OUTFLOWS OF RESOURCES</b>	<u>1,250</u>	<u>4,940</u>	<u>5,108</u>	<u>5,283</u>	<u>175</u>	<u>3.43%</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	<u>\$ 295,537</u>	<u>\$ 299,886</u>	<u>\$ 295,080</u>	<u>\$ 285,496</u>	<u>\$ (9,584)</u>	<u>(3.25%)</u>

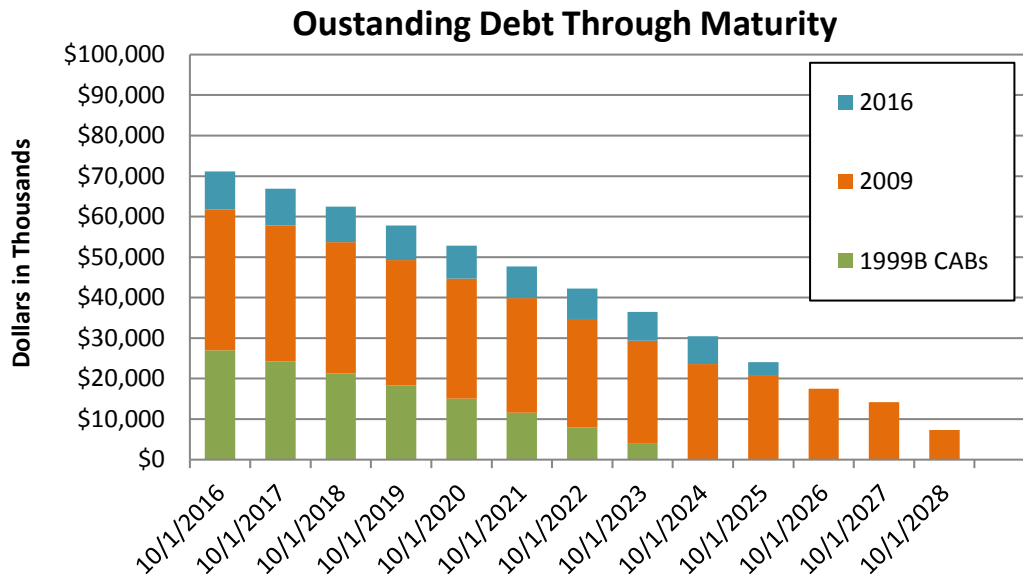
**BUDGETED STATEMENT OF NET POSITION**  
**(Dollars in Thousands)**

	ACTUAL	ACTUAL	AMENDED	ORIGINAL	CHANGE	
	9/30/14	9/30/15	BUDGET 9/30/16	BUDGET 9/30/17	9/30/16 TO 9/30/17 \$	%
<b>LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>						
<b>LIABILITIES</b>						
Current Liabilities:						
Accounts Payable and Accrued Expenses	\$ 10,066	\$ 9,577	\$ 9,600	\$ 9,600	\$ -	0.00%
Due to City of Fort Pierce	766	781	781	781	-	0.00%
Customer Deposits	7,445	7,803	8,065	8,325	260	3.22%
Revenue Bonds Payable - restricted assets	6,987	7,086	7,367	5,840	(1,527)	(20.73%)
Accrued Interest Payable - restricted assets	1,197	1,145	972	908	(64)	(6.58%)
Accrued Compensated Absences	55	170	170	170	-	0.00%
Capital Leases Payable	26	31	38	11	(27)	(71.05%)
Other Current Liabilities	831	873	877	881	4	0.46%
Total Current Liabilities	<u>27,373</u>	<u>27,466</u>	<u>27,870</u>	<u>26,516</u>	<u>(1,354)</u>	<u>(4.86%)</u>
Noncurrent Liabilities:						
Revenue Bonds Payable, Net of						
Unamortized Discounts	82,405	76,764	70,934	66,719	(4,215)	(5.94%)
Accrued Compensated Absences	1,878	1,592	1,592	1,592	-	0.00%
Other Post Employment Benefits Obligation	622	681	735	789	54	7.35%
Net Pension Liability	-	5,528	5,694	5,867	173	3.04%
Due to St Lucie County	137	137	137	137	-	0.00%
Capital Leases Payable	80	49	11	-	(11)	(100.00%)
Other Noncurrent Liabilities	713	-	-	-	-	0.00%
Total Noncurrent Liabilities	<u>85,835</u>	<u>84,751</u>	<u>79,103</u>	<u>75,104</u>	<u>(3,999)</u>	<u>(5.06%)</u>
<b>TOTAL LIABILITIES</b>	<b>113,208</b>	<b>112,217</b>	<b>106,973</b>	<b>101,620</b>	<b>(5,353)</b>	<b>(5.00%)</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Purchased Power and Gas Over-Collection	3,204	5,694	4,513	(1,910)	(6,423)	(142.32%)
<b>NET POSITION</b>						
Net Investment in Capital Assets	125,879	132,770	140,612	146,523	5,911	4.20%
Restricted for Capital Improvement Charges	5,977	6,031	5,058	3,971	(1,087)	(21.49%)
Restricted for Debt Service	4,535	4,930	5,457	5,457	-	0.00%
Restricted for Emergencies	1,668	1,273	900	900	-	0.00%
Restricted for Renewals and Replacements	500	500	500	500	-	0.00%
Unrestricted	40,566	36,471	31,067	28,435	(2,632)	(8.47%)
Total Net Position	<u>179,125</u>	<u>181,975</u>	<u>183,594</u>	<u>185,786</u>	<u>2,192</u>	<u>1.19%</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION</b>	<u><b>\$ 295,537</b></u>	<u><b>\$ 299,886</b></u>	<u><b>\$ 295,080</b></u>	<u><b>\$ 285,496</b></u>	<u><b>\$ (9,584)</b></u>	<u><b>(3.25%)</b></u>

### OUTSTANDING DEBT

FPUA has four revenue bond series outstanding. All are collateralized by pledge of the net revenues of the combined systems as required by bond covenants. As of June 30, 2016 they consist of:

- \$10,223,000 Utilities Revenue Capital Appreciation Bonds, Series 1999B, yield varying from 5.70% to 5.90%. The bonds mature October 1, 2016 through October 1, 2024, with principal amounts totaling \$34,970,000 due in those years in annual amounts ranging from \$275,000 to \$4,340,000. The accreted value as of June 30, 2016 was \$26,863,758.
- \$34,800,000 Utilities Refunding Revenue Bonds, Series 2009, interest varying from 3.90% to 5.00%. The bonds mature October 1, 2017 through October 1, 2029, with annual principal amounts ranging from \$1,210,000 to \$7,285,000. The outstanding balance as of June 30, 2016 was \$34,800,000.
- \$20,896,000 Utilities Refunding Revenue Bond, Series 2012, with interest fixed at 1.34% on the remaining annual principal of \$6,920,000 due on October 1, 2016. The outstanding balance as of June 30, 2016 was \$6,920,000.
- \$9,545,000 Utilities Revenue Bond, Series 2016, interest fixed at 2.14%. The bond matures October 1, 2016 through October 1, 2026, with annual principal amounts ranging from \$172,000 to \$3,451,000. The outstanding balance as of June 30, 2016 was \$9,545,000.



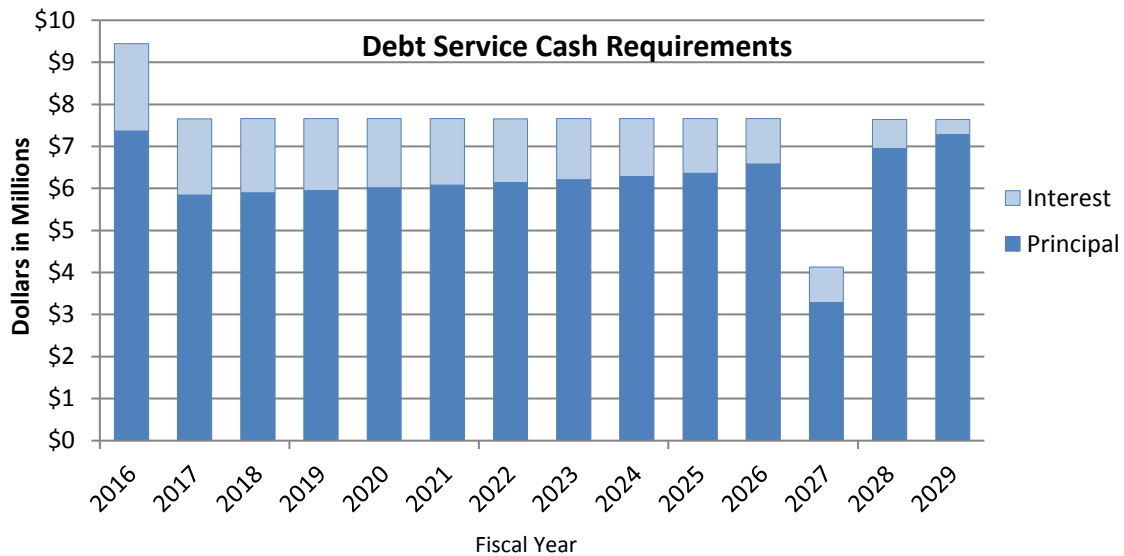
## DEBT SERVICE

Following is a summary of each system's cost of borrowed money, including principal repayments and interest expense associated with the retirement of outstanding bonded debt. FPUA does not have a legally mandated debt limit. This schedule includes accretion of Capital Appreciation Bonds, which is not included in the calculation of debt service coverage.

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>ELECTRIC</u></b>				
Principal	\$ 2,880,041	\$ 2,920,849	\$ 3,036,677	\$ 2,407,248
Interest	1,547,292	1,537,960	1,485,891	1,408,340
<i>Total</i>	<u>4,427,333</u>	<u>4,458,809</u>	<u>4,522,568</u>	<u>3,815,588</u>
<b><u>WATER</u></b>				
Principal	2,796,896	2,836,526	2,949,010	2,337,752
Interest	1,502,622	1,493,560	1,442,994	1,367,682
<i>Total</i>	<u>4,299,518</u>	<u>4,330,086</u>	<u>4,392,004</u>	<u>3,705,434</u>
<b><u>NATURAL GAS</u></b>				
Principal	174,675	177,150	184,175	146,000
Interest	93,844	93,277	90,119	85,416
<i>Total</i>	<u>268,519</u>	<u>270,427</u>	<u>274,294</u>	<u>231,416</u>
<b><u>WASTEWATER</u></b>				
Principal	1,135,388	1,151,475	1,197,138	949,000
Interest	609,983	606,304	585,777	555,205
<i>Total</i>	<u>1,745,370</u>	<u>1,757,779</u>	<u>1,782,915</u>	<u>1,504,205</u>
<i>TOTAL ALL SYSTEMS</i>	<u><u>\$ 10,740,740</u></u>	<u><u>\$ 10,817,101</u></u>	<u><u>\$ 10,971,781</u></u>	<u><u>\$ 9,256,643</u></u>
<b><u>SUMMARY</u></b>				
Principal	\$ 6,987,000	\$ 7,086,000	\$ 7,367,000	\$ 5,840,000
Interest	<u>3,753,740</u>	<u>3,731,101</u>	<u>3,604,781</u>	<u>3,416,643</u>
<i>Total</i>	<u><u>\$ 10,740,740</u></u>	<u><u>\$ 10,817,101</u></u>	<u><u>\$ 10,971,781</u></u>	<u><u>\$ 9,256,643</u></u>

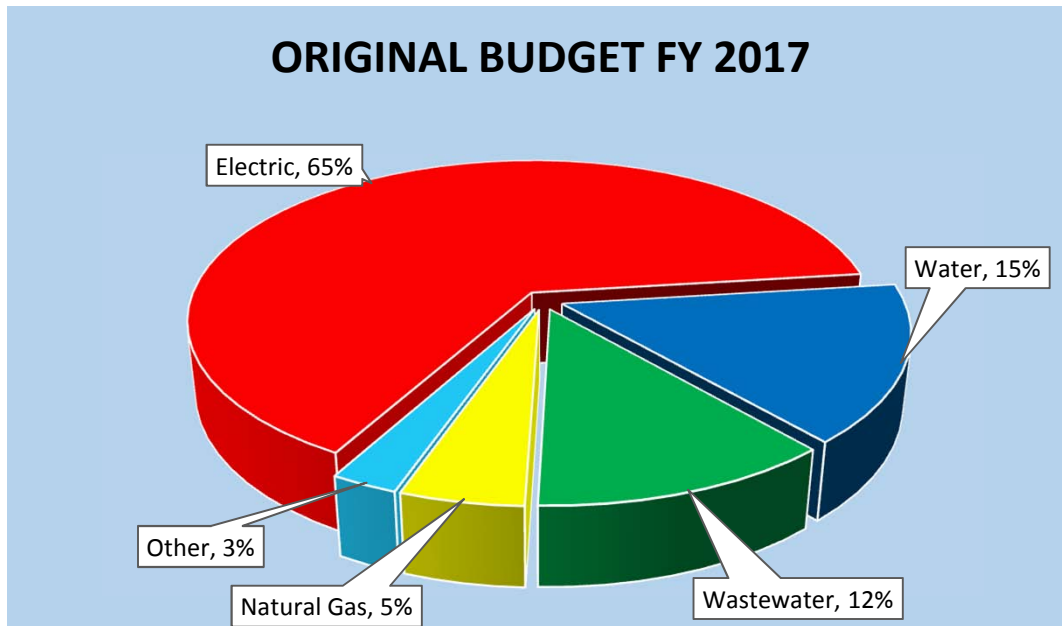
### DEBT SERVICE CASH REQUIREMENTS BY FISCAL YEAR

<u>Year Ending</u> <u>September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	7,367,000	2,078,672	9,445,672
2017	5,840,000	1,815,867	7,655,867
2018	5,897,000	1,762,364	7,659,364
2019	5,953,000	1,705,701	7,658,701
2020	6,015,000	1,645,073	7,660,073
2021	6,076,000	1,583,932	7,659,932
2022	6,138,000	1,518,842	7,656,842
2023	6,210,000	1,449,348	7,659,348
2024	6,283,000	1,376,729	7,659,729
2025	6,360,000	1,299,571	7,659,571
2026	6,581,000	1,078,096	7,659,096
2027	3,285,000	847,745	4,132,745
2028	6,945,000	694,920	7,639,920
2029	7,285,000	357,395	7,642,395
<b>Totals</b>	<b><u>\$ 86,235,000</u></b>	<b><u>\$ 19,214,255</u></b>	<b><u>\$ 105,449,255</u></b>





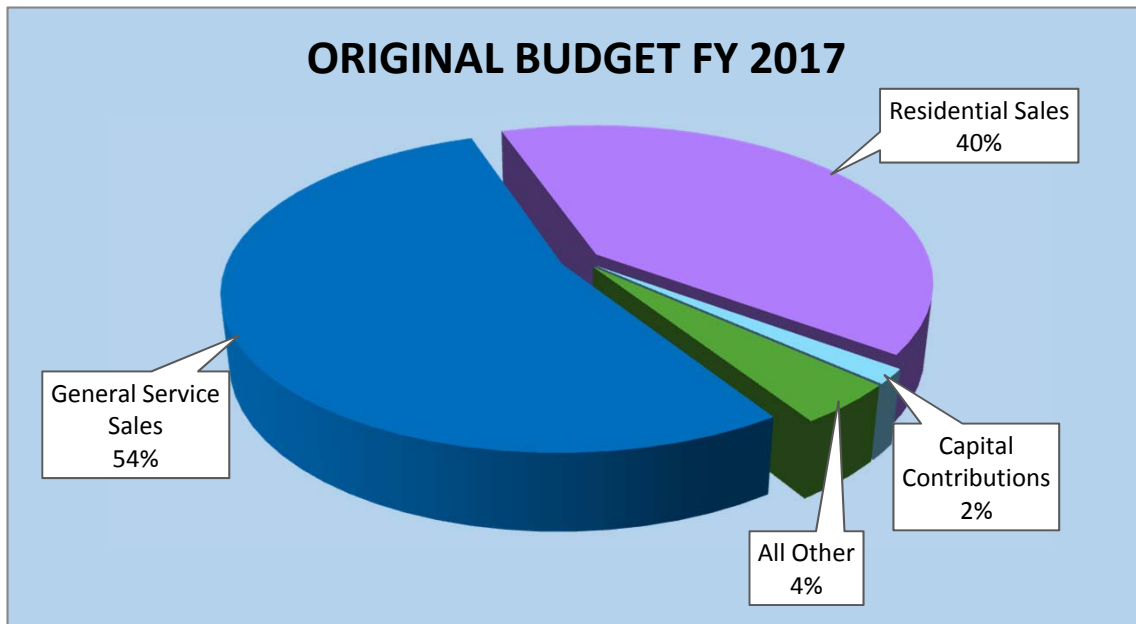
## REVENUES BY SYSTEM



	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
Electric	\$ 66,665,469	\$ 63,094,733	\$ 64,705,200	\$ 69,028,800
Water	15,048,345	16,487,122	15,563,400	16,515,100
Wastewater	12,706,298	13,121,036	12,642,100	12,658,800
Natural Gas	5,277,208	4,915,128	5,051,200	5,187,700
Other	2,553,065	2,663,406	2,710,556	2,824,274
<b>Total Revenues</b>	<b>\$ 102,250,385</b>	<b>\$ 100,281,425</b>	<b>\$ 100,672,456</b>	<b>\$ 106,214,674</b>

FPUA staff estimated unit sales and sales revenues for FY 2016 and FY 2017 for the Electric, Water, Wastewater and Natural Gas Systems, as well as revenues for the Treasure Coast Energy Center, Manatee Observation and Education Center, and FPUAnet Communications. Future unit sales and revenues are based upon data prepared by staff including detailed customer billing statistics, financial results from FY 2015 and prior years, and other pertinent records of operations. The projections assume normal weather patterns. To ensure that FPUA continues to meet its goal of maintaining adequate operating reserves, staff continues to compare revenues to spending levels on an ongoing basis. This forecast reflects the 3% water rate increase made in June 2016, but does not reflect any future rate changes.

## REVENUES BY SOURCE

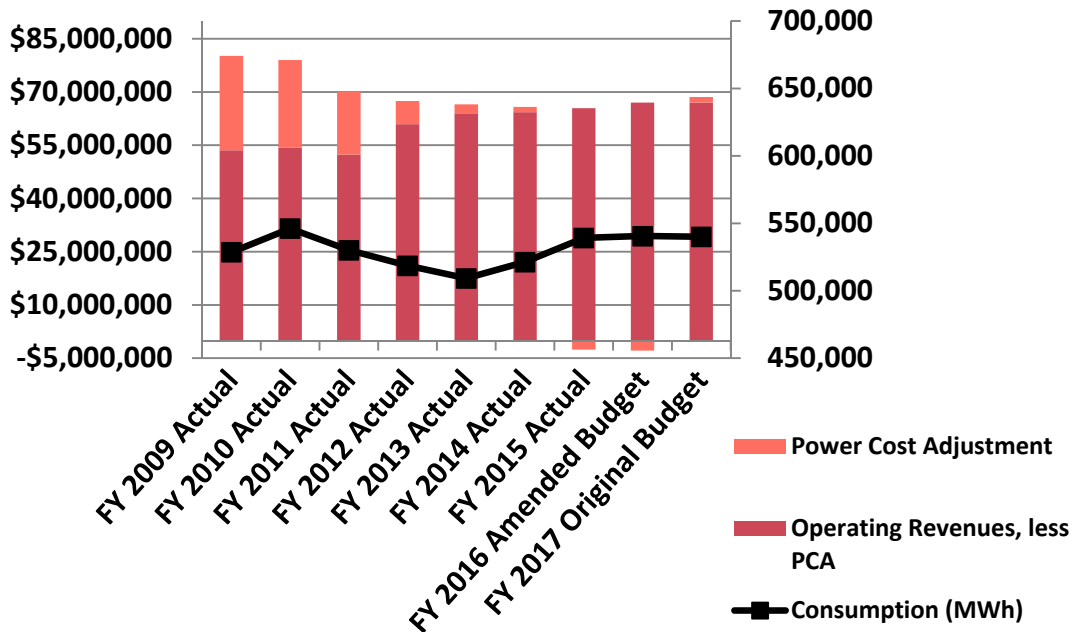


	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
General Service Sales	\$ 56,610,252	\$ 53,835,661	\$ 54,514,900	\$ 57,262,800
Residential Sales	39,652,149	39,560,190	40,764,600	42,861,200
Capital Contributions	1,477,966	2,471,139	1,059,700	1,642,950
All Other	4,510,018	4,414,435	4,333,256	4,447,724
<b>Total Revenues</b>	<b>\$ 102,250,385</b>	<b>\$ 100,281,425</b>	<b>\$ 100,672,456</b>	<b>\$ 106,214,674</b>

In FY 2017, FPUA expects to generate 94.3% of its revenues through rates charged to customers, the power cost adjustment (PCA), and the purchased gas adjustment (PGA). Of those sales, 57.0% is from general service sales, and 43.0% is from residential sales. Contributed capital no longer makes up a statistically significant portion of FPUA's total revenue budget for FY 2017. The remaining 5.7% of the budget is made up of other operating and non-operating revenues. Other operating revenues include service charges such as penalties, interest, and field contact charges (turn-ons and turn-offs), as well as MOEC and FPUAnet revenues, and guaranteed revenue charges. Other non-operating revenues include TCEC, revenue for City billing, and investment income.

### ELECTRIC REVENUES

Electric operating revenues and consumption are depicted in the chart below.



Total FY 2017 Electric Operating revenues are expected to increase \$4.4 million, or 6.9%, from Amended FY 2016 levels. This is primarily attributable to increases in the Power Cost Adjustment anticipated for FY 2017.

The Amended FY 2016 and Original FY 2017 projections are expected to remain relatively level when compared to FY 2015 actual. A significant decrease in street light revenue is a result of the City of Fort Pierce’s installation of LED lighting. It is estimated that FPUA will purchase approximately 562,500 MWh and sell approximately 540,000 MWh for FY 2017. These estimates reflect an unaccounted for or line loss factor of 4.0%. The electric power cost is projected to be \$44.5 million or \$79.12 per MWh purchased for FY 2017. Based upon budgeted unit sales at current rates, electric sales revenues for FY 2017 will be approximately \$68.5 million.

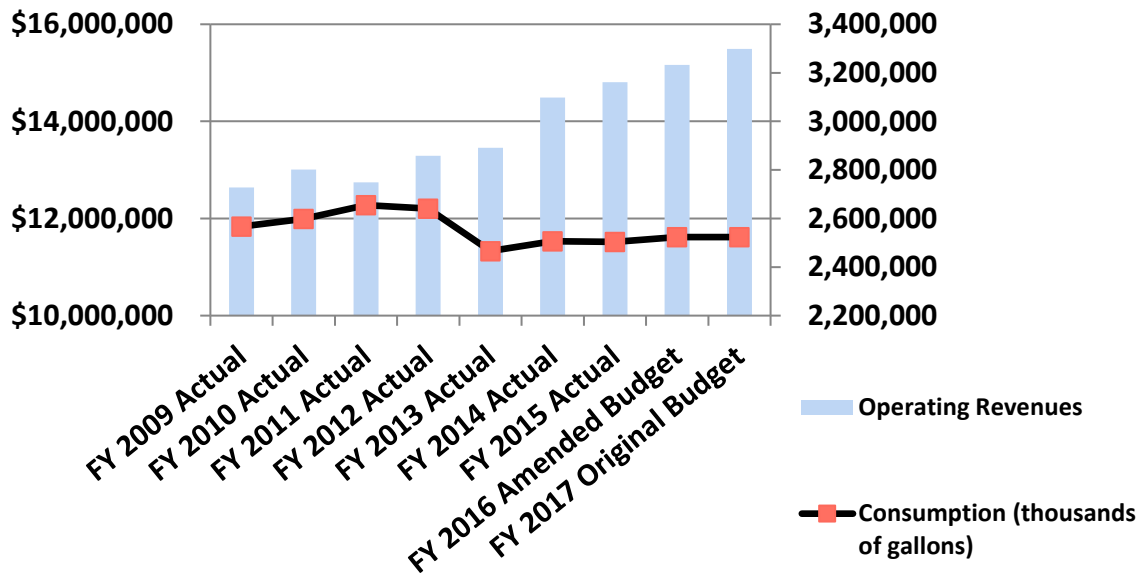
Based upon a review of historical customer statistics and the most recent plans for new development, it is expected that electric customer services billed will not change from FY 2016 to FY 2017. This is less than the historical annual average growth rate of 1.0% per year, and is anticipated to continue for the next few years.

**ELECTRIC REVENUES**

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
<i>SALES OF ELECTRICITY:</i>				
<i>RESIDENTIAL SALES:</i>				
INSIDE CITY	\$ 21,177,461	\$ 22,467,041	\$ 23,221,000	\$ 23,221,000
OUTSIDE CITY	5,149,250	5,508,098	5,704,000	5,704,000
<i>GENERAL SERVICE:</i>				
INSIDE CITY	29,533,839	29,808,939	30,141,000	30,141,000
OUTSIDE CITY	5,068,280	5,200,353	5,242,000	5,242,000
<i>POWER COST ADJUSTMENT:</i>				
RESIDENTIAL	534,111	(1,135,979)	(1,250,000)	685,000
GENERAL SERVICE	952,530	(1,456,378)	(1,603,000)	878,000
UNBILLED SERVICE REVENUE	333,200	(321,400)	-	-
<i>RENTAL LIGHTS:</i>				
RESIDENTIAL	77,198	75,360	76,000	76,000
GENERAL SERVICE	1,074,443	1,079,801	1,088,000	1,088,000
STREETLIGHTS & TRAFFIC SIGNALS	827,254	594,548	520,000	520,000
TOTAL	64,727,566	61,820,383	63,139,000	67,555,000
<i>OTHER OPERATING REVENUES</i>	1,073,624	1,023,695	1,012,000	1,012,000
<i>TOTAL OPERATING REVENUES</i>	65,801,190	62,844,078	64,151,000	68,567,000
<b><u>NON-OPERATING REVENUES</u></b>				
INVESTMENT INCOME	25,425	60,155	44,700	44,700
GRANT REVENUE	909	-	-	-
REVENUE FOR CITY BILLING	83,547	83,173	83,100	83,100
MISCELLANEOUS INCOME	16,222	20,970	9,400	9,400
GAIN (LOSS) ON DISPOSITION OF PROPERTY	96,941	15,868	14,600	14,600
<i>TOTAL NON-OPERATING REVENUES</i>	223,044	180,166	151,800	151,800
<i>REVENUES BEFORE CAPITAL CONTRIBUTIONS</i>	66,024,234	63,024,244	64,302,800	68,718,800
<b><u>CAPITAL CONTRIBUTIONS</u></b>				
CONTRIBUTED CAPITAL - CASH	641,235	70,489	402,400	310,000
<i>TOTAL CAPITAL CONTRIBUTIONS</i>	641,235	70,489	402,400	310,000
<b>TOTAL REVENUES</b>	<b>\$ 66,665,469</b>	<b>\$ 63,094,733</b>	<b>\$ 64,705,200</b>	<b>\$ 69,028,800</b>

## WATER REVENUES

Water operating revenues and consumption are depicted in the chart below.



Although this budget reflects the 3.0% increase in water customer and volume charges which were effective June 1, 2016, total FY 2017 Water revenues are expected to increase \$330,000, or 2.2%, over Amended FY 2016 levels. The increases in sales revenue in FY 2017 are expected in both Residential and General Service water sales.

Level consumption is anticipated for FY 2017 as compared to Amended FY 2016. It is estimated that FPUA will sell approximately 2.5 billion gallons of water in FY 2017. Based upon these unit sales at current rates, water sales revenue for FY 2016 will be approximately \$15.0 million.

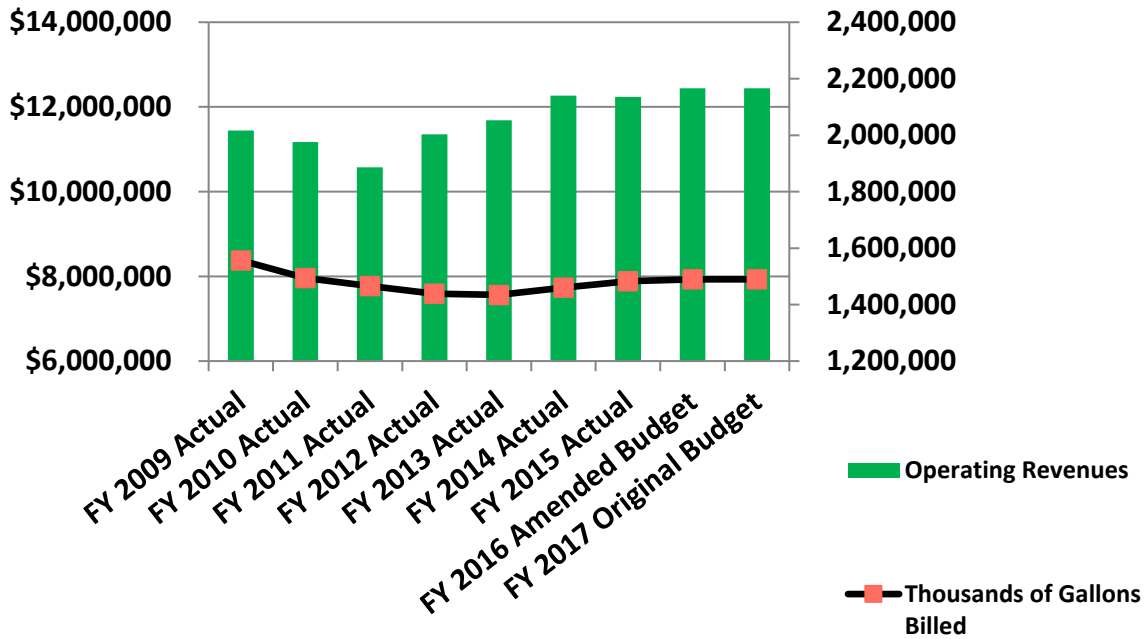
Analysis of historical customer statistics and FPUA's most recent plans for new development within the water system service area indicate that the number of water customer services billed will remain flat from FY 2016 to FY 2017. Although the annual average growth rate over the last 10 years was 1.9% per year, little growth is anticipated for the next few years.

**WATER REVENUES**

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
<i>SALES OF WATER:</i>				
<i>RESIDENTIAL SALES:</i>				
INSIDE CITY	\$ 4,324,772	\$ 4,556,591	\$ 4,636,000	\$ 4,738,000
OUTSIDE CITY	1,484,709	1,600,679	1,643,000	1,679,000
<i>GENERAL SERVICE:</i>				
INSIDE CITY	5,044,578	5,219,938	5,292,000	5,408,000
OUTSIDE CITY	2,458,551	2,342,625	2,456,000	2,510,000
UNBILLED SERVICE REVENUE	86,400	(32,500)	-	-
SALES FOR RESALE	798,698	873,580	886,000	905,000
UNMETERED FIRE PROTECTION	134,391	141,898	145,000	148,000
<i>TOTAL</i>	14,332,099	14,702,811	15,058,000	15,388,000
<i>OTHER OPERATING REVENUES</i>	156,256	101,434	103,600	103,600
<i>TOTAL OPERATING REVENUES</i>	14,488,355	14,804,245	15,161,600	15,491,600
<b><u>NON-OPERATING REVENUES</u></b>				
INVESTMENT INCOME	5,227	12,199	9,100	9,100
GRANT REVENUE	231	81,461	-	-
REVENUE FOR CITY BILLING	49,627	49,907	50,100	50,100
MISCELLANEOUS INCOME	19,472	14,907	9,300	9,300
GAIN (LOSS) ON DISPOSITION OF PROPERTY	53,000	-	-	-
<i>TOTAL NON-OPERATING REVENUES</i>	127,557	158,474	68,500	68,500
<i>REVENUES BEFORE CAPITAL CONTRIBUTIONS</i>	14,615,912	14,962,719	15,230,100	15,560,100
<b><u>CAPITAL CONTRIBUTIONS</u></b>				
CAPITAL IMPROVEMENT CHARGES	158,223	258,112	173,200	150,000
CONTRIBUTED CAPITAL - CASH	75,952	288,325	103,300	755,000
CONTRIBUTED CAPITAL - NONCASH	198,258	977,966	56,800	50,000
<i>TOTAL CAPITAL CONTRIBUTIONS</i>	432,433	1,524,403	333,300	955,000
<b><i>TOTAL REVENUES</i></b>	<b><u>\$ 15,048,345</u></b>	<b><u>\$ 16,487,122</u></b>	<b><u>\$ 15,563,400</u></b>	<b><u>\$ 16,515,100</u></b>

### WASTEWATER REVENUES

Wastewater operating revenues and gallons billed are depicted in the chart below.



Total FY 2017 Wastewater Operating revenues are expected to remain flat when compared to the Amended FY 2016 levels. It is estimated that FPUA will bill approximately 1.5 billion gallons during FY 2017. At current rates, wastewater charges for FY 2017 are estimated to be \$12.4 million.

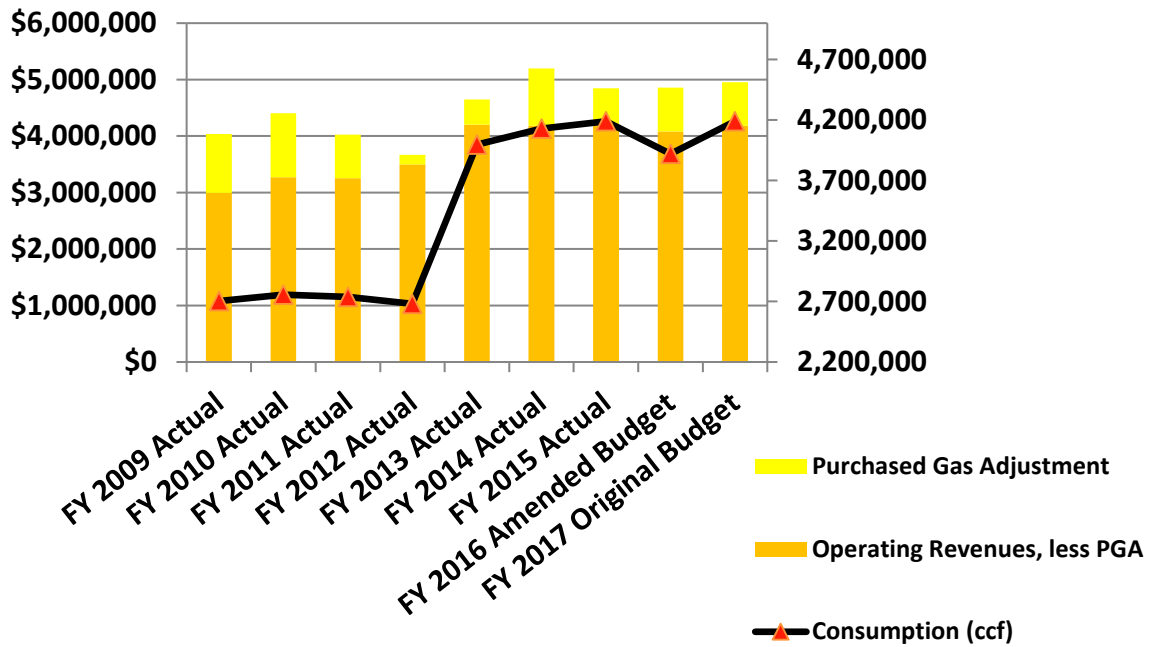
Based upon a review of historical customer statistics and the most recent development plans for the wastewater service area as provided by FPUA staff, it is estimated that the number of wastewater customer services billed will remain flat from FY 2016 to FY 2017. Although the annual average growth rate over the last 10 years was 1.6% per year, little growth is anticipated for the next few years.

**WASTEWATER REVENUES**

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
<i>WASTEWATER CHARGES:</i>				
<i>RESIDENTIAL:</i>				
INSIDE CITY	\$ 4,735,794	\$ 4,852,582	\$ 4,869,000	\$ 4,869,000
OUTSIDE CITY	566,364	577,849	572,000	572,000
<i>GENERAL SERVICE:</i>				
INSIDE CITY	5,272,991	5,306,500	5,536,000	5,536,000
OUTSIDE CITY	1,095,168	1,128,930	1,077,000	1,077,000
REVENUE FROM ST. LUCIE COUNTY	344,523	304,932	248,000	248,000
UNBILLED SERVICE REVENUE	68,800	(62,600)	-	-
<i>TOTAL</i>	12,083,640	12,108,193	12,302,000	12,302,000
<i>OTHER OPERATING REVENUES</i>	180,368	125,718	136,700	136,700
<i>TOTAL OPERATING REVENUES</i>	12,264,008	12,233,911	12,438,700	12,438,700
<b><u>NON-OPERATING REVENUES</u></b>				
INVESTMENT INCOME	4,876	10,429	7,800	7,800
GRANT REVENUE	4,813	-	-	-
REVENUE FOR CITY BILLING	44,254	44,366	44,300	44,300
MISCELLANEOUS INCOME	3,845	6,559	1,000	1,000
GAIN (LOSS) ON DISPOSITION OF PROPERTY	28,343	36	2,300	-
<i>TOTAL NON-OPERATING REVENUES</i>	86,131	61,390	55,400	53,100
<i>REVENUES BEFORE CAPITAL CONTRIBUTIONS</i>	12,350,139	12,295,301	12,494,100	12,491,800
<b><u>CAPITAL CONTRIBUTIONS</u></b>				
CAPITAL IMPROVEMENT CHARGES	136,665	117,078	117,000	117,000
CONTRIBUTED CAPITAL - CASH	-	-	6,400	50,000
CONTRIBUTED CAPITAL - NONCASH	219,494	708,657	24,600	-
<i>TOTAL CAPITAL CONTRIBUTIONS</i>	356,159	825,735	148,000	167,000
<b>TOTAL REVENUES</b>	<b>\$ 12,706,298</b>	<b>\$ 13,121,036</b>	<b>\$ 12,642,100</b>	<b>\$ 12,658,800</b>

### NATURAL GAS

Natural Gas operating revenues and consumption are depicted in the chart below.



Budgeted operating revenues for Natural Gas in FY 2017 are expected to remain level with the Amended FY 2016 levels.

Staff estimates that FPUA will purchase approximately 4,400,000 ccf and sell approximately 4,188,600 ccf in FY 2017. These estimates reflect an unaccounted for loss percentage of 3%. At current rates, natural gas sales revenues for FY 2017 will be approximately \$5.0 million.

FPUA’s staff review of historical customer statistics reveals that the number of services billed by the natural gas system continues to decrease. FPUA continues to promote commercial natural gas usage. Therefore, it has been assumed that the natural gas system will continue to lose a small number of residential services billed annually while adding new commercial services billed. The net result from FY 2016 to FY 2017 is expected to be no change in the number of gas customer services billed. This trend is anticipated to continue for the next few years.

## NATURAL GAS REVENUES

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
<i>SALES OF NATURAL GAS:</i>				
<i>RESIDENTIAL SALES:</i>				
INSIDE CITY	\$ 1,070,920	\$ 1,079,945	\$ 1,062,500	\$ 1,080,000
OUTSIDE CITY	180,945	178,330	173,000	178,000
<i>GENERAL SERVICE:</i>				
INSIDE CITY	2,374,003	1,997,787	1,947,400	1,998,000
OUTSIDE CITY	376,095	425,887	401,800	426,000
<i>CONTRACT SALES</i>				
COMMERCIAL	39,949	441,530	411,000	411,000
<i>HEAT ONLY:</i>				
RESIDENTIAL	10,457	10,445	8,900	10,000
GENERAL SERVICE	2,081	1,957	1,900	2,000
<i>PURCHASED GAS ADJUSTMENT:</i>				
RESIDENTIAL	28,763	(10,760)	48,200	48,200
GENERAL SERVICE	988,563	663,583	724,800	724,800
COMPRESSED NATURAL GAS	720	1,660	1,000	1,000
UNBILLED SERVICE REVENUE	46,600	(25,900)	-	-
<b>TOTAL</b>	<b>5,119,096</b>	<b>4,764,464</b>	<b>4,780,500</b>	<b>4,879,000</b>
<i>OTHER OPERATING REVENUES</i>	<b>81,784</b>	<b>83,829</b>	<b>76,100</b>	<b>76,100</b>
<b>TOTAL OPERATING REVENUES</b>	<b>5,200,880</b>	<b>4,848,293</b>	<b>4,856,600</b>	<b>4,955,100</b>
<b><u>NON-OPERATING REVENUES</u></b>				
INVESTMENT INCOME	1,640	3,881	2,900	2,900
GRANT REVENUE	28	-	-	-
REVENUE FOR CITY BILLING	9,772	9,753	9,700	9,700
GAS PIPING & APPLIANCE SALES	70,770	74,961	64,000	64,000
GAS PIPING & APPLIANCE COSTS	(30,047)	(51,812)	(38,000)	(38,000)
MISCELLANEOUS INCOME	12	790	-	-
GAIN (LOSS) ON DISPOSITION OF PROPERTY	777	-	-	-
<b>TOTAL NON-OPERATING REVENUES</b>	<b>52,952</b>	<b>37,573</b>	<b>38,600</b>	<b>38,600</b>
<b>REVENUES BEFORE CAPITAL CONTRIBUTIONS</b>	<b>5,253,832</b>	<b>4,885,866</b>	<b>4,895,200</b>	<b>4,993,700</b>
<b><u>CONTRIBUTED CAPITAL - CASH</u></b>	<b>23,376</b>	<b>29,262</b>	<b>156,000</b>	<b>194,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 5,277,208</b>	<b>\$ 4,915,128</b>	<b>\$ 5,051,200</b>	<b>\$ 5,187,700</b>

### MANATEE OBSERVATION & EDUCATION CENTER REVENUES

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
FPUA CONTRIBUTION	\$ 160,033	\$ 186,255	\$ 208,431	\$ 218,227
GIFT SHOP SALES	119,895	148,697	169,200	177,000
BOAT TOURS	35,777	23,063	17,000	20,000
DONATIONS	2,809	1,274	3,500	15,000
ADMISSIONS	14,407	16,738	18,500	18,900
TEACHING INCOME & CAMPS	16,477	13,382	18,000	20,000
MEMBERSHIPS	535	385	4,500	9,000
FUND RAISING INCOME	187	368	4,500	10,000
<b>TOTAL OPERATING REVENUES</b>	<b>350,120</b>	<b>390,162</b>	<b>443,631</b>	<b>488,127</b>
<b><u>NON-OPERATING REVENUES</u></b>				
INVESTMENT AND OTHER INCOME	113	268	290	200
GRANT REVENUE	-	-	-	15,000
GAIN (LOSS) ON DISPOSITION OF PROPERTY	80,974	5,576	50,000	5,600
<b>TOTAL NON-OPERATING REVENUES</b>	<b>81,087</b>	<b>5,844</b>	<b>50,290</b>	<b>20,800</b>
<b>TOTAL REVENUES</b>	<b>\$ 431,207</b>	<b>\$ 396,006</b>	<b>\$ 493,921</b>	<b>\$ 508,927</b>

**FPUAnet COMMUNICATIONS REVENUES**

	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>OPERATING REVENUES</u></b>				
DEDICATED INTERNET ACCESS	\$ 201,788	\$ 193,776	\$ 195,120	\$ 215,631
FIBER BANDWIDTH CONNECTIONS	122,465	125,137	127,397	139,437
COMMON CARRIER TELECOM SERVICES	63,000	77,820	129,960	136,458
DARK FIBER TRANSMISSION	33,856	32,833	32,834	34,475
WIRELESS BROADBAND INTERNET ACCESS	4,367	3,695	4,433	6,650
WIRELESS BANDWIDTH CONNECTIONS	4,148	4,213	4,423	4,645
MISCELLANEOUS OPERATING REVENUE	-	-	-	36,000
<b>TOTAL OPERATING REVENUES</b>	<b>429,624</b>	<b>437,474</b>	<b>494,167</b>	<b>573,296</b>
<b><u>NON-OPERATING REVENUES</u></b>				
GRANT REVENUE	19	-	-	-
<b>TOTAL NON-OPERATING REVENUES</b>	<b>19</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUES BEFORE CAPITAL CONTRIBUTIONS</b>	<b>429,643</b>	<b>437,474</b>	<b>494,167</b>	<b>573,296</b>
<b><u>CONTRIBUTED CAPITAL - CASH</u></b>	<b>24,763</b>	<b>21,250</b>	<b>20,000</b>	<b>16,950</b>
<b>TOTAL REVENUES</b>	<b>\$ 454,406</b>	<b>\$ 458,724</b>	<b>\$ 514,167</b>	<b>\$ 590,246</b>

**TREASURE COAST ENERGY CENTER REVENUES**

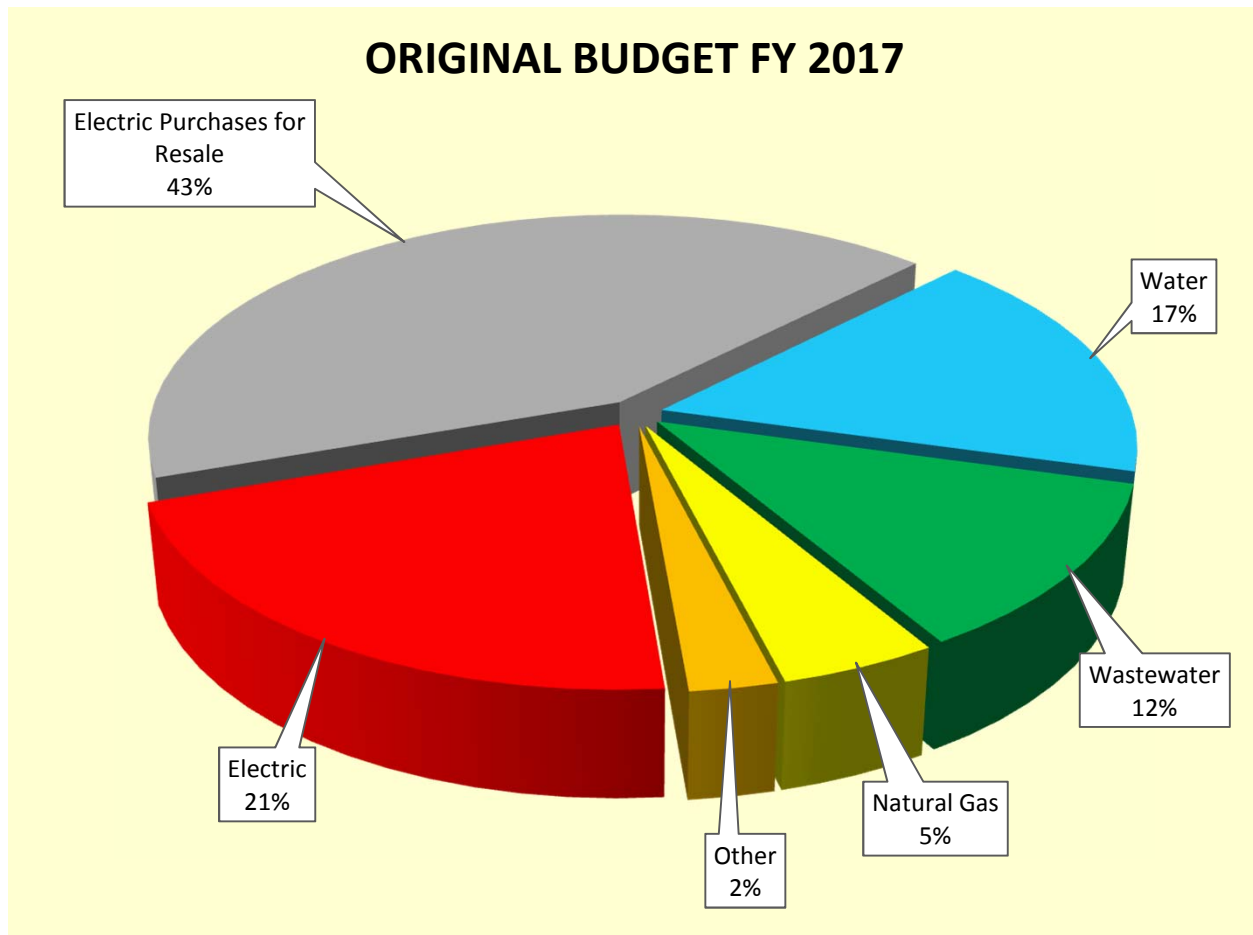
	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>NON-OPERATING REVENUES</u></b>				
FMPA O&M CONTRACT INCOME	\$ 1,667,452	\$ 1,808,676	\$ 1,702,468	\$ 1,725,101
<b>TOTAL NON-OPERATING REVENUES</b>	<b>1,667,452</b>	<b>1,808,676</b>	<b>1,702,468</b>	<b>1,725,101</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,667,452</b>	<b>\$ 1,808,676</b>	<b>\$ 1,702,468</b>	<b>\$ 1,725,101</b>



## OPERATIONS AND MAINTENANCE EXPENSES BY DEPARTMENT

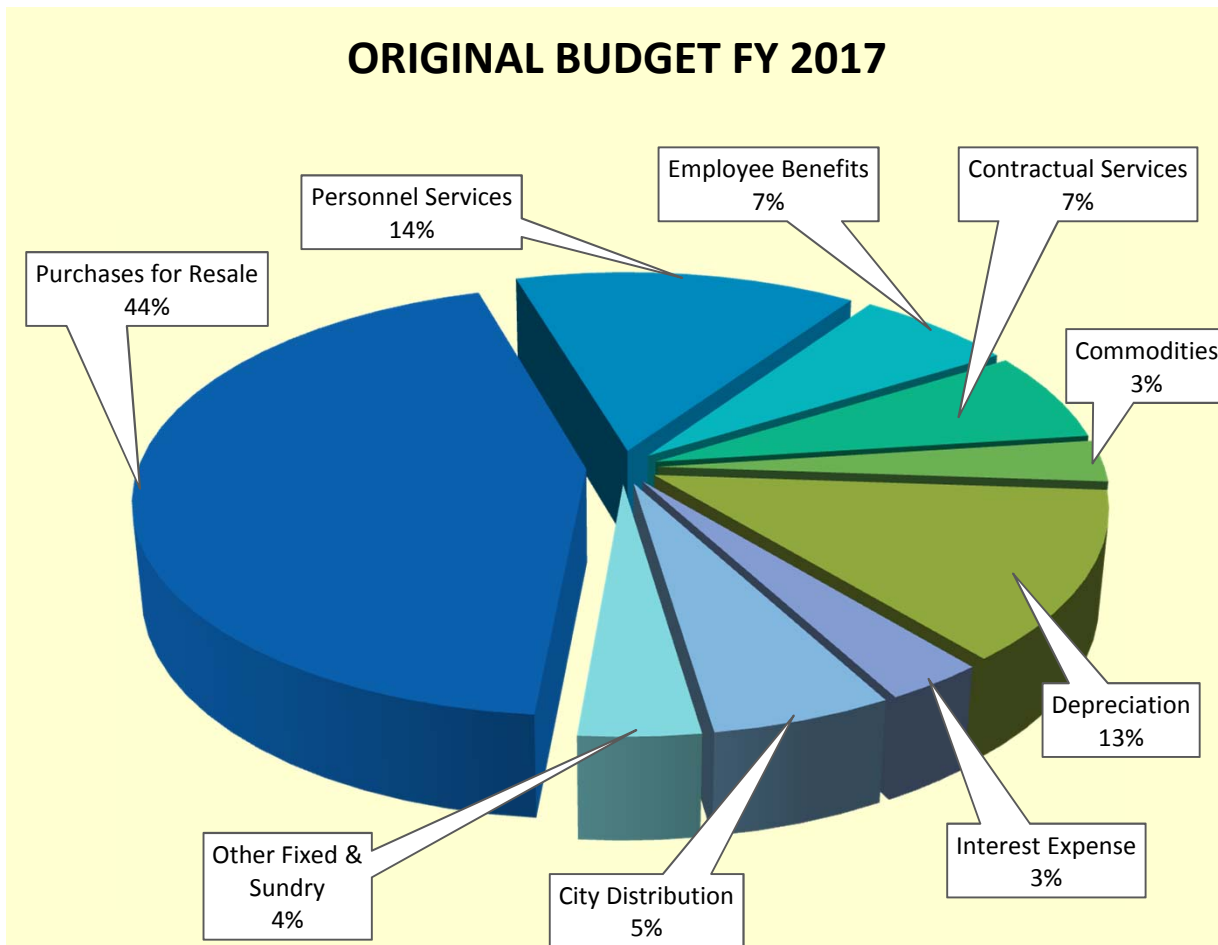
Department Name	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Original Budget FY 2017
01 - MOEC	\$ 431,207	\$ 396,006	\$ 493,921	\$ 508,927
02 - Treasure Coast Energy Center	1,667,452	1,808,676	1,702,468	1,725,101
10 - Board	81,859	97,344	102,831	104,731
11 - Director of Utilities	306,193	342,304	312,975	316,528
12 - Attorney	107,657	125,275	137,237	141,661
15 - Human Resources	406,422	361,245	411,886	416,237
18 - Safety	432,348	333,183	284,672	249,878
21 - Finance	1,277,897	1,338,343	1,604,991	1,613,037
22 - Materials Management	471,120	491,674	548,002	509,035
31 - Director of Shared Services	160,583	159,626	166,701	168,781
32 - Information Technology Services	2,156,136	2,370,544	2,819,693	2,895,157
33 - Federal Building	67,689	-	-	-
35 - Facilities	610,718	657,925	679,104	676,097
41 - Communications	172,667	171,239	180,016	-
43 - Customer Solutions	1,900,019	2,033,055	2,108,773	2,316,623
51 - Director of Electric & Gas Systems	188,157	230,832	270,733	315,403
52 - Power Generation	427,125	10,303	10,000	5,000
53 - Purchases for Resale	43,005,947	40,342,926	40,129,600	44,505,000
54 - Electric Transmission & Distribution	9,508,632	7,393,578	7,698,565	7,809,444
55 - Electric Operations	-	1,837,255	1,889,941	1,912,170
56 - Electric & Gas Engineering	855,365	966,061	1,013,419	988,115
61 - Dir of Water & Wastewater Systems	158,290	165,558	167,993	170,596
62 - Water Resources	5,601,442	5,467,740	6,447,454	6,639,391
64 - Water Distribution	4,885,970	4,812,849	5,033,064	5,287,072
66 - Water/Wastewater Engineering	955,310	1,030,999	1,061,438	1,072,067
74 - Gas Operations	2,495,714	1,747,034	2,190,146	1,883,620
75 - Gas Purchases for Resale	2,274,450	1,900,192	2,000,000	2,000,000
82 - Water Reclamation	4,175,003	3,617,515	3,905,576	4,095,246
84 - Wastewater Collection	5,133,208	4,617,008	4,565,126	4,549,301
93 - FPUAnet Communications	308,996	302,764	395,067	459,618
99 - Administrative & General	11,949,573	11,995,774	12,662,377	12,621,222
<b>Grand Total</b>	<b>\$ 102,173,149</b>	<b>\$ 97,124,827</b>	<b>\$ 100,993,769</b>	<b>\$ 105,955,058</b>

## OPERATIONS & MAINTENANCE EXPENSES BY SYSTEM



	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
Electric	\$ 21,262,901	\$ 20,771,090	\$ 21,657,837	\$ 21,870,251
Electric Purchases for Resale	43,005,947	40,342,926	40,129,600	44,505,000
Water	15,605,959	15,696,437	17,182,864	17,594,765
Wastewater	12,775,148	11,860,976	12,362,356	12,539,781
Natural Gas	5,606,031	4,509,253	5,144,655	4,826,615
Other	2,404,709	2,500,431	2,586,456	2,688,646
<b>TOTAL, net</b>	<b>\$ 100,660,695</b>	<b>\$ 95,681,113</b>	<b>\$ 99,063,768</b>	<b>\$ 104,025,058</b>

**OPERATIONS & MAINTENANCE EXPENSES BY CATEGORY**



	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
Purchases for Resale	\$ 45,347,268	\$ 42,304,303	\$ 42,192,912	\$ 46,622,028
Personnel Services	14,110,770	14,354,669	14,896,236	15,051,500
Employee Benefits	6,312,809	6,858,098	6,989,199	7,001,176
Contractual Services	5,885,404	5,740,039	7,096,475	7,170,184
Commodities	2,832,492	3,012,771	3,396,938	3,326,920
Depreciation	14,991,034	12,461,078	13,200,000	13,600,000
Interest Expense	3,582,361	3,594,363	3,451,192	3,275,943
City Distribution	5,605,157	5,735,240	5,809,302	5,930,357
Other Fixed & Sundry	3,505,854	3,064,266	3,961,515	3,976,950
<b>TOTAL</b>	<b>\$ 102,173,149</b>	<b>\$ 97,124,827</b>	<b>\$ 100,993,769</b>	<b>\$ 105,955,058</b>

NOTE: Includes capitalized labor and overhead, and unallocated contingency

## OPERATIONS AND MAINTENANCE EXPENSES BY OBJECT CODE

Object Code	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Original Budget FY 2017
<u>PERSONNEL SERVICES</u>				
1010 Salaries & Wages	\$ 13,405,253	\$ 13,630,226	\$ 14,143,136	\$ 14,345,500
1020 Overtime	705,517	724,443	753,100	706,000
<i>Personnel Services Total</i>	<u>14,110,770</u>	<u>14,354,669</u>	<u>14,896,236</u>	<u>15,051,500</u>
<u>EMPLOYEE BENEFITS</u>				
4050 Retirement	2,047,318	2,098,986	2,154,706	2,169,114
4060 FICA	1,027,370	1,049,791	1,132,119	1,143,891
4070 Employees' Insurance	2,842,404	3,664,908	3,400,000	3,400,000
4090 Vacation Pay Expense	(54,806)	(37,507)	-	-
4100 Sick Pay Expense	157,484	(133,342)	-	-
4110 Net OPEB Expense	58,000	59,000	54,000	54,000
4600 Workers' Compensation	236,303	154,202	233,374	219,171
4640 Unemployment Claims	(1,264)	2,060	15,000	15,000
<i>Employee Benefits Total</i>	<u>6,312,809</u>	<u>6,858,098</u>	<u>6,989,199</u>	<u>7,001,176</u>
<u>CONTRACTUAL SERVICES</u>				
2110 Advertising	29,266	32,875	45,777	43,078
2122 Rentals	65,154	43,346	52,728	76,516
2131 Maintenance of Buildings	151,012	110,888	114,455	130,104
2132 Maintenance of Vehicles	118,570	145,019	147,521	148,035
2133 Maintenance of Equipment	74,516	113,908	171,395	137,316
2139 Maintenance/Service Contracts	1,986,841	2,030,441	2,582,500	2,920,355
2140 Postage	191,858	208,496	218,177	218,216
2151 Printing	59,153	57,585	74,391	71,120
2161 Professional Fees - Audit	35,630	39,544	45,000	46,000
2164 Professional Fees - Cons/Eng	150,227	67,490	379,842	344,481
2165 Temporary Labor	23,808	49,462	225,762	6,712
2166 Professional Fees - Other	255,427	266,454	298,925	244,584
2170 Training	226,927	213,237	291,313	335,262
2171 Travel	9,117	21,737	11,154	13,302
2172 Car Allowance	144,236	139,543	138,138	136,020
2190 Communications	159,733	151,845	173,000	173,000
2200 Utilities	2,061,596	1,862,448	1,900,000	1,900,000
2230 Employee Relations	34,025	31,473	35,371	34,095
2240 Business Relations	3,634	4,978	27,327	27,787
2250 Community Relations	31,814	74,684	80,021	80,000
2260 Memberships - Professional	57,884	60,756	67,322	67,048
2262 Memberships - Civic	3,615	3,491	6,156	6,953
2290 Billing - Housing Authority	11,361	10,339	10,200	10,200
<i>Contractual Services Total</i>	<u>5,885,404</u>	<u>5,740,039</u>	<u>7,096,475</u>	<u>7,170,184</u>
<u>PURCHASES FOR RESALE</u>				
3360 Purchases for Resale	45,347,268	42,304,303	42,192,912	46,622,028
<i>Purchases for Resale Total</i>	<u>45,347,268</u>	<u>42,304,303</u>	<u>42,192,912</u>	<u>46,622,028</u>

## OPERATIONS AND MAINTENANCE EXPENSES BY OBJECT CODE

Object Code	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Original Budget FY 2017
<u>COMMODITIES</u>				
3311 Office Supplies	65,707	89,144	77,981	77,754
3313 Subscriptions	6,111	6,817	12,445	12,069
3316 Operating Supplies	1,344,354	1,454,114	1,606,717	1,502,848
3320 Chemicals	896,626	1,040,659	1,170,000	1,220,000
3331 Vehicle Supplies	453,905	347,491	413,821	420,683
3340 Small Tools	65,789	74,546	115,974	93,566
<i>Commodities Total</i>	<u>2,832,492</u>	<u>3,012,771</u>	<u>3,396,938</u>	<u>3,326,920</u>
<u>FIXED &amp; SUNDRY</u>				
4010 Cost of Goods Sold	57,724	70,658	77,800	81,600
4015 Sales Discount	11,718	14,167	14,200	14,200
4020 Cash Over/Short	(8,055)	157	234	150
4080 Employee Suggestions & Awards	15,726	16,781	12,520	12,770
4509 Other Taxes	38,171	35,982	35,998	36,300
4510 Gross Receipts Tax	1,556,876	1,689,380	1,695,000	1,695,000
4520 Licenses & Permits	51,566	52,013	95,748	96,128
4531 Contributions - Civic	175,033	206,255	223,431	233,227
4610 Insurance - Prop/Liability	537,626	557,552	564,566	590,298
4666 Inventory Adjustments	48,685	14,266	45,213	11,050
4700 Utility Bad Debt Expense	363,709	140,914	360,700	361,014
5730 Bank Charges	280,209	307,750	377,500	391,600
9005 Duplicate Charges	(50,259)	(51,912)	(51,395)	(51,387)
<i>Fixed &amp; Sundry Total</i>	<u>3,078,729</u>	<u>3,053,963</u>	<u>3,451,515</u>	<u>3,471,950</u>
<u>INTEREST EXPENSES</u>				
5721 Interest - Bonds	3,753,740	3,731,101	3,604,781	3,416,643
5723 Interest - Deposits	12,478	5,466	13,300	13,300
5725 Capitalized Interest	(178,248)	(146,349)	(178,000)	(178,000)
5729 Interest - Other	87	10	34	50
5731 Amortization of Bond Discount	(5,696)	4,135	11,077	23,950
<i>Interest Expenses Total</i>	<u>3,582,361</u>	<u>3,594,363</u>	<u>3,451,192</u>	<u>3,275,943</u>
<u>MISCELLANEOUS</u>				
9000 Distribution to City of Fort Pierce	5,605,157	5,735,240	5,809,302	5,930,357
9010 Contingency	-	-	500,000	500,000
9030 Depreciation Expense	14,991,034	12,461,078	13,200,000	13,600,000
9050 Extraordinary Expense	427,125	10,303	10,000	5,000
<i>Miscellaneous Total</i>	<u>21,023,316</u>	<u>18,206,621</u>	<u>19,519,302</u>	<u>20,035,357</u>
<b>Grand Total</b>	<u><u>\$ 102,173,149</u></u>	<u><u>\$ 97,124,827</u></u>	<u><u>\$ 100,993,769</u></u>	<u><u>\$ 105,955,058</u></u>

**ALLOCATION DISTRIBUTION**  
**FY 2016**

DEPARTMENTS	CAPITAL OR UNALLOC. CONTING.	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
01 Manatee Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 493,921	\$ 493,921
02 Treasure Coast Energy Center	-	-	-	-	-	1,702,468	1,702,468
10 Board	5,000	43,427	26,180	5,087	23,137	-	102,831
11 Director of Utilities	21,000	129,607	78,133	15,183	69,052	-	312,975
12 Attorney	7,000	57,813	34,851	6,772	30,801	-	137,237
15 Human Resources	48,000	130,308	120,628	19,868	93,082	-	411,886
18 Safety	24,000	115,712	69,756	13,555	61,649	-	284,672
21 Finance	67,000	682,714	411,566	79,976	363,735	-	1,604,991
22 Materials Management	163,000	147,532	124,433	68,877	44,160	-	548,002
31 Director of Shared Services	8,000	56,831	52,609	8,665	40,596	-	166,701
32 Information Technology Services	137,000	960,672	889,313	146,475	686,233	-	2,819,693
35 Facilities	33,000	166,889	335,134	38,508	105,573	-	679,104
41 Communications	9,000	75,914	45,764	8,893	40,445	-	180,016
43 Customer Solutions	-	936,084	564,308	109,656	498,725	-	2,108,773
49 Administrative and General	203,000	20,509	18,985	3,127	14,650	-	260,271
51 Director of Electric & Gas Systems	8,000	262,733	-	-	-	-	270,733
52 Power Generation	-	10,000	-	-	-	-	10,000
53 Electric Purchases for Resale	-	40,129,600	-	-	-	-	40,129,600
54 Electric Transmission and Distribution	464,000	7,234,565	-	-	-	-	7,698,565
55 Electric Operations	-	1,889,941	-	-	-	-	1,889,941
56 Electric & Gas Engineering	-	1,013,419	-	-	-	-	1,013,419
59 Administrative and General	100,000	7,723,167	-	-	-	-	7,823,167
61 Director of Water/Wastewater Systems	-	-	100,796	-	67,197	-	167,993
62 Water Resources	-	-	6,447,454	-	-	-	6,447,454
64 Water Distribution	90,000	-	4,943,064	-	-	-	5,033,064
66 Water/Wastewater Engineering	166,000	-	537,263	-	358,175	-	1,061,438
69 Administrative and General	100,000	-	2,382,628	-	-	-	2,482,628
74 Gas Operations	68,000	-	-	2,122,146	-	-	2,190,146
75 Gas Purchases for Resale	-	-	-	2,000,000	-	-	2,000,000
79 Administrative and General	50,000	-	-	497,867	-	-	547,867
82 Water Reclamation	16,000	-	-	-	3,889,576	-	3,905,576
84 Wastewater Collection	88,000	-	-	-	4,477,126	-	4,565,126
89 Administrative and General	50,000	-	-	-	1,498,444	-	1,548,444
93 FPUAnet Communications	5,000	-	-	-	-	390,067	395,067
<b>TOTALS</b>	<b>\$ 1,930,000</b>	<b>\$61,787,437</b>	<b>\$ 17,182,865</b>	<b>\$5,144,655</b>	<b>\$ 12,362,356</b>	<b>\$ 2,586,456</b>	<b>\$ 100,993,769</b>

**ALLOCATION DISTRIBUTION**  
**FY 2017**

DEPARTMENTS	CAPITAL OR UNALLOC. CONTING.	ELECTRIC	WATER	NATURAL GAS	WASTE- WATER	OTHER	TOTAL
01 Manatee Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 508,927	\$ 508,927
02 Treasure Coast Energy Center	-	-	-	-	-	1,725,101	1,725,101
10 Board	5,000	44,271	26,688	5,186	23,586	-	104,731
11 Director of Utilities	21,000	131,186	79,083	15,367	69,892	-	316,528
12 Attorney	7,000	59,777	36,035	7,002	31,847	-	141,661
15 Human Resources	48,000	133,338	121,187	20,106	93,606	-	416,237
18 Safety	24,000	100,267	60,445	11,746	53,420	-	249,878
21 Finance	67,000	686,285	413,720	80,394	365,638	-	1,613,037
22 Materials Management	163,000	132,600	111,839	61,906	39,690	-	509,035
31 Director of Shared Services	8,000	58,218	52,913	8,779	40,871	-	168,781
32 Information Technology Services	137,000	998,729	907,709	150,595	701,124	-	2,895,157
35 Facilities	33,000	166,112	333,574	38,329	105,082	-	676,097
41 Communications	-	-	-	-	-	-	-
43 Customer Solutions	9,000	1,024,355	617,520	119,996	545,752	-	2,316,623
49 Administrative and General	203,000	21,753	19,771	3,280	15,271	-	263,075
51 Director of Electric & Gas Systems	8,000	307,403	-	-	-	-	315,403
52 Power Generation	-	5,000	-	-	-	-	5,000
53 Electric Purchases for Resale	-	44,505,000	-	-	-	-	44,505,000
54 Electric Transmission and Distribution	464,000	7,345,444	-	-	-	-	7,809,444
55 Electric Operations	-	1,912,170	-	-	-	-	1,912,170
56 Electric & Gas Engineering	-	988,115	-	-	-	-	988,115
59 Administrative and General	100,000	7,755,229	-	-	-	-	7,855,229
61 Director of Water/ Wastewater Systems	-	-	102,358	-	68,238	-	170,596
62 Water Resources	-	-	6,639,391	-	-	-	6,639,391
64 Water Distribution	90,000	-	5,197,072	-	-	-	5,287,072
66 Water/Wastewater Engineering	166,000	-	543,640	-	362,427	-	1,072,067
69 Administrative and General	100,000	-	2,331,820	-	-	-	2,431,820
74 Gas Operations	68,000	-	-	1,815,620	-	-	1,883,620
75 Gas Purchases for Resale	-	-	-	2,000,000	-	-	2,000,000
79 Administrative and General	50,000	-	-	488,309	-	-	538,309
82 Water Reclamation	16,000	-	-	-	4,079,246	-	4,095,246
84 Wastewater Collection	88,000	-	-	-	4,461,301	-	4,549,301
89 Administrative and General	50,000	-	-	-	1,482,789	-	1,532,789
93 FPUAnet Communications	5,000	-	-	-	-	454,618	459,618
<b>TOTALS</b>	<b>\$ 1,930,000</b>	<b>\$66,375,252</b>	<b>\$ 17,594,765</b>	<b>\$ 4,826,615</b>	<b>\$ 12,539,780</b>	<b>\$ 2,688,646</b>	<b>\$ 105,955,058</b>

## MANATEE OBSERVATION & EDUCATION CENTER

### DEPARTMENTAL CORE SERVICES

- Manage the operations of the Manatee Observation and Education Center (MOEC)
- Promote understanding and responsible actions for the protection of the Treasure Coast's fragile ecosystems and their inhabitants, especially the Florida Manatee
- Provide environmental education to the public through exhibits, wildlife viewing, events, programs, and boat tours
- Provide environmental education to students through classroom programs, outreach programs and field activities
- Raise funds from grants, donations, sponsorships, memberships, admissions, boat tours, Center fundraisers, and gift shop sales
- Maintain positive working relationship and assist with development and implementation of activities associated with Treasure Coast Manatee Foundation (TCMF)
- Maintain a volunteer program to enhance the MOEC community presence, offer additional education, and provide a work force to assist in the operation of the MOEC

### DEPARTMENTAL ACCOMPLISHMENTS

- Acquired three new members on Board of TCMF
- Developed evening lecture program-*Conservation Conversations*
- Partnered with 4-H group to plant additional host and flowering plants in butterfly garden
- Developed additional outdoor displays-*Monofilament Recycling; How do You Measure Up?*
- Installed energy efficient instant water heater
- Partnered with Plymouth State University to host a group of eleven alternative spring break student volunteers and one leader-completing several projects around Center
- Partnered with Stetson University to host an *Immersion Weekend* with 9 students and one leader
- Awarded *Hometown News* 2015 Readers Choice award for the Best Environmental Learning Center and Best Gifts & Collectibles Store

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lunch –n-learn lecture attendees	250	263	275	280	300	300	310
Educ. program participants (students & campers)	4,900	5,658	5,000	3901	5,500	4200	4500
Annual visitors	36,500	39,732	36,500	35,498	40,500	39,500	40,000
Volunteer hours	13,000	10,529	13,000	12,444	13,500	12,500	12,550
Manatees spotted	**	407	**	530	**	500	**

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Grant revenue	\$7,000	\$0.00	\$7,000	\$0.00	\$5,000	\$0.00	\$15,000
% +/- # of visitors	5.8%	20.5%	5.8%	(10.7%)	1.3%	11.3%	1.3%
% +/- operating revenue (less FPUA contribution)	*	13.3%	*	7.3%	12.7%	15.3%	14.8%

\*Not measured in prior years

\*\*No Goal –Actual count observed during operating hours

**DEPT. 01 - MANATEE OBSERVATION & EDUCATION CENTER**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 129,767	\$ 144,888	\$ 186,739	\$ 189,500
1020	OVERTIME	1,338	16	1,600	1,600
	PERSONNEL SERVICES TOTAL	131,105	144,904	188,339	191,100
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	14,689	15,354	30,699	31,016
4060	FICA	8,938	10,166	14,408	14,619
4070	EMPLOYEES' INSURANCE	23,691	30,119	34,456	34,456
4090	VACATION PAY EXPENSE	2,532	(1,465)	-	-
4100	SICK PAY EXPENSE	2,577	(2,594)	-	-
4110	NET OPEB EXPENSE	433	447	400	400
4600	WORKERS' COMPENSATION	4,932	357	480	504
	EMPLOYEE BENEFITS TOTAL	57,792	52,384	80,443	80,995
<b><u>CONTRACTUAL SERVICES</u></b>					
2110	ADVERTISING	8,790	7,759	10,546	9,931
2131	MAINTENANCE OF BUILDINGS	14,682	5,584	2,500	2,575
2132	MAINTENANCE OF VEHICLES	-	-	-	-
2133	MAINTENANCE OF EQUIPMENT	4,764	165	700	700
2139	MAINTENANCE/SERVICE CONTRACTS	40,142	21,845	22,653	22,826
2140	POSTAGE	1,059	879	1,200	1,200
2151	PRINTING	1,039	479	1,800	1,800
2165	TEMPORARY LABOR	-	-	-	-
2166	PROFESSIONAL FEES - OTHER	110	-	1,000	500
2170	TRAINING	258	240	350	350
2171	TRAVEL	279	74	200	200
2172	CAR ALLOWANCE	3,300	3,300	3,300	3,300
2190	COMMUNICATIONS	2,728	2,738	3,200	3,200
2200	UTILITIES	9,917	9,422	9,000	9,000
2230	EMPLOYEE/VOLUNTEER RELATIONS	4,470	3,802	4,300	4,386
2250	COMMUNIT RELATIONS	1,000	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	235	50	160	160
2262	MEMBERSHIPS - CIVIC	-	-	495	495
	CONTRACTUAL SERVICES TOTAL	92,773	56,337	61,404	60,623
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	2,336	2,103	2,400	2,400
3313	SUBSCRIPTIONS	10	-	-	-
3316	OPERATING SUPPLIES	58,771	33,950	48,827	56,827
3331	VEHICLE SUPPLIES	810	432	350	357
	COMMODITIES TOTAL	61,927	36,485	51,577	59,584
<b><u>FIXED &amp; SUNDRY</u></b>					
4010	COST OF GOODS SOLD	57,724	70,658	77,800	81,600
4015	SALES DISCOUNT	11,718	14,167	14,200	14,200
4020	CASH (OVER) SHORT	(113)	48	150	150
4520	LICENSES & PERMITS	29	39	100	100
4610	PROPERTY & LIAB./INS. & UNINSUR.	3,065	3,328	3,912	4,108
4666	INVENTORY ADJUSTMENTS	1,067	254	3,145	850
5730	BANK CHARGES	4,431	4,767	5,500	5,600
	FIXED & SUNDRY TOTAL	77,921	93,261	104,807	106,608
<b><u>MISCELLANEOUS</u></b>					
9000	DISTRIBUTION TO CITY OF FORT PIERCE	220	4,865	351	3,017
9030	DEPRECIATION & AMORT EXPENSE	9,469	7,770	7,000	7,000
	MISCELLANEOUS TOTAL	9,689	12,635	7,351	10,017
	TOTALS	\$ 431,207	\$ 396,006	\$ 493,921	\$ 508,927

## TREASURE COAST ENERGY CENTER

### DEPARTMENTAL CORE SERVICES

- Operate, under contract, the Treasure Coast Energy Center (TCEC) which is wholly owned by FMPA's All Requirements Project utilizing prudent utility practices
- Generate electricity to serve 60,000 homes in the 14 cities served by FMPA's ARP
- Adhere to all applicable federal, state and local laws concerning the operation and maintenance of electric power generating units

### DEPARTMENTAL ACCOMPLISHMENTS

- Completed Quadruple Major Plant Outage
- Ranked the 15<sup>th</sup> lowest (pollutant) emitting power plant in North America
- Forced Outage Factor below 2% for the past five fiscal years
- Set the FMPA continuous run record of 175 days, exceeding the previous mark of 152 days
- Received Highly Protected Risk award recognizing excellence in managing business risk and protecting assets.

### PERFORMANCE MEASURES

Workload	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Megawatt Hours	**	1,957,256	**	2,114,322	**	2,100,000	2,100,000
Period Hours	8,760	8,760	8,760	8,760	8,784	8,784	8,760
Service Hours	**	8,285	**	±7,302	**	8,000	8,000
Forced Outage Hours	≤44	42	≤44	114	≤44	≤100	≤100

Effectiveness	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Equivalent Availability Factor (EAF)	89.0%	94.6%	89.0%	±83.5%	92.0%	92.0%	92.0%
Forced Outage Factor	≤0.50%	0.48%	≤0.50%	1.3%	≤0.50%	≤0.60%	≤0.50%
Capacity Factor	**	72.8%	**	±65.6%	**	70.1	**
Safety Frequency Rate (CY)	≤5.0	0.0	≤5.0	0.0	≤5.0	0.0	≤5.0
Safety Severity Rate (CY)	≤50	0	≤50	0	≤50	0	≤50

\*\* Megawatt Hours, Capacity Factor, and Service Hours are system demand controlled metrics.

± Fifty (50) day planned outage impact.

**DEPT. 02 - TREASURE COAST ENERGY CENTER**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 994,956	\$ 1,027,432	\$ 956,179	\$ 970,500
1020	OVERTIME	209,404	259,560	250,000	253,800
	PERSONNEL SERVICES TOTAL	<u>1,204,360</u>	<u>1,286,992</u>	<u>1,206,179</u>	<u>1,224,300</u>
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	155,208	183,390	196,607	198,704
4060	FICA	87,366	93,467	92,273	93,659
4070	EMPLOYEES' INSURANCE	162,160	203,916	171,591	171,591
4090	VACATION PAY EXPENSE	9,385	(13,542)	-	-
4100	SICK PAY EXPENSE	16,696	21,446	-	-
4110	NET OPEB EXPENSE	3,243	3,129	2,900	2,900
4600	WORKERS' COMPENSATION	11,520	11,430	12,024	12,625
4640	UNEMPLOYMENT CLAIMS	111	-	-	-
	EMPLOYEE BENEFITS TOTAL	<u>445,689</u>	<u>503,236</u>	<u>475,395</u>	<u>479,479</u>
<u>CONTRACTUAL SERVICES</u>					
2151	PRINTING	-	41	-	-
2170	TRAINING	-	-	812	828
2172	CAR ALLOWANCE	10,320	10,320	10,320	10,320
	CONTRACTUAL SERVICES TOTAL	<u>10,320</u>	<u>10,361</u>	<u>11,132</u>	<u>11,148</u>
<u>COMMODITIES</u>					
3316	OPERATING SUPPLIES	1,865	1,499	1,530	1,530
	COMMODITIES TOTAL	<u>1,865</u>	<u>1,499</u>	<u>1,530</u>	<u>1,530</u>
<u>FIXED &amp; SUNDRY</u>					
4610	PROPERTY & LIAB./INS. & UNINSUR.	5,218	6,588	8,232	8,644
	FIXED & SUNDRY TOTAL	<u>5,218</u>	<u>6,588</u>	<u>8,232</u>	<u>8,644</u>
	TOTALS	<u>\$ 1,667,452</u>	<u>\$ 1,808,676</u>	<u>\$ 1,702,468</u>	<u>\$ 1,725,101</u>

## BOARD

### DEPARTMENTAL CORE SERVICES

- Adopt resolutions and policies necessary for FPUA's operations
- Review and approve the Annual Budget for FPUA
- Review and approve utility rates
- Approve purchases of goods and services greater than \$25,000
- Hold public meetings to conduct FPUA business
- Provide for an annual independent audit of the finances for FPUA
- Provide direction to staff regarding rate setting strategy that balances good utility business practices with customer affordability
- Provide direction, oversight and final review for annual budget that accomplishes objectives of rate setting strategy

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Board meetings	20	19	20	17	20	17	20
Agenda items reviewed	225	231	250	207	250	175	200
Rate & budget workshops	2	2	2	1	2	2	2
Training sessions attended	7	4	4	2	4	2	2

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Accept annual independent audit	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Provide direction for rate adjustments or control of rates to balance need of utility with customer affordability	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Approval of budget that accomplishes objective of rate setting strategy	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**DEPT. 10 - BOARD**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 18,074	\$ 18,074	\$ 18,145	\$ 18,100
	PERSONNEL SERVICES TOTAL	18,074	18,074	18,145	18,100
<u>EMPLOYEE BENEFITS</u>					
4060	FICA	1,730	1,785	1,388	1,385
4070	EMPLOYEES' INSURANCE	41,195	54,552	50,923	50,923
4600	WORKERS' COMPENSATION	257	250	288	302
4610	PROPERTY & LIAB./INS. & UNINSUR.	80	99	120	126
	EMPLOYEE BENEFITS TOTAL	43,262	56,686	52,719	52,736
<u>CONTRACTUAL SERVICES</u>					
2151	PRINTING	21	-	26	27
2170	TRAINING	6,945	5,953	15,500	15,500
2171	TRAVEL	254	2,889	2,600	4,500
2172	CAR ALLOWANCE	12,000	12,000	12,000	12,000
2240	BUSINESS RELATIONS	-	439	500	500
2262	MEMBERSHIPS - CIVIC	1,303	1,303	1,341	1,368
	CONTRACTUAL SERVICES TOTAL	20,523	22,584	31,967	33,895
	TOTALS	\$ 81,859	\$ 97,344	\$ 102,831	\$ 104,731

## DIRECTOR OF UTILITIES

### **DEPARTMENTAL CORE SERVICES**

- Serve as Chief Executive Officer of FPUA
- Direct and coordinate activities of all FPUA employees.
- Supervise the following direct reports: Director of Shared Services, Director of Financial Services, Director of Water/Wastewater Systems, Director of Electric & Gas Systems, Customer Solutions Manager, Safety Officer, and Senior Executive Staff Assistant
- Establish general procedure to ensure all policies and resolutions passed by the Board are enforced and duly administered with controlled resources in an effort to enhance service delivery
- Direct the budget and rate processes
- Inform the FPUA Board of legislative matters, capital improvements, budget items, policies, and services offered to customers
- Maintain open lines of communication with City Commission and City staff regarding utility issues

### **DEPARTMENTAL ACCOMPLISHMENTS**

- Continued five-year rate planning effort to assure rate sufficiency of all utilities by making rate adjustments
- Continued work with City of Fort Pierce staff and City Commissioners on additional financing for completion of King Plant cleanup in a manner that will minimize cost to City taxpayers and FPUA rate payers.
- Provided impetus and oversight for a more focused effort on company-wide succession planning.
- Served on the Florida Municipal Power Agency (FMPA) Board of Directors.
- Worked with other FMPA All Requirements Project Executive Committee members to resolve peak shaving issues and gas hedging strategies that will result in greater stability in wholesale power costs.
- Serves on the Florida Municipal Electric Association Board of Directors as President Elect.

### **PERFORMANCE MEASURES**

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Director/direct report meetings	50	42	40	33	40	37	40
Exempt staff meetings	8	3	6	3	3	5	5
Meetings with Mayor or Commissioner	25	6	15	15	10	20	20
Meetings with City staff	25	3	10	15	12	20	20
Meetings with City staff regarding King Plant cleanup	4	2	5	4	2	2	0
FMPA meetings	12	11	12	10	11	10	11
Chamber of Commerce and Fort Pierce Area Council meetings	12	10	12	10	11	11	11
Utility planning meetings with St. Lucie County, City of Port St. Lucie, and Economic Development Council	6	15	5	8	15	15	20

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Accept annual independent audit	Yes	Yes	Yes	Yes	Yes	Yes	Yes

## DEPT. 11 - DIRECTOR OF UTILITIES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 207,166	\$ 293,856	\$ 206,424	\$ 209,500
1020	OVERTIME	71	-	-	-
	PERSONNEL SERVICES TOTAL	207,237	293,856	206,424	209,500
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	35,538	51,194	33,647	34,002
4060	FICA	12,892	19,709	15,791	16,027
4070	EMPLOYEES' INSURANCE	24,874	32,895	29,604	29,604
4080	EMPLOYEE SUGGESTIONS & AWARDS	200	-	1,020	1,040
4090	VACATION PAY EXPENSE	678	(20,428)	-	-
4100	SICK PAY EXPENSE	7,046	(65,239)	-	-
4110	NET OPEB EXPENSE	433	447	400	400
4600	WORKERS' COMPENSATION	326	247	300	315
	EMPLOYEE BENEFITS TOTAL	81,987	18,825	80,762	81,388
<u>CONTRACTUAL SERVICES</u>					
2139	MAINTENANCE/SERVICE CONTRACTS	663	870	1,200	1,200
2140	POSTAGE	-	-	-	-
2151	PRINTING	213	-	-	-
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	2,500	2,500
2170	TRAINING	3,418	1,970	4,050	4,050
2171	TRAVEL	127	10,251	1,649	2,000
2172	CAR ALLOWANCE	5,160	5,418	5,160	5,160
2190	COMMUNICATIONS	588	504	600	600
2230	EMPLOYEE RELATIONS	321	780	100	100
2240	BUSINESS RELATIONS	325	1,484	3,000	3,000
2250	COMMUNITY RELATIONS	-	3,002	21	-
2260	MEMBERSHIPS - PROFESSIONAL	554	184	-	-
2262	MEMBERSHIPS - CIVIC	700	-	1,000	1,000
	CONTRACTUAL SERVICES TOTAL	12,069	24,463	19,280	19,610
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	1,663	1,506	2,500	1,500
3313	SUBSCRIPTIONS	53	-	-	-
3316	OPERATING SUPPLIES	-	32	76	-
	COMMODITIES TOTAL	1,716	1,538	2,576	1,500
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	144	-	-	500
4610	PROPERTY & LIAB./INS. & UNINSUR.	1,449	2,207	1,933	2,030
	FIXED & SUNDRY TOTAL	1,593	2,207	1,933	2,530
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	1,591	1,415	2,000	2,000
	MISCELLANEOUS TOTAL	1,591	1,415	2,000	2,000
	TOTALS	\$ 306,193	\$ 342,304	\$ 312,975	\$ 316,528

## ATTORNEY

### DEPARTMENTAL CORE SERVICES

- Provide legal services and assistance to FPUA's Board and staff
- Serve as a representative of FPUA before all levels of court
- Review, approve, and make available all contracts, agreements, and documents executed on behalf of FPUA
- Review and approve resolutions submitted for Board action

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Board Meetings	20	19	20	17	20	17	20
Special topic meetings	3	10	6	7	10	10	10
Workshops	2	2	1	8	2	3	3
Attorney meetings	20	19	20	17	12	17	20
Resolutions reviewed	17	9	15	7	12	10	10
Contracts/agreements	100	216	100	101	200	160	150

**DEPT. 12 - ATTORNEY**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 92,944	\$ 95,240	\$ 97,281	\$ 98,700
	PERSONNEL SERVICES TOTAL	92,944	95,240	97,281	98,700
<u>EMPLOYEE BENEFITS</u>					
4070	EMPLOYEES' INSURANCE	12,323	15,716	14,648	14,648
4600	WORKERS' COMPENSATION	86	85	108	113
	EMPLOYEE BENEFITS TOTAL	12,409	15,801	14,756	14,761
<u>CONTRACTUAL SERVICES</u>					
2166	PROFESSIONAL FEES - OTHER	265	14,234	25,000	25,500
2170	TRAINING	1,514	-	-	2,500
2171	TRAVEL	-	-	200	200
	CONTRACTUAL SERVICES TOTAL	1,779	14,234	25,200	28,200
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	503	-	-	-
3313	SUBSCRIPTIONS	22	-	-	-
	COMMODITIES TOTAL	525	-	-	-
	TOTALS	\$ 107,657	\$ 125,275	\$ 137,237	\$ 141,661

## HUMAN RESOURCES

### DEPARTMENTAL CORE SERVICES

- Provide equal employment opportunities and encourage diversity
- Provide quality support services to departmental leadership toward the achievement of organizational goals and objectives
- Recruit “right fit” talent and select the highest quality employees
- Ensure fair and equitable compensation structure
- Provide benefit plans attractive to job applicants that meet employee needs
- Enhance employee relations through effective communication and fair and consistent application of work rules
- Provide employee and management development through ongoing educational programs

### DEPARTMENTAL ACCOMPLISHMENTS

- Achieved recognition and award for being selected as one of “Best Places to Work St Lucie County”
- Maintaining regulatory compliance with Affordable Care Act (ACA) mandates and timely processed 1095-C forms to IRS
- Partnered with Indian River State College and the City of Fort Pierce in creating a formal management education program
- Continued enhancement of Human Resource Information System functionality in the collection of employee data and development of reports in an effort to provide timely data to department heads for better management of their human resources
- Provided seminars and webinars to managers/supervisors/foremen on a variety of leadership topics
- Reformatting, reorganization and revision of Rules and Regulations to support operations
- Ongoing initiatives in cooperation with Wellness Committee to increase participation in wellness programs aimed at controlling healthcare costs

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Job applications processed	3,500	3,133	2,500	2,040	2,500	2,000	2,000
Personnel action forms processed	500	249	200	204	250	230	250
Positions advertised/posted	95	98	75	92	50	100	95
Employees enrolled in Education Assistance Program	10	8	7	8	10	8	9

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Voluntary, non-retiree separations	*	30	*	23	20	20	20
Involuntary separations	*	*	*	*	3	3	3
Vacancy Rate	*	5.4%	5.0%	5.1%	5.0%	4.0%	4.0%
% of new hires successfully completing probationary period	*	91%	90%	95%	95%	99%	99%
% of employees completing Intro to FPUA within first year of service	*	*	100%	100%	100%	100%	100%
% of employees participating in the wellness program	*	*	*	*	55%	55%	56%

\*Not measured in prior years

## DEPT. 15 - HUMAN RESOURCES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 211,643	\$ 170,687	\$ 176,957	\$ 179,600
1020	OVERTIME	17	82	500	500
	PERSONNEL SERVICES TOTAL	211,660	170,769	177,457	180,100
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	35,509	29,678	28,925	29,230
4060	FICA	15,446	12,346	13,575	13,778
4070	EMPLOYEES' INSURANCE	37,182	46,411	43,696	43,696
4080	EMPLOYEE SUGGESTIONS & AWARDS	9,308	10,555	11,500	11,730
4090	VACATION PAY EXPENSE	(3,032)	(1,007)	-	-
4100	SICK PAY EXPENSE	539	746	-	-
4110	NET OPEB EXPENSE	862	671	600	600
4600	WORKERS' COMPENSATION	206	148	168	176
	EMPLOYEE BENEFITS TOTAL	96,020	99,548	98,464	99,210
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	9,216	6,060	12,240	12,485
2139	MAINTENANCE/SERVICE CONTRACTS	705	448	824	849
2140	POSTAGE	-	91	200	200
2151	PRINTING	62	-	102	100
2164	PROFESS. FEES - CONSULTING/ENG.	34,908	26,991	55,000	55,000
2166	PROFESSIONAL FEES - OTHER	27,091	30,865	30,000	30,000
2170	TRAINING	11,413	9,947	20,400	20,808
2171	TRAVEL	29	15	102	104
2172	CAR ALLOWANCE	3,300	3,300	3,300	3,300
2190	COMMUNICATIONS	800	722	900	900
2230	EMPLOYEE RELATIONS	2,263	1,758	2,550	2,601
2240	BUSINESS RELATIONS	-	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	581	730	1,020	1,040
	CONTRACTUAL SERVICES TOTAL	90,368	80,927	126,638	127,387
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	2,884	3,595	3,060	3,121
3313	SUBSCRIPTIONS	2,553	2,802	2,040	2,081
	COMMODITIES TOTAL	5,437	6,397	5,100	5,202
<u>FIXED &amp; SUNDRY</u>					
4610	PROPERTY & LIAB./INS. & UNINSUR.	1,821	2,189	2,227	2,338
	FIXED & SUNDRY TOTAL	1,821	2,189	2,227	2,338
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	1,116	1,415	2,000	2,000
	MISCELLANEOUS TOTAL	1,116	1,415	2,000	2,000
	TOTALS	\$ 406,422	\$ 361,245	\$ 411,886	\$ 416,237

## SAFETY

### DEPARTMENTAL CORE SERVICES

- Provide quality OSHA-based safety training to employees to ensure understanding of hazards and effective mitigations.
- Develop and maintain a Safety Management System composed of the following
  - Management: Leadership and Employee Involvement
  - Worksite Analysis
  - Hazard Prevention and Control
  - Safety and Health Training
  - Safety Policies and Procedures

### DEPARTMENTAL ACCOMPLISHMENTS

- Established mandatory OSHA-based safety training programs for higher risk, and frequently performed utility maintenance tasks.
- Implemented online chemical hazard information on *TeamUA* to ensure this information is available to the employees when they need it.
- Quarterly employee involvement in building inspections assured that safety issues are brought forward and addressed in a timely manner.

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Incident Reports (CY)	<40	44	< 40	45	< 40	40	38
Claims – W/C	<15	12	< 15	15	< 13	13	12
Safety Inspections							
Building	30	24	30	31	29	56	50
Job Site	80	40	80	10	60	28	24

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Workers' Comp experience modification factor	< 1.00	.87	< 1.00	.79	.97	.97	1.00
Accident review days (CY)	<14	31	< 14	27	< 14	12	<14
FPUA Frequency Rate (CY)	≤ 5.0	4.1	≤ 5.0	5.3	≤ 5.0	4.4	≤ 5.0
FPUA Severity Rate (CY)	≤ 50	80	≤ 50	78.5	≤ 50	44.5	≤ 50

\*Not measured in prior years

**DEPT. 18 - SAFETY**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 244,962	\$ 206,097	\$ 139,732	\$ 110,000
1020	OVERTIME	15,492	5,555	200	200
	PERSONNEL SERVICES TOTAL	260,454	211,652	139,932	110,200
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	18,985	12,249	11,863	6,939
4060	FICA	19,014	15,188	10,705	8,430
4070	EMPLOYEES' INSURANCE	49,341	53,845	49,846	49,846
4080	EMPLOYEE SUGGESTIONS & AWARDS	6,218	6,226	-	-
4090	VACATION PAY EXPENSE	(1,957)	(5,255)	-	-
4100	SICK PAY EXPENSE	1,309	(11,098)	-	-
4110	NET OPEB EXPENSE	1,082	1,117	400	400
4600	WORKERS' COMPENSATION	426	347	414	435
	EMPLOYEE BENEFITS TOTAL	94,418	72,619	73,228	66,050
<u>CONTRACTUAL SERVICES</u>					
2132	MAINTENANCE OF VEHICLES	154	207	100	100
2139	MAINTENANCE/SERVICE CONTRACTS	-	-	1,500	-
2140	POSTAGE	179	37	200	200
2151	PRINTING	164	41	50	50
2164	PROFESS. FEES - CONSULTING/ENG.	40,756	21,505	25,000	5,000
2166	PROFESSIONAL FEES - OTHER	6,734	6,985	7,000	11,450
2170	TRAINING	8,606	4,409	12,600	34,500
2171	TRAVEL	20	33	100	-
2172	CAR ALLOWANCE	3,712	3,300	752	-
2190	COMMUNICATIONS	647	671	800	800
2230	EMPLOYEE RELATIONS	7,408	3,210	4,100	2,650
2240	BUSINESS RELATIONS	-	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	1,260	1,308	1,500	150
	CONTRACTUAL SERVICES TOTAL	69,640	41,706	53,702	54,900
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	2,797	3,675	1,500	1,500
3313	SUBSCRIPTIONS	149	149	350	350
3316	OPERATING SUPPLIES	-	-	9,540	10,250
3331	VEHICLE SUPPLIES	1,785	545	3,700	3,774
	COMMODITIES TOTAL	4,731	4,369	15,090	15,874
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	117	-	65	66
4610	PROPERTY & LIAB./INS. & UNINSUR.	2,988	2,837	2,655	2,788
	FIXED & SUNDRY TOTAL	3,105	2,837	2,720	2,854
	TOTALS	\$ 432,348	\$ 333,183	\$ 284,672	\$ 249,878

## FINANCE

### DEPARTMENTAL CORE SERVICES

- Plan, organize and direct the financial, accounting, and rate matters throughout FPUA
- Preparation of financial statements, statistical reports, budget documents and coordination of financial forecasts, rate studies, debt issuance and investment decisions
- Maintain FPUA's accounting records in accordance with generally accepted accounting principles
- Provide for the fair and equitable treatment of all persons involved in public purchasing by FPUA, to maximize the purchasing value of FPUA funds, and to provide safeguards for maintaining a procurement system of quality and integrity
- Identify and monitor risk exposure and minimize consequences through effective practices, procedures, and controls.

### DEPARTMENTAL ACCOMPLISHMENTS

- Achieved GFOA's Distinguished Budget Presentation Award for the Annual Budget
- Attained GFOA's Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Active vendors maintained	2,550	3,252	2,500	2,360	3,000	2,566	2,500
Checks issued	3,200	3,087	3,000	2,883	2,800	2,825	2,750
ACH's processed	2,200	2,083	2,300	2,314	2,500	2,500	2,750
Purchase orders completed	1,200	1,352	1,250	1,347	1,300	1,316	1,300
Formal bids processed	*	15	19	17	20	20	20
POA's completed	180	230	210	241	225	203	225
Certificates of Insurance	335	364	300	294	300	275	300
Claims – Liability	<45	27	<45	35	<35	20	<35

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of Annual Budget award overall criteria judged to be:							
Proficient	*	92%	*	83%	75%	83%	70%
Outstanding	*	8%	*	17%	25%	17%	30%
Proficient grading from Special Review Committee on CAFR	100%	100%	100%	100%	100%	100%	100%
Bond Ratings:							
Fitch	A+	A+	A+	A+	A+	A+	A+
Standard & Poors	A	A	A	A	A	A	A
Days to resolve liability claims	<30	26	<30	27	<30	>30	<30

\*Not measured in prior years

## DEPT. 21 - FINANCE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 592,314	\$ 602,994	\$ 702,774	\$ 735,800
1020	OVERTIME	260	2,015	500	500
	PERSONNEL SERVICES TOTAL	592,574	605,009	703,274	736,300
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	96,821	105,052	114,634	119,501
4060	FICA	42,651	43,266	53,800	56,327
4070	EMPLOYEES' INSURANCE	130,118	180,442	168,804	168,804
4090	VACATION PAY EXPENSE	4,812	(6,103)	-	-
4100	SICK PAY EXPENSE	31,453	(9,717)	-	-
4110	NET OPEB EXPENSE	2,598	2,682	2,500	2,500
4600	WORKERS' COMPENSATION	620	599	750	788
4640	UNEMPLOYMENT CLAIMS	-	-	11,091	15,000
	EMPLOYEE BENEFITS TOTAL	309,073	316,221	351,579	362,920
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	1,896	1,916	5,300	2,200
2139	MAINTENANCE/SERVICE CONTRACTS	1,257	666	1,000	1,000
2140	POSTAGE	75	38	100	100
2151	PRINTING	-	41	100	100
2161	PROFESSIONAL FEES - AUDIT	35,630	39,544	45,000	46,000
2164	PROFESS. FEES - CONSULTING/ENG	21,886	7,153	43,000	22,000
2166	PROFESSIONAL FEES - OTHER	17,056	34,667	47,000	19,500
2170	TRAINING	8,040	6,975	12,000	12,000
2171	TRAVEL	81	42	66	100
2172	CAR ALLOWANCE	5,160	5,160	5,160	5,160
2190	COMMUNICATIONS	1,754	1,689	1,900	1,900
2230	EMPLOYEE RELATIONS	497	75	-	-
2250	COMMUNITY RELATIONS	-	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	1,205	1,300	1,500	1,500
	CONTRACTUAL SERVICES TOTAL	94,537	99,266	162,126	111,560
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	6,379	6,262	6,300	6,300
3313	SUBSCRIPTIONS	444	290	300	300
	COMMODITIES TOTAL	6,823	6,552	6,600	6,600
<u>FIXED &amp; SUNDRY</u>					
4020	CASH (OVER) SHORT	(8,102)	(522)	62	-
4520	LICENSES & PERMITS	85	-	105	-
4610	PROPERTY & LIAB./INS. & UNINSUR.	6,225	7,285	8,245	8,657
5730	BANK CHARGES	275,778	302,983	372,000	386,000
	FIXED & SUNDRY TOTAL	273,986	309,746	380,412	394,657
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	904	1,549	1,000	1,000
	MISCELLANEOUS TOTAL	904	1,549	1,000	1,000
	TOTALS	\$ 1,277,897	\$ 1,338,343	\$ 1,604,991	\$ 1,613,037

## MATERIALS MANAGEMENT

### DEPARTMENTAL CORE SERVICES

- Maintain and control a computerized inventory system, consisting of electric, water, wastewater, natural gas, fiber, janitorial, medical and office supplies
- Sell obsolete material at the FPUA surplus equipment vehicle auction
- Dispose of hazardous material according to local, state, and federal laws
- Recycle all metals that are replaced in the various operations
- Assist Facilities in the maintenance of FPUA Facilities
- Centralized Fleet Services, practice a cradle to grave approach for procurement, maintenance, repairs, and disposition.

### DEPARTMENTAL ACCOMPLISHMENTS

- Adjusted inventory to meet current needs
- Cross-trained Facilities Specialist II in warehouse procedures in case of an event that requires additional manpower in the warehouse
- Continue to expand the Centralized Fleet Services from 55% participation to 100% participation by FPUA fleet
- Recycled over 156,847 lbs. of metal

### Performance Measures:

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Vehicle safety inspections	*	*	*	73	*	150	152
Stock items issued	9,900	10,431	9,500	10,167	10,000	10,050	10,000
Stock purchase orders	700	728	600	709	750	700	700
Stock items returned	250	135	175	126	100	110	100

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of vehicles in Centralized Fleet Services	*	75%	*	80	100%	100%	100%
Dept Frequency Rate (CY)	0.0	0.0	0.0	23.7	0.0	0.0	0.0
Dept Severity Rate (CY)	0	0	0	142	0	0	0

\*Not measured in prior years

## DEPT. 22 - MATERIALS MANAGEMENT

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 221,511	\$ 226,569	\$ 233,633	\$ 237,100
1020	OVERTIME	3,721	3,389	3,500	3,600
	PERSONNEL SERVICES TOTAL	225,232	229,958	237,133	240,700
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	33,387	34,171	38,653	39,066
4060	FICA	13,992	14,154	18,141	18,414
4070	EMPLOYEES' INSURANCE	54,058	69,069	64,219	64,219
4090	VACATION PAY EXPENSE	1,496	(599)	-	-
4100	SICK PAY EXPENSE	6,522	1,521	-	-
4110	NET OPEB EXPENSE	653	894	800	800
4600	WORKERS' COMPENSATION	3,743	3,967	5,439	4,372
	EMPLOYEE BENEFITS TOTAL	113,851	123,177	127,252	126,871
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	201	235	295	-
2131	MAINTENANCE OF BUILDINGS	-	-	-	-
2132	MAINTENANCE OF VEHICLES	2,479	3,219	4,900	4,120
2133	MAINTENANCE OF EQUIPMENT	2,064	1,855	2,000	2,060
2139	MAINTENANCE/SERVICE CONTRACTS	3,000	150	3,000	3,090
2140	POSTAGE	-	32	20	20
2151	PRINTING	669	554	1,046	1,067
2170	TRAINING	300	802	1,638	2,589
2171	TRAVEL	-	-	236	241
2172	CAR ALLOWANCE	-	-	-	-
2190	COMMUNICATIONS	2,433	2,396	2,900	2,900
2200	UTILITIES	24,823	26,995	26,600	26,600
2230	EMPLOYEE RELATIONS	-	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	200	80	250	255
	CONTRACTUAL SERVICES TOTAL	36,169	36,318	42,885	42,942
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	1,779	1,330	2,015	1,077
3316	OPERATING SUPPLIES	9,033	10,088	10,705	11,220
3331	VEHICLE SUPPLIES	10,641	10,732	13,000	13,260
3340	SMALL TOOLS	8,545	8,665	14,000	2,040
	COMMODITIES TOTAL	29,998	30,815	39,720	27,597
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	50	50	2,202	2,246
4610	PROPERTY & LIAB./INS. & UNINSUR.	32,804	36,167	34,742	36,479
4666	INVENTORY ADJUSTMENTS	12,016	14,012	42,068	10,200
	FIXED & SUNDRY TOTAL	44,870	50,229	79,012	48,925
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	21,000	21,177	22,000	22,000
	MISCELLANEOUS TOTAL	21,000	21,177	22,000	22,000
	TOTALS	\$ 471,120	\$ 491,674	\$ 548,002	\$ 509,035

## DIRECTOR OF SHARED SERVICES

### DEPARTMENTAL CORE SERVICES

➤ Provide planning and direction for the following departments:

- ◆ Manatee Observation and Education Center – Department 01
- ◆ Human Resources – Department 15
- ◆ Materials Management – Department 22
- ◆ Information Technology Services – Department 32
- ◆ Facilities – Department 35
- ◆ FPUAnet® Communications – Department 93



Manatee Observation and Education Center



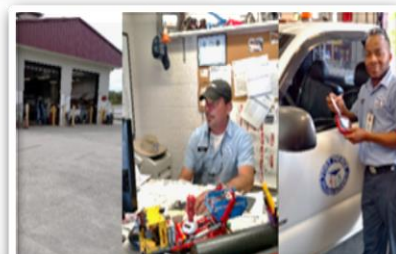
Human Resources



Materials Management



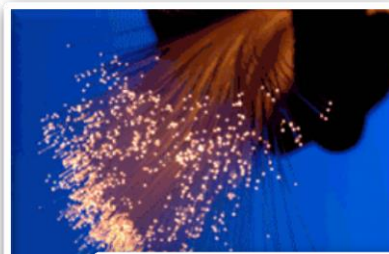
Facilities



Fleet Management



Information Technology Services



FPUAnet Communications

**DEPT. 31 - DIRECTOR OF SHARED SERVICES**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 104,159	\$ 105,828	\$ 109,809	\$ 111,500
	PERSONNEL SERVICES TOTAL	104,159	105,828	109,809	111,500
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	18,106	18,550	17,899	18,096
4060	FICA	7,895	8,046	8,400	8,530
4070	EMPLOYEES' INSURANCE	15,988	20,388	19,163	19,163
4090	VACATION PAY EXPENSE	1,955	332	-	-
4100	SICK PAY EXPENSE	(779)	(738)	-	-
4110	NET OPEB EXPENSE	217	224	200	200
4600	WORKERS' COMPENSATION	52	53	60	63
	EMPLOYEE BENEFITS TOTAL	43,434	46,855	45,722	46,052
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	-	-	-	-
2151	PRINTING	-	-	-	-
2170	TRAINING	6,134	-	4,000	4,000
2171	TRAVEL	-	-	-	-
2172	CAR ALLOWANCE	5,160	5,160	5,160	5,160
2190	COMMUNICATIONS	588	554	600	600
2230	EMPLOYEE RELATIONS	-	16	-	-
2240	BUSINESS RELATIONS	-	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	170	206	190	200
	CONTRACTUAL SERVICES TOTAL	12,052	5,936	9,950	9,960
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	60	93	150	150
3316	OPERATING SUPPLIES	-	71	100	100
	COMMODITIES TOTAL	60	164	250	250
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES	200	-	-	-
4610	PROPERTY & LIAB./INS. & UNINSUR.	678	843	970	1,019
	FIXED & SUNDRY TOTAL	878	843	970	1,019
	TOTALS	\$ 160,583	\$ 159,626	\$ 166,701	\$ 168,781

## INFORMATION TECHNOLOGY SERVICES

### DEPARTMENTAL CORE SERVICES

- Information Technology Services, Administration: Provide general administrative support to the other groups of ITS; provide financial management, administration of the telecommunications, IT operating account, and company-wide computer replacement, which includes centralized purchasing of all computer and communication-related equipment and software
- Information Technology Services, Network: Provide hardware/software support and user training; technological support and consultation for all departments throughout FPUA; maintain client/server environment; develop and maintain FPUA and FPUAnet communication infrastructure; develop and maintain telecommunication infrastructure, which includes voice over internet protocol (VoIP) phones, radios, cell phones, and mobile wireless fidelity (Mi-Fi)
- Information Technology Services, Systems: Provide maintenance and support of FPUA's Core Business System (CBS); development, maintenance, support, and training of applications; development and maintenance of web services; and operate a centralized help desk for all technology support requests
- Records Management: Respond to and assists with public records requests; and coordinate, train, and oversee that records are in compliance with the Florida Records Management Association (FRMA) and Sunshine Laws

### DEPARTMENTAL ACCOMPLISHMENTS

- Installation of a New Automatic Vehicle Location (AVL) System
- Replacement of Internet Service Providers with Windstream and Cogent
- Upgraded Core Business System to 2013
- Upgraded Microsoft Office to 2013

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Workstations supported	335	432	335	340	433	362	362
VoIP phones supported	290	283	285	276	290	278	280
Cell phones supported	95	96	94	98	97	95	96
Radios supported	*	231	238	240	236	245	239
Non-project work orders completed	5,000	3,296	3,750	3179	3,000	3,980	4,000
Public records request	30	39	25	25	45	30	30
Records disposition volume							
Electronic Records	*	*	*	46.189 KB	*	45,000 KB	50,000 KB
Paper Records	300 cf	280 cf	165 cf	0 cf	300 cf	250 cf	100 cf

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Annual customer survey	97%	N/A	97%	N/A	95%	N/A	97%
System Availability:							
AVL	*	*	*	*	100%	100%	100%
Camera	*	99.9%	*	*	99.9%	99.0%	99.0%
CBS Applications	100%	99.9%	100%	99.9%	99.9%	99.9%	99.9%
Internet	99.9%	100%	99.9%	99.9%	99.9%	99.9%	99.9%
Network	99.9%	99.8%	99.9%	99.9%	99.5%	99.7%	99.7%
Telephones	100%	100%	100%	100%	99.9%	99.9%	99.9%
Radio	*	100%	*	100%	99.9%	99.9%	99.9%
VPN	100%	100%	100%	100%	100%	100%	100%
Avg. # of days to complete non-project work orders	5.0	3.8	7.0	5.32	5.0	10.73	5.0

\*Not measured in prior years

**DEPT. 32 - INFORMATION TECHNOLOGY SERVICES**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 798,351	\$ 845,263	\$ 961,374	\$ 975,800
1020	OVERTIME	29	548	3,500	2,800
	PERSONNEL SERVICES TOTAL	798,380	845,811	964,874	978,600
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	142,514	142,414	149,874	151,427
4060	FICA	61,091	64,406	73,813	74,863
4070	EMPLOYEES' INSURANCE	162,238	207,446	188,623	188,623
4090	VACATION PAY EXPENSE	4,605	(15,053)	-	-
4100	SICK PAY EXPENSE	26,345	(9,143)	-	-
4110	NET OPEB EXPENSE	3,464	3,576	3,300	3,300
4600	WORKERS' COMPENSATION	822	797	976	1,025
4640	UNEMPLOYMENT CLAIMS	-	-	-	-
	EMPLOYEE BENEFITS TOTAL	401,079	394,443	416,586	419,238
<b><u>CONTRACTUAL SERVICES</u></b>					
2110	ADVERTISING	-	-	-	-
2132	MAINTENANCE OF VEHICLES	313	491	4,750	2,680
2133	MAINTENANCE OF EQUIPMENT	3,302	415	3,000	3,000
2139	MAINTENANCE/SERVICE CONTRACTS	439,830	369,090	665,140	745,000
2140	POSTAGE	504	65	500	500
2151	PRINTING	104	20	165	100
2165	TEMPORARY LABOR	8,320	32,760	-	-
2166	PROFESSIONAL FEES - OTHER	18,912	40,768	23,750	-
2170	TRAINING	30,407	32,348	34,430	53,892
2171	TRAVEL	1,068	807	750	750
2172	CAR ALLOWANCE	9,900	8,470	9,616	9,900
2190	COMMUNICATIONS	10,593	10,645	12,000	12,000
2230	EMPLOYEE RELATIONS	-	583	850	850
2240	BUSINESS RELATIONS	55	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	305	330	435	440
	CONTRACTUAL SERVICES TOTAL	523,613	496,792	755,386	829,112
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	2,967	4,175	3,000	3,000
3313	SUBSCRIPTIONS	1,365	2,296	7,700	7,558
3316	OPERATING SUPPLIES	236,293	380,845	387,544	373,953
3331	VEHICLE SUPPLIES	2,584	624	1,000	1,000
3340	SMALL TOOLS	449	75	300	300
	COMMODITIES TOTAL	243,658	388,015	399,544	385,811
<b><u>FIXED &amp; SUNDRY</u></b>					
4520	LICENSES & PERMITS	-	-	1,545	-
4610	PROPERTY & LIAB./INS. & UNINSUR.	9,735	11,757	12,758	13,396
	FIXED & SUNDRY TOTAL	9,735	11,757	14,303	13,396
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	179,671	233,726	269,000	269,000
	MISCELLANEOUS TOTAL	179,671	233,726	269,000	269,000
	TOTALS	\$ 2,156,136	\$ 2,370,544	\$ 2,819,693	\$ 2,895,157

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## FEDERAL BUILDING

### DEPARTMENTAL CORE SERVICES

- Relates to property located at 300 South 6<sup>th</sup> Street

### DEPARTMENTAL ACCOMPLISHMENT

- Sold property in March 2014



**DEPT. 33 - FEDERAL BUILDING**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ -	\$ -	\$ -	\$ -
	PERSONNEL SERVICES TOTAL	-	-	-	-
<u>CONTRACTUAL SERVICES</u>					
2131	MAINTENANCE OF BUILDINGS	2,169	-	-	-
2133	MAINTENANCE OF EQUIPMENT	-	-	-	-
2139	MAINTENANCE/SERVICE CONTRACTS	2,599	-	-	-
2166	PROFESSIONAL FEES - OTHER	36,593	-	-	-
2200	UTILITIES	8,323	-	-	-
	CONTRACTUAL SERVICES TOTAL	49,684	-	-	-
<u>FIXED &amp; SUNDRY</u>					
4509	OTHER TAXES	2,189	-	-	-
4520	LICENSES & PERMITS	-	-	-	-
4610	PROPERTY & LIAB./INS. & UNINSUR.	1,068	-	-	-
	FIXED & SUNDRY TOTAL	3,257	-	-	-
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	14,748	-	-	-
	MISCELLANEOUS TOTAL	14,748	-	-	-
	TOTALS	\$ 67,689	\$ -	\$ -	\$ -

## FACILITIES

### DEPARTMENTAL CORE SERVICES

- Provide for the design and maintenance of FPUA's facilities in a cost effective manner.
- Monitor exposures of all facilities and other physical properties owned by FPUA
- Record, monitor, and manage contracts, service agreements, and warranties associated with all facilities.
- Provide for handling of FPUA mail and correspondence.

### DEPARTMENTAL ACCOMPLISHMENTS

- Continued with Energy Conservation Measures as an intricate part of space reconfiguration.
- Installed low flow shower heads and aerators in all FPUA Facilities.
- Installed insulation in the Water Reclamation Maintenance building
- Installed bottled water dispensers at all water fountains as a water conservation measure.
- Replaced obsolete HVAC Systems at multiple sights with efficient units, including the \$43,000.00 Liebert in the ESC SCADA Room.

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Facilities work requests	750	238	400	549	250	500	250
Customer work requests	450	229	300	204	225	250	200
Homes participating in the weatherization program (WEOP)	*	15	25	16	15	20	25
Obsolete HVAC systems replaced	4	3	4	4	4	4	4

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Cycle time (days to complete work requests)	8.00	8.89	5.00	6.89	6.00	5.00	4.50
Average age of active work orders (days)	6.5	9.5	4.0	6.6	5.5	4.5	4.0
Facilities Operating GSF Index	18.0%	22.0%	20.0%	21.0%	19.0%	18.0%	17.5%
Facilities Operating GUE Index	20%	31%	25%	31.0%	29%	25%	24%

\*Not measured in prior years

## DEPT. 35 - FACILITIES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 206,335	\$ 231,002	\$ 214,265	\$ 217,500
1020	OVERTIME	1,947	2,542	4,000	4,100
	PERSONNEL SERVICES TOTAL	208,282	233,544	218,265	221,600
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	42,509	40,741	26,848	27,237
4060	FICA	19,253	21,337	16,697	16,952
4070	EMPLOYEES' INSURANCE	36,952	46,926	47,022	47,022
4090	VACATION PAY EXPENSE	1,415	(2,431)	-	-
4100	SICK PAY EXPENSE	1,900	(13,826)	-	-
4110	NET OPEB EXPENSE	1,082	1,117	1,000	1,000
4600	WORKERS' COMPENSATION	3,343	3,576	3,756	3,944
	EMPLOYEE BENEFITS TOTAL	106,454	97,440	95,323	96,155
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	2,363	2,953	3,000	3,000
2131	MAINTENANCE OF BUILDINGS	31,456	36,639	41,525	52,451
2132	MAINTENANCE OF VEHICLES	3,835	742	2,500	1,545
2133	MAINTENANCE OF EQUIPMENT	199	-	250	-
2139	MAINTENANCE/SERVICE CONTRACTS	97,522	89,993	94,308	94,870
2140	POSTAGE	8,094	10,377	11,000	11,000
2151	PRINTING	41	21	110	112
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	1,000	1,020
2166	PROFESSIONAL FEES - OTHER	25	-	2,900	1,020
2170	TRAINING	4,108	140	2,708	2,762
2171	TRAVEL	393	444	200	204
2172	CAR ALLOWANCE	4,230	5,160	5,160	5,160
2190	COMMUNICATIONS	3,140	3,050	3,600	3,600
2200	UTILITIES	93,088	89,246	88,200	88,200
2230	EMPLOYEE RELATIONS	70	-	-	-
2240	BUSINESS RELATIONS	-	-	-	-
2250	COMMUNITY RELATIONS	14,033	47,665	55,000	55,000
2260	MEMBERSHIPS - PROFESSIONAL	-	424	567	449
	CONTRACTUAL SERVICES TOTAL	262,597	286,854	312,028	320,393
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	1,773	1,609	2,300	2,346
3316	OPERATING SUPPLIES	5,913	5,501	20,998	5,100
3331	VEHICLE SUPPLIES	6,765	8,111	3,000	3,060
3340	SMALL TOOLS	1,875	2,040	1,500	1,530
	COMMODITIES TOTAL	16,326	17,261	27,798	12,036
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	324	160	400	408
4610	PROPERTY & LIAB./INS. & UNINSUR.	3,223	3,982	4,290	4,505
	FIXED & SUNDRY TOTAL	3,547	4,142	4,690	4,913
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	13,512	18,684	21,000	21,000
	MISCELLANEOUS TOTAL	13,512	18,684	21,000	21,000
	TOTALS	\$ 610,718	\$ 657,925	\$ 679,104	\$ 676,097

## COMMUNICATIONS

### DEPARTMENTAL CORE SERVICES

- Communications and Customer Service consolidated into Customer Solutions March 2016. The budgets will be combined effective October 1, 2016.



**DEPT. 41 - COMMUNICATIONS**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 66,274	\$ 55,750	\$ 58,232	\$ -
1020	OVERTIME	-	95	-	-
	PERSONNEL SERVICES TOTAL	66,274	55,845	58,232	-
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	10,348	9,772	9,492	-
4060	FICA	5,164	4,344	4,455	-
4070	EMPLOYEES' INSURANCE	11,372	15,789	14,757	-
4090	VACATION PAY EXPENSE	(4,239)	3,158	-	-
4100	SICK PAY EXPENSE	(3,284)	-	-	-
4110	NET OPEB EXPENSE	217	224	200	-
4600	WORKERS' COMPENSATION	51	50	60	-
	EMPLOYEE BENEFITS TOTAL	19,629	33,337	28,964	-
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	7,441	14,250	9,271	-
2140	POSTAGE	23	-	-	-
2151	PRINTING	24,580	12,312	18,360	-
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	-	-
2166	PROFESSIONAL FEES - OTHER	100	-	-	-
2170	TRAINING	3,165	1,871	3,000	-
2171	TRAVEL	-	-	-	-
2172	CAR ALLOWANCE	3,465	3,300	1,540	-
2190	COMMUNICATIONS	10,170	5,814	10,900	-
2230	EMPLOYEE RELATIONS	12,546	14,505	18,500	-
2240	BUSINESS RELATIONS	2,202	1,755	2,250	-
2250	COMMUNITY RELATIONS	16,781	24,017	25,000	-
2260	MEMBERSHIPS - PROFESSIONAL	-	-	-	-
2262	MEMBERSHIPS - CIVIC	952	675	-	-
	CONTRACTUAL SERVICES TOTAL	81,425	78,499	88,821	-
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	2,254	1,857	2,040	-
3313	SUBSCRIPTIONS	74	130	240	-
3316	OPERATING SUPPLIES	2,462	1,006	1,082	-
	COMMODITIES TOTAL	4,790	2,993	3,362	-
<u>FIXED &amp; SUNDRY</u>					
4610	PROPERTY & LIAB./INS. & UNINSUR.	549	565	637	-
	FIXED & SUNDRY TOTAL	549	565	637	-
	TOTALS	\$ 172,667	\$ 171,239	\$ 180,016	\$ -

## CUSTOMER SOLUTIONS

### DEPARTMENTAL CORE SERVICES

- Serve as primary contact of internal and external FPUA customers and contractors.
- Manage the monthly billing, service order, call center, front line and cashiering processes, including off-site payment centers, and monitor work flow between departments and our customers for improvements to customer service.
- Serves as the focal point for activities related to maintaining and improving community and employee relations.
- Develops and implements programs and services.
- Interprets FPUA's position on potentially controversial matters and acts as primary liaison with media and elected officials.

### DEPARTMENTAL ACCOMPLISHMENTS

- 11% increase in online payments on [www.fpua.com](http://www.fpua.com) and 16% increase in IVR payments.
- Developed marketing program to promote additional Water/Wastewater services, produced 227 new Water customers and 65 new Wastewater customers.
- Developed community beautification initiatives through Utility Box paintings.
- Created Economic Development incentive program targeting smaller commercial customers for infill. Introduced grease trap incentives to coincide with the city's SCORE program.
- Instituted electronic billing via email and text.
- Assisted ITS with streamlining and automation of service processes.
- Initiated offering of Commercial Rebates to complement our Residential Rebate Program.
- Successfully administered internal "FPUA Flip Off" program, saving 330,436 kWh (\$26,279) and administered residential energy efficiency program, saving customers 127,000 kWh annually.

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Avg. bills generated monthly	32,000	33,226	35,000	34,120	33,000	32,560	30,000
E-Billing	*	*	1,000	1,171	1,405	2,000	2,800
Auto Pay	*	*	3,500	4,935	5,182	5,200	5,300
Budget Billing	*	*	140	136	143	145	150
Text to Pay	*	*	*	*	150	200	250
On-Line Payment	52,142	55,949	53,000	61,235	66,000	70,000	75,000
Lobby Walk in	69,361	69,336	68,000	56,681	55,030	54,000	52,000
Call center calls	93,000	106,747	93,000	85,955	85,000	81,000	78,000
Drive Thru	36,570	33,755	30,000	42,234	37,000	35,000	32,000
Full service Kiosks	*	*	*	*	1	1	2
Commercial customer visits	215	361	250	260	270	290	300
Rebates processed	130	137	140	140	130	122	135
Community Outreach	*	*	20	25	25	28	30
Media Impressions (millions)	2.7	2.9	3.2	3.3	4.8	5.2	5.5
Community Beautification	*	*	*	*	1	2	3

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Employee Volunteer Participation	14%	12%	10%	12%	14%	15%	15%

\*Not measured in prior years

**DEPT. 43 - CUSTOMER SOLUTIONS**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 970,122	\$ 1,006,055	\$ 1,052,666	\$ 1,127,600
1020	OVERTIME	4,633	2,959	4,000	4,100
	PERSONNEL SERVICES TOTAL	974,755	1,009,014	1,056,666	1,131,700
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	144,593	141,178	144,799	156,237
4060	FICA	68,940	72,098	80,835	86,575
4070	EMPLOYEES' INSURANCE	296,673	396,300	370,823	385,580
4090	VACATION PAY EXPENSE	(6,045)	(765)	-	-
4100	SICK PAY EXPENSE	15,120	(22,517)	-	-
4110	NET OPEB EXPENSE	5,628	5,811	5,400	5,600
4600	WORKERS' COMPENSATION	1,362	1,321	1,548	1,688
4640	UNEMPLOYMENT CLAIMS	-	-	2,247	-
	EMPLOYEE BENEFITS TOTAL	526,271	593,426	605,652	635,680
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	-	-	-	10,000
2122	RENTALS	1,386	1,386	1,561	1,592
2133	MAINTENANCE OF EQUIPMENT	449	462	1,000	1,000
2139	MAINTENANCE/SERVICE CONTRACTS	22,221	18,496	34,400	43,100
2140	POSTAGE	180,220	195,225	200,000	200,000
2151	PRINTING	25,668	31,493	33,990	53,397
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	-	-
2165	TEMPORARY LABOR	7,051	15,907	-	-
2166	PROFESSIONAL FEES - OTHER	70,202	73,415	77,000	77,000
2170	TRAINING	12,528	6,005	13,000	16,260
2171	TRAVEL	178	223	11	-
2172	CAR ALLOWANCE	6,600	6,600	6,710	6,600
2190	COMMUNICATIONS	2,609	2,432	2,700	13,600
2230	EMPLOYEE RELATIONS	-	-	-	18,500
2240	BUSINESS RELATIONS	-	-	22	2,250
2250	COMMUNITY RELATIONS	-	-	-	25,000
2260	MEMBERSHIPS - PROFESSIONAL	239	-	355	239
2262	MEMBERSHIPS - CIVIC	660	668	1,300	2,046
2290	BILLING HOUSING AUTHORITY	11,361	10,339	10,200	10,200
	CONTRACTUAL SERVICES TOTAL	341,372	362,651	382,249	480,784
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	9,622	10,131	11,142	12,865
3313	SUBSCRIPTIONS	216	226	120	120
3316	OPERATING SUPPLIES	6,421	13,755	8,754	9,929
	COMMODITIES TOTAL	16,259	24,112	20,016	22,914
<u>FIXED &amp; SUNDRY</u>					
4020	CASH (OVER) SHORT	160	631	22	-
4610	PROPERTY & LIAB./INS. & UNINSUR.	11,324	13,343	14,168	15,545
	FIXED & SUNDRY TOTAL	11,484	13,974	14,190	15,545
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	29,878	29,878	30,000	30,000
	MISCELLANEOUS TOTAL	29,878	29,878	30,000	30,000
	TOTALS	\$ 1,900,019	\$ 2,033,055	\$ 2,108,773	\$ 2,316,623

## DIRECTOR OF ELECTRIC & GAS SYSTEMS

### DEPARTMENTAL CORE SERVICES

- Provide planning and direction for the following departments:
  - ◆ Treasure Coast Energy Center – Department 02
  - ◆ Power Generation – Department 52
  - ◆ Electric Purchases for Resale – Department 53
  - ◆ Electric Transmission & Distribution – Department 54
  - ◆ Electric Operations – Department 55
  - ◆ Electric & Gas Engineering – Department 56
  - ◆ Gas Operations – Department 74
  - ◆ Gas Purchases for Resale – Department 75



Treasure Coast Energy Center



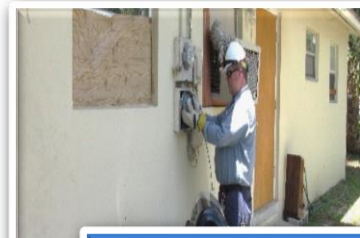
Gas Operations



Electric T & D



24 Hours Dispatch



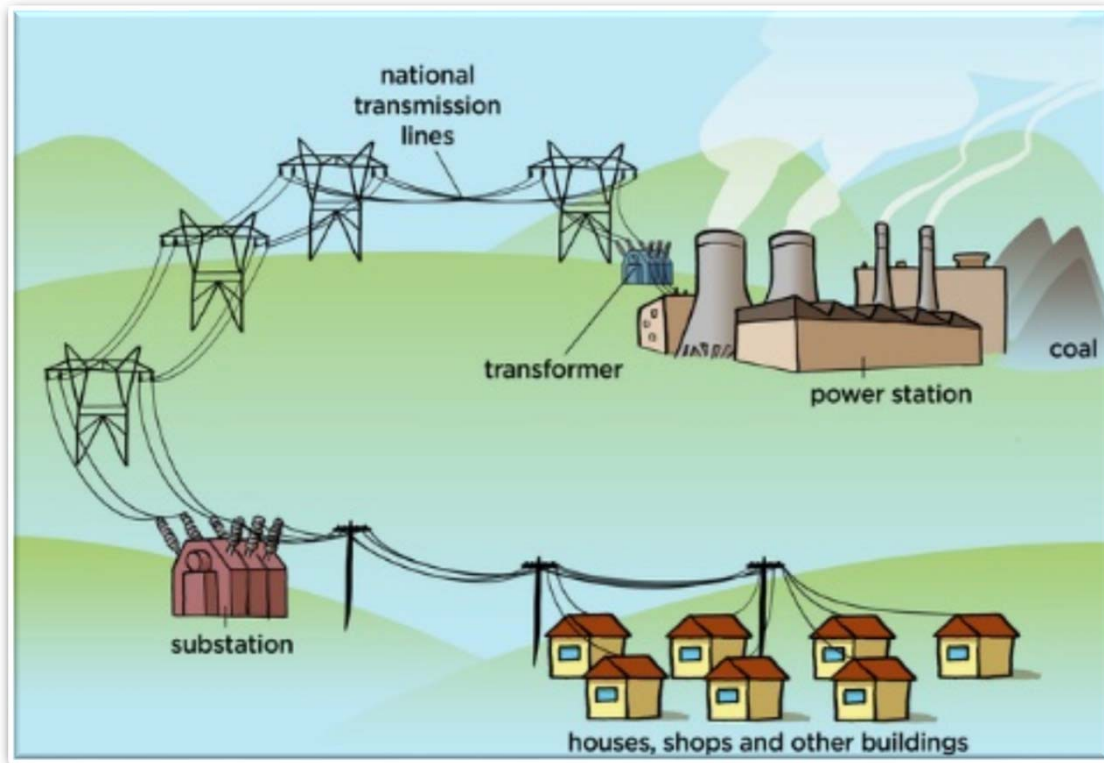
Metering Operations

## DEPT. 51 - DIRECTOR OF ELECTRIC &amp; GAS SYSTEMS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 134,052	\$ 151,429	\$ 150,757	\$ 153,000
	PERSONNEL SERVICES TOTAL	134,052	151,429	150,757	153,000
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	566	22,329	24,573	24,832
4060	FICA	8,836	10,193	11,533	11,705
4070	EMPLOYEES' INSURANCE	16,827	22,152	19,018	19,018
4090	VACATION PAY EXPENSE	(2,390)	(3,210)	-	-
4110	NET OPEB EXPENSE	216	223	200	200
4600	WORKERS' COMPENSATION	275	197	240	252
	EMPLOYEE BENEFITS TOTAL	24,330	51,884	55,564	56,007
<u>CONTRACTUAL SERVICES</u>					
2151	PRINTING	-	41	102	100
2164	PROFESS. FEES - CONSULTING/ENG.	16,535	6,195	10,000	51,000
2170	TRAINING	1,737	4,651	5,100	5,300
2171	TRAVEL	2,749	5,059	918	936
2172	CAR ALLOWANCE	5,289	5,203	5,160	5,160
2190	COMMUNICATIONS	1,201	875	1,100	1,100
2230	EMPLOYEE RELATIONS	727	-	500	500
2240	BUSINESS RELATIONS	339	32	100	100
2260	MEMBERSHIPS - PROFESSIONAL	194	60	38,298	39,000
2262	MEMBERSHIPS - CIVIC	-	845	800	800
	CONTRACTUAL SERVICES TOTAL	28,771	22,961	62,078	103,996
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	236	3,345	600	600
3313	SUBSCRIPTIONS	-	46	300	300
	COMMODITIES TOTAL	236	3,391	900	900
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	-	230	200	204
4610	PROPERTY & LIAB./INS. & UNINSUR.	768	937	1,234	1,296
	FIXED & SUNDRY TOTAL	768	1,167	1,434	1,500
	TOTALS	\$ 188,157	\$ 230,832	\$ 270,733	\$ 315,403

**DEPT. 52 - POWER GENERATION**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<i>MISCELLANEOUS</i>					
9050	EXTRAORDINARY EXPENSE	\$ 427,125	\$ 10,303	\$ 10,000	\$ 5,000
<b>TOTALS</b>		<b>\$ 427,125</b>	<b>\$ 10,303</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>



**DEPT. 53 - ELECTRIC PURCHASES FOR RESALE**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<i>PURCHASES FOR RESALE</i>					
3360	PURCHASES FOR RESALE	\$ 43,005,947	\$ 40,342,926	\$ 40,129,600	\$ 44,505,000
	TOTALS	\$ 43,005,947	\$ 40,342,926	\$ 40,129,600	\$ 44,505,000



## ELECTRIC TRANSMISSION & DISTRIBUTION

### DEPARTMENTAL CORE SERVICES

- Responsible for the operation, construction, and maintenance of the transmission and distribution electrical system in order to provide safe, cost-effective and reliable service
- Collaborate with Electric Engineering department to identify needed system extensions and upgrades
- Work closely with Electric Operations to resolve power outages and other electrical problems

### DEPARTMENTAL ACCOMPLISHMENTS

- Received Diamond Level APPA Reliable Public Power (RP3) Award
- Received first place award for safety by FMEA among similar size utilities
- Completed installation of Substation breakers
- Inspected one-third of our transmission lines
- Implemented new safety procedures

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Miles of T & D lines maintained	447	443	440	440	440	428	428

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of energy loss	≤ 5.0%	4.16%	≤ 5.0%	3.42%	≤ 5.0%	3.50%	≤ 5.0%
System Average Interruption Duration (SAIDI)	66.0	26.9	45.0	40.5	<30.0	<42.0	<30.0
Customer Average Interruption Duration (CAIDI)	76.0	49.9	56.3	81.4	< 60.0	<50.0	<60.0
System Average Interruption Frequency (SAIFI)	.85	.53	.80	.50	< 0.50	<0.50	<0.50
Momentary Average Interruption event Frequency Index (MAIFIE)	6.20	8.32	7.85	6.18	<7.0	<6.5	<7.0
L-Bar	67.0	79.6	67.0	72.0	< 70.0	<70.0	<70.0
Safety Frequency Rate	≤ 5.0	14.2	≤ 5.0	19.9	≤ 5.0	0.0	≤ 5.0
Safety Severity Rate	≤ 50	241	≤ 50	509	≤ 50	0	≤ 50

**DEPT. 54 - ELECTRIC TRANSMISSION & DISTRIBUTION**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 2,468,261	\$ 1,489,047	\$ 1,489,068	\$ 1,511,400
1020	OVERTIME	198,859	117,303	104,800	106,400
	PERSONNEL SERVICES TOTAL	2,667,120	1,606,350	1,593,868	1,617,800
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	409,483	226,804	230,326	233,095
4060	FICA	206,894	113,197	121,931	123,762
4070	EMPLOYEES' INSURANCE	495,002	298,850	285,581	285,581
4090	VACATION PAY EXPENSE	(7,763)	(48,196)	-	-
4100	SICK PAY EXPENSE	(3,539)	(76,188)	-	-
4110	NET OPEB EXPENSE	10,596	4,805	4,500	4,500
4600	WORKERS' COMPENSATION	64,930	20,617	40,462	37,543
4640	UNEMPLOYMENT BENEFITS	4,400	-	-	-
	EMPLOYEE BENEFITS TOTAL	1,180,003	539,889	682,800	684,481
<b><u>CONTRACTUAL SERVICES</u></b>					
2122	RENTALS	13,083	-	2,040	25,000
2132	MAINTENANCE OF VEHICLES	9,721	15,583	20,000	20,600
2133	MAINTENANCE OF EQUIPMENT	6,551	4,711	7,029	7,240
2139	MAINTENANCE/SERVICE CONTRACTS	404,080	472,244	560,000	560,000
2140	POSTAGE	173	122	153	156
2151	PRINTING	696	2,654	1,433	544
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	-	-
2166	PROFESSIONAL FEES - OTHER	4,447	3,121	6,000	6,000
2170	TRAINING	43,490	29,473	40,068	40,869
2171	TRAVEL	1,611	18	1,030	1,051
2172	CAR ALLOWANCE	8,102	-	-	-
2190	COMMUNICATIONS	19,359	9,501	9,300	9,300
2200	UTILITIES	92,801	93,875	92,100	92,100
2230	EMPLOYEE RELATIONS	2,581	1,426	1,147	1,170
2240	BUSINESS RELATIONS	47	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	239	2,189	2,439	2,488
2262	MEMBERSHIPS - CIVIC	-	-	-	-
	CONTRACTUAL SERVICES TOTAL	606,981	634,917	742,739	766,518
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	3,513	1,403	2,363	2,410
3313	SUBSCRIPTIONS	-	-	306	312
3316	OPERATING SUPPLIES	288,959	205,725	218,937	195,000
3331	VEHICLE SUPPLIES	156,113	88,882	98,525	100,496
3340	SMALL TOOLS	16,559	16,576	15,162	20,000
	COMMODITIES TOTAL	465,144	312,586	335,293	318,218
<b><u>FIXED &amp; SUNDRY</u></b>					
4020	CASH (OVER) SHORT	-	-	-	-
4520	LICENSES & PERMITS	1,308	27	299	305
4610	PROPERTY & LIAB./INS. & UNINSUR.	148,125	146,411	133,961	143,509
9005	DUPLICATE CHARGES	(50,259)	(51,912)	(51,395)	(51,387)
	FIXED & SUNDRY TOTAL	99,174	94,526	82,865	92,427
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	4,490,210	4,205,310	4,261,000	4,330,000
	MISCELLANEOUS TOTAL	4,490,210	4,205,310	4,261,000	4,330,000
	TOTALS	\$ 9,508,632	\$ 7,393,578	\$ 7,698,565	\$ 7,809,444

## ELECTRIC OPERATIONS

### DEPARTMENTAL CORE SERVICES

- Collaborate with Electric Engineering department to identify needed system extensions and upgrades
- Responsible for all aspects of electric revenue metering activities in the field, including connects and disconnects, meter reads and ensure the accuracy of FPUA meters through continuous testing
- Responsible for reading of gas and water meters and investigating theft of service
- Responsible for the 24/7 operation and service restoration of the T&D electrical service to FPUA customers, Dispatch processed > 800 trouble calls for 2015
- Responsible for compliance with state (FRCC) and federal (NERC) regulatory rules and standards for operating FPUA's electrical system
- Responsible for training of personnel within the electrical department on Transmission, Distribution and Substation switching rules, procedures and safety

### DEPARTMENTAL ACCOMPLISHMENTS

- Implementation, testing and deployment of the new outage management system (Responder) and provide feedback to GIS manager
- Continue working with IT department to implement new IVR system Vocantus in real-time for customer's automated phone outage inquiries
- Ensured compliance with state (FRCC) and federal (NERC) reliability and regulatory rules and standards for operating FPUA's electrical system
- Continue to facilitate efforts to implement AMI-Smart Grid solutions

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Avg. # of services billed	27,500	28,096	28,000	28,221	28,200	28,300	28,300
Trouble calls processed through Dispatch	*	2,529	*	2,586	*	3,504	<3,500
Meters read	*	668,193	*	661,689	*	661,200	>661,200
Avg. # of disconnects/reconnects per month	*	400	*	413	*	>415	>430

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of energy loss	≤ 5.0%	4.16%	≤ 5.0%	3.42%	≤ 5.0%	≤ 3.5%	≤ 4.0%
System Average Interruption Duration (SAIDI)	66.0	26.9	45.0	40.5	<30.0	<42.0	<30.0
Customer Average Interruption Duration (CAIDI)	76.0	49.9	56.3	81.4	<60.0	<50.0	<60.0
System Average Interruption Frequency (SAIFI)	.85	.53	.80	.50	< 0.50	< 0.50	<0.50
Momentary Average Interruption event Frequency Index (MAIFIE)	6.20	8.32	7.85	6.18	< 7.0	< 6.5	<7.0
L-Bar	67.0	79.6	67.0	72.0	< 70.0	< 70.0	<70.0
O&M cost per services billed±	≤ \$35.00	\$27.11	≤ \$35.00	\$26.13	≤\$35.00	\$28.27	\$28.68

\*Not measured in prior years

±O&M costs per services billed are calculated using both Electric T & D and Electric Operations

## DEPT. 55 - ELECTRIC OPERATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ -	\$ 902,462	\$ 1,082,688	\$ 1,098,900
1020	OVERTIME	-	77,020	60,000	60,900
	PERSONNEL SERVICES TOTAL	-	979,482	1,142,688	1,159,800
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	-	149,425	136,719	138,697
4060	FICA	-	86,545	87,416	88,725
4070	EMPLOYEES' INSURANCE	-	332,875	285,695	285,695
4090	VACATION PAY EXPENSE	-	57,598	-	-
4100	SICK PAY EXPENSE	-	68,394	-	-
4110	NET OPEB EXPENSE	-	5,475	5,100	5,100
4600	WORKERS' COMPENSATION	-	19,108	25,468	21,483
4640	UNEMPLOYMENT CLAIMS	-	-	1,662	-
	EMPLOYEE BENEFITS TOTAL	-	719,420	542,060	539,700
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	-	-	-	5,000
2132	MAINTENANCE OF VEHICLES	-	9,195	10,000	10,000
2133	MAINTENANCE OF EQUIPMENT	-	3,328	4,301	4,430
2139	MAINTENANCE/SERVICE CONTRACTS	-	709	2,182	2,247
2140	POSTAGE	-	28	102	104
2151	PRINTING	-	156	1,591	1,500
2170	TRAINING	-	19,263	20,479	22,070
2171	TRAVEL	-	16	500	510
2172	CAR ALLOWANCE	-	6,021	8,460	8,460
2190	COMMUNICATIONS	-	6,882	10,000	10,000
2230	EMPLOYEE RELATIONS	-	444	573	573
2240	BUSINESS RELATIONS	-	-	121	-
2260	MEMBERSHIPS - PROFESSIONAL	-	-	50	-
	CONTRACTUAL SERVICES TOTAL	-	46,042	58,359	64,894
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	-	3,259	9,000	4,500
3316	OPERATING SUPPLIES	-	27,161	58,038	61,200
3331	VEHICLE SUPPLIES	-	26,135	44,275	45,161
3340	SMALL TOOLS	-	4,315	1,484	2,000
	COMMODITIES TOTAL	-	60,870	112,797	112,861
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	-	-	804	820
4610	PROPERTY & LIAB./INS. & UNINSUR.	-	19,521	17,233	18,095
	FIXED & SUNDRY TOTAL	-	19,521	18,037	18,915
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	-	11,920	16,000	16,000
	MISCELLANEOUS TOTAL	-	11,920	16,000	16,000
	TOTALS	\$ -	\$ 1,837,255	\$ 1,889,941	\$ 1,912,170

## ELECTRIC & GAS ENGINEERING

### **DEPARTMENTAL CORE SERVICES**

- Responsible for planning, engineering, permitting, and construction management associated with expansions, repairs and upgrades of the electric and gas systems
- Responsible for strategic plan to forecast future growth and/or changes to systems as technology, laws and regulations are enforced
- Work with customers and developers to encourage viable growth, both commercial and residential, within FPUA service area
- Complete all phases of the Geographical Information Systems (GIS), in order to achieve full functionality.

### **DEPARTMENTAL ACCOMPLISHMENTS**

- Completed replacement of oil filled circuit breakers
- Completed Country Cove Mobile Home Park improvements
- Completed implementation and training of Outage Management Software (Responder)
- Completed development and deployment of Data collection interface (DashBoard) for system inspection updates
- Completed 3<sup>rd</sup> year of 8-year pole inspection program

### **PERFORMANCE MEASURES**

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Designs completed	200	125	150	87	138	134	150
Site plans/permits reviewed	40	123	150	145	135	140	140
Construction projects managed	175	112	120	65	123	140	120
Jobs added to GIS	175	79	200	106	125	120	125
% of historic records verified	88%	88%	90%	88%	90%	89%	90%

**DEPT. 56 - ELECTRIC & GAS ENGINEERING**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 509,322	\$ 539,945	\$ 577,610	\$ 586,300
1020	OVERTIME	28,128	44,539	10,000	10,200
	PERSONNEL SERVICES TOTAL	537,450	584,484	587,610	596,500
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	82,971	96,274	95,780	96,812
4060	FICA	37,806	41,484	44,952	45,632
4070	EMPLOYEES' INSURANCE	110,584	140,242	136,269	136,269
4090	VACATION PAY EXPENSE	(13,534)	6,500	-	-
4100	SICK PAY EXPENSE	(120)	7,758	-	-
4110	NET OPEB EXPENSE	1,948	2,011	1,900	1,900
4600	WORKERS' COMPENSATION	2,974	2,259	2,460	2,583
4640	UNEMPLOYMENT CLAIMS	-	-	-	-
	EMPLOYEE BENEFITS TOTAL	222,629	296,528	281,361	283,196
<b><u>CONTRACTUAL SERVICES</u></b>					
2132	MAINTENANCE OF VEHICLES	700	527	100	100
2133	MAINTENANCE OF EQUIPMENT	-	-	-	-
2139	MAINTENANCE/SERVICE CONTRACTS	407	391	153	150
2140	POSTAGE	5	14	25	25
2151	PRINTING	99	165	25	25
2164	PROFESS. FEES - CONSULTING/ENG.	15,211	-	68,000	30,000
2166	PROFESSIONAL FEES - OTHER	-	-	-	-
2165	TEMPORARY LABOR	-	-	-	-
2170	TRAINING	38,021	20,195	23,200	23,200
2171	TRAVEL	-	-	100	100
2172	CAR ALLOWANCE	13,929	13,199	13,620	13,620
2190	COMMUNICATIONS	5,940	5,072	5,500	5,500
2230	EMPLOYEE RELATIONS	150	-	300	300
2240	BUSINESS RELATIONS	-	243	150	40
2260	MEMBERSHIPS - PROFESSIONAL	1,386	458	1,200	1,200
	CONTRACTUAL SERVICES TOTAL	75,848	40,264	112,373	74,260
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	3,640	11,899	2,000	3,000
3313	SUBSCRIPTIONS	640	377	300	300
3316	OPERATING SUPPLIES	2,079	7,623	5,000	5,000
3331	VEHICLE SUPPLIES	4,031	3,851	1,800	2,500
	COMMODITIES TOTAL	10,390	23,750	9,100	10,800
<b><u>FIXED &amp; SUNDRY</u></b>					
4520	LICENSES & PERMITS	-	99	300	300
4610	PROPERTY & LIAB./INS. & UNINSUR.	6,047	6,721	7,675	8,059
	FIXED & SUNDRY TOTAL	6,047	6,820	7,975	8,359
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	3,001	14,215	15,000	15,000
	MISCELLANEOUS TOTAL	3,001	14,215	15,000	15,000
	TOTALS	\$ 855,365	\$ 966,061	\$ 1,013,419	\$ 988,115

## DIRECTOR OF WATER/WASTEWATER SYSTEMS

### DEPARTMENTAL CORE SERVICES

- Provides planning and direction for the following departments:
  - ◆ Water Resources – Department 62
  - ◆ Water Distribution – Department 64
  - ◆ Water/Wastewater Engineering – Department 66
  - ◆ Water Reclamation – Department 82
  - ◆ Wastewater Collection – Department 84



Water Resources



Water Distribution



Wastewater Collections



Water/Wastewater Engineering



Water Reclamation

**DEPT. 61 - DIRECTOR OF WATER/WASTEWATER SYSTEMS**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 126,068	\$ 129,229	\$ 128,753	\$ 130,700
	PERSONNEL SERVICES TOTAL	126,068	129,229	128,753	130,700
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	-	-	-	-
4060	FICA	8,899	9,285	9,850	9,999
4070	EMPLOYEES' INSURANCE	12,469	15,851	14,902	14,902
4090	VACATION PAY EXPENSE	(785)	(973)	-	-
4100	SICK PAY EXPENSE	(999)	-	-	-
4110	NET OPEB EXPENSE	217	223	200	200
4600	WORKERS' COMPENSATION	52	47	60	63
	EMPLOYEE BENEFITS TOTAL	19,853	24,433	25,012	25,164
<u>CONTRACTUAL SERVICES</u>					
2151	PRINTING	-	-	-	-
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	1,000	1,500
2170	TRAINING	1,122	1,653	1,500	1,500
2171	TRAVEL	-	-	-	-
2172	CAR ALLOWANCE	5,160	5,160	5,160	5,160
2190	COMMUNICATIONS	700	600	700	700
2240	BUSINESS RELATIONS	30	-	-	-
2260	MEMBERSHIPS - PROFESSIONAL	3,483	2,402	3,500	3,500
	CONTRACTUAL SERVICES TOTAL	10,495	9,815	11,860	12,360
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	837	1,182	1,000	1,000
3313	SUBSCRIPTIONS	309	-	299	250
	COMMODITIES TOTAL	1,146	1,182	1,299	1,250
<u>FIXED &amp; SUNDRY</u>					
4610	PROPERTY & LIAB./INS. & UNINSUR.	728	899	1,069	1,122
	FIXED & SUNDRY TOTAL	728	899	1,069	1,122
	TOTALS	\$ 158,290	\$ 165,558	\$ 167,993	\$ 170,596

## WATER RESOURCES

### DEPARTMENTAL CORE SERVICES

- Ensure that the quality of finished water production from the combined flow of the Water Treatment Plant (WTP) meets all Federal and State drinking water requirements while maintaining cost effective operations
- Operations and maintenance of FPUA well fields, the WTP and remote Repump/Storage facilities
- Ensure adequate system pressure and water storage for Fire Protection
- Oversight of the USEPA's mandated Bacteriological Monitoring Program for FPUA's water distribution system

### DEPARTMENTAL ACCOMPLISHMENTS

- Completed Unit #2 Lime Softening Rehabilitation, improving the drinking water quality and equipment reliability
- Completed replacement of High Service Pump #3, to provide adequate and stable pressure to the water distribution system
- Completed Lime Plant Filter Rehabilitation Project for filters 6 thru 10, improving the drinking water quality and equipment reliability
- Continued optimizing the water treatment equipment, reducing electric costs by 10%

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Monthly samples collected for testing	60	60	60	60	60	60	60
Surficial wells maintained	36	31	36	28	36	29	36
Floridan wells maintained	11	11	11	11	11	11	11

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Days meeting quality standards	365	365	365	365	366	366	365
% of Surficial wells in service	100%	86%	100%	78%	100%	81%	100%
% of Floridan wells in service	100%	100%	100%	100%	100%	100%	100
Safety Frequency Rate	0.0	0.0	0.0	4.6	0.0	0.0	0.0
Safety Severity Rate	0	0	0	0	0	0	0

## DEPT. 62 - WATER RESOURCES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 1,017,151	\$ 1,060,769	\$ 1,120,932	\$ 1,137,700
1020	OVERTIME	114,813	92,135	106,000	107,600
	PERSONNEL SERVICES TOTAL	1,131,964	1,152,904	1,226,932	1,245,300
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	172,544	179,082	190,824	192,946
4060	FICA	84,358	86,241	93,860	95,265
4070	EMPLOYEES' INSURANCE	202,726	272,001	246,986	246,986
4090	VACATION PAY EXPENSE	(5,180)	8,135	-	-
4100	SICK PAY EXPENSE	17,156	1,213	-	-
4110	NET OPEB EXPENSE	4,979	5,140	4,800	4,800
4600	WORKERS' COMPENSATION	21,587	19,767	23,919	25,597
4640	UNEMPLOYMENT CLAIMS	(5,775)	201	-	-
	EMPLOYEE BENEFITS TOTAL	492,395	571,780	560,389	565,594
<b><u>CONTRACTUAL SERVICES</u></b>					
2122	RENTALS	1,926	2,834	3,500	3,570
2131	MAINTENANCE OF BUILDINGS	1,750	-	2,000	2,000
2132	MAINTENANCE OF VEHICLES	7,339	20,527	10,300	13,663
2133	MAINTENANCE OF EQUIPMENT	14,125	47,917	56,512	58,207
2139	MAINTENANCE/SERVICE CONTRACTS	230,516	216,472	260,000	265,000
2140	POSTAGE	413	164	408	416
2151	PRINTING	2,831	5,058	6,160	2,815
2164	PROFESS. FEES - CONSULTING/ENG.	6,630	-	26,600	70,000
2165	TEMPORARY LABOR	-	-	4,080	4,162
2166	PROFESSIONAL FEES - OTHER	25,129	17,165	22,081	22,523
2170	TRAINING	4,689	12,403	12,000	12,240
2171	TRAVEL	191	-	124	-
2172	CAR ALLOWANCE	5,189	5,160	5,160	5,160
2190	COMMUNICATIONS	14,537	12,702	14,000	14,000
2200	UTILITIES	957,802	889,962	877,800	877,800
2230	EMPLOYEE RELATIONS	265	882	416	424
2240	BUSINESS RELATIONS	-	79	-	-
2260	MEMBERSHIPS - PROFESSIONAL	959	594	1,000	800
2262	MEMBERSHIPS - CIVIC	-	-	620	632
	CONTRACTUAL SERVICES TOTAL	1,274,291	1,231,919	1,302,761	1,353,412
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	4,301	6,461	5,200	5,304
3313	SUBSCRIPTIONS	241	219	312	318
3316	OPERATING SUPPLIES	268,178	264,102	315,200	270,000
3320	CHEMICALS	643,488	747,206	850,000	900,000
3331	VEHICLE SUPPLIES	27,805	19,265	25,000	25,000
3340	SMALL TOOLS	2,925	4,096	5,000	5,100
3360	PURCHASES FOR RESALE	24,328	6,691	3,312	3,378
	COMMODITIES TOTAL	971,266	1,048,040	1,204,024	1,209,100
<b><u>FIXED &amp; SUNDRY</u></b>					
4520	LICENSES & PERMITS	4,758	4,786	9,385	9,573
4610	PROPERTY & LIAB./INS. & UNINSUR.	152,369	133,257	133,963	142,412
	FIXED & SUNDRY TOTAL	157,127	138,043	143,348	151,985
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	1,574,399	1,325,054	2,010,000	2,114,000
	MISCELLANEOUS TOTAL	1,574,399	1,325,054	2,010,000	2,114,000
	TOTALS	\$ 5,601,442	\$ 5,467,740	\$ 6,447,454	\$ 6,639,391

## WATER DISTRIBUTION

### DEPARTMENTAL CORE SERVICES

- Provide reliable, high-quality water for drinking, irrigation, and fire protection
- Accurately locate all of FPUA's underground utilities and the City of Fort Pierce Traffic Control Loop System
- Install, maintain, test, repair or replace water meters for residential and commercial applications, as well as cross-connection devices
- Upgrade water meters and backflow preventers

### DEPARTMENTAL ACCOMPLISHMENTS

- Trained three employees for their DEP Level 2 or 1 certification/re-certification
- Replaced eight large meters to ensure accurate reporting on water consumption
- Installed new automatic flush guards to improve water quality

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of backflows prevention devices tested	100%	100%	100%	100%	100%	100%	100%
% of distribution control valves inspected	20.0%	1.7%	5.0%	16.5%	10.0%	2.0%	10.0%
% of hydrants inspected	*	6.0%	*	18.2%	50.0%	25.0%	50.0%
% of meters changed out 10 years or older **	*	13.2%	*	5.5%	10.0%	5.1%	10.0%
Avg. # of monthly service calls	600	632	650	553	500	433	500
Avg. # of services billed	20,000	19,756	20,200	19,929	20,100	20,100	20,500

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of water loss	< 10.0%	1.55%	< 10.0%	2.84%	< 10.0%	2.5%	< 5.0%
# of water quality trouble calls	<50	52	<50	78	<50	75	<50

\*Not measured in prior years

\*\* Beginning in 2016 meters will be changed out after 20 years

**DEPT. 64 - WATER DISTRIBUTION**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 1,133,885	\$ 1,201,466	\$ 1,232,625	\$ 1,251,100
1020	OVERTIME	52,756	37,210	65,000	66,000
	PERSONNEL SERVICES TOTAL	1,186,641	1,238,676	1,297,625	1,317,100
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	188,051	194,001	188,804	191,056
4060	FICA	86,186	92,522	99,268	100,758
4070	EMPLOYEES' INSURANCE	277,008	372,742	354,594	354,594
4090	VACATION PAY EXPENSE	228	(6,844)	-	-
4100	SICK PAY EXPENSE	22,828	(21,657)	-	-
4110	NET OPEB EXPENSE	6,061	6,258	5,800	5,800
4600	WORKERS' COMPENSATION	50,272	27,917	41,424	43,430
4640	UNEMPLOYMENT CLAIMS	-	-	-	-
	EMPLOYEE BENEFITS TOTAL	630,634	664,939	689,890	695,638
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	-	-	118	120
2122	RENTALS	103	879	1,082	1,104
2132	MAINTENANCE OF VEHICLES	23,993	28,517	30,000	30,000
2133	MAINTENANCE OF EQUIPMENT	9,976	13,934	13,956	14,375
2139	MAINTENANCE/SERVICE CONTRACTS	67,336	91,022	175,000	414,300
2140	POSTAGE	39	27	46	47
2151	PRINTING	554	487	1,561	1,592
2165	TEMPORARY LABOR	6,224	-	-	-
2166	PROFESSIONAL FEES - OTHER	7,615	5,126	7,578	7,730
2170	TRAINING	11,146	17,332	21,278	16,604
2171	TRAVEL	31	162	234	239
2190	COMMUNICATIONS	12,727	12,142	13,400	13,400
2200	UTILITIES	25,450	25,042	23,800	23,800
2230	EMPLOYEE RELATIONS	412	596	435	444
2260	MEMBERSHIPS - PROFESSIONAL	449	546	487	497
	CONTRACTUAL SERVICES TOTAL	166,055	195,812	288,975	524,252
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	3,997	4,767	5,412	10,520
3313	SUBSCRIPTIONS	-	-	108	110
3316	OPERATING SUPPLIES	174,748	173,336	180,000	183,600
3331	VEHICLE SUPPLIES	89,546	72,584	93,739	95,614
3340	SMALL TOOLS	14,478	16,631	52,000	32,640
	COMMODITIES TOTAL	282,769	267,318	331,259	322,484
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	5,127	6,989	6,555	7,500
4610	PROPERTY & LIAB./INS. & UNINSUR.	22,216	26,132	56,760	58,098
4666	INVENTORY ADJUSTMENTS	35,602	-	-	-
	FIXED & SUNDRY TOTAL	62,945	33,121	63,315	65,598
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	2,556,926	2,412,983	2,362,000	2,362,000
	MISCELLANEOUS TOTAL	2,556,926	2,412,983	2,362,000	2,362,000
	TOTALS	\$ 4,885,970	\$ 4,812,849	\$ 5,033,064	\$ 5,287,072

## WATER/WASTEWATER ENGINEERING

### DEPARTMENTAL CORE SERVICES

- Responsible for planning, engineering, permitting, and construction management associated with expansions, repairs and upgrades of the Water Reclamation Facility, Water Treatment Plant, Water Distribution System, and Wastewater Collection System
- Prepare strategic plan to forecast future growth and/or changes to systems as technology, laws and regulations are modified
- Work with customers and developers to encourage viable growth, both commercial and residential, within FPUA service area
- Coordinate work with other government and utility agencies to ensure cost effective designs and construction
- Ensure water supply and treatment capacities and wastewater collection and treatment capacities are adequate to support future growth
- Provide engineering support to other water and wastewater departments
- Continue to improve accuracy of information in GIS and internal website

### DEPARTMENTAL ACCOMPLISHMENTS

- Managed the design and provided construction management of the High Service Pump 3 and 4 Replacement, Sand Filter Units 6-10 Rehabilitation, Lime Softening Unit 2 Rehabilitation, IWRF Aerator 2 Rehabilitation, and 1 MG Tank Butterfly Valve Replacement. These projects increased our water and wastewater treatment and reliability.
- Designed and provided construction management of six water main replacement projects to improve service to customers.
- Designed and provided construction management of the Sunrise Water Main Loop to improve system hydraulics and provide water availability in the area.
- Designed and provided construction management of the Noa Street MSBU water main project to provide water to thirty-eight single family homes.
- Managed the design and construction of Repump 1 rehabilitation including FEMA reporting for Hazard Mitigation grant funding for 75% of eligible costs.
- Completed enhancements to the GIS website including adding record drawing set points for major facilities at the plants, adding 99% of the water meters and improving layer information.

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Designs completed	15	26	14	22	20	21	24
Site plans/permits reviewed	75	115	180	173	135	124	150
Projects managed	50	37	45	43	48	46	48
Entities added to GIS	250	712	1,500	4,670	750	7,000	1,500
Water main replaced (ft)	*	*	*	6,307	8,000	11,000	8,000
Sewer VCP Main replaced (ft)	*	*	*	44	8,000	3,390	8,000
% of infrastructure verified	*	*	*	73.3%	75.0%	74.0%	76.0%

\*Not measured in prior years

**DEPT. 66 - WATER/WASTEWATER ENGINEERING**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 597,593	\$ 624,027	\$ 653,530	\$ 663,300
1020	OVERTIME	159	521	1,000	1,000
	PERSONNEL SERVICES TOTAL	597,752	624,548	654,530	664,300
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	90,524	108,007	106,688	107,816
4060	FICA	46,377	49,039	50,072	50,819
4070	EMPLOYEES' INSURANCE	108,375	151,924	141,413	141,413
4090	VACATION PAY EXPENSE	5,456	(763)	-	-
4100	SICK PAY EXPENSE	24,151	8,509	-	-
4110	NET OPEB EXPENSE	2,381	2,458	2,300	2,300
4600	WORKERS' COMPENSATION	4,473	4,107	7,258	5,141
	EMPLOYEE BENEFITS TOTAL	281,737	323,281	307,731	307,489
<b><u>CONTRACTUAL SERVICES</u></b>					
2132	MAINTENANCE OF VEHICLES	357	1,597	3,010	3,100
2133	MAINTENANCE OF EQUIPMENT	389	-	3,399	3,501
2139	MAINTENANCE/SERVICE CONTRACTS	133	1,318	350	361
2140	POSTAGE	-	-	265	270
2151	PRINTING	-	41	50	51
2164	PROFESS. FEES - CONSULTING/ENG.	-	-	1,040	1,061
2166	PROFESSIONAL FEES - OTHER	36	37	541	552
2170	TRAINING	4,270	5,638	11,000	11,000
2171	TRAVEL	10	10	104	106
2172	CAR ALLOWANCE	15,480	15,480	15,480	15,480
2190	COMMUNICATIONS	4,555	4,199	5,000	5,000
2200	UTILITIES	25,926	25,661	25,700	25,700
2230	EMPLOYEE RELATIONS	978	976	700	714
2240	BUSINESS RELATIONS	-	-	57	-
2260	MEMBERSHIPS - PROFESSIONAL	1,507	1,706	1,750	1,750
2262	MEMBERSHIPS - CIVIC	-	-	600	612
	CONTRACTUAL SERVICES TOTAL	53,641	56,663	69,046	69,258
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	3,307	4,512	5,100	5,202
3313	SUBSCRIPTIONS	-	128	-	-
3316	OPERATING SUPPLIES	2,172	2,875	2,500	2,550
3331	VEHICLE SUPPLIES	7,481	7,945	11,652	11,885
3340	SMALL TOOLS	259	435	275	281
	COMMODITIES TOTAL	13,219	15,895	19,527	19,918
<b><u>FIXED &amp; SUNDRY</u></b>					
4520	LICENSES & PERMITS	50	987	1,082	1,104
4610	PROPERTY & LIAB./INS. & UNINSUR.	7,675	8,819	9,522	9,998
	FIXED & SUNDRY TOTAL	7,725	9,806	10,604	11,102
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	1,236	806	-	-
	MISCELLANEOUS TOTAL	1,236	806	-	-
	TOTALS	\$ 955,310	\$ 1,030,999	\$ 1,061,438	\$ 1,072,067

## GAS OPERATIONS

### DEPARTMENTAL CORE SERVICES

- Provide quality and efficient service, in a safe manner; requiring a highly trained and educated workforce in the natural gas industry
- Preserve the integrity of the gas system through implementation of the Distribution Integrity Management Plan, which was developed in FY 2011 under the requirements of 49 CFR 192, subpart P.

### DEPARTMENTAL ACCOMPLISHMENTS

- Provided free estimates for installation of customer-owned natural gas piping and appliances
- Continued same day or next day response for all service calls.
- Continued staff qualification for Operator Qualification Certification program, including administrator training, and provided additional technical training when available
- Improved regulatory compliance with less PSC audit findings in 2015.

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Services call handled	2,200	1,826	1,700	1,486	2,000	1,600	1,700
Meter installs/renewals	225	201	170	124	200	150	170
Throughput for system (Dths)	*	445,000	*	437,000	486,000	440,000	460,000
Avg. # of services billed	4,200	4,223	4,300	4,189	4,300	4,250	4,300
Replace/remove ex-tube installations	20	19	10	7	>15	>15	>15
"Cut and Cap" service lines (10-year rule)	*	54	*	52	70	55	>60

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lines hit by 3 <sup>rd</sup> party contractors	< 5	10	< 5	7	< 10	<10	<10
PSC audit findings	*	13	*	4	< 5	<5	<5
Safety Frequency Rate	0.0	7.5	0.0	14.1	0.0	0.0	0.0
Safety Severity Rate	0	30	0	7	0	0	0

\*Not measured in prior years

## DEPT. 74 - GAS OPERATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 840,611	\$ 816,261	\$ 850,818	\$ 863,600
1020	OVERTIME	7,639	10,306	73,000	16,200
	PERSONNEL SERVICES TOTAL	848,250	826,567	923,818	879,800
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	115,815	112,247	133,062	125,272
4060	FICA	56,862	55,324	70,672	67,305
4070	EMPLOYEES' INSURANCE	176,625	223,548	209,682	209,682
4090	VACATION PAY EXPENSE	(16,737)	3,567	-	-
4100	SICK PAY EXPENSE	(12,324)	9,099	-	-
4110	NET OPEB EXPENSE	3,460	3,352	3,100	3,100
4600	WORKERS' COMPENSATION	12,058	12,172	25,028	15,031
4640	UNEMPLOYMENT CLAIMS	-	-	-	-
	EMPLOYEE BENEFITS TOTAL	335,759	419,309	441,544	420,390
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	655	879	5,202	5,202
2122	RENTALS	42	119	1,104	1,104
2132	MAINTENANCE OF VEHICLES	7,034	5,698	8,861	9,127
2133	MAINTENANCE OF EQUIPMENT	11,484	3,961	6,957	7,166
2139	MAINTENANCE/SERVICE CONTRACTS	430	286	24,000	10,000
2140	POSTAGE	757	64	2,550	2,550
2151	PRINTING	2,353	1,966	5,520	5,520
2164	PROFESS. FEES - CONSULTING/ENG.	3,000	-	5,000	5,000
2165	TEMPORARY LABOR	-	-	219,132	-
2166	PROFESSIONAL FEES - OTHER	1,771	5,341	1,656	1,656
2170	TRAINING	12,426	9,906	12,000	12,240
2171	TRAVEL	1,531	1,525	1,530	1,561
2172	CAR ALLOWANCE	5,160	5,160	5,160	5,160
2190	COMMUNICATIONS	8,327	10,545	11,700	11,700
2200	UTILITIES	13,476	13,179	13,200	13,200
2230	EMPLOYEE RELATIONS	949	489	225	208
2240	BUSINESS RELATIONS	88	-	255	255
2260	MEMBERSHIPS - PROFESSIONAL	8,651	11,624	10,000	10,000
	CONTRACTUAL SERVICES TOTAL	78,134	70,742	334,052	101,649
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	2,725	3,531	3,000	3,060
3313	SUBSCRIPTIONS	-	49	-	-
3316	OPERATING SUPPLIES	72,591	114,212	134,026	115,000
3331	VEHICLE SUPPLIES	46,955	36,259	39,780	40,576
3340	SMALL TOOLS	12,563	13,602	18,005	21,425
	COMMODITIES TOTAL	134,834	167,653	194,811	180,061
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	10,792	10,485	12,902	12,000
4610	PROPERTY & LIAB./INS. & UNINSUR.	37,907	18,444	21,019	21,720
	FIXED & SUNDRY TOTAL	48,699	28,929	33,921	33,720
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	1,050,038	233,834	262,000	268,000
	MISCELLANEOUS TOTAL	1,050,038	233,834	262,000	268,000
	TOTALS	\$ 2,495,714	\$ 1,747,034	\$ 2,190,146	\$ 1,883,620

## NATURAL GAS PURCHASES FOR RESALE

### DEPARTMENTAL FUNCTIONS

- Make forward purchases (hedges) at favorable prices and maintain a Gas Rate Stabilization Fund to minimize price fluctuations in the Purchased Gas Adjustment.



Fort Pierce Utilities Authority

North Gate Station

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**DEPT. 75 - NATURAL GAS PURCHASES FOR RESALE**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<i>PURCHASES FOR RESALE</i>					
3360	PURCHASES FOR RESALE	\$ 2,274,450	\$ 1,900,192	\$ 2,000,000	\$ 2,000,000
	TOTALS	<u>\$ 2,274,450</u>	<u>\$ 1,900,192</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>

## WATER RECLAMATION

### DEPARTMENTAL CORE SERVICES

- Operate and maintain the Island Water Reclamation Facility and Domestic Deep Injection Well
- Operate and maintain the Mainland Water Reclamation Facility Site and Industrial Deep Injection Wells
- Manage Industrial Pretreatment Program which meets all regulatory requirements
- Manage Fats, Oils and Grease Trap Program which ensures all regulatory requirements are met
- Responsible for operation of the Domestic and Industrial Waste Underground Injection Control Permitting Program
- Responsible for operation of the domestic waste NPDES permit
- Ensure proper treatment and disposal of the City of Fort Pierce wastewater

### DEPARTMENTAL ACCOMPLISHMENTS

- Continued educational programs to inform commercial customers of new regulations
- Ensured that 100% of operations personnel met the requirements for recertification
- Performing scheduled preventative maintenance working towards a 80% scheduled maintenance vs. 20% emergency repair ratio

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Samples collected	1,350	1,420	2,200	3,098	1,500	3,000	3,100
Permitted industrial users	14	9	10	9	10	9	10
% of grease traps inspected bi-annually	100%	100%	100%	100%	100%	100%	100%
Injection well users	3	2	2	2	2	2	2
Plant valve maintenance (monthly)	12	12	12	12	12	12	12

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Days meeting quality standards	365	365	365	365	366	366	365
% of employees with state required certification	100%	95%	100%	100%	100%	100%	100%
Plant Capacity (MGPD)	10	4.03	10	4.11	10	6.7	10
Safety Frequency Rate	0.0	15.9	0.0	0.0	0.0	9.7	0.0
Safety Severity Rate	0	239	0	0	0	194	0

**DEPT. 82 - WATER RECLAMATION**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<b><u>PERSONNEL SERVICES</u></b>					
1010	SALARIES & WAGES	\$ 627,730	\$ 657,800	\$ 671,880	\$ 682,000
1020	OVERTIME	17,071	16,833	15,000	15,200
	PERSONNEL SERVICES TOTAL	644,801	674,633	686,880	697,200
<b><u>EMPLOYEE BENEFITS</u></b>					
4050	RETIREMENT	90,463	110,223	102,658	103,853
4060	FICA	48,605	54,520	52,546	53,336
4070	EMPLOYEES' INSURANCE	140,070	183,041	176,526	176,526
4090	VACATION PAY EXPENSE	(17,408)	13,273	-	-
4100	SICK PAY EXPENSE	16,962	1,445	-	-
4110	NET OPEB EXPENSE	3,251	3,576	3,300	3,300
4600	WORKERS' COMPENSATION	38,437	11,402	23,060	24,278
	EMPLOYEE BENEFITS TOTAL	320,380	377,480	358,090	361,293
<b><u>CONTRACTUAL SERVICES</u></b>					
2110	ADVERTISING	-	-	1,000	1,000
2122	RENTALS	14,472	10,404	12,000	12,000
2131	MAINTENANCE OF BUILDINGS	1,295	-	2,000	2,000
2132	MAINTENANCE OF VEHICLES	10,024	6,998	5,000	5,000
2133	MAINTENANCE OF EQUIPMENT	10,497	19,848	18,000	18,000
2139	MAINTENANCE/SERVICE CONTRACTS	428,611	460,082	451,500	451,500
2140	POSTAGE	296	131	408	408
2151	PRINTING	38	83	1,000	1,000
2164	PROFESS. FEES - CONSULTING/ENG.	9,020	2,310	120,702	80,000
2165	TEMPORARY LABOR	2,213	795	2,550	2,550
2166	PROFESSIONAL FEES - OTHER	34,524	28,712	30,000	30,000
2170	TRAINING	5,746	15,420	7,750	7,750
2171	TRAVEL	-	95	100	100
2172	CAR ALLOWANCE	5,160	6,362	8,460	8,460
2190	COMMUNICATIONS	6,327	7,424	8,500	8,500
2200	UTILITIES	600,326	483,370	506,000	506,000
2230	EMPLOYEE RELATIONS	209	1,309	225	225
2240	BUSINESS RELATIONS	375	421	572	572
2260	MEMBERSHIPS - PROFESSIONAL	270	510	303	303
	CONTRACTUAL SERVICES TOTAL	1,129,403	1,044,274	1,176,070	1,135,368
<b><u>COMMODITIES</u></b>					
3311	OFFICE SUPPLIES	4,851	6,870	4,590	4,590
3313	SUBSCRIPTIONS	-	-	-	-
3316	OPERATING SUPPLIES	80,008	72,500	63,864	64,000
3320	CHEMICALS	47,566	98,561	120,000	120,000
3331	VEHICLE SUPPLIES	17,642	11,054	10,000	10,000
3340	SMALL TOOLS	3,745	4,574	3,248	3,250
	COMMODITIES TOTAL	153,812	193,559	201,702	201,840
<b><u>FIXED &amp; SUNDRY</u></b>					
4520	LICENSES & PERMITS	1,037	1,295	26,020	26,540
4610	PROPERTY & LIAB./INS. & UNINSUR.	39,581	66,523	43,814	46,005
	FIXED & SUNDRY TOTAL	40,618	67,818	69,834	72,545
<b><u>MISCELLANEOUS</u></b>					
9030	DEPRECIATION EXPENSE	1,885,989	1,259,751	1,413,000	1,627,000
	MISCELLANEOUS TOTAL	1,885,989	1,259,751	1,413,000	1,627,000
	TOTALS	\$ 4,175,003	\$ 3,617,515	\$ 3,905,576	\$ 4,095,246

## WASTEWATER COLLECTION

### DEPARTMENTAL CORE SERVICES

- Preserve the integrity of the collection system through planned and executed preventative maintenance programs: includes repairing and/or replacing deteriorated and damaged gravity lines and laterals
- High Level of technical expertise within the existing staff combined with a high level of focus on customer service
- Operate and perform preventative maintenance on lift stations ensuring they are performing efficiently
- Provide customers with reliable, high-quality service through a systematic application of an inspection and preventive maintenance program designed to prevent problems from occurring while extending the life of the system
- Ensure good working relationships with regulatory agencies, and City of Fort Pierce departments.

### DEPARTMENTAL ACCOMPLISHMENTS

- Completed rehabilitation of six lift stations utilizing FPUA crews
- Continued cross training of employees between wastewater collection and lift station

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lift stations	116	116	118	117	117	117	118
Lift station preventative maintenance performed	300	290	348	315	350	320	350
Avg. preventative maintenance performed annually on each lift station	2.5	2.5	3.0	2.5	3.0	2.5	3.0
Lift station rehabilitations (in-house)	9	6	6	6	6	6	6
Manholes serviced	75	40	60	56	60	52	60
% of manholes inspected annually	50%	30%	30%	50%	30%	28%	50%
Miles of main lines	68	96	100	96	100	96	100

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Cost for 1,000 gallons billed	\$1.97	\$2.68	\$2.78	\$2.36	\$2.87	\$2.33	\$2.32
Safety Frequency Rate	0.0	0.0	0.0	5.8	0.0	7.57	0.0
Safety Severity Rate	0	0	0	0	0	30.27	0

**DEPT. 84 - WASTEWATER COLLECTION**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 950,852	\$ 916,573	\$ 929,562	\$ 943,500
1020	OVERTIME	49,166	51,815	50,000	50,800
	PERSONNEL SERVICES TOTAL	<u>1,000,018</u>	<u>968,388</u>	<u>979,562</u>	<u>994,300</u>
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	130,112	111,407	129,324	131,030
4060	FICA	69,718	64,021	74,936	76,064
4070	EMPLOYEES' INSURANCE	225,429	241,748	227,306	227,306
4090	VACATION PAY EXPENSE	(44)	(6,344)	-	-
4100	SICK PAY EXPENSE	10,624	(20,756)	-	-
4110	NET OPEBE EXPENSE	4,546	4,693	4,300	4,300
4600	WORKERS' COMPENSATION	13,396	13,283	17,504	17,294
4640	UNEMPLOYMENT CLAIMS	-	1,859	-	-
	EMPLOYEE BENEFITS TOTAL	<u>453,781</u>	<u>409,911</u>	<u>453,370</u>	<u>455,994</u>
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	24,304	24,045	28,146	24,146
2132	MAINTENANCE OF VEHICLES	52,621	51,718	48,000	48,000
2133	MAINTENANCE OF EQUIPMENT	7,958	17,072	52,000	15,277
2139	MAINTENANCE/SERVICE CONTRACTS	28,983	57,071	50,800	61,800
2151	PRINTING	21	-	200	200
2164	PROFESSIONAL FEES - CONSULT/ ENG.	-	-	-	-
2166	PROFESSIONAL FEES - OTHER	1,359	2,054	2,299	1,873
2170	TRAINING	6,408	5,631	7,500	7,500
2171	TRAVEL	-	-	-	-
2172	CAR ALLOWANCE	5,160	3,010	-	-
2190	COMMUNICATIONS	8,793	8,876	9,900	9,900
2200	UTILITIES	209,616	205,648	237,500	237,500
2230	EMPLOYEE RELATIONS	179	516	300	300
2260	MEMBERSHIPS - PROFESSIONAL	87	145	260	260
	CONTRACTUAL SERVICES TOTAL	<u>345,489</u>	<u>375,786</u>	<u>436,905</u>	<u>406,756</u>
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	2,847	5,105	2,809	2,809
3316	OPERATING SUPPLIES	126,805	134,393	133,182	133,182
3320	CHEMICALS	205,572	194,892	200,000	200,000
3331	VEHICLE SUPPLIES	81,747	61,072	68,000	68,000
3340	SMALL TOOLS	4,391	3,537	5,000	5,000
	COMMODITIES TOTAL	<u>421,362</u>	<u>398,999</u>	<u>408,991</u>	<u>408,991</u>
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	6,807	6,732	6,792	6,928
4610	PROPERTY & LIAB./INS. & UNINSUR.	40,273	37,127	41,506	38,332
	FIXED & SUNDRY TOTAL	<u>47,080</u>	<u>43,859</u>	<u>48,298</u>	<u>45,260</u>
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	2,865,478	2,420,065	2,238,000	2,238,000
	MISCELLANEOUS TOTAL	<u>2,865,478</u>	<u>2,420,065</u>	<u>2,238,000</u>	<u>2,238,000</u>
	TOTALS	<u>\$ 5,133,208</u>	<u>\$ 4,617,008</u>	<u>\$ 4,565,126</u>	<u>\$ 4,549,301</u>

## FPUAnet<sup>®</sup> COMMUNICATIONS

### DEPARTMENTAL FUNCTIONS

- Provide high quality, state-of-the-art communication services at reasonable prices
- Market and sell current FPUAnet products and innovations
- Expand markets and backfill existing service laterals
- Launch new product types, as appropriate

### DEPARTMENTAL ACCOMPLISHMENTS

- Researched access to carriers at major regional communication hubs
- Managed ongoing network redesign project
- Pursued ongoing Interconnection Agreement with AT&T
- Pursued ongoing Interlocal Fiber Agreements with Indian River & Martin Counties
- Finished Target Marketing attempt to expand customer base on existing network
- Completed Dedicated Internet resources increase to meet growing demand

### PERFORMANCE MEASURES

Workload Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Personal visits with customer	*	25	*	37	50	50	75
Increase in personal visits	*	*	*	48%	62%	35%	50%
New product types launched	*	0	*	0	0	0	2
Net new services provisioned	3	2	3	-1	-1	2	2
Avg. # of services billed	79	78	82	77	81	79	83
Increase in customer services	5%	3%	5%	(-1%)	5%	2%	5%

Effectiveness Measurement:	FY 2014		FY 2015		FY 2016		FY 2017
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Service Reliability	99.99%	99.89%	99.99%	99.97%	99.99%	99.99%	99.99%
Increase in operating revenue	17%	9%	24%	2%	33%	13%	15%
Safety Frequency Rate	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Safety Severity Rate	0	0	0	0	0	0	0

\*Not measured in prior years

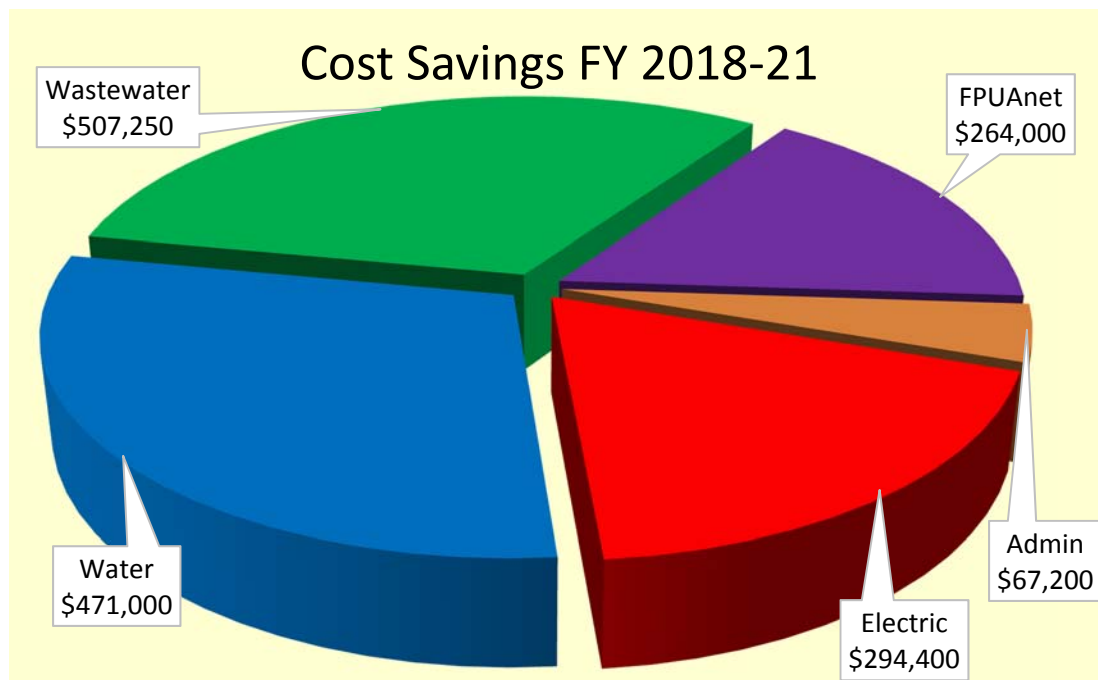
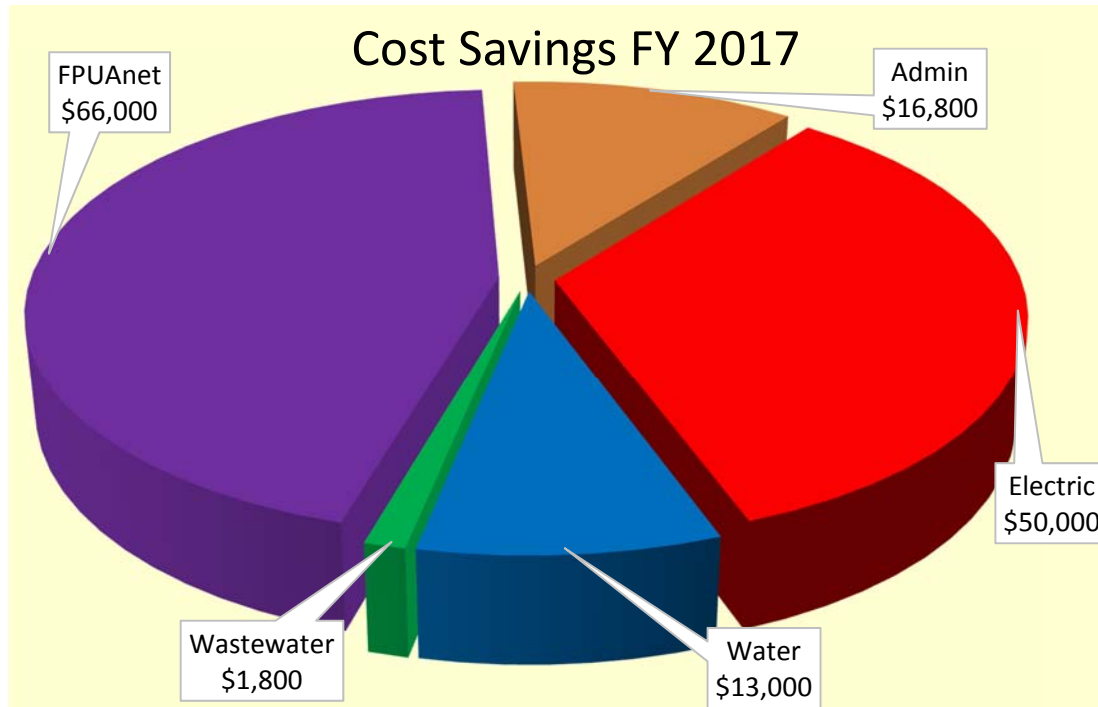
**DEPT. 93 - FPUAnet COMMUNICATIONS**

OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>PERSONNEL SERVICES</u>					
1010	SALARIES & WAGES	\$ 141,150	\$ 111,483	\$ 140,703	\$ 142,800
1020	OVERTIME	14	-	500	500
	PERSONNEL SERVICES TOTAL	141,164	111,483	141,203	143,300
<u>EMPLOYEE BENEFITS</u>					
4050	RETIREMENT	18,582	5,444	12,008	12,250
4060	FICA	8,457	7,108	10,802	10,962
4070	EMPLOYEES' INSURANCE	19,124	36,120	33,853	33,853
4090	VACATION PAY EXPENSE	(8,254)	2,908	-	-
4100	SICK PAY EXPENSE	(22,699)	-	-	-
4110	NET OPEB EXPENSE	433	447	400	400
4600	WORKERS' COMPENSATION	103	99	120	126
	EMPLOYEE BENEFITS TOTAL	15,746	52,126	57,183	57,591
<u>CONTRACTUAL SERVICES</u>					
2110	ADVERTISING	1,268	2,011	2,100	2,140
2139	MAINTENANCE/SERVICE CONTRACTS	-	967	7,090	7,000
2140	POSTAGE	21	1,202	1,000	1,020
2151	PRINTING	-	1,932	1,000	1,020
2164	PROFESS. FEES - CONSULTING/ENG.	681	3,336	20,000	20,400
2166	PROFESSIONAL FEES - OTHER	1,724	99	4,200	4,280
2170	TRAINING	1,036	1,012	4,950	4,950
2171	TRAVEL	565	74	400	400
2172	CAR ALLOWANCE	3,300	3,300	3,300	3,300
2190	COMMUNICATIONS	1,191	1,295	1,300	1,300
2200	UTILITIES	48	48	100	100
2230	EMPLOYEE RELATIONS	-	106	150	150
2240	BUSINESS RELATIONS	173	525	300	1,070
	CONTRACTUAL SERVICES TOTAL	10,007	15,907	45,890	47,130
<u>COMMODITIES</u>					
3311	OFFICE SUPPLIES	436	474	500	500
3313	SUBSCRIPTIONS	35	105	70	70
3316	OPERATING SUPPLIES	5,738	92	1,950	1,990
3360	PURCHASES FOR RESALE	42,543	54,494	60,000	113,650
	COMMODITIES TOTAL	48,752	55,165	62,520	116,210
<u>FIXED &amp; SUNDRY</u>					
4520	LICENSES & PERMITS	600	650	950	970
4610	PROPERTY & LIAB./INS. & UNINSUR.	1,710	1,571	1,921	2,017
4700	UTILITY BAD DEBT EXPENSE	371	42	400	400
	FIXED & SUNDRY TOTAL	2,681	2,263	3,271	3,387
<u>MISCELLANEOUS</u>					
9030	DEPRECIATION EXPENSE	90,646	65,820	85,000	92,000
	MISCELLANEOUS TOTAL	90,646	65,820	85,000	92,000
	TOTALS	\$ 308,996	\$ 302,764	\$ 395,067	\$ 459,618

## DEPT. 99 - ADMINISTRATIVE &amp; GENERAL - ALL DEPARTMENTS

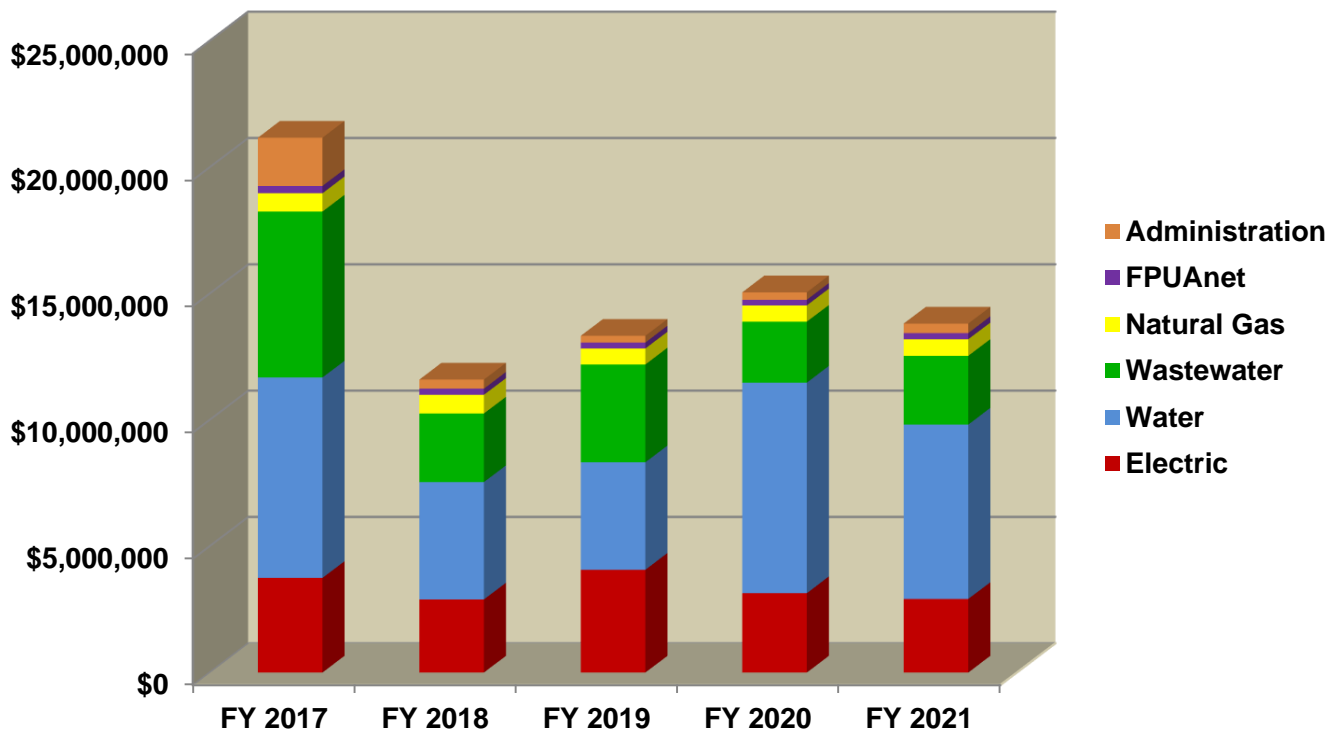
OBJECT CODE	DESCRIPTION	ACTUAL FY 2014	ACTUAL FY 2015	AMENDED BUDGET FY 2016	ORIGINAL BUDGET FY 2017
<u>CONTRACTUAL SERVICES</u>					
2122	RENTALS	\$ 7,274	\$ 491	\$ -	\$ -
2131	MAINTENANCE OF BUILDINGS	99,660	68,665	66,430	71,078
2133	MAINTENANCE OF EQUIPMENT	2,758	240	2,291	2,360
2139	MAINTENANCE/SERVICE CONTRACTS	218,406	228,321	227,400	236,062
2164	PROFESS. FEES - CONSULTING/ENG	1,600	-	1,000	-
2166	PROFESSIONAL FEES - OTHER	1,734	3,865	10,920	5,000
2190	COMMUNICATIONS	40,026	40,517	42,500	42,500
2240	BUSINESS RELATIONS	-	-	20,000	20,000
2260	MEMBERSHIPS - PROFESSIONAL	35,910	35,910	2,058	2,817
	CONTRACTUAL SERVICES TOTAL	407,368	378,009	372,599	379,817
<u>COMMODITIES</u>					
3316	OPERATING SUPPLIES	2,318	5,348	4,864	2,417
	COMMODITIES TOTAL	2,318	5,348	4,864	2,417
<u>FIXED &amp; SUNDRY</u>					
4509	OTHER TAXES	35,982	35,982	35,998	36,300
4510	GROSS RECEIPTS TAX	1,556,876	1,689,380	1,695,000	1,695,000
4520	LICENSES & PERMITS	20,138	19,484	26,042	26,564
4531	CONTRIBUTIONS - CIVIC	175,033	206,255	223,431	233,227
4700	UTILITY BAD DEBT EXPENSE	363,338	140,872	360,300	360,614
	FIXED & SUNDRY TOTAL	2,151,367	2,091,973	2,340,771	2,351,705
<u>INTEREST EXPENSES</u>					
5721	INTEREST - BONDS	3,753,740	3,731,101	3,604,781	3,416,643
5723	INTEREST - DEPOSITS	12,478	5,466	13,300	13,300
5725	CAPITALIZED INTEREST	(178,248)	(146,349)	(178,000)	(178,000)
5729	INTEREST - OTHER	87	10	34	50
5731	AMORTIZATION-BOND DISCOUNT	(5,696)	4,135	11,077	23,950
	INTEREST EXPENSES TOTAL	3,582,361	3,594,363	3,451,192	3,275,943
<u>MISCELLANEOUS</u>					
9000	DISTRIBUTION TO CITY OF FORT PIERCE	5,604,937	5,730,375	5,808,951	5,927,340
9010	CONTINGENCY	-	-	500,000	500,000
9030	DEPRECIATION & AMORT. EXPENSE	201,222	195,706	184,000	184,000
	MISCELLANEOUS TOTAL	5,806,159	5,926,081	6,492,951	6,611,340
	TOTALS	\$ 11,949,573	\$ 11,995,774	\$ 12,662,377	\$ 12,621,222

## Impact of Capital on Operating Budget



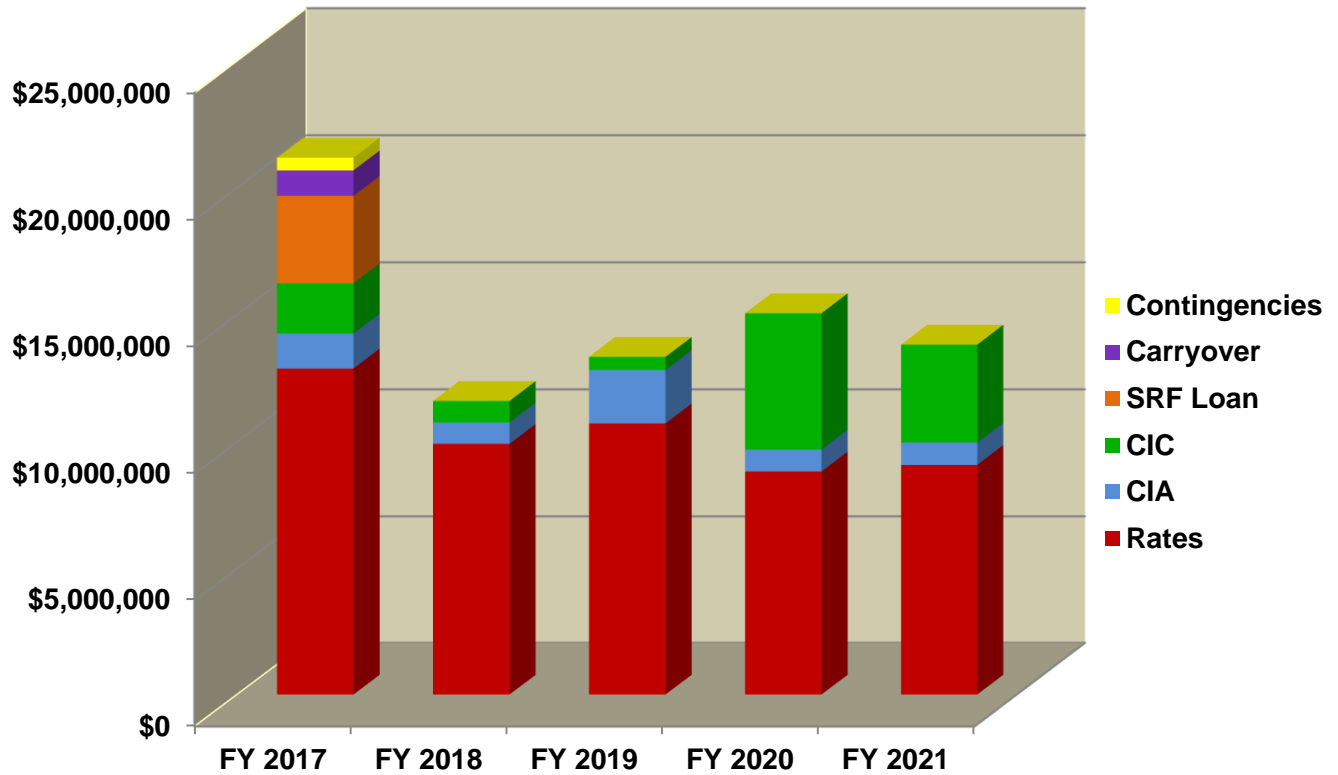
Capital spending is consistently kept to a minimum by finding the most cost effective way to fulfill infrastructure needs. Savings are achieved through planning renewals and replacements. Most savings are realized by avoiding emergency work costs and coordinating with St. Lucie County and the State of Florida on roadway projects.

### CAPITAL BUDGET BY SYSTEM



System	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Electric	\$ 3,745,399	\$ 2,893,643	\$ 4,068,328	\$ 3,141,850	\$ 2,913,390
Water	7,933,905	4,645,556	4,255,364	8,333,152	6,902,736
Wastewater	6,568,963	2,714,702	3,871,493	2,413,338	2,720,239
Natural Gas	723,500	739,000	631,500	644,000	656,500
FPUAnet	288,900	243,700	237,500	222,500	244,900
Administration	1,910,000	360,000	265,000	295,000	375,000
<b>Grand Total</b>	<b>\$ 21,170,667</b>	<b>\$ 11,596,601</b>	<b>\$ 13,329,185</b>	<b>\$ 15,049,840</b>	<b>\$ 13,812,765</b>

### CAPITAL BUDGET BY FUNDING SOURCE



Funding Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Rates	\$ 12,874,049	\$ 9,907,743	\$ 10,712,834	\$ 8,820,637	\$ 9,080,052
CIA	1,375,950	841,700	2,103,591	865,725	878,619
CIC	1,975,668	847,158	512,760	5,363,478	3,854,094
SRF Loan	3,445,000	-	-	-	-
Carryover	1,000,000	-	-	-	-
Contingencies	500,000	-	-	-	-
<b>Grand Total</b>	<b>\$ 21,170,667</b>	<b>\$ 11,596,601</b>	<b>\$ 13,329,185</b>	<b>\$ 15,049,840</b>	<b>\$ 13,812,765</b>

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## CAPITAL BUDGET HIGHLIGHTS

The following provides details about the major projects planned for FY 2017 and the expected impact on FPUA's Operations & Maintenance (O&M) Budget. Capital projects involving the renewal and replacement of aging infrastructure generally decrease costs associated with emergencies and repairs, but could increase operating costs through depreciation and maintenance. Capital that is mandated will usually have little or may have no impact on the O&M Budget. Therefore, it is important to evaluate the effects that capital projects have on current and future O&M Budgets. Major projects planned for FY 2017 include:

- Three major projects are planned to replace water mains, services, and fire hydrants as well as sewer main, manholes, and service laterals. Renovations will be occurring on sections of Avenue M, Wendell Road, and Ohio Avenue. Both the water and wastewater infrastructure in these areas have reached the end of their useful lives and need to be refurbished as part of the Renewal and Replacement program. Combined, these projects constitute 16% of the capital budget. An application is in process to finance these projects through loans from State Revolving Funds (SRF). Low interest loans are available from the Clean Water SRF and the Drinking Water SRF for investments in sanitation and water infrastructure, primarily to local governments.
- Second Street construction, from Seaway Drive to Taylor Creek Marina, commenced in the last quarter of FY 2014 now with expected completion in FY 2017. This project will continue to require work from all utility systems. Both water and wastewater utilities will provide capital facility improvements by replacing pipeline and appurtenances which have reached the end of their useful lives. Electric and Gas lines will need to be replaced or relocated to support the roadway changes and drainage improvements planned in this area. In FY 2015, Gas had begun some work, however all utilities continued to be forestalled by Right of Way, soil conditions, and permitting issues in FY 2016. This endeavor began as a St. Lucie County roadway improvement project, which initiated the replacement aging infrastructure and will reduce the probability of costly emergency repairs.
- The FY 2017 Capital budget funding for improvements to the aging Water Treatment Plant includes replacement and refurbishment of Bulk Chemical Tanks and Containments. The Sodium Hydroxide and Sulfuric Acid tanks which are several years past their expected lives will be replaced. The existing containment basins for both chemicals will be refurbished, as they have degraded enough to raise doubt as to their ability to provide containment if a spill were to occur. The scope of this project also includes a new containment basin, new pumps, and a new injection point for the Fluorosilicic Acid. Upon completion of this project, all of the bulk chemicals will be secured and centralized on the plant site. These improvements should preclude tank or containment failure. The cost of a chemical spill could easily exceed \$100,000.

- The final mechanical wastewater process at the Island Water Reclamation Facility (IWRP) occurs in the clarifiers. In this step of the process, sludge and any remaining debris is removed and the effluent is prepared for chemical cleansing. Clarifier rehabilitation at the IWRP involves replacement of all structural and mechanical metal components, replacement/rehabilitation of associated drive mechanisms and concrete repair of existing cylindrical tanks. Two of the clarifiers are scheduled for improvement with the FY 2017 capital budget and two more in FY 2018.
- A Florida Department of Transportation roadway improvement project is planned for Kings Highway from Okeechobee Road to Angle Road. This project will include the elevation and widening of the road and will involve capital expenditures from the Electric, Water and Wastewater utilities. Reconstruction of the road will necessitate relocation of electric poles and overhead lines to the back of the right of way. Relocation and replacement of force mains along Kings Highway will facilitate the roadway widening. In addition to adjustment of the existing main a 12 inch water main will be installed where no loop currently exists, satisfying a portion of the master plan. Property owners have expressed interest in development in this area. These improvements will improve the hydraulic capacity of the northwest portion of the service territory, accommodating such land development.
- The rehabilitation of damaged clay gravity wastewater mains, by sealing leaks at joints and pipe wall cracks, is most efficiently achieved by lining those mains. This process allows for the insertion of lining material into the mains without having to excavate for pipe replacement which would result in repairing roads and restoration of landscaping. The wastewater main lining is an ongoing project which increases the life of the wastewater mains infrastructure by 40 years and lessens the liability for property damage and higher replacement costs.
- Water services are expected to expand in FY 2017. At Fra Mar and Wagner Place between Oleander and 7<sup>th</sup> Street a Municipal Service Benefit Unit has been established to bring city water to existing homeowners, increasing revenue for FPUA. Originally budgeted for FY 2016 it has been deferred on the county schedule until FY 2017. Ocean Towers, Island Village and Sea Wind Condominium Associations have entered into a water supply agreement with FPUA. A 12 inch water main has been contracted by the Association for an extension to bring water to 384 new customers, increasing revenues by \$70,000 - \$75,000 annually. Permits have already been obtained and construction will begin in FY 2017. Selvitz Road north of Midway Road has been budgeted for installation of new water mains. This extension will decrease flushing expenses and also brings potential for new revenue.

- In order to continue to provide reliable service to customers, the FY 2017 budget includes the upgrade and replacement of Electric Transmission and Distribution, Water, and Wastewater System components. The replacement of failing system components is needed to reduce current maintenance costs, avoid higher future replacement costs, and improve system reliability.
- A number of blanket projects have been proposed that are intended to fund renewals and replacements to a continuously aging system. These projects, provided for in the Electric, Water, Natural Gas and Wastewater Systems, cannot be specifically identified at this time. As significant projects develop, they will be created with this funding. If projects are expected to cost more than \$25,000, they will be presented to the FPUA Board for approval. The replacement of transformers, mains, services, pumps and valves, and the removal of old deteriorated equipment and failing water and wastewater system components, will continue as necessary to maintain the integrity of the systems. Much of the renewals and replacements are done as a requirement of various federal, state, and local agencies.
- The potential for growth and expansion of new commercial and residential customers is provided for in the FY 2017 budget for all systems through several blanket projects. As a public service utility, FPUA is required to provide electric services to all customers in its territory. Installations of new electric services, water meters and backflow preventers, gas system connections and wastewater lines are funded at varying amounts by contributions in aid. All projects related to growth and expansion will result in new revenue.

The projects planned for FY 2017 are required for a variety of different reasons. Many of FPUA's projects are mandated by federal, state, and local government and regulatory agencies. The projected cost associated with such projects in the FY 2017 Capital Budget is as follows:

St Lucie County	\$	1,997,242
Florida Department of Environmental Protection		1,340,000
Florida Department of Transportation		1,214,500
Florida Public Service Commission		1,004,515
City of Fort Pierce		510,000
National Electric Safety Code		158,519
Department of Homeland Security and/or North American Electric Reliability Corporation		<u>120,000</u>
<b>Total Government and Regulatory-Required Projects</b>	<b>\$</b>	<b><u>6,344,776</u></b>

These mandated projects represent 30% of total capital requests. The remainder of the Capital Budget is comprised of renewals and replacements, investments to meet the needs of new growth or improve reliability, efficiency and safety. Contingency funding is also budgeted to provide for unexpected events. At the end of each fiscal year, funding for some capital projects remains unspent due to unexpected delays.

Beginning in FY 2017, budgeted funds for partially completed projects which remain from the previous fiscal year will be authorized by the Board to be carried over and spent in the next fiscal year without additional Board approval. At the end of each fiscal year, a report on those capital projects, including the amounts spent, amounts to be carried over, and percent complete, will be provided to the Board as an information item.

For more comprehensive and detailed information on FPUA's Capital Budget, please visit [www.fpua.com](http://www.fpua.com).

## CAPITAL BUDGET SUMMARY

<u>DEPT</u>	<u>REQ</u>	<u>PROJECT TITLE / ASSET NAME</u>	<u>TYPE</u>	<u>PROJECT NUMBER</u>	<u>BUDGETED AMOUNT</u>	<u>FUNDING SOURCE</u>
<b>18</b>	<b>Safety</b>					
18	FA-1	Pickup Truck	FA	439217001	25,000	Admin Rates
<b>32</b>	<b>Information Technology Services</b>					
32	FA-1	Dept. Hardware & Software	FA	439917001	70,000	Admin Rates
32	FA-2	Servers	FA	439917002	30,000	Admin Rates
32	FA-3	Great Plains/Cogsdale	FA	439917003	10,000	Admin Rates
32	FA-4	Telephony	FA	439717001	50,000	Admin Rates
32	1	Security System	BLKT	402	100,000	Admin Rates
32	2	Network&Comm Infrastructure Ex	BLKT	403	50,000	Admin Rates
<b>TOTAL</b>					<b>310,000</b>	
<b>35</b>	<b>Facilities</b>					
35	FA-1	Air Handlers	FA	439017001	75,000	Admin Rates
<b>54</b>	<b>Electric Transmission &amp; Distribution</b>					
54	FA-1	3/4 Ton 4x4 Pickup	FA	539217001	37,000	Electric Rates
54	FA-2	Wire Puller Trailer	FA	539217002	135,000	Electric Rates
54	1	Retirement from Plant	BLKT	501	222,510	Electric Rates
54	2	Transformer Replacement	BLKT	504	91,769	Electric Rates
54	3	Distribution Pole Replacement	BLKT	505	269,681	Electric Rates
54	4	Transmission Pole Replacement	BLKT	507	27,324	Electric Rates
54	5	Substation Improvements R&R	BLKT	511	52,452	Electric Rates
54	6	Trans & Dist Improvements	BLKT	515	460,913	Electric Rates
<b>TOTAL</b>					<b>1,296,649</b>	
<b>55</b>	<b>Electric Operations</b>					
55	1	Upgrade Meter Reading System	STD	523	200,000	Electric Rates
55	2	Dispatch Ops Video Wall	STD	529	150,000	Electric Rates
<b>TOTAL</b>					<b>350,000</b>	
<b>56-E</b>	<b>Electric &amp; Gas Engineering - Electric</b>					
56-E	1	15KV Oil Circuit Breaker	BLKT	502	40,000	Electric Rates
56-E	2	Auto Reclsure Reliab Imprvmnts	BLKT	503	10,000	Electric Rates
56-E	3	New Construction - Line Ext	BLKT	506	30,000	Electric Rates
56-E	4	Storm Surge & Hardening - NESC	BLKT	508	60,000	Electric Rates
56-E	5	69KV Breaker Replacement	BLKT	509	15,000	Electric Rates
56-E	6	Electric Sys VAR Control Expan	BLKT	510	10,000	Electric Rates
56-E	7	Governmental & Other Required	BLKT	512	150,000	Electric Rates
56-E	7	Governmental & Other Required	BLKT	512	310,000	Electric CIA
56-E	8	Ocean Village Cable Replcmt	BLKT	513	105,000	Electric Rates
56-E	9	New Construction-Residential	BLKT	516	77,500	Electric Rates

## CAPITAL BUDGET SUMMARY

<u>DEPT</u>	<u>REQ</u>	<u>PROJECT TITLE / ASSET NAME</u>	<u>TYPE</u>	<u>PROJECT NUMBER</u>	<u>BUDGETED AMOUNT</u>	<u>FUNDING SOURCE</u>
<b>56-E</b>	<b>Electric &amp; Gas Engineering - Electric</b>					
56-E	10	Replacement of OH & UG Lines	BLKT	517	50,000	Electric Rates
56-E	11	New Construction-Commercial	BLKT	518	275,000	Electric Rates
56-E	12	New Construction-Rental Lights	BLKT	519	50,000	Electric Rates
56-E	13	Overhead/Underground Serv Conv	BLKT	520	82,500	Electric Rates
56-E	14	Electric Regulatory Compliance	BLKT	521	20,000	Electric Rates
56-E	15	Kings Hwy-Okee Rd to Angle Rd	STD	526	9,500	Electric Rates
56-E	16	Indian River Dr - SLV	STD	527	6,750	Electric Rates
56-E	17	Juanita Ave-41st to 25th St	STD	533	10,000	Electric Rates
56-E	18	Substation Regulators	STD	534	60,000	Electric Rates
56-E	19	17th St - Orange Ave to Ave D	STD	535	92,000	Electric Rates
56-E	20	WRF Reliability Tie	STD	536	55,000	Electric Rates
56-E	21	23rd Street Feeder Dip	STD	537	70,000	Electric Rates
56-E	22	US 1 - Edwards to Midway	STD	558	30,000	Electric Rates
56-E	23	Totten/Hartman Improvements	STD	559	50,000	Electric Rates
56-E	24	13th St - Virginia to Ave Q	STD	579	10,000	Electric Rates
56-E	25	2nd St-Seaway to Taylor Creek	STD	581	357,500	Electric Rates
56-E	26	Paradise Park	STD	591	63,000	Electric Rates
<b>TOTAL</b>					<b>2,098,750</b>	
<b>62</b>	<b>Water Resources</b>					
62	FA-1	Submersible Well Pumps	FA	632517001	15,000	Water Rates
62	FA-2	Submersible Electric Motors	FA	632517002	12,000	Water Rates
62	FA-3	Telemetry/Cont/Secur/Instr	FA	633217001	25,000	Water Rates
62	1	Raw Water Mains R&R	BLKT	618	30,000	Water Rates
62	3	PLC Conversion	STD	629	160,000	Water Rates
62	4	Stripping Tower Xfer Pumps	STD	633	90,000	Water Rates
62	5	Bulk Chemical Containments	STD	637	700,000	Water Rates
<b>TOTAL</b>					<b>1,032,000</b>	
<b>64</b>	<b>Water Distribution</b>					
64	FA-1	3/4 Ton Service Truck	FA	639217001	74,000	Water Rates
64	FA-2	Water Pressure Recorders	FA	634317001	22,000	Water Rates
64	FA-3	Portable Air Compressor	FA	639217002	26,000	Water Rates
64	FA-4	3 in Pneumatic Piercing Tool	FA	634517001	5,200	Water Rates
64	1	Meter/Backflow Preventers	BLKT	603	185,000	Water CIA
64	2	Fire Hydrant Replacements	BLKT	606	50,000	Water Rates
64	3	Meter Changeouts	BLKT	612	210,000	Water Rates
64	4	Main/Service/Valve Replacements	BLKT	615	550,000	Water Rates
<b>TOTAL</b>					<b>1,122,200</b>	

### CAPITAL BUDGET SUMMARY

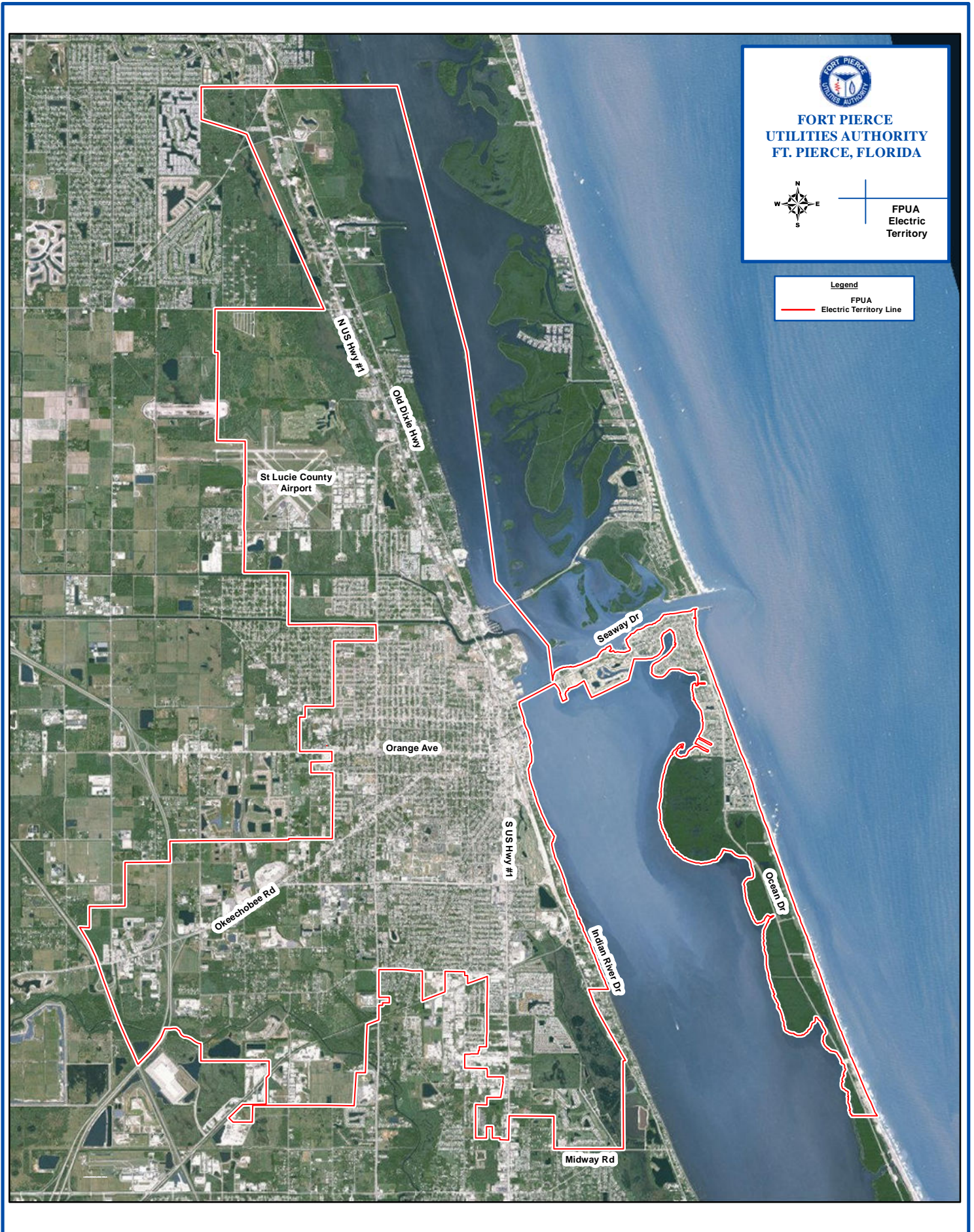
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<b>66-W</b>	<b>Water Engineering</b>					
66-W	FA-1	Asset Management	FA	639917001	50,000	Water Rates
66-W	2	Fire Hydrant New Installations	BLKT	607	8,742	Water CIC
66-W	3	New Construction	BLKT	610	37,963	Water CIC
66-W	4	New Construction Customer Funded	BLKT	611	50,000	Water CIA
66-W	5	Water Mains Misc R&R	BLKT	617	50,000	Water Rates
66-W	6	Governmental & Other Required	BLKT	620	10,000	Water Rates
66-W	8	Water Main Looping	STD	625	100,000	Water CIC
66-W	9	Easy St WM Interconnect PSL	STD	626	25,000	Water CIC
66-W	10	Midway Rd-Turnpike to 25th St	STD	628	195,000	Water Rates
66-W	11	7th Street - 10th-Wendell	STD	630	10,000	Water Rates
66-W	12	Dundas Court WM Replacement	STD	631	25,000	Water Rates
66-W	13	Kings Hwy-Okee Rd to Orange Av	STD	635	20,000	Water CIA
66-W	13	Kings Hwy-Okee Rd to Orange Av	STD	635	350,000	Water CIC
66-W	14	Repump #1 (Jaycee) Rehab	STD	640	25,000	Water Rates
66-W	14	Repump #1 (Jaycee) Rehab	STD	640	10,000	Water CIA
66-W	15	WTP Meter, Main & Site Imprv	STD	641	197,000	Water Rates
66-W	16	Ave M - 25th to 13th	STD	642	655,000	Water SRF Loan
66-W	17	Ohio - Oleander to US1	STD	644	370,000	Water SRF Loan
66-W	19	Orange Avenue & Rock Road	STD	649	10,000	Water Rates
66-W	20	Avenue A - N 8th to N 7th	STD	650	5,000	Water Rates
66-W	21	Sea Winds 12-in WM	STD	653	200,000	Water CIA
66-W	21	Sea Winds 12-in WM	STD	653	200,000	Water CIC
66-W	22	S 15th Street WM Replacement	STD	654	30,000	Water Rates
66-W	24	US 1 Hwy - Midway to Edwards	STD	659	10,000	Water Rates
66-W	25	N 13th St Water & Sewer Repl	STD	662	65,000	Water Rates
66-W	26	Fra Mar MSBU	STD	663	250,000	Water CIA
66-W	26	Fra Mar MSBU	STD	663	66,000	Water CIC
66-W	27	Selvitz Road Water Main	STD	664	250,000	Water CIC
66-W	28	Wendell-8th to Chipolla	STD	667	415,000	Water SRF Loan
66-W	29	2nd St-Florida to Citrus	STD	668	200,000	Water Rates
66-W	30	N 16th Street WM Replacement	STD	669	150,000	Water Rates
66-W	31	17th St - Orange Ave to Ave D	STD	675	225,000	Water Rates
66-W	32	Midway Road-US1 to 25th Street	STD	684	230,000	Water Rates
66-W	32	Midway Road-US1 to 25th Street	STD	684	90,000	Water CIA
66-W	33	Midway Road-Elm Ave to 25th	STD	686	460,000	Water CIC
66-W	34	2nd St-Seaway to Taylor Creek	STD	687	300,000	Water Rates
66-W	35	Paradise Park WM Adjustments	STD	692	15,000	Water Rates
66-W	37	Well W-3R Replacement	STD	697	273,000	Water Rates
66-W	37	Well W-3R Replacement	STD	697	147,000	Water CIC
<b>TOTAL</b>					<b>5,779,705</b>	

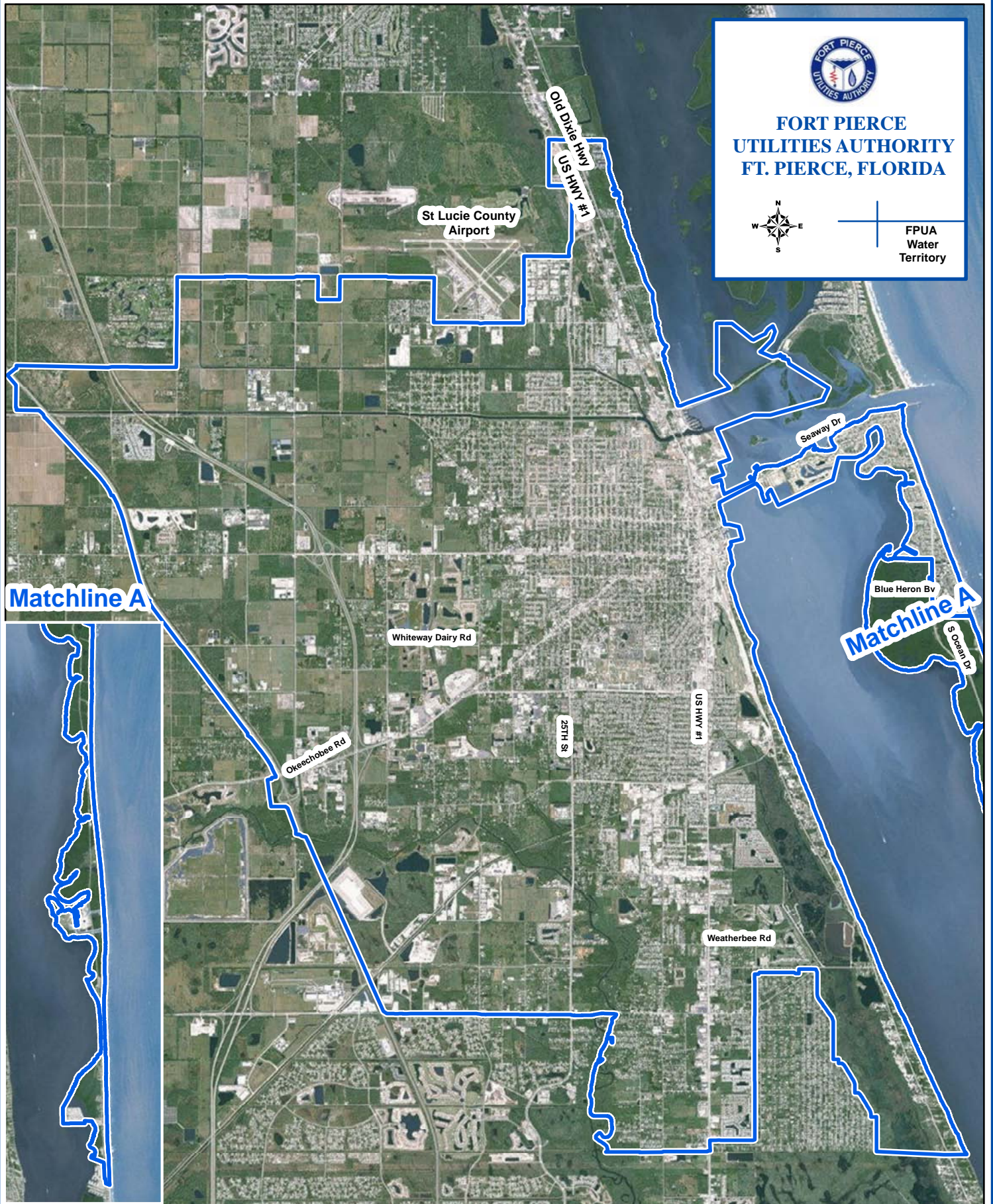
### CAPITAL BUDGET SUMMARY

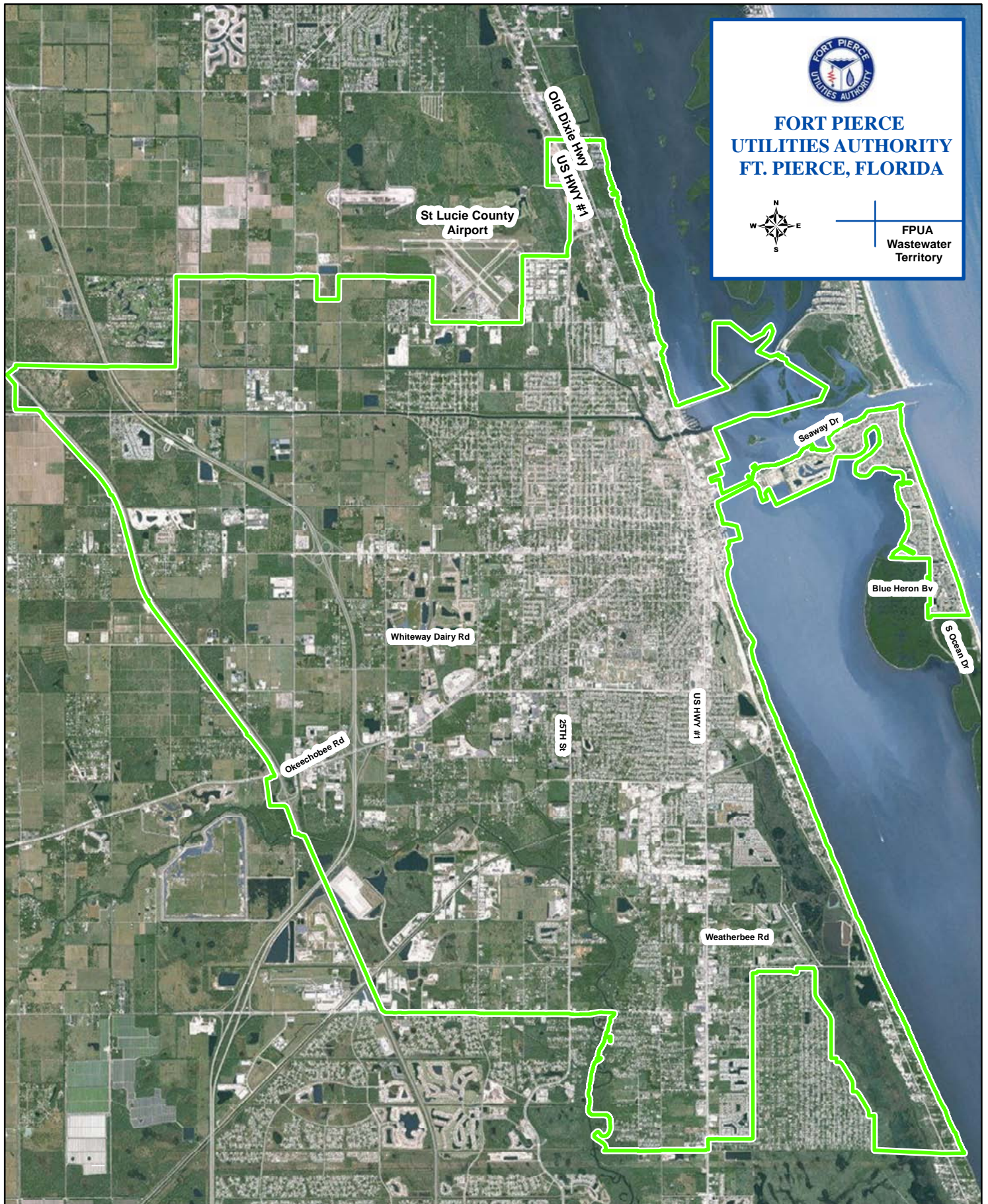
<u>DEPT</u>	<u>REQ</u>	<u>PROJECT TITLE / ASSET NAME</u>	<u>TYPE</u>	<u>PROJECT NUMBER</u>	<u>BUDGETED AMOUNT</u>	<u>FUNDING SOURCE</u>
<b>56-G</b>	<b>Electric &amp; Gas Engineering - Gas</b>					
56-G	1	Juanita Ave-41 St to 25th St	STD	723	10,000	Gas Rates
56-G	2	Kings Hwy-Okee Rd to Angle Rd	STD	726	20,000	Gas Rates
56-G	3	Midway Road - US 1 to 25th	STD	728	31,000	Gas Rates
56-G	3	Midway Road - US 1 to 25th	STD	728	19,000	Gas CIA
56-G	4	SCADA Monitoring	STD	734	30,000	Gas Rates
56-G	5	17th St - Orange Ave to Ave D	STD	735	15,000	Gas Rates
56-G	6	US 1 - Edwards to Midway	STD	758	5,000	Gas Rates
56-G	7	13th St - Virginia to Ave Q	STD	779	10,000	Gas Rates
56-G	8	2nd St-Seaway to Taylor Creek	STD	787	72,000	Gas Rates
56-G	9	Paradise Park	STD	791	20,000	Gas Rates
<b>TOTAL</b>					<b>232,000</b>	
<b>74</b>	<b>Gas Operations</b>					
74	FA-1	F250 Truck or Equivalent	FA	739217001	45,000	Gas Rates
74	1	Gas System Renewals	BLKT	704	16,500	Gas Rates
74	2	Gas System New Revenue	BLKT	705	76,000	Gas Rates
74	2	Gas System New Revenue	BLKT	705	25,000	Gas CIA
74	3	Meter & Regulator Changeouts	BLKT	706	86,000	Gas Rates
74	4	Customer Funded Projects	BLKT	710	100,000	Gas CIA
74	5	Government & Other Required	STD	720	93,000	Gas Rates
74	5	Government & Other Required	STD	720	50,000	Gas CIA
<b>TOTAL</b>					<b>491,500</b>	
<b>66-WW</b>	<b>Wastewater Engineering</b>					
66-WW	FA-1	Asset Management	FA	639917002	50,000	WW Rates
66-WW	1	New Construction-Mains	BLKT	810	37,963	WW CIC
66-WW	2	New Construction-Custmr Funded	BLKT	811	50,000	WW CIA
66-WW	3	Wastewater Main Misc R&R	BLKT	817	70,000	WW Rates
66-WW	4	Governmental & Other Required	BLKT	820	70,000	WW Rates
66-WW	5	Midway Rd-Turnpike to 25th St	STD	828	30,000	WW Rates
66-WW	6	7th Street - 10th-Wendell	STD	830	140,000	WW Rates
66-WW	7	LS A Odor Control Replacement	STD	833	20,000	WW Rates
66-WW	8	LS E Pump/Electric Upgrade	STD	834	300,000	WW Rates
66-WW	9	Kings Hwy-Okee Rd to Orange Av	STD	835	212,000	WW Rates
66-WW	9	Kings Hwy-Okee Rd to Orange Av	STD	835	168,000	WW CIC
66-WW	10	16 in and 20 in FM Valves Repl	STD	841	125,000	WW Rates
66-WW	11	Ave M - 25th to 13th	STD	842	900,000	WW SRF Loan
66-WW	12	Lift Station 23 Replacement	STD	843	280,000	WW Rates
66-WW	13	Ohio - Oleander to US1	STD	844	525,000	WW SRF Loan
66-WW	14	Miscellaneous LS Upgrades	STD	847	75,000	WW CIC
66-WW	15	Orange Ave & Rock Road	STD	849	10,000	WW Rates
66-WW	16	Flow Metering at IWRF	STD	857	90,000	WW Rates

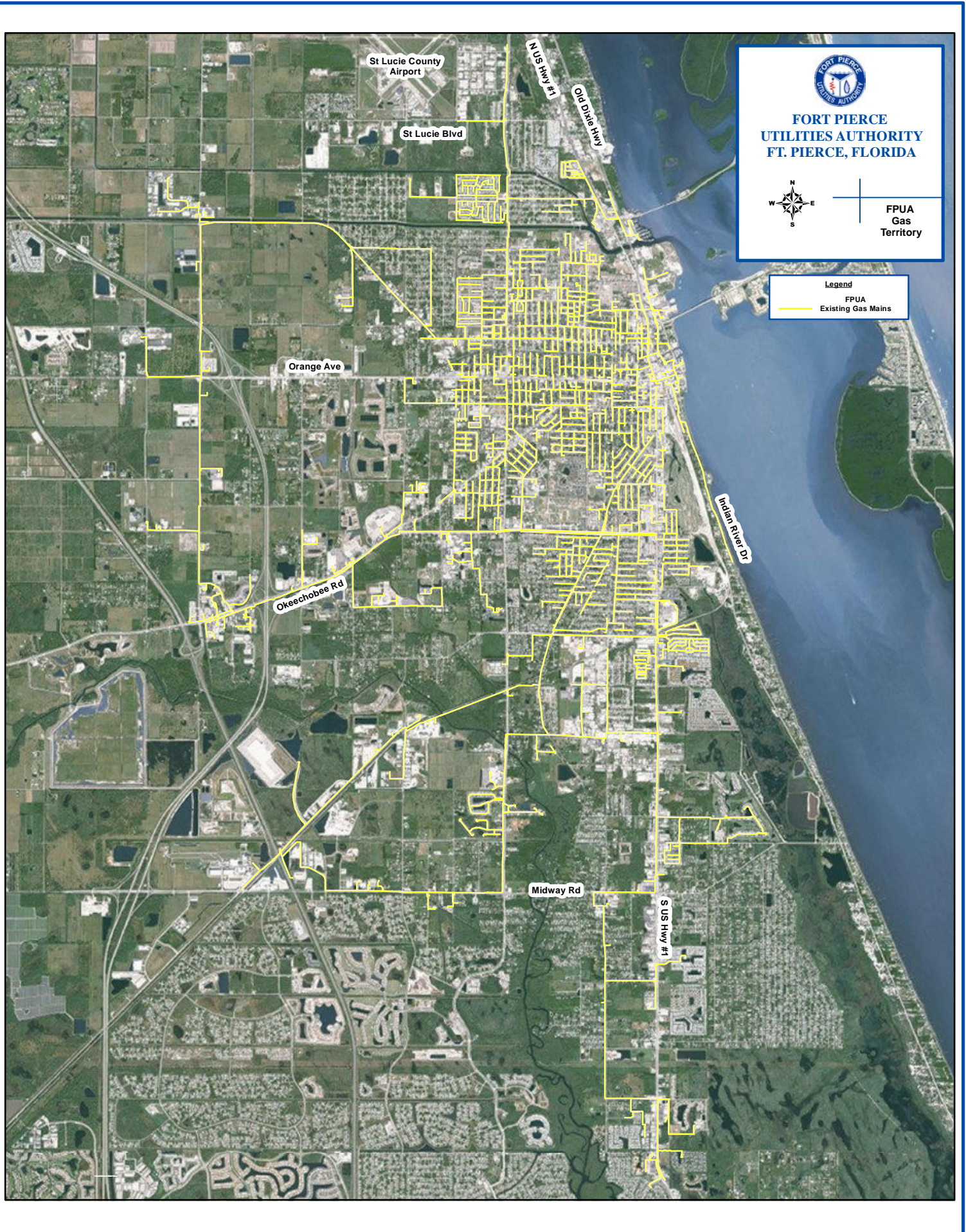
## CAPITAL BUDGET SUMMARY

<u>DEPT</u>	<u>REQ</u>	<u>PROJECT TITLE / ASSET NAME</u>	<u>TYPE</u>	<u>PROJECT NUMBER</u>	<u>BUDGETED AMOUNT</u>	<u>FUNDING SOURCE</u>
<b>66-WW</b>	<b>Wastewater Engineering</b>					
66-WW	17	US 1 - Edwards to Midway	STD	858	10,000	WW Rates
66-WW	18	N 13th St Water & Sewer Repl	STD	862	120,000	WW Rates
66-WW	19	17th St Orange Ave to Ave D	STD	863	256,000	WW Rates
66-WW	20	Wendell-8th to Chipolla	STD	867	580,000	WW SRF Loan
66-WW	21	IWRF Clarifier Rehabilitation	STD	872	750,000	WW Rates
66-WW	22	Midway Road-US1 to 25th Street	STD	884	30,000	WW Rates
66-WW	23	Midway Road-Elm Ave to 25th	STD	886	50,000	WW CIC
66-WW	24	2nd St-Seaway to Taylor Creek	STD	887	200,000	WW Rates
<b>TOTAL</b>					<b>5,148,963</b>	
<b>82</b>	<b>Water Reclamation</b>					
82	1	Telemetry, Controls & Security	BLKT	803	10,000	WW Rates
82	2	Structural Replacements	BLKT	804	25,000	WW Rates
82	3	CCC Gate Replacement	STD	874	100,000	WW Rates
<b>TOTAL</b>					<b>135,000</b>	
<b>84</b>	<b>Wastewater Collection</b>					
84	FA-1	Lift Station Pump Replacement	FA	836117001	30,000	WW Rates
84	FA-2	Service Truck	FA	839217001	30,000	WW Rates
84	FA-3	LS A Pump Replacement	FA	836317001	100,000	WW Rates
84	1	Telemetry & Controls	BLKT	801	50,000	WW Rates
84	2	Lift Station Improvements	BLKT	802	100,000	WW Rates
84	3	Mains and Laterals R&R	BLKT	805	375,000	WW Rates
84	4	Lift Station Control Panels	BLKT	806	50,000	WW Rates
84	5	Wastewater Main Lining	BLKT	815	450,000	WW Rates
84	6	Manhole Rehabilitation	BLKT	816	100,000	WW Rates
<b>TOTAL</b>					<b>1,285,000</b>	
<b>93</b>	<b>FPUAnet Communications</b>					
93	1	FPUAnet Communication Services	BLKT	914	116,400	FPUAnet Rates
93	1	FPUAnet Communication Services	BLKT	914	5,400	FPUAnet CIA
93	2	FPUAnet Wireless Communication	BLKT	916	18,600	FPUAnet Rates
93	2	FPUAnet Wireless Communication	BLKT	916	2,400	FPUAnet CIA
93	3	FPUAnet Regional Connections	BLKT	917	89,400	FPUAnet Rates
93	4	FPUAnet Communications - IRC	BLKT	918	15,525	FPUAnet Rates
93	4	FPUAnet Communications - IRC	BLKT	918	4,575	FPUAnet CIA
93	5	FPUAnet Communications - MC	BLKT	919	15,525	FPUAnet Rates
93	5	FPUAnet Communications - MC	BLKT	919	4,575	FPUAnet CIA
93	6	FPUAnet Communications to FLR	STD	977	16,500	FPUAnet Rates
<b>TOTAL</b>					<b>288,900</b>	
<b>21</b>	<b>Finance</b>					
21	1	Carryover Funding - Prior Year			1,000,000	Carryover
21	2	Contingencies			500,000	Contingencies
<b>TOTAL</b>					<b>1,500,000</b>	
<b>GRAND TOTAL</b>					<b>21,170,667</b>	









## REVENUE DEFINITIONS

### OPERATING REVENUES

#### Sales Revenues

**Residential Inside City** – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for residential or domestic purposes, inside the city limits.

44010	Electric
46110	Water
47110	Wastewater
48000	Natural Gas

**Residential Outside City** – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for residential or domestic purposes, outside the city limits.

44020	Electric
46120	Water
47120	Wastewater
48020	Natural Gas

**General Service Inside City** – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for commercial or industrial purposes, inside the city limits.

44250	Electric
44251	Electric Economic Development Rate
46140	Water
47150	Wastewater
48100	Natural Gas
48150	Gas Contract Sales
48170	Gas Contract Sales Industrial

**General Service Outside City** – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for commercial and industrial purposes, outside the city limits.

44260	Electric
44261	Electric Economic Development Rate
46150	Water
47160	Wastewater
48120	Natural Gas

## REVENUE DEFINITIONS

48190 **Miscellaneous Sales of Compressed Natural Gas (CNG)** - Includes sales for filling gas cylinders with CNG for customers.

**Rental Lights** – Includes net billing for FPUA owned and maintained outdoor lighting.

44300	Residential Inside City
44320	Residential Outside City
44350	General Service Inside City
44360	General Service Outside City

44400 **Streetlights, Traffic Signals, & Sirens** – Net billing for electricity supplied and services rendered for the purposes of lighting streets, highways, parks and other public place, or for traffic or other signal system service, for municipalities or other divisions or agencies of state or federal governments.

**Outside City Surcharge** – An additional charge for electric, water, or wastewater service provided outside the city limits of the City of Fort Pierce, collected in accordance with FPUA resolutions and Florida Statutes; applies only to areas of unincorporated St Lucie County.

44610	Residential
44650	General Service

**Heat Only** – Includes the net billings for natural gas supplied to customers, specifically designed for heating purposes.

48030	Residential Inside City
48040	Residential Outside City
48130	General Service Inside City

**Unbilled Service Revenue** – Represents an estimate of amounts consumed but not yet billed at the end of the fiscal year. This amount may be a credit or a debit, depending on whether the amount increased or decreased since the prior September 30.

44890	Residential
44900	General Service

**PCA/PGA Billed** – Power Cost Adjustment and/or Purchased Gas Adjustment billed to the customer.

44910	Residential
44915	General Service
44917	Gas Contracts

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## REVENUE DEFINITIONS

**PCA/PGA Adjustment** – The amount of Power Cost Adjustment and/or Purchased Gas Adjustment under- or over-recovered from the customer each month.

44920 Residential  
44925 General Service

45400 **Rent from Electric Property** – Rents received for the use by others of land, buildings, and other property owned by the utility. Rental charged to telecommunications companies for use of FPUA-owned utility poles.

46300 **Unmetered Fire Protection** – Monthly charge for water service to private hydrants, sprinkler systems, hose cabinets, standpipes or any other device used exclusively for fire protection.

46600 **Sales for Resale** – Bulk water sales to St. Lucie County.

47230 **Revenue from Public Authorities** – Revenue received from St. Lucie County for wastewater collection services provided in bulk.

### Other Operating Revenues

45000 **Penalty Charges** – Additional charges imposed because of the failure of customers to pay their utility bill on or before a specified date.

48800 **Miscellaneous Service Revenues** – Includes revenues from all miscellaneous services and charges billed to customers which are not specifically provided for in other accounts.

**Field Contact** – A charge to defray the cost of disconnecting and reconnecting utility service previously discontinued or ordered discontinued for cause or because of nonpayment of amounts due.

48801 Electric  
48804 Natural Gas  
48807 Water  
48812 Sewer with Water

48810 **Customer Care Service Plan** – Maintenance plan for natural gas appliances.

48833 **Gas Repairs & Maintenance** – A charge for gas maintenance, repair, and installation work performed by FPUA on a Customer's premises.

## REVENUE DEFINITIONS

**Initiation of Service Charges** – A charge for the subsequent re-establishment of utility service to the premises where such service was previously disconnected without cause.

48834          Electric

48835          Gas

48838 **Tampering Charges** – Includes any fees applied to utility service accounts where cut/missing seal(s), meter tampering, theft of service, or unauthorized use has occurred.

**Connection Charges** – A customer service charge for the establishment of utility service to the premises where such service did not previously exist.

48839          Electric

48840          Water

48841          Wastewater

48846          Natural Gas

48842 **Returned Check Charges** – Revenues received from customers in an effort to recover any expenses associated with banking fees for insufficient funds, closed accounts, or other fees incurred as a result of a dishonored payment instrument.

48844 **Late Payment Charges** – A charge to defray the cost of dispatching field personnel to disconnect service for nonpayment of amounts due. The Late Payment Charge shall be applied to each account when the past due amount plus the Penalty Charge is not paid before FPUA prepares the bill for the month following the delinquent bill month. This charge is in addition to the Penalty Charge.

48845 **Write-Off Fees** – A charge to defray the cost of the collection of recovered bad debts.

48868 **Certified Letter Fees** – A charge applied to those customers who have advised the Authority in writing of the necessity for Life Sustaining Medical Equipment, and whose delinquent account requires certified letter notification of the disconnection of services.

49500 **Other Operating Revenue** – Includes all other operating revenue not specifically provided for in other accounts.

49510 **Site Plan Review Fees** – A charge applied to those private developers submitting project designs and permit applications to FPUA for review and approval in connection with the establishment of new utility service or expansion of existing services.

49520 **Guaranteed Revenue Charges** – Includes charges on any person desiring to receive a commitment to reserve water and/or wastewater capacity for future development from FPUA.

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## REVENUE DEFINITIONS

- 49525 **Accrued Guaranteed Revenue Charges** – Includes accrued charges on each new water and/or wastewater service connection for the re-payment of the proportionate carrying costs of water supply, wastewater treatment, and water and wastewater transmission facilities constructed or acquired in excess of those needed to serve current customers and that are held in reserve for future use by future customers.
- 49530 **Lien Fees** – A charge to cover the cost of processing the Capital Charge Installment Payment Agreement for new water/wastewater services and to cover the cost of recording the associated Release of Lien upon payment in full.
- 49563 **Strong Waste Fees** – Fees charged for wastewater discharged to the FPUA Wastewater System, which contain substances in excess of the standard strength for wastewater. This Excess Strength Surcharge is intended to defray the additional cost of receiving, transporting, and treatment of those substances.
- 49565 **Industrial WW Discharge Permits** – Fees charged for Industrial Pretreatment Permits, required if wastewater flows from the facility involve industrial processes.
- 49570 **Lift Station Maintenance Revenue** – Includes revenue received for the operation and maintenance of privately owned lift stations.

### Manatee Observation & Education Center Revenues

- 41700 **Admissions** – Includes all children, adult and senior fees paid by visitors to the Manatee Observation and Education Center.
- 41730 **FPUA Contribution** – Monthly contribution made to the Manatee Observation and Education Center in an amount equal to the Curator's compensation package, in accordance with the Memorandum of Understanding between the City of Fort Pierce, Fort Pierce Main Street, Inc. and FPUA.
- 41740 **Donations - Other** – All other donations received by the Manatee Observation and Education Center that are not otherwise classified specifically.
- 41750 **Grant Revenue** – Grant revenue received from non utility operations; specific to MOEC.
- 41760 **Membership Income** – Includes all revenue associated with varied levels of annual membership fees offered to the public.
- 41770 **Fund Raising Income** – Represents all funds received as a direct result of the Manatee Observation and Education Center's fundraising activities.
- 41780 **Teaching Income & Camps** – Includes summer camps, weekend events, educational classes and other camps.

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## REVENUE DEFINITIONS

- 41785 **Boat Tour Income** – Comprised of all funds collected in exchange for various boat tours of the Indian River Lagoon.
- 41790 **Sales Gift Shop** – Includes all sales from the Manatee Observation and Education Center gift shop; both on site and through Internet purchases.
- 41791 **Shipping & Handling Internet** – Funds received by the Manatee Observation and Education Center designed to offset the expense of shipping items directly to customers.

### FPUAnet Communications Revenues

- 44840 **Dedicated Internet Access** – Highly reliable fiber-optic-based Internet access with guaranteed bandwidth.
- 44860 **Wireless Broadband Internet Access** – Internet access through wireless connections.
- 44870 **Wireless Bandwidth Connections** – Data connections between sites through wireless connections.
- 48866 **Dark Fiber Transmission** – Point-to-point direct fiber optic links, without electronics.
- 48869 **Fiber Bandwidth Connections** – Data connections between sites through fiber optic connections.
- 48872 **Common Carrier Telecom Services** – Communication services made available to any local school, library, health care or other institution supported under the USAC within reach of current infrastructure.

### NON - OPERATING

- 41570 **Gas Piping Revenue** – Amounts charged for privately owned natural gas piping installed by FPUA.
- 41580 **Appliance Sales** – Natural gas appliances sold to customers and installed by FPUA for private operation and maintenance.
- 41670 **Gas Piping Labor and Materials** – Costs associated with the installation of privately owned natural gas piping.
- 41680 **Cost of Appliances Sold** – Cost of water heaters and other appliances sold to customers.
- 41720 **FMPA TCEC O&M Contract Revenue** – Reimbursement of costs associated with staffing the Treasure Coast Energy Center, received from Florida Municipal Power Agency. It is assumed that all TCEC costs will be reimbursed, and that this system operates at no net cost to FPUA.
- 41910 **Interest Income** – Interest earned on interest-bearing assets.

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## REVENUE DEFINITIONS

- 41950 **Net Change in Future Value of Investments** – The amount of the difference between the book value of an investment and its net realizable value.
- 42100 **Miscellaneous Non-Operating Income** – All non-operating revenues not specifically provided for in other accounts.
- 42110 **Gain on Property Disposition** – Gain on the sale, conveyance, exchange, or transfer of utility or other property to another.
- 42120 **Loss on Property Disposition** – The loss on the sale, conveyance, exchange or transfer of utility or other property to another.
- 42148 **Revenue for City Billing** – Monthly charge for sanitation billing services provided to the City of Fort Pierce.
- 49540 **Collection Allowance SLV** – Monthly charge for sanitation billing services provided to St. Lucie Village.
- 42200 **Grant Revenue** – Funds received from external agencies with specific restrictions and limitations on use and disbursement.
- 43400 **Extraordinary Income** – Gains of unusual nature and infrequent occurrence.

### CAPITAL CONTRIBUTIONS

- 43701 **Contributed Capital Cash** – Capital received from developers or other agencies in the form of cash for the purpose of expanding or improving the utility operations.
- 43702 **Capital Improvement Charges** – Revenue designed to recover the capital costs associated with providing utility service(s) to new development(s).
- 43750 **Contributed Capital Non-Cash** – Capital received from developers or other agencies in a form other than cash for the purpose of expanding or improving the utility operations.



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## OBJECT CODE DEFINITIONS

### PERSONNEL SERVICES

- 1010 **Salaries & Wages** – Charges to this code are entered through the payroll system. Sick and vacation leave conversion, and standby pay are also charged to this code.
- 1020 **Overtime** – Charges to this code are entered through the payroll system.

### CONTRACTUAL SERVICES

- 2110 **Advertising** – Costs of all types of advertising (e.g., classified, legal, informational and instructional, or promotional advertising). The advertising could be through newspapers, periodicals, the yellow pages, direct mail, or radio. The advertising could be for employment openings, public hearings, internet services, or natural gas. Fees paid to recruiters and incentive payments made for FPUAnet Communications are also coded here.
- 2122 **Rentals** – Cost of all rentals (e.g., uniforms, street saws, machines, tools, barricades, right-of-ways, alarm systems, building space, scaffolding, sandblasters, or chain saws).
- 2131 **Maintenance of Buildings** – Cost of repairs and improvements to, or maintenance of structures performed by outside vendors not under contract, (e.g., roof repairs, air conditioning repairs (not window units), door lock repairs, plumbing repairs, or painting). Improvements, maintenance or repairs performed by the Facilities department which become a permanent part of the structure are also coded here.
- 2132 **Maintenance of Vehicles** – Cost of parts, supplies and/or repairs and maintenance of vehicles and forklifts performed by outside vendors, including maintenance under contract.
- 2133 **Maintenance of Equipment** – Cost of repairs and maintenance of equipment by outside vendors not under contract (e.g., pumps, motors, window unit air conditioners, or computer equipment). Also includes cost of fuel polishing and fuel treatment, if not under contract. Costs associated with the repair or maintenance are also charged to this code (e.g., postage, freight, or gasoline if an employee drives a significant distance to drop off or pick up the repaired equipment).

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## OBJECT CODE DEFINITIONS

- 2139 **Maintenance/Service Contracts** – Services performed under an approved contract (e.g., repairs and maintenance of copiers, air conditioners, elevators, or fire extinguishers; tree trimming, welding, lawn maintenance, pest control, deep injection well mechanical integrity testing, or computer hardware and software maintenance), including services provided by the City of Fort Pierce, which are not provided for in another object code. Vehicle repairs and maintenance performed under a contract should be coded to object code 2132, Maintenance of Vehicles.
- 2140 **Postage** – Cost of mailing letters, bills, lab samples, and packages via U.S. Mail, Federal Express, UPS, etc. Postage or freight charges to mail parts or equipment for repairs are charged to object code 2133, Maintenance of Equipment.
- 2151 **Printing** – Any forms, cards, or booklets printed by outside printers. This includes, but is not limited to, bills, bill inserts, door hangers and preprinted envelopes.
- 2161 **Professional Fees - Audit** – Fees paid to FPUA’s independent CPAs for the annual audit.
- 2164 **Professional Fees - Consulting/Engineering** – Fees paid to consultants and engineers for services which will not result in a capital project (e.g., insurance consultant, rate consultant, or financial advisor).
- 2165 **Temporary Labor** – Temporary services such as Labor Finders, Synerfac Technical Staffing, Manpower, or Accountemps. Training provided by temporary personnel should be coded to object code 2170, Training.
- 2166 **Professional Fees - Other** – Fees paid to attorneys, architects, credit agencies, armored transport services, security guards, offsite payment locations, microfilming and imaging, labs (testing samples), testing of line workers' rubber goods, testing transformers, density tests, leak surveys/tests, Sunshine State One-Call, plumbing services for customer service lines, etc. Also includes amounts paid to outside vendors for information technology related services.
- 2170 **Training** – Costs incurred for seminars, schools, conferences, textbooks and materials which involve training, including travel expenses (e.g., accommodations, meals, gas, mileage, or airfare). Includes training provided by temporary personnel. Memberships for the sole purpose of obtaining training or registration fees at discounted rates, as well as reimbursements to employees for approved educational expenses, are also coded here.
- 2171 **Travel** – Costs incurred for travel to meetings, conferences and trade shows that are not primarily instructional in nature, moving expenses, and interview travel. Includes gasoline purchased for out-of-town travel.

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## OBJECT CODE DEFINITIONS

- 2172 **Car Allowance** – Monthly costs for car allowance; charges to this code are entered through the payroll system.
- 2190 **Communications** – Cost of telephone and fax service, Internet service providers, cable and satellite television service, and automatic vehicle locators.
- 2200 **Utilities** – Cost of electric, water, natural gas, wastewater, and garbage services paid to FPUA and other vendors.
- 2230 **Employee Relations** – Costs incurred for the benefit of employees, such as for the Christmas holiday luncheon, employee appreciation events, retirement celebrations and gifts, Thanksgiving holiday awards, funeral flowers, and non-uniform FPUA-provided shirts, as approved by the Director of Utilities.
- 2240 **Business Relations** – Meals or other expenses related to the conduct of day-to-day business (e.g., lunches with executives discussing FPUA business; tickets for Chamber of Commerce, United Way, or Economic Development Council events or meetings).
- 2250 **Community Relations** – Costs related to general public relations (e.g., educational videos, costs of informational field trips through FPUA facilities including refreshments, or hosting Pacer meetings).
- 2260 **Memberships - Professional** – Memberships in professional organizations (e.g., FMEA, AGA, AWWA, FWEA, Midwest Energy Association, Florida Engineering Society, or National Safety Council), as well as costs associated with being commissioned as a notary.
- 2262 **Memberships - Civic** – Memberships in civic organizations (e.g., Chamber of Commerce, Kiwanis, Rotary, or Main Street Fort Pierce).
- 2290 **Billing - Housing Authority** – Rebate paid to the Fort Pierce Housing Authority (FPHA) for making utility payments to FPUA in one monthly check rather than FPUA having to collect payments from each individual FPHA tenant.

### COMMODITIES

- 3311 **Office Supplies** – Items that cost less than \$5,000, purchased for use in the office (e.g., pens, stationery, envelopes, staples, tape, pencils, chairs, file cabinets, toner cartridges, or paper).
- 3313 **Subscriptions** – Magazines, newspapers, periodicals, reference materials, etc.
- 3316 **Operating Supplies** – Items purchased for operations or maintenance of FPUA facilities (e.g., the purchase of software licenses, weed killer, safety equipment,

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## OBJECT CODE DEFINITIONS

radios, radio accessories, vests, signs, drill bits, compression tools parts, or flashlights). Replacement parts for hand tools, and meal allowances are charged to this code. Assets that do not meet the capitalization criteria are also coded here.

- 3320 **Chemicals** – Chemicals purchased for operations at the Water Treatment Plant, lift stations, and the Water Reclamation Facility.
- 3331 **Vehicle Supplies** – Costs of supplies, equipment, gasoline, oil, etc. for vehicles on FPUA business, as well as fuels used for emergency generators. This includes supplies needed for vehicle repairs and maintenance performed by in-house employees. Work performed by outside vendors is charged to object code 2132, Maintenance of Vehicles.
- 3340 **Small Tools** – Small tools purchased that cost less than \$5,000, (e.g., hammers, screwdrivers, shovels, wrenches, saws, drills, sanders, or bolt cutters). Power tools are also included here. Tools that cost more than \$5,000 should be charged to capital codes. Replacement parts are charged to object code 3316, Operating Supplies.
- 3360 **Purchases for Resale** – Electricity, natural gas, water, and internet services purchased for resale to FPUA customers.

### FIXED AND SUNDRY

- 4010 **Cost of Goods Sold** – Cost of merchandise sold at the Manatee Observation & Education Center.
- 4015 **Sales Discounts** – Discounts offered at the Manatee Observation & Education Center.
- 4020 **Cash (Over) Short** – Cash overages and shortages.
- 4050 **Retirement** – The employer's portion of the contribution made to the City of Fort Pierce Retirement & Benefit System on behalf of FPUA employees.
- 4060 **FICA** – The employer's portion of Social Security and Medicare paid to the Internal Revenue Service on behalf of FPUA employees.
- 4070 **Employees' Insurance** – The employer's cost of the amount paid for employees' health, life, AD & D, vision and dental insurance. Also includes vaccines for employees.
- 4080 **Employee Suggestions & Awards** – Compensation paid to employees for suggestions to improve FPUA operations, service awards, and safety awards.

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## OBJECT CODE DEFINITIONS

- 4090 **Vacation Pay Expense** – The increase or decrease in the dollar value of vested vacation time accrued by employees. This adjustment is computed annually, at the end of each fiscal year.
- 4100 **Sick Pay Expense** – The increase or decrease in the dollar value of vested sick leave accrued by employees. This adjustment is computed annually, at the end of each fiscal year.
- 4110 **Net OPEB Expense** – The actuarially determined normal cost of post employment healthcare benefits, plus the portion of the unfunded actuarial accrued liability amortized in the current period.
- 4509 **Other Taxes** – Non-ad valorem assessments on real property paid to St. Lucie County.
- 4510 **Gross Receipts Tax** – A tax on electric and natural gas gross receipts, less allowable exemptions, paid to the State of Florida.
- 4520 **Licenses & Permits** – Licenses necessary to operate FPUA facilities (e.g., water/wastewater permits, FPSC regulatory assessment fees, P.E. licenses, industrial certifications, operator certifications, maintenance of traffic certifications, or building permits for customer installations).
- 4531 **Contributions - Civic** – The contribution made toward the Manatee Observation and Education Center’s operations, as well as to other civic organizations.
- 4600 **Workers’ Compensation** – Premiums, deductibles and expenses paid under Workers’ Compensation laws.
- 4610 **Property & Liability Insurance & Claims** – This code is used for premiums paid to insurance companies for property and liability policies, and the surety bond for the Director of Financial Services. Losses not covered by insurance, as well as expenses incurred in settlement of claims, are charged to this code. Reimbursements from insurance companies or others for losses and expenses charged hereto shall be credited to this account.
- 4640 **Unemployment Claims** – Paid to the State of Florida for direct unemployment claims made by employees who have left FPUA employment.
- 4666 **Inventory Adjustments** – Adjustments to the inventory system for shortages and overages of inventory, based on actual counts. Write-down or write-off of obsolete inventory items are also charged to this code.
- 4700 **Utility Bad Debt Expense** – Write-offs of utility accounts receivable that are over 90 days past due. Payments on these accounts are credited to this code.

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## OBJECT CODE DEFINITIONS

- 5710 **Storm Expenses** – Costs associated with preparation immediately before and restoration after a hurricane.
- 5721 **Interest - Bonds** – Interest expense paid on bonds issued by FPUA.
- 5723 **Interest - Deposits** – Interest expense paid on customer utility security deposits.
- 5725 **Capitalized Interest** – Credit entry to reflect interest cost charged to capital projects.
- 5729 **Interest - Other** – Interest paid on refunds or late fees.
- 5730 **Bank Charges** – Charges by various banks for paying principal and interest on bonds issued by FPUA and bank service charges for maintenance of checking accounts, credit card and electronic check charges.
- 5731 **Amortization of Bond Discounts** – Allocation of bond discount and deferred charges over the lives of bonds issued by FPUA.
- 9000 **Distribution to City of Fort Pierce** – Each year, FPUA pays to the City of Fort Pierce an amount equal to 6% of gross revenues, as defined by Article XII, Sec. 178(d) of the City Charter, derived from the operation of the utilities for the preceding fiscal year, unless the City Commission, by majority vote, agrees to accept a lesser percentage.
- 9005 **Duplicate Charges** – Electric bills for the Electric System are credited to this code and are not considered revenues.
- 9010 **Contingency** – Funds set aside for emergencies, which are only used when approved by the FPUA Board.
- 9030 **Depreciation** – Allocation of the cost of capital assets over their estimated useful lives.
- 9050 **Extraordinary Expense** – Expenses that are deemed to be unusual in nature and whose occurrence is deemed to be infrequent.

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**AADF** – Annual Average Daily Flow

**Accrual** – The method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed.

**Accretion** – The incremental increase in the value of FPUA’s Capital Appreciation Bonds charged to interest expense over the life of the bonds.

**ADSS** – All-Dielectric Self-Supporting fiber optic cable, which contains no electrical conductors and is self-supporting for overhead installations.

**AGRC** – Accrued Guaranteed Revenue Charge is a fee imposed on new customers connecting to the water or wastewater system to cover the systems carrying costs that exceed the current need and that are held in reserve for future customer use.

**AICPA** – American Institute of Certified Public Accountants.

**AMI** – Advanced Metering Infrastructure

**AMR** – Automatic Meter Reading

**APPA** – American Public Power Association

**ARP** – FMPA’s All Requirements Power Supply Project.

**Asset** – Property that has value.

**ASME** – American Society of Mechanical Engineers

**AVL** - Automatic Vehicle Locators

**Balanced Budget** – A budget in which projected expenses for a set period are matched by projected revenues for the same period.

**BLKT** – Blanket Capital Project

**Bonded Debt** – Debt evidenced by bonds and collateralized by pledge of and first lien on the net revenues of the combined systems carrying varying interest rates and due dates.

**BRC** – Budget Review Committee

**Btu** – British thermal unit is the heat required to raise the temperature of one pound of water by one degree Fahrenheit.

**Budget** – A financial plan, generally for one fiscal year, presenting proposed expenses and an estimate of the necessary sources of funds; the Budget Document, as prepared and presented to the governing body.

**Budgetary Control** – The control of revenue and expense, and of changes in assets and liabilities, through the use of budgetary methods.

**CABs** – Capital Appreciation Bonds

**CAD** – Computer Assisted Drawing

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**CAFR** – Comprehensive Annual Financial Report

**CAIDI** – Customer Average Interruption Duration Index measures the average repair time experienced by the average customer during an interruption.

**Capital Asset** – Property having a useful life in excess of one year, with a unit cost of \$5,000 or more which includes additions, replacements or improvements to land, buildings, structures, equipment, and facilities.

**Capital Budget** – The portion of the budget devoted to proposed additions to capital assets.

**CBS** – Core Business System

**CCF** – Hundred cubic feet of natural gas

**CDBG** – Community Development Block Grant

**CEP** – Capital Equipment Plan

**CIA** – Contribution-in-Aid is cash or property contributed to the utility for specific capital projects funded in whole or in part by outside agencies.

**CIC** – Capital Improvement Charge is capital derived from developers and customers for improvements to their property. This source of funding is spent on capital which provides for growth and expansion.

**CIP** – Capital Improvement Plan

**Contingency** – Budgetary reserve set aside which is not earmarked for a specific purpose and may be used for emergencies or unforeseen costs during a budget year.

**Capital Contributions** – Cash or non-cash contributions of, or toward the purchase or construction of, capital assets. Capital Improvement Charges and Contribution-in-Aid are specific types of cash Capital Contributions.

**CPA** – Certified Public Accountant

**CY** – Calendar Year

**DAF** – Diffused Air Flotation

**Debt Service** – The principal repayment and interest expense associated with the retirement of outstanding debt.

**Demand** – The amount of electricity a customer or class requires from the system at a certain point in time.

**DEP** – Department of Environmental Protection

**Depreciation** – The periodic allocation of the cost of a capital asset over its useful life. Depreciation is a non-cash expense.

**DHS** – Department of Homeland Security

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**DIP** – Ductile Iron Pipe

**DIW** – Deep Injection Well

**DOE** – Department of Energy

**DROP** – Deferred Retirement Option Program

**EAF** – Equivalent Availability Factor is a measure that indicates the percentage of time an electric power generating unit was available for service during a period.

**EDM** – Electronic Document Management

**Enterprise Fund** – A fund established to account for operations 1) that are financed and operated in a manner similar to business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges or 2) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, and accountability of other purposes.

**EOC** – Emergency Operations Center located at 15305 W. Midway Road, Fort Pierce is the management hub for hurricane and other emergencies in St. Lucie County.

**EPA** – Environmental Protection Agency

**ESC** – Energy Services Center is an operations facility located at 1701 S. 37<sup>th</sup> Street, Fort Pierce which also serves as the FPUA Emergency Command Center during a storm or other emergency.

**ESRI** – Environmental Systems Research Institute

**Expense** – A use of financial resources to acquire goods or services consumed in a single year's current operations.

**Extraordinary Items** – Items distinguished by their unusual nature and by the infrequency of their occurrence.

**FA** – Fixed Asset

**FAC** – Florida Administrative Code

**FDIC** – Federal Deposit Insurance Corporation

**FDEP** – Florida Department of Environmental Protection

**FDOT** – Florida Department of Transportation

**FEC** – Florida East Coast Railroad

**FEMA** – Federal Emergency Management Agency

**FEPCG** – Florida Electric Power Coordinating Group

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**FERC** – Federal Energy Regulatory Commission is an independent federal agency within the Department of Energy with regulatory authority over wholesale electric and natural gas and which prescribes a type of accounting for electric and gas utilities.

**FGU** – Florida Gas Utility

**FICPA** – Florida Institute of Certified Public Accountants

**Floridan Aquifer** – A source of water supply used for drinking water located approximately 1,000 feet underground.

**Floridan Wells** – Deep wells drilled for the specific purpose of accessing the Floridan Aquifer.

**FM** – Force Main

**FMEA** – Florida Municipal Electric Agency

**FMPA** – Florida Municipal Power Agency

**FPL** – Florida Power & Light Company

**FPRA** – Fort Pierce Redevelopment Agency

**FPSC** – Florida Public Service Commission

**FPUA** – Fort Pierce Utilities Authority

**FRCC** – Florida Reliability Coordinating Council, Inc.

**Frequency (Injury/Illness Incidence Rate)** – The number of recordable medical cases multiplied by 200,000 (base for 100 full-time workers – 40 hours per week and 50 weeks per year), the product of which is divided by the number of hours worked. The result represents the total number of injuries and illnesses per 100 full-time workers for a calendar year.

**Fund** – In governmental accounting, a sum of money, and often other assets constituting a separate accounting entity, created and maintained for a particular purpose and having transactions subject to legal or administrative restrictions. The double-entry accounts are self-balancing, from which a balance sheet and operating statement may be prepared. A separate budget is provided for each fund.

**Funds** – Cash, securities, or other liquid assets available to be expended for other uses such as operating expenses, debt retirement, capital outlays, etc.

**FY** – Fiscal Year is the budget year which runs from October 1 through September 30.

**FYTD** – Fiscal Year-to-date

**GAAP** – Generally Accepted Accounting Principles which include the standards, conventions, and rules accountants follow in recording and summarizing transactions, and in the preparation of financial statements.

**GASB** – Governmental Accounting Standards Board

**General Service** – Revenue derived from a nonresidential customer.

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**GFOA** – Government Finance Officers Association

**GIS** – Geographical Information System

**GPS** – Global Positioning System

**GRC** – Guaranteed Revenue Charge is a fee imposed on developers in return for system expansion, where the demand for capacity is reserved for their future site expansions.

**GSAP** – Gas Supply Acquisition Project

**GSF** – The Gross Square Footage indicator is expressed as a ratio of annual facilities maintenance operating expenses to the gross square feet of the facilities.

**GSLD** – General Service - Large Demand Electric Service

**GUE** – The Gross Utility Expense Index is expressed as a ratio of annual facilities maintenance operating expenses to the gross utility expenses.

**ICMA** – International City/County Management Association

**IEEE** – Institute of Electrical & Electronic Engineers

**IIA** – Institute of Internal Auditors

**IP** – Internet Protocol

**IPP** – Industrial Pre-treatment Program is a regulatory program resulting from the Clean Water Act that requires the pretreatment of process wastewater from industry that would otherwise cause interference or pass-through of the FPUA Water Reclamation Facility, or would endanger employee or public health.

**IRSC** – Indian River State College

**IVR** – Interactive Voice Response

**IW** – Deep Injection Well is a device that places fluid (water) deep underground into porous rock formations or below the shallow soil layer.

**IWRF** – Island Water Reclamation Facility

**kV** – Kilovolt is equal to 1,000 volts.

**kVA** – Kilovolt Amperes is a basic measure of electrical power. It is equal to 1,000 volt-Amperes which is defined as the apparent power carried by FPUA's electric utility plant to deliver the real power (measure in kilowatts – kW) needed by its customers. In alternating current (AC) circuits, the voltage and current are typically out of phase with each other causing the apparent power to be greater than the real power. This phase difference is commonly known as power factor (pf). kW is equal to kVA multiplied by the power factor [kW=kVA x pf].

**kW** – Kilowatt is a measure of electric power equal to 1,000 watts.

**kWh** – Kilowatt Hour is a measure of electric power consumption equal to that expended by one kilowatt of energy flowing for one hour.

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**L-BAR** – L-Bar measures the average length of a single outage or service interruption.

**Liability** – Debt or other legal obligation arising out of a transaction in the past, which must be liquidated, renewed, or refunded at some future date.

**LS** – Lift Station

**MAIFI** – Momentary Average Interruption Frequency Index event is a measure of the average momentary interruption events per average customer.

**MCC** – Motor Control Center

**MG** – Million gallons

**MGD** – Million gallons per day

**MW** – Megawatt is a measure of electric power equal to 1,000,000 watts or 1,000 kilowatts.

**MWh** – Megawatt hour is a measure of electric power consumption equal to one megawatt of energy flowing for one hour.

**MIR** – Meter Installer/Remover

**Miscellaneous Service Revenue** – An amount designed to recover some of the fixed costs of providing service, whether or not any energy or gas is consumed, or water used, such as disconnect, reconnect, or temporary service fees.

**MIT** – Mechanical Integrity Test

**MMBtu** – Unit of heat equivalent to 1,000,000 Btu

**MOEC** – Manatee Observation and Education Center

**MSBU** – Municipal Services Benefit Unit

**MWRF** – Mainland Water Reclamation Facility

**NARUC** – National Association of Regulatory Utility Commissioners; prescribes a type of accounting for water and wastewater utilities.

**Net Assets** – Net Assets is the net worth of a company and is equal to the total assets minus the total liabilities.

**Net Metering** – Net metering is a service that permits customers to offset part or all of their electric needs with their own renewable generating systems. Net metering promotes the development of renewable energy by allowing customers to use their own generation on-site, and to sell any excess generation to their electric utility.

**NERC** – North American Electric Reliability Corporation

**NESC** – National Electric Safety Code

**NG** – Natural Gas

**NPDES** – National Pollutant Discharge Elimination System

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**Object Code** – An account to which an expense is recorded in order to accumulate and categorize those expenses.

**O&M Budget** – Operations and Maintenance Budget is the budget covering annual revenue and expense.

**OH** – Overhead

**OPEB** – Other Post-Employment Benefits are post-employment benefits other than pension benefits which are provided for separately.

**Operations and Maintenance Costs** – Also known as O&M costs, these are the expenses of the day-to-day operations assigned to the current operating period.

**OPGW** – Optical Ground Wire performs two overhead functions: 1) grounding lightning strikes, and 2) provides communications through a fiber optic core.

**OSHA** – Occupational Safety and Health Administration

**PCA** – Power Cost Adjustment is a portion of the total monthly electric usage charge; adjusts the bill so the bill includes the estimated purchased power costs for the period plus any true-up ± from previous periods.

**PCB** – Polychlorinated biphenyl

**P.E.** – Professional Engineer

**Personnel Services** – Costs related to compensating employees including salaries and wages, and overtime.

**PGA** – Purchased Gas Adjustment is a portion of the total monthly gas usage charge; adjusts the bill so the bill includes the estimated purchased gas costs for the period plus any true-up ± from the previous periods.

**PGP** – Public Gas Partners, Inc. is a Georgia not-for-profit corporation whose mission is to acquire reliable and economical long-term gas supplies for participating agencies and large public natural gas or power systems. PGP was formed to secure gas supplies through reserve acquisitions and/or secure prepayments and also may acquire storage assets and other strategic assets.

**PLC** – Programmable Logic Controller

**PRMG** – Public Resource Management Group, located in Maitland, Florida, is a consultant group retained by FPUA to conduct rate studies within the various systems.

**PSC** – Florida Public Service Commission

**POA** – Purchase Order Authorization

**PVC** – Polyvinylchloride

**RAS** – Return-Activated Sludge

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**Resolution** – A formal decision adopted by the board, after voting, to proceed with an action or course of action, method or procedure.

**Restricted Assets** – Generally cash and other liquid assets restricted as to use by legal constraints such as bond covenants.

**Revenue** – Proceeds from the sale of commodities and services, interest earnings, and rents.

**Revenue Bonds** – Securities for which debt service payments are generated from a specific revenue source.

**R&R** – Renewal & Replacement

**RO** – Reverse osmosis

**ROW** – Right of Way

**SAIDI** – System Average Interruption Duration Index which measures the average duration of the interruptions for the average customer.

**SAIFI** – System Average Interruption Frequency Index which measures the average frequency of interruptions for the average customer.

**SCADA** – Supervisory Control and Data Acquisition System, a computer system used to control and monitor lift stations; electric, gas, and water transmission and distribution; water wells; and wastewater collection.

**Severity (Lost Workday Incidence Rate)** – The number of lost workdays due to recordable medical cases multiplied by 200,000 (base for 100 full-time workers – 40 hours per week and 50 weeks per year), the product of which is divided by the number of hours worked. The result is a benchmark, which is used to compare lost workdays for a calendar year.

**SFWMD** – South Florida Water Management District

**SR** – State Road

**STD** – Standard Capital Project

**Specific Authorization** – A contract for professional services as defined by the Consultants' Competitive Negotiation Act.

**Strategic Management** – A type of management to determine mission, vision, values, goals, objectives, roles and responsibilities, timelines, etc.

**Surficial Aquifer** – A source of water supply used for drinking water located approximately 100 feet underground.

**Surficial Wells** – Wells drilled to approximately 100 feet deep to access the Surficial Aquifer.

**T&D** – Transmission and Distribution

**Task Order** – A contract for professional services based on a unit price contract.

**TCEC** – Treasure Coast Energy Center

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## GLOSSARY, ABBREVIATIONS & ACRONYMS

**TCERDA** – Treasure Coast Education, Research & Development Authority

**Therm** – Unit of heat equivalent to 100,000 Btu

**TR** – Transmission Relay

**TX** – Transformer

**UG** – Underground

**UPC** – Unit-Price Contract

**UPS** – Uninterruptible Power Supply

**USEPA** – United States Environmental Protection Agency is an agency of the US federal government, created to protect human health and the environment.

**VAR** – Voice Activated Response

**VFD** – Variable Frequency Drive

**VoIP** – Voice-over Internet Protocol

**VPN** – Virtual Private Network

**WAS** – Waste-Activated Sludge

**Watt** – The rate of work represented by a current of one ampere under a pressure of one volt and taken as the standard in the United States.

**WEOP** – Weatherization & Educational Outreach Program

**WBN** – Wireless Broadband Network

**WPCF** – Water Pollution Control Federation

**WRF** – Water Reclamation Facility

**WTP** – Water Treatment Plant

**WUP** – Water Use Permit

**W/WW** – Water/Wastewater

**YTD** – Year-to-date

## PERFORMANCE INDICATORS - LAST TEN YEARS

	ORIGINAL BUDGET <u>FY 2017</u>	AMENDED BUDGET <u>FY 2016</u>	ACTUAL <u>FY 2015</u>
<b>SAFETY</b>			
Frequency Rate (calendar year)*	5.00	4.40	4.00
Severity Rate (calendar year)*	50	45	51
Workers' Compensation Experience Modification Factor	1.00	0.97	0.79
<b>FINANCIAL</b>			
Debt Service Ratio (12 months ended)	3.07	2.41	2.55
Operating Ratio	0.91	0.90	0.88
Average Residential Billing:			
Electric (1000 kWh)	\$107.84	\$107.84	\$113.84
Water (6,000 gallons)	\$35.18	\$35.18	\$34.18
Natural Gas (13 ccf)	\$32.12	\$32.12	\$32.12
Wastewater (6,000 gallons)	\$48.24	\$48.24	\$48.24
<b>HUMAN RESOURCES</b>			
Overtime Ratio	0.054	0.054	0.046
Sick Leave Ratio	0.037	0.037	0.038
Overtime vs. Annual Overtime Budget	100.0%	100.0%	120.5%
Training Hours vs. Regular Hours Worked	3.0%	3.0%	2.9%
Training Dollars vs. Budgeted Salary Dollars	2.3%	2.1%	1.9%
Annual Turnover Rate*	12.0%	12.0%	8.6%
<b>CUSTOMER SERVICE</b>			
Number of connections	14,000	14,000	15,663
Number of disconnections	13,000	13,000	14,800
Number of accounts to collection agency	2,000	2,000	1,890
Amount of accounts written off			
Electric	\$254,600	\$254,600	\$99,489
Water	\$45,700	\$45,700	\$17,826
Natural Gas	\$3,300	\$3,300	\$1,366
Wastewater	\$41,000	\$41,000	\$16,050
Customer Charges	\$16,014	\$15,700	\$6,141
Communications	\$400	\$400	\$42
Number of service orders			
Started	52,000	52,000	44,505
Completed	52,000	52,000	44,389

\* Indicators are presented on a calendar year basis.

### PERFORMANCE INDICATORS - LAST TEN YEARS

<u>ACTUAL</u> <u>FY 2014</u>	<u>ACTUAL</u> <u>FY 2013</u>	<u>ACTUAL</u> <u>FY 2012</u>	<u>ACTUAL</u> <u>FY 2011</u>	<u>ACTUAL</u> <u>FY 2010</u>	<u>ACTUAL</u> <u>FY 2009</u>	<u>ACTUAL</u> <u>FY 2008</u>
4.10	4.10	4.90	3.60	1.20	1.50	3.70
80	48	24	122	61	21	126
0.87	0.92	1.25	1.11	1.28	0.95	1.00
2.59	2.51	2.41	2.55	2.80	2.74	2.71
0.91	0.91	0.91	0.92	0.91	0.91	0.95
\$124.84	\$122.84	\$123.84	\$125.84	\$139.84	\$149.84	\$149.84
\$33.19	\$32.00	\$30.03	\$29.32	\$28.62	\$28.62	\$27.25
\$32.12	\$31.65	\$31.09	\$32.21	\$31.54	\$30.89	\$40.63
\$48.24	\$47.46	\$46.33	\$45.19	\$44.06	\$44.06	\$41.95
0.046	0.420	0.040	0.036	0.040	0.039	0.050
0.034	0.340	0.034	0.039	0.042	0.034	0.036
115.0%	107.5%	100.5%	89.7%	80.0%	84.3%	101.5%
2.5%	2.5%	1.5%	1.6%	2.3%	2.8%	3.1%
1.7%	1.8%	1.2%	1.3%	1.2%	1.6%	1.5%
12.1%	13.3%	6.8%	9.1%	6.3%	8.7%	4.8%
16,238	16,001	16,360	16,077	17,441	17,956	14,820
15,338	15,206	15,419	15,038	16,300	16,137	11,734
1,852	1,584	1,535	1,888	2,240	2,233	1,880
\$256,860	\$182,006	\$253,362	\$197,638	\$390,702	\$360,046	\$340,472
\$46,081	\$32,638	\$45,434	\$35,433	\$70,061	\$64,559	\$61,069
\$3,302	\$2,374	\$3,308	\$2,582	\$5,104	\$4,698	\$4,435
\$41,325	\$29,294	\$40,780	\$31,805	\$62,886	\$57,951	\$54,816
\$15,770	\$11,181	\$15,563	\$12,136	\$23,993	\$16,354	\$17,292
\$371	\$231	\$321	\$249	\$495	\$454	\$428
49,837	44,205	39,960	42,580	47,328	64,640	61,974
49,740	44,224	39,953	42,794	47,243	65,166	61,907

## PERFORMANCE INDICATORS - LAST TEN YEARS

	ORIGINAL BUDGET <u>FY 2017</u>	AMENDED BUDGET <u>FY 2016</u>	ACTUAL <u>FY 2015</u>
<b>INFORMATION TECHNOLOGY SERVICES</b>			
Number of work orders completed	4,000	3,980	3,179
Number of work stations supported	362	362	340
<b>COMPONENT COSTS</b>			
Water Treatment Plant			
\$ / 1,000 gallons raw water	\$2.21	\$2.15	\$1.88
Water Reclamation Facility			
\$ / 1,000 gallons effluent	\$2.35	\$2.24	\$2.46
Electric T&D			
\$ / mile of T & D lines	\$22,714.05	\$22,403.05	\$20,112.83
\$ / number of services	\$28.68	\$28.27	\$26.13
Water Distribution			
\$ / 1,000 gallons billed	\$2.09	\$1.99	\$1.88
\$ / number of services	\$22.03	\$20.94	\$19.69
Wastewater Collection			
\$ / 1,000 gallons billed	\$2.32	\$2.33	\$2.36
\$ / number of services	\$19.09	\$19.18	\$19.41
Natural Gas Distribution			
\$ / 1,000 ccf billed	\$0.45	\$0.56	\$0.40
\$ / number of services	\$37.67	\$43.80	\$33.16
Lift Stations			
\$ / 1,000 gallons billed	\$0.74	\$0.74	\$0.71
\$ / number of services	\$6.09	\$6.09	\$5.80
Industrial Pre-Treatment			
\$ / Customers	\$766.67	\$766.67	\$985.46
FPUAnet Communications			
\$ / Customers	\$461.46	\$416.74	\$348.35
Administration			
\$ / number of services	\$15.59	\$15.59	\$14.59

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**PERFORMANCE INDICATORS - LAST TEN YEARS**

<u>ACTUAL FY 2014</u>	<u>ACTUAL FY 2013</u>	<u>ACTUAL FY 2012</u>	<u>ACTUAL FY 2011</u>	<u>ACTUAL FY 2010</u>	<u>ACTUAL FY 2009</u>	<u>ACTUAL FY 2008</u>
3,296	3,348	4,638	5,420	4,518	4,119	8,940
432	344	352	346	400	397	399
\$1.94	\$1.90	\$1.80	\$1.79	\$1.92	\$1.79	\$1.85
\$2.70	\$1.93	\$2.07	\$2.45	\$2.56	\$2.40	\$1.99
\$20,633.15	\$20,516.14	\$23,742.33	\$24,841.57	\$20,585.55	\$21,579.20	\$27,765.81
\$27.11	\$27.41	\$31.57	\$30.95	\$25.99	\$26.71	\$28.17
\$1.89	\$1.82	\$1.59	\$1.54	\$2.46	\$2.20	\$1.67
\$20.04	\$19.44	\$18.14	\$17.79	\$27.92	\$24.24	\$18.58
\$2.68	\$3.87	\$2.65	\$2.86	\$2.11	\$1.78	\$1.32
\$21.77	\$31.61	\$21.98	\$24.34	\$18.20	\$15.55	\$12.29
\$0.59	\$0.40	\$0.62	\$0.57	\$0.57	\$0.60	\$0.64
\$47.71	\$31.89	\$32.90	\$33.36	\$32.89	\$33.33	\$35.51
\$0.79	\$0.80	\$0.74	\$0.76	\$0.71	\$0.69	\$0.62
\$6.38	\$6.53	\$6.17	\$5.97	\$6.14	\$6.02	\$5.80
\$903.78	\$698.46	\$793.71	\$1,246.28	\$793.86	\$614.11	\$779.74
\$328.03	\$306.83	\$275.98	\$325.26	\$320.54	\$185.64	\$238.43
\$14.60	\$15.74	\$16.01	\$17.15	\$18.17	\$16.31	\$16.46

**PROPERTY VALUE AND TOTAL TAX ASSESSED VALUE  
LAST TEN YEARS**

	<b>REAL PROPERTY</b>	<b>PERSONAL PROPERTY</b>	<b>CENTRALLY ASSESSED PROPERTY</b>	<b>LESS: EXEMPTIONS</b>	<b>TOTAL TAX ASSESSED VALUE</b>
<b>2015</b>	\$ 2,420,424,296	\$ 178,560,253	\$ 8,259,241	\$ 718,951,717	\$ 1,888,292,073
<b>2014</b>	\$ 2,369,027,251	\$ 196,294,919	\$ 7,180,208	\$ 707,506,816	\$ 1,864,995,562
<b>2013</b>	\$ 2,375,689,997	\$ 192,499,439	\$ 7,381,630	\$ 707,571,187	\$ 1,867,999,879
<b>2012</b>	\$ 2,463,908,875	\$ 209,865,288	\$ 7,135,634	\$ 707,684,181	\$ 1,973,225,616
<b>2011</b>	\$ 2,582,341,713	\$ 241,596,029	\$ 6,734,681	\$ 696,878,963	\$ 2,133,793,460
<b>2010</b>	\$ 2,539,072,299	\$ 183,522,400	\$ 11,900,267	\$ 441,744,364	\$ 2,292,750,602
<b>2009</b>	\$ 2,873,362,731	\$ 205,905,211	\$ 18,164,297	\$ 286,847,886	\$ 2,810,584,353
<b>2008</b>	\$ 3,002,624,903	\$ 214,832,817	\$ 14,072,164	\$ 169,294,535	\$ 3,062,235,349
<b>2007</b>	\$ 2,702,985,715	\$ 181,290,747	\$ 11,355,976	\$ 161,885,441	\$ 2,733,746,997
<b>2006</b>	\$ 1,646,709,160	\$ 170,369,946	\$ 9,995,714	\$ 157,605,955	\$ 1,669,468,865

Source:  
City of Fort Pierce Comprehensive Annual Financial Report

**DISTRIBUTION TO THE CITY OF FORT PIERCE  
AND SYSTEM RATE INCREASES (DECREASES)  
LAST TEN YEARS**

	<b>DISTRIBUTION PAID TO THE CITY *</b>	<b>RATE INCREASES (DECREASES)</b>			
		<b>ELECTRIC</b>	<b>WATER</b>	<b>NATURAL GAS</b>	<b>WASTEWATER</b>
<b>FY 2016</b>	\$5,809,302	-	3.0%	-	-
<b>FY 2015</b>	\$5,735,240	-	3.0%	-	-
<b>FY 2014</b>	\$5,605,157	(0.9%)	3.7%	1.6%	1.6%
<b>FY 2013</b>	\$5,365,879	(3.3%)	6.5%	2.4%	2.4%
<b>FY 2012</b>	\$4,767,268	-	2.5%	2.5%	2.5%
<b>FY 2011</b>	\$5,125,280	(4.2%)	2.5%	2.5%	2.5%
<b>FY 2010</b>	\$4,853,329	-	-	-	-
<b>FY 2009</b>	\$5,045,811	-	5.0%	5.0%	5.0%
<b>FY 2008</b>	\$4,951,964	3.0%	3.0%	9.0%	9.0%
<b>FY 2007</b>	\$4,208,790	6.0%	12.0%	-	10.0%

\* Based on prior fiscal year revenue, as defined by Fort Pierce City Charter, Article XII, Sec. 178 (d)

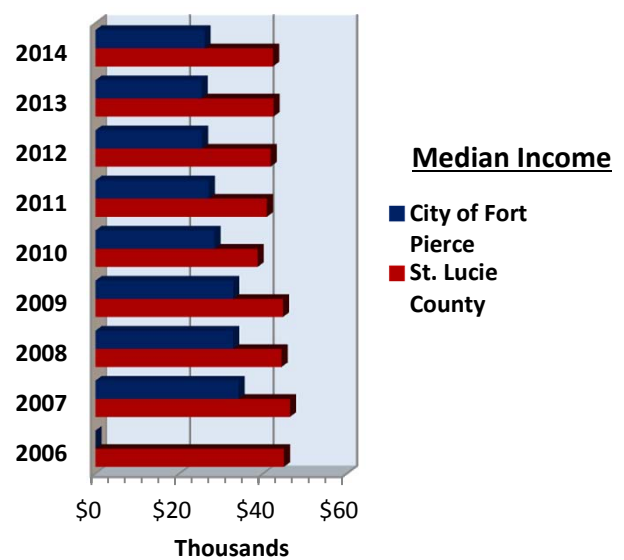
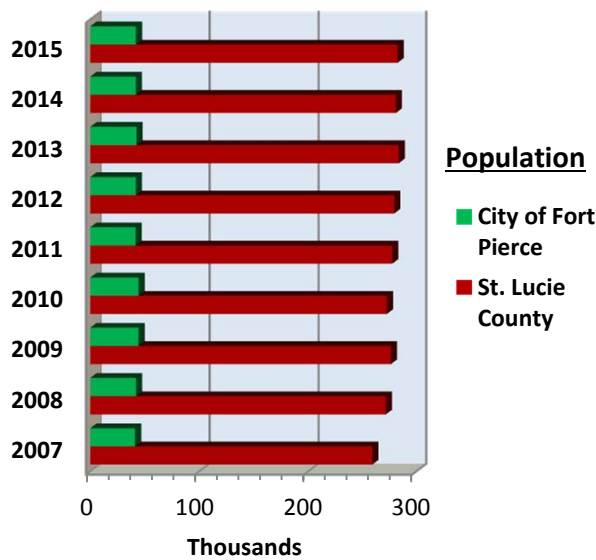
**DEMOGRAPHIC STATISTICS - LAST TEN YEARS**

	<b>City of Fort Pierce Population<sup>1</sup></b>	<b>City of Fort Pierce Median Income<sup>2</sup></b>	<b>St. Lucie County Population<sup>1</sup></b>	<b>St. Lucie County Median Income<sup>2</sup></b>
<b>2015</b>	42,119	N/A	287,749	N/A
<b>2014</b>	41,888	\$25,976	282,821	\$42,359
<b>2013</b>	41,729	\$25,275	281,151	\$42,504
<b>2012</b>	42,328	\$25,382	283,866	\$41,785
<b>2011</b>	42,169	\$27,023	279,696	\$40,898
<b>2010</b>	41,590	\$28,363	277,789	\$38,671
<b>2009</b>	44,251	\$32,793	272,864	\$44,739
<b>2008</b>	44,227	\$32,776	276,585	\$44,414
<b>2007</b>	41,972	\$34,083	271,961	\$46,411
<b>2006</b>	41,102	N/A	259,315	\$44,974

<sup>1</sup> Source University of Florida, Bureau of Business & Economic Research.

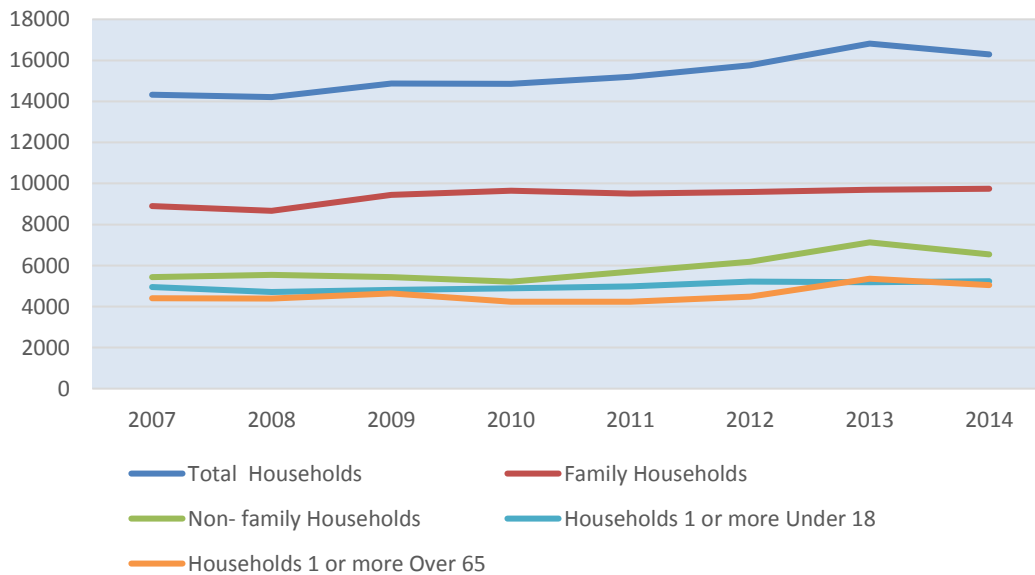
<sup>2</sup> Source Census Bureau American Community Survey <http://factfinder2.census.gov>

N/A Not Available



**CITY OF FORT PIERCE HOUSEHOLD STATISTICS - LAST NINE YEARS**

	<b>Total Households</b>	<b>Family Households</b>	<b>Non-family Households</b>	<b>Average Household Size</b>	<b>Households 1 or more Under 18</b>	<b>Households 1 or more Over 65</b>
<b>2015</b>	N/A	N/A	N/A	N/A	N/A	N/A
<b>2014</b>	16,283	9,743	6,540	2.58	5,235	5,051
<b>2013</b>	16,817	9,688	7,129	2.50	5,181	5,358
<b>2012</b>	15,765	9,583	6,182	2.64	5,215	4,477
<b>2011</b>	15,200	9,504	5,696	2.70	4,987	4,236
<b>2010</b>	14,856	9,643	5,213	2.74	4,895	4,236
<b>2009</b>	14,872	9,443	5,429	2.77	4,810	4,639
<b>2008</b>	14,209	8,666	5,543	2.66	4,710	4,386
<b>2007</b>	14,331	8,896	5,435	2.75	4,949	4,402



Source Census Bureau American Community Survey <http://factfinder2.census.gov>

N/A Not Available

**City Commission Regular Meeting**

**Agenda Item # 13. a.**

**Meeting Date:** 08/15/2016

**Re:** FPUA reappointment

**Submitted For:** Linda Cox, City Clerk, City Clerk

---

**SUBJECT:**

Submittal of application to serve on the Fort Pierce Utilities Authority Board

**SUMMARY:**

The FPUA Board term of Darryl Bey on September 30, 2016 and he is seeking reappointment. Historically, members of the FPUA Board are re-appointed for a second, four year term. Board Members may not serve more than two consecutive terms.

**RECOMMENDATION:**

Reappoint Darryl Bey to the FPUA Board to serve his second and final four-year term.

**ALTERNATIVES:**

See additional applications.

**RESPONSIBLE STAFF:**

Linda W. Cox, City Clerk

**COORDINATED WITH:**

Clay Lindstrom, Director of Utilities

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**Fiscal Impact**

**OTHER INFORMATION:**

No fiscal impact.

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**Attachments**

Bey  
Attendance  
Board Terms History

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	08/08/2016 05:04 PM
Form Started By: Linda Cox		Started On: 07/25/2016 02:22 PM
Final Approval Date: 08/08/2016		



# CITY OF FORT PIERCE

100 NORTH US HWY 1  
FORT PIERCE, FLORIDA 34950  
(772) 467-3066 FAX (772) 467-3841

## APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Utilities Authority

Name: Darryl Thomas-Bey	Phone: (772) 464-2164
Home Address: 1005 Kentucky Avenue City/Zip Code: Fort Pierce Florida 34950	How long at this address? 17 years
Are you a citizen of the United States?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Occupation: Painting Contractor	
Do you own a business that operates within the City of Fort Pierce? If yes, list the address and nature of said business: 809 Delaware Avenue, Fort Pierce, Florida 34950 Commercial Painting Contractors	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you now or in the future plan to do business with the City of Fort Pierce? If yes, in what capacity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are you employed by a business that is located within the City of Fort Pierce? If yes, state the business and location: Spectrum Painting Contractors 809 Delaware Avenue Fort Pierce, Fl. 34950	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Do you have special training or knowledge in the area of: Architecture: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Real Estate Brokering: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Contracting: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    Land Development: <input type="checkbox"/> Yes <input type="checkbox"/> No    Other: Describe your education, background, training and knowledge in the above area(s): High School Graduate, Attended College, Trade School Graduate, Real Estate School Graduate	
Are you currently a member of a Commission-appointed board/committee? If yes, please specify:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony? If yes, what was the nature of the crime(s) you were convicted of:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Referred by Ed Becht	Applicant Email Address: darrylbey@bellsouth.net
Date: 7/22/16	Applicant's Signature: <i>Darryl Thomas-Bey</i>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950

fax (772) 467-3841 or via email at lcox@city-ftpierce.com

# Fort Pierce Utilities Authority



## Memorandum

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<b>To:</b>	Linda W. Cox, MBA, CMA City Clerk/Assistant City Manager/City of Fort Pierce
<b>From:</b>	Clayton W. Lindstrom, P.E., Director
<b>Date:</b>	August 4, 2016
<b>Subject:</b>	Darryl Bey Attendance FPUA Meetings

---

The FPUA Board term of Darryl Bey expires on September 30, 2016 and he is seeking reappointment. The attached document demonstrates the appointment and reappointment history of the Board Members and their terms of office.

Darryl's term began October 1, 2012. His attendance at our FPUA Board Meetings is as follows: October 1, 2012 through September 30, 2013 - 17 meetings, absent one; October 1, 2013 through September 30, 2014 - 22 meetings, absent two; October 1, 2014 through September 15, 2015 - 23 meetings, absent one; and October 1, 2015 to date, 14 meetings absent one. These absences were all excused for either being out of town or ill.

Attachment: Board Members History

FORT PIERCE UTILITIES AUTHORITY  
BOARD MEMBERS  
AND  
TERMS OF OFFICE

NAME	TERMS OF OFFICE	REPLACING
Dennis Summerlin	8/27/72 - 12/18/72	Original Mayor
Chuck Padrick (Mayor)	12/5/72 - 12/16/74	Dennis Summerlin
Ernest E. Settle	8/27/72 - 11/15/76	Original Member
Ewell E. Menge	8/27/72 - 3/28/77 (Resigned to become Dir. of Util.)	Original Member
Sam Reilly	8/27/72 - 9/30/77	Original Member
Havert L. Fenn	8/27/72 - 9/30/78	Original Member
Ben L. Bryan, Jr. (Mayor)	12/16/74 - 12/20/76	Chuck Padrick
William Center (Died in Office)	11/15/76 - 7/23/77	Ernest E. Settle
Buell L. Brown (Mayor)	12/20/76 - 12/83	Ben L. Bryan, Jr.
Leroy C. Floyd, Sr. (To fill unexpired term of EEM)	4/13/77 - 9/30/79	Ewell E. Menge
	10/1/79 - 9/30/83	Re-appointed
	10/1/83 - 9/30/87	Re-appointed 2 <sup>nd</sup> full term
James W. Sowinski	8/16/77 - 9/30/80	William Center
	10/1/80 - 9/30/84	Re-appointed 2 <sup>nd</sup> term
James A. Strange	10/1/77 - 9/30/81	Sam Reilly
	10/1/81 - 9/30/85	Re-appointed 2 <sup>nd</sup> term
Rex W. Nelson	10/1/78 - 9/30/82	Havert L. Fenn
	10/1/82 - 9/30/86	Re-appointed 2 <sup>nd</sup> term
William R. Dannahower (Mayor)	1/84 - 12/95	Buell L. Brown
J. William Gall	10/1/84 - 9/30/88	James Sowinski
	10/1/88 - 9/30/92	Re-appointed 2 <sup>nd</sup> term
Samuel R. Peterkin, Jr.	10/29/85 - 9/30/89	James A. Strange
	10/1/89 - 9/30/93	Re-appointed 2 <sup>nd</sup> term
Bruce P. Center	10/6/86 - 9/30/90	Rex W. Nelson
	10/1/90 - 9/30/94	Re-appointed 2 <sup>nd</sup> term
	(6/16/92 - 7/5/93)	Medical Disability Leave

NAME	TERMS OF OFFICE	REPLACING
James A. McNeill	10/1/87 - 9/30/91	Leroy C. Floyd, Sr.
	10/1/91 - 9/30/95	Re-appointed 2 <sup>nd</sup> term
Robert I. Carman (Died in Office)	6/16/92 - 10/1/92 (Interim)	Bruce P. Center (Medical Disability Leave)
	10/1/92 - 3/30/96 (Deceased)	J. William Gall
Edward G. Enns	10/1/92 - 7/5/93 (Interim)	Bruce P. Center (Medical Disability Leave)
	10/19/93 – 1/2/96	Samuel R. Peterkin, Jr.
Edward G. Enns (Mayor) (4-Yr. Term)	1/2/96 – 1/04	William R. Dannahower (Retired)
Robert J. Benton III (Mayor) (Seated)	1/04 – 12/07	Edward G. Enns
	1/7/08 – 1/03/12	Re-elected 2 <sup>nd</sup> term
	12/3/12	Term extended from odd yr to even yr by CC referendum
	11/20/12 last mtg.	Resigned to run for Cnty Com
Gloria Grimyser	10/4/94 - 9/30/98	Bruce P. Center
	10/1/98 – 9/30/02	Re-appointed for 2 <sup>nd</sup> term
Thomas D. Siplin	10/3/95 - 9/30/99	James A. McNeill
	10/1/99 - 9/30/2003	Re-appointed for 2 <sup>nd</sup> Term
	<b>Term Exp.8/5/03</b>	Moved out of City Limits
Louis I. Haynes III	1/2/96 - 9/30/97 (To fill unexpired term)	Edward G. Enns (Elected Mayor)
	10-1-97 - 9-30-01	Re-appointed
	10-1-01 – 9-30-05	Re-appointed 2 <sup>nd</sup> term
Cleon Middleton (Died in office 9/21/02)	4/15/96 - 9/30/96 (To fill unexpired term)	Robert I. Carman (Deceased 3-30-96)
	10-1-96 - 9-30-2000	Reappointed 1 <sup>st</sup> term
	10-1-00 – 9-30-04	Reappointed 2 <sup>nd</sup> term
Thomas K. Perona	10/2/02 – 9/30/06	Gloria Grimyser
	10/01/06 – 9/30/2010	Reappointed 2 <sup>nd</sup> term
	10/18/09	Resigned to run for City Comm.
Darrell Drummond	11/5/02 – 9/30/04 (To fill unexpired term)	Cleon Middleton (Deceased 9/21/02)
	10/01/04 – 9/30/08	Appointed 1 <sup>st</sup> full term
	10/01/08 – 9/30/2012	Reappointed 2 <sup>nd</sup> full term
Robert W. Summerhays, Jr.	8/05/03 – 9/30/03 (To fill unexpired term)	Thomas D. Siplin
	10/01/03 – 9-30/07	Appt. for 1 <sup>st</sup> full term
	10/01/07 – 9/30/2011	Reappointed 2 <sup>nd</sup> full term

<b>NAME</b>	<b>TERMS OF OFFICE</b>	<b>REPLACING</b>
Pamela K. Cully	10/1/05 – 9/30/09	Louis I. Haynes III
	10/01/09 – 9/30/13	Reappointed 2 <sup>nd</sup> full term
Michael A. Perri, Jr.	12/01/09 – 9/30/10	Appointed (To fill unexpired term of Tom Perona)
	10/1/10 – 09/30/14	Reappointed for 1 <sup>st</sup> 4-yr term
	10/1/2014 – 09/30/18	Reappointed 2 <sup>nd</sup> full term
Daniel M. Deulio	10/1/11 – 9/30/15	Robert W. Summerhays, Jr.
	10/1/15 – 9/30/19	Reappointed 2 <sup>nd</sup> full term
Darryl T. Bey	10/1/12 – 9/30/2016	Darrell Drummond
Glynda Cavalcanti	10/1/13 – 9/30/17	Pamela K. Cully
Mayor Linda Hudson	12/3/12-2016	Replaced Mayor Benton

**City Commission Regular Meeting**

**Agenda Item # 13. b.**

**Meeting Date:** 08/15/2016

**Re:** FPAT Advisory Board Re-Appointments

**Submitted For:** Libby Woodruff, Urban Redevelopment Manager, Planning & Zoning

---

**SUBJECT:**

Submittal of applications seeking re-appointment to Fort Pierce Authentic Tours Advisory Board

**SUMMARY:**

Cathy Gibson and Arlo Koletzky have applied for re-appointment to the Fort Pierce Authentic Tours (FPAT) Advisory Board. Both have served FPAT for two years and are both eligible to re-apply for an additional 2 year term.

**RECOMMENDATION:**

Approve the re-applications for the FPAT Advisory Board for Cathy Gibson and Arlo Koletzky.

**ALTERNATIVES:**

Do not approve the re-appointments.

**RESPONSIBLE STAFF:**

Libby Woodruff, Urban Redevelopment Manager

**COORDINATED WITH:**

Rebecca Grohall, Planning Department Director

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**Fiscal Impact**

**Budgeted Y/N:** N

**Fiscal Year:** N/A

**Account:** N/A

**Amount:** N/A

**OTHER INFORMATION:**

There will be no fiscal impact from this agenda item.

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**Attachments**

FPAT Board Applications

FPAT Board Attendance Log

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**Form Review**

**Inbox**

City Manager

Form Started By: Libby Woodruff

Final Approval Date: 08/10/2016

**Reviewed By**

Nick Mimms

**Date**

08/10/2016 04:45 PM

Started On: 08/05/2016 09:16 AM





# CITY OF FORT PIERCE

100 NORTH US HWY 1  
 FORT PIERCE, FLORIDA 34950  
 (772) 467-3066 FAX (772) 467-3841

## APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Authentic Tours Advisory Board

Name: <u>Cathy Gibson</u>		Phone: <u>772-812-3777</u>	
Home Address: <u>4686 SW Joffre St</u>		How long at this address? <u>5 yrs</u>	
City/Zip Code: <u>Port St Lucie, FL 34953</u>			
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Occupation: <u>Eco Tour Operator</u>			
Do you own a business that operates within the City of Fort Pierce? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, list the address and nature of said business: <u>613 North Beach Causeway</u> <u>FT Pierce</u>			
Do you now or in the future plan to do business with the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, in what capacity?			
Are you employed by a business that is located within the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, state the business and location:			
Do you have special training or knowledge in the area of:			
Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Contracting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Land Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Other:			
Describe your education, background, training and knowledge in the above area(s): <u>NA</u>			
Are you currently a member of a Commission-appointed board/committee? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, please specify: <u>FPAT</u>			
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, what was the nature of the crime(s) you were convicted of:			
Referred by: <u>Libby</u>		Applicant Email Address: <u>Motorized Kayak.Cathy@smalls.com</u>	
Date: <u>8-4-16</u>		Applicant's Signature: <u>Cathy Gibson</u>	

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950  
 fax (772) 467-3841 or via email at lcox@city-ftpierce.com



# CITY OF FORT PIERCE

100 NORTH US HWY 1  
FORT PIERCE, FLORIDA 34950  
(772) 467-3066 FAX (772) 467-3841

## APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Authentic Tours Advisory Board

Name: <u>Arlo Koletzky</u>	Phone: <u>772-468-9152</u>
Home Address: <u>9724 SW Royal Pointeiana Dr</u> City/Zip Code: <u>Port St Lucie FL 34987</u>	How long at this address? <u>2 mo</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>Visitor Services Manager</u>	
Do you own a business that operates within the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, in what capacity? <u>Continue to promote Fort Pierce</u>	
Are you employed by a business that is located within the City of Fort Pierce? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, state the business and location: <u>Seven Gables Visitor Center</u>	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Land Development: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Other: <u>Fort Pierce tourism</u> Describe your education, background, training and knowledge in the above area(s): <u>Vast knowledge of tourism opportunities in/around Fort Pierce.</u>	
Are you currently a member of a Commission-appointed board/committee? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify: <u>FPAT</u>	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: <u>Libby Woodruff</u>	Applicant Email Address: <u>ArloK@StLucieChamber.org</u>
Date: <u>8-4-16</u>	Applicant's Signature: <u>Arlo M Koletzky</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950  
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

## FPAT Advisory Board - Attendance - 2016 Meetings

NOTE: FPAT Advisory Board Meetings Are Held Monthly

FPAT Board Member / Applicant for Board	<u>Dates of Missed Meetings</u>
Charlotte Bireley	
Andy Brady	3/3/16, 8/4/16
Meredith Bennett	
Lisa Faschnat	
Cathy Gibson	
Alan Hayes	
Arlo Koletzky	
Camie Sellin	

**City Commission Regular Meeting**

**Agenda Item # 13. c.**

**Meeting Date:** 08/15/2016

**Re:** Downtown Parking

**Submitted For:** Nick Mimms, City Manager, City Manager

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**SUBJECT:**

Discussion of downtown parking led by Commissioner Alexander.

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	08/08/2016 05:03 PM
City Manager	Nick Mimms	08/08/2016 05:03 PM
Form Started By: Jennifer Robinson		Started On: 08/08/2016 03:10 PM
Final Approval Date: 08/09/2016		

**City Commission Regular Meeting**

**Agenda Item # 13. d.**

**Meeting Date:** 08/15/2016

**Re:** Commissioner Sessions

**Submitted For:** Linda Cox, City Clerk, City Clerk

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**SUBJECT:**

Discussion by Commissioner Sessions regarding a partnership with Jerome Gayman and Frontline for Kids.

---

**Attachments**

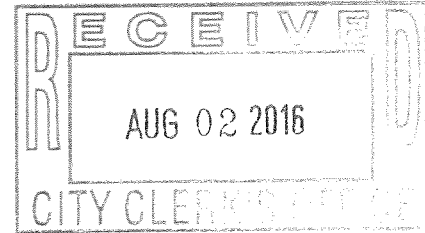
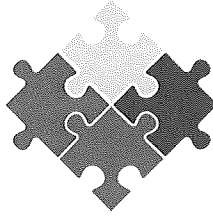
Frontline for Kids Request

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	08/08/2016 05:04 PM
Form Started By: Linda Cox		Started On: 08/03/2016 01:46 PM
Final Approval Date: 08/08/2016		

# Frontline for Kids



## ACADEMICS • NUTRITION • RECREATION • REALITY THERAPY COUNSELING

August 2, 2016

### Board of Directors:

#### Joel Wynne

Wynne Building Corporation  
Chairman

#### Gloria Johnson

Retired St. Lucie County Schools  
Vice Chairwoman

#### Nick Mimms

Fort Pierce City Manager  
Member

#### Kim Johnson

St. Lucie County Commissioner  
Member

#### Denise Roberts

Coastline Insurance  
Member

#### Peggy Harris

Retired St. Lucie County Schools  
Member

#### Jerome Gayman

CEO/Executive Director

Dear Hon. Reggie Sessions:

Thanks for your meeting with me and your careful inspection of our plans for the children of Fort Pierce. The Frontline Program has enjoyed tremendous success over the past 16 years. Now, our waiting list has gradually grown to a breaking point.

For the past three summers, we had to turn many of the city's children away because we could not accommodate anymore than we have now at our facility. When we moved at our present facility from Lincoln Park Academy, it was apparent at the time that we had enough space for years to come. Boy, were we wrong!

As you know and read over the past years, the Frontline Program has produced many of the most successful children in the city who have returned to become contributing citizens. For example, we have former students like, Joselito Simon (Bsc. UCF), Fort Pierce Police Department, John Cesar (Bsc. FSU), social worker, Maria Lazcano (IRSC), office manager, and Roskoy Edmond (Bsc. UCF), US Navy (Japan), among many more.

Along those lines, the Wynne Charitable Foundation came to our rescue for the second time. However, Frontline needed other stake holders with vested interest in the welfare of the city's children. I am cognizant of the fact the city, county and every concern citizen has interests in the development of the children of Fort Pierce.

Even more so, our 2016 class consists of 21 graduates, our largest class ever. Most of this class' members are headed to major institution like: Fisk, Vanderbilt, UCF, FAMU, FAU, Bethune-Cookman University, IRSC, etc.

The children of Fort Pierce are very fortunate to have friends as Joel and Dina Wynne. We are appealing to the city of Fort Pierce for a partnership in the sum of \$50,000 (Fifty Thousand Dollars).

As always, we look forward to extending our services to the needy children of Fort Pierce and their families.

Kindest regards,

Jerome Gayman

16-55  
Comm #

Sheet

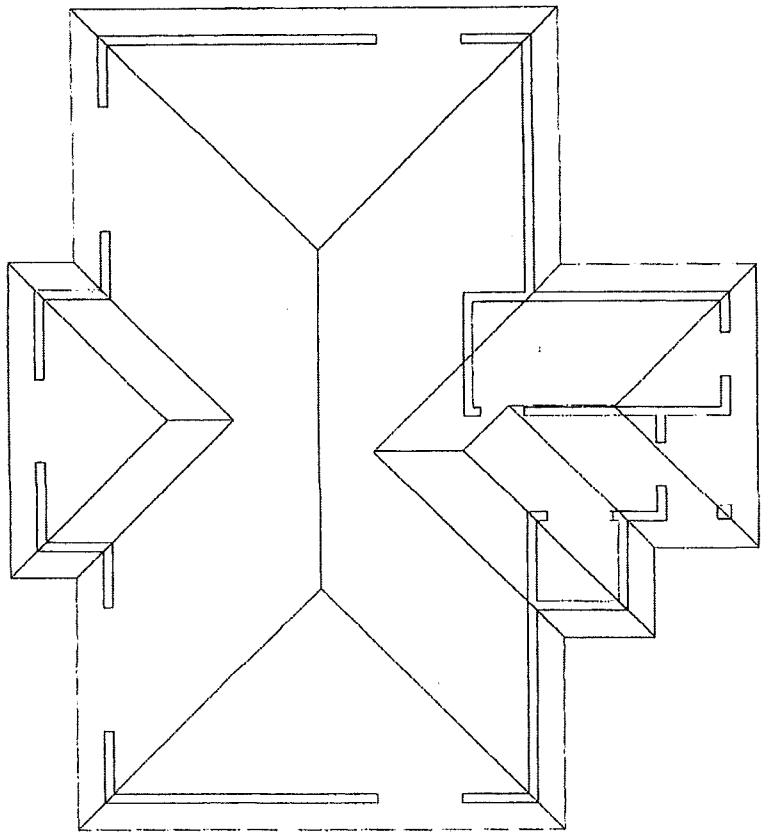
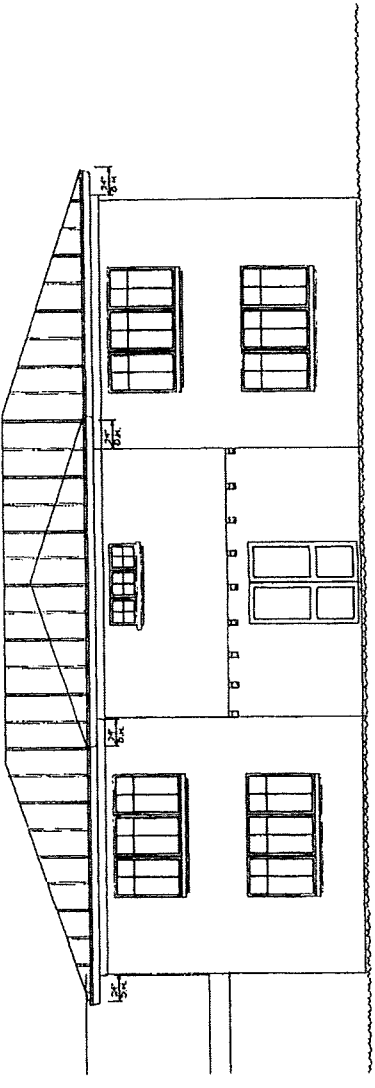
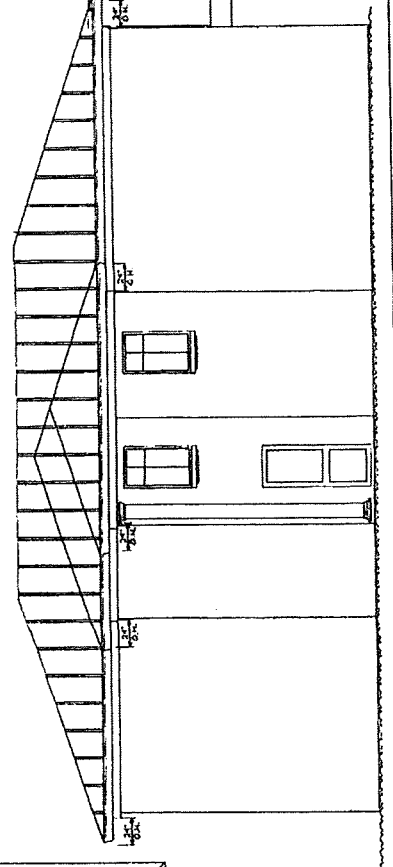
**B**

Bradley Braden AIA, PA  
Architects - Planners  
411 Cecelia Avenue  
Fort Lauderdale, FL 33308  
Tel: (754) 281-8588  
Fax: (754) 281-8589  
E-mail: braden@braden.com  
Sheet: PL 2474 BAC000023

School classrooms  
**FRONTLINE**

Fort Pierce

Date Drawn / Revisions:  
5-2-88  
Drawn by  
C.C.U.  
Checked by  
D.R.B.



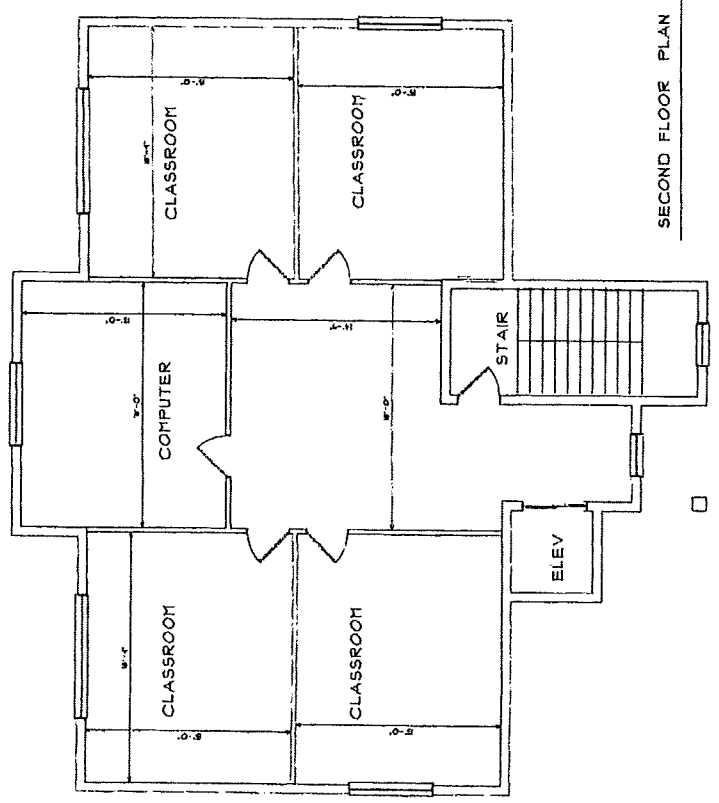
Sheet  
3  
Class #  
16-55



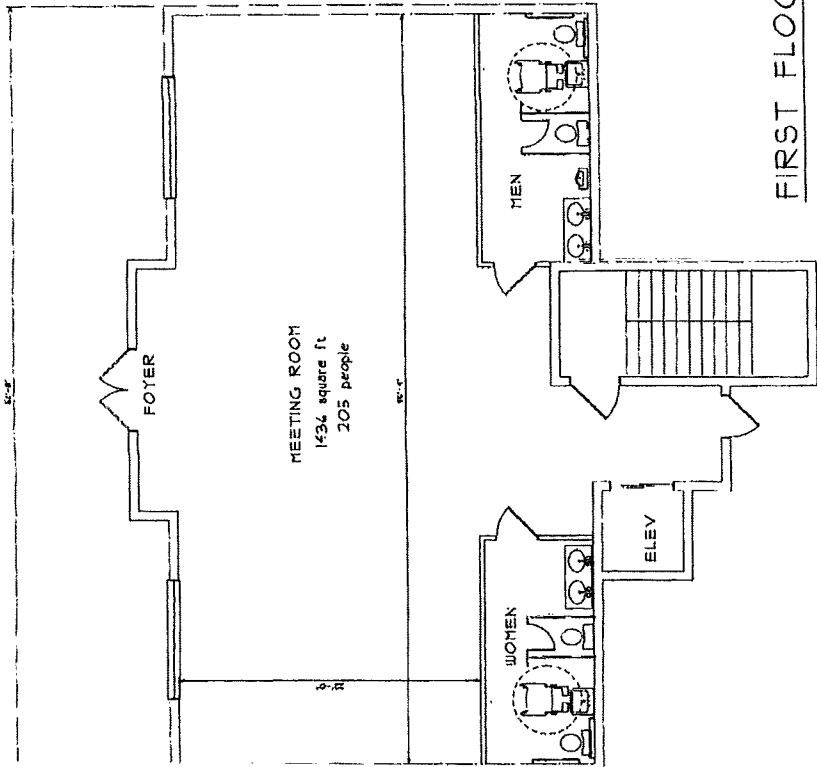
Braden & Braden  
Architects - Planners  
411 Ocean Avenue  
Fort Pierce, FL 34946  
Tel: (888) 281-8288  
Fax: (888) 281-8288  
E-Mail: braden@braden.net  
Sheet: 16-55-03

School Classroom  
FRONTLINE  
Fort Pierce

Date Drawn: 3-2-16  
Drawn by: C.C.U.  
Checked by: D.R.B.  
Revised:



SECOND FLOOR PLAN 1/4"=1'-0"



FIRST FLOOR PLAN 1/4"

Date Drawn: 5-2-8 Drawn by: C.O.U. Checked by: D.M.B. Revisions:	School classrooms <b>FRONTLINE</b> For: Price	Braden & Braden AIA, PA Architects - Planners 411 Dorem Avenue Ft. Worth, TX 76102-2018 Tel: (817) 281-8288 Fax: (817) 281-8288 E-mail: braden@braden.com Street #: 3194 MAC000023	Sheet: <b>B</b> 2. of Case #: 16-55
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**City Commission Regular Meeting**

**Agenda Item # 13. e.**

**Meeting Date:** 08/15/2016

**Re:** Approval Of Recommended Revisions To Resolution No. 07-08

**Submitted For:** John Wilkes, Executive Director, Sunrise Theatre

---

**SUBJECT:**

Resolution 16-R32 modifying the composition and purpose of the Sunrise Theatre Advisory Board.

**SUMMARY:**

The members of the Sunrise Theatre Advisory Board have reviewed and revised said Resolution No. 07-08, to accurately reflect the ongoing mission and purpose of this Board. This revision was unanimously approved by the Sunrise Theatre Advisory Board members on May 11, 2016, at their regular meeting to be presented to the Commission for approval.

**RECOMMENDATION:**

Approve.

**ALTERNATIVES:**

Staff will proceed as directed by the City Commission.

**RESPONSIBLE STAFF:**

John D. Wilkes, Executive Director

**COORDINATED WITH:**

Linda Cox, City Clerk

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**Fiscal Impact**

**OTHER INFORMATION:**

None

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**Attachments**

- 16-R32 Redlined
  - 16-R32 Clean Copy
- 

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	06/30/2016 10:52 AM
City Manager	Nick Mimms	08/08/2016 05:02 PM
Form Started By: John Wilkes		Started On: 05/25/2016 04:02 PM
Final Approval Date: 08/08/2016		

## RESOLUTION NO. 16-R32

### A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, REVISING THE SUNRISE THEATRE ADVISORY BOARD PURPOSE, COMPOSITION, DUTIES, TERMS, ATTENDANCE, ELECTION OF OFFICERS, ORIENTATION; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Fort Pierce, Florida adopted Resolution 07-08 establishing the Sunrise Theatre Advisory Board; and

**WHEREAS**, the City of Fort Pierce, Florida adopted Resolution 09-60 which included the Chair of the Sunrise Theatre Foundation as an ex-officio member of the Sunrise Theatre Advisory Board; and

**WHEREAS**, the Sunrise Theatre plays a significant role in the continued development and redevelopment of the City of Fort Pierce; and

**WHEREAS**, the City Commission desires and values the input and advice of the public in the programming and operations of the Sunrise Theatre.

**NOW THEREFORE, BE IT RESOLVED** by the City Commission of the City of Fort Pierce, Florida adopts the following revisions to the Sunrise Theatre Advisory Board:

#### **Section 1.** Advisory Board created; Purposes of the Board.

There is hereby created an Advisory Board to be known as the Sunrise Advisory Board. The purposes of the Advisory Board include, but are not limited to, the following:

1. To act as a liaison between the community and the Sunrise Theatre including Theatre staff;
2. ~~To create an incorporated Sunrise Theatre Foundation to ensure the Theatre's ongoing fiscal stability;~~ To recognize the Sunrise Theatre Foundation as an independent 501c3 Board whose purpose shall be to assist with the Sunrise Theatre's ongoing operations with regard to programming and fiscal support at the will and direction of the Foundation;
3. To Liaison and cooperate with the Sunrise Theatre Foundation, with the Sunrise Theatre Executive Director serving as an ex-officio member of that Board.
4. To act as ambassadors for the Sunrise Theatre to patrons and the community at large in support of activities of the Sunrise Theatre;
5. to provide guidance and advice so that the Sunrise Theatre's activities address the needs and desires of the community as a whole; and
6. To actively experience the programs and performances of the Sunrise Theatre.

#### **Section 2.** Composition of the Board.

1. The Sunrise Theatre Advisory Board shall consist of 14 members who shall be appointed by the City Commission. Appointments to the Advisory Board should represent the highest degree of relevant experience and demographic, geographic and ethnic representation within the Theatre's recognized market area.

2. The City Commission shall appoint one (1) of its members to serve on the Advisory Board. ~~and such appointment shall serve as the Chair of the Board.~~
3. Five (5) Advisory Board appointees shall be residents of the City of Fort Pierce.
4. Three (3) Advisory Board appointees shall be resident of unincorporated St. Lucie County and/or the City of Port St. Lucie.
5. ~~Two (2)~~ Three (3) Advisory Board appointees shall be residents of neighboring Counties showing strong patronage of Sunrise Theatre events and activities.
6. The Advisory Board shall include one (1) appointment representing ~~Indian River Community College~~ Indian River State College. ~~and one (1) appointment representing the St. Lucie County School District.~~
7. ~~One (1) appointment to the Advisory Board shall be a St. Lucie County high school student whose term will expire on an annual basis.~~ One (1) appointment representing the St. Lucie County School District.
8. At no time shall the Advisory Board include more than one City of Fort Pierce employee or official or more than one St. Lucie County employee or official or more than one City of Port St. Lucie employee or official.
9. All appointees shall have the right to vote on any motion of the Advisory Board following Roberts Rules of Order.
10. The Executive Director of the Sunrise Theatre shall serve as an ex-officio member of the Advisory Board except that the Executive Director shall not be entitled to vote on any of the Advisory Board's affairs or activities.
11. The Chair of the Sunrise Theatre Foundation, Inc. shall serve as an ex-officio member of the Advisory Board, except that the Foundation Chair shall not be entitled to vote on any of the Advisory Board's affairs or activities.

**Section 3. Staff Assistance.**

The Executive Director and staff of the Sunrise Theatre shall provide staff assistance to the Advisory Board. Other City Staff may provide the Advisory Board with such ~~advice,~~ information or assistance within the purview of their respective offices.

**Section 4. Selection and Appointment of the Sunrise Theatre Executive Director.**

The Sunrise Theatre Advisory Board shall be represented on any Executive Director search committee and shall make a recommendation to the City Manager on selection and appointment of the Executive Director. The City Manager shall make all such appointments as are necessary, in accord with the City Charter, giving due weight to the recommendation of the Advisory Board.

**Section 5. Duties; Annual Report.**

The duties of the Sunrise Theatre Advisory Board are as follows:

1. To participate in maintaining a vision for the long term strategic planning regarding the Sunrise Theatre including operations and capital needs;
2. ~~To provide recommendations to the Theatre's Development Director for the future creation of an incorporated non-profit Sunrise Theatre Foundation Board to work in coordination with the Development Director in securing public, private and governmental funding from both within and outside of St. Lucie County on an annual basis. The Advisory Board shall also provide assistance in seeking qualified candidates for such a Foundation Board and will assist the Development Director in composing the Foundation Board's Bylaws and Articles of Incorporation. The Advisory Board shall assist the Foundation Board in its fundraising efforts on an ongoing basis;—~~ The City of Fort Pierce, the Sunrise Theatre and its Advisory Board seek to preserve the heritage of the Sunrise Theatre and thereby provide St. Lucie County and the balance of the Treasure Coast with a wide variety of quality performing arts in an exceptional venue. The Theatre serves to inspire the community to enhance its involvement in the arts as well as the heritage of Fort Pierce, and to stimulate active involvement in the revitalization of downtown Fort Pierce.
3. To help promote the mission of the Sunrise Theatre;
4. To conduct an Annual Meeting to review the function and purpose of the Sunrise Theatre Advisory Board;
5. To submit recommendations to the ~~City Manager~~ Executive Director on critical issues regarding the Sunrise Theatre;
6. To receive reports of the Executive Director of the Sunrise Theatre regarding the operations of the Theatre and to advise on an as-needed basis;
7. To advise on planning for future capital needs for the Sunrise Theatre;
8. ~~To orient and educate new members of the Sunrise Theatre Advisory Board during public meetings;~~
9. ~~To create and maintain a listing of member responsibilities and functions to attach to Sunrise Theatre Advisory Board applications;~~
10. ~~8.~~ To create Task Forces or Sub-Committees such as, but not limited to financial oversight, capital needs assessment, community outreach, facilities maintenance and strategic planning to necessary to perform the duties or purposes of the Sunrise Theatre Advisory Board; and
11. ~~9.~~ To provide a written Annual Report to the City Commission by September 30 each year discussing:
  - a) Whether the Advisory Board is serving the purpose for which it was created;
  - ~~b) Whether the Advisory Board is serving current community needs;~~
  - ~~b)~~ e. Highlights of the Advisory Board's accomplishments;
  - ~~c)~~ d. Whether the Resolution which created the Advisory Board is in need of amendment to better enable the Advisory Board to serve the purposes for which it was created;
  - ~~e.~~ The cost, direct or indirect, of maintaining the Advisory Board; and
  - ~~d)~~ f. The attendance records of Advisory Board members.

**Section 6.** Vacancies on the Advisory Board shall be filled by the City Commission in its normal manner of filling vacancies on advisory boards. The City Commission, at its sole discretion, may require written applications for appointment to the Advisory Board.

**Section 7.** Terms of Appointment.

Advisory Board members shall be appointed for a three-year term except that the City Commission shall establish staggered 1, 2 or 3 year terms when making initial appointments of the board. Appointments to fill vacancies due to resignation or other unexpected event shall be limited to the unexpired term of such vacancy. ~~No individual shall be appointed for more than two consecutive terms excluding, however, any partial term for the filling of a vacancy as referenced above. Members may continue to serve on the Advisory Board after an absence from the Advisory Board for at least one year.~~ No board member may serve more than three (3) consecutive three (3) year terms except upon the affirmative vote of a majority of the members of the Advisory Board.

**Section 8.** ~~Initial Appointment of Officers; Election of Officers.~~

~~The City Commission shall name the first Vice-Chairman and Secretary when making initial appointments to the Board. The representative of the City Commission shall serve as Chairman. These initial Officers shall serve for a one-year term except that the City Commission representative shall automatically serve as Chairman of the Board. Thereafter, The Advisory Board shall elect from within the officers who shall serve for a one year period to include Chairman, Vice Chairman and Secretary. The Vice Chairman and Secretary who shall serve for a one-year term and may not serve consecutive terms in the same position. The Chairman shall be responsible for monitoring activities of the Advisory Board and shall report on activities of the Board to the City Commission.~~

**Section 9.** Attendance.

An Advisory Board member shall be automatically removed from service at such time as the member's absences exceed twenty five (25) percent of all scheduled Advisory Board meetings, ~~including workshop meetings,~~ in a given year unless the ~~Advisory Board Executive Director, by majority vote, plus one (1),~~ waives an absence by finding that unusual circumstances exist which warrant a waiver. ~~An Advisory Board member shall be considered not to have attended any meeting for which the member was not present for at least seventy five (75) percent of the time the meeting was in session.~~ Sunrise Theatre staff shall monitor attendance of Advisory Board members and shall notify the City Clerk when a member's absences, less those waived, exceed ~~fifteen (15)~~ twenty-five (25) percent of scheduled meetings held. At that time, the City Clerk shall give notice to the Advisory Board member that automatic removal will occur at such time as absences exceed ~~twenty five (25)~~ fifty (50) percent of all scheduled meetings in a given year.

**Section 10.** Orientation of Board Members.

When a prospect accepts the initial appointment to the Advisory Board, the new member shall attend an orientation session given by the Executive Director. ~~Sunrise Theatre staff shall provide initial and ongoing training for the Advisory Board. The orientation session shall include, but shall not be limited to, the following topics:~~

- ~~1) History and organization of the City;~~
- ~~2) Duties and responsibilities of Advisory Board members;~~
- ~~3) Requirements of the "Government in the Sunshine Law."~~

**Section 11.** Regular Meetings of the Advisory Board; Special Meetings.

- 1) The Advisory Board shall establish a regular meeting time and place for bi-monthly meetings.
- 2) Special meetings of the Advisory Board may be called by the Chairman.

~~**Section 12.** Initial appointments to the Advisory Board are encouraged to make recommendations to the City Commission for new appointments to the Board.~~

**Section 13. 12.** A majority of the Advisory Board members shall constitute a quorum. Roberts Rules of Order shall govern parliamentary procedures of the Advisory Board

**BE IT FURTHER RESOLVED** that this Resolution shall become effective upon adoption.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 5th day of July, 2016.

\_\_\_\_\_  
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

\_\_\_\_\_  
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
JAMES M. MESSER, CITY ATTORNEY

## RESOLUTION NO. 16-R32

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8. To create Sub-Committees such as, but not limited to financial oversight, capital needs assessment, community outreach, facilities maintenance and strategic planning to perform the duties or purposes of the Sunrise Theatre Advisory Board; and
9. To provide a written Annual Report to the City Commission by September 30 each year discussing:
  - a) Whether the Advisory Board is serving the purpose for which it was created;
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shall monitor attendance of Advisory Board members and shall notify the City Clerk when a member's absences, less those waived, exceed twenty-five (25) percent of scheduled meetings held. At that time, the City Clerk shall give notice to the Advisory Board member that automatic removal will occur at such time as absences exceed fifty (50) percent of all scheduled meetings in a given year.

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**Section 12.** A majority of the Advisory Board members shall constitute a quorum. Roberts Rules of Order shall govern parliamentary procedures of the Advisory Board

**BE IT FURTHER RESOLVED** that this Resolution shall become effective upon adoption.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 5th day of July, 2016.

\_\_\_\_\_  
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

\_\_\_\_\_  
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
JAMES M. MESSER, CITY ATTORNEY

**City Commission Regular Meeting**

**Agenda Item # 13. f.**

**Meeting Date:** 08/15/2016

**Re:** Resolution No. 16-R37 Planning Department Proposed Fee Schedule

**Submitted For:** Rebecca Grohall, Director, Planning & Zoning

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**SUBJECT:**

Resolution 16-R37 increasing the parking space fee-in-lieu from \$2,000.00 to \$12,000.00.

**SUMMARY:**

The Parking In Lieu of fee was established in 2011 to provide an alternative for site developers who could not provide enough parking on their site, particularly in the downtown where the Parking Garage augments available parking. By establishing a fund, there was an effort to dedicate funds for the City to add to the existing inventory of property. In the years since it was first adopted, there have not been any changes to the amount which was originally set at \$2,000. Based upon consensus from the Parking Committee and analysis provided by Walker Parking. Staff is recommending the Parking in Lieu of fee be raised to \$12,000 per space - with funds made available for maintenance and repair of existing parking facilities, as well as new.

**RECOMMENDATION:**

Approval of Resolution 16-R37

**ALTERNATIVES:**

Provide direction on an alternate fee recommendation  
Not approve the Resolution

**RESPONSIBLE STAFF:**

Vennis Gilmore, Planning Analyst

**COORDINATED WITH:**

Rebecca Grohall, AICP, Planning Director, FPRA Director  
Parking Committee

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**Fiscal Impact**

**OTHER INFORMATION:**

N/A

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**Attachments**

Staff Report  
16-R37

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## Form Review

**Inbox**

City Manager

Form Started By: Vennis Gilmore

Final Approval Date: 08/10/2016

**Reviewed By**

Nick Mimms

**Date**

08/10/2016 04:44 PM

Started On: 07/26/2016 03:24 PM



# CITY OF FORT PIERCE

## PLANNING DEPARTMENT

*REBECCA GROHALL, AICP, PLANNING DIRECTOR AND FPRA DIRECTOR  
COMPREHENSIVE PLANNING ♦ DEVELOPMENT REVIEW  
HISTORIC PRESERVATION ♦ URBAN DESIGN ♦ URBAN FORESTRY ♦ ZONING*

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**TO :** Nicholas Mimms, City Manager

**FROM :** Rebecca Grohall, AICP, Planning Director and FPRA Director

**RE :** Proposed Planning Department Fee Schedule – Resolution 16-R37

**DATE :** August 15, 2016

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### STAFF REPORT

On October 19th, 2015; City Manager Nicholas Mimms presented the City of Fort Pierce Parking Committee's recommendations to the City Commission. After much discussion, the Parking Committee recommended that the City of Fort Pierce increase the payment in lieu of parking fees from their present values of \$2,000 per space to an amount equal to current construction and acquisition costs.

On June 13<sup>th</sup>, 2016; Walker Parking Consultants submitted the City of Fort Pierce with a final parking consultation report. Walker Parking Consultants' final report states that the hard cost of constructing a parking structure in the Florida market typically range from \$18,000 to \$24,000 (or more) per space depending on the project particulars. Structures on the low end of the range will likely include above grade parking, large number of spaces (>1,000), precast concrete construction with a simple non-painted façade treatment, and an efficient site. Characteristics of a facility at the high end would likely include extensive architectural treatments and involve construction on a difficult site. The projected cost should be adjusted annually based on the rate of inflation for construction. The calculation does not assume that spaces would be constructed on existing parking spaces, which would increase the construction cost per net new space significantly.

The final report also states that on-going operating and maintenance costs will vary over the life of the parking structure. Walk Parking Consultants estimate an average, annual, blended cost per space of \$586+/- per space per year over time. Long-term capital maintenance funds in the range of \$75 to \$100 +/- per space, should be set aside in a sinking fund to maintain the parking structure. Because these costs are ongoing, Walk Parking Consultants suggest that the cost to maintain the parking structure should be incorporated into any fees applied by the City on an annual, rather than on an up-front, lump-sum basis. With that in mind, the Planning Department reviewed the fees associated with the Planned Development review process to ensure it reflected the change in processing of applications. Please note, the parking in lieu fee increase from \$2,000 to \$12,000 does not cover the entire cost of parking but this item is proposed at a lower rate to assist businesses.

Below is a summary of the change made to the Planning Department Fee Schedule:

**Old:**

Miscellaneous	
<del>Parking Space, Fee in Lieu</del>	<del>\$2,000</del>

**New:**

Miscellaneous	
Parking Space, Fee-in-Lieu	\$12,000

The complete Planning Department Fee Schedule as proposed is attached as Exhibit A.

**Planning Staff Recommendation:**

That the City Commission approve the proposed change to Resolution 16-R37 as presented.

**Attachment** – Exhibit A  
Exhibit B

**RESOLUTION NO. 16-R37**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; **INCREASING THE PARKING SPACE, FEE-IN-LIEU FROM \$2,000 PER SPACE TO \$12,000**; AND RESTATING OTHER PLANNING DEPARTMENT FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Commission adopted Resolution No. 09-33 on July 20, 2009, establishing Fees by Resolution; said Fee Schedule amended by Resolution No. 10-35 adopted on July 19, 2010; said Fee Schedule amended by Resolution No. 11-02 adopted on January 18, 2011; said Fee Schedule amended by Resolution No. 11-37 adopted on November 21, 2011; said Fee Schedule amended by Resolution No. 12-02 adopted January 3, 2012; said Fee Schedule amended by Resolution No. 12-24 adopted April 2, 2012; said Fee Schedule amended by Resolution No. 12-34 adopted June 18, 2012; said Fee Schedule amended by Resolution No. 12-52 adopted November 5, 2012; said Fee Schedule amended by Resolution No. 13-12 adopted April 1, 2013; said Fee Schedule amended by Resolution No. 15-R11 adopted March 16, 2015;

**WHEREAS**, the City's Fee Schedule is referenced by Resolution in order to provide for a simplified approach to update fees on an annual basis;

**WHEREAS**, Staff recommends the following changes; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Fort Pierce, Florida as follows:

**Section 1.** The City Commission amends the Planning Department Fee Schedule. Exhibit A is attached showing the fee schedule in final form, Exhibit B shows in strikethrough/underline the specific changes being proposed.

**Section 2.** Restating other Planning Department fees previously adopted.

**Section 3.** This Resolution shall take effect immediately upon adoption.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 15th day of August, 2016.

\_\_\_\_\_  
Linda Hudson, Mayor Commissioner

**ATTEST:**

\_\_\_\_\_  
Linda Cox, City Clerk

**APPROVED AS TO FORM  
AND CORRECTNESS**

\_\_\_\_\_  
James M. Messer, City Attorney

## Exhibit A Planning Department Fees

APPLICATION TYPE	FEES
<b>Non-Residential Site Plans</b>	
Conceptual Site Plan	\$500
4,001 – 10,000 sq. ft.	\$1,890
10,000 – 30, 000 sq. ft.	\$3,775
➤ 30,000 sq. ft.	\$6,995 +\$95 each 1000 additional sq. ft.
<b>Residential Site Plans</b>	
Conceptual Site Plan	\$500
21 to 50 Units	\$1,645
51 to 300 Units	\$3,775
➤ 300 units	\$3,775 + \$455 each additional units
<b>Conditional Use</b>	
Conditional Use, no new construction	\$100
Conditional Use, with new construction	\$250
<b>PD/PUD/PUR</b>	
PD/PUD/PUR Zoning Change & Plan Approval	\$3,960 + \$40 per acre
<b>Subdivision</b>	
Preliminary Plat	
3 – 5 Lots	\$945
5 – 50 Lots	\$1,635
Greater than 50 Lots	\$3,535
Minor Replat	\$1,000
Final Plat	\$500
<b>Amendments</b>	
Zoning Text Amendment	\$3,980
Zoning Map Amendment	
Single Family Dwelling	\$100
Multifamily and Non-Residential	\$2,115 + \$40 per acre
Comprehensive Plan Map Amendment	
Single Family Dwelling	\$100

Multifamily and Non-Residential	\$3,960 + \$40 per acre
Comprehensive Plan Text Amendment	\$3,960
Minor Amendment to Site Plan	\$500
Major Amendment to Site Plan	\$1,000
Minor Amendment to Design Review	\$100
Site Plan Extensions	½ Original Fee

<b>Landscaping</b>	
Landscape Permit	\$50
Land Clearing Permit < 2 acres	\$100
Land Clearing Permit > 2 acres	\$25 for each acre above 2 acres
Tree Removal Permit	\$35
Tree Mitigation Per Inch DBH	\$250
<b>Adult Entertainment</b>	
Adult Bookstore/Video Store	\$800
Adult Performance Establishment/Dance	\$2,000
Adult Theatre	\$40 per booth, \$5 per seat, \$5 for each parking space for viewing outside in vehicle
Commercial Physical Contact Parlor	\$800
Escort Service	\$578
Motel	\$800
<b>Miscellaneous</b>	
Abandonment	\$400 + 100% of appraised value
Address Assignment/Change	
Residential	\$25
Non-Residential	\$50
Advertising Fee	Actual Cost – Due prior to final approval
After the Fact Development Application	Double Fee
Appeal of Administrative Officer	\$500
Annexation Agreement	\$1,000
Arcade	
Amusement Arcade (3-49 machines)	\$87 per machine
Arcade Amusement Center (50+ machines)	\$50 per machine
Arcade Background Check (Police)	\$100

Department)	
Compiling Mailing List and Prepare Notice	\$35
Concurrency Appeal	\$500
Concurrency Review/Certificate	\$2,000
Concurrent Staggered Review	\$1,285
Copies	
Black and White (letter or legal)	See Public Records Request form
Color (letter or legal)	See Public Records Request form
Large Format Size Document	See Public Records Request form
Data CD/DVD (Digital format files only)	See Public Records Request form
Design Review Fee	
Site Plan	\$515
Building Permit	\$100
Development of Regional Impact, New ADA or Substantial Development (DRI)	\$10,000
Development Agreement	\$1,000
Dog Friendly Outdoor Dining	
Annual Permit	\$50
Additional Inspections	\$30
Failure to Renew/Late Fee	\$25
Field Inspection/CO or Final Inspection	\$100
Handling and Mailing of Notification	\$2.50 per address
Liquor License Signoff	\$25
Maps/Documents	
Future Land Use Map	\$25
Zoning Map	\$25
Copy of Zoning Code or (LDR's)	\$35
Copy of Comprehensive Plan	\$85
No Show TRC/Planning Board	\$250
Nonconforming Structure Special Exception	\$300
News Rack	\$18.75 per news rack
News Rack Impoundment & Storage Fee	\$10 per day-max 30 days
Parking Space, Fee-in-Lieu	\$12,000 per space
Plan Assembly and Collation	\$50

Plan Review Resubmittal	25% of initial fee after 1 <sup>st</sup> resubmittal
Planning Director Opinion Letter	\$480
Postage Fee	Current USPS rate – Due prior to final approval
Posting of Property	\$40
Pre-Application Meeting	\$250
Pre-Application Meeting Cancellation	\$250
Research Records & Permits Per Hour	See Public Records Request form
Sidewalk, Fee-in-Lieu	\$16.46 per linear foot
Sidewalk Café Permit	\$50
Sign Permit (per sign, not including building permit fees)	\$65
Street Name Change	\$500 plus cost of sign
Telecommunications Towers	\$5,000
Temporary Use	\$500
Variance	\$1,000
Waiver of Distance – Alcoholic Beverage	\$100
Zoning Verification Letter	\$100

\*Development applications tabled by either the applicant, Technical Review Committee, Planning Board or City Commission, and are inactive for three (3) months and have failed to provide the necessary changes or information, will be charged a new fee to be processed for review. Items withdrawn or tabled (at any stage of the development review process) can be reactivated within three (3) months at no charge. After three (3) months the application is considered to have expired and a new review fee is required. Fees for amendments to previously approved site plans shall be based on minor amendment fees unless the proposed change is significant in size to require major review fees.

Applications that do not obtain approval by the final required board of commission within 12 months from the date of the initial submittal shall be required to pay a new application fee. This fee is the full application fee identified by the application category.

# Exhibit B

## Planning Department Fees

APPLICATION TYPE	FEES
Miscellaneous	
Parking Space, Fee-in-Lieu	<del>\$2,000 per space</del> <u>\$12,000 per space</u>

**City Commission Regular Meeting**

**Agenda Item # 13. g.**

**Meeting Date:** 08/15/2016

**Re:** Declaration of Surplus Property

**Submitted For:** Linda Cox, City Clerk, City Clerk

---

**SUBJECT:**

Resolution 16-R38 declaring 505 N 7th Street as surplus property and authorizing staff to dispose of said property.

**SUMMARY:**

The property was previously utilized by ALPI Head Start but they abandoned the facility last year. It is identified as Parcel ID 2410-601-0134-000-8 and contains approximately .68 acres.

**RECOMMENDATION:**

In accordance with the City's property disposition policy, all City Departments confirmed that there is no existing or future use for said property. It is recommended that the City declare the property surplus and ask our contract realtor to market property as necessary.

**ALTERNATIVES:**

Do not declare the property surplus.

**RESPONSIBLE STAFF:**

Linda W. Cox, City Clerk

**COORDINATED WITH:**

Nicholas Mimms, City Manager

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**Fiscal Impact**

**OTHER INFORMATION:**

Undetermined at this time.

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**Attachments**

16-R38  
Property Card

---

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
City Manager	Nick Mimms	08/09/2016 04:15 PM
Form Started By: Linda Cox		Started On: 07/27/2016 05:07 PM
Final Approval Date: 08/09/2016		

**RESOLUTION NO. 16-R38**

**A RESOLUTION DECLARING 505 N 7<sup>th</sup> STREET, OWNED BY CITY OF FORT PIERCE, TO BE SURPLUS TO CITY OF FORT PIERCE NEEDS AND AUTHORIZING CITY STAFF TO DISPOSE OF SAID PROPERTY IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE I, SECTION 13 OF CITY OF FORT PIERCE CHARTER; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Fort Pierce (the "CITY") is the owner of real property described as 505 N 7<sup>th</sup> Street, Parcel ID 2410-601-0134-000-8, with a legal description as follows: Fee and May's Re-S/D BLK K LOTS 1, 2, 3, 18, 19 and 20 (MAP 24/10C), (the "Property"); and

**WHEREAS**, the City Commission of Fort Pierce, Florida (the "City") is expressly authorized by Article I, Section 13 of City of Fort Pierce Charter to dispose of real property belonging to the City whenever the Commission determines that the property is not required for public purposes; and

**WHEREAS**, City staff has reviewed the status of the property known as 505 N 7<sup>th</sup> Street and determined that it is not needed for City purposes and recommends to the Commission that the Property be declared surplus to City needs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission, of Fort Pierce, Florida:

1. The Commission declares 505 N 7<sup>th</sup> Street to be surplus to City needs.
2. The Commission authorizes City staff to utilize the services of the realtor under contract with the City to dispose of the property in accordance with Article 1, Section 13 of City of Fort Pierce Charter.
3. This Resolution shall take effect upon approval by the City Commission.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 15th day of August, 2016.

\_\_\_\_\_  
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

\_\_\_\_\_  
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
JAMES MESSER, CITY ATTORNEY

## Property Identification

Site Address: 505 N 7th ST  
Parcel ID: 2410-601-0134-000-8  
Account #: 23247  
Map ID: 24/10N  
Use Type: 8900  
Zoning: R4  
City/County: Fort Pierce

## Ownership

Ft Pierce City Of  
PO Box 1480  
Fort Pierce, FL 34954

## Legal Description

FEE AND MAY'S RE-S/D BLK K LOTS 1, 2, 3, 18, 19 AND 20 (MAP 24/10C)

## Current Values

Just/Market Value: \$183,800  
Assessed Value: \$183,800  
Exemptions: \$183,800  
Taxable Value: \$0

Taxes for this parcel: SLC Tax Collector's Office 



## Total Areas

Finished/Under Air (SF): 7,126  
Gross Area (SF): 10,256  
Land Size (acres): 0.68  
Land Size (SF): 29,800

## Sale History

Date: Jan 1, 1900  
Book/Page:  
Sale Code:  
Deed:  
Grantor:  
Price: \$0

## Building Information (1 of 1)

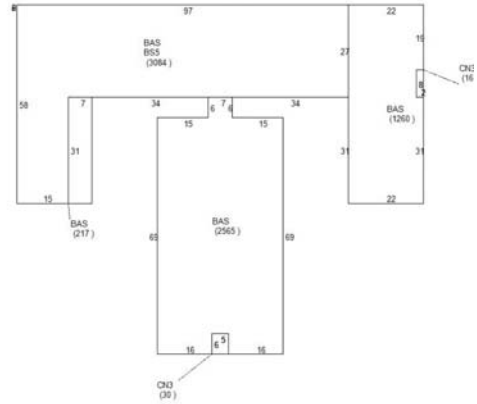
Finished Area: 7,126 SF  
Gross Total Area: 10,256 SF

### Exterior Data

View:	Roof Cover: Tar & Gravel	Roof Structure: BarJst/Rigid
Building Type: SCHL	Year Built: 1950	Frame:
Grade: Y_D	Effective Year: 1970	Primary Wall: CB Stucco
Story Height: 1 Story	No. Units: 2	Secondary Wall:

### Interior Data

Bedrooms: 0	Electric: MAXIMUM	Primary Int Wall:
Full Baths: 0	Heat Type: FrcdHotAir	Avg Hgt/Floor: 0
Half Baths: 0	Heat Fuel: ELEC	Primary Floors: Vinyl Tiles
A/C %: 100%	Heated %: 100%	Sprinkled %: 100%



### Special Features and Yard Items


Type:	ASP2 LOW
Quantity:	1
Units:	5200
Year Built:	1988
Type:	CHAINLINK 6'
Quantity:	1
Units:	260
Year Built:	2000

### Current Year Values

Current Values Breakdown		Tax Year	Current Year Exemption Value Breakdown			
			Grant Year	Code	Description	Amount
Building:	\$143,900	2015		8000	City of Ft Pierce	\$183,800
Land:	\$39,900					
Just/Market:	\$183,800					
Ag Credit:	\$0					
Save Our Homes or 10% Cap:	\$0					
Assessed:	\$183,800					
Exemption(s):	\$183,800					
Taxable:	\$0					

### Current Year Special Assessment Breakdown

Start Year	AssessCode	Units	Description	Amount
1999	0041	10.4	Fort Pierce Stormwater Charge	\$561.60

This does not necessarily represent the total Special Assessments that could be charged against this property. The total amount charged for special assessments is reflected on the most current tax statement and information is available with the SLC Tax Collector's Office .

### Historical Values

## Permits

Number:	F900001515
Date:	Nov 21, 1990
Description:	Sprinkler System
Amount:	\$1,200
Fee:	\$1,200
Number:	F95-000984
Date:	Aug 30, 1995
Description:	Roof
Amount:	\$17,925
Fee:	\$17,925
Number:	F98-000474
Date:	Apr 17, 1998
Description:	Demolition
Amount:	\$5,000
Fee:	\$5,000
Number:	F98-000476
Date:	Jul 9, 1998
Description:	Alterations/Remodeling
Amount:	\$28,000
Fee:	\$28,000
Number:	MC2004248
Date:	Nov 1, 2004
Description:	Air Conditioning Only
Amount:	\$3,318
Fee:	\$75
Number:	MC2004252
Date:	Dec 14, 2004
Description:	Air Conditioning Only
Amount:	\$3,318
Fee:	\$75
Number:	RF20051620
Date:	Apr 22, 2008
Description:	Roof
Amount:	\$39,000
Fee:	\$390
Number:	BP10-1767
Date:	Oct 13, 2010
Description:	Air Conditioning Only
Amount:	\$2,875
Fee:	\$150
Number:	BP13-1009
Date:	May 3, 2013
Description:	Electric
Amount:	\$2,399
Fee:	\$162

Notice: This does not necessarily represent all the permits for this property.  
Click the following link to check for additional permit data in Fort Pierce

**City Commission Regular Meeting**

**Agenda Item # 13. h.**

**Meeting Date:** 08/15/2016

**Re:** Approval of FDOT Local Agency Program Supplemental Agreement No. 1 for 21st and Havana Sidewalks

**Submitted For:** John Andrews, City Engineer, Engineering

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**SUBJECT:**

Resolution 16-R39 granting approval of FDOT Local Agency Program Supplemental Agreement No. 1 transferring allocated CEI funding to Construction funding for the 21st and Havana Sidewalk project.

**SUMMARY:**

The City previously entered into an Agreement with the State on November 10, 2014 which included funding for the construction and inspection of costs associated with the construction of the 21st and Havana sidewalks as identified in Contract No. ARO-15 and FPN No. 431689-1-58/68-01. This supplemental agreement reallocates \$31,931.00 from construction engineering inspection (CEI) funding to construction funding allowing the City to take advantage of the entire available grant funding.

**RECOMMENDATION:**

Staff recommends approval.

**ALTERNATIVES:**

Deny and City can compensate construction funding shortage.

**RESPONSIBLE STAFF:**

Engineering

**COORDINATED WITH:**

Public Works Department

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**Fiscal Impact**

**Budgeted Y/N:** N/A

**Fiscal Year:** N/A

**Account:** N/A

**Amount:** N/A

**FISCAL IMPACT:**

No fiscal impacts proposed.

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**Attachments**

CA Executed LAP Supplemental Agreement No. 1  
16-R39

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## Form Review

### Inbox

Finance Department

City Manager

Form Started By: Tracy Telle

Final Approval Date: 08/10/2016

### Reviewed By

Johnna Morris

Nick Mimms

### Date

08/09/2016 04:08 PM

08/10/2016 04:45 PM

Started On: 08/05/2016 01:16 PM

SUPPLEMENTAL NO. ONE DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT</b>	FPN 431689-1-58/68-01 CONTRACT NO. ARO-15
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The Florida Department of Transportation and City of Fort Pierce \_\_\_\_\_ desires to supplement the original Agreement entered into and executed on November 10, 2014 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

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**PROJECT DESCRIPTION**

Name Havana Ave. Length 1.246 Miles

Termini From Kaufman Ave. to South 13<sup>th</sup> St.

**Description of Work:**

Construction of sidewalk along Havana Ave. from Kaufman Ave. to South 13<sup>th</sup> St.

**Reason for Supplement and supporting engineering and/or cost analysis:**

The Supplemental Agreement decreases CEI Phase 68 by \$31,931.00 and Increases construction Phase 58 by \$31,931.00. The revised Construction Phase 58 amount is \$320,324.00. Refer to adjusted exhibit "B" attached hereto and made apart hereof which replaces Exhibit "B" attached to the original Agreement.

**ADJUSTED EXHIBIT B SCHEDULE OF FUNDING**

SUPPLEMENTAL NO. ONE DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM                  SUPPLEMENTAL                  AGREEMENT</b>	FPN 431689-1-58/68-01 CONTRACT NO. ARO-15
--	---	--

TYPE OF WORK By Fiscal Year	FUNDING				
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL AGENCY FUNDS	(5) TOTAL STATE & FEDERAL FUNDS
<b>Planning</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Planning Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Project Development &amp; Environment (PD&amp;E)</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total PD&amp;E Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Design</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Design Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Right-of-Way</b>					
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total Right-of-Way Cost</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Construction</b>					
FY: 2014-2015	\$22,865.00	\$0.00	\$22,865.00	\$22,865.00	\$0.00
FY: 2014-2015	\$101,911.00	\$0.00	\$101,911.00	\$101,911.00	\$101,911.00
FY: 2014-2015	\$186,482.00	\$0.00	\$186,482.00	\$186,482.00	\$186,482.00
FY: 2016-2017	\$0.00	\$31,931.00	\$31,931.00	\$31,931.00	\$31,931.00
FY: _____	\$0.00	_____	\$0.00	_____	\$0.00
FY: _____	\$0.00	_____	\$0.00	_____	\$0.00
<b>Total Construction Cost</b>	\$311,258.00	\$31,931.00	\$343,189.00	\$22,865.00	\$320,324.00
<b>Construction Engineering and Inspection (CEI)</b>					
FY: 2014-2015	\$31,931.00	(\$31,931.00)	\$0.00	\$0.00	\$0.00
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
FY: _____	_____	_____	_____	_____	_____
<b>Total CEI Cost</b>	\$31,931.00	(\$31,931.00)	\$0.00	\$0.00	\$0.00
<b>Total Construction &amp; CEI Costs</b>	\$343,189.00	\$0.00	\$343,189.00	\$22,865.00	\$320,324.00
<b>TOTAL COST OF THE PROJECT</b>	<b>\$343,189.00</b>	<b>\$0.00</b>	<b>\$343,189.00</b>	<b>\$22,865.00</b>	<b>\$320,324.00</b>

SUPPLEMENTAL NO. ONE DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT</b>	FPN 431689-1-58/68-01 CONTRACT NO. ARO-15
--	---	--

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY City of Fort Pierce

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name: Stacy L. Miller, P.E.  
Title: Director of Transportation Development

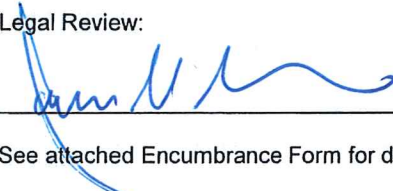
Attest: \_\_\_\_\_  
Name:  
Title:

Attest: \_\_\_\_\_  
Name:  
Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Legal Review:

 \_\_\_\_\_ 8/4/16

\_\_\_\_\_

See attached Encumbrance Form for date of funding approval by Comptroller.

**RESOLUTION NO. 16-R39**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AUTHORIZING THE EXECUTION OF **LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL AGREEMENT NO. 1** BETWEEN THE CITY OF FORT PIERCE AND THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR **HAVANA AVENUE SIDEWALK IMPROVEMENTS FROM KAUFMAN AVENUE TO SOUTH 13<sup>TH</sup> STREET** AND AUTHORIZING THE MAYOR, CITY CLERK, AND CITY ATTORNEY TO EXECUTE SAID AGREEMENT ON THE PART OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City previously entered into an Agreement with the State on November 10, 2014 which included funding for construction costs and construction engineering inspection (CEI) costs associated with the sidewalk installation along Havana Avenue and 21<sup>st</sup> Street as identified in Contract No. ARO-15 and FPN No. 431689-1-58/68-01.

**WHEREAS**, this Supplemental Agreement will decrease CEI funding in the amount of \$31,931.00 and increase construction funding in the amount of \$31,931.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Fort Pierce, Florida, as follows:

1. That the City of Fort Pierce will enter into a Local Agency Program Supplemental Agreement No. 1 with the Florida Department of Transportation for the Havana Avenue Sidewalk Improvements.
2. That a copy of said Agreement shall be attached to this Resolution as Exhibit A.
3. That the Mayor, City Clerk and City Attorney are hereby authorized to enter into said agreement and to execute said agreement on behalf of the City of Fort Pierce.
4. This Resolution shall become effective immediately upon adoption.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 15th day of August, 2016.

\_\_\_\_\_  
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

\_\_\_\_\_  
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
JAMES M. MESSER, CITY ATTORNEY

**City Commission Regular Meeting**

**Agenda Item # 13. i.**

**Meeting Date:** 08/15/2016

**Re:** Re-appointment of Special Magistrates

**Submitted For:** Peggy Arraiz, Code Compliance Manager, Code Enforcement

---

**SUBJECT:**

Resolution No. 16-R40 reappointing Frank M. Blandino, Esq. and Fran O. Ross, Esq. as Special Magistrate for a two-year term.

**SUMMARY:**

Frank Blandino, Esq. has acted as one of the City's Special Magistrates since April 2002 and is a local business owner. Fran O. Ross, Esq. has acted as one of the City's Special Magistrates since May 2004 and is a local attorney.

Attorneys Blandino and Ross both continue to perform this function with consistent and equitable enforcement of the City's Code of Ordinances. They understand the local needs and circumstances of the citizens and effectively use that knowledge when making case determinations and recommendations.

**RECOMMENDATION:**

Reappoint Frank M. Blandino, Esq. and Fran O. Ross, Esq. as Special Magistrate for an additional two (2) year term.

**ALTERNATIVES:**

Deny the recommendation to reappoint.

**RESPONSIBLE STAFF:**

Margaret M. Arraiz, Code Compliance Manager

**COORDINATED WITH:**

Linda Cox, City Clerk

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**Fiscal Impact**

**OTHER INFORMATION:**

Payment of \$95.00 per hour.

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**Attachments**

16-R40

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**Form Review**

Inbox	Reviewed By	Date
City Manager	Peggy Arraiz	08/08/2016 02:13 PM
City Manager	Nick Mimms	08/10/2016 04:45 PM

Form Started By: Peggy Arraiz  
Final Approval Date: 08/10/2016

Started On: 08/05/2016 02:46 PM

**RESOLUTION NO. 16-R40**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; REAPPOINTING **FRANK M BLANDINO AND FRAN O ROSS** AS **SPECIAL MAGISTRATES** TO PRESIDE OVER CERTAIN CODE ENFORCEMENT PROCEEDINGS; MAKING SUCH APPOINTMENT SUBJECT TO APPLICABLE ORDINANCES AND STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Commission adopted Ordinance No. K-91 providing that certain code enforcement proceedings may be submitted to a special magistrate; and

**WHEREAS**, the individuals named in this Resolution are qualified under applicable code to preside over code enforcement matters from time to time as necessary.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AS FOLLOWS:**

1. That Frank M. Blandino, Esq. and Fran O. Ross, Esq. be and the same are hereby reappointed as Special Magistrates to preside over code enforcement matters as set forth in the City Code, State Statutes, and other applicable law, and that this appointment is further subject to the terms and conditions of Section 2-253, City Code of Ordinances.

2. This appointment shall be for a term of two (2) years, expiring August 14, 2016, unless sooner terminated or discontinued by the Commission at its discretion, with or without cause, or when a successor has been duly appointed.

3. The Special Magistrate shall be compensated at a rate of \$95.00 per hour subject to review and approval by the City Attorney and Director of Finance.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective upon adoption.

**IN WITNESS WHEREOF**, this Resolution has been duly adopted this 1st day of August, 2016.

\_\_\_\_\_  
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

\_\_\_\_\_  
LINDA W. COX  
CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

\_\_\_\_\_  
JAMES M. MESSER  
CITY ATTORNEY