

City of Fort Pierce  
Action Outlines 2015 – 2016

## GOAL 1 SAFER AND MORE BEAUTIFUL CITY

### ACTION: CODE ENFORCEMENT: POLICY AND ENFORCEMENT

PRIORITY
Policy – Top

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Land Maintenance</li> <li>Consistent Direction from City Commission</li> <li>Fine Level</li> <li>City Citation</li> <li>Special Magistrate</li> </ul>	<ol style="list-style-type: none"> <li>City Commission Decision: \$1 on Utility Bill (\$280,000)</li> <li>Hire additional staffing (1 full, ½ time)</li> <li>Revise City ordinance – City citation with special magistrate, fine level – City attorney</li> <li>City Commission Decision: City citation, special magistrate, fine level</li> </ol>	<p>8/15</p> <p>11/15</p> <p>1/16</p> <p>3/16</p>

Responsibility: Code Enforcement

### ACTION: GANGS ACTION PLAN: DEVELOPMENT AND FUNDING

PRIORITY
Policy – Top

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Funding</li> <li>Partnership with other Agencies</li> </ul>	<ol style="list-style-type: none"> <li>Establish Task Force – Gangs, Guns and Violence (multi-jurisdictional)</li> <li>Develop report with specific actions</li> <li>City Commission Presentation: Action Plan</li> <li>Implement Action Plan</li> </ol>	<p>9/15</p> <p>11/15</p> <p>12/15</p> <p>1/16</p>

Responsibility: Police

**ACTION: PROACTIVE LEGAL NUISANCE ABATEMENT**

PRIORITY
Policy – Top

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Identify specific Location</li> <li>Ordinance</li> </ul>	<ol style="list-style-type: none"> <li>Meet with Police Chief</li> <li>Complete legal review</li> <li>City Commission Decision: Direction, Identify Specific Location</li> </ol>	<p>8/15 10/15 11/15</p>

Responsibility: City Attorney

**ACTION: YOUTH PROGRAMS: EXPANSION**

PRIORITY
Policy – High

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Funding</li> <li>City Facilities for Youth</li> <li>More Non Profit Organizations Using City Facilities</li> <li>Access to City Facilities</li> <li>Costs for Youth/Sponsors for Youth</li> <li>Transportation for Youth</li> </ul>	<ol style="list-style-type: none"> <li>Initiate Tutoring and Mentoring for Youth in Basketball</li> <li>Offer Summer Camp for Youth at Sunrise Theater, Golf Course, and PAL, including Boxing</li> <li>Staff Workshop: Recreation Programs and Services (St. Lucie County)</li> <li>Develop Summer Program 2016 – Expanded other Sports</li> <li>Offer Programs (6) through Sunrise Theater; 1<sup>st</sup> Tee Program</li> <li>City Commission Decision: Funding for Arts and other Programs for Youth</li> <li>Complete a development plan – RICH House (focus for teens/families)</li> </ol>	<p>9/15 9/15 12/15 3/16 6/16 9/16 12/16</p>

Responsibility: Public Works

**ACTION: AVENUE "D" CORRIDOR REVITALIZATION PLAN**

PRIORITY
Policy – High

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Funding</li> </ul>	1. City Commission Decision: Interlocal on Hurston Trail	7/15
	2. City Commission Decision: Design of 1 <sup>st</sup> Mural	9/15
	3. Opening Police Substation	9/15
	4. Evaluate sign	10/15
	5. Quarterly Workshops by SCORE	12/15
	6. Complete 1 <sup>st</sup> Mural	12/15
	7. City Commission Decision: Kings Inn Demolition	12/15
	8. Partner for "Make a Difference" Day	1/16
	9. The Highwaymen Heritage Trail Event/Festival	2/16
	10. Rededication/Festival for Hurston Trail	4/16
	11. Complete Small Business Survey	8/16
	12. City Commission Decisions: Grants for Commercial Façade	2/17

Responsibility: Urban Redevelopment

**ACTION: ENTRANCES/GATEWAYS BEAUTIFICATION PLAN**

PRIORITY
Policy – Mod

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>Responsibility for Maintenance Service</li> </ul>	A. Okeechobee	
	1. Work with FDOT – Increase/Funding for City	6/16
<ul style="list-style-type: none"> <li>Service Level</li> </ul>	B. Sign on U.S. 1 – South	
	1. Install Sign	12/15
	C. Orange Avenue	
	1. Work with St. Lucie County – Increase/Funding for City	TBD

Responsibility: Public Works

<b>ACTION:</b>	<b>RENTAL PROPERTY REGISTRATION AND INSPECTION PROGRAM</b>	<b>PRIORITY</b>
		Policy – Mod
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Complete draft ordinance	9/15
	2. Meet with Stakeholders, Landlords Association, Realtors Association, Chamber of Commerce	12/15
	3. Draft ordinance (City Attorney)	12/15
	4. City Commission Decision: Ordinance	1/16
<b>Responsibility: Building</b>		

<b>ACTION:</b>	<b>COMMUNITY POLICING ACTION PLAN</b>	<b>PRIORITY</b>
		Mgmt – Top
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Assign extra officer at the beach	Completed
	2. City Commission Presentation: Action Plan Report	12/15 1/16
	3. Work with School District: Funding for SRO	6/16
	4. Complete training on “Community Policing” for all Police Officers	Ongoing
	5. Expand/revitalizing Neighborhood Watch Program	
<b>Responsibility: Police</b>		

<b>► Management in Progress 2015 – 2016</b>	<b>TIME</b>
1. Youth Recreation Program for Summer 2015	Completed
2. “Community Gem” Program	Ongoing

<b>► Major Projects 2015 – 2016</b>	<b>TIME</b>
1. Old Fort Park: Kiosk, Landscaping	9/15

**GOAL 2 FINANCIALLY SOUND CITY PROVIDING EXCELLENT SERVICES**

**ACTION: POLICE COMPENSATION: DIRECTION AND FUNDING**

PRIORITY
Policy – Top

Key Issues

Activities/Milestones

Time

1. City Commission Decision: 4% Police

9/15

Responsibility: City Manager

**ACTION: CAPITAL OUTLAY PLAN AND ANNUAL FUNDING**

PRIORITY
Policy – High

Key Issues

Activities/Milestones

Time

- Use of Funds
- 32¢ for Capital Purchases (\$400,000)
- Lease Option

1. Prepare report
2. City Commission Decision: Capital Outlay Plan, Fleet Purchase, Roads, Telecommunications Infrastructures

Completed  
9/15

Responsibility: Public Works/Police

**ACTION: STREAMLINING PERMIT PROCESSES AND REGULATIONS FOR TARGETED INDUSTRIES**

PRIORITY
Policy – High

Key Issues

Activities/Milestones

Time

- District
- Development Thresholds

1. Identify districts
2. Revise/update policies
3. City Commission Decision: Policy Changes

1/16  
3/16  
6/16

Responsibility: Building/Planning

<p><b>ACTION: POLICE SERVICES AND STAFFING REPORT</b></p>	<table border="1" style="margin: auto;"> <tr><td style="padding: 2px;">PRIORITY</td></tr> <tr><td style="padding: 2px;">Mgmt – Top</td></tr> </table>	PRIORITY	Mgmt – Top				
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<p><b>ACTION: CITY ELECTRONIC COMMUNICATIONS POLICY</b></p>	<table border="1" style="margin: auto;"> <tr><td style="padding: 2px;">PRIORITY</td></tr> <tr><td style="padding: 2px;">Mgmt – High</td></tr> </table>	PRIORITY	Mgmt – High				
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<b>ACTION: COMPREHENSIVE RECORD RETENTION AND STORAGE PROGRAM</b>		<table border="1"> <tr><td>PRIORITY</td></tr> <tr><td>Mgmt – High</td></tr> </table>	PRIORITY	Mgmt – High
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	1. Finalize policy – Record Retention	2/16		
	2. Complete training on record retention	2/16		
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► Management in Progress 2015 – 2016		TIME
1. Police Chief: Selection	M/C	Completed
2. License Investigation: Formation		Completed
3. IBM Power 7 Mainframe and Blade Center Server: Upgrade		8/15
4. Animal Control: Shelter Pro Implementation		8/15
5. Financial Plan with 2 Year Projections: Review, Revision		8/15
6. Single Stream Recycling Program Expansion	Mgmt	10/15
7. Union Contract Amendment: Compensation for Additional Licensing		10/15
8. Comprehensive Employee Wellness Policy and Program: Development		10/15
9. Sexual Harassment Policy		10/15
10. Drug Policy		10/15
11. LGBT Policy: Initial Report		10/15
12. Public Requests Policy: Development (Fees/Guidelines) City Attorney		10/15
13. Unlicensed Contractors Regulation: Enforcement/Ordinance Change		11/15
14. Energy Performance/Contract with ConEdison, Inc.	Mgmt	12/15
15. Police Labor Contracts	Mgmt	
A. United Brotherhood of Teamsters		12/15
B. Police Benevolent Association (PBA)		12/15
16. Click – 2 – Gov Employee Self-Serve and Applicant Tracking Project		12/15
17. Information and Data Base Management and Security Plan		12/15
18. Paperless Purchase Order System		12/15
19. Payroll Update		12/15

► Management in Progress 2015 – 2016 (Continued)			TIME
20.	Click – 2 – Gov: Business Tax Receipts, Contractor Competency Cards		12/15
21.	Pension Reform: Options, Direction		12/15
22.	Enterprise GIS System		12/15
23.	Fort Pierce “Branding”: Stationery, Badges, Business Cards		12/15
24.	Citywide Payment Card Industry Policy (Online)		12/15
25.	Police Promotional Examination: Lieutenant and Sergeant	Mgmt	3/16
26.	Police Mentorship Program: Development	Mgmt	6/16
27.	Police Management Career Track Program	Mgmt	6/16
28.	Data Base/Index for All Site Plans and Conditional Use Applications		9/16
29.	Police Employee Physical Fitness Program Development	Mgmt	12/16
30.	IT Risk Management Audit		12/16
31.	Wide Area Network (WAN)/Local Area Network (LAN) Infrastructure Maintenance and Upgrade		12/16
32.	Paperless File System		12/16
33.	“One Stop Shop” for Business Tax Receipts		12/16
34.	Cyber Security and Information Assurance		Ongoing
35.	Police Minority Recruitment Program/Advancement		Ongoing
36.	Television Station: Programming, Advertisement		Ongoing

► Major Projects 2015 – 2016			TIME
1.	City Hall Annex Exterior Upgrade	Mgmt	Completed
2.	Police Athletic League (PAL) Restroom		6/16

## GOAL 3 COMMUNITY UNITY AND PRIDE

**ACTION:** CITY COMMUNICATIONS AND MARKETING PLAN

PRIORITY
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Mgmt – Top
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Key Issues

Activities/Milestones

Time

1. Create City of Fort Pierce Communications and Marketing Plan

6/16

Responsibility: Public Information
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**ACTION:** THE HIGHWAYMEN HERITAGE TRAIL ARTS AND CULTURAL FESTIVAL

PRIORITY
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Mgmt – High
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Key Issues

Activities/Milestones

Time

1. Conduct event

2/16

Responsibility: Urban Redevelopment
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► **Management in Progress 2015 – 2016**

1. Dr. Martin Luther King Jr. Making a Difference Day
2. Zora Neale Hurston Trail Festival Day
3. Positive Promotion of Fort Pierce’s Successes and Achievements

TIME
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1/16
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4/16
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Ongoing
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**GOAL 4 ALIVE WATERFRONTS**

<p><b>ACTION: PORT DEVELOPMENT INTERLOCAL AGREEMENT</b></p>	<table border="1" style="margin: auto;"> <tr><td style="padding: 2px;">PRIORITY</td></tr> <tr><td style="padding: 2px;">Policy – Top</td></tr> </table>	PRIORITY	Policy – Top				
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Responsibility: City Manager							

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Responsibility: City Manager							

**ACTION: FISHERMAN’S WHARF**

PRIORITY
Policy – High

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Water Taxi	1. Develop Interlocal Agreement on wharf	10/15
• High Speed Ferry	2. Initiate property acquisition	2/16
	3. Pursue grants for infrastructure improvements	6/16

Responsibility: City Manager

► **Management in Progress 2015 – 2016**

		TIME
1. Point of Sale (POS) System and Dockmaster Program: Installation	Mgmt	10/15
2. Public Day Dockage Area: Grant	Mgmt	7/16
3. Moore’s Creek Boat Ramp Area Repairs: Grant	Mgmt	12/17

► **Major Projects 2015 – 2016**

		TIME
1. Marina Floating Docks: Installation	Mgmt	5/15
2. Wi-Fi System for Marina	Mgmt	11/15
3. Melody Lane Fishing Pier	Mgmt	11/15
4. Video Camera System	Mgmt	4/16
5. H.D. King Power Plant Site Clean Up	M/C	11/16
6. Moore’s Creek Sea Wall Replacement		11/16
7. Indian River Memorial (Veteran’s) Park Stormwater Improvements		11/16

## GOAL 5 GREAT PLACE TO LIVE, LEARN, WORK AND PLAY

<b>ACTION:</b>	<b>ANNEXATIONS: DECISIONS</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">PRIORITY</td></tr> <tr><td style="text-align: center;">Policy – High</td></tr> </table>	PRIORITY	Policy – High
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<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>		
	A. South U.S. Highway 1 Corridor	Completed		
	B. Orange Avenue West	TBD		
	C. Northwest	TBD		
	D. Overall			
	1. City Commission Workshop: Direction, Map	8/15		
	2. City Commission Decision: Joint Planning Agreement with St. Lucie County	3/16		
Responsibility: City Manager				

<b>ACTION:</b>	<b>ECONOMIC DEVELOPMENT POLICY, PLAN AND TOOL KIT FOR TARGETED AREAS</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">PRIORITY</td></tr> <tr><td style="text-align: center;">Policy – High</td></tr> </table>	PRIORITY	Policy – High
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Policy – High				
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>		
<ul style="list-style-type: none"> <li>• City Role</li> <li>• Incentives</li> <li>• Code Revision</li> <li>• Reduced Costs for Business Start Ups</li> </ul>	<ol style="list-style-type: none"> <li>1. Establish plan for specific targeted areas</li> <li>2. City Commission Decision Plan, Incentives</li> </ol>	<p>3/16</p> <p>4/16</p>		
Responsibility: City Manager				

**ACTION: ORANGE AVENUE CORRIDOR REVITALIZATION PLAN**

PRIORITY
Policy – Mod

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Relationship to Annexation	1. City Commission Presentation: FY2015 – CDBG Activities – Grants for Small Businesses	7/15
• Old Post Office Property	2. Develop Consolidation Plan – Commercial Façade Grants	8/15
• Old St. Anastasia Catholic School	3. Evaluate Old Post Office proposal	11/15
• Landscape Maintenance	4. Seek realtor for Old St. Anastasia Catholic School	11/15
• Median Maintenance	5. City Commission Decision: Old Post Office Direction	12/15
	6. Complete median replacement	12/15
	7. City Commission Decision: Old St. Anastasia Catholic School Sale, Lease or Disposal	3/16

Responsibility: Urban Redevelopment

**ACTION: FORT PIERCE REDEVELOPMENT AGENCY (FPRA)/CITY SURPLUS LAND DISPOSITION**

PRIORITY
Policy – Mod

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Evaluate proposals: Old Post Office, 1200 Block Avenue "D"	9/15 – 10/15
	2. City Commission Decision: Old Post Office	9/15
	3. City Commission Decision: Contract with Real Estate Firms	11/15

Responsibility: Urban Redevelopment

<b>ACTION: BUSINESS RETENTION AND EXPANSION (BRE)</b>		<b>PRIORITY</b>
<b>PLAN/PROGRAM</b>		Mgmt – Top
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Kick-off 1 <sup>st</sup> visit	8/15
	2. Workshops for Small Businesses	11/15
<b>Responsibility: City Manager</b>		

<b>ACTION: STORMWATER MANAGEMENT AND PROJECTS</b>		<b>PRIORITY</b>
<b>SERVICE LEVEL: DIRECTION, FUNDING</b>		Mgmt – High
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Project	1. Review Projects	8/15
• Fund Availability	2. City Commission Decision: Projects, Funds Availability	9/15
<b>Responsibility: Engineering</b>		

► Management in Progress 2015 – 2016		TIME
1. Federal Department of Emergency Management (FDEM) Hazard Mitigation Program: Five Public Buildings, Emergency Power Generation System	Mgmt	Completed
2. Comprehensive Junior Golf Program: Development	Mgmt	Completed
3. Commercial Façade Grant (24)	Mgmt	9/15
4. FY2015 SHIP Program: 12 Homeowners	Mgmt	10/15
5. Sale of Hurricane Housing Recovery Funded Mortgage Loans to Financial Institutions		10/15
6. The Highwaymen Heritage Trail Project	Mgmt	2/16
7. Orange Avenue Commercial District (West of U.S. Highway 1): Economic Incentive Program	Mgmt	4/16
8. City Streets: Condition Assessment, Pavement Management Plan, Projects with Priorities, Funding		

► Management in Progress 2015 – 2016 (Continued)		TIME
9. Sunrise Theatre Upgrade Projects: Direction, Funding		
A. Sound System		9/16
B. Technical Equipment		9/16
C. Telephone System		8/15
D. Ticketing		OTH
10. Crime Prevention Through Environmental Design (CPTED) Guidelines:		6/16
• Adoption		10/15
• Workshop		11/15
• Resolution		
11. River Walk Center Recreation Program Expansion	Mgmt	Ongoing
12. Percy Peek Gymnasium Recreation Program Expansion	Mgmt	Ongoing
13. Federal Emergency Management Association (FEMA) Regulations for Flood Insurance: Public Education		Ongoing

► Major Projects 2015 – 2016		TIME
1. Jaycee Park Tennis Court Fencing	Mgmt	Completed
2. Lincoln Park: Regional Park Development, Monitoring, Advocacy		Completed
3. South 21 <sup>st</sup> Street and Havana Avenue Sidewalks	Mgmt	10/15
4. Lincoln Park: Roadways, Sidewalks, Drainage	Mgmt	10/15
5. Indian Hills Recreation Area: Stormwater Phase 1	Mgmt	10/15
Stormwater Phase 2		12/16
6. Maravilla Park Playground Equipment	Mgmt	2/16
7. Percy Peek Gymnasium: Floor Resurfacing and Classroom Construction	Mgmt	6/16
8. Police Athletic League (PAL) Park Restroom	Mgmt	8/16
9. Veterans Park Renovation: Lake Construction, Plaza, Streetscape	Mgmt	10/16
10. North 2 <sup>nd</sup> Street Road Improvements	Mgmt	2017
11. Georgia Avenue/Peterson Road Drainage Basin Outfall Structure	Mgmt	12/16
12. Fenn Park Restrooms	Mgmt	OTH

**GOAL 6 VIBRANT HISTORIC DOWNTOWN AND NEIGHBORHOODS**

**ACTION: DOWNTOWN PARKING PLAN (LONG TERM)**

PRIORITY
Policy – Top

Key Issues

Activities/Milestones

Time

- |  |       |
|--|-------|
| 1. Prepare report with options for solution  | 10/15 |
| 2. City Commission Decision: Direction, Plan | 11/15 |

Responsibility: City Manager/Police

► Management in Progress 2015 – 2016

TIME
Ongoing

1. Downtown: Clean Up After Events

► Major Projects 2015 – 2016

TIME
12/15

1. Sunrise Theatre Entrance Upgrade Project

Mgmt

Policy Calendar for the  
City of Fort Pierce  
2015 – 2016

## MONTH

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July 2015

1. City Commission Decision: Avenue "D" – Interlocal Agreement on Hurston Trail
2. City Commission Presentation: Orange Avenue Corridor FY2015 CDBG Activities – Grants for Small Businesses
3. City Commission Decision: Beach Parking – Authorization of Negotiations for South Hutchinson Island Parking/Redevelopment

## MONTH

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August 2015

1. City Commission Decision: Code Enforcement – \$1 on Utility Bill
2. City Commission Presentation/Direction: Multi Family/Commercial Recycling Program
3. City Commission Presentation: Annexation Direction and Maps
4. City Commission Decision: Stormwater Management – Project Priority and Funding

## MONTH

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September 2015

1. City Commission Decision: Avenue "D" – Design of 1<sup>st</sup> Mural
2. City Commission Decision: Police Compensation 4% Increase
3. City Commission Decision: City Employee Compensation 3% Increase
4. City Commission Decision: Capital Outlay Plan and Direction for FY2016
5. City Commission Decision: Land Disposition – Old Post Office

## MONTH

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October 2015

1. City Commission Decision: Fort Pierce Yacht Club Lease (if any)

## MONTH

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November 2015

1. City Commission Decision: Proactive Legal Nuisance Abatement – Direction
2. City Commission Decision: Beach Parking Agreement on South Hutchinson Island Parking
3. City Commission Decision: Land Disposition – Contract with Real Estate Firm
4. City Commission Decision: Long Term Downtown Parking Plan

## MONTH

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December 2015

1. City Commission Presentation: Gangs Action Plan Report
2. City Commission Decision: Avenue "D" King's Inn Demolition
3. City Commission Presentation: Community Policing Action Plan Report
4. City Commission Decision: Port Development Interlocal Agreement Adoption

## MONTH

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January 2016

1. City Commission Decision: Rental Property Registration and Inspection Ordinance

MONTH

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February 2016

## MONTH

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March 2016

1. City Commission Decision: Code Enforcement – City Citation, Special Magistrate, Fine Level
2. City Commission Decision: Financial Policies
3. City Commission Presentation: Policy Services and Staffing Report
4. City Commission Decision: Annexations – Joint Planning Agreement with St. Lucie County

## MONTH

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April 2016

1. City Commission Decision: Economic Development Policy, Plan and Tool Kit for Targeted Areas

## MONTH

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May 2016

1. City Commission Decision: Downtown Restrooms, Direction, Funding

## MONTH

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June 2016

1. City Commission Decision: Streamlining Permit Regulations – Policy Changes
2. City Commission Decision: Sign Ordinance Revision