



TO : Nicholas Mimms, City Manager

FROM : Peggy Arraiz, Code Compliance Manager

SUBJECT : Humane Society Contract Follow up

DATE : November 2, 2018

This memo is a follow up to the meeting that occurred between the City of Fort Pierce, the City of Port St. Lucie and St. Lucie County, which has been shared by all involved. There are three key items that we would like to bring forward to the executive level for discussion with regards to the contractual agreement with the Humane Society.

The first is that all three jurisdictions agree that it would be in our best interests to enter into a single or common contractual agreement with the Humane Society.

The second item is that we collectively agree with the establishment of a Humane Society Operational (Steering) committee that each entity (SLC, FP, & PSL) would have a member on the committee. This committee would meet the first week of each month. Prior to the Operations committee meeting, all committee members will be provided with a report of the operational issues, concerns and challenges from the Humane Society's Shelter manager.

Thirdly, it was discussed that the Humane Society's annual audit and budget analysis be completed by the St. Lucie County Office of Management and Budget (OMB). Additionally, to have a monthly financial statement accompany the monthly invoice that is to be submitted for review the first week of each month.

The items listed above would need to be negotiated into the agreement as seen fit.

There were many other areas of discussion regarding the concerns that have been identified in inspections over the last year, as well as some thoughts and ideas and suggestions for an improved program provided by the Humane Society. These will be discussed with Humane Society representatives at a scheduled meeting next week

Please let me know if you have any questions regarding this update. I will provide additional updates as events occur.

