

**Keep Fort Pierce Beautiful Advisory Board  
jointly with City Tree Board**

## **DRAFT MINUTES**

1. **Call to Order** – Paul Bertram called the meeting to order at 12:03 PM
2. **Invocation** – Martha Wright gave the invocation.
3. **Pledge of Allegiance** was recited.
4. **Roll Call:**

Board members in attendance: Charlene Adair, Jorge Goz, Shyanne Helms – Chair, Janey Vanderhorst, Shirley Walker, Martha Wright, Jane Zezeck

Absent: Matt Samuel

Staff and Guests: Paul Bertram, Bob Burdge, Linda Hudson, Caleta Scott, Jann Widmayer, Elizabeth Woodruff

### **Approval of Minutes**

- a. Approval of Minutes from the January 9, 2018 meeting

Motion was made by **Charlene Adair**, seconded by **Martha Wright**, to approve the amended minutes of the January 9, 2018 meeting. All in favor. **Motion passed.**

### **5. New Business**

- a. Term Expirations

Applications for appointment/reappointment were provided to board members for completion. Shyanne stated she would advertise the openings and follow up with Matt Samuel.

- b. Sunshine Law Update

Libby Woodruff, Grants Administration Manager, gave a presentation on Sunshine Law.

- c. Neighborhood Gems

Consensus to remove past winner from Rhode Island Avenue from contention. Each board member voted by noting which home should be removed. The vote indicated that S 31<sup>st</sup> Street and S 28<sup>th</sup> Street homes were both removed; leaving Avenue P, Booker Street, Jersey Avenue and Avenue M homes to receive Neighborhood Gem awards. The winners will be announced at Coffee with The Mayor on April 20, 2018.

## 6. Old Business

### a. Pedestrian Plaza Art

Paul Bertram stated that we have already received the "OK" from the State of Florida. He suggested that the kiosk/plaque should have cannon restoration information, as well as the details/timeline of the project. The goal is to have the cannon pulled up in June where it will be taken to Public Works so that they can build a box to "cook" the cannon for three (3) years. It was suggested that we have press coverage. We should we obtain assistance with the text that will go on the kiosk, making sure to capture the historical element. Charlene Adair suggested that we go out when the cannon is pulled out of the water. The process will be long, but it can be a great photo opportunity. The company is donating their time and should have their name on the kiosk.

### b. Great American Cleanup and Arbor Day – April 14, 2018

Shyanne Helms stated that registration application is available on the City's website. Jann Widmayer announced that the Cleanup has been advertised with the March bill insert. New signage for online registration line is needed for day of GAC. Paul stated that there will be cotton candy, popcorn, obstacle course, 30ft slide to make the event more of a festival atmosphere. There will be an Open House from 9AM – 10AM to include Code Enforcement, Building Department, Engineering and Police Department. Waste Management will handle breakfast. FPUA will begin lunch at 10AM. There will be a raffle with ticket provided at registration. Paul stated that the material have been ordered and the bus drivers will know where they are going. A proclamation will be issued at the April 2, 2018 City Commission meeting.

Garden Club Project – 6 to 8 trees will be planted (Jacaranda, Live Oaks and Royal Poinciana). The Arbor Day tent will be set up. The bushes will be removed one (1) week prior to the event. The booth will have cookies and water. Mayor Hudson researched the monument on premises and announced it was a dedication to Steve Odom. Paul stated that the trees would be close to being planted and then the event will move on to the booth and cookies.

Edgartown Project – The sign across from Manatee Center on Avenue C and Indian River Drive will be updated to say Welcome to Historic Downtown Fort Pierce. There will also be sod laid around the signage. The Downtown Business Association will pick up litter with a litter weigh in at Sailfish Brewery.

Causeway Park – Alleviating rope barrier along sidewalk, paint to refresh and uncover curbs. Charlene requested clarity on project.

Community Garden Project – Mulch and more shrubbery for beautification. New signage is a possibility.

Graffiti Abatement – Janey stated that it depends on what is happening closer to event. Recently she had 12A Bouy area and 2<sup>nd</sup> street near Commissioner Becht's home and on North 21<sup>st</sup> Street. Janey will confirm/update at next meeting.

7. **Announcements**

Paul Bertram announced that we will have two (2) meetings in April; April 3 and 10. April 3 will be strictly a planning meeting for GAC. The registration forms are done. Arbor Day Proclamation will be on April 2 at City Commission meeting. He will have brochures for Arbor Day booth. There will be a raffle and shirts will go to the first 300.

Jann Widmayer wants to know the process for electrical box wrapping such as who provides input on location. The Garden Club, the PAD and South Beach were mentioned as the next locations. She would like to identify and have engineering involved. Shyanne mentioned a possible donation of time by an artist and will follow up at the next meeting.

Janey Vanderhorst will choose purple shirts for GAC. Shirt sizes were listed on sign in sheet.

Jorge Goz announced Tip-A-Cop events.

8. **Adjournment** – The meeting was adjourned at 1:29 PM