

REGISTRATION INFORMATION

FLC 58th Annual Legislative Conference
 301 S. Bronough Street, Suite 300
 Tallahassee, Florida 32301
 (850) 222-9684

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION

Embassy Suites Orlando-Lake Buena Vista South
 4955 Kyngs Heath Road
 Kissimmee, FL 34746
 (407) 597-4000

DATE: **10/18/2018**

1. TRAVELER'S NAME: Linda Hudson
 2. DEPARTURE DATE: 11/14/2018
 3. RETURN DATE: 11/16/2018
 4. DESTINATION: Kissimmee, FL
 5. CODE CHARGE: 001-1000-511-40.30
 6. AMT BUDGETED: 7,500.00

DEPARTMENT: City Commisson
 DEPARTURE TIME: 6 a.m.
 RETURN TIME: 5:30 p.m.
 PURPOSE: Florida League of Cities
58th Annual Legislative Conference

7. BALANCE AVAILABLE: \$7,500.00

Expenses must comply with City Code of Ord 1-158.
 Per Diem Allowance \$50.00 or \$12.50 per quarter day.
 Class A Travel 24-hour day.

* REGISTRATION FEE: 24592
 * HOTEL BILL: Confirmation # 83161738
 BAGGAGE ALLOWANCE (\$5 PER PERSON)
 * COMMUNICATION:

 * FARES: AIR FARE
 * TAXI, BUS
 * CAR RENTAL
 * MILEAGE @ 0.545 215
 * GASOLINE EXPENSE
 * TOLL ROAD FEES OR PARKING FEES
 * MISC. EXPENSES

 MEALS
 2 BREAKFAST @ \$8.00
 2 LUNCH @ \$8.00
 3 DINNER @ \$20.00
 SPECIAL LUNCHEON/BANQUET
 6.5% STATE TAX
 15% GRATUITIES

PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
	250.00		
	290.00		
		5.00	
		117.18	
		30.00	
		16.00	
		16.00	
		60.00	
		5.98	
		13.80	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
 LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
 DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

TOTALS	0.00	540.00	263.96	
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ADVANCE CASH RECEIVED: _____
 REFUND DUE CITY: _____
 REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: *Linda W. Coy*
 DEPARTMENT SUPERVISOR

[Signature]
 CITY MANAGER
 (220 WITH CITY MANAGER SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:

* RECEIPT REQUIRED
 REV 1/17 DLN

Received
CONDITIONED upon city commission approval
OCT 18 2018
 City of Fort Pierce
 City Manager's Office



FLC 2018 Legislative Conference Registration Confirmation for Linda Hudson (24592)

EVENT PLANNING (TAL)

to:

nrios

09/13/2018 03:35 PM

Cc:

mhowe

Hide Details

From: "EVENT PLANNING (TAL)" <EVENTPLANNING-TAL@flcities.com>

To: nrios@city-ftpierce.com

Cc: mhowe@flcities.com

FLC 2018 Legislative Conference

Embassy Suites Orlando - Lake Buena Vista South
4955 Kyngs Heath Rd.
Kissimmee, FL 34746

Dear Linda Hudson,

Thank you for registering for the FLC 2018 Legislative Conference. We look forward to your attendance. Please do not hesitate to contact us if you have any questions prior to the event. **This message is confirmation of your registration. If you paid by credit card, payment information will be detailed below.**

Contact Information:

Melanie G. Howe, CAE, CMP
Meetings Manager
(850) 222-9684
mhowe@flcities.com

Notes:

The Florida League of Cities 2018 Legislative Conference will be held November 15-16, 2018, at the Embassy Suites Orlando - Lake Buena Vista South, located at 4955 Kyngs Heath Road in Kissimmee.

HOUSING INFORMATION: To make your hotel reservations at the **Embassy Suites Orlando - Lake Buena Vista South**, please [click here](#). You may also contact the Embassy Suites directly at (407) 597-4000 and use the group code **FLC**. The group rate is **\$145/night** and all reservations include a complimentary cooked-to-order breakfast and complimentary reception. Self-parking is available at the rate of \$10/night. Please note that the reservation cut-off date is **October 23, 2018**, but the hotel could sell out before that time. **If the hotel is sold out, please contact [Melanie Howe](#) for a list of alternative suggestions.**

Registrant Information:

Registration Date	09/13/2018
Name	Linda Hudson
Nickname	Linda
Title	Mayor
Affiliation	Fort Pierce
E-mail	nrios@city-ftpierce.com
Please list any special dietary	none

requirements (i.e. - vegetarian,
Kosher, etc.)

Your Itinerary:

Registration Fee (1) \$250.00

Total **\$250.00**

Payments \$250.00

Balance **\$0.00**

Payment Receipt:

Credit Card Reference Code 40936099108

Credit Card Authorization Code 005104

Date Processed 09/13/2018

Total Paid \$250.00

Payment Type VISA *****1435

This is an automated e-mail. Please do not reply to this message.

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Thank you for registering for Local/Regional League Presidents, Vice Presidents & Directors Meeting:
November 14, 2018

Mary Edenfield

to:

nrios

10/04/2018 04:19 PM

Hide Details

From: Mary Edenfield <medenfield@flcities.com>

To: nrios@city-ftpierce.com

Please respond to medenfield@flcities.com

Local/Regional League Presidents, Vice Presidents & Directors Meeting: November 14, 2018

Please confirm your attendance at the Local/Regional League Presidents, Vice Presidents & Directors meeting on Wednesday, November 14 at 5:15 p.m. - 6:15 p.m, in Palm Ballroom C at the Embassy Suite Lake Buena Vista South. This meeting occurs during the FLC Legislative Conference. Completing this form does NOT register you for the conference.

Wednesday, November 14, 2018 from 5:15 PM to 6:15 PM EST

Embassy Suites Orlando-Lake Buena Vista South

4955 Kyngs Heath Road

Palms Ballroom C

Kissimmee, FL 34746

You have successfully registered for the Local/Regional League Presidents, Vice Presidents & Directors Meeting held during the FLC Legislative Conference. If you have questions, please contact Mary Edenfield, FLC Legislative Coordinator, at 850-701-3624 or medenfield@flcities.com.

If you would like to live tweet during this event, please use the hashtag #HOMERULE.

Personal Information

First Name:	Linda
Last Name:	Hudson
Email Address:	nrios@city-ftpierce.com
Cell Phone:	772-834-4920

League Information:

Local/Regional League:	Treasure Coast Regional League of Cities
Title (Director, President or Vice President):	President

Contact

Mary Edenfield
Florida League of Cities
850-701-3624
medenfield@flcities.com

[Add to Calendar](#)

This email was sent to nrios@city-ftpierce.com by medenfield@flcities.com because you registered for Local/Regional League Presidents, Vice Presidents & Directors Meeting: November 14, 2018. [Click here if you no longer wish to receive emails about this event.](#)

Florida League of Cities | 301 S. Bronough Street Suite 300 | Tallahassee | Florida | 32301



Thank you for registering for FLC Legislative Policy Committee Meetings - November 15, 2018

Mary Edenfield

to:

nrios

10/17/2018 08:46 AM

Hide Details

From: Mary Edenfield <medenfield@flcities.com>

To: nrios@city-ftpierce.com

Please respond to medenfield@flcities.com

FLC Legislative Policy Committee Meetings - November 15, 2018

Please confirm your attendance for the November 15 legislative policy committee meeting. This meeting occurs during the 2018 Legislative Conference. Confirming your attendance does not register you for the Legislative Conference. To register for the Legislative Conference, visit the League's website at www.floridaleagueofcities.com.

Thursday, November 15, 2018 from 9:00 AM to 12:00 PM EST

Embassy Suites Orlando - Lake Buena Vista South

4955 Kyngs Heath Road
Kissimmee, FL 34746

You have successfully registered for the November 15 legislative policy committee meeting being held in conjunction with the 58th Annual Legislative Conference. The meeting begins at 10:00 am and will conclude by 12:00 pm. We encourage you to attend the full conference and take advantage of the amazing line up of speakers, workshops and networking opportunities we have lined up all day Thursday. To register for the Legislative Conference, visit the League website at www.floridaleagueofcities.com. If any of the information displayed below is incorrect or you have questions, please contact Mary Edenfield, FLC Legislative Coordinator, at 850-701-3624 or medenfield@flcities.com.

Personal Information

First Name: Linda
Last Name: Hudson
Email Address: nrios@city-ftpierce.com
Cell Phone: 772-834-4920

Business Information

Job Title: Mayor
City: Fort Pierce

Policy Committee

Please select which policy committee you serve on. Land Use & Economic Development

Contact

Mary Edenfield



Your Nov-14-2018 Confirmation #83161738

Embassy Suites by Hilton Confirmed

09/21/2018 04:51 PM

To:

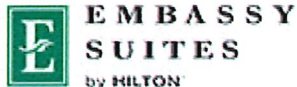
NRIOS@CITY-FTPIERCE.COM

Hide Details

From: "Embassy Suites by Hilton Confirmed" <noreply@h4.hilton.com>

To: "NRIOS@CITY-FTPIERCE.COM" <NRIOS@CITY-FTPIERCE.COM>

History: This message has been forwarded.



LINDA, Join Hilton Honors

sign up



Remember you earn even more points
when you use your Hilton Honors American
Express Card on eligible Hilton purchases.

Terms apply

LINDA HUDSON, see you on Nov-14-2018



Your Upcoming Stay

Embassy Suites by Hilton Orlando Lake Buena Vista South

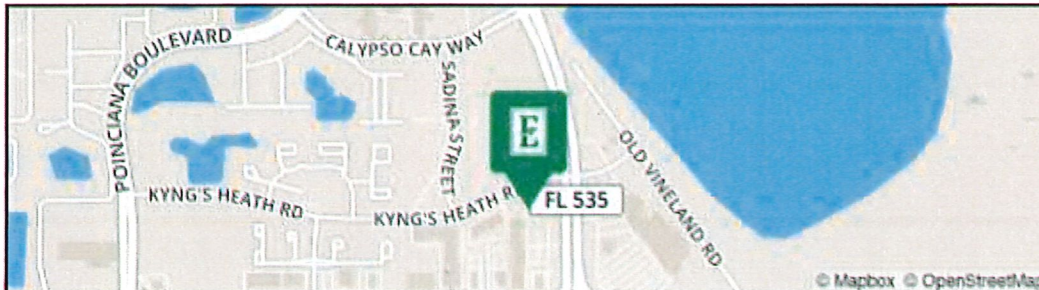
4955 Kyngs Heath Road

Kissimmee FL 34746, US

T: +1 4075974000

Confirmation #83161738

Wed		Fri
14	2 nights	16
November		November
Check In: 4:00PM		Check Out: 11:00AM



Your Room Information

2 QUEEN BEDS NONSMOKING

Rooms: 1

Guests: 1 Adult

Plan ahead by making an Arrival Request.

[Order Now](#)



Your Rate Information

LEAGUE OF CITIES

Rate Per Night:

Nov-14-2018 - Nov-15-2018

145.00 USD

Total for Stay Per Room Rate:

290.00 USD

Taxes

~~39.15 USD~~

Total for Stay


~~329.15 USD~~

\$290.⁰⁰


[Review Your Cancellation Policy](#)



Your Stay Benefits



Experience Dining



Your On Site Amenities



Explore Neighborhood

Alamo
Enterprise
National

fill up on points
 for a limited time, earn up to 7,500 bonus points on car rentals

GET STARTED

FIND NEW EXPERIENCES DURING YOUR UPCOMING STAY

EXPLORE NOW

viator Travel with an insider

Big wins?
BRING IT

Enjoy complimentary drinks & snacks nightly.

BOOK NOW

Comments & Requests | Additional Information

INDIV CALL IN*\$145.00 ROOM RATE*ALL CHARGES ON OWN*\$10 SELF PAR,KING*72HR CXL;

Tax
 13.50% Per Room Per Night
 Valet Parking: 15.00 USD
 Self Parking: 10.00 USD

x 3 Days *November 14, 15, 16*

\$ 30.00



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit Hilton.com/guarantee to learn more about our Best Price Guarantee.

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date. Please [click here](#) to see all rules and restrictions.

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Hilton Reservations and Customer Care | 2050 Chenault Drive | Carrollton, Texas 75006, USA

2018_R03_B02_NMK_OTR_V33_MULTIBR_H03_ML



100 U.S. 1, Fort Pierce, FL to 100 U.S. 1, Fort Pierce, FL, Drive 215 miles, 3 h 38 min

FLC 58th Annual Legislative Conference

100 US-1

Fort Pierce, FL 34950

Get on I-95 N from FL-68 W/Orange Ave

10 min (4.5 mi)

- 1. Head northwest on N 4th St toward Avenue A
272 ft
- 2. Turn left at the 1st cross street onto Avenue A
0.2 mi
- 3. Turn left onto N 7th St
72 ft
- 4. Turn right onto FL-68 W/Orange Ave
3.7 mi
- 5. Use the right lane to merge onto I-95 N via the ramp to Daytona Beach
0.5 mi

Follow I-95 N to FL-60 W/20th St in West Vero Corridor.

Take exit 147 from I-95 N


13 min (15.4 mi)

- 6. Merge onto I-95 N
15.0 mi
- 7. Use the right 2 lanes to take exit 147 for FL-60 W toward Lake Wales
0.3 mi

Get on Florida's Turnpike in Osceola County

24 min (25.3 mi)

- 8. Use any lane to turn left onto FL-60 W/20th St
 Continue to follow FL-60 W
24.6 mi
- 9. Use the right lane to take the Florida's Turnpike ramp
 Toll road
0.2 mi

-  10. Keep left at the fork, follow signs for Orlando N and merge onto Florida's Turnpike

 Toll road

0.5 mi


Follow Florida's Turnpike to E Osceola Pkwy in Buena Ventura Lakes. Take exit 249 from Florida's Turnpike

46 min (55.4 mi)

-  11. Merge onto Florida's Turnpike

 Toll road

55.1 mi


-  12. Take exit 249 for Osceola Pkwy

 Toll road

0.3 mi

Continue on E Osceola Pkwy to your destination

17 min (7.4 mi)

-  13. Use any lane to turn left onto E Osceola Pkwy

 Partial toll road

6.2 mi

-  14. Take the exit toward US-192/Resort Area/FL-535


 Toll road

0.4 mi


-  15. Turn left onto N Poinciana Blvd (signs for US-192 W/Marker)

 Toll road

0.1 mi

-  16. Use the left 2 lanes to turn left at the 1st cross street onto FL-535 S

0.5 mi

-  17. Turn right onto Kyngs Heath Rd

289 ft

-  18. Turn right

98 ft

-  19. Turn left

207 ft

-  20. Turn right

92 ft

-  21. Turn right

 Destination will be on the left

85 ft

1 h 50 min (108 mi)

4955 Kyngs Heath Rd

Kissimmee, FL 34746

Get on Florida's Turnpike in Kissimmee from W Osceola Pkwy




- 16 min (7.2 mi)
- ↑ 22. Head east
 - 203 ft
 - ↑ 23. Continue straight
 - 98 ft
 - ↶ 24. Turn left onto Kyngs Heath Rd
 - 289 ft
 - ↶ 25. Turn left at the 1st cross street onto FL-535 N
 - 0.2 mi
 - ⤴ 26. Use the right lane to take the Osceola Pkwy E ramp
 - 0.3 mi
 - ▲ Toll road
 - ⤴ 27. Merge onto W Osceola Pkwy
 - 6.2 mi
 - ▲ Partial toll road
 - ⤴ 28. Turn right onto the Florida's Turnpike S ramp
 - 0.4 mi
 - ▲ Toll road

Follow Florida's Turnpike to FL-60 E. Take exit 193 from Florida's Turnpike




- 46 min (55.2 mi)
- ⤴ 29. Merge onto Florida's Turnpike
 - 54.8 mi
 - ▲ Toll road
 - ↘ 30. Take exit 193 for FL-60 toward US-441/Yeehaw jnc
 - 0.4 mi
 - ▲ Toll road

Get on I-95 S in Indian River County





23 min (24.9 mi)

- 
31. Turn left onto FL-60 E (signs for Vero Beach)
 Partial toll road
24.5 mi
- 
32. Use the right lane to merge onto I-95 S via the ramp to W Palm Beach
0.5 mi

Follow I-95 S to St. Lucie County. Take the FL-68 W exit from I-95 S

- 13 min (15.7 mi)

33. Merge onto I-95 S
14.9 mi
- 
34. Take the FL-68 W exit toward Orange Ave
0.2 mi
- 
35. Keep left at the fork, follow signs for I-95 and merge onto FL-68 E/Orange Ave
0.6 mi

Follow FL-68 E/Orange Ave to N 4th St in Fort Pierce

- 10 min (4.2 mi)

36. Merge onto FL-68 E/Orange Ave
 Pass by Wells Fargo Bank (on the right in 4.1 mi)
4.2 mi
- 
37. Turn left onto N 4th St
 Destination will be on the right
233 ft

1 h 48 min (107 mi)

100 US-1

Fort Pierce, FL 34950

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



Join us in Orlando for the...



58th ANNUAL

LEGISLATIVE CONFERENCE

Embassy Suites Orlando - Lake Buena Vista South
November 15-16, 2018

TENTATIVE PROGRAM*

We are planning a variety of informative workshops to help you prepare for the 2019 legislative session. The workshop schedule will be posted to our website and social media as soon as it is available, so check for updates!

Wednesday, November 14

8:30 a.m. - 1:00 p.m.

Research Symposium

Hosted by the League's Center for Municipal Research & Innovation

Additional registration required. Contact Liane Giroux at lgiroux@flcities.com.

1:30 p.m. - 3:30 p.m.

Florida League of Mayors Roundtable

Mayors Only. Separate registration information will be available soon.

3:30 p.m. - 4:45 p.m.

Regional Advocacy Teams Strategic Planning Meeting

4:00 p.m. - 5:00 p.m.

Florida League of Mayors Board of Directors Meeting

5:15 p.m. - 6:15 p.m.

Local/Regional League Officers Meeting

For local/regional league presidents, vice presidents and executive directors

Thursday, November 15

7:30 a.m.

Coffee Service

7:30 a.m. - 5:00 p.m.

Registration Desk Open

8:00 a.m. - 9:00 a.m.

Federal Action Strike Team (FAST) Meeting

8:00 a.m. - 9:00 a.m.

First-Time Attendees' Orientation

9:00 a.m. - 10:00 a.m.

Advocacy Committee Meeting

9:00 a.m. - 10:00 a.m.

Workshop

10:00 a.m. - 12:00 p.m.

Legislative Policy Committee Meetings

- Finance, Taxation and Personnel
- Land Use and Economic Development
- Municipal Administration
- Transportation and Intergovernmental Relations
- Utilities, Natural Resources and Public Works

12:00 p.m. - 1:30 p.m.

**Opening Luncheon:
Deconstructing Florida's 2018 Elections**

Keynote Speaker: *Dr. Susan MacManus*,
University of South Florida Distinguished
University Professor Emerita and Political
Analyst

1:45 p.m. - 3:00 p.m.

Workshops

3:15 p.m. - 4:30 p.m.

Workshops

4:45 p.m. - 6:00 p.m.

**Florida League of Cities Board of
Directors Meeting**

6:00 p.m. - 7:00 p.m.

Networking Event

Friday, November 16

7:30 a.m. - 9:00 a.m.

Continental Breakfast

7:30 a.m. - 11:00 a.m.

Registration Desk Open

8:45 a.m. - 9:45 a.m.

Legislative Committee Meeting

10:00 a.m. - 11:00 a.m.

Workshop

11:00 a.m. - 11:45 a.m.

Business Session

- Report of Legislative Committee
- Adoption of the 2019 Legislative
Action Agenda

1:00 p.m. - 4:45 p.m.

**Continuing Education in Ethics: Have
You Completed Your Hours?**

Florida's municipal elected officers are
required to take four specific hours of
continuing education in ethics per year.
If you haven't completed your hours yet,
this is your opportunity! The four hours
include two hours on the Florida Ethics
Law (Chapter 112, Florida Statutes), one
hour of public meetings (Chapter 286,
Florida Statutes) and one hour of public
records (Chapter 119, Florida Statutes). If
your hours are completed, this is a good
refresher class.

*NOTE: You must be registered for the
full conference to attend this session and
pre-registration is required. Registration
is limited to the first 40 people. See the
registration form for details.*

**Program Subject to Change*

BE PART OF THE LEAGUE'S LEGISLATIVE PROCESS!

The 58th Annual Legislative Conference will be held **November 15-16, 2018**, at the **Embassy Suites Orlando - Lake Buena Vista South**. The second of the League's annual meetings, this important conference sets our legislative policies and priorities for the upcoming session of the Legislature. Over the course of the two-day meeting, attendees will attend workshops and legislative policy committee meetings. You won't want to miss Dr. Susan MacManus, one of Florida's most respected political analysts, as she deconstructs Florida's monumental elections at the Opening Luncheon on Thursday.

Florida League of Cities President Leo E. Longworth, mayor of the City of Bartow, will preside over the conference where he will officially kick-off and lay the foundation for cities' involvement in the legislative process. Join your municipal colleagues as the state's top issues are discussed and priorities established for the 2019 session. We look forward to seeing you there.

REGISTRATION FEES

The registration fee for this conference is **\$250** per person. This fee covers admission to all conference sessions, continental breakfasts, refreshment breaks and Thursday's luncheon and networking event. No official activities are scheduled for guests or spouses.

MAIL REGISTRATION

To register in advance, fill out the enclosed registration form, attach a check for \$250, and mail it to the League office by **Friday, November 2, 2018**. Your name badge and other information can be picked up at the conference registration desk.

ONLINE REGISTRATION

Visit the League website, **www.flcities.com**, to access online registration.

If you register online there are two payment options. You can send your registration fees by check to the Florida League of Cities. **(Note: You are not registered until we receive your payment and you will not receive your housing information until your registration is paid.)**

Or, you can simply pay online with your Visa, MasterCard or American Express. Registrations submitted and paid online via credit card will automatically be marked as paid and you will receive your

conference confirmation immediately via email. Conference confirmations include your registration information, totals and registration number for your reference. Please check your confirmation carefully to verify that all information is correct. Please inform the League immediately of any errors. **Please note that payments via credit card may only be made online.**

Questions? Contact Meetings Manager Melanie G. Howe, CAE, CMP, with any questions at **mhowe@flcities.com** or via phone at (850) 222-9684.

HOTEL ACCOMMODATIONS

The **Embassy Suites Orlando - Lake Buena Vista South** (located at 4955 Kyngs Heath Road in Kissimmee) is the location for the 2018 Legislative Conference. The reservation cut-off date is **October 23, 2018** and the rate is **\$145/night**, plus \$10 self-parking. Each reservation includes a complimentary cooked-to-order breakfast and an evening reception.

In order to protect our room block for conference registrants, it is our policy that no one will receive housing in-

structions **until we have received your PAID registration**. Once your registration is paid, you will be sent housing instructions via email. **Note:** If you register online but choose to mail in your check, you will not receive your housing information until your registration is **paid**. Remember that we are unable to guarantee reservations for anyone, nor the exact date on which the hotel will sell out, **so please register early!**

DIRECTIONS

1-4 Westbound (From Daytona Beach, Downtown Orlando, Colonial Drive)

Take exit #68 and turn left onto S.R. 535 (S. Apopka/Vineland Road). Travel approximately 3.5 miles then turn right onto Kyngs Heath Road. The hotel is on the right and visible from S.R. 535.

I-4 Eastbound (Coming from Tampa, Clearwater)

Take exit #68 and travel south on S.R. 535 (S. Apopka/Vineland Road). Travel approximately 3.5 miles then turn right onto Kyngs Heath Road. The hotel is on the right and visible from S.R. 535.



2018 LEGISLATIVE CONFERENCE REGISTRATION FORM

Return completed form via mail to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757; or visit the League website, www.flcities.com, to access online registration.

Please type or print information requested.

Fill out a separate form for each registrant.

Name: _____
first middle last

First Name or Nickname: _____
(as you wish it to appear on badge)

Title: _____ Affiliation: _____
(city, county or company)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

First-Time Attendee: Yes No Office Contact Person: _____

ADDITIONAL ACTIVITIES

Please indicate if you will be attending the ethics workshop. NOTE: Do not check the box unless you are sure you will be attending the event.

- Friday, November 16** -
Continuing Education in Ethics

REMINDERS

Registration fee: \$250. Covers admission to all conference sessions, continental breakfasts, refreshment breaks and Thursday's luncheon and networking event.

Make checks payable to the
Florida League of Cities.

The advance registration deadline is November 2. After that date, please register on-site.

Complete a separate Conference Registration Form for each delegate. Duplicate this form as needed. Full payment must accompany each registration.

Cancellations must be received and confirmed in writing by **5:00 p.m., Friday, November 2** to receive a refund of registration fees. Refunds will not be issued until after the conference. No refunds will be issued for early departure. **Note: An administrative fee of \$25.00 will be deducted from all refunds.**

Special Needs: If you are physically challenged and require special services, or if you have special dietary needs, please attach a written description of those needs to your registration form.