

Administrative Cost Estimator

11/30/2016

Property Address: 325 S 13th Street (08-2793)

Date case originated: 8/26/2008

Date case complied: 10/12/2012

Total time: 50 months

Number of Hearings

Violation Hearings: 1

Massey Hearings: 0

Lien Reduction Hearings: 1

Mailing Expense

| | | | |
|--------------------|--------|----------|--------|
| Regular 1st Class: | \$0.44 | <u>7</u> | \$3.08 |
|--------------------|--------|----------|--------|

| | | | |
|-----------------|--------|----------|---------|
| Certified Mail: | \$5.10 | <u>2</u> | \$10.20 |
|-----------------|--------|----------|---------|

| | | | |
|------------------------|--------|-----------|--------|
| Photographs (per page) | \$0.50 | <u>10</u> | \$5.00 |
|------------------------|--------|-----------|--------|

| | | | |
|-------------|---------|----------|---------|
| Filing Fees | \$10.00 | <u>5</u> | \$50.00 |
|-------------|---------|----------|---------|

| | | | |
|-------------|---------|-----------|------------|
| Months Open | \$50.00 | <u>50</u> | \$2,500.00 |
|-------------|---------|-----------|------------|

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Code Enforcement Secretary

| | | | |
|----------------------|----------|----------|----------|
| Up to three Hearings | \$150.00 | <u>1</u> | \$150.00 |
|----------------------|----------|----------|----------|

| | | | |
|-------------------------|---------|----------|--------|
| Each additional Hearing | \$75.00 | <u>0</u> | \$0.00 |
|-------------------------|---------|----------|--------|

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

| | | | |
|-------------------------|---------|----------|---------|
| Code Compliance Manager | \$75.00 | <u>1</u> | \$75.00 |
|-------------------------|---------|----------|---------|

Covers review of initial notice, review of case file for recommendation and review with attorney

| | | | |
|--------------------------|----------|----------|----------|
| City Attorney (per hour) | \$125.00 | <u>1</u> | \$125.00 |
|--------------------------|----------|----------|----------|

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

| | | | |
|----------|----------|----------|----------|
| Hearings | \$150.00 | <u>2</u> | \$300.00 |
|----------|----------|----------|----------|

Cover SM/CEB review and hearing time, recording secretary, code staff & management hearing time, attorney hearing time, MIS or SLC set up.

| | | | |
|-------------------|----------|----------|----------|
| Commision Meeting | \$275.00 | <u>1</u> | \$275.00 |
|-------------------|----------|----------|----------|

Covers cost to advertise, copies, review time for commissioners/attorney/city manager time at hearing, post hearing correspondence and processing / filing fees.

Total Estimated Cost: **\$3,493.28**