

ACHIEVING OUR VISION

2017 Action Outlines

REVISION DATE: October 31, 2017



THE SUNRISE CITY

FORT PIERCE
Florida

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

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2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Mission Statement

To provide community leadership, quality public service, and a safe environment for all citizens by an empowered team of employees motivated by pride in themselves and in their work.

Strategic Goals



2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

City Attorney

Action/Activity	Implementation Date	Goal
1. <i>Key Issues: Term Limits, Number of Boards/Committees, Residency, Appointment, Attendance, Size (Members), Legal Representation</i>		
a. Prepare Draft Boards/Committees Revision with Options	Completed	
b. Schedule Boards/Committees Draft for Discussion at Conference Agenda Meeting	Completed	
c. Schedule Proposed Boards/Committees Ordinance for Adoption	Completed	

Status as of August 31, 2017


The Boards/Committees Ordinances have been completed.

Status as of July 31, 2017

Proposed Ordinance No. 17-024 for the Reduction of the Number of Planning Board Members has been placed on the August 7th City Commission agenda. This is the final Ordinance for this key issue and will complete the Action/Activity.

Status as of June 30, 2017

The Boards/Committees proposed ordinance adoption is on track for the implementation date.

2. <i>Key Issues: Issues, Process, Size of Committee, Timing</i>		
a. Identify Key Topics of Charter/City Code Review	Completed	
b. Schedule Establishment of Charter Review Committee by Commission Decision	Completed	
c. Schedule Appointment of Charter Review Committee by Commission Decision	Completed	
d. Charter Review Committee's Completion of Review and Recommendations	February 2018	
e. Schedule Presentation of Charter Review Committee's Recommendations at City Commission Meeting	April 2018	

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

City Attorney cont.

Action/Activity	Implementation Date	Goal
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Status as of October 31, 2017

In progress.

Status as of August 31, 2017

The Limited Charter Review Commission was established via Resolution 17-R17 on August 7, 2017. Resolution 17-R29 appointing members has been placed on the agenda for September 5, 2017. This item has been completed.

Status as of July 31, 2017

Proposed Resolution No. 17-R17 for the Establishment of a Limited Charter Review Committee has been placed on the August 7th City Commission agenda.

Status as of June 30, 2017

A limited Charter Review Committee item will be included on the August 7th City Commission agenda.

City Clerk

Action/Activity	Implementation Date	Goal
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1. *Key Issues: Records Retention & Training*

a. Complete Additional Training/Citywide Record Retention, Storage and Destruction Program Development: Implementation

Ongoing



b. Complete Document Destruction/Citywide Record Retention, Storage and Destruction Program Development: Implementation

Ongoing

Status as of August 31, 2017

The Records Management Policy has been finalized and approved by City Manager on August 14, 2017.

Status as of July 31, 2017

The Treasure Coast Regional League of Cities has scheduled the training for October 23, 2017. Notice will be provided to all departments.



Status as of June 30, 2017

The Treasure Coast Regional League of Cities will be hosting training in the fall, which will be made available to all employees.

The formal document destruction policy will be ready for City Manager approval in August. In the meantime, many departments are actively scanning and destroying records in compliance with state statutes.




2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

City Manager

Action/Activity	Implementation Date	Goal
<p>1. <i>Key Issues: Financial Stability, Contract for Course Management, Alternative Uses, Amount of City Investment, Sale of Golf Course, Future Projects & Costs</i></p> <p>a. Complete Community Input for Golf Course Comprehensive Evaluation</p> <p>b. Present Golf Course Report with Options to City Commission at Conference Agenda Meeting.</p>	<p>Completed</p> <p>Completed</p>	
<p><u>Status as of July 31, 2017</u></p> <p>Task complete. International Golf Maintenance has been contracted to perform maintenance services for a one (1) year period. It is anticipated that this initiative will begin on or prior to October 1, 2017.</p> <p><u>Status as of June 30, 2017</u></p> <p>Task complete. A contractual maintenance provider will be selected to perform services at Indian Hills Golf Course. This initiative will reduce expenditures.</p>		
<p>2. <i>Key Issues: Relocation, Regional Plant, Third Party</i></p> <p>a. Develop Concepts and Strategies for the Relocation of the Wastewater Treatment Plant.</p> <p>b. Present Concepts and Strategies for the Relocation of the Wastewater Treatment Plant to City Commission for Direction</p>	<p>January 2018</p> <p>February 2018</p>	
<p><u>Status as October 31, 2017</u></p> <p>Working with FPUA to develop some concepts for the relocation of the wastewater treatment plant. The City Manager and City Engineer will also develop some strategies and meet with the FPUA, and possibly St. Lucie County.</p> <p><u>Status as of July 31, 2017</u></p> <p>As directed by the City Commission at July 6, 2017 Budget Workshop, the City Manager and the City Engineer will meet with the FPUA and the County to develop concepts and ideas and formulate strategies.</p> <p><u>Status as of June 30, 2017</u></p> <p>The feasibility study has not been completed.</p>		

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

City Manager cont.

Action/Activity	Implementation Date	Goal
<p>3. <i>Key Issues: Youth Involvement in Local Government</i></p> <p>Present Fort Pierce Youth Council Update to Commission</p> <p><u>Status as of October 31, 2017</u> Due to the departure of the current chairperson and the addition of new members, the Commission update has been postponed until March 2018.</p> <p><u>Status as of July 31, 2017</u> City Manager’s staff is working with the Youth Council to schedule the requested update to the City Commission. It is anticipated that an update will be presented in September 2017.</p> <p><u>Status as of June 30, 2017</u> City Manager’s staff is working with the Youth Council to schedule the requested update to the City Commission.</p>	March 2018	
<p>4. <i>Key Issues: Community Outreach</i></p> <p>a. Participate in Restoring the Village Program Community Events</p> <p>b. Continue Support of Restoring the Village Program</p>	Completed Ongoing	
<p>5. <i>Key Issues: Port Development</i></p> <p>a. Joint Meeting with St. Lucie County Regarding Port of Fort Pierce</p> <p><u>Status as of August 31, 2017</u> A joint meeting with St. Lucie County is tentatively scheduled for 2:00 PM, Thursday, October 26, 2017 until the Commission’s availability is confirmed by the City Clerk’s Office.</p>	Completed	
<p>6. <i>Key Issues: Public Access to Water, Hotel Type/Scope, Partnership/Role City, RFP-Details, City Expectations/Vision</i></p> <p>a. Finalize RFP Clearance for Downtown Hotel Development</p> <p>b. Issue RFP for Downtown Hotel Development</p>	Completed Completed	

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

City Manager cont.

Action/Activity	Implementation Date	Goal
c. Receive Responses to RFP for Potential Downtown Hotel Development	January 2018	
d. Review Responses to RFP for Potential Downtown Hotel Development	February 2018	
e. Present Responses to RFP for Potential Downtown Hotel Development at Conference Agenda Meeting	March 2018	
f. Downtown Hotel Development for Commission Decision	April 2018	
g. Negotiate Development	June 2018	

Status as of October 31, 2017

In progress. RFP has been issued and closes 11/29/17.


Status as of August 23, 2017

A request for qualifications has been advertised August 23, 2017. A pre-qualification meeting is scheduled to occur on September 13, 2017, and responses are due to November 8, 2017.

Status as of June 30, 2017

RFP is scheduled to be presented to FPRA Board at July 17, 2017 meeting.

Code Enforcement

Action/Activity	Implementation Date	Goal
1. <i>Key Issues: Clean Community Fee, Outcome, Plan with Steps, Scope of Activities, Demolition</i>		
a. Define Clean Community Initiative (CCI) Plan with Goals and Action	Completed	
b. Present CCI Plan at Budget Workshop	Completed	
c. CCI Plan - Budget FY 2017-2018 for Commission Decision	Completed	

Status as of October 31, 2017

Completed. Clean and Safe Initiative has been approved by the City Commission.

Status as of July 31, 2017

Reviewed by City Attorney. Ordinance and resolution being drafted for consideration by the City Commission in September 2017.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES


Code Enforcement cont.

Action/Activity	Implementation Date	Goal
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Status as of June 30, 2017

Gained community input in preparation of new goals and actions of the CCI.
Created agenda item for July 6, 2017 Budget Workshop.

2. *Key Issues: Type, Regulations, City's Role, Enforcement Mechanism/Level*

- | | | |
|--|-----------|---|
| a. Finalize Sign Ordinance Amendment | Completed |  |
| b. Schedule Sign Ordinance Amendment for Commission Decision | Completed | |


Status as of June 30, 2017

Complete. Approved by City Commission on 6/19/2017. Clean copy distributed to all code officers, building inspector and Planning Manager.

Economic Development Team

Action/Activity	Implementation Date	Goal
-----------------	---------------------	------

1. *Key Issues: Economic Viability, Public Safety, Recreation, Healthy Life Style, Youth Activities, Lincoln Theater, Retail Development, Parking, Parcels for Residential Development*

- | | | |
|---|--------------|--|
| a. Develop Lincoln Park Corridor Revitalization Plan | January 2018 |  |
| b. Schedule Presentation of Lincoln Park Corridor Revitalization Plan to Commission | January 2018 | |

Status as of October 31, 2017

No update to report.

Status as of August 31, 2017

No update to report. Lincoln Park Coordinator begins her position on September 5.

Status as of July 31, 2017

Once the Lincoln Park Revitalization Coordinator position has been hired, we will work closely with that individual to bring the plans forward.

Status as of June 30, 2017


The revitalization has been ongoing. We will develop a summary presentation to demonstrate the many activities and programs that are ongoing with the Lincoln Park community.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Economic Development Team cont.

Action/Activity	Implementation Date	Goal
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2. *Key Issues: District Revitalization*

- | | | |
|--|---------------|---|
| a. Develop Strategy and Incentive for Peacock Arts District (PAD) | November 2017 |  |
| b. Schedule Presentation of Peacock Arts District Strategy and Incentive Plan to Commission. | November 2017 | |

Status as of October 31, 2017

No update to report.

Status as of August 31, 2017

The ED Team report has been scheduled for November 20 which will include PAD updates along with a presentation by the Economic Development Council.


Status as of July 31, 2017

We have assembled a new brainstorming team to look at options for the PAD. The first meeting resulted in fresh ideas.

Status as of June 30, 2017

The team has been discussing and developing many beautification projects for the PAD. We will initiate a presentation summary of our efforts for the City Commission.

3. *Key Issues: Economic Viability*

- | | | |
|---|--------------|---|
| a. Complete Cobb's Landing Lease | Complete |  |
| b. Schedule Proposed Cobb's Landing Lease Agreement for FPRA Board's Decision | Complete | |
| c. Issue RFP for Tiki | January 2018 | |
| d. Receive Responses for Tiki RFP | March 2018 | |
| e. Schedule Proposed Tiki Lease Agreement for Commission Decision | March 2018 | |

Status as of October 31, 2017

The King Plant Site Redevelopment RFP will be used as a template for the Tiki RFP. The City Manager will receive a draft Tiki RFP for review by 12/4/17.

Status as of August 31, 2017

Site inspection of Tiki Restaurant was completed by building official. Engineering with also conduct an inspection prior to the RFP being issued.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Economic Development Team cont.

Action/Activity	Implementation Date	Goal
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Status as of July 31, 2017

The RFP for Tiki will be completed by the end of August.

Status as of June 30, 2017

Cobb's Landing lease is scheduled for approval at the July 2017 FPRA meeting.

4. Key Issues: Business Recruitment & Development

Work with Economic Development Council:
Manufacturing, Distribution/Warehouse
[On the Horizon – Retail]

Ongoing



Status as of August 31, 2017

City Manager and Communications Manager attended the ICSC Conference in Orlando on August 28; the EDC had a booth along with the City, County and PSL.

Status as of July 31, 2017

I will be presenting a brief update to the Treasure Coast Manufacturers Association on August 2.

Status as of June 30, 2017

Continuing to work with EDC. Will be attending an upcoming event sponsored by the Treasure Coast Manufacturing Association.

Engineering

Action/Activity	Implementation Date	Goal
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1. Key Issues: Funding, Preventative Maintenance, Urgent Needs

a. Finalize Capital Improvement Plan/ Capital Outlaying Plan (5 Year) and Annual Funding

Completed

b. Present Capital Improvement (5 Year) Plan at Budget Workshop

Completed

c. Adoption of 1st Year Funding of Capital Improvement Plan by Commission

Completed



Status as of October 31, 2017

Completed. 5 Year Capital Improvement Plan was adopted by the City Commission which included the Stormwater Management Utility Plan.



2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Engineering cont.

Action/Activity	Implementation Date	Goal
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Status as of July 31, 2017

Capital Improvement plan added to City's web site.

Status as of June 30, 2017

Capital Improvement Plan has been updated and an interactive electronic version developed. Presentation made to City Commission at Budget Workshop. Plan will be continually updated showing new funding sources and project needs as they arise.

2. Key Issues: Stormwater Management

- | | | |
|--|-----------|---|
| a. Review Stormwater Management Utility & Projects | Completed |  |
| b. Present Stormwater Management Utility Plan at Budget Workshop | Completed | |
| c. Adoption of Stormwater Management Utility Plan by Commission | Completed | |

Status as of October 31, 2017

Completed. Adopted by the City Commission along with the 5 Year Capital Improvement Plan.


Status as of July 31, 2017

Capital Improvement plan, which includes the SMU list, has been added to the City's web site.

Status as of June 30, 2017

SMU list developed and presented as part of CIP plan.

3. Key Issues: Service Level, Funding

- | | | |
|---|-----------|---|
| a. Develop Street Resurfacing Proposal: Service Level and Funding Options | Completed |  |
| b. Present Street Resurfacing Proposal at Budget Workshop | Completed | |
| c. Funding of Service Level of Street Resurfacing Proposal in FY 2017-2018 Budget for Commission Decision | Completed | |

Status as of October 31, 2017

Completed. A 2 year street resurfacing plan was approved by the City Commission.

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Engineering cont.

Action/Activity	Implementation Date	Goal
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Status as of July 31, 2017

Work continues on “Streets Condition List”. Completion at 85%. Fiscal year 2017 street resurfacing is currently under construction. Anticipated completion by the end of August.

Status as of June 30, 2017

Streets Condition list is 80% completed. List of streets in “poor” condition are compared with utilities replacement project lists, traffic volumes, and proximity to schools, parks and other traffic generators, to determine resurfacing priorities.

4. *Key Issues: Funding, Scope of Project*

- | | | |
|--|--------------|---|
| a. Develop Budget Proposal for Dredging Marina Access Channel | Completed |  |
| b. Present Budget Proposal for Dredging Marina Access Channel at Budget Workshop | January 2018 | |
| c. Funding of Dredging Marina Access Channel Proposal for Commission Decision | January 2018 | |

Status as of October 31, 2017

Working with Purchasing for the preparation of an RFP. Funds will be appropriated from the Marina budget for the cost.


Status as of July 31, 2017

Underwater survey has been completed. Final cross-sections are being developed to determine amount of material to be dredged and estimated final cost.

Status as of June 30, 2017

Permit application has been submitted to FDEP for maintenance dredging. Survey work to determined volume to be dredged to be completed by the end of July 2017. Currently evaluating locations for dredge disposal. Estimated cost of dredging is approaching \$440,000.

5. *Key Issues: Partnership with St. Lucie County, FDOT*

- | | | |
|---|---------------|---|
| a. Complete Conceptual Development Plan of the Fisherman’s Wharf Area | Completed |  |
| b. Complete Roadway Design for Fisherman’s Wharf | December 2017 | |

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Engineering cont.

Action/Activity	Implementation Date	Goal
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c. Complete Design of Fisherman’s Wharf Seawall	December 2017	
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Status as of October 31, 2017

In progress. On schedule for completion of plans by December 2017.

Status as of July 31, 2017

Consultant on track to submit to county 90% design plans last week of July.

Status as of June 30, 2017

Design of Fisherman’s Wharf streetscape is scheduled to be completed by September 2017. Ninety (90) percent plans to be submitted by July 31.

6. *Key Issues: FDOT Funding, Developer Funding, Alignment Project (City), Signalization (FDOT)*



a. Develop Proposal for Ohio Avenue & US 1 Signalization Upgrade	Completed	
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b. Funding of Ohio Avenue & US 1 Signalization Upgrade Proposal in FY 2017-2018 Budget for Commission Decision	January 2018	
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Status as of October 31, 2017

City Manager discussed the transference of impact fees with the County Administrator. City Engineer submitted 100% financing request to FDOT and is preparing to draft a Joint Planning Agreement for the funding. The engineer’s estimate for the cost of the project is \$750,000.

Status as of July 31, 2017

Engineering has received a proposal from our consultant for the realignment of Ohio Avenue at US 1 intersection. Plans will include the design of mast arms for the traffic signal support, the section of Ohio Avenue from US 1 to 3rd Street and drainage improvements for the city roadway section. The contract will be presented to the City Commission at the August 21, 2017 meeting. FDOT is currently drafting a Joint Participation Agreement (JPA), for their participation of \$150,000 towards the design and construction of the mast arms at the US 1 intersection.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Engineering cont.

Action/Activity	Implementation Date	Goal
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Status as of June 30, 2017

FDOT has determined that the existing traffic signal support system, (strain poles and cabling) cannot be relocated to accommodate the realignment of the intersection. Mast arm supports for the traffic signals will be necessary. FDOT has tentatively agreed to 50% for the funding of the mast arm design and construction. The city is currently seeking a proposal from a consulting engineer for the intersection improvements.

Finance

Action/Activity	Implementation Date	Goal
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1. *Key Issues: Investment, Debt, Reserve-Annual 1%*

a. Complete Comprehensive Review of Financial Policies to Revise Policy Framework

Completed



b. Present Revised Purchasing Procedures/Financial Policies to City Commission at Conference Agenda Meeting

January 2018

c. Schedule Proposed Ordinance for Commission Approval

February 2018

Status as of October 31, 2017

Drafting an update to allowances for purchasing and purchasing procedures and financial policies to increase the purchasing threshold so that it will be similar with other municipalities. Also considering revising the procedures for initial purchases that is currently at \$500.

Status as of June 30, 2017

Financial Policies have been revised.

Human Resources

Action/Activity	Implementation Date	Goal
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1. *Key Issues: Market Policy, Retention, Recruitment, Retirement, Benefit*

a. Employee Compensation and Benefits/Develop Proposal for External Study/Market Analysis

January 2018



b. City Commission Award of Contract for Employee Compensation and Benefits Study/Market Analysis

January 2018

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Human Resources cont.

Action/Activity	Implementation Date	Goal
c. Complete Employee Compensation and Benefits Report with Market Analysis	February 2018	
d. Presentation of Employee Compensation and Benefits Study/Market Analysis at Conference Agenda meeting.	March 2018	
e. Funding of Employee Compensation and Benefits Study/Market Analysis in FY 2018-2019 Budget for Commission Decision	September 2018	

Status as of October 31, 2017

Conducting a comparison of other municipalities and will have suggestions.

Status as of July 31, 2017

In progress. HR has reached out to municipalities and has received the City of Port St. Lucie's Compensation Study for comparison (cost of \$68,000 to PSL) and is looking for more updates.

Status as of June 30, 2017

In progress. As of June 30, 2017, HR is at step 1, working with the Purchasing Department on the Bid process for the compensation study.

2. *Key Issues: Social Media Policy, Texting Policy, Video Policy, Access Control Policy, Electronic Communications Policy, Sexual Harassment/LGBT Policy, Drug Policy, Non-Smoking Facility/Outside Policy*



a. Review Draft Policy/City Policies, Rules and Regulations: Update	Completed	
b. Outside Attorney/City Policies, Rules and Regulations: Update	Completed	
c. Adoption of Updated City Policies, Rules and Regulations by City Commission (HR & IT Collaboration)	December 2017	

Status as of October 31, 2017

The updated Rules and Regulations will be scheduled for approval at the December 4, 2017 City Commission meeting.

Status as of July 31, 2017

In progress. As of July 31, 2017, the Rules and Regulations are being reviewed by the City Attorney's office and will be placed on the agenda shortly after review and recommended changes.

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Human Resources cont.

Action/Activity	Implementation Date	Goal
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Status as of June 30, 2017

In progress. As of June 30, 2017, the Rules and Regulations are being reviewed by the City Attorney's office and will be placed on the July 17, 2017 Agenda.

3. *Key Issues: Sunshine Law, Clean Up Language, Criteria-Hearing, Timing-Hearing, Civil Service Appeal Board Member, Training*



a. Draft Revised Language for Civil Service Appeal Process

Completed

b. Present Draft Revised Language for Civil Service Appeal Process to CSAB Board for By-Law Decision

December 2017

Status as of October 31, 2017

Revised language for the Civil Service Appeals Board appeals process will be scheduled for approval at the December 18, 2017 City Commission meeting.

Status as of July 31, 2017

The Civil Service Appeals Board language has been completed. It was previously forwarded to the Human Resources Department to present to the CSAB for its input. The Human Resources Department will then place it on a City Commission Agenda for adoption.

Status as of June 30, 2017

The Civil Service Appeals Board language has been completed and forwarded to the Human Resources Department.

Information Technology

Action/Activity	Implementation Date	Goal
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1. *Key Issues: Type of Program, JD Program, Sponsorship, Equipment Upgrade, Quality of Program, Program Schedule*



a. Complete Draft Plan/Television Channel Effectiveness Plan

Completed

b. Submit Draft Television Channel Effectiveness Plan to City Manager

Completed

Status as of June 30, 2017

Completed.

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2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Planning

Action/Activity	Implementation Date	Goal
1. <i>Key Issues: Building Height</i>		
a. Review Overlay Requirement to Prepare Report on Downtown Height Requirement	Completed	
b. Develop Report with Options on Downtown Height Requirement	Completed	
c. Schedule Report with Options on Downtown Height Requirement for Commission Discussion	Completed	

Status as of August 31, 2017


Completed, the information was presented at the August 2017 Conference agenda. No further action is needed.

Status as of July 31, 2017

Report will be on the agenda for the Conference Agenda in August.

Status as of June 30, 2017

Research is completed. Will be presented to City Manager in a report during July.

2. <i>Key Issues: Enclaves, Service Boundary</i>		
a. Prepare Draft of Interlocal Service Boundary Agreement	Completed	
b. Present Revised Draft ISBA at August 14, 2017 Conference Agenda Meeting	Completed	
c. Negotiate Parameters of ISBA	Completed	
d. Schedule Resolution Initiating the ISBA Process for Commission Decision	January 2018	

Status as of October 31, 2017

A draft of the interlocal service boundary agreement (ISBA), which initiates the process to square off the boundaries through annexations, has been reviewed and discussed by the City Commission. The consensus is to start on the north side of the community. The City Manager and Planning Director recently met with each member of the BOCC. Staff will continue to work on an annexation process that will be agreeable to both the City and County governments.

Status as of August 31, 2017

Met with the County Staff for preliminary discussion.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Planning cont.

Action/Activity	Implementation Date	Goal
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Status as of July 31, 2017

Will present updated maps and information at the Conference Agenda August meeting

Status as of June 30, 2017

Working with departments to estimate the costs involved to supply services to the proposed annexation areas. Maps have been updated for Target areas 1 A, 1 B and 3 as directed.

3. *Key Issues: Strategic Redevelopment & Planning*

- | | | |
|--|-----------|---|
| a. Identify Funding for CRA Plan Update | Completed |  |
| b. Present Funding Request for CRA Plan Update at Budget Workshop | Completed | |
| c. Funding of CRA Plan Update in FY 2017-2018 Budget for Commission Decision | Completed | |

Status as of October 31, 2017

Completed.

Status as of August 31, 2017

Placed in Budget for FY 2017/18


Status as of July 31, 2017

Placed in Budget for FY 2017/18

Status as of June 30, 2017

Met with the City Manager and Finance Director to determine a funding source. Next step is getting quotes.

4. *Key Issues: Surplus Designation, Use of Sale*

- | | | |
|--|--------------|---|
| a. Review Inventory/City Owned Property | Completed |  |
| b. Schedule City Owned Property Inventory for Commission Direction | January 2018 | |
| c. Complete Citizen Input of City Owned Property Inventory | January 2018 | |
| d. Identify City Owned Properties for Sale | January 2018 | |
| e. Present Properties Identified to City Commission for Designation as Surplus | January 2018 | |

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Planning cont.

Action/Activity	Implementation Date	Goal
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Status as of October 31, 2017

There are challenges with the way in which the Property Appraiser lists the property names. The next step is to review the database to determine what is occupied versus what is vacant and can be declared surplus.

Status as of August 31, 2017

City owned property listings complete.


Status as of July 31, 2017

Quality Control procedures being implemented to ensure the lists are accurate.

Status as of June 30, 2017

In progress. Building a record of all properties is taking time as it seems that many departments have some information and it needs to be reviewed for completeness and aggregated into one list.

5. *Key Issues: Funding, Contract, Timing, State Requirements*

- | | | |
|--|-----------|---|
| a. Develop Budget Proposal for EAR/Comprehensive Plan | Completed |  |
| b. Present EAR/Comprehensive Plan Proposal at Budget Workshop | Completed | |
| c. Funding of EAR/Comprehensive Plan Proposal in FY 2017-2018 Budget for Commission Decision | Completed | |

Status as of October 31, 2017

Completed. The Evaluation and Appraisal Report for the comp plan is funded in the budget.

Status as of August 31, 2017

Placed in Budget for FY 2017/18

Status as of July 31, 2017


Placed in Budget for FY 2017/18

Status as of June 30, 2017

Met with the City Manager and Finance Director to determine a funding source. Next step is getting quotes.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Police

Action/Activity	Implementation Date	Goal
1. <i>Key Issues: Market, Recruitment/Retention</i>		
a. Police Compensation/Develop Budget Proposal	Completed	
b. Present Police Compensation Budget Proposal at Budget Workshop	Completed	
c. Funding of Police Compensation Budget Proposal in FY 2017/2018 Budget	Completed	

Status as of October 31, 2017

Completed.

Status as of July 31, 2017

The police department presented its compensation budget proposal at the Budget Workshop, and was directed to keep it Operating Budget as status quo. While we understand the justification for this direction, the police department needs to present a true needs budget, as there are certainly line items that have continued to increase over the past several years. For example the Indian River Regional Crime Lab annual fee has increased by thirty-seven thousand dollars (\$37,000); however, this line item has not been adjusted. Most of our vendors have also increased their prices e.g., uniforms, leather gear, ammunition, paper and other supplies.


While the police department has experienced some positive gains in addressing our Capital needs e.g., police vehicles, there are still Capital needs that need to be addressed; Tasers, Firearms, Laptops, Vehicles, Security Gates at both the main station and substation). The lack of a Capital Budget for the police department since 2008 put a severe strain on the police department's ability to replace outdated and/or worn out equipment. This affects the overall effectiveness and efficiency of the police department and its effort to combat crime.

Status as of June 30, 2017

The police department has presented a FY2017 /2018 budget to the City Manager and Director of Finance. The budget included a 3% raise for sworn staff (Coastal Florida Police Benevolent Association, Sergeants and Lieutenants Unit & the International Union of Police Associations, Police Officer Unit) and civilian staff (Teamsters Local Union, Number 769, General Employee Unit and Non-Bargaining).

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Police cont.

Action/Activity	Implementation Date	Goal
2. <i>Key Issues: Public Safety Funding</i>		
a. Review & Prepare Equipment List	Completed	
b. Develop Budget Proposal for Equipment/Police Training & Equipment	Completed	
c. Present Police Equipment Budget Proposal at Budget Workshop	Completed	
d. Complete In-service Law Enforcement Training Program	Completed	
e. Funding of In-service Training and Equipment in FY 2017-2018 Budget	Completed	

Status as of October 31, 2017


Completed.

Status as of July 31, 2017

The police department presented its FY2017/2018 budget proposal at the Budget Workshop.

Status as of June 30, 2017

In-service training is progressing on pace to be completed by September 30, 2017 as projected. Funding of In-service Training and Equipment in FY 2017-2018 Budget include: 1. \$8,000 for continuance of the Virtual College (obtained this year under a grant) and 2. \$2,000 for simunition equipment.

3. <i>Key Issues: Ordinances, Feeding Locations, Relations with Treasure Coast Homeless Coalition, Shelters, Church Partnership & Program, Veterans Associations, Partnership Potential</i>		
a. Assign Police Officer to Downtown as Liaison to Homeless	Completed	
b. Review “Best Practices/Policy” Report and Options to Develop Homeless Strategy & Action Plan	February 2018	
c. Present Homeless Strategy & Action Plan to Commission	February 2018	

Status as of October 31, 2017

In progress. The focus will be on building the resources for the homeless to help themselves.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Police cont.

Action/Activity	Implementation Date	Goal
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Status as of July 31, 2017

Officer Jose Maldonado was assigned to this position on July 3, 2017. The homeless strategies are in development. Deputy Chief Amandro and Officer Maldonado recently met with the Community Redevelopment Agency (CRA) to give the committee an update on the Homeless in Fort Pierce.

The CRA is creating a task force to develop some best practices to effectively address our Homeless. Officer Maldonado is meeting with every business owner and resident in Downtown to introduce himself as the Downtown Officer/Homeless Liaison Officer. He is also providing them with instructions not to feed or give handouts to our Homeless. There are a number of social services throughout Fort Pierce and St. Lucie County that already providing those services to our Homeless.

Status as of June 30, 2017

The Downtown Officer, who will also be the Homeless Liaison, has been assigned. The position will go into effect July 3, 2017. The homeless strategies are in development.

4. Key Issues: Public Safety Assessment

Present DOJ Community Oriented Policing Report to Commission

September 2018



Status as of October 31, 2017

The memorandum of understanding with the DOJ has been amended to provide only technical assistance until August 31, 2018.

Status as of July 31, 2017

The DOJ is the entity preparing the Community Oriented Policing Assessment Report. Once the DOJ has completed the report, the report will be presented to Command Staff and the City Manager. Hopefully, they will have this report completed within the next few months.

Status as of June 30, 2017

The Assessment Report is prepared entirely by the DOJ without any contribution from the Police Department. As soon as the report is completed, it will be provided to the City Manager.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Police cont.

Action/Activity	Implementation Date	Goal
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5. *Key Issues: Reducing Gang Activity*

Present Update of Gangs Action Plan to Commission

January 2018



Status as of October 31, 2017

In progress.

Status as of July 31, 2017

The police department's, Crime Suppression Unit, is designated as the primary unit to investigate illegal gang activity. Our enforcement efforts consist of using a multi-facet approach, which includes: intelligence collection, proactive implementation and cooperative collaboration with our federal partners. During our summer initiative (to-date), 20 identified gang members have been arrested and ten (100) firearms seized. We will continue our efforts in eradicating illicit gang activity.

Status as of June 30, 2017

In development.

6. *Key Issues: Community Outreach*

a. Develop Public Education of Police Body Cameras

Completed



b. Plan Event to Showcase Police and Community Partners (Community Unity Strategy and Action Plan)

Completed

c. Host "Unity in Community" Event

Completed

Status as of July 31, 2017


Completed. The police department hosted our First Annual Unity in the Community event, which was on July 12, 2017. The event was a huge success. Over 1,000 people attended our Unity in the Community Event. There were over 35 Community Partners providing resources to our citizens. We have begun planning for next year's Unity in Our Community event.

Status as of June 30, 2017


The First Annual Unity in the Community event is scheduled for July 12, 2017. Three community events were hosted in different areas of the City to inform the public about body worn cameras and update them on the training and the state of affairs at the Department.

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Police cont.


Action/Activity	Implementation Date	Goal
7. <i>Key Issues: Funding, Grants for SRO</i>		
Identify Potential Funding for School Resource Officer	Ongoing	
<u>Status as of October 31, 2017</u>		
There is no funding available for the funding of a school resources officer from the Fort Pierce Police Department. They do have a presence in the schools for the Courageous Kids Program and mentoring the students.		
<u>Status as of July 31, 2017</u>		
Status quo. No change since the last update.		
<u>Status as of June 30, 2017</u>		
Previously met with the Superintendent of Schools and the Sheriff regarding Fort Pierce Police Department Officers being in the middle and high schools in Fort Pierce. At present, there is no funding available. We are in search of grant funding.		

Public Works

Action/Activity	Implementation Date	Goal
1. <i>Key Issues: Solid Waste Sustainability</i>		
a. Review Solid Waste Fee and Prepare Report	Completed	
b. Present Solid Waste Fee Report at Budget Workshop	Completed	
c. Schedule Solid Waste Fee Report for Commission Decision	Completed	
<u>Status as of October 31, 2017</u>		
Completed. Resolution 17-R28 adopting the amended Solid Waste Administrative guidelines and the schedule of fees for collection and disposal of garbage and trash was approved at the August 21, 2017 City Commission meeting.		
<u>Status as of July 31, 2017</u>		
Staff has presented to Commission and is preparing to place on the agenda for approval. Look for this item on the August 21, 2017 or September 4, 2017 meeting.		
<u>Status as of June 30, 2017</u>		
Staff presented a report at the July 6, 2017 budget workshop.		

2017 FORT PIERCE STRATEGIC PLAN ACTION OUTLINES

Public Works cont.

Action/Activity	Implementation Date	Goal
2. <i>Key Issues: FDOT Entrances, Design, Funding, Maintenance, Staffing, Locations, Relationship to St. Lucie County, Community Involvement</i>		
a. Develop Entrances/Beach/Gateways Beautification Plan	February 2018	
b. Present Entrances/Beach/Gateways Beautification Plan to Commission	March 2018	

Status as of October 31, 2017

In progress.

Status as of July 31, 2017

In progress. Staff is discussing a plan for gateway beautification.

Status as of June 30, 2017

In progress. Staff is discussing a plan for gateway beautification.



City of Fort Pierce: Strategic Plan

FORT PIERCE VISION 2032

Fort Pierce 2032 is a Unique Coastal Florida City

Our WATERFRONTS,

STRONG LOCAL ECONOMY,

HISTORY, ARTS AND CULTURE,

CHOICE OF DESIRABLE NEIGHBORHOODS,

OPPORTUNITIES FOR FUN,

COMMUNITY UNITY AND PRIDE

WHAT MAKES US UNIQUE

GOALS 2022

FINANCIALLY SOUND CITY PROVIDING EXCELLENT SERVICES

SAFER AND MORE BEAUTIFUL CITY

VIBRANT DOWNTOWN AND NEIGHBORHOODS

COMMUNITY UNITY AND PRIDE

GREAT PLACE TO LIVE, LEARN, WORK, AND PLAY

ALIVE WATERFRONTS

POLICY AGENDA 2017

Top Priority

Police Compensation

City Employee Compensation and Benefits

Capital Outlaying Plan (5 Year) and Annual Funding

Golf Course Comprehensive Evaluation

Clean Community Initiative (CCI)

Downtown Hotel Development

Dredging Marina Access Channel

High Priority

Charter/City Code Review

Peacock Arts District Incentives

Entrances/Beach/Gateways Beautification Plan

Restaurant Lease: Cobb and Tiki

Downtown Height Requirement

Boards/Committees Revision

Stormwater Management Utility

Moderate Priority

Annexations Direction

Street Resurfacing

Solid Waste Fee

MANAGEMENT AGENDA 2017

Top Priority

City Policies, Rules and Regulations: Update

Police Training and Equipment

EAR/Comprehensive Plan

Citywide Record Retention, Storage and Destruction Program Development

Ohio Avenue and U.S. 1 Signalization Upgrade

High Priority

Television Channel Effectiveness Plan

City Owned Property

DOJ Community Oriented Policing Assessment Report

Financial Policies Comprehensive Review

Civil Service Appeal Process

MANAGEMENT IN PROGRESS 2017

Multi-Family Single Stream Recycling Program	RacTrac Cloud: IHGC Funding
Code Officers: Certified Parking Enforcement, Officers Trained	New Software for Retirement System
See Click Fix: City	Paperless Payroll Process: Electronic Stubs and Forms
Opti View Training	Sungard One Solution Animal Control Module
Solid Waste Division Efficiency Study	Online Searchable Portal: Development
Police Labor Contracts (Commission Decision)	Certified Municipal Clerk Designation
Police Mentorship Program: Development	Sunrise Theater Succession Plan: Initial Discussion
Pavement Condition Survey: Report	Police Minority Recruitment Program/Advancement: Revision
T2 Parking Enforcement Software for Mobile Parking Enforcement	Courageous Kid Program
City Marketing Plan and Actions: Expansion	Milo Training Simulator
Information and Data Base Management and Security	Police Citizens Review Board: Resolution and Appointment (with DOJ Assistance)
Paperless Purchase Order system	Police Youth Advisory Committee: Development
Click-2-Gov	Police Body Worn Cameras
Citywide Payment Card Policy (Online)	Police Training
Wide Area Network (WAN)/Local Area Network (LAN) Infrastructure Maintenance and Upgrade	Sunrise Theater New Corporate Partnerships
ProjectDox: Building Department	Zora Neale Hurston Trail Festival Day
Comprehensive Employee Wellness Policy and Program	The Highwayman Heritage Trail Arts and Culture
Police Promotion Examinations	Federal Emergency/Management Association (FEMA) Regulation for Flood Insurance: Public Education
Purchasing Policy (Limits): Direction	Small Business Growth: SCORE Workshops
Website: "Bid Awards", Purchasing Procedures"	Business Retention and Expansion (BRE)

MAJOR PROJECTS 2017

PAL Park: Outside Basketball Courts	Sunrise Theater Improvements
Pinewood Recreation Facility Improvements	Percy Peek Gymnasium: Floor Resurfacing and Classrooms
13 th Street Reconstruction (South of Avenue "D" to Avenue "E")	Murals Program (2)
Drainage Improvement Projects	Savannah Recreation Trail Connectivity to Indian Hills Trail: Engineering Design
City Parking Garage: Sealing	North 2 nd Street Road Improvements
City Hall: Seal/Paint	MLK Dreamland Park: Design, Construction
7 th Street Roadway Reconstruction (Wendell Road to 10 th Street)	Jaycee Park Connectivity Improvements
Police Athletic League (PAL) Park Restrooms	Public Day/"Dingy" Dock
Facilities Access Control and Security Upgrade	Moore's Creek Seawall Replacement
Restrooms: Downtown (2), Powell Park (1), Rotary, Fenn	Moore's Creek Boat Ramp Area Repairs (Joint Project with St. Lucie County)
17 th Street Reconstruction: Funding (Orange Avenue to Avenue "D")	Fisherman's Wharf Boat Ramp: Rebuild

