

CITY OF FORT PIERCE

JOINT STRATEGIC PLANNING WORKSHOP WITH FPUA

Joint Strategic Planning Workshop - Friday, June 28, 2019 - 8:30 a.m.

IRSC Main Campus, Brown Center, Room Y-102, 3209 Virginia Avenue, Fort Pierce, Florida

1. Call to Order, Pledge of Allegiance, Roll Call
2. Welcome, Background, and Presentation of FPUA Key Result Areas - John Tompeck, Director of Utilities
3. Top Priorities and review of Annual Action Plan– Nick Mimms, City Manager
4. City Commission/FPUA Board Discussion of FPUA Key Result Areas
5. Building the Utility/Building the City
 - Value to the City – Paul Jakubczak
 - WRF Relocation – Bo Hutchinson
 - Water/Wastewater System Expansion – Bo Hutchinson
 - Gas Utility Expansion – Craig Crawford
 - FPUAnet Expansion – David Green
6. Discussion on Annexation Strategies and Procedure
7. Additional issues available for presentation
 - A. Reliability
 - Electric Reliability – Paul Jakubczak
 - Storm Hardening – Larry Lammers
 - Transformer Replacement – Larry Lammers
 - Natural Gas – Craig Crawford
 - Wastewater – Mark Kobbe and Dominic Lane
 - a. WRF Back-up Power
 - b. Wastewater Pipe Lining
 - B. Competitive Rates
 - Electric – Paul Jakubczak
 - Rate Structuring – Nina Penick
 - C. Employee Development and Satisfaction – Lois Wolfe
 - D. FPUA Image – Javy Cisneros
 - E. Customer Service - AMI – Paul Jakubczak

8. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

9. Commissioner and Board Member Comments

10. Adjournment

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

**Joint Strategic Planning Workshop City
Commission/FPUA**

3.

Meeting Date: 06/28/2019

Re: Annual Action Plan

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Top Priorities and review of Annual Action Plan– Nick Mimms, City Manager

Attachments

Achieving Our Vision 2019 Fort Pierce Strategic Plan as of June 2019
Capital Improvement Plan FY 18/19 to FY 19/20

Form Review

Form Started By: Jennifer Robinson
Final Approval Date: 06/27/2019

Started On: 06/27/2019 09:09 AM

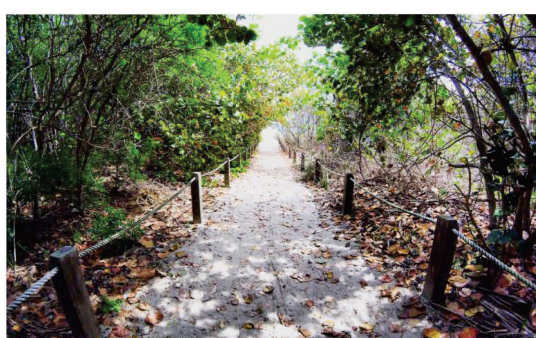


ACHIEVING
OUR
VISION
2019



FORT PIERCE, FL
THE SUNRISE CITY

*FORT PIERCE
STRATEGIC PLAN*



FORT PIERCE

Strategic Plan 2019 Goals



CONTENTS

SERVING OUR COMMUNITY

GOAL 1: Police Retention and Compensation.....	1
GOAL 2: City – FPUA Strategy	2
GOAL 3: Road Conditions and Resurfacing Program	3
GOAL 4: St. Lucie County – FPUA – City Agreement on Water Utility	4
GOAL 5: Code of Ordinance.....	4
GOAL 6: Permitting Hub.....	5
GOAL 7: Impact Fees: Direction.....	5
GOAL 8: IT Comprehensive Plan and Project Completion.....	6
GOAL 9: Recruitment and Retention	7

DEVELOPING OUR COMMUNITY

GOAL 1: King Plant Redevelopment Project.....	8
GOAL 2: Passenger Rail Station.....	9
GOAL 3: Annexation Interlocal Service Boundary Agreements	9
GOAL 4: Economic Development Action Plan and Incentive Policy	10
GOAL 5: Development Consultant for City	10
GOAL 6: Sports Tourism Strategy and Action Plan (with TDC).....	11
GOAL 7: Port Development: Next Steps (with St. Lucie County).....	12
GOAL 8: EAR/Comprehensive Plan Update	13
GOAL 9: Development Review Task Force Report and Police Adoption	13
GOAL 10: Seaplane Base and Service.....	14
GOAL 11: CRA Plan: Update.....	14
GOAL 12: Business Improvement District for Downtown	15

ENGAGING OUR COMMUNITY

GOAL 1: Neighborhood Revitalization and Engagement: Input Meetings.....	16
GOAL 2: Community Events and Festivals Enhancements.....	17
GOAL 3: Community Policing	18
GOAL 4: Police Advisory Board: Report.....	18



FORT PIERCE

Strategic Plan 2019 Goals



BEAUTIFYING OUR COMMUNITY

GOAL 1: Lincoln Park Revitalization Initiative	19
GOAL 2: City Street Sweeping Program Privatization.....	19
GOAL 3: Wayfinding Signage	20
GOAL 4: Bond for Landscape Replacement.....	20
GOAL 5: Entrances/Gateways Beautification Plan	21
GOAL 6: Dumpster Solutions for Downtown	22
GOAL 7: Mural Projects.....	22

ENJOYING OUR COMMUNITY

GOAL 1: Sunrise Theatre Structure and Marketing	23
GOAL 2: Recreation Program Expansion.....	23
GOAL 3: Sunrise Center Development.....	24
GOAL 4: Historic St. Anastasia Building/Property Use	24
GOAL 5: Edgartown Rebranding	25
GOAL 6: Crime Reduction Action Plan.....	26
GOAL 7: Trolley/Tram Service Direction.....	27
GOAL 8: Porpoise Park Report and Direction	27



G1 GOAL 1: Police Retention and Compensation



Responsibility: Police

Milestones		Status as of June 1, 2019
1. Complete compensation study	5/19	Completed.
2. Workshop: Study and Direction	5/19	Completed.
3. Prepare budget proposal	5/19	Completed.
4. Decision: Budget FY 20 Funding	9/19	



G2 GOAL 2: City – FPUA Strategy



Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Establish a strategic vision	5/19	Completed.
2. Joint Meeting	6/19	Meeting scheduled for June 28, 2019.
3. Utility Coordination Meeting	Mthly	Ongoing.

G3 GOAL 3: Road Conditions and Resurfacing Program



Responsibility: Engineering

Milestones		Status as of June 1, 2019
1. Decision: Appointment of Oversight Committee	5/19	<ul style="list-style-type: none"> • Two at large committee members to be selected by City Commission at the June 17, 2019 meeting. Start-up meeting to be held in July. • Roadway resurfacing to begin in November 2019. • First projects to utilize surtax proceeds will be 7th Street Reconstruction and Citrus Overpass Rehabilitation.
2. Report: Oversight Committee	9/19	
3. Determine street projects	10/19	
4. Decision: Direction and Funding	11/19	
5. Initiate road projects	1/20	
6. Monitor income from ½ cent sales tax	Ongoing	



FORT PIERCE

Strategic Plan 2019 Goals

G4 GOAL 4: St. Lucie County – FPUA – City Agreement on Water Utility

Responsibility: City Manager

Milestones	Status as of June 1, 2019	
1. FPUA: Approval	5/19	Completed.
2. Board of County Commission: Approval	6/19	Completed.

G5 GOAL 5: Code of Ordinance



Responsibility: City Attorney

Milestones	Status as of June 1, 2019		
1. Land Development Code	In progress.		
A. Chapter 22 – Land Development Decision:			
a. Board of Adjustment			8/19
b. Historic Preservation			8/19
2. General Costs			
A. Evaluate Code of Ordinance with departments			10/19
B. Identify section priority			12/19
C. Re-write ordinance			TBD
D. Decision: Ordinance Revision			TBD



G6 GOAL 6: Permitting Hub



Responsibility: Building Official

Milestones		Status as of June 1, 2019
1. Finalize plans	4/19	Completed.
2. Issue RFP	5/19	In progress.
3. Prepare recommendation	6/19	
4. Decision: Award Contract	7/19	
5. Construction	3/20	

G7 GOAL 7: Impact Fees: Direction

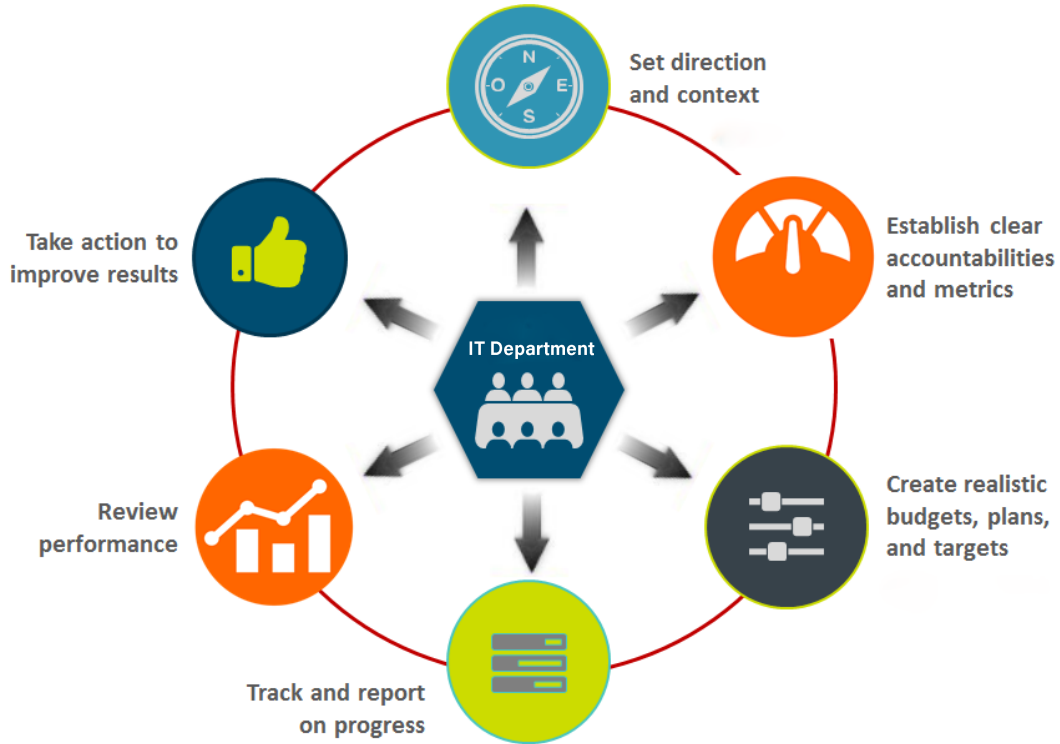
Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Evaluate impact fees for targeted redevelopment areas	8/19	In progress.
2. Prepare report	9/19	
3. Decision: Direction	9/19	



G8 GOAL 8: IT Comprehensive Plan and Project Completion

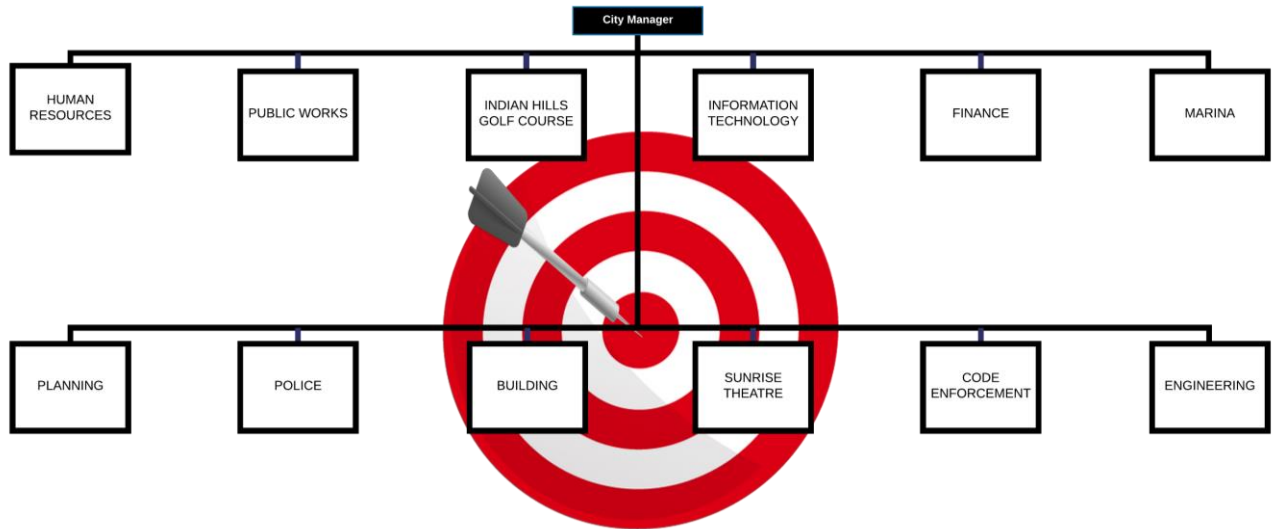
Responsibility: IT Manager



Milestones	Status as of June 1, 2019	
1. Complete email	7/19	In progress.
2. Complete wiring/hardware	7/19	On track, no change.
3. Complete parking garage	7/19	On track, no change.
5. Decision: Budget FY 20 – Annual	9/19	In progress.
6. Develop Comprehensive IT Master Plan	10/19	Ongoing.
4. Complete security updates for Phase 2	10/19	Revised completion date due to additional updates.
7. Complete Click-to-Gov	1/20	
8. Complete File Bound	1/20	
9. Meet with Departments	Ongoing	



G9 GOAL 9: Recruitment and Retention



Responsibility: Human Resources Manager/All Departments

Milestones		Status as of June 1, 2019
1. Develop budget proposal	6/19	In progress. HR worked with Building and Public Works departments to identify their critical shortage positions, i.e. Building Inspector/Investigators and Mechanics, respectively. Also, assisted with creating new salary structures.
2. Decision: Budget FY 20 Funding	9/19	
3. Identify "targeted positions"	Ongoing	



G1 GOAL 1: King Plant Redevelopment Project



Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Review bids	5/19	Completed.
2. Prepare recommendations	6/19	Completed.
3. FPRA Board: Direction	6/19	FPRA Board completed evaluation and ranking of proposals received in response to RFP No. 2019-003 and directed staff to enter into contractual negotiations with Audubon Development.
4. Negotiate agreement	11/19	
5. FPRA Board: Agreement Approval	1/20	



G2 GOAL 2: Passenger Rail Station



Responsibility: City Manager

Milestones	Status as of June 1, 2019
1. FPRA: submit proposal	Completed.
2. Monitor status	Ongoing.

G3 GOAL 3: Annexation Interlocal Service Boundary Agreements

Responsibility: Planning Director

Milestones	Status as of June 1, 2019
1. Finalize draft agreement	6/19 In progress. Reviewing ISBA with City Attorney. Will meet with St. Lucie County to discuss issues then finalize draft agreement.
2. Decision: Direction	7/19
3. Submit to St. Lucie County	8/19
4. County Decision: Direction	10/19



G4 GOAL 4: Economic Development Action Plan and Incentive Policy



Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Complete plan/policy	7/19	In progress.
2. Presentation/Decision: Direction	7/19	
3. Prepare budget proposal	7/19	
4. Decision: Budget FY 20 Funding	9/19	

G5 GOAL 5: Development Consultant for City

Responsibility: Planning Director

Milestones		Status as of June 1, 2019
1. Define scope of work	6/19	Completed. A consultant, S&ME, Inc. was hired to complete work on the EAR amendment, CRA Plan update and the Planning review of any proposals for the former HD King site.
2. Develop budget proposal	7/19	
3. Decision: Budget FY 20 Funding	9/19	



G6 GOAL 6: Sports Tourism Strategy and Action Plan (with TDC)



Responsibility: Golf Course Manager/Public Works Director

Milestones		Status as of June 1, 2019
1. Meet with TDC	7/19	On track.
2. Identify funding source for plan development	10/19	
3. Decision: Direction	1/20	



G7 GOAL 7: Port Development: Next Steps (with St. Lucie County)



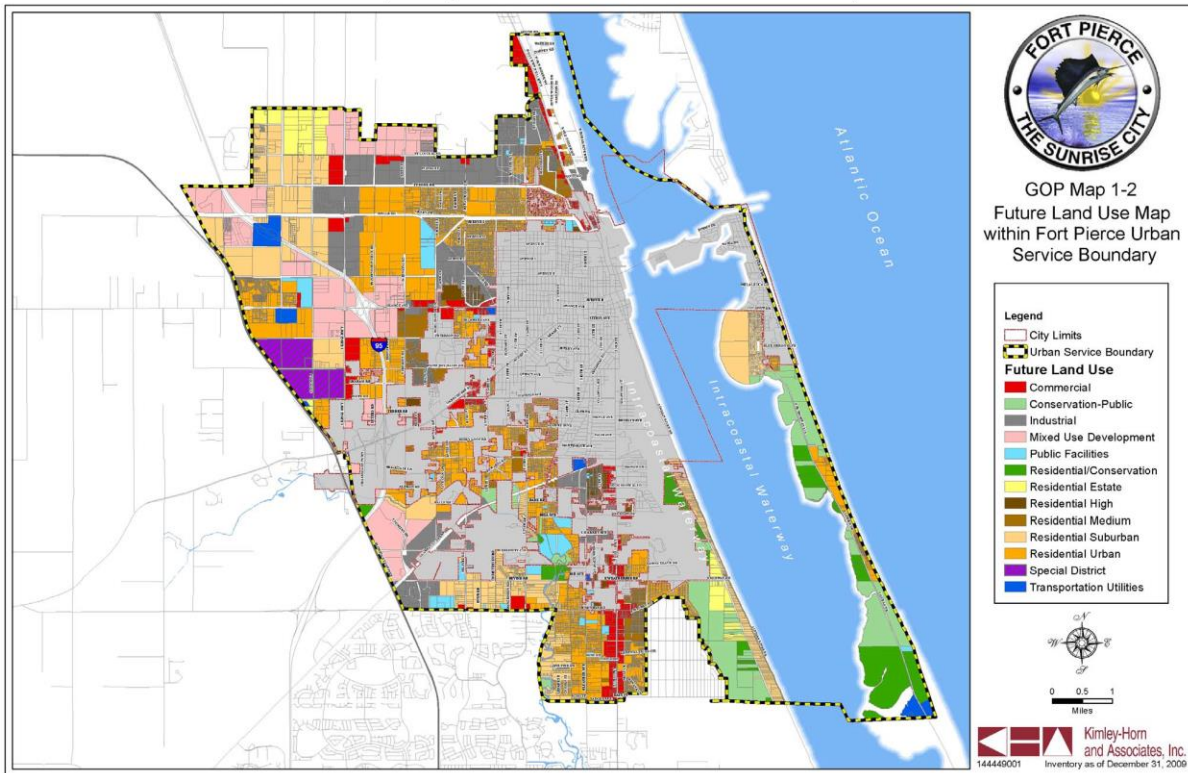
Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Monitor County owned land lease	5/19	Completed.
2. Develop strategy for Fisherman’s Wharf Area	7/19	In progress.
3. FPRA: Concept Presentation and Direction	7/19	
4. Issue RFP for Developer	10/19	
5. Negotiate agreement	3/20	
6. FPRA Decision: Development Agreement	6/20	



G8 GOAL 8: EAR/Comprehensive Plan Update

GOP Map 1-2 - Proposed Future Land Use within Fort Pierce Urban Service Boundary



City of Fort Pierce Comprehensive Plan
Goals, Objectives, and Policies

Page 1-20

Future Land Use Element
February 2011

Responsibility: Planning Director

Milestones		Status as of June 1, 2019
1. Initiate update	3/19	First draft of EAR amendment completed.
2. Decision: Initial Approval	7/19	
3. Submit state review and comments	8/19	
4. Decision: Update Adoption	9/19	

G9 GOAL 9: Development Review Task Force Report and Police Adoption

Responsibility: Planning Director

Milestones		Status as of June 1, 2019
1. Decision: Land Use – Permitted Site Plan Administrative Approval	4/19	Completed. Text amendment for minor and major site plan reviews was completed and approved by the City Commission in May of 2019.
2. Revise Chapter 18 – Subdivision of Land	7/19	
3. Decision: Subdivision of Land	8/19	



G10 GOAL 10: Seaplane Base and Service



Responsibility: City Engineer

Milestones		Status as of June 1, 2019
1. Clean up shuffle board area	6/19	Completed.
2. Complete application	9/19	<ul style="list-style-type: none"> Funding approved for Avcon, Inc. to proceed with licensing application for the establishment of a sea lane and seaplane base. Consultant to begin work with input meeting to be scheduled for July 2019.
3. Receive permits/licenses	9/20	

G11 GOAL 11: CRA Plan: Update

Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Finalize scope of service	4/19	Completed.
2. Initiate update	5/19	Completed.
3. Complete update	12/19	In progress.
4. FPRA: Approval	1/20	



G12 GOAL 12: Business Improvement District for Downtown



Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Prepare presentation	6/19	In progress.
2. Presentation: Direction	9/19	



G1 GOAL 1: Neighborhood Revitalization and Engagement: Input Meetings



Responsibility: Finance Director

Milestones		Status as of June 1, 2019
1. Lincoln Park Community Meeting	4/19	Completed.
2. Edgartown Community Meeting	12/19	



G2 GOAL 2: Community Events and Festivals Enhancements



Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Complete event inventory	8/19	In progress.
2. Identify enhancements and resources/costs/partners	10/19	
3. Finalize report	10/19	
4. Decision: Presentation and Future Direction	10/19	

G3 GOAL 3: Community Policing



Responsibility: Police Chief

Milestones		Status as of June 1, 2019
1. Initiate quarterly update report	7/19	A comprehensive overview on Police Strategies was presented at the May 13, 2019 Conference Agenda meeting. Community Policing was a segment in the presentation. The quarterly report is being designed.
2. Prepare report	3/20	
3. Decision: Presentation and Direction	3/20	

G4 GOAL 4: Police Advisory Board: Report

Responsibility: Police Chief

Milestones		Status as of June 1, 2019
1. Board report	5/19	The Board report was discussed by the Community Advisory Committee members at the June 13, 2019 meeting.



G1 GOAL 1: Lincoln Park Revitalization Initiative



Responsibility: Finance Director

Milestones		Status as of June 1, 2019
1. Prepare annual report	1/20	On track.
2. Present Report to FPRA Board	1/20	

G2 GOAL 2: City Street Sweeping Program Privatization

Responsibility: City Engineer

Milestones		Status as of June 1, 2019
1. Prepare report with recommendations	6/19	Currently reviewing a “piggyback” contract from other municipalities. Anticipate request for award at second commission meeting of July.
2. Decision: Direction, Contract Award	7/19	



G3 GOAL 3: Wayfinding Signage



Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Finalize colors	5/19	Completed.
2. Prepare budget proposal	7/19	
3. Decision: Budget FY 20 Funding	9/19	
4. Replace downtown signage	3/20	

G4 GOAL 4: Bond for Landscape Replacement

Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. Review development requirements, bond inventory and enforcement options	8/19	In progress.
2. Develop action plan	9/19	



G5 GOAL 5: Entrances/Gateways Beautification Plan



Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Define scope and cost	6/19	In progress.
2. Prepare budget proposal	7/19	
3. Decision: Budget FY 20 Funding	9/19	



FORT PIERCE

Strategic Plan 2019 Goals

BEAUTIFYING OUR COMMUNITY

G6 GOAL 6: Dumpster Solutions for Downtown

Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Prepare bid documents	7/19	In progress.
2. Prepare recommendations	8/19	
3. Decision: Contract Award	9/19	
4. Secure line of credit for underground	12/19	
5. Installation underground	12/20	

G7 GOAL 7: Mural Projects



Responsibility: Finance Director

Milestones		Status as of June 1, 2019
1. Complete 3 to 4 mural projects	3/20	On track.



G1 GOAL 1: Sunrise Theatre Structure and Marketing



Responsibility: City Manager

Milestones	Status as of June 1, 2019	
1. Complete operational analysis	5/19	Completed.
2. Finalize report	5/19	Completed.
3. Report: Information	5/19	Completed.
4. Management Decision:	6/19	Sharon Engle has been appointed Sunrise Theatre Director at the conclusion of an exhaustive process. Her tasks shall include the incorporation of diverse programming, enhanced marketing, improved customer service and financial solvency without additional contributions from the General Fund.

G2 GOAL 2: Recreation Program Expansion

Responsibility: Public Works Director

Milestones	Status as of June 1, 2019	
1. Complete review of activities	5/19	In progress.
2. Presentation: Report Direction	7/19	On track.
3. Prepare budget proposal	7/19	
4. Decision: Budget FY 20 Funding	9/19	



G3 GOAL 3: Sunrise Center Development



Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Complete 1 st Floor Visitor	4/20	In progress.
2. Complete 3 rd Floor – Permitting Hub	4/20	
3. 2 nd Floor – Guardian ad Litem	2021	
4. 4 th Floor – Conference Center	2021	

G4 GOAL 4: Historic St. Anastasia Building/Property Use

Responsibility: City Manager

Milestones		Status as of June 1, 2019
1. FPRA Board: Decision	5/19	Completed.
2. Complete negotiation	8/19	In progress.



G5 GOAL 5: Edgartown Rebranding



Responsibility: Planning Director

Milestones		Status as of June 1, 2019
1. Community meeting	12/19	Planning staff will be touring and documenting the Edgartown area, noting all structures and vacant areas, and their conditions/issues during the months of June and July.
2. Develop action plan	4/20	
3. Prepare budget proposal	7/20	
4. Decision: Budget FY 21 Funding	9/20	



G6 GOAL 6: Crime Reduction Action Plan



Responsibility: Police Chief

Milestones		Status as of June 1, 2019
1. Prepare budget proposal	7/19	The Police Department’s Crime Reduction Action Plan was discussed at the May 13, 2019 Conference Agenda meeting. The Plan includes a community engagement effort, equipping all officers with smartphones to assist in investigations and five K9 dogs.
2. Decision: Budget FY 20 Funding	9/19	



G7 GOAL 7: Trolley/Tram Service Direction



Responsibility: Public Works Director

Milestones		Status as of June 1, 2019
1. Complete report	7/19	In progress.
2. Report: Discussion, Direction	9/19	

G8 GOAL 8: Porpoise Park Report and Direction

Responsibility: City Engineer

Milestones		Status as of June 1, 2019
1. Define scope	6/19	In progress. Preliminary layout to being July 2019.
2. Prepare budget proposal	7/19	
3. Decision: Budget FY 20 Funding	9/19	





Mission Statement

To provide community leadership, quality public service, and a safe environment for all citizens, by an empowered team of employees motivated by pride in themselves and their work.

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Capital Improvement Plan
Fiscal Years 2018/2019 Through 2019/2020

DRAFT

Revised Date: 25-Jun-19

ITEM NO.	PROJECT NAME	TOTAL PROJECT COST	PREVIOUSLY APPROPRIATED	CITY-GENERAL FUND	CITY - ROAD & BRIDGE IMPACT FEES	HALF CENT SURTAX	STORMWATER IMPACT FEES	SMU	FDOT	FEMA	DEVELOPER SIDEWALK CONTRIBUTION	TOTAL	FY
TRANSPORTATION													
STREET PROJECTS													
1	Ohio Avenue Realignment (US 1 @ Ohio Ave.) Description: Realignment of east leg of intersection. Construction includes paving, drainage, sidewalk, mast arm installation, signalization upgrades and landscaping.	\$ 1,237,436	\$ 135,875 (Design)										19/20
	Construction				\$ 571,253		\$ 77,560	\$ 110,596	\$ 250,000		\$ 5,738	\$ 1,015,147	
	CEI Services				\$ 86,414							\$ 86,414	
2	Citrus Overpass Bridge Repairs Description: Project entails maintenance work as outlined by the biennial bridge inspection report. Deficiencies include; concrete spalling, exposed rebar, failed compression joints, understructure paint and deck joint seals.	\$ 1,070,916	\$ 65,916 (Design)										19/20
	Construction			\$ 400,000		\$ 550,000						\$ 950,000	
	CEI Services			\$ 55,000								\$ 55,000	
3	Street Resurfacing (Citywide) Description: Milling, curb reconstruction and asphalt overlay.	\$ 500,000											19/20
	Construction					\$ 500,000						\$ 500,000	
4	17th St - Phase 1 (Orange Ave. North to Ave. D) Description: Project includes reconstruction of roadway, drainage, sidewalk, limited landscaping, street lighting, and overhead utilities conversion to underground. Sanitary sewer and water main replacement anticipated, but not included in project costs.	\$ 1,497,713	\$ 205,116 (Design)										19/20
	Construction							\$ 323,149		\$ 969,448		\$ 1,292,597	
5	S. 7th St Reconstruction (Wendell to 10th St) Description: Roadway reconstruction, drainage, and sidewalk and conversion to underground electric. Water and sewer replacement is not included in total project cost.	\$ 659,270											18/19
	Construction				\$ 11,568	\$ 306,428		\$ 302,774				\$ 620,770	
	Und. Elec.				\$ 38,500							\$ 38,500	
STREET PROJECTS TOTAL (this page)		\$ 4,965,334	\$ 406,907	\$ 455,000	\$ 707,735	\$ 1,356,428	\$ 77,560	\$ 736,519	\$ 250,000	\$ 969,448	\$ 5,738	\$ 4,558,427	



Capital Improvement Plan
Fiscal Years 2018/2019 Through 2019/2020

DRAFT

Revised Date: 25-Jun-19

ITEM NO.	PROJECT NAME	TOTAL PROJECT COST	PREVIOUSLY APPROPRIATED	CITY-GENERAL FUND	CITY - ROAD & BRIDGE IMPACT FEES	HALF CENT SURTAX	STORMWATER IMPACT FEES	SMU	FDOT	FEMA	DEVELOPER SIDEWALK CONTRIBUTION	MARINA FUND	BUILDING FUND	TOTAL	FY
TRANSPORTATION															
BICYCLE / PEDESTRIAN PROJECTS															
6	Indian Hills Recreation Area - Bike Path / Trail Description: Construction of concrete path 12' in width along existing compacted rock path from Indian Hills Drive to the FEC spur crossing south of Savannah Road. Total length of trail segment is 0.9 miles.	\$ 579,527	\$ 55,400 (Design)						\$ 524,127					\$ 524,127	19/20
7	Melody Lane Seawall Replacement Description: Hurricane IRMA caused extensive damage to the melody lane seawall. New concrete panels, associated tie back system and concrete sidewalk to be constructed.	\$ 1,118,000			\$ 271,500					\$ 814,500				\$ 1,086,000	19/20
					\$ 32,000									\$ 32,000.00	
BICYCLE / PEDESTRIAN PROJECTS		\$ 1,697,527	\$ 55,400	\$ -	\$ 303,500	\$ -	\$ -	\$ -	\$ 524,127	\$ 814,500	\$ -	\$ -	\$ -	\$ 1,642,127	
TRANSPORTATION PROJECTS TOTAL		\$ 6,662,861	\$ 462,307	\$ 455,000	\$ 1,011,235	\$ 1,356,428	\$ 77,560	\$ 736,519	\$ 774,127	\$ 1,783,948	\$ 5,738	\$ -	\$ -	\$ 6,200,554	
BUILDINGS															
BUILDINGS															
8	Waterproofing Decks at City Hall Garage - Phase I Description: Waterproofing maintenance of parking structure located at City Hall - 100 N. US 1. Recaulking of parking deck joints, cleaning of drainage pipes and sealing drain line joints is necessary maintenance to assure waterproofing and structural integrity of parking structure.	\$ 529,410	\$ 27,200 (Design)		\$ 445,000									\$ 445,000	19/20
					\$ 57,210									\$ 57,210	
9	Permitting Hub Build-out Description: Interior build-out of Sunrise Center to relocate the permitting arm of the Building Department.	\$ 1,052,360	\$ 52,360.00 (Design)										\$ 1,000,000	\$ 1,000,000	18/19
10	FUEL DOCK SUPPORT BUILDING Description: Construction of a building to facilitate the fuel sales at the City Marina.	\$ 889,598										\$ 889,598		\$ 889,598	18/19
BUILDINGS		\$ 2,471,368	\$ 79,560	\$ 502,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 889,598	\$ 1,000,000	\$ 2,391,808	



Capital Improvement Plan
Fiscal Years 2018/2019 Through 2019/2020

DRAFT

Revised Date: 25-Jun-19

ITEM NO.	PROJECT NAME	TOTAL PROJECT COST	PREVIOUSLY APPROPRIATED	CITY-GENERAL FUND	CITY - ROAD & BRIDGE IMPACT FEES	HALF CENT SURTAX	STORMWATER IMPACT FEES	SMU	FDOT	FEMA	DEVELOPER SIDEWALK CONTRIBUTION	MARINA FUND	BUILDING FUND	TOTAL	FY
MARINA PROJECTS															
<i>DREDGING</i>															
11	Intracoastal Waterway Maintenance Dredging Description: Removal of accumulated material that has partially filled in the Intracoastal Waterway. Estimated volume of 24,000 cubic yards will be pumped to the beach south of the Jetty for beach re-nourishment.	\$ 1,920,269													19/20
		Design / Permitting										\$ 120,269		\$ 120,269	
		Construction										\$ 1,800,000		\$ 1,800,000	
MARINA PROJECTS		\$ 1,920,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,920,269	\$ -	\$ 1,920,269	
STORMWATER UTILITY PROJECTS															
<i>SMU PROJECTS</i>															
12	Surfside Park Residential Street Drainage Description: The drainage improvements will include valley gutters constructed along both sides of the roadway, elimination of the remaining roadside swales by re-grading from the edge of road to the right-of-way line and re-establishing the roadway crown by asphalt overlay.	\$ 1,072,624	\$ 55,110 (Design)					\$ 1,017,514						\$ 1,017,514	18/19
		Construction													
13	Moore's Creek Erosion Remediation Description: As a result of Hurricane Irma, Moore's Creek suffered erosion damage along its banks, primarily from 7th to 15th Street. A request was submitted to FEMA for bank stabilization and mitigation	\$ 327,400						\$ 57,295		\$ 270,105				\$ 327,400	19/20
		Construction													
14	Moore's Creek Trash Interceptors Description: Proposed installation of "DownStream Defenders" to capture and retain stormwater sediment, trash and floatables before entering Moore's Creek.	\$ 120,000						\$ 120,000						\$ 120,000	19/20
		Construction													
SMU PROJECTS		\$ 1,520,024	\$ 55,110	\$ -	\$ -	\$ -	\$ -	\$ 1,194,809	\$ -	\$ 270,105	\$ -	\$ -	\$ -	\$ 1,464,914	



Capital Improvement Plan
Fiscal Years 2018/2019 Through 2019/2020

DRAFT

Revised Date: 25-Jun-19

SUMMARY	TOTAL PROJECT COST	PREVIOUSLY APPROPRIATED	CITY-GENERAL FUND	CITY - ROAD & BRIDGE IMPACT FEES	HALF CENT SURTAX	STORMWATER IMPACT FEES	SMU	FDOT	FEMA	DEVELOPER SIDEWALK CONTRIBUTION	MARINA FUND	BUILDING FUND	TOTAL
TRANSPORTATION	\$ 6,662,861	\$ 462,307	\$ 455,000	\$ 1,011,235	\$ 1,356,428	\$ 77,560	\$ 736,519	\$ 774,127	\$ 1,783,948	\$ 5,738	\$ -	\$ -	\$ 6,200,554
BUILDINGS	\$ 2,471,368	\$ 79,560	\$ 502,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 889,598	\$ 1,000,000	\$ 2,391,808
MARINA	\$ 1,920,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,920,269	\$ -	\$ 1,920,269
STORMWATER MANAGEMENT UTILITY	\$ 1,520,024	\$ 55,110	\$ -	\$ -	\$ -	\$ -	\$ 1,194,809	\$ -	\$ 270,105	\$ -	\$ -	\$ -	\$ 1,464,914
FY 18/19 THROUGH 19/20 CIP TOTAL	\$ 12,574,522	\$ 596,977	\$ 957,210	\$ 1,011,235	\$ 1,356,428	\$ 77,560	\$ 1,931,328	\$ 774,127	\$ 2,054,053	\$ 5,738	\$ 2,809,867	\$ 1,000,000	\$ 11,977,545

**Joint Strategic Planning Workshop City
Commission/FPUA**

6.

Meeting Date: 06/28/2019

Re: Annexation Strategies

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Discussion on Annexation Strategies and Procedure

Attachments

Annexation Agreement Map with FPUA Service Area

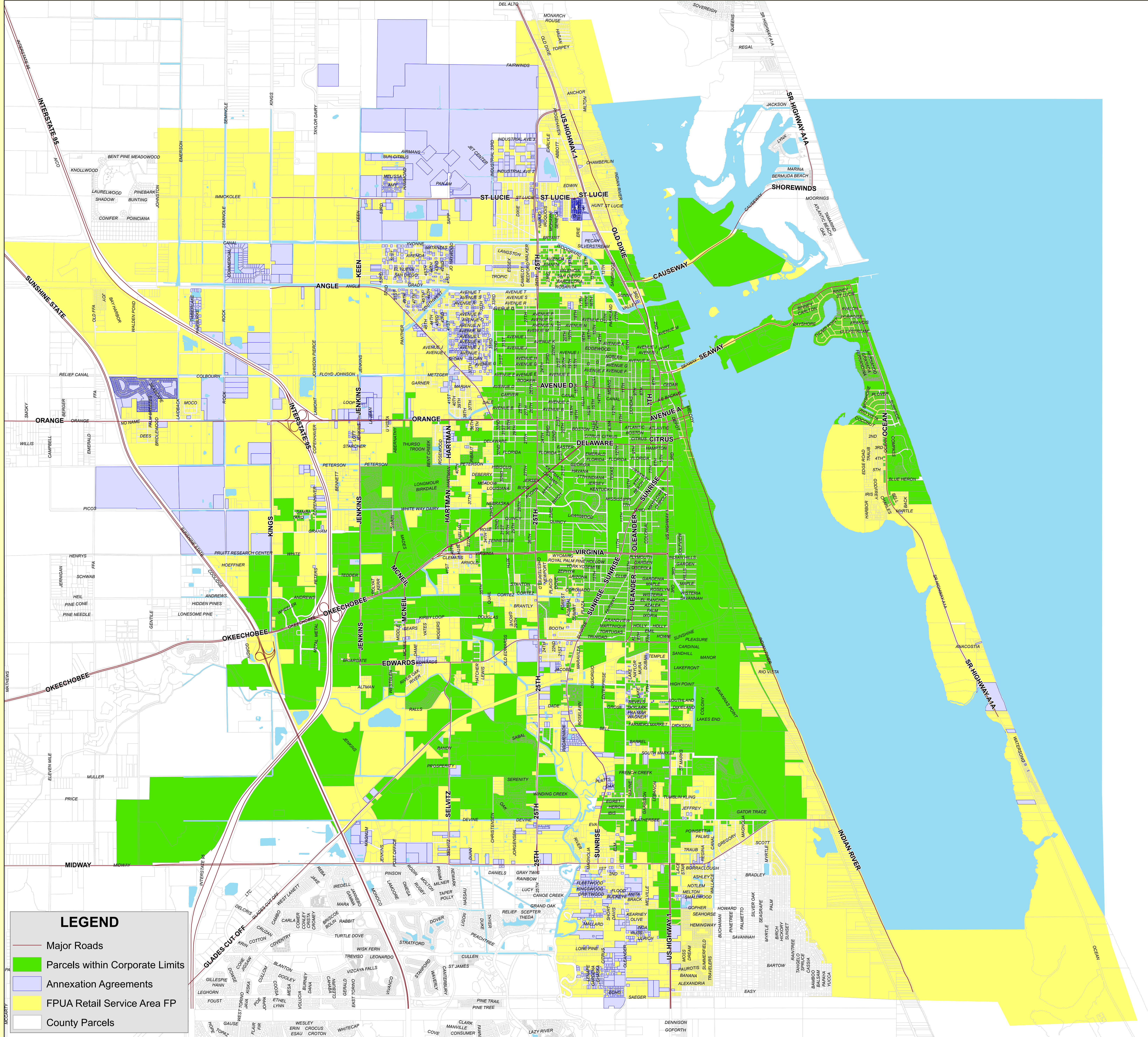
Annexation Agreement Map without FPUA Service Area

Standard Operating Procedure for Voluntary Annexation

Form Review

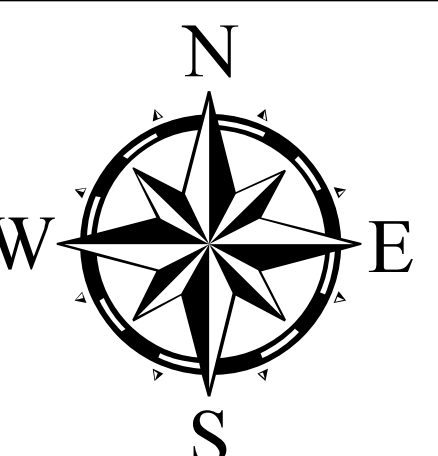
Form Started By: Linda Cox
Final Approval Date: 06/27/2019

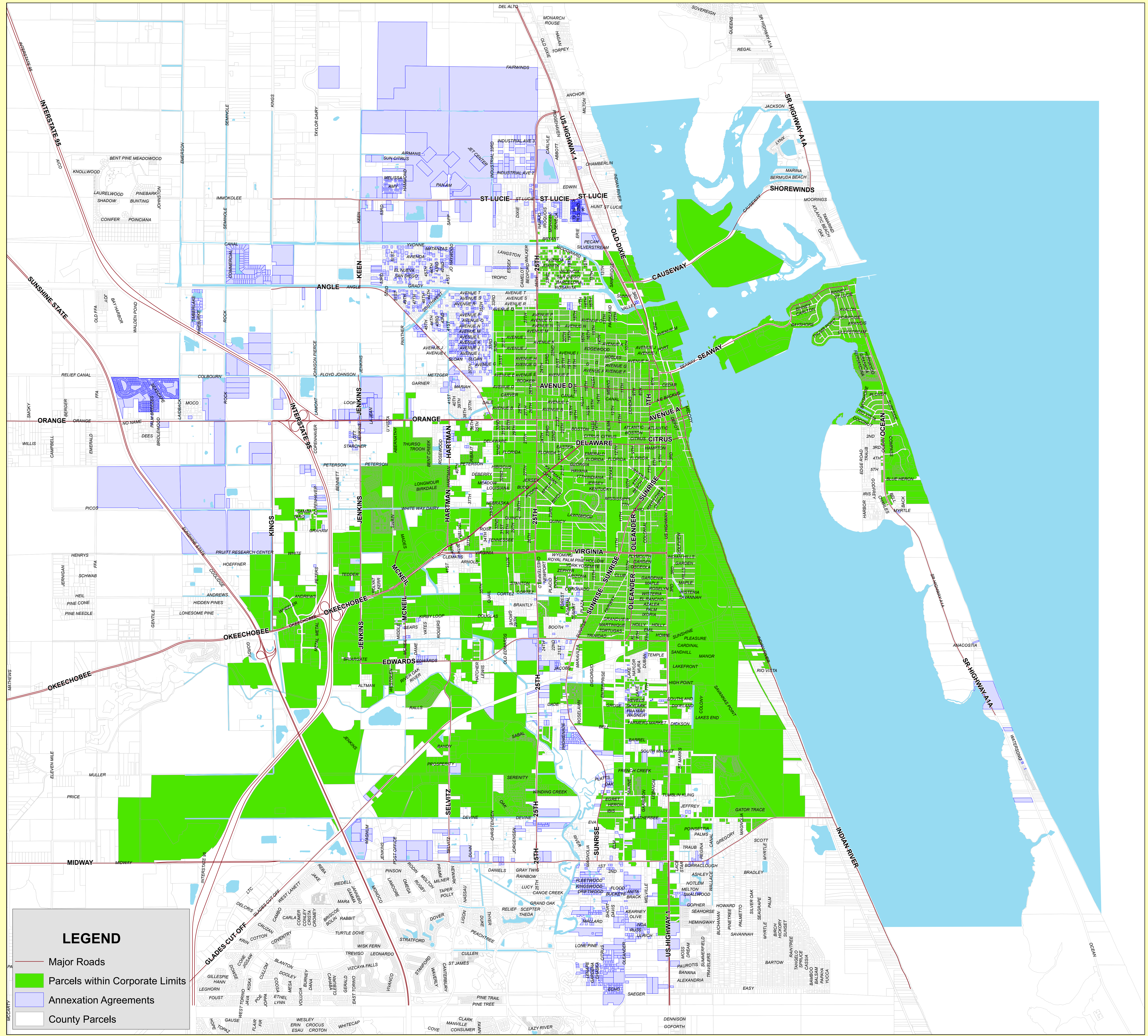
Started On: 06/27/2019 09:53 AM



This map is a conceptual tool utilized for project development only. Though the information provided by this map is accepted to be accurate for the City's administrative purposes, it is not to be used for technical purposes. Any information, including but not limited to software and data, received from the City of Ft Pierce in fulfillment of a public records request is provided "AS IS" without warranty of any kind. Any information provided by this map to be used for purposes other than reference must be confirmed by field survey.

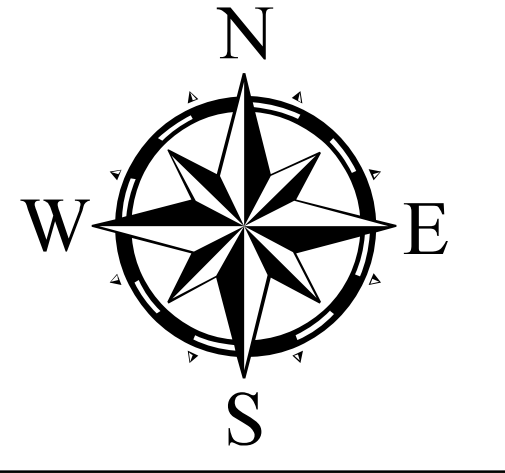
ANNEXATION AGREEMENTS MAP





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ANNEXATION AGREEMENTS MAP





Standard Operating Procedure for Voluntary Annexation

1. Verify that the subject property meets the requirements of:
 - a. Section 171.043 of the Florida Statutes for contiguity, development, population, and compactness
 - b. Located wholly within the boundaries of the Joint Planning Agreement (JPA) between St. Lucie County and the City of Fort Pierce
 - c. Is not already incorporated into the City limits
 - d. If the property had been previously attempted to be annexed into the City (determine why it did not succeed)
2. Determine if the subject property has completed an "Application For Annexation" with:
 - a. Warranty Deed
 - b. Current Survey (done within the last 12 months)
 - c. All relevant signatures
 - d. All necessary information provided
3. If there is no "Application For Annexation" and City is initiating a "Voluntary" Annexation, determine:
 - a. Is there an FPUA Annexation Agreement
 - b. Is it signed by the property owner (does not have to be the most current property owner)
 - c. Is it recorded with St. Lucie County Clerk
 - d. Does the legal description encompass all of the subject property (the parcel numbers and address may be different)
4. Create project folder in Q:Drive and Naviline.
5. Set up a calendar with important dates for all subsequent Technical Review Committee, boards, reviews, notifications, advertisements, LSR's, and reports consistent with the JPA and Section 171.044 of the Florida Statutes.
 - a. St. Lucie County Administrator and Attorney notification
 - b. TRC distribution and meeting dates
 - c. Property owner(s) certified mailings (if using FPUA Agreement) – before all public hearings
 - d. Planning Board distribution, Agenda Quick, and hearing dates
 - e. Legal Service Request to City Attorney to review Annexation Ordinance
 - f. Email to run the newspaper advertisements #1 and #2
 - g. Publications of newspaper advertisements #1 and #2
 - h. City Commission distribution, Agenda Quick, and hearing date #1
 - i. City Commission distribution, Agenda Quick, and hearing date #2
 - j. Property owner(s) certified mailings (if using FPUA Agreement) – after 2nd Reading of Annexation Ordinance
 - k. Meeting with City Clerk to determine and obtain proof of Department of State/County Administrator and Attorney / Property Appraiser provided notice of annexation
6. Notify the St. Lucie County Administrator and Attorney of impending annexation at least 30 days prior to the publishing of the annexation ordinance by certified mail, per JPA. A letter detailed description of the subject site, along with a location map demonstrating continuity and compactness, all board/commission hearings, and a copy of the draft annexation ordinance shall constitute notification. Send a corresponding email to each with same information. Save a copy in Q:Drive and Naviline.
7. If using FPUA Agreement, send, via certified mail, a letter notifying all owners of impending annexation, along with continuity map, board/commission meeting dates, and a copy of the FPUA Agreement at least 30 days prior to the Planning Board meeting. Save a copy in Q:Drive and Naviline.

8. Write TRC memo along with continuity map, board/commission meeting dates, and a copy of the FPUA Agreement. Send to Executive Administrative Assistant to enter into High Tail. Provide 2 hard copies for distribution to the Building Division and Engineering Department. Save a copy in Q:Drive and Naviline.
9. Draft Legal Service Request for City Attorney to review Annexation Ordinance. Sign by Director and send to City Manager's Office for signature. Save a copy in Q:Drive and Naviline.
10. Attend TRC meeting and obtain comments from TRC staff...address comments as needed. Save a copy in Q:Drive and Naviline.
11. Write Planning Board Staff Report and save continuity map, zoning/FLU maps, and a copy of the FPUA Agreement as PDF's. Have Report signed by Director, save as PDF, and save all in Agenda Quick. Save a copy in Q:Drive and Naviline. Provide 8 hard copies to Executive Administrative Assistant for distribution to Planning Board members.
12. Receive Legal Service Request for Annexation Ordinance from City Attorney. Save final draft in Q:Drive and Naviline.
13. Send email to newspaper to run 2 advertisements consistent with Section 171.044(2) of the Florida Statutes. Advertisement shall consist of title block of the Annexation Ordinance and black and white copy of contiguity map. Advertisements shall published at least once each week for 2 consecutive weeks
14. Attend Planning Board hearing and obtain comments...address comments as needed.
15. Obtain proofs of newspaper advertisements, create PDF copies, and save in Q:Drive and Naviline.
16. Write City Commission Staff Report and save continuity map, zoning/FLU maps, and a copy of the FPUA Agreement as PDF's. Have Report signed by Director, save as PDF, and save all in Agenda Quick. Save a copy in Q:Drive and Naviline.
17. Create PowerPoint and have approved by Director. Save a copy in Q:Drive and Naviline. Attend City Commission public hearing #1...address comments as needed.
18. City Clerk will copy City Commission items from Agenda Quick into the next available meeting Date.
19. Update City Commission PowerPoint. Save a copy in Q:Drive and Naviline. Attend City Commission public hearing #2...address comments as needed.
20. Send, via certified mail, a letter notifying all owners of approved annexation, along with continuity map, board/commission meeting dates, and a copy of the FPUA Agreement no more than 3 working days after the 2nd Reading at City Commission of the Annexation Ordinance. Letter shall reference 171.044(3) of the Florida Statutes. Save a copy in Q:Drive and Naviline.
21. Meet with City Clerk to determine and obtain proof of Department of State/County Administrator and Attorney / Property Appraiser provided notice of annexation, consistent with 171.081 of the Florida Statutes in terms of appeal procedures. Save a copy in Q:Drive and Naviline.
22. Close out Q:Drive file and Naviline. Scan hard file. Box and update box label. Send to record keeping room for storage.