



THE SUNRISE CITY
FORT PIERCE
PURCHASING
DEPARTMENT

Florida

TO: Jack Andrews, Chief Engineer

THROUGH: Gelencia Carter, Purchasing Manager

FROM: Georgia Montgomery, Purchasing Specialist

SUBJECT: RFP No. 2018-004 ~ City Marina Maintenance Dredging

DATE: February 22, 2018

Attached is the tabulation sheet for the above referenced proposal along with copies of all proposals submitted. The file is available for review in the Purchasing Division.

The invitation was sent to 141 vendors. Twenty four (24) vendors requested specifications with Two (2) responding (8.33 %) 0 “No Bid” (8.33 % total response).

The next step in this process is to assign roles to the Evaluation Committee for ranking of the proposals. The following are roles that need to be assigned, if applicable to the project scope of work:

1. **Team Leader:** Sets up team, coordinates strategies, sets timetables, assigns roles.
2. **Project Manager:** Person or representative from department involved in service.
3. **Financial Analyst:** Price and Cost Analyst to compare proposals and check financial data.
4. **Technical Advisor(s):** References, licensing, background checks, local preference, etc.
5. **Committee Member:** Evaluates the solicitation and will cast a vote

As the end user department for this proposal, you would assume or assign the role as Team Leader. A representative from Purchasing, will serve as the *Committee Liaison*, and should be present for the meetings, including the initial start-up meeting.

Please respond to the Purchasing Department for recommendation of award.

Expiration date is April 23, 2018. Commission approval must be completed by this date.

/gm

Attachment

cc:

Ed Seissiger, Project Coordinator
Johnna Morris, Finance Director (Memo only)



**CITY OF FORT PIERCE
TABULATION OF BIDS**

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

RFP ON:	City Marina Maintenance Dredging
RFP NUMBER:	2018-004
DATE:	02/21/18
RECOMMENDED AWARD:	Pending

RESPONSE
2 of 21 = 8.33 %
0 "No Bids"
Total = 8.33 %

PROPOSER
Energy Resources, Inc. Chesterfield, MO
Waterfront Property Services, LLC dba Gator Dredging Clearwater, FL

PLEASE NOTE: COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CALL THE PURCHASING DEPARTMENT WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD.