



City of Fort Pierce

Community Response Divisions
Margaret M. Arraiz, Code Compliance Manager

Protecting the health, safety and welfare of our community



TO: Robert Bradshaw, City Manager
CC: Nicholas Mimms, Deputy City Manager
Tony Barnes, Director of Administrative Services
Golf Course Evaluation Committee Members
FROM: Peggy Arraiz, Committee Chairperson
RE: Committee Recommendation
DATE: January 21, 2015

Background:

Staff was tasked with investigating and evaluating options to address the current financial difficulties at the Indian Hills Golf Course. Requests for Proposals were advertised on July 21st and 28th, 2014 with a scheduled opening on September 11, 2014. The RFP was sent to 1836 vendors. Twenty vendors requested specifications with four vendors submitting proposals.

Committee Actions:

The evaluation committee consisted of Peggy Arraiz, Code Compliance Manager, Kori Benton, Historic Preservation Officer, Paul Bertram, Parks & Grounds Division Manager, John McDermott, Facilities Division Manager, Sheritta Johnson, Risk Manager and Gelencia Carter, Purchasing Manager (non-voting member).

The first recommendation from the committee was to accept a proposal from Indian Hills Golf Course staff, bringing the total number of proposals for review to five. The committee then ranked those five proposals and recommended to conduct Presentation Interviews to the top three ranked proposals.

On January 8, 2015, the Evaluation Committee conducted the Presentation Interviews and again submitted individual rankings of each of the firms. The committee's overall ranking of the final presentations is attached for your review.

Recommendation:

The Evaluation Committee recommends approving the ranking below and beginning negotiations of a contract with the top ranked firm, Billy Casper Golf of Vienna, VA. If an agreement cannot be reached, we recommend proceeding to negotiate with the next highest ranked firm. The ranking of the firms are as follows:

1. Billy Casper Golf, Vienna, VA
2. Cypress Golf Management, Orlando, FL
3. Indian Hills Golf Course, Fort Pierce, FL

Respectfully submitted,

Margaret M. (Peggy) Arraiz
Committee Chairperson