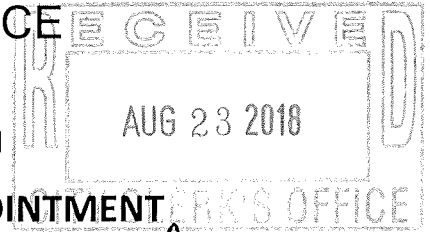




CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841



APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Community Wide Council

Name: <u>Frederick D. Spears</u>	Phone: <u>(772) 618-5104</u>
Home Address: City/Zip Code: <u>1009 AVE. I Ft. Pierce, FL 34950</u>	How long at this address? <u>25 yr.</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>Sales Associate / Customer Service</u>	
Do you own a business that operates within the City of Fort Pierce? If yes, list the address and nature of said business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you now or in the future plan to do business with the City of Fort Pierce? If yes, in what capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>N/A</u>	
Are you employed by a business that is located within the City of Fort Pierce? If yes, state the business and location: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>N/A</u>	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Land Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other: Describe your education, background, training and knowledge in the above area(s): <u>Bealls Outlet 2313 D HWY 1 Ft. Pierce, FL 34950</u>	
Are you currently a member of a Commission-appointed board/committee? If yes, please specify: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>N/A</u>	
Have you ever been convicted of a felony? If yes, what was the nature of the crime(s) you were convicted of: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>N/A</u>	
Referred by: <u>8/23/18</u>	Applicant Email Address: <u>Fredspears17@gmail.com</u>
Date: <u>8/23/18</u>	Applicant's Signature: <u>[Signature]</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

Frederick D. Spears

1009 Avenue I Fort Pierce, Florida 34950
Cell: (772) 618-5654 Email: Fredspears17@gmail.com

Professional Summary

I am a person who goes above and beyond basic administrative tasks and takes on multiple projects at once. Excellent work ethic and strength in boosting company morale. Quality-focused and committed to approaching administrative tasks with tenacity and attention to detail. Attentive Customer Service Representative who has achieved customer service satisfaction and customer retention goals. Independent and quick thinking team player seeking a role offering increased responsibility.

Skills

- Excellent communication skills
- Articulate and well-spoken
- Customer service-oriented
- Accurate and detailed
- Works well under pressure
- Social media knowledge
- Pleasant demeanor
- Appointment setting
- Team building
- Motivated team player
- Great leadership skills
- Skilled problem solver
- Stocking
- Merchandising
- Retail sales
- Computer literate
- Customer-oriented
- Multi-line phone

Work History

03/2012 to Current **Overnight Stocker**

Wal-Mart Inc.- 5100 Okeechobee Road Fort Pierce, Florida 34982 #: (772) 468-0880

- Maintained cleanliness and presentation of stock room and production floor.
- Processed cash and credit payments rapidly and accurately.
- Stocked and replenished merchandise according to store merchandising layouts.
- Priced merchandise, stocked shelves and took inventory of supplies.

06/2011 to 12/2012 **Receptionist**

El Bethel Community Development Center- 518 Means Court Fort Pierce, Florida 34950 #: (772) 882-4515

- Answered and managed incoming and outgoing calls while recording accurate messages.
- Screened all visitors and directed them to the correct employee or office.
- Handled daily heavy flow of paperwork and cooperated with the accounting departments

Education

Current: **Secondary Education**

Indian River State College- 3209 Virginia Avenue Fort Pierce, Florida 34981

2011: **High School Diploma**

Fort Pierce Central High School – 4101 South 25th Street Fort Pierce, Florida