

Rule 17. Requests for Reduction of Liens.

Section (a) A respondent may request a reduction of a lien otherwise imposed by the City after the original violation is in compliance and the Department has issued an affidavit of compliance. No such request shall be made until after the date originally set for compliance has passed and the property is already under penalty. The request shall be made in writing to the Department and shall state reasons for why there should be consideration of reduction. The request should include a description of any supporting documentation which should be considered in furtherance of such request.

Section (b) If any of the following conditions are met, the Department has the authority to process a lien reduction request and issue a Release of Lien. The Department may, at its discretion, forward the request to the Special Magistrate or Code Enforcement Board if they feel additional review is required or in the best interest of the City.

1. The amount of settlement for a property zoned residential is at least \$5000 and is payable in less than 30 days.
2. The amount of the settlement for a property zoned commercial or industrial is at least \$10,000 and is payable in less than 30 days.
3. The settlement is based upon the receipt of excess tax sale proceeds that have been received by the City and respectively cover the administration costs incurred.

Section (c) If the request does not meet the criteria outlined in Section (b) or the Department has determined the request requires additional review, the Department shall schedule a hearing on the request before the Special Magistrate or Board, with notice to the respondent. After hearing both sides, the Special Magistrate shall make a determination, or the Board shall adopt a motion, that the request for reduction of the lien be denied, granted, or granted with conditions. The determination will be based upon evidence, upon consideration of the following criteria:

1. The gravity or seriousness of the violation;
2. Any and all actions taken by the violator to correct the violations;
3. The length of time necessary to bring the property into compliance;
4. The number of prior violations committed by the violator;
5. The number of violation notices the violator has received in the past;

6. Whether or to what extent there are extenuating factors preventing timely compliance, such as unavoidable personal hardship.
7. Whether or to what extent there are pending violation proceedings on the subject property or any other property within the City owned by the respondent.

Section (d) If the Special Magistrate or the Board determines that the request for reduction be approved and the following conditions are met, they may order the Department, once payment is received and any other conditions are met, to issue a Release of Lien. The Special Magistrate or Code Enforcement Board may, at its discretion, forward the request to the Commission if they feel additional review is required or in the best interest of the City.

1. The amount of settlement for a property zoned residential is at least \$3,000 and is payable in less than 6 months.
2. The amount of the settlement for a property zoned commercial or industrial is at least \$7,500 and is payable in less than 6 months.

Section (e) If the Special Magistrate or the Board determines that the request for reduction be approved but the request does not meet the criteria outlined in Section (d), the determination is to deny the request, or additional review is required, they shall forward their recommendation to the City Commission for a final determination.

Section (f) Any recommendation for waiver or reduction may include further recommendation that the reduction be conditioned upon payment of the reduced amount within a specified period of time. Failure to pay the reduced amount within that time period will result in the lien reverting to the original amount.

Section (g) There shall be established an administrative fee of \$250.00 for any requests for mitigation of a code enforcement lien that must be heard by the City Commission. Such fee may be made payable after consideration by the City Commission. This fee shall not apply to special assessment reduction requests.

Section (h) The Department has the authority to mitigate in part or in full the administration fees only that have been assessed by the Department for Special Assessment Liens imposed for nuisance abatement actions including but not limited to lot clearing, demolition, graffiti removal and securing of vacant structures.