C I T Y O F F O R T P I E R C E

CITY COMMISSION AGENDA

Regular Meeting - Tuesday, September 6, 2016 - 6:30 p.m.
City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**

2. **OPENING PRAYER** - Captain Angel Hernandez, The Salvation Army

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

   a. Approval of the minutes of the August 15, 2016 regular meeting.

6. **PROCLAMATIONS**

   a. Constitution Week Proclamation being received by Chuck McKinley, Sons of the American Revolution.

   b. Suicide Awareness Day Proclamation being received by Suncoast Mental Health Center and New Horizons Mental Health Primary Care and Substance Abuse.

   c. Adult Literacy Month Proclamation being received by Learn to Read of St. Lucie County.

7. **LETTERS TO COMMISSION**

   a. Emails from Rachel Beckner of Green Roofing & Waterproofing Technologies LLC, Jim Davis, and Helen Wagner of Treasure Coast Garage Doors Inc. thanking the Building Department, Karen Murphy, and staff members for their outstanding service, professionalism, and going the extra mile for individuals needing their services.

b.

Letter from Elder Terrence Beauford of Sword Outreach Mentoring and Resource Center thanking the City of Fort Pierce for the approval and development of the community volunteer sign that has been placed at Linear Park and Moore's Creek.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

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9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

10. **CONSENT AGENDA**

a. Approve entering into negotiations with the top ranked proposer, Tetra Tech, Inc., for RFQ No 2016-014 Marina Permit Performance and Ecological Monitoring.

b. Request approval of Captec Engineering's Specific Authorization No. 1 (RFQ No. 2014-012) in the amount of $75,000.

c. Approve proposal by Cardno Construction for the design/build replacement of the seawall along Moore's Creek from N. 2nd Street to Indian River Drive, in an amount not to exceed 1,610,521.00.

d. Approve acceptance of Johnson-Davis, Inc's. construction proposal in the amount of $40,000.00 to replace drainage outfalls that have failed.

e. Approval to accept Settlement Offer in the amount of $275,000 to the City, execute Settlement Agreement and Release in City of Fort Pierce v Petroleum Marine Consultants LLC and RGD & Associates, Inc. for underground fuel tank claim and dismiss the case.

f. Approve request to install 3 Above-Ground Fuel Tanks for Drawdy Concrete Construction located at 2551 Peters Road in accordance with Section 7-20 of the Code of Ordinances.

g. Approve award of RFP#2016-08, Auditing Services, to the first ranked firm of DiBartolomeo, McBee, Hartley & Barnes.

h. Approval and Authorization for the City Manager to sign the Coldwell Banker Right of Sale Listing Agreement for City owner real estate.

i. Request from MGC Fort Pierce Corporation located at 7151 Okeechobee Road for a two year site plan extension for a future hotel providing a new expiration date of September 15, 2018.

j. Approve grant award for Ms. Tammy Rodgers for her business, Tazzy T's Boutique in the amount of $3,000 as an eligible recipient under the 2015-2016 CDBG Action Plan-Grant Award for Small Business.

k. Approve Small Business Grant Award for $3,000 for Pam's Food Hut, owned by Ms. Pamela McNair.

l. Approval to submit and accept two 2016 JAG Grants - one in the amount of $35,055.50 and another in the amount of $5,774.66.

11. **PUBLIC HEARINGS**

a. Review and approval of an application for a Conceptual Development Plan submitted by property owner, Kings Highway Commercial South LLC and applicant, Troy Holloway for consideration of a commercial commerce park located at 2496 S. Kings Highway, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID: 2324-232-0000-000-4).

b. Review and approval of an application for a Conceptual Development Plan submitted by property owner Kings Highway Commercial Park LLC and applicant, Troy Holloway for consideration of a commercial commerce subdivision located at 7001 White Road, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID: 2324-210-000-000-6).

c. Review and approval with one condition of an application for a Site Plan submitted by Applicant; Scott Kerney P.E., Engineer, Wawa, Inc. to construct a 6,119 sf Fueling Station on a collection of parcels in the C-3 General Commercial district, located at 5575 Okeechobee Road, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID 2419-322-0002-000-5, 2419-322-0003-000-2, 2419-322-0004-000-9, & 2419-321-0001-000-5).

d. Public Hearing on the proposed 2016-17 General Fund Budget and Millage Rate for the City of Fort Pierce.
   a. Consider any proposed amendments to the 2016-17 Budget
   b. Adopt the (amended) tentative 2016-17 General Fund Budget.
   c. Recompute (if necessary) and adopt the proposed Millage Rate.
   d. Announce the percentage, if any, by which the millage rate exceeds the roll-back rate.

e. Ordinance No. 16-017 amending Chapter 2 Sections 2-254, 2-259 and 2-260(b) of the Code of Ordinances to establish new procedures for processing citations and amending the Classes of Violations. FIRST READING

f. Ordinance No. 16-018 correcting a scriveners error in classification of dwelling rentals in certain zoning districts within the use table. FIRST READING

12. **MISCELLANEOUS REPORTS & REQUESTS**

a. Approve recommendations from the Wastewater Relocation Advisory Committee: 1. Have property surveyed; 2. Request City, FPUA and County staff identify and explore grant funding opportunities; and 3. Request FPUA to develop a phased schedule for construction of new facility and decommissioning of existing facility.

b. St. Lucie County School Board Update by Wayne Gent, Superintendent.

c. Presentation by Clint Sperber, Health Officer and Administrator, Florida Health Department on the education of the community regarding the Zika virus.

d. Monthly Financial Report for the Month Ending July 31, 2016

13. **CITY COMMISSION**

a. Discussion of downtown 2-hour parking limit in J.C. Penney Lot led by Commissioner Alexander.

b. Resolution No. 16-R41 Reappointing Arlo Koletzky and Cathy Gibson to the Fort Pierce Authentic Tours Advisory Board.

c. Resolution 16-R42 appointing Bo Hutchinson as the FPUA representative on the Wastewater Relocation Advisory Committee.

d. Resolution 16-R43 Supporting Florida Senate President-Designate Joe Negron's plans to pursue funding to add 120 billion gallons of new water storage south of Lake Okeechobee.

e. Resolution No.16-R44 accepting the returns of the primary election held on August 30, 2016.

f. Submittal of applications to serve on the Fort Pierce Utilities Authority Board

14. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

15. **COMMENTS FROM THE CITY MANAGER**

a. City Manager's Report

16. **COMMENTS FROM THE COMMISSION**

17. **ADJOURNMENT**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk’s Office at (772) 467-3052 at least 48 hours prior to the meeting.

City Commission Regular Meeting **Agenda Item # 5. a.**

Meeting Date: 09/06/2016

Re: Minutes

SUBJECT:

Approval of the minutes of the August 15, 2016 regular meeting.

Attachments

Minutes

Form Review

Form Started By: Linda Cox Started On: 08/26/2016 01:08 PM

Final Approval Date: 08/26/2016

MINUTES OF A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE CITY HALL COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 6:30 P.M. ON MONDAY, AUGUST 15, 2016.

1. **CALL TO ORDER** - Mayor Hudson called the meeting to order at 6:30 p.m.

2. **OPENING PRAYER** - Reverend Howard Coleman, Mt. Olive Missionary Baptist Church offered the opening prayer.

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

Present: Mayor Linda Hudson; Commissioner Rufus Alexander; Commissioner Edward Becht; Commissioner Thomas Perona; Commissioner Reginald Sessions

Staff Present: City Clerk Linda Cox
City Manager Nicholas Mimms
City Attorney James Messer

5. **APPROVAL OF MINUTES**

a. Approval of minutes from the August 1, 2016 regular meeting.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to approve the minutes from the August 1, 2016 meeting.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

6. **PROCLAMATIONS**

a. Mayor Hudson issued a proclamation recognizing the Treasure Coast Manufacturers' Association.

7. **LETTERS TO COMMISSION** - This letter will be kept on file at the City Clerk's office.

a. Letter from Alan McGregor and Glen D. Clarke Sr. of C.A.M. Group Construction & Service LLC thanking Marc Meyers and the Building Department for all their help and professionalism during the permit process and construction of two recent projects.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Charlie Frank Matthews - Item 13a
Joe Foglia - Item 13f
Hans Kraaz - Items 13c, 13f
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9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

Mayor Hudson requested to add a letter of support for the Early Learning Coalition.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Thomas Perona to approve adding the letter of support.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

Motion was made by Commissioner Edward Becht, seconded by Commissioner Reginald Sessions to approve the remainder of the agenda.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

10. CONSENT AGENDA

a. Approve the purchase from Comcast three (3) TV Commercials to air 3,632 times to promote Fort Pierce in an amount not to exceed $13,973.00.

b. Recommendation to rescind code enforcement fines in the amount of $59,540.00 against 315 S 17th Street, Ft. Pierce, FL 34950, Property ID No. 2409-314-0002-000-9, which is currently owned by Ermith Lazare, 315 S 17th Street, Ft. Pierce, FL 34950 and to issue a partial release of lien in regards to the property only. The lien in the full amount will remain in effect against the previous owner, Washington Mutual Bank, PO Box 100576, Florence, SC 29501.

c. Request award of the North 13th Street Roadway Improvements Phase IIB construction contract to second low bidder Pav-Co. Contracting, Inc of Stuart, FL. in an amount not to exceed $1,214,943.15.

d. Approve request to increase blanket purchase order #160530 to Diebold, Inc. to $13,000.00. This increase is due to additional building security lock maintenance on an aged system at the main station and sub station.

e. Approval of FDEP Agreement No. G0417 Amendment No. 1 providing additional construction funding for stormwater improvements at Veterans Memorial Park in the amount of $55,000.00..

f. Approval of travel expenses in the amount of $274.66 for Mayor Hudson to attend the Florida League of Cities' Legislative Policy Committee meeting to be held on September 30, 2016 in Kissimmee, Florida.

g. Request to approve payment in the amount of $14,100.00 to Gone Fishing Landscaping for Nuisance Abatement Services provided.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve all items on the Consent Agenda.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

11. PUBLIC HEARINGS

a. Ordinance No. 16-015 amending City Ordinance Chapter 4 - Animals to establish requirements regarding the care and treatment of animals, specifically regulating the tethering and keeping dogs outdoors. SECOND READING

Linda Cox, City Clerk, read the ordinance, by title only, into the record as follows.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 4 – ANIMALS; ARTICLE I – GENERAL; TO ESTABLISH REQUIREMENTS REGARDING THE CARE AND TREATMENT OF ANIMALS, SPECIFICALLY REGULATING THE TETHERING AND KEEPING DOGS OUTDOORS BY AMENDING SEC. 4-1 – DEFINITIONS, SEC. 4-2 – PROHIBITED ANIMALS; AMENDING ARTICLE II – ANIMAL CONTROL; SEC. 4-20 – PUBLIC NUSIANCE; SEC. 4-22 – RESTRAINT OF ANIMALS, GENERALLY; SEC. 4-24 – ANIMAL ABUSE, CRUELTY OR NEGLECT; 4-26 ANIMAL CARE; SEC. 4-27 – RABIES VACCINATION REQUIRED; DELETING SEC. 4-28 – RABIES, TAGS REQUIRED, AND RESERVING; AMENDING SEC. 4-31 – CLASSIFICATION OF DANGEROUS DOGS; AMENDING ARTICLE III – REGISTRATION; SEC. 4-52 REGISTRATION PROCESS AND FEES; AMENDING ARTICLE IV IMPOUNDMENT; SEC. 4-74 – IMPOUNDMENT, ORDER TO PROVIDE CARE, AND DISPOSITION; MISTREATED OR NEGLECTED ANIMALS; CREATING ARTICLE V – ENFORCEMENT, SEC. 4-88 - DUTIES AND POWERS; IMMUNITY FROM PROSECUTION; CREATING 4-89 – INTERFERENCE WITH ANIMAL CONTROL OFFICER PROHIBITED; AMENDING SEC. 4-90 – ENFORCEMENT; PROVIDING FOR A SEVERABILITY CLAUSE; AND REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Alexander inquired if the changes were made to the Ordinance.

Peggy Arraiz, Code Compliance Manager, stated that the two minor changes were to the definition of animals and the extreme weather definition.

Mayor Hudson opened the public hearing.

Roy Darby spoke about pet droppings enforcement and pet population.

Seeing no one else, Mayor Hudson closed the public hearing.

Commissioner Sessions stated that he feels that it will be a culture shock since the new regulations are costly. He hopes that staff will not be stringent and focus on the educational standpoint. He would like to be updated on the progress. Further Commission discussion included sending the Commission a report on the results from the whole City. This is a mirror of the County program that has been enacted for approximately a year. The goal is not money but for the animals to be treated humanely. The Commission requested copies of the educational brochures that will be made available to residents.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to approve item **11a**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

b. Ordinance No. 16-016 - An Ordinance amending City Code Section 10-1 - Penalties to reference penalties established in Chapter 2 and Section 10-23 Regulations amending the payment and appeal process for parking citations. SECOND READING

Linda Cox, City Clerk, read the ordinance, by title only, into the record as follows.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 10 – MOTOR VEHICLES AND TRAFFIC, ARTICLE I, BY AMENDING SEC. 10-1 – PENALTIES TO REFERENCE PENALTIES ESTABLISHED IN CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE AND; AMENDING ARTICLE II – STOPPING, STANDING AND PARKING; DIVISION 1 – GENERALLY, SEC. 10-23 – REGULATIONS AMENDING THE PAYMENT AND APPEAL PROCESSES FOR PARKING CITATIONS AND; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Peggy Arraiz, Code Compliance Manager, stated that there was one amendment to the definition of a repeat violator, adding the time frame of within a year. She confirmed that this amendment is to change the process and bring it in-house.

Commissioner Alexander inquired about 2- hour parking on the street and now in the J. C. Penney lot. Mr. Mimms indicated that the parking situation and enforcement was discussed at a recent parking workshop. Mr. Mimms explained that we trying to identify solutions; if we're not prepared, we'll see more frustration and we don't want visitors to be dissuaded from visiting the downtown area; we want to facilitate success for the business, agencies, municipal government and county government.

Mayor Hudson opened the public hearing.

Steve Tarr spoke in support of 2-hour parking on the street and in the lot.
Charlie Frank Matthews spoke in opposition to 2-hour parking.
Mike Crowder spoke in support of 2-hour parking.
Hans Kraaz spoke in opposition of 2-hour parking.
Charles Gannon wanted to hear everyone's point.
Michael MacLeod spoke in support of 2-hour parking.

Commissioner Becht indicated that the petition previously provided to the Commission was signed by many downtown businesses, including tenants of Mr. Kraaz. Commissioner Becht is concerned about not following through with what 95% of the merchants are requesting the City to do; many are saying it is a good idea.

Seeing no one else, Mayor Hudson closed the public hearing. Peggy Arraiz indicated that the ordinance being considered is to change the process for filing a citation.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to approve item **11b**.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

12. MISCELLANEOUS REPORTS & REQUESTS

a. Approval and Acceptance of the FPUA FY2017 Annual Budget.

Clay Lindstrom, Director of Utilities, and Nina Pennick, Director of Finance, gave a presentation on the FY2017 Annual Budget and were available for questions.

Commission discussion included the improved relationship between has been a benefit to all.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to waive the 30 day period.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

13. CITY COMMISSION

a. Submittal of application to serve on the Fort Pierce Utilities Authority Board

Commission discussion included looking at the process for reappointing board members, previous discussion in reference to representation from district one and clarification on advertising for board openings. The consensus was to advertise until August 31, 2016, have submittal of applications on September 6, 2016 and vote on September 19, 2016.

b. Submittal of applications seeking re-appointment to Fort Pierce Authentic Tours Advisory Board - This will come back in the form of a Resolution at the next meeting.

c. Discussion of downtown parking led by Commissioner Alexander.

This discussion took place during item **11b**.

d. Discussion by Commissioner Sessions regarding a partnership with Jerome Gayman and Frontline for Kids.

Commissioner Sessions stated that this organization has done a tremendous job creating a village and continue to impact many young people in the City of Fort Pierce.

Jerome Gayman gave the background and mission of Frontline for Kids. He is requesting a donation of $50,000 to add to the $425,000 to be raised by a developer for a new building. This new facility will allow for more youth to benefit from the successful program. Local youth that are members spoke in support and stressed the need for a new facility.

Commission discussion included donating in-kind services such as waiving impact fees, possibly phasing the funds over two years, as well as the funds not being in the budget this year. The program's success is undoubted and the consensus is to work with staff to identify appropriate funding sources, provide more data for consideration and allowing for time so that the plan can come to fruition.

e. Resolution 16-R32 modifying the composition and purpose of the Sunrise Theatre Advisory Board.

Linda Cox, City Clerk, read the Resolution, by title only, into the record as follows.

RESOLUTION NO. 16-R32 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, REVISING THE SUNRISE THEATRE ADVISORY BOARD PURPOSE, COMPOSITION, DUTIES, TERMS, ATTENDANCE, ELECTION OF OFFICERS, ORIENTATION; PROVIDING FOR AN EFFECTIVE DATE.

John Wilkes, Executive Director, stated that the advisory board has discussed clarifying the roles of the Sunrise Theatre Foundation versus the advisory board, and clearing up other inconsistencies.

Commissioner Sessions states that he does not agree with changing the chairman and believes that the Commission should be represented. Further Commission discussion included since the board reports back to the City Commission, the Chair should not be the chairman. The main thing is to clarify the roles of the advisory board and the foundation.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve item **13e**.

AYE: Commissioner Edward Becht, Commissioner Thomas Perona, Mayor Linda Hudson
NAY: Commissioner Rufus Alexander, Commissioner Reginald Sessions
Passed

f. Resolution 16-R37 increasing the parking space fee-in-lieu from $2,000.00 to $12,000.00.

Linda Cox, City Clerk, read the Resolution, by title only, into the record as follows.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA**; INCREASING THE PARKING SPACE, FEE-IN-LIEU FROM $2,000 PER SPACE TO $6,000;** AND RESTATING OTHER PLANNING DEPARTMENT FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

Rebecca Grohall, Planning Manager, gave a presentation and was available for questions.

Commission discussion included this option not being business friendly, other municipalities not providing an option, the option not pertaining to the downtown area and how this change is a creative option that will allow for the City to provide public parking options. The consensus was to change the payment option to $6,000 rather than $12,000 with an annual review.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to approve item **13f**, changing the payment in lieu of option to $6000 with an annual review.

AYE: Commissioner Edward Becht, Commissioner Thomas Perona, Mayor Linda Hudson
NAY: Commissioner Rufus Alexander, Commissioner Reginald Sessions
Passed

g. Resolution 16-R38 declaring 505 N 7th Street as surplus property and authorizing staff to dispose of said property.

Linda Cox, City Clerk, read the Resolution, by title only, into the record as follows.

RESOLUTION NO. 16-R38 - A RESOLUTION DECLARING 505 N 7th STREET, OWNED BY CITY OF FORT PIERCE, TO BE SURPLUS TO CITY OF FORT PIERCE NEEDS AND AUTHORIZING CITY STAFF TO DISPOSE OF SAID PROPERTY IN ACCORDANCE WITH THE PROVSIONS OF ARTICLE I, SECTION 13 OF CITY OF FORT PIERCE CHARTER; AND PROVIDING FOR AN EFFECTIVE DATE.

Nicholas Mimms, City Manager, confirmed that there is no future use and it is the recommendation to declare the property surplus.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Reginald Sessions to approve item **13g.**

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson
Passed

h. Resolution 16-R39 granting approval of FDOT Local Agency Program Supplemental Agreement No. 1 transferring allocated CEI funding to Construction funding for the 21st and Havana Sidewalk project.

Linda Cox, City Clerk, read the Resolution, by title only, into the record as follows.

RESOLUTION NO. 16-R39 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AUTHORIZING THE EXECUTION OF LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL AGREEMENT NO. 1 BETWEEN THE CITY OF FORT PIERCE AND THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR HAVANA AVENUE SIDEWALK IMPROVEMENTS FROM KAUFMAN AVENUE TO SOUTH 13TH STREET AND AUTHORIZING THE MAYOR, CITY CLERK, AND CITY ATTORNEY TO EXECUTE SAID AGREEMENT ON THE PART OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion was made by Commissioner Edward Becht, seconded by Commissioner Thomas Perona to approve item **13h.**

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

i. Resolution No. 16-R40 reappointing Frank M. Blandino, Esq. and Fran O. Ross, Esq. as Special Magistrate for a two-year term.

Linda Cox, City Clerk, read the Resolution, by title only, into the record as follows.

RESOLUTION NO. 16-R40 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; REAPPOINTING FRANK M BLANDINO AND FRAN O ROSS AS SPECIAL MAGISTRATES TO PRESIDE OVER CERTAIN CODE ENFORCEMENT PROCEEDINGS; MAKING SUCH APPOINTMENT SUBJECT TO APPLICABLE ORDINANCES AND STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Becht confirmed with Mr. Mimms that the Special Magistrates will be tasked with handling tickets.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Edward Becht to approve item **13i.**

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

14. COMMENTS FROM THE PUBLIC

Joyce Jackson
Charles Gannon
June Raymond
Michael McCloud

15. COMMENTS FROM THE CITY MANAGER

Mr. Messer stated he has prepared metrics for his first 90 days and they will be sent to the Commission.

16. COMMENTS FROM THE COMMISSION

Commissioner Perona wished everyone a happy first day of school and thanked all who participated in Tunnel of Hope event.

Commissioner Sessions had no comment.

Commissioner Alexander spoke about the bacteria in the water in St. Lucie County.

Commissioner Becht had no comment.

Mayor Hudson stated that the Superintendant will be addressing us and she would like to talk about manufacturing vocation. The Tunnel of Hope at C.A. Moore Elementary was well represented.

17. ADJOURNMENT - There being no further business, Mayor Hudson declared the meeting adjourned at 10:48 p.m.

ATTEST:

_____ _____

CITY CLERK MAYOR COMMISSIONER

City Commission Regular Meeting **Agenda Item # 6. a.**

Meeting Date: 09/06/2016

Re:

SUBJECT:

Constitution Week Proclamation being received by Chuck McKinley, Sons of the American Revolution.

Attachments

Constitution Week

Form Review

Form Started By: Linda Cox Started On: 08/04/2016 10:46 AM

Final Approval Date: 08/04/2016

WHEREAS, The Constitution of the United States of America insures the rights of every American and provides the framework for the administration of our County; and

WHEREAS, September 17, 2016, marks the 229th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, I, Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim the week of September 17 through September 23, 2016 as:

"Constitution Week"

and ask our citizens to reaffirm the ideals the framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Fort Pierce, Florida, to be affixed this 6th day of September, 2016.

MAYOR COMMISSIONER

City Commission Regular Meeting **Agenda Item # 6. b.**

Meeting Date: 09/06/2016

Re: Suicide Awareness Day 2016

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Suicide Awareness Day Proclamation being received by Suncoast Mental Health Center and New Horizons Mental Health Primary Care and Substance Abuse.

Attachments

Suicide Awareness

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/24/2016 05:10 PM

Form Started By: Caleta Scott Started On: 08/18/2016 10:34 AM

Final Approval Date: 08/24/2016

WHEREAS, Suncoast Mental Health Center and New Horizons Mental Health Primary care and Substance Abuse seeks to increase awareness and encourage continued discussion and action regarding mental health matters such as suicide recognizing that greater awareness is critical; and

WHEREAS, the total number of suicides has increased statewide from 1995 to 2016. South Florida has more suicides than murders, traffic fatalities combined, yet the stigma prevents open discussions; and

WHEREAS, September 10th has been known as World Suicide Prevention Day since 2003 as supported by the International Association of Suicide Prevention, of which the United States is represented along with 52 other countries worldwide.

NOW, THEREFORE, I, Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim September 10, 2016 as:

"Suicide Awareness Day"

in the City of Ft. Pierce, Florida and ask all citizens to observe this day by re-educating themselves about risk factors and resources, speaking up when someone they know is struggling, offering support and caring words to those around them, remembering those who have chosen to no longer be with us, and reaffirming the importance of working together to keep the community healthy.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Fort Pierce, Florida, to be affixed this 6th day of September, 2016.

MAYOR COMMISSIONER

City Commission Regular Meeting **Agenda Item # 6. c.**

Meeting Date: 09/06/2016

Re:

SUBJECT:

Adult Literacy Month Proclamation being received by Learn to Read of St. Lucie County.

Attachments

Adult Literacy

Form Review

Form Started By: Linda Cox Started On: 08/31/2016 09:11 AM

Final Approval Date: 08/31/2016

WHEREAS, the United States Department of Education and National Institute of Literacy conclude that thirty three million American adults can't read; and

WHEREAS, the United States Department of Justice has determined there is a link between illiteracy and crime, finding that 89% of juveniles in the court system are functionally illiterate and that 70% of inmates in the federal prison system can't read above a fourth grade level; and

WHEREAS, the National Center for Educational Statistics estimates that 24% of St. Lucie County adults function at the lowest literacy level; and

WHEREAS, those adults who lack basic literacy skills are negatively impacted in their daily lives, in their ability to earn a living, and in their ability to participate as citizens in their community; and

WHEREAS, Learn to Read of St. Lucie county, since its founding in 1981, has freed hundreds from the prison of illiteracy and the inability to read and speak English; and

WHEREAS, the long list of yearners to be learners far exceeds the list of heroic and dedicated Learn to Read volunteer tutors.

NOW, THEREFORE, I Linda Hudson, Mayor of the City of Fort Pierce, Florida, do hereby proclaim September, 2016 as:

Adult Literacy Month

In the City of Fort Pierce and urge citizens to volunteer as literacy tutors to help those unable to read find greater success in their lives.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of Fort Pierce, Florida, to be affixed this 6th day of September, 2016.

_____

MAYOR COMMISSIONER

City Commission Regular Meeting **Agenda Item # 7. a.**

Meeting Date: 09/06/2016

Re: Compliments to the Building Department staff and positive feedback from the public

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Emails from Rachel Beckner of Green Roofing & Waterproofing Technologies LLC, Jim Davis, and Helen Wagner of Treasure Coast Garage Doors Inc. thanking the Building Department, Karen Murphy, and staff members for their outstanding service, professionalism, and going the extra mile for individuals needing their services.

Attachments

Compliments to the Building Department

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/24/2016 05:11 PM
City Manager	Jennifer Robinson	08/25/2016 01:02 PM

Form Started By: Kaitlyn Ballard Started On: 08/11/2016 01:53 PM

Final Approval Date: 08/25/2016

Re: Green Roofing
Rachel Beckner
to:
Susan Keller
07/28/2016 12:26 PM
Hide Details
From: Rachel Beckner <greenroofingtech@hotmail.com>
To: Susan Keller <skeller@city-ftpierce.com>
History: This message has been replied to.

Wow, thats awesome, thanks so much!!!

And so you know its not very often I get outstanding service in a building department, but you are really really awesome and helpful... You should know that i appreciate you and i am sure many other do too...

:) And i pull permits all over the united states...

Thank you so much!!

Respectfully,

Rachel A. Beckner

Green Roofing & Waterproofing
Technologies LLC
604 Colonia Lane
Nokomis, FL 34275 Lic # CCC1328613
PH: 941-256-4099
FX: 941-484-1322 www.greenroofingonline.com
Virginia Lic #: Roofing 2705150529 North Carolina GC Lic #: 72611
Arkansas Lic # Roofing 0313080513 New Mexico Roofing Lic # 385068 Louisiana Lic #61943
Established - GA, WI, MI, LA, OK, TN, AL, MD, MS, IN, NE
"Only those who can see the invisible can do the impossible"

From: Susan Keller <skeller@city-ftpierce.com>
Sent: Thursday, July 28, 2016 11:40 AM
To: Rachel Beckner
Subject: Re: Green Roofing

You need to be registered to set up a master account and you would set-up the password etc. I do not show you as registered yet. City Clerk's Office (772) 467-3053

However, you should be able to go in and look at current permit status which is permit # 16-2118 and your pin # [redacted]

SOO KELLER | BUILDING DEPARTMENT | City of Fort Pierce
Phone: 772.467.3725 Fax: 772.467-3849 100 North U.S. 1 Fort Pierce 34950

Building Department's Customer Service
Kristie Kirstein to: Linda Cox, marc meyers, Paul Thomas 07/26/2016 04:39 PM

He didn't complete a survey but I thought I should forward his email.

Tell us how we are doing! Customer Service is a Priority for the City of Fort Pierce. Please take a moment to complete our customer service survey by following this link: http://www.cityoffortpierce.com/FormCenter/Building-6/Building-Department-Customer-Service-Fee-73

Kristie Kirstein| Senior Permit Specialist | City of Fort Pierce
Phone: 772.467.3198 • Fax: 772.467-3849 • 100 North U.S. 1 Fort Pierce

Facebook | Website | Twitter

THE SUNRISE CITY
FORT PIERCE
Florida

----- Forwarded by Kristie Kirstein/cfp on 07/26/2016 04:37 PM -----

From: Jim Davis <jdinrpb@aol.com>
To: kkirstein@city-ftpierce.com
Date: 07/26/2016 10:59 AM
Subject: Re: Westglen Driveway Projects

First of all I gotta tell you, it is such a pleasure working with CFP Building Dept. and you, the cooperation, respect and promptness are unparalleled....your department should be a role model for all others! Now to answer your questions, the entire project to this point is approximately 20,000 sq. ft, with more in the advanced planning stages but not yet approved. the valuation is 3 dollars a square foot making it 60,000 dollars...the bid price that has been approved is 76,000 dollars including culverts and disposal fees. Address# 207 is not being done at this time. Thank you so greatly, Jim Davis

-----Original Message-----
From: Kristie Kirstein <kkirstein@city-ftpierce.com>
To: jdinrpb <jdinrpb@aol.com>
Sent: Tue, Jul 26, 2016 10:29 am
Subject: Fw: Westglen Driveway Projects

Please See below

Tell us how we are doing! Customer Service is a Priority for the City of Fort Pierce. Please take a moment to complete our customer service survey by following this link: http://www.cityoffortpierce.com/FormCenter/Building-6/Building-Department-Customer-Service-Fee-73

Kristie Kirstein| Senior Permit Specialist | City of Fort Pierce
Phone: 772.467.3198 nFax: 772.467-3849 n100 North U.S. 1 Fort Pierce

Facebook| Website| Twitter

----- Forwarded by Kristie Kirstein/cfp on 07/26/2016 10:28 AM -----

From: Kristie Kirstein/cfp
To: jimmy@hillardbarry.com
Date: 07/26/2016 08:22 AM
Subject: Westglen Driveway Projects

Good morning

Below are the addresses that I came up w/ that you will be having permits at:

112 Westglen
115 Westglen
165 & 167 Westglen
162 Westglen
137 Westglen
124 & 126 Westglen
135 Westglen
205 Hickory
156 Westglen
154 Westglen
132 Westglen
128 Westglen
130 Westglen
164 Westglen
117 Westglen
100 Westglen
201 Hickory
106 & 108 Westglen

I also have an application for 207 Hickory but no drawing to go w/ it (I didn't see it on any other drawing either) please confirm if you are doing a driveway at this location.

Please let me know if I have reviewed the submittal incorrectly as to what addresses you will be working at. If we need to we can set up a meeting to go over them one by one.

I would like to get them routed to Planning Department today, if you could take the time and get back w/ me today that would be great.

thanks

Tell us how we are doing! Customer Service is a Priority for the City of Fort Pierce. Please take a moment to complete our customer service survey by following this link:
http://www.cityoffortpierce.com/FormCenter/Building-6/Building-Department-Customer-Service-Fee-73

Kristie Kirstein| **Senior Permit Specialist | City of Fort Pierce**
Phone: 772.467.3198nFax: 772.467-3849n100 North U.S. 1 Fort Pierce

Facebook| Website| Twitter

Please Note: Florida has very broad public records laws. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Your e-mail communications will be subject to public disclosure unless an exemption applies to the communication. If you received this email in error, please immediately notify the sender by reply e-mail and delete the e-mail and any associated materials from all devices.

Fw: Online inspections not working.
Karen Cabrera
to:
marc meyers, Paul Thomas, Kristie Kirstein
07/29/2016 10:25 AM
Hide Details
From: Karen Cabrera/cfp
To: marc meyers/cfp@cfp, Paul Thomas/cfp@cfp, Kristie Kirstein/cfp@cfp

Karen Cabrera | **Building Department Permit Specialist** | **City of Fort Pierce**
Phone: 772.467.3724 Fax: 772.467-3849 100 North U.S. 1 Fort Pierce

Facebook | Website | Twitter

THE SUNRISE CITY
FORT PIERCE
Florida

Tell us how we are doing! Customer Service is a Priority for the City of Fort Pierce. Please take a moment to complete our customer service survey by following this link:
http://www.cityoffortpierce.com/FormCenter/Building-6/Building-Department-Customer-Service-Fee-73

----- Forwarded by Karen Cabrera/cfp on 07/29/2016 10:24 AM -----

From: Hellen Wagner <hellenrwagner@aol.com>
To: kcabrera@city-ftpierce.com
Date: 07/29/2016 09:49 AM
Subject: Re: Online inspections not working.

Good Morning, The Interactive Voice mail is not working properly.
Last Tuesday July 19 requested a inspection for a final on a garage door. at the end of scheduling I was told no confirmation number needed.
So Wed. July 20 called for inspectors name and number to find out time frame for my customer, was told their was no inspection ordered for that permit.
Today July 29 called Interactive Voice to schedule the same permit and was told the same thing don't need conf #. Called the Building Dept. inspection, told the story was told they can't order the inspection for me.. Was told to go on line but your must use internet explore to request inspection. We don't have that. Tried to install but was unable. Stated this at 8 Am it's now 9:30. Called the Building Dept and talked to Karen told her everything. She was able to schedule my inspection. Thank You Karen for a being that Special Person that goes the extra mile in doing your job.

Treasure Coast Garage Doors, Inc.

Hellen Wagner
hellenrwagner@aol.com

-----Original Message-----
From: Karen Cabrera <kcabrera@city-ftpierce.com>
To: hellenrwagner <hellenrwagner@aol.com>
Sent: Fri, Jul 29, 2016 9:30 am
Subject: Online inspections not working.

Karen Cabrera| Building Department Permit Specialist | City of Fort Pierce
Phone: 772.467.3724 nFax: 772.467-3849 n100 North U.S. 1 Fort Pierce

Facebook| Website| Twitter

Tell us how we are doing! Customer Service is a Priority for the City of Fort Pierce. Please take a moment to complete our customer service survey by following this link: http://www.cityoffortpierce.com/FormCenter/Building-6/Building-Department-Customer-Service-Fee-73

Please Note: Florida has very broad public records laws. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Your e-mail communications will be subject to public disclosure unless an exemption applies to the communication. If you received this email in error, please immediately notify the sender by reply e-mail and delete the e-mail and any associated materials from all devices.[attachment "Image" deleted by Karen Cabrera/cfp]

City Commission Regular Meeting **Agenda Item # 7. b.**

Meeting Date: 09/06/2016

Re: Compliments to the City of Fort Pierce from Sword Outreach Mentoring and Resource Center

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Letter from Elder Terrence Beauford of Sword Outreach Mentoring and Resource Center thanking the City of Fort Pierce for the approval and development of the community volunteer sign that has been placed at Linear Park and Moore's Creek.

Attachments

Sword Outreach Mentoring and Resource Center

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/31/2016 03:57 PM
City Manager	Jennifer Robinson	08/31/2016 04:19 PM

Form Started By: Kaitlyn Ballard Started On: 08/30/2016 04:00 PM

Final Approval Date: 09/01/2016

MEN AND WOMEN OF THE SWORD

Mailing Address:
P O Box 2876
Fort Pierce FL 34954

Location:
1 211 Ave Q
Fort Pierce FL 34950

Office: (772)409-4873
Fax: (772)448-4047

August 26, 2016

Mr. Nick Mimms, City Manager
Fort Pierce City Hall
100 N US Highway 1
Fort Pierce, FL 34950

Dear Mr. Mimms:

Sword Outreach Mentoring and Resource Center will like to take time to thank you for the approval of the development of the community volunteer sign that has been place at the Linear Park and Morse Creek. We feel honor to receive this on behalf of our organization. We will do our best to live up to our expectation in keeping the park clean.

With the generous support of people like you, we will be able to help many of these youth and individuals not only to meet essential daily needs, but to work toward a brighter future with programs in job training, education, counseling, youth camps, extracurricular activities and much more.

Thank you again, and we look forward to your continue support.

Sincerely,

Elder Terrence Beauford
President and Director of SOMRC

City Commission Regular Meeting **Agenda Item # 10. a.**

Meeting Date: 09/06/2016

Re: RFQ No 2016-014 Recommendation to Enter Negotiations

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Approve entering into negotiations with the top ranked proposer, Tetra Tech, Inc., for RFQ No 2016-014 Marina Permit Performance and Ecological Monitoring.

SUMMARY:

RFQ No. 2106-014 was advertised and the City received three (3) submissions for the State and Federal permit monitoring requirements for the recently completed City Marina project. Both the State and Federal Permits issued for the project had specific requirements for performance and ecological monitoring with reports due semi-annual and annually. We are recommending to enter into contract negotiations with the top ranked proposer Tetra Tech, Inc.

RECOMMENDATION:

Approval

ALTERNATIVES:

Enter negotiations with the second ranked proposer or place the RFQ back out for advertisement.

RESPONSIBLE STAFF:

Edward Seissiger, Engineering Project Manager

COORDINATED WITH:

Gelencia Carter, Purchasing Manager

Fiscal Impact

Budgeted Y/N:	Y
Fiscal Year:	2016/17
Account:	N/A
Amount:	N/A

FISCAL IMPACT:

No Fiscal impact at this time. Once negotiations are completed we will seek a contract award which will include the fiscal impacts.

Attachments

RFQ 2016-014 Scoring Summary

Form Review

Inbox	Reviewed By	Date
Purchasing	Tony Barnes	08/15/2016 09:00 AM
Finance Department	Johnna Morris	08/24/2016 03:58 PM
City Manager	Nick Mimms	08/25/2016 05:34 PM

Form Started By: Ed Seissiger Started On: 08/11/2016 08:19 AM

Final Approval Date: 08/25/2016

RFQ No. 2016-014 Marina Permit Performance and Ecological Monitoring

Reviewers Scoring

150 Points possible per proposal

Companies

Reviewers		Coastal Tech	Tetra Tech	Dredging Marine Consultants
Jack Andrews		127	143	120
Dean Kubitschek		149	150	147
Ed Seissiger		130	144	118
Total Combined Scores		**406**	**437**	**385**
Ranking		**2**	**1**	**3**

City Commission Regular Meeting **Agenda Item # 10. b.**

Meeting Date: 09/06/2016

Re: Captec Engineering Specific Authorization No. 1 - Veterans Memorial Park Stormwater Improvements

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Request approval of Captec Engineering's Specific Authorization No. 1 (RFQ No. 2014-012) in the amount of $75,000.

SUMMARY:

A portion of the constructed stormwater improvements at the Veterans Memorial Park were funded by FDEP grants. These grants include an EPA federal funded 319 Grant and state funded TMDL Grant. As with all grants, specific tasks are to be performed in order to receive any allocated funding. Within these particular grants there are tasks associated with post construction activities that include stormwater discharge monitoring, preparation of a Quality Assurance Project Plan and submittal of a Final Report. Captec Engineering has the required monitoring equipment to conduct the required stormwater monitoring and the expertise in preparing the QAPP and Final Report.

RECOMMENDATION:

Staff recommends approval of Captec's Specific Authorization No. 1 in the amount of $75,000.

ALTERNATIVES:

Advertise for Request for Qualifications

RESPONSIBLE STAFF:

Engineering

COORDINATED WITH:

FDEP

Fiscal Impact

Budgeted Y/N:	N/A
Fiscal Year:	N/A
Account:	403-4300-538-3490
Amount:	$75,000

FISCAL IMPACT:

The $75,000 will be encumbered from SMU Account No. 403-4300-538-3490 and a subsequent grant reimbursement in the amount of $25,000 will occur upon delivery of the final report to FDEP.

Attachments

SA No. 1 - CA Approved - 082616

Form Review

Inbox	Reviewed By	Date
Purchasing	Tony Barnes	08/30/2016 09:49 AM
Finance Department	Johnna Morris	08/30/2016 10:24 AM
City Manager	Nick Mimms	08/30/2016 05:09 PM
Form Started By: Tracy Telle		Started On: 08/26/2016 01:25 PM
Final Approval Date: 08/30/2016		

SPECIFIC AUTHORIZATION NO. 1

VETERANS MEMORIAL PARK STORMWATER IMPROVEMENTS
POST CONSTRUCTION SERVICES

SCOPE OF SERVICES

Pursuant to the provisions contained in the "RFQ No. 2014-012 – Professional Services Agreement" between The City of Fort Pierce (hereinafter referred to as "City") and CAPTEC Engineering, Inc. (hereinafter referred to as "ENGINEER") dated the 18th day of November 2013, CITY authorizes the ENGINEER to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The CITY desires Post Construction services related to Veterans Memorial Park, herein referred to as the "Project".

This Project is an FDEP Grant funded project.

SECTION 1 – SCOPE OF WORK AND SCHEDULE OF SERVICES

The CONSULTANT provided professional services to include Water Quality Monitoring with updates and coordination with CLIENT and FDEP for Veterans Memorial Park. This work will include a final report of results.

TASK 1: COORDINATION & QUALITY ASSURANCE PROJECT PLAN

CONSULTANT will schedule a pre-work coordination meeting with CLIENT to discuss the grant deliverables and develop the Quality Assurance Project Plan (QAPP) requirements. Based on CLIENT direction, CONSULTANT will prepare the QAPP to define analytical procedures and reporting requirements needed to comply with the TMDL grant agreement documentation. The QAPP will be submitted to FDEP for approval prior to beginning equipment installation services.

TASK 2 – ANALYTICAL SERVICES

According to the FDEP approved QAPP requirements and the FDEP Standard Operating Procedures (SOPs) for field activities, the CONSULTANT will utilize four (4) flow-regulated automated sampling stations to monitor the storm water quality of the inflow and outflow discharges (locations to conform to the QAPP) according to the grant requirements. Equipment selections will be based on FDEP SOPs and will include rain gauges, data loggers, flow meters, refrigerated water samplers, pressure transducers for stage readings and water level staff gauges for calibration, appropriate control and telemetry equipment, equipment enclosures and mounting structures. All equipment used on this project shall be approved by FDEP and all equipment and materials shall be provided by the CONSULTANT.

Upon completion of the equipment installation, the CONSULTANT will begin the analytical services as depicted in the QAPP. As appropriate storm events occur, samples will be automatically collected by the CONSULTANT's installed specialized

equipment. The CONSULTANT will collect composite samples and grab samples bi-weekly as required by the approved QAPP in accordance with FDEP SOPs. The collected samples will be analyzed by a Florida Department of Health Environmental Laboratory Certified Program (DoH ELCP) accredited environmental laboratory (as required by grant agreement) and sample result reports will be prepared for each sampling event.

This QA plan meets the minimum criteria for Sampling and Analysis Plans specified in *DEP-QA-002/02, "Requirements for Field and Analytical Work Performed for The Department of Environmental Protection Under Contract", Revision April 15, 2002* and the minimum criteria for Quality Assurance Project Plans specified in *"EPA Requirements for Quality Assurance Project Plans" (EPA QA/R5), EPA/240/B-01/003, March 2001.*

All required Laboratory Testing shall be performed by the CONSULTANT or their Testing Sub-Consultant at an accredited testing facility. The CONSULTANT will be responsible for delivering the collected field samples for processing by Testing Laboratory.

TASK 3 – FINAL REPORT PREPARATION & FDEP SUBMITTAL FOR APPROVAL
Upon completion of the required sampling events, the CONSULTANT will prepare a draft final report for review and comment by FDEP and CLIENT. Based on the review comments, the CONSULTANT shall complete one (1) final report and coordinate the required data submittal with FDEP and CLIENT.

SECTION 2 - COMPENSATION

Task	Description	Fees
1	Coordination and Quality Assurance Project Plan	**$20,000.00**
2	Analytical Services	**$30,000.00**
3	Final Report Preparation & FDEP Submittal for Approval	**$25,000.00**
	TOTAL	**$75,000.00**

SECTION 3 – CITY'S RESPONSIBILITIES

CITY hereby designates City Engineer or designee as CITY's representative pursuant to Section 8 of the AGREEMENT.

SECTION 4 – OTHER PROVISIONS

All applicable portions of the AGREEMENT not specifically modified herein shall remain in full force and effect and are incorporated by reference herein.

IN WITNESS WHEREOF, this AGREEMENT, consisting of three (3) pages has been fully executed on behalf of the ENGINEER by its duly authorized officer, and the CITY has the same to be duly executed in its name and in its behalf, effective as of the date herein above written.

CITY OF FORT PEIRCE, FLORIDA:

By:_____ Date:_____
Linda Hudson, Mayor

Attest:_____
City Clerk

CAPTEC Engineering, Inc.

By:_____ Date: 8/23/16
Joseph W. Capra, PE, President

APPROVED AS TO FORM & CORRECTNESS:

BY:_____ Date: 8/24/2016
James M. Messer, City Attorney

City Commission Regular Meeting **Agenda Item # 10. c.**

Meeting Date: 09/06/2016

Re: Moore's Creek Seawall Replacement

SUBJECT:

Approve proposal by Cardno Construction for the design/build replacement of the seawall along Moore's Creek from N. 2nd Street to Indian River Drive, in an amount not to exceed 1,610,521.00.

SUMMARY:

During the course of the brownfield remediation work at the former HD King power plant site, it was observed that the existing seawall was in failing condition. Numerous tie-back rods had completely deteriorated and sections of the wall showed significant deflection outward. Cardno Construction had been previously contracted to develop 60% design plans for the replacement of the seawall. This work has been completed. This proposal is for the continuation of the work to complete the final design plans, secure permits and construct the replacement seawall.

Cardno Construction is being considered a sole source contractor due to the environmental concerns of the project. The contract will be a guaranteed maximum price (GMP) of $1,610,521.00, with an owner's allowance of 10% ($161,052) to be used if unforeseen conditions, such as environmental issues, utility modifications/relocations, and removal/disposal of unknown underground obstructions. Any unused amount of the owners allowance will remain the City's.

RECOMMENDATION:

Engineering recommends approval of contract to Cardno Construction.

ALTERNATIVES:

Re-bid seawall replacement

RESPONSIBLE STAFF:

Jack Andrews, City Engineer

COORDINATED WITH:

FDEP

Fiscal Impact

Budgeted Y/N:	Y
Fiscal Year:	2016
Account:	403-4300-538.34-90
Amount:	$1,771,573

FISCAL IMPACT:

Seawall Replacement to be funded by Fort Pierce Stormwater Management Utility

Attachments

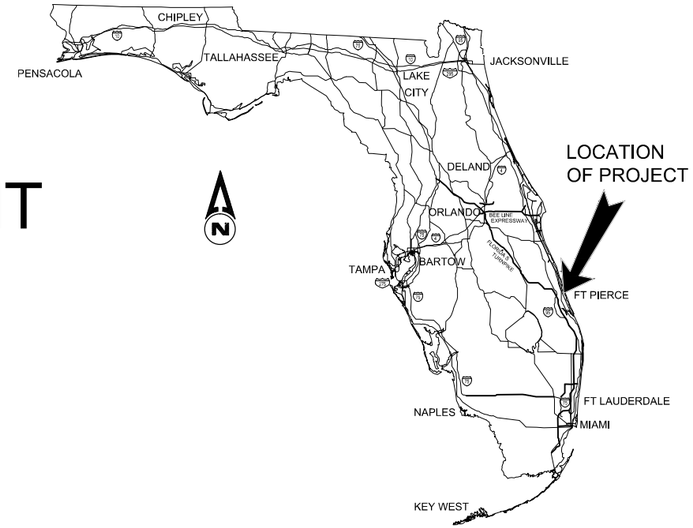
60% Design Plans

Seawall Replacement Cost Proposal

Form Review

Inbox	Reviewed By	Date
Purchasing	Tony Barnes	08/22/2016 10:53 AM
Finance Department	Johnna Morris	08/24/2016 03:58 PM
City Manager	Nick Mimms	08/25/2016 04:17 PM
Form Started By: John Andrews		Started On: 08/15/2016 10:07 AM
Final Approval Date: 08/25/2016		

CITY OF FT. PIERCE
H.D. KING SEAWALL REPLACEMENT

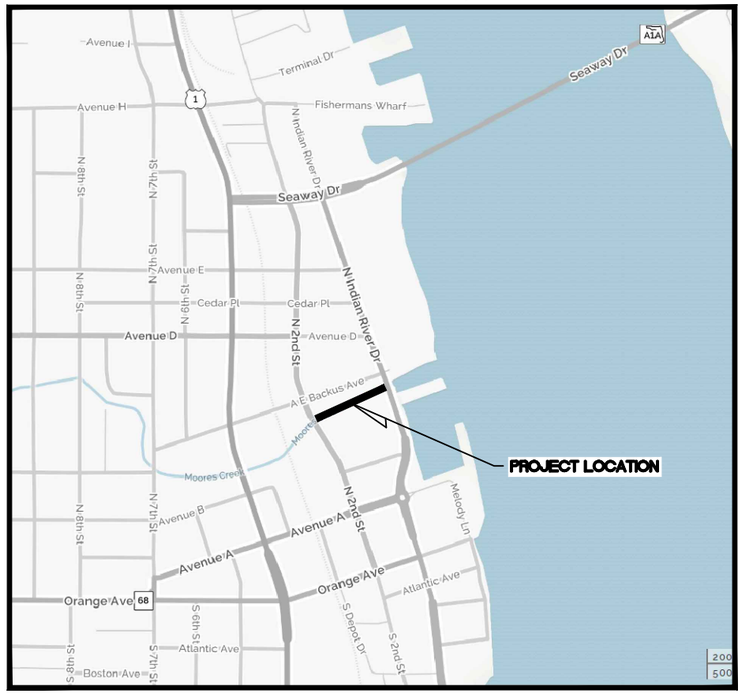


VICINITY MAP

INDEX OF BRIDGE PLANS

SHEET NO	SHEET DESCRIPTION
1	COVER SHEET
2	GENERAL NOTES
3	SURVEY
4	REPORT OF CORE BORING SHEETS
5	PLAN
6–9	ELEVATION
10	TYPICAL SECTION
11	MISCELLANEOUS DETAILS

CITY OF FT. PIERCE, FLORIDA



LOCATION MAP

GOVERNING STANDARDS AND SPECIFICATIONS

DESCRIPTION

A. FLORIDA DEPARTMENT OF TRANSPORTATION 2016 DESIGN STANDARDS AND REVISED INDEX DRAWINGS, AS APPENDED HEREIN, AND DIVISIONS II AND III OF THE JULY 2016 STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, AS AMENDED BY CONTRACT DOCUMENTS.

FOR DESIGN STANDARDS CLICK ON THE "DESIGN STANDARDS" LINK AT THE FOLLOWING WEB SITE: http://www.dot.state.fl.us/rddesign/.

FOR THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION CLICK ON THE "SPECIFICATIONS" LINK AT THE FOLLOWING WEB SITE: http://www.dot.state.fl.us/programmanagement/

B. SOUTH FLORIDA WATER MANAGEMENT DISTRICT ENVIRONMENTAL RESOURCE PERMITTING (ERP) INFORMATION MANUAL, LATEST EDITION

UTILITY WARNING NOTE

ABOVE GROUND AND / OR UNDERGROUND UTILITIES MAY BE IN THE AREA OF THIS PROJECT – PROCEED WITH CAUTION – THE CONTRACTOR SHALL CALL SUNSHINE STATE "ONE CALL" AT 1–800–432–4770 AND THE UTILITY OWNERS IN ADVANCE OF BEGINNING WORK, IN ACCORDANCE WITH CHAPTER 556, FLORIDA STATUTES.

811 KNOW WHAT'S BELOW ALWAYS CALL 811 BEFORE YOU DIG
It's fast. It's free. It's the law.
www.callsunshine.com

REVISIONS		
DATE	BY	

PROJECT MANAGER: JACK ANDREWS, P.E.
CITY ENGINEER

PLANS PREPARED BY:

Cardno
380 Park Place Blvd, Suite 300, Clearwater, Florida, 33759
www.cardno.com - 727.531.3505
Certificate of Authorization No. 29915

ATTENTION IS DIRECTED TO THE FACT THAT THESE PLANS MAY HAVE BEEN REDUCED IN SIZE BY REPRODUCTION. THIS MUST BE CONSIDERED WHEN OBTAINING SCALED DATA.

60% Plans
MAY 2016

BRIDGE & BOARDWALK PLANS ENGINEER OF RECORD _____ DATE_____
MIGUEL A. VILLEGAS, P.E. NO. 68768
CARDNO

FISCAL YEAR	SHEET NO.
16	1

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-3:24p PLOTTED: Wed, 05/04/16-3:24p BY: Frank.Nolte

GENERAL NOTES:

GENERAL SPECIFICATIONS:

FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (2016 EDITION) WITH SUPPLEMENTS THERETO.

DESIGN SPECIFICATIONS:

1. AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO), LRFD BRIDGE DESIGN SPECIFICATIONS (7TH EDITION, 2014) WITH APPROVED INTERIMS THERETO.
2. FDOT STRUCTURES MANUAL (JANUARY 2016 EDITION).

DESIGN METHOD:

LOAD AND RESISTANCE FACTOR DESIGN METHOD (LRFD) FOR ALL ELEMENTS UNLESS OTHERWISE NOTED.

DESIGN LOADING:

1. DEAD LOADS:
   UNIT WEIGHT OF REINFORCED CONCRETE 150 PCF
   UNIT WEIGHT OF STEEL 490 PCF
2. SURCHARGE: 240 LBF/SF
3. WIND LOADS ARE IN ACCORDANCE WITH AASHTO, SECTION 3.8.
4. EARTHQUAKE LOADS:
   THE MINIMUM BEARING SUPPORT LENGTH IS DETERMINED IN ACCORDANCE WITH AASHTO, SECTION 4.7.4.4. NO SEISMIC FORCES ARE APPLIED IN ACCORDANCE WITH THE "STRUCTURES DESIGN GUIDELINES", SECTION 2.3.1.

TEMPERATURE EFFECTS:

STRUCTURE MATERIAL	MEAN	RISE FROM MEAN	FALL FROM MEAN	RANGE
CONCRETE	70	+35	-35	70

COEFFICIENT OF THERMAL EXPANSION: 0.000006 PER °F. (CONCRETE)

ENVIRONMENT:

EXTREMELY AGGRESSIVE

CONCRETE:

CONCRETE SHALL BE IN ACCORDANCE WITH SECTION 346 OF THE FDOT SPECIFICATIONS.

CLASS	MINIMUM 28-DAY COMPRESSIVE STRENGTH (psi)	LOCATION OF CONCRETE IN STRUCTURE
IV	f'c = 5,500	CAPS, PANELS AND DEADMEN
IV	f'c = 5,500	14" SQUARE PRESTRESSED CONCRETE PILES

CONCRETE COVER:

CONCRETE COVER SHOWN IN PLANS DOES NOT INCLUDE PLACEMENT AND FABRICATION TOLERANCES UNLESS SHOWN AS "MINIMUM COVER". SEE FDOT STANDARD SPECIFICATIONS FOR ALLOWABLE TOLERANCES.

GEOMETRY:

CONTRACTOR SHALL VERIFY ALL DIMENSIONS.

CHAMFERS:

PROVIDE 3/4" CHAMFER ON ALL EXPOSED EDGES, EXCEPT AS OTHERWISE NOTED.

CONSTRUCTION JOINTS:

CONSTRUCTION JOINTS WILL ONLY BE ALLOWED AT LOCATIONS INDICATED ON THE PLANS. ADDITIONAL CONSTRUCTION JOINTS OR ALTERATIONS OF THOSE SHOWN ON THE PLANS REQUIRE THE APPROVAL OF THE ENGINEER.

SURFACE FINISH:

A CLASS 4 FINISH SHALL BE USED ON ALL EXPOSED CONCRETE SURFACES.

REINFORCING STEEL:

ALL REINFORCING STEEL SHALL BE ASTM A615, GRADE 60.
ALL DIMENSIONS PERTAINING TO LOCATIONS OF REINFORCING ARE TO CENTERLINE OF BARS EXCEPT WHERE THE CLEAR DIMENSION IS SHOWN TO FACE OF CONCRETE.

STRUCTURAL FASTENERS:

THE CONTRACTOR SHALL USE GALVANIZED BOLTS, WASHERS AND NUTS IN ALL ANCHORING CONNECTIONS.

TURBIDITY CONTROL

PROVIDE AND MAINTAIN FLOATING TURBIDITY BARRIERS AS REQUIRED TO CONTROL TURBIDITY CAUSED BY CONSTRUCTION OPERATIONS IN ACCORDANCE WITH PERMIT REQUIREMENTS.

MATERIAL PRODUCTS:

EXCEPT FOR THOSE MATERIAL PRODUCTS SPECIFICALLY CALLED FOR IN THE PLANS AND SPECIFICATIONS, ALL MATERIAL PRODUCTS SPECIFIED FOR THIS PROJECT SHALL BE ON THE FDOT APPROVED PRODUCT LIST.

EXISTING UTILITIES:

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO UNCOVER AND VERIFY THE LOCATION OF THE EXISTING UTILITIES IN THE VICINITY OF PILE DRIVING OPERATION. UNLESS DIRECTED OTHERWISE BY THE ENGINEER, EXISTING UTILITIES MUST BE PROTECTED DURING CONSTRUCTION BY THE CONTRACTOR.

CHANGES:

ALL PROPOSED CHANGES MUST BE APPROVED BY THE ENGINEER OF RECORD.

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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60% PLANS

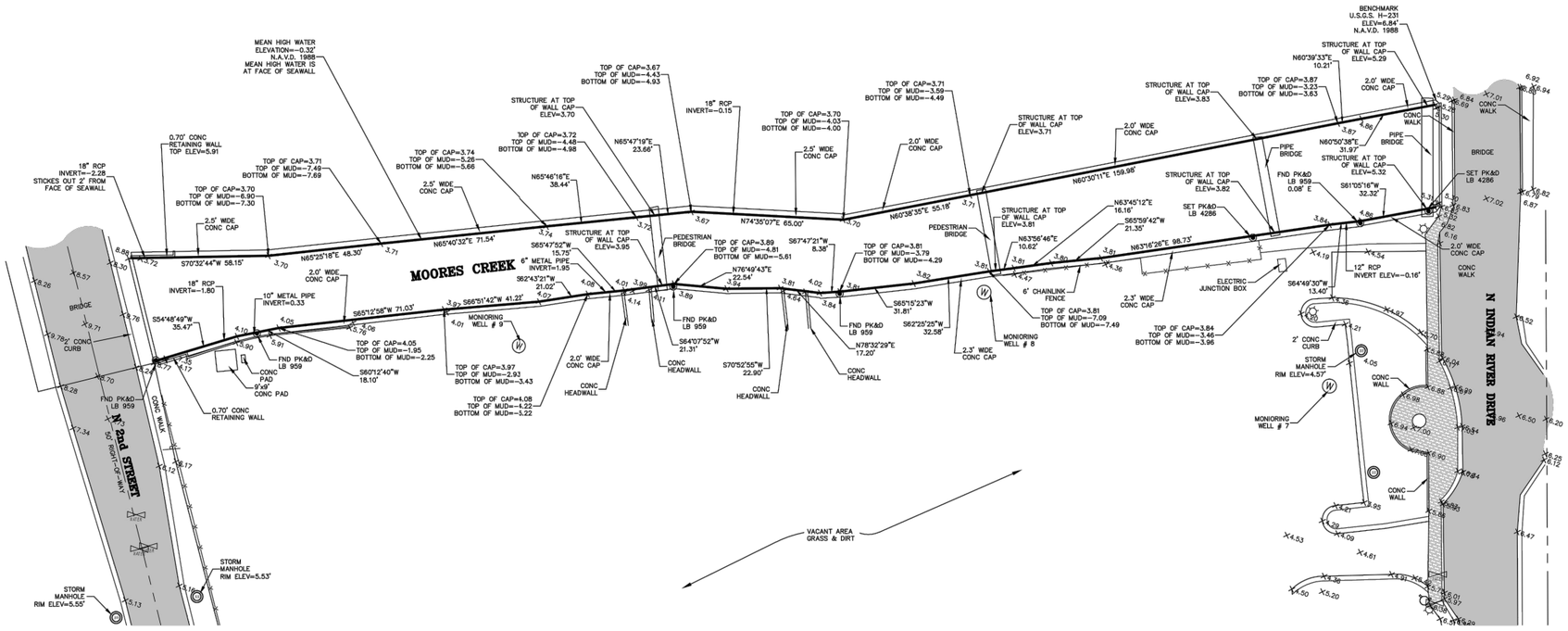
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

GENERAL NOTES

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 2

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\General Notes.dwg LAST SAVED: Wed, 05/04/16-1:23p PLOTTED: Wed, 05/04/16-2:37p BY: Frank.Nolte



NOTES:

1) Not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper.
2) Description shown hereon provided by the client and/or their agent.
3) The last date of field work was December 29, 2015.
4) Lands shown hereon were not abstracted by this office for right-of-ways, Reservations, Agreements, and/or Easements of Record. Such information should be obtained and confirmed by others through appropriate title verification.
5) Elevations shown hereon are based on the U.S.G.S. benchmark H 231 having a published elevation of 6.84 feet based on the N.A.V.D. of 1988.
6) Bearings shown hereon are relative to the West property line of N Indian River Drive having a bearing of S18°24'56"E.
7) Underground utilities, utility services, foundations and improvements were not located as a part of this survey.
8) Said described property is located within an area having a Flood Zone Designation "X", on Flood Rate Map No.12111C0179 J with a date of identification of February 16, 2012, for Community Panel Number 120286 City of Ft. Pierce, in St. Lucie County, State of Florida, which is the current Flood Insurance Rate
Map for the community in which said premises is situated.
9) Additions or deletions to survey maps or reports by other than the signing party or parties is prohibited without written consent of the signing party or parties.
10) Horizontal datum is referenced to Florida State Plane Coordinate System, East Zone-901.
11) The site is currently vacant.

LEGEND

℄	DENOTES CENTERLINE	ORB	DENOTES OFFICIAL RECORDS BOOK
(M)	DENOTES FIELD MEASUREMENTS	No.	DENOTES NUMBER
(D)	DENOTES DEED DATA		DENOTES STORM MANHOLE
FND	DENOTES FOUND	PK&D	DENOTES P.K. NAIL AND DISK
LB	DENOTES LICENSED BUSINESS	No ID	DENOTES NO IDENTIFICATION NUMBER
	DENOTES FIRE HYDRANT	S/M	DENOTES SANITARY MANHOLE
	DENOTES STREET LIGHT	WATER	DENOTES WATER VALVE
PLS	DENOTES PROFESSIONAL LAND SURVEYOR		DENOTES ELEVATION (TYPICAL)
IP	DENOTES IRON PIPE	WATER	DENOTES WATER METER
IR	DENOTES IRON ROD	POC	DENOTES POINT OF COMMENCEMENT
CONC	DENOTES CONCRETE	POB	DENOTES POINT OF BEGINNING
IR&C	DENOTES 5/8" IRON ROD & CAP		

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

SURVEY PROVIDED BY:

CULPEPPER & TERPENING, INC
CONSULTING ENGINEERS | LAND SURVEYORS
2980 SOUTH 25th STREET • FORT PIERCE, FLORIDA 34981
PHONE 772-464-3537 • FAX 772-464-9497 • www.ct-eng.com
151 SW FLAGLER AVENUE • STUART, FLORIDA 34994
PHONE 772-220-3376 • FAX 772-464-9497 • www.ct-eng.com
STATE OF FLORIDA CERTIFICATION No. LB 4286

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

SURVEY

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 3

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-2:27p PLOTTED: Wed, 05/04/16-2:40p BY: Frank.Nolte

ATC ENVIRONMENTAL • GEOTECHNICAL BUILDING SCIENCES • MATERIALS TESTING

9955 NW 116 Way, Suite 1
Medley, FL 33178
Tel. 305-882-8200
Fal. 305-882-1200

TEST BORING RECORD

CLIENT **Cardno TBE**
PROJECT NAME **Moore's Creek Seawall**
LOCATION **Fort Pierce, Florida**
DATE STARTED **11.06.2015** DATE COMPLETED **11.06.2015**
PROJECT NUMBER **Z101430277**
BORING # **B-1**
DRILL FOREMAN **Lazaro**
BORING METHOD **Split Spoon**

SURFACE ELEVATION N/A

Depth Scale	Sample No.	Sample Type (Laboratory Testing)	Standard Penetration Test, N - blows/foot
0			
		CSM Topsoil	
	1	SS	19
	2	SS	46
5	3	SS	24
	4	SS	26
	5	SS	21
10	6	SS	10
15	7	SS	6
20	8	SS	5
25	9	SS	13
30	10	SS	12
35	11	SS	12
40	12	SS	5
45	13	SS	24
50			

Gray to brown fine to medium Sand, few shells, and limerock fragments

Brown fine Sand, trace limestone fragments

Brown fine Silty Sand, trace limestone fragments

Brown fine Sand, trace limestone fragments

STANDARD PENETRATION RESISTANCE (BLOWS PER FOOT)
5 10 20 40 60 100

Sample Type
SS - Driven Split Spoon
ST - Pressed Shelby Tube
RC - Rock Core
CU - Cuttings

Laboratory Testing
MC - Moisture Content
GS - Grain Size
C - Consolidation
A - Atterberg Limits
T - Triaxial

Additional Boring Information
Groundwater Depth 4.9 ft.
Cave Depth ft.
Boring Terminated At 50.0 ft.

Boring Method
HSA - Hollow Stem Augers
MD - Mud Drilling

Page 1 of 1

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Fal. 305-882-1200

TEST BORING RECORD

CLIENT **Cardno TBE**
PROJECT NAME **Moore's Creek Seawall**
LOCATION **Fort Pierce, Florida**
DATE STARTED **11.06.2015** DATE COMPLETED **11.06.2015**
PROJECT NUMBER **Z101430277**
BORING # **B-2**
DRILL FOREMAN **Lazaro**
BORING METHOD **Split Spoon**

SURFACE ELEVATION N/A

Depth Scale	Sample No.	Sample Type (Laboratory Testing)	Groundwater	Standard Penetration Test, N - blows/foot
0				
		CSM Topsoil		
	1	SS		6
	2	SS		12
5	3	SS		10
	4	SS		17
	5	SS		17
10	6	SS		2
15	7	SS		4
20	8	SS		9
25	9	SS		13
30	10	SS		10
35	11	SS		21
40	12	SS		22
45	13	SS		19
50				

Brown fine Sand, trace limestone fragments

Dark brown fine Sand, few to little silt, organic stain

Brown fine Sand, trace limestone fragments

Gray to light brown coarse Sand with Shells, few Silt, few Limestone fragments

STANDARD PENETRATION RESISTANCE (BLOWS PER FOOT)
5 10 20 40 60 100

Sample Type
SS - Driven Split Spoon
ST - Pressed Shelby Tube
RC - Rock Core
CU - Cuttings

Laboratory Testing
MC - Moisture Content
GS - Grain Size
C - Consolidation
A - Atterberg Limits
T - Triaxial

Additional Boring Information
Groundwater Depth 4.0 ft.
Cave Depth ft.
Boring Terminated At 50.0 ft.

Boring Method
HSA - Hollow Stem Augers
MD - Mud Drilling

Page 1 of 1

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TEST BORING RECORD

CLIENT **Cardno TBE**
PROJECT NAME **Moore's Creek Seawall**
LOCATION **Fort Pierce, Florida**
DATE STARTED **11.06.2015** DATE COMPLETED **11.07.2015**
PROJECT NUMBER **Z101430277**
BORING # **B-3**
DRILL FOREMAN **Lazaro**
BORING METHOD **Split Spoon**

SURFACE ELEVATION N/A

Depth Scale	Sample No.	Sample Type (Laboratory Testing)	Standard Penetration Test, N - blows/foot
0			
	1	SS	7
	2	SS	11
5	3	SS	6
	4	SS	4
	5	SS	2
10	6	SS	2
15	7	SS	11
20	8	SS	12
25	9	SS	5
30	10	SS	11
35	11	SS	33
40	12	SS	13
45	13	SS	10
50			

Brown fine Sand, trace limestone fragments

Dark brown fine Sand, few Silt, organic stain

Brown fine Sand, trace limestone fragments

Gray to light brown coarse Sand with Shells, few Silts, few Limestone fragments

STANDARD PENETRATION RESISTANCE (BLOWS PER FOOT)
5 10 20 40 60 100

Sample Type
SS - Driven Split Spoon
ST - Pressed Shelby Tube
RC - Rock Core
CU - Cuttings

Laboratory Testing
MC - Moisture Content
GS - Grain Size
C - Consolidation
A - Atterberg Limits
T - Triaxial

Additional Boring Information
Groundwater Depth 4.0 ft.
Cave Depth ft.
Boring Terminated At 50.0 ft.

Boring Method
HSA - Hollow Stem Augers
MD - Mud Drilling

Page 1 of 1

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Fal. 305-882-1200

TEST BORING RECORD

CLIENT **Cardno TBE**
PROJECT NAME **Moore's Creek Seawall**
LOCATION **Fort Pierce, Florida**
DATE STARTED **11.07.2015** DATE COMPLETED **11.07.2015**
PROJECT NUMBER **Z101430277**
BORING # **B-4**
DRILL FOREMAN **Lazaro**
BORING METHOD **Split Spoon**

SURFACE ELEVATION N/A

Depth Scale	Sample No.	Sample Type (Laboratory Testing)	Groundwater	Standard Penetration Test, N - blows/foot
0				
	1	SS		5
	2	SS		20
5	3	SS		60
	4	SS		8
	5	SS		3
10	6	SS		14
15	7	SS		4
20	8	SS		10
25	9	SS		6
30	10	SS		16
35	11	SS		8
40	12	SS		6
45	13	SS		5
50				

Gray to brown fine to medium Sand, few shells, and limerock fragments

Dark brown fine Sand, few Silt, organic stain

Brown fine Sand, trace limestone fragments

STANDARD PENETRATION RESISTANCE (BLOWS PER FOOT)
5 10 20 40 60 100

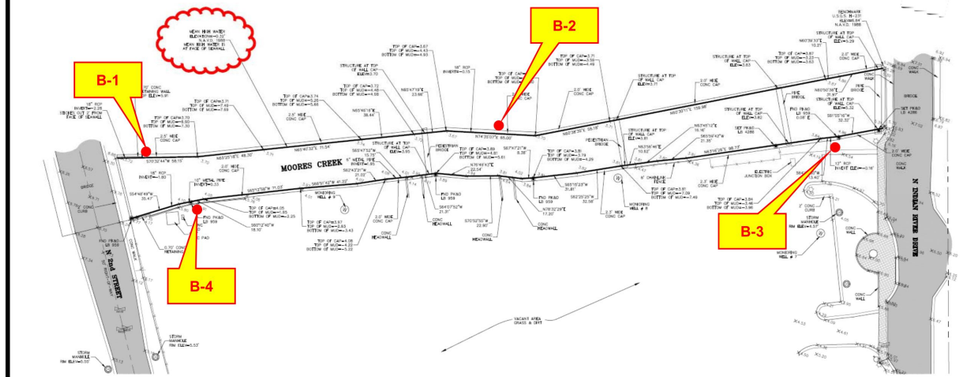
Sample Type
SS - Driven Split Spoon
ST - Pressed Shelby Tube
RC - Rock Core
CU - Cuttings

Laboratory Testing
MC - Moisture Content
GS - Grain Size
C - Consolidation
A - Atterberg Limits
T - Triaxial

Additional Boring Information
Groundwater Depth 5.5 ft.
Cave Depth ft.
Boring Terminated At 50.0 ft.

Boring Method
HSA - Hollow Stem Augers
MD - Mud Drilling

Page 1 of 1



Reference: Survey Plan – Prepared by Culpepper & Terpening Inc. for City of Ft. Pierce.

Soil boring locations as shown on this plan as approximate. Location might have been adjusted in the field based on site accessibility.

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Boring Location Plan
Moore's Creek Seawall
City of Fort Pierce, FL

Project Number: Z101430277

DESIGNED By: ATC	SCALE: NTS	REVIEWED By: AP
DRAWN By: RZ	DATE: 2/15/16	**FIGURE 2**

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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60% PLANS

MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

REPORT OF CORE BORING SHEETS

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: **4**

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\DETAILS.dwg LAST SAVED: Wed, 05/04/16-9:58a PLOTTED: Wed, 05/04/16-2:40p BY: Frank.Nolte

BEGIN NORTH WALL
STA 0+00.00
NORTHING: 1133609.60
EASTING: 874997.17

SEAWALL REPLACEMENT CANTILEVER SECTION
70-14" SQ. PILES SPA. @ 3'-6" O.C. (UNLESS OTHERWISE NOTED)

PI: 0+58.58
11"
6'-6"

5"
PI: 2+39.59
6'-1"
4'-10"

PI: 2+39.59
3'-4"
10"

0 20' 40'

EXIST.
0.70' CONC.
RETAINING WALL TOP ELEV=5.91
TO BE REPLACED

14" SQUARE
PRESTRESSED
CONC. PILE (TYP.)

NORTH WALL
FACE OF CAP
CONST B/L

16'-0"
(TYP.)

EXIST.
STRUCTURE AT TOP
OF WALL CAP
ELEV=3.70

APPROXIMATE
LOCATION OF
EXISTING
PUMP HOUSE
BUILDING

EXIST.
2.0' WIDE CONC. CAP
TOP OF CAP=3.87
TOP OF MUD=-3.23
BOTTOM OF MUD=-3.63
TO BE REMOVED (TYP.)

END NORTH WALL
STA 5+31.84
NORTHING: 1133832.68
EASTING: 875477.89

BENCHMARK
U.S.G.S. H-231
ELEV=6.84'
N.A.V.D. 1988

EXIST.
STRUCTURE AT TOP
OF WALL CAP
ELEV=6.30

3'-6"
(TYP.)

B-1
0+00.00
N70°32'44"E 58.58'
EXIST.
18" RCP INVERT=-2.28
TO REMAIN
PI: 0+58.58
1+00.00
N65°37'12"E 181.01'
2+00.00
PI: 2+39.59
B-2
3+00.00
N74°35'07"E 65.66'
PI: 3+05.25
4+00.00
N60°33'08"E 226.59'
5+00.00
5+31.84

N. 2nd STREET BRIDGE

MOORE'S CREEK

CONC. WALK

PI: 0+44.33
0+00.00
N54°48'49"E 44.33'
1+00.00
N65°12'58"E 179.93'
2+00.00
PI: 2+24.25
PED. BRIDGE TO BE REMOVED
N73°49'53"E 71.32'
PI: 2+95.58
3+00.00
FND PK&D LB 959
N64°07'08"E 159.26'
4+00.00
PI: 4+54.84
5+00.00
5+17.05
N62°45'30"E 62.21'

EXIST.
18" RCP
INVERT=-0.15

EXIST.
STRUCTURE AT TOP
OF WALL CAP
ELEV=3.82

EXIST.
12" RCP
INV. EL.=-0.16

PED. BRIDGE TO BE REMOVED

PIPE BRIDGE TO REMAIN

B-4
B-3

N. INDIAN RIVER DRIVE BRIDGE

CONC. WALK

EXIST.
STRUCTURE @ TOP
OF WALL CAP
ELEV=5.29

EXIST.
6" METAL PIPE
INVERT=1.95
TO REMAIN

EXIST. CONC.
HEAD WALL
TO BE REMOVED

EXIST. CONC.
HEAD WALL
TO BE REMOVED

EXIST.
STRUCTURE AT TOP
OF WALL CAP, EL.=5.32
SET PK&D LB 4286

END SOUTH WALL
STA 5+17.05
NORTHING: 1133794.42
EASTING: 875485.28

EXIST.
0.70' CONC.
RETAINING WALL
TO BE REPLACED

FND PK&D
LB 959

EXIST.
2.0' WIDE
CONC CAP
TO BE REMOVED (TYP.)

SOUTH WALL
FACE OF CAP
CONST B/L

ANCHOR DEADMAN (TYP.)
(SEE MISCELLANEOUS
DETAILS SHEET NO. 11)

EXIST.
6' CHAIN LINK
FENCE
TO BE REMOVED

EXIST.
ELECTRIC
JUNCTION BOX
TO REMAIN

BEGIN SOUTH WALL
STA 0+00.00
NORTHING: 1133575.60
EASTING: 875018.59

2'-7"
6'-0"
PI: 0+44.33

9"
6'-0"
6'-11"
PI: 2+24.25

7'-3"
3'-7"
5"
PI: 2+95.58

3'-8"
4'-6"
PI: 4+54.84

NOTES:

1. WORK THIS SHEET W/ ELEVATION SHEETS (6-9)
2. PILES FOR ANCHOR WALL HAVE 20' OF EMBEDMENT
3. PILES FOR CANTILEVER WALL HAVE 25' OF EMBEDMENT

PLAN VIEW

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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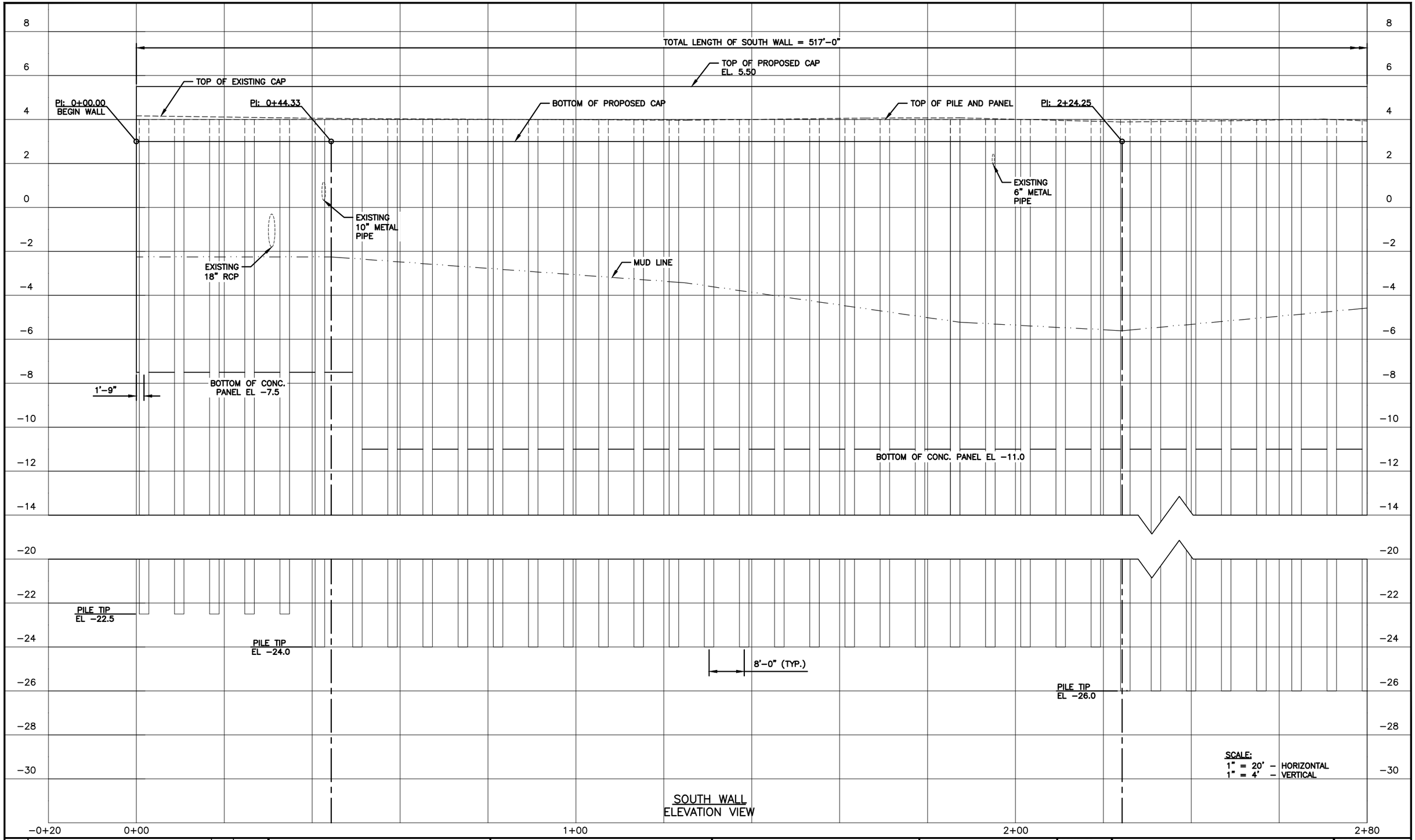
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

PLAN

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 5

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acadd\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-2:27p PLOTTED: Wed, 05/04/16-2:41p BY: Frank.Nolte



SOUTH WALL
ELEVATION VIEW

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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60% PLANS

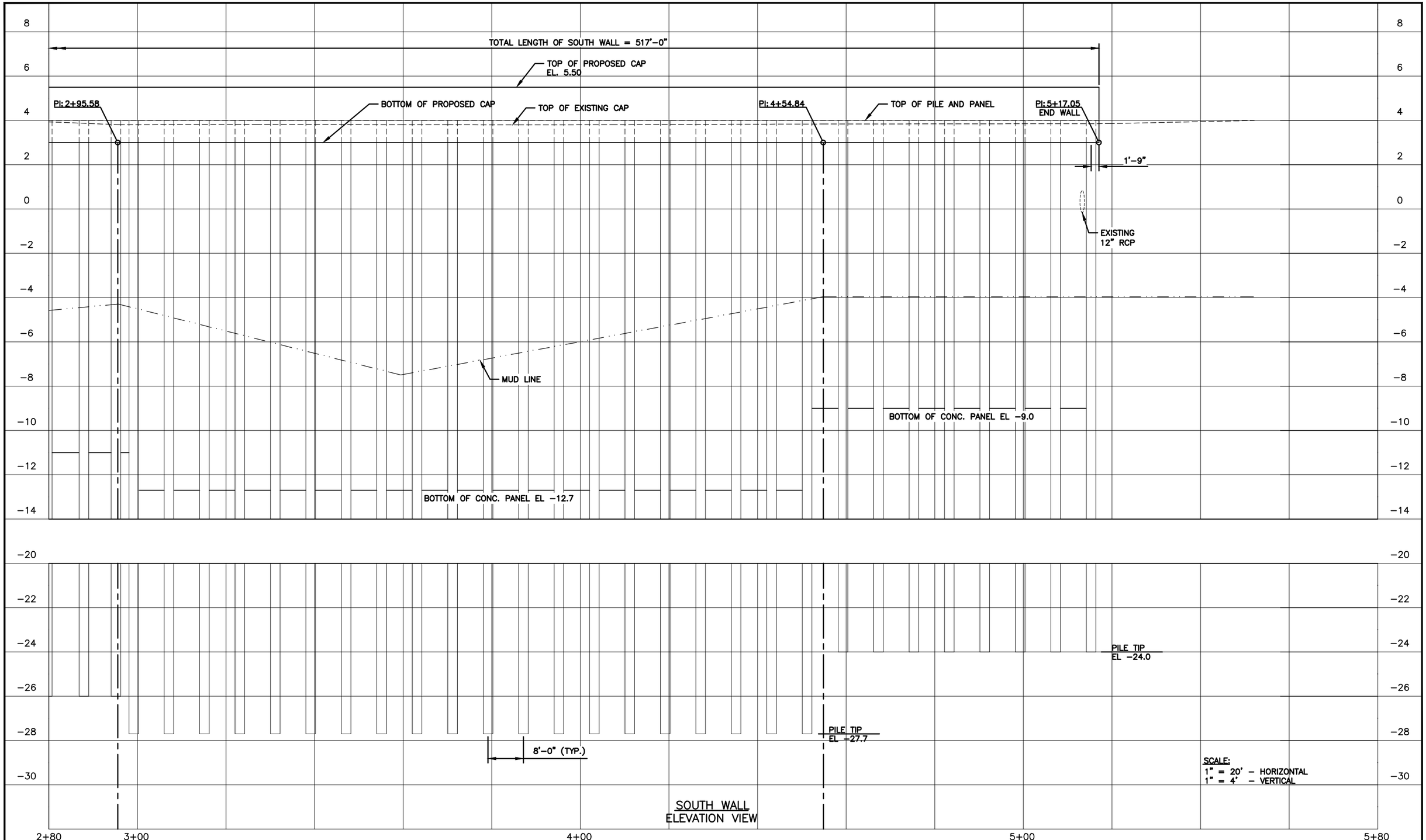
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

ELEVATION (SOUTH WALL) 1 OF 2

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 6

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-3:57p PLOTTED: Wed, 05/04/16-3:59p BY: Frank.Nolte



SOUTH WALL
ELEVATION VIEW

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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60% PLANS

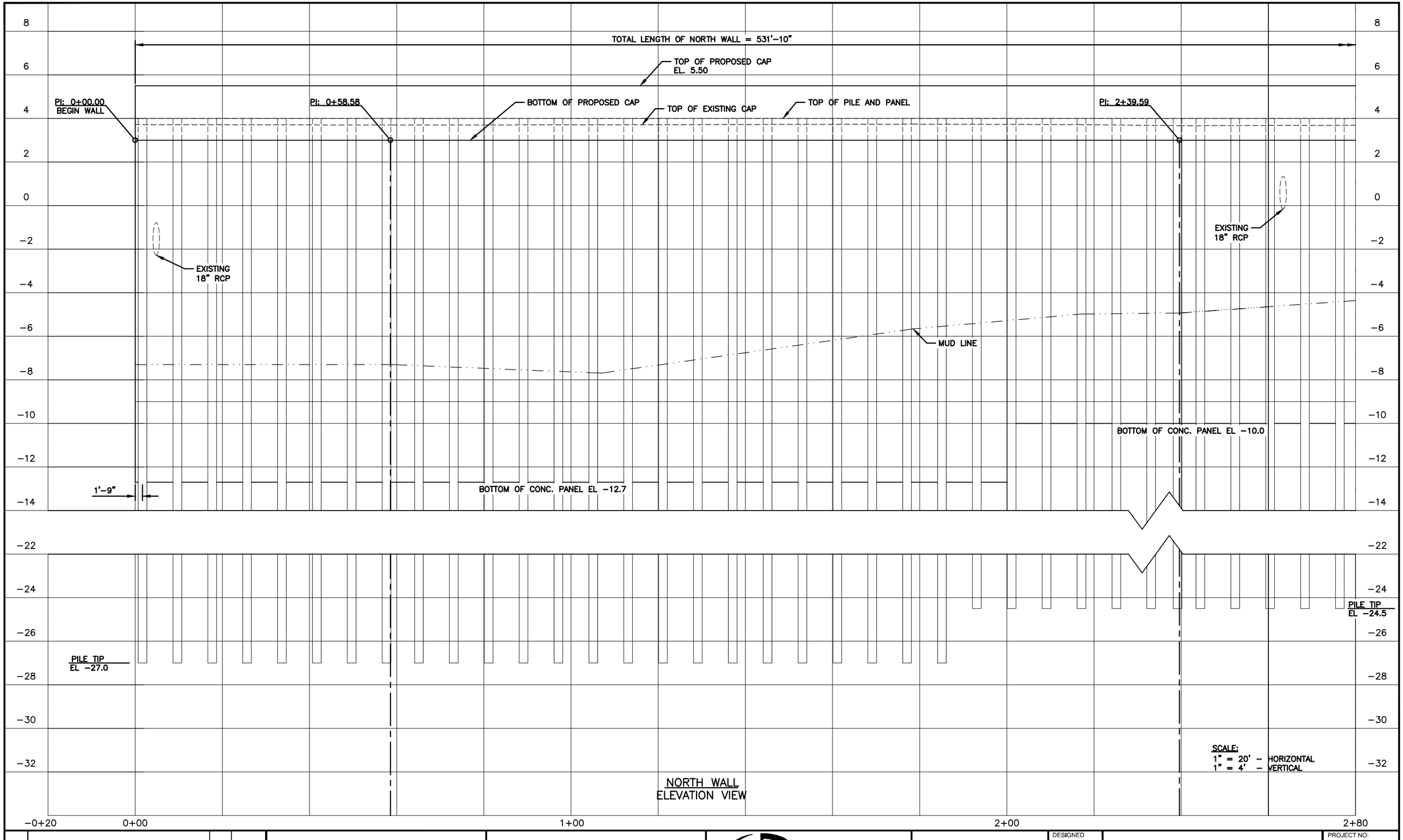
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

ELEVATION (SOUTH WALL)
2 OF 2

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 7

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-3:57p PLOTTED: Wed, 05/04/16-3:59p BY: Frank.Nolte



NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

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60% PLANS

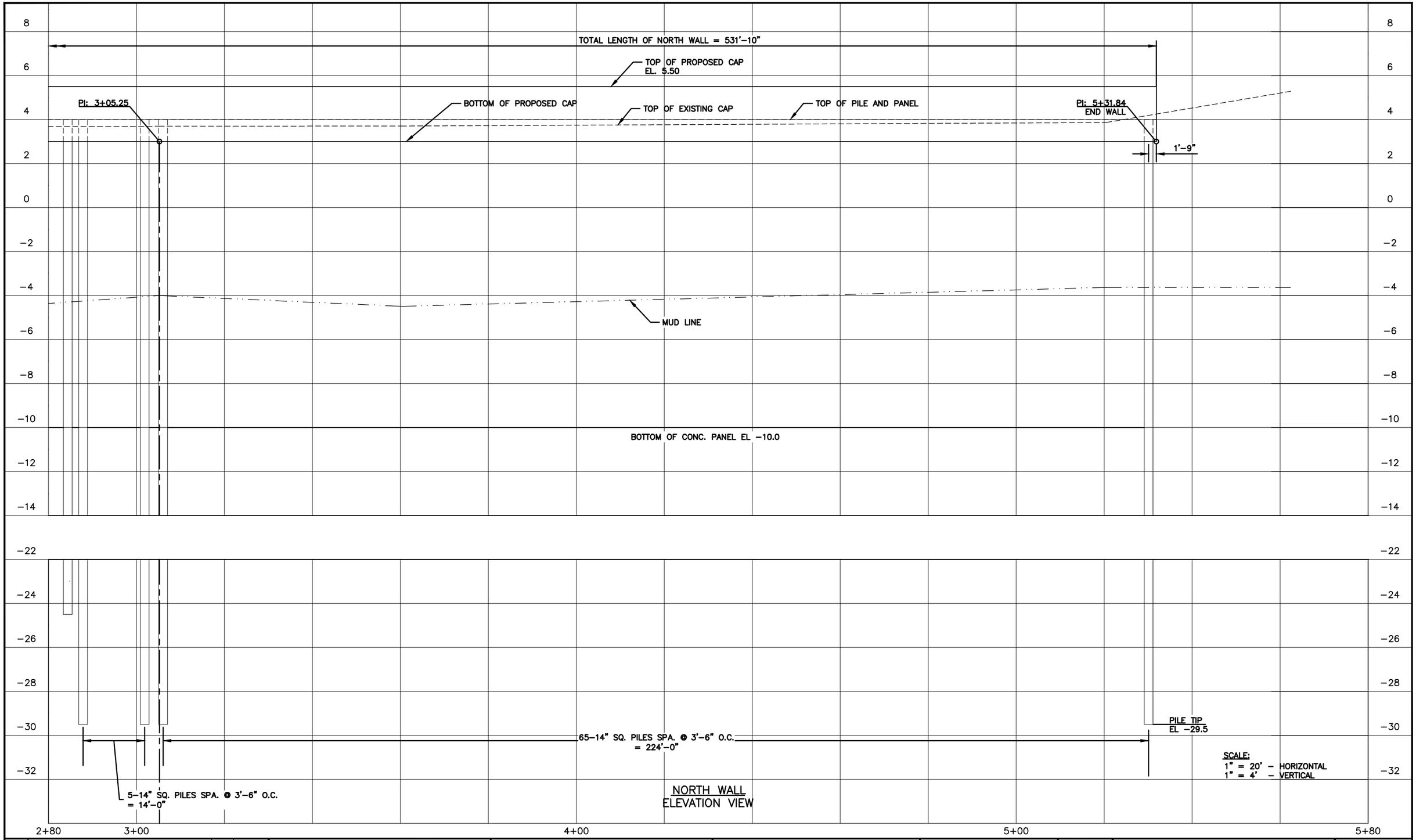
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

ELEVATION (NORTH WALL) 1 OF 2

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 8

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acad\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-3:57p PLOTTED: Wed, 05/04/16-4:00p BY: Frank.Nolte



NORTH WALL
ELEVATION VIEW

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

Cardno
Shaping the Future
CLEARWATER
380 PARK PLACE BLVD, STE 300, CLEARWATER, FL 33759
TEL: (727) 531- 3505 (800) 861-8314
www.cardno.com Certificate of Authorization No. 29915

60% PLANS

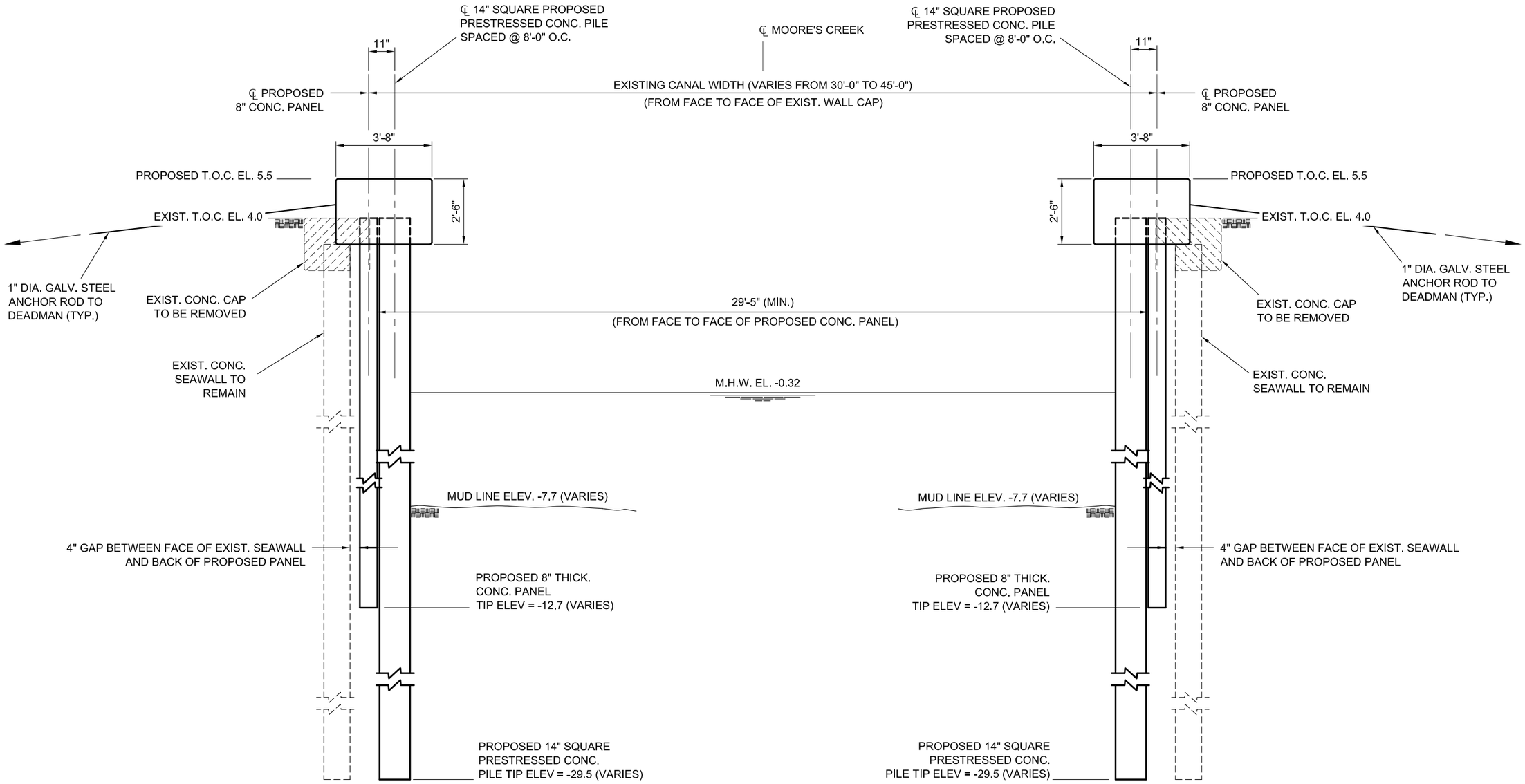
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

ELEVATION (NORTH WALL)
2 OF 2

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 9

FILE: \\dfs1.cardno.corp\projects\00022\00022926.13\acadd\dwg\PlanSet.dwg LAST SAVED: Wed, 05/04/16-3:57p PLOTTED: Wed, 05/04/16-4:00p BY: Frank.Nolte



TYPICAL SECTION - ANCHORED WALL

NOTE: CANTILEVER WALL SECTION SIMILAR WITHOUT ANCHORING SYSTEM; AND WITH PILES SPACED AT 3'-6" ON CENTER AND EMBEDDED 25 FEET BELOW THE MUDLINE.

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

Cardno
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CLEARWATER
380 PARK PLACE BLVD, STE 300, CLEARWATER, FL 33759
TEL: (727) 531- 3505 (800) 861-6314
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60% PLANS

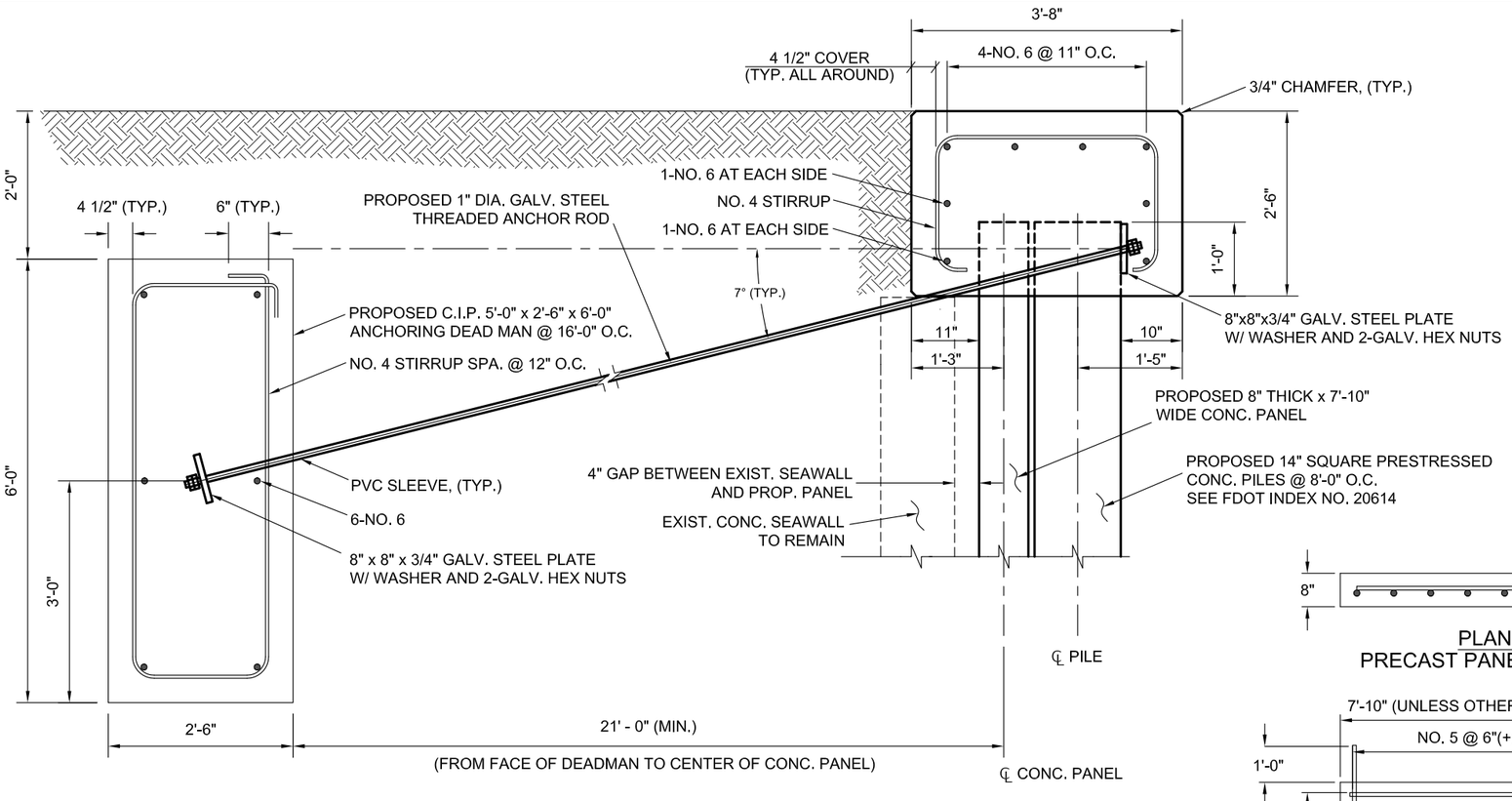
MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

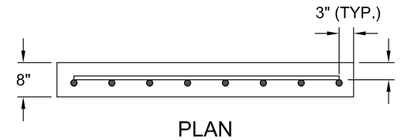
TYPICAL SECTION

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: **10**

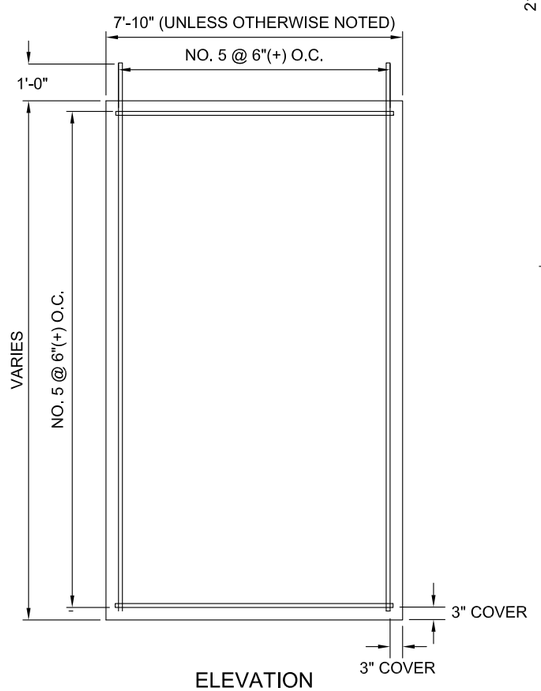
FILE: J:\00022\00022926.13\acad\dwg\DETAILS.dwg LAST SAVED: Fri, 05/06/16-11:06a PLOTTED: Fri, 05/06/16-11:16a BY: MiguelVillegas



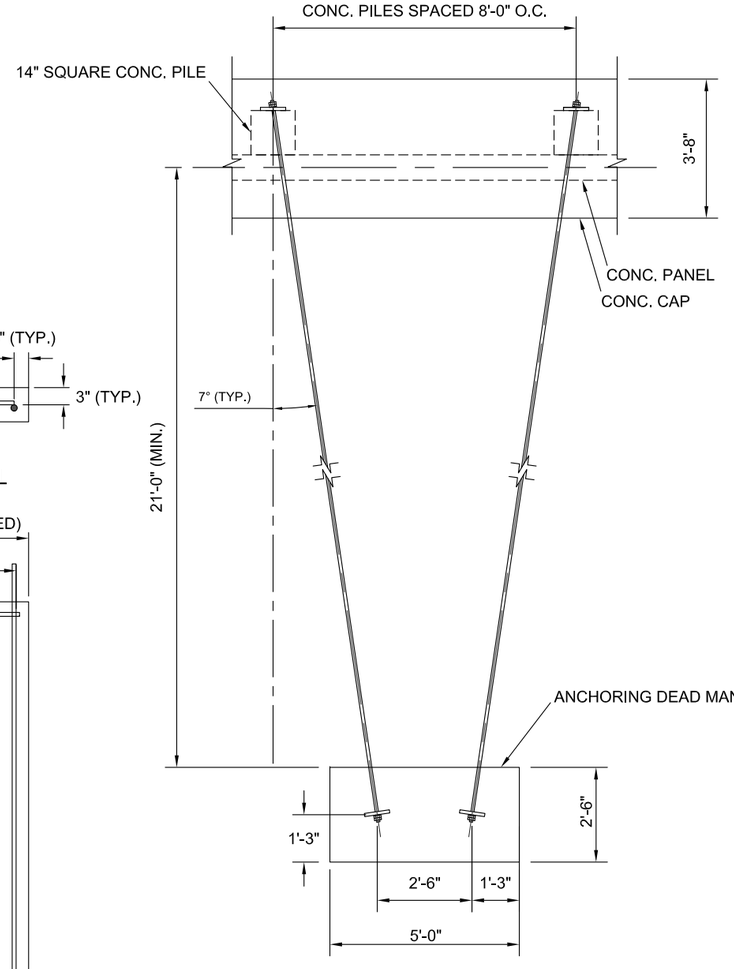
ELEVATION
ANCHORING DETAIL



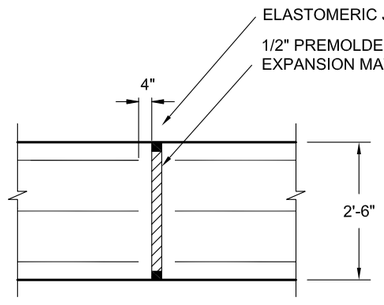
PLAN
PRECAST PANEL DETAIL



ELEVATION
PRECAST PANEL DETAIL

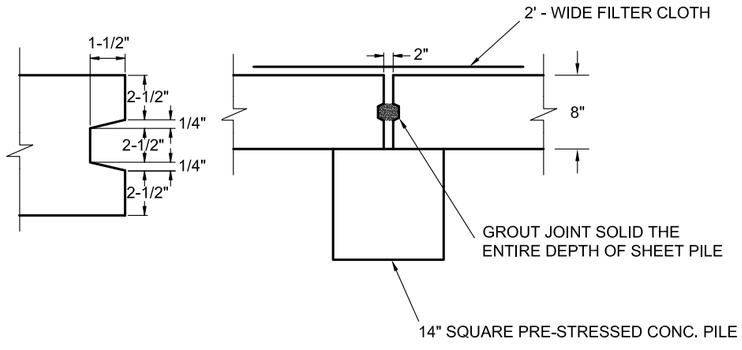


PLAN
ANCHORING DETAIL



NOTE: SPACE EXPANSION JOINTS
48' O.C. AND ATOP CONC. PILE

ELEVATION
EXPANSION JOINT AT CAP



PANEL KEYWAY DETAIL

NO.	DESCRIPTION	BY	DATE

CITY OF FT. PIERCE

H.D. KING SEAWALL REPLACEMENT

Cardno
Shaping the Future
CLEARWATER
380 PARK PLACE BLVD, STE 300, CLEARWATER, FL 33759
TEL: (727) 531- 3505 (800) 861-8314
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60% PLANS

MIGUEL A. VILLEGAS, P.E. DATE
LIC. NO.: 68768

DESIGNED MAV
DRAWN RFN
Q.C.
APPROVED

MISCELLANEOUS DETAILS

PROJECT NO: 00022926.13
DATE: 5/5/2016
SHEET NO: 11

FILE: J:\00022\00022926.13\acad\dwg\DETAILS.dwg LAST SAVED: Fri, 05/06/16-1:13p PLOTTED: Fri, 05/06/16-1:41p BY: MiguelVillegas

August 2, 2016

Nick Mimms, PE
City of Ft. Pierce
City Manager
100 North US 1
Ft. Pierce, FL 34954

Cardno

380 Park Place Blvd
Suite 300
Clearwater, FL 33759
USA

Phone 727 531 3505
Fax 727 539 1294

www.Cardno.com

RE: Cost Estimate for 100% Seawall Design Plans Preparation and Seawall Replacement/Construction between 2nd Street and North Indian River Drive Adjacent to the Former H.D. King Site, Ft. Pierce

Dear Mr. Mimms:

Cardno is pleased to submit this technical and cost proposal for finalization of 100% design plans for the seawall replacement, construction of the replacement seawall and construction engineering and inspection during the project.

BACKGROUND

During the course of the brownfield remediation activities on the former HD King power plant site it was noted that the seawall along both the north and south sides of Moore's Creek was in poor condition. Numerous tie-back rods were observed to have completely deteriorated along the southern side of the seawall and portions of the wall were noted as having significant deflection outward into the channel of Moore's Creek. Based on these observations and potential for failure of the seawall system, the CITY had an independent seawall assessment conducted in 2014, which confirmed the need for replacement.

As you are aware, Cardno's team has been remediating the site in phases since 2010 and is uniquely suited to utilize our extensive knowledge of site conditions to optimize both the design and construction of the proposed new seawall. Integration of the brownfield remediation work with the proposed seawall replacement in 2016 will:

- allow close collaboration to improve the design and construction methods given the residual contamination landward of the seawall
- limit the potential for spreading of or exposure to residual contamination, and
- reduce overall costs to the CITY

In conjunction with the 2016 remediation work on the former HD King power plant site, Cardno was engaged to prepare 60% design plans and develop a guaranteed maximum price (GMP) to finalize the design and construct the seawall. The 60% design plans have been submitted and the following sections of this proposal detail the finalization of the design plans and construction/replacement of the seawall along both sides of Moore's Creek generally between 2nd Street and North Indian River Drive

PROPOSED SCOPE OF WORK

This Cost Proposal is broken down into three sections: final seawall construction plans preparation and permitting, construction, and construction engineering inspection.

Task I - *Seawall Construction Plans Development*

Cardno will prepare final construction plans for the replacement of the seawalls along both sides of Moore's Creek, from the east side of the North 2nd Street Bridge and extending to approximately 20 ft west of the bridge located on North Indian River Drive. These plans will use, as a basis, the 60% plans submitted previously.

1) Finalize wall design in accordance with CITY'S, Florida Department of Transportation (FDOT) and AASHTO Standards.

2) Complete supplemental Geotechnical investigation and analysis

3) Obtain required permits.

4) Coordinate with CITY's Utility Departments and other Utility owners having utilities that may be impacted with the new wall construction.

5) For the final contract plans submittal CARDNO will submit the following to the CITY:

- Three (3) sets of 11" x 17" prints
- Design Documentation in PDF form sent via email.

6) Develop construction specifications using FDOT Standard Specifications for Road and Bridge Construction – current edition

Task II – *Seawall Construction*

As a subconsultant to Cardno, Brothers Construction will construct replacement of the seawalls along both sides of Moore's Creek, from the east side of the North 2nd Street Bridge and extending to approximately 20 ft west of the bridge located on North Indian River Drive. New walls will be constructed in accordance with the final construction plans, construction specifications, and permits.

Task III – *Construction Engineering Inspection*

Cardno will provide construction engineering and inspection services for the duration of construction activities. Those services will include an average of two half-day site visits per week to assure that the contractor is in compliance with the contract documents and permit requirements. Threshold inspections will be performed to verify sheeting and piling installation minimum tip elevations, seawall cap and deadman dimensions, reinforcing steel placement, concrete placement, over the shoulder concrete testing verifications and concrete sheeting construction, if cast on site. Weekly progress reports will be prepared and provided to the CITY.

George Denti will be providing those services. He lives locally, has vast experience in marine and structures inspection, and is familiar with the site, the CITY and the permitting agencies involved.

SCHEDULE OF COMPENSATION

Task I - Seawall Construction Plans Development

Cardno Labor and Expenses	$43,178
Subcontracted Services	
Geotechnical Services	$1,000
Permitting	$5,000
Task I Subtotal	**$49,178**

Task II – *Seawall Construction and Program Management*

Cardno Program Management	$121,941
Subcontracted Services	
Seawall Construction	$1,399,402
Task II Subtotal	**$1,521,343**

Task III – *Construction Engineering Inspection*

Cardno Labor and Expenses (based on preliminary 8 month construction estimate)	**$40,000**
Subtotal (Tasks I, II and III)	**$1,610,521**
Owner's Allowance/Contingency (10%)	**$161,052**
ESTIMATED PROJECT TOTAL	**$1,771,573**

The 10% Owner's Allowance/Contingency of $161,052 is intended to cover unforeseen conditions, such as environmental issues, utility modifications/relocations, and removal/disposal of unknown underground obstructions or contaminated material. Owner's Allowance/Contingency funds will not be utilized without prior approval from the CITY. Any unused funds from this allowance will remain with the CITY at the completion of the project. In the event that unforeseen conditions are discovered that could potentially exceed the owner's allowance, Cardno will immediately consult with the CITY to encumber additional funds.

PROPOSED PROJECT SCHEDULE

- Notice to Proceed – September 2016
- Final Construction Plans and Specifications Submittal – September/October 2016
- Permit Issuance – October 2016
- Begin Construction – October/November 2016
- Complete Construction – June 2017
- Submittal of As-Built drawings and permit SOC – July 2017

Cardno project fees and expenses will be invoiced on a lump sum basis up to the guaranteed Maximum Price (GMP) of $1,610,521. If required, billing under the Owner's Allowance will be on a time and materials basis. Work performed for this project will be in compliance with the current Agreement for Consulting Services contract with the Fort Pierce Redevelopment Agency.

After review of the scope of services, please call me or Greg Schultz at 727.531.3505, if you have any questions.

Sincerely,

Rick Hagberg, PG
Director
For Cardno
Email: Richard.Hagberg@Cardno.com

Approved by:

Signed by:_____
Title: _____
Date:_____

City Commission Regular Meeting **Agenda Item # 10. d.**

Meeting Date: 09/06/2016

Re: Emergency Drainage Replacement at 1230 Seaway Drive

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Approve acceptance of Johnson-Davis, Inc's. construction proposal in the amount of $40,000.00 to replace drainage outfalls that have failed.

SUMMARY:

The existing 15" CMP drainage outfall which conveys stormwater run-off from Alhambra, Binney, DeSota, and Coquina roadways has failed and is in need of replacement. The scope of work proposed to be completed includes the modification of the existing storm manhole, installation of 50 LF of 15” HDPE drainage pipe, and abandonment of the existing decrepit CMP pipe.

RECOMMENDATION:

Staff recommends approval and acceptance of the lowest proposal as submitted by Johnson-Davis, Inc. in the amount of $40,000.00.

ALTERNATIVES:

Staff will proceed as directed by the City Commission.

RESPONSIBLE STAFF:

Engineering Department

COORDINATED WITH:

Public Works

Fiscal Impact

Budgeted Y/N:	N/A
Fiscal Year:	N/A
Account:	403-4300-538.34-90
Amount:	$40,000

FISCAL IMPACT:

The project cost of $40,000.00 will be funded from SMU Revenue Account No. 403-4300-538.34-90.

Attachments

Plans - 1230 Seaway Dr-August 2016 HDPE

Quote No. 1 - Johnson-Davis Inc - 080916

Quote No. 2 - Loren Jocks Trucking Inc - 081116

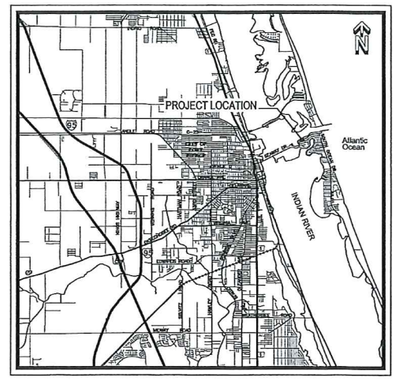
Quote No. 3 - McPeek Land Clearing - 081116 no response

Form Review

Inbox	Reviewed By	Date
Purchasing	Tony Barnes	08/22/2016 10:53 AM
Finance Department	Johnna Morris	08/24/2016 03:57 PM
City Manager	Nick Mimms	08/25/2016 05:34 PM
Form Started By: Dina Hermoso		Started On: 08/17/2016 03:58 PM
Final Approval Date: 08/25/2016		

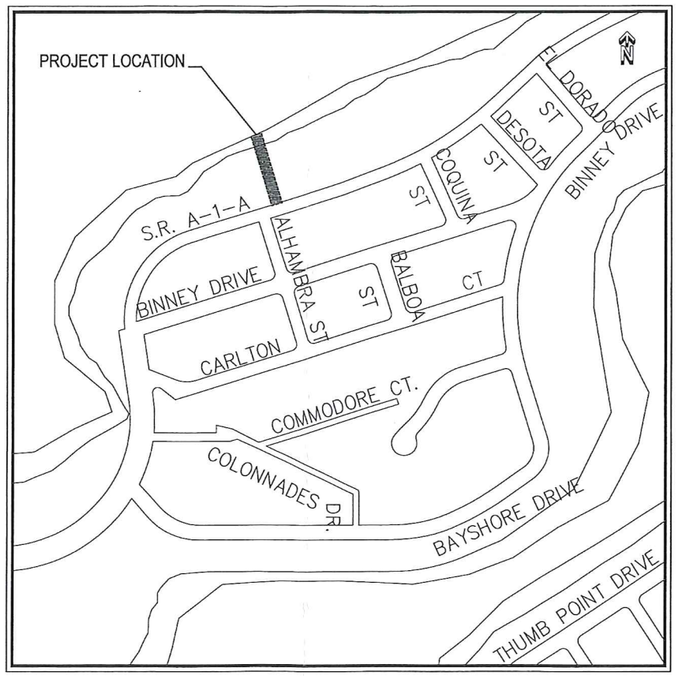
CITY OF FORT PIERCE DEPARTMENT OF ENGINEERING

1230 SEAWAY DRIVE - OUTFALL STORM DRAINAGE EMERGENCY REPAIR PROJECT



PROJECT LOCATION MAP

SITE LOCATION



INDEX	
DESCRIPTION	SHEET NUMBER
COVER SHEET	1 OF 2
PLAN AND DETAILS	2 OF 2

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No.	DATE	BY	REVISIONS

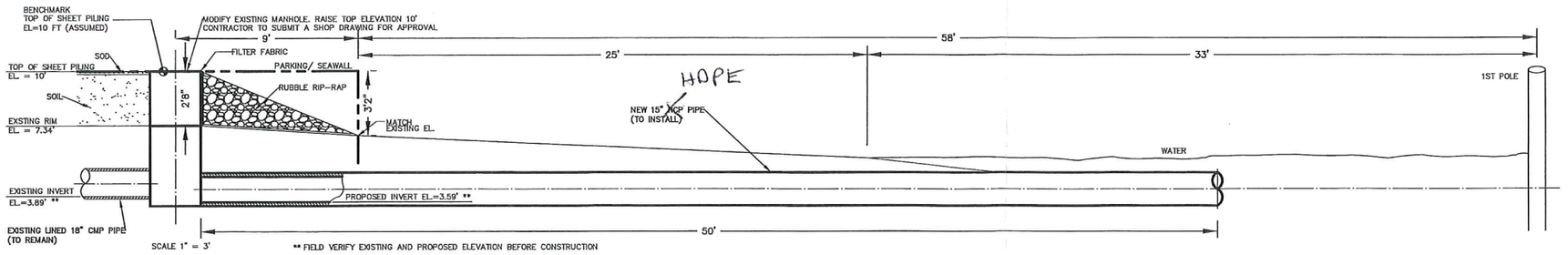
1230 SEAWAY DR – OUTFALL
STORM DRAINAGE EMERGENCY REPAIR PROJECT

CITY OF FORT PIERCE
DEPARTMENT OF ENGINEERING
100 NORTH U.S. 1 P.O. BOX 1480
FORT PIERCE FLORIDA, 34954

DATE: JULY 2016
SCALE: NTS
SURVEY CHECKED BY: –
DRAWN: D.H.
DESIGNED BY: D.H.
APPRVD: T.T.&L.A.

PROJECT No.
DRAWING No.
SHEET No. 1 OF 2

Q:\ENGINEERING\Streets\A1A\Drainage Complaints\1230 Seaway Dr – Outfall – Hutchinson Island Plaza Hotel & Suites\12030 SEAWAY DRIVE-JULY 201[illegible]



GENERAL NOTES

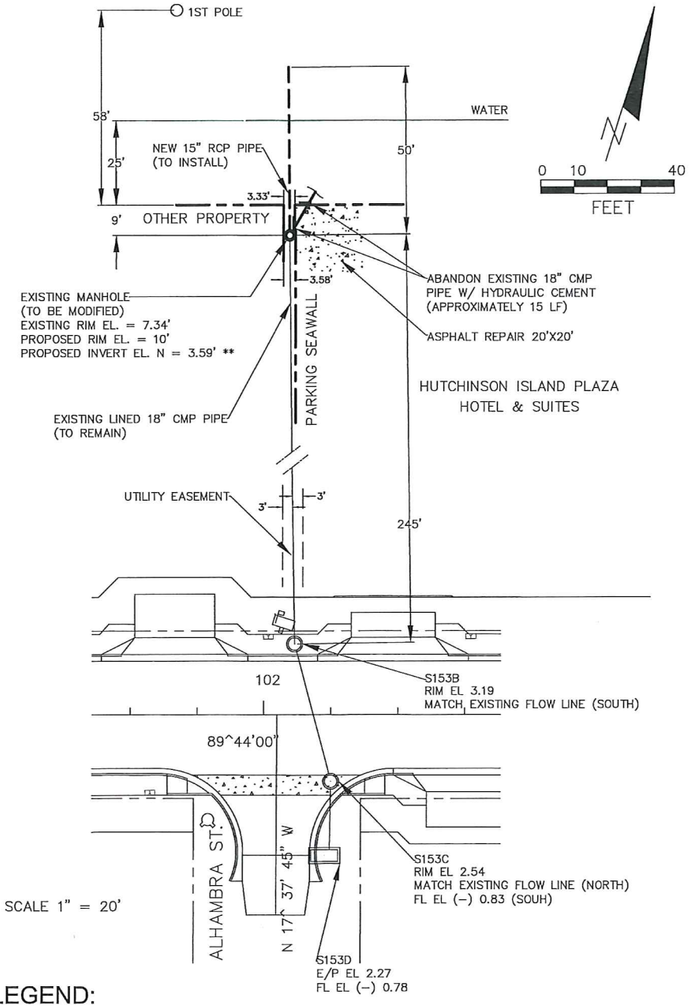
1. THE "TRENCH SAFETY ACT" SHALL BE INCORPORATED INTO THIS CONTRACT AS ENACTED BY THE LEGISLATURE OF THE STATE OF FLORIDA TO BE IN EFFECT AS OF OCTOBER 1, 1990.

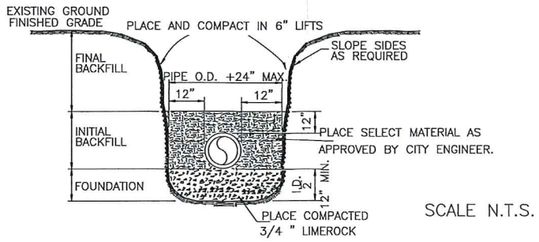
2. ALL CONSTRUCTION MUST COMPLY WITH THE CITY OF FT. PIERCE CODE OF ORDINANCES AND THE FDOT ROADWAY AND TRAFFIC DESIGN STANDARDS, LATEST EDITION.

3. ALL DISTURBED AREAS SHALL BE SODDED UPON COMPLETION OF GRADING.

4. BACKFILL TO BE COMPACTED IN NO GREATER THAN ONE (1) FOOT LIFTS TO THE DENSITY OF THE UNDISTURBED ADJACENT SOILS.

5. PIPE CULVERTS AND STORM SEWERS SHALL BE CONSTRUCTED AND INSTALLED IN ACCORDANCE WITH SECTION 430 F.D.O.T. STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION.





SCALE N.T.S.

GENERAL CONSTRUCTION NOTES:

1. ALL TRENCHING SHALL COMPLY WITH THE REQUIREMENTS OF THE FLORIDA TRENCH SAFETY ACT.

2. FOUNDATION – 3/4 " LIMEROCK A MINIMUM OF 12" IN DEPTH.

3. INITIAL BACKFILL – THE MATERIAL PLACED TO 12" ABOVE THE PIPE SHALL BE PLACED IN SIX DENSITY AS DETERMINED BY AASHTO T–99. INCH LAYERS AND COMPACTED WITH MECHANICAL TAMPERS TO AT LEAST 95% MAXIMUM

4. FINAL BACKFILL – TO BE PLACED IN LAYERS NOT TO EXCEED ONE FOOT IN THICKNESS AND DETERMINED BY AASHTO T–99 COMPACTED WITH APPROPRIATE EQUIPMENT TO AT LEAST 95% MAXIMUM DENSITY AS

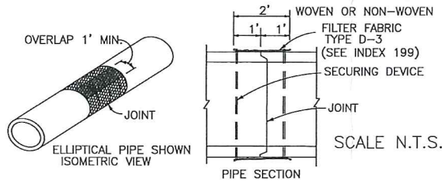
TRENCH DETAIL

PAY ITEM NO.	DESCRIPTION	UNIT	QUANTITY
1	MOBILIZATION	LS	1.00
2	EROSION & SEDIMENT CONTROL	LS	1.00
3	CLEARING & GRUUBBING	LS	1.00
4	PIPE CULVERT, ROUND, 15" RCP (LABOR & MATERIAL)	LF	50.00
5	MODIFY & ADJUST EXISTING MANHOLE	LS	1.00
6	RIP-RAP RUBBLE (INCLUDES BEDDING STONE AND FILTER FABRIC)	LS	1.00
7	PERFORMANCE TURF, SOD (BAHIA)	SY	5.83
8	FILL EXISTING OUTFALL PIPE W/ HYDRAULIC CEMENT	LF	15.00
9	REPAIR PARKING LOT OF ASPHALT (AVG. 1.5")	SY	44.00
10	MANHOLE RIM/COVER	EA	1.00

EROSION AND SEDIEMNT CONTROL PLAN
THE CONTRACTOR SHALL MAINTAIN PROPERLY THE EROSION AND SEDIMENT CONTROL DURING THE CONSTRUCTION, AND SHALL BE PER FDOT INDEX NO. 102.

DRAINAGE DETAILS
THE CONTRACTOR SHALL FOLLOW FOR CONSTRUCTION THE DRAINAGE AND MANHOLES DESIGN STANDARDS PER FDOT NDEX NO. 201 & 280.

FILTER FABRIC
THE CONTRACTOR SHALL WRAP ALL STORM PIPE JOINTS. CONSTRUCTION SHALL BE PER FDOT INDEX NO. 280 WITH WOVEN GEOTEXTILE TYPE D–3 (FDOT INDEX NO. 199), SECURED WITH STRAPPING.



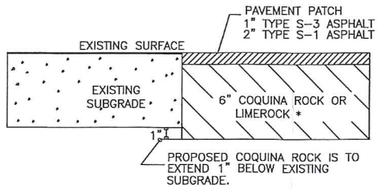
SCALE N.T.S.

COST OF FILTER FABRIC JACKET TO BE INCLUDED IN COST OF PIPE CULVERTS.

FOR ALL PIPE – CONCRETE PIPE SHOWN

STORM PIPE JOINTS SHALL BE WRAPPED ACCORDING TO THIS DETAIL. COMPLETELY WRAP THE OUTSIDE OF EACH JOINT WITH EITHER A WOVEN OR NON–WOVEN FILTER FABRIC WHICH PROVIDES AN AOS OF A NO. 70 TO NO. 100 SIEVE (150 TO 212 UM) IN WIDTH AND A LENGTH TO PROVIDE A MINIMUM OVERLAP OF 24 INCHES (600 MM). SECURE FILTER FABRIC AGAINST THE OUTSIDE OF THE PIPE BY STEEL OR PLASTIC STRAPPING OR BY OTHER METHODS APPROVED BY THE ENGINEER. (REF: F.D.O.T. INDEX 280 FOR DETAILS OF CONSTRUCTION).

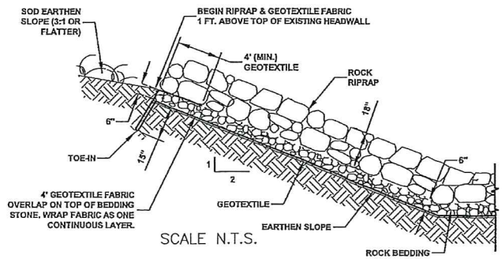
FILTER FABRIC JACKET DETAIL



SCALE N.T.S.

* 6" LIMEROCK OR CRUSHED COQUINA COMPACTED TO 98% OF MAXIMUM DENSITY AS DETERMINED BY AASHTO METHOD T–180

PAVEMENT PATCHING DETAIL



SCALE N.T.S.

RIPRAP DETAIL

LEGEND:

- MANHOLE
- PROPERTY LIMITS
- RCP REINFORCED CONCRETE PIPE
- CMP CORRUGATED METAL PIPE

No.	DATE	BY	REVISIONS

1230 SEAWAY DR – OUTFALL
STORM DRAINAGE EMERGENCY REPAIR PROJECT

CITY OF FORT PIERCE
DEPARTMENT OF ENGINEERING
100 NORTH U.S. 1 P.O. BOX 1480
FORT PIERCE FLORIDA, 34954

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DATE:	JULY 2016
SCALE:	1"= 20'; 1" = 3'
SURVEY CHECKED BY:	–
DRAWN:	D.H.
DESIGNED BY:	D.H.
APPRVD:	T.T. &I.A.
PROJECT No.	
DRAWING No.	
SHEET No.	5 OF 9

Q:\ENGINEERING\Streets\A1A\Drainage Complaints\1230 Seaway Dr – Outfall – Hutchinson Island Plaza Hotel & Suites\12030 SEAWAY DRIVE–JULY 2016.dwg

JOHNSON-DAVIS INC.

"Construct with Confidence"

August 9, 2016

Ms. Tracy Telle Assistant City Engineer
City of Ft Pierce Engineering
100 N. U.S. Highway 1
Fort Pierce, FL 34950

Re: 1230 Seaway Drive Outfall

Dear Tracy;

As per meeting with our field Superintendent Mr. Leonard Dennis, the following is our revised proposal for the above referenced project.

Please feel free to contact me at (561) 718-4505 or our area supervisor Mr. Leonard Dennis at (561)-718-5174 with any questions you might have regarding our proposal. We appreciate the opportunity to provide our services to the City of Fort Pierce.

Sincerely,

Scott J. Johnson- President

Johnson-Davis Inc.

1230 Seaway Drive Outfall				
Item #	Description	Quantity	Unit Price	Amount
1	Mobilization and Performance Bond	LS	$7,500.00	$7,500.00
2	Erosion control	LS	$1,000.00	$1,000.00
3	Clearing and grubbing	LS	$2,800.00	$2,800.00
4	18" HDPE	50 lf	$ 330.00	$16,500.00
5	Modify existing MH	LS	$5,500.00	$5,500.00
6	RipRap	LS	$1,200.00	$1,200.00
7	Sod	LS	$ 150.00	$ 150.00
8	Fill/ Remove outfall pipe	15 lf	$ 30.00	$ 450.00
9	Repair parking lot	44 SY	$ 100.00	$4,400.00
10	MH Ring and cover	1 EA	$ 500.00	$ 500.00
			Total	**$40,000.00**

Special conditions:

- The proposal excludes any permits or fees
- 18" HDPE has an inside diameter of 14.52 inches

Loren Jocks Trucking, Inc.
6776 Chase Road
Stuart FL.
Office Phone 772-888-3614 My Cell 772-370-3172
1230 Seaway Drive Outfall Rev B
Fort Pierce Fla
August 10 2016

		Units	No Units	Per Unit Cost	Total
	Mobilization	LS	1	$ 3,500.00	$ 3,500.00
2	Erosion Sediment control	LS	1	$ 1,750.00	$ 1,750.00
3	Clearing And Grubbing	LS	1	$ 1,500.00	$ 1,500.00
4	Pipe Culvert **Round18 " HDPE (Pipe is exterior)** Labor and Material including Shoring and Dewatering (Its all Handwork)	LS	1	$ 19,800.00	$ 19,800.00
5	Modify & adjust existing Manhole	LS	1	$ 3,500.00	$ 3,500.00
6	Rip Pap Rubble Includes Bedding Stone and Filter Fabric	LS	1	$ 2,500.00	$ 2,500.00
7	Performance Turf Sod Baha	LS	1	$ 500.00	$ 500.00
8	Fill Existing Outfall Pipe with Hydraulic Cement	LS	1	$ 3,500.00	$ 3,500.00
9	1.5 " of Asphalt 12.5 or 9.5 (If needed over 44 SY)	LS	1	$ 2,700.00	$ 2,700.00
10	Manhole Rim Cover	LS	1	$ 500.00	$ 500.00
					$ -
					$ -
				Total Bid	$ 39,750.00
11	Bond	LS	1	$ 995.00	$ 995.00
				Total With Bond	$ 40,745.00

Exclusions
Survey
Engineering and Testing
Permits
Handling or removal of contaminated materials is not in our bid
Anything Not Mentioned in the Quote
Quote is good for 60 days

Submitted By
Sam Brink
Senior Estimator
Loren Jocks Trucking
My Cell 772-370-3172

Proposal

McPeek Land Clearing

6436 Indrio Road
Fort Pierce, FL 34951

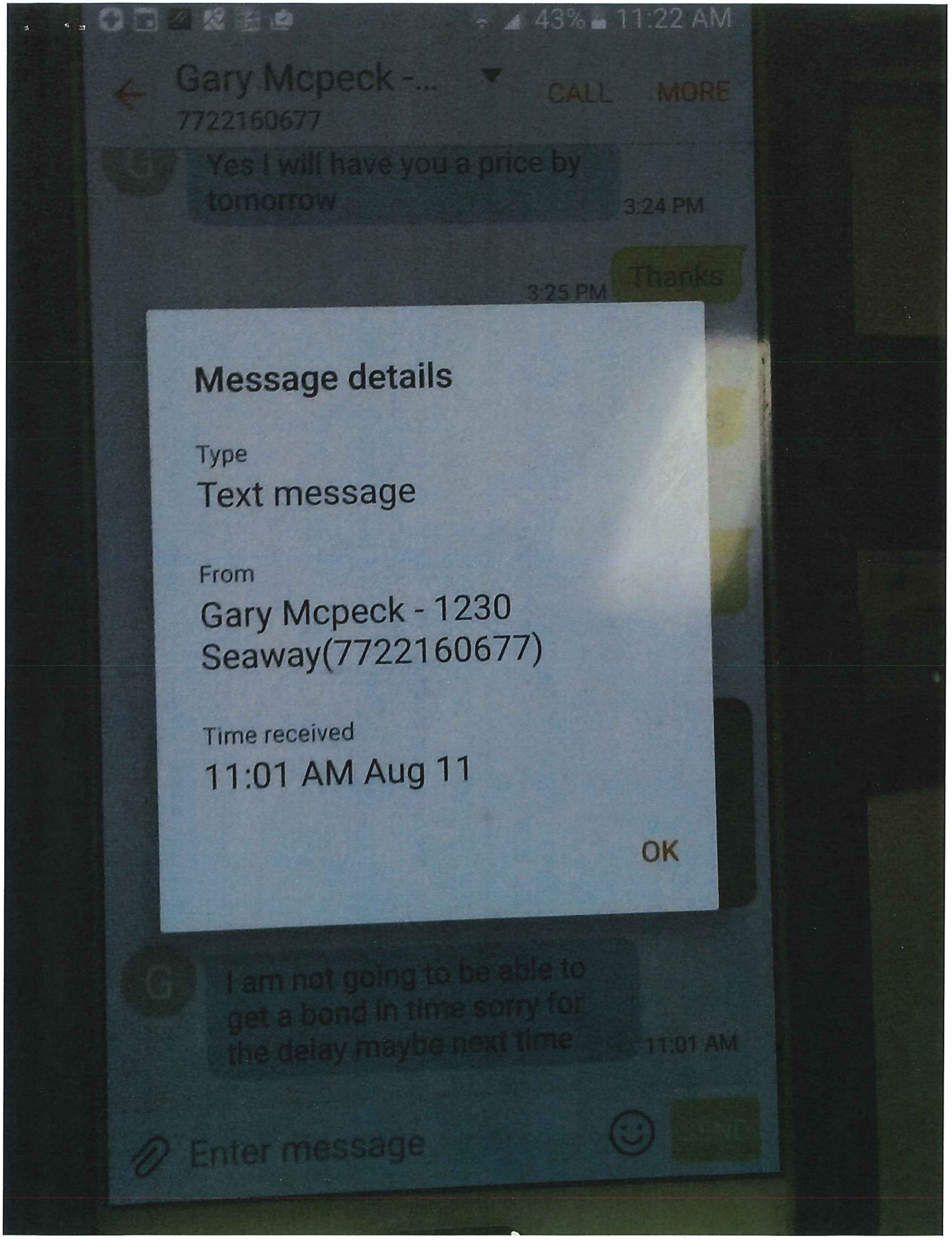
Date	Proposal#
7/12/2016	3640

Bill To
ATT Dina Hermoso Drainage repair 1230 Sea way Dr Hutchinson Island Fort Pierce

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	1) Mobilization	1,200.00	1,200.00
	2)Erosion,Sediment Control	450.00	450.00
	3)Clearing ,Grubbing	350.00	350.00
	4) Pipe culvert round 18 inch exterior HDPE labor &material	4,000.00	4,000.00
	5)Modify &adjust manhole	975.00	975.00
	6)RIP -RAP Rubble Includes stone and filter fabric	1,250.00	1,250.00
	7)Sod	85.00	85.00
	8)Fill Existing outfall pipe w/ hydraulic cement	1,350.00	1,350.00
	9)Repair parking lot	1,300.00	1,300.00
	10) Manhole Rim/Cover	1,200.00	1,200.00
		Total	$12,160.00

NO BOND


43% 11:22 AM
Gary Mcpeck -...
7722160677
CALL
MORE
Yes I will have you a price by tomorrow
3:24 PM
Thanks
3:25 PM
Message details
Type
Text message
From
Gary Mcpeck - 1230 Seaway(7722160677)
Time received
11:01 AM Aug 11
OK
I am not going to be able to get a bond in time sorry for the delay maybe next time
11:01 AM
Enter message

City Commission Regular Meeting **Agenda Item # 10. e.**

Meeting Date: 09/06/2016

Re: Marina Underground Fuel Tank Claim Settlement Offer

Submitted For: James Messer, City Attorney, City Attorney

SUBJECT:

Approval to accept Settlement Offer in the amount of $275,000 to the City, execute Settlement Agreement and Release in City of Fort Pierce v Petroleum Marine Consultants LLC and RGD & Associates, Inc. for underground fuel tank claim and dismiss the case.

SUMMARY:

The City filed suit against Petroleum Marine Consultants, LLC and RGD & Associates, Inc. in 2014 to recover damages as a result of the faulty design and installation of the fuel tank at the Fort Pierce City Marina. During the excavation of the old tank, it was discovered that the outer shell of the tank cracked because of the improper bedding material used by the installer. The Offer of Settlement of $275,000.00 includes a dollar for dollar recovery of the full replacement cost of the fuel tank paid by the City.

RECOMMENDATION:

Approval for the following items:

1. Acceptance of the Settlement Offer in the amount of $275,000.00;
2. Authority to execute the Settlement Agreement and Release; and
3. Authority to dismiss the case including termination of litigation.

ALTERNATIVES:

Denial of Settlement Offer which will increase expenses and prolong litigation.

RESPONSIBLE STAFF:

James M. Messer, City Attorney

COORDINATED WITH:

Nicholas C. Mimms, P.E., City Manager
Johnna Morris, Finance Director

Fiscal Impact

Budgeted Y/N:	N
Fiscal Year:	2016
Account:	TBD
Amount:	275000.00

OTHER INFORMATION:

Settlement Offer

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	08/31/2016 01:31 PM
City Manager	Nick Mimms	08/31/2016 05:24 PM
Form Started By: Angela Wilkinson		Started On: 08/25/2016 09:58 AM
Final Approval Date: 08/31/2016		

City Commission Regular Meeting **Agenda Item # 10. f.**

Meeting Date: 09/06/2016

Re: Above Ground Fuel Tanks for Drawdy Concrete Construction

Submitted For: Marc Meyers, Building Official, Building

SUBJECT:

Approve request to install 3 Above-Ground Fuel Tanks for Drawdy Concrete Construction located at 2551 Peters Road in accordance with Section 7-20 of the Code of Ordinances.

SUMMARY:

Drawdy Concrete Construction has requested a permit to install 3 above ground fuel tanks to hold fuel at 2551 Peters Road. City Commission approval is required per Section 7-20 of the City Ordinance.

RECOMMENDATION:

Approval of the storage tanks.

ALTERNATIVES:

Deny the storage tank.

RESPONSIBLE STAFF:

Marc Meyers, Building Official

COORDINATED WITH:

Kristie Kirstein, Senior Permit Specialist

Fiscal Impact

OTHER INFORMATION:

$180.25 to the Building Department Fund for permit and application fees.

Attachments

2551 Peters Rd

Form Review

Inbox	Reviewed By	Date
Building	Marc Meyers	08/25/2016 02:59 PM
City Manager	Nick Mimms	08/30/2016 05:08 PM

Form Started By: Kristie Kirstein Started On: 08/25/2016 08:08 AM

Final Approval Date: 08/30/2016

CITY OF FORT PIERCE, FLORIDA
BUILDING DEPARTMENT
APPLICATION FOR BUILDING PERMIT

(772) 467-3529 or 467-3724 FAX (772) 467-3849

Permit # 16-1839
FBC 2014 (5th edition)
PIN # 558672

*Property Address 2551 Peters Road *Date 6/21/16 *# of plans submitted ____ * # of CD's submitted ____

Parcel ID# 2324-244-0002-000-5 Phone # (772) 464 - 8160 Fax # (772) 464 - 0360
(Located on your tax bill) Email Address danny@drawdycc.com Cell # (772) 216 -4672

*Owner Name JPD Enterprises of Florida, LLC *Owner Address 2705 Peters Road Ft. Pierce, FL 34945

Type of permit Fuel Tank *Valuation $ 1000.00

*Description of Work install fuel tank 2 - 1000 gallon fuel tanks & 1 500 gallon fuel tank

Architect: _____ Phone(____)_____-_____ Fax (____)_____-_____

Email Address _____

Engineer: Laventure & Zeiss Engineering Phone(772) 398 - 1520 Fax (772) 398 - 1521

Email Address gatorrr@msn.com

***CONTRACTOR/APPLICANT INFORMATION:** City License # 16-00027302 State License # CGC 1519740

Company Name Drawdy Concrete Construction, LLC Qualifier Jennifer Pottorff

Address 2705 Peters Road City/State Ft. Pierce, FL Zip 34945

Phone # (772) 464 - 8160 Fax # (772) 464 - 0360 Cell # (772) 971 - 7830

Email Address jennifer@drawdycc.com

SUBCONTRACTORS: See Subcontractor Verification Sheet. It may be Required to accompany this application

Occupancy _____ Construction Type _____ # of Units _____ # of Stories _____

Sq. Ft. Conditioned Space 0 Total Sq. Ft. _____

Is the property located in a Special Flood Hazard Area (floodplain) per the current Flood Insurance Rate Map (FIRM)

☐ Yes ☒ No

If Yes, the applicant must include certified elevation information on a FEMA NFIP Elevation Certificate.

I understand that no building may be occupied until a Certificate of Occupancy/Certificate of Completion has been issued after final inspection by the Building Department and full compliance with the building code, city and state ordinances and other applicable rules and regulations. I am also verifying that all sets of plans submitted are identical.

Signature of Applicant _____

State of Florida, County of St. Lucie

Affirmed to and subscribed before me this 21ST

JUNE, 20 16 by Jennifer Pottorff

personally known to me or who has produced _____ as identification.

Notary Signature: _____

Notary (print name) Jennifer Medecke

JENNIFER MEDECKE
Notary Public - State of Florida
Commission # FF 239567
My Comm. Expires Oct 4, 2019
Bonded through National Notary Assn.

Signature of Property Owner _____

State of Florida, County of St. Lucie

Affirmed to and subscribed before me this 6/21

20 16, by Jennifer Pottorff

personally known to me or who has produced _____ as identification.

Notary Signature: _____

Notary (print name) Jennifer Medecke

JENNIFER MEDECKE
Notary Public - State of Florida
Commission # FF 239567
My Comm. Expires Oct 4, 2019
Bonded through National Notary Assn

Construction documents must accompany this application. The Florida energy code submitted becomes an integral part of this plan and must pass final inspection. "Notice: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public record of this county, and there may be additional permits required from other governmental entities such as waste management district, state agencies, or federal agencies."SIGNATURE OF THE APPLICANT MUST BE NOTARIZED. If owner builder, applicant must sign in person. BUILDING PERMIT includes: Building, Electrical, Plumbing, Mechanical, and Sewer only. All other trades require separate permits.

***Required Information**

Asbestos compliance: It is the owner's or operator's responsibility to comply with section 469.003, Florida Statutes, and to notify the Department of Environmental Protection of his or her intentions to remove asbestos, when applicable, in accordance with state and federal law.

OFFICE USE ONLY

FEES: * See the break Down Fee Sheet

PC 75.00 / 90.00
RT 15.00 / CK# 1191

SWO

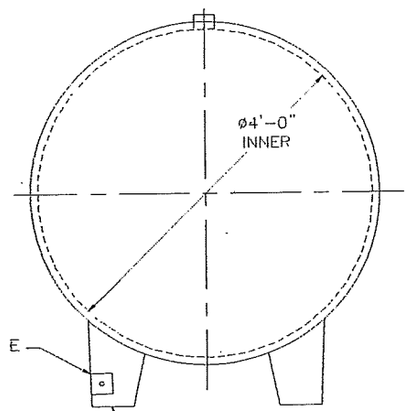
Total Fees Due $ _____

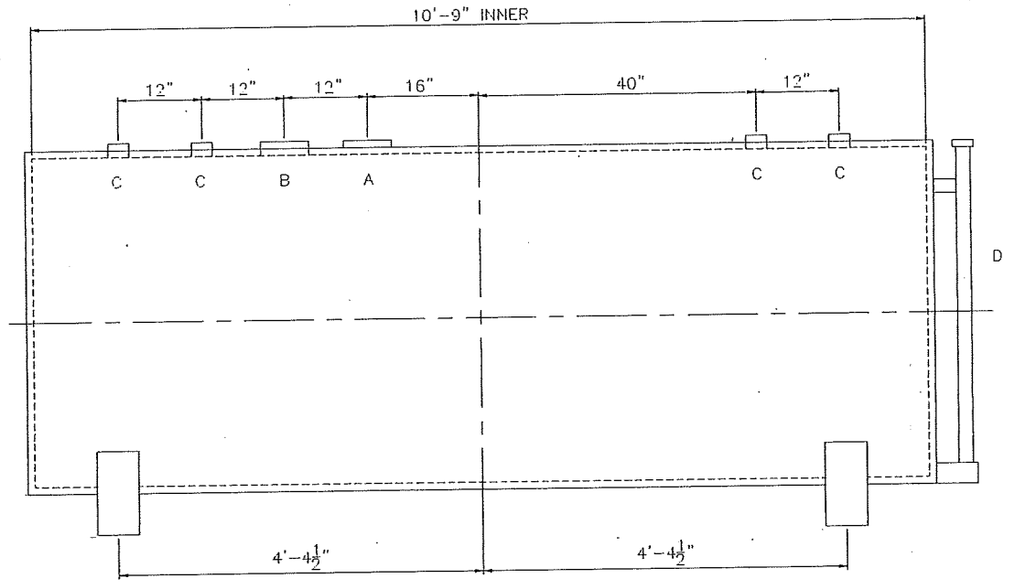
Remarks _____

Reviewed by _____ Date _____ Building Official _____ Date _____

NOTE: ALL RIGHTS RESERVED. THIS DRAWING MUST NOT BE REPRODUCED IN ANY FORM WITHOUT THE WRITTEN PERMISSION OF HIGHLAND TANK®. HIGHLAND TANK® SHALL BE RESPONSIBLE ONLY FOR ITEMS INDICATED ON THIS FABRICATION DRAWING UNLESS OTHERWISE NOTED. CUSTOMER IS RESPONSIBLE FOR VERIFYING CORRECTNESS OF SIZE AND LOCATION OF FITTINGS, ACCESSORIES, AND COATINGS SHOWN ON THIS DRAWING.

TOUCH UP OF FINISHED PAINT IS REQUIRED BY INSTALLATION CONTRACTOR. TOUCH UP PAINT SHIPPED WITH TANK.





DESIGN DATA
CAPACITY – 1,000 GALLONS
DOUBLE WALL – TYPE I
IND. REG. – –
OPERATING PRESSURE – ATMOSPHERIC
SPECIFIC GRAVITY = 1.0
TANK MATERIAL – MILD CARBON STEEL
THICKNESS – INNER– HEADS: 10 GA SHELL: 10 GA THICKNESS – OUTER– HEADS: 10 GA SHELL:10 GA
CONSTRUCTION – INNER – LAP WELD OUTSIDE ONLY OUTER – LAP WELD OUTSIDE ONLY
TANK TEST – INNER – 5 PSIG OUTER – 2 PSIG AND FULL VACUUM
INT. FINISH – NONE
EXT. FINISH – SHOP PRIMER
LABEL – UL 142

LEGEND	
A	6" FITTING THROUGH OUTER SHELL ONLY – MARK WITH LABEL – SECONDARY EMERGENCY VENT USE ONLY
B	6" FITTING – PRIMARY EMERGENCY VENT USE
C	2" FITTING
D	2" INTERSTITIAL MONITOR PIPE
E	3" x 3" PLATE w/ 1/2"ø (MIN.) HOLE ON CENTER (GROUNDING LUG–ONE REQ'D)
F	–

2-

Highland Tank®

1,000 GAL 48"ø DW BDH TANK

CUSTOMER:

PROJECT:

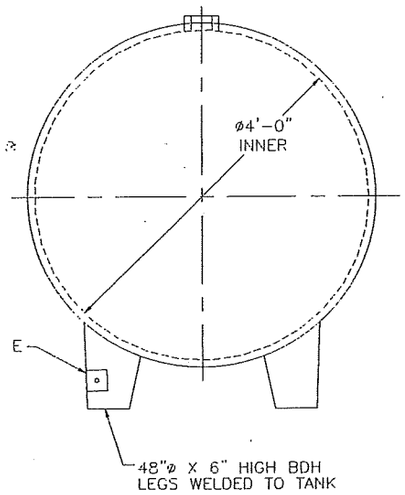
QUOTE NO:

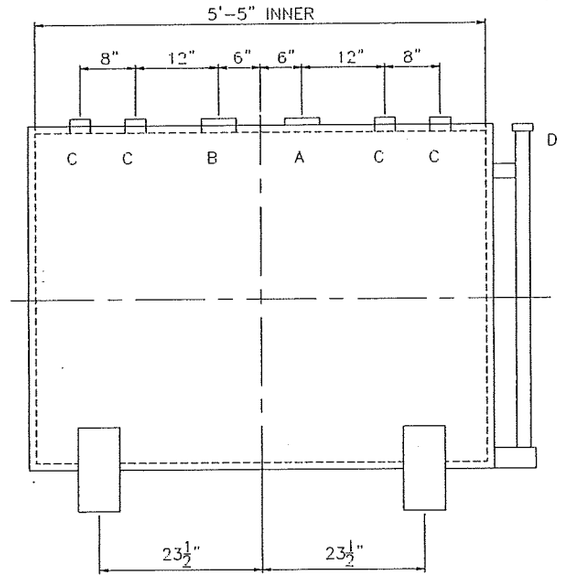
CHK'D BY:

SCALE:	DATE:	DWG. BY:	DWG. NO:
3/4" = 12"			01000BDH48DW10GA

NOTE: ALL RIGHTS RESERVED. THIS DRAWING MUST NOT BE REPRODUCED IN ANY FORM WITHOUT THE WRITTEN PERMISSION OF HIGHLAND TANK®. HIGHLAND TANK® SHALL BE RESPONSIBLE ONLY FOR ITEMS INDICATED ON THIS FABRICATION DRAWING UNLESS OTHERWISE NOTED. CUSTOMER IS RESPONSIBLE FOR VERIFYING CORRECTNESS OF SIZE AND LOCATION OF FITTINGS, ACCESSORIES, AND COATINGS SHOWN ON THIS DRAWING.

TOUCH UP OF FINISHED PAINT IS REQUIRED BY INSTALLATION CONTRACTOR. TOUCH UP PAINT SHIPPED WITH TANK.





DESIGN DATA
CAPACITY – 500 GALLONS
TYPE – DOUBLE WALL – TYPE I
NO. REQ. – –
OPERATING PRESSURE – ATMOSPHERIC
SPECIFIC GRAVITY = 1.0
TANK MATERIAL – MILD CARBON STEEL
THICKNESS – INNER– HEADS: 10 GA SHELL: 10 GA THICKNESS – OUTER– HEADS: 10 GA SHELL:10 GA
CONSTRUCTION – INNER – LAP WELD OUTSIDE ONLY OUTER – LAP WELD OUTSIDE ONLY
TANK TEST – INNER – 5 PSIG OUTER – 2 PSIG AND FULL VACUUM
INT. FINISH – NONE –
EXT. FINISH – SHOP PRIMER –
LABEL – UL 142

LEGEND	
A	4" FITTING THROUGH OUTER SHELL ONLY – MARK WITH LABEL – SECONDARY EMERGENCY VENT USE ONLY
B	4" FITTING – PRIMARY EMERGENCY VENT USE
C	2" FITTING
D	2" INTERSTITIAL MONITOR PIPE
E	3" x 3" PLATE w/ 1/2"ø (MIN.) HOLE ON CENTER (GROUNDING LUG–ONE REQ'D)
F	–

Highland Tank®

500 GAL 48"ø.DW BDH TANK

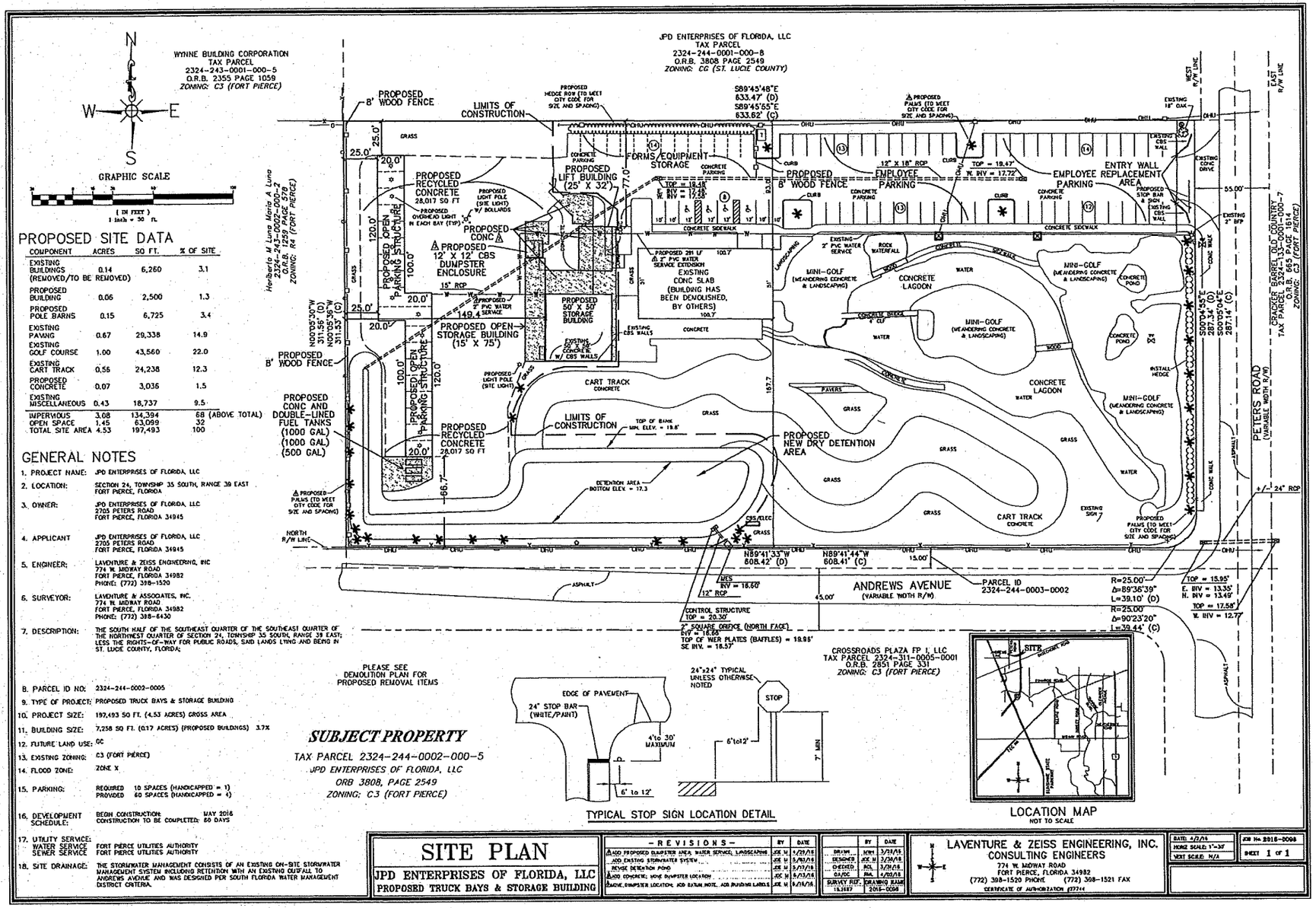
CUSTOMER:

PROJECT:

QUOTE NO:

CHK'D BY:

SCALE:	DATE:	DWG. BY:	DWG. NO:
3/4" = 12"			00500BDH64DW10GA



GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

PROPOSED SITE DATA

COMPONENT	ACRES	SQ FT.	% OF SITE
EXISTING BUILDINGS (REMOVED/TO BE REMOVED)	0.14	6,260	3.1
PROPOSED BUILDING	0.06	2,500	1.3
PROPOSED POLE BARNS	0.15	6,725	3.4
EXISTING PAVING	0.67	29,338	14.9
EXISTING GOLF COURSE	1.00	43,560	22.0
EXISTING CART TRACK	0.56	24,238	12.3
PROPOSED CONCRETE	0.07	3,036	1.5
EXISTING MISCELLANEOUS	0.43	18,737	9.5
IMPERVIOUS	3.08	134,394	68 (ABOVE TOTAL)
OPEN SPACE	1.45	63,099	32
TOTAL SITE AREA	4.53	197,493	100

GENERAL NOTES

1. PROJECT NAME: JPD ENTERPRISES OF FLORIDA, LLC
2. LOCATION: SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST FORT PIERCE, FLORIDA
3. OWNER: JPD ENTERPRISES OF FLORIDA, LLC 2705 PETERS ROAD FORT PIERCE, FLORIDA 34945
4. APPLICANT: JPD ENTERPRISES OF FLORIDA, LLC 2705 PETERS ROAD FORT PIERCE, FLORIDA 34945
5. ENGINEER: LAVENTURE & ZEISS ENGINEERING, INC 774 W. MIDWAY ROAD FORT PIERCE, FLORIDA 34982 PHONE: (772) 398-1520
6. SURVEYOR: LAVENTURE & ASSOCIATES, INC. 774 W. MIDWAY ROAD FORT PIERCE, FLORIDA 34982 PHONE: (772) 398-6430
7. DESCRIPTION: THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST; LESS THE RIGHTS-OF-WAY FOR PUBLIC ROADS, SAID LANDS LYING AND BEING IN ST. LUCIE COUNTY, FLORIDA;
8. PARCEL ID NO: 2324-244-0002-0005
9. TYPE OF PROJECT: PROPOSED TRUCK BAYS & STORAGE BUILDING
10. PROJECT SIZE: 197,493 SQ FT. (4.53 ACRES) GROSS AREA
11. BUILDING SIZE: 7,258 SQ FT. (0.17 ACRES) (PROPOSED BUILDINGS) 3.7%
12. FUTURE LAND USE: GC
13. EXISTING ZONING: C3 (FORT PIERCE)
14. FLOOD ZONE: ZONE X
15. PARKING: REQUIRED 10 SPACES (HANDICAPPED = 1) PROVIDED 60 SPACES (HANDICAPPED = 4)
16. DEVELOPMENT SCHEDULE: BEGIN CONSTRUCTION: MAY 2016 CONSTRUCTION TO BE COMPLETED: 60 DAYS
17. UTILITY SERVICE: WATER SERVICE: FORT PIERCE UTILITIES AUTHORITY SEWER SERVICE: FORT PIERCE UTILITIES AUTHORITY
18. SITE DRAINAGE: THE STORMWATER MANAGEMENT CONSISTS OF AN EXISTING ON-SITE STORMWATER MANAGEMENT SYSTEM INCLUDING RETENTION WITH AN EXISTING OUTFALL TO ANDREWS AVENUE AND WAS DESIGNED PER SOUTH FLORIDA WATER MANAGEMENT DISTRICT CRITERIA.

PLEASE SEE DEMOLITION PLAN FOR PROPOSED REMOVAL ITEMS

SUBJECT PROPERTY

TAX PARCEL 2324-244-0002-000-5
JPD ENTERPRISES OF FLORIDA, LLC
ORB 3808, PAGE 2549
ZONING: C3 (FORT PIERCE)

TYPICAL STOP SIGN LOCATION DETAIL

SITE PLAN

JPD ENTERPRISES OF FLORIDA, LLC
PROPOSED TRUCK BAYS & STORAGE BUILDING

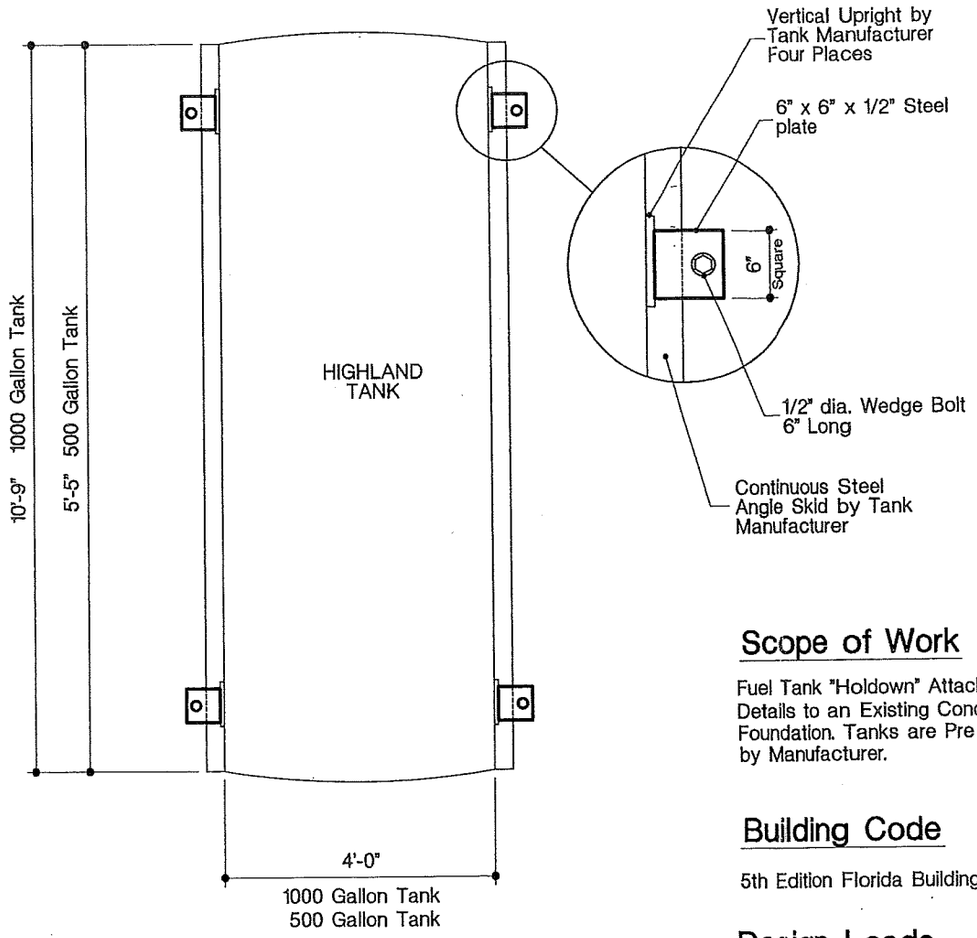
-REVISIONS-	BY	DATE
ADD PROPOSED DUMPSTER AREA, WATER SERVICE, LANDSCAPING	JDE M	4/29/16
ADD EXISTING STORMWATER SYSTEM	JDE M	5/03/16
REVISE DETENTION POND	JDE M	5/17/16
ADD CONCRETE, MOVE DUMPSTER LOCATION	JDE M	5/23/16
MOVE DUMPSTER LOCATION, ADD DATUM NOTE, ADD BUILDING LABELS	JDE M	6/16/16

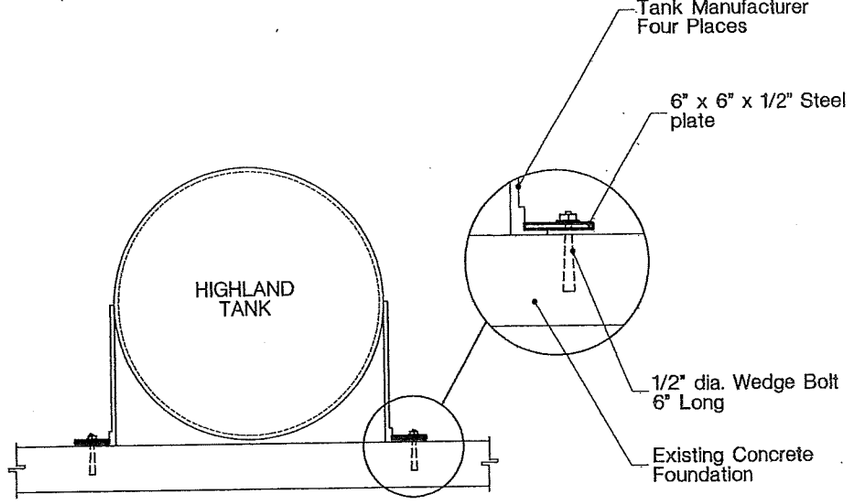
	BY	DATE
DRAWN	MWH	3/21/16
DESIGNED	JDE M	3/24/16
CHECKED	RAL	3/24/16
O.A./QC	RAL	4/20/16
SURVEY REF. 15,1987	DRAWING NAME 2016-0098	

LAVENTURE & ZEISS ENGINEERING, INC.
CONSULTING ENGINEERS
774 W. MIDWAY ROAD
FORT PIERCE, FLORIDA 34982
(772) 398-1520 PHONE (772) 398-1521 FAX
CERTIFICATE OF AUTHORIZATION #77744

DATE: 4/21/16
HORZ SCALE: 1"=30'
VERT SCALE: N/A

JOB No. 2016-0098
SHEET 1 OF 1





EXISTING CONCRETE FOUNDATION

25' x 25' x 8" Thick 3000# concrete with #5 rebar 12"o.c. each way

Scope of Work

Fuel Tank "Holdown" Attachment Details to an Existing Concrete Foundation. Tanks are Pre Fabricated by Manufacturer.

Building Code

5th Edition Florida Building Code

Design Loads

Wind Speed: 150 MPH
Wind Importance Factor: 1.0
Building Category: I
Wind Exposure: B
Internal Pressure Coefficent: .18
Soil bearing capacity: 2000 p.s.f.

Project Data

Drawdy Concrete Construction
Ft. Pierce, Florida

TANK DESIGN DATA

Manufacturer: Highland Tank

Capacity: 500 Gallon
Type: Double Wall - Type 1
Tank Material: Mild Carbon Steel
Tank Thickness: 12 GA
Lable: UL 142
Weight: 1,100 lbs.

Capacity: 1000 Gallon
Type: Double Wall - Type 1
Tank Material: Mild Carbon Steel
Tank Thickness: 10 GA
Lable: UL 142
Weight: 1,100 lbs.

Raul Valella 6-17-16

Raul R. Valella
Architect
0010459
138 SE Naranja Ave.
Port St. Lucie, Florida
(772) 871-2457

HOLD DOWN ATTACHMENT DETAILS

City Commission Regular Meeting **Agenda Item # 10. g.**

Meeting Date: 09/06/2016

Re: Auditing Services, RFP #2016-028

Submitted For: Johnna Morris, Finance Director, Finance Department

SUBJECT:

Approve award of RFP#2016-08, Auditing Services, to the first ranked firm of DiBartolomeo, McBee, Hartley & Barnes.

SUMMARY:

The City's Finance Department solicited proposals for auditing services for fiscal years 2016-2018 from several accounting firms and received responses from nine.

An evaluation committee performed an extensive review of each of the proposals. Submitted are the top three (3) ranked firms, with the committees' recommendation. As a result of this review, the recommendation is that the award be given granted to the proposal which complies with the terms of the specifications and provides the most favorable conditions for the City of Fort Pierce and the Fort Pierce Utilities Authority; which was from DiBartolomeo, McBee, Hartley & Barnes.

RECOMMENDATION:

That the City Commission awards the RFP for auditing services to the top ranked firm, DiBartolomeo, McBee, Hartley & Barnes.

ALTERNATIVES:

Deny the request and go with the second or third ranked firm.

RESPONSIBLE STAFF:

Director of Finance

COORDINATED WITH:

Evaluation Committee which consisted of the Director of Finance for City, Director of Financial Services and Controller for FPUA, Chief Accountant and Urban Redevelopment Manager.

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2016-18

Amount: 324,000

OTHER INFORMATION:

The total cost for the 3 year contract is $324,000; $105,000, $108,000 and $111,000 annually. The first year's cost is the same amount that we are currently paying.

Attachments

Memo on Recommendation
Scoring Sheet
DiBartolomeo Proposal
Berger Proposal
Berman Proposal

Form Review

Inbox	Reviewed By	Date
City Manager	Jennifer Robinson	08/23/2016 09:20 AM
Finance Department (Originator)	Johnna Morris	08/24/2016 03:57 PM
Purchasing	Tony Barnes	08/25/2016 01:53 PM
City Manager	Nick Mimms	08/25/2016 05:34 PM
Form Started By: Johnna Morris		Started On: 08/22/2016 01:25 PM
Final Approval Date: 08/25/2016		

THE SUNRISE CITY
FORT PIERCE
FINANCE DEPARTMENT
Florida

TO : Nick Mimms, City Manager

FROM : Johnna S. Morris, Finance Director

RE : Auditing Service RFP Award

DATE : August 22, 2016

In response to the City's Request for Proposal No. 2016-028, Auditing Services, a total of nine proposals were received. An evaluation committee consisting of the Director of Financial Services and the Controller for the Fort Pierce Utilities Authority and the Director of Finance, Chief Accountant, and Urban Redevelopment Manager for the City of Fort Pierce, met and reviewed all responses using the criteria outlined in the Evaluation Procedure section of the RFP.

The evaluation was scored based on the seven factors listed in the RFP, with Technical Qualities given the highest points (maximum 70) and Locality and Price each given a maximum of 30 points. As a result of the committee's evaluation, it was concluded that based upon the objective criteria utilized, we are submitting the top (3) ranked firms to Commission with recommendation that the award be given to the highest ranked firm, DiBartolomeo, McBee, Hartley & Barnes.

The top 3 firms are:

Ranking	Firm	Total Points (650)	Price 3 Year Cost
1	Dibartolomeo, McBee, Hartley & Barnes	527	$ 324,000
2	Berger, Toombs, Elam, Gaines & Frank	517	$ 323,500
3	Berman, Hopkins, Wright & Laham	454	$ 276,000

Attached is a copy of the scoring tabulation sheet from the committee.

RECEIVED
TIME_____

AUG 22 2016

CITY OF FT. PIERCE
CITY MANAGER'S OFFICE

FP #2016-028 Auditing Services Evaluation She

	Berger, Toombs, Elam, Gaines & Frank						Berman, Hopkins, Wright & Laham						Carr, Rigg & Ingram					
Mandatory Requirements Met a. Licensed in the State b. Conflict of Interest Disclosure c. Adherence to Submittal Instructions d. Copy of Most Recent External Quality Control Review No Points Awarded/Yes or No	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**
Past Experience and Performance on Comparable Government Engagements Total Possible 30pts	126	25	30	20	23	28	108	20	20	20	23	25	113	20	20	20	23	30
Quality Personnel Qualifications Total Possible 10pts	43	10	10	10	8	5	46	10	10	10	8	8	47	10	10	10	7	10
Adequacy of Proposed Staffing Plan Total Possible 20pts	91	15	18	20	20	18	51	10	12	4	15	10	53	15	12	6	15	5
Adequacy of Sampling Techniques Total Possible 5pts	25	5	5	5	5	5	25	5	5	5	5	5	25	5	5	5	5	5
Adequacy of Analytical Procedures Total Possible 5pts	22	5	4	5	5	3	24	5	4	5	5	5	24	5	4	5	5	5
Price Total Possible 30pts	60	12	12	12	12	12	150	30	30	30	30	30	105	21	21	21	21	21
Locality Total Possible 30pts	150	30	30	30	30	30	50	10	10	10	10	10	50	10	10	10	10	10
Total Possible 130 Points	**517**	102	109	102	103	101	**454**	90	91	84	96	93	**417**	86	82	77	86	86

FP #2016-028 Auditing Services Evaluation She

	Cherry, Bekaert, & Holland						Dibartolomeo, McBee, Hartley, & Barnes						EFPR Group					
Mandatory Requirements Met a. Licensed in the State b. Conflict of Interest Disclosure c. Adherence to Submittal Instructions d. Copy of Most Recent External Quality Control Review No Points Awarded/Yes or No	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**
Past Experience and Performance on Comparable Government Engagements Total Possible 30pts	130	25	30	20	25	30	140	30	30	20	30	30	105	15	20	20	25	25
Quality Personnel Qualifications Total Possible 10pts	49	10	10	10	9	10	48	10	10	10	8	10	48	10	10	10	8	10
Adequacy of Proposed Staffing Plan Total Possible 20pts	73	15	13	16	19	10	94	20	18	18	20	18	69	10	13	12	19	15
Adequacy of Sampling Techniques Total Possible 5pts	25	5	5	5	5	5	25	5	5	5	5	5	25	5	5	5	5	5
Adequacy of Analytical Procedures Total Possible 5pts	25	5	5	5	5	5	25	5	5	5	5	5	21	5	4	5	5	2
Price Total Possible 30pts	30	6	6	6	6	6	45	9	9	9	9	9	90	18	18	18	18	18
Locality Total Possible 30pts	50	10	10	10	10	10	150	30	30	30	30	30	50	10	10	10	10	10
Total Possible 130 Points	**382**	76	79	72	79	76	**527**	109	107	97	107	107	**408**	73	80	80	90	85

FP #2016-028 Auditing Services Evaluation She

	Keefe McCullough						Mauldin & Jenkins						Moore Stephens Lovelace					
Mandatory Requirements Met a. Licensed in the State b. Conflict of Interest Disclosure c. Adherence to Submittal Instructions d. Copy of Most Recent External Quality Control Review No Points Awarded/Yes or No	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**	Yes	**Member 1**	**Member 2**	**Member 3**	**Member 4**	**Member 5**
Past Experience and Performance on Comparable Government Engagements Total Possible 30pts	108	20	20	20	28	20	100	20	25	20	25	10	135	30	30	20	30	25
Quality Personnel Qualifications Total Possible 10pts	48	10	10	10	8	10	48	10	10	10	8	10	48	10	10	10	8	10
Adequacy of Proposed Staffing Plan Total Possible 20pts	72	10	13	14	19	16	68	20	13	8	17	10	75	20	13	10	17	15
Adequacy of Sampling Techniques Total Possible 5pts	23	5	5	5	5	3	25	5	5	5	5	5	25	5	5	5	5	5
Adequacy of Analytical Procedures Total Possible 5pts	23	5	5	5	5	3	25	5	5	5	5	5	25	5	5	5	5	5
Price Total Possible 30pts	120	24	24	24	24	24	135	27	27	27	27	27	75	15	15	15	15	15
Locality Total Possible 30pts	50	10	10	10	10	10	50	10	10	10	10	10	50	10	10	10	10	10
Total Possible 130 Points	**444**	84	87	88	99	86	**451**	97	95	85	97	77	**433**	95	88	75	90	85

RFP #2016-028 Auditing Services Evaluation Sheet- Price

	Berger, Toombs, Elam, Gaines & Frank	Berman, Hopkins, Wright & Laham	Carr, Riggs & Ingram	Cherry Bekaert	Dibartolomeo, McBee, Hartley, & Barnes	EFPR Group	Keefe McCullough	Mauldin & Jenkins	MooreStephens Lovelace
Year 1	106,000	92,000	98,000	111,000	105,000	99,450	94,500	90,000	100,000
Year 2	108,000	92,000	98,000	113,800	108,000	99,450	96,500	92,500	100,000
Year 3	109,500	92,000	99,600	116,645	111,000	99,450	98,500	95,000	102,500
Total	323,500	276,000	295,600	341,445	324,000	298,350	289,500	277,500	302,500

Proposal to Provide
Professional Auditing Services
RFP No. 2016-028 to:

The City of Ft. Pierce, Florida

July 18, 2016

Proposer:

DiBartolomeo, McBee, Hartley & Barnes, P.A.
Certified Public Accountants

Locations

2222 Colonial Road Suite 200
Ft. Pierce, Florida 34950
(772) 461-8833

591 S.E. Port St. Lucie Blvd.
Port Saint Lucie, Florida 34982
(772) 878-1952

Contacts:

Mark Barnes
Phone:(772)461-8833
E-Mail: mbarnes@dmhbcpa.com

Jim Hartley
Phone:(772)461-8833
E-Mail: jhartley@dmhbcpa.com

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Peer Review Report

City of Ft. Pierce
Audit Selection Committee

July 18, 2016

Dear Ladies and Gentlemen:

We are pleased to have this opportunity to present the qualifications of DiBartolomeo, McBee, Hartley & Barnes, P.A. (DMHB) to continue to serve as the City of Ft. Pierce's (the City's) independent auditors for the three fiscal years ending September 30, 2016 through 2018 with options. The City's audit is a significant engagement – demanding various professional resources, governmental knowledge and expertise, and, most importantly, experience serving Florida local governments. DMHB understands the services as outlined in the Request for Proposal and is committed to performing all these services within the required time frame.

Proven Track Record—The City knows our people and the quality of our work. We have always been responsive, met deadlines, and been willing to go the extra mile with the objective of providing significant value to mitigate the cost of the audit. This proven track record will provide the local presence that is important to maintaining the service levels you expect and deserve.

Accomplishments in the Past— We made a promise to provide a higher level of service to the City than they had received in the past and believe that we have succeeded. A few of our accomplishments are:

- Meet with City Commissioners individually every year to discuss their concerns and explain the audit.
- Provided the City Commission and management with a summarized five year history of revenue and expenditures by fund including Per Capita information.
- Continuity of staff- We have had very low staff turnover on the audit. This has improved the efficiency of the audit and less interruption of the City's staff.
- Communication- Annually we have met with the City Manager and Finance Director during the audits to provide them with updates on the status of the audit and on any problems or concerns.
- Have worked to improve the communications between the City and FPUA.
- Entrance and exit conferences with those charged with governance.
- Provided constructive management letters or recommendations for improvement to those charged with governance(none received before DMHB).
- Preparation of Cash Flows and analysis (5 years).
- Assisted staff with the implementation of recent GASB Pronouncements

Experience—DMHB has a history of providing quality professional services to an impressive list of public sector clients in Florida. We currently serve 32 public sector entities in Florida. In addition, our senior management team members each have between 25 and 40 years experience in serving Florida governments. DMHB is a recognized leader locally in providing services to governmental and non-profit agencies within the Treasure Coast area. We have been the independent auditors for a number of local governmental agencies and through our experience in performing their audits, we have been able to increase our audit efficiency and therefore reduce cost. We have continually passed this cost saving on to our clients and will continue to do so in the future. As a result of our experience and expertise, we have developed an effective and efficient audit approach designed to meet or exceed the performance specifications in accordance with audit standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the standards for financial and compliance audits contained in OMB Circular A-133, "Audits of States, Local Governments, and Non-profit Organizations," with minimal disruption to your operations. Our firm has frequent technical updates to keep our personnel informed and up-to date on all changes that are occurring within the industry.

Transition—Should the City select us to continue as your auditors, there will be no transition. We have the same team in place that knows the City's personnel, knows where the records are and will not disrupt the City's personnel **"Training New Auditors".** There will be no disruption in the daily operation of the City.

Scheduling and Staffing the Audit— The City and FPUA are significant engagements. As your current auditors, we have both jobs budgeted and personnel ready to start the audit on September 6, 2016. On September 6, 2016, when the audit firm is selected, we will not have to shuffle staff from other jobs, or hire new staff. We are ready to serve you.

Communication and Knowledge Sharing— Through frequent candid and open communication with management, we provide a "***no surprises***" engagement. During the course of the audit, we will meet with City management on a regular basis to provide you with a status report on the audit and to discuss any issues that arise, potential management letter comments, or potential audit differences. Our professionals are trained to look beyond the numbers with the objective of providing timely, constructive, and proactive management letter recommendations. With this in mind we believe a local proactive firm is invaluable to the City. As your auditors we plan on continuing and improving the communication. Communication is an essential part of the audit process. Our policy of having a partner on the job helps identify and address problems and issues as they surface.

Timeliness— We have always been responsive to deadlines and make every effort to meet report delivery dates. To ensure a timely efficient audit, we would continue with two partners on the engagement. Mark Barnes will serve as the in-charge partner on the City audit and Jim Hartley will serve as the in-charge partner on the Fort Pierce Utilities Authority audit. This will enable us to run simultaneous audits of each unit and ensure a timely report.

In the accompanying proposal, you will find additional information upon which you can evaluate DMHB's qualifications to serve the City. Our full team is in place and waiting to serve the City. Mark Barnes and Jim Hartley will be the authorized persons to make representations for the firm, and we are available for any questions. We can be reached at 2222 Colonial Road Suite 200, Ft. Pierce, FL 34950. Our phone number is 772-461-8833 and fax number is 772-461-8872. We look forward to further discussing how our team can work together with you to help the City continue to grow and flourish.

We certify and declare that the only persons, company or parties interested in the project as principals, are named therein; that the proposal is made without collusion with any other persons, company or parties that submitted a proposal; that it is in all respects fair and submitted in good faith, without collusion or fraud; and that the signers of the proposal has full authority to contractually bind the principals.

Very truly yours,

Mark Barnes, CPA
Principal

Jim Hartley, CPA
Principal

A. Technical Proposal

1. General Requirements

On the following pages we have outlined our qualifications, as well as, our proposed audit plan. We believe we have proven our abilities over the past eleven years and hope we can continue to serve as your auditors.

2. Independence

Independence is a hallmark of our profession. We encourage our staff to use professional judgment in situations where our independence could be impaired or the perception of a conflict of interest might exist. In the governmental sector, public perception is as important as professional standards. Therefore, independent auditors must exercise utmost care in the performance of their duties.

As the City's auditor for the last eleven years, we review our independence on an annual basis. As additional services are requested from the City or component units, we have reevaluated and documented our independence as it relates to additional work. We are independent of the City of Fort Pierce, Fort Pierce Utilities Authority, and the Fort Pierce Community Redevelopment Agency as defined by the following rules, regulations, and standards:

- Au Section 220 – Statements on Auditing Standards issued by the American Institute of Certified Public Accountants
- The Code of Professional Conduct of the American Institute of Certified Public Accountants
- Chapter 61H1-21, Florida Administrative Code
- Section 473.315, Florida Statutes
- Government Auditing Standards, issued by the Comptroller General of the United States

3. License to Practice in the State of Florida

All Certified Public Accountants and DMHB are properly licensed to practice in the State of Florida.

Name	Florida License Number
Mark Barnes, CPA-Engagement Partner	AC0031705
Jim Hartley-Engagement Partner	AC0029542
Chrissy Kenny-Staff Accountant	AC0034844
DiBartolomeo, McBee, Hartley & Barnes, PA	AD0015570

4. **Firm Qualifications and Experience**

DiBartolomeo, McBee, Hartley & Barnes, P.A is a local public accounting firm with offices in the cities of Fort Pierce and Port St. Lucie. Through its principals and members, the firm has provided continuous in-depth professional accounting, auditing, and consulting services to local government units, nonprofit organizations, and commercial clients since 1974. The firm is comprised of 17 employees, seven of whom have extensive experience in serving governmental units. DMHB provides a wide range of services to various local governmental entities. We will staff this engagement with two partners, one supervisor, and two staff accountants, all of which will be full time. Our professionals have developed considerable expertise in performing governmental audits and single audits and in preparing governmental financial statements in conformance with continually evolving GASB pronouncements, statements, and interpretations. All of the 32 public sector entities we serve annually are required to be in accordance with GASB pronouncements and government auditing standards. We currently perform 7 Federal and State single audits in compliance with OMB Circular A-133 and under the Florida Single Audit Act. Our professionals are also experienced in assisting their clients with preparing Comprehensive Annual Financial Reports (GFOA). Included in the appendix is a copy of our most recent peer review.

DiBartolomeo, McBee, Hartley & Barnes, P.A has had no federal or state desk reviews in the past three years or any disciplinary action taken or pending against the firm in the past three years.

5. **Partner, Supervisory and Staff Qualifications and Experience**

DMHB has been the Auditors for the City of Ft. Pierce and the FPUA for the past eleven years and believe that our qualifications are second to none. All of our professionals that serve governmental clients who require State and/or Federal Single Audits are properly trained and experienced.

As in the past, the staff assigned to this engagement will be experienced, professional, and creative. They fully understand your business and will provide you with reliable opinions. In addition, they will make a point to maintain ongoing dialogue with each other and management about the status of our services.

The audit will be staffed as follows:

City of Fort Pierce and Fort Pierce Redevelopment Agency	Fort Pierce Utilities Authority
Mark Barnes, CPA-Engagement Partner	Jim Hartley CPA-Engagement Partner
Christina McKenzie-Senior Accountant	Christina McKenzie-Senior Accountant
Genevieve Funk-Staff Accountant	Genevieve Funk-Staff Accountant
Chrissy Kenny, CPA-Staff Accountant	Chrissy Kenny, CPA-Staff Accountant

Jay McBee, CPA is available for technical review and assistance if needed.

If the City and FPUA are in agreement with our current staffing plan, we would continue with the current audit team for the entire contract. Through our approach of with two partners on the engagement, any new staff would receive direct, hands on training. Also, by using the same staff on both engagements, staff utilized are cross trained.

The auditing firm you select is only as good as the people who serve you. Our team brings many years of relevant experience coupled with the technical skill, knowledge, authority, dedication, and most of all, the commitment you need to meet your government reporting obligations and the challenges that will result from the changing accounting standards.

All professional staff have received adequate continuing professional education within the preceding three years in accordance with the requirements of the Florida State Board of Accountancy and Government Auditing Standards. This includes quarterly in-house government and non-profit audit updates, the annual FGFOA accounting conference, annual FICPA accounting conference, a four hour ethics course, and various other CPE courses taken throughout each members reporting period. We also provide staff with on-going software training for our audit engagement software and related audit program software. DMHB also subscribes to online accounting and auditing research software that enables staff to access and research issues in the field, as well as, stay up to date on current pronouncements.

CPE is a vital part of our staff's progression and maintaining relevant knowledge of our engagements. The City and FPUA are important engagements to our firm and whenever possible, we attend relevant CPE including accounting for Utilities, Bond issuance, etc.

Following are the resumes' of the partners and supervisors assigned to this engagement:

Mark T. Barnes

Partner – DiBartolomeo, McBee, Hartley & Barnes

Experience and training

Mark has over 25 years of public accounting experience and would serve as the engagement partner on the city audit. His experience and training include:

- Specializing in serving local government entities.
- Has performed audits and advisory services for a variety of public sector entities including counties, cities and school districts.
- Has extensive experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- Experienced in developing and maintaining the GFOA Certificate of Achievement.
- Over 120 hours of relevant CPE credits over the past 3 years.

Recent Engagements

Has served as a partner on the City of Ft. Pierce and the Avenue D Boys Choir, a senior through partner on St. Lucie County and St. Lucie County School district. Has served as a staff accountant through manager on the City of Port St. Lucie. Has served as manager and partner on the Council on Aging of St. Lucie County, and the Early Learning Coalition of St. Lucie County. Has also served as a staff accountant and senior on the City of Okeechobee, Okeechobee County, St. Lucie County Fire District and New Horizons of the Treasure Coast.

Education and Registrations

- Bachelor of Science in Accounting – Clarion University of Pennsylvania.
- Certified Public Accountant

Professional Affiliations

- Member of the American Institute of Certified Public Accountants
- Member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

Volunteer Service

Mark currently serves as the Treasurer for the State Board of Trustees of PACE Center for Girls, Inc., Healthy Start Coalition of St. Lucie, and the Port St. Lucie Botanical Gardens Foundation.

Jim Hartley

Partner – DiBartolomeo, McBee, Hartley & Barnes

Experience and training

Jim has over 25 years of public accounting experience and would serve as the engagement partner on the utility authority audit. His experience and training include:

- Specializing in serving entities ranging from Government to Associations and Special District audits.
- Has performed audits and advisory services for a variety of public sector entities.
- Has extensive experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- Experienced in assisting governmental entities implementing best practices.
- 120 hours of relevant government CPE credits over the past 2 years.

Experience

Has provided audit services on governmental entities including towns, villages, cities, counties, special districts and community development districts. Jim has assisted with financial statement preparation, system implementation, and a variety of services to a wide range of non-profit and governmental entities. Jim currently provides internal audit and consulting services to governmental entities and non-profit agencies to assist in implementing and maintaining "best practice" accounting policies and procedures. Jim provides auditing services to the Fort Pierce Utilities Authority, St. Lucie County Fire District, Tradition CDD #1 – 10, Southern Groves CDD, Legends Bay CDD, Town of St. Lucie Village, Town of Sewall's Point, Town of Jupiter Island along with several other entities, including several special districts throughout the state of Florida.

Education and Registrations

- Bachelor of Science in Accounting – Sterling College.
- Certified Public Accountant

Professional Affiliations

- Member of the American Institute of Certified Public Accountants
- Member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

Volunteer Service

- Treasurer & Executive Board - St. Lucie County Chamber of Commerce
- Budget Advisory Board - St. Lucie County School District
- Past Treasurer - Exchange Club for Prevention of Child Abuse & Exchange Foundation Board

Christina McKenzie

Senior Accountant – DiBartolomeo, McBee, Hartley & Barnes

Experience and training

Christina has over 7 years of relevant accounting experience and would serve as the Senior Accountant on the city and utility authority audits. Her experience and training include:

- 7 years of government and non-profit auditing experience.
- Specializing in serving local government entities and non-profit entities.
- Has performed audits for a variety of public sector entities including counties, cities, and special districts.
- Has experience performing audits of federal grant recipients in accordance with the Single Audit Act and the related Office of Management and Budget (OMB) guidelines, including Circular A-133 and the Rules of the Auditor General.
- Experienced in maintaining the GFOA Certificate of Achievement.

Recent Engagements

Has served on the City of Fort Pierce and Fort Pierce Utilities Authority for six years first as a staff accountant and now as a senior. Also has served on the City of Port St. Lucie, St Lucie County Fire District, St. Lucie Village, Council on Aging, Avenue D Boys Choir, Early Learning Coalition of St. Lucie County, ORCA, several CDD audits, and Liberty Baptist Church.

Education and Registrations

- Bachelor of Science in Accounting

Professional Affiliations

- Associate member of the Florida Institute of Certified Public Accountants
- Member of the Florida Government Finance Officers Association

6. Similar Engagements With Other Government Entities

Client	Years	Annual Audit In Accordance With GAAS	Engagement Partner	Incl. Utility Audit/ Consulting	GFOA Cert.	Total Hours
City of Fort Pierce, Florida Johnna Morris, Finance Director (772) 460-2200	2005 – current	√	**Mark Barnes**	√	√	**800**
Fort Pierce Utilities Authority Nina Penick, Director of Financial Services (772) 466-1600	2005-current	√	**Jim Hartley**	√	√	**500**
City of Port St. Lucie, Florida Edwin Fry, Finance Director (772) 871-5200	1984 – 2012	√	**Jay McBee**	√	√	**1,400**
St. Lucie County Fire District Karen Russell, Clerk-Treasurer (772) 462-2300	1984 – current	√	**Jim Hartley**			**300**
Various Special District Audits: Patricia Comings-Thibault (321)263-0132	2013-current	√	**Jim Hartley**			**250**
Town of Sewall's Point Pamela Walker (772) 287-2455	2008 – current	√	**Jim Hartley**			**200**

DMHB provides a variety of accounting, auditing, tax litigation support, estate planning, and consulting services. Some of the governmental, auditing and advisory services currently provided to clients include:

- Annual financial and compliance audits including Single Audits of State and Federal financial assistance programs under the OMB A-133 audit criteria
- Issuance of Comfort Letters, consent letters, and parity certificates in conjunction with the issuance of tax-exempt debt obligations, including compiling financial data and interim period financial statement reviews
- Assisting in compiling financial data for first-time and supplemental submissions for the GFOA Certificate of Achievement for Excellence in Financial Reporting
- Audits of franchise fees received from outside franchisees
- Preparation of annual reports to the State Department of Banking and Finance
- Assistance with Implementation of GASB Pronouncements
- Assistance with obtaining Voluntary Cleanup Tax Credits
- Audits of Internal Controls – Governmental Special Project

7. Specific Audit Approach

a. Proposed segmentation of the engagement

Audit Phase and Tasks	July-Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
I. Planning Phase:							
Meetings and discussions with City personnel regarding operating, accounting and reporting matters							
Discuss management expectations, strategies and objectives							
Review operations							
Develop engagement plan							
Study and evaluate internal controls							
Conduct preliminary analytical review							
II. Detailed Audit Phase:							
Conduct final risk assessment							
Finalize audit approach plan							
Perform substantive tests of account balances							
Perform single audit procedures							
Perform statutory compliance testing							
III. Closing Phase:							
Review subsequent events, contingencies and commitments							
Complete audit work and obtain management representations							
Review proposed audit adjustments with client							
IV. Reporting Phase:							
Review or assist in preparation of financial statement and the CAFR for the City							
Prepare management letter and other special reports							
Exit conference with City officials and management							
Delivery of final reports							

Note: In subsequent years interim work will be performed in July through September

Our partners are not strangers who show up for an entrance conference and an exit conference. We have developed an audit plan that allows the partners to directly supervise our staff in the field. By assigning two partners to the audit, we will have a partner on-site for a significant portion of the fieldwork. This also gives the City an additional contact individual for questions or problems that may arise during the audit.

The scope of our services will include a financial, as well as, a compliance audit of the City's financial statements. Our audit will be conducted in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Additionally, our audit will be conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local government entity audits performed in the State of Florida.

Our audit approach places emphasis on the accounting information system and how the data is recorded, rather than solely on the verification of numbers on a financial statement. This approach enables us to:

- Maximize our understanding of the City's operating environment
- Minimize time required conducting the audit since we start with broad considerations and narrow to specific audit objectives in critical areas

Our audit approach consists of four phases encompassing our audit process:

1. Planning Phase
- Detailed Audit Phase
- Closing Phase
- Reporting

Planning Phase

Meetings and Expectations:

Our first step in this phase will be to set up a planning meeting with the financial and operating management of the City and FPUA. **Our goal here is to eliminate "surprises."** By meeting with responsible officials early on we can discuss significant accounting policies, closing procedures and timetables, planned timing of our audit procedures and expectations of our work. This will also be the starting point for our discussions with management related to *SAS No. 99-Consideration of Fraud in a Financial Statement Audit*. Inquiries will be made regarding managements knowledge of fraud and on management's views regarding the risk of fraud.

Review Operations and Develop Engagement Plan

It is critical that we understand the City's operating environment. To do this we will obtain and review such items as, organizational charts, recent financial statements, budget information, major contracts and lease agreements. We will also gather other information necessary to increase our understanding of the City's operations, organization, and internal control.

Study and Evaluate Internal Control

As part of general planning, we will obtain an understanding and assessment of the City's control environment. This assessment involves a review of management's operating style, written internal control procedures, and the City's accounting system. The assessment is necessary to determine if we can rely of control procedures and thus reduce the extent of substantive testing.

We then test compliance with established control procedures by ascertaining that the significant strengths within the system are functioning as described to us. Generally, transactions are selected and reviewed in sufficient detail to permit us to formulate conclusions regarding compliance with control procedures and the extent of operation compliance with pertinent laws and regulations. This involves gaining an understanding of the City's procedures, laws and regulations, and testing systems for compliance by examining contracts, invoices, bid procedures, and other documents. After testing controls, we then evaluate the results of those tests and decide whether we can rely on controls and thus reduce other audit procedures.

Conduct Preliminary Analytical Review

Also during the planning stage, we undertake analytical procedures that aid us in focusing our energies in the right direction. We call these analytical reviews.

A properly designed analytical review can be a very effective audit procedure in audits of governmental units. Analytical reviews consist of more than just a comparison of current-year actual results to prior-year actual results. Very effective analytical review techniques include trend analysis covering a number of years and comparisons of information not maintained totally within the financial accounting system, such as per capita information, prevailing market interest rates, housing statistics, etc.

Some examples of effective analytical reviews performed together and/or individually include:

- Comparison of current-year actual results with current-year budget for the current and past years with investigation of significant differences and/or trends
- Trend analysis of the percentage of current-year revenues to current-year rates for the current and previous years with investigation of significant changes in the collection percentage
- Trend analysis of the percentage of expenditures by function for the current and previous years with investigation of significant changes in percentages by department
- Monthly analysis of receipts compared to prior years to detect trends that may have audit implications

Conclusions reached enable us to determine the nature, timing and extent of other substantive procedures.

Detailed Audit Phase

Conduct Final Risk Assessment and Finalize Audit Approach

Risk assessment requires evaluating the likelihood of errors occurring that could have a material effect on the financial statements being audited. The conclusions we reach are based on many evaluations of internal control, systems, accounts, and transactions that occur throughout the audit. After evaluating the results of our tests of control and our final risk assessment we can develop detailed audit programs.

Perform Substantive Tests of Account Balances

These tests are designed to provide reasonable assurance as to the validity of the information produced by the accounting system. Substantive tests involve such things as examining invoices supporting payments, confirmation of balances with independent parties, analytical review procedures, and physical inspection of assets. All significant accounts will be subjected to substantive procedures. Substantive tests provide direct evidence of the completeness, accuracy, and validity of data.

Perform Single Audit Procedures

During the planning phase of the audit we will request and review schedules of expenditures of federal awards and state financial assistance. These schedules will be the basis for our determination of the specific programs we will test.

In documenting our understanding of the internal control system for the financial statement audit, we will identify control activities that impact major federal and state programs as well. This will allow us to test certain controls for the financial audit and the single audit concurrently. We will then perform additional tests of controls for each federal and state program selected for testing. We will then evaluate the results of the test of controls to determine the nature, timing and extent of substantive testing necessary to determine compliance with major program requirements.

Perform Statutory Compliance Testing

We have developed audit programs for City's designed to test Florida Statutes and SBE Rules as required by the Auditor General. These programs include test procedures such as general inquiries, confirmation from third parties, and examination of specific documents.

Closing Phase

During the closing phase we perform detail workpaper reviews, request legal letters, review subsequent events and proposed audit adjustments. Communication with the client is critical in this phase to ensure that the information necessary to prepare financial statements in conformity with accounting principles generally accepted in the United States has been obtained.

Reporting Phase

Financial Statement Preparation

As a local firm, we spend a considerable amount of time on financial statement preparation and support. With this in mind, we are more than happy to assist in the preparation of financial statements or simply review a draft of financials prepared by your staff. We let you determine our level of involvement.

Management Letters

We want to help you solve problems before they become major.

Our management letters go beyond citing possible deficiencies in the City's internal control structures. They identify opportunities for increasing revenues, decreasing costs, improving management information, protecting assets and improving operational efficiency.

The diversity of experience of our personnel and their independent and objective viewpoints make the comments, observations, and conclusions presented in our management letters a valuable source of information. We have provided positive solution-oriented objective recommendations to our governmental clients regarding investments, accounting accuracy, data processing, revenue bonds, payroll, utility billing, purchasing, budgeting, risk management, and internal auditing.

This review ensures the integrity of the factual data in the management letter but does not influence or impair our independence.

Exit Conferences and Delivery of Reports

We anticipate meeting with appropriate City personnel and the Chairman in January or February and issuing the final required reports in March of each year. To ensure timely delivery of the City's report, the FPUA would deliver prior to these dates.

b. Level of staff and number of hours to be assigned to each proposed segment of the engagement

	City of Fort Pierce				FPUA		
Audit Phase and Tasks	Part.	Sup.	Staff		Part.	Sup.	Staff
I. Planning Phase:	56	73	20		60	51	32
II. Detailed Audit Phase:	63	172	145		26	79	104
III. Closing Phase:	28	20	10		12	50	26
IV. Reporting Phase:	125	25	13		22	20	8
TOTAL	272	290	188		120	200	170

CRA hours are included with the City of Fort Pierce

c. Sample size and the extent to which statistical sampling is to be used in the engagement

DMHB uses statistical sampling to test controls primarily over the determined significant account processes such as, cash disbursement, payroll, cash receipt, and purchasing systems. Sample sizes are based on both the population and anticipated outcomes. If deviations are anticipated and a lower level of control risk is planned, sample sizes would increase. Our firm uses a random number generator to select samples from a population.

We also use statistical sampling in our substantive testing when material account balances are comprised of a large number of small balances. This allows us to reduce our overall testing of the account balance (i.e. Accounts Receivables and Customer Deposits in Utility Funds).

d. Extent of use of EDP software in the engagement

DMHB's entire audit process is automated. Each member of the audit team is equipped with a laptop and will generally utilize the following software (internet access would be helpful but not a necessity):

- Engagement CS
- Trial Balance Solutions (a Creative Solutions product)
- Checkpoint Tools for PPC (research and workpapers)
- PPC's Smart Practice Aids (risk assessment, evaluating internal control)
- Microsoft Word and EXCEL
- Random number generator software

We begin the audit process by reviewing and updating *PPC's Smart Practice Aids,* a software program that assists us in documenting our understanding of an entities internal control systems and processes, as well as, identifying risks, and helping us to understand the entity and the industry they operate in. Once we have documented the system and tested controls, we can then prepare our audit programs with the help of this software, as well as, *Checkpoint Tools for PPC.* Since we are your current auditors, this process can be merely updated without transition time.

Engagement CS is a document management software that integrates with *Trial Balance Solutions, and PPC's Smart Practice Aids*, and allows us to audit in a paperless environment. *Word and Excel* also integrate with *Engagement CS* and thus we can create, store and update workpapers in *Engagement CS.* This software enables us to roll forward workpapers and format to assist in reducing the total time spent on the engagement. As your current auditors we already have developed the format of our workpapers.

DiBartolomeo, McBee, Hartley & Barnes' strong computer capabilities as demonstrated by our progressive approach to computer auditing and extensive use of laptops. We view the City's computer operation as an integral part of its accounting systems. We would evaluate the computer control environment to:

- Understand the computer control environment's effect on internal controls
- Conclude on whether aspects of the environment require special audit attention
- Make preliminary determination of comments for inclusion in our management letter

This evaluation includes:

- System hardware and software
- Organization and administration
- Access

e. Type and extent of analytical procedures to be used in the engagement

A properly designed analytical review can be a very effective audit procedure in audits of governmental units. Analytical reviews consist of more than just a comparison of current-year actual results to prior-year actual results. Very effective analytical review techniques include trend analysis covering a number of years and comparisons of information not maintained totally within the financial accounting system, such as per capita information, prevailing market interest rates, housing statistics, etc.

Some examples of effective analytical reviews performed together and/or individually include:

- Comparison of current-year actual results with current-year budget for the current and past years with investigation of significant differences and/or trends
- Trend analysis of the percentage of current-year revenues to current-year rates for the current and previous years with investigation of significant changes in the collection percentage
- Trend analysis of the percentage of expenditures by function for the current and previous years with investigation of significant changes in percentages by department
- Monthly analysis of receipts compared to prior years to detect trends that may have audit implications

Conclusions reached enable us to determine the nature, timing and extent of other substantive procedures.

f. Approach to be taken to gain and document an understanding of the City's internal control structure

As part of general planning, we will obtain an understanding and assessment of the City's control environment. This assessment involves a review of management's operating style, written internal control procedures, and the City's accounting system. The assessment is necessary to determine if we can rely of control procedures and thus reduce the extent of substantive testing. As your current auditor's, this process will involve revisiting the control environment and updating our assessments.

We then test compliance with established control procedures by ascertaining that the significant strengths within the system are functioning as described to us. Generally, transactions are selected and reviewed in sufficient detail to permit us to formulate conclusions regarding compliance with control procedures and the extent of operation compliance with pertinent laws and regulations. This involves gaining an understanding of the City's procedures, laws and regulations, and testing systems for compliance by examining contracts, invoices, bid procedures, and other documents. After testing controls, we then evaluate the results of those tests and decide whether we can rely on controls and thus reduce other audit procedures.

g. Approach to be taken in determining laws and regulations that will be subject to audit test work

We have developed audit programs for City's designed to test Florida Statutes and SBE Rules as required by the Auditor General. These programs include test procedures such as general inquiries, confirmation from third parties, and examination of specific documents. These programs are reviewed and updated annually.

h. Approach to be taken in drawing audit samples for purposes of tests of compliance

Selecting tests of controls when **sampling** is used involves many considerations besides the type of test procedure. Our approach would involve:

a. Define deviation for purposes of the test.

b. Define the population to be sampled.

c. Determine the tolerable rate of deviations.

d. Determine the allowable risk of assessing control risk too low (risk of overreliance).

e. Determine the expected rate of deviations.

f. Compute the sample size and determine the sample selection method.

Our approach includes Distinguishing Features of **Sampling** in Tests of Controls as the example below outlines

OBJECTIVE	• A control-transaction objective (e.g., all receipts are recorded) is specified to link with the related assertion (e.g., completeness). • Should identify particular substantive procedures that will be modified in response to results of tests of controls.
DEVIATION	• The characteristic of interest is adherence to a control; an exception or deviation is defined as a lack of adherence rather than monetary misstatement.
POPULATION	• Definition has to include time period covered. • Units may be unpriced, so completeness may be considered by accounting for sequence of prenumbered documents rather than footing.
SELECTION	• No stratification. (The characteristic is an attribute, present or not present, so variance depends entirely on the deviation rate.)
SAMPLE SIZE	• Factors that influence size differ; the primary difference is concern with the rate, rather than the dollar amount.
PERFORMANCE	• Procedures applied include inspecting evidence of design and operation of controls.
EVALUATION	• Relation should be established between deviation rate and risk of monetary misstatement (precisely how sample results will relate to substantive tests).
DOCUMENTATION	• As indicated in establishing the objective, the relation to particular substantive procedures should be specified.

8. Identification of Anticipated Potential Audit Problems

DMHB does not anticipate any potential audit problems. As in the past, if issues arise we will immediately notify the City and FPUA of any problems.

As in prior years through our planning and updating meetings we attempt to identify and address any potential problems as we become aware. This includes timing, staffing, new pronouncements, and reporting issues.

9. Report Format

On the following pages are the audit reports for the City of Ft. Pierce from September 30, 2015 which include:

- Independent Auditors' Report
- Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards
- Independent Auditor's Report on Compliance For Each Major Federal Awards Program, State Financial Assistance Project, and on Internal Control Over Compliance Required by OMB Circular A-133 and Chapter 10.550 Rules of the Auditor General
- Independent Accountant's Report on Compliance With Section 218.415, Florida Statutes
- Management Letter

In addition to the reports listed above, the single audit section of the financial would include a Schedule of Federal Awards and State Financial Assistance and would also include a Schedule of Findings and Questioned Costs-Federal Awards and State projects.

The FPUA's reports would be similar except that currently they do not receive a federal or state single audit.

We would anticipate these reports to be similar in the upcoming years.

Independent Auditors' Report

To the City Commission
Fort Pierce, Florida

March 18, 2016

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida (the "City") as of and for the year ended September 30, 2015, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the City Commission
Fort Pierce, Florida

March 18, 2016

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida as of September 30, 2015, and the respective changes in financial position and where applicable, cash flows, thereof and the respective budgetary comparisons for the General Fund, Community Redevelopment Agency Fund, and Hurricane Housing Recovery Fund for the year ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note A to the financials, the City restated its net position balances as of September 30, 2014, when adopting the requirements of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions- an amendment of GASB No. 27.*

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United State of America require that the management's discussion and analysis, and the schedule of funding progress as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund statements, and statistical tables are presented for purposes of additional analysis and are not a required part of the basic financial statements. Additionally, the accompanying schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, schedule of expenditures of federals awards and state financial assistance, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, and the schedule of expenditures of federal awards and state assistance are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The introductory section and the statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2016 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Certified Public Accountants

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the City Commission
City of Fort Pierce, Florida

March 18, 2016

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida (the "City") as of and for the year ended September 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated March 18, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Fort Pierce, Florida's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Fort Pierce, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Fort Pierce, Florida's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Fort Pierce, Florida's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Certified Public Accountants

Independent Auditor's Report on Compliance For Each Major Federal Awards Program, State Financial Assistance Project, and on Internal Control Over Compliance Required by OMB Circular A-133 and Chapter 10.550 Rules of the Auditor General

To the City Council
City of Fort Pierce, Florida

March 18, 2016

Report on Compliance for Each Major Federal Program and State Project

We have audited the compliance of the City of Fort Pierce, Florida with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of its major federal awards programs and state projects for the year ended September 30, 2015. The City of Fort Pierce, Florida's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its Federal Programs and State Projects.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Fort Pierce, Florida's major Federal programs and State projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General. Those standards, OMB Circular A-133, and Chapter 10.550, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the City of Fort Pierce, Florida's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program and State project. However, our audit does not provide a legal determination of the City of Fort Pierce, Florida' compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, the City of Fort Pierce, Florida complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2015.

Report on Internal Control Over Compliance

The management of the City of Fort Pierce, Florida is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Fort Pierce, Florida's internal control over compliance with requirements that could have a direct and material effect on a major federal program or state project in order to determine our auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Fort Pierce, Florida's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program or State project on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program or State project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or as combination of deficiencies, in internal control over compliance with the type of compliance requirement of a Federal program or State project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and results of that testing based on the requirements of OMB Circular A-133, and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Certified Public Accountants

Independent Accountant's Report on Compliance With Section 218.415, Florida Statutes

To the City Commission
Fort Pierce, Florida

March 18, 2016

We have examined the City's compliance with the requirements of Section 218.415, Florida Statutes with regards to the City's investments during the year ended September 30, 2015. Management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2015.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

DiBartolomeo, McBee Hartley & Barnes, P.A.

Management Letter

To the City Commission
City of Fort Pierce, Florida

March 18, 2016

Report on the Financial Statements

We have audited the financial statements of the City of Fort Pierce, Florida, as of and for the year ended September 30, 2015, and have issued our report thereon dated March 18, 2016, which was unqualified.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and the provisions of Chapter 10.550, Rules of the Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards;* Independent Auditor's Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, Section 601, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated March 18, 2016, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit. There were no findings or recommendations noted in the preceding annual financial audit.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements.

The City was created, established, and incorporated under the City Charter, as adopted by Laws of Florida Chapter 65-1351 and is further governed by state and local laws and regulations. The City also has two component units, the Fort Pierce Utility Authority (discretely presented) and the Community Redevelopment Agency (blended). The voters of the City of Fort Pierce, Florida authorized the organization of the Fort Pierce Utilities Authority at a special election held May 30, 1972. City Ordinance No. F-399 (as amended by City Ordinances G-295, 296, and 297) defines the powers, duties and responsibilities of the Authority. City Ordinance No. H-239 created the Community Redevelopment Agency and delegated powers to the Agency in accordance with Florida Law and State Statutes Chapter 163.

Financial Condition

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether or not the City of Fort Pierce, Florida has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the City of Fort Pierce, Florida did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the City of Fort Pierce, Florida's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Annual Financial Report

Sections 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require that we apply appropriate procedures and report the results of our determination as to whether the annual financial report for the City of Fort Pierce Florida for the fiscal year ended September 30, 2015, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 2015. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2, Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management, accounting procedures, and internal control.

Section 10.554(1)(i)3, Rules of the Auditor General, requires that we address violations of provisions of contracts and grant agreements or abuse that have an effect on the financial statements that is less than material but more that inconsequential. In connection with our audit, we did not have any such findings.

Purpose of this letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the City Commission, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Certified Public Accountants

Appendix I

DELIVER TO: City of Fort Pierce 100 North U.S. #1 Fort Pierce, FL 34950 MAIL TO: City of Fort Pierce Procurement Dept. P.O. Box 1480 Fort Pierce, FL 34954-1480	**REQUEST FOR PROPOSALS and PROPOSAL ACKNOWLEDGMENT**
Contact: Gelencia Carter, (772) 467-3748	**RFP No: 2016-028**
Pre-Proposal Conference Date: N/A	**RFP Title:** PROFESSIONAL AUDITING SERVICES
Pre-Proposal Location: N/A	**RFP Opening Location:** City of Ft. Pierce Procurement Dept. 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950
RFP Due Date & Time: 3:00 PM, MONDAY, JULY 18, 2016	If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.
Proposer Name: DiBartolomeo, McBee, Hartley, & Barnes, PA **Mailing Address:** 2222 Colonial Road, Suite 200	*I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.* X _____ Authorized Signature (Manual)
City, State, Zip Code: Ft. Pierce, FL 34950	**Typed or Printed Name:** Mark Barnes
Type of Entity (Circle One): Corporation Partnership Proprietorship	**Title:** Principal
Incorporated in the State of: FL **Year:** 1992	**Delivery in** _____ **days, ARO**
Phone Number: (772)461-8833	**Payment Terms: Net 30 Days**
Fax Number: (772)461-8872	**FEIN or SS Number:** 65-0361148
E-Mail Address: mbarnes@dmhbcpa.com	**Local Business:** X Y __N **MWBE:** __Y X N
Bid Security is attached, when required, in the amount of $ _____ **F.O.B. DESTINATION**	**If returning as a "No Bid" state reason:**
THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL	

THE SUNRISE CITY
FORT PIERCE
Florida

July 5, 2016

ADDENDUM NO. 1

PROFESSIONAL AUDITING SERVICES

RFP NO. 2016-028

The purpose of this addendum is to provide modifications and clarifications to the specification as follows:

1. Question: What were the audit fees for each of the last three fiscal years?
   Response: FY 15 combined audit fees $105,559 (noted on page 12 of RFP)
   FY 14 combined audit fee $102,455
   FY 13 combined audit fee $99,000

2. Question: Are the current auditors allowed to respond to the RFP?
   Response: Yes, any qualified certified public accounting firm may respond to the RFP.

3. Question: How long has the current auditor been performing this audit?
   Response: **As noted on page 12 of the RFP, the current audit firm has been providing audit services for the city since FY 2005.**

4. Question: In fiscal year 2015, were there any additional services provided by the current auditors? If so, what were they and what were the fees?
   Response: In fiscal year 2015, the current auditors provided additional services regarding an agreed upon services procedures report related to the VCTC application. The fee for those services were $2,400.

5. Question: Does the City expect to meet the requirements for a Federal Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Federal Single Audit in FY 2016.

6. Question: Does the City expect to meet the requirements for a Florida Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Florida Single Audit in FY 2016.

7. Question: Are there any material current events that will affect the City during the 9/30/16 fiscal year (lawsuits, debt issuances, changing software, new programs, loss/gain of major funding source...)?
   Response: The City defeased/refunded 6 bond series during FY 2016. Because the fiscal year is not over, at this time we do not have enough information to determine if there are material events which could affect the City.

8. Question: Who will be the members of the audit selection committee?
Response: A listing of the audit selection committee roles is included on page 27 of the RFP.

9. Question: The RFP mentions a Drug Free WP form (Pg 4; Sec 17.); however there was not one included.
Response: Drug Free Workplace form was inadvertently omitted, please see attached.

10. Question: Also, on Page 4, Section 18 it states to contact the purchasing dept. if we are a MWBD; we are. Is there something additional we need to do?
Response: Please provide proof that you are certify as a MWBD with your submission

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: _____
Manual

Signature: Mark Barnes
Typed or Printed

Company Name: DiBartolomeo, McBee, Hartley, & Barnes PA

Address: 2222 Colonial Road Suite 200

Ft. Pierce, FL 34950

Date: 7/14/16

/gc

CITY OF FORT PIERCE
BUSINESS TAX RECEIPT

No. 16-00010399

2015 - 2016

100 N. U.S. # 1 - Fort Pierce, FL - 34950
772-467-3000

BUSINESS NAME: BARNES, MARK T. : BARNES, MARK T. (PRINCIPAL)

MAILING ADDRESS: 2222 COLONIAL RD
SUITE 200
FT PIERCE FL 34950

LOCATION: 2222 COLONIAL RD 200

PHONE: 461-8833

may hereby engage in the following business, profession or occupation.

CLASSIFICATION: 002 ACCOUNTANTS OR AUDITORS

IN THE CITY OF FORT PIERCE, FLA. FOR THE PERIOD BEGINNING ON THE 1ST DAY OF OCTOBER AND ENDING SEPTEMBER 30.

ISSUED .....SEPTEMBER 14..... 2015

Linda W Cox (SEAL) CITY CLERK

This Receipt becomes null and void if business name, classification, ownership or address is changed.

I understand and agree that issuance of a Business Tax Receipt **does not** allow occupancy, nor exempt the possessor from compliance with any City Code or Ordinance. Receipt may be revoked in accordance with Section 9-29.

TAX AMOUNT	$ 127.34
NEW / RENEWAL FEE	$ 5.00
PENALTY	$ .00
TOTAL	$ 132.34

THIS RECEIPT MUST BE PROMPTLY POSTED FOR PUBLIC VIEW

CITY OF FORT PIERCE
BUSINESS TAX RECEIPT

No. 16-00010400

2015 - 2016

100 N. U.S. # 1 - Fort Pierce, FL - 34950
772-467-3000

BUSINESS NAME: HARTLEY, JAMES A. : HARTLEY, JAMES A. (PRINCIPAL)

MAILING ADDRESS: 2222 COLONIAL RD, STE. 200
FT PIERCE FL 34950

LOCATION: 2222 COLONIAL RD 200

PHONE: 461-8833

may hereby engage in the following business, profession or occupation.

CLASSIFICATION: 002 ACCOUNTANTS OR AUDITORS

IN THE CITY OF FORT PIERCE, FLA. FOR THE PERIOD BEGINNING ON THE 1ST DAY OF OCTOBER AND ENDING SEPTEMBER 30.

ISSUED .....SEPTEMBER 14..... 2015

Linda W Cox (SEAL) CITY CLERK

This Receipt becomes null and void if business name, classification, ownership or address is changed.

I understand and agree that issuance of a Business Tax Receipt **does not** allow occupancy, nor exempt the possessor from compliance with any City Code or Ordinance. Receipt may be revoked in accordance with Section 9-29.

TAX AMOUNT	$ 127.34
NEW / RENEWAL FEE	$ 5.00
PENALTY	$ .00
TOTAL	$ 132.34

THIS RECEIPT MUST BE PROMPTLY POSTED FOR PUBLIC VIEW

2015 / 2016 **ST. LUCIE COUNTY LOCAL BUSINESS TAX RECEIPT** RECEIPT # 8999-19

CHRIS CRAFT, ST. LUCIE COUNTY TAX COLLECTOR

EXPIRES SEPTEMBE

FACILITIES OR MACHINES / ROOMS SEATS EMPLOYEES 1

TYPE OF BUSINESS 8999 PROFESSIONAL/CPA (CPA)

BUSINESS/ James A Hartley

DBA NAME DiBartolomeo, McBee, Hartley &
MAILING James A Hartley
ADDRESS 2222 Colonial Rd Ste 200
Fort Pierce, FL 34950

BUSINESS LOCATION 2222 Colonial Rd Ste 200
Fort Pierce, FL 34950
City of Fort Pierce

AC 0029542

RENEWAL
ORIGINAL TAX
PENALTY
COLLECTION COST
TOTAL

Paid 09/17/2015 37.14 0116-20150917-005982

2015 / 2016 **ST. LUCIE COUNTY LOCAL BUSINESS TAX RECEIPT** RECEIPT # 8999-19

CHRIS CRAFT, ST. LUCIE COUNTY TAX COLLECTOR

EXPIRES SEPTEMBE

FACILITIES OR MACHINES / ROOMS SEATS EMPLOYEES 1

TYPE OF BUSINESS 8999 PROFESSIONAL/CPA (CPA)

BUSINESS/ Mark T Barnes

DBA NAME DiBartolomeo, McBee, Hartley &
MAILING Mark T Barnes
ADDRESS 2222 Colonial Rd Ste 200
Fort Pierce, FL 34950

BUSINESS LOCATION 2222 Colonial Rd Ste 200
Fort Pierce, FL 34950
City of Fort Pierce

AC 0031705

RENEWAL
ORIGINAL TAX
PENALTY
COLLECTION COST
TOTAL

Paid 09/17/2015 15.10 0116-20150917-005982

APPENDIX "C"

PROPOSER GUARANTEES

I. The proposer certifies it can and will provide and make available, as a minimum, all services set forth in Section II, Nature of Services Required.

Signature of Official:

Name (typed): Mark Barnes

Title: Principal

Firm: DiBartolomeo, McBee, Hartley, & Barnes, PA

Date: 7/14/16

APPENDIX "D"

PROPOSER WARRANTIES

A. Proposer warrants that it is willing and able to comply with State of Florida laws with respect to foreign (non-state of Florida) corporations.

B. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.

C. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the City of Fort Pierce.

D. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Signature of Official:

Name (typed): Mark Barnes

Title: Principal

Firm: DiBartolomeo, McBee, Hartley, & Barnes, PA

Date: 7/14/16

THE SUNRISE CITY
FORT PIERCE
Florida

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

DiBartolomeo, McBee, Hartley, & Barnes, PA does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business=s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

7/14/16

Date

Michael C. Becker & Co.

Certified Public Accountants

400 Columbia Drive
Suite 101
West Palm Beach, Florida 33409

West Palm Beach (561) 689-4093
Boca Raton (561) 391-0945
Miami (305) 266-6691
Fax (561) 697-4359

System Review Report

January 5, 2015

To the shareholders of DiBartolomeo, McBee, Hartley & Barnes, PA
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of DiBartolomeo, McBee, Hartley & Barnes, PA (the firm) in effect for the year ended June 30, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards.*

In our opinion, the system of quality control for the accounting and auditing practice DiBartolomeo, McBee, Hartley & Barnes, PA in effect for the year ended June 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. DiBartolomeo, McBee, Hartley & Barnes, PA has received a peer review rating of pass.

Michael C. Becker & Co.
Michael C. Becker & Co.

CITY OF FORT PIERCE PROPOSAL CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	X	
Is your firm's qualifications and experience as stated in proposal documents ?	X	
Is the sealed dollar cost bid information included as stated in proposal documents (pages 25-26)?	X	
Is each item included as stated in the Submission of Proposal section (page 20-21)?	X	
Proposal envelope is marked accordingly.	X	
Are seven (7) complete proposal packages included (one original and six copies)?	X	
Is each Addendum (when issued) signed and included?	X	

PLEASE SIGN AND RETURN WITH PROPOSAL _____

CITY OF FORT PIERCE, FLORIDA

PROPOSAL FOR AUDIT SERVICES

PROPOSED BY:

Berger, Toombs, Elam, Gaines & Frank

CERTIFIED PUBLIC ACCOUNTANTS, PL

---

600 Citrus Avenue, Suite 200
Fort Pierce, Florida 34950

(772) 461-6120

CONTACT PERSON:

J. W. Gaines, CPA, Director

DATE OF PROPOSAL:

July 18, 2016

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Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

July 18, 2016

Ms. Gelencia Carter
Procurement Department
City of Fort Pierce, Florida
100 N. US 1
Fort Pierce, FL 34950

Dear Ms. Carter:

Thank you very much for the opportunity to present our professional credentials to provide audit services for the City of Fort Pierce, Florida and the Fort Pierce Utilities Authority.

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL has assembled a team of governmental and nonprofit specialists second to none to serve our clients. Our firm has the necessary qualifications and experience to serve as the independent auditors for the City of Fort Pierce, Florida. We will provide you with top quality, responsive service.

Experience

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL is a recognized leader in providing services to governmental and nonprofit agencies throughout Florida. We have been the independent auditors for a number of local governmental agencies and through our experience in performing their audits, we have been able to increase our audit efficiency and; therefore, reduce costs. We have continually passed this cost savings on to our clients and will continue to do so in the future. As a result of our experience and expertise, we have developed an effective and efficient audit approach designed to meet or exceed the performance specifications in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the standards for financial and compliance audits. We will conduct the audit in accordance with auditing standards generally accepted in the United States of America; "Government Auditing Standards" issued by the Comptroller General of the United States; the provisions of the Single Audit Act, Subpart F of Title 2 US Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* OMB Circular A-133, "Audits of States, Local Government, and Nonprofit Organizations", with minimal disruption to your operations. Our firm has frequent technical updates to keep our personnel informed and up-to-date on all changes that are occurring within the industry.

Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

City of Fort Pierce, Florida
August 18, 2011

Our firm has served as the independent auditors for the City of Fort Pierce, Florida for over 30 years through the year ended September 30, 2004. We are very familiar with the operations of the City, the Utilities Authority and the Community Redevelopment Agency. Our audit director, J. W. Gaines, served as the Chairman of the Citizens Budget Advisory Committee for two years and, therefore, is aware of the accounting and budgetary status and issues facing the City and the Utilities Authority.

To facilitate your evaluation of our qualifications and experience, we have arranged this proposal to include a resume of our firm, including our available staff, our extensive prior governmental and nonprofit auditing experience and clients to be contacted.

We are committed to meeting the deadlines established for completing the audit process and are very familiar with the scope of work required by the City of Fort Pierce, the Utilities Authority and the Community Redevelopment Agency.

We understand that the attached proposal is a firm and irrevocable offer for the three fiscal years beginning with the fiscal year ended September 30, 2016 through the fiscal year ended September 30, 2018.

You need a firm that will provide an efficient, cost-effective, high-quality audit within critical time constraints. You need a firm with the prerequisite governmental and nonprofit experience to perform your audit according to stringent legal and regulatory requirements, a firm that understands the complex nature of community development districts and their unique compliance requirements. You need a firm with recognized governmental and nonprofit specialists within the finance and governmental communities. You need a firm familiar with the operations and accounting systems utilized by the City of Fort Pierce, Florida and its component units. And, certainly, you need a firm that will provide you with valuable feedback to enhance your current and future operations. Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL is that firm. J. W. Gaines is the person authorized to make representations for the firm.

Thank you again for the opportunity to submit this proposal to the City of Fort Pierce, Florida.

Very truly yours,

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

PROFILE OF THE PROPOSER

Description and History of Audit Firm

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL is a Fort Pierce public accounting firm, which qualifies as a small business firm, as established by the Small Business Administration (13 CFR 121.38), with offices in Fort Pierce and Stuart. We are a member of the Florida Institute of Certified Public Accountants and the American Institute of Certified Public Accountants. The firm was formed from the merger of Edwards, Berger, Harris & Company (originated in 1972) and McAlpin, Curtis & Associates (originated in 1949). J. W. Gaines and Associates (originated in 1979) merged with the firm in 2004. Our tremendous growth rate experienced over the last years is directly attributable to the firm's unrelenting dedication to providing the highest quality, responsive professional services attainable to its clients.

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL is licensed to practice by the State of Florida. All of the certified public accountants employed by the firm are properly licensed to practice in the State of Florida.

We are a member of the Private Companies Practice Section (PCPS) of the American Institute of Certified Public Accountants (AICPA) to assure we meet the highest standards. Membership in this practice section requires that our firm meet more stringent standards than standard AICPA membership. These rigorous requirements include the requirement of a triennial peer review of our firm's auditing and accounting practice and annual Continuing Professional Education (CPE) for all accounting staff (whether CPA or non-CPA). For standard AICPA membership, only a quality review is required and only CPAs must meet CPE requirements.

We are also a member of the Government Audit Quality Center ("the Center") of the American Institute of Certified Public Accountants to assure the quality of our government audits. Membership in the Center, which is voluntary, requires our firm to comply with additional standards to promote the quality of government audits. We are the only St. Lucie County firm that is a member of the Government Audit Quality Center.

We have been extensively involved in serving local government entities with professional accounting, auditing and consulting services throughout the entire 67 year history of our firm. Our substantial experience over the years makes us uniquely qualified to provide accounting, auditing, and consulting services to these clients. We are a recognized leader in providing services to governmental and nonprofit agencies on the Treasure Coast and in Central and South Florida, with extensive experience in auditing all types of governmental entities. We were the independent auditors of the City of Fort Pierce for over 37 years and currently, we are the independent auditors for St. Lucie County since 2002, and for 33 of the 37 years that the county has been audited by CPA firms. Additionally, we have performed audits of the Town of Ocean Breeze Park, the City of Stuart, the City of Vero Beach, Indian River County and Martin County. We also presently audit over 70 Special Districts throughout Florida.

Our firm was founded on the belief that we are better able to respond to our clients needs through education, experience, independence, quality control, and personal service. Our firm's commitment to quality is reflected in our endeavor of professional excellence via continuing education, the use of the latest computer technology, professional membership in PCPS and peer review.

Description and History of Audit Firm (Continued)

We believe our approach to audit engagements, intelligence and innovation teamed with sound professional judgment enables us to explore new concepts while remaining sensitive to the fundamental need for practical solutions. We take pride in giving you the assurance that the personal assistance you receive comes from years of advanced training, technical experience and financial acumen.

Professional Staff Resources

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL has a total of 26 professional and administrative staff (including 10 professional staff with extensive experience servicing government entities). The work will be performed out of our Fort Pierce office with a proposed staff of one senior accountant and two or three staff accountants supervised by the audit principal and audit director. With the exception of the directors of the firm's offices, the professional staff is not specifically assigned to any of our individual offices. The professional and administrative staff resources available to you through Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL are as follows:

	Total
Partners/Directors	5
Principals	1
Managers	1
Senior/Supervisor Accountants	2
Staff Accountants	8
Computer Specialist	1
Paraprofessional	6
Administrative	3
Total – all personnel	27

The professional staff resources with governmental accounting and auditing experience are as follows:

	Total
Partners/Directors	2
Principals	1
Managers	1
Senior/Supervisor Accountants	2
Staff Accountants	5
Total – all personnel	11

J. W. Gaines, Audit Director, and David S. McGuire, Audit Principal, will be the individuals assigned to supervise and manage this engagement.

Following is a brief description of each employee classification:

Staff Accountant – Staff accountants work directly under the constant supervision of the auditor-in-charge and, are responsible for the various testing of documents, account analysis and any other duties as his/her supervisor believes appropriate. Minimum qualification for a staff accountant is graduation from an accredited university or college with a master's degree in accounting or equivalent.

Professional Staff Resources (Continued)

Senior Accountant – A senior accountant must possess all the qualifications of the staff accountant, in addition to being able to draft the necessary reports and financial statements, and supervise other staff accountants when necessary.

Managers – A manager must possess the qualifications of the senior accountant, plus be able to work without extensive supervision from the auditor-in-charge. The manager should be able to draft audit reports from start to finish and to supervise the audit team, if necessary.

Principal – A principal is a partner/director in training. He has been a manager for several years and possesses the technical skills to act as the auditor –in-charge. A principal has no financial interest in the firm.

Partner/Director – The director has extensive governmental auditing experience and acts as the auditor-in-charge. Directors have a financial interest in the firm.

Independence – Independence of the public accounting firm, with respect to the audit client, is the foundation from which the public gains its trust in the opinion issued by the public accounting firm at the end of the audit process. This independence must be in appearance as well as in fact. The public must perceive that the accounting firm is independent of the audit entity to insure that nothing would compromise the opinion issued by the public accounting firm. **Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL** is independent of the City of Fort Pierce, Florida, the Fort Pierce Utilities Authority and the Fort Pierce Community Redevelopment Agency, including its elected officials and related parties, at the date of this proposal, as defined by the following rules, regulations, and standards:

AuSection 220 – Statements on Auditing Standards issued by the American Institute of Certified Public Accountants;

ET Sections 101 and 102 – Code of Professional Conduct of the American Institute of Certified Public Accountants;

Chapter 21A-1, Florida Administrative Code;

Section 473.315, Florida Statutes; and,

Government Auditing Standards, issued by the Comptroller General of the United States.

On an annual basis, all members of the firm are required to confirm, in writing, that they have no personal or financial relationships or holding that would impair their independence with regard to the firm's clients.

Independence is a hallmark of our profession. We encourage our staff to use professional judgment in situations where our independence could be impaired or the perception of a conflict of interest might exist. In the governmental sector, public perception is as important as professional standards. Therefore, the utmost care must be exercised by independent auditors in the performance of their duties.

Professional Staff Resources (Continued)

J. W. Gaines, the audit director, serves on the Civil Service Appeals Board for the City. This is an independent quasi judicial Board that hears civil service appeals. Mr. Gaines will resign from this Board should the firm be awarded the audit contract.

Ability to Furnish the Required Services

As previously noted in the Profile of the Proposer section of this document, our firm has been in existence for over 67 years. We have provided audit services to some clients for over 30 years continually. Our firm is insured against physical loss through commercial insurance and we also carry liability insurance. The majority of our audit documentation is stored electronically, both on our office network and on each employee laptop or computer assigned to each specific job. Our office computer network is backed up, so in the event of a total equipment loss, we can restore all data as soon as replacement equipment is acquired. In addition, our field laptop computers carry the same data and can be used in the event of emergency with virtually no delay in completing the required services

ADDITIONAL SERVICES PROVIDED

Arbitrage Rebate Services

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL also provides arbitrage rebate compliance and related services to governmental issuers. The Tax Reform Act of 1986 requires issuers of most tax-exempt obligations to pay (i.e., "rebate") to the United States government any arbitrage profits. Arbitrage profits are earnings on the investment of bond proceeds and certain other monies in excess of what would have been earned had such monies been invested at a yield equal to the yield on the bonds.

Federal tax law requires that interim rebate calculations and payments are due at the end of every fifth bond year. Final payment is required upon redemption of the bonds. More frequent calculations may be deemed advisable by an issuer's auditor, trustee or bond counsel or to assure that accurate and current records are available. These more frequent requirements are usually contained in the Arbitrage or Rebate Certificate with respect to the bonds.

Our firm performs a comprehensive rebate analysis and includes the following:

- Verifying that the issue is subject to rebate;
- Calculating the bond yield;
- Identifying, and separately accounting for, all "Gross Proceeds" (as that term is defined in the Code) of the bond issue, including those requiring analysis due to "transferred proceeds" and/or "commingled funds" circumstances;
- Determining what general and/or elective options are available to Gross proceeds of the issue;
- Calculating the issue's excess investment earning (rebate liability), if any;
- Delivering appropriate documentation to support all calculations;
- Providing an executive summary identifying the methodology employed, major assumptions, conclusions, and any other recommendations for changes in recordkeeping and investment policies;
- Assisting as necessary in the event of an Internal Revenue Service inquiry; and,
- Consulting with issue staff, as necessary, regarding arbitrage related matters.

GOVERNMENTAL AUDITING EXPERIENCE

Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL has been practicing public accounting in Florida for 67 years. Our success over the years has been the result of a strong commitment to providing personalized quality service to our clients.

The current members of our firm have performed audits of over 1,500 municipalities, counties and other governmental entities in Florida, such as St. Lucie County and the City of Fort Pierce.

Our firm provides a variety of accounting, auditing, tax litigation support, and consulting services. Some of the professional accounting, auditing and management consulting services that are provided by our firm are listed below:

- Performance of annual financial and compliance audits, including Single Audits of state and federal financial assistance programs, conducting the audit in accordance with auditing standards generally accepted in the United States of America; "Government Auditing Standards" issued by the Comptroller General of the United States; the provisions of the Single Audit Act, Subpart F of Title 2 US Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* OMB Circular A-133.
- Performance of special compliance audits to ascertain compliance with the applicable local, state and federal laws and regulations;
- Issuance of comfort letters and consent letters in conjunction with the issuance of tax-exempt debt obligations, including compiling financial data and interim period financial statement reviews;
- Calculation of estimated and actual federal arbitrage rebates;
- Assistance in compiling historical financial data for first-time and supplemental submissions for GFOA Certificate of Achievement for Excellence in Financial Reporting;
- Preparation of indirect cost allocation systems in accordance with Federal and State regulatory requirements;
- Providing human resource and employee benefit consulting;
- Performance of automation feasibility studies and disaster recovery plans;
- Performance feasibility studies concerning major fixed asset acquisitions and utility plant expansion plans (including electric, water, pollution control, and sanitation utilities); and
- Assistance in litigation, including testimony in civil and criminal court.
- Assist clients who utilize QuickBooks software with their software needs. Our Certified QuickBooks Advisor has undergone extensive training through QuickBooks and has passed several exams to attain this Certification.

Continuing Professional Education

All members of the governmental audit staff of our firm, and audit team members assigned to this engagement, are in compliance with the Continuing Professional Education (CPE) requirements set forth in Government Auditing Standards issued by the Comptroller General of the United States. In addition, our firm is in compliance with the applicable provisions of the Florida Statutes that require CPA's to have met certain CPE requirements prior to proposing on governmental audit engagements.

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

The audit team has extensive experience in performing governmental audits and is exposed to intensive and continuing concentration on these types of audits. Due to the total number of governmental audits our team performs, each member of our governmental staff must understand and be able to perform several types of governmental audits. It is our objective to provide each professional employee fifty hours or more of comprehensive continuing professional education each year. This is accomplished through attending seminars throughout Florida and is reinforced through in-house training.

Our firm has made a steadfast commitment to professional education. Our active attendance and participation in continuing professional education is a major part of our objective to obtain the most recent knowledge on issues which are of importance to our clients. We are growing on the reputation for work that our firm is providing today.

Quality Control Program

Quality control requires continuing commitment to professional excellence. **Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL** is formally dedicated to that commitment.

To ensure maintaining the standards of working excellence required by our firm, we joined the Private Companies Practice Section (PCPS) of the American Institute of Certified Public Accountants (AICPA). To be a participating member firm of this practice section, a firm must obtain an independent Peer Review of its quality control policies and procedures to ascertain the firm's compliance with existing auditing standards on the applicable engagements.

The scope of the Peer Review is comprehensive in that it specifically reviews the following quality control policies and procedures of the participating firm:

- Professional, economic, and administrative independence;
- Assignment of professional personnel to engagements;
- Consultation on technical matters;
- Supervision of engagement personnel;
- Hiring and employment of personnel;
- Professional development;
- Advancement;
- Acceptance and continuation of clients; and,
- Inspection and review system.

We believe that our commitment to the program is rewarding not only to our firm, but primarily to our clients.

The external independent Peer Review of the elements of our quality control policies and procedures performed by an independent certified public accountant, approved by the PCPS of the AICPA, provides you with the assurance that we continue to conform to standards of the profession in the conduct of our accounting and auditing practice.

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

Our firm has completed successive Peer Reviews which always include a review of a specific governmental engagement. These reviews included a representative sample of our firm's local governmental auditing engagements as required by our membership in the Government Audit Quality Center. As a result of these reviews, our firm obtained an unqualified opinion on our quality control program and work procedures. On page 32 is a copy of our most recent Peer Review report. It should be noted that we received a pass rating.

Our firm has never had any disciplinary actions by state regulatory bodies or professional organizations.

As our firm performs approximately seventy five audits each year that are reviewed by federal, state or local entities, we are constantly dealing with questions from these entities about our audits. We are pleased to say that any questions that have been raised were minor issues and were easily resolved without re-issuing any reports.

Certificate of Achievement for Excellence in Financial Reporting (CAFR)

We are proud and honored to have been involved with the City of Fort Pierce and the Fort Pierce Utilities Authority when they received their first Certificates of Achievement for Excellence in Financial Reporting for the fiscal years ended September 30, 1988 and 1994, respectively. We were also instrumental in the City of Stuart receiving the award, in our first year of performing their audit, for the year ended September 30, 1999. We are equally proud of the fact that the City of Fort Pierce and the Fort Pierce Utilities Authority received this highest honor in governmental financial reporting for each subsequent fiscal year that we performed their audit.

We also assisted St. Lucie County, Florida for the year ended September 30, 2003, in preparing their first Comprehensive Annual Financial Report, and St. Lucie County has received their Certificate of Achievement for Excellence in Financial Reporting for each subsequent fiscal year.

As continued commitment to insuring that we are providing the highest level of experience, we have had at least one employee of our firm serve on the GFOA – Special Review Committee since the mid-1980s. This committee is made up of selective Certified Public Accountants throughout the United States who have demonstrated their high level of knowledge and expertise in governmental accounting. Each committee member attends a special review meeting at the Annual GFOA Conference. At this meeting, the committee reports on the Certificate of Achievement Program's most recent results, future goals, and common reporting deficiencies.

We feel that our previous experience in assisting the City of Fort Pierce, the Fort Pierce Utilities Authority and St. Lucie County obtain their first CAFRs, and the City of Stuart in continuing to receive a CAFR and our firm's continued involvement with the GFOA, and the CAFR review committee make us a valued asset for any client in the field of governmental financial reporting.

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

References

St. Lucie County, Florida
C.A.F.R./Single Audit/7 Audit Reports
J. W. Gaines, Engagement Director
3,500 approximate hours
Contact: Joseph Smith, Clerk of Circuit Court
772-462-6938

Children's Services Council of St. Lucie County
Audited financial statements
J. W. Gaines, Engagement Director
150 approximate hours
Contact: Sean Boyle, Executive Director
772-408-1100

Florida Inland Navigation District
David McGuire, Engagement Director
300 approximate hours
Contact: Glenn Scambler, Finance Director
561-627-3386

In addition to the above, we have the following additional governmental audit experience:

Governmental Organizations

Children's Services Council of St. Lucie County

Town of Ocean Breeze Park

Clark Advanced Learning Center

Coquina Water Control District

Education Foundation of Martin County

Florida Inland Navigation District

Fort Pierce Farms Water Control District

Indian River Regional Crime Laboratory, District 19, Florida

Office of the Medical Examiner, District 19

Rupert J. Smith Law Library of St. Lucie County

St. Lucie County, Florida

St. Lucie County Board of County Commissioners

St. Lucie County Clerk of Circuit Court

St. Lucie County Property Appraiser

St. Lucie County Sheriff

St. Lucie County Supervisor of Elections

St. Lucie County Tax Collector

St. Lucie Education Foundation

Troup Indiantown Water Control District

WQCS, Indian River State College

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

Community Development Districts

Aberdeen Community Development District

Amelia Concourse Community Development District

Anthem Park Communnity Development District

Arborwood Community Development District

Bannon Lakes Community Development District

Beacon Lakes Community Development District

Boggy Creek Community Development District

Capron Trail Community Development District

Cedar Hammock Community Development District

Celebration Pointe Community Development District

Channing Park Community Development District

Cheval West Community Development District

Colonial Country Club Community Development District

Deer Run Community Development District

Diamond Hill Community Development District

Dovera Community Development District

Durbin Crossing Community Development District

Eagle Pointe Community Development District

Eastlake Oaks Community Development District

Easton Park Community Development District

Estancia at Wiregrass Community Development District

Florida Inland Navigation District

Forest Brooke Community Development District

Gateway Services Community Development District

Golden Lakes Community Development District

Greyhawk Landing Community Development District

Griffin Lakes Community Development District

Habitat Community Development District

Heritage Isles Community Development District

Heritage Lake Park Community Development District

Heritage Palms Community Development District

Julington Creek Community Development District

Lake Bernadette Community Development District

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

Community Development Districts (Continued)

Live Oak No 2 Community Development District

Magnolia Park Community Development District

Marshall Creek Community Development District

Meadow Pointe III Community Development District

Meadow Pointe IV Community Development District

Meadow View Community Development District

Midtown Miami Community Development District

Mira Lago West Community Development District

Myrtle Creek Community Development District

Narcoossee Community Development District

New Port Tampa Bay Community Development District

Overoaks Community Development District

Panther Trace II Community Development District

Pine Island Community Development District

Pine Ridge Community Development District

Port of the Islands Community Development District

Remington Community Development District

Renaissance Commons Community Development District

Reserve Community Development District

Reserve at Pradera Community Development District

Ridgewood Trails Community Development District

River Hall Community Development District

River Place on the St. Lucie Community Development District

Riverwood Community Development District

Rolling Hills Community Development District

Sampson Creek Community Development District

Seminole Improvement District

Solterra Resort Community Development District

South Fork Community Development District

South Village Community Development District

Southern Hills Plantation I Community Development District

St. John's Forest Community Development District

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

Community Development Districts (Continued)

Stoneybrook West Community Development District

Tern Bay Community Development District

Terracina Community Development District

The Crossings at Fleming Community Development District

Valencia Acres Community Development District

Verandahs Community Development Distric

Villages of Bloomingdale Community Development District

Westside Community Development District

Willow Creek Community Development District

Winston Trails Community Development District

Current or Recent Audits in Accordance with OMB Circular A-133,

Early Learning Coalition of St. Lucie County, Inc.

Solar Energy and Loan Fun

St. Lucie County, Florida

Treasure Coast Food Bank

Members of our audit team have acquired extensive experience from performing or participating in over 1,500 audits of governments, independent special taxing districts, school boards, and other agencies that receive public money and utilize fund accounting.

Much of our firm's auditing experience is with compliance auditing, which is required for publicly financed agencies. In this type of audit, we do a financial examination and also confirm compliance with various statutory and regulatory guidelines.

Following is a summary of our other experience, including Auditor General experience, as it pertains to other governmental and fund accounting audits.

Counties
(Includes elected constitutional officers, utilities and dependent taxing districts)

Indian River
Martin
Okeechobee
Palm Beach

Municipalities

City of Port St. Lucie
City of Vero Beach
Town of Orchid

GOVERNMENTAL AUDITING EXPERIENCE (CONTINUED)

Special Districts

Lakewood Ranch Community Development District
Martin Soil and Water Conservation District
St. Lucie County – Fort Pierce Fire District
The Crossings at Fleming Island
St. Lucie West Services District
Indian River County Mosquito Control District
St. John's Water Control District
Westchase and Westchase East Community Development Districts
Pier Park Community Development District

Schools and Colleges

Federal Student Aid Programs – Indian River Community College
Indian River Community College
Okeechobee County District School Board
St. Lucie County District School Board
St. Lucie County District School Board, Internal Accounts

State and County Agencies

Central Florida Foreign-Trade Zone, Inc. (a nonprofit organization affiliated with the St. Lucie County Board of County Commissioners)
Florida School for Boys at Okeechobee
Indian River Community College Crime Laboratory
Indian River Correctional Institution

SCOPE OF WORK TO BE PERFORMED

If selected as the City's auditors, we will perform a financial and compliance audit in accordance with Section 218.39, Florida Statutes, in order to express an opinion on an annual basis on the financial statements of the City of Fort Pierce, Florida as of September 30, 2016, 2017 and 2018, with two one year options available after that. The audit will be performed to the extent necessary to express an opinion on the governmental activities, business type activities, each of the major funds, the aggregate remaining fund information and the aggregate discretely presented component units. We will also express an opinion on the fair presentation of combining and individual fund financial statements and schedules inconformity with generally accepted accounting principles. We will also perform certain limited procedures relative to any required supplementary information required by generally accepted governmental accounting principles. We will also provide an "in-relation-to" report for the Schedule of expenditures of federal awards and state projects.

Our audit will be performed in accordance with standards for financial and compliance audits contained in *Government Auditing Standards*, as well as in compliance with U. S. Governmental Accountability Office's "Government Auditing Standards", the provisions of auditing standards generally accepted in the United States of America; "Government Auditing Standards" issued by the Comptroller General of the United States; the provisions of the Single Audit Act, Subpart F of Title 2 US Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. OMB Circular A-133, with rules and regulations of audits of governmental entities as set forth by the State Auditor General in Chapter 10.550, Local Governmental Entity Audits.

The primary purpose of our audit will be to express an opinion on the financial statements discussed above. It should be noted that such audits are subject to the inherent risk that errors or irregularities may not be detected. However, if conditions are discovered which lead to the belief that material errors, defalcations or other irregularities may exist or if other circumstances are encountered that require extended services, we will promptly notify the appropriate individual.

As the result of the audit of the financial statements, we will issue the following reports.

1. A report on the fair presentation of the financial statements in conformity with generally accepted accounting principles in the United States of America. We will also discuss the limited procedures applied to required supplementary information and we will discuss the other information included in your Comprehensive Annual Financial Report. The budgetary comparison schedules, individual and combining financial statements and the schedule of federal awards and state projects will also be included in our report and we will express an opinion on them in relation to the basic financial statements as a whole.

2. A report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards.

3. A report on compliance for each major federal program and state project and a report on internal control over compliance.

4. A schedule of findings and questioned costs, federal awards and state projects.

SCOPE OF WORK TO BE PERFORMED (CONTINUED)

5. The management letter required by the Rules of the Auditor General, State of Florida, which among other items will include any significant deficiency, material weakness or other control deficiency noted.

6. The Attestation Report on Compliance with Section 218.415, Florida Statutes.

7. Report on Bond Compliance.

8. We will also promptly notify in writing the City Manager and Finance Director or the Utilities Authority Director and Finance Director of all irregularities and illegal acts.

Notes?

Commitment to Quality Service

Personnel Qualifications and Experience

J. W. Gaines, CPA
Director – 37 years

Education
- Stetson University, B.B.A. – Accounting

Registrations
- Certified Public Accountant – State of Florida, State Board of Accountancy

Professional Affiliations/Community Service
- Member of the American and Florida Institutes of Certified Public Accountants
- Affiliate member Government Finance Officers Association
- Past President, Vice President-Campaign Chairman, Vice President and Board Member of United Way of St. Lucie County, 1989 - 1994
- Past President, President Elect, Secretary and Treasurer of the Treasure Coast Chapter of the Florida Institute of Certified Public Accountants, 1988 - 1991
- Past President of Ft. Pierce Kiwanis Club, 1994 - 95, Member/Board Member since 1982
- Past President, Vice President and Treasurer of St. Lucie County Chapter of the American Cancer Society, 1980 -1986
- Member of the St. Lucie County Chamber of Commerce, Member Board of Directors, Treasurer, September 2002 - 2006, Chairman Elect 2007, Chairman 2008, Past Chairman 2009
- Member Lawnwood Regional Medical Center Board of Trustees, 2000 – 2002, Vice Chairman, 2002 - 2013, Chairman, 20014 - Present
- Member of St. Lucie County Citizens Budget Committee, 2001 – 2002
- Chairman, Ft. Pierce Citizens Budget Advisory Committee, 2011 – 2012

Professional Experience
- Miles Grant Development/Country Club – Stuart, Florida, July 1975 – October 1976
- State Auditor General's Office – Public Accounts Auditor – November 1976 through September 1979
- Director - Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL, responsible for numerous government and nonprofit audits.
- Over 30 years experience in all phases of public accounting and auditing experience, with a concentration in financial and compliance audits. Mr. Gaines has been involved in all phases of the audits listed on the preceding pages.

Personnel Qualifications and Experience

J. W. Gaines, CPA (Continued)
Director

Continuing Professional Education

- Has participated in numerous continuing professional education courses provided by nationally recognized sponsors over the last two years to keep abreast of the latest developments in accounting and auditing such as:
  Governmental Accounting Report and Audit Update, Texas Tech University
  Analytical Procedures, FICPA
  Annual Update for Accountants and Auditors
  Single Audit Sampling and Other Considerations

Commitment to Quality Service

Personnel Qualifications and Experience

David S. McGuire, CPA
Accounting and Audit Principal – 7 years
Accounting and Audit Manager – 5 years
Staff Accountant – 11 years

Education
- University of Central Florida, B.A. – Accounting
- Barry University – Master of Professional Accountancy

Registrations
- Certified Public Accountant – State of Florida, State Board of Accountancy

Professional Affiliations/Community Service
- Member of the American and Florida Institutes of Certified Public Accountants
- Associate Member, Florida Government Finance Office Associates
- Assistant Coach – St. Lucie County Youth Football Organization – Buccaneers (1994 – 2005)
- Assistant Coach – Greater Port St. Lucie Football League, Inc. (2006 – 2010)
- Board Member – Greater Port St. Lucie Football League, Inc.
- Treasurer, AIDS Research and Treatment Center of the Treasure Coast, Inc. (2000 – 2003)
- Board Member/Treasurer, North Treasure Coast Chapter, American Red Cross (2004 – 2010)
- Member/Board Member of Port St. Lucie Kiwanis (1994 – 2001)
- Member/Board Member of Sunrise Kiwanis of Fort Pierce (2004 – present)

Professional Experience
- Eighteen years public accounting experience with an emphasis on nonprofit and governmental organizations.
- Audit Manager in-charge on a variety of audit and review engagements within several industries, including the following government and nonprofit organizations:
  - St. Lucie County, Florida
  - 19th Circuit Office of Medical Examiner
  - Troup Indiantown Water Control District
  - Exchange Club Center for the Prevention of Child Abuse, Inc.
  - Healthy Kids of St. Lucie County
  - Mustard Seed Ministries of Ft. Pierce, Inc.
  - Reaching Our Community Kids, Inc.
  - Reaching Our Community Kids - South
  - St. Lucie County Education Foundation, Inc.
  - Treasure Coast Food Bank, Inc.
  - North Springs Improvement District
- Four years of service in the United States Air Force in computer operations, with a top secret (SCI/SBI) security clearance.

Personnel Qualifications and Experience

David S. McGuire, CPA (Continued)
Accounting and Audit Manager

Continuing Professional Education

- Mr. McGuire has attended numerous continuing professional education courses and seminars taught by nationally recognized sponsors in the accounting auditing and single audit compliance areas. He has attended courses over the last two years in those areas as follows:
  Not-for-Profit Auditing Financial Results and Compliance Requirements
  Update: Government Accounting Reporting and Auditing
  Annual Update for Accountants and Auditors

Commitment to Quality Service

Personnel Qualifications and Experience

David F. Haughton, CPA
Accounting and Audit Manager – 17 years

Education
- Stetson University, B.B.A. – Accounting

Registrations
- Certified Public Accountant – State of Florida, State Board of Accountancy

Professional Affiliations/Community Service
- Member of the American and Florida Institutes of Certified Public Accountants
- Former Member of Florida Institute of Certified Public Accountants Committee on State and Local Government
- Affiliate Member Government Finance Officers Association (GFOA) for over 10 years
- Affiliate Member Florida Government Finance Officers Association (FGFOA) for over 10 years
- Technical Review – 1997 FICPA Course on State and Local Governments in Florida
- Board of Directors – Kiwanis of Ft. Pierce, Treasurer – 1994-1999; Vice President – 1999-2001

Professional Experience
- Twenty-seven years public accounting experience with an emphasis on governmental and nonprofit organizations.
- State Auditor General's Office – West Palm Beach, Staff Auditor, June 1985 to September 1985
- Accounting and Audit Manager of Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL, responsible for audit and accounting services including governmental and not-for-profit audits.
- Over 20 years of public accounting and governmental experience, specializing in governmental and nonprofit organizations with concentration in special districts, including Community Development Districts which provide services including water and sewer utilities. Governmental and non-profit entities served include the following:

  Counties:
  St. Lucie County

  Municipalities:
  City of Fort Pierce
  City of Stuart

Personnel Qualifications and Experience

David F. Haughton, CPA (Continued)
Accounting and Audit Manager

Professional Experience (Continued)

Special Districts:
Bluewaters Community Development District
Country Club of Mount Dora Community Development District
Fiddler's Creek Community Development District #1 and #2
Indigo Community Development District
North Springs Improvement District
Renaissance Commons Community Development District
St. Lucie West Services District
Stoneybrook Community Development District
Summerville Community Development District
Terracina Community Development District
Thousand Oaks Community Development District
Tree Island Estates Community Development District
Valencia Acres Community Development District

Non-Profits:
The Dunbar Center, Inc.
Hibiscus Children's Foundation, Inc.
Hope Rural School, Inc.
Maritime and Yachting Museum of Florida, Inc.
Tykes and Teens, Inc.
United Way of Martin County, Inc.
Workforce Development Board of the Treasure Coast, Inc.

- While with the Auditor General's Office he was on the staff for the state audits of the Martin County School District and Okeechobee County School District.
- During 1997 he performed a technical review of the Florida Institute of Certified Public Accountants state CPE course on Audits of State and Local Governments in Florida. His comments were well received by the author and were utilized in future updates to the course.

Continuing Professional Education

- During the past several years, he has participated in numerous professional development training programs sponsored by the AICPA and FICPA, including state conferences on special districts and governmental auditing in Florida. He averages in excess of 100 hours bi-annually of advanced training which exceeds the 80 hours required in accordance with the continuing professional education requirements of the Florida State Board of accountancy and the AICPA Private Companies Practice Section. He has over 75 hours of governmental CPE credit within the past two years.

Commitment to Quality Service

Personnel Qualifications and Experience

Rhonda Wigglesworth, CPA
Senior Accountant – 13 years

Education
- Florida Atlantic University, B.S. – Accounting , B. S. – Business Management

Registrations
- Certified Public Accountant – State of Florida, State Board of Accountancy
- Certified General Contractor

Professional Affiliations/Community Service

- Florida Institute of Certified Public Accountants
- American Institute of Certified Public Accountants
- Treasure Coast Builders Association
- Royal Palms of St. Lucie
- Member Sunrise Kiwanis of Fort Pierce

Professional Experience

- Thirteen years public accounting experience specializing in nonprofit and governmental organizations.
- Five years private accounting experience in for profit construction company.
- Performed audits of nonprofit and governmental organizations in accordance with Governmental Accounting Auditing Standards (GAAS).
- Performed Single Audits of nonprofit organizations in accordance with OMB Circular A-133, *Audits of State, Local Governments, and Non-Profit Organizations.*
- Conducted audits, reviews, and compilations of private entities and closely held corporations in accordance with Generally Accepted Accounting Principles (GAAP).
- Managed audit staff overseeing all planning, fieldwork and financial statement preparation of nonprofit, governmental and private entities.

Continuing Professional Education

Ms. Wigglesworth has participated in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.

Commitment to Quality Service

Personnel Qualifications and Experience

Rubiela Mendieta, CPA
Staff Accountant – 20 years

Education
- University of Miami, MBA with concentration in Accounting and International Business
- University of Bridgeport – BS – Accounting
- Panama Canal College – AS Accounting and Business

Registrations
- Certified Public Accountant – State of Florida, State Board of Accountancy
- Certified Public Accountant – State of NY – New York University
- Certified Public Accountant – Republic of Panama
- Certified Fraud Examiner – Association of Certified Fraud Examiner
- Florida Notary

Professional Affiliations/Community Service

- Florida Institute of Certified Public Accountants
- American Institute of Certified Public Accountants
- Association of Certified Fraud Examiners
- Institute of Internal Auditors
- Government Finance Officers Association

Professional Experience

- Twenty years of public and private accounting and auditing experience specializing in various industries and organizations (public, private nonprofit and governmental).
- Conducted audits of public and private corporations in accordance with Generally Accepted Accounting Principles (GAAP) and Generally Accepted Auditing Standards (GAAS).
- Conducted audits of Federal Entities in accordance with Generally Accepted Governmental Auditing Standards (Yellow Book).
- Conducted audits, reviews, and compilations of HOA's, Condominiums and other in accordance with Florida Common Interest Realty Association (CIRA) and GAAP.
- Conducted Compliance and Operation Internal Audits of Federal Government Branch (Panama Canal Commission and local cities).
- Managed audit staff, overseeing planning, fieldwork and financial statements preparation of private and public entities.

Continuing Professional Education
Ms. Mendieta has participated in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.

Personnel Qualifications and Experience

Paul Daly
Staff Accountant

Education

- Florida Atlantic University, B.S. –Accounting

Professional Experience

- Staff Accountant with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

Continuing Professional Education

- Working to attain the requirements to take the Certified Public Accounting (CPA) exam.

Personnel Qualifications and Experience

Melissa Arnold
Staff Accountant

Education

- Indian River State College, A.A. – Accounting
- Florida Atlantic University, B.B.A. –Accounting

Professional Experience

- Accounting graduate beginning her professional career with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

Continuing Professional Education

- Ms. Arnold participates in numerous continuing professional education courses provided by nationally recognized sponsors to keep abreast of the latest developments.

Personnel Qualifications and Experience

W. Michael Lofley
Staff Accountant

Education

- Florida Atlantic University, B.B.A. - Accounting

Professional Experience

- Staff Accountant beginning his professional auditing career with Berger, Toombs, Elam, Gaines, & Frank.
- Mr. Lofley previously worked as a Staff Accountant in private companies.

Continuing Professional Education

- Mr. Lofley participates in numerous continuing education courses and plans on acquiring his CPA.

Personnel Qualifications and Experience

Maritza Ahrens
Staff Accountant

Education

- Indian River State College, B.S.A. - Accounting

Professional Experience

- Staff Accountant beginning her professional auditing career with Berger, Toombs, Elam, Gaines, & Frank.

Continuing Professional Education

- Ms. Ahrens participates in numerous continuing education courses and plans on acquiring her CPA.

Personnel Qualifications and Experience

Jonathan Herman
Staff Accountant

Education
- University of Central Florida, B.S. –Accounting
- Florida Atlantic University, MACC

- **Professional Experience**

- Accounting graduate with two and a half years experience with Berger, Toombs, Elam, Gaines, & Frank providing professional services to nonprofit and governmental entities.

Continuing Professional Education
- Preparing to take the Certified Public Accounting (CPA) exam.

SPECIFIC AUDIT APPROACH

We utilize proprietary audit program software developed by a nationally recognized CPA firm. Our audit approach is a risked based audit approach where we determine significant accounts and assess risk and then we concentrate our audit on the areas identified.

We would analyze significant accounts and assess risk independently for the City of Fort Pierce and the Fort Pierce Utilities Authority.

We would utilize the prior audit report to preliminarily identify the significant accounts.

We would also utilize the internal control, engagement planning questionnaires developed for our audit program to design our audit programs. Our audit programs have the following general segmentation:

• Financial Reports • 200 hours • Audit Director/In charge staff accountant	In this section, we prepare our working trial balances for each fund and assimilate the financial statements and various reports required.
• Engagement Planning • 200 hours • Audit Director/In charge staff accountant	This is the section where we identify significant accounts, assess risk, analyze and obtain an understanding of your internal control and develop audit programs.
• Engagement Administration • 35 hours • In charge accountant/ Staff accountants	In this section, we develop and track our audit plan hours and document our review of your minutes.
• Audit Field Work • 750 hours • In charge accountant/ Staff accountants	In this section, we develop and audit specific areas such as assets, liabilities, revenues, expenses/expenditures and your budget. This is the area where we also analyze the internal controls over federal and state grants and do our testing of your federal grants and state awards.
• Closing the audit • 80 hours • Audit director/Principal • In charge accountant	In this area, all workpapers are reviewed, the financial statements are prepared/reviewed and we perform a disclosure checklist.

We utilize certain audit programs to determine our sample sizes which are randomly generated and the size is determined based on the parameters entered for the area tested. Most of our testing is non-statistical sampling.

We utilize various software programs during the audit process, including data extraction software.

SPECIFIC AUDIT APPROACH – (Continued)

We utilize various analytical procedures during the entire audit process to reduce testing, maintain audit efficiencies and analyze audit testing results.

We utilize internal control questionnaires to understand and document the City's internal controls. Generally, these questionnaires deal with cycles such as revenues, capital assets and expenses/expenditures.

We have a working knowledge of the various Florida Statutes that impact the financial statements and will have to update our permanent file for any new ordinances that have been passed since 2004 that will affect the audit.

Anticipated Potential Audit Problems

The most significant potential audit problem we see for 2016 is the reporting requirements of GASB 68 for your pension plan. The pronouncement has significantly changed how pension plans are reported by governmental entities and have very technical reporting requirements that must be complied with.

Baggett, Reutimann & Associates, CPAs PA

Certified Public Accountants

Judson B. Baggett, MBA, CPA, CVA, Partner
Marci Reutimann, CPA, Partner

6815 Dairy Road
Zephyrhills, FL 33542
Phone: (813) 788-2155
Fax: (813) 782-8606

System Review Report

To the Partners
Berger, Toombs, Elam, Gaines & Frank, CPAs PL
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

October 31, 2013

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL, (the firm), in effect for the year ended May 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL, in effect for the year ended May 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency (ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs PL, has received a peer review rating of *pass*.

Baggett, Reutimann & Assocs

Baggett, Reutimann & Associates, CPAs,

(BERGER_REPORT)

Member: American Institute of Certified Public Accountants (AICPA); Florida Institute of Certified Public Accountants (FICPA); National Association of Certified Valuation Analysts (NACVA)

Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

REPORT OF INDEPENDENT AUDITORS

Governmental Entity

Report on the Financial Statements

We have audited the accompanying basic financial statements of the Governmental Entity as of and for the year ended September 30, 20XX, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Governmental Entity

Opinion

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, the aggregate remaining fund information and each major fund of the Governmental Entity as of September 30, 20XX, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information
Governmental accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and budgetary comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures in accordance with governmental auditing standards generally accepted in the United States of America, which consisted principally of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

In accordance with *Government Auditing Standards*, we have also issued a report dated _____ on our consideration of the Governmental Entity's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Governmental Entity's internal control over financial reporting and compliance.

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Governmental Entity

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Governmental Entity, as of and for the year ended September 30, 20xx, and the related notes to the financial statements, and have issued our report thereon dated _____.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Governmental Entity's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Governmental Entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Governmental Entity 's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Governmental Entity

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Governmental Entity's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants
Fort Pierce, Florida

Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

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MANAGEMENT LETTER

Governmental Entity

Report on the Financial Statements

We have audited the financial statements of the Governmental Entity as of and for the year ended September 30, 20xx, and have issued our report thereon dated _____.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with AICPA Professionals Standards, Section 601 regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in that report, which is dated _____, should be considered in conjunction with this Management Letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we address in the Management Letter, if not already addressed in the auditor's report on compliance and internal controls, whether or not recommendations made in the preceding annual financial report have been followed. There were no recommendations made in the preceding audit report.

Financial Condition

Section 10.554(1)(i)5.a., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the Governmental Entity has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the Governmental Entity did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Member AICPA
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Private Companies Practice Section
Member FICPA

Governmental Entity

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial conditions assessment procedures. It is management's responsibility to monitor the Governmental Entity 's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same.

Annual Financial Report

Section 10.554(1)(i)5.b., Rules of the Auditor General, requires that we report the results of our determination as to whether the annual financial report for the Governmental Entity for the fiscal year ended September 30, 2015, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes, is in agreement with the annual financial audit report for the fiscal year ended September 30, 20xx. In connection with our audit, we determined that these two reports were in agreement.

Other Matters

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we address in the Management Letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our Management Letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

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INDEPENDENT ACCOUNTANT'S REPORT/COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

Governmental Entity

We have examined the Governmental Entity's compliance with Section 218.415, Florida Statutes during the year ended September 30, 20xx. Management is responsible for the Governmental Entity's compliance with those requirements. Our responsibility is to express an opinion on the Governmental Entity's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Governmental Entity's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Governmental Entity's compliance with the specified requirements.

In our opinion, the Governmental Entity complied, in all material respects, with the aforementioned requirements during the year ended September 30, 20xx.

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

Schedule of Findings and Questioned Cost –
Federal Programs and State Projects
September 30, 2015

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	Unqualified	
Internal control over financial reporting:		
Material weakness(es) identified?	_____Yes	_____No
Significant deficiency(ies) identified not considered to be material weakness(es)?	_____Yes	_____ None Reported
Noncompliance material to financial statements noted?	_____Yes	_____No

Federal Programs and State Projects

Internal control over major program/project:		
Material weakness(es) identified?	_____Yes	_____No
Significant deficiency(ies) identified not considered to be material weakness(es)?	_____Yes	_____None Reported
Type of auditor's report issued on compliance for major federal programs and state projects	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133 or Chapter 10.550?	_____Yes	_____No

Identification of major programs/projects:

CFDA Number	Name of Federal Program or Cluster

CSFA Number	Name of State Projects or Cluster

Dollar threshold used to distinguish between Type A and B Federal programs $
Dollar threshold used to distinguish between Type A and B State programs $

Auditee qualifies as low-risk audit? _____Yes _____No

Schedule of Findings and Questioned Cost –
Federal Programs and State Projects (Continued)
September 30, 2015

Section II – Financial Statement Findings

There were no material weaknesses, significant deficiencies or instances of noncompliance related to the financial statements.

Section III – Federal Programs Findings and Questioned Cost

There were no audit findings related to federal programs required to be reported by Circular A-133, Section 510(A).

Section IV – State Projects Findings and Questioned Cost

There were no audit findings related to state projects required to be reported by Chapter 10.550, Rules of the Auditor General.

Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

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Fort Pierce, Florida 34950

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FAX: 772/468-9278

Report of Independent Certified Public Accountants On Bond Compliance

Governmental Entity

We have audited the financial statements of the Governmental Entity as of and for the year ended September 30, 20xx, and have issued our report thereon dated _____.

We conducted our audit in accordance with auditing standards and *Government Auditing Standards* generally accepted in the United States of America issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In connection with our audit, nothing came to our attention to indicate that the Governmental Entity had not complied with the bond covenants of each outstanding debt series (listed in detail).

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

Dated _____

Fort Pierce / Stuart

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THE SUNRISE CITY
FORT PIERCE
Florida

July 5, 2016

ADDENDUM NO. 1

PROFESSIONAL AUDITING SERVICES

RFP NO. 2016-028

The purpose of this addendum is to provide modifications and clarifications to the specification as follows:

1. Question: What were the audit fees for each of the last three fiscal years?
   Response: FY 15 combined audit fees $105,559 (noted on page 12 of RFP)
   FY 14 combined audit fee $102,455
   FY 13 combined audit fee $99,000

2. Question: Are the current auditors allowed to respond to the RFP?
   Response: Yes, any qualified certified public accounting firm may respond to the RFP.

3. Question: How long has the current auditor been performing this audit?
   Response: **As noted on page 12 of the RFP, the current audit firm has been providing audit services for the city since FY 2005.**

4. Question: In fiscal year 2015, were there any additional services provided by the current auditors? If so, what were they and what were the fees?
   Response: In fiscal year 2015, the current auditors provided additional services regarding an agreed upon services procedures report related to the VCTC application. The fee for those services were $2,400.

5. Question: Does the City expect to meet the requirements for a Federal Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Federal Single Audit in FY 2016.

6. Question: Does the City expect to meet the requirements for a Florida Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Florida Single Audit in FY 2016.

7. Question: Are there any material current events that will affect the City during the 9/30/16 fiscal year (lawsuits, debt issuances, changing software, new programs, loss/gain of major funding source...)?
   Response: The City defeased/refunded 6 bond series during FY 2016. Because the fiscal year is not over, at this time we do not have enough information to determine if there are material events which could affect the City.

8. Question: Who will be the members of the audit selection committee?
Response: A listing of the audit selection committee roles is included on page 27 of the RFP.

9. Question: The RFP mentions a Drug Free WP form (Pg 4; Sec 17.); however there was not one included.
Response: Drug Free Workplace form was inadvertently omitted, please see attached.

10. Question: Also, on Page 4, Section 18 it states to contact the purchasing dept. if we are a MWBD; we are. Is there something additional we need to do?
Response: Please provide proof that you are certify as a MWBD with your submission

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: _____
Manual

Signature: J.W. Gaines
Typed or Printed

Company Name: Berger, Toombs, Elam, Gaines & Frank

Address: 600 Citrus Ave, Ste 200

Fort Pierce, FL 34950

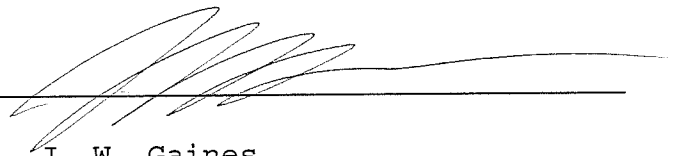
Date: July 18, 2016

/gc

APPENDIX "C"

PROPOSER GUARANTEES

I. The proposer certifies it can and will provide and make available, as a minimum, all services set forth in Section II, Nature of Services Required.

Signature of Official: 

Name (typed): J. W. Gaines

Title: Member

Firm: Berger, Toombs, Elam, Gaines & Frank

Date: July 18, 2016

APPENDIX "D"

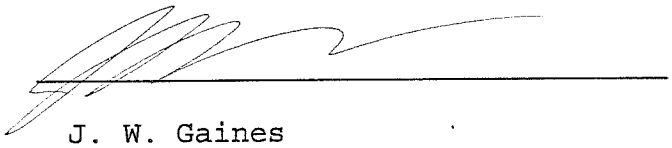
PROPOSER WARRANTIES

A. Proposer warrants that it is willing and able to comply with State of Florida laws with respect to foreign (non-state of Florida) corporations.

B. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.

C. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the City of Fort Pierce.

D. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Signature of Official: 

Name (typed): J. W. Gaines

Title: Member

Firm: Berger, Toombs, Elam, Gaines & Frank

Date: July 18, 2016

THE SUNRISE CITY
FORT PIERCE
Florida

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

Berger, Toombs, Elam, Gaines & Frank does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business=s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

7/19/16
Date

CITY OF FORT PIERCE PROPOSAL CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	X	
Is your firm's qualifications and experience as stated in proposal documents ?	X	
Is the sealed dollar cost bid information included as stated in proposal documents (pages 25-26)?	X	
Is each item included as stated in the Submission of Proposal section (page 20-21)?	X	
Proposal envelope is marked accordingly.	X	
Are seven (7) complete proposal packages included (one original and six copies)?	X	
Is each Addendum (when issued) signed and included?	X	

PLEASE SIGN AND RETURN WITH PROPOSAL _____

DELIVER TO: City of Fort Pierce 100 North U.S. #1 Fort Pierce, FL 34950 MAIL TO: City of Fort Pierce Procurement Dept. P.O. Box 1480 Fort Pierce, FL 34954-1480	**REQUEST FOR PROPOSALS** and **PROPOSAL ACKNOWLEDGMENT**
Contact: Gelencia Carter, (772) 467-3748	RFP No: 2016-028
Pre-Proposal Conference Date: N/A	RFP Title: PROFESSIONAL AUDITING SERVICES
Pre-Proposal Location: N/A	RFP Opening Location: City of Ft. Pierce Procurement Dept. 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950
RFP Due Date & Time: 3:00 PM, MONDAY, JULY 18, 2016	If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.
Proposer Name: Berger, Toombs, Elam, Gaines & Frank Mailing Address: 600 Citrus Ave, Ste 200	*I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.* X _____ Authorized Signature (Manual) J. W. Gaines
City, State, Zip Code: Fort Pierce, FL 34950	Typed or Printed Name:
Type of Entity (Circle One): Corporation (Partnership) Proprietorship	Title: Member
Incorporated in the State of: Florida Year: 2004	Delivery in _____ days, ARO
Phone Number: 772-461-6120	Payment Terms: Net 30 Days
Fax Number: 772-468-9278	FEIN or SS Number: 20-1277929
E-Mail Address: jgaines@btef-cpas.com	Local Business: X Y __N MWBE: __Y X N
Bid Security is attached, when required, in the amount of $ _____ F.O.B. DESTINATION	If returning as a "No Bid" state reason:
THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL	

COPY

Proposal for Professional Auditing Services

RFP No: 2016-028

THE SUNRISE CITY
FORT PIERCE
Florida

For fiscal years ending
September 30, 2016, 2017 and 2018
(with the option of up to two (2),
one (1) year renewals)

BERMAN HOPKINS
WRIGHT & LAHAM
CPAS AND ASSOCIATES, LLP

CONTACT & AUTHORIZED REPRESENTATIVE:
Brian L. Nemeroff, CPA, Partner-In-Charge
8035 Spyglass Hill Road
Melbourne, Florida 32940
(321) 757-2020 phone
(321) 242-4844 fax
Nemeroff@bermanhopkins.com

July 18, 2016

DELIVER TO: City of Fort Pierce 100 North U.S. #1 Fort Pierce, FL 34950 MAIL TO: City of Fort Pierce Procurement Dept. P.O. Box 1480 Fort Pierce, FL 34954-1480	**REQUEST FOR PROPOSALS** and **PROPOSAL ACKNOWLEDGMENT**
Contact: Gelencia Carter, (772) 467-3748	RFP No: 2016-028
Pre-Proposal Conference Date: N/A	RFP Title: PROFESSIONAL AUDITING SERVICES
Pre-Proposal Location: N/A	**RFP Opening Location:** City of Ft. Pierce Procurement Dept. 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950
RFP Due Date & Time: 3:00 PM, MONDAY, JULY 18, 2016	If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.
Proposer Name: Berman Hopkins Wright & LaHam, CPAs and Associates, LLP **Mailing Address:** 8035 Spyglass Hill Road	*I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.* X _____ Authorized Signature (Manual)
City, State, Zip Code: Melbourne, FL 32940	**Typed or Printed Name:** Brian L. Nemeroff, CPA
Type of Entity (Circle One): Corporation (Partnership) Proprietorship	**Title:** Partner
Incorporated in the State of: Florida **Year:** 1958	**Delivery in** _____ **days, ARO**
Phone Number: 321-757-2020	**Payment Terms: Net 30 Days**
Fax Number: 321-242-4844	**FEIN or SS Number:** 59-1152714
E-Mail Address: nemeroff@bermanhopkins.com	**Local Business:** X Y __N **MWBE:** __Y X N
Bid Security is attached, when required, in the amount of $ _____ **F.O.B. DESTINATION**	If returning as a "No Bid" state reason:
THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL	

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Appendix D - Proposer Warranties
Drug Free Workplace Form
Addendum No. 1

BERMAN HOPKINS WRIGHT & LAHAM
CPAS AND ASSOCIATES, LLP
www.bermanhopkins.com

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Melbourne, FL 32940
Phone: 321-757-2020
Fax: 321-242-4844

255 S. Orange Ave. • Suite 1545
Orlando, FL 32801
Phone: 407-841-8841
Fax: 407-841-8849

TRANSMITTAL LETTER

July 18, 2016

City of Fort Pierce
Gelencia Carter, Purchasing Manager
Attn: Purchasing Department
100 North US 1
Fort Pierce, FL 34950

RE: PROPOSAL FOR ANNUAL INDEPENDENT AUDIT SERVICES

The partners and employees of Berman Hopkins Wright & LaHam, CPAs and Associates, LLP ("Berman Hopkins") thank you for allowing us to submit our proposal to conduct independent audit services for the City of Fort Pierce (the "City") for fiscal years September 30, 2016, 2017 and 2018 with the option of up to two (2), one (1) year renewals. Our team has the necessary knowledge, ability and resources to successfully perform the quality auditing services requested by the City.

Commitment to Perform Services Timely

We will audit the City's general purpose financial statements to express an opinion on the fair presentation of its basic financial statements in conformity with the accounting principles generally accepted in the United States of America and the financial reporting requirement of Governmental Accounting Standards Board Statements. Once a commitment is made for delivery of services and completion of the engagement, we assume the responsibility to meet those obligations. You will receive the high caliber of professional services you expect and deserve.

Why Should You Select Us as Your Professional Audit Team?

We are a large local firm that has been performing auditing and accounting services since 1958. Our team of professionals remains current and proactive on government key issues, accounting and auditing principles, and governmental rules and regulations. Our comprehensive governmental auditing experience and education is, and will continue to be, outstanding.

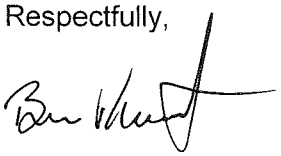
Berman Hopkins has the auditing experience to meet your needs. We have a proven technical knowledge of governmental operations of your size. The proposed supervisory team possesses many years of experience with government and grant auditing, accounting, and financial statements. Berman Hopkins has audited numerous local governments over the years and as such is knowledgeable of the type of grants the City receives. We have vast experience with the Federal and Florida Single Audit Acts and the provisions of OMB A-133 and OMB A-87, currently known as, Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Berman Hopkins is a member of Government Audit Quality Center of the AICPA, the FICPA State, Governmental Finance Officer Association ("GFOA") and Local Government Committee.

PrimeGlobal

The City of Fort Pierce, Florida will be a valuable client to us. We offer you a team of professionals dedicated to providing outstanding service to the City. We appreciate the opportunity to propose our services to you and welcome the opportunity to make a presentation. If you have any questions, please contact Brian L. Nemeroff, Partner-in-charge, at (321) 757-2020 (phone), (321) 242-4844 (fax), or e-mail nemeroff@bermanhopkins.com, who is able to legally bind this proposal.

We encourage you to visit our website at www.bermanhopkins.com for additional information on our firm. This proposal is a firm and irrevocable offer for a three year period, to provide the services as outlined in the RFP.

Respectfully,



Brian L. Nemeroff, CPA, Partner
Berman Hopkins Wright & LaHam, CPAs and Associates, LLP

EXPERTISE AND EXPERIENCE

INDEPENDENCE

Berman Hopkins is independent with respect to the City of Fort Pierce as defined by U.S. generally accepted auditing standards and the U.S. General Accounting Office's *Government Auditing Standards*.

Berman Hopkins is independent with respect to all of the component units of the City of Fort Pierce as defined by U.S. generally accepted auditing standards and the U.S. General Accounting Office's *Government Auditing Standards*.

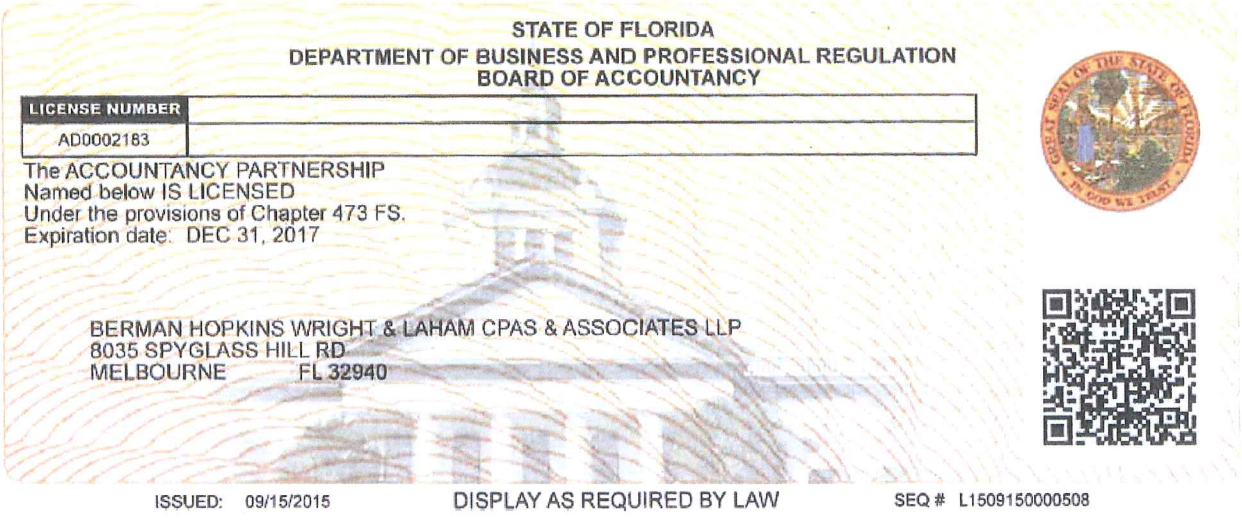
Berman Hopkins has not had any involvement in any professional relationship involving the City of Fort Pierce or its component units for the past five (5) years, that would infringe on our independence and we do not have a conflict of interest relative to performing this engagement.

We will maintain our independence for as long as we are engaged as your auditors. We will notify you in writing immediately upon any knowledge of potential violations of the independence standards.

LICENSE TO PRACTICE IN FLORIDA

We are members in good standing with the American Institute of Certified Public Accountants. The Certified Public Accountants (CPAs) employed at our firm have active individual licenses in the State of Florida issued by the Department of Business and Professional Regulation Board of Accountancy. Our CPAs' licenses expire every two years and vary depending on the year they were first licensed. We maintain a file copy of all active licenses. Our quality control procedures require us to keep this file active by ensuring we receive a copy of all newly issued licenses as soon as they are received. Berman Hopkins and the Partner-in-Charge are properly registered/licensed to practice in the State of Florida.

All of the key professional staff (partner and manager) assigned to this audit engagement are CPAs and have met or exceeded the governmental accounting education requirements for the State of Florida, which maintains one of the strictest CPA education requirements, and are properly licensed to practice in Florida. Below is a copy of our license issued by the State of Florida for Berman Hopkins.



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ACCOUNTANCY

LICENSE NUMBER
AD0002183

The ACCOUNTANCY PARTNERSHIP
Named below IS LICENSED
Under the provisions of Chapter 473 FS.
Expiration date: DEC 31, 2017

BERMAN HOPKINS WRIGHT & LAHAM CPAS & ASSOCIATES LLP
8035 SPYGLASS HILL RD
MELBOURNE FL 32940

ISSUED: 09/15/2015 DISPLAY AS REQUIRED BY LAW SEQ # L1509150000508

EXPERTISE AND EXPERIENCE

FIRM QUALIFICATIONS AND EXPERIENCE

There are 64 Berman Hopkins staff and professionals who are ready to serve your needs with 9 partners, 11 managers, 4 supervisors, 9 seniors and 31 professional and administrative staff, ***of which 13 are governmental experienced personnel***. Resumes of key professionals on the assigned team are included in this proposal, and are full-time staff. We have become one of the largest and most respected CPA firms in Central Florida. The exceptional reputation that we have earned in the community is the result of hard work and our commitment to quality service. The Professional Organizations Chart included in this proposal indicates our team from our significant pool of qualified staff, **that *are hired, trained and dedicated to the government group of Berman Hopkins,*** that are assigned to your audit. The audit team will be assigned to this engagement on a full-time basis. The partner support team will be assigned on a part-time basis, as needed and based on their respective levels of experience and expertise.

Berman Hopkins is a local registered Limited Liability Partnership and has been doing business as a Certified Public Accounting, Business Consulting, and Profit Advisory firm nationally since 1958. We also service numerous clients throughout the United States. Our staff works out of two offices to service our clients throughout the State of Florida. Our offices are located at 8035 Spyglass Hill Road, Melbourne, FL 32940 and 255 S. Orange Ave. #1545, Orlando, FL 32801. To meet your needs, we have organized a team of our most qualified professionals utilizing our resources from each office, establishing the ***Melbourne office*** as the location to serve you.

- Fully networked offices enhance the communication with our clients including the latest phone and computer technology serviced by two full-time network administrators.
- Our commitment to service means your call or email will generally be returned in the same business day, if at all possible, and we guarantee a return call within 24 hours.
- We interact with our clients as often as needed, and are available year round to discuss new transactions and any accounting issues.

EXPERTISE AND EXPERIENCE

QUALITY CONTROL AND PEER REVIEW

The work performed by Berman Hopkins is enhanced by our own quality control program and annual monitoring of Berman Hopkins' procedures as specified in our *Quality Control Document.*

Our quality control process insures our Certified Public Accountants (CPAs) and staff accountants meet or exceed the continuing professional education requirements of the Florida Board of Accountancy, the *Government Auditing Standards*, the American Institute of CPAs, and Berman Hopkins' *Quality Control Document*, and is designed to ensure that applicable auditing standards are followed.

We are members of the AICPA's Government Audit Quality Center (GAQC), which require a "Peer Review" by an independent third party every three (3) years. A Peer Review is a review and evaluation of a firm's workpapers, reports and policies by a team of CPAs from other CPA firms. Included in these reviews is a mandatory review of ***Governmental audits performed under the government audit standards and the single audit standards.***

We are in compliance with our Peer Review performed in 2015. The Peer Review letter is on the following page.

QUALITY CONTROL AND PEER REVIEW (continued)

RW GROUP
HELPING YOU ACHIEVE EXCELLENCE

SYSTEM REVIEW REPORT

November 12, 2015

To the Owners
Berman Hopkins Wright & Laham CPAs and Associates, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Berman Hopkins Wright & Laham CPAs and Associates, LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews, established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included audits of employee benefit plans, engagements performed under *Government Auditing Standards*, and an examination of a service organization [Service Organization Control (SOC) 2 engagement].

In our opinion the system of quality control for the accounting and auditing practice of Berman Hopkins Wright & Laham CPAs and Associates, LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended June 30, 2015 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies)* or *fail* Berman Hopkins Wright & Laham CPAs and Associates, LLP has received a peer review rating of *pass*.

RW Group, LLC

Kennett Square, Pennsylvania

400 Old Forge Lane
Suite 401
Kennett Square, PA 19348-1914

PrimeGlobal
An Association of Independent Accounting Firms

Phone: 610-713-8208
Fax: 610-807-0370
www.rwgroupllc.com

EXPERTISE AND EXPERIENCE

STATEMENT OF FEDERAL OR STATE DESK REVIEW OR FIELD REVIEWS

Berman Hopkins has had no federal or state desk reviews or field reviews of our audits during the past three (3) years. No disciplinary action from state regulatory bodies or professional organizations has been taken against the firm during the past three (3) years, nor is any action pending.

STATEMENT OF DISIPLINARY ACTION/LITIGATION

Currently, there have not been any pending claims, litigation or threatened claims during the last three (3) years of which Berman Hopkins is aware of. We will notify you immediately in writing upon any knowledge of disciplinary action taken or pending.

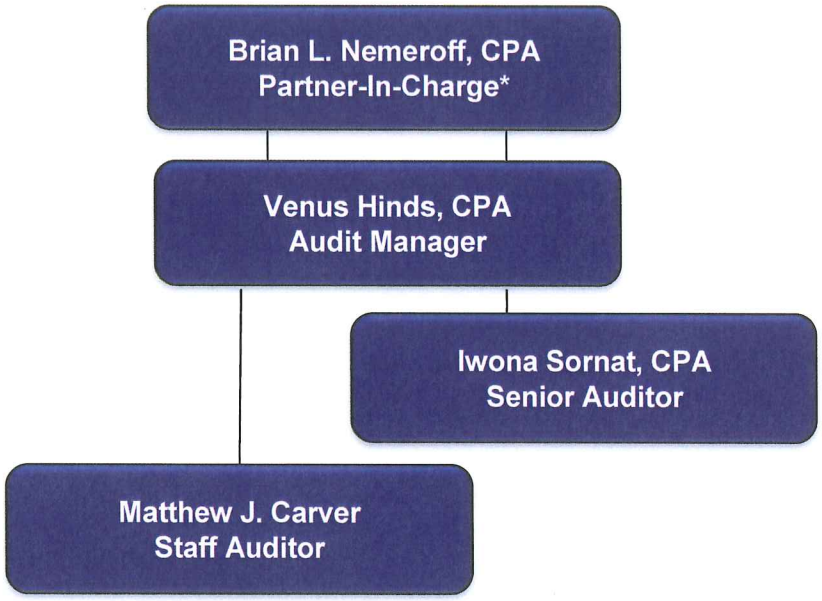
INSURANCE

Berman Hopkins will provide, upon execution of a contract the required insurance coverage as requested by the City of Fort Pierce.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

ENGAGEMENT TEAM AND PROFESSIONAL ORGANIZATIONS

The client service team we are committing to the City represents our most knowledgeable staff for your organization. The staff to be assigned on this engagement are as follows:



The team we are committing to the City represents professional staff of the highest quality with many years of experience and a vast amount of governmental accounting and auditing knowledge. The CPAs on the audit team have active individual licenses in the State of Florida and meet all continuing professional education requirements. The Partner and Manager assigned to this audit engagement are both a CPA with combined experience on governmental audits of over 34 years and meet or exceed the governmental accounting education requirements.

The Partner-In-Charge and Audit Manager's principal functions are to plan, monitor and review the adequacy of our audit procedures. The Partner-In-Charge is responsible for supervision of the staff's work, for approving overall fieldwork procedures, which include sampling and compliance testing. The team will work together to perform all financial auditing including sampling, compliance testing, account balance verification, preparation of proposed management findings and recommendations, and initial drafting of the financial statements while in the field.

The Partner-in-Charge and the Audit Manager are the key members of the audit team and both meet the educational requirements under Florida Statutes, Chapter 11.45.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

***BRIAN L. NEMEROFF, CPA** (in the State of Florida, 1994, and other numerous states)*
Partner-in-Charge

Education

Florida State University
B.S. in Accounting, 1992

Professional Experience and Affiliations

Mr. Nemeroff has over 24 years of local government audit experience. He has presented GASB 34, Single Audit, and governmental auditing concepts and procedures as a CPE instructor. His experience includes, yet is not limited to, the following:

- Florida Municipalities
- Charter Schools
- Housing Authorities
- Florida Counties and the Constitutionals Officer's audits
- Federal and State Single Audits
- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants:
  - A & A Committee - Member 3 years - Published article on SAS 96 - CPA Today,
  - Government Section (member for 15 years)
    - Chair - State and Local Conference
    - Subcommittee to rewrite the Government Compliance Guide
    - Steering Committee
    - Presented GASB 40 - Investing and Risk Disclosure
    - Team Leader on subcommittee on Exposure drafts
- Government Finance Officers Association (GFOA)
  - Comprehensive Financial Audit Report (CAFR) review member

Professional Education

Mr. Nemeroff has completed the required hours of continuing professional education as required by *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, Florida Statutes, and Berman Hopkins' *Quality Control Document.*

BRIAN L. NEMEROFF, CPA (in the State of Florida, 1994, and other numerous states)

Partner-in-Charge (continued)

Professional Education (continued)

Completion Date	Activity Title	Sponsor	Format
6/13/2016	Ethics for Michigan CPAs - Part I	Checkpoint Learning (Self Study)	Online (Self-Study)
6/13/2016	Personal and Professional Ethics for Florida CPAs	Checkpoint Learning (Self Study)	Online (Self-Study)
6/3/2016	Governmental A & A Update 6-3-2016	BHWL	Live Seminar
5/18/2016	**2016 State and Local Government Audit Planning Considerations**	**AICPA**	**Online (Video - Live)**
12/17/2015	GAQC 2015 Annual Update Webcast	AICPA	Online (Video - Live)
12/17/2015	Smart-e Audit Training 12/2015	BHWL	Live Seminar
12/16/2015	**GASB Statement No. 68 Audit and Accounting Workshop**	**AICPA**	**Online (Video - Live)**
12/7/2015	**Annual A & A Update**	**BHWL**	**Live Seminar**
11/13/2015	Senior Leadership Academy	BHWL	Live Seminar
8/28/2015	**2015 State & Local Government Accounting Conference**	**FICPA**	**Live Seminar**
8/27/2015	**2015 State & Local Government Accounting Conference**	**FICPA**	**Live Seminar**
5/29/2015	**Governmental A & A Update**	**BHWL**	**Live Seminar**
3/31/2015	Fraud Auditing and Investigation	MicroMash	Online (Self-Study)
3/31/2015	Personal and Professional Ethics for Texas CPAs	PASS Online	Online (Self-Study)
3/30/2015	Ethics for California CPAs	PASS Online	Online (Self-Study)
3/11/2015	**HUD Industry Fraud Brainstorming**	**BHWL**	**Live Seminar**
2/24/2015	Effective HUD Compliance Audits	Practitioners Publishing Company (Group-live and Group-Internet-based)	Webconference
1/5/2015	**SEMAP Webinar**	**BHWL**	**Teaching (CE Panelist)**
1/5/2015	**SEMAP Webinar**	**BHWL**	**Webconference**
12/12/2014	**A & A Update**	**BHWL**	**Live Seminar**
11/14/2014	Leadership Academy	BHWL	Live Seminar
11/10/2014	Yellow Book Financial Audits	BHWL	Webconference
9/22/2014	New Jersey Law & Ethics Webinar	NJSCPA	Webconference
8/8/2014	**Testing & Documenting Internal Control Over Compliance in a Single Audit**	**AICPA**	**Webconference**
7/18/2014	**2014 OMB Compliance Supplement and New Uniform Grant Guidance Key Points**	**AICPA**	**Webconference**
6/18/2014	**PHA Financial Reporting Training**	**NOVAD Management Consulting**	**Live Seminar**
5/16/2014	**Governmental A & A**	**BHWL**	**Live Seminar**
4/25/2014	California Rules and Regulations	PASS Online	Online (Self-Study)
3/12/2014	Fraud Considerations in Gov, NPO & Single Audit	AICPA	Webconference

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

VENUS HINDS, CPA (in the State of Florida, 2010)
Manager-in-Charge

Education

University of Central Florida
B.S. in Accounting, 2004
M.S. in Accounting, 2007

Professional Experience and Affiliations

Ms. Hinds joined Berman Hopkins in 2005 and has over 10 years of accounting, auditing and tax experience, all of which has been in local government. Her accounting and auditing experience includes, yet is not limited to the following:

- Florida Municipalities
- Charter Schools
- Florida Counties, including the Constitutional Officer's audits
- Not-For-Profit Organizations
- Federal and State Single Audits
- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
  - Government Section
    - *Subcommittee chair to update the State and Local Government and Charter School Practice Aides*
- Florida Government Finance Officers Association (FGFOA)
- Space Coast Chapter of FGFOA
- Government Finance Officers Association (GFOA)
  - Comprehensive Financial Audit Report (CAFR) review member

Professional Education

Ms. Hinds has completed the required hours of continuing professional education required by *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, Florida Statutes, and Berman Hopkins' *Quality Control Document*.

VENUS HINDS, CPA (in the State of Florida, 2010)

Manager-in-Charge (continued)

Professional Education (continued)

Completion Date	Activity Title	Sponsor	Format
6/3/2016	**Governmental A & A Update 6-3-2016**	**BHWL**	**Live Seminar**
5/19/2016	GASB Statements #75 and 75	FGFOA	Online (Video - Live)
5/18/2016	**2016 State and Local Government Audit Planning Considerations**	**AICPA**	**Online (Video - Live)**
12/17/2015	Smart-e Audit Training 12/2015	BHWL	Live Seminar
12/7/2015	**Annual A & A Update**	**BHWL**	**Live Seminar**
12/7/2015	Checkpoint Functionality: For the Advanced User	Thomson Reuters	Live Seminar
11/13/2015	Senior Leadership Academy	BHWL	Live Seminar
11/13/2015	Senior Leadership Academy	BHWL	Teaching (CE Panelist)
11/5/2015	**Checkpoint Functionality: Jumpstart-A&A and Tools for PPC**	**Thomson Reuters**	**Live Seminar**
10/21/2015	**AICPA Governmental and Not-for-Profit Training Program**	**AICPA**	**Live Seminar**
6/26/2015	FEMA Reimbursements - Post Disaster Programs(The In's & Out's)	FGFOA	Live Seminar
6/26/2015	Single Audit Compliance	FGFOA	Live Seminar
6/17/2015	Ethics	FGFOA	Live Seminar
6/16/2015	**A Closer Look at the New Pension Standards**	**FGFOA**	**Live Seminar**
6/16/2015	Upgrading Infrastructure through Energy Conservation	FGFOA	Live Seminar
6/15/2015	**Accounting Complexities Facing Local Government IV**	**FGFOA**	**Live Seminar**
6/15/2015	**Local Government Accountability Update**	**FGFOA**	**Live Seminar**
6/15/2015	Opening General Session	FGFOA	Live Seminar
6/14/2015	**GASB Hot Topics**	**FGFOA**	**Live Seminar**
6/14/2015	**GASB Update**	**FGFOA**	**Live Seminar**
6/12/2015	Jr. Leadership Academy	BHWL	Live Seminar
6/12/2015	Jr. Leadership Academy	BHWL	Teaching (CE Panelist)
5/29/2015	Governmental A & A Update	BHWL	Live Seminar
12/12/2014	**A & A Update**	**BHWL**	**Live Seminar**
11/14/2014	Leadership Academy	BHWL	Live Seminar
10/22/2014	AICPA Governmental & Not-for-Profit Program	AICPA	Live Seminar
6/4/2014	FGFOA 2014 Annual Conference	FGFOA	Live Seminar
5/16/2014	Governmental A & A	BHWL	Live Seminar
4/24/2014	**Charter School Training**	**BHWL**	**Live Seminar**
4/18/2014	Update of Brevard County Property Values	FGFOA	Live Seminar
2/1/2014	AuditSense Training	BHWL	Live Seminar

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

IWONA SORNAT, CPA

Senior Auditor

Education

University of Central Florida
B.S. in Accounting, 2010
University of Central Florida
Master of Science in Accounting, 2013
Law and Commerce University of Warsaw, Poland, 2002
B.S in Economics/Major - Human Resources Management

Professional Experience

Mrs. Sornat joined Berman Hopkins in 2012 and has over 4 years accounting and auditing experience. Her accounting and auditing experience includes, yet is not limited to the following:

- Florida Municipalities
- Charter Schools
- Florida Counties (approximately 6 including the Constitutional Officer's audits)
- Federal and State Single Audits
- Not-For-Profit Organizations
- Florida Government Finance Officers Association (FGFOA)

Professional Education

Mrs. Sornat has completed the required hours of continuing professional education required by *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, Florida Statutes, and Berman Hopkins' *Quality Control Document*.

Completion Date	Activity Title	Sponsor	Format
6/3/2016	Governmental A & A Update 6-3-2016	BHWL	Live Seminar
5/24/2016	Understanding and testing controls and compliance in an audit	BHWL	Live Seminar
12/7/2015	Annual A & A Update	BHWL	Live Seminar
10/21/2015	Beginning In Charge Training (Level C)	BHWL	Live Seminar
6/12/2015	Jr. Leadership Academy	BHWL	Live Seminar
5/29/2015	Governmental A & A Update	BHWL	Live Seminar
12/12/2014	A & A Update	BHWL	Live Seminar
11/10/2014	Yellow Book Financial Audits	BHWL	Webconference
10/29/2014	AuditSense Beginning InCharge	Audit Sense, LLC	Live Seminar
5/16/2014	Governmental A & A	BHWL	Live Seminar
4/25/2014	Staff Training	BHWL	Live Seminar
4/24/2014	Charter School Training	BHWL	Live Seminar
2/1/2014	AuditSense Training	BHWL	Live Seminar

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

MATTHEW J. CARVER
Staff Auditor

Education

Saint Leo University
B.A. in Accounting, 2010
Saint Leo University
M.B.A. in Accounting, 2013

Professional Experience

Mr. Carver joined Berman Hopkins in 2014 and has over 5 years of accounting, tax and auditing experience, all of which has been in local government. His accounting and auditing experience includes, yet is not limited to the following:

- Florida Municipalities
- Charter Schools
- Florida Counties
- Federal and State Single Audits
- Florida School Districts
- Not-For-Profit Organizations
- Florida Government Finance Officers Association (FGFOA)

Professional Education

Mr. Carver has completed the required hours of continuing professional education required by *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, Florida Statutes, and Berman Hopkins' *Quality Control Document*.

Completion Date	Activity Title	Sponsor	Format
6/3/2016	**Governmental A & A Update 6-3-2016**	**BHWL**	**Live Seminar**
12/7/2015	**Annual A & A Update**	**BHWL**	**Live Seminar**
10/21/2015	Beginning In-Charge Training (Level C)	BHWL	Live Seminar
6/12/2015	Jr. Leadership Academy	BHWL	Live Seminar
5/29/2015	**Governmental A & A Update**	**BHWL**	**Live Seminar**
12/12/2014	**A & A Update**	**BHWL**	**Live Seminar**
11/10/2014	**Yellow Book Financial Audits**	**BHWL**	**Webconference**
10/29/2014	**AuditSense Staff Training**	**Audit Sense, LLC**	**Live Seminar**
5/16/2014	**Governmental A & A**	**BHWL**	**Live Seminar**
4/25/2014	**Staff Training**	**BHWL**	**Live Seminar**
4/24/2014	**Charter School Training**	**BHWL**	**Live Seminar**
1/17/2014	Proof and Math Training	BHWL	Live Seminar
1/17/2014	Software Training	BHWL	Live Seminar

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

QUALIFICATIONS OF AUDIT STAFF

Berman Hopkins has the comprehensive auditing experience to meet your needs. We have an excellent record of proven performance for other cities, towns, counties, authorities and other governmental entities. **The majority of our audit practice is in the government area.**

We do not anticipate any need to change the proposed audit team. In the event of promotion, office reassignment, serious illness, injury, death, resignation, or other circumstances out of our control, a change in this engagement team would occur. Should there be a need to change a Partner, Manager, Senior or other staff due to these events, you will be provided written notice. A change in the engagement's management for other reasons will be subject to the permission of the City's management. Other audit personnel replacements will have substantially the same or better qualifications or experience.

We commit to maintaining the same staffing throughout the years of the contract, if awarded. Certain members of the audit team will be assigned to this engagement on a full-time basis. The Partner will be assigned on a part-time basis to specific segments requiring their levels of experience and expertise. You are assured our staff are qualified and will perform to the best of their ability. The staff essential to the continuity of the engagement will be available throughout the contract period. A senior member of the staff will be assigned as the in-charge on your engagement and will be present in the field to supervise and manage the audit team.

APPROACH TO CONTINUING EDUCATION

Quality continuing professional education (CPE) is a priority at Berman Hopkins. We sponsor at least two accounting and auditing CPE programs annually, including, at a minimum, one eight (8) hour governmental seminar to which firm members, clients, and friends of the firm are invited. All of our professionals attend accounting, auditing, tax and management seminars and conferences sponsored by the AICPA, FICPA and the GFOA relating to their areas of expertise. Our Certified Public Accountants (CPAs) meet or exceed the continuing professional education requirements for *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, Florida Statutes, and Berman Hopkins' *Quality Control Document.* Our government auditors attend several government accounting and auditing seminars per year, including GASB updates as well as Florida Auditor General, GFOA and FICPA local government seminars.

In addition to updating our own knowledge, we make every effort possible to keep our clients updated as well. This process is usually accomplished through quarterly industry newsletters, meetings with clients on issues applicable to them as deemed necessary throughout the year, email communications, and inviting clients to attend conferences and seminars with us or developed and presented by the firm.

Our staff have completed the required hours of continuing professional education as required by *Government Auditing Standards*, the AICPA, the Florida Board of Accountancy, and Berman Hopkins' *Quality Control Document.*

We will provide and invite the City's financial personnel with 8 hours of CPE relating to government accounting and auditing during each year of the contract. This training meets the requirement for Continuing Education with respect to the Florida Board of Accountancy.

APPROACH TO CONTINUING EDUCATION (continued)

We have audited numerous federal and state grant programs and **performed both federal and state single audits for clients.**

The Firm is a member of the AICPA Governmental Audit Quality Center and reviewers of CAFRs for the GFOA Certificate of Achievement in Financial Reporting Program. Members of our Governmental Audit Team are involved with numerous committees of the FICPA, which include the following:

Brian L. Nemeroff, CPA, serves on the State and Local Government Committee responsible for reviewing and commenting on new government accounting and auditing standards;

Venus Hinds, CPA, serves on the State and Local Government Committee as the Sub-Committee Chair for the State and Local Government Practice Aid annual updates.

Our staff has presented various classes on governmental and non-governmental accounting and auditing topics.

We are active members of the Space Coast Chapter of the Florida Government Finance Officer's Association (FGFOA). Through the GFOA, AICPA, FICPA, we participate in education programs to maintain our governmental expertise.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

GOVERNMENT ENTITIES

Government Entity	*Dates*	*Hours*	*Staff Assigned*	*Principal Client Contact*
BREVARD COUNTY, FLORIDA	1978 - Present	3200	Brian Nemeroff Venus Hinds Iwona Sornat/Matthew Carver	Kathleen Prothman (321) 637-2002
Scope of Engagement: Comprehensive financial audit including preparation of GASB 34 Statements.				
CITY OF INDIAN HARBOUR BEACH, FLORIDA	1977 - Present	350	Brian Nemeroff Venus Hinds Iwona Sornat	Julie Bradford (321) 773-3181
Scope of Engagement: Annual financial audit including preparation of GASB 34 Statements. Included in the scope of our audit is a Public Reitement Sysem (police).				
SPACE COAST TRANSPORTATION PLANNING ORGANIZATION	2011 - Present	191	Brian Nemeroff Venus Hinds Iwona Sornat	Laura Carter (321) 690-6890
Scope of Engagement: Annual financial audit including preparation of GASB 34 Statements.				
TOWN OF PALM SHORES	2006 - Present	160	Brian Nemeroff Venus Hinds	Carol McCormack Mayor (321) 242-4555
Scope of Engagement: Annual financial audit including preparation of GASB 34 Statements.				
TOWN OF GRANT VALAKARIA	2008 - Present	130	Brian Nemeroff Venus Hinds Iwona Sornat	Rick Hood Town Administrator (321) 951-1380
Scope of Engagement: Annual financial audit including preparation of GASB 34 Statements.				

SPECIFIC AUDIT APPROACH

UNDERSTANDING OF THE SCOPE OF WORK

It is our understanding the services we are proposing to include an audit of City's financial statements for the fiscal years ending September 30, 2016 through September 30, 2018 (with the option of up to two (2), one (1) year renewals).

We will perform a financial and compliance audit of the City for the years under contract. Our audit report will express an opinion on an annual basis on the fair presentation of the basic financial statements of the City financial statements, in conformity with U.S. generally accepted accounting principles and Board policy. We will provide special assistance to the City with the Comprehensive Annual Financial Report to meet the requirements for the comprehensive annual financial report to the Government Finance Officers Association of the United States and Canada for review in their Certificate of Achievement for Excellence in Financial Reporting program.

Berman Hopkins will also issue a "consent and citation of expertise" and any necessary "comfort letters" if requested by the fiscal advisor and/or the underwriter.

We will apply certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America. We will also express an opinion, in relation to the basic financial statements taken as a whole, on the Schedule of Expenditures of Federal Awards and State Financial Assistance and on the combining and individual fund financial statements and schedules. We will not audit the statistical section of the report or the MD&A.

Our audit will be performed in accordance with generally accepted auditing standards set forth by the American Institute of Certified Public Accountants, *Government Auditing Standards* issued by the Comptroller General of the United States, the provisions of Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"), the Florida Single Audit Act, Section 215.97, Florida Statutes, and Chapter 10.550, Rules of the Auditor General.

We will issue reports on compliance and on internal control over financial reporting based on our tests of compliance and our study and evaluation of the internal control structure. Our tests of compliance will assess the City's compliance with all applicable legal and regulatory requirements, including Federal and State laws and regulations and debt covenants. We will identify the City's significant internal accounting controls and assess control risk based on our study. We will also issue a report on compliance and internal control over compliance based on our assessment of requirements applicable to major Federal programs and State projects. These reports will include any findings and recommendations noted during our audit as required by the appropriate regulatory authorities. We will discuss any findings or recommendations with City management prior to the release of our reports and assist in resolving the issues.

We have vast experience with the Federal and Florida Single Audit Acts.

SPECIFIC AUDIT APPROACH

GASB PRONOUNCEMENTS AND RECOMMENDATIONS

Berman Hopkins is extensively familiar with GASB Pronouncements and current application of governmental issues in standard implementation. By staying abreast of current issues and depth of over 40 years of experience, Berman Hopkins is proactive in gaining insight to GASB Pronouncements by attending governmental trainings, continuing education, servicing on governmental committees and putting to practice the knowledge acquired as a result of attending governments in practical applications of those requirements. Berman Hopkins has the capacity to accommodate the City with the assistance to comply with GASB standards and recommendations to enact the appropriate application of the GASB requirements. Generally, recommendations are present to the City in the form of the Management Letters. Management Letters are not a required part of an audit; however, Berman Hopkins issues management comments as an additional opportunity for client service. This adds value to the audit process as a management tool. The matters typically included in our management letters include: observations and suggestions about operational or administrative efficiencies, business strategies, and other items of potential benefit, including improvements to internal controls, as well as deficiencies that are not, in the auditor's judgment, material weaknesses or significant deficiencies.

Management letter comments may address matters such as the following:

- Weaknesses in accounting practices and controls that are not significant deficiencies or material weaknesses;
- Weaknesses and inefficiencies in controls not related to financial data;
- Operational inefficiencies, such as inefficient inventory management controls, and suggestions for improvement;
- Suggestions on "best practices" we have observed from other Cities;
- Other areas of importance.

TIMELINE

Berman Hopkins' staff will be available to begin work on this engagement immediately following execution of a contract with the City of Fort Pierce. Planning the engagement would be done in conjunction with the City's schedule and would specifically take into consideration the City's staff schedules. We will schedule the individual fieldwork tasks by staff classification and will make sure the job has proper supervisory coverage at all times. Once we schedule a job, we do not schedule any other concurrent jobs for staff assigned.

We plan and commit to meet your needs and exceed your expectations through the use of carefully devised planning strategies, closely monitored project management schedules, and proven audit techniques and technology.

The following chart provides a general outline of the project schedule for the City's fiscal year ending September 30, 2016.

SPECIFIC AUDIT APPROACH

TIMELINE (continued)

Upon execution of a contract as soon as the City is ready	After the completion of closing process for fiscal year end of September 30, when the City is prepared	After the end of fieldwork estimated completion by January 31	The financials will be finalized by the required due date
ENTRANCE CONFERENCE & PLANNING TO COMMENCE			
	FIELD WORK - Compliance, control and substantive fieldwork		
		WRAP UP AND REVIEW WORK	
		PRELIMINARY FINANCIAL STATEMENTS & EXIT CONFERENCE	
			FINAL FINANCIAL STATEMENTS AND FEDERAL AUDIT CLEARING HOUSE SUBMISSIONS

SPECIFIC AUDIT APPROACH

SEGMENTATION OF THE ENGAGEMENT

The proposed audit segmentation will be comprised of the following three major sections:

Planning Phase and Interim Work

We will meet with the Finance personnel immediately upon execution of the audit contract in order to discuss any areas of concern management may have and to discuss audit timing, spacing, and items needed to conduct an efficient audit. We will complete the interim work on or after July. The specific procedures to be performed during the planning phase of the audit include the following:

- Review the City minutes, review the adopted budget for the upcoming audit year, review interlocal agreement and define key audit areas.
- Obtain updated organizational charts, manuals and programs. Update our understanding of the control environment, organizational structure, IT systems, personnel policies, financial and other management information systems and disaster recovery through interview and walk-throughs of significant processes from initiation to inclusion in the financial statements.
- Develop a detailed audit plan, including time budgets and schedules which will comply with the requirements of federal single audit for Uniform Guidance.
- Obtain the draft schedule of federal expenditures and state financial assistance schedule and evaluate for major programs and projects to be tested and obtain the grant contract agreement, if applicable.
- Assess control risk and plan internal control, compliance, substantive and Single Audit testing. Perform testing as appropriate.
- Obtain correspondence from regulatory agencies, if any.
- Obtain information needed to prepare confirmations and attorney letter requests.
- Make arrangements with the Information Technology Department to receive financial information downloads to be able to utilize data extraction software.

	Hours
Partner	23
Manager	30
Senior	25
Staff	4
Total Audit Segment	82

SEGMENTATION OF THE ENGAGEMENT (continued)

Field Work

Berman Hopkins personnel performing audit field work will reside at the City's office, as necessary, to perform their specific assignments. The principle functions of the Partner-in-Charge and Partner Support Team are to supervise and review the adequacy of our audit procedures and work papers. The Manager is responsible for planning the audit, approving overall field work procedures and reviewing the Senior Auditor/In-charge audit work papers. The Senior Auditor/In-charge is responsible for supervising and reviewing all field work procedures, preparing proposed management findings and recommendations and drafting audit reports. The Senior and Staff auditors perform audit procedures as assigned. Fieldwork will be completed by the end of January.

The specific procedures to be performed during the field work phase of the audit include the following:

- Receive or prepare workpapers to support all major financial statement accounts.
- Complete analytical review and other audit procedures.
- Submit proposed journal entries.
- Discuss and resolve findings and recommendations with City management.
- Finalize audit documentation.
- Prepare preliminary audit report and management comments.

	Hours
Partner	27
Manager	40
Senior	55
Staff	180
Total Audit Segment	302

SEGMENTATION OF THE ENGAGEMENT (continued)

Post Field Work and Reporting

The specific procedures to be performed during the post field work and reporting phase of the audit include the following:

- Review of audit procedures by our engagement manager, support partner and engagement partner.
- Review financial reports filed with the Florida Department of Financial Services.
- Review of the City's CAFR.
- Review financial condition assessment procedures pursuant to Chapter 10.556(8), Rules of the Auditor General.
- Attend exit conferences with the City Manager and City Treasurer and present to City Council as required.
- Finalize and issue the following audit reports by the required due date:

  - Independent Auditor's Report
  - Independent Auditor's Report on Internal Control over Financial Reporting on Compliance
  - Independent Auditor's Report on Compliance for Each Major and on Internal Control Over Compliance Required by the Uniform Guidance, if applicable
  - Management Letter
  - All Applicable Compliance Audit Reports as Required by the State of Florida Auditor General Compliance Supplement.

	Hours
Partner	47
Manager	65
Senior	60
Clerical	8
Total Audit Segment	180

	Total Hours
Partner	97
Manager	135
Senior	140
Staff	184
Clerical	8
Total for all Audit Segment	564

SPECIFIC AUDIT APPROACH

APPROACH TO BE TAKEN IN USING STATISTICAL SAMPLING

Our sample sizes are determined based on several factors, including materiality, the size and nature of the population of the data to be sampled, and the testing strategy. When we are testing compliance, we use applicable guidance and our professional judgment to determine the extent of our testing. We consider a number of factors in deciding the extent of our tests. These factors include:

- Requirement from applicable guidance.
- The type of population to be tested; numerically identified population we will use a random sample selection, non-numerically identified we will use a haphazard sample selection.
- Attributes to be tested are identified and documented.
- The expected deviation from the compliance requirement.
- The relative importance of the possible errors that could result if the required compliance was not being followed.

The size of our samples is statistically and judgmentally derived and varies depending on the evaluation of the compliance requirement. We will also select audit samples for tests of internal control, integrating these tests whenever possible.

For major federal programs and state projects under the federal and state Single Audit acts, we will separate populations into "control groups" (i.e. programs with the same control environment) in order to combine our sampling efforts to the extent possible. We will combine our tests of transactions with our tests of controls for each program or project as possible.

EXTENT OF COMPUTER SOFTWARE

During the planning phase of the audit, we will determine the extent to which we can efficiently utilize computer-assisted audit techniques ("CAATS") which are audit procedures performed with the aid of Electronic Data Processing ("EDP") software for large data files.

CAATS can be used to perform a variety of time consuming detail testing such as: footing files; testing for incomplete data; and sorting files in any order for certain analytical procedures. CAATS can also be used to perform a variety of tests of controls to evaluate either the design or the operating effectiveness of controls, such as:

- Selecting a sample for re-performance or inspection procedures;
- Testing access to critical programs or files;
- Testing programmed application controls.

We also incorporate testing procedures to look for fraudulent or unusual transactions using various techniques.

SPECIFIC AUDIT APPROACH

TYPE AND EXTENT OF ANALYTICAL PROCEDURES

The type and extent of analytical procedures to be performed is based on many factors, including risk assessments pertaining to significant accounts and key processes, effectiveness of internal controls, and materiality levels. For significant risks, if controls are ineffective or we choose not to test them, the audit procedures appropriate to address such significant risks consist of tests of details or a combination of tests of details and substantive analytical procedures that are specifically responsive to the significant risk.

Our first step in performing analytics is to determine the objectives of the procedures (e.g., to obtain substantive audit evidence regarding the completeness of an account or to identify unusual/higher risk items) and to consider whether analytics are appropriate in the circumstances given the audit evidence we need. For the purpose of designing our analytic procedures, analytical procedures are grouped into the following techniques:

- Data analysis - analyze each item in the population or data set to identify higher risk items (e.g., unusual items) and unusual patterns within a population or data set (e.g., journal entries, employee vs. vendor data, revenue transactions, accounts receivable detail listing). We typically perform data analysis using electronic tools (e.g., IDEA). These analyses are driven from auditor-defined parameters of acceptable and unacceptable data or from sophisticated electronic tools that have built-in intelligence.

- Predictive - calculate amounts for comparison with the City's recorded amounts. Predictive techniques can include complex calculations, such as those performed using regression analysis, as well as relatively simple computational models.

- Ratio/Trend Analysis - analyze financial or non-financial amounts over a period, or at a point in time, to identify significant changes in the City's operations or financial characteristics. These analytical procedures include a variety of analyses, such as financial and operating ratios, trend analysis, and simple comparisons of financial statement amounts between periods.

APPROACH TO GAIN AND DOCUMENT AN UNDERSTANDING OF THE CITY OF FORT PIERCE'S INTERNAL CONTROL

The City's policies, procedures and risk assessments for financial reporting will be obtained. We will gain further understanding of the City's internal control by completing the following:

- Interview key staff involved in the process.
- Observe significant transactions such as:
  - cash receipt process
  - cash disbursement process
  - payroll process
  - journal entry process
  - purchasing process
- Test controls over significant processes.

We will advise management of any weaknesses or opportunities for improvement in the process.

SPECIFIC AUDIT APPROACH

APPROACH TO BE TAKEN IN DETERMINING LAWS AND REGULATIONS SUBJECT TO AUDIT TEST WORK

A governmental accounting system must make it possible to determine and demonstrate compliance with finance related legal and contractual provisions. Governmental financial operations, like other aspects of their operations and even their very existence, evolve from and are regulated by various legal provisions.

Auditing standards require that our audit be designed to provide reasonable assurance that the City's financial statements are free of material misstatements resulting from noncompliance with laws, regulations, contracts and grants and other matters that have a direct and material effect on the determination of financial statement amounts. We are familiar with Federal and State laws and regulations, including the Rules of the Auditor General, that apply to counties, and continually review them for updates and changes.

Our approach to determining the laws and regulations to be tested as part of the compliance audit includes the following procedures:

- Review past compliance findings, if any.
- Obtain any federal or state agency monitoring reports received by the City during the year and the City's evaluation of pending reports.
- Obtain communications with the cognizant agency.
- Review state laws relative to financial, accounting and purchasing matters.
- Review the financial and personnel policies of the City.
- Review accounting and administrative control systems, including general and specific requirements, and design tests of these controls.
- Review bond covenants and test compliance with these covenants.
- Determine the major federal programs and state projects of the City.
- For each major program, complete the Berman Hopkins audit program and the Compliance Supplement, issued by the Office of Management and Budget.

We will determine whether the City complied with laws, regulations and the provisions of contracts or grant agreements pertaining to Federal awards and State financial assistance that could have a direct and material effect on each major program and project. We will review the compliance requirements for, and internal control over, each major program and project. We will perform testing, as described above, to determine whether the City adhered to the program's compliance requirements and whether we note any control efficiency regarding internal control over compliance.

Other compliance issues and testing approaches will be determined after we have completed our planning process.

SPECIFIC AUDIT APPROACH

APPROACH TO BE TAKEN IN DRAWING AUDIT SAMPLES FOR PURPOSE OF TESTS OF COMPLIANCE

Whenever possible, we will integrate our tests of compliance with our tests of controls. We will plan our test of controls to support a low assessed level of control risk, typically resulting in a sample size of 40 transactions for each major program and project. We will also select material bond issues for restrictive covenant compliance testing. Other compliance issues and testing approaches will be determined after we have completed our planning process.

As discussed above, we will use computer generated random number sampling techniques when possible, with additional stratification of large populations with a wide range of dollar values. This method is generally used to test cash disbursements for purchases, payroll or other audit areas as appropriate.

IDENTIFICATION OF ANTICIPATED POTENTIAL AUDIT PROBLEMS

IDENTIFICATION OF ANTICIPATED POTENTIAL AUDIT PROBLEMS

Berman Hopkins is not aware of any potential audit problems at this time. However, should we become aware of any, such as resolving a U.S. GAAP issue, we would utilize one or more of the following resources available to us.

1. Technical research using computer databases and up-to-date library services in our internal library systems.

2. A meeting of Berman Hopkins' Accounting and Auditing Committee and consultation partner team.

3. Telephone or written consultation with one or more of the following sources:
    a. The Government Accounting Standards Board Technical Inquiries.
    b. The American Institute of Certified Public Accountants Technical Information. This service often refers questions to other offices more directly involved in a specific issue.
    c. Practitioners Publishing Company. This service provides research and analysis on current issues and technical assistance.
    d. FICPA State and Local Committee.
    e. PrimeGlobal's Technical Director.
    f. The Government Finance Officers' Association.
    g. Other large local or national CPA firms with whom we have established professional relationships and are confident they are technically qualified to consult on GAAP issues.

Once our research is complete, we will discuss the results with City's management to determine any further courses of action, if necessary, in order to reach a mutually agreed solution to the issue.

SAMPLE REPORTS

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SAMPLE REPORT
INDEPENDENT AUDITOR'S REPORT

To the City Commission
Fort Pierce, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida (the "City"), as of and for the year ended September 30, 20XX, and the related notes to the financial statements, which collectively comprise the City of Fort Pierce, Florida's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government auditing Standards issued by the Comptroller General of the United States. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

SAMPLE

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida as of September 30, 20XX, and the respective changes in financial position and where applicable, cash flows, thereof and the respective budgetary comparisons for the General Fund community Redevelopment Agency Fund, and Hurricane Housing Recovery Fund for the year ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of funding progress, schedule of net pension liability, and the schedule of pension contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Fort Pierce, Florida's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards and state financial assistance is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and Chapter 10.550, Local Governmental Entity Audits, Rules of the Auditor General, State of Florida and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules, as listed on the table of contents, and the schedule of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards and state financial assistance are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, on our consideration of the City of Fort Pierce's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Fort Pierce internal control over financial reporting and compliance.

Berman Hopkins Wright & LaHam
CPAs and Associates, LLP

Melbourne, Florida

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SAMPLE REPORT
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the City Commission
City of Fort Pierce, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Fort Pierce, Florida (the "City") as of and for the year ended September 30, 20XX, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated _____.

Internal Control over Financial Reporting,

In planning and performing our audit of the financial statements, we considered the City of Fort Pierce, Florida's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Fort Pierce, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Fort Pierce, Florida's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

PrimeGlobal

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Fort Pierce, Florida's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melbourne, Florida

Berman Hopkins Wright & LaHam
CPAs and Associates, LLP

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SAMPLE REPORT
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the City Council
City of Fort Pierce, Florida

Report on Compliance for the Major Federal Program

We have audited the City of Fort Piece, Florida compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on the City's major federal program for the year ended September 30, 20XX. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City's compliance.

PrimeGlobal

Opinion on the Major Federal Program

In our opinion, the City complied, in all material respects, with the requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 20XX.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirements of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Melbourne, Florida

Berman Hopkins Wright & LaHam
CPAs and Associates, LLP

City of Fort Pierce, Florida

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

September 30, 20XX

A. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: **Unmodified**

Internal control over financial reporting:

Material weaknesses identified? **No**

Significant deficiencies identified? **None Reported**

Noncompliance material to financial statements noted? **No**

Federal Awards

Internal control over major programs:

Material weaknesses identified? **No**

Significant deficiencies identified? **None Reported**

Type of auditor's report issued on compliance for the major program: **Unmodified**

There are no audit findings that are required to be reported in accordance with 2 CFR 200.516(a).

The program tested as a major program is as follows:

The threshold for distinguishing types A and B programs was **$**_____

Did the auditee qualify as a low-risk auditee? **Yes**

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None.

C. FINDINGS AND QUESTIONED COSTS - FEDERAL AWARD PROGRAMS

None.

D. SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS

None.

SAMPLE

ATTACHMENTS

CITY OF FORT PIERCE PROPOSAL CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

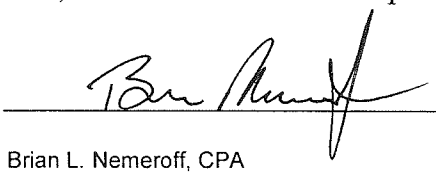
	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	✔	
Is your firm's qualifications and experience as stated in proposal documents ?	✔	
Is the sealed dollar cost bid information included as stated in proposal documents (pages 25-26)?	✔	
Is each item included as stated in the Submission of Proposal section (page 20-21)?	✔	
Proposal envelope is marked accordingly.	✔	
Are seven (7) complete proposal packages included (one original and six copies)?	✔	
Is each Addendum (when issued) signed and included?	✔	

PLEASE SIGN AND RETURN WITH PROPOSAL _____

APPENDIX "C"

PROPOSER GUARANTEES

I. The proposer certifies it can and will provide and make available, as a minimum, all services set forth in Section II, Nature of Services Required.

Signature of Official: 

Name (typed): Brian L. Nemeroff, CPA

Title: Partner

Firm: Berman Hopkins Wright & LaHam, CPAs and Associates, LLP

Date: July 15, 2016

APPENDIX "D"

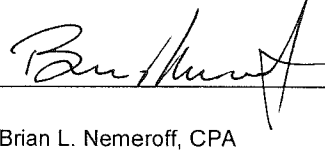
PROPOSER WARRANTIES

A. Proposer warrants that it is willing and able to comply with State of Florida laws with respect to foreign (non-state of Florida) corporations.

B. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.

C. Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the City of Fort Pierce.

D. Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Signature of Official: 

Name (typed): Brian L. Nemeroff, CPA

Title: Partner

Firm: Berman Hopkins Wright & LaHam, CPAs and Associates, LLP

Date: July 15, 2016

THE SUNRISE CITY
FORT PIERCE
Florida

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

Berman Hopkins Wright & LaHam, CPAs and Associates, LLP does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business=s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

Date July 15, 2016

THE SUNRISE CITY
FORT PIERCE
Florida

July 5, 2016

ADDENDUM NO. 1

PROFESSIONAL AUDITING SERVICES

RFP NO. 2016-028

The purpose of this addendum is to provide modifications and clarifications to the specification as follows:

1. Question: What were the audit fees for each of the last three fiscal years?
   Response: FY 15 combined audit fees $105,559 (noted on page 12 of RFP)
   FY 14 combined audit fee $102,455
   FY 13 combined audit fee $99,000

2. Question: Are the current auditors allowed to respond to the RFP?
   Response: Yes, any qualified certified public accounting firm may respond to the RFP.

3. Question: How long has the current auditor been performing this audit?
   Response: **As noted on page 12 of the RFP, the current audit firm has been providing audit services for the city since FY 2005.**

4. Question: In fiscal year 2015, were there any additional services provided by the current auditors? If so, what were they and what were the fees?
   Response: In fiscal year 2015, the current auditors provided additional services regarding an agreed upon services procedures report related to the VCTC application. The fee for those services were $2,400.

5. Question: Does the City expect to meet the requirements for a Federal Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Federal Single Audit in FY 2016.

6. Question: Does the City expect to meet the requirements for a Florida Single Audit in 2016?
   Response: Yes, the City expects to meet the requirements for a Florida Single Audit in FY 2016.

7. Question: Are there any material current events that will affect the City during the 9/30/16 fiscal year (lawsuits, debt issuances, changing software, new programs, loss/gain of major funding source...)?
   Response: The City defeased/refunded 6 bond series during FY 2016. Because the fiscal year is not over, at this time we do not have enough information to determine if there are material events which could affect the City.

8. Question: Who will be the members of the audit selection committee?
Response: A listing of the audit selection committee roles is included on page 27 of the RFP.

9. Question: The RFP mentions a Drug Free WP form (Pg 4; Sec 17.); however there was not one included.
Response: Drug Free Workplace form was inadvertently omitted, please see attached.

10. Question: Also, on Page 4, Section 18 it states to contact the purchasing dept. if we are a MWBD; we are. Is there something additional we need to do?
Response: Please provide proof that you are certify as a MWBD with your submission

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: _____
Manual

Signature: Brian L. Nemeroff, CPA, Partner
Typed or Printed

Company Name: Berman Hopkins Wright & LaHam, CPAs and Associates, LLP

Address: 8035 Spyglass Hill Road, Melbourne, FL 32940

Date: July 15, 2016

/gc

City Commission Regular Meeting **Agenda Item # 10. h.**

Meeting Date: 09/06/2016

Re: Approval and Authorization for the City Manager to sign the Coldwell Banker Right of Sale Listing Agreement

---

SUBJECT:

Approval and Authorization for the City Manager to sign the Coldwell Banker Right of Sale Listing Agreement for City owner real estate.

SUMMARY:

Attached is the agreement to list the properties previously declared surplus in Resolution 16-R18, and also the property identified in Resolution 16-R38. The Agreement has been reviewed by the City Attorney and approved as to form. The Agreement also reflects RFP 16-012

RECOMMENDATION:

Approval

ALTERNATIVES:

Provide an alternate motion
Not take any action

RESPONSIBLE STAFF:

Rebecca Grohall

COORDINATED WITH:

Nicholas Mimms, City Manager
Jim Messer, City Attorney

Fiscal Impact

Fiscal Year: 2017

OTHER INFORMATION:

N/A

Attachments

Listing Agreement for City

Form Review

Inbox	Reviewed By	Date
City Manager	Rebecca Grohall	08/18/2016 12:13 PM
City Manager	Nick Mimms	08/25/2016 04:17 PM

Form Started By: Rebecca Grohall Started On: 08/18/2016 11:43 AM

Final Approval Date: 08/25/2016

Exclusive Right of Sale Listing Agreement

COLDWELL BANKER

PARADISE

This Exclusive Right of Sale Listing Agreement ("Agreement") is between City of Fort Pierce ("**Seller**") and Coldwell Banker Paradise ("**Broker**").

1. **Authority to Sell Property: Seller** gives **Broker** the EXCLUSIVE RIGHT TO SELL the real and personal property (collectively "Property") described below, at the price and terms described below, beginning August 16, 2016 and terminating at 11:59 p.m. on February 16, 2017 ("Termination Date"). Upon full execution of a contract for sale and purchase of the Property, all rights and obligations of this Agreement will automatically extend through the date of the actual closing of the sales contract. **Seller** and **Broker** acknowledge that this Agreement does not guarantee a sale. This Property will be offered to any person without regard to race, color, religion, sex, handicap, familial status, national origin, or any other factor protected by federal, state, or local law. **Seller** certifies and represents that she/he/it is legally entitled to convey the Property and all improvements.

2. **Description of Property:**
   (a) **Street Address:** _____
   _____
   Legal Description: _____
   _____ ☑ See Attachment _____
   (b) **Personal Property, including appliances:** None
   _____ ☐ See Attachment _____
   (c) **Occupancy:**
   Property ☒ is ☐ is not currently occupied by a tenant. If occupied, the lease term expires _____.

3. **Price and Terms:** The property is offered for sale on the following terms or on other terms acceptable to **Seller**:
   (a) **Price:** $_____
   (b) **Financing Terms:** ☒ Cash ☐ Conventional ☐ VA ☐ FHA ☐ Other (specify) _____
   ☐ **Seller** Financing: **Seller** will hold a purchase money mortgage in the amount of $_____ with the following terms: _____
   ☐ Assumption of Existing Mortgage: Buyer may assume existing mortgage for $_____ plus an assumption fee of $_____. The mortgage is for a term of _____ years beginning in _____, at an interest rate of _____% ☐ fixed ☐ variable (describe) _____.
   Lender approval of assumption ☐ is required ☐ is not required ☐ unknown. **Notices to Seller:** (1) You may remain liable for an assumed mortgage for a number of years after the Property is sold. Check with your lender to determine the extent of your liability. **Seller** will ensure that all mortgage payments and required escrow deposits are current at the time of closing and will convey the escrow deposit to the buyer at closing. (2) Extensive regulations affect **Seller** financed transactions. It is beyond the scope of a real estate licensee's authority to determine whether the terms of your **Seller** financing agreement comply with all applicable laws or whether you must be registered and/or licensed as a loan originator before offering **Seller** financing. You are advised to consult with a legal or mortgage professional to make this determination.
   (c) **Seller Expenses: Seller** will pay mortgage discount or other closing costs not to exceed 0% of the purchase price and any other expenses **Seller** agrees to pay in connection with a transaction.

4. **Broker Obligations: Broker** agrees to make diligent and continued efforts to sell the Property until a sales contract is pending on the Property.

5. **Multiple Listing Service:** Placing the Property in a multiple listing service (the "MLS") is beneficial to **Seller** because the Property will be exposed to a large number of potential buyers. As a MLS participant, **Broker** is obligated to timely deliver this listing to the MLS. This listing will be promptly published in the MLS unless **Seller** directs **Broker** otherwise in writing. **Seller** authorizes **Broker** to report to the MLS this listing information and price, terms, and financing information on any resulting sale for use by authorized Board / Association members and MLS participants and subscribers unless **Seller** directs **Broker** otherwise in writing.

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6. **Broker Authority:** **Seller** authorizes **Broker** to:

(a) Advertise the Property as **Broker** deems advisable including advertising the Property on the Internet unless limited in (6)(a)(i) or (6)(a)(ii) below.

(**Seller opt-out**) (**Check one if applicable**)

(i) ☐ Display the Property on the Internet except the street address.

(ii) ☐ **Seller** does not authorize **Broker** to display the Property on the Internet.

Seller understands and acknowledges that if **Seller** selects option (ii), consumers who search for listings on the Internet will not see information about the Property in response to their search.

_____/_____ **Initials of Seller**

(b) Place appropriate transaction signs on the Property, including "For Sale" signs and "Sold" signs (once **Seller** signs a sales contract) and use **Seller's** name in connection with marketing or advertising the Property.

(c) Obtain information relating to the present mortgage(s) on the Property.

(d) Provide objective comparative market analysis information to potential buyers.

(e) (**Check if applicable**) ☐ Use a lock box system to show and access the Property. A lock box does not ensure the Property's security. **Seller** is advised to secure or remove valuables. **Seller** agrees that the lock box is for **Seller's** benefit and releases **Broker**, persons working through **Broker**, and **Broker's** local Realtor Board / Association from all liability and responsibility in connection with any damage or loss that occurs.

☒ Withhold verbal offers. ☒ Withhold all offers once **Seller** accepts a sales contract for the Property.

(f) Act as a transaction broker.

(g) **Virtual Office Websites:** Some real estate brokerages offer real estate brokerage services online. These websites are referred to as Virtual Office Websites ("VOWs"). An automated estimate of market value or reviews and comments about a property may be displayed in conjunction with a property on some VOWs. Anyone who registers on a VOW may gain access to such automated valuations or comments and reviews about any property displayed on a VOW. Unless limited below, a VOW may display automated valuations or comments and reviews about this Property.

☐ **Seller** does not authorize an automated estimate of the market value of the listing (or a hyperlink to such estimate) to be displayed in immediate conjunction with the listing of this Property.

☐ **Seller** does not authorize third parties to write comments or reviews about the listing of the Property (or display a hyperlink to such comments or reviews) in immediate conjunction with the listing of this Property.

7. **Seller Obligations:** In consideration of **Broker's** obligations, **Seller** agrees to:

(a) Cooperate with **Broker** in carrying out the purpose of this Agreement, including referring immediately to **Broker** all inquiries regarding the Property's transfer, whether by purchase or any other means of transfer.

(b) Provide **Broker** with keys to the Property and make the Property available for **Broker** to show during reasonable times.

(c) Inform **Broker** before leasing, mortgaging, or otherwise encumbering the Property.

(d) Indemnify **Broker** and hold **Broker** harmless from losses, damages, costs, and expenses of any nature, including attorney's fees, and from liability to any person, that **Broker** incurs because of (1) **Seller's** negligence, representations, misrepresentations, actions, or inactions; (2) the use of a lock box; (3) the existence of undisclosed material facts about the Property; or (4) a court or arbitration decision that a broker who was not compensated in connection with a transaction is entitled to compensation from **Broker**. This clause will survive **Broker's** performance and the transfer of title.

(e) Perform any act reasonably necessary to comply with FIRPTA (Section 1445 of the Internal Revenue Code).

(f) Make all legally required disclosures, including all facts that materially affect the Property's value and are not readily observable or known by the buyer. **Seller** certifies and represents that **Seller** knows of no such material facts (local government building code violations, unobservable defects, etc.) other than the following:

_____

Seller will immediately inform **Broker** of any material facts that arise after signing this Agreement.

(g) Consult appropriate professionals for related legal, tax, property condition, environmental, foreign reporting requirements, and other specialized advice.

8. **Compensation:** **Seller** will compensate **Broker** as specified below for procuring a buyer who is ready, willing, and able to purchase the Property or any interest in the Property on the terms of this Agreement or on any other terms acceptable to **Seller**. **Seller** will pay **Broker** as follows (plus applicable sales tax):

(a) See Attach% of the total purchase price plus $_____ OR $_____, no later than the date of closing specified in the sales contract. However, closing is not a prerequisite for **Broker's** fee being earned.

(b) _____ ($ or %) of the consideration paid for an option, at the time an option is created. If the option is exercised, **Seller** will pay **Broker** the Paragraph 8(a) fee, less the amount **Broker** received under this subparagraph.

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(c) _____ ($ or %) of gross lease value as a leasing fee, on the date **Seller** enters into a lease or agreement to lease, whichever is earlier. This fee is not due if the Property is or becomes the subject of a contract granting an exclusive right to lease the Property.

(d) **Broker's** fee is due in the following circumstances: (1) If any interest in the Property is transferred, whether by sale, lease, exchange, governmental action, bankruptcy, or any other means of transfer, regardless of whether the buyer is secured by **Seller**, **Broker**, or any other person. (2) If **Seller** refuses or fails to sign an offer at the price and terms stated in this Agreement, defaults on an executed sales contract, or agrees with a buyer to cancel an executed sales contract. (3) If, within 90 days after Termination Date ("Protection Period"), **Seller** transfers or contracts to transfer the Property or any interest in the Property to any prospects with whom **Seller**, **Broker**, or any real estate licensee communicated regarding the Property before Termination Date. However, no fee will be due **Broker** if the Property is relisted after Termination Date and sold through another broker.

(e) **Retained Deposits:** As consideration for **Broker's** services, **Broker** is entitled to receive 0% of all deposits that **Seller** retains as liquidated damages for a buyer's default in a transaction, not to exceed the Paragraph 8(a) fee.

9. **Cooperation with and Compensation to Other Brokers: Notice to Seller:** The buyer's broker, even if compensated by **Seller** or **Broker**, may represent the interests of the buyer. **Broker's** office policy is to cooperate with all other brokers except when not in **Seller's** best interest and to offer compensation in the amount of ☒ _____% of the purchase price or $_____ to a single agent for the buyer; ☒ _____% of the purchase price or $_____ to a transaction broker for the buyer; and ☒ _____% of the purchase price or $_____ to a broker who has no brokerage relationship with the buyer.
☐ None of the above. (If this is checked, the Property cannot be placed in the MLS.)

10. **Brokerage Relationship: Broker** will act as a transaction broker. **Broker** will deal honestly and fairly; will account for all funds; will use skill, care, and diligence in the transaction; will disclose all known facts that materially affect the value of the residential property which are not readily observable to the buyer; will present all offers and counteroffers in a timely manner unless directed otherwise in writing; and will have limited confidentiality with **Seller** unless waived in writing.

11. **Conditional Termination:** At **Seller's** request, **Broker** may agree to conditionally terminate this Agreement. If **Broker** agrees to conditional termination, **Seller** must sign a withdrawal agreement, reimburse **Broker** for all direct expenses incurred in marketing the Property, and pay a cancellation fee of $_____ plus applicable sales tax. **Broker** may void the conditional termination, and **Seller** will pay the fee stated in Paragraph 8(a) less the cancellation fee if **Seller** transfers or contracts to transfer the Property or any interest in the Property during the time period from the date of conditional termination to Termination Date and Protection Period, if applicable.

12. **Dispute Resolution:** This Agreement will be construed under Florida law. All controversies, claims, and other matters in question between the parties arising out of or relating to this Agreement or the breach thereof will be settled by first attempting mediation under the rules of the American Mediation Association or other mediator agreed upon by the parties. If litigation arises out of this Agreement, the prevailing party will be entitled to recover reasonable attorney's fees and costs, unless the parties agree that disputes will be settled by arbitration as follows: **Arbitration:** By initialing in the space provided, **Seller** (____) (____), Sales Associate (AH), and **Broker** (SR) agree that disputes not resolved by mediation will be settled by neutral binding arbitration in the county in which the Property is located in accordance with the rules of the American Arbitration Association or other arbitrator agreed upon by the parties. Each party to any arbitration (or litigation to enforce the arbitration provision of this Agreement or an arbitration award) will pay its own fees, costs, and expenses, including attorney's fees, and will equally split the arbitrator's fees and administrative fees of arbitration.

13. **Miscellaneous:** This Agreement is binding on **Seller's** and **Broker's** heirs, personal representatives, administrators, successors, and assigns. **Broker** may assign this Agreement to another listing office. This Agreement is the entire agreement between **Seller** and **Broker**. No prior or present agreements or representations will be binding on **Seller** or **Broker** unless included in this Agreement. Electronic signatures are acceptable and will be binding. Signatures, initials, and modifications communicated by facsimile will be considered as originals. The term "buyer" as used in this Agreement includes buyers, tenants, exchangors, optionees, and other categories of potential or actual transferees.

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14. **Additional Terms:** _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Seller's Signature: _____ Date: _____

Home Telephone: N/A Work Telephone: (772) 467-3000 Facsimile: N/A

Address: 100 US 1 Fort Pierce,FL, 34950

Email Address: N/A

Seller's Signature: _____ Date: _____

Home Telephone: N/A Work Telephone: N/A Facsimile: N/A

Address: N/A

Email Address: N/A

Authorized Sales Associate or Broker: Hampton Jackson Date: 8-15-2016

Brokerage Firm Name: Coldwell Banker Paradise Telephone: (772)461-3250

Address: 411 N US 1 Fort Pierce,FL, 34950

Copy returned to **Seller** on _____ by ☐email ☐facsimile ☐mail ☐personal delivery.

Florida Realtors® makes no representation as to the legal validity or adequacy of any provision of this form in any specific transaction. This standardized form should not be used in complex transactions or with extensive riders or additions. This form is available for use by the entire real estate industry and is not intended to identify the user as REALTOR®. REALTOR® is a registered collective membership mark which may be used only by real estate licensees who are members of the NATIONAL ASSOCIATION OF REALTORS® and who subscribe to its Code of Ethics. The copyright laws of the United States (17 U.S. Code) forbid the unauthorized reproduction of this form by any means including facsimile or computerized forms.

Addendum to "Exclusive Right of Sale Agreement"

This Addendum, dated this _____ day of August 2016, is hereby incorporated into the Exclusive Right of Sale Agreement entered into by Ed Schiltt L.C. dba Coldwell Banker Paradise ("CBP") and The City of Ft. Pierce ("City"). The original document and this Addendum will be dated identically.

The parties, for good consideration, do hereby agree to make the following changes and/or additions outlined below. These additions shall be made valid as if they are included in the original stated contract.

i. The original Agreement and this Addendum refer to the listing for sale of properties located in Ft. Pierce, Florida which are owned by the City. These include:

Site Address	Parcel ID	Owner
Mohawk Ave	1428-702-1035-000-3	City of Fort Pierce
500 Orange Ave	2410-607-0004-000-6	City of Fort Pierce
505 N. 7th Street	2410-601-0134-000-8	City of Fort Pierce

ii. Per Seller's request, paragraph 7.(d) of the Exclusive Right of Sale Listing Agreement referring to indemnification of Broker by the Seller is hereby deleted in its entirety. For the protection of CBP, the Seller understands that all Contracts for Sale will have a clause as follows which will limit any liability on the part of CBP:

"Buyer understands that CBP cannot and will not be held liable for any causes of action a Buyer may have against Seller for Seller's negligence, representations, misrepresentations, actions or inactions. CBP will convey information to the Buyer as it is provided to CBP but relies on the Seller for its completeness and accuracy."

iii. Paragraph 9 of the Exclusive Right of Sale Agreement shall read: CBP will pay a cooperating Buyer's Broker 50% of the commission earned based on the tiered fee schedule in the Broker's Proposal dated January 11, 2016 and attached hereto.

iv. Broker's performance under this Agreement shall (1) conform to the specifications and requirements of that certain Request for Proposal No. 2016-012 ("RFP"), which is

incorporated by reference for all purposes, and (2) to the extent consistent with the RFP, shall conform with Developers' RFP Proposal dated January 11, 2016 ("Broker's Proposal") which was submitted by Broker in response to the RFP and is incorporated by reference herein for all purposes. To the extent that the Broker's Proposal conflicts with the RFP, the RFP shall control.

v. Broker shall provide monthly status reports on subject properties to Seller.

No other terms or conditions of the above mentioned contract shall be negated or changed as a result of this here stated addendum.

Fort Pierce Redevelopment Agency:

Signature _____

Print Name: Nicholas Mimms, City Manager Date _____

Ed Schlitt L.C. dba Coldwell Banker Paradise:

Signature S R S

Print Name Steven R. Schlitt Date 8/19/16

Cost of Residential Services

10%	Under $40k
6%	

Cost of Commercial Services

6%	On the first portion up to $500,000
5%	On the portion between $500,000 to $1 Million
4%	On that portion over $1 Million

Cost of Commercial Leasing Services

10%	On Leases valued at less than $20,000
6%	On Leases valued above $20,000

Broker Signature

City Commission Regular Meeting **Agenda Item # 10. i.**

Meeting Date: 09/06/2016

Re: Request for Site Plan Extension - Candlewood Suites - 7151 Okeechobee Rd

Submitted For: Rebecca Grohall, Director, Planning & Zoning

SUBJECT:

Request from MGC Fort Pierce Corporation located at 7151 Okeechobee Road for a two year site plan extension for a future hotel providing a new expiration date of September 15, 2018.

SUMMARY:

On September 17, 2007, City Commission approved a site plan application with conditions submitted by the new owner MGC Fort Pierce Corporation for the construction of two hotels, a Holiday Inn Express and a Candlewood Suites. The approval was conditioned upon the construction of the Candlewood Suites beginning within five years from the date of Certificate of Occupancy for the Holiday Inn Express. MGC Fort Pierce Corporation proposed that the development would occur in several phases and include demolishing an existing hotel. On September 15, 2009, The Holiday Inn Express was issued a conditional certificate of occupancy. On June 2, 2014, the City Commission of the City of Fort Pierce granted a two (2) year Site Plan Extension to the approved site plan for the construction of the Candlewood Suites to be located at 7151 Okeechobee Road. The subject development has the potential to increase ad-valorem tax revenue. The property is zoned C-3, General Commercial with a Future Land Use of Commercial General. Per Section 22-58(j) of the City Code, extensions "of time" may be granted by the City Commission prior to the expiration of a Site Plan upon a showing of good cause and when such extension will promote public health, safety and general welfare.

RECOMMENDATION:

Approval of a two (2) year extension granting a new expiration date of September 15, 2018.

ALTERNATIVES:

- Approve an alternative extension
- Denial

RESPONSIBLE STAFF:

Vennis Gilmore, Planning Analyst

COORDINATED WITH:

Rebecca Grohall, Planning Director

Fiscal Impact

OTHER INFORMATION:

Potential Increase in Ad-Valorem Tax Revenue

Attachments

Request for Extension
Extension Approval Letter
Minutes of the September 17th, 2007 City Commission Meeting
Approved Site Plan
Site Plan Approval Letter
Holiday Inn Express Certificate of Occupancy
Candlewood Suites Rendering

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 05:34 PM

Form Started By: Vennis Gilmore
Started On: 08/15/2016 05:16 PM
Final Approval Date: 08/25/2016

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CITY OF FT. PIERCE
PLANNING DEPT.

July 26, 2016

via FEDEX

Rebecca Grohall, Planning Manager
City of Fort Pierce, Planning Department
100 N. US 1, Second Floor
Fort Pierce, FL 34950

Re: Ft. Pierce Hotel Plaza; Holiday Inn Express & Candlewood Suites, 7151 Okeechobee Road
Request for 2nd Site Plan extension by MGC Ft. Pierce Corporation

Dear Ms. Grohall,

As you know, this firm represents MGC Ft. Pierce Corporation, the owner and developer of the site near the intersection of State Road 70 and the Florida Turnpike on which is located the Holiday Inn Express & Suites. On behalf of our client, and pursuant to Section 22-58(j), Ft. Pierce Municipal Code, please accept this letter as MGC Ft. Pierce Corporation's ("MGC") request for an additional two (2) year extension to Site Plan approval given on September 17, 2007, and extended on June 2, 2014 by the Ft. Pierce City Commission through September 15, 2016.

As set forth in the first request for an extension in 2014, the Holiday Inn Express CO was issued on September 15, 2009. In addition, the impact fees were paid for a second hotel and the related site infrastructure, including parking, storm water drainage and utilities, was completed. However, because the construction of the second hotel has not commenced, the site plan, unless extended, is scheduled to expire on September 15, 2016.

Although there has been a gradual recovery from the difficult economic downturn that started in late 2007, the metrics used to plan a second hotel at the site do not support construction at this time. However, MGC remains optimistic that as the local economy continues to recover, the project will move forward.

Therefore, as permitted in Section 22-58(j), MGC respectfully requests a second Site Plan extension of time for two (2) years from September 15, 2016 through and including September 15, 2018. We have enclosed our firm's check for the extension application fee of $1,887.50.

Thank you for your attention to this matter. Should you have any questions or require any further information, please do not hesitate to contact me.

Sincerely,

Mac

James H. McCarty, Jr., Esq.
Attorney for MGC Ft. Pierce Corporation

Enc.: Extension Application Fee Check

City of Fort Pierce
Florida

Office of the City Clerk
City Hall, 100 North US 1
P.O. Box 1480 Fort Pierce, FL 34954-1480
(772) 467-3052 • www.CityOfFortPierce.com

June 5, 2014

James H. McCarty, Jr., Esq.
McCarty, Niam & Keeter, P.A.
4131 NW 28th Lane, Suite 7
Gainesville, FL 32606-6681

Dear Mr. McCarty:

At their meeting on June 2, 2014, the City Commission of the City of Fort Pierce considered your request for a two (2) year extension to the approved Site Plan for the construction of the Candlewood Suites to be located at 7151 Okeechobee Road. The City Commission approved the two year extension.

Any further requests for an extension must be in writing to the Planning Manager no later than thirty (30) days prior to expiration date of September 15, 2016.

Very truly yours,

Linda W. Cox

Linda W. Cox
City Clerk

cc: Rebecca Grohall, Planning Manager

Mr. James Mercurio said he works for Ohio Realty Property Management, the company that owns the property the Walgreens is being built on.

Commissioner Becht asked when does he think the Walgreens will be open?

Mr. Mercurio said depending on the permitting process, in three months, then they would be open about six months after the permit is issued.

Commissioner Becht asked six months from permit to C.O. (Certificate of Occupancy)?

Mr. Mercurio said yes.

Commissioner Becht asked when will the existing building be knocked down?

Mr. Mercurio said at the time the permit is issued that will be the first thing they will do, demolish the building.

Those voting in favor of the motion were: Commissioners Alexander, Becht, Coke, Nelson, and Benton. Those opposed: None.

The next item on the Agenda was Public Hearing on Application for **Site Plan** Review submitted by MGC Ft. Pierce Corp. to construct the **Fort Pierce Hotel Plaza** - Holiday Inn Express and Candlewood Suites at **7151 Okeechobee Road**; said property zoned C-3, General Commercial Zone.

Mr. Peter Buchwald, Zoning Administrator, said the applicant is requesting Site Plan approval to construct two hotels on 8.24 acres located on the south side of Okeechobee Road just east of the Florida Turnpike Toll Plaza. A Holiday Inn Express and a Candlewood Suites will be constructed on a parcel which is currently occupied by a Holiday Inn Express that will be demolished. The property is zoned C-3, General Commercial Zone, with a Future Land Use of CG, Commercial General. The properties to the north and east of the subject development are zoned C-3 and consist of gasoline stations and restaurants, the Turnpike is located to the west, and unincorporated vacant land is located to the south. The redevelopment will occur in several phases. The first phase will involve constructing the Holiday Inn Express which will be situated on the western side of the property. This 4-story hotel will contain approximately 13,034 square feet of floor space and 94 hotel rooms. The next phase will consist of demolishing the existing hotel. Then the next phase will involve constructing the Candlewood Suites Hotel, which will be situated on the south side of the property. This 3-story building will contain 13,457 square feet of floor space and consist of 77 hotel rooms. Both hotels will incorporate a fitness center and a shared outdoor pool will be located between both hotels. Following completion of the Candlewood Suites, the westernmost ingress/egress to Okeechobee Road will be closed and the easternmost access point will remain open and be the primary access point. A traffic impact statement conducted by Culpepper & Terpening, Inc. specified that the proposed hotels will generate a total of 957 daily trips with a total of 92 PM peak hour trips. The project impact on the local roadway network will be de minimus and the concurrency requirements as specified by the City Code have been satisfied. All affected Departments have approved the Site Plan based on it meeting the requirements of the City Code. At the August 14, 2007 Planning Board meeting, the Planning Board voted unanimously to recommend approval of the Site Plan with conditions that have been addressed. As the proposed Site Plan meets the requirements of the City Code, Staff recommends approval.

Commissioner Nelson said for the record, he thinks he should reveal he met with the representative or applicant in this case. He posed the question during the interview relative to the traffic, making a left turn in particular going west off Okeechobee Road into that complex. Right now as it is in close proximity to the intersection at King□s Highway and Okeechobee Road, one has to go all the way down virtually to the end of the intersection.

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There is not a median to cross and go into that complex. Also as they come off the Turnpike and turn right to go east on Okeechobee Road, they have a very short distance there. When they look at the future and with the addition of the added phases, he can envision more traffic going in there. They say right now it is de minimus type impact from a traffic standpoint. To what extent are they reviewing the future impact where they are building those added phases back there? Do they have in fact some type of linkage with FDOT to allow for a left turn going in there going west on Okeechobee Road?

Mr. Buchwald said the analysis included what the impact would be at build-out. At completion of all the phases, that is what the analysis included. So that was the impact that was determined, when the project was completed, not at any particular time before that. With regards to the second question, if they will take a look at the screen, that is the proposed Okeechobee Road improvements by FDOT that he understands will be constructed in 2011. So any changes they can see there indicated in green is the proposed raised median. Any type of change to that would require the City to make application for a change to their design. But that is the design as it is and as will be constructed in 2011.

Commissioner Nelson asked are they looking at that possibility of a left turn there going west on Okeechobee Road?

Mr. Jack Andrews, City Engineer, said this project is under design right now to take Okeechobee Road in that section to six lanes. That is currently under design with FDOT. The close proximity that this property has to the signalized intersection will not permit a full left-turn access into this. They would have to go up and make the u-turn and come back to it. The distance just does not warrant that.

Commissioner Nelson asked because the signal is there, there would not be a left turn allowed?

Mr. Andrews said right, because that would be interfering with the proposed stacking for the intersection. They would have to utilize the u-turn scenario and come back to it.

Commissioner Nelson said okay, if that is the rule. But he tell them from his own personal experience he has come off that Turnpike and tried to turn in there and he had a heck of a time turning in there. But if that is the rule, that is the rule.

Commissioner Alexander said he did speak with the developers on this. His concern, he heard Mr. Buchwald say something about utilizing only one entrance? In other words, the westernmost entrance will be closed down?

Mr. Buchwald said yes, at the completion of the project. At the last phase, the Candlewood Suites, that western access will be closed and only the eastern access will be shared with the gasoline station that is there. Again, all those accesses are nonconforming, so the distances between them are too small. So this is going to improve traffic flow along Okeechobee Road.

Commissioner Alexander asked what are they going to do for construction? What kind of construction entrance are they going to have?

Mr. Buchwald said included in their packet was a design protocol by which they phase in the construction phases. At the completion of the Holiday Inn Express, then the easternmost access will be used for construction only and the westernmost access will be used for people using the Holiday Inn Express, so thereby to separate the construction and demolition traffic. At the completion of a project when there is no longer any need for that separation because there is no more construction or demolition traffic, that is when that access will be closed up. So there will be a separation there to eliminate any conflict between guests and workers at the hotel and construction/demolition traffic.

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Commissioner Alexander asked does Mr. Buchwald have a layout of the land mass right in that area? So from Point A from Okeechobee Road to the most southern portion of that property, there will be no entrance or exit along the eastern border of that property? Everybody who has to come out of that property has to go east?

Mr. Buchwald asked onto Okeechobee Road? Yes. They can't turn left because there is going to be a median there and FDOT won't allow them to turn left there to go west. They will have to go down to the light and make a u-turn to go west.

Commissioner Alexander asked there is no possibility of them utilizing any of that eastern part, maybe at the rear end of this property? What is adjacent to them?

Mr. Buchwald said right now it is vacant land unincorporated to the south.

Commissioner Alexander asked what is adjacent to that property?

Mr. Buchwald said it is vacant wooded land to the south, that is the unincorporated part of St. Lucie County. Certainly they can look into it. As they can see, there is quite a lot of different development there behind other developments.

Commissioner Alexander said he is just speaking out for public safety, because if that is the only entrance and exit there. He guesses not. He is just looking at the eastern borders. They can't come in through McDonald's or any other entrance and come back into it?

Mr. Buchwald said that is a great idea. They have encouraged applicants to coordinate their access points between them, because they have some redevelopment coming in. Also that gas station they see there that is adjacent to the east is behind the Waffle House which is behind a truck stop next to a gas station. They are trying to coordinate it and come up with a plan and then connect over to the Crossroads Parkway, but they haven't been successful yet.

Commissioner Alexander asked that is in the future?

Mr. Buchwald said yes.

Mayor Benton said for the record, he did meet with Mr. McCarty who is the attorney for the applicant.

Commissioner Alexander said ditto.

Commissioner Coke said for the record, so did she.

Mayor Benton declared a Public Hearing in session and asked if anyone in the audience wished to be heard.

Mr. Mac McCarty, Melville, Sowerby, & McCarty, P.L., said first he wants to thank the Planning Department for the efforts they put in working through some of the new design review criteria and getting this project put together and on the Planning Board last month and on the Commission agenda this month. One issue did come up just before this hearing and he spoke briefly to Mr. Margotta about it; and that was, to put a time limit for beginning construction on the Candlewood Suites just to make sure it wouldn't sit there un-constructed for many years. That was a suggestion he had received and they are certainly amenable to five years for beginning construction on the Candlewood Suites, if that is acceptable to the Commission and to the Planning Department.

Commissioner Becht asked that would be five years from C.O. of the Holiday Inn Express?

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Mr. McCarty said absolutely, that would be fine.

Commissioner Alexander asked what type of time has this application been sitting on the desk?

Mr. McCarty said he believes the initial application - and he will look to the owner and the team here - was submitted in the spring of this year and then it worked its way through the process.

Mr. Buchwald said yes, it was submitted in April of this year, so it is less than five months to get to this point.

Commissioner Alexander asked do they have an estimated time when they are going to open for business?

Mr. Michael Cantonis, Vice-President of MGC Ft. Pierce Corp., said they are hoping to open by the Spring of 2009. Obviously it depends on permitting, construction, hurricanes. But that is their target time frame.

Seeing no one further and hearing no one wishing to be heard, Mayor Benton declared the Public Hearing closed.

Motion was made by Commissioner Coke, seconded by Commissioner Nelson, to approve Site Plan submitted by MGC Ft. Pierce Corp. to construct the Fort Pierce Hotel Plaza - Holiday Inn Express and Candlewood Suites - at 7151 Okeechobee Road, with the condition that Candlewood Suites begin construction within five years from the date of Certificate of Occupancy for the Holiday Inn Express.

Those voting in favor of the motion were: Commissioners Alexander, Becht, Coke, Nelson, and Benton. Those opposed: None.

Mayor Benton said he would like to thank Mr. Cantonis for re-investing in Fort Pierce. He knows it took some time with these new plans. After the hurricanes, he knows they had a tough time out there, so he does appreciate their re-investing here.

The next item on the Agenda was the Public Hearing on proposed **2007-08 General Fund Budget** for the City of Fort Pierce.

City Manager Dennis Beach said this is the first Public Hearing on the proposed General Fund Budget. There was a General Fund Budget proposed to the Commission in the amount of $41,500,000 some time ago. After a tremendous amount of discussion and debate about how that was to be funded and what sources of revenue to be used, the Commission eventually directed Staff to reduce approximately $475,000 from that document and return it for the Commission's consideration. The document in front of them this evening reflects that. There is a memo attached to that budget document that describes the specific changes in the document to achieve that reduction and that is what is in front of the Commission this evening for discussion. They continue to receive a lot of challenges on this subject. They may have read, and he thinks he sent some correspondence out, regarding what the Florida Supreme Court has handed them over the last couple of weeks. So all of these things put them in a set of circumstances that they have to continue to change and maneuver and modify what they are doing. His suspicion is that this upcoming year is going to be very interesting. There is a referendum scheduled he believes for January of 2008 that could certainly impact their circumstances as well. This document in front of them this evening is here for a Public Hearing. They have the opportunity to discuss that, modify it, and give some direction back to staff. He is not sure how much of their meetings have been televised recently, but he does want to re-emphasize one thing that the City Commission has been able to achieve over the last few

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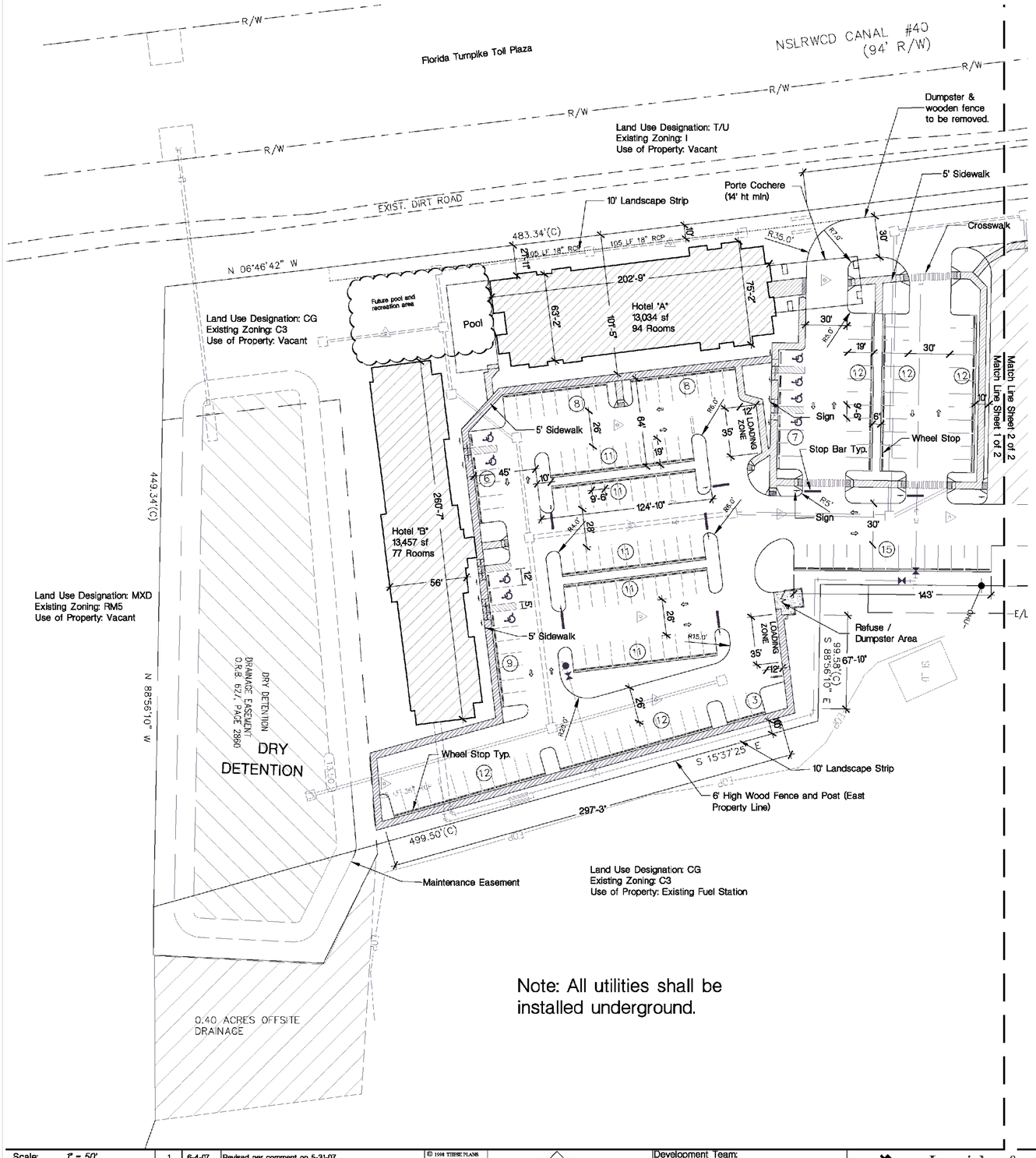
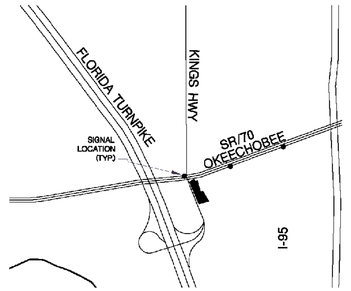
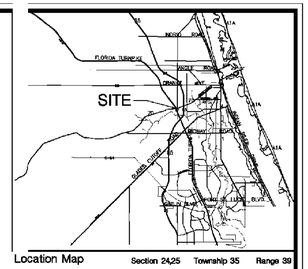






Location Map Section 24,25 Township 35 Range 39

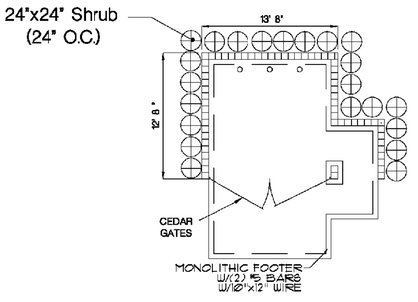
SURROUNDING ACCESS POINTS MAP
SCALE N.T.S.

Note:
This parcel is owned and controlled by MGC Fort Pierce Corporation for continued use and development for highway transient Lodging.

General Notes:
1. Parking space striping shall conform to Section 22-60(c)(6) of the Fort Pierce City Code.
2. Refuse area to be screened in accordance with Section 22-i87(11) of Fort Pierce City Code.
3. A fence shall be placed around all back flow prevention devices in accordance with Section 22-7(d) of the Fort Pierce City Code.
4. All interior sidewalks to be 5' wide minimum.
5. Parking space bumper rails shall comply with Section 22-60(C)(7) of the Fort Pierce City Code.
6. Chapters 17 and 22, as well as Article XII, of the City of For Pierce Code shall be adhered to.
7. Maximum height of proposed structures shall not exceed 65 feet.
8. Identification sign is existing.
9. Surface water management shown encroaches onto adjacent property per SFWMD permit.
10. Frontage along S.R. 70 is consistent with section 15-8(7)(b) for ground signs.
11. Existing sign is located and approximatly 35' high 100 sqft of sign face
12. See engineering plans for project phasing.
13. All utilities shall be installed underground.
14. All curbs shall be valley gutter type curbs.

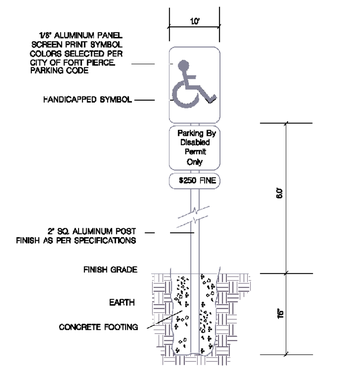
C-3 Lot Size & Dimensional Requirements:

Min. Lot Area	10,000 sf.
Min. Lot Width	70'
Min. Lot Depth	90'
Min. Road Frontage	25'
Front	50'
Max. Height	65'
Max. lot Coverage by Bldg.	60%



PLAN

1 Dumpster / Refuse Enclosure
SCALE: N.T.S.



2 Handicapped Parking Sign Detail
SCALE: N.T.S.

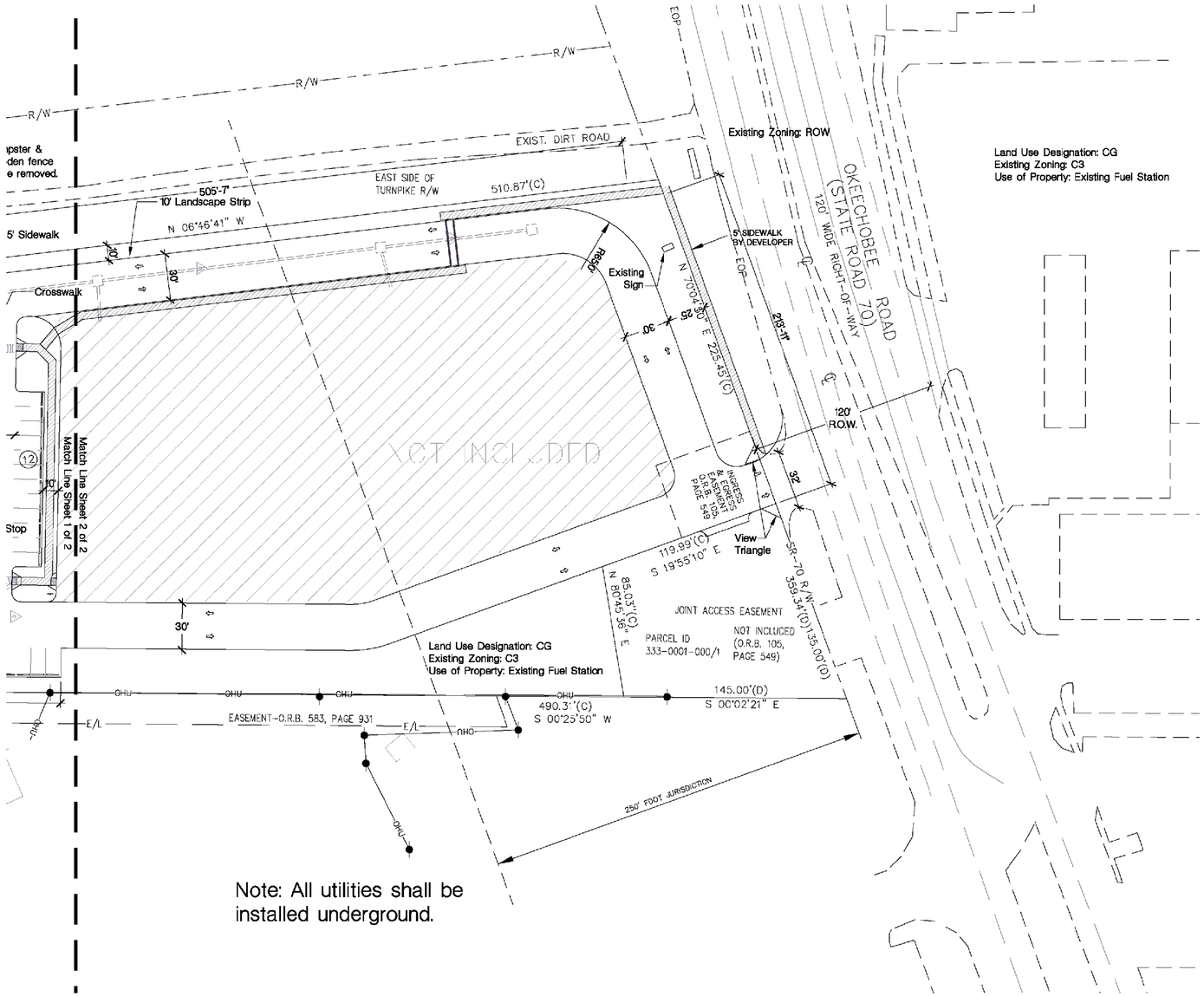
Scale: 1" = 50'	1	6-4-07	Revised per comment on 5-31-07	© 1998 THESE PLANS AND THE INFORMATION SHOWN HEREIN ARE THE PROPERTY OF THOMAS LUCIDO & ASSOCIATES, P.A. AND REPRODUCTIONS, DISCLOSURES OR USE THEREOF IN WHOLE OR IN PART IS EXPRESSLY PROHIBITED WITHOUT WRITTEN CONSENT.	North 50 0 25 50	Development Team: Owner: MGC Ft. Pierce Corporation 855 East Pine St. Tarpan Springs FL. 34689 Engineer: Culpepper & Terpening, Inc. 2980 South 25th Street, Fort Pierce, FL 34981 Landscape Architect: Thomas Lucido & Associates, 100 Avenue A, Suite 2A Fort Pierce, FL 34950, 772-467-1301
Drawn by: RS					
Checked by: GB					
CADD No: B06-21					
Date: 03-22-07	No.	Date	Description of Revision		

Lucido & Associates.
Land Planning/Landscape Architecture
Lic. #LC-0000335
100 Avenue A, Suite 2A, Ft. Pierce, Fl. 34950 772-467-1301, Fax 772-467-1303

Fort Pierce Hotel Plaza
City of Fort Pierce
Site Plan

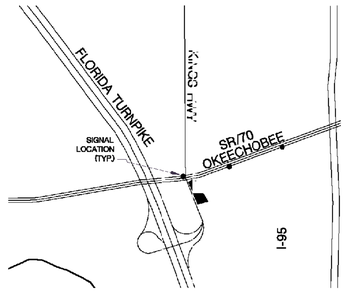
Sheet 6 of 13

J:\Prog-2005\05-430 Holiday Inn Express Due Diligence\Eng Dwg\05-430 BASE dwg, 8/7/2007 9:23:25 AM, K_E 6806.pc3

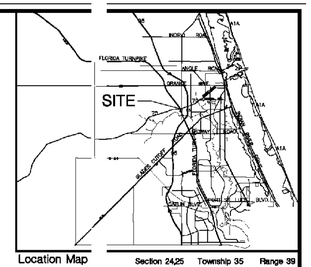


Land Use Designation: CG
Existing Zoning: C3
Use of Property: Existing Fuel Station

Note: All utilities shall be installed underground.



SURROUNDING ACCESS POINTS MAP
SCALE N.T.S.



Loading Zone Requirement

Hotel "A" (13,034 sf)	Required 1	Provided 1
Hotel "B" (13,457 sf)	Required 1	Provided 1
Total	Required 2	Provided 2

Site Data:

Existing Zoning	C3
Land Use Designation	CG
Total Area	8.24 AC
Existing Hotel parcel	2.51 AC
Phase I	Hotel A Construction
Rooms	94
Parking Required	94 spaces
Parking Provided	94 spaces
Handicap Parking Required	4 spaces
Handicap Parking Provided	9 spaces
Phase II	Demolition
Phase III A.	DOT Driveway Closure
Phase III B.	Hotel B Construction
Rooms	77
Parking Required	77 spaces
Parking Provided	77 spaces
H.C. Parking Required	4 spaces
H.C. Parking Provided*	0 spaces

*NOTE: Phase III B. H.C. Parking requirements were met in Phase I Construction.

Phase IV	Future Development
Total:	
Parking Required	171 spaces
Parking Provided	171 spaces
H.C. Parking Required	8 spaces
H.C. Parking Provided	9 spaces

*NOTE: See engineering plans for project phasing.

Property Area	8.24 AC
Additional Drainage Easement	.19 AC
Offsite	.40 AC
Total Drainage Area	8.83 AC

Impervious

Buildings	26,752 SF	.61 AC
Parking / Roadway / Curb	111,920 SF	2.57 AC
Misc. Driveway / Pool / Sidewalks / Conc.	13,000 SF	.30 AC

Pervious

Dry Detention	33,016 SF	.76 AC
Dry Detention Banks	13,086 SF	.30 AC
Open Space	207,442 SF	4.76 AC
Total Impervious	151,492 SF	3.48 AC
Total Pervious	161,172 SF	3.70 AC
Phase Total	358,934 SF	8.24 AC
Percent Impervious	47.62%	
Percent Pervious	52.38%	

1. Includes Pool Decks

Scale: 1" = 50'	1	6-4-07	Revised per comment on 5-31-07	
Drawn by: RS				
Checked by: GB				
CADD No.: B06-21				
Date: 03-22-07	No.	Date	Description of Revision	

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North
50 0 25 50

Development Team:
Owner:
MGC Ft. Pierce Corporation
855 East Pine St. Tarpan Springs FL. 34689
Engineer:
Culpepper & Terpening, Inc.
2960 South 25th Street, Fort Pierce, FL 34981
Landscape Architect
Thomas Lucido & Associates, 100 Avenue A Suite 2A
Fort Pierce, FL. 34950 772-467-1301

Lucido & Associates.
Land Planning/Landscape Architecture
Lic. #LC-0000335
100 Avenue A, Suite 2A, Ft. Pierce, Fl. 34950 772-467-1301, Fax 772-467-1303

Fort Pierce Hotel Plaza

City of Fort Pierce

Site Plan

Sheet 7 of 13

P:\Proj-2005\05-439 Holiday Inn Express Due Diligence\Eng Dwg\05-439 BASE.dwg, 8/7/2007 9:23:46 AM, K_E 6806.pc3

CITY OF FORT PIERCE
Florida

COPY

OFFICE OF CITY CLERK
CITY HALL, 100 NORTH U.S. 1
P. O. BOX 1480
FORT PIERCE, FLORIDA 34954-1480
TEL. (772) 460-2200
www.cityoffortpierce.com

September 18, 2007

MGC Ft. Pierce Corp.
855 East Pine Street
Tarpon Springs, FL 34689

Dear Property Owner/Applicant:

At their meeting on September 17, 2007, the City Commission of the City of Fort Pierce held a Public Hearing on your Application for Site Plan Review submitted for construction of the Fort Pierce Hotel Plaza (Holiday Inn Express and Candlewood Suites) at 7151 Okeechobee Road in Fort Pierce, Florida.

After discussion, the City Commission passed a motion to approve the Site Plan with the condition that Candlewood Suites ~~be constructed~~ within five years from the date of Certificate of Occupancy for the Holiday Inn. Begins Construction

A certified copy of the Site Plan is enclosed for your file.

Very truly yours,

Cassandra Steele, CMC
City Clerk

/cs

Enclosure
cc: Director of Planning
City Engineer
Utilities Authority - Planning & Engineering
Fire Marshall
Lucido & Associates (Representative)

CITY OF FORT PIERCE
Florida

OCCUPANCY CERTIFICATE

CERTIFICATION OF COMPLIANCE FOR FLORIDA BUILDING CODE SECTION 110.2
CERTIFICATE OF ZONING COMPLIANCE AS PER CITY OF FORT PIERCE ZONING CODE SECTION SEC. 22-139

DATE OF ISSUE 9/15/09 ZONING CLASSIFICATION C-3

ADDRESS 7151 OKEECHOBEE RD. PARCEL: 232433300020008 PERMIT # 07-1739

DESCRIPTION OF PORTION OF STRUCTURE CERTIFICATE APPLIES TO: HOLIDAY INN EXPRESS

OWNERS NAME MCG Ft. Pierce Corporation OWNERS ADDRESS: P.O. Box 339 Tarpon Springs, Fl 34689

FBC CODE EDITION 2004 USE GROUP A-2, R-1 CONSTRUCTION TYPE II-B

OCCUPANT LOAD (SEE BELOW) SPRINKLER SYSTEM: PROVIDED (X) REQUIRED (N/A)

HAZARD CLASSIFICATION N/A AISLE WIDTH AS DETERMINED BY SPRINKLER DESIGN N/A

SPRINKLER AND STANDPIPE DEMAND AT BASE OF RISER N/A PSI

SPECIAL CONDITIONS OR VARIANCES:

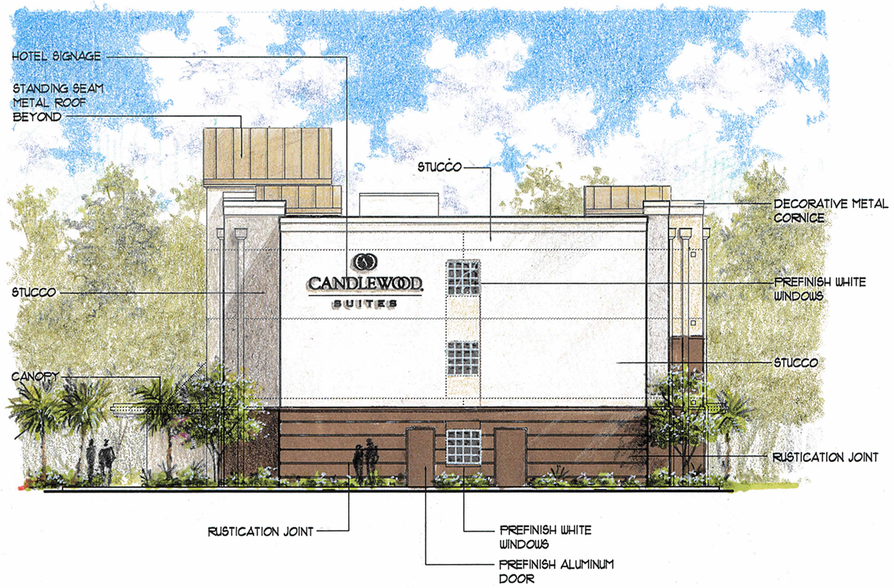
OCCUPANT LOAD:
GROUND FLOOR- (A-2) = 85
GROUND FLOOR- (R-1) = 62
2ND FLOOR R-1 = 67
3RD FLOOR R-1 = 67
4TH FLOOR R-1 = 67

*** Have paint color changes by the owner approved by commission****

THE DESCRIBED PORTION OF THE STRUCTURE HAS BEEN INSPECTED FOR COMPLAINCE WITH THE REQUIREMENTS OF THIS CODE FOR THE OCCUPANCY AND DIVISION OF OCCUPANCY AND THE USE FOR WHICH THE PROPOSED OCCUPANCY IS CLASSIFIED AS PER THE FLORIDA BUILDING CODE

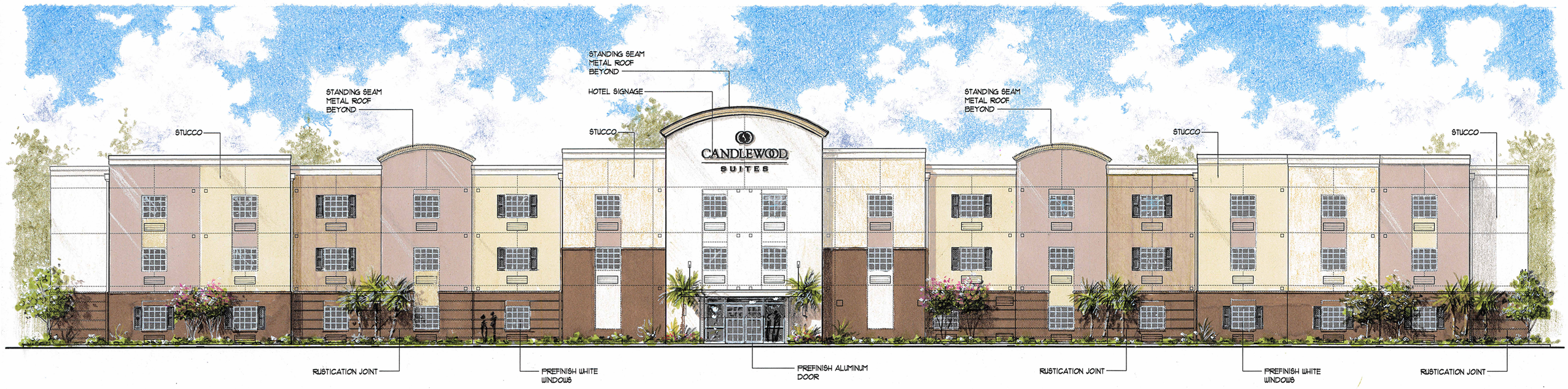
Marc Murgo 9-15-09

BUILDING OFFICIAL DATE



WEST ELEVATION

SCALE: 1/16"=1'-0" 0' 5' 16'



NORTH ELEVATION

SCALE: 1/16"=1'-0" 0' 5' 16'

LW ARCHITECTS
MEMPHIS, TENNESSEE

SCHEMATIC ELEVATIONS

08/03/07

CANDLEWOOD SUITES
FT. PIERCE, FLORIDA

City Commission Regular Meeting **Agenda Item # 10. j.**

Meeting Date: 09/06/2016

Re: Small Business Grant Award

Submitted For: Libby Woodruff, Urban Redevelopment Manager, Planning & Zoning

SUBJECT:

Approve grant award for Ms. Tammy Rodgers for her business, Tazzy T's Boutique in the amount of $3,000 as an eligible recipient under the 2015-2016 CDBG Action Plan-Grant Award for Small Business.

SUMMARY:

2015-2016 CDBG allocated funding for small business grants for owners who attend two (2) small business workshops to purchase items to improve capacity and sustainability. Ms. Rodgers attended workshops 5/18/16 & 8/18/16 and applied for grant to increase inventory in her business.

RECOMMENDATION:

Approve grant award for $3,000 for Ms. Tammy Rodgers to purchase inventory for her business, Tazzy T's Boutique that will increase the capacity and sustainability of the business.

ALTERNATIVES:

Do not approve this grant award.

RESPONSIBLE STAFF:

Libby Woodruff, Urban Redevelopment Manager

COORDINATED WITH:

Rebecca Grohall, Planning Department Director

Fiscal Impact

Budgeted Y/N:	Y
Fiscal Year:	2015
Account:	10390025548340
Amount:	$3,000.00

OTHER INFORMATION:

This grant award will be reimbursed to the City via 2015-2016 CDBG funds.

Attachments

Tazzy T's Grant App

Tazzy's T Grant Contract

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/24/2016 05:11 PM

Form Started By: Libby Woodruff
Started On: 08/19/2016 01:23 PM
Final Approval Date: 08/24/2016

2016-2017 SMALL BUSINESS GRANT APPLICATION

ABOUT YOUR BUSINESS:

Business Name: Tazzy T's Boutique 08/18/16

Physical Address: 5207 Okeechobee Road Fort Pierce FL 34947

Mailing Address: 163 westglen dr Fort Pierce FL 34981

Website Address: n/a

Contact Person: Tammy Rodgers Title: Owner

Best Contact Telephone Number # 772-353-9384

Grant Amount Requested: $ 3000.00

==========

Business Owner Signature: Tammy Rodgers

Printed Name of Business Owner: Tammy Rodgers

Owner Telephone Number: 772-353-9384 Email: tmmy-rodgers@yahoo.com

==========

1. Please describe what would you like to purchase with the grant funds.

Inventory for store which includes women clothes accessories.

2. Please explain why you feel this purchase will help your business. This will help my business bring in a variety of customers. This will also enhance the growth of my business to make it successful & benefit the community.

3. The following items **MUST** be included with your grant application:

a. A copy of a current City of Fort Pierce Business Tax Receipt for the Business Name listed above;

b. A printout from Sunbiz.org that shows that your business is registered with the Florida Division of Corporations.

c. Copies of "Certificates of Completion" from at least two (2) different Small Business Educational Workshops, sponsored by the City of Fort Pierce;

d. At least ONE estimate for the item(s) you wish to purchase with a grant. You may include the costs associated with permitting in your estimate.
Please Note: Your estimate MUST be provided on a contractor's letterhead, marked as "Estimate", or on a printout from internet website, catalog, etc.;

e. Statement from business owner that the small business includes five or fewer employees – this includes part time employees; and

f. Written Permission from the Property Owner - if you are applying for funding to update signage, paint, grease trap or other improvements to a structure that you are renting for your business.

Tazzy T's Boutique

To Whom It May Concern; I'm Tammy Rodgers (Business Owner) is writing this letter to inform you that Tazzy T's Boutique has 0 employees. The store is operated by myself and Tammy Harris Co-Owner for regular business. If you have any questions or concerns, you may contact me at 772-353-9384.

Tammy Rodgers

Business Owner at Tazzy T's Boutique

08/19/2016

Certificate of Status

I certify from the records of this office that TAZZY T'S BOUTIQUE "LLC", is a limited liability company organized under the laws of the State of Florida, filed electronically on January 29, 2016, effective January 29, 2016.

The document number of this company is L16000020640.

I further certify that said company has paid all fees due this office through December 31, 2016, and its status is active.

I further certify that this is an electronically transmitted certificate authorized by section 15.16, Florida Statutes, and authenticated by the code noted below.

Authentication Code: 160203082925-200281552302#1

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Third day of February, 2016

Ken Detzner
Secretary of State

ly Account

Account Summary
My Profile
Change Password
Newsletter Subscription
My Shopping Cart (1)
My Address books (1)
Log Out
FAQ
Catalog

ly Orders

Reduce Tax
All Orders (23)
Pending (7)
Del Images
Unpaid (0)
Synchronous
Paid (0)
Processing (0)
Shipped (0)
Completed (0)
Canceled (16)

onus Point (0)

ly Wishlist (1)

ly Coupons (0)

lessage Center

Leave a message
All Messages (13)
Announcement (0)
Member feedback (3)
Orders (10)

Home > My Account > View Order

Order NO. : 2016819-14263 Checkout | Leave a message | Download I

Total Price : US$ 2981.54

Order Status : Pending

Estimated Shipping Time :

Tracking NO. :

Creation Date : 2016-08-19 03:07:15

Remark :

Invoice Amount : 0 Print If invoice amount is empty,Generate ori

Shipping Address

Tammy Rodgers

Street : 163 westglen drive

Location : Fort pierce Florida 3498 1

Country : United States

Phone number : 772-353-9384

E-mail : tmmy_rodgers@yahoo.com

Billing Information

Products price : **US$ 1999.07**

Shipping price : **US$ 867.8**

Payment price : **US$ 114.67**

Manual discount : **US$ 0**

Shipping Information

Fed二十一区 **US$ 867.8**

Payment Information

Paypal

Product List Out Of Stock List Change List

Item(s)	Unit price	Qty

Certificate of Completion

This Certificate is Presented to:

Tammy Rodgers
(Attendee Name)

Taggy T's Boutique
(Business Name)

For Successfully Completing the Small BusinessWorkshop Entitled

"Business Law for Small Business Owners"

August 18, 2016

An economic development initiative funded by:

FORT PIERCE, FL · THE SUNRISE CITY ·

SCORE Workshop Instructor

In collaboration with:

SCORE™

FOR THE LIFE OF YOUR BUSINESS

Certificate of Completion

This Certificate is Presented to:

TAMMY RODGERS
(Attendee Name)

TAZZY T'S BOUTIQUE
(Business Name)

For Successfully Completing the Small Business Workshop Entitled

"Marketing Your Small Business"

May 18, 2016

An economic development initiative funded by:

FORT PIERCE THE SUNRISE CITY

SCORE Workshop Instructor

In collaboration with:

SCORE™

FOR THE LIFE OF YOUR BUSINESS

No. 16-00026034

CITY OF FORT PIERCE
BUSINESS TAX RECEIPT

2015 - 2016

100 N. U.S. # 1 - Fort Pierce, FL - 34950
772-467-3000

BUSINESS NAME: TAZZY T'S BOUTIQUE "LLC" : TAZZY T'S BOUTIQUE "LLC"

MAILING ADDRESS: 5207 OKEECHOBEE RD

PRINCIPAL LOCATION: 5207 OKEECHOBEE RD

FT PIERCE FL 34947

PHONE: 353-9384

may hereby engage in the following business, profession or occupation.

CLASSIFICATION: 145A MERCHANT-NOT EXCEEDING $10,000
WOMEN'S CLOTHING

IN THE CITY OF FORT PIERCE, FLA. FOR THE PERIOD BEGINNING ON THE 1ST DAY OF OCTOBER AND ENDING SEPTEMBER 30.

ISSUED ..... FEBRUARY 22 2016

Linda W Cox (SEAL) CITY CLERK

This Receipt becomes null and void if business name, classification, ownership or address is changed.

I understand and agree that issuance of a Business Tax Receipt **does not** allow occupancy, nor exempt the possessor from compliance with any City Code or Ordinance. Receipt may be revoked in accordance with Section 9-29.

TAX AMOUNT	$ 23.88
NEW / RENEWAL FEE	$ 15.00
PENALTY	$ .00
TOTAL	$ 38.88

THIS RECEIPT MUST BE PROMPTLY POSTED FOR PUBLIC VIEW

A G R E E M E N T

THIS AGREEMENT made and entered into this __ day of _____ **2016**, by and between the **CITY OF FORT PIERCE**, a Municipal Corporation having its territorial limits within St. Lucie County, Florida, hereinafter referred to as **GRANTOR** and **TAZZY T'S BOUTIQUE** a Florida for-profit corporation, hereinafter referred to as the **SUBRECIPIENT**.

W I T N E S S E T H

WHEREAS, the City of Fort Pierce has been awarded a Federal Community Development Block Grant (CDBG) under Title 1 of the Housing and Community Development Act of 1974, as amended (42 USC 5301 et seq.) (the Act); and

WHEREAS, the Fort Pierce City Commission, on July 20, 2015 approved the 2015-2016 CDBG Action Plan which allocates funding for Micro Enterprise Assistance for small businesses to receive educational information and small grants to purchase items to increase their capacity and sustainability; and

WHEREAS, the **City of Fort Pierce has** determined that a valid public purpose will be served, and it is in the best interest of Fort Pierce to support the purchases described in the recipients' mini-grant application;

NOW, THEREFORE, the parties do hereby agree as follows:

1. The specific project to be provided, including intended uses for the Grant funds by **Recipient** are set forth in **Exhibit "A"** to this Agreement.

2. This Agreement shall take effect on the date executed by the **Grantor.**

3. Grantor agrees to pay invoices for approved expenditures, as specified in the Agreement and Exhibits thereto, of **Recipient,** up to the agreed amount of **$3,000** (Three Thousand Dollars). The Grantor shall be notified in writing of all authorized persons, with their addresses, who are empowered to file requests for payment pursuant to this Agreement. Reimbursement shall not be sought pursuant to this Agreement for any expenses or costs which are to be paid from another source of revenue.

4. All funds from **Grantor** to **Recipient** being donated under the terms of this Agreement shall be used solely for the purpose of those specified in Attachment/Exhibit A. The project and any use of the Grant funds must comply with the City of Fort Pierce 2015-2016 Community Development Block Grant Action Plan. **Recipient** shall not use Grant funds provided herein for political activities, sectarian or religious activities, or lobbying activities.

5. Publications, press releases, media productions and exhibit graphics produced by the **Recipient** shall include the following statement:

Sponsored in part by the City of Fort Pierce Small Business Grant Program.

6. Recipient agrees to submit to **Grantor, through the Department of Urban Redevelopment,** a written Final Completion Report, with photographs of purchased items as well as other monthly Project Status Reports as may be reasonably requested by **Grantor**, including, but not limited to such reports which provide a detailed and itemized list of all expenditures for the project, including proofs of payment.

7. Term of Contract: This Agreement shall take effect on the day the Grantor executes the agreement and terminate on **November 30, 2016.**

8. In every case, payment will be made subject to receipt of a requisition for payment from the Subrecipient specifying and certifying that such expenses have been incurred and expended in conformance with this Contract and that the Subrecipient is entitled to receive the amount requisitioned under the terms of this Contract.

The Subrecipient shall not claim reimbursement from the Grantor for that portion of its obligations which have been paid by another source of revenue.

The Subrecipient shall notify the Grantor in writing of all authorized personnel who shall be empowered to file requests for payment pursuant to this Agreement.

9. Use of Funds: Use of funds received pursuant to this Agreement shall be in accordance with the requirements of the Housing and Community Development Act of 1974 (as amended), 24 CFR Part 570 and other regulations governing the Community Development Block Grant program, and any amendments or policy revisions thereto which shall become effective during the term of this Agreement.

A copy of said regulations is incorporated by reference. In addition, the Subrecipient agrees to comply with other applicable laws, including the National Environmental Policy Act of 1969 (and the implementing regulations at 24 CFR 58), the National Historic Preservation Act of 1966 as amended (16 USC 470), Section 504 of the Rehabilitation Act of 1973 (29 USC 794)(and the implementing regulations at 24 CFR 8), the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975 (42 USC 6101)(and the implementing regulations at 24 CFR 146), the prohibition against using debarred contractors at 24 CFR 570.609, and Executive orders 11063, 11246, 11375, 12086, and 12259.

The Subrecipient agrees to comply with the uniform administrative requirements specified at 24 CFR 570.502 and 24 CFR 570.610, including: If the Subrecipient is a government agency, OBM Circular A-87, "Principles for Determining Costs Applicable to Grants and Contracts with State, Local and Federally Recognized Indian Tribal Governments;" OMB Circular A-128, "Audits of State and Local Governments" (implemented at 24 CFR 44); and the sections of 24 CFR 85, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," specified at 24 CFR 570.502(a). If the Operating Agency is not a government agency, OMB Circular A-122, "Cost Principles for Non-Profit Organizations," or OMB Circular A-21, "Cost Principles for Educational Institutions," as applicable; and Attachments A,B,C,F,H,N, and O to OMB Circular A-110, as specified at 24 CFR 570.502(b).

Any equipment purchases over $500 (five hundred dollars) must be maintained, and available for on-site monitoring for a minimum of five (5) years. If the Subrecipient is dissolved or becomes inactive, all equipment purchases over $500 (five hundred dollars) must be returned to the Grantor (the City of Fort Pierce) in useable condition or the Grantor (the City of Fort Pierce) must be reimbursed for said purchases.

The Subrecipient is prohibited from using funds provided herein for political activities, sectarian or religious activities, or lobbying activities.

10. Assignment: Without written consent of the Grantor, this Agreement is not assignable by the Subrecipient, either in whole or in part.

11. Alteration: No alteration or variation in the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

12. General Terms and Conditions:

A. The Subrecipient agrees to submit project status reports to the Grantor on a monthly basis and other reports, as may be required, until project is completed. A standard reporting form will be provided by the Grantor.

B. The Subrecipient agrees to keep all necessary books and records, including property, personnel and financial records, in connection with the operations and services performed under this Agreement, and shall document all transactions so that all expenditures may be properly audited. Non-federal entities that expend $300,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 24 CFR Part 84, Subpart B. A Subrecipient is exempt from Federal audit requirements if it receives less than $300,000 in combined Federal assistance during its fiscal year, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office**.**

C. The Subrecipient agrees that the Grantor or any authorized representative has access to and the right to examine all records, books, papers or documents related to the project.

D. The Subrecipient hereby severally warrants that all project records, books, papers and documents will be retained for a period of not less than five (5) years after the project terminates

and grants the Grantor the option of retention of the project records, books, papers and documents.

E. The Subrecipient agrees to obtain all necessary permits for intended improvements or activities.

F. The Subrecipient agrees to purchase necessary flood insurance if its project is located in a flood hazard area and the nature of the project requires such insurance.

G. The Subrecipient, if its program involves housing, agrees to affirmatively further fair housing.

H. The Subrecipient hereby severally warrants that it will establish and adopt safeguards to prohibit members, officers, and employees from using positions for a purpose that is or gives the appearance of being motivated by a desire to private gain for themselves or others, particularly those with whom they have family, business, or other ties. Further, no member, officer, or employee of the Subrecipient who exercises any functions or responsibility with respect to the program during his or her tenure or for one year thereafter, shall have any financial interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, either for themselves or those with whom they have family or business ties, for work to be performed in connection with the program assisted under this Agreement.

I. The undersigned person signing as an officer on behalf of the Subrecipient, a party to this Agreement, hereby severally warrants and represents that said person has authority to enter into this agreement on behalf of said Subrecipient and to bind the same to this Agreement, and, further that said Subrecipient has authority to enter into this Agreement and that there are no restrictions or prohibitions contained in any article of incorporation or bylaw against entering into this Agreement.

J. The Grantor shall not be responsible or liable for any debts, actions, obligations, negligence, or liabilities committed or incurred by the Subrecipient, its staff or clientele; and the Subrecipient hereby agrees to defend, hold harmless and indemnify the Grantor from and against any and all liabilities for debts, obligations, and negligence. No payment, however, final or otherwise, shall operate to release the Subrecipient from any obligations under this Contract.

K. The Subrecipient hereby certifies that, in the implementation of projects funded by this Agreement and in all of its other operations, it will comply with all requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC 794) (and the implementing regulations at 24 CFR 8), the Americans with Disabilities Act of 1990 (PL 101-336), and all state and local laws requiring physical and program accessibility to people with disabilities, and agrees to defend, hold harmless, and indemnify the Grantor from and against any and all liability for any noncompliance on the part of the Subrecipient.

L. Nothing contained in this Agreement is intended to, or shall be construed in any manner to, create or establish an employer-employee relationship between the parties, nor shall any employee of the Subrecipient by virtue of this Contract be an employee of the Grantor for any purpose whatsoever, nor shall any employee of the Subrecipient be entitled to any of the rights, privileges, or benefits of Grantor's employees. The Subrecipient shall be deemed at all times an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it by the terms of this contract. The Subrecipient assumes exclusively the responsibility for the acts of its employees as they relate to the services to be provided during the course and scope of their employment.

M. The Subrecipient agrees to participate in training to become informed about the regulations

governing the Community Development Block Grant Program, especially with regard to changes in the regulations, provisions requiring nondiscrimination on the basis of disability, and provisions regarding relocation.

13. Special Terms and Conditions

A. It is expressly understood and agreed that either party shall have the right to terminate this Agreement or reduce the compensation amount upon 15 days written notice to the other party. However, the Subrecipient may not terminate its obligations under Section 5 (Program Income) and may not terminate an Assignment of Proceeds and Grant of Lien without written consent from the Grantor. All reports or accounting provided for herein shall be rendered whether or not falling due within the contract period.

B. Further, the Grantor reserves the right to terminate this contract upon written notification to the Subrecipient under any of the following conditions:

1) Notification by HUD to the Grantor that said project is ineligible because of project location, services provided, or any other reason cited by HUD;

2) Notification by HUD to the Grantor that said project is deficient and that continued support of the project is not providing an adequate level of services to low income and minority people; or

3) Written notification from HUD to the Grantor that the program funds made available to the Grantor are being curtailed, withdrawn, or otherwise restricted.

C. The Grantor also reserves the right to terminate this Contract or to reduce the contract compensation amount if the Subrecipient:

1) Fails to file required reports or to meet project progress or completion deadlines;

2) Materially fails to comply with any provision of this Agreement (which may result in suspension or termination in accordance with 24 CFR 85.43 or OMB Circular A-110, Attachment L);

3) Expends funds under this Agreement for ineligible activities, services or items;

4) Implements the project prior to the notification from the Grantor that the federal environmental review process has been completed;

5) Violates Labor Standards requirements, or

6) Fails to comply with written notice from the Grantor of substandard performance under the terms of this Agreement.

14. Other Provisions

A. Equal Employment Opportunity

During the performance of this contract, the Subrecipient agrees as follows:

1) The Subrecipient shall not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law. The Subrecipient shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, or national origin.

Such action shall include, but not be limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms or compensation, and selection for training including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2) The Subrecipient will, in all solicitations of advertisements for employees placed by on or behalf of the Subrecipient, state that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, national origin, marital status, or any other basis prohibited by applicable law.

3) The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advertising the said labor union or workers' representatives of the Subrecipient's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4) The Subrecipient will comply with all provisions of Executive Order 11246, Equal Employment Opportunity, of September 24, 1965, as amended by Executive Orders 11375 and 12086, copies of which are on file and available at the Grantor's office, and of the rules, regulations, and relevant orders of the Secretary of Labor.

5) The Subrecipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by HUD and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

6) In the event of the Subrecipient's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Subrecipient may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, as amended, or as otherwise provided by law.

7) The Subrecipient will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor, issued pursuant to Section 204 of Executive order 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Subrecipient will take such action with respect to any subcontract or purchase order as HUD may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Subrecipient becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by HUD, the Subrecipient may request the United States to enter into such litigation to protect the interest of the United States.

B. Equal Opportunity in Participation

Under the terms of Section 109 of the Housing and Community Development Act of 1974, and in conformance with Grantor's policy and all requirements imposed by or pursuant to the Regulation of

HUD (24 CFR Part 570.601 and 570.602) issued pursuant to Section 109, no person in the United States shall on the ground of race, color, creed, religion, sex, age, handicap, disability, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Community Development Block Grant Program funds.

Specific (not exclusive) Discriminatory Actions Prohibited:

The Subrecipient may not directly or through contractual or other arrangements, on the ground of race color, creed, religion, sex, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law:

1) Deny any facilities, services, financial aid, or other benefits provided under the program or activity.
2) Provide any facilities, services, financial aid, or other benefits which are different, or are provided in a different form from that provided to others under the program or activity.
3) Subject to segregated or separate treatment in any facility, or in any matter or process related to receipt of any service or benefit under the program or activity.
4) Restrict in any way access to, or the enjoyment of any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under the program or activity.
5) Treat an individual differently from others in determining whether the individual satisfies an admission, enrollment, eligibility, membership, or other requirement or condition which the individual must meet in order to be provided any facilities, services, or other benefit provided under the program or activity.
6) Deny any person with the legal right to work an opportunity to participate in a program or activity as an employee.

C. Business and Employment Opportunities for Lower Income Residents, Women-Owned Business Enterprises, and Minority-Owned Business Enterprises.

1) The Subrecipient will conform with the rules and regulations set forth under Section 3 of the Housing and Urban Development Act of 1968, (12 USC 1701u), as amended, and the HUD regulations issued pursuant thereto at 24 CFR Part 135. This Act requires that, to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area, and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by, persons residing in the area of the project. In all solicitations for bids, the contractor must, before signing the contract, provide a preliminary statement of the work force needs and plans for possible training and employment of lower income persons. When a Subrecipient utilizes the bidding procedures to let a bid, the invitation or solicitation for bids shall advise prospective contractors of the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, and the clause shall be inserted as a component part of any contract or subcontract.
2) If a Subrecipient solicits or requests an invitation for bids, every effort feasible will be made to contact minority-owned and women-owned business enterprises for a response to the solicitation or invitation for bidders.

D. Nondiscrimination in Federally-Assisted Programs.

The Subrecipient will comply with Title VI of the Civil Rights Act of 1964 (PL 88-352, 42 USC 2000d et seq.) and the Fair Housing Act (42 USC 3601-20). In accordance with City policy and Title VI of the Civil Rights Act of 1964 (PL 88-352), in the sale, lease or other transfer of land acquired, leased or improved with assistance provided under this Agreement, the deed or lease for such transfer shall contain a covenant prohibiting discrimination upon the basis of race, color, creed, religion, sex, handicap, disability, ancestry, national origin, material status, or familial status, in the sale, lease or rental, or in the use or occupancy of such land or any improvements erected or to be erected thereon. The Subrecipient will comply with Title VIII of the Civil Rights Act of 1968 (PL 90-284) as amended and will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing.

E. Labor Standards.

The Subrecipient and all subcontractors engaged in contracts in excess of $2,000 to which the United States is a party for the construction, completion, rehabilitation, alteration, and/or repair, including painting and decorating, of public buildings or public works, financed in whole or in part with assistance provided under this Agreement are subject to the federal labor standards provisions which govern the payment of wages and the ratio of apprentices and trainees to journey workers. Under the terms of the Davis-Bacon Act, as amended, the Subrecipient is required to pay all laborers and mechanics employed on construction work wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor, and shall pay overtime compensation in accordance with the subject to the provisions of the Contract Work Hours and Safety Standards Act (40 USC 327-332), and the Subrecipient shall comply with all regulations issued pursuant to these Acts and with other applicable Federal laws and regulations pertaining to labor standards, including the Copeland "Anti-Kickback" Act. Provided, that if wage rates higher than those required under the regulations are imposed by State or local laws, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher rates.

F. Flood Disaster Protection.

This Agreement is subject to the requirements of the Flood Disaster Protection Act of 1973 (PL 93-235). Use of any assistance provided under this Agreement for acquisition or construction in an area identified as having special flood hazards shall be subject to the mandatory purchase of flood insurance in accordance with the requirements of Section 102(a) of said Act.

G. Clean Air Act and Federal Water Pollution Control Act (Applicable to Contracts and Subcontracts Which Exceed $100,000).

The Subrecipient shall comply with and require each subcontractor to comply with all applicable standards of the Clean Air Act of 1970 (42 USC 1857 et seq.), as amended, the Clean Air Act of 1990, the Federal Water Pollution Control Act (33 USC 1251 et seq.), as amended, and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time.

H. Provision of the Hatch Act.

Neither the Subrecipient program nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way or to any extent engaged in the conduct of political activities in contravention of Chapter 15 of Title 5, United States Code.

I. Lead-Based Paint.

Any grants or loans made by the Subrecipient for the rehabilitation of residential structures with assistance provided under this Agreement shall be made subject to the provisions for the elimination of lead-based paint hazards under 24 CFR Part 35. The Subrecipient will comply with the requirements of 24 CFR 570.608 for notification, inspection, testing, and abatement procedures concerning lead-based paint. Such regulations require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may contain lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment, and precautions that should be taken when dealing with lead-based paint poisoning.

J. Special Assessments.

The Subrecipient will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under Section 106 of the Act or with amounts resulting from a guarantee under Section 108 of the Act by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under Section 106 of the Act are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title 1 of the Act; or (2) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary of HUD that it lacks sufficient funds received under Section 106 of the Act to comply with the requirements of subparagraph (1).

K. Acquisition, Rehabilitation, and Demolition of Real Property and Displacement of Persons and Businesses.

The Subrecipient will comply with the "City of Fort Pierce Community Development Block Grant Program Plan for Minimizing the Displacement of Persons as a result of Community Development Block Grant Funded Activities". The Subrecipient will conduct any acquisition, rehabilitation, or demolition of real property, and any negotiations for acquisition, rehabilitation, or demolition of real property in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Section 104(d) of the Act, and the implementing regulations at 49 CFR 24 and 24 CFR 570.606. Unless specifically permitted in Appendix B or Appendix C, the Subrecipient will not cause either temporary or permanent involuntary displacement of persons or businesses. If the Subrecipient causes the involuntary temporary or permanent displacement of any person or business as a result of Community Development Block Grant activities, it shall comply with the Grantor's "Plan to Assist Persons Actually Displaced By Community Development Block Grant Activities," and the Subrecipient shall provide all notices, advisory assistance, relocation benefits, and replacement dwelling units as required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Section 104(d) of the Act, and the implementing regulations at 49 CFR 24 and 24 CFR 570.606. The Subrecipient hereby agrees to defend, to pay, and to indemnify the City from and against, any and all claims and liabilities for relocation benefits or the provision of replacement dwelling units required by federal statutes and regulations in connection with activities undertaken pursuant to this Agreement.

L. Reversion of Assets.
Upon expiration of this Agreement, the Subrecipient shall transfer to the Grantor or its designee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.

M. Lobbying Restrictions.

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3) It will require that the language of this paragraph L be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

N. Provisions Required by Law Deemed Inserted.

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party this Contract shall forthwith be physically amended to make such insertion or correction.

IN WITNESS THEREOF, the Grantor and the Subrecipient have executed this Agreement as of the date first above written.

	GRANTOR:
ATTEST:	CITY OF FORT PIERCE
_____	_____
Linda Cox, City Clerk	Linda Hudson, Mayor

APPROVED AS TO FORM CORRECTNESS:

By: _____
James Messer, City Attorney

SUBRECIPIENT: **TAZZY T'S BOUTIQUE**

By: _____
Tammy Rodgers

Print: _____

Title: **OWNER**

Today's Date: _____

City Commission Regular Meeting **Agenda Item # 10. k.**

Meeting Date: 09/06/2016

Re: Small Business Grant Award

Submitted For: Libby Woodruff, Urban Redevelopment Manager, Planning & Zoning

SUBJECT:

Approve Small Business Grant Award for $3,000 for Pam's Food Hut, owned by Ms. Pamela McNair.

SUMMARY:

2015-2016 CDBG allocated funding for small business grant owners after attending two (2) small business workshops for items to improve capacity and sustainability. Ms. McNair attended workshops on 5/18/16 and 8/18/16; then applied for grant to purchase equipment and advertising for Pam's Food Hut.

RECOMMENDATION:

Approve grant award for $3,000 for Ms. Pamela McNair to purchase equipment and advertising for her business, Pam's Food Hut.

ALTERNATIVES:

Do not approve grant award.

RESPONSIBLE STAFF:

Libby Woodruff, Urban Redevelopment Manager

COORDINATED WITH:

Rebecca Grohall, Planning Department Director

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2015

Account: 10390025548340

Amount: 3000.00

OTHER INFORMATION:

This expenditure will be reimbursed to the City via 2015-2016 CDBG.

Attachments

Pam's Food Hut Grant App

Pam's Food Hut Grant Contract

Form Review

Inbox	Reviewed By	Date

City Manager	Nick Mimms	08/24/2016 05:11 PM

Form Started By: Libby Woodruff
Started On: 08/22/2016 08:56 AM
Final Approval Date: 08/24/2016

2016-2017 SMALL BUSINESS GRANT APPLICATION

ABOUT YOUR BUSINESS:

Business Name: PAMS FOOD HUT

Physical Address: 8676 Clearlake Lane

Mailing Address: 8676 Clearlake Lane

Website Address: pamfoodhut.com

Contact Person: Pamela McNair Title: Owner

Best Contact Telephone Number #(772) 519-1939

Grant Amount Requested: $ 2,482.11 for Equipment / $517.89 Advertising = $3,000

==========

Business Owner Signature: Pamela McNair

Printed Name of Business Owner: Pamela McNair

Owner Telephone Number: (772) 519-1939 Email: mcnair546@bellsouth.net

==========

1. Please describe what would you like to purchase with the grant funds. I would like to purchase a Air Conditing Unit, Undercounter Small Refrigerator w/prep table and a desk with storage for my cash Register.

2. Please explain why you feel this purchase will help your business. Keep my trailer cool to be able to work.; A smaller Undercounter Refrigerator w/Top give you more assets to set food Trays. The Stand with Storage give more space.

3. The following items **MUST** be included with your grant application:

a. A copy of a current City of Fort Pierce Business Tax Receipt for the Business Name listed above;

b. A printout from Sunbiz.org that shows that your business is registered with the Florida Division of Corporations.

c. Copies of "Certificates of Completion" from at least two (2) different Small Business Educational Workshops, sponsored by the City of Fort Pierce;

d. At least ONE estimate for the item(s) you wish to purchase with a grant. You may include the costs associated with permitting in your estimate.
Please Note: Your estimate MUST be provided on a contractor's letterhead, marked as "Estimate", or on a printout from internet website, catalog, etc.;

e. Statement from business owner that the small business includes five or fewer employees – this includes part time employees; and

f. Written Permission from the Property Owner - if you are applying for funding to update signage, paint, grease trap or other improvements to a structure that you are renting for your business.

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
DIVISION OF HOTELS AND RESTAURANTS

LICENSE NUMBER	
MFD6650342	VIN NUMBER: 5WKBE1624G1038161

The MOBILE FOOD DISP VEHICLE (2014)
Named below IS LICENSED
Under the provisions of Chapter 509 FS.
Expiration date: APR 1, 2017

NON-
TRANSFERABLE

MCNAIR, PAMELA
PAM FOOD HUT
8676 CLEARLAKE LN
FORT PIERCE FL 34947

ISSUED: 05/12/2016

DISPLAY AS REQUIRED BY LAW

SEQ # L1605120000443

2015 / 2016 **ST. LUCIE COUNTY LOCAL BUSINESS TAX RECEIPT** RECEIPT # 1020446

CHRIS CRAFT, ST. LUCIE COUNTY TAX COLLECTOR

EXPIRES SEPTEMBER 30, 2016

FACILITIES OR MACHINES / ROOMS SEATS 2 EMPLOYEES

TYPE OF BUSINESS 5811 REST/TAKE OUT/CONCESSION STAND (mobile food vehivle)

BUSINESS/ Pam's Food Hut

DBA NAME

MAILING ADDRESS Pam's Food Hut
8676 Clearlake Lane
Fort Pierce, FL 34947

BUSINESS LOCATION 8676 Clearlake Lane
Fort Pierce, FL 34947

St Lucie County
2302-601-0035-000/2

g16000051535

TAX COLLECTOR ST. LUCIE COUNTY — St. Lucie County 1905

NEW BUSINESS	
ORIGINAL TAX	$10.30
PENALTY	
COLLECTION COST	
TOTAL	$10.30

Paid 05/24/2016 10.30 0114-20160524-005169

Certificate of Completion

This Certificate is Presented to:

Pamela McNair
(Attendee Name)

Pam's Food Hut
(Business Name)

For Successfully Completing the Small BusinessWorkshop Entitled

"Business Law for Small Business Owners"

August 18, 2016

An economic development initiative funded by:

FORT PIERCE, FL · THE SUNRISE CITY

SCORE Workshop Instructor

In collaboration with:

SCORE™

FOR THE LIFE OF YOUR BUSINESS

Certificate of Completion

This Certificate is Presented to:

PAM McNAIR
(Attendee Name)

PAM'S FOOD HUT
(Business Name)

For Successfully Completing the Small Business Workshop Entitled

"Marketing Your Small Business"

May 18, 2016

An economic development initiative funded by:

FORT PIERCE
THE SUNRISE CITY

SCORE Workshop Instructor

In collaboration with:

SCORE™
FOR THE LIFE OF YOUR BUSINESS

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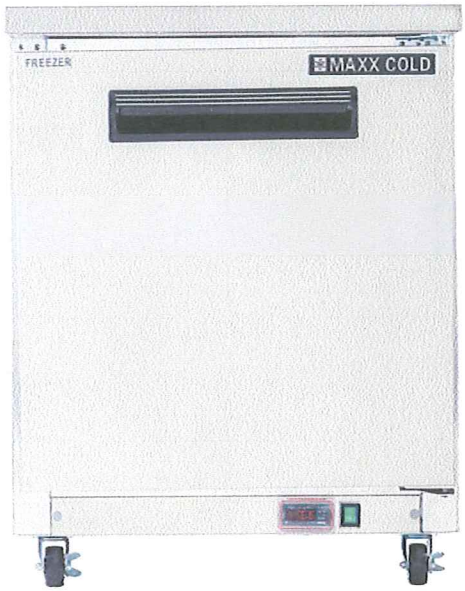
BACK TO SCHOOL SERIOUSLY SEARS shop back to school fashions

sears

Home / Appliances / Refrigerators / Compact Refrigerators / Product Details

MAXX Cold 7 cu. ft. Undercounter Refrigerator

counter Space



Sold by: Sears

$1149.99

Earn $21.50 in points
to use later

Gift Eligible

In Stock for Shipping
Enter location for availability

Questions? Call (888) 349-4067

View Alaska/Hawaii Pricing

add to list add to registry

Like It Want It Have It

Description Item # 00804093000P Model # MXCR27U

Maxximum 7 cu. ft. Single Door Under Counter Refrigerator Model MXCR27U-D Maxx Cold Under Counters and Sandwich Units are designed for performance. Stainless steel interior and exterior ensures maximum durability. The MCR series features an easily serviced backcounted compressor. The Sandwich Unit is designed with a unique airflow system that allows products to maintain NSF required temperatur

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t find any store near your
Please increase search
d try again.

Similar Items

The item you viewed above is out of stock. We also suggest:

Studio 3B™ 4-Drawer Storage Cart in Black

BEYOND VALUE

(23 Reviews)

$49.99

Already own and love this product? Show it! Share it! SHARE YOUR PHOTO

Customers Also Viewed

006256

INTERSTATE RV

2660 N US 1
FORT PIERCE, FL 34946
PH # (772) 489-3099

CST

JOB NO.

DATE 8-19

TIME RECEIVED A.M. P.M.

TIME PROMISED A.M. P.M.

QTY.	PART NO.	DESCRIPTION	PRICE
1	Coleman 13,500		780 00

YR. 16 | MAKE Snac | MODEL Trailer | COLOR | LICENSE NO. | MILEAGE | DEL. DATE

BODY NO. | PAINT & TRIM NO. | V.I.N.

NAME Pams Food Mart | CUST. P.O. NO.

ADDRESS

CITY | STATE | ZIP

PHONE WHEN READY ☐ YES ☐ NO | RES. PHONE 772 | WORK PHONE 579 1939 | EXT. | WRITTEN BY

OPERATION	LABOR CHARGE
LUBRICATE ☐	
CHANGE OIL ☐	
CHANGE OIL FILTER CART. ☐	
SERVICE AIR CLEANER ☐	

MECH. NO.	INSTRUCTIONS	
	Install Roof A/C - power thru Cord 3hr	345 00

☐ SAVE PARTS
☐ DISCARD PARTS

ESTIMATED COSTS

PARTS	LABOR	TOTAL

"I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

SIGNED X

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

TOTAL LABOR	345 00
TOTAL PARTS	780 00
SHOP SUPPLIES	
GAS, OIL AND GREASE	
SUBLET REPAIRS	112 50
TAX	73 13
TOTAL	1198 13
THANK YOU	

PARTS TOTAL

P.O. NO.	SUBLET REPAIRS	

TOTAL SUBLET REPAIRS

TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE

REVISED ESTIMATED/ADDITIONAL WORK

PARTS	LABOR	TOTAL

AUTHORIZED BY | IN PERSON ☐ BY PHONE ☐

DATE | TIME | CALLED BY | PHONE NO.

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Fictitious Name Detail

Fictitious Name

PAM'S FOOD HUT

Filing Information

Registration Number	G16000051535
Status	ACTIVE
Filed Date	05/23/2016
Expiration Date	12/31/2021
Current Owners	1
County	ST. LUCIE
Total Pages	1
Events Filed	NONE
FEI/EIN Number	*81-0995264*

Mailing Address

8676 CLEARLAKE LN
FORT PIERCE, FL 34947

Owner Information

MCNAIR, PAMELA DENISE
8676 CLEARLAKE LN
FORT PIERCE, FL 34947
FEI/EIN Number: NONE
Document Number: NONE

Document Images

05/23/2016 -- Fictitious Name Filing View image in PDF format

Previous on List | Next on List | Return to List

Fictitious Name Owner Search

No Filing History

Submit

Copyright © and Privacy Policies
State of Florida, Department of State

8/22/2016

I Pamela McNair is the Owner of PAM'S FOOD HUT.

I only have two Employees work at PAM'S FOOD HUT.

Pamela McNair

A G R E E M E N T

THIS AGREEMENT made and entered into this __ day of _____ **2016**, by and between the **CITY OF FORT PIERCE**, a Municipal Corporation having its territorial limits within St. Lucie County, Florida, hereinafter referred to as **GRANTOR** and **PAM'S FOOD HUT** a Florida for-profit corporation, hereinafter referred to as the **SUBRECIPIENT**.

W I T N E S S E T H

WHEREAS, the City of Fort Pierce has been awarded a Federal Community Development Block Grant (CDBG) under Title 1 of the Housing and Community Development Act of 1974, as amended (42 USC 5301 et seq.) (the Act); and

WHEREAS, the Fort Pierce City Commission, on July 20, 2015 approved the 2015-2016 CDBG Action Plan which allocates funding for Micro Enterprise Assistance for small businesses to receive educational information and small grants to purchase items to increase their capacity and sustainability; and

WHEREAS, the **City of Fort Pierce has** determined that a valid public purpose will be served, and it is in the best interest of Fort Pierce to support the purchases described in the recipients' mini-grant application;

NOW, THEREFORE, the parties do hereby agree as follows:

1. The specific project to be provided, including intended uses for the Grant funds by **Recipient** are set forth in **Exhibit "A"** to this Agreement.

2. This Agreement shall take effect on the date executed by the **Grantor.**

3. Grantor agrees to pay invoices for approved expenditures, as specified in the Agreement and Exhibits thereto, of **Recipient,** up to the agreed amount of **$3,000** (Three Thousand Dollars). The Grantor shall be notified in writing of all authorized persons, with their addresses, who are empowered to file requests for payment pursuant to this Agreement. Reimbursement shall not be sought pursuant to this Agreement for any expenses or costs which are to be paid from another source of revenue.

4. All funds from **Grantor** to **Recipient** being donated under the terms of this Agreement shall be used solely for the purpose of those specified in Attachment/Exhibit A. The project and any use of the Grant funds must comply with the City of Fort Pierce 2015-2016 Community Development Block Grant Action Plan. **Recipient** shall not use Grant funds provided herein for political activities, sectarian or religious activities, or lobbying activities.

5. Publications, press releases, media productions and exhibit graphics produced by the **Recipient** shall include the following statement:

Sponsored in part by the City of Fort Pierce Small Business Grant Program.

6. Recipient agrees to submit to **Grantor, through the Department of Urban Redevelopment,** a written Final Completion Report, with photographs of purchased items as well as other monthly Project Status Reports as may be reasonably requested by **Grantor**, including, but not limited to such reports which provide a detailed and itemized list of all expenditures for the project, including proofs of payment.

7. Term of Contract: This Agreement shall take effect on the day the Grantor executes the agreement and terminate on **November 30, 2016.**

8. In every case, payment will be made subject to receipt of a requisition for payment from the Subrecipient specifying and certifying that such expenses have been incurred and expended in conformance with this Contract and that the Subrecipient is entitled to receive the amount requisitioned under the terms of this Contract.

The Subrecipient shall not claim reimbursement from the Grantor for that portion of its obligations which have been paid by another source of revenue.

The Subrecipient shall notify the Grantor in writing of all authorized personnel who shall be empowered to file requests for payment pursuant to this Agreement.

9. Use of Funds: Use of funds received pursuant to this Agreement shall be in accordance with the requirements of the Housing and Community Development Act of 1974 (as amended), 24 CFR Part 570 and other regulations governing the Community Development Block Grant program, and any amendments or policy revisions thereto which shall become effective during the term of this Agreement.

A copy of said regulations is incorporated by reference. In addition, the Subrecipient agrees to comply with other applicable laws, including the National Environmental Policy Act of 1969 (and the implementing regulations at 24 CFR 58), the National Historic Preservation Act of 1966 as amended (16 USC 470), Section 504 of the Rehabilitation Act of 1973 (29 USC 794)(and the implementing regulations at 24 CFR 8), the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975 (42 USC 6101)(and the implementing regulations at 24 CFR 146), the prohibition against using debarred contractors at 24 CFR 570.609, and Executive orders 11063, 11246, 11375, 12086, and 12259.

The Subrecipient agrees to comply with the uniform administrative requirements specified at 24 CFR 570.502 and 24 CFR 570.610, including: If the Subrecipient is a government agency, OBM Circular A-87, "Principles for Determining Costs Applicable to Grants and Contracts with State, Local and Federally Recognized Indian Tribal Governments;" OMB Circular A-128, "Audits of State and Local Governments" (implemented at 24 CFR 44); and the sections of 24 CFR 85, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," specified at 24 CFR 570.502(a). If the Operating Agency is not a government agency, OMB Circular A-122, "Cost Principles for Non-Profit Organizations," or OMB Circular A-21, "Cost Principles for Educational Institutions," as applicable; and Attachments A,B,C,F,H,N, and O to OMB Circular A-110, as specified at 24 CFR 570.502(b).

Any equipment purchases over $500 (five hundred dollars) must be maintained, and available for on-site monitoring for a minimum of five (5) years. If the Subrecipient is dissolved or becomes inactive, all equipment purchases over $500 (five hundred dollars) must be returned to the Grantor (the City of Fort Pierce) in useable condition or the Grantor (the City of Fort Pierce) must be reimbursed for said purchases.

The Subrecipient is prohibited from using funds provided herein for political activities, sectarian or religious activities, or lobbying activities.

10. Assignment: Without written consent of the Grantor, this Agreement is not assignable by the Subrecipient, either in whole or in part.

11. Alteration: No alteration or variation in the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

12. General Terms and Conditions:

A. The Subrecipient agrees to submit project status reports to the Grantor on a monthly basis and other reports, as may be required, until project is completed. A standard reporting form will be provided by the Grantor.

B. The Subrecipient agrees to keep all necessary books and records, including property, personnel and financial records, in connection with the operations and services performed under this Agreement, and shall document all transactions so that all expenditures may be properly audited. Non-federal entities that expend $300,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 24 CFR Part 84, Subpart B. A Subrecipient is exempt from Federal audit requirements if it receives less than $300,000 in combined Federal assistance during its fiscal year, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office**.**

C. The Subrecipient agrees that the Grantor or any authorized representative has access to and the right to examine all records, books, papers or documents related to the project.

D. The Subrecipient hereby severally warrants that all project records, books, papers and documents will be retained for a period of not less than five (5) years after the project terminates

and grants the Grantor the option of retention of the project records, books, papers and documents.

E. The Subrecipient agrees to obtain all necessary permits for intended improvements or activities.

F. The Subrecipient agrees to purchase necessary flood insurance if its project is located in a flood hazard area and the nature of the project requires such insurance.

G. The Subrecipient, if its program involves housing, agrees to affirmatively further fair housing.

H. The Subrecipient hereby severally warrants that it will establish and adopt safeguards to prohibit members, officers, and employees from using positions for a purpose that is or gives the appearance of being motivated by a desire to private gain for themselves or others, particularly those with whom they have family, business, or other ties. Further, no member, officer, or employee of the Subrecipient who exercises any functions or responsibility with respect to the program during his or her tenure or for one year thereafter, shall have any financial interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, either for themselves or those with whom they have family or business ties, for work to be performed in connection with the program assisted under this Agreement.

I. The undersigned person signing as an officer on behalf of the Subrecipient, a party to this Agreement, hereby severally warrants and represents that said person has authority to enter into this agreement on behalf of said Subrecipient and to bind the same to this Agreement, and, further that said Subrecipient has authority to enter into this Agreement and that there are no restrictions or prohibitions contained in any article of incorporation or bylaw against entering into this Agreement.

J. The Grantor shall not be responsible or liable for any debts, actions, obligations, negligence, or liabilities committed or incurred by the Subrecipient, its staff or clientele; and the Subrecipient hereby agrees to defend, hold harmless and indemnify the Grantor from and against any and all liabilities for debts, obligations, and negligence. No payment, however, final or otherwise, shall operate to release the Subrecipient from any obligations under this Contract.

K. The Subrecipient hereby certifies that, in the implementation of projects funded by this Agreement and in all of its other operations, it will comply with all requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC 794) (and the implementing regulations at 24 CFR 8), the Americans with Disabilities Act of 1990 (PL 101-336), and all state and local laws requiring physical and program accessibility to people with disabilities, and agrees to defend, hold harmless, and indemnify the Grantor from and against any and all liability for any noncompliance on the part of the Subrecipient.

L. Nothing contained in this Agreement is intended to, or shall be construed in any manner to, create or establish an employer-employee relationship between the parties, nor shall any employee of the Subrecipient by virtue of this Contract be an employee of the Grantor for any purpose whatsoever, nor shall any employee of the Subrecipient be entitled to any of the rights, privileges, or benefits of Grantor's employees. The Subrecipient shall be deemed at all times an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it by the terms of this contract. The Subrecipient assumes exclusively the responsibility for the acts of its employees as they relate to the services to be provided during the course and scope of their employment.

M. The Subrecipient agrees to participate in training to become informed about the regulations

governing the Community Development Block Grant Program, especially with regard to changes in the regulations, provisions requiring nondiscrimination on the basis of disability, and provisions regarding relocation.

13. Special Terms and Conditions

A. It is expressly understood and agreed that either party shall have the right to terminate this Agreement or reduce the compensation amount upon 15 days written notice to the other party. However, the Subrecipient may not terminate its obligations under Section 5 (Program Income) and may not terminate an Assignment of Proceeds and Grant of Lien without written consent from the Grantor. All reports or accounting provided for herein shall be rendered whether or not falling due within the contract period.

B. Further, the Grantor reserves the right to terminate this contract upon written notification to the Subrecipient under any of the following conditions:

1) Notification by HUD to the Grantor that said project is ineligible because of project location, services provided, or any other reason cited by HUD;

2) Notification by HUD to the Grantor that said project is deficient and that continued support of the project is not providing an adequate level of services to low income and minority people; or

3) Written notification from HUD to the Grantor that the program funds made available to the Grantor are being curtailed, withdrawn, or otherwise restricted.

C. The Grantor also reserves the right to terminate this Contract or to reduce the contract compensation amount if the Subrecipient:

1) Fails to file required reports or to meet project progress or completion deadlines;

2) Materially fails to comply with any provision of this Agreement (which may result in suspension or termination in accordance with 24 CFR 85.43 or OMB Circular A-110, Attachment L);

3) Expends funds under this Agreement for ineligible activities, services or items;

4) Implements the project prior to the notification from the Grantor that the federal environmental review process has been completed;

5) Violates Labor Standards requirements, or

6) Fails to comply with written notice from the Grantor of substandard performance under the terms of this Agreement.

14. Other Provisions

A. Equal Employment Opportunity

During the performance of this contract, the Subrecipient agrees as follows:

1) The Subrecipient shall not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law. The Subrecipient shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, or national origin.

Such action shall include, but not be limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms or compensation, and selection for training including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2) The Subrecipient will, in all solicitations of advertisements for employees placed by on or behalf of the Subrecipient, state that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, age, handicap, disability, sexual orientation, ancestry, national origin, marital status, or any other basis prohibited by applicable law.

3) The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advertising the said labor union or workers' representatives of the Subrecipient's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4) The Subrecipient will comply with all provisions of Executive Order 11246, Equal Employment Opportunity, of September 24, 1965, as amended by Executive Orders 11375 and 12086, copies of which are on file and available at the Grantor's office, and of the rules, regulations, and relevant orders of the Secretary of Labor.

5) The Subrecipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by HUD and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

6) In the event of the Subrecipient's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Subrecipient may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, as amended, or as otherwise provided by law.

7) The Subrecipient will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor, issued pursuant to Section 204 of Executive order 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Subrecipient will take such action with respect to any subcontract or purchase order as HUD may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Subrecipient becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by HUD, the Subrecipient may request the United States to enter into such litigation to protect the interest of the United States.

B. Equal Opportunity in Participation

Under the terms of Section 109 of the Housing and Community Development Act of 1974, and in conformance with Grantor's policy and all requirements imposed by or pursuant to the Regulation of

HUD (24 CFR Part 570.601 and 570.602) issued pursuant to Section 109, no person in the United States shall on the ground of race, color, creed, religion, sex, age, handicap, disability, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Community Development Block Grant Program funds.

Specific (not exclusive) Discriminatory Actions Prohibited:

The Subrecipient may not directly or through contractual or other arrangements, on the ground of race color, creed, religion, sex, ancestry, national origin, marital status, familial status, or any other basis prohibited by applicable law:

1) Deny any facilities, services, financial aid, or other benefits provided under the program or activity.
2) Provide any facilities, services, financial aid, or other benefits which are different, or are provided in a different form from that provided to others under the program or activity.
3) Subject to segregated or separate treatment in any facility, or in any matter or process related to receipt of any service or benefit under the program or activity.
4) Restrict in any way access to, or the enjoyment of any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under the program or activity.
5) Treat an individual differently from others in determining whether the individual satisfies an admission, enrollment, eligibility, membership, or other requirement or condition which the individual must meet in order to be provided any facilities, services, or other benefit provided under the program or activity.
6) Deny any person with the legal right to work an opportunity to participate in a program or activity as an employee.

C. Business and Employment Opportunities for Lower Income Residents, Women-Owned Business Enterprises, and Minority-Owned Business Enterprises.

1) The Subrecipient will conform with the rules and regulations set forth under Section 3 of the Housing and Urban Development Act of 1968, (12 USC 1701u), as amended, and the HUD regulations issued pursuant thereto at 24 CFR Part 135. This Act requires that, to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area, and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by, persons residing in the area of the project. In all solicitations for bids, the contractor must, before signing the contract, provide a preliminary statement of the work force needs and plans for possible training and employment of lower income persons. When a Subrecipient utilizes the bidding procedures to let a bid, the invitation or solicitation for bids shall advise prospective contractors of the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, and the clause shall be inserted as a component part of any contract or subcontract.
2) If a Subrecipient solicits or requests an invitation for bids, every effort feasible will be made to contact minority-owned and women-owned business enterprises for a response to the solicitation or invitation for bidders.

D. Nondiscrimination in Federally-Assisted Programs.

The Subrecipient will comply with Title VI of the Civil Rights Act of 1964 (PL 88-352, 42 USC 2000d et seq.) and the Fair Housing Act (42 USC 3601-20). In accordance with City policy and Title VI of the Civil Rights Act of 1964 (PL 88-352), in the sale, lease or other transfer of land acquired, leased or improved with assistance provided under this Agreement, the deed or lease for such transfer shall contain a covenant prohibiting discrimination upon the basis of race, color, creed, religion, sex, handicap, disability, ancestry, national origin, material status, or familial status, in the sale, lease or rental, or in the use or occupancy of such land or any improvements erected or to be erected thereon. The Subrecipient will comply with Title VIII of the Civil Rights Act of 1968 (PL 90-284) as amended and will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing.

E. Labor Standards.

The Subrecipient and all subcontractors engaged in contracts in excess of $2,000 to which the United States is a party for the construction, completion, rehabilitation, alteration, and/or repair, including painting and decorating, of public buildings or public works, financed in whole or in part with assistance provided under this Agreement are subject to the federal labor standards provisions which govern the payment of wages and the ratio of apprentices and trainees to journey workers. Under the terms of the Davis-Bacon Act, as amended, the Subrecipient is required to pay all laborers and mechanics employed on construction work wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor, and shall pay overtime compensation in accordance with the subject to the provisions of the Contract Work Hours and Safety Standards Act (40 USC 327-332), and the Subrecipient shall comply with all regulations issued pursuant to these Acts and with other applicable Federal laws and regulations pertaining to labor standards, including the Copeland "Anti-Kickback" Act. Provided, that if wage rates higher than those required under the regulations are imposed by State or local laws, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher rates.

F. Flood Disaster Protection.

This Agreement is subject to the requirements of the Flood Disaster Protection Act of 1973 (PL 93-235). Use of any assistance provided under this Agreement for acquisition or construction in an area identified as having special flood hazards shall be subject to the mandatory purchase of flood insurance in accordance with the requirements of Section 102(a) of said Act.

G. Clean Air Act and Federal Water Pollution Control Act (Applicable to Contracts and Subcontracts Which Exceed $100,000).

The Subrecipient shall comply with and require each subcontractor to comply with all applicable standards of the Clean Air Act of 1970 (42 USC 1857 et seq.), as amended, the Clean Air Act of 1990, the Federal Water Pollution Control Act (33 USC 1251 et seq.), as amended, and the regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time.

H. Provision of the Hatch Act.

Neither the Subrecipient program nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way or to any extent engaged in the conduct of political activities in contravention of Chapter 15 of Title 5, United States Code.

I. Lead-Based Paint.

Any grants or loans made by the Subrecipient for the rehabilitation of residential structures with assistance provided under this Agreement shall be made subject to the provisions for the elimination of lead-based paint hazards under 24 CFR Part 35. The Subrecipient will comply with the requirements of 24 CFR 570.608 for notification, inspection, testing, and abatement procedures concerning lead-based paint. Such regulations require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may contain lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment, and precautions that should be taken when dealing with lead-based paint poisoning.

J. Special Assessments.

The Subrecipient will not attempt to recover any capital costs of public improvements assisted in whole or in part with funds provided under Section 106 of the Act or with amounts resulting from a guarantee under Section 108 of the Act by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless: (1) funds received under Section 106 of the Act are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Title 1 of the Act; or (2) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, the grantee certifies to the Secretary of HUD that it lacks sufficient funds received under Section 106 of the Act to comply with the requirements of subparagraph (1).

K. Acquisition, Rehabilitation, and Demolition of Real Property and Displacement of Persons and Businesses.

The Subrecipient will comply with the "City of Fort Pierce Community Development Block Grant Program Plan for Minimizing the Displacement of Persons as a result of Community Development Block Grant Funded Activities". The Subrecipient will conduct any acquisition, rehabilitation, or demolition of real property, and any negotiations for acquisition, rehabilitation, or demolition of real property in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Section 104(d) of the Act, and the implementing regulations at 49 CFR 24 and 24 CFR 570.606. Unless specifically permitted in Appendix B or Appendix C, the Subrecipient will not cause either temporary or permanent involuntary displacement of persons or businesses. If the Subrecipient causes the involuntary temporary or permanent displacement of any person or business as a result of Community Development Block Grant activities, it shall comply with the Grantor's "Plan to Assist Persons Actually Displaced By Community Development Block Grant Activities," and the Subrecipient shall provide all notices, advisory assistance, relocation benefits, and replacement dwelling units as required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, Section 104(d) of the Act, and the implementing regulations at 49 CFR 24 and 24 CFR 570.606. The Subrecipient hereby agrees to defend, to pay, and to indemnify the City from and against, any and all claims and liabilities for relocation benefits or the provision of replacement dwelling units required by federal statutes and regulations in connection with activities undertaken pursuant to this Agreement.

L. Reversion of Assets.
Upon expiration of this Agreement, the Subrecipient shall transfer to the Grantor or its designee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.

M. Lobbying Restrictions.

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3) It will require that the language of this paragraph L be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

N. Provisions Required by Law Deemed Inserted.

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party this Contract shall forthwith be physically amended to make such insertion or correction.

IN WITNESS THEREOF, the Grantor and the Subrecipient have executed this Agreement as of the date first above written.

	GRANTOR:
ATTEST:	CITY OF FORT PIERCE
_____	_____
Linda Cox, City Clerk	Linda Hudson, Mayor

APPROVED AS TO FORM CORRECTNESS:

By: _____
James Messer, City Attorney

SUBRECIPIENT: **PAM'S FOOD HUT**

By: _____
Pamela McNair

Print: _____

Title: **OWNER**

Today's Date: _____

City Commission Regular Meeting **Agenda Item # 10. I.**

Meeting Date: 09/06/2016

Re: 2016 JAG Grants Application Submission and Acceptance

Submitted For: Anthony Maynard, Grant Coordinator, Police Department

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SUBJECT:

Approval to submit and accept two 2016 JAG Grants - one in the amount of $35,055.50 and another in the amount of $5,774.66.

SUMMARY:

The Police Department requests approval to submit and accept two grants from the Florida Department of Law Enforcement, Edward Byrne memorial Justice Assistance Grant (JAG) for funding in the amounts of:

$35,055.50 - 2017 JAG Countywide
$ 5,774.66 - 2017 JAG Precipitous Funding

JAG Countywide - The Department of Justice has set aside $105,163 to be divided equally between the Police Department, St. Lucie County, and the Sheriff's Office. The JAG Program supports law enforcement efforts in preventing or reducing crime/violence, and is used to support the salary of a full-time gang crime analyst. This award requires a $24,832.93 match.

JAG Precipitous Funding - The Department of Justice had issued funds to support all Florida Law Enforcement agencies who committed man hours and/or overtime hours in response to the mass shooting at Pulse Nightclub in Orlando on June 12, 2016. The Pulse shooter residing in Fort Pierce required the Police Department to be involved and commit man hours and overtime to assisting the FBI, Homeland Security, and the Sheriff's Office - totaling $5,774.66.

RECOMMENDATION:

This request be approved.

ALTERNATIVES:

Staff will proceed as directed by the Commission.

RESPONSIBLE STAFF:

Deputy Chief Frank Amandro, Support Services Bureau

COORDINATED WITH:

Anthony Maynard, Grants and Contracts Coordinator

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2017
Account: General
Amount: 24,832.93
OTHER INFORMATION:
This award requires a match amount of $24,832.93

Attachments

JAG - Precipitous Funding
JAG - Countywide

Form Review

Inbox	Reviewed By	Date
City Manager	Jennifer Robinson	08/30/2016 04:31 PM
Finance Department	Johnna Morris	08/31/2016 12:29 PM
City Manager	Nick Mimms	08/31/2016 03:57 PM
Form Started By: Anthony Maynard		Started On: 08/30/2016 11:49 AM
Final Approval Date: 09/01/2016		

Florida Department of Law Enforcement
Office of Criminal Justice Grants
Post Office Box 1489 Tallahassee, Florida 32302-1489 (850) 617-1250 criminaljustice@fdle.state.fl.us

Federal Fiscal Year 2016
Edward Byrne Memorial Justice Assistance Grant (JAG) Program

JAG-E
Precipitous (Emergency) Funding

Application Instructions

JAG-E Program Announcement

Introduction

This announcement is to notify eligible applicants of program requirements.

The State of Florida, Department of Law Enforcement (FDLE) received an award from the United States Department of Justice (USDOJ) for $1,000,000 under the Edward Byrne Memorial Justice Assistance Grant (JAG) precipitous funding. FDLE will distribute JAG-Emergency (JAG-E) funds to eligible subrecipients meeting the requirements outlined in this guidance.

The Florida Department of Law Enforcement will use funds to reimburse local and state agencies involved with the response, subsequent investigations and law enforcement activities required as a result of the mass shooting incident that occurred at the Pulse Nightclub in Orlando, Florida on June 12, 2016.

FDLE, as the State Administering Agency (SAA), will subaward funds for the purposes of reimbursing units of government and law enforcement agencies for personnel and overtime costs related to the criminal activity experienced by the city, county and state as a result of this incident.

Subrecipients will be eligible for reimbursement for activities conducted by sworn and non-sworn law enforcement personnel required for incident response, securing the crime scene, targeted enforcement, security details, protective services and investigative activities related to or peripheral to this event necessary for public safety and to safeguard local, state and federal personnel and representatives, as well as citizens and those directly affected.

Eligible Applicants

Units of local government are eligible to receive subawards from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

The requesting law enforcement agency for the unit of government should be listed as the "Implementing Agency" on the subaward application.

Eligible Cost Elements

JAG-E funds may be used for to reimburse state and local agencies for personnel overtime costs associated with the following activities directly attributable to The Pulse incident:

- Law enforcement tactical response
- Law enforcement details to secure the crime scene (during and after)
- Law enforcement details to secure peripheral areas and secondary command and communication centers
- Law enforcement response and details conducted for public safety due to increase of onlookers and media presence
- Victimization aftermath costs, including costs for law enforcement to secure deceased, injured victims and their family members*
- Forensic examiner costs
- Law enforcement investigation costs

* Victimization aftermath costs should be limited to law enforcement overtime/salary expenses.

Length of Award

JAG-E awards will be issued for a period not to exceed seven months beginning on June 1, 2016 and ending on December 31, 2016

Distribution of Funds

Grant funds are distributed on a cost reimbursement basis for eligible activities. Requests for reimbursement can be submitted on a monthly or quarterly basis and should include total expenditures for the period reflected. Reimbursements will be processed in conjunction with receipt of programmatic performance reports to determine successful completion of deliverables as specified in the agreement.

Application Access and Deadline

Applications must be submitted via the FDLE Subgrant Information Management Online grant management system (SIMON) by **August 31, 2016.** In addition, please mail two hard copies of the application with original signature pages to FDLE by **September 15, 2016.**

Registration Requirements

To apply for JAG funds in SIMON, an organization and its users must be registered in SIMON, have a Data Universal Numbering System (DUNS) number as required by OJP, and be registered with the U.S. Federal Government's System for Award Management (SAM.gov).

JAG Requirements

Applicants for JAG subawards are required to certify compliance with all applicable federal laws at the time of application. In that regard, Members of Congress have asked the Department of Justice to examine whether jurisdictions with "sanctuary policies," (meaning those that either prevent law enforcement from releasing persons without lawful immigration status into federal custody for deportation, or that prevent state or local law enforcement from sharing certain information with the Department of Homeland Security (DHS) officials), are in violation of 8 U.S.C. section 1373.

All applicants should understand that if DOJ Office of Justice Programs receives information that indicates an applicant may be in violation of any applicable federal law, that applicant may be referred to the DOJ Office of Inspector General (OIG) for investigation; if the applicant is found to be in violation of an applicable federal law by the OIG, the applicant may be subject to criminal and civil penalties, in addition to relevant OJP programmatic penalties, including suspension or termination of funds, inclusion on the high risk list, repayment of funds or suspension and debarment.

Creating the Application

Failure to follow these instructions and submit all required information will result in the application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Applications will be submitted via FDLE's online grants management system, SIMON, which can be accessed at http://simon.fdle.state.fl.us. This website includes a Help section containing a detailed user manual and frequently asked questions for some of the SIMON related tasks. Please read this manual before beginning the application process in SIMON.

Due to the time involved in processing and approving user accounts and organization(s) requests, it is imperative that applicants complete the following steps as soon as possible. (If the agency already has a user account and the organizations subrecipient and implementing agency already exist in SIMON, please disregard Steps 1 and 2).

Step 1: USERNAMES

Any member of a subaward agency working on the grant who does not already have a SIMON user account should create one by clicking "Register" on the front page of SIMON and completing the associated request form. Users will then receive an email containing their SIMON username and password. These are computer generated, and only the person whose email address appears in the request will receive the username and password.

Step 2: ORGANIZATION

If your subrecipient and your implementing agency organizations are not already in the system, they must now be entered. Please note that a Data Universal Numbering System (DUNS) number is required to complete this step. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. To obtain a free DUNS number call Dun and Bradstreet at (866) 705-5711 or apply online at http://fedgov.dnb.com/webform/displayHomePage.do.

The subrecipient must also have an active registration with the U.S. Federal Government's System for Award Management (SAM), formerly known as the Central Contractor Registration (CCR) System. Please visit https://www.sam.gov to register or update/reactivate the organization's information. The application will not be awarded until this step has been completed.

Step 3: CREATING THE APPLICATION

The person who creates the application is automatically assigned the Application Manager role and can modify/submit most tasks in SIMON regarding this application. Please review the roles and permissions for SIMON on the spreadsheet on Page 19 of user manual.

Only the Application Manager, Project Director, and Chief Official can make changes to the application. When a user opens a transaction, they will need to click the "Lock Transaction for Editing" button before making changes or submitting.

The application consists of four main components: Administration, Project Overview, Performance, and Financial. The on-line user manual provides detailed instructions for completing the application. The following information will provide additional guidance to troubleshoot some of the most frequent problems.

****When entering data into SIMON, remember to SAVE the information on EACH screen****

Failure to submit required Program information will result in an application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Project Overview

General Project Information

1. Project Title. Enter a short, descriptive project title. The initial project title will remain the same throughout the subaward period.

2. Subaward Period. The typical subaward has a start date of June 1 and is for a period not to exceed seven (7) months.

Problem Identification

The problem identification is a brief description of purpose of the need for funds. Since the JAG-E program was awarded for a specific purpose, this can be a brief description or statement.

Project Summary (Scope of Work)

The Project Summary is a brief description of your agency's efforts and activities provided in response to the incident. Be aware that this text entry area is limited to approximately 7,000 characters and does not allow special formatting; therefore, we recommend information first be entered into a word processing program and then copied into SIMON.

Administration

Officials/Contact

The Chief Officials and Chief Financial Officers are filled automatically based on organization data. To modify these individuals, please consult the user manual, Chapter 7. A Project Director must be assigned by selecting the "Assign Role" button. If the decision is made to divide tasks, select the "Assign Role" button and assign other contact positions. If an individual is assigned as the subrecipient or implementing agency chief official designee, written documentation of signature authority for that person must be on file and available for review at monitoring.

Financial

General Financial Info

Financial reports may be submitted monthly or quarterly and are due within **30 days** after the end of the reporting period. **Receipt of funds will be contingent on timely reporting.**

Project Budget, Budget Status

1. When entering information under Financial, Project Budget, the CALCULATE button and the SAVE button must be clicked for the changes to be permanent; clicking the SAVE button without first calculating will not save the changes.

2. Please show all funds budgeted to the next highest dollar; do not include cents. (Example, show $4,505.25 as $4,506.) **Since match dollars are not required, please leave the match amounts at zero.**

3. The amounts in the Budget Categories must match the amounts in the Budget Narrative.

Project Budget, Budget Narrative

1. General Instructions

    a. You must briefly describe the budget categories requested. Be aware that this text entry area is limited to approximately 9,000 characters.

    b. If the budget includes services based on unit costs, in the space provided under Financial Section Questions, be sure to provide a definition and cost for each service and to describe the basis for unit costs and to state when the basis was established or updated.

c. If actual project costs will exceed the available grant funding, make a statement that the subrecipient will cover all costs in excess of the amount available.

Performance

Please review the following performance questions carefully. Performance reports will be due within **15 days** after the end of the reporting period. **Receipt of funds will be contingent on timely reporting.**

The following performance questions will be required for each JAG-E subrecipient:

1. What activities were completed during the reporting period?
2. Provide the date(s) your agency was activated as a result of this incident.
3. Provide the total number of overtime hours worked on project related activities during the activation.
4. What is the total number of agency personnel that responded directly to the incident and/or original scene on June 12, 2016.
5. What is the total number of agency personnel deployed at any time during the activation, with each individual counted only once.
6. Were there any problems or barriers encountered during the completion of these activities?
7. If yes to above, is there any assistance FDLE or BJA can provide to address the problems/barriers identified?
8. Is the subaward on track to expend allocated funds as outlined in the subaward? If no, please explain.
9. Do you anticipate additional activities, costs or expenditures not currently identified in the subaward within the next 6 months? If yes, please explain.

Standard Conditions

The standard conditions are the conditions of agreement requiring compliance by units of local government (subrecipients), implementing agencies and state agencies upon signed acceptance of the subaward. It is imperative that all persons involved with or having administrative responsibility for this subaward read the Standard Conditions. Copies of this section of the application must be returned as part of the completed application. Failure to comply with provisions of this agreement may result in project costs being disallowed.

Step 4: SUBMITTING THE APPLICATION

Please reference the attached application checklist and timeline.

Before you submit your application in SIMON, print out a copy of your application, signature pages, Standard Conditions, and any required certifications. The application must be submitted on-line **no later than August 26, 2016, at 5:00 PM, EDT**.

REMINDER: When copying information into SIMON from another program or document, some characters may convert to symbols. It is important to review the information placed into each section for accuracy prior to submitting the application.

While FDLE is striving to create a paperless grants management system, for the time being hard copies are still required. The following documentation should be submitted to FDLE **no later than September 15th.**

Failure to submit required documentation will delay award or result in the attachment of a withholding of

funds special condition at the time of award.

Contact Information

Our office is available for any assistance needed Monday through Friday, 8:00 a.m. – 5:00 p.m. EDT by calling (850) 617-1250 and ask to speak with your county's grant manager.

For issues relating to SIMON, please ask for the SIMON Help Desk; otherwise, contact your grant manager or Senior Management Analyst Supervisor Randy Smyth.

Florida Department of Law Enforcement
Office of Criminal Justice Grants
Post Office Box 1489 Tallahassee, Florida 32302-1489 (850) 617-1250 criminaljustice@fdle.state.fl.us

Federal Fiscal Year 2016
Edward Byrne Memorial Justice Assistance Grant (JAG) Program

JAG-Countywide

Program Announcement
Application Instructions
Important Pre- and Post-award Dates
Application Checklist

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JAG-C Program Announcement

Introduction

The State of Florida, Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice (USDOJ) for $11,351,298 for the Edward Byrne Memorial Justice Assistance Grant (JAG). FDLE will distribute JAG-Countywide (JAG-C) local share funds in accordance with the JAG-C distribution provisions of Chapter 11D-9, Florida Administrative Code. This announcement is to notify eligible applicants of program requirements. Please note this Program Announcement includes information from the USDOJ relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.

Eligible Applicants

Units of local government are eligible to receive subawards from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

Program Strategy, Purposes and Coordination Efforts

The Office of Criminal Justice Grants (OCJG) administers the JAG Program for the State of Florida. The JAG Program replaced the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that simplifies the administration process for grantees and allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system.

The procedure for allocating JAG funds is a formula based on population and crime statistics in combination with a minimum allocation. Traditionally, under the Byrne Formula and LLEBG Programs, funds were distributed 60/40 between state and local recipients. This distribution continues under JAG. FDLE has designated the 60% funding awarded to the State of Florida as JAG Countywide, which has a variable pass through requirement to locals. The 40% funding designated for units of local government receiving awards of $10,000 or less, passed through the State of Florida, is referred to as the Florida JAG Direct. It is possible for a unit of government to receive funding under both JAG Countywide and Florida JAG Direct. This program announcement is for the JAG Countywide funds. The Florida JAG Direct funds will be announced once JAG Countywide is complete.

Each county is allocated a sum of money for use by all local governments within the county. This amount is determined through a funding algorithm established in the administrative rule. Chapter 11D-9, Florida Administrative Code, requires that units of government in each county reach consensus concerning the expenditure of these funds, including projects to be implemented and the agency responsible for such implementation.

Maximum coordination is required to meet this program requirement, and the Department requests the county board of commissioners to serve as the coordinating unit for all local governments within the county. The Chairman of the Board of County Commissioners in each county is notified and is requested to return to the Department a statement of certification indicating the county's willingness to serve. This certification must be returned within 10 business days from the date of receipt of notification. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Furthermore, FDLE requires that units of government in each county reach consensus concerning the expenditure of the JAG funds, including the projects to be implemented and the agency responsible for such implementation. Each county must document this consensus by submitting letters from at least 51 percent of the units of government which also represent at least 51 percent of the population located in said county. This process to determine use of federal funds should incorporate strategic planning, and each recipient is encouraged to appoint a Substance Abuse and Violent Crime Policy Advisory Board. The membership of this advisory board shall include, at a minimum, the following persons or their authorized designee: Chief Circuit Judge, State Attorney, Public Defender, Sheriff, Chief of Police of each municipality within the county or a Chief of Police designated by those Chiefs of Police as their representative, Jail Administrator, Clerk of the Court, Superintendent of Education and a representative of local drug treatment programs. An existing Board or Council whose membership includes the listed representatives may be utilized in lieu of appointing a new Board or Council.

Purpose Areas

JAG funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

1. Law enforcement programs;
2. Prosecution and court programs;
3. Prevention and education programs;
4. Corrections and community corrections programs;
5. Drug treatment and enforcement programs;
6. Planning, evaluation, and technology improvement programs; and
7. Crime victim and witness programs.

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding. However, please limit each application for funding to one program type, for example, equipment purchase, task force, crime prevention, school resource officer, prevention education, drug treatment, domestic violence.

DOJ/Bureau of Justice Assistance (BJA) Priorities

Evidence-Based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policy making and program development in criminal justice, juvenile justice, and crime victim services. OJP is committed to:

1. Improving the quantity and quality of evidence OJP generates
2. Integrating evidence into program, practice, and policy decisions within OJP and the field
3. Improving the translation of evidence into practice

OJP considers programs and practices to be evidence-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome, including measuring the direction and size of a change, and the extent to which a change may be attributed to the activity or intervention. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence, based on the factors described above, will influence the degree to which OJP considers a program or practice to be evidence-based. OJP's CrimeSolutions.gov web site is one resource that applicants may use to find information about evidence-based programs in criminal justice, juvenile justice, and crime victim services.

A useful matrix of evidence-based policing programs and strategies is available through the Center for Evidence-Based Crime Policy at George Mason University. In the reentry field, a summary of research-based reentry strategies is available on the National Reentry Resource Center's What Works in Reentry Clearinghouse link. BJA offers a number of program models designed to effectively implement evidence-based strategies including Smart Policing, Smart Supervision, Smart Pretrial, Smart Defense, and Smart Prosecution. BJA encourages states to use JAG funds to support these "smart on crime" strategies, including effective partnerships with universities and research partners and with non-traditional criminal justice partners.

JAG Priority Areas

BJA wishes to ensure that recipients are aware of several areas of national focus and priority and to encourage recipients to maximize the effective use of JAG funds. The following is a list of key priorities:

Reducing Gun Violence

Gun violence has touched every state, county, city, town, and tribal government in America. In an effort to address this continuing need, BJA continues to encourage states and localities to invest valuable JAG funds in programs to: combat gun violence, enforce existing firearms laws, improve the process used to ensure that those prohibited from purchasing or owning guns are prevented from doing so, enhance reporting to the FBI's National Instant Criminal Background

Check System (NICS) and provide active shooter response training to law enforcement officers and first responders.

Recidivism Reduction, Pretrial Reform and Justice System Realignment

In this time of fiscal austerity, reducing unnecessary incarceration in a manner that promotes public safety is a paramount goal. Effective community supervision of non-violent offenders coupled with evidence-based program interventions can result in significant reductions in recidivism. A priority funding area is the implementation of effective pretrial services programs. The use of validated risk assessment tools to inform pre- trial release decisions is critical. For a variety of resources, or to request BJA supported technical assistance from the Pretrial Justice Institute, see www.pretrial.org. Another priority for JAG funding is to support innovative programs and approaches in probation and parole supervision that improve services to offenders and increase collaborative efforts among community supervision agencies with law enforcement and the courts.

Another promising approach to justice systems reform is the Justice Reinvestment Initiative (JRI), a public-private partnership between BJA and the PEW Public Safety Performance Project. Currently, 27 states in addition to many local governments, are working to control spiraling incarceration costs through JRI and reinvestment savings in evidence-based criminal justice programs and strategies. Strategic investment of JAG funds to implement JRI legislation and policy changes in those states and localities can augment federal funds and achieve greater cost savings and reinvestments in programs to promote public safety. (See the Urban Institute's Justice Reinvestment Initiative State Assessment Report.)

Indigent Defense

Another key priority area is support for indigent defense. BJA continues to encourage states and SAAs to use JAG funds to support the vital needs of the indigent defense community. Attorney General Holder has consistently stressed that the crisis in indigent defense reform is a serious concern which must be addressed if true justice is to be achieved in our nation. In 2002, the American Bar Association (ABA) published Ten Principles of a Public Defense Delivery System which represent fundamental building blocks for implementing quality legal representation for indigent defendants. (See ABA's Ten Principles of a Public Defense Delivery System.)

Improving Mental Health Services

Disproportionate numbers of people with mental illness are involved in the criminal justice system often as a result of untreated or undertreated mental illness. This is an issue that impacts numerous facets of the criminal justice system. BJA encourages states to utilize JAG funding in support of programs and policy changes aimed at the following: identifying and treating people with severe mental illness before they reach crisis point; training law enforcement and correctional officers on mental health and mental health related crisis-intervention; increasing justice system diversion strategies to divert offenders with mental illness from unnecessary arrest and incarceration to more appropriate and cost-effective community-based treatment and supervision; mental health courts, allowing inmates to continue psychotropic medication in jails; and improving oversight of mental health care in jails, increasing post-jail housing options and enhancing community mental health services.

Length of Award

JAG-Countywide awards are typically for a period not to exceed twelve months beginning on October 1 and ending on September 30.

Distribution of Funds

Grant funds are distributed on a cost reimbursement basis for satisfactory performance of eligible activities. Requests for reimbursement can be submitted on a monthly or quarterly basis and should include total expenditures for the period reflected. Reimbursements will be processed in conjunction with receipt of programmatic performance reports to determine successful completion of minimum performance deliverables as specified in the agreement.

Application Access and Deadline

Applications must be submitted via the FDLE Subgrant Information Management Online grant management system (SIMON) by **August 26, 2016.** In addition, please mail two hard copies of the application with original signature pages to FDLE by **August 31, 2016.**

Registration Requirements

To apply for JAG funds in SIMON, an organization and its users must be registered in SIMON, have a Data Universal Numbering System (DUNS) number as required by OJP, and be registered with the U.S. Federal Government's System for Award Management (SAM.gov).

JAG Requirements

Compliance with applicable federal laws

Applicants for JAG subawards are required to certify compliance with all applicable federal laws at the time of application. In that regard, Members of Congress have asked the Department of Justice to examine whether jurisdictions with "sanctuary policies," (meaning those that either prevent law enforcement from releasing persons without lawful immigration status into federal custody for deportation, or that prevent state or local law enforcement from sharing certain information with the Department of Homeland Security (DHS) officials), are in violation of 8 U.S.C. section 1373.

All applicants should understand that if DOJ Office of Justice Programs receives information that indicates an applicant may be in violation of any applicable federal law, that applicant may be referred to the DOJ Office of Inspector General (OIG) for investigation; if the applicant is found to be in violation of an applicable federal law by the OIG, the applicant may be subject to criminal and civil penalties, in addition to relevant OJP programmatic penalties, including suspension or termination of funds, inclusion on the high risk list, repayment of funds or suspension and debarment.

Costs Associated with Language Assistance

Costs of taking reasonable steps to provide meaningful access to grant funded services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services where appropriate. Please refer to DOJ's Civil Rights Compliance section or FDLE's JAG Standard Conditions for additional information.

Body Armor

Bulletproof vests purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice (NIJ) ballistic or stab standards. In addition, bulletproof vests purchased must be American-made. The latest NIJ standard information can be found at http://www.nij.gov/topics/technology/body- armor/Pages/welcome.aspx.

To use JAG funds for bulletproof vests, the agency must certify that a written "mandatory wear" policy is in effect. FAQs for the mandatory wear policy and certifications can be found at https://www.bja.gov/Funding/JAGFAQ.pdf. This policy must be in place for all uniformed officers before any JAG funding can be used for vests. A sample policy is available from OCJG.

JAG funds may not be used to meet the 50% match requirement for the Bulletproof Vest Program.

Body-Worn Camera (BWC) purchases

JAG funds may be used for body worn camera programs to purchase equipment or to implement or enhance BWC programs. Subrecipients wishing to use JAG funds for BWC programs must certify the law enforcement agency receiving the funds have policies and procedures in place relating to equipment use, data storage, privacy, victims, access, disclosure and training.

Any subrecipient wishing to use JAG funds for BWC related expenses that do not have BWC policies and procedures in place will have funds withheld until a certification is submitted and approved by OCJG and DOJ Bureau of Justice Assistance. Information regarding BWC policies, resources, and best practices can be found at https://www.bja.gov/bwc.

JAG funds may be used to meet the 50% match requirement for the State of Florida 2016-17 Body Worn Cameras Grant Program.

Law Enforcement Agency Training Information

Any law enforcement agency receiving a subaward for JAG funding must submit performance accountability metrics data SIMON related to training on use of force, racial and ethnic bias, de-escalation of conflict and constructive

engagement with the public that officers have received. These metrics will be collected by FDLE's grants office and reported to BJA's Performance Management Tool (PMT). Information regarding these accountability measures may be found at http://www.bjaperformancetools.org/help/jagdocs.html.

DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database

If JAG funds will be used for DNA testing of evidentiary materials, any resulting eligible profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS. No profiles generated with JAG funding may be entered into any other non-governmental DNA database without prior written approval from FDLE's grants office and BJA.

Interoperable Communications

Subrecipients utilizing FY16 JAG funds to support emergency communications activities (including the purchase of interoperable communications equipment and technologies such as voice-over-internet-protocol bridging or gateway devices, or equipment to support the build out of wireless broadband networks in the 700 MHz public safety band under the Federal Communications Commission (FCC) Waiver Order) should review the FY 2016 SAFECOM Guidance. Additionally, all communications equipment purchased with grant award funding should be identified during performance metrics reporting.

To promote information sharing and enable interoperability among disparate systems across the justice and public safety community, subrecipients are required to comply with DOJ's Global Justice Information Sharing Initiative guidelines and recommendations for this grant. Subgrantees shall document planned approaches to information sharing and describe compliance to the Global Standards Package (GSP) and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

Prohibited Uses & Controlled Expenditures

JAG funds may not be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety.

JAG funds may not be used to supplant state or local funds; this includes overtime pay, uniforms, clothing allowances, etc. for a given activity.

Controlled Expenditures

Items listed below are strictly prohibited and cannot be approved for JAG programs under any circumstances as per Executive Order 13688 on Federal Support for Local Law Equipment Acquisition:

1. Tracked armored vehicles
2. Weaponized aircraft, vessels and vehicles of any kind
3. Firearms and/or ammunition with a caliber of .50 or higher
4. Grenade launchers
5. Bayonets
6. Camouflage Uniforms (digital pattern) - woodland and desert patterns are allowable based on operational needs. Camouflage may not be worn in urban or populous areas.

Under extraordinary and exigent circumstances, the USDOJ, Bureau of Justice Assistance (BJA) may allow the following items to be procured with JAG funds so long as prior approval is obtained from BJA:

1. Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicle (UAV)- to utilize JAG funds for UAS, UA, and/or UAV purchases award recipients must adhere to the UAS Guidance found here: https://www.bja.gov/Publications/BJA-UAS-Guidance.pdf
2. Armored Vehicles (wheeled)
3. Command and/or Control Vehicles (bus, recreational vehicle, etc.)*
4. *Boats

5. *Tactical and/or passenger SUVs, vans, trucks, and sedans (excluding SUVs and sedans that are used for police patrol)
6. Manned aircraft, fixed and/or rotary wing
7. Specialized firearms and ammunition under .50 caliber (excludes firearms/ammunition for routine duties)
8. Breaching Apparatus (battering ram or similar entry device)
9. Riot helmets, shields and/or batons (excluding service-issued telescopic or fixed length straight batons)
10. Explosives and pyrotechnics
11. Luxury items and real estate
12. Construction Projects (other than penal/correctional institutions)
13. *Segway, ATV, and golf cart (non-police patrol)

* Controlled Expenditure request is required if the vehicle is not being used in the ordinary course by police forces in the United States for patrol activities. Additionally, Segway's, ATVs and golf carts never require a controlled expenditure request in states which do not require licensing and registration for those vehicle types.

If an agency wishes to use JAG funds for a controlled item and/or project at the time of application, the agency must submit a letter with their application. The letter must be on their agency's letterhead, from the chief official, should be addressed to the FDLE OCJG Bureau Chief and address or include an enclosure with all elements outlined in the JAG controlled expenditures justification template. For a list of controlled expenditures and the 11 elements that must be addressed in the letter, please click here: https://www.bja.gov/Funding/JAGControlledPurchaseList.pdf.

Costs Requiring Pre-Approval

Vehicles

The purchase of vehicles (other than police cruisers as defined above) requires pre-approval from BJA. This requirement pertains to trucks and all other non-SUV specialty vehicles. Before allowing a vehicle purchase, BJA must determine that "extraordinary and exigent circumstances exist that make the use of funds to purchase the vehicle essential to the maintenance of public safety and good order." (JAG FAQ: https://www.bja.gov/Funding/JAGFAQ.pdf).

A separate letter must be submitted with the application describing the type of vehicle requested, the need for this type of vehicle, the purchase amount, and how it will be used for project activities. The letter should also explain why the agency is unable to purchase the vehicle with other funds and identify potential consequences if the request is not approved.

Note: Segway's, golf carts, ATVs, bicycles, etc. do not require pre-approval from BJA as long as the mode of transportation does not require state licensing or registration.

Methamphetamine Mitigation Plans

Any program that funds any portion of methamphetamine laboratory operations or clean-up must complete a Meth Mitigation Plan that includes the nine protective measures or components required by BJA. If an agency's application requests costs related to meth lab operations, review the Standard Condition, "Mitigation of Health, Safety and Environmental risks dealing with Clandestine Methamphetamine Laboratories" and the BJA website related to NEPA compliance (including in relation to meth labs) (www.bja.gov/Funding/nepa.html); then please contact FDLE's Office of Criminal Justice Grants for further assistance.

Publications and Other Media

All media created or published using federal grant funds must be reviewed and approved by FDLE and/or BJA prior to release or distribution. This includes any curricula, training materials, brochures, or other written materials that will be published, including web-based materials and web site content, as well as all audio or video materials, including Public Service Announcements. Grant recipients must submit a draft of each proposed item to OCJG no later than thirty (30) days prior to the targeted dissemination date. For items containing videos, a transcript may be provided with screenshots or a description of the visual portion.

All materials publicizing or resulting from award activities shall contain the following statements:

"This project was supported by Award No._____awarded by the Bureau of Justice Assistance, Office of Justice programs. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the authors and do not necessarily reflect the views of the Department of Justice."

This requirement does not apply to the purchase or reproduction of existing materials or items created by other agencies or vendors, for example, crime prevention brochures. This requirement also does not apply to items that serve only to advertise an event or the availability of services. If in doubt as to whether this requirement applies to your project, please contact FDLE's grant's office.

NEPA

Any improvement, building or construction project will require pre-approval to ensure compliance with the National Environmental Policy Act (NEPA). This may include relatively minor activities such as installing fence posts, security or surveillance cameras, or anchoring any item to the ground. If the grant will fund any activities that may fall under this requirement, review the Standard Condition related to NEPA and the section of the BJA web site related to NEPA compliance (www.bja.gov/Funding/nepa.html); then contact FDLE's grant's office for assistance.

Sole Source

If any proposed costs will be sole source to a single vendor, a sole source justification must be maintained on file. For sole source procurement over the federal acquisition threshold of $150,000, pre-approval must be obtained by both FDLE and DOJ. Recipients should submit the Sole Source Justification Form with the application or as soon as the procurement method is known.

Automated Data Processing (ADP) Equipment

Agencies requesting to purchase ADP equipment that exceed $150,000, you must complete an ADP Equipment and Software and Criminal Justice Information and Communication Systems Request for Approval Form and enclose this form with the project application. See the section on Automated Data Processing (ADP) Equipment in the Certifications section of Creating an Application below.

Civil Rights Requirements

1. Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, disability, or age in funded programs or activities. All subrecipients, implementing agencies, and contractors must comply with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. §12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and Department of Justice Non-Discrimination Regulations 28 CFR Part 42; see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

2. FDLE does not discriminate on the basis of race, color, religion, national origin, sex, disability, or age in the delivery of services or benefits or in employment.

3. Subrecipients are responsible for ensuring that contractors, vendors, and agencies to whom they pass-through funds are in compliance with all Civil Rights requirements and that the contractors, vendors, and agencies are aware that they may file a discrimination complaint with the subrecipients, with FDLE, or with the Office for Civil Rights and how to do so.

4. Equal Employment Opportunity Plans

    a. A subrecipient or implementing agency must develop an EEO Plan if it has 50 or more employees and has received any single award of $25,000 or more from the Department of Justice. The plan must be prepared using the on-line short form at www.ojp.usdoj.gov/about/ocr/eeop_comply.htm, must be retained by the subrecipients or implementing agency, and must be available for review or audit.

    b. If the subrecipients or implementing agency is required to prepare an EEO Plan and has received any single award of $500,000 or more from the Department of Justice, it must submit the EEO plan to the

Department of Justice for approval. A copy of the Department of Justice approval letter must be submitted to FDLE. The approval letter expires two years from the date of the letter.

c. To prepare an EEOP, please visit the OCR website at www.ojp.usdoj.gov/about/ocr/eeop.htm. The website contains an automated on-line EEOP Short Form for preparing a plan that provides screen-by-screen prompts to complete the plan. All new EEOPs must be completed using the on-line short form. Recipient of JAG Countywide funds from FDLE are considered a "subrecipient." For subrecipients, the Short Form will ask for two grant numbers. The grant number at the top of the screen is the application number from SIMON. For grants that have already been awarded, use the subaward number (for example, 2999-JAGC-CNTY-99-Q9-999). For current applications and any others that have not yet been awarded, use the application reference number (for example, 2999-JAGC-999). The grant number on the bottom half of the screen is FDLE's federal grant number from USDOJ. Please contact OCJG for this number.

d. A subrecipient or implementing agency is exempt from the EEO Plan requirement if it is has fewer than 50 employees, if it does not receive any single award of $25,000 or more from the Department of Justice, or if it is a nonprofit organization, a medical or educational institution, or an Indian Tribe.

e. All subrecipients and implementing agencies must also submit an EEO Certification to FDLE.

f. The subrecipients and implementing agency acknowledge that failure to comply with EEO Requirements within 60 days of the project start date may result in suspension or termination of funding, until such time as it is in compliance.

g. In the event a Federal or State court, or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to FDLE and to the Office for Civil Rights, Office of Justice Programs.

h. In accordance with federal civil rights laws, the subrecipients shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

i. Subrecipients must include comprehensive Civil Rights/Nondiscrimination Provisions in all contracts funded by the subaward recipient.

j. If the subrecipient or any of its employees, contractors, vendors, or program beneficiaries has a discrimination complaint, they may file a complaint with the subrecipient, with FDLE or with the Office for Civil Rights. Discrimination complaints may be submitted to FDLE at Office of the Inspector General, P.O. Box 1489, Tallahassee, Florida 32302-1489 or emailed to fdlecomments@fdle.state.fl.us. Discrimination complaints may also be submitted to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, NW, Washington, DC 20531, by phone at (202)307-0690.

k. The subrecipient must have procedures in place for responding to discrimination complaints that employees and clients, customers, and program participants file directly with the subrecipient.

l. Any discrimination complaints filed with FDLE will be reviewed by FDLE's Inspector General and referred to the Office for Civil Rights, the Florida Commission on Human Relations, or the Equal Employment Opportunity Commission based on the nature of the complaint.

m. Americans with Disabilities Act
Subrecipients must comply with the requirements of the Americans with Disabilities Act (ADA), Public Law 101-336, which prohibits discrimination by public and private entities on the basis of disability and requires certain accommodations be made with regard to employment (Title I), state and local government services and transportation (Title II), public accommodations (Title III), and telecommunications (Title IV).

n. Limited English Proficiency (LEP)
In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. For more information on the

civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at http://www.lep.gov.

o. Equal Treatment for Faith Based Organizations
The subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a subrecipient must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

Grant recipients must be able to document compliance with each of these requirements at the time of monitoring. Please contact OCJG with questions about how these requirements relate to a grant project or about the specific documentation that will be required.

State and Federal Transparency

Subaward agreements and information supplied to the Office of Criminal Justice Grants for grant management and payment purposes will be used to report to the following mandatory state and federal transparency systems.

Federal Funding Accountability and Transparency Act (FFATA)
The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is www.USASpending.gov.

Florida Accountability and Contract Tracking System (FACTS)
The Florida Legislature amended Section 215.985, F.S., making the Department of Financial Services (DFS) responsible for the development and maintenance of a contract reporting system, the Florida Accountability Contract Tracking System (FACTS). State law requires all agreements (contracts, purchase orders and grants for state or federal financial assistance) to be placed in this transparency system.

FDLE will provide all subaward agreements from SIMON to the FACTS system, including original contract and amendment document images. The following excerpt from F.S. 215.985 provides information for the specific information required to be provided to FACTS.

The Chief Financial Officer shall establish and maintain a secure contract tracking system available for viewing and downloading by the public through a secure website. The Chief Financial Officer shall use appropriate Internet security measures to ensure that no person has the ability to alter or modify records available on the website.

1. Within 30 calendar days after executing a contract, each state entity shall post the following information relating to the contract on the contract tracking system:

    a. The names of the contracting entities.
    b. The procurement method.
    c. The contract beginning and ending dates.
    d. The nature or type of the commodities or services purchased.
    e. Applicable contract unit prices and deliverables.
    f. Total compensation to be paid or received under the contract.

g. All payments made to the contractor to date.

h. Applicable contract performance measures.

i. If a competitive solicitation was not used to procure the goods or services, the justification of such action, including citation to a statutory exemption or exception from competitive solicitation, if any.

j. Electronic copies of the contract and procurement documents that have been redacted to exclude confidential or exempt information.

2. Within 30 calendar days after an amendment to an existing contract, the state entity that is a party to the contract must update the information described in paragraph (a) in the contract tracking system. An amendment to a contract includes, but is not limited to, a renewal, termination, or extension of the contract or a modification of the terms of the contract.

3. By January 1, 2014, each state entity shall post to the contract tracking system the information required in paragraph (a) for each existing contract that was executed before July 1, 2013, with payment from state funds made after June 30, 2013.

4. Records made available on the contract tracking system may not reveal information made confidential or exempt by law.

Exemption from FACTS

The SIMON grant management system allows for partial or complete contract exemption from FACTS for those agreements containing information exempt from public records. Please contact OCJG for additional information, to determine whether an agreement would be exempt, and the process and documentation required for exemption.

Performance Management Tool (PMT)

BJA maintains the Performance Management Tool (PMT) online system for reporting performance data for subaward agreements.

Performance Measures

The subrecipient must include in the application an indication of the timing and scope of expected performance as related to the outcomes intended to be achieved by the program. Where appropriate, the application may include specific performance goals, indicators, milestones, or expected outcomes (such as outputs, or services performed or public impacts of any of these) with an expected timeline for accomplishment. Reporting requirements must be clearly articulated such that, where appropriate, performance during the execution of the award has a standard against which the subrecipient's performance can be measured. These requirements should be aligned with agency strategic goals, strategic objectives or performance goals that are relevant to the program. See OMB Uniform Grant Guidance (2 CFR Part 200) 200.76 and 200.77.

Creating the Application

Failure to follow these instructions and submit all required information will result in the application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Applications will be submitted via FDLE's online grants management system, SIMON, which can be accessed at http://simon.fdle.state.fl.us. This website also includes a Help section containing a detailed user manual and frequently asked questions for some of the SIMON related tasks. Please read this manual before beginning the application process in SIMON.

Due to the time involved in processing and approving user accounts and organization(s) requests, it is imperative that applicants complete the following steps as soon as possible. (If the agency already has a user account and the organizations subrecipient and implementing agency already exist in SIMON, please disregard Steps 1 and 2).

Step 1: USERNAMES

Any member of a subaward agency working on the grant who does not already have a SIMON user account should create one by clicking "Register" on the front page of SIMON and completing the associated request form. Users will then receive an email containing the SIMON username and password. These are computer generated, and only the person whose email address appears in the request will receive the username and password.

Step 2: ORGANIZATION

If your subrecipient and your implementing agency organizations are not already in the system, they must now be entered. Please note that a Data Universal Numbering System (DUNS) number is required to complete this step. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. To obtain a free DUNS number call Dun and Bradstreet at (866) 705-5711 or apply online at http://fedgov.dnb.com/webform/displayHomePage.do.

The subrecipient must also have an active registration with the U.S. Federal Government's System for Award Management (SAM), formerly known as the Central Contractor Registration (CCR) System. Please visit https://www.sam.gov to register or update/reactivate the organization's information. The application will not be awarded until this step has been completed.

Step 3: CREATING THE APPLICATION

The person who creates the application is the Application Manager and can modify/submit all tasks in SIMON regarding this application. Please review the position roles that are in SIMON (spreadsheet on Page 19 of user manual). More than one person can edit a module of an application by being assigned a role by the Application Manager. When a user who is not the Application Manager opens a transaction, the user will need to click the "Lock Transaction for Editing" button on the screen, make and save changes, and then click "Unlock Transaction" button. (The reason for locking and unlocking a transaction is further explained in the user manual.) Please review the spreadsheet carefully to understand which roles are able to perform specific tasks. Financial transactions are electronically signed and must be submitted by a Chief Financial Officer or designee. Please be sure to assign the appropriate roles to all necessary financial staff in SIMON.

The application consists of four main components: Administration, Project Overview, Performance, and Financial. The on-line user manual provides detailed instructions for completing the application. The following information will provide additional guidance to troubleshoot some of the most frequent problems.

****When entering data into SIMON, remember to SAVE the information on EACH screen****

Failure to submit required Program information will result in an application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Project Overview

General Project Information

1. Project Title. Enter a short, descriptive project title. The initial project title will remain the same throughout the subaward period. If this application is a continuation of a previous year project, the project title should not change.

2. Subaward Period. The typical subaward has a start date of October 1 and is for a period not to exceed twelve (12) months.

Problem Identification

The problem identification is a brief description of the problem addressed with the subaward funds. Be aware this text entry area is limited to approximately 7,000 characters and does not have spell check or special formatting; therefore, we recommend information first be entered into a word processing program and then copied into SIMON.

Please be aware that when pasting information into SIMON some characters may convert to symbols. It is important to review the information placed into each section for accuracy prior to submitting the application.

Be sure to address the following items:

1. Problem Description. What is the problem to which the project is responding? Define the problem as it relates to the program area under which funds are being sought. Be concise, avoid redundancy, but give enough detail to allow the reviewer to understand the problem.

2. Problem Significance. Why is this problem significant to the subrecipient? Identify who is affected by the problem including the specific types of individuals who contribute to and/or who are negatively affected by the problem. Write for an audience that knows nothing about the problem and explain why it is important that the proposed project address this problem at this time.

3. Needs Assessment. Identify the current scope of the problem. Support your problem statement(s) with factual information. Use both quantitative and descriptive data that relates to the specific geographic area(s) and problem. If this is a new subaward, highlight identified unmet needs the project will address this year. If this is a continuation of a pre-existing subaward, provide a brief summary of project accomplishments in meeting identified needs to date.

Project Summary (Scope of Work)

The Project Summary is a brief description of how the proposed project will focus on the problem. Be aware that this text entry area is limited to approximately 7,000 characters and does not have spell check or special formatting; therefore, we recommend information first be entered into a word processing program and then copied into SIMON.

Be sure to address any of the following items that are relevant to your project:

1. What will the project accomplish?

2. Who will receive services? (Participants must be involved with the criminal justice system.)

3. Who will provide services?

4. What other agencies will participate? For a multijurisdictional task force, provide a copy of the task force agreement. The agreement must address how assets will be divided if the task force is disbanded.

5. If your project includes significant equipment purchases, describe the equipment to be purchased and how it will be used in project operations.

6. State what documentation will be provided to document deliverables.

7. Do not use brand or model names or include quantities or dollar amounts.

8. Give a general description of cost covered by grant funds.
9. Answer all section questions.

Technology Related Projects

Subawards that may involve technology related projects, information sharing initiatives, or other projects that would result in the local system connecting to or interfacing with the state or national enforcement network must include the following statement in the Project Summary/Scope of Work:

> "This project requests federal grant funding for a law enforcement or criminal justice technology related project and may be subject to review and approval by the State Information Technology (IT) Point of Contact. By utilizing funds for this project, the subrecipient and implementing agency agree to conform to all state and national standards for technology and information sharing systems that connect to, and/or interface with state and national systems, and/or reside on the state Criminal Justice Network (CJNet). These standards include, but are not limited to, the FBI CJIS Security Policy and any rules, regulations or guidance enacted by the Criminal and Juvenile Justice Information System (CJJIS) Council under F.S. 943.06."

Administration

Officials/Contact

The Chief Officials and Chief Financial Officers are filled automatically based on organization data. To modify these individuals, please consult the user manual, Chapter 7. A Project Director must be assigned by selecting the "Assign Role" button. If the decision is made to divide tasks, select the "Assign Role" button and assign other contact positions. If an individual is assigned as the subrecipient or implementing agency chief official designee, written documentation of signature authority for that person must be on file and available for review at monitoring.

Financial

General Financial Info

Financial reports may be submitted monthly or quarterly and are due within **30 days** after the end of the reporting period. **Receipt of funds will be contingent on timely reporting.**

Project Budget, Budget Status

1. When entering information under Financial, Project Budget, the CALCULATE button and the SAVE button must be clicked for the changes to be permanent; clicking the SAVE button without first calculating will not save the changes.
2. Please show all funds budgeted to the next highest dollar; do not include cents. (Example, show $4,505.25 as $4,506.) **Since match dollars are not required, please leave the match amounts at zero.**
3. The amounts in the Budget Categories must match the amounts in the Budget Narrative.

Project Budget, Budget Narrative

1. General Instructions
    a. You must briefly describe the budget categories requested. Be aware that this text entry area is limited to approximately 9,000 characters.
    b. If the budget includes services based on unit costs, in the space provided under Financial Section Questions, be sure to provide a definition and cost for each service and to describe the basis for unit costs and to state when the basis was established or updated.

c. The Budget Narrative may reflect costs in any of the five budget categories (Salaries and Benefits, Contractual Services, Expenses, Operating Capital Outlay (OCO), Indirect Costs). A category title and a subtotal for each category in the budget narrative must be identified, as well as the total project costs.

d. Describe the line items in each applicable budget category for which the application is requesting subaward funding. Provide sufficient detail to show cost relationships to project activities. Do not use model/brand names.

e. Do not allocate or include as a cost any item approved or requested on another federally financed program.

f. Federal funds may not supplant state or local funds; this includes overtime pay for a given activity. For additional guidance, please refer to the USDOJ Financial Guide at http://ojp.gov/financialguide/DOJ/

g. If actual project costs will exceed the available grant funding, make a statement that the subrecipient will cover all costs in excess of the amount available.

2. Required Criteria for Documenting Allowable Project Costs

a. Costs are necessary and reasonable for proper and efficient project administration and implementation and not a general expense to carry out a subrecipient's overall responsibilities.

b. Costs are authorized by Federal Code or Florida Statutes or local laws and regulations are in effect at the time subaward is awarded.

c. Costs are treated consistently with policies, regulations, and procedures that apply uniformly to other subrecipient activities.

d. Costs reflect the net of all applicable credits. Applicable credits means receipts or reduction of expenditure transactions that offset or reduce expense items. Applicable credits may include purchase discounts, rebates or allowances, recoveries or indemnities on losses, sales of publications, etc. Applicable credits may also occur when the subrecipient or implementing agency receives federal funds from sources other than this subaward to finance operations or capital items.

3. Budget Categories

a. **Salaries and Benefits-** Funds used to support payment of salaries and benefits to government employees dedicated to project activities.

b. Positions created with subaward funds must be in excess of the current number of appropriated positions in the implementing agency. If Salaries and Benefits are included in the budget cost as actual costs for staff in the implementing agency, is there a net personnel increase or a continued net personnel increase from the initial year? If no, state that no benefits will be charged to the grant. If yes, please list number and title of position and type of benefits. Be sure to answer the Financial Section Question about net personnel increase.

c. For full and part time positions, list the number and type of positions and the salary for each position (do not give names of individuals in the positions funded). State what percentage of the position's salary will be charged to the grant. If the position was grant-funded in a prior year, the percentage of the position's salary funded cannot exceed the percentage paid for the same position in prior years with grant funds.

d. For each position, include the following statement in the Budget Narrative: "This position will work XX% of time on project and the grant will pay for XX% of the salary/benefits."

e. If the grant will pay for less than 100% of the salary and benefits for a position that is working 100% of its time on the grant, include one of the following statements in addition to the statement

required in #3 above:

i. The grant will be charged at 100% of salaries and benefits until all funds budgeted for the position are expended. The agency will continue to fund the position through the end of the grant period.

ii. The grant will be charged at XX% for each reporting period for the life of the grant.

f. If the position will spend 100% of its time on grant-related activities, regardless of the percentage of costs to be reimbursed by the grant, the subrecipient will be required to submit a Certification for Employees Working Solely on a Single Federal Award every six months and at closeout.

g. For overtime, list the types of positions that will be paid overtime, the estimated number of hours to be worked and estimated rate of pay.

h. For all positions, including overtime, list all benefits to be paid by type (such as retirement, health insurance, social security). For overtime, do not include any benefits that are paid in full on the individual's straight-time salary. If no benefits will be paid, state "No benefits will be charged to the grant" in the Budget Narrative.

i. The Project Summary should include a brief description, for all grant-funded positions, that clearly identifies the work related to the project.

j. Pay and benefits cannot be increased because of federal monies. Employees are to be paid their actual regular hourly rate / overtime hourly rate not the estimated amount reflected on the approved budget narrative. Benefits claimed can only be what are normally claimed for position(s) in the approved budget.

Contractual Services- Funds paid to an individual, organization, or other unit of government for specified services provided under terms of the contract between the subrecipient and the contract provider. Briefly describe how these services will be procured. The contract must include, by reference, the Standard Conditions section of the Subaward Application. Project contractual services must comply with the following requirements:

1. Local units of government must use their respective rules and regulations. In the absence of local rules and regulations, or if state regulations are more restrictive, state regulations must be used as a guide.

2. If the relationship with the service provider is contractual, describe the procurement process (competitive bids or sole source). If sole source procurement is used, review the information regarding Sole Source Justification under Certifications in this document.

3. Arrangements with individuals must ensure that dual compensation is not involved; the contractual arrangement is written, formal, proper and otherwise consistent with the subrecipient's usual practices for obtaining such services; time and services for which payment will be made and rates of compensation will be supported by adequate documentation; and transportation and subsistence costs for travel performed are at an identified rate consistent with the subrecipient's general travel reimbursement practices.

4. Arrangements with other government units must ensure that work or services claimed for reimbursement are directly and exclusively devoted to subaward purposes and charged at rates not in excess of actual costs to the contractor government agency.

5. Compensation for consultants employed by state and local governments will only be allowed when units of government will not provide their services without cost. In these cases, the rate of compensation must not exceed the daily rate paid by the unit of government.

6. Compensation for individual consultant services must be reasonable and consistent with that paid for similar services in the market place. Federal regulations provide that the maximum rate for each consultant is $650 (excluding travel and subsistence costs) for an eight-hour day. An eight-hour day may include preparation, evaluation and travel time in addition to time required for actual performance.

A request for compensation for over $650 a day requires prior approval and additional justification. Consultants hired through a competitive bidding process, not sole source, the $650 threshold does not apply.

7. Contractors must not appear on the federal government's Excluded Parties list (https://www.sam.gov).

If the service provider is a non-profit organization and being reimbursed from the Subrecipient/Implementing Agency, the budget narrative should reflect **unit costs** or **unit rates** for each service provided, not Salary and Benefits, Expenses, Operating Capital Outlay or Indirect Costs. If the grant will pass through funds to a county or city other than the subrecipient or implementing agency, please call your grant manager for instruction regarding which costs may be charged directly and which must be unit costs.

Expenses- Funds paid for expenses necessary for project activities.

1. Expenditures should be assigned to Expenses or Operating Capital Outlay (OCO) based on the subrecipient's or the implementing agency's established policy. If the organization does not have an established policy, the State policy applies to the subaward. The State policy is that Expense items are consumable, expendable items that have a unit cost less than $1,000 and/or a useful life of less than one (1) year.

2. Itemize all expense items for purchase. Any items not specifically listed in the budget will be disallowed.

3. Do not use the terms "such as," "etc." or "misc." Do not use brand or model names.
4. All expense items must contribute directly to the project requesting funding and not be used for routine agency operations.

5. Allowable expense costs include:
   a. Advertising for personnel recruiting and competitive bidding.
   b. Printing and reproduction. Describe items to be printed and/or reproduced.
   c. Rental of staff offices and conference space.
   d. Communications expenses should be itemized (communications may include telephones, cell phones, pagers and related service charges, air cards and internet access including wireless service).
   e. Publicity. List purpose and types of media.
   f. Office supplies such as paper products, pens, paperclips, and printer cartridges. For office supplies only, you may say, "For example . . ." and give a representative list; you do not have to list all office supplies for purchase.
   g. Postage and shipping fees.
   h. Office equipment or furniture. List all items for purchase; for instance, desks, chairs, filing cabinets, bookcases, printers, fax machines, and shredders.
   i. Registration or tuition fees for conferences or training seminars and related travel expenses and travel related to field trips. All trips must be specifically identified in the budget with as much information as is available. If the location or dates of an event are unknown, give the name and purpose of the event. All travel must clearly relate to the program requesting funding. List all travel expenses for funding on the grant, such as lodging, per diem, meals, airfare, rental vehicle, mileage, and incidental expenses.
   j. Travel and Training costs (food and/or beverages for meetings, conferences, training, or other events are NOT allowable).

k. Confidential Funds. Prior to expenditure of confidential funds, the subrecipient must submit an executed Confidential Funds Certification Form.

l. Vehicle expenses. Itemize by type (such as gas, oil changes, other routine maintenance, and repairs).

m. Utility expenses. Itemize by type of service.

n. Computer equipment and accessories below your OCO threshold. List all associated items for purchase including printers. These items may be requested as computer and associated peripheral equipment, including printers and monitors, if required to purchase separately.

o. Travel and Training Costs.

6. See above for pre-approval requirements related to vehicles, body armor/bulletproof vests, meth mitigation plans, publications and other media, NEPA, sole source purchases and automated data processing equipment.

Operating Capital Outlay (OCO) or Equipment- Funds paid for equipment necessary for project activities.

1. Expenditures should be assigned to Expenses or OCO based on the subrecipient's or the implementing agency's established policy. If the organization does not have an established policy, the State policy applies to the subaward. The State policy is that OCO includes equipment and other non-consumable, non-expendable items that have a unit cost of $1,000 or more and/or a useful life of more than one (1) year. Please identify the threshold for OCO items in the Financial Section Questions.

2. Itemize all OCO items for purchase and give a cost per item. NOTE: All radios (mobile or hand-held) must be P25 compliant.

Indirect Costs- Costs that are not readily assignable to a particular project but are necessary to the operation of the organization and the performance of the project.

1. If indirect cost is included in the budget, please indicate the basis for the plan (for example, percentage of salaries and benefits) in the space provided under Financial Section Questions.

2. Submit a copy of the current approved indirect cost plan, with the project application and provide documentation of the appropriate approval of this plan. The approval must be from the federal cognizant agency.

3. State agencies must have prior approval of their indirect cost plan from a cognizant federal agency.

4. The OCJG reserves the right to deny reimbursement of subaward indirect costs.

5. Guidelines for calculating Indirect Cost

   a. If the Indirect Cost is 3.4%, figured on a total federal dollar amount of $75,000, use the following calculation:

      $75,000 / 1.034 = $72,533.85 then
      $72,533.85 x 0.034 = $2,466.15, the allowable Indirect Cost.

   b. If the Indirect Cost is based on Salaries and Benefits, the calculation will only be against the Salaries and Benefits budget category.

   c. Answer all Section Questions.

Failure to submit required financial information will result in an application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Performance

Please review the JAG Performance Information document carefully. Performance reports will be due within **15 days** after the end of the reporting period. **Receipt of funds will be contingent on timely reporting.**

Federal and State Purpose Areas

1. Choose ONLY one Federal Purpose Area for the project.
2. Choose as many State Purpose Areas as fit the project beginning with **State Purpose Area 1G-General Questions** that is required for all projects.

    a. State Purpose Area 1G requires a description of anticipated program accomplishments or benefits. Please ensure that you provide a thorough description that ties clearly to the Project Summary (Scope of Work) and also details how accomplishments will be measured, documented, etc.

3. All State purpose areas must have the dollar amount that will be allocated to that area. All areas added together will equal the total award amount.

Objectives and Measures

1. For each State Purpose Area selected, choose as many objectives and measures as fit the project. The objectives are based on mandatory federal performance metrics and provide information that FDLE must report to USDOJ. You will report your progress in achieving objectives on a quarterly basis.

2. Purpose Areas, Objectives, and Measures selected must be appropriate for the proposed project. For specific information about purpose areas, objectives, and measures, please refer to the JAG Performance Information document.

Failure to submit required Performance information will result in an application being returned in SIMON for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

Standard Conditions

The standard conditions are the conditions of agreement requiring compliance by units of local government (subrecipients), implementing agencies and state agencies upon signed acceptance of the subaward. It is imperative that all persons involved with or having administrative responsibility for this subaward read the Standard Conditions. Copies of this section of the application must be returned as part of the completed application. Failure to comply with provisions of this agreement may result in project costs being disallowed.

Certifications

Equal Employment Opportunity (EEO) Certifications

All subrecipients and implementing agencies must comply with the EEO requirements below. If the implementing agency is included in the subrecipient's EEO Certification and/or plan, no further documentation is required. If the implementing agency is not included in the subrecipient's EEO Certification and/or plan, a separate certification and/or plan must be submitted. Usually, a police department will be included in the city's plan, but a sheriff's office will not be included in the county's plan. Those subrecipients unclear whether their agency is included should contact their respective Human Resource department.

1. All subrecipients and implementing agencies must submit a signed EEO Certification form. Submit the certification to OCJG with the application. Do not send the certification to USDOJ as instructed on the form.

2. When completing the certification form, be sure to provide all information requested in the top portion, including the recipient's name and address, subrecipient of OJP funding, law enforcement agency, and DUNS number. The contact person listed should be someone who is knowledgeable about your grant. The form

must be signed by the chief official or designee or by other appropriate staff such as a Human Resources or Personnel Director or an EEO Coordinator.

3. Any subrecipient or implementing agency that is applying for an award of less than $25,000 and that has no current USDOJ awards of $25,000 or more, regardless of the number of employees, should complete the top portion and Section A of the form and mark the box indicating receiving an award of less than $25,000.

4. Any subrecipient or implementing agency that is applying for an award, regardless of the monetary amount, that has fewer than 50 employees should complete the top portion and Section A of the form and mark the box indicating having under 50 employees.

5. Any subrecipient or implementing agency that currently has or is applying for an award of at least $25,000 but under $500,000 and that has 50 employees or more must prepare an on-line EEOP Short Form and should complete the top portion and Section B of the form.

6. Any subrecipient or implementing agency that currently has or is applying for a single award of over $500,000 and that has 50 employees or more must prepare an on-line EEOP Short Form and submit it to OCR for review and approval and should complete the top portion and Section C of the form. A copy of the letter approving the EEOP must be submitted to OCJG with the application.

7. If you need to prepare an EEOP, visit the OCR website at http://www.ojp.usdoj.gov/about/ocr/eeop.htm. On the website is an automated on-line EEOP Short Form for preparing your plan that prompts you screen-by-screen to complete the plan. All new EEOP's must be completed using the on-line short form. You are a Subrecipient for grants that you receive from FDLE. For subrecipients, the Short Form will ask for two grant numbers. The grant number at the top of the screen is your application number from SIMON. For grants that have already been awarded, use your subaward number (for example, 2999-JAGC-CNTY-99-Q9-999). For your current application and any others that have not yet been awarded, use your application reference number (for example, 2999-JAGC-999). The grant number on the bottom half of the screen is FDLE's federal grant number from USDOJ. Contact your grant manager for this number.

Sole Source Justification

If the project requires a purchase of services or equipment from a sole source, you must complete the Sole Source Justification for Services and Equipment Form. The authorized official for the subrecipient or the implementing agency must sign this form. If the cost exceeds $150,000, pre-approval by OCJG is required. Submit the signed form with your application. If the cost is below $150,000, keep the form on file for review at an on-site monitoring visit. Sole Source purchases under $150,000 must be stated as such in the application, and sufficient detail must be provided in order to determine that the purchase is eligible.

If the subrecipient is a state agency and the cost is at least $150,000, then the agency must submit a copy of the approval from the Department of Management Services (F.S. 287.057(5)).

Automated Data Processing (ADP) Equipment

Automated Data Processing (ADP) Equipment means general purpose commercially available, mass produced automated data processing components and equipment systems created from them regardless of use, size, capacity or price. Components and systems are designed to be applied to the solution or processing of a variety of problems or applications and are not specifically designed (not configured) for any specific application.

If you plan to purchase ADP equipment and the cost exceeds $150,000, you must complete an ADP Equipment and Software and Criminal Justice Information and Communication Systems Request for Approval Form and enclose this form with the project application. ADP equipment costs are limited to costs dedicated to project activities. The authorized official for the subrecipient or the implementing agency must sign this form.

For further clarification, refer to the Financial Guide, USDOJ Common Rule for States and Local Governments and the federal Office of Management and Budget's Circulars A-21, A-87, A-110, and A-102, as applicable, in their entirety.

Confidential Funds Certification

Bulletproof Vest Certification

Body Worn Camera Certification

Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements State agencies only

Signature Page

In the spaces provided, enter the typed information, as identified on the form, for both the subrecipient and the implementing agency.

Each application must be signed by:

1. Subrecipient authorizing official who is the chief officer or elected official of the subrecipient (head of state agency, chairman of county commission, mayor of city, chief of Indian tribe).

2. Implementing agency authorizing official who is the chief officer or head of the government agency responsible for implementing the project.

When a chief officer or elected official of a subrecipient or implementing agency designates some other staff person signature authority for him/her, the chief officer or elected official must submit to FDLE a letter or resolution indicating the person given signature authority. The chief officer or elected official and the person receiving signature authority must both sign the letter indicating delegation of signature authority. The letter must also clearly identify which authority is being delegated.

The subrecipient must notify FDLE in a timely manner if there are any changes in signature authority during the grant period. Once the grant is awarded, most grant documents will be submitted electronically. To update the officials in SIMON or to designate an individual with signature authority, follow the instructions in the user manual or contact the SIMON helpdesk.

Corrections (strike-through, whiteout, etc.) on the signature page will not be accepted.

Submit two original signature pages for each application. If you submit only one original signature page, you will not receive an original back for your file.

Step 4: SUBMITTING THE APPLICATION

Please reference the attached application checklist and timeline.

Before you submit your application in SIMON, print out a copy of your application, signature pages, Standard Conditions, and any required certifications. The application must be submitted on-line **no later than August 26, 2016, at 5:00 PM, EDT**.

REMINDER: When copying information into SIMON from another program or document, some characters may convert to symbols. It is important to review the information placed into each section for accuracy prior to submitting the application.

While FDLE is striving to create a paperless grants management system, for the time being hard copies are still required. The following documentation should be submitted to FDLE **no later than August 31, 2016.**

1. Two complete copies of the application, both with original signatures.
2. EEO Certifications or USDOJ approval letters.
3. Any of the following that apply to your project:
   a. Sole Source Justification Form
   b. ADP Form
   c. Certifications Regarding Lobbying

d. Confidential Funds Certifications
e. Signature Authority letter/resolution
f. Bulletproof Vest Certification
g. Body Worn Camera Certification

Failure to submit required documentation will delay award or result in the attachment of a withholding of funds special condition at the time of award.

Contact Information

Our office is available for any assistance needed Monday through Friday, 8:00 a.m. – 5:00 p.m. EDT by calling (850) 617-1250 and ask to speak with your county's grant manager.

For issues relating to SIMON, please ask for the SIMON Help Desk; otherwise, contact your grant manager or Senior Management Analyst Supervisor Randy Smyth.

FFY 2016 JAG-C Project Timeline

Application Timeline

June 10, 2016	Florida received final state JAG appropriation from U.S. Department of Justice
June 22, 2016	Funding notifications with anticipated county allocations mailed to Board of County Commissioners with copies provided to Sheriffs, Mayors, Police Chiefs, University Police Chiefs and Project Directors. BOCC requested to assign a County Coordinator and respond in writing to FDLE.
July 11, 2016	BOCC deadline to respond to Office of Criminal Justice Grants (OCJG) with Certification of Participation and designation of County Coordinator.
Ongoing	Upon receipt of BOCC COP and County Coordinator designation, OCJG provides County Coordinator with application information. County coordinator to forward information to all application managers in their respective counties.
July 31, 2016	Deadline for County Coordinators to submit required 51% letters to OCJG advising of applications that will be submitted from agencies within their respective counties.
August 26, 2016	Deadline for all applications to be submitted in SIMON.
August 31, 2016	Deadline for hard copies of applications with original signatures and any additional certifications/forms to be received by OCJG.
October 1, 2016	Start date for most JAG-C funded projects

Important Post-Award Dates and Timeline

for projects with October 1, 2016 start date

Subrecipients requesting quarterly reimbursement must submit quarterly performance reports.

Subrecipients requesting monthly reimbursement must submit monthly performance reports.

Programmatic Performance reports are due in SIMON no later than 15 days after the end of the reporting period (month or quarter).

Project expenditure reports are due in SIMON no later than 30 days after the end of the reporting period (month or quarter).

December 1, 2016	Deadline for subrecipients to provide OCJG with a letter explaining the status and reason for delay of any projects not operational. JAG Standard Conditions require projects to be operational within 60 days of original start date.
December 29, 2016	Deadline for subrecipients to provide OCJG with a second letter explaining the status and reason for delay of any projects not operational. JAG Standard Conditions require projects that are not operational within 90 days be reviewed by the Department for termination of agreement and reallocation of funding.
August 31, 2017	Deadline for processing final grant adjustments in SIMON for most JAGC subawards, within 30 days of end of grant period.
October 15, 2017	Financial closeout due in SIMON, no later than 45 days after end of grant period.

FFY 2016 JAG-C SIMON Application Checklist

Overall Grant Application

- ☐ Does your agency have an active DUNS number?
- ☐ Is your SAM.gov registration current/active?
- ☐ Have you and applicable grant staff read the Standard Conditions that apply to JAG subgrants?
- ☐ Have you obtained a properly signed EEO certification and/or EEO plan as applicable to your grant?
- ☐ Did you include any additional forms required, such as sole source, confidential funds, bulletproof vest certification, signature authority, task force agreement, etc.?
- ☐ Are all sections of the grant complete and does the application designate a Project Direct with knowledge of program goals/objectives, performance and expenditure requirements, record keeping and overall grant management coordination?

Problem Identification

- ☐ Does the problem identification clearly describe a need/issue required to be addressed with grant funds, including the scope of the problem and who is affected by the need/issue?
- ☐ Is there information describing the repercussions or impact if the need is not met?
- ☐ If this is a continuation from a pre-existing subgrant, does this section provide a brief summary of project accomplishments that have been achieved, or needs that have been met, to date?

Project Summary (Scope of Work)

- ☐ Does the scope of work sufficiently describe the goals and objectives of the project? How will the problem identified in the previous section be addressed with this subgrant?
- ☐ Does this section identify what the project will accomplish?
- ☐ Does this section identify who will receive services and/or who will provide services?
- ☐ Does this section identify standards, such as the quantity of activities/services or a minimum level of service to be performed?
- ☐ Does this section provide a breakdown of the deliverables that will be received?
- ☐ Does this section identify how deliverables will be accounted for and documented for performance reports? (i.e. criteria for successful completion, how service providers will be managed and held accountable during the grant period, etc.)
- ☐ For equipment purchases, does this section describe the equipment to be purchased, how it will be used in project operations, and how the purchase of the item(s) will address the problem identified in the previous section?

Financial / Budget

If the budget contains Salaries/Benefits:

- ☐ Is the salary rate (hourly, biweekly, annually, etc.) provided with total # of hours, weeks, etc.?
- ☐ If overtime, does the narrative provide estimated number of hours with rate of pay?
- ☐ Are the benefits clearly defined and include rate, cost or percentage?
- ☐ Does the narrative contain a statement of the percentage the position is paid from grant funds?
- ☐ Does the narrative contain the percentage of time the position will work on grant funded activities?
- ☐ Does the narrative contain information for the percentage the grant will be charged for each reporting period?
- ☐ Does the narrative provide a brief description on how the position(s) being funded from the grant will accomplish grant activities?

If the budget contains Contractual Services:

- ☐ Does the budget clearly describe the activities each party will be contracted to perform?
- ☐ Does the narrative identify costs per service(s) rendered?
- ☐ Are unit costs clearly defined with supporting information in the Section Questions for Application Section #4: Financial?
- ☐ Does the narrative identify deliverables or documentation required to initiate payment?
- ☐ If contractual services contain consultant rates in excess of $650 per day, does the application contain the additional request (letter) for approval of consultant rates?
- ☐ Does the narrative provide a brief description on how the services being procured will be used to accomplish grant activities?

If the budget contains Expenses:

- ☐ Does the budget list all the items that will be purchased and provide approximate costs for each?
- ☐ If the purchase is a bundle, does the budget list the items included in bundle?
(i.e. if purchasing a computer is it a laptop or desktop, does it include docking station and/or peripherals? If so, which ones?)
- ☐ Does the narrative provide a brief description on how the purchase of these items will assist the project or be used toward accomplishing grant activities?

If the budget contains Operating Capital Outlay (OCO):

- ☐ Does the budget list each item to be purchased and provide the cost per item? If the item(s) purchased are included in a bundle or package, please detail what is included in the bundle.
- ☐ Are shipping, handling, warranty, and/or maintenance costs included and listed in the budget (if applicable)?
- ☐ If not already described in the Scope of Work, does the narrative provide an explanation on how the item(s) will be used to accomplish project activities?
- ☐ If warranty is included in the purchase, does the budget ensure grant funds will only be used for up to the first year of maintenance and only for dates within the approved grant period?

If the budget contains Indirect Costs:

- ☐ Is an Indirect Cost Plan included, as approved by the cognizant agency?

City Commission Regular Meeting **Agenda Item # 11. a.**

Meeting Date: 09/06/2016

Re: Conceptual Development Plan - Interstate Business Park - 2496 S. Kings Highway

Submitted For: Rebecca Grohall, Director, Planning & Zoning

SUBJECT:

Review and approval of an application for a Conceptual Development Plan submitted by property owner, Kings Highway Commercial South LLC and applicant, Troy Holloway for consideration of a commercial commerce park located at 2496 S. Kings Highway, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID: 2324-232-0000-000-4).

SUMMARY:

- The applicant is requesting approval of a Conceptual Development Plan for a proposed commerce park to be located at 2496 S. Kings Highway.
- The overall project includes 259,300 square feet of floor space, distributed between 12 buildings with intended use for office, retail, and warehouse purposes.
- The property previously received Site Plan and Conditional Use approval, in 2007, for a similar development proposal which expired in 2009.
- The undeveloped parcel is located between Kings Highway and Peters Road, south of White Road, containing 24.05 acres. The property is zoned C-3, General Commercial with a Future Land Use of GC, General Commercial.
- The Planning Board, at their August 9th, 2016 meeting, voted unanimously to recommend approval of the request.

RECOMMENDATION:

Approval

ALTERNATIVES:

Denial

RESPONSIBLE STAFF:

Kori Benton, Senior Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

No fiscal impact is identified with the consideration of this conceptual development plan

---

Attachments

Staff Report

Aerial & Zoning Map
Application Packet & Conceptual Development Plan
Planning Board Minutes
TRC Review Comments

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/24/2016 05:12 PM

Form Started By: Kori Benton Started On: 08/15/2016 04:56 PM
Final Approval Date: 08/24/2016

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Director

FROM: Kori Benton, Senior Planner

SUBJECT: Conceptual Development Plan
Interstate Business Park
2496 S. Kings Highway

DATE: August 15, 2016

STAFF REPORT

Owner/Applicant: Kings Highway Commercial South LLC
340 S US Hwy 1 #607
Jupiter, FL 33477

Representative: M. Troy Holloway, ASLA, LEED AP, BD&C
Gentile, Glas, Holloway, O'Mahoney & Associates, Inc.
1907 Commerce Lane, Suite 101
Jupiter, Florida 33458

Requested Action: Approval of a Conceptual Development Plan

Location: 2496 S. Kings Highway

Parcel IDs: 2324-232-0000-000-4

Zoning: C-3, General Commercial

Surrounding Zoning:

North	East	South	West
C-3	RS-2 (SLC)	C-3	R-4

Future Land Use: GC, General Commercial

Parcel Size: ~24.04 acres

Utilities: FPUA Water/Wastewater –Electric Service FPL

Per Section 22-58(e) of the City Code, the applicant is requesting the review and approval of a Conceptual Development Plan. Section 22-58(e) of the City Code provides:

Prior to, but not in lieu of, submission of a complete application and site plan the applicant may, solely at his own election, adopt the following procedure:

(1) A conceptual development plan may be submitted to the department of planning and development, which shall schedule a meeting for its consideration by the city planning board. The conceptual development plan shall include a map showing the general layout of the proposed development, statements describing in detail the character and intended use of the development and information bearing on the ownership and control of the proposed use;

(2) The city planning board shall review the conceptual development plan and make recommendations as appropriate for its approval or disapproval;

(3) The city commission shall hold a hearing and approve or disapprove the conceptual development plan or approve it with conditions.

Staff Analysis:

The applicant is requesting review of a Conceptual Development Plan for a proposed commerce park to be located at 2496 S. Kings Highway. The overall project includes 259,300 square feet of floor space, distributed between 12 buildings with intended use for office, retail, and warehouse purposes.

The undeveloped parcel is located between Kings Highway and Peters Road, south of White Road, containing 24.05 acres. The property is zoned C-3, General Commercial with a Future Land Use of GC, General Commercial. The C-3 zoning district does not allow warehouse establishments without conditional use approval, therefore a subsequent development review request with warehousing or limited industrial users will require a Conditional Use request. The property previously received Site Plan and Conditional Use approval, in 2007, for a similar development proposal.

The property to the north is vacant and zoned C-3, General Commercial. The properties to the east are also predominantly vacant and located in unincorporated St. Lucie County. The property to the southeast of the subject parcel is zoned C-3, General Commercial and occupied by a recreational vehicle park. The vacant parcel to the southwest is vacant and zoned C-3, General Commercial. The property across Kings Highway to the west is Zoned R-4, Medium Density Residential and currently vacant.

The Florida Department of Transportation (FDOT), St. Lucie County, and the City of Fort Pierce are engaged in a collaborative improvement project for Kings Highway which will expand and significantly enhance this abutting roadway network.

Access to the development will consist of two entrances, one located on Kings Highway and the other located on Peters Road. An internal roadway that extends east/west through the development will enable vehicles to access both roads for improved traffic distribution. In addition, dedicated turn lanes are reserved for the development to allow vehicles heading north and south on Kings Highway improved access to the development. The segment of Peters Road near the proposed development is substandard; therefore further consideration of improvements to the affected segment of Peters Road will be explored further with the St. Lucie County Engineering Department as the time of formal development review.

A traffic study will be required for formal development review application; however the scale of the project should generate approximately 2,500-3,500 daily trips upon full build-out. A complete analysis, accounting for revisions to adjacent roadways and concurrency will be required.

The conceptual plan accounts for code required parking, lighting, and landscaping to meet the requirements of the City Code, with the note that additional landscape and buffering will be required along the proposed eastern access road and project boundaries abutting residentially zoned property.

Storm water retention is presented to be managed by a wet-water retention lake, central to the south end of the project.

The project would be subject to compliance with the City's design review guidelines.

Technical Review Committee:

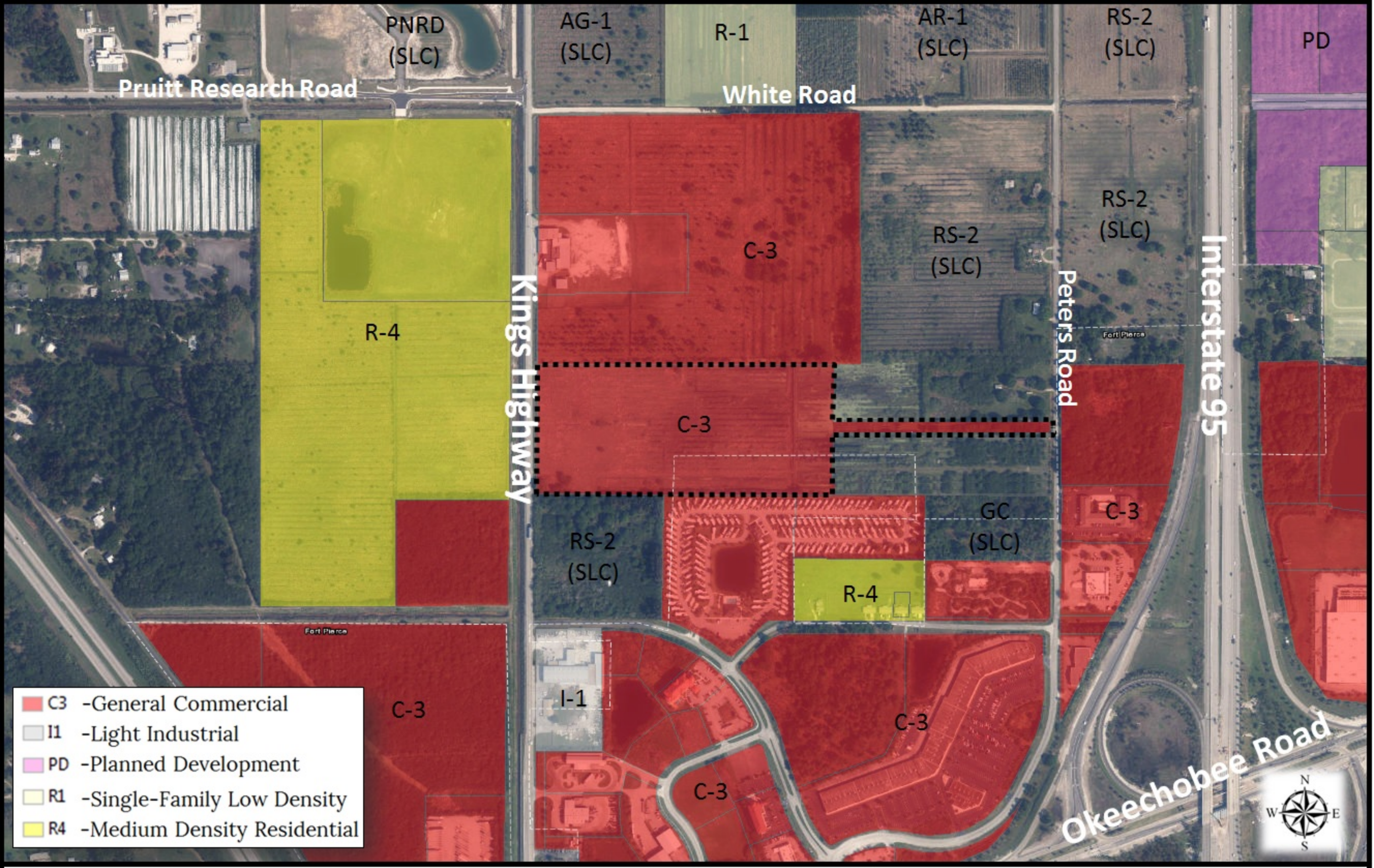
All affected Departments have reviewed the submittals and provided comments regarding the proposed conceptual development based on compliance with the requirements of the City Code. The comments generated are attached for review by the Commission.

Planning Board:

The Planning Board, at their August 9th, 2016 meeting, voted unanimously to recommend approval of the request.

Staff Recommendation:

The proposed Conceptual Development Plan generally meets the requirements of the City Code, and is conceptually consistent with the City's Comprehensive Plan; therefore Staff recommends approval of the conceptual plan.



Conceptual Development Plan

Interstate Business Park – 2496 S. Kings Highway

THE SUNRISE CITY FORT PIERCE PLANNING DEPARTMENT Florida

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN REDEVELOPMENT ◊ ZONING

DEVELOPMENT REVIEW

Property address or Location 2496 S. Kings Highway - Interstate Business Park

Parcel ID #(s) 2324-232-0000-000-4

Project description The Applicant is proposing a conceptual development site plan on 24.05 acres of land in the City of Fort Pierce.

Kings Highway Commercial South LLC	M. Troy Holloway/Gentile Glas Holloway O'Mahoney & Associates, Inc. (2GHO)
Property Owner(s)	**Applicant/Representative, Title, Company**
340 South U.S. Highway One	1907 Commerce Lane Suite 101
Street Address	Street Address
Jupiter FL 3347	Jupiter FL 33458
City State Zip	City State Zip
	561-575-9557
Phone Number	Phone Number
	troy@2gho.com
Email Address	Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein. The undersigned consents to inspection and photographing of the subject property by the Planning staff for purposes of consideration of this Application and/or presentation to the Planning Board and City Commission.*

Edward A. Sasso, Manager
Property Owner(s) Signature(s)

STATE OF FLORIDA -- PALM BEACH COUNTY

The foregoing instrument was acknowledged before me this 28 day of June, 2016, by Edward A. Sasso who is personally known to me or has produced _____ as identification.

Signature of Notary

PATRICIA Y. LENTINI
Notary Public - State of Florida
My Comm. Expires Oct 18, 2017
Commission # FF 058733
Bonded Through National Notary Assn.

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
C-3	CG	24.04	N/A	Contributing Individual Non-Contributing None

Pre-Application Meeting Date December 9, 2015

Fees_____ Control #_____ B. Permit #_____

Intake Planner_____

Planner Assigned_____

Approved By_____ Date _____

Comments_____

Intake Date Stamp

☐ DEVELOPMENT REVIEW

General Information

- ☐ Incomplete application packets cannot be accepted.
- ☐ Site Plan approval is valid for one (1) year following City Commission approval. In order to maintain site plan approval, vertical improvements, permitted by the Building Department must commence prior to the 12-month expiration date, and building permits must be maintained until site plan is completed, per plans, or approval shall lapse.

Choose Application Type:

Application Type		
☐ Site Plan	☐ Conditional Use with New Const.	☐ Major Amendment
☑ Conceptual Development Plan		☐ Minor Amendment

Site Information:

Non-Residential: Proposed Sq. Ft.: 263,352 s.f. Residential: Proposed Units:_____

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West
vacant	RV Park	vacant	vacant

Application Outlook

Site Plan submittal requirements:

Submit one (1) original & thirteen (13) hard copies and one (1) CD of the following. Additional copies will be required of subsequent submittals.

- ☑ Complete notarized application
- ☑ Warranty Deed
- ☑ SLC Property Record Card
- ☑ Statements of ownership & control of proposed development. Statement describing in detail: character & intended use.
- ☐ General location map (see Section 22-58.d.2)
- ☑ Survey (see Section 22-58.d.3)
- ☑ Site Plan (see Section 22-58.d.4) Conceptual
- ☐ Landscaping Plan (see Section 22-187)
- ☐ Storm Drainage Plan (see Section 22-58.d.6)
- ☐ Environmental Impact Report
- ☐ Beach/Dune System protection plan, if applicable (see Section 22-58.d.7)
- ☐ Lighting Plan (see Section 22-58.d.8)
- ☐ Design Review submittals (see Design Review application)
- ☐ Traffic Impact Report
- ☐ Concurrency Review submittals (see Concurrency Review application)

June 28, 2016

City of Fort Pierce
100 N. U.S. 1/P.O. Box 1480
Fort Pierce, FL 34964-1480

RE: KINGS HIGHWAY COMMERCIAL SOUTH LLC – INTERSTATE BUSINESS PARK
2GHO JOB#15-1206

To Whom It May Concern:

This letter is to serve as permission for Gentile Glas Holloway O'Mahoney & Associates, Inc. to act as the agents to prepare and submit all documentation and attend all meetings pertaining to the property as above described, as it relates to the Governmental Application processes through the City of Fort Pierce, Florida.

Sincerely,

Kings Highway Commercial South LLC.

Signature

Edward A. Sasso, Manager

STATE OF FLORIDA
COUNTY OF PALM BEACH

I hereby certify on the 28th day of June, 2016, Edward A. Sasso personally appeared before me and produced identification, or is personally known to me, to be the person described herein and who executed the foregoing instrument.

Witness my hand and official seal in the state and county, the day and year aforesaid.

Notary

Commission Expires:

PATRICIA Y. LENTINI
Notary Public - State of Florida
My Comm. Expires Oct 18, 2017
Commission # FF 058733
Bonded Through National Notary Assn.

Landscape Architects ■ Planners ■ Environmental Consultants

LC 0000177

GENTILE GLAS HOLLOWAY O'MAHONEY & Associates, Inc.

George G. Gentile FASLA
M. Troy Holloway ASLA
Emily M. O'Mahoney ASLA
Dodi Buckmaster Glas AICP

June 28, 2016

Mr. Kori Benton, MPA
Economic Development Team
City of Fort Pierce Planning Department
100 N. U.S. 1/P.O. Box 1480
Fort Pierce, FL 34964-1480

RE: KINGS HIGHWAY COMMERCIAL SOUTH LLC – INTERSTATE BUSINESS PARK 2GHO JOB#15-1206

Dear Mr. Benton:

Please find enclosed an application for Conceptual Development Review for property located on the east side of Kings Highway (State Road 713) in the City of Fort Pierce, Florida. The subject site is 24.04 acres of land with an existing Land Use Designation of CG – Commercial General and an existing Zoning District of C-3.

The following is a list of the items for the Conceptual Development Review, 5 full size copies and 4 11x17 reduced copies:

- Development Application;
- Preliminary Site Plan and Landscape Plan;
- Survey
- Warranty Deed and Property Card
- Agent Letter
- Filing Fee of $500.00

It is very important to the project that the application receive conceptual approval at the following dates:

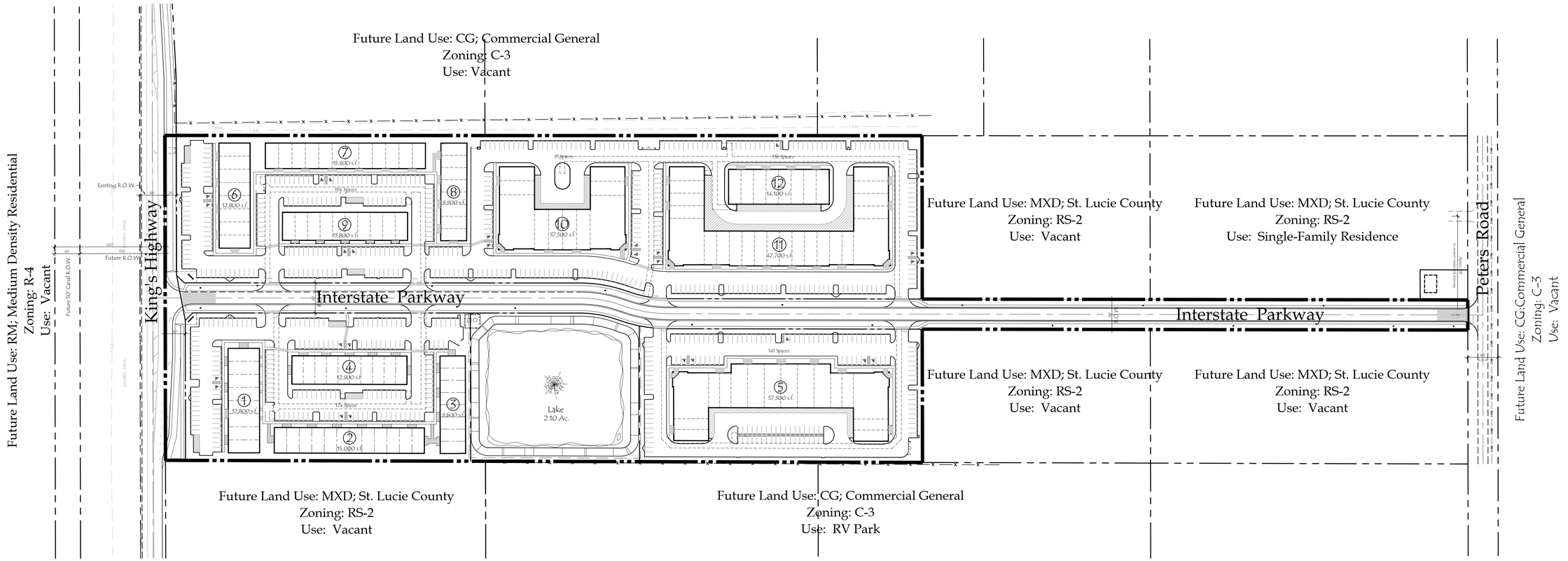
- Technical Review Committee — July 21, 2016
- Planning and Zoning Board — August 9, 2016
- City Commission final approval — August 15, 2016

Should you have any questions regarding the submittal, please feel free to contact me at 561-575-9557 or troy@2gho.com

Sincerely,
Gentile Glas Holloway O'Mahoney & Associates, Inc.

M. Troy Holloway, PLA, ASLA, LEED®AP, BD&C
Partner

cc: Edward Sasso
Cynthia Angelos, Esq.



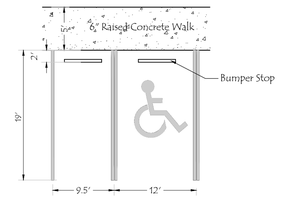
Site Data

Total Site Area	24.05 Acres, 1,047,550.94 s.f..
Site Area after dedications	23.58 Ac.; 1,027,127.0 s.f.
Existing Zoning	C-3; General Commercial
Existing Land Use	CG; Commercial General
Pervious Area	7.1 Acres; 308,139 s.f. (30.0%)
Impervious Area	16.5 Acres; 718,988 s.f. (70.0%)

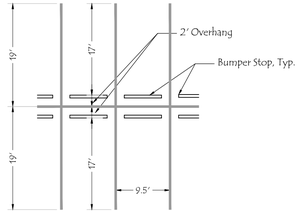
Building Data

	Gross Flr. Area
Building 1	12,800 s.f.
Building 2	15,000 s.f.
Building 3	9,600 s.f.
Building 4	12,900 s.f.
Building 5	57,300 s.f.
Building 6	12,800 s.f.
Building 7	15,900 s.f.
Building 8	9,900 s.f.
Building 9	13,800 s.f.
Building 10	37,500 s.f.
Building 11	47,700 s.f.
Building 12	14,100 s.f.
Total Gross Flr. Area	259,300 s.f.
Bldg. Lot Coverage	250,000 s.f. 24.3% (60% max.)

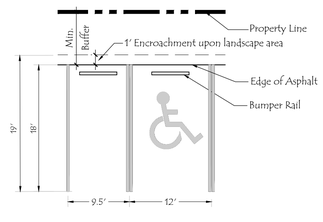
"Gross Floor Area" as defined by the zoning code as follows:
"The sum of the gross horizontal areas of the several floors of a building, measured from the exterior faces of the exterior walls excluding public corridors, common restrooms, attic areas with a headroom of less than seven (7) feet, unenclosed stairs or fire escapes, elevator structures, cooling towers, areas devoted to building machinery and equipment (such as air conditioning, ventilating or heating), parking structures and basement space where the ceiling is not more than an average of six (6) feet above the general finished and graded level of the adjacent portion of the lot.



Parking Stall Detail Abutting Walk
N.T.S.

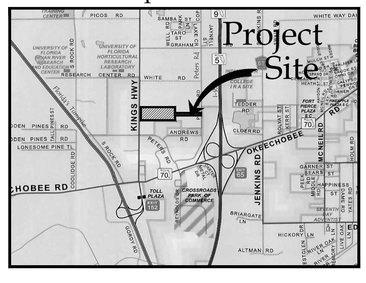


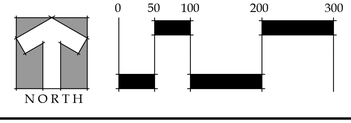
Face to Face Parking Detail
N.T.S.



Parking Stall Detail Abutting Landscape
N.T.S.

Location Map





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Landscape Architects
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1907 Commerce Lane
Suite 101
Jupiter, Florida 33458
561-575-9557
561-575-5260 FAX
www.2GHO.com

Interstate Business Park at Kings Highway

Ft. Pierce, Florida

Designed: MTH
Drawn: MTH
Approved: GGG MTH EMO
Date: 7/1/16
Job no. 15-0206
Revisions:

Seal

LC C000177

Sheet Title:
Master Conceptual Plan

Scale: 1" = 100'

Sheet No.
MC-1
15-0206

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LC C000177

Sheet Title:
Conceptual Landscape Dev. Plan

Scale: 1" = 40'

Sheet No.
LP-2
15-0206

T.O.B.

Matchline 'A'

Matchline 'B'

12

11

5

S 00°05'10"E – 322.99' calc.
322.95' meas.

S 89°54'15"E – 1088.55'

N 89°54'15"W – 1088.55' calc.
1087.80' meas.

S 00°05'10"E – 265.59' calc.
265.59' meas.

S 00°05'10"E – 60.00'

LEGEND

- Large Palm: Sabal Palm
- Canopy Tree:Live Oak
- Canopy Tree:Southern Magnolia
- Small Canopy Tree:East Paltka Holly/
- Accent Tree: Nellie R. Stevens
- Specimen Palm: Bizmarkia "Silver"
- Accent Palm/Flowering:Triple Christmas Palm
- Littoral Tree: Cypress
- Large SHrub/Grass: Fakahatchee Grass
- Large SHrub/Grass: Dwarf Fakahatchee Grass
- Groundcover: Jasmine
- Groundcover: Duranta
- Groundcover: Ilex
- Hedge: CocoPlum
- Hedge: Silver Buttonwood

NORTH

0 20 40 80 120

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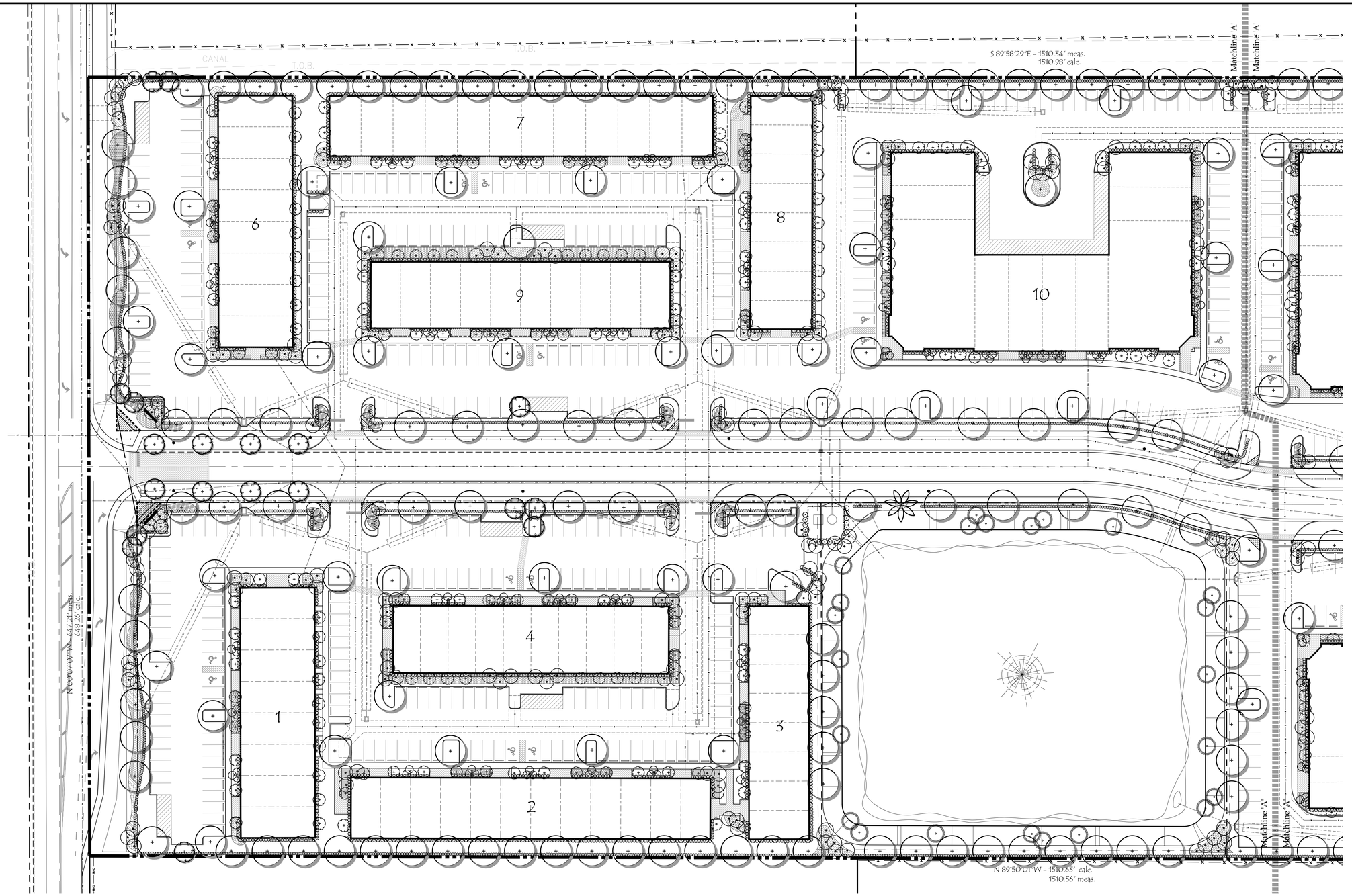

LEGEND

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NORTH

0 20 40 80 120

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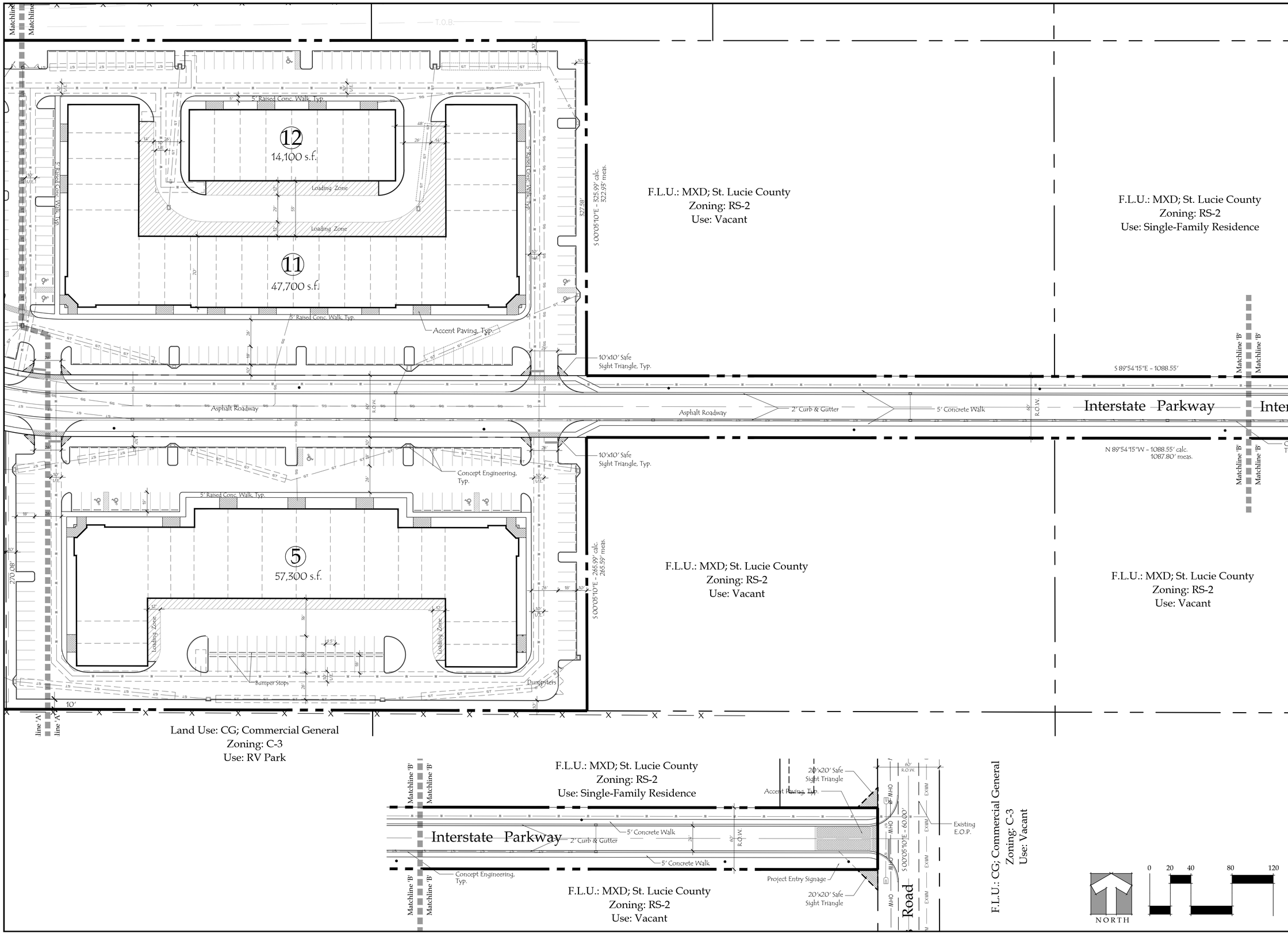

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Sheet Title:
Conceptual Development Plan

Scale: 1" = 40'

Sheet No.
C-3
15-0206

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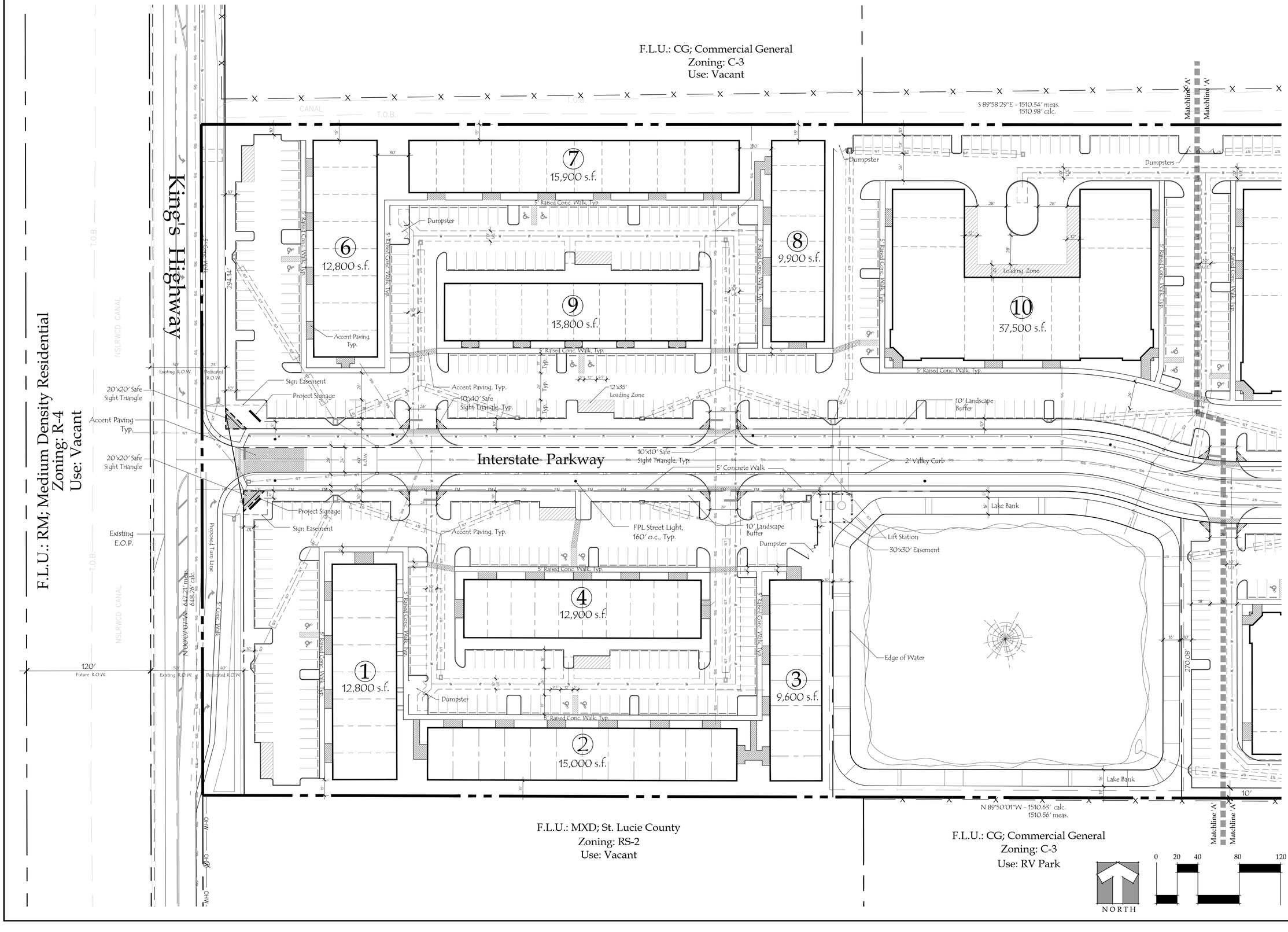
F.L.U.: RM; Medium Density Residential
Zoning: R-4
Use: Vacant

F.L.U.: CG; Commercial General
Zoning: C-3
Use: Vacant

F.L.U.: MXD; St. Lucie County
Zoning: RS-2
Use: Vacant

F.L.U.: CG; Commercial General
Zoning: C-3
Use: RV Park



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Gentile Glas Holloway O'Mahoney
& Associates, Inc.
Landscape Architects
Planners and
Environmental Consultants

1907 Commerce Lane
Suite 101
Jupiter, Florida 33458
561-575-9557
561-575-5260 FAX
www.2GHO.com

Interstate Business Park
at Kings Highway
Ft. Pierce, Florida

Designed: MTH
Drawn: MTH
Approved: GGG MTH EMO
Date: 7/1/16
Job no. 15-0206
Revisions:

Seal

LC C000177

Sheet Title:
Conceptual Development Plan

Scale: 1" = 40'

Sheet No.
C-2
15-0206

NORTH

0 20 40 80 120

N:\Interstate Business Park - 15-1206\Drawing Files\1st Submittal\Interstate BP Concept Plan.dwg, 6/30/2016 8:50:55 AM, DWG To PDF.pc3

LOCATION MAP NOT TO SCALE

FOUND RAILROAD SPIKE
NORTHWEST CORNER
NORTHWEST QUARTER OF
SECTION 24
TOWNSHIP 35 SOUTH
RANGE 39 EAST

N89°44'35"E 2635.27" meas

WHITE ROAD

35' LESSED OUT NORTH 35' FOR ROAD RIGHT-OF-WAY OFFICIAL RECORDS BOOK 500, PAGE 2004

50' NORTH LINE NORTHWEST QUARTER SECTION 24

50' ROAD RIGHT-OF-WAY BOSTON AND FLORIDA ATLANTIC COAST LAND CO. PER PLAT BOOK 3, PAGE 32

FOUND CONCRETE MONUMENT 34.94' SOUTH 25.53' EAST

FOUND PIPE SURVEY JUNE 2006 (1 FOOT UNDER ASPHALT NOW UNDER NEW ASPHALT PATCH, MEASURE TIES SET MAG NAIL) NORTHEAST CORNER NORTHWEST QUARTER SECTION 24

25' 50'

1246.52' calc

STATE ROAD 713

HIGHWAY

KINGS

LOT 5 PLAT BOOK 3, PAGE 32

LOT 6 PLAT BOOK 3, PAGE 32

LOT 7 PLAT BOOK 3, PAGE 32

LOT 8 PLAT BOOK 3, PAGE 32

FOUND CONCRETE MONUMENT 0.2' SOUTH 0.4' EAST

CONCRETE HEADWALL

GUY WIRE

WOOD POWER POLE

12'x20' UTILITY EASEMENT

S89°58'29"E 1510.34' meas 1510.98' calc

FOUND IRON ROD & CAP "4569" 0.25' WEST 0.1' SOUTH

1118.85' meas 1118.54' calc NORTH LINE SOUTH HALF NORTHWEST QUARTER

FOUND NAIL & DISC "ILLEGIBLE" 0.1' SOUTH

N00°07'30"W 2592.85' CALC FROM CERTIFIED RECORD'S
N00°07'07"W 2592.66' MEASURED

647.21' meas
648.26' calc

325.99' calc
322.93' meas

(EAST 1118.54')

2619.93' meas

EAST LINE NORTHWEST QUARTER SECTION 24

WOOD POWER POLE

CORRIGATE METAL PIPE

FOUND IRON ROD & CAP "ILLEGIBLE" 1.1' WEST 2.9' NORTH

S00°05'10"E

LOT 10 PLAT BOOK 3, PAGE 32

LOT 9 PLAT BOOK 3, PAGE 32

2449 PETERS ROAD ONE STORY RESIDENCE

FOUND IRON ROD

WOOD POWER POLE & GUY WIRE

FOUND NAIL & DISC "5670" 2.4' NORTH

FOUND IRON ROD & CAP "4844" 0.1' SOUTH

NORTH LINE NORTH 60' SOUTH HALF NORTH HALF SOUTH HALF NORTHWEST QUARTER

S89°54'15"E 1088.55'

FOUND NAIL

55' ASPHALT ROADWAY

LESSED OUT WEST 25'

60'

N89°54'15"W

CULVERTS

S00°05'10"E 60.00'

20' ASPHALT

1088.55' calc
1087.70' meas
(WEST 1088.54')

SOUTH LINE NORTH 60' SOUTH HALF NORTH HALF SOUTH HALF NORTHWEST QUARTER

FOUND IRON ROD & CAP "ILLEGIBLE" 0.1' WEST

FOUND IRON ROD & CAP "4569" 0.1' WEST

FOUND NAIL & DISC "4569"

N00°07'07"W

WOOD POWER POLE typical

CONCRETE HEADWALL

WOOD POST & WIRE FENCE typical

FOUND IRON ROD & CAP "4569" 4.3' NORTH 0.75' WEST

S00°05'10"E 265.99' calc 265.59' meas

WEST LINE 60' RIGHT-OF-WAY OFFICIAL RECORDS BOOK 836 PAGE 2802

O.H.E.

NORTH LINE SOUTH HALF SOUTH HALF NORTHWEST QUARTER

N89°50'03"W

1093.60' meas
1093.55' calc

FOUND NAIL & DISC "ILLEGIBLE" 1.6' NORTH

FOUND IRON ROD & CAP "6336" 0.5' NORTH

FOUND IRON ROD

25'

S00°05'10"E

WEST LINE 50' RIGHT-OF-WAY PER PLAT BOOK 3 PAGE 32

℄ PETERS ROAD
50' ROAD RIGHT-OF-WAY
PER PLAT BOOK 3, PAGE 32

922.14' calc & meas

N89°50'01"W 1510.63' calc 1510.56' meas

FOUND IRON ROD & CAP "ILLEGIBLE" 0.8' NORTH 0.2' EAST

CHAINLINK FENCE typical

648.28' calc

LOT 13 PLAT BOOK 3, PAGE 32

LOT 14 PLAT BOOK 3, PAGE 32

LOT 15 PLAT BOOK 3, PAGE 32

LOT 16 PLAT BOOK 3, PAGE 32

FOUND RAILROAD SPIKE
SOUTHWEST CORNER
NORTHWEST QUARTER OF
SECTION 24
TOWNSHIP 35 SOUTH
RANGE 39 EAST

25'

CROSSROADS PARKWAY

N89°41'33"W

SOUTH LINE NORTHWEST QUARTER SECTION 24

2653.85' meas
2653.77' calc

ANDREWS AVENUE

FOUND NAIL & DISC "4644"

30'

FOUND NAIL & DISC "ILLEGIBLE" SOUTHEAST CORNER NORTHWEST QUARTER SECTION 24

N
1" = 100'
-25 0 50 100

THE PROCEDURES AND OR NETWORK DESIGN MEET THE GEODETIC ACCURACY STANDARDS AND SPECIFICATIONS FOR USING GPS RELATED POSITIONING AS SET FORTH BY THE FEDERAL GEODETIC CONTROL SUB-COMMITTEE IN THEIR MOST CURRENT PUBLICATION FOR 3RD ORDER CLASS 1 HORIZONTAL CONTROL SURVEY OR PROVIDE THE HORIZONTAL ACCURACY FOR ALL NEW POSITIONS ESTABLISHED AS A POSITIONAL TOLERANCE.

COORDINATES INFORMATION
STATE PLANE COORDINATES ARE BASED ON THE TRAVERSE MERCATOR PROJECTION FOR THE EAST ZONE OF FLORIDA AND REFERENCED TO NORTH AMERICAN DATUM OF 1927.

SCALE FACTOR = 0.9999961

GENERAL STATEMENT OF ACCURACY
NO ADJUSTMENTS MADE TO CONTROL
EAST-WEST ERROR 0.07'
NORTH-SOUTH ERROR 0.01'
OR 0.02' PER 5000'

SURVEYORS NOTES:
1. THIS SURVEY COMPLIES WITH CHAPTER 5J-17, FLORIDA ADMINISTRATION CODE.
2. NO SEARCH OF THE PUBLIC RECORDS HAS BEEN MADE BY THIS OFFICE.
3. LEGAL DESCRIPTIONS SUPPLIED BY CLIENT OR CLIENT'S AGENT.
4. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. SOME ITEM SHOWN HEREON ARE FOR GRAPHIC AND INFORMATIONAL PURPOSES ONLY.
5. VISIBLE ENCROACHMENTS, IF ANY ARE SHOWN HEREON.
6. THIS SURVEY FOR CONVEYANCE PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION PURPOSES WITHOUT PERMISSION OF THIS SURVEYOR.
7. ELEVATIONS HEREON BASED ON NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D. 1929)
8. NO UNDERGROUND UTILITIES LOCATED EXCEPT WHERE SHOWN HEREON.
9. THIS IS NOT AN ENVIRONMENTAL SURVEY.
10. THIS SURVEY DOES NOT GUARANTY OWNERSHIP OR RIPARIAN RIGHTS BEYOND MEAN HIGH WATER LINE.
11. BEARINGS HEREON BASED ON AN GRID BEARING ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 24 AND TAKEN TO BEAR N00°07'07"W AND ALL OTHER BEARINGS ARE RELATIVE THERETO.
12. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
13. THIS SURVEY IS NOT VALID WITHOUT SURVEYORS SIGNATURE & EMBOSSED SEAL.

LEGEND:

℄ = CENTERLINE
calc = CALCULATED
meas = MEASURED
ORB = OFFICIAL RECORDS BOOK

PROPERTY SHOWN HEREON IS LOCATED IN FLOOD ZONE X PER FLOOD INSURANCE RATE MAP 120286 0167 J DATED FEBRUARY 16, 2012

NOTE:
THIS SURVEY PERFORMED WITHOUT BENEFIT OF TITLE.

LEGAL DESCRIPTION ORB 3487, PAGE 76

THE SOUTH HALF OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA, LESS THE EAST 118.54 FEET AND THE WEST 25 FEET THEREOF;
AND
THE NORTH 60 FEET OF THE WEST 1088.54 FEET OF THE EAST 1118.54 FEET OF THE SOUTH HALF OF THE NORTH HALF OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA.
CONTAINING 24.047 ACRES MORE OR LESS.

RONALD E. STOTLER
PROFESSIONAL SURVEYOR AND MAPPER
CERTIFICATE NO. 5026
STATE OF FLORIDA

MAGELLAN SURVEYING & MAPPING, INC.
PROFESSIONAL LAND SURVEYORS
LICENSED BUSINESS #7517
450 S. OLD DIXIE HIGHWAY, SUITE 10
JUPITER, FLORIDA 33458
561-746-8745 FAX 561-746-9632 E-mail info@magellansurveying.com

Boundary Survey

Prepared For: KINGS HIGHWAY KIRCO

Drawn by RES	Date Of Survey MARCH 23, 2016	Scale 1"= 100'
Field: BM-TF F.B.109 Pg39		
REVISIONS:		Drawing Number 16-107

AYE: **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Chairman Bob Burdge**

Passed

c. **Conceptual Development Plan - Interstate Business Park - 2496 S. Kings Highway**

Mr. Benton gave an overview of the application and answered questions from the Board on Florida Department of Transportation (FDOT) plans and buffering of residential properties. No one spoke for or against the project.

Motion was made by Charles Hayek, and seconded by Frank Creyaufmiller to forward a recommendation of approval to the City Commission.

AYE: **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Chairman Bob Burdge**

Passed

d. **Conceptual Development Plan - Kings Highway Business Park - 7001 White Road**

Mr. Benton gave an overview of the application and answered questions from the Board regarding drainage and improvements to White Road.

Troy Holloway, Applicant Representative, from Gentile, Glas, Holloway, O'Mahoney & Associates provided more information on the drainage.

Motion was made by Charles Hayek, and seconded by Frank Creyaufmiller to forward a recommendation of approval to the City Commission.

AYE: **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **Chairman Bob Burdge**

Passed

8. BOARD COMMENTS

Ms. Baker spoke against the new parking regulations in downtown.

9. ADJOURNMENT

CITY OF FORT PIERCE
TECHNICAL REVIEW COMMITTEE

A. **Conceptual Site Plan** – Kings Hwy Interstate Business Park– 2496 Kings Hwy.

Mr. Benton: This conceptual development plan is presented pursuant to a previous site plan and conditional use approval that the City Commission provided around 2007-2008 across 24 acres of general commercial property that extends from Peters Road to Kings Highway. The plan is somewhat consistent with the previously considered facility with updates, distribution and variety of different sized and shaped commercial business park structures. They are seeking guidance as far as the City Commission's view and acceptance of this type of project. Cumulatively it represents ¼ million square feet of commercial light industrial and business park type space. The conceptual plan does not present any specific phasing or specific usage however a specific site plan, plan development application or a site plan and conditional use application, which would subsequently be filed, would need to identify those components.

FP Planning:

The C-3 district is intended to provide for a broad variety of business activities including shoppers' goods stores, convenience goods and service establishments, offices and tourist/entertainment facilities. Many public and semi-public uses are also appropriate. Compared to the C-4 zone, this district is more suitable for uses requiring a high degree of accessibility to vehicular traffic, low intensity uses on large tracts of land, most repair services and small warehousing and wholesaling operations. Although this zone should be located along or near arterial or collector streets, it is not the intent of this district to encourage the extension of strip commercial areas. Instead it should promote concentrations of commercial activities. Eligible permitted and conditional uses are presented in the City's Use Table located within Section 22-22, with further consideration of consistency with the City's Comprehensive Plan/ GC- General Commercial Land Use designation.

- Pursuant to City Code Section 22-31 (c)(1) & 22-58, Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area. Furthermore any development upon lots abutting Kings Highway or above 4,000 sq. ft. will be subject to the city's design review guidelines.

- Lot Coverage/Open Space requirements will be considered upon a lot-by-lot basis upon formal subdivision.

- Pursuant to City Code Section 22-179. - Permit applications, an application for tree removal and land clearing shall be filed concurrent with any formal subdivision applications. The property owner is encouraged to preserve native trees where possible.

- The applicant is guided to City Code Chapter 18 regulating formal application for subdivision for specific requirements as the application for subdivision approaches.

- Further review of traffic generation for individual developments will be reviewed for consideration of impacts to Kings Highway, White Road, and Peters Road. Further analysis will guide the potential for designated turn/decel lanes on Kings Highway.

- It's noted that White Road and Peters Road are substandard at the current time.

- Additional landscaping requirements are provided for commercially zoned developments, which abut residentially zoned property. The applicant may wish to consider buffering techniques to provide appropriate separation and safeguard strategies from adjacent residential properties.

- It's noted that a collection of the proposed lots may be eligible for "An adult establishment "based upon the established setback criteria of the City's Land Development Code, due to exclusion of the specific residential (RS-2 / E-2) zoning districts adjacent to the site from said regulations

FP Building:

Utilities will be coming in from Kings Highway?

Will Interstate Parkway always remain a private road?

They are going to develop the site and then will it be phased construction?

Mr. Benton: The conceptual site development plan presents Interstate Parkway as right-of-way and I assume, dedicated to the City of Ft. Pierce. Not certain whether we are interested in obtaining that. I think it could go either way, but that is further discussion for the specific site plan application.

It is our anticipation that this will be a phased development over a specific time line. The specific phasing plan has not been provided by the developer at this time.

FPUA Electric:

FPUA has 3 phase electric available to the site. For details about the electric service please contact Jason Mittler (772) 466-1600 x 6306. FPUA has gas available to the site. For details please contact Ana Johnson (772) 466-1600 x4705

FPUA Water/Wastewater:

Approved as noted City approval does **not** constitute final acceptance by Fort Pierce Utilities Authority. Completed utility drawings need to be submitted for final approved by Fort Pierce Utilities Authority. Please contact James Carnes of Fort Pierce Utilities Authority Water/Wastewater Engineering Department at (772) 466-1600 x 3472 to discuss detailed utility requirements, fees and other administrative items.

FP Engineering:
At time of Site Plan submittal the applicant shall revise the Landscape Plan to eliminate all plantings currently depicted within the limits of the Kings Highway Right-of-Way.

SLC Engineering:

1. Advisory Comment: The applicant is advised that a Roadway Improvement Agreement (RAI) together with the appropriate surety will be required for the construction of all improvements within County right of way. Please contact Rod Reed, County Surveyor at 462-1721 for additional information. Please be advised that a right of way permit will not be issued until the RIA and surety have been submitted.

2. Advisory Comment: Please be advised that a right of way permit shall be required for the construction activities within the County road right of way. Please contact Selena Griffett, P.E. at 462-2097 for additional information.

3. Advisory Comment: Please contact FDOT as major roadway and drainage improvements are proposed along King's highway adjacent to your site.

4. Advisory Comment: The site is located inside the Urban Service Boundary and additional requirements may need to be met.

I wanted to look at the right-of-way being taken and how it will affect your conceptual plan for which you proposed to do. I had some concerns if that was not taken into consideration it could impact your conceptual design quite a bit because if the right-of-way moves farther to the east, it could impact your building location, parking scheme, and right down the line.

SLC Fire District: Show water/fire lines plus show all hydrants within 1000' of property.

The following departments had no comments at the meeting: FP Code and SLC TPO

Troy Holloway from Gentile Glas Holloway O'Mahoney & Associates: The owners have had several meetings with DOT for right-of-way taking and drainage requirements. We understand that line is still kind of gray as far as where that right-of-way line is going to sit and there may be some additional properties that may be lost and that is okay because it is conceptual lot layout and we can easily adjust those. As far as that right-of-way, I think it was initially intended when it was done in 2005, the city did want that as right-of-way but it really does not matter to the owner, whether it goes as right-of-way or stays within the project. We will make any adjustments as needed and get the plans re-submitted.

City Commission Regular Meeting **Agenda Item # 11. b.**

Meeting Date: 09/06/2016

Re: Conceptual Development Plan - Kings Highway Business Park - 7001 White Road

Submitted For: Rebecca Grohall, Director, Planning & Zoning

SUBJECT:

Review and approval of an application for a Conceptual Development Plan submitted by property owner Kings Highway Commercial Park LLC and applicant, Troy Holloway for consideration of a commercial commerce subdivision located at 7001 White Road, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID: 2324-210-000-000-6).

SUMMARY:

- The applicant is requesting review of a Conceptual Development Plan for a proposed business park subdivision to be located at 7001 White Road.
- The proposal presents the potential subdivision, of 40.59 acres zoned C-3, General Commercial, into 17 lots for future construction of commercial offices, retail, warehouse or other commerce related purposes.
- In conceptual form, presented lots range in size from 1.42 acres to 4.26 acres and would require Site Plan and Design Review in accordance with Section 22-58 of the City Code upon development of 4,000 square feet or more in size.
- The Florida Department of Transportation (FDOT), St. Lucie County, and the City of Fort Pierce are engaged in a collaborative improvement project for Kings Highway which will expand and significantly enhance this abutting roadway network.
- The Planning Board, at their August 9th, 2016 meeting, voted unanimously to recommend approval of the request.

RECOMMENDATION:

Approval

ALTERNATIVES:

Denial

RESPONSIBLE STAFF:

Kori Benton, Senior Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

No fiscal impact is identified with the consideration of this project.

Attachments

Staff Report
Aerial & Zoning Map
Application & Conceptual Plan
Planning Board Minutes
TRC Comments

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 04:18 PM

Form Started By: Kori Benton Started On: 08/15/2016 04:58 PM
Final Approval Date: 08/25/2016

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Director

FROM: Kori Benton, Senior Planner

SUBJECT: Conceptual Development Plan
Kings Highway Business Park
7001 White Road

DATE: August 15, 2016

STAFF REPORT

Owner/Applicant: Kings Highway Commercial Park LLC
340 S US Hwy 1 #607
Jupiter, FL 33477

Representative: M. Troy Holloway, ASLA, LEED AP, BD&C
Gentile, Glas, Holloway, O'Mahoney & Associates, Inc.
1907 Commerce Lane, Suite 101
Jupiter, Florida 33458

Requested Action: Approval of a Conceptual Development Plan

Location: 7001 White Road

Parcel IDs: 2324-210-000-000-6

Zoning: C-3, General Commercial

Surrounding Zoning:

North	East	South	West
R-1/RS-2 (SLC)	RS-2 (SLC)	C-3	R-4

Future Land Use: GC, General Commercial

Parcel Size: 40.59 acres

Utilities: FPUA Water/Wastewater –Electric Service FPL

Per Section 22-58(e) of the City Code, the applicant is requesting the review and approval of a Conceptual Development Plan. Section 22-58(e) of the City Code provides:

Prior to, but not in lieu of, submission of a complete application and site plan the applicant may, solely at his own election, adopt the following procedure:

(1) A conceptual development plan may be submitted to the department of planning and development, which shall schedule a meeting for its consideration by the city planning board. The conceptual development plan shall include a map showing the general layout of the proposed development, statements describing in detail the character and intended use of the development and information bearing on the ownership and control of the proposed use;

(2) The city planning board shall review the conceptual development plan and make recommendations as appropriate for its approval or disapproval;

(3) The city commission shall hold a hearing and approve or disapprove the conceptual development plan or approve it with conditions.

Staff Analysis:

The applicant is requesting review of a Conceptual Development Plan for a proposed business park subdivision to be located at 7001 White Road. The presented project presents the potential subdivision of the subject site into 17 lots and a joint water management tract in the southeast corner of the subdivision. The proposal seeks to provide foundation infrastructure for future construction of commercial offices, retail, warehouse or other commerce related purposes.

The undeveloped parcel is located along Kings Highway, south of White Road, containing 40.59 acres. The property is zoned C-3, General Commercial with a Future Land Use of GC, General Commercial. The General Commercial districts provide opportunity to consider development of intensive and general commercial, retail, service, offices, tourist/entertainment facilities, hotels/motels, parks and recreation, along with compatible public, quasi-public, and special uses. The formal application for development review for future uses may require Conditional Use consideration. A preliminary plat of the subject site was previously considered in 2007; however the project was never initiated.

The properties across White Road to the north are vacant agricultural with a portion zoned AG-1 by St. Lucie County and R-1, in the City. The properties to the east are also predominantly vacant and located in unincorporated St. Lucie County with a zoning of RS-2. The property to the southeast of the subject parcel is zoned C-3, General Commercial and occupied by a recreational vehicle park. The vacant parcel to the south is vacant and zoned C-3, General Commercial. The property across Kings Highway to the west is Zoned R-4, Medium Density Residential and currently vacant.

The Florida Department of Transportation (FDOT), St. Lucie County, and the City of Fort Pierce are engaged in a collaborative improvement project for Kings Highway which will expand and significantly enhance this abutting roadway network.

The presented lots range in size from 1.42 acres to 4.26 acres. Development of each lot would require Site Plan and Design Review in accordance with Section 22-58 of the City Code if the principal structure of the development exceeds 4,000 square feet in size.

A new private road is proposed to support the development, extending from Kings Highway to White Road. Review of sufficient right-of-ways for Kings Highway and White Road will be considered at the time of formal development application.

Six-foot wide concrete sidewalks are presented along Kings Highway and White Road, and with the width reduced to five-feet along both sides of the private road. Storm water retention will be provided via connections to the water management tract reserved for the future developments conceptualized.

Technical Review Committee:

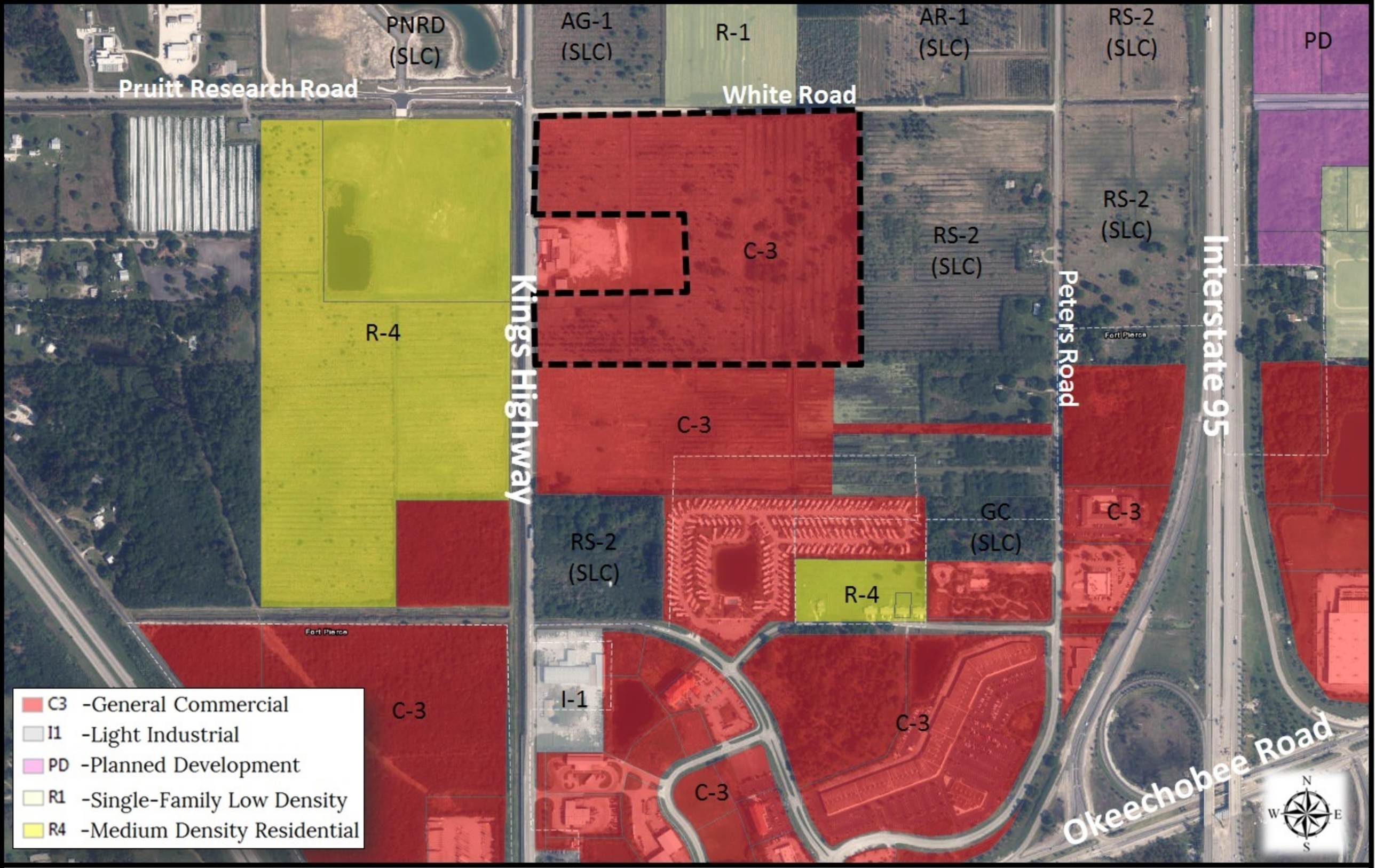
All affected Departments have reviewed the submittals and provided comments regarding the proposed conceptual development based on compliance with the requirements of the City Code. The comments generated are attached for review by the Commission.

Planning Board:

The Planning Board, at their August 9th, 2016 meeting, voted unanimously to recommend approval of the request.

Staff Recommendation:

The proposed Conceptual Development Plan generally meets the requirements of the City Code, and is conceptually consistent with the City's Comprehensive Plan; therefore Staff recommends approval of the conceptual plan.



Conceptual Development Plan

Kings Highway Business Park – 7001 White Road

THE SUNRISE CITY FORT PIERCE PLANNING DEPARTMENT Florida

CITY OF FORT PIERCE

PLANNING DEPARTMENT

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN REDEVELOPMENT ◊ ZONING

DEVELOPMENT REVIEW

Property address or Location 7001 White Road - Kings Highway Business Park

Parcel ID #(s) 2324-210-0000-000-6

Project description The Applicant is submitting a conceptual development plan on 40.596 acres of land in the City of Fort Pierce.

Kings Highway Commerce Park LLC	M. Troy Holloway/Gentile Glas Holloway O'Mahoney & Associates, Inc. (2GHO)
Property Owner(s)	**Applicant/Representative, Title, Company**
340 South U.S. Highway One	1907 Commerce Lane Suite 101
Street Address	Street Address
Jupiter FL 3347	Jupiter FL 33458
City State Zip	City State Zip
	561-575-9557
Phone Number	Phone Number
	troy@2gho.com
Email Address	Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein. The undersigned consents to inspection and photographing of the subject property by the Planning staff for purposes of consideration of this Application and/or presentation to the Planning Board and City Commission.*

Edward A. Sasso, Manager

Property Owner(s) Signature(s)

STATE OF FLORIDA -- PALM BEACH COUNTY

The foregoing instrument was acknowledged before me this 28 day of June, 2016, by Edward A. Sasso who is personally known to me or has produced _____ as identification.

Signature of Notary

PATRICIA Y. LENTINI
Notary Public - State of Florida
My Comm. Expires Oct 18, 2017
Commission # FF 058733
Bonded Through National Notary Assn.
(seal)

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
C-3	CG	40.5	N/A	Contributing Individual Non-Contributing None

Pre-Application Meeting Date December 9, 2015

Fees_____ Control #_____ B. Permit #_____

Intake Planner_____

Planner Assigned_____

Approved By_____ Date _____

Comments_____

Intake Date Stamp

☐ DEVELOPMENT REVIEW

General Information

- ☐ Incomplete application packets cannot be accepted.
- ☐ Site Plan approval is valid for one (1) year following City Commission approval. In order to maintain site plan approval, vertical improvements, permitted by the Building Department must commence prior to the 12-month expiration date, and building permits must be maintained until site plan is completed, per plans, or approval shall lapse.

Choose Application Type:

Application Type		
☐ Site Plan	☐ Conditional Use with New Const.	☐ Major Amendment
☑ Conceptual Development Plan		☐ Minor Amendment

Site Information:

Non-Residential: Proposed Sq. Ft.: _____ Residential: Proposed Units: _____

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West
vacant	vacant	vacant	vacant

Application Outlook

Site Plan submittal requirements:

Submit one (1) original & thirteen (13) hard copies and one (1) CD of the following. Additional copies will be required of subsequent submittals.

- ☑ Complete notarized application
- ☑ Warranty Deed
- ☑ SLC Property Record Card
- ☑ Statements of ownership & control of proposed development. Statement describing in detail: character & intended use.
- ☐ General location map (see Section 22-58.d.2)
- ☑ Survey (see Section 22-58.d.3)
- ☑ Site Plan (see Section 22-58.d.4) conceptual
- ☐ Landscaping Plan (see Section 22-187)
- ☐ Storm Drainage Plan (see Section 22-58.d.6)
- ☐ Environmental Impact Report
- ☐ Beach/Dune System protection plan, if applicable (see Section 22-58.d.7)
- ☐ Lighting Plan (see Section 22-58.d.8)
- ☐ Design Review submittals (see Design Review application)
- ☐ Traffic Impact Report
- ☐ Concurrency Review submittals (see Concurrency Review application)

Landscape Architects ▪ Planners ▪ Environmental Consultants

LC 0000177

GENTILE GLAS HOLLOWAY O'MAHONEY & Associates, Inc.

George G. Gentile FASLA
M. Troy Holloway ASLA
Emily M. O'Mahoney ASLA
Dodi Buckmaster Glas AICP

June 28, 2016

Mr. Kori Benton, MPA
Economic Development Team
City of Fort Pierce Planning Department
100 N. U.S. 1/P.O. Box 1480
Fort Pierce, FL 34964-1480

RE: KINGS HIGHWAY COMMERCE PARK LLC – KINGS HIGHWAY BUSINESS PARK 2GHO JOB#15-1207

Dear Mr. Benton:

Please find enclosed an application for Conceptual Development Review for property located on the east side of Kings Highway (State Road 713) in the City of Fort Pierce, Florida. The subject site is 40.596 acres of land with an existing Land Use Designation of CG – Commercial General and an existing Zoning District of C-3.

The following is a list of the items for the Conceptual Development Review, 5 full size copies and 4 11x17 reduced copies:

- Development Application;
- Preliminary Site Plan;
- Survey
- Warranty Deed and Property Card
- Agent Letter
- Filing Fee of $500.00

It is very important to the project that the application receive conceptual approval at the following dates:

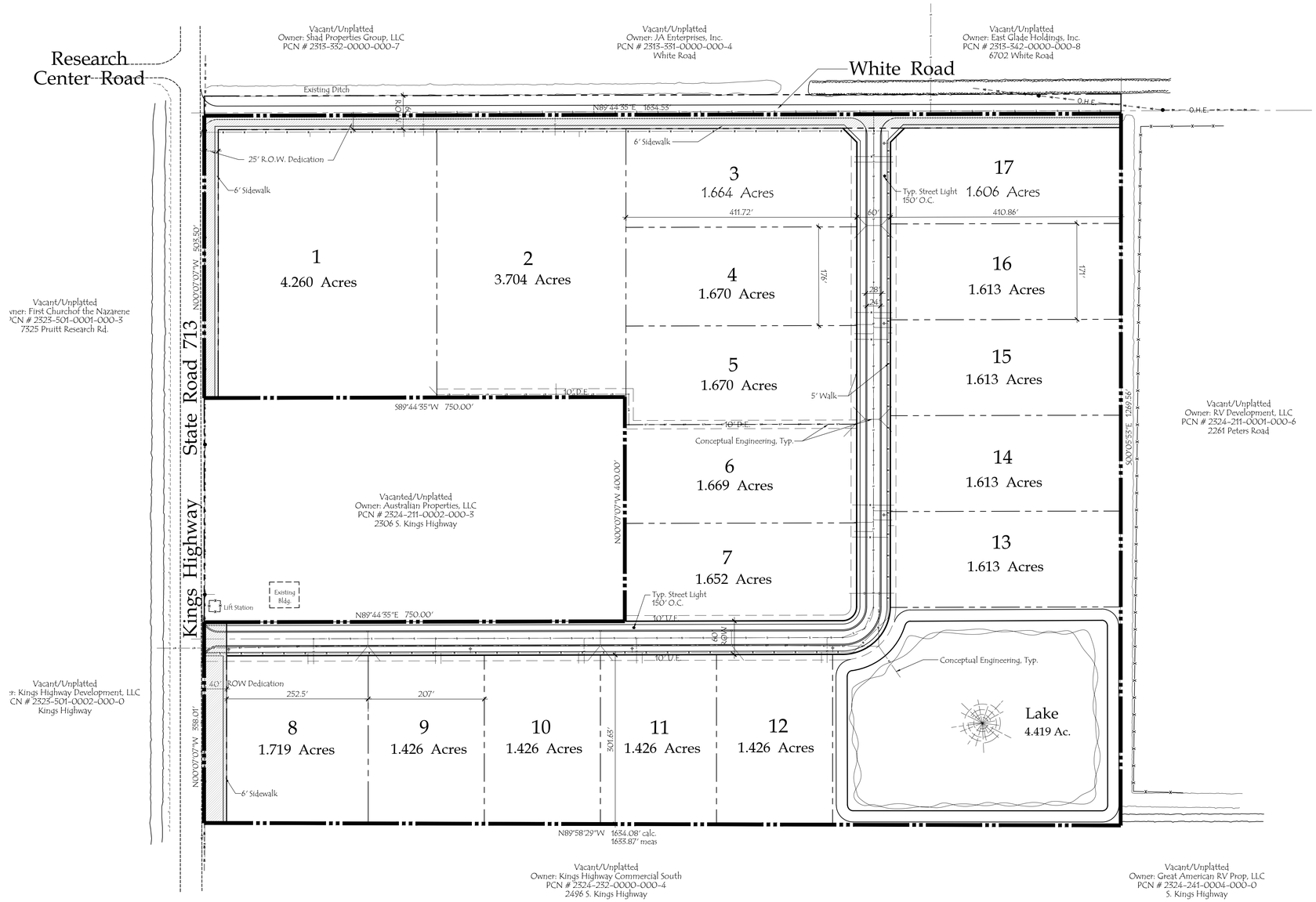
- Technical Review Committee July 21, 2016
- Planning and Zoning Board August 9, 2016
- City Commission final approval August 15, 2016

Should you have any questions regarding the submittal, please feel free to contact me at 561-575-9557 or troy@2gho.com

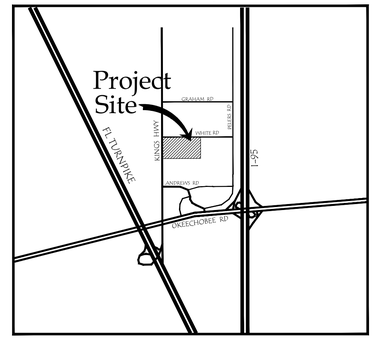
Sincerely,
Gentile Glas Holloway O'Mahoney & Associates, Inc.

M. Troy Holloway, PLA, ASLA, LEED®AP, BD&C
Partner

cc: Edward Sasso
Cynthia Angelos, Esq.



Location Map



SECTION 24 TOWNSHIP 35S RANGE 39E

Site Data

Existing Zoning	C-3; General Commercial
Existing Land Use	Commercial
Total Site Area	40.59 Acres; 1,768,273.1 s.f.
Site Area after dedications	39.06 Ac.; 1,701,272.0 s.f.
Maximum Bldg. Lot Coverage	60% of the lot area
Maximum Bldg. Height	65'
Lake Area	4.42 Acres; 11.33% (after dedications)

NORTH

0 50 100 200 300

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Gentile Glas Holloway O'Mahoney & Associates, Inc.
Landscape Architects
Planners and
Environmental Consultants

1907 Commerce Lane
Suite 101
Jupiter, Florida 33458
561-575-9557
561-575-5260 FAX
www.landscape-architects.com

Kings Highway Commerce Park

City of Ft. Pierce, Florida

Designed: MTH
Drawn: MTH
Approved: GGG MTH EMO
Date: 7/1/16
Job no.
Revisions:

Cad no.

Seal

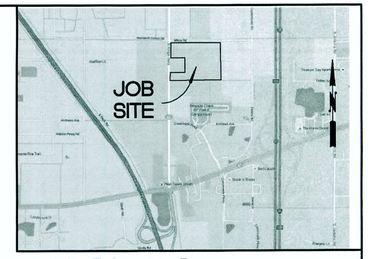
LC C000177

Sheet Title:
Conceptual Development Plan

Scale: 1" = 100'

Sheet No.
C-1

15-0207



LOCATION MAP NOT TO SCALE

PRUITT RESEARCH CENTER ROAD

NORTHWEST CORNER NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 35 SOUTH RANGE 39 EAST FOUND RAILROAD SPIKE

SANDBAG HEADWALL

LESSED OUT NORTH 35' FOR ROAD RIGHT-OF-WAY OFFICIAL RECORDS BOOK 500, PAGE 2004

50' ROAD RIGHT-OF-WAY BOSTON AND FLORIDA ATLANTIC COAST LAND CO. PER PLAT BOOK 3, PAGE 32

NORTH LINE NORTHWEST QUARTER OF SECTION 24

N89°44'34"E 1659.55'

TOTAL 2655.27' meas

FOUND IRON PIPE 0.8' EAST 13.5' NORTH

995.73'

FOUND PIPE SURVEY JUNE 2006 (1 FOOT UNDER ASPHALT NOW UNDER NEW ASPHALT PATCH, MEASURE TIES SET MAG NAIL) NORTHEAST CORNER NORTHWEST QUARTER SECTION 24

WHITE ROAD

DIRT ROAD

N89°44'35"E 1634.53'

O.H.E.

25' 35'

FOUND CONCRETE MONUMENT 34.94' SOUTH 25.53' EAST

WOOD POST & WIRE FENCE typical

POWER POLE EASEMENT 26' EAST OF WEST LINE NORTHWEST QUARTER SECTION 24 OFFICIAL RECORDS BOOK 220 PAGE 436

WOOD POWER POLE typical

STATE ROAD 713 KINGS HIGHWAY

N00°07'07"W 503.50'

LOT 1 PLAT BOOK 3, PAGE 32

LOT 2 PLAT BOOK 3, PAGE 32

WEST HALF LOT 3 PLAT BOOK 3, PAGE 32

EAST HALF LOT 3 PLAT BOOK 3, PAGE 32

1289.56'

EAST LINE NORTHWEST QUARTER SECTION 24

ROAD

PETERS

2618.93' calc & meas

1309.55' meas

1309.74' calc

S00°05'10"E

FOUND 1" IRON PIPE

NORTH 903.20'

FOUND IRON ROD & CAP "ILLEGIBLE"

FOUND IRON ROD & CAP "CULPEPPER & TERPENING"

FOUND IRON ROD 2.0' NORTH

FOUND IRON PIPE 1.7' NORTH

WEST HALF OF THE WEST HALF OF THE NORTHEAST CORNER NORTHWEST QUARTER SECTION 24

WEST HALF WEST HALF NORTHEAST QUARTER NORTHWEST QUARTER SECTION 24

PARCEL "A"

WEST LINE NORTHWEST QUARTER OF SECTION 24

S89°44'35"W 750.00'

SOUTH 35.3' NORTH 538.50'

CHAINLINK FENCE

FOUND IRON PIPE 0.4' EAST

35' ASPHALT ROADWAY

EAST 750'

WEST 775'

400.00'

N00°07'07"W

WOOD POST & WIRE FENCE

FLORIDA MASTERS PACKING, INC. PACKING PLANT

SOUTH 400'

LIFT STATION

CHAINLINK FENCE

SOUTH 35.3' NORTH 938.50'

EAST LINE NORTHWEST QUARTER NORTHWEST QUARTER SECTION 24

S00°05'53"E

WEST HALF LOT 7 PLAT BOOK 3, PAGE 32

EAST HALF LOT 7 PLAT BOOK 3, PAGE 32

N89°44'35"E LESSED OUT PARCEL "B" 750.00'

FOUND NAIL & DISC "ILLEGIBLE" 0.45' NORTH

FOUND IRON ROD & CAP "CULPEPPER & TERPENING"

FOUND IRON ROD 2.0' NORTH

LOT 5 PLAT BOOK 3, PAGE 32

LOT 6 PLAT BOOK 3, PAGE 32

FOUND IRON ROD 0.3' EAST 0.4' EAST

GPS MEASUREMENTS 2592.79' N00°07'07"W 2592.85' CERTIFIED RECORDS N00°07'30"W 2592.86' MEASURED

N00°07'07"W 358.01'

NOTE: FORCE MAIN 6' WEST OF RIGHT-OF-WAY LINE

OVERHEAD ELECTRIC 1' EAST OF RIGHT-OF-WAY LINE

LESSED OUT WEST 25' FOR ROAD RIGHT-OF-WAY

25'

SOUTH LINE NORTHWEST QUARTER NORTHWEST QUARTER SECTION 24

FOUND IRON ROD & CAP "FENIX 0.8' NORTH

1118.85' meas 1118.54' calc

NORTH LINE SOUTH HALF NORTHWEST QUARTER

FOUND NAIL & DISC "ILLEGIBLE" 0.1' SOUTH

N89°58'29"W 1634.08' calc 1633.87' meas

FOUND IRON ROD & CAP "6944"

FOUND IRON ROD & CAP "WALLACE"

CULVERT

FOUND CONCRETE MONUMENT 0.15' EAST 0.15' SOUTH

LOT 11 PLAT BOOK 3, PAGE 32

LOT 11 PLAT BOOK 3, PAGE 32

LOT 11 PLAT BOOK 3, PAGE 32

1296.43'

FOUND NAIL & DISC "ILLEGIBLE" SOUTHEAST CORNER NORTHWEST QUARTER SECTION 24

FOUND RAILROAD SPIKE SOUTHWEST CORNER NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 35 SOUTH RANGE 39 EAST

-25 0 50 100
1" = 100'

LEGAL DESCRIPTION ORB 2382, PAGE 1143

THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST HALF OF THE WEST HALF OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA; LESS AND EXCEPTING THERE FROM THE SOUTH 400 FEET OF THE NORTH 903.20 FEET OF THE EAST 750 FEET OF THE WEST 775 FEET OF SAID SECTION 24; LESS RIGHT-OF-WAY FOR KINGS HIGHWAY AND WHITE ROAD.

TOGETHER WITH THE FOLLOWING DESCRIBED PARCEL "A"
A PARCEL OF LAND LYING IN SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA; MORE PARTICULARLY DESCRIBED AS FOLLOWS:
THE SOUTH 35.30 FEET OF THE NORTH 538.50 FEET OF THE EAST 750 FEET OF THE WEST 775 FEET OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA.

LESS THE FOLLOWING DESCRIBED
PARCEL "B"
A PARCEL OF LAND LYING IN SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA; MORE PARTICULARLY DESCRIBED AS FOLLOWS:
THE SOUTH 35.30 FEET OF THE NORTH 938.50 FEET OF THE EAST 750 FEET OF THE WEST 775 FEET OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 SOUTH, RANGE 39 EAST, ST. LUCIE COUNTY, FLORIDA.

ALL TOGETHER CONTANING 40.594 ACRES MORE OR LESS.

THE PROCEDURES AND OR NETWORK DESIGN MEET THE GEODETIC ACCURACY STANDARDS AND SPECIFICATIONS FOR USING GPS RELATED POSITIONING AS SET FORTH BY THE FEDERAL GEODETIC CONTROL SUB-COMMITTEE IN THEIR MOST CURRENT PUBLICATION FOR 3RD ORDER CLASS I HORIZONTAL CONTROL SURVEY OR PROVIDE THE HORIZONTAL ACCURACY FOR ALL NEW POSITIONS ESTABLISHED AS A POSITIONAL TOLERANCE.

COORDINATES INFORMATION
STATE PLANE COORDINATES ARE BASED ON THE TRAVERSE MERCATOR PROJECTION FOR THE EAST ZONE OF FLORIDA AND REFERENCED TO NORTH AMERICAN DATUM OF 1927.

SCALE FACTOR = 0.9999961

GENERAL STATEMENT OF ACCURACY
NO ADJUSTMENTS MADE TO CONTROL
EAST-WEST ERROR 0.07'
NORTH-SOUTH ERROR 0.01'
OR 0.02' PER 5000'

SURVEYORS NOTES:
1. THIS SURVEY COMPLIES WITH CHAPTER 5J-17, FLORIDA ADMINISTRATION CODE.
2. NO SEARCH OF THE PUBLIC RECORDS HAS BEEN MADE BY THIS OFFICE.
3. LEGAL DESCRIPTIONS SUPPLIED BY CLIENT OR CLIENT'S AGENT.
4. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS, SOME ITEM SHOWN HEREIN ARE FOR GRAPHIC AND INFORMATIONAL PURPOSES ONLY.
5. VISIBLE ENCROACHMENTS, IF ANY ARE SHOWN HEREON.
6. THIS SURVEY FOR CONVEYANCE PURPOSES ONLY AND NOT INTENDED FOR CONSTRUCTION PURPOSES WITHOUT PERMISSION OF THIS SURVEYOR.
7. ELEVATIONS HEREON BASED ON NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D. 1929)
8. NO UNDERGROUND UTILITIES LOCATED EXCEPT WHERE SHOWN HEREON.
9. THIS IS NOT AN ENVIRONMENTAL SURVEY.
10. THIS SURVEY DOES NOT GUARANTY OWNERSHIP OR RIPARIAN RIGHTS BEYOND MEAN HIGH WATER LINE.
11. BEARINGS HEREON BASED ON AN GRID BEARING ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 24 AND TAKEN TO BEAR N00°07'07"W AND ALL OTHER BEARINGS ARE RELATIVE THERETO.
12. ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
13. THIS SURVEY IS NOT VALID WITHOUT SURVEYORS SIGNATURE & EMBOSSED SEAL.

LEGEND:
℄ = CENTERLINE
calc = CALCULATED
meas = MEASURED
ORB = OFFICIAL RECORDS BOOK

NOTE:
THIS SURVEY PERFORMED WITHOUT BENEFIT OF TITLE.

PROPERTY SHOWN HEREON IS LOCATED IN FLOOD ZONE X PER FLOOD INSURANCE RATE MAP 120286 0167 J DATED FEBRUARY 16, 2012

RONALD E. STOTLER
PROFESSIONAL SURVEYOR AND MAPPER
CERTIFICATE NO. 5026
STATE OF FLORIDA

MAGELLAN SURVEYING & MAPPING, INC.
PROFESSIONAL LAND SURVEYORS
LICENSED BUSINESS # 7571
450 S. OLD DIXIE HIGHWAY, SUITE 10
JUPITER, FLORIDA 33458
561-746-8745 FAX 561-746-9632 E-mail info@magellansurveying.com

Boundary Survey

Prepared For: KIINGS HIGHWAY 40 ACRES

Drawn by RES	Date Of Survey	Scale
Field: BM-TF F.B. 109 Pg 39	MARCH 23, 2016	1"= 100'
REVISIONS:		Drawing Number 16-087

AYE: **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Chairman Bob Burdge**

Passed

c. **Conceptual Development Plan - Interstate Business Park - 2496 S. Kings Highway**

Mr. Benton gave an overview of the application and answered questions from the Board on Florida Department of Transportation (FDOT) plans and buffering of residential properties. No one spoke for or against the project.

Motion was made by Charles Hayek, and seconded by Frank Creyaufmiller to forward a recommendation of approval to the City Commission.

AYE: **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Chairman Bob Burdge**

Passed

d. **Conceptual Development Plan - Kings Highway Business Park - 7001 White Road**

Mr. Benton gave an overview of the application and answered questions from the Board regarding drainage and improvements to White Road.

Troy Holloway, Applicant Representative, from Gentile, Glas, Holloway, O'Mahoney & Associates provided more information on the drainage.

Motion was made by Charles Hayek, and seconded by Frank Creyaufmiller to forward a recommendation of approval to the City Commission.

AYE: **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **Chairman Bob Burdge**

Passed

8. BOARD COMMENTS

Ms. Baker spoke against the new parking regulations in downtown.

9. ADJOURNMENT

A. **Conceptual Site Plan** – Kings Hwy Business Park– 7001 White Road

Mr. Benton: Staff may recall a previous proposal for a commercial park subdivision across this property connecting White Road to Kings Highway with 10 -12 lots on site. The conceptual development plan was selected to generate some feedback from the City of Ft. Pierce in consideration of moving forward with this development and investment in this infrastructure.

FP Planning:

The C-3 district is intended to provide for a broad variety of business activities including shoppers' goods stores, convenience goods and service establishments, offices and tourist/entertainment facilities. Many public and semi-public uses are also appropriate. Compared to the C-4 zone, this district is more suitable for uses requiring a high degree of accessibility to vehicular traffic, low intensity uses on large tracts of land, most repair services and small warehousing and wholesaling operations. Although this zone should be located along or near arterial or collector streets, it is not the intent of this district to encourage the extension of strip commercial areas. Instead it should promote concentrations of commercial activities. Eligible permitted and conditional uses are presented in the City's Use Table located within Section 22-22, with further consideration of consistency with the City's Comprehensive Plan/ GC- General Commercial Land Use designation.

- Pursuant to City Code Section 22-31 (c)(1) & 22-58, Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area. Furthermore any development upon lots abutting Kings Highway or above 4,000 sq. ft. will be subject to the city's design review guidelines. The existing design review guidelines would guide relocation of building #1 & #6 towards Kings Highway for enhancement of streetscape and building design along Kings Highway.

- The presented parking "detail" exhibits present spaces compliant with City Code, however the site plan presents a collection of face-to-face parking spaces, which only feature an 18 ft. depth, whereas 19ft. depth is required.

- Per City Code Section 22-60(e) the Number of off-street loading spaces required will be guided based upon specific uses contemplated for inclusion within the development. The plan appears to feature adequate areas designated for such spaces.

- Height, size, and quantity of landscaping elements and corresponding irrigation systems will be considered during site plan review.
- The applicant may elect to present a comprehensive site plan for the complete development, with the potential for inclusion of conditional use for some variable uses or consider a PD,

Planned Development with a specific set of uses for the site, and variable phasing/building site options.

- Open Space requirements will be reviewed for compliance with the Comprehensive Plan at the time of formal development application.

- The C-3 zoning district requires interior vehicular use area landscape at a ratio of 1 SF per 15 SF of vehicular use area. Complete tabulation and review will be considered with subsequent development application.

- Pursuant to City Code Section 22-179. - Permit applications, an application for tree removal and land clearing shall be filed concurrent with any site development applications. The property owner is encouraged to preserve native trees where possible.

- Further review of traffic generation for the development, based upon intended/projected uses will be reviewed for consideration of traffic impacts to Kings Highway and Peters Road as well as parking levels.

- It's noted that Peters Road has abutting sections that are substandard at the current time.

- Additional landscaping requirements (22-187 (10) are provided for commercially zoned developments, which abut residentially zoned property. Appropriate separation and buffering strategies from adjacent residential properties will be required for formal development review.

FP Building:

1. They are going to put the road in and then develop the lots and sell the lots off?
2. The lake would be constructed during construction?
3. Utilities would be coming off from Kings Highway?
4. White road is an unimproved road?

Mr. Benton: The conceptual plan is considering a potential subdivision of general commercial properties, creating a base infrastructure, roadway connectivity and access. They would have the ability to build to suit, complete the structure and sell and or lease to a prospective business or sell the lot for individual development.

FPUA Electric:

Electric is available for the east half of this site. The west half is served by FPL. Please see attached map. Please contact Jason Mittler (772) 466-1600 x 6306 for details. Gas is available please contact Ana Johnson (772) 466-1600 x 4705 for details.

FPUA Water/Wastewater:

Approved as noted City approval does **not** constitute final acceptance by Fort Pierce Utilities Authority. Completed utility drawings need to be submitted for final approved by Fort Pierce Utilities Authority. Please contact James Carnes of Fort Pierce Utilities Authority Water/Wastewater

Engineering Department at (772) 466-1600 x 3472 to discuss detailed utility requirements, fees and other administrative items.

FP Engineering:
The survey and conceptual plan were submitted on 11" x 17" paper and were not to scale. At time of Site Plan submittal, the applicant shall submit full sized, scalable plans for review.

SLC Engineering:

1. Please provide a sealed copy of the survey. It has no validity without being sealed. I reserve my comments until receipt of sealed survey.

2. The applicant is advised that a Road Improvement Agreement (RAI) together with the appropriate surety will be required for the construction of all improvements within County right of way. Please contact Rod Reed, County Surveyor at 462-1721 for additional information. Please be advised that a right of way permit will not be issued until the RIA and surety have been submitted.

3. Please be advised that a right of way permit shall be required for the construction activities within the County road right of way. Please contact Selena Griffett, P.E. at 462-2097 for additional information.

1. Advisory Comment: Advisory Comment: Please contact FDOT as major roadway and drainage improvements are proposed along King's highway and White road adjacent to your site.

2. Advisory Comment: The site is located inside the Urban Service Boundary and additional requirements may need to be met.

SLC Fire District: Show water/fire lines plus show all hydrants within 1000' of property.

The following departments had no comments at the meeting: FP Code and SLC TPO

Troy Holloway from Gentile Glas Holloway O'Mahoney & Associates: We have reviewed and acknowledged all the comments and we will re-submit the full size sealed plans as we move forward.

City Commission Regular Meeting **Agenda Item # 11. c.**

Meeting Date: 09/06/2016

Re: Wawa Fueling Station-5575 Okeechobee Road-Site Plan and Design Review

Submitted For: Rebecca Grohall, Director, Planning & Zoning

SUBJECT:

Review and approval with one condition of an application for a Site Plan submitted by Applicant; Scott Kerney P.E., Engineer, Wawa, Inc. to construct a 6,119 sf Fueling Station on a collection of parcels in the C-3 General Commercial district, located at 5575 Okeechobee Road, Fort Pierce, FL. The property is zoned C-3, General Commercial (Parcel ID 2419-322-0002-000-5, 2419-322-0003-000-2, 2419-322-0004-000-9, & 2419-321-0001-000-5).

SUMMARY:

- The applicant/representative, Scott Kerney P.E., Engineer, Wawa, Inc. , is requesting review and approval of a Site Plan application to construct a 6,119 sf fueling station with a detached canopy for fuel pumps in the General Commercial (C-3) District located at 5575 Okeechobee Road.
- The applicant/representative proposes to lease a portion of the commercial properties and demolish the site's current Elpex Commercial Tire & Service Center.
- Access to the site will be provided via two-way driveways on Okeechobee Road and Jenkins Road. The proposed use will increase traffic generation of the site due to new patrons and frequency of customers. The proposed trips will be met with the active Florida Department of Transportation (FDOT) enhancements to Okeechobee Road, and the intersection with Jenkins.
- The interior landscaping will consist of 50 trees, 20 trees with a hedge are provided within the landscape strips abutting a right-of-way, and the landscape strips abutting adjacent property necessitates 19 trees. Currently, there are no trees to be mitigated for the proposed development
- The Planning Board, at their August 9th, 2016 meeting, voted unanimously to recommend approval of the request with staff recommended conditions.

RECOMMENDATION:

Staff recommends that the City Commission **approve** the requested application with the following condition:

1) Per City Code Section 22-187. (10) Other areas. Areas in Commercial or Industrial zones shall have a site obscuring fence or planted material so as to provide a visual and noise buffer between such areas and the lot in the residential or open space zone. **Please integrate the appropriate buffering along the southern property line accordingly.**

ALTERNATIVES:

- Approval with alternative conditions
- Denial

RESPONSIBLE STAFF:

Vennis Gilmore, Planning Analyst

COORDINATED WITH:

Kori Benton, Senior Planner
Rebecca Grohall, AICP, Planning Director

Fiscal Impact

OTHER INFORMATION:

Potential Increase in Ad-Valorem Tax Revenue associated with new construction and business operations at the site.

Attachments

Staff Report
Site Aerial & Zoning Maps
Survey
Site Plan & Elevations
Demo Plan
Floor Plan
Landscaping Plan
Traffic Impact Report
TRC Comments
Site Plan & Design Review Applications
Planning Board Minutes - (Not Approved Yet)
Revised Site Plan & Elevations

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	09/01/2016 10:08 AM

Form Started By: Vennis Gilmore
Started On: 08/19/2016 04:36 PM
Final Approval Date: 09/01/2016

CITY OF FORT PIERCE

PLANNING DEPARTMENT

REBECCA GROHALL, AICP, PLANNING DIRECTOR AND FPRA DIRECTOR

COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW

HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Director

FROM: Vennis Gilmore, Planning Analyst

SUBJECT: **Application for Site Plan and Design Review**
Wawa Fueling Station
5575 Okeechobee Road

DATE: August 19, 2016

STAFF REPORT

Applicant/Representative: Scott Kerney P.E., Engineer, Wawa, Inc.
7699 Golf Channel Drive
Orlando, FL. 32819

Owner: S and S Rentals B, LLC
400 High Point Dr.
Suite 500
Cocoa, FL. 32926

Applicant's Request: Approval to construct a 6,119 sf fueling station in the General Commercial (C-3) District

Location: 5575 Okeechobee Road

Parcel ID: 2419-322-0002-000-5, 2419-322-0003-000-2, 2419-322-0004-000-9, & 2419-321-0001-000-5

Current Zoning: General Commercial Zone (C-3)

Future Land Use: General Commercial (GC)

Surrounding Zoning:

North	East	South	West
C-3	R-4	C-3	C-3

Site Size: 6.72 acres – Proposed Lease Area

Utilities: FPUA

Staff Analysis:

Request

In accordance with Sections 22-58, 22-59, and 22-73 of the City Code, the applicant is requesting the review and approval of a Site Plan and Design Review to construct a 6,119 sf Fueling Station on a collection of parcels in the C-3 General Commercial district, located at 5575 Okeechobee Road. The site is presently utilized by Elpex Commercial Tire & Service Center, acting as a Goodyear Tires satellite location. The site currently supports a 10,246 sf brick stucco building with a tar and gravel roof, a 9,120 sf metal structure with 9 commercial vehicle service bays, built in 1968. The proposed 6,119 sf fueling station to replace the existing facility will include a Wawa convenience store and a canopy for the fuel pumps.

The proposed site improvements include the removal of the building, existing asphalt, and the construction of a 6,119 square foot Wawa Convenience Store and gas station along with associated parking and utilities. A series of storm inlets with exfiltration trench and dry detention area will convey runoff and will provide water quality and water quantity for the site. Additional utilities are required with this development and therefore will require additional utility permitting. In compliance with City Code Section 22-187 General Landscaping Requirements; landscaping improvements are included in the applicant's site plan.

The property is located southeast corner of the Okeechobee Road and Jenkins Road intersection. The site is surrounded by C-3 General Commercial businesses to the north, south, and west. East of the subject property is R-4 Medium Density Residential zoning. The existing 19,366 sf of buildings will be demolished upon site plan and design review approval.

Zoning & Land Use

The subject site is located within the General Commercial Zone (C-3) and has a General Commercial land use designation. The purpose of this district is intended to provide for a broad variety of business activities including shoppers' goods stores, convenience goods and service establishments, offices and tourist/entertainment facilities. Many public and semi-public uses are also appropriate. Compared to the C-4 zone, this district is more suitable for uses requiring a high degree of accessibility to vehicular traffic, low intensity uses on large tracts of land, most repair services and small warehousing and wholesaling operations. Although this zone should be located along or near arterial or collector streets, it is not the intent of this district to encourage the extension of strip commercial areas. Instead it should promote concentrations of commercial activities.

The General Commercial designation provides for higher intensity commercial developments or horizontal and vertical mixed-use developments. Uses allowed within this designation include multifamily residential, intensive and general commercial, retail, service, offices, tourist/entertainment facilities, hotels/motels, parks and recreation, along with compatible public, quasi-public, and special uses. Development shall include either commercial or mixed uses fronting major roadway corridors with higher intensity near major intersections.

The presented development is consistent with the land development code and the comprehensive plan.

Traffic

Access to the site is provided via two-way driveways on Okeechobee Road and Jenkins Road. The proposed use will increase traffic generation of the site due to new patrons and frequency of customers. The proposed operation is estimated to generate 5,175 trips daily, of which 3,260 are from existing pass by capture, and 1,915 are new trips. Of the new trips, 250 are designated as AM peak hour, and 312 PM peak hour trips. The increase of the existing use totals approximately 198 peak hour new daily trips, of which 92 are AM peak hour and 106 are PM peak hour. The proposed trips will be met with the active Florida Department of Transportation (FDOT) enhancements to Okeechobee Road, and the intersection with Jenkins. Additionally, the proposed site plan integrates a designated turn lane from Okeechobee to be utilized by Wawa and future development to the east.

Landscaping

Pursuant to City Code Section 22-187 (7) interior vehicular use areas, the use will have a 74,030 sf vehicular use area; requiring 4,936 sf of landscape area. This interior landscaping will consist of 50 trees; of which trees, 22 will be oaks, 4 palms substitutes, 14 magnolias, and 10 cypresses. Per City Code Section 22-187 (4)(5)(6) , 20 trees with a hedge are provided within the landscape strips abutting a right-of-way, via 11 oaks and 9 crape myrtles. Landscape strips abutting adjacent property necessitates 19 trees and the applicant will be providing 2 trees, 16 pines, and 1 oak. Additionally, due to the residential zoning of the property to the south, the applicant will be integrating a landscape hedge to buffer the site. The refuse collection area will be screened with the suggested shrubs by code. Currently, there are no trees to be mitigated for the proposed development.

Design Review

The city's design review guidelines suggest approaches to design situations that will contribute to the existing and developing character of the city. The intent of the city's design review process is not to stifle innovative architecture but rather to assure respect for and reduce incompatible and adverse impacts on the visual experience throughout the city. This shall be accomplished through respectful interpretation of vernacular building typologies and styles in proposed development. Proposed designs shall take cues from traditional proportioning systems and be synonymous with a chosen style.

Wawa's design presentation is intended to reflect the language and style associated with modern Florida vernacular architecture typified by clapboard siding, a pitched roof element, pastel colors, and front awnings. The design integrates a variety of landscaping to blend the fuel islands, store and parking areas with the surrounding commercial corridor. The fuel stations are presented with trademark "winged" gas canopy, sloping towards the right-of-way to expose the colored metal roof design.

Technical Review Committee

All affected departments have reviewed the proposed Site Plan and Design Review with regards requirements of the City Code. Findings from the review by corresponding departments and the associated responses by the applicant are provided for review.

Planning Board Recommendation:

The Planning Board, at their August 9th, 2016 meeting voted unanimously to recommend approval of the request with the following staff recommended conditions:

1) Per City Code Section 22-187. (10) Other areas. Areas in Commercial or Industrial zones shall have a site obscuring fence or planted material so as to provide a visual and noise buffer between such areas and the lot in the residential or open space zone. **Please integrate the appropriate buffering along the southern property line accordingly.**

2) Per City Code Section 22-31 (c) (4) j. Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area. **Please consider an architectural feature such as an awning or canopy to cover the proposed ice container outside of the establishment.**

The applicant has made the suggested amendment as shown in the site plan submittal provided for review.

3) **Please consider adjustment of the north-west entry and shared driveway to provide greater clearance from the entry from Okeechobee Road, increase stacking area, and minimization of internal intersection conflicts.**

The applicant has made the suggested amendment as shown in the site plan submittal provided for review.

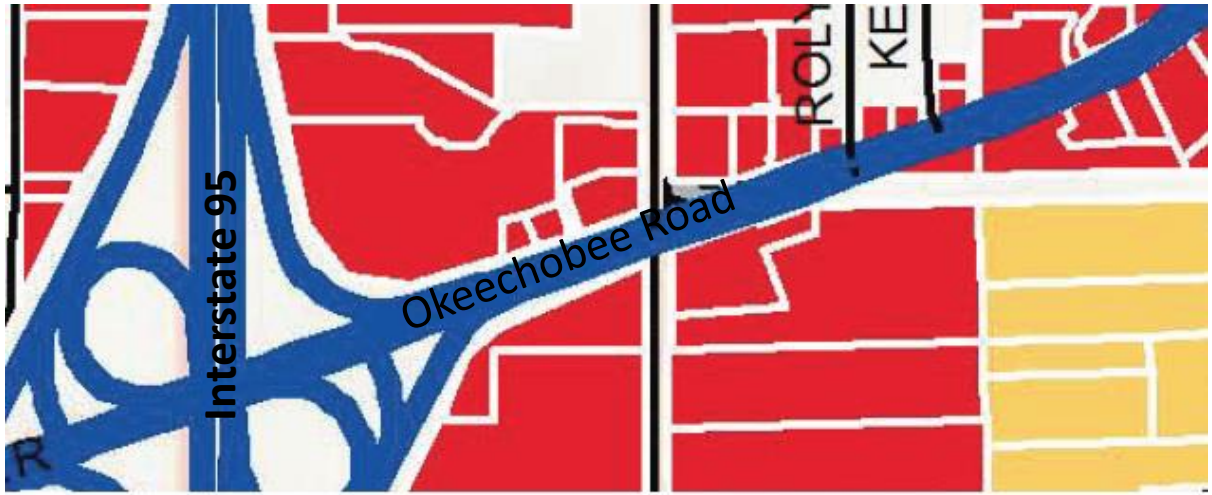
Staff Recommendation:

The presented Site Plan, Design Review and related new construction adhere to the requirements of the City Land Development Code and guidelines of the City's Comprehensive Plan pertaining to the requested fueling station activity the subject requests. Minor landscaping and driveway revisions have been agreed upon by the applicant after receiving the technical review commentary. The applicant's responses to technical review, planning board, and staff commentary have been received and revisions have been submitted. The requested Site Plan and Design Review Application is consistent with City Code, the Comprehensive Plan, and does not adversely affect the public health, safety, convenience and general welfare; Staff recommends that the City Commission **approve** the requested application with the following condition:

1) Per City Code Section 22-187. (10) Other areas. Areas in Commercial or Industrial zones shall have a site obscuring fence or planted material so as to provide a visual and noise buffer between such areas and the lot in the residential or open space zone. **Please integrate the appropriate buffering along the southern property line accordingly.**

Cloer Rd
Cloer Rd
Sonic Drive-In
Walgreens
Kerr St
Okeechobee Rd
RaceTrac
ffle House
S Jenkins Rd
5575 Okeechobee Road

THE SUNRISE CITY
FORT PIERCE
Florida



ZONING MAP

C-3 General Commercial

R-4 Medium Residential

NOTE: FOR BOUNDARY INFORMATION SEE SHEET 1 OF 2.

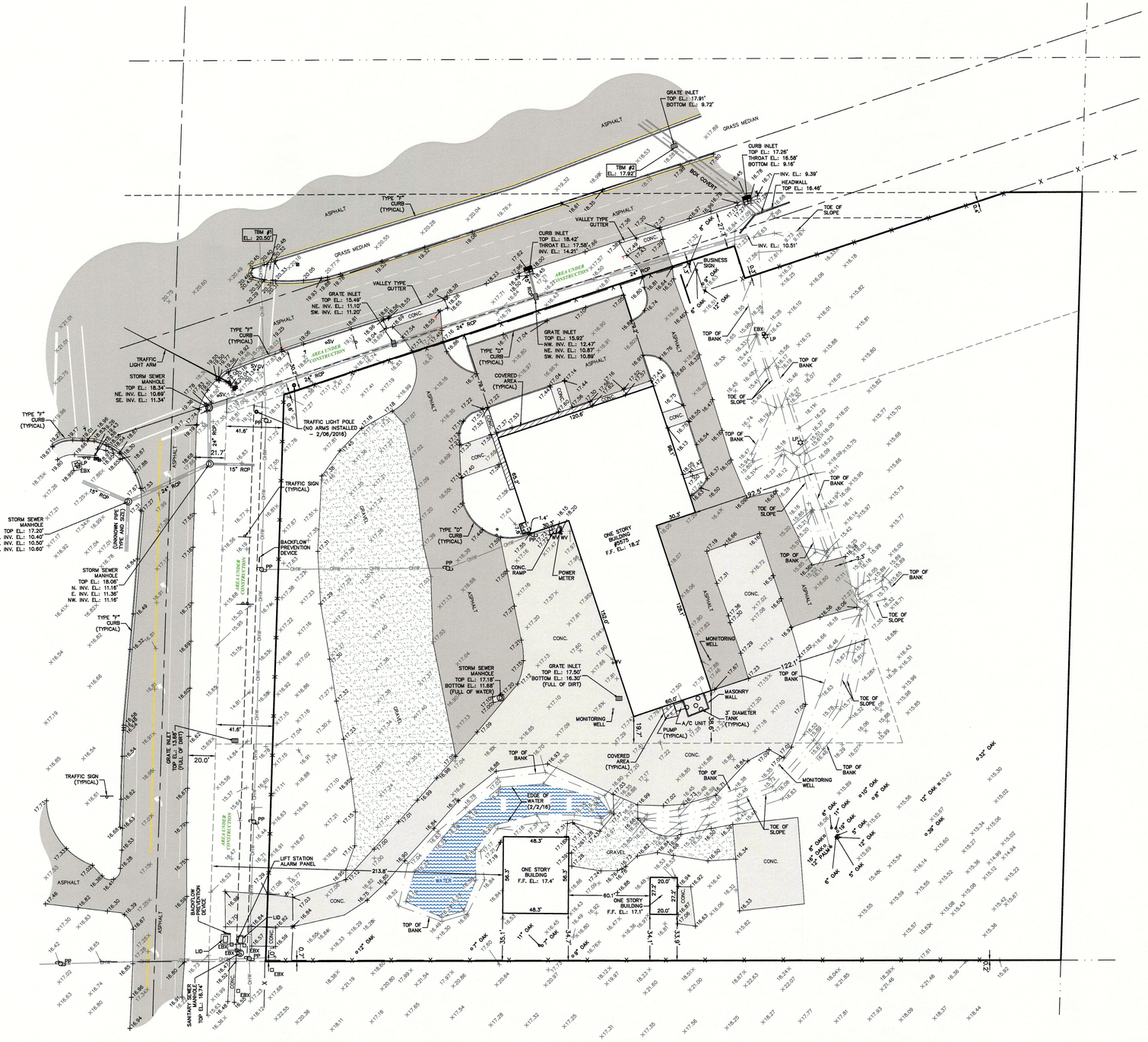
NORTH (DEED)

GRAPHIC SCALE

40 0 40

(IN FEET)

1 inch = 40 feet



BENCHMARKS:

CONTROL BENCHMARK:
SAINT LUCIE COUNTY BENCHMARK DESCRIBED AS SAINT LUCIE COUNTY 2004 VERTICAL CONTROL DISK IN CONCRETE LOCATED AT THE NORTHEAST CORNER OF JENKINS AND OKEECHOBEE ROADS, 47.5'± SOUTHEAST OF A TYPICAL CONCRETE POWER POLE AT THE INTERSECTION OF AN 8' CONCRETE SIDEWALK, 14'± NORTHWEST OF THE SOUTHWEST CORNER OF THE PARKING LOT PARALLEL TO OKEECHOBEE ROAD.

ELEVATION: 19.13' (NORTH AMERICAN VERTICAL DATUM 1988)

ON-SITE TBM #1:
STATION IS DESCRIBED AS A LB-7652 NAIL AND DISK SET ON TOP OF CONCRETE SIDEWALK LOCATED 105.04' NORTH AND 31.89' EAST OF THE NORTHWEST CORNER OF SUBJECT PARCEL.

ELEVATION: 20.50' (NORTH AMERICAN VERTICAL DATUM 1988)

ON-SITE TBM #2:
STATION IS DESCRIBED AS A LB-7652 NAIL AND DISK SET ON TOP OF GRATE INLET LOCATED 33.19' NORTH AND 299.81' WEST OF THE NORTHEAST CORNER OF SUBJECT PARCEL.

ELEVATION: 17.92' (NORTH AMERICAN VERTICAL DATUM 1988)

LEGEND

ABBREVIATIONS

AC	AIR CONDITIONER	ID	IDENTIFICATION
(C)	CALCULATED MEASUREMENT	LB	LICENSED BUSINESS NUMBER
CO	CLEAN OUT	LP	LIGHT POLE
CONC	CONCRETE	LS	LICENSED SURVEYOR
CSW	CONCRETE SIDEWALK	MW	MONITORING WELL
(D)	DEED MEASUREMENT - CALL	NAVD	NORTH AMERICAN VERTICAL DATUM
(F)	FIELD MEASUREMENT	NGVD	NATIONAL GEODETIC VERTICAL DATUM
EBX	ELECTRIC BOX	OHW	OVERHEAD WIRE
EL.	ELEVATION	ORB	OFFICIAL RECORDS BOOK
EM	ELECTRIC METER	(P)	PLAT MEASUREMENT - CALL
FCM	FOUND CONCRETE MONUMENT	PP	POWER POLE
FDOT	FLORIDA DEPARTMENT OF TRANSPORTATION	PRM	PERMANENT REFERENCE MONUMENT
		PSM	PROFESSIONAL SURVEYOR & MAPPER
F.F.	FINISHED FLOOR	R/W	RIGHT-OF-WAY
FIP	FOUND IRON PIPE	SCM	SET CAPPED IRON ROD
FCIR	FOUND CAPPED IRON ROD	SND	SET NAIL AND DISK
FIR	FOUND IRON ROD	SV	SEWER VALVE
FND	FOUND NAIL AND DISK	TBM	TEMPORARY BENCHMARK
FPP	FOUND PINCHED PIPE	WM	WATER METER
INV.	INVERT	WV	WATER VALVE

SYMBOLS

- CABLE RISER
- GRATE INLET
- SANITARY SEWER STRUCTURE
- SPOT ELEVATION
- STORM STRUCTURE
- TELEPHONE PEDESTAL
- TRAFFIC SIGNAL JUNCTION BOX
- FIRE HYDRANT
- SIGN
- BOLLARD
- TREE LOCATION (SIZE AND TYPE AS NOTED)
- UTILITY FLAG ELECTRIC
- UTILITY FLAG COMMUNICATIONS
- UTILITY FLAG GAS
- UTILITY FLAG RECLAIMED WATER
- UTILITY FLAG SANITARY/STORM SEWER
- UTILITY FLAG WATER
- WOOD FENCE
- METAL FENCE
- PVC FENCE

EBI Surveying
8415 Sunstate Street
Tampa, Florida 33634
Phone: (813) 886-6080 / Fax: (813) 886-6081
Certificate of Authorization Number: LB-7652

ALTA/NSPS LAND TITLE BOUNDARY AND TOPOGRAPHIC SURVEY

5575 OKEECHOBEE ROAD
PART OF SECTION 19
TOWNSHIP 35 SOUTH, RANGE 40 EAST
SAINT LUCIE COUNTY, FLORIDA

REVISIONS:	APPD.
REVISED LEGAL DESCRIPTION, ADDED CERTIFICATIONS	FRV 3/28/16
REVISED VERTICAL DATUM	FRV 4/4/16

DATE OF SURVEY: 03/16/2016
DRAWN: FRV
CHECKED: HAK
REVISION:
FILE: WA07ALTAX.dwg

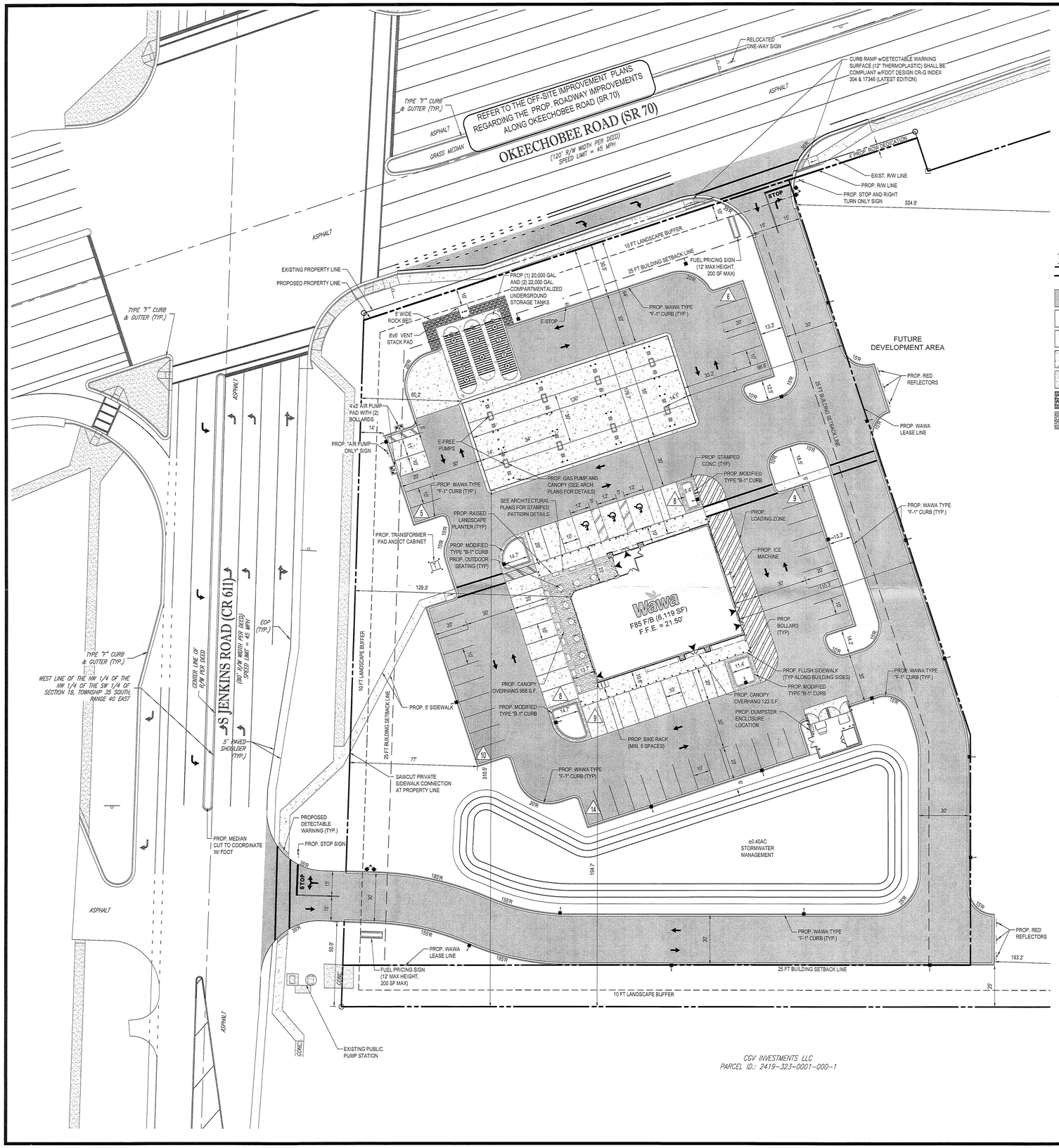
SCALE: 1" = 40'

PROJECT NUMBER: WAWA0007

SHEET NO.

2

OF 2


REFER TO THE OFF-SITE IMPROVEMENT PLANS REGARDING THE PROP. ROADWAY IMPROVEMENTS ALONG OKEECHOBEE ROAD (SR 70)
OKEECHOBEE ROAD (SR 70)
(120' R/W WIDTH PER DEED)
SPEED LIMIT = 45 MPH
S JENKINS ROAD (CR 611)
(80' R/W WIDTH PER DEED)
SPEED LIMIT = 45 MPH
RELOCATED ONE-WAY SIGN
CURB RAMP w/DETECTABLE WARNING SURFACE (12" THERMOPLASTIC) SHALL BE COMPLIANT w/FDOT DESIGN CR-G INDEX 304 & 17345 (LATEST EDITION)
EXPIRED ROW DEDICATION
EXIST. R/W LINE
PROP. R/W LINE
PROP. STOP AND RIGHT TURN ONLY SIGN
324.9'
TYPE "F" CURB & GUTTER (TYP.)
ASPHALT
GRASS MEDIAN
EXISTING PROPERTY LINE
PROPOSED PROPERTY LINE
10 FT LANDSCAPE BUFFER
25 FT BUILDING SETBACK LINE
FUEL PRICING SIGN (12' MAX HEIGHT, 200 SF MAX)
PROP (1) 20,000 GAL. AND (2) 22,000 GAL. COMPARTMENTALIZED UNDERGROUND STORAGE TANKS
5' WIDE ROCK BED
8'x5' VENT STACK PAD
PROP. WAWA TYPE "F-1" CURB (TYP.)
E-STOP
FUTURE DEVELOPMENT AREA
PROP. RED REFLECTORS
PROP. WAWA LEASE LINE
4'x3' AIR PUMP PAD WITH (2) BOLLARDS
PROP. "AIR PUMP ONLY" SIGN
E-FREE PUMPS
PROP. GAS PUMP AND CANOPY (SEE ARCH. PLANS FOR DETAILS)
PROP. STAMPED CONC. (TYP)
PROP. MODIFIED TYPE "B-1" CURB
SEE ARCHITECTURAL PLANS FOR STAMPED PATTERN DETAILS
PROP. RAISED LANDSCAPE PLANTER (TYP)
PROP. TRANSFORMER PAD AND CT CABINET
PROP. MODIFIED TYPE "B-1" CURB
PROP. OUTDOOR SEATING (TYP)
PROP. LOADING ZONE
PROP. ICE MACHINE
PROP. BOLLARD (TYP)
Wawa
F85 F/B (6,119 SF)
F.F.E. = 21.50'
PROP. CANOPY OVERHANG 958 S.F.
PROP. CANOPY OVERHANG 123 S.F.
PROP. FLUSH SIDEWALK (TYP ALONG BUILDING SIDES)
PROP. MODIFIED TYPE "B-1" CURB
PROP. DUMPSTER ENCLOSURE LOCATION
PROP. BIKE RACK (MIN. 5 SPACES)
PROP. 5' SIDEWALK
PROP. WAWA TYPE "F-1" CURB (TYP.)
SAWCUT PRIVATE SIDEWALK CONNECTION AT PROPERTY LINE
PROPOSED DETECTABLE WARNING (TYP.)
PROP. STOP SIGN
PROP. MEDIAN CUT TO COORDINATE W/ FDOT
±0.40AC STORMWATER MANAGEMENT
PROP. WAWA TYPE "F-1" CURB (TYP.)
PROP. RED REFLECTORS
193.2'
FUEL PRICING SIGN (12' MAX HEIGHT, 200 SF MAX)
PROP. WAWA LEASE LINE
25 FT BUILDING SETBACK LINE
10 FT LANDSCAPE BUFFER
EXISTING PUBLIC PUMP STATION
CGV INVESTMENTS LLC
PARCEL ID.: 2419-323-0001-000-1
TYPE "F" CURB & GUTTER (TYP.)
WEST LINE OF THE NW 1/4 OF THE NW 1/4 OF THE SW 1/4 OF SECTION 19, TOWNSHIP 35 SOUTH, RANGE 40 EAST
CENTER LINE OF 1/4 SEC. LINE
5' PAVED SHOULDER (TYP.)
EOP (TYP.)
ASPHALT
STOP
129.3'
77'
310.5'
184.7'
50.9'
60.2'
129.4'
110.3'
60.2'
98.6'
33.2'
13.3'
11.4'
14.7'
14.1'
15.4'
14.4'
14.0'
13.7'
18.9'
19.5'
14.7'
14.0'
14.1'
14.4'
15.4'
14.1'
14.7'
13.7'
13.2'
14.0'
14.7

Overall Building Width: 75'-4"

WEST (RIGHT) ELEVATION

Overall Building Length: 93'-1"

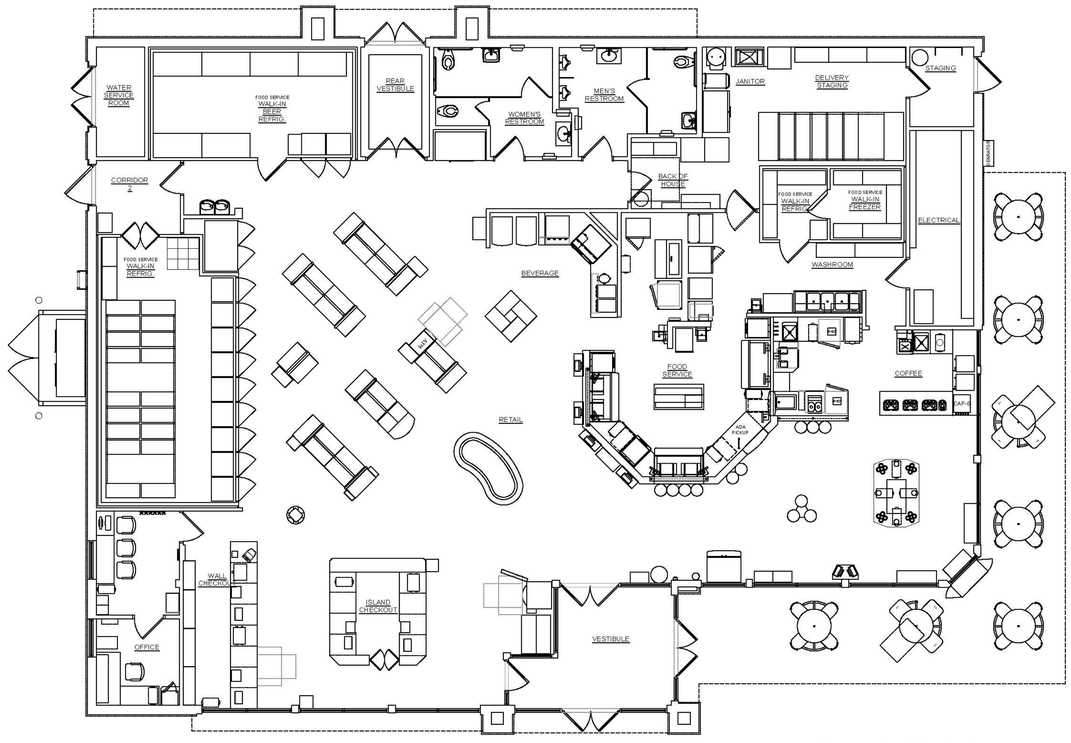
NORTH (FRONT) ELEVATION

Overall Building Length: 93'-1"

SOUTH (REAR) ELEVATION

Metal Door Benjamin Moore White Diamond BM 2121-60	Metal Canopy Atas #17 Brite Red	Fiber Cement Siding James Hardie Harris Cream
Trim James Hardie Arctic White JH10-20	Stucco Senergy Meringue #3085	
Metal Roof Atas #23 23 Coppertone	Exterior Stone Cultured Stone Southwest Blend	

EAST (LEFT) ELEVATION



FLOOR PLAN

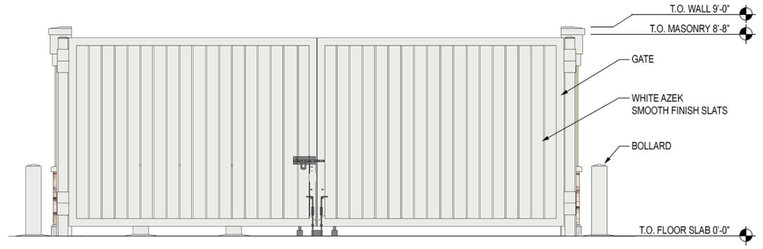
NOTE:
SIGNAGE IS SHOWN FOR REFERENCE ONLY
SEPARATED PERMIT REQUIRED

Cuhaci & Peterson
Architects Engineers Planners
ORLANDO • PHILADELPHIA

WAWA F85 FB

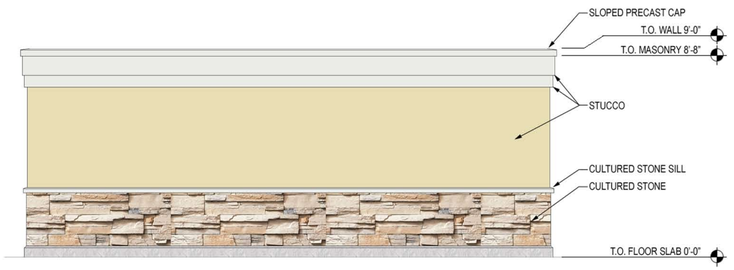
SEC of Okeechobee Rd. & Jenkins Rd. - Ft. Pierce. FL • C&P Project #2160209 • 08-11-2016

STATE OF FLORIDA
RICK ZANE SMITH
AR0010527
REGISTERED ARCHITECT

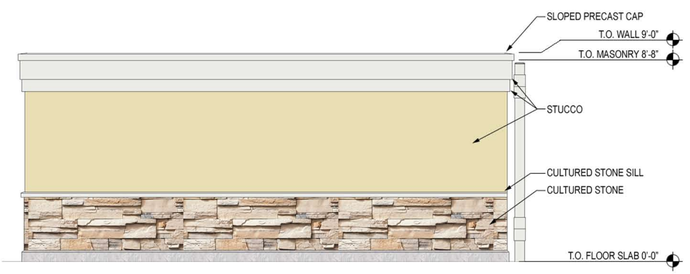


FRONT ELEVATION

RIGHT ELEVATION



REAR ELEVATION



LEFT ELEVATION

Metal Door
Benjamin Moore
White Diamond
BM 2121-60

Trim
James Hardie
Arctic White
JH10-20

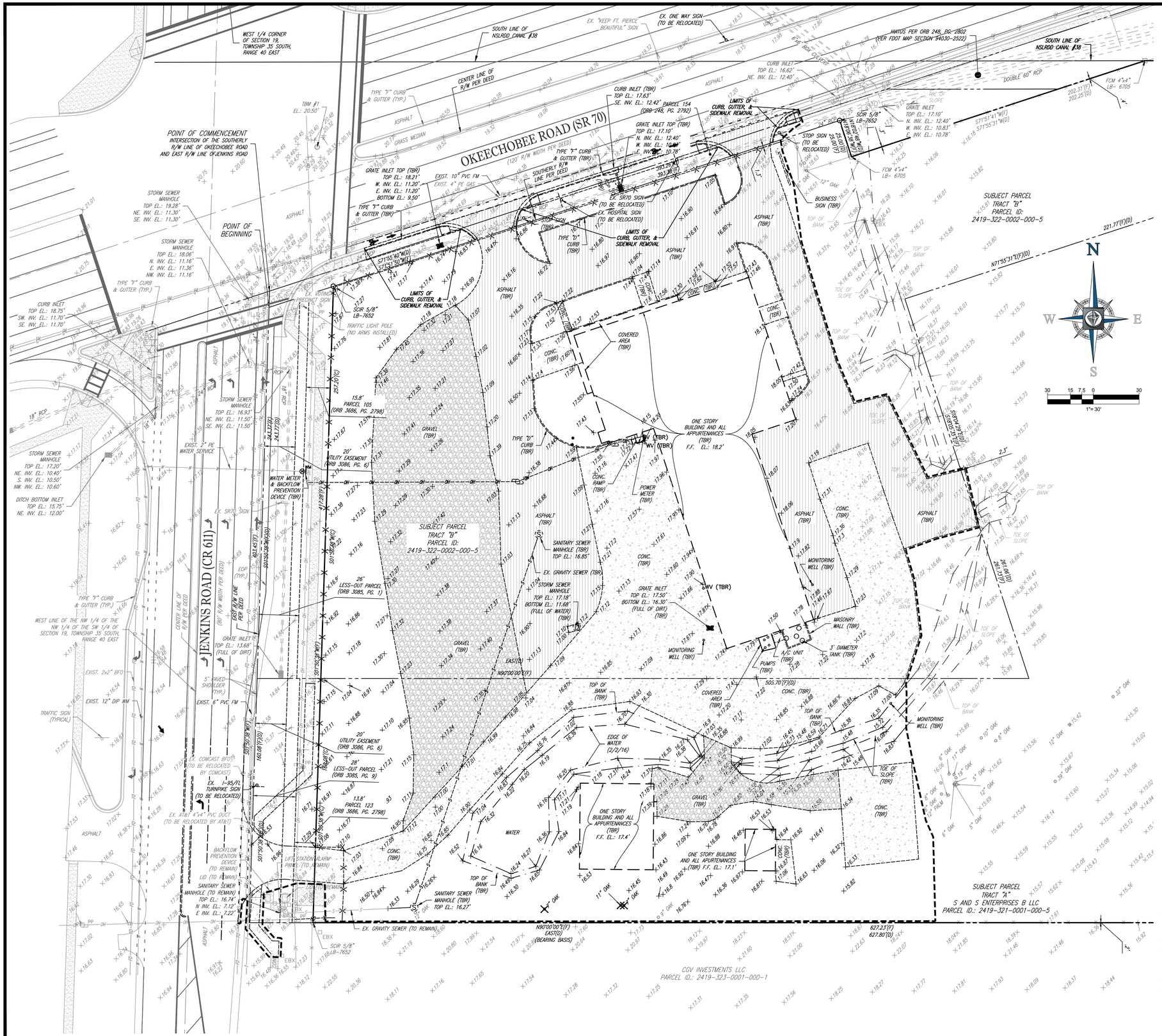
Stucco
Senergy
Meringue #3085

Exterior Stone
Cultured Stone
Southwest Blend

Cuhaci & Peterson
Architects Engineers Planners
ORLANDO • PHILADELPHIA

GAS CANOPY STACKED 8 - TRASH COMPOUND

SEC of Okeechobee Rd. & Jenkins Rd. - Ft. Pierce, FL. • C&P Project #2160209 • 04-28-2016



DEMOLITION NOTES:

1. BOHLER ENGINEERING FL, LLC IS NOT RESPONSIBLE FOR JOB SITE SAFETY OR SUPERVISION. CONTRACTOR IS TO PROCEED WITH THE DEMOLITION IN A SYSTEMATIC AND SAFE MANNER, FOLLOWING ALL THE OSHA REQUIREMENTS, TO ENSURE PUBLIC AND CONTRACTOR SAFETY.
2. ALL DEMOLITION ACTIVITIES ARE TO BE PERFORMED IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS AS WELL AS ALL FEDERAL, STATE AND LOCAL REGULATIONS. ANY DISCREPANCIES OR DEVIATIONS SHALL BE IDENTIFIED BY THE CONTRACTOR TO BOHLER ENGINEERING FL, LLC IN WRITING FOR RESOLUTION PRIOR TO INITIATION OF SITE ACTIVITY.
3. PRIOR TO STARTING ANY DEMOLITION CONTRACTOR IS RESPONSIBLE FOR/TO:
   A. THE CONTRACTOR SHALL OBTAIN A SUNSHINE STATE ONE CALL LOCATION CERTIFICATION PRIOR TO ANY EXCAVATION OR DEMOLITION. THE NUMBER IS 1-800-432-4770.
   B. ENSURING COPIES OF ALL PERMITS AND APPROVALS MUST BE MAINTAINED ON SITE AND AVAILABLE FOR REVIEW.
   C. INSTALLING THE REQUIRED SOIL EROSION AND SEDIMENT CONTROL MEASURES PRIOR TO SITE DISTURBANCE.
   D. LOCATE/CAP ALL UTILITIES AND SERVICES, INCLUDING BUT NOT LIMITED TO GAS, WATER, ELECTRIC, SANITARY AND STORM SEWER, TELEPHONE, CABLE, FIBER OPTIC CABLE, ETC. WITHIN THE LIMITS OF DISTURBANCE.
   E. PROTECTING AND MAINTAINING IN OPERATION, ALL ACTIVE SYSTEM THAT ARE NOT BEING REMOVED DURING ALL DEMOLITION ACTIVITIES.
   F. FAMILIARIZING THEMSELVES WITH THE APPLICABLE UTILITY SERVICE PROVIDER AND IS RESPONSIBLE FOR ALL COORDINATION REGARDING UTILITY DEMOLITION REQUIRED FOR THE PROJECT. THE CONTRACTOR SHALL PROVIDE THE OWNER WRITTEN NOTIFICATION THAT THE EXISTING UTILITIES AND SERVICES HAVE BEEN TERMINATED AND ABANDONED IN ACCORDANCE WITH JURISDICTION AND UTILITY COMPANY REQUIREMENTS.
   G. COORDINATION WITH UTILITY COMPANIES REGARDING WORKING "OFF-PEAK" HOURS OR ON WEEKENDS AS MAY BE REQUIRED TO MINIMIZE THE IMPACT ON THE AFFECTED PARTIES.
   H. A COMPLETE INSPECTION OF CONTAMINANTS BY A LICENSED ENVIRONMENTAL TESTING AGENCY, OF ALL BUILDINGS AND/OR STRUCTURES TO BE REMOVED. SAME SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL ENVIRONMENTAL REGULATIONS. ANY ALL CONTAMINANTS SHALL BE REMOVED AND DISPOSED OF BY A FEDERALLY LICENSED CONTRACTOR IN ACCORDANCE WITH FEDERAL, STATE, AND LOCAL REGULATIONS. ALL ENVIRONMENTAL WORK INCLUDING HAZARDOUS MATERIAL, SOILS, ASBESTOS, OR OTHER REFERENCED OR IMPLIED HEREIN IS THE SOLE RESPONSIBILITY OF THE OWNER'S ENVIRONMENTAL CONSULTANT.
4. THE CONTRACTOR SHALL PROVIDE ALL THE "MEANS AND METHODS" NECESSARY TO PREVENT MOVEMENT, SETTLEMENT, OR COLLAPSE OF EXISTING STRUCTURES, AND ANY OTHER IMPROVEMENTS THAT ARE REMAINING ON OR OFF SITE. THE DEMOLITION CONTRACTOR IS RESPONSIBLE FOR ALL REPAIRS OF DAMAGE TO ALL ITEMS THAT ARE TO REMAIN AS A RESULT OF HIS ACTIVITIES. ALL REPAIRS SHALL USE NEW MATERIAL. THE REPAIRS SHALL RESTORE THE ITEM TO THE PRE-DEMOLITION CONDITION.
5. IN THE ABSENCE OF SPECIFICATIONS, THE CONTRACTOR SHALL PERFORM EARTH MOVEMENT ACTIVITIES, DEMOLITION AND REMOVAL OF ALL FOUNDATION WALLS, FOOTINGS, AND OTHER MATERIALS WITHIN THE LIMITS OF DISTURBANCE IN ACCORDANCE WITH DIRECTION BY OWNER'S STRUCTURAL OR GEOTECHNICAL ENGINEER.
6. EXPLOSIVES SHALL NOT BE USED WITHOUT PRIOR WRITTEN CONSENT OF BOTH THE OWNER AND APPLICABLE GOVERNMENTAL AUTHORITIES. ALL THE REQUIRED PERMITS AND EXPLOSIVE CONTROL MEASURES THAT ARE REQUIRED BY THE FEDERAL, STATE, AND LOCAL GOVERNMENTS SHALL BE IN PLACE PRIOR TO STARTING AN EXPLOSIVE PROGRAM. THE CONTRACTOR IS ALSO RESPONSIBLE FOR ALL INSPECTION AND SEISMIC VIBRATION TESTING THAT IS REQUIRED TO MONITOR THE EFFECTS ON ALL LOCAL STRUCTURES.
7. CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL AND GENERALLY ACCEPTED SAFE PRACTICES IN CONFORMANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL," AS WELL AS FEDERAL, STATE, AND LOCAL REGULATIONS WHEN DEMOLITION RELATED ACTIVITIES IMPACT ROADWAYS OR ROADWAY RIGHTS - OF - WAY.
8. CONDUCT DEMOLITION ACTIVITIES IN SUCH A MANNER TO ENSURE MINIMUM INTERFERENCE WITH ROADS, STREETS, SIDEWALKS, WALKWAYS, AND OTHER ADJACENT FACILITIES. STREET CLOSURE PERMITS MUST BE RECEIVED FROM THE APPROPRIATE GOVERNMENTAL AUTHORITY.
9. DEMOLITION ACTIVITIES AND EQUIPMENT SHALL NOT USE AREAS OUTSIDE THE DEFINED PROPERTY LINE WITHOUT WRITTEN PERMISSION OF THE OWNER, AND/OR APPROPRIATE GOVERNMENT AGENCY.
10. USE DUST CONTROL MEASURES TO LIMIT AIRBORNE DUST AND DIRT RISING AND SCATTERING IN THE AIR IN ACCORDANCE WITH FEDERAL, STATE, AND/OR LOCAL STANDARDS. AFTER THE DEMOLITION IS COMPLETE, ADJACENT STRUCTURES AND IMPROVEMENTS SHALL BE CLEANED OF ALL DUST AND DEBRIS CAUSED BY THE DEMOLITION OPERATIONS. THE CONTRACTOR IS RESPONSIBLE FOR RETURNING ALL ADJACENT AREAS TO THEIR "PRE-DEMOLITION" CONDITION.
11. CONTRACTOR IS RESPONSIBLE TO SAFEGUARD SITE AS NECESSARY TO PERFORM THE DEMOLITION IN SUCH A MANNER AS TO PREVENT THE ENTRY OF UNAUTHORIZED PERSONS AT ANY TIME.
12. THIS DEMOLITION PLAN IS INTENDED TO IDENTIFY THOSE EXISTING ITEMS/CONDITIONS WHICH ARE TO BE REMOVED. IT IS NOT INTENDED TO PROVIDE DIRECTION OTHER THAN THAT ALL METHODS AND MEANS ARE TO BE IN ACCORDANCE WITH STATE, FEDERAL, LOCAL, AND JURISDICTIONAL REQUIREMENTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OSHA AND OTHER SAFETY PRECAUTIONS NECESSARY TO PROVIDE A SAFE WORK SITE.
13. DEBRIS SHALL NOT BE BURIED ON THE SUBJECT SITE. ALL DEMOLITION WASTES AND DEBRIS (SOLID WASTE) SHALL BE DISPOSED OF IN ACCORDANCE WITH ALL CITY, COUNTY, STATE, AND FEDERAL LAWS AND APPLICABLE CODES.
14. CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFYING ALL EXISTING SITE IMPROVEMENTS AND UTILITIES. ALL DISCREPANCIES SHALL BE IDENTIFIED TO THE ENGINEER IN WRITING.
15. ALL EXISTING UTILITIES BEING REMOVED SHALL BE DONE SO BY THE CONTRACTOR IN ACCORDANCE WITH STATE AND LOCAL REGULATIONS.

LEGEND:

- EXIST. UTILITY POLE TO BE REMOVED
- EXIST. UTILITY POLE TO REMAIN
- EXIST. OVERHEAD LINE TO BE REMOVED
- EXIST. OVERHEAD LINE TO REMAIN
- EXIST. FENCE TO BE REMOVED
- EXIST. FENCE TO REMAIN
- EXIST. BUILDINGS TO BE REMOVED
- LIMITS OF DISTURBANCE
- EXIST. STORM STRUCTURE TO BE REMOVED
- (TBR) TO BE REMOVED
- EXIST. LP TO BE REMOVED
- EXIST. BACKFLOW PREVENTION DEVICE TO BE REMOVED
- EXIST. ASPHALT TO BE REMOVED
- EXIST. CONCRETE TO BE REMOVED
- EXIST. GRAVEL TO BE REMOVED

DATUM NOTE:

CONTROL BENCHMARK:
SAINT LUCIE COUNTY BENCHMARK DESCRIBED AS SAINT LUCIE COUNTY 2004 VERTICAL CONTROL DISK IN CONCRETE LOCATED AT THE NORTHEAST CORNER OF JENKINS AND OKEECHOBEE ROADS, 47.5'± SOUTHEAST OF A TYPICAL CONCRETE POWER POLE AT THE INTERSECTION OF AN 8' CONCRETE SIDEWALK, 14'± NORTHWEST OF THE SOUTHWEST CORNER OF THE PARKING LOT PARALLEL TO OKEECHOBEE ROAD.

ELEVATION: 19.13' (NORTH AMERICAN VERTICAL DATUM 1988)

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ELEVATION: 20.50' (NORTH AMERICAN VERTICAL DATUM 1988)

ON-SITE TBM #2:
STATION IS DESCRIBED AS A LB-7652 NAIL AND DISK SET ON TOP OF GRATE INLET LOCATED 33.19' NORTH AND 299.81' WEST OF THE NORTHEAST CORNER OF SUBJECT PARCEL.

ELEVATION: 17.92' (NORTH AMERICAN VERTICAL DATUM 1988)

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PROJECT No.:	FLB15009
DRAWN BY:	SMT
CHECKED BY:	GB
DATE:	06/24/16
SCALE:	N.T.S.
CAD I.D.:	DP0

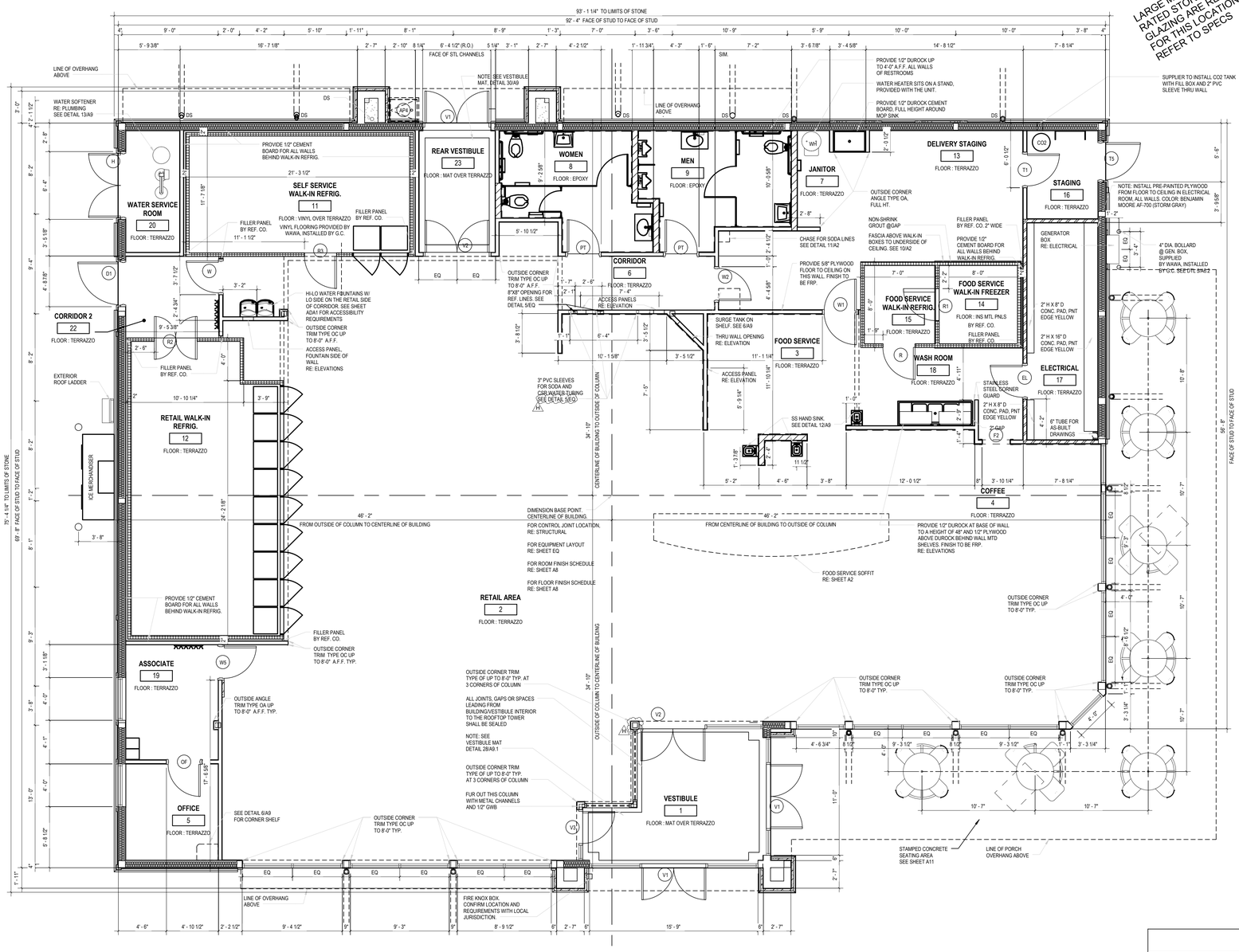
PROJECT:
SR 70 AND JENKINS
FOR
WAWA
LOCATION OF SITE
SEC SR 70 & S JENKINS RD
FORT PIERCE, FLORIDA

BOHLER ENGINEERING
2255 GLADES ROAD, SUITE 305E
BOCA RATON, FLORIDA 33431
Phone: (561) 571-0280
Fax: (561) 571-0281
FLORIDA BUSINESS CERT. OF AUTH. No. 30780
LANDSCAPE ARCHITECT BUSINESS LIC. No LC26000551

GEORGE BALABAN LICENSE No. 74543 STATE OF FLORIDA PROFESSIONAL ENGINEER
07/05/16

SHEET TITLE:
DEMOLITION PLAN

SHEET NUMBER:
C-3



1 A1 FLOOR PLAN
3/16" = 1'-0"

GENERAL NOTES

1. SOIL TREATMENT FOR TERMITE CONTROL SHALL BE PER SPECIFICATIONS
2. **REFER TO FLORIDA PRODUCT APPROVAL SCHEDULE ON COVER SHEET FOR APPLICABLE STOREFRONT SPEC. IMPACT GLASS MAY BE REQUIRED.**
3. RESTROOM.

LEGEND

- 8" MTL. STUDS W/ R-30 BATT INSUL. AND EXT. VENEER
- NOTE: BOTTOM 48" OF PLYWOOD IS PRESSURE TREATED, TYP. EXT. WALLS
- INSUL. MTL. PANELS BY REF. CO.
- 3-5/8" MTL. STUDS @ 16" O.C. W/ 1/2" GWB
- 3-5/8" MTL. STUDS @ 16" O.C. W/ 1/2" GWB AND 5/8" PLYWOOD ON ELECTRICAL SIDE
- 6" MTL. STUDS @ 16" O.C. W/1/2" GWB
- CONCRETE BLOCK (CMU)

- V1 DOOR IDENTIFICATION. SEE DOOR SCHEDULE
- 1 BLOCKING IDENTIFICATION. SEE EQUIPMENT BLOCKING NOTES
- WH WATER HEATER
- F1 FIRE EXTINGUISHER. SEE DETAIL 4/A9. PROVIDE BLOCKING AS REQUIRED & COORDINATE FINAL LOCATION W/ FIRE MARSHALL.

NOTE: ALL WALLS TO GO TO UNDERSIDE OF ROOF DECK, UNLESS OTHERWISE NOTED. PROVIDE SLOTTED TRACK AT CEILING.

EQUIPMENT BLOCKING NOTES

#	ITEM	BLK MAT'L	LOCATION AND REMARKS
1	SHELVING @ 3 COMP. SINK	1/2" PLYWOOD	IN LIEU OF GWB, SEE ELEVATION
2	MOP HOLDER	2" X 6"	5'-0"
3	HAND DRYER	2" X 6"	3'-3" AND 4'-0"
5	HAND WASH SINK	2" X 6"	3'-5"
6	URINAL	AS PER MANUF.	-
7	GRAB BARS	2" X 6"	2'-10 1/2" & VERTICAL
8	POWER WASH SHELF	2" X 6"	6'-9 1/2"
9	TRASH BAG HOLDER	2" X 6"	2'-0" AND 4'-0"
10	TOILET PARTIONS	AS PER MANUF.	-
11	COAT HOOKS	2" X 12"	4'-0"
12	OFFICE SECURITY SHELF	2" X 10"	4'-9" SEE DETAIL ON 6/A9
13	LOCKERS	2" X 10"	5'-6"
14	VEEDER ROOT	2" X 12"	5'-5"
15	SURGE TANK SHELF	2" X 6"	7'-8"
17	WATER FOUNTAIN LOW	2" X 6"	2'-6"
18	WATER FOUNTAIN HIGH	2" X 6"	3'-0"
19	BEER COOLER SIGN	2" X 8"	11'-0" SEE SHEET G1.
20	DIGITAL SIGN (COFFEE)	2" X 8"	8'-0" SEE DETAIL 8/A9.1
22	FIRE EXTINGUISHER	2" X 6"	3'-6" SEE DETAIL 4/A9
23	BEER COOLER SIDE CABINETS	2" X 8"	10'-0" SEE SHEET G1
25	CSR UNIT	5/8" PLYWD	IN LIEU OF GWB. FLR TO CLG
26	BEVERAGE AREA FASCIA	1/2" PLYWOOD	SHEATH WALLS FLOOR TO CEILING. SEE NOTE 4 AND DETAIL 13/G1 & 16/A9.1
31	DIGITAL SIGN (VERT)	2 X 8	8'-0" SEE DETAIL 7/A9.1

NOTES:
1. PROVIDE ADDITIONAL BLOCKING AT OTHER LOCATIONS AS REQUIRED
2. ALL HEIGHTS CENTERED UNLESS NOTED OTHERWISE
3. PROVIDE BLOCKING FOR ALL CABINETS: 2X12, CENTERED ON CABINET TOP
4. PROVIDE 1/4" JAMES HARDIE "HARDIEBACKER" CEMENT BOARD OVER 1/2" PLYWOOD AT SELF SERVE DRINK AREA. ATTACH CEMENT BOARD TO PLYWOOD ALONG THE WALL STUDS USING CORROSION-RESISTANT SCREWS @ 6 TO 8 INCHES O.C. TAPE JOINTS BETWEEN PIECES OF BACKER BOARD WITH FIBERGLASS OR MESH TAPE. FILL SCREW HOLES IN THE BACKER BOARD WITH FILLER COMPOUND.

DOOR NOTES

DOOR FRAMES:
ALL DOOR FRAMES, INTERIOR AND EXTERIOR TO BE WELDED. NO KNOCK-DOWN FRAMES. ADD WOOD BLOCKING AS REQUIRED.

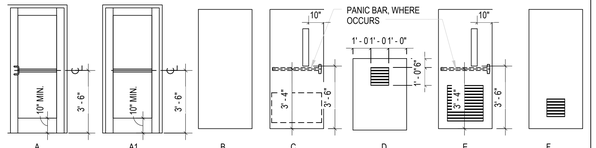
1. DOOR #'S SHOWN IN DOOR SCHEDULE ARE TYPICAL FOR WAWA STORES. VERIFY QUANTITIES AND WHICH DOORS ARE REQUIRED AS INDICATED IN FLOOR PLAN.
2. SEE STOREFRONT MNF. SPECIFICATIONS FOR VESTIBULE DOORS. DOORS ARE TO BE KEYED ALIKE WITH THUMB LATCH AT EXTERIOR DOORS AND CLOSER AT ALL DOORS.
3. ALL EXTERIOR HOLLOW METAL DOORS SHALL BE INSULATED DOORS.
4. RUN CONTINUOUS BEAD OF CLEAR SILICONE CAULK AROUND ALL DOOR FRAMES AND ALL INTERIOR TILE CORNERS IN RESTROOMS, COFFEE AREA AND FOOD SERVICE AREA.
5. EXIT DOOR LOCKS, IF PROVIDED ON EGRESS DOORS, SHALL NOT REQUIRE THE USE OF A KEY, A TOOL OR SPECIAL KNOWLEDGE OR EFFORT FOR OPERATION FROM THE EGRESS SIDE IN ACCORDANCE TO SECTION 14.5.2.3 OF FFPC AND SECTION 1008.1.9 OF FBC UNLESS SPECIFICALLY ALLOWED BY CODE.
6. A LATCH OR OTHER FASTENING DEVICE ON A EGRESS DOOR SHALL BE PROVIDED WITH A KNOB, HANDLE, PANIC BAR, OR OTHER SIMPLE TYPE OF RELEASING DEVICE HAVING AN OBVIOUS METHOD OF OPERATION UNDER ALL LIGHTING CONDITIONS, DOORS SHALL BE OPERABLE WITH NO MORE THAN ONE RELEASING OPERATION PER FFPC 14.5.2.10
7. REFER TO HARDWARE SCHEDULE IN THE SPECIFICATION MANUAL.
8. THRESHOLD 'A' NOT TO EXCEED 1/2" HIGH.
9. DOOR TC REQUIRES HOLE IN SLAB FOR BOLT.
10. ALL DOOR FRAMES, INTERIOR AND EXTERIOR SHOULD BE FULL WELDED, NO KNOCK-DOWN FRAMES. ADD BLOCKING AROUND FRAMES.
11. ALL LAMINATE GLASS NEEDS TO COMPLY WITH SAFETY GLAZING REQUIREMENTS IN SECTION 2406 OF FBCB.

DOOR SCHEDULE

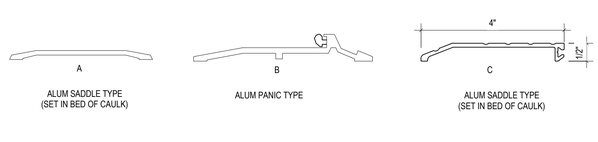
#	DOOR WIDTH	DOOR HEIGHT	DOOR THICKNESS	TYPE	DOOR MATERIAL	FRAME TYPE	THRESHOLD	HARDWARE SET	COMMENTS
AP4	2' - 6"	2' - 0"		-		STL	-		NYSTROM HS
D1	4' - 0"	7' - 0"	0' - 1 3/4"	C	HM	HM	A	HW 10	4" X 25" LAMINATE GLASS VISION PANEL
EL	3' - 0"	6' - 8"	0' - 1 3/4"	E	HM	HM	-	HW 13	4" X 25" LAMINATE GLASS VISION PANEL 24" X 24" LOUVER
F2	2' - 8"	6' - 8"		-	-	HM	-	-	CASE OPENING, SEE DETAIL 5/A9
H	3' - 6"	7' - 0"	0' - 1 3/4"	B/F	HM	HM	B	HW 8	ONE LEAF W/ 12" X 18" LOUVER (DOUBLE DOOR). SEE 25 & 26/A7 FOR HEAD & JAMB
OF	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 12	4" X 25" ONE WAY VISION PANEL, UNDERCUT 1"
PT	3' - 0"	6' - 8"	0' - 1 3/4"	B	HM	HM	-	HW 7	UNDERCUT DOOR 1"
R	3' - 0"	6' - 9"	0' - 2"	REF	-	-	-		BY REFRIGERATION COMPANY
R1	3' - 0"	6' - 9"	0' - 4"	REF	-	-	-		BY REFRIGERATION COMPANY
R2	4' - 0"	6' - 9"	0' - 2"	REF	-	-	-		BY REFRIGERATION COMPANY (DOUBLE DOORS)
R3	3' - 0"	6' - 9"	0' - 2"	REF	-	-	-		BY REFRIGERATION COMPANY (GLAZED)
T1	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 11	4" X 25" LAMINATE GLASS VISION PANEL
T5	3' - 6"	7' - 0"	0' - 1 3/4"	C		HM	B	HW 5.3	4" X 25" LAMINATE GLASS VISION PANEL.
TH	3' - 0"	4' - 0"	0' - 1 3/4"	D		HM	-	HW 19	TOWER ACCESS: NYSTROM XTM SERIES INSULATED ACCESS PANEL WITH 12" X 12" LOUVER, SEE 3/A6.
V1	3' - 0"	7' - 0"	0' - 1 3/4"	A	ALUM	ALUM	C		NO HOLD OPENS (DOUBLE DOOR)
V2	3' - 0"	7' - 0"	0' - 1 3/4"	A	ALUM	ALUM	C		NO HOLD OPENS (DOUBLE DOOR)
V3	3' - 0"	7' - 0"	0' - 1 3/4"	A1	ALUM	ALUM	C		NO HOLD OPENS, PUSH ONLY
W	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 3	4" X 25" LAMINATE GLASS VISION PANEL
W1	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 3.1	DOUBLE ACTING W/ 4" X 25" GLASS VISION PANEL
W2	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 3.2	4" X 25" ONE WAY VISION GLASS / THUMB LATCH
W5	3' - 0"	6' - 8"	0' - 1 3/4"	C	HM	HM	-	HW 3.5	ONE WAY 4" X 25" VISION PANEL. PROVIDE 8" WIDE JAMB W/EXTENSION ON THE RETAIL SIDE

NOTES:
1. PROVIDE WOOD BLOCKING AT JAMBS AND HEAD OF ALL INTERIOR DOORS.
2. ALL LAMINATE GLASS NEED TO COMPLY WITH SAFETY GLAZING REQUIREMENTS IN SECTION 2406 OF FBCB.

DOOR TYPES



THRESHOLDS



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CLIENT NAME
WAWA
260 WEST BALTIMORE PIKE
WAWA, PENNSYLVANIA 19063

PROJECT NAME
WAWA F85 FB
Okeechobee Rd. & Jenkins Rd.
Ft. Pierce, FL

SHEET TITLE
FLOOR PLAN

STATE OF FLORIDA
RICK ZANE SMITH
AR0010527
REGISTERED ARCHITECT

Revision Schedule		
No.	DESCRIPTION	Date
	ZONING	06/21/2016

PROJECT NO. 2160290
DATE 04/20/2016
DRAWN -
CHECKED -

A1

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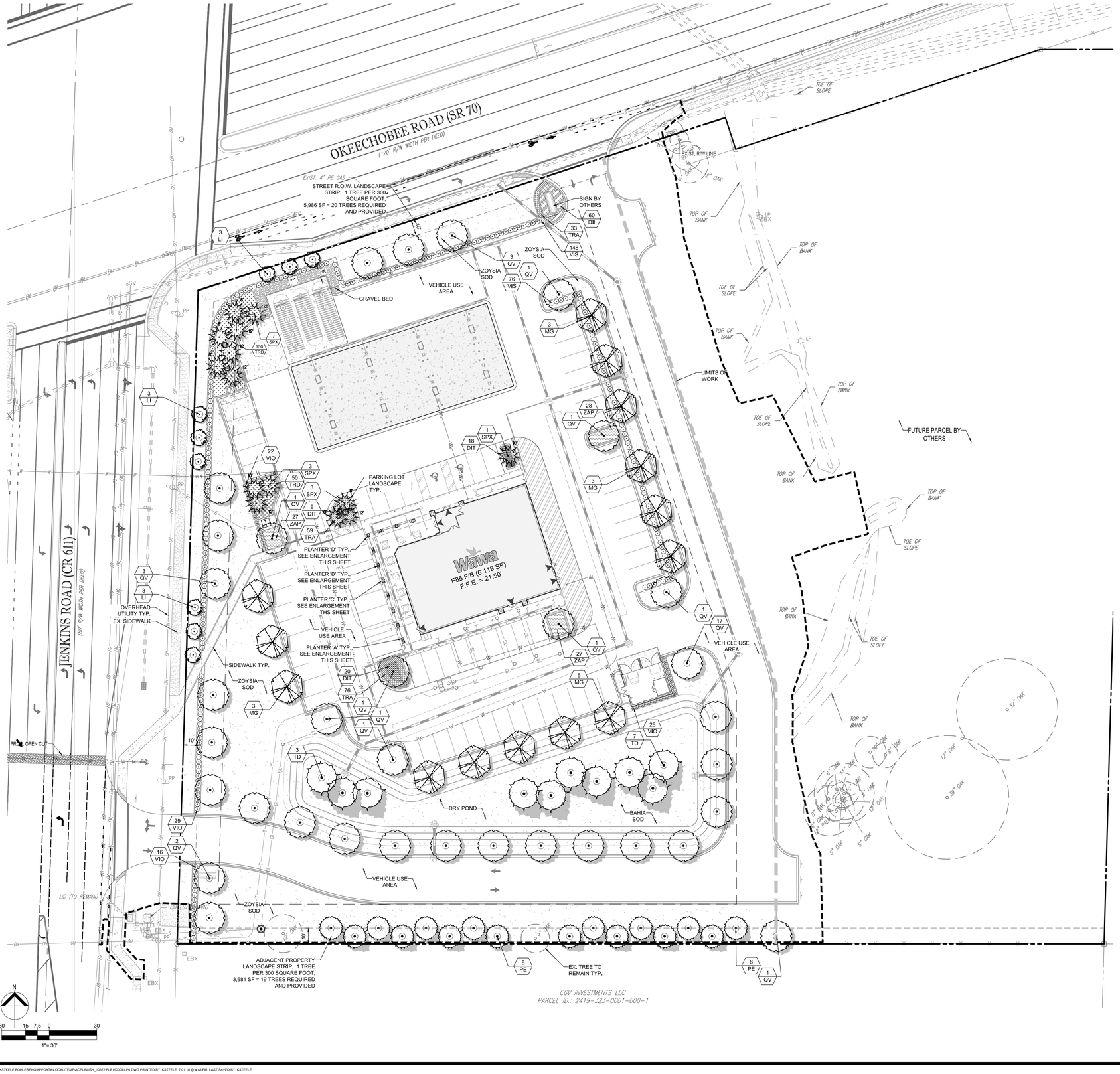

1 PLANTER 'A' ENLARGEMENT
SCALE: NTS

SOUTH FLORIDA WARM SEASON PALETTE
1. RED SALVIA
2. PINK PORTULACA
3. YELLOW ZINNIA
4. DWARF WHITE FOUNTAIN GRASS
5. WHITE PENTAS
6. ORANGE GAZANIA
7. PINK PROTULACA

SOUTH FLORIDA COOL SEASON PALETTE
1. POT MARIGOLD
2. PINK PENTUNIA
3. WHITE ALYSSUM
4. DWARF WHITE FOUNTAIN GRASS
5. ORANGE ZINNIA
6. RED PUTUNIA
7. PINK VERBENA

NOTE: ALL PLANT MATERIAL TO BE ON GALLON POT, SEE MATERIALS SCHEDULE FOR MULCH

POT SPECIFICATION
NAME: BOULEVARD SERIES PLANTER
MANUFACTURER: ALLIED MOLDED PRODUCTS, LLC.
MODEL NO: 1RECLP-482424
SIZE: 48"L X 24"W X 24" HT.
COLOR: BENJAMIN MOOR #OC-1 NATURAL WICKER

2 PLANTER 'B' ENLARGEMENT
SCALE: NTS

SOUTH FLORIDA WARM SEASON PALETTE
1. RED GAZANIA
2. YELLOW PURSLANE
3. ORANGE PLUME CELOSIA
4. DWARF WHITE FOUNTAIN GRASS
5. WHITE SALVIA
6. PINK GAZANIA
7. RED DIANTHUS

SOUTH FLORIDA COOL SEASON PALETTE
1. RED SALVIA
2. WHITE PETUNIA
3. YELLOW ALYSSUM
4. DWARF WHITE FOUNTAIN GRASS
5. BLUE DAZE
6. LAVENDER VERBENA
7. YELLOW TALL MARIGOLD

NOTE: ALL PLANT MATERIAL TO BE ON GALLON POT, SEE MATERIALS SCHEDULE FOR MULCH

POT SPECIFICATION
NAME: BOULEVARD SERIES PLANTER
MANUFACTURER: ALLIED MOLDED PRODUCTS, LLC.
MODEL NO: 1RECLP-482424
SIZE: 48"L X 24"W X 24" HT.
COLOR: BENJAMIN MOOR #OC-1 NATURAL WICKER

3 PLANTER 'C' ENLARGEMENT
SCALE: NTS

SOUTH FLORIDA WARM SEASON PALETTE
1. TALL PINK ZINNIA
2. ORANGE PLUME CELOSIA
3. YELLOW DAHLBER DAISY
4. DWARF WHITE FOUNTAIN GRASS
5. RED PENTAS
6. PINK PORTULACA
7. WHITE BEGONIA

SOUTH FLORIDA COOL SEASON PALETTE
1. BLUE DAZE
2. RED PETUNIA
3. YELLOW ALYSSUM
4. DWARF WHITE FOUNTAIN GRASS
5. PINK DIANTHUS
6. WHITE VERBENA
7. YELLOW PLUME CELOSIA

NOTE: ALL PLANT MATERIAL TO BE ON GALLON POT, SEE MATERIALS SCHEDULE FOR MULCH

POT SPECIFICATION
NAME: BOULEVARD SERIES PLANTER
MANUFACTURER: ALLIED MOLDED PRODUCTS, LLC.
MODEL NO: 1SLP-2425
SIZE: 24"X 24"
COLOR: BENJAMIN MOOR #OC-1 NATURAL WICKER

4 PLANTER 'C' ENLARGEMENT
SCALE: NTS

SOUTH FLORIDA WARM & COOL SEASON PALETTE
1. DWARF WHITE FOUNTAIN GRASS

NOTE: ALL PLANT MATERIAL TO BE ON GALLON POT, SEE MATERIALS SCHEDULE FOR MULCH

POT SPECIFICATION
NAME: BOULEVARD SERIES PLANTER
MANUFACTURER: ALLIED MOLDED PRODUCTS, LLC.
MODEL NO: 1SLP-2425
SIZE: 24"X 24"
COLOR: BENJAMIN MOOR #OC-1 NATURAL WICKER

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PROJECT No.:	FLB15009
DRAWN BY:	KPS
CHECKED BY:	KPS
DATE:	06/30/16
SCALE:	1" = 20'
CAD I.D.:	LP0

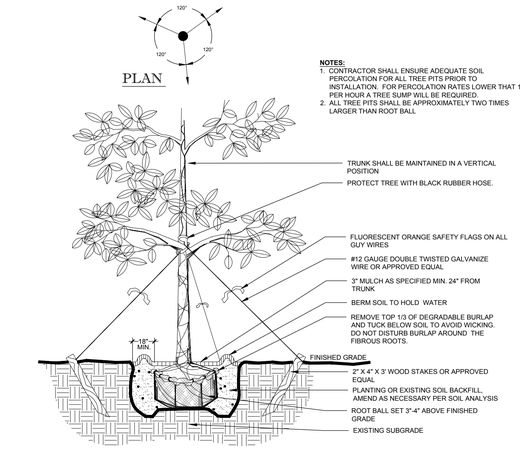
PROJECT:
SR 70
AND
JENKINS
FOR
WAWA
Wawa
LOCATION OF SITE
SEC SR 70 & S JENKINS RD
ST. LUCIE COUNTY, FLORIDA

BOHLER ENGINEERING
2255 GLADES ROAD, SUITE 305E
BOCA RATON, FLORIDA 33431
Phone: (561) 571-0280
Fax: (561) 571-0281
FLORIDA BUSINESS CERT. OF AUTH. No. 30780
LANDSCAPE ARCHITECT BUSINESS LIC. No LC26000583

KYLE P. STEELE
REGISTERED LANDSCAPE ARCHITECT
STATE OF FLORIDA
07/01/16

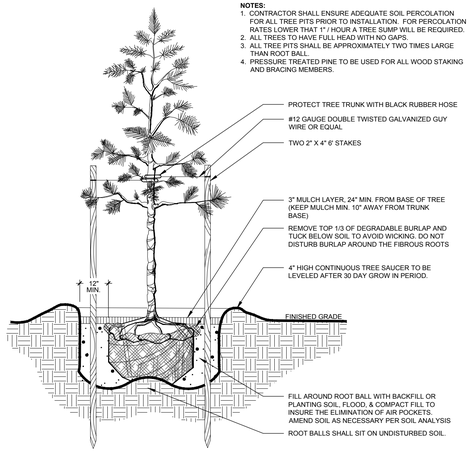
SHEET TITLE:
PLANTING PLAN

SHEET NUMBER:
LP-1.01



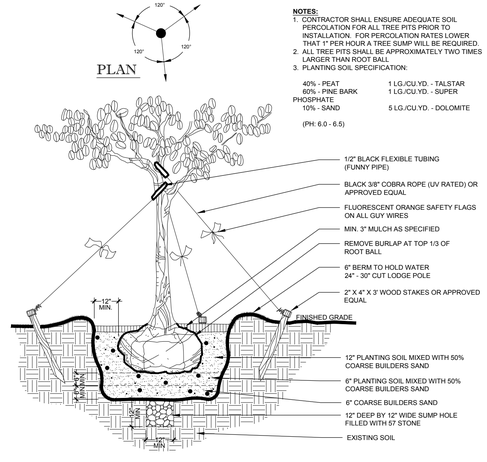
NOTES:
1. CONTRACTOR SHALL ENSURE ADEQUATE SOIL PERCOLATION FOR ALL TREE PITS PRIOR TO INSTALLATION. FOR PERCOLATION RATES LOWER THAT 1" PER HOUR A TREE SUMP WILL BE REQUIRED.
2. ALL TREE PITS SHALL BE APPROXIMATELY TWO TIMES LARGER THAN ROOT BALL

1 CANOPY TREE
SCALE: NTS



NOTES:
1. CONTRACTOR SHALL ENSURE ADEQUATE SOIL PERCOLATION FOR ALL TREE PITS PRIOR TO INSTALLATION. FOR PERCOLATION RATES LOWER THAT 1" / HOUR A TREE SUMP WILL BE REQUIRED.
2. ALL TREES TO HAVE FULL HEAD WITH NO GAPS.
3. ALL TREE PITS SHALL BE APPROXIMATELY TWO TIMES LARGE THAN ROOT BALL.
4. PRESSURE TREATED PINE TO BE USED FOR ALL WOOD STAKING AND BRACING MEMBERS.

2 CONIFER TREE
SCALE: NTS

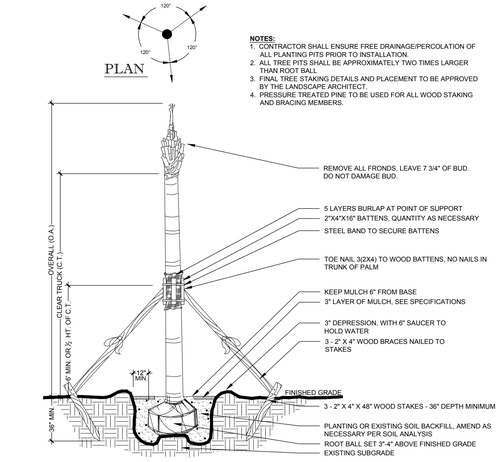


NOTES:
1. CONTRACTOR SHALL ENSURE ADEQUATE SOIL PERCOLATION FOR ALL TREE PITS PRIOR TO INSTALLATION. FOR PERCOLATION RATES LOWER THAT 1" PER HOUR A TREE SUMP WILL BE REQUIRED.
2. ALL TREE PITS SHALL BE APPROXIMATELY TWO TIMES LARGER THAN ROOT BALL.
3. PLANTING SOIL SPECIFICATION:

40% - PEAT	1 LG./CU.YD. - TALSTAR
60% - PINE BARK	1 LG./CU.YD. - SUPER PHOSPHATE
10% - SAND	5 LG./CU.YD. - DOLOMITE

(PH: 6.0 - 6.5)

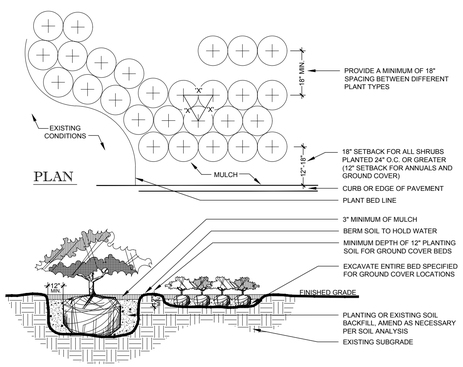
3 MAGNOLIA TREE
SCALE: NTS



NOTES:
1. CONTRACTOR SHALL ENSURE FREE DRAINAGE/PERCOLATION OF ALL PLANTING PITS PRIOR TO INSTALLATION.
2. ALL TREE PITS SHALL BE APPROXIMATELY TWO TIMES LARGER THAN ROOT BALL
3. FINAL TREE STAKING DETAILS AND PLACEMENT TO BE APPROVED BY THE LANDSCAPE ARCHITECT.
4. PRESSURE TREATED PINE TO BE USED FOR ALL WOOD STAKING AND BRACING MEMBERS.

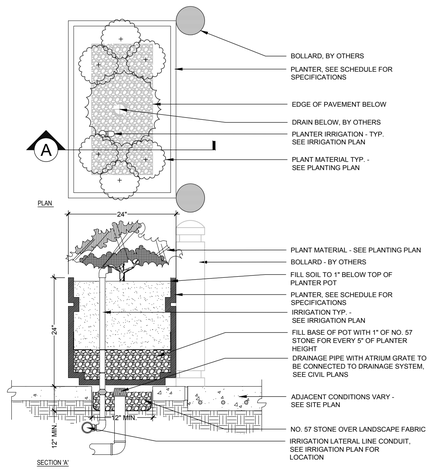
4 SABAL PALM TREE
SCALE: NTS

NOTES:
1. CONTRACTOR SHALL ENSURE FREE DRAINAGE/PERCOLATION OF ALL PLANTING PITS/BEDS PRIOR TO INSTALLATION.
2. ALL PLANTING PITS SHOULD HAVE VERTICAL SIDES AND BE APPROXIMATELY TWO TIMES LARGER THAN ROOT BALL
3. PLANT MATERIAL SHALL BE INSTALLED 2" HIGH WITH SOIL MOUNDING UP TO THE TOP OF ROOT BALL.
4. WHERE GROUND COVERS ARE USED IN MASSES, THE ENTIRE BED SHALL BE EXCAVATED PRIOR TO RECEIVING PLANT MATERIAL AND PLANTING SOIL EXCEPT WHERE SPECIFIED.
5. ALL PLANT MATERIAL MASSES TO USE TRIANGULAR SPACING EXCEPT WHERE NOTED. REFER TO PLANT LIST FOR INDIVIDUAL PLANT SPACING 'X'.
6. PLANT MATERIAL INSTALLED ADJACENT TO STRAIGHT EDGES SHALL BE SPACED IN ROWS PARALLEL TO THE STRAIGHT EDGE. THOSE INSTALLED ADJACENT TO CURVED EDGES SHALL BE PLANTED IN ROWS PARALLEL TO THE CURVED EDGE

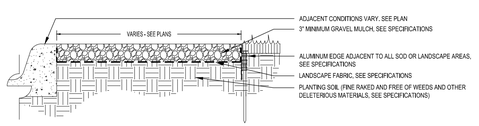


7 SHRUB AND GROUND COVER
SCALE: NTS

5 MULTI-STEM UNDERSTORY TREE
SCALE: NTS

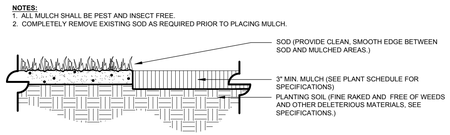


6 TYPICAL RAISED PLANTER DETAIL
SCALE: NTS

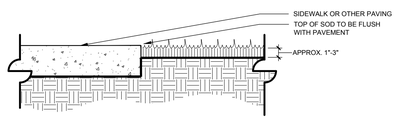


8 GRAVEL APPLICATION
SCALE: NTS

NOTES:
1. ALL MULCH SHALL BE PEST AND INSECT FREE.
2. COMPLETELY REMOVE EXISTING SOD AS REQUIRED PRIOR TO PLACING MULCH.



9 MULCH APPLICATION
SCALE: NTS



10 SOD APPLICATION
SCALE: NTS

BOHLER ENGINEERING
SITE CIVIL AND CONSULTING ENGINEERING
LAND DEVELOPMENT PROGRAM MANAGEMENT
SUSTAINABLE DESIGN
LANDSCAPE ARCHITECTURE
TRANSPORTATION ENGINEERING
LEED ACCREDITED SERVICES
RALEIGH, NC
CHARLOTTE, NC
ATLANTA, GEORGIA
TAMPA, FLORIDA
LEHIGH VALLEY, PA
SOUTHEASTERN, PA
BERWYN, PHOENIXVILLE, DE
BALTIMORE, MD
SOUTHERN MARYLAND
NORTHERN VIRGINIA
CENTRAL, VIRGINIA
UPSTATE NEW YORK
NEW ENGLAND
ALBANY, NY
NEW YORK METRO
NEW YORK, NY
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NOT APPROVED FOR CONSTRUCTION

PROJECT No.:	FLB15009
DRAWN BY:	KPS
CHECKED BY:	KPS
DATE:	06/30/16
SCALE:	1" = 20'
CAD I.D.:	LP0

PROJECT:
SR 70 AND JENKINS
FOR
WAWA
LOCATION OF SITE
SEC SR 70 & S JENKINS RD
ST. LUCIE COUNTY, FLORIDA

BOHLER ENGINEERING
2255 GLADES ROAD, SUITE 305E
BOCA RATON, FLORIDA 33431
Phone: (561) 571-0280
Fax: (561) 571-0281
FLORIDA BUSINESS CERT. OF AUTH. No. 30780
LANDSCAPE ARCHITECT BUSINESS LIC. No LC26000551

REG. STERED LANDSCAPE ARCHITECT
KYLE P. STEELE
LA0667899
STATE OF FLORIDA
07/01/16

SHEET TITLE:
PLANTING DETAILS

SHEET NUMBER:
LP-5.01

GENERAL LANDSCAPE NOTES:

1. NO REFERENCE TO ENGINEERING SHOULD BE MADE FROM THIS SHEET. SHEET(S) ARE FOR LANDSCAPE REFERENCE ONLY.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE PLANS AND WRITTEN SPECIFICATIONS. NO SUBSTITUTIONS SHALL BE MADE WITHOUT WRITTEN APPROVAL BY THE OWNER'S REP.
3. THE PLANTING PLAN SHALL BE INSTALLED IN COMPLIANCE WITH EXISTING CODES AND APPLICABLE DEED RESTRICTIONS OR REQUIREMENTS.
4. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL PLANT MATERIAL QUANTITIES PRIOR TO BIDDING. NOTIFY OWNER'S REP OF ANY QUANTITY DISCREPANCIES PRIOR TO CONSTRUCTION
5. ANY DEVIATION FROM PLANT QUANTITY, SIZE OR GRADE MAY JEOPARDIZE THE CERTIFICATE OF OCCUPANCY.
6. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS. CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB. OWNER'S REP SHALL BE NOTIFIED OF ANY VARIATION FROM THE DIMENSIONS AND CONDITIONS SHOWN ON THE PLANS
7. CONTRACTOR TO NOTIFY 'SUNSHINE STATE ONE CALL OF FLORIDA, INC AT 800-432-4770 TWO FULL BUSINESS DAYS PRIOR TO DIGGING FOR UNDERGROUND UTILITY LOCATIONS.
8. THE HEALTHY, NEAT, AND ORDERLY APPEARANCE OF ALL REQUIRED LANDSCAPING MATERIALS IS THE CONTINUAL RESPONSIBILITY OF THE PROPERTY OWNER AFTER FINAL ACCEPTANCE.

GENERAL PLANTING NOTES:

1. NUISANCE, EXOTIC PLANT SPECIES REMOVAL SHALL BE COMPLETED IN ACCORDANCE WITH SECTIONS OF THE MUNICIPAL REGULATIONS, GUIDELINES AND STANDARDS
2. ALL PLANT MATERIAL SHALL BE FLORIDA NO. 1 OR BETTER, AS SET FORTH BY THE LATEST EDITION OF FLORIDA GRADES AND STANDARDS.
3. PLANT MATERIAL SHALL BE LOCAL FLORIDA NURSERY STOCK AND ALSO GROWN IN COASTAL ENVIRONMENTS. ALL COCONUT PALMS SHALL BE JAMAICAN CERTIFIED.
4. LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SOIL ANALYSIS PRIOR TO INSTALLATION OF PLANT MATERIAL. THE LANDSCAPE CONTRACTOR SHALL NOTIFY THE OWNER OF ANY IMPROPER SOIL CONDITIONS (WETNESS, MUCK, DEBRIS, ETC.) PRIOR TO INSTALLATION. THE CONTRACTOR IS RESPONSIBLE FOR ALL SOIL AMENDMENTS AND/OR FERTILIZER REQUIRED TO PROMOTE HEALTHY, VIGOROUS PLANT GROWTH.
5. ALL PLANT MATERIAL HOLES SHALL BE HAND DUG EXCEPT WHERE MACHINE DUG HOLES WILL NOT ADVERSELY AFFECT OR DAMAGE UTILITIES OR PROJECT IMPROVEMENTS.
6. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ALL PLANTINGS UNTIL FINAL ACCEPTANCE BY THE OWNER'S REP. THIS MAINTENANCE SHALL INCLUDE BUT MAY NOT BE LIMITED TO KEEPING BEDS FREE OF DEBRIS AND WEEDS, MANAGING ALL DISEASE OR INFESTATION, AND WATERING OF PLANT MATERIAL.
7. ALL PLANT MATERIAL SHALL BE GUARANTEED FOR A PERIOD OF 90 DAYS FROM THE DATE OF FINAL ACCEPTANCE BY THE OWNER'S REP.
8. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL VERIFY AND STAKE ALL UTILITIES. A MINIMUM OF TEN FEET SEPARATION IS REQUIRED BETWEEN UTILITIES AND TREE PLANTINGS. IN ADDITION, ALL TREES SHALL BE LOCATED AT LEAST SIX FEET AWAY FROM THE FLOW LINE OF SWALES AND PROPOSED OR EXISTING STORMWATER INLETS.
9. NEW PLANT MATERIAL TO BE INSTALLED WILL BE FIELD ADJUSTED TO ACCOMMODATE EXISTING PLANT MATERIAL SUCH AS OVERHEAD CANOPY TREES, UNDERSTORY TREES AND SHRUBS OR GROUND COVER. THIS WILL ENSURE EXISTING PLANT MATERIAL TO REMAIN IN ITS NATURAL STATE. THEREFORE, NO EXISTING PLANT MATERIAL WILL BE ALTERED BY REMOVING, CUTTING TRIMMING OR DESTROYING IN ORDER TO INSTALL NEW PLANT MATERIAL.
10. ALL PLANT MATERIALS TO BE CONTAINER GROWN UNLESS OTHERWISE SPECIFIED. BAG GROWN PLANTS ARE NOT ACCEPTABLE.
11. THE TOPSOIL USED IN THE PLANTING OPERATION SHALL BE A NATURAL, FRIABLE, FINE LOAM SOIL. IT SHALL BE CERTIFIED TO BE FREE OF WEED SEEDS AND PATHOGENS. IT SHALL ALSO BE FREE OF LITTER, SOD, CLAY, STONES, ROOTS AND STUMPS. IT SHALL HAVE A pH OF 6.5 TO 7.5
12. BED PREPARATION: LOOSEN SOIL TO A MINIMUM DEPTH OF TWELVE INCHES AND REMOVE ALL DEBRIS. RE-GRADE THE BED TO ITS PREPLANTING SUBGRADE. DIG PLANTING PIT AT 1.5 TIMES THE DIAMETER OF THE POT. FILL PLANT PIT WITH SPECIFIED PLANTING MIX AND COMPACT SO THAT THE TOP OF ROOT BALL WILL SETTLE 1/8 DEPTH OF THE ROOT BALL ABOVE FINISH GRADE. SET PLANT AND FILL REMAINDER OF HOLE WITH PLANTING MIX. FERTILIZE EACH PLANT WITH THE RECOMMENDED RATE BASED ON SOIL ANALYSIS AND RECOMMENDATION FOR ORNAMENTAL PLANTING. WATER IN THOROUGHLY. RESET ANY PLANTS THAT SETTLE TOO DEEP. REMOVE SPOIL SOIL AND RAKE THE BED TO ITS FINISH GRADE. COVER ALL BED AREAS WITH A 3" DEPTH OF APPROVED ORGANIC MULCH, ENSURE MULCH OVER ROOT BALLS DOES NOT EXCEED A DEPTH OF ONE INCH. REMOVE ALL DEBRIS FROM THE MULCH. WATER BED THOROUGHLY.
13. ALL PROPOSED PLANTING AREAS SHALL RECEIVE A THREE INCH LAYER OF MULCH. ALL TREES NOT LOCATED WITHIN A PLANTING BED SHALL RECEIVE A FOUR FEET DIAMETER MULCH RING. SEE PLANT SCHEDULE FOR MULCH SPECIFICATIONS.
14. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR HOLDING THE FINE GRADING OF PLANTING AREAS TO ENSURE AT LEAST THREE PERCENT POSITIVE DRAINAGE AWAY FROM BUILDINGS AND INTO TURF AREAS, PONDS, STREETS OR OTHER DRAINAGE WAYS. IN ADDITION, THE FINISH MULCH ELEVATION AT THE BUILDINGS SHALL BE AT LEAST SIX INCHES BELOW FINISH FLOOR OF THE ADJACENT BUILDING. PARKING LOT ISLANDS SHALL SLOPE AT THREE PERCENT FROM CENTER. TURF AND PLANTING BEDS SHALL MEET SIDEWALKS AND FLATWORK AT TWO INCHES BELOW THE FLATWORK.
15. SLOPES GREATER THAN 4:1 SHALL REQUIRE SODDING FOR STABILIZATION.
16. ANY AREAS SUBJECT TO EROSION MUST BE ADEQUATELY STABILIZED WITH VEGETATIVE MATERIAL THAT WILL, WITHIN A REASONABLE TIME FRAME, DETER SOIL DISTURBANCE. SODDING, PLUGGING, SPRIGGING OR SEEDING IS ACCEPTABLE FOR STABILIZATION; HOWEVER, SODDING MAY BE REQUIRED IN AREAS OF EROSION-PRONE SOILS OR WHERE SLOPES ARE GREATER THAN 5:1. VEGETATION OTHER THAN GRASS IS ACCEPTABLE AND MAYBE UTILIZED AT THE OWNERS DISCRETION.
17. IF ALTERNATIVE VEGETATION IS UTILIZED (I.E. MATCHING AND/OR EXTENDING EXISTING SHRUB BED, THE INSTALLED MATERIAL MUST BE HEAL THY, VIGOROUS MATERIAL, FREE OF PESTS AND DISEASES. ALL PLANT MATERIAL SHALL BE IN FULL AND STRICT ACCORDANCE TO FLORIDA NO.1 GRADE, ACCORDING TO THE "GRADES AND STANDARDS FOR NURSERY PLANTS", PUBLISHED BY THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES. MATERIAL IN SOME INSTANCES SHALL EXCEED NO. 1GRADE, IN ORDER TO MEET THE MINIMUM REQUIREMENTS OF THIS PROJECT.
18. SOD TO BE INSTALLED IN ALL DISTURBED AREAS THAT ARE NOT LANDSCAPED OR HARDSCAPED. CONTRACTOR SHALL VERIFY SOD QUANTITY.
19. THE LANDSCAPE CONTRACTOR SHALL REPAIR AND/OR REPLACE ADJACENT LAND AREA DISTURBED BY CONSTRUCTION
20. LANDSCAPE CONTRACTOR SHALL REPAIR, RELOCATE AND/OR REPLACE ANY DAMAGED OR REMOVED LANDSCAPE AFFECTED BY CONSTRUCTION AND NOT DELINEATED ON THE DEMOLITION PLANS. CONTRACTOR SHALL OBTAIN APPROVAL FROM OWNER'S REP. PRIOR TO ANY REMEDIATION LANDSCAPE EFFORTS.
21. ALL LANDSCAPED AREAS TO BE IRRIGATED WITH A FULLY AUTOMATED IRRIGATION SYSTEM. SEE IRRIGATION PLANS AND/OR NOTES PRIOR TO CONSTRUCTION.

TREE PLANTING NOTES:

1. ALL TREES MUST BE HEAL THY, VIGOROUS MATERIAL, FREE OF PESTS AND DISEASES. ALL TREES SHALL BE IN FULL AND STRICT ACCORDANCE TO FLORIDA NO.1 GRADE, ACCORDING TO THE "GRADES AND STANDARDS FOR NURSERY PLANTS", PUBLISHED BY THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES. TREES IN SOME INSTANCES SHALL EXCEED NO. 1 GRADE, IN ORDER TO MEET THE MINIMUM REQUIREMENTS OF THIS PROJECT. ALL PALMS TO BE SUN GROWN.
2. ALL TREES SHALL BE GUARANTEED FOR ONE YEAR FROM DATE OF MUNICIPALITY ACCEPTANCE.
3. EACH TREE SHALL RECEIVE SIX "AGRIFORM" 21 GRAM TABLETS PER MANUFACTURER'S DIRECTIONS.
4. APPLY A THREE INCH LAYER OF MULCH LAYER TO ALL PROPOSED TREE, SHRUB, GROUNDCOVER, AND VINE PLANTINGS. TREES NOT LOCATED WITHIN A SHRUB BED SHALL RECEIVE A FOUR FEET DIAMETER MULCH RING. SEE PLANT SCHEDULE FOR MULCH SPECIFICATION.
5. FLEXIBILITY SHALL BE GIVEN TO THE PLACEMENT OF TREES TO ACCOMMODATE IMPROVEMENTS SUCH AS DRIVEWAYS, UTILITIES,LIGHTING, ETC.
6. ALL TREES SHALL HAVE A MINIMUM CLEARANCE OF 15' FROM SITE OR STREET LIGHTS. IN ADDITION TREES SHALL NOT BE INSTALLED WITHIN 10 FT. OF ANY UNDERGROUND GROUND UTILITIES WITHOUT THE USE OF ROOT BARRIER.
7. ALL TREES INSTALLED ADJACENT TO OR UNDERNEATH ANY OVERHEAD UTILITY SHALL BE REQUIRED TO MEET THE MINIMUM SPACING REQUIRED BY THE 'RIGHT TREE RIGHT PLACE' STANDARDS SET FORTH BY FLORIDA POWER AND LIGHT.
8. ALL TREE PLANTINGS IN "COMMON AREAS" TO BE INSTALLED PRIOR TO AS-BUILT INSPECTION
9. ALL TRIMMING UNDERTAKEN ON A TREE PROTECTED BY THE PROVISIONS OF THE LAND DEVELOPMENT CODE SHALL BE IN ACCORDANCE WITH THE AMERICAN NATIONAL STANDARD INSTITUTE (ANSI)A-300 PRUNING STANDARDS.

FORT PIERCE CODE COMPLIANCE DATA

1. **INTERIOR VEHICULAR USE AREAS LANDSCAPE**
   A. LOTS WITH VEHICULAR USE AREAS THAT ARE FOUR THOUSAND (4,000) OR MORE SQUARE FEET IN SIZE SHALL HAVE AT LEAST ONE SQUARE FOOT OF INTERIOR LANDSCAPING FOR EACH FIFTEEN (15) SQUARE FEET OF VEHICULAR USE AREA, EXCEPT THAT AREAS IN AN I-1 OR I-2 ZONE SHALL ONLY BE REQUIRED TO HAVE AT LEAST ONE SQUARE FOOT OF INTERIOR LANDSCAPING FOR EACH THIRTY (30) SQUARE FEET OF VEHICULAR USE AREA. EACH SEPARATE LANDSCAPED AREA SHALL BE CURBED AND CONTAIN A MINIMUM OF ONE HUNDRED (100) SQUARE FEET OF AREA AND SHALL BE AT LEAST TEN (10) FEET WIDE AND TEN (10) FEET DEEP EXCLUSIVE OF CURBING IN ALL LOCATIONS. PROGRESSIVE URBAN PARKING AREA DESIGNS MAY BE USED TO PROVIDE ADEQUATE SPACE FOR MULTIPLE TREE PLANTINGS AND ALLOW FOR PROPER TREE ROOT DEVELOPMENT SO SHADE TREES CAN GROW AND DEVELOP LARGE CANOPIES TO REDUCE PARKING LOT HEAT ISLANDS.
   B. INTERIOR LANDSCAPING SHALL INCLUDE AN AVERAGE OF AT LEAST ONE TREE FOR EACH ONE HUNDRED (100) SQUARE FEET OF REQUIRED LANDSCAPED AREA. THE REMAINDER OF THE REQUIRED LANDSCAPED AREA SHALL BE LANDSCAPED WITH GRASS, GROUND COVER OR OTHER LANDSCAPED TREATMENT. SUCH LANDSCAPED AREAS SHALL BE LOCATED IN SUCH A MANNER AS TO DIVIDE AND BREAK UP THE EXPANSE OF PAVING AND AT STRATEGIC POINTS TO GUIDE TRAFFIC FLOW AND DIRECTION.

   74,030 SF VEHICLE USE AREA = 4,936 SF OF LANDSCAPE AREA
   4,9365 SF OF LANDSCAPE AREA = 50 TREES REQUIRED AND 50 TREES (22 OAKS, 4 PALMS SUBSTITUTES @ 3:1, 14 MAGNOLIAS, 10 CYPRESS PROVIDED

2. **LANDSCAPE STRIPS:**
   STREET RIGHTS-OF-WAY - VEHICULAR USE AREAS, BUILDINGS AND RETENTION/DETENTION AREAS ABUTTING A R.O.W. SHALL CONTAIN A LANDSCAPED STRIP, EXCEPT WHERE DRIVEWAYS ARE LOCATED, MEETING THESE REQUIREMENTS:
   A. THE STRIP SHALL BE AT LEAST SIX (6) FEET WIDE FOR LOTS UNDER TEN THOUSAND (10,000) SQUARE FEET IN SIZE AND AT LEAST TEN (10) FEET WIDE FOR LOTS TEN THOUSAND (10,000) SQUARE FEET OR LARGER;
   B. THE LANDSCAPE STRIP SHALL INCLUDE AN AVERAGE OF AT LEAST ONE TREE FOR EACH THREE HUNDRED (300) SQUARE FEET OF REQUIRED LANDSCAPED AREA. THE REMAINDER OF THE REQUIRED LANDSCAPED AREA SHALL BE COMPLETELY COVERED WITH GRASS, GROUND COVER OR OTHER LANDSCAPED TREATMENT AND SHALL ADDITIONALLY CONTAIN A SCREEN OF LANDSCAPING WHICH SHALL BE INSTALLED AND MAINTAINED SO AS TO FORM A THIRTY-SIX-INCH OR HIGHER CONTINUOUS, UNBROKEN, SOLID, VISUAL SCREEN WITHIN A MAXIMUM OF ONE YEAR AFTER THE LANDSCAPING TAKES PLACE, EXCEPT IN CLEAR VISION AREAS REQUIRED IN SECTION 22-53.

   5,986 SF = 20 TREES WITH A HEDGE REQUIRED AND 20 TREES (11 OAKS, 9 CRAPE MYRTLES)PROVIDED

   ADJACENT PROPERTY - VEHICULAR USE, BUILDING, RETENTION/DETENTION AREAS ADJACENT TO OTHER PROPERTY.
   LANDSCAPE STANDARDS FOR THESE AREAS ARE AS FOLLOWS:
   A. WHERE A VEHICULAR USE AREA DOES NOT ABUT A STREET RIGHT-OF-WAY BUT ABUTS OTHER PROPERTY, THERE WILL BE A LANDSCAPED STRIP OF LAND WHICH IS AT LEAST TEN (10) FEET WIDE. WHEN A PROPERTY LINE ABUTS A BUILDING, ANOTHER STRUCTURE, A JOINT DRIVEWAY OR JOINT PARKING AREA, SUCH LANDSCAPED STRIP SHALL NOT BE REQUIRED.
   B. THE LANDSCAPING STRIP REQUIRED BY THE IMMEDIATELY FOREGOING SUBSECTION SHALL INCLUDE AN AVERAGE OF AT LEAST ONE TREE FOR EACH TWO HUNDRED (200) SQUARE FEET OF THE REQUIRED LANDSCAPE AREA. THE REMAINDER OF THE REQUIRED LANDSCAPE AREA SHALL BE LANDSCAPED WITH GRASS, GROUND COVER OR OTHER LANDSCAPE TREATMENT. WHEN THE AREA TO BE SCREENED ABUTS RESIDENTIALLY ZONED PROPERTY, A SITE-OBSCURING FENCE OR PLANTED MATERIAL WHICH IS NOT LESS THAN SIX (6) FEET IN HEIGHT SHALL BE INCLUDED. IF PLANTED MATERIAL IS USED, IT SHALL BE PLANTED AND MAINTAINED SO AS TO FORM A THREE-FOOT OR HIGHER CONTINUOUS, UNBROKEN, SOLID VISUAL SCREEN WITHIN A MAXIMUM OF ONE YEAR AFTER PLANTING. THE PLANTED MATERIAL SHALL BE A SPECIES WHICH IN ST. LUCIE COUNTY NORMALLY GROWS TO A HEIGHT OF SIX (6) FEET OR MORE.

   3,681 LF = 19 TREES REQUIRED AND 19 (2 EX. TREES, 16 PINES, AND 1 OAK)PROVIDED

3. **SCREENING OF REFUSE COLLECTION AREAS.**
   REFUSE AND RECYCLING DUMPSTERS UTILIZED BY MULTIFAMILY RESIDENTIAL COMPLEXES, IN COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL FACILITIES SHALL BE SCREENED FROM VIEW ON ALL SIDES AND SHALL BE GATED. GATES MAY BE LEFT OPEN ONLY ON SCHEDULED PICK UP DAYS AND MUST BE CLOSED FOLLOWING PICK UP. SUCH SCREENING SHALL CONSIST OF A SIX-FOOT-HIGH MASONRY WALL OR WOODEN FENCE. IN ADDITION, WHEN FEASIBLE, ONE SHRUB OR HEDGE SHALL BE PLANTED AT TWO-FOOT CENTERS ALONG THE OUTSIDE PERIMETER OF THE SCREEN. DUMPSTERS SHALL BE LOCATED IN AN AREA THAT MINIMIZES PUBLIC VIEW. THIS SUBSECTION SHALL APPLY TO DUMPSTERS SERVICING STRUCTURES BUILT ON OR AFTER JUNE 1, 1996.

   48 LF OF DUMPSTER ENCLOSURE = 24 SHRUBS REQUIRED AND 25 PROVIDED

4. **TREE SUBSTITUTION**
   FIFTY (50) PER CENT OF THE REQUIRED TREES SHALL BE SPECIES OTHER THAN PALM TREES (PALMACEAE FAMILY) EXCEPT WHEN PLANTED IN ACCORDANCE WITH AN APPROVED PLAN PREPARED BY A FLORIDA REGISTERED LANDSCAPE ARCHITECT. THREE PALMS MAY BE SUBSTITUTED FOR ONE TREE PROVIDED THE RATION MEETS THE ABOVE.

   89 TREES REQUIRED = 44 TREES OTHER THAN PALMS REQUIRED AND 83 PROVIDED

5. **TREE MITIGATION**:
   MITIGATION SHALL BE REQUIRED FOR THE LOSS OF ANY NATIVE TREE AT LEAST FOURTEEN (14) INCHES DBH (EXCEPT FOR PALMS WHICH SHALL HAVE A MINIMUM CLEAR TRUNK OF TEN (10) FEET) AND SHALL INCLUDE THE FOLLOWING:
   A. THE REPLACEMENT TREES, EITHER PRESERVED, RELOCATED OR NEWLY PLANTED, SHALL BE OF THE SAME OR OTHER NATIVE SPECIES AS THE TREE(S) APPROVED FOR REMOVAL;
   B. THE QUALITY AND REPLACEMENT OF THE REPLACEMENT TREES SHALL EXCEED THE MINIMUM LANDSCAPE REQUIREMENTS OTHERWISE SET OUT IN THIS ARTICLE AND SHALL BE AT LEAST TWELVE (12) FEET TALL AND TWO AND ONE-HALF (2½) INCHES DBH EXCEPT FOR PALMS WHICH SHALL HAVE A MINIMUM CLEAR TRUNK OF TEN (10) FEET. ANY TREE WHICH IS THE SUBJECT OF A MITIGATION PLAN SHALL BE REPLACED AT A RATIO OF ONE INCH DBH FOR EACH INCH OF DBH REMOVED, EXCEPT THAT EACH PALM TREE WHICH IS PRESERVED THROUGH ON-SITE PROTECTION OR RELOCATION WILL COUNT TOWARDS ANY REQUIRED PALM TREE MITIGATION REQUIREMENT AT A RATE OF ONE PALM TREE PRESERVED/RELOCATED EQUAL TO ONE PALM TREE REMOVED. THE FOLLOWING MITIGATION CREDIT SHALL APPLY:
      1. TREES PRESERVED OR RELOCATED ON-SITE, WHICH EXCEED THE MINIMUM LANDSCAPE REQUIREMENTS OF THIS ARTICLE SHALL COUNT AS EQUIVALENT REPLACEMENT DBH;
      2. TREES PLANTED ON-SITE WHICH EXCEED THE MINIMUM LANDSCAPE CODE SHALL COUNT AS HALF CREDIT TOWARDS THE MITIGATION REQUIREMENTS.

   0" OF EX. TREES (14 INCHES OR GREATER) HAVE BEEN REMOVED = 0" OF TREES REQUIRED FOR REPLACEMENT

PLANT SCHEDULE

Quantity	Symbol	Botanical Name	Common Name	Specifications	Native	Drought Tolerance
Canopy Trees						
14	MG	Magnolia grandiflora 'Bracken's Brown Beauty'	Bracken's Brown Beauty Southern Magnolia	12' Ht. Min., 2.5" Cal. Min., B&B, OC - As Shown	Yes	High
16	PE	Pinus elliotti	Slash Pine	12' Ht. Min., 2.5" Cal. Min., B&B, OC - As Shown	Yes	High
34	QV	Quercus virginiana 'QVTIA' pp11219 Highrise	Highrise Live Oak	12' Ht. Min., 2.5" Cal. Min., B&B, OC - As Shown	Yes	High
10	TD	Taxodium distichum	Bald Cypress	12' Ht. Min., 2.5" Cal. Min., B&B, OC - As Shown	Yes	High
Palm Trees						
14	SPX	Sabal palmetto	Sabal Palm	8'-12' CT. Min., Slick, OC - As Shown	Yes	High
Accent / Understory Trees						
9	LI	Lagerstroemia Indica ' Tuscarora'	Tuscaroroa Crape Myrtle	12' Ht. Min., 2.5" Cal. Min., Standard, B&B, OC - As Shown	No	High
Shrubs / Groundcovers / Vines						
47	DIT	Dianella tasmanica 'Variegata'	Variegated flax lily	3 Gallon, 18" Ht. Min. , Full, 24" OC	No	Med.
60	DII	Dietes Iridioides	White African Iris	3 Gallon, 16"-18" Ht., Full, 24" OC	No	Med.
168	TRA	Trachelospermum asiaticum	Asian Jasmine	1 Gallon, 6"-8" Ht. Min. , Full, 12" OC	No	High
200	TRD	Tripsacumdacyloides	Fakahatchee Grass	3 Gallon, 24-30" Ht., Full, 36" OC	Yes	High
94	VIO	Viburnum obovatum 'Ms. Schillers Delight'	Compact Walter's Viburnum	7 Gallon, 24" Ht.Min., Full, 24" OC - As Shown	Yes	High
224	VIS	Viburnum suspensum	Sandankwa Viburnum	3 Gallon, 24" Ht. Min. , Full, 36" OC - As Shown	No	High
82	ZAP	Zamia pumila	Coontie	3 Gallon, 18" Ht. Min. , Full, 30" OC	Yes	High
Miscellaneous						
68 CY		FloriMulch - 100% melaleuca	Cocoa Brown	3" Min. Cover all Shrub/Groundcover Beds		
Sod						
TBD		Zoysia japonica 'Empire'	Empire Zoysia	Sod Rolls, Sprigging, Plugging or Seeded -	No	Low
TBD		Paspalum notatum	Bahia	Sod Rolls, Sprigging, Plugging or Seeded - Pond Area Only	No	Med.

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LANDSCAPE ARCHITECTURE
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SURVEYING AND MAPPING
TRANSPORTATION SERVICES
LEHIGH VALLEY, PA
SOUTHEASTERN, PA
NEW JERSEY SHORE, DE
BALTIMORE, MD
NEW YORK, NY
PHILADELPHIA, PA
RALEIGH, NC
CHARLOTTE, NC
ATLANTA, GEORGIA
TAMPA, FL
SOUTH FLORIDA
UPSTATE NEW YORK
NEW ENGLAND
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VIRGINIA
CENTRAL VIRGINIA

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DRAWN BY:	KPS
CHECKED BY:	KPS
DATE:	06/30/16
SCALE:	1" = 20'
CAD I.D.:	LP0

PROJECT: SR 70 AND JENKINS FOR WAWA

LOCATION OF SITE
SEC SR 70 & S JENKINS RD
ST. LUCIE COUNTY, FLORIDA

BOHLER ENGINEERING
2255 GLADES ROAD, SUITE 305E
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FLORIDA BUSINESS CERT. OF AUTH. No. 30780
LANDSCAPE ARCHITECT BUSINESS LIC. No LC26000551

REGISTERED LANDSCAPE ARCHITECT
KYLE P. STEELE
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SHEET TITLE: PLANTING NOTES & SCHEDULE

SHEET NUMBER: LP-6.01

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TRANSPORTATION ANALYSIS

Wawa - SR 70 and S. Jenkins Road

Prepared for:

Bohler Engineering

Transportation Analysis
Wawa – SR 70 and S. Jenkins Road

June 2016

Prepared for:
Bohler Engineering

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Project No. T0018.00

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_____
_____Date

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INTRODUCTION

The purpose of this report is to provide the Transportation Analysis to support the proposed driveway connection request to SR 70 and S. Jenkins Road. The proposed development is located south of SR 70 and east of S. Jenkins Road in the City of Ft. Pierce, Florida, as shown in Figure 1.

PROJECT DESCRIPTION

The project is proposed to have the following uses for the purpose of this analysis:

- 6,119 Square Foot of Convenience Market with Gasoline Pumps

The accesses for the project are proposed to be as follows:

- One (1) right-in/right-out access to SR 70
- One (1) full access to S. Jenkins Road.

A conceptual site plan is included in the Appendix of this report.

ESTIMATED DAILY PROJECT TRAFFIC

The trip rates utilized in this report were obtained from the latest computerized version of "OTISS" which utilizes the Institute of Transportation Engineers' (ITE) Trip Generation, 9th Edition, 2012, as its database. Based on these trip rates, it is estimated that the proposed project will attract approximately 5,175 daily trip ends, as shown in Table 1.

Studies contained in the ITE Trip Generation Handbook, 3rd Edition, indicate that a percentage of the project trips already exist on the adjacent roadways – passerby capture. Therefore, the new daily trip ends attracted to the proposed project would be 1,915 trip ends, as shown in Table 1.

Figure 1. Project Location

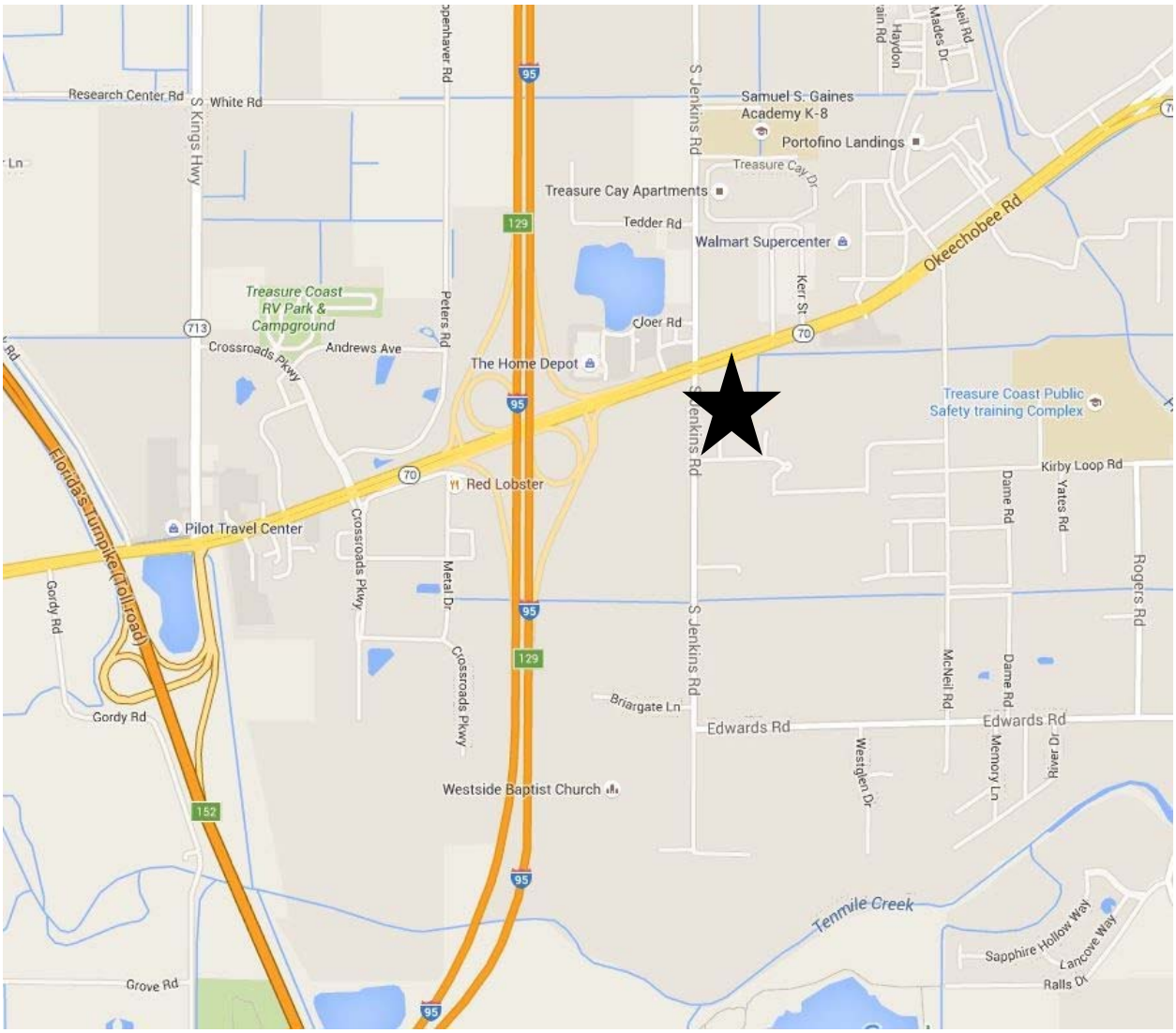


Table 1. Estimated Daily Project Traffic

Land Use	ITE LUC	Size	Daily Trip Ends (1)	Passerby Capture (2)	New Daily Trip Ends
Convenience Market w Gas	853	6,119 SF	5,175	3,260	1,915

(1) Source: ITE Trip Generation, 9th Edition, 2012.

(2) Source: ITE Trip Generation Handbook, 3rd Edition.

ESTIMATED AM PEAK HOUR PROJECT TRAFFIC

Again, based on data contained in the ITE Trip Generation, 9th Edition, the proposed project would attract approximately 250 trip ends during the AM peak hour with 125 inbound and 125 outbound, as shown in Table 2.

As previously stated, studies contained in the ITE Trip Generation Handbook, 3rd Edition, indicate that a percentage of the project trips already exist on the adjacent roadways – passerby capture. Therefore, the new AM peak hour trip ends attracted to the proposed project would be 92 trip ends with 46 inbound and 46 outbound, as shown in Table 2.

ESTIMATED PM PEAK HOUR PROJECT TRAFFIC

Again, based on data contained in the ITE Trip Generation, 9th Edition, during the PM peak hour, the proposed project would attract approximately 312 trip ends during the PM peak hour with 156 inbound and 156 outbound, as shown in Table 3.

As previously stated, studies contained in the ITE Trip Generation Handbook, 3rd Edition, indicate that a percentage of the projects trips already exist on the adjacent roadways – passerby capture. Therefore, the new PM peak hour trip ends attracted to the proposed project would be 106 trip ends with 53 inbound and 53 outbound, as shown in Table 3.

Table 2. AM Peak Hour Project Traffic

Land Use	ITE LUC	Size	AM Peak Hour Trip Ends (1) In	Out	Total	Passerby Capture (2) In	Out	Total	New AM Peak Hour Trip Ends In	Out	Total
Convenience Market w Gas	853	6,119 SF	125	125	250	79	79	158	46	46	92

(1) Source: ITE Trip Generation, 9th Edition, 2012.

(2) Source: ITE Trip Generation Handbook, 3rd Edition.

Table 3. PM Peak Hour Project Traffic

Land Use	ITE LUC	Size	PM Peak Hour Trip Ends (1) In	Out	Total	Passerby Capture (2) In	Out	Total	New PM Peak Hour Trip Ends In	Out	Total
Convenience Market w Gas	853	6,119 SF	156	156	312	103	103	206	53	53	106

(1) Source: ITE Trip Generation, 9th Edition, 2012.

(2) Source: ITE Trip Generation Handbook, 3rd Edition.

ANALYSIS PERIOD

The study period for this project includes both the AM and PM peak hours.

PROJECT TRIP DISTRIBUTION / ASSIGNMENT

The following distribution of the AM and PM peak hour trip ends was based on the existing traffic and development patterns with hand assignment to the local network:

- 15% to and from the north (via S. Jenkins Road)
- 15% to and from the south (via S. Jenkins Road)
- 20% to and from the east (via SR 70)
- 50% to and from the west (via SR 70)

Table 4 shows the distribution of the new AM and PM peak hour project trip ends. Figure 2 and Figure 3 illustrate the project trip ends on the adjacent roadway network for the AM and PM peak hours, respectively.

ADJACENT ROADWAYS

As stated previously, the site is located south of SR 70 and east of S. Jenkins Road. S. Jenkins Road is a two (2) lane roadway and SR 70 is a six (6) lane divided roadway in the vicinity of the project. According to the Florida Department of Transportation (FDOT) Five-Year Work Program, there is a widening project currently under construction that will widen SR 70 to eight (8) lanes with major modifications to the intersection. The new geometry of the intersection will be utilized in the analysis.

Table 4. Estimated Peak Hour Project Traffic Distribution

Time	North (15%)		South (15%)		East (20%)		West (50%)		Total	
Period	In	Out	In	Out	In	Out	In	Out	In	Out
AM	7	7	7	7	9	9	23	23	46	46
PM	8	8	8	8	11	11	26	26	53	53

Figure 2. AM Peak Hour Project Traffic

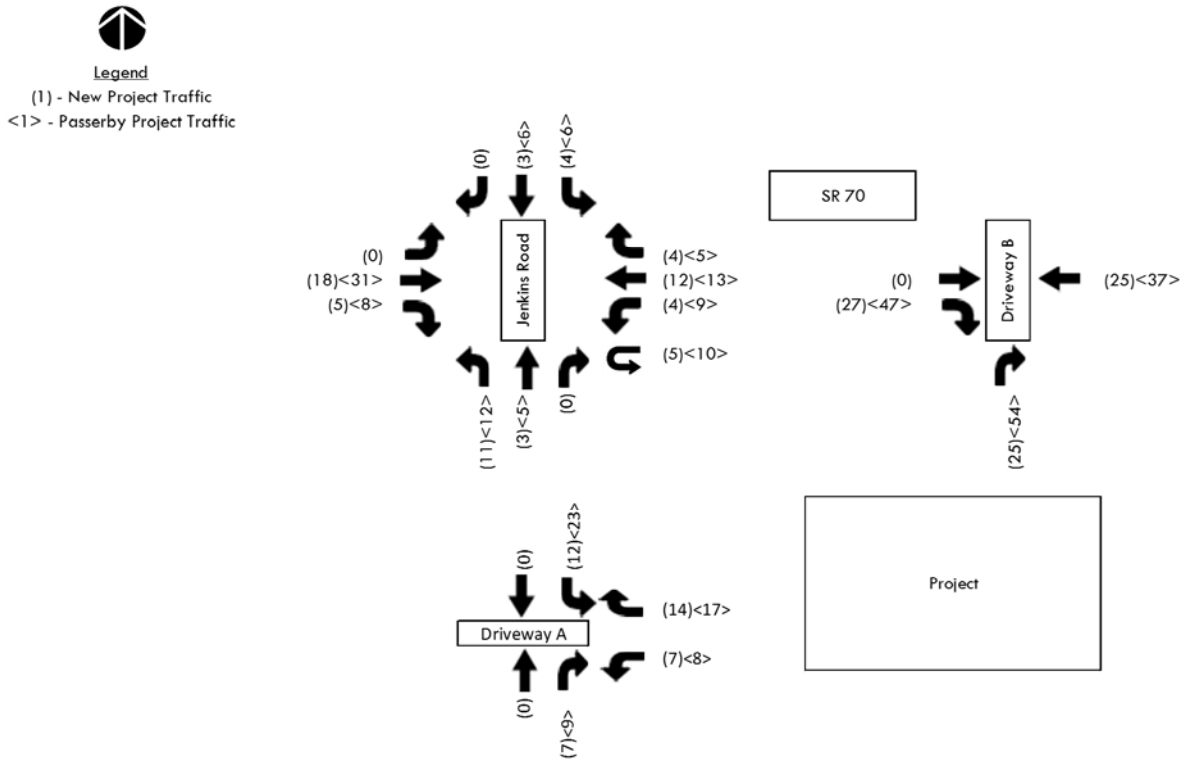
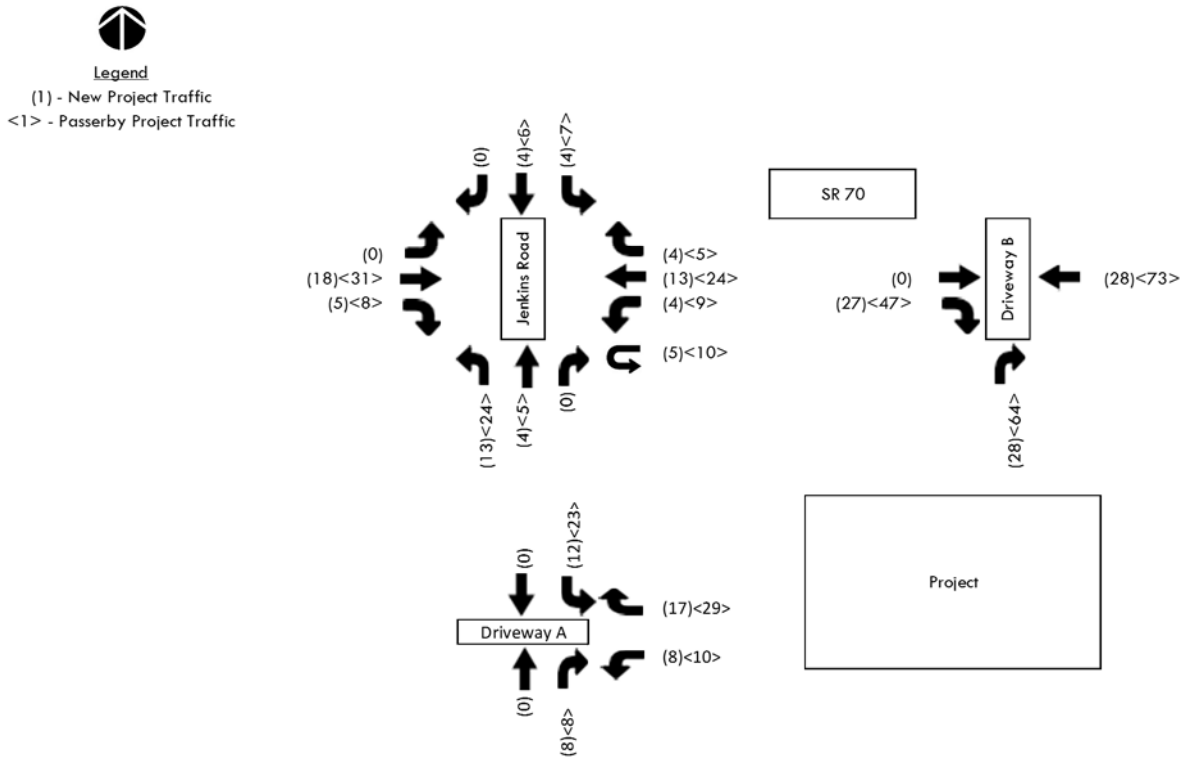


Figure 3. PM Peak Hour Project Traffic



PEAK SEASON TRAFFIC

The following methodology was utilized to estimate the existing volumes within the study area:

1. WHITEHOUSE GROUP INC. obtained AM and PM turning movement counts at intersection of SR 70 and S. Jenkins Road.
2. The turning movement counts were adjusted to peak season based on the FDOT 2014 Peak Season Adjustment Factors for St. Lucie County. Figure 4 illustrates the existing traffic, Figure 5 illustrates the peak season traffic, Figure 6 illustrates the AM peak season plus project traffic, and Figure 7 illustrates the PM peak season plus project traffic.

Figure 4. Existing Traffic

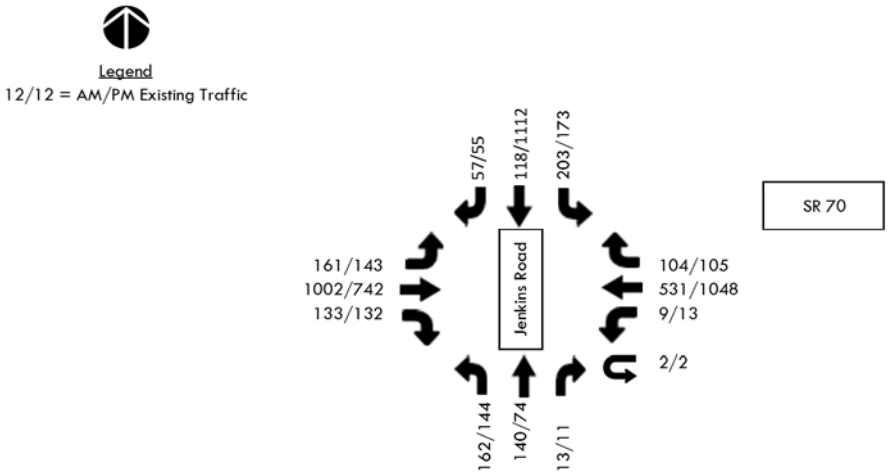


Figure 5. Peak Season Traffic

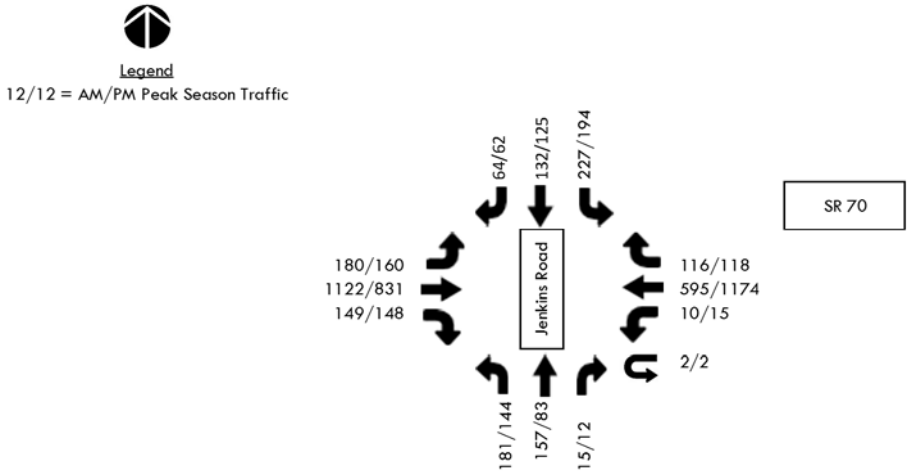


Figure 6. AM Peak Hour Peak Season + Project Traffic

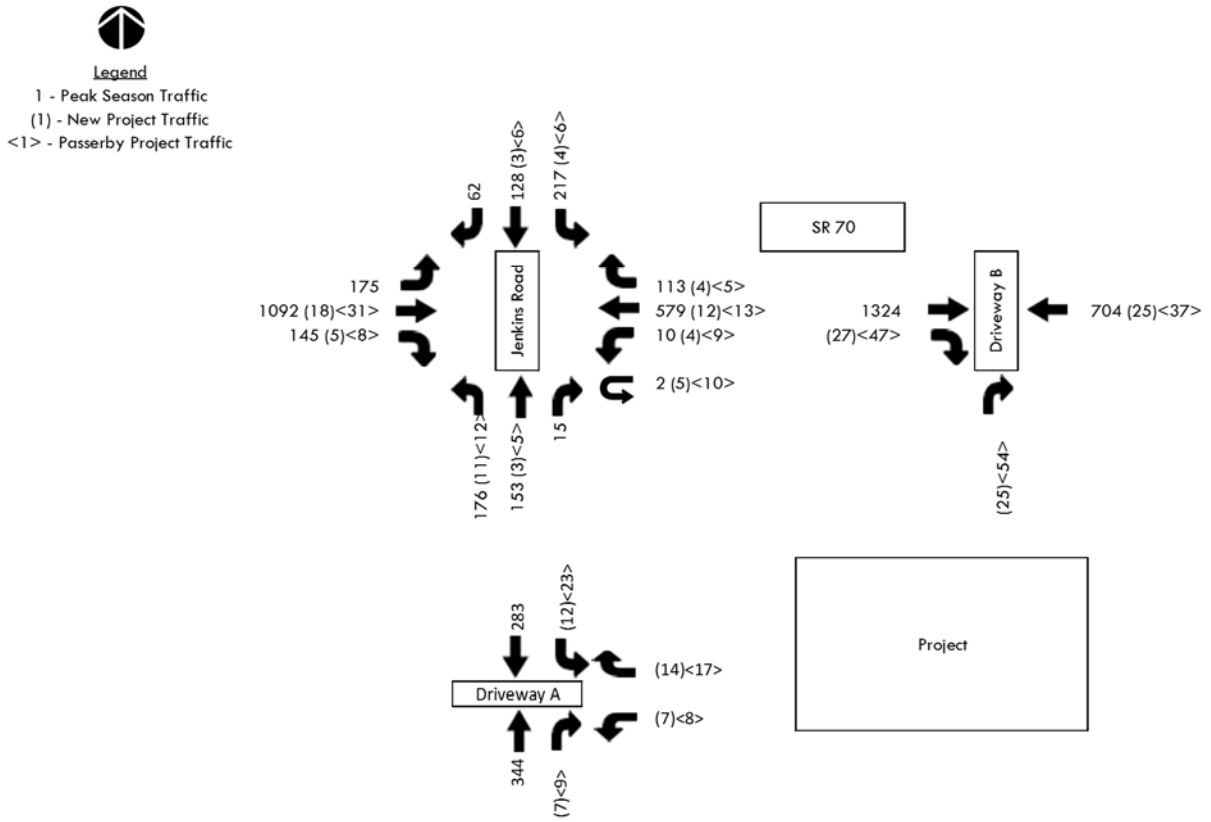
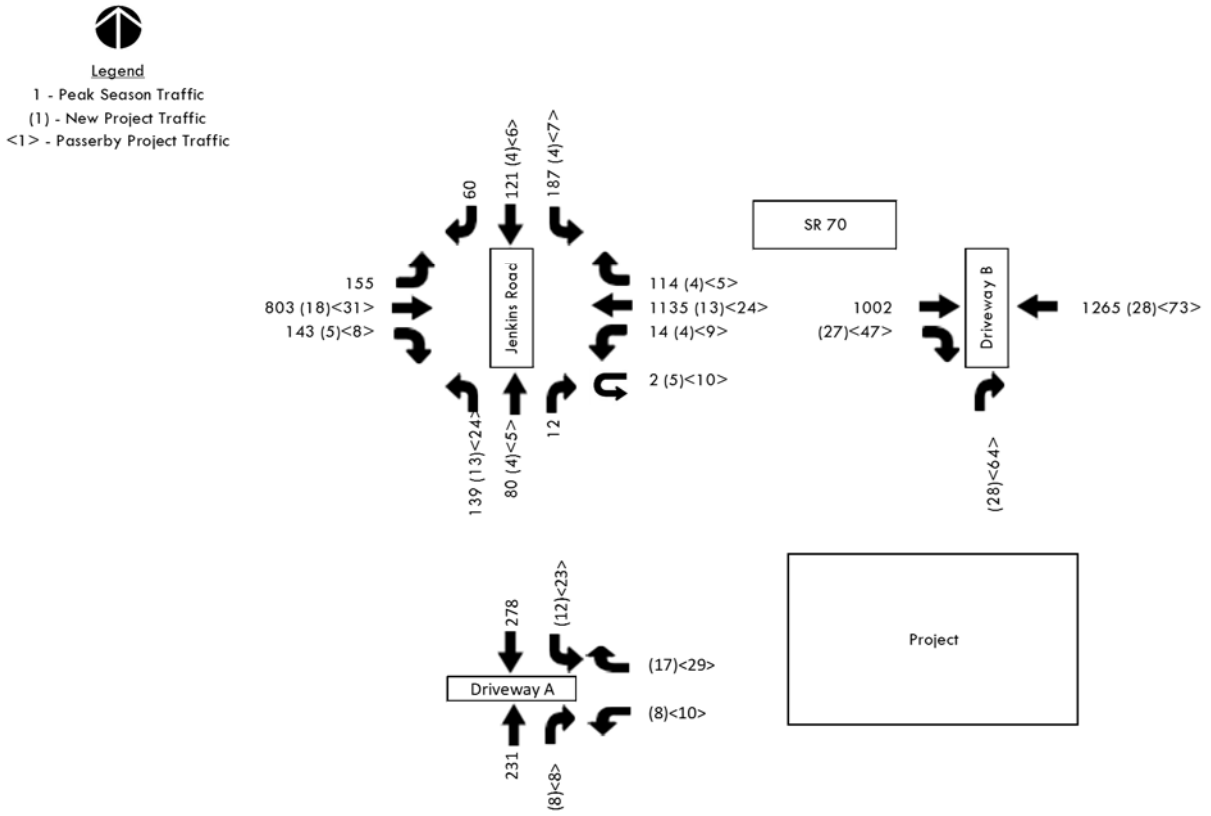


Figure 7. PM Peak Hour Peak Season + Project Traffic



INTERSECTION ANALYSIS

Intersection analysis was conducted for the AM and PM peak hours at the following intersections within the study network:

- SR 70 and S. Jenkins Road
- SR 70 and Project Driveway A
- S. Jenkins Road and Project Driveway B

The analysis was based on SYNCHRO for both with and without the proposed project traffic. Table 5 and Table 6 summarize the analysis for the signalized and unsignalized intersections, respectively, and are described in detail in the following paragraphs.

SR 70 and S. Jenkins Road

This intersection is signalized. Signalized intersection analysis indicates that this intersection should operate at a Level of Service D during the AM and PM peak hours with the peak season plus project traffic, as shown in Table 5.

SR 70 and Project Driveway

This project driveway is purposed to be unsignalized. Unsignalized intersection analysis indicates that this intersection should operate at a Level of Service B during the AM and PM peak hours with the peak season plus project traffic, as shown in Table 6.

S. Jenkins Road and Project Driveway

This project driveway is purposed to be unsignalized. Unsignalized intersection analysis indicates that this intersection should operate at a Level of Service A during the AM and PM peak hours with the peak season plus project traffic, as shown in Table 6.

Table 5. Estimated Intersection Level of Service (Signalized)

Intersection	Time Period	Peak Season Traffic		Peak Season Plus Project Traffic	
		Delay	LOS	Delay	LOS
SR 70 and Jenkins Road	AM	38.1	D	42.8	D
	PM	39.8	D	41.6	D

Table 6. Estimated Intersection Level of Service (Unsignalized)

Intersection	Movement	Peak Season Plus Project Traffic AM Peak Hour			Peak Season Plus Project Traffic PM Peak Hour		
		Left	Through	Right	Left	Through	Right
SR 70 and Driveway A	NB	-	-	B	-	-	B
Jenkins Road and Driveway B	NB	-	*	*	-	*	*
	SB	A	*	-	A	*	-
	WB	B	-	A	B	-	A

*Free flow movement; therefore, the level of service was not calculated.

ACCESS RECOMMENDATIONS

The recommendations included in this report are based on a field review of the site, the proposed site plan and the Transportation Analysis. The methodology utilized to determine the need for a left turn lane on S. Jenkins Road was based on the Highway Research Record 211 – Volume Warrants for Left-turn Storage Lanes at Unsignalized Grade Intersections (Harmelink Curves). The FDOT Driveway Guide was utilized to determine the need for right turn lanes on SR 70 and S. Jenkins Road. The access recommendations are summarized in Table 7 and described in the following paragraph:

SR 70 and Project Driveway A

The project driveway is proposed to have right-in/right-out access to US 27. Based on the estimated project traffic, an eastbound right turn lane is not warranted. However, at the request of the FDOT, an eastbound right turn lane is being constructed. Based on the posted speed limit of SR 70, it is recommended that the turn lane be 240'-foot, which includes a 50-foot taper.

S. Jenkins Road and Project Driveway B

The project driveway is proposed to have full access to S. Jenkins Road. Based on the estimated project traffic, neither a northbound right turn lane or southbound left turn lane is warranted.

.

Table 7. Access Recommendations

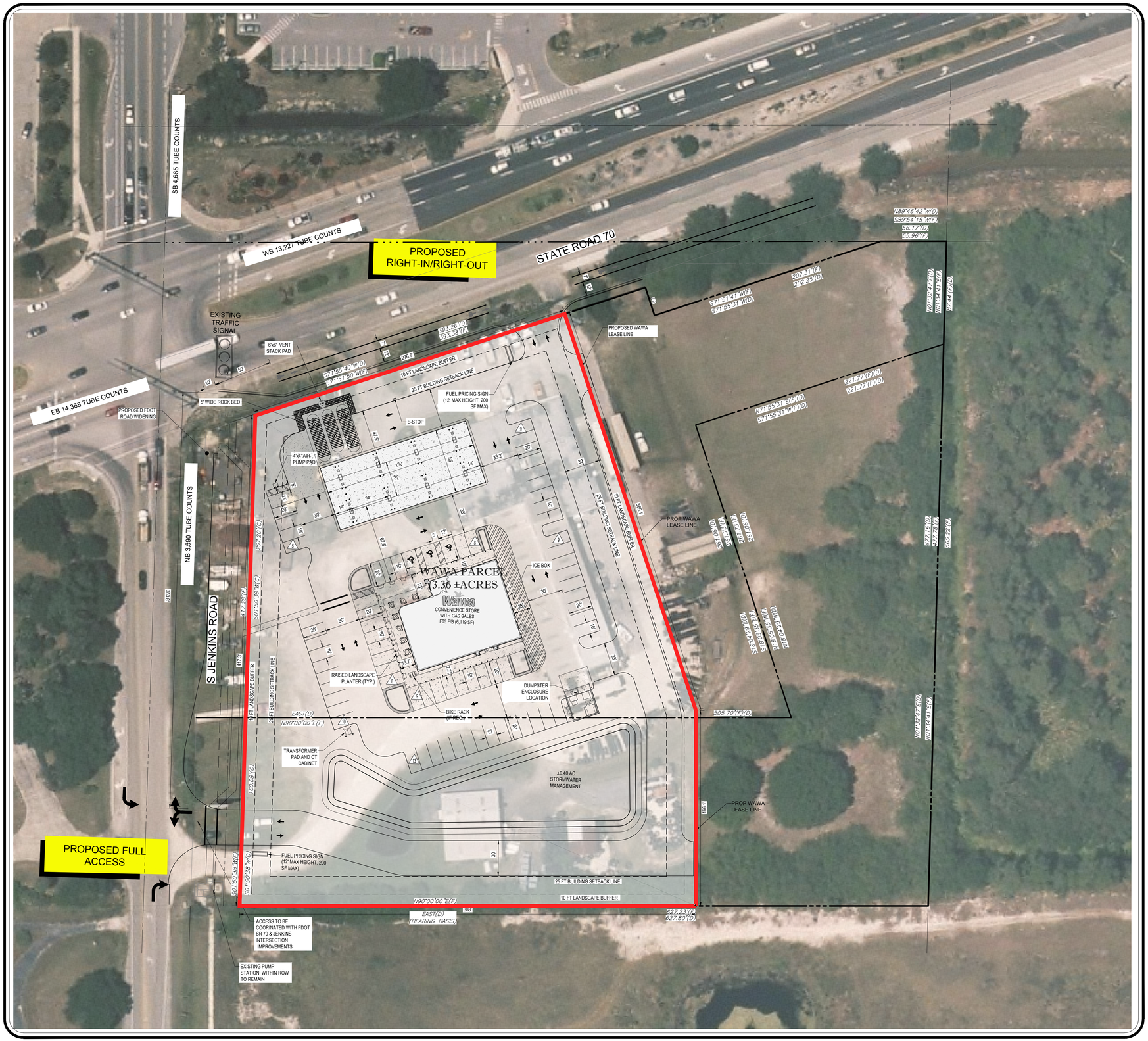
Intersection	Movement	Peak Hour Volume (1)	Turn Lane Warrented?	Queue Storage	Length (2) Length (2)	Length Length
SR 70 and Driveway A	EBR	74/90	N	0'	240'	240'
Jenkins Road and Driveway B	NBR	16/16	N			
	SBL	35/50	N			

(1) See Figures 6 and 7, Peak Hour Peak Season Plus Project Traffic, from the report.
(2) Based on FDOT Standard Index #301 and a posted speed limit of 45 mph of SR 70.

APPENDIX

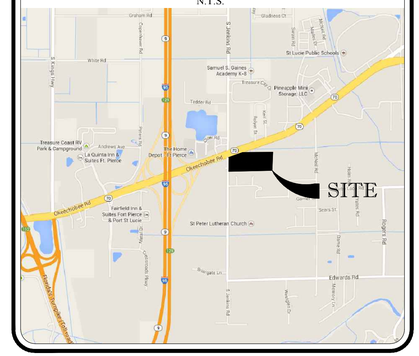
APPENDIX

CONCEPTUAL SITE PLAN



VICINITY MAP

N.T.S.



40 20 10 0 40

1"= 40'

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- NEW YORK METRO
- PHILADELPHIA, PA
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- CHARLOTTE, NC
- RALEIGH, NC
- TAMPA, FL
- BOCA RATON, FL
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SCALE:	AS NOTED
CAD I.D.:	EX0

PROJECT:

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FOR

WAWA

LOCATION OF SITE

SEC SR 70 & S JENKINS RD
ST. LUCIE COUNTY, FLORIDA

BOHLER ENGINEERING
3820 NORTHDALE BLVD., SUITE 300B
TAMPA, FLORIDA 33624
Phone: (813) 812-4100
Fax: (813) 812-4101
FLORIDA BUSINESS CERT. OF AUTH. No. 30780

SHEET TITLE:

CONCEPT PLAN

SHEET NUMBER:

A

APPENDIX

TRIP GENERATION

PERIOD SETTING

Analysis Name :	Daily		
Project Name :	Wawa	**No :**	
Date:	4/14/2016	**City:**	
State/Province:		**Zip/Postal Code:**	
Country:		**Client Name:**	
Analyst's Name:		**Edition:**	ITE-TGM 9th Edition

Land Use	Independent Variable	Size	Time Period	Method	Entry	Exit	Total
853 - Convenience Market with Gasoline Pumps	1000 Sq. Feet Gross Floor Area	6.12(0)	Weekday	Average 845.6	2588 50%	2587 50%	5175

(0) indicates size out of range.

TRAFFIC REDUCTIONS

Land Use	Entry Reduction	Adjusted Entry	Exit Reduction	Adjusted Exit
853 - Convenience Market with Gasoline Pumps	0 %	2588	0 %	2587

EXTERNAL TRIPS

Land Use	External Trips	Pass-by%	Pass-by Trips	Non-pass-by Trips
853 - Convenience Market with Gasoline Pumps	5175	63 %	3260	1915

ITE DEVIATION DETAILS

Weekday

Landuse — No deviations from ITE.

Methods — No deviations from ITE.

External Trips — 853 - Convenience Market with Gasoline Pumps
ITE does not recommend a particular pass-by% for this case.

SUMMARY

Total Entering	2588
Total Exiting	2587
Total Entering Reduction	0
Total Exiting Reduction	0
Total Entering Internal Capture Reduction	0
Total Exiting Internal Capture Reduction	0
Total Entering Pass-by Reduction	1630
Total Exiting Pass-by Reduction	1630
Total Entering Non-Pass-by Trips	958
Total Exiting Non-Pass-by Trips	957

PERIOD SETTING

Analysis Name :	AM Peak Hour		
Project Name :	Wawa	**No :**	
Date:	4/14/2016	**City:**	
State/Province:		**Zip/Postal Code:**	
Country:		**Client Name:**	
Analyst's Name:		**Edition:**	ITE-TGM 9th Edition

Land Use	Independent Variable	Size	Time Period	Method	Entry	Exit	Total
853 - Convenience Market with Gasoline Pumps	1000 Sq. Feet Gross Floor Area	6.12	Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 7 and 9 a.m.	Average 40.92	125 50%	125 50%	250

TRAFFIC REDUCTIONS

Land Use	Entry Reduction	Adjusted Entry	Exit Reduction	Adjusted Exit
853 - Convenience Market with Gasoline Pumps	0 %	125	0 %	125

EXTERNAL TRIPS

Land Use	External Trips	Pass-by%	Pass-by Trips	Non-pass-by Trips
853 - Convenience Market with Gasoline Pumps	250	63 %	158	92

ITE DEVIATION DETAILS

Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 7 and 9 a.m.

Landuse No deviations from ITE.

Methods No deviations from ITE.

External Trips No deviations from ITE.

SUMMARY

Total Entering	125
Total Exiting	125
Total Entering Reduction	0
Total Exiting Reduction	0
Total Entering Internal Capture Reduction	0
Total Exiting Internal Capture Reduction	0
Total Entering Pass-by Reduction	79
Total Exiting Pass-by Reduction	79
Total Entering Non-Pass-by Trips	46
Total Exiting Non-Pass-by Trips	46

PERIOD SETTING

Analysis Name :	PM Peak Hour		
Project Name :	Wawa	**No :**	
Date:	4/14/2016	**City:**	
State/Province:		**Zip/Postal Code:**	
Country:		**Client Name:**	
Analyst's Name:		**Edition:**	ITE-TGM 9th Edition

Land Use	Independent Variable	Size	Time Period	Method	Entry	Exit	Total
853 - Convenience Market with Gasoline Pumps	1000 Sq. Feet Gross Floor Area	6.12	Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.	Average 50.92	156 50%	156 50%	312

TRAFFIC REDUCTIONS

Land Use	Entry Reduction	Adjusted Entry	Exit Reduction	Adjusted Exit
853 - Convenience Market with Gasoline Pumps	0 %	156	0 %	156

EXTERNAL TRIPS

Land Use	External Trips	Pass-by%	Pass-by Trips	Non-pass-by Trips
853 - Convenience Market with Gasoline Pumps	312	66 %	206	106

ITE DEVIATION DETAILS

Weekday, Peak Hour of Adjacent Street Traffic, One Hour Between 4 and 6 p.m.

Landuse No deviations from ITE.

Methods No deviations from ITE.

External Trips No deviations from ITE.

SUMMARY

Total Entering	156
Total Exiting	156
Total Entering Reduction	0
Total Exiting Reduction	0
Total Entering Internal Capture Reduction	0
Total Exiting Internal Capture Reduction	0
Total Entering Pass-by Reduction	103
Total Exiting Pass-by Reduction	103
Total Entering Non-Pass-by Trips	53
Total Exiting Non-Pass-by Trips	53

APPENDIX

PASSERBY CAPTURE RATES

Table F.14 Pass-By and Non-Pass-By Trips Weekday, PM Peak Period Land Use Code 851—Convenience Market (Open 24 Hours)

SIZE (1,000 SQ. FT GFA)	LOCATION	WEEKDAY SURVEY DATE	NO. OF INTERVIEWS	TIME PERIOD	PASS-BY TRIP (%)	NON-PASS-BY TRIPS (%)			ADJ. STREET PEAK HOUR VOLUME	SOURCE
						PRIMARY	DIVERTED	TOTAL		
3	Overland Park, KS	Aug. 1987	68	4:30–5:30 p.m.	34	53	13	66	—	—
3	Overland Park, KS	July 1987	68	4:30–5:30 p.m.	28	50	22	72	—	—
~1.9	Billings, MT	1987	461	4:00–6:00 p.m.	62	13	25	38	—	ITE Montana Section Tech Comm
<50.0	Chicago suburbs, IL	1987	72	3:00–6:00 p.m.	28	—	—	72	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	54	3:00–6:00 p.m.	78	—	—	22	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	34	3:00–6:00 p.m.	69	—	—	31	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	100	3:00–6:00 p.m.	63	—	—	37	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	43	3:00–6:00 p.m.	43	—	—	57	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	135	3:00–6:00 p.m.	39	—	—	61	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	74	3:00–6:00 p.m.	53	—	—	47	—	Kenig, O'Hara, Humes, Flock
<50.0	Chicago suburbs, IL	1987	80	3:00–6:00 p.m.	64	—	—	36	—	Kenig, O'Hara, Humes, Flock

Average Pass-By Trip Percentage: 51
"—" means no data were provided

Table F.15 Pass-By and Non-Pass-By Trips Weekday, AM Peak Period Land Use Code 853—Convenience Market with Gasoline Pumps

SIZE (1,000 SQ. FT. GFA)	LOCATION	WEEKDAY SURVEY DATE	NO. OF INTERVIEWS	TIME PERIOD	PASS-BY TRIP (%)	NON-PASS-BY TRIPS (%)			ADJ. STREET PEAK HOUR VOLUME	SOURCE
						PRIMARY	DIVERTED	TOTAL		
2.8	Louisville area, KY	1993	—	7:00–9:00 a.m.	54	11	35	46	1,240	Barton-Aschman Assoc.
2.4	Louisville area, KY	1993	—	7:00–9:00 a.m.	48	17	35	52	1,210	Barton-Aschman Assoc.
4.2	Louisville area, KY	1993	47	7:00–9:00 a.m.	62	19	19	38	1,705	Barton-Aschman Assoc.
2.6	Crestwood, KY	1993	—	7:00–9:00 a.m.	72	15	13	28	940	Barton-Aschman Assoc.
3.7	Louisville area, KY	1993	49	7:00–9:00 a.m.	66	16	18	34	990	Barton-Aschman Assoc.
3.0	New Albany, IN	1993	62	7:00–9:00 a.m.	74	10	16	26	790	Barton-Aschman Assoc.
2.3	Louisville, KY	1993	58	7:00–9:00 a.m.	64	5	31	36	1,255	Barton-Aschman Assoc.
2.2	New Albany, IN	1993	79	7:00–9:00 a.m.	56	6	38	44	635	Barton-Aschman Assoc.
3.6	Louisville area, KY	1993	49	7:00–9:00 a.m.	67	4	29	33	1,985	Barton-Aschman Assoc.

Average Pass-By Trip Percentage: 63
"—" means no data were provided

Table F.16 Pass-By and Non-Pass-By Trips Weekday, PM Peak Period
Land Use Code 853—Convenience Market with Gasoline Pumps

SIZE (1,000 SQ. FT GFA)	LOCATION	WEEKDAY SURVEY DATE	NO. OF INTERVIEWS	TIME PERIOD	PASS-BY TRIP (%)	NON-PASS-BY TRIPS (%)			ADJ. STREET PEAK HOUR VOLUME	SOURCE
						PRIMARY	DIVERTED	TOTAL		
2.8	Louisville area, KY	1993	—	4:00–6:00 p.m.	62	11	27	38	2,875	Barton-Aschman Assoc.
2.4	Louisville area, KY	1993	—	4:00–6:00 p.m.	58	13	29	42	2,655	Barton-Aschman Assoc.
4.2	Louisville area, KY	1993	61	4:00–6:00 p.m.	58	26	16	42	2,300	Barton-Aschman Assoc.
2.6	Crestwood, KY	1993	68	4:00–6:00 p.m.	67	15	18	33	950	Barton-Aschman Assoc.
3.7	Louisville area, KY	1993	70	4:00–6:00 p.m.	61	16	23	39	2,175	Barton-Aschman Assoc.
3.0	New Albany, IN	1993	80	4:00–6:00 p.m.	65	15	20	35	1,165	Barton-Aschman Assoc.
2.3	Louisville, KY	1993	67	4:00–6:00 p.m.	57	16	27	43	1,954	Barton-Aschman Assoc.
2.2	New Albany, IN	1993	115	4:00–6:00 p.m.	48	16	36	52	820	Barton-Aschman Assoc.
3.6	Louisville area, KY	1993	60	4:00–6:00 p.m.	56	17	27	44	2,505	Barton-Aschman Assoc.
2.6	Seminole Co., FL	1989	82	4:00–6:00 p.m.	73	20	7	27	—	Tipton Associates Inc.
2.6	Seminole Co., FL	1989	98	4:00–6:00 p.m.	81	15	4	19	—	Tipton Associates Inc.
2.6	Seminole Co., FL	1989	115	4:00–6:00 p.m.	69	16	15	31	—	Tipton Associates Inc.
2.6	Volusia Co., FL	1989	98	4:00–6:00 p.m.	74	15	11	26	—	Tipton Associates Inc.
2.4	Volusia Co., FL	1989	38	4:00–6:00 p.m.	74	24	2	26	—	Tipton Associates Inc.
2.7	Volusia Co., FL	1989	82	4:00–6:00 p.m.	87	8	5	13	—	Tipton Associates Inc.
2.6	Seminole Co., FL	1989	99	2:00–4:00 p.m.	64	28	8	36	—	Tipton Associates Inc.
2.4	Volusia Co., FL	1989	38	2:00–4:00 p.m.	68	21	11	32	—	Tipton Associates Inc.

Average Pass-By Trip Percentage: 66
"—" means no data were provided

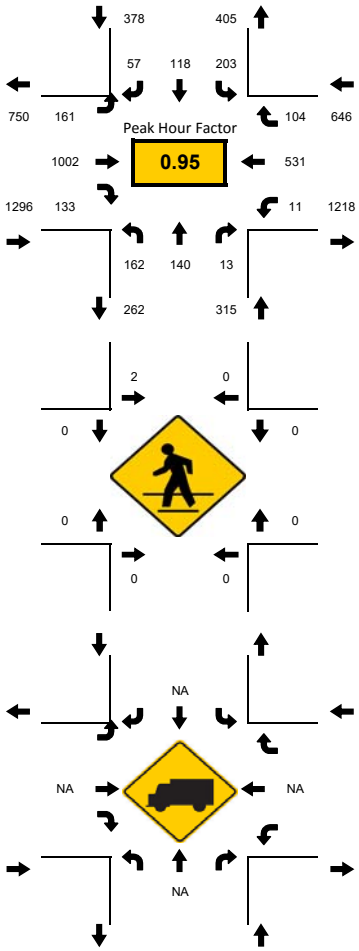
APPENDIX

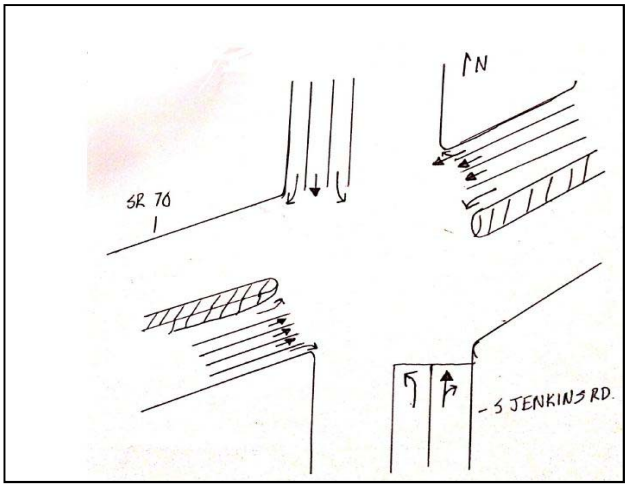
TURNING MOVEMENT COUNTS

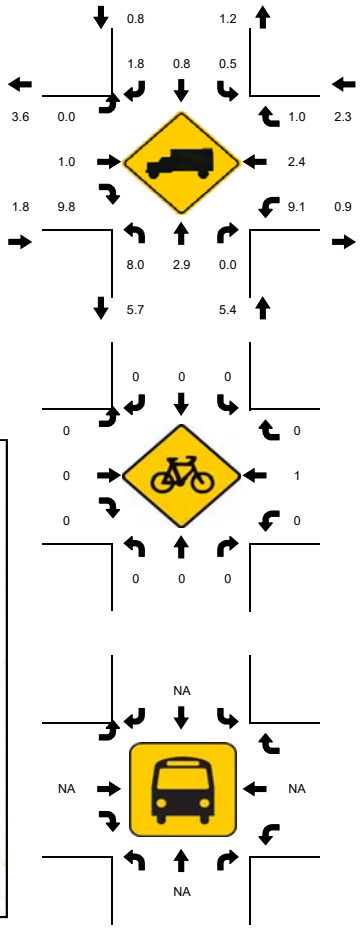
LOCATION: S. Jenkins Rd & SR 70
CITY/STATE: FORT PIERCE

PROJECT ID: 16-3181-001
DATE: Thu, Jun 09, 2016

Peak-Hour: 07:30 AM - 08:30 AM
Peak 15-Minute: 08:00 AM - 08:15 AM







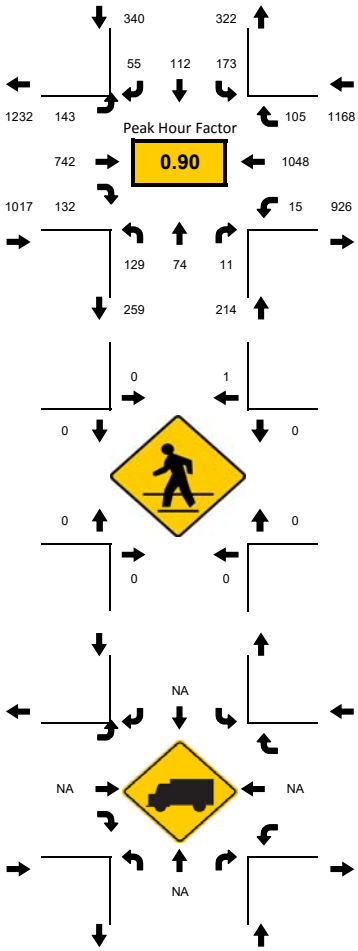
15-Min Count Period Beginning At	S. Jenkins Rd Northbound					S. Jenkins Rd Southbound					SR 70 Eastbound					SR 70 Westbound					Total	Hourly Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
07:00 AM	39	19	0	0		13	15	13	0		29	163	22	20		2	125	9	0		449	2317
07:15 AM	54	26	0	0		38	29	10	0		32	182	34	19		1	111	13	0		530	2565
07:30 AM	34	33	3	0		50	23	15	0		33	275	30	16		0	143	22	0		661	2635
07:45 AM	58	46	2	0		44	33	10	0		55	269	35	21		2	100	23	0		677	2543
08:00 AM	30	31	5	0		67	35	22	0		35	247	43	19		2	153	27	0		697	2425
08:15 AM	40	30	3	0		42	27	10	0		38	211	25	27		7	135	32	2		600	1728
08:30 AM	46	24	4	0		45	27	15	0		33	179	21	15		4	159	12	0		569	1128
08:45 AM	42	22	5	0		41	20	6	0		37	207	27	20		6	130	16	0		559	559

Peak 15-Min Flowrates	Northbound					Southbound					Eastbound					Westbound					Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	
All Vehicles	232	184	20	0		268	140	88	0		220	1100	172	108		28	612	128	8		**3192**
Heavy Trucks	20	8	0			4	4	4			0	20	16			4	16	4			**100**
Pedestrians		0					8					0					0				**8**
Bicycles	0	0	0			0	0	0			0	0	0			0	4	0			**4**
Railroad																					
Stopped Buses																					

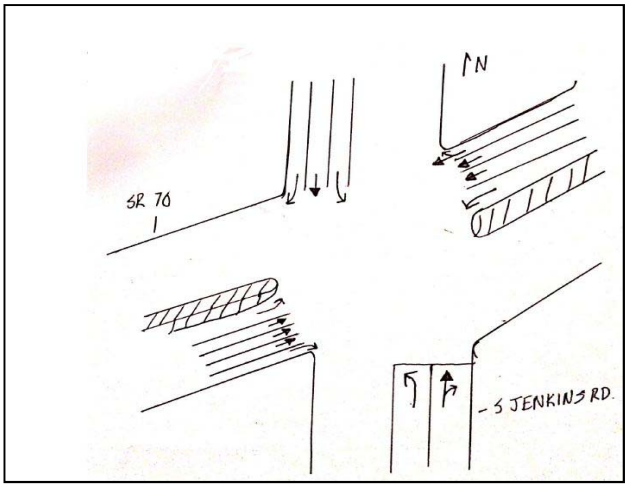
LOCATION: S. Jenkins Rd & SR 70
CITY/STATE: FORT PIERCE

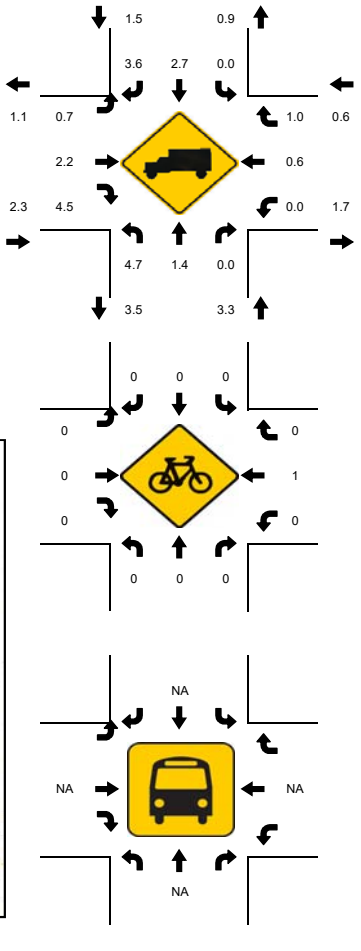
PROJECT ID: 16-3181-001
DATE: Thu, Jun 09, 2016

Peak-Hour: 04:30 PM - 05:30 PM
Peak 15-Minute: 05:15 PM - 05:30 PM



National Data & Surveying Services





15-Min Count Period Beginning At	S. Jenkins Rd Northbound					S. Jenkins Rd Southbound					SR 70 Eastbound					SR 70 Westbound					Total	Hourly Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*		
04:00 PM	30	17	2	0		27	20	7	0		18	131	31	9		1	161	14	0		459	2450
04:15 PM	40	23	2	0		41	31	9	0		38	203	31	22		1	240	14	0		673	2653
04:30 PM	31	15	0	0		52	33	13	0		29	167	39	10		1	226	26	0		632	2739
04:45 PM	21	17	2	0		36	20	12	0		33	203	32	17		5	274	31	1		686	2728
05:00 PM	41	21	8	0		43	35	14	0		34	167	34	19		4	245	16	1		662	2617
05:15 PM	36	21	1	0		42	24	16	0		47	205	27	28		5	303	32	0		759	1955
05:30 PM	49	22	3	0		55	21	12	0		31	154	32	13		4	221	17	1		621	1196
05:45 PM	30	12	5	0		48	25	10	0		36	154	30	15		6	194	25	0		575	575

Peak 15-Min Flowrates	Northbound					Southbound					Eastbound					Westbound					Total
	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	Left	Thru	Rgt	U	R*	
All Vehicles	164	84	32	0		208	140	64	0		188	820	156	112		20	1212	128	4		**3216**
Heavy Trucks	16	4	0			0	8	8			4	20	12			0	12	4			**88**
Pedestrians		0					4					0					0				**4**
Bicycles	0	0	0			0	0	0			0	0	0			0	4	0			**4**
Railroad Stopped Buses																					

APPENDIX

FDOT SEASONAL ADJUSTMENT FACTORS

2014 Peak Season Factor Category Report - Report Type: ALL
Category: 9401 CEN.-W OF US1 TO I95

MOCF: 0.93

Week	Dates	SF	PSCF
1	01/01/2014 - 01/04/2014	0.99	1.06
2	01/05/2014 - 01/11/2014	0.99	1.06
3	01/12/2014 - 01/18/2014	0.98	1.05
4	01/19/2014 - 01/25/2014	0.97	1.04
* 5	01/26/2014 - 02/01/2014	0.95	1.02
* 6	02/02/2014 - 02/08/2014	0.94	1.01
* 7	02/09/2014 - 02/15/2014	0.92	0.99
* 8	02/16/2014 - 02/22/2014	0.91	0.98
* 9	02/23/2014 - 03/01/2014	0.91	0.98
*10	03/02/2014 - 03/08/2014	0.92	0.99
*11	03/09/2014 - 03/15/2014	0.92	0.99
*12	03/16/2014 - 03/22/2014	0.92	0.99
*13	03/23/2014 - 03/29/2014	0.93	1.00
*14	03/30/2014 - 04/05/2014	0.94	1.01
*15	04/06/2014 - 04/12/2014	0.95	1.02
*16	04/13/2014 - 04/19/2014	0.96	1.03
*17	04/20/2014 - 04/26/2014	0.97	1.04
18	04/27/2014 - 05/03/2014	0.98	1.05
19	05/04/2014 - 05/10/2014	1.00	1.08
20	05/11/2014 - 05/17/2014	1.01	1.09
21	05/18/2014 - 05/24/2014	1.02	1.10
22	05/25/2014 - 05/31/2014	1.03	1.11
23	06/01/2014 - 06/07/2014	1.03	1.11
24	06/08/2014 - 06/14/2014	1.04	1.12
25	06/15/2014 - 06/21/2014	1.04	1.12
26	06/22/2014 - 06/28/2014	1.05	1.13
27	06/29/2014 - 07/05/2014	1.06	1.14
28	07/06/2014 - 07/12/2014	1.06	1.14
29	07/13/2014 - 07/19/2014	1.07	1.15
30	07/20/2014 - 07/26/2014	1.07	1.15
31	07/27/2014 - 08/02/2014	1.06	1.14
32	08/03/2014 - 08/09/2014	1.06	1.14
33	08/10/2014 - 08/16/2014	1.05	1.13
34	08/17/2014 - 08/23/2014	1.05	1.13
35	08/24/2014 - 08/30/2014	1.06	1.14
36	08/31/2014 - 09/06/2014	1.07	1.15
37	09/07/2014 - 09/13/2014	1.08	1.16
38	09/14/2014 - 09/20/2014	1.09	1.17
39	09/21/2014 - 09/27/2014	1.07	1.15
40	09/28/2014 - 10/04/2014	1.06	1.14
41	10/05/2014 - 10/11/2014	1.04	1.12
42	10/12/2014 - 10/18/2014	1.02	1.10
43	10/19/2014 - 10/25/2014	1.02	1.10
44	10/26/2014 - 11/01/2014	1.02	1.10
45	11/02/2014 - 11/08/2014	1.02	1.10
46	11/09/2014 - 11/15/2014	1.02	1.10
47	11/16/2014 - 11/22/2014	1.02	1.10
48	11/23/2014 - 11/29/2014	1.01	1.09
49	11/30/2014 - 12/06/2014	1.01	1.09
50	12/07/2014 - 12/13/2014	1.00	1.08
51	12/14/2014 - 12/20/2014	0.99	1.06
52	12/21/2014 - 12/27/2014	0.99	1.06
53	12/28/2014 - 12/31/2014	0.98	1.05

* Peak Season

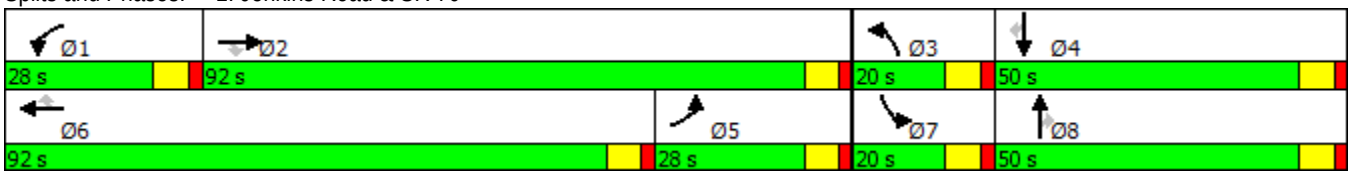
APPENDIX

INTERSECTION ANALYSIS

Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	180	1122	149	12	595	116	181	157	15	227	132	64
Future Volume (vph)	180	1122	149	12	595	116	181	157	15	227	132	64
Turn Type	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm
Protected Phases	5	2		1	6		3	8		7	4	
Permitted Phases			2			6			8			4
Detector Phase	5	2	2	1	6	6	3	8	8	7	4	4
Switch Phase												
Minimum Initial (s)	10.0	15.0	15.0	10.0	15.0	15.0	7.0	10.0	10.0	7.0	10.0	10.0
Minimum Split (s)	17.0	22.0	22.0	17.0	22.0	22.0	14.0	17.0	17.0	14.0	17.0	17.0
Total Split (s)	28.0	92.0	92.0	28.0	92.0	92.0	20.0	50.0	50.0	20.0	50.0	50.0
Total Split (%)	14.7%	48.4%	48.4%	14.7%	48.4%	48.4%	10.5%	26.3%	26.3%	10.5%	26.3%	26.3%
Yellow Time (s)	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Lead/Lag	Lag	Lag	Lag	Lead	Lead	Lead	Lead	Lag	Lag	Lead	Lag	Lag
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	None	None	None	None	None	None	Max	Max	None	Max	Max
Act Effct Green (s)	13.7	36.3	36.3	10.1	18.5	18.5	11.6	43.3	43.3	13.1	44.7	44.7
Actuated g/C Ratio	0.12	0.31	0.31	0.09	0.16	0.16	0.10	0.37	0.37	0.11	0.38	0.38
v/c Ratio	0.46	0.58	0.26	0.04	0.60	0.34	0.55	0.23	0.02	0.61	0.10	0.09
Control Delay	51.8	35.5	6.0	53.3	48.7	10.7	57.7	28.3	0.1	58.2	25.6	0.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	51.8	35.5	6.0	53.3	48.7	10.7	57.7	28.3	0.1	58.2	25.6	0.3
LOS	D	D	A	D	D	B	E	C	A	E	C	A
Approach Delay		34.5			42.7			42.3			39.3	
Approach LOS		C			D			D			D	

Intersection Summary	
Cycle Length: 190	
Actuated Cycle Length: 116.7	
Natural Cycle: 70	
Control Type: Actuated-Uncoordinated	
Maximum v/c Ratio: 0.61	
Intersection Signal Delay: 38.1	Intersection LOS: D
Intersection Capacity Utilization 62.7%	ICU Level of Service B
Analysis Period (min) 15	

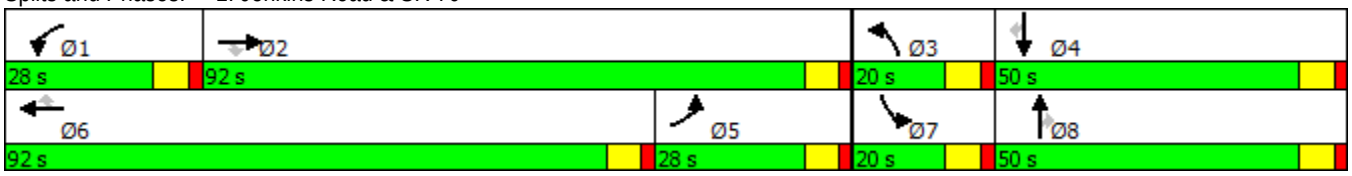
Splits and Phases: 1: Jenkins Road & SR 70



Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	160	831	148	17	1174	118	144	83	12	194	125	62
Future Volume (vph)	160	831	148	17	1174	118	144	83	12	194	125	62
Turn Type	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm
Protected Phases	5	2		1	6		3	8		7	4	
Permitted Phases			2			6			8			4
Detector Phase	5	2	2	1	6	6	3	8	8	7	4	4
Switch Phase												
Minimum Initial (s)	10.0	15.0	15.0	10.0	15.0	15.0	7.0	10.0	10.0	7.0	10.0	10.0
Minimum Split (s)	17.0	22.0	22.0	17.0	22.0	22.0	14.0	17.0	17.0	14.0	17.0	17.0
Total Split (s)	28.0	92.0	92.0	28.0	92.0	92.0	20.0	50.0	50.0	20.0	50.0	50.0
Total Split (%)	14.7%	48.4%	48.4%	14.7%	48.4%	48.4%	10.5%	26.3%	26.3%	10.5%	26.3%	26.3%
Yellow Time (s)	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Lead/Lag	Lag	Lag	Lag	Lead	Lead	Lead	Lead	Lag	Lag	Lead	Lag	Lag
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	None	None	None	None	None	None	Max	Max	None	Max	Max
Act Effct Green (s)	12.0	47.7	47.7	10.0	35.0	35.0	10.8	43.2	43.2	12.4	44.7	44.7
Actuated g/C Ratio	0.09	0.36	0.36	0.08	0.27	0.27	0.08	0.33	0.33	0.09	0.34	0.34
v/c Ratio	0.52	0.37	0.23	0.07	0.70	0.24	0.52	0.14	0.02	0.62	0.11	0.10
Control Delay	64.0	31.9	5.7	60.1	45.6	7.1	65.5	33.7	0.1	66.9	31.8	0.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	64.0	31.9	5.7	60.1	45.6	7.1	65.5	33.7	0.1	66.9	31.8	0.3
LOS	E	C	A	E	D	A	E	C	A	E	C	A
Approach Delay		33.0			42.3			51.2			44.5	
Approach LOS		C			D			D			D	

Intersection Summary	
Cycle Length: 190	
Actuated Cycle Length: 130.7	
Natural Cycle: 70	
Control Type: Actuated-Uncoordinated	
Maximum v/c Ratio: 0.70	
Intersection Signal Delay: 39.8	Intersection LOS: D
Intersection Capacity Utilization 62.8%	ICU Level of Service B
Analysis Period (min) 15	

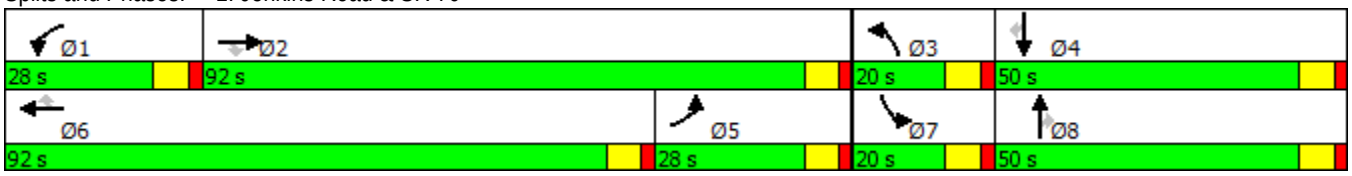
Splits and Phases: 1: Jenkins Road & SR 70



Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	175	1141	158	40	604	122	199	161	15	227	137	62
Future Volume (vph)	175	1141	158	40	604	122	199	161	15	227	137	62
Turn Type	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm
Protected Phases	5	2		1	6		3	8		7	4	
Permitted Phases			2			6			8			4
Detector Phase	5	2	2	1	6	6	3	8	8	7	4	4
Switch Phase												
Minimum Initial (s)	10.0	15.0	15.0	10.0	15.0	15.0	7.0	10.0	10.0	7.0	10.0	10.0
Minimum Split (s)	17.0	22.0	22.0	17.0	22.0	22.0	14.0	17.0	17.0	14.0	17.0	17.0
Total Split (s)	28.0	92.0	92.0	28.0	92.0	92.0	20.0	50.0	50.0	20.0	50.0	50.0
Total Split (%)	14.7%	48.4%	48.4%	14.7%	48.4%	48.4%	10.5%	26.3%	26.3%	10.5%	26.3%	26.3%
Yellow Time (s)	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Lead/Lag	Lag	Lag	Lag	Lead	Lead	Lead	Lead	Lag	Lag	Lead	Lag	Lag
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	None	None	None	None	None	None	Max	Max	None	Max	Max
Act Effct Green (s)	21.4	34.4	34.4	10.1	19.2	19.2	12.4	43.2	43.2	13.1	43.9	43.9
Actuated g/C Ratio	0.17	0.28	0.28	0.08	0.15	0.15	0.10	0.35	0.35	0.10	0.35	0.35
v/c Ratio	0.31	0.67	0.29	0.15	0.63	0.36	0.60	0.26	0.02	0.65	0.11	0.10
Control Delay	46.6	42.7	6.6	57.8	53.1	10.9	63.3	32.5	0.1	64.6	29.8	0.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	46.6	42.7	6.6	57.8	53.1	10.9	63.3	32.5	0.1	64.6	29.8	0.3
LOS	D	D	A	E	D	B	E	C	A	E	C	A
Approach Delay		39.3			46.6			47.6			44.0	
Approach LOS		D			D			D			D	

Intersection Summary	
Cycle Length: 190	
Actuated Cycle Length: 125	
Natural Cycle: 70	
Control Type: Actuated-Uncoordinated	
Maximum v/c Ratio: 0.67	
Intersection Signal Delay: 42.8	Intersection LOS: D
Intersection Capacity Utilization 63.2%	ICU Level of Service B
Analysis Period (min) 15	

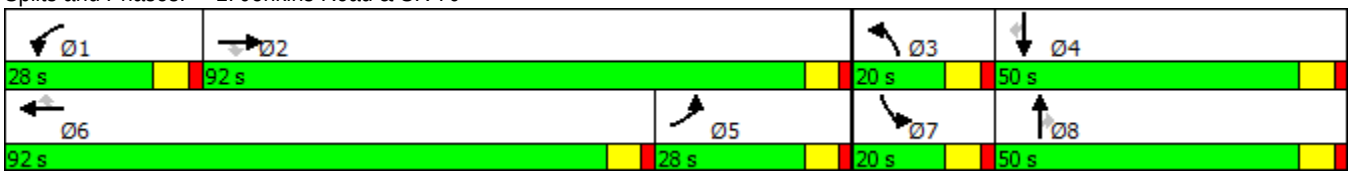
Splits and Phases: 1: Jenkins Road & SR 70



Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Traffic Volume (vph)	155	852	156	44	1172	123	176	89	12	198	131	60
Future Volume (vph)	155	852	156	44	1172	123	176	89	12	198	131	60
Turn Type	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm	Prot	NA	Perm
Protected Phases	5	2		1	6		3	8		7	4	
Permitted Phases			2			6			8			4
Detector Phase	5	2	2	1	6	6	3	8	8	7	4	4
Switch Phase												
Minimum Initial (s)	10.0	15.0	15.0	10.0	15.0	15.0	7.0	10.0	10.0	7.0	10.0	10.0
Minimum Split (s)	17.0	22.0	22.0	17.0	22.0	22.0	14.0	17.0	17.0	14.0	17.0	17.0
Total Split (s)	28.0	92.0	92.0	28.0	92.0	92.0	20.0	50.0	50.0	20.0	50.0	50.0
Total Split (%)	14.7%	48.4%	48.4%	14.7%	48.4%	48.4%	10.5%	26.3%	26.3%	10.5%	26.3%	26.3%
Yellow Time (s)	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Lost Time Adjust (s)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Lost Time (s)	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Lead/Lag	Lag	Lag	Lag	Lead	Lead	Lead	Lead	Lag	Lag	Lead	Lag	Lag
Lead-Lag Optimize?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Recall Mode	None	None	None	None	None	None	None	Max	Max	None	Max	Max
Act Effct Green (s)	11.8	40.5	40.5	10.0	35.0	35.0	11.8	43.2	43.2	12.5	43.8	43.8
Actuated g/C Ratio	0.09	0.31	0.31	0.08	0.27	0.27	0.09	0.33	0.33	0.10	0.34	0.34
v/c Ratio	0.52	0.44	0.27	0.17	0.70	0.25	0.58	0.15	0.02	0.62	0.11	0.10
Control Delay	63.9	37.4	5.9	60.8	45.5	7.1	66.1	33.7	0.1	66.9	32.2	0.3
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	63.9	37.4	5.9	60.8	45.5	7.1	66.1	33.7	0.1	66.9	32.2	0.3
LOS	E	D	A	E	D	A	E	C	A	E	C	A
Approach Delay		36.7			42.5			52.9			44.9	
Approach LOS		D			D			D			D	

Intersection Summary	
Cycle Length: 190	
Actuated Cycle Length: 130.5	
Natural Cycle: 70	
Control Type: Actuated-Uncoordinated	
Maximum v/c Ratio: 0.70	
Intersection Signal Delay: 41.6	Intersection LOS: D
Intersection Capacity Utilization 62.8%	ICU Level of Service B
Analysis Period (min) 15	

Splits and Phases: 1: Jenkins Road & SR 70



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Volume (veh/h)	1324	74	0	766	0	79
Future Volume (Veh/h)	1324	74	0	766	0	79
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Peak Hour Factor	0.97	0.97	0.97	0.97	0.97	0.97
Hourly flow rate (vph)	1365	76	0	790	0	81
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type	None			None		
Median storage veh)						
Upstream signal (ft)	640					
pX, platoon unblocked			0.81		0.81	0.81
vC, conflicting volume			1441		1760	682
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1064		1460	122
tC, single (s)			4.1		6.8	6.9
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			100		100	89
cM capacity (veh/h)			524		97	730

Direction, Lane #	EB 1	EB 2	EB 3	WB 1	WB 2	NB 1
Volume Total	682	682	76	395	395	81
Volume Left	0	0	0	0	0	0
Volume Right	0	0	76	0	0	81
cSH	1700	1700	1700	1700	1700	730
Volume to Capacity	0.40	0.40	0.04	0.23	0.23	0.11
Queue Length 95th (ft)	0	0	0	0	0	9
Control Delay (s)	0.0	0.0	0.0	0.0	0.0	10.5
Lane LOS						B
Approach Delay (s)	0.0			0.0		10.5
Approach LOS						B

Intersection Summary			
Average Delay	0.4		
Intersection Capacity Utilization	48.2%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (veh/h)	15	31	344	16	35	283
Future Volume (Veh/h)	15	31	344	16	35	283
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.97	0.97	0.97	0.97	0.97	0.97
Hourly flow rate (vph)	15	32	355	16	36	292
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type			None			None
Median storage veh)						
Upstream signal (ft)						450
pX, platoon unblocked	0.98					
vC, conflicting volume	581	186			371	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	541	186			371	
tC, single (s)	6.8	6.9			4.1	
tC, 2 stage (s)						
tF (s)	3.5	3.3			2.2	
p0 queue free %	97	96			97	
cM capacity (veh/h)	450	825			1184	

Direction, Lane #	WB 1	WB 2	NB 1	NB 2	SB 1	SB 2
Volume Total	15	32	237	134	133	195
Volume Left	15	0	0	0	36	0
Volume Right	0	32	0	16	0	0
cSH	450	825	1700	1700	1184	1700
Volume to Capacity	0.03	0.04	0.14	0.08	0.03	0.11
Queue Length 95th (ft)	3	3	0	0	2	0
Control Delay (s)	13.3	9.5	0.0	0.0	2.4	0.0
Lane LOS	B	A			A	
Approach Delay (s)	10.7		0.0		1.0	
Approach LOS	B					

Intersection Summary			
Average Delay	1.1		
Intersection Capacity Utilization	32.2%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Traffic Volume (veh/h)	1002	74	0	1366	0	92
Future Volume (Veh/h)	1002	74	0	1366	0	92
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Peak Hour Factor	0.97	0.97	0.97	0.97	0.97	0.97
Hourly flow rate (vph)	1033	76	0	1408	0	95
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type	None			None		
Median storage veh)						
Upstream signal (ft)	640					
pX, platoon unblocked			0.87		0.87	0.87
vC, conflicting volume			1109		1737	516
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			817		1542	132
tC, single (s)			4.1		6.8	6.9
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			100		100	88
cM capacity (veh/h)			699		92	773

Direction, Lane #	EB 1	EB 2	EB 3	WB 1	WB 2	NB 1
Volume Total	516	516	76	704	704	95
Volume Left	0	0	0	0	0	0
Volume Right	0	0	76	0	0	95
cSH	1700	1700	1700	1700	1700	773
Volume to Capacity	0.30	0.30	0.04	0.41	0.41	0.12
Queue Length 95th (ft)	0	0	0	0	0	10
Control Delay (s)	0.0	0.0	0.0	0.0	0.0	10.3
Lane LOS						B
Approach Delay (s)	0.0			0.0		10.3
Approach LOS						B

Intersection Summary			
Average Delay	0.4		
Intersection Capacity Utilization	41.1%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	WBL	WBR	NBT	NBR	SBL	SBT
Lane Configurations						
Traffic Volume (veh/h)	18	46	231	16	50	278
Future Volume (Veh/h)	18	46	231	16	50	278
Sign Control	Stop		Free			Free
Grade	0%		0%			0%
Peak Hour Factor	0.97	0.97	0.97	0.97	0.97	0.97
Hourly flow rate (vph)	19	47	238	16	52	287
Pedestrians						
Lane Width (ft)						
Walking Speed (ft/s)						
Percent Blockage						
Right turn flare (veh)						
Median type			None			None
Median storage veh)						
Upstream signal (ft)						450
pX, platoon unblocked	0.98					
vC, conflicting volume	494	127			254	
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol	447	127			254	
tC, single (s)	6.8	6.9			4.1	
tC, 2 stage (s)						
tF (s)	3.5	3.3			2.2	
p0 queue free %	96	95			96	
cM capacity (veh/h)	509	900			1308	

Direction, Lane #	WB 1	WB 2	NB 1	NB 2	SB 1	SB 2
Volume Total	19	47	159	95	148	191
Volume Left	19	0	0	0	52	0
Volume Right	0	47	0	16	0	0
cSH	509	900	1700	1700	1308	1700
Volume to Capacity	0.04	0.05	0.09	0.06	0.04	0.11
Queue Length 95th (ft)	3	4	0	0	3	0
Control Delay (s)	12.3	9.2	0.0	0.0	3.0	0.0
Lane LOS	B	A			A	
Approach Delay (s)	10.1		0.0		1.3	
Approach LOS	B					

Intersection Summary			
Average Delay	1.7		
Intersection Capacity Utilization	29.4%	ICU Level of Service	A
Analysis Period (min)	15		

APPENDIX

TURN LANE WARRANTS

7.2

WHEN SHOULD WE BUILD RIGHT TURN LANES?

Exhibit 44
Recommended Guidelines for Exclusive Right Turn Lanes to Unsignalized* Driveway

Roadway Posted Speed Limit	Number of Right Turns Per Hour
45 mph or less	**80-125** (see note 1)
Over 45 mph	**35-55** (see note 2)

*May not be appropriate for signalized locations where signal phasing plays an important role in determining the need for right turn lanes.

1. The lower threshold of 80 right turn vehicles per hour would be most used for higher volume (greater than 600 vehicles per hour, per lane in one direction on the major roadway) or two-lane roads where lateral movement is restricted. The 125 right turn vehicles per hour upper threshold would be most appropriate on lower volume roadways, multilane highways, or driveways with a large entry radius (50 feet or greater).

2. The lower threshold of 35 right turn vehicles per hour would be most appropriately used on higher volume two-lane roadways where lateral movement is restricted. The 55 right turn vehicles per hour upper threshold would be most appropriate on lower volume roadways, multilane highways, or driveways with large entry radius (50 feet or greater).

***Note*:** A posted speed limit of 45 mph may be used with these thresholds if the operating speeds are known to be over 45 mph during the time of peak right turn demand.

Note on Traffic projections: Projecting turning volumes is, at best, a knowledgeable estimate. Keep this in mind especially if the projections of right turns are close to meeting the guidelines. In that case, consider requiring the turn lane.

Where The Right Turn Lane Guidelines Came From

These recommendations are primarily based on the research done in ***NCHRP Report 420, Impacts of Access Management Techniques,*** Chapter 4 – Unsignalized Access Spacing (Technique 1B), and *Use of Speed Differential as a Measure To Evaluate the Need for Right-Turn Deceleration Lane at Unsignalized Intersections,* by Jan Thakkar, P.E., and Mohammed A. Hadi, Ph.D., P.E.

In the ***NCHRP Report 420***, the observed high-speed roads, 30 to 40 right turn vehicles per hour caused evasive maneuvers on 5 to 10 percent of the following through vehicles. For lower speed roadways, 80 to 110 right turn vehicles caused 15 to 20 percent of the following through vehicles to make evasive maneuvers. The choice of acceptable percentages of through vehicles impacted is a decision based on reasonable expectations of the different roadways.

In the Thakkar-Hadi study, by modeling speed differentials, a better understanding of the impacts of through volume and driveway radius was discovered.

7.3

IMPACT OF LARGE AND SLOW MOVING VEHICLES TURNING RIGHT

Speed and the volume of right turns should not be the only criteria used to determine the requirement for an exclusive right turn lane at unsignalized intersections. In order to minimize the rear-end collision potential of some situations, a right turn lane may be required where large and slow moving vehicles need to turn right such as;

- Trucking facilities (or locations that have a high volume of large vehicle traffic such as water ports, train stations, etc.)
- Recreational facilities attracting boats, trailers and other large recreation vehicles
- Transit facilities
- Schools

SOUTHBOUND LEFT TURN LANE - PM

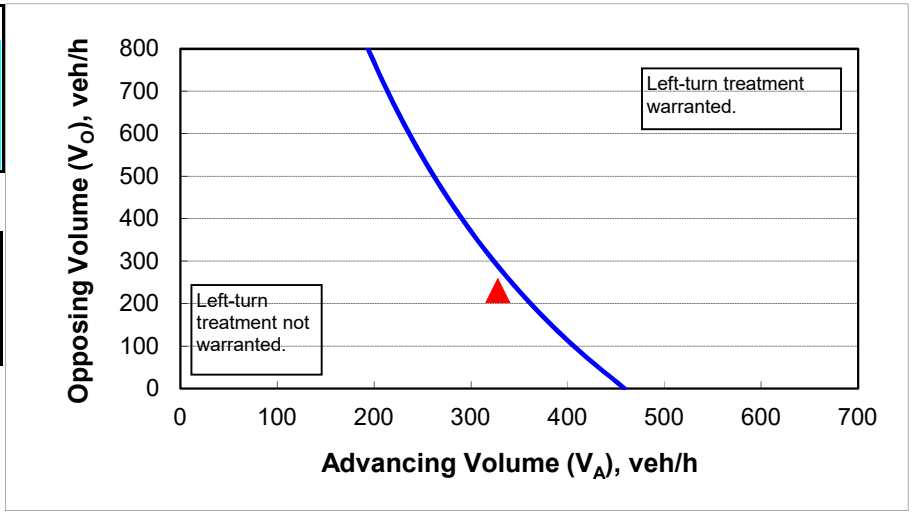
2-lane roadway (English)

INPUT

Variable	Value
85th percentile speed, mph:	45
Percent of left-turns in advancing volume (V_A), %:	15%
Advancing volume (V_A), veh/h:	328
Opposing volume (V_O), veh/h:	231

OUTPUT

Variable	Value
Limiting advancing volume (V_A), veh/h:	349
Guidance for determining the need for a major-road left-turn bay:	
Left-turn treatment NOT warranted.	



CALIBRATION CONSTANTS

Variable	Value
Average time for making left-turn, s:	3.0
Critical headway, s:	5.0
Average time for left-turn vehicle to clear the advancing lane , s:	1.9

SOUTHBOUND LEFT TURN LANE - AM

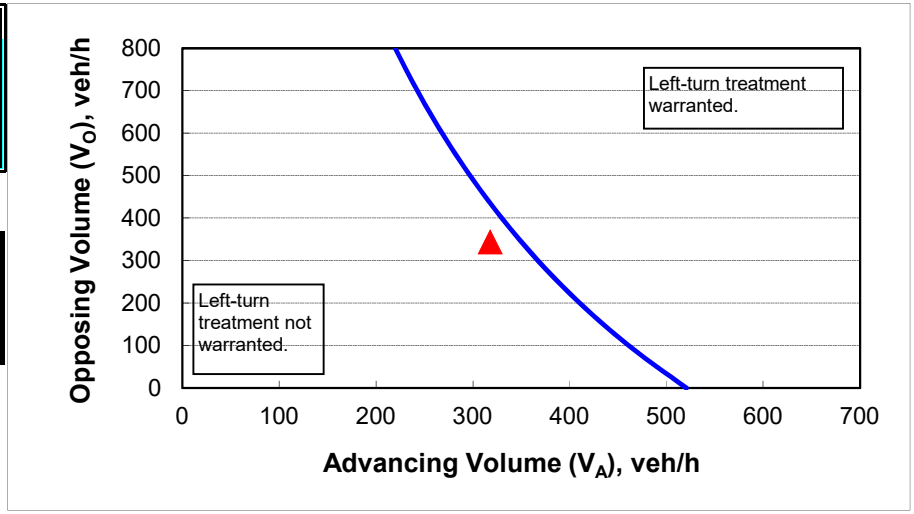
2-lane roadway (English)

INPUT

Variable	Value
85th percentile speed, mph:	45
Percent of left-turns in advancing volume (V_A), %:	11%
Advancing volume (V_A), veh/h:	318
Opposing volume (V_O), veh/h:	344

OUTPUT

Variable	Value
Limiting advancing volume (V_A), veh/h:	350
Guidance for determining the need for a major-road left-turn bay:	
Left-turn treatment NOT warranted.	



CALIBRATION CONSTANTS

Variable	Value
Average time for making left-turn, s:	3.0
Critical headway, s:	5.0
Average time for left-turn vehicle to clear the advancing lane , s:	1.9

APPENDIX

FDOT STANDARD INDEX 301

TURN LANES • CURBED AND UNCURBED MEDIANS

Design Speed (mph)	Entry Speed (mph)	Clearance Distance L_1	URBAN CONDITIONS			RURAL CONDITIONS		
			Brake To Stop Distance L_2	Total Decel. Distance L	Clearance Distance L_3	Brake To Stop Distance L_2	Total Decel. Distance L	Clearance Distance L_3
35	25	70'	75'	145'	110'	——	——	——
40	30	80'	75'	155'	120'	——	——	——
45	35	85'	100'	185'	135'	——	——	——
50	40/44	105'	135'	240'	160'	185'	290'	160'
55	48	125'	——	——	——	225'	350'	195'
60	52	145'	——	——	——	260'	405'	230'
65	55	170'	——	——	——	290'	460'	270'

DESIGN NOTES

1. Basis for turn lane configurations:
   - Informed Driver.
   - Stop condition (With Or Without Stop Control).
   - Wet Pavement.
   - Reaction preceding entry point.
   - Minimum braking distance for urban conditions.
   - 75' min. for L_2.
   - Comfortable deceleration rates for rural conditions (AASHTO 2001 threshold rate of 11.2 ft./s²).

GENERAL NOTES

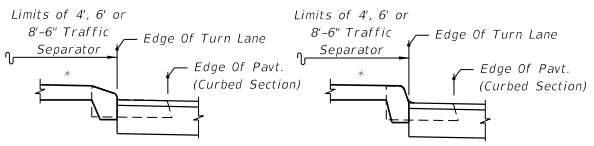
1. The plan views shown are for turn lane taper shapes and dimensional purposes only, they do not prescribe the use of curb, curb and gutter, shoulders nor separators specifically to either rural or urban conditions.

2. Total deceleration distances must not be reduced except where lesser values are imposed by unrelocatable control points.

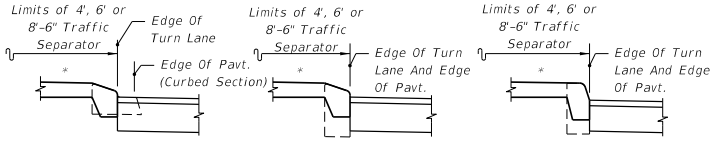
3. Right turn lane tapers and distances identical to left turn lanes under stop control conditions. Right turn lane tapers and/or distances are site specific under free flow or yield conditions.

4. These left turn configurations apply to continuous left turn lanes only where specifically called for in the plans.

5. For pavement markings see Index No. 17346.



TYPE E CURB AND GUTTER TYPE F

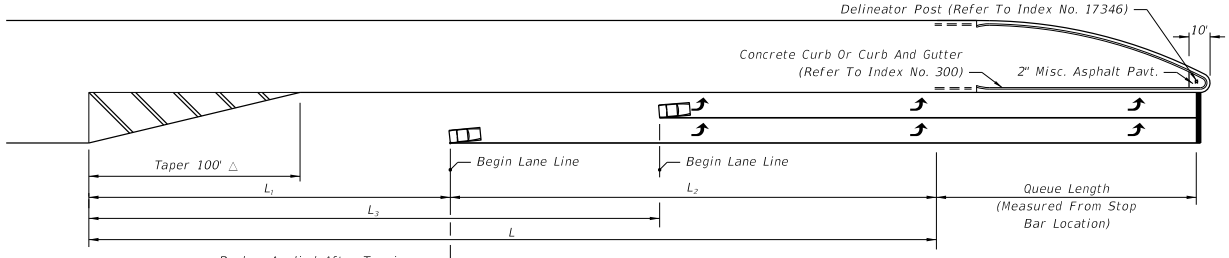


TYPE A TYPE B CURB TYPE D

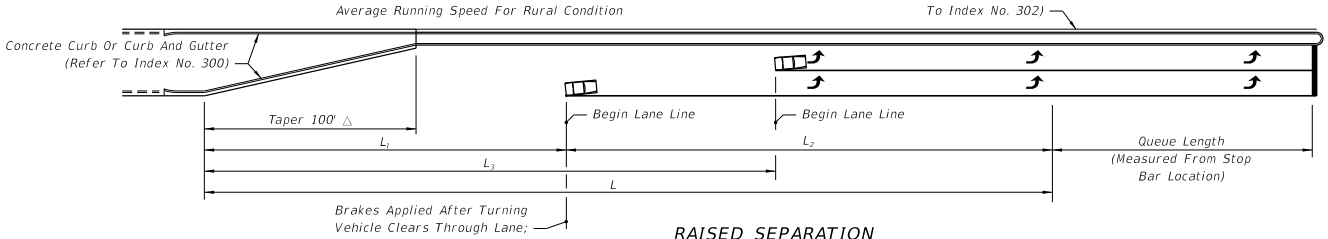
For Curb And Curb & Gutter Types, See Index No. 300

* Option I Separators Shown (Refer To Index No. 302)

MEDIAN CURB AND TRAFFIC SEPARATOR JUNCTURE DETAILS

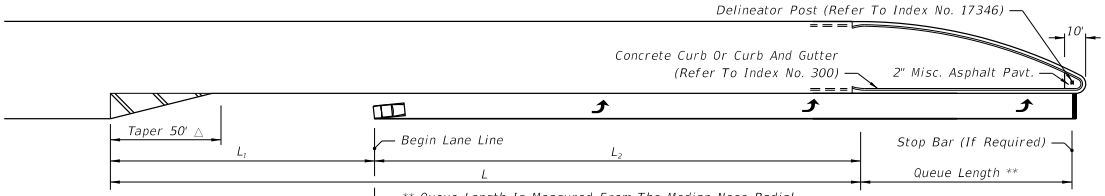


FLUSH AND/OR CURBED SEPARATION



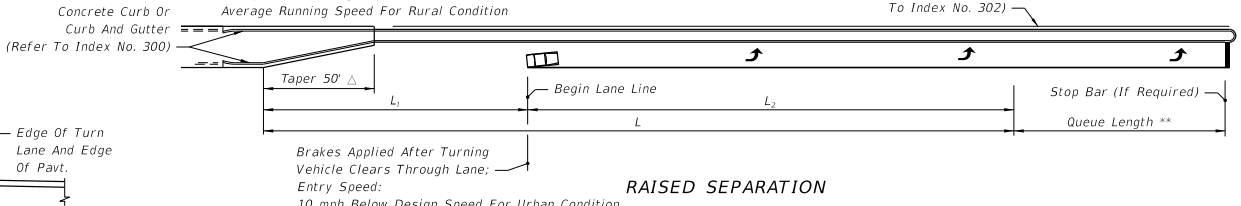
RAISED SEPARATION

DOUBLE LEFT TURNS



** Queue Length Is Measured From The Median Nose Radial Point Or, When A Stop Bar Is Required, From The Stop Bar.

FLUSH AND/OR CURBED SEPARATION



RAISED SEPARATION

SINGLE LEFT TURNS

△ The length of taper may be increased to L_1 for single left turns and L_3 for double left turns when:
   a. Left turn queue vehicles are adequately provided for within the design queue length.
   b. Through vehicle queues will not block access to left turn lane.
   c. Approved by District Design Engineer.

LAST REVISION	REVISION	DESCRIPTION:	FDOT 2014 DESIGN STANDARDS	TURN LANES	INDEX NO.	SHEET NO.
07/01/05					301	1 of 1

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5:07:20 PM
6/24/2013

THE SUNRISE CITY
FORT PIERCE
Florida

Building Department
100 North US Highway 1
Fort Pierce, FL 34950
Tel: 772.467.3000
Fax: 772.467.3849
www.cityoffortpierce.com

TECHNICAL REVIEW COMMITTEE (TRC) COMMENTS FORM

FROM : Marc Meyers

RE : WaWa Gas Station – 5575 Okeechobee Rd.

DATE : 7/21/16

Items needing to be addressed are:

1. Fort Pierce Building and SLC P& Z front page
2. Demo of existing building?
3. Grease trap/interceptor?
4. Fuel tank separate permit
5. Dumpster separate permit – submitted
6. Canopy separate permit – submitted
7. Main building separate permit – submitted
8. Site work

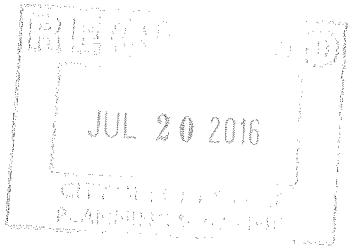
THE SUNRISE CITY
FORT PIERCE
Florida

Engineering Department
100 North US Highway 1
Fort Pierce, FL 34950
Tel: 772.467.3774
Fax: 772.460.6847
www.cityoffortpierce.com

TO : Kori Benton, Senior Planner

FROM : John R. Andrews, P.E., City Engineer

RE : Wawa Gas Station – 5575 Okeechobee Road
TRC No. 16-07000002



DATE : July 14, 2016

This is to advise you that we have completed the review of the following documents as received by this office on July 7, 2016:

- ☑ Site Plan
- ☐ Engineering Drawings
- ☐ Test Reports & Related Documents
- ☐ Certificate of Completion
- ☐ Record Drawings
- ☐ Permits from applicable Local, State & Federal Agencies
- ☐ Clearances from all applicable Local, State and Federal Agencies

Based on our reviews and appropriate site final inspection, we ☑ Recommend ☐ Do Not Recommend

☑ Approval of Site Plan ☐ Building Permit ☐ C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

☑ See attached for Site Plan comments to be addressed at time of Building Permit Application

ENGINEERING COMMENTS:

1. Cover Sheet C-1 shall be revised to identify City of Fort Pierce as the governing agency and not St. Lucie County under the headings of Planning and Zoning, Building, and Storm Drainage.
2. The plans shall identify the ADA detectable warning mats, located within the public road right-of-ways, as being brick red in color.
3. The engineering plans shall be revised to reflect all on-site drainage pipe as being comprised of either reinforced concrete pipe or aluminum pipe as stipulated in the City of Fort Pierce Code of Ordinances Section 17-28(b).
4. The Grading, Paving, and Drainage Plans have been conceptually reviewed and will be subjected to a more in-depth review at time of submittal for the Site Work Permit.

JRA/TST

THE SUNRISE CITY
FORT PIERCE
Florida

Planning Department
100 North US Highway 1
Fort Pierce, FL 34950
Tel: 772.467.3000
www.cityoffortpierce.com

Scott Kerney P.E.
Engineer
WaWa Inc.
7699 Golf Channel Drive
Orlando, FL. 32819

Re: Design & Site Plan Review – Filling Station in C-3 Zoning District
5575 Okeechobee Road
TRC No. 16-07000002

Dear Mr. Kerney,

The following are comments from the Planning Department's review of the application for Design and Site Plan Review of a Filling Station in the C-3 General Commercial District:

1) Per City Code Section 22-187. (10)Other areas. When an area other than a vehicular use and retention/detention area of a developed lot in a C-1, C-2, ***C-3,*** C-4, C-5, I-1, or I-2 zone abuts a lot in an E-1, R-1, R-2, R-3, ***R-4,*** R-5, OS-1, or OS-2, such area in **a commercial** or industrial **zone shall have a site obscuring fence *or* planted material so as to provide a visual and noise buffer between such areas and the lot in the residential or open space zone.** Such fence will be constructed from wood, stone, brick or other suitable material and be a minimum of six (6) feet high. If planted material is used, it shall be planted and maintained so as to form a thirty-six-inch or higher continuous, unbroken solid screen. There shall be at least one shrub, bush or vine planted along the fence for each ten (10) feet of fence for the purpose of beautifying the fence. Slats shall not be put into chain-link fence to obscure the view. The planted material shall be a species which in the county normally grows to a height of six (6) feet or more. **Please integrate the appropriate buffering along the southern property line accordingly.**

2) Per City Code Section 22-178. (10) The Landscape Plan shall include tabulations which clearly show relevant statistical information necessary to evaluate compliance with provisions of this chapter. This shall include, but not be limited to, required buffers, **vehicular use landscaping**/screening, non-vehicular landscaping, and such other information as needed. **Specifically, please identify landscape areas included in the tabulation of interior vehicular use area landscaping pursuant to City Code Section 22-187 (7) as referenced in page 3 of the Landscape Plan, which lists 4,936 SF of interior vehicular use landscaping.**

3) Per City Code Section 22-58 (d)(2) Site Plans shall include a general location map which shows the approximate location of streets, street signals and vehicular access points to streets along streets abutting the proposed development, rights-of-way, zoning districts, existing land uses and important physical features (including drainage ways) within five hundred

(500) feet of property proposed for development. **Please update the general location map to clearly display zoning districts, existing land uses, and important physical features (including drainage ways) within five hundred (500) feet of property proposed for development.**

4) Per City Code Section 22-59 (g)(4) b. Elevations adjacent to a public right-of-way shall be considered as a building front and treated as such with appropriate entrances, fenestration or detailing & c. Articulation in the facade should give visual relief and be of sufficient depth to provide shade and shadow on adjacent building surfaces. Colors of wall surfaces shall be chosen to complement this facade articulation and colors shall be in keeping with the chosen architectural style and character. **Please consider integrating a minor awning/canopy over the rear door of the right elevation.**

5) Per City Code Section 22-31(c) (4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area. **Please consider an architectural feature such as an awning or canopy to cover the proposed ice container outside of the establishment.**

6) Per City Code Section 22-59 (g)(4)j. Exterior building components and all proposed elements of the streetscape shall be painted with a color compatible with the architectural character and style of the proposed development as well as the surrounding buildings. **Please consider an architectural feature to screen the rooftop mechanical components, or consider painting for appropriate assimilation with design.**

7) Per City Code Section 22-187 (1)a. Trees used to meet the requirements of this section shall be species which when planted have a height of at least twelve (12) feet and have trunks which can be maintained in a clean condition for over five (5) feet of clear wood. At planting, the trees shall have a diameter of at least two and one-half (2½) inches at a point four and one-half (4½) feet above ground level and a spread of at least five (5) feet (except for **palms which shall have a minimum clear trunk of ten (10) feet). Please update the landscape plan to indicate that all palms provided on site will have a minimum of clear trunk height of ten (10) ft.**

8) Per City Code Section 22-59 (c)(1)i. the design review submittal shall include an accurate color rendering of proposed signs showing dimensions, type of lettering, materials and actual color samples that demonstrates cohesiveness with the project design. **Please provide an exhibit of the proposed ground sign (s).**

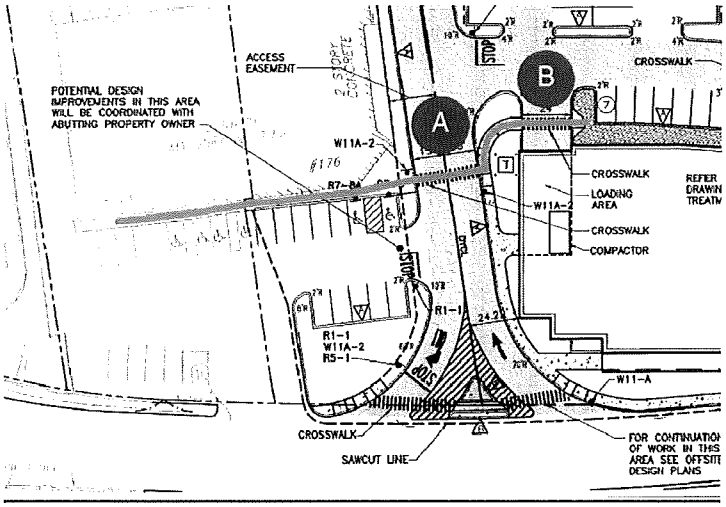
10) Pursuant to City Code Section 22-62(d) *Where required:* Sidewalks and sidewalk linkages shall be installed in the following areas:

- (2)Safe and efficient sidewalk linkages shall be provided between building entrances and parking areas, and adjacent portions of the development, and adjacent rights-of-way.

Example of connectivity to parking lot **(Partially Provided)**	Example of connectivity to the street **(Provided)**	Example of connectivity between buildings **(N/A)**

Please integrate applicable linkages from parking areas to building entrances, where applicable/not already present.

- Pursuant to City Code Section 22-62(d) (3)In addition to the requirements of subsection (2), internal sidewalk interconnection between adjacent properties shall be provided for properties that front on arterial roads.

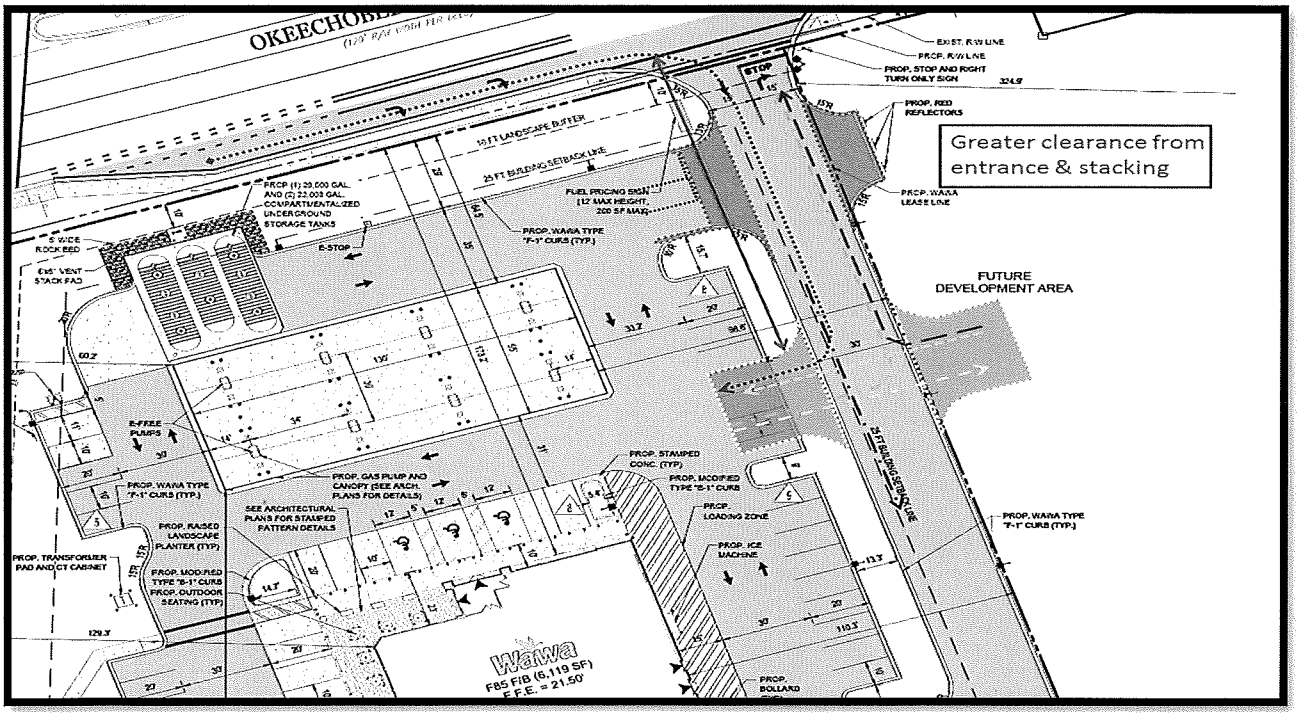


Example of internal sidewalk connecting from property A to property B

Please integrate or ensure a plan to integrate internal sidewalk connection between the site and adjacent "future" development to the east as noted.

<u>Advisory notes:</u>

- Please consider adjustment of the north west entry and shared driveway to provide greater clearance from the entry from Okeechobee Road, increase stacking area, and minimization of internal intersection conflicts, as considered below:



- Please consider a design enhancement to the various bollards across the site such as cap elements, or minor lighting.

- Per discussions with the applicable sign representatives, it's noted that a second ground sign will require a variance.

- Please be cautious of sight lines/clear vision areas at intersections of driveways with other internal driveways.

- Per City Code Section 22-60 (j) (4) Outdoor lighting required by this section shall be designed so that any over spill of lighting onto adjacent properties shall not exceed five-tenths (.5) footcandle illumination, vertically and horizontally. The landscaping along the southern property line may account for any overages, but please verify.

- Please note that City Code Section 22-59 (6) guides use of a. Decorative, low-level intensity, non-concealed source lighting which defines vehicular and/or pedestrian ways may be acceptable if not used as general lighting for a development. & b. that exterior architectural, display and decorative lighting visible from all public rights-of-way shall be generated from concealed light source, low-level light fixtures. Color lamps shall not be used.

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3741 or by e-mail: vgilmore@city-ftpierce.com.

Sincerely,

Vennis Gilmore
Planning Analyst

City of Fort Pierce

Planning Department

Rebecca Grohall, AICP, Planning Manager
Comprehensive Planning ◊ Development Review
Historic Preservation ◊Urban Design ◊ Zoning

Design Review

Property address or Location 5575 Okeechobee Road, Ft Pierce
Parcel ID #(s) 2419-322-0002-000-5, 2419-321-0001-000-5
Project Description Convenience store with gasoline sales

S and S Rentals B, LLC	Scott Kerney P.E., Engineer, Wawa, Inc.
Property Owner(s)	Applicant/Representative, Title, Company
400 High Point Dr. Suite 500	7699 Golf Channel Drive
Street Address	Street Address
Cocoa Florida, 32926	Orlando Florida, 32819
City State Zip	City State Zip
321-636-0200	407-408-6177
Phone Number	Phone Number
BWVONNSIMPKINS@aol.com	scott.kearney@wawa.com
Email Address	Email Address

***Property Owner(s) Acknowledgements:** - This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Application (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

Scott Kearn
Property Owner(s) Signature(s)

STATE OF FLORIDA -- Seminole COUNTY
The foregoing instrument was acknowledged before me this 28 day of June, 20 16, by

Scott Kearney who is personally known to me or has produced

driver's license as identification.

Elba Rivera
Signature of Notary

ELBA L. RIVERA
Notary Public - State of Florida
My Comm. Expires Jun 6, 2017
Commission # FF 024706
Bonded Through National Notary Assn.
(Seal)

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic Districts	Historic Designation

Pre-Application Meeting Date _____ Fees _____ Control # _____ B. Permit _____
Intake Planner _____
Planner Assigned _____
Approved _____ Date _____
Comments _____

Intake Date Stamp

CITY OF FORT PIERCE

PLANNING DEPARTMENT

Rebecca Grohall, AICP, Planning Manager
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

DEVELOPMENT REVIEW

Property address or Location 5575 Okeechobee Road, Ft Pierce

Parcel ID #(s) 2419-322-0002-000-5, 2419-321-0001-000-5

Project description Convenience store with gasoline sales

S and S Rentals B, LLC
Property Owner(s)
400 High Point Dr. Suite 500
Street Address
Cocoa Florida, 32926
City State Zip
321-636-0200
Phone Number
BWVONNSIMPKINS@aol.com
Email Address

Scott Kerney P.E., Engineer, Wawa, Inc.
Applicant/Representative, Title, Company
7699 Golf Channel Drive
Street Address
Orlando Florida, 32819
City State Zip
407-408-6177
Phone Number
scott.kearney@wawa.com
Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

Scott Kearney
Property Owner(s) Signature(s)

STATE OF FLORIDA - Seminole COUNTY
The foregoing instrument was acknowledged before me this 28 day of June, 20 16, by
Scott Kearney who is personally known to me or has produced
driver's license as identification.
Signature of Notary

ELBA L. RIVERA
Notary Public - State of Florida
My Comm. Expires Jun 6, 2017
Commission # FF 024706
Bonded Through National Notary Assn.

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 462-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date_____ Fees_____ Control #_____ B. Permit #_____
Intake Planner_____
Planner Assigned_____
Approved By_____ Date _____
Comments_____

Intake Date Stamp

☐ DEVELOPMENT REVIEW

General Information

- ☐ Incomplete application packets cannot be accepted.
- ☐ Site Plan approval is valid for one (1) year following City Commission approval. In order to maintain site plan approval, vertical improvements, permitted by the Building Department must commence prior to the 12-month expiration date, and building permits must be maintained until site plan is completed, per plans, or approval shall lapse.

Choose Application Type:

Application Type		
☒ Site Plan	☐ Conditional Use with New Const.	☐ Major Amendment
☐ Conceptual Development Plan		☐ Minor Amendment

Site Information:

Non-Residential: Proposed Sq. Ft.: 6,119 Residential: Proposed Units:_____

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West
6,119	Vacant Land	Vacant Land	Commercial

Application Outlook

Pre-Application Meeting
Wednesday Afternoons

↓

Application Intake Meeting
Call to schedule

↓

Technical Review Committee
3rd Thursday

↓

Planning Board
2nd Tuesday

↓

City Commission
1st & 3rd Monday

Site Plan submittal requirements:

Submit one (1) original & thirteen (13) hard copies and one (1) CD of the following. Additional copies will be required of subsequent submittals.

- ☐ Complete notarized application
- ☐ Warranty Deed
- ☐ SLC Property Record Card
- ☐ Statements of ownership & control of proposed development. Statement describing in detail: character & intended use.
- ☐ General location map (see Section 22-58.d.2)
- ☐ Survey (see Section 22-58.d.3)
- ☐ Site Plan (see Section 22-58.d.4)
- ☐ Landscaping Plan (see Section 22-187)
- ☐ Storm Drainage Plan (see Section 22-58.d.6)
- ☐ Environmental Impact Report
- ☐ Beach/Dune System protection plan, if applicable (see Section 22-58.d.7)
- ☐ Lighting Plan (see Section 22-58.d.8)
- ☐ Design Review submittals (see Design Review application)
- ☐ Traffic Impact Report
- ☐ Concurrency Review submittals (see Concurrency Review application)

D R A F T

CITY OF FORT PIERCE
PLANNING BOARD

Planning Board Minutes

OF THE REGULAR MEETING OF THE FORT PIERCE CITY PLANNING BOARD HELD ON TUESDAY, AUGUST 9, 2016, IN FORT PIERCE CITY HALL, COMMISSION CHAMBERS, 100 NORTH US HIGHWAY 1, FORT PIERCE, FLORIDA.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: **Frank Creyaufmiller**; **Eloise Cumings**; **Marcia Baker**; **Charles Hayek**; **John George**; **Mike Dahan**; **Robert Poitier**; **Brian Paul**; **Tim O'Connell**; **Al Bernetti**; **Steve Weaver**; **Bob Burdge**, **Chairman**

Staff Present: **James Messer**, **City Attorney**
Rebecca Grohall, AICP, **Planning Manager**
Kori Benton, **Senior Planner**
Vennis Gilmore, **Planning Analyst**
Alicia Rosenthal, **Administrative Assistant**

4. CONSIDERATION OF ABSENCES

All members were present. Mr. Poitier asked to be excused from the July 12, 2016 Planning Board meeting due to an emergency.

Motion was made by Marcia Baker, and seconded by John George to approve the absence of Mr. Poitier from the July 12, 2016 meeting.

AYE: **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Chairman Bob Burdge**

Passed

5. CERTIFICATION OF ALTERNATE MEMBER VOTING STATUS

No alternate members were needed.

6. APPROVAL OF MINUTES

a. Minutes from the July 12, 2016 meeting

Motion was made by John George, and seconded by Charles Hayek to approve the minutes from the July 12, 2016 meeting.

AYE: **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Chairman Bob Burdge**

Passed

7. NEW BUSINESS

a. **Mayfair at Lawnwood - Request Continuance to the September 13, 2016 Planning Board Meeting**

Mr. Benton gave an update on the status of the Mayfair at Lawnwood project.

Motion was made by Marcia Baker, and seconded by John George to take Mayfair at Lawnwood from the floor.

AYE: **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Chairman Bob Burdge**

Passed

Motion was made by Marcia Baker, and seconded by Charles Hayek to table Mayfair at Lawnwood until the September 13, 2016 Planning Board meeting.

AYE: **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Charles Hayek**, **John George**, **Chairman Bob Burdge**

Passed

b. **Site Plan & Design Review - Wawa - 5575 Okeechobee Road**

Mr. Gilmore gave on overview of the application and answered questions from the Board. Mr. Benton provided additional information on generators, distribution truck access and turning radius.

Sergio Martinez, Wawa Representative from Bohler Engineering, answered questions from the Board. Nathan Griffis, Architect from Cuhaci and Peterson, provided additional information on the generators.

Motion was made by Frank Creyaufmiller, and seconded by Charles Hayek to forward a recommendation of approval to the City Commission with the following conditions:

1) Per City Code Section 22-187. (10) Other areas. Areas in Commercial or Industrial zones shall have a site obscuring fence or planted material so as to provide a visual and noise buffer between such areas and the lot in the residential or open space zone. Please integrate the appropriate buffering along the southern property line accordingly.

2) Per City Code Section 22-31 (c) (4) j. Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area. Please consider an architectural feature such as an awning or canopy to cover the proposed ice container outside of the establishment.

3) Please consider adjustment of the north-west entry and shared driveway to provide greater clearance from the entry from Okeechobee Road, increase stacking area, and minimization of internal intersection conflicts.

AYE: **Marcia Baker**, **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Chairman Bob Burdge**

Passed

c. **Conceptual Development Plan - Interstate Business Park - 2496 S. Kings Highway**

Mr. Benton gave an overview of the application and answered questions from the Board on DOT plans and buffering of residential properties. No one spoke for or against the project.

Motion was made by Charles Hayek, and seconded by Frank Creyaufmiller to forward a recommendation of approval to the City Commission.

AYE: **Charles Hayek**, **John George**, **Mike Dahan**, **Robert Poitier**, **Brian Paul**, **Tim O'Connell**, **Frank Creyaufmiller**, **Eloise Cumings**, **Marcia Baker**, **Chairman Bob Burdge**

Passed

d. **Conceptual Development Plan - Kings Highway Business Park - 7001 White Road**

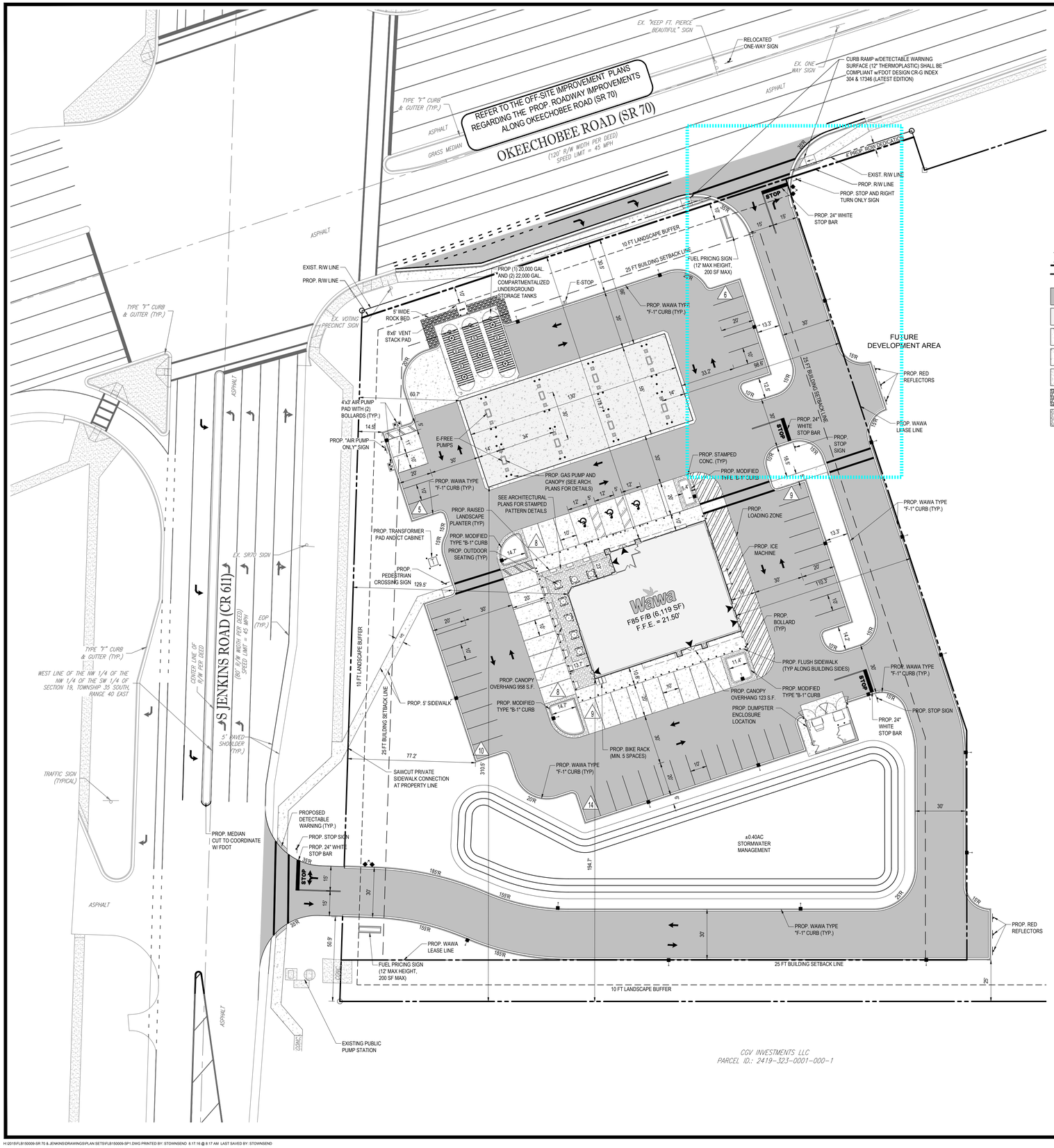
Mr. Benton gave an overview of the application and answered questions from the Board regarding drainage and improvements to White Road.

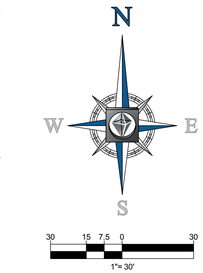
Troy Holloway, Applicant Representative, from Gentile, Glas, Holloway, O'Mahoney & Associates provided more information on the drainage.

8. BOARD COMMENTS

Ms. Baker spoke against the new parking regulations in downtown.

9. ADJOURNMENT





LEGEND:

- PROPERTY LINE
- PROP. ASPHALT PAVEMENT
- PROP. BUILDING AND GAS CANOPY
- PROP. HEAVY DUTY CONCRETE PAVEMENT
- PROP. STANDARD CONCRETE PAVEMENT
- EXISTING CONCRETE SIDEWALK
- PROP. GRAVEL
- PROP. STAMPED CONCRETE
- PROP. PARKING SPACE COUNT
- PROP. GAS PUMPS
- PROP. SIGN
- PROP. VENT STACK
- PROP. AIR MACHINE
- PROP. UNDERGROUND STORAGE TANKS
- PROP. LIGHT POLE
- PROP. TRANSFORMER PAD

SITE DATA:

PROJECT NAME:	WAWA - SR70 & JENKINS
PROJECT USE:	CONVENIENCE STORE W/ GAS SALES, 8 PUMPS (16 FUELING POSITIONS)
APPLICANT:	WAWA FLORIDA, LLC.
ENGINEER:	BOHLER ENGINEERING
SITE ADDRESS:	5575 OKEECHOBEE ROAD FORT PIERCE, FL 34947
PARCEL ID NO.'S:	2419-321-0001-000-5 2419-322-0002-000-5

BUILDING SETBACKS	REQUIRED	PROVIDED
NORTH (ALONG OKEECHOBEE BLVD)	25'	178.7'
EAST (TO LEASE LINE)	15'	110.3'
SOUTH	15'	194.7'
WEST (ALONG JENKINS ROAD)	15'	129.5'
CANOPY SETBACKS		
NORTH (ALONG OKEECHOBEE BLVD)	25'	66'
EAST (TO LEASE LINE)	15'	98.6'
SOUTH	15'	310.5'
WEST (ALONG JENKINS ROAD)	15'	60.7'

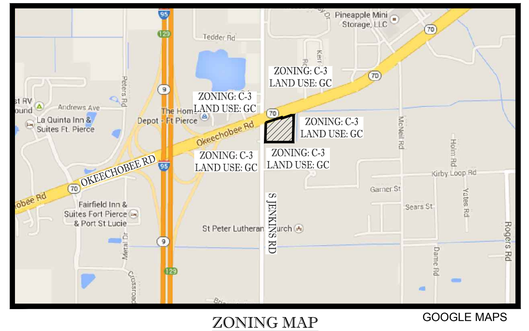
AREA CALCULATIONS		
TOTAL SITE AREA	292,878 SF (6.72 AC)	
ROW DEDICATION	1,399 SF (0.03 AC)	
NET SITE AREA	291,479 SF (6.69 AC)	
WAWA LEASE AREA	145,638 SF (3.34 AC) - 100.00%	
TOTAL IMPERVIOUS AREA	94,982 SF (2.18 AC) - 65.22%	
BUILDING AREA	6,119 SF (0.14 AC) - 4.20%	
CANOPY AREA	7,150 SF (0.16 AC) - 4.91%	
PAVEMENT / SIDEWALK AREA	81,713 SF (1.88 AC) - 56.11%	
TOTAL PERVIOUS AREA	50,656 SF (1.16 AC) - 34.78%	
EXISTING ZONING:	C-3 COMMERCIAL	
EXISTING LAND USE:	GC (GENERAL COMMERCIAL)	
FEMA FLOOD ZONE:	FLOOD ZONE "X" ACCORDING TO THE FLOOD INSURANCE RATE MAP, COMMUNITY NUMBER 120286, PANEL NUMBER 0167, SUFFIX J, MAP NUMBER 12111C0167J, EFFECTIVE FEBRUARY 16, 2012.	
BUILDING HEIGHT:	ALLOWABLE: 65'	PROPOSED: 23'-10" (TOP OF PARAPET) 33'- 4" (TOP OF TOWER)
LANDSCAPE BUFFERS:	REQUIRED	PROVIDED
NORTH	10'	10.0' - 30.5'
EAST	N/A	N/A
SOUTH	10'	25.0' - 50.9'
WEST	10'	14.5' - 77.2'
PARKING REQUIREMENTS:		
CONVENIENCE STORE (6,119 SF) WITH GAS SALES: (5 SPACES / 1000 S.F.) = 30 SPACES		
TOTAL REQUIRED:	30 SPACES	
TOTAL PROVIDED PARKING SPACES:	69 SPACES	
HANDICAP PARKING STALL:	3 (20'X12')	
STANDARD PARKING STALL:	65 (20'X10', 18'X10')	
SPECIALTY PARKING STALL:	1 (20'X11')	
PROPOSED ELECTRIC:	FPUA ELECTRIC	
PROPOSED WATER:	FPUA WATER	
PROPOSED SEWER:	FPUA SEWER LIFT STATION	
STORMWATER:	ON-SITE STORMWATER COLLECTION FACILITY	
REQUIRED PERMITS:	CITY OF FORT PIERCE • SITE PLAN APPROVAL • LAND CLEARING PERMIT ST. LUCIE COUNTY • RIGHT- WAY-PERMIT FORT PIERCE UTILITIES AUTHORITY • WATER / SEWER PERMIT S.F.W.M.D. • ENVIRONMENTAL RESOURCE GENERAL PERMIT F.D.O.T. • DRIVEWAY CONNECTION PERMIT • DRAINAGE CONNECTION PERMIT F.D.E.P. • NPDES NOTICE OF INTENT • WASTEWATER COLLECTION PERMIT	

SITE NOTES:

1. ALL DIMENSIONS SHOWN ARE SHOWN AT FACE OF CURB, UNLESS OTHERWISE NOTED. B/C INDICATES DIMENSION IS TO BACK OF CURB.
2. ALL RADII DIMENSIONS ARE 3' TO FACE OF CURB UNLESS OTHERWISE NOTED.
3. ALL PAVEMENT MARKINGS AND SIGNAGE SHALL BE IN ACCORDANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS," LATEST EDITION, FDOT DESIGN STANDARDS LATEST EDITIONS AND THE CITY OF FORT PIERCE LAND DEVELOPMENT CODE.
4. FREE STANDING SIGNAGE SHOWN ONLY FOR REPRESENTATIONAL PURPOSES, AND SHALL BE PERMITTED SEPARATELY.
5. PROPOSED DUMPSTER ENCLOSURE WILL HAVE A COMPATIBLE FINISH AND COLOR WITH THE RESPECTIVE STRUCTURE.
6. ALL IMPACTED RIGHT-OF-WAY AREAS SHALL BE SODDED.
7. THE PROPOSED CONVENIENCE STORE WITH GAS SALES IS A 24 HOUR OPERATION.

ADA ACCESSIBILITY NOTES:

1. ALL HANDICAPPED PARKING SPACES AND ACCESS AISLES ADJACENT TO THE HANDICAP PARKING SPACES SHALL HAVE A MAXIMUM OF 2% SLOPE IN ALL DIRECTIONS (THIS INCLUDES RUNNING SLOPE AND CROSS SLOPE).
2. AN ACCESSIBLE ROUTE FROM THE PUBLIC STREET OR SIDEWALK TO ALL BUILDING ENTRANCES MUST BE PROVIDED. THIS ACCESSIBLE ROUTE SHALL BE A MINIMUM OF 60" WIDE. THE RUNNING SLOPE OF AN ACCESSIBLE ROUTE SHALL NOT EXCEED 5% AND THE CROSS SLOPE SHALL NOT EXCEED 2%.
3. SLOPES EXCEEDING 5% BUT LESS THAN 8% WILL REQUIRE A RAMP AND MUST CONFORM TO THE REQUIREMENTS FOR RAMP DESIGN (HANDRAILS, CURBS, LANDINGS). NO RAMP SHALL EXCEED AN 8% RUNNING SLOPE OR 2% CROSS SLOPE.
4. IN THE CASE THAT A NEW SIDEWALK WILL BE CONSTRUCTED IN THE RW OF A SITE THE RUNNING SLOPE OF THE SIDEWALK SHALL NOT EXCEED 5% AND THE CROSS SLOPE SHALL NOT EXCEED 2%. THIS STANDARD APPLIES TO CROSS WALKS IN THE DRIVEWAY AS WELL AND WILL REQUIRE SPECIAL ATTENTION DURING STAKING TO MAKE SURE THE 2% CROSS SLOPE IS MET IN THE CROSS WALK.
5. IT WILL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO ENSURE THAT THE HANDICAP PARKING SPACES, ACCESSIBLE ROUTES, AND SIDEWALKS/CROSSWALKS ARE CONSTRUCTED TO MEET ADA REQUIREMENTS.
6. ANY REQUIREMENTS LISTED ABOVE THAT CAN NOT BE MET SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION IMMEDIATELY. ANYTHING NOT BUILT TO THE ABOVE STANDARDS WILL REQUIRE REMOVAL AND REPLACEMENT OF THE NON COMPLIANT AREAS AT THE GENERAL CONTRACTORS COST.



ZONING MAP

SCALE: N.T.S.

GOOGLE MAPS

BOHLER ENGINEERING
SITE/CIVIL AND CONSULTING ENGINEERING
LANDSCAPE ARCHITECTURE
PROGRAM MANAGEMENT
TRANSPORTATION PLANNING
LAND DEVELOPMENT DESIGN
SURVEYING AND MAPPING SERVICES
RALEIGH, NC
CHARLOTTE, NC
ATLANTA, GEORGIA
TAMPA, FL
LEHIGH VALLEY, PA
SOUTHEASTERN, PA
WILMINGTON, DE
BALTIMORE, MD
SOUTHERN MARYLAND
HARRISBURG, PA
CENTRAL, VIRGINIA
UPSTATE NEW YORK
NEW ENGLAND
LONG ISLAND
NEW YORK METRO
NEW YORK, NY
NEW JERSEY
PHILADELPHIA, PA

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REVISIONS

REV	DATE	COMMENT	BY
1	8/9/2016	PER CITY COMMENTS	SMT

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NOT APPROVED FOR CONSTRUCTION

PROJECT No.:	FLB15009
DRAWN BY:	SMT
CHECKED BY:	GB
DATE:	06/24/16
SCALE:	1" = 30'
CAD I.D.:	SPO

PROJECT: SR 70 AND JENKINS FOR WAWA

LOCATION OF SITE
SEC SR 70 & S JENKINS RD
FORT PIERCE, FLORIDA

BOHLER ENGINEERING
2255 GLADES ROAD, SUITE 305E
BOCA RATON, FLORIDA 33431
Phone: (561) 571-0280
Fax: (561) 571-0281
FLORIDA BUSINESS CERT. OF AUTH. No. 30780
LANDSCAPE ARCHITECT BUSINESS LIC. No LC26000551

GEORGE BALABAN LICENSE No. 74543 STATE OF FLORIDA PROFESSIONAL ENGINEER
08/16/16

SHEET TITLE: SITE LAYOUT PLAN

SHEET NUMBER: C-5

Overall Building Width: 75'-4"

WEST (RIGHT) ELEVATION

Overall Building Length: 93'-1"

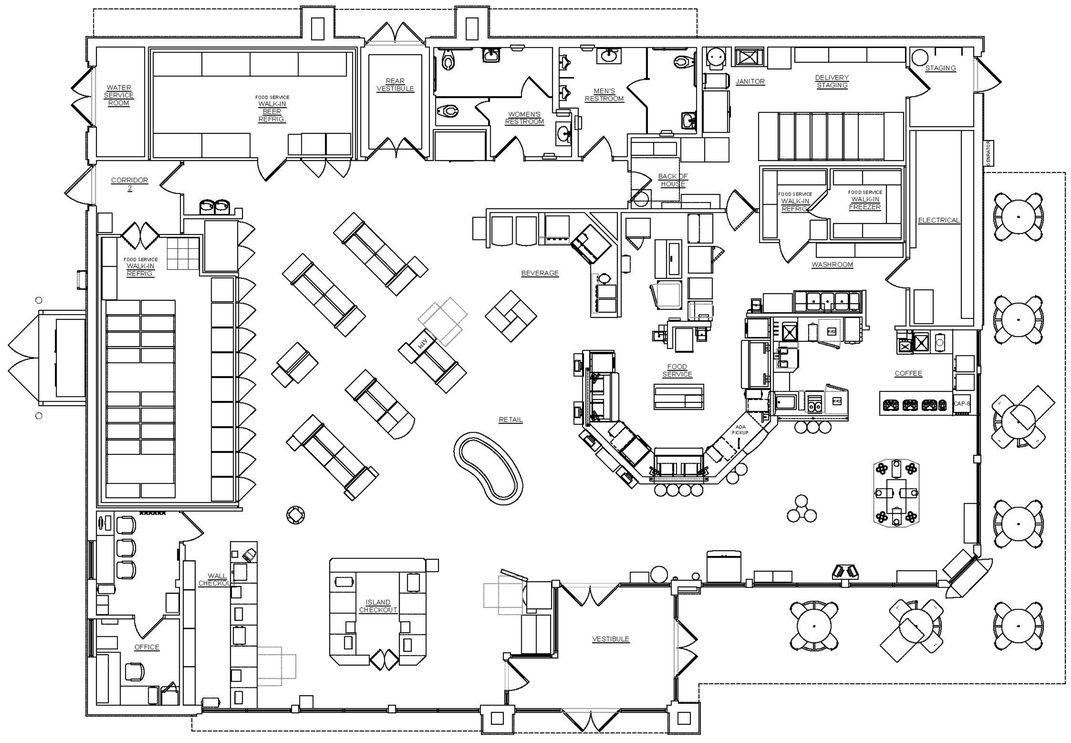
NORTH (FRONT) ELEVATION

Overall Building Length: 93'-1"

SOUTH (REAR) ELEVATION

Metal Door Benjamin Moore White Diamond BM 2121-60	Metal Canopy Atas #17 Brite Red	Fiber Cement Siding James Hardie Harris Cream
Trim James Hardie Arctic White JH10-20	Stucco Senergy Meringue #3085	
Metal Roof Atas #23 23 Coppertone	Exterior Stone Cultured Stone Southwest Blend	

EAST (LEFT) ELEVATION



FLOOR PLAN

NOTE:
SIGNAGE IS SHOWN FOR REFERENCE ONLY
SEPARATED PERMIT REQUIRED

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WAWA F85 FB

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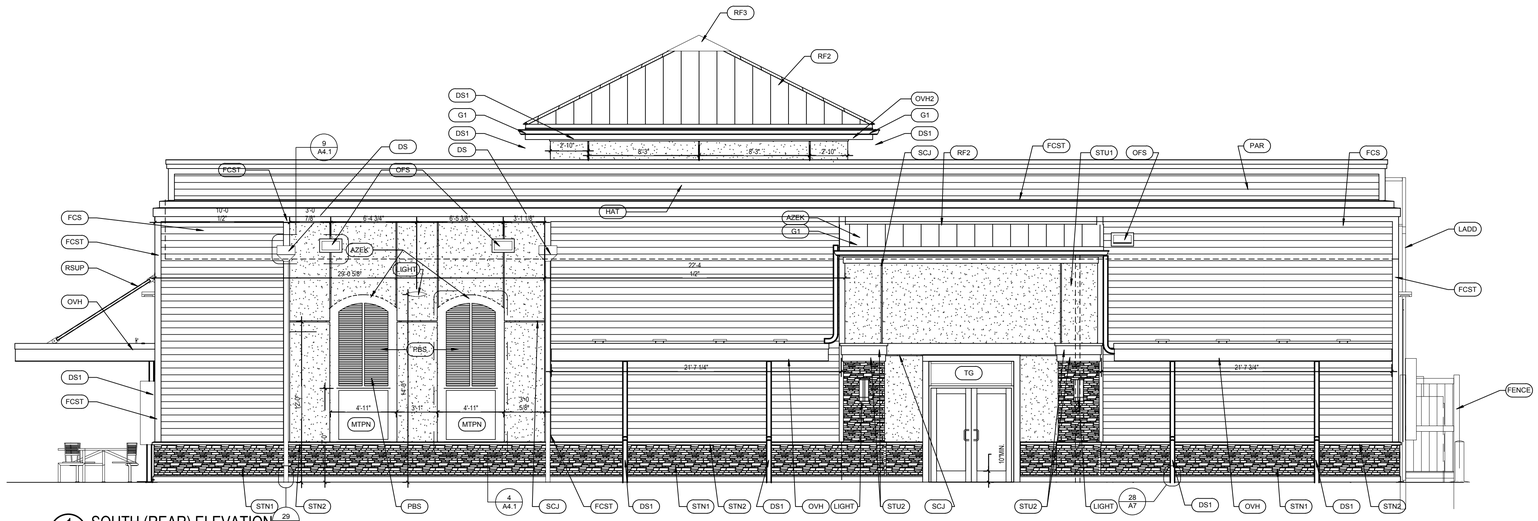
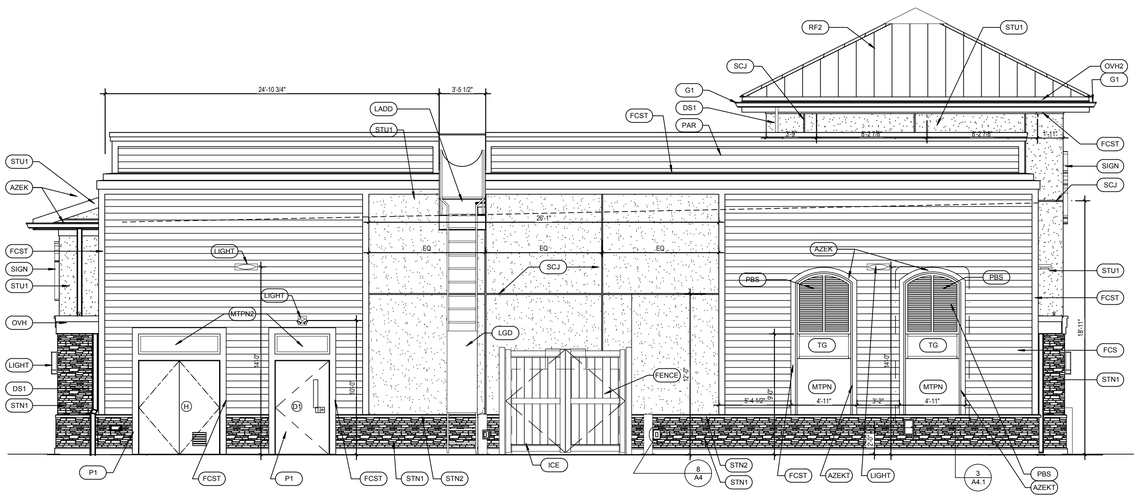
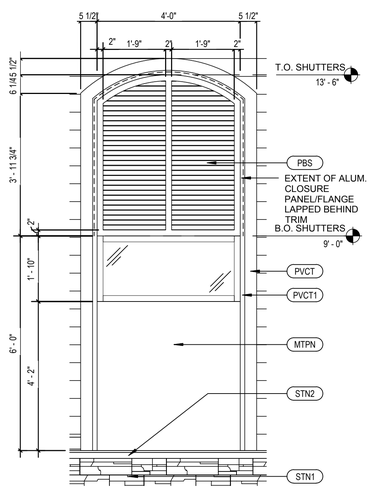
STATE OF FLORIDA
RICK ZANE SMITH
AR0010527
REGISTERED ARCHITECT



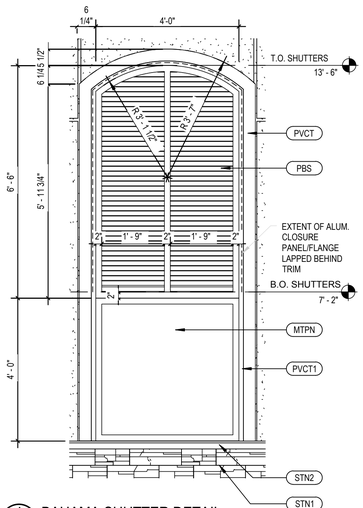
1 SOUTH (REAR) ELEVATION
A4.1 3/16" = 1'-0"



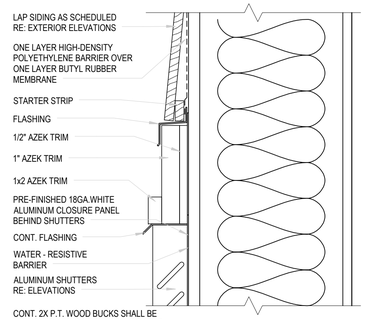
2 EAST (LEFT) ELEVATION
A4.1 3/16" = 1'-0"

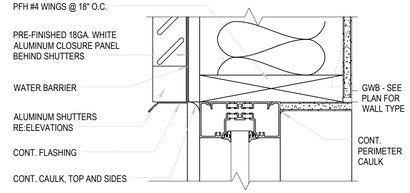


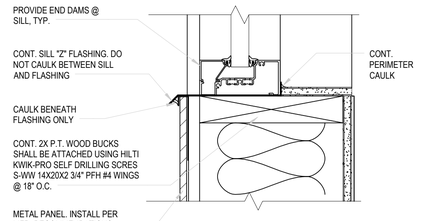
3 BAHAMA SHUTTER DETAIL
A4.1 1/2" = 1'-0"



4 BAHAMA SHUTTER DETAIL
A4.1 1/2" = 1'-0"







5 EXTERIOR WINDOW SECTION
A4.1 3" = 1'-0"

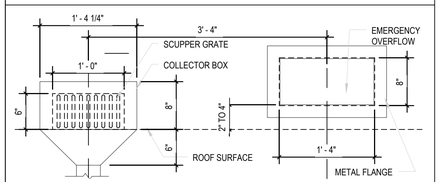
NOTE:
SIGNAGE IS SHOWN FOR REFERENCE ONLY.
SEPARATED PERMIT REQUIRED

ARCHITECTURAL - EXTERIOR FINISH SCHEDULE

SYMBOL	MATERIAL	MANUFACTURER	COLOR	NOTES
DS	STAINLESS STEEL THRUWALL SCUPPER & COLLECTOR AND 4" DIA. STAINLESS STEEL DOWNSPOUT		NATURAL MILL FINISH	COORDINATE WITH CIVIL FOR CONNECTION TO STORM SEWER. SEE DETAIL 29/A7
DS1	4" DIA. STAINLESS STEEL DOWNSPOUT. REFER TO SPECS FOR GAUGE		NATURAL MILL FINISH	COORDINATE WITH CIVIL FOR CONNECTION TO STORM SEWER. SEE DETAIL 28/A7
DS2	4" DIA. .032 ALUM. DOWNSPOUT		NATURAL MILL FINISH	
FCS	"ARTISAN" PLANK LAP SIDING	JAMES HARDIE	HARRIS CREAM, FINISH: BEADED SMOOTH, 8.25" X 12'	PRE-FINISHED
FCST	"ARTISAN" ACCENT TRIM	JAMES HARDIE	ARTIC WHITE, FINISH: SMOOTH, 1.5" TH x 6" W x 10'-0" L	PRE-FINISHED
G1	ALUMINUM GUTTERS		.032 POLISHED ALUMINUM W/ CLEAR ANODIZED FINISH	CONTINUOUS - NO SEAMS ALLOWED. SEE SHEET A3.1
HAT	36" X 48" ACCESS HATCH		FACTORY FINISH	
ICE	ICE MERCHANDISER	LEER	PAINT BENJAMIN MOORE, BM OC-1 NATURAL WICKER	
LADD	METAL EXTERIOR LADDER	EASTERN METAL SUPPLY	BRUSHED ALUMINUM	SEE A3.1 FOR DETAILS
LGD	6' LADDER GUARD #LG6	VISIONMASTERS EQUIP. CO.	MILL FINISH	
LIGHT	EXTERIOR LIGHT FIXTURE			SEE ELECTRICAL DRAWINGS
MTPN	METAL PANEL	PIONEER ARCHITECTURAL SYSTEMS	COLOR TO MATCH ADJACENT TRIM	
MTPN2	METAL PANEL	PIONEER ARCHITECTURAL SYSTEMS	PAINT TO MATCH DOORS, P1	
OFS	STAINLESS STEEL 8" X 16" OVERFLOW SCUPPER		NATURAL MILL FINISH	
OVH	METAL OVERHANG FACING	ATAS ROOFING	ATAS 'STERACORE' PANELS, COLOR: #17 BRITE RED	SEE A3.1 FOR DETAILS. ALTERNATE : PETERSON PAC CLAD
OVH2	HIP ROOF FASCIA	ATAS ROOFING	ATAS 'STERACORE' PANELS, COLOR #26 BONE WHITE	SEE A3.1 FOR DETAILS. ALTERNATE : PETERSON PAC CLAD
P1	PAINT	BENJAMIN MOORE	COLOR: WHITE DIAMOND 2121-60	DOOR & FRAME
PAR	ALUMINUM PARAPET CAP		COLOR TO MATCH ADJACENT TRIM	
PBS	PREFINISHED ALUMINUM BAHAMA SHUTTER	PIONEER ARCHITECTURAL SYSTEMS	COLOR TO MATCH ADJACENT TRIM	SHUTTER PER SPECS. CONTACT (321) 926-6667
PVCT	ACCENT TRIM	AZEK	WHITE, FINISH: SMOOTH	PRE-FINISHED, ALTERNATE : PALIGHT
PVCT1	ACCENT TRIM	AZEK	1 X 2 WHITE, FINISH: SMOOTH	PRE-FINISHED, ALTERNATE : PALIGHT
RF2	METAL ROOFING	ATAS ROOFING	MRD194 DUTCH SEAM, (1 1/2") 19.25", COLOR: #23 COPPERTONE	ALTERNATE : PETERSEN PAC CLAD
RF3	STANDING SEAM ROOF HIP CAP		TO MATCH METAL ROOFING	
RSUP	ROD SUPPORT & PLATE		POWDER COAT, MATCH SW #6076	SEE STRUCTURAL. ALL RODS NOT INDICATED ON STRUCTURAL ARE PURELY DECORATIVE RE: 21/A3.1
SCJ	STUCCO CONTROL JOINT - 3/4" WIDE			'W' SHAPED ACCORDION STYLE RE:SPECS
SIGN	ILLUMINATED SIGNAGE			SIGN BY WAWA, SURFACE MOUNTED
SPAN	SPANDREL GLASS, 1" INSULATED TEMPERED	VERICON	SUBDUED BRONZE	FRIT TO BE ON INSIDE OF PANEL
STN1	MANUFACTURED STONE VENEER	BORAL	SOUTHWEST BLEND PF-8019, PRO-FIT LEDGESTONE	
STN2	PRE-CAST MANUFACTURED STONE WATERTABLE/SILL	BORAL	TAUPE CSV-1375	
STN5	PRE-CAST STONE BASE	-	3"W X 6"H X 48" LENGTHS. NATURAL CONCRETE ; MAINTAIN CONSISTENT COLOR THROUGHOUT PROJECT	SEE DETAIL 5 & 11/A6.1, 9/A10, AND 8/CA1
STOR	STOREFRONT SYSTEM	KAWNEER	CLEAR ANODIZED	SEE SPECIFICATIONS
STU1	STUCCO	SENERGY	#3085 MERINGUE, FINISH: SAHARA	
STU2	STUCCO	SENERGY	#354 STARK WHITE, FINISH: FINE	
TG	1" INSULATED TEMPERED GLASS			SEE SPECIFICATIONS
TGT	1" INSULATED TEMPERED GLASS	PPG	SOLARGRAY VLT. SEE SPECS	SEE SPECIFICATIONS
FENCE	PVC FENCE AND GATES	BUFFTECH	GALVESTON FENCE COLOR: WHITE.	8'-0" HIGH

GENERAL NOTES

1. ALL BLOCKING @ HARDIE FOR LIGHTS, SECURITY ITEMS. SEE DETAIL 18/A7.
2. MOUNT SECURITY CAMERAS THE SAME HEIGHT AS THE EXTERIOR WALL FIXTURE
3. PROVIDE 6" X 8" ELECTRICAL BOX STONE TRIM BY BORAL, COLOR TAUPE AT ALL EXTERIOR ELECTRICAL RECEPTACLES MOUNTED ON STONE. SEE DETAIL 8/A4.



9 SCUPPER AND OVERFLOW DETAIL
A4.1 1" = 1'-0"

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CLIENT NAME
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260 WEST BALTIMORE PIKE
WAWA, PENNSYLVANIA 19063

PROJECT NAME
WAWA F85 FB
Okeechobee Rd. & Jenkins Rd.
Ft. Pierce, FL

SHEET TITLE
EXTERIOR ELEVATIONS

STATE OF FLORIDA
RICK ZANE SMITH
AR0010527
REGISTERED ARCHITECT

Revision Schedule

No.	DESCRIPTION	Date
	ZONING	06/21/2016
	ZONING	08/11/2016

PROJECT NO. 2160209
DATE 04/20/2016
DRAWN ::
CHECKED ::

A4.1

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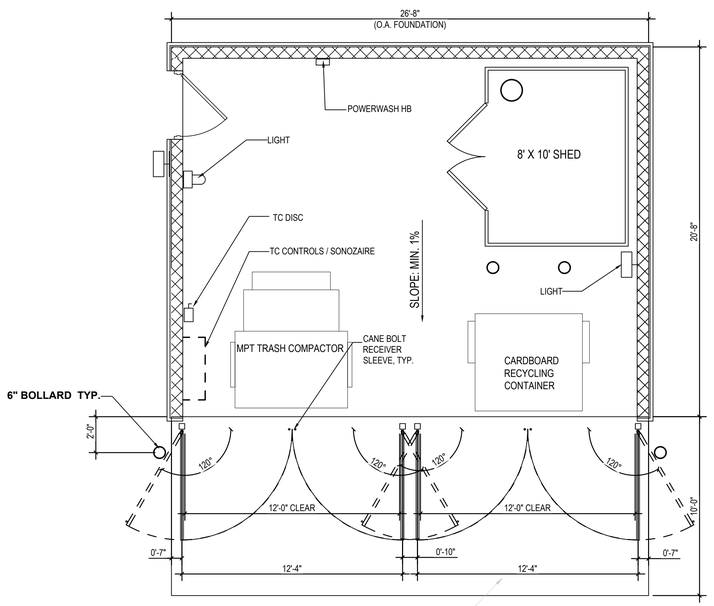
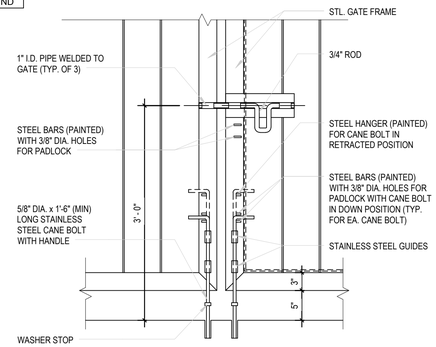
DOOR SCHEDULE

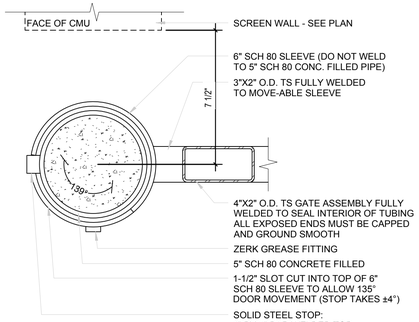
#	DOOR WIDTH	DOOR HEIGHT	DOOR THICKNESS	DOOR TYPE	DOOR MATERIAL	FRAME TYPE	THRESHOLD	HARDWARE SET	COMMENTS
TC	3' - 10"	7' - 0"	0' - 1 3/4"	B	HM	HM	B	HW17	4" HEAD (DOUBLE DOOR) W/ BOLT HOLE IN GROUND



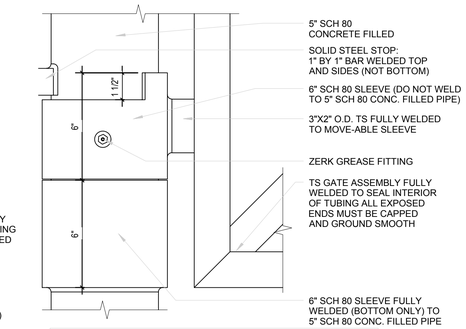
7 A10 TRASH COMPOUND PLAN
1/4" = 1'-0"



17 A10 CANE BOLT & LATCH DETAIL
1" = 1'-0"

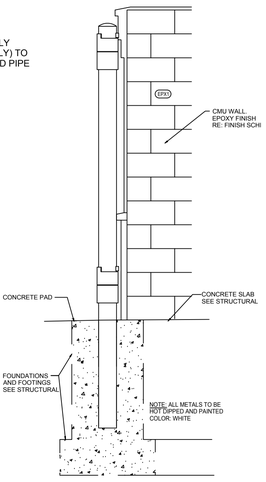


4 A10 HINGE DETAIL
3" = 1'-0"

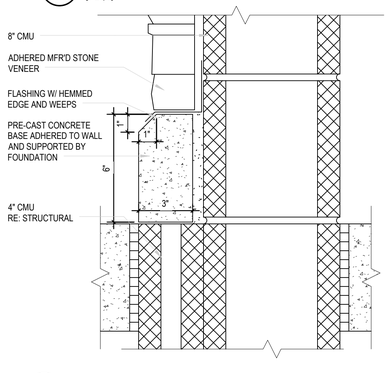


NOTE:
G.C. TO APPLY LIBERAL AMOUNT OF GREASE WHERE UPPER PORTION OF HINGE RESIDES PRIOR TO FINAL SETTING TOP PORTION OF HINGE

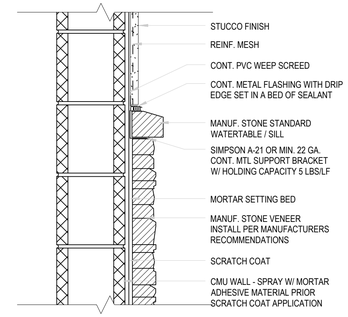
10 A10 HINGE DETAIL ELEVATION
3" = 1'-0"



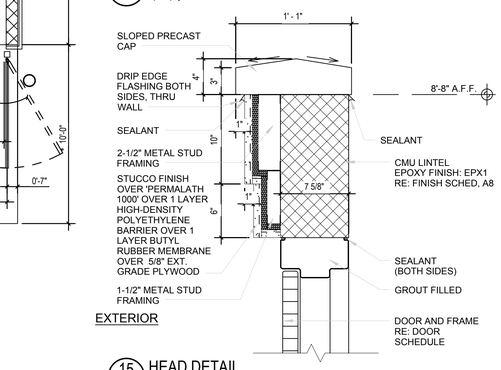
12 A10 SECTION AT GATE
1/2" = 1'-0"



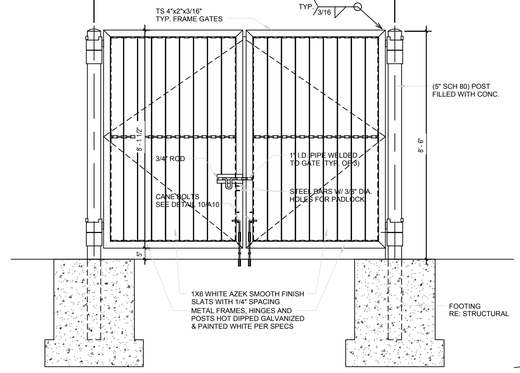
9 A10 BASE DETAIL
3" = 1'-0"



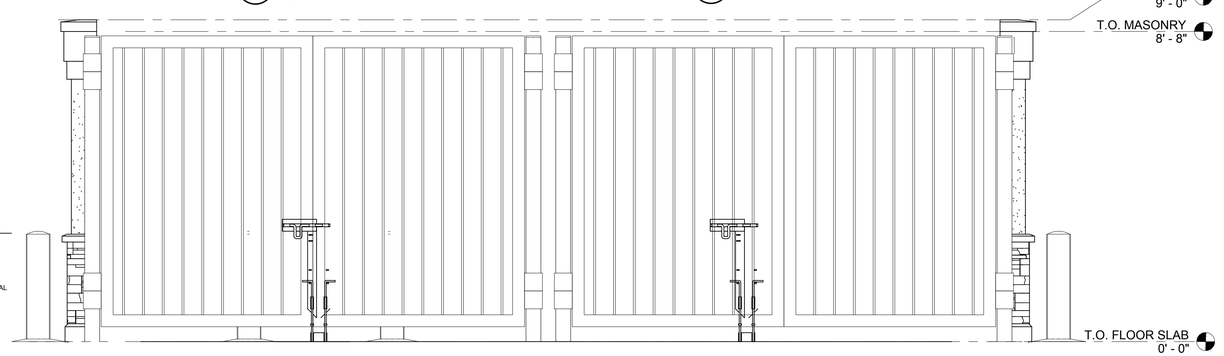
16 A10 WALL DETAIL
1 1/2" = 1'-0"



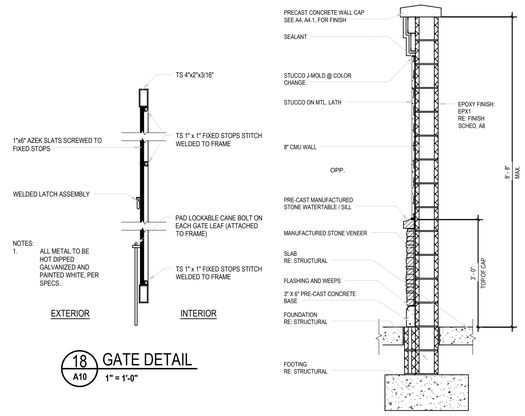
15 A10 HEAD DETAIL
1 1/2" = 1'-0"



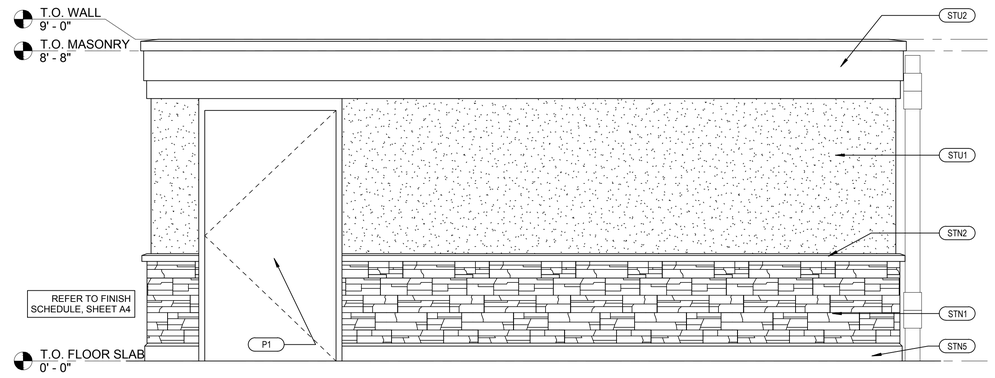
19 A10 GATE ELEVATION
3/8" = 1'-0"



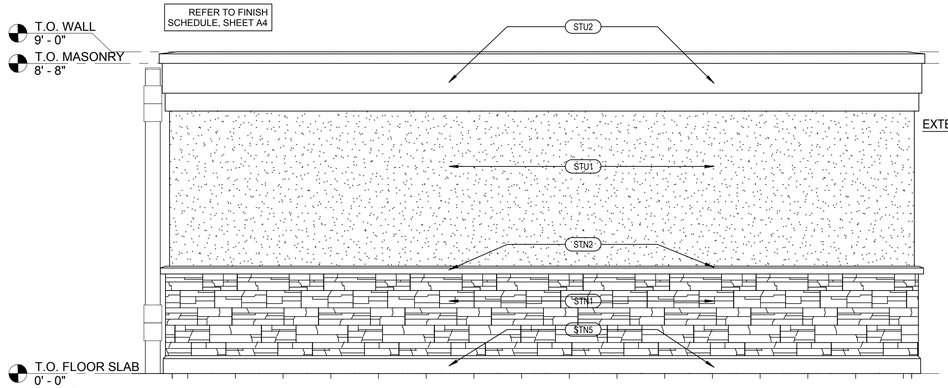
22 A10 FRONT ELEVATION
1/2" = 1'-0"



18 A10 GATE DETAIL
1" = 1'-0"

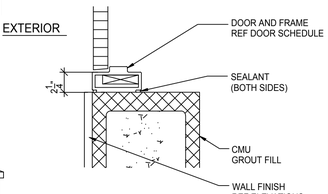


25 A10 LEFT ELEVATION
1/2" = 1'-0"



28 A10 RIGHT ELEVATION
1/2" = 1'-0"

11 A10 WALL SECTION
1/2" = 1'-0"



21 A10 JAMB DETAIL
1 1/2" = 1'-0"

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PROJECT NAME
WAWA F85 FB
Okeechobee Rd. & Jenkins Rd.
Ft. Pierce, FL

SHEET TITLE
TRASH COMPOUND

Revision Schedule		
No.	DESCRIPTION	Date
	ZONING	06/21/2016
	ZONING	08/11/2016

PROJECT NO. 2160290
DATE 04/20/2016
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A10

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City Commission Regular Meeting **Agenda Item # 11. d.**

Meeting Date: 09/06/2016

Re: Fiscal 2017 Proposed Budget

Submitted For: Johnna Morris, Finance Director, Finance Department

---

SUBJECT:

Public Hearing on the proposed 2016-17 General Fund Budget and Millage Rate for the City of Fort Pierce.

a. Consider any proposed amendments to the 2016-17 Budget
b. Adopt the (amended) tentative 2016-17 General Fund Budget.
c. Recompute (if necessary) and adopt the proposed Millage Rate.
d. Announce the percentage, if any, by which the millage rate exceeds the roll-back rate.

SUMMARY:

The City Manager, with assistance from the Finance Director, has to present to the Commission for approval a budget for the operation of the City government for the 2017 fiscal year.

The 2017 budget document identifies revenues of each fund and the amount allocated to pay for line item expenditures and expenses of each type; General Fund, Special Revenue Funds and Enterprise Funds of the City.

RECOMMENDATION:

Approve the City of Fort Pierce 2017 Budgets

ALTERNATIVES:

Approve the 2017 Budgets with recommended adjustments. Deny the budget or budgets.

RESPONSIBLE STAFF:

City Manager and Finance Director

COORDINATED WITH:

City Department Heads

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2017

OTHER INFORMATION:

FY 2017 Budget

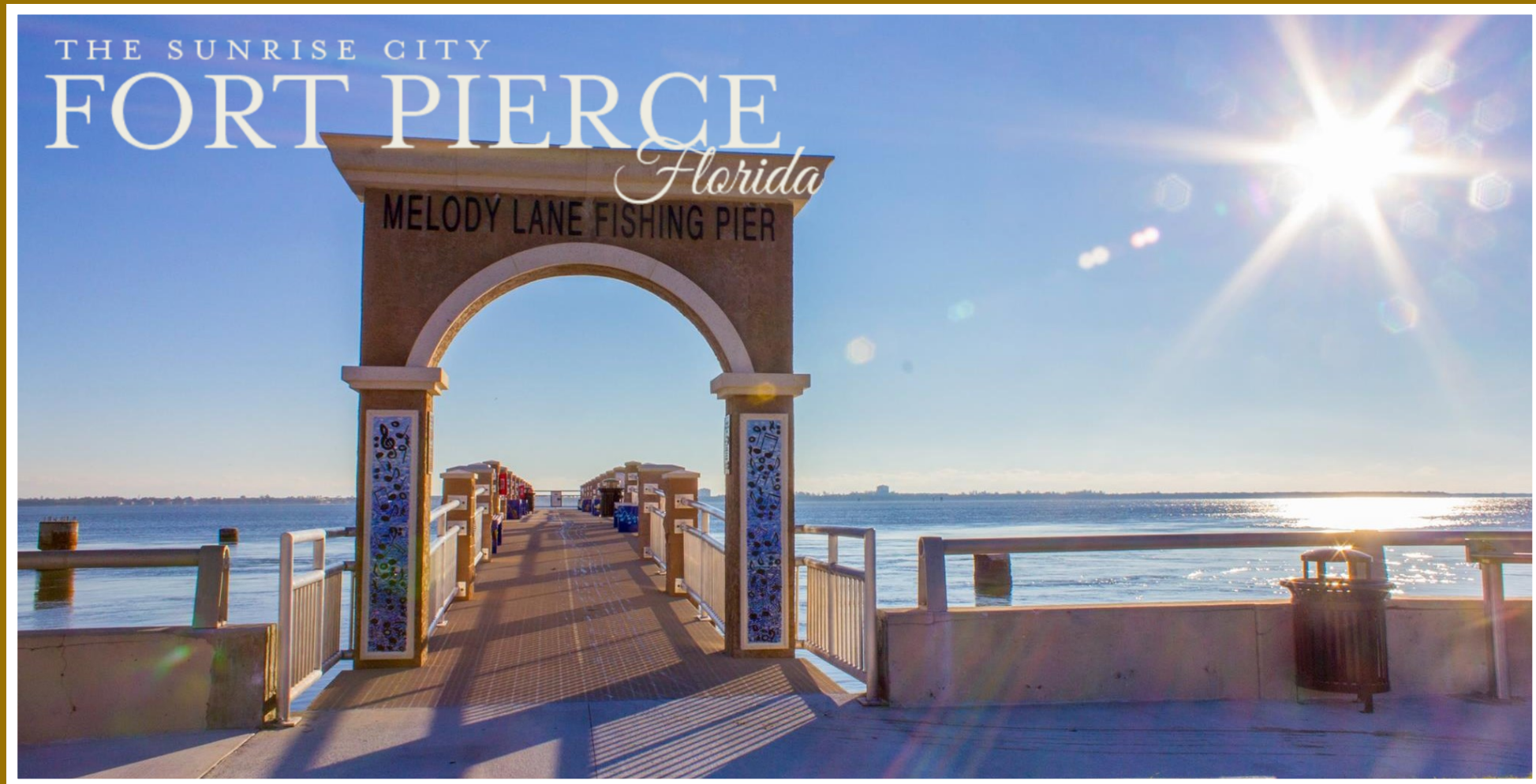
Attachments

FY 2017 Proposed Budget

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/29/2016 02:03 PM

Form Started By: Johnna Morris
Started On: 08/25/2016 06:16 PM
Final Approval Date: 08/29/2016



FY 2016/17

OPERATING BUDGET

September 6, 2016 - Public Hearing

Linda Hudson, Mayor
Rufus J. Alexander, III, Commissioner
Edward W. Becht, Commissioner
Thomas Perona, Commissioner
Reginald B. Sessions, Commissioner

Nicholas Mimms, P.E., City Manager

Proposed Budget for Fiscal Year 2016/17

GENERAL FUND - REVENUE DETAIL

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Taxes					
311 10	Current Ad Valorem	$ 12,292,554	$ 12,463,210	$ 13,696,627	$ 14,553,237
311 15	Ad Valorem Adjustment Amount	(613,598)	(593,386)	(684,831)	(727,662)
311 20	Delinquent Ad Valorem	279,205	12,303	50,000	50,000
311 25	Ad Valorem Adjustment (Wal-Mart)	0	0	31,700	126,800
312 31	Local Option Gas Tax	1,207,160	1,211,378	1,100,000	1,100,000
312 32	New Local Option Gas Tax	877,318	861,363	825,000	825,000
314 10	Public Service Electricity	2,006,185	2,073,178	1,950,000	1,950,000
314 11	Electricity FPL	343,520	357,562	250,000	325,000
314 20	Telecommunications Tax	1,422,368	1,322,341	1,300,000	1,300,000
314 30	Public Service Water	440,382	455,088	425,000	425,000
319 10	Misc. Taxes	1,078	1,017	0	0
	Total Taxes	$ 18,256,173	$ 18,164,053	$ 18,943,496	$ 19,927,375
Licenses and Permits					
321 20	Occupational Licenses	$ 261,191	$ 277,379	$ 270,000	$ 275,000
323 10	Planning & Zoning Fees	14,970	70,075	30,000	25,000
323 30	Amendments	30,340	14,000	3,000	10,000
323 60	Sign Fees	0	8,060	5,000	5,000
323 90	Miscellaneous	14,271	36,338	25,000	25,000
329 10	Animal Licenses	6,652	10,854	5,000	5,000
329 20	Lot Clearing Permits	559	239	2,000	2,000
329 30	Demolition Permits	5,524	3,794	3,000	3,000
329 92	Vendor Permit/Application Fees	0	9,599	5,000	5,000
329 93	Vendor Permit Fees	0	0	0	1,000
329 99	Other Licenses/Permits	300	0	0	500
	Total Licenses and Permits	$ 333,806	$ 430,338	$ 348,000	$ 356,500
Intergovernmental Revenues					
331 50	Disaster Relief	$ 0	$ 60,061	$ 0	$ 0
334 50	Disaster Relief	0	22,069	0	0
335 12	State Revenue Sharing	1,211,575	1,282,595	1,150,000	1,200,000
335 13	Half Cent Sales Tax	1,495,885	1,603,223	1,400,000	1,500,000

GENERAL FUND - REVENUE DETAIL

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Intergovernmental Revenues contd.					
335 14	Mobile Home License	36,372	39,544	35,000	35,000
335 15	Beverage License	39,118	41,793	38,000	38,000
335 22	Casualty Premium Tax	248,113	265,449	240,000	250,000
335 41	Fuel Tax Refund	54,071	62,255	55,000	55,000
338 20	County Shared Occup. License	54,298	54,605	55,000	55,000
339 10	Payments in Lieu of Tax-Hsg Auth	0	28,942	21,000	21,000
	Total Intergovernmental Rev.	$ 3,139,430	$ 3,460,536	$ 2,994,000	$ 3,154,000
Charges for Services					
341 30	Sale Maps and Publications	$ 164	$ 211	$ 500	$ 500
341 40	Certified Copying & Rec Search	28,247	25,113	20,000	20,000
341 41	Reproduction-City Hall	(483)	(993)	0	10,500
341 42	Application Fee	18,190	17,820	15,000	15,000
341 90	Investigative Surcharge	29,567	39,478	25,000	25,000
341 91	Jury Duty and Fees	0	19	100	100
341 92	Qualifying Fees	816	0	1,000	0
341 93	Data Processing Services	1,440	0	1,000	1,000
343 91	Lot Clearing-Admin. Charge	11,088	9,091	7,000	8,000
343 80	Tree Preservation Fees	0	0	0	0
343 92	Rotation Towing-Admin. Charge	23,625	24,575	25,000	25,000
344 50	Parking Fines	0	40	0	0
347 40	Community Center/Bus. Social	35,185	61,517	40,000	45,000
347 42	Comm. Center Special Events	33,245	23,955	25,000	25,000
347 44	Comm. Center Rental Fees	27,052	27,621	22,000	25,000
347 48	Comm. Center Events	15,402	22,876	15,000	15,000
347 49	Comm. Center Insurance & Other	1,634	5,975	5,000	5,000
347 92	Youth Activity Funds	1,536	4,211	0	1,000
	Total Charges for Services	$ 226,708	$ 261,508	$ 201,600	$ 221,100
Fines and Forfeitures					
351 10	Court Fines	$ 66,986	$ 75,180	$ 68,000	$ 65,000
351 30	Police Education	8,873	9,996	8,500	8,500
354 10	Alarm Permit Violations	0	425	2,000	2,000

GENERAL FUND - REVENUE DETAIL

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Fines and Forfeitures contd.					
354 20	License Penalties	11,225	14,707	10,000	10,000
354 30	Animal Control	9,492	7,876	4,000	4,000
354 50	Property Code Violations	93,200	137,745	75,000	100,000
	Total Fines & Forfeitures	$ 189,777	$ 245,930	$ 167,500	$ 189,500
Miscellaneous Revenues					
361 10	Interest on Investments	$ 63,105	$ 62,764	$ 50,000	$ 50,000
361 20	Interest of SBA	(1,444)	5,120	0	0
361 33	Other Interest Earnings	13,715	15,157	5,000	5,000
362 11	Anchor Carwash	1,170	1,184	1,440	1,440
362 13	Rent - Little Jim	24,435	24,000	24,000	24,000
362 14	Rent - Old City Hall	0	22,844	27,412	27,412
362 15	Misc. Rental	5,390	585	0	0
363 10	Liens	20,246	14,316	10,000	10,000
363 30	Demolition Liens	0	8,143	2,000	2,000
363 40	Lot Clearing	11,842	8,726	2,000	5,000
363 50	Interest on Assessments	72	1,560	100	100
363 60	Emergency Repair Liens	0	5,048	0	500
364 41	Sale of Surplus Equipment	2,706	4,955	0	0
365 10	Sale of Scrap	2,022	0	0	0
366 90	Other Contributions/Donations	14,322	33,315	500	500
367 00	Gain/Loss on Sale of Investments	9,860	12,081	5,000	5,000
369 30	Settlements	0	6,063	0	0
369 31	Reimbursement of Expenditures	202,177	227,450	120,000	125,000
369 32	Purchasing Card Rebate	84,178	60,077	40,000	50,000
	Reimbursement Contractual Services				
369 41	Marina	72,023	0	0	0
369 43	Community Dev. Block Grant	700	103,597	0	0
369 45	Stormwater	514,111	445,048	600,000	860,000
369 46	Golf Course	25,500	24,000	30,000	33,000
369 47	Sunrise Theatre	24,392	24,000	30,000	33,000
369 49	Accidents	14,649	(9,950)	15,000	15,000
369 50	Other Misc Revenues	2,593	2,299	5,000	5,000

GENERAL FUND - REVENUE DETAIL

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Miscellaneous Revenues contd.					
	Administrative Reimbursement				
369 51	Ft. Pierce Redevelopment Agcy	75,000	75,000	75,000	125,000
369 52	Marina	40,000	40,000	40,000	45,000
369 53	Solid Waste	80,000	80,000	80,000	80,000
369 54	Utilities Authority	19,985	30,035	0	0
369 55	Retirement & Benefit System	106,000	106,000	125,000	143,000
369 59	Police Department/Detail Work	39,339	46,437	30,500	30,500
369 61	Building Department	87,750	85,000	85,000	115,000
	Other Miscellaneous Reimbursements				
369 57	St. Lucie County	34,167	16,412	0	0
369 60	State of Florida	328,783	340,409	389,000	359,306
369 85	Settlement of Claims	15,344	33,198	25,000	20,000
369 90	Other Misc. Revenues	12,785	1,898	5,000	29,000
	Total Miscellaneous Revenues	$ 1,946,918	$ 1,956,769	$ 1,821,952	$ 2,198,758
Interfund Transfers					
381 23	Transfer from Special Revenue	$ 0	$ 0	$ 50,000	$ 0
381 89	Restricted Fund	71,273	0	0	0
381 91	FPRA Debt Services	2,826,680	2,835,071	2,832,437	2,614,221
381 92	Debt Service Fund	3,500	0	0	0
	Total Interfund Transfers	$ 2,901,453	$ 2,835,071	$ 2,882,437	$ 2,614,221
Contribution from Enterprise Funds					
382 10	Electricity	$ 3,847,863	$ 3,867,188	$ 3,871,140	$ 4,024,362
382 20	Water	810,981	873,963	904,638	930,600
382 30	Gas	244,010	251,159	242,196	251,100
382 40	Sewer	702,083	738,065	771,492	746,850
382 41	UA Other	220	4,865	3,306	348
382 42	UA Advance	1,250,000	0	0	0
382 50	Solid Waste Transfer	1,264,000	1,204,000	1,200,000	800,000
382 60	Marina Transfer	51,111	51,111	150,000	250,000
382 70	Stormwater Transfer	0	0	0	0
382 90	Golf Course Transfer	28,000	28,000	28,000	28,000
	Total Contribution from Enterprise	$ 8,198,268	$ 7,018,351	$ 7,170,772	$ 7,031,260

GENERAL FUND - REVENUE DETAIL

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Installment Purchases					
383 00	Loan Proceeds	$ 0	$ 0	$ 1,400,000	$ 0
	Total Installment Purchases	$ 0	$ 0	$ 1,400,000	$ 0
	Total Revenue	$ 35,192,533	$ 34,372,556	$ 35,929,757	$ 35,692,714
	Appropriated Fund Balance	(1,302,916)	385,595	550,000	710,407
	Restricted Revenue	0	(550,000)	(400,000)	(600,000)
	Unrestricted Fund Balance	0	0	(226,494)	0
TOTAL GENERAL FUND RESOURCES		**$ 33,889,617**	**$ 34,208,151**	**$ 35,853,263**	**$ 35,803,121**

Proposed Budget for Fiscal Year 2016/17

PERSONNEL SERVICES COST BY DEPARTMENT/DIVISION

	Department/Division	2016 Funded Positions	2017 Funded Positions	Salaries	Overtime	FICA	Retirement	Life/Health Insurance	Dental Insurance	Workers' Comp	Total
General Fund											
10 00	City Commission	5	5	$125,050	$0	$11,173	$14,041	$49,762	$2,738	$338	$203,103
13 00	City Manager	5	5	338,383	0	26,208	50,385	46,099	2,699	914	464,688
14 00	City Attorney	0	4	407,355	0	31,484	60,655	42,257	3,021	1,100	545,872
16 00	City Clerk	4	4	193,083	0	15,092	28,750	42,914	2,735	521	283,096
22 00	Administrative Services	8	0	0	0	0	0	0	0	0	0
22 00	Human Resources	0	5	264,938	0	20,589	39,449	46,099	2,957	715	374,747
24 00	Finance	10	10	516,065	0	39,800	68,449	98,321	6,900	1,393	730,928
25 00	Management Information Systems	7	7	368,515	15,000	29,660	57,105	73,405	5,078	1,035	549,800
26 00	Purchasing	0	3	212,227	0	16,235	15,106	30,491	1,844	573	276,475
29 01	Planning	6	6	303,695	0	23,554	45,220	46,826	2,641	820	422,756
29 03	Code Enforcement	9.5	9.5	377,783	10,000	29,665	57,743	74,212	5,221	7,185	561,810
30 00	Police (Combined)	148	152	7,603,240	571,000	625,329	1,108,679	1,402,177	89,949	223,650	11,624,023
40 00	Public Works (Combined)	61.5	62.5	2,201,975	75,076	174,194	273,279	562,602	39,182	59,844	3,386,153
44 00	Engineering	8	8	495,358	5,000	38,920	74,503	99,205	6,761	6,232	725,980
45 04	Riverwalk Center	2	2	78,114	0	5,976	11,631	22,682	957	211	119,572
60 00	Administrative	0	0	0	0	0	250,000	143,000	0	0	393,000
	General Fund Total	**274.0**	**283.0**	**$13,485,780**	**$676,076**	**$1,087,880**	**$2,154,996**	**$2,780,054**	**$172,683**	**$304,532**	**$20,662,002**
Enterprise Funds											
29 02	Building Inspections	11	14	628,763	5,000	48,483	94,367	111,898	8,620	8,783	905,915
30 05	Police Grants	9	9	342,663	5,000	26,596	41,556	57,280	3,924	9,119	486,138
41 00	Marina	5	6	274,206	5,000	21,681	41,574	43,710	2,241	11,029	399,440
42 00	Solid Waste	33	33	1,313,427	50,000	104,302	175,110	298,434	21,192	77,801	2,040,266
45 00	Golf Course	12.5	12.5	393,548	7,500	30,680	56,567	98,262	7,243	5,655	599,455
46 00	Sunrise Theatre	7	7	427,194	5,000	33,384	64,354	39,083	3,436	5,791	578,243
90 00	URD/CDBG	2	2	106,968	0	8,183	15,928	24,522	1,377	289	157,266
94 01	URD/Administration	0	0	0	0	0	0	0	0	0	0
	Enterprise Funds Total	**79.5**	**83.5**	**3,486,769**	**77,500**	**273,309**	**489,455**	**673,188**	**48,034**	**118,467**	**5,166,722**
	TOTAL ALL FUNDS	**353.5**	**366.5**	**$16,972,550**	**$753,576**	**$1,361,189**	**$2,644,451**	**$3,453,242**	**$220,717**	**$422,999**	**$25,828,724**

Proposed Budget for Fiscal Year 2016/17

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2013/14 Actual	2014/15 Actual	2015/16 Approved	Budget 2016/17 Proposed
City Commission					
10 00	Personnel Services	$ 200,758	$ 144,669	$ 167,861	$ 203,103
	Operating Expense	44,457	40,511	40,500	40,500
	Capital Outlay	0	0	0	0
		$ 245,215	$ 185,180	$ 208,361	$ 243,603
City Manager					
13 00	Personnel Services	$ 473,829	$ 536,020	$ 545,425	$ 464,688
	Operating Expense	52,714	57,031	60,594	70,594
	Capital Outlay	0	300	0	0
		$ 526,543	$ 593,352	$ 606,019	$ 535,282
City Attorney					
14 00	Personnel Services	$ 140,108	$ 134,719	$ 0	$ 545,872
	Operating Expense	533,154	560,930	605,108	150,700
	Capital Outlay	0	0	0	0
		$ 673,262	$ 695,649	$ 605,108	$ 696,572
City Clerk					
16 00	Personnel Services	$ 282,999	$ 244,182	$ 251,681	$ 283,096
	Operating Expense	24,194	29,502	33,115	33,115
	Capital Outlay	749	0	0	0
		$ 307,942	$ 273,684	$ 284,796	$ 316,211
Administrative Services					
22 00	Personnel Services	$ 579,456	$ 536,575	$ 521,661	$ 0
	Operating Expense	57,652	60,182	68,515	0
	Capital Outlay	0	0	0	0
		$ 637,107	$ 596,757	$ 590,176	$ 0

Proposed Budget for Fiscal Year 2016/17

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Human Resources					
22 00	Personnel Services	$ 0	$ 0	$ 0	$ 374,747
	Operating Expense	0	0	0	47,753
	Capital Outlay	0	0	0	0
		$ 0	$ 0	$ 0	$ 422,500
Finance					
24 00	Personnel Services	$ 652,329	$ 661,214	$ 699,572	$ 730,928
	Operating Expense	45,949	47,834	36,700	42,500
	Capital Outlay	749	0	0	0
		$ 699,027	$ 709,048	$ 736,272	$ 773,428
Management Information Systems					
25 00	Personnel Services	$ 486,857	$ 497,930	$ 538,242	$ 549,800
	Operating Expense	449,504	419,448	456,400	523,700
	Capital Outlay	3,111	0	0	0
		$ 939,472	$ 917,377	$ 994,642	$ 1,073,500
Purchasing					
26 00	Personnel Services	$ 0	$ 0	$ 0	$ 276,475
	Operating Expense	0	0	0	24,962
	Capital Outlay	0	0	0	0
		$ 0	$ 0	$ 0	$ 301,437
Planning					
29 01	Personnel Services	$ 348,961	$ 338,070	$ 395,821	$ 422,756
	Operating Expense	31,205	49,291	56,016	56,016
	Capital Outlay	0	0	0	0
		$ 380,166	$ 387,361	$ 451,837	$ 478,772

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Community Response/Code Enforcement					
29 03	Personnel Services	$ 519,243	$ 520,410	$ 537,838	$ 561,810
	Operating Expense	371,218	307,181	342,885	332,885
	Capital Outlay	300	1,452	0	0
		$ 890,761	$ 829,043	$ 880,723	$ 894,695
Police					
Combined	Personnel Services	$ 10,701,070	$ 10,595,200	$ 11,062,318	$ 11,642,607
	Operating Expense	1,695,580	1,533,428	1,802,405	1,721,405
	Capital Outlay	66,474	148,756	0	0
		$ 12,463,124	$ 12,277,384	$ 12,864,723	$ 13,364,012
Public Works/Director					
40 02	Personnel Services	$ 159,437	$ 127,599	$ 58,729	$ 58,351
	Operating Expense	29,425	27,786	35,000	35,000
	Capital Outlay	0	0	0	0
		$ 188,862	$ 155,385	$ 93,729	$ 93,351
Public Works/Fleet Maintenance					
40 03	Personnel Services	$ 407,299	$ 432,164	$ 458,602	$ 587,031
	Operating Expense	29,926	31,342	33,950	33,950
	Capital Outlay	0	0	0	0
		$ 437,225	$ 463,506	$ 492,552	$ 620,981
Public Works/Facilities Maintenance					
40 04	Personnel Services	$ 656,825	$ 608,892	$ 593,431	$ 613,824
	Operating Expense	322,272	372,021	285,750	285,750
	Capital Outlay	1,390	3,012	0	0
		$ 980,487	$ 983,925	$ 879,181	$ 899,574

Proposed Budget for Fiscal Year 2016/17

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Public Works/Parks & Grounds					
40 05	Personnel Services	$ 1,210,623	$ 1,252,754	$ 1,181,534	$ 1,249,853
	Operating Expense	784,668	546,071	727,200	787,200
	Capital Outlay	0	1,400	0	0
		$ 1,995,291	$ 1,800,225	$ 1,908,734	$ 2,037,053
Public Works/Streets & Drainage					
40 06	Personnel Services	$ 965,711	$ 902,255	$ 893,126	$ 877,094
	Operating Expense	1,165,140	889,127	811,450	811,450
	Capital Outlay	0	0	0	0
		$ 2,130,851	$ 1,791,382	$ 1,704,576	$ 1,688,544
Engineering					
44 00	Personnel Services	$ 701,829	$ 648,325	$ 693,019	$ 725,980
	Operating Expense	289,830	244,866	406,232	431,474
	Capital Outlay	0	0	0	0
		$ 991,658	$ 893,191	$ 1,099,251	$ 1,157,454
Riverwalk Center					
45 04	Personnel Services	$ 119,475	$ 106,137	$ 115,147	$ 119,572
	Operating Expense	36,091	41,988	35,250	35,250
	Capital Outlay	0	0	0	0
		$ 155,566	$ 148,125	$ 150,397	$ 154,822

Proposed Budget for Fiscal Year 2016/17

GENERAL FUND - SUMMARY OF EXPENDITURES BY DEPARTMENT

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Administrative					
60 00	Personnel Services	$ 421,575	$ 350,824	$ 390,977	$ 393,000
	Operating Expense	3,492,518	3,346,194	3,604,697	4,034,144
	Capital Outlay	116,244	128,387	1,525,000	925,000
	Grants and Aid	195,595	245,753	220,000	240,000
	Non-Oper. Transfer	5,016,876	6,435,965	5,561,512	4,459,187
		$ 9,242,808	$ 10,507,124	$ 11,302,186	$ 10,051,331
All Departments					
	Personnel Services	$ 19,028,383	$ 18,637,938	$ 19,104,984	$ 20,680,585
	Operating Expense	9,455,497	8,604,733	9,441,767	9,498,348
	Capital Outlay	189,018	283,309	1,525,000	925,000
	Grants and Aid	195,595	245,753	220,000	240,000
	Non-Oper. Transfer	5,016,876	6,435,965	5,561,512	4,459,187
TOTAL GENERAL FUND EXPENDITURES		**$ 33,885,368**	**$ 34,207,698**	**$ 35,853,263**	**$ 35,803,121**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: City Commission
Fund/Division Number: 1000	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Mayor/Commissioner	1	1	1	1
Commissioners	4	4	4	4
Executive Assistant	1	0	0	0
Total Budgeted Staffing Level	6	5	5	5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 96,054	$ 92,000	$ 92,000	$ 125,050
1030	Accrued Compensation	0	0	0	0
2010	FICA	8,896	8,198	8,645	11,173
2020	Retirement Contributions	46,613	(8,737)	13,828	14,041
2030	Life & Health Insurance	46,061	50,013	50,148	49,762
2035	Dental Insurance	2,819	2,993	2,993	2,738
2040	Workers' Compensation	316	202	248	338
	Total Personnel Services	$ 200,758	$ 144,669	$ 167,861	$ 203,103
Operating Expense					
4010	Car Allowance	$ 21,000	$ 21,000	$ 21,000	$ 21,000
4030	Conferences	10,250	8,656	7,500	7,500
4110	Communications	10,714	8,341	9,000	9,000
4120	Freight and Postage	84	117	400	400
4710	Reproduction	68	246	250	250
4810	Advertising	242	620	1,000	1,000
4990	Miscellaneous Expense	1,351	596	350	350
5110	Office Supplies	499	820	500	500
5410	Books, Pubs, Subscriptions & Mbrshp	249	115	500	500
	Total Operating Expense	$ 44,457	$ 40,511	$ 40,500	$ 40,500
Capital Outlay					
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 245,215**	**$ 185,180**	**$ 208,361**	**$ 243,603**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: City Manager
Fund/Division Number: 1300	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
City Manager	1	1	1	1
Executive Assist/City Manager	1	1	1	1
Communication & Marketing Manager	1	0	0	1
Marketing Specialist	0	1	1	1
Executive Assistant	0	1	1	0
Administrative Assistant	1	0	0	1
Deputy City Manager	1	1	1	0
Total Budgeted Staffing Level	5	5	5	5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 346,700	$ 397,506	$ 398,551	$ 332,383
1030	Accrued Compensation	5,345	4,121	6,000	6,000
1040	Overtime	0	0	0	0
2010	FICA Taxes	26,086	29,323	31,591	26,208
2020	Retirement Contributions	55,012	39,943	40,988	50,385
2026	Retirement Contributions/ICMA	0	17,505	19,816	0
2030	Life & Health Insurance	38,469	43,302	43,652	46,099
2035	Dental Insurance	2,458	3,426	3,735	2,699
2040	Workers' Compensation	(240)	895	1,092	914
	Total Personnel Services	$ 473,829	$ 536,020	$ 545,425	$ 464,688
Operating Expense					
4010	Car Allowance	$ 9,100	$ 8,400	$ 8,400	$ 4,200
4020	Travel and Education	1,323	5,599	4,000	6,000
4030	Conferences	2,401	5,248	4,000	5,000
4110	Communications	9,625	9,568	5,000	5,000
4120	Freight and Postage	88	99	1,250	1,250
4410	Equipment Rental	3,145	4,443	4,000	4,000
4650	Repairs & Maint. Service/Vehicle	0	0	0	700
4660	Equipment Maintenance	452	0	1,500	1,500
4710	Reproduction	507	74	1,500	1,500
4720	Outside Printing	2,677	90	4,500	4,500
4810	Advertising	17,690	13,378	17,444	19,444

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	City Manager
Fund/Division Number:	1300	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4990	Miscellaneous Expense	1,618	1,887	1,500	8,000
5110	Office Supplies	2,296	2,419	4,500	4,500
5120	EDP Supplies	222	756	500	500
5150	Misc. Equipment Expense	0	0	0	0
5210	Gas & Oil	0	0	0	500
5250	Uniforms	0	239	0	500
5410	Books, Pubs, Subscriptions & Mbrshp	1,572	4,830	2,500	3,500
	Total Operating Expense	$ 52,714	$ 57,031	$ 60,594	$ 70,594
Capital Outlay					
		$ 0	$ 300	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 300	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 526,543**	**$ 593,352**	**$ 606,019**	**$ 535,282**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department: City Attorney**
Fund/Division Number: 1400	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
City Attorney	1	1	0	1
Asst. City Attorney	3	3	0	2
Legal Secretary	0	0	0	1
Total Budgeted Staffing Level	4	4	0	4

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 140,108	$ 134,719	$ 0	$ 407,355
1030	Accrued Compensation	0	0	0	0
2010	FICA Taxes	0	0	0	31,484
2020	Retirement Contributions	0	0	0	35,472
2026	Retirement Contributions/ICMA		0	0	25,183
2030	Life & Health Insurance	0	0	0	42,257
2035	Dental Insurance	0	0	0	3,021
2040	Workers' Compensation	0	0	0	1,100
	Total Personnel Services	$ 140,108	$ 134,719	$ 0	$ 545,872
Operating Expense					
3120	Legal Fees	$ 41,628	$ 20,649	$ 0	$ 0
3121	Legal Fees-Civil Service/HR	99,680	223,203	74,450	0
3122	Legal Fees-Code Enforcement	74,875	127,205	169,150	0
3123	Legal Fees-Special Projects	199,883	104,173	148,900	0
3125	Trial Extra Ordinary Services	38,190	18,465	0	0
3126	Retainer	0	0	140,108	0
3135	Outside Labor Attorney	8,633	0	1,500	0
3140	Paralegal Fees	55,303	55,825	60,000	0
3490	Contractual Fees	0	0	0	100,000
4010	Car Allowance	0	0	0	4,200
4020	Travel & Education	0	0	0	10,000
4030	Conferences	6,830	2,536	3,500	8,000
4110	Communications	3,269	2,873	1,000	8,000
4120	Freight and Postage	402	244	1,500	2,000
4410	Equipment Rental	2,633	1,945	1,000	3,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	City Attorney
Fund/Division Number:	1400	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4660	Equipment Maintenance	310	0	1,000	1,000
4710	Reproduction	159	985	500	1,000
4720	Outside Printing	0	0	0	3,000
4990	Miscellaneous Expense	920	663	1,000	2,000
5110	Office Supplies	0	0	0	3,000
5120	EDP Supplies	439	1,713	500	500
5410	Books,Pubs,Subscriptions & Mbrshp	0	450	1,000	5,000
	Total Operating Expense	$ 533,154	$ 560,930	$ 605,108	$ 150,700
Capital Outlay					
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 673,262**	**$ 695,649**	**$ 605,108**	**$ 696,572**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department:** City Clerk
Fund/Division Number: 1600	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
City Clerk	1	1	1	1
Deputy City Clerk/Permit Specialist	1	1	3	3
Licensing & Permit Clerk	2	2	0	0
Total Budgeted Staffing Level	4	4	4	4

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 202,332	$ 169,010	$ 171,863	$ 190,583
1030	Accrued Compensation	5,486	9,396	2,500	2,500
2010	FICA Taxes	16,038	13,519	13,660	15,092
2020	Retirement Contributions	26,002	17,865	26,207	28,750
2030	Life & Health Insurance	30,377	31,693	34,465	42,914
2035	Dental Insurance	2,329	2,262	2,514	2,735
2040	Workers' Compensation	434	438	471	521
	Total Personnel Services	$ 282,999	$ 244,182	$ 251,681	$ 283,096
Operating Expense					
3480	Election Fees	$ 0	$ 0	$ 500	$ 500
3490	Contractual Fees	499	1,016	750	750
3495	Temporary Employee Svcs.	0	1,319	0	0
4010	Car Allowance	4,200	4,200	4,200	4,200
4020	Travel and Education	2,535	4,715	6,000	6,000
4110	Communications	6,354	6,021	6,000	6,000
4120	Freight and Postage	2,335	2,548	3,000	3,000
4410	Equipment Rental	2,425	2,541	3,510	3,510
4651	Vehicle Parts	11	0	0	0
4660	Equipment Maintenance	0	0	750	750
4710	Reproduction	1,076	697	950	950
4720	Outside Printing	1,025	903	950	950
4810	Advertising	263	90	475	475

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	City Clerk
Fund/Division Number:	1600	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4960	Administrative Charges	269	897	750	750
4990	Miscellaneous Expenses	0	345	0	0
5110	Office Supplies	854	1,733	1,400	1,400
5120	EDP Supplies	907	1,703	3,000	3,000
5150	Misc. Equipment Expense	145	0	0	0
5210	Gas & Oil	272	0	0	0
5410	Books,Pubs,Subscriptions & Mbrshp	1,025	775	880	880
	Total Operating Expense	$ 24,194	$ 29,502	$ 33,115	$ 33,115
Capital Outlay					
6410	Office Equip & Machinery	$ 749	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 749	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 307,942**	**$ 273,684**	**$ 284,796**	**$ 316,211**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Administrative Services
Fund/Division Number: 2200	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Director of Administrative Services	1	1	1	0
Human Resources Manager	1	1	1	0
Purchasing Manager	1	1	1	0
Risk Manager	1	1	1	0
Human Resources Technician	1	1	1	0
Purchasing Specialist	0	1	1	0
Office Support Specialist	1	1	1	0
Switchboard Operator	0	1	1	0
Switchboard Operator/PT	2	0	0	0
Executive Assistant	1	0	0	0
Total Budgeted Staffing Level	9	8	8	0

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 406,505	$ 395,062	$ 380,469	$ 0
1030	Accrued Compensation	39,354	10,928	5,500	0
2010	FICA Taxes	34,320	31,347	29,848	0
2020	Retirement Contributions	46,765	38,046	41,766	0
2030	Life & Health Insurance	47,815	56,307	59,326	0
2035	Dental Insurance	3,749	3,841	3,647	0
2040	Workers' Compensation	946	1,043	1,106	0
	Total Personnel Services	$ 579,456	$ 536,575	$ 521,661	$ 0
Operating Expense					
3120	Legal Fees	$ 4,551	$ 3,503	$ 2,500	$ 0
3180	Medical Services	10,791	8,510	9,000	0
3190	Consultant Fees	799	527	2,500	0
3490	Misc. Contractual Fees	(52)	0	1,000	0
3495	Temporary Employee Svcs.	0	3,678	0	0
4010	Car Allowance	2,800	4,200	4,200	0
4020	Travel and Education	2,681	2,745	5,500	0
4040	Interview/Moving Expense	0	0	0	0
4110	Communications	12,349	8,910	12,000	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Administrative Services
Fund/Division Number:	2200	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4120	Freight and Postage	1,065	750	3,000	0
4410	Equipment Rental	6,863	5,822	4,000	0
4650	Vehicle Maintenance	0	0	750	0
4651	Vehicle Parts	474	383	750	0
4652	Tires, Tubes, & Batteries	0	0	0	0
4660	Equipment Maintenance	0	0	2,300	0
4710	Reproduction	841	725	761	0
4720	Outside Printing	0	0	761	0
4810	Advertising	3,670	8,704	7,500	0
4990	Miscellaneous Expenses	1,862	2,834	2,000	0
5110	Office Supplies	2,984	3,541	3,700	0
5120	EDP Supplies	2,652	2,534	2,112	0
5150	Misc. Equipment Expense	0	80	931	0
5210	Gas & Oil	1,293	587	750	0
5410	Books,Pubs,Subscriptions & Mbrshp	2,028	2,151	2,500	0
	Total Operating Expense	$ 57,652	$ 60,182	$ 68,515	$ 0
Capital Outlay					
6410	Office Equip & Machinery	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 637,107**	**$ 596,757**	**$ 590,176**	**$ 0**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Human Resources
Fund/Division Number: 2200	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Human Resources Manager	0	0	0	1
Risk Manager	0	0	0	1
Human Resources Technician	0	0	0	1
Administrative Assistant	0	0	0	1
Switchboard Operator	0	0	0	1
Total Budgeted Staffing Level	0	0	0	5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 0	$ 0	$ 0	$ 261,938
1030	Accrued Compensation	0	0	0	3,000
2010	FICA Taxes	0	0	0	20,589
2020	Retirement Contributions	0	0	0	39,449
2030	Life & Health Insurance	0	0	0	46,099
2035	Dental Insurance	0	0	0	2,957
2040	Workers' Compensation	0	0	0	715
	Total Personnel Services	$ 0	$ 0	$ 0	$ 374,747
Operating Expense					
3120	Legal Fees	$ 0	$ 0	$ 0	$ 2,500
3180	Medical Services	0	0	0	9,000
3190	Consultant Fees	0	0	0	2,500
3490	Misc. Contractual Fees	0	0	0	500
3495	Temporary Employee Svcs.	0	0	0	0
4010	Car Allowance	0	0	0	4,200
4020	Travel and Education	0	0	0	2,500
4040	Interview/Moving Expense	0	0	0	0
4110	Communications	0	0	0	6,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Human Resources
Fund/Division Number:	2200	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4120	Freight and Postage	0	0	0	1,000
4410	Equipment Rental	0	0	0	3,500
4650	Vehicle Maintenance	0	0	0	750
4651	Vehicle Parts	0	0	0	750
4652	Tires, Tubes, & Batteries	0	0	0	0
4660	Equipment Maintenance	0	0	0	1,000
4710	Reproduction	0	0	0	761
4720	Outside Printing	0	0	0	761
4810	Advertising	0	0	0	5,000
4990	Miscellaneous Expenses	0	0	0	1,000
5110	Office Supplies	0	0	0	1,850
5120	EDP Supplies	0	0	0	1,000
5150	Misc. Equipment Expense	0	0	0	931
5210	Gas & Oil	0	0	0	750
5410	Books,Pubs,Subscriptions & Mbrshp	0	0	0	1,500
	Total Operating Expense	$ 0	$ 0	$ 0	$ 47,753
Capital Outlay					
6410	Office Equip & Machinery	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 0**	**$ 0**	**$ 0**	**$ 422,500**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department: Finance**
Fund/Division Number: 2400	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Director of Finance	1	1	1	1
Chief Accountant	1	1	1	1
Accountant	1	1	1	1
Senior Accounting Clerk	6	6	6	6
Executive Assistant	0	0	1	1
Total Budgeted Staffing Level	9	9	10	10

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 474,063	$ 470,729	$ 494,452	$ 509,065
1030	Accrued Compensation	5,394	23,445	5,500	7,000
2010	FICA Taxes	35,153	35,804	38,568	39,800
2020	Retirement Contributions	46,598	39,615	60,685	68,449
2030	Life & Health Insurance	84,231	84,236	92,351	98,321
2035	Dental Insurance	5,838	6,208	6,666	6,900
2040	Workers' Compensation	1,052	1,177	1,350	1,393
	Total Personnel Services	$ 652,329	$ 661,214	$ 699,572	$ 730,928
Operating Expense					
3490	Misc. Contractual Fees	$ 5,481	$ 6,162	$ 6,000	$ 6,200
3495	Temporary Employee Svcs.	0	4,685	0	0
4010	Car Allowance	4,200	4,200	4,200	4,200
4020	Travel and Education	9,017	5,798	2,500	5,500
4110	Communications	8,277	6,457	8,300	8,300
4120	Freight and Postage	3,613	4,723	4,500	4,500
4660	Equipment Maintenance	480	0	1,500	1,500
4720	Outside Printing	555	281	1,000	1,000
4810	Advertising	162	1,476	1,000	1,000
4960	Administrative Charges	165	599	0	600
4990	Miscellaneous Expenses	3,738	3,611	1,000	3,000
5110	Office Supplies	3,333	4,156	3,500	3,500

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Finance
Fund/Division Number:	2400	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense, contd.					
5120	EDP Supplies	5,132	4,190	1,700	1,700
5150	Miscellaneous Equipment Expense	41	0	0	0
5410	Books,Pubs,Subscriptions & Mbrshp	1,757	1,496	1,500	1,500
	Total Operating Expense	$ 45,949	$ 47,834	$ 36,700	$ 42,500
Capital Outlay					
6410	Office Equipment & Machinery	$ 749	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 749	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 699,027**	**$ 709,048**	**$ 736,272**	**$ 773,428**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Information Technology
Fund/Division Number: 2500	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
IT Manager	0	0	0	1
Systems Administrator	0	0	0	1
GIS Analyst II	0	0	0	1
Systems Analyst II	0	0	0	2
Applications Analyst II	0	0	0	1
Media Specialist	0	0	0	1
Network Administrator	1	1	1	0
GIS Coordinator	0	0	1	0
Network Specialist	1	1	1	0
IT Support Specialist	2	2	2	0
Application Specialist	1	1	1	0
MIS Director	1	1	1	0
Total Budgeted Staffing Level	6	6	7	7

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 313,612	$ 320,845	$ 361,724	$ 363,015
1030	Accrued Compensation	5,405	19,508	5,500	5,500
1040	Overtime	30,802	22,985	15,000	15,000
2010	FICA Taxes	25,899	26,663	29,561	29,660
2020	Retirement Contributions	45,704	39,632	57,448	57,105
2030	Life & Health Insurance	60,128	62,768	63,094	73,405
2035	Dental Insurance	4,592	4,886	4,882	5,078
2040	Workers' Compensation	715	643	1,032	1,035
	Total Personnel Services	$ 486,857	$ 497,930	$ 538,242	$ 549,800
Operating Expense					
3190	Consultant Fees	$ 748	$ 0	$ 1,000	$ 60,000
3490	Misc. Contractual Fees	1,550	130	3,000	3,000
4010	Car Allowance	4,200	4,200	4,200	4,200
4020	Travel and Education	3,613	618	7,000	15,000
4110	Communications	15,345	11,847	10,000	10,000
4120	Freight and Postage	104	80	500	500
4410	Equipment Rental	3,338	6,619	30,750	30,750

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Information Technology
Fund/Division Number:	2500	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4651	Vehicle Parts	286	0	500	500
4660	Equipment Maintenance	0	0	500	500
4670	Computer Maintenance	62,630	48,288	30,000	30,000
4675	Software Maintenance	342,170	335,203	350,000	350,000
4710	Reproduction	0	0	0	0
4720	Outside Printing	0	0	0	0
4990	Miscellaneous Expenses	904	2,381	500	500
5110	Office Supplies	3,544	2,477	1,500	1,500
5120	EDP Supplies	10,459	6,867	15,950	15,950
5210	Gas & Oil	218	328	500	800
5410	Books,Pubs,Subscriptions & Mbrshp	394	410	500	500
	Total Operating Expense	$ 449,504	$ 419,448	$ 456,400	$ 523,700
Capital Outlay					
6410	Office Equip & Machinery	$ 200	$ 0	$ 0	$ 0
6420	Furniture & Furnishings	2,911	0	0	0
	Total Capital Outlay	$ 3,111	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 939,472**	**$ 917,377**	**$ 994,642**	**$ 1,073,500**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department: Purchasing**
Fund/Division Number: 2600	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Purchasing Director	0	0	0	1
Purchasing Manager	0	0	0	1
Purchasing Specialist	0	0	0	1
Total Budgeted Staffing Level	0	0	0	3

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 0	$ 0	$ 0	$ 210,727
1030	Accrued Compensation	0	0	0	1,500
2010	FICA Taxes	0	0	0	16,235
2020	Retirement Contributions	0	0	0	15,106
2030	Life & Health Insurance	0	0	0	30,491
2035	Dental Insurance	0	0	0	1,844
2040	Workers' Compensation	0	0	0	573
	Total Personnel Services	$ 0	$ 0	$ 0	$ 276,475
Operating Expense					
3490	Misc. Contractual Fees	$ 0	$ 0	$ 0	$ 500
4010	Car Allowance	0	0	0	4,200
4020	Travel and Education	0	0	0	3,000
4110	Communications	0	0	0	6,000
4120	Freight and Postage	0	0	0	2,000
4410	Equipment Rental	0	0	0	500
4660	Equipment Maintenance	0	0	0	1,300
4810	Advertising	0	0	0	2,500
4990	Miscellaneous Expenses	0	0	0	1,000
5110	Office Supplies	0	0	0	1,850
5120	EDP Supplies	0	0	0	1,112
5150	Miscellaneous Equipment Expense	0	0	0	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Purchasing
Fund/Division Number:	2600	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense, contd.					
5410	Books,Pubs,Subscriptions & Mbrshp	0	0	0	1,000
	Total Operating Expense	$ 0	$ 0	$ 0	$ 24,962
Capital Outlay					
6410	Office Equipment & Machinery	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 0**	**$ 0**	**$ 0**	**$ 301,437**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department:** Planning
Fund/Division Number: 2901	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Planning Manager	1	1	1	1
Senior Planner	1	1	1	1
Planner	1	1	1	1
Historic Preservation Officer	1	1	1	1
Planning Systems Analyst	1	1	1	1
Administrative Assistant	0	1	1	1
Planning Specialist	1	0	0	0
Total Budgeted Staffing Level	6	6	6	6

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 241,152	$ 242,223	$ 282,138	$ 301,695
1030	Accrued Compensation	9,305	1,135	1,000	2,000
1040	Overtime	0	0	0	0
2010	FICA Taxes	19,028	18,336	21,660	23,554
2020	Retirement Contributions	43,189	35,577	42,556	45,220
2030	Life & Health Insurance	33,328	37,892	45,062	46,826
2035	Dental Insurance	2,221	2,237	2,641	2,641
2040	Workers' Compensation	738	671	764	820
	Total Personnel Services	$ 348,961	$ 338,070	$ 395,821	$ 422,756
Operating Expense					
3140	Contractual Planning	$ 0	$ 6,313	$ 9,000	$ 9,000
3490	Contractual Fees	1,492	1,330	3,800	3,800
3495	Temp Employee Svc	0	2,723	0	0
4010	Car Allowance	0	0	0	0
4020	Travel and Education	3,109	1,704	7,500	7,500
4110	Communications	5,447	5,492	6,500	6,500

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Planning
Fund/Division Number:	2901	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4120	Freight and Postage	620	859	2,000	2,000
4410	Equipment Rental	3,604	3,934	5,816	5,816
4651	Vehicle Parts	873	551	1,000	1,000
4710	Reproduction	0	1,098	1,000	1,000
4720	Outside Printing	121	1,560	1,000	1,000
4810	Advertising	6,847	15,458	7,400	7,400
4990	Miscellaneous Expenses	778	2,011	500	500
5110	Office Supplies	2,783	4,065	5,000	5,000
5120	EDP Supplies	959	1,018	1,000	1,000
5210	Gas and Oil	204	260	2,000	2,000
5232	Other Supplies	0	90	500	500
5410	Books,Pubs,Subscriptions & Mbrshp	4,369	826	2,000	2,000
	Total Operating Expense	$ 31,205	$ 49,291	$ 56,016	$ 56,016
Capital Outlay					
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 380,166**	**$ 387,361**	**$ 451,837**	**$ 478,772**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Code Enforcement
Fund/Division Number: 2903	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Code Compliance Manager	1	1	1	1
Community Enforcement Officer (FT)	2	2	4	4
Community Enforcement Officer (PT/.5)	1	1	0.5	0.5
Code Enforcement Specialist	1	1	1	1
Animal Control Officer	3	3	3	3
Total Budgeted Staffing Level	8	8	9.5	9.5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 343,533	$ 342,361	$ 359,517	$ 376,533
1030	Accrued Compensation	962	698	1,250	1,250
1040	Overtime	13,310	14,231	10,000	10,000
2010	FICA Taxes	26,879	27,066	28,364	29,665
2020	Retirement Contributions	57,607	52,255	55,726	57,743
2030	Life & Health Insurance	68,231	70,047	70,425	74,212
2035	Dental Insurance	4,956	5,216	5,700	5,221
2040	Workers' Compensation	3,766	8,537	6,856	7,185
	Total Personnel Services	$ 519,243	$ 520,410	$ 537,838	$ 561,810
Operating Expense					
3440	Demolition	$ 64,667	$ 34,609	$ 72,000	$ 72,000
3450	Lot Clearing	73,690	46,201	43,935	43,935
3490	Contractual Fees	4,875	3,380	3,000	3,500
3491	Humane Society	125,000	125,000	130,000	130,000
3492	Spay/Neuter Vouchers	18,415	21,695	18,000	8,000
3495	Temp Employee Svc	0	0	0	0
4020	Travel and Education	6,772	1,101	2,000	2,000
4110	Communications	18,211	15,662	14,500	14,500
4120	Freight and Postage	8,644	6,641	6,000	6,000
4410	Equipment Rental	6,063	5,661	6,000	6,000
4650	Vehicle Maintenance	291	842	1,000	1,000
4651	Vehicle Parts	4,677	4,721	5,000	5,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Code Enforcement
Fund/Division Number:	2903	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4660	Equipment Maintenance	0	0	0	0
4710	Reproduction	0	0	0	1,000
4720	Outside Printing	647	1,131	1,000	1,000
4810	Advertising	577	433	500	500
4960	Administrative Fees	3,021	3,148	3,000	4,200
4990	Miscellaneous Expenses	1,131	3,637	950	2,000
5110	Office Supplies	1,969	1,797	1,500	1,500
5120	EDP Supplies	0	408	0	0
5210	Gas and Oil	24,212	17,412	23,000	18,000
5221	Animal Control Supplies	2,275	3,008	1,000	1,000
5222	Animal Care & Services	2,689	2,797	3,000	3,000
5223	Medical/Pharmaceutical Supplies	1,250	1,480	2,500	2,500
5224	Animal Registrations	0	2,859	2,750	2,750
5232	Other Supplies	934	1,573	1,000	2,000
5250	Uniforms	811	1,650	1,000	1,000
5410	Books,Pubs,Subscriptions & Mbrshp	400	335	250	500
	Total Operating Expense	$ 371,218	$ 307,181	$ 342,885	$ 332,885
Capital Outlay					
6410	Equipment & Machinery	$ 300	$ 0	$ 0	$ 0
6420	Furniture & Furnishings	0	1,452	0	0
	Total Capital Outlay	$ 300	$ 1,452	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 890,761**	**$ 829,043**	**$ 880,723**	**$ 894,695**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Police
Fund/Division Number: 3000	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Chief of Police	1	1	1	1
Deputy Chief of Police	0	2	2	2
Lieutenant	6	7	7	7
Sergeant	13	15	15	15
Police Officer	86	85	90	94
Comm. Service Aide	4	4	4	4
Crime Scene Investigator	2	2	2	2
Crime Analyst	2	2	2	2
Evidence Technician	1	1	1	1
Executive Assistant	2	2	2	2
Fiscal Manager	1	1	1	1
Grant Writer	1	1	1	1
Records Specialists	0	4	4	4
Records Supervisor	1	1	1	1
School Crossing Guard (p/t)	7	7	7	7
Administrative Assistant	3	3	3	3
Senior Accounting Clerk	1	1	1	1
Information System Administrator	2	2	2	2
Accreditation Manager	1	1	1	1
Police Payroll Specialist	1	1	1	1
Captain	3	0	0	0
Records Clerk II	4	0	0	0
Total Budgeted Staffing Level	142	143	148	152

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Police
Fund/Division Number:	3000	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 6,402,924	$ 6,331,265	$ 6,835,827	$ 7,488,240
1020	Incentive Pay	136,034	105,633	65,000	65,000
1030	Accrued Compensation	188,831	212,479	50,000	50,000
1040	Overtime	566,738	572,368	539,000	339,000
1050	Holiday Overtime	309,299	327,655	282,000	232,000
2010	FICA Taxes	567,300	561,411	613,670	625,329
2020	Retirement/General	165,418	131,425	149,844	146,003
2025	Retirement/Police Officers	944,814	834,418	893,208	962,676
2026	Retirement/ICMA	0	6,720	0	18,583
2030	Life & Health Insurance	1,155,204	1,172,448	1,321,027	1,402,177
2035	Dental Insurance	78,906	83,651	93,607	89,949
2040	Workers' Compensation	185,601	255,725	219,134	223,650
	Total Personnel Services	$ 10,701,070	$ 10,595,200	$ 11,062,318	$ 11,642,607
Operating Expense					
3130	Professional Services	$ 23,188	$ 31,611	$ 27,280	$ 27,280
3180	Medical Services	34,730	13,963	15,000	15,000
3190	Consultant Fees	10,057	60,772	16,150	16,150
3510	Crime Lab	124,604	127,719	122,389	122,389
3530	Investigative Supplies	16,359	15,033	26,380	26,380
4110	Communications	126,066	105,040	123,650	123,650
4120	Freight & Postage	7,721	9,077	15,850	15,850
4310	Utilities	130,692	98,117	124,656	124,656
4410	Equipment Rental	1,124	6,718	8,400	8,400
4420	Vehicle Rental & Towing	13,246	13,445	19,200	19,200
4430	Equipment Lease	23,764	20,764	35,375	35,375
4610	Building Maintenance	3,567	12,189	15,000	15,000
4650	Vehicle Maintenance	27,032	13,083	95,212	95,212
4651	Vehicle Parts	166,177	200,114	159,686	159,686
4652	Tires, Tubes & Batteries	20,808	23,670	0	0
4660	Equipment Maintenance	7,507	9,473	47,520	47,520
4670	Computer Maintenance	1,680	17,571	31,488	31,488
4675	Software Maintenance	131,053	65,186	132,239	132,239
4680	Radio Maintenance	11,363	6,868	26,046	26,046
4710	Reproduction	0	2,040	6,912	6,912

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Police
Fund/Division Number:	3000	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4720	Outside Printing	10,153	6,821	12,500	12,500
4810	Advertising	979	126	3,500	3,500
4820	Crime Prevention	6,094	16,860	8,000	8,000
4830	Public Relations	9,395	6,153	10,750	10,750
4930	Citizen Volunteer Program	1,722	2,846	6,385	6,385
4980	Contingency	15,063	27,162	23,000	23,000
4990	Miscellaneous Expenses	4,529	6,440	8,000	8,000
5110	Office Supplies	40,684	23,348	35,500	35,500
5120	EDP Supplies	8,480	10,448	8,500	8,500
5150	Misc. Equipment Exp.	5,466	3,334	4,045	4,045
5210	Gas and Oil	458,336	351,587	395,637	395,637
5220	K-9 Operations	9,496	7,284	9,730	9,730
5230	Cleaning Supplies	0	0	3,000	3,000
5232	Other Supplies	628	2,125	5,000	5,000
5250	Uniforms	82,845	100,695	79,770	79,770
5251	Military Supplies	108,558	75,189	78,911	78,911
5410	Books,Pubs,Subscriptions & Mbrshp	4,676	2,930	8,744	8,744
5420	Educ Reimbursement	9,006	8,116	13,000	13,000
5430	Law Enforcement Educ	38,734	29,512	40,000	40,000
	Expense Decrease (Raises)	0	0	0	(81,000)
	Total Operating Expense	$ 1,695,580	$ 1,533,428	$ 1,802,405	$ 1,721,405
Capital Outlay					
6200	Buildings	$ 0	$ 0	$ 0	$ 0
6410	Office Equip & Machinery	4,000	141,002	0	0
6420	Furniture & Furnishings	0	7,754	0	0
6440	Vehicles	62,474	0	0	0
	Total Capital Outlay	$ 66,474	$ 148,756	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 12,463,124**	**$ 12,277,384**	**$ 12,864,723**	**$ 13,364,012**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4002	Division:	Director

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Executive Assistant	1	1	1	1
GIS/Database Analyst	1	1	0	0
Director of Public Works	0	0	0	0
Total Budgeted Staffing Level	2	2	1	1

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 86,619	$ 86,315	$ 38,842	$ 39,804
1030	Accrued Compensation	21,141	870	2,000	800
2010	FICA Taxes	7,830	6,388	3,446	3,106
2020	Retirement Contributions	19,260	12,746	6,139	6,046
2030	Life & Health Insurance	20,413	19,415	7,501	7,804
2035	Dental Insurance	1,551	1,634	681	681
2040	Workers' Compensation	2,622	230	122	110
	Total Personnel Services	$ 159,437	$ 127,599	$ 58,729	$ 58,351
Operating Expense					
3490	Contractual Fees	$ 55	$ 0	$ 0	$ 0
3495	Temporary Employee Services	601	0	0	0
4010	Car Allowance	(700)	0	0	0
4020	Travel and Education	972	0	1,000	1,000
4110	Communications	15,918	15,986	22,000	22,000
4120	Freight and Postage	58	141	500	500
4410	Equipment Rental	5,725	5,417	4,000	4,000
4651	Vehicle Parts	0	556	0	0
4670	Computer Maintenance	40	0	0	0
4675	Software Maintenance	255	480	0	0
4810	Advertising	204	0	0	0
4990	Miscellaneous Expenses	460	716	500	500

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4002	Division:	Director

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
5110	Office Supplies	1,944	1,918	2,000	2,000
5120	EDP Supplies	164	96	3,000	3,000
5210	Gas and Oil	1,325	850	500	500
5231	Safety Supplies	119	418	500	500
5232	Other Supplies	668	673	500	500
5410	Books,Pubs,Subscriptions & Mbrshp	1,618	535	500	500
	Total Operating Expense	$29,425	$27,786	$35,000	$35,000
Capital Outlay					
6410	Office Equip & Machinery	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 188,862**	**$ 155,385**	**$ 93,729**	**$ 93,351**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		**Department:**	**Public Works**
Fund/Division Number:	**4003**	**Division:**	**Fleet Maintenance**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Garage Foreman	1	1	1	1
Auto Mechanic	3	3	3	3
Diesel Mechanic	1	1	1	2
Master Mechanic	2	2	2	2
Senior Storekeeper	1	1	1	1
Trolley Operator/PT	1	1	0.5	0.5
Total Budgeted Staffing Level	9	9	8.5	9.5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 260,588	$ 263,293	$ 310,230	$ 396,541
1030	Accrued Compensation	4,106	14,488	4,900	4,900
1040	Overtime	24,086	29,931	4,000	4,000
2010	FICA Taxes	21,764	22,979	24,413	31,016
2020	Retirement Contributions	43,208	39,926	43,195	55,526
2030	Life & Health Insurance	43,409	48,928	60,621	78,692
2035	Dental Insurance	2,833	3,760	3,137	6,057
2040	Workers' Compensation	7,305	8,857	8,106	10,298
	Total Personnel Services	$ 407,299	$ 432,164	$ 458,602	$ 587,031
Operating Expense					
3490	Contractual Fees	$ 3,729	$ 2,741	$ 4,000	$ 4,000
4020	Travel and Education	0	0	150	150
4410	Equipment Rental	2,725	2,760	3,000	3,000
4650	Vehicle Maintenance	5,490	0	0	0
4651	Vehicle Parts	101	8,125	7,000	7,000
4652	Tires, Tubes, & Batteries	0	469	0	0
4660	Equipment Maintenance	918	917	1,000	1,000
4670	Computer Maintenance	0	0	0	0
4675	Software Maintenance	499	0	0	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4003	Division:	Fleet Maintenance

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4990	Miscellaneous Expenses	409	541	500	500
5120	EDP Supplies	0	412	750	750
5210	Gas and Oil	5,784	4,921	6,000	6,000
5230	Cleaning Supplies	621	634	750	750
5231	Safety Supplies	783	961	750	750
5232	Other Supplies	2,604	2,717	2,500	2,500
5250	Uniforms	5,180	4,743	5,800	5,800
5260	Expendable Tools	551	1,276	1,250	1,250
5410	Books,Pubs,Subscriptions & Mbrshp	531	125	500	500
	Total Operating Expense	$ 29,926	$ 31,342	$ 33,950	$ 33,950
Capital Outlay					
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 437,225**	**$ 463,506**	**$ 492,552**	**$ 620,981**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4004	Division:	Facilities Maintenance

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Supervisor	1	1	1	1
Foreman II	1	1	1	1
Facilities Maint Technician Asst.	3	3	4	4
Electrician	1	1	1	1
Facilities Maint Technician	3	3	3	3
Maint Repair Worker	2	2	1	1
Total Budgeted Staffing Level	11	11	11	11

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 379,693	$ 383,959	$ 398,844	$ 408,768
1030	Accrued Compensation	46,840	8,768	4,000	4,000
1040	Overtime	17,434	26,138	7,076	7,076
2010	FICA Taxes	32,753	32,006	31,359	32,118
2020	Retirement Contributions	62,351	37,926	37,139	37,664
2030	Life & Health Insurance	97,285	102,170	100,521	109,241
2035	Dental Insurance	6,085	6,634	6,540	6,811
2040	Workers' Compensation	14,384	11,291	7,952	8,145
	Total Personnel Services	$ 656,825	$ 608,892	$ 593,431	$ 613,824
Operating Expense					
3490	Contractual Fees	$ 130,329	$ 178,669	$ 120,000	$ 120,000
4110	Communications	1,088	837	0	0
4410	Equipment Rental	3,198	4,681	2,000	2,000
4610	Building Maintenance	7,486	6,300	8,000	8,000
4620	Building Repair Supplies	104,502	102,048	75,000	75,000
4630	Air Condition Maintenance	6,448	8,760	7,000	7,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4004	Division:	Facilities Maintenance

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4650	Vehicle Maintenance	114	0	0	0
4651	Vehicle Parts	5,196	7,387	7,000	7,000
4652	Tires, Tubes & Batteries	250	0	0	0
4990	Miscellaneous Expenses	69	45	0	0
5210	Gas and Oil	15,288	14,391	18,500	18,500
5230	Cleaning Supplies	23,089	26,441	25,000	25,000
5231	Safety Supplies	1,414	1,072	1,500	1,500
5232	Other Supplies	6,888	1,895	5,000	5,000
5250	Uniforms	1,000	800	2,000	2,000
5260	Expendable Tools	3,829	3,766	3,750	3,750
5310	Paint and Sign Supplies	11,834	14,929	11,000	11,000
5410	Books,Pubs,Subscriptions & Mbrshp	250	0	0	0
	Total Operating Expense	$ 322,272	$ 372,021	$ 285,750	$ 285,750
Capital Outlay					
6320	Other Improvements	$ 1,390	$ 0	$ 0	$ 0
6445	Other Equipment	0	3,012	0	0
	Total Capital Outlay	$ 1,390	$ 3,012	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 980,487**	**$ 983,925**	**$ 879,181**	**$ 899,574**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4005	Division:	Parks & Grounds

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Supervisor	1	1	1	1
Foreman II	1	1	1	1
Foreman I	4	4	4	4
Equipment Operator III	2	2	2	2
Equipment Operator II	2	2	2	2
Maintenance Worker	5	5	5	5
Chief Tree Trimmer	1	1	1	1
Ground Maintenance Specialist	6	6	6	6
Chief Irrigation Specialist	1	1	1	1
Irrigation Specialist	1	1	1	1
Total Budgeted Staffing Level	24	24	24	24

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 747,902	$ 781,236	$ 764,899	$ 807,633
1030	Accrued Compensation	35,993	31,169	5,950	5,900
1040	Overtime	31,055	39,444	29,000	29,000
2010	FICA Taxes	60,954	63,342	61,188	64,454
2020	Retirement Contributions	120,586	96,560	93,587	104,409
2030	Life & Health Insurance	182,082	198,926	190,602	199,725
2035	Dental Insurance	12,780	14,639	13,358	14,715
2040	Workers' Compensation	19,271	27,438	22,950	24,016
	Total Personnel Services	$ 1,210,623	$ 1,252,754	$ 1,181,534	$ 1,249,853
Operating Expense					
3490	Contractual Fees	$ 73,653	$ 58,382	$ 110,000	$ 170,000
4020	Travel and Education	145	104	500	500
4310	Utilities	406,562	262,788	370,000	370,000
4410	Equipment Rental	1,138	1,139	1,000	1,000
4650	Vehicle Maintenance	1,460	1,335	2,000	2,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4005	Division:	Parks & Grounds

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4651	Vehicle Parts	58,417	48,646	56,500	56,500
4652	Tire, Tubes & Batteries	1,898	1,105	0	0
4990	Miscellaneous Expenses	374	102	500	500
5210	Gas and Oil	99,463	66,139	72,800	72,800
5231	Safety Supplies	3,125	4,206	3,000	3,000
5232	Other Supplies	32,321	26,663	30,000	30,000
5241	Horticultural Supplies	22,228	18,206	20,000	20,000
5242	Chemicals	8,768	7,850	15,000	15,000
5250	Uniforms	2,000	2,300	2,900	2,900
5260	Expendable Tools	11,560	6,901	2,500	2,500
5270	Parks Supplies	61,398	39,894	40,000	40,000
5410	Books,Pubs,Subscriptions & Mbrshp	160	310	500	500
	Total Operating Expense	$ 784,668	$ 546,071	$ 727,200	$ 787,200
Capital Outlay					
6430	Heavy Equipment	$ 0	$ 0	$ 0	$ 0
6445	Other Equipment	0	1,400	0	0
	Total Capital Outlay	$ 0	$ 1,400	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 1,995,291**	**$ 1,800,225**	**$ 1,908,734**	**$ 2,037,053**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4006	Division:	Streets & Drainage

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level					
	Supervisor	1	1	1	1
	Foreman I	3	3	3	3
	Equipment Operator IV	1	1	1	1
	Equipment Operator III	5	5	5	5
	Equipment Operator II	1	1	1	1
	Maintenance Repair Worker	1	1	1	1
	Maintenance Worker	4	4	4	4
	Sign Maintenance Technician	1	1	1	1
	Chief Equipment Operator	0	0	0	0
	Foreman I Traffic	0	0	0	0
	Foreman II	1	1	0	0
	Total Budgeted Staffing Level	18	18	17	17

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 560,644	$ 518,663	$ 534,505	$ 527,627
1030	Accrued Compensation	7,562	18,721	6,000	6,000
1040	Overtime	57,273	54,311	35,000	35,000
2010	FICA Taxes	47,860	45,293	44,026	43,500
2020	Retirement Contributions	88,054	66,053	71,519	69,634
2030	Life & Health Insurance	152,558	140,780	149,316	167,140
2035	Dental Insurance	10,387	10,685	10,977	10,917
2040	Workers' Compensation	41,372	47,750	41,782	17,275
	Total Personnel Services	$ 965,711	$ 902,255	$ 893,126	$ 877,094
Operating Expense					
3490	Contractual Fees	$ 13,425	$ 8,241	$ 15,000	$ 15,000
4110	Communications	1,088	1,003	800	800
4310	Utilities	148,728	223,317	108,000	108,000
4320	Street Light Energy	738,598	434,713	408,000	408,000
4410	Equipment Rental	1,809	2,623	0	0
4651	Vehicle Parts	86,424	73,731	74,500	74,500
4652	Tires, Tubes & Batteries	460	289	0	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Public Works
Fund/Division Number:	4006	Division:	Streets & Drainage

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4990	Miscellaneous Expenses	644	682	1,000	1,000
5210	Gas and Oil	75,765	52,231	85,800	85,800
5230	Cleaning Supplies	336	0	0	0
5231	Safety Supplies	3,057	3,658	3,000	3,000
5232	Other Supplies	2,000	1,527	1,500	1,500
5242	Chemicals	1,349	-	1,000	1,000
5250	Uniforms	1,844	1,500	850	850
5260	Expendable Tools	2,518	355	3,000	3,000
5310	Paint & Sign Supplies	9,696	21,764	17,000	17,000
5330	Surface Patching	29,993	20,669	32,000	32,000
5340	Street Supplies	20,237	14,173	33,000	33,000
5350	Sidewalk/Curb Supplies	27,015	28,526	27,000	27,000
5410	Books,Pubs,Subscriptions & Mbrshp	155	125	0	0
	Total Operating Expense	$ 1,165,140	$ 889,127	$ 811,450	$ 811,450
Capital Outlay					
6430	Heavy Equipment	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 2,130,851**	**$ 1,791,382**	**$ 1,704,576**	**$ 1,688,544**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Department: Engineering**
Fund/Division Number: 4400	**Division:**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
City Engineer	1	1	1	1
Asst. City Engineer	1	1	1	1
Stormwater Engineer Supervisor	0	0	1	1
Projects Coordinator	1	1	1	1
CAD Operator	1	1	1	1
Supervisor, Engineering Inspector	1	1	1	1
SMU Technical Assistant/GIS	1	1	1	1
Executive Assistant	1	1	1	1
Survey Party Chief	1	1	0	0
Total Budgeted Staffing Level	8	8	8	8

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 454,232	$ 421,819	$ 476,364	$ 489,358
1030	Accrued Compensation	6,368	10,848	6,000	6,000
1040	Overtime	34,439	24,643	5,000	5,000
2010	FICA Taxes	38,183	34,696	37,926	38,920
2020	Retirement Contributions	77,179	65,065	73,251	74,503
2030	Life & Health Insurance	78,755	77,350	82,450	99,205
2035	Dental Insurance	5,668	5,937	5,952	6,761
2040	Workers' Compensation	7,004	7,967	6,077	6,232
	Total Personnel Services	$ 701,829	$ 648,325	$ 693,019	$ 725,980
Operating Expense					
3490	Contractual Fees	$ 3,803	$ 100,205	$ 113,240	$ 113,240
3492	FDOT/Closed Loop	80,083	80,510	139,362	164,604
4010	Car Allowance	8,400	8,400	8,400	8,400
4020	Travel and Education	1,473	1,321	2,500	2,500
4030	Conferences	0	0	1,500	1,500
4110	Communications	14,128	12,185	12,080	12,080
4120	Freight and Postage	363	310	500	500

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Engineering
Fund/Division Number:	4400	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
4410	Equipment Rental	5,145	3,275	4,700	4,700
4650	Vehicle Maintenance	0	364	1,200	1,200
4651	Vehicle Parts	1,959	1,499	1,500	1,500
4660	Equipment Maintenance	0	0	1,500	1,500
4670	Computer Maintenance	0	0	1,500	1,500
4675	Software Maintenance	0	100	0	0
4710	Reproduction	0	224	2,000	2,000
4810	Advertising	186	0	500	500
4990	Miscellaneous Expenses	488	544	500	500
5110	Office Supplies	2,712	1,766	2,800	2,800
5120	EDP Supplies	850	735	500	500
5210	Gas and Oil	5,694	3,165	4,000	4,000
5231	Safety Supplies	461	98	500	500
5232	Other Supplies	0	19	500	500
5250	Uniforms	0	574	0	0
5260	Expendable Tools	157	0	200	200
5320	Traffic Signal Materials	163,116	29,441	106,500	106,500
5410	Books,Pubs,Subscriptions & Mbrshp	811	131	250	250
	Total Operating Expense	$ 289,830	$ 244,866	$ 406,232	$ 431,474
Capital Outlay					
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 991,658**	**$ 893,191**	**$ 1,099,251**	**$ 1,157,454**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Riverwalk Center
Fund/Division Number: 4504	Division:

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Facilities Program Specialist	2	2	2	2
Total Budgeted Staffing Level	2	2	2	2

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 77,281	$ 68,151	$ 73,656	$ 77,114
1030	Accrued Compensation	944	1,091	1,000	1,000
2010	FICA Taxes	5,462	4,856	5,711	5,976
2020	Retirement Contributions	13,310	10,127	11,221	11,631
2030	Life & Health Insurance	20,774	20,680	21,791	22,682
2035	Dental Insurance	1,533	1,036	1,567	957
2040	Workers' Compensation	173	195	202	211
	Total Personnel Services	$ 119,475	$ 106,137	$ 115,147	$ 119,572
Operating Expense					
3495	Temporary Employee Services	$ 0	$ 0	$ 0	$ 0
4110	Communications	17,892	18,197	8,000	8,000
4120	Postage & Freight	12	22	0	0
4410	Equipment Rental	0	737	0	0
4560	Insurance/Special Events	1,040	3,388	3,500	3,500
4610	Building Maintenance	3,691	5,360	4,000	4,000
4620	Building Supplies	1,484	1,144	1,000	1,000
4651	Vehicle Parts	80	0	0	0
4675	Software Maintenance	468	441	2,000	2,000
4710	Reproduction	0	0	1,000	1,000
4810	Advertising	1,782	601	4,000	4,000
4940	Bad Debt/Loss Expense	0	80	500	500
4960	Administrative Charge	687	1,058	1,000	1,000
4990	Miscellaneous Expenses	1,339	1,252	1,000	1,000
4992	Youth Activities	185	550	0	0
5110	Office Supplies	1,032	3,302	3,000	3,000
5120	EDP Supplies	148	196	750	750
5150	Misc. Equipment Exp.	3,120	3,178	3,000	3,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Riverwalk Center
Fund/Division Number:	4504	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
5210	Gas & Oil	672	333	0	0
5232	Other Supplies	2,458	2,148	2,500	2,500
	Total Operating Expense	$ 36,091	$ 41,988	$ 35,250	$ 35,250
Capital Outlay					
3495	Temporary Employee Services	$ 0	$ 0	$ 0	$ 0
	Total Capital Outlay	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 155,566**	**$ 148,125**	**$ 150,397**	**$ 154,822**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Administrative
Fund/Division Number: 6000	Division:

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salary & Wages	$0	$0	$0	$0
1030	Accrued Compensation	0	0	0	0
2010	FICA Taxes	0	0	0	0
2020	Retirement/General Members	20,277	0	0	0
2025	Retirement/Police Officers	259,008	265,449	240,000	250,000
2030	Life & Health Insurance	142,290	85,375	140,446	143,000
2035	Dental Insurance	0	0	10,531	0
	Total Personnel Services	$ 421,575	$ 350,824	$ 390,977	$ 393,000
Operating Expense					
3110	Insurance Consultant	$ 46,191	$ 39,760	$ 40,000	$ 40,000
3120	Legal Fees	0	2,096	0	$ 0
3188	Transfer to HUD Grants	22,076	0	0	$ 0
3190	Consultant Fees	6,166	11,652	10,000	10,000
3200	Accounting and Auditing	34,764	32,263	60,000	60,000
3490	Contractual Fees	147,407	86,351	130,000	130,000
4110	Communications	72,216	72,386	84,000	85,000
4120	Freight and Postage	5,335	11,853	5,000	12,000
4310	Utilities	331,966	310,838	330,500	330,500
4430	Land Lease	0	300	0	48,000
4510	Insurance & Fidelity Bond	533,479	594,845	575,772	575,000
4530	Fla. Unemploy. Comp Fund	14,598	19,134	50,000	25,000
4540	Workers' Comp. Claims	14	0	24,778	25,000
4550	Liability & Property Claims	2,911	0	50,000	50,000
4590	Property Damage Reimb	0	2,880	5,000	5,000
4660	Equipment Maintenance	0	0	10,000	10,000
4675	Software Maintenance	0	510	0	0
4810	Advertising	1,252	1,086	15,000	15,000
4910	Interest Expense	0	0	0	0
4925	Computer Loans	24,977	14,773	30,000	30,000
4940	Bad Debt Expense	1,970	1,136	0	0
4945	Refunds	17,022	1,950	0	0
4950	Settlements	156,123	15,000	0	0
4960	Administrative Charges	4,147	5,895	5,000	5,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Department:	Administrative
Fund/Division Number:	6000	Division:	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4970	Inventory Adjustments	39	249	0	5,000
4980	Contingency	70,339	52,000	0	0
4985	Tax Increment Financing	1,922,275	1,989,539	2,104,647	2,493,644
4986	Stormwater Fees	53,442	51,788	60,000	60,000
4990	Miscellaneous Expenses	12,718	8,157	10,000	15,000
5110	Office Supplies	0	0	0	0
5210	Gas & Oil	548	(861)	0	0
5410	Books,Pubs,Subscriptions & Mbrshp	10,544	20,614	5,000	5,000
	Total Operating Expense	$ 3,492,518	$ 3,346,194	$ 3,604,697	$ 4,034,144
Capital Outlay					
6200	Buildings	$ 3,140	$ 10,000	$ 0	$ 0
6410	Office Equipment & Machinery	113,104	118,387	1,525,000	925,000
6420	Furniture & Furnishing	0	0	0	0
	Total Capital Outlay	$ 116,244	$ 128,387	$ 1,525,000	$ 925,000
Grants and Aids					
8230	Economic Development Co	$ 0	$ 5,000	$ 15,000	$ 25,000
8255	Chamber of Commerce	35,000	35,000	35,000	35,000
8270	SLC Council on Aging	15,000	15,000	15,000	15,000
8391	Ft. Pierce PAL	45,005	65,097	45,000	45,000
8392	Special Events:	37,000	87,790		
	Sights & Sounds Parade	0	0	15,000	15,000
	Christmas Decorations	0	0	50,000	50,000
	Fireworks	0	20,000	20,000	20,000
	Mainstreet	0	10,000	10,000	10,000
	United For Animals	0	0	0	10,000
	Youth Crime Prevention Conference	0	4,866	5,000	5,000
	Youth & Crime Prevention Activities	0	1,500	10,000	10,000
8410	Community Projects	63,590	1,500	0	0
	Total Grants and Aids	$ 195,595	$ 245,753	$ 220,000	$ 240,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Department: Administrative
Fund/Division Number: 6000	Division:

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
NON-OPERATING EXPENDITURES					
9125	Debt Service 2010 A	645,353	686,684	248,907	248,907
9130	Debt Service 2010 B	0	0	418,256	417,759
9163	Capital Improvement 2008 A&B	2,416,781	2,417,119	2,414,181	0
9164	Golf Course Debt 2004	149,588	285,698	206,020	0
9165	Capital Improvement 2014 (Energy)	0	821,813	461,654	476,880
9166	Capital Reserve Fund	96,593	0	0	197,057
9167	Capital Improvement 2008 B	0	0	0	985,250
9168	Capital Improvement 2015	0	0	0	1,345,791
9176	FPUA Advance	0	0	0	0
9184	Special Revenue/Police Grant	0	172,826	50,000	50,000
9186	Special Revenue/103 CDBG	19,286	0	86,072	0
9180	Transfer to FPRA	1,689,274	2,051,629	1,676,422	737,543
9187	Transfer to Building	0	197	0	0
	Total Non-Operating	$ 5,016,876	$ 6,435,965	$ 5,561,512	$ 4,459,187
	TOTAL ADMINISTRATIVE	**$ 9,242,808**	**$ 10,507,124**	**$ 11,302,186**	**$ 10,051,331**
TOTAL GENERAL FUND APPROPRIATIONS		**$ 33,885,368**	**$ 34,207,698**	**$ 35,853,263**	**$ 35,803,121**

Proposed Budget for Fiscal Year 2016/17

Fund Title: Fund/Division Number: 101-0000				Police Grants
	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Interfund Grants				
331 20 30 VOCA	$ 19,527	$ 35,548	$ 38,278	$ 35,803
334 20 46 FCADV 11 Violence Women	74,654	74,654	0	0
331 20 50 IRSC- College Policing	0	0	80,000	80,000
331 20 59 12 FDLE JAGC-STLU	42,276	37,159	31,363	32,547
331 20 60 12 JAG Byrne DJ-BX-0237	14,805	0	11,473	11,118
331 21 00 Other Public Safety	15,178	10,450	0	0
331 21 30 DOJ COPS 3 #11-UMWX0043	256,981	185,108	0	0
331 21 30 DOJ COPS 3 #13 UMX0053	80,857	238,714	0	0
334 20 46 13 CADV InVEST Grant	0	0	74,174	34,137
334 20 46 13 COPS Hiring Program	0	0	226,682	173,505
334 20 46 FL DOH Distracted Driving	0	5,000	5,000	
334 20 46 13 Target Public Safety Grant	1,000	0	0	
334 20 46 14 OJJDP Anti-Gang Stratetgies	0	0	101,738	175,000
334 20 46 14 JAG Byrne	0	0	28,117	27,112
334 20 46 14 OJP Bullet Proof Vests	8,707	0	13,719	10,000
334 20 53 14 Emercency Medical Service	5,044	0	0	0
334 20 54 14 Distracted Driving Prevention	5,000	0	0	0
334 20 61 15 OJP Bullet Proof Vests	0	0	15,000	15,000
334 20 62 15 Jag Byrne	0	0	28,117	28,117
Total Interfund Grants	$ 524,029	$ 586,634	$ 653,661	$ 622,339
Miscellaneous Revenue				
361 10 00 Interest on Investments	$ 3	$ 0	$ 0	$ 0
369 40 00 Reimb.-Contract Svcs.	117,000	80,000	0	0
Total Miscellaneous Revenues	$ 117,003	$ 80,000	$ 0	$ 0
Interfund Transfers				
381 01 00 Transfer from General (Grant)	$ 19,286	$ 172,826	$ 50,000	$ 0
381 91 00 Transfer from FPRA (Cops)	0	0	0	0
Total Interfund Transfers	$ 19,286	$ 172,826	$ 50,000	$ 0
TOTAL RESOURCES	**$ 660,319**	**$ 839,460**	**$ 703,661**	**$ 622,339**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Police Grants
Fund/Division Number: 101-3005-521	

	2013/14 Actual	2014/15 Approved	2015/16 Proposed	2016/17 Proposed
Budgeted Staffing Level				
Police Crime Analyst	1	1	1	1
Victim Assistant-Police	1	1	1	1
Police Officer	10	10	5	6
Domestic Violence Investigator	1	1	1	0
Youth Violence Prevention Coordinator	0	1	1	1
Total Budgeted Staffing Level	13	14	9	9

		2013/14 Actual	2014/15 Approved	2015/16 Proposed	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 422,594	$ 509,241	$ 415,117	$ 342,663
1020	Incentive Pay	3,737	5,338	0	0
1030	Accrued Compensation	5,540	23,640	0	0
1040	Overtime	0	23,994	5,000	5,000
1050	Holiday Overtime	0	25,397	0	0
2010	FICA Taxes	32,599	42,683	32,139	26,596
2020	Retirement/General	9,270	15,392	20,359	20,422
2020	Retirement/Police	47,716	54,772	25,218	21,134
2030	Life & Health Insurance	71,085	89,746	60,078	57,280
2035	Dental Insurance	4,409	6,263	4,915	3,924
2040	Workers' Compensation	11,308	17,842	11,332	9,119
	Total Personnel Services	$ 608,259	$ 814,308	$ 574,158	$ 486,138
Operating Expense					
3190	Consultant Fees	$ 0	$ 10,175	$ 17,782	$ 49,821
3490	Misc. Contractual Fees	0	0	0	0
4020	Travel and Education	3,058	0	0	1,088
4110	Communications	596	947	1,102	960
4675	Computer Software	891	0	21,309	44,332
4990	Misc. Expenses	738	0	0	5,000

Proposed Budget for Fiscal Year 2016/17

Fund Title: Fund/Division Number: 101-3005-521		Police Grants			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense, cont'd.					
5110	Office Supplies	20	506	960	0
5251	Military Supplies	24,178	12,359	41,952	25,000
5430	Law Enforcement Education	0	0	0	10,000
	Total Operating Expense	$ 29,482	$ 23,986	$ 83,105	$ 136,201
Capital Outlay					
6410	Office Equip & Machinery	$ 22,854	$ 1,976	$ 46,398	$ 0
6440	Vehicles	0	0	0	0
	Total Capital Outlay	$ 22,854	$ 1,976	$ 46,398	$ 0
Transfers					
9110	Transfer to General	$ 0	$ 0	$ 0	$ 0
	Total Transfers	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 660,594**	**$ 840,270**	**$ 703,661**	**$ 622,339**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Urban Redevelopment
Fund/Division Number: 104-0000	FPRA

		FPRA 2013/14 Actual	FPRA 2014/15 Actual	FPRA 2015/16 Approved	FPRA 2016/17 Proposed
Taxes					
311 10	Ad Valorem Taxes	$ 3,913,443	$ 4,101,702	$ 4,290,334	$ 5,020,612
	Total Taxes	$ 3,913,443	$ 4,101,702	$ 4,290,334	$ 5,020,612
Licenses and Permits					
329 20	Lot Clearing Permits	$ 2	$ 5,009	$ 0	$ 0
	Total Licenses and Permits	$ 2	$ 5,009	$ 0	$ 0
Intergovernmental					
334 90	EPA Brownfield	$ 0	$ 0	$ 0	$ 0
347 54	Marina Dockage	73,210	77,690	75,000	0
384 90	Other Grants	0	0	0	0
	Total Intergovernmental	$ 73,210	$ 77,690	$ 75,000	$ 0
Miscellaneous Revenue					
361 10	Interest on Investments	($3,130)	$ 5,298	$ 500	$ 500
362 14	Leases	126,679	143,074	148,000	148,000
363 10	Liens	210	4,949	1,000	1,000
366 90	Other Contributions/Donations	0	6,650	0	0
369 40	Reimburse - Contract Services	960,700	400,000	0	0
369 44	Reimburse - Utility Authority	938,696	638,405	0	0
369 90	Reimburse of Expenditures	11,204	9,879	9,000	9,000
369 90	Other Misc. Revenues	2,155	12,945	2,000	2,000
369 91	Gas & Oil Sales	6,241	0	0	0
388 10	Sale of Land	432,000	4,250	0	0
	Total Miscellaneous Revenues	$ 2,474,755	$ 1,225,449	$ 160,500	$ 160,500
Transfers					
	Transfer from General Fund	$ 1,689,274	$ 2,051,629	$ 1,831,636	$ 737,543
	Transfer from Construction Fund	171,732	0	0	0
	Transfer from Restricted Fund	0	0	0	0
	Total Transfers	$ 1,861,006	$ 2,051,629	$ 1,831,636	$ 737,543
	Total Revenues	**$ 8,322,415**	**$ 7,461,479**	**$ 6,357,470**	**$ 5,918,655**
	Prior Year Carry-Overs Operating	0	0	0	0
	TOTAL RESOURCES	**$ 8,322,415**	**$ 7,461,479**	**$ 6,357,470**	**$ 5,918,655**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Urban Redevelopment
Fund/Division Number:	FPRA

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
3120	Legal Fees	$ 54,413	$ 60,092	$ 50,000	$ 50,000
3190	Consultant Fees	938	0	0	0
3200	Accounting & Auditing	4,950	5,123	5,000	5,000
3468	Marina Operation	8,677	9,793	10,000	10,000
3490	Contractual Fees	8,882	11,200	1,000	1,000
4110	Communications	12,935	7,906	10,000	10,000
4120	Freight and Postage	498	700	500	500
4310	Utilities	31,727	31,515	30,000	30,000
4510	Insurance	92,954	86,944	85,000	85,000
4620	Site Maintenance	3,081	10,151	10,000	10,000
4650	Vehicle Maintenance	1,039	1,841	15,000	11,414
4675	Software Maintenance	250	0	0	0
4710	Reproduction	1	1	0	0
4810	Advertising	2,386	1,116	1,000	1,000
4911	Loan Interest	1,750	4,603	0	0
4920	Cost of Goods Sold/Fuel	24,480	0	0	0
4940	Bad Debts	360	0	0	0
4960	Administrative Fees	79,491	75,258	75,000	75,000
4980	Contingency	0	0	0	0
4985	Real Estate Taxes	27,838	28,367	28,000	30,000
4990	Miscellaneous Expenses	202	300	1,000	1,000
5210	Gas and Oil	869	556	1,000	1,000
5410	Books, Pubs, Subscriptions & Mbrshp	0	1,245	1,000	1,000
	Total Operating Expense	$ 357,721	$ 336,709	$ 323,500	$ 321,914
Capital Outlay					
6320	Other improvements	$ 1,969,001	$ 1,052,072	$ 0	$ 0
6410	Office Equip & Machinery	0	933	0	0
	Total Capital Outlay	$ 1,969,001	$ 1,053,006	$ 0	$ 0

Proposed Budget for Fiscal Year 2016/17

Fund Title: / Fund/Division Number:		Urban Redevelopment FPRA			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Other Programs & Projects					
8340	Other Grants & Aids	$ 20	$ 1,111	$ 0	$ 0
8391	Ft. Pierce/PAL	20,000	0	20,000	20,000
	Total Programs & Projects	$ 20,020	$ 1,111	$ 20,000	$ 20,000
Transfers					
90 01	General-Debt Service (2010)	$ 409,899	$ 417,952	$ 418,256	$ 417,759
90 01	General-Debt Service/(2008A)	1,434,125	1,434,175	1,433,707	1,211,212
90 01	General-Debt Service/(2008B)	982,656	982,944	980,475	985,250
9116	Debt Service 2006	1,354,381	1,349,150	1,368,132	0
9117	Debt Service 2005	1,351,713	1,348,006	1,363,400	0
9118	Debt Service 2015A	0	0	0	1,621,360
9119	Debt Service 2015B	0	0	0	891,160
9166	Sunrise Theatre	445,749	450,000	450,000	450,000
9175	Construction Fund	0	0	0	0
9188	HUD Grants	0	0	0	0
	Total Transfers	$ 5,978,523	$ 5,982,227	$ 6,013,970	$ 5,576,741
	TOTAL APPROPRIATIONS	**$ 8,325,265**	**$ 7,373,053**	**$ 6,357,470**	**$ 5,918,655**

Proposed Budget for Fiscal 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:	CDBG SHIP, Sect. 108, BEDI, & Emergency Servs Grants

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
CDBG REVENUE					
331 90	Entitlement Grant	$ 322,429	$ 935,307	$ 474,148	$ 484,925
334 50	Program Income	6,649	2,147	5,000	6,000
334 69	State Grant-Highway Man	0	6,750	0	0
361 39	Other Interest Earnings	2,082	49	1,000	1,500
366 00	Contributions from Private Sources	0	41,950	0	0
	CDBG Carry Over Funding	0	0	793,885	374,036
	Total REVENUE	**$ 331,160**	**$ 986,204**	**$ 1,274,033**	**$ 866,461**
TRANSFERS					
369 41	Contractual Svc./CDBG	$ 19,713	$ 0	$ 0	$ 0
381 10	Transfer from General	22,076	0	86,072	0
	Total TRANSFERS	**$ 41,789**	**$ 0**	**$ 86,072**	**$ 0**
	Total CDBG REVENUE	**$ 372,949**	**$ 986,204**	**$ 1,360,105**	**$ 866,461**

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Urban Redevelopment Manager	0	0	0	1
Executive Assistant	0	0	0	1
Grant Writer	0	0	1	0
Program Specialist	0	0	1	0
Total Budgeted Staffing Level	**0**	**0**	**2**	**2**

Proposed Budget for Fiscal 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:		CDBG SHIP, Sect. 108, BEDI, & Emergency Servs Grants			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
10 10	Salaries and Wages	$ 126,666	$ 121,466	$ 121,431	$ 106,468
10 30	Accrued Compensation	0	0	0	500
20 10	FICA Taxes	9,262	9,180	9,289	8,183
20 20	Retirement	19,584	17,761	18,251	15,928
20 30	Life & Health Insurance	15,642	15,220	15,698	24,522
20 35	Dental Insurance	870	912	896	1,377
20 40	Workers' Compensation	543	256	329	289
	Total Personnel Services	**$ 172,567**	**$ 164,796**	**$ 165,894**	**$ 157,266**

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
CDBG Department Expenditures					
	Administrative				
34 90	Administrative-Contractual	0	2,500	30,000	0
49 60	Administrative Expenses	33,054	16,429	86,072	5,000
	Rehabilitation Department				
83 10	Housing Rehabilitation	$ 0	$ 0	$ 0	$ 20,000
83 30	Senior Citizens Housing	0	0	0	0
83 40	Other Grants & Aids	85,367	34,354	0	5,000
83 45	Weatherization	0	0	0	20,000
83 82	Code Enforcement	117,743	105,721	50,000	0
	Economic Development				
83 80	Lincoln Park Mainstreet	$ 50,000	$ 50,000	$ 50,000	$ 50,000
83 80	Fort Pierce Mainstreet	50,000	50,000	50,000	50,000
83 83	Micro-Bus/Economic Development	0	0	120,000	45,000
83 83	Lincoln Park/Orange Ave. Business Dev	0	0	0	45,000
83 86	Local Art/Cultural Heritage	0	25,457	45,318	30,000
86 86	FPAT	0	64,961	0	0
83 87	Commercial Facades	47,275	77,905	0	50,000

Proposed Budget for Fiscal 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:		CDBG SHIP, Sect. 108, BEDI, & Emergency Servs Grants			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
	Public Service				
83 97	Public Facility Improvements	$ 0	$ 0	$ 0	$ 25,000
83 97	Public Amenities	0	0	0	70,000
83 98	Youth and Children Projects	0	0	70,000	23,940
	Total CDBG	**$ 383,438**	**$ 427,328**	**$ 501,390**	**$ 438,940**
	Prior Grants-Programs & Projects				
83 10	Housing Rehabilitation (Roll-over)	$ 0	$ 0	$ 53,007	$ 1,840
83 41	Commercial Façade (Roll-over)	0	77,905	67,978	4,218
83 30	Senior Citizen Housing/ Security	0	0	0	37,500
83 82	Code Enforcement	0	0	15,385	0
83 83	Micro-Bus/Economic Development	0	0	32,764	69,601
83 85	Community Focal Point	0	0	4,535	0
83 86	Local Art/Cultural Heritage	0	0	23,876	23,950
83 98	Public Service	0	124,766	35,079	25,000
83 99	Weatherization	0	13,902	0	0
83 99	Infrastructure Improvements	0	0	361,669	0
83 99	Playgrnd Equip (Roll-over & Re-Alloc)	1,853	0	50,000	0
	Administrative Expenses	0	(92,544)	78,215	64,894
	Total Roll-Over Expenditures	**$ 1,853**	**$ 124,030**	**$ 722,508**	**$ 227,003**
	Capital				
63 10	Road & Bridge Improvement	$ 0	$ 237,884	$ 0	$ 0
63 20	Other Improvements	0	5,065	0	43,252
64 45	Other Equipment	0	1,767	0	0
99 99	Unencumbered	0	0	71,377	0
	Total Capital	**$ 0**	**$ 244,715**	**$ 71,377**	**$ 43,252**
	TOTAL CDBG APPROPRIATIONS	**$ 557,858**	**$ 960,869**	**$ 1,461,169**	**$ 866,461**

Proposed Budget for Fiscal 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:		CDBG SHIP, Sect. 108, BEDI, & Emergency Servs Grants			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Section 108 & BEDI					
331 93	BEDI Grant	$ 0	$ 0	$ 0	$ 0
331 94	Section 108 Loan	3,192,929	312,828	0	0
361 10	Interest on Investments	1,912	918	0	0
361 40	Other Interest BEDI Account	0	0	0	0
361 40	Other Interest Section 108	60,501	68,062	0	0
	Total Section 108 & BEDI	**$ 3,255,342**	**$ 381,808**	**$ 0**	**$ 0**
Section 108 & BEDI					
	Expenditures				
49 60	Administrative	$ 76	$ 0	$ 0	$ 0
	Debt Service				
70 10	Principal	$ 283,000	$ 283,000	$ 0	$ 0
70 20	Interest	61,551	61,551	0	0
	TOTAL SECTION 108 & BEDI	**$ 344,627**	**$ 344,551**	**$ 0**	**$ 0**
SHIP REVENUES					
344 90	SHIP	$ 74,449	$ 206,321	$ 204,112	$ 267,860
334 50	Program Income	0	40,159	0	40,000
361 10	Interest on Investments	498	568	0	500
369 90	Other Misc. Revenues	0	0	0	0
381 90	Program Income HHR	0	0	0	0
	Carry Over Funding	0	0	44,506	854,760
	Total SHIP Revenue	**$ 74,947**	**$ 247,049**	**$ 248,618**	**$ 1,163,120**
SHIP EXPENDITURES					
Total Operating Expenses		$ 10,689	$ 6,394	$ 20,411	$ 91,786
Total Grants-Programs &Projects		10,829	281,913	228,207	1,071,334
	TOTAL SHIP APPROPRIATIONS	**$ 21,518**	**$ 288,307**	**$ 248,618**	**$ 1,163,120**

Proposed Budget for Fiscal 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:	CDBG SHIP, Sect. 108, BEDI, & Emergency Servs Grants			
	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Emergency Services Grant Fund				
331 50 Wind Mitigation (Windows)	$ 3,599,755	$ 527,246	$ 0	$ 0
Total Grant Funds	**$ 3,599,755**	**$ 527,246**	**$ 0**	**$ 0**
Emergency Services Grant Fund Exp.				
Administrative	$ 9,177	$ 11,023	$ 0	$ 0
Consultant Fees	0	0	0	0
Project Management	0	0	0	0
Buildings/Windows	3,590,578	504,183	0	0
TOTAL EMERG. MANAGEMENT APPROP.	**$ 3,599,755**	**$ 515,206**	**$ 0**	**$ 0**

Proposed Budget for Fiscal Year 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:	Grant Administration

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Grants					
331 50	NSP Grant	$ 0	$ 0	$ 0	$ 0
334 50	Program Income	51,157	6,646	50,000	0
	Total Intergovernmental	$ 51,157	$ 6,646	$ 50,000	$ 0
Miscellaneous Revenue					
361 10	Interest on Investments	$ 252	$ 566	$ 250	$ 250
361 38	HHRP Loan	25,356	21,006	25,000	20,000
362 30	Miscellaneous	0	0	0	0
369 31	Reimb. Of Expenditures	0	1,200	0	0
369 33	Escrow Reimbursement	41,007	46,914	43,000	0
369 37	Hard Hit	0	(50)	0	0
369 41	Contractual Svcs./FEMA	0	20,040	0	0
369 41	Contractual Svcs./FEMA-Windows	0	11,023	0	0
369 90	Other Misc. Revenues	11,512	(280)	0	0
	Carry Forward Funding	0	0	125,000	160,000
	Total Miscellaneous Revenues	$ 78,127	$ 100,419	$ 193,250	$ 180,250
Interfund Transfers					
381 10	General Fund	$ 0	$ 0	$ 0	$ 0
381 91	FPRA	0	0	0	0
	Total Interfund Transfers	$ 0	$ 0	$ 0	$ 0
	Total Revenues	**$ 129,283**	**$ 107,065**	**$ 243,250**	**$ 180,250**

Proposed Budget for Fiscal Year 2016/17

Fund Title: Department of Urban Redevelopment Fund/Division Number:		Grant Administration			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
3120	Legal Fees	$ 0	$ 0	$ 0	$ 0
3495	Temp Employee Svcs	0	0	0	0
4010	Car Allowance	0	0	0	0
4020	Travel & Education	107	0	0	
4120	Freight and Postage	32	0	300	300
4810	Advertising	204	0	0	0
4960	Administrative Fees	2,343	3,275	4,000	4,000
4965	Escrow Expenses	41,007	46,914	43,000	0
4990	Miscellaneous Expenses	11,472	194	500	500
	Programs & Projects	0	0	195,450	175,450
	Total Operating Expense	$ 55,164	$ 50,383	$ 243,250	$ 180,250
Interfund Transfer (To SHIP)		0	0	0	0
	Total Interfund Transfer	$ 0	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 55,164**	**$ 50,383**	**$ 243,250**	**$ 180,250**

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Marina			
Fund/Division Number: 401-0000					
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Grants					
331 50	Disaster Relief/Federal	$4,974,019	$7,986,308	$0	$0
334 39	Physical Environmental Grant	0	45,000	470,000	470,000
334 50	Disaster Relief/State	613,822	35,243	0	0
	Total Grants	$ 5,587,840	$ 8,066,551	$ 470,000	$ 470,000
Charges for Services					
347 54	Dockage	$ 468,392	$ 518,917	$ 875,000	$ 800,000
347 55	Transient Dockage	163,688	319,561	664,348	664,348
	Total Charges for Services	$ 632,080	$ 838,478	$ 1,539,348	$ 1,464,348
Miscellaneous Revenue					
361 10	Interest Earnings	$ 5,351	$ 4,898	$ 5,000	$ 5,000
361 20	Interest of SBA	(537)	2,134	0	0
361 33	Other Investment Interest	7,468	211	0	0
362 14	Leases	30,742	23,036	34,000	34,000
362 15	Tiki Lease	178,498	203,409	180,000	180,000
364 41	Sale of Surplus Equipment	486	0	0	0
369 31	Reimburse of Expenditures	0	3,271	0	0
369 70	Events	0	0	10,000	10,000
369 90	Other Misc. Revenue	4,914	5,197	10,000	10,000
369 91	Gas and Oil Sales	622,067	808,718	950,000	850,000
369 92	Electric Utility Sales	77,512	98,831	125,000	125,000
369 93	Utility Fees	13,696	15,112	22,000	22,000
369 94	Soda, Candy & Ice Sales	157,782	165,061	150,000	150,000
369 95	Commissions	0	750	0	0
369 96	Late Payment Charges	1,130	1,800	2,000	2,000
369 97	Live Aboards	16,838	29,739	35,000	35,000
369 98	Other Miscellaneous Revenues	1,344	3,301	3,800	3,800
	Total Miscellaneous Revenue	$ 1,117,289	$ 1,365,470	$ 1,526,800	$ 1,426,800
Transfers					
381 80	Transfer from Solid Waste	$ 0	$ 0	$ 0	$ 0
	Total Transfers	$ 0	$ 0	$ 0	$ 0
	Total Revenue	$ 7,337,210	$ 10,270,499	$ 3,536,148	$ 3,361,148
	Appropriated Retained Earnings	1,029,285	240,593	27,122	376,154
	TOTAL RESOURCES	**$ 8,366,495**	**$ 10,511,091**	**$ 3,563,270**	**$ 3,737,302**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Marina Fund
Fund/Division Number: 401-4100-575	

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Marina Manager	1	1	1	1
Executive Assistant	1	1	1	1
Marina Operations Supervisor	1	1	1	1
Assistant Dockmaster	1	1	1	1
Storekeeper (1 f/t, 1 p/t)	1	1	1	1
Dock Attendant	0	0	0	1
Total Budgeted Staffing Level	5	5	5	6

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 233,637	$ 237,620	$ 237,953	$ 268,206
1030	Accrued Compensation	4,651	3,463	6,000	6,000
1040	Overtime	518	166	5,000	5,000
2010	FICA Taxes	18,557	18,759	19,366	21,681
2020	Retirement Contributions	37,780	35,660	37,418	41,574
2030	Life & Health Insurance	36,960	36,187	34,505	43,710
2035	Dental Insurance	1,669	1,803	1,783	2,241
2040	Workers' Comp.	7,386	11,428	9,834	11,029
	Total Personnel Services	$ 341,158	$ 345,086	$ 351,859	$ 399,440
Operating Expense					
3120	Legal Fees	$ 39,975	$ 25,877	$ 5,000	$ 5,000
3190	Consulting Fees	0	0	5,000	5,000
3200	Accounting & Auditing	2,372	2,454	2,454	2,700
3490	Misc. Contract Services	31,743	27,304	90,000	90,000
3495	Temp Employee Svc	98,797	128,255	125,000	125,000
4010	Car Allowance	4,200	4,200	4,200	4,200
4020	Travel & Education	742	2,415	3,000	3,000
4110	Communications	38,926	31,822	40,000	40,000
4120	Freight and Postage	866	925	1,500	1,500

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Marina Fund
Fund/Division Number: 401-4100-575	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4310	Utilities	87,948	106,935	148,000	148,000
4410	Equipment Rental	0	519	1,000	1,000
4430	Land Lease	0	65,000	33,000	33,000
4510	Insurance & Fidelity Bond	199,900	394,993	363,000	390,000
4540	FLC Liability & Property	21,978	0	15,000	15,000
4610	Building Maintenance	7,876	6,524	10,000	10,000
4620	Restroom/Laundry Maint.	1,072	1,906	4,000	4,000
4630	Pier Maintenance	15,920	22,599	12,000	12,000
4650	Vehicle Maintenance	410	22	400	400
4651	Vehicle Parts	117	21	250	250
4660	Equipment Maintenance	3,972	3,732	4,000	4,000
4670	Computer Maintenance	0	422	0	0
4675	Software Maintenance	8,393	8,104	8,000	8,000
4710	Reproduction	281	216	1,200	1,200
4810	Advertising	11,866	24,305	17,500	17,500
4920	Cost of Goods Sold Fuel	514,397	666,473	791,667	791,667
4925	Cost of Events	24	0	2,500	2,500
4930	Cost of Goods Sold	90,548	101,790	92,000	92,000
4940	Bad Debt Expense	0	2,807	5,000	5,000
4960	Administrative Charges	82,331	113,285	90,000	90,000
4970	Inventory Adjustment	0	0	2,500	2,500
4975	Taxes	33,976	33,861	50,000	50,000
4990	Miscellaneous Expense	1,484	665	3,500	3,500
5110	Office Supplies	2,830	5,833	4,000	4,000
5120	EDP Supplies	68	751	500	500
5150	Misc. Equipment	10,661	21,148	3,000	3,000
5210	Gas and Oil	757	620	1,000	1,000
5230	Cleaning Supplies	9,236	10,579	10,000	10,000
5231	Safety Supplies	0	41	500	500
5232	Other Supplies	0	0	500	500
5241	Horticultural Supplies	535	2,100	1,500	1,500

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Marina Fund
Fund/Division Number: 401-4100-575	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
5250	Uniforms	650	844	1,500	1,500
5260	Expendable Tools	1,855	1,367	2,000	2,000
5410	Books,Pubs,Subscriptions&Mbrshp	1,204	767	1,500	1,500
5900	Depreciation	757,783	918,620	757,783	918,620
	Total Operating Expense	$ 2,085,693	$ 2,740,101	$ 2,714,454	$ 2,902,537
Capital Outlay					
6310	Other Improvements	$ 0	$ 0	$ 65,000	$ 65,000
6320	Other Structures Facility	354,867	0	380,000	380,000
6360	Hurricane Improvements	6,085,890	7,986,308	0	0
6410	Office Equip & Machinery	13,262	12,646	10,000	10,000
6420	Furniture & Furnishings	0	0	0	0
6445	Other Equipment	3,489	68,987	43,000	43,000
	Total Capital Outlay	$ 6,457,508	$ 8,067,941	$ 498,000	$ 498,000
Debt Service					
7010	Principal	$ 0	$ 0	$ 229,038	$ 236,990
7020	Interest	92,343	223,573	218,076	210,125
7030	Other Debt Service Cost	95,301	3,964	4,000	4,000
	Total Debt Service	$ 187,644	$ 227,536	$ 451,114	$ 451,115
Non-Operating Expenses					
9110	Transfer to General	$ 51,111	$ 51,111	$ 150,000	$ 250,000
9200	Loan Principal	0	0	124,760	128,554
9300	Loan Interest	1,165	14,886	30,866	26,276
	Total Non-Operating Expenses	$ 52,276	$ 65,997	$ 305,626	$ 404,830
	TOTAL APPROPRIATIONS	**$ 9,124,278**	**$ 11,446,661**	**$ 4,321,053**	**$ 4,655,922**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Solid Waste
Fund/Division Number: 402-0000	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Grants					
331 50	Disaster Relief/Federal	$ 0	$ 0	$ 0	$ 0
331 50	Disaster Relief/State	0	0	0	0
	Total Grants	$ 0	$ 0	$ 0	$ 0
Charges for Services					
343 40	Residential Service	$ 2,625,919	$ 2,682,468	$ 2,500,000	$ 2,600,000
343 41	Commercial Service	3,186,682	3,243,756	3,200,000	3,200,000
343 43	Commercial Trash	104,661	101,800	85,000	100,000
343 44	Recycling/Billing	306,481	315,309	300,000	300,000
343 45	Other Income	1,866	1,588	2,000	1,000
343 46	Recycling Program	18,178	17,424	20,000	18,000
	Total Charges for Services	$ 6,243,787	$ 6,362,345	$ 6,107,000	$ 6,219,000
Miscellaneous Revenue					
361 10	Interest on Investments	$ 2,467	$ 1,924	$ 4,000	$ 4,000
361 20	Interest of SBA	0	0	0	0
364 41	Sale of Surplus	16,301	2,075	0	0
366 90	Contributions/Private Sources	4,080	8,775	0	0
369 85	Settlement of Claims	0	2,446	0	0
369 90	Miscellaneous Revenue	0	803	0	0
	Total Miscellaneous Revenue	$ 22,848	$ 16,023	$ 4,000	$ 4,000
	Total Revenues	$ 6,266,635	$ 6,378,368	$ 6,111,000	$ 6,223,000
	Appropriated Retained Earnings	416,387	365,142	191,280	367,431
	TOTAL RESOURCES	**$ 6,683,022**	**$ 6,743,510**	**$ 6,302,280**	**$ 6,590,431**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Solid Waste**
Fund/Division Number: 402-4200-534	

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Public Works Director	0	0	0	1
Division Manager	1	1	1	1
Operations Manager-Fleet	1	1	1	1
Executive Assistant	1	1	1	1
Administrative Assistant	1	1	1	1
Sanitation Driver	20	20	20	20
Maintenance Worker	2	2	2	2
Master Mechanic	1	1	1	1
Diesel Mechanic	3	3	3	3
GIS Analyst	1	1	1	1
Inspector	1	1	1	1
Public Works Manager	1	1	1	0
Total Budgeted Staffing Level	33	33	33	33

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 1,208,015	$ 1,129,707	$ 1,262,244	$ 1,298,727
1030	Accrued Compensation	23,717	36,067	14,700	14,700
1040	Overtime	69,441	137,357	50,000	50,000
2010	FICA Taxes	97,791	97,255	101,511	104,302
2020	Retirement Contributions	190,357	176,624	188,838	175,110
2030	Life & Health Insurance	277,920	263,777	301,540	298,434
2035	Dental Insurance	18,623	19,350	21,900	21,192
2040	Workers' Comp.	83,664	85,964	76,894	77,801
	Total Personnel Services	$ 1,969,527	$ 1,946,101	$ 2,017,627	$ 2,040,266

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Solid Waste			
Fund/Division Number: 402-4200-534					
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
3200	Accounting & Auditing	$ 5,787	$ 5,988	$ 5,988	$ 6,500
3420	U.A. Customer Service Admin.	187,200	187,200	187,200	187,200
3430	Landfill Contract	1,254,474	1,500,162	1,100,000	1,650,000
3490	Misc. Contract Services	118,111	211,499	200,000	200,000
3495	Temp Employee Svcs	256,543	288,767	200,000	200,000
4020	Travel & Education	8,103	24,633	10,000	10,000
4110	Communications	88,515	84,607	80,000	80,000
4120	Freight and Postage	75	224	1,000	1,000
4310	Utilities	13,133	13,302	16,000	16,000
4410	Equipment Rental	1,305	1,029	0	0
4510	Insurance & Fidelity Bond	114,540	128,141	115,000	130,000
4550	Liability & Property Claims	0	0	26,165	26,165
4650	Vehicle Maintenance	923	981	10,000	5,000
4651	Vehicle Parts	258,832	293,557	175,000	175,000
4652	Tires, Tubes & Batteries	133,455	133,447	85,000	85,000
4653	Unforeseeable	7,042	12,234	25,000	25,000
4660	Equipment Maintenance	449	27,423	50,000	50,000
4670	Computer Maintenance	0	1,253	1,000	1,000
4675	Software Maintenance	11,098	13,825	5,000	10,000
4680	Radio Maintenance	0	26	500	500
4710	Reproduction	6,093	2,250	5,000	5,000
4810	Advertising	1,989	6,576	5,000	5,000
4950	Settlement of Claims	23,696	(1,300)	0	0
4960	Administrative Charges	80,090	80,133	80,000	80,000
4990	Miscellaneous Expense	3,490	5,752	10,000	10,000
5110	Office Supplies	5,051	4,559	5,000	5,000
5120	EDP Supplies	106	48	300	300
5150	Miscellaneous Equip Expense	0	52,354	0	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Solid Waste
Fund/Division Number: 402-4200-534	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
5210	Gas and Oil	336,217	267,686	300,000	300,000
5232	Other Supplies	8,132	15,508	6,000	6,000
5242	Chemicals	4,795	3,899	8,000	8,000
5250	Uniforms	14,136	12,487	20,000	20,000
5260	Expendable Tools	1,721	1,285	1,500	1,500
5410	Books,Pubs,Subscriptions&Mbrshp	8,631	1,489	1,000	1,000
5900	Depreciation	327,047	297,264	350,000	285,000
	Total Operating Expense	$ 3,280,778	$ 3,678,285	$ 3,084,653	$ 3,585,165
Capital Outlay					
6200	Buildings	$ 0	$ 5,600	$ 0	$ 0
6410	Office Equip & Machinery	13,501	10,113	0	0
6420	Furniture & Furnishings	756	416	0	0
6430	Heavy Equipment	0	133,999	250,000	300,000
6445	Other Equipment	381,774	146,204	100,000	150,000
	Total Capital Outlay	$ 396,032	$ 296,333	$ 350,000	$ 450,000
Non-Operating Expense					
9110	Transfer to General	$ 1,264,000	$ 1,204,000	$ 1,200,000	$ 800,000
9145	Transfer to Golf Course	154,460	0	0	0
	Total Non-Operating Expense	$ 1,418,460	$ 1,204,000	$ 1,200,000	$ 800,000
	TOTAL APPROPRIATIONS	**$ 7,064,796**	**$ 7,124,719**	**$ 6,652,280**	**$ 6,875,431**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Stormwater
Fund/Division Number: 403-0000	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Grants					
331 36	Federal Grants	$ 0	$ 0	$ 546,315	$ 0
334 36	State Grants	1,315,055	81,188	2,000	0
	Total Grants	$ 1,315,055	$ 81,188	$ 548,315	$ 0
Charges for Services					
343 90	Stormwater Utility Fee	$ 2,690,928	$ 2,669,787	$ 2,700,000	$ 2,502,089
	Total Charges for Services	$ 2,690,928	$ 2,669,787	$ 2,700,000	$ 2,502,089
Miscellaneous Revenue					
361 10	Interest on Investments	$ 34,368	$ 16,425	$ 15,000	$ 15,000
361 20	Interest of SBA	(6,746)	7,139	0	0
361 33	Other Investment Interest	0	0	0	0
366 90	Contributions Private Sources	0	351,960	0	0
369 43	Contractual/CDBG	0	237,884	0	0
369 31	Reimb. of Expenditures	85,028	0	0	0
369 31	Reimb. of Expenditures/FPUA	(0)	0	0	0
369 31	Reimb. of Expenditures/State	154,168	1,532,334	0	0
369 90	Miscellaneous Revenue	17,330	(15,124)	0	0
	Total Miscellaneous Revenue	$ 284,148	$ 2,130,618	$ 15,000	$ 15,000
	Total Revenues	$ 4,290,131	$ 4,881,593	$ 3,263,315	$ 2,517,089
	Appropriated Retained Earnings	1,542,598	(350,392)	0	639,033
	TOTAL RESOURCES	**$ 5,832,729**	**$ 4,531,201**	**$ 3,263,315**	**$ 3,156,122**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Stormwater
Fund/Division Number: 403-4300-538	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
3120	Legal	$ 202,444	$ 96,521	$ 0	$ 0
3200	Accounting & Auditing	2,571	2,660	0	3,000
3470	SMU Locates	24,851	23,670	50,000	60,000
3490	Misc. Contract Services	2,778,772	2,904,046	1,471,825	705,567
3520	Financial & Admin	47,215	58,997	0	0
4020	Travel & Education	2,169	555	2,500	2,500
4110	Communications	2,782	2,931	3,000	1,000
4120	Freight and Postage	80	641	3,000	2,000
4410	Equipment Rental	3,570	2,795	6,000	6,000
4610	Storm Drainage	271,790	278,897	330,000	360,000
4620	Canals	71,663	153,804	450,000	500,000
4670	Computer Maintenance	0	0	3,500	1,000
4675	Software Maintenance	9,795	4,595	10,000	5,000
4710	Reproduction	0	3,768	6,000	5,000
4940	Bad Debt Expense	435,275	0	0	0
4960	Administrative Charges	250,366	172,549	250,000	285,000
4990	Miscellaneous Expense	760	549	1,000	1,000
5120	EDP Supplies	1,184	281	2,500	2,000
5150	Misc. Equipment Expense	2,250	3,581	0	1,000
5410	Books,Pubs,Subscriptions&Mbrshp	1,533	1,621	2,000	1,000
5900	Depreciation	430,886	1,127,246	0	1,185,000
	Total Operating Expense	$ 4,539,954	$ 4,839,705	$ 2,591,325	$ 3,126,067
Capital Outlay					
6320	Other Structures & Facilities	$ 704,686	$ 5,602	$ 0	$ 0
6330	Sodewalk, Curb, Gutter	228,278	0	0	0
6410	Office Equip & Machinery	2,250	2,514	25,000	20,000
6430	Heavy Equipment	0	174,780	0	0
	Total Capital Outlay	$ 935,214	$ 182,896	$ 25,000	$ 20,000
Debt Service					
7071	Principal	$ 0	$ 0	$ 0	$ 825,000
7072	Interest	657,605	628,375	642,990	371,055
7073	Other Debt Service Cost	130,843	7,470	4,000	0
	Total Debt Service	$ 788,448	$ 635,845	$ 646,990	$ 1,196,055
	TOTAL APPROPRIATIONS	**$ 6,263,615**	**$ 5,658,447**	**$ 3,263,315**	**$ 4,342,122**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Golf Course Fund
Fund/Division Number: 405 0000	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Charges for Services					
347 20	Membership Dues	$ 4,230	$ 2,510	$ 2,500	$ 2,500
347 22	Other Memberships	31,969	29,821	40,000	30,000
347 24	Golf Fees	1,227,683	1,191,504	1,245,000	1,192,000
347 25	Driving Range	30,280	31,953	40,000	35,000
	Total Charges for Services	$ 1,294,163	$ 1,255,787	$ 1,327,500	$ 1,259,500
Miscellaneous Revenue					
361 10	Interest Earnings	$ 61	$ 223	$ 250	$ 250
369 25	Pro Shop Merchandise	42,166	37,688	42,000	42,000
369 80	Food	20,030	22,054	22,000	24,000
369 89	Alcoholic Beverages	35,152	35,736	36,500	36,500
369 90	Misc Revenues	5,754	2,975	5,000	5,000
369 94	Snacks & Beverages	19,828	19,505	25,000	20,000
369 98	Other Misc Revenues	0	0	0	0
	Total Miscellaneous Revenue	$ 122,991	$ 118,180	$ 130,750	$ 127,750
	Total Revenues	$ 1,417,154	$ 1,373,967	$ 1,458,250	$ 1,387,250
Transfers					
381 01	Transfer from General Fund	$ 0	$ 0	$ 0	$ 0
382 50	Transfer from Solid Waste	154,460	0	0	0
	Total Transfers	$ 154,460	$ 0	$ 0	$ 0
	Appropriated Retained Earnings	(78,672)	0	0	0
	TOTAL RESOURCES	**$ 1,492,942**	**$ 1,373,967**	**$ 1,458,250**	**$ 1,387,250**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Golf Gourse Fund
Fund/Division Number: 405-4500-572	

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Golf Course Manager	1	1	1	1
Assistant Golf Pro	2	2	2	2
Superintendent	1	1	1	1
Cart Attendant	1	1	0.5	0.5
Lead Greenskeeper	1	1	1	1
Greenskeeper	5	5	5	5
Facilities Maint. Supervisor	1	1	1	1
Facilities Attendant	1	1	1	1
Golf Shop Attendant	0	0	0	0
Executive Assistant	0	0	0	0
Director of Golf Course	0	0	0	0
Facilities Program Specialist	0	0	0	0
Golf Pro	0	0	0	0
Mechanic	0	0	0	0
Total Budgeted Staffing Level	13	13	12.5	12.5

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 400,402	$ 398,703	$ 412,062	$ 388,248
1030	Accrued Compensation	6,922	9,059	5,300	5,300
1040	Overtime	6,276	4,624	7,500	7,500
2010	FICA Taxes	31,036	30,886	32,502	30,680
2020	Retirement Contributions	62,408	56,785	59,964	56,567
2030	Life & Health Insurance	108,100	101,849	103,307	98,262
2035	Dental Insurance	6,818	7,064	7,243	7,243
2040	Workers' Comp.	5,077	7,315	5,990	5,655
	Total Personnel Services	$ 627,039	$ 616,285	$ 633,868	$ 599,455

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Golf Gourse Fund
Fund/Division Number: 405-4500-572	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense					
3190	Consultant Fees	$ 0	$ 0	$ 500	$ 0
3200	Accounting & Auditing	1,627	1,743	1,743	2,000
3440	Aquatic Weed Control	7,620	7,620	7,620	7,620
3490	Contractual Fees	3,037	1,386	6,000	2,000
3495	Temp Employee Svcs	124,715	103,734	85,000	85,000
4110	Communications	23,320	21,677	20,000	20,000
4120	Freight and Postage	2	8	200	50
4310	Utilities	78,084	74,035	68,500	73,086
4410	Equipment Rental-Golf Carts	39,920	40,572	60,000	60,000
4420	Land Lease	36,240	38,034	37,000	37,000
4510	Insurance & Fidelity Bond	33,427	39,477	36,000	34,000
4610	Building Maintenance	2,221	993	2,000	1,000
4620	Building Supplies	810	615	1,000	1,000
4630	Irrigation Maintenance	13,165	15,047	15,000	15,000
4651	Vehicle Parts	8	0	0	0
4660	Equipment Maintenance	36,472	21,263	15,000	15,000
4670	Computer Maintenance	0	422	0	0
4675	Software Maintenance	5,114	6,288	5,000	5,000
4810	Advertising	44,959	34,551	37,000	30,000
4925	Cost of Events	1,049	486	1,500	1,000
4930	Cost of Goods Sold	32,880	30,246	30,000	25,200
4932	Liquor Expense	17,428	18,692	13,000	13,000
4935	Merchandise CGS	27,607	35,490	28,000	28,000
4940	Bad Debt Expense	0	0	0	0
4960	Administrative Charges	55,664	54,246	60,000	60,000
4976	License and Fees	4,167	733	1,200	1,000
4980	Over/Short Expense	(77)	(42)	0	0
4985	Taxes	16,600	17,879	18,000	19,447
4990	Miscellaneous Expense	1,071	271	2,000	600
4945	Refunds	0	0	0	0

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Golf Gourse Fund			
Fund/Division Number: 405-4500-572					
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
5110	Office Supplies	1,011	2,493	1,200	1,000
5120	EDP Supplies	1,482	865	1,500	1,000
5150	Misc Equipment Expense	6,718	8,917	0	0
5210	Gas and Oil	46,268	31,740	45,000	32,051
5231	Safety Supplies	794	619	600	600
5232	Other Supplies	9,305	8,352	8,000	8,000
5235	Maintenance Supplies	2,362	3,216	4,000	3,000
5240	Golf Supplies	7,085	3,789	4,000	4,000
5241	Horticultural Supplies	3,487	135	3,000	1,500
5242	Chemicals	75,393	83,495	60,000	60,000
5243	Turf Supplies	8,241	7,910	13,678	10,000
5244	Fertilizer	78,541	62,978	80,000	80,000
5250	Uniforms	9,783	11,176	10,000	10,000
5410	Books,Pubs,Subscriptions&Mbrshp	1,937	2,818	2,500	2,000
5900	Depreciation	144,155	135,666	140,314	134,729
	Total Operating Expense	$ 1,003,692	$ 929,632	$ 925,055	$ 883,883
Capital Outlay					
6200	Buildings	$ 32,000	$ 0	$ 0	$ 0
6320	Other Structures Facility	0	0	0	0
6410	Office Equip & Machinery	6,718	8,917	2,000	1,000
6420	Furniture & Furnishings	0	0	0	0
6445	Other Equipment	6,996	0	5,000	5,000
	Total Capital Outlay	$ 45,714	$ 8,917	$ 7,000	$ 6,000
Non-Operating Expense					
9110	Transfer to General	$ 28,000	$ 28,000	$ 28,000	$ 28,000
9300	Loan Principal	0	0	4,597	4,597
9010	Loan Interest	0	1,170	44	44
	Total Non-Operating Expense	$ 28,000	$ 29,170	$ 32,641	$ 32,641
	TOTAL APPROPRIATIONS	**$ 1,704,445**	**$ 1,584,004**	**$ 1,598,564**	**$ 1,521,979**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Sunrise Theatre Fund			
Fund/Division Number: 406 0000				
	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Grants				
331 00 00 Federal Grants	$ 0	$ 0	$ 0	$ 0
334 70 10 State Grant/DCF	0	0	0	0
Total Grants	$ 0	$ 0	$ 0	$ 0
Charges for Services				
347 56 10 Ticket Sales	$ 1,976,670	$ 2,655,816	$ 2,650,000	$ 3,100,000
347 56 11 Ticket Sales - Rentals	382,752	204,654	200,000	200,000
347 56 15 Ticket Handling Fees	131,573	121,884	95,000	120,000
347 56 50 Sponsorship Fees	34,500	14,000	35,000	20,000
347 56 80 Memberships	137,295	186,520	130,000	185,000
347 56 90 Donations & Pledges	67,187	11,814	15,000	15,000
Total Charges for Services	$ 2,729,977	$ 3,194,688	$ 3,125,000	$ 3,640,000
Miscellaneous Revenue				
361 10 00 Interest Earning	$ 985	$ 563	$ 600	$ 600
362 14 00 Rents and Royalties	36,647	44,895	48,000	45,000
369 31 00 Reimb. of Expenditures	14,387	85,993	70,000	180,000
369 70 00 Events	21,000	27,400	22,500	25,000
369 89 00 Packaged Sales	150,735	161,881	140,000	140,000
369 90 00 Miscellaneous Revenues	1,147	18,219	10,000	5,200
369 95 00 Commission/Tips/Merch.	5,288	6,687	6,500	6,500
369 96 00 Late Payment Charges	0	0	0	0
369 97 00 Capital Improvement Fee	0	0	0	180,000
Total Miscellaneous Revenues	$ 230,189	$ 345,638	$ 297,600	$ 582,300
Other Resources				
381 91 00 Transfer from General	$ 96,593	$ 0	$ 0	$ 0
381 91 00 Transfer from FPRA	445,749	450,000	450,000	450,000
381 00 00 Transfer from Solid Waste	0	0	0	0
Total Other Resources	$ 542,342	$ 450,000	$ 450,000	$ 450,000
Appropriated Retained Earnigs	$ 46,526	$ 0	$ 0	$ 0
TOTAL RESOURCES	**$ 3,549,033**	**$ 3,990,326**	**$ 3,872,600**	**$ 4,672,300**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Sunrise Theatre Fund**
Fund/Division Number: 406-4600-575	

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Executive Director	1	1	1	1
Technical Director/Facilities Manager	1	1	1	1
Box House/Operations Manager	1	1	1	1
Marketing & Public Relations Mgr	1	1	1	1
Public Relations & Development Mgr	0	1	1	1
Box Office Clerk	1	1	1	1
Executive Assistant	1	1	1	1
Finance Manager	0	0	0	0
General Manager	0	0	0	0
Total Budgeted Staffing Level	6	7	7	7

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services					
1010	Salaries and Wages	$ 454,470	$ 292,769	$ 428,630	$ 421,194
1030	Accrued Compensation	6,849	26,253	6,000	6,000
1040	Overtime	0	0	5,000	5,000
2010	FICA Taxes	34,330	23,701	33,953	33,384
2020	Retirement Contributions	74,170	46,983	66,076	64,354
2030	Life & Health Insurance	46,488	26,628	37,575	39,083
2035	Dental Insurance	3,414	2,694	3,356	3,436
2040	Workers' Comp	4,745	8,480	5,891	5,791
	Total Personnel Services	$ 624,466	$ 427,508	$ 586,481	$ 578,243
Operating Expense					
3120	Legal Fees	$ 1,636	$ 50,725	$ 0	$ 0
3200	Accounting & Auditing	4,024	4,164	4,164	4,300
3490	Misc. Contract Services	42,242	59,821	70,000	75,000
3491	Custodial	64,041	49,644	45,000	60,000
3492	House Crew	78,731	120,940	95,000	125,000
3493	Support Staff	123,724	183,104	155,000	210,000
3495	Temp Employee Svc	68,463	76,823	65,000	66,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Sunrise Theatre Fund
Fund/Division Number: 406-4600-575	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
3499	Security	10,333	13,781	12,000	18,500
4010	Car Allowance	4,200	4,200	4,200	4,200
4020	Travel & Education	2,520	105	4,000	4,000
4040	Hospitality/Entertainment	10,345	10,052	9,000	10,000
4043	Food	49,948	88,288	86,000	86,000
4044	Transportation	1,326	2,644	6,000	7,500
4110	Communications	40,005	44,010	32,500	45,000
4120	Freight and Postage	5,576	5,821	5,500	6,500
4310	Utilities	163,164	152,670	144,000	150,000
4410	Equipment Rental	25,998	31,214	20,000	35,000
4411	Audio Gear	1,095	1,250	1,500	2,500
4412	Backline	21,556	3,205	20,000	40,000
4413	Lighting	450	18,412	20,000	25,000
4414	Rigging	0	0	0	1,500
4415	Visual	0	0	1,000	3,600
4510	Insurance & Fidelity Bond	126,962	136,260	123,850	126,820
4540	FLC Liability & Property	2,880	3,188	3,200	3,200
4610	Building Maintenance	40,520	2,698	20,000	20,000
4640	A/C Maintenance	10,085	11,751	16,500	25,000
4645	Building Repair Supplies	3,405	282	3,000	10,000
4646	Theatre Supplies	5,782	3,528	6,000	8,000
4660	Equipment Maintenance	6,162	663	7,500	10,000
4670	Computer Maintenance	0	665	1,900	1,900
4675	Software Maintenance	3,059	4,000	3,000	3,500
4710	Reproduction	44	0	1,900	1,800
4720	Outside Printing	10,346	16,131	16,000	20,000
4810	Advertising	375,044	361,261	375,000	410,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:		Sunrise Theatre Fund			
Fund/Division Number: 406-4600-575					
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating Expense contd.					
4925	Cost of Events	1,093,668	1,552,905	1,500,000	1,840,000
4926	Cost of Events/Rent Reimb	360,091	267,049	250,000	250,000
4932	Packaged Sales	32,064	36,206	35,000	42,000
4933	Concession Supplies	1,967	3,870	2,500	7,500
4940	Bad Debt Expense	0	600	0	0
4960	Administrative Charges	105,002	113,611	95,000	120,000
4976	Licenses & Fees	655	775	1,000	1,000
4985	Taxes	933	0	1,200	1,200
4990	Miscellaneous Expense	2,709	1,509	3,100	3,100
5110	Office Supplies	5,089	4,659	8,105	7,500
5120	EDP Supplies	486	54	500	1,000
5150	Misc Equipment Expense	4,097	2,582	1,000	2,500
5230	Cleaning Supplies	6,375	6,907	7,500	7,500
5410	Books,Publications,Subs&Mbrshp	2,514	2,649	2,500	3,500
5900	Depreciation	538,178	535,707	538,178	535,000
	Total Operating Expense	$ 3,457,496	$ 3,990,385	$ 3,823,297	$ 4,441,620
Capital Outlay					
6200	Other Structures Facilities	$ 0	$ 0	$ 0	$ 0
6320	Other Improvements	0	0	0	180,000
6410	Office Equip & Mach	3,357	2,558	1,000	7,437
	Total Capital Outlay	$ 3,357	$ 2,558	$ 1,000	$ 187,437
Transfers					
9110	Transfer to General	$ 1,892	$ 0	$ 0	$ 0
	Total Transfers	$ 1,892	$ 0	$ 0	$ 0
	TOTAL APPROPRIATIONS	**$ 4,087,211**	**$ 4,420,450**	**$ 4,410,778**	**$ 5,207,300**

Proposed Budget for Fiscal Year 2016/17

Fund Title: Fund/Division Number: 420-2902		Building Inspection Fund			
		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Licenses and Permits					
322 10	Permits-Building Dept.	$ 785,077	$ 712,479	$ 685,000	$ 785,000
322 20	Inspections	10,020	11,911	15,000	15,000
322 90	Other Permit Fees	386,210	407,897	425,000	500,000
329 40	Contractor's License	51,755	51,040	55,000	55,000
	Total Licenses and Permits	$ 1,233,063	$ 1,183,327	$ 1,180,000	$ 1,355,000
Grants					
331 10	General Government	$ 0	$ 0	$ 0	$ 0
	Total Grants	$ 0	$ 0	$ 0	$ 0
Charge for Services					
341 40	Cert, Copying, Rcd Search	$ 1,690	$ 1,080	$ 2,000	$ 2,000
341 60	Administration Fees	281	0	0	0
341 61	Demo & Flood Plain Mgmnt	689	6,881	20,000	0
341 94	Credit Card Process Fees	12,561	14,682	15,000	20,000
	Total Charges for Services	$ 15,221	$ 22,644	$ 37,000	$ 22,000
Fines & Forfeits					
354 60	Unlicensed Contracting	$ 200	$ 2,005	$ 3,000	$ 3,000
	Total Fines & Forfeits	$ 200	$ 2,005	$ 3,000	$ 3,000
Miscellaneous Revenue					
361 10	Interest on Investments	$ 731	$ 1,283	$ 0	$ 0
369 57	St. Lucie County	0	5,718	0	0
369 90	Other Misc. Revenues	28,074	17,428	24,000	16,000
	Total Miscellaneous Revenues	$ 28,805	$ 24,429	$ 24,000	$ 16,000
	Total Revenues	$ 1,277,288	$ 1,232,405	$ 1,244,000	$ 1,396,000
Interfund Transfers					
381 10	General Fund	$ 0	$ 197	$ 0	$ 0
	TOTAL Interfund Transfers	$ 0	$ 197	$ 0	$ 0
	Appropriated Retained Earnings	(263,488)	(76,758)	(14,679)	(8,852)
	TOTAL RESOURCES	**$ 1,013,800**	**$ 1,155,844**	**$ 1,229,321**	**$ 1,387,148**

Proposed Budget for Fiscal Year 2016/17

Fund Title:	**Building Inspection Fund**
Fund/Division Number: 420-2902-524	

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Budgeted Staffing Level				
Building Official	1	1	1	1
Building Department Coordinator	1	1	1	1
Executive Assistant	1	1	1	1
Building Inspector 1	3	3	3	4
Building Department Investigator	0	0	1	1
Senior Permit Specialist	1	1	1	1
Plan Examiner	0	0	0	1
Permit Specialist	3	3	3	4
Deputy Building Official	1	1	0	0
Total Budgeted Staffing Level	11	11	11	14

	2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Personnel Services				
1010 Salaries and Wages	$ 425,288	$ 447,858	$ 470,912	$ 621,763
1030 Accrued Compensation	9,448	2,480	5,000	7,000
1040 Overtime	6,753	8,364	5,000	5,000
2010 FICA Taxes	32,929	34,360	36,790	48,483
2020 Retirement Contributions	72,013	67,333	72,280	94,367
2030 Life & Health Insurance	105,835	100,199	112,006	111,898
2035 Dental Insurance	6,681	7,253	8,276	8,620
2040 Workers' Compensation	10,729	10,109	6,466	8,783
Total Personnel Services	$ 669,675	$ 677,957	$ 716,730	$ 905,915
Operating Expense				
3120 Legal Fees	$ 30,800	$ 35,000	$ 19,000	$ 19,000
3200 Accounting & Auditing	1,055	1,091	1,091	1,200
3490 Contractual Fees	74,262	98,621	121,000	101,000

Proposed Budget for Fiscal Year 2016/17

Fund Title:	Building Inspection Fund
Fund/Division Number: 420-2902-524	

		2013/14 Actual	2014/15 Actual	2015/16 Approved	2016/17 Proposed
Operating contd.					
3495	Temp Employee Svcs	34,138	104,186	80,000	65,000
4020	Travel and Education	1,656	1,872	3,000	5,000
4110	Communications	24,238	21,053	20,000	20,000
4120	Freight and Postage	3,011	3,015	5,000	5,000
4410	Equipment Rental	0	0	7,000	7,000
4510	Liability	6,979	8,447	7,000	7,000
4650	Vehicle Maintenance	74	14	2,000	2,000
4651	Vehicle Parts	4,498	3,902	3,000	3,000
4652	Tires & Batteries	256	348	1,000	1,000
4660	Equipment Maintenance	3,790	5,720	4,000	4,000
4670	Computer Maintenance	905	2,298	4,000	8,000
4675	Software Maintenance	44,375	52,739	45,000	65,000
4710	Reproduction	599	1,579	2,000	2,000
4720	Outside Printing	655	684	1,000	1,000
4810	Advertising	253	0	500	500
4960	Administrative Fees	92,414	91,000	90,000	95,000
4990	Miscellaneous Expenses	955	941	1,000	1,000
5110	Office Supplies	2,254	2,891	3,000	4,000
5120	EDP Supplies	1,356	1,037	2,000	2,000
5150	Misc. Equipment	0	12,808	1,000	1,000
5210	Gas and Oil	11,300	9,218	15,000	12,000
5232	Other Supplies	0	307	1,000	1,000
5410	Books, Pubs, Subscriptions&Mbrsl	4,303	6,729	4,000	6,000
5900	Depreciation	2,175	0	2,175	0
	Total Operating Expense	$ 346,300	$ 465,499	$ 444,766	$ 438,700
Capital Outlay					
6410	Office Equipment & Mach	$ 0	$ 12,388	$ 70,000	$ 42,533
	Total Capital Outlay	$ 0	$ 12,388	$ 70,000	$ 42,533
	TOTAL APPROPRIATIONS	**$ 1,015,975**	**$ 1,155,844**	**$ 1,231,496**	**$ 1,387,148**

City Commission Regular Meeting **Agenda Item # 11. e.**

Meeting Date: 09/06/2016

Re: Chapter 2 Amendments

Submitted For: Peggy Arraiz, Code Compliance Manager, Code Enforcement

SUBJECT:

Ordinance No. 16-017 amending Chapter 2 Sections 2-254, 2-259 and 2-260(b) of the Code of Ordinances to establish new procedures for processing citations and amending the Classes of Violations. FIRST READING

SUMMARY:

The proposed amendment will establish new procedures for processing citations. Specifically, any citation that does not require a mandatory court appearance will be payable directly to the City of Fort Pierce and if a hearing is requested, will be heard by our Special Magistrate.

The amendment also incorporates the changes adopted to Chapter 10 in reference to parking enforcement by amending the classes of violation.

RECOMMENDATION:

Approve the amended ordinance as presented.

ALTERNATIVES:

Amended the proposed ordinance.
Deny the ordinance amendments in full.

RESPONSIBLE STAFF:

Margaret M. Arraiz, Code Compliance Manager

COORDINATED WITH:

Iola Mosley, Sr. Assistant City Attorney

Fiscal Impact

OTHER INFORMATION:

Unknown at this time.

Attachments

16-017

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 04:18 PM

Form Started By: Peggy Arraiz Started On: 08/05/2016 02:07 PM

Final Approval Date: 08/25/2016

ORDINANCE NO. 16-017

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; **AMENDING CHAPTER 2, ARTICLE XIII.5, ENTITLED "SUPPLEMENTAL MUNICIPAL CODE ENFORCEMENT PROCEDURES";** AMENDING SECTION 2-254 CITATION AUTHORIZATION; VIOLATION AS CIVIL INFRACTION; MAXIMUM CIVIL PENALTY; AMENDING SEC. 2-257 – FORM OF CONTENTS OF CITATION; FILING WITH COURT; AMENDING SEC. 2-259 - PROCESSING CITATIONS; PAYMENT OF FINES; HEARINGS; AND AMENDING SECTION 2-260 (B) RELATING TO CLASSES OF VIOLATIONS AND CIVIL PENALTIES FOR VIOLATIONS OF CITY CODES CONSTITUTING CIVIL INFRACTIONS; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to the authority granted by Sections 162.21-162.23 of the Florida Statutes, in October 2000, the City of Fort Pierce, Florida adopted Article XIII.5 of Chapter 2 of the Code of Ordinances of the City of Fort Pierce, Florida that provides procedures for an additional and supplemental means of enforcing the codes and ordinances of the City of Fort Pierce, Florida; and

WHEREAS, said procedures include authorizing a code enforcement officer to issue a citation to a person when, based upon personal investigation, the code enforcement officer has reasonable cause to believe that the person has committed a violation of any kind or ordinance set forth in Section 2-260 of the Code of Ordinances of the City of Fort Pierce, Florida, which is deemed to be a civil infraction to be heard by the county court in and for St. Lucie County; and

WHEREAS, said Section 2-260 of the Code of Ordinances of the City of Fort Pierce, Florida provides classes of violations of the codes and ordinances of the City of Fort Pierce, Florida which constitute civil infractions for which citations may be issued and penalties to be assessed therefor; and

WHEREAS, the City of Fort Pierce, Florida has determined that the process for issuing citations, the classes of violations and related penalties should be revised in accordance with the provisions of this Ordinance.

NOW THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida:

SECTION 1. Section 2-254, Section 2-257, Section 2-259 and Section 2-260(b) of the Code of Ordinances of the City of Fort Pierce are hereby amended so that same shall read thereinafter as follows:

Sec. 2-254. - Citation authorization; violation as civil infraction; maximum civil penalty.

(a) Any code enforcement officer is hereby authorized to issue a citation to a person when, based upon personal investigation, the code enforcement officer has reasonable cause to believe that the person has committed a violation of any kind or ordinance set forth in section 2-260~~, and that the county court in and for St. Lucie County will hear the charge~~. Pursuant to F.S. § 403.413(7), or as the same may hereafter be renumbered, code enforcement officers are designated to enforce the Florida Litter Law (presently codified at F.S. § 403.413).

(b) A code or ordinance violation for which a citation may be issued pursuant to this article shall be deemed to be a civil infraction.

(c) The maximum civil penalty for such civil infraction shall not exceed five hundred dollars ($500.00) per violation. In addition to the civil penalty the code enforcement officer may request that the Special Magistrate or Court issue an order to include ~~plus~~ all applicable costs of prosecution and legislative assessments plus court costs.

(d) A civil penalty of less than the maximum civil penalty shall be assessed if the violator does not contest the violation. The amount of the penalty for an uncontested citation shall be determined by the class of the violation as set out in section 2-260.

Sec. 2-257. - Form of contents of citation; filing with court.

A citation issued by a code enforcement officer shall be in a form prescribed by the city commission or by administrative order of the Chief Judge of the Nineteenth Judicial Circuit and shall contain the information as set out under the definition of "citation" in section 2-253.

After issuing a citation to an alleged violator that does not require a mandatory court appearance, a code enforcement officer shall deposit the original ~~and one copy of the~~ citation with the ~~county court by filing same with the clerk of court~~ Code Enforcement Clerk within two (2) working days. The code enforcement officer shall retain one copy for his records.

After issuing a citation to an alleged violator that requires a mandatory court appearance, a code enforcement officer shall deposit the original citation with the county court by filing same with the Clerk of Court within two (2) working days. The code enforcement officer shall retain one copy for his records.

Sec. 2-259. - Processing citations; payment of fines; court hearings.

(a) If the person elects not to contest the citation, such person shall pay in full the applicable reduced civil penalty, as set forth in this article, to the ~~clerk of the court~~ City of Fort Pierce within ~~fourteen (14)~~ thirty (30) calendar days of the issuance of the citation.

(b) If the person cited elects to pay the applicable reduced civil penalty set forth herein, the person shall be deemed to have admitted the infraction and waived the right to a hearing. If the person cited fails to pay the civil penalty by the ~~fourteenth (14th)~~ thirtieth (30th) calendar day after issuance of the citation or fails to request a ~~court~~ hearing within the time prescribed, ~~the person shall have waived any right to contest the citation and a judgment shall be entered against the person cited in an amount up to the maximum civil penalty plus court costs of ten dollars ($10.00). In addition, a rule to show cause may be issued by the court requiring the person cited to appear before it so as to explain the persons failure to pay or request a court hearing. Failure to respond to a rule to show cause may result in issuance of an arrest warrant.~~ the code enforcement officer shall request a hearing be scheduled before the Special Magistrate and may request a fine be assessed up to the maximum civil penalty plus court costs of ten dollars ($10.00).

(c) If the person elects to contest the citation, the person shall request a hearing before the ~~county court~~ Special Magistrate within fourteen (14) calendar days of the date of citation. The ~~clerk of court~~ Code Enforcement Clerk shall notify the ~~issuing agency~~ code enforcement officer of any contested citations and of the ~~court~~ date when such contested citation may be scheduled to be heard by the ~~county court~~ Special Magistrate. The case shall be presented by the code enforcement officer who issued the citation and the standard of proof shall be a preponderance of the evidence. A contest of the citation shall be deemed a waiver by the person of any right to pay the reduced civil penalty and upon a finding by the ~~court~~ Special Magistrate that the person cited committed the civil infraction charged, the ~~court~~ Special Magistrate may order the violator to correct the violation and may impose a civil penalty up to the maximum civil penalty plus all applicable costs of prosecution, plus court costs of ten dollars ($10.00) but in no event, however, shall any such civil penalty imposed by the ~~court~~ Special Magistrate be less than the reduced civil penalty as provided in this article. The ~~judge~~ Special Magistrate may provide for the civil penalty to be paid, and the violation to be corrected, within such time as the ~~county judge~~ Special Magistrate determines to be appropriate. If the person found to be in violation fails to pay the civil penalty or to correct the violation within the time provided, a civil judgment shall be entered against that person up to the maximum civil penalty.

(d) Should the person cited schedule a hearing as provided for herein and thereafter fail to appear at such hearing, the person shall be deemed to have waived the right to contest the citation and a civil judgment shall be entered against the person in an amount not to

exceed the maximum civil penalty; provided, however, that the ~~court~~ Special Magistrate shall have the discretion to continue or reschedule any hearing when it determines that doing so will further the interest of justice. In such event, the ~~clerk of court~~ Code Enforcement Clerk shall notify the code enforcement officer and the person cited of the date and time of the hearing as rescheduled. ~~In addition, a rule to show cause may be issued by the county judge requiring the person cited to appear in county court to explain the persons failure to appear at the hearing. Failure to respond to the rule to show cause may result in the issuance of an arrest warrant.~~

~~(e) Should the person cited willfully fail to comply with a court order to abate or correct the violation, the court, after due notice and hearing on the matter, may hold the violator in civil contempt and may enter an order to that effect~~.

(~~f~~e) In the event that a civil judgement is entered against the person cited as provided herein, the city may record ~~a certified copy of said~~ the judgment in the Official Records of St. Lucie County and the same shall thereinafter constitute a lien against the land on which the violation exists, if the violator is the owner of such property, and upon any other real or personal property owned by the violator.

(~~g~~f) In the event an order is entered finding that a violation of the ordinance cited has been committed, the city may record ~~a certified copy of~~ said order in the Official Records of St. Lucie County and the same shall thereinafter constitute notice to and be binding upon the violator and any subsequent purchasers, successors in interest, or assigns if the violation concerns real property, and the findings therein shall be binding upon the violator and any subsequent purchasers, successors in interest, or assigns if the violation concerns real property.

(~~h~~g) If the person cited has been previously cited for the same violation at least two (2) times within a twelve (12) month period or commits a violation that requires a mandatory court appearance, upon issuance of ~~a third or subsequent~~ the citation, the person shall not have the option of paying a reduced civil penalty but instead shall appear before a county court judge ~~within twenty-one (21) calendar days~~ to answer the charge.

(~~g~~h) Payment of any civil penalty imposed by this article shall be made to the ~~clerk of court~~ the City of Fort Pierce, ~~who shall forward the monies collected to the City of Fort Pierce general fund.~~ If a judgment has been entered for the civil penalty and satisfied, the code enforcement officer shall be notified that the judgment is satisfied and a satisfaction of judgment shall then be prepared and recorded in the Official Records of St. Lucie County.

(~~h~~i) The Florida Rules of Civil Procedure and the Florida Evidence Code shall apply.

Sec. 2-260. - Classes of violations.

(b) Violations of the city codes and ordinances which constitute civil infractions for which citations may be issued are as follows:

Chapter or Section	Description	Class
Sec. ~~4-61~~ 5-375	Sea Turtle Lighting	II
Sec. 5-73	House numbers required	I
Sec. 5-370	Exterior property and landscaping	I
Sec. 5-371	Exterior areas	I
Sec. 8.5	Minimum occupancy standards for residential dwellings	III
Ch. 9	Occupational License – not otherwise specified	II
Sec. 9-80	Street vendors; permit required	I
Sec. 9-82	Seasonal vendors; permit required	I
Sec. 9-335	Garage sales regulations	I
Sec. 10-23	Parking regulations	I
Sec. 11-10	Storage of scraps and waste	II

Sec. 11-11	Storage of commodity in vehicle	II
Sec. 11-24	Destruction of public property	I
Sec. 11-26	Distribution of handbills	I
Sec. 11-30	Refrigerators and Iceboxes; safety regulations	III
Sec. 11-39	Exhibiting obscene pictures or papers	II
Ch. 15	Signs	II
Sec. 16-22	Littering / dumping prohibited	II
Sec. 16-27	Bulk trash removal; residential	II
Sec. 16-46	Nuisances on property – not otherwise specified	III
Sec. 16-46 / 48(1)(5)	Nuisance as an Object – outside storage	I
Sec. 16-46 / 48(10)(d)	Nuisance as an Object – disabled vehicles	I
Sec. 16-46 / 48(11)	Nuisance as an Object – outside storage of indoor furniture	I
Sec. 17-33	Maintenance of Stormwater Facilities	III
Sec. 17-96	Stormwater Discharges Prohibited	III
Sec. 20-5	Use of water during drought	I
Sec. 21-54	Using vessel as place of business	II
Ch. 22	Zoning violations – not otherwise specified	II
Sec. 22-60	Parking commercial vehicles in residential areas	III
Sec. 22-71(b)	Arcade / Amusement Centers – design standards	I
Sec. 22-79	Compliance with conditions of approval	III
Sec. 22-187(11)	Screening of refuse collection areas	I
Sec. 22.192	Tree removal permit required	I

SECTION 2. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 3. All Ordinances or parts of Ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 4. This Ordinance is and the same shall become effective immediately upon final passage hereof.

APPROVED AS TO FORM
& CORRECTNESS:

_____
James M. Messer
City Attorney

STATE OF FLORIDA)
ST. LUCIE COUNTY)SS

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. 16-017 was duly advertised by title only in the St. Lucie News Tribune on August 27, 2016; copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on September 6, 2016; and was duly introduced, read by title only, and passed on second and final reading on September 19, 2016, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 19th day of September, 2016.

_____
Linda Hudson,
Mayor Commissioner

_____
Linda W. Cox,
City Clerk

(CITY SEAL)

City Commission Regular Meeting **Agenda Item # 11. f.**

Meeting Date: 09/06/2016

Re: Ordinance 16-018 - Scrivener's Error

Submitted For: Rebecca Grohall, Director, Planning & Zoning

SUBJECT:

Ordinance No. 16-018 correcting a scriveners error in classification of dwelling rentals in certain zoning districts within the use table. FIRST READING

SUMMARY:

- The City of Fort Pierce Commission, on November 4th, 2013, adopted Ordinance L-295 to create a Use Table to relocates all of the “permitted” and “conditional” uses for each zoning district into one combined table.
- The Use Table created by Ordinance L-295 through scrivener’s error omitted the proper use classification of Dwelling Rentals within certain zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5.
- Ordinance L-295 presented Dwelling Rentals as a prohibited use within these noted zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5, as opposed to the intended identification with a “C”, as eligible Conditional uses within said districts, as previously established within the City’s land development regulations.
- The origin or cause for the Scrivener’s error is unknown; however staff has affirmed the Scrivener’s error as unintended.
- It is appropriate to amend Ordinance No. L-295 via Ordinance 16-018 by setting forward a corrected distribution of P / C / - classification for the use category of Dwelling Rentals, identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts.
- Ordinance 16-018 will correct the Scrivener’s error the classification of Dwelling Rentals in the E-2, E-3, R-3, R-4, R-4A, and R-5 districts, assigning the accurate classification within the adopted use table.

RECOMMENDATION:

Approval

ALTERNATIVES:

Denial

RESPONSIBLE STAFF:

Kori Benton, Senior Planner

COORDINATED WITH:

Rebecca Grohall, AICP, Planning Director
James M. Messer, Esq., City Attorney

Fiscal Impact

OTHER INFORMATION:

None

Attachments

Staff Report

Proposed Ordinance 16-018 (To be replaced by Signed F&C Version)

Staff Reports & Accompanying Ordinance Rendition

Pre-2011 Ordinance History - Dwelling Rentals

Approved Ordinance L-295 - Use Table Ordinance

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/31/2016 03:57 PM

Form Started By: Kori Benton Started On: 08/23/2016 04:49 PM

Final Approval Date: 08/31/2016

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Director

FROM: Kori Benton, Senior Planner

SUBJECT: **Ordinance 16-018**
Correcting Scrivener's Error within Ordinance L-295 – Use Table
Dwelling Rental Classification Corrections

DATE: August 26, 2016

STAFF REPORT

Requested Action: Approval of Ordinance 16-018; Amending Ordinance L-295 to correct Scrivener's error in the classification of Dwelling Rentals in the E-2, E-3, R-3, R-4, R-4A, and R-5 districts, assigning the accurate classification within the adopted use table of Section 22-22 of the City Code of Ordinances.

Location(s): E-3, R-3, R-4, R-4A, and R-5 Zoning Districts

Staff Analysis:

The City of Fort Pierce Commission, on November 4th, 2013, adopted Ordinance L-295 to create a Use Table to relocate all of the "permitted" and "conditional" uses for each zoning district into one combined table. The Use Table presented the collection of uses identified within the land development code as Permitted, Conditional, or Prohibited through identification with a "P", "C", or "-", respectively, to classify each use for the corresponding district.

The Use Table created by Ordinance L-295 either through scrivener's error inadvertently omitted the proper use classification of Dwelling Rentals within certain zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5 for which previous versions of the document accurately contained and reflected the established and intended classification as Conditional Use within said districts, based upon longstanding ordinance with no intention of amendment, abandonment, or change.

Ordinance L-295 presented Dwelling Rentals as a prohibited use within these noted zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5, as opposed to the intended identification with a "C", as eligible Conditional uses within said districts, as previously established within the City's land development regulations and within versions of the Use Table reviewed by the Planning Board, and City Commission at First Reading of Ordinance L-295.

The origin or cause for the Scrivener's error is unknown; however staff has affirmed the Scrivener's error as unintended and unrecognized in the final execution of Ordinance L-295, the associated reports, and minutes of the City Commission pertaining to this action.

It is appropriate to amend Ordinance No. L-295 via Ordinance 16-018, and acknowledge of the Scrivener's error subsequently contained within Ordinances 14-017, 15-009, 15-054, and 16-013, by setting forward a corrected distribution of P / C / - classification for the use category of Dwelling Rentals, identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts.

Dwelling Rental Ordinance History

The City of Fort Pierce Commission in 2001 and 2002 adopted Ordinance K-114 and K-148, respectively, based upon citizen concerns over the rental of single-family homes as transient lodging on a short term basis. The action further sought to provide clarity and parameters for dwelling units, while allowing the capacity for property owners of various zoning districts to pursue Conditional Use approval to rent dwelling units for less than six (6) months. The amendments, collectively, required application and approval of a Conditional Use to rent dwelling units for less than six (6) months in the E-3, R-1, R-2, R-3, R-4, R-4A, and R-5 zoning districts.

The regulations adopted, and further amended by the enactment of South Beach Overlay affirmed this established classification and procedure for review and consideration of Dwelling Rentals within various zoning districts. The preparation and review of Ordinance L-295 for the creation of a designated Use Table intended to retain and carry forward the classifications established and maintained since 2002, however through Scrivener's error, the classifications were inaccurately adopted. Ordinance 16-018 corrects this error to appropriately reinstate the long-standing classification as Conditional Use within the E-3, R-3, R-4, R-4A, and R-5 districts.

Staff Recommendation:

Approval of Ordinance 16-018; Amending Ordinance L-295 to correct Scrivener's error in the classification of Dwelling Rentals in the E-2, E-3, R-3, R-4, R-4A, and R-5 districts, assigning the accurate classification within the adopted use table of Section 22-22 of the City Code of Ordinances as follows:

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
COMMERCIAL																							
Overnight Accommodations																							
–Dwelling Rental	-	C	C	C	C	C	C	C	C	-	-	-	P	P	-	-	-	-	-	-	-	-	-

ORDINANCE NO. 16-XXX

AN ORDINANCE OF THE CITY OF FORT PIERCE, FLORIDA; **AMENDING ORDINANCE NO. L-295 IN ORDER TO CORRECT SCRIVENERS ERROR IN CLASSIFICATION OF DWELLING RENTALS IN CERTAIN ZONING WITHIN THE ADOPTED ZONING USE TABLE;** ASSIGNING THE ACCURATE CLASSIFICATION WITHIN THE ADOPTED USE TABLE OF SECTION 22-22 OF THE CITY CODE OF ORDINANCES; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 4th, 2013, the City of Fort Pierce Commission adopted Ordinance L-295 for the purpose of amending Chapter 22 – Zoning, Article Three, Basic Zoning Districts, creating Section 22-22 which specified allowed uses; Amending Chapter 22, Article Three, amending Sections 22-23 through 22-39, Basic Zoning Districts; further specifying updated uses in all zoning districts within the newly created Use Table within Section 22-22; and

WHEREAS, Ordinance L-295 created a Use Table which presented the collection of uses identified by the land development code and detailed the classification of each use within the various zoning districts as Permitted, Conditional, or Prohibited. Permitted uses identified with a "P", Conditional uses identified with a "C", and Prohibited uses identified with a "-".

WHEREAS, the Use Table created by Ordinance L-295 either through scrivener's error or oversight inadvertently omitted the proper use classification of Dwelling Rentals within certain zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5 for which previous versions of the document accurately contained and reflected the established and intended classification as Conditional Use within said districts, based upon longstanding ordinance with no intention of amendment, abandonment, or change.

WHEREAS, the adopted Ordinance L-295 presented Dwelling Rentals as a prohibited use within these zoning districts; E-2, E-3, R-3, R-4, R-4A, & R-5, as opposed to the intended identification with a "C", as eligible Conditional uses within said districts, as previously established within the City's land development regulations; and

WHEREAS, on May 8th, 2013, the proposed Ordinance L-295 was presented to the City of Fort Pierce Planning Board with an intended distribution of P / C / - classification for the use category of Dwelling Rentals, correctly identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, on May 13th, 2013, the draft of proposed Ordinance L-295 was approved as to Form and Correctness by the City Attorney, encompassing an intended distribution of P / C / - classification for the use category of Dwelling Rentals, correctly identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, on June 11th, 2013, the proposed Ordinance L-295 was presented again to the City of Fort Pierce Planning Board with an intended distribution of P / C / - classification for the use category of Dwelling Rentals, correctly identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, on June 11th, 2013, the City of Fort Pierce Planning Board voted to recommend approval of the proposed Ordinance L-295, containing an intended distribution of P / C / - classification for the use category of Dwelling Rentals, correctly identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, on July 15th, 2013, the proposed Ordinance L-295 was presented to the City of Fort Pierce Commission and approved at First Reading with the intended distribution of P / C / - classification for the use category of Dwelling Rentals, correctly identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, on November 4th, 2013, the City of Fort Pierce Commission adopted Ordinance L-295 at Second Reading, however the Ordinance contained scriveners error with regards to the distribution of P / C / - classification for the use category of Dwelling Rentals, incorrectly identifying the use as a prohibited use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

WHEREAS, the origin or cause for the Scrivener's error is unknown, however staff has affirmed the Scrivener's error as unintended and unrecognized by the participants in the review and final execution of the Ordinance L-295, the associated reports, and minutes of the City Commission pertaining to this action; and

WHEREAS, the Use Table adopted via Ordinance No. L-295 was subsequently amended via Ordinances 14-017, 15-009, 15-054, and 16-013, in which the Scrivener's error remained present within each document adopted; and

WHEREAS, it is proper to amend Ordinance No. L-295, and acknowledge of the Scrivener's error within Ordinances 14-017, 15-009, 15-054, and 16-013 by setting forward a corrected distribution of P / C / - classification for the use category of Dwelling Rentals, identifying the use as a Conditional Use within the E-2, E-3, R-3, R-4, R-4A, & R-5 zoning districts; and

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22, the Use Table, is hereby amended created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
COMMERCIAL																							
Overnight Accommodations																							
–Dwelling Rental	-	C	C	C	C	C	C	C	C	-	-	-	P	P	-	-	-	-	-	-	-	-	-

SECTION 2. All ordinances or parts of ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 3. This Ordinance is and the same shall become effective immediately upon final passage.

_____
Linda Hudson, Mayor

ATTEST:

_____

Linda W. Cox, City Clerk

APPROVED AS TO FORM & CORRECTNESS:

_____

James M. Messer, Esq.,

City Attorney

CITY OF FORT PIERCE
PLANNING DEPARTMENT

DAVID CARLIN, MPA, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

PLANNING BOARD MEETING AGENDA ITEM SUMMARY

MEETING DATE: May 8, 2013

AGENDA ITEM NUMBER: 7

REQUESTED ACTION: Review and approve an Ordinance creating Section 22-22 and amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39.

RESPONSIBLE STAFF: Ryan Sweeney, MSP, Development Review Planner

RECOMMENDATION: Forward a recommendation of approval to the City Commission for said Ordinance.

ATTACHMENTS:
Staff Report
Proposed Ordinance
Chairman's Proposed Ordinance

May 8th, 2013 - Version Reviewed by Planning Board carried forward the appropriate distribution of P / C / - classification for this use category

CITY OF FORT PIERCE
PLANNING DEPARTMENT

DAVID CARLIN, MPA, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Members of the City of Fort Pierce Planning Board

THROUGH: David Carlin, MPA, Planning Manager

FROM: Ryan Sweeney, MSP, Development Review Planner

SUBJECT: **Ordinance Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39**
Placing Permitted and Conditional Uses in the Use Table

DATE: May 8, 2013

STAFF REPORT

At the March 12, 2013 Planning Board meeting, the Board voted to have Staff move forward with updating use provisions as part of the LDR rewrite. Pursuant to input received by the Planning Board and LDR Advisory Committee, the first part of the rewrite entails implementing business-friendly Code provisions and simplifying procedural matters. As Board members are aware, the Code currently has a limited scope of semi-restricted and conditional uses within each respective Zoning District. Additionally, the current Code identifies said uses in a list format that is both repetitive and results in each respective Section being longer than necessary.

Accordingly, Staff has prepared an Ordinance to create Section 22-22, creating a Use Table and amend Sections 22-23 through Section 22-28 and Sections 22-29 through 22-39. This Ordinance completely removes all of the "semi-restricted" (permitted) and conditional uses from each respective Code Section and relocates said uses into the Use Table. The proposed changes eliminate the repetitive lists within the current Code and consolidate all of the permitted and conditional uses into one easily readable Use Table. Creating said Use Table allows the user to readily identify where certain uses are allowed for each respective Zoning District.

The newly created Use Table also provides a more comprehensive list of land uses to be permitted under the revised Code. As stated earlier, two of the objectives Staff hopes to accomplish in conducting the LDR rewrite is to create a more business-friendly and user-friendly Code that also clarifies and simplifies administrative and procedural matters. Staff finds that the proposed Ordinance plays an integral role in accomplishing both of these objectives.

Staff would also like to identify that this imitative also helps to better implement the Comprehensive Plan and is consistent with the Goals, Objectives and Policies of the Comprehensive Plan. Lastly, the Use Table includes several listed uses that are expressly identified in the Florida Statutes and permits them in certain Zoning Districts accordingly.

It should be noted that Planning Staff met with the City Manager and the Chairman of the Planning Board several weeks ago in order to discuss a specific text amendment that the Chairman had hoped to move forward as part of the LDR rewrite. More specifically, the Chairman requested that several specific uses be included as either Semi-Restricted or Conditional Uses within the C-5, Tourist Commercial Zoning District. Said uses were included in a proposed Ordinance the Chairman had prepared himself (see attached). Staff advised the Chairman and the City Manager that there would be a comprehensive change to all of the uses allowed in each respective Zoning District and that the uses listed in the proposed Ordinance would be included as part of the overall changes. Staff recommends that the Planning Board consider the uses listed in the Chairman's proposed Ordinance and determine whether said uses should be allowed as listed. Additionally, Staff recommends that the Planning Board also consider if said uses should be allowed, either as a permitted use or conditional use, in other Zoning Districts.

Staff Recommendation:

The proposed ordinance satisfies the standards outlined by Section 22-131 of the City Code which states that:

(1) The amendment is consistent with the Comprehensive Plan;
(2) The amendment will not have an adverse affect on the ability of the city to:
    a. Satisfy land and water use needs
    b. Meet transportation demands and provide community facilities and services
(3) The amendment will promote and protect the public health, safety and general welfare.

As the proposed amendment satisfies the above criteria, Staff recommends that the Planning Board forward a recommendation to the City Commission to approve the proposed ordinance.

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22 is hereby created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(a) *Uses listed.* Uses listed are allowed in each zoning district in accordance with the Use Table.

(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses not identified with a "P" or "C" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C			C							C		
–Duplex						C	P	P	C	C	C			C									
–Townhouse						C	P	P	P	C	C			C									
–Multi-Dwelling Building						C	P	P		C	C	C		C	C								
–Mobile or Manufactured Home						C	C																
–Manufactured Home Park or Subdivision						C	C																
–Mobile Home Park						C	C																
–Vertical Mixed-Use Building							C	C	P	P	P	P	P	P	P								
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P														
Group Living (except as noted below)					C	C	C	C	C	C		C	C	C									
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P														
–Community Residential Home, Type 2 (7-14 residents)							C		C	C		C	C										
–Dormitories, Fraternity and Sorority Houses						C	C	C	C														
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)					C	C	C	C	C	C	C	P	P	C	C	C				C			
–Community Center					C	C	C	C	C		C	P	P	C		C				C			
–Fraternal Organization/Lodge					C	C	C	C	C		C	P	P	C		C				C			
–Library or Cultural Exhibit					C	C	C	C	C		C	P	P	C		C				C			
–Environmental Research and Education Facilities																				C	C		
Day Care					C	C	C	C	C	C	C	C		C									
–Adult Day Care Center					C	C	C	C	C	C	C	C		C									
–Day Care Center					C	C	C	C	C	C	C	C		C									
–Child Care Facility					C	C	C	C	C	C	C	C		C									
–Family Day Care Home	P	P	P	P	P	P	P	P	P														

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
Educational Facilities																							
–College or University		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C							
–Elementary, Middle or High School - Private		C	C	C	C	C	C	C	C			C											
Government Facilities (except as noted below)										C	C	P	P	C		C							
–Post Office										C	C	P	P			C							
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P				
Medical Facilities (except as noted below)					C	C	C		C	C		C		C									
–Hospital					C	C	C		C	C		C	C	C									
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C			C	C	C	C		C						C			
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				C			
–Game and Wildlife Management Preserves																				P	P	P	
–Water Dependent Recreation Facilities																				C		C	
Passenger Terminal																							
–Airport/Heliport																	C	C	C				
–Rail/Bus Terminal										C	C	C	C		C	C	C	C	C				
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P				
–Taxi Terminal										C	C	C	C		C	C	C	C	C				
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C		C							
Social Service Institution (except as noted below)										C		C	C				C	C					
–Halfway Houses						C	C	C	C	C		C	C				C						
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C		
–Major												C	C	C	C	C	C	C	P	C	C		
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C		
COMMERCIAL																							
Eating and Drinking Establishments																							
–Coffee Shop							C		C	C	P	P	P	P	P	C	C	C					
–Microbrewery																							
–Neighborhood Bistro									C	C	C	P	P	P	P	C	C	C					
–Neighborhood Café									C	C	C	P	P	P	P	C	C	C					
–Restaurants, Fast Food									C			P	P	P	P	C	C	C					
–Restaurant and Bar									C	C	C	P	P	P	P	C	C	C		C			
–Wine/Cigar Bar									C	C	C	P	P	P	P	C	C						
Entertainment, Indoor (except as noted below)												P	P	P						C			
–Adult Establishment												P	P										
–Arcade Amusement Center												C											
–Bar or Nightclub												P	P	P									
–Theater												P	P	P									
Entertainment, Outdoor (except as noted below)												C		P						C			
–Batting Cages, Driving Ranges												P	P	P									
–Stables or Equestrian Facilities	C	C	C									P		P									
–Stadium or Arena												C		C	C		C	C					
Marine-Related Commercial (except as noted below)										C		P	P	C	P			C		C			
–Boat and Marine Equipment Sales												P	C	C	P			C					
–Marina/Boat Livery										C		C	C	C	C			P		C			
Office																							
–Administrative, Professional, General Office							C	C	C	P	P	P	P	P	P	P	C	C					
–Day Labor Employment Agency										P	C	P	P			P							
–Medical and Dental Clinic										P	C	P	P	C		P		C					
–Television and Radio Studios										P	P	P	P	P	C	P		C					
Overnight Accommodations																							
–Bed & Breakfast							C	C	C		P	P	P	P									
–Dwelling Rental		C	C	C	C	C	C	C	C				P	P									
–Hotel/Motel												P	P	P	P	C							
–Recreational Vehicle Park												C		C									
–Resort Hotel												P	P	P	P								
Parking, Commercial								C		C		P	C	C		C		C					

CITY OF FORT PIERCE

PLANNING DEPARTMENT

DAVID CARLIN, MPA, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

PLANNING BOARD MEETING AGENDA ITEM SUMMARY

MEETING DATE: June 6, 2013

AGENDA ITEM NUMBER: 8

REQUESTED ACTION: Review and approve an Ordinance creating Section 22-22 and amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39.

RESPONSIBLE STAFF: Ryan Sweeney, MSP, Development Review Planner

RECOMMENDATION: Forward a recommendation of approval to the City Commission for said Ordinance.

ATTACHMENTS: Staff Report
Proposed Ordinance

June 6th, 2013 - Version Reviewed by Planning Board carried forward the appropriate distribution of P / C / - classification for this use category

100 N. U.S. 1 ◊ P.O. BOX 1480 ◊ FORT PIERCE, FL 34954 -1480 ◊ 772-467-3000 ◊ FAX 772-466-5808
WWW.CITYOFFORTPIERCE.COM

CITY OF FORT PIERCE
PLANNING DEPARTMENT

DAVID CARLIN, MPA, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Members of the City of Fort Pierce Planning Board

THROUGH: David Carlin, MPA, Planning Manager

FROM: Ryan Sweeney, MSP, Development Review Planner

SUBJECT: **Ordinance Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39**
Placing Permitted and Conditional Uses in the Use Table

DATE: June 6, 2013

STAFF REPORT

At the May 14, 2013 Planning Board meeting, the Board reviewed a previous version of the attached "Use Table" ordinance. Said version did not, however, list any permitted or conditional uses for the A-2, Aquatic Development Zoning District. Therefore, Staff is returning to the Board with a revised version of the "Use Table" ordinance in order to reconsider the permitted and conditional uses allowed within the A-2 zone.

Staff also took the opportunity to make one other substantive change to the proposed ordinance. In revisiting the ordinance, Staff also elected to carry over the use standards that were contained within the "Semi-restricted" sections of the existing Code. For example, the limitation of drive-in purchase facilities within the C-4, Central Commercial Zoning District.

Staff Recommendation:

The proposed ordinance satisfies the standards outlined by Section 22-131 of the City Code which states that:

(1) The amendment is consistent with the Comprehensive Plan;
(2) The amendment will not have an adverse affect on the ability of the city to:
a. Satisfy land and water use needs
b. Meet transportation demands and provide community facilities and services
(3) The amendment will promote and protect the public health, safety and general welfare.

As the proposed amendment satisfies the above criteria, Staff recommends that the Planning Board forward a recommendation to the City Commission to approve the proposed ordinance.

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22 is hereby created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(a) *Uses listed.* Uses listed are allowed in each zoning district in accordance with the Use Table.

(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses not identified with a "P" or "C" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C			C							C		
–Duplex						C	P	P	C	C	C			C									
–Townhouse						C	P	P	P	C	C			C									
–Multi-Dwelling Building						C	P	P		C	C	C		C	C								
–Mobile or Manufactured Home						C	C																
–Manufactured Home Park or Subdivision						C	C																
–Mobile Home Park						C	C																
–Vertical Mixed-Use Building							C	C	P	P	P	P	P	P	P								
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P					P									
Group Living (except as noted below)					C	C	C	C	C	C		C	C	C									
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P														
–Community Residential Home, Type 2 (7-14 residents)							C		C	C		C	C										
–Dormitories, Fraternity and Sorority Houses						C	C	C	C														
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)					C	C	C	C	C	C	C	P	P	C	C	C				C			
–Community Center					C	C	C	C	C		C	P	P	C		C				C			
–Fraternal Organization/Lodge					C	C	C	C	C		C	P	P	C		C				C			
–Library or Cultural Exhibit					C	C	C	C	C		C	P	P	C		C				C			
–Environmental Research and Education Facilities																				C	C		
Day Care					C	C	C	C	C	C	C	C		C									
–Adult Day Care Center					C	C	C	C	C	C	C	C		C									
–Day Care Center					C	C	C	C	C	C	C	C		C									
–Child Care Facility					C	C	C	C	C	C	C	C		C									

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
–Family Day Care Home	P	P	P	P	P	P	P	P	P														
Educational Facilities																							
–College or University		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C							
–Elementary, Middle or High School - Private		C	C	C	C	C	C	C	C			C											
–Marine Research/Education Facilities																		P				C	
Government Facilities (except as noted below)										C	C	P	P	C		C							
–Post Office										C	C	P	P			C							
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P				
Medical Facilities (except as noted below)					C	C	C		C	C		C		C									
–Hospital					C	C	C		C	C		C	C										
–Nursing Home																							
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C			C	C	C	C								C			
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				C			
–Game and Wildlife Management Preserves																				P	P	P	
–Water Dependent Recreation Facilities																				C		C	C
Passenger Terminal																							
–Airport/Heliport																	C	C	C				
–Rail/Bus Terminal										C	C	C	C		C	C	C	C	C				
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P				
–Taxi Terminal										C	C	C	C		C	C	C	C	C				
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C		C							
Social Service Institution (except as noted below)										C		C	C				C	C					
–Halfway Houses						C	C	C	C	C		C	C				C						
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C	C	C
–Major												C	C	C	C	C	C	C	P	C	C	C	C
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	C	C
COMMERCIAL																							
Eating and Drinking Establishments																							
–Brew Pub									C	P	C	P	P	P	P	C	C	C					
–Coffee Shop							C		C	C	P	P	P	P	P	C	C	C					
–Neighborhood Bistro									C	C	C	P	P	P	P	C	C	C					
–Neighborhood Café									C	C	C	P	P	P	P	C	C	C					
–Restaurants, Fast Food									C			P	P	P	P	C	C	C					
–Restaurant and Bar									C	C	C	P	P	P	P	C	C	C		C			C
–Wine/Cigar Bar									C	C	C	P	P	P	P	C	C	C					
Entertainment, Indoor (except as noted below)												P	P	P						C			
–Adult Establishment												P	P										
–Arcade Amusement Center												C											
–Bar or Nightclub												P	P	P									
–Theater												P	P	P									
Entertainment, Outdoor (except as noted below)												C		P						C			
–Batting Cages, Driving Ranges												P	P	P									
–Stables or Equestrian Facilities	C	C	C									P		P									
–Stadium or Arena												C		C	C		C	C					
Marine-Related Commercial (except as noted below)										C		P	P	C	P			C		C			C
–Boat and Marine Equipment Sales												P	C	C	P			C					
–Marina/Boat Livery										C		C	C	C	C			P		C			C
Office																							
–Administrative, Professional, General, Medical Office							C	C	C	P	P	P	P	P	P	P	C	C					
–Day Labor Employment Agency										P	C	P	P			P							
–Medical and Dental Clinic										P	C	P	P	C		P		C					
–Television and Radio Studios										P	P	P	P	P	C	P		C					
Overnight Accommodations																							
–Bed & Breakfast							C	C	C		P	P	P	P									
–Dwelling Rental		C	C	C	C	C	C	C	C				P	P									
–Hotel/Motel												P	P	P	P	C							

CITY OF FORT PIERCE, FLORIDA

City Commission Meeting

Agenda Item # _____

Commission Meeting July 15, 2013

To : The Honorable Mayor and Members of the City Commission

Through : Robert J. Bradshaw, City Manager

From : Ryan Sweeney, MSP, Interim Planning Manager

Re : **Ordinance L-295: Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39 Placing Permitted and Conditional Uses in a Use Table**

Date : July 8, 2013

ISSUE(S): An Ordinance relocating all permitted and conditional uses listed for each zoning district into a Use Table and providing for additional uses as listed.

SUMMARY:

- This Ordinance is being brought forward as an initial part of the LDR re-write.
- The Ordinance creates an easy-to-read Use Table and makes the City Code more user friendly.
- The table also provides for additional or expanded uses that were not previously listed in current City Code.
- The Planning Board voted unanimously to recommend

July 8th, 2013 (CC First Reading) - Version Reviewed, during the first public hearing, by City Commission presented the appropriate distribution of P / C / - classification for this use category

FISCAL IMPAC ues as a

RECOMMENDATION: Approve Ordinance L-295.

ALTERNATIVES: Direct Staff to amend Ordinance L-295.

RESPONSIBLE STAFF: Ryan Sweeney, MSP, Interim Planning Manager

COORDINATED WITH: City Attorney's Office

ATTACHMENTS: Staff Report, Ordinance L-295, June 11, 2013 Planning Board Minutes, May 14, 2013 Planning Board Minutes.

CITY OF FORT PIERCE
PLANNING DEPARTMENT

RYAN SWEENEY, MSP, INTERIM PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Robert J. Bradshaw, City Manager

FROM: Ryan Sweeney, MSP, Interim Planning Manager

SUBJECT: **Ordinance L-295: Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39 Placing Permitted and Conditional Uses in a Use Table**

DATE: July 8, 2013

STAFF REPORT

The proposed Ordinance relocates all of the "permitted" (formerly referred to as "semi-restricted") and conditional uses for all of the zoning districts into one combined Use Table. The Use Table is located in a newly created Section of the Code and is now a "one-stop-shop" for anyone wanting to know where a particular use is permitted within the City. The proposed table also provides for several additional uses that are not currently listed within the City Code and expands some of the existing listed uses into additional zoning districts.

This particular Ordinance plays an integral part in the City's ongoing efforts of re-writing the Land Development Regulations (LDRs). Said Ordinance is the result of numerous hours of Staff time and considerable efforts by the LDR Advisory Committee and the Planning Board. Revisiting the permitted and conditional uses allowed within the City has been a major priority of Staff and the Planning Board alike.

While the Use Table has been analyzed and amended numerous times, there are still changes that may be made if so desired by the City Commission. Understandably, there is a plethora of information included within the proposed Use Table. Therefore, should the City Commission wish, Staff would be happy to facilitate a workshop regarding the proposed Ordinance, prior to the second and final reading. It is Staff's recommendation that this item be added to the August Conference Agenda, prior to coming back to the Commission for a second and final reading.

Planning Board Recommendation:

The Planning Board voted unanimously to recommend approval at their June 11, 2013 meeting.

Recommendation:

Before an amendment is approved, the following standards must be satisfied per Section 22-131 of the City Code:

(1) The amendment is consistent with the comprehensive plan;
(2) The amendment will not have an adverse affect on the ability of the city to:
    a. Satisfy land and water use needs; and
    b. Meet transportation demands and provide community facilities and services; and
(3) The amendment will promote and protect the public health, safety and general welfare.

The proposed amendment satisfies the above criteria. However, given the vast amount of information included in the proposed Use Table, Staff recommends that the City Commission further consider this item at the August Conference Agenda prior to second and final reading.

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22 is hereby created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(a) *Uses listed.* Uses listed are allowed in each zoning district in accordance with the Use Table.

(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses not identified with a "P" or "C" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C			C							C		
–Duplex						C	P	P	C	C	C			C									
–Townhouse						C	P	P	P	C	C			C									
–Multi-Dwelling Building						C	P	P		C	C	C		C	C								
–Mobile or Manufactured Home						C	C																
–Manufactured Home Park or Subdivision						C	C																
–Mobile Home Park						C	C																
–Vertical Mixed-Use Building							C	C	P	P	P	P	P	P	P								
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P					P									
Group Living (except as noted below)					C	C	C	C	C	C		C	C	C									
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P														
–Community Residential Home, Type 2 (7-14 residents)							C		C	C		C	C										
–Dormitories, Fraternity and Sorority Houses						C	C	C	C														
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)					C	C	C	C	C	C	C	P	P	C	C	C				C			
–Community Center					C	C	C	C	C		C	P	P	C		C				C			
–Fraternal Organization/Lodge					C	C	C	C	C		C	P	P	C		C				C			
–Library or Cultural Exhibit					C	C	C	C	C		C	P	P	C		C				C			
–Environmental Research and Education Facilities						C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Day Care					C	C	C	C	C	C	C	C		C									
–Adult Day Care Center					C	C	C	C	C	C	C	C		C									
–Day Care Center					C	C	C	C	C	C	C	C		C									
–Child Care Facility					C	C	C	C	C	C	C	C		C									

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
–Family Day Care Home	P	P	P	P	P	P	P	P	P														
Educational Facilities																							
–College or University		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C							
–Elementary, Middle or High School - Private		C	C	C	C	C	C	C	C			C											
–Marine Research/Education Facilities																		P				C	
Government Facilities (except as noted below)										C	C	P	P	C		C						C	C
–Post Office										C	C	P	P			C							
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P			C	C
Medical Facilities (except as noted below)					C	C	C		C	C		C		C									
–Hospital					C	C	C		C	C		C	C										
–Nursing Home					C	C	C		C	C		C	C										
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C			C	C	C	C								C			
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				C			
–Game and Wildlife Management Preserves																				P	P	P	
–Water Dependent Recreation Facilities																				C		C	C
Passenger Terminal																							
–Airport/Heliport																	C	C	C				
–Rail/Bus Terminal										C	C	C	C		C	C	C	C	C				
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P				
–Taxi Terminal										C	C	C	C		C	C	C	C	C				
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C		C							
Social Service Institution (except as noted below)										C		C	C				C	C					
–Halfway Houses						C	C	C	C	C		C	C				C						
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C	C	C
–Major												C	C	C	C	C	C	C	P	C	C	C	C
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	C	C
COMMERCIAL																							
Eating and Drinking Establishments																							
–Brew Pub									C	P	C	P	P	P	P	C	C	C					
–Coffee Shop							C		C	C	P	P	P	P	P	C	C	C					
–Neighborhood Bistro									C	C	C	P	P	P	P	C	C	C					
–Neighborhood Café									C	C	C	P	P	P	P	C	C	C					
–Restaurants, Fast Food									C			P	P	P	P	C	C	C					
–Restaurant and Bar									C	C	C	P	P	P	P	C	C	C		C			C
–Wine/Cigar Bar									C	C	C	P	P	P	P	C	C	C					
Entertainment, Indoor (except as noted below)												P	P	P						C			
–Adult Establishment												P	P										
–Arcade Amusement Center												C											
–Bar or Nightclub												P	P	P									
–Theater												P	P	P									
Entertainment, Outdoor (except as noted below)												C		P						C			
–Batting Cages, Driving Ranges												P	P	P									
–Stables or Equestrian Facilities	C	C	C									P		P									
–Stadium or Arena												C		C	C		C	C					
Marine-Related Commercial (except as noted below)										C		P	P	C	P			C		C			C
–Boat and Marine Equipment Sales												P	C	C	P			C					
–Marina/Boat Livery										C		C	C	C	C			P		C			C
Office																							
–Administrative, Professional, General, Medical Office							C	C	C	P	P	P	P	P	P	P	C	C					
–Day Labor Employment Agency										P	C	P	P			P							
–Medical and Dental Clinic										P	C	P	P	C		P		C					
–Television and Radio Studios										P	P	P	P	P	C	P		C					
Overnight Accommodations																							
–Bed & Breakfast							C	C	C		P	P	P	P									
–Dwelling Rental		C	C	C	C	C	C	C	C				P	P									
–Hotel/Motel												P	P	P	P	C							

Motion was made by Commissioner Becht, seconded by Commissioner Alexander, that Ordinance No. L-292 be passed on second and final reading.

Those voting in favor of the passage of Ordinance No. L-292 on second and final reading were: Commissioners Alexander, Becht, Perona, Sessions, and Hudson. Those opposed: None.

Ordinance No. L-295 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; **SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS**; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE." was placed on first reading and read by title only.

Mr. Ryan Sweeney, Interim Planning Manager, said tonight they have before them what is deemed the Use Table Ordinance. Effectively what it does is transfer all of the permitted or semi-restricted as well as conditional uses into a table. It also includes a number of additional new uses that are either contemplated via state statute or through public input. It is the result of literally hundreds of hours with meetings with the LDR Advisory Committee, the Planning Board, and Planning Staff. It is understandably a lot of information, the ordinance itself is 52 pages long, and the table contemplates several hundred uses over the course of all of the zoning districts in the City. He tried to strike a balance between moving this forward in a quick manner, by the wishes of the public and most certainly the Planning Board. But he realizes it is a lot of information. So his recommendation, if it is the Commission's wish, to discuss this further either in a workshop or at the conference agenda prior to second and final reading. This ordinance has been approved as to form and correctness. It is an ordinance that can be advanced, but there is a lot of information to it.

Mayor Hudson declared a Public Hearing on Ordinance No. L-295 in session and asked if anyone in the audience wished to be heard.

Ms. Carole Mushier, President of the South Beach Association, said she is probably the only one in the room that has been directly involved in the over five year period of the LDR Rewrite. She was one of those selected to meet with the consultant to give direction before the process began. She has followed it through the multiple Planning Board and Advisory Committee meetings, some of which were as exciting as watching grass grow. Now finally the LDR Rewrite will begin to come to them in pieces, the first being the Use Table. Don't be misled, this is not a simple benign document. It has taken the uses that were strewn throughout the code and brought them together, attempting to make it more user friendly. But it is more than that. There are new uses listed, there are changes in what is permitted, permitted with conditional use, or not permitted at all. You must do your homework to be able to evaluate the Use

CC Meeting Minutes from the First Reading, which discussed this issue.
Side Note: It could be argued (possibly), that the adoption of the, Ordinance enacting the, South Beach Overlay actually meant to "repeal" the earlier ordinance which allowed consideration of a dwelling rentals as conditional use in the R-1 & R-2 districts, based upon the definitions and the presumed conflict created with the adoption of the SBO.

Table. After [illegible] vid Carlin, Leslie [illegible] hey see no glaring [illegible] that is probably the result of bringing a total package before them in pieces. If they will follow along with her, she will try to make a complicated issue simple. On Page 16 of the June 11, 2013, Planning Board Minutes, there is reference to the lack of definition for vacation rentals. Mr. Sweeney suggested that the Board defer discussion at that meeting, since the expansion of vacation rentals is being considered in the near future. Yet on Page 2 of the Use Table Ordinance at the very bottom, under "Commercial - Overnight Accommodations", go down to "Dwelling Rental". They will see a Conditional Use listed for R-1 and R-2. This is in direct conflict with the South Beach Overlay. The South Beach Overlay is still intact at this point in time and it has a restriction requiring a minimum six-month rental in R-1 and R-2 zones. That would still hold as long as the Overlay is intact. But their concern is, in the Overlay one of the definitions of a dwelling unit contains an ordinance that was passed many years ago, which is the six month minimum requirement for R-1 and R-2. When the consultant was working on this total package, he took all of the definitions and put them into one place, which makes good sense. However, when that was done, the ordinance was lost, the six month restriction was lost. It isn't in the definitions as the consultant did it. She is sure that when the Planning Board and Staff get to the definitions - and they will bring those to the Commission later on - that they will take care of this error. But the SBA just wanted to be on the record to preserve this item in the Overlay. Perhaps the easiest solution at this point is to simply remove the line "Overnight Accommodations" until such time as the Planning Board submits their recommendation regarding the total picture of vacation rentals. They don't have a definition of vacation rentals, yet they jumped to overnight accommodations, which is a hotel or a hot-sheet house in an R-1 and R-2 district. She is not sure they want that anywhere in the City, never mind on South Beach. So her recommendation would be at this point in time working with this document, that would be the simplest answer to this question. If they are going to have this at a conference agenda and get to discuss all of this, they don't have to be terribly concerned about it at this point in time.

Mr. Sweeney said those are the precise type of anomalies or situations that he really would like to expand more with the Commissioners. It is going to take some time. He thinks it would be the prudent thing to sit down and go over these types of issues. But he is trying to strike a balance between that and moving this ordinance forward, which is precisely what he believes the Planning Board has directed him to do. He can certainly address Ms. Mushier's proposal in a number of different ways; but he thinks the prudent thing would be to discuss this further in a workshop or conference agenda setting.

Ms. Mushier said she has one other comment and it deals with the same section of the Planning Board Minutes that she referenced before. Chairman Weaver made a comment that she can only call unfortunate in that it is inaccurate. He states:

"Establishments in Ocean Village are breaking the law by doing short term leases." Ocean Village is zoned R-4A and there is no prohibition of short term leases to her knowledge. She believes that the folks at Ocean Village and the primary real estate firm housed there would be distressed to learn that according to the Chair of the City Planning Board, they are and have been engaged in illegal activities for many years.

Seeing no one further and hearing no one wishing to be heard, Mayor Hudson declared the Public Hearing closed.

Commissioner Alexander said he doesn't see a reference to signage in the zoning districts.

Mr. Sweeney said this has nothing to do with the sign ordinance.

Commissioner Alexander said he thought there were no long arcades, it is under "Commercial".

Mr. Sweeney said they can visit that item at the workshop, but he will have to confer with the City Attorney on how the recent legislation affects their existing arcade ordinance.

Commissioner Sessions said this ordinance was placed before them this evening for passage. But Mr. Sweeney would like to give the Commission more input before it is actually approved.

Mr. Sweeney said in fairness to the Commission, this is really the first time they have seen it in ordinance form. But he realized as he was submitting it that this is quite a bit of information to digest. It is in acceptable form per the City Attorney, but he does think there is a couple of items that should be buttoned up. He thinks the best forum for that would be an open dialog with the Commission, to seek some direction or consensus. He can make any changes if necessary to the ordinance prior to second and final reading.

Commissioner Becht asked has this been sent out to the Chamber of Commerce, the Treasure Coast Builders Association, or the Realtor Association of St. Lucie County?

Mr. Sweeney said in a formal letter, no. This item has been in front of many bodies in one form or another; but this final form, no.

Commissioner Becht said his understanding from speaking with at least two of those organizations is that they now have a designated person for governmental regulations. If Mr. Sweeney sends it to them, they are going to pass it on to that person who is now charged with reviewing it with an eye toward unintended consequences. Mr. Sweeney is asking for additional time for the Commission to digest this. It is a big chunk of information. If he could send it out formally to the three organizations - not as a condition of passage of the ordinance. Get the information out to them. If they choose to review it to try to figure out how this ordinance may impact them and they comment, then he is going to listen to them. If they review it and not comment, then that says something too. He for one would

like it sent out to them before the Commission reviews this at a workshop or whatever.

Commissioner Alexander asked when are their next meetings?

City Manager Bradshaw said the City Manager's Conference Agenda is August 12th.

Mayor Hudson said she wants to thank all of the volunteers. She actually watched some of those meetings, they really worked hard and long. What Mr. Sweeney is trying to do is bring this forward as quickly as possible because they are trying to make their code user-friendly and business-friendly. She had a couple of questions. Come of the zoning districts do not have height restrictions. Are each one of them supposed to have height restrictions?

Mr. Sweeney said what they in the planning world refer to as dimensional standards, those have not been touched. So if the existing zoning district doesn't have a height limitation or requirement, then it remains unchanged.

Mayor Hudson asked if you are a property owner, would there be something lurking in here that would adversely affect your property that you wouldn't know about?

Mr. Sweeney said the intent was to make this more property owner friendly. The intent was to absolutely preserve all existing property rights and expand them.

Mayor Hudson asked so they didn't do a lot of changes? This is really almost a format change?

Mr. Sweeney said he doesn't want to downplay it because there are a number of additional uses that are culled out that are either permitted or conditional. But they did their absolute best to carry forward the existing uses in the current code into a new format. And then they also revisited it again, whether it be statute-driven, comp plan-driven, or items that back in 1981 when this code was really first drafted weren't even contemplated. They have done their best to do that. But he does not think there is any intent to mislead or take away from the zoning districts.

Commissioner Sessions asked what is Staff looking for in terms of time?

City Manager Bradshaw said they ask for the Commission to approve this on first reading and then refer it to the first Conference Agenda in August. They would like to make sure they have a comfort level with this, make sure they are not missing anything. He thinks it is a pretty comprehensive fix. Let's just make sure they have everything where everybody wants it before it goes to second reading.

Motion was made by Commissioner Becht, seconded by Commissioner Sessions, that Ordinance No. L-295 be passed on first reading subject to these conditions: The Commission will have a

workshop on Ordinance No. L-295; and notices be sent to the Chamber of Commerce, the Treasure Coast Builders Association, and the St. Lucie Realtors Association, and they want to hear back from them before they have the second reading.

Those voting in favor of the passage of Ordinance No. L-295 on first reading, with conditions, were: Commissioners Alexander, Becht, Perona, Sessions, and Hudson. Those opposed: None.

The next item on the Agenda was City Engineer update on **State Road A1A Project**.

Mr. Jack Andrews, City Engineer, said they are in the final process of finishing the construction on the A1A project. Before he had reported to the Commission that at the end of the project he would be approaching FDOT for some additional resurfacing on the streets that were utilized for the detours on the project. It looks like they will have some money for that, they are making a formal request to FDOT. It will help them out on those roads that have been really compromised during the construction process.

Commissioner Becht said on the Consent Agenda is a Change Order for about $143,000. It looked to him like only $90,000 of that is related to the extension. Maybe he is not understanding what the first $43,000 was.

Mr. Andrews said that total amount, the $142,369, is for the sidewalk café extension east of the roundabout.

Commissioner Becht asked so all of this money is for east of the roundabout.

Mr. Andrews said about $42,000 will be coming back from FDOT because that is part of the project for the sidewalks and the landscaping, they can contribute that to them.

Commissioner Becht asked so when that comes back in, it will go into the same account that the money came out of?

Mr. Andrews said correct.

Commissioner Becht asked what dialog, if any, was he able to establish with the hotel operator who is at the very easternmost point? Was he able to do anything with him?

Mr. Andrews said the conversation the last time he spoke with him, he was still in agreement for a portion of it. The other business owners, he hasn't heard from them yet. So what he would like to do is move ahead with this.

Commissioner Becht said there was up to $20,000 of private landowner money that was supposed to come in for this. Did that not materialize.

Mr. Andrews said he has not seen an agreement on that yet.

Commissioner Becht asked who would have seen it if not Mr.

CITY OF FORT PIERCE
PLANNING DEPARTMENT

REBECCA GROHALL, AICP, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Robert J. Bradshaw, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Manager

FROM: Ryan Sweeney, MSP, Development Review Planner

SUBJECT: **Ordinance L-295: Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39 Placing Permitted and Conditional Uses in a Use Table**

DATE: October 3, 2013

October 14th***?, 2013 (Conference Agenda) - Version reviewed by City Commission presented the appropriate distribution of P / C / - classification for this use category. It is important to track down minutes from this meeting to determine whether

The proposed Ordinance relocates all of the "permitted" (formerly referred to as "semi-restricted") and conditional uses for all of the zoning districts into one combined Use Table. The Use Table is located in a newly created Section of the Code and is now a "one-stop-shop" for anyone wanting to know where a particular use is permitted within the City. The proposed table also provides for several additional uses that are not currently listed within the City Code and expands some of the existing listed uses into additional zoning districts.

This particular Ordinance plays an integral part in the City's ongoing efforts of re-writing the Land Development Regulations (LDRs). Said Ordinance is the result of numerous hours of Staff time and considerable efforts by the LDR Advisory Committee and the Planning Board. Revisiting the permitted and conditional uses allowed within the City has been a major priority of Staff and the Planning Board alike.

As directed by the City Commission during the first reading of the proposed Ordinance, Planning Staff distributed the Ordinance via e-mail to the Treasure Coast Builders Association (TCBA), the St. Lucie County Chamber of Commerce (Chamber) and the Realtors Association of St. Lucie County (RASL) on July 31, 2013. The TCBA responded with no specific comments and stated, "we appreciate the City trying to streamline the process." No comments have been received from the Chamber or RASL.

As recommended during the first reading of the proposed Ordinance, Staff would like to provide the Commission with an opportunity to ask any additional questions in a workshop-like setting, prior to approving the Ordinance on second and final reading.

Planning Board Recommendation:

The Planning Board voted unanimously to recommend approval at their June 11, 2013 meeting.

Recommendation:

Before an amendment is approved, the following standards must be satisfied per Section 22-131 of the City Code:

(1) The amendment is consistent with the comprehensive plan;
(2) The amendment will not have an adverse affect on the ability of the city to:
    a. Satisfy land and water use needs; and
    b. Meet transportation demands and provide community facilities and services; and
(3) The amendment will promote and protect the public health, safety and general welfare.

As the proposed amendment satisfies the above criteria, Staff recommends approval.

ORDINANCE NO. L-295

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22 is hereby created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(a) *Uses listed.* Uses listed are allowed in each zoning district in accordance with the Use Table.

(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses not identified with a "P" or "C" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C			C							C		
–Duplex						C	P	P	C	C	C			C									
–Townhouse						C	P	P	P	C	C			C									
–Multi-Dwelling Building						C	P	P		C	C	C		C	C								
–Mobile or Manufactured Home						C	C																
–Manufactured Home Park or Subdivision						C	C																
–Mobile Home Park						C	C																
–Vertical Mixed-Use Building							C	C	P	P	P	P	P	P	P								
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P					P									
Group Living (except as noted below)					C	C	C	C	C	C		C	C	C									
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P														
–Community Residential Home, Type 2 (7-14 residents)							C		C	C		C	C										
–Dormitories, Fraternity and Sorority Houses						C	C	C	C														
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)					C	C	C	C	C	C	C	P	P	C	C	C				C			
–Community Center					C	C	C	C	C		C	P	P	C		C				C			
–Fraternal Organization/Lodge					C	C	C	C	C		C	P	P	C		C				C			
–Library or Cultural Exhibit					C	C	C	C	C		C	P	P	C		C				C			
–Environmental Research and Education Facilities						C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Day Care					C	C	C	C	C	C	C	C		C									
–Adult Day Care Center					C	C	C	C	C	C	C	C		C									
–Day Care Center					C	C	C	C	C	C	C	C		C									
–Child Care Facility					C	C	C	C	C	C	C	C		C									

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
–Family Day Care Home	P	P	P	P	P	P	P	P	P														
Educational Facilities																							
–College or University		C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C							
–Elementary, Middle or High School - Private		C	C	C	C	C	C	C	C			C											
–Marine Research/Education Facilities																		P				C	
Government Facilities (except as noted below)										C	C	P	P	C		C						C	C
–Post Office										C	C	P	P			C							
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P			C	C
Medical Facilities (except as noted below)					C	C	C		C	C		C		C									
–Hospital					C	C	C		C	C		C	C										
–Nursing Home					C	C	C		C	C		C	C										
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C			C	C	C	C								C			
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C				C			
–Game and Wildlife Management Preserves																				P	P	P	
–Water Dependent Recreation Facilities																				C		C	C
Passenger Terminal																							
–Airport/Heliport																	C	C	C				
–Rail/Bus Terminal										C	C	C	C		C	C	C	C	C				
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P				
–Taxi Terminal										C	C	C	C		C	C	C	C	C				
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C		C							
Social Service Institution (except as noted below)										C		C	C				C	C					
–Halfway Houses						C	C	C	C	C		C	C				C						
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C	C	C
–Major												C	C	C	C	C	C	C	P	C	C	C	C
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	C	C
COMMERCIAL																							
Eating and Drinking Establishments																							
–Brew Pub									C	P	C	P	P	P	P	C	C	C					
–Coffee Shop							C		C	C	P	P	P	P	P	C	C	C					
–Neighborhood Bistro									C	C	C	P	P	P	P	C	C	C					
–Neighborhood Café									C	C	C	P	P	P	P	C	C	C					
–Restaurants, Fast Food									C			P	P	P	P	C	C	C					
–Restaurant and Bar									C	C	C	P	P	P	P	C	C	C		C			C
–Wine/Cigar Bar									C	C	C	P	P	P	P	C	C	C					
Entertainment, Indoor (except as noted below)												P	P	P						C			
–Adult Establishment												P	P										
–Arcade Amusement Center												C											
–Bar or Nightclub												P	P	P									
–Theater												P	P	P									
Entertainment, Outdoor (except as noted below)												C		P						C			
–Batting Cages, Driving Ranges												P	P	P									
–Stables or Equestrian Facilities	C	C	C									P		P									
–Stadium or Arena												C		C	C		C	C					
Marine-Related Commercial (except as noted below)										C		P	P	C	P			C		C			C
–Boat and Marine Equipment Sales												P	C	C	P			C					
–Marina/Boat Livery										C		C	C	C	C			P		C			C
Office																							
–Administrative, Professional, General, Medical Office							C	C	C	P	P	P	P	P	P	P	C	C					
–Day Labor Employment Agency										P	C	P	P			P							
–Medical and Dental Clinic										P	C	P	P	C		P		C					
–Television and Radio Studios										P	P	P	P	P	C	P		C					
Overnight Accommodations																							
–Bed & Breakfast							C	C	C		P	P	P	P									
–Dwelling Rental		C	C	C	C	C	C	C	C				P	P									
–Hotel/Motel												P	P	P	P	C							

CITY OF FORT PIERCE, FLORIDA
City Commission Meeting

Agenda Item # _____

Commission Meeting November 4, 2013

To : The Honorable Mayor and Members of the City Commission

Through : Robert J. Bradshaw, City Manager

From : Rebecca Grohall, AICP, Planning Manager

Re : **Ordinance L-295: Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39 Placing Permitted and Conditional Uses in a Use Table**

Date : October 25, 2013

November 4th, 2016 (CC Second Reading) - Version Reviewed, during the second public hearing, by City Commission presented a newly amended distribution of P / C / - classification for this use category, limiting the Conditional Use consideration to the R-1 & R-2 districts

ISSUE(S): al uses oviding

SUMMARY: le and makes the City Code more user friendly.

- The table also provides for additional or expanded uses that were not previously listed in current City Code.
- The Planning Board voted unanimously to recommend approval at their June 11, 2013 meeting.

FISCAL IMPACT: Potential increase in ad valorem and sales tax revenues as a result of new and expanded uses being permitted.

RECOMMENDATION: Approve Ordinance L-295.

ALTERNATIVES: Direct Staff to amend Ordinance L-295.

RESPONSIBLE STAFF: Ryan Sweeney, MSP, Senior Planner

COORDINATED WITH: City Attorney's Office

ATTACHMENTS: Staff Report, Ordinance L-295, July 15, 2013 City Commission Minutes, June 11, 2013 Planning Board Minutes, May 14, 2013 Planning Board Minutes.

CITY OF FORT PIERCE
PLANNING DEPARTMENT

REBECCA GROHALL, AICP, PLANNING MANAGER
COMPREHENSIVE PLANNING ◊ DEVELOPMENT REVIEW
HISTORIC PRESERVATION ◊ URBAN DESIGN ◊ URBAN FORESTRY ◊ ZONING

TO: Robert J. Bradshaw, City Manager

THROUGH: Rebecca Grohall, AICP, Planning Manager

FROM: Ryan Sweeney, MSP, Senior Planner

SUBJECT: **Ordinance L-295: Creating Section 22-22 and Amending Sections 22-23 through 22-28 and Sections 22-29 through 22-39 Placing Permitted and Conditional Uses in a Use Table**

DATE: October 25, 2013

STAFF REPORT

The proposed Ordinance relocates all of the "permitted" (formerly referred to as "semi-restricted") and conditional uses for all of the zoning districts into one combined Use Table. The Use Table is located in a newly created Section of the Code and is now a "one-stop-shop" for anyone wanting to know where a particular use is permitted within the City. The proposed table also provides for several additional uses that are not currently listed within the City Code and expands some of the existing listed uses into additional zoning districts.

This particular Ordinance plays an integral part in the City's ongoing efforts of re-writing the Land Development Regulations (LDRs). Said Ordinance is the result of numerous hours of Staff time and considerable efforts by the LDR Advisory Committee and the Planning Board. Revisiting the permitted and conditional uses allowed within the City has been a major priority of Staff and the Planning Board alike.

As directed by the City Commission during the first reading of the proposed Ordinance, Planning Staff distributed the Ordinance via e-mail to the Treasure Coast Builders Association (TCBA), the St. Lucie County Chamber of Commerce (Chamber) and the Realtors Association of St. Lucie County (RASL) on July 31, 2013. The TCBA responded with no specific comments and stated, "we appreciate the City trying to streamline the process." No comments have been received from the Chamber or RASL.

Planning Board Recommendation:

The Planning Board voted unanimously to recommend approval at their June 11, 2013 meeting.

Recommendation:

Before an amendment is approved, the following standards must be satisfied per Section 22-131 of the City Code:

(1) The amendment is consistent with the comprehensive plan;
(2) The amendment will not have an adverse affect on the ability of the city to:
    a. Satisfy land and water use needs; and
    b. Meet transportation demands and provide community facilities and services; and
(3) The amendment will promote and protect the public health, safety and general welfare.

As the proposed amendment satisfies the above criteria, Staff recommends approval.

ORDINANCE NO. L-295

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

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Sec. 22-22. - Allowed Uses.

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(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses identified with a "-" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C	-	-	C	-	-	-	-	-	-	C	-	-
–Duplex	-	-	-	-	-	C	P	P	C	C	C	-	-	C	-	-	-	-	-	-	-	-	-
–Townhouse	-	-	-	-	-	C	P	P	P	C	C	-	-	C	-	-	-	-	-	-	-	-	-
–Multi-Dwelling Building	-	-	-	-	-	C	P	P	-	C	C	C	-	C	C	-	-	-	-	-	-	-	-
–Mobile or Manufactured Home	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Manufactured Home Park or Subdivision	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Mobile Home Park	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Vertical Mixed-Use Building	-	-	-	-	-	-	C	C	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P	-	-	-	-	P	-	-	-	-	-	-	-	-	-
Group Living (except as noted below)	-	-	-	-	C	C	C	C	C	C	-	C	C	C	-	-	-	-	-	-	-	-	-
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Community Residential Home, Type 2 (7-14 residents)	-	-	-	-	-	-	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
–Dormitories, Fraternity and Sorority Houses	-	-	-	-	-	C	C	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)	-	-	-	-	C	C	C	C	C	C	C	P	P	C	C	C	-	-	-	C	-	-	-
–Community Center	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Fraternal Organization/Lodge	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Library or Cultural Exhibit	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Environmental Research and Education Facilities	-	-	-	-	-	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Day Care	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Adult Day Care Center	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Day Care Center	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Child Care Facility	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Family Day Care Home	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
Educational Facilities																							
–College or University	-	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	-
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	-	-	-	-
–Elementary, Middle or High School - Private	-	C	C	C	C	C	C	C	C	-	-	C	-	-	-	-		-	-	-	-	-	-
–Marine Research/Education Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		P	-	-	-	C	-
Government Facilities (except as noted below)	-	-	-	-	-	-	-	-	-	C	C	P	P	C	-	C	-	-	-	-	-	C	C
–Post Office	-	-	-	-	-	-	-	-	-	C	C	P	P	-	-	C	-	-	-	-	-	-	-
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	-	-	C	C
Medical Facilities (except as noted below)	-	-	-	-	C	C	C	-	C	C	-	C	-	C	-	-	-	-	-	-	-	-	-
–Hospital	-	-	-	-	C	C	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
–Nursing Home	-	-	-	-	C	C	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	-
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C	-	-	C	C	C	C	-	-	-	-	-	-	-	C	-	-	-
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	C	-	-	-
–Game and Wildlife Management Preserves	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-
–Water Dependent Recreation Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	C	C
Passenger Terminal																							
–Airport/Heliport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	-	-	-	-
–Rail/Bus Terminal	-	-	-	-	-	-	-	-	-	C	C	C	C	-	C	C	C	C	C	-	-	-	-
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-
–Taxi Terminal	-	-	-	-	-	-	-	-	-	C	C	C	C	-	C	C	C	C	C	-	-	-	-
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C	-	C	-	-	-	-	-	-	-
Social Service Institution (except as noted below)	-	-	-	-	-	-	-	-	-	C	-	C	C	-	-	-	C	C	-	-	-	-	-
–Halfway Houses	-	-	-	-	-	C	C	C	C	C	-	C	C	-	-	-	C	-	-	-	-	-	-
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C	C	C
–Major	-	-	-	-	-	-	-	-	-	-	-	C	C	C	C	C	C	C	P	C	C	C	C
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	C	C
COMMERCIAL																							
Eating and Drinking Establishments																							
–Brew Pub	-	-	-	-	-	-	-	-	C	P	C	P	P	P	P	C	C	C	-	-	-	-	-
–Coffee Shop	-	-	-	-	-	-	C	-	C	C	P	P	P	P	P	C	C	C	-	-	-	-	-
–Neighborhood Bistro	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
–Neighborhood Café	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
–Restaurants, Fast Food	-	-	-	-	-	-	-	-	C	-	-	P	P	P	P	C	C	C	-	-	-	-	-
–Restaurant and Bar	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	C	-	-	C
–Wine/Cigar Bar	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
Entertainment, Indoor (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	C	-	-	-
–Adult Establishment	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-	-
–Arcade Amusement Center	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-
–Bar or Nightclub	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
–Theater	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
Entertainment, Outdoor (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	C	-	P	-	-	-	-	-	C	-	-	-
–Batting Cages, Driving Ranges	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
–Stables or Equestrian Facilities	C	C	C	-	-	-	-	-	-	-	-	P	-	P	-	-	-	-	-	-	-	-	-
–Stadium or Arena	-	-	-	-	-	-	-	-	-	-	-	C	-	C	C	-	C	C	-	-	-	-	-
Marine-Related Commercial (except as noted below)	-	-	-	-	-	-	-	-	-	C	-	P	P	C	P	-	-	C	-	C	-	-	C
–Boat and Marine Equipment Sales	-	-	-	-	-	-	-	-	-	-	-	P	C	C	P	-	-	C	-	-	-	-	-
–Marina/Boat Livery	-	-	-	-	-	-	-	-	-	C	-	C	C	C	C	-	-	P	-	C	-	-	C
Office																							
–Administrative, Professional, General, Medical Office	-	-	-	-	-	-	C	C	C	P	P	P	P	P	P	P	C	C	-	-	-	-	-
–Day Labor Employment Agency	-	-	-	-	-	-	-	-	-	P	C	P	P	-	-	P	-	-	-	-	-	-	-
–Medical and Dental Clinic	-	-	-	-	-	-	-	-	-	P	C	P	P	C	-	P	-	C	-	-	-	-	-
–Television and Radio Studios	-	-	-	-	-	-	-	-	-	P	P	P	P	P	C	P	-	C	-	-	-	-	-
Overnight Accommodations																							
–Bed & Breakfast	-	-	-	-	-	-	C	C	C	-	P	P	P	P	-	-	-	-	-	-	-	-	-
–Dwelling Rental	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Hotel/Motel	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	C	-	-	-	-	-	-	-
–Recreational Vehicle Park	-	-	-	-	-	-	-	-	-	-	-	C	-	C	-	-	-	-	-	-	-	-	-

SUITABLE IN CASE OF A PARTICULAR PROPERTY; AMENDING SECTION 20-77; EXEMPTING CERTAIN PROPERTIES FROM STORMWATER ASSESSMENT; AMENDING SECTION 20-79 (REQUEST FOR ADJUSTMENT) BY CLARIFYING DIRECTOR'S DISCRETION AND SCOPE OF REVIEW AND CONSIDERING APPLICATIONS FOR ADJUSTMENT, AND REVISING PROCEDURES FOR ADJUSTMENT; AMENDING SECTION 20-80 (APPEAL PROCESS); PROVIDING FOR APPEAL FROM RULINGS OF SMU DIRECTOR TO STORMWATER MANAGEMENT FEES AND CREDITS APPEALS BOARD; AMENDING SECTION 20-81 REQUIRING THAT CERTAIN STORMWATER FACILITIES BE KEPT IN GOOD REPAIR; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. SECOND READING

City Attorney Rob Schwerer advised that a simple revision was made to this ordinance deleting a sentence at the end of Section 2-360 on Page 2 removing the reference to the City Commissioners and City Manager serving as ex-officio members of the Board. An amended ordinance was filed with the City Clerk and the amendment does not affect the advertising or the ability to adopt on second reading if desired.

Commissioner Alexander asked why this new board is only consisting of three members. Mr. Schwerer indicated that they plan to use very technical individuals and it may be difficult to get a larger board together for quorum. The Board can be expanded if it becomes necessary.

Commissioner Perona inquired as to how many appeals we have had in the last couple of years. Mr. Andrews indicated that there has been only one appeal and it wasn't a formal appeal.

Mr. Schwerer indicated that were are not adding anything new with this ordinance, just changing the appeal process from being determined by one person to being reviewed by a technical board.

Mayor Hudson opened the public hearing.

Seeing no one, the Mayor closed the public hearing.

Motion was made by Commissioner Alexander, seconded by Commissioner Becht with comment, to adopt Ordinance L-302 with the revision deleting the last sentence of Section 2-360. Commissioner Becht indicated this was a good ordinance.

Those voting in favor (November 4th, 2013 - CC Meeting Minutes) erona, Sessions, and Hudson. Those opposed: None.

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11. The next item on the agenda was a Public Hearing on Ordinance L-295, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. SECOND READING

Mr. Ryan Sweeney, Senior Planner, appeared and noted that a scriveners error was discovered in the use table that included a "P" for adult establishments within C-4, but adult establishments are only permitted within C-3. The table is demonstrative only and the substantive text of the ordinance on page 29 is correct. Staff recommends approval of the ordinance with the deletion of the "P" for adult establishments within C-4 on Page 2.

Commissioner Perona asked for confirmation that if there is a conflict between the use table and the written ordinance that the written ordinance would prevail. Mr. Schwerer confirmed that the text of the ordinance controls.

Mayor Hudson opened the public hearing.

Seeing no one, the Mayor closed the public hearing.

Motion was made by Commissioner Alexander, seconded by Commissioner Becht to adopt Ordinance L-295 with the deletion of the "P" for adult establishments within C-4 on Page 2.

Those voting in favor of the motion were: Commissioners Alexander, Becht, Perona, Sessions, and Hudson. Those opposed: None.

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12. The next item on the agenda was Sunrise Theatre's Print Advertising Budget for Scripps Treasure Coast, Marketing Plan and Minority Programming – John D. Wilkes, Executive Director.

John Wilkes, Executive Director of the Sunrise Theatre appeared and offered his thanks for the opportunity to relay information directly to the Commissioners and the public. As to the Scripps advertising, the marketing plan in the package details the dollars spent over the past three years, and the amount of in-kind sponsorship and BOGO ads that have been received by Scripps. The total dollars were decreased this past year and have been up and down in the past based on the activity the Theatre generates. The marketing budget is reevaluated every year based on the programming to insure that appropriate media and techniques are used to market the programming. There is no business as usual for marketing theatre productions. Mr. Wilkes explained that there is great separation between the editorial and sales sides of newspapers and spending less in advertising will not have an impact on the editorial tone.

In reviewing expenditures with Scripps over the last three seasons, an example of in-kind is when we get free advertising in exchange for including their logo on the ads and mentioning their name as a sponsor during the show. A BOGO, is a buy one get one free ad. The Sunrise has also received $20,000 per year for the last three years from the Scripps Foundation.

Mr. Wilkes further explained that newspaper advertising is not the only avenue to reach the appropriate audiences in light of new technology. He reiterated that just because you spend less in advertising, it will not have an impact on the editorial side. He offered some examples of positive coverage offered by Scripps and TCPalm on behalf of the Sunrise Theatre. Mr. Wilkes discussed the activities of Mr. Darryl Bey in cooperation with the Sunrise and what great diversity his efforts bring to the theatre.

Commissioner Perona asked how we capture the information on where our ticket sales originate. Mr. Wilkes confirmed that we capture that information through the ticketing system and the box office. He further confirmed that we have great attendance from Indian River and Martin Counties and St. Lucie County makes up 54% of total sales.

Mr. Wilkes discussed minority programming, a list of which is contained in the Commission packages. The Sunrise Theatre Advisory Board discusses the issue often and they have a number of challenges. Minority programming, educational programming, outreach programming and getting involved in programs that Mr. Wilkes would like to see such as offsetting costs or reducing ticket prices for those not as well off, such as the elderly and minorities, all cost money. The Theatre cannot earn income on such programming. Mr. Wilkes explained that they have done a lot of ethnic programming and have not had great response. In reference to African-American programming, he has not said no to an African-American group that has come to him to co-sponsor a show with only a few exceptions. He remains willing to consider all suggestions.

Commissioner Becht thanked Mr. Wilkes for calling him upon his arrival back in town. Mr. Wilkes indicated that the Scripps budget request was an efficient use of the print advertising budget and that answered Commissioner Becht's question.

Ordinance History & Progression
- Dwelling Rentals -

Ordinance K-114 - 2001

ORDINANCE NO. K-114

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE; AMENDING SECTION 22-3; AMENDING DEFINITION OF "DWELLING" SO AS TO EXCLUDE RENTALS FOR DESIGNATED PERIOD; PROVIDING DEFINITION FOR "**DWELLING RENTAL**"; AMENDING SECTION 22-24; PROVIDING FOR DWELLING RENTAL AS CONDITIONAL USE; AMENDING SECTION 22-25; PROVIDING FOR DWELLING RENTAL AS CONDITIONAL USE; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AS FOLLOWS:

SECTION 1. Section 22-3 is hereby amended as follows:

Dwelling (Dwelling Unit): One or more rooms connected together in a building, constituting a separate, independent housekeeping establishment for a family, for owner occupancy or rental ~~on a weekly~~ for six months or longer in R-1 or R-2 residential zones, ~~or longer basis~~ physically separated from any other rooms or dwelling units which may be in the building, and containing sleeping and sanitary facilities and one kitchen.

Dwelling Rental (Dwelling Unit): One or more rooms connected together in a building, constituting a separate, independent housekeeping establishment, other than a motel/hotel, for purposes of rental on a daily, weekly or longer basis, though less than what is otherwise provided for a dwelling, physically separated from any other rooms or dwelling units which may be in the building, and containing sleeping and sanitary facilities and one kitchen.

SECTION 2. Section 22-24 [single-family low density zone (R-1)] is hereby amended with the creation of Section 22-24(c)(5) as follows:

(c) Conditional uses permitted. The following uses and their accessory uses are permitted in an R-1 zone if the City Commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to subsections (b) and (e) of this section, additional zoning ordinance provisions and other City laws:

(5) Dwelling rentals.

SECTION 3. Section 22-25 [single-family intermediate density zone (R-2)] is hereby amended with the creation of Section 22-25(c)(7) as follows:

> (c) Conditional uses permitted. The following uses and their accessory uses are permitted in an R-2 zone if the City Commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section. Additional zoning ordinance provisions and other City laws:
>
> (7) Dwelling rentals.

SECTION 4. All ordinances and or parts thereof in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 5. This ordinance is and the same shall become effective immediately upon final passage hereof.

STATE OF FLORIDA)
ST. LUCIE COUNTY) SS

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. K-114 was duly advertised by title only in the Fort Pierce Tribune on September 17, 2001 and by display ad in the Fort Pierce Tribune on September 24, 2001 and on October 8, 2001; copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on October 1, 2001; and was duly introduced, read by title only, and passed on second and final reading on October 15, 2001, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 16th day of October, 2001.

MAYOR COMMISSIONER

CITY CLERK

(CITY SEAL)

MINUTES OF THE REGULAR MEETING OF THE FORT PIERCE CITY PLANNING BOARD HELD ON TUESDAY, MARCH 12, 2002 IN THE CITY HALL FIRST FLOOR CONFERENCE ROOM, 100 N. U.S. #1, FORT PIERCE, FLORIDA

Agenda Item #8 - Discussions/Reports

Ordinance K114 - "Dwelling Rentals"

Ms. Gates stated that this Ordinance came before the Board at the last meeting and that it was tabled. Mr. Walker then stated that the Board originally adopted an ordinance providing that as to low density residential areas, single family residences could be rented out for less than six months only where that was approved as a conditional use. That particular ordinance did not address higher density residential areas such as medium and high density. This ordinance is intended to supplement that so as to provide essentially across the board in residential areas from low to high that houses cannot be rented for short term periods for less than 6 months unless approved as a conditional use.

Ms. Gates stated that this was discussed at the last meeting and these were the requests made by the Board, for Mr. Walker to redraft this, which he has done.

Mr. Becht apologized to Mr. Walker for not being up to speed on this matter. He thought that when this was discussed originally, we had people coming in and they were talking about the abuse of a single family residence in a single family residential neighborhood. Mr. Becht stated that at that time he had a problem with it being applied to the condominiums on the beach which are multi family, and they are rented and we need them to be rented for less than six months without the headache of conditional uses. Does this amendment capture the condominiums? Mr. Walker then stated that no it does not. This applies basically to houses, single family residences. Mr. Becht then asked if it would capture a duplex? Mr. Walker's answer was no. It has to a single family residence.

Mr. Knott's question concerning the ordinance was concerning number before each number of dwelling units, is that the section that is being modified in the ordinance? Mr. Walker stated that is the twelfth use which is designated as a conditional use for example. Mr. Knott then stated that even though it says high density residential areas, it doesn't pertain to any sort of multi-family housing, or rentals of this nature correct? Mr. Walker stated that is correct it refers only to single family.

Ms. Brenner's remarks were directed at Mr. Walker. She said that Mr. Walker stated at the last meeting that we may have adopted an anomaly. Mr. Walker stated that is correct. Ms. Brenner wanted to know how this amendment answer this anomaly. Mr. Walker stated that where the Board left off with the original ordinance was that short term rentals of houses was permissible in a low density area on a conditional use basis. But it was inadvertently omitted as a conditional use in the other higher density areas so that ironically, the rental would be permissible in a low

density area as a conditional use but not in a higher density area. Ms. Brenner stated that is what she understood.

There was no further discussion on this item.

MOTION WAS MADE BY MR. KNOTT TO APPROVE THE ORDINANCE AS SUBMITTED. Seconded by Mr. Poitier. Unanimously approved by roll call vote.

MEMORANDUM

TO : Ramon Trias, Director of Planning

FROM : James T. Walker, Esquire, Assistant City Attorney

SUBJECT : **Amendments to Dwelling Rentals Ordinance**

DATE : February 14, 2002

At the Planning Board's request, a draft ordinance is prepared and is enclosed here so as to provide for dwelling rentals as an additional permitted conditional use in moderate, medium and high density residential areas as well as the Hutchinson Island medium density area. The purpose of this draft proposal is to finish work begun with Ordinance K-114. Please let me know of any staff comment. Otherwise, it is anticipated that this draft will be submitted to the Planning Board at its next meeting.

James T. Walker, Esquire
Assistant City Attorney

JTW/eml

cc: John T. Brennan, Esq., City Attorney
Robert V. Schwerer, Esq., Asst. City Attorney

ORDINANCE NO. K-148

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE; FLORIDA; CREATING SECTIONS 22-26(c)(10), 22-27(c)(12), 22-27.1(c)(6), AND 22-28(c)(12); PROVIDING FOR DWELLING RENTALS AS CONDITIONAL USES IN MODERATE DENSITY, MEDIUM DENSITY, HIGH DENSITY RESIDENTIAL AREAS AND HUTCHINSON ISLAND MEDIUM DENSITY RESIDENTIAL AREAS; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AS FOLLOWS:

SECTION 1. Section 22-26(c)(10) (Single family moderate density zone) is hereby created so as to provide for the following as an additional, permitted conditional use:

(10) Dwelling rentals.

SECTION 2. Section 22-27(c)(12) (medium density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(12) Dwelling rentals.

SECTION 3. Section 22-27.1(c)(6) (Hutchinson Island medium density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(6) Dwelling rentals.

SECTION 4. Section 22-28(c)(12) (high density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(12) Dwelling rentals.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 6. This Ordinance is and the same shall become effective immediately upon final passage hereof.

Approved as to Form and Correctness:

James T. Walker, Esquire
Assistant City Attorney

Discussions/Reports

Ordinance K-114 - "Dwelling Rentals"

Mr. Walker stated that the we may have adopted an anomaly. He wanted to bring it to the Board's attention and get some guidance from the Board on how to proceed in terms of conforming the code with the intent. "If the Board will recall, we had a concern come up some few months back where a single family house on the beach was being used for weekly even daily rentals. That was permissible under the code because a dwelling unit could be rented out for any period of time. So upon motion of Tom Knott, it was moved that the definition of a dwelling be changed to allow for rentals of periods of 6 months or longer but not less than 6 months. We split out a separate definition for rentals for lesser periods of time as conditional uses. That meant that if you wanted a short term rental situation you had to come to the Board for a Conditional Use. All of the attention at that time was focused on the zone that was at issue and that was single family low density. The ordinance that was adopted did not address the other zones, moderate density, medium density and high density. The definition of dwelling applies to all residential zones. What that means that in no residential zone can you rent a single family residence for less than 6 months. But the Conditional Use for a rental was only put in R-2, the low density zone. What that means that in the low density zone you can ask for a short term rental on a Conditional Use but you can't do that in a high density residential area. The rules for rentals ironically, for single family dwellings are much more restrictive for the high density, because you can't even ask for a Conditional Use approval for a short term rental that you can in a lower density R2 area. I need to know how this is to be handled if at all", stated Mr. Walker. Mr. Bergman wanted to know what would be an easy fix for this problem. Mr. Walker stated that there are policy questions about where you want to go with this. If the idea of a short term rental is not offensive in a higher density area then we could limit the six month requirement to the same as the lower density. Or we can make the Conditional Use process uniform across the board for all residential areas including high density so that no one can rent a single family residence for a week or two weeks or a month in any residential area without Conditional Use approval. There are several ways to go with this." Mr. Bergman wanted to know if the Conditional Use would keep them from renting it out for the short term. There are still going to be people who are going to do it regardless of whether there is Conditional Use or not. Mr. Walker stated that there are enforcement concerns over every part of the code. That is an enforcement issue. We are addressing a legislative issue. Mr. Nunn stated that he thought that issue had been addressed and that everyone agreed that would be a possibility. But usually what happens when someone is concerned with this is that it's a neighbor who is concerned. They bring it to the City's attention. That's the main way of enforcing it. Then Code Enforcement gets involved. Where before they could bring it to their attention but there wasn't much that could be done about it. This ordinance was supposed to make it so that the City could actually enforce this. Mr. Nunn felt the thing to do would be just to open the Conditional Use up to all residential zones. Then you won't be limiting them. He felt that this was limited accidentally, they just weren't considered when we discussed this before. Mr. Walker stated that there were one of two things that he could do. He can either draft an ordinance bringing it back to the

Planning Board next month, which adds short term rentals as Conditional Uses to each of the other higher density residential zones. Or, the Board can simply recommend that an ordinance to such effect be submitted to the Commission without further review. It all depends on whether you want to review the actual draft or not. Mr. Bergman stated that he thought it wouldn't be necessary to review because Mr. Walker himself brought up the inconsistency that was in this ordinance. He didn't think anyone else would have picked up on it. I don't necessarily think we need to review it. Ms. Brenner stated that she had read the ordinance several times through and that she still doesn't understand it. Section 22-3 it talks about the dwelling, dwelling unit. Then the next paragraph it has some things struck through and underlined. Then it has dwelling unit in the next paragraph, everything is underlined and she wasn't sure whether it all ran together or if one thing change for the other. If she wanted to rent a room of her house to someone, would that be included in this ordinance, like a bed and breakfast, or like a rooming house such as a college student? Mr. Walker stated that he wasn't sure if it would apply in that situation. The acid test would be whether or not the code enforcement people brought a charge, and what the Code Enforcement Board thought of it. That would be the acid test and in looking at the definition, it says one or more rooms, but there is a second requirement, that it constitute an independent housekeeping establishment for a family. It seems to him that in your hypothetical, you are not describing a situation where you have an independent housekeeping establishment with that room. Mr. Walker stated that he thought this definition might not apply to that one room rental situation described by Ms. Brenner. Ms. Brenner stated that there would be trouble with the Code Enforcement Board because code states that two or more unrelated people living in a single family dwelling is in code violation. Will this mesh with the Code Enforcement Board or will there be problems with it? Ms. Brenner stated that suppose she had 5 rooms and she rented each of those rooms out to individuals, then what. Mr. Walker stated that then you would have a boarding house situation. That might be a problem. Ms. Brenner stated that she finds the Ordinance confusing. She is concerned that it might conflict with the Code Enforcement Board. Mr. Walker stated that if the Board wants to see a draft Ordinance at the next meeting he would provide one. If they do not then he would solicit a motion instructing Staff to submit an Ordinance directly to the Commission amending the Code by adding dwelling units as permitted Conditional Uses to Sections 22-26, 22-27, and 22-28 as the recommendation of the Board.

MOTION WAS MADE BY MS. BRENNER TO HAVE THE DRAFT BROUGHT BACK BEFORE THE BOARD FOR RECOMMENDATION TO THE COMMISSION. **Seconded by Mr. Poitier**. Motion was approved by unanimous voice vote.

Consideration of Absences: Mr. Bergman asked what the Board wished to do concerning the absences. Board decided to wait until the next meeting and have the absent members explain their absences.

Ms. Brenner stated that she at the last meeting she raised the concern about why Congressman Graham did not address the Port issue for security. She stated that she spoke with someone

earlier today who was in a news conference that he conducted in which he talked about the Port extensively. But it didn't make any of the newspapers. Mr. Nunn stated that they had actually been talking about all of the Ports. He stated that he thought he thought they were letting the States handle things individually.

At this point Site Plan Review checklists were passed around to all members present. Mr. Nunn stated that he wanted the Board members to look it over and maybe put it in with their materials that they bring to each meeting. He stated that it gives the Board something to work with as far as what to look for when Site Plans are submitted. This is something that has been talked about for two years, what we should and shouldn't have according to Mr. Nunn. He stated that he didn't know if everyone knew exactly what is supposed to be included. He stated that there were things that he thought should be included, but he had been corrected on that were not supposed to be included at this point. He felt it would be a good thing if the Board members were to bring this with them to all of the meetings and start to use it.

Meeting was adjourned at 8:32 p.m.

Mayor Enns declared a Public Hearing on Ordinance No. K-114 in session and asked if anyone in the audience wished to be heard.

Mr. Richard Bancroft, 1667 Thumb Point Drive, said he has been there for 24 years. What happened next to him is probably the reason this is before them tonight. In October the house next to him sold, a private residence, to a couple who turned it into weekly rentals. They also bought another second home in the neighborhood and turned that into weekly rentals. He is opposed to this for several reasons. Number one, it changes the character of a private residence. The neighborhood was all single family dwelling. Now they don't know who is going to be next to them from one week to the next. There are people walking around they don't know if they belong there or not. The second reason is there is no regulation for health or proper business practices. A couple of weeks ago a renter came to his house asking if they knew how to get in touch with the owners. There were two different groups that had rented the same house for the same week, so they didn't know how to resolve the problem. The phone numbers they had been given were unanswered. She told him the pool is green, they have dirty linens, and the houses haven't been cleaned.

Mayor Enns said let him interrupt. Mr. Bancroft has stated he is opposed to it. He thinks what this ordinance is trying to do is to prevent what is happening.

Mr. Bancroft said yes. He is opposed to the practice of what is going on, but he is for the ordinance. He wants to be very clear about that because it has been a long fight.

Mayor Enns said they are glad to have someone here for something they are doing right.

Mr. Bancroft said the third reason is there are already areas that are zoned for motel and hotels that are regulated by the proper authorities which are paying their dues and taxes and whatever it covers. They don't need competition from operations like what is going on here now. His passed a petition throughout the neighborhood and it went throughout South Beach. Without exception, everybody they asked to sign it was against that type of operation. They brought it before the Code Enforcement Board. They were very good in handling it but they were limited by the zoning as it is. So the South Beach Property Association would urge them to pass this zoning change as it is being proposed.

Mr. Clive Daem said he is a board member of the South Beach Property Association; and speaking for them, they would like to see this amendment passed. As the owner of the Dockside Harborlight Inn Resort and as an owner and operator of a hotel, he reiterates the gentleman preceding him, his feeling about this competition. They pay taxes according to the use of their property. There is a sales tax question here. Any properties under six months are considered transient rentals and are obliged to pay sales tax as well as the bed tax. And he is pretty sure these rentals are not doing that.

Seeing no one further and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Motion was made by Commissioner Benton, seconded by Commissioner Bryan, that Ordinance No. K-114 be passed on first reading.

Ordinance No. K-114 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE; AMENDING SECTION 22-3; AMENDING DEFINITION OF "DWELLING" SO AS TO EXCLUDE RENTALS FOR DESIGNATED PERIOD; PROVIDING DEFINITION FOR "**DWELLING RENTAL**"; AMENDING SECTION 22-24; PROVIDING FOR DWELLING RENTAL AS CONDITIONAL USE; AMENDING SECTION 22-25; PROVIDING FOR DWELLING RENTAL AS CONDITIONAL USE; REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE." was placed on second and final reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-114 in session and asked if anyone in the audience wished to be heard.

Seeing no one and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Motion was made by Commissioner Sessions, seconded by Commissioner Bryan, that Ordinance No. K-114 be passed on second and final reading.

Those voting in favor of the passage of Ordinance No. K-114 on second and final reading were: Commissioners Benton, Bryan, Nelson, Sessions, and Enns. Those opposed: None.

Ordinance No. K-115 entitled, "AN ORDINANCE OF THE CITY OF FORT PIERCE, FLORIDA, PROVIDING FOR AND CLARIFYING MINIMUM **FEES FOR BUILDING INSPECTIONS** INCIDENT TO THE ISSUANCE OF OCCUPATIONAL LICENSES; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE." was placed on second and final reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-115 in session and asked if anyone in the audience wished to be heard.

Seeing no one and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Motion was made by Commissioner Benton, seconded by Commissioner Bryan, that Ordinance No. K-115 be passed on second and final reading.

Those voting in favor of the passage of Ordinance No. K-115 on second and final reading were: Commissioners Benton, Bryan, Sessions, and Enns. Those opposed: Commissioner Nelson.

Ordinance No. K-116 entitled, "AN ORDINANCE AMENDING THE CITY CHARTER, SECTION 14(2) ENTITLED "**BORROW MONEY**", PROVIDING FOR AN INCREASED DEBT LIMIT NOT EXCEEDING TWENTY-TWO MILLION DOLLARS ($22,000,000); REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE." was placed on second and final reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-116 in session and asked if anyone in the audience wished to be heard.

Seeing no one and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Commissioner Sessions asked someone mentioned it last meeting, but at any rate, what is the objective insofar as an increase? He thinks they had an objective in terms of acquiring bonds.

Ordinance K-148 - 2002

ORDINANCE NO. K-148

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE; FLORIDA; CREATING SECTIONS 22-26(c)(10), 22-27(c)(12), 22-27.1(c)(6), AND 22-28(c)(12); PROVIDING FOR **DWELLING RENTALS** AS CONDITIONAL USES IN MODERATE DENSITY, MEDIUM DENSITY, HIGH DENSITY RESIDENTIAL AREAS AND HUTCHINSON ISLAND MEDIUM DENSITY RESIDENTIAL AREAS; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AS FOLLOWS:

SECTION 1. Section 22-26(c)(10) (Single family moderate density zone) is hereby created so as to provide for the following as an additional, permitted conditional use:

(10) Dwelling rentals.

SECTION 2. Section 22-27(c)(12) (Medium density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(12) Dwelling rentals.

SECTION 3. Section 22-27.1(c)(6) (Hutchinson Island medium density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(6) Dwelling rentals.

SECTION 4. Section 22-28(c)(12) (High density residential zone) is hereby created so as to provide for the following additional, permitted conditional use:

(12) Dwelling rentals.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 6. This Ordinance is and the same shall become effective immediately upon final passage hereof.

STATE OF FLORIDA)
ST. LUCIE COUNTY)SS

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. K-148 was duly advertised in accordance with F.S. 166.041(3)(c)(2) in the Fort Pierce Tribune on March 22, 2002 and on April 6, 2002; copy of said ordinance was made available at the office of the City Clerk to the public upon request; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on April 1, 2002; and was duly introduced, read by title only, and passed on second and final reading on April 15, 2002, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 16th day of April, 2002.

MAYOR COMMISSIONER

CITY CLERK

(CITY SEAL)

Those voting in favor of the passage of Ordinance No. K-147 on second and final reading were: Commissioners Alexander, Benton, Nelson, and Enns. Those opposed: Commissioner Coke.

Ordinance No. K-148 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; CREATING SECTIONS 22-26(c)(10), 22-27(c)(12), 22-27.1(c)(6), and 22-28(c)(12); PROVIDING FOR **DWELLING RENTALS** AS CONDITIONAL USES IN MODERATE DENSITY, MEDIUM DENSITY, HIGH DENSITY RESIDENTIAL AREAS AND HUTCHINSON ISLAND MEDIUM DENSITY RESIDENTIAL AREAS; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE." was placed on first reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-148 in session and asked if anyone in the audience wished to be heard.

Seeing no one and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Motion was made by Commissioner Benton, seconded by Commissioner Coke, that Ordinance No. K-148 be passed on first reading.

Those voting in favor of the passage of Ordinance No. K-148 on first reading were: Commissioners Alexander, Benton, Coke, Nelson, and Enns. Those opposed: None.

Ordinance No. K-149 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; CREATING SECTION 22-31(c)(16); PROVIDING FOR CERTAIN **INDUSTRIAL USES** AS PERMITTED CONDITIONAL USES IN **GENERAL COMMERCIAL ZONE** (C-3); REPEALING ORDINANCES AND PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE." was placed on first reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-149 in session and asked if anyone in the audience wished to be heard.

Seeing no one and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Mayor Enns asked do they have a staff recommendation on that?

Mr. Ramon Trias, Director of Development, said staff recommends approval and also the Planning Board recommended approval.

Commissioner Benton said he has some concerns in a couple of areas on this one. That would be Section 22-34(b)(6) allowing wholesale trade, warehouses and distribution establishments, including trucking and railroad terminals and also Section 22-34(b)(7) allowing bulk storage yards, including bulk storage of flammable liquids and other hazardous materials and so on. He would like to see those two left out. He doesn't feel it should be in a commercial area.

Mr. Trias said they can change and tailor the language as they choose. He thinks the intent of this amendment was to allow for some expanded use in C-3, but not for every possible industrial use. Clearly that was the intent. They thought the easiest way to address this was to say the uses allowed under light industrial could be a conditional use because the conditional use process allows the Commission to say "yes" or "no". However, if he feels it has to be more detail, they could definitely re-write it.

overall they will have at complete build out about 25,000 to 26,000 square feet.

Seeing no one further and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Mayor Enns asked what was the recommendation of Planning Board and staff?

Ms. Clark said the recommendation from Staff and Planning Board was for approval.

Motion was made by Commissioner Benton, seconded by Commissioner Alexander, to approve Site Plan submitted for St. Lucie Habitat for Humanity retail building on the north side of Okeechobee Road, east of South 31st Street.

Those voting in favor of the motion were: Commissioners Alexander, Benton, Coke, Nelson, and Enns. Those opposed: None.

Ordinance No. K-148 entitled, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; CREATING SECTIONS 22-26(c)(10), 22-27(c)(12), 22-27.1(c)(6), and 22-28(c)(12); PROVIDING FOR **DWELLING RENTALS** AS CONDITIONAL USES IN MODERATE DENSITY, MEDIUM DENSITY, HIGH DENSITY RESIDENTIAL AREAS AND HUTCHINSON ISLAND MEDIUM DENSITY RESIDENTIAL AREAS; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE." was placed on second and final reading and read by title only.

Mayor Enns declared a Public Hearing on Ordinance No. K-148 in session and asked if anyone in the audience wished to be heard.

Ms. Karen Bancroft said she just wanted a more thorough explanation on this. She thought this was already approved in October that if somebody did want to rent they could go before - she does not know who they go before exactly - but get a conditional approval.

Mayor Enns said the first reading was two weeks ago and was passed. They have to have two readings. When this one is completed tonight then the ordinance will be in effect and it will require conditional use for rental.

Ms. Bancroft asked this is put before somebody and are the neighbors notified? What happens with this?

Mayor Enns asked can Ms. Clark answer the question of notification and who the conditional use goes before?

Ms. Wendy Clark, Planning Coordinator, said the conditional use is an application that would be filed through the Planning Department and that would require notification of surrounding property owners within 500 feet. The actual ordinance, it is her understanding there is no public notification other than an ad in the newspaper. Is that correct?

City Clerk Steele said there is a legal ad in the newspaper.

Ms. Bancroft said if two neighbors say they don't want this, then what happens?

Mayor Enns declared a Public Hearing on Ordinance No. K-114 in session and asked if anyone in the audience wished to be heard.

Mr. Richard Bancroft, 1667 Thumb Point Drive, said he has been there for 24 years. What happened next to him is probably the reason this is before them tonight. In October the house next to him sold, a private residence, to a couple who turned it into weekly rentals. They also bought another second home in the neighborhood and turned that into weekly rentals. He is opposed to this for several reasons. Number one, it changes the character of a private residence. The neighborhood was all single family dwelling. Now they don't know who is going to be next to them from one week to the next. There are people walking around they don't know if they belong there or not. The second reason is there is no regulation for health or proper business practices. A couple of weeks ago a renter came to his house asking if they knew how to get in touch with the owners. There were two different groups that had rented the same house for the same week, so they didn't know how to resolve the problem. The phone numbers they had been given were unanswered. She told him the pool is green, they have dirty linens, and the houses haven't been cleaned.

Mayor Enns said let him interrupt. Mr. Bancroft has stated he is opposed to it. He thinks what this ordinance is trying to do is to prevent what is happening.

Mr. Bancroft said yes. He is opposed to the practice of what is going on, but he is for the ordinance. He wants to be very clear about that because it has been a long fight.

Mayor Enns said they are glad to have someone here for something they are doing right.

Mr. Bancroft said the third reason is there are already areas that are zoned for motel and hotels that are regulated by the proper authorities which are paying their dues and taxes and whatever it covers. They don't need competition from operations like what is going on here now. His passed a petition throughout the neighborhood and it went throughout South Beach. Without exception, everybody they asked to sign it was against that type of operation. They brought it before the Code Enforcement Board. They were very good in handling it but they were limited by the zoning as it is. So the South Beach Property Association would urge them to pass this zoning change as it is being proposed.

Mr. Clive Daem said he is a board member of the South Beach Property Association; and speaking for them, they would like to see this amendment passed. As the owner of the Dockside Harborlight Inn Resort and as an owner and operator of a hotel, he reiterates the gentleman preceding him, his feeling about this competition. They pay taxes according to the use of their property. There is a sales tax question here. Any properties under six months are considered transient rentals and are obliged to pay sales tax as well as the bed tax. And he is pretty sure these rentals are not doing that.

Seeing no one further and hearing no one wishing to be heard, Mayor Enns declared the Public Hearing closed.

Motion was made by Commissioner Benton, seconded by Commissioner Bryan, that Ordinance No. K-114 be passed on first reading.

South Beach Overlay Adoption
Minor Amendment to Definitions

ORDINANCE NO. K – 441

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING ARTICLE I, CHAPTER 22, IN GENERAL, AND ARTICLE II, CHAPTER 22, ESTABLISHMENT OF ZONES, TO AMEND SECTION 22-3 BY UPDATING DEFINITIONS, AND AMEND SECTION 22-16 BY DESIGNATING THE SOUTH BEACH OVERLAY ZONING DISTRICT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it has been some time since the Zoning chapter has been revised; and

WHEREAS, recent proposed development in the South Beach area of the City of Fort Pierce necessitates this revisions; and

WHEREAS, this revision is found to be in compliance with the Comprehensive Plan of the City of Fort Pierce; and

WHEREAS, the Planning Board of the City of Fort Pierce reviewed this matter on October 10, 2006:

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida:

Section 1. Chapter 22, Zoning, of the Code of Ordinances, is hereby amended to read as follows:

Sec. 22-16. Designation of Overlay Districts.

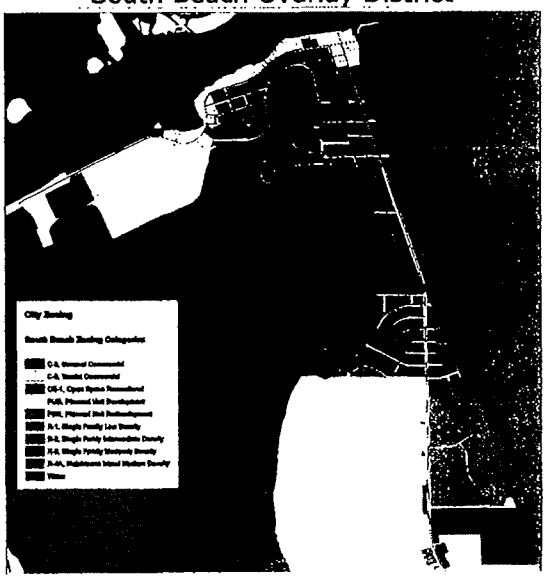
The City's overlay zoning districts stipulate special provisions that, along with the provisions of the basic zoning district and other ordinance regulations, govern the use of property within the City limits.

(a) South Beach Overlay District.

(1) Applicability and Purpose.

The purpose of the South Beach Overlay District is to promote good planning and site design that produces quality development that is functional, an asset to the community and in keeping with the general character of South Hutchinson Island. By way of this Overlay District, the City seeks to preserve, protect and enhance the unique barrier island environment through regulation of development and redevelopment of lots within the district.

South Beach Overlay District



The standards allow for and promote design integration of the man-made improvements to the land with the natural elements of the land. All new development and changes to existing development in the district that require site plan or building permit approval are subject to the overlay district requirements in addition to other applicable regulations in the City's Code of Ordinances.

Due to ever-accumulating knowledge about the dynamics of a barrier island community, and new and better information about site design, the City's land development regulations will be monitored and reviewed on an on-going basis in order to assess their reasonability and effectiveness in promoting these purposes.

APPROVED

(2) Delineation of the District.

The South Beach Overlay District includes all parcels designated in the shaded area as indicated in Figure 1. The boundary of the South Beach Overlay District shall be deemed to automatically adjust pursuant to any annexation approval on South Hutchinson Island.

(3) District Regulations.

a. Density.

1. Residential

Residential density shall be based on the requirements of the underlying zoning district except that in no instance shall residential density in the South Beach Overlay District exceed 8 units per acre.

2. Non- Residential

Non-residential density shall be based on the requirements of the underlying zoning district.

3. Mixed Use

The residential component of a Mixed Use development shall not exceed 8 units per acre. The non-residential component of a Mixed Use development shall be based on the requirements of the underlying zoning district while factoring the affect and impacts of the residential component on the site.

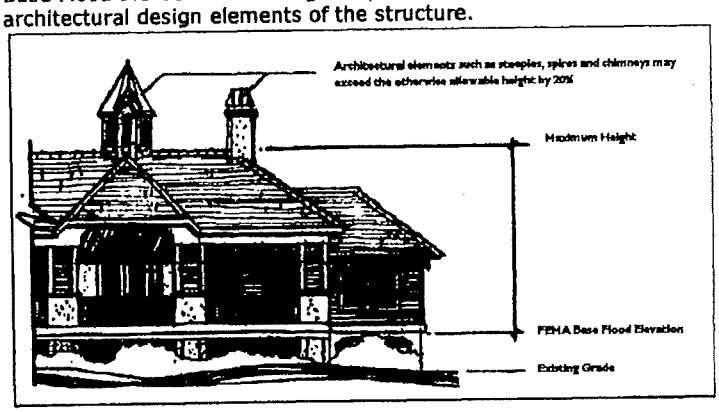
b. Height.

	OS-1	R-1	R-2	R-3	R-4A	C-3	C-5
Maximum Height							
- Single family	-	28′	28′	28′	45′	-	-
- Duplex	-	-	-	28′	45′	-	-
- Triplex	-	-	-	-	45′	-	-
- Quadraplex	-	-	-	-	45′	-	-
- Multifamily	-	-	-	-	45′	45′	45′
- Other	35′	28′	28′	28′	45′	45′	45′
Not to Exceed							
- Single family	-	-	-	-	-	-	-
- Duplex	-	-	-	-	-	-	-
- Triplex	-	-	-	-	-	-	-
- Quadraplex	-	-	-	-	-	-	-
- Multifamily	-	-	-	-	4 stories	4 stories	4 stories
- Other	-	-	-	-	4 stories	4 stories	4 stories

1. Maximum Height may be extended up to 35′ in the R-1, R-2 and R-3 zoning districts subject to Conditional Use approval.
2. No habitable space is permitted above the Maximum Height specified in the zoning district.

c. Calculation of Height.

1. Maximum structure height shall be calculated from the established FEMA Base Flood Elevation to the highest point of the roof excluding non-habitable architectural design elements of the structure.



APPROVED

2. The height of fences shall be measured from preconstruction grade.

d. Height in Excess of Maximum

1. Equipment including, but not limited to, satellite dishes and heating and air conditioning equipment may be installed on top of buildings provided that the equipment is screened from horizontal view.

2. Non-habitable architectural elements that contribute stylistically to the building including, but not limited to, bulkheads, parapet walls, false fronts, cupolas, steeples, spires, and chimneys may exceed the maximum height requirement by 20 percent.

e. Design Standards.

	Standards
1. Single-Family Residential	None.
2. Multifamily and Non-Residential	a) Architectural integrity and compatibility with nearby existing buildings both on- and off-site shall be demonstrated. Architectural considerations shall include building siting, massing, proportion, scale, materials, colors, details, façade treatments, fenestration, parapets, site features, lighting and signage. The openness of ground floor facades and view corridors which face pedestrian utilized roadways, circulation routes or waterways shall be maximized to promote pedestrian activity and increase visibility of activity from the interior of the buildings.
	b) The form of buildings and its architectural details should be designed to create visual interest at the street level using techniques such as incorporating porches, staggering the frontage of the buildings, recessing doors and windows, providing display windows, providing awnings and canopies for weather protection and scale, and visually extending interior spaces outside through paving and glazing.
	c) Site and architectural design features shall substantially advance design standards reflected in local precedents or regional buildings. These may include traditional Mediterranean, Key West, Mission, Prairie, Streamlined Art Deco or Mid-Century Modern architecture or other appropriate architectural design compatible with the Florida tropical climate. Materials and colors should be selected to unify the building appearance and fit into the pedestrian realm.
	d) Development along the City's waterfront shall maximize opportunities for public access to the water and facilitate connectivity with adjoining waterfront properties to establish an improved public promenade.

APPROVED

f. Nonconforming Situations.

Nonconforming uses and structures that have been damaged or destroyed by natural disaster or other catastrophic event, i.e., fire or other calamity, may be replaced or reconstructed provided that:

1. The significance of the property owner's hardship is more compelling than, and reasonably overbalances, the public benefit resulting from not allowing the use or structure to be reestablished.
2. Replacement or reconstruction of the use or structure is compatible with the character of the neighborhood and will not jeopardize future development of the area in compliance with the provisions and intent of the City's Land Development Regulations.
3. The value of properties in the vicinity of the replacement or reconstruction will not be adversely affected;
4. No expansion of gross floor area occurs;
5. The degree of nonconformity is not increased;
6. The replacement structure is in compliance with the City's adopted Building Code, Coastal Construction Control Line and FEMA regulations; and
7. A Building permit is issued within 24 months after the date of destruction and the construction is diligently pursued to completion.

g. Supplemental Use Regulations.

1. Condominium Hotels.

a. General Requirements.

i. Condo-hotel facilities shall be created, sold and maintained under documentation, including condominium declaration, bylaws, sales brochures, and pre-construction agreements, with form and content approved by the City Attorney, which adequately disclose and ensure that the condo-hotel facility will, in all respects, be permanently and exclusively operated as a transient accommodations facility and will not be occupied as a multi-family dwelling.

ii. Condo-hotel facilities must be permanently dedicated in their entirety to the complete control and management of a single hotel or resort hotel operator for operation as a transient accommodations facility.

iii. Condo-hotel facilities shall contain no dwelling units. Only individual sleeping units that are permanently dedicated for rental to the general public for transient occupancy for periods of less than 28 days on a fulltime basis by the hotel or resort hotel operator shall be permitted; provided, however, that an owner of an individual sleeping unit in a condo-hotel may be permitted to occupy the owned sleeping unit without rental charge for up to 28 days in any calendar year.

iv. Condo-hotel sleeping units shall not be used for homesteading purposes or home occupational licensing, time share or fractional interests.

v. Condo-hotel facilities shall be licensed by all applicable state and local agencies that license traditional motels, hotels and/or resort hotels prior to the issuance of any Certificate of Occupancy. All required licenses must be kept current.

vi. Rental of condo-hotel sleeping units shall be subject to all applicable state and local tourist tax collections.

vii. Condo-hotel facilities shall be served by singly metered utility services and with a central telephone system and central cable television system installed in all individual sleeping units.

viii. Individual sleeping units shall not contain any lockable storage closet or cabinet unless access to such closet or cabinet is automatically and uniformly provided to each member of the public who rents the sleeping unit.

ix. Condo-hotel facilities shall provide an internally-oriented lobby/front desk area.

APPROVED

x. Condo-hotel facilities shall utilize a uniform key entry system managed by the hotel or resort hotel operator to receive and disburse keys for each condo-hotel sleeping unit.

xi. All condo-hotel facilities shall offer daily maid service, concierge as well as other customary hospitality services.

xii. The City may require affidavits of compliance with the criteria from the developer, management entity, and/or each condo-hotel sleeping unit purchaser/owner concurrent with annual renewal of any required occupational license.

b. Conditions of Approval.

The City Commission may impose limitations on condo-hotel facilities, including but not limited to, the size and number of sleeping units and sleeping areas as well as the types of utility fixtures to ensure the viability of hospitality and transient accommodations and to limit impacts on local services including transportation, potable water, sanitary sewer and hurricane evacuation.

Section 2. Chapter 22, Zoning, of the Code of Ordinances, is further amended as follows:

Existing Definitions to be Deleted and Replaced by New Definitions

~~*Dwelling (dwelling unit)* – One or more rooms connected together in a building, constituting a separate, independent housekeeping establishment for a family, for owner occupancy or rental for 6 months or longer in R-1 or R-2 residential zones, physically separated from any other rooms or dwelling units which may be in the building, and containing sleeping and sanitary facilities and one kitchen.~~

~~*Motel/Hotel* – A building or group of buildings in which sleeping accommodations are offered to the public and intended primarily for rental to transients with a daily charge, as distinguished from dwellings, where rentals are for a period of a week or longer and occupancy is generally by residents rather than transients. Where more than twenty-five (25) percent of the units have cooking facilities, such living quarters shall be considered as dwellings and shall be subject to the regulations governing dwellings. This definition shall not include adult motels or adult hotels.~~

~~*Resort Hotel* – A place of lodging providing sleeping accommodations that are offered to the public in conjunction with the operation of marine or marina facilities or other tourist-related recreational amenities, and that are intended primarily for rental to transients with a daily or weekly charge, but in any event in which the maximum stay per transient/tenant is limited to thirty (30) days in any twelve month period. Limited kitchen facilities may be provided in the suite. Guest recreational amenities, such as marina facilities, swimming pools, tennis or recreation courts or similar facilities, are to be provided and located on site.~~

New Definitions

Condo hotel – A building constructed, maintained, operated and managed as a hotel or resort hotel in which each sleeping unit in the facility is individually owned and in which all sleeping units are available for transient occupancy, i.e., daily, weekly or monthly rent and where the structure, common areas and facilities are owned by all owners on a proportional individual basis.

Sleeping unit – One or more rooms designed, occupied, or intended for occupancy as transient lodging accommodations with one or more sleeping areas, limited cooking, and sanitary facilities provided within the sleeping unit for the exclusive use as transient lodging accommodations.

Limited Cooking Facilities – A collection of customary appliances which may include sinks, wet bar areas, refrigerators and microwave ovens provided in transient lodging accommodations for the use, enjoyment and convenience of transient occupants but specifically excluding dish washers, stoves and ovens.

Dwelling unit – One or more rooms, designed, occupied, or intended for owner occupancy, or rental for six months or longer in R-1 and R-2 residential zoning districts, used as a separate living quarter, with cooking, sleeping and sanitary facilities provided within the dwelling unit for the exclusive use of a single family maintaining a household.

Hotel – A facility offering transient lodging accommodations to the general public and providing additional services, such as restaurants, meeting spaces, entertainment, and recreational facilities.

Motel – A facility offering transient lodging accommodations to the general public with a majority of all rooms having direct access to the outside without the necessity of passing through the main lobby of the building.

Resort Hotel – A tourist-oriented destination resort facility offering transient lodging accommodations with sleeping units available to the general public in conjunction with marine, aquatic, golf or other recreational amenities including but not limited to organized programs, activities, camps and excursions for both adults and/or children, fitness and spa facilities, as well as other services and amenities including restaurants, meeting, conference and/or banquet facilities as well as entertainment where such sleeping units are intended for the exclusive use as transient lodging accommodations.

Section 3. Chapter 22, Zoning, of the Code of Ordinances, is further amended as follows:

Other Amendments to the Land Development Regulations

1) Add new parking standard for Motels, Hotels and Resort Hotels in Section 22-60(d)(2), Off-street Parking and Loading, to require 1.0 parking space for the first sleeping area within a sleeping unit plus .5 parking spaces for each additional sleeping area within a sleeping unit plus 1 parking space per 250 square feet of gross floor area for accessory uses open to the general public.

2) Add Motels, Hotels and Resort Hotels As Semi-restricted uses permitted in Section 22-33(b), C-5, Tourist Commercial, zoning district.

Section 4. Chapter 22, Zoning, of the Code of Ordinances, is hereby amended so that the following sections are renumbered as follows:

Section 22-~~16~~17. Location of Zoning Districts.

Section 22-~~17~~18. Zoning Atlas Generally.

Section 22-~~18~~19. Reserved

Section 22-~~19~~20. Comprehensive Plan.

Section 5. All Ordinances or parts of Ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

Section 6. This ordinance is and the same shall become effective immediately upon final passage hereof.

STATE OF FLORIDA)
ST. LUCIE COUNTY)[SS]

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. K-441 was duly advertised by Legal Advertising in the Fort Pierce Tribune on November 15, 2006 and on December 11, 2006; and was duly advertised by Display Advertising in the Fort Pierce Tribune on August 14 & August 30, 2006, and on September 11 & September 27, 2006, and on November 22 & December 11, 2006; copy of said ordinance was made available at the office of the City Clerk to the public upon request; Public Hearings were held on Ordinance No. K-441 on August 21, 2006, December 4, 2006, and December 18, 2006; said ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on January 2, 2007; and was duly introduced, read by title only, and passed on second and final reading on January 16, 2007, by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this the 17th day of January, 2007.

MAYOR COMMISSIONER

CITY CLERK

(CITY SEAL)

ORDINANCE NO. L-295

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 22, ARTICLE THREE, BASIC ZONING DISTRICTS, CREATING SECTION 22-22, SPECIFYING ALLOWED USES; AMENDING CHAPTER 22, ARTICLE THREE, AMENDING SECTIONS 22-23 THROUGH 22-28, BASIC ZONING DISTRICTS; AMENDING CHAPTER 22, ARTICLE THREE; AMENDING SECTIONS 22-29 THROUGH 22-39, BASIC ZONING DISTRICTS; SPECIFYING UPDATED USES IN ALL ZONING DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Fort Pierce, Florida as follows:

SECTION 1. Section 22-22 is hereby created so that the same shall read as follows:

Sec. 22-22. - Allowed Uses.

(a) *Uses listed.* Uses listed are allowed in each zoning district in accordance with the Use Table.

(b) *Permitted uses.* Uses identified with a "P" in the Use Table are permitted in the subject zoning district provided that the uses will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(c) *Conditional uses.* Uses identified with a "C" in the Use Table are permitted in the subject zoning district, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards and will not violate basic use standards specified in each zoning district, other applicable use standards, additional zoning ordinance provisions and other city laws.

(d) *Prohibited uses.* Uses identified with a "-" in the Use Table are expressly prohibited.

(e) *Use table.*

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
RESIDENTIAL																							
Household Living																							
–Detached House	P	P	P	P	P	P	P	P	C	C	C	-	-	C	-	-	-	-	-	-	C	-	-
–Duplex	-	-	-	-	-	C	P	P	C	C	C	-	-	C	-	-	-	-	-	-	-	-	-
–Townhouse	-	-	-	-	-	C	P	P	P	C	C	-	-	C	-	-	-	-	-	-	-	-	-
–Multi-Dwelling Building	-	-	-	-	-	C	P	P	-	C	C	C	-	C	C	-	-	-	-	-	-	-	-
–Mobile or Manufactured Home	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Manufactured Home Park or Subdivision	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Mobile Home Park	-	-	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Vertical Mixed-Use Building	-	-	-	-	-	-	C	C	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-
Home Occupations (per requirements of Section 22-63)	P	P	P	P	P	P	P	P	P	-	-	-	-	P	-	-	-	-	-	-	-	-	-
Group Living (except as noted below)	-	-	-	-	C	C	C	C	C	C	-	C	C	C	-	-	-	-	-	-	-	-	-
–Community Residential Home, Type 1 (1–6 residents)	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Community Residential Home, Type 2 (7-14 residents)	-	-	-	-	-	-	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
–Dormitories, Fraternity and Sorority Houses	-	-	-	-	-	C	C	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC AND CIVIC																							
Community/Cultural (except as noted below)	-	-	-	-	C	C	C	C	C	C	C	P	P	C	C	C	-	-	-	C	-	-	-
–Community Center	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Fraternal Organization/Lodge	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Library or Cultural Exhibit	-	-	-	-	C	C	C	C	C	-	C	P	P	C	-	C	-	-	-	C	-	-	-
–Environmental Research and Education Facilities	-	-	-	-	-	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
Day Care	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Adult Day Care Center	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Day Care Center	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Child Care Facility	-	-	-	-	C	C	C	C	C	C	C	C	-	C	-	-	-	-	-	-	-	-	-
–Family Day Care Home	P	P	P	P	P	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
Educational Facilities																							
–College or University	-	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	-
–Elementary, Middle or High School - Public	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	-	-	-	-
–Elementary, Middle or High School - Private	-	C	C	C	C	C	C	C	C	-	-	C	-	-	-	-		-	-	-	-	-	-
–Marine Research/Education Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		P	-	-	-	C	-
Government Facilities (except as noted below)	-	-	-	-	-	-	-	-	-	C	C	P	P	C	-	C	-	-	-	-	-	C	C
–Post Office	-	-	-	-	-	-	-	-	-	C	C	P	P	-	-	C	-	-	-	-	-	-	-
–Safety Service	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	-	-	C	C
Medical Facilities (except as noted below)	-	-	-	-	C	C	C	-	C	C	-	C	-	C	-	-	-	-	-	-	-	-	-
–Hospital	-	-	-	-	C	C	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
–Nursing Home	-	-	-	-	C	C	C	-	C	C	-	C	C	-	-	-	-	-	-	-	-	-	-
Park and Open Space (except as noted below)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	-
–Cemetery/Columbarium/ Mausoleum	C	C	C	C	C	C	-	-	C	C	C	C	-	-	-	-	-	-	-	C	-	-	-
–Country Club/Golf Course	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-	-	C	-	-	-
–Game and Wildlife Management Preserves	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-
–Water Dependent Recreation Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	C	C
Passenger Terminal																							
–Airport/Heliport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	-	-	-	-
–Rail/Bus Terminal	-	-	-	-	-	-	-	-	-	C	C	C	C	-	C	C	C	C	C	-	-	-	-
–Bus Shelter	C	C	C	C	C	C	P	P	P	P	P	P	P	P	P	P	P	P	P	-	-	-	-
–Taxi Terminal	-	-	-	-	-	-	-	-	-	C	C	C	C	-	C	C	C	C	C	-	-	-	-
Religious Institution	C	C	C	C	C	C	C	C	C	C	C	P	P	C	-	C	-	-	-	-	-	-	-
Social Service Institution (except as noted below)	-	-	-	-	-	-	-	-	-	C	-	C	C	-	-	-	C	C	-	-	-	-	-
–Halfway Houses	-	-	-	-	-	C	C	C	C	C	-	C	C	-	-	-	C	-	-	-	-	-	-
Utilities																							
–Minor, other	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	P	C	C	C	C
–Major	-	-	-	-	-	-	-	-	-	-	-	C	C	C	C	C	C	C	P	C	C	C	C
–Utility Cabinets, Above Ground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	C	C	C
COMMERCIAL																							
Eating and Drinking Establishments																							
–Brew Pub	-	-	-	-	-	-	-	-	C	P	C	P	P	P	P	C	C	C	-	-	-	-	-
–Coffee Shop	-	-	-	-	-	-	C	-	C	C	P	P	P	P	P	C	C	C	-	-	-	-	-
–Neighborhood Bistro	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
–Neighborhood Café	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
–Restaurants, Fast Food	-	-	-	-	-	-	-	-	C	-	-	P	P	P	P	C	C	C	-	-	-	-	-
–Restaurant and Bar	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	C	-	-	C
–Wine/Cigar Bar	-	-	-	-	-	-	-	-	C	C	C	P	P	P	P	C	C	C	-	-	-	-	-
Entertainment, Indoor (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	C	-	-	-
–Adult Establishment	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	-
–Arcade Amusement Center	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-
–Bar or Nightclub	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
–Theater	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
Entertainment, Outdoor (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	C	-	P	-	-	-	-	-	C	-	-	-
–Batting Cages, Driving Ranges	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	-
–Stables or Equestrian Facilities	C	C	C	-	-	-	-	-	-	-	-	P	-	P	-	-	-	-	-	-	-	-	-
–Stadium or Arena	-	-	-	-	-	-	-	-	-	-	-	C	-	C	C	-	C	C	-	-	-	-	-
Marine-Related Commercial (except as noted below)	-	-	-	-	-	-	-	-	-	C	-	P	P	C	P	-	-	C	-	C	-	-	C
–Boat and Marine Equipment Sales	-	-	-	-	-	-	-	-	-	-	-	P	C	C	P	-	-	C	-	-	-	-	-
–Marina/Boat Livery	-	-	-	-	-	-	-	-	-	C	-	C	C	C	C	-	-	P	-	C	-	-	C
Office																							
–Administrative, Professional, General, Medical Office	-	-	-	-	-	-	C	C	C	P	P	P	P	P	P	P	C	C	-	-	-	-	-
–Day Labor Employment Agency	-	-	-	-	-	-	-	-	-	P	C	P	P	-	-	P	-	-	-	-	-	-	-
–Medical and Dental Clinic	-	-	-	-	-	-	-	-	-	P	C	P	P	C	-	P	-	C	-	-	-	-	-
–Television and Radio Studios	-	-	-	-	-	-	-	-	-	P	P	P	P	P	C	P	-	C	-	-	-	-	-
Overnight Accommodations																							
–Bed & Breakfast	-	-	-	-	-	-	C	C	C	-	P	P	P	P	-	-	-	-	-	-	-	-	-
–Dwelling Rental	-	-	-	C	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
–Hotel/Motel	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	C	-	-	-	-	-	-	-
–Recreational Vehicle Park	-	-	-	-	-	-	-	-	-	-	-	C	-	C	-	-	-	-	-	-	-	-	-

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
–Resort Hotel	-	-	-	-	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	-
Parking, Commercial	-	-	-	-	-	-	-	C	-	C	-	P	C	C	-	C	-	C	-	-	-	-	-
Retail Sales & Service, Sales-Oriented (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
–Art Gallery	-	-	-	-	-	-	-	-	-	C	C	P	P	P	-	C	-	-	-	-	-	-	-
–Farmers Market or Farm Stand	P	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	C	-	-	-	-	-	-
–Grocery or Liquor Store	-	-	-	-	-	-	C	-	C	-	P	P	P	C	-	C	-	-	-	-	-	-	-
–Neighborhood Commercial Sale	-	-	-	-	C	C	P	P	P	-	P	P	P	C	-	C	-	-	-	-	-	-	-
–Office Supplies & Electronics	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
–Pet Stores	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
Retail Sales & Service, Personal-Service Oriented (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
–Art Studio	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
–Animal Care Facilities & Service	-	-	-	-	-	-	-	-	-	-	-	C	-	P	-	C	-	-	-	-	-	-	-
–Animal Grooming Services	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
–Check Cashing/Loan Service	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	-
–Educational Service Establishments	-	-	-	-	-	-	-	-	C	C	C	P	P	C	P	P	P	C	C	-	-	-	-
–Laundry & Dry Cleaners Pick-Up	-	-	-	-	-	-	C	C	C	C	P	P	P	P	-	C	-	-	-	-	-	-	-
–Laundromat	-	-	-	-	-	-	C	C	C	C	P	P	P	C	-	C	-	-	-	-	-	-	-
–Mortuaries or Funeral Homes	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	C	-	-	-	-	-	-	-
–Neighborhood Commercial Services	-	-	-	-	C	C	P	P	P	C	P	P	P	P	-	C	-	-	-	-	-	-	-
–Pawn Shop	-	-	-	-	-	-	-	-	-	-	-	P	P	C	-	C	-	-	-	-	-	-	-
–Personal Improvement Service	-	-	-	-	-	-	C	C	C	C	-	P	P	P	-	C	-	-	-	-	-	-	-
–Veterinary (Without Outdoor Runs)	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	C	-	-	-	-	-	-	-
Retail Sales & Service, Repair-Oriented	-	-	-	-	-	-	-	P	-	C	-	P	P	P	-	P	-	-	-	-	-	-	-
Self-Service Storage	-	-	-	-	-	-	-	-	-	-	-	C	-	C	C	-	P	-	P	-	-	-	-
Vehicle Sales & Service																							
–Automobile Rentals	-	-	-	-	-	-	-	-	-	-	-	P	C	C	C	C	P	-	P	-	-	-	-
–Automobile Sales	-	-	-	-	-	-	-	-	-	-	-	P	C	C	C	C	P	-	P	-	-	-	-
–Boat Rentals	-	-	-	-	-	-	-	-	-	-	-	P	C	P	C	C	P	-	P	-	-	C	P
–Boat Sales	-	-	-	-	-	-	-	-	-	-	-	P	C	C	C	C	P	-	P	-	-	-	P
–Fueling Station	-	-	-	-	-	-	-	-	-	C	C	P	C	C	-	C	-	P	-	-	-	-	-
–Travel Plaza	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	C	-	-	-	-	-	-	-
–Truck Stop	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	C	-	-	-	-	-	-	-
–Vehicle Repair, General	-	-	-	-	-	-	-	-	-	-	-	C	C	-	-	C	-	-	-	-	-	-	-
–Vehicle Repair, Limited	-	-	-	-	-	-	-	-	-	-	-	P	C	-	-	P	-	-	-	-	-	-	-
–Vehicle Storage	-	-	-	-	-	-	-	-	-	-	-	C	-	-	C	-	P	C	P	-	-	-	-
INDUSTRIAL																							
Artisan	-	-	-	-	-	-	-	-	-	-	-	C	C	-	-	P	P	-	P	-	-	-	-
–Cabinet Shops, Woodworking	-	-	-	-	-	-	-	-	-	-	-	C	C	-	C	P	P	-	P	-	-	-	-
Light Industrial Service (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	P	P	-	P	-	-	-	-
–Catering Facility, Large-Scale	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	P	P	-	P	-	-	-	-
–Crematorium	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-
–Building Maintenance Facilities And Services	-	-	-	-	-	-	-	-	-	-	-	C	-	-	C	-	-	-	-	-	-	-	-
–Contractors/Others Performing Services Off-Site	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	P	P	-	P	-	-	-	-
–Microbrewery	-	-	-	-	-	-	-	-	-	C	C	C	C	C	C	C	-	-	-	-	-	-	-
–Research Service	-	-	-	-	-	-	-	-	-	-	-	C	-	-	P	P	P	-	P	-	-	-	-
Marine-Related Industrial	-	-	-	-	-	-	-	-	-	-	-	C	-	-	P	-	C	P	P	-	-	-	P
Warehouse & Freight (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	P	P	C	P	-	-	-	-
–Parcel Service	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	P	P	C	P	-	-	-	-
Waste-Related Use (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	-	-	-	-
–Solid Waste Separation, Transfer Station	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	-	-	-	-
–Recycling Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	C	-	-	-	-
–Wrecking or Salvage Yard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C	C	-	-	-	-
Wholesale Trade	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	-	P	C	P	-	-	-	-
Heavy Industrial (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-
–Heavy Equipment Sales & Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	C	P	-	-	-	-
–Processing of Food & Related Products	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	C	P	P	-	-	-	-
OTHER																							

ZONING DISTRICT	E1	E2	E3	R1	R2	R3	R4	R4A	R5	C1	C2	C3	C4	C5	C6	CP	I1	I2	I3	OS1	OS2	A1	A2
Aquaculture Facilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	-	-	-	C	C
Community Gardens	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	-	-
Dock/Moorage Facility (except as noted below)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C
–Docks for Single Family Homes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P
– Docks for Single Family Homes on canals within Surfside or Jennings Cove	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	C	C
Navigational Aids	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P
Telecommunication Facility																							
–Antenna Support Structure	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
–Antenna (on existing structure)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

SECTION 2. Sections 22-23(b) and 22-23(c) are hereby amended so that the same shall read as follows:

Sec. 22-23. - Single-Family Estate Density zone (E-1).

(a) *Purpose.* This classification is intended to provide for areas of single-family dwellings with an average net density of approximately one unit per acre.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an E-1 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(4) Farmstand sales establishments.~~

~~(c) *Conditional use permitted.* The following uses and their accessory uses are permitted in an E-1 zone, if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Churches, excluding schools, except those that only provide religious instruction.~~

~~(2) Park or recreation areas.~~

~~(3) Cemeteries.~~

~~(4) Public utility structures, such as utility substations.~~

(~~d~~ b) *Basic use standards.* Uses in an E-1 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for single-family dwellings shall be thirty thousand (30,000) square feet.

b. The minimum lot width shall be one hundred (100) feet.

c. The minimum lot depth shall be two hundred (200) feet.

(2) *Yards.*

a. The minimum depth of the front yard will be eighty-five (85) feet.

b. The minimum depth of the side yards shall be fifteen (15) feet, except on corner lots the minimum side yard depth on a street side will be twenty (20) feet.

c. The minimum depth of the rear yard shall be forty (40) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is forty (40) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be fourteen (14) feet, except on double-frontage and waterfront lots it shall be forty (40) feet.

(3) *Lot coverage.* Buildings will not cover more than twenty-five (25) per cent of the lot.

(4) *Building heights.* No building shall exceed a height of thirty-five (35) feet above grade.

(e c) *Other applicable use standards.*

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least seven (7) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from open space character of an uncovered and unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

(f d) *Nonconforming situations.* Nonconforming structures and characteristics of farmstand sales establishments that have been damaged or destroyed by natural disaster or other catastrophic event, i.e., fire or other calamity, may be replaced or reconstructed provided that:

(1) The significance of the property owner's hardship is more compelling than, and reasonably overbalances, the public benefit resulting from not allowing the use or structure to be reestablished;

(2) Replacement or reconstruction of the use or structure is compatible with the character of the neighborhood and will not jeopardize future development of the area in compliance with the provisions and intent of the city's land development regulations;

(3) The value of properties in the vicinity of the replacement or reconstruction will not be adversely affected;

(4) No expansion of gross floor area occurs;

(5) The degree of nonconformity is not increased;

(6) The replacement structure is in compliance with the city's adopted building code, Coastal Construction Control Line, and FEMA regulations; and,

(7) A building permit is issued within twenty-four (24) months after the date of destruction and the construction is diligently pursued to completion.

SECTION 3. Sections 22-23.1(b) and 22-23.1(c) are hereby amended so that the same shall read as follows:

Sec. 22-23.1. - E-2 Residential Single-Family—Two units per acre.

(a) *Purpose.* This classification is primarily intended to provide for areas of single-family dwellings with an average net density of less than two (2) units per acre for conventional

developments. Regulations for the district are designed to promote sound neighborhoods and accommodate compatible nonresidential uses. Water and sewer service should be available.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an E-2 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an E-2 zone if the city commission, after a public hearing determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Churches.~~

~~(2) Schools.~~

~~(3) Park or recreation areas.~~

~~(4) Cemeteries.~~

~~(5) Public utility structures, such as utility substations.~~

~~(6) Dwelling rentals.~~

(~~d~~b) *Basic use standards.* Uses in an E-2 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size*.

a. The minimum lot area for single-family dwellings shall be fifteen thousand (15,000) square feet.

b. The minimum lot width shall be one hundred (100) feet.

c. The minimum lot depth shall be one hundred ten (110) feet.

(2) *Yards*.

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum depth of the side yards shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be twenty (20) feet.

c. The minimum depth of the rear yard shall be twenty (20) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is twenty (20) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be seven (7) feet, except on double-frontage and waterfront lots it shall be twenty (20) feet.

(3) *Lot coverage.* Buildings will not cover more than twenty-five (25) per cent of the lot.

(4) *Building heights.* No building shall exceed a height of thirty-five (35) feet above grade.

(~~e~~c) *Other applicable use standards*.

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least seven (7) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a

guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 4. Sections 22-23.2(b) and 22-23.2(c) are hereby amended so that the same shall read as follows:

Sec. 22-23.2. - E-3 Residential Single-Family—Three units per acre.

(a) *Purpose.* This classification is primarily intended to provide for areas of single-family dwellings with an average net density of less than three (3) units per acre for conventional developments. Regulations for the district are designed to promote sound neighborhoods and accommodate compatible nonresidential uses. Water and sewer service should be available.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an E-3 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an E-3 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Churches.~~

~~(2) Schools.~~

~~(3) Park or recreation areas.~~

~~(4) Cemeteries.~~

~~(5) Public utility structures, such as utility substations.~~

~~(6) Dwelling rentals.~~

(~~d~~b) *Basic use standards.* Uses in an E-3 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size*.

a. The minimum lot area for single-family dwellings shall be twelve thousand (12,000) square feet.

b. The minimum lot width shall be seventy-five (75) feet.

c. The minimum lot depth shall be one hundred ten (110) feet.

(2) *Yards*.

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum depth of the side yards shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be twenty (20) feet.

c. The minimum depth of the rear yard shall be twenty (20) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is twenty (20) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be seven (7) feet, except on double-frontage and waterfront lots it shall be twenty (20) feet.

(3) *Lot coverage.* Buildings will not cover more than twenty-five (25) per cent of the lot.

(4) *Building heights.* No building shall exceed a height of twenty-eight (28) feet above grade, except that conditional uses with buildings that have a maximum height of thirty-five (35) feet above grade may be approved.

(e<u>c</u>) *Other applicable use standards*.

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least seven (7) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 5. Sections 22-24(b) and 22-24(c) are hereby amended so that the same shall read as follows:

Sec. 22-24. - Single-Family Low Density zone (R-1).

(a) *Purpose.* This classification is primarily intended to provide for areas of single-family dwellings with an average net density of less than four (4) units per acre for conventional developments. Regulations for the district are designed to promote sound neighborhoods and accommodate compatible nonresidential uses. Water and sewer service should be available.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-1 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-1 zone if the city commission, after a public hearing, determines that the location and~~

~~development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Churches, excluding schools except those that only provide religious instruction.~~

~~(2) Park or recreation areas.~~

~~(3) Cemeteries.~~

~~(4) Public utility structures, such as utility substations.~~

~~(5) Dwelling rentals.~~

(~~d~~b) *Basic use standards.* Uses in an R-1 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for single-family dwellings shall be twelve thousand (12,000) square feet.

b. The minimum lot width shall be seventy-five (75) feet.

c. The minimum lot depth shall be one hundred ten (110) feet.

(2) *Yards.*

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum depth of the side yards shall be seven (7) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the rear yard shall be twenty (20) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is twenty (20) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be seven (7) feet, except on double-frontage and waterfront lots it shall be twenty (20) feet.

(3) *Lot coverage.* Buildings will not cover more than twenty-five (25) per cent of the lot.

(4) *Building heights.* No building shall exceed a height of twenty-eight (28) feet above grade, except that conditional uses with buildings that have a maximum height of thirty-five (35) feet above grade may be approved.

(~~e~~c) *Other applicable use standards.*

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least seven (7) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 6. Sections 22-25(b) and 22-25(c) are hereby amended so that the same shall read as follows:

Sec. 22-25. - Single-Family Intermediate Density zone (R-2).

(a) *Purpose.* This district is designed mainly for areas of single-family dwellings with an average net density of less than five (5) units per acre for conventional developments. In addition to housing, various public facilities and other nonresidential uses are permitted under the conditions and safeguards referred to in this section. Areas in this classification should have public water and sewer service.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-2 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-2 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Hospitals, sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(2) Churches, schools and day care centers.~~

~~(3) Park or recreation areas.~~

~~(4) Community centers and nonprofit clubs.~~

~~(5) Cemeteries.~~

~~(6) Public utility structures, such as utility substations.~~

~~(7) Dwelling rentals.~~

(~~d~~b) *Basic use standards.* Uses in an R-2 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for single-family dwellings shall be nine thousand (9,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be one hundred ten (110) feet.

(2) *Yards.*

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum depth of the side yards shall be seven (7) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the rear yard shall be fifteen (15) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is fifteen (15) feet from the rear lot line and extends to the closest property lines. The

minimum depth of the rear yard for the remainder of the lot will be seven (7) feet, except on double-frontage and waterfront lots it shall be fifteen (15) feet.

(3) *Lot coverage.* Buildings will not cover more than thirty (30) per cent of the lot area.

(4) *Building heights.* No building shall exceed a height of twenty-eight (28) feet above grade, except that conditional uses with buildings that have a maximum height of thirty-five (35) feet above grade may be approved.

(e~~d~~c) *Other applicable use standards.*

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least seven (7) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in section 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 7. Sections 22-26(b) and 22-26(c) are hereby amended so that the same shall read as follows:

Sec. 22-26. - Single-Family Moderate Density zone (R-3).

(a) *Purpose.* The major purpose of this zoning district is to provide for areas of single-family dwellings with an average net density in conventional developments of approximately six (6) units per acre or less. Innovative residential developments, however, may have higher densities. Duplexes and certain nonresidential uses are allowed when appropriate conditions and safeguards indicated in this section are fulfilled. This classification can be effectively applied to areas serving as a transition between lower density single-family zones and residential districts with medium or high densities. Public water and sewer service should be available.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-3 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Home occupations which satisfy requirements in section 22-63~~

~~(3) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-3 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Innovative residential developments which satisfy standards in section 22-82~~

~~(2) Duplex subdivisions (not single duplexes) which fulfill provisions in section 22-83~~

~~(3) Mobile home subdivisions and conventional home/mobile home subdivisions which satisfy regulations in section 22-84~~

~~(4) Hospitals, sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(5) Churches, schools and day care centers.~~

~~(6) Park or recreation areas.~~

~~(7) Cemeteries.~~

~~(8) Community centers and nonprofit clubs.~~

~~(9) Public utility structures, such as utility substations.~~

~~(10) Dwelling rentals.~~

~~(11) Student housing.~~

(~~d~~b) *Basic use standards.* Uses in an R-3 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for a single-family dwelling shall be seven thousand two hundred (7,200) square feet.

b. The minimum lot area for a duplex will be twelve thousand (12,000) square feet.

c. The minimum lot width shall be seventy-five (75) feet for a duplex.

d. The minimum lot width for other uses will be sixty-five (65) feet.

e. The minimum lot depth for a duplex will be one hundred twenty (120) feet.

f. The minimum lot depth for other uses shall be one hundred (100) feet.

(2) *Yards.*

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum depth of the side yards shall be seven (7) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the rear yard shall be fifteen (15) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is fifteen (15) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be six (6) feet, except on double-frontage and waterfront lots it shall be fifteen (15) feet.

(3) *Lot coverage.* Buildings will not cover more than thirty-five (35) per cent of the lot.

(4) *Building heights.* No building shall exceed a height of twenty-eight (28) feet above grade, except that conditional uses with buildings that have a maximum height of thirty-five (35) feet above grade may be approved.

(~~e~~c) *Other applicable use standards.*

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least six (6) feet from the rear lot line.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house, provided that the lot on which such guest house is located is thirty thousand (30,000) square feet or more in size.

(3) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 8. Sections 22-27(b) and 22-27(c) are hereby amended so that the same shall read as follows:

Sec. 22-27. - Medium Density Residential zone (R-4).

(a) *Purpose.* The medium density residential district is designed to accommodate a variety of housing types, including conventional single-family dwellings, duplexes and, where desirable, townhome dwellings, mobile homes or multifamily housing with three (3) or more dwelling units. Maximum gross densities should generally not exceed ten (10) units per acre for conventional developments and twelve (12) units per acre for innovative residential developments. This intensity of residential use is envisioned for locations which have public water and sewer service and which have adequate access to arterial or collector streets. Certain nonresidential uses are permitted under the parameters and safeguards set forth in this section.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-4 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Duplexes.~~

~~(3) Triplexes and quadraplexes.~~

~~(4) Multifamily housing developments.~~

~~(5) Townhome dwellings; including those approved prior to December 18, 2006, which conform to standards in subsection 22-27(e), are hereby exempt from subsections 18-11(g)(3) and (4), Design standards, lots, and subsections 22-27(d)(1)—(5), Basic use stand1ards.~~

~~(6) Home occupations which satisfy requirements in section 22-63~~

~~(7) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-4 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Innovative residential developments which satisfy standards in section 22-82~~

~~(2) Mobile home subdivisions and conventional home/mobile home subdivisions which satisfy regulations in section 22-84~~

~~(3) Mobile home parks.~~

~~(4) Boarding houses.~~

~~(5) Hospitals, sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(6) Churches, schools and day care centers.~~

~~(7) Park or recreation areas.~~

~~(8) Community centers and nonprofit clubs.~~

~~(9) Cemeteries.~~

~~(10) Public utility structures, such as utility substations.~~

~~(11) Neighborhood commercial uses listed in subsection 22-30(b).~~

~~(12) Dwelling rentals.~~

~~(13) Student housing.~~

(~~d~~b) *Basic use standards.* Uses in an R-4 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for a single-family dwelling shall be five thousand (5,000) square feet.

b. The minimum lot area for a duplex, triplex or a quadraplex shall be four thousand (4,000) square feet per unit.

c. The minimum lot area for a townhome dwelling shall be one thousand five hundred (1,500) square feet.

d. Multifamily housing developments will utilize a lot with a gross density that shall not exceed ten (10) units per acre.

e. The minimum lot width for duplexes, triplexes, quadraplexes, and multifamily housing development shall be seventy-five (75) feet.

f. The minimum lot width for townhome developments shall be two hundred (200) feet. Townhome developments shall be subdivided into a minimum lot width of sixteen (16) feet and maximum lot width of twenty-four (24) feet.

g. The minimum lot width for other uses will be sixty (60) feet.

h. The minimum lot depth for duplexes, triplexes, quadraplexes, townhomes and multifamily housing development shall be ninety (90) feet.

i. The minimum lot depth for other uses will be seventy (70) feet.

(2) *Yards.*

a. The minimum depth of the front yard for townhome developments will be ten (10) feet. The minimum depth of the front yard for other uses shall be twenty-five (25) feet.

b. The minimum depth of the side yards for triplexes, quadraplexes and multifamily developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the side yards on the periphery of the townhome developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet. The minimum depth of the side yard between individual townhome units or lots shall be zero (0) feet.

d. The minimum depth of the side yards for other uses shall be six (6) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

e. The minimum depth of the rear yard shall be twenty (20) feet for triplexes, quadraplexes and multifamily developments.

f. The minimum depth of the rear yard for townhome lots that abut an alley shall be zero (0) feet. The minimum depth of the rear yard for townhome lots with all other conditions shall be fifteen (15) feet.

g. The minimum depth of the rear yard for other uses shall be fifteen (15) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is fifteen (15) feet from the rear lot line and extends to the closest property lines. The minimum depth of the remainder of the rear yard will be five (5) feet, except on double-frontage and waterfront lots it shall be fifteen (15) feet.

h. The minimum distance between residential buildings shall be twenty (20) feet except that screen porches located on the ground floor may project into the minimum distance, and except that screen porches in owner occupied condominium projects that maintain a minimum building separation of twenty-eight (28) feet or more may be enclosed with glass. The maximum combined projection between two (2) or more buildings shall be eight (8) feet.

(3) *Lot coverage.*

a. Buildings in multifamily housing developments shall not cover more than fifty (50) per cent of the lot area.

b. Buildings for principal residence in townhome developments and townhome dwelling lots shall not cover more than fifty (50) per cent of the lot area. Accessory buildings may cover an additional fifteen (15) per cent of the building site.

c. Buildings in other developments shall not cover more than forty (40) per cent of the lot area.

(4) *Building heights.* No building shall exceed forty-five (45) feet above grade.

(5) *Additional requirements dwelling, townhome.*

a. Ownership: One hundred (100) per cent of the total lot area shall be the minimum area conveyed to the lot owner, including the front yard, back yard and side yard. A homeowners maintenance shall be formed among the unit owners to assure compliance with exterior area maintenance regulations as may be adopted by the association.

b. Common area: Any portion of the original lot not divided among and incorporated into the resulting individual townhome dwelling unit lots shall be held by either of the following or a combination of the following: Each lot owner shall have an undivided interest in the common area, which shall be appurtenant to that lot. The individual interest in the common areas shall not be conveyed separately from the ownership of the said lot; or, a property owners association (POA).

c. Parking: Two (2) parking spaces per dwelling units shall be provided for townhome developments and shall be side-by-side parking and not in-line tandem parking. No off-street parking spaces shall be located between the front of the principal residence and the front property line.

d. Access: When townhome lots abut an alley, the site plan shall include provisions to utilize the alley as a service corridor for the townhome units. When townhome lots do not abut an alley, the site plan shall include a twenty-foot-wide, unobstructed service corridor along the rear of the properties which shall be dedicated to service use. Garages, surface parking and garbage pickup shall be accessed and accommodated by the service corridor.

e. Yards: Front yards of townhome units shall include a porch, stoop or covered entry. Rear yards shall be enclosed by a building wall or garden wall.

(~~e~~c) *Other applicable use standards.*

(1) All multifamily housing developments with twenty (20) or more dwelling units shall be subject to site plan review procedures specified in section 22-58

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least five (5) feet from the rear lot line.

(3) On any lot used for residential purposes, other than a multifamily housing development, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house.

(4) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet, or the minimum frontage for a single townhome lot shall be sixteen (16) feet.

(5) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(6) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(7) Conditional uses will meet the requirements in section 22-74 through 22-86

(8) Signs will comply with standards referred to in section 22-55

(9) All other applicable ordinance requirements will also be satisfied.

SECTION 9. Sections 22-27.1(b) and 22-27.1(c) are hereby amended so that the same shall read as follows:

Sec. 22-27.1. - Hutchinson Island Medium Density Residential zone (R-4A).

(a) *Purpose.* It is the purpose of this section to establish height and density regulations for lands located within the city which are situated east of the Indian River. The R-4A zone is compatible with the Medium Density Residential Hutchinson Island designation in the comprehensive plan. Permitted gross residential densities in this district may not generally exceed eight (8) units per acre. Bonus density of up to one additional unit per acre is available as provided for in this section. This district is established because Hutchinson Island is a sensitive barrier island which presents development considerations which are either unique to the area or are of added concern, such as environmental fragility, beach erosion, and hurricane evacuation.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-4A zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Single-family dwellings, except mobile homes.~~

~~(2) Duplexes.~~

~~(3) Triplexes and quadraplexes.~~

~~(4) Multifamily housing developments.~~

~~(5) Within multifamily housing developments the following uses are permitted, provided that all such uses located within an apartment structure and the area of the individual businesses combined does not comprise more than five (5) per cent of the total floor area:~~

~~a. Personal service establishments such as a beauty parlor, barber shop, tailor and other similar uses, provided not more than three (3) persons are employed in any one establishment.~~

~~b. Retail sales establishments intended primarily for the use of the tenants, provided that any one establishment does not exceed one thousand six hundred (1,600) square feet.~~

~~c. Doctors' offices and medical clinics primarily for the use of the tenants, provided that any one establishment does not exceed one thousand two hundred (1,200) square feet.~~

~~(6) Townhome dwellings.~~

~~(7) Home occupations which satisfy requirements in section 22-65~~

~~(8) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-4A zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(2) Churches, schools and day care centers.~~

~~(3) Park or recreation areas.~~

~~(4) Community centers and nonprofit clubs.~~

~~(5) Public utility structures, such as utility substations.~~

~~(6) Neighborhood commercial uses listed in subsection 22-30(b).~~

~~(7) Dwelling rentals.~~

~~(8) Commercial off-street parking lots.~~

(~~d~~b) *Basic use standards.* Uses in an R-4A zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for a single-family dwelling shall be five thousand (5,000) square feet.

b. The minimum lot area for a townhome dwelling lot shall be one thousand five hundred (1,500) square feet.

c. The minimum lot area for a duplex, triplex or a quadraplex shall be five (5,000) square feet per unit.

d. Multifamily housing developments will utilize a lot with a gross density that shall not exceed eight (8) units per acre.

e. The minimum lot width for duplexes, triplexes, quadraplexes and multifamily housing developments shall be seventy-five (75) feet.

f. The minimum lot width for townhome developments shall be two hundred (200) feet. Townhome developments shall be subdivided into a minimum lot width of sixteen (16) feet and maximum lot width of twenty-four (24) feet.

g. The minimum lot width for other uses shall be sixty (60) feet.

h. The minimum lot depth for duplexes, triplexes and multifamily housing developments shall be ninety (90) feet.

i. The minimum lot depth for townhome development shall be ninety (90) feet.

j. The minimum lot depth for other uses shall be seventy (70) feet.

(2) *Yards.*

a. The minimum depth of the front yard for townhome developments will be ten (10) feet. The minimum depth of the front yard for other uses shall be twenty-five (25) feet.

b. The minimum depth of the side yards for triplexes, quadraplexes and multifamily developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the side yards on the periphery of the townhome developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet. The minimum depth of the side yard between individual townhome units or lots shall be zero (0) feet.

d. The minimum depth of the side yards for other uses shall be six (6) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

e. The minimum depth of the rear yard shall be twenty (20) feet for triplexes, quadraplexes and multifamily developments.

f. The minimum depth of the rear yard for townhome lots that abut an alley shall be zero (0) feet. The minimum depth of the rear yard for townhome lots with all other conditions shall be fifteen (15) feet.

g. All other uses: The minimum depth of the rear yard shall be fifteen (15) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is fifteen (15) feet from the rear lot line and extends to the closest property lines. The minimum depth of the rear yard for the remainder of the lot will be five (5) feet, except on double-frontage and waterfront lots it shall be fifteen (15) feet.

h. The minimum distance between residential buildings shall be twenty (20) feet except that screen porches located on the ground floor may project into the minimum distance, and except that screen porches in owner occupied condominium projects that maintain a minimum building separation of twenty-eight (28) feet or more may be enclosed with glass. The maximum combined projection between two (2) or more buildings shall be eight (8) feet.

(3) *Lot coverage.*

a. Buildings in multifamily housing developments shall not cover more than forty-five (45) per cent of the lot area.

b. Buildings for principal residence in townhome developments and townhome dwelling lots shall not cover more than fifty (50) per cent of the lot area. Accessory buildings may cover an additional fifteen (15) per cent of the building site.

c. Buildings in other developments shall not cover more than forty (40) per cent of the lot area.

(4) *Buildings heights.* No building shall exceed forty-five (45) feet above grade.

(5) *Density.* Unless otherwise provided, densities on land within the city situated east of the Indian River may not exceed eight (8) units a gross acre, other provisions of this chapter notwithstanding. However, upon application in the manner provided for by section 22-58, the commission may allow one additional density bonus for landscaping, for a maximum allowable addition of one (1) density bonus unit per acre upon consideration by the commission of their compatibility with the natural features of the area and surrounding development and the availability of supporting infrastructure. The application shall demonstrate compliance with each of the following criteria depending upon the categories for which density bonuses are sought:

a. *Landscaping.*

1. Landscape area requirements as specified in section 22-59 shall be increased by twenty (20) per cent;

2. Landscape tree planting requirements as specified in section 22-59 shall be increased by twenty (20) per cent;

3. Minimum height levels of required trees at time of planting, as specified in subsection 22-59(b)(3)b.1. shall be increased by fifty (50) per cent;

4. Landscape irrigation/sprinkler systems shall be installed;

5. All plant species must be salt tolerant and meet with the approval of the director of development. An approved species list may be obtained from the director of development.

(6) *Additional requirements dwelling, townhome.*

a. Ownership: One hundred (100) per cent of the total lot area shall be the minimum area conveyed to the lot owner, including the front yard, back yard and side yard. A homeowners maintenance shall be formed among the unit owners to assure compliance with exterior area maintenance regulations as may be adopted by the association.

b. Common Area: Any portion of the original lot not divided among and incorporated into the resulting individual townhome dwelling unit lots shall be held by either of the following or a combination of the following. Each lot owner shall have an undivided interest in the common area, which shall be appurtenant to that lot. The individual interest in the common areas shall not be conveyed separately from the ownership of the said lot; or, a property owners association (POA).

c. Parking: Two (2) parking spaces per dwelling units shall be provided for townhome developments and shall be side-by-side parking and not in-line tandem parking. No off-street parking spaces shall be located between the front of the principal residence and the front property line.

d. Access: When townhome lots abut an alley, the site plan shall include provisions to utilize the alley as a service corridor for the townhome units. When townhome lots do not abut an alley, the site plan shall include a twenty-foot-wide, unobstructed service corridor along the rear of the properties which shall be dedicated to service use. Garages, surface parking and garbage pickup shall be accessed and accommodated by the service corridor.

e. Yards: Front yards of townhome units shall include a porch, stoop or covered entry. Rear yards shall be enclosed by a building wall or garden wall.

(e<u>c</u>) *Other applicable use standards.*

(1) All multifamily housing developments with twenty (20) or more dwelling units shall be subject to site plan review procedures specified in section 22-58

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least five (5) feet from the rear lot line.

(3) On any lot used for residential purposes, other than a multifamily housing development, no more than one (1) residential building will be allowed on the lot, except one (1) building without kitchen facilities may be allowed as a guest house.

(4) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet, or the minimum frontage for a townhome development shall be sixteen (16) feet.

(5) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(6) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(7) Conditional uses will meet the requirements in sections 22-74 through 22-86

(8) Signs will comply with standards referred to in section 22-55

(9) All other applicable ordinance requirements will also be satisfied.

SECTION 10. Sections 22-28(b) and 22-28(c) are hereby amended so that the same shall read as follows:

Sec. 22-28. - High Density **Residential zone (R-5).**

(a) *Purpose.* This residential category is intended to encourage the development of multifamily dwellings. Maximum gross densities should generally not exceed fifteen (15) units per acre for conventional developments and eighteen (18) units per acre for innovative residential developments. This zone provides for high density residential uses in locations which have suitable utilities and have good access to arterial or collector streets. Single-family homes, townhomes, duplexes, other residential uses, and various nonresidential uses are allowed when parameters and safeguards in this section are satisfied.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an R-5 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Triplexes and quadraplexes.~~

~~(2) Multifamily housing developments.~~

~~(3) Within multifamily housing developments the following uses are permitted, provided that all such uses are located within an apartment structure and the area of the individual businesses combined does not comprise more than five (5) per cent of the total floor area:~~

~~a. Personal service establishments such as a beauty parlor, barber shop, tailor and other similar uses, provided not more than three (3) persons are employed in any one establishment.~~

~~b. Retail sales establishments primarily for the use of the tenants, provided that any one establishment does not exceed one thousand six hundred (1,600) square feet.~~

~~c. Doctors' offices and medical clinics primarily for the use of the tenants, provided that any one establishment does not exceed one thousand two hundred (1,200) square feet.~~

~~(4) Townhome dwellings.~~

~~(5) Home occupations which satisfy requirements in section 22-63~~

~~(6) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an R-5 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Innovative residential developments which satisfy standards in section 22-82~~

~~(2) Single-family dwellings and duplexes.~~

~~(3) Mobile home parks.~~

~~(4) Boarding houses.~~

~~(5) Hospitals, sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(6) Churches, schools and day care centers.~~

~~(7) Park or recreation areas.~~

~~(8) Community centers and nonprofit clubs.~~

~~(9) Cemeteries.~~

~~(10) Public utility structures, such as utility substations.~~

~~(11) Neighborhood commercial uses listed in subsection 22-30(b).~~

~~(12) Dwelling rentals.~~

~~(13) Restaurants that do not meet the criteria specified in subsection 22-28(b)(3).~~

~~(14) Student housing.~~

(~~d~~b) *Basic use standards.* Uses in an R-5 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area for a single-family dwelling shall be five thousand (5,000) square feet.

b. The minimum lot area for a townhome dwelling shall be one thousand five hundred (1,500) square feet.

c. The minimum lot area for a duplex shall be seven thousand (7,000) square feet.

d. The minimum lot area for a triplex and quadraplex shall be twenty-five hundred (2,500) square feet per unit.

e. Multifamily housing developments will utilize a lot with a gross density that shall not exceed fifteen (15) units per acre.

f. The minimum lot width for duplexes, triplexes, quadraplexes and multifamily housing developments shall be sixty (60) feet.

g. The minimum lot width for townhome developments shall be two hundred (200) feet. Townhome developments shall be subdivided into a minimum lot width of sixteen (16) feet and maximum lot width of twenty-four (24) feet.

h. The minimum lot width for other uses will be sixty (60) feet.

i. The minimum lot depth for duplexes, triplexes, quadraplexes and multifamily housing developments shall be eighty (80) feet.

j. The minimum lot depth for other uses will be seventy (70) feet.

k. The minimum lot depth for townhome development shall be ninety (90) feet.

(2) *Yards.* The following yard requirements shall apply except when a lot has a building over forty-five (45) feet tall. In such cases, side and rear requirements and the minimum distance between residential buildings located on the same property will be increased by one foot for every foot the tallest building on the lot exceeds forty-five (45) feet in height.

a. The minimum depth of the front yard for townhome developments will be ten (10) feet. The minimum depth of the front yard for other uses shall be twenty-five (25) feet.

b. The minimum depth of the side yards for triplexes, quadraplexes and multifamily housing developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

c. The minimum depth of the side yards on the periphery of the townhome developments shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet. The minimum depth of the side yard between individual townhome units or lots shall be zero (0) feet.

d. The minimum depth of the side yards for other uses shall be six (6) feet, except on corner lots the minimum side yard depth on a street side will be fifteen (15) feet.

e. The minimum depth of the rear yard shall be twenty (20) feet for triplexes, quadraplexes and multifamily housing developments.

f. The minimum depth of the rear yard for townhome lots that abut an alley shall be zero (0) feet. The minimum depth of the rear yard for townhome lots with all other conditions shall be fifteen (15) feet.

g. The minimum depth of the rear yard for other uses shall be fifteen (15) feet for a distance equal to thirty (30) per cent of the length of a line which is parallel to the rear lot line, is fifteen (15) feet from the rear lot line and extends to the closest property lines. The minimum depth of the remainder of the rear yard will be five (5) feet, except on double-frontage and waterfront lots it shall be fifteen (15) feet.

h. The minimum distance between residential buildings shall be twenty (20) feet except that screen porches located on the ground floor may project into the minimum distance. The maximum combined projection between two (2) or more buildings shall be eight (8) feet.

(3) *Lot coverage.*

a. Buildings in multifamily housing developments shall not cover more than fifty (50) per cent of the lot area.

b. Buildings for principal residence in townhome developments and townhome dwelling lots shall not cover more than fifty (50) per cent of the lot area. Accessory buildings may cover an additional fifteen (15) per cent of the building site.

c. Buildings in other developments shall not cover more than forty-five (45) per cent of the lot area.

(4) *Building heights.* No building shall exceed two hundred (200) feet above grade.

(5) *Additional requirements dwelling, townhome.*

a. Ownership: One hundred (100) per cent of the total lot area shall be the minimum area conveyed to the lot owner, including the front yard, back yard and side yard. A homeowners maintenance shall be formed among the unit owners to assure compliance with exterior area maintenance regulations as may be adopted by the association.

b. Common area: Any portion of the original lot not divided among and incorporated into the resulting individual townhome dwelling unit lots shall be held by either of the following or a combination of the following: Each lot owner shall have an undivided interest in the common area, which shall be appurtenant to that lot. The individual interest in the common areas shall not be conveyed separately from the ownership of the said lot; or, a property owners association (POA).

c. Parking: Two (2) parking spaces per dwelling units shall be provided for townhome developments and shall be side-by-side parking and not in-line tandem parking. No off-street parking spaces shall be located between the front of the principal residence and the front property line.

d. Access: When townhome lots abut an alley, the site plan shall include provisions to utilize the alley as a service corridor for the townhome units. When townhome lots do not abut an alley, the site plan shall include a twenty-foot-wide, unobstructed service corridor along the rear of the properties which shall be dedicated to service use. Garages, surface parking and garbage pickup shall be accessed and accommodated by the service corridor.

e. Yards: Front yards of townhome units shall include a porch, stoop or covered entry. Rear yards shall be enclosed by a building wall or garden wall.

(~~e~~c) *Other applicable use standards.*

(1) All multifamily housing developments with twenty (20) or more dwelling units shall be subject to site plan review procedures specified in section 22-58

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter, except that buildings not on double-frontage lots may be in the rear yard if they are at least five (5) feet from the rear lot line.

(3) On any lot used for residential purposes, other than a multifamily housing development, no more than one residential building will be allowed on the lot, except one building without kitchen facilities may be allowed as a guest house.

(4) Every lot shall abut a street other than an alley for at least twenty-five (25) feet, except the minimum frontage for a lot on a cul-de-sac shall be fifteen (15) feet, or the minimum frontage for a townhome development shall be sixteen (16) feet.

(5) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(6) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(7) Conditional uses will meet the requirements in sections 22-74 through 22-86

(8) Signs will comply with standards referred to in section 22-55

(9) All other applicable ordinance requirements will also be satisfied.

SECTION 11. Sections 22-29(b) and 22-29(c) are hereby amended so that the same shall read as follows:

Sec. 22-29. - Office commercial zone (C-1).

(a) *Purpose.* This commercial classification is intended primarily for uses involving business and institutional uses which do not involve the direct sale or display of goods, the production of goods or the storage or shipment of bulk or large volume materials. Convenience commercial facilities, restaurants and certain other uses are allowed when appropriate conditions and safeguards indicated in this section are fulfilled. Uses in this district should have good access to arterial or collector streets. This district is sometimes suitable for use as a buffer separating other commercial zones from residential districts.

~~(b) *Semi-restricted uses.* The following uses and their accessory uses are permitted in a C-1 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Finance, insurance and real estate establishments, such as banks, savings and loan associations, credit unions, security and commodity brokers, life insurance companies, car insurance companies and real estate companies.~~

~~(2) Business service establishments, such as employment services, advertising services, consumer credit and reporting services, collection services, mailing services and building maintenance services.~~

~~(3) Communication service establishments, such as newspaper and printing services, television and radio services (except transmission towers) and telephone and telegraph services (except transmission towers).~~

~~(4) Professional service establishments, except hospitals, such as doctors' offices, medical clinics and laboratories, legal services, engineering and architectural services and accounting, auditing and bookkeeping services.~~

~~(5) Administrative offices for businesses, public uses or semi-public uses.~~

~~(6) Home occupations which satisfy requirements in section 22-63~~

~~(7) Temporary uses meeting the requirements in section 22-65~~

~~(c) *Conditional uses.* The following uses and their accessory uses are permitted in a C-1 zone if the uses do not include drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Any of the following uses which are located on the ground floor of a building with offices and which are intended primarily for employees of semi-restricted uses located in the C-1 zone:~~

~~a. Restaurants.~~

~~b. Barber shops.~~

~~c. Beauty shops.~~

~~d. Laundry and dry-cleaning establishments.~~

~~e. Shoe repair services.~~

~~f. Small drug stores.~~

~~(2) Commercial off-street parking lots.~~

~~(3) Hospitals, convalescent or nursing homes, and adult congregate living facilities. Maximum residential density for an adult congregate living facility shall not exceed thirty (30) units per acre.~~

~~(4) Post offices.~~

~~(5) Park or recreation areas.~~

~~(6) Cemeteries.~~

~~(7) Public utility structures, such as utility substations.~~

~~(8) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-4 zone.~~

~~(9) Day care centers which are intended primarily for use by employees of permitted uses located in the C-1 zone.~~

~~(10) Residential uses, when located in the upper stories of a structure where the ground floor is developed as a semi-restricted use. Residential density shall not exceed eighteen (18) units an acre.~~

(~~d~~b) *Basic use standards.* Uses in a C-1 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area shall be ten thousand (10,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be ninety (90) feet.

(2) Yards.

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum yard depth (if not the front yard) for portions of the property abutting a public right-of-way or residential district shall be fifteen (15) feet.

(3) Lot coverage. Buildings shall not cover more than sixty (60) per cent of the lot area.

(4) Building height. No building shall exceed a height of sixty-five (65) feet above grade.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 12. Sections 22-30(b) and 22-30(c) are hereby amended so that the same shall read as follows:

Sec. 22-30. - Neighborhood commercial zone (C-2).

(a) *Purpose.* This district is intended to be a restricted commercial zone which is designed to meet some of the commercial needs of the immediate residential neighborhood. Uses allowed are primarily those which provide convenience goods or frequently used services. Large business operations and extensions of strip commercial areas are not desired. Areas zoned C-2 should be located near the intersections of major streets and generally close to an R-4 zone.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in a C-2 zone if no more than five thousand (5,000) square feet of floor area is devoted to each use, if the uses do not include drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle and if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Uses allowed as semi-restricted uses in a C-1 zone.~~

~~(2) Grocery, meat, fruit and vegetable stores.~~

~~(3) Bakeries.~~

~~(4) Drugstores.~~

~~(5) Hardware stores.~~

~~(6) Beauty shops.~~

~~(7) Barber shops.~~

~~(8) Laundry and dry-cleaning establishments.~~

~~(9) Home occupations which satisfy requirements in section 22-63~~

~~(10) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in a C-2 zone if no more than five thousand (5,000) square feet of floor area are devoted to each use and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Restaurants, banks and savings and loan associations which do not include drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle.~~

~~(2) Gasoline service stations and car washes.~~

~~(3) Neighborhood health centers.~~

~~(4) Churches and day care centers.~~

~~(5) Park or recreation areas.~~

~~(6) Libraries.~~

~~(7) Fire stations.~~

~~(8) Community centers and nonprofit clubs.~~

~~(9) Public utility structures, such as utility substations.~~

~~(10) Cemeteries.~~

~~(11) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-4 zone.~~

(~~d~~b) *Basic use standards.* Uses in a C-2 zone, except multifamily housing developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot area shall be ten thousand (10,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be ninety (90) feet.

(2) *Yards.*

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum yard depth (if not the front yard) for portions of the property abutting a public right-of-way or residential district shall be fifteen (15) feet.

(3) *Lot coverage.* Buildings shall not cover more than sixty (60) per cent of the lot area.

(4) *Building height.* No building shall exceed a height of forty-five (45) feet above grade.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for multifamily housing developments with twenty (20) or more dwelling units and for other uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage, and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 13. Sections 22-31(b) and 22-31(c) are hereby amended so that the same shall read as follows:

Sec. 22-31. - General commercial zone (C-3).

(a) *Purpose.* The district is intended to provide for a broad variety of business activities including shoppers' goods stores, convenience goods and service establishments, offices and tourist/entertainment facilities. Many public and semi-public uses are also appropriate. Compared to the C-4 zone, this district is more suitable for uses requiring a high degree of accessibility to vehicular traffic, low intensity uses on large tracts of land, most repair services and small warehousing and wholesaling operations. Although this zone should be located along or near arterial or collector streets, it is not the intent of this district to encourage the extension of strip commercial areas. Instead it should promote concentrations of commercial activities.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in a C-3 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Uses allowed as semi-restricted uses in a C-1 zone.~~

~~(2) Retail sales establishments (including incidental manufacturing and repairing of goods on the premises, provided, however, that the space devoted to manufacturing and repairing does not exceed twenty (20) per cent of the gross floor area of the establishment) such as restaurants, bars, grocery stores, bakeries, department stores, clothing stores, fabric shops, luggage stores, gift shops, jewelry stores, florist shops, camera shops, record stores, toy stores, book stores, newsstands, stationery stores, drug stores, sporting goods stores, furniture stores, appliance stores, hardware stores, auto parts stores, gasoline service stations, bicycle shops and auto sales facilities.~~

~~(3) Motels/hotels.~~

~~(4) Personal service establishments, such as laundering and dry-cleaning establishments (except those which primarily serve other businesses), beauty and barber services, garment alterations and funeral homes.~~

~~(5) Repair service establishments which facilitate light repair work, including: Auto repair such as tune-ups, transmissions, mufflers, reupholstering, pinstriping (excludes auto body and paint shops) and truck repair not to exceed trucks over one-ton capacity; radio and television repair services; watch, clock and jewelry repair services, and shoe repair services.~~

~~(6) Educational service establishments, such as vocational and trade schools, business and stenographic schools, art and music schools, dancing schools and correspondence schools.~~

~~(7) Public and semi-public facilities, except hospitals, sanitariums, rest homes, convalescent homes, public utility structures and public works maintenance facilities.~~

~~(8) Private indoor amusement, entertainment and/or recreation establishments, such as theaters, bowling alleys, pool halls, dance halls and indoor tennis courts and handball and swimming pool facilities.~~

~~(9) Taxi stations.~~

~~(10) Commercial off-street parking lots.~~

~~(11) Temporary uses meeting the requirements in section 22-65~~

~~(12) Adult establishments, pursuant to Chapter 11.5~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in a C-3 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Repair service establishments not allowed as a semi-restricted use in this zone.~~

~~(2) Wholesale trade, warehouse and distribution establishments (including trucking terminals).~~

~~(3) Contract construction service establishments.~~

~~(4) Kennels.~~

~~(5) Bus depots.~~

~~(6) Hospitals, sanitariums, rest homes, convalescent homes, and adult congregate living facilities. The maximum residential density for an adult congregate living facility shall not exceed thirty (30) units per acre.~~

~~(7) Public utility structures and public works maintenance facilities.~~

~~(8) Cemeteries.~~

~~(9) Amusement parks.~~

~~(10) Marinas, including marinas with charter fishing facilities.~~

~~(11) Expansion of a structure with a nonconforming commercial or industrial use if the structure is not enlarged by more than twenty (20) per cent and the structure being enlarged does not violate provisions in section 22-102~~

~~(12) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-5 zone.~~

~~(13) *Reserved.*~~

~~(14) Flea markets.~~

~~(15) Nonprofit bingo halls.~~

~~(16) Industrial, semi-restricted uses permitted in section 22-34(b) [Light industrial zone (I-1)] except the uses specified in sections 22-34(b)(6) and (7).~~

~~(17) Ship and boat building and repair facilities.~~

~~(18) Recreational vehicle parks.~~

~~(19) Day care centers and schools other than educational service establishments.~~

~~(20) Railroad passenger station.~~

~~(21) Amusement arcades and arcade amusement centers.~~

(~~d~~b) *Basic use standards.* Uses in a C-3 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area shall be ten thousand (10,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be ninety (90) feet.

(2) Yards.

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum yard depth (if not the front yard) for portions of the property abutting a public right-of-way or residential district shall be fifteen (15) feet.

(3) Lot coverage. Buildings shall not cover more than sixty (60) per cent of the lot area.

(4) Building height. No building shall exceed a height of sixty-five (65) feet above grade, except that multifamily developments in accordance with the requirements of the R-5 zone may be approved.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

(9) An adult establishment is not permitted in C-3 unless the adult establishment is at least:

a. One thousand (1,000) feet from any other adult establishment:

b. Four hundred (400) feet from any established church, public or private school, public playground or public park;

c. Four hundred (400) feet from any areas zoned E-1, R-1, R-2, R-3, R-4, or R-5.

(10) For purposes of the distance limitations contained in subsection (e)(9) above, the measurement shall be made by extending a straight line from the main entrance of the building of the adult establishment to the:

a. Front door of the main building occupied by any other adult establishment or any established church; or

b. To the nearest property line of any residential district, playground, school or park.

SECTION 14. Sections 22-32(b) and 22-32(c) are hereby amended so that the same shall read as follows:

Sec. 22-32. - Central commercial zone (C-4).

(a) *Purpose.* This direct is intended to serve as a primary center of commercial and institutional activity and as a readily identifiable focal point of the community and surrounding area. It is intended to be an intensively used area catering primarily to the pedestrian. The district is not suitable for low intensity uses requiring a large tract of land, most types of repair services, warehouses and other uses which would detract from the character of the area.

~~(b) *Semi-restricted uses permitted.* Except for the following uses and their accessory uses, uses permitted in a C-3 zone as semi-restricted uses will be permitted in a C-4 zone as semi-restricted uses if the uses do not include drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle and if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws.~~

~~(1) Retail sales establishments selling automobiles or other large motorized vehicles.~~

~~(2) Post offices, police stations and fire stations.~~

~~(3) Taxi stations.~~

~~(4) Commercial off-street parking lots.~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in a C-4 zone as conditional uses if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Uses permitted in subsection (b) of this section that have drive-in purchases or service facilities which make it possible for a person to transact business from a vehicle.~~

~~(2) Stores selling or repairing automobiles or other large motorized vehicles.~~

~~(3) Bus depots and taxi stations.~~

~~(4) Commercial off-street parking lots.~~

~~(5) Hospitals, sanitariums, rest homes and convalescent homes.~~

~~(6) Post offices, police stations and fire stations.~~

~~(7) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-5 zone.~~

~~(8) Marinas, including marinas with charter fishing facilities.~~

~~(9) Manufacturing, other than that allowed as an accessory use in subsection (b) of this section, which provides an opportunity for safe public viewing of the manufacturing, and involves production of products for retail sale on the premises.~~

~~(10) Expansion of a structure with a nonconforming commercial or industrial use if the structure is not enlarged by more than twenty (20) per cent and the structure being enlarged does not violate provisions in section 22-102~~

~~(11) Public utility structures.~~

~~(12) Flea markets.~~

~~(13) Residential uses, when located in the upper stories of a structure where the ground floor is developed as a semirestricted use. Residential density shall not exceed thirty (30) units an acre.~~

~~(14) Railroad passenger station.~~

(~~d~~b) *Basic use standards.* Uses in a C-4 zone, except multifamily housing developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Yards. The minimum yard depth for portions of the property abutting a residential district or across an existing street from a residential district will be fifteen (15) feet.

(2) Reserved.

(~~e~~c) *Other applicable use standards.*

(1) Uses identified as a permitted use within the Use Table are only permitted if they do not include drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle. Uses identified as a permitted use within the Use Table that have drive-in purchase or service facilities which make it possible for a person to transact business from a vehicle shall be allowed as a Conditional Use.

(~~1~~2) Site plan review shall be required for all uses which have buildings with more than four thousand (4,000) square feet of floor area.

(~~2~~3) Indoor storage will not be the principal use of the ground floor of any building.

(~~3~~4) Accessory buildings shall comply with yard, lot coverage and building height requirements of this chapter.

(~~4~~5) Every lot shall abut a street other than an alley for at least fifteen (15) feet.

(~~5~~6) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(~~6~~7) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(~~7~~8) Conditional uses will meet the requirements in sections 22-74 through 22-86

(~~8~~9) Signs will comply with standards referred to in section 22-55

(~~9~~10) All other applicable ordinance requirements will also be satisfied.

SECTION 15. Sections 22-33(b) and 22-33(c) are hereby amended so that the same shall read as follows:

Sec. 22-33. - Tourist commercial zone (C-5).

(a) *Purpose.* The intent of this district is primarily to provide suitable locations for tourist facilities and certain tourist related establishments. In part, this means that areas in the zone should be in close proximity to an arterial or collector street. It also means that the uses allowed should be much more limited than those permitted in a C-3 or C-4 zone. Regulations for the district are designed to enhance the attractiveness and convenience of the facilities for tourist use.

~~(b) *Semi-restricted uses permitted.* The following uses are permitted in a C-5 zone as semirestricted uses if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Restaurants, delicatessens and bars.~~

~~(2) Motels, hotels and resort hotels.~~

~~(3) Retail sales and service establishments, provided that any one establishment does not exceed one thousand six hundred (1,600) square feet in area.~~

~~(4) Service facilities which provide personal services in conjunction with and incidental to a motel.~~

~~(5) Amusement, entertainment and/or recreation establishments.~~

~~(6) Home occupations which satisfy requirements in section 22-63~~

~~(7) Temporary uses which fulfill provisions in section 22-65~~

~~(8) Single-family homes which satisfy requirements in section 22-101(2)b.~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in a C-5 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Retail foodstuff establishments, and drug stores not over five thousand (5,000) square feet in size.~~

~~(2) Self-service laundries.~~

~~(3) Gasoline service stations.~~

~~(4) Branch financial institutions.~~

~~(5) Commercial off-street parking lots.~~

~~(6) Neighborhood health centers.~~

~~(7) Hospitals, sanitariums, rest homes, convalescent homes and adult congregate living facilities.~~

~~(8) Churches and day care centers.~~

~~(9) Public and semi-public park or recreation areas.~~

~~(10) Libraries.~~

~~(11) Fire stations.~~

~~(12) Community centers and nonprofit clubs.~~

~~(13) Cemeteries.~~

~~(14) Public utility structures, such as utility substations.~~

~~(15) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-5 zone and standards for Hutchinson Island.~~

~~(16) Medical offices.~~

(~~d~~b) *Basic use standards.* Uses in a C-5 zone, except multifamily housing developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area shall be ten thousand (10,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be ninety (90) feet.

(2) Yards.

a. The minimum depth of the front yard will be twenty-five (25) feet.

b. The minimum yard depth (if not the front yard) for portions of the property abutting a public right-of-way or residential district shall be fifteen (15) feet.

(3) Lot coverage. Buildings shall not cover more than sixty (60) per cent of the lot area.

(4) Building height. No building shall exceed a height of forty-five (45) feet above grade, except that multifamily housing developments in accordance with the requirements of the R-5 zone may be approved.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for multifamily housing developments and for other uses which have buildings with more than four thousand (4,000) feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 16. Sections 22-33.1(b) and 22-33.1(c) are hereby amended so that the same shall read as follows:

Sec. 22-33.1. - Marine commercial zone (C-6).

(a) *Purpose.* The intent of this district is primarily to provide suitable locations for compatible marine commercial and tourist-related facilities. In part, this means that areas in the zone should be in close proximity to an arterial or collector street and should also be located in close proximity to the waterfront. The requirements in this zone recognize that certain marine oriented commercial activities can be compatible with activities that are more tourist-related and when combined can create a special environment. The uses laid out in this zone are not meant to be as inclusive as those found in a general commercial zone, but rather should be reserved for uses that are dependent on or benefit from proximity to the water.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in a C-6 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning provisions and other city laws:~~

~~(1) Restaurants and restaurants with bars.~~

~~(2) Seafood retailers and markets.~~

~~(3) Retail boat and marine equipment sales establishments.~~

~~(4) Retail trade facilities used for the sale of products such as ice, bait, tackle, charts, gifts, groceries, and other products that are marine or tourist oriented.~~

~~(5) Marinas, including marinas with charter fishing facilities.~~

~~(6) Ship and boat repair facilities.~~

~~(7) Charter fishing offices.~~

~~(8) Marine regulatory agencies.~~

~~(9) Offices for marine-related businesses.~~

~~(10) Marine research and educational facilities.~~

~~(11) Motels and hotels.~~

~~(12) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in a C-6 zone if the uses satisfy the criteria in subsection (c) of this section and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning provisions and other city laws:~~

~~(1) Seafood receiving and processing facilities.~~

~~(2) Warehousing, storage areas, wholesale facilities and distribution facilities for marine equipment, marine products, marine-related products and/or materials customarily shipped via waterborne transportation facilities.~~

~~(3) Shipbuilding facilities.~~

~~(4) Shipping and boat marine facilities.~~

~~(5) Public utility structures and public works.~~

~~(6) Maintenance facilities.~~

~~(7) Multifamily housing developments which satisfy the standards for multifamily housing developments in an R-5 zone.~~

~~(8) Expansion of a structure with a nonconforming commercial or industrial use if the structure is not enlarged by more than twenty (20) per cent and the structure being enlarged does not violate provisions of section 22-102~~

~~(9) Parks or recreational areas.~~

~~(10) Resort hotels.~~

~~(11) Bars and lounges not otherwise allowed in section 22-33.1(b).~~

(~~d~~b) *Basic use standards.* Uses in a C-6 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area shall be ten thousand (10,000) square feet.

b. The minimum lot width shall be seventy (70) feet.

c. The minimum lot depth shall be ninety (90) feet.

(2) Yards.

a. The minimum depth of the front yard will be twenty-five feet.

b. The minimum yard depth (if not the front yard) for portions of the property abutting the public right-of-way or residential district shall be fifteen (15) feet.

(3) Lot coverage. Building shall not cover more than sixty (60) per cent of the lot area.

(4) Building height. No building shall exceed the height of sixty-five (65) feet above grade, except that multifamily housing developments in accordance with the requirements of the R-5 zone may be approved.

(e<u>c</u>) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet.

(2) Accessory buildings shall comply with all yard, lot coverage and building requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements of sections 22-74 through 22-87

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 17. Sections 22-34(b) and 22-34(c) are hereby amended so that the same shall read as follows:

Sec. 22-34. - Light industrial zone (I-1).

(a) *Purpose.* The purpose of this district is to provide for industrial and related uses with limited objectionable external effects in areas that are suitable for such operations due to the desirability of site characteristics, adequacy of utilities, appropriateness of transportation facilities and other factors. Acceptable manufacturing, warehousing, heavy commercial and similar uses are encouraged. Uses in the district may perform a support role for uses in other industrial areas.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in an I-1 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Facilities for the assembly of electronics equipment or electrical appliances.~~

(2) Facilities for the production, assembling and/or packaging of precision instruments.

(3) Printing, lithography and publishing establishments.

(4) Research, experimental, testing and film laboratories.

(5) Bottling plants.

(6) Wholesale trade, warehouse and distribution establishments, including trucking and railroad terminals.

(7) Bulk storage yards, including bulk storage of flammable liquids and other hazardous materials if the location and treatment of the premises have been approved by the Chief of the Fort Pierce/Saint Lucie County Fire District, but excluding junkyards.

(8) Retail sales establishments which sell building materials, agricultural equipment and/or mobile homes.

(9) Welding or machine shops.

(10) Contract construction service establishments.

(11) Commercial and industrial laundries.

(12) Cold storage and ice processing facilities.

(13) Public utility structures and public works maintenance facilities.

(14) Temporary uses meeting the requirements of section 22-65

(15) Farmers market complexes, on publicly-owned land.

(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an I-1 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:

(1) Establishments not mentioned in subsection (b) of this section which are engaged in the production, assembling, packaging or treatment of materials, goods, foodstuff and other semi-finished or finished products from semi-finished or raw materials.

(2) Junkyards.

(3) Restaurants.

(4) Credit unions and branch offices of banks or savings and loan associations.

(5) Hiring halls, union halls and employment agencies.

(6) Vocational, technical, trade and industrial schools.

(7) Park or recreation areas.

(8) Fire stations.

(9) Security guard quarters.

(10) Expansion of a structure with a nonconforming commercial or industrial use if the structure is not enlarged by more than twenty (20) per cent and the structure being enlarged does not violate provisions in section 22-102

(11) Major utilities.

(12) Any structure over sixty-five (65) feet in height, except that conditional approval is not required where the structure is a vertical projection such as a chimney, spire, aerial, flagpole or other similar object.

(13) Ship and boat building and repair facilities.

(14) Railroad passenger station.

(~~d~~b) *Basic use standards.* Uses in an I-1 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot width shall be one hundred (100) feet.

b. The minimum lot depth shall be one hundred (100) feet.

(2) Yards. The minimum yard depth for portions of the property abutting a public right-of-way or nonindustrial district will be fifteen (15) feet.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 18. Sections 22-34.1(b) and 22-34.1(c) are hereby amended so that the same shall read as follows:

Sec. 22-34.1. - Heavy industrial zone (I-3).

(a) *Purpose.* The purpose of this district is to provide for heavy industrial and related uses with limited objectionable external effects in areas that are suitable for such operations due to the desirability of site characteristics, adequacy of utilities, appropriateness of transportation facilities and other factors. Acceptable manufacturing, warehousing, heavy commercial and similar uses are encouraged.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in an I-3 zone if the uses will not violate standards referred to in subsections (d) and (e), additional zoning ordinance provisions and other city laws:~~

~~(1) Any use permitted in subsection 22-34(b).~~

~~(2) Agricultural services.~~

~~(3) Construction services:~~

~~a. *Building construction* - General contractor;~~

~~b. *Other construction* - General contractors;~~

~~c. *Construction* - Special trade contractors.~~

~~(4) Docks and boathouses (private).~~

~~(5) Engineering services.~~

~~(6) Manufacturing:~~

a. Food and kindred products.

b. Tobacco products.

c. Textile mill products.

d. Apparel and other finished products.

e. Lumber and wood products, except furniture.

f. Furniture and fixtures.

g. Printing and publishing and allied industries.

h. Chemicals and allied products:

1. Drugs.

2. Soap, detergents and cleaning preparations; perfumes, cosmetics and other toilet preparations.

3. Agricultural chemicals.

i. Rubber and misc. plastic products.

j. Leather and leather products.

k. Glass:

1. Flat glass.

2. Glass and glassware—Pressed or blown.

3. Glass products—Made of purchased glass.

l. Fabricated metal products.

m. Industrial/commercial machinery and computer equipment.

n. Electronic and other electrical equipment and components, except computer equipment.

o. Transportation equipment.

p. Measuring, analyzing and controlling instruments.

q. Miscellaneous manufacturing industries:

1. Jewelry, silverware, and platedware.

2. Musical instruments and parts.

3. Dolls, toys, games and sporting goods.

4. Pens, pencils and other office and artists' materials.

5. Costume jewelry, costume novelties, and notions.

6. Brooms and brushes.

7. Signs and advertising displays.

8. Morticians' goods.

9. Manufacturing industries, NIC.

r. Paper and allied products:

1. Paperboard containers and boxes.

2. Converted paper and paperboard products.

(7) Local and suburban transit.

(8) Water transportation.

(9) Transportation services.

(10) Communications.

(11) Motor freight transportation and warehousing.

(12) Motion pictures.

(13) Membership organizations.

(14) Personal and business services.

(15) Research, development, and testing services.

(16) Repair services:

a. Automotive and automotive parking.

b. Electrical.

c. Watch, clock and jewelry repair.

d. Reupholstery and furniture repair.

e. Miscellaneous repairs and services.

(17) Retail trade:

a. Lumber and other building materials.

b. Paint, glass and wallpaper.

c. Hardware.

d. Nurseries, lawn and garden supplies.

e. Mobile home dealers.

f. Automotive/boat/RV/motorcycle dealers.

g. Gasoline service.

h. Furniture and furnishings.

(18) Telecommunication towers.

(19) Wholesale trade—Durable goods:

a. Motor vehicle and automotive equipment.

b. Furniture and home furnishings.

c. Lumber and other building materials.

d. Professional and commercial equipment/supplies.

e. Metals and minerals, except petroleum.

f. Electrical goods.

g. Hardware, plumbing and heating equipment, and supplies.

h. Machinery, equipment, and supplies.

i. Miscellaneous durable goods:

1. Sporting and recreational goods.

2. Toys and hobby goods.

3. Jewelry, watches, precious stones and metals.

4. Durable goods NEC.

(20) Wholesale trade—Nondurable goods:

a. Paper and paper products.

b. Drugs.

c. Dry goods and apparel.

d. Groceries and related products.

e. Farm products—Raw materials.

f. Chemicals and allied products.

g. Beer, wine, and distilled alcoholic beverages.

h. Miscellaneous nondurable goods:

1. Farm supplies.

2. Books, periodicals, and newspapers.

3. Flowers, nursery stock and florists' supplies.

4. Tobacco/tobacco products.

5. Paints, varnishes and supplies.

6. Nondurable goods, NEC.

(21) Mobile food vendors.

(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an I-3 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e), additional zoning ordinance provisions and other city laws:

(1) Any conditional use permitted in subsection 22-34(c).

(2) Airport, landing and takeoff fields—General aviation.

(3) Manufacturing:

a. Paper and allied products.

b. Chemicals and allied products.

c. Petroleum refining and related products.

d. Stone, clay, glass and concrete products.

e. Primary metal industries.

f. Ammunition and ordnance.

(4) Natural or manufactured gas storage and distribution points.

(5) Scrap, waste and land clearing and yard trash recycling operations.

(6) Warehousing and storage services—Stockyards.

(7) Wholesale trade—Nondurable goods:

a. Petroleum and petroleum products.

~~(8) Co-generation facilities.~~

~~(9) Fueling facilities.~~

~~(10) Industrial wastewater disposal.~~

~~(11) One detached single-family dwelling or mobile home for on-site security purposes per property.~~

~~(12) Retail:~~

~~a. Bottled gas.~~

~~b. Fuel oil.~~

~~c. Gasoline service stations.~~

~~d. Retail trade accessory to the primary manufacturing or wholesaling use.~~

(~~d~~b) *Basic use standards.* Uses in an I-3 zone must meet the requirements of this section. More-restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) *Lot size.*

a. The minimum lot width shall be one hundred (100) feet

b. The minimum lot depth shall be one hundred (100) feet

(2) *Yards.* The minimum yard depth for portions of the property abutting a public right-of-way or nonindustrial district will be fifteen (15) feet.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (25,000 square feet of floor area).

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet

(4) Conditional uses will meet the requirements in sections 22-74 through 22-86

(5) Signs will comply with standards referred to in section 22-55

(6) All other applicable ordinance requirements will also be satisfied.

(~~f~~d) *Parking and loading standards.* The following are the off-street parking and loading standards for the I-3 zone:

(1) *Parking.*

a. Less than one hundred thousand (100,000) square feet = 2.0 spaces per one thousand (1,000) square feet of floor area.

b. More than one hundred thousand (100,000) square feet = 1.0 space per one thousand (1,000) square feet of floor area.

(2) *Loading.*

a. Zero to twenty-four thousand, nine hundred ninety-nine (24,999) square feet = one loading space.

b. Twenty-five thousand (25,000) to fifty-nine nine hundred ninety-nine (59,999) square feet = two (2) loading spaces.

c. Sixty thousand (60,000) to one hundred nineteen thousand, nine hundred ninety-nine (119,999) square feet = three (3) loading spaces.

d. One hundred twenty thousand (120,000) to one hundred ninety-nine thousand nine hundred ninety-nine (199,999) square feet = four (4) loading spaces.

e. Two hundred thousand (200,000) to two hundred ninety-nine thousand, nine hundred ninety-nine (299,999) square feet = five (5) loading spaces.

(ge) *Annexed property assigned I-3 zoning.* This subsection shall apply to any annexed property that does not comply with subsections (d) and (e) at the time of annexation. Any property annexed and assigned I-3 zoning shall be allowed to continue all uses occurring on the property at the time of annexation. No modifications to any part of the property shall be required by the city. In the event the annexed property is damaged or destroyed due to fire or natural disaster, then the property owner shall be permitted to reconstruct the property to the form, manner and condition the property was in prior to the damage or destruction notwithstanding any non- compliance with subsections(d) and (e). Property annexed and assigned I-3 zoning is exempt from [section] 22-67

SECTION 19. Sections 22-35(b) and 22-35(c) are hereby amended so that the same shall read as follows:

Sec. 22-35. - Marine industrial zone (I-2).

(a) *Purpose.* This zone is intended primarily to provide a location for port activities, marine industry and supporting uses. In addition, certain nonindustrial water-oriented uses and uses associated with them may be permitted. The district is designed to exclude uses which can be located equally well elsewhere and are inconsistent with the character of the district. Large areas with adequate waterfront, street and railroad access are appropriate for this type of zoning.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in an I-2 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Shipping and port marine facilities.~~

~~(2) Seafood receiving and processing facilities.~~

~~(3) Commercial fishing facilities.~~

~~(4) Ship and boat building and repair facilities.~~

~~(5) Petroleum receiving, dispensing and storage facilities.~~

~~(6) Warehousing, storage areas, wholesale facilities and distribution facilities (including trucking terminals) for marine equipment, marine products, marine related products and/or materials customarily shipped via waterborne transportation facilities.~~

~~(7) Cold storage and ice processing facilities.~~

~~(8) Charter fishing offices.~~

~~(9) Fish cleaning establishments.~~

~~(10) Marine regulatory agencies.~~

~~(11) Marine research and education facilities.~~

~~(12) Aquaculture facilities permitted in conjunction with aquatic facilities in an adjacent A-1 or A-2 zone.~~

~~(13) Temporary uses meeting the requirements of section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an I-2 zone if the uses satisfy the criteria in subsection (e) of this section and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (f) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Establishments not mentioned in subsection (b) of this section which are engaged in the production, assembling, packaging or treatment of materials, goods, foodstuffs and other semi-finished or finished products from semi-finished or raw materials.~~

~~(2) Restaurants and bars.~~

~~(3) Seafood markets.~~

~~(4) Retail boat and marine equipment sales establishments.~~

~~(5) Retail trade facilities used for the sale of products such as ice, bait, tackle, charts, gifts, groceries and gasoline when the facilities are in conjunction with and incidental to other uses being allowed in the district.~~

~~(6) Commercial off-street parking lots.~~

~~(7) Marinas, including marinas with charter fishing facilities.~~

~~(8) Hiring halls, union halls and employment agencies.~~

~~(9) Park or recreation areas.~~

~~(10) Public utility structures and public works maintenance facilities.~~

~~(11) Fire stations.~~

~~(12) Security guard quarters.~~

~~(13) Expansion of a structure with a nonconforming commercial or industrial use if the structure is not enlarged by more than twenty (20) per cent and the structure being enlarged does not violate provisions in section 22-102~~

~~(14) Business, communication, finance and professional services.~~

~~(15) Major utilities.~~

~~(16) Any structure over sixty-five (65) feet in height, except that conditional approval is not required where the structure is a vertical projection such as a chimney, spire, aerial, flagpole or other similar object.~~

(~~d~~b) *Basic use standards.* Uses in an I-2 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot width shall be one hundred (100) feet.

b. The minimum lot depth shall be one hundred (100) feet.

(2) Yards. The minimum yard depth for portions of the property abutting a public right-of-way or nonindustrial district will be fifteen (15) feet.

(~~e~~c) *Special conditional use criteria.* No conditional use will be allowed in an I-2 zone unless it meets one or more of the following criteria:

(1) The use is a water-dependent use, which means that it can only be carried out on, in or adjacent to water and the location or access is needed for:

a. Waterborne transportation (such as navigation; moorage, fueling and servicing of ships or boats; terminal and transfer facilities; fish or other resource and material receiving and shipping); or

b. Recreation (active recreation such as swimming, boating or fishing; passive recreation such as viewing or walking); or

c. A source of water (such as energy production, cooling of industrial equipment or wastewater or other industrial processes); or

d. Marine research or education (such as viewing, sampling, recording information, conducting experiments or teaching).

(2) The use is a water-related use, which means that:

a. It provides goods and/or services that are directly associated with water-dependent uses (supplying materials to, using products of or offering commercial or personal services to water-dependent uses); or

b. If it were not located near the water, it would experience a public loss of quality in the goods and services offered (evaluation of public loss of quality will include a subjective consideration of economic, social and environmental consequences of the use).

(3) The use which is not the primary use of the structure, shares an existing structure with a water-dependent use or water-related use and the combination results in a multiple use facility.

(4) The project provides significant public access or recreation uses through the provision of waterfront seating, walkways, piers, street furniture or similar facilities.

(5) The use is an accessory use important to the operations of the principal use.

(6) The use is a temporary use which meets the requirements of section 22-65

(~~f~~d) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 and 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 20. Sections 22-35.1(b) and 22-35.1(c) are hereby amended so that the same shall read as follows:

Sec. 22-35.1. - Commercial parkway zone (CP-1).

(a) *Purpose.* The CP-l district is established for the purpose of providing space for large lot development along principal vehicular approaches into the city. This is a mixed use district which should provide for certain types of office, commercial, and industrial operations which are typically characterized by a business park setting. This district may function as a transition zone between commercial/light industrial activities and uses which may be sensitive to nuisance such as residential land uses.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in the CP-1 zone if the uses will not violate standards referred to in subsections (d), (e), or (f) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Uses allowed as semi-restricted uses in a C-1 zone.~~

~~(2) Printing, lithography and publishing establishments.~~

~~(3) Research, experimental and film laboratories.~~

~~(4) Wholesale trade, warehouse and distribution establishments, including trucking terminals.~~

~~(5) Repair service establishments (excluding auto body and paint shops) including, but not limited to, auto repair, pinstriping, truck repair, radio, and television, watch, clock, jewelry and shoe repair services.~~

~~(6) Contract construction service establishments.~~

~~(7) Commercial and industrial laundries.~~

~~(9) Facilities for the production, assembling and/or packaging of precision instruments.~~

~~(10) Manufacturing of finished products or parts, including processing, fabrication, assembly, treatment, packaging, and incidental storage of such products. Uses include, but are not limited to, food beverages, apparel (except leather and furs), textiles, pharmaceuticals, household appliances, and plastics.~~

~~(11) Temporary uses meeting the requirements in section 22-65~~

~~(c) *Conditional uses permitted*. The following uses and their accessory uses are permitted in a CP-1 zone if the city commission, after a public hearing, determines that the location and development of plans comply with applicable standards referred to in subsections (d), (e) and (f) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Reserved.~~

~~(2) Public and semi-public facilities, except for the following uses: hospitals, sanitariums, rest homes, convalescent homes, and public works maintenance facilities.~~

~~(3) Commercial off-street parking lots and/or parking garages when such facilities are principal uses.~~

~~(4) Public or private utility structures.~~

~~(5) Auto body and paint shops.~~

~~(6) Recycling facilities.~~

~~(7) Bottling plants.~~

~~(8) Retail sales establishments including, but not limited to, restaurants, bars, grocery stores, bakeries, department stores, clothing stores, gift shops, jewelry stores, sporting goods stores, furniture stores, appliance stores, hardware stores, building materials stores, agricultural equipment stores, auto parts stores, gasoline service stations, bicycle shops and auto and mobile home sales facilities.~~

~~(9) Any structure over sixty-five (65) feet in height.~~

~~(10) Hotels and motels.~~

(~~d~~c) *Basic use standards.* Uses in a CP-1 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area shall be twenty thousand (20,000) square feet.

b. The minimum lot width shall be one hundred (100) feet.

c. The minimum lot depth shall be one hundred (100) feet.

(2) Yards.

a. The minimum depth of the front yard shall be twenty-five (25) feet.

b. The minimum depth of the rear yard shall be twenty (20) feet.

c. The minimum depth of the side yard shall be ten (10) feet, except on corner lots the minimum side yard depth on a street side will be twenty (20) feet.

(3) *Lot coverage.* Buildings will not cover more than sixty (60) per cent of the lot area.

(4) *Building heights.* No building shall exceed a height of sixty-five (65) feet above grade.

(~~e~~d) *Open space standards.*

(1) A minimum of twenty (20) per cent of the gross area of land to be devoted to a commercial parkway development must be reserved for use as parks, recreation areas, marinas, open space, planting, or other public purposes other than rights-of-way, utility easements, and parking areas. At the request of the developer and subject to the approval of the city commission, use of recreational facilities may be offered to the general public. Areas that are natural or man-made floodways, lakes, and stormwater retention areas may be also be used to satisfy the total open space requirement.

(2) All land dedicated for open space shall be under the legal control of the developer.

(~~f~~e) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least sixty (60) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 21. Sections 22-36(b) and 22-36(c) are hereby amended so that the same shall read as follows:

Sec. 22-36. - General and recreational open space zone (OS-1).

(a) *Purpose.* This zone is intended primarily for uses which, by their nature of development, contribute open space and visual relief, significant to the area's development pattern, in part, due to the scenic value or the buffering functions of the use. The zone is designed to achieve this by primarily allowing recreational uses.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in an OS-1 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Park or recreation areas, except amusement parks.~~

~~(2) Temporary uses which fulfill provisions in section 22-65~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an OS-1 zone if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Indoor amusement, entertainment and/or recreation establishments.~~

~~(2) Restaurants.~~

~~(3) Gift shops.~~

~~(4) Cemeteries.~~

~~(5) Marinas, community buildings, amphitheaters and museums.~~

~~(6) Public utility structures, such as utility substations, and public and semipublic uses.~~

~~(7) Major utilities.~~

(~~d~~b) *Basic use standards.* Uses in an OS-1 zone must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses:

(1) Lot size.

a. The minimum lot width shall be one hundred (100) feet.

b. The minimum lot depth shall be one hundred (100) feet.

(2) Yards. The minimum yard depth for portions of the property abutting a public right-of-way or residential district will be fifteen (15) feet.

(3) Lot coverage. Buildings shall not cover more than forty (40) per cent of the lot area.

(4) Building height. No building shall exceed a height of thirty-five (35) feet above grade.

(~~e~~c) *Other applicable use standards.*

(1) Site plan review shall be required for uses which have buildings with more than four thousand (4,000) square feet of floor area.

(2) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(3) Every lot shall abut a street other than an alley for at least fifty (50) feet.

(4) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(5) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(6) Conditional uses will meet the requirements in sections 22-74 through 22-86

(7) Signs will comply with standards referred to in section 22-55

(8) All other applicable ordinance requirements will also be satisfied.

SECTION 22. Sections 22-37(b) and 22-37(c) are hereby amended so that the same shall read as follows:

Sec. 22-37. - Conservation open space zone (OS-2).

(a) *Purpose.* This district is for areas containing important natural environmental features which pose severe limitations on their suitability for development. It is the intent of the zone to retain to open character of the zone wherever possible by limiting the uses primarily to conservation, low intensity recreation and other compatible uses. Due to the sensitive environmental character of areas in the district, many users are allowed as conditional uses.

~~(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are permitted in an OS-2 zone if the uses will not violate standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Game and wildlife management preserves.~~

~~(2) Low intensity recreation.~~

~~(3) Water reservoirs and control structures.~~

~~(4) Fire control towers.~~

~~(5) Home occupations which satisfy requirements in section 22-63~~

~~(6) Temporary uses which fulfill provisions in section 22-65~~

~~(7) Ancillary structures less than five hundred (500) square feet in size.~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an OS-2 zone if the city and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Environmental research and education facilities.~~

~~(2) Game and wildlife management preserves.~~

~~(3) Aquaculture facilities.~~

~~(4) Agriculture.~~

~~(5) Single-family dwellings, excluding mobile homes.~~

~~(6) Innovative residential developments.~~

~~(7) Public utility structures, such as utility substations.~~

~~(8) Ancillary structures over five hundred (500) square feet in size.~~

~~(9) Major utilities.~~

(~~d~~b) *Basic use standards.* Uses in an OS-2 zone, except innovative residential developments, must meet the requirements of this section. More restrictive requirements, set forth in accordance with other provisions of this chapter, must be satisfied by some conditional uses.

(1) Lot size.

a. The minimum lot area for single-family dwelling shall be five (5) acres.

b. The minimum lot width shall be one hundred (100) feet.

c. The minimum lot depth shall be two hundred (200) feet.

(2) Yards.

a. The minimum depth of the front yard will be forty (40) feet.

b. The minimum depth of the side yard will be twenty (20) feet.

c. The minimum depth of the rear yard shall be thirty (30) feet.

(3) Lot coverage. Buildings will not cover more than five (5) per cent of the lot.

(4) Height of buildings. No building shall exceed a height of twenty-eight (28) feet above grade, except fire control towers.

(~~e~~c) *Other applicable use standards.*

(1) Accessory buildings shall comply with all yard, lot coverage and building height requirements of this chapter.

(2) On any lot used for residential purposes, no more than one residential building will be allowed on a lot, except one building without kitchen facilities may be allowed as a guest house.

(3) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(4) Conditional uses will meet the requirements in sections 22-74 through 22-86

(5) Signs will comply with standards referred to in section 22-55

(6) All other applicable ordinance requirements will also be satisfied.

SECTION 23. Sections 22-38(b) and 22-38(c) are hereby amended so that the same shall read as follows:

Sec. 22-38. - Aquatic conservation zone (A-1).

(a) *Purpose.* This district is intended to help assure that aquatic areas having exceptional biological, aesthetic, educational or scientific value are appropriately protected for future generations. The regulations are designed to encourage management of these areas for low to moderate intensities of use, with emphasis on maintaining the flow of aquatic resources and recreational benefits. To the extend practical, damage to the ecosystems of the affected aquatic and shoreland areas and adverse impacts on the public's use of the water should be minimized.

~~(b) *Semi-restricted uses permitted.*~~

~~(1) Navigational aids are allowed in an A-1 zone if no major alterations or the area are necessary and if other ordinance requirements are satisfied.~~

~~(2) Docks for single-family homes located on the Indian River Lagoon, Inlet or other water bodies are allowed if other ordinance requirements are satisfied. Docks for single family homes that are located on canals within Surfside or Jennings Cove are subject to conditional use approval pursuant to subsection (c)(3).~~

~~(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an A-1 zone if they meet the criteria in subsection (e) of this section and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (e) of this section, additional zoning ordinance provisions and other city laws:~~

~~(1) Water-dependent recreation facilities.~~

~~(2) Aquaculture facilities.~~

~~(3) Dock/moorage facilities, other than permitted in subsection (b)(2)~~

~~(4) Marine research and/or education facilities.~~

~~(5) Major utilities.~~

~~(6) Land transportation facilities.~~

(~~d~~b) *Building heights.* No building will exceed a height of twenty-five (25) feet above the mean high tide line in tidal areas and the ordinary high water line in nontidal areas.

(~~e~~c) *Special conditional use criteria.* No conditional use will be allowed in an A-1 zone unless it meets one or more of the following criteria:

(1) The use is a water-dependent use, which means that it can only be carried out on, in or adjacent to water and the location or access is needed for:

a. Waterborne transportation (such as navigation; moorage, fueling and servicing of ships or boats; terminal and transfer facilities; fish or other resource and material receiving and shipping); or

b. Recreation (active recreation such as swimming, boating or fishing; passive recreation such as viewing or walking); or

c. A source of water (such as energy production, cooling of industrial equipment or wastewater or other industrial processes); or

d. Marine research or education (such as viewing, sampling, recording information, conducting experiments or teaching).

(2) The use is a water-related use, which means that:

a. It provides goods and/or services that are directly associated with water-dependent uses (supplying materials to, or using products of or offering commercial or personal services to water-dependent uses); or

b. If it were not located near the water, it would experience a public loss of quality in the goods and services offered (evaluation of public loss of quality will include a subjective consideration of economic, social and environmental consequences of the use).

(3) The use which is not the primary use of the structure, shares an existing structure with a water-dependent use or water-related use and the combination results in a multiple use facility.

(4) The project provides significant public access or recreation uses through the provision of waterfront seating, walkways, piers, street furniture or similar facilities.

(5) The use is an accessory use important to the operations of the principal use.

(6) The use is a temporary use which meets the requirements of section 22-65

(~~f~~d) *Other applicable use standards.*

(1) Accessory buildings shall comply with all building height requirements of this chapter.

(2) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(3) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(4) Conditional uses will meet the requirements in sections 22-74 and 22-86

(5) Signs will comply with standards referred to in section 22-55

(6) All other applicable ordinance requirements will also be satisfied.

(~~g~~e) *Unregulated activities.* The provisions of this district will not be interpreted to prohibit or regulate the following activities, unless the prohibition or regulation is specifically stated as a condition of approval of a conditional use:

(1) Filling.

(2) Dredging.

(3) Dredged material disposal.

(4) Bankline/stream alteration.

(5) Construction and repair of shoreline stabilization structures, mosquito control structures and dikes.

(6) Installing types of navigational structures not previously listed in this subsection.

SECTION 24. Sections 22-39(b) and 22-39(c) are hereby amended so that the same shall read as follows:

Sec. 22-39. - Aquatic development zone (A-2).

(a) *Purpose.* This district is intended for aquatic areas which should be managed primarily for navigation and other water-oriented uses, consistent with the need to minimize damage to

the ecosystem of the area. Water-dependent, water-related and other uses are allowed which are consistent with the character of nearby shoreland areas. Aquatic development areas may include areas suitable for navigation (including shipping and access channels and turning basins), areas adjacent to developed or developable shorelands which may need to be altered to provide navigational access or create new land for water-oriented uses and other appropriate areas.

(b) *Semi-restricted uses permitted.* The following uses and their accessory uses are allowed in an A-2 zone as a semi-restricted use if: No dredging or filling is necessary; piers and/or similar facilities are not required in new locations; and the use will not violate standards referred to in subsections (d) and (f) of this section, additional zoning ordinance provisions and other city laws:

(1) Any of the following uses when access to the facilities is provided from property in an I-2 zone by piers or similar means:

a. Shipping and/or port marine facilities.

b. Ship and boat building and repair facilities.

(2) Any of the following uses when access to the facilities is provided from property in an I-2, C-3, C-4 or C-5 zone by piers or similar means:

a. Commercial fishing facilities.

b. Charter fishing facilities.

c. Petroleum receiving, dispensing and/or storage facilities for marine use.

d. Storage areas for marine equipment.

e. Cold storage and/or reprocessing facilities.

f. Fish cleaning establishments.

g. Marine regulatory agencies.

h. Marine research and education facilities.

(3) Navigational aids.

(c) *Conditional uses permitted.* The following uses and their accessory uses are permitted in an A-2 zone if they meet the criteria in subsection (e) of this section and if the city commission, after a public hearing, determines that the location and development plans comply with applicable standards referred to in subsections (d) and (f) of this section, additional zoning ordinance provisions and other city laws:

(1) Uses listed in subsection (b) of this section which require new piers or similar facilities, dredging and/or filling.

(2) Marinas.

(3) Water-dependent recreation.

(4) Aquaculture facilities.

(5) Major utilities.

(6) Land transportation facilities.

(7) Restaurants and bars.

(8) Seafood markets.

(9) Retail trade facilities used for the sale of products such as ice, bait, tackle, charts, gifts and groceries when the facilities are in conjunction with and incidental to other uses being allowed in the district.

(~~d~~b) *Building heights.* No building will exceed a height of forty-five (45) feet above the mean high tide line in tidal areas and the ordinary high water line in nontidal areas.

(~~e~~c) *Special conditional use criteria.* No conditional use will be allowed in an A-2 zone unless it meets one or more of the following criteria:

(1) The use is a water-dependent use, which means that it can only be carried out on, in or adjacent to water and the location or access is needed for:

a. Waterborne transportation (such as navigation; moorage, fueling and servicing of ships or boats; terminal and transfer facilities or fish or other resource and material receiving and shipping); or

b. Recreation (active recreation such as swimming, boating or fishing; passive recreation such as viewing or walking); or

c. A source of water (such as energy production, cooling of industrial equipment or wastewater or other industrial processes); or

d. Marine research or education (such as viewing, sampling, recording information, conducting experiments or teaching).

(2) The use is a water-related use, which means that:

a. It provides goods and/or services that are directly associated with water-dependent uses (supplying materials to, or using products of or offering commercial or personal services to water-dependent uses); or

b. If it were not located near the water, it would experience a public loss of quality in the goods and services offered (evaluation of public loss of quality will include a subjective consideration of economic, social and environmental consequences of the use).

(3) The use which is not the primary use of the structure, shares an existing structure with a water-dependent use or water-related use and the combination results in a multiple use facility.

(4) The project provides significant public access or recreation uses through the provision of waterfront seating, walkways, piers, street furniture or similar facilities.

(5) The use is an accessory use important to the operations of the principal use.

(6) The use is a temporary use which meets the requirements of section 22-65

(~~f~~d) *Other applicable use standards.*

(1) Uses identified as a permitted use within the Use Table are only permitted if no dredging or filling is necessary and piers or similar facilities are not required in new locations. If dredging and/or filling or new piers or similar facilities are required, said uses shall be allowed as a Conditional Use.

(2) Uses identified as a permitted use within the Use Table are only permitted when access to the facilities are provided from a property in an I-2, C-3, C-4 or C-5 zone by piers or similar means.

(~~1~~3) Commercial or industrial uses situated on floating structures shall be located so they will be protected from currents and wave action and so they will not rest on the bottom at low water.

(~~2~~4) Accessory buildings shall comply with all building height requirements of this chapter.

(~~3~~5) Materials or objects which would detract from the open space character of an uncovered or unenclosed area will not be permitted in such an area.

(~~4~~6) All uses will comply with applicable access, parking and loading standards in sections 22-60 and 22-61

(~~5~~7) Conditional uses will meet the requirements in sections 22-74 through 22-86

(~~6~~8) Signs will comply with standards referred to in section 22-55

(~~7~~9) All other applicable ordinance requirements will also be satisfied.

(~~g~~e) *Unregulated activities.* The provisions of this district will not be interpreted to prohibit or regulate the following activities, unless the prohibition or regulation is specifically stated as a condition of approval of a conditional use:

(1) Filling.

(2) Dredging.

(3) Dredged material disposal.

(4) Bankline/stream alteration.

(5) Construction and repair of shoreline stabilization structures, mosquito control structures and dikes.

(6) Installing types of navigational structures not previously listed in this subsection.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 3. This Ordinance is and the same shall become effective immediately upon final passage.

_____

Linda Hudson, Mayor

ATTEST:

_____

Linda W. Cox, City Clerk

APPROVED AS TO FORM & CORRECTNESS:

_____

Robert V. Schwerer, Esq.,

City Attorney

City Commission Regular Meeting **Agenda Item # 12. a.**

Meeting Date: 09/06/2016

Re: WRAC Recommendations

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approve recommendations from the Wastewater Relocation Advisory Committee: 1. Have property surveyed; 2. Request City, FPUA and County staff identify and explore grant funding opportunities; and 3. Request FPUA to develop a phased schedule for construction of new facility and decommissioning of existing facility.

SUMMARY:

At the September 19, 2016 meeting, the Wastewater Relocation Advisory Committee meet with the City Manager, the County Administrator and the FPUA Director. The County's Legislative Affairs staff person was also in attendance, and she outlined opportunities within the upcoming Legislative session. In discussions that ensued about pursuing grant or legislative funding, the three recommendations were made by the Committee. The information will be utilized in funding requests.

RECOMMENDATION:

Approve recommendations and direct City Manager to facilitate recommendations.

ALTERNATIVES:

Approve some or none of the recommendations.

RESPONSIBLE STAFF:

Rebecca Grohall, Planning Director and Linda Cox, City Clerk

COORDINATED WITH:

Wastewater Relocation Advisory Committee

Fiscal Impact

OTHER INFORMATION:

None at this time.

Attachments

Survey

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/29/2016 02:03 PM

Form Started By: Linda Cox Started On: 08/26/2016 01:08 PM

Final Approval Date: 08/29/2016

GRAPHIC SCALE

100 0 50 100 200 400

(IN FEET)
1 inch = 100 ft.

NORTH

LEGEND

(C)	PLAT DATA.	℄	CENTERLINE
(C)	CALCULATED FROM FIELD MEASUREMENTS	P/L	PROPERTY LINE
(D)	DEED	No.	NUMBER
(O)	ORDINANCE	TYP.	TYPICAL
P.O.C.	POINT OF COMMENCEMENT	EL.	ELEVATION
P.O.B.	POINT OF BEGINNING	INV.	INVERT
P.L.S.	PROFESSIONAL LAND SURVEYOR	CONC	CONCRETE
L.B.	LICENSED BUSINESS	CATV	CABLE TELEVISION
PRM	PERMANENT REFERENCE MONUMENT	SQ.	SQUARE
IRAC	5/8" IRON ROD & CAP	FT.	FEET
C.M.	CONCRETE MONUMENT	INFO.	INFORMATION
IR	IRON ROD	TOB	TOP OF BANK
FND	FOUND	OHU	OVERHEAD UTILITIES
O.R.B.	OFFICIAL RECORDS BOOK	PP	WOOD POWER POLE
PB	PLAT BOOK	FH	FIRE HYDRANT
PG	PAGE	V	VALVE
DB	DEED BOOK	MH	DRAINAGE MANHOLE
Δ	CENTRAL ANGLE	SMH	SANITARY MANHOLE
R	RADIUS	HH	HAND HOLE
L	ARC LENGTH	WPP	WOOD POWER POLE
CB	CHORD BEARING	CPP	CONCRETE POWER POLE
CD	CHORD DISTANCE	WELL	WELL
UGE	UNDERGROUND ELECTRIC	CATV	CABLE TV JUNCTION BOX
UG AT&T	UNDERGROUND AT&T	SIGN	SIGN
R/W	RIGHT OF WAY	SCO	SANITARY CLEAN OUT
A/C	AIR CONDITIONING	WM	WATER METER
CBS	CONCRETE BLOCK STRUCTURE	LP	LIGHT POLE
W/	WATER MAIN		
U.E.	UTILITY EASEMENT		
D.E.	DRAINAGE EASEMENT		
F.D.O.T.	FLORIDA DEPARTMENT OF TRANSPORTATION		

NOTES

1) REPRODUCTIONS OF THIS MAP ARE NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.
2) ADDITIONS OR DELETIONS TO SURVEY MAPS OR REPORTS, BY OTHER THAN THE SIGNING PARTY OR PARTIES ARE PROHIBITED, WITHOUT CONSENT OF THE SIGNING PARTY OR PARTIES.
3) DESCRIPTION SHOWN HEREON PROVIDED BY THE CLIENT AND/OR THEIR AGENT. THE DESCRIPTION IS BASED ON DEED BOOK 238, PAGE 24 AND DEED BOOK 127, PAGE 253, AND IS FROM THE ST. LUCIE COUNTY PROPERTY APPRAISER'S WEB SITE.
4) UNDERGROUND UTILITIES, UTILITY SERVICES, FOUNDATIONS AND IMPROVEMENTS WERE NOT LOCATED AS PART OF THIS SURVEY.
5) OVERALL PARCEL CONTAINS 9.299 ACRES, MORE OR LESS. AREA DOES NOT INCLUDE BULKHEADED LANDS THAT EXTEND BEYOND DEED.
6) THE LAST DATE OF FIELD WORK WAS AUGUST 5, 2013.
7) THE CENTERLINE OF STATE ROAD A1A, SEAWAY DRIVE IS ASSUMED TO BEAR NORTH 62°29'37" EAST AND ALL OTHER BEARINGS SHOWN HEREON ARE RELATIVE THERETO.
8) LANDS SHOWN HEREON WERE NOT ABSTRACTED BY THIS OFFICE FOR RIGHTS-OF-WAY, EASEMENTS OF RECORD, OWNERSHIP, ABANDONMENTS, DEED RESTRICTIONS, OR MURPHY ACT DEEDS. THIS INFORMATION SHOULD BE OBTAINED THROUGH APPROPRIATE TITLE VERIFICATION.
9) THE FOLLOWING SOURCES WERE REFERENCED AS A PART OF THIS SURVEY: 1. STATE OF FLORIDA STATE ROAD DEPARTMENT RIGHT OF WAY MAP A1A ST. LUCIE COUNTY, SECTION 64050-2609 DATED NOVEMBER, 1969. 2. STATE OF FLORIDA STATE ROAD DEPARTMENT RIGHT OF WAY MAP PROJECT 1137, ROAD NO. 162, SECTION 9405-302, DATED 1938. 3. STATE OF FLORIDA STATE ROAD DEPARTMENT RIGHT OF WAY MAP PROJECT NO. DA-NR-38, DATED 1944, RECORDED IN PLAT BOOK 22, PAGE 14, OF THE PUBLIC RECORDS, OF ST. LUCIE COUNTY, FLORIDA. 3. CITY OF FORT PIERCE, FLORIDA ORDINANCE NUMBERS "D-185 AND D-194".
10) THE MEAN HIGH WATER LINE WAS NOT LOCATED AS A PART OF THIS SURVEY AT THE REQUEST OF THE CLIENT.
11) IMPROVEMENTS WERE NOT LOCATED AS A PART OF THIS SURVEY AT THE REQUEST OF THE CLIENT.

DESCRIPTION

FROM THE SECTION CORNER COMMON TO SECTIONS 3, 4, 9 AND 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA, RUN THENCE EAST 2240 FEET; THENCE NORTH 720 FEET; THENCE NORTH 70° 58-1/2' EAST, 1200 FEET; THENCE SOUTH 19°01-1/2' EAST, 85 FEET, TO A POINT IN THE CENTER OF CAUSEWAY BRIDGE; THENCE NORTH 70°16' EAST, 2009.5 FEET TO A CROSS MARK IN THE DECK NEAR THE EAST END OF CAUSEWAY BRIDGE AND THE POINT OF BEGINNING, OF THE LANDS HEREIN DESCRIBED:

FROM SAID POINT OF BEGINNING RUN SOUTH 20°50' EAST, 760 FEET TO A POINT; THENCE NORTH 89°34'00" EAST, 526.06 FEET, TO A POINT; THENCE NORTH 20°17'30" EAST, 141.55 FEET TO A POINT ON THE ORIGINAL SHORELINE OF CAUSEWAY ISLAND, THENCE SAME BEING THE SOUTHEASTERLY CORNER OF THE LANDS CONVEYED BY THE TRUSTEES OF THE INTERNAL IMPROVEMENT FUND, OF THE STATE OF FLORIDA TO THE FORT PIERCE INLET DISTRICT, BY DEED RECORDED IN DEED BOOK 127, PAGE 253, ST. LUCIE COUNTY, FLORIDA, PUBLIC RECORDS; THENCE NORTH 24°55'30" WEST, 878.66 FEET TO A POINT; THENCE SOUTH 64°50' WEST, 525.0 FEET, TO THE POINT OF BEGINNING, EXCEPTING THEREFROM THE EXISTING RIGHT OF WAY FOR STATE ROAD A1A. TOGETHER WITH ALL ACCRETED LANDS LYING WESTERLY OF THE WEST LINE OF THE ABOVE DESCRIBED PARCEL.

MICHAEL T. OWEN PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA REGISTRATION #5556

SIGNATURE DATE:

JOB # 12-179.1

BOUNDARY SURVEY

WASTEWATER TREATMENT PLANT

PREPARED FOR:

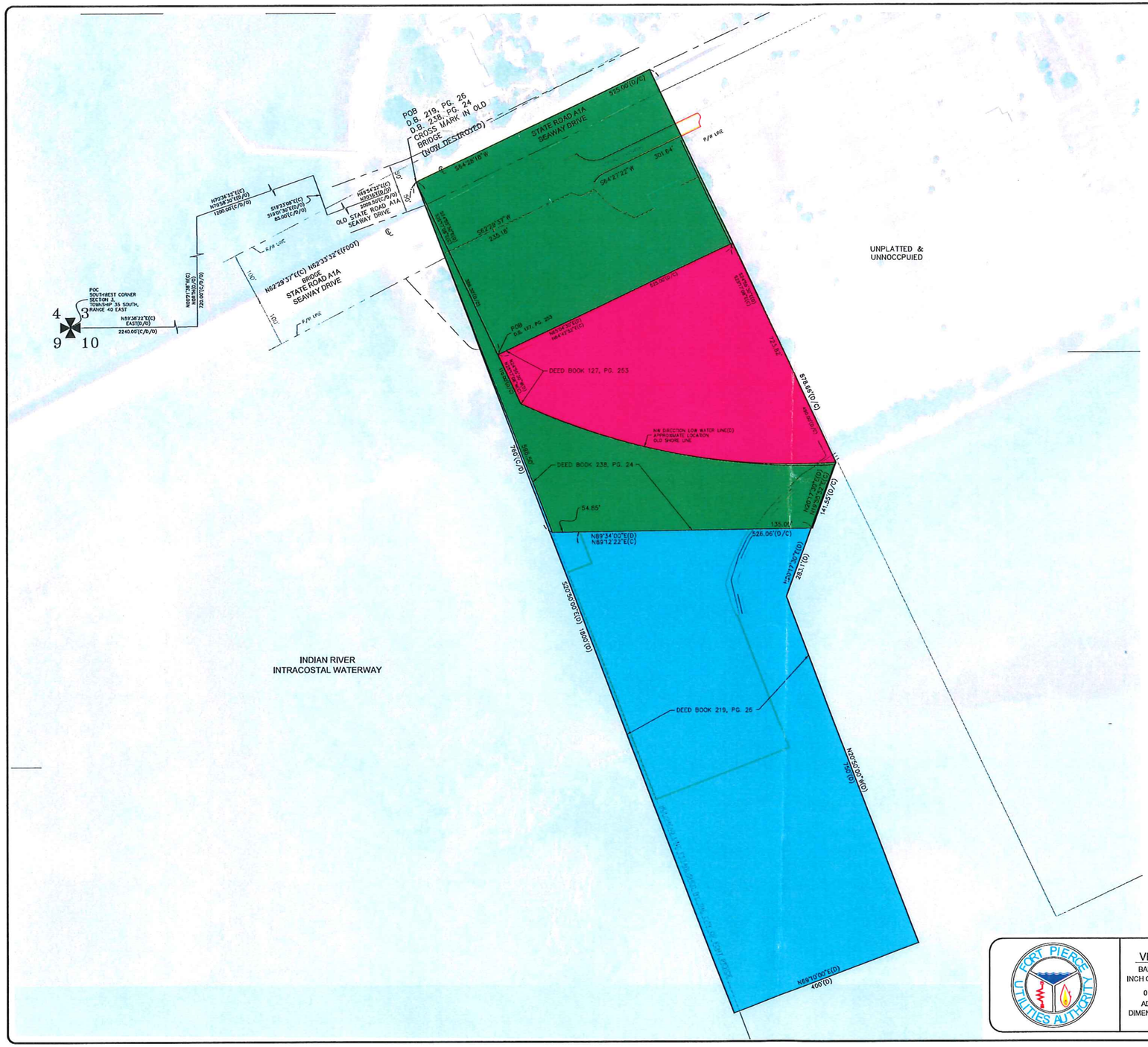
FT. PIERCE UTILITIES AUTHORITY

REVISIONS

GEOMATICS SERVICES Inc.
PROFESSIONAL SURVEYORS & MAPPERS
1934 TUCKER COURT, FORT PIERCE, FL
(772) 419-8383, FAX (772) 408-4208
CERTIFICATE OF AUTHORIZATION LB# 7673

JOB # 12-179-1
SCALE 1" = 100'
DATE 08/12/2013
DRAWN BDS
CHECKED BY MTO
FIELD BOOK 1304 PAGE 67
CADD FILE 12-179Mapf

SHEET NO.: 1
OF : 1



LEGEND

(P)	PLAT DATA	℄	CENTERLINE
(C)	CALCULATED FROM FIELD MEASUREMENTS	℘	PROPERTY LINE
(D)	DEED	No.	NUMBER
(O)	ORDINANCE	TYP	TYPICAL
P.O.C.	POINT OF COMMENCEMENT	EL	ELEVATION
P.O.B.	POINT OF BEGINNING	INV	INVERT
P.L.S.	PROFESSIONAL LAND SURVEYOR	CONC	CONCRETE
L.B.	LICENSED BUSINESS	CATV	CABLE TELEVISION
PRM	PERMANENT REFERENCE MONUMENT	SQ	SQUARE
FIRC	5/8" IRON ROD & CAP	FT	FEET
C.M.	CONCRETE MONUMENT	INFO.	INFORMATION
IR	IRON ROD	TOB	TOP OF BANK
FND	FOUND	OHU	OVERHEAD UTILITIES
O.R.B.	OFFICIAL RECORDS BOOK	PP	WOOD POWER POLE
PB	PLAT BOOK	FH	FIRE HYDRANT
PG	PAGE	V	VALVE
DB	DEED BOOK	DMH	DRAINAGE MANHOLE
Δ	CENTRAL ANGLE	SMH	SANITARY MANHOLE
R	RADIUS	HH	HAND HOLE
L	ARC LENGTH	WPP	WOOD POWER POLE
CB	CHORD BEARING	CPP	CONCRETE POWER POLE
CD	CHORD DISTANCE	WELL	WELL
UGE	UNDERGROUND ELECTRIC	CATV	CABLE TV JUNCTION BOX
UG AT&T	UNDERGROUND AT&T	SIGN	SIGN
R/W	RIGHT OF WAY	SCO	SANITARY CLEAN OUT
A/C	AIR CONDITIONING	WM	WATER METER
CBS	CONCRETE BLOCK STRUCTURE	LP	LIGHT POLE
WM	WATER MAIN		
U.E.	UTILITY EASEMENT		
D.E.	DRAINAGE EASEMENT		
F.D.O.T.	FLORIDA DEPARTMENT OF TRANSPORTATION		

NORTH

AREA DESCRIBED IN DB 127 PG 253 DATED 08/10/1946

AREA DESCRIBED IN DB 219 PG 226 DATED 10/01/1956

AREA DESCRIBED DB 238 PG 24 DATED 03/21/1975

NOTES

1) PURPOSE OF PARCEL EXHIBIT IS TO GRAPHICALLY SHOW THE DESCRIPTION OF REFERENCED DOCUMENTS. THIS IS NOT A SURVEY.

2) DESCRIPTION SHOWN HEREON ARE BASED UPON DEED BOOK 219, PAGE 226, DEED BOOK 238, PAGE 24 AND DEED BOOK 127, PAGE 253, AND IS FROM THE ST. LUCIE COUNTY PROPERTY APPRAISER'S WEB SITE.

3) THE CENTERLINE OF STATE ROAD A1A, SEAWAY DRIVE IS ASSUMED TO BEAR NORTH 62°29'37" EAST AND ALL OTHER BEARINGS SHOWN HEREON ARE RELATIVE THERETO.

4) LANDS SHOWN HEREON WERE NOT ABSTRACTED BY THIS OFFICE FOR RIGHTS-OF-WAY, EASEMENTS OF RECORD, OWNERSHIP, ABANDONMENT'S, DEED RESTRICTIONS, OR MURPHY ACT DEEDS. THIS INFORMATION SHOULD BE OBTAINED THROUGH APPROPRIATE TITLE VERIFICATION.

GRAPHIC SCALE

100 0 50 100 200 400

(IN FEET)
1 inch = 100 ft.

FORT PIERCE UTILITIES AUTHORITY

VERIFY SCALE
BAR IS EQUAL TO ONE INCH ON ORIGINAL DRAWING
0 1
ADJUST ALL SCALED DIMENSIONS ACCORDINGLY

DATE:	REVISION:	BY:	APP'D:

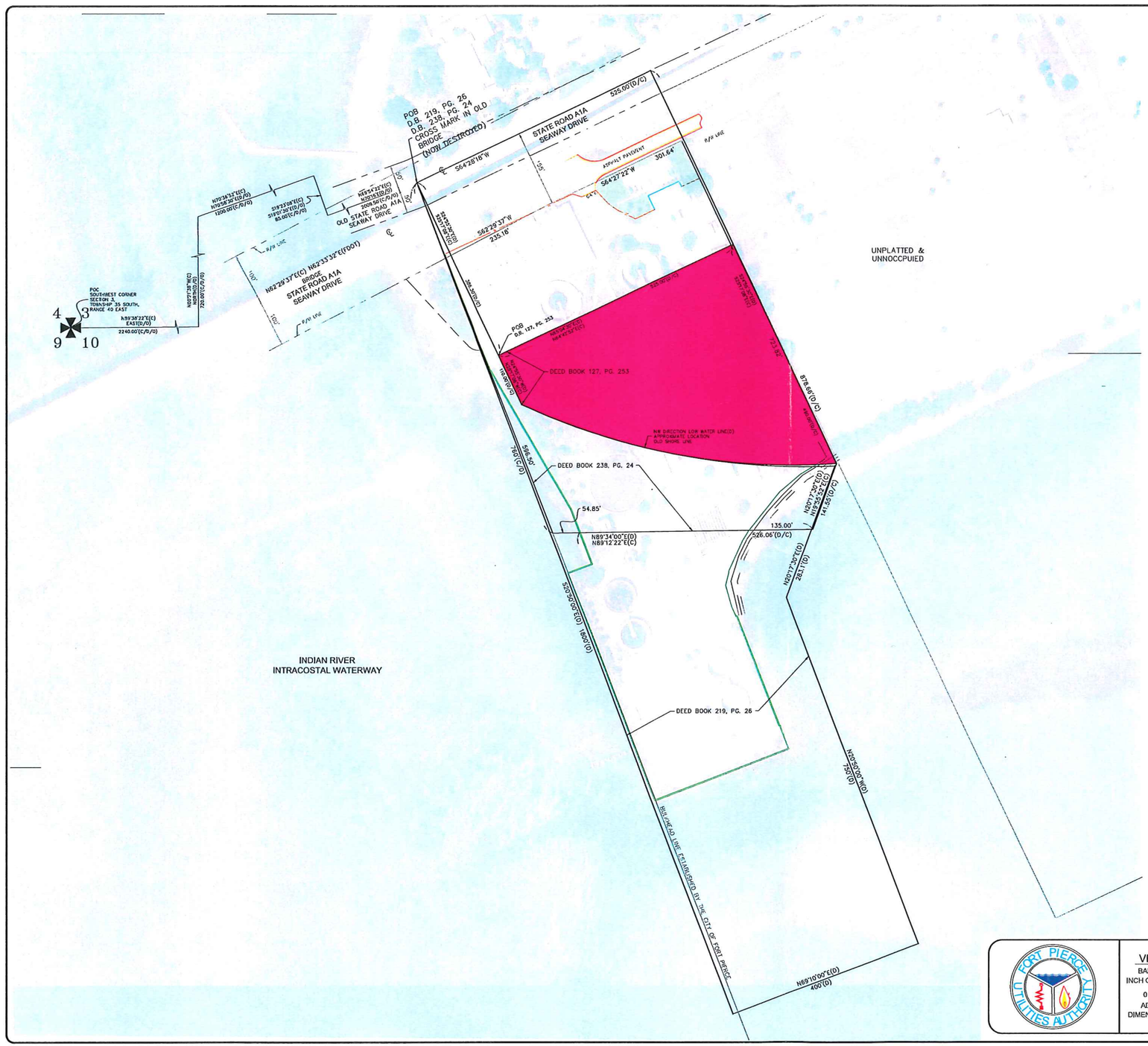
DESIGNED:
DRAWN BY: SO
APPROVED:
DRAWING FILENAME: WWTP-PARCELEXHIBIT
SCALE: 1=100
DATE: 06/2/2015

WASTEWATER TREATMENT_PLANT
PARCEL_EXHIBIT

WATER/WASTEWATER/GAS ENGINEERING

FT. PIERCE UTILITIES AUTHORITY
1701 SOUTH 37TH STREET
FT. PIERCE, FLORIDA 34947
(772) 466-1600 / FAX (772) 468-2414

SHEET TYPE: EXHIBIT
SHEET # 1 OF 1



LEGEND

(P)	PLAT DATA	℄	CENTERLINE
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(D)	DEED	No.	NUMBER
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L	ARC LENGTH		WOOD POWER POLE
CB	CHORD BEARING		CONCRETE POWER POLE
CD	CHORD DISTANCE		WELL
UGE	UNDERGROUND ELECTRIC		CABLE TV JUNCTION BOX
UG AT&T	UNDERGROUND AT&T		SIGN
R/W	RIGHT OF WAY		SANITARY CLEAN OUT
A/C	AIR CONDITIONING		WATER METER
CBS	CONCRETE BLOCK STRUCTURE		LIGHT POLE
WM	WATER MAIN		
U.E.	UTILITY EASEMENT		
D.E.	DRAINAGE EASEMENT		
F.D.O.T.	FLORIDA DEPARTMENT OF TRANSPORTATION		

AREA DESCRIBED IN DB 127 PG 253 DATED 08/10/1946

AREA DESCRIBED IN DB 219 PG 226 DATED 10/01/1956

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GRAPHIC SCALE

100 0 50 100 200 400

(IN FEET)
1 inch = 100 ft.

FORT PIERCE UTILITIES AUTHORITY

VERIFY SCALE
BAR IS EQUAL TO ONE INCH ON ORIGINAL DRAWING
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ADJUST ALL SCALED DIMENSIONS ACCORDINGLY

DATE:	REVISION:	BY:	APPD:

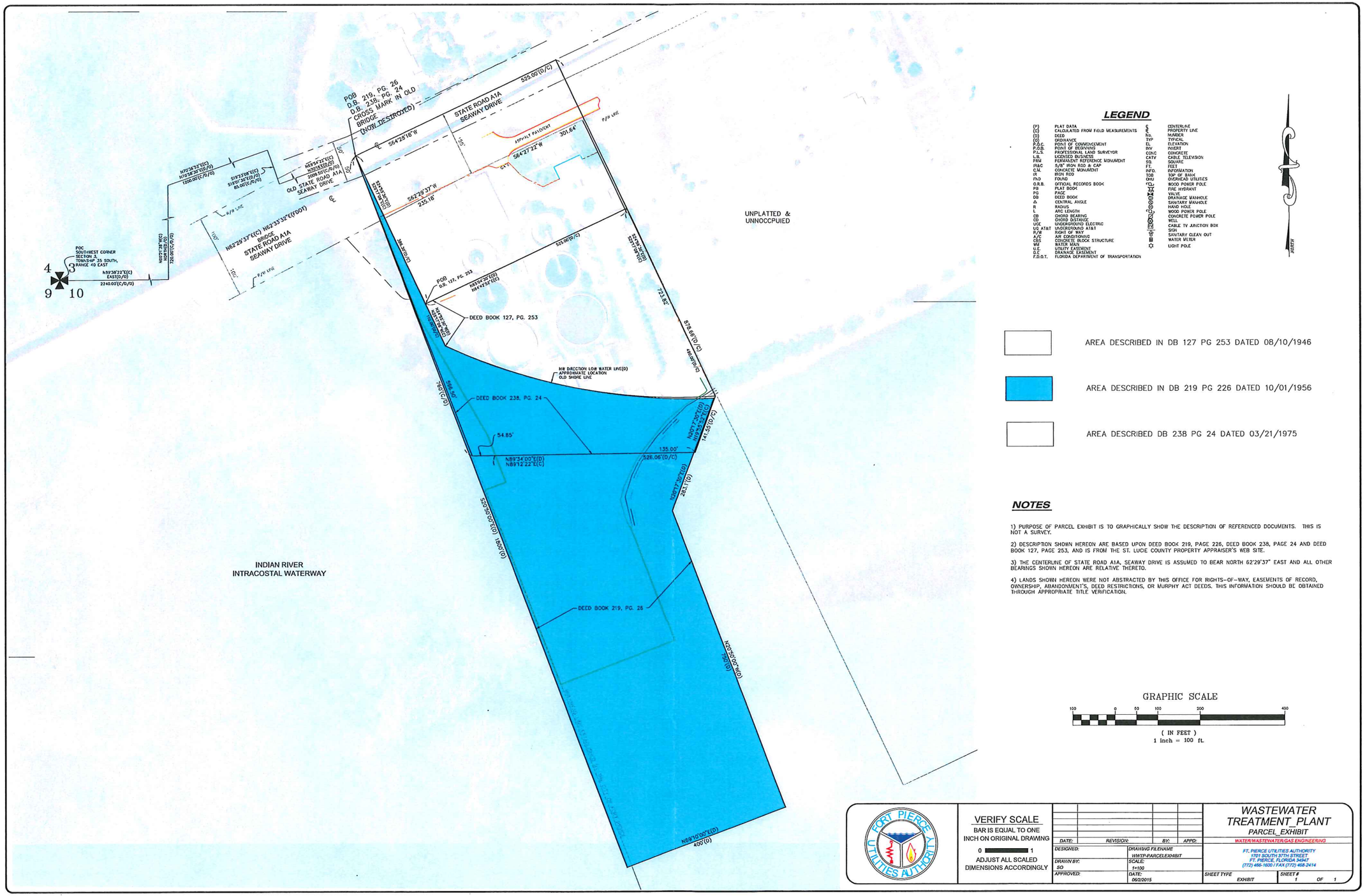
DESIGNED:
DRAWN BY: SO
APPROVED:
DRAWING FILENAME: WWTP-PARCELEXHIBIT
SCALE: 1=100
DATE: 06/2/2015

WASTEWATER TREATMENT PLANT
PARCEL EXHIBIT

WATER/WASTEWATER/GAS ENGINEERING

FT. PIERCE UTILITIES AUTHORITY
1701 SOUTH 37TH STREET
FT. PIERCE, FLORIDA 34947
(772) 466-1600 / FAX (772) 468-2414

SHEET TYPE: EXHIBIT
SHEET # 1 OF 1



LEGEND

(M)	PLAT DATA	℄	CENTERLINE
(C)	CALCULATED FROM FIELD MEASUREMENTS	℄	PROPERTY LINE
(D)	DEED	No.	NUMBER
(O)	ORDINANCE	TYP.	TYPICAL
P.O.C.	POINT OF COMMENCEMENT	EL.	ELEVATION
P.O.B.	POINT OF BEGINNING	INV.	INVERT
P.L.S.	PROFESSIONAL LAND SURVEYOR	CONC	CONCRETE
L.B.	LICENSED BUSINESS	CATV	CABLE TELEVISION
PRM	PERMANENT REFERENCE MONUMENT	SQ.	SQUARE
P&C	5/8" IRON ROD & CAP	FT.	FEET
C.M.	CONCRETE MONUMENT	INFO.	INFORMATION
I.R.	IRON ROD	TOB	TOP OF BANK
F.N.D	FOUND	OHU	OVERHEAD UTILITIES
O.R.B.	OFFICIAL RECORDS BOOK		WOOD POWER POLE
PB	PLAT BOOK		FIRE HYDRANT
PG	PAGE		VALVE
DB	DEED BOOK		DRAINAGE MANHOLE
Δ	CENTRAL ANGLE		SANITARY MANHOLE
R	RADIUS		HAND HOLE
L	ARC LENGTH		WOOD POWER POLE
CB	CHORD BEARING		CONCRETE POWER POLE
CD	CHORD DISTANCE		WELL
UGE	UNDERGROUND ELECTRIC		CABLE TV JUNCTION BOX
U/G AT&T	UNDERGROUND AT&T		SIGN
R/W	RIGHT OF WAY		SANITARY CLEAN OUT
A/C	AIR CONDITIONING		WATER METER
CBS	CONCRETE BLOCK STRUCTURE		LIGHT POLE
ME	METAL EDGE		
UE	UTILITY EASEMENT		
D.E.	DRAINAGE EASEMENT		
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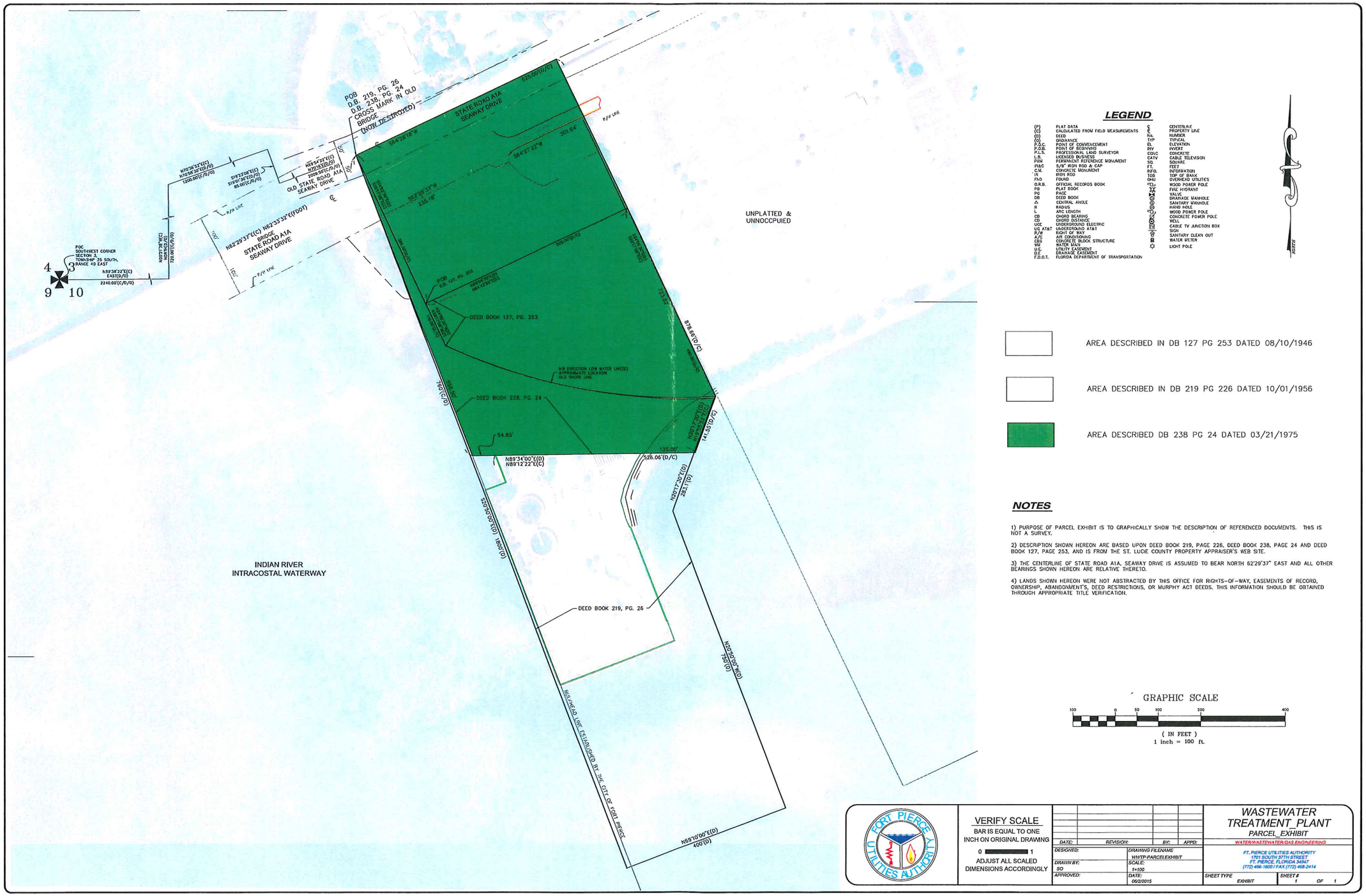

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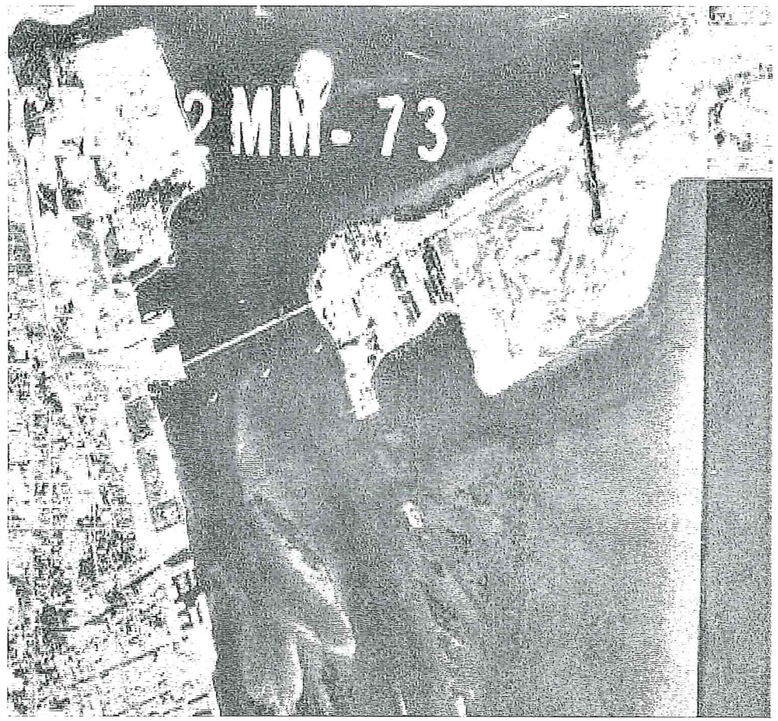
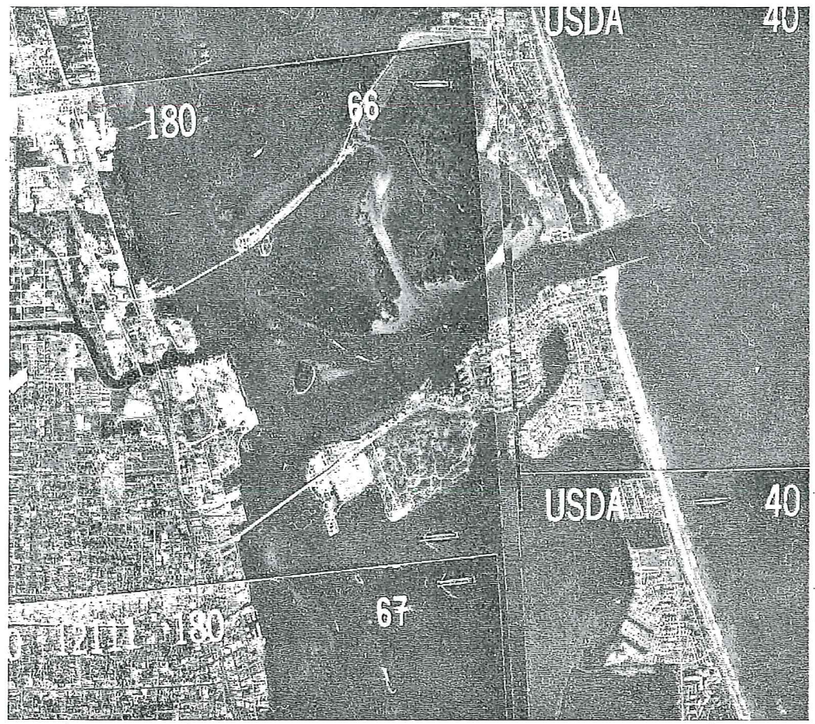
AERIAL IMAGES

1970

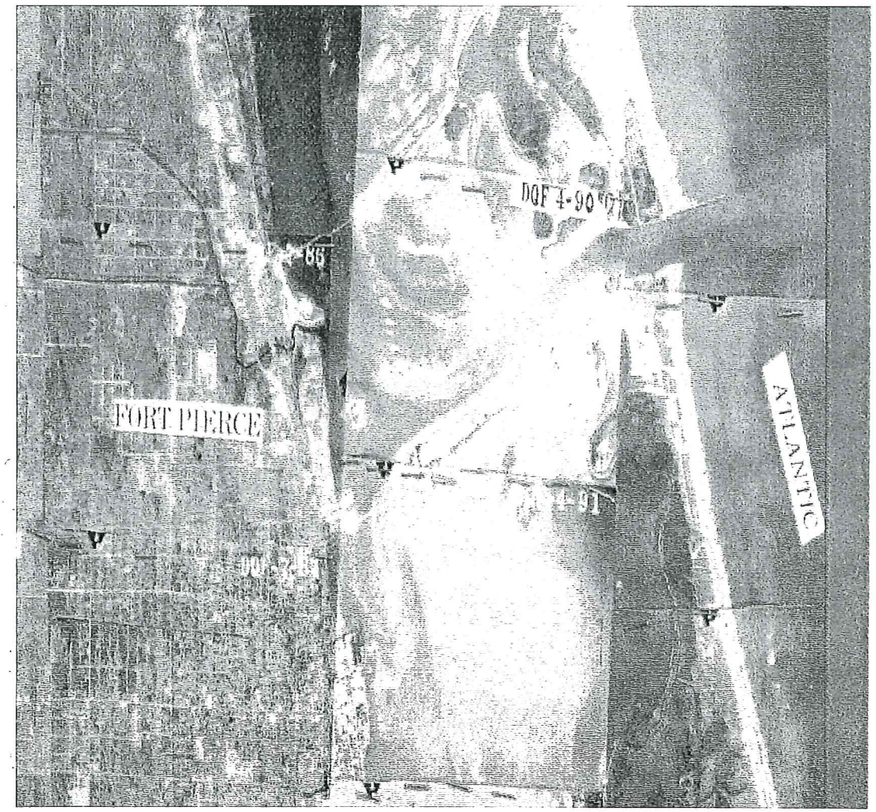


1977



AERIAL IMAGES

1952



1958

City Commission Regular Meeting **Agenda Item # 12. b.**

Meeting Date: 09/06/2016

Re: St. Lucie County School Board Update

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

St. Lucie County School Board Update by Wayne Gent, Superintendent.

Attachments

St Lucie Public Schools Education Update

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 04:18 PM
City Manager	Nick Mimms	08/29/2016 02:03 PM

Form Started By: Jennifer Robinson Started On: 08/03/2016 10:22 AM

Final Approval Date: 08/29/2016

Fort Pierce City Commission Education Update

E. Wayne Gent
Superintendent
St. Lucie Public Schools

St. Lucie
PUBLIC SCHOOLS

Four Priorities

- Teaching and Learning
- Safe and Caring Schools
- Talent Development and Growth
- Communication/Community Engagement/Customer Service

St. Lucie PUBLIC SCHOOLS

Facts at a Glance

- 37,000 St. Lucie Public School Students
- $468,466,709.00 Total Budget
- 47 Languages Spoken
- 51 Countries Represented
- 5,463 Employees
- 82 Business Partners
- 35,000 Meals Served Daily
- 317 Buses Traveling Over 6 Million Miles Per Year

St. Lucie
PUBLIC SCHOOLS

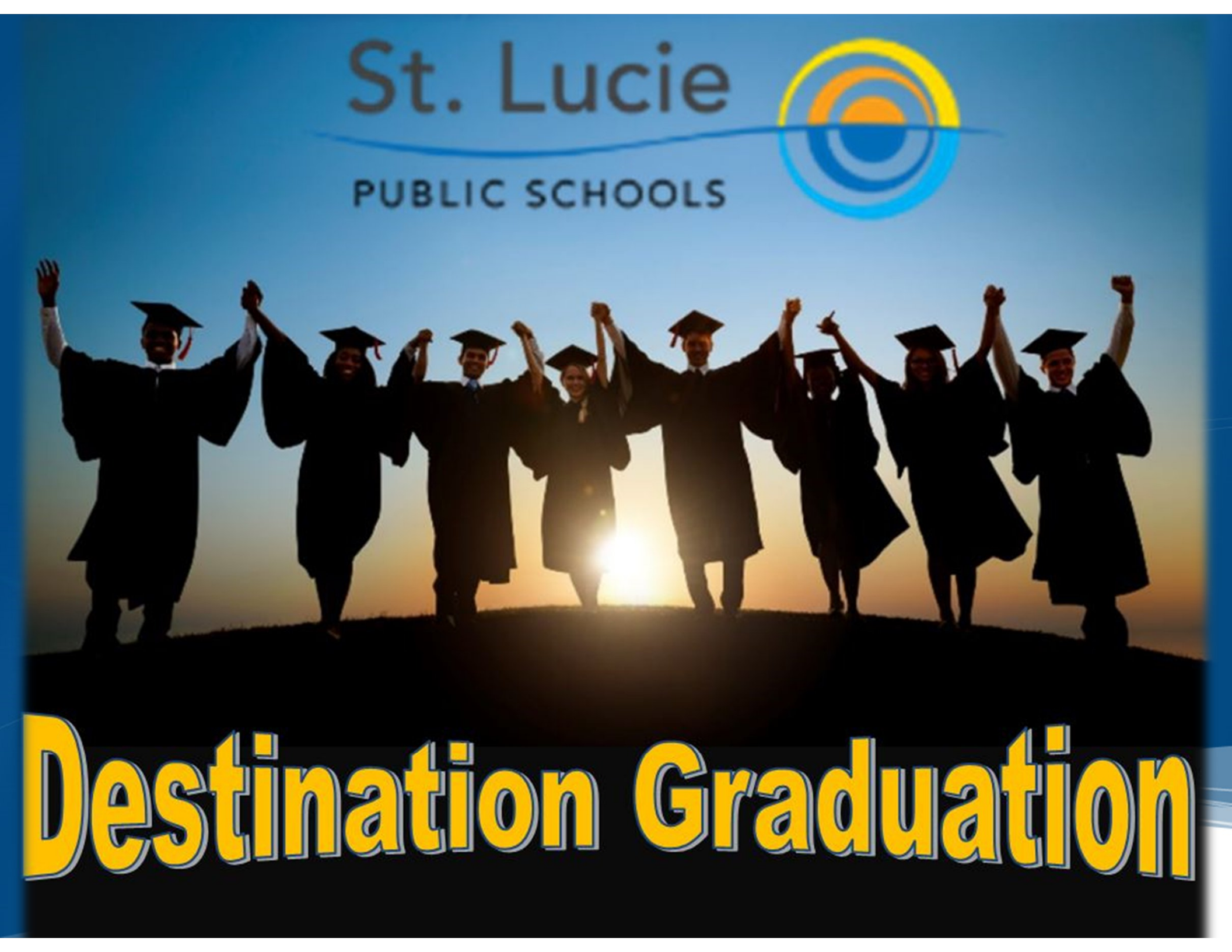
TRI- COUNTY DEMOGRAPHICS

	St. Lucie	Indian River	Martin
White	36%	58%	60%
Black	30%	16%	7%
Hispanic	29%	21%	28%
Multi-Racial	4%	3%	3%

St. Lucie PUBLIC SCHOOLS

St. Lucie

PUBLIC SCHOOLS



Destination Graduation

Tri-County Graduation Rates

St. Lucie	Indian River	Martin
75.5%	81.2%	88.9%

St. Lucie PUBLIC SCHOOLS

Escalating Graduation Rates

	2014-2015	*2015-2016
Ft. Pierce Central	80.1	91.3
Ft. Piece Westwood	63.8	77.3
Lincoln Park	98.6	97.6
Port St. Lucie	70.7	79.6
St. Lucie West Centennial	82.3	85.2
Treasure Coast	82.7	91.1
District	75.5	**84.8**
State	77.9	

St. Lucie PUBLIC SCHOOLS

Over 2,700 Graduates in 2015-2016

Earned Over 21.6 Million In Scholarship Awards

St. Lucie PUBLIC SCHOOLS

Human Resources - Vacancies

Instructional Vacancies August 2016	Instructional Vacancies August 2015
18	40

70% Reduction in Green Zone Vacancies
20 - 2014-2015
6 - 2015-2016

55% Reduction In Vacancies

St. Lucie PUBLIC SCHOOLS

Florida Standards Assessments

- 32 Counties Dropped A Letter Grade
- 34 Counties Stayed Same
- 1 County Increased

St. Lucie PUBLIC SCHOOLS

Florida Standards Assessments

Scores Reflect Higher And More Rigorous Standards – More Difficult Grading System

St. Lucie PUBLIC SCHOOLS

Florida Standards Assessments

- 2015 Measured Performance Only
- 2016 Measured Growth/Learning Gains and Performance

St. Lucie PUBLIC SCHOOLS

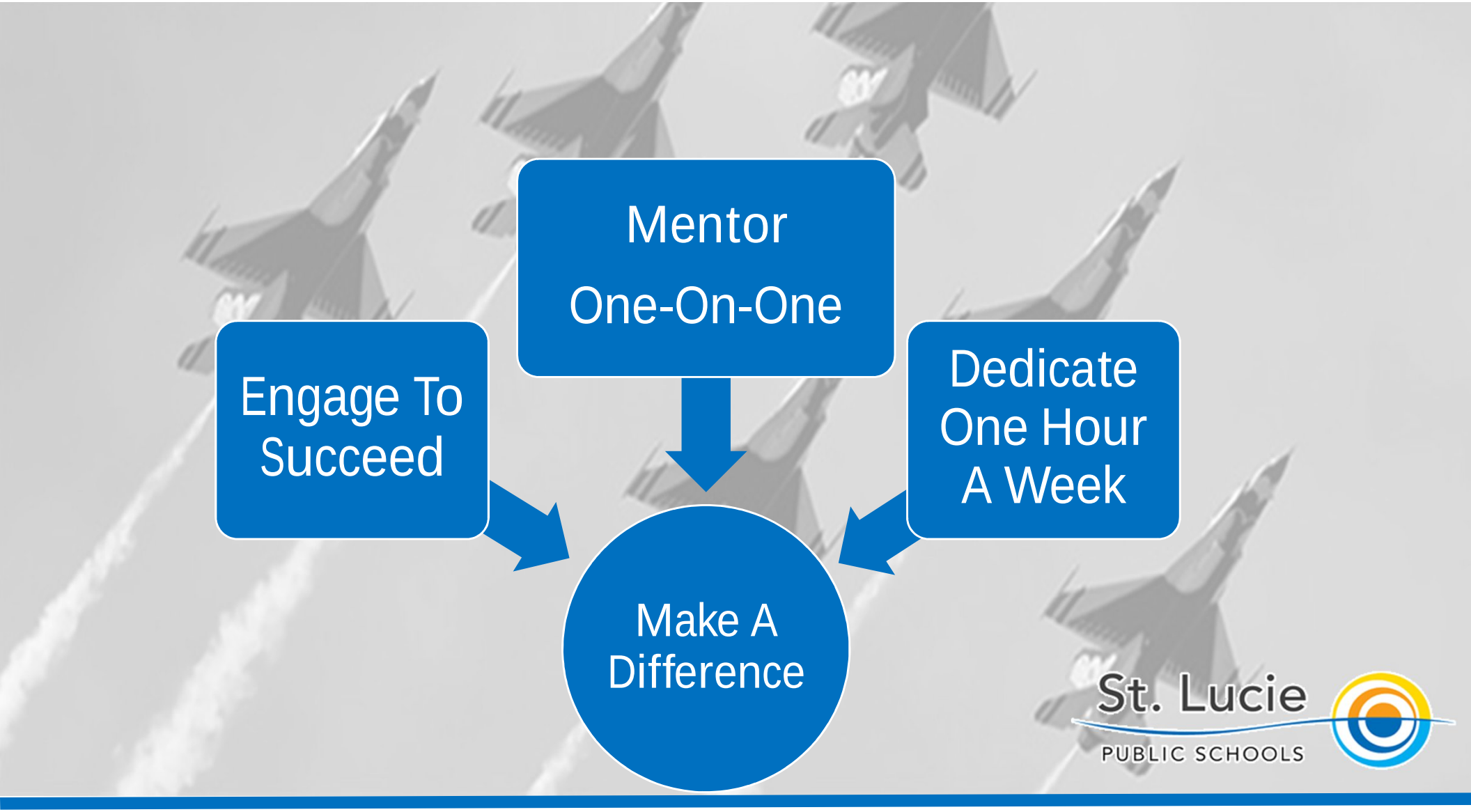
St. Lucie
PUBLIC SCHOOLS

St. Lucie Soars...

Includes A Community Initiative In Partnership With Big Brothers Big Sisters To Recruit Volunteers/Mentors To Help Close The Gap On Third Grade Literacy.

What Is St. Lucie Soars?

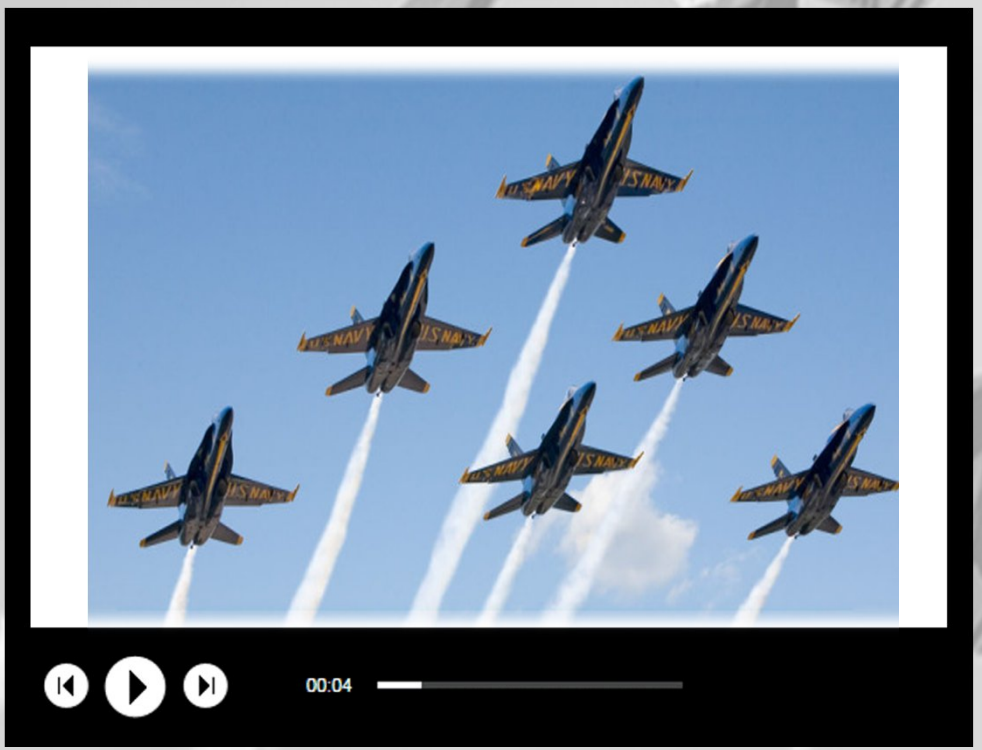
Why St. Lucie Soars?



How Can You Help?

www.stlucieschools.org

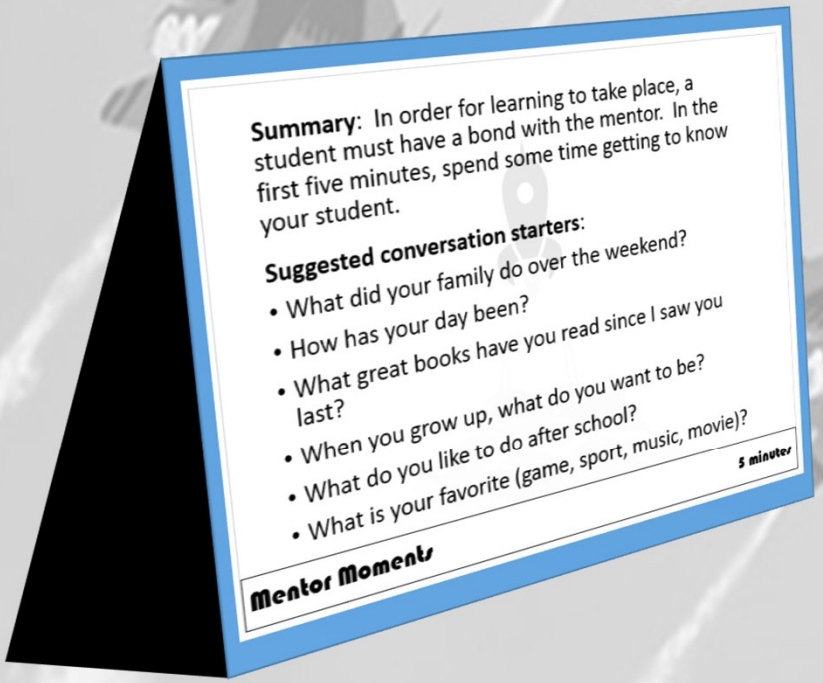
Where Can I Register?



A Video Is Available To Give Information To Guide Each Volunteer/Mentor Through The Process.

How Can I Learn More?

St. Lucie PUBLIC SCHOOLS



A Guide Has Been Designed To Provide Step-By-Step Instructions For Volunteers/Mentors As They Work With Their Students.

Do You Have Support?

SUMMER SLIDE

Career and Technical Opportunities

- 3D Animation
- Accounting Operations
- Aerospace Technologies
- Agritechnology
- Allied Health
- Applied Cybersecurity
- Automated Manufacturing Technology
- Automotive Maintenance and Light Repair
- Business / Entrepreneurship
- Carpentry
- Criminal Justice
- Culinary Arts
- Digital Design
- Digital Media / Multimedia Design
- Digital Video Production
- Early Childhood Education
- Engineering Technology
- Finance
- Game Simulation / Animation / Visual Design
- Gaming and Simulation
- Industrial Biotechnology
- International Business
- Java Development and Programming
- Microsoft Academy Networking
- Oracle Database Programming
- Project Lead the Way / Biomedical Sciences
- Project Lead-the-Way / Engineering
- Promotional Enterprise
- Teacher Assisting
- Technical Design
- TV Production
- Veterinary Technology
- Web Development

Rigorous Academics

Career and/or College Ready

- Advanced Placement (AP)
- Advanced International Certificate of Education (AICE)
- Dual Enrollment (DE)
- International Baccalaureate (IB)
- IB Middle Years Programme (MYP)
- Pre – AP (Springboard)

NAVIANCE

Web-based College And Career Readiness Planning and Tracking Tool

- Self-discovery Assessments
- Goal-setting
- College Research Tools
- Course Planning
- Career Exploration Resources
- Individual Learning Plans
- Portfolio

Moral Imperative

What Parents Want For Their Children - The Community Must Want For All Its Children.

- John Dewey

St. Lucie PUBLIC SCHOOLS

Economic Imperative

As The World Grows More Complex, The Need Is Greater Than Ever For The Next Generation To Be Prepared To Deal With The Demands Of The New Economic Realities.

St. Lucie PUBLIC SCHOOLS

Clarifying Assumptions

Policy Makers Cannot Mandate Change – Change Comes About Through Local Capacity And Will.

St. Lucie PUBLIC SCHOOLS

Clarifying Assumptions

Must Be An End To Culture Of The Blame.

Need To Create New Culture That Values Risk Taking, Recognition, And Shared Accountability.

St. Lucie PUBLIC SCHOOLS

Clarifying Assumptions

Entire Community Needs To Participate To Share Ideas, Identify Key Challenges, Quantify Them With Data, And Research Possible Strategies.

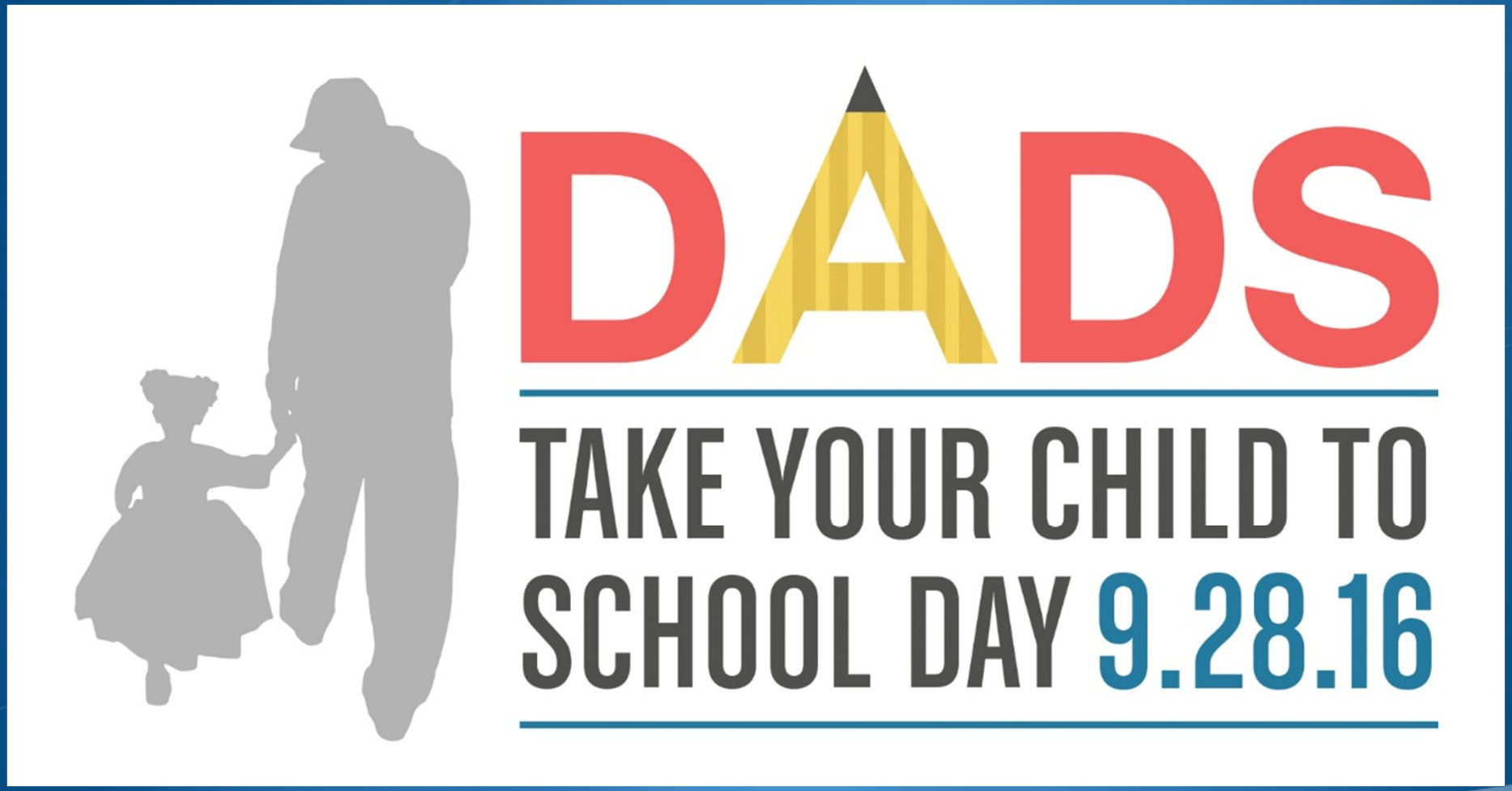
St. Lucie PUBLIC SCHOOLS

Clarifying Assumptions

Business As Usual Is Not Acceptable.

St. Lucie PUBLIC SCHOOLS

Dads Take Your Child To School Day



St. Lucie
PUBLIC SCHOOLS

Stay Connected With SLPS

St. Lucie
PUBLIC SCHOOLS

City Commission Regular Meeting **Agenda Item # 12. c.**

Meeting Date: 09/06/2016

Re: Zika Virus Presentation

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Presentation by Clint Sperber, Health Officer and Administrator, Florida Health Department on the education of the community regarding the Zika virus.

Attachments

Zika Virus Update

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 04:18 PM
City Manager	Nick Mimms	08/29/2016 02:03 PM

Form Started By: Jennifer Robinson Started On: 08/09/2016 03:41 PM

Final Approval Date: 08/29/2016

Zika Virus Update
Fort Pierce City Commission

Florida Department of Health (DOH)
Clint Sperber, Administrator

September 6, 2016

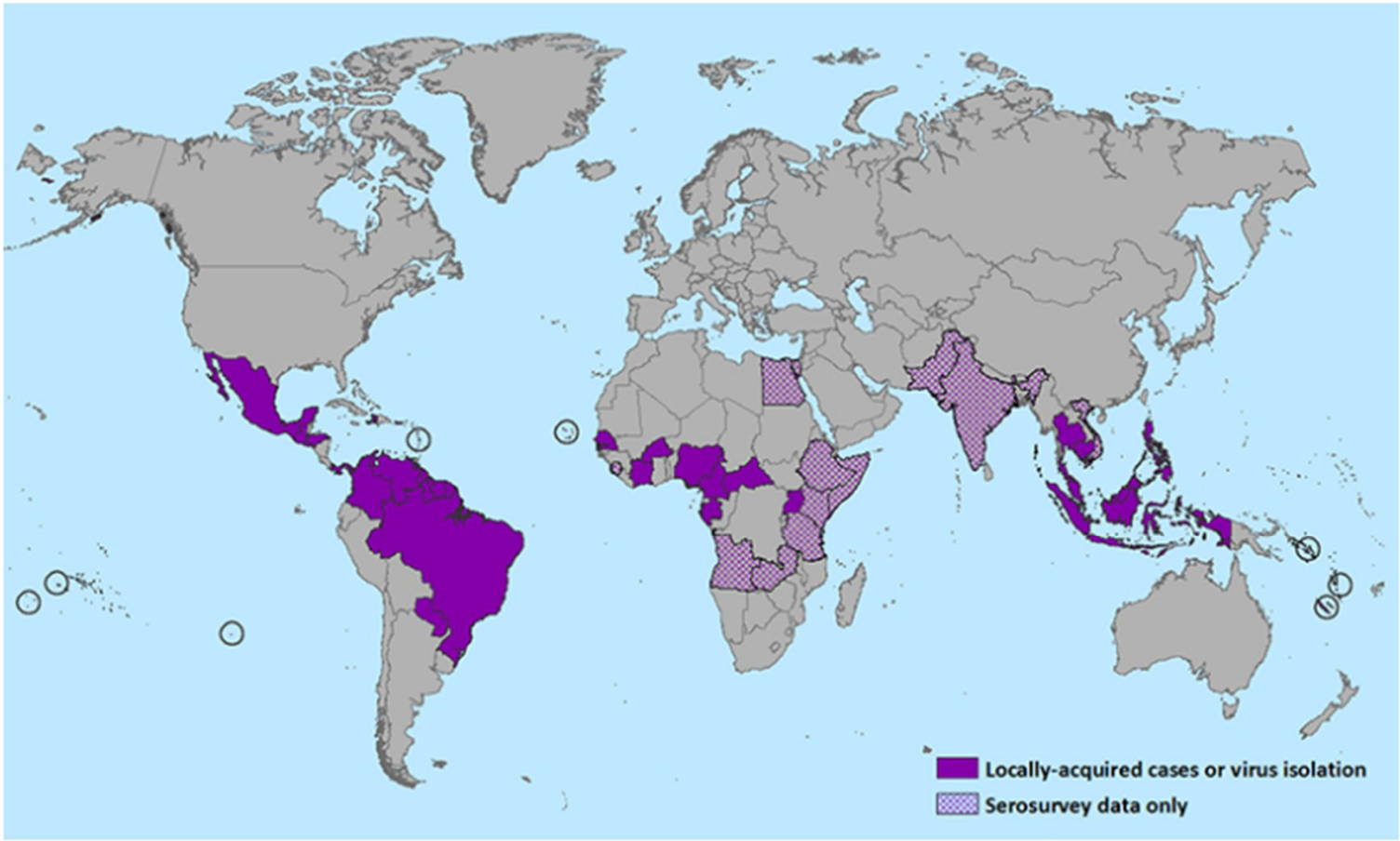
Department of Health in St Lucie County

Zika Virus

- Flavivirus:
  - Testing has potential for cross-reactivity with other flaviviruses
- Originally identified in Africa and Southeast Asia
  - First identified in Uganda's Zika Forest in 1947
- Transmission
  - Mosquito – *Aedes aegypti,* possibly *Aedes albopictus*
  - Transmission in the womb and at the time of birth
  - Sexual
  - Transfusion cases
  - Lab exposures
  - Detected in breast milk, saliva, and urine but no documented transmission
- Outbreaks since 2007

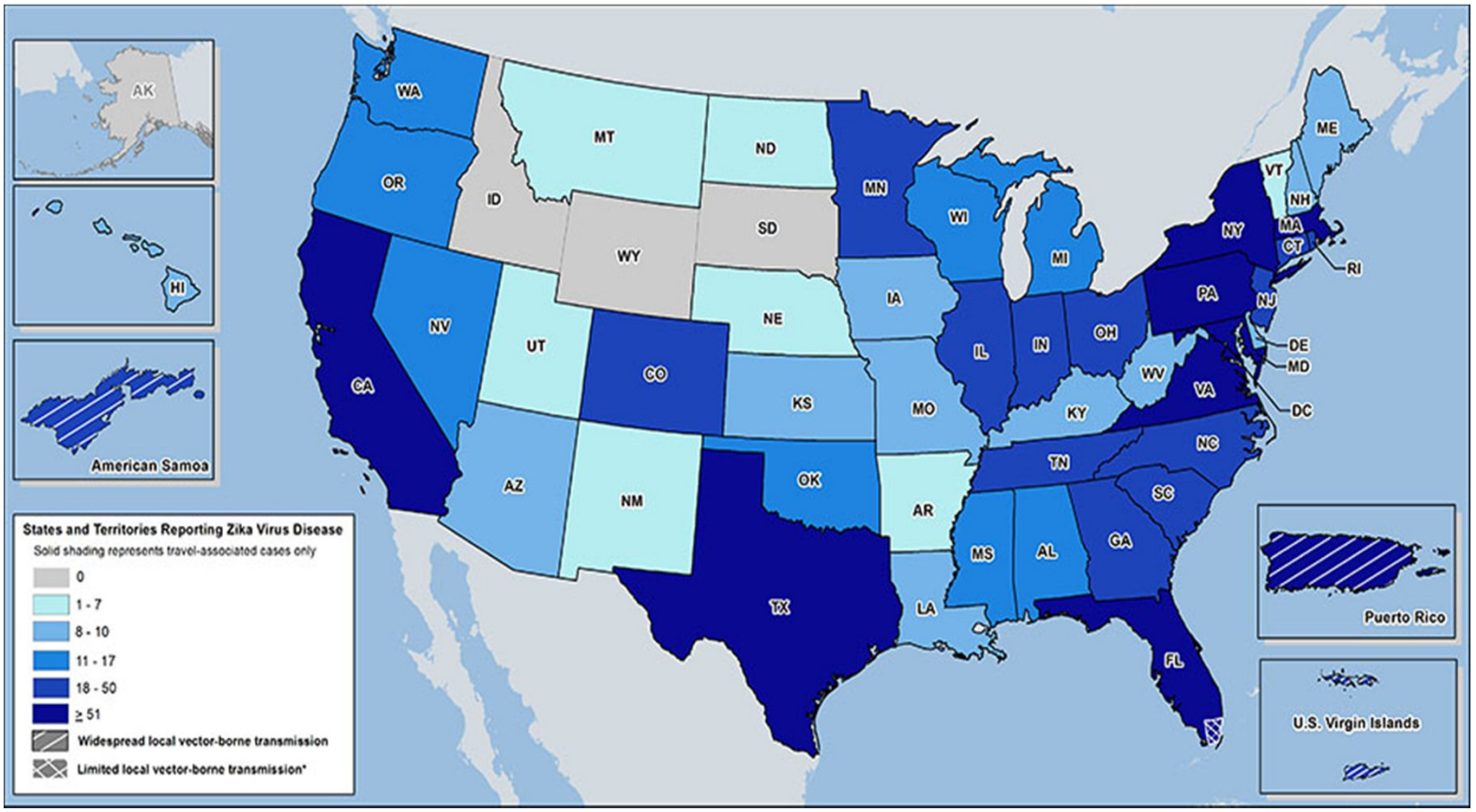
Zika Fever Distribution

Countries that have past or current evidence of Zika virus transmission (as of January 2016)



Courtesy of CDC.

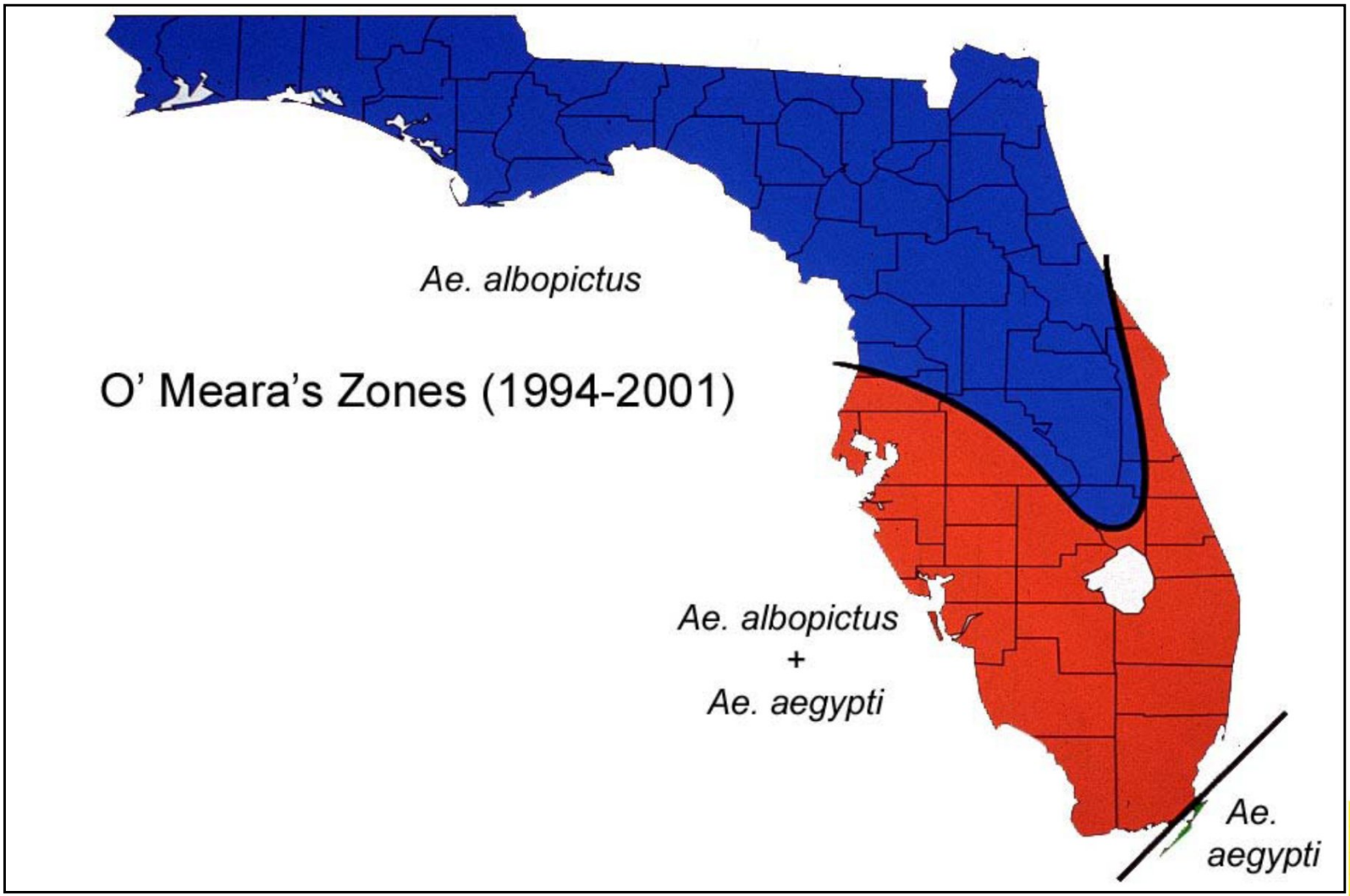
Zika Cases Reported in the United States



Laboratory-confirmed Zika virus disease cases reported to ArboNET by state or territory (as of August 3, 2016)

Courtesy of CDC.

General *Aedes aegypti* and *Aedes albopictus* Distribution



Courtesy of FDACS

Zika Fever Symptoms

- Incubation period: 2-14 days
- 1 in 5 people infected will become symptomatic
- Few hospitalizations

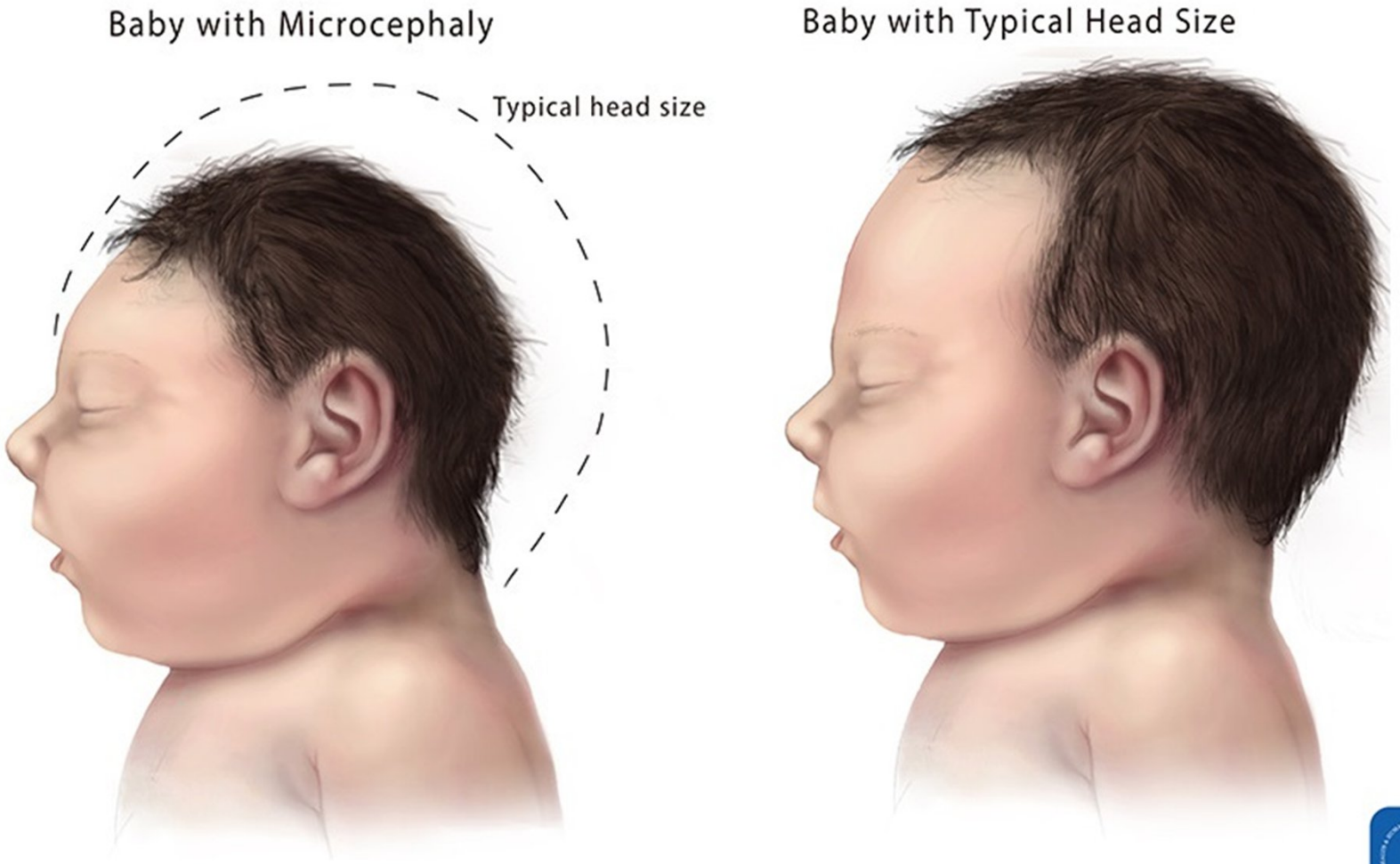
Most common signs and symptoms

- Fever (often low-grade)
- Rash
- Joint pain
- Red eyes
- Muscle ache
- Headache
- Pain behind the eyes
- Vomiting

Zika Fever (continued)

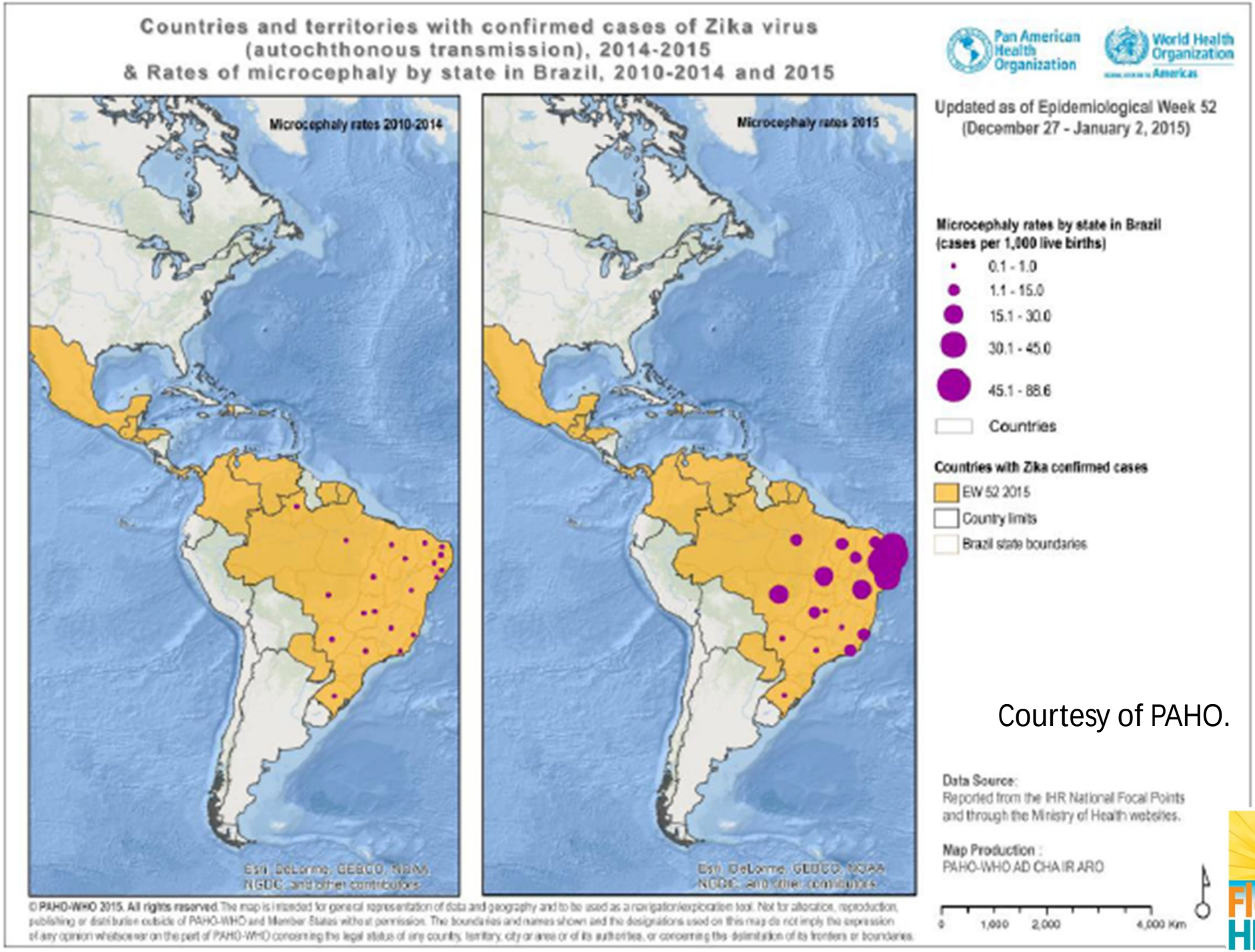
- Presentation similar (but milder) to other illnesses like dengue and chikungunya
- Symptomatic treatment
- Avoid aspirin and similar drugs (Non Steroidal Anti Inflammatory Drugs)
- No vaccine but research underway
- Possible link to Guillain-Barré Syndrome (GBS) and poor pregnancy outcomes

Zika Virus Link to Microcephaly?



http://www.cdc.gov/ncbddd/birthdefects/microcephaly.html

and rates of microcephaly by state in Brazil, 2010-2014 and 2015.



Courtesy of PAHO.

Florida HEALTH

CDC Travel Alert/HAN

- CDC recommends that women who are pregnant or thinking of becoming pregnant postpone travel to areas with widespread Zika infection.
- Travel Alert Level 2-Practice Enhanced Precautions
- Pregnant women in any trimester should postpone travel
- Women trying to become pregnant should consult healthcare provider before travel
- Avoid mosquito bites
- http://www.cdc.gov/media/releases/2016/p0801-zika-travel-guidance.html
- http://wwwnc.cdc.gov/travel/notices
- http://emergency.cdc.gov/han/han00393.asp
- EpiCom
- Zika Virus Information Hotline is 1-855-622-6735

Executive Order Number 16-29

- Directs State Health Officer (SHO) and Surgeon General to declare Public Health Emergency in 29 counties (duration and geographic boundaries will change as new cases are identified)
- Authorizes Commissioner of Agriculture to issue mosquito declaration in same 29 counties
- Designates DOH as lead state agency to coordinate emergency response activities among various state agencies and local governments
- Directs Department of Environmental Protection and Fish and Wildlife Conservation Commission to support Department of Agriculture and Consumer Services in developing extensive mosquito control plans

Declaration of Public Health Emergency

- Notifies Commissioner of Agriculture of threat to public health from Zika virus transmission to humans from bite of infected *Aedes* mosquito.
- Directs meetings be convened in the impacted counties to discuss mosquito control best practices and outreach to communities with high risk or vulnerable populations
- County Health Officers for affected counties develop outreach program for local medical professionals to increase awareness and access to diagnostic tools

Emergency Rules Noticed

- Noticed February 5, 2016
- 64DER16-1 (64D-3.029) Diseases or Conditions to be Reported
  - Requires immediate reporting to DOH of suspected or confirmed cases of the Zika virus by physicians, hospitals, and laboratories. Reporting should occur immediately as soon as infection is suspected but does not need to occur after hours.
    - This is to ensure effective mosquito control efforts can begin as soon as possible to reduce the possibility of local transmission.

Other DOH Response Activities

- Partnering with Blood banks statewide and federal partners to ensure blood supply is safe
- Field investigation of non-travel related cases and contacts in NW Miami
  - CDC - DOH
- Governor Scott directed DOH to provide Zika testing to pregnant women at all county health departments at no cost (8/3/16)
- DOH continues to improve laboratory capacity in-house and through external partnerships

Other DOH Response Activities

- Targeting health care providers
  - Hospitals
  - American Congress of Obstetricians and Gynecologists
  - Midwives/nurses
- Working with internal partners
  - Birth Defects Registry
  - Maternal and Child Health
- Syndromic surveillance
  - Zika
  - Guillain-Barrè Syndrome
  - Microcephaly

Other DOH Response Activities

- Response similar to dengue/chikungunya
- During interview
  - Complete travel history
  - Avoid mosquito bites while ill
  - Highlight prevention methods
- Inform local mosquito control officials of suspect cases
- Inform Arbovirus Surveillance Coordinator on suspicion of locally acquired cases
- Provide public information on disease, transmission, prevention, protective actions

Other DOH Response Activities

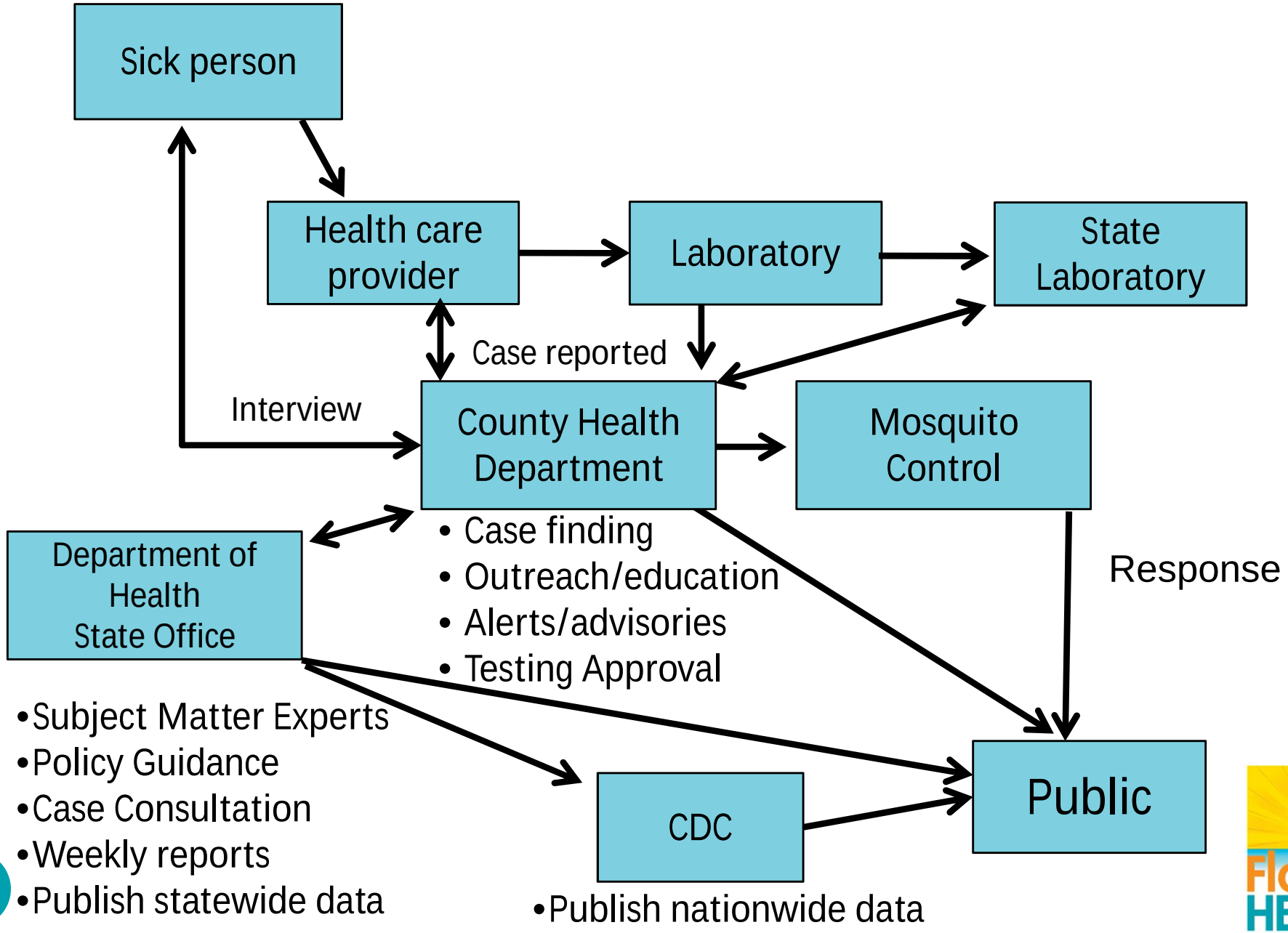
- Key partnership with local mosquito control districts
- DOH notifies mosquito control upon suspicion of mosquito-borne illness
- Appropriate mosquito control measures are implemented
- Successful partnership demonstrated previously
  - Chikungunya 2014
    - 510 imported cases identified
    - 12 sporadic local cases
    - Coordinated DOH – Local mosquito control activities
    - No sustained local transmission

Local Response Activities

- Local Response Actions
  - Activate Incident Management Team
  - Monthly meetings with community partners
  - Increase risk communication
  - Establish routine updates for information sharing
    - Clinical information and updates shared locally with medical providers including obstetricians
  - General information and updates shared locally
    - Mosquito control, airports, school district, Healthy Start and WIC, etc.
  - Hospital surveillance queries established
    - Alert when patients go to the ED with a travel history to countries with Zika Virus activity and symptoms associated with Zika Virus
    - Hospital/clinic screening tools
  - Increase outreach and awareness with community and providers
    - Community engagement
      - Joint informational handouts with local Mosquito Control
      - Promote prevention, outreach and response efforts
      - Media, PSAs, posters, handouts, etc.

Florida HEALTH

Suspected Zika Fever Case Investigation



FAQ's: Pregnant Women

- Pregnant and nursing women can use EPA-approved mosquito repellent according to label instructions
- Information to collect for suspect Zika cases:
  - Symptoms and onset date
  - Travel history (throughout pregnancy)
  - How far along in pregnancy?
- Refer to obstetrician for follow up
- Test results may not correlate with risk

Requirements for Testing

- Guidance is subject to change
- At least one symptom (fever, rash, joint pain, red eyes) during/within two weeks of travel to areas with ongoing Zika virus transmission
- Pregnant women with/without symptoms tested if travel to or reside in endemic areas
- Suspect local cases
  - Common differential diagnoses have been ruled out
  - Three of the four major symptoms
  - Epi-linked to a confirmed or probable case (household)

HJJ6

Laboratory Testing

- Commercial testing is available for both PCR (acute infections) and IgM for antibody testing to support detection of infections that may have occurred further in the past.
- PCR (detects virus)
  - Serum and urine sample within 21 days of illness onset
- Testing for antibodies against Zika virus
- IgM and/or PRNT at CDC
- IgM available at BPHL and commercial labs

Florida HEALTH

HJJ6 revoved salavia

Hamilton, Janet J, 8/5/2016

Mosquito Bite Prevention

- DRAIN water from any containers where water has collected.
- CLOTHING: If you must be outside when mosquitoes are active, cover up. Wear shoes, socks, long pants, and long sleeves.
- REPELLENT: Apply mosquito repellent to bare skin and clothing. Always use repellents according to the label. Repellents with DEET, picaridin, oil of lemon eucalyptus, para-menthane-diol, and IR3535 are effective. Use netting to protect children younger than 2 months.

See: Mosquito Bite Protection in Florida

www.floridahealth.gov/zika

Available Resources

- Zika fever guidance document
- Clinician one-pager
- Information for obstetricians
- Mosquito bite prevention in travelers handouts
- FAQs document
- DOH Zika Virus webpage: http://www.floridahealth.gov/diseases-and-conditions/zika-virus/index.html
- CDC Zika Virus webpage: http://www.cdc.gov/zika/

More Information

For questions or to report suspect cases,
contact DOH St. Lucie's Epidemiology program:
Monday- Friday 8am-5pm (772) 462-3883
After hours/weekends/holidays (772) 462-3800 and ask
to speak with the person on call to report a disease

You may also contact the Bureau of Epidemiology 24/7
at (850) 245-4401

Zika Virus Information Hotline 855-622-6735
for Florida residents and visitors

City Commission Regular Meeting **Agenda Item # 12. d.**

Meeting Date: 09/06/2016

Re: Monthly Fiinancial Report for the Month ending July 31, 2016

Submitted For: Johnna Morris, Finance Director, Finance Department

SUBJECT:

Monthly Financial Report for the Month Ending July 31, 2016

SUMMARY:

The Finance Director prepares and presents to the City Commission and Citizens a monthly report on the financial status of the different funds of the City. The financial report for the month ending July 31, 2016, encompasses General, Marina, Solid Waste, Golf Course, Sunrise Theatre, Building & Code, and Fort Pierce Redevelopment Agency Funds.

RECOMMENDATION:

The Finance Department welcomes any suggestions and/or changes to the format.

ALTERNATIVES:

The report can be enhanced or changed.

RESPONSIBLE STAFF:

Finance Director.

COORDINATED WITH:

Finance Department & City Manager.

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2016

OTHER INFORMATION:

Monthly Report on budgeted Revenue and Expenditures.

Attachments

July Financial Report

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	08/25/2016 09:49 AM
City Manager	Nick Mimms	08/25/2016 04:18 PM
Form Started By: Queen Thompkins		Started On: 08/24/2016 04:05 PM
Final Approval Date: 08/25/2016		

City of Fort Pierce
Monthly Financial Report
For the Month Ending July 31, 2016
(83% Year Lapse)

General Fund			
Revenue	**Budget**	**FYTD**	**%**
Begnning Available Resources		**$ 4,461,635**	
Revenue:			
Taxes	$ 18,943,496	$ 18,160,294	95.87%
Licenses & Permits	348,000	412,932	118.66%
Intergovernmental	2,994,000	2,572,317	85.92%
Charges for Services	201,600	237,646	117.88%
Fines & Forfeitures	167,500	212,490	126.86%
Miscellaneous Revenue	1,821,952	1,603,434	88.01%
Interfund Transfers	2,882,437	2,644,667	91.75%
Contribution from Enterprise	7,170,772	6,287,802	87.69%
Capital Projects Loan	1,400,000	1,400,000	100.00%
Appropriated Fund Balance	550,000	0	0.00%
Restricted Revenue	(626,494)	0	0.00%
Total Revenue	**$ 35,853,263**	**$ 33,531,581**	**93.52%**

Expenditures:	**Budget**	**FYTD**	**%**
City Commission	$ 208,361	$ 173,104	83.08%
City Manager	606,019	463,125	76.42%
City Attorney	605,108	688,875	113.84%
City Clerk	284,796	239,226	84.00%
Administrative Services	590,176	595,099	100.83%
Finance	736,272	597,319	81.13%
MIS	994,642	669,053	67.27%
Planning	451,837	370,535	82.01%
Code Enforcement	880,723	783,537	88.97%
Police	12,864,723	10,192,095	79.23%
Public Works/Director	93,729	66,084	70.51%
Public Works/Fleet Maint.	492,552	394,235	80.04%
Public Works/Facilities Maint.	879,181	820,170	93.29%
Public Works/Parks & Grounds	1,908,734	1,378,212	72.21%
Public Works/Streets	1,704,576	1,424,185	83.55%
Engineering	1,099,251	853,378	77.63%
Riverwalk	150,397	143,315	95.29%
Administrative	11,302,186	9,102,855	80.54%
Total Expenditures	**$ 35,853,263**	**$ 28,954,399**	**80.76%**

Net Resources	**$**	**4,577,182**
Total Available Resources	**$**	**9,038,817**
Less:		
10% Budget Reserve		(3,585,326)
Reserve		(626,494)
Unrestricted Resources	**$**	**4,826,997**

Special Revenue Funds

FPRA	Budget	FYTD	%
Begnning Available Resources		**$ 89,227**	
Revenue:			
Taxes	4,445,548	4,443,310	99.95%
Licenses & Permits	0	104	0.00%
Intergovernmental	75,000	47,547	63.40%
Miscellaneous Revenue	160,500	1,172,516	730.54%
Transfers	1,676,422	1,457,351	86.93%
Total Revenue	**6,357,470**	**7,120,828**	**112.01%**
Expenses:			
Operating	323,500	344,265	106.42%
Capital Outlay	0	650,406	0.00%
Other Programs & Projects	20,000	12,852	64.26%
Transfers	6,013,970	5,459,174	90.77%
Total Expenses	**6,357,470**	**6,466,698**	**101.72%**
Net Resources		**654,131**	
Unrestricted Resources		**$ 743,358**	

CDBG	Budget	FYTD	%
Begnning Available Resources		**$ 858,421**	
Revenue:			
Intergovernmental Revenue	1,360,105	448,279	32.96%
Misc. Revenue	0	31,073	0.00%
Transfers	0	0	0.00%
Total Revenue	**1,360,105**	**479,352**	**35.24%**
Expenses:			
Administrative	180,902	145,215	80.27%
Rehabilitation Department	50,000	1,741	3.48%
Capital Outlay	0	0	0.00%
Economic Development	265,318	260,739	98.27%
Public Service	70,000	42,487	60.70%
Unencumbered	71,377	0	0.00%
Roll Over Expenditures	722,508	75,395	10.44%
Total Expenses	**1,360,105**	**525,577**	**38.64%**
Net Resources		**(46,226)**	
Unrestricted Resources		**$ 812,195**	

Grant Administration	Budget	FYTD	%
Begnning Available Resources		**$ 201,027**	
Revenue:			
Program Income	50,000	35,362	70.72%
Misc. Revenue	193,250	16,710	8.65%
Interfund Transfers	0	0	0.00%
Total Revenue	**243,250**	**52,072**	**21.41%**
Expenses:			
Personnel Services	0	0	0.00%
Operating	243,250	36,233	14.90%
Transfers	0	0	0.00%
Total Expenses	**243,250**	**36,233**	**14.90%**
Net Resources		**15,840**	
Unrestricted Resources		**$ 216,867**	

SHIP	Budget	FYTD	%
Begnning Available Resources		**$ 88,794**	
Revenue:			
SHIP	204,112	176,457	86.45%
Program Income	0	36,090	0.00%
Misc. Revenue	0	15,503	0.00%
Carry Over Funding	44,506	0	0.00%
Total Revenue	**248,618**	**228,050**	**91.73%**
Expenses:			
Operating	20,411	2,156	10.56%
Grants/Programs & Projects	228,207	26,471	11.60%
Total Expenses	**248,618**	**28,627**	**11.51%**
Net Resources		**199,423**	
Unrestricted Resources		**$ 288,217**	

Enterprise Funds

Marina	Budget	FYTD	%
Begnning Available Resources		**$ 70,903**	
Revenue:			
Grants	470,000	0	0.00%
Charges for Services	1,539,348	1,156,846	75.15%
Misc. Revenue	1,526,800	1,306,555	85.57%
Debt Proceeds	0	0	0.00%
Approp Retained Earnings	27,122	0	0.00%
Total Revenue	**3,563,270**	**2,463,401**	**69.13%**
Expenses:			
Personnel Services	351,859	294,910	83.81%
Operating	2,714,454	2,288,064	84.29%
Capital	498,000	23,089	4.64%
Debt Service	451,114	427,200	94.70%
Non Operating	305,626	112,500	36.81%
Total Expenses	**4,321,053**	**3,145,762**	**72.80%**
Plus Depreciation		**765,517**	
Net Resources		**83,156**	
Unrestricted Resources Available		**$ 154,059**	

Solid Waste	Budget	FYTD	%
Begnning Available Resources		**$ 356,081**	
Revenue:			
Charges for Services	6,107,000	5,430,406	88.92%
Misc. Revenue	4,000	16,220	405.51%
Approp Retained Earnings	191,280	0	0.00%
Total Revenue	**6,302,280**	**5,446,627**	**86.42%**
Expenses:			
Personnel Services	2,017,627	1,603,634	79.48%
Operating	3,084,653	3,160,423	102.46%
Capital	350,000	180,525	51.58%
Non Operating	1,200,000	345,000	28.75%
Total Expenses	**6,652,280**	**5,289,582**	**79.52%**
Plus Depreciation		**244,720**	
Net Resources		**401,765**	
Unrestricted Resources Available		**$ 757,846**	

Golf Course	Budget	FYTD	%
Begnning Available Resources		**$ (166,936)**	
Revenue:			
Charges for Services	1,327,500	1,032,468	77.78%
Misc. Revenue	130,750	100,190	76.63%
Transfers	0	170,000	0.00%
Approp Retained Earnings	0	0	0.00%
Total Revenue	**1,458,250**	**1,302,658**	**89.33%**
Expenses:			
Personnel Services	633,868	489,276	77.19%
Operating	925,055	752,945	81.39%
Capital	7,000	19,324	276.06%
Non Operating	32,641	21,058	64.51%
Total Expenses	**1,598,564**	**1,282,603**	**80.23%**
Plus Depreciation		**113,055**	
Net Resources		**133,110**	
Unrestricted Resources Available		**$ (33,826)**	

Sunrise Theatre	Budget	FYTD	%
Begnning Available Resources		**$ 2,810**	
Revenue:			
Grants	0	68,942	0.00%
Charges for Services	3,125,000	2,845,833	91.07%
Misc. Revenue	297,600	381,121	128.06%
Transfers	450,000	409,200	90.93%
Total Revenue	**3,872,600**	**3,705,096**	**95.67%**
Expenses:			
Personnel Services	586,481	380,004	64.79%
Operating	3,823,297	3,771,415	98.64%
Capital	1,000	0	0.00%
Non Operating	0	0	0.00%
Total Expenses	**4,410,778**	**4,151,419**	**94.12%**
Plus Depreciation		**446,423**	
Net Resources		**100**	
Unrestricted Resources Available		**$ 2,910**	

Building	Budget	FYTD	%
Begnning Available Resources		**$ 467,139**	
Revenue:			
Licenses & Permits	1,180,000	1,056,109	89.50%
Charges for Services	37,000	16,941	45.79%
Fine & Forfeits	3,000	2,100	70.00%
Misc. Revenue	24,000	25,920	108.00%
Transfers	0	0	0.00%
Approp Retained Earnings	(14,679)	0	0.00%
Total Revenue	**1,229,321**	**1,101,070**	**89.57%**
Expenses:			
Personnel Services	716,730	533,624	74.45%
Operating	444,766	373,672	84.02%
Capital	70,000	684	0.00%
Non Operating	0	0	0.00%
Total Expenses	**1,231,496**	**907,980**	**73.73%**
Plus Depreciation		**0**	
Net Resources		**193,090**	
Unrestricted Resources Available		**$ 660,229**	

Stormwater	Budget	FYTD	%
Begnning Available Resources		**$ 4,814,258**	
Revenue:			
Federal Grants	546315	0	0.00%
State Grants	2000	0	0.00%
Charges for Services	2,700,000	2,705,871	100.22%
Misc. Revenue	15,000	408,183	2721.22%
Transfers	0	0	0.00%
Total Revenue	**3,263,315**	**3,114,054**	**95.43%**
Expenses:			
Personnel Services	0	0	0.00%
Operating	2,591,325	6,005,528	231.76%
Capital	25,000	0	0.00%
Non Operating	646,990	1,224,231	189.22%
Total Expenses	**3,263,315**	**7,229,759**	**221.55%**
Plus Depreciation		**976,156**	
Net Resources		**(3,139,548)**	
Unrestricted Resources Available		**$ 1,674,710**	

RESTRICTED REVENUE RECONCILIATION
THRU 7/31/2016

8/23/2016

	Receipts Budget 2009-2013	Receipts Budget 2013-2014	Receipts Budget 2014-2015	Receipts Budget 2015-16		Total Receipts	Expenses Budget 2009-2013	Expenses Budget 2013-2014	Expenses Budget 2014-2015	Expenses Budget 2015-2016	Committed		Expend Total	Balance FY2016	
Parks MSTU	1,022,567.00	176,773.00	151,555.00	122,958.00		1,473,853.00	399,714.00		260,145.00	197,819.40	0.00	0.00	857,678.40	616,174.60	
													0.00		
Grants	186,300.00					186,300.00	186,300.00						186,300.00	0.00	
Art In Public Places	208,722.00					208,722.00	23,738.15						23,738.15	184,983.85	
Royalties (Gaming)	246,147.98	43,689.44	42,165.03	35,026.31	2d	367,028.76	224,985.60	5,937.11	a		0.00	(1) (2)	230,922.71	136,106.05	
Tree Preservation Fees	40,000.00	6,000.00	10,900.00	4,200.00		61,100.00	5,136.88		3,831.10	14,862.40			23,830.38	37,269.62	
Sidewalks PILO		938.22	13,779.00			14,717.22							0.00	14,717.22	
Parking PILO		16,000.00	2,000.00	20,000.00		38,000.00							0.00	38,000.00	
Storm Water Utility Fee	26,177.25	1,920.97	8,065.48	4,701.06		40,864.76					0.00		0.00	40,864.76	
Road Impact Fees	268,273.06	87,390.57	116,573.34	146,466.16		618,703.13	137,687.14	0.00	19,125.95	0.00	0.00	(3) (6)	156,813.09	461,890.04	
Park Impact Fees	166,726.17	23,628.91	26,241.54	39,927.47		256,524.09	63,331.76	13,772.80	99,072.00		0.00	(2) (4)	176,176.56	80,347.53	
Building Impact Fees	70,681.00	8,318.30	18,260.11	14,741.67		112,001.08	8,735.09				0.00	(2)(6)	8,735.09	103,265.99	
Solid Waste	19,233.86	2,056.73	7,355.23	4,054.76		32,700.58	19,233.86				0.00	(5)	19,233.86	13,466.72	
Impact Admin Fee	15,710.16	7,215.15	5,718.41	8,600.85		37,244.57	15,710.16	2,523.72	1,440.94	466.06			20,140.88	17,103.69	
Multimodal Transportation	0.00	4,000.00				4,000.00							0.00	4,000.00	
PFSRD Parks and Recreation	7,500.00					7,500.00	0.00	7,500.00			0.00		7,500.00	0.00	
PFSRD Road Improvements	129,258.58					129,258.58	73,529.71						73,529.71	55,728.87	
						0.00									
Other Miscell. Restricted	48,808.29		76,958.91			125,767.20	48,808.29					(1)	48,808.29	76,958.91	
Uncommitted Funds	31,139.56	4,399.72	4,930.10	240,549.00		281,018.38	31,139.56						31,139.56	249,878.82	
	551,091.34	382,331.01	484,502.15	641,225.28		1,060,793.64	1,238,050.20	29,733.63	383,614.99	213,147.86	0.00		1,864,546.68	2,130,756.67	**Actual Balance**

City Commission Regular Meeting **Agenda Item # 13. a.**

Meeting Date: 09/06/2016

Re: Downtown 2 Hour Parking

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Discussion of downtown 2-hour parking limit in J.C. Penney Lot led by Commissioner Alexander.

Attachments

Petition to Enhance Customer Parking in Downtown Fort Pierce - Steve Tarr
Petition to Enhance Customer Parking in Downtown Fort Pierce - Hans Kraaz
8/15/16 Downtown Parking Minutes Excerpt
Map of Downtown Parking Areas
Aerial View of JC Penney Parking Lot
Updated 2 Hour Parking Map
Recommendations for Parking Alternatives

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	09/01/2016 10:08 AM
City Manager	Nick Mimms	09/01/2016 10:08 AM

Form Started By: Jennifer Robinson Started On: 08/18/2016 12:11 PM

Final Approval Date: 09/01/2016

Received from Steve Tarr
ORIGINAL

Petition to Enhance Customer Parking in Downtown Fort Pierce

Petition summary and background	Downtown Fort Pierce's businesses are suffering from a lack of available parking. There is an overwhelming amount of cars parked on the street and in prime parking lots for the entire business day. This leaves visitors and customers with very little options to park and frequent the downtown's shops, restaurants, and stores.
Action petitioned for	We, the undersigned, are concerned business/ property owners who urge our leaders to act now and enforce 2 hour parking restrictions for both on-street parking and for the parking lot located on the NW quadrant of Indian River Dr. and Orange Ave.

Printed Name	Signature	Business name/ property address	Owner or Tenant	Date
Gus Gutierrez		The Galleria	owner	7/13/16
FEDERICO MORICIONS		SAVANNA CONCIERGE	TENANT	7/13/16
Arielle Walsh		The Galleria of Fort Pierce	Tenant	7/13/16
Angel Lugo		Anytime Fitness of Ft. Pierce	Tenant	7/14/16
Todd Alfonso		121 TAPAS	owner	7/13/16
Lisa Allison		Lisa Jill Allison Art Gallery	owner	7/13/16
CARLOSACCO		141 MALEDA LANE	OWNER	7/13/16
Rufus Head		Runners 161 Melody Lane	Owner	7/13/16
MICHAEL BROUSSEAU		ANYTIME FITNESS	OWNER	7/13/16
Al Beltran		Sailfish Brewing	Tenant	7/13/16

Received from Steve Tarr

Petition to Enhance Customer Parking in Downtown Fort Pierce

Petition summary and background	Downtown Fort Pierce's businesses are suffering from a lack of available parking. There is an overwhelming amount of cars parked on the street and in prime parking lots for the entire business day. This leaves visitors and customers with very little options to park and frequent the downtown's shops, restaurants, and stores.
Action petitioned for	We, the undersigned, are concerned business/ property owners who urge our leaders to act now and enforce 2 hour parking restrictions for both on-street parking and for the parking lot located on the NW quadrant of Indian River Dr. and Orange Ave.

Printed Name	Signature	Business name/ property address	Owner or Tenant	Date
BONNIE TUREK		TACO DIVE 208 N 2nd ST.	OWNER	7/8/16
Jose A. Ruiz		Legit Cuts Barbershop 206 N 2nd St	Owner	7/8/16
Sharon Horton		13 Second Seriously Mixed Media	Owner	7-8-16
Greg Rosslow		Rosslow's 105 S. 2nd St.	Tenant	7/11/16
Andrea Larroude		210 N 2nd St suite B	Tenant	7/11/16
Nick Rains		RAINS INSURANCE 204 N. 2nd St. FP 34950	Tenant	7/11/16
Jeff Groth		2nd St Bistro 122 N 2nd St	owner	7/11/16
Cameron Eddy		Subway 116 N 2nd Street	Manager / tenant	7/11/16
Tom Mitchell		Taylor Creek Optical 104 N 2nd Street	Tenant	7/11/16
Woody Yoosaeng		224 Orange Ave. Thai Pepper Restaurant.	owner.	7/12/16

Received from Steve Tarr

Petition to Enhance Customer Parking in Downtown Fort Pierce

Petition summary and background	Downtown Fort Pierce's businesses are suffering from a lack of available parking. There is an overwhelming amount of cars parked on the street and in prime parking lots for the entire business day. This leaves visitors and customers with very little options to park and frequent the downtown's shops, restaurants, and stores.
Action petitioned for	We, the undersigned, are concerned business/ property owners who urge our leaders to act now and enforce 2 hour parking restrictions for both on-street parking and for the parking lot located on the NW quadrant of Indian River Dr. and Orange Ave.

Printed Name	Signature	Business name/ property address	Owner or Tenant	Date
Lorenzo	[signature]	Lorenzo's Italian	Owner.	7/12/16
Roxanne Bachman Dermatech	[signature]	Dermatech Day Spa	Owner	7/12/16
Valorie Dewitt	Valorie Dewitt	Visions	Owner	7/14/16
Lisa Abernet	[signature]	Visions	Station center	7/12/16
Ralph Fahmy	[signature]	RFMD Investments	owner	7/12/16
Brenda Pfeiffer	Brenda Pfeiffer	Brenda's Fine Jewelers	Owner	7/12/16
Jan Russell	Jan Russell	Sweets Jewelers	manager	7/12/16.
Virginia Street	[signature]	Peacock Clay	Owner	7/12/16
Rebecca [illegible]	[illegible]	Chic and Shore Things	Owner	7/12/16
Lantie Hughes	[signature]	Gater Trace CC	Owner	7-12-16

Received from Steve Tarr

Petition to Enhance Customer Parking in Downtown Fort Pierce

Petition summary and background	Downtown Fort Pierce's businesses are suffering from a lack of available parking. There is an overwhelming amount of cars parked on the street and in prime parking lots for the entire business day. This leaves visitors and customers with very little options to park and frequent the downtown's shops, restaurants, and stores.
Action petitioned for	We, the undersigned, are concerned business/ property owners who urge our leaders to act now and enforce 2 hour parking restrictions for both on-street parking and for the parking lot located on the NW quadrant of Indian River Dr. and Orange Ave.

Printed Name	Signature	Business name/ property address	Owner or Tenant	Date
Cooper Osteen	[illegible]	Reet to Rush Real Estate	Tenant	7/8/2016
T. J. MANRIQUE	[illegible]	ORANGE BLOOM FINE DINING	Tenant	7/8/2016
Staci Dunn	Staci Dunn	The Cake Lady.	Tenant	7/8/16
Victoria Barnes	Victoria Barnes	ALISARI Wigs	Tenant	7/11/16
Dee CHITTAWONG	[illegible]	BANGKOK DOWNTOWN	TENANT	7/11/16
Jacklyn Wheaton	[illegible]	Sunrise City Cafe	Tenant	7/11/16
Kendahl Galego	[illegible]	First Int. Title	Tenant	7/11/16
Go'chan PAKACHI	[illegible]	Chaney's Flowers	Tenant	7/11/16
Karen Kane	Karen Kane	Karen Kane Interiors	Tenant	7/11/16
Dennis LICATA	[illegible]	Rizzo's	Tent	7/12/16

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Printed Name	Signature	Business name/ property address	Owner or Tenant	Date
Philip Dunseau	[signature]	Sensi Ceramic Sculptor	Owner	7/13/16
CHERYL ASKLOF	[signature]	SALON BANEZ	OWNER	7/14/16
MEL LIEBMAN	[signature]	The Clock Shop	Owner	7/14/16
Yuko Weisser	[signature]	P.P. Cobb General Store	Owner	7/14/16
David Cleveland	[signature]	Cleveland Design	owner/tenant	7/14/16
JOEY MILLER	[signature]	St Lucie Battery & tire	owner	7/14/16
STEVE TARR	[signature]	ONE ELEVEN ORANGE	owner	7/15/16

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Michael Nemschick	Michael Nemschick	The Nemschick Gallery	Tenant	13 Jul 16
ROBERT ST. VAN	Robert St. Van	ST. VAN GALLERY	TENANT	7/13/16
Donna DeRosa	D DeRosa	Merry Olde Smokers	tenant	7/13/16
Judith Suit	Judith Suit	Wood Shanty	Tenant	7/13/16
Marcy Brennan	M Brennan	MARCY BRENNAN ART	Tenant	7/13/16
William L. Tinker	William L. Tinker	Calligraphires LLC 111 Orange Ave, Suite 300, Ft. Pierce	Tenant	7/13/16
FARHAD ALLAHYAR	Farhad Allahyar	FARHAD ALLAHYAR	Tenant	7/13/16
VELIA BAGNASCO	V. Bagnasco	Velia Bagnasco Art	Tenant	7/13/16
DARRELL REMICK		DARMIKK DESIGNS	"	7/13/16
Claire Smith	Claire Smith	Artfarmassist	Tenant	7-16-16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Lorrenc Egan	Lorrenc Egan	Devereux CBC 121 N 2nd St Fort Pierce	Devereux CBC	8/22/16
Carol Deloach	Carol Deloach	Devereux CBC 121 N 2nd St Fort Pierce	Devereux CBC	8/25/16
Heidi Rodriguez	Heidi Rodriguez	Devereux CBC 121 N. 2nd St. Fort Pierce	Devereux CBC	8-25-16
Todd Trumpore	Todd Trumpore	121 N. 2nd Street Ft. Pierce, FL	Devereux CBC	8/25/16
Shannon Davenport	Shannon Davenport	Devereux CBC 121 N 2nd St Ft Pierce FL	Devereux CBC	8/25/16
Allie Wisell	Allie Wisell	Devereux CBC 121 N 2nd St Ft. Pierce FL	Devereux CBC	8/25/16
Michelle DiPaula	Michelle DiPaula	Devereux CBC 121 N. 2nd St., Ft. Pierce FL	Devereux CBC	8/25/16
Ashley Bernier	Ashley Bernier	Devereux CBC 121 N 2nd Ft Pierce FL	Devereux	8/25/16
Shamenica Baker	Shamenica Baker	121 Devereux CBC 121 N. 2nd Ft. Pierce, FL.	Devereux	8/25/16
Kristine Maldonado	Kristine Maldonado	121 N 2nd St Devereux CBC Fort Pierce FL, 34950	Devereux CBC	8/25/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Haylee Land	Haylee Land	Devereux CBC, 121 N 2nd St. Ft 34950 Pierce	Devereux CBC	8/25/16
Kim Boyer	Kim Boyer	121 N 2nd St Fort Pierce, FL	Devereux CBC	8/25/16
Emma Reyio	Emma Reyio	Devereux CBC - 121 N 2nd St Ft. Pie	Devereux CBC	8/25/16
Joyce Edwards	Joyce Edwards	Devereux CBC	Devereux CBC	8/25/16
Linda Be	Linda Beland	Devereux CBC 121 N. 2nd St. FP, FL	Devereux CBC	8/25/16
Sherma Johnson	Sherma Johnson	Devereux CBC 121 N. 2nd St. FP, FL	Devereux CBC	8/25/16
Lisa Wells	Lisa Wells	Devereux CBC 121 N. 2nd St FP, FL	Devereux CBC	8/25/16
Lymar Shaw	Lymar Shaw	Devereux CBC 121 N. 2nd St FP, FL	Devereux CBC	8/25/16
Leslie Pfeffer	Leslie Pfeffer	Devereux CBC 121 N. 2nd. St. FP, FL	Devereux CBC	8/25/16
Jody Boyer	Jody Boyer	Devereux CBC 121 N 2nd st FP, FL	Devereux CBC	8/25/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Roxette Ojeda	Roxette Ojeda	Devereux CBC 121 N 2nd St. Ft Pierce 34950	Devereux CBC	8/25/16
Josefina Castillo	[illegible]	Devereux CBC 121 N 2nd St. Ft. Pierce, FL 34950	Devereux CBC	8/25/16
Dontallis Rendu	[illegible]	Devereux CBC 121 N 2nd st Ft. Pierce FL 34950	Devereux cbc	8/25/16
Venus Brown	[illegible]	Devereux CBC 121 N 2nd st Ft. Pierce Fl	Devereux cbc	8/25/16
Daniele Titsler	[illegible]	" " 121 N. 2nd St Ft Pierce, FL	Devereux CBC	8/25/16
Desiree Thomas	[illegible]	" " "	"	8/25/16
Melissa Leigh	[illegible]	Devereux cbc	Devereux	8/25/16
Ashleigh Holsinger	[illegible]	DCBC	DCBC	8/25/16
Maria Gutierrez	[illegible]	Devereux CBC.	Devereux	8/25/16
Sandra Gorney	[illegible]	Devereux CBC	Devereux	8/25/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Cathleen Kreuter	Cathleen Kreuter	PATHWAYS		8/19/16
Deadra L. Nisbett-Lewis	Deadra L. Nisbett-Lewis	PATHWAYS		8/19/16
Diane Rowley	Diane Rowley	Pathways		8/19/16
Christin Leslie	Christin Leslie	Pathways		8/19/16
Fiorella Conn		Pathways		8/19
Catherina Popa	Catherina Popa	Pathways		8/19
Carol Lehman	Carol Lehman	Pathways		8/19

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Jonathan Rider		Maintenance	Work downtown Various	8/17/16
Sam Rider		Maintenance	various Bldgs Downtown	8/17/16
Brian Stone		Stone Mgmt Group 2015 2nd St Ste 201	K&K Finance LLC	8/17/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Waiyawut (Woody) Yoosaeng	W. Yoosaeng	THAI PEPPER RESTAURANT 224 Orange Ave. Fort Pierce, FL 34950	owner	8/17/16
Piyaphol (AJ) Yoosaeng	[signature]	Same		8/17/16
Wacharapor	W. Yoosaeng	Same		
THANAKORN	Thanakorn	SAME		8/17/16
SPAM TOCHAROEN	[signature]	SAME		8/17/16
PIYAPHOL YOOSAENG	[signature]	Same		8/17/16
Jodi Boyle	[signature]	124 N. 2nd St. Ft. Pierce, FL 32958		8/18/16

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Fletcher Peacock	E. Peacock	Federal Public Defender 109 N. 2 St. Ft. Pierce		8/16/16
Debbie Cooley	Debbie Cooley	Federal Public Defender 109 N. 2 St, Ft. Pierce		8/16/16
T. J. Manrique		ORANGE BLOOM 101 N 2nd Street, Fort Pierce.		8/18/16
Jessica Manrique		ORANGE BLOOM. 101 N 2nd street, Fort Pierce.		8/18/16.
Ann Stearns		Orange Bloom 101 N 2ND Street, Fort Pierce		8/18/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Valorie DeWitt		Visions Hairstyling 208 orange Ave	owner	8/16
Rita Butler		VISIONS HAIR Styling 208 ORANGE Ave	Stylist	8/17
ASHLEY DeWitt		VISION'S HAIRSTYLING, 208 ORANGE AVE	Nail Tech	17 Aug
Kent Fleischman		Fleischman Realty Group 220 Orange Ave.	TENANT	8/17/16
LAURA Fleischman		FLeischman Realty Group 220 Orange Ave.	TENANT	8/17/16
ALP SECGIN		BAHAMAVILLE	TENANT	8/17/16
SHEILA SECGIN		BAHAMAVILLE	TENANT	8/17/16
DENISE MONTES		BAHAMAVILLE	TENANT	8/17/16
MIGUEL MONTES		BAHAMAVILLE	TENANT	8/17/16
Roxanne Bachman		Dermatech Day Spa	tenant	8/17/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Kendahl Galego	Kendahl Galego	1st International Title	Tenant	8/16/16
Vicki Hornbacker	Vicki Hornbacker	"	"	8/17/16
Veronika Swords	Veronika Swords	"	"	8/17/16
KAREN CRISTALDI	Karen Cristaldi	"	"	8/17/16
Hans Kraaz		IFG	owner	8/18
CHRIS BERKELEY		Intercontl Financial Group	employee	8/18
MARC DELESALLE		IFG	contractor	8/18
Rick Reed		Citrus + IRD	owner	8/18

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Leany Ruiz		Intercoastal Financial 124-A N. 2nd St	Employee	8/16/16
Henry Bates	Henry Bates	Intercoastal Financial 124-A N 2nd St	Employee	8/16/16
Frank Corrado	Frank Corrado	" " "	Employee	8/16/16
Rebecca Wedebrook	Rwedebrook	Intercoastal Financial Group, LLC	Employee	8/16/16
RICK HARTLEY	RBHartley	INTERCOASTAL FINANCIAL GROUP	EMPLOYEE	8.16.16
Gerald Kraaz	Gerald Kraaz	Intercoastal Financial Group, Inc.	Employee	8.16.16
Nikki Bates		Intercoastal Financial Group	Employee	8/16/16
Elaine Cornwell	Elaine Cornwell	Intercoastal Financial Group	Employee	8/16/16
			Downtown Business	
FRANK RAMOS		Intercoastal Financial Group	Employee	8/16/16

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Tanya Christopher	Tanya Christopher	Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/16
Dawon Thomas	Dawon Thomas	Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/16
Toni-Ann Lindbloom		Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/17
Kathleen McNulty		Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/17/16
DON CHINQUINA		OFFICE OF CRIMINAL CONFLICT & CIVIL REGIONAL COUNSEL	TENANT	8/18/16
Alexis Rinehart		Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/18/16
SHAWN Y. BRAY		OFFICE OF CRIMINAL CONFLICT & CIVIL REGIONAL COUNSEL	TENANT	8/18/16
Michelle Stewart		Office of Criminal Conflict & Civil Regional Counsel	Tenant	8/18/16
Kevin McCoy		office of Criminal Conflict	Tenant	8/18/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Jack Pardlski		Aerex Industries 131 N 2nd St		8/17
Tom Donnick		Aerex Industries 113 N. 2nd St.	Tenent	8/18
Troy Taylor		" " " " " "	"	8/18
Bret Haglund		Aerex Industries 113 N. 2nd st.	Tenant	8/18
Donna Summerfield	Donna Summerfield	Aerex Industries 113 N. 2nd St	Tennant	8/18/16
Jason Carlson		Aerex Industries 113 N. 2nd St	"	8/18/16
Montros Hoptis		Aerex Industries 113 N. 2nd st.	Tenant	8/18/16
Dominick Scala		Aerex 113 N. 2nd St	Tenant	8/18/16

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
B. Chittarong		Bangkok in Downtown	Owner	8/17
Troy Satiengweng		Bangkok in Downtown	Owner	8/17
Jonathan Virayo		Bangkok in Downtown	Tenant	8/17
Kiengrai Chittarong		Bangkok in Downtown	Owner	8/17
Kathy Postle		DERMATECH		
Estela Lara		Dermatech	tenant	8.17
J. Fogelman		Fogelman Const 1502 Seaway Dr	OWNER	825

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Michael Brown	Michael Brown	Harbor Community Bank 200 S Indian River Dr.	Tenant	8/26
Joyce Moscarello	Joyce Moscarello	Harbor Community Bank		8/26
Runa Saunders	Runa Saunders	Harbor Community Bank		8/26
TODD BEVAN		HARBOR COMMUNITY BANK		8/26
J. Hal Roberts		Harbor Community Bank		8/26
Tonya Woodward		Harbor Community Bank		8/26
Keshe Stokes		200 S. Indian River Dr. Ste 101	Tenant	8/26
Gina Bradley		Harbor Community Bank		8/26
Marcia Talbert	M Talbert	Harbor Community Bank		8/26
Katherine Lloyd	K. Lloyd	Harbor Community Bank		8/26

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
[illegible]	[illegible]	Devereux - 121 N. 2nd St		8/25/16
Rashandia Johnson	Rashandia Johnson	Devereux 121 N 2nd St		8/25/16
Rocco Sun	[illegible]	Devereux 121 N 2nd St.		8/25/16
Samantha Weiner	[illegible]	Devereux 121 N 2nd St		8/26/16
Catherine Barton	[illegible]	Devereux 121 N 2nd Str.		8/26/16
Christina Mazur	C. Mazur	Devereux 121 N. 2nd St.		8/26/16
Robin Stone	Robin Stone	Kraaz & Kraaz Finance, LLC		8/30/16
Kenny Taylor	Kenny Taylor	Kraaz & Kraaz Finance LLC		8/30/16
RANDY HUMM	[illegible]	KIRAAZ & KIRAAZ		

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Tom Sawyer		201 S 2nd St. Ste 201	tenant	8/30
Don Modl		201 S 2nd St Suite 207 Ft Pierce 34950	Tenant	8/30
Kimberly Bobjak	Kimberly Bobjak	515 S. Indian River drive	Tenant	8/30
Aida Saba Cavaoris		201 S. 2nd street ste 205, Fort Pierce, FL 34950	Tenant law office	8/30
George L. Metcalfe		201 S. 2nd Street, #201, Fort Pierce, FL 34950	Tenant	8/30
Richard Irle		201 S 2nd Street #204 Fort Pierce FL	Tenant	8/30
Mike Barton		105 Colorado St. FL 34949	Owner	8/31
Ashley Dillon		201 S 2nd St Fort Pierce FL		8/31

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Printed Name	Signature	Business Name/ Property Address	Owner/Tenant	Date
Al Beltran		130 N. 2nd Street	empl.	8/30
Dave Cavasinni		"	"	8/30

Roy Darby spoke about pet droppings enforcement and pet population.

Seeing no one else, Mayor Hudson closed the public hearing.

Commissioner Sessions stated that he feels that it will be a culture shock since the new regulations are costly. He hopes that staff will not be stringent and focus on the educational standpoint. He would like to be updated on the progress. Further Commission discussion included sending the Commission a report on the results from the whole City. This is a mirror of the County program that has been enacted for approximately a year. The goal is not money but for the animals to be treated humanely. The Commission requested copies of the educational brochures that will be made available to residents.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to approve item **11a**.

AYE: Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions, Mayor Linda Hudson

Passed

b. Ordinance No. 16-016 - An Ordinance amending City Code Section 10-1 - Penalties to reference penalties established in Chapter 2 and Section 10-23 Regulations amending the payment and appeal process for parking citations. SECOND READING

Linda Cox, City Clerk, read the ordinance, by title only, into the record as follows.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING CHAPTER 10 – MOTOR VEHICLES AND TRAFFIC, ARTICLE I, BY AMENDING SEC. 10-1 – PENALTIES TO REFERENCE PENALTIES ESTABLISHED IN CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF FORT PIERCE AND; AMENDING ARTICLE II – STOPPING, STANDING AND PARKING; DIVISION 1 – GENERALLY, SEC. 10-23 – REGULATIONS AMENDING THE PAYMENT AND APPEAL PROCESSES FOR PARKING CITATIONS AND; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Peggy Arraiz, Code Compliance Manager, stated that there was one amendment to the definition of a repeat violator, adding the time frame of within a year. She confirmed that this amendment is to change the process and bring it in-house.

Commissioner Alexander inquired about 2- hour parking on the street and now in the J. C. Penney lot. Mr. Mimms indicated that the parking situation and enforcement was discussed at a recent parking workshop. Mr. Mimms explained that we trying to identify solutions; if we're not prepared, we'll see more frustration and we don't want visitors to be dissuaded from visiting the downtown area; we want to facilitate success for the business, agencies, municipal government and county government.

Mayor Hudson opened the public hearing.

Steve Tarr spoke in support of 2-hour parking on the street and in the lot.
Charlie Frank Matthews spoke in opposition to 2-hour parking.
Mike Crowder spoke in support of 2-hour parking.
Hans Kraaz spoke in opposition of 2-hour parking.
Charles Gannon wanted to hear everyone's point.
Michael MacLeod spoke in support of 2-hour parking.

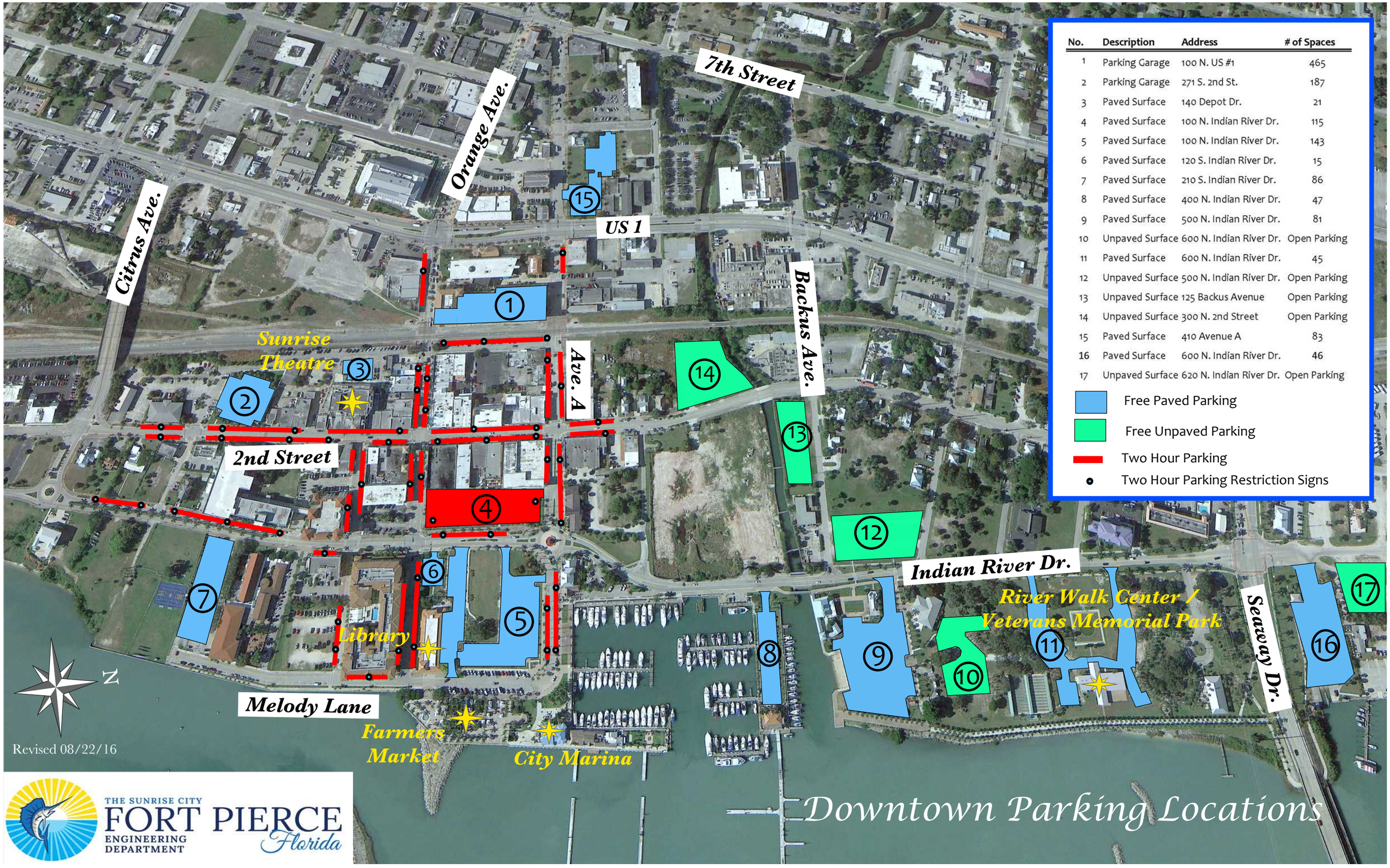
Commissioner Becht indicated that the petition previously provided to the Commission was signed by many downtown businesses, including tenants of Mr. Kraaz. Commissioner Becht is concerned about not following through with what 95% of the merchants are requesting the City to do; many are saying it is a good idea.

Seeing no one else, Mayor Hudson closed the public hearing. Peggy Arraiz indicated that the ordinance being considered is to change the process for filing a citation.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Edward Becht to approve item **11b**.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Edward Becht, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed



No.	Description	Address	# of Spaces
1	Parking Garage	100 N. US #1	465
2	Parking Garage	271 S. 2nd St.	187
3	Paved Surface	140 Depot Dr.	21
4	Paved Surface	100 N. Indian River Dr.	115
5	Paved Surface	100 N. Indian River Dr.	143
6	Paved Surface	120 S. Indian River Dr.	15
7	Paved Surface	210 S. Indian River Dr.	86
8	Paved Surface	400 N. Indian River Dr.	47
9	Paved Surface	500 N. Indian River Dr.	81
10	Unpaved Surface	600 N. Indian River Dr.	Open Parking
11	Paved Surface	600 N. Indian River Dr.	45
12	Unpaved Surface	500 N. Indian River Dr.	Open Parking
13	Unpaved Surface	125 Backus Avenue	Open Parking
14	Unpaved Surface	300 N. 2nd Street	Open Parking
15	Paved Surface	410 Avenue A	83
16	Paved Surface	600 N. Indian River Dr.	46
17	Unpaved Surface	620 N. Indian River Dr.	Open Parking

Free Paved Parking

Free Unpaved Parking

Two Hour Parking

Two Hour Parking Restriction Signs

This map is a conceptual tool utilized for project development only.Though the information provided by this map is accepted to be accurate for the City's Administrative purposes, it is not to be used for technical purposers. Any information, including but not limited to software and data, received from City of Ft. Pierce in fulfillment of a public records request is provided "AS IS" without warranty of any kind. Any information provided by this map to be used for purposes other than reference must be confirmed by field survey. Aerial photo taken Jan 2014, City of Ft. Pierce Engineering Dept.

OLD JCPENNYS PARKING LOT

N
W E
S

1 " = 60 '

DOWNTOWN PARKING LOCATIONS

NO.	DESCRIPTION	ADDRESS	# OF SPACES
1	Parking Garage	100 N. Us#1	465
2	Parking Garage	271 S. 2Nd St.	187
3	Paved Surface	140 Depot Dr.	21
4	Paved Surface	100 N. Indian River Dr.	115
5	Paved Surface	100 N. Indian River Dr.	143
6	Paved Surface	120 S. Indian River Dr.	15
7	Paved Surface	210 S. Indian River Dr.	86
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13	Unpaved Surface	300 N. 2nd Street	Open Parking
14	Paved Surface	410 Avenue A	83
15	Paved Surface	600 N. Indian River Dr.	46
16	Unpaved Surface	620 N. Indian River Dr.	Open Parking

Recommendations for Parking Alternatives

1) Proceed with staff's recommendation that the JC Penney parking lot should be designated as a free 2 hour parking area.

2) Proceed with Recommendation #1, designating the JC Penney parking lot as a free 2 hour parking area, and provide agreements for leased parking spaces for the employees of downtown businesses.

3) Monitor on-street 2 hour parking for 90 days to determine whether the JC Penney parking lot should be converted to free 2 hour parking.

City Commission Regular Meeting **Agenda Item # 13. b.**

Meeting Date: 09/06/2016

Re: FPAT Advisory Board Re-Appointments

Submitted For: Libby Woodruff, Urban Redevelopment Manager, Planning & Zoning

SUBJECT:

Resolution No. 16-R41 Reappointing Arlo Koletzky and Cathy Gibson to the Fort Pierce Authentic Tours Advisory Board.

SUMMARY:

Cathy Gibson and Arlo Koletzky have applied for re-appointment to the Fort Pierce Authentic Tours (FPAT) Advisory Board. Both have served FPAT for two years and are both eligible to re-apply for an additional 2 year term.

RECOMMENDATION:

Approve the re-applications for the FPAT Advisory Board for Cathy Gibson and Arlo Koletzky.

ALTERNATIVES:

Do not approve the re-appointments.

RESPONSIBLE STAFF:

Libby Woodruff, Urban Redevelopment Manager

COORDINATED WITH:

Rebecca Grohall, Planning Department Director

Fiscal Impact

Budgeted Y/N: N

Fiscal Year: N/A

Account: N/A

Amount: N/A

OTHER INFORMATION:

There will be no fiscal impact from this agenda item.

Attachments

16-R41

FPAT Board Applications

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/10/2016 04:45 PM

Form Started By: Libby Woodruff Started On: 08/05/2016 09:16 AM

Final Approval Date: 08/16/2016

RESOLUTION NO. 16-R41

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **CERTIFYING THE APPOINTMENT OF MEMBER(S) TO THE FORT PIERCE AUTHENTIC TOURS (FPAT) ADVISORY BOARD;** PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and are hereby appointed and/or reappointed by the City Commission to serve as members of the Fort Pierce Authentic Tours Advisory Board in accordance with Resolution No. 11-25; said terms to commence upon adoption of this resolution and to expire on September 5, 2018, or when a successor has been duly appointed.

Arlo Koletzky

Cathy Gibson

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 6th day of September, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

_____
JAMES M. MESSER
CITY ATTORNEY

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3066 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Authentic Tours Advisory Board

Name: Cathy Gibson	Phone: 772-812-3777
Home Address: 4686 SW Joffre St City/Zip Code: Port St Lucie, FL 34953	How long at this address? 5 yrs

Are you a citizen of the United States? ☒ Yes ☐ No

Occupation: Eco Tour Operator

Do you own a business that operates within the City of Fort Pierce? ☒ Yes ☐ No
If yes, list the address and nature of said business:
613 North Beach Causeway
Ft Pierce

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No
If yes, in what capacity?

Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☒ No
If yes, state the business and location:

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes ☒ No Engineering: ☐ Yes ☒ No Real Estate Brokering: ☐ Yes ☒ No
Contracting: ☐ Yes ☒ No Land Development: ☐ Yes ☒ No Other:
Describe your education, background, training and knowledge in the above area(s):
NA

Are you currently a member of a Commission-appointed board/committee? ☒ Yes ☒ No
If yes, please specify:
FPAT

Have you ever been convicted of a felony? ☐ Yes ☒ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: Libby Applicant Email Address: motorized kayak.cathy@gmail.com

Date: 8-4-16 Applicant's Signature Cathy Gibson

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3066 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Authentic Tours Advisory Board

Name: Arlo Koletzky	Phone: 772-468-9152
Home Address: 9724 sw Royal Pointciana Dr City/Zip Code: Port St Lucie FL 34987	How long at this address? 2 mo

Are you a citizen of the United States? ☒ Yes ☐ No

Occupation: Visitor Services Manager

Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☒ No
If yes, list the address and nature of said business:

Do you now or in the future plan to do business with the City of Fort Pierce? ☒ Yes ☐ No
If yes, in what capacity?
Continue to promote Fort Pierce

Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No
If yes, state the business and location:
Seven Gables Visitor Center

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes ☒ No Engineering: ☐ Yes ☒ No Real Estate Brokering: ☐ Yes ☒ No
Contracting: ☐ Yes ☒ No Land Development: ☒ Yes ☐ No Other: Fort Pierce tourism
Describe your education, background, training and knowledge in the above area(s):
Vast knowledge of tourism opportunities in/around Fort Pierce.

Are you currently a member of a Commission-appointed board/committee? ☒ Yes ☐ No
If yes, please specify: FPAT

Have you ever been convicted of a felony? ☐ Yes ☒ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: Libby Woodruff Applicant Email Address: ArloK@StLucieChamber.org

Date: 8-4-16	Applicant's Signature Arlo M Koletzky

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting **Agenda Item # 13. c.**

Meeting Date: 09/06/2016

Re: WRAC Appointment

SUBJECT:

Resolution 16-R42 appointing Bo Hutchinson as the FPUA representative on the Wastewater Relocation Advisory Committee.

SUMMARY:

Tim Perkins was the original appointee of FPUA and has subsequently retired. Mr. Clay Lindstrom, Director of Utilities, has requested that Bo Hutchinson be appointed to replace Mr. Perkins.

RECOMMENDATION:

Approve Resolution 16-R42

ALTERNATIVES:

Staff will proceed as directed by the City Commission.

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Fort Pierce Utilities Authority

Fiscal Impact

OTHER INFORMATION:

No fiscal impact.

Attachments

16-R42

Application

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/25/2016 05:35 PM

Form Started By: Linda Cox Started On: 08/16/2016 04:33 PM

Final Approval Date: 08/25/2016

RESOLUTION NO. 16-R42

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, CERTIFYING THE APPOINTMENT OF MEMBERS TO **THE RELOCATION ADVISORY COMMITTEE FOR FORT PIERCE WASTEWATER TREATMENT PLANT;** PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED By the City Commission of the City of Fort Pierce, Florida, that the following be and is hereby appointed by the City Commission to serve as a member of the Relocation Advisory Committee for Fort Pierce Wastewater Treatment Plant in accordance with Resolution No. 16-R09; said term to commence upon adoption of this resolution and to expire on March 20, 2018, or when a successor has been duly appointed.

Name	Represents
Bo Hutchinson	FPUA

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 9th day of September, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

_____
JAMES M. MESSER
CITY ATTORNEY

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3066 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: WASTEWATER RECLOCATION ADV.

Name: Bo HUTCHINSON	Phone: (772) 267-1399
Home Address: City/Zip Code:	How long at this address?
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation:	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☒ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No If yes, state the business and location: FPUA 1701 S. 37th ST. FORT PIERCE, FL 34947	
Do you have special training or knowledge in the area of: Architecture: ☒ Yes ☐ No Engineering: ☒ Yes ☐ No Real Estate Brokering: ☐ Yes ☒ No Contracting: ☒ Yes ☐ No Land Development: ☒ Yes ☐ No Other: Describe your education, background, training and knowledge in the above area(s): LICENSED PROFESSIONAL ENGINEER EXPERIENCED W/ DEVELOPMENT PROCESSES	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☒ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: CLAY LINDSTROM Applicant Email Address: bhutchinson@FPUA.com	
Date: 8/15/16	Applicant's Signature

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting **Agenda Item # 13. d.**

Meeting Date: 09/06/2016

Re:

SUBJECT:

Resolution 16-R43 Supporting Florida Senate President-Designate Joe Negron's plans to pursue funding to add 120 billion gallons of new water storage south of Lake Okeechobee.

SUMMARY:

St. Lucie County passed a similar Resolution on August 15, 2016 and asked the City to join in supporting Senator Negron's plans to address the lake Okeechobee discharges that are causing significant harm to the Indian River Lagoon.

RECOMMENDATION:

Adopt Resolution 16-R43

ALTERNATIVES:

Do not adopt.

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Nick Mimms, City Manager

Fiscal Impact

OTHER INFORMATION:

No fiscal impact.

Attachments

16-R43

Form Review

Form Started By: Linda Cox Started On: 08/30/2016 05:21 PM

Final Approval Date: 08/30/2016

RESOLUTION NO. 16-R43

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, **SUPPORTING** FLORIDA SENATE PRESIDENT-DESIGNATE JOE NEGRON'S PLANS TO PURSUE FUNDING TO ADD **120 BILLION GALLONS OF NEW WATER STORAGE SOUTH OF LAKE OKEECHOBEE** TO REPAIR THE FRAGILE EVERGLADES ECOSYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Everglades ecosystem, spanning from the Kissimmee River Valley to Florida Bay, is a significant national resource and international treasure; and

WHEREAS, on Tuesday, August 9, 2016, State Senator Joe Negron called for a $2.4 billion state and federal land-buying program to buy land to store water south of Lake Okeechobee and repair the fragile Everglades ecosystem; and

WHEREAS, Senator Negron's initiative is to store and clean phosphorus-laden water before releasing it into Everglades National Park; and

WHEREAS, permanent storage south of Lake Okeechobee is unquestionably needed as part of the overall plan to solve this catastrophic problem, particularly given the devastating effects the current toxic algae blooms are causing in both our estuaries and the Everglades; and

WHEREAS, Senator Negron has been meeting with the agricultural community, Florida's best scientists, community advocates and others with relevant backgrounds and knowledge, regarding strategies to reduce and eventually eliminate harm discharges from Lake Okeechobee. Certain areas that appear optimal for new water storage have been identified as a result of these meetings. The estimated cost of reservoirs on 60,000 acres of land providing 120 billion gallons of storage in the area south of Lake Okeechobee is roughly $2.4 billion; and

WHEREAS, these proposed reservoirs were identified based on the ability to leverage existing structures to facilitate the continued flow of water to the South. Senator Negron states that with the federal government playing at least half of the cost of these reservoirs, the state's commitment would be $1.2 billion. He proposes to use approximately $100 million annually of documentary stamp tax revenue set aside by Amendment 1 over the next 20 years to finance the acquisition of the land and construction of these reservoirs, and will pursue this funding during his upcoming term as President of the Florida Senate.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Fort Pierce, Florida, that this Commission does hereby proclaim its support for Florida Senate President-Designate Joe Negron's plans to secure funding for his proposal to repair the fragile Everglades ecosystem.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 6th day of September, 2016.

_____
Linda Hudson, Mayor-Commissioner

ATTEST:

_____
Linda Cox, City Clerk

Approved as to form and correctness:

_____
James Messer, Esq.
City Attorney

City Commission Regular Meeting **Agenda Item # 13. e.**

Meeting Date: 09/06/2016

Re: 16-R44

SUBJECT:

Resolution No.16-R44 accepting the returns of the primary election held on August 30, 2016.

SUMMARY:

Section 67(1) of the City Charter provides that at the first regular meeting of the City Commission after the primary election and the general election, the City Commission shall adopt a Resolution accepting the returns as provided by the County Supervisor of Elections to the City Clerk, such returns having been canvassed by the County Canvassing Board, and declaring the outcome of the election.

RECOMMENDATION:

Adopt Resolution 16-R44.

ALTERNATIVES:

n/a

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Gertrude Walker, Supervisor of Elections

Fiscal Impact

OTHER INFORMATION:

No fiscal impact.

Attachments

16-R44

Form Review

Form Started By: Linda Cox Started On: 08/31/2016 09:34 AM

Final Approval Date: 08/31/2016

RESOLUTION NO. 16-R44

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, ACCEPTING THE **RETURNS OF THE GENERAL ELECTION** HELD ON AUGUST 30, 2016, AS PROVIDED BY THE COUNTY SUPERVISOR OF ELECTIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 67(1) of the City Charter provides that at the first regular meeting of the City Commission after the primary election and the general election, the City Commission shall adopt a Resolution accepting the returns as provided by the County Supervisor of Elections to the City Clerk, such returns having been canvassed by the County Canvassing Board, and declaring the outcome of the election.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Fort Pierce Florida, as follows:

SECTION 1. The City Commission of the City of Fort Pierce does hereby accept the returns of the Primary Election held on August 30, 2016, as provided by the County Supervisor of Elections, a copy of which is attached as Exhibit A and made a part of this Resolution, such returns having been canvassed by the County Canvassing Board, declaring the outcome of the election.

SECTION 2. This resolution shall become effective upon adoption.

IN WITNESS WHEREOF, this Resolution has been duly adopted this 6th day of September, 2016.

_____
LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

_____
LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM
AND CORRECTNESS:

_____
JAMES MESSER, CITY ATTORNEY

Exhibit A

City Commission Regular Meeting **Agenda Item # 13. f.**

Meeting Date: 09/06/2016

Re: FPUA reappointment

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Submittal of applications to serve on the Fort Pierce Utilities Authority Board

SUMMARY:

The FPUA Board term of Darryl Bey on September 30, 2016 and he is seeking reappointment. Historically, members of the FPUA Board are re-appointed for a second, four year term. Board Members may not serve more than two consecutive terms. As requested by the Commission, additional applications were sought through FaceBook, newspaper article, news releases and are website and are attached to the agenda item.

RECOMMENDATION:

Reappoint Darryl Bey to the FPUA Board to serve his second and final four-year term.

ALTERNATIVES:

Seek additional applications.

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Clay Lindstrom, Director of Utilities

Fiscal Impact

OTHER INFORMATION:

No fiscal impact.

Attachments

Davis
Isaac
Matthews
McBee
Burdge
Benton
McNeely
Bey
Attendance
Board Terms History

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	08/08/2016 05:04 PM

Form Started By: Linda Cox Started On: 07/25/2016 02:22 PM

Final Approval Date: 08/16/2016

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3066 FAX (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Utilities Authority Board

Name: Pearl M. Davis	Phone: (772) 240-2328
Home Address: 2006 Avenue Q City/Zip Code: Fort Pierce / 34950	How long at this address? 9 Yrs.
Are you a citizen of the United States? [XX] Yes ☐ No	
Occupation: Risk Management	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes [XX] No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes [XX] No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? [XX] Yes ☐ No If yes, state the business and location: Seacoast Bank, 1901 S US Hwy 1, Fort Pierce, Florida	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes [XX] No Engineering: ☐ Yes [XX] No Real Estate Brokering: [XX] Yes ☐ No Contracting: [XX] Yes ☐ No Land Development: [XX] Yes & No Other: Financial Institution Mgmt. Describe your education, background, training and knowledge in the above area(s): During my appointment as Regional Director, Office of Receivership/Conservatorship Asset Management with the Federal Deposit Insurance Corporation (FDIC) I was a member of the contractors review committee. This committee received training and made final award decisions for services provided to the agency. As well, I have performed as a contractor. I was a licensed independent real estate agent for several years. In my current and past professional role I review proposals for funding land development. In addition, review the funding and process of land development while assessing any associated risk of failure to complete or reach its anticipated profitability potential.	
Are you currently a member of a Commission-appointed board/committee? [XX] Yes ☐ No If yes, please specify: Civil Appeals Board	
Have you ever been convicted of a felony? ☐ Yes [XX] No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address: davisp7@aol.com
Date: 08/22/16	Applicant's Signature Pearl M. Davis

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

PEARL M. DAVIS

Well established financial institution executive with over 30 years of diversified asset management and bank operations experience. Professional fortes are noted as strong strategic, analytical, and organization skills.

Professional Bio-Sketch:

Seacoast Bank- Credit Risk Review Manager- Senior Vice President
Presently manages the department while outsourcing the analytical function to professional contracted services. After performing as an independent contractor managed a team of Professional Risk Officers while assessing the risk ratings, making recommendations for maximizing the return on assets, and anticipating allowance for loss for commercial, residential, and consumer loans held by the financial institution.
December 2007- Present

Seacoast National Bank- Independent Contractor- Credit Risk Review
Assessed the risk ratings and anticipated allowance for loss for commercial loans held by the financial institution.
May 2007- December 2007

Harbor Federal Savings Bank- Corporate Loan Risk Review Manager- Vice President
Assessed the risk ratings and anticipated allowance for loss for commercial loans held by the financial institution.
March 2001 – March 2007

Coldwell Bankers Realtors- Residential Real Estate Agent-

Resolution Trust Corp. (FDIC/RTC)Federal S&L Regulatory Agency - 1989 - 1996

- Regional Director, Office of Field Receivership Conservatorship Asset Management (OFRCAM) - Managed the assets of 40+ on–going/controlled financial institutions within the SE region (8 states) of the US with a staff of 200+ not including bank personnel.

- Managing Agent – Managed on-going/controlled financial institutions as CEO, liquidated less desirable assets, managed remaining assets, controlled expenditures, while preparing to package and sale the bank to a healthier regulated financial institutions.

- Senior Credit Specialist- Managed the assets within on-going/controlled institutions as Chief Credit Officer, prepared the banks for sale, and sold to healthier regulated financial institutions.

Federal Deposit Insurance Corporation (FDIC) Banks Depository Ins. Reg. Agency
(Commercial Banks Division of Liquidation) 1984 - 1989

- Credit Manager- Managed account officers within the Division of Liquidation while liquidating assets obtained from the sale of acquired financial institutions.

- Account Officer- Liquidation of assets obtained from acquired financial institutions once sold by the regulatory agency. Liquidation methods varied from negotiating compromises, workouts, and sales.

Native of Fort Pierce, Florida, though removed for 20 years while pursuing a career in financial institution regulation. After living in Tennessee, Orlando, Alabama, and Georgia while working as an agent with Federal banking regulators for numerous years, I returned approximately 10+ years ago. This has been a very rewarding transition and I am proud to return home to contribute to my community.

References (contact info upon request): Mike Brown, Sr., Frank (Speedy) Fee, O. Jean Strickland, Darryl Bey, Larry Lee, Jr., Chris Fogal, Mark Leath, Pam Cully, and others upon request.

CITY OF FORT PIERCE

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CITY CLERK'S OFFICE

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Utilities Authority

Name: Rebecca Isaac	Phone: 772-621-0582
Home Address: 227 Grand Club Place City/Zip Code: Fort Pierce, FL 34982	How long at this address? 2 years
Are you a citizen of the United States? ☑ Yes ☐ No	
Occupation: Direct Care Professional	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☑ Yes ☐ No If yes, in what capacity? For organizations and business to help the citizen find resources to help them with work and school.	
Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☐ Yes ☐ No Contracting: ☐ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Billing Coll - Healthcare Describe your education, background, training and knowledge in the above area(s): AA degree - Journalism and Communication Community activist (try to help out at city/local events w/ different organizations) Currently works for the Arc of Martin County, but have experience in retail	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☑ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: NAACP (Stuart chapter) Applicant Email Address: rebecca Isaac	
Date: 8/18/16 Applicant's Signature Rebecca Isaac	

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: **Fort Pierce Utilities Authorities**

Name: Charlie Frank Matthews	Phone: 772-530-1265
Home Address: P.O. Box 2593 or 435 North 11th Street City/Zip Code: Fort Pierce, FL 34954	How long at this address? 30+ years
Are you a citizen of the United States? ☑ Yes ☐ No	
Occupation: Retired – Banking & Retail	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☑ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☑ No Engineering: ☐ Yes ☑ No Real Estate Brokering: ☑ Yes ☐ No Contracting: ☐ Yes ☑ No Land Development: ☑ Yes ☐ No Other: Describe your education, background, training and knowledge in the above area(s): College in Business Administration – Banker in charge of Real Estate, installments loans – 24 years' experience in retail and property management.	
Are you currently a member of a Commission-appointed board/committee? ☑ Yes ☐ No If yes, please specify: Community Redevelopment Agency Advisory committee (CRA) Note: Served as Vice Chair Citizen Advisory Utilities Board	
Have you ever been convicted of a felony? ☐ Yes ☑ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: Commission R. Alexander	Applicant Email Address: NA
Date: August 24, 2016	Applicant's Signature Charlie Frank Matthews

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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FORT PIERCE UTILITIES AUTHORITY

Name: BERNARD W. McBEE, JR.	Phone: 772 201-9142 - Cell 772 465-1037 - Home
Home Address: 1801 SOUTH INDIAN RIVER DRIVE City/Zip Code: FORT PIERCE 34950	How long at this address? 27 YRS

Are you a citizen of the United States? ☑ Yes ☐ No

Occupation: RETIRED VICE PRESIDENT, OPERATIONS – CITRUS PROCESSING

Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No
If yes, list the address and nature of said business:

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☑ No
If yes, in what capacity?

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Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No
If yes, state the business and location:

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☐ Yes ☐ No
Contracting: ☐ Yes ☐ No Land Development: ☐ Yes ☐ No Other:
Describe your education, background, training and knowledge in the above area(s): MANAGED THE PLANT OPERATIONS FOR SEVERAL CITRUS PLANTS WITH UP TO 200 EMPLOYEES. RESPONSIBILITIES INCLUDED: OPERATING & CAPITAL BUDGETS, PLANT & PERSONNEL MANAGEMENT, PACKAGING OF RETAIL CITRUS JUICE PRODUCTS, ENVIRONMENTAL REGULATORY COMPLIANCE

Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No
If yes, please specify:

Have you ever been convicted of a felony? ☐ Yes ☑ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by:	Applicant Email Address: bmcbee@live.com
Date: Aug. 19, 2016	Applicant's Signature Bernard W. McBee, Jr.

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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: _____Fort Pierce Utility Board

Name: **Bob Burdge**	Phone: 772-466-0032
Home Address: 1302 Nebraska Ave. Apt 1-C City/Zip Code: Fort Pierce, Fl 34950	How long at this address? 18 years, 60 years in Fort Pierce

Are you a citizen of the United States? X Yes ☐ No

Occupation: Retired

Do you own a business that operates within the City of Fort Pierce? ☐ Yes X No
If yes, list the address and nature of said business:

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes X No
If yes, in what capacity?

Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes X No
If yes, state the business and location:

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes X No Engineering: ☐ Yes x No Real Estate Brokering: ☐ Yes x No
Contracting: ☐ Yes x No Land Development: Yes x No Other: government
Describe your education, background, training and knowledge in the above area(s): I have a B. A. degree in Political Science. I am a past Fort Pierce City Commissioner, 1987 to 1996. Have served on the Community Wide Council, Fort Pierce Planning Board in the 1980's and am current Chairman of the Board. I have served on the St. Lucie Fire District, 1992-1996 and was Chairman for 2 years. I am current treasure for the St. Lucie Historical Society, and have served as treasure to the classroom teachers association. I have an understanding of budgets. I will serve all the customers of the FPUA.

Are you currently a member of a Commission-appointed board/committee? X Yes ☐ No
If yes, please specify: Fort Pierce Planning Board

Have you ever been convicted of a felony? ☐ Yes X No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: Applicant Email Address: Commish33@aol.com

Date: 8-24-2016	Applicant's Signature Bob Burdge

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FT. PIERCE UTILITIES AUTHORITY

Name: ROBERT J. BENTON III	Phone: 772-370-5741
Home Address: 1365 BAYSHORE DR City/Zip Code: FT. PIERCE 34949	How long at this address? 19 YEARS

Are you a citizen of the United States? ☑ Yes ☐ No

Occupation: SELF EMPLOYED / BUSINESS OWNER

Do you own a business that operates within the City of Fort Pierce? ☑ Yes ☐ No
If yes, list the address and nature of said business:
1365 BAYSHORE DR FT. PIERCE
PROJECT MANAGEMENT / LANDSCAPE MAINTENANCE

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☑ No
If yes, in what capacity?

Are you employed by a business that is located within the City of Fort Pierce? ☑ Yes ☐ No
If yes, state the business and location:

Do you have special training or knowledge in the area of:
Architecture: ☑ Yes ☐ No Engineering: ☑ Yes ☐ No Real Estate Brokering: ☑ Yes ☐ No
Contracting: ☐ Yes ☐ No Land Development: ☑ Yes ☐ No Other:
Describe your education, background, training and knowledge in the above area(s):
SOME COLLEGE, 10 YEARS OF PROJECT MAGMENT WITH CONSTRUCTION OF ST. LUCIE 1 & 2, 9 YEARS BOARD MEMBER F.P.U.A. AS MAYOR.

Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No
If yes, please specify:

Have you ever been convicted of a felony? ☐ Yes ☑ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: Applicant Email Address: RJbenton1@gmail

Date: 8-22-16 Applicant's Signature

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Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: F.P.U.A.

Name: William McNeely,Jr. Phone: 772 465 9327

Home Address: 2705 Sunrise Blvd. How long at this address? 36 years

City/Zip Code: 34982

Are you a citizen of the United States?

☑ Yes ☐ No

Occupation: Retired from St. Lucie County & Indian River State College

Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No

If yes, list the address and nature of said business:

Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☑ No

If yes, in what capacity?

Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No

If yes, state the business and location:

Do you have special training or knowledge in the area of: Science, Electricity, Solar & Wind Energy, Electric Vehicle Tech,

Architecture: ☑ Yes ☐ No

Engineering: ☑ Yes ☐ No

Real Estate Brokering: ☐ Yes ☑ No

Contracting: ☑ Yes ☐ No

Land Development: ☑ Yes ☐ No

Other: Very good with Business Math & Budgeting

Describe your education, background, training and knowledge in the above area(s):

I have applied renewable energy sources to my home & hope to make it more available to our residents. Hope to reduce rates by combining renewable energ sources with existing power grid.

Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No

If yes, please specify:

Have you ever been convicted of a felony? ☐ Yes ☑ No

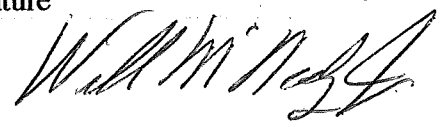
If yes, what was the nature of the crime(s) you were convicted of:

Referred by:

Applicant Email Address: williammcneelyjr@Gmail.com

Date: August 26,2016

Applicant's Signature



Board of Adjustment meets on the 4th Thursday of the month at 6 p.m. The board reviews and votes on variance and special exception applications along with appeals. Members must be a St. Lucie County resident.

Board of Examiners of Contractors meets on the 2nd Tuesday of each month at 9:00 a.m. The board provides practical and adequate control of all contractors in the construction trades in the city. Members must be a St. Lucie County resident for a least two years representing specific fields.

Civil Service Appeals Board meets as needed to hear employee appeals, conduct investigations and enforce a code of rules. Members must be St. Lucie County residents and not an employee of the city.

Code Enforcement Board meets on the 2nd Wednesday of every other month at 9:00 a.m. to determine if an

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APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Fort Pierce Utilities Authority

Name: Darryl Thomas-Bey	Phone: (772) 464-2164
Home Address: 1005 Kentucky Avenue City/Zip Code: Fort Pierce Florida 34950	How long at this address? 17 years
Are you a citizen of the United States? ☑ Yes ☐ No	
Occupation: Painting Contractor	
Do you own a business that operates within the City of Fort Pierce? ☑ Yes ☐ No If yes, list the address and nature of said business: 809 Delaware Avenue, Fort Pierce, Florida 34950 Commercial Painting Contractors	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☑ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☑ Yes ☐ No If yes, state the business and location: Spectrum Painting Contractors 809 Delaware Avenue Fort Pierce, Fl. 34950	
Do you have special training or knowledge in the area of: Architecture: ☑ Yes ☐ No Engineering: ☐ Yes ☑ No Real Estate Brokering: ☑ Yes ☐ No Contracting: ☑ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Describe your education, background, training and knowledge in the above area(s): High School Graduate, Attended College, Trade School Graduate, Real Estate School Graduate	
Are you currently a member of a Commission-appointed board/committee? ☑ Yes ☐ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☑ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by Ed Becht	Applicant Email Address: darrylbey@bellsouth.net
Date:7/22/16	Applicant's Signature Darryl Thomas-Bey

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Fort Pierce Utilities Authority

Memorandum

To:	Linda W. Cox, MBA, CMA City Clerk/Assistant City Manager/City of Fort Pierce
From:	Clayton W. Lindstrom, P.E., Director
Date:	August 4, 2016
Subject:	Darryl Bey Attendance FPUA Meetings

The FPUA Board term of Darryl Bey expires on September 30, 2016 and he is seeking reappointment. The attached document demonstrates the appointment and reappointment history of the Board Members and their terms of office.

Darryl's term began October 1, 2012. His attendance at our FPUA Board Meetings is as follows: October 1, 2012 through September 30, 2013 - 17 meetings, absent one; October 1, 2013 through September 30, 2014 - 22 meetings, absent two; October 1, 2014 through September 15, 2015 - 23 meetings, absent one; and October 1, 2015 to date, 14 meetings absent one. These absences were all excused for either being out of town or ill.

Attachment: Board Members History

FORT PIERCE UTILITIES AUTHORITY
BOARD MEMBERS
AND
TERMS OF OFFICE

NAME	TERMS OF OFFICE	REPLACING
Dennis Summerlin	8/27/72 - 12/18/72	Original Mayor
Chuck Padrick (Mayor)	12/5/72 - 12/16/74	Dennis Summerlin
Ernest E. Settle	8/27/72 - 11/15/76	Original Member
Ewell E. Menge	8/27/72 - 3/28/77 (Resigned to become Dir. of Util.)	Original Member
Sam Reilly	8/27/72 - 9/30/77	Original Member
Havert L. Fenn	8/27/72 - 9/30/78	Original Member
Ben L. Bryan, Jr. (Mayor)	12/16/74 - 12/20/76	Chuck Padrick
William Center (Died in Office)	11/15/76 - 7/23/77	Ernest E. Settle
Buell L. Brown (Mayor)	12/20/76 - 12/83	Ben L. Bryan, Jr.
Leroy C. Floyd, Sr. (To fill unexpired term of EEM)	4/13/77 - 9/30/79	Ewell E. Menge
	10/1/79 - 9/30/83	Re-appointed
	10/1/83 - 9/30/87	Re-appointed 2nd full term
James W. Sowinski	8/16/77 - 9/30/80	William Center
	10/1/80 - 9/30/84	Re-appointed 2nd term
James A. Strange	10/1/77 - 9/30/81	Sam Reilly
	10/1/81 - 9/30/85	Re-appointed 2nd term
Rex W. Nelson	10/1/78 - 9/30/82	Havert L. Fenn
	10/1/82 - 9/30/86	Re-appointed 2nd term
William R. Dannahower (Mayor)	1/84 - 12/95	Buell L. Brown
J. William Gall	10/1/84 - 9/30/88	James Sowinski
	10/1/88 - 9/30/92	Re-appointed 2nd term
Samuel R. Peterkin, Jr.	10/29/85 - 9/30/89	James A. Strange
	10/1/89 - 9/30/93	Re-appointed 2nd term
Bruce P. Center	10/6/86 - 9/30/90	Rex W. Nelson
	10/1/90 - 9/30/94	Re-appointed 2nd term
	(6/16/92 - 7/5/93)	Medical Disability Leave

NAME	TERMS OF OFFICE	REPLACING
James A. McNeill	10/1/87 - 9/30/91	Leroy C. Floyd, Sr.
	10/1/91 - 9/30/95	Re-appointed 2nd term
Robert I. Carman (Died in Office)	6/16/92 - 10/1/92 (Interim)	Bruce P. Center (Medical Disability Leave)
	10/1/92 - 3/30/96 (Deceased)	J. William Gall
Edward G. Enns	10/1/92 - 7/5/93 (Interim)	Bruce P. Center (Medical Disability Leave)
	10/19/93 – 1/2/96	Samuel R. Peterkin, Jr.
Edward G. Enns (Mayor) (4-Yr. Term)	1/2/96 – 1/04	William R. Dannahower (Retired)
Robert J. Benton III (Mayor)	1/04 – 12/07	Edward G. Enns
(Seated)	1/7/08 – 1/03/12	Re-elected 2nd term
	12/3/12	Term extended from odd yr to even yr by CC referendum
	11/20/12 last mtg.	Resigned to run for Cnty Com
Gloria Grimyser	10/4/94 - 9/30/98	Bruce P. Center
	10/1/98 – 9/30/02	Re-appointed for 2nd term
Thomas D. Siplin	10/3/95 - 9/30/99	James A. McNeill
	10/1/99 - 9/30/2003	Re-appointed for 2nd Term
	Term Exp.8/5/03	Moved out of City Limits
Louis I. Haynes III	1/2/96 - 9/30/97 (To fill unexpired term)	Edward G. Enns (Elected Mayor)
	10-1-97 - 9-30-01	Re-appointed
	10-1-01 – 9-30-05	Re-appointed 2nd term
Cleon Middleton (Died in office 9/21/02)	4/15/96 - 9/30/96 (To fill unexpired term)	Robert I. Carman (Deceased 3-30-96)
	10-1-96 - 9-30-2000	Reappointed 1st term
	10-1-00 – 9-30-04	Reappointed 2nd term
Thomas K. Perona	10/2/02 – 9/30/06	Gloria Grimyser
	10/01/06 – 9/30/2010	Reappointed 2nd term
	10/18/09	Resigned to run for City Comm.
Darrell Drummond	11/5/02 – 9/30/04 (To fill unexpired term)	Cleon Middleton (Deceased 9/21/02)
	10/01/04 – 9/30/08	Appointed 1st full term
	10/01/08 – 9/30/2012	Reappointed 2nd full term
Robert W. Summerhays, Jr.	8/05/03 – 9/30/03 (To fill unexpired term)	Thomas D. Siplin
	10/01/03 – 9-30/07	Appt. for 1st full term
	10/01/07 – 9/30/2011	Reappointed 2nd full term

NAME	TERMS OF OFFICE	REPLACING
Pamela K. Cully	10/1/05 – 9/30/09	Louis I. Haynes III
	10/01/09 – 9/30/13	Reappointed 2nd full term
Michael A. Perri, Jr.	12/01/09 – 9/30/10	Appointed (To fill unexpired term of Tom Perona)
	10/1/10 – 09/30/14	Reappointed for 1st 4-yr term
	10/1/2014 – 09/30/18	Reappointed 2nd full term
Daniel M. Deiulio	10/1/11 – 9/30/15	Robert W. Summerhays, Jr.
	10/1/15 – 9/30/19	Reappointed 2nd full term
Darryl T. Bey	10/1/12 – 9/30/2016	Darrell Drummond
Glynda Cavalcanti	10/1/13 – 9/30/17	Pamela K. Cully
Mayor Linda Hudson	12/3/12-2016	Replaced Mayor Benton

City Commission Regular Meeting **Agenda Item # 15. a.**

Meeting Date: 09/06/2016

Re: City Manager's Report

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

City Manager's Report

Form Review

Inbox	Reviewed By	Date
City Manager		
City Manager		
Form Started By: Jennifer Robinson		Started On: 08/18/2016 12:43 PM