

Date and Time Stamp  
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**FEB 07 2019**  
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Grants Administration  
(Do Not Write In This Box)

**Grant Amount Requested: \$5,000**

**2018-2019 PUBLIC SERVICE GRANT APPLICATION**

Organization Legal Name: Treasure Coast Food Bank  
Mailing Address: 401 Angle Rd., Fort Pierce, FL 34947  
Physical Address: 401 Angle Rd., Fort Pierce, FL 34947  
**Contact Person:** Homer Gutierrez Title: Senior Director of Program Service  
BEST CONTACT Phone Number: 772.489.3034 Email Address: hgutierrez@tcfoodbank.org  
Website Address: www.stophunger.org

**LEGAL STATUS OF ORGANIZATION:**

- ( X ) Incorporated, Not-for-Profit - Month and Year of incorporation/creation: January, 1990
- INCLUDE COPY OF CURRENT 501(c)(3) DOCUMENTATION FROM INTERNAL REVENUE SERVICE.

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**Person Authorized to Sign on Behalf of this Organization. Signature Must Be Notarized.**

*Krista Garofalo* Today's Date: 2-4-2019  
**Signature**

Print Name: Krista Garofalo Title: Chief Strategy & Advocacy Officer  
Telephone Number: 772.489.3034 Email: kgarofalo@tcfoodbank.org

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**NOTARY STATE OF FLORIDA, COUNTY OF ST. LUCIE**

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgements, personally appeared Krista Garofalo, who is personally known to me or produced \_\_\_\_\_, as identification, and acknowledged he/she executed the forgoing Agreement for the use and purposes mentioned in it and that the instrument is his/her act and deed.

IN WITNESS OF THE FORGOING, I have set my hand and official seal in the State and County aforesaid in this 7<sup>th</sup> day of February, 2019.

NOTARY PUBLIC *[Signature]*  
My Commission Expires: 2/17/22



trained support staff, our capacity to prepare high-quality meals for children and teens has been upgraded. Typically, these meals include fresh-made sandwiches and wraps, hand-made salads, and fresh cut fruits and vegetables—and all the meals are now made daily. Further, we continue to increase the number of food sources for Summer Feeding meals with the result being a wider range of foods at a more competitive rate for Treasure Coast Food Bank.

5. What is your organization's annual budget? Describe how your organization is currently funded.

The organization's annual budget is \$4,483,862.

Ninety-seven percent of all resources received by TCFB are allocated to program services.

We receive funding from a diverse pool of resources, with revenue sources including private individuals, foundations, corporations, program income, United Way, Children's Services Council, and government (federal, state, county and municipal).

6. Does the City of Fort Pierce and/or other local organizations in Fort Pierce provide services similar to your agency?

If you answered Yes, how do your services compliment their offerings? If yes, explain.

How are your services different?

Treasure Coast Food Bank is the only Food Bank in Fort Pierce (and along the Treasure Coast and in Okeechobee County). There are no other organizations with the capacity to safely procure, store, and share millions of nutritious meals (especially those that include fresh produce) with low-income children, families and seniors in Fort Pierce (and beyond).

There may be other organizations in the community, including St. Lucie County, that provide outreach services similar to those offered by Treasure Coast Food Bank's Your Plate and Whole Child Connection programs but we are unique in our commitment to offering tri-lingual staff who can directly enroll/refer clients to public and private programs that increase individual and families' household resources.

With that said, we collaborate with approximately 300 pantries, soup kitchens, homeless shelters, senior housing, youth development organizations, low-income day-care centers, libraries, and other community partners to distribute more than ten million pounds of healthy food each year. It should also be noted that Treasure Coast Food Bank also provides individuals and families with non-food essentials, including diapers, pet food, and school supplies.

7. Project Name (please keep it short): Treasure Coast Food Bank's Summer Feeding Program
8. U.S. Dept. of Housing & Urban Development (HUD) National Objective Activities: (check one)
- Area benefit** activity (the activity benefits/is open to everyone in a particular low income neighborhood or geography)
  - Limited Clientele** activity (particular individuals or households receive a benefit, and the majority of them qualify as low income)

**X Presumed Benefit** activity (the activity benefits a group of individuals presumed by HUD to qualify for a benefit: battered spouses, homeless, elderly, severely disabled adults, abused children, illiterate adults, persons with HIV/AIDS, or migrant farm workers)

9. Which National Objective(s) shown below does your project/program(s) meet?

Benefit low to moderate-income persons;

Help in the prevention of slums or blight; and/or

Meet other community needs having a particular urgency because other financial resources are not available to meet such needs.

10. Beneficiaries from National Objective Activities (#8 Above)

A. Who are the intended beneficiaries of this program/project? Describe how the project will ensure that the intended beneficiaries are being served and the target population will be reached, including how beneficiaries are identified, and any outreach performed:

The intended beneficiaries of the project are low-income children and teens (through age 18) in the City of Ft. Pierce. However, by federal law and this is standard among federal nutrition programs, we cannot ask for identification or proof of income. Thus, the need for Summer Food services is self-declared but it has long been our experience that if someone cannot afford a meal they will not travel to a Summer Feeding site to obtain one. Therefore, we are confident that virtually all meals are served to low-income youth.

Adults accompanying a child(ren) to the Summer Feeding site can receive food assistance from Treasure Coast Food Bank but this food is not funded through this program or through the overall program budget.

Treasure Coast Food Bank will generate broad community awareness about the 2019 Summer Feeding Program through various channels, including: social media posts and targeted ads, flyers, traditional media (radio, newspapers, local television), our web site ([www.stop hunger.org](http://www.stop hunger.org)), and through word-of-mouth marketing. Please note that some outreach materials will be made available in Spanish.

We also communicate directly to those who wish to become Summer Feeding Program sites. To ensure that those who are requesting Summer Feeding Program services are capable of handling the resources and ensuring the safe storage and delivery of the food, we need to monitor the sites. The person who monitors these sites needs to be a trained employee (in this case Treasure Coast Food Bank's Elisha Alexander), this will ensure they can educate others and will hold those agencies accountable.

B. If the project will provide an "Area Benefit", please define clearly the geographic area to be served by the proposed activity. Include a map, if necessary.

N/A

C. If the project will benefit "Limited Clientele", list the approximate number and percentage of total persons assisted through this project/program who will be Low to Moderate Income (LMI) and how their income level will be determined.

N/A

**Department of Housing and Urban Development (HUD) 2018 Income Limits**

Number of People Living in Household	1	2	3	4	5	6	7	8
<b>Extremely Low Income</b>	\$12,750	\$16,460	\$20,780	\$25,100	\$29,420	\$33,740	\$37,550	\$39,950
<b>Very Low Income</b>	\$21,200	\$24,200	\$27,250	\$30,250	\$32,700	\$35,100	\$37,550	\$39,950
<b>Low Income</b>	\$33,900	\$38,750	\$43,600	\$48,400	\$52,300	\$56,150	\$60,050	\$63,900

D. If the project will provide a “**Presumed Benefit**”, please identify the group(s):

- |  |   |
|--|---|
| <input type="checkbox"/> Abused Children               | <input type="checkbox"/> Illiterate Adults                |
| <input type="checkbox"/> Lower Income Senior Citizens  | <input type="checkbox"/> Migrant Farm Workers             |
| <input type="checkbox"/> Elderly                       | <input type="checkbox"/> Persons with HIV/AIDS            |
| <input type="checkbox"/> Homeless                      | <input type="checkbox"/> Severely Disabled Adults         |
| <input checked="" type="checkbox"/> Lower Income Youth | <input type="checkbox"/> Severely Disabled Children/Youth |
| <input type="checkbox"/> Other _____                   |   |

11. Describe the existing problems or needs to be addressed by this program/project.

According to the most recent data from the Florida Department of Education, there are a number of City of Fort Pierce public schools where a majority (50%+) of students qualify for the free and reduced lunch program at school. Through the 2019 Summer Feeding program, Treasure Coast Food Bank will serve youth from most if not all these schools this summer:

- Chester A. Moore Elementary (100% of students qualify for free/reduced lunch)
- Dale Cassens School (100% of students qualify for free/reduced lunch)
- Dan McCarty Middle School (100% of students qualify for free/reduced lunch)
- F.K. Sweet Elementary School (73% of students qualify for free/reduced lunch)
- Fairlawn Elementary School (57.3% of students qualify for free/reduced lunch)
- Forest Grove Middle School (100% of students qualify for free/reduced lunch)
- Ft. Pierce Central High School (58.7% of students qualify for free/reduced lunch)
- Ft. Pierce Westwood High School (89.5% of students qualify for free/reduced lunch)
- Lakewood Park Elementary School (100% of students qualify for free/reduced lunch)
- Lawnwood Elementary School (100% of students qualify for free/reduced lunch)
- Samuel Gaines Academy (100% of students qualify for free/reduced lunch)
- St. Lucie Elementary School (100% of students qualify for free/reduced lunch)
- Weatherbee Elementary School (100% of students qualify for free/reduced lunch)
- White City Elementary School (100% of students qualify for free/reduced lunch)

As we know, many of these children, at no fault of their own, will not have access to affordable and nutritious food during the summer when schools (and their breakfast and lunch programs) are closed.

What are the consequences of children missing nutritious meals during the summer?

When children are hungry during the summer, it can affect their health and contribute to measurable learning loss. Researchers at Georgetown University and the University of Virginia found that children who experience food insecurity in their early childhood are more likely to begin kindergarten less prepared than children from food-secure households.

Food insecure children are also more likely to have poorer health, a ten-year study conducted by Canadian researchers found. Many children and teens will literally go hungry while others can gain weight because they have little or no access to nutritious meals. According to a research brief from the National Learning Association, children gain weight two to three times faster during the summer vacation than they do during the school year—and Latinx and Black children are especially prone to obesity.

And finally, summer hunger can also cause significant stress on low-income families as their already tight budgets are strained even more in order to purchase missing meals that had been provided during the school year.

12. Describe your proposed project's activities and how they will address the problems/needs you listed in #11 above.

Project activities: The Summer Feeding Program, coordinated by Treasure Coast Food Bank, provides nutritious snacks and meals to children 18 and younger in the City of Fort Pierce (and throughout the Treasure Coast and Okeechobee County). Summer Feeding Program sites are located in low-income neighborhoods where the number of SNAP recipients is very high (according to data provided by United States Department of Agriculture). *Please note that funds for any grant awarded from the City of Fort Pierce will be used exclusively for Summer Feeding programming within the City of Fort Pierce.*

All snacks and meals meet all of the USDA nutritional requirements, and therefore snacks and meals are healthy, balanced, and appealing to the children. Treasure Coast Food Bank's Summer Feeding Program staff is fully responsible for safely preparing and delivering each and every one of the snacks and meals.

In addition to serving snacks and meals, Summer Feeding sites coordinate a variety of enrichment and recreational activities, including music, sports, tutoring, and structured activities for healthy socializing.

How will the proposed activities meet the need? According to a 2015 report from Deloitte Consulting ("Summer Nutrition Program Social Impact Analysis"), "National summer nutrition programs increase food security and have a lasting impact on children's lives. In the short-term, the programs can help mitigate summer weight gain, cognitive decline and summer learning loss for children from low-income families. In the long term, they may help increase high school graduation rates and reduce susceptibility to chronic diseases, which are otherwise each accompanied by large potential costs to the children and their communities."

13. List the physical addresses where the your proposed project activities (listed in #12 above) will take place, using street addresses within the City limits of Fort Pierce.

Please note that more sites will be added as we approach the formal launch of the Summer Feeding program in May 2019:

Your Plate Health & Wellness Center  
1203 Orange Avenue  
Fort Pierce, FL 34950

14. List this project's measurable goals and objectives. Date the goals and objectives.

By August 9, 2019, Treasure Coast Food Bank will increase the number of meals it distributes to youth accessing City of Fort Pierce Summer Feeding Program sites by ten percent compared to the number of meals distributed to youth accessing City of Fort Pierce Summer Feeding Sites in Summer 2018.

By August 9, 2019, Treasure Coast Food Bank will increase the number of City of Ft. Pierce youth served through its Summer Feeding Program by 12% compared to the number of City of Ft. Pierce youth served in Summer 2018.

15. How will you track the results of these goals and objectives? (This information will be required with your monthly status reports.)

Treasure Coast Food Bank receives daily, weekly, and monthly meal count reports for each of the Summer Feeding sites serving snacks, breakfasts, and/or lunches through the Summer Feeding Program it coordinates.

16. Briefly describe measurements of outcomes for each of the activities listed in #12. (Examples - number of unduplicated low/moderate income youth served, number of unduplicated senior citizens served, number of unduplicated Veterans served, number of unduplicated adults served, etc.)

Outcomes will be the exact number of meals Treasure Coast Food Bank distributes to City of Fort Pierce Summer Feeding Program sites as well as the number of City of Ft. Pierce youth served during May 28-August 9, 2019.

17. Amount of Grant Funds requested in this application: \$5,000

Amount of other funds secured for this program/project: \$331,464

Amount of other funds earmarked for the program/project: \$117,597

Total amount needed to complete this program/project: \$454,061

Please note that though we are reimbursed partially for meals through the USDA's Summer Food Service Program, this does cover all the expenses for each meal. Nor does it fully cover other expenses such as gas, monitoring, administration, etc. As these figures indicate, the Summer Food Service Program provides 73% of the project's funding and thus we may raise funds to account for the remaining 27%.

18. Describe your contingency plan in the event this grant request is not fully funded, or not funded at all by the City of Fort Pierce:

In the event this funding request is only partially funded or not funded at all, we will most likely have to adjust downwards the number of snacks, breakfasts, and meals served this summer in Fort Pierce this summer.

19. If this is a multi-year project, how will you continue to implement this project if City grant funds are not available in future years?

Treasure Coast Food Bank's Summer Feeding Program is an annual project. If City grant funds are not available in future years, we will have to adjust the nature of our outreach efforts in recruiting Summer Feeding sites within the City of Fort Pierce. More specifically, we may not be as aggressive in recruiting additional sites that may want to participate in the program.

20. Select every qualifier below that best describes your project.

- Improve or enhance education opportunities
- Improve or enhance job training opportunities
- Improve or enhance employment opportunities
- Promote cultural diversity
- Promote outdoor activities and a healthy lifestyle
- Spur interest and participation in neighborhood improvement activities
- Encourage citizen involvement and leverage resources to revitalize low and moderate-income neighborhoods
- Encourage partnerships between City Hall, residents and other community organizations that will result in projects and activities that benefit a community
- Instill and foster community pride
- Promote neighborhood beautification and revitalization
- Promote activities that protect the environment
- Discourage adverse activity such as crime, drug use, and vandalism
- Inspire and support the healthy development of youth

21. Write an explanation below of **how** your project will perform **each** qualifier you selected above:

Improve or enhance education opportunities: As noted by the Children's Hunger Alliance, summer meals, when offered in tandem with summer enrichment programming, "can enhance children's development and reduce summer learning loss." Research finds that low-income children and teens, the beneficiaries of Treasure Coast Food Bank's Summer Feeding program, statistically lose approximately two months of math and literacy knowledge over the summer months.

Promote outdoor activities and a healthy lifestyle: By providing tasty and nutritious snacks and meals, the Summer Feeding Program plays a role in the development of low-income children and teens. And since many Summer Feeding Program sites also offer recreational activities, the combination of exercise and nutritious food helps prevent children from gaining weight during the summer months.

**Discourage adverse activity** such as crime, drug use, and vandalism: Because children and teens are drawn to sites coordinating the Summer Feeding Program (and recreational and enrichment activities also offered there), they are less likely to spend time engaging in negative behaviors on the streets.

Inspire and support the healthy development of youth: Health is considered holistically here, as not only are children's bodies being nourished with good, wholesome food through the Summer Feeding Program but they are staying healthy mentally as healthy bodies helps reduce the likelihood of Summer Learning Loss and makes sure they are better able to learn when they go back to school in the fall.

22. Date project to begin: May 28, 2019

Date project to be completed: August 9, 2019

*Please note: the Summer Feeding program will not operate on July 4, 2019*

23. Describe any participant fees that will be required as part of this project/program. Please see "New for Program Year 2018-2019" on Page 4 of the Grant Guidance.

There are no fees for individuals to participate in the Summer Feeding Program.

Applicants must demonstrate that the selection of participants is an objective process and Grant Recipient may not limit participation on the basis of race, gender, nationality, ethnicity, religion, creed or disability. How will your project comply with this expectation?

Any child that visits an open Summer Feeding Program site will receive a snack/meal--no matter what. There is no registration, and all open Summer Feeding Program sites are open to all children and teens in the City of Fort Pierce.

The following is legal language that applies to all sites that participate in the Summer Feeding Program:

#### *Requirements*

*(7 CFR 225.7(g) and FNS Instruction 113-1)*

*All participating sponsors must inform potential participants of the availability of the SFSP. In addition, all sponsors and their sites are required to:*

- display in a prominent place at the site and in the sponsor's office, the nondiscrimination poster developed by USDA or approved by FNS;*
- make reasonable efforts to provide information in the appropriate translation concerning the availability and nutritional benefits of the program;*
- make program information available to the public upon request;*
- include the nondiscrimination statement, and instructions for filing a complaint, in their public release and in any program information directed to parents of participants and potential participants;*
- ensure that meals are served to all attending children, regardless of their race, color, national origin, sex, age, or disability; and*
- ensure that all children have equal access to services and facilities at the site regardless of race, color, national origin, sex, age or disability.*

Program/Project Expense/Description	City Grant	Other Committed Funds and/or \$\$ Amount or In-Kind	Source of Other Committed Funds or In-Kind Services (Please provide written verification of <u>Every</u> in-kind service listed here from the "Source")
Administrative Personnel, including finance, compliance, and outreach expenses	0	\$26,527	USDA's Summer Food Service Program, grants, individual donations
Operational Personnel, including Executive Chef, food prep specialists, drivers, site monitors, warehouse clerk	0	\$72,726	USDA's Summer Food Service Program, grants, individual donations
Operational Costs, including food, food supplies, utility costs, meal tracker software	\$5,000	\$354,808	USDA's Summer Food Service Program, grants, individual donations
TOTALS	\$5,000	\$454,061	
(use more lines/pages as necessary)			

26. Organization Staff and Volunteers

Please complete the information listed below for **each person** in your organization who will work on **THIS** project and the percentage of time they will dedicate to this project, including **all** volunteers.

Name: Homer Gutierrez

Telephone Number: 772.489.3034

Email Address: hgutierrez@tfoodbank.org

Organization Position: Senior Director of Program Service

City of Residence: Port St. Lucie, Florida

Qualifications: Three years managing Summer Feeding program (two years along the



Treasure Coast, on in Texas)  
Professional Licenses  
Role in Project: Project Manager  
% of Time Dedicated to Project: 80%

Name: Daniel Leavy  
Telephone Number: 772.489.3034  
Email Address: dleavy@tcfoodbank.org  
Organization Position: Director-Culinary Service/Executive Chef  
City of Residence: Palm Beach Gardens, Florida  
Qualifications: High school teacher and college instructor, Executive Chef  
Professional Licenses  
Role in Project: Production Kitchen Supervisor  
% of Time Dedicated to Project: 50%

Name: Elisha Jade Alexander  
Telephone Number: 772.489.3034  
Email Address: ealexander@tcfoodbank.org  
Organization Position: Program Coordinator  
City of Residence: Ft. Pierce, Florida  
Qualifications: One year coordinating Treasure Coast Food Bank's Summer Feeding Program  
Professional Licenses  
Role in Project: Help implement day-to-day operations of Summer Feeding Program; oversees monitoring of Summer Feeding sites and ensures compliance  
% of Time Dedicated to Project: 50%

27. Please attach ALL of the documents listed below to your application. Please include a written explanation for EACH document not included:

- Articles of Incorporation and By-Laws
- State and Federal Tax Exempt determination letter
- Employee Identification Number
- List of Board of Directors with contact information
- Organizational Chart for your Organization
- Board of Director's authorization to apply for this grant
- Last three month's bank statements
- Annual budgets for 2018 and 2019
- Most recent audit report (if this is not available, provide written explanation)
- Matching funds and In-Kind Services commitment documentation (Budget, page 16)
- Three (3) Letters of Support for this project
- Newspaper articles, and Thank-You letters, etc., as available, for your organization's work within the City of Fort Pierce.