

CWC Scoring App #14

Grant Amount Requested: \$ 5,000.00

Original

2017-2018 PUBLIC SERVICE GRANT APPLICATION

Organization Legal Name: Saint Andrews Episcopal Academy, Inc.

Mailing Address: 210 South Indian River Drive Fort Pierce, FL. 34950

Physical Address: 210 South Indian River Drive Fort Pierce, FL. 34950

Contact Person: Suzanne D. Barry Title: Head of Schools

BEST CONTACT Phone Number: 772-461-7689 Email Address: sbarry@staacademy.org

Website Address: info@staacademy.org

RECEIVED
TIME: 1:45P

JAN 18 2018

City of Fort Pierce
URBAN REDEVELOPMENT

LEGAL STATUS OF ORGANIZATION:

- Incorporated, Not-for-Profit - Month and Year of incorporation/creation: 11/22/2006
- INCLUDE COPY OF CURRENT BUSINESS TAX RECEIPT (BTR) FROM CITY OF FORT PIERCE (SAEA has Tax Exempt status)
- INCLUDE COPY OF CURRENT 501(c) (3) DOCUMENTATION FROM INTERNAL REVENUE SERVICE.
- INCLUDE COPY OF NONPROFIT REGISTRATION FROM SUNBIZ.ORG.

Person Authorized to Sign on Behalf of this Organization. Signature Must Be Notarized.

SDB Today's Date: 1/17/18
Signature

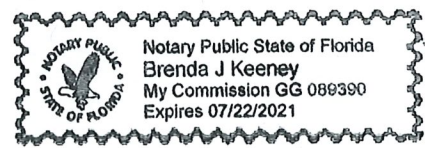
Print Name: Suzanne D. Barry Title: Head of Schools
Telephone Number: 772-461-7689 Email: sbarry@staacademy.org

NOTARY STATE OF FLORIDA, COUNTY OF ST. LUCIE

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgements, personally appeared Suzanne Barry, who is personally known to me or produced FDL, as identification, and acknowledged he/she executed the forgoing Agreement for the use and purposes mentioned in it and that the instrument is his/her act and deed.

IN WITNESS OF THE FORGOING, I have set my hand and official seal in the State and County aforesaid in this 17th day of January, 2018

NOTARY PUBLIC *Brenda J. Keeney*
My Commission Expires: 7/22/2021



PLEASE SUBMIT AN ORIGINAL APPLICATION AND 7 COPIES

Attach additional pages as necessary.

PLEASE PRINT NEATLY OR TYPE YOUR ANSWERS TO THE QUESTIONS IN THIS APPLICATION.

1. Describe your organization and list your Mission Statement.

Saint Andrews Episcopal Academy (SAEA) is a shining beacon of hope for children from all walks of life who are seeking a quality education with a rigorous curriculum designed to foster a passion for lifelong learning. SAEA serves students Pre-K through 12th grade from all religious and socio-economic backgrounds. A diverse student body is welcomed and celebrated at SAEA and all our efforts are dedicated to preparing our young people to be ethical leaders in the world community.

SAEA is a nationally accredited, college preparatory school with a rich tradition of academic success. We emphasize a rigorous curriculum and provide students with a passion for lifelong learning and intellectual curiosity. Students are immersed in an atmosphere of ethical behavior, social conscience, and caring. SAEA's curriculum offers a high-level of focus on Science, Technology, Engineering, and Math (STEM) that prepares students for higher education and careers within the global economy.

Mission: SAEA's mission and commitment is to achieving the highest standards in education with a rigorous curriculum designed to foster intellectual curiosity and a passion for lifelong learning. We prepare students to lead lives that make a positive difference in their community and the world at large within an atmosphere of ethical behavior, social conscience, caring and integrity. Our specific objectives include preparing all students for college and careers in a global economy, inspiring each one to make a measurable difference and empowering them to become leaders dedicated to the betterment of mankind.

*Accreditation comes from the Florida Council of Independent Schools; National Association of Independent Schools; Florida Kindergarten Council; National Honor Society, National Junior Honor Society and National Elementary Honor Society.

2. Describe your organization's history and prior experience, including a description of programs/projects similar to the one you are applying for in this application.

St. Andrews Episcopal Academy (SAEA) opened in 1970, and has been a 501 (c) (3) entity since 2008. For nearly 50 years we have served children of all religious and socioeconomic backgrounds. More than one-third of the student population come from low-income families and are enrolled via private or state scholarship programs. Located on the edge of the Indian River Lagoon and in the very heart of downtown Fort Pierce, SAEA is a Pre-K to 12th grade educational facility. Students benefit from a full immersion model, where they interact with the community's business and education partners. SAEA's graduates and educators are the Fort Pierce community and will be its future.

Over the course of nearly fifty years, SAEA has administered numerous successful programs and projects. Similar to the program being applied for herein, SAEA has offered a full-term scholarship program for low-income students and envisions it continuing on in perpetuity, as funding permits. A primary tenet of SAEA is the full inclusion of all individuals interested in a high quality education that provides the means to achievement, success, and ends the cycle of poverty. SAEA believes no one should be denied the gift of learning based on financial barriers.

3. List all previous grants awarded by the City of Fort Pierce to **YOU or any organization(s) you were previously or are currently associated with.** If None, write N/A below:

Program Year	Amount	Purpose
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2016-17 N/A

2015-16 N/A

2014-15 N/A

Please Note: Organizations/Applicants that have received funding for three consecutive years may be deferred in order to provide funding for newer activities.

4. If you have received funding from the City of Fort Pierce for Public Service projects in the past, please explain **HOW** the program/project described in this grant application is **NEW OR EXPANDED**:

Not applicable.

5. What is your organization's annual budget? Describe how your organization is currently funded.

Current Budget: 2017-2018; \$3,279,306.00

SAEA has a highly diversified, stable, and sustainable funding stream that includes: grants and gifts from foundations, organizations, and individuals; highly successful school sponsored fundraising campaigns; tuition, enrollment, and programmatic fees; and SAEA's school store and athletic department.

6. Does the City of Fort Pierce and/other local organizations in Fort Pierce provide services similar to your agency?

Yes, there are other schools and summer camps in Fort Pierce.

If you answered Yes, how do your services compliment their offerings? If yes, explain.

SAEA's summer camp compliments similar programs by expanding the typical recreational summer camp into an exciting, hands-on educational experience that intertwines education with fun, thereby further instilling a sense of enthusiasm in students for learning. This is particularly valuable when pre-teens and teens are just beginning to broaden their horizons, are seeking higher education options, and choosing their desired fields of specific study. It is our vision and hope that they will look into careers in the STEM fields, based on their first positive exposure to them, via this program.

How are your services different?

SAEA is located in the heart of Fort Pierce, where participating campers have the unprecedented opportunity to interact with successful community leaders employed in STEM fields.

SAEA offers a unique campus location; on the waterfront of the Indian River Lagoon Estuary. Campers will receive hands-on, outdoor education which teaches conservation and stewardship of our environment, in addition to a summer camp experience focused on the STEM fields. SAEA has always and will always welcome a diverse student body and, in fact, through our on-going scholarship program, has a student body that is over forty percent from low-income families.

Additionally, campers will have access to technology to support the STEM curriculum not available elsewhere, such as 3D printers. More than just a "wow" factor for campers that builds engagement and creates excitement, 3d printing in education is a powerful tool that aids youth to conceptualize and visualize designs through the stages of development, from sketch to final product.

7. **Project Name (please keep it short):**

STEM Summer Camp

8. **U.S. Dept. of Housing & Urban Development (HUD) National Objective Activities: (check one)**

- Area benefit** activity (the activity benefits/is open to everyone in a particular low income neighborhood or geography)
- Limited Clientele** activity (particular individuals or households receive a benefit, and the majority of them qualify as low income)
- Presumed Benefit** activity (the activity benefits a group of individuals presumed by HUD to qualify for a benefit: battered spouses, homeless, elderly, severely disabled adults, abused children, illiterate adults, persons with HIV/AIDS, or migrant farm workers)

9. **Which National Objective(s) shown below does your project/program(s) meet?**

- Benefit low to moderate-income persons;
- Help in the prevention of slums or blight; and/or
- Meet other community needs having a particular urgency because other financial resources are not available to meet such needs.

10. **Beneficiaries from National Objective Activities (#8 Above)**

- A. Who are the intended beneficiaries of this program/project? Describe how the project will ensure that the intended beneficiaries are being served and the target population will be reached, including how beneficiaries are identified, and any outreach performed:

The intended beneficiaries of SAEA's STEM Summer Camp Program are children, ages 9-13, and are from low to moderate-income families residing in Fort Pierce. SAEA will disseminate information about the program through social media applications as well as local news media including audio, video, and print means. Flyers will be distributed to public schools as well. SAEA's STEM Summer Camp Program will benefit twenty-six (26) children, ages 9-13, with 100% of the program participants determined to be low-income according to the definition of low income illustrated by the Department of Housing and Urban Development Income Limits. Income will be determined using an independent service called FACTS Grant & Aid (FACTS).

- B. If the project will provide an "Area Benefit", please define clearly the geographic area to be served by the proposed activity. Include a map, if necessary.
Not applicable.
- C. If the project will benefit "Limited Clientele", list the approximate number and percentage of total persons assisted through this project/program who will be Low to Moderate Income (LMI) and how their income level will be determined.

Department of Housing and Urban Development (HUD) 2017 Income Limits

Number of People Living in Household	1	2	3	4	5	6	7	8
Extremely Low Income	\$12,650	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960	\$37,140	\$39,750
Very Low Income	\$21,100	\$24,100	\$27,100	\$30,100	\$32,550	\$34,950	\$37,350	\$39,750
Low Income	\$33,750	\$38,550	\$43,350	\$48,150	\$52,050	\$55,900	\$59,750	\$63,600

E. If the project will provide a “Presumed Benefit”, please identify the group(s):

- | | |
|---|---|
| <input type="checkbox"/> Abused Children | <input type="checkbox"/> Illiterate Adults |
| <input type="checkbox"/> Lower Income Senior Citizens | <input type="checkbox"/> Migrant Farm Workers |
| <input type="checkbox"/> Elderly | <input type="checkbox"/> Persons with HIV/AIDS |
| <input type="checkbox"/> Homeless | <input type="checkbox"/> Severely Disabled Adults |
| <input type="checkbox"/> Lower Income Youth | <input type="checkbox"/> Severely Disabled Children/Youth |
| <input type="checkbox"/> Other _____ | |

11. Describe the existing problems or needs to be addressed by this program/project.

The need being addressed is the availability of quality STEM Summer Camp programs for low to moderate income children ages 9-13 in Fort Pierce. Due to technological advances, STEM jobs in the United States in the past ten years have grown at three times the pace of non-STEM jobs, and are projected to continue growing at this pace throughout the next decade. Expertise in these fields promotes inventiveness, scientific discovery, and efficiency in the way things are done. STEM camp is a way to spark the initial interest that may be the catalyst to opening up new job and economic opportunities for children from low income families, thus breaking the cycle of poverty.

Describe your proposed project’s activities and how they will address the problems/needs you listed in #11 above.

SAEA’s STEM Summer Camp Program will encourage participants to explore STEM concepts which may influence the forming of their future careers and will give them an educational edge over their peers. Skills like problem-solving, observation power and focus are taught to kids through which they learn new things and gain new experiences. SAEA’s STEM camp will help children build confidence, convey their thoughts, learn team work and uplift society; which thereby aids children in channeling their potential.

Activities will include projects such as:

- Building a Galaxy- This activity helps campers grasp the concepts of 3D modeling and astronomy. Students will learn through the activity and complete a hands-on project while learning how everything in space works!
- Ecology – Campers will have a chance to plant Mangroves along the shoreline of SAEA’s venue, and learn how these plants protect our shorelines from damaging storm and hurricane winds, waves, and floods.
- Space Math - Campers will learn all about the math used in NASA and complete cool activities to build their own math skills!

12. List the physical addresses where your proposed project activities (listed in #12 above) will take place, using street addresses within the City limits of Fort Pierce.

SAEA's STEM Summer Camp Program will be located at 210 S. Indian River Drive
Fort Pierce, Florida 34950

13. List this project's measurable goals and objectives. Date the goals and objectives.

Goals & Objectives:

- Enroll 26 low-to moderate income children, ages 9-13, to participate in a quality STEM Summer Camp Program at SAEA by June 1, 2018
- 26 children will complete the two-week session of SAEA's STEM Summer Camp Program by June 31, 2018
- Spark a life-long interest in Science, Technology, Engineering, and Math in 26 children so that they may broaden their future opportunities June 31, 2018

14. How will you track the results of these goals and objectives? (This information will be required with your monthly status reports.)

Program success, goals, and objectives will be tracked and evaluated by program staff for each enrolled participant, recorded in a data base, and results tabulated for reporting and program evaluation. Campers will complete post-program surveys and interviews to determine if camp has increased their interest in STEM.

15. Briefly describe measurements of outcomes for each of the activities listed in #12. (Examples - number of unduplicated low/moderate income youth served, number of unduplicated senior citizens served, number of unduplicated Veterans served, number of unduplicated adults served, etc.)

- a) Campers will be surveyed to determine if their knowledge/interest of space and our galaxy has increased.
- b) Campers will be surveyed to determine if their knowledge/interest of ecology and our Indian River Lagoon has increased.
- c) Campers will be surveyed to determine if their knowledge/interest in STEM and NASA has increased

16. Amount of Grant Funds requested in this application: 5,000
Amount of other funds secured for this program/project: 1,800
Amount of other funds earmarked for the program/project: 0
Total amount needed to complete this program/project: 6,800

17. Describe your contingency plan in the event this grant request is not fully funded, or not funded at all by the City of Fort Pierce:

SAEA collaborates with several organizations to provide cost benefits while promoting the mission and purpose of participants. Our key administrative staff have partnered for decades in various programs that promote quality educational opportunities for students at an extremely competitive cost. However, although SAEA has a highly diversified, sustainable funding stream that includes foundations, individual donors, and fundraising events, a partnership with the City of Fort Pierce will greatly enhance our ability to provide this opportunity to deserving low-income youth in our community.

18. If this is a multi-year project, how will you continue to implement this project if City grant funds are not available in future years?

N/A

19. **Select every qualifier below that best describes your project.**

Improve or enhance education opportunities

Improve or enhance job training opportunities

Improve or enhance employment opportunities

Promote cultural diversity

Promote outdoor activities and a healthy lifestyle

Spur interest and participation in neighborhood improvement activities

Encourage citizen involvement and leverage resources to revitalize low and moderate-income neighborhoods

Encourage partnerships between City Hall, residents and other community organizations that will result in projects and activities that benefit a community

Instill and foster community pride

Promote neighborhood beautification and revitalization

Promote activities that protect the environment

Discourage adverse activity such as crime, drug use, and vandalism

Inspire and support the healthy development of youth

20. **Write an explanation below of how your project will perform each qualifier you selected above:**

Improve or enhance education opportunities: SAEA's STEM Summer Camp Program is focused on exposing participants to the Science, Technology, Engineering, and Math fields thereby enhancing and improving participant's educational opportunities

Promote Cultural Diversity: SAEA has been a broadly inclusive institution for over 45 years. We actively encourage and promote cultural, social, religious, and ethnic diversity throughout our programs and services and do not discriminate on any grounds or for any reason.

Promote outdoor activities and a healthy lifestyle: SAEA is located on the Indian River Lagoon in beautiful downtown Fort Pierce directly adjacent to the St. Lucie County Courthouse. We operate several programs and projects that focus on outdoor activities, a healthy lifestyle, AND a healthy environment by directly engaging our students in hands-on projects that take them from the confines of the indoor classroom to one upon the shores of the Indian River Lagoon.

Spur interest and participation in neighborhood improvement activities: SAEA actively spurs interest and participation of our students in neighborhood improvement activities through programs focused on cleaning-up and restoring our Indian River Lagoon to its original and intended pristine condition.

Instill and foster community pride: SAEA, its staff, educators, and students operate daily with a sense of immense community pride and illustrate our pride through programs and projects that directly foster the same. One example of this is our on-going Indian River Lagoon (IRL) restoration project in unison with FAU, ORCA, and others.

Promote activities that protect the environment: Being located directly along the Indian River Lagoon, SAEA knows first-hand the environmental challenges facing our local environment. We strongly promote and instill environmental stewardship to all SAEA's students through programs and projects that focus on conservation and restoration of our immediate environment as well as the world environment.

Inspire and support the healthy development of youth: SAEA is a strong supporter of the healthy development of our youth, including both mind and body, as this is a pre-cursor to adult success. SAEA emphasizes physical health through encouraging and making available numerous forms of outdoor activities and sports that challenge and strengthen our students; encouraging and promoting healthy eating and snacking; and encouraging and promoting participation in coursework that involves future careers in the fields of Science, Technology, Engineering, and Math developing and strengthening healthy minds of our students.

21. **Date project to begin:** June 4, 2018

Date project to be completed: June 31, 2018

22. **Describe any participant fees that will be required as part of this project/program. Please see "New for Program Year 2017-2018" on Page 4 of the Grant Guidance.**

There will be no participant fees associated with program.

23. **Applicants must demonstrate that the selection of participants is an objective process and Grant Recipient may not limit participation on the basis of race, gender, nationality, ethnicity, religion, creed or disability. How will your project comply with this expectation?**

SAEA determines participant eligibility for this program based on financial qualifications and the essay responses to a prompt. Applicants for the SAEA summer camp program are not required to disclose personal information pertaining to race, religion, gender, nationality, ethnicity, and/or creed when applying and this information is NOT considered when determining participant selection. Determination of financial qualifications is determined using an independent service called FACTS Grant & Aid (FACTS); the above demographic indicators are not provided to this service. Staff reviewing the essay responses will have only the essays and no other information regarding the potential camper. SAEA operates all of its programs in a non-discriminatory, fully inclusive manner and is open to all eligible residents of Saint Lucie County.

24. **If this project is sponsored by a church or religious group, participation may not be limited to members of the church. What efforts will you make to ensure that the community at-large is aware of this project and the opportunity for participation?**

25. SAEA administers all of its programs to full inclusion of all without regard to religious affiliation. Information pertaining to this program will be disseminated to the public via SAEA's website, social media, and mainstream media including audio, video, and print.

Complete a COMPLETE detailed budget below for THIS project. List proposed City grant funds and other committed funds and 'in-kind contributions', donated professional services, fees and other resources that will be used to complete the project. List a detailed breakdown of individual items. Use specific descriptions, not broad categories. Remember, committed funds and/or in-kind services must equal at least 25% of your grant request.

Be sure to include verification documentation of all funds listed below as 'Committed' or 'In-Kind'. Commitments listed in the budget below that lack documentation **will not be counted as commitments.**

Program/Project Expense/Description	City Grant	Other Committed Funds \$\$ Amount or In-Kind	Source of Other Committed Funds or In-Kind Services (Please provide written verification of Every in-kind service listed here from the "Source")
Materials 17.78 per student/per day	3,700		
Lunch and Snacks 5.00 per student/per day	1,300		
Staff	0.00	1,800 committed	Unrestricted donations from individuals
TOTALS	5,000	1,800	
(use more lines/pages as necessary)			

- Please provide a quote for each item listed that you will purchase with this grant award in the above Budget under 'Expense/Description'. Each quote should list vendor/company with contact information.

26. Organization Staff and Volunteers

Please complete the information listed below for **each person** in your organization who will work on **THIS** project and the percentage of time they will dedicate to this project, including **all** volunteers.

Name: Mandy Doss

Telephone Number: 772-461-7689

Email Address: mdoss@staacademy.org

Organization Position: Head of Lower School

City of Residence: Fort Pierce

Qualifications: BS; Educational Leadership – MS; School Administration

Professional Licenses: Florida Professional Educator Certification

Role in Project: Director

% of Time Dedicated to Project: 100%

* Finalization of staff and volunteers is pending

27. Please attach **ALL** of the documents listed below to your application. Please include a written explanation for EACH document not included:

Articles of Incorporation and By-Laws: [See Attached](#)

State and Federal Tax Exempt determination letter: [See Attached](#)

Employee Identification Number: [See Attached](#)

List of Board of Directors with contact information: [See Attached](#)

Organizational Chart for your Organization: [See Attached](#)

Board of Director's authorization to apply for this grant: [See Attached](#)

Last three month's bank statements: [See Attached](#)

Annual budgets for 2016 and 2017: [See Attached](#)

Most recent audit report (if this is not available, provide written explanation): [See Attached](#)

Matching funds and In-Kind Services commitment documentation (Budget, page 16): [See Attached](#)

Three (3) Letters of Support for this project: [See Attached](#)

Newspaper articles, and Thank-You letters, etc., as available, for your organization's work within the City of Fort Pierce: [See Attached](#)