



CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Police Community Advisory Committee

Name: <u>Jovona I. Parker</u>	Phone: <u>772-999-1415</u>
Home Address: <u>5130 E Portofino Landings #205</u>	How long at this address? <u>2 yrs</u>
City/Zip Code: <u>Fort Pierce, FL 34947</u>	
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>Staff Attorney</u>	
Do you own a business that operates within the City of Fort Pierce? If yes, list the address and nature of said business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you now or in the future plan to do business with the City of Fort Pierce? If yes, in what capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are you employed by a business that is located within the City of Fort Pierce? If yes, state the business and location: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>Florida Rural Legal Services</u> <u>121 N. 2nd Street, 4th Floor, Ft Pierce, FL 34950</u>	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input type="checkbox"/> No Real Estate Brokering: <input type="checkbox"/> Yes <input type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input type="checkbox"/> No Land Development: <input type="checkbox"/> Yes <input type="checkbox"/> No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): <u>See attached resume</u>	
Are you currently a member of a Commission-appointed board/committee? If yes, please specify: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Have you ever been convicted of a felony? If yes, what was the nature of the crime(s) you were convicted of: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Referred by: <u>Caleta Scott</u>	Applicant Email Address: <u>Jovona.parker.law@gmail.com</u>
Date: <u>7/16/18</u>	Applicant's Signature: <u>[Handwritten Signature]</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

JOVONA I. PARKER, ESQ.

5130 E. Portofino Landings Blvd. #205, Fort Pierce, FL 34947 • 772-999-1415 • jovonaparkerlaw@gmail.com

Dedicated and results-driven legal professional with proficiency for critical thinking, and an ability to discern and analyze complex legal issues. Effective and efficient problem solver with exceptional legal research and writing skills.

EXPERTISE

- Client Advocacy & Trial Preparation/Practice
 - Legal Research & Writing
 - Analytical & Logical Reasoning
 - Case Management
 - Effective Oral & Written Communication
 - Public & Private Housing Litigation
 - Knowledge of Substantive Law & Legal Procedure
 - Civil Litigation
 - Family Law
 - Appeals
 - Criminal Law
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PROFESSIONAL EXPERIENCE

FLORIDA RURAL LEGAL SERVICES, INC. – FORT PIERCE, FL

Staff Attorney, 11/14/2016 – Present

Provide access to justice to a diverse clientele through legal advice, representation and advocacy. Provide legal education and participation in all aspects of civil litigation and unified family court cases including, but not limited to client interviews, factual investigations, comprehensive legal research, discovery, preparation of pleadings, negotiations, mediation, trial advocacy, and appeals. Provide efficient and effective legal representation and advice in the areas of private and public housing, family law, consumer, and individual rights. Other specific duties include but are not limited to:

- Providing legal advice to individual clients
- Handling a variety of civil legal proceedings
- Active participation in impact litigation
- Community outreach and education initiatives
- Extensive written & oral advocacy

COMPREHENSIVE OFFENDER REHABILITATION EDUCATION PROGRAM – FORT PIERCE, FL

Probation Officer, 4/2015 – 10/2016

Provide offender case management, referrals, recommendations, and assessments. Conduct offender screenings for further evaluation, facilitate the completion of court ordered sanctions for conditional release and comprehensive assessments. Confer with court personnel and program advocates during

and after the criminal court proceedings. Attend specialty court hearings providing status updates for mental health court, drug court, and family court diversion programs. Successfully provided monthly supervision and case management for over 200 offenders through efficient time management, and organization. Specific duties included but were not limited to:

- Perform on-going interviews regarding progression on conditional release
- Prepare and submit quality summary reports outlining defendant conditions and progression
- Continuously review and provide status updates on sentenced incarcerated defendants for immediate reporting upon release
- Prepare affidavits/petition for Violation of Probation for any violation of conditional release
- Monitor changes in local, state, federal laws and regulations regarding sentencing guidelines

DUI School Clerk – Court Writer, 2000 – 2005

Provide offender case management, referrals, recommendations, and assessments for traffic related offenses. Conduct offender screenings for further evaluation related to Driver Improvement Courses, DUI Level I and II, Willful and Wanton Reckless Driving, as well as other DHSMV offenses. Facilitate the completion of court ordered sanctions for conditional release and comprehensive assessments including statutory requirements for substance abuse evaluations, vehicle immobilization, ignition interlock devices and victim impact panel requirements. Confer with court personnel, program advocates, and Bureau of Administration. Attend and provide documentation for Administrative review hearings for hardship licensure. Specific duties included but were not limited to:

- Perform on-going interviews regarding progression on conditional release
- Prepare and submit quality summary reports for transmission to DHSMV
- Transmission of client information for D6 Driver's License clearance
- Facilitate Victim Impact Panel meetings

Monitor changes in local, state, federal laws and regulations regarding sentencing guidelines

IMPOWER. – ORLANDO, FL

Family Wrap Specialist 6/2014 – 4/2015

Facilitate family meetings, conduct family interviews and assessment of strengths and needs, schedule and facilitate family team meetings, coordinate family support services, develop individualized service plans, maintain client records and prepare billing reports.

WAY OF LIFE, TCM. – ORLANDO, FL

Director of Compliance & Community Affairs 6/2012 – 6/2014

Facilitate and maintain compliance with Agency for Healthcare Administration regulation through the development of strategies for accountability, including communication and enforcement of federal

guidelines, policies and procedures for targeted case management. As well as the implementation of training, orientation and coaching programs. Other duties included but were not limited to:

- Monitoring, appraising and reviewing case manager client files
- Development of trainings, employee manuals and agency policy based on regulations
- Compile data and quality assurance reports
- Develop and review service plans and treatment plans
- Coordinate referrals for healthcare agencies, mental health providers and client supports
- Manage complex cases
- Review changes in local, state, and federal regulations

ORANGE COUNTY PUBLIC SCHOOLS – ORLANDO, FL

Registrar 6/2012 – 7/2012

Assist parents with student registration, enrollment and withdrawal. Input new student information. Parenting meetings to prepare registration paperwork. Maintain permanent student files. Prepare government FTE reports. Assist guidance counselors with record-keeping functions. Provide information and assistance to district personnel. General office duties as assigned.

DEPARTMENT OF CHILDREN & FAMILIES SERVICES – FORT PIERCE, FL

Child Protective Investigator 5/2010 – 8/2010

Assist families in making life changing decisions that minimize risk and maximize child safety. Conduct client interviews to determine risk, implement services for families to overcome dependency. Create referrals for treatment, counseling or other social based programs to aid families. Implement family case plans and measurable goals for families. Provide preventative measures. Input all case data. Supervision of families for risk factors.

UNITED FOR FAMILIES – FORT PIERCE, FL

Data Management Specialist 2/2009 – 5/2010

Process placement forms for relative caregivers. Create relative/non-relative placements. Update FSFN, ICWSIS AND ARGOS. Create new case files. Schedule live scan appointments for planned and emergency placement, new employee screening, and adoptions. Conduct client national background check. Prepare bi-weekly and monthly reports. General clerical duties as assigned.

EDUCATION

Florida Agricultural & Mechanical University College of Law

Orlando, Florida

2010 – 2014 Evening Program

Juris Doctor, August 2014

Indian River State College

Fort Pierce, Florida

2005 - 2009

Bachelor of Science – Business Administration, June 2009

Indian River State College

Fort Pierce, FL

2003 – 2005

Associate of Arts – Social Science/Economics

MEMBERSHIPS

The Florida Bar

September 2016

United States District Court, Southern District of Florida

November 2016

OTHER MEMBERSHIPS

We Leap, Inc. Board of Directors, Member at Large

1/2018 – Present

End IT! Infrastructure Committee Member

4/2018 - Present

Nineteenth Judicial Circuit Pro Bono Committee, Member

11/2017 – Present

Lincoln Park Advisory Committee, St. Lucie County Roundtable, Member

2/2017 – Present

St. Lucie County Bar Association, Member

11/2016 – Present

Port St. Lucie Bar Association, Member

11/2016 – Present

American Bar Association, Member

9/2016 – Present

REFERENCES

See attached References

Jovona I. Parker
Staff Attorney – Florida Rural Legal Services, Inc.
St. Lucie County

Bar Associations Memberships

1. Florida Bar
2. St. Lucie County Bar Association
3. Port St. Lucie Bar Association
4. United States District Court, Southern District of Florida
5. Gwen S. Cherry Black Women Lawyer

Community Organizations Memberships

1. Lincoln Park Advisory Committee
2. Bridges to Prosperity
3. Village Coalition of Youth Activities
4. We Leap – Youth Domestic Violence Prevention
5. END IT! – Youth organization – infrastructure committee member 4/2018 to 6/2018
 - Assisted with the development of business plan for Allegany funding
6. GEMS of the Treasure Coast – Going the Extra Mile- Girl mentorship program
7. CareerSource – Community Partnership