



CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

RECEIVED
MAY 17 2019
HUMAN RESOURCES
CITY OF FORT PIERCE

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: CIVIL SERVICE APPEALS BOARD

Name: <u>ED COX</u>	Phone: <u>772-359-6717</u>
Home Address: <u>4344 GATOR TRACE CIRCLE</u> City/Zip Code: <u>FORT PIERCE, FL 34982</u>	How long at this address? <u>5+ YEARS</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>RETIRED</u>	
Do you own a business that operates within the City of Fort Pierce? If yes, list the address and nature of said business: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you now or in the future plan to do business with the City of Fort Pierce? If yes, in what capacity? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are you employed by a business that is located within the City of Fort Pierce? If yes, state the business and location: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input type="checkbox"/> No Real Estate Brokering: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Contracting: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Land Development: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Other: <u>HUMAN RESOURCES</u> Describe your education, background, training and knowledge – (feel free to attach a resume): <u>RESUME ATTACHED</u>	
Are you currently a member of a Commission-appointed board/committee? If yes, please specify: <u>CIVIL SERVICE APPEALS BOARD</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony? If yes, what was the nature of the crime(s) you were convicted of: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Referred by:	Applicant Email Address: <u>evcox@comcast.net</u>
Date: <u>05/17/19</u>	Applicant's Signature: <u>Ed Cox</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

Edward V. Cox

4344 Gator Trace Circle Fort Pierce, FL 34982
Cell: 772-359-6717 Email: evcox@comcast.net

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Volunteer Activity since paid employment ended September, 2013: Certified State of Florida Ombudsman; Police Athletic League; Sara's Kitchen; Learn To Read tutor and Board member; Fort Pierce Communitywide Council; Fort Pierce Citizens Academy; Fort Pierce Civil Service Appeals Board; Lector, Mass Server, and Finance Council Member St. Mark's Catholic Church; Vice-President Gator Trace Homeowners Association.

Employment History

Fort Pierce Utilities Authority

March, 2007 to September, 2013
206 S. 6th Street, Fort Pierce, Florida 34948

Human Resources Manager

- Responsible for all personnel actions from recruitment through retirement for a technical workforce of approximately 300 employees.
- Contract negotiations and management for all benefit providers including health, dental, vision, term life, long term disability, and a variety of voluntary benefits like 457 pension plans, cancer, whole life, pre-paid legal.
- Same duties as listed under Wicomico County/City of Salisbury HR Director position.

Harbortown Marina

August, 2005 to March, 2007
1936 Harbortown Drive, Fort Pierce, Florida 34964

Dockmaster

- Responsible for all operational and financial activities of a 330 slip marina, including contractual and logistical controls.
- Employ and manage dock attendants and dock support personnel.
- Report to General Manager for all technical and administrative support strategies.
- Develop policies, procedures and systems for effective and efficient marina dock operations.

St. Lucie County Government

November, 2004 to March, 2005
2300 Virginia Avenue, Fort Pierce, Florida 34982

Department of Growth Management Director

- Responsible for management of all activities of the department including Administration, Planning Division, Geographic Information System Division, and Tourism/Economic Development Division. Also responsible for administrative oversight of regional Metropolitan Planning Organization.
- Developed and administered department policies and procedures including budget, accounting, personnel, record-keeping, and project control.
- Managed and reported on land use issues related to Comprehensive Plan, Land Use Development Code, community development, growth management, development review.
- Represented department before Board of County Commissioners, Planning and Zoning Commission, County Administrator, advisory boards, agencies, civic organizations, and special interest groups.

Wicomico County Government

March, 1999 to April, 2004
Government Office Building, 125 N. Division Street, Salisbury, Maryland 21803-0870

Human Resources Director

- Responsible for all functions and activities of a full service personnel department serving both Wicomico County and the City of Salisbury (650 county employees and 350 city employees, plus part-time, seasonal, and retirees).
- Develop and manage department budget and budget for benefits for all employees, assign work and supervise employees, prepare reports, maintain variety of data bases.
- Originate policies and procedures, create personnel transaction systems, coordinate inter-department operations.
- Organize and conduct training sessions, explain employment opportunities and conditions.
- Administer compensation and benefit systems, negotiate with and supervise vendors, review and update salary and classification plans.
- Received above satisfactory evaluations every Performance Appraisal.

ManTech Systems Engineering Corporation

July, 1995 to March, 1999

21491 Great Mills Road, Lexington Park, Maryland 20653

Technical Director

- Provided management/strategic planning support to Naval Air Station Commanding Officer and NAS Executive Director for community infrastructure improvements to support significant growth at NAS due to base realignments.
- Responsible for managing Department of Defense projects providing contractor services to the Patuxent River Naval Air Station in technical management support, data services, and engineering services.
- Adhered to all corporate policies and procedures; participated in company management activities. Reported to Company Vice President.
- Interacted with various military and civilian Department of Defense representatives.
- Applied knowledge of management functions, processes and analytical methods or techniques to gather, analyze and evaluate information required by program/project managers and customers.
- Developed and drafted program and project milestones, progress monitoring, financial acquisitions, quality control, maintenance and training documentation.
- Drew conclusions and devised solutions to problems relating to improvement of management effectiveness, organizational structure, work methods and procedures, efficiency and resource requirement, utilization or control.
- Performed work measurement studies, program or project operations efficiency reviews, cost studies or workload change impact analyses.
- Received top evaluations every performance period.

St. Mary's County Government

December, 1973 to June, 1995

Governmental Center, P.O. Box 653, Leonardtown, Maryland 20650

County Administrator

- Served as principal appointed official under elected five-member Board of County Commissioners in a community of approximately 85,000 with an annual General Fund budget exceeding \$100 Million dollars, and 550 employees.
- Responsible for day-to-day management of all functions and activities of county government, including the supervision of all department heads and the exercise of administrative control over county governmental functions such as Public Works, Financial Management, Personnel, Recreation and Parks, Economic Development, Human Services, Emergency Services, Planning and Zoning, etc.
- Served as legislative action officer overseeing legislative development process and implementation of enacted measures.
- Served as principal liaison with community organizations, other jurisdictions, state and federal government agencies and representatives.

- Served as public information officer by providing briefings, reports, information releases with print, sound, and video media.
- Elected by peers as President of Maryland Association of Counties- Administrative Officers Affiliate
- Was re-appointed by six successive Boards of County Commissioners. Always received superior performance ratings.

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 Mar 23 2011

Education/Training/Professional Certification

Senior Professional in Human Resources certification from HR Certification Institute
 Compensation Management Specialist certification
 Society for Human Resources Management
 International City/County Management Association
 International Personnel Management Association
 International Public Employers Labor Relations Association
 Pension System certified coordinator

B.A., Bachelor of Arts degree Philosophy and Sociology, St. Mary's College

M.Ed., Master of Education degree Psychology & Guidance, Loyola University

M.A., Master's Equivalency, St. Mary's University

Doctorate program in Administration (doctorate not completed), Ohio University

Business Management, Administration, Human Resources: many courses, seminars, and conferences on such subjects as Accounting, Project Management, Performance Measurement, Personnel Practices, Information Technology, Proposal Development. Real Estate Licensure, Private Pilot Certificate.

Strengths

- Reputation for effective and efficient management practices.
- Working knowledge of the principles and practices of effective management.
- Ability to develop, effect and monitor administrative procedures and operations.
- Ability to assemble, analyze and present data for decision making processes.
- Ability to effectively communicate orally and in writing in a variety of settings.
- Ability to establish and maintain effective working relationships at all levels.