



POLICE CITIZEN ADVISORY COMMITTEE SUMMARY OF ACTIVITIES

For the period January 1 to December 31, 2018

COMMITTEE/BOARD INFORMATION

Members:

Henry Duhart
James Edwards
Charles Hayek
Pinkie Hendley
Melvin Jones, Sr.

Staff:

Sergeant Jason
Braun

Meeting

Information:
To Be Determined

Subsequent to the Commission's approval of a resolution to create a Police Citizen Advisory Committee and the Commission's appointment of committee members, which was finalized at the October 1, 2018 Commission Meeting, the Police Department set the following objectives in following the requirements of Resolution 18-R32:

1. Contact committee members and establish a point of contact with the Police Department.
2. Conduct background checks of committee members.
3. Set up a Citizen Academy that would work best with the committee members' schedules.
4. Conduct an introductory meeting to review training requirements of the Committee and receive input from the committee members on training schedule.
5. Conduct Citizen Academy training.

The Police Department has made to following accomplishments of the above objectives:

1. A welcome letter was sent to each committee member with a point of contact for the Police Department.
2. Each committee member was fingerprinted and a criminal history check was completed. As part of their background check, each member completed an FDLE certification on security awareness.
3. Department training staff set up a Citizen Academy training program that include several schedule options to present to committee members for feedback.
4. On November 20, 2018 an introductory meeting was set up with the committee members, Chief of police and Staff. The training program and requirements were reviewed and feedback was received to best accommodate committee members' schedules.
5. Training dates were finalized and sent to committee members. Training was set for Tuesdays and Thursdays from 6 pm to 8 pm with a break over the holidays. Training began on November 27, 2018 with eight training days completed to date.