



Lincoln Park Main Street
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October 11, 2017

Mr. Nick Mimms, P.E., City Manager
City of Fort Pierce
100 North US 1
Fort Pierce, Florida 34950

Dear Nick,

Lincoln Park Main Street (LPMS) respectfully request a cash advance from the approved budget of program funds for the 2017-2018 fiscal year. This request is to further the mission of LPMS in carrying out program functions for the first quarter. The unexpected delay in funds disbursement from the Department of Housing and Urban Development has created a financial hardship and will impact planned events and activities the first quarter. Thus far, LPMS has utilized its contingency funds for operations and activities, which has been depleted.

In the 10 years since the inception of the program, this is the first time such a request has been made. The need for this advance is contributed in part to the organization's activities and events being redirected. Activities that once were revenue generating were moved to be community based with no cost to the public; there are outstanding receipts for advertising in the monthly newsletter; the production of two of the four budgeted Jazz on Moore's Creek events; and a decrease in sponsorship dollars all contributed to a shortage of funds.

Activities and Events impacted by the delay in funding include Jazz on Moore's Creek; Stompin at the Savoy; Christmas on Moore's Creek; the Showcase Newsletter; Historic Preservation; Boots on the Ground; and attendance at Quarterly Meetings. If you have any questions, please call or email me.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "P. E. Carithers".

Pamela E. Carithers
Executive Director

Activities LPMS produce to the community that are impacted by the first quarter funding include the following:

- The award winning **Jazz on Moore Creek** for the month of October;
- **Christmas on Moore's Creek** in partnership with the St. Lucie County Health Department toy give-away in December;
- **Lincoln Park Showcase Newsletter** printing the monthly issues for October – December;
- **Boots on the Ground**, a part of the Design Committee is a Community Clean Up initiative for residential and commercial buildings in the district; and
- Attendance at **Florida Main Street Quarterly Meetings** as mandated by the State for certification purposes.

The planned activities and events are accompanied by listed successes of several of LPMS programs are highlighted below for FY 2015-2016:

- In 2017 Lincoln Park Main Street received \$5,000 from the Florida Humanities Council for Florida Stories – Lincoln Park, a project designed to support the creation of cultural heritage walking tours in communities statewide. FHC's new Florida Stories app is designed to help visitors explore the rich history and heritage of Florida's diverse communities by creating a digital network of tours statewide. Along with the grant award, a sponsorship in the amount of \$10,000 was received programming for fiscal year 2017-2018.
- It is planned for a grant submission to the Florida Humanities Council for an information kiosk for programming and activities information in the Lincoln Park community due in November 2017.
- Lincoln Park Main Street is part of the Sustainability Program for Allegany Franciscan Ministries to assist local non-profits in the Lincoln Park community with capacity building. The year long program will award LPMS a \$20,000 grant to offset programs and activities.