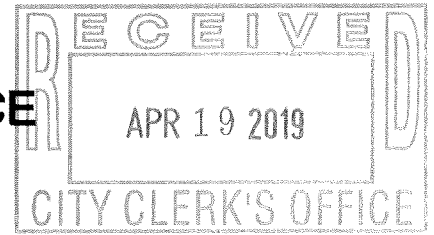




CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841



APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: FP Infrastructure Surplus Citizen Oversight Committee

Name: <u>James "Jamey" Capers</u>	Phone: <u>321.890.3373</u>
Home Address: <u>2515 Madeira Dr</u> City/Zip Code: <u>Ft. Pierce, FL 34981</u>	How long at this address? <u>4 year</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>Financial Representative</u>	
Do you own a business that operates within the City of Fort Pierce? If yes, list the address and nature of said business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you now or in the future plan to do business with the City of Fort Pierce? If yes, in what capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are you employed by a business that is located within the City of Fort Pierce? If yes, state the business and location: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Contracting: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Land Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other: Describe your education, background, training and knowledge - (feel free to attach a resume): <u>Financial Planning, General Manager for large organization, reviewed contracts for companies & individuals</u>	
Are you currently a member of a Commission-appointed board/committee? If yes, please specify: <u>Affordable Housing Committee - SLC</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony? If yes, what was the nature of the crime(s) you were convicted of: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Referred by:	Applicant Email Address: <u>jameyc200@yahoo.com</u>
Date: <u>4/19/19</u>	Applicant's Signature: <u>Jamey Capers</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office - 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

James (Jamey) Capers

2515 Madewood Drive
Fort Pierce, FL, 34981
(321) 890-3373
jameyc2001@yahoo.com

Detail-oriented recent college graduate with a Master of Accounting in Forensic Accounting and Business Valuation (3.9 GPA), with 23+ years of work experience. Aiming to leverage academic experience and a proven knowledge of financial management, analytical review, and team management across disciplines to successfully fill the Financial Analyst I role at your company. Frequently praised as focused by my peers, I can be relied upon to help your company achieve its goals.

EDUCATION

FLORIDA ATLANTIC UNIVERSITY

Boca Raton, FL

Master of Accounting Forensic Accounting and Business Valuation (Dec 2018)

- **GPA:** 3.9
- **Relevant Course:** Financial Statement Modeling, Discounted Cash Flow Analysis

UNIVERSITY OF SOUTHERN MISSISSIPPI

Hattiesburg, MS

M.B.A. Management (Aug 2004)

- **GPA:** 3.9
- **Relevant Course:** Completed Study Abroad program

UNIVERSITY OF SOUTHERN MISSISSIPPI

Hattiesburg, MS

B.S. Business Administration (May 1998)

- **GPA:** 3.7

WORK EXPERIENCE

KEANEY FINANCIAL SERVICES CORP, Stuart, FL

Financial Representative | Jul 2017 - Present

- Independent agent working in personal and business risk management.
- Develop prospects from current commercial customers, referral leads, or sales or trade meetings.
- Contact prospective customers to present information and explain available services.
- Determine customers' financial services needs and prepare proposals that address those needs.
- Review business trends to advise customers regarding expected fluctuations.
- Complete Risk Assessments with clients and review possible outcomes.
- Communicate updates and changes effectively with clients.
- Develop and deliver presentations on financial services to groups to attract new clients.
- Compliance with SEC, FINRA, and State oversight agencies.

INDIAN RIVER STATE COLLEGE, Fort Pierce, FL

Adjunct Professor - Business & Accounting | Jan 2015 - Present

- Evaluate and grade students' class work, assignments, and papers.
- Prepare and deliver lectures to undergraduate or graduate students on topics such as financial accounting, principles of marketing, and operations management.
- Initiate, facilitate, and moderate classroom discussions.

- Prepare course materials such as syllabi, homework assignments, and handouts.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional organizations and conferences.
- Compile, administer, and grade examinations, or assign this work to others.
- Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction.
- Collaborate with colleagues to address teaching and research issues.
- Collaborate with members of the business community to improve programs, to develop new programs, and to provide student access to learning opportunities such as internships.
- Maintain student attendance records, grades, and other required records.

INDIAN RIVER STATE COLLEGE, Fort Pierce, FL

Program Manager - NSF ATE Center | Apr 2014 - Jul 2016

- Direct and coordinate activities for the Regional Center for Nuclear Education & Training, funded by a \$3.2 million grant from the National Science Foundation.
- Develop workshops & seminars for industry and academic partners and managed their implementation.
- Analyze and research expansion areas for grant renewal.
- Gather and write progress reports for NSF evaluation.
- Develop marketing & promotions for RCNET and NSF through public speaking engagements, on-line platforms, and written publications.
- Oversee and strengthen existing relationships with partners while develop and cultivate new local, state and national partnerships.
- Develop on-line learning courses with supportive marketing material.
- Communicate with all levels of industry and governmental agencies that support the goals and mission of RCNET.
- Vendor negotiations for services or products on behalf of our partners.
- Responsible for purchase order requests and auditing to finance.

PALM CITY ANIMAL MEDICAL CENTER, Palm City, FL

Operations Manager | Sep 2013 - Apr 2014

- Direct and coordinate activities concerned with the scheduling, pricing, and sales of services of a large, single-owner veterinary hospital
- Review financial statements, sales and activity reports, and other performance data to measure productivity and goal achievement.
- Develop reports for cost analysis, labor efficiency, and client retention.
- Establish, review, and update protocol standards.
- Determine staffing requirements – interview, hire and train new employees – and oversee personnel processes.
- Monitor businesses and agencies to ensure that they efficiently and effectively provide needed services while staying within budgetary limits.
- Compliance with State and Federal animal care regulations, labor laws, and drug use / inventory reporting.

DARDEN RESTAURANTS / RED LOBSTER, Jensen Beach, FL

General Manager | Oct 1999 - Sep 2013

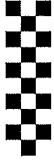
- Direct and coordinate activities concerned with the scheduling, pricing, and sales of services.
- Financial reporting that included reconciliations, capital expenditures, local contracts, cash discrepancies, credit charges, accounts payable, and accounts receivable.
- Monitor compliance with health and fire regulations and building maintenance.
- Monitor food preparation methods, portion sizes, and garnishing and presentation of food to ensure that food is prepared and presented in an acceptable manner.
- Review work procedures and operational problems to determine ways to improve service, performance, or safety.
- Monitor budgets and payroll records, and review financial transactions to ensure that expenditures are authorized and budgeted.
- Forecast for staff scheduling and inventory ordering.
- Assess staffing needs, organize and direct worker training programs, resolve personnel problems, hire new staff, and evaluate employee performance.
- Product testing for corporate wide roll-outs.
- Compliance with State and Federal regulations.
- Determine need and develop a strategy to meet the succession planning needs of the company.

CREDENTIALS AND LICENSES

- Series 6
- Series 63
- 0215 - LIFE INCL VAR ANNUITY & HEALTH

REFERENCES

References available upon request



Memo

To: City of Fort Pierce – Office of the City Clerk
From: James "Jamey" Capers
Date: April 19, 2019
Re: FP Infrastructure Surtax Citizen Oversight Committee

Please find attached my application and resume. Thank you in advance for considering me to be appointed to the FP Infrastructure Surtax Citizen Oversight Committee.