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June 28, 2019

Mary Jean Navaretta, Chairman and Director  
Second Chance Animal Shelters  
P.O. Box 14199, Fort Pierce, 34979

Re: Your Letter Dated June 18, 2019

Ms. Navaretta:

Thank you for your proposal relative to successor agreements for St. Lucie County, City of Fort Pierce and the City of Port St. Lucie. Representatives of each municipality met on June 27, 2019 to discuss your letter.

The general census of the three municipalities is that there is not enough information available to evaluate our relationships. Listed below are the areas that we need additional information from the Second Chance Animal Shelters:

1. The operational review report from Best Friends.
2. The conclusion of the Audit being conducted by Berger, Toombs, Elam, Gaines & Frank.
3. A projected budget for the period beginning October 1, 2019, and
4. An updated business plan for the Second Chance Animal Shelters that addresses the critical issues of staffing; supervision; management structure; board expansion; fundraising; marketing, and; facilities maintenance, particularly at the Savannah shelter.

We realize that this is a lot of information but it is necessary as we approach our elected officials who will certainly ask, and have been asking, these questions.

We also recognize that this will take time and effort on both parties as we move towards a successor agreement. To relieve this pressure we are suggesting that we enter into Memorandum of Understanding that will extend the current contract beyond the September 30, 2019 expiration for no more than 3 months.

Thank you for your continued cooperation as we work towards a successor agreement.

Sincerely,

St. Lucie County  
City of Fort Pierce  
City of Port St. Lucie