C I T Y O F F O R T P I E R C E

CITY COMMISSION AGENDA

Regular Meeting - Monday, August 5, 2019 - 6:30 p.m.
City Hall - City Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida

1. **CALL TO ORDER**

2. **OPENING PRAYER** - Pastor Hazel Hoylman, In the Image of Christ

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

   a. Approval of the minutes from the July 15, 2019 regular meeting.

6. **PROCLAMATIONS**

7. **LETTERS TO COMMISSION**

   a. Letter from Blades Robinson expressing his appreciation for the exceptional work done by Solid Waste Supervisor Marlon Pryce and Robert Jackson, who operated the vegetation hauler, and also commending Tysha Williams, Solid Waste Operations Manager, for good management.

   b. Letter from Patricia N. Robertson in appreciation of the quick response and action of Paul Bertram, Parks and Grounds Manager and Richard Stauffer, Facilities Manager, to their request for the trimming and fertilizing of the trees along A1A at Ocean Village.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

   Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

10. **MISCELLANEOUS REPORTS**

a. Presentation of utilization of Percy Peek Gymnasium by Boys & Girls Clubs of St. Lucie County

11. **CONSENT AGENDA**

a. Approval of the Collective Bargaining Agreement between the City of Fort Pierce and the Teamsters Local Union #769 for the period of October 1, 2017 through September 30, 2020.

b. Approval of Johnson-Davis, Inc. Change Order No. 6 in the amount of $37,425.60 to compensate for additional Edwards Road Canal (Canal No. 9) construction services and quantity overruns.

c. Approval of Specific Authorization No.4 to RFQ No.2014-016 to Tetra Tech Inc. for dredge permitting in the amount of $120,269.00. .

d. Approve letter to Western Pennsylvania National Parks Service requesting the loan of a rock from the Flight 93 National Memorial which will be incorporated into the memorial for CeeCee Ross Lyles located adjacent to the River Walk Center.

e. Approval of travel for Mayor Linda Hudson to attend FLC Annual Conference from August 14, 2019 to August 17, 2019 in the total amount of $1,335.04.

f. Approval of travel for Commissioner Reginald Sessions to attend FLC Annual Conference from August 14, 2019 to August 18, 2019 in the total amount of $1,555.80.

g. Approval of travel for Commissioner Rufus Alexander to attend FLC Annual Conference from August 14, 2019 to August 18, 2019 in the total amount of $1,555.80.

h. Request to reduce code enforcement lien in the amount of $19,250.00 against 1007 Avenue C, Ft. Pierce, Florida 34950 - Parcel ID Number 2409-513-0008-000-2 previously owned by William I Petit, 6448 NW Foxglove Street, Port St. Lucie, Florida 34986 and currently owned by Kassandra Petit, K and A Petit Trust, P. O. Box 13504, Ft. Pierce, Florida 34979 to $1,200.00 payable in 90 days.

i. Request to reduce code enforcement lien in the amount of $68,540.00 against 3101 Louisiana Avenue, Ft. Pierce, Florida - Parcel ID Number 2417-504-0008-000-9 owned by William Petit, previous address P. O. Box 882251, Port St. Lucie, Florida, 34988 and currently P. O. Box 13504, Ft. Pierce, Florida 34979 to $1,100.00 payable in 90 days.

j. Request to partially reduce Building Department violation lien in the amount of $19,500.00, currently accruing, against 1222 Avenue G, Ft. Pierce, Florida 34950- Parcel ID Number 2404-442-0011-000-4 owned by McNair Empire LLC, 5259 NW South Lovett Cir, Port St. Lucie, FL 34986 encumbering all properties within St. Lucie County owned by McNair Empire LLC, to partially release the encumbered property located at 6605 Salerno Rd, Fort Pierce, FL 34951 upon payment of $500.00 payable in 30 days.

k. Request to reduce Building Department violation lien in the amount of $59,580.00 against 119 S 13th Street, Ft. Pierce, FL 34950- Parcel ID Number 2409-812-0006-000-6 owned by Peter Oyibo, 720 Texas Ct, Fort Pierce, FL 34950 to $973.62 payable in 180 days.

12. **PUBLIC HEARINGS**

a. Quasi-Judicial Hearing - Review and approval of an application for Conditional Use with No New Construction submitted by property owner and applicant, Michael Robbins, to establish a Dwelling Rental, offering lodging for less than six (6) months, with a minimum of thirty-one (31) days at 1014 South 7th Street, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density Residential Zone (R-2), and Parcel ID: 2415-601-0254-000-0.

b. Quasi-Judicial Hearing - Review and approval of an application for a Site Plan and Design Review submitted by the applicant, John H. Blum from Carter Associates, Inc, and the owner, Kraaz and Kraaz Finance LLC, to construct a building consisting of 3,000 square feet of mercantile and 1,986 square feet of business office in the C-4, Central Commercial Zone, located at 102 Avenue A (Marina Way), Fort Pierce, FL. (Parcel ID 2410-503-0045-000-6).

c. Quasi-Judicial Hearing - Review and approval of an application for Waiver of Distance for Beer and Wine Consumption, submitted by Rocamar Restaurant LLC, to open a new restaurant with 2COP Alcoholic Beverages License at 850 South 21st Street, Suite A, Fort Pierce, Florida. The property is zoned General Commercial (C-3), Parcel ID: 2416-504-0079-000-4.

d. Legislative Hearing - Review and approval of Ordinance 19-029 - An Ordinance by the City Commission of the City of Fort Pierce, Florida; abandoning Francis Avenue right-of-way, being bounded on the south by the north line of Lot 1 Block 8 of said Plat of Palm Haven and bounded on the north by the south line of Lot 6 Block 7 of said Plat of Palm Haven and on the west by the northern extension on the west line of Block 8 until it meets the south line of Block 7 and on the east by the northerly extension of the east line of Lot 1 Block 8 until it meets the south line of Block 7 of the Palm Haven subdivision within the City of Fort Pierce, Florida; providing for a replacement easement; providing for a severability clause; providing for repeal of ordinances or parts thereof in conflict; and providing for an effective date. SECOND READING

13. **CITY COMMISSION**

a. Submittal of applications for the Planning Board

b. Approval and Acceptance of the FPUA FY2020 Annual Budget and FY 2019 Amended Budget.

c. Update on the status of negotiations with Second Chance Animal Shelter aka the Humane Society of St. Lucie County.

14. **COMMENTS FROM THE PUBLIC**

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

15. **COMMENTS FROM THE CITY MANAGER**

16. **COMMENTS FROM THE COMMISSION**

17. **ADJOURNMENT**

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises you that if you or another person decide to appeal any decision made by the City Commission with respect to any matter considered at its meeting or hearing, that you or said person will need a record of the proceedings, and that for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

City Commission Regular Meeting **5.a.**

Meeting Date: 08/05/2019

Re:

SUBJECT:

Approval of the minutes from the July 15, 2019 regular meeting.

Attachments

07.15.2019 Minutes

Form Review

Form Started By: Linda Cox Started On: 07/25/2019 04:41 PM

Final Approval Date: 07/25/2019

MINUTES OF A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, HELD IN THE CITY HALL COMMISSION CHAMBERS, 100 NORTH U.S. #1, FORT PIERCE, FLORIDA, AT 6:30 P.M. ON MONDAY, **JULY 15, 2019.**

1. CALL TO ORDER

Mayor Hudson called the meeting to order at 6:30 p.m.

2. OPENING PRAYER - Pastor: Dr. Delores Williams, God's Kingdom Station House of Prayer, Inc.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Mayor Linda Hudson; Commissioner Rufus Alexander; Commissioner Jeremiah Johnson; Commissioner Thomas Perona; Commissioner Reginald Sessions

Staff Present: City Clerk Linda Cox
City Manager Nicholas Mimms
City Attorney Peter Sweeney

5. APPROVAL OF MINUTES

a. Approval of Minutes from the July 1, 2019 regular meeting.

Motion was made by Commissioner Jeremiah Johnson, seconded by Commissioner Rufus Alexander to approve the minutes.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

6. **PROCLAMATIONS**

The following proclamation was issued:

a. Treasure Coast Waterway Cleanup Week

7. **LETTERS TO COMMISSION**

The following letters will be kept on file in the City Clerk's Office.

a. Email from Randy B. Nelson, Criminal Justice Administration Graduate Program Director, Bethune-Cookman University, thanking Chief Hobley-Burney for speaking to the law enforcement professionals that attended the Community Engagement training on June 21, 2019.

8. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS NOT REQUIRING PUBLIC HEARINGS**

Any person who wishes to comment on an agenda item which is not under Public Hearings on the Agenda may be heard at this time and must sign up to speak in advance. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

Mario Wilcox - item 13c
Angelo Otero - item 13c
Clarence Brown - item 13c
Mazella Smith - item 13c
Arlese Hall - item 13c
George Collins - item 13c
Robert Lowe - item 13c

9. **ADDITIONS OR DELETIONS TO AGENDA AND APPROVAL OF AGENDA**

City Clerk Linda Cox indicated that the staff has requested that item 11a be pulled from the agenda.

Motion was made by Commissioner Jeremiah Johnson, seconded by Commissioner Thomas Perona to approve the agenda with the removal of item 11a.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

10. MISCELLANEOUS REPORTS

a. Monthly Financial Report for the Month Ending May 31, 2019

Johnna Morris, Director of Finance, provided an overview of the financial report for the month ending May 31, 2019.

b. Presentation on City of Fort Pierce Recreation Activities

Mike Reals, Public Works Director and Cassandra Jackson, Recreation Specialist, provided an update on recreation activities within the City of Fort Pierce.

11. CONSENT AGENDA

a. *PULLED AT THE REQUEST OF STAFF ~~Approval of 13 month lease agreement with RDK Truck Sales of Tampa Florida for 3 new sideload collection trucks in amount of $18,401.74 due monthly.~~

b. Approval of an Interlocal Agreement between the City of Fort Pierce and St. Lucie County for the lease of office space in the Sunrise Center for the utilization of the Guardian ad Litem Program.

c. Approval of Revocable License Permit between the City of Fort Pierce and The Galleria at Downtown Fort Pierce, LLC for the installation of an awning in front of the Braford Restaurant.

d. Request to reduce lot clearing lien in the amount of $604.86 against 1506 N 16th Court, Ft. Pierce, FL 34950 - Parcel ID No. 2404-515-0039-000-9 owned by Letitia Knowles, 874 SW Duncan Terrace, Port St. Lucie, FL 34953 to $170.00 payable in 30 days.

e. Request to reduce lot clearing lien in the amount of $432.58 against 1508 N 16th Court, Ft. Pierce, FL 34950 - Parcel ID No. 2404-515-0038-000-2 owned by Letitia Knowles, 874 SW Duncan Terrace, Port St. Lucie, FL 34953 to $125.00 payable in 30 days.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Jeremiah Johnson to approve items 12 b, 12 c, 12 d, and 12e.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

12. PUBLIC HEARINGS

a. Legislative Hearing - Ordinance 19-028 amending Floodplain Management Ordinance. SECOND READING

City Clerk Linda Cox introduced the ordinance, read by title only, into the record.

ORDINANCE NO. 19-028
AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, BY AMENDING CHAPTER 5, ARTICLE X (A) OF THE CODE OF ORDINANCES ENTITLED “FLOODPLAIN MANAGEMENT”, SECTION 5-315.107 BY DELETING REFERENCES TO THE CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS; AMENDING SECTION 5-316.102 CORRECTING THE EFFECTIVE DATE OF THE INITIAL FLOOD INSURANCE RATE MAP AND TO CLARIFY MARKET VALUE DETERMINATION CRITERIA; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. SECOND READING.

Mayor Hudson opened the Public Hearing. Seeing no one, Mayor Hudson closed the Public

Hearing.

Motion was made by Commissioner Jeremiah Johnson, seconded by Commissioner Reginald Sessions to approve Ordinance 19-028.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

b. Legislative Hearing - Review and approval of Ordinance 19-029 - An Ordinance by the City Commission of the City of Fort Pierce, Florida; abandoning Francis Avenue right-of-way, being bounded on the south by the north line of Lot 1 Block 8 of said Plat of Palm Haven and bounded on the north by the south line of Lot 6 Block 7 of said Plat of Palm Haven and on the west by the northern extension on the west line of Block 8 until it meets the south line of Block 7 and on the east by the northerly extension of the east line of Lot 1 Block 8 until it meets the south line of Block 7 of the Palm Haven subdivision within the City of Fort Pierce, Florida; providing for a replacement easement; providing for a severability clause; providing for repeal of ordinances or parts thereof in conflict; and providing for an effective date. FIRST READING

City Clerk Linda Cox introduced the ordinance, read by title only, into the record.

ORDINANCE NO. 19-029
AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; ABANDONING FRANCIS AVENUE RIGHT-OF-WAY, BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 AND ON THE EAST BY THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 OF THE PALM HAVEN SUBDIVISION WITHIN THE CITY OF FORT PIERCE, FLORIDA; PROVIDING FOR A REPLACEMENT EASEMENT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. FIRST READING.

Mr. Vennis Gilmore, Planning Analyst provided an overview of the ordinance. The appraised value of the property is $58,000.00. Staff recommends approval.

Mayor Hudson opened the Public Hearing. Seeing no one, the Mayor Hudson closed the Public Hearing.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Jeremiah Johnson to approve Ordinance 19-029.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

c. Legislative Hearing - Ordinance 19-030: Transmittal Hearing for an application submitted by the property owner & applicant Neill Farms FP, LLC, and representative Brian Nolan, AICP, ASLA of Lucido & Associates, for a Future Land Use Map Amendment for two (2) parcels of land, 19.07 acres in total, to change the Future Land Use designation for parcel IDs 2419-323-0001-000-1 & 2419-323-0002-000-8, from GC, General Commercial, to RM, Medium Density Residential. FIRST READING

City Clerk Linda Cox introduced the ordinance, read by title only, into the record.

ORDINANCE NO. 19-030
AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN TO CHANGE THE DESIGNATION OF TWO (2) PARCELS GENERALLY LOCATED AT OR NEAR THE EAST SIDE OF SOUTH JENKINS ROAD, APPROXIMATELY 1,000 FEET SOUTH OF STATE ROAD 70 FROM CITY OF FORT PIERCE GC, GENERAL COMMERCIAL TO CITY OF FORT PIERCE RM, MEDIUM DENSITY RESIDENTIAL; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. FIRST READING.

Mr. Brandon Creagan, Planner provided an overview of this Ordinance. Staff recommends approval of this ordinance.

Mayor Hudson opened the Public Hearing. Seeing no one, the Mayor Hudson closed the Public Hearing.

Motion was made by Commissioner Jeremiah Johnson, seconded by Commissioner Thomas Perona to approve Ordinance 19-030.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

d. Legislative Hearing - Ordinance 19-031 - an application submitted by the property owner, St. Lucie County, applicant Blue Sky Communities, and representative Dennis Murphy of Culpepper & Terpening, for a Future Land Use Map Amendment for a parcel of land, 9.186 acres in total, to change the Future Land Use designation for parcel ID 2419-211-0004-000-8, from GC, General Commercial, to RH, High Density Residential. FIRST READING

City Clerk Linda Cox introduced the ordinance, read by title only, into the record.

ORDINANCE NO. 19-031
AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; AMENDING THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN TO CHANGE THE DESIGNATION OF ONE (1) PARCEL GENERALLY LOCATED AT OR NEAR THE WEST SIDE OF MCNEIL ROAD, APPROXIMATELY 1,000 FEET NORTHWEST OF STATE ROAD 70 FROM CITY OF FORT PIERCE GC, GENERAL COMMERCIAL TO CITY OF FORT PIERCE RH, HIGH DENSITY RESIDENTIAL; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. FIRST READING.

Mr. Vennis Gilmore, Planning Analyst provided an overview of this Ordinance.

Mayor Hudson opened the public hearing.

Mr. Dennis Murphy of Culpepper & Terpening, Inc. representing the contract purchaser of this parcel was available for questions.

Seeing no one else, the Mayor closed the Public Hearing.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Reginald Sessions to approve Ordinance 19-031.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

e. Quasi Judicial Hearing - Ordinance 19-032 Review and approval of an application for Zoning Atlas Map Amendment to rezone property from C-3, General Commercial to R-5, High Density Residential on Parcel ID 2419-211-0004-000-8 in Fort Pierce, Florida. FIRST READING

City Clerk Linda Cox introduced the ordinance, read by title only, into the record.

ORDINANCE NO. 19-032
AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; REZONING ONE (1) PARCEL GENERALLY LOCATED AT OR NEAR THE WEST SIDE OF MCNEIL ROAD, APPROXIMATELY 1,000 FEET NORTHWEST OF STATE ROAD 70 FROM CITY OF FORT PIERCE C-3, GENERAL COMMERCIAL TO CITY OF FORT PIERCE R-5, HIGH DENSITY RESIDENTIAL; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE. FIRST READING

Mayor Hudson asked all present to listen carefully to what City Attorney, Peter Sweeney, would read regarding Quasi-Judicial Hearings as they apply to all subsequent Quasi-Judicial Hearings tonight.

Before commencing this Quasi-Judicial Hearing, Peter Sweeney, City Attorney, reminded the Commission when acting as a Quasi-Judicial Body they apply the laws and policies established and are held to stricter procedural requirements, following basic standards

established and are held to stricter procedural requirements, following basic standards of notice and due process based on substantial evidence. As such, they conduct these proceedings as judges instead of legislators. There are no party interveners in this matter. That means that the only other individuals that may be heard are people who might have relevant information and their comments are limited to three (3) minutes each. Members of the public may be permitted to present their non-expert opinions, but the Commission must know that public sentiment is not relevant to the decision which must be based on competent, substantial evidence.

Mayor Hudson called the proceeding to order.

City Clerk, Linda Cox, confirmed the City complied with advertisement and notice requirements.

Mayor Linda Hudson inquired with the Commission regarding ex-parte communications. Commissioner Johnson noted for the record that he has had ex-parte discussions with County Staff regarding this Ordinance.

City Clerk, Linda Cox, was asked to swear in those wanting to speak during this Quasi-Judicial hearing. Individuals in the audience intending to speak on this item were asked to stand, raise their right hand, and administered an oath to tell the truth, the whole truth and nothing but the truth. Those that were sworn in were asked to clearly state their name for the record and confirm they were sworn in at such time as they were asked to come forward to testify.

Mr. Brandon Creagan, Planner explained the proposed Ordinance. Staff recommends approval of the Ordinance.

Mayor Hudson opened the Public Hearing.

Mr. Dennis Murphy of Culpepper & Terpening, sworn, was available for questions.

Seeing no one, the Mayor closed the Public Hearing.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Rufus Alexander to approve Ordinance 19-032.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

f. Hearing on written notice of appeal filed by Silas Construction and Development to appeal a decision made by the Board of Examiners of Contractors of the City of Fort Pierce, Florida on May 14, 2019, pursuant to the Fort Pierce Code of Ordinances, Sec. 5-51(i).

City Attorney, Pete Sweeney, explained the appeal process for this hearing as it is not a quasi-judicial hearing. Just like a traditional appeal hearing, this is a review of the trial hearing which occurred before the special magistrate. This proceeding is on the record that was provided and not a time when new evidence is considered. No additional evidence was provided by Mr. Silas for inclusion in the packet. Mr. Sweeney recommends that each side should have a maximum of 5 minutes, including questions and answers. Mr. Silas should go first as the appellant followed by staff as the appellee. Because public comment on this item was deferred from the beginning of the meeting, those that signed up will have three minutes to speak.

Shirley Gibson, the homeowner of the subject property, explained the basis of her complaint. Darren Gibson, son of the homeowner, described his experience regarding the complaint.

Patrick Silas, owner of Silas Construction, discussed his accounts of the situation.

Shaun Coss, Building Department Coordinator, described the events leading up to the Board of Examiners of Contractors finding Mr. Silas guilty of 8 out of 10 charges. The board voted to suspend Mr. Silas' permitting privileges for 180 days and to forward the final order to the Department of Business and Professional Regulation. Commissioner Johnson inquired about the permits that were pulled for the work; Mr. Coss confirmed that no permits were pulled and the type of work performed was structural, electrical, plumbing and mechanical, much of which is outside the scope of Mr. Silas' license.

The Commission discussed the issues.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Reginald Sessions to affirm.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

13. CITY COMMISSION

a. Resolution 19-R32 Approving the donation of City of Fort Pierce owned land for the North Causeway Bridge Replacement project to FDOT.

City Clerk Linda Cox introduced the Resolution, read by title only, into the record.

RESOLUTION NO. 19-R32 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, AUTHORIZING THE EXECUTION OF A RESOLUTION AND DEED IN FAVOR OF THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR A PARCEL OF LAND FOR TRANSPORTATION PURPOSES TO ACCOMMODATE THE APPROACH AND DEPARTURE LANES FOR THE RECONSTRUCTION OF THE BRIDGE ALONG SR A1A, NORTH CAUSEWAY; AND AUTHORIZING THE MAYOR, CITY CLERK, AND CITY ATTORNEY TO EXECUTE SAID AGREEMENT ON THE PART OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

Jack Andrews, City Engineer, confirmed that this property is not needed for City use and FDOT needs it as part of the A1A Bridge reconstruction.

Motion was made by Commissioner Rufus Alexander, seconded by Commissioner Jeremiah Johnson to approve Resolution 19-R32.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

b. Resolution 19-R33 Appointing or Reappointing individuals to serve as regular and alternate members for the City Commission on the Civil Service Appeals Board following a vote.

City Clerk Linda Cox introduced the Resolution, read by title only, into the record.

RESOLUTION NO. 19-R33 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, CERTIFYING THE APPOINTMENT OR REAPPOINTMENT OF MEMBERS TO THE CIVIL SERVICE APPEALS BOARD; PROVIDING FOR AN EFFECTIVE DATE.

The City Clerk distributed ballots to the Mayor and Commission. The weighted votes were as follows:

Commissioner Alexander: Christine Taylor, J.W. Gaines, Samuel Barnes, Pearl Davis-Liverpool
Commissioner Johnson: J.W. Gaines, Pearl Davis-Liverpool, Christine Taylor, Ed Cox
Commissioner Perona: J.W. Gaines, Ed Cox, Pearl Davis-Liverpool, Kori Benton
Commissioner Sessions: Christine Taylor, Pearl Davis-Liverpool, Samuel Barnes, J.W. Gaines
Mayor Hudson: J.W. Gaines, Ed Cox, Christine Taylor, Pearl Davis-Liverpool

J.W. Gaines and Christine Taylor are appointed as regular members; Pearl Davis-Liverpool and Ed Cox will be appointed as alternates.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Thomas Perona approve Resolution 19-R33.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions

Passed

c. Resolution 19-R34 Naming Citrus Avenue Kayak Launch

City Clerk Linda Cox introduced the resolution, read by title only, into the record.

RESOLUTION NO. 19-R34
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA NAMING THE KAYAK LAUNCH AT THE INTERSECTION OF INDIAN RIVER DRIVE AND CITRUS AVENUE; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Linda Hudson thanked all the people in attendance and who spoke about this resolution. Mayor Hudson stated that her position has been that for all the valuable and wonderful contributions Sylvie Kramer has done, she deserves more than the naming of a kayak launch; that she deserves a building to be named in her honor that more appropriately reflects her gifts to our community. Mayor Hudson feels the naming of a kayak launch is more appropriate for someone dedicated to saving the Indian River Lagoon, and who spent much time on the river or water allowing us to enjoy our natural outdoors.

Commissioner Sessions suggested naming both the kayak launch and a building. Commissioner Sessions also acknowledged Ms. Kramer's significant contributions to our community and suggested that the Commission take advantage of the kayak launch naming which is before the Commission today, Commissioner Sessions said he doesn't know what the future holds, but we shouldn't pass up the opportunity to acknowledge her today, and yes, a building should also be named after this deserving individual.

Commissioner Johnson reminded the Commission that this is a public right-of-way and has not been officially designated as a park; therefore, naming would be pre-mature. Commissioner Johnson requested from the other Commissioners who were present at the start of the project for their recall on the history of this project and the developers' agreement.

Commissioner Perona discussed the history from memory of this project including the developer's need for a right-of-way to proceed with the then-proposed development. Commissioner requested a detail of the contribution by developer.

Motion was made by Commissioner Reginald Sessions, seconded by Commissioner Rufus Alexander to pass Resolution 19-R34 Naming Citrus Avenue Kayak Launch after Sylvia Kramer.

AYE: Commissioner Rufus Alexander, Commissioner Reginald Sessions
NAY: Mayor Linda Hudson, Commissioner Jeremiah Johnson, Commissioner Thomas Perona
Failed

d. Resolution 19-R35 Revising Quasi-Judicial Procedures

City Clerk Linda Cox introduced the resolution, read by title only, into the record.

RESOLUTION NO. 19-R35 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; ESTABLISHING QUASI-JUDICIAL PROCEDURES FOR THE CITY COMMISSION; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Pete Sweeney confirmed this resolution is simply and effort to clean up the existing procudures.

Motion was made by Commissioner Thomas Perona, seconded by Commissioner Jeremiah Johnson approve Resolution 19-R35.

AYE: Mayor Linda Hudson, Commissioner Rufus Alexander, Commissioner Jeremiah Johnson, Commissioner Thomas Perona, Commissioner Reginald Sessions
Passed

14. COMMENTS FROM THE PUBLIC

Any person who wishes to comment on any subject may be heard at this time. Please limit your comments to three (3) minutes or less, as directed by the Mayor, as this section of the Agenda is limited to thirty minutes. The City Commission will not be able to take any official actions under Comments from the Public. Speakers will address the Mayor, Commissioners, and the Public with respect. Inappropriate language will not be tolerated.

Rick Reed
Diana Voss
Duane Henry
Jay Alfred, Jr.
Eddie Latur
Nancy Baptell
Joseph Dillard, III

15. COMMENTS FROM THE CITY MANAGER

City Manager Nick Mimms and City Attorney Pete Sweeney had no comments.

a. July 1, 2019 Purchase Order Report

16. COMMENTS FROM THE COMMISSION

Commissioner Perona had no comment.
Commissioner Sessions suggested that Mr. Mimms meet with the promoter of the Sunrise City Music Festival.
Commissioner Alexander had no comment.
Commissioner Johnson had no comment.
Mayor Hudson said everyone did a great job at the Chilli Cook-Off.

17. ADJOURNMENT

Mayor Hudson adjourned the meeting at 9:10 p.m.

ATTEST:

_____ _____

CITY CLERK MAYOR COMMISSIONER

City Commission Regular Meeting **7.a.**

Meeting Date: 08/05/2019

Re: Email from Blades Robinson

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Letter from Blades Robinson expressing his appreciation for the exceptional work done by Solid Waste Supervisor Marlon Pryce and Robert Jackson, who operated the vegetation hauler, and also commending Tysha Williams, Solid Waste Operations Manager, for good management.

Attachments

Email from Blades Robinson

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:55 AM
City Manager	Nick Mimms	07/29/2019 09:55 AM

Form Started By: Jennifer Robinson Started On: 07/23/2019 04:18 PM

Final Approval Date: 07/29/2019

From: Blades Robinson <bladesrobinson@gmail.com>

Sent: Monday, July 22, 2019 6:04 PM
To: Tysha Williams <twilliams@cityoffortpierce.com>
Cc: Linda Hudson <LHudson@cityoffortpierce.com>; City of Ft Pierce - Solid Waste <mreals@fppwd.com>; City of Ft Pierce - Solid Waste <solidwastestandbycfp@gmail.com>
Subject: Thank you / 1508 Seaway Drive

[EXTERNAL EMAIL] Please report any suspicious attachments, links, or requests for sensitive information to IT immediately.
Ms Williams,

Thank you for taking time to visit my home at 1508 Seaway Drive and communicating directly with me so we can partner together in the best interests of our City and our community.

I have copied Mayor Hudson and others so they know first hand how appreciative I am and also confirm what an excellent job you and others at solid waste do.

I am optimistic that having one place to neatly stack debris, out of the way of the sidewalk, will allow the three property owners at 1508, 1600 and 1604 Seaway to keep the neighborhood looking nice. Additionally having just one stop as opposed to three will allow the grapple truck and operator to be more efficient and reduce time collecting debris on a major thoroughfare.

The bottom line is good communication and good collaboration between the city and residents is what makes Fort Pierce special and I am appreciative of everyone who work tirelessly, day in and day out to make our community better. This citizen thanks you for doing what some may consider a thankless job.

Respectfully,

Blades Robinson
1508 Seaway Drive
Fort Pierce, FL

Date: July 26, 2018 at 9:56:26 PM EDT
To: Mike Reals <mreals@fppwd.com>
Cc: Linda Hudson <LHudson@City-FtPierce.Com>,
Nicholas Mimms <NMimms@City-FtPierce.Com>, Derrick Johnson
<djohnson@fppwd.com>, "twilliams@city-ftpierce.com"
<twilliams@city-ftpierce.com>, "solidwastestandbycfp@gmail.com"
<solidwastestandbycfp@gmail.com>, Harmeka Mitchell
<hmitchell@city-ftpierce.com>
Subject: Re: Excellent work by the City of Fort Pierce-Solid Waste Operations Department

Mr Reals,

Thank you for your email time stamped at 5:28pm. This citizen is greatly appreciative of the efforts shown all day today by city workers, the mayor and yourself. I am obviously seeing the trickle down effect from true leaders!

Any one of you or your co-workers could have shrugged this off but everyone has gone the extra mile to deliver TRUE "customer service."

Regretfully in some communities, the issue today could have been controversial between a "government employee" and a "taxpayer," both making unreasonable demands. I have to say I was proud to work in partnership with Marlon Pryce to identify a problem and come up with a solution that was agreeable to all parties.

I offered my emailed comments because I was approached by Supervisor Pryce in a very professional manner, he explained his concerns, he understood my concerns, and he allowed me to partner with him and the city to come up with a solution. That IS "customer service" and he has learned it well from the customer service professionals above him.

I'm excited that there are young, enthusiastic employees like Marlon that will move up the chain of command and be future leaders in our community. And I have to say "Robert" on the grapple truck exuded the same pride in doing his job skillfully while delivering exceptional customer service too. While it would be excellent if Robert was the regular operator that removed vegetation from the SE corner of my yard, I'm confident that the new equipment operator will be just as skilled and capable as Robert and as capable as the driver that previously serviced the Seaway route before him.

The future is bright and this citizen is appreciative.

Regards (to all),

Blades Robinson
1508 Seaway Drive

Sent from my iPhone

On Jul 26, 2018, 4:28:51
PM, bladesrobinson@gmail.comwrote:

From: bladesrobinson@gmail.com
To: lhudson@city-ftpierce.com
Cc: twilliams@city-ftpierce.com
Date: Jul 26, 2018, 4:28:51 PM
Subject: Excellent work by the City of Fort Pierce-Solid Waste Operations Department

Mayor Hudson,

I reach out today to inform you of exceptional work done by a Solid Waste Supervisor, Marlon Pryce and a wonderfully skilled employee by the name of Robert who operates a vegetation hauler. Both of these individuals exhibited a cheerful "can do attitude" and exuded pride in the work they do while wholeheartedly believing in the "customer service" philosophy that the City of Fort Pierce is known for. Neither of these individuals could do their work with the skill, ability and knowledge they had if it wasn't for good management, so in that regard, I also wish to recognize and commend Solid Waste Operations Manager Tysha Williams.

As a bit of background, I own the single family residence located at 1508 Seaway Drive. Over the past six years I have been working to beautify the home/property. This has added considerable value to the property and the neighborhood, to the point that today, my neighbor to the west (Joe Foglia/Inet Palms) is selling six townhomes to the tune of $1,800,000 to $2,400,000 each. (Thank you for the favorable zoning that allowed that!)



This street view photo shows the subject property prior to my purchase in 2013.



Today the property has been transformed with a circular brick paver driveway, decorative planter, the addition of more than 30 tall coconut palms (six were replaced this past week), and 10 fishtail palms. I have added a pool, rebuilt a seawall and spent a sizable sum on landscaping. Annual property taxes now exceed $20,000 and I take pride in doing my part to support our community!

Unfortunately the vegetation I added produces a considerable amount of waste. It is not uncommon to pick up 4-6 palm fronds a day and more when the wind blows. Small debris is placed in the black vegetation container for recycling on Thursdays (it is almost always filled with coconuts and other debris) and daily I place vegetation on the eastern ten feet of property which I own. This area for vegetation debris is used by me and I have given my two neighbors to the east permission to stack their vegetation on my property too. Our believe is having one pile makes for easier cleanup by the city, and it helps to beautify our neighborhood when all of the trash is neatly piled in one place as opposed to being stacked in small quantities along the sidewalk in front of our homes.

This has worked well for all of us since I purchased the property in 2013. The vegetation debris was removed weekly and without problem.
Unfortunately (and selfishly for us), we learned today that a new driver is not comfortable operating the vegetation grapple arm in proximity to the decorative wall, the hedge to the east (which helps to obscure the mess from westbound drivers on A-1-A) and my mailbox (located immediately adjacent to a speed limit sign. The vegetation pile had stacked up over a three week period and Supervisor Price came to my home to speak about his concerns. Kudos to the new driver in voicing his concerns to his supervisors and kudos to Supervisor Pryce to working to get them resolved!

In the spirit of working together, Supervisor Pryce and I have agreed that for the time being, until the new driver is trained and feels comfortable operating the grapple in proximity to the wall, sign, mailbox and hedge, I am to stack the debris on the sidewalk and notify Supervisor Pryce so he can have it removed the following day. While this is an inconvenience and a potential safety concern to all citizens who enjoy the sidewalk, and to me and my neighbors who prefer the six year status quo, we will cheerfully abide by the city's wishes. While placing debris on the sidewalk is what other citizens may do, we have all taken a bit more pride in being tidy and not "junking up" the community we all love.

Fortunately, this is temporary and I look forward to working with Marlon Pryce, Tysha Williams and others to keep Seaway Drive beautiful and worthy of additional multimillion dollar investments in the area. Thank you for doing your part too and please extend my thanks and appreciation to the other members of the City Commision and all the city employees (like Randy, Marlon and Tysha) who work hard to make Fort Pierce great!

Warm regards,

Blades Robinson
1508 Seaway Drive
Fort Pierce, FL

Please Note: Florida has very broad public records laws. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Your e-mail communications will be subject to public disclosure unless an exemption applies to the communication. If you received this email in error, please immediately notify the sender by reply e-mail and delete the e-mail and any associated materials from all devices.

City Commission Regular Meeting **7.b.**

Meeting Date: 08/05/2019

Re: Letter from Patricia N. Robertson

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Letter from Patricia N. Robertson in appreciation of the quick response and action of Paul Bertram, Parks and Grounds Manager and Richard Stauffer, Facilities Manager, to their request for the trimming and fertilizing of the trees along A1A at Ocean Village.

Attachments

Letter from Patricia N. Robertson

Form Review

Form Started By: Jennifer Robinson Started On: 07/31/2019 03:57 PM

Final Approval Date: 07/31/2019

RECEIVED
JUL 23 2019
MAYOR'S OFFICE

Fort Pierce, July 14, 2019

Mayor Linda Hudson

City of Fort Pierce

Dear Mayor Hudson,

This is a note to congratulate you on the quick response of the Parks and Grounds Division of our City of Fort Pierce as a result of our request for trimming and fertilizing of our Silver Buttonwood trees along A1A and in front of the living wall of Ocean Village.

The Manager of Facilities and Grounds and the Head of the Parks Dept both responded with quick action and the next day we had a crew of workers pruning the trees on both sides of Ocean Drive.

We would like to see these workers spraying, pruning and fertilizing these trees on a regular basis to maintain them and not allow them to deteriorate.

We support your efforts to beautify and improve our city. Thank you.

P. Robertson

Patricia N. Robertson

2400 S. Ocean Dr.

Sea Scape I, Ocean Village

Fort Pierce 34949

City Commission Regular Meeting **10.a.**

Meeting Date: 08/05/2019

Re: Percy Peek Gymnasium

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

Presentation of utilization of Percy Peek Gymnasium by Boys & Girls Clubs of St. Lucie County

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/26/2019 01:59 PM
City Manager	Nick Mimms	07/26/2019 01:59 PM

Form Started By: Jennifer Robinson Started On: 07/17/2019 02:36 PM

Final Approval Date: 07/26/2019

City Commission Regular Meeting **11.a.**

Meeting Date: 08/05/2019

Re: Collective Bargaining Agreement for Teamsters Local Union #769

Submitted For: Kevin Browning, Human Resources Manager, Human Resources

SUBJECT:

Approval of the Collective Bargaining Agreement between the City of Fort Pierce and the Teamsters Local Union #769 for the period of October 1, 2017 through September 30, 2020.

SUMMARY:

Approval of the Collective Bargaining Agreement (CBA) between the City of Fort Pierce and the Teamsters Local Union #769 for the period of October 1, 2017 through September 30, 2020. The attached CBA was ratified by the union membership on July 22, 2019 and is now being submitted to the City Commission for approval.

The Union CBA contained a "Me-Too" clause which the Teamsters Local Union #769 attempted to utilize to obtain lower insurance costs for their members. The Teamsters subsequently decided to take the issue to arbitration, thereby delaying negotiations. The ratified contract includes the three percent (3%) salary increase as well as a certification incentive for their parts employees in the Public Works Department.

RECOMMENDATION:

Approval of Collective Bargaining Agreement.

ALTERNATIVES:

Proceed as recommended by the City Commission.

RESPONSIBLE STAFF:

Kevin Browning, Human Resources Manager
Barbara G. Moore, Human Resources Generalist

COORDINATED WITH:

Robert Ridle, Deputy Police Chief

Fiscal Impact

Budgeted Y/N: Y

Fiscal Year: 2019

Account: TBD

Amount: TBD

OTHER INFORMATION:

There will be a three percent (3%) salary increase.

Attachments

Teamsters Local #769 Collective Bargaining Agreement - Redline

Teamsters Local #769 Collective Bargaining Agreement - Final

Form Review

Inbox	Reviewed By	Date
City Manager	Jennifer Robinson	07/29/2019 09:27 AM
Finance Department	Johnna Morris	07/29/2019 09:56 AM
City Manager	Angela Wilkinson	07/29/2019 03:11 PM
Finance Department	Johnna Morris	07/31/2019 09:07 AM
City Manager	Nick Mimms	07/31/2019 10:47 AM
Form Started By: Angela Wilkinson		Started On: 07/12/2019 02:36 PM
Final Approval Date: 07/31/2019		

CITY OF FORT PIERCE

AND THE

TEAMSTERS LOCAL UNION NUMBER 769

(GENERAL EMPLOYEE UNIT)

OCTOBER 1, 2017 to SEPTEMBER 30, 2020

Contract Ratified: **07/22/2019**
City Commission Approval: **08/05/2019**

CITY OF FORT PIERCE

UNION CONTRACT

WITH

TEAMSTERS LOCAL UNION NUMBER 769

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ARTICLE 1

PREAMBLE

SECTION 1.0

This Agreement is entered into by and between the City of Fort Pierce, Florida, hereinafter referred to as the EMPLOYER and Teamsters Local #769, hereinafter referred to as the UNION. It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union; to insure the continuous, uninterrupted, efficient operations of the City; to provide prompt and peaceful adjustment of differences which may arise; and to establish the standards of wages, hours and other conditions of employment.

ARTICLE 2

RECOGNITION

SECTION 2.0

The City of Fort Pierce recognizes Teamsters Local #769, affiliated with the International Brotherhood of Teamsters, as the sole and exclusive bargaining agent for the job classifications in the unit designated by the Florida Public Employees Relations Commission in certification #287, excluding all other employees. Employees in an initial probationary period shall have no rights of appeal under the Agreement.

ARTICLE 3

MANAGEMENT RIGHTS

SECTION 3.0

Except as expressly provided for in this Agreement, the City retains the sole right to determine, and from time to time to re-determine how to manage its operations and direct the working force, including the rights to decide the scope of service to be performed, the method of service, the schedule of work time, the size and composition of work force; to contract and subcontract existing and future work; to determine whether and to what extent the work required in its operations or jobs, shall be performed by employees covered by this Agreement; to maintain ·order and efficiency in its work locations; to curtail or discontinue temporarily or permanently in whole or in part, operations whenever in the opinion of the City's good business judgment makes such curtailment or discontinuance advisable; to hire, layoff, assign, transfer, classify and reclassify, promote and determine the qualifications of employees; to determine the starting and quitting time and the number of hours to be worked.

SECTION 3.1

The City retains the sole right to discipline, suspend and discharge employees for just cause, including violations of any of the terms of this Agreement.

SECTION 3.2

The exercise of the above rights in Sections 3.0 and 3.1 does not preclude employees or their representatives from conferring or raising questions about the practical consequences that decisions on these matters may have on terms and conditions of employment. However, the exercise of the rights in Section 3.1 is subject to grievance arbitration.

SECTION 3.3

The above rights of the City in Sections 3.0 and 3.1 are not all-inclusive, but indicates the type of matters of rights which belong to and are inherent to the City in its capacity as management of the City of Fort Pierce.

SECTION 3.4

If the City determines that a civil emergency condition exists, including but not limited to riots, civil disorders, hurricane conditions or similar catastrophes, the provisions of this Agreement may be suspended during the time of the declared emergency. All pay provisions will continue in case of emergency condition.

ARTICLE 4

SUBCONTRACTING

SECTION 4.0

Subcontracting shall mean for the purpose of this contract, work which will be contracted out by the City to another agency, person, company, group, etc., which results in the direct displacement (layoff) of bargaining unit employees.

SECTION 4.1

The employer reserves the right to subcontract work while recognizing the Union's obligation to represent regular unit employees jobs who are presently employed. Should subcontracting occur, which displaces regular unit employees currently on the payroll, the Employer agrees to notify the Union at least seven (7) days prior to when the request to subcontract is put on the City Commission Agenda. Simultaneous with such notice to subcontract which displaces regular unit employees, those employees will be notified and permitted to accept vacant advertised budgeted positions of the same job classification within the City. The Union reserves the right to appear before the City Commission and express its position to the City Commission at the time the Commission considers the subcontracting agenda item. The City Commission's decision is final and not subject to appeal through the grievance arbitration procedure.

ARTICLE 5

STRIKES AND LOCKOUTS

SECTION 5.0

There will be no strikes, work stoppages, picket lines**, slowdowns, boycotts or concerted failure or refusal to perform assigned work by the employees or the Union and there will be no lockouts by the City for the duration of the Agreement. The Union supports the City fully in maintaining normal operations. It is recognized by the parties that the City is responsible for and engaged in activities which are the basis of the health and welfare of the citizens, that any violation of this section could give rise to irreparable damage to the City and to the public at large. Accordingly, it is understood and agreed that the union shall not be responsible for any act alleged to constitute a breach of the section if neither the Union or any of its officers instigated, authorized, condoned, sanctioned or ratified such action, and further, that the union and its officers have used every possible means to prevent or terminate such action. It is agreed that any violation of the section shall be grounds for discharge and shall not be subject to a grievance except to determine if the violations did in fact occur.

**Picketing, as used in this article, shall be defined as picketing to support a work stoppage.

SECTION 5.1

Employees shall be required to cross picket lines to perform their duties regardless of which labor organization or group is conducting the picketing.

ARTICLE 6

DISCRIMINATION

SECTION 6.0

Employer and the Union agree that there will be no discrimination against any employee covered by this Agreement because of race, color, creed, religion, national origin, sex, age or physical handicap. The Employer and the Union agree not to discriminate against any employee for his/her membership or non-membership in the Union.

ARTICLE 7

BULLETIN BOARDS

SECTION 7.0

The City agrees to furnish the below listed bulletin board space for the use of the Union. All Union notices will be approved and signed by a Union Representative prior to posting.

1) Public Work's Office (Hallway)

2) Streets Division

3) Building Maintenance

4) Parks Division

5) Garage Division

6) Solid Waste Department

7) Police Department

8) City Hall

ARTICLE 8

WORKING OUT OF CLASSIFICATION

SECTION 8.0

If an employee covered by this Agreement is temporarily assigned to a higher job classification than that which the employee occupies at the time of the temporary assignment, then the employee shall be paid a stipend of one (1) hour pay at time-and-a- half for each work day of the temporary assignment, beginning the first full work day of the assignment.

SECTION 8.1

An employee who temporarily performs work in a lower classification, totally different from his/her normally assigned tasks, shall not receive a reduction in pay for this period. Employees who are assigned this temporary duty shall not have the right to refuse to perform the work assigned.

ARTICLE 9

OVERTIME

SECTION 9.0

An employee covered by this Agreement shall be paid at the rate of one and one-half (1.5) times his/her regular hourly base rate for all hours worked over forty (40) hours per week.

SECTION 9.1

The City shall not change an employee's hours of work solely for the purpose of avoiding overtime pay to the employees.

SECTION 9.2

Leave, excused and unexcused absences, will not be computed as time worked. HOLIDAYS will be computed as time worked.

SECTION 9.3

Standby pay- An employee on standby duty, and who is required to be available for call out at any time during the standby duty period, shall receive one hour token pay at time and one-half his/her regular rate for each regular work day on such standby status, and two (2) times his regular rate for such standby status on the employees' day off, holidays included. In addition, such employee in standby status will be paid, at his/her regular rate of pay, for all work actually performed when called to work from standby status.

SECTION 9.4

All overtime shall be offered equally by classification using an overtime distribution list. The list shall include the number of hours worked and offered to each employee by classification. Such list shall be updated daily to insure proper distribution of overtime.

SECTION 9.5

Compensatory time may be granted in lieu of overtime cash payments (by written agreement between the employee and supervisor).Compensatory time will be computed in the same manner as financial compensation would otherwise be computed. Compensatory time off shall be taken under this article as provided by the Fair Labor Standards Act, if such provision continues to be applicable for local government employees.

ARTICLE 10

GRIEVANCE/ARBITRATION PROCEDURE

SECTION 10.0

It is agreed between the parties that this grievance procedure is to be used to settle all disputes or differences between the City and the Union or any of its members employed by the City as to the meaning and the application of the provisions of this Agreement.

SECTION 10.1 - STEP 1

An employee, his/her duly certified representative, or a designated member of a group having a grievance, who believes there has been a violation of this Agreement, shall reduce his/her complaint to writing on a form provided by the union, sign and date the form and file it with his immediate supervisor within five (5) working days from the date the alleged violation occurred. The written grievance shall contain the article(s) violated and a statement citing the complaint along with the remedy sought. The immediate supervisor shall answer the grievance in writing, within five (5) calendar days of the receipt of the grievance.

SECTION 10.2 – STEP 2 .

If the dispute is not resolved in Step 1, the member, through his/her steward, shall submit the grievance to the Department Head within five (5) working days of the receipt of the grievance in Step 2, the Department Head shall hold a meeting with the grievant, his/her representative(s), and any other person the Department Head feels is necessary to discuss the allegations contained in the grievance.

The Department Head shall answer the grievance, in writing, within five (5) calendar days of the meeting.

SECTION 10.3 - STEP 3

If the dispute is not resolved in Step 2, the Union may submit the written grievance to the City Manager within five (5) working days of receipt of the Step 2 answer. The City Manager shall schedule a meeting with the parties in Step 2 within five (5) working days of receipt of the grievance. The agenda of the meeting shall be limited to the matters raised in the original grievance. A final written decision on the dispute shall be given by the City Manager within ten (10) calendar days of the meeting described in this Step.

If the decision of the City Manager does not resolve the dispute, either the City or the union may request that the grievance be appealed to arbitration in the manner described below. The time limits established in the article may be extended by mutual agreement or the parties.

Notwithstanding the procedure provided herein, a grievance may be submitted directly into the second or third step by mutual agreement of the City and the Union.

It is agreed that any grievance involving discharge of a non-probationary employee will be filed directly to Step 3.

SECTION 10.4 ARBITRATION

Any grievance which is not resolved in any of the Steps provided above may be appealed to arbitration. The party desiring arbitration shall give written notice of its intent to the other party within thirty (30) days, excluding weekends and holidays, following the date the Union receives the written answer in Step 3.

The party requesting arbitration shall apply to the Federal Mediation and Conciliation Service (FMCS) for a panel of seven (7) arbitrators. As soon as possible after receipt of the panel, the City and the Union shall meet to select an arbitrator. The appealing party shall first strike the first name and then the parties shall strike names alternately until-only one name remains, who shall be the Arbitrator.

The decision of the Arbitrator must be within the scope of his authority, as set forth herein, and confined to the grievance submitted for this determination.

A. The Arbitrator shall confine him/herself to the facts developed at the hearing and which are directly related to the matter at issue.

B. The Arbitrator shall not have the power to amend, modify, or delete any provision of the Agreement.

C. .In making his/her ruling, the Arbitrator shall have due regard for the essential and proper rights and responsibilities of management and shall not interpret this Agreement so as to further restrict or limit those rights and responsibilities.

D. The Arbitrator may make no award which extends the period covered by the grievance.

E. The decision of the Arbitrator shall be final and binding.

F. If the Arbitrator finds he/she lacks authority to rule on the grievance, the matter shall be referred back to the parties without decision or recommendation.

The parties shall each bear the cost for their own witnesses, other than the grievant, attending the hearing at their request. The losing party shall pay the cost of the Arbitrator's fees and expenses. Arbitrations shall be conducted at City facilities. The cost of transcript of the proceedings shall be borne by the party or parties requesting the transcript. Each party will pay its own Attorney's fees and expenses.

ARTICLE 11

CITY-WIDE SENIORITY

SECTION 11.0

City-Wide seniority is defined as the length of employment with the City. Such seniority shall be acquired by full-time employees after completion of a probationary period, at which time seniority shall be retroactive to the first day of employment.

SECTION 11.1 - DEPARTMENTAL SENIORITY

Departmental seniority is defined as the length of employment within the employee's current department. Departmental seniority shall accrue as of the first day of employment or transfer into a new department.

SECTION 11.2 - CLASSIFICATION SENIORITY

Classification seniority Is defined as the length of employment within a particular classification . Seniority shall accumulate during absences because of illness, injury, vacation or other authorized leave. Seniority will be lost when an employee:

A. Terminates voluntarily;

B. Is discharged for cause;

C. Exceeds an authorized leave of absence;

D. Falls to return from recall within ten (10) days after receipt of such notice of recall given by the City (Certified Mall/Return Receipt Requested).

ARTICLE 12

REDUCTION IN FORCE

SECTION 12.0

Should a reduction in the public employer's work force become necessary, termination by force reduction, hereinafter referred to as layoff, shall be accomplished in the following manner:

A. Layoff shall be by classification within a department. Upon establishing the number of employees to be laid *off* within a classification in a department, the employer shall layoff in accordance with qualifications, which reflects quality and quantity of work, work habits and classification and departmental seniority.

B. No regular employee shall be laid *off* while there are emergency, temporary, part- time or probationary employees serving in the same classification within the same department.

C. The laid-off employee shall have the right to bump into a lower classification within the Department. This will be also based upon his/her qualifications and ability to do the work.

D. The laid-off employee shall have the right to utilize his/her City seniority as defined in this Agreement, to bump into an existing position previously held by the employee in a lower or equal classification. This bumping right shall be contingent upon the employee's qualifications and current ability to perform the work of the position. For the purposes of this Article, position is defined as a classification within a specific department.

E. The City will make available, annually, a seniority list of Bargaining Unit members.

F. The City will maintain a list of bargaining unit employees who were laid off by the City for two (2) years from their layoff date. The City will not hire any new employees for the positions shown on such layoff list without first notifying these laid off employee(s) of such job openings and offering the open position to them if they are currently qualified. The City shall notify the qualified laid off employee(s) of such open position(s) by regular mail. USPS postage prepaid, at their last known address on file with the City. The laid *off* employee(s) shall have ten (10) calendar days from the date such notice was mailed to notify the City in writing they are interested in and will accept the position.

ARTICLE 13

REGULAR PROMOTIONS AND PROBATIONARY PERIODS

SECTION 13.0

A. Whenever there are promotional opportunities, the City shall promote the most qualified employee based upon the following factors:

- Ability to perform all of the available work in the classification.
- Ability to meet reasonable performance standards for quality and quantity of work.
- Length of continuous service with the City, or cumulative length of service in the classification, if applicable.
- Overall work record with the City, if relevant to the employee's suitability for the job.
- Prior formal education, apprenticeship programs, specialized training schools, military training and assignments, job experience and any other relevant qualifications the individual may possess.

B. Employees serving an initial probationary period will not be considered for promotions during this initial probationary period.

C. Employees serving an initial probationary period shall not have their initial period extended beyond the six (6) months period.

The City shall have the sole prerogative and right for determining whether the promotional vacancy shall be filled.

ARTICLE 14

INSURANCE

SECTION 14.0

A. The present or improved health insurance plans identified as Medical Plan 3559 (Basic Plan), Medical Plan 3359, ~~Medical Plans 5168/5169~~, Medical Plan 5901 and Medical Plan 0727 (Buy-Up Plan) will be continued until the end of the current BlueCross/BlueShield (BCBS) contract which expires September 30, 2018. Additionally, the present dental plans identified as Guardian Dental Plan 1 (Basic Plan) and Guardian Dental Plan 2 (High Plan) will be continued.

B. At the beginning of each fiscal year, October 1, bargaining unit members electing any of the City's Medical Health Plans, which consist of BCBS Plan 3359, Base Plan 3559, the "Buy-Up" Plan BCBS Medical Plan 0727, ~~BCBS Plan 5168/5169~~, or the Affordable Care Act Plan 5901, shall be required to pay the CITY approved amount for employee only coverage. Currently, the City agrees to pay 91.25% and the employee will pay 8.75% for employee only coverage. If the bargaining unit member elects dependent coverage under either medical plan, the CITY agrees to pay at least 50% of the cost of all premiums. Any additional expenses incurred for improved coverage under any Buy-Up Plan shall be paid by the Bargaining Unit member.

C. The City will furnish life insurance coverage in the amount of $20,000 for all full-time regular bargaining unit members.

D. Should the City provide improved insurance coverage benefits. or offer the same benefit at a lesser cost, to any other bargaining unit or classified civil service employee then such benefit shall be offered to the bargaining unit members ~~(This section, 14D will be suspended deleted for 2018-2019).~~

E. For FY ~~2018-2019 and~~ FY 2019-2020 the parties agree to re-open this Article for negotiations. Such negotiations for FY 2018-2019 and FY 2019-2020 shall be re-opened in June of each year.

ARTICLE 15

CHECKOFF

SECTION 15.0

A. The City agrees to deduct monthly, from the earnings of the employees who have so authorized in writing, membership dues and initiation fees and remit same to the Union in an amount certified by the Union. Such authorization to be valid shall conform to applicable State and Federal law.

B. The Union shall indemnify the City and hold it harmless against any and all suits claims, demands and liabilities which arise out of or by reason of any action taken or not taken by the City to comply with the provisions of this Article.

ARTICLE 16

UNION REPRESENTATIVES

SECTION 16.0

A written list of the Union Stewards shall be furnished to the City prior to the effective date of their assuming duties of office. The Union shall notify the City promptly of any changes of such Union Stewards. One of the Union Stewards may be designated to serve as Chief Shop Steward in the absence of another Steward; however, approval may be denied by the immediate supervisor for extenuating circumstances as shortage of help or disruption of work during a special work project.

SECTION 16.1

The following sections outline the duties and responsibilities of Stewards in performance of their functions as recognized Union representatives. In those cases which cannot be resolved otherwise, Union Stewards shall be granted reasonable time off during working hours to investigate and settle grievances on the job site which is within their jurisdiction, upon notifying and securing the approval of their immediate supervisor, without loss of pay. Productivity loss must be minimized. Union Stewards shall not investigate, present or adjust grievances or disputes on premium time. Upon returning to his/her work assignment, each Union Steward shall report to his immediate supervisor unless prior consent not to do so has been secured.

SECTION 16.2

It is agreed that all Union Stewards have productive work to perform as assigned by the City. The parties agree that each will cooperate with the other in reducing to a minimum the actual time spent by the Union Stewards in investigating, presenting and adjusting grievances or disputes. Solicitation of membership shall not be engaged in during working hours. No general Union membership meeting shall be held on city time.

SECTION 16.3

Union Stewards are subject to all City rules regarding the conduct of employees of the City.

SECTION 16.4

Upon request of the Union, employees may be granted leave without pay for the Union business, with the approval of the City Manager.

SECTION 16.5

Any Bargaining Unit employee being disciplined shall be advised of their rights to representation.

ARTICLE 17

HOLIDAYS

SECTION 17.0

The following days will be observed as holidays for all employees, subject to this Agreement:

1. January 1st
2. Martin Luther King's Birthday
3. President's Day
4. Memorial Day
5. July 4th
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day
9. Day after Thanksgiving Day
10. Christmas Eve
11. Christmas Day

SECTION 17.1

Whenever a holiday falls on a Sunday, the following Monday shall be considered a holiday. When a designated holiday falls on a Saturday, the preceding Friday will be observed as a holiday.

SECTION 17.2

Holidays which occur during annual leave shall not be charged against vacation leave. An employee who is not on approved leave and fails to report on the day before of the day after a holiday shall not be paid for the holiday, unless excused by management.

SECTION 17.3

All employees shall receive holiday pay at their regular straight time rate for all recognized holidays. Should a holiday fall on an employees' regular day off, his/her next regularly scheduled work day shall be considered as his/her holiday.

SECTION 17.4

Any employee who performs work on a recognized holiday shall be compensated at the rate of one and one-half times his regular rate for all hours worked, if totals over forty (40) hours in a work week.

ARTICLE 18

VACATION LEAVE

SECTION 18.0

A. All full time, regular and provisional employees shall be entitled to earn and accrue vacation leave, with pay, which will be computed from the starting date of employment.

B. Temporary employees shall not be eligible for vacation leave.

C. Part-time employees who work 25 hours or more per week shall be entitled to accrue leave in proportion to the number of hours worked. An employee who normally works less than 25 hours per week shall not be entitled to any vacation leave.

D. Employees serving a probationary period, on an original appointment, shall accrue vacation leave, in accordance with the provisions of this section. If an employee serving a probationary period, on an original appointment, leaves the City's service without satisfactorily completing the probationary period, he/she shall not be compensated for any accrued vacation leave.

SECTION 18.1 - RATE AT WHICH LEAVE IS EARNED, ACCUMULATED AND PAID

A. All regular employees shall accumulate vacation leave as follows:

1. One (1) year of service, but less than five (5) years - 12 days/yr.

2. Five (5) years of service, but less than ten (10) years - 14 days/yr.

3. Ten (10) years of service but less than 15 years - 17 days/yr. 4.

Fifteen (15) years of continuous service and over- 20 days/yr.

B. Earned vacation leave may be accumulated to a maximum, not to exceed forty- five (45) working days (effective October 1. 2012). Any accumulation over thirty (30) working days will be considered forfeited and lost at the beginning of the fiscal year. No employee can start with an accumulation of more than 30 days on October 1st. Vacation pay will be at the basic rate of pay for the normal work day.

SECTION 18.2 - USE OF VACATION LEAVE

A. Subsequent to the successful completion of the first six (6) months employment, vacation leave may be taken as earned, subject to the approval of the Department Head, who shall schedule vacation leave, so as to meet the operating requirements of the department. Vacation leave assignments will be made in accordance with the preference of the employee, whenever possible. However, leave must be taken at the convenience of the Department. The Department Head's decision as to when leave may or may not be taken will be final.

B. Vacation leave may be granted for the following purposes:

1. Vacation leave.

2. Absences for transaction of personal business which cannot be conducted during off-duty hours.

3. Religious holidays.

4. Sickness, once sick leave has been exhausted through illness.

5. Any absences from work not covered by other types of leave provisions established by these rules.

SECTION 18.3- PAYMENT OF UNUSED VACATION LEAVE

Regular employees who have completed six (6) months or more service shall, upon leaving the City's service in good standing, be compensated for vacation leave accrued to the date of separation, but not to exceed forty-five (45) days.

ARTICLE 19

SICK LEAVE

SECTION 19.0

A. **RATE AT WHICH SICK LEAVE IS EARNED-** All bargaining unit employees earn sick leave credits, at the rate of one (1) working day per calendar month, or major portion thereof. Any employee who has taken sixteen (16) or more calendar days of sick leave, with or without pay in one month, shall not earn sick leave for that month.

B. **REQUEST FOR SICK LEAVE-** To receive compensation while absent on sick leave, the employee shall notify his/her immediate supervisor, division or department head prior to, or within two (2) hours after the time set for beginning the daily duties. An employee in a unit operating on a work schedule other than 8:00a.m. to 5:OOp.m., must notify the Department within the time limit established by the appropriate Department Head.

C. **USE OF SICK LEAVE** - Sick leave may be granted for the following purposes:

1. Personal injury or illness not connected with work.
2. Pregnancy.
3. Necessary appointments with physicians or dentists.
4. Exposure to a contagious disease which would endanger others.
5. Illness of a member of the employees' household which requires the personal care and attention of the employee.

D. **ACCUMULATION OF SICK LEAVE-** The maximum number of accumulated sick leave hours shall be unlimited. Sick leave shall not be used within the first thirty (30) days of employment.

E. **CERTIFICATION BY A PHYSICIAN** - Whenever an employee uses sick leave in excess of two (2) consecutive days, they may be required by the Department Head to submit a certificate from a licensed physician. When it is determined that an employee's use of sick leave is not justified, the absent time may be deducted from the employee's pay or accrued vacation leave. Claiming sick leave, when physically fit, shall be cause for disciplinary action and subject to suspension or dismissal.

F. **UNUSED SICK LEAVE-** Employees who leave the City's service in good standing and have at least three (3) through nine (9) years of continuous service with the

City, will receive pay for one-half (1/2) of their accumulated sick leave balance up to a maximum of forty-five (45) days.

G. Employees who leave the City's service in good standing and have at least ten (10) or more years of continuous service with the City, will receive pay for their accumulated sick leave balance up to a maximum of ninety (90) days.

H. Employees who do not use all their sick leave because of sickness or disability may use this toward early retirement. At the employee's request for early retirement, the employer shall take the total hours of unused accumulated sick leave, divide this by the hours the employee works per week. This figure shall be the amount of time in weeks that the employee may be absent from the Department and continue to draw full pay, provided, however, such time shall not exceed ninety (90) days. The employee who requests and uses unused accumulated sick leave in this manner shall be considered retired when the sick leave time is exhausted. Said request shall be irrevocable.

ARTICLE 20

MAINTENANCE OF STANDARDS

SECTION 20.0

It is agreed that the specific benefits, rights and privileges enumerated in this Contract shall remain in force throughout the term of the Contract. Past practices of the employer, not contained in this Contract, shall not be a part of this Agreement. The following benefits, procedures and practices will be continued for the life of this Agreement; Standby duty, Pension, St. Lucie County Credit Union, City time for approved examinations and funeral leave (in accordance with the Personnel Rules and Regulations).

ARTICLE 21

EDUCATIONAL REIMBURSEMENT

Section 21.0

The CITY agrees to reimburse employees for tuition costs at the current state rate and books required in pursuing and achieving college degrees, from a college or university certified by an accreditation entity recognized by the U.S. Department of Education, for pre-approved, work- related courses. This reimbursement is based upon the student achieving a grade "C" or better. When the employee successfully completes and is reimbursed for a thirty (30) semester hour block, the employee shall agree to work at least two (2) years beyond this date or reimburse the CITY for any funds expended on tuition. The two (2) years applies to an employee who resigns. Employees in the DROP are not eligible for this program.

Bargaining Unit members who wish to participate in the educational reimbursement program should notify the department head no later than one month prior to the planned course enrollment date. Those who did not make the notification should be left out of the reimbursement program for the upcoming fiscal year.

Educational reimbursement should be limited to fifteen (15) credit hours per calendar year.

ARTICLE 22

WAGES

SECTION 22.0

A. Employees in the designated classification list in Attachment "A", who obtain certificates or licenses beyond those required, as a condition precedent for being employed in the position, will receive an additional percentage of their base salary or hourly wage for each additional certificate or license they obtain and maintain.

The City shall post and make available to the effected employees the incentive percentages, as well as the procedures and details of the incentive programs, as they apply to different departments.

For FY ~~2017-2018~~ 2018-2019 the parties agree that the City shall increase Teamster bargaining unit employees wages by three percent (3%), effective October 1, ~~2017~~ 2018. Such negotiations for FY 2019-2020 shall begin in June. It is the City's policy that whenever an employee reaches the top of his/her pay range, they will receive a one-time bonus if a raise is negotiated.

A. Pay Increases and Retroactive Pay shall only be awarded to unit members currently employed at the time the contract is approved by the CITY, and implemented (paid) by payroll.

B. All employees in the following classifications will receive a two and one-half **(2 ½)** hour minimum call-out for call backs and court appearances: Police Aides, Crime Scene Investigators, Animal Control Officers, and Evidence Custodians. All other contract Articles will remain in force.

C. The City Manager can institute selective increases for Bargaining Unit members with the approval of the Union, without having to re-open the Collective Bargaining Unit Agreement.

EMERGENCY PAY

In the case of declared emergency, the rate of pay shall follow the City of Fort Pierce Emergency Pay Policies. The additional pay provision policy will be presented to union representatives in person or via email by June 30 of each year unless extended by mutual agreement and will be in effect only for a period of one year.

ATTACHMENT A
INCENTIVES

Certification Compensation Schedule for all Departments (that have an agreed upon 5% incentive)*

1. First certification compensated at 5% pay increase
2. Second certification compensated at 5% pay increase
3. Third certification compensated at 5% pay increase
4. Fourth certification compensated at 3% pay increase
5. Fifth certification compensated at 3% pay increase
6. Sixth certification compensated at 3% pay increase
7. All additional certifications compensated at 1% pay increase

*Note: Each pay increase is contingent upon the employee's agreement to utilize each acquired certification, in performance of his/her duties as assigned by the Department Head, for a minimum of two calendar years from the date the certification is posted on the State DBPR website (for Building Department), or received by the employee for other Departments. This two year period will be referred to as the employee retention period, the employee will be responsible to refund the Department for all expenses incurred, i.e.: testing, seminars, continuing education courses, study materials and training classes.

Certifications must be in the skills area provided by the City and a skill that is utilized by the employee in performing his/her essential job functions.

If a certificate was obtained by the individual, prior to employment by the City of Fort Pierce, and the employee was compensated above the minimum pay rate of the classification in which he/she works, an increase shall not be given.

Documentation must be provided within forty-five (45) calendar days of receiving the certification to the HR office.

No retro payment will be made if time elapses (45 days) between the employee receiving the certificate and notifying HR.

Certification must be maintained via Continuing Ed courses or by re-certifying (or the updated version) in order to be in compliance with the incentive.

In the event of a significant job/ duties change (one department to another) or promotion, the 5% certification process begins again.

DEPARTMENT: BUILDING

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE
Building Inspector	DBPR	5%
Electrical Inspector	DBPR	5%
Mechanical, Gas & Plumbing Inspector	DBPR	5%

Building Inspectors & Plan Reviewers:
Employees that strive for additional certifications enhance their value to the Department, thus obtaining additional certifications is encouraged. Below is a listing of the 16 certifications that may be obtained by a building inspector or plan reviewer:

INSPECTOR CLASSIFICATION
1 & 2 Fam. Dwelling Inspector
Commercial Building Inspector
Commercial Electrical Inspector
Commercial Plumbing Inspector
Commercial Mechanical Inspector
Coastal Construction Inspector
Certified Flood Plain Manager
Certified Building Official
ICC Permit Technician Certification
Certified Flood Plain manager
ICC Property maintenance Inspector

PLANS EXAM CLASSIFICATION
1&2 Fam. Dwelling Plans Examiner
Commercial Building Plans Examiner
Commercial Electrical Plans Examiner
Commercial Plumbing Plans Examiner
Commercial Mechanical Plans Examiner

PERMIT SPECIALIST / OFFICE PERSONNEL
ICC Permit Technician Certification
Certified Flood Plain manager
ICC Property maintenance Inspector

DEPARTMENT: PUBLIC WORKS

ASE (Mechanic) Certification- five percent (5%) each for a limit of three (3) Certifications per employee.

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE*
Mechanic,	ASE	5%
Sr. Storekeeper (parts) Garage Foreman	Automotive Service Consultant ASE (C1)	5%
Sr. Storekeeper (parts) Garage Foreman	Parts Specialist Certification ASE Test P1, P2	5%
	NPRA – Parks Recreation	5%
	IMSA – Sign, pavement marking	5%
	MOT – Maintenance of Traffic	5%
	Stormwater Operator (FSA)	5%
	Certified ISA Arborist	5%
	Certified Irrigation Landscape Designer	5%
	FNGLA Certified Landscape Maintenance	5%

DEPARTMENT: CODE ENFORCEMENT & ANIMAL CONTROL

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE*
Violations inspector/ Code Enforcement Officer	FACE, AACE,	5%
	Parking Enforcement Specialist	5%
Animal Control Officer	Animal Control Certification:	
	Chemical Capture	2%
	Euthanasia	2%
	Animal Cruelty Investigations	2%
	FACA	5%

DEPARTMENT: POLICE

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE
Investigative Assistant	NCIC/FCIC	2%
Crime Analyst	Crime Analyst Certification	2%
Crime Analyst	Crime Prevention Techniques	2%
Crime Scene Investigator	NCIC/FCIC- User	2%
Crime Scene Investigator	Fingerprint ID & Classification	5%
Crime Scene Investigator	IAI/ FDIA	3%
Records specialist	NCIC/FCIC - Limited Access	3%
Records specialist	NCIC/FCIC- User	2%
Records specialist	Terminal Agency Coordinator (TAC)	3%
Community Service Officer	NCIC/FCIC	2%
Community Service Officer	Terminal Agency Coordinator (TAC)	3%
Community Service Officer (as assigned by the city)	Parking Enforcement Specialist	5%
Evidence Technician	NCIC/FCIC	2%
Secretary II	NCIC/FCIC	2%

ARTICLE 23

SEVERABILITY

SECTION 23.0

Should any final decision of any Court of competent jurisdiction affect any practice of provision of this Agreement, only the practice or provision so affected shall be come null and *void;* otherwise, all other provisions or practices under this Agreement shall remain in full force and effect.

ARTICLE 24

ALCOHOL, DRUGS AND CONTROLLED SUBSTANCE EXAMINATION/TESTING PROCEDURES

SECTION 24.0

The City reserves the right to require all employees to be tested for the use of alcohol, drugs or controlled substances (hereinafter referred to as "drugs", "drug testing", or "testing"). If a state or federal law or regulation requires random or other types of drug testing of any employee in this bargaining unit, the City will begin conducting such testing of employees, as soon as required, and as provided by the law. The City will provide a list to the Union of the job classifications identified. All testing will be done at Florida Health and Rehabilitative Services (HRS) approved facilities.

SECTION 24.1

The City reserves the right, at any time, to request any employee to take a drug test and/or physical examination based on reasonable suspicion. Reasonable suspicion is a belief that an employee is using or has used drugs in violation of this Article, drawn from specific, objective, and articulate facts and reasonable inferences drawn from those facts.

SECTION 24.2

The testing outlined for drugs in Sections 24.0 and 24.1 of this Article will be administered in accordance with the following provisions:

A. Any employee may be subject to an investigation which may include, but not limited to, drug detection and testing, urinalysis, saliva testing, or any other medically recognized testing procedure. Prior to being tested, the employee will be given the opportunity to present any evidence of legal substances he/she has taken which may affect the accuracy of the test results. The employee may consult with his/her Union Steward before being tested, providing such consultation does not delay the testing for more than thirty (30) minutes. ·

   If the employee is ordered to be tested based upon reasonable suspicion or the City is advised of any positive test result, the City in its sole discretion, shall decide whether the employee should be returned to a limited duty capacity or relieved of duty pending the results of the testing. If relieved of duty, the employee will be suspended without pay. If permitted to continue working pending the results of the testing, the employee shall not be permitted to operate any equipment or perform any function that could present a danger to the health, safety, or welfare of the public, co-workers, or the

or the employee, and shall not be permitted to operate a motor vehicle. If the test results are negative for the presence of drugs, an employee who has been suspended will be paid for time lost. Using the initial sample will be conducted to ensure accurate results.

B. An employee who is tested on a reasonable suspicion basis will be placed on an administrative *leave* with pay status, pending the outcome of the test(s). In those cases when a drug test is negative, departmental "field calendars" will not reflect an absence.

C. If the test result is negative, a second test will not be conducted and the employee will be returned to work. If the first test is positive and the second test is negative, the employee will be returned to work. In the event either the first or second test is negative, no disciplinary action related to drug use will be taken, and no record will be placed in an employee's file that the drug testing occurred.

D. When an employee is suspected of using or being under the influence of drugs, as opposed to alcohol, a test will be conducted for the presence of drugs only.

SECTION 24.3

Employees suspected of using or being under the influence of alcohol will be subject to undergo a Breathalyzer examination only. This test will be administered by qualified personnel.

SECTION 24.4

An initial probationary employee who tests positive will be terminated and no appeal shall be permitted. Prior to being a subject for testing, a classified employee may seek assistance for drug/alcohol use or abuse, and will not be disciplined. Any employee who uses this one-time option shall be subject to random testing, while on duty, for a period of two years. The City retains the right to discipline employees for other serious offenses that have been committed. The City will not pursue criminal prosecution as a routine part of its substance testing procedures.

The City is a zero based drug/alcohol tolerance employer. An employee testing positive for drugs (as determined illegal by Federal or State Law) shall be terminated. Employees testing positive for alcohol concentration as low as 0.02 shall be terminated.

In the event the Employee Assistance Program is no longer offered, the employee must seek, either through self-referral or recommendation of a professional counselor/doctor or counseling service, the assistance of any medical facility or agency (i.e., various hospitals offering dependency programs, PAR, Inc., or similar agency) licensed to provide a comprehensive rehabilitative program(s) for individuals with substance use problems. The rest of this Section would continue to be applicable.

SECTION 24.5

In the recognition of the importance of having a drug-free work force worthy of the respect and trust of the public, the following shall be the policy for employees who are guilty or plead nolo contendere of misconduct related to the use, possession, or sale of drugs:

Employees who sell illegal drugs or controlled substances, whether on or off duty, shall be terminated from employment unless the Department Director can document mitigating circumstances and obtain the approval of the Personnel Director not to terminate .

Employees who are in possession of or using illegal substances, or are consuming alcohol while on duty, including meal and rest periods, shall be terminated from employment unless the Department Director can document mitigating circumstances and obtain the approval of the Personnel Director not to terminate.

Employees who are under the influence of illegal substances or alcohol while on duty shall be disciplined in accordance with the City's Code of Conduct, although other misconduct occurring at the same time may result in more severe discipline, depending upon the nature of the misconduct.

Employees who are in possession of illegal substances or drug paraphernalia while off duty, and said possession constitutes a misdemeanor, shall be disciplined (City's Code of Conduct) for the first offense and terminated for the second offense, unless a nexus exists between the employee's position and the drug possession, in which case the employee shall be terminated for the first offense.

Employees involved in an accident or employee(s) directly contributing to an accident (defined as a sudden unexpected event) that requires medical treatment from a Doctor or is involved in an accident that causes damage to City equipment or citizens property will be subject to drug and alcohol testing.

The policy contained in the City's Rules and Regulations regarding what occurs in the event an employee who is required to possess a driver's license for his/her position and who loses his/her driver's license shall apply to an employee who is off duty and driving under the influence.

SECTION 24.6

When an employee requests Union assistance, the City agrees to make a reasonable effort to contact a Union Officer, following the chain of command designated on the Union organizational chart. In no instance will the City delay the substance test for more than half an hour while attempting to contact a Union Official.

SECTION 24.7

At the time of implementation of this Contract, all employees shall be put on notice that the City is committed to employing a drug-free work force. Said notice will also include encouragement for employees, who may have a substance use or abuse problem, to seek professional assistance on a confidential basis from the City's Employee Assistance Program or a source of their own choosing. The penalties for both on or off-duty use, possession, or sale of illegal substances, controlled substances, or alcohol contained in this Article shall also be communicated to employees.

SECTION 24.8

To ensure that illegal contraband (drugs, alcohol, etc.,) do not enter or affect the workplace, the City of Fort Pierce reserves the right to search all City vehicles, containers, lockers or other items on City of Fort Pierce's property. In furtherance of this policy, individuals may be required to display personal property for visual inspection upon the City of Fort Pierce's request. Failure to consent to a search or display of personal property for visual inspection will be grounds for discharge and denial of access to City premises.

SECTION 24.9

In the event of invalidation of this Article, or Section of this Article, both the Employer and Union agree to meet within thirty (30) days of such determination for the purpose of arriving at a mutually satisfactory replacement for said Article or Section.

SECTION 24.10 -POLICE EVIDENCE SECTION AND CRIME SCENCE INVESTIGATOR PERSONNEL

All civilian employees, who work in the Evidence Section or as Crime Scene Investigators of the Police Department, will be subject to random drug testing on the same basis currently in use for certified law enforcement personnel.

ARTICLE 25

SAFETY

Section 25.0

The City and the Union agree that the safety of employees and the public at large is of primary concern. To that end, no employee shall be required to operate unsafe equipment or vehicles. If the employee has reason to believe the equipment or vehicles are unsafe, he/she will immediately contact the Supervisor, who will examine or have the equipment or vehicle examined, to determine its usable condition.

Section 25.1

The appropriate departmental Steward will be permitted to sit as a member of the Accident Review Committee and will provide necessary input in discussing situations concerning his/her Department.

ARTICLE 26

BEREAVEMENT LEAVE

Section 26.0

The employee may be granted up to three (3) days bereavement leave for death in their immediate family, without charge to any other accrued leave time. Immediate family is defined as the employee's father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in- law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, grandfather, grandmother, grandson, granddaughter, great-grand parents, grand parents-in-law, step grand parents, foster parents, and foster children. Employees must use the bereavement leave within 30 calendar days of the immediate family member's death.

For the purpose of funeral flowers, immediate family is defined as the employee's father, mother, son, daughter, husband, wife, stepfather, stepmother, stepson, stepdaughter, grandson, and granddaughter. Maximum amount is not to exceed $50.00 in US funds (including tax and shipping).

ARTICLE 27

RETIREMENT PLA N

SECTION 27.0

The ordinance pertaining to the City of Fort Pierce Retirement and Benefit System will be amended to provide for a benefit accrual rate of three percent (3%) for Teamsters members employed by the City who are subject to collective bargaining. This change will be effective upon final adoption of the ordinance amendment.

Below are the changes for new employees only effective October 1, 2012:

1. Change the vesting period from 5 to 10 years
2. Capping the 3.0 percent multiplier to a maximum ceiling of 75 percent. The first 25 years of service covers the 75 percent with an annual maximum pension payment not to exceed $100 ,000.
3. Overtime hours used in the calculation of pension benefits are capped at 300 hours. The first 300 hours in a fiscal year.
4. Accrued unused vacation and sick cannot be used in the calculation of pension benefits.

Below are the changes for current members:

1. The annual maximum pension payment cannot exceed $100,000.
2. The maximum of 300 overtime hours can be used in the calculation of pension benefits annually. The first 300 hours in a fiscal year only.
3. Accrued unused vacation and sick leave under the current policy through September 30, 2012 can be used in the calculation of pension benefits; those hours earned after September 30, 2012 cannot be used in the benefit calculations.

SECTION 27.1

Change the vesting period from 10 years to 5 years effective November 5, 2018.

ARTICLE 28

DURATION OF AGREEMENT

SECTION 28.0

This Agreement shall take effect October 1, 2017 and shall continue in full force and effect until midnight of September 30, 2020.

SECTION 28.1

The Contract will be open only for negotiation of wages (Article 22) and Insurance (Article 14) for the 2018-2019 and 2019-2020 fiscal years by either party.

The parties agree to open this Contract no later than the end of May, 2020.

FOR THE CITY		**FOR TEAMSTERS LOCAL UNION 769**	
_____	_____	_____	_____
MAYOR	**DATE**	**UNION REPRESENTATIVE**	**DATE**
_____	_____	_____	_____
CITY MANAGER	**DATE**	**UNION STEWARD**	**DATE**
_____	_____	_____	_____
WITNESS	**DATE**	**WITNESS**	**DATE**
_____	_____		
CHIEF NEGOTIATOR	**DATE**		

APPROVED AS TO FORM AND CORRECTNESS

BY: _____

Peter J. Sweeney ESQ.
CITY ATTORNEY

CITY OF FORT PIERCE

AND THE

TEAMSTERS LOCAL UNION NUMBER 769

(GENERAL EMPLOYEE UNIT)

OCTOBER 1, 2017 to SEPTEMBER 30, 2020

Contract Ratified: **07/22/2019**
City Commission Approval: **08/05/2019**

CITY OF FORT PIERCE

UNION CONTRACT

WITH

TEAMSTERS LOCAL UNION NUMBER 769

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Article

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ARTICLE 1

PREAMBLE

SECTION 1.0

This Agreement is entered into by and between the City of Fort Pierce, Florida, hereinafter referred to as the EMPLOYER and Teamsters Local #769, hereinafter referred to as the UNION. It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union; to insure the continuous, uninterrupted, efficient operations of the City; to provide prompt and peaceful adjustment of differences which may arise; and to establish the standards of wages, hours and other conditions of employment.

ARTICLE 2

RECOGNITION

SECTION 2.0

The City of Fort Pierce recognizes Teamsters Local #769, affiliated with the International Brotherhood of Teamsters, as the sole and exclusive bargaining agent for the job classifications in the unit designated by the Florida Public Employees Relations Commission in certification #287, excluding all other employees. Employees in an initial probationary period shall have no rights of appeal under the Agreement.

ARTICLE 3

MANAGEMENT RIGHTS

SECTION 3.0

Except as expressly provided for in this Agreement, the City retains the sole right to determine, and from time to time to re-determine how to manage its operations and direct the working force, including the rights to decide the scope of service to be performed, the method of service, the schedule of work time, the size and composition of work force; to contract and subcontract existing and future work; to determine whether and to what extent the work required in its operations or jobs, shall be performed by employees covered by this Agreement; to maintain ·order and efficiency in its work locations; to curtail or discontinue temporarily or permanently in whole or in part, operations whenever in the opinion of the City's good business judgment makes such curtailment or discontinuance advisable; to hire, layoff, assign, transfer, classify and reclassify, promote and determine the qualifications of employees; to determine the starting and quitting time and the number of hours to be worked.

SECTION 3.1

The City retains the sole right to discipline, suspend and discharge employees for just cause, including violations of any of the terms of this Agreement.

SECTION 3.2

The exercise of the above rights in Sections 3.0 and 3.1 does not preclude employees or their representatives from conferring or raising questions about the practical consequences that decisions on these matters may have on terms and conditions of employment. However, the exercise of the rights in Section 3.1 is subject to grievance arbitration.

SECTION 3.3

The above rights of the City in Sections 3.0 and 3.1 are not all-inclusive, but indicates the type of matters of rights which belong to and are inherent to the City in its capacity as management of the City of Fort Pierce.

SECTION 3.4

If the City determines that a civil emergency condition exists, including but not limited to riots, civil disorders, hurricane conditions or similar catastrophes, the provisions of this Agreement may be suspended during the time of the declared emergency. All pay provisions will continue in case of emergency condition.

ARTICLE 4

SUBCONTRACTING

SECTION 4.0

Subcontracting shall mean for the purpose of this contract, work which will be contracted out by the City to another agency, person, company, group, etc., which results in the direct displacement (layoff) of bargaining unit employees.

SECTION 4.1

The employer reserves the right to subcontract work while recognizing the Union's obligation to represent regular unit employees jobs who are presently employed. Should subcontracting occur, which displaces regular unit employees currently on the payroll, the Employer agrees to notify the Union at least seven (7) days prior to when the request to subcontract is put on the City Commission Agenda. Simultaneous with such notice to subcontract which displaces regular unit employees, those employees will be notified and permitted to accept vacant advertised budgeted positions of the same job classification within the City. The Union reserves the right to appear before the City Commission and express its position to the City Commission at the time the Commission considers the subcontracting agenda item. The City Commission's decision is final and not subject to appeal through the grievance arbitration procedure.

ARTICLE 5

STRIKES AND LOCKOUTS

SECTION 5.0

There will be no strikes, work stoppages, picket lines**, slowdowns, boycotts or concerted failure or refusal to perform assigned work by the employees or the Union and there will be no lockouts by the City for the duration of the Agreement. The Union supports the City fully in maintaining normal operations. It is recognized by the parties that the City is responsible for and engaged in activities which are the basis of the health and welfare of the citizens, that any violation of this section could give rise to irreparable damage to the City and to the public at large. Accordingly, it is understood and agreed that the union shall not be responsible for any act alleged to constitute a breach of the section if neither the Union or any of its officers instigated, authorized, condoned, sanctioned or ratified such action, and further, that the union and its officers have used every possible means to prevent or terminate such action. It is agreed that any violation of the section shall be grounds for discharge and shall not be subject to a grievance except to determine if the violations did in fact occur.

**Picketing, as used in this article, shall be defined as picketing to support a work stoppage.

SECTION 5.1

Employees shall be required to cross picket lines to perform their duties regardless of which labor organization or group is conducting the picketing.

ARTICLE 6

DISCRIMINATION

SECTION 6.0

Employer and the Union agree that there will be no discrimination against any employee covered by this Agreement because of race, color, creed, religion, national origin, sex, age or physical handicap. The Employer and the Union agree not to discriminate against any employee for his/her membership or non-membership in the Union.

ARTICLE 7

BULLETIN BOARDS

SECTION 7.0

The City agrees to furnish the below listed bulletin board space for the use of the Union. All Union notices will be approved and signed by a Union Representative prior to posting.

1) Public Work's Office (Hallway)

2) Streets Division

3) Building Maintenance

4) Parks Division

5) Garage Division

6) Solid Waste Department

7) Police Department

8) City Hall

ARTICLE 8

WORKING OUT OF CLASSIFICATION

SECTION 8.0

If an employee covered by this Agreement is temporarily assigned to a higher job classification than that which the employee occupies at the time of the temporary assignment, then the employee shall be paid a stipend of one (1) hour pay at time-and-a- half for each work day of the temporary assignment, beginning the first full work day of the assignment.

SECTION 8.1

An employee who temporarily performs work in a lower classification, totally different from his/her normally assigned tasks, shall not receive a reduction in pay for this period. Employees who are assigned this temporary duty shall not have the right to refuse to perform the work assigned.

ARTICLE 9

OVERTIME

SECTION 9.0

An employee covered by this Agreement shall be paid at the rate of one and one-half (1.5) times his/her regular hourly base rate for all hours worked over forty (40) hours per week.

SECTION 9.1

The City shall not change an employee's hours of work solely for the purpose of avoiding overtime pay to the employees.

SECTION 9.2

Leave, excused and unexcused absences, will not be computed as time worked. HOLIDAYS will be computed as time worked.

SECTION 9.3

Standby pay- An employee on standby duty, and who is required to be available for call out at any time during the standby duty period, shall receive one hour token pay at time and one-half his/her regular rate for each regular work day on such standby status, and two (2) times his regular rate for such standby status on the employees' day off, holidays included. In addition, such employee in standby status will be paid, at his/her regular rate of pay, for all work actually performed when called to work from standby status.

SECTION 9.4

All overtime shall be offered equally by classification using an overtime distribution list. The list shall include the number of hours worked and offered to each employee by classification. Such list shall be updated daily to insure proper distribution of overtime.

SECTION 9.5

Compensatory time may be granted in lieu of overtime cash payments (by written agreement between the employee and supervisor).Compensatory time will be computed in the same manner as financial compensation would otherwise be computed. Compensatory time off shall be taken under this article as provided by the Fair Labor Standards Act, if such provision continues to be applicable for local government employees.

ARTICLE 10

GRIEVANCE/ARBITRATION PROCEDURE

SECTION 10.0

It is agreed between the parties that this grievance procedure is to be used to settle all disputes or differences between the City and the Union or any of its members employed by the City as to the meaning and the application of the provisions of this Agreement.

SECTION 10.1 - STEP 1

An employee, his/her duly certified representative, or a designated member of a group having a grievance, who believes there has been a violation of this Agreement, shall reduce his/her complaint to writing on a form provided by the union, sign and date the form and file it with his immediate supervisor within five (5) working days from the date the alleged violation occurred. The written grievance shall contain the article(s) violated and a statement citing the complaint along with the remedy sought. The immediate supervisor shall answer the grievance in writing, within five (5) calendar days of the receipt of the grievance.

SECTION 10.2 – STEP 2 .

If the dispute is not resolved in Step 1, the member, through his/her steward, shall submit the grievance to the Department Head within five (5) working days of the receipt of the grievance in Step 2, the Department Head shall hold a meeting with the grievant, his/her representative(s), and any other person the Department Head feels is necessary to discuss the allegations contained in the grievance.

The Department Head shall answer the grievance, in writing, within five (5) calendar days of the meeting.

SECTION 10.3 - STEP 3

If the dispute is not resolved in Step 2, the Union may submit the written grievance to the City Manager within five (5) working days of receipt of the Step 2 answer. The City Manager shall schedule a meeting with the parties in Step 2 within five (5) working days of receipt of the grievance. The agenda of the meeting shall be limited to the matters raised in the original grievance. A final written decision on the dispute shall be given by the City Manager within ten (10) calendar days of the meeting described in this Step.

If the decision of the City Manager does not resolve the dispute, either the City or the union may request that the grievance be appealed to arbitration in the manner described below. The time limits established in the article may be extended by mutual agreement or the parties.

Notwithstanding the procedure provided herein, a grievance may be submitted directly into the second or third step by mutual agreement of the City and the Union.

It is agreed that any grievance involving discharge of a non-probationary employee will be filed directly to Step 3.

SECTION 10.4 ARBITRATION

Any grievance which is not resolved in any of the Steps provided above may be appealed to arbitration. The party desiring arbitration shall give written notice of its intent to the other party within thirty (30) days, excluding weekends and holidays, following the date the Union receives the written answer in Step 3.

The party requesting arbitration shall apply to the Federal Mediation and Conciliation Service (FMCS) for a panel of seven (7) arbitrators. As soon as possible after receipt of the panel, the City and the Union shall meet to select an arbitrator. The appealing party shall first strike the first name and then the parties shall strike names alternately until-only one name remains, who shall be the Arbitrator.

The decision of the Arbitrator must be within the scope of his authority, as set forth herein, and confined to the grievance submitted for this determination.

A. The Arbitrator shall confine him/herself to the facts developed at the hearing and which are directly related to the matter at issue.

B. The Arbitrator shall not have the power to amend, modify, or delete any provision of the Agreement.

C. .In making his/her ruling, the Arbitrator shall have due regard for the essential and proper rights and responsibilities of management and shall not interpret this Agreement so as to further restrict or limit those rights and responsibilities.

D. The Arbitrator may make no award which extends the period covered by the grievance.

E. The decision of the Arbitrator shall be final and binding.

F. If the Arbitrator finds he/she lacks authority to rule on the grievance, the matter shall be referred back to the parties without decision or recommendation.

The parties shall each bear the cost for their own witnesses, other than the grievant, attending the hearing at their request. The losing party shall pay the cost of the Arbitrator's fees and expenses. Arbitrations shall be conducted at City facilities. The cost of transcript of the proceedings shall be borne by the party or parties requesting the transcript. Each party will pay its own Attorney's fees and expenses.

ARTICLE 11

CITY-WIDE SENIORITY

SECTION 11.0

City-Wide seniority is defined as the length of employment with the City. Such seniority shall be acquired by full-time employees after completion of a probationary period, at which time seniority shall be retroactive to the first day of employment.

SECTION 11.1 - DEPARTMENTAL SENIORITY

Departmental seniority is defined as the length of employment within the employee's current department. Departmental seniority shall accrue as of the first day of employment or transfer into a new department.

SECTION 11.2 - CLASSIFICATION SENIORITY

Classification seniority Is defined as the length of employment within a particular classification . Seniority shall accumulate during absences because of illness, injury, vacation or other authorized leave. Seniority will be lost when an employee:

A. Terminates voluntarily;

B. Is discharged for cause;

C. Exceeds an authorized leave of absence;

D. Falls to return from recall within ten (10) days after receipt of such notice of recall given by the City (Certified Mall/Return Receipt Requested).

ARTICLE 12

REDUCTION IN FORCE

SECTION 12.0

Should a reduction in the public employer's work force become necessary, termination by force reduction, hereinafter referred to as layoff, shall be accomplished in the following manner:

A. Layoff shall be by classification within a department. Upon establishing the number of employees to be laid *off* within a classification in a department, the employer shall layoff in accordance with qualifications, which reflects quality and quantity of work, work habits and classification and departmental seniority.

B. No regular employee shall be laid *off* while there are emergency, temporary, part- time or probationary employees serving in the same classification within the same department.

C. The laid-off employee shall have the right to bump into a lower classification within the Department. This will be also based upon his/her qualifications and ability to do the work.

D. The laid-off employee shall have the right to utilize his/her City seniority as defined in this Agreement, to bump into an existing position previously held by the employee in a lower or equal classification. This bumping right shall be contingent upon the employee's qualifications and current ability to perform the work of the position. For the purposes of this Article, position is defined as a classification within a specific department.

E. The City will make available, annually, a seniority list of Bargaining Unit members.

F. The City will maintain a list of bargaining unit employees who were laid off by the City for two (2) years from their layoff date. The City will not hire any new employees for the positions shown on such layoff list without first notifying these laid off employee(s) of such job openings and offering the open position to them if they are currently qualified. The City shall notify the qualified laid off employee(s) of such open position(s) by regular mail. USPS postage prepaid, at their last known address on file with the City. The laid *off* employee(s) shall have ten (10) calendar days from the date such notice was mailed to notify the City in writing they are interested in and will accept the position.

ARTICLE 13

REGULAR PROMOTIONS AND PROBATIONARY PERIODS

SECTION 13.0

A. Whenever there are promotional opportunities, the City shall promote the most qualified employee based upon the following factors:

- Ability to perform all of the available work in the classification.
- Ability to meet reasonable performance standards for quality and quantity of work.
- Length of continuous service with the City, or cumulative length of service in the classification, if applicable.
- Overall work record with the City, if relevant to the employee's suitability for the job.
- Prior formal education, apprenticeship programs, specialized training schools, military training and assignments, job experience and any other relevant qualifications the individual may possess.

B. Employees serving an initial probationary period will not be considered for promotions during this initial probationary period.

C. Employees serving an initial probationary period shall not have their initial period extended beyond the six (6) months period.

The City shall have the sole prerogative and right for determining whether the promotional vacancy shall be filled.

ARTICLE 14

INSURANCE

SECTION 14.0

A. The present or improved health insurance plans identified as Medical Plan 3559 (Basic Plan), Medical Plan 3359, Medical Plan 5901 and Medical Plan 0727 (Buy-Up Plan) will be continued until the end of the current BlueCross/BlueShield (BCBS) contract which expires September 30, 2018. Additionally, the present dental plans identified as Guardian Dental Plan 1 (Basic Plan) and Guardian Dental Plan 2 (High Plan) will be continued.

B. At the beginning of each fiscal year, October 1, bargaining unit members electing any of the City's Medical Health Plans, which consist of BCBS Plan 3359, Base Plan 3559, the "Buy-Up" Plan BCBS Medical Plan 0727, or the Affordable Care Act Plan 5901, shall be required to pay the CITY approved amount for employee only coverage. Currently, the City agrees to pay 91.25% and the employee will pay 8.75% for employee only coverage. If the bargaining unit member elects dependent coverage under either medical plan, the CITY agrees to pay at least 50% of the cost of all premiums. Any additional expenses incurred for improved coverage under any Buy-Up Plan shall be paid by the Bargaining Unit member.

C. The City will furnish life insurance coverage in the amount of $20,000 for all full-time regular bargaining unit members.

D. Should the City provide improved insurance coverage benefits. or offer the same benefit at a lesser cost, to any other bargaining unit or classified civil service employee then such benefit shall be offered to the bargaining unit members.

E. For FY 2019-2020 the parties agree to re-open this Article for negotiations. Such negotiations for FY 2018-2019 and FY 2019-2020 shall be re-opened in June of each year.

ARTICLE 15

CHECKOFF

SECTION 15.0

A. The City agrees to deduct monthly, from the earnings of the employees who have so authorized in writing, membership dues and initiation fees and remit same to the Union in an amount certified by the Union. Such authorization to be valid shall conform to applicable State and Federal law.

B. The Union shall indemnify the City and hold it harmless against any and all suits claims, demands and liabilities which arise out of or by reason of any action taken or not taken by the City to comply with the provisions of this Article.

ARTICLE 16

UNION REPRESENTATIVES

SECTION 16.0

A written list of the Union Stewards shall be furnished to the City prior to the effective date of their assuming duties of office. The Union shall notify the City promptly of any changes of such Union Stewards. One of the Union Stewards may be designated to serve as Chief Shop Steward in the absence of another Steward; however, approval may be denied by the immediate supervisor for extenuating circumstances as shortage of help or disruption of work during a special work project.

SECTION 16.1

The following sections outline the duties and responsibilities of Stewards in performance of their functions as recognized Union representatives. In those cases which cannot be resolved otherwise, Union Stewards shall be granted reasonable time off during working hours to investigate and settle grievances on the job site which is within their jurisdiction, upon notifying and securing the approval of their immediate supervisor, without loss of pay. Productivity loss must be minimized. Union Stewards shall not investigate, present or adjust grievances or disputes on premium time. Upon returning to his/her work assignment, each Union Steward shall report to his immediate supervisor unless prior consent not to do so has been secured.

SECTION 16.2

It is agreed that all Union Stewards have productive work to perform as assigned by the City. The parties agree that each will cooperate with the other in reducing to a minimum the actual time spent by the Union Stewards in investigating, presenting and adjusting grievances or disputes. Solicitation of membership shall not be engaged in during working hours. No general Union membership meeting shall be held on city time.

SECTION 16.3

Union Stewards are subject to all City rules regarding the conduct of employees of the City.

SECTION 16.4

Upon request of the Union, employees may be granted leave without pay for the Union business, with the approval of the City Manager.

SECTION 16.5

Any Bargaining Unit employee being disciplined shall be advised of their rights to representation.

ARTICLE 17

HOLIDAYS

SECTION 17.0

The following days will be observed as holidays for all employees, subject to this Agreement:

1. January 1st
2. Martin Luther King's Birthday
3. President's Day
4. Memorial Day
5. July 4th
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day
9. Day after Thanksgiving Day
10. Christmas Eve
11. Christmas Day

SECTION 17.1

Whenever a holiday falls on a Sunday, the following Monday shall be considered a holiday. When a designated holiday falls on a Saturday, the preceding Friday will be observed as a holiday.

SECTION 17.2

Holidays which occur during annual leave shall not be charged against vacation leave. An employee who is not on approved leave and fails to report on the day before of the day after a holiday shall not be paid for the holiday, unless excused by management.

SECTION 17.3

All employees shall receive holiday pay at their regular straight time rate for all recognized holidays. Should a holiday fall on an employees' regular day off, his/her next regularly scheduled work day shall be considered as his/her holiday.

SECTION 17.4

Any employee who performs work on a recognized holiday shall be compensated at the rate of one and one-half times his regular rate for all hours worked, if totals over forty (40) hours in a work week.

ARTICLE 18

VACATION LEAVE

SECTION 18.0

A. All full time, regular and provisional employees shall be entitled to earn and accrue vacation leave, with pay, which will be computed from the starting date of employment.

B. Temporary employees shall not be eligible for vacation leave.

C. Part-time employees who work 25 hours or more per week shall be entitled to accrue leave in proportion to the number of hours worked. An employee who normally works less than 25 hours per week shall not be entitled to any vacation leave.

D. Employees serving a probationary period, on an original appointment, shall accrue vacation leave, in accordance with the provisions of this section. If an employee serving a probationary period, on an original appointment, leaves the City's service without satisfactorily completing the probationary period, he/she shall not be compensated for any accrued vacation leave.

SECTION 18.1 - RATE AT WHICH LEAVE IS EARNED, ACCUMULATED AND PAID

A. All regular employees shall accumulate vacation leave as follows:

1. One (1) year of service, but less than five (5) years - 12 days/yr.

2. Five (5) years of service, but less than ten (10) years - 14 days/yr.

3. Ten (10) years of service but less than 15 years - 17 days/yr. 4.

Fifteen (15) years of continuous service and over- 20 days/yr.

B. Earned vacation leave may be accumulated to a maximum, not to exceed forty- five (45) working days (effective October 1. 2012). Any accumulation over thirty (30) working days will be considered forfeited and lost at the beginning of the fiscal year. No employee can start with an accumulation of more than 30 days on October 1st. Vacation pay will be at the basic rate of pay for the normal work day.

SECTION 18.2 - USE OF VACATION LEAVE

A. Subsequent to the successful completion of the first six (6) months employment, vacation leave may be taken as earned, subject to the approval of the Department Head, who shall schedule vacation leave, so as to meet the operating requirements of the department. Vacation leave assignments will be made in accordance with the preference of the employee, whenever possible. However, leave must be taken at the convenience of the Department. The Department Head's decision as to when leave may or may not be taken will be final.

B. Vacation leave may be granted for the following purposes:

1. Vacation leave.

2. Absences for transaction of personal business which cannot be conducted during off-duty hours.

3. Religious holidays.

4. Sickness, once sick leave has been exhausted through illness.

5. Any absences from work not covered by other types of leave provisions established by these rules.

SECTION 18.3- PAYMENT OF UNUSED VACATION LEAVE

Regular employees who have completed six (6) months or more service shall, upon leaving the City's service in good standing, be compensated for vacation leave accrued to the date of separation, but not to exceed forty-five (45) days.

ARTICLE 19

SICK LEAVE

SECTION 19.0

A. **RATE AT WHICH SICK LEAVE IS EARNED-** All bargaining unit employees earn sick leave credits, at the rate of one (1) working day per calendar month, or major portion thereof. Any employee who has taken sixteen (16) or more calendar days of sick leave, with or without pay in one month, shall not earn sick leave for that month.

B. **REQUEST FOR SICK LEAVE-** To receive compensation while absent on sick leave, the employee shall notify his/her immediate supervisor, division or department head prior to, or within two (2) hours after the time set for beginning the daily duties. An employee in a unit operating on a work schedule other than 8:00a.m. to 5:OOp.m., must notify the Department within the time limit established by the appropriate Department Head.

C. **USE OF SICK LEAVE** - Sick leave may be granted for the following purposes:

1. Personal injury or illness not connected with work.
2. Pregnancy.
3. Necessary appointments with physicians or dentists.
4. Exposure to a contagious disease which would endanger others.
5. Illness of a member of the employees' household which requires the personal care and attention of the employee.

D. **ACCUMULATION OF SICK LEAVE-** The maximum number of accumulated sick leave hours shall be unlimited. Sick leave shall not be used within the first thirty (30) days of employment.

E. **CERTIFICATION BY A PHYSICIAN** - Whenever an employee uses sick leave in excess of two (2) consecutive days, they may be required by the Department Head to submit a certificate from a licensed physician. When it is determined that an employee's use of sick leave is not justified, the absent time may be deducted from the employee's pay or accrued vacation leave. Claiming sick leave, when physically fit, shall be cause for disciplinary action and subject to suspension or dismissal.

F. **UNUSED SICK LEAVE-** Employees who leave the City's service in good standing and have at least three (3) through nine (9) years of continuous service with the

City, will receive pay for one-half (1/2) of their accumulated sick leave balance up to a maximum of forty-five (45) days.

G. Employees who leave the City's service in good standing and have at least ten (10) or more years of continuous service with the City, will receive pay for their accumulated sick leave balance up to a maximum of ninety (90) days.

H. Employees who do not use all their sick leave because of sickness or disability may use this toward early retirement. At the employee's request for early retirement, the employer shall take the total hours of unused accumulated sick leave, divide this by the hours the employee works per week. This figure shall be the amount of time in weeks that the employee may be absent from the Department and continue to draw full pay, provided, however, such time shall not exceed ninety (90) days. The employee who requests and uses unused accumulated sick leave in this manner shall be considered retired when the sick leave time is exhausted. Said request shall be irrevocable.

ARTICLE 20

MAINTENANCE O F STANDARDS

SECTION 20.0

It is agreed that the specific benefits, rights and privileges enumerated in this Contract shall remain in force throughout the term of the Contract. Past practices of the employer, not contained in this Contract, shall not be a part of this Agreement. The following benefits, procedures and practices will be continued for the life of this Agreement; Standby duty, Pension, St. Lucie County Credit Union, City time for approved examinations and funeral leave (in accordance with the Personnel Rules and Regulations).

ARTICLE 21

EDUCATIONAL REIMBURSEMENT

Section 21.0

The CITY agrees to reimburse employees for tuition costs at the current state rate and books required in pursuing and achieving college degrees, from a college or university certified by an accreditation entity recognized by the U.S. Department of Education, for pre-approved, work- related courses. This reimbursement is based upon the student achieving a grade "C" or better. When the employee successfully completes and is reimbursed for a thirty (30) semester hour block, the employee shall agree to work at least two (2) years beyond this date or reimburse the CITY for any funds expended on tuition. The two (2) years applies to an employee who resigns. Employees in the DROP are not eligible for this program.

Bargaining Unit members who wish to participate in the educational reimbursement program should notify the department head no later than one month prior to the planned course enrollment date. Those who did not make the notification should be left out of the reimbursement program for the upcoming fiscal year.

Educational reimbursement should be limited to fifteen (15) credit hours per calendar year.

ARTICLE 22

WAGES

SECTION 22.0

A. Employees in the designated classification list in Attachment "A", who obtain certificates or licenses beyond those required, as a condition precedent for being employed in the position, will receive an additional percentage of their base salary or hourly wage for each additional certificate or license they obtain and maintain.

The City shall post and make available to the effected employees the incentive percentages, as well as the procedures and details of the incentive programs, as they apply to different departments.

For FY 2018-2019 the parties agree that the City shall increase Teamster bargaining unit employees' wages by three percent (3%), effective October 1, 2018. Such negotiations for FY 2019-2020 shall begin in June. It is the City's policy that whenever an employee reaches the top of his/her pay range, they will receive a one-time bonus if a raise is negotiated.

A. Pay Increases and Retroactive Pay shall only be awarded to unit members currently employed at the time the contract is approved by the CITY, and implemented (paid) by payroll.

B. All employees in the following classifications will receive a two and one-half **(2 ½)** hour minimum call-out for call backs and court appearances: Police Aides, Crime Scene Investigators, Animal Control Officers, and Evidence Custodians. All other contract Articles will remain in force.

C. The City Manager can institute selective increases for Bargaining Unit members with the approval of the Union, without having to re-open the Collective Bargaining Unit Agreement.

EMERGENCY PAY

In the case of declared emergency, the rate of pay shall follow the City of Fort Pierce Emergency Pay Policies. The additional pay provision policy will be presented to union representatives in person or via email by June 30 of each year unless extended by mutual agreement and will be in effect only for a period of one year.

ATTACHMENT A
INCENTIVES

Certification Compensation Schedule for all Departments (that have an agreed upon 5% incentive)*

1. First certification compensated at 5% pay increase
2. Second certification compensated at 5% pay increase
3. Third certification compensated at 5% pay increase
4. Fourth certification compensated at 3% pay increase
5. Fifth certification compensated at 3% pay increase
6. Sixth certification compensated at 3% pay increase
7. All additional certifications compensated at 1% pay increase

*Note: Each pay increase is contingent upon the employee's agreement to utilize each acquired certification, in performance of his/her duties as assigned by the Department Head, for a minimum of two calendar years from the date the certification is posted on the State DBPR website (for Building Department), or received by the employee for other Departments. This two year period will be referred to as the employee retention period, the employee will be responsible to refund the Department for all expenses incurred, i.e.: testing, seminars, continuing education courses, study materials and training classes.

Certifications must be in the skills area provided by the City and a skill that is utilized by the employee in performing his/her essential job functions.

If a certificate was obtained by the individual, prior to employment by the City of Fort Pierce, and the employee was compensated above the minimum pay rate of the classification in which he/she works, an increase shall not be given.

Documentation must be provided within forty-five (45) calendar days of receiving the certification to the HR office.

No retro payment will be made if time elapses (45 days) between the employee receiving the certificate and notifying HR.

Certification must be maintained via Continuing Ed courses or by re-certifying (or the updated version) in order to be in compliance with the incentive.

In the event of a significant job/ duties change (one department to another) or promotion, the 5% certification process begins again.

DEPARTMENT: BUILDING

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE
Building Inspector	DBPR	5%
Electrical Inspector	DBPR	5%
Mechanical, Gas & Plumbing Inspector	DBPR	5%

Building Inspectors & Plan Reviewers:

Employees that strive for additional certifications enhance their value to the Department, thus obtaining additional certifications is encouraged. Below is a listing of the 16 certifications that may be obtained by a building inspector or plan reviewer:

INSPECTOR CLASSIFICATION

1 & 2 Fam. Dwelling Inspector
Commercial Building Inspector
Commercial Electrical Inspector
Commercial Plumbing Inspector
Commercial Mechanical Inspector
Coastal Construction Inspector
Certified Flood Plain Manager
Certified Building Official
ICC Permit Technician Certification
Certified Flood Plain manager
ICC Property maintenance Inspector

PLANS EXAM CLASSIFICATION

1&2 Fam. Dwelling Plans Examiner
Commercial Building Plans Examiner
Commercial Electrical Plans Examiner
Commercial Plumbing Plans Examiner
Commercial Mechanical Plans Examiner

PERMIT SPECIALIST / OFFICE PERSONNEL

ICC Permit Technician Certification
Certified Flood Plain manager
ICC Property maintenance Inspector

DEPARTMENT: PUBLIC WORKS

ASE (Mechanic) Certification- five percent (5%) each for a limit of three (3) Certifications per employee.

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE*
Mechanic,	ASE	5%
Sr. Storekeeper (parts) Garage Foreman	Automotive Service Consultant ASE (C1)	5%
Sr. Storekeeper (parts) Garage Foreman	Parts Specialist Certification ASE Test P1, P2	5%
	NPRA – Parks Recreation	5%
	IMSA – Sign, pavement marking	5%
	MOT – Maintenance of Traffic	5%
	Stormwater Operator (FSA)	5%
	Certified ISA Arborist	5%
	Certified Irrigation Landscape Designer	5%
	FNGLA Certified Landscape Maintenance	5%

DEPARTMENT: CODE ENFORCEMENT & ANIMAL CONTROL

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE*
Violations inspector/ Code Enforcement Officer	FACE, AACE,	5%
	Parking Enforcement Specialist	5%
Animal Control Officer	Animal Control Certification:	
	Chemical Capture	2%
	Euthanasia	2%
	Animal Cruelty Investigations	2%
	FACA	5%

DEPARTMENT: POLICE

POSITION	LICENSE/CERTIFICATION	INCENTIVE INCREASE
Investigative Assistant	NCIC/FCIC	2%
Crime Analyst	Crime Analyst Certification	2%
Crime Analyst	Crime Prevention Techniques	2%
Crime Scene Investigator	NCIC/FCIC- User	2%
Crime Scene Investigator	Fingerprint ID & Classification	5%
Crime Scene Investigator	IAI/ FDIA	3%
Records specialist	NCIC/FCIC - Limited Access	3%
Records specialist	NCIC/FCIC- User	2%
Records specialist	Terminal Agency Coordinator (TAC)	3%
Community Service Officer	NCIC/FCIC	2%
Community Service Officer	Terminal Agency Coordinator (TAC)	3%
Community Service Officer (as assigned by the city)	Parking Enforcement Specialist	5%
Evidence Technician	NCIC/FCIC	2%
Secretary II	NCIC/FCIC	2%

ARTICLE 23

SEVERABILITY

SECTION 23.0

Should any final decision of any Court of competent jurisdiction affect any practice of provision of this Agreement, only the practice or provision so affected shall be come null and *void;* otherwise, all other provisions or practices under this Agreement shall remain in full force and effect.

ARTICLE 24

ALCOHOL, DRUGS AND CONTROLLED SUBSTANCE EXAMINATION/TESTING PROCEDURES

SECTION 24.0

The City reserves the right to require all employees to be tested for the use of alcohol, drugs or controlled substances (hereinafter referred to as "drugs", "drug testing", or "testing"). If a state or federal law or regulation requires random or other types of drug testing of any employee in this bargaining unit, the City will begin conducting such testing of employees, as soon as required, and as provided by the law. The City will provide a list to the Union of the job classifications identified. All testing will be done at Florida Health and Rehabilitative Services (HRS) approved facilities.

SECTION 24.1

The City reserves the right, at any time, to request any employee to take a drug test and/or physical examination based on reasonable suspicion. Reasonable suspicion is a belief that an employee is using or has used drugs in violation of this Article, drawn from specific, objective, and articulate facts and reasonable inferences drawn from those facts.

SECTION 24.2

The testing outlined for drugs in Sections 24.0 and 24.1 of this Article will be administered in accordance with the following provisions:

A. Any employee may be subject to an investigation which may include, but not limited to, drug detection and testing, urinalysis, saliva testing, or any other medically recognized testing procedure. Prior to being tested, the employee will be given the opportunity to present any evidence of legal substances he/she has taken which may affect the accuracy of the test results. The employee may consult with his/her Union Steward before being tested, providing such consultation does not delay the testing for more than thirty (30) minutes. ·

   If the employee is ordered to be tested based upon reasonable suspicion or the City is advised of any positive test result, the City in its sole discretion, shall decide whether the employee should be returned to a limited duty capacity or relieved of duty pending the results of the testing. If relieved of duty, the employee will be suspended without pay. If permitted to continue working pending the results of the testing, the employee shall not be permitted to operate any equipment or perform any function that could present a danger to the health, safety, or welfare of the public, co-workers, or the

or the employee, and shall not be permitted to operate a motor vehicle. If the test results are negative for the presence of drugs, an employee who has been suspended will be paid for time lost. Using the initial sample will be conducted to ensure accurate results.

B. An employee who is tested on a reasonable suspicion basis will be placed on an administrative *leave* with pay status, pending the outcome of the test(s). In those cases when a drug test is negative, departmental "field calendars" will not reflect an absence.

C. If the test result is negative, a second test will not be conducted and the employee will be returned to work. If the first test is positive and the second test is negative, the employee will be returned to work. In the event either the first or second test is negative, no disciplinary action related to drug use will be taken, and no record will be placed in an employee's file that the drug testing occurred.

D. When an employee is suspected of using or being under the influence of drugs, as opposed to alcohol, a test will be conducted for the presence of drugs only.

SECTION 24.3

Employees suspected of using or being under the influence of alcohol will be subject to undergo a Breathalyzer examination only. This test will be administered by qualified personnel.

SECTION 24.4

An initial probationary employee who tests positive will be terminated and no appeal shall be permitted. Prior to being a subject for testing, a classified employee may seek assistance for drug/alcohol use or abuse, and will not be disciplined. Any employee who uses this one-time option shall be subject to random testing, while on duty, for a period of two years. The City retains the right to discipline employees for other serious offenses that have been committed. The City will not pursue criminal prosecution as a routine part of its substance testing procedures.

The City is a zero based drug/alcohol tolerance employer. An employee testing positive for drugs (as determined illegal by Federal or State Law) shall be terminated. Employees testing positive for alcohol concentration as low as 0.02 shall be terminated.

In the event the Employee Assistance Program is no longer offered, the employee must seek, either through self-referral or recommendation of a professional counselor/doctor or counseling service, the assistance of any medical facility or agency (i.e., various hospitals offering dependency programs, PAR, Inc., or similar agency) licensed to provide a comprehensive rehabilitative program(s) for individuals with substance use problems. The rest of this Section would continue to be applicable.

SECTION 24.5

In the recognition of the importance of having a drug-free work force worthy of the respect and trust of the public, the following shall be the policy for employees who are guilty or plead nolo contendere of misconduct related to the use, possession, or sale of drugs:

Employees who sell illegal drugs or controlled substances, whether on or off duty, shall be terminated from employment unless the Department Director can document mitigating circumstances and obtain the approval of the Personnel Director not to terminate .

Employees who are in possession of or using illegal substances, or are consuming alcohol while on duty, including meal and rest periods, shall be terminated from employment unless the Department Director can document mitigating circumstances and obtain the approval of the Personnel Director not to terminate.

Employees who are under the influence of illegal substances or alcohol while on duty shall be disciplined in accordance with the City's Code of Conduct, although other misconduct occurring at the same time may result in more severe discipline, depending upon the nature of the misconduct.

Employees who are in possession of illegal substances or drug paraphernalia while off duty, and said possession constitutes a misdemeanor, shall be disciplined (City's Code of Conduct) for the first offense and terminated for the second offense, unless a nexus exists between the employee's position and the drug possession, in which case the employee shall be terminated for the first offense.

Employees involved in an accident or employee(s) directly contributing to an accident (defined as a sudden unexpected event) that requires medical treatment from a Doctor or is involved in an accident that causes damage to City equipment or citizens property will be subject to drug and alcohol testing.

The policy contained in the City's Rules and Regulations regarding what occurs in the event an employee who is required to possess a driver's license for his/her position and who loses his/her driver's license shall apply to an employee who is off duty and driving under the influence.

SECTION 24.6

When an employee requests Union assistance, the City agrees to make a reasonable effort to contact a Union Officer, following the chain of command designated on the Union organizational chart. In no instance will the City delay the substance test for more than half an hour while attempting to contact a Union Official.

SECTION 24.7

At the time of implementation of this Contract, all employees shall be put on notice that the City is committed to employing a drug-free work force. Said notice will also include encouragement for employees, who may have a substance use or abuse problem, to seek professional assistance on a confidential basis from the City's Employee Assistance Program or a source of their own choosing. The penalties for both on or off-duty use, possession, or sale of illegal substances, controlled substances, or alcohol contained in this Article shall also be communicated to employees.

SECTION 24.8

To ensure that illegal contraband (drugs, alcohol, etc.,) do not enter or affect the workplace, the City of Fort Pierce reserves the right to search all City vehicles, containers, lockers or other items on City of Fort Pierce's property. In furtherance of this policy, individuals may be required to display personal property for visual inspection upon the City of Fort Pierce's request. Failure to consent to a search or display of personal property for visual inspection will be grounds for discharge and denial of access to City premises.

SECTION 24.9

In the event of invalidation of this Article, or Section of this Article, both the Employer and Union agree to meet within thirty (30) days of such determination for the purpose of arriving at a mutually satisfactory replacement for said Article or Section.

SECTION 24.10 -POLICE EVIDENCE SECTION AND CRIME SCENCE INVESTIGATOR PERSONNEL

All civilian employees, who work in the Evidence Section or as Crime Scene Investigators of the Police Department, will be subject to random drug testing on the same basis currently in use for certified law enforcement personnel.

ARTICLE 25

SAFETY

Section 25.0

The City and the Union agree that the safety of employees and the public at large is of primary concern. To that end, no employee shall be required to operate unsafe equipment or vehicles. If the employee has reason to believe the equipment or vehicles are unsafe, he/she will immediately contact the Supervisor, who will examine or have the equipment or vehicle examined, to determine its usable condition.

Section 25.1

The appropriate departmental Steward will be permitted to sit as a member of the Accident Review Committee and will provide necessary input in discussing situations concerning his/her Department.

ARTICLE 26

BEREAVEMENT LEAVE

Section 26.0

The employee may be granted up to three (3) days bereavement leave for death in their immediate family, without charge to any other accrued leave time. Immediate family is defined as the employee's father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in- law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, grandfather, grandmother, grandson, granddaughter, great-grand parents, grand parents-in-law, step grand parents, foster parents, and foster children. Employees must use the bereavement leave within 30 calendar days of the immediate family member's death.

For the purpose of funeral flowers, immediate family is defined as the employee's father, mother, son, daughter, husband, wife, stepfather, stepmother, stepson, stepdaughter, grandson, and granddaughter. Maximum amount is not to exceed $50.00 in US funds (including tax and shipping).

ARTICLE 27

RETIREMENT PLA N

SECTION 27.0

The ordinance pertaining to the City of Fort Pierce Retirement and Benefit System will be amended to provide for a benefit accrual rate of three percent (3%) for Teamsters members employed by the City who are subject to collective bargaining. This change will be effective upon final adoption of the ordinance amendment.

Below are the changes for new employees only effective October 1, 2012:

1. Change the vesting period from 5 to 10 years
2. Capping the 3.0 percent multiplier to a maximum ceiling of 75 percent. The first 25 years of service covers the 75 percent with an annual maximum pension payment not to exceed $100 ,000.
3. Overtime hours used in the calculation of pension benefits are capped at 300 hours. The first 300 hours in a fiscal year.
4. Accrued unused vacation and sick cannot be used in the calculation of pension benefits.

Below are the changes for current members:

1. The annual maximum pension payment cannot exceed $100,000.
2. The maximum of 300 overtime hours can be used in the calculation of pension benefits annually. The first 300 hours in a fiscal year only.
3. Accrued unused vacation and sick leave under the current policy through September 30, 2012 can be used in the calculation of pension benefits; those hours earned after September 30, 2012 cannot be used in the benefit calculations.

SECTION 27.1

Change the vesting period from 10 years to 5 years effective November 5, 2018.

ARTICLE 28

DURATION OF AGREEMENT

SECTION 28.0

This Agreement shall take effect October 1, 2017 and shall continue in full force and effect until midnight of September 30, 2020.

SECTION 28.1

The Contract will be open only for negotiation of wages (Article 22) and Insurance (Article 14) for the 2018-2019 and 2019-2020 fiscal years by either party.

The parties agree to open this Contract no later than the end of May, 2020.

FOR THE CITY		FOR TEAMSTERS LOCAL UNION 769	
_____	_____	_____	_____
MAYOR	DATE	UNION REPRESENTATIVE	DATE
_____	_____	_____	_____
CITY MANAGER	DATE	UNION STEWARD	DATE
_____	_____	_____	_____
WITNESS	DATE	WITNESS	DATE
_____	_____		
CHIEF NEGOTIATOR	DATE		

APPROVED AS TO FORM AND CORRECTNESS

BY: _____

Peter J. Sweeney Esq.
CITY ATTORNEY

City Commission Regular Meeting **11.b.**

Meeting Date: 08/05/2019

Re: Approval of Johnson-Davis, Inc. Change Order No. 6 - $37,425.60 - Ref. Bid No. 2017-014

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Approval of Johnson-Davis, Inc. Change Order No. 6 in the amount of $37,425.60 to compensate for additional Edwards Road Canal (Canal No. 9) construction services and quantity overruns.

SUMMARY:

The canal stabilization utilizing coquina rip-rap was extended to the east due to the discovery of additional canal bank erosion. This change in work included fence relocation and additional sod installation.

RECOMMENDATION:

Approval

ALTERNATIVES:

Deny and run the risk of bank failure.

RESPONSIBLE STAFF:

Engineering

COORDINATED WITH:

NRCS

Fiscal Impact

Budgeted Y/N:	N/A
Fiscal Year:	N/A
Account:	403-4300-538-3490
Amount:	$37,425.60

FISCAL IMPACT:

Payment of the $37,425.60 will initially be encumbered from SMU Revenue Account No. 403-4300-538-3490 with NRCS reimbursement of $28,069.20 (75% of cost) to follow.

Attachments

CO 6

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	07/29/2019 09:54 AM
City Manager	Nick Mimms	07/29/2019 09:58 AM

Form Started By: Tracy Telle
Started On: 07/17/2019 07:31 AM
Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
CITY ATTORNEY'S OFFICE Florida

Received
JUL 16 2019
City of Fort Pierce
City Manager's Office

TO: TRACY TELLE, ASSISTANT CITY ENGINEER

FROM: Peter Sweeney, City Attorney

RE: Johnson-Davis, Inc. Change Order No. 6, Unit Price Contract for Stormwater Utility Infrastructure Repairs (Edwards Road Canal) Ref. Bid No. 2017-024

CAO RLS File: No. 19-191

DATE: July 15, 2019

I have reviewed the Request for Legal Services related to the proposed change order (number 6) for the Johnson-Davis, Inc. unit price contract for stormwater utility infrastructure repair. It is approved as to Form and Correctness and I have signed in the appropriate signature spaces.

If you have any further questions, please contact this office via phone or email.

Thank you.

PS/mm

OK
7/16/19

cc: Nicholas C. Mimms, P.E., City Manager
John R. Andrews, P.E., City Engineer
Linda Cox, City Clerk

RECEIVED
JUL 17 2019
CITY OF FORT PIERCE
ENGINEERING DEPARTMENT

CHANGE ORDER NO. 6

UNIT PRICE CONTRACT FOR STORMWATER UTILITY INFRASTRUCTURE REPAIRS

Bid No. 2017-024

MASTER PROJECT: EMERGENCY DRAINAGE REPAIRS CONTRACT
THIS PROJECT: EDWARDS ROAD CANAL (CANAL NO. 9)

DATE: July 11, 2019

CONTRACTOR: Johnson-Davis, Inc.

OWNER: City of Fort Pierce

CURRENT CONTRACT AMOUNT INCLUDING PREVIOUS CHANGE ORDERS	:	$ 4,019,536.88
NET CONTRACT AMOUNT **INCREASE** RESULTING FROM THIS CHANGE ORDER	:	**$ 37,425.60**
PROPOSED MASTER CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER	:	$ 4,046,962.48
PROJECT EXPIRATION DATE	:	August 5, 2019

CHANGES ORDERED:

I. GENERAL:

This Change Order includes compensation for additional work at the Edwards Road Canal Stabilization project. Changes pertain to: a) Additional canal bank erosion was discovered and rip-rap installation was extended to the east 85 LF. b) Full restoration of the disturbed canal right-of-way with Bahia sod. c) Chain-link fence removal and relocation services in the area of the new rip-rap installation. d) 6 LF of 36" pipe extension in order due to a utility conflict. All CONDITIONS, SUPPLEMENTARY CONDITIONS, SPECIFICATIONS, and all parts of the Project Manual listed in Article 1, Definitions, of the GENERAL CONDITIONS, apply to and govern all the Work under this Change Order.

II. REQUIRED CHANGES/COST ADJUSTMENTS:

Description	*Unit*	*Qty*	*Unit Price*	*Amount*
1. Natural Stone Rip-Rap (6"-12") with bedding stone, and geotextile fabric	TN	126.17	$140.00	$17,663.80
2. Chain Link Fence Removal and Reinstallation	LS	1	$2,000.00	$2,000.00
3. 36" RCP	LF	6	$300.00	$1,800.00
4. Bahia Sod w/ Final Grading	SY	2,660.30	$6.00	$15,961.80
NET INCREASE BY THIS CHANGE ORDER				**$37,425.60**

III. JUSTIFICATION:

The work will aid in the prevention of erosion of the canal banks and fully restore and stabilize the limits of the construction site

IV. PAYMENT:

This change order work will increase the existing Unit Price Stormwater Infrastructure Repairs Contract by $37,425.60. **Funding shall be encumbered from SMU Revenue Account No. 403-4300-538-3490 with NRCS reimbursement in the amount of $28,069.20 (75% of construction cost)**

V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgments: The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and it is expressly understood and agreed that the approval of the Change Order shall have no effect on the original Contract other than the matters expressly provided herein.

RECOMMENDED BY:

John R. Andrews, P.E.
City Engineer

By: _____
Signature

Date: 7/11/19

APPROVED AS TO FORM AND CORRECTNESS:

Peter J. Sweeney
City Attorney

By: _____
Signature

Date: 7/15/19

APPROVED BY:

Linda Hudson
Mayor

By: _____
Signature

Date: _____

ACCEPTED BY:

Robert A. Hopler, Vice President
Johnson-Davis, Inc.

By: RA Hopler
Signature

Date: 7/11/2019

City Commission Regular Meeting **11.c.**

Meeting Date: 08/05/2019

Re: Approval of Specific Authorization No.4 to Tetra Tech Inc. for Dredge Permiting

Submitted For: John Andrews, City Engineer, Engineering

SUBJECT:

Approval of Specific Authorization No.4 to RFQ No.2014-016 to Tetra Tech Inc. for dredge permitting in the amount of $120,269.00. .

SUMMARY:

Approval of Specific Authorization No. 4 in the amount of $120,269.00. The authorization is for tasks related to dredge permitting and ultimate disposal of material for beach renourishment. The Army Corps of Engineers has requested that the City remove spoil material near the western side of the Intracoastal Water Way that is impeding navigation

RECOMMENDATION:

Approval

ALTERNATIVES:

Not appove and place the task out to bid. This action would cause the City to miss the time window for placement of the material on the beach.

RESPONSIBLE STAFF:

Edward Seissiger, Engineering Project Manager

COORDINATED WITH:

Brian Proctor, Tera Tech Inc.

Fiscal Impact

Budgeted Y/N:	N
Fiscal Year:	2018/19
Account:	401-4100-575-3490
Amount:	$120,269.00

FISCAL IMPACT:

This item was not budgeted. The Army Corps is mandating the City to proceed with this project due to impedment to navigation in the IWW..

Attachments

Specific Authorization No.4-IWW Dredging

Form Review

Inbox	Reviewed By	Date
Finance Department	Johnna Morris	07/29/2019 09:57 AM
City Manager	Nick Mimms	07/31/2019 08:22 AM

Form Started By: Ed Seissiger
Started On: 07/17/2019 07:49 AM
Final Approval Date: 07/31/2019

RFQ 2016-014 ADDITIONAL SERVICES

SPECIFIC AUTHORIZATION
No. 4

Pursuant to the provisions contained in the "Agreement for Professional Engineering Services" between the City of Fort Pierce (hereinafter referred to as "CITY") and Tetra Tech Inc. (Hereinafter referred to as "ENGINEER") dated Nov. 8, 2016 day of, authorizes the ENGINEER to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The CITY desires engineering additional services related to, hereinafter referred to as the "Project".

This Project is___ is not **X** an FDOT funded project.

Section 1 - Scope of Work

The scope of work (SOW) described herein was prepared in response to your request for dredge design and permitting of material in the Intracoastal Water Way (herein after "IWW") SL-5 Reach within the dredge limits of the federal navigation channel in St Lucie County.

BACKGROUND AND PROJECT UNDERSTANDING
The IWW is a federal navigation project maintained by the US Army Corps of Engineers (USACE). Maintenance dredging was conducted in 2017 by FIND. Since the maintenance dredging, additional material has entered the IWW and created a shoal impeding navigation. It is our current understanding that the City would like to dredge this material from the IWW and dispose of the material.

As requested by the City, the tasks as indicated below will be performed on a Time & Materials (T&M) basis.

TASK 1. PROJECT PLANNING AND ADMINISTRATION
This task includes project administration, progress reporting, project scheduling and project meetings.

Progress status reports will be prepared on a monthly basis and submitted on or about the 25th of each month. These reports will include tasks completed, work to be performed in the next reporting period, schedule, required actions, potential efficiencies, delays or impediments to progress.

This SOW assumes the preparation, attendance, and participation of up to two (2) Project Team meetings via phone or web conference.

TASK 2. FIELD SURVEYS AND RESOURCE INVESTIGATIONS
Field surveys and resource evaluations are required to provide technical support to the regulatory permit application for the proposed turning basin expansion.

2.1 Bathymetric Survey

It is our assumption that this will be provided as part our annual monitoring efforts and hence no cost is required under this task order.

Task Deliverables:

- Hard copy of the survey, signed and sealed
- Survey technical memo outlining the survey procedures and details
- AutoCAD Civil 3D file of the survey

2.2 Topographic Survey of the Beach Disposal Area

A survey will be needed of the beach disposal area in order to create a final profile of the proposed placement of fill.

Task Deliverables:

- Hard copy of the survey, signed and sealed
- Survey technical memo outlining the survey procedures and details
- AutoCAD Civil 3D file of the survey

2.3 Sediment Sampling and Physical Testing

Permitting and placement of the material on the beach will require sampling for consistency with state standards for grain size, color and percent organics. Hence, representative samples will be collected from the dredge area and the beach. The samples will need to be representative of the full depth of the dredge prism which will be to a depth of -8 feet Mean Lower Low Water (MLLW) plus 1 foot of allowable over depth dredging. Given that the thickness of the sand within the dredge prism may be up to 10 feet thick, vibracore sampling will be required. We anticipate that two cores will be sufficient to characterize the dredged material in the IWW.

The core samples will be logged and sealed at the site and sent to a geotechnical laboratory for testing. Laboratory work will consist of opening the cores and visually classifying the sediments in all layers that may be present. If the sediment sample is primarily sand, the full core sample volume will be mixed, and a subsample will be removed for sediment grain size testing using standard sieve analysis methods.

Task Deliverables:

- Hard copy of the geotechnical report
- Electronic copy of the geotechnical report

2.4 Magnetometer Survey and Cultural Resource Assessment

Since the IWW was dredged in 2017, coordination with SHPO (State Historic Preservation Office) will be necessary as part of the permitting process but we do not expect to perform any field work for cultural resources.

2.5 Seagrass Survey

This will be accomplished under the Eco-Monitoring contract already in place for the Island Breakwaters.

TASK 3. DESIGN AND ENGINEERING

The design of the proposed dredging and placement is based upon the following assumptions:

- The IWW will be dredged to the current design depth of the existing federal navigation channel which is -8 feet MLLW plus 1 foot over depth dredging limit;

- A single dredging area footprint will be considered. Alternatives consisting of varied sizes, depths and configurations are not included as part of the proposed design;
- The sands in the dredge prism are clean, beach quality sands so that no special provisions need be included in the design to receive, dewater, treat and ultimately dispose of any contaminated sediments;
- The dredged material will be placed on the beach south of the Fort Pierce inlet;
- The USACE maintenance dredging project specifications will sufficiently define the requirements for dredging work and they can be used (as developed) as the technical specifications.

3.1 Design Drawings outside of existing Marked Channel

We will prepare if necessary any drawing of the dredge foot print inside the Right of Way (ROW) but outside of the existing marked channel.

Task Deliverables:

- Electronic copy of the dredge design criteria document

3.2 Dredging Plans and Specifications

Tetra Tech will review the USACE proposed dredging design and overlay it with the bathymetry survey in order to establish dredge foot print and volumes to create a dredge plan. For disposal on the beach, we are assuming that the location of any nearshore reefs or special aquatic resources are publicly available and will not require any marine studies or surveys.

The dredge plan will show the configuration, side slopes and dredge prism depth of the of the IWW. The construction document package for the expanded turning basin will consist of the following elements:

- Cover/project location sheet;
- General notes, legends, and abbreviations sheet;
- Dredging plan sheet(s);
- Dredging section sheet(s);
- Detail sheet;
- Dredging technical specifications (USACE specifications).

The package will be prepared to the 30% level of design and will be submitted to the City for review and comment. Tetra Tech will revise the plans as appropriate and submit a 100% level of design package for review and comment by the City. Tetra Tech will address the 100% review comments and produce a final package for use in bidding of the project.

Task Deliverables:

- Draft 30% design development plans and outline specifications and design report;
- Draft 100% design development plans, technical specifications, and design report that will address the City's comments on the 30% documents and advance the level of design to the 100% level;
- Final construction documents consisting of the final plans and specifications.

TASK 4. REGULATORY COORDINATION AND PERMITTING

4.1 Pre-application Meeting and Preparation and Submittal of Permit Applications

This SOW assumes the participation of Tetra Tech's Project Engineer and Senior Scientist/Permitting Specialist in a Pre-Application webinar with the USACE, State Regulatory

review agencies, and/or stakeholder meetings, and one additional agency meeting as requested by the City. We anticipate that the City will utilize the Florida Inland Navigation District's General Permit issued by the USACE. We expect to process maintenance dredging permits with no need for any mitigation. A Coastal permit will also be required by FDEP for disposal of the dredge material on the beach. As part of this process, we will prepare up to 2 Request for additional information (RAIs) in response to agencies request for additional information.

Permit application fees are not included in this SOW.

Task Deliverables:

- Electronic versions of permit applications.

Assumptions: This task assumes that no additional National Environmental Policy Act (NEPA) documentation will be required for processing the Federal or State Authorization. No additional biological studies or assessments will be required or necessary to satisfy coordination with USACE and its federal partners as part of permitting process. Pricing includes:

Section 2 Deliverables:

30 Percent Designs
100 Percent Designs
Final Designs
Signed sealed survey of beach
Completed Permit Application for Beach Disposal Site

Section 3 - Time of Performance

Execution of this AGREEMENT shall constitute Notice to Proceed (NTP). ENGINEER and CITY agree to the following schedule:

We will prepare a schedule of activities within 7 days of NTP. Pre-application and stake holder meetings would occur within 10 days of NTP. It is expected that we would begin field data collection with 3 weeks of the NTP.

Section 4 - Method and Amount of Compensation

4.1 CITY will compensate ENGINEER for services under this AGREEMENT in accordance with the payment method as set forth in Section 6 of the AGREEMENT.

4.2 The budget (or fee) for the required services is prorated as follows:

Task 1- Project Planning, Administration and Management - $9,489
Task 2- Field Data collection (Survey and Sediment Coring)- $24,693
Task 3- Design and Engineering - $48,753
Task 4–Permitting $37,334

Section 5 - CITY's Responsibilities

CITY hereby designates City Engineer or designee as CITY's representative pursuant to Section 5 of the AGREEMENT.

Section 6 - Other Provisions

All applicable portions of the AGREEMENT not specifically modified herein shall remain in full force and effect and are incorporated by reference.

IN WITNESS WHEREOF, this AGREEMENT, consisting of three _____ pages, has been fully executed on behalf of the ENGINEER by its duly authorized officer, and the CITY has the same to be duly executed in its name and in its behalf, effective as of the date herein above written.

THE CITY OF FORT PIERCE

APPROVED AS TO FORM

By:_____

Linda Hudson. Mayor

Date:_____

By: _____
City Attorney

ENGINEER:

By:_____
Brian Proctor

Title: Vice President

Date: July 17, 2019

City Commission Regular Meeting **11.d.**

Meeting Date: 08/05/2019

Re: CeeCee Ross Lyle Request

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approve letter to Western Pennsylvania National Parks Service requesting the loan of a rock from the Flight 93 National Memorial which will be incorporated into the memorial for CeeCee Ross Lyles located adjacent to the River Walk Center.

SUMMARY:

Ms. Shirley Adderly has contacted the National Park Service to secure the loan of a rock. A formal request is required from the Mayor and City Commission in order for them to process the request.

RECOMMENDATION:

Approve the letter of request.

ALTERNATIVES:

Do not approve or approve with modifications.

RESPONSIBLE STAFF:

Linda W. Cox, City Clerk

COORDINATED WITH:

Ms. Shirley Adderly

Fiscal Impact

OTHER INFORMATION:

No fiscal impact.

Attachments

Letter of Request

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:46 AM

Form Started By: Linda Cox Started On: 07/18/2019 12:17 PM

Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
Florida
OFFICE OF THE MAYOR
AND CITY COMMISSION

August 5, 2019

Ms. Colleen E. Curry
Cultural Resources Program Manager
National Park Service / Western Pennsylvania National Parks (WEPA)
Allegheny Portage Railroad National Historic Site
110 Federal Park Road
Gallitzin, PA 16641

Dear Ms. Curry:

On behalf of the City of Ft. Pierce, please accept this formal request seeking the loan of a rock from the Flight 93 National Memorial for display in the City of Fort Pierce as part of our memorial for CeeCee Ross Lyles, a Fort Pierce resident who died on Flight 93 when it crashed in the Pennsylvania field during the September 11, 2001 terrorist attacks. Ms. Shirley Adderly spoke with out about this request and continues to be very instrumental in our efforts to honor Ms. Ross Lyles.

Your favorable consideration of this request is greatly appreciated. Please contact my office at 772.467.3065 for any additional information you may need and coordinate the effort with our City Clerk, Linda Cox.

Sincerely,

Linda Hudson
Mayor

cc: Shirley Adderly, sadderly@aol.com

City Commission Regular Meeting **11.e.**

Meeting Date: 08/05/2019

Re: Hudson Travel

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approval of travel for Mayor Linda Hudson to attend FLC Annual Conference from August 14, 2019 to August 17, 2019 in the total amount of $1,335.04.

SUMMARY:

Approval of travel for Mayor Linda Hudson to attend FLC Annual Conference from August 14, 2019 to August 17, 2019 in the total amount of $1,335.04.

RECOMMENDATION:

Approve Request

ALTERNATIVES:

Do not approve request.

RESPONSIBLE STAFF:

City Clerk's Office

COORDINATED WITH:

City Clerk's Office

Fiscal Impact

Budgeted Y/N: y

Fiscal Year: 2019

Account: 00110005114030

Amount: 1,335.04

OTHER INFORMATION:

Funds are available

Attachments

Hudson Travel

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:47 AM

Form Started By: Maura Stokes Started On: 07/18/2019 04:28 PM

Final Approval Date: 07/29/2019

REGISTRATION INFORMATION
Florida League of Cities
2019 93rd Annual Conference
Orlando World Center Marriott
8701 World Center Drive
Orlando, FL 32821

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION
Orlando World Center Marric
8701 World Center Drive
Orlando, FL 32821
(407) 239-4200

DATE:

1. TRAVELER'S NAME: LINDA HUDSON
2. DEPARTURE DATE: 8/14/2019
3. RETURN DATE: 8/17/2019
4. DESTINATION: Orlando, Florida
5. CODE CHARGE: **001-1000-512-40-20**
6. AMT BUDGETED: 7,500.00

DEPARTMENT: City Commission
DEPARTURE TIME: 200 PM
RETURN TIME: 700 PM
PURPOSE: 93rd Annual Conference for Florida Municpal Officials

7. BALANCE AVAILABLE: 3,127.76

Expenses must comply with City Code of Ord 1-158.
Per Diem Allowance $50.00 or $12.50 per quarter day.
Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE: FLC 2019 Annual Conference	550.00			
* HOTEL BILL: Confirmation # 32M6P6GQ	528.00			
BAGGAGE ALLOWANCE ($5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 232 x 0.58			134.56	
* GASOLINE EXPENSE				
* PARKING FEES 3 days@$5.00/day			15.00	
* MISC. EXPENSES				
MEALS				
1 BREAKFAST @ $8.00			8.00	
2 LUNCH @ $8.00			16.00	
3 DINNER @ $20.00			60.00	
SPECIAL LUNCHEON/BANQUET			0.00	
7% STATE TAX			5.88	
15% GRATUITIES			12.60	
TOTALS	1,078.00	0.00	257.04	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

ADVANCE CASH RECEIVED: _____
REFUND DUE CITY: _____
REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: _____
DEPARTMENT SUPERVISOR

_____
CITY MANAGER
(220 WITH CITY MANAGER SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED FOR THE FOLLOWING PERSONS:

_____
_____
_____

* RECEIPT REQUIRED
REV 1/19 DLN

Mayor Conference

Thanks for your order

Here are the details of your order. Please retain this email for your records.

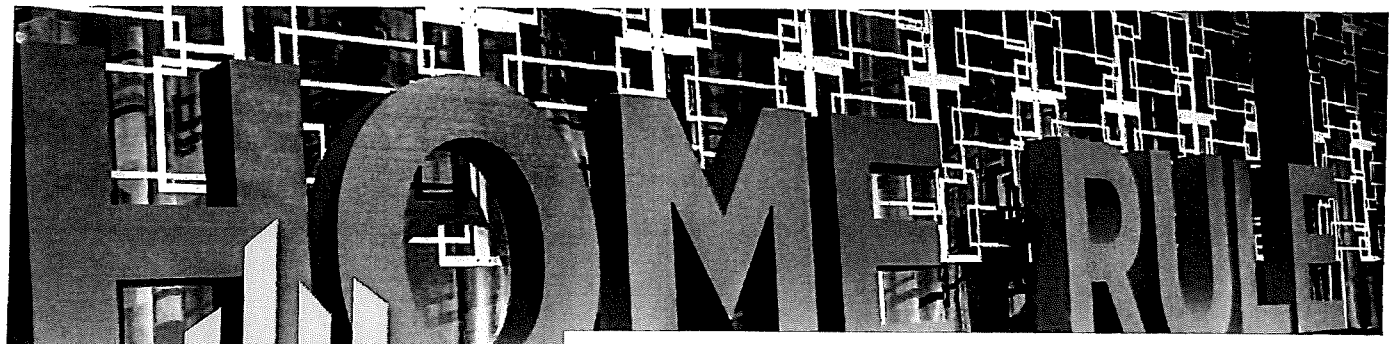
Order Number: 74451
Order Date: May 10, 2019 9:41 AM
Bill To: Linda W. Cox, CMC
Order Total: 550.00
Payment Method: You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
FLC 2019 Annual Conference - Linda Hudson *When:* Aug 15, 2019 8:00 AM - Aug 17, 2019 9:30 PM *Where:* Orlando World Center Marriott 8701 World Center Dr. Orlando, FL 32821 *Registration option:* Aug 15, 2019 12:30 PM - Registration - City, County or Agency	550.00	1	550.00

Item Total	550.00
Shipping	0.00
Handling	0.00
Item Grand Total	550.00
Transaction Grand Total	550.00

Florida League of Cities, Inc.
301 S Bronough St Ste 300 (32301)

Registration opens May 1st



FLCities
93RD ANNUAL CONFERENCE

Florida League of Cities
93RD ANNUAL CONFERENCE

Thursday, August 15 – Saturday, August 17, 2019
World Center Marriott, Orlando

WHY SHOULD I ATTEND?

The Florida League of Cities Annual Conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future, and hear about the latest in products and services designed for municipal governments.

This year will have breakout-sessions, committees, keynotes, awards and more. Plus, we will be discussing and adopting our legislative action agenda to guide advocacy efforts at our state's capitol. Don't miss this opportunity to learn, network and share.

ONLINE REGISTRATION

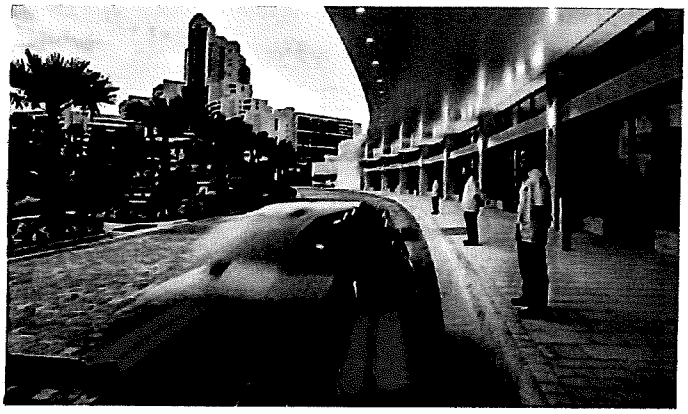
May 1-August 1

- City/County/Gov $550
- Corporate $650
- Guest $150
- Youth Council Saturday Program $75
- Exhibit Hall Pass Only $50
  (does not include access to Saturday events)

NOTE: Fees will increase for late and onsite registrations.

MEALS INCLUDED

- **Thursday, August 15:** Light Reception
- **Friday, August 16:** Continental Breakfast, Light Reception
- **Saturday, August 17:** Continental Breakfast, Lunch, Buffet Dinner



VENUE

World Marriott Center
8701 World Center Drive
Orlando, FL 32821
(407) 239-4200
Room Rate: $176/night + 12.5%

Note: Reservations can only be made with the FLC-provided group rate code distributed with your registration confirmation. Please do not contact the hotel to make reservations until you receive this code.

EVENT ORGANIZER/CONTACT

For questions and additional information, please contact Meetings Manager Melanie Howe, at (850) 222-9684 or *mhowe@flcities.com.*

Learn more at **www.FLCitiesConference.com.**

#FLCities2019

TENTATIVE CONFERENCE SCHEDULE*

*Schedule subject to change.

Wednesday, August 14, 2019

8:30 a.m. - 1:30 p.m.
Research Symposium
Additional registration required

2:00 p.m. - 5:00 p.m.
Florida League of Mayors Roundtable
Additional registration required

Thursday, August 15, 2019

City Shirt Day
All attendees are encouraged to wear their city, town or village shirt.

7:30 a.m. - 7:00 p.m.
Registration Desk Open

8:00 a.m. - 12:00 p.m.
Continuing Education in Ethics: Have You Completed Your Hours?
Florida's municipal elected officers are required to take four specific hours of continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this is a good refresher class. *NOTE: You must be registered for the full conference to attend this session, and pre-registration is required. Registration is limited to the first 150 people.*

12:30 p.m. - 7:30 p.m.
Municipal Marketplace Open

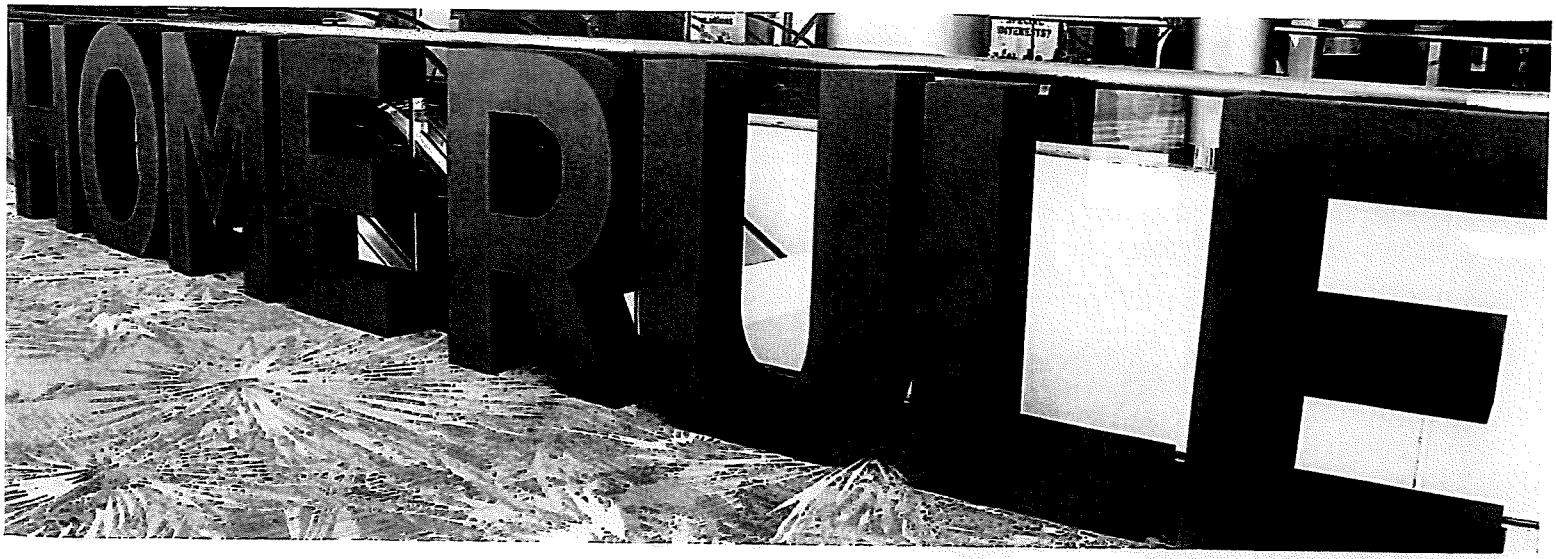
1:00 p.m. - 3:00 p.m.
"Cities 101" Workshop
If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials but is not a substitute for the three-day IEMO class.

1:00 p.m. - 3:00 p.m.
Legislative Policy Committee Meetings
- Finance, Taxation and Personnel
- Land Use and Economic Development
- Municipal Administration
- Transportation and Intergovernmental Relations
- Utilities, Natural Resources and Public Works

3:15 p.m. - 5:15 p.m.
Workshop

5:15 p.m. - 6:00 p.m.
First-Time Attendees' Orientation
If this is your first FLC Conference, **welcome**! This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:30 p.m.
President's Welcome Reception in the Municipal Marketplace



Friday, August 16, 2019

6:30 a.m. - 8:00 a.m.
5K Fun Run
Pre-registration required

7:00 a.m. - 9:00 a.m.
Continental Breakfast in Municipal Marketplace

7:00 a.m. - 1:15 p.m.
Municipal Marketplace Open

7:00 a.m. - 5:00 p.m.
Registration Desk Open

8:00 a.m. - 5:30 p.m.
Various Workshops

9:15 a.m. - 10:30 a.m.
Resolutions & Legislative Committee Meeting

10:45 a.m. - 12:15 p.m.
Opening General Session

12:15 p.m. - 1:15 p.m.
Sidewalk Café in Municipal Marketplace (Cash Sales)

6:00 p.m. - 7:00 p.m.
Membership Networking Event

Saturday, August 17, 2019

7:30 a.m. - 8:30 a.m.
Various Local/Regional League Breakfast Meetings
Contact your local league for more information.

7:30 a.m. - 4:00 p.m.
Registration Desk Open

8:30 a.m. - 9:00 a.m.
Voting Delegate Registration Open

8:30 a.m. - 4:30 p.m.
Youth Council Program

9:00 a.m. - 10:00 a.m.
Annual Business Meeting

10:15 a.m. - 12:15 p.m.
Second General Session

12:30 p.m. - 2:15 p.m.
Past Presidents' Luncheon and Installation of New President

2:30 p.m. - 5:00 p.m.
Workshops

6:30 p.m. - 9:30 p.m.
Inaugural Celebration

ADDITIONAL INFORMATION

CONFERENCE REGISTRATION

The annual conference announcement, complete with registration information, is available at *floridaleagueofcities.com*. The city/county/government fee is **$550**. The corporate fee is **$650**. Registration forms must be received by **August 2, 2019**. If you are unable to meet this deadline, please register onsite. However, fees will increase to **$580** for government and **$680** for corporate onsite registrations, so we encourage you to register in advance.

HOTEL INFORMATION

The **Orlando World Center Marriott** will serve as the conference hotel. It is located at 8701 World Center Drive in Orlando. The hotel phone number is (407) 239-4200. (**Note:** Reservations may be made using an FLC-provided security code only. Please **do not** call the hotel to make reservations until you receive the code.) The cut-off date for reservations is **July 24, 2019**, and the rate is **$176/night**. FLC has secured the reduced rate of $5.00/day for self-parking and $15.00/day for valet parking.

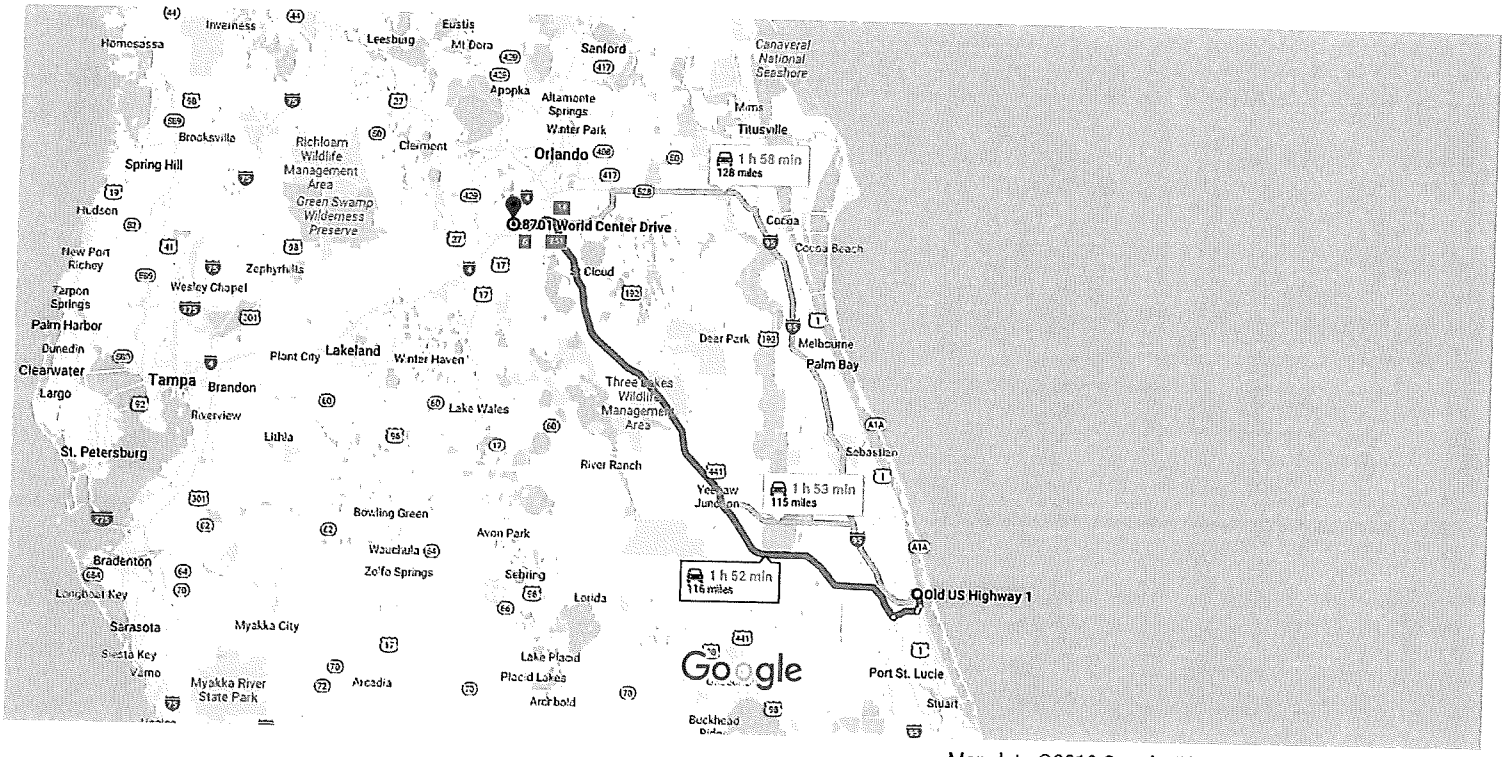


Google Maps

Old US Hwy 1, Fort Pierce, FL 34946 to 8701 World Center Dr, Orlando, FL 32821

Drive 116 miles, 1 h 52 min

FLORIDA LEAGUE OF CITIES - 93RD ANNUAL CONFERENCE 08/15/19 - 08/17/19



Map data ©2019 Google, INEGI 10 mi

via Florida's Turnpike — 1 h 52 min, 116 miles

Fastest route now due to traffic conditions

⚠ This route has tolls.

232 R/T

via FL-60 W and Florida's Turnpike — 1 h 53 min, 115 miles

via I-95 N — 1 h 58 min, 128 miles

Explore 8701 World Center Dr

Restaurants Hotels Gas stations Parking Lots More

Mayor hotel

Reservation Confirmation

Dear linda hudson,
We look forward to welcoming you to Orlando World Center Marriott for 2019ACFLC. The below confirms recent changes made to your reservation.
Orlando World Center Marriott

Planning Your Trip

Visit Orlando area

Do You Need Transportation During Your Trip

Should you need transportation to the World Center from the Orlando International Airport and would like to pre arrange this to make your travel more enjoyable, we have a link below for either a private taxi/car service or for the Hotel Shuttle service.
To schedule your transportation or for additional information on transportation service, click here

Reservation Details

Confirmation number: 32M6P7GQ
Your hotel: Orlando World Center Marriott
Check-in: Aug 14, 2019 (Check-in time: 4:00 PM)
Check-out: Aug 17, 2019 (Check-out time: 11:00 AM)
Room type: Standard Room
Number of rooms: 1
Guests per room: 1
Guest name: linda hudson
Reservation confirmed: Jun 27, 2019
Guarantee method: Credit Card

Summary of Room Charges	Cost per night per room
Aug 14, 2019 - Aug 17, 2019	176.00
Estimated taxes and fees	Room Rates shown do not include 12.50% Hotel Room Tax (subject to change). Total room charges will include all room fees and taxes.
Total for stay (for all rooms) not including applicable taxes/fees	**528.00**
Add-Ons:	
Orlando World Center Marriott will make every effort to accommodate the below requests, however they are not guaranteed. ++6/27 : Arrival date status is :: Arrival date changed. --	

Canceling your Reservation
Cancellations made within 72 hours of arrival will forfeit one night's room and tax.
You may modify or cancel your reservation here or call 1-888-789-3090 in the US and Canada. Elsewhere, call 1-407-238-8618. Contact us if you have any questions about your reservation.

Travel Alerts

Please Note: All Marriott hotels in the USA and Canada, are committed to a smoke-free policy.
Learn More

Internet Privacy, Authenticity
Your privacy is important to us. Please visit our Internet Privacy Statement for full details. This email confirmation is an auto-generated message. Replies to automated messages are not monitored.

MARRIOTT

Payment Authorization Request:

Please complete this payment authorization form to allow the third-party expenses outlined below to be charged to your credit/debit card.

Guest Information

Confirmation Number: _____ Arrival Date: _____ Departure Date: _____

Guest Name: _____

Company Name: _____

Phone Number: _____

Address: _____

City, State, Zip: _____

Relation to Cardholder: *(if applicable)* ☐ Relative ☐ Friend ☐ Business Associate ☐ Other: _____

Rate Information and Approved Charges:

☐ All Charges ☐ Room & Tax ☐ Telephone (LD) ☐ Telephone (Local) ☐ Restaurant

☐ Room Service ☐ Valet/Laundry ☐ Parking ☐ HS Internet Access ☐ Movies

☐ Event/Catering/Banquet Charges

☐ Other: _____

Currency type: _____

Charges must not exceed _____ for the entire stay/event

Room Rate: _____ Taxes: _____ Total Daily Rate: _____ Number of Nights: _____

Comments/Special Requests:

Payment Information:

Cardholder Phone Number: _____

Acceptance and eSignature:

I authorize the hotel mentioned above to charge payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. I confirm that all guests listed above are age 18 or older. I am the authorized signer for the payment information attached.

Cardholder Signature: Date:

City Commission Regular Meeting **11.f.**

Meeting Date: 08/05/2019

Re: Sessions Travel

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approval of travel for Commissioner Reginald Sessions to attend FLC Annual Conference from August 14, 2019 to August 18, 2019 in the total amount of $1,555.80.

SUMMARY:

Approval of travel for Commissioner Sessions to attend FLC Annual Conference August 14, 2019 in the total amount of $1,555.80.

RECOMMENDATION:

Approve request.

ALTERNATIVES:

Do not approve request.

RESPONSIBLE STAFF:

City Clerk's Office

COORDINATED WITH:

City Clerk's Office

Fiscal Impact

Budgeted Y/N: y

Fiscal Year: 2019

Account: 00110005114030

Amount: 1,555.80

OTHER INFORMATION:

Funds are available.

Attachments

Sessions Travel

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:47 AM

Form Started By: Maura Stokes Started On: 07/18/2019 04:36 PM

Final Approval Date: 07/29/2019

REGISTRATION INFORMATION
Florida League of Cities
2019 93rd Annual Conference
Orlando World Center Marriott
8701 World Center Drive
Orlando, FL 32821

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION
Orlando World Center Marric
8701 World Center Drive
Orlando, FL 32821
(407) 239-4200

DATE:

1. TRAVELER'S NAME: REGINALD SESSIONS
2. DEPARTURE DATE: 8/14/2019
3. RETURN DATE: 8/18/2019
4. DESTINATION: Orlando, Florida
5. CODE CHARGE: **001-1000-512-40-20**
6. AMT BUDGETED: 7,500.00

DEPARTMENT: City Commission
DEPARTURE TIME: 200 PM
RETURN TIME: 900 AM
PURPOSE: 93rd Annual Conference
for Florida Municpal Officials

7. BALANCE AVAILABLE: 3,127.76

Expenses must comply with City Code of Ord 1-158.
Per Diem Allowance $50.00 or $12.50 per quarter day.
Class A Travel 24-hour day.

		PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:		550.00			
* HOTEL BILL: Confirmation #	32M6P7N5	704.00			
BAGGAGE ALLOWANCE ($5 PER PERSON)				5.00	
* COMMUNICATION:					
* FARES: AIR FARE					
* TAXI, BUS					
* CAR RENTAL					
* MILEAGE @ 232 x 0.58				134.56	
* GASOLINE EXPENSE					
PARKING FEES	3 days @ $5.00/day			15.00	
* MISC. EXPENSES					
MEALS					
2 BREAKFAST @ $8.00				16.00	
2 LUNCH @ $8.00				16.00	
3 DINNER @ $20.00				60.00	
SPECIAL LUNCHEON/BANQUET	FBC - LEO Annual	35.00		0.00	
7% STATE TAX				6.44	
15% GRATUITIES				13.80	
TOTALS		1,289.00	0.00	266.80	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

ADVANCE CASH RECEIVED: _____
REFUND DUE CITY: _____
REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: Linda W. Cox
DEPARTMENT SUPERVISOR

CITY MANAGER
(220 WITH CITY MANAGER
SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED
FOR THE FOLLOWING PERSONS:

* RECEIPT REQUIRED
REV 1/19 DLN

FLORIDA LEAGUE OF CITIES, INC.

Thank you for your payment. This web page is your receipt - please print a copy for your records.

Need help printing? Try the control-P key command: press and hold the control key (usually located on the bottom left of the keyboard), and then press the letter P.

Paying by check? Click here for more information.

Order Confirmation

Florida League of Cities

Order Number	76168
Order Date	6/27/2019
Bill To	Linda W. Cox, CMC
Payment Method	You will be billed for the balance due - Purchase Order Number .
Ship To	Linda W. Cox, CMC 100 N US Highway 1 Fort Pierce, FL 34950-4205

Item		Quantity	Price	Total
FLC 2019 Annual Conference - Reginald Sessions When: 8/15/2019 8:00 AM - 8/17/2019 9:30 PM Where: Orlando World Center Marriott 8701 World Center Dr. Orlando, FL 32821 Registration Option: Registration - City, County or Agency	8/15/2019 12:30 PM	1	550.00	550.00

Item Total	550.00
Transaction Grand Total	**550.00**

A confirmation is being sent to: mstokes@cityoffortpierce.com

Send another copy to: Send

Registration opens May 1st



FLCities
93RD ANNUAL CONFERENCE

Florida League of Cities
93RD ANNUAL CONFERENCE

Thursday, August 15 – Saturday, August 17, 2019
World Center Marriott, Orlando

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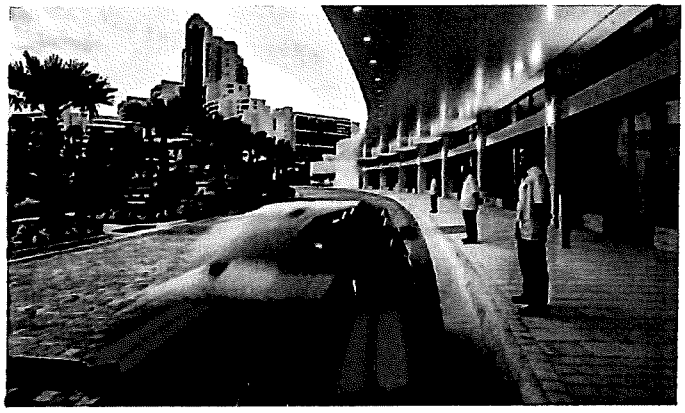
May 1-August 1

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- Corporate $650
- Guest $150
- Youth Council Saturday Program $75
- Exhibit Hall Pass Only $50
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EVENT ORGANIZER/CONTACT

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Learn more at **www.FLCitiesConference.com.**

#FLCities2019

TENTATIVE CONFERENCE SCHEDULE*

*Schedule subject to change.

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8:30 a.m. - 1:30 p.m.
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Additional registration required

2:00 p.m. - 5:00 p.m.
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12:30 p.m. - 7:30 p.m.
Municipal Marketplace Open

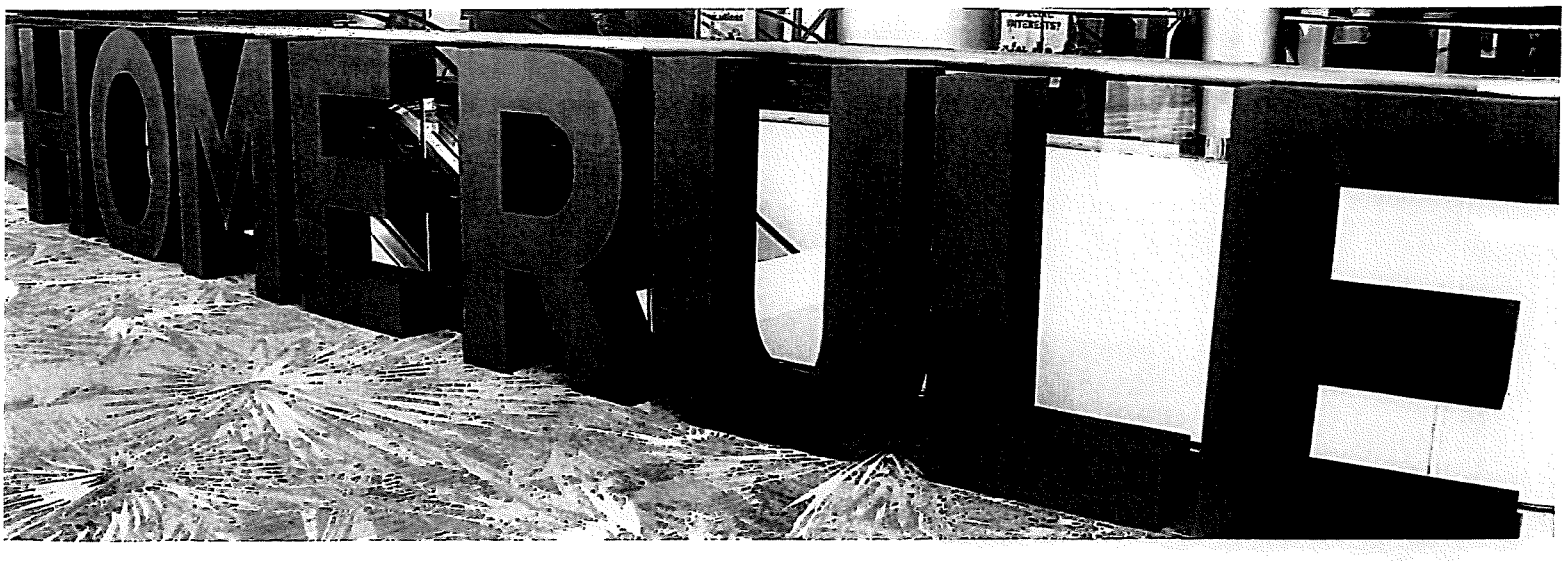
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1:00 p.m. - 3:00 p.m.
Legislative Policy Committee Meetings
- Finance, Taxation and Personnel
- Land Use and Economic Development
- Municipal Administration
- Transportation and Intergovernmental Relations
- Utilities, Natural Resources and Public Works

3:15 p.m. - 5:15 p.m.
Workshop

5:15 p.m. - 6:00 p.m.
First-Time Attendees' Orientation
If this is your first FLC Conference, **welcome**! This workshop will acquaint you with the League, the conference program (with tips for the best use of your time), how to get involved in your local or regional league, FLC legislative policy committees and other municipal services.

6:00 p.m. - 7:30 p.m.
President's Welcome Reception in the Municipal Marketplace



Friday, August 16, 2019

6:30 a.m. - 8:00 a.m.
5K Fun Run
Pre-registration required

7:00 a.m. - 9:00 a.m.
Continental Breakfast in Municipal Marketplace

7:00 a.m. - 1:15 p.m.
Municipal Marketplace Open

7:00 a.m. - 5:00 p.m.
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9:15 a.m. - 10:30 a.m.
Resolutions & Legislative Committee Meeting

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Opening General Session

12:15 p.m. - 1:15 p.m.
Sidewalk Café in Municipal Marketplace (Cash Sales)

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Membership Networking Event

Saturday, August 17, 2019

7:30 a.m. - 8:30 a.m.
Various Local/Regional League Breakfast Meetings
Contact your local league for more information.

7:30 a.m. - 4:00 p.m.
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Voting Delegate Registration Open

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9:00 a.m. - 10:00 a.m.
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Second General Session

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Past Presidents' Luncheon and Installation of New President

2:30 p.m. - 5:00 p.m.
Workshops

6:30 p.m. - 9:30 p.m.
Inaugural Celebration

ADDITIONAL INFORMATION

CONFERENCE REGISTRATION

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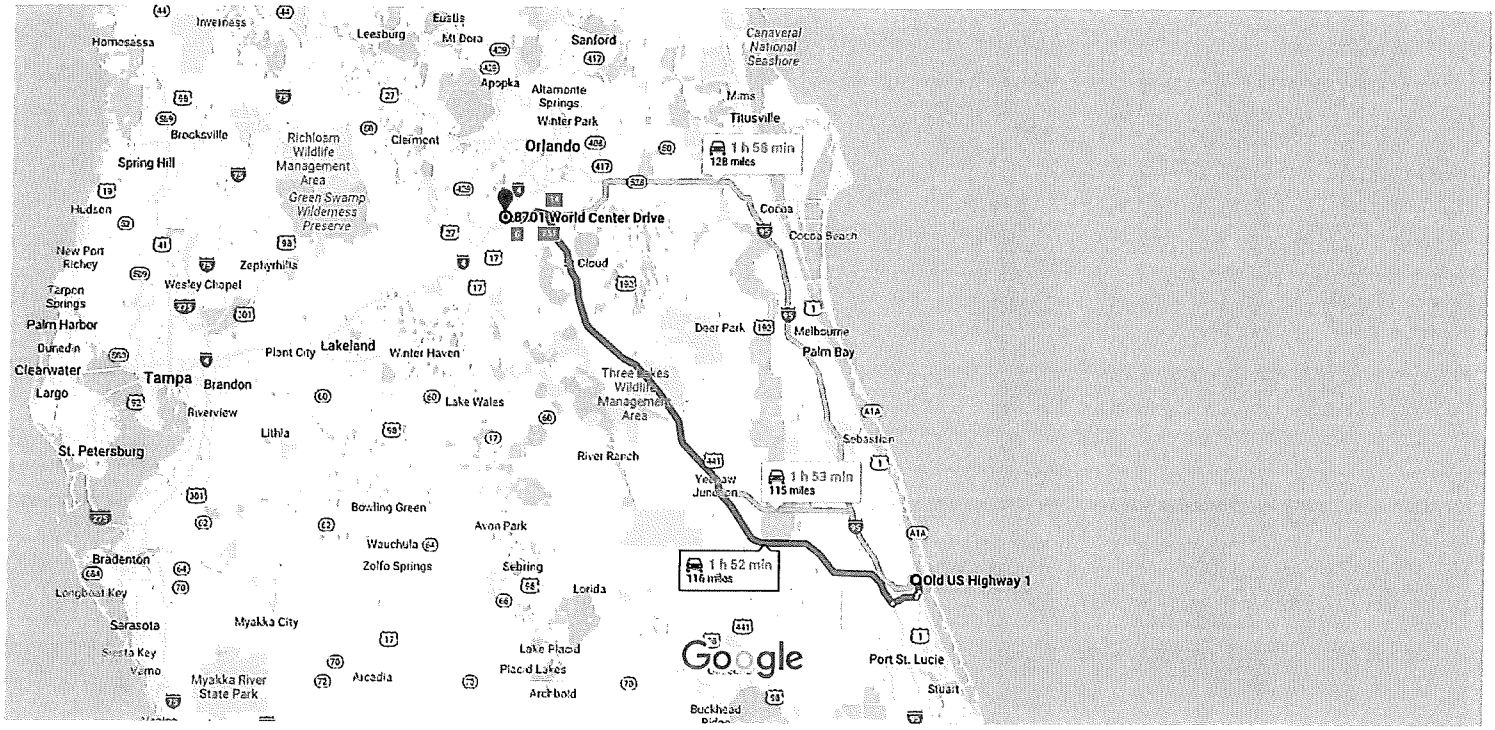


Google Maps

Old US Hwy 1, Fort Pierce, FL 34946 to 8701 World Center Dr, Orlando, FL 32821

Drive 116 miles, 1 h 52 min

FLORIDA LEAGUE OF CITIES - 93RD ANNUAL CONFERENCE 08/15/19 - 08/17/19



Map data ©2019 Google, INEGI 10 mi

via Florida's Turnpike 1 h 52 min

Fastest route now due to traffic conditions 116 miles

⚠ This route has tolls.

232 ELT

via FL-60 W and Florida's Turnpike 1 h 53 min

115 miles

via I-95 N 1 h 58 min

128 miles

Explore 8701 World Center Dr

Restaurants Hotels Gas stations Parking Lots More

Should you need transportation to the World Center from the Orlando International Airport and would like to pre arrange this to make your travel more enjoyable, we have a link below for either a private taxi/car service or for the Hotel Shuttle service.

To schedule your transportation or for additional information on transportation service, click here

Reservation Details

Confirmation number: 32M6P7N5
Your hotel: Orlando World Center Marriott
Check-in: Aug 14, 2019 (Check-in time: 4:00 PM)
Check-out: Aug 18, 2019 (Check-out time: 11:00 AM)
Room type: Standard Room
Number of rooms: 1
Guests per room: 1
Guest name: reginald sessions
Reservation confirmed: Jun 27, 2019
Guarantee method: Credit Card

Summary of Room Charges	Cost per night per room
Aug 14, 2019 - Aug 18, 2019	176.00
Estimated taxes and fees	Room Rates shown do not include 12.50% Hotel Room Tax (subject to change). Total room charges will include all room fees and taxes.
Total for stay (for all rooms) not including applicable taxes/fees	**704.00**
Add-Ons: Orlando World Center Marriott will make every effort to accommodate the below requests, however they are not guaranteed. • ++7/18 Departure date status is :: Departure date changed. --	

Canceling your Reservation

Cancellations made within 72 hours of arrival will forfeit one night's room and tax.

You may modify or cancel your reservation here or call 1-888-789-3090 in the US and Canada. Elsewhere, call 1-407-238-8618. Contact us if you have any questions about your reservation.

Travel Alerts

Please Note: All Marriott hotels in the USA and Canada, are committed to a smoke-free policy. Learn More

Internet Privacy, Authenticity

Your privacy is important to us. Please visit our Internet Privacy Statement for full details. This email confirmation is an auto-generated message. Replies to automated messages are not monitored.

This email was sent by Passkey International, Inc.
On behalf of:
Orlando World Center Marriott

MARRIOTT

Payment Authorization Request:

Please complete this payment authorization form to allow the third-party expenses outlined below to be charged to your credit/debit card.

Guest Information

Confirmation Number: _____ Arrival Date: _____ Departure Date: _____

Guest Name: _____

Company Name: _____

Phone Number: _____

Address: _____

City, State, Zip: _____

Relation to Cardholder: *(if applicable)* ☐ Relative ☐ Friend ☐ Business Associate ☐ Other: _____

Rate Information and Approved Charges:

☐ All Charges ☐ Room & Tax ☐ Telephone (LD) ☐ Telephone (Local) ☐ Restaurant

☐ Room Service ☐ Valet/Laundry ☐ Parking ☐ HS Internet Access ☐ Movies

☐ Event/Catering/Banquet Charges

☐ Other: _____

Currency type: _____

Charges must not exceed _____ for the entire stay/event

Room Rate: _____ Taxes: _____ Total Daily Rate: _____ Number of Nights: _____

Comments/Special Requests:

Payment Information:

Cardholder Phone Number: _____

Acceptance and eSignature:

I authorize the hotel mentioned above to charge payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. I confirm that all guests listed above are age 18 or older. I am the authorized signer for the payment information attached.

Cardholder Signature: Date:

INVOICE

FBC-LEO

INVOICE # 17281
DATE: JUNE 18, 2019

c/o Commissioner Phillip Walker
City of Lakeland
228 S. Massachusetts Avenue
Lakeland, FL 33801

TIN 90-0497719

TO Commissioner Reginald Sessions
City of Fort Pierce
100 N US Highway 1
Fort Pierce, FL 34950

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	FBC-LEO Annual Membership - 2019-2020		$115.00
1	FBC-LEO Annual Breakfast		$35.00
	Friday, August 16, 2019 - Orlando World Center Marriott		
		SUBTOTAL	$150.00
		SALES TAX	
		TOTAL	$150.00

Make all checks payable to FBC-LEO and mail to:
FBC-LEO C/O PHILLIP WALKER, CITY OF LAKELAND, 228 S MASSACHUSSETS AVE., LAKELAND, FL 33801

THANK YOU FOR YOUR BUSINESS!

City Commission Regular Meeting **11.g.**

Meeting Date: 08/05/2019

Re: Alexander Travel

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approval of travel for Commissioner Rufus Alexander to attend FLC Annual Conference from August 14, 2019 to August 18, 2019 in the total amount of $1,555.80.

SUMMARY:

Approval of travel for Commissioner Rufus Alexander to attend FLC Annual Conference from August 14, 2019 to August 18, 2019 in the total amount of $1,555.80.

RECOMMENDATION:

Approve request.

ALTERNATIVES:

Do not approve request.

RESPONSIBLE STAFF:

City Clerk's Office

COORDINATED WITH:

City Clerk's Office

Fiscal Impact

Budgeted Y/N: y

Fiscal Year: 2019

Account: 00110005114030

Amount: 1,555.80

OTHER INFORMATION:

Funds are available.

Attachments

Alexander Travel

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:47 AM

Form Started By: Maura Stokes Started On: 07/18/2019 04:48 PM

Final Approval Date: 07/29/2019

REGISTRATION INFORMATION
Florida League of Cities
2019 93rd Annual Conference
Orlando World Center Marriott
8701 World Center Drive
Orlando, FL 32821

TRAVEL EXPENSE STATEMENT

HOTEL INFORMATION
Orlando World Center Marric
8701 World Center Drive
Orlando, FL 32821
(407) 239-4200

DATE:

1. TRAVELER'S NAME:	RUFUS ALEXANDER	DEPARTMENT:	City Commission
2. DEPARTURE DATE:	8/14/2019	DEPARTURE TIME:	200 PM
3. RETURN DATE:	8/18/2019	RETURN TIME:	900 AM
4. DESTINATION:	Orlando, Florida	PURPOSE:	93rd Annual Conference
5. CODE CHARGE:	**001-1000-512-40-20**		for Florida Municpal Officials
6. AMT BUDGETED:	7,500.00		

7. BALANCE AVAILABLE: 3,127.76

Expenses must comply with City Code of Ord 1-158.
Per Diem Allowance $50.00 or $12.50 per quarter day.
Class A Travel 24-hour day.

	PREPAID EXPENSES	CREDIT CARD	ESTIMATED CASH EXPENSES	ACTUAL CASH EXPENSES
* REGISTRATION FEE:	550.00			
* HOTEL BILL: Confirmation # 32LX6794	704.00			
BAGGAGE ALLOWANCE ($5 PER PERSON)			5.00	
* COMMUNICATION:				
* FARES: AIR FARE				
* TAXI, BUS				
* CAR RENTAL				
* MILEAGE @ 232 x 0.58			134.56	
* GASOLINE EXPENSE				
*PARKING FEES 3 days @ $5.00/day				
* MISC. EXPENSES				
MEALS				
2 BREAKFAST @ $8.00			16.00	
2 LUNCH @ $8.00			16.00	
3 DINNER @ $20.00			60.00	
SPECIAL LUNCHEON/BANQUET FBC Annual 8/16/19	35.00		0.00	
7% STATE TAX			6.44	
15% GRATUITIES			13.80	

BREAKFAST = When travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
LUNCH = When travel begins before 12:00 noon and extends beyond 2:00 p.m.
DINNER = When travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

TOTALS	1,289.00	0.00	251.80	

ADVANCE CASH RECEIVED: _____
REFUND DUE CITY: _____
REFUND DUE EMPLOYEE: _____

TRAVEL APPROVED BY: Linda Cox
DEPARTMENT SUPERVISOR

CITY MANAGER
(220 WITH CITY MANAGER
SIGNATURE ACCEPTED)

EXPENSES ARE ALSO INCLUDED
FOR THE FOLLOWING PERSONS:

* RECEIPT REQUIRED
REV 1/19 DLN

Alexander Conference

Order Confirmation
Member Services
to:
nrios@city-ftpierce.com
05/10/2019 12:27 PM
Hide Details
From: "Member Services" <MemberServices@flcities.com>
To: "nrios@city-ftpierce.com" <nrios@city-ftpierce.com>

Thanks for your order

Here are the details of your order. Please retain this email for your records.

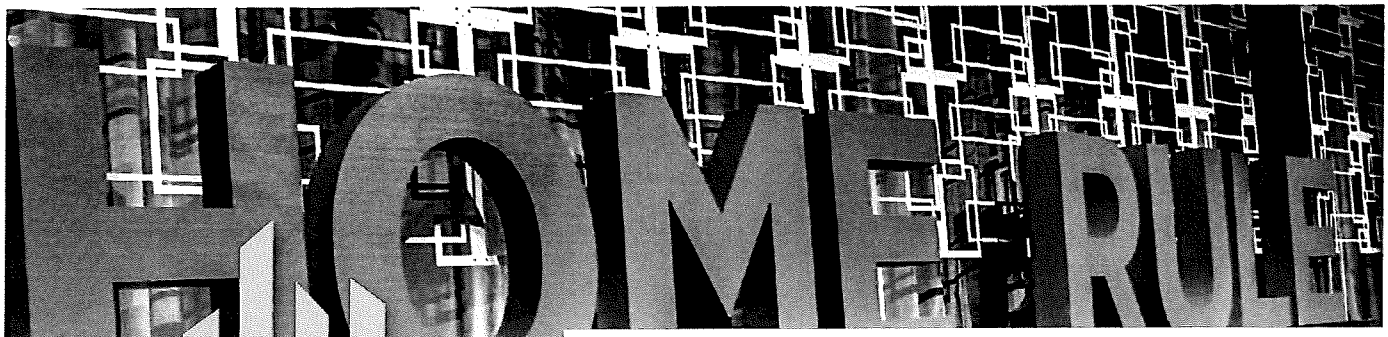
Order Number: 74504
Order Date: May 10, 2019 12:26 PM
Bill To: Linda W. Cox, CMC
Order Total: 550.00
Payment Method: You will be billed for the balance due - Purchase Order Number .

Item	Price	Qty	Total
FLC 2019 Annual Conference - Rufus J. Alexander, III *When:* Aug 15, 2019 8:00 AM - Aug 17, 2019 9:30 PM *Where:* Orlando World Center Marriott 8701 World Center Dr. Orlando, FL 32821	550.00	1	550.00

Registration option: Aug 15, 2019 12:30 PM - Registration - City, County or Agency

Item Total	550.00
Shipping	0.00
Handling	0.00
Item Grand Total	550.00
Transaction Grand Total	550.00

Registration opens May 1st



FLCities
93RD ANNUAL CONFERENCE

Florida League of Cities
93RD ANNUAL CONFERENCE

Thursday, August 15 – Saturday, August 17, 2019
World Center Marriott, Orlando

WHY SHOULD I ATTEND?

The Florida League of Cities Annual Conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future, and hear about the latest in products and services designed for municipal governments.

This year will have breakout-sessions, committees, keynotes, awards and more. Plus, we will be discussing and adopting our legislative action agenda to guide advocacy efforts at our state's capitol. Don't miss this opportunity to learn, network and share.

ONLINE REGISTRATION

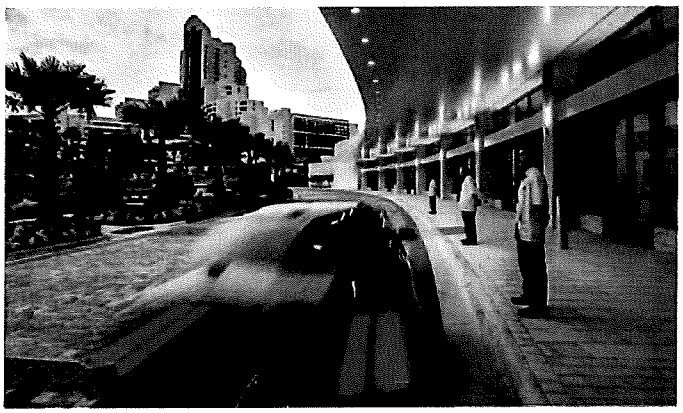
May 1-August 1

- City/County/Gov $550
- Corporate $650
- Guest $150
- Youth Council Saturday Program $75
- Exhibit Hall Pass Only $50
  (does not include access to Saturday events)

NOTE: Fees will increase for late and onsite registrations.

MEALS INCLUDED

- **Thursday, August 15:** Light Reception
- **Friday, August 16:** Continental Breakfast, Light Reception
- **Saturday, August 17:** Continental Breakfast, Lunch, Buffet Dinner



VENUE

World Marriott Center
8701 World Center Drive
Orlando, FL 32821
(407) 239-4200
Room Rate: $176/night + 12.5%

Note: Reservations can only be made with the FLC-provided group rate code distributed with your registration confirmation. Please do not contact the hotel to make reservations until you receive this code.

EVENT ORGANIZER/CONTACT

For questions and additional information, please contact Meetings Manager Melanie Howe, at (850) 222-9684 or *mhowe@flcities.com.*

Learn more at **www.FLCitiesConference.com.**

#FLCities2019

TENTATIVE CONFERENCE SCHEDULE*

***Schedule subject to change.**

Wednesday, August 14, 2019

8:30 a.m. - 1:30 p.m.
Research Symposium
Additional registration required

2:00 p.m. - 5:00 p.m.
Florida League of Mayors Roundtable
Additional registration required

Thursday, August 15, 2019

City Shirt Day
All attendees are encouraged to wear their city, town or village shirt.

7:30 a.m. - 7:00 p.m.
Registration Desk Open

8:00 a.m. - 12:00 p.m.
Continuing Education in Ethics: Have You Completed Your Hours?
Florida's municipal elected officers are required to take four specific hours of continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four hours include two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this is a good refresher class. *NOTE: You must be registered for the full conference to attend this session, and pre-registration is required. Registration is limited to the first 150 people.*

12:30 p.m. - 7:30 p.m.
Municipal Marketplace Open

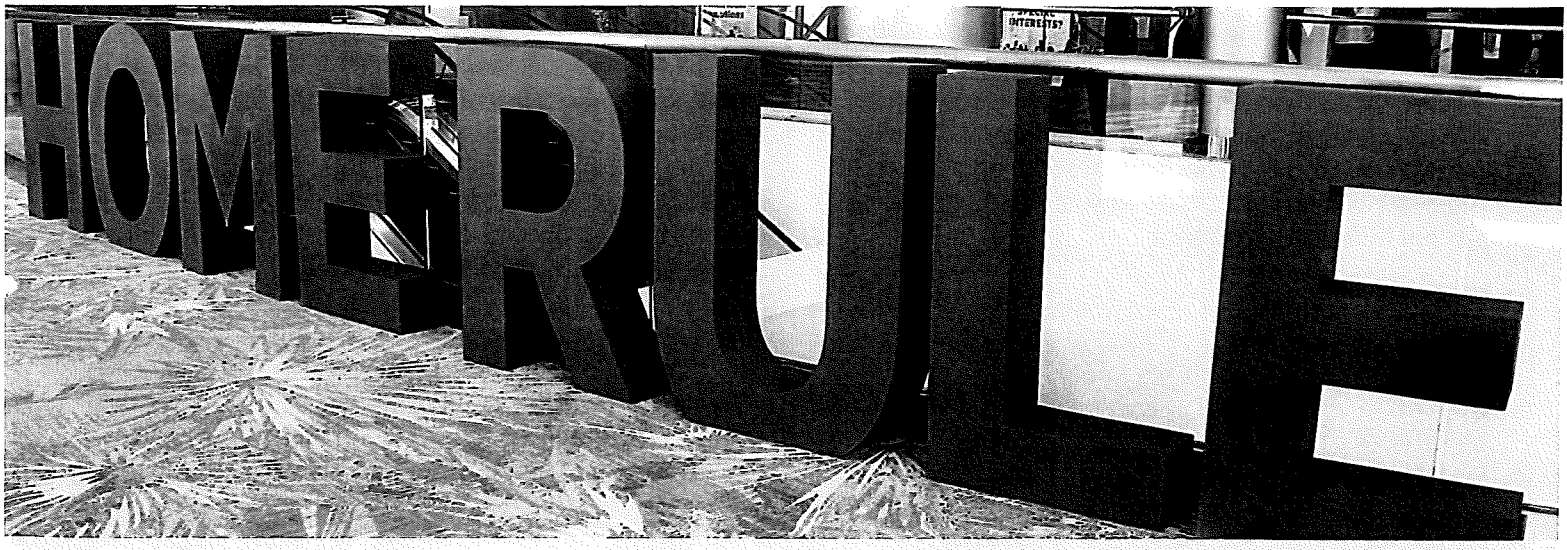
1:00 p.m. - 3:00 p.m.
"Cities 101" Workshop
If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, services and governing challenges will be discussed. This is a prequel to the popular Institute for Elected Municipal Officials but is not a substitute for the three-day IEMO class.

1:00 p.m. - 3:00 p.m.
Legislative Policy Committee Meetings
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- Land Use and Economic Development
- Municipal Administration
- Transportation and Intergovernmental Relations
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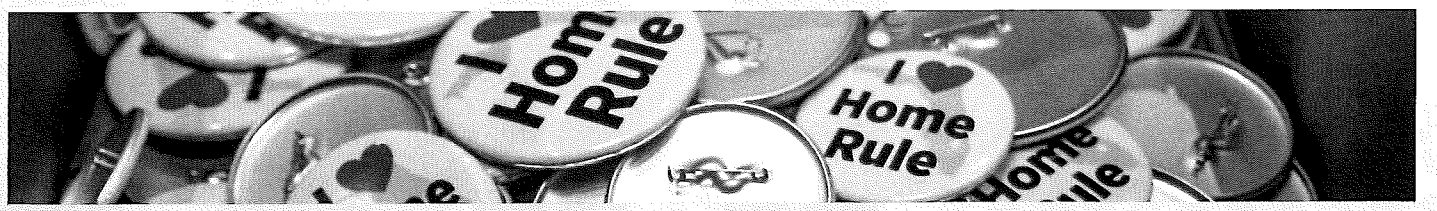
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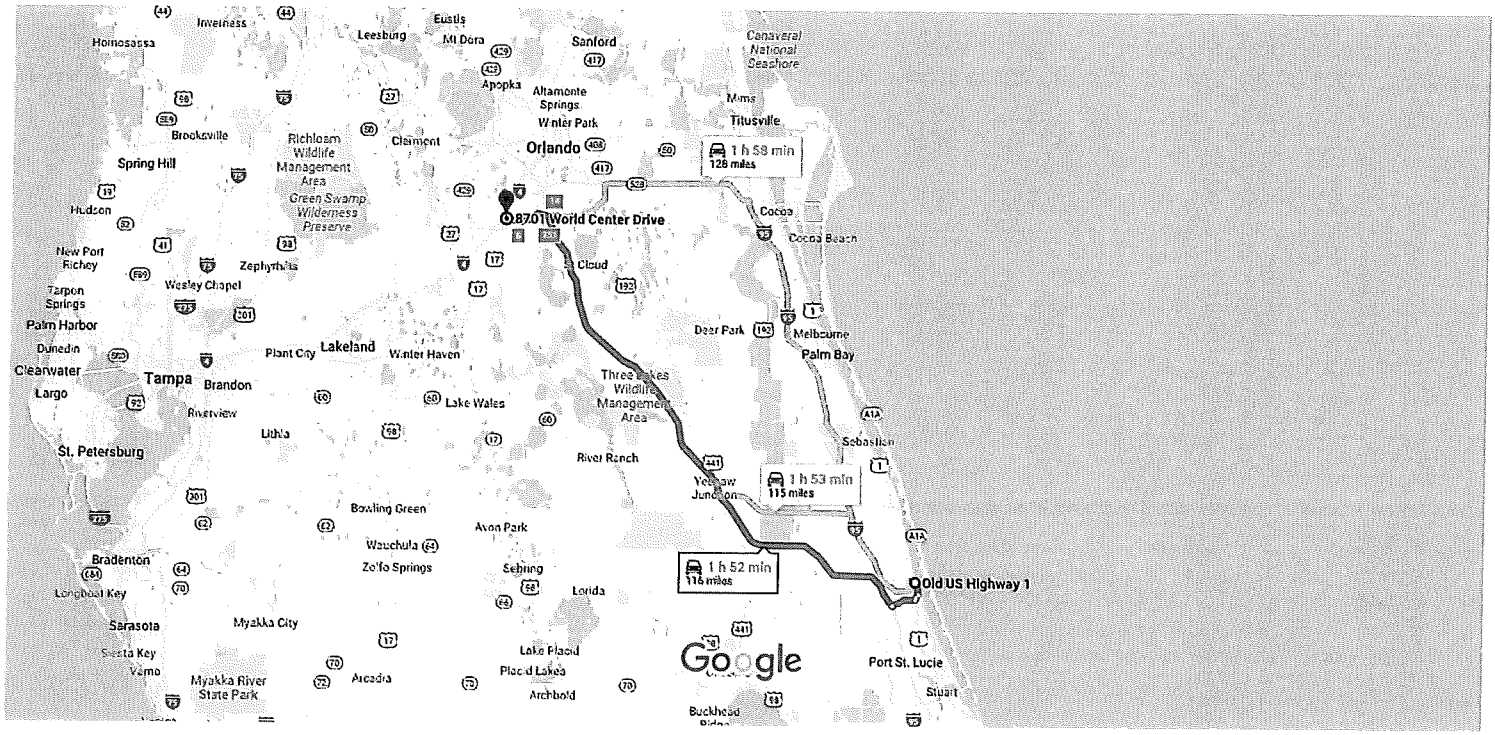


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via FL-60 W and Florida's Turnpike — 1 h 53 min, 115 miles

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Reservation Details

Confirmation number: 32LX6794
Your hotel: Orlando World Center Marriott
Check-in: Aug 14, 2019 (Check-in time: 4:00 PM)
Check-out: Aug 18, 2019 (Check-out time: 11:00 AM)
Room type: Standard Room
Number of rooms: 1
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Guest name: RUFUS ALEXANDER
Reservation confirmed: May 17, 2019
Guarantee method: Credit Card

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Internet Privacy, Authenticity

Your privacy is important to us. Please visit our Internet Privacy Statement for full details. This email confirmation is an auto-generated message. Replies to automated messages are not monitored.

This email was sent by Passkey International, Inc.
On behalf of:
Orlando World Center Marriott

MARRIOTT

Payment Authorization Request:

Please complete this payment authorization form to allow the third-party expenses outlined below to be charged to your credit/debit card.

Guest Information

Confirmation Number: _____ Arrival Date: _____ Departure Date: _____

Guest Name: _____

Company Name: _____

Phone Number: _____

Address: _____

City, State, Zip: _____

Relation to Cardholder: *(if applicable)* ☐ Relative ☐ Friend ☐ Business Associate ☐ Other: _____

Rate Information and Approved Charges:

☐ All Charges ☐ Room & Tax ☐ Telephone (LD) ☐ Telephone (Local) ☐ Restaurant

☐ Room Service ☐ Valet/Laundry ☐ Parking ☐ HS Internet Access ☐ Movies

☐ Event/Catering/Banquet Charges

☐ Other: _____

Currency type: _____

Charges must not exceed _____ for the entire stay/event

Room Rate: _____ Taxes: _____ Total Daily Rate: _____ Number of Nights: _____

Comments/Special Requests:

Payment Information:

Cardholder Phone Number: _____

Acceptance and eSignature:

I authorize the hotel mentioned above to charge payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. I confirm that all guests listed above are age 18 or older. I am the authorized signer for the payment information attached.

Cardholder Signature: Date:

INVOICE

FBC-LEO

INVOICE # 17281
DATE: JUNE 18, 2019

c/o Commissioner Phillip Walker
City of Lakeland
228 S. Massachusetts Avenue
Lakeland, FL 33801

TIN 90-0497719

TO Commissioner ~~Reginald Sessions~~ Rufus Alexander ✓
City of Fort Pierce
100 N US Highway 1
Fort Pierce, FL 34950

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	FBC-LEO Annual Membership - 2019-2020		$115.00
1	FBC-LEO Annual Breakfast		$35.00
	Friday, August 16, 2019 - Orlando World Center Marriott		
		SUBTOTAL	$150.00
		SALES TAX	
		TOTAL	$150.00

Make all checks payable to FBC-LEO and mail to:
FBC-LEO C/O PHILLIP WALKER, CITY OF LAKELAND, 228 S MASSACHUSSETS AVE., LAKELAND, FL 33801

THANK YOU FOR YOUR BUSINESS!

City Commission Regular Meeting **11.h.**

Meeting Date: 08/05/2019

Re: Case #06-0787 - 1007 Avenue C - Petit

Submitted For: Peggy Arraiz, Code Compliance Manager, Code Enforcement

SUBJECT:

Request to reduce code enforcement lien in the amount of $19,250.00 against 1007 Avenue C, Ft. Pierce, Florida 34950 - Parcel ID Number 2409-513-0008-000-2 previously owned by William I Petit, 6448 NW Foxglove Street, Port St. Lucie, Florida 34986 and currently owned by Kassandra Petit, K and A Petit Trust, P. O. Box 13504, Ft. Pierce, Florida 34979 to $1,200.00 payable in 90 days.

SUMMARY:

The request for reduction is made by William Petit as manager of the property for Ms. Kassandra Petit. While in the process of disposing of the property to cover the college tuition and other debt for Miss Petit, managing owner William Petit learned of the lien and contacted the City for a reduction.

His original offer for settlement was $250.00

RECOMMENDATION:

The Special Magistrate, having heard the request of the managing owner and testimony from Staff, recommends reducing the lien to $1,200.00 payable in 90 days. If not paid within the 90 day period, the fines will revert to the original amount of $19,250.00.

Hard Costs (postage / filing fees / photos)	$56.66
Case Processing Fees (months open / inspections)	$443.34
Special Magistrate Hearing Costs	$450.00
City Commission Hearing	$250.00

ALTERNATIVES:

Deny the request.
Make alternative recommendations.

RESPONSIBLE STAFF:

Colleen Greer, Code Enforcement Clerk.

COORDINATED WITH:

Margaret Arraiz, Code Compliance Manager.

Fiscal Impact

Budgeted Y/N: 2018

Amount: 1,200.00

OTHER INFORMATION:

$1,200.00 to the general fund.

Attachments

Breakdown
Request
Tax Card

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:48 AM

Form Started By: Colleen Greer Started On: 07/22/2019 08:56 AM
Final Approval Date: 07/29/2019

MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Nick Mimms, City Manager

FROM: Colleen Greer, Code Enforcement Clerk

SUBJECT: **CODE ENFORCEMENT LIEN REDUCTION**
1007 Avenue C

DATE: August 5, 2019

The following is a breakdown of the above property:

	Costs (General Fund)	Interest & Penalties	Administrative Fees
CASE # 06-0787	$19,250.00	$.00	$.00
TOTAL	$19,250.00	$.00	$.00

CAN BE WAIVED (ALL COSTS) $19,250.00

Case #06-0787

THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

REQUEST FOR A REDUCTION OR RESCINDMENT OF CODE ENFORCEMENT FINES / LIENS

Date:	May 16th 2019				
Property address:	1007 Avenue C Fort Pierce FL 34950				
Owner(s) of record:	Petit Kassandra				
Mailing address:	PO Box 13504 Fort Pierce FL 34950				
Property tax ID #:	2409-513-0008-000-2				
Original purchase date:	06-02-2004	Original purchase price:	$62,500.00		
Property is used for:	☒ Single Family	☐ Multi-family	☐ Commercial	☐ Industrial	☐ Vacant Lot
Name of person requesting reduction:	William Petit	Relationship to owner(s)	Father		
Telephone #:	(772) 985-1978	Mobile phone #:			
E-mail:	Wbpetit@live.com	Preferred contact method:	E-mail		
What are owner(s) intentions for property:	Base on market condit Wbpetit@live.com is to sell the property to pay for the owner School tuition				
Are there current code violations?	☒ No	☐ Yes	Explain (please attached notice)		
Is property listed for sale?	☐ No	☒ Yes	If yes, what is listing price?	$89,800.00	
Is property under contract for sale?	☒ No	☐ Yes	If yes, what is the sale price?		

AMOUNT OF FINE / LIEN $ 19,250.00

DOLLAR AMOUNT REQUESTING TO BE WAIVED $ 19,000.00

DOLLAR AMOUNT I AGREE TO PAY $ 250.00

May 16th 2019 William Petit

Signature of Owner or Representative | Date | Printed Name

THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

REQUEST FOR REDUCTION OF PENALTY

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete the appropriate application for lien reduction / rescindment.
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. If you do not have access to a Notary Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
8. Return this form, the application and any other pertinent documentation to the Code Enforcement Department.
9. Requests for Reduction / Rescindment of code enforcement liens are governed by Rule 17 of the City's Rules & Regulation for Code Enforcement Board and Special Magistrate.

Property Address: 1007 Avenue C Fort Pierce FL 34950

Property Owner: Petit Kassandra

Mailing Address: PO Box 13504 Fort Pierce FL 34979

Telephone #: _____ Cell Phone #: (772) 985-1978

E-Mail Address: wbpetit@live.com

Is the property in compliance? Yes If no, please explain in the narrative of your request.

I, William Petit, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

BACK IN 2004, KASSANDRA Petit's PARENTS decided to PURCHASE the property to be USED FOR her school TUITION cost down the line. Ms Petit's GRADUATED FROM LINCOLN PARK ACADEMY (later to UCF & NOW AT MASS GENERAL HOSPITAL - NURSE PRACTITIONER'S PROGRAM to be completed FALL OF 2020.

I, William Petit HAVE been MANAGING the property with Full control. I WAS RECENTLY INFORMED OF SAID LIEN ON the property FOR VIOLATION OCCURRED & CORRECTED IN 2007 While in the PROCESS OF disposing the ASSETS to OFFSET hundred of THOUSAND OF dollars of TUITION cost. I HAVE NO RECOLLECTION OF EVENTS FROM 2007 CONCERNING THIS MATTER - AND THIS IS A important MATTER that I would ADDRESS immediately

Date: May 16th 2019

Signed: _____

Print Name: William Petit

STATE OF FLORIDA

COUNTY OF ST. LUCIE

PERSONALLY APPEARED before me, the undersigned authority William Petit who acknowledged before me that the information contained herein is true and correct. He or She is / is not personally known to me and has produced Florida Drivers license as identification.

SWORN TO AND SUBSCRIBED before me this 16th day of May, 2019.

COLLEEN GREER
State of Florida - Notary Public
Commission # GG 013803
My Comm. Expires 11-13-2020
Bonded Through
National Notary Assn

Colleen Greer

Notary Public, State of Florida

OWNER / REPRESENTATIVE REQUEST TO PROCESS APPLICATION

Property Address:	1007 Avenue C Fort Pierce FL 34950

I acknowledge that I have been provided a copy of Rule 17 of the Rules of Procedure for the City of Fort Pierce Code Enforcement Board and Special Magistrates and that I have read the rules and being advised as such make the following request:

☐ I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(b), I understand the requirements to be met and that I waive my right to a hearing before either the Special Magistrate or Code Enforcement Board.

☐ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(c), I understand the requirements to be met and that my request will be heard and determination made by either the Special Magistrate or Code Enforcement Board that authorized Order Assessing Fine and Imposing Lien.

☒ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(e) and that my request will be heard and determination made by the City Commission of the City of Fort Pierce.

Signature of Owner or Representative	May 16th 2019	William Petit
	Date	Printed Name

COFP – APPLICATION PROCESS DETERMINATION

☐ Staff has reviewed the request for lien reduction and agrees to process the application as requested by the signing party.

☐ Staff has reviewed the request for lien reduction and do not agree to process the application as requested by the signing party. The matter will be placed before either the Special Magistrate or Code Enforcement Board that authorized the Order Assessing Fine and Imposing Lien.

City Representative	Date	Printed Name

Licensee Information

Close Window

Note: to print this page properly select File, Page Setup, and Landscape.

Name

Full Name:	Kassandra Sharine Petit

License Information

License Number:	RN2328943		
Profession:	NURSING	License Type:	Registered Nurse
Issue Date:	10/22/2018	Date of Last Renewal:	
License Status:	Current	Expiration Date:	8/16/2020
Reciprocity State:		Today's Date:	5/16/2019

Address Information

City:	Boston
State:	MA
Zipcode:	02119
Country:	United States

Education Information

School Name:	Mgh Institute Of Health Professions
Degree Certificate:	RN Entry-Level Masters

Prerequisite Information

No Prerequisite Information

Disciplinary Information

This website displays disciplinary actions taken against a license since 1993. For information on any disciplinary actions taken before 1993, contact the Board that issued the license.

Important: Disciplinary actions taken against a license will NOT display on any other license or associated permit or authorization. You must look up every license, permit, or authorization held by a licensee to see all disciplinary actions.

Case #	Date Closed	Discipline	Discipline Start	Discipline End
Currently there is no disciplinary information regarding this license.				

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address: 1007 Avenue C	Parcel ID: 2409-513-0008-000-2	Account #: 21568	Sec/Town/Range: 09/35S/40E
Map ID: 24/09N	Zoning: R4	Use Type: 0100	Jurisdiction: Fort Pierce

Ownership

Kassandra Petit
K and A Petit Trust

PO Box 13504
Fort Pierce, FL 34979

Legal Description

FAIRMAUR PARK BLK 2 E 1/2 OF LOTS 9 AND 10 (OR 3395-269)

Current Values

Just/Market:	$50,300	Assessed:	$43,789
Exemptions:	$0	Taxable:	$43,789

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2018	$50,300	$43,789	$0	$43,789
2017	$40,900	$39,809	$0	$39,809
2016	$36,900	$36,190	$0	$36,190

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
06-01-2012	3395 / 0269	0111	QC	Five Stars of NE Cons Inc	$100
04-26-2011	3287 / 1562	0111	QC	Petit William I	$100
06-02-2004	1987 / 2917	XX00	WD	Williams Louise D	$62,500

Primary Building Information

Finished Area of this building: 1,584 SF
Gross Sketched Area: 2,032 SF

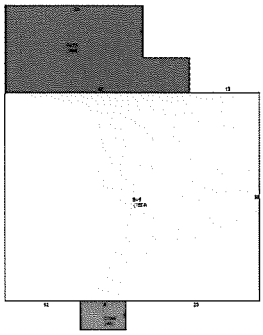
Exterior Data

View:	Roof Cover: Dim Shingle	Roof Structure: Hip	Building Type: HD
Year Built: 1948	Frame:	Grade: D	Effective Year: 1970
Primary Wall: CB Stucco	Story Height: 1 Story	No. Units: 1	Secondary Wall:

Interior Data

Bedrooms: 3	A/C %: 100%	Electric: MAXIMUM	Primary Int Wall:
Full Baths: 1	Heated %: 100%	Heat Type: FrcdHotAir	Avg Hgt/Floor: 0
Half Baths: 0	Sprinkled %: 0%	Heat Fuel: ELEC	Primary Floors: Sing Pine





Total Areas

Finished/Under Air (SF):	1,584
Gross Sketched Area (SF):	2,032
Land Size (acres):	0.23
Land Size (SF):	10,224
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt
CHAINLINK 4'	1	220	1995

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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City Commission Regular Meeting **11.i.**

Meeting Date: 08/05/2019

Re: Case #13-0689 - 3101 Louisiana Avenue - Petit

Submitted For: Peggy Arraiz, Code Compliance Manager, Code Enforcement

SUBJECT:

Request to reduce code enforcement lien in the amount of $68,540.00 against 3101 Louisiana Avenue, Ft. Pierce, Florida - Parcel ID Number 2417-504-0008-000-9 owned by William Petit, previous address P. O. Box 882251, Port St. Lucie, Florida, 34988 and currently P. O. Box 13504, Ft. Pierce, Florida 34979 to $1,100.00 payable in 90 days.

SUMMARY:

The request for reduction is made by the owner, Mr. Petit, who faced many obstacles and financial problems as a result of the housing market at that time was not able to obtain any additional funding. The property was later demolished by the City.

Mr. Petit's original request was for the lien to be reduced to $250.00.

RECOMMENDATION:

The Special Magistrate, having heard the request from Mr. Petit and testimony from Staff, recommends reducing the lien to $1,100.00 payable in 90 days. If not paid within the 90 day period, the fines will revert to the original amount of $68,540.00.

Hard Costs (postage / filing fees / photos)	$60.22
Case Processing Fees (months open / inspections)	$339.78
Special Magistrate Hearing Costs	$450.00
City Commission Hearing	$250.00

ALTERNATIVES:

Deny the request.
Make alternative recommendations.

RESPONSIBLE STAFF:

Colleen Greer, Code Enforcement Clerk.

COORDINATED WITH:

Margaret Arraiz, Code Compliance Manager.

Fiscal Impact

Budgeted Y/N: 2018

Amount: 1,100.00

OTHER INFORMATION:

$1,100.00 to the general fund.

Attachments

Breakdown
Request
Tax Card

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:50 AM

Form Started By: Colleen Greer
Started On: 07/22/2019 09:27 AM
Final Approval Date: 07/29/2019

MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Nick Mimms, City Manager

FROM: Colleen Greer, Code Enforcement Clerk

SUBJECT: **CODE ENFORCEMENT LIEN REDUCTION**
3101 Louisiana Avenue

DATE: August 5, 2019

The following is a breakdown of the above property:

	Costs (General Fund)	Interest & Penalties	Administrative Fees
CASE # 13-0689	$68,500.00	$.00	$40.00
TOTAL	$68,500.00	$.00	$40.00

CAN BE WAIVED (ALL COSTS) $68,540.00

THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

REQUEST FOR A REDUCTION OR RESCINDMENT OF CODE ENFORCEMENT FINES / LIENS

Date:	May 16th 2019				
Property address:	3101 Louisiana Avenue Fort Pierce				
Owner(s) of record:	William Pettit				
Mailing address:	PO Box 13504 Fort Pierce FL 34979				
Property tax ID #:	2417-504-0008-0001/9				
Original purchase date:		Original purchase price:		UNKNOWN AS THIS IS	
Property is used for:	☐ Single Family	☒ Multi-family	☐ Commercial	☐ Industrial	☐ Vacant Lot
Name of person requesting reduction:	William Pettit	Relationship to owner(s)		S&F	
Telephone #:		Mobile phone #:		772 985-1978	
E-mail:	wbpettt@live.com	Preferred contact method:		E-MAIL	
What are owner(s) intentions for property:	property was taken down by the city				
Are there current code violations?	☐ No	☐ Yes	Explain: (please attached notice) N/A		
Is property listed for sale?	☒ No	☐ Yes	If yes, what is listing price?		
Is property under contract for sale?	☒ No	☐ Yes	If yes, what is the sale price?		

AMOUNT OF FINE / LIEN $ 68,540.00

DOLLAR AMOUNT REQUESTING TO BE WAIVED $ 68,290.00

DOLLAR AMOUNT I AGREE TO PAY $ 250.00

May 16th 2019 William Pettit

Signature of Owner or Representative / Date / Printed Name

THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

REQUEST FOR REDUCTION OF PENALTY

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete the appropriate application for lien reduction / rescindment.
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. If you do not have access to a Notary Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
8. Return this form, the application and any other pertinent documentation to the Code Enforcement Department.
9. Requests for Reduction / Rescindment of code enforcement liens are governed by Rule 17 of the City's Rules & Regulation for Code Enforcement Board and Special Magistrate.

Property Address: 3101 Louisiana Ave Fort Pierce FL

Property Owner: William Peht

Mailing Address: PO Box 13504 Fort Pierce FL 34979

Telephone #: _____ Cell Phone #: (772) 985-1978

E-Mail Address: wbpeht@live.com

Is the property in compliance? _____ If no, please explain in the narrative of your request.

N/A

I, William Petit, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

I purchased a three family property a few years back to renovate and provide financial assistance for my children tuition

While in the process of renovation, I faced many challenges with multiple contractor and the Building Dept of Fort Pierce. After spending hundred of thousand of dollars I had no more funds to continue the project and was not able to obtain more funds - from other sources as a result of housing market. Property was later taken/demolish by Trecit

Date: May 16th 2019

Signed: [signature]

Print Name: William Petit

STATE OF FLORIDA

COUNTY OF ST. LUCIE

PERSONALLY APPEARED before me, the undersigned authority William Petit who acknowledged before me that the information contained herein is true and correct. He or She is / (is not) personally known to me and has produced FL Drivers license as identification.

SWORN TO AND SUBSCRIBED before me this 16th day of May, 2019.

COLLEEN GREER
State of Florida - Notary Public
Commission # GG 013803
My Comm. Expires 11-13-2020
Bonded Through
National Notary Assn

Colleen Greer

Notary Public, State of Florida

OWNER / REPRESENTATIVE REQUEST TO PROCESS APPLICATION

Property Address:	3101 Louisiana Ave Fort Pierce FL

I acknowledge that I have been provided a copy of Rule 17 of the Rules of Procedure for the City of Fort Pierce Code Enforcement Board and Special Magistrates and that I have read the rules and being advised as such make the following request:

☐ I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(b), I understand the requirements to be met and that I waive my right to a hearing before either the Special Magistrate or Code Enforcement Board.

☐ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(c), I understand the requirements to be met and that my request will be heard and determination made by either the Special Magistrate or Code Enforcement Board that authorized Order Assessing Fine and Imposing Lien.

☒ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(e) and that my request will be heard and determination made by the City Commission of the City of Fort Pierce.

Signature of Owner or Representative	May 16th 2019 Date	William Pettit Printed Name

COFP – APPLICATION PROCESS DETERMINATION

☐ Staff has reviewed the request for lien reduction and agrees to process the application as requested by the signing party.

☐ Staff has reviewed the request for lien reduction and do not agree to process the application as requested by the signing party. The matter will be placed before either the Special Magistrate or Code Enforcement Board that authorized the Order Assessing Fine and Imposing Lien.

City Representative	Date	Printed Name

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address: 3101 LOUISIANA AVE	Parcel ID: 2417-504-0008-000-9	Account #: 26661	Sec/Town/Range: 17/35S/40E
Map ID: 24/17N	Zoning: R4	Use Type: 0000	Jurisdiction: Fort Pierce

Ownership

William Petit

PO Box 882251
Port St Lucie, FL 34988

Legal Description

COLLIER`S S/D BLK A E 100 FT LOT2 (OR 3288-1677)

Current Values

Just/Market:	$9,100	Assessed:	$9,100
Exemptions:	$0	Taxable:	$9,100

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2018	$9,100	$9,100	$0	$9,100
2017	$9,100	$9,100	$0	$9,100
2016	$9,100	$9,100	$0	$9,100

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
04-21-2011	3288 / 1677	0112	SP	Federal National Mortgage Association	$17,900
02-01-2011	3268 / 0905	0112	CT	Albanese Richard J	$0
08-30-1995	0972 / 2844	XX00	WD	Robert W McCrone	$88,000



Total Areas

Finished/Under Air (SF):	0
Gross Sketched Area (SF):	0
Land Size (acres):	0.36
Land Size (SF):	15,500
Total Building Count:	

Special Features and Yard Items

Type	Qty	Units	Year Blt

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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City Commission Regular Meeting **11.j.**

Meeting Date: 08/05/2019

Re: Case # 17-2315 - 1222 Avenue G (6605 Salerno Rd) - McNair Empire LLC

Submitted For: Shaun Coss, Building Dept. Coordinator, Building

SUBJECT:

Request to partially reduce Building Department violation lien in the amount of $19,500.00, currently accruing, against 1222 Avenue G, Ft. Pierce, Florida 34950- Parcel ID Number 2404-442-0011-000-4 owned by McNair Empire LLC, 5259 NW South Lovett Cir, Port St. Lucie, FL 34986 encumbering all properties within St. Lucie County owned by McNair Empire LLC, to partially release the encumbered property located at 6605 Salerno Rd, Fort Pierce, FL 34951 upon payment of $500.00 payable in 30 days.

SUMMARY:

The request for a partial release of lien is being made by Mr. McNair, the owner of the property. Mr. McNair would like to make repairs to comply the violation at 1222 Avenue G; however, he is financially unable to do so until the property located at 6605 Salerno Road is sold. At that time profits from the sale will be used to make repairs at 1222 Avenue G.

Mr. McNair's request is to release the lien against 6605 Salerno Rd, Fort Pierce, FL 34951 upon payment of $500.00 within 30 days. The partial release would have no affect on the accruing lien against 1222 Avenue G or any other properties within St. Lucie County encumbered by the lien.

RECOMMENDATION:

The Special Magistrate, having heard the request of the owner and testimony from staff, recommends partially releasing the lien against 6605 Salerno Road upon payment of $500.00 made within 30 days. If not paid within the 30 day period, the lien against 6605 Salerno Road will not be released. The settlement amount represents the administration costs as follows:

Hard Costs (Postage, filing fees, photos)	$59.24
Case Processing (months open / inspections)	$40.76
Hearing Costs	$150.00
City Commission Hearing	$250.00

ALTERNATIVES:

Deny the request.
Make alternative recommendations.

RESPONSIBLE STAFF:

Shaun Coss, Building Department Coordinator

COORDINATED WITH:

Paul Thomas, Building Official

Fiscal Impact

Fiscal Year: 2019

Amount: $500.00

OTHER INFORMATION:

$250.00 to the Building Department Enterprise Fund.
$250.00 to the General Fund.

Attachments

Request for Reduction
Breakdown
Lien Reduction Criteria
Admin Cost Estimate
Proof of Ownership
Copy of Lien

Form Review

Inbox	Reviewed By	Date
Building	Shaun Coss	07/22/2019 11:13 AM
Building	Paul Thomas	07/25/2019 08:49 AM
City Manager	Nick Mimms	07/29/2019 09:51 AM

Form Started By: Shaun Coss Started On: 07/22/2019 10:07 AM
Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
BUILDING DEPARTMENT
Florida

REQUEST FOR A REDUCTION OR RESCINDMENT OF BUILDING VIOLATION LIENS

Date:	7/8/2019				
Property address:	1222 AVE G				
Owner(s) of record:					
Mailing address:	5259 NW South Lovett CiR				
Property tax ID #:					
Original purchase date	2-14-2015	Original purchase price:	12.500		
Property is used for:	☑ Single Family	☐ Multi-family	☐ Commercial	☐ Industrial	☐ Vacant Lot
Name of person requesting reduction:	Jamie McNair	Relationship to owner(s)			
Telephone #: 772	446-2155	Mobile phone #:	772-446-2155		
E-mail:	JamieMcNair@Icloud.com	Preferred contact method:			
What are owner(s) intentions for property: Repair Roof					
Are there current code violations?	☐ No	☑ Yes	Explain: (please attached notice) Yes, Roof Needs Repairs DiD Not Have Money to Fix		
Is property listed for sale?	☑ No	☐ Yes	If yes, what is listing price?	0	
Is property under contract for sale?	☑ No	☐ Yes	If yes, what is the sale price	0	

AMOUNT OF FINE / LIEN $ _____

DOLLAR AMOUNT REQUESTING TO BE WAIVED $ _____

DOLLAR AMOUNT I AGREE TO PAY $ _____

_____ _____

Signature of Owner or Representative Date

REQUEST FOR REDUCTION OF PENALTY FOR BUILDING VIOLATIONS

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete the appropriate application for lien reduction / rescindment.
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. For building violation liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Elizabeth Beck (772-467-3718) for cost / fees breakdown.
8. If you do not have access to a Notary Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
9. Return this form, the application and any other pertinent documentation to the Building Department.
10. Requests for Reduction / Rescindment of building violation liens are governed by Rule 17 of the City's Rules & Regulation for Code Enforcement Board and Special Magistrate.

Property Address: 1222 AVE G

Property Owner: JAMIE MCNAIR

Mailing Address: 5259 NW South Lovett Cir Port St Lucie 34986

Telephone #: 772-446-2155 Cell Phone #: 772-446-2155

E-Mail Address: JAMIEMCNAIR@ICloud.com

Is the property in compliance? No If not, please explain in the narrative of your request.

DID Not HAVE MONEY to REPLACE the ROOF OR to HIRE A G.C. TO FOLL THE PERMANENT FOR the PERPERTY

OWNER / REPRESENTATIVE REQUEST TO PROCESS APPLICATION

Property Address:	1222 AVE G

I acknowledge that I have been provided a copy of Rule 17 of the Rules of Procedure for the City of Fort Pierce Code Enforcement Board and Special Magistrates and that I have read the rules and being advised as such make the following request:

☑ I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(b), I understand the requirements to be met and that I waive my right to a hearing before either the Special Magistrate or City Commission.

☑ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(c), I understand the requirements to be met and that my request will be heard and determination made by the Special Magistrate that authorized Order Assessing Fine and Imposing Lien.

☑ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(e) and that my request will be heard and determination made by the City Commission of the City of Fort Pierce.

[signature] 7-8-2019

Signature of Owner or Representative — Date

COFP – APPLICATION PROCESS DETERMINATION

☐ Staff has reviewed the request for lien reduction and agrees to process the application as requested by the signing party.

☐ Staff has reviewed the request for lien reduction and does not agree to process the application as requested by the signing party.

Comments:

_____

_____ _____

Shaun Coss, Building Department Coordinator — Date

I, Jamie McNair, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

I Need to Sell Property on the 17th of July So I can get said moneys to Repair The Roof on 1222 AVE G, in fort Pierce FL 34950

went Threw HARD ship so could Not offored to Get Roof Repaired and to HIRE G.C.

Signed: Jamie McNair Date: 7/9/2019

Print Name: Jamie McNair

STATE OF FLORIDA

COUNTY OF ST. LUCIE

PERSONALLY APPEARED before me, the undersigned authority Jamie McNair who acknowledged before me that the information contained herein is true and correct. He or She is / is not personally known to me and has produced _____ as identification.

SWORN TO AND SUBSCRIBED before me this 8 day of July, 2019.

_____

Notary Public, State of Florida

MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Nicholas Mimms, City Manager

FROM: Elizabeth Beck, Building Department Administrative Assistant

SUBJECT: BUILDING DEPARTMENT LIEN REDUCTION
Address: 1222 Avenue G
Parcel ID #: 2404-442-0011-000-4
Owner: McNair Empire LLC

DATE: August 5, 2019

The following is a breakdown of the above property:

	Costs (Enterprise Fund)	Interest & Penalties	Administrative Fees
Case # 17-2315	$19,500	$.00	$40.00
CC Admin. Fee			$250.00
TOTAL	$19,500	$.00	$290.00

CAN BE WAIVED (ALL COSTS) $19,790.00

LIEN REDUCTION HEARING
CONTESTING OF FINE/NON-COMPLIANCE

Case No: 17-2315 **Date: July 8, 2019**

1.) The gravity or seriousness of the violation:	Moderate
2a.) Any and all actions taken by the violator to correct the violations; OR	None
2b.) If the violations were not corrected by the original violator, what action was taken by any other owner or interested party to bring the violation into compliance:	None
3.) The length of time necessary to bring the property into compliance:	Still in violation.
4.) The number of times the violator was previously found in violation by either the CEB, SM or other quasi-judicial or judicial process, or otherwise admitted guilt in any such proceeding:	2
5.) The number of violation notices the violator has received in the past, as well as their nature and final disposition of each notice:	7
6.) Whether or to what extent there are extenuating factors preventing timely compliance, such as unavoidable personal hardship:	Owner claims financial hardship prevented him from making necessary repairs. He intends to sell another property and use proceeds to make repairs to this property.
7.) Whether or to what extent there are pending violation proceedings on the subject property or any other property within the city owned by the respondent:	None

Administrative Cost Estimator

7/12/2019

Property Address: 1222 Avenue G

Date case originated: 11/29/2017

Date case complied: 7/8/2019

Total time: 19 months *NOT COMPLIED

Number of Hearings

Violation Hearings:	1
Massey Hearings:	1
Lien Reduction Hearings:	1

Mailing Expense			
Regular 1st Class:	$0.44	6	$2.64
Certified Mail:	$5.10	1	$5.10
Photographs (per page)	$0.50	3	$1.50
Filing Fees	$10.00	5	$50.00
Months Open	$50.00	19	$950.00

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Building Dept. Assistant			
Up to three Hearings	$150.00	1	$150.00
Each additional Hearing	$75.00		$0.00

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

Building Dept. Coordinator	$75.00	1	$75.00

Covers review of initial notice, review of case file for recommendation and review with attorney

City Attorney (per hour)	$125.00	0	$0.00

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

Hearings	$150.00	3	$450.00

Covers SM review and hearing time, recording secretary, building staff & management hearing time, attorney hearing time, and IT set up.

Commission Meeting	$250.00	1	$250.00

Fee set by the City Commission

Total Estimated Cost: $1,934.24

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Property Identification

Site Address: 1222 Avenue G	Parcel ID: 2404-442-0011-000-4	Account #: 16302	Sec/Town/Range: 04/35S/40E
Use Type: 0100	Jurisdiction: Fort Pierce	Map ID: 24/04H	Zoning: R4

Ownership

McNair Empire LLC

5259 NW South Lovett CIR
Port St Lucie, FL 34986

Legal Description

4 35 40 FROM SE COR OF SEC RUN W1320 FT, TH N 675 FT, TH E 110 FT FOR POB, TH N 93 FT TO S R/W AV H, TH NELY ON R/W LI 91.10 FT, TH SLY 150 FT, TH WLY 15 FT, TH NLY 42 FT M/L, TH WLY 75 FT TO POB (OR 3718-2725; 3986-2501)

Current Values

Just/Market:	$28,700	Assessed:	$28,700
Exemptions:	$0	Taxable:	$28,700

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2018	$28,700	$28,700	$0	$28,700
2017	$21,700	$21,230	$0	$21,230
2016	$19,300	$19,300	$0	$19,300

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
04-19-2017	3986 / 2501	0330	WD	McNair Jamie M	$46,200
02-19-2015	3718 / 2725	0111	QC	McMillon Josephine	$100
09-25-2008	3018 / 2380	XX01	WD	McMillon (EST) Clifford C	$100

Primary Building Information

Finished Area of this building: 960 SF
Gross Sketched Area: 1,267 SF

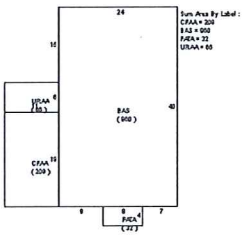
Exterior Data

View:	Roof Cover: Dim Shingle	Roof Structure: Gable	Building Type: HD-
Year Built: 1962	Frame:	Grade: D-	Effective Year: 1962
Primary Wall: Conc Block	Story Height: 1 Story	No. Units: 1	Secondary Wall:

Interior Data

Bedrooms: 2	A/C %: 0%	Electric: MINIMUM	Primary Int Wall:
Full Baths: 1	Heated %: 0%	Heat Type:	Avg Hgt/Floor: 0
Half Baths: 0	Sprinkled %: 0%	Heat Fuel:	Primary Floors: Terrazo





Total Areas

Finished/Under Air (SF):	960
Gross Sketched Area (SF):	1,267
Land Size (acres):	0.21
Land Size (SF):	9,150
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt
CHAINLINK 4'	1	295	1999

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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Property Identification

Site Address: 6605 SALERNO RD
Use Type: 0100

Parcel ID: 1301-612-0046-000-0
Jurisdiction: Saint Lucie County

Account #: 2812
Map ID: 13/01S

Sec/Town/Range: 01/34S/39E
Zoning: RS-4

Ownership

McNair Empire LLC
5259 NW South Lovett CIR
Port St Lucie, FL 34986

Legal Description

LAKEWOOD PARK-UNIT 10- BLK 120 LOT 20 (MAP 13/01S)
(OR 4247-1189)

Current Values

Just/Market:	$91,500	Assessed:	$56,567
Exemptions:	$0	Taxable:	$56,567

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2018	$91,500	$56,567	$0	$56,567
2017	$74,000	$51,425	$0	$51,425
2016	$49,000	$46,750	$0	$46,750

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
03-11-2019	4247 / 1189	0118	SP	Deutsche Bank NA TR Co (TR)	$94,500
12-10-2018	4211 / 2536	0118	CT	Deutsche Bank NA TR Co (TR)	$66,100
02-23-2012	3366 / 2180	0112	CT	Cox Howard D	$100

Primary Building Information

Finished Area of this building: 1,144 SF
Gross Sketched Area: 1,654 SF

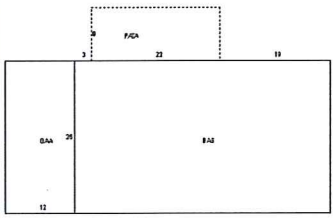
Exterior Data

View:	Roof Cover: Fibrglss Shg	Roof Structure: Gable	Building Type: HC
Year Built: 1976	Frame:	Grade: C	Effective Year: 1976
Primary Wall: Cedar Bd/Btn	Story Height: 1 Story	No. Units: 1	Secondary Wall:

Interior Data

Bedrooms: 2	A/C %: 100%	Electric: MAXIMUM	Primary Int Wall:
Full Baths: 2	Heated %: 100%	Heat Type: FrcdHotAir	Avg Hgt/Floor: 0
Half Baths: 0	Sprinkled %: 0%	Heat Fuel: ELEC	Primary Floors: Wood Laminat





Total Areas

Finished/Under Air (SF):	1,144
Gross Sketched Area (SF):	1,654
Land Size (acres):	0.24
Land Size (SF):	10,480
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt
Driv-Concret	1	500	1976

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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Florida Department of State DIVISION OF CORPORATIONS



Department of State / Division of Corporations / Search Records / Detail By Document Number /

Detail by Entity Name

Florida Limited Liability Company
MCNAIR EMPIRE LLC

Filing Information

Document Number	L15000107241
FEI/EIN Number	47-4364089
Date Filed	06/19/2015
Effective Date	06/16/2015
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	10/12/2017

Principal Address

5259 NW South LOVETT CIRCLE
PORT ST LUCIE, FL 34986

Changed: 10/12/2017

Mailing Address

5259 NW South LOVETT CIRCLE
PORT ST LUCIE, FL 34986

Changed: 10/12/2017

Registered Agent Name & Address

MCNAIR, JAMIE M, SR
5259 NW S LOVETT CIRCLE
PORT ST LUCIE, FL 34986

Name Changed: 11/14/2016

Authorized Person(s) Detail

Name & Address

Title MGR

MCNAIR, JAMIE M, SR
5259 NW S LOVETT CIRCLE
PORT ST LUCIE, FL 34986

Title MGR

THE SUNRISE CITY
FORT PIERCE
BUILDING DEPARTMENT
Florida

SPECIAL MAGISTRATE
ORDER ASSESSING FINE AND IMPOSING LIEN

Case # 17-00002315

Property Address: 1222 AVENUE G
Tax ID #: 2404-442-0011-000/4
Legal Description: 4 35 40 FROM SE COR OF SEC RUN W1320 FT, TH N 675 FT, TH E 110 FT FOR POB, TH N 93 FT TO S R/W AV H, TH NELY ON R/W LI 91.10 FT, TH SLY 150 FT, TH

Violator: MCNAIR EMPIRE LLC
5259 NW SOUTH LOVETT CIR
PORT ST LUCIE, FL 34986

Violation of Section(s): **IPMC 305.3 Interior Surfaces, IPMC 304.7 Roofs & Drainage**

THIS CAUSE having come before the Special Magistrate pursuant to Florida Statute 162.09 on August 01, 2018 upon notification by the Building Department Investigator that the Special Magistrate's Order herein dated August 01, 2018 was not complied with by the date set forth therein, and being otherwise advised in the premises, it is

ORDERED AND ADJUDGED that the violator shall pay a daily fine as provided in such order in the sum of $100.00 from January 8, 2019 and a like sum thereafter for each day the violation continues. This Order may be recorded in the public records of St. Lucie County and shall thereafter pursuant to Florida Statute 162.09(3) constitute a lien against the above described property and upon any other real or personal property owned by the violator.

Upon petition to the Circuit Court this Order may be enforced in the same manner as a Court Judgment by the Sheriffs of the State, including levy against personal property. The fine imposed herein shall continue to accrue until the violator comes into compliance or until judgment is rendered upon a suit to foreclose on this lien, whichever occurs first. The lien arising from this fine runs in favor of the City of Fort Pierce, a municipal corporation, and the City of Fort Pierce may execute a satisfaction of release of lien. This Order shall not be deemed to be a Court judgment except for enforcement purposes and may be foreclosed as further provided by law.

DONE AND ORDERED this 13th day of February, 2019.

Fran O. Ross

Fran O. Ross, Esq., Special Magistrate

ATTEST:

Linda W Cox

CITY CLERK

DATED: 2/14/19

Mail to:

City of Fort Pierce
Building Department
P.O. Box 1480
Ft. Pierce, FL 34954

JOSEPH E. SMITH, CLERK OF THE CIRCUIT COURT
SAINT LUCIE COUNTY
FILE # 4531286 02/14/2019 04:09:39 PM
OR BOOK 4232 PAGE 2996 - 2996 Doc Type: ORD
RECORDING: $10.00

City Commission Regular Meeting **11.k.**

Meeting Date: 08/05/2019

Re: Case # 17-0018 - 119 S 13th St. - Peter Oyibo

Submitted For: Shaun Coss, Building Dept. Coordinator, Building

SUBJECT:

Request to reduce Building Department violation lien in the amount of $59,580.00 against 119 S 13th Street, Ft. Pierce, FL 34950- Parcel ID Number 2409-812-0006-000-6 owned by Peter Oyibo, 720 Texas Ct, Fort Pierce, FL 34950 to $973.62 payable in 180 days.

SUMMARY:

Alana James, Power of Attorney for Peter Oyibo has made this request on behalf of the owner. The violation occurred under different ownership and the property has since been quitclaimed to Peter Oyibo.

RECOMMENDATION:

The Special Magistrate heard Ms. James' request and recommends that the City Commission reduces the lien to $973.62 payable in 180 days. The settlement amount represents the administration costs as follows:

Hard Costs (postage, filing fees/photos)	$48.62
Case Processing (months open/inspections)	$225.00
Hearing costs	$450.00
City Commission Hearing	$250.00

ALTERNATIVES:

Deny the request.
Make alternative recommendations.

RESPONSIBLE STAFF:

Shaun Coss, Building Department Coordinator

COORDINATED WITH:

Paul Thomas, Building Official

Fiscal Impact

Fiscal Year: 2019

Amount: $973.62

OTHER INFORMATION:

$723.62 to the Enterprise Fund.
$250.00 to the General Fund.

Attachments

Request for Reduction
Breakdown
Lien Reduction Criteria
Admin Cost Estimate
Proof of Ownership
Copy of Lien

Form Review

Inbox	Reviewed By	Date
Building	Paul Thomas	07/25/2019 08:49 AM
City Manager	Nick Mimms	07/29/2019 09:51 AM

Form Started By: Shaun Coss Started On: 07/22/2019 10:55 AM
Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
BUILDING DEPARTMENT
Florida

REQUEST FOR A REDUCTION OR RESCINDMENT OF BUILDING VIOLATION LIENS

Date:	6-17-2019				
Property address:	119 S 13St ft pierce FL 34950				
Owner(s) of record:	Peter OYiBO				
Mailing address:	720 Texas Ct ft pierce FL 34950				
Property tax ID #:					
Original purchase date	2011	Original purchase price:	8,000		
Property is used for:	☒ Single Family	☐ Multi-family	☐ Commercial	☐ Industrial	☐ Vacant Lot
Name of person requesting reduction:	Alana James P.O.A Peter OYiBO	Relationship to owner(s)	P.O.A		
Telephone #:	7729713256	Mobile phone #:	772971-3256		
E-mail:	ajames2994@gmail	Preferred contact method:	any		
What are owner(s) intentions for property:	Keep. Live				
Are there current code violations?	☒ No	☐ Yes	Explain: (please attached notice)		
Is property listed for sale?	☒ No	☐ Yes	If yes, what is listing price?		
Is property under contract for sale?	☒ No	☐ Yes	If yes, what is the sale price		

AMOUNT OF FINE / LIEN $ 56,630.00

DOLLAR AMOUNT REQUESTING TO BE WAIVED $ 56,630.00

DOLLAR AMOUNT I AGREE TO PAY $ 0

Alana James
Signature of Owner or Representative

6-17-2019
Date

REQUEST FOR REDUCTION OF PENALTY FOR BUILDING VIOLATIONS

By completing this form, you are making statements under oath. Failure to be truthful is a violation of Fort Pierce City Code and Florida Statutes pertaining to perjury, which is a felony punishable by up to fifteen (15) years imprisonment.

INSTRUCTIONS:

1. Please fill in blanks completely.
2. Be specific when writing your statement. Use additional pages if necessary.
3. If you are claiming medical or financial hardship, attach supporting documentation (i.e. doctor's statement or proof of income).
4. Complete the appropriate application for lien reduction / rescindment.
5. For lot clearing or demolition liens, contact Kathy D'Arton in the Finance Department (772-467-3076) for cost / fees breakdown.
6. For code enforcement liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Colleen Greer (772-467-3149) for cost / fees breakdown.
7. For building violation liens (those imposed by a Special Magistrate or Code Enforcement Board), contact Elizabeth Beck (772-467-3718) for cost / fees breakdown.
8. If you do not have access to a Notary Public, one will be provided to you by the Department at no charge. All forms must be signed in the presence of the Notary to be valid.
9. Return this form, the application and any other pertinent documentation to the Building Department.
10. Requests for Reduction / Rescindment of building violation liens are governed by Rule 17 of the City's Rules & Regulation for Code Enforcement Board and Special Magistrate.

Property Address: 119 S 13st ft pierce fl 34950

Property Owner: Peter OYIBO

Mailing Address: 720 texas ct ft pierce fl 34950

Telephone #: 7729713256 Cell Phone #: 7729713256

E-Mail Address: gjames2994@gmail.com

Is the property in compliance? Yes If not, please explain in the narrative of your request.

OWNER / REPRESENTATIVE REQUEST TO PROCESS APPLICATION

Property Address:	119 S 13 St ft pierce FL 34950

I acknowledge that I have been provided a copy of Rule 17 of the Rules of Procedure for the City of Fort Pierce Code Enforcement Board and Special Magistrates and that I have read the rules and being advised as such make the following request:

☐ I am requesting that my application for lien reduction be processed administratively through the Rules of Procedure Sec. 17(b), I understand the requirements to be met and that I waive my right to a hearing before either the Special Magistrate or City Commission.

☒ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(c), I understand the requirements to be met and that my request will be heard and determination made by the Special Magistrate that authorized Order Assessing Fine and Imposing Lien.

☐ I am requesting that my application for lien reduction be processed through the Rules of Procedure Sec. 17(e) and that my request will be heard and determination made by the City Commission of the City of Fort Pierce.

[signature] 6-17-2019

Signature of Owner or Representative — Date

COFP – APPLICATION PROCESS DETERMINATION

☐ Staff has reviewed the request for lien reduction and agrees to process the application as requested by the signing party.

☐ Staff has reviewed the request for lien reduction and does not agree to process the application as requested by the signing party.

Comments:

_____

_____ _____

Shaun Coss, Building Department Coordinator — Date

I, Alana James/POA Peter Oyibo, do hereby submit this Petition in request for a reduction in the total amount of the penalty imposed and in support offer the following statement:

Heyonta Wynn Should Have Never Been in possession of the property Heyonta Wynn Shed Should Have never Been on the property

Ialana James took legal action As p.o.A for Peter Oyibo in St Lucie County Court in which the Judge ordered Heyonta Wynn to Vacate the Property Due to this I have any and all Documents to prove my Statement thank you.

Signed: Alana James Date: 6-17-2019

Print Name: Alana James

STATE OF FLORIDA

COUNTY OF ST. LUCIE

Notary Public State of Florida
Elizabeth Beck
My Commission GG 336375
Expires 05/20/2023

PERSONALLY APPEARED before me, the undersigned authority Alana James who acknowledged before me that the information contained herein is true and correct. He or She is / is not personally known to me and has produced FL D.L. as identification.

SWORN TO AND SUBSCRIBED before me this 17th day of June, 2019.

Elizabeth Beck

Notary Public, State of Florida

MEMORANDUM

TO: The Honorable Mayor and Members of the City Commission

THROUGH: Nicholas Mimms, City Manager

FROM: Elizabeth Beck, Building Department Administrative Assistant

SUBJECT: BUILDING DEPARTMENT LIEN REDUCTION
Address: 119 S 13th St.
Parcel ID #: 2409-812-0006-000-6
Owner: Peter Oyibo

DATE: August 5, 2019

The following is a breakdown of the above property:

	Costs (Enterprise Fund)	Interest & Penalties	Administrative Fees
Case # 17-0018	$59,300	$.00	$30.00
CC Admin. Fee			$250.00
TOTAL	$59,300	$.00	$280.00

CAN BE WAIVED (ALL COSTS) $59,580.00

MASSEY HEARING
July 16, 2019
Case #17-18

CONTESTING OF FINE/NON-COMPLIANCE

1. THE GRAVITY OR SERIOUSNESS OF THE VIOLATION: **Moderate.**

2. ANY AND ALL ACTIONS TAKEN BY THE VIOLATOR TO CORRECT THE VIOLATIONS(S); OR IF THE VIOLATION(S) WERE NOT CORRECTED BY THE ORIGINAL VIOLATOR, WHAT ACTION WAS TAKEN BY ANY OTHER OWNER OR PARTY IN THE INTEREST TO BRING THE VIOLATION INTO COMPLIANCE? **Owner's representative states that the property's ownership was illegally obtained, and the violation occurred during that time. Ownership is now held by the correct party and the violation has been complied.**

3. THE NUMBER OF TIMES THE VIOLATOR WAS PREVIOUSLY FOUND IN VIOLATION BY EITHER THE CODE ENFORCEMENT BOARD, SPECIAL MAGISTRATE, OR OTHER QUASI-JUDICIAL OR JUDICIAL PROCESS, OR OTHERWISE ADMITTED GUILT IN ANY SUCH PROCEEDING? **1 (one) .**

Administrative Cost Estimator

Property Address: 119 S 13th Street

Date case originated: 1/6/2017

Date case complied: 7/8/2019

Total time: 30 months

Number of Hearings

Violation Hearings:	1
Massey Hearings:	1
Lien Reduction Hearings:	1

Mailing Expense

Regular 1st Class:	$0.44	8	$3.52
Certified Mail:	$5.10	1	$5.10
Photographs (per page)	$0.50	0	$0.00
Filing Fees	$10.00	4	$40.00
Months Open	$50.00	30	$1,500.00

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

Building Dept. Assistant

Up to three Hearings	$150.00	1	$150.00
Each additional Hearing	$75.00		$0.00

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

Building Dept. Coordinator	$75.00	1	$75.00

Covers review of initial notice, review of case file for recommendation and review with attorney

City Attorney (per hour)	$125.00	0	$0.00

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

Hearings	$150.00	3	$450.00

Covers SM review and hearing time, recording secretary, building staff & management hearing time, attorney hearing time, and IT set up.

Commission Meeting	$250.00	1	$250.00

Fee set by the City Commission

Total Estimated Cost: $2,473.62

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address: 119 S 13th ST	Parcel ID: 2409-812-0006-000-6	Account #: 22685	Sec/Town/Range: 09/35S/40E
		Map ID: 24/09S	Zoning: R4
Use Type: 0100	Jurisdiction: Fort Pierce		

Ownership

Peter H Oyibo

720 Texas CT
Fort Pierce, FL 34950

Legal Description

C.C.FEIGEL`S S/D LOT 6 (OR 4131-2224)

Current Values

Just/Market:	$22,400	Assessed:	$22,400	Year	Just/Market	Assessed	Exemptions	Taxable
Exemptions:	$0	Taxable:	$22,400	2018	$22,400	$22,400	$0	$22,400
				2017	$11,600	$11,600	$11,600	$0
				2016	$10,500	$8,228	$0	$8,228

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
12-03-2017	4131 / 2224	0111	QC	Wynn Keyonta D	$0
03-24-2016	3851 / 1815	0111	QC	Oyibo Jr Peter H	$100
03-30-2011	3281 / 2445	0001	WD	Weis Rodolfo	$8,000

Primary Building Information

Finished Area of this building: 1,328 SF
Gross Sketched Area: 1,528 SF

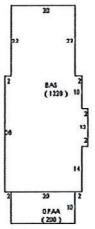
Exterior Data

View:	Roof Cover: Dim Shingle	Roof Structure: Gable	Building Type: HD
Year Built: 1926	Frame:	Grade: D	Effective Year: 1926
Primary Wall: Hardwood Lap	Story Height: 1 Story	No. Units: 1	Secondary Wall:

Interior Data

Bedrooms: 3	A/C %: 0%	Electric: MAXIMUM	Primary Int Wall:
Full Baths: 2	Heated %: 0%	Heat Type:	Avg Hgt/Floor: 0
Half Baths: 0	Sprinkled %: N/A%	Heat Fuel:	Primary Floors: Double Pine





Total Areas

Finished/Under Air (SF):	1,328
Gross Sketched Area (SF):	1,528
Land Size (acres):	0.24
Land Size (SF):	10,252
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt
CHAINLINK 4'	1	100	1999
CHAINLINK 6'	1	60	1999

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

SPECIAL MAGISTRATE
ORDER ASSESSING FINE AND IMPOSING LIEN

Case # 17-0018

Property Address: 119 S 13TH
Tax ID #: 2409-812-0006-000/6
Legal Description: C.C.FEIGEL`S S/D LOT 6 (OR 3281-2445)

Violator: KEYONTA D WYNN
119 S 13TH ST
FT PIERCE, FL 34950

Violation of Section(s): 5-1.105.1 Permit Required

THIS CAUSE having come before the Special Magistrate pursuant to Florida Statute 162.09 on June 07, 2017 upon notification by the Code Enforcement Officer that the Special Magistrate's Order herein dated June 07, 2017 was not complied with by the date set forth therein, and being otherwise advised in the premises, it is

ORDERED AND ADJUDGED that the violator shall pay a daily fine as provided in such order in the sum of $100.00 from November 22, 2017 and a like sum thereafter for each day the violation continues. This Order may be recorded in the public records of St. Lucie County and shall thereafter pursuant to Florida Statute 162.09(3) constitute a lien against the above described property and upon any other real or personal property owned by the violator.

Upon petition to the Circuit Court this Order may be enforced in the same manner as a Court Judgment by the Sheriffs of the State, including levy against personal property. The fine imposed herein shall continue to accrue until the violator comes into compliance or until judgment is rendered upon a suit to foreclose on this lien, whichever occurs first. The lien arising from this fine runs in favor of the City of Fort Pierce, a municipal corporation, and the City of Fort Pierce may execute a satisfaction of release of lien. This Order shall not be deemed to be a Court judgment except for enforcement purposes and may be foreclosed as further provided by law.

DONE AND ORDERED this 15th day of May, 2018.

Frank Blandino, Esq., Special Magistrate

ATTEST:

CITY CLERK

DATED: 5/15/18

Mail to:

City of Fort Pierce
Code Enforcement Division
P.O. Box 1480
Ft. Pierce, FL 34954

JOSEPH E. SMITH, CLERK OF THE CIRCUIT COURT
SAINT LUCIE COUNTY
FILE # 4439325 05/23/2018 02:04:42 PM
OR BOOK 4136 PAGE 307 - 307 Doc Type: ORD
RECORDING: $10.00

C0078317

City Commission Regular Meeting **12.a.**

Meeting Date: 08/05/2019

Re: Conditional Use - Robbins Dwelling Rental - 1014 S. 7th Street

Submitted For: Rebeca Guerra, Interim Planning Director, Planning & Zoning

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SUBJECT:

Quasi-Judicial Hearing - Review and approval of an application for Conditional Use with No New Construction submitted by property owner and applicant, Michael Robbins, to establish a Dwelling Rental, offering lodging for less than six (6) months, with a minimum of thirty-one (31) days at 1014 South 7th Street, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density Residential Zone (R-2), and Parcel ID: 2415-601-0254-000-0.

SUMMARY:

In accordance with Sections 22-22 and 22-76 of the City Code, the applicant is requesting the review and approval of a Conditional Use to operate a Dwelling Rental at 1014 South 7 th Street to offer lodging of less than six months with a minimum stay of thirty-one days to guests. The subject property contains a single-family residence with three bedrooms and two bathrooms. The subject single-family home has a standard residential home driveway, with parking for up to two vehicles.

On June 11, 2019, the Planning Board, by a vote of 5-1, recommended to Disapprove the request. As a result, per Section 22-76(2), "in the event the city planning board disapproved the application for conditional use...such application shall not be approved except by a four-fifths vote by the city commission."

RECOMMENDATION:

The proposed use presents the provision of limited transient lodging accommodations to the general public, representing a limited commercial use that is compatible with the surrounding neighborhood of this location, and is generally consistent with the City's Land Development Code and Comprehensive Plan with appropriate restrictions. Therefore, Staff recommends **APPROVAL** with the following five (5) conditions:

1. The property manager for the site shall be available at all times to resolve complaints or violations of City Code. Said manager shall reside in St. Lucie County and shall be registered with the City of Fort Pierce.
2. Guide booklets (available from Code Enforcement) shall be provided for all renters regarding local rules and public service resources, to minimize conflicts.
3. The applicant shall file for and obtain St. Lucie County & City of Fort Pierce Business Tax Licenses within thirty (30) days of Conditional Use approval.
4. There shall be a limitation of no more than no two (2) vehicles at the site.
5. The City of Fort Pierce Business Tax License number shall be included on all advertising.

ALTERNATIVES:

Approval with alternative conditions
Disapproval

RESPONSIBLE STAFF:

Vennis Gilmore, Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

Potential Increase in Ad-Valorem and Tourism Tax Revenue

Attachments

Staff Report
Application
Property Record Card
Legal Description
Narrative
Survey
Aerial Map
Zoning Map
Floor Plan
Rental Agreement
TRC Comments
Public Notification Certification
Proof of Publication

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/05/2019 11:10 AM

Form Started By: Vennis Gilmore
Started On: 07/03/2019 12:13 PM
Final Approval Date: 07/10/2019

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

TO:	Nicholas Mimms, PE, City Manager
THROUGH:	Rebeca A. Guerra, AICP, LEED-AP, CPD, Interim Planning Director
FROM:	Vennis Gilmore, Planner
RE:	**Robbins Dwelling Rental** **1014 South 7th Street**
BOARD DATE:	July 15, 2019

STAFF REPORT

Owner/Applicant: Michael Robbins
1014 South 7th Street
Fort Pierce, FL 34950

Applicant's Request: Approval of a Conditional Use to operate a Dwelling Rental, offering lodging for less than six months. The minimum rental period is identified as thirty-one days.

Location(s): 1014 South 7th Street

Parcel ID: 2415-601-0254-000-0

Current Zoning: Single-Family Intermediate Density Zone (R-2)

Future Land Use: Low Density Residential (RL)

Surrounding Zoning:

North	East	South	West
R-2	R-2	R-2	R-2

Utilities: FPUA

Staff Analysis:

Request
In accordance with Sections 22-22 and 22-76 of the City Code, the applicant is requesting the review and approval of a Conditional Use to operate a Dwelling Rental at 1014 South 7th Street to offer lodging of less than six months with a minimum stay of thirty-one days to guests. The subject property contains a single-family residence with three bedrooms and two bathrooms. The subject single-family home has a standard residential home driveway, with parking for up to two vehicles.

The property is located at the northeast corner Wendell Road and South 7th Street. The subject site is surrounded by single-family homes to the north, west, and south, and to the east. The property is zoned Single-Family Intermediate Density Zone (R-2).

Dwelling Rentals
Pursuant to City Code Section 22-3. – Definitions - Generally, the rental of any dwelling unit for less than six months, is classified as a "Dwelling rental (dwelling unit)," and defined as follows: "One or more rooms connected together in a building, constituting a separate, independent housekeeping establishment, other than a motel/hotel, for purposes of rental on a daily, weekly or longer basis."

The State of Florida provides further classification of a dwelling is rented for periods of less than one month, declaring the use a "Vacation Rental," and defined such use as any unit that is also a transient public lodging establishment but that is not a timeshare project, which is rented to guests more than three times in a calendar year for periods of less than 31 days or 1 calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests. A dwelling rental, as locally defined, is also a "Vacation Rental" if the duration of stays are less than thirty-one days. The rental of a dwelling for periods at a minimum of thirty-one days, but less than six months, is a "Dwelling Rental," but not a "Vacation Rental."

Table 1, below, presents general characteristics to clarify Dwelling Rentals, and the transitioning threshold for Vacation Rentals.

Table 1 – Dwelling & Vacation Rental Definitions

	Dwelling Rental	**Vacation Rental**
Length of Stay	Less than 6 months	30 days or less
Lodging Type(s)	Non-Transient (more than 30 days)	Transient Lodging
State License Requirement	If rented 30 days or less (Vacation Rental)	Division of Hotels & Restaurants – Vacation Rental License
Public lodging establishment (ADA & Misc. Regulations)	If rented 30 days or less (Vacation Rental)	Public lodging establishment

Zoning & Land Use
The subject site is located within the Single-Family Intermediate Density Zone (R-2) district which is designed mainly for areas of single-family dwellings with an average net density of less than five units per acre for conventional developments.

The Low Density Residential (RL) Future Land Use designation is intended for parcels that are best suited for lower density residential uses. The predominant development typology will consist of single-family detached housing, but can also contain duplexes and multifamily residences. Limited commercial uses intended to serve the neighborhood shall be allowed. Compatible public, quasi-public, and special uses including parks, churches, non-profit clubs, schools, and daycare facilities shall also be allowed. This land us category ranges in density from 1 to 6.5 dwelling units per acre. This category combines the previously allowed Residential Suburban (RS), Residential Urban (RU), and Low Density Residential (RI) zoning categories.

Parking
Pursuant to City Code Section 22-60 (d)b, Motels, hotels and resort hotels shall provide 1.6 spaces for each unit 500 square feet or larger. The subject single-family home features a standard single-family home driveway with parking for two vehicles.

Conditional Use
The purpose of the Conditional Use process is to allow, when desirable, uses that would not be appropriate generally or without restriction throughout a particular zoning district, but which, if controlled as to number, area, location, or relation to the neighborhood, would not adversely affect the public health, safety, comfort, good order, appearance, convenience, and the general welfare.

The authorization of a Conditional Use to establish a dwelling rental for periods of less than six months, but greater than thirty-one days, would provide an opportunity for consistency with zoning district and land use designation as the use becomes non-transient, minimizing the commercial nature of the use and potential impacts to the surrounding residential neighborhood. The further limitation of other leading effects of the use may provide greater assimilation of the short-term rental within a single-family district.

Technical Review Committee
All affected departments have reviewed the proposed Conditional Use with regards requirements of the City Code. Findings from the review by corresponding departments and the associated responses by the applicant are provided.

Previous Planning Board Action & Planning Board Recommendation
At the May 14th, 2019 meeting, a motion to approve the subject application with conditions failed. After further review, the City Attorney has remanded the item back to the Planning Board for a re-consideration of the item with a subsequent new motion. A re-hearing was established for the Planning Board's June 11th, 2019 meeting.

The Planning Board, at their June 11th, 2019 meeting, voted 5-1 to recommend disapproval of the request.

Property Owner Response Summary:
A total of 73 notifications of the proposal were mailed to the owners of property located within 500 feet of the subject property. An update will be provided to the City Commission at the public hearing.

Staff Recommendation:
The proposed use presents the provision of limited transient lodging accommodations to the general public, representing a limited commercial use that is compatible with the surrounding neighborhood of this location, and is generally consistent with the City's Land Development Code and Comprehensive Plan with appropriate restrictions. Therefore, Staff recommends **APPROVAL** with the following five (5) conditions:

1) The property manager for the site shall be available at all times to resolve complaints or violations of city code. Said manager shall reside in St. Lucie County and shall be registered with the City of Fort Pierce.

2) Guide booklets (available from Code Enforcement) shall be provided for all renters regarding local rules and public service resources, to minimize conflicts.

3) The applicant shall file for and obtain St. Lucie County & City of Fort Pierce Business Tax Licenses within thirty (30) days of Conditional Use approval.

4) There shall be a limitation of no more than no two (2) vehicles at the site.

5) The City of Fort Pierce Business Tax License number shall be included on all advertising.

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

RECEIVED
MAR 07 2019
CITY OF FORT PIERCE
PLANNING & ZONING

Conditional Use – No New Construction

Property address or Location 1014 South 7Th Street Fort Pierce, Fl 34950

Parcel ID #(s) 2415-601-0254-000-0

Project description Rent house Min 30 Days

Michael Robbins	Patch Reef Title
Property Owner(s)	**Applicant/Representative, Title, Company**
1014 South 7Th Street	9700 Reserve Boulevard
Street Address	Street Address
Fort Pierce FL 34950	Port St. Lucie FL 34986
City State Zip	City State Zip
863-514 3979	772-293-0100
Phone Number	Phone Number
fishmanrob@hotmail.com	www.PatchreefTitle.com
Email Address	Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

Michael Robbins
Property Owner(s) Signature(s)

STATE OF FLORIDA -- COUNTY Polk

The foregoing instrument was acknowledged before me this 14 day of February, 2019, by Michael Robbins who is personally known to me or has produced _____ as identification.

Bobby Henley
Signature of Notary

BOBBIE J. HENLEY
MY COMMISSION # GG 152315
EXPIRES: February 17, 2022
Bonded Thru Notary Public Underwriters
(seal)

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing individual Non-Contributing None

Pre-Application Meeting Date_____
Intake Planner_____
Planner Assigned_____
Approved By_____Date _____
Comments_____

Fees_____ Control #_____ B. Permit #_____

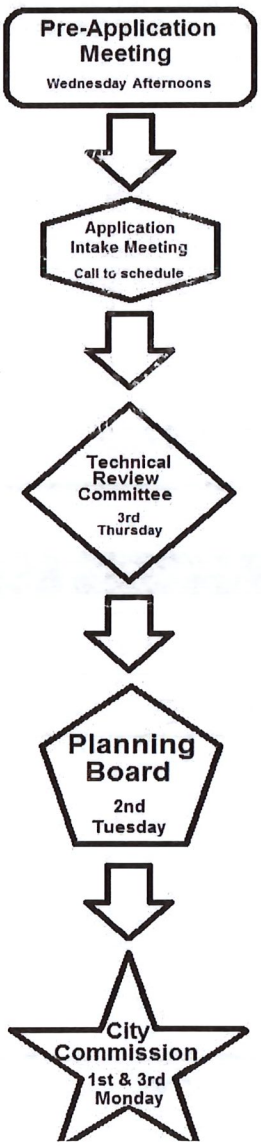
Intake Date Stamp

❑ CONDITIONAL USE: NO NEW CONSTRUCTION

Submit one original, seven (7) hard copies and one (1) CD of the following for initial submittal, subsequent submittals will be required:

- ❑ *If no site improvements are required:*
  - ❑ As-built survey
  - ❑ Floor plan of existing building(s)
- ❑ *If parking and drainage improvements are required:*
  - ❑ As-built survey;
  - ❑ Site plan, to scale, including existing improvements and proposed parking, driveways, landscaping & storm drainage;
  - ❑ Lighting plan
- ❑ Complete, notarized application

Application Outlook



Application Type:

- ☑ Conditional Use: No new construction with no site improvements
- ❑ Conditional Use: No new construction with parking and drainage improvements

Site Information:

Building Size _____ Parking Spaces:_____

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West

The application for conditional use with the application for site plan review, when not exempt in accordance with the requirements of section 22-75, shall be reviewed as a unit in accordance with the requirements of section 22-58 except that:

(1) The city commission shall hold a public hearing in accordance with the provisions of section 22-143 prior to acting on the application for conditional use.

(2) In the event the city planning board disapproved the application for conditional use or in case of a protest against said application signed by twenty (20) per cent of the owners within five hundred (500) feet of the area included in said application, such application shall not be approved except by a four-fifths vote by the city commission.

(3) In permitting a conditional use or the modification of an existing conditional use, the city commission may impose, in addition to those standards and requirements expressly specified in this chapter, any condition which it finds to be necessary to protect the best interest of the surrounding property of the city.

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address:	1014 S 7th ST
Parcel ID:	2415-601-0254-000-0
Account #:	24676
Map ID:	24/15N
Use Type:	0100
Zoning:	R2
City/County:	Fort Pierce

Ownership

Michael D Robbins
309 S 5th S ST
Dundee, FL 33838-4313

Legal Description

PINEWOOD S/D BLK 17 LOT 20 AND NLY1/2 OF LOT 21 (OR 4102-2715)



Current Values

Just/Market Value:	$86,800
Assessed Value:	$86,800
Exemptions:	$0
Taxable Value:	$86,800

Taxes for this parcel: SLC Tax Collector's Office
Download TRIM for this parcel: Download PDF

Total Areas

Finished/Under Air (SF):	1,883
Gross Sketched Area (SF):	1,923
Land Size (acres):	0.26
Land Size (SF):	11,250

Sale History

Date:	Feb 28, 2018
Book/Page:	4102 / 2715
Sale Code:	0001
Deed:	WD
Grantor:	Camargo Jaime B
Price:	$123,000
Date:	Sep 9, 2011
Book/Page:	3323 / 2610
Sale Code:	0001
Deed:	WD
Grantor:	Davis John R
Price:	$51,500
Date:	Jul 13, 2006
Book/Page:	2653 / 2263
Sale Code:	XX01
Deed:	WD
Grantor:	Davis Harold E
Price:	$100
Date:	Jan 1, 1900

Book/Page:
Sale Code:
Deed:
Grantor:
Price: $0

Building Information (1 of 1)

Finished Area: 1,883 SF

Gross Sketched Area: 1,923 SF

Exterior Data

View:
Building Type: HC-
Grade: C-
Story Height: 1 Story

Roof Cover: Dim Shingle
Year Built: 1949
Effective Year: 1978
No. Units: 1

Roof Structure: Gable
Frame:
Primary Wall: CB Stucco
Secondary Wall:

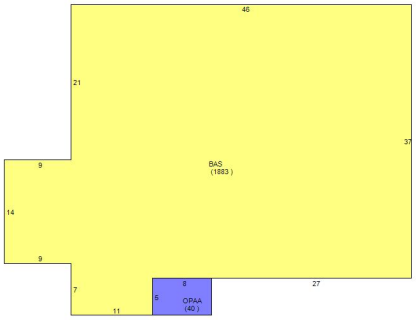
Interior Data

Bedrooms: 2
Full Baths: 2
Half Baths: 0
A/C %: 100%

Electric: MINIMUM
Heat Type: FrcdHotAir
Heat Fuel: ELEC
Heated %: 100%

Primary Int Wall:
Avg Hgt/Floor: 0
Primary Floors: Tile-Ceramic
Sprinkled %: 0%





Special Features and Yard Items

Type:	UTILITY AVG
Quantity:	0
Units:	100
Year Built:	1999

Current Year Values

Current Values Breakdown		Current Year Exemption Value Breakdown
Building:	$70,100	

Land:	$16,700
Just/Market:	$86,800
Ag Credit:	$0
Save Our Homes or 10% Cap:	$0
Assessed:	$86,800
Exemption(s):	$0
Taxable:	$86,800

Current Year Special Assessment Breakdown

Start Year	AssessCode	Units	Description	Amount
1999	0041	1	Fort Pierce Stormwater Charge	$54.00

This does not necessarily represent the total Special Assessements that could be charged against this property. The total amount charged for special assessments is reflected on the most current tax statement and information is available with the SLC Tax Collector's Office.

Historical Values

Permits

Number:	R90000179R
Issue Date:	Feb 1, 1990
Description:	Roof
Amount:	$2,000
Fee:	$2,000
Number:	RF20041320
Issue Date:	Nov 2, 2004
Description:	Roof
Amount:	$6,760
Fee:	$0
Number:	MC2006106
Issue Date:	May 16, 2006
Description:	Air Conditioning Only
Amount:	$8,350
Fee:	$159
Number:	DEM
Issue Date:	Nov 17, 2006
Description:	Demolition
Amount:	$0
Fee:	$130
Number:	SH200683
Issue Date:	Nov 15, 2006
Description:	Shed
Amount:	$1,000
Fee:	$50
Number:	BP17-0815
Issue Date:	Mar 23, 2017
Description:	Fence
Amount:	$1,900
Fee:	$0

Notice: This does not necessarily represent all the permits for this property.

Click the following link to check for additional permit data in Fort Pierce

This information is believed to be correct at this time but it is subject to change and is not warranted.
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LEGAL DESCRIPTION:
ALL OF LOT 20 AND THE NORTHERLY HALF OF LOT 21, BLOCK 17, PINEWOOD, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 5, PAGE(S) 24, OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA, THE SAID NORTHERLY HALF OF LOT 21 BEING DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE LINE DIVIDING SAID LOT 20 AND 21 WITH THE EASTERLY HALF OF SOUTH SEVENTH STREET; RUN THENCE SOUTHWESTERLY ALONG SAID EASTERLY LINE OF SOUTH SEVENTH STREET A DISTANCE OF 30 FEET; THENCE RUN SOUTHEASTERLY PARALLEL WITH SAID LINE DIVIDING SAID LOTS 20 AND 21 A DISTANCE OF 125 FEET TO THE REAR LINE OF SAID LOT 21; THENCE RUN NORTHEASTERLY ALONG THE REAR LINE OF SAID LOT 21 AND A DISTANCE OF 30 FEET SAID LOT 20; THENCE RUN NORTHWESTERLY ALONG SAID LINE DIVIDING SAID LOTS 20 AND 21 TO THE POINT OF BEGINNING.

PROPERTY ADDRESS:
1014 SOUTH 7TH STREET
FORT PIERCE, FL 34950

INVOICE NUMBER: 87558-SE
DATE OF FIELD WORK: 02/13/2018

CERTIFIED TO
PATCH REEF TITLE COMPANY, INC.
OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY
CENTERSTATE BANK, NATIONAL ASSOCIATION, ISAOA/ATIMA
MICHAEL D. ROBBINS

FLOOD ZONE: X
FLOOD MAP: 12111C
PANEL: 0187
SUFFIX: J
PANEL DATE: 02/16/2012

GENERAL NOTES:
1. THIS SURVEY IS BASED UPON RECORD INFORMATION PROVIDED BY CLIENT. NO SPECIFIC SEARCH OF THE PUBLIC RECORD HAS BEEN MADE BY THIS OFFICE UNLESS OTHERWISE NOTED.
2. IF THIS SURVEY HAS BEEN PREPARED FOR THE PURPOSES OF A MORTGAGE TRANSACTION, ITS SCOPE IS LIMITED TO THE DETERMINATION OF TITLE DEFICIENCIES. NO FUTURE CONSTRUCTION SHALL BE BASED UPON THIS SURVEY WITHOUT FIRST OBTAINING APPROVAL AND/OR UPDATES FROM LANDTEC SURVEYING. LANDTEC SURVEYING ASSUMES NO RESPONSIBILITY FOR ERRORS RESUL TING FROM FAILURE TO ADHERE TO THIS CLAUSE.
3. ANY FENCES SHOWN HEREON ARE ILLUSTRATIVE OF THEIR GENERAL POSITION ONLY. FENCE TIES SHOWN ARE TO GENERAL CENTERLINE OF FENCE. THIS OFFICE WILL NOT BE RESPONSIBLE FOR DAMAGES RESULTING FROM THE REMOVAL OF, OR CHANGES MADE TO, ANY FENCES UNLESS WE HAVE PROVIDED A SURVEY SPECIFICALLY LOCATING SAID FENCES FOR SUCH PURPOSES. DETERMINATION OF FENCE POSITIONS SHOULD BE BASED SOLELY ON THEIR PHYSICAL RELATIONSHIP TO THE MONUMENTED BOUNDARY LINES.
4. GRAPHIC REPRESENTATIONS MAY HAVE BEEN EXAGGERATED TO MORE CLEARLY ILLUSTRATE MEASURED RELATIONSHIPS - DIMENSIONS SHALL HAVE PRECEDENCE OVER SCALED POSITIONS.
5. UNDERGROUND IMPROVEMENTS HAVE NOT BEEN LOCATED EXCEPT AS SPECIFICALLY SHOWN.
6. ELEVATIONS ARE BASED UPON NATIONAL GEODETIC VERTICAL DATUM (N.G.V.D. 1929) OR NORTH AMERICAN VERTICAL DATUM (N.A.V.D. 1988) AS SHOWN ABOVE.
7. ALL BOUNDARY AND CONTROL DIMENSIONS SHOWN ARE FIELD MEASURED AND CORRESPOND TO RECORD INFORMATION UNLESS SPECIFICALLY NOTED OTHERWISE.
8. CORNERS SHOWN AS "SET" ARE IDENTIFIED WITH A CAP MARKED LS (LICENSED SURVEYOR) # 5639.

I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY MEETS THE MINIMUM TECHNICAL STANDARDS FOR SURVEYS, AS SET FORTH BY THE FLORIDA BOARD OF SURVEYORS AND M APPERS IN CHAPTER 5J-17.051 & 5J-17.052 OF THE FLORIDA ADMINISTRATIVE CODE , PURSUANT TO SECTION 472.027, FLORIDA STATUTES, AND THAT THE ELECTRONIC SIGNATURE AND SEAL HEREON MEETS PROCEDURES AS SET FORTH IN CHAPTER 5J-17.062. PURSUANT TO SECTION 472.025, FLORIDA STATUTES.

Andrew Snyder License Number LS 5639 STATE OF FLORIDA Professional Surveyor and Mapper

Digitally signed by Andrew Snyder
DN: cn=Andrew Snyder, o=Landtec Surveying, Inc., ou, email=asnyder@landtecsurvey.com, c=US
Date: 2018.02.13 17:42:13 -05'00'

SIGNATURE_____ DATE: 02/13/2018

ANDREW SNYDER - PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA REGISTRATION No. 5639 (NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OR ELECTRONIC SEAL OF THE FLORIDA LICENSED SURVEYOR AND MAPPER SHOWN ABOVE)

LEGEND:

A - DENOTES ARC LENGTH	P - DENOTES PLAT	BOUNDARY LINE
CA - DENOTES CENTRAL ANGLE	PK - DENOTES PARKER KALON NAIL	BUILDING LINE
CATV - DENOTES CABLE T.V. BOX	PH - DENOTES POOL HEATER	CENTERLINE
CH - DENOTES CHORD DISTANCE	PP - DENOTES POOL PUMP	EASEMENT LINE
DE - DENOTES DRAINAGE EASEMENT	R - DENOTES RADIUS	METAL FENCE
FN - DENOTES FOUND NAIL	TR - DENOTES TELEPHONE RISER	WOODEN FENCE
L - DENOTES LEGAL	UE - DENOTES UTILITY EASEMENT	PVC FENCE
M - DENOTES MEASURED	UP - DENOTES UTILITY POLE	OVERHEAD CABLE
OHC - DENOTES OVERHEAD CABLE	WM - DENOTES WATER METER	

LANDTEC SURVEYING
Proudly Serving Florida's Land Title & Real Estate Industries
... measurably better!

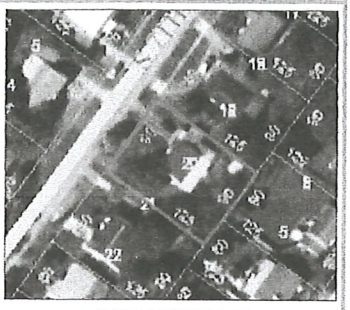
My mailing address
Michael Robbins
PO BOX 615 Dundee Fl 33838
My phone number 863-514-3979
Call anytime

LADy That Takes care of house
Leni Tamayo
1341 Carlton Ct
Fort Pierce 34949
Phone Number 772-353-7545

I would Like to rent 1014 7ST S
a minimum of ~~Seven~~ 31 MR days TO Ten years

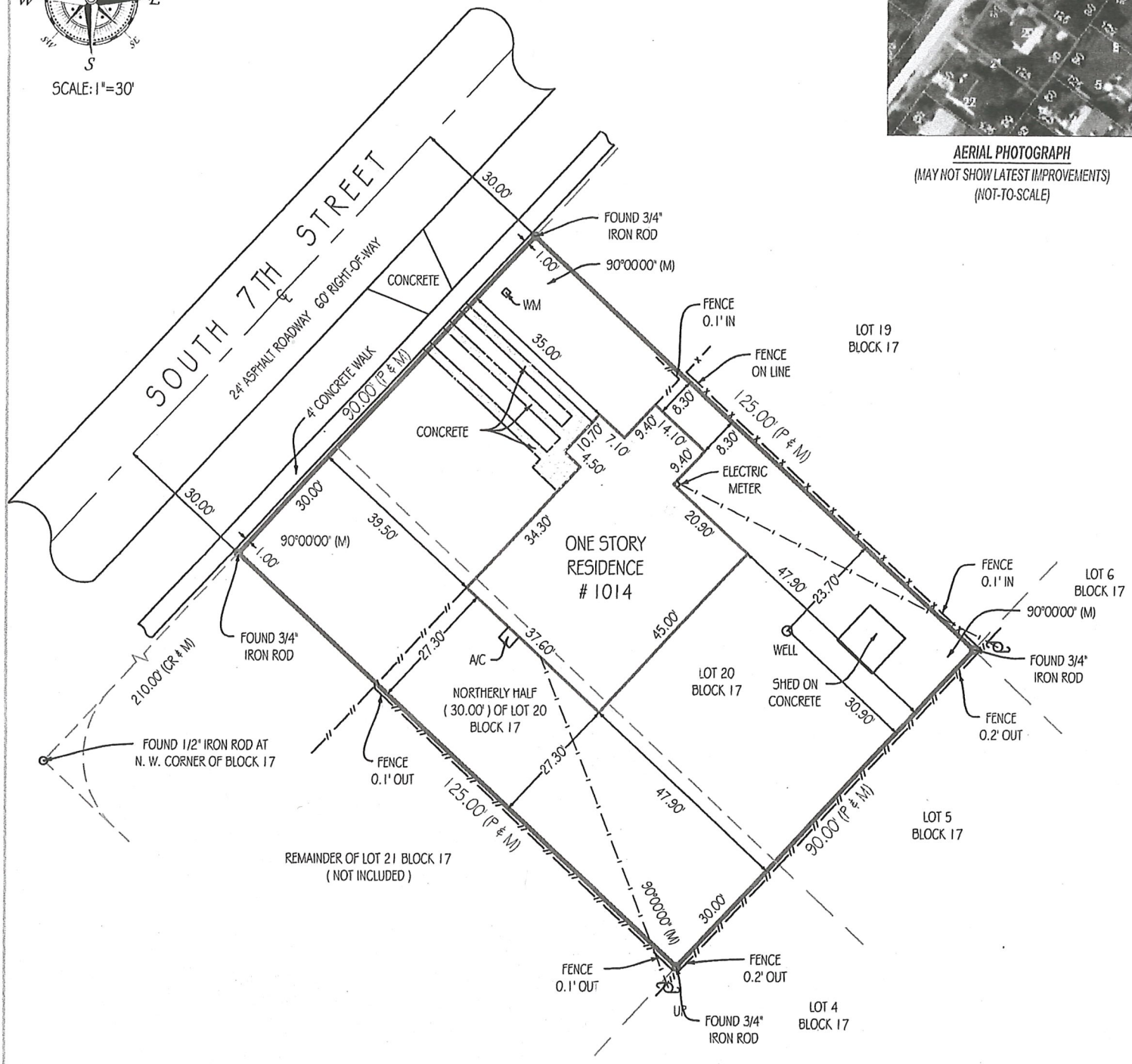
BEARING REFERENCE:

NONE. RECORD INFORMATION RELIANT UPON ANGULAR DATA ONLY.
ALL ANGULAR DATA SHOWN HEREON REFERENCED THERETO.



AERIAL PHOTOGRAPH
(MAY NOT SHOW LATEST IMPROVEMENTS)
(NOT-TO-SCALE)

SCALE: 1"=30'



Platted Easements, Notable or Adverse Conditions (unplatted easements also listed if provided by client):
EVIDENCE OF A UTILITY EASEMENT ALONG WESTERLY PROPERTY LINE (WATER METER)

This survey has been issued by the following Landtec Surveying office:
600 Fairway Drive - Ste. 101
Deerfield Beach, FL. 33441
Office: (561) 367-3587 Fax: (561) 465-3145
www.LandtecSurvey.com

PLEASE NOTE:
SUBJECT PROPERTY IS SERVICED BY PUBLIC UTILITIES.
NO APPROVAL FOR CONSTRUCTION HAS BEEN MADE BY THIS OFFICE.

Job Number : 87558-SE	Rev.:
Drawn By : B. ZAB	Rev.:
Date of Field Work : 02/13/2018	Rev.:

LANDTEC SURVEYING
Proudly Serving Florida's Land Title & Real Estate Industries
... measurably better!



N
W E
S

Robbins Dwelling Rental

1014 S. 7th Street

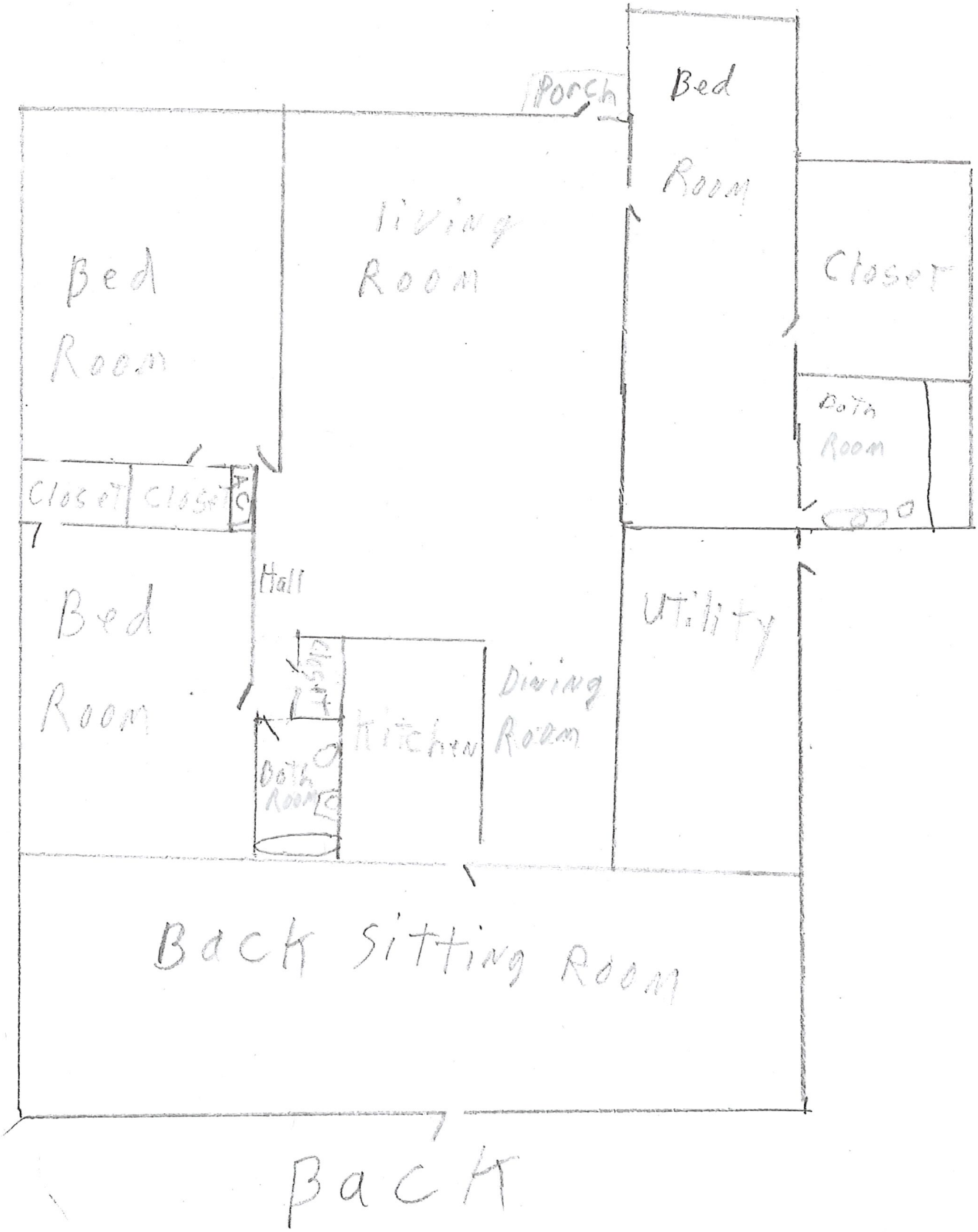
THE SUNRISE CITY
FORT PIERCE
Florida

Aerial Map


R-2
R-2
R-2

1054 7th ST South

Front



RENTAL AGREMENT

_____, owner as a consideration of the agreements of the tenant hereby rents the dwelling located at _____
For the period beginning the _____ day of _____ and monthly thereafter until this agreement is terminated.

TENANT HEREBY AGREES:

1. To pay as rental, the sum of $ _____ per month, payable in advance from the first day of every month. This amount may be adjusted to compensate for the inflation or additional costs.
2. To pay a late a late charge of 10% of the rent amount each time rent is not received by 4:00 P.M. on the due date regardless of the cause, including dishonored checks. All returned checks will be subject to the cost and $50.00. In the event a collection agency becomes necessary to collect any amounts due on this agreement, tenant agrees to pay said commission plus attorney fees.
3. To use property as _____ only.
4. **TENANT TO PAY ALL ATTORNEY AND COURT COSTS INCURRED BY THE OWNER IN ENFORCING THIS AGREEMENT.**
5. Tenant agrees not to assign or sublet any part of this property.
6. Owner may enter the property at any time to inspect, repair, show the property for sale or rent, or to insure compliance with this agreement.
7. This agreement may be terminated at any time by the owner giving fifteen days written notice to the renter. Owner may change any provisions of this agreement in a like manner.
8. Failure to pay rent by the due date at the address of _____ or any other violation of the provisions of this agreement shall result, at the option of the owner, in the termination of this agreement without notice. In the event, owner may enter the property, take possession and exclude tenants therefrom. Any personal property of the tenant may be removed and stored at the expense of the tenant.
9. Tenant agrees to pay for any damage caused by negligence on their part. This refers to the following. This is not all inclusive.
    - screens pushed out by children,
    - nail or screw holes in the walls or woodwork,
    - broken windows,
    - all maintenance on property & structure,
    - grass cut,
    - maintain parking area,
    - light bulbs,
    - air conditioning filter must be kept clean,
10. There are to be **NO PETS of any kind** on said property inside or outside the residence.
11. Landlord shall have the lien granted by law upon all furniture and other property of the tenant for the payment of their rent and any property damage.
12. Owner shall not be liable for any loss of property by fire or any other reason. Tenant agrees to carry insurance on their possessions and to make no claim on the landlord for any reason.
13. Tenant agrees to be responsible for the payment of all utilities including the removal of garbage and rubbish.
14. Tenant agrees to pay a charge of cost plus $ 50.00 should it ever become necessary to deliver a notice to pay the rent or eviction notice.
15. Release of all deposits will be subject to the following conditions; however, landlord shall have the right to recover any excess cost for cleaning or damage above the deposit.
    - At least one MONTH of rental time has elapsed

- The entire dwelling is clean. This includes everything. There is not damage to the property other than normal wear and tear.
- There are no unpaid charges including late charges and unpaid rent outstanding. All keys must also be returned.
- All debris, rubbish and garbage are removed from the property and a forwarding address is left with the owner.

16. Tenant agrees to be responsible for lawn maintenance or pay a charge of $50.00 plus cost for cutting the lawn.
17. Tenant agrees to be responsible for pest control or pay a charge.
18. Tenant agrees that any changes to the structure or the property must be approved by the owner prior to initiating changes. Any structure changes to building or property will become permanent fixture to the building or property, shall not be removed if tenant vacates property, and said change shall become property of the owner. If Tenant requests changes it must be in writing and is approved by the owner. Tenant is financially responsible for all costs of requested changes and will not be reimbursed by owner.
19. No storage of any kind on the property.
20. To use property as a living quarters only for _____ adults and _____ children.

CLAUSE FOR VISTORS:

There will be an additional cost for visitors after **two** days, $100.00 per person per week. The first day there is a **pet of any kind**, in the residence; there will be a $500.00 deposit plus $500.00 per month pet fee. Yard dog; there will be a $200.00 deposit plus $100.00 per month pet fee.

21. No Loud noise after 9:00 PM

_____	_____	_____
Tenant Signature	Co-Tenant Signature	Co-Tenant Signature
_____	_____	_____
Tenant Printed Name	Co-Tenant Printed Name	Co-Tenant Printed Name

Signed by the above parties this _____ day of _____, 20_____.

_____

Owners Signature

Accepted by Owner this _____ day of _____, 20_____.

THE SUNRISE CITY
FORT PIERCE
Florida
ENGINEERING
DEPARTMENT

TO : Vennis Gilmore, Planning Analyst

FROM : John R. Andrews, P.E., City Engineer

RE : Robbins Dwelling Conditional Use – 1014 South 7th Street
TRC No. 19-04000004

DATE : April 17, 2019

This is to advise you that we have completed the review of the following documents as received by this office on April 5, 2019:

- [x] Conditional Use
- [ ] Test Reports & Related Documents
- [ ] Record Drawings
- [ ] Clearances from all applicable Local, State and Federal Agencies
- [ ] P/D Drawings
- [ ] Certificate of Completion
- [ ] Permits from applicable Local, State & Federal Agencies

Based on our reviews and appropriate site final inspection, we

- [ ] Recommend
- [ ] Do Not Recommend

- [x] Approval of Conditional Use
- [ ] Building Permit
- [ ] C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

- [x] No comment

100 NORTH US 1, FORT PIERCE, FLORIDA 34950 • CITYOFFORTPIERCE.COM • TEL: 772.467.3000 • FAX: 772.460.6847

Technical Review Committee meeting

April 18th, 2019

Case # 19-04000004

Conditional use with no new construction

Robbins residence 1014 South 7th Street, Ft Pierce

Comments:

No comments.

Officer Damian Spotts

Crime Prevention Practitioner

Fort Pierce Police Department.

Fort Pierce Utilities Authority
Water/Wastewater Engineering
1701 South 37th Street
Fort Pierce, FL 34947
772.466.1600 x3473

Technical Review Committee meeting

April 18, 2019

TECHNICAL REVIEW PROJECT # 19-04000004 (Conditional Use w/ No New Construction)

Conditional Use – Robbins Dwelling Rental – 1014 South 7th Street

Comments

FPUA W/WW Engineering: Approved, no comment

FPUA Electric & Gas Engineering: No comment

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

Michael Robbins
1014 South 7th Street
Fort Pierce, FL. 34950
Re: Conditional Use – Robbins Dwelling Rental – 1014 South 7th Street

Dear Mr. Robbins,

The following are comments from the Planning Department's review of the application for a Conditional Use with No New Construction in the R-2, Single-Family Intermediate Density Residential Zone (Please Provide a Written Response and any revisions to all responsible Departments by April 29th to be placed on the May 14th Planning Board Agenda):

1) The maximum occupancy of the home ensures compliance with City Code Section 8.5-43. - Required space in dwelling units, based upon the size of each unit;

2) Registration of the property manager accessible at all times, to resolve complaints or violations of City Code;

3) Issuance of guide booklets (available from Code Enforcement) for renters regarding local rules and public service resources to minimize conflicts; and

4) The applicant files for and obtains St. Lucie County & City of Fort Pierce Business Tax Licenses within thirty-one (31) days of Conditional Use approval.

5) Limit no more than 2 vehicles.

6) Include the City of Fort Pierce Business Tax property control number on all advertising.

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3741 or by e-mail: vgilmore@city-ftpierce.com.

Sincerely,

Vennis Gilmore
Planning Analyst

THE SUNRISE CITY
FORT PIERCE
CODE ENFORCEMENT
Florida

TO : **Vennis Gilmore, Planning Analyst**

FROM : **Peggy Arraiz, Code Compliance Manager**

SUBJECT : **TRC # 19-0400004 – Robbins Vacation Rental**

DATE : **April 9, 2019**

Code Enforcement has the following comments:

1. It is recommended that Mr. Robbins consider including the following information in his rental application packet:
    a. The packet should clearly identify who will be responsible for enforcement of the conditions imposed by the Conditional Use and who will be able to respond to any complaints or issues within a reasonable time.
    b. Compliance with all local ordinances, including items like proper garbage can placement and noise violations.
    c. Advise if pets are permitted and if so, compliance with our local pet ordinances.
    d. The number of people permitted to stay at one time.
    e. The number of vehicles permitted and where they are required to be parked.
2. The owner is advised that short term rentals of 31 days to 6 months are required to have a SLC tourism tax, a Florida Sales Tax account as well as a City of Fort Pierce Business Tax Receipt.
3. All ads on AirBNB must be removed until approval to conduct short term rentals is approved. Rentals may not be conducted without approval and without a business tax receipt. Violations of this requirement may result in a hearing before the Special Magistrate, a fine and possible suspension of all utilities to the property.

THE SUNRISE CITY
FORT PIERCE
BUILDING DEPARTMENT Florida

BUILDING DEPARTMENT
TECHNICAL REVIEW COMMITTEE (TRC)
COMMENT FORM

RECEIVED
APR 17 2019
CITY OF FORT PIERCE
PLANNING & ZONING

Meeting Date: 4.18.19
Property Address: 1014 S. 7th St.
Property Name: Robbins Dwelling Unit
Project Name: CU – No New Construction
Planner: Vennis Gilmore

Please be advised that the project may trigger the requirements indicated below:

☑ 1. Building Official or his representative has no comment at the time of this meeting, but reserves submission of comments upon completion of the official plan review.

☐ 2. Pre-construction meeting with the City's Building Department is requested.

☐ 3. Any construction will need to meet the requirements of the Florida Building Code 6th Edition.

☐ 4. Means of egress is required.

☐ 5. Means of ingress is required.

☐ 6. Must meet the following Accessibility requirements:

- ☐ Accessible route
- ☐ Handicapped parking spaces
- ☐ Means of egress

☐ 7. Change of Use required

- ☐ to include a signed and sealed Life Safety Plan
- ☐ to include a signed and sealed detailed comprehensive building plan.

☐ 8. Property exists in Special Flood Hazard Area. All Federal and State requirements shall be addressed.

☐ 9. Flood Development Permit required.

☐ 10. Building Permit required.

☐ 11. Signed and sealed construction drawings required.

☐ 12. Will need to meet the Fire Code.

☐ 13. Sprinkler system is required.

☐ 14. Smoke alarm system is required.

☐ 15. Other

Additional Comments/Requirements:

Building Official's or Representative's Signature _____ Date: 4/17/19

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

PUBLIC NOTIFICATION CERTIFICATION

PROJECT NAME: Conditional Use - Robbins Dwelling Rental - 1014 South 7th Street

NOTICES PROVIDED PURSUANT TO: City Code Section 22-143. Public Hearings A,B,C, & D

NOTICE BY NEWSPAPER: June 30th, 2019

NOTICE BY MAIL: June 21st, 2019

NOTICE BY SIGNS: Planning Board - June 5th, 2019; City Commission - July 3rd, 2019

VERIFIED BY: Vennis Gilmore **TITLE:** Planner

SIGNATURE: **DATE:** July 3rd, 2019

1
Ann M Kahraman
602 Wendell RD
Fort Pierce; FL 34950-5052

2
Ronald J Zriny
1017 Colonial Rd
Fort Pierce; FL 34950-1516

3
William J Conavay
1013 Colonial Rd
Fort Pierce; FL 34950-5065

4
SJ Coastal Homes LLC
3 E Harbour Isle E DR; Unit Unit PH06
Fort Pierce; FL 34949-2755

5
Raynold Success
1009 Colonial Rd
Fort Pierce; FL 34950-5065

6
Phillip Moseley
1007 Colonial RD
Fort Pierce; FL 34950-5065

7
Anthony Ricks
1003 Colonial Rd
Fort Pierce; FL 34950-5065

8
Dieufils Isaac
505 Parkway Dr
Fort Pierce; FL 34947-5076

9
Florida Cottages LLC
2825 N Indian River Dr
Fort Pierce; FL 34946

10
Felix Guerra
1008 Sunrise Blvd
Fort Pierce; FL 34950-5048

11
Jenskye Revocable Trust
4902 River PL
Fort Pierce; FL 34982-4110

12
Ellande Del Va Ornis
1016 Sunrise BLVD
Fort Pierce; FL 34950-5048

13
Carol A Graham
PO Box 1346
Fort Pierce; FL 34954-1346

14
Michael Mandabach
1020 Sunrise Blvd
Fort Pierce; FL 34950-5048

15
Belle Maison Enterprises LLC
3008 Summit St
Fort Pierce; FL 34982

16
Justin Arville White (LF EST)
1839 Bruce Rd NE
Atlanta; GA 30329-2508

17
Christopher Pakuris
236 SW Harbor View Dr
Palm City; FL 34990-4300

18
Eduardo Parra
2751 Plam Aire Dr N #101
Pompano Beach; FL 33069

19
John Hemstead
1023 Sunrise Blvd
Fort Pierce; FL 34950

20
Erika N Barrios
1705 Ponce De Leon Prado
Fort Pierce; FL 34982

21
Janet G Hernandez
1019 Sunrise BLVD
Fort Pierce; FL 34950-5047

22
Michelle P Hornsby
2508 Gray Twig Ln
Fort Pierce; FL 34981

23
William M Ankiel
1013 Sunrise Blvd
Fort Pierce; FL 34950-5047

24
Joyce Lynn Soroka
2342 Berryhill ST
Harrisburg; PA 17104-2009

25
Jam Fernandez
1007 Sunrise Blvd
Fort Pierce; FL 34950-5047

26
Carlson Family LLC
2103 Sunrise Blvd
Fort Pierce; FL 34950

27
Andres F Maldonado
1001 Sunrise BLVD
Fort Pierce; FL 34950-5047

28
Lazatha Murphy
3403 Avenue P
Fort Pierce; FL 34947-1838

29
Humberto Garcia Jr
3030 Sunrise BLVD
Fort Pierce; FL 34982-6113

30
Catherine Simon
1004 S 7th St
Fort Pierce; FL 34950-9317

31
Ricardo Perez
1006 S 7th St
Fort Pierce; FL 34950

32
Cariann Martin
540 SW Siesta WAY
Stuart; FL 34994-7113

33
Naresa A Ghent
1010 S 7th St
Fort Pierce; FL 34950-9317

34
Michael D Robbins
309 S 5th S ST
Dundee; FL 33838-4313

35
Gilberto Hernandez
1018 S 7th St
Fort Pierce; FL 34950-9317

36
Herby Innocent
1020 S 7th St
Fort Pierce; FL 34950

37
Robert B Phelan
1022 S 7th ST
Fort Pierce; FL 34950-9317

38
Julie A Harding
1021 S 7th St
Fort Pierce; FL 34950

39
Douglas G Granfield
1017 S 7th St
Fort Pierce; FL 34950-9318

40
Thomas McIlwain
2817 Stoneway LN; Unit Apt C
Fort Pierce; FL 34982-4338

41
Mary S Bradley
1391 Bayshore Dr
Fort Pierce; FL 34949

42
Ronald C Stamps
8360 Waverly Rd
Owings; MD 20736-3121

43
Ronal Rigelue
1007 S 7th ST
Fort Pierce; FL 34950-9318

44
BCAG LLC
2210 S 34th ST
Fort Pierce; FL 34947-4509

45
JMH1 LLC
990 South End
Woodmere; NY 11598

46
Charles Eberhart
701 Parkway DR
Fort Pierce; FL 34950-9362

47
Michael C Timma
1000 Beach Ct
Fort Pierce; FL 34950

48
Christopher S Defilippis
1006 Beach Ct
Fort Pierce; FL 34950-9340

49
Steven Von Zamft
1020 Beach CT
Fort Pierce; FL 34950-9340

50
Shawn P Cronin
4163 SE Oakland St
Stuart; FL 34997

51
Philip J Matonti Jr
1034 Beach Ct
Fort Pierce; FL 34950-9340

52
Edward R Kesl Jr
1040 Beach Ct
Fort Pierce; FL 34950

53
Etude Leroy
1021 Beach CT
Fort Pierce; FL 34950-9341

54
Margaret Crooks (LF EST)
1017 Beach Ct
Fort Pierce; FL 34950

55
David Dickhart
1015 Beach CT
Fort Pierce; FL 34950-9341

56
Karen Summerlin
1011 Beach Ct
Fort Pierce; FL 34950

57
Carl F Moore
1009 Beach Ct
Fort Pierce; FL 34950

58
Beatriz Parra
% Josefina Braebe
Miami; FL 33174-3914

59
Fannie M Henderson
1105 S 7th St
Fort Pierce; FL 34950-9320

60
Sarah E Brink
509 S 10th ST
Fort Pierce; FL 34950-8539

61
Antonio Banuelos
1914 Wren Ave
Fort Pierce; FL 34982

62
Alberto G Garcia
1102 Beach CT
Fort Pierce; FL 34950-9342

63
Maurice Castin
1104 Beach Ct
Fort Pierce; FL 34950-9342

64
Haygar Enterprises LLC
3050 Sunrise Blvd
Fort Pierce; FL 34982

65
Paul G Wright
926 Grand Reserve Blvd
Port St Lucie; FL 34986

66
Barbara A Wright
1103 Sunrise BLVD
Fort Pierce; FL 34950-5049

67
Shaniece L Suttle
605 Wendell Rd
Fort Pierce; FL 34950-9301

68
Alane B Luke
1112 Beach CT
Fort Pierce; FL 34950-9342

69
James Wills
107 Bellevue DR
Cleburne; TX 76033-5331

70
R & D Management and Investments Inc (TR)
10380 SW Village Center DR; Unit # 333
Port Saint Lucie; FL 34987-1931

71
Jon L Miller
189 NE Sagamore TER
Port St Lucie; FL 34983-1287

72
Kevin Edwards
801 SE Johnson Ave #1954
Stuart; FL 34995

73
Thomas A Amspaugh
1104 Sunrise Blvd
Fort Pierce; FL 34950-5050



Location Map

1014 S. 7th Street

Robbins Dwelling Rental

THE SUNRISE CITY
FORT PIERCE
Florida

Treasure Coast Newspapers
PART OF THE USA TODAY NETWORK
St Lucie News Tribune
1801 U.S. 1, Vero Beach, FL 32960

AFFIDAVIT OF PUBLICATION

CITY OF FORT PIERCE
100 N. U.S. 1

FORT PIERCE, FL 34950

STATE OF WISCONSIN
COUNTY OF BROWN

Before the undersigned authority personally appeared, said legal clerk, who on oath says that he/she is a legal clerk of the St Lucie News Tribune, a daily newspaper published at Fort Piercein St Lucie News Tribune, a daily newspaper published at Fort Pierce in St. Lucie County, Florida: that the attached copy of advertisement was published in the St Lucie News Tribune in the following issues below. Affiant further says that the said St Lucie News Tribune is a newspaper published in Fort Pierce in said St. Lucie County, Florida, and that said newspaper has heretofore been continuously published in said St. Lucie County, Florida, daily and distributed in St. Lucie County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. The St Lucie News Tribune has been entered as Periodical Matter at the Post Offices in Fort Pierce, St. Lucie County, Florida and has been for a period of one year next preceding the first publication of the attached copy of advertisement.

July 21, 2019

Subscribed and sworn to before on July 22, 2019:

Tara Mondloch
Notary, State of WI, County of Brown

TARA MONDLOCH
Notary Public
State of Wisconsin

My commission expires August 6, 2021

Publication Cost: $106.08
Ad No: 0003678176
Customer No: 1330884
PO #: Public HearingNotice 8/5/2019

CITY OF FORT PIERCE
NOTICE OF PUBLIC HEARING

The City Commission of the City of Fort Pierce, Florida, pursuant to Section 22-143 of the Code of Ordinances of the City of Fort Pierce, will on Monday, August 5, 2019 hold a Public Hearing in the City Hall Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida, at their meeting which begins at 6:30 p.m., to consider review and approval of an application for Conditional Use with No New Construction submitted by property owner and applicant, Michael Robbins, to establish a Dwelling Rental, offering lodging for less than six (6) months; with a minimum of thirty-one (31) days at 1014 South 7th Street, Fort Pierce, FL. The property is zoned Single-Family Intermediate Density Residential Zone (R-2), Parcel ID: 2415-601-0254-000-0.

All interested parties may appear at the meeting and be heard with respect to the Applications. Said applications will be available for inspection in the City Clerk's Office, City Hall, 100 North U.S. #1, Fort Pierce, Florida.

ANY PERSONSEEKINGTO APPEAL THE DECISION OF THE CITY COMMISSION AS TO THE FOREGOINGIS ADVISED THAT A RECORD OF PROCEEDING IS REQUIRED IN ANY SUCH APPEALAND THAT SUCH PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF PROCEEDINGSS MADE INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

/s/ Linda W. Cox, City Clerk
Pub: July 21, 2019 TCN 3678176

City Commission Regular Meeting **12.b.**

Meeting Date: 08/05/2019

Re: Site Plan & Design Review - Second Street Station - 102 Avenue A (Marina Way)

Submitted For: Rebeca Guerra, Interim Planning Director, Planning & Zoning

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SUBJECT:

Quasi-Judicial Hearing - Review and approval of an application for a Site Plan and Design Review submitted by the applicant, John H. Blum from Carter Associates, Inc, and the owner, Kraaz and Kraaz Finance LLC, to construct a building consisting of 3,000 square feet of mercantile and 1,986 square feet of business office in the C-4, Central Commercial Zone, located at 102 Avenue A (Marina Way), Fort Pierce, FL. (Parcel ID 2410-503-0045-000-6).

SUMMARY:

The Planning Board originally reviewed this application on March 13, 2018, and forwarded a recommendation of Approval to the City Commission with four conditions of approval. On May 7, 2018, the City Commission approved the Site Plan and Design Review application, subject to the same four conditions. Subsequent to that approval, the Site Plan expired due to inactivity on the site. The applicant is now requesting approval of the same Site Plan and Design Review.

The request seeks to construct a building consisting of 3,000 square feet of mercantile and 1,986 square feet of business office. The project will consist of four (4) units totaling 4,896 square feet. The proposed development is an extension of an existing downtown commercial building – Second Street Station. The 0.138 acre lot of the subject 1.02 acres property is located on the north side of Avenue A, between the existing PP Cobb and Second Street Station buildings. The subject parcel is currently vacant and has an unimproved parking lot.

The subject site has a Zoning of C-4, Central Commercial Zone with a Future Land Use (FLU) designation of CBD, Central Business District.

RECOMMENDATION:

The proposed Site Plan and Design Review Applications meet the criteria specified in Section 22-32 and 22-59 of the City Code and promotes and protects the public health, safety, and general welfare. Therefore, Staff recommends that the City Commission **APPROVE** the proposed Site Plan and Design Review Applications with the following four (4) conditions:

1) The applicant shall obtain a Right of Way permit with the Engineering Department for re-construction of the adjacent sidewalk and construction of an elevated patio.
2) Provide a color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation. Provide an accurate color rendering of proposed signs showing dimensions, type of lettering, materials and actual color samples that demonstrates cohesiveness with the project design.
3) Provide a final landscape plan that meets the requirements of Article XII, Landscaping and Trees.

4) Please seek approval by the Historic Preservation Officer for compliance with terms and conditions of applicable certificates of appropriateness, prior to issuance of any building permit. Per City Code Section 22-59 and Chapter 23, the design features shall be reasonably consistent with the historic character of the predominant architectural style within the historic district (Downtown).

ALTERNATIVES:

Approval with modified / additional / no conditions
Disaproval.

RESPONSIBLE STAFF:

Vennis Gilmore, Planner

COORDINATED WITH:

Rebeca A. Guerra AICP, LEED-AP, CPD, Interim Planning Director
Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

Potential Increase in Tax Revenue

Attachments

Staff Report
Application
Property Record Card
Deed
Survey
Aerial Map
Zoning Map
FLU Map
Stormwater Report
Traffic Impact Report
Site Plan
Elevations
TRC Comments
Public Notice Certification
Proof of Publication

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:57 AM

Form Started By: Vennis Gilmore
Started On: 07/24/2019 04:59 PM
Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

TO:	Nicholas Mimms, PE, City Manager
THROUGH:	Rebeca A. Guerra, AICP, LEED-AP, CPD, Interim Planning Director
FROM:	Vennis Gilmore, Planner
RE:	**Application for Site Plan and Design Review** **Second Street Station** **Approx. 102 Avenue A (Marina Way)**
BOARD DATE:	August 5, 2019

STAFF REPORT

Owner(s):
Kraaz and Kraaz Finance LLC
201 S. 2nd Street, Suite 206
Fort Pierce, FL. 34950

Applicant:
John H. Blum – Carter Associates, Inc.
1708 21st Street
Vero Beach, FL. 32960

Applicant's Request:
Approval to build a building consisting of 3,000 sq. ft. of mercantile and 1,986 sq. ft. of business office in the C-4, Central Commercial Zone.

Location:
Approx. 102 Avenue A (Marina Way)

Parcel ID:
2410-503-0042-000-5

Zoning:
Central Commercial Zone (C-4)

Surrounding Zoning:

North	East	South	West
I-1	C-4	C-4	C-4

Site Size:
1.02 acres

Utilities:
FPUA

Staff Analysis:

The Planning Board has previously reviewed this application on March 13, 2018. The Planning Board forwarded a recommendation of Approval to the City Commission with four conditions. The City Commission approved this Site Plan and Design Review application with four conditions on May 7, 2018. The approved Site Plan has become expired. Per the direction of the City Manager's office, the applicant is requesting an extension of the approved Site Plan and Design Review application with the four conditions.

Request

The applicant is seeking approval to build a building consisting of 3,000 sq. ft. of mercantile and 1,986 sq. ft. of business office. The project will consist of four (4) units; totaling 4, 896 sq. ft. The proposed development is an extension of an existing downtown commercial building – Second Street Station. The 0.138 acre lot of the subject 1.02 acres property is located on the north side of Avenue A; between the existing PP Cobb and Second Street Station buildings. The subject parcel is currently vacant and consists of an unimproved parking lot.

The subject site has a Zoning of C-4, Central Commercial Zone with Future Land Use (FLU) designation of CBD, Central Business District.

History

The City Commission at their meeting on February 7, 2005; approved the Planned Unit Redevelopment Plan for the subject parcel. The proposed development "One Marina Place" consisted of a five-story building with approximately 7,200 square feet of retail space on the ground floor and a total of 41 units on the other four floors. The proposed density was 40 units per acre on a total of 1.04 acres. A total of 98 parking spaces were proposed in a basement, on the ground floor, and along Avenue B which was proposed to be realigned. In addition, a gym and an outdoor pool were proposed to be located on the 5th floor of the mixed-use building. Because the construction of the project had not started; as defined by the Building Department, nor an extension for the Plan had been requested within 12 months of the City Commission approval, the Plan expired. After discussion by the City Commission, Staff committed to place the Plan on the April 11th Planning Board agenda for re-approval. The Planning Board reapproved the Plan at their April 11, 2006 meeting. The Plan was submitted for re-approval and approved by the City Commission at their May 15, 2006 meeting.

Site Plan

The current applicant is proposing to build a building consisting of 3,000 sq. ft. of mercantile and 1,986 sq. ft. of business office. The project will consist of four (4) units; totaling 4, 896 sq. ft. The proposed development is an extension of an existing downtown commercial building – Second Street Station. The site is located in the "Downtown Business and Entertainment Overlay District" and is exempt from off-street parking requirements. Also in the "Downtown Business and Entertainment Overlay District", there is no minimum setback. With that said, the proposed building will consist of a monolithic slab with footers in-line with the proposed exterior building walls. There will be no encroachment of the foundation on the neighboring properties. The proposed construction will include an elevated patio seating area and re-construction of the existing sidewalk pavers to

the south and west of the proposed building. Due to the sloping sidewalk (drops approximately one-foot west to east along the property's 50-foot frontage), the proposed finished floor elevation has been established to match the adjacent buildings and therefore cannot provide ADA accessibility to the public sidewalk without the ramp and elevated patio. The patio will lend itself to "sidewalk café seating."

Design Review

The proposed mixed-use building is designed to match the adjacent buildings on each side with "on-street" frontage (i.e. – zero front setback). This configuration occurs predominately throughout the downtown area. The property to the west (i.e. – Second Street Station) is also owned by the applicant. The subject property is also within the Downtown District; a City of Fort Pierce Historic District. A Certificate of Appropriateness for Design Review by the City of Fort Pierce Historic Preservation Board, has been approved. The proposed development is considered to be conforming with regard to use. The (C-4) Central Commercial Zoning District is intended to serve as a primary center of commercial and institutional activity and as a readily identifiable focal point of the community and surrounding area.

The proposed development's modern architectural design and construction are compatible with the scale and character of the city's mix of existing buildings and land uses. The design is architecturally compatible with surrounding structures. The property is located within a historic preservation district (Downtown Historic District), the design features are reasonably consistent with the historic character of the predominant architectural style within the district. The design features will enhance or preserve the quality of the surrounding area so as not to detract from existing property values or impact adversely on existing scenic, natural, or historic beauty. The design avoids undue monotony in structural design features. Per City Code Section 22-59. – Design Review (d)(2); the following standards are considered for approval:

(i)
The design, including landscape features, is architecturally compatible with surrounding structures so as to be reasonably harmonious in landscaping, style, and color;
(ii)
If the property is located within a historic preservation district, the design features are reasonably consistent with the historic character of the predominant architectural style within the district;
(iii)
The design features will enhance or preserve the quality of the surrounding area so as not to detract from existing property values or impact adversely on existing scenic, natural, or historic beauty;
(iv)
The design avoids undue monotony in structural design features.
The board may condition recommendation for approval upon an applicant obtaining of a suitable variance pursuant to article VIII from the board of adjustment.

Traffic Impact Study

An analysis of the traffic impacts associated with the proposed mixed use building was performed using data provided by the latest edition of the ITE Trip Generation Manual. The calculations demonstrate that the proposed mixed use building will cause a nominal increase in traffic volumes. Therefore, the results indicate that an acceptable level of service will be maintained on the roadways servicing this project. The study suggests an increase of 404 daily trips with an average morning total of 39 trips and average evening total of 37 trips.

Technical Review Committee

All affected departments have reviewed the proposed Site Plan and Design Review with regards requirements of the City Code. Findings from the review by corresponding departments and any associated responses by the applicant are provided for viewing by the City Commission.

Planning Board Recommendation:

The Planning Board, at their July 9th, 2019 meeting, voted unanimously to recommend **approval** of the request.

Historical Preservation Board

The Historical Preservation Board, at their March 26th, 2018 meeting, voted unanimously to recommend approval with the following condition:

The applicant provides additional design attention, particularly to the "sidewalk café feature. The facing of the retaining wall and overall design of the café railing(s) are of particular concern as they are unique to this structure and embrace the encroachment into the public sidewalk.

Staff Recommendation

The proposed Site Plan and Design Review Applications meet the criteria specified in Section 22-32 and 22-59 of the City Code and promotes and protects the public health, safety, and general welfare; therefore Staff recommends that the City Commission **APPROVE** the proposed Site Plan and Design Review Applications with the following conditions:

1) The applicant obtains a Right of Way permit with the Engineering Department for re-construction of the adjacent sidewalk and construction of an elevated patio.

2) Please provide a color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation. Provide an accurate color rendering of proposed signs showing dimensions, type of lettering, materials and actual color samples that demonstrates cohesiveness with the project design.

3) Please provide a final landscape plan that meets the requirements of Article XII, Landscaping and Trees.

4) Please seek approval by the Historic Preservation Officer for compliance with terms and conditions of applicable certificates of appropriateness, prior to issuance of any building permit. Per City Code Section 22-59 and Chapter 23, the design features shall be reasonably consistent with the historic character of the predominant architectural style within the historic district (Downtown).

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

DEVELOPMENT REVIEW

Property address or Location 100 Avenue A Fort Pierce, Florida 34950

Parcel ID #(s) 2410-503-0042-000-5

Project description Development of a 4,986 sq. ft. mercantile and business building.

Kraaz and Kraaz Finance LLC	John H. Blum, Principal, Carter Associates, Inc.
Property Owner(s)	**Applicant/Representative, Title, Company**
201 S 2nd St Suite 206	1708 21st Street
Street Address	Street Address
For Pierce FL 34950	Vero Beach FL 32960
City State Zip	City State Zip
~~(772) 464-5885~~ 772-370-4777	(772)-562-4191
Phone Number	Phone Number
Bstone@boatloan.com	JohnB@carterassoc.com
Email Address	Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein. The undersigned consents to inspection and photographing of the subject property by the Planning staff for purposes of consideration of this Application and/or presentation to the Planning Board and City Commission.*

Property Owner(s) Signature(s)

STATE OF FLORIDA -- COUNTY ST LUCIE

The foregoing instrument was acknowledged before me this 23 day of January, 2018, by Hans Kraaz who is personally known to me or has produced _____ as identification.

Signature of Notary (seal)

NIKKI BATES
MY COMMISSION #FF991939
EXPIRES: SEP 10, 2020
Bonded through 1st State Insurance

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date_____
Intake Planner_____
Planner Assigned_____
Approved By_____Date _____
Comments_____

Fees_____ Control #_____ B. Permit #_____

Intake Date Stamp

❑ DEVELOPMENT REVIEW

General Information

- ❑ Incomplete application packets cannot be accepted.
- ❑ Site Plan approval is valid for one (1) year following City Commission approval. In order to maintain site plan approval, vertical improvements, permitted by the Building Department must commence prior to the 12-month expiration date, and building permits must be maintained until site plan is completed, per plans, or approval shall lapse.

Choose Application Type:

Application Type		
■ Site Plan	❑ Conditional Use with New Const.	❑ Major Amendment
❑ Conceptual Development Plan		❑ Minor Amendment

Site Information:

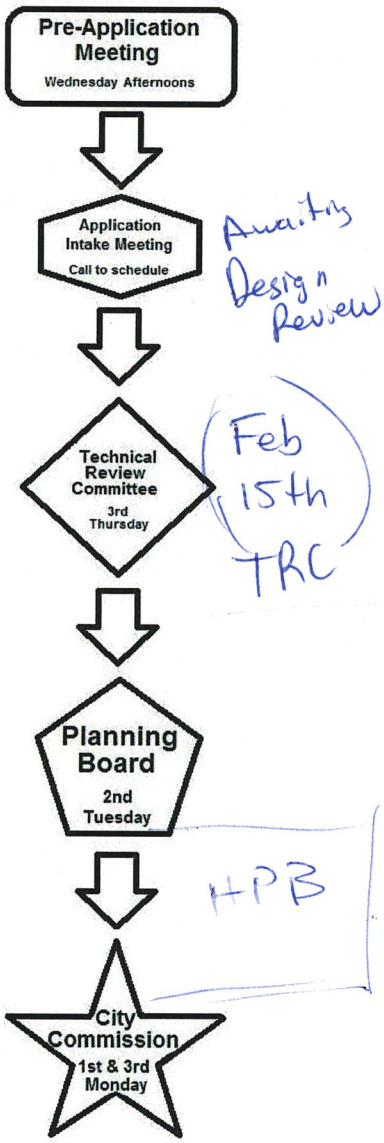
Non-Residential: Proposed Sq. Ft.: 4,986

Residential: Proposed Units: N/A

Surrounding Uses: *(i.e. single family home, retail, industrial, etc.)*

North	South	East	West
Vacant	Restaurant/Brewery	Retail	Restaurant

Application Outlook



Site Plan submittal requirements:

Submit one (1) original & thirteen (13) hard copies and one (1) CD of the following. Additional copies will be required of subsequent submittals.

- ☒ Complete notarized application
- ☒ Warranty Deed
- ☒ SLC Property Record Card
- ☒ Statements of ownership & control of proposed development. Statement describing in detail: character & intended use.
- ☒ General location map (see Section 22-58.d.2)
- ☒ Survey (see Section 22-58.d.3)
- ☒ Site Plan (see Section 22-58.d.4)
- N/A ❑ Landscaping Plan (see Section 22-187)
- ☒ Storm Drainage Plan (see Section 22-58.d.6)
- N/A ❑ Environmental Impact Report
- N/A ❑ Beach/Dune System protection plan, if applicable (see Section 22-58.d.7)
- N/A ❑ Lighting Plan (see Section 22-58.d.8)
- ☒ Design Review submittals (see Design Review application)
- N/A ❑ Traffic Impact Report
- ☒ Concurrency Review submittals (see Concurrency Review application)

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address: 100 Avenue A	Parcel ID: 2410-503-0042-000-5	Account #: 23052	Sec/Town/Range: 10/35S/40E
Map ID: 24/10N	Zoning: PUR	Use Type: 1000	Jurisdiction: Fort Pierce

Ownership

Kraaz and Kraaz Finance LLC
201 S 2nd St Ste 206
Fort Pierce, FL 34950

Legal Description

AARON LEE`S MAP OF FORT PIERCE BLK F-E 50 FT OF LOTS 4 AND 6 AND ALL OF LOTS 5, 7, 10 AND 11 AND N 50.5 FT OF VAC ALLEY ADJ ON E OF LOT 10 AND THAT PART OF VAC ALLEY LYG BTW E 50 FT OF LOT 6 AND 10 AND THAT PART OF A TRACT OF LAND OF AARON LEE`S MAP OF FORT PIERCE LYG W OF INDIAN RIVER DR MPDAF: FROM INT OF N RD R/W LI OF AVE A AND SW COR OF LOT 10 BLK F OF AARON LEE`S MAP OF FORT PIERCE, TH N 71 47 25 E ALG N R/W LI 189.47 FT TO WLY R/W LI OF INDIAN RIVER DR, TH N 12 28 30 E ALG WLY R/W LI 23.75 FT, TH N 07 12 19 W 83.89 FT, TH N 13 15 55 E 0.85 FT TO POB: TH CONT N 13 15 55 E 70.47 FT, TH N 28 22 25 E 52.66 FT, TH N 16 22 30 E 21.79 FT, TH N 58 17 09 W 28.55 FT, TH S 71 35 21 W 14.88 FT, TH N 18 13 53 W 14.47 FT, TH S 71 47 25 W 84.84 FT TO NE COR OF LOT 5 BLK F OR AARON LEE`S MAP OF FORT PIERCE, TH S 18 15 39 E 150.50 FT TO SE COR OF LOT 11, TH S 71 47 25 E 29.94 FT M/L TO POB- (1.03 AC) (MAP 24/10B) (OR 4003-2123)

Current Values

Just/Market:	$773,100	Assessed:	$708,620
Exemptions:	$0	Taxable:	$708,620

Historical Values 3-year

Year	Just/Market	Assessed	Exemptions	Taxable
2017	$773,100	$708,620	$0	$708,620
2016	$644,200	$644,200	$0	$644,200
2015	$644,200	$644,200	$0	$644,200

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price

Primary Building Information

Finished Area of this building: 0 SF
Gross Area of this building: 0 SF

Exterior Data

View:	Roof Cover:	Roof Structure:	Building Type:
Year Built: N/A	Frame:	Grade:	Effective Year: 2014
Primary Wall:	Story Height:	No. Units: 0	Secondary Wall:

Interior Data

Bedrooms: 0	A/C %: 0%	Electric:	Primary Int Wall:
Full Baths: 0	Heated %: N/A%	Heat Type:	Avg Hgt/Floor: 0
Half Baths: 0	Sprinkled %: 0%	Heat Fuel:	Primary Floors:



Image or Sketch unavailable for display

Total Areas

Finished/Under Air (SF):	0
Gross Area (SF):	0
Land Size (acres):	1.02
Land Size (SF):	44,430.41
Total Building Count:	1

Special Features and Yard Items

Type	Qty	Units	Year Blt

This information is believed to be correct at this time but it is subject to change and is not warranted.
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JOSEPH E. SMITH, CLERK OF THE CIRCUIT COURT - SAINT LUCIE COUNTY
FILE # 4315385 OR BOOK 4003 PAGE 2123, Recorded 06/02/2017 02:05:27 PM Doc Tax: $2800.00

Prepared by and return to:
LINDSAY DEMMERY, Esq.
120 Butler Street, Suite B
West Palm Beach, FL 33407

Property Control: 2410-503-0042-000/5

TRUSTEE'S DEED

THIS INDENTURE, made this 31 day of May, 2017, between **FP-100, LLC, a Florida Limited Liability Company,** Grantor, whose mailing address is: 3777 West Fork Road, Cincinnati, OH 45247 and **Kraaz & Kraaz Finance, LLC, a Florida Limited Liability Company,** Grantee, whose mailing address is: 201 S. 2nd Street, Suite 206, Fort Pierce, FL 34950.

W I T N E S S E T H:

That said Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS ($10.00), and other good and valuable considerations to said Grantor in hand paid by Grantees, the receipt whereof is hereby acknowledged, has granted, bargained and quitclaimed to said Grantees and Grantees heirs, successors and assigns forever, the following described land, situate, lying and being in County of St. Lucie, State of Florida, to wit:

SEE EXHIBIT "A"

TOGETHER with all tenements, hereditaments and appurtenances thereto belonging or otherwise pertaining.

SUBJECT to taxes for 2017 and subsequent years; covenants, conditions, restrictions, zoning, easements, reservations, and limitations of record, if any, however this reference shall not operate to reimpose same.

TO HAVE AND TO HOLD, the same in fee simple forever.

The above referenced property is not Grantors' homestead.

REPRESENTATION

I represent to you that:

(a) I am duly appointed and qualified to act as authorized Agent identified in Paragraph 1;

(b) In all things preliminary to and in and about this conveyance of the Real Property, the terms and conditions of such have been met; and

(c) I have the power and authority to execute this Deed.

IN WITNESS WHEREOF, Grantor has hereunto set his hands and seals and date and year first above written.

Signed, sealed, delivered
in the presence of:

Print Name: Josh Basinger

Print Name: Rachael Coates

FP-100, LLC, a Florida Limited
Liability Company

By: Tara Adams on behalf of Johnston Trust Company
Print: Tara Adams
as Agent of FP-100, LLC

STATE OF Ohio

COUNTY OF Hamilton

The foregoing instrument was acknowledged before me, this 25th day of April, 2017 by Tara Adams as Agent for FP-100, LLC, who is personally known to me or who has produced _____ as identification and who did take an oath and state: he/she is the individual described in and who executed the foregoing for the purposes therein expressed.

Notary Public, State of
My Commission Expires:

NOTARIAL SEAL STATE OF OHIO

Jody Christine Warren, Attorney At Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date
Sec. 147.03 R.C.

EXHIBIT "A"
Page 1 of 2

DESCRIPTION

A PORTION OF LAND LYING IN SECTION 10,TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

PARCEL 4: THE EAST 50 FEET OF LOTS 4 AND 6, ALL OF LOTS 5, 7, 10, 11, 12 AND 13 OF BLOCK "F", AND THE ADJACENT 10 FOOT VACATED ALLEY, ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA;

TOGETHER WITH: A TRACT OF LAND 158.8 FEET EAST AND WEST AND 254 FEET NORTH AND SOUTH, LYING EAST OF SAID LOTS 5, 7, 11, 12 AND 13 OF BLOCK "F" OF AARON LEE'S MAP OF FORT PIERCE, FLORIDA.

LESS AND EXCEPTING PARCEL 1, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE RUN N 71°47'25" E, ALONG THE NORTH RIGHT-OF-WAY LINE OF AVENUE A, A DISTANCE OF 189.47 FEET TO THE POINT OF BEGINNING; THENCE RUN N 12°28'30" E, A DISTANCE OF 23.75 FEET; THENCE RUN N 07°12'19" W, A DISTANCE OF 83.89 FEET; THENCE RUN N 13°15'55" E, A DISTANCE OF 71.32 FEET; THENCE RUN N 28°22'25" E, A DISTANCE OF 52.66 FEET; THENCE RUN N 16°22'30" E, A DISTANCE OF 21.79 FEET; THENCE RUN N 58°17'09" W, A DISTANCE OF 28.55 FEET; THENCE RUN S 71°35'21" W, A DISTANCE OF 14.88 FEET; THENCE RUN N 18°13'53" W, A DISTANCE OF 14.47 FEET; THENCE RUN N 71°47'25" E, A DISTANCE OF 74.58 FEET; THENCE RUN S 18°15'39" E, A DISTANCE OF 254.00 FEET; THENCE RUN S 71°47'25" W, A DISTANCE OF 157.53 FEET TO THE POINT OF BEGINNING, ALL LYING AND BEING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

ALSO LESS AND EXCEPTING PARCEL 4a BEING MORE PARTICAULARLY DESCRIBED AS FOLLOWS; COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F, ACCORDING TO THE "PLAT OF FORT PIERCE MADE BY AARON LEE" AS RECORDED IN PLAT BOOK 1, PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA;

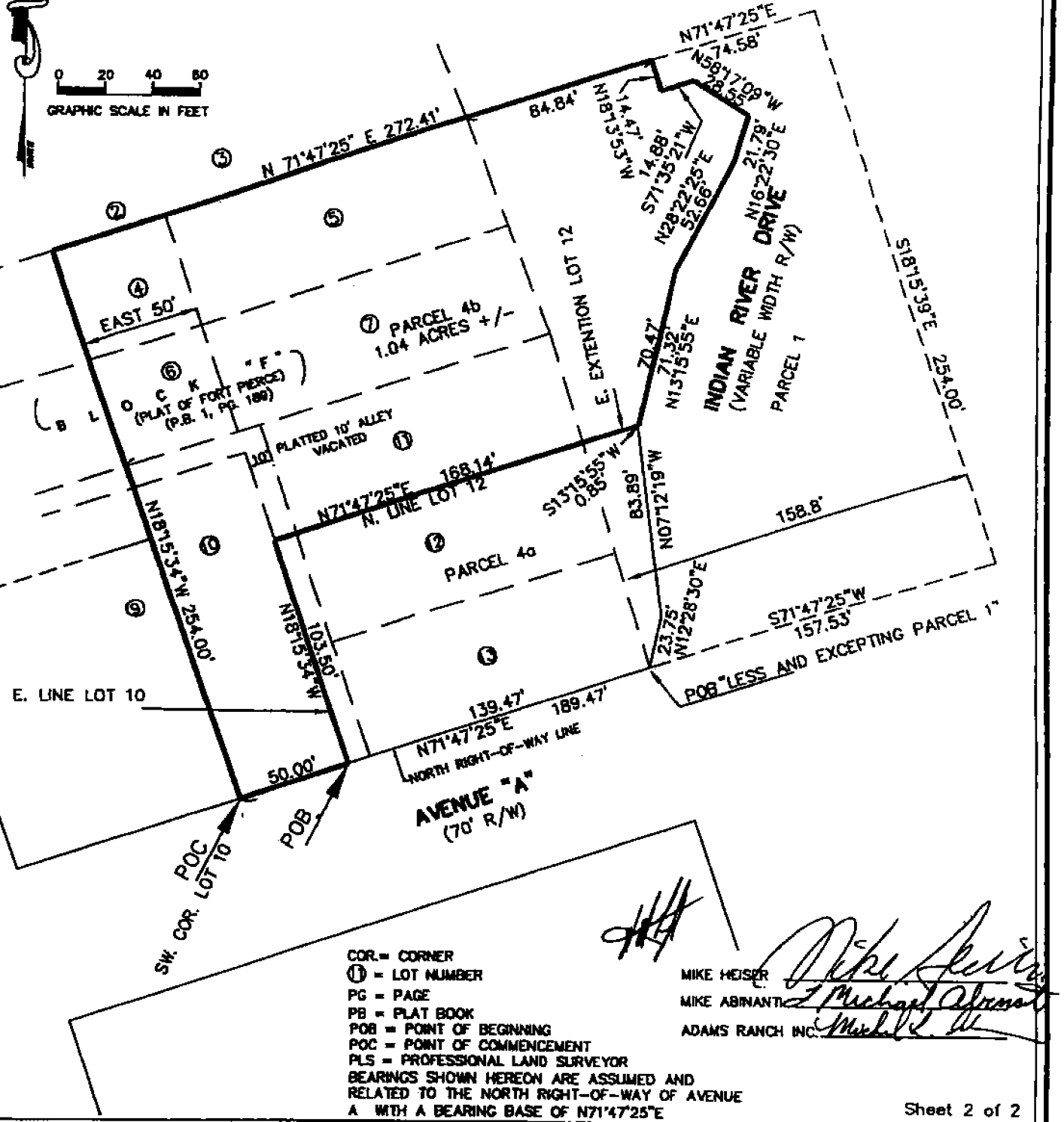
THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH RIGHT-OF-WAY LINE OF AVENUE A, A DISTANCE OF 50.00 FEET TO THE EAST LINE OF LOT 10, BLOCK F, SAID POINT BEING THE POINT OF BEGINNING; THENCE RUN NORTH 18°15'34" WEST, ALONG THE EAST LINE OF LOT 10, BLOCK F, A DISTANCE OF 103.50 FEET TO THE WESTERLY EXTENSION OF THE NORTH LINE OF LOT 12, BLOCK F; THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH LINE OF LOT 12, A DISTANCE OF 168.14 FEET TO THE EAST LINE OF PARCEL 4, AS DESCRIBED IN O.R. BOOK 584, PAGE 1421, OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE SOUTH 13°15'55" WEST, A DISTANCE OF 0.85 FEET ALONG SAID EAST LINE OF PARCEL 4; THENCE RUN SOUTH 07°12'19" EAST, A DISTANCE OF 83.89 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4; THENCE RUN SOUTH 12°28'30" WEST, A DISTANCE OF 23.75 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4, TO THE NORTH RIGHT-OF-WAY LINE OF AVENUE A; THENCE RUN SOUTH 71°47'25" WEST, ALONG THE NORTH RIGHT-OF-WAY LINE OF AVENUE A, A DISTANCE OF 139.47 FEET, TO THE POINT OF BEGINNING.

SKETCH OF DESCRIPTION
OF
Parcel 4b
Prepared For
BUD ADAMS

File: 0108S&D.DWG
Date: 1-17-2001
Tech: ER

CULPEPPER & TERPENING INC.
CONSULTING ENGINEERS
&
LAND SURVEYORS
2980 SOUTH 25th STREET
FORT PIERCE, FLORIDA 34982
(407) 464-3537

EXHIBIT "A"
Page 2 of 2
THIS IS NOT A SURVEY

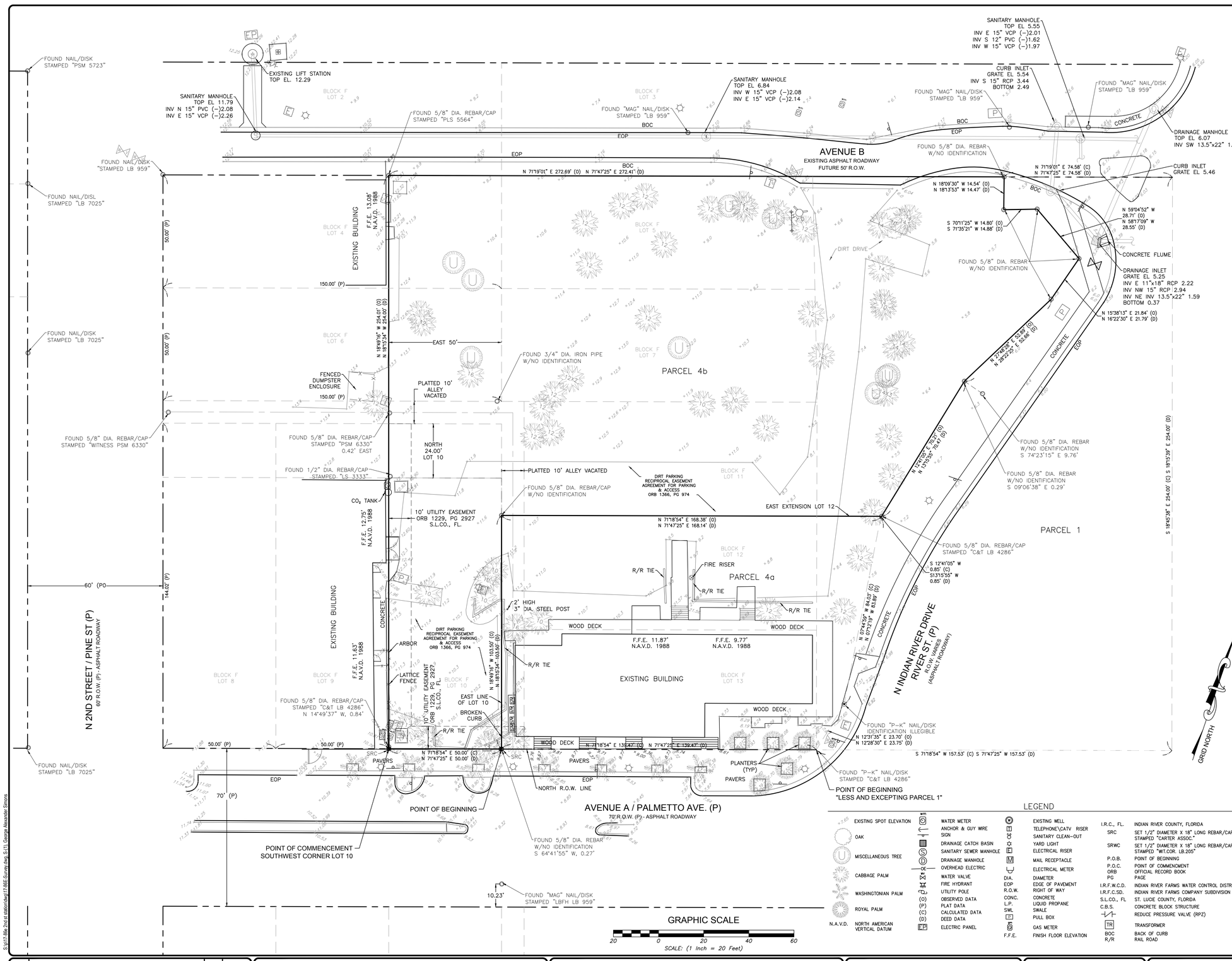


COR.= CORNER
① = LOT NUMBER
PG = PAGE
PB = PLAT BOOK
POB = POINT OF BEGINNING
POC = POINT OF COMMENCEMENT
PLS = PROFESSIONAL LAND SURVEYOR
BEARINGS SHOWN HEREON ARE ASSUMED AND RELATED TO THE NORTH RIGHT-OF-WAY OF AVENUE A WITH A BEARING BASE OF N71°47'25"E

MIKE HEISER
MIKE ABINANTI
ADAMS RANCH INC.

Sheet 2 of 2

SKETCH OF DESCRIPTION OF **PARCEL 4b** Prepared For **BUD ADAMS**	File: 0108S&D.DWG Date: 1-17-2001 Tech: ER	CULPEPPER & TERPENING, INC. CONSULTING ENGINEERS & LAND SURVEYORS 2980 SOUTH 25th STREET FORT PIERCE, FLORIDA 34982 (561) 464-3537



LEGEND

EXISTING SPOT ELEVATION	WATER METER	EXISTING WELL	I.R.C., FL.	INDIAN RIVER COUNTY, FLORIDA
OAK	ANCHOR & GUY WIRE	TELEPHONE\CATV RISER	SRC	SET 1/2" DIAMETER X 18" LONG REBAR/CAP STAMPED "CARTER ASSOC."
MISCELLANEOUS TREE	SIGN	SANITARY CLEAN-OUT	SRWC	SET 1/2" DIAMETER X 18" LONG REBAR/CAP STAMPED "MT.COR. LB.205"
CABBAGE PALM	DRAINAGE CATCH BASIN	YARD LIGHT	P.O.B.	POINT OF BEGINNING
WASHINGTONIAN PALM	SANITARY SEWER MANHOLE	ELECTRICAL RISER	P.O.C.	POINT OF COMMENCEMENT
ROYAL PALM	DRAINAGE MANHOLE	MAIL RECEPTACLE	ORB	OFFICAL RECORD BOOK
N.A.V.D. NORTH AMERICAN VERTICAL DATUM	OVERHEAD ELECTRIC	ELECTRICAL METER	PG	PAGE
	WATER VALVE	DIAMETER	I.R.F.W.C.D.	INDIAN RIVER FARMS WATER CONTROL DISTRICT
	FIRE HYDRANT	EDGE OF PAVEMENT	I.R.F.C.SD.	INDIAN RIVER FARMS COMPANY SUBDIVISION
	UTILITY POLE	RIGHT OF WAY	S.L.CO., FL	ST. LUCIE COUNTY, FLORIDA
	(O) OBSERVED DATA	CONCRETE	C.B.S.	CONCRETE BLOCK STRUCTURE
	(P) PLAT DATA	LIQUID PROPANE		REDUCE PRESSURE VALVE (RPZ)
	(C) CALCULATED DATA	SWALE		TRANSFORMER
	(D) DEED DATA	PULL BOX	BOC	BACK OF CURB
	ELECTRIC PANEL	GAS METER	R/R	RAIL ROAD
		FINISH FLOOR ELEVATION F.F.E.		

DESCRIPTION:

OFFICIAL RECORD BOOK 4003, PAGE 2123 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA.

A PORTION OF LAND LYING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA. PARCEL 4: THE EAST 50 FEET OF LOTS 4 AND 5, ALL OF LOTS 5, 7, 10, 11, 12 AND 13 OF BLOCK "F", AND THE ADJACENT 10 FOOT VACATED ALLEY, ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA;

TOGETHER WITH: A TRACT OF LAND 158.8 FEET EAST AND WEST AND 254 FEET NORTH AND SOUTH, LYING EAST OF SAID LOTS 5, 7, 11, 12 AND 13 OF BLOCK "F" OF AARON LEE'S MAP OF FORT PIERCE, FLORIDA.

LESS AND EXCEPTING PARCEL 1, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE RUN N 71°47'25" E, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 189.47 FEET TO THE POINT OF BEGINNING; THENCE RUN N 12°28'30" E, A DISTANCE OF 23.75 FEET; THENCE RUN N 07°12'19" W, A DISTANCE OF 83.89 FEET; THENCE RUN N 13°15'55" E, A DISTANCE OF 71.32 FEET; THENCE RUN N 28°22'25" E, A DISTANCE OF 52.66 FEET; THENCE RUN N 16°22'30" E, A DISTANCE OF 21.79 FEET; THENCE RUN N 58°17'09" W, A DISTANCE OF 28.55 FEET; THENCE RUN S 71°35'21" W, A DISTANCE OF 14.88 FEET; THENCE RUN N 18°13'53" W, A DISTANCE OF 14.47 FEET; THENCE RUN N 71°47'25" E, A DISTANCE OF 74.58 FEET; THENCE RUN S 18°15'39" E, A DISTANCE OF 254.00 FEET; THENCE RUN S 71°47'25" W, A DISTANCE OF 157.33 FEET TO THE POINT OF BEGINNING, ALL LYING AND BEING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

ALSO LESS AND EXCEPTING PARCEL 4a BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F, ACCORDING TO THE "PLAT OF FORT PIERCE MADE BY AARON LEE" AS RECORDED IN PLAT BOOK 1, PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 50.00 FEET TO THE EAST LINE OF LOT 10, BLOCK F, SAID POINT OF BEGINNING BEING THE POINT OF BEGINNING; THENCE RUN NORTH 18°15'34" WEST, ALONG THE EAST LINE OF LOT 10, BLOCK F, A DISTANCE OF 103.50 FEET TO THE WESTERLY EXTENSION OF THE NORTH LONE OF LOT 12, BLOCK F; THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH LINE OF LOT 12, A DISTANCE OF 168.14 FEET TO THE EAST LINE OF PARCEL 4, AS DESCRIBED IN O.R. BOOK 584, PAGE 1421, OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE SOUTH 13°15'55" WEST, A DISTANCE OF 0.85 FEET ALONG SAID EAST LINE OF PARCEL 4; THENCE RUN SOUTH 07°12'19" EAST, A DISTANCE OF 83.89 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4; THENCE RUN SOUTH 12°28'30" WEST, A DISTANCE OF 23.75 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4, TO THE NORTH RIGHT OF WAY LINE OF AVENUE A; THENCE RUN SOUTH 71°47'25" WEST, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 139.47 FEET, TO THE POINT OF BEGINNING.

SURVEYOR'S GENERAL NOTES AND REPORT:

1. UNLESS IT BEARS THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER, THIS DRAWING, SKETCH, PLAT OR MAP IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT VALID.
2. THE LAST DAY OF FIELD WORK PERFORMED FOR THE INITIAL SURVEY EFFORT WAS JANUARY 10, 2018. SUBSEQUENT ADDITIONS, DELETIONS AND/OR UPDATES, IF ANY, ARE REFLECTED IN THE DRAWING REVISIONS.
3. BEARINGS SHOWN HEREON ARE BASED UPON THE NORTH AMERICAN DATUM OF 1983, ADJUSTMENT OF 2011, AND ARE PROJECTED IN THE FLORIDA STATE PLANE COORDINATE SYSTEM, FLORIDA EAST ZONE (901) AND ARE REFERENCED TO THE ESTABLISHED AND MONUMENTED LINE SHOWN HEREON LABELED AS THE BEARING BASIS.
4. UNLESS A DIFFERENCE IS SHOWN, OBSERVED AND RECORD DIMENSIONS ARE THE SAME. ALL DIMENSIONS SHOWN HEREON ARE DISPLAYED IN U.S. SURVEY FEET AND DECIMAL PARTS THEREOF.
5. THE BOUNDARY DETERMINATION AND DELINEATION SHOWN ON THIS MAP OF SURVEY WAS BASED UPON THE PROFESSIONAL OPINION OF THE REGISTERED SURVEYOR PURSUANT TO NORMAL PRINCIPALS AND PRACTICES OF LAND SURVEYING AND IS NOT INTENDED TO IMPLY OR DETERMINE OWNERSHIP. THIS SURVEY DOES NOT INTEND TO DELINEATE LOCAL AREAS OF CONCERN OR ANY OTHER JURISDICTIONAL DETERMINATION.
6. THIS SURVEY HAS BEEN PREPARED FOR THE EXCLUSIVE BENEFIT AND USE OF THE PERSONS AND/OR ENTITIES NAMED HERON FOR THE PURPOSES IDENTIFIED HEREON ONLY. UNLESS OTHERWISE STATED, CERTIFICATION OF THIS SURVEY MAP APPLIES ONLY TO THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J17 FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES. THE CERTIFICATION IN NO WAY CONSTITUTES NEITHER GUARANTY NOR WARRANTY TO ANY OTHER INFORMATION NOT SHOWN HEREON. ADDITIONS, DELETIONS OR REVISIONS TO THIS DRAWING BY OTHERS ARE NOT PERMITTED AND THIS SURVEY MAY NOT BE TRANSFERRED WITHOUT THE EXPRESSED WRITTEN PERMISSION OF THE SIGNING SURVEYOR. THIS SURVEY IS NOT VALID FOR ANY OTHER PURPOSE OTHER THAN INTENDED BY THE SIGNING SURVEYOR.
7. THE LEGAL DESCRIPTION AND MATTERS OF PUBLIC RECORD WERE FURNISHED BY THE CLIENT. THIS PROPERTY(S) WAS NOT ABSTRACTED OR RESEARCHED BY THIS OFFICE FOR ENCUMBRANCES OF RECORD. THE HEREON DESCRIBED PROPERTY IS SUBJECT TO RESTRICTIONS, RESERVATIONS, EASEMENTS AND RIGHTS-OF-WAY OF RECORD, IF ANY. MATTERS OF RECORD NOT BROUGHT TO THE SURVEYOR'S ATTENTION BY THE CLIENT, THEIR AGENT OR AS DISCLOSED BY A FURNISHED TITLE INSURANCE POLICY WERE NOT INCLUDED. NO INVESTIGATION WAS MADE BY THIS OFFICE INTO THE VALIDITY OF ANY EASEMENTS CITED IN THE LEGAL DESCRIPTION OR FOR ANY ENCUMBRANCES NOT OF RECORD IN THE INFORMATION FURNISHED BY THE CLIENT. A TITLE REPORT OR COMMITMENT WAS FURNISHED THROUGH STEWART TITLE GUARANTY COMPANY POLICY SERIAL NUMBER 0--2281-- 77275, DATE OF POLICY JUNE 2, 2017 AT 2:05 PM. THIS SURVEY IS SUBJECT TO SCHEDULE B PART II EXCEPTIONS OF THE ABOVE MENTIONED TITLE REPORT OR COMMITMENT. EXCEPTIONS FROM STEWART TITLE GUARANTY COMPANY COMMITMENT AS STATED ABOVE AS FOLLOWS: NO EXCEPTIONS LISTED.
8. THE EXPECTED USE OF THE LAND, AS CLASSIFIED IN THE STANDARDS OF PRACTICE (5J17 F.A.C.) IS COMMERCIAL/HIGH RISK. THE MINIMUM RELATIVE DISTANCE ACCURACY OF BOUNDARIES FOR THIS TYPE OF SURVEY IS 1 FOOT IN 10,000 FEET. THIS SURVEY MEETS OR EXCEEDS THE STATED ACCURACY REQUIREMENT.
9. WITH EXCEPTION TO WHAT HAS BEEN FIELD LOCATED AND SHOWN ON THIS SURVEY, THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN HEREON COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. SUBSURFACE AND/OR AERIAL ENCROACHMENTS, IF ANY, WERE NOT LOCATED AND/OR DEPICTED ON THIS SURVEY UNLESS NOTED OR IDENTIFIED.
10. THE HEREON DESCRIBED PROPERTY APPEARS TO LIE WITHIN FLOOD ZONE 'X', AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AS SHOWN ON FLOOD INSURANCE RATE MAP (FIRM) NUMBER 12111C0179, COMMUNITY NUMBER 120286, PANEL 0179, SUFFIX 'J' MAP REVISED DATE FEBRUARY 16, 2012, MAP INDEX DATE FEBRUARY 16, 2012.

VERTICAL DATUM AND CONTROL NOTES:

THE ELEVATIONS SHOWN HEREON ARE REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 1988) AND ARE DISPLAYED IN U.S. SURVEY FEET AND DECIMAL PARTS THEREOF.

ORIGINATING BENCH MARK:

DESIGNATION: H 231
PID: AF3246
STATE/COUNTY: FL/ ST LUCIE
USGS QUAD: FORT PIERCE (1983)
NAD 83 (2011) POSITION: 27 27 04.95327 (N) 080 19 25.28512 (W)
NAD 83 (2011) ELLIP HEIGHT: –25.456 (METERS)
NAVD 88 ORTHO HEIGHT: 2.086 (METERS) 6.84 (FEET)
GEOID HEIGHT: –27.547 (METERS)
DESCRIPTION: BENCH MARK DISK STAMPED "H 231 1965 SET IN THE NORTHWEST CORNER OF BRIDGE ABUTMENT OVER MOORES CREEK AND INDIAN RIVER DRIVE.
LOCATION: IN FORT PIERCE, AT THE INTERSECTION OF AVENUE C AND NORTH INDIAN RIVER DRIVE, SET IN TOP OF AND 1.6 FEET EAST OF THE WEST END OF THE NORTH CONCRETE ABUTMENT OF THE INDIAN RIVER DRIVE

TEMPORARY BENCHMARK(S):

TBM #11 SET 1/2"x18" REBAR/CAP STAMPED "CARTER ASSOC. LB 205" N 1133289.07 E 875646.24 EL. 5.68'

TBM #12 FOUND "P-K" NAIL/DISK STAMPED "C&T LB 4286" N 1133046.29 E 875596.05 EL. 7.42'

TBM #13 SET 1/2"x18" REBAR/CAP STAMPED "CARTER ASSOC. LB 205" N 1132982.24 E 875457.91 EL. 9.38'

TBM #14 SET 1/2"x18" REBAR/CAP STAMPED "CARTER ASSOC. LB 205" N 1133105.69 E 875386.82 EL. 12.71'

TBM # 15 SET 1/2"x18" REBAR/CAP STAMPED "CARTER ASSOC. LB 205" N 1133249.99 E 875334.02 EL. 9.96'

TBM #16 SET 1/2"x18" REBAR/CAP STAMPED "CARTER ASSOC. LB 205" N 1133253.83 E 875593.53 EL. 5.66'

SURVEYOR'S GLOBAL POSITIONING SYSTEM (G.P.S.) NOTES:

1. G.P.S. SURVEY METHOD: REAL TIME KINEMATIC (RTK)
2. G.P.S. RECEIVER TYPE: DUAL FREQUENCY LEICA GS 14 / CS 15 GPS/GLONASS GNSS (GLOBAL NAVIGATION SATELLITE SYSTEM), SBAS, CODE AND PHASE (L1 AND L2)
3. THE ORIGINAL GPS RTK MEASUREMENTS BEGAN JANUARY 5, 2018 AND WERE COMPLETED ON JANUARY 10, 2018. TWO LEICA DUAL FREQUENCY GPS RECEIVERS EQUIPPED WITH RT-SKI (REAL TIME MEASUREMENT CAPABILITIES) WERE USED TO GATHER GPS DATA. TYPICALLY A BASE RECEIVER IS SET UP ON AN ESTABLISHED CONTROL STATION WHILE A ROVING RECEIVER LOCATES EXISTING MONUMENTS, IMPROVEMENTS AND/OR TOPOGRAPHIC DATA AND CONTROL THROUGHOUT THE PROJECT AREA. REAL-TIME COORDINATE COMPUTATIONS AND PRECISION INFORMATION ARE DETERMINED VIA RADIO / MODEM LINK WITH THE BASE STATION AND RECORDED AS THREE DIMENSIONAL (3D) POSITIONS.
4. G.P.S. SURVEY MEASUREMENTS WERE PROCESSED AND ADJUSTED USING LEICA INFINITY, VERSION 2.1.0
5. THE HORIZONTAL TARGET ACCURACY FOR THIS SURVEY IS AS FOLLOWS:
   HORIZONTAL: 8MM + 1PPM (RMS)
   VERTICAL: 15MM + 1PPM (RMS).
6. HORIZONTAL POSITIONS OF SITE CONTROL WERE ESTABLISHED UTILIZING THE FDOT FPRN "MAX" NETWORK CORRECTION. LOCAL SITE CONTROL VALUES ARE NETWORK CORRECTED (ADJUSTED) POSITIONS.

NO.	REVISION	BY	DATE
1	Added information from Title Commitment	DJM	01/22/2018

KRAAZ AND KRAAZ FINANCE, LLC
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FORT PIERCE, FLORIDA 34950
TEL: 772-464-5885 FAX:

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CONSULTING ENGINEERS AND LAND SURVEYORS
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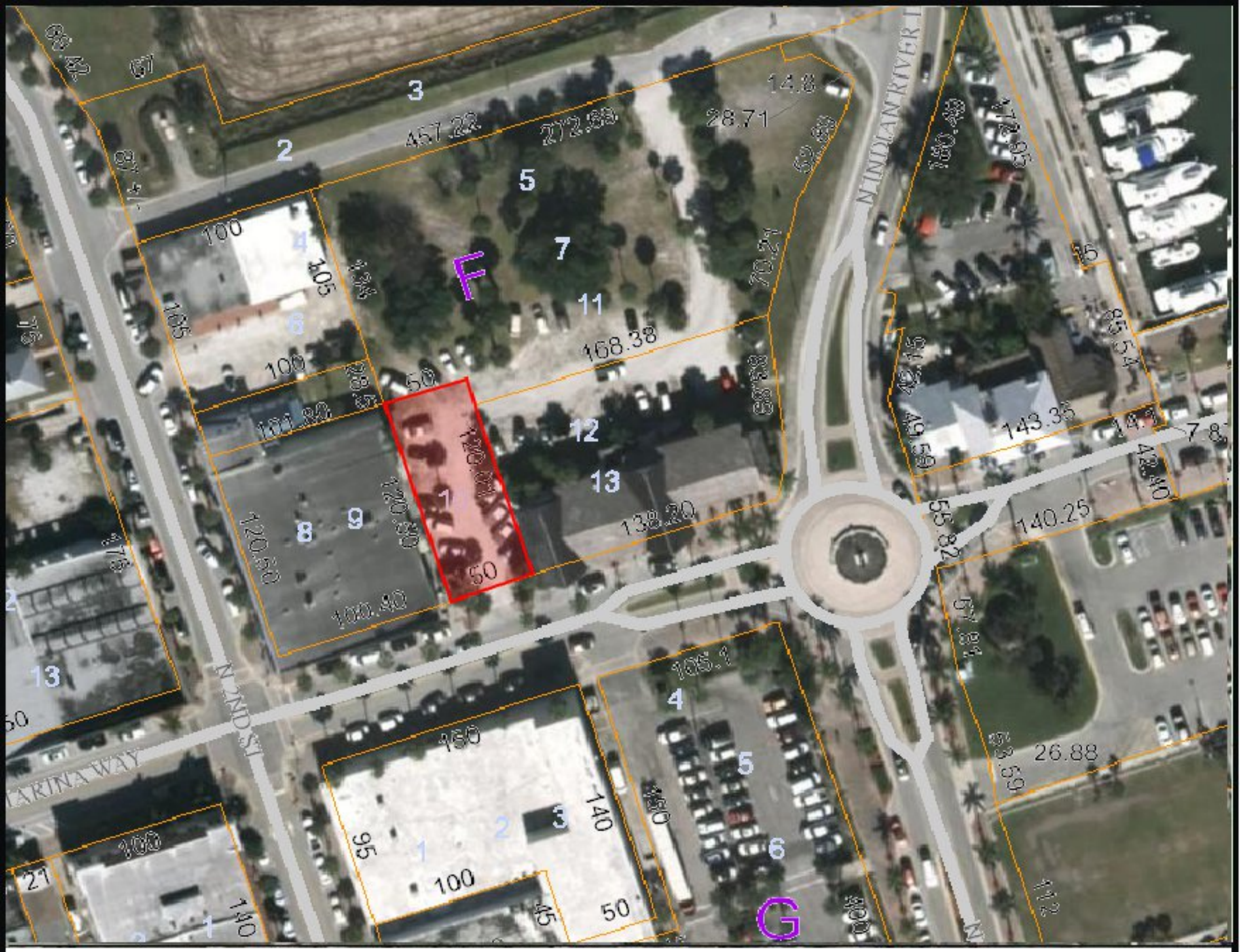
DAVID E. LUETHJE, P.S.M. SIGNATURE DATE
FLORIDA LICENSE No. 5728
CARTER ASSOCIATES, INC. COA 205 / LB 205

DATE : JANUARY 2018
PROJ. # : 17-86E
DRAWN BY: DJM
APPD. BY : DEL
PLOT BY : George Alexander Simons
FILE NAME : 17-86E-Survey.dwg
REF. # : -
F.B. & PG. : 859WB/42+

BOUNDARY AND TOPOGRAPHIC SURVEY
100 AVENUE A
FORT PIERCE, FLORIDA 34950
LYING IN PART OF SEC. 10, TWP. 35 SOUTH, RGE. 40 EAST
ST. LUCIE COUNTY, FLORIDA

SHEET
S-1
Dwg. #: 20802-C

Mar 1, 18 - 1:34 PM
S:\2017 Files Post Restoration\17-86E Survey.dwg, S-1 h, George Alexander Simons

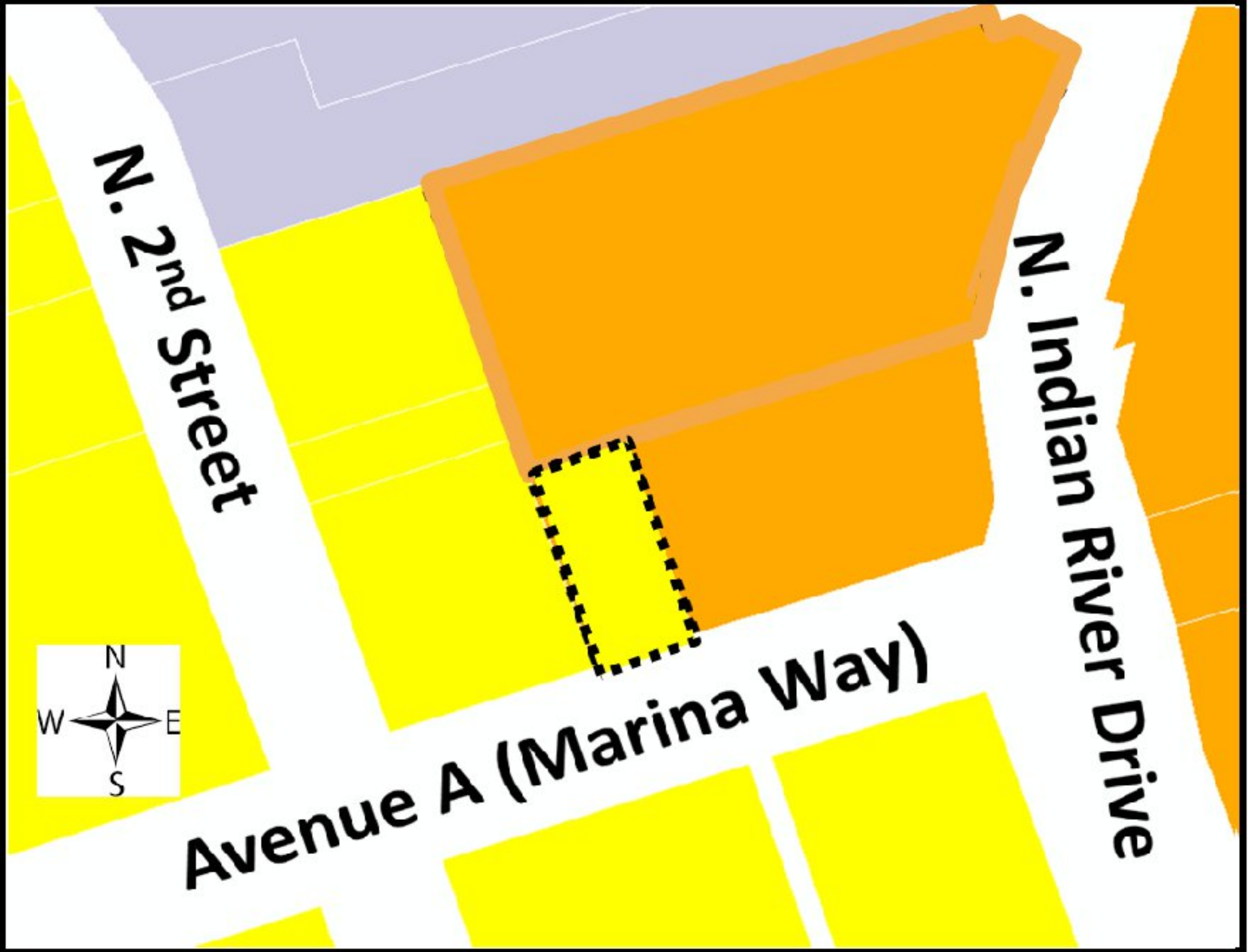


Aerial Map

102 Avenue A (Marina Way) -

Second Street Station

THE SUNRISE CITY
FORT PIERCE
Florida



Legend

Subject Site

C-4, Central Commercial Zone

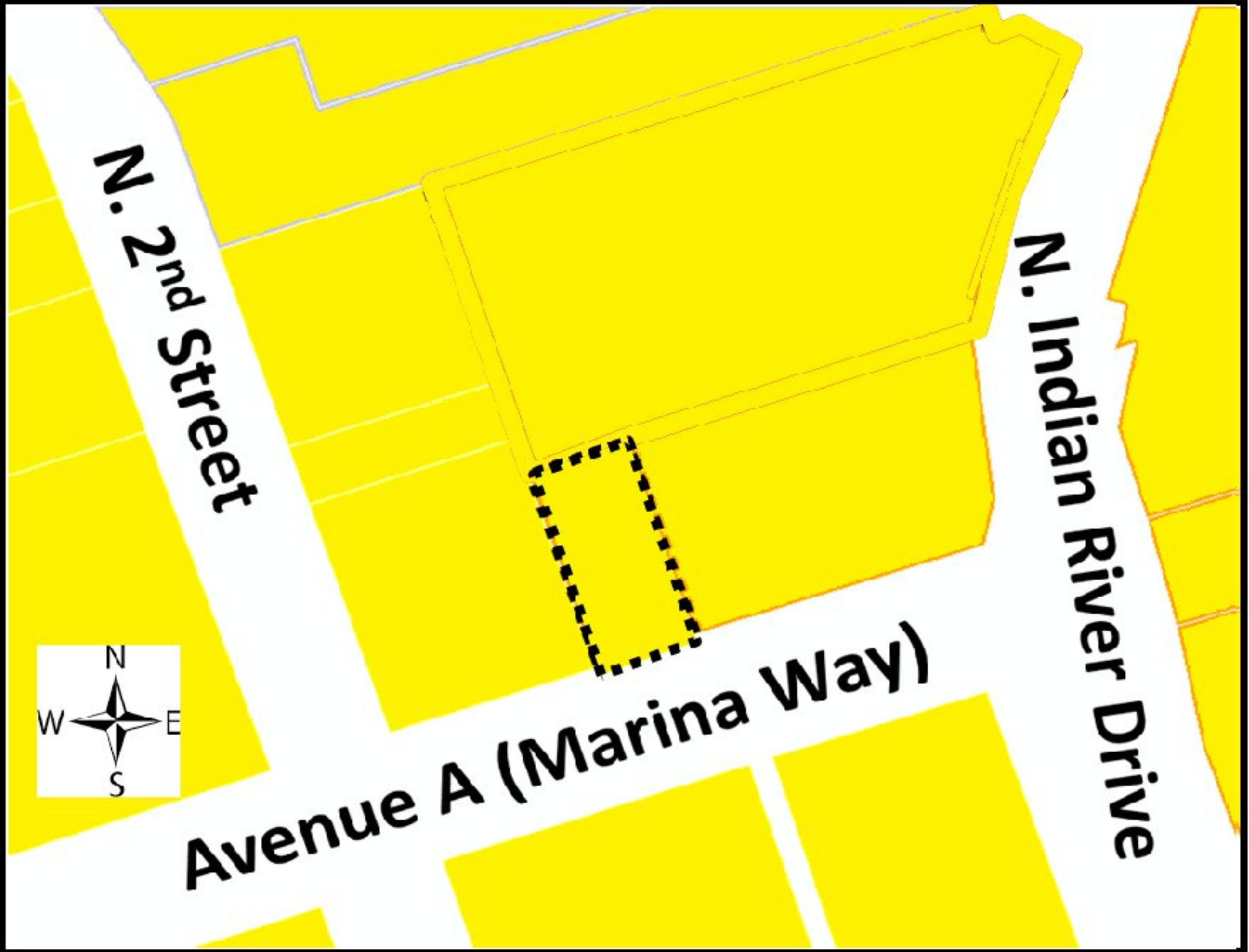
I-1, Light Industrial Zone

PUR, Planned Unit Redevelopment

Zoning Map

Second Street Station -
102 Avenue A (Marina Way)

THE SUNRISE CITY
FORT PIERCE
Florida



Future Land Use Map

Second Street Station -
102 Avenue A (Marina Way)

Legend

Subject Site

CBD, Central Business District

THE SUNRISE CITY
FORT PIERCE
Florida

STORMWATER MANAGEMENT
PERMIT APPLICATION
FOR
Second Street Station II
Fort Pierce, Florida
January 2018

John H. Blum, P.E.
Florida Reg. No. 45813

PREPARED BY

CARTER ASSOCIATES, INC.
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C.O.A. #205
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Vero Beach, FL 32960
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APPENDIX B – PRE & POST BASIN 25 YEAR 72 HOUR VOLUME RESULTS
APPENDIX C – EXFILTRATION TRENCH CALCULATIONS
APPENDIX D – ARDAMAN & ASSOCIATES, INC. (SOILS EXPLORATION)

I. INTRODUCTION

The proposed project location is 100 Avenue A Fort Pierce, Florida. Currently the site is a marl parking lot used as over flow parking for the adjacent properties. The existing topography of the site allows for runoff to flow to the southeast of the site.

II. OBJECTIVE / METHODOLOGY

The proposed project, consists of the construction of a 4-unit business/mercantile building (4,896 sf). The construction will include a patio seating area and reconstruction of the existing sidewalk pavers to the south and west of the proposed building. The total proposed parcel will be 6,000.67 sf, of that area 5,308 sf (88.5%) will be impervious. In the City of Ft. Pierce Florida Ordinance No. J-216 Sec. 17-28. (e)(5) when using an exfiltration trench without overflow capabilities the volume must provide the runoff difference of the Pre and Post 25-year-3-day storm event.

III. PROCEDURE

The stormwater system for the proposed construction will consist of roof gutters conveying the runoff that will tie into one Type 'C' inlet structure. The Type 'C' inlet will capture all of the runoff to the north of the building and tie into an underground exfiltration trench. The exfiltration trench has been sized to hold a volume greater than ±676 cubic feet of storage, using the Pre and Post 25-year-3-day event volume difference.

IV. CONCLUSION

As shown in the exfiltration trench calculations in Appendix C, the total storage volume meets the requirement stated in the City of Ft. Pierce Florida Ordinance No. J-216 Sec. 17-28. (e)(5). The volume in the proposed structure can hold ±697 ft^3, while the difference in volume of the Pre and Post 25-year-3-day event is ±676 ft^3. Thus, the exfiltration trench volume satisfies the required volume storage needed.

APPENDIX A

```
================================================================================
==== Basins ====================================================================
================================================================================

         Name: Site                    Node: Site Pre              Status: Onsite
        Group: 2nd Street Pre          Type: SCS Unit Hydrograph CN

        Unit Hydrograph: Uh484                  Peaking Factor: 484.0
          Rainfall File:                  Storm Duration(hrs): 0.00
    Rainfall Amount(in): 0.000              Time of Conc(min): 5.00
              Area(ac): 0.138                 Time Shift(hrs): 0.00
          Curve Number: 85.00             Max Allowable Q(cfs): 999999.000
               DCIA(%): 0.00

Second Street - Pre

--------------------------------------------------------------------------------------------------
         Name: Site                    Node: Exfiltration          Status: Onsite
        Group: 2nd Street Post         Type: SCS Unit Hydrograph CN

        Unit Hydrograph: Uh484                  Peaking Factor: 484.0
          Rainfall File:                  Storm Duration(hrs): 0.00
    Rainfall Amount(in): 0.000              Time of Conc(min): 5.00
              Area(ac): 0.138                 Time Shift(hrs): 0.00
          Curve Number: 96.00             Max Allowable Q(cfs): 999999.000
               DCIA(%): 0.00

Second Street - Post

================================================================================
==== Hydrology Simulations =====================================================
================================================================================

         Name: Post25-3
     Filename: N:\JHB\P\17-86E 2nd Street Station II\Calcs\Storm-ICPR\Model\Post25-3.R32

      Override Defaults: Yes
    Storm Duration(hrs): 72.00
          Rainfall File: Sfwmd72
    Rainfall Amount(in): 9.50

Time(hrs)       Print Inc(min)
--------------- ---------------
72.000          15.00

--------------------------------------------------------------------------------------------------
         Name: Pre25-3
     Filename: N:\JHB\P\17-86E 2nd Street Station II\Calcs\Storm-ICPR\Model\Pre25-3.R32

      Override Defaults: Yes
    Storm Duration(hrs): 72.00
          Rainfall File: Sfwmd72
    Rainfall Amount(in): 9.50

Time(hrs)       Print Inc(min)
--------------- ---------------
72.000          15.00

================================================================================
==== Routing Simulations =======================================================
================================================================================

         Name: Post25-96           Hydrology Sim: Pst25-96
     Filename: N:\JHB\P\17-76E JHL Partners\Model\Post25-96.I32

      Execute: No          Restart: No            Patch: No
  Alternative: No

        Max Delta Z(ft): 1.00                   Delta Z Factor: 0.00500
    Time Step Optimizer: 10.000
        Start Time(hrs): 0.000                   End Time(hrs): 96.00
     Min Calc Time(sec): 0.5000              Max Calc Time(sec): 60.0000
        Boundary Stages:                        Boundary Flows:



Time(hrs)       Print Inc(min)
--------------- ---------------
96.000          15.000

Group           Run
--------------- -----
2nd Street Post Yes
```

```
-------------------------------------------------------------------------------------------------
         Name: Pre25-96            Hydrology Sim: Pre25-96
     Filename: N:\JHB\P\17-76E JHL Partners\Model\Pre25-96.I32

      Execute: No          Restart: No            Patch: No
  Alternative: No

       Max Delta Z(ft): 1.00                    Delta Z Factor: 0.00500
    Time Step Optimizer: 10.000
       Start Time(hrs): 0.000                    End Time(hrs): 96.00
     Min Calc Time(sec): 0.5000               Max Calc Time(sec): 60.0000
       Boundary Stages:                         Boundary Flows:


Time(hrs)       Print Inc(min)
--------------- ---------------
96.000          15.000

Group           Run
--------------- -----
2nd Street Pre  Yes
```

APPENDIX B

2nd Street
Max Volume
1/22/18

Simulation	Basin	Group	Time Max hrs	Flow Max cfs	Volume in	Volume ft3
Post25-3	Site2nd Street Post		59.99	0.657	9.006	4511.227
Pre25-3	Site 2nd Street Pre		59.99	0.628	7.657	3835.906

APPENDIX C

EXFILTRATION TRENCH CALCULATION

Pipe		
	pi	3.14
	Radius	1 ft
	length	19 ft
Volume (For 2 Pipes)		119.38 ft^3
Trench	width	13.5 ft
	depth	4.5 ft
	length	21 ft
Volume		578.18 ft^3
Total Volume		697.57 ft^3

Volume Comparison

25 Year 3 Day - Volume

Pre:	3835.906 ft^3
Post:	4511.227 ft^3
Difference:	675.321 ft^3

Exfiltration Trench Volume		25 Year 3 Day Volume Difference
697.57 ft^3	>	675.321 ft^3

APPENDIX D

Subsurface Soil Exploration
Historic Cobb Corner
Property Improvements
Indian River Drive
Fort Pierce, Florida

Ardaman & Associates, Inc.

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New Orleans – 1305 Distributors Row, Suite I, Jefferson, Louisiana 70123 – Phone (504) 835-2593

Port St. Lucie – 460 Concourse Place NW, Unit 1, Port St. Lucie, Florida 34986 – Phone (772) 878-0072

Sarasota – 78 Sarasota Center Blvd., Sarasota, Florida 34240 – Phone (941) 922-3526

Shreveport – 7222 Greenwood Road, Shreveport, Louisiana 71119 – Phone (318) 636-3673

Tallahassee – 3175 West Tharpe Street, Tallahassee, Florida 32303 – Phone (850) 576-6131

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MEMBERS:
A.S.F.E.
American Concrete Institute
ASTM International
Florida Institute of Consulting Engineers

Ardaman & Associates, Inc.
Geotechnical, Environmental and
Materials Consultants

September 27, 2017
File No. 17-5464

Kraaz and Kraaz Finance, Inc.
201 South 2nd Street, Unit 206
Fort Pierce, Florida 34950

Attention: Mr. Brian Stone

Subject: **Subsurface Soil Exploration**
Historic Cobb Corner Property Improvements
Indian River Drive
Fort Pierce, Florida

Mr. Stone:

As requested and authorized, we have completed a shallow subsurface soil exploration and geotechnical engineering evaluation for the subject project. The purposes of performing this exploration were to evaluate the general subsurface conditions within the proposed two-story or three-story building and associated parking/driving areas, and to provide recommendations for site preparation and foundation support. This report documents our findings and presents our engineering recommendations.

SITE LOCATION AND SITE DESCRIPTION

The Historic Cobb Corner Property is located at the northwest corner of the intersection on Indian River Drive and Avenue A in Fort Pierce, St. Lucie County, Florida (Section 10, Township 35 South, Range 40 East). The general site location is shown superimposed on the Fort Pierce, Florida USGS quadrangle map presented on Figure 1. The subject area for the proposed building is currently undeveloped, sparsely wooded and unimproved parking areas.

PROPOSED CONSTRUCTION AND GRADING

Based on the information provided, it is our understanding that the project entails the design and construction of a two-story or three-story building and associated parking/dive areas to the north of the historical P.P. Cobb Building. For the purpose of our analysis, we assumed that the proposed building will consist of load bearing walls and interior columns with a slab-on-grade floor. Typical anticipated loading conditions for the two-story or three-story structure were not provided, but have been assumed to be on the order of 3 to 5 kips per linear foot for wall foundations and 50 to 70 kips for individual column foundations. We have assumed less than 4 feet of fill is anticipated to bring the building and parking areas to final elevation. If actual building loads or fill heights exceed our assumptions, then the recommendations in this report may not be valid.

REVIEW OF SOIL SURVEY MAPS

The Soil Survey of St. Lucie County, Florida, which was issued by the U.S. Department of Agriculture, Soil Conservation Service in 1980, states that the predominant surficial soil type in the area where the site is located is *Urban land*. A brief description of this soil type, as taken from the Soil Survey, is presented below.

According to the USDA Soil Survey, *Urban land* consists of areas that are more than 70 percent covered by airports, shopping centers, parking lots, large buildings, streets, and sidewalks. Other areas, for example, lawns, parks, vacant lots, and playgrounds are made up mostly of Ankona, Lawnwood, Nettles, Pendarvis, Pepper, Tantile, St. Lucie, Paola, and Waveland soils. The surface of these soils, to a depth of about 12 inches, has been covered with fill material consisting of sandy and loamy materials which contain limestone and shell fragments in places. These areas of soils are too small to be mapped separately.

FIELD EXPLORATION PROGRAM

The field exploration program included performing two (2) Standard Penetration Test (SPT) borings (B-1 and B-2 on Figure 2) in the vicinity of the proposed building area and two (2) auger borings (AB-1 and AB-2) within or in the vicinity of the surrounding parking/drive areas. The SPT borings were advanced to an approximate depth of 20 feet below the existing ground surface using the general methodology outlined in ASTM D-1586. The auger borings were conducted using a 4-inch diameter continuous flight auger to the depth of 10 feet below the existing ground surface. Descriptions of these field procedures are included in the Appendix.

Soil samples were recovered from the sampler or auger during performance of the borings. The samples were visually classified in the field and representative portions of the samples were transported to our laboratory in sealed sample jars. The groundwater level at each of the boring locations was measured during drilling. Upon completion, the borings were backfilled with soil cuttings. The approximate locations of the borings are shown on Figure 2. These locations were determined in the field by estimating distances from existing site features and should be considered accurate only to the degree implied by the method of measurement used.

In order to estimate the hydraulic conductivity of the shallow soils, two constant-head exfiltration tests (Exfil-1 and Exfil-2) were performed in the vicinity of the proposed stormwater treatment areas as shown on Figure 2. These tests were performed in general accordance with the methods described in the South Florida Water Management District (SFWMD) Permit Information Manual, Volume IV. In brief, the hydraulic conductivities obtained from exfiltration tests Exfil-1 and Exfil-2 are shown in the table below.

Test Number	Boring location	Hydraulic Conductivity ($cfs/ft^2 - ft$)
Exfil-1	Exfil-1	5.49×10^{-4}
Exfil-2	Exfil-2	5.92×10^{-4}

It is noted that a suitable factor of safety should be used with this value. In addition, for the type of soils tested, a transformation ratio of 1 horizontal to 1 vertical is appropriate (i.e; the estimated ratio of horizontal to vertical permeability).

LABORATORY PROGRAM

Representative soil samples obtained during our field sampling operation were packaged and transferred to our laboratory for further visual examination and classification. The soil samples were visually classified in general accordance with the Unified Soil Classification System (ASTM D-2488). The resulting soil descriptions are shown on the soil boring profiles presented on Figures 3 and 4.

GENERAL SUBSURFACE CONDITIONS

General Soil Profile

The results of the field exploration and laboratory programs are graphically summarized on the soil boring profiles presented on Figures 3 and 4. The stratification of the boring profiles represents our interpretation of the field boring logs and the results of laboratory examinations of the recovered samples. The stratification lines represent the approximate boundary between soil types. The actual transitions may be more gradual than implied.

As shown on the soil boring profiles on Figures 3, the SPT borings typically encountered loose to dense, light brown to brown and light gray to gray fine sand (Unified Soil Classification SP), fine sand with silt (SP-SM), and fine sand with clay (SP-SC) to the boring termination depths of 20 feet. As shown on Figure 4, the auger borings encountered similar soils to a depth of 10 feet below the existing ground surface. These soil profiles are outlined in general terms only. Please refer to Figures 3 and 4 for soil profile details.

Groundwater Level

The groundwater level was measured in the boreholes on the day drilled. As shown on Figures 3 and 4, groundwater was encountered in the borings at approximate depths ranging from 7 to 9 feet below the existing ground surface on the date indicated. Fluctuations in groundwater levels should be anticipated throughout the year primarily due to seasonal variations in rainfall and other factors that may vary from the time the borings were conducted.

NORMAL SEASONAL HIGH GROUNDWATER LEVEL

The normal seasonal high groundwater level each year is the level in the August-September period at the end of the rainy season during a year of normal (average) rainfall. The water table elevations associated with a higher than normal rainfall and in the extreme case, flood, would be higher to much higher than the normal seasonal high groundwater level. The normal high water levels would more approximate the normal seasonal high groundwater levels.

The seasonal high groundwater level is affected by a number of factors. The drainage characteristics of the soils, the land surface elevation, relief points such as drainage ditches, lakes, rivers, swamp areas, etc., and distance to relief points are some of the more important factors influencing the seasonal high groundwater level.

Based on our interpretation of the site conditions using the soil borings and the Soil Survey, we preliminarily estimate the normal seasonal high groundwater level at the boring locations to be approximately 1 to 2 feet above the groundwater level measured in the boreholes at the time of our field exploration.

ENGINEERING EVALUATION AND RECOMMENDATIONS

General

The results of our exploration and analysis indicate that, with proper site preparation as recommended in this report, the existing soils are suitable for supporting the proposed two-story or three-story building on a conventional shallow foundation system. Spread footings should

provide an adequate support system for the structure. The soil borings typically encountered suitable sandy soils at the locations and depths explored.

The following are our recommendations for overall site preparation and foundation support which we feel are best suited for the proposed buildings and existing soil conditions. The recommendations are made as a guide for the design engineer and/or architect, parts of which should be incorporated into the project's specifications.

Stripping and Grubbing

The "footprint" of the proposed building area, plus a minimum margin of five feet, should be stripped of all surface vegetation, stumps, debris, concrete, asphalt, organic topsoil or other deleterious materials, as encountered. Buried utilities should be removed or plugged to eliminate conduits into which surrounding soils could erode.

After stripping, the site should be grubbed or root-raked such that roots with a diameter greater than ½ inch, stumps, or small roots in a dense state, are completely removed. The actual depth(s) of stripping and grubbing must be determined by visual observation and judgment during the earthwork operation.

Special care should be taken to ascertain that all existing foundations, slabs, and any other underground structures are removed from the proposed construction area. If pipes or any collapsible or leak prone utilities are not removed or completely filled (with grout or concrete), they may serve as conduits for subsurface erosion resulting in excessive settlements. Over-excavated areas resulting from the removal of underground structures and unsuitable materials should be backfilled in accordance with the fill soils section of this report. This excavation must not undermine the existing facilities and/or building foundations. Provide shoring, bracing, and/or underpinning of existing footings as necessary to protect from failure.

It has been our experience that soils surrounding existing buildings sometimes contain pockets of construction debris or other deleterious materials requiring removal and replacement with compacted clean fine sands. Therefore, we strongly recommend that the stripped surface be inspected and approved by Ardaman & Associates, Inc. prior to filling the site.

Proof-rolling

We recommend proof-rolling the cleared surface to locate any unforeseen soft areas or unsuitable surface or near-surface soils, to increase the density of the upper soils, and to prepare the existing surface for the addition of the fill soils (as required). Proof-rolling of the building areas should consist of at least 10 passes of a compactor capable of achieving the density requirements described in the next paragraph. Each pass should overlap the preceding pass by 30 percent to achieve complete coverage. If deemed necessary, in areas that continue to "yield", remove all deleterious material and replace with clean, compacted sand backfill. The proof-rolling should occur after cutting and before filling. The number of passes can be reduced to three within the parking/drive areas.

A density equivalent to or greater than 95 percent of the modified Proctor (ASTM D-1557) maximum dry density value for a depth of 1 foot must be achieved beneath the stripped and grubbed ground surface. Additional passes and/or over-excavation and recompaction may be

required if these minimum density requirements are not achieved. The soil moisture should be adjusted as necessary during compaction.

We recommend that the existing surface be level and firm prior to the addition of fill soils. Proof-rolling with a front-end loader may help achieve the desired surface and compaction condition before adding the fill soils. The site should be dewatered as necessary.

Care should be exercised to avoid damaging any neighboring structures while the compaction operation is underway. Prior to commencing compaction, occupants of adjacent structures should be notified and the existing condition (i.e. cracks) of the structures documented with photographs and survey (if deemed necessary). Compaction should cease if deemed detrimental to adjacent structures, and Ardaman & Associates should be notified immediately.

Vibrations

We recommend that the site preparation contractor closely monitor the vibrations produced during the compaction operations so that they do not adversely affect the adjacent structures. A seismograph with a suitable indicator range should be arranged on the site during the compaction operations to verify that ground vibrations are maintained within acceptable levels, and special attention given to limiting ground vibrations with acceptable levels adjacent to nearby existing structures. Additionally, the contractor and design engineer should determine if existing structures will be especially susceptible to vibrations caused during this phase of the project. A pre-condition survey should also be performed prior to construction to document pre-existing cracks or other signs of existing damage to the structures. Ardaman and Associates would be pleased to provide these services, if requested.

Suitable Fill Material and the Compaction of Fill Soils

All fill soil should be free of organic materials, such as roots and vegetation. We recommend using fill with less than 12 percent by dry weight of material passing the U.S. Standard No. 200 sieve size. Soils with more than 12 percent passing the No. 200 sieve can be used in some applications, but will be more difficult to compact due to their inherent nature to retain soil moisture.

All structural fill should be placed in level lifts not to exceed 12 inches in uncompacted thickness. Each lift should be compacted to at least 95 percent of the modified Proctor (ASTM D-1557) maximum dry density value. The filling and compaction operations should continue in lifts until the desired elevation(s) is achieved. If hand-held compaction equipment is used, the lift thickness should be reduced to no more than 6 inches.

Foundation Support by Spread Footings and Foundation Compaction Criteria

Excavate the foundations to the proposed bottom of footing elevations and, thereafter, verify the in-place compaction for a depth of 1 foot below the footing bottoms. If necessary, compact the soils at the bottom of the excavations to at least 95 percent of the modified Proctor maximum dry density (ASTM D-1557) for a depth of 1 foot below the footing bottoms. Based on the existing soil conditions and, assuming the above outlined proof-rolling and compaction criteria are implemented, an allowable soil bearing pressure of 2,500 pounds per square foot (psf) may be used in the foundation design. This bearing pressure should result in foundation settlement within tolerable limits (i.e., 1 inch or less).

All bearing wall foundations should be a minimum of 18 inches wide and column foundations 24 inches wide. A minimum soil cover of 24 inches should be maintained from the bottom of the foundations to the adjacent finished grades.

Floor Slab Moisture Reducer and Slab Compaction Requirements

Compaction beneath all floor slabs should be verified for a depth of 12 inches and meet the 95 percent criteria (modified Proctor, ASTM D-1557).

Precautions should be taken during the slab construction to reduce moisture entry from the underlying subgrade soils. Moisture entry can be reduced by installing a membrane between the subgrade soils and floor slab. Care should be exercised when placing the reinforcing steel (or mesh) and slab concrete such that the membrane is not punctured. We note that the membrane alone does not prevent moisture from occurring beneath or on top of the slab.

If interior columns are isolated from the floor slab, an expansion joint should be provided around the columns and sealed with a water-proof sealant. We note that the site has a relatively high groundwater table level which needs to be considered if any recessed slabs or sump pits (i.e., loading docks, etc.) are being planned for the site.

Typical Asphaltic Concrete Surface Pavement Section

Site Preparation

All areas to be paved should be prepared as previously outlined. Prior to stabilized subgrade and pavement base installation, the subgrade soil compaction should be verified for a depth of 2 feet (i.e., compacted to at least 95 percent of the modified Proctor (ASTM D-1557, AASHTO T-180) maximum dry density value).

Limerock/Coquina Base

An 8-inch thick limerock or coquina base course having a minimum Limerock Bearing Ratio (LBR) value of 100, overlying a 12-inch thick stabilized subgrade can be used provided that grading and drainage plans preclude periodic saturation of the base material. The periodic saturation of a limerock/coquina base material could lead to premature pavement distress. A minimum clearance of 18 inches must be maintained between the bottom of the limerock/coquina base and the seasonal high groundwater table.

The limerock or coquina should be compacted to at least 98 percent of the modified Proctor (ASTM D-1557, AASHTO T-180) maximum density value. For bus and/or truck parking and drive areas, the base thickness should be increased to a minimum of 10 inches.

A minimum 12-inch thick stabilized subgrade having a minimum Limerock Bearing Ratio (LBR) value of 40 must be achieved beneath the base. The natural soils will have to be stabilized with suitable clayey soil or another approved stabilization material in order to achieve the required LBR value. The stabilized subgrade must be compacted to at least 98 percent of the modified Proctor maximum dry density (ASTM D-1557, AASHTO T-180). The stabilized subgrade must be firm and unyielding immediately prior to placement of the base material.

Wearing Surface

A minimum 1½ inch layer of Type SP-9.5 or SP-12.5 asphaltic concrete should be used for a wearing surface in automobile parking/drive areas. For bus and/or truck parking/drive areas, at least 2½ inches of Type SP-9.5 or SP-12.5 asphaltic concrete should be used. The asphalt wearing surface must be placed on an adequately compacted and unyielding base course. Specific requirements for the Type-SP asphaltic concrete wearing surface are outlined in Section 334 in the Florida Department of Transportation, Standard Specifications for Road and Bridge Construction, Latest Edition.

The latest specifications of Florida Department of Transportation shall govern the design and placement of the base and asphaltic concrete wearing surface. The above minimum requirements will satisfactorily support Traffic Level A*. If a heavier traffic pattern is anticipated, the design section should be increased accordingly.

Retention Ponds

We understand that dry bottom retention ponds or exfiltration trenches are planned for the site. For this study, soil conditions were explored in the proposed stormwater treatment areas with two auger boring to a depth of 5 feet in conjunction with field exfiltration tests (Exfil – 1 and Exfil – 2). The fine sand, fine sand with silt and fine sand with clay soils (Strata Nos. 1, 2 and 3 on Figure 3) encountered in the borings are considered to be relatively permeable.

For dry bottom retention ponds, pond performance will be significantly influenced by the soil permeability and the vertical separation between the pond bottom and the seasonal high groundwater level. Ardaman & Associates, Inc. would be pleased to assist in evaluating the design exfiltration rates, underdrains and/or groundwater baseflow as pond geometry and stormwater volume requirements become available.

QUALITY ASSURANCE

We recommend establishing a comprehensive quality assurance program to verify that all site preparation and foundation and pavement construction is conducted in accordance with the appropriate plans and specifications. Materials testing and inspection services should be provided by Ardaman & Associates, Inc.

As a minimum, an on-site engineering technician should monitor all stripping and grubbing to verify that all deleterious materials have been removed and should observe the proof-rolling operation to verify that the appropriate numbers of passes are applied to the subgrade. In-situ density tests should be conducted during filling activities and below all footings, floor slabs and pavement areas to verify that the required densities have been achieved. In-situ density values should be compared to laboratory Proctor moisture-density results for each of the different natural and fill soils encountered.

Additionally for the pavements, Limerock Bearing Ratio tests should be performed. The base course(s) should be tested for density and thickness. Samples of the asphaltic concrete should

* Reference: "Flexible Pavement Design Manual", Florida Department of Transportation. (Latest Edition)

be obtained and tested in the laboratory for Marshall stability, flow, asphalt content, and aggregate gradation. Also, the asphaltic concrete thickness should be verified in the field.

Finally, we recommend inspecting and testing the construction materials for the foundations and other structural components.

IN-PLACE DENSITY TESTING FREQUENCY

In Southeast Florida, earthwork testing is typically performed on an on-call basis when the contractor has completed a portion of the work. The test result from a specific location is only representative of a larger area if the contractor has used consistent means and methods and the soils are practically uniform throughout. The frequency of testing can be increased and full-time construction inspection can be provided to account for variations. We recommend that the following minimum testing frequencies be utilized.

In proposed structural areas, the minimum frequency of in-place density testing should be one test for each 2,500 square feet of structural area (minimum of five test locations per building). In-place density testing should be performed at this minimum frequency for a depth of 1 foot below natural ground and for every 1-foot lift of fill placed in the structural areas. In addition, density tests should be performed in each column footing for a depth of 1 foot below the bearing surface. For continuous or wall footings, density tests should be performed at a minimum frequency of one test for every 50 lineal feet of footing, and for a depth of 1 foot below the bearing surface.

In proposed parking areas, a minimum frequency of one In-place density test for each 5,000 square feet of area should be used. The existing, natural ground should be tested to a depth of 12 inches at the prescribed frequency. Each 12-inch lift of fill, as well as the stabilized subgrade (where applicable) and base should be tested at this frequency. Utility backfill should be tested at a minimum frequency of one In-place density test for each 12-inch lift for each 200 lineal feet of pipe. Additional tests should be performed in backfill for manholes, inlets, etc.

Representative samples of the various natural ground and fill soils should be obtained and transported to our laboratory for Proctor compaction tests. These tests will determine the maximum dry density and optimum moisture content for the materials tested and will be used in conjunction with the results of the in-place density tests to determine the degree of compaction achieved.

CLOSURE

The analyses and recommendations submitted herein are based on the data obtained from the soil borings presented on Figures 3 and 4, and on the assumed loading conditions. This report does not reflect any variations which may occur adjacent to or between the borings. The nature and extent of the variations between the borings may not become evident until during construction. If variations then appear evident, it will be necessary to re-evaluate the recommendations presented in this report after performing on-site observations during the construction period and noting the characteristics of the variations. This study does not include an evaluation of the environmental (ecological or hazardous/toxic material related) condition of the site and subsurface.

This report has been prepared for the exclusive use of Kraaz and Kraaz Finance, Inc. in accordance with generally accepted geotechnical engineering practices. In the event any changes

occur in the design, nature, or location of the proposed facility, we should review the applicability of conclusions and recommendations in this report. We recommend a general review of final design and specifications by our office to verify that earthwork and foundation recommendations are properly interpreted and implemented in the design specifications. Ardaman and Associates should attend the pre-bid and preconstruction meetings to verify that the bidders/contractor understand the recommendations contained in this report.

We are pleased to be of assistance to you on this phase of the project. When we may be of further service to you or should you have any questions, please contact us.

Best regards,

ARDAMAN & ASSOCIATES, INC.
Certificate of Authorization No. 5950

9/27/17

Dan J. Zrallack, P.E.
Branch Manager
Florida License No. 63911

9/27/17

Sharmila Pant
Assistant Project Engineer





SECTION 10
TOWNSHIP 35 SOUTH
RANGE 40 EAST

OBTAINED FROM U.S.G.S. QUAD MAPS: FORT PIERCE, FLORIDA 1949
(PHOTOREVISED 1970)

N

NOT TO SCALE



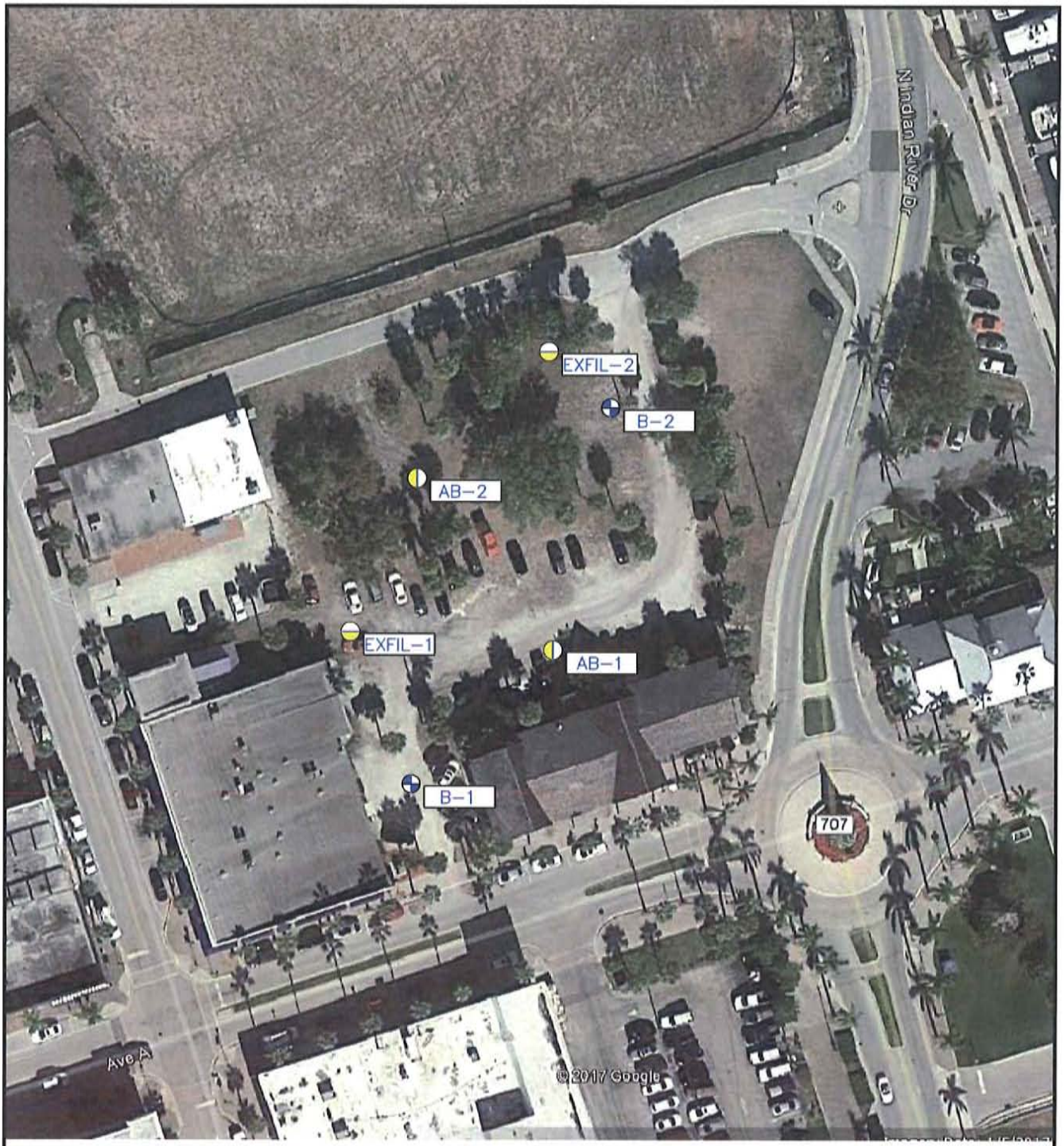
QUADRANGLE LOCATION

SITE LOCATION MAP

Ardaman & Associates, Inc.
Geotechnical, Environmental and Materials Consultants

Subsurface Soil Exploration
Historic Cobb Corner Property Improvements
Indian River Drive
Fort Pierce, Florida

DRAWN BY: SP	CHECKED BY:	DATE: 09/25/17
FILE NO. 17-5464	APPROVED BY:	FIGURE: 1



N

NOT TO SCALE

◐ AB AUGER BORING LOCATION

⊕ B STANDARD PENETRATION TEST (SPT) BORING LOCATION

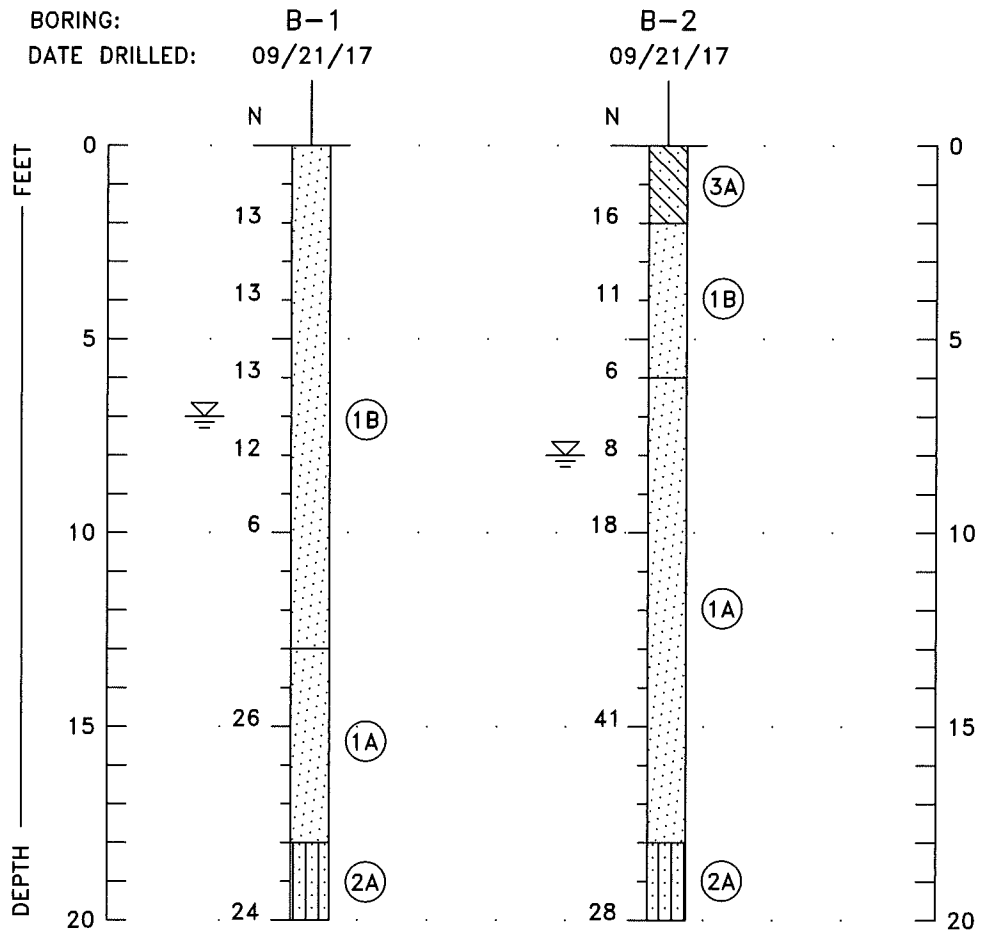
⊖ EXFIL EXFILTRATION TEST LOCATION

SOIL BORING LOCATIONS

Ardaman & Associates, Inc.
Geotechnical, Environmental and Materials Consultants

Subsurface Soil Exploration
Historic Cobb Corner Property Improvements
Indian River Drive
Fort Pierce, Florida

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FILE NO. 17–5464	APPROVED BY:	FIGURE: 2



LEGEND

SOIL DESCRIPTIONS

- (1) FINE SAND (SP)
- (2) FINE SAND WITH SILT (SP-SM)
- (3) FINE SAND WITH CLAY (SP-SC)

COLORS

- (A) LIGHT BROWN TO BROWN
- (B) LIGHT GRAY TO GRAY

ENGINEERING CLASSIFICATION

I COHESIONLESS SOILS

DESCRIPTION	BLOW COUNT "N"
VERY LOOSE	<4
LOOSE	4 TO 10
MEDIUM DENSE	10 TO 30
DENSE	30 TO 50
VERY DENSE	>50

N STANDARD PENETRATION RESISTANCE IN BLOWS PER FOOT

GROUNDWATER LEVEL MEASURED ON DATE DRILLED

SP,SP-SM
SM,SC,CH — UNIFIED SOIL CLASSIFICATION SYSTEM (ASTM D-2487)

NOTE: ALL SPT BORINGS WERE PERFORMED USING A HAND AUGER IN THE UPPER 4 FEET AND AN AUTOMATIC HAMMER BELOW 4 FEET TO THE BORING TERMINATION DEPTH. AUTOMATIC HAMMER N-VALUES MAY BE CONVERTED TO EQUIVALENT SAFETY HAMMER N-VALUES BY MULTIPLYING BY 1.24.

WHILE THE BORINGS ARE REPRESENTATIVE OF SUBSURFACE CONDITIONS AT THEIR RESPECTIVE LOCATIONS AND FOR THEIR RESPECTIVE VERTICAL REACHES, LOCAL VARIATIONS CHARACTERISTIC OF THE SUBSURFACE MATERIALS OF THE REGION ARE ANTICIPATED AND MAY BE ENCOUNTERED. THE BORING LOGS AND RELATED INFORMATION ARE BASED ON THE DRILLER'S LOGS AND VISUAL EXAMINATION OF SELECTED SAMPLES IN THE LABORATORY. THE DELINEATION BETWEEN SOIL TYPES SHOWN ON THE LOGS IS APPROXIMATE AND THE DESCRIPTION REPRESENTS OUR INTERPRETATION OF SUBSURFACE CONDITIONS AT THE DESIGNATED BORING LOCATIONS ON THE PARTICULAR DATE DRILLED.

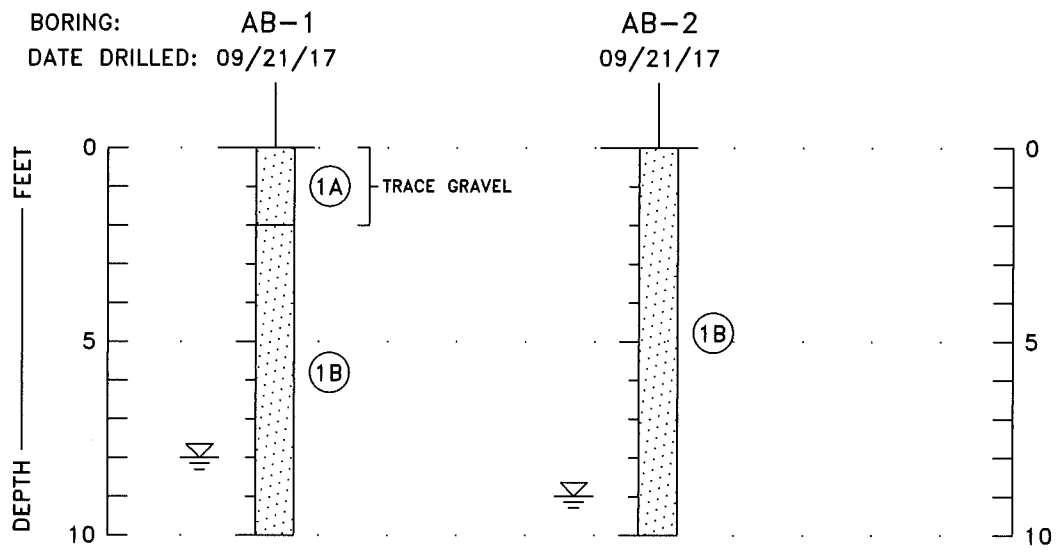
GROUNDWATER ELEVATIONS SHOWN ON THE BORING LOGS REPRESENT GROUNDWATER SURFACES ENCOUNTERED ON THE DATES SHOWN. FLUCTUATIONS IN WATER TABLE LEVELS SHOULD BE ANTICIPATED THROUGHOUT THE YEAR.

SOIL BORING PROFILES

Ardaman & Associates, Inc.
Geotechnical, Environmental and Materials Consultants

Subsurface Soil Exploration
Historic Cobb Corner Property Improvements
Indian River Drive
Fort Pierce, Florida

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FILE NO. 17-5464	APPROVED BY:	FIGURE: 3



LEGEND

SOIL DESCRIPTIONS	COLORS
(1) FINE SAND (SP)	(A) LIGHT BROWN TO BROWN
(2) FINE SAND WITH SILT (SP-SM)	(B) LIGHT GRAY TO GRAY
(3) FINE SAND WITH CLAY (SP-SC)	

GROUNDWATER LEVEL MEASURED ON DATE DRILLED

SP,SP-SM
SM,SC,CH — UNIFIED SOIL CLASSIFICATION SYSTEM (ASTM D-2487)

NOTE:

WHILE THE BORINGS ARE REPRESENTATIVE OF SUBSURFACE CONDITIONS AT THEIR RESPECTIVE LOCATIONS AND FOR THEIR RESPECTIVE VERTICAL REACHES, LOCAL VARIATIONS CHARACTERISTIC OF THE SUBSURFACE MATERIALS OF THE REGION ARE ANTICIPATED AND MAY BE ENCOUNTERED. THE BORING LOGS AND RELATED INFORMATION ARE BASED ON THE DRILLER'S LOGS AND VISUAL EXAMINATION OF SELECTED SAMPLES IN THE LABORATORY. THE DELINEATION BETWEEN SOIL TYPES SHOWN ON THE LOGS IS APPROXIMATE AND THE DESCRIPTION REPRESENTS OUR INTERPRETATION OF SUBSURFACE CONDITIONS AT THE DESIGNATED BORING LOCATIONS ON THE PARTICULAR DATE DRILLED.

GROUNDWATER ELEVATIONS SHOWN ON THE BORING LOGS REPRESENT GROUNDWATER SURFACES ENCOUNTERED ON THE DATES SHOWN. FLUCTUATIONS IN WATER TABLE LEVELS SHOULD BE ANTICIPATED THROUGHOUT THE YEAR.

SOIL BORING PROFILES

Ardaman & Associates, Inc.
Geotechnical, Environmental and Materials Consultants

Subsurface Soil Exploration
Historic Cobb Corner Property Improvements
Indian River Drive
Fort Pierce, Florida

DRAWN BY: SP	CHECKED BY:	DATE: 09/25/17
FILE NO. 17-5464	APPROVED BY:	FIGURE: 4

Ardaman & Associates, Inc.

HYDRAULIC CONDUCTIVITY TEST LOG
SFWMD USUAL OPEN-HOLE TEST
Exfil-1

PROJECT: Historic Cobb Corner Property Improvements

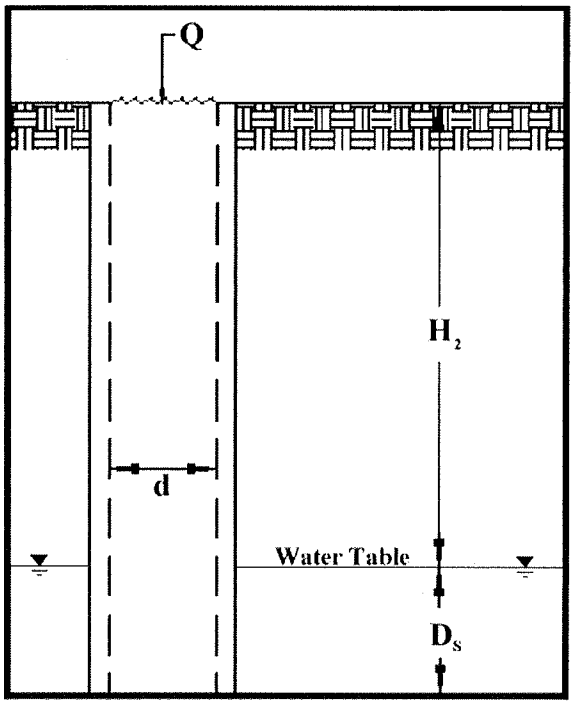
FILE No.: 17-5464

TEST LOCATION: Exfil-1

DRILL CREW: AR

GROUNDWATER OBSERVED AT DEPTH 7 ft.

TEST DATE: 08/29/2017



$$K = \frac{4Q}{\pi d(2H_2^2 + 4H_2 D_s + H_2 d)}$$

Q ["Stabilized" Flow Rate (cfs)] = 9.80×10^{-3}

K [Hydraulic Conductivity (cfs/sqf - ft head)] = 5.49 x 10^{-4}

d [Diameter of Test Hole (ft)] = 0.5

H_2 [Depth to Water Table (ft)] = 7

* D_S [Saturated Hole Depth (ft)] = -2

* By Groundwater

DEPTH	SYMBOLS	SOIL DESCRIPTION	SAMPLE No.
0		Brown fine sand (SP)	1
1		Light gray fine sand (SP)	2
2			
3			
4			
5		End of Boring	
6			

NOTES:

Ardaman & Associates, Inc.

HYDRAULIC CONDUCTIVITY TEST LOG
SFWMD USUAL OPEN-HOLE TEST
Exfil-2

PROJECT: Historic Cobb Corner Property Improvements

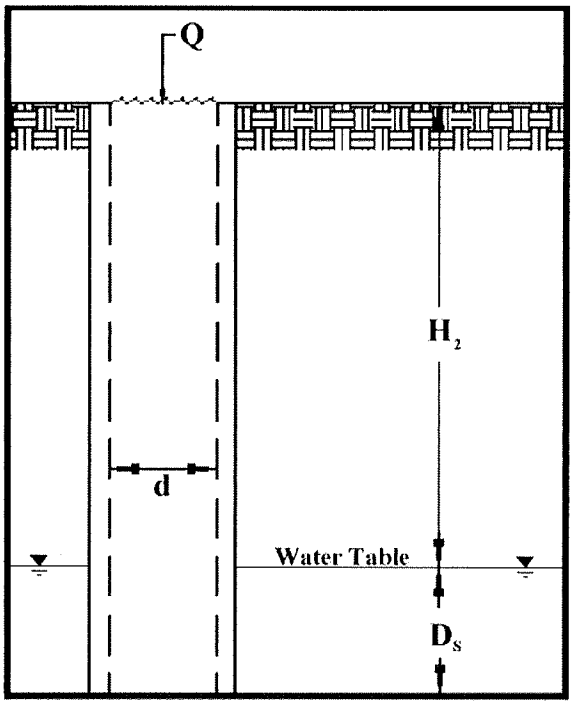
FILE No.: 17-5464

TEST LOCATION: Exfil-2

DRILL CREW: AR

GROUNDWATER OBSERVED AT DEPTH 7 ft.

TEST DATE: 08/29/2017



$$K = \frac{4Q}{\pi d(2H_2^2 + 4H_2 D_s + H_2 d)}$$

Q ["Stabilized" Flow Rate (cfs)] = 1.06×10^{-2}

K [Hydraulic Conductivity (cfs/sqf - ft head)] = 5.92 x 10^{-4}

d [Diameter of Test Hole (ft)] = 0.5

H_2 [Depth to Water Table (ft)] = 7

* D_S [Saturated Hole Depth (ft)] = -2

* By Groundwater

DEPTH	SYMBOLS	SOIL DESCRIPTION	SAMPLE No.
0		Brown fine sand (SP)	1
1			
2		Light gray fine sand (SP)	2
3			
4			
5		End of boring	
6			

NOTES:

APPENDIX

Drilling Procedures

STANDARD PENETRATION TEST

The standard penetration test is a widely accepted test method of *in situ* testing of foundation soils (ASTM D 1586). A 2-foot long, 2-inch O.D. split-barrel sampler attached to the end of a string of drilling rods is driven 18 inches into the ground by successive blows of a 140-pound hammer freely dropping 30 inches. The number of blows needed for each 6 inches of penetration is recorded. The sum of the blows required for penetration of the second and third 6-inch increments of penetration constitutes the test result or N-value. After the test, the sampler is extracted from the ground and opened to allow visual examination and classification of the retained soil sample. The N-value has been empirically correlated with various soil properties allowing a conservative estimate of the behavior of soils under load.

The tests are usually performed at 5-foot intervals. However, more frequent or continuous testing is done by our firm through depths where a more accurate definition of the soils is required. The test holes are advanced to the test elevations by rotary drilling with a cutting bit, using circulating fluid to remove the cuttings and hold the fine grains in suspension. The circulating fluid, which is a bentonitic drilling mud, is also used to keep the hole open below the water table by maintaining an excess hydrostatic pressure inside the hole. In some soil deposits, particularly highly pervious ones, NX-size flush-coupled casing must be driven to just above the testing depth to keep the hole open and/or prevent the loss of circulating fluid.

Representative split-spoon samples from the soils at every 5 feet of drilled depth and from every different stratum are brought to our laboratory in air-tight jars for further evaluation and testing, if necessary. Samples not used in testing are stored for 30 days prior to being discarded. After completion of a test boring, the hole is kept open until a steady state groundwater level is recorded. The hole is then sealed, if necessary, and backfilled.

CARTER ASSOCIATES, INC.
CONSULTING ENGINEERS AND LAND SURVEYORS
1708 21st STREET • VERO BEACH, FLORIDA 32960-3472 • 772-562-4191 • 772-562-7180 (FAX)

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DEAN F. LUETHJE, P.E., (FL & NC) Consultant to the Firm

FRANK S. CUCCURESE, P.S.M.
CLINTON J. RAHJES, P.E.

SECOND STREET STATION II
CITY OF FORT PIERCE

TRAFFIC IMPACT STATEMENT
January 29, 2018

Prepared by:
CARTER ASSOCIATES, INC.

INTRODUCTION

This is a Traffic Impact Statement prepared for a proposed 4,986 sq. ft. mixed use building. This statement is being supplied to City of Fort Pierce in conjunction with a development review application.

EXISTING CONDITIONS

The 0.138 acre site is located on the north side of Avenue 'A' between the existing PP Cobb and Second Street Station buildings. The subject parcel is currently vacant and consists of an unimproved parking lot.

PROPOSED CONDITIONS

The proposed building will consist of 3,000 sq. ft. of mercantile and 1,986 sq. ft. of business office. The site is located in the "Downtown Business and Entertainment Overlay District" and is exempt from off-street parking requirements.

TRIP GENERATION

Using the latest Edition of the ITE Trip Generation Report, the following average daily trips and peak hour trip volumes for the proposed building uses were determined:

CAI Serving Florida Since 1911

Land Use	ITE Code	Intensity	Daily Trips	AM Total	AM in	AM out	PM Total	PM in	PM out
Mercantile *(Assume High Turnover Sit-Down Restaurant)*	932	3,000	381	35	18	17	33	20	13
Business Office *(Assume Single Tenant Office Building)*	715	1,986	23	4	3	1	4	1	3
Totals		4,986	404	39	21	18	37	21	16

Trip generation was computed using the following data from the latest edition of the ITE Trip Generation Manual.

Daily Trip Generation

Mercantile *(High-Turnover (Sit-Down) Restaurant)*	ITE #932	127.15 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area
Business Office *(Single Tenant Office Building)*	ITE #715	11.57 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area

AM Peak Hour

Mercantile *(High-Turnover (Sit-Down) Restaurant)*	ITE #932	11.52 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area (52% entering, 48% exiting)
Business Office *(Single Tenant Office Building)*	ITE #715	1.80 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area (89% entering, 11% exiting)

PM Peak Hour

Mercantile *(High-Turnover (Sit-Down) Restaurant)*	ITE #932	11.15 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area (59% entering, 41% exiting)
Business Office *(Single Tenant Office Building)*	ITE #715	1.73 Average Vehicle Trip Ends per 1,000 Sq. Ft. of Gross Floor Area (15% entering, 85% exiting)

CONCLUSION

As seen above, an analysis of the traffic impacts associated with the proposed mixed use building was performed using data provided by the latest edition of the ITE Trip Generation Manual. The calculations demonstrate that the proposed mixed use building will cause a nominal increase in traffic volumes. Therefore, the results indicate that an acceptable level of service will be maintained on the roadways servicing this project.

CAI Serving Florida Since 1911

DESCRIPTION OF PARCEL A:

A PORTION OF LAND LYING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

LOT 10 OF BLOCK "F", ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA, LESS AND EXCEPTING THEREFROM THE NORTH 24.00 FEET.

CONTAINING 6,000.67 S.F. OR 0.138 ACRES MORE OR LESS.

DESCRIPTION OF PARCEL B:

A PORTION OF LAND LYING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

PARCEL 4: THE EAST 50 FEET OF LOTS 4 AND 5, THE NORTH 24.00 FEET OF LOT 10, ALL OF LOTS 5, 7, 11, 12 AND 13 OF BLOCK "F", AND THE ADJACENT 10 FOOT VACATED ALLEY, ACCORDING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA;

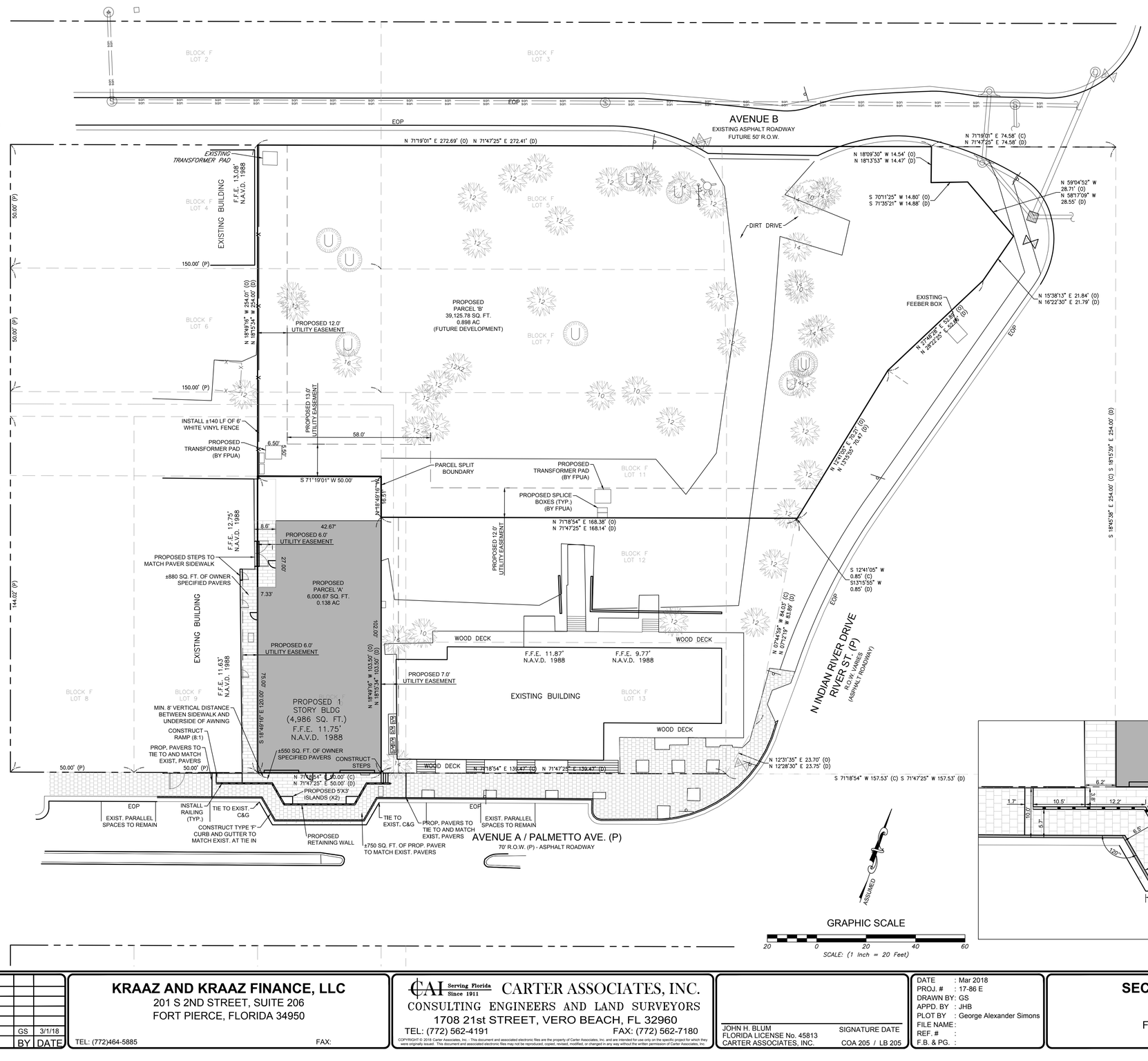
TOGETHER WITH: A TRACT OF LAND 158.8 FEET EAST AND WEST AND 254 FEET NORTH AND SOUTH, LYING EAST OF SAID LOTS 5, 7, 11, 12 AND 13 OF BLOCK "F" OF AARON LEE'S MAP OF FORT PIERCE, FLORIDA.

LESS AND EXCEPTING PARCEL 1, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F ACCODRING TO THE PLAT OF FORT PIERCE MADE BY AARON LEE AS RECORDED IN PLAT BOOK 1, AT PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE RUN N 71°47'25" E, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 189.47 FEET TO THE POINT OF BEGINNING; THENCE RUN N 12°28'30" E, A DISTANCE OF 23.75 FEET; THENCE RUN N 07°12'19" W, A DISTANCE OF 83.89 FEET; THENCE RUN N 13°15'55" E, A DISTANCE OF 71.32 FEET; THENCE RUN N 28°22'25" E, A DISTANCE OF 52.66 FEET; THENCE RUN N 16°22'30" E, A DISTANCE OF 21.79 FEET; THENCE RUN N 58°17'09" W, A DISTANCE OF 28.55 FEET; THENCE RUN S 71°35'21" W, A DISTANCE OF 14.88 FEET; THENCE RUN N 18°13'53" W, A DISTANCE OF 14.47 FEET; THENCE RUN N 71°47'25" E, A DISTANCE OF 74.58 FEET; THENCE RUN S 18°15'39" E, A DISTANCE OF 254.00 FEET; THENCE RUN S 71°47'25" W, A DISTANCE OF 157.33 FEET TO THE POINT OF BEGINNING, ALL LYING AND BEING IN SECTION 10, TOWNSHIP 35 SOUTH, RANGE 40 EAST, ST. LUCIE COUNTY, FLORIDA.

ALSO LESS AND EXCEPTING PARCEL 4a BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE SOUTHWEST CORNER OF LOT 10, BLOCK F, ACCORDING TO THE "PLAT OF FORT PIERCE MADE BY AARON LEE" AS RECORDED IN PLAT BOOK 1, PAGE 189 OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA;

THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 50.00 FEET TO THE EAST LINE OF LOT 10, BLOCK F, SAID POINT OF BEGINNING BEING THE POINT OF BEGINNING; THENCE RUN NORTH 18°15'34" WEST, ALONG THE EAST LINE OF LOT 10, BLOCK F, A DISTANCE OF 103.50 FEET TO THE WESTERLY EXTENSION OF THE NORTH LONE OF LOT 12, BLOCK F; THENCE RUN NORTH 71°47'25" EAST, ALONG THE NORTH LINE OF LOT 12, A DISTANCE OF 168.14 FEET TO THE EAST LINE OF PARCEL 4, AS DESCRIBED IN O.R. BOOK 584, PAGE 1421, OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA; THENCE SOUTH 13°15'55" WEST, A DISTANCE OF 0.85 FEET ALONG SAID EAST LINE OF PARCEL 4; THENCE RUN SOUTH 07°12'19" EAST, A DISTANCE OF 83.89 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4; THENCE RUN SOUTH 12°28'30" WEST, A DISTANCE OF 23.75 FEET, ALONG THE AFOREMENTIONED EAST LINE OF PARCEL 4, TO THE NORTH RIGHT OF WAY LINE OF AVENUE A; THENCE RUN SOUTH 71°47'25" WEST, ALONG THE NORTH RIGHT OF WAY LINE OF AVENUE A, A DISTANCE OF 139.47 FEET, TO THE POINT OF BEGINNING.

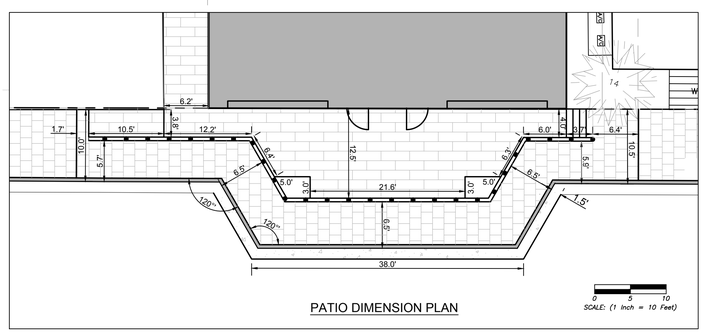
CONTAINING 39,125.78 S.F. OR 0.898 ACRES MORE OR LESS.



SITE DATA

PROJECT NAME:	Second Street Station II
PROJECT USE:	Buisness & Mercantile Building
APPLICANT/OWNER:	Kraaz and Kraaz Finance LLC Attn: Brian Stone 201 S 2nd St Ste 206 Fort Pierce, Florida 34950 (772) 370-4777
ENGINEER/SURVEYOR:	Carter Associates, Inc. Attn: John H. Blum, P.E. 1708 21st Street Vero Beach, Florida 32960 (772) 562-4191
SITE ADDRESS:	100 Avenue A Fort Pierce, Florida 34950
LOT SIZE:	Parcel 'A' 6,000.67 sf (±0.138 ac) Parcel 'B' 39,125.78 sf (±0.898 ac) Total Area 45,126.45 sf (±1.036 ac)
TAX ID NUMBER:	Section 10, Township 35S, Range 40E 2410-503-0042-000-5
100-YR FLOOD ZONE:	Zone 'X' Per Map No. 12111CO179J (Dated 2/16/2012)
CURRENT ZONING:	PUR - Planned Unit Redevelopment (Downtown Business and Entertainment Overlay District)
FUTURE ZONING:	PARCEL 'A' - C-4 (Central Commercial Zone) PARCEL 'B' - PUR (Planned Unit Redevelopment) (Downtown Business and Entertainment Overlay District)
FUTURE LAND USE:	CBD - Central Business District
BUILDING USE:	3,000 sf Mercantile 1,986 sf Business Office 4,986 sf Total
LOT COVER: (PARCEL 'A')	Net Lot Size 6,000.67 sf Proposed Impervious Area: Building 4,986 sf Concrete Sidewalks/Pavement/Misc. 322 sf Total Impervious: 5,308 sf (88.5 %)
SETBACKS:	Front: 0 Feet Side: 0 Feet Rear: 0 Feet
START / FINISH DATE:	April 2018 / November 2018
PARKING:	Required Parking Spaces: No offstreet parking required per Downtown Business and Entertainment Overlay District
PROPOSED ELECTRIC:	FPUA Electric
PROPOSED WATER:	Connect to existing FPUA water
PROPOSED SEWER:	Connect to existing FPUA sewer
STORMWATER:	Collect stormwater runoff and convey to the proposed retention.
REQUIRED PERMITS:	City of Fort Pierce • Development Review • Sidewalk Cafe • Driveway, Sidewalk & Drainage Permit • Right-Of-Way Permit • Land Clearing Permit / Tree Removal Permit Fort Pierce Utilities Authority • Water / Sewer Permit S.F.W.M.D. • 10-2 " No Notice" ERP F.D.E.P. • NPDES Notice Of Intent

NOTE: ALL CONSTRUCTION WILL COMPLY WITH SECTIONS 17 AND 22 OF THE CITY OF FORT PIERCE CODE OF ORDINANCES



PATIO DIMENSION PLAN

N:\#EBP\17-86E 2nd Street Station II\dwg\17-86E.dwg, C-2 SITE PLAN, George Alexander Simons

Mar 1, '18 12:23 PM

NO.	REVISION	BY	DATE
1	CITY OF FORT PIERCE RESUBMITTAL	GS	3/1/18
2			
3			
4			
5			
6			

KRAAZ AND KRAAZ FINANCE, LLC
201 S 2ND STREET, SUITE 206
FORT PIERCE, FLORIDA 34950
TEL: (772)464-5885 FAX:

CAI Serving Florida Since 1911 CARTER ASSOCIATES, INC.
CONSULTING ENGINEERS AND LAND SURVEYORS
1708 21st STREET, VERO BEACH, FL 32960
TEL: (772) 562-4191 FAX: (772) 562-7180

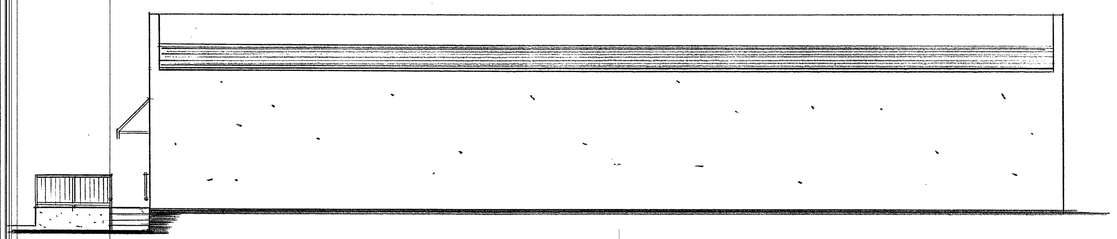
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JOHN H. BLUM
FLORIDA LICENSE No. 45813
CARTER ASSOCIATES, INC.
SIGNATURE DATE
COA 205 / LB 205

DATE : Mar 2018
PROJ. # : 17-86 E
DRAWN BY: GS
APPD. BY : JHB
PLOT BY : George Alexander Simons
FILE NAME :
REF. # :
F.B. & PG. :

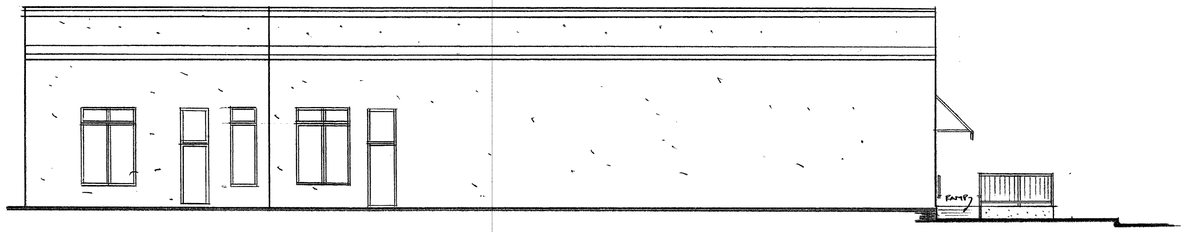
SECOND STREET STATION II
100 AVENUE A
FORT PIERCE, FLORIDA 34950
SITE PLAN

SHEET
C-2



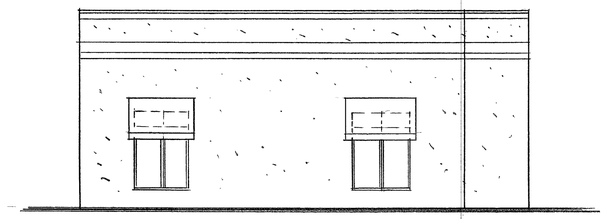
RIGHT SIDE ELEVATION

1/8"



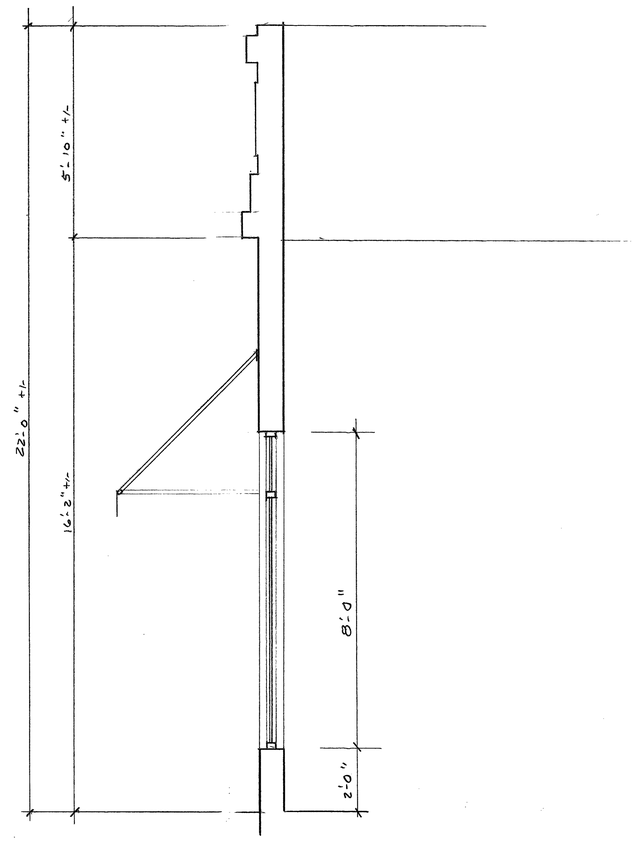
LEFT SIDE ELEVATION

1/8"



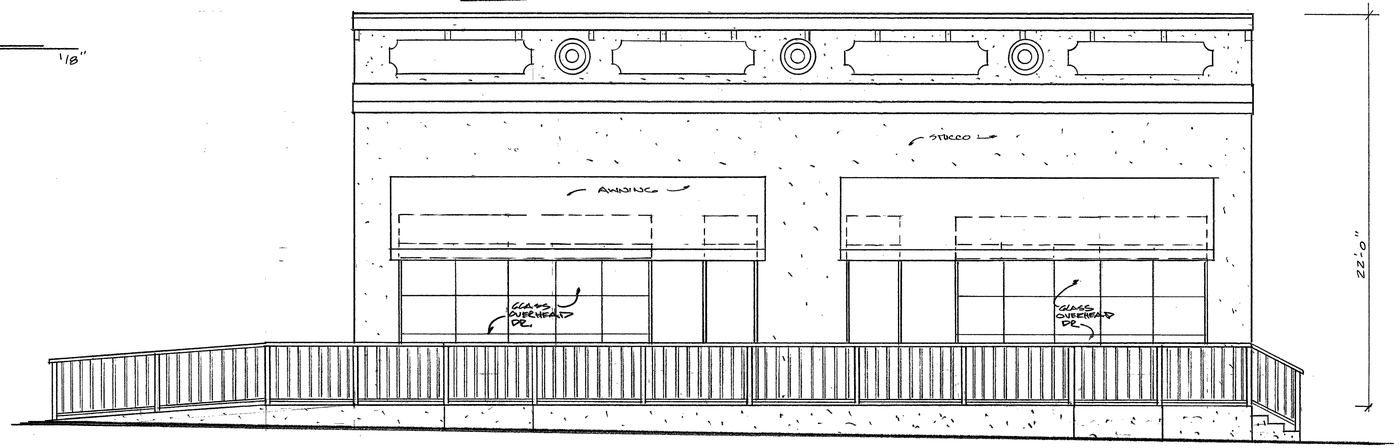
REAR ELEVATION

1/8"



WALL PROFICE SECTION

1/2"



FRONT ELEVATION

(AVENUE A)

1/4"

ARCHITECT

Architectonic Inc

806 DELAWARE AVENUE
FORT PIERCE, FLORIDA 34950
T: 772 460 7751
F: 772 460 4244

WWW.ARCHITECTONICINC.COM

STATE REG # AA26003348

COPYRIGHT 2017

PROJECT

K & K
2ND STREET
STATION
FT. PIERCE, FLORIDA

CLIENT

CONSULTANTS

REGISTRATION

MICHAEL J. SEAL, AIA
AR96896

REVISIONS

NO.	DATE	REVISION

KEY PLAN

SHEET TITLE / SHEET NUMBER

A-2 OF 5

PROJECT NUMBER C17018

DATE 6/12/17 10/30/17 3/6/18
HISTORICAL BSB PLANNING BD/HISTORICAL

K & K 2ND ST

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

Kraaz & Kraaz Finance, LLC
201 S. 2nd Street, Suite 206
Fort Pierce, FL. 34950
Re: Site Plan Design Review – Second Street Station – 102 Avenue A (Marina Way)

Dear Kraaz & Kraaz, LLC,

The following are comments from the Planning Department's review of the application for a Site Plan & Design Review in the C-4, Central Commercial Zone (Please Provide a Written Response and any revisions to all responsible Departments):

1. **The applicant obtains a Right of Way permit with the Engineering Department for re-construction of the adjacent sidewalk and construction of an elevated patio.**
2. **Please provide a color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation. Provide an accurate color rendering of proposed signs showing dimensions, type of lettering, materials, and actual color samples that demonstrates cohesiveness with the project design.**
3. **Please provide a final landscape plan that meets the requirements of Article XIII, Landscaping, and Trees.**
4. **Per City Code Section 22-59 and Chapter 23; the design features must be reasonably consistent with the historic character of the predominant architectural style within the historic district (Downtown).**

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3741 or by e-mail: vgilmore@city-ftpierce.com.

Sincerely,

Vennis Gilmore
Planner

Fort Pierce Utilities Authority
Water/Wastewater Engineering
1701 South 37th Street
Fort Pierce, FL 34947
772.466.1600 x3473

Technical Review Committee meeting

July 8, 2019

TECHNICAL REVIEW PROJECT # 19-07000006

Second Street Station – Site Plan – Design Review- 100 Avenue A (Marina Way)

Comments

FPUA W/WW Engineering: Approved as Noted:
The applicant will be required to implement any changes Fort Pierce Utilities Authority makes to the minimum design and construction standards to the previously approved utility plan if changes occur between now and the time the project starts construction.

FPUA Electric & Gas Engineering: Approved as noted:
Electric and Gas Engineering Department have reviewed the TRC application for the Second Street Station Site Plan Extension.
Last year we completed the relocation of the FPUA electric and gas facilities as per agreed upon. However, there remain some electric distribution work along the north side of Avenue A / Palmetto Avenue and northern portion of the property to be completed.
In addition, Consultant Plan C-3 does not reflect the most current electric layout plan. Please see attached.

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

PUBLIC NOTIFICATION CERTIFICATION

PROJECT NAME: Site Plan & Design Review - 2nd Street Station - Approx. 102 Avenue A (Marina Way)

NOTICES PROVIDED PURSUANT TO: City Code Section 22-143. Public Hearings A,B,C, & D

NOTICE BY NEWSPAPER: July 21st, 2019

NOTICE BY MAIL: N/A

NOTICE BY SIGNS: N/A

VERIFIED BY: Vennis Gilmore **TITLE:** Planner

SIGNATURE: **DATE:** July 25, 2019

Treasure Coast Newspapers
PART OF THE USA TODAY NETWORK
St Lucie News Tribune
1801 U.S. 1, Vero Beach, FL 32960

AFFIDAVIT OF PUBLICATION

CITY OF FORT PIERCE
100 N. U.S. 1

FORT PIERCE, FL 34950

STATE OF WISCONSIN
COUNTY OF BROWN

Before the undersigned authority personally appeared, said legal clerk, who on oath says that he/she is a legal clerk of the St Lucie News Tribune, a daily newspaper published at Fort Piercein St Lucie News Tribune, a daily newspaper published at Fort Pierce in St. Lucie County, Florida: that the attached copy of advertisement was published in the St Lucie News Tribune in the following issues below. Affiant further says that the said St Lucie News Tribune is a newspaper published in Fort Pierce in said St. Lucie County, Florida, and that said newspaper has heretofore been continuously published in said St. Lucie County, Florida, daily and distributed in St. Lucie County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. The St Lucie News Tribune has been entered as Periodical Matter at the Post Offices in Fort Pierce, St. Lucie County, Florida and has been for a period of one year next preceding the first publication of the attached copy of advertisement.

July 21, 2019

Subscribed and sworn to before on July 22, 2019:

Tara Mondloch
Notary, State of WI, County of Brown

TARA MONDLOCH
Notary Public
State of Wisconsin

My commission expires August 6, 2021

Publication Cost: $99.84
Ad No: 0003689085
Customer No: 1330884
PO #:

CITY OF FORT PIERCE
NOTICE OF PUBLIC HEARING

The City Commission of the City of Fort Pierce, Florida, pursuant to Section 22-143 of the Code of Ordinances of the City of Fort Pierce, will on Monday, August 5th, 2019, hold a Public Hearing in the City Hall Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida, at their meeting which begins at 6:30 p.m., to consider the following:

Review and approval of an application for a Site Plan and Design Review submitted by Applicant; John H. Blum – Carter Associates, Inc. and the Owner; Kraaz and Kraaz Finance LLC to construct a building consisting of 3,000 sq. ft. of mercantile and 1,986 sq. ft. of business office in the C-4, Central Commercial zone, located at 102 Avenue A (Marina Way), Fort Pierce, FL. (Parcel ID 2410-503-0045-000-6).

All interested parties may appear at the meeting and be heard with respect to the Application for Site Plan and Design Review. Said application will be available for inspection in the City Clerk's Office, City Hall, 100 North U.S. #1, Fort Pierce, Florida.

ANY PERSONSEEKINGTO APPEAL THE DECISION OF THE CITY COMMISSION AS TO THE FOREGOINGIS ADVISED THAT A RECORD OF PROCEEDING IS REQUIRED IN ANY SUCH APPEALAND THAT SUCH PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF PROCEEDINGSS MADE INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

/s/ Linda W. Cox, City Clerk
Publish: 07/21/2019
TCN3689085

City Commission Regular Meeting **12.c.**

Meeting Date: 08/05/2019

Re: Waiver of Distance – Ando Ramos Restaurant - 850 South 21st Street, Suite A

SUBJECT:

Quasi-Judicial Hearing - Review and approval of an application for Waiver of Distance for Beer and Wine Consumption, submitted by Rocamar Restaurant LLC, to open a new restaurant with 2COP Alcoholic Beverages License at 850 South 21st Street, Suite A, Fort Pierce, Florida. The property is zoned General Commercial (C-3), Parcel ID: 2416-504-0079-000-4.

SUMMARY:

The Applicant is asking for approval of a Waiver of Distance in order to open a new restaurant with a 2COP Alcoholic Beverages License.

RECOMMENDATION:

The requested Waiver of Distance does not present factors that adversely affect the community health, safety or general welfare, and meets the criteria set by City Code. Therefore, staff recommends Approvalof the Waiver of Distance subject to one (1) Condition of Approval:

Provide a lighting plan with a minimum average of two (3) footcandles, consistent with Section 22-60. *Off-street parking and loading* (j) *Lighting (1) d.*

ALTERNATIVES:

Approval with additional or modified conditions.
Disapproval.

RESPONSIBLE STAFF:

Maria Lewicka, AICP
Historic Preservation Planner

COORDINATED WITH:

Rebeca A. Guerra, AICP, LEED-AD, CPD, Interim Planning Director
Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

N/A.

Attachments

Staff Report
Location Map
Zoning Map
Floor Plan
Application & Supporting Documents
Property Card
Public Notification Certification
Proof of Publication

Form Review

Inbox	Reviewed By	Date
City Manager	Rebeca Guerra	07/23/2019 05:23 PM
City Manager	Nick Mimms	07/29/2019 09:53 AM

Form Started By: Rebeca Guerra Started On: 07/23/2019 05:00 PM
Final Approval Date: 07/29/2019

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

TO: Nicholas Mimms, PE, City Manager

THROUGH: Rebeca Guerra, AICP, LEED-AD, CPD, Interim Planning Director

FROM: Maria Lewicka, AICP, Historic Preservation Planner

RE: **Application for Waiver of Distance – 2 COP Alcoholic Beverage License**
Ando Ramos Restaurant
850 S 21st Street, Suite A

DATE: July 25, 2019

STAFF REPORT

Applicant/Business Owner:	Ando Lilian Ramos 1921 Grand Club Blvd. Fort Pierce, FL 34952
Property Owner	Saucier Realty LLC 8351 Chinaberry Road Vero Beach, FL 32963
Applicant's Request:	Approval of a Waiver of Distance for an Alcoholic Beverage License
Type of License:	2COP: Sale of Beer and Wine for Consumption On Premises and Package Sales of Sealed Containers.
Type of Establishment:	Restaurant
Site Location:	850 S 21st Street, Suite A
Parcel ID:	2416-504-0079-000-4
Current Zoning:	C-3, General Commercial
Future Land Use:	RH, High Density Residential
Site Size:	1.08 acres

Surrounding Zoning

North	East	South	West
C-3/R-3	R-4	OS1	C-3

Request:
Application for a Waiver of Distance for Beer and Wine Consumption. The applicant is seeking to utilize one of the suites within the commercial plaza for a new sit down restaurant.

Background:
The proposed restaurant is located approximately 1,400 feet from the Fort Pierce Korean Baptist Church and in proximity of *Pupuseria* and *Taqueria* restaurants located within the same commercial plaza.

Staff Analysis:
Section 3-7 of the City Code prohibits the City from granting approval for the sale of alcoholic beverages for consumption on the premises when the establishment is located within 1,600 feet of other licensed establishments, a church, or a school unless a Waiver of Distance is granted.

The applicant is requesting a "2COP" license to serve beer and wine for consumption on premises in a restaurant. However, two (2) licensed establishments and a church are located within 1,600 feet of the proposed establishment. Therefore, in accordance with Section 3-9 of the City Code, the applicant is requesting a waiver of the minimum required distance of 1,600 feet between the applicant's establishment, the two neighboring licensed establishments, and the Fort Pierce Korean Baptist Church.

As specified by Section 3-15 of the City Code, a Waiver of Distance shall be granted only if it does not adversely affect the community health, safety or general welfare and the following are considered:

a. **The actual location and distance of the proposed establishment with respect to other places of business licensed to sell intoxicating beverages, whether on or off the premises, as well as churches and schools.**

Per the manner of measurement outlined in City Code Section 3-8, there are two (2) similar licensed establishments located within 1,600 feet of the proposed establishment. The Pupuseria Restaurant and Taqueria Restaurant are in closed proximity, within the same plaza. The Fort Pierce Korean Baptist Church is located approximately 1,400 feet away from the proposed restaurant location.

b. **The type and size of the establishment, including any bar floor space and seating capacity, and whether, in view of such type or size, the proposed establishment is likely to create a public nuisance or traffic impediment by drawing crowds or persons milling about outside the building.**

The proposed restaurant is planned to seat 32 patrons via traditional dining tables. Given the type and size of the proposed establishment (typical restaurant serving lunch and dinner), staff finds that it is not likely to create a public nuisance or traffic impediment by drawing crowds or persons milling about outside the building.

c. **Whether adequate parking and landscaping for the facility are provided so as to meet the requirements set forth in sections 22-59 through 22-61.**

The existing site contains adequate parking and landscaping, consistent with City applicable Codes.

d. **Whether the facility is physically separated or well buffered from all adjacent residentially zoned areas.**

The proposed establishment is physically separated from residentially-zoned areas by the street and alley right-of-ways and a six-foot high chain link fence. The perimeter landscaping and abutting roadways offer a sufficient landscape buffer for the surrounding uses.

e. Whether traffic generated by patrons or pickup/delivery vehicles will pass through low or moderate density residentially zoned neighborhoods.

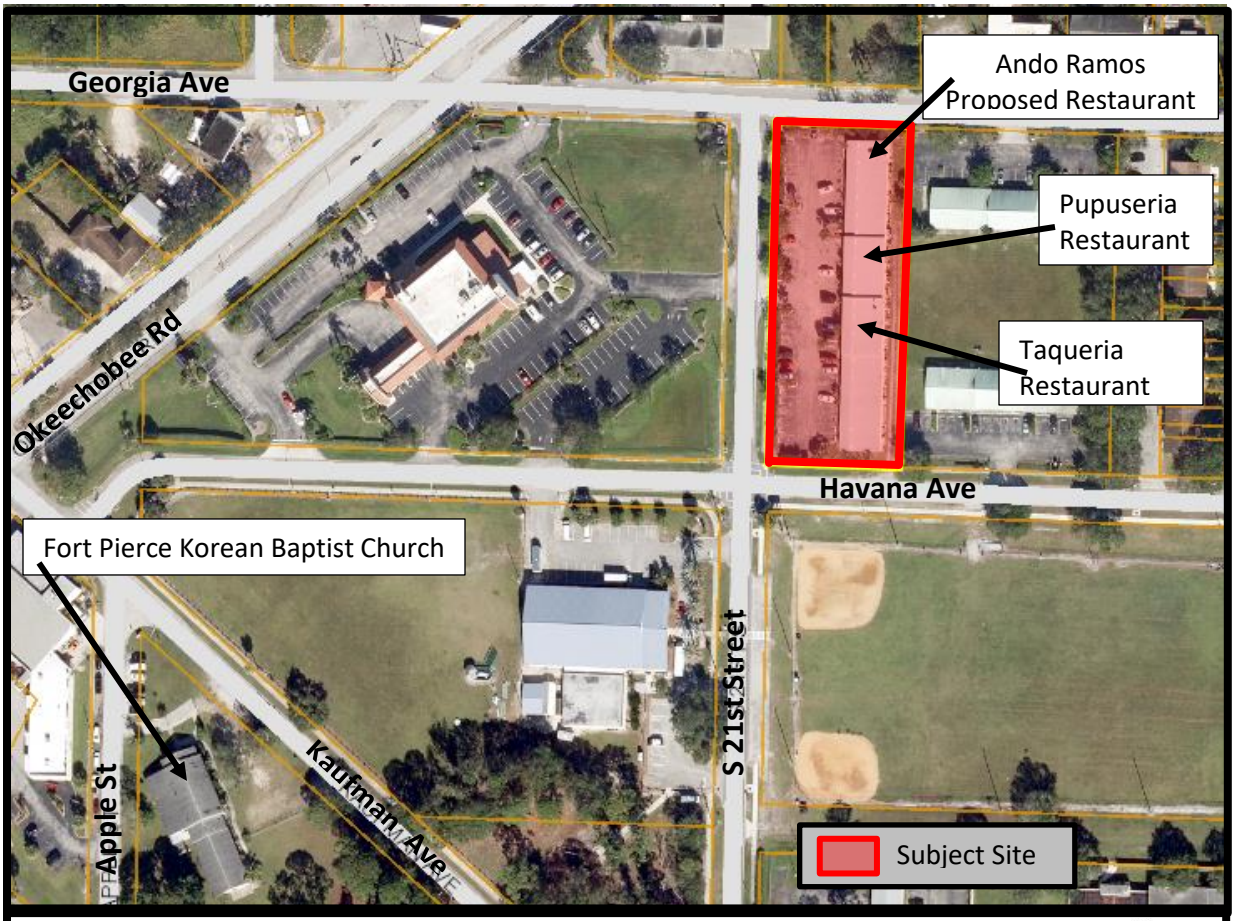
The proposed establishment's access is from South 21st Street. It would not appear to be necessary for either customers or commercial vehicles to pass through low or moderate density residentially zoned neighborhoods.

Technical Review Committee
The Technical Committee reviewed the request for a Waiver of Distance at their June 20, 2019, meeting. All provided comments ware acknowledged by the applicant.

Planning Board
At their July 9, 2019, meeting, the Planning Board voted unanimously to recommend approval of the requested Waiver of Distance with the following Condition of Approval:

Provide a lighting plan with a minimum average of two (3) footcandles, consistent with Section 22-60. *Off-street parking and loading* (j) *Lighting (1) d.*

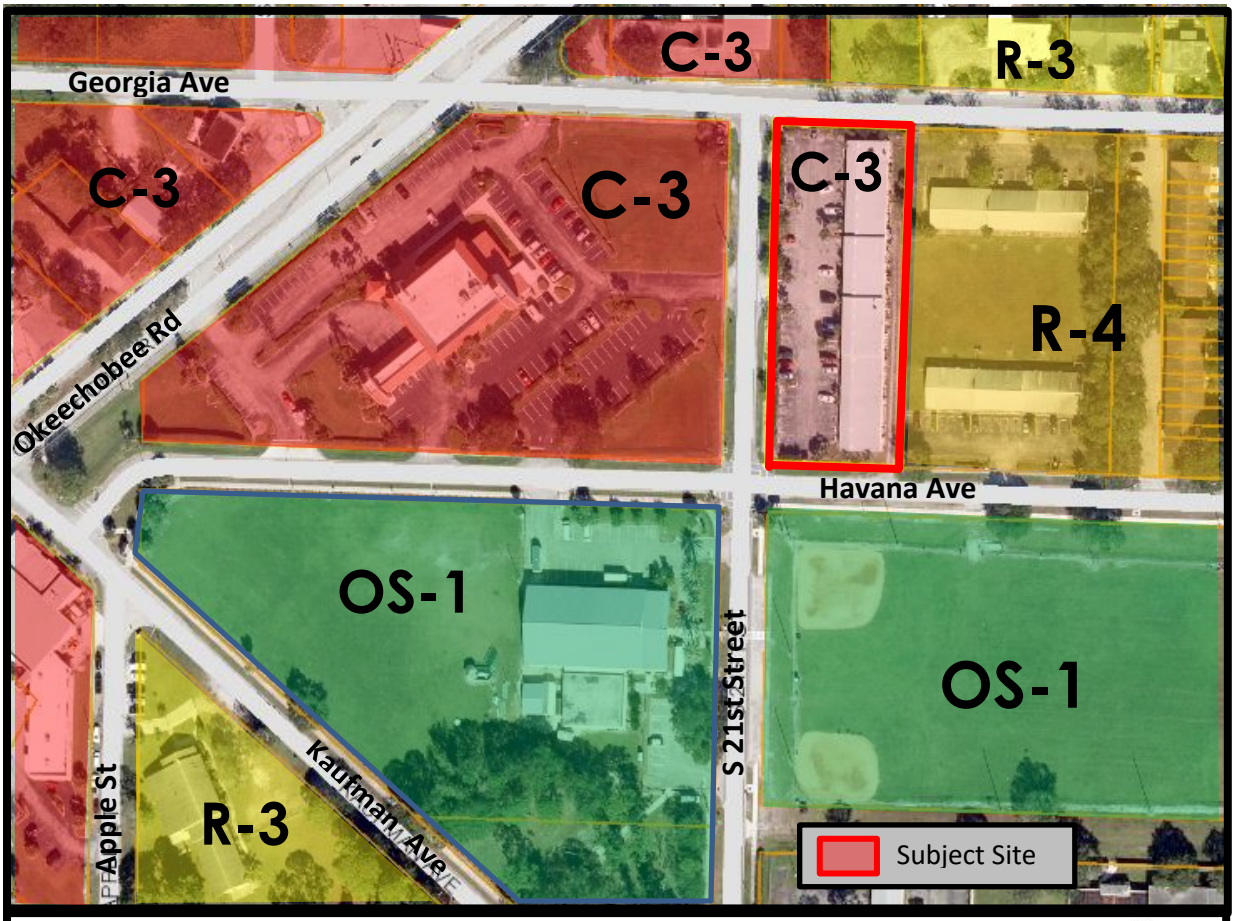
Staff Recommendation
The requested Waiver of Distance does not present factors that adversely affect the community health, safety or general welfare, and meets the criteria set by City Code. Therefore, staff recommends Approval of the Waiver of Distance subject to one (1) Condition of Approval.



THE SUNRISE CITY FORT PIERCE Florida

Application for Waiver of Distance
850 S 21st Street, Suite A
Location Map

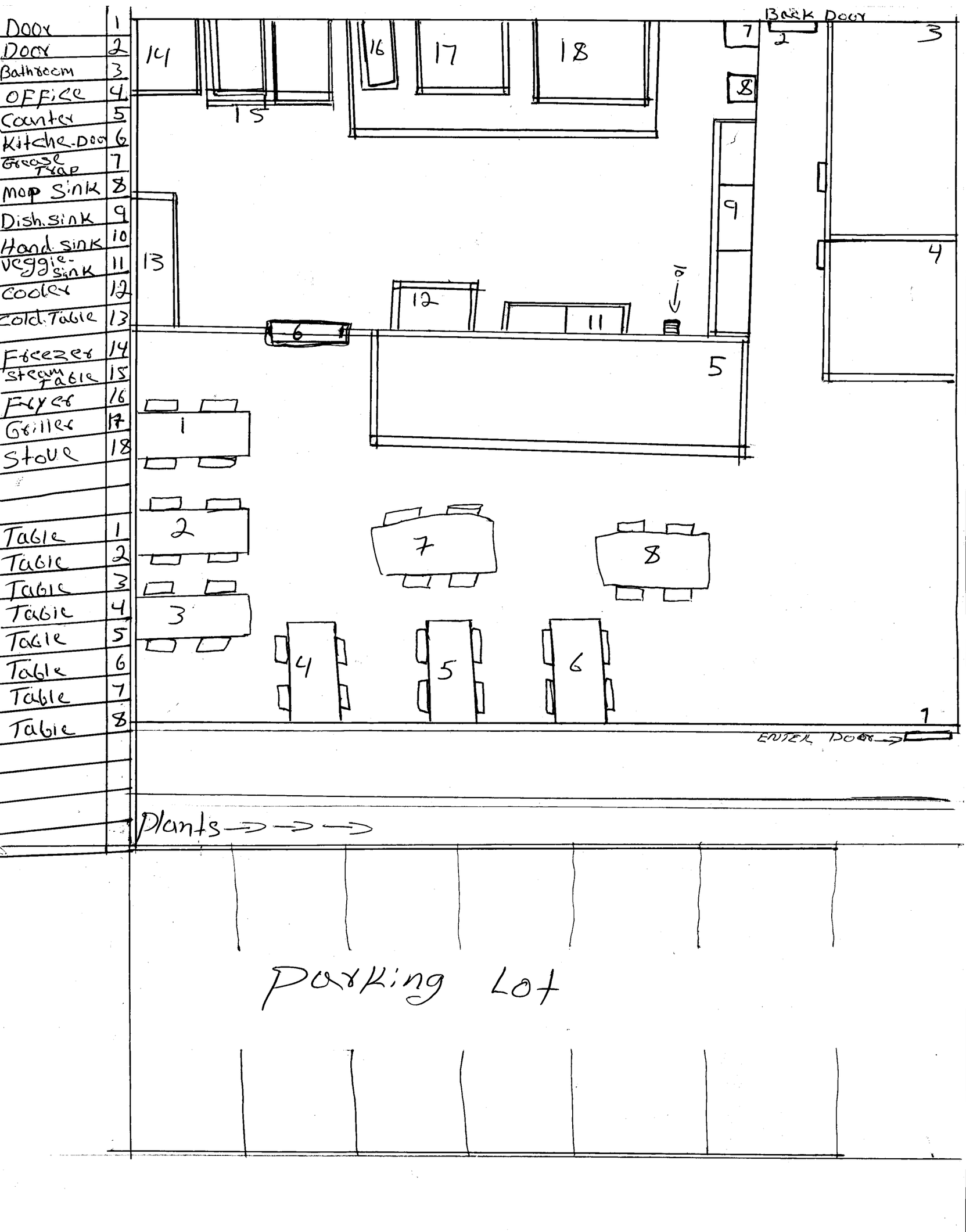
N W E S



THE SUNRISE CITY FORT PIERCE Florida

Application for Waiver of Distance
850 S 21st Street, Suite A
Zoning Map

N W E S


Door 1
Door 2
Bathroom 3
OFFICE 4
Counter 5
Kitche-Door 6
Grease Trap 7
Mop Sink 8
Dish sink 9
Hand sink 10
Veggie-sink 11
Cooler 12
Cold Table 13
Freezer 14
Steam Table 15
Fryer 16
Griller 17
Stove 18
Table 1
Table 2
Table 3
Table 4
Table 5
Table 6
Table 7
Table 8
BACK DOOR
ENTER DOOR
Plants
Parking Lot

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

RECEIVED
MAY 23 2019
CITY OF FORT PIERCE
PLANNING & ZONING

WAIVER OF DISTANCE

Property address or Location 850 S 21st Suite A, Fort Pierce, FL 34950

Parcel ID #(s)

Project description Restaurant

Ando Lilian Ramos
Property Owner(s)
1921 Grand club Blvd
Street Address
Fort Pierce FL 34952
City State Zip
(769) 663-2997
Phone Number
andolilian69@icloud.com.
Email Address

Ando Lilian Ramos
Applicant/Representative, Title, Company

Street Address

City State Zip

Phone Number

Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

Property Owner(s) Signature(s)

STATE OF FLORIDA -- COUNTY

The foregoing instrument was acknowledged before me this 21 day of May, 2019, by Ando Lilian Ramos who is personally known to me or has produced Florida Driver License as identification.

Signature of Notary

(seal)

Notary Public State of Florida
Alziraida Lasalde
My Commission GG 308990
Expires 05/29/2023

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3737

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date_____
Intake Planner_____
Planner Assigned_____
Approved By_____ Date _____
Comments_____

Fees_____ Control #_____ B. Permit #_____

Intake Date Stamp

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

WAIVER OF DISTANCE

Property address or Location 850 S. 21st Street Unit A

Parcel ID #(s) 2416-504-0079-000-4

Project description

Sauciers Realty LLC
Property Owner(s)
8351 Chinaberry Rd.
Street Address
Vero Beach, FL 32963
City State Zip
(772) 643-3095
Phone Number
brianfsaucier@gmail.com
Email Address

ROCAMAR RESTAURANT LLC
Applicant/Representative, Title, Company
850 S 21st Unit A
Street Address
Fort Pierce FL US 34950
City State Zip
(786) 663 2997
Phone Number
andolilian69@icloud.com
Email Address

Property Owner(s) Acknowledgements: *- This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.*

Property Owner(s) Signature(s)

STATE OF FLORIDA -- COUNTY INDIAN River

The foregoing instrument was acknowledged before me this 2 day of July, 2019, by Brian Saucier who is personally known to me or has produced FL DL as identification.

Connie R Los
Signature of Notary

CONNIE R. LOS
MY COMMISSION # FF 960971
EXPIRES: June 16, 2020
Bonded Thru Notary Public Underwriters

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3737

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date
Intake Planner
Planner Assigned
Approved By Date
Comments

Fees Control # B. Permit #

Intake Date Stamp

☐ WAIVER OF DISTANCE

Submit one (1) original & seven (7) hard copies and one (1) CD of the following. Additional copies will be required of subsequent submittals.

- ☐ As-built site drawing, to scale, including the building, front door, parking area, traffic ingress and egress, sidewalks, landscaping and exterior lighting
- ☐ Sketch of the building's interior layout including square footage of the following: kitchen, bar area, seating arrangement, and restrooms
- ☐ Complete, notarized

Application Type:

- ☐ 1 APS/2APS: Beer Only / Package Sales or On-Premises Consumption
- ☒ 1 COP/2COP: Beer and Wine/Package Sales or On-Premises Consumption
- ☐ 3 APS: Beer, Wine & Liquor/Package Sales Only
- ☐ 4 COP: Beer, Wine & Liquor/On-Premises Consumption

Business Information:

- ☒ New Business
- ☐ Transfer from:_____ Open since:_____
  address *year*

Building Size_____ Maximum Occupancy_____ Total Seating_____ Parking Spaces_____

Hours of Operation:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
to	to	to	to	to	to	to



Minimum requirements for on-premises consumption.

(1) An applicant holding a "Beer and Wine—Consume on Premises and Package Sales" license must be engaged in conducting a bona fide restaurant establishment, for which such waiver is sought, and to qualify as a bona fide restaurant the restaurant must:

(a) Have tables capable of seating not fewer than twenty (20) persons simultaneously, for the purpose of serving meals;

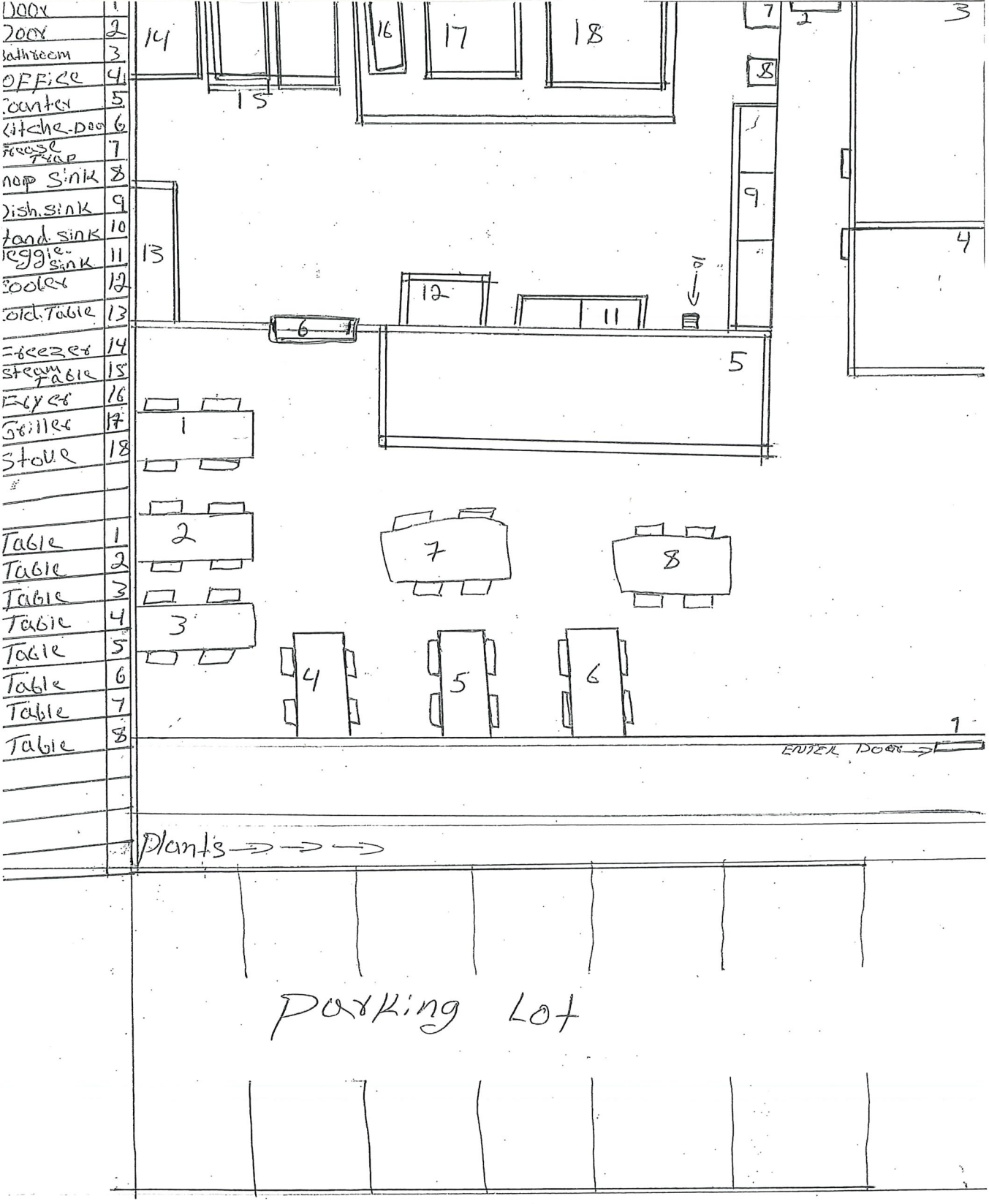
(b) Must dispense sales of beer and wine only to persons patronizing the establishment for the main purpose of ordering and consuming food;

(c) Have permanent kitchen facilities with a commercial stove, refrigerator and oven located within the premises in which meals are regularly prepared for service to patrons of the establishment.

(2) An applicant holding a "Beer, Wine and Liquor—Consume on Premises and Package Sales" license must demonstrate that any parking area provided for is illuminated by not less than three (3) footcandles per square foot of parking lot area.

123.7
50
100
135.207
PROPOSED RESTAURANT
PUPUSERIA RESTAURANT
TAQUERIA RESTAURANT
135.207
S 21ST ST


GEORGIA AVE
S 21ST ST
HAVANA AVE
5
6
7
136.20?
224.80
348.78
348.77
54
2787
357
660?


Door 1
Door 2
Bathroom 3
OFFICE 4
Counter 5
Kitchen Door 6
Freezer Door 7
Prep Sink 8
Dish. Sink 9
Hand Sink 10
Veggie Sink 11
Cooker 12
Cold Table 13
Freezer 14
Steam Table 15
Fryer 16
Griller 17
Stove 18
Table 1
Table 2
Table 3
Table 4
Table 5
Table 6
Table 7
Table 8
ENTER DOOR
Plants
Parking Lot

Michelle Franklin, CFA -- Saint Lucie County Property Appraiser -- All rights reserved.

Property Identification

Site Address: 850 S 21st ST
Sec/Town/Range: 16/35S/40E
Map ID: 24/16N
Zoning: C-3 -Gen C

Parcel ID: 2416-504-0079-000-4
Account #: 25586
Use Type: 1600
Jurisdiction: Fort Pierce

Ownership

Saucier Realty LLC
8351 Chinaberry Road
Vero Beach, FL 32963

Legal Description

LAWNWOOD ADDN BLK 6 ALL AND 16 FT VAC ALLEY-LESS E 464.80 FT- (1.08 AC) (OR 493-1451: 820-2570: 1234-716 : 1794-2248: 3471-1154; 3593-196: 3669-155)



Current Values

Just/Market Value:	$598,100
Assessed Value:	$556,270
Exemptions:	$0
Taxable Value:	$556,270

Property taxes are subject to change upon change of ownership.

- **Past taxes are not a reliable projection of future taxes.**
- **The sale of a property will prompt the removal of all exemptions, assessment caps, and special classifications.**

Total Areas

Finished/Under Air (SF):	11,200
Gross Sketched Area (SF):	13,120
Land Size (acres):	1.08
Land Size (SF):	47,155

Taxes for this parcel: SLC Tax Collector's Office
Download TRIM for this parcel: Download PDF

Sale History

Date	Book/Page	Sale Code	Deed	Grantor	Price
Sep 3, 2014	3669 / 0155	0111	WD	Saucier Realty LLC	$100
Dec 28, 2012	3593 / 0196	0311	WD	Saucier Realty LLC	$0
Dec 28, 2012	3471 / 1154	0311	QC	Saucier Fred	$100
Sep 2, 2003	1794 / 2248	XX04	WD	Demora,Julian	$350,000
Jul 2, 1999	1234 / 0716	XX01	QC	Julian Demora	$100
Nov 1, 1992	0820 / 2570	XX01	QC	Julian Demora	$100
Mar 1, 1986	0493 / 1451	XX01	CV		$35,000
Mar 1, 1976	0250 / 1756	XX01	CV		$90,000

Building Information (1 of 1)

Finished Area: 11,200 SF

Gross Sketched Area: 13,120 SF

Exterior Data

View:	Roof Cover: Dim Shingle	Roof Structure: Wood Truss
Building Type: NSCT	Year Built: 1986	Frame:
Grade: Y_D	Effective Year: 1986	Primary Wall: CB Stucco
Story Height: 1 Story	No. Units: 10	Secondary Wall:

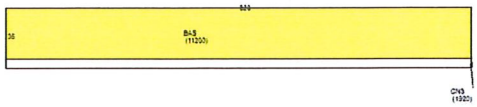
Interior Data

Half Baths: 0
A/C %: 100%

Heat Fuel: ELEC
Heated %: 100%

Primary Floors: Tile-Ceramic
Sprinkled %: N/A%





Sketch Area Legend

Sub Area	Description	Area	Fin. Area	Perimeter
BAS	BASE AREA	11200	11200	710
CN3	CANOPY	1920	0	652

Special Features and Yard Items

Type	Qty	Units	Year Blt
ASP2 LOW	1	21450	1977
SINGLE LIGHT	1	2	1986
CEMENT CURB	1	413	1986

Current Year Values

Current Values Breakdown

Building:	$466,100
Land:	$132,000
Just/Market:	$598,100
Ag Credit:	$0
Save Our Homes or 10% Cap:	$41,830
Assessed:	$556,270
Exemption(s):	$0
Taxable:	$556,270

Current Year Exemption Value Breakdown

Tax Year	Grant Year	Code	Description	Amount

Current Year Special Assessment Breakdown

Start Year	AssessCode	Units	Description	Amount
1999	0041	21.7	Fort Pierce Stormwater Charge	$1,171.80

This does not necessarily represent the total Special Assessements that could be charged against this property. The total amount charged for special assessments is reflected on the most current tax statement and information is available with the SLC Tax Collector's Office .

Historical Values

Year	Just/Market	Assessed	Exemptions	Taxable

Permits

Number	Issue Date	Description	Amount	Fee
BP10-2794	Jul 20, 2012	Alterations/Remodeling	$350	$129
BP10-2801	Jul 20, 2012	Alterations/Remodeling	$170	$129
BP11-2604	Jul 20, 2012	Alterations/Remodeling	$450	$129
BP12-2795	Jul 18, 2012	Alterations/Remodeling	$350	$129
RF2003-39	Feb 14, 2003	Roof	$4,500	$365
SHTR2003-26	Jul 16, 2003	Alterations/Remodeling	$2,000	$100
BP10-0685	Apr 8, 2010	Alterations/Remodeling	$1,500	$75
BP10-1168	Jun 25, 2010	Alterations/Remodeling	$0	$75
BP10-2499	Nov 3, 2010	Air Conditioning Only	$2,210	$162
BP10-2794	Apr 25, 2011	Alterations/Remodeling	$350	$80
BP10-2795	Apr 25, 2011	Alterations/Remodeling	$350	$80
BP10-2796	Apr 25, 2011	Alterations/Remodeling	$350	$80
BP10-2797	Apr 25, 2011	Alterations/Remodeling	$170	$80
BP10-2798	Apr 25, 2011	Alterations/Remodeling	$350	$80
BP10-2799	Apr 25, 2011	Alterations/Remodeling	$170	$80
BP10-2800	Apr 25, 2011	Alterations/Remodeling	$350	$80
BP10-2801	Apr 25, 2011	Alterations/Remodeling	$170	$80
BP10-2802	Apr 25, 2011	Alterations/Remodeling	$170	$80
BP11-1295	Jul 5, 2011	Air Conditioning Only	$2,210	$162
BP11-2601	Nov 28, 2011	Alterations/Remodeling	$300	$80
BP11-2602	Nov 28, 2011	Alterations/Remodeling	$150	$80
BP11-2603	Nov 28, 2011	Alterations/Remodeling	$150	$80
BP11-2604	Nov 28, 2011	Alterations/Remodeling	$450	$80
BP11-2599	Nov 28, 2011	Alterations/Remodeling	$150	$80
BP11-2600	Nov 28, 2011	Alterations/Remodeling	$300	$80
BP11-2006	Aug 31, 2011	Air Conditioning Only	$3,400	$162
BP11-1560	Aug 3, 2011	Air Conditioning Only	$1,500	$162
BP11-2845	Nov 22, 2011	Air Conditioning Only	$3,400	$162
BP11-2846	Nov 22, 2011	Air Conditioning Only	$3,200	$162
BP12-1508	Aug 20, 2012	Electric	$500	$155
BP11-2599	Jan 14, 2013	Alterations/Remodeling	$75,000	$129
BP10-2795	Jan 14, 2013	Alterations/Remodeling	$350	$129
BP10-2796	Jan 14, 2013	Alterations/Remodeling	$350	$129
BP13-0921	Feb 28, 2013	Air Conditioning Only	$2,681	$169
BP13-1101	Mar 22, 2013	Re Roof Permit	$35,000	$469
BP13-1370	Mar 29, 2013	Air Conditioning Only	$3,500	$155
BP13-3085	Oct 14, 2013	Electric	$500	$154
BP13-3557	Dec 20, 2013	Alterations/Remodeling	$5,000	$155
bp17-3509	Dec 7, 2017	Electric	$1,200	$1,200

Notice: This does not necessarily represent all the permits for this property.
Click the following link to check for additional permit data in Fort Pierce

All information is believed to be correct at this time, but is subject to change and is provided without any warranty.
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THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

PUBLIC NOTIFICATION CERTIFICATION

PROJECT NAME: Waiver of Distance – Ando Ramos Restaurant – 850 21st Street, Suite A

NOTICES PROVIDED PURSUANT TO: City Code Section 22-143. Public hearings A, B and D

NOTICE BY NEWSPAPER: July 21, 2019

NOTICE BY MAIL: July 23, 2019

NOTICE BY SIGNS: N/A

VERIFIED BY: Maria Lewicka **TITLE:** Historic Preservation Planner

SIGNATURE: **DATE:** 07/25/2019

Treasure Coast Newspapers

PART OF THE USA TODAY NETWORK

St Lucie News Tribune
1801 U.S. 1, Vero Beach, FL 32960

AFFIDAVIT OF PUBLICATION

CITY OF FORT PIERCE
100 N. U.S. 1

FORT PIERCE, FL 34950

STATE OF WISCONSIN
COUNTY OF BROWN

Before the undersigned authority personally appeared, said legal clerk, who on oath says that he/she is a legal clerk of the St Lucie News Tribune, a daily newspaper published at Fort Piercein St Lucie News Tribune, a daily newspaper published at Fort Pierce in St. Lucie County, Florida: that the attached copy of advertisement was published in the St Lucie News Tribune in the following issues below. Affiant further says that the said St Lucie News Tribune is a newspaper published in Fort Pierce in said St. Lucie County, Florida, and that said newspaper has heretofore been continuously published in said St. Lucie County, Florida, daily and distributed in St. Lucie County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. The St Lucie News Tribune has been entered as Periodical Matter at the Post Offices in Fort Pierce, St. Lucie County, Florida and has been for a period of one year next preceding the first publication of the attached copy of advertisement.

July 21, 2019

Subscribed and sworn to before on July 22, 2019:

Tara Mondloch
Notary, State of WI, County of Brown

TARA MONDLOCH
Notary Public
State of Wisconsin

My commission expires August 6, 2021

Publication Cost: $95.16
Ad No: 0003689043
Customer No: 1330884
PO #:

CITY OF FORT PIERCE
NOTICE OF PUBLIC HEARING

The City Commission of the City of Fort Pierce, Florida, pursuant to Section 22-143 of the Code of Ordinances of the City of Fort Pierce, will on Monday, August 5, 2019 hold a Public Hearing in the City Hall Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida, at their meeting which begins at 6:30 p.m. to consider review and approval of an application for Waiver of Distance for Beer and Wine Consumption, submitted by Rocamar Restaurant LLC, authorized by the Property Owner, Saucier Realty LLC, to open the Ando Ramos Restaurant with 2COP Alcoholic Beverages License at 850 S 21st Street, Suite A, Fort Pierce, FL. The property is zoned General Commercial (C-3), Parcel ID: 2416-504-0079-000-4.

All interested parties may appear at the meeting and be heard with respect to the Application. Said applications will be available for inspection in the City Clerk's Office, City Hall, 100 North U.S. #1, Fort Pierce, Florida.

ANY PERSONSEEKINGTO APPEAL THE DECISION OF THE CITY COMMISSION AS TO THE FOREGOINGIS ADVISED THAT A RECORD OF PROCEEDING IS REQUIRED IN ANY SUCH APPEALAND THAT SUCHPERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF PROCEEDINGSS MADE INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.

/s/ Linda W. Cox, City Clerk
Publish: 07/21/2019
TCN3689043

City Commission Regular Meeting **12.d.**

Meeting Date: 08/05/2019

Re: Ord. 19-029 - Abandonment - A Portion of Frances Ave. (Between Granada St. an Hernando St.)

Submitted For: Rebeca Guerra, Interim Planning Director, Planning & Zoning

SUBJECT:

Legislative Hearing - Review and approval of Ordinance 19-029 - An Ordinance by the City Commission of the City of Fort Pierce, Florida; abandoning Francis Avenue right-of-way, being bounded on the south by the north line of Lot 1 Block 8 of said Plat of Palm Haven and bounded on the north by the south line of Lot 6 Block 7 of said Plat of Palm Haven and on the west by the northern extension on the west line of Block 8 until it meets the south line of Block 7 and on the east by the northerly extension of the east line of Lot 1 Block 8 until it meets the south line of Block 7 of the Palm Haven subdivision within the City of Fort Pierce, Florida; providing for a replacement easement; providing for a severability clause; providing for repeal of ordinances or parts thereof in conflict; and providing for an effective date. SECOND READING

SUMMARY:

In accordance with City Code Sections 17-1: Abandonment, the applicant is requesting that the City of Fort Pierce abandon an unopened western portion of Frances Avenue between Granada Street and Hernando Street which abuts their land holdings.

The Planning Board on June 11, 2019, unanimously recommended Approval of the request.

RECOMMENDATION:

Approval

ALTERNATIVES:

Approval with alternative conditions
Disapproval

RESPONSIBLE STAFF:

Vennis Gilmore, Planner

COORDINATED WITH:

Technical Review Committee

Fiscal Impact

OTHER INFORMATION:

$58,000 payment to the City of Fort Pierce for the abandonment of the right-of-way.

Attachments

Ordinance 19-029
Staff Report
Application
Location Map
Aerial Map
Adjacent Property Records
Surveys
Narrative
Title Search
Utility Location Information
Appraisal
Site Plans
Conceptual Plans
TRC Comments
Public Notification Certification
Proof of Publication

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/05/2019 11:09 AM

Form Started By: Vennis Gilmore
Started On: 07/03/2019 12:15 PM
Final Approval Date: 07/16/2019

ORDINANCE NO. 19-029

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA; **ABANDONING FRANCIS AVENUE RIGHT-OF-WAY, BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 AND ON THE EAST BY THE NORTHERNLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 OF THE PALM HAVEN SUBDIVISION WITHIN THE CITY OF FORT PIERCE, FLORIDA;** PROVIDING FOR A REPLACEMENT EASEMENT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fort Pierce, pursuant the Charter and City Code of the City of Fort Pierce, has been requested to vacate and abandon an existing right-of-way known as Francis Avenue (also known as Frances), being bounded on the south by the north line of Lot 1 Block 8 of said plat of Palm Haven Subdivision and bounded on the north by the south line of Lot 6 Block 7 of said plat of Palm Haven Subdivision and on the west by the northern extension on the west line of Block 8 until it meets the south line of Block 7 and on the east by the northerly extension of the east line of lot 1 Block 8 until it meets the south line of Block 7 of the Palm Haven Subdivision within the City of Fort Pierce, Florida as recorded in Plat Book 8, Page 44, public records of St. Lucie County, Florida; and

WHEREAS, the City of Fort Pierce has a certain right-of-way or thoroughfare as hereinafter described, which is not needed for roadway or thoroughfare purposes, or for location and maintenance of any and all utilities by the City of Fort Pierce; and

WHEREAS, in consideration of the above, it is in the best interest of the general welfare of the City of Fort Pierce to vacate and abandon said right-of-way; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA;

SECTION 1. That right-of-way, more particularly described as follows, be and it is hereby vacated and abandoned upon payment of $58,000, an appraised valuation for the entire right of way, by the applicant Granada Street Properties, LLC:

THE SOUTHERN HALF OF FRANCIS AVENUE RIGHT-OF-WAY, BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 AND ON THE EAST BY THE NORTHERNLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7.

CONTAINING 0.19 ACRES OF LAND, MORE OR LESS.

As depicted on Exhibit “A”, attached hereto and incorporated herein.

SECTION 2. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance are declared to be severable and if any section, sentence, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are and the same shall be repealed and shall be of no further force or effect whatsoever.

SECTION 4. This Ordinance shall be and become effective upon final passage.

APPROVED AS TO FORM & CORRECTNESS:

_____
Peter J. Sweeney, Esq.
City Attorney

STATE OF FLORIDA

COUNTY OF ST. LUCIE

WE, THE UNDERSIGNED, Mayor Commissioner and the City Clerk of the City of Fort Pierce, Florida, do hereby certify that the foregoing and above Ordinance No. 19-029 was duly advertised by title only in the St. Lucie News Tribune on June 30th, 2019; copy of said Ordinance was made available at the office of the City Clerk to the public upon request; said Ordinance was duly introduced, read by title only, and passed on first reading by the City Commission of the City of Fort Pierce, Florida, on July 15th, 2019; and was duly introduced, read by title only, and passed on second and final reading August 5th, 2019 by the City Commission of the City of Fort Pierce, Florida.

IN WITNESS HEREWITH, we hereunto set our hands and affix the Official Seal of the City of Fort Pierce, Florida, this 6th day of August, 2019.

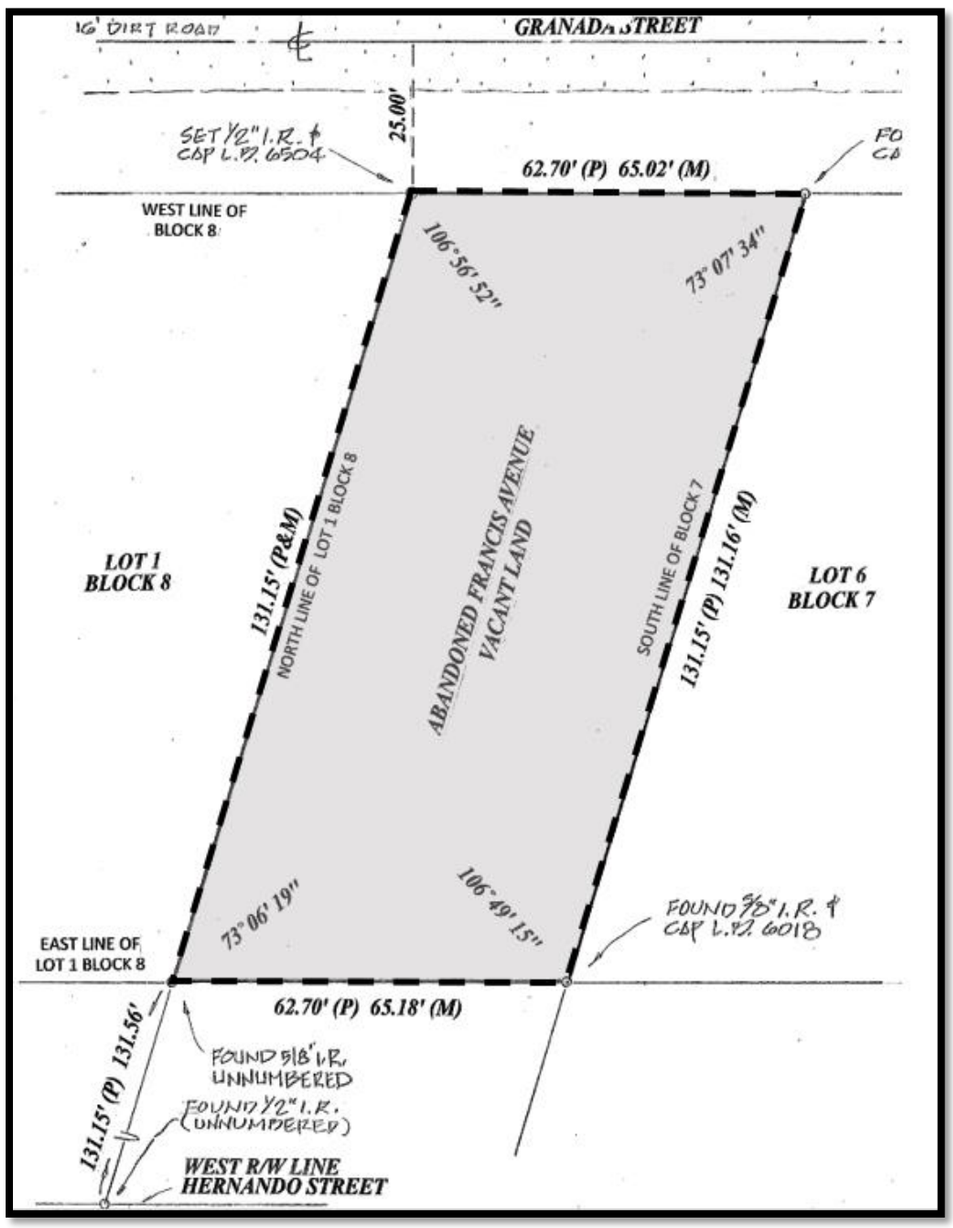
_____
Linda Hudson
MAYOR COMMISSIONER

ATTEST:

(CITY SEAL)

_____
Linda W. Cox
CITY CLERK

EXHIBIT A
Sketch & Legal Description of Subject Property



FRANCIS AVENUE RIGHT-OF-WAY, BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 AND ON THE EAST BY THE NORTHERNLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7.

CONTAINING 0.19 ACRES OF LAND, MORE OR LESS.

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

TO:	Nicholas Mimms, PE, City Manager
THROUGH:	Rebeca A. Guerra, AICP, LEED-AP, CPD, Interim Planning Director
FROM:	Vennis Gilmore, Planner
RE:	**Ordinance 19-029 - Abandonment of Unopened Right-of-Way** **The western portion of Frances Avenue, between Granada Street and Hernando Street**
BOARD DATE:	July 15, 2019

STAFF REPORT

Property Owner:	City of Fort Pierce
Applicant:	Granada Street Properties LLC – Henry Louden 500 S. Federal Highway, #1641 Hallandale, FL. 33008
Applicant's Request:	Approval of Abandonment of the western portion of Frances Avenue, between Granada Street and Hernando Street
Location(s):	The western portion of Frances Avenue, between Granada Street and Hernando Street
Abutting Parcel ID(s):	2401-502-0084-000-0 & 2401-502-0077-000-8

Surrounding Zoning:

North	East	South	West
R-4A	R-4A	R4-A	R-2

Land Area of Subject ROW: Approximately .19 acres

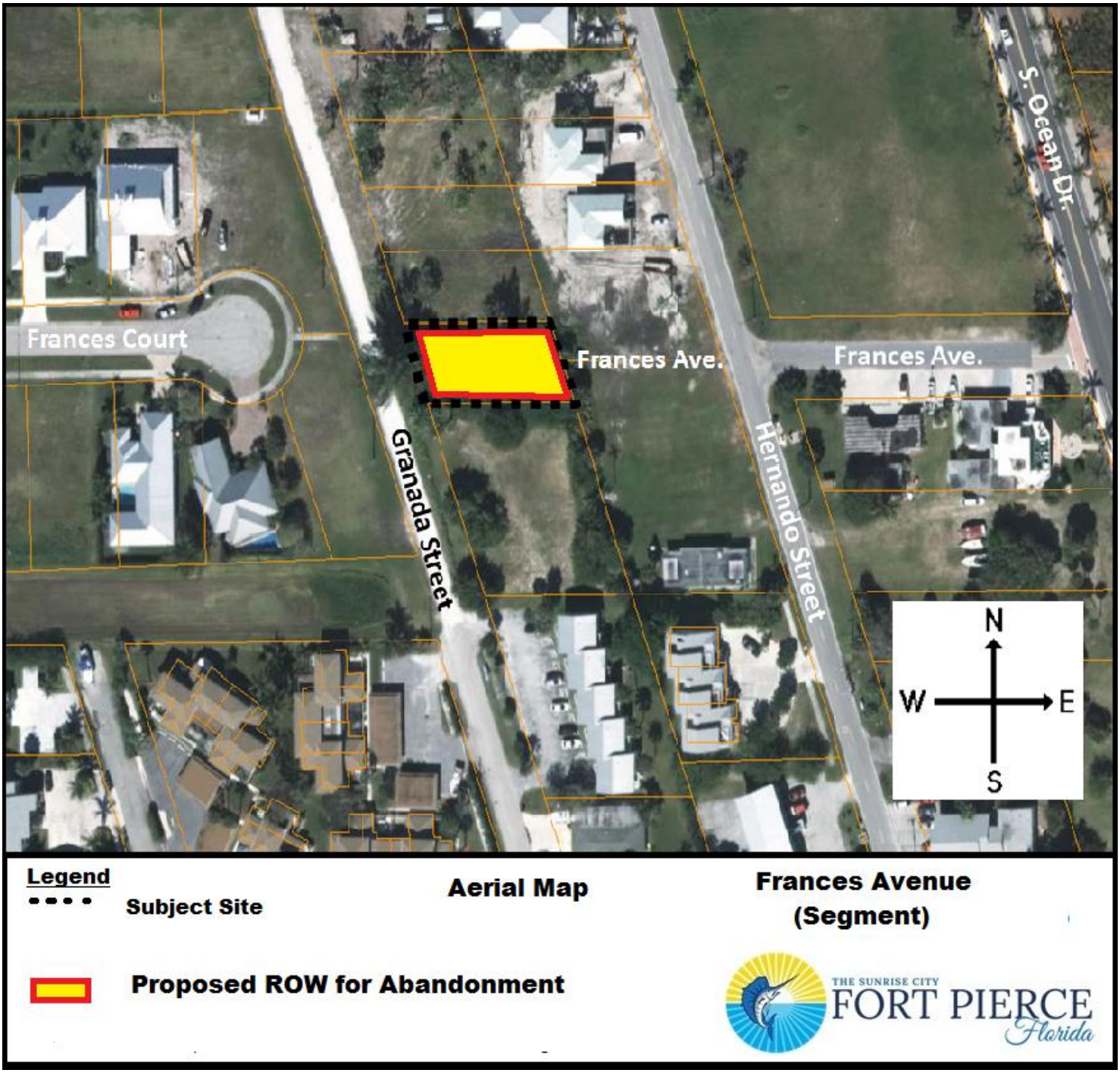
Staff Analysis:

Request

The segment of Frances Avenue has been unimproved and has not been utilized for utility infrastructure. The City Commission has already approved the abandonment of the eastern portion of Frances Avenue (between Granada Street and Hernando Street) on March 5, 2018. This right-of-way segment sought for abandonment offers minimal vehicular, pedestrian, or utility design advantage to the City, especially in its unimproved state.

The applicant owns the properties adjacent to the northern and southern half of the subject Frances Avenue right-of-way. The underlying objective for the applicant is a development consisting of approximately five (5) townhomes. The applicant has provided utility location reports and has stated that there is a utility line along the Granada Street/western border of the right-of-way. The entire right-of-way segment is being considered for abandonment, based upon Florida State Statutes Chapter 336. Florida State Statutes Chapter 336 mandates that an abandoned right-of-way be granted to adjacent property owners. Granada Street Properties owns all of the adjacent properties to the north and south. The applicant has provided an appraisal value of the entire Frances Avenue right-of-way at $58,000.

The Fort Pierce Utilities Authority (FPUA) has provided approval of the proposed abandonment. All other affected Departments have reviewed and approved the proposed Abandonment.



Technical Review Committee
All affected Departments have reviewed and approved the proposed Abandonment.

Planning Board Recommendation:

The Planning Board, at their June 11th, 2019 meeting, voted unanimously to recommend **approval** of the request.

Staff Recommendation:
Staff recommends that the City Commission **APPROVE** the requested abandonment.

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

Abandonment

Property address or Location: Granada Street & Frances Ave

Parcel ID #(s): 2401502008400000 & 2401502007700008

Project description: Abandoned Roadway at Frances Ave & Granada St.

Property Owner(s)
GRANADA STREET PROPERTIES, LLC.
500 S Federal Hwy, #1641
Street Address
Hallandale FL 33008
City State Zip
3055252545
Phone Number
HTLOUDEN@gmail.com
Email Address

Applicant/Representative, Title, Company
GRANADA STREET PROPERTIES, LLC. C/O Henry Louden
500 S Federal Hwy, #1641
Street Address
Hallandale FL 33008
City State Zip
3055252545
Phone Number
HTLOUDEN@gmail.com
Email Address

Property Owner(s) Acknowledgements: - This application will not be considered complete without the signature of all property owners of record, which shall serve as an acknowledgement of the submission of this application. The property owner's signature below shall also authorize the Applicant (if other than the property owner) and/or Representative to act in his/her behalf for the purposes of seeking approval for the application described herein.

Property Owner(s) Signature(s)

STATE OF FLORIDA -- COUNTY Miami Dade

The foregoing instrument was acknowledged before me this 15th day of April, 20 19, by Henry Louden who is personally known to me or has produced _____ as identification.

ALDO CACEDA
Signature of Notary

(seal)

ALDO CACEDA
Notary Public – State of Florida
Commission # GG 139022
My Comm. Expires Aug 28, 2021
Bonded through National Notary Assn.

INTAKE MEETINGS ARE REQUIRED FOR ALL SUBMITTALS. CALL (772) 467-3729

TO BE COMPLETED BY STAFF

Zoning	Future Land Use	Total Acres	Historic District	Historic Designation
				Contributing Individual Non-Contributing None

Pre-Application Meeting Date_____
Intake Planner_____
Planner Assigned_____
Approved By_____ Date _____
Comments_____

Fees_____ Control #_____ B. Permit #_____

Intake Date Stamp

ABANDONMENT

Submit eight (8) hard copies and one (1) CD of the following for initial submittal, subsequent submittals will be required:

- ☐ Current survey, including property size
- ☐ Current Appraisal, Sketch, Size (in sq. ft.) & Legal Description of property for proposed abandonment
- ☐ Encumbrance Title Search
- ☐ Complete, notarized application

Application Type:

☐ Easement Abandonment ☒ Right-of-Way Abandonment

Reason for Abandonment Request: NON-USE OF EASEMENT

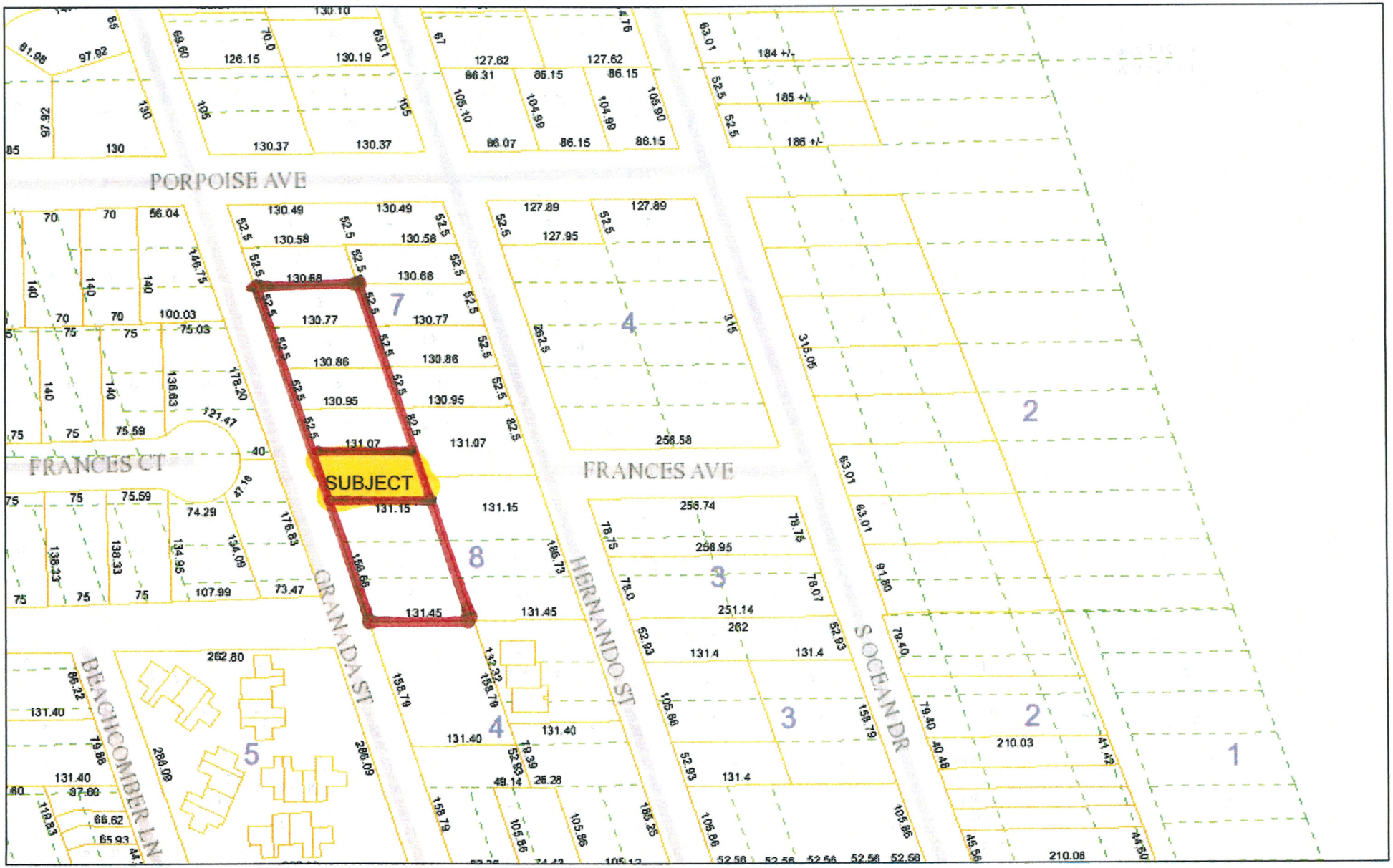
List any utilities visible or known to exist in the right of way/easement: NONE

Is the right of way in use or unopened? ☐ In Use ☒ Unopened

Application Outlook



Michelle Franklin, CFA - Saint L cie County Property Appraiser



April 17, 2018

1:2,257

0 0.0175 0.035 0.07 mi

0 0.03 0.06 0.12 km

This information is deemed to be correct at this time but it is subject to change and is not warranted.



Legend

Subject Site

Proposed ROW for Abandonment

Aerial Map

Frances Avenue (Segment)

THE SUNRISE CITY
FORT PIERCE
Florida

Saint Lucie County Property Appraiser
Michelle Franklin CFA

generated: Friday, April 19, 2019
el Report





Parcel

Parcel ID:	2401-502-0077-000-8
Property ID:	179990
Owner 1:	Granada Street Properties LLC
Site Address:	GRANADA ST

Owner

Owner 1:	Granada Street Properties LLC
Owner 2:	
Owner 3:	
Mailing Address:	500 S Federal HWY, Unit Unit 1641 Hallandale Beach, FL 33008-6071

Overview

Primary Land Use:	0000 - Vac Res
District Group:	9022 - Fort Pierce
Subdivision:	Palm Haven Subdivision
Just/Market Value:	$45,100
Finished Area:	
Acres:	0.16
Total Area:	6,969

Legal Description

Legal Description: PALM HAVEN S/D-UNIT 1- BLK 7 LOT 6 (0.16 AC - 6,969 SF)

Value History

Year	Just/Market Value	Building Value	Land Value	SFYI Value	Assessed Value	Exemption Amount	County Taxable	Save Our Home OR 10% Cap Differential	Ag Credit
2018	$45,100	$0	$45,100	$0	$43,450	$0	$43,450	$1,650	$0
2017	$39,500	$0	$39,500	$0	$39,500	$0	$39,500	$0	$0
2016	$39,500	$0	$39,500	$0	$39,500	$0	$39,500	$0	$0

Tax Links

SLC Tax Collector's Office taxes for this parcel

Download TRIM notice for this parcel

Special Assessments

Description	Start Year	Units	Amount
Fort Pierce Stormwater Charge	2015	0.2	$10.80

Improvements

Building Sequence:	1
Bedrooms:	0
Bathrooms:	0
Building Type:	-
Story Height:	
No of Living Units:	
Total Finished Area:	0
Gross Sketched Area:	0
Year Built:	
Effective Year:	2014
Primary Roof Cover:	
Primary Roof Structure:	
Primary Wall:	
A/C %:	0

Land Lines

Line Number	Units	Unit Type
1	6,969	SqFt

Sales History

Sale Date	Sale Price	Sale Code	Deed Type	Grantor	Book Page	View Document
04/08/2019	$130,000	0205	WD	Danks Jr Keith D	4255-1295	Clerk of Courts
08/05/2015	$42,900	0001	WD	Steiner David	3775-2680	Clerk of Courts
04/16/2014	$100	0311	CT	Ocean Vue Development Corp	3622-785	Clerk of Courts

Photos

Saint Lucie County Property Appraiser
Michelle Franklin CFA

t generated: Friday, April 19, 2019

Your report is loading.

Parcel Report





Parcel

Parcel ID:	2401-502-0084-000-0
Property ID:	14902
Owner 1:	Granada Street Properties LLC
Site Address:	GRANADA ST

Owner

Owner 1:	Granada Street Properties LLC
Owner 2:	
Owner 3:	
Mailing Address:	500 S Federal HWY, Unit Unit 1641 Hallandale Beach, FL 33008-6071

Overview

Primary Land Use:	0000 - Vac Res
District Group:	9022 - Fort Pierce
Subdivision:	Palm Haven Subdivision
Just/Market Value:	$134,800
Finished Area:	
Acres:	0.472
Total Area:	20,577

Legal Description

Legal Description: PALM HAVEN S/D-UNIT 1- BLK 8 LOTS 1, 3 AND 5 (OR 4123-236)

Value History

Year	Just/Market Value	Building Value	Land Value	SFYI Value	Assessed Value	Exemption Amount	County Taxable	Save Our Home OR 10% Cap Differential	Ag Credit
2018	$134,800	$0	$134,800	$0	$134,800	$0	$134,800	$0	$0
2017	$117,900	$0	$117,900	$0	$117,900	$0	$117,900	$0	$0
2016	$117,900	$0	$117,900	$0	$117,900	$0	$117,900	$0	$0

Tax Links

SLC Tax Collector's Office taxes for this parcel

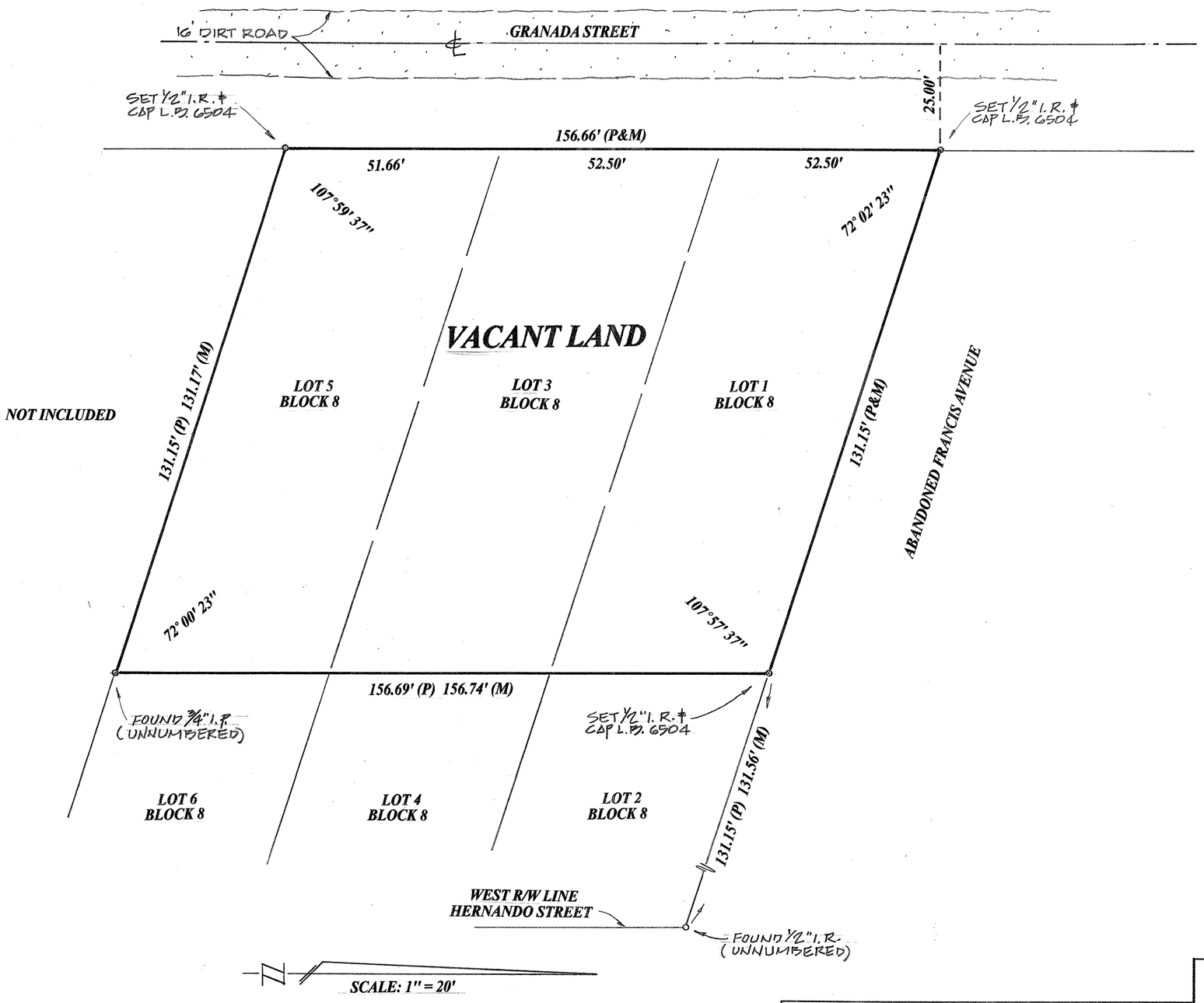
Download TRIM notice for this parcel

Special Assessments

Description	Start Year	Units	Amount
Fort Pierce Stormwater Charge	1999	1	$54.00

Improvements

Building Sequence:	1
Bedrooms:	0
Bathrooms:	0
Building Type:	-
Story Height:	
No of Living Units:	
Total Finished Area:	0
Gross Sketched Area:	0
Year Built:	
Effective Year:	2014
Primary Roof Cover:	
Primary Roof Structure:	
Primary Wall:	
A/C %:	0



LOTS 1, 3, AND 5, BLOCK 8

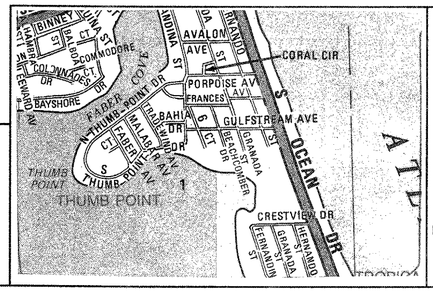
PALM HAVEN SUBDIVISION

According To The Plat Recorded In Plat Book 8, Page 44, Recorded In The Public Record Of Saint Lucie County, Florida Said Land Situate, Lying, And Being In Saint Lucie County, Florida .

NOTES:

1) BEARINGS SHOWN HEREON ARE BASED ON ASSUMED BEARING BASE
2) NO ABSTRACT OR TITLE SEARCH WAS PREFORMED TO DISCOVER THE EXISTENCE OF ANY EASEMENTS OR RESTRICTIONS OF RECORD.
3) ELEVATIONS SHOWN HEREON ARE BASED ON NORTH AMERICAN VERTICAL DATUM 1988 UNLESS OTHERWISE NOTED
4 NO BELOW GROUND IMPROVEMENTS, FOOTERS, FOUNDATIONS OR UTILITIES HAVE BEEN LOCATED OR SHOWN ON THIS SURVEY.

O.R.B. = official record book	TRAN. = transformer pad	P.B. = plat book	P = plat	P.G. = page
C.B.S. = concrete block structure	F.P.&L. = Florida power and light	TYP. = typical	Ø = power pole	I.R. = iron rod
P.C.C. = point of compound curve	CM = concrete monument	R/W = right-of-way	M = MEASURED	R = radius
P.C.P. = permanent control point	P.R.C. = point of reverse	△ = central angle	I.P. = IRON PIPE	D = deed
P.O.C. = point of commencement	P.I. = point of intersection	Ⓑ = bearing basis line	RP = radius point	O/S = offset
P.O.B. = point of beginning	P.T. = point of tangency	ASPH = asphalt	L = ARC LENGTH	CONC. = concrete
D/E = drainage easement	⌀ = not field measured	M.H. = manhole	CL = centerline	ESMT. = easement
C.M.P. = corrugated metal pipe	WPF = wood privacy fence	U/E = utility easement	ALUM. = aluminum	CALC. = calculated
R.L.S. = registered land surveyor	CHATT = chattahoochee	CLF = chain link fence	P.C. = point of curvature	
L.B. = licensed business	ELEV = elevation	P.R.M. = permanent reference monument		



NORTH
NOT TO SCALE
NORTH VICINITY MAP

Renner Burgess, Inc.
LAND SURVEYING

801 S.E. 6th Ave., Suite 101
Delray Beach, Fl 33483
Phone 561-243-4624
Fax 243-4869

AUTHORIZATION NUMBER LB6504

I HEREBY CERTIFY THAT THE SKETCH OF BOUNDARY SURVEY SHOWN HEREON MEETS THE STANDARDS OF PRACTICE SET FORTH IN CHAPTER SJ-17-050-052, FLORIDA ADMINISTRATIVE CODE PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

HARRY A BURGESS PLS 5089

CERTIFIED TO:

FLOOD ZONE AE ELEV. 8
MAP No 12028C0183J
MAP DATE 2-16-12

DATE 4-11-18
JOB NO 4-18-017

NOT VALID UNLESS SEALED WITH EMBOSSED SURVEYOR'S SEAL

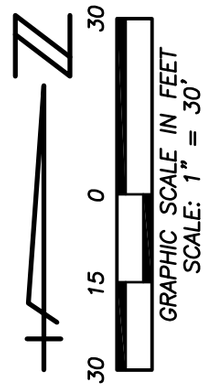
TYPE OF SURVEY:	BOUNDARY	PLOT PLAN	U/C TIE IN	FINAL	TOPOGRAPHIC
COMPLETED ON:	3-28-19				

LEGAL DESCRIPTION:

LOT 6 IN BLOCK 7 OF PALM HAVEN UNIT ONE, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 5, PAGE 51, OF THE PUBLIC RECORDS OF ST. LUCIE COUNTY, FLORIDA.

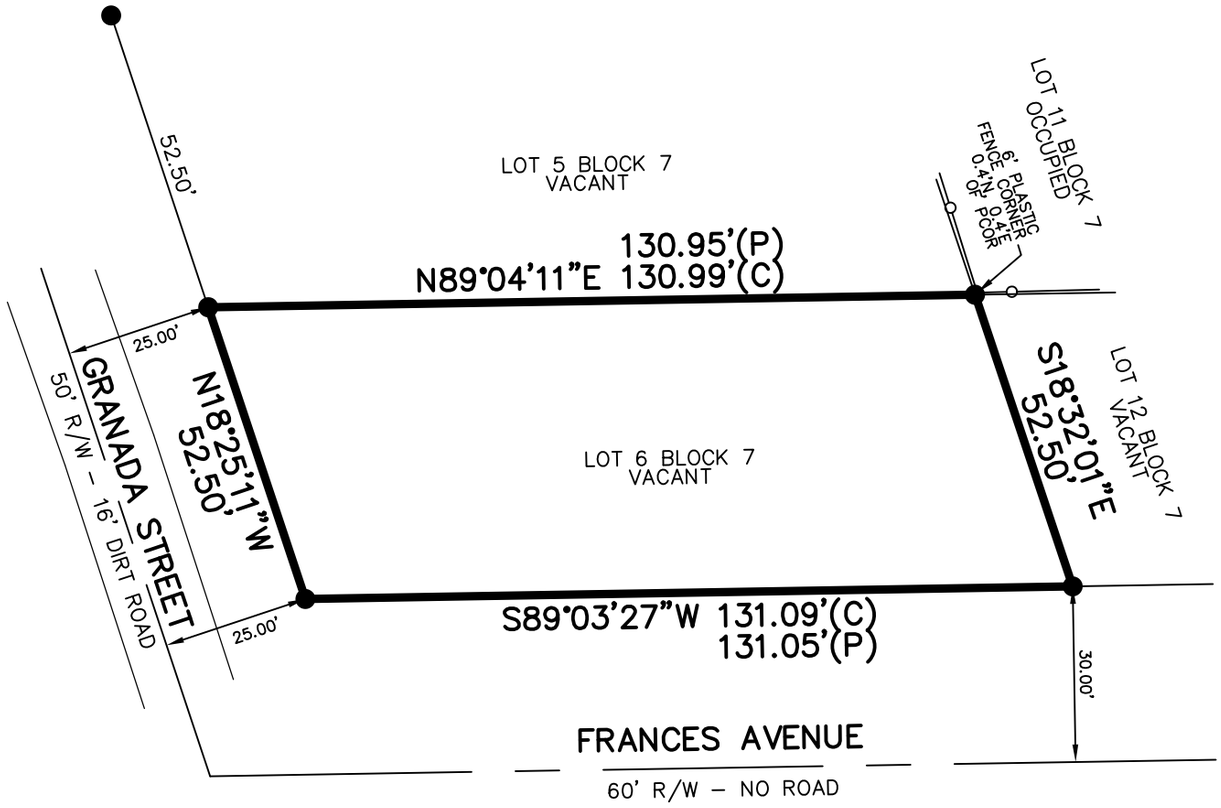
ABBREVIATIONS:

(C) = CALCULATED
(M) = MEASURED
(P) = PLATTED
CBS = CONCRETE BLOCK STRUCTURE
CMP = CORRUGATED METAL PIPE
CLF = CHAIN LINK FENCE
CNS = COULD NOT SET
CONC = CONCRETE
FFE = FINISHED FLOOR ELEVATION
FND = FOUND 5/8" IRON REBAR
IRC = 5/8" IRON REBAR WITH PLASTIC CAP
IR = 5/8" IRON REBAR
PCOR = PROPERTY CORNER
PL = PROPERTY LINE
PUDE = PUBLIC UTILITIES AND DRAINAGE EASEMENT
R/W = RIGHT-OF-WAY
● = SET 5/8" IRON REBAR WITH PLASTIC CAP "AJP PSM 6330"



SURVEYOR'S REPORT:

1. UNLESS OTHERWISE NOTED ONLY PLATTED EASEMENTS ARE SHOWN HEREON.
2. NO UNDERGROUND UTILITIES OR IMPROVEMENTS WERE LOCATED UNLESS OTHERWISE SHOWN.
3. THIS SITE LIES WITHIN FLOOD ZONE "AE" BASE FLOOD ELEV= 8.0, ACCORDING TO THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 12111C0183 J, EFFECTIVE DATE FEBRUARY 16, 2012.
4. FLOOD ZONE SHOWN HEREON IS AN INTERPRETATION BY THE SURVEYOR AND IS PROVIDED AS A COURTESY. THE FLOOD ZONE SHOULD BE VERIFIED BY A DETERMINATION AGENCY.
5. BEARINGS SHOWN HEREON ARE BASED ON THE WEST LINE OF LOT 6 AS BEING N18°25'11"W ACCORDING TO THE PLAT DESCRIBED HEREON.
6. ALL LOT DIMENSIONS SHOWN ARE PER PLAT UNLESS OTHERWISE NOTED.
7. SURVEY MAP AND REPORT OR THE COPIES THEREOF ARE NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LISCENSED SURVEYOR AND MAPPER.
8. ADDITIONS OR DELETIONS TO THE SURVEY MAP OR REPORT BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT CONSENT OF THE SIGNING PARTY OR PARTIES.



GRANADA STREET

LAST FIELD DATE: 3-28-19

SCALE: 1"=30'	**ALEXANDER J. PIAZZA PSM, INC.**				CERTIFIED TO:
DATE: 3-28-19	Surveying • Mapping • Consulting				OCHOA & RUBIO, PA
DRAWN: CJM	619 SW Biltmore Street				OLD REPUBLIC NATIONAL TITLE INSURANCE CO.
JOB NO.:	Port St. Lucie, Florida 34983				GRANADA STREET PROPERTIES, LLC.
19-4512	Phone: (772) 340-7770				
	Fax: (772) 340-2250				
	LB#7280				
DATE:	REVISIONS:				
FB/PG:	-	-	-	-	

ALEXANDER J. PIAZZA
License Number 6330
STATE OF FLORIDA

ALEXANDER J. PIAZZA
Professional Surveyor & Mapper
Florida Certificate No.: 6330

K:\REALTIME\PALM HAVEN\19-4512.dwg, 4/2/2019 1:34:09 PM

16' DIRT ROAD

GRANADA STREET

25.00'

SET 1/2" I.R. & CAP L.B. 6504

FOUND 5/8" I.R. & CAP L.B. 6018

62.70' (P) 65.02' (M)

WEST LINE OF BLOCK 8

106°56'52"

73°07'34"

LOT 1 BLOCK 8

131.15' (P&M)

NORTH LINE OF LOT 1 BLOCK 8

ABANDONED FRANCIS AVENUE VACANT LAND

SOUTH LINE OF BLOCK 7

131.15' (P) 131.16' (M)

LOT 6 BLOCK 7

SCALE: 1" = 20'

A PORTION OF A PLATTED RIGHT-OF-WAY AS PLATTED IN PALM HAVEN SUBDIVISION AS RECORDED IN PLAT BOOK 8 PAGE 44 OF THE PUBLIC RECORDS OF ST LUCIE COUNTY, FLORIDA . BEING MORE PARTICULARLY DESCRIBED AS

BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7 AND ON THE EAST BY THE NORTHERLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK 7

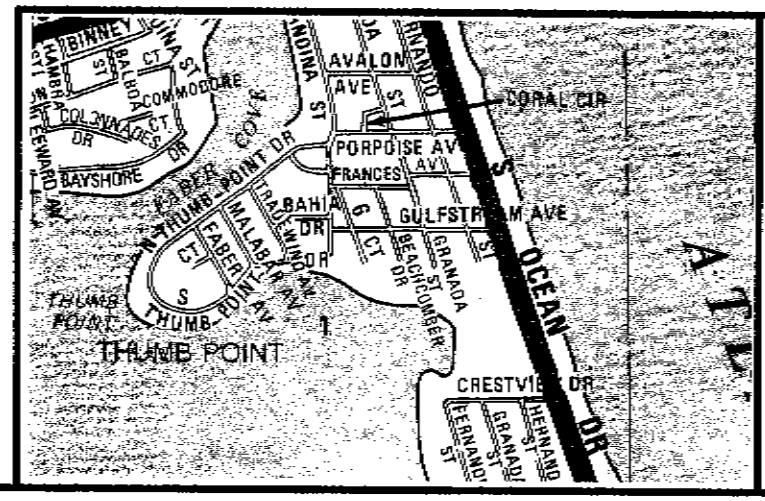
NOTES:

1) BEARINGS SHOWN HEREON ARE RELITAVE TO PLAT AND ARE ASSUMED.

2) NO ABSTRACT OR TITLE SEARCH WAS PREFORMED TO DISCOVER THE EXISTENCE OF ANY EASEMENTS OR RESTRICTIONS OF RECORD.

3) ELEVATIONS SHOWN HEREON ARE BASED ON NORTH AMERICA VERTICAL DATUM OF 1988 UNLESS OTHERWISE NOTED.

4) NO BELOW GROUND IMPROVEMENTS, FOOTERS, FOUNDATIONS OR UTILITIES HAVE BEEN LOCATED OR SHOWN ON THIS SURVEY.



NORTH
NOT TO SCALE
NORTH VICINITY MAP

O.R.B. = official record book	TRAN. = transformer pad	P.B. = plat book	P = plat	P.G. = page
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P.C.P. = permanent control point	P.R.C. = point of reverse	Δ = central angle	I.P. = IRON PIPE	D = deed
P.O.C. = point of commencement	P.I. = point of intersection	Ⓑ = bearing basis line	RP = radius point	O/S = offset
P.O.B. = point of beginning	P.T. = point of tangency	ASPH = asphalt	L = ARC LENGTH	CONC. = concrete
D/E = drainage easement	# = not field measured	MH. = manhole	CL = centerline	ESMT. = easement
C.M.P. = corrugated metal pipe	WPF = wood privacy fence	U/E = utility easement	ALUM. = aluminum	CALC. = calculated
R.L.S. = registered land surveyor	CHATT = chattahoochee	CLF = chain link fence	P.C. = point of curvature	
L.B. = licensed business	ELEV = elevation	P.R.M. = permanent reference monument		

Reiner Burgess, Inc.
LAND SURVEYING
801 S.E. 6th Ave., Suite 101
Delray Beach, Fl 33483
Phone 561-243-4624
Fax 243-4869

CERTIFIED TO:

AUTHORIZATION NUMBER LB6504

I HEREBY CERTIFY THAT THE SKETCH OF BOUNDARY SURVEY SHOWN HEREON MEETS THE STANDARDS OF PRACTICE SET FORTH IN CHAPTER SJ-17-050-052, FLORIDA ADMINISTRATIVE CODE PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

HARRY A BURGESS PLS6668

FLOOD ZONE: AE ELEV. 8
MAP NO.: 12028C0183J
MAP DATE: 2-16-12

DATE: 4-11-18
JOB NO. 4-18-017
REVISED:

NOT VALID UNLESS SEALED WITH EMBOSSED SURVEYOR'S SEAL

FOUND 5/8" I.R. & CAP L.B. 6018

62.70' (P) 65.18' (M)

EAST LINE OF LOT 1 BLOCK 8

73°06'19"

106°49'15"

131.15' (P) 131.56'

FOUND 5/8" I.R. UNNUMBERED

FOUND 1/2" I.R. (UNNUMBERED)

WEST R/W LINE HERNANDO STREET

Granada Street Properties, LLC.

500 S Federal Hwy, #1641, Hallandale, FL 33008; Phone-954-554-0821

April 15, 2019

To: Technical Review Board, Planning Board, & City Commission

From: Henry Louden

Granada Street Properties, LLC.

Subject: Abandonment Letter

Frances Ave, between Granada Street and Hernando Street

I am asking for your approval to abandon a portion of unopened right-of-way, the road called Frances Ave, between Granada Street and Hernando Street.

In an effort to advance investment, redevelopment, and infill on Hutchinson Island, I'm submitting the application for abandonment of the portion abutting property within my control.

The abandonment of the un-open right-of-way would provide capacity to join two parcels presented held, to expand holdings for consideration of a development application for construction of nine coastal style, single-family townhomes on these lots. I have attached a sample drawing and photos of the home. It will be on stilts with parking below.

I am working on a conceptual lot configurations and setbacks, which will be beneficial in showing you the concept. Below is a draft concept showing the land and the proposed homes.

Property Title Search Services

Phone: 866-425-1184 – Fax: 866-425-1185

Email: info@propertytitle.com

Invoice for Order #: Granada Street Properties, LLC.

PREPARED FOR:

Customer:	Granada Street Properties, LLC.
Order #:	Granada Street Properties, LLC.
Date Ordered:	4/1/2019
Total:	$50.00

SUMMARY OF PRODUCTS BILLED FOR ORDER

Product	Code	Price
FL RES O and E	FLOE	$50.00

PROPERTY ADDRESS

Street Address	Frances Ave
City	Fort Pierce
State	Florida
County	St. Lucie

ORDER PARTIES

Property Title Search Services

TITLE SEARCH REPORT

File #: Granada Street Properties, LLC. Associated File # 9912252

Property Title Search Services and/or their agent has searched the St. Lucie County, Florida records for the period shown relative to title to the real property described below and provides the following title search report (TSR) for Granada Street Properties, LLC.

Search Type: FL RES O and E

The search period was to at 08:00

Property Address: Frances Ave., Fort Pierce, FL

Seller:

Buyer/Borrower:

Title Vested In:

Interest or estate (Fee Simple/leasehold):

Taxes

Mortgage, Liens & court

Note: O and E Order, please see attached report

Additional Matters of Record

Note: O and E Order, please see attached report

County Notes

Tax Contact Info:
772.462.1650

Tax Site:
http://www.tcslc.com/home/default.asp

Notice: This report, as written (and any supplements or amendments hereto), is issued solely for use in connection with the issuance of Commitments for Title Insurance, Policies of Title Insurance, Preliminary and Final Judicial Reports, or Title Guarantees of Premier Title Guaranty Company. This report shall not be considered, nor used as a commitment or policy of title insurance.

THIS REPORT IS NOT AN ABSTRACT, EXAMINATION, REPORT, OR REPRESENTATION OF FACT OR TITLE AND DOES NOT CREATE AND SHALL NOT BE THE BASIS OF ANY CLAIM FOR NEGLIGENCE, NEGLIGENT MISREPRESENTATION OR OTHER TORT CLAIM OR ACTION. THE SOLE LIABILITY OF COMPANY AND ITS TITLE INSURANCE AGENT SHALL ARISE UNDER AND BE GOVERNED BY THE CONDITIONS OF THE COMMITMENT.

Document List:

Link to download all images: TSR Images

RECORDED	PARTY 1	PARTY 2	INST. TYPE	INST. NO.	REMARKS
01/07/1970	County of ST. Lucie	Palm Haven	PLAT (Plat_map)	Book 8, Page 44	



PALM HAVEN SUBDIVISION

ST LUCIE COUNTY, FLA

SCALE 1=100 FEBRUARY 9, 1948

Being the South 132 ft. of Govt. Lots 1 and North one-half of Govt. Lot 2 Sec. 1 - Twp. 35S - R 40E

ENGINEER'S CERTIFICATE

CERTIFICATE OF DEDICATION

CERTIFICATE OF APPROVAL

CERTIFICATE OF APPROVAL

SUNRISE ENGINEERING CO.

PALM HAVEN SUBDIVISION

Property Info Corporation

File No.: Granada Street Properties, LLC.

OWNERSHIP AND ENCUMBRANCE REPORT

THIS CERTIFIES, that according to the records in the Office of the Clerk of the Circuit Court of St. Lucie County, State of Florida, from 3/9/1948 to 4/12/2019 @ 08:00 AM:
NO DEEDS FOUND OF RECORD of the following described land (hereafter referred to as the "Property"), situate, lying and being in the County of St. Lucie, State of Florida, to-wit:

LEGAL DESCRIPTION:

Frances Avenue as depicted in Revised Plat of Palm Haven Subdivision according to the plat thereof as recorded in Plat Book 8, Page 44, Public records of St. Lucie County, Florida.

SUBJECT TO THE FOLLOWING:

N/A

MISCELLANEOUS INSTRUMENTS:

Dedication to Public noted on plat recorded in Plat Book 8, Page 44, Public records of St. Lucie County, Florida.

(The items shown herein are the only pertinent instruments affecting the above land, for the period stated above)

THIS COMPANY, in issuing this O and E Report (hereinafter referred to as the "report"), assumes no liability on account of any instrument or proceedings, in the chain of title to the property, which may contain defects that would render such instrument or proceedings null and void or defective. All instruments in the chain of title to the Property are assumed to be good and valid.

The Company's liability for this report is limited to $1,000 and extends only to the Customer who placed the order with the Company. No one else may rely upon this report. Customer, by accepting this report, agrees to indemnify and hold Company harmless from any claims or losses in excess of the limited amount stated above. This Report contains no expressed or implied opinion, warranty, guarantee, insurance or other similar assurance as to the status of title to real property. This report should only be relied upon for title information and, therefore, should be verified by a commitment for title insurance.

Issued: 4/12/2019
Property Info Corporation

HLouden@genexbldr.com

From: irth_host@callsunshine.com
Sent: Wednesday, June 27, 2018 7:01 AM
To: hlouden@genexbldr.com
Subject: Response to Sunshine State One Call ticket 173810841

The following facility operators have responded for this locate request:

Ticket 173810841
FL : ST LUCIE County, Ft Pierce City
0 FRANCES AVE

FT PIERCE UTILITIES AUTHORITY
- Marked

A T & T/ DISTRIBUTION
- ***Response has not been entered***

COMCAST CABLE
- ***Response has not been entered***

CITY OF FORT PIERCE
- ***Response has not been entered***

The most up-to-date response status can always be gathered at
http://www.online811.com/IRTHOneCall/ or by calling 1 - (800) 852 - 8057.

HLouden@genexbldr.com

From: irthnet@callsunshine.com
Sent: Tuesday, June 26, 2018 11:11 AM
To: hlouden@genexbldr.com
Subject: Ticket 173810841 - Response to dig request

==========

To: GEN-EX BUILDERS LLC Attn: HENRY LOUDEN
Voice: 3055252545 Fax: 9546283340
Re: Response to dig request

This is an important message from the Fort Pierce Utilities Authority replying to your request to locate our underground facilties.

==========

Ticket: 173810841
County: ST LUCIE Place: Ft Pierce
Address: 0 FRANCES AVE

FTPRCE:
The Fort Pierce Utilities Authority has marked its facilities as requested on the Sunshine One Call Ticket.

==========

If you have any questions, please contact the Fort Pierce Utilities Authority, between 7:00 am, and 3:30 pm, weekdays, at 772-466-1600 extension 6226. For emergencies after hours and weekends, call 772-466-7703. Thank you.

==========

This message was generated by an automated system. Please do not reply to this email.

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This message was generated by an automated system. Please do not reply to this email.

HLouden@genexbldr.com

From: irth_host@callsunshine.com
Sent: Monday, June 25, 2018 11:29 AM
To: hlouden@genexbldr.com
Subject: SSOCOF CONFRM 2018/06/25 #00000 173810841-001 NORM NEW

CONFRM 00000 CALL SUNSHINE 06/25/18 11:28:29ET 173810841-001 REXMIT GRID FRANCES AVE ROW
Ticket : 173810841 Rev:001 Taken: 06/25/18 11:09ET Old Tkt: 173810841 Taken: 06/22/18 20:28ET
Oper: Ano

State: FL Cnty: ST LUCIE GeoPlace: FT PIERCE
CallerPlace: FT PIERCE
Subdivision: PALM HAVEN

Address : 0
Street : FRANCES AVE
Cross 1 : GRANADA ST
Within 1/4 mile: Y

Locat: ENTIRE PROPERTY; REAR OF PROPERTY; WORK IN DRIVEWAY AREA; FRONT OF PROPERTY; SIDE OF PROPERTY; WORK IN PLANTER AREA; PERIMETER OF PROPERTY; WORK FROM STREET TO ADDRESS; WORK IN SIDEWALK AREA
:
Remarks : CENTER CORRECTION TO GRIDS FRANCES AVE HAS NO ADDRESSES ON IT
JUST A R/O/W PER CALLER WE ARE ASKING FOR LOCATIONS OF ANY UTILITIES ON
FRANCES AVE BETWEEN GRANADA ST & HERNANDO ST
*** LOOKUP BY MANUAL ***
:
Grids : 2727A8017B 2727A8017C 2727B8017B 2727B8017C

Work date: 06/26/18 Time: 23:59ET Hrs notc: 036 Category: 3 Duration: 12 MONS Due Date : 06/26/18 Time: 23:59ET Exp Date : 07/23/18 Time: 23:59ET Work type: FENCE INSTALLATION Boring: N White-lined: Y
Ug/Oh/Both: U Machinery: Y Depth: 3LF Permits: N N/A Done for : DEVELOPER

Company : GEN-EX BUILDERS LLC Type: CONT Co addr : 500 S FEDERAL HWY
City : HALLANDALE State: FL Zip: 33008
Caller : HENRY LOUDEN Phone: 305-525-2545 Contact : HENRY LOUDEN Phone: 305-525-2545
BestTime: 8AM
Fax : 954-628-3340
Email : HLOUDEN@GENEXBLDR.COM

Submitted: 06/25/18 11:09ET Oper: SAN
Mbrs : CC1283 CFP615 FTPRCE LS1104 SB2186 SBF02

AN APPRAISAL REPORT OF
A 0.19 Acre Public Right of Way
Located at
Francis Avenue & Hernando Street
Fort Pierce, St. Lucie County, Florida

PREPARED FOR
Mr. Henry Louden
Granada Street Properties, LLC
500 South Federal Highway, #1641
Hallandale, Florida 33008

"AS IS" ESTIMATE AS OF
May 07, 2018

PREPARED BY
THOMAS JOHNSON & ASSOCIATES, INC.
REAL ESTATE APPRAISAL & CONSULTANTS

THOMAS J. JOHNSON, MAI, SRA
STATE CERTIFIED GENERAL
REAL ESTATE APPRAISER-RZ798

NIKOLAUS M. SCHROTH, CCIM,
STATE CERTIFIED GENERAL
REAL ESTATE APPRAISER-RZ3704

CRISTEN G. CROSBY
REGISTERED TRAINEE APPRAISER RI24326

18-060

AN APPRAISAL REPORT OF
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18-060

THOMAS JOHNSON & ASSOCIATES, INC
APPRAISERS • CONSULTANTS

May 14, 2018

Mr. Henry Louden
Granada Street Properties, LLC
500 South Federal Highway
Hallandale, Florida 33008

Dear Mr. Louden:

Re: 18-060 NMS

In accordance with your request, we have made an inspection, analysis, and appraisal of the following:

A 0.19 Acre Public Right of Way
Located at
Francis Avenue & Hernando Avenue
Fort Pierce, St. Lucie County, Florida

As a result of our investigation and analysis of the information outlined in this report, we hereby submit that the "As Is" Market Value of the Fee Simple Estate of the subject property as of May 07, 2018, is as follows:

FIFTY-EIGHT THOUSAND DOLLARS

$58,000

The subject is a 0.19 acre or 8,235 square foot parcel located on the west side of Hernando Street, across the street from Frances Court on Hutchinson Island, Florida. The property is level however, there is some vegetation present that would need to be cleared prior to development of the land. Zoning is R4A and is compatible with the Medium Density Residential Hutchinson Island designation.

The property is not known to have been inspected for environmental contamination, such as underground storage tanks, drums of known or unknown contents, evidence of waste disposal such as sludge, paints, chemical residues, oil spillage, asbestos, etc. No environmental contamination is known to exist by the appraiser. The appraiser was not provided with an environmental survey of the subject. A description of the property appraised together with an explanation of the valuation procedures utilized is contained within the body of the report. This letter is made part of this report and subject to the Limiting Conditions as set forth herein. This appraisal is intended to comply with Federal

THOMAS JOHNSON & ASSOCIATES, INC
APPRAISERS • CONSULTANTS

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reporting standards and the standards and reporting requirements of the Uniform Standards of Professional Practice (USPAP) adopted by the Appraisal Standards Board of the Appraisal Foundation. This is a Commercial Appraisal Report of the subject property.

Sincerely,



Thomas J. Johnson, MAI, SRA
State Certified General Real Estate Appraiser RZ798



Nikolaus Martin Schroth, CCIM
State Certified General Real Estate Appraiser RZ3704



Cristen G. Crosby
Registered Trainee Appraiser RI24326

CERTIFICATION

The undersigned hereby certify that, except as otherwise noted in this appraisal report:

1) It is acknowledged that Cristen Crosby, Registered Trainee Appraiser RI24326, under the direct supervision of Thomas J. Johnson, MAI, SRA, State Certified General Real Estate Appraiser RZ798, made a significant professional contribution to this appraisal, consisting of participating in the property's inspection, conducting research on the subject, competitive markets and comparable data, performing appraisal analyses and assisting in the report writing, all under the appropriate supervision.

2) I, Thomas J. Johnson, MAI, SRA, the supervisory appraiser of a registered trainee who contributed to the development or communication of this appraisal, hereby accepts full responsibility for any work performed by the registered appraiser trainee named in this report for any work performed by the registered appraiser trainee named in this report as if it were my own work.

3) Nikolaus M. Schroth and Cristen Crosby have personally inspected the property that is the subject of this appraisal report.

4) The statements of fact contained within this report are true and correct, and no pertinent facts affecting value have been knowingly withheld.

5) The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are our personal, unbiased professional analyses, opinions, and conclusions.

6) I/We have no present or prospective interest in the property that is the subject of this report, and we have no personal interest or bias with respect to the parties involved.

7) I/We have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.

8) My/Our engagement in this assignment was not contingent upon developing or reporting predetermined results.

9) My/Our compensation for completing this assignment is not contingent upon developing or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.

10) The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.

11) As of the date of this report, Thomas J. Johnson, MAI, has completed the continuing education program of the Appraisal Institute.

12) The use of this report is subject to the requirements of the State of Florida relating to review by the Real Estate Appraisal Board.

13) The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

14) Thomas J. Johnson and Nikolaus M. Schroth currently hold the appropriate State certification allowing the performance of real estate appraisals in connection with federally related transactions in the state in which the subject property is located.

15) Cristen Crosby currently holds the appropriate Trainee License allowing the performance of real estate appraisals in connection with federally related transactions in the state in which the subject property is located, under the supervision of Thomas J. Johnson.

16) I/We have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.

17) The "Estimate of Market Value" in the appraisal report is not based in whole or in part upon the race, color, or national origin of the prospective owners or occupants of the property appraised, or upon the race, color, or national origin of the present owners or occupants of the properties in the vicinity of the property appraised.

18) The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.

Thomas J. Johnson, MAI, SRA
State Certified General Real Estate Appraiser RZ798

Nikolaus Martin Schroth, CCIM
State Certified General Real Estate Appraiser RZ3704



Cristen G. Crosby
Registered Trainee Appraiser RI24326

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SUMMARY OF SALIENT FACTS

LOCATION:	East side of Granada Street, Across the street from Frances Court, Hutchinson Island, St. Lucie County, FL
OWNER OF RECORD:	City of Fort Pierce
IMPROVEMENTS:	N/A; Vacant Land
SITE SIZE:	0.19 Acres, 8,276 SF
ZONING & LAND USE:	R4A, Medium Density, St. Lucie County
FLOOD ZONE:	"AE" Map #12111C0183J, dated 02/16/2012
CENSUS TRACT:	3913.00, City of Fort Pierce
HIGHEST AND BEST USE:	
(AS VACANT):	Develop with a medium density, multi-family use
(AS IMPROVED):	N/A; Vacant Land
INTEREST APPRAISED:	Fee Simple Estate

VALUE INDICATIONS –

Value Reconciliation	
Cost Approach	N/A
Sales Comparison Approach	$58,000
Income Approach	N/A
Final Value Conclusion	$58,000

DATE OF APPRAISAL:	May 07, 2018
DATE OF REPORT:	May 14, 2018
ESTIMATED MARKETING TIME:	6-12 Months

HYPOTHETICAL CONDITIONS: "A condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the date of the assignment results but is used for the purpose of analysis". – None employed

EXTRAORDINARY ASSUMPTIONS/ LIMITING CONDITIONS: "An assumption, directly related to a specific assignment, as of the effective date of the assignment results, which, if found to be false, could alter the appraiser's opinions or conclusions". – None employed

COMPETENCY PROVISION: Thomas Johnson & Associates, Inc. and the signatories hereto have experience in the appraisal of properties similar to the subject and are qualified due to education, training and experience in the preparation of such reports to comply with the competency provision of USPAP and the State of Florida. All signatories are state licensed through November 2018.

APPRAISER: Thomas Johnson & Associates, Inc.

Thomas J. Johnson, MAI, SRA
State Certified General Real Estate Appraiser RZ798

Nikolaus M. Schroth, CCIM
State Certified General Real Estate Appraiser RZ3704

Cristen G. Crosby
Registered Trainee Appraiser RI24326

LOCATION MAP



IDENTIFICATION AND LOCATION OF SUBJECT PROPERTY

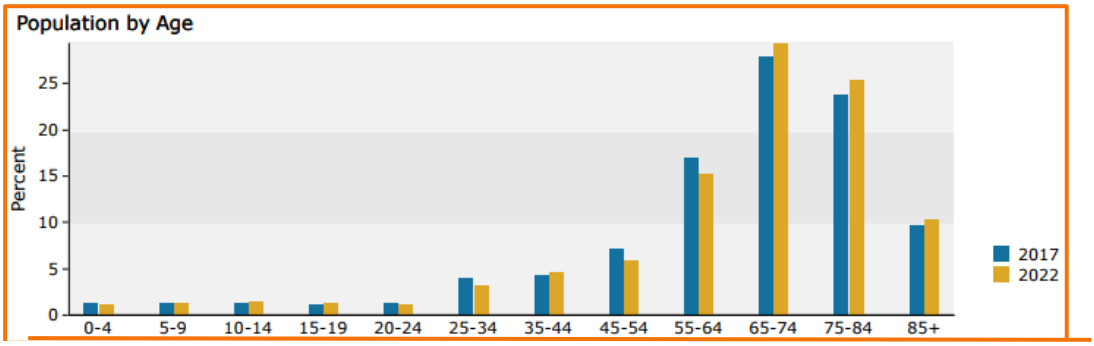
The subject is a 0.19-acre public right of way located on the east side of Granada Street across the street from Frances Court on Hutchinson Island. The parcel is situated on the northern section of South Hutchinson Island within the City of Fort Pierce. The subject's neighborhood is generally considered the South Beach neighborhood of Fort Pierce. In recent years, new development has started to occur in this area and has been well received by the market.

Hutchinson Island Neighborhood Analysis & Demographic Profile

Hutchinson Island is a 23-mile long barrier island on the East coast of Florida bounded on the east by the Atlantic Ocean, on the south by the St. Lucie Inlet, on the west by the Indian River and on the north by the Fort Pierce Inlet. The southern one-third of Hutchinson Island is part of unincorporated Martin County while the northern two-thirds is part of St. Lucie County. The island is connected to the mainland by three bridges, A1A connects at the northern end, in Fort Pierce, and southern end, in Stuart, and NE Causeway Boulevard connects in Jensen Beach.

Below is a chart that lists the past (2000;2010), present (2016) and future (2021) population, current households, current housing units, current median household income, current median home value, per capita income and median age for Sewall's Point, Martin County, Florida.

Hutchinson Island Demographic Profile	
Current Population	9,758
2000 Population	8,312
2010 Population	8,887
2017-2021 Projected Rate	1.40%
Current Households	5,641
Current Average Household Size	1.73%
% of Households with College Degree	47.1%
(2010) % Family Households	54.0%
(2010) % Non-Family Households	6.6%
% 65 Years and Over	61.3%
Current Housing Units	10,555
Current Median Household Income	51,882
Current Median Home Value	$268,938
Per Capita Income	$44,694
Median Age	69.2
Source: ESRI Economic & Social Research Institute	



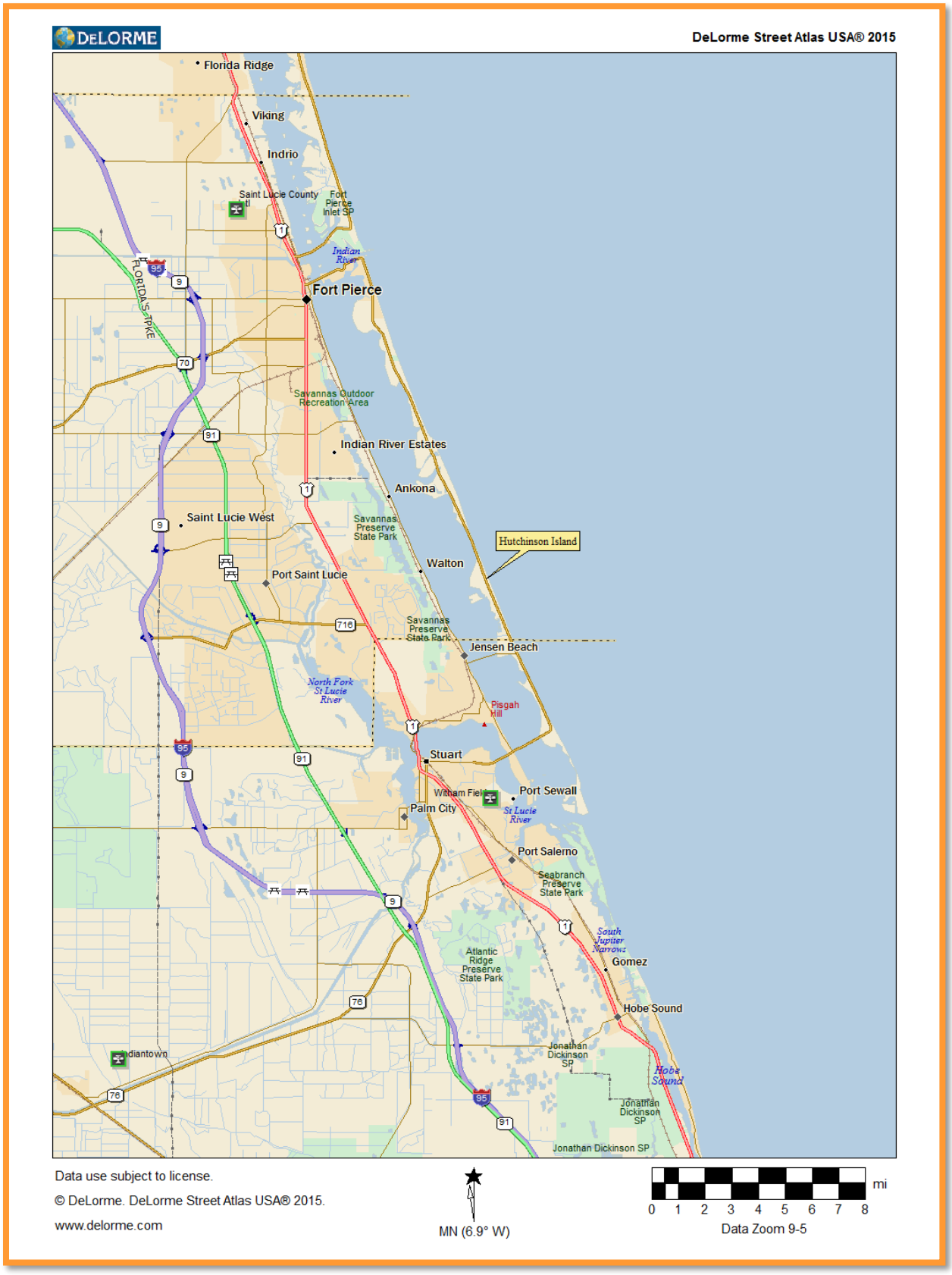
Neighborhood Access

The 23-mile-long island is connected to the mainland by three bridges, A1A connects at the northern end, in Fort Pierce, and southern end, in Stuart, and NE Causeway Boulevard connects in Jensen Beach. A1A is the only primary road on the island, running north to south. Other main arterial roadways such as US 1, The Florida Turnpike and I-95 can be accessed off the island to the west.

Airports, hospitals and school are all located on the mainland. Palm Beach International Airport (PBI) and Melbourne International Airport (MLB) are the closest major airports to the island. Several smaller airports such as Witham Field in Stuart, Vero Beach Municipal Airport and St. Lucie County International Airport are all located within 30 miles of the island.

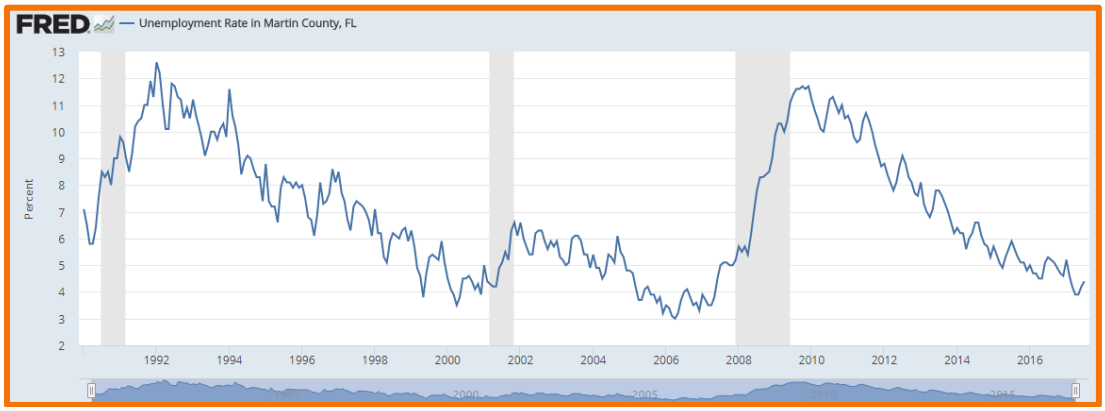
The closest hospitals; Lawnwood Regional Medical Center in Fort Pierce, St. Lucie Medical Center in Port St. Lucie and Martin Medical Center in Stuart are all acute care hospitals with emergency centers and each containing over 200 beds. Lawnwood Regional has a Level II Trauma Center and in 2014 opened a Level III Neonatal Intensive Care Unit and a pediatric ER.

Schools for Hutchinson Island residents are also all located on the mainland with many schools in both Martin and St. Lucie County. As of 2017, both counties school districts received B rankings with St. Lucie County rising up from their C ranking in previous years.

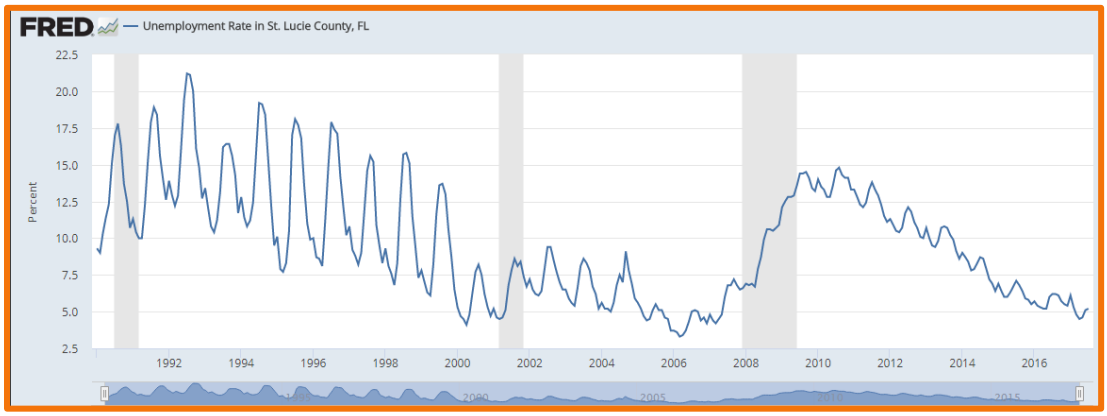

DeLorme Street Atlas USA® 2015
Florida Ridge
Viking
Indrio
Saint Lucie County Fl
Fort Pierce Inlet SP
Indian River
Fort Pierce
FLORIDA'S TPKE
Savannas Outdoor Recreation Area
Indian River Estates
Ankona
Saint Lucie West
Savannas Preserve State Park
Hutchinson Island
Walton
Port Saint Lucie
Jensen Beach
North Fork St Lucie River
Pisgah Hill
Stuart
Witham Field
Port Sewall
Palm City
St Lucie River
Port Salerno
Seabranch Preserve State Park
South Jupiter Narrows
Gomez
Atlantic Ridge Preserve State Park
Hobe Sound
Jonathan Dickinson SP
Hobe Sound
Jonathan Dickinson SP
Jonathan Dickinson SP
Data use subject to license.
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www.delorme.com
MN (6.9° W)
mi
0 1 2 3 4 5 6 7 8
Data Zoom 9-5

Employment & Growth Management

Employment opportunities often influence people to move, a city's unemployment rate is a major indicator of an economy's overall health and lower unemployment rates often mean a region is better able to attract and retain skilled workers, new industries and retailers. Martin County's current unemployment rate is 4.4% and St. Lucie County's current unemployment rate is 5.2%. Below is an Unemployment Rate History Chart.



Unemployment Rate Chart – Martin County



Unemployment Rate Chart – St. Lucie County

Below is a chart that shows the Martin County Top Employers and number of employees.

St. Lucie County Top Employers	
Employer	**Employees**
School Board of St. Lucie County	5,416
Indian River State College	2,400
Lawnwood Regional Medical Center	1,339
City of Port St. Lucie	1,086
Convey Health Solutions	950
Walmart Distribution Center	890
Martin Health System	850
St. Lucie Medical Center	850
Florida Power & Light	829
Teleperformance	800
St. Lucie County	658
St. Lucie County Fire District	434
Treasure Coast Hospice	425
Blue Goose Growers/Construction	400
New Horizons of the treasure Coast	360
City of Fort Pierce	335
Pursuit Boats	318
Tropicana Products Inc.	295
Maverick Boat Company	275
McKesson	275
Source: Business Development Board of Martin County Florida	

Commercial & Industrial Market

The main commercial corridor, U. S. Highway No. 1, is located in Ft. Pierce, off the island and consists of a variety of commercial uses from big box retail, shopping center, regional and national tenants to mom and pop type retail/commercial. Other areas of commercial development throughout the area are concentrated mostly along the arterial streets such as Orange Avenue and Okeechobee Road. The commercial developments along Okeechobee Road includes a number of restaurants, an Outlet Center, big-box stores including Wal-Mart and Home Depot, and a variety of regional and national retail, restaurant, and service business that have developed around the larger national retailers. This area of Okeechobee Road also has very good access to Interstate 95 and Florida's Turnpike, with interchanges serving both of these highways within one mile of each other.

Orange Avenue is a commercial corridor, but inferior to that of Okeechobee Road. The commercial/retail tenants along Orange Avenue are predominately local business owners. The overall conditions of these buildings are inferior to that of buildings located along Okeechobee Road or U. S. Highway No. 1. The majority of their business comes from the residents who live within close proximity. Considering this, traffic counts are lower than that

of Okeechobee Road and U. S. Highway No. 1; therefore, the Orange Avenue market does not draw interest from national tenants.

Retail development within the Fort Pierce market area consist of two market areas, the eastern market located along U. S. Highway No. 1 and the western market centralized by the interchanges of Florida's Turnpike and Interstate 95 with Okeechobee Road. Development in the eastern area of the City consists of two Publix anchored centers, a K-Mart center and several older neighborhood strip centers. Publix and K-Mart both are located at the intersection of Virginia Avenue and U. S. Highway No. 1 with the second Publix location being north of Taylor Creek in a center originally developed as a Food Lion anchored plaza and primarily serves the North Hutchinson Island market. New development in this corridor consists of a Walgreens built in 2009 and a Save-A-Lot anchored center that was built in 2010 known as Coral Square Shoppes and West Marine. The Coral Square center was to be developed as an 182,000 square foot power center on the site of the former Jefferson Shoppes. However, only 42,801 square feet of the center has been developed with Save-A-Lot as the anchor tenant and 19,500 square feet of available inline space. A portion of the previous mall was formerly occupied by Riverside Bank as an operations center. The operations center occupied a former department store big box. When the FDIC shut down Riverside Bank, the site was auctioned and sold and has been remodeled to accommodate Virginia University.

To the west, Virginia Avenue merges with Okeechobee Road to form the primary corridor in this area. Having an interchange with both, Interstate 95 and Florida's Turnpike, Okeechobee Road is heavily traveled by tractor trailer trucks and has the associated commercial uses such as truck stops and several hotels. In 2008-2009 three new hotels were constructed at this intersection essentially doubling the number of rooms within the immediate market area. Existing retail development in the area consists of the Orange Blossom Mall which was built in 1984 and currently houses the Saint Lucie County School Board. Newer development consists of a Home Depot center built in 1997, a Wal-Mart Super Center that was built in 1998 and a Walgreens that was built in 2009. There are a few neighborhood strip centers primarily located in the area of the Wal-Mart Supercenter. Proposed development in the area consisted of a Lowe's, Target and the redevelopment of the old Furniture Mart located in the northwest corner of the intersection of Okeechobee Road and Interstate 95. None of this development ever came to fruition, although several developers contracted and closed on sites as if the developments were done deals, even sending press releases of future tenants and projects which never came to fruition.

Residential Market

Homes on the island typically start in the mid $200's with prices rising into the $1,000,000's.

Vacant Land Market

Land on Hutchinson Island is considered adequate, with vacant residential and commercial lots available for development throughout. However, several acres of land on the island are unbuildable as they are home to an abundance of Mangrove Trees and wetlands.

Conclusion

The subject's south beach location puts it within an area of Ft. Pierce that has shown strong appeal in the local market. Although development has been small in scale, increasing prices and renovations and redevelopment have been consistent themes in the area. It is expected that the South Beach area will continue to be an area of high demand for the Ft. Pierce market.

PURPOSE AND DATE OF APPRAISAL

The purpose of this appraisal is to estimate the "As Is" Market Value of the subject property, as of May 07, 2018 . The appropriate rights appraised are the Fee Simple Estate.

FUNCTION, INTENDED USE, AND USER OF APPRAISAL

According to the client and users, Granada Street Properties, LLC, the function of this appraisal is to provide an estimated market value of the subject for use in establishing a value to purchase the property. There are no other users known to this appraiser. This appraisal is intended to conform to all federal report writing requirements.

PROPERTY RIGHTS APPRAISED

The property rights appraised are the Fee Simple Estate of the subject property.

OWNER OF RECORD WITH 5-YEAR HISTORY

The owner of record of the subject property is The City of Ft. Pierce. As a Public Right of Way, the subject is a part of the city's infrastructure and would require public hearings to be sold or abandoned. The subject property is not listed for sale or under any known agreement for sale. There are no known contracts on the subject property at this time. The property is not listed on the MLS or LoopNet.

LEGAL DESCRIPTION - ABBREVIATED

A portion of Public Right of Way known as Frances Avenue, located East of Granada Avenue, Fort Pierce, St. Lucie County Florida.

SCOPE OF WORK

Our client has requested an appraisal of the subject for use in rendering a decision on financing.

In preparing this appraisal, the appraiser

- Inspected the subject site;
- Gathered information on comparable land sales; and
- Confirmed and analyzed the data and applied the Sales Comparison Approach.

The Cost Approach was not developed as the subject is vacant land and the approach is not applicable.

The Sales Comparison Approach is considered the only indicator of value in the valuation of vacant land such as the subject. Therefore, it is the only approach developed herein.

The Income Approach is not developed herein due to the fact that the subject is vacant land and is not leased. Although land leases can be found within the subject market, it has been determined that the subject would not typically be leased or purchased for the income potential of the site for lease.

***Sources of Information*:** St. Lucie County Property Appraiser, St. Lucie County Tax Collector, St. Lucie County Clerk of Court, Crexi, De Lorme Street Maps, A La Mode Interflood, LoopNet

Market Participant Interviews: Stephen Dutcher (Illustrated Properties), Chris and Pamela Sante, Linda Nelson (Coldwell Banker Paradise)

The parcel size was taken from the subject's survey.

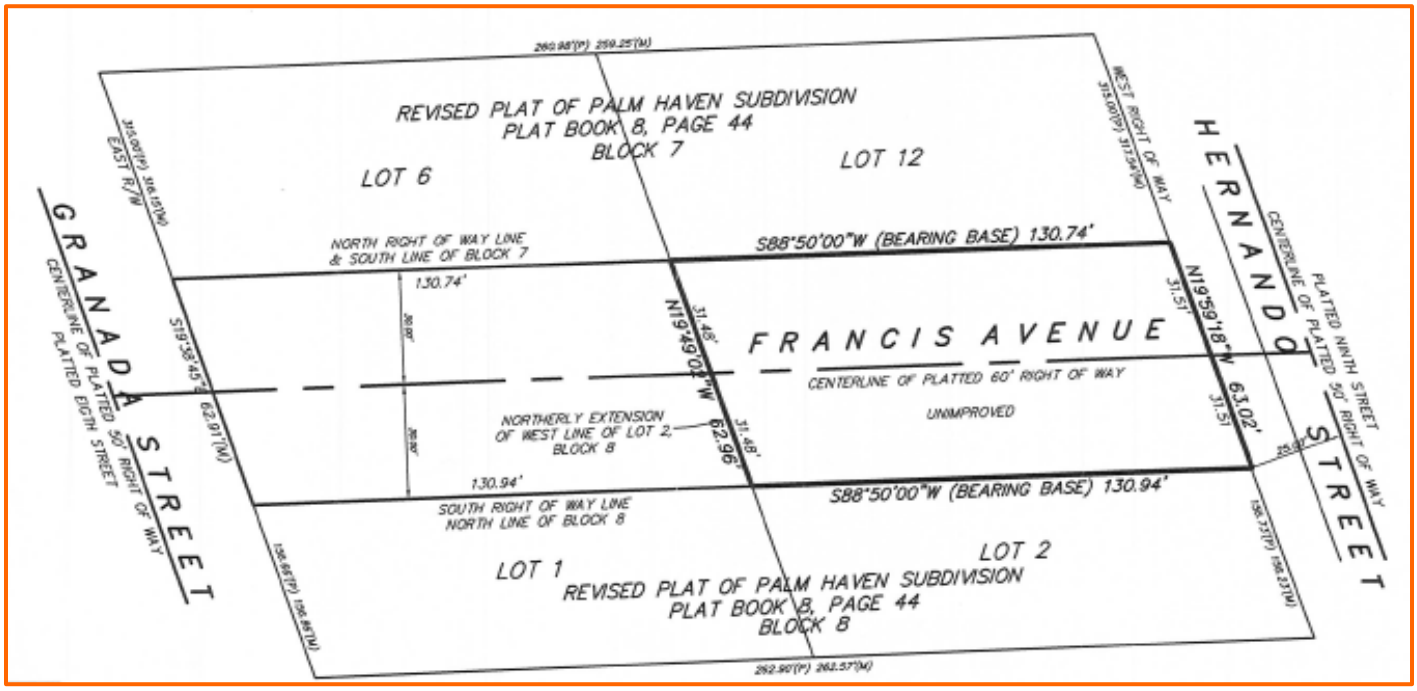
This is an Appraisal Report that is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice for an Appraisal Report. As such, it presents discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning, and analyses is retained in the appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated previously. The appraiser is not responsible for unauthorized use of this report.

PROPERTY DESCRIPTION



Subject Site Data					
Size	0.19 Acres, 8,276 SF	**Shape**	Irregular	**Topography**	Level
Frontage	62'	**Road**	Granada Street	**Ingress/egress**	N/A
Water	City of Ft. Pierce	**Wastewater**	City of Ft. Pierce	**Power**	FPUA
Parking	N/A	**Parking Ratio**	N/A	**Handicap Spaces**	N/A

The subject is a 0.19 acre or 8,276 square foot parcel located on the east side of Granada Street, across the street from Frances Court on Hutchinson Island, Florida. The property is level and some vegetation is present. Zoning is R4A and is compatible with the Medium Density Residential Hutchinson Island designation.


REVISED PLAT OF PALM HAVEN SUBDIVISION
PLAT BOOK 8, PAGE 44
BLOCK 7
LOT 6
LOT 12
LOT 1
LOT 2
REVISED PLAT OF PALM HAVEN SUBDIVISION
PLAT BOOK 8, PAGE 44
BLOCK 8
GRANADA STREET
CENTERLINE OF PLATTED EIGHTH STREET
50' RIGHT OF WAY
HERNANDO STREET
CENTERLINE OF PLATTED NINTH STREET
50' RIGHT OF WAY
FRANCIS AVENUE
CENTERLINE OF PLATTED 60' RIGHT OF WAY
UNIMPROVED
NORTH RIGHT OF WAY LINE
& SOUTH LINE OF BLOCK 7
S88°50'00"W (BEARING BASE) 130.74'
130.74'
N19°49'01"W 62.96'
NORTHERLY EXTENSION
OF WEST LINE OF LOT 2,
BLOCK 8
130.94'
SOUTH RIGHT OF WAY LINE
NORTH LINE OF BLOCK 8
S88°50'00"W (BEARING BASE) 130.94'
N19°59'18"W 63.02'
S19°38'49"E 62.91'(M)
EAST R/W
WEST RIGHT OF WAY
31.51'
31.48'
30.00'
262.90'(P) 262.57'(M)

Subject Zoning, Land Use, Development Standards					
Zoning & Land Use	R4A, Medium Density,	**Min Lot Size**	5,000	**Min Frontage**	60'
Setback (F)	25'	**Max Height**	45'	**Open Space**	N/A
Setback (R)	15'	**Max Bldg. Cover**	40%	**CRA (Y/N)**	No
Setback (S)	6'	**Max Density**	8 UPA	**Municipality**	St. Lucie County

The subject is zoned R4A, Hutchinson Island Medium Density Residential District. The R-4A zone is compatible with the Medium Density Residential Hutchinson Island designation in the comprehensive plan. Permitted gross residential densities in this district may not generally exceed eight (8) units per acre. Bonus density of up to one additional unit per acre is available as provided for in this section. This district is established because Hutchinson Island is a sensitive barrier island which presents development considerations which are either unique to the area or are of added concern, such as environmental fragility, beach erosion, and hurricane evacuation.

The subject is a buildable site by zoning and appears to be allowable for a single unit without bonus density.

Flood Zone: According to Flood Panel #12111C0183J, the subject is in Flood Zone "AE". The date of the map is 02/16/2012.



Census Tract: The subject is located in Census Tract 3913.00 in City of Fort Pierce.

ASSESSED VALUATION AND TAXES:

The subject property is part of a Public Right of Way and is not assessed. Upon dedicating the ROW to a private party, the assessment will be reassessed or included in the adjacent properties.

HIGHEST AND BEST USE

Highest and Best Use as defined by the Appraisal Institute is as follows:

> **Highest and Best Use** - The reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and that results in the highest value (Source: The Appraisal of Real Estate, Twelfth Edition).

A proper analysis of the Highest and Best Use of a site is to examine each segment of the definition. If a use is feasible when considering each segment, it will represent one of the Highest and Best Uses of the site.

As Vacant

The first segment of the definition calls for the use to be a reasonable, probable and a legal alternative use. The subject zoning allows for a variety of residential uses not exceeding (8) units per acre and taking into consideration the island's sensitive barrier when developing. The subject as a standalone parcel would not meet the development criteria of the zoning but could be combined with the adjacent properties and provide contributive value.

The next segment of the definition deals with the site being physically possible to develop and having that developed use being appropriately supported. The subject is a 0.19-acre parcel with a level topography and little vegetation and presents no obvious physical hurdles to development.

The last and possibly most important segment of the definition is that the use be financially feasible. The financial feasibility of the site is directly related to the demand for the development possibilities of that site. Demand for residential lots within the South Beach market of Ft. Pierce is strong. The subject could be developed with a single-family home or assembled with adjacent lots to be developed as a Planned Development.

Conclusion as Vacant

Taking into consideration all of the above factors, which include location of the subject site, size of the subject site, the Highest and Best Use of the site "As Vacant", is concluded to be to develop with a single-family home or to assemble with adjacent lots and develop as a Planned Development.

Highest and Best Use as Improved

The subject parcel is vacant undeveloped land and no analysis of Highest and Best Use as improved is therefore applied.

SWOT Analysis

A SWOT analysis is a comprehensive analysis of the Strengths, Weaknesses, Opportunities and Threats to a property. This analysis allows the appraiser to consider market activities that are presently occurring that may have an impact on the subject value, the effect of which may not be captured in comparable sales. Such actions include road improvement projects, shifts in government such as a change in commission, competitors entering the market or new developments. The SWOT analysis pertaining to the subject is shown below:

Strengths

- Located close to the water, desirable location
- Level ground, easy to build on as it

Weaknesses

- FEMA Special Flood Hazard Area
- Sensitive Island Barrier, caution required in development

Opportunities

- Develop with multi-family use not exceeding (8) units per acre

Threats

- T Lot, creates a less desirable location at the end of a street with the potential for additional noise and light from vehicle traffic.



COST APPROACH TO VALUE

Cost Approach: A set of procedures through which a value indication is derived for the fee simple interest in a property by estimating the current cost to construct a reproduction of (or replacement for) the existing structure, including entrepreneurial incentive, deducting depreciation from the total cost, and adding the estimated land value. Adjustments may then be made to the indicated fee simple value of the subject property to reflect the value of the property interest being appraised (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

The Cost Approach is not applicable to the subject as the subject property is vacant land. Although the Cost Approach will typically contain a Land Value Analysis, the analysis is based on the same methodology as the Sales Comparison Approach and therefore it is most appropriate for the Scope of Work in the subject assignment that the Land Value Analysis be included as part of the Sales Comparison Approach.

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SALES COMPARISON APPROACH

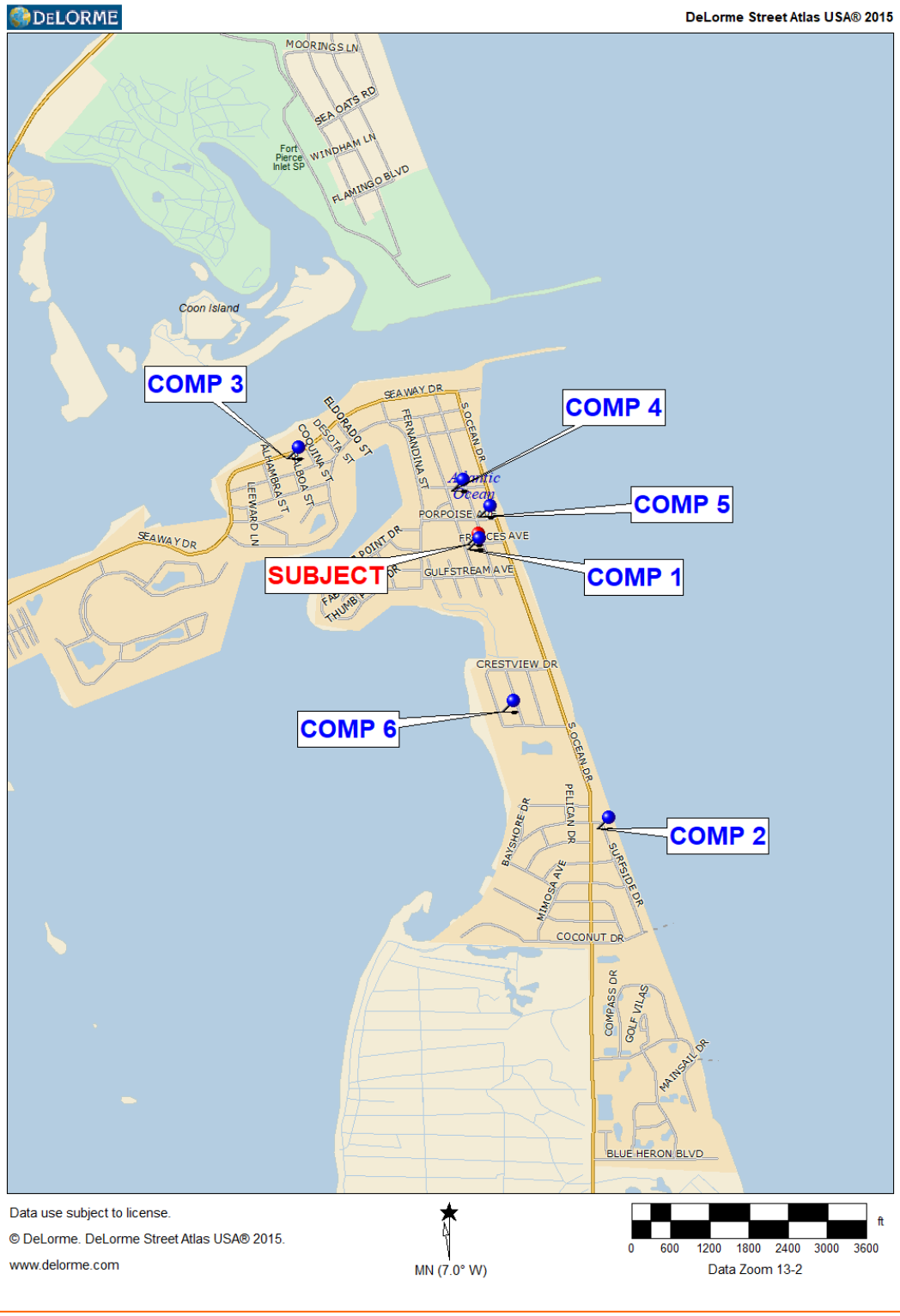
The Sales Comparison Approach is based upon the principle of substitution that states that a prudent purchaser would pay no more for a property than the cost of acquiring a substitute property on the open market. Substitution may assume purchase of an existing property, with equal utility, or of acquiring an investment that will produce an income stream of similar size with similar risk, as the subject property.

The subject's competitive neighborhood is considered to be Hutchinson Island. Our search revealed several sales of properties that met the subject criteria but was narrowed to six (6) properties located within St. Lucie county.

Adjustments are made to the sales to account for physical and economic differences as compared to the subject property. An adjusted sales price indication is derived from each comparable sale analyzed. These are then weighted according to their relative comparability and then applied to the subject property to indicate a value.

The comparables selected for use in this appraisal are summarized on the Sales Comparison and Adjustment Grid table and presented on the following pages along with a location map of the comparable properties.

SALES COMPARISON MAP



SALES COMPARISON AND ADJUSTMENT CHART

Land Sales Comparables							
Sales	**Subject**	**1**	**2**	**3**	**4**	**5**	**6**
Address	**Granada Street**	Granada Street	Surfside Drive	1241 Seaway Drive	1801 Avalon Ave.	Hernando Street (Parcel 9)	Fernandina Street
City	**Fort Pierce**	Fort Pierce	Fort Pierce	Fort Pierce	Fort Pierce	Fort Pierce	Fort Pierce
County	**St. Lucie**	St. Lucie	St. Lucie	St. Lucie	St. Lucie	St. Lucie	St. Lucie
Site Size (Acre)	**0.19**	0.47	0.27	0.17	0.14	0.15	0.20
Site Size (SF)	**8,276**	20,473	11,761	7,405	6,098	6,534	8,712
Front Feet	**63**	157	130	60	53	53	70
Zoning	**R4A**	R4A	R4A	R4A	R4A	R4A	R2
Units Per Proposed/Zoned	**8 UPA**	8 UPA	8 UPA	8 UPA	8 UPA	8 UPA	5 UPA
Date of Sale	**-**	Apr 2018	Jan 2018	Nov 2017	May 2017	Apr 2017	Dec 2016
OR Book	**-**	4123	4083	4067	3992	3985	3939
Page	**-**	236	1272	2672	896	2336	1094
Sales Price	**-**	$144,000	$155,000	$102,500	$50,000	$51,000	$78,000
Price Per Front Foot	**-**	**$917.20**	**$1,192.31**	**$1,708.33**	**$943.40**	**$962.26**	**$1,114.29**
Economic Adjustments							
Sale Conditions		0%	0%	0%	0%	0%	0%
Financing		0%	0%	0%	0%	0%	0%
Time		0%	0%	1%	2%	2%	3%
Gross Adjusted Price/FF		**$917.20**	**$1,192.31**	**$1,725.42**	**$962.26**	**$981.51**	**$1,147.71**
Physical Adjustments							
Location		0%	-15%	-25%	-5%	0%	-10%
Size		0%	0%	0%	0%	0%	0%
Access/Frontage		0%	-5%	-20%	-5%	-10%	-5%
Topography		0%	0%	0%	0%	0%	0%
Utilities		0%	0%	0%	0%	0%	0%
Zoning		0%	0%	0%	0%	0%	0%
Total Adjustment		**0%**	**-20%**	**-45%**	**-10%**	**-10%**	**-15%**
Net Adjusted Price/FF		**$917.20**	**$953.85**	**$948.98**	**$866.04**	**$883.36**	**$975.56**

Range & Mean	
Min	$866.04
Max	$975.56
Mean	**$924.16**

SALES COMPARISON APPROACH

On the previous page, the comparables are shown in the Sales Summary and Adjustment Chart and each comparable was considered and adjusted as shown. The comparable sales are broken down to an appropriate unit of comparison. For the subject property, the appropriate unit of comparison was determined to be a price per front foot.

All of the comparable sales were verified to the fullest extent possible. Where transfers of property were between related parties, involved additional parties or properties, were part of larger transactions, or for any other reason may not have represented a true Arm's Length Transaction, the transactions have been excluded from the comparable set or adjusted for and discussed as a condition of the sale. Financing involved in the sale was researched and is discussed and adjusted for where applicable.

The comparable sale dates range from December, 2016 to April, 2018. The recovery from the great recession began to be felt in the Treasure Coast market in 2012 with investors citing cautious optimism. However, at that time inventory continued to be out of balance with more bank owned inventory being added to the market than was being absorbed from the market. As 2013 began, this trend started to reverse and gains in absorption toward stability were noted. In 2014, most markets stabilized. Residential land and industrial properties led the gains, while office markets struggled and continue to struggle with an oversupply of inventory, although less bank owned inventory. As a vacant residential property, the subject has good visibility and access from Hernando Street and Frances Avenue.

Finally, the physical traits of the properties are compared and adjusted for. The breakdown of the traits is shown in the chart above and the adjustments for each comparable are discussed in the following pages. The resulting value indications are then reconciled and discussed in the Sales Comparison Conclusion.

PHYSICAL CHARACTERISTIC ADJUSTMENTS



Comparable 1							
Address	**City**	**County**	**Sale Price**	**Sale Date**	**Book**	**Page**	**LTV**
Granada Street	Fort Pierce	St. Lucie	$144,000	Apr-18	4123	236	0%
Grantor	James D. Buzzard						
Grantee	Granada Street Properties LLC						
Lender	N/A						
5-Year Sales History	None						
Site Size (Acre)	0.47						
Site Size (SF)	20,473						
Zoning / Land Use	R4A						
Units Proposed/Zoned	8 UPA						
Parcel Control #(s)	240150200840000						



Comparable 2

Address	City	County	Sale Price	Sale Date	Book	Page	LTV
Surfside Drive	Fort Pierce	St. Lucie	$155,000	Jan-18	4083	1272	0%

Grantor	Dorothy Kargman TR
Grantee	William Snyder Jr.
Lender	N/A
5-Year Sales History	None
Site Size (Acre)	0.27
Site Size (SF)	11,761
Zoning / Land Use	R4A
Units Proposed/Zoned	8 UPA
Parcel Control #(s)	241250101110000



Comparable 3							
Address	**City**	**County**	**Sale Price**	**Sale Date**	**Book**	**Page**	**LTV**
1241 Seaway Drive	Fort Pierce	St. Lucie	$102,500	Nov-17	4067	2672	0%

Grantor	Gloria Scelfo
Grantee	Ralph Femminella
Lender	N/A
5-Year Sales History	None
Site Size (Acre)	0.17
Site Size (SF)	7,405
Zoning / Land Use	R4A
Units Proposed/Zoned	8 UPA
Parcel Control #(s)	240160100040000



Comparable 4

Address	City	County	Sale Price	Sale Date	Book	Page	LTV
1801 Avalon Ave.	Fort Pierce	St. Lucie	$50,000	5/1/17	3992	896	0%

Grantor	Manhire, Lynn & Richard
Grantee	Miller, David & Kim
Lender	Enter
5-Year Sales History	None
Site Size (Acre)	0.14
Site Size (SF)	6,098
Zoning / Land Use	R4A
Units Proposed/Zoned	8 UPA
Parcel Control #(s)	240150200540001



Comparable 5

Address	City	County	Sale Price	Sale Date	Book	Page	LTV
Hernando Street (Parcel 9)	Fort Pierce	St. Lucie	$51,000	4/13/17	3985	2336	0%

Grantor	Danks, Keith Jr.
Grantee	Fischer, Allyson & David
Lender	Enter
5-Year Sales History	Sold 08/05/2015 for $42,900
Site Size (Acre)	0.15
Site Size (SF)	6,534
Zoning / Land Use	R4A
Units Proposed/Zoned	8 UPA
Parcel Control #(s)	240150200800002



Comparable 6

Address	City	County	Sale Price	Sale Date	Book	Page	LTV
Fernandina Street	Fort Pierce	St. Lucie	$78,000	12/5/16	3939	1094	-

Grantor	Chris Humphreys
Grantee	Charles & Denise Gordils
Lender	-
5-Year Sales History	None
Site Size (Acre)	0.2
Site Size (SF)	8,712
Zoning / Land Use	R2
Units Proposed/Zoned	5 UPA
Parcel Control #(s)	240181100320000

SALES COMPARISON CONCLUSION

After making adjustments for transactional and physical conditions, the indicated range and mean are as shown in the chart below:

Range & Mean	
Min	$866.04
Max	$975.56
Mean	**$924.16**

All of the comparable parcels are located on Hutchinson Island within close proximity of the subject and with similar topography. Parcel 3 has a higher price per front foot due to its superior frontage and access along Seaway Drive, a main road on the island. Greatest weight is placed on Comparable 1 as it is adjacent to the subject. A market value indicator for the subject of $920.00 per front foot has been selected as reasonable and market supported for the subject, as follows:

63 Front Feet X $920.00/Front Foot = $57,960 Rounded to $58,000

In conclusion, the "As Is" market value of the subject property via the Sales Comparison Approach, as of May 07, 2018, is:

FIFTY-EIGHT THOUSAND DOLLARS

$58,000

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INCOME APPROACH

The Income Capitalization Approach to Value considers the relationship between income and value. This approach analyzes the anticipated future benefits that the property is expected to generate and what a prudent purchaser would pay to receive these benefits. The Income Approach is most pertinent to a purchaser who would seek to derive income from the property as an investor. An income approach was not applied as the subject is vacant land not subject to a land lease. Further, sites similar to the subject are not typically developed under a land lease agreement within the market area.

RECONCILIATION AND VALUE CONCLUSION

The estimates of value obtained are as follows:

Value Reconciliation	
Cost Approach	N/A
Sales Comparison Approach	$58,000
Income Approach	N/A
Final Value Conclusion	$58,000

The Cost Approach was not developed as the subject is vacant land and the approach is not applicable.

The Sales Comparison Approach is considered the only indicator of value in the valuation of vacant land such as the subject. Therefore, it is the only approach developed herein.

The Income Approach is not developed herein due to the fact that the subject is vacant land and is not leased. Although land leases can be found within the subject market, it has been determined that the subject would not typically be leased or purchased for the income potential of the site for lease.

Placing full weight on the Sales Comparison Approach, it is concluded that the "As Is" Market Value of the Fee Simple Estate of the subject as of May 07, 2018, is as follows:

Market Value of the Fee Simple Estate

FIFTY-EIGHT THOUSAND DOLLARS

$58,000

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ADDENDUM

ASSUMPTIONS AND LIMITING CONDITIONS

The following assumptions and limiting conditions apply to the attached appraisal report:

1. No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.

2. Legal access to the site is available unless otherwise stated.

3. It is assumed that all licenses, certificates of occupancy, consents or other legislative or administrative authority from local, state, or national government, or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

4. The appraisal has relied upon the size and dimensions data as stated herein. Should a survey prove these characteristics inaccurate, it may be necessary for the appraisal to be adjusted.

5. Any proposed improvements are assumed to have been completed unless otherwise stipulated; any construction is assumed to conform with building plans, if any, referenced in this report.

6. Information, estimates, and opinions furnished to the appraiser, and contained in the report, were obtained from sources considered reliable and believed to be true and correct; however, no responsibility for accuracy of such items furnished to the appraiser can be assumed by the appraiser.

7. The property is appraised free and clear of any or all liens or encumbrances, unless otherwise stated.

8. Responsible ownership and competent property management are assumed.

9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined, and considered in the appraisal report.

10. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that would render it more or less valuable. The appraiser assumes no responsibility for such conditions, if any.

11. It is assumed that there is full compliance with all applicable Federal, state, and local environmental regulations and laws unless non-compliance is stated, defined, and considered in the appraisal report.

12. This analysis has been prepared by the appraisers during the normal course of their inspection of the property and resulting preparation of a real estate appraisal report. Only a visual observation of the property has been made. Any form of environmental audit is both beyond the scope of this assignment and the particular expertise of the appraisers, who have not searched title, interviewed the current or prior owners of the site, or researched the property beyond the scope normally associated with the appraisal process, unless otherwise stated herein. The appraiser is neither trained nor qualified to identify and/or quantify any existing or potential environmental problems. The presence of hazardous waste or materials on the site and/or in any improvements thereon may affect the value of the property. The value conclusions and other related opinions expressed in this report are based upon the assumption that the site and improvements, if any, are clean and free of any and all forms of contamination. Any statements made in this report relative to the existence of or potential for existence of contamination or any other environmental problems are made only to assist the users in their own determination as to whether the site requires further investigation by an appropriate environmental expert or professional. The appraisers cannot be held liable for lack of detection and/or identification of possible environmental problems.

13. Compliance with the *Americans with Disabilities Act* (ADA), effective January 26, 1992, has not been verified by the appraiser. The appraiser is neither trained nor qualified to verify said compliance. The property is assumed to be in compliance with said act. Any non-compliance should be brought to the attention of the appraiser for further assessment of the possible impact on property value stated herein.

14. Where the values of the various components of the property are shown separately, the value of each is segregated only as an aid to better estimate the value of the whole; the independent value of the various components may, or may not, be the market value of the component. The separate valuations for land and building must not be used in conjunction with any other appraisal and are invalid is so used.

15. Any value estimates provided in the report apply to the entire property and any proration or division of the total into fractional interests will invalidate the value estimate, unless such proration or division of interests has been set forth in the report.

16. This appraisal report covers only the property described and any values or rates used are not to be construed as applicable to any other property however similar the properties may be. Further, it is assumed that the utilization of the land and improvements is within the boundaries of the property lines of the property described and that there is no encroachment or trespass, unless noted in the report.

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17. Any sketch in the report may show approximate dimensions and is included to assist the reader in visualizing the property. The appraiser has made no survey of the property.

18. The forecasts, projections, or operating estimates contained herein are based upon current market conditions, anticipated short-term supply and demand factors, and a continued stable economy. These forecasts are, therefore, subject to change in future conditions.

19. Disclosure of the contents of the appraisal is governed by the By-laws and Regulations of the professional appraisal organizations with which the appraisers are affiliated.

20. The contents of this appraisal are for the ***exclusive*** use and reliance upon by the client for whom it has been prepared and to whom it has been certified. Neither all, nor any part, of the content of the report or copy thereof (including conclusions as to property value, the identity of the appraiser, professional designations, reference to any professional appraisal organizations or the firm with which the appraiser is connected) shall be used for any purpose by anyone but the client specified in the report, without written consent of the appraiser; nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without the prior written consent of the appraiser.

21. If the appraiser is required to give testimony of any nature whatsoever because of having made the appraisal with reference to the property in question, arrangements for payment of fees for the appraiser's services as an expert witness must be made in advance of such testimony.

22. The appraisal expresses the opinion of the signers and is not contingent upon a predetermined value. Neither the employment to make the appraisal nor the compensation in any way determined the amount of the valuation reported.

23. The contract for this appraisal of the property legally described herein is fulfilled by the signer upon delivery of this appraisal and the total fee is payable.

24. If this appraisal concludes a Prospective Value, the value is contingent upon the market conditions described herein remaining the same until the effective date specified. We cannot be held responsible for unforeseeable events that alter market conditions prior to the effective date of the Prospective Value.

QUALIFICATIONS OF APPRAISER

THOMAS J. JOHNSON, MAI, SRA
State Certified General Real Estate Appraiser RZ798

Personal
Resident, Palm Beach County, Florida since 1951
Licensed Broker, Florida Real Estate Commission #135591

Professional Designation
Member - The Appraisal Institute. MAI Certificate No. 8851
SRPA - Senior Real Property Appraiser

Education
Graduate, University of South Florida, College of Business Administration, BSBA (Major: Finance)

Professional Courses

Developing A Suitable Work File		2016
Tightening the Appraisal		2016
7- Hour USPAP Update Course		2016
The Tough Ones – Mixed Use Properties		2016
Fundamentals of Separating Real Property, Personal & Tangible Business		2016
Assets		2012
Florida Appraisal Law		2012
7-Hour National USPAP Update		2012
Appraising the Appraisal		2012
Sales Contract Seminar		2012
7-Hour Appraisal Review-Residential		2012
7-Hour Appraisal Institute & Florida Real Estate Appraisal Board #08935		2012
AIREA-	Mastering Unique & Complex Appraisals	2010
AIREA-	Florida Supervisor/Trainee Roles & Relationships	2010
AIREA-	Appraisal Institute's Course	2010
AIREA-	Florida Law for R.E Appraisers	2010
AIREA-	Business Practices & Ethics	2009
AIREA –	Litigation Skills for the Appraiser	2008
AIREA –	Florida Law for Real Estate Appraisers	2008
AIREA –	Spotlight on USPAP: Hypothetical Conditions & Extraordinary	2008
AIREA -	Supervisor Trainee Roles and Rules	2008
7-Hour National USPAP Update Course		2006
7-Hour National USPAP Update Course		2005
7-Hour National USPAP Update Course		2004
USPAP –	Florida Law Update	2000
Standards of Professional Practice, Parts A & B, Appraisal Institute		1998
SREA 101	Introduction to Appraising Real Property	
SREA R2	Case Study of Single Family Residence	

SREA 201	Principles of Income Property Appraising
SREA 202	Case Study of Income Property Valuation
SREA	Income Property Demonstration Report
AIREA 1A-1	Real Estate Appraisal Principles
AIREA 1A-2	Basic Valuation Procedures
AIREA 8 -1	Real Estate Appraisal Principles
AIREA 2 -1	Case Studies in Real Estate Valuation
AIREA 1B-A	Capitalization Theory and Techniques
AIREA 1B-B	Capitalization Theory and Techniques
AIREA 2 -2	Case Studies
AIREA	Comprehensive Exam

Seminars Attended

Liability Management for Residential Appraisers, Appraisal Institute	2006
Professional's Guide to the Uniform Residential Appl. Report, Appraisal Institute	2005
Subdivision Valuation, Appraisal Institute	2005
Business Practices and Ethics, Appraisal Institute	2005
Florida Real Estate Appraisers, Appraisal Institute	2006
Scope of the Work: Expanding Your Range of Services, Appraisal Institute	2003
Florida State Law for Real Estate Appraisers, Appraisal Institute	2003
Condemnation Appraising: Advanced Topics and Applications, Appraisal Institute	2003
Houses to Hotels – The Income Approach, Appraisal Institute	2002
Florida State Law and USPAP Review for Real Estate Appraisers, Appraisal Institute	2002
Introduction to Appraising and Analysis of Proposed Subdivisions And Condominiums, Appraisal Institute	2002
FHA 4150.2 Seminar, Gold Coast	2000
Residential Cost Depreciation Seminar, Gold Coast	2000
Sales Comparison Valuation of Small, Mixed-Use Properties, Appraisal Institute	1998
Understanding & Using DCF Software: A Comparison of Argus, Project and Dynalease, Appraisal Institute	1998
Financial Analysis, CCIM	1997
Advanced Applications, Appraisal Institute	1995
Limited Appraisal/Evaluations, Appraisal Institute	1995
How to Prepare a Market Study for an Appraisal Practice, Appraisal Institute	1994
Understanding Limited Appraisals and Appraisal Reporting Options, Appraisal Institute	1994
Professional Standards USPAP Update Core Law for Appraisers, Appraisal Institute	1994
Appraising Complex Residential Properties, Appraisal Institute	1993
Mock Trial, Appraisal Institute	1993
Litigation Valuation, Appraisal Institute	1993

Appraising the Tough Ones, Appraisal Institute	1993
Appraisal Theory Update, Appraisal Institute	1992
Discounted Cash Flow Analysis, Appraisal Institute	1991
Comprehensive Appraisal Workshop	1990
Condemnation Seminar	1988
Rates, Ratios & Reasonableness	1988
Uniform Residential Appraisal Report Writing	1986
R4l-B & the Appraiser, FHLBB Appraiser Standards & Guidelines	SREA 1985
Advanced Appraisal Techniques	SREA 1983
Market Extraction	SREA 1981
Valuation of Leases and Leaseholds	SREA 1979

Types of Valuation/Consultation Services Performed

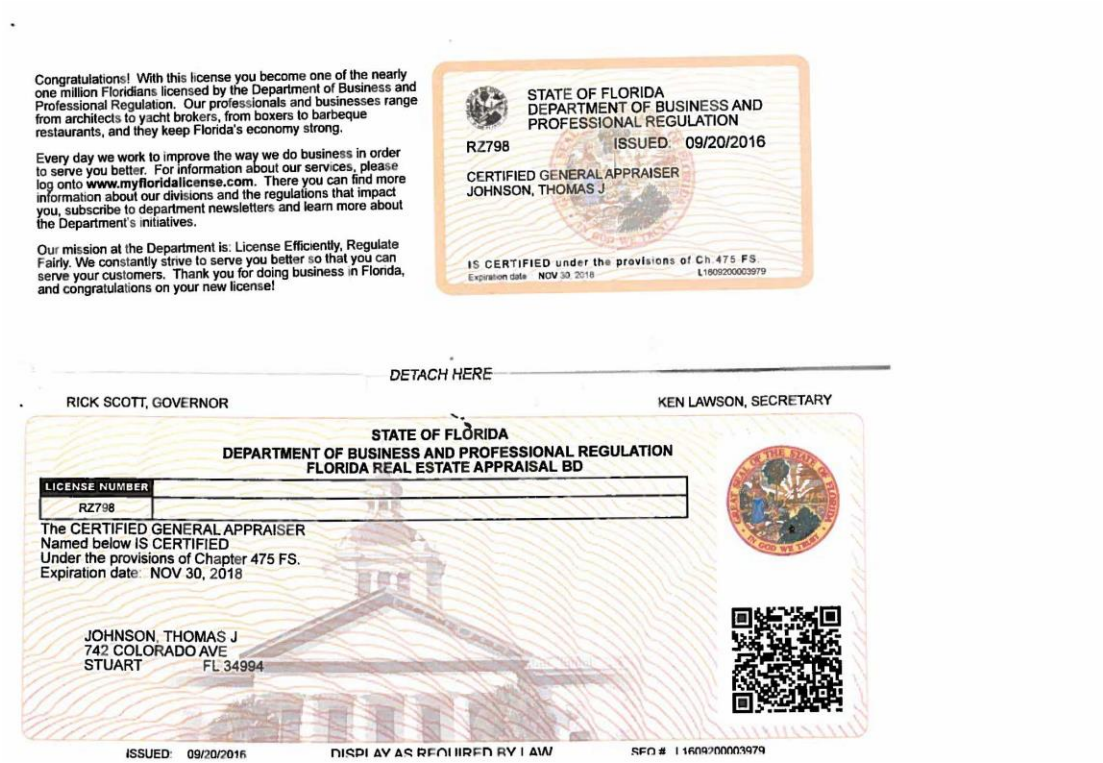
Appraisals, Appraisal Reviews, Condemnation, Court Testimony, Estate Valuations, Feasibility Studies, Highest and Best Use Studies, Market Studies, Leasehold & Leased Fee Valuations, Tax Assessment Appeals/Impact Studies, Reproduction/ Replacement Cost Estimates

Types of Property Appraised

Residences, Condominiums, Shopping Centers, Industrial Properties, Marinas, Vacant Lots, Acreage, Residential Projects, Mobile Home Parks, Motels, Office Buildings, Warehouses, Restaurants, Churches, Night Clubs, Special Purpose Properties, Apartment Projects, Environmentally Sensitive Properties/Wetlands

Professional Service

Member SREA Chapter 200 Experience Review Committee
Chairman SREA Chapter 200 Employee Opportunities Committee
Qualified Expert Witness: Palm Beach County, Martin County, St. Lucie County, Okeechobee County Circuit Court, and Federal Bankruptcy Court
Special Master to Oversee Tax Appeals for Palm Beach County
Member Board of Directors Appraisal Institute Chapter 200



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Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto **www.myfloridalicense.com**. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

RZ798 ISSUED: 09/20/2016

CERTIFIED GENERAL APPRAISER
JOHNSON, THOMAS J

IS CERTIFIED under the provisions of Ch.475 FS.
Expiration date: NOV 30 2018 L1609200003979

DETACH HERE

RICK SCOTT, GOVERNOR KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA REAL ESTATE APPRAISAL BD

LICENSE NUMBER
RZ798

The CERTIFIED GENERAL APPRAISER
Named below IS CERTIFIED
Under the provisions of Chapter 475 FS.
Expiration date: NOV 30, 2018

JOHNSON, THOMAS J
742 COLORADO AVE
STUART FL 34994

ISSUED: 09/20/2016 DISPLAY AS REQUIRED BY LAW SEQ # L1609200003979

QUALIFICATIONS OF APPRAISER

Nikolaus M. Schroth, CCIM
4729 SE Rocky Point Way, Stuart, FL 34997 – 772-403-3752

Personal
Resident, Palm Beach County, Florida, since 2005- Florida Native
Licensed Real Estate Broker Associate, FREC BK3157525
Certified General Appraiser RZ3704

Professional Designations and Affiliations
Member – Martin County Board of Realtors - 2006
Associate Member of the Appraisal Institute – 2007
CCIM Candidate – 2007
CCIM Designee – 2013
Urban Land Institute- 2015
Stuart Main Street – Board Member

Education
Graduate, University of Central Florida, College of Business Administration, BSBA (Major: Finance) 2005

Professional Courses
7-Hour National USPAP Update Course – Appraisal Institute - 2016
3- Hour Florida Appraisal Law – Appraisal Institute – 2016
14- Hour Real Estate Finance Statistics & Valuation Modeling – Appraisal Institute – 2016
6- Methodology & Application of Sales Comparison – Bert Rodgers Schools – 2016
Tax Deferred 1031 Exchanges LANDU Course – National Association of Realtors – 2015
General Appraiser Report Writing and Case Studies – Appraisal Institute – 2014
CI 104 Investment Analysis for Commercial Real Estate – CCIM Institute – 2012
General Appraiser Sales Comparison Approach- Appraisal Institute – 2011
General Appraiser Site Valuation and Cost Approach – Appraisal Institute – 2011
General Appraiser Market Analysis and Highest & Best Use – Appraisal Institute – 2011
CI 102 Market Analysis for Commercial Real Estate – CCIM Institute – 2009
CI 103 User Decision Analysis for Investment Real Estate – CCIM Institute – 2009
Income Approach Part 2 – Appraisal Institute – 2008
7-Hour Business Law and Ethics – Appraisal Institute – 2007
CI 101 Financial Analysis for Commercial Real Estate– CCIM Institute- 2007
Real Estate Investment Analysis – University of Central Florida – 2005
Real Estate Finance – University of Central Florida - 2005
Appraisal Principals 110 - University of Central Florida - 2005
Appraisal Procedures 120 - University of Central Florida – 2005
Real Estate Law – University of Central Florida - 2005
15-Hour National USPAP Course – Appraisal Institute – 2005

Seminars Attended

Subdivision Valuation – Appraisal Institute – 2005
Retailer One on One – Orlando – 2012
NAI Florida Forum – Miami 2014
NAI Florida Forum – Miami 2015
International Council of Shopping Centers – Orlando 2015

Types of Valuation/Consultation Services Performed

Feasibility Studies, Market Studies, Leasehold & Leased Fee Valuations, Reproduction/ Replacement Cost Estimates, expert witness testimony

Types of Property Appraised

Commercial Office, Retail and Industrial Buildings, Commercial Land, Residential Development Land, Pasture Land, Grove Land, Row Crop Land, Organic Farms, Gas Stations and Convenience Stores, Proposed Commercial Office and Retail Buildings, Mobile Home Parks, Restaurants, Proposed Residential Development

Brokerage Experience

Transaction volume totaling over $50 million in sales and leasing since 2010 and over $23 million in transactions in 2016. Properties sold or leased include Professional and Medical Offices, Retail Centers, Industrial Buildings, Marina's, Vehicle Sales Facilities, Residential Vacant Land, Commercial Vacant Land, Agricultural Land, Bowling Alley, Church facility among others.

Work Experience

2005 to 2006- Researcher – Johnson & Parrish of the Treasure Coast
2006 to 2014 – Trainee Appraiser – Johnson & Parrish of the Treasure Coast
2006 to 2010 – Sales Associate – Southcoast Incorporated
2014 to 2015 – Certified Appraiser – Thomas Johnson and Associates
2015 to Present – Certified Appraiser & Managing Partner – Thomas Johnson and Associates
2010 to Present – Broker Associate/Vice President – NAISouthcoast Incorporated
2012 to Present – Information Officer – Erfolg Holdings, Inc.
2014 to Present – Founding Partner/Director Islamorada Beer Company

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Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

RZ3704 ISSUED: 12/20/2016

CERTIFIED GENERAL APPRAISER
SCHROTH, NIKOLAUS MARTIN

IS CERTIFIED under the provisions of Ch.475 FS.
Expiration date : NOV 30, 2018 L1612200002162

DETACH HERE

RICK SCOTT, GOVERNOR KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA REAL ESTATE APPRAISAL BD

LICENSE NUMBER
RZ3704

The CERTIFIED GENERAL APPRAISER
Named below IS CERTIFIED
Under the provisions of Chapter 475 FS.
Expiration date: NOV 30, 2018

SCHROTH, NIKOLAUS MARTIN
742 COLORADO AVE
STUART FL 39994

ISSUED: 12/20/2016 DISPLAY AS REQUIRED BY LAW SEQ # L1612200002162

QUALIFICATIONS OF APPRAISER



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

FLORIDA REAL ESTATE APPRAISAL BD

THE REGISTERED TRAINEE APPRAISER HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

CROSBY, CRISTEN GRACE
3156 IBERVILLE WAY
TALLAHASSEE FL 32311

LICENSE NUMBER: RI24326
EXPIRATION DATE: NOVEMBER 30, 2018
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

DEFINITIONS

Cost Approach: A set of procedures through which a value indication is derived for the fee simple interest in a property by estimating the current cost to construct a reproduction of (or replacement for) the existing structure, including entrepreneurial incentive, deducting depreciation from the total cost, and adding the estimated land value. Adjustments may then be made to the indicated fee simple value of the subject property to reflect the value of the property interest being appraised (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Easement: The right to use another's land for a stated purpose (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Exposure Time: The estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of appraisal. (Source: USPAP 2014-2015 Edition published by The Appraisal Foundation, Definitions)

Exposure time is always presumed to precede the effective date of appraisal. Exposure time is a function of price, time, and use – not an isolated opinion of time alone.

Fee Simple Estate: Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Going-Concern Value: 1) The market value of all the tangible and intangible assets of an established and operating business with an indefinite life, as if sold in aggregate; more accurately termed the market value of the going concern. 2) The value of an operating business enterprise. Goodwill may be separately measured but is an integral component of going-concern value (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Highest and Best Use: The reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the highest and best use must meet are legally permissibility, physical possibility, financial feasibility, and maximum productivity. Alternatively, the probable use of land or improved property—specific with respect to the user and timing of the use—that is adequately supported and results in the highest present value (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Highest and Best Use of Land or a Site as Though Vacant: Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital, and coordination. The use of a property based on the assumption that the parcel of land is vacant or can be made vacant by demolishing any improvements (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Highest and Best Use of Property as Improved: The use that should be made of a property as it exists. An existing improvement should be renovated or retained as is so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Income Capitalization Approach: A set of procedures through which an appraiser derives a value indication for an income-producing property by converting its anticipated benefits (cash flows and reversion) into property value. This conversion can be accomplished in two ways. One year's income expectancy can be capitalized at a market-derived capitalization rate or a capitalization rate that reflects a specified income pattern, return on investment, and change in the value of the investment. Alternatively, the annual cash flows for the holding period and the reversion can be discounted at a specified yield rate (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Leased Fee Interest: A freehold (ownership interest) where the possessory interest has been granted to another party by creation of a contractual landlord-tenant relationship (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Leasehold Interest: The tenant's possessory interest created by a lease (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Liquidation Value: The most probable price that a specified interest in real property is likely to bring under all of the following conditions:

1. Consummation of a sale will occur within a severely limited future marketing period specified by the client.
2. The actual market conditions currently prevailing are those to which the appraised property interest is subject.
3. The buyer is acting prudently and knowledgeable.
4. The seller is under extreme compulsion to sell.
5. The buyer is typically motivated.
6. The buyer is acting in what he or she considers his or her best interest.
7. A limited marketing effort and time will be allowed for the completion of a sale.
8. Payment will be made in cash in U.S. dollars or in terms of financial arrangements comparable thereto.
9. The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associate with the sale.

(Source: The Dictionary of Real Estate Fifth Edition published by The Appraisal Institute).

Marketing Period: Marketing Time according to Advisory Opinion AO-7 is "the amount of time it might take to sell a real or personal property interest at the concluded market value

level during the period immediately after the effective date of an appraisal." (Source: USPAP 2013-14 Edition published by The Appraisal Foundation)

Market Value: As defined in the Agencies' appraisal regulations, the most probably price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition are the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: Department of the Treasury, Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Office of Thrift Supervision and National Credit Union Administration under 12 CFR Part 34, Real Estate Appraisals and Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 ("FIRREA"); and the Interagency Appraisal and Evaluation Guidelines, Federal Register, Volume 75, No. 237, December 20, 2010.

Prospective Opinion of Value: A value opinion effective as of a specified future date. The term does not define a type of value. Instead, it identifies a value opinion as being effective at some specific future date. An opinion of value as of a prospective date is frequently sought in connection with projects that are proposed, under construction, or under conversion to a new use, or those that have not yet achieved sellout or a stabilized level of long-term occupancy (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Sales Comparison Approach: The process of deriving a value indication for the subject property by comparing market information for similar properties with the property being appraised, identifying appropriate units of comparison, and making qualitative comparisons with or quantitative adjustments to the sale prices (or unit prices, as appropriate) of the comparable properties based on relevant, market-derived elements of comparison (Source: The Dictionary of Real Estate Appraisal, Fifth Edition).

Value in Use: The value a property assuming a specific use, which may or may not be the property's highest and best use on the effective date of the appraisal. Value in use may or may not be equal to market value but is different conceptually (Source: The Dictionary of Real Estate Appraisal, Fifth Edition)

ENGAGEMENT LETTER



THOMAS JOHNSON

AGREEMENT FOR PROFESSIONAL SERVICES

Payment Terms and Conditions

Please note that the client may differ from the Party Responsible for Payment. Thomas Johnson and Associates, Inc., hereby agrees to share all of its findings with only the client, and no other parties, either to this agreement or with whom Thomas Johnson and Associates, Inc., may have dealings with.

Contract for Services

This is a contract for services. By signing below, the party responsible for payment hereby guarantees payment. USPAP stipulates the terms of payment for an appraisal cannot be predicated on the value conclusion reported. Payment for services is due regardless of the value. Thomas Johnson and Associates, Inc., will pursue payment to the fullest extent permitted by law.

Date of Value	Requested Delivery Date:	Turnaround Time:
Current	A.S.A.P.	15 Business Days

Party Responsible For Payment (Print)

Title	Henry Louden
Company	GRANADA STREET PROPERTIES, LLC.
Address	320 S Federal Hwy, #1691
City, State, Zip	Hallandale, FL 33009
Telephone	305-525-2545
Fax	954 628 5340
E-mail	htlouden@gmail.com

# of Copies	Payment Terms
Electronic	50% at engagement, balance due prior to report delivery.

Total Fee: $1,200.0

Signatures

If you would like Thomas Johnson & Associates, Inc., to proceed with this assignment, please sign below confirming acceptance to the terms and e-mail us at admin@TJAR.com or fax back to us at 772-286-9138. Thank you for the opportunity to be of service.

Signature of Party Responsible for Payment — Date: 4/2/18

Signature of Appraiser — Date

THOMAS JOHNSON

Proposal ID # 2018-17-04

CLIENT FORM

Property Information- Please fill out to the best of your knowledge

Property Address: Frances Avenue & Hernando Street

City: Fort Pierce County: St Lucie

Parcel Control #:

Description:

The Western Portion of the ROW as depicted in the drawing that the client has submitted to us.

Property Contact: Henry Louden Telephone: 305-525-2545

Property Type: Land Report Type: Evaluation

Interest Valued/Intended User(s)/Intended Use

Is the Property Leased: N/A If so, How many years: N/A

How many tenants: N/A Who will be relying on the report: Client to establish value to purchase

Note: No other use is intended by Client. The intended use as stated shall be used by Appraiser in determining the appropriate Scope of Work for the assignment

Hypothetical Conditions:

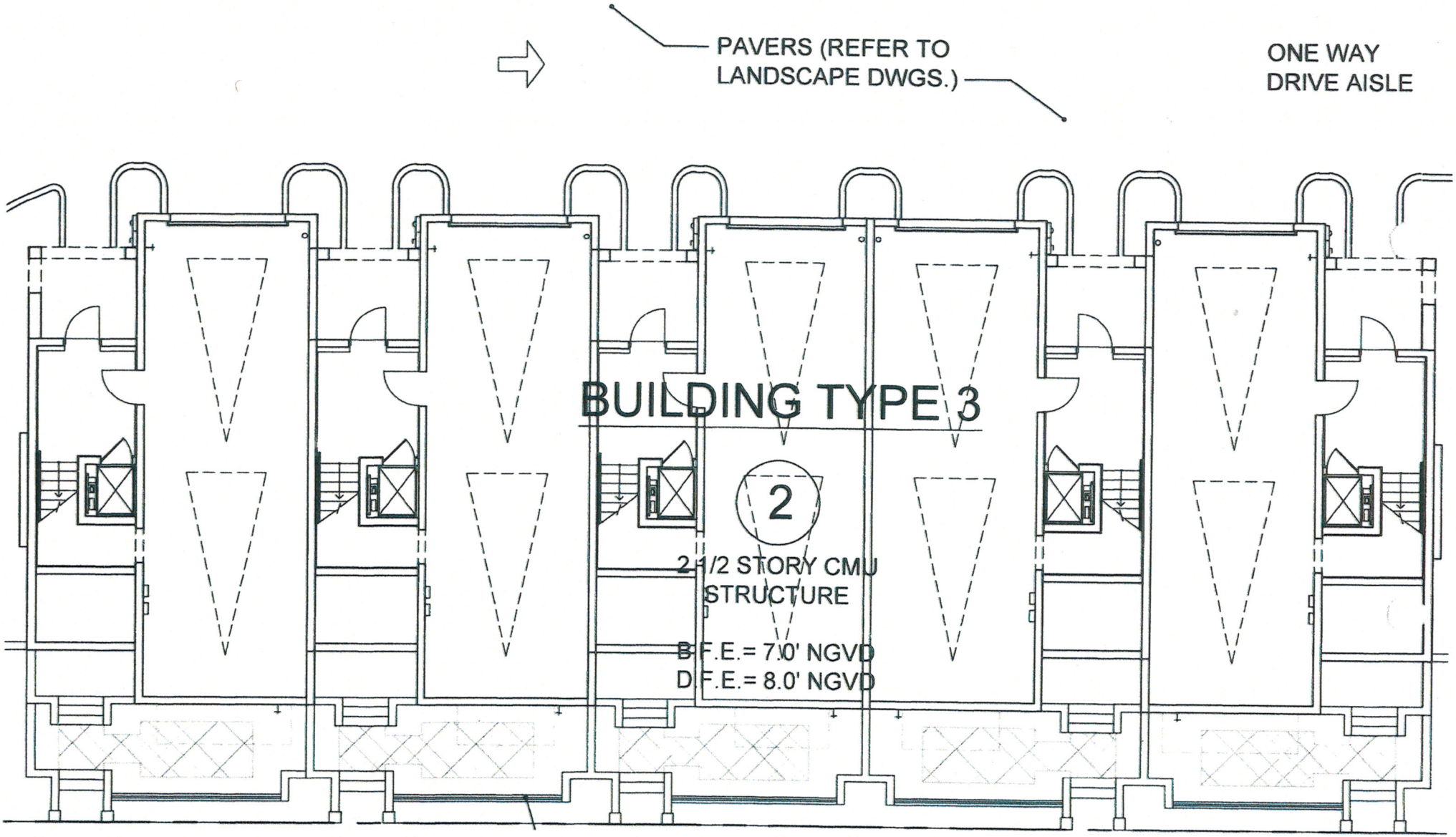
We are seeking to purchase parcel from the City of Ft. Pierce; City will not build Frances Ave Road (ROW).

Extraordinary Assumptions/Limiting Conditions:

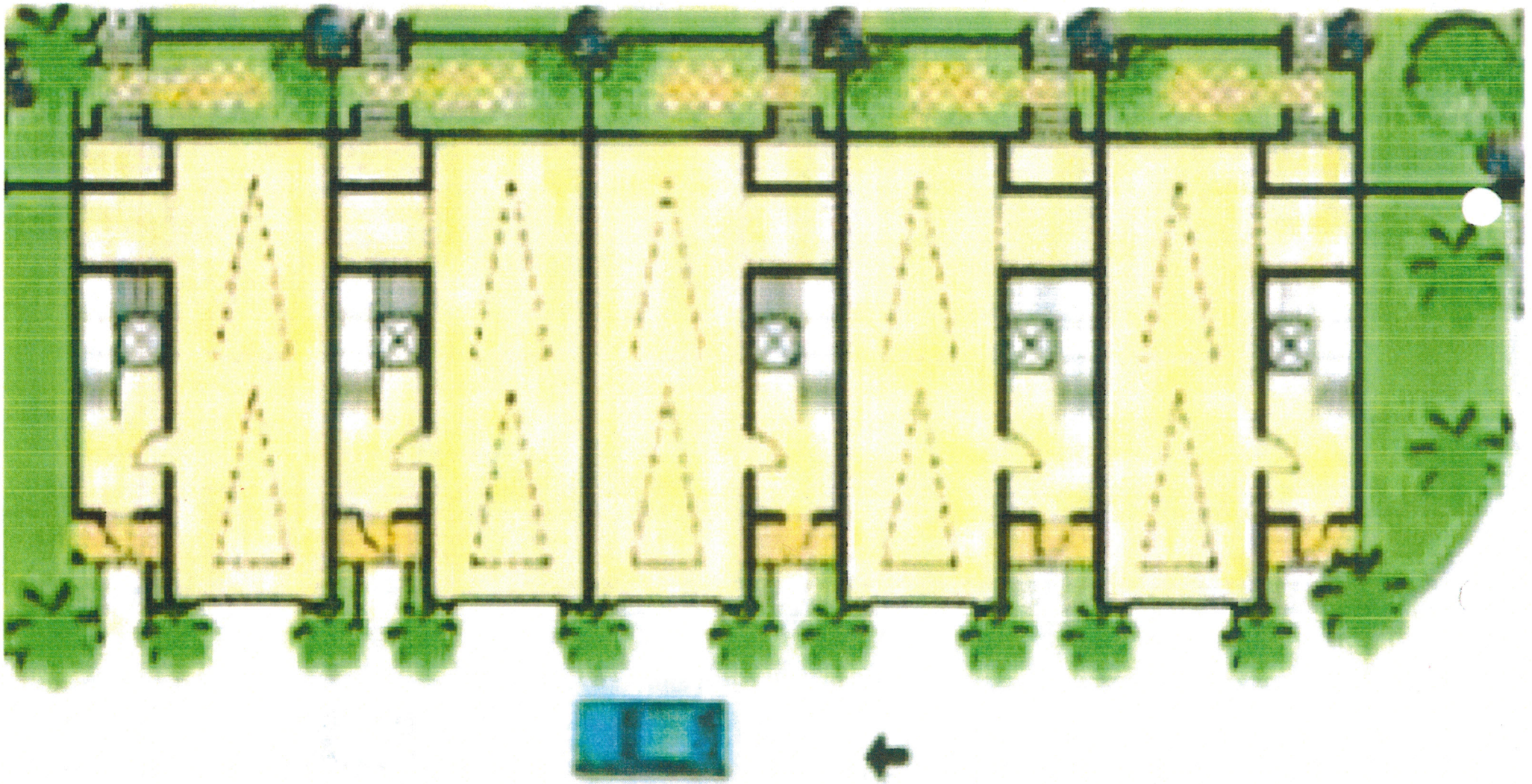
We are the owners of the three(3) lots South of the subject lot. Attached is copy of HUD closing doc. Purchase price was $ 1995 for 3 lots.

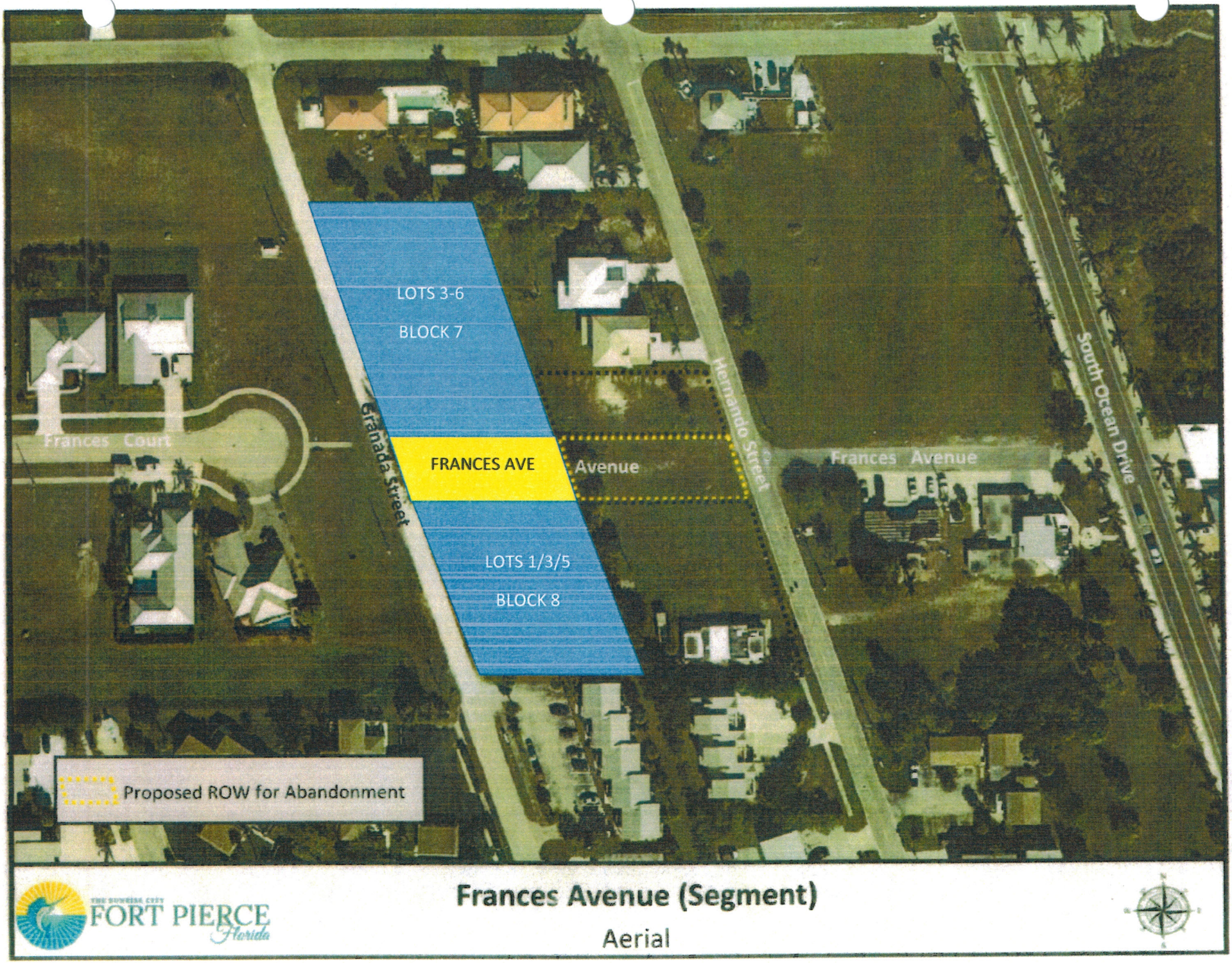
Scope of Work:

We are looking for the same type of appraisal that your firm provided for the Eastern portion of the ROW completed for Mr. Smith attached.


PAVERS (REFER TO
LANDSCAPE DWGS.)
ONE WAY
DRIVE AISLE
BUILDING TYPE 3
2
2 1/2 STORY CMU
STRUCTURE
B F.E.= 7.0' NGVD
D F.E.= 8.0' NGVD

CONCEPTUAL ONLY





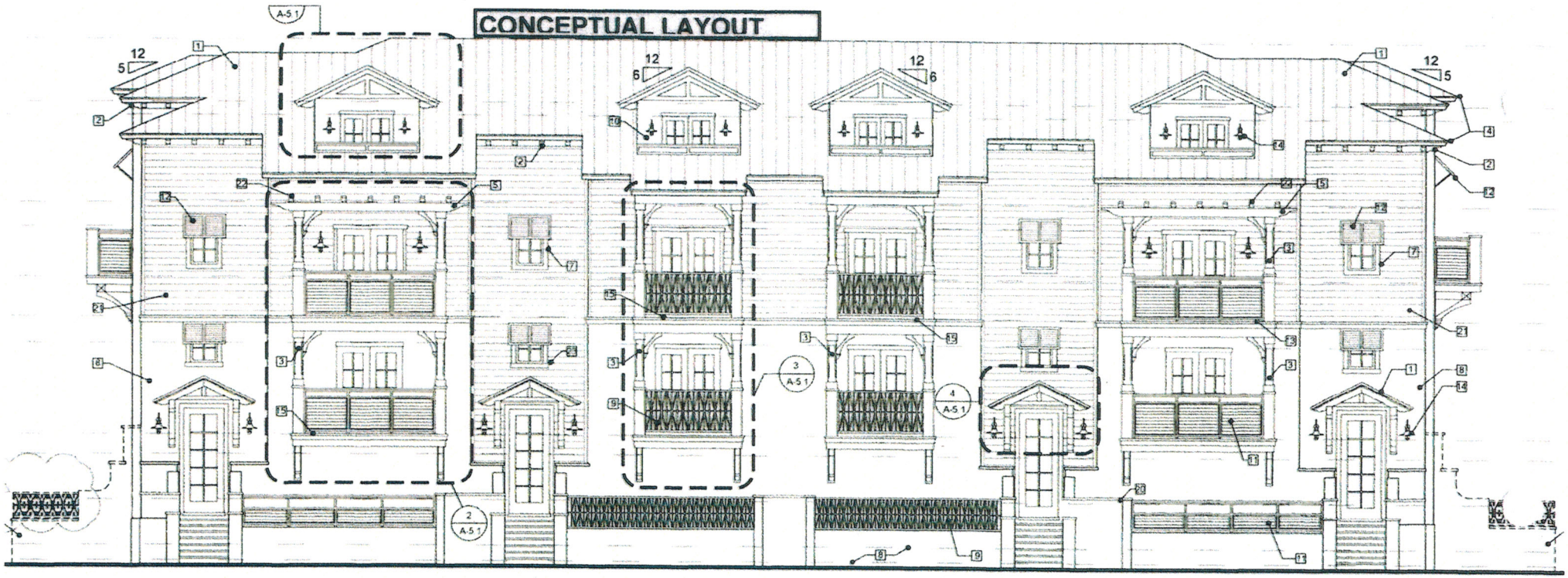
THE SUNRISE CITY
FORT PIERCE
Florida

Frances Avenue (Segment)

Aerial

CONCEPTUAL ONLY




CONCEPTUAL LAYOUT
A-5.1
12
5
12
6
12
6
12
5
2
A-5.1
3
A-5.1
4
A-5.1

THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT
Florida

Henry Louden, Granada Street Properties LLC
500 S. Federal Highway, #1641
Hallandale, FL. 33008

Re: Abandonment – Granada Street Properties – Frances Avenue

Dear Mr. Louden,

The following are comments from the Planning Department's review of the application for the Abandonment of Frances Avenue (Please Provide a Written Response to all responsible Departments):

1) Please submit payment to the City of Fort Pierce for the appraisal of the subject abandonment right-of-way.

2) Please confirm with FPUA and other utility providers whether or not they have any facilities located within the section of the proposed abandonment.

If deemed necessary, please provide a written response to each comment in order to expedite the review of any subsequent submittals. Please contact me should you have any questions regarding the project at (772) 467-3741 or by e-mail: vgilmore@city-ftpierce.com.

Sincerely,

Vennis Gilmore
Planning Analyst

THE SUNRISE CITY
FORT PIERCE
BUILDING DEPARTMENT Florida

BUILDING DEPARTMENT
TECHNICAL REVIEW COMMITTEE (TRC)
COMMENT FORM

Meeting Date: 5.16.19
Property Address: Francis Avenue
Property Name: Granada Street Properties
Project Name:
Planner: Vennis Gilmore

Please be advised that the project may trigger the requirements indicated below:

☐ 1. Building Official or his representative has no comment at the time of this meeting, but reserves submission of comments upon completion of the official plan review.

☐ 2. Pre-construction meeting with the City's Building Department is requested.

☐ 3. Any construction will need to meet the requirements of the Florida Building Code 6th Edition.

☐ 4. Means of egress is required.

☐ 5. Means of ingress is required.

☐ 6. Must meet the following Accessibility requirements:

- ☐ Accessible route
- ☐ Handicapped parking spaces
- ☐ Means of egress

☐ 7. Change of Use required

- ☐ to include a signed and sealed Life Safety Plan
- ☐ to include a signed and sealed detailed comprehensive building plan.

☐ 8. Property exists in Special Flood Hazard Area. All Federal and State requirements shall be addressed.

☐ 9. Flood Development Permit required.

☐ 10. Building Permit required.

☐ 11. Signed and sealed construction drawings required.

☐ 12. Will need to meet the Fire Code.

☐ 13. Sprinkler system is required.

☐ 14. Smoke alarm system is required.

☐ 15. Other

Additional Comments/Requirements:

Building Official's or Representative's Signature _____ Date: 5/13/19

THE SUNRISE CITY
FORT PIERCE
Florida
ENGINEERING
DEPARTMENT

TO : Vennis Gilmore, Planning Analyst

FROM : John R. Andrews, P.E., City Engineer

RE : Francis Avenue R/W Abandonment – West of Hernando
TRC No. 17-0100002

RECEIVED
MAY 14 2019
CITY OF FORT PIERCE
PLANNING & ZONING

DATE : May 10, 2019

This is to advise you that we have completed the review of the following documents as received by this office on May 3, 2019:

- [x] R/W Abandonment Application
- [ ] Test Reports & Related Documents
- [ ] Record Drawings
- [ ] Clearances from all applicable Local, State and Federal Agencies
- [ ] P/D Drawings
- [ ] Certificate of Completion
- [ ] Permits from applicable Local, State & Federal Agencies

Based on our reviews and appropriate site final inspection, we

- [x] Recommend
- [ ] Do Not Recommend

- [x] Approval of Abandonment
- [ ] Building Permit
- [ ] C/O

Developer, Owner, Engineer, Contractor and other members of the Development Team must be aware, the above recommendation is based only on the construction requirements of the engineering plans and other engineering documentation approved by this department. The Development Team shall be responsible for the compliance with other City department requirements and all approved documents, as well as Local, State and Federal regulations. The development requirements for this project may necessitate additional construction requirements that are not subject to this department's review for approval.

- [ ] See attached for engineering comments

JRA/TST/tst

Q:\ENGINEERING\Site Development Projects\F\Francis Avenue RW Abandonment\RW Abandonment\Submittal No. 3 - 050319\RW Abandonment Approval - 051019.docx

ST. LUCIE COUNTY FLORIDA

PUBLIC WORKS
ENGINEERING DIVISION
DEVELOPMENT REVIEW
COMMITTEE

May 6, 2019

Project: **Abandonment Granada St. Properties Frances Avenue**
Subject: **SURVEY REVIEW**
To: Vennis Gilmore
From: Rod Reed, PLS
SLC-Engineering Division

All comments are based on the current Standards of Practice, established by the Board of Professional Surveyors and Mappers, per Chapter 5J-17.050 thru 5J-17.052, Florida Administrative Code, pursuant to current Section 472.027, Florida Statutes

SURVEY:

1) Please make sure any and all easements have been addressed both over and adjacent to the Right of Way abandonment in question, including aerial easements.
2) Please be aware that according to Florida Plat Law under Ch. 177.051 (2) Any change in a recorded Plat, shall be labeled a "replat" except as provided in s. 177.141 (pertaining to errors and omissions on plats), that is if the original lot lines are changed there must be a replat. Additionally a Boundary Survey must precede the initial submittal of the Replat.
3) Please be aware that if the abandonment occurs one half of the road abandonment will go to the lot on one side of the road and the other half will go to the lot on the other side of the road.

Please provide a written response to all comments

Rod Reed, County Surveyor
St. Lucie County, Fl.
2300 Virginia Avenue

Ft. Pierce, Fl. 34982-5652
www.stlucieco.org
Ph. (772) 462-1721
E-mail reedr@stlucieco.org

ST. LUCIE WORKS

Fort Pierce Utilities Authority
Water/Wastewater Engineering
1701 South 37th Street
Fort Pierce, FL 34947
772.466.1600 x3473

Technical Review Committee meeting

May 16, 2019

TECHNICAL REVIEW PROJECT # 19-01000001 (Abandonment)

Abandonment – Granada Street Properties – Frances Avenue (Right-of-Way)

Comments

FPUA W/WW Engineering: Approved as Noted
Utility Easements may be required based on the utility needs of the property.

FPUA Electric & Gas Engineering: We have no objection to the abandonment request. Electric service is available to the site. Utility easement may be required for the new FPUA facilities. Please provide AutoCad drawings and electrical plans. For more information please contact the following FPUA staff:
Sal Scimeca
Engineering Technician II
1701 S. 37th Street, Fort Pierce, FL 34947
sscimeca@fpua.com
Office: (772)466-1600 Ext. 6957

THE SUNRISE CITY
FORT PIERCE
Florida
POLICE DEPARTMENT
"In Honor We Serve"

Technical Review Committee meeting

May 16th, 2019

Case # 19-01000001

Abandonment

Granada Street Properties, Francis Avenue Right of Way.

Comments:

No comments.

Officer Damian Spotts

Crime Prevention Practitioner

Fort Pierce Police Department.

Granada Street Property Abandonment of Frances Avenue R/W School District CommentsSANDERS, MARVIN E. to: Vennis Gilmore 05/15/2019 04:05 PM
Cc: "HTLouden@gmail.com"
From: "SANDERS, MARVIN E." <marvin.sanders@stlucieschools.org>
To: "Vennis Gilmore" <vgilmore@city-ftpierce.com>
Cc: "HTLouden@gmail.com" <HTLouden@gmail.com>

The St. Lucie County School District has reviewed the above reference project. How many dwelling units may be constructed as a result of the abandonment of the right-of-way?

Please feel free to contact me if you have any questions.

Marty E. Sanders, P.E.
Growth Management, Land Acquisition & Inter-Governmental Relations
School Board of St. Lucie County
Temporary office
582 NW University Blvd., Ste 500
Port St. Lucie, FL 34986

cell 772.216.5755



THE SUNRISE CITY
FORT PIERCE
PLANNING DEPARTMENT Florida

PUBLIC NOTIFICATION CERTIFICATION

PROJECT NAME: Abandonment - Frances Ave. (Between Granada St. and Hernando St.)

NOTICES PROVIDED PURSUANT TO: City Code Section 22-143. Public Hearings A,B,C, & D

NOTICE BY NEWSPAPER: June 30th, 2019

NOTICE BY MAIL: N/A

NOTICE BY SIGNS: N/A

VERIFIED BY: Vennis Gilmore **TITLE:** Planner

SIGNATURE: **DATE:** July 3rd, 2019

Treasure Coast Newspapers

PART OF THE USA TODAY NETWORK

St Lucie News Tribune
1801 U.S. 1, Vero Beach, FL 32960

AFFIDAVIT OF PUBLICATION

CITY OF FORT PIERCE
100 N. U.S. 1

FORT PIERCE, FL 34950

STATE OF WISCONSIN
COUNTY OF BROWN

Before the undersigned authority personally appeared, said legal clerk, who on oath says that he/she is a legal clerk of the St Lucie News Tribune, a daily newspaper published at Fort Piercein St Lucie News Tribune, a daily newspaper published at Fort Pierce in St. Lucie County, Florida: that the attached copy of advertisement was published in the St Lucie News Tribune in the following issues below. Affiant further says that the said St Lucie News Tribune is a newspaper published in Fort Pierce in said St. Lucie County, Florida, and that said newspaper has heretofore been continuously published in said St. Lucie County, Florida, daily and distributed in St. Lucie County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper. The St Lucie News Tribune has been entered as Periodical Matter at the Post Offices in Fort Pierce, St. Lucie County, Florida and has been for a period of one year next preceding the first publication of the attached copy of advertisement.

June 30, 2019

Subscribed and sworn to before on July 1, 2019:

Notary, State of WI, County of Brown

TARA MONDLOCH
Notary Public
State of Wisconsin

My commission expires August 6, 2021

Publication Cost: $137.28
Ad No: 0003651399
Customer No: 1330884
PO #:

CITY OF FORT PIERCE
NOTICE OF PUBLIC HEARING
FOR AN ABANDONMENT

The City Commission of the City of Fort Pierce, Florida, pursuant to City Charter and Florida Statute 166.041, will hold Public Hearings on Monday, July 15th, 2019 and Monday, August 5th, 2019 in the City Hall Commission Chambers, 100 North U.S. #1, Fort Pierce, Florida, at their meeting which begins at 6:30 p.m., to consider review and approval of the following:

ORDINANCE 19-029 - AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF FORT PIERCE,FLORIDA; **ABANDONING FRANCIS AVENUE RIGHT-OF-WAY, BEING BOUNDED ON THE SOUTH BY THE NORTH LINE OF LOT 1 BLOCK 8 OF SAID PLAT OF PALM HAVEN AND BOUNDED ON THE NORTH BY THE SOUTH LINE OF LOT 6 BLOCK 7 OF SAID PLAT OF PALM HAVEN AND ON THE WEST BY THE NORTHERN EXTENSION ON THE WEST LINE OF BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK7 AND ON THE EAST BY THE NORTHERNLY EXTENSION OF THE EAST LINE OF LOT 1 BLOCK 8 UNTIL IT MEETS THE SOUTH LINE OF BLOCK7 OF THE PALM HAVEN SUBDIVISION WITHIN THE CITY OF FORT PIERCE,FLORIDA;** PROVIDING FOR A REPLACEMENT EASEMENT; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS THEREOF IN CONFLICT AND PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at the meeting and be heard with respect to the abandonment. Said Ordinance will be available for inspection in the City Clerk's Office, City Hall, 100 North U.S. #1, Fort Pierce, Florida.

ANY PERSONSEEKINGTO APPEAL THE DECISION OF THE CITY COMMISSION AS TO THE FOREGOINGIS ADVISED THAT A RECORD OF PROCEEDING IS REQUIRED IN ANY SUCH APPEAL AND THAT SUCH PERSON MAY NEED TO INSURE THAT A VERBATIM RECORD OF PROCEEDINGSS MADE INCLUDING THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (772) 467-3065 at least 48 hours prior to the meeting.
/s/ Linda W. Cox, City Clerk
Pub: June 30, 2019
TCN 3651399

City Commission Regular Meeting **13.a.**

Meeting Date: 08/05/2019

Re: Submittal of applications for the Planning Board

Submitted For: Rebeca Guerra, Interim Planning Director, Planning & Zoning

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SUBJECT:

Submittal of applications for the Planning Board

SUMMARY:

There is one regular member position that needs to be filled. The attendance record for 2018 and 2019 is attached.

RECOMMENDATION:

Appoint/Reappoint one regular member.

ALTERNATIVES:

Take no action.

RESPONSIBLE STAFF:

Rebeca A. Guerra, Interim Planning Director, AICP, LEED-AP, CPD

COORDINATED WITH:

Linda Cox, City Clerk

Fiscal Impact

Budgeted Y/N:	N
Fiscal Year:	2019
Account:	N/A
Amount:	N/A

OTHER INFORMATION:

Not applicable

Attachments

Marcia Baker Application
Patricia Diaz Application
Charlie Hayek Appliction
Renella Mitchell Application
Steve Tarr Application
Mario Wilcox Application

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/26/2019 01:57 PM

Form Started By: Alicia Rosenthal
Started On: 06/18/2019 10:09 AM
Final Approval Date: 07/26/2019

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Planning Board

Name: MARCIA BAKER	Phone: 772-465-3718
Home Address: City/Zip Code: 1753 Seaway DR FT PIERCE 34949	How long at this address? 30 YRS
Are you a citizen of the United States? ☑ Yes ☐ No	
Occupation: INSURANCE AGENT	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☑ Yes ☐ No If yes, state the business and location: RAINS INSURANCE 204 N. 2ND ST FT PIERCE, 34950	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☑ Yes ☐ No Contracting: ☐ Yes ☐ No Land Development: ☑ Yes ☐ No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): 30+ YEARS REAL ESTATE DEVELOPOR + BROKER + TITLE SEARCH	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☑ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address: MS.MARCIA BAKER@ATT.NET
Date: 7/17/2019	Applicant's Signature Marcia Baker

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

RECEIVED
JUL 22 2019
CITY CLERK'S OFFICE

APPLICATION FOR APPOINTMENT/ REAPPOINTMENT

Name of Board or Boards for which you are applying: PLANNING BOARD

Name: Patricia Diaz	Phone: 954-397-9063
Home Address: Business Address: City/Zip Code: 426 Ave A, Fort Pierce	How long at this address? 4 YRS
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation: Attorney	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☒ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No If yes, state the business and location: OF COUNSEL - FEE YATES & FEE PLLC 426 Ave A Fort Pierce, FL 34950	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☒ No Engineering: ☐ Yes ☒ No Real Estate Brokering: ☐ Yes ☒ No Contracting: ☐ Yes ☒ No Land Development: ☐ Yes ☒ No Other: Lega Describe your education, background, training and knowledge – (feel free to attach a resume): JD - BIO ATTACHED RESUME ATTACHED	
Are you currently a member of a Commission-appointed board/committee? ☒ Yes ☐ No If yes, please specify: FORT PIERCE HOUSING AUTHORITY	
Have you ever been convicted of a felony? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: Linda Hudson Applicant Email Address: deapdiaz@aol.com	
Date: 7-19-2019 Applicant's Signature	

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at loox@city-ftpierce.com

PATRICIA L. DIAZ, born Charlotte, North Carolina, May 9, 1955; admitted to bar, 1988, Florida, United States District Court, Southern and Middle Districts of Florida; Certified Anti-Money Laundering Specialist (CAMS). *Education:* Florida International University (B.A., with Highest Honors, 1985); University of Miami School of Law (J.D., Magna Cum Laude, 1988). Society of Iron Arrow, Society of Wig and Robe, Society of Bar and Gavel, Order of the Coif, Order of the Barrister, Omicron Delta Kappa. *Experience:* Partner, Diaz Reus & Targ LLC, Sept. 2016 – Dec. 2018; Division Counsel, Drug Enforcement Administration, Miami Field Division (all Florida), Aug. 2010 – May 2016; Assistant United States Attorney, United States Attorney's Office, Southern District of Florida, Aug. 1989 – Aug. 2010; Judicial Clerkship, the Honorable Eugene P. Spellman, United States District Court, Southern District of Florida, Aug. 1988 – August 1989. ***PRACTICE AREAS:*** General Civil Litigation; Criminal Defense; Civil and Criminal Forfeiture; Internal Corporate Investigations: Dispute Resolution. Based on her extensive experience prosecuting hundreds of complex, international money laundering and narcotics cases, Patricia is uniquely qualified to guide clients through sensitive federal criminal investigations, prosecutions, and negotiations. Her experience with the inner workings of the DEA and the U.S. Attorney's Office lends a multifaceted perspective in handling the defense of complex litigation in white collar crimes, money laundering and drug cases.

PATRICIA L. DIAZ
Fort Pierce, FL
954-397-9063

LEGAL EMPLOYMENT

SPECIAL MAGISTRATE, Town of St. Lucie Village
Code Enforcement Magistrate, January 2019 – present

FEE YATES & FEE PLLC, Fort Pierce, FL
Of Counsel, January, 2019 – present

My current practice includes General Civil Litigation, Criminal Defense, Civil and Criminal Forfeiture, Internal Corporate Investigations and Dispute Resolution.

DIAZ REUS & TARG LLC, Miami, FL
Partner, September 2016 – December 2018

While at Diaz Reus & Targ, I specialized in white collar criminal defense, internal corporate investigations, general civil litigation, civil and criminal forfeiture, money laundering, RICO, and dispute resolution. I am extremely experienced in complex litigation and in multi-faceted and complicated negotiations. I am also a Certified Anti-Money Laundering Specialist (CAMS).

UNITED STATES DRUG ENFORCEMENT ADMINISTRATION, Weston, FL
Division Counsel, Miami Field Division, August 2010 – May 2016

As Division Counsel for the Miami Division, which encompasses Florida and the Bahamas, I was involved in all legal matters and issues concerning the Division, including criminal, civil, and administrative law. This included substantive drug-related and money laundering statutes, investigative methods and techniques, search and seizure, electronic surveillance, interview and interrogation, evidence, discovery, drafting and reviewing legislative proposals relating to criminal law and procedure, and Federal sentencing guidelines, legal training, and legal review of operational policies and procedures. It also included matters relating to support of civil and administrative litigation, including regulatory issues under the Controlled Substances Act (21 USC § 801 et seq.), as well as personnel and fiscal law questions.

UNITED STATES ATTORNEY'S OFFICE, Southern District of Florida
Assistant United States Attorney, August 1989 – August 2010

As an Assistant United States Attorney, I represented the federal government before the United States District Court in the Southern District of Florida. I presented and prosecuted cases against individuals suspected of breaking the law in literally hundreds of cases. I was responsible for initiating and directing complex criminal investigations, participating in grand jury proceedings, and guiding and recommending the sentencing of offenders. I also served as a Deputy Chief in

the Major Crimes Unit, training new prosecutors in criminal trial investigation and prosecution.

During most of my career, I carried out my duties as a Narcotics prosecutor assigned directly to the OCDETF (Organized Crime Drug Enforcement Task Force) Program, handling comprehensive, multi-level investigations of major regional, national and international drug-trafficking and money laundering organizations. For over ten years, I was embedded as an attorney in the High Intensity Drug Trafficking Area (HIDTA) Task Forces. The HIDTA program was designed to provide assistance to Federal, state, and local operating in areas determined to be critical drug-trafficking regions of the United States. I was the first attorney assigned to both HIDTA units and spearheaded the coordination of prosecutors and law enforcement personnel working side-by-side in the same location. During my tenure as an OCDETF attorney, I coordinated the investigative and prosecution strategy for hundreds of investigations targeting the entire infrastructure of extremely complex, major drug trafficking organizations, who not only trafficked in narcotics but also laundered illicit proceeds, armed themselves with and trafficked in firearms, continued their criminal activities as fugitives, and participated in terrorist activities.

THE HONORABLE EUGENE P. SPELLMAN
United States District Court, Southern District of Florida
Judicial Clerkship, August 1988 – August 1989

Upon graduation from law school, I was privileged to be offered this prestigious judicial clerkship where I gained practical experience by attending judicial proceedings, performing legal research, preparing bench memos, drafting orders and opinions, proofreading the judge's orders and opinions, communicating with counsel regarding case management and procedural requirements, and assisting the judge during courtroom proceedings.

EDUCATION:

UNIVERSITY OF MIAMI SCHOOL OF LAW, Coral Gables, FL
Juris Doctor, May 1988, Magna Cum Laude (Ranked 5 of 355)

University of Miami Law Review	Moot Court Board (Vice-President)
Order of the Coif	Society of Iron Arrow
Order of the Barrister	Society of Bar and Gavel (Secretary)
Society of Wig and Robe (President)	Omicron Delta Kappa

Law School Activity Fee Allocation Committee (Vice-Chairperson)

FLORIDA INTERNATIONAL UNIVERSITY, Miami, FL
Bachelor of Arts, Political Science, 1985, Summa Cum Laude

PROFESSIONAL ADMISSIONS, ORGANIZATIONS & CERTIFICATIONS:

Certified Anti-Money Laundering Specialist (CAMS)
Florida Bar Association

Miami-Dade Chiefs of Police Association
United States Court Rules Committee, Southern District of Florida
United States Court Magistrate Retention Committee, Southern District of Florida
Licensed Private Investigator, State of Florida

CIVIC AND COMMUNITY ORGANIZATIONS

Commissioner, Fort Pierce Housing Authority
Committee Member, Heathcote Botanical Gardens, Bonsai Bash Committee
Member and Volunteer, Backus Museum
Member, PEO Sisterhood (philanthropic organization)
Member, Pelican Yacht Club

PROFESSIONAL AWARDS

Department of Justice Director's Award
DEA Administrator's Award
Dozens of individual case-related awards from DEA, FBI, HHS and other agencies

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: PLANNING BOARD

Name: CHARLES HAVEK	Phone: 7728281080
Home Address: 1111 FERNANDINA ST. City/Zip Code: FORT PIERCE, FL 34949	How long at this address? 5 YRS
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation: GENERAL CONTRACTOR	
Do you own a business that operates within the City of Fort Pierce? ☒ Yes ☐ No If yes, list the address and nature of said business: 1111 FERNANDINA ST. REMODEL CONTRACTOR	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No If yes, state the business and location: SEE ABOVE	
Do you have special training or knowledge in the area of: Architecture: ☒ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☒ Yes ☐ No Contracting: ☒ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): UNIV OF FLORIDA BSBA - FINANCE 1969 FLA. INTERNATIONAL UNIV. - MASTER OF SCIENCE - REAL ESTATE 1972	
Are you currently a member of a Commission-appointed board/committee? ☒ Yes ☐ No If yes, please specify: HISTORICAL PRESERVATION	
Have you ever been convicted of a felony? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address: CCHAWK77@AOL.COM
Date: 7-19-2019	Applicant's Signature

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

CITY OF FORT PIERCE

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RECEIVED
CITY OF FORT PIERCE
PLANNING & ZONING

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: City Planning Board

Name: Renella Mitchell	Phone (914) 563-7325
Home Address: 230 Peacock Street City/Zip Code: Ft. Pierce Florida 34982	How long at this address? 2yrs

Are you a citizen of the United States? ☒ Yes ☐ No

Occupation: Testing and Education Specialist / State of Florida Notary Public

Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☒ No
If yes, list the address and nature of said business:

Do you now or in the future plan to do business with the City of Fort Pierce? ☒ Yes ☐ No
If yes, in what capacity? provide educational and testing services with in the city and surrounding cities

Are you employed by a business that is located within the City of Fort Pierce? ☒ Yes ☐ No
If yes, state the business and location: Medical Specialty Care Center
Midway Specialty Care Center
356E Midway Road
Fort Pierce Florida 34982

Do you have special training or knowledge in the area of:
Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☐ Yes ☐ No
Contracting: ☐ Yes ☐ No Land Development: ☐ Yes ☐ No (Other:)
Describe your education, background, training and knowledge – (feel free to attach a resume):
Community Liason and Negotiator for city outReach organizations

Are you currently a member of a Commission-appointed board/committee? ☒ Yes ☐ No
If yes, please specify: AREA 15 HIV/AIDS Comprehensive Planning Network Serving St. Lucie, Indian River, Okeechobee, Martin Counties, Florida Dept of Health

Have you ever been convicted of a felony? ☐ Yes ☒ No
If yes, what was the nature of the crime(s) you were convicted of:

Referred by: Mary Sermons Applicant Email Address: Rmitchell10802@Yahoo.Com

Date: 07/12/2019 Applicant's Signature Renella Mitchell

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CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/ REAPPOINTMENT

Name of Board or Boards for which you are applying: PLANNING

Name: STEVEN TARR	Phone: 561-622-3386
Home Address: 316 S. OCEAN DR City/Zip Code:	How long at this address? 2 YRS
Are you a citizen of the United States? ☒ Yes ☐ No	
Occupation: R.E. BROKER + INVESTOR	
Do you own a business that operates within the City of Fort Pierce? ☒ Yes ☐ No If yes, list the address and nature of said business: REAL ESTATE BROKERAGE AT 111 ORANGE AVE REAL ESTATE DEVELOPMENT, ALSO.	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☒ No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☒ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☐ Yes ☐ No Real Estate Brokering: ☒ Yes ☐ No Contracting: ☒ Yes ☐ No Land Development: ☒ Yes ☐ No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): MASTERS DEGREE IN FINANCE, EXPERIENCE WITH QUASI-JUDICIAL. DEVELOPED PROJECTS IN FORT PIERCE SINCE 1997. FORMER PLANNING COMMISSIONER WITH PALM BEACH GARDENS.	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☒ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☒ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by: HOYT "PAT" MURPHY Applicant Email Address: hovenre@gmail.com	
Date: 7-1-19	Applicant's Signature

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
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fax (772) 467-3841 or via email at lcox@city-ftpierce.com

CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Planning Board

Name: Mario Victorez Wilcox	Phone (772) 985-5989
Home Address: 1655 N 29th St. Apt. 10C City/Zip Code: Fort Pierce, FL 34947	How long at this address? 5 years
Are you a citizen of the United States? ☑ Yes ☐ No	
Occupation: Retired military	
Do you own a business that operates within the City of Fort Pierce? ☐ Yes ☑ No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? ☐ Yes ☐ No If yes, in what capacity? Plan to own an economic empowerment business within the next 6 - 10 months.	
Are you employed by a business that is located within the City of Fort Pierce? ☐ Yes ☑ No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: ☐ Yes ☐ No Engineering: ☑ Yes ☐ No Real Estate Brokering: ☐ Yes ☐ No Contracting: ☑ Yes ☐ No Land Development: ☐ Yes ☐ No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): Have over 20 years of military training and experience in the areas of logistics, Contracting and management, and engineering.	
Are you currently a member of a Commission-appointed board/committee? ☐ Yes ☑ No If yes, please specify:	
Have you ever been convicted of a felony? ☐ Yes ☑ No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address: wilcoxvictor275@yahoo.com
Date: 6/24/2019	Applicant's Signature Mario Victorez Wilcox

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.
Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950
fax (772) 467-3841 or via email at lcox@city-ftpierce.com

City Commission Regular Meeting **13.b.**

Meeting Date: 08/05/2019

Re: FPUA Budget

Submitted For: Linda Cox, City Clerk, City Clerk

SUBJECT:

Approval and Acceptance of the FPUA FY2020 Annual Budget and FY 2019 Amended Budget.

SUMMARY:

In accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176 (12), hereby submitted for consideration by the City Commission during the August 5, 2019 City Commission meeting is the FPUA's FY 2020 Annual Budget and FY 2019 Amended Budget.

RECOMMENDATION:

By majority vote, waive the thirty-day period for disapproval and approve FY 2020 Annual Budget and FY 2019 Amendment as submitted.

ALTERNATIVES:

By four-fifths (4/5) vote, disapprove or decrease any line item expenditures or amendments thereto. If no disapproval occurs, the budget and amendments there to shall be deemed approved as submitted within thirty (30) days.

RESPONSIBLE STAFF:

John K. Tompeck, Director of Utilities
Nina B. Penick, Director of Financial Services

COORDINATED WITH:

Linda W. Cox, City Clerk

Fiscal Impact

OTHER INFORMATION:

n/a

Attachments

Presentation
Cover Memo
FY2020 FPUA Annual Budget

Form Review

Inbox	Reviewed By	Date
City Manager	Nick Mimms	07/29/2019 09:46 AM
Form Started By: Linda Cox		Started On: 07/18/2019 11:52 AM

Final Approval Date: 07/29/2019







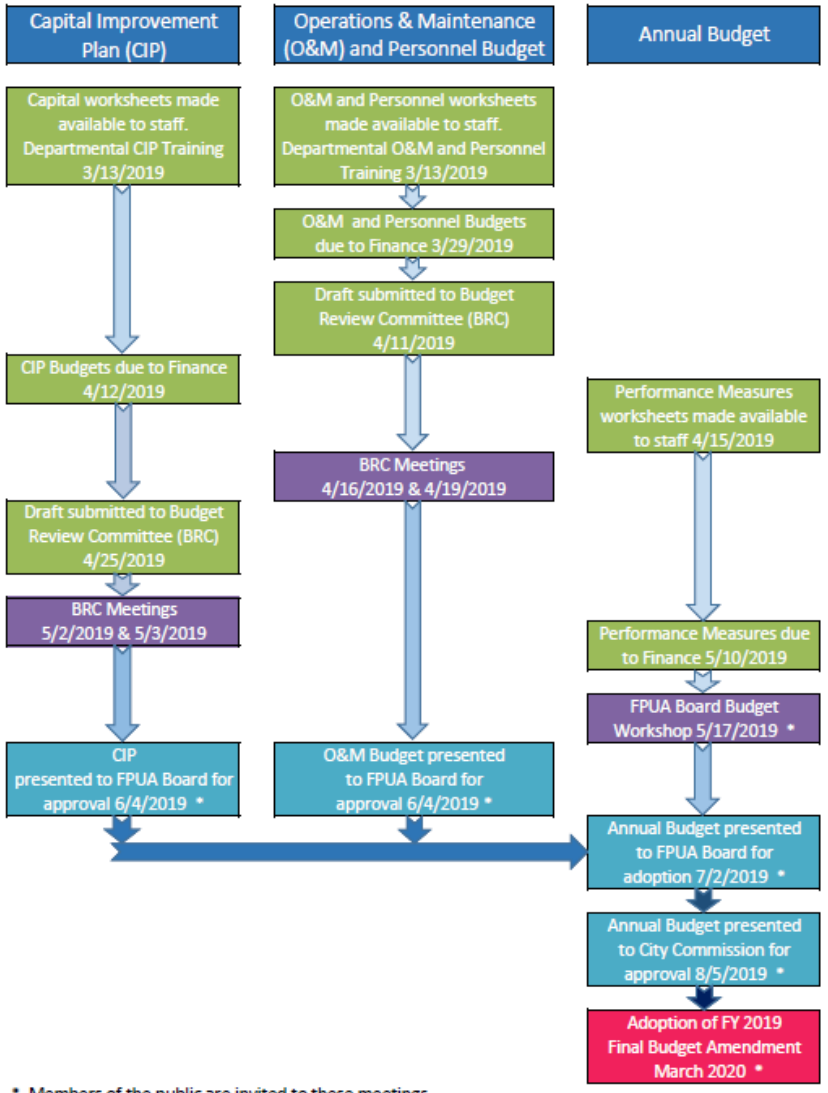
FPUA
COMMUNITY PROUD

ANNUAL BUDGET

FY 2020 Original
FY 2019 Amended

Presentation to Fort Pierce City Commission August 5, 2019

Budget Preparation Process

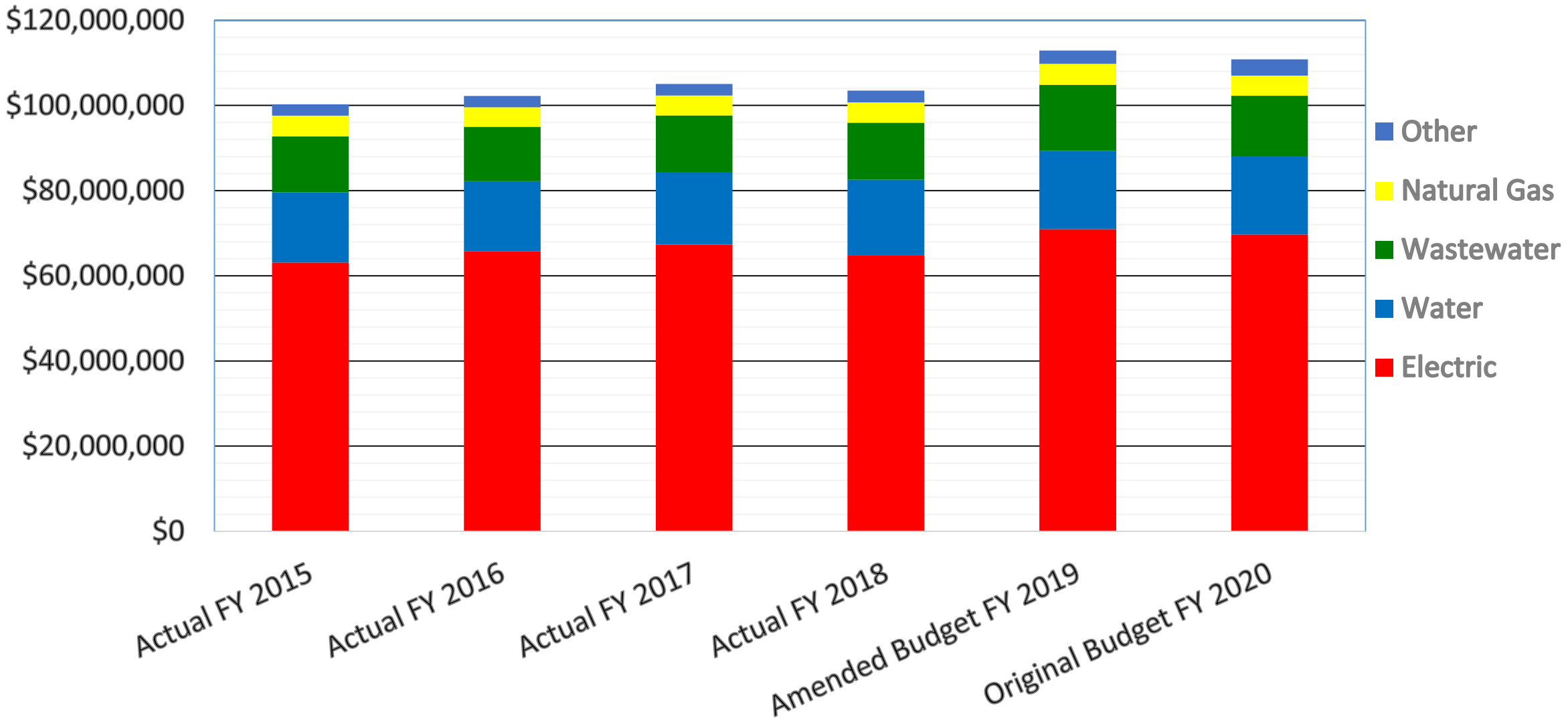


* Members of the public are invited to these meetings.

Budget Totals

	FY 2019 Amended	FY 2020 Original
Total Revenues	$112,863,887	$110,807,002
Operations & Maintenance (net of transfers)	$109,025,234	$110,064,759
Capital	$29,917,281	$22,758,973

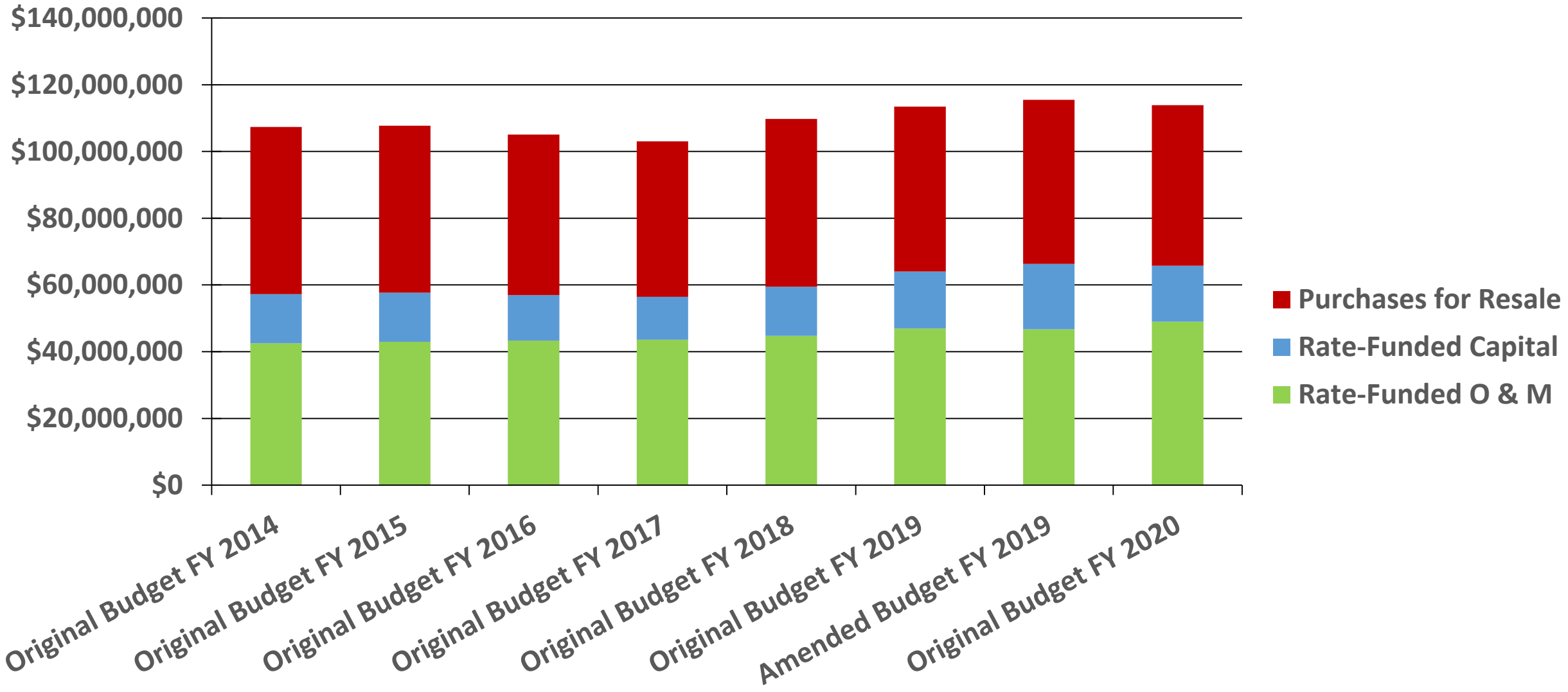
Revenues by System



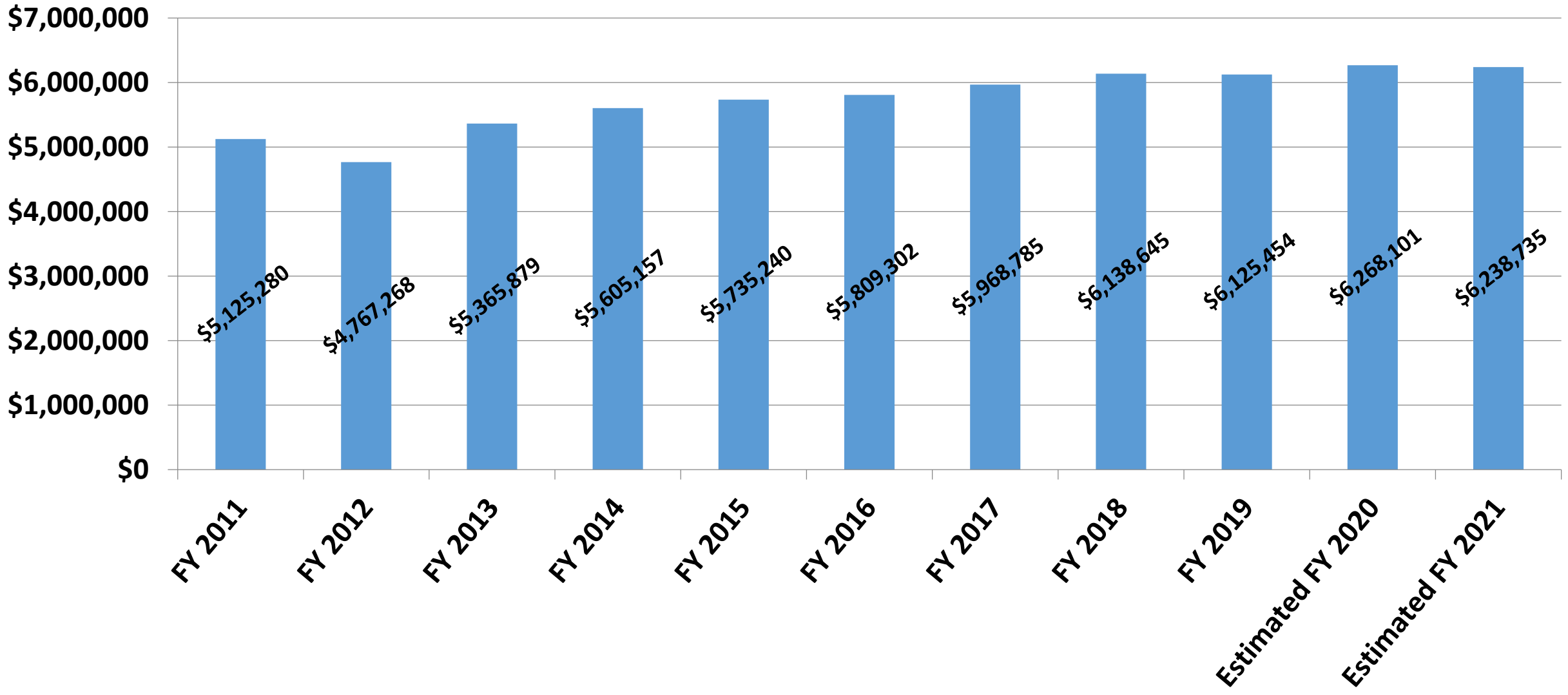
Budget Trends (in millions)

	FY 2017	FY 2018		FY 2019		FY 2020		FY 2017 - FY 2020
	Original Budget	Original Budget	Annual Change	Original Budget	Annual Change	Original Budget	Annual Change	Cumulative Change
Rate-Funded Capital	$ 12.9	$ 14.7	14%	$ 17.1	16%	$ 16.8	-2%	30%
Rate-Funded O&M	$ 43.6	$ 44.8	3%	$ 47.0	5%	$ 49.0	4%	12%
Purchases for Resale	$ 46.6	$ 50.2	8%	$ 49.4	-2%	$ 48.1	-3%	3%

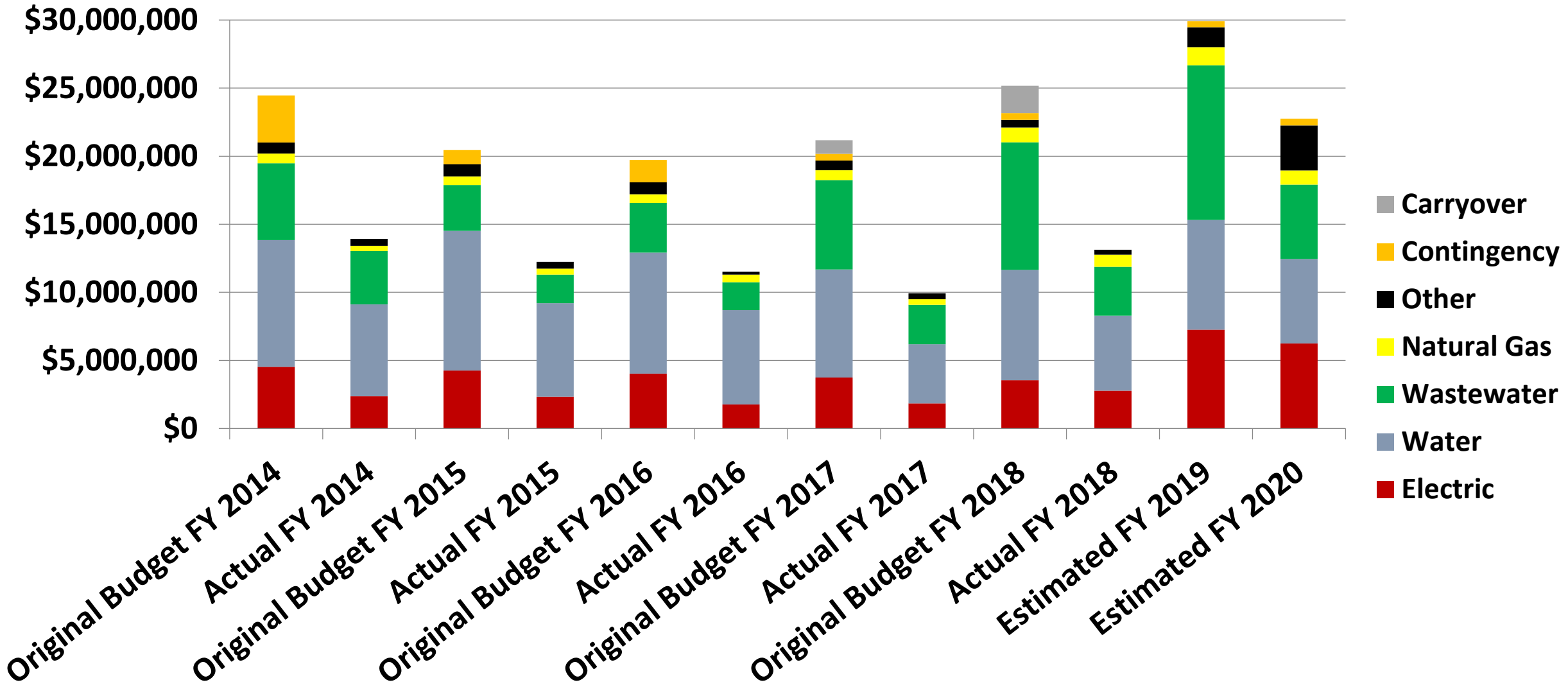
Budget Funded by Rates



Distribution to the City of Fort Pierce



Capital Budget



Capital Budget FY 2020 Funding Sources

Rates	$16,780,120
Contribution-In-Aid	3,569,140
Capital Improvement Charges	814,713
Debt	1,095,000
Contingencies	500,000
TOTAL	$22,758,973

Requesting Approval

Resolution No. UA 2019-02

	FY 2019 Amended	FY 2020 Original
Total Revenues	$112,863,887	$110,807,002
Operations & Maintenance (net of transfers)	$109,025,234	$110,064,759
Capital	$29,917,281	$22,758,973

Any questions or comments ?

Fort Pierce Utilities Authority

MEMORANDUM

To: Fort Pierce City Commission

From: Nina B. Penick, CPA
Director of Financial Services

Through: John K. Tompeck, P.E.
Director of Utilities

Date: July 16, 2019

Subject: City Commission Agenda Request for August 5, 2019 Meeting
FPUA's FY 2020 Annual Budget and FY 2019 Amended Budget

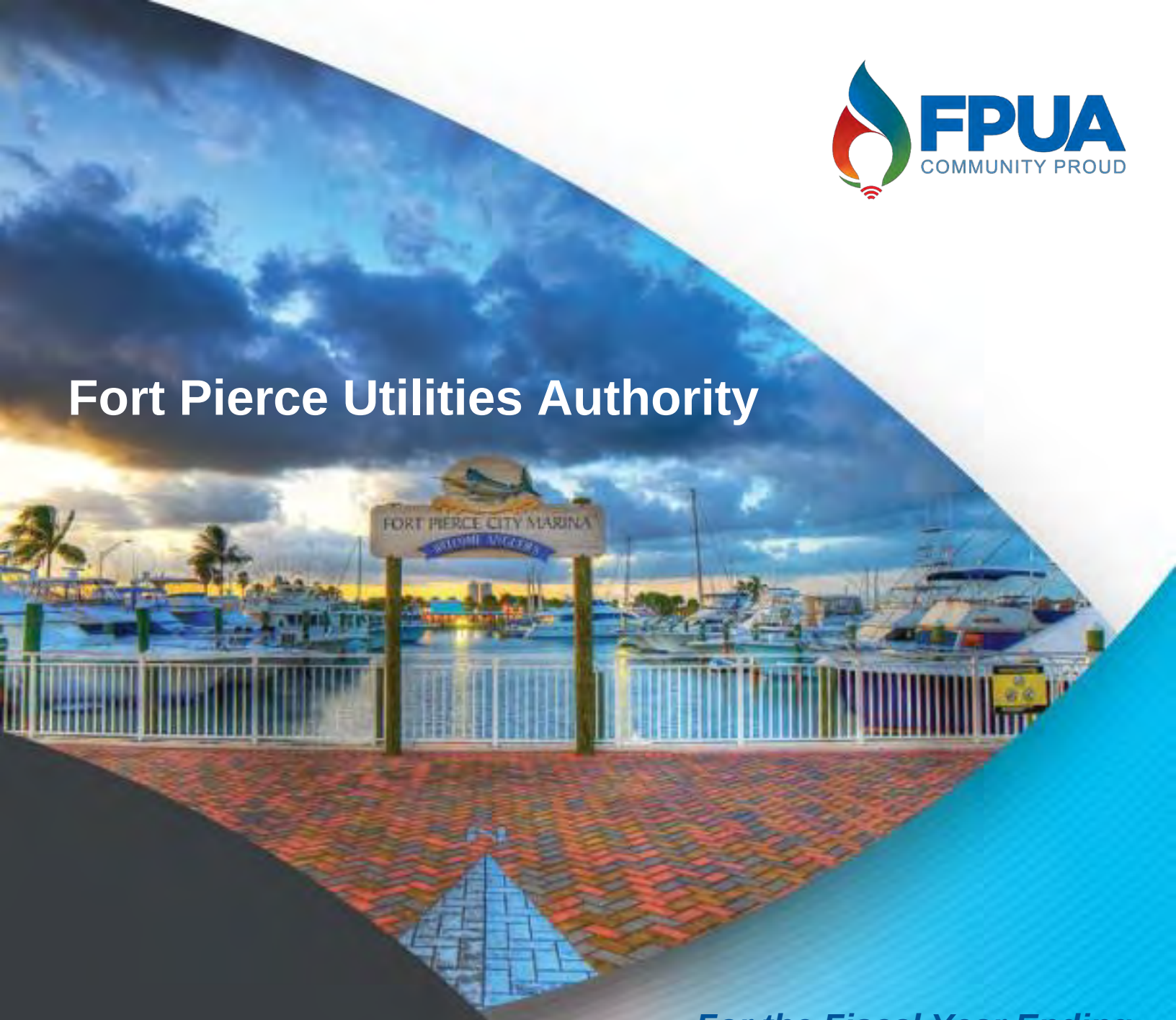
In accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176 (12), I am forwarding for approval by the City Commission during the August 5, 2019 City Commission meeting, FPUA's FY 2020 Annual Budget and FY 2019 Amended Budget.

If you have any questions or are in need of additional information, please feel free to contact me.

cc: Nick Mimms, City of Fort Pierce City Manager
Linda Cox, City Clerk, City of Fort Pierce

FPUA
COMMUNITY PROUD

Fort Pierce Utilities Authority



For the Fiscal Year Ending
September 30, 2020

Amending Fiscal Year Ending
September 30, 2019

2019-2020 Annual Budget

Fort Pierce, Florida
www.fpua.com

Fort Pierce Utilities Authority

A Component Unit of the City of Fort Pierce, Florida

ANNUAL BUDGET

For the fiscal year ending September 30, 2020

Amending the fiscal year ending September 30, 2019

Prepared by

Department of Finance

Nina B. Penick, CPA

Director of Financial Services

npenick@fpua.com

www.fpua.com



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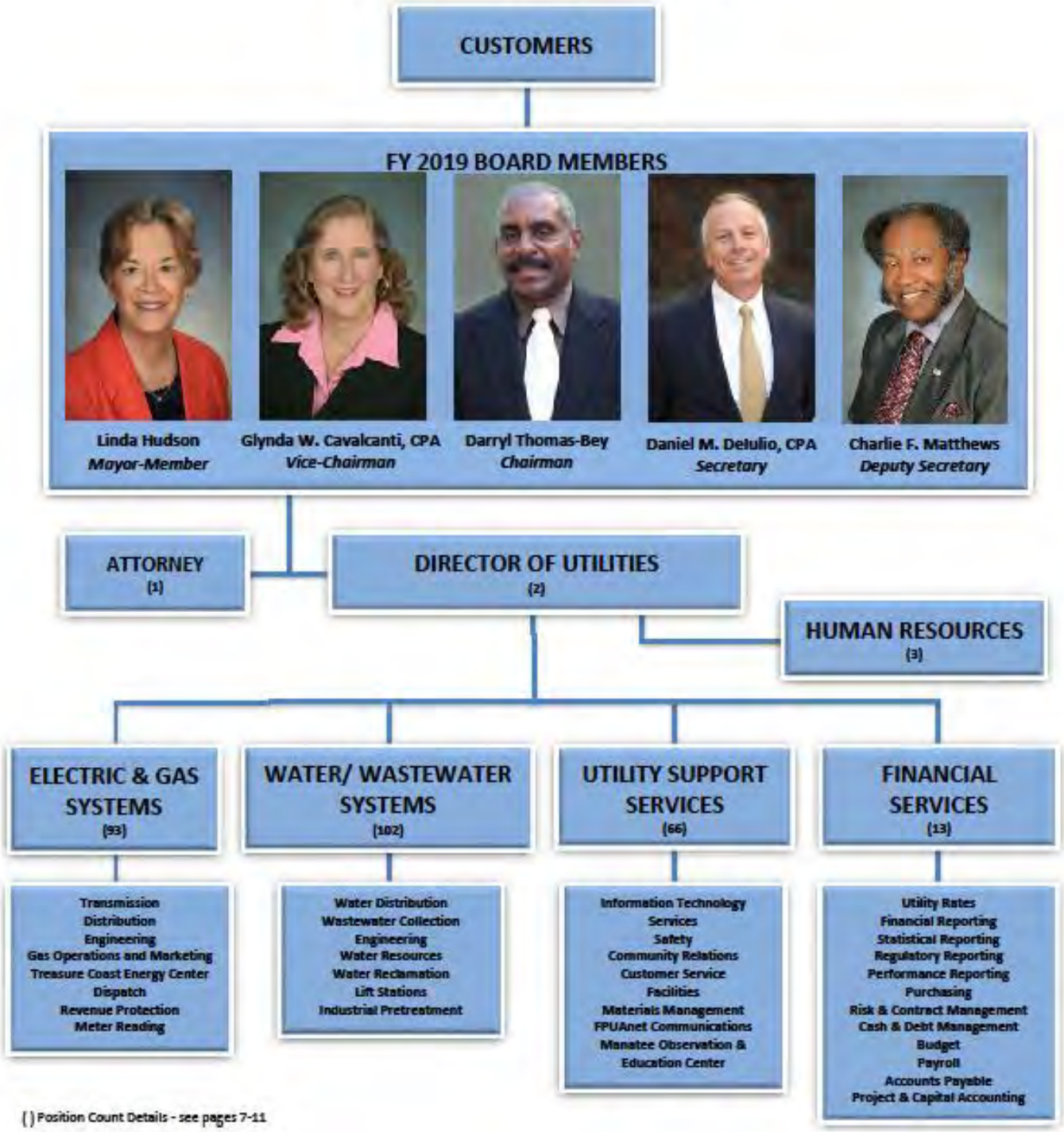
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FPUA
COMMUNITY PROUD

OVERVIEW

FORT PIERCE UTILITIES AUTHORITY

Organizational Structure



Fort Pierce Utilities Authority

"To provide our customers with economical, reliable and friendly ser

Fort Pierce Utilities Authority employees have “enhanced the quality of life i

2-1-1 Treasure Coast
Alzheimer's Community Care
American Red Cross
Big Brothers/Big Sisters
Blue Hope Circles
BlueBird Educational Foundation
Boy Scouts of America
Boys & Girls Club of St. Lucie County
Christ Family Church
City of Fort Pierce
Conservation Club
Conservation Foundation
Conservation Kidz
Coral Restoration Foundation
Council On Aging of St. Lucie County
Deaf & Hard of Hearing Services of the Treasure Coast
Dogs & Cats Forever
Dr. Martin Luther King, Jr. Commemorative Committee
Early Learning Coalition
Eco Divers Foundation
Family Meals
Florida Engineering Society
Florida State Christian Academy
Fort Pierce Westwood High School
FPUA Sponsored Events
Girl Scouts of Southeast Florida
Graceway Village
Great American Cleanup
Guy Harvey Youth Foundation
Habitat for Humanity
Hibiscus Park Crime Watch & Neighborhood Association
Highwaymen Festival
IRL Science Festival
Keep Fort Pierce Beautiful
Kids Crossing Playground Build
Kiwanis Clubs
Lawnwood Elementary School
Leadership Saint Lucie
Lincoln Park Main Street
Living Faith Church
Main Street Fort Pierce
Manatee Observation & Education Center (MOEC)
Marine Cleanup Initiative
Marine Corps Toys for Tots
Momentum Academy
Moore's Creek Clean Up
Mustard Seed Ministries
Nala's New Life Rescue

Mission Statement

in a continuous effort to enhance the quality of life in our community"

community" by contributing their time and service to the following organizations:

Northside Bat and Ball Little League
One Florida Foundation
Operation Christmas Child
Oxbow Eco-Center
Oyster Fest
Pilot Club of Fort Pierce
Police Athletic League (PAL)
Port St. Lucie Police Department
Reef Rangers
Renaissance Charter School
Restoring the Village Initiative
Rotary Club
Roundtable of St. Lucie County
Royal Palms of St. Lucie
S.O.S. Ocean Lovers
Salvation Army Christmas Angels
Sandy Shoes Festival
Save Our Seas
Sea World Youth Summit
Sea-Life Habitat Improvement Project
Seventh Day Adventist Church
Shark Whisperer
Southeast Regional Little League Baseball
Sponsor Me, Inc., Indian Hills
St. Andrews Episcopal Academy
St. Andrews Episcopal Church
St. Lucie County Chamber of Commerce
St. Lucie County Economic Development Council
St. Lucie County Fair
St. Lucie County Friends of Public Health
St. Lucie County Schools
St. Lucie Education Foundation
Stuff the Bus
Sunrise Tabernacle Church
Susan G Komen - Strides Against Breast Cancer
The Crossing Community Church
Treasure Coast Education & Dev Council
Treasure Coast Environmental Education Council
Treasure Coast Food Bank
Treasure Coast High School
Treasure Coast Manatee Foundation
Treasure Coast Renegades Youth Football
Treasure Coast Waterway Clean Up
Turtle Girl
United Against Poverty Center of St. Lucie County
United Way of St. Lucie County
Wild Over Wildlife

UTILITY SYSTEMS DESCRIPTION

The Electric, Water, Wastewater, and Natural Gas Utility Systems, FPUAnet® Communications, and the Manatee Observation and Education Center (MOEC) are managed and operated for the City of Fort Pierce by Fort Pierce Utilities Authority (FPUA). FPUA was established in accordance with provisions of the City of Fort Pierce Charter, Article XII.

Fort Pierce Utilities Authority is a municipal utility, and is a discretely presented component unit of the City of Fort Pierce. FPUA's community investments keep money locally when possible and FPUA Board meetings are open to the public. FPUA is recognized by the American Public Power Association as one of 254 utilities nationwide designated a "Reliable Public Power Provider" (RP3).

FPUA is governed by a utility board made up of residents of the community, who are customers of the utility. The FPUA Board consists of five members, one of whom is the Mayor-Commissioner of the City, who serves on the Board as long as he or she holds such office. The City Commission appoints the other four members for four-year overlapping terms. No member of the FPUA Board shall serve more than two consecutive four-year terms.

ELECTRIC SYSTEM

The Electric System serves the City of Fort Pierce and the immediate surrounding area (Appendix A – Page 151), encompassing approximately 35 square miles, with an average of 28,265 services billed during the fiscal year ended September 30, 2018. FPUA currently has 16 miles of 69kV and 7.5 miles of 138kV transmission lines. The 69kV lines interconnect six sub-transmission substations and the 138kV connects two transmission substations to Florida Power and Light (FPL). On December 21, 2018, FPUA sold its joint interest in the 138kV line from Emerson Substation to County Line Substation to FPL. FPUA's primary distribution has approximately 265 miles of overhead and 140 miles of underground cable which operates at 13.2kV. FPUA and FPL have a territorial agreement approved by the Florida Public Service Commission.

On December 16, 1997, FPUA agreed to participate in Florida Municipal Power Agency's All- Requirements Power Supply Project (ARP). In doing so, FPUA is now one of 13 municipally owned utilities in ARP. The principal benefits of ARP are:

1. Lower operating costs through utilization of the most efficient generation available.
2. Future generation will be planned for the collective systems, as needed, by FMPA.
3. Economies of scale in operating, planning, and financing.
4. Lower risk with more units and more cities working together.

As of January 1, 1998, FPUA assigned its resources to ARP and agreed to purchase its total power requirements from ARP. FPUA's resources, which have been assigned, include the contracts with FMPA related to Stanton Unit No. 1 (Stanton and Tri-City Projects) and Stanton Unit No. 2. The contracts related to the St. Lucie Nuclear Project have not been assigned.

On May 31, 2008, FPUA's Henry D. King Power Plant was decommissioned, and FMPA's Treasure Coast Energy Center (TCEC) began commercial operation. FPUA continues to operate the TCEC for FMPA on a contract basis, utilizing FPUA employees.

WATER SYSTEM

The Water System serves the City of Fort Pierce and the immediate surrounding area (Appendix A – Page 152), encompassing approximately 32 square miles, with an average of 20,356 services billed during the fiscal year ended September 30, 2018. Water supply is obtained from 36 Surficial Aquifer wells (shallow) and 11 Floridan Aquifer wells (deep). FPUA currently has a Water Use Permit (WUP) from the South Florida Water Management District (SFWMD) to withdraw an annual daily average not to exceed 21.13 million gallons (MG) of ground water. Treatment of the raw ground water is presently accomplished through a 20 million gallons per day (MGD) conventional Lime Softening Water Treatment Plant and a 10.3 MGD Reverse Osmosis Water Treatment Plant. FPUA owns and operates a 13.3 MGD air stripping system which services the lime softening portion of FPUA's Water Treatment Facility. FPUA meets all federal and state drinking water standards. FPUA has 9 million Gallons (MG) of storage capacity. The water distribution system is composed of 390 miles of water mains, remote pumping facilities, ground level storage tanks, hydrants, and valves.

WASTEWATER SYSTEM

The Wastewater System serves the City of Fort Pierce and the immediate surrounding area (Appendix A – Page 153), encompassing approximately 30 square miles, with an average of 15,107 services billed during the fiscal year ended September 30, 2018. The wastewater collection system consists of 117 lift stations, 172 miles of gravity sewer lines ranging from 4 to 48 inches in diameter, and approximately 97 miles of force mains ranging in size from 1.5 to 24 inches in diameter. The Island Water Reclamation Facility (IWRF) currently has a permitted capacity of 10 MGD for Annual Average Daily Flow (AADF) and 11.5 MGD for 3-Month AADF. The Florida Department of Environmental Protection (FDEP) has issued an operating permit which will be adequate through December 10, 2022.

FPUA has one domestic deep injection well (IW) at the IWRF plant site. A pumping station injects treated/disinfected effluent into the 3,300-foot deep injection well for disposal. The IWRF IW-1 well is a twenty-four inch domestic well which is permitted through 2022. There are two deep injection wells located on the site of the future Mainland Water Reclamation Facility (MWRF), in the southwest corner of the service area. IW-1 is an 18-inch industrial deep injection well with a capacity of 2.7 MGD, peak hour flow (PHF) and IW-2 is a 24-inch domestic deep injection well. IW-1 accommodates the TCEC's industrial wastewater stream and St. Lucie County landfill leachate, and is permitted through August 4, 2020. The IW-2 well is currently not in operation and therefore is not permitted. Both wells can be utilized for disposal of MWRF effluent when that facility is constructed.

NATURAL GAS SYSTEM

The Natural Gas System serves the City of Fort Pierce and the immediate surrounding area (Appendix A – Page 154), encompassing approximately 27 square miles, with an average of 4,099 services billed during the fiscal year ended September 30, 2018. The system consists of 171 miles of gas main and 81 miles of service lines. The Natural Gas System purchases firm gas for resale through the Florida Gas Utility (FGU). FGU has a contract with Florida Gas Transmission for the transportation of gas to FPUA's system. Gas purchases are supplied by FGU under an "All Requirements" agreement. The Gas Operations Department is responsible for the installation and maintenance of all gas mains and service lines. The department also employs a staff of qualified gas service technicians to maintain and repair customers' natural gas appliances.

FPUAnet® COMMUNICATIONS

FPUAnet Communications' mission is to help promote economic development and meet the needs of our community with enhanced, reasonably priced communications alternatives. FPUAnet provides high quality, state-of-the-art fiber optic and wireless communication services to businesses and institutions. FPUAnet services also include point to point Wireless Broadband Internet and Wireless Bandwidth Connections for applications with less stringent requirements, which extend FPUA's fiber through wireless communications.

MANATEE OBSERVATION & EDUCATION CENTER

The Manatee Observation & Education Center is located on Moore's Creek east of Indian River Drive in Fort Pierce. MOEC's mission is to promote understanding and responsible actions for the protection of the fragile ecosystems in the Treasure Coast Region and their inhabitants. The Manatee Center accomplishes environmental education and community involvement through an active education outreach program and a volunteer corps of nearly 80 volunteers who staff the Exhibit Hall, Vanishing Mermaid Gift Shop and community events. The Manatee Center Exhibit Hall, a museum of aquatic tanks and environmental information, provides a clean and safe facility for viewing manatees and other inhabitants of the Indian River Lagoon. Over 46,537 visitors from all over the world visited the Center during fiscal year 2018, and 382 manatees were sighted. Volunteers provided a substantial donation to the Center with a total of 11,618 hours of volunteer time.

MAP OF FLORIDA SHOWING THE LOCATION OF FORT PIERCE



DIRECTOR OF UTILITIES

John K. Tompeck, P.E.

Director of
Electric & Gas Systems

Paul A. Jakubczak, P.E.

Director of
Water/Wastewater Systems

Bo Hutchinson, P.E.

Director of
Financial Services

Nina B. Penick, CPA

Director of
Utility Support Services

Javier Cisneros, P.E.

Human Resources

Lois A. Wolfe, SHRM-CP
Manager

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
10 Board	5	5	5	5	-
11 Director of Utilities	2	2	2	2	-
12 Attorney	1	1	1	1	-
15 Human Resources	3	3	3 D	3 D	-
TOTAL FTE	**11**	**11**	**11**	**11**	**-**

D - Includes DROP participant employees

DIRECTOR OF ELECTRIC & GAS SYSTEMS

Paul A. Jakubczak, P.E.

Electric Transmission & Distribution

Wilburn L. Crawford
Superintendent

Electric Operations

Thomas Parker
Superintendent

Gas Operations

Craig Crawford
Superintendent

Electric & Gas Engineering

Larry Lammers, P.E.
Supervising Engineer

Treasure Coast Energy Center

Edward S. Leongomez
Plant Manager

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
02 Treasure Coast Energy Center	13 D	15 D	15 D	15 D	-
51 Director of Electric & Gas Systems	1	1	1	1	-
54 Electric Transmission & Distribution	23 D	23	25	25	-
55 Electric Operations	24 D	23 D	24 D	24 D	-
56 Electric & Gas Engineering	9 P	11 D,P	13 D,P	13 D,P	-
74 Gas Operations	15 D	15 D	15 D	15	-
TOTAL FTE	**85**	**88**	**93**	**93**	**-**

D - Includes DROP participant employees
P - Excludes part-time employees

DIRECTOR OF WATER/WASTEWATER SYSTEMS

Bo Hutchinson, P.E.

Water/Wastewater Engineering

James Leland Carnes, P.E.
Supervising Engineer

Water Resources

Keith Stephens
Superintendent

Water Distribution

Andrew D. Byrd
Superintendent

Wastewater Collection/Reclamation

Mark Kobbe
Superintendent

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
61 Director of Water/Wastewater Systems	1	1	1	1	-
62 Water Resources	24 D	25 D	25 D	25 D	-
64 Water Distribution	28 D	27 D	27 D	27 D	-
66 Water/Wastewater Engineering	11 P	12 P	13 P	13 P	-
82 Water Reclamation	16 D	16 D	15 D	16 D	1
84 Wastewater Collection	19 D	20 D	20	20	-
TOTAL FTE	**99**	**101**	**101**	**102**	**1**

D - Includes DROP participant employees

P - Excludes part-time employees

DIRECTOR OF UTILITY SUPPORT SERVICES

Javier Cisneros, P.E.

Customer Service

Regina D. Morris
Manager

Information Technology Services

Thomas Fryar
Manager

Facilities/Materials Management

Eric Winterstein, C.F.M.
Superintendent

FPUAnet® Communications

David Green
Manager

Community Relations

Judith A. Widmayer
Manager

Safety

Rae Lynn de Boer
Safety Officer

Manatee Observation & Education Center

Rachel Tennant
Manager

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
01 Manatee Observation & Education Ctr	3 P	4 P	4 P	4 P	-
18 Safety	1 P	1 P	1 P	1 P	-
22 Materials Management	6 P	6 P	6 P	6 P	-
31 Director of Utility Support Services	1	2	2	2	-
32 Information Technology Services	17 D	17 D	17 D	17	-
35 Facilities	5 D	5	5	5	-
41 Community Relations	-	1	1	1	-
43 Customer Service	26 D	26 D	26 D	26 D	-
93 FPUAnet Communications	3 D	3	3	4	1
TOTAL FTE	**62**	**65**	**65**	**66**	**1**

D - Includes DROP participant employees

P - Excludes part-time employees

DIRECTOR OF FINANCIAL SERVICES

Nina B. Penick, CPA

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
21 Finance	13	13	13	13	-
TOTAL FTE	**13**	**13**	**13**	**13**	**-**

FPUA TOTAL FULL-TIME POSITIONS

Department	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020	CHANGE FROM 9/30/2019 TO 9/30/2020
Director of Utilities	11	11	11	11	-
Director of Electric & Gas Systems	85	88	93	93	-
Director of Water/Wastewater Systems	99	101	101	102	1
Director of Utility Support Services	62	65	65	66	1
Director of Financial Services	13	13	13	13	-
TOTAL FTE	**270**	**278**	**283**	**285**	**2**

TeamUA - Over 2,700

JAMES D ADAMS
CHARLES ALFORD
KATHARINE A ALFORD
WILLIAM A ANDERSON
TINA ATTEY
ANDREW AVERS
CHRISTOPHER A BACK
MAURICE BACON
JEFFREY W BAKER
RAUL L BARRERA
JAMES P BARRY
RYAN D BASTINE
MEREDITH L BENNETT
ALAN F BERTONE
KARYL R BERTRAM
LORI BIANCO
JOHN W BIGGS
JO-ANN BILYK
DONALD W BLACK
CHARLES D BLAIR
S LANCE BRICK
DANIEL BROLMANN
WILLIAM BROOKS
ROGER C BROWN
VICTOR J BURRIS
ANDREW D BYRD
JOSHUA CALANDRO
JOHN C CANARD
DADE C CAPPAR
JAMES CARNES
GLYNDA W CAVALCANTI
MICHAEL P CHIDGEY
JAVIER CISNEROS
LINDA CLARK
ANDRE D CLEVELAND
RICK CLEVINGER
BRIAN L COLLIER
CHARLES D CONNELL
BRETT D CORBETT
TYLER M COX
BRANDY CRAWFORD
CRAIG A CRAWFORD
SHILOH V CRAWFORD
WILBURN L CRAWFORD
CLAYTON B CROUCH
CHRISTOPHER CRUMBLEY
JONATHAN D CRUMBLEY
JOSEPHER E CRUTCHFIELD
SERGIO R CUEVAS
JENNIFFER CUEVAS FERMIN
MICHAEL W CURRID
THOMAS M DAROZA
TYRUS R DARVILLE
ALDONIO DASILVA
FELICIA S DAVIS
JOEL DAVIS
ROBERT P DAVIS
LUGEY DAWSON
RAY E DAWSON
RAE LYNN DE BOER
DANIEL DEIULIO
J SEAN DENMAN
OWEN A DENNIS
SCOTT DENNIS
GARY DEPASTINO
ANDREW J. DIGIACOMO
SEDDRICK L DIXON
THOMAS A DRISKELL
JASON D DROST
PETER DUNCAN
WILLIAM A DUPRE
SCOTT DYKEMA
JASON A ERWIN
ROBERT R ESCHMANN
TRENT A EURY
STEVEN S FERGUSON
CHRISTOPHER J FITZMAURICE
OMAR S FOOTE
DENISE E FOUNTAIN
SHARI G FRANCO
APRIL D FREDERICK
THOMAS A FRYAR
NORIEL FUMERO
JOSEPH M FUORE
FREDERICK C GADDIS
JOSHUA P GANG
STEVEN F GATINS
BARBARA J GIBSON
MICHAEL R GIFT
PATRICK E GILLESPIE
KEVIN GILLETTE
MONIQUE N GILSINAN
PATRICIA L GILSINAN
JOSEPH T GILSON
MICHAEL GOLDSMITH
SONIA V GOMEZ
ANTONIO GONZALEZ
WILLIAM GOODWIN
CROSBY GORE
DAVID GREEN
RONALD L HAGWOOD
G RICK HALL
DIANE HARRIS
JAMES E HARRIS
MICHELE S HARRIS
MATTHEW D HARWARD
GORDON E HAYMAN
STEVE HERDEMAN
ADAM R HOFFER
ESTELA Q HOLMAN
KYLE HOLMAN
BRANDON R HOULE
NIKOLAS J HOUTRIDES
JAMES M HOWES
DEWEY W HUDMAN
LINDA HUDSON
TIMOTHY J HUGHES
BRAYAN HURTADO ESQUIVEL
BOWDOIN G HUTCHINSON
MARCUS T JACKSON
PAUL A JAKUBCZAK
JORDEN R JENNINGS
SIDNEY L JERGER
SIDNEY LEVON JERGER
ANA M JOHNSON
CHONTAE L JOHNSON
CHRISTOPHER JOHNSON
T RODNEY JOHNSON
MICHAEL D JONES
JOSHUA L JORDAN
KERVANS JOSEPH
WILLIAM R KAEFF
ADAM KEE
MARTHA A KERR
MARK KOBBE
RUPERT N KOBLEGARD III
JENNIFER KRIP
KUPER KRUEGER
ALICE M LADOMIRAK
PAUL LAGUERRE
J LARRY LAMMERS

FPUA COMMUNITY PROUD

Years of Dedicated Service

DOMINIC F LANE
WILLIAM C LANFAIR
MICHAEL J LEDOUX
EDWARD S LEONGOMEZ
GLEN D LEPESKA
KAREN S LLANAS
SCOTT LOVEN
ALAN LUNA
DAISY E LUYANDO
JOSHUA S MACNICHOL
PAUL L MADSEN
WANDA MAGNUSON
WILLIAM H MAIN
TAMMY R MALIN
GLEN P MANCHESTER
FRED MANN
LAURIE A MARTIN
MELISSA MARTIN
MICHAEL J MARTIN
STEPHEN E MASTELLER
CHARLIE F MATTHEWS
KENNETH H MAXWELL
FLORINDA K MAZZARELLA
TOMMIE V MCCARTHY
NANCY L MCCONKEY
TERRANCE MCMILLON
KEVIN S MCDONALD
KEENA L MCINTYRE
DANIEL MCKINLEY
GEORGE C MCMILLAN
J WILLIAM MCMILLIAN
STONEY X MCPEEK
ERIC D MEYER
ROSALINE MICHEL
BARBARA A MIKA
GEORGE E MILLER
JOSHUA J MILLER
JASON M MITTLER
KENNETH J MORRIS
REGINA D MORRIS
L MIKE MORRISON
STEVEN MOSELY
MICHAEL J MULVANEY
STEVEN MURTO
RICHARD W MUTTERBACK
KYLE R MYERS
CHRISTELLE MYRICK
CHRISTOPHER C NASSO
MICHAEL A NEILL
DINO G NESSELRODE
TINA L O'CONNELL
KIMBERLY E OKUBO
PAUL J OLEKOSKI
SHANNON ONDERLINDE
JOHNNY ORTIZ
SHANE OSTRANDER
NANCY J PALKA
PATRICIA C PARKER
THOMAS E PARKER
SHELIA L PARNELL
KEVIN W PARRISH
EDWARD L PATRICK
DARIN PATTERSON
ERIC PEARSON OLIVO
NINA B PENICK
LAURIE M PEPPLE
RICHARD G PETERSEN
ROBERT A PIRSON
RONNIE PREBILSKY
TONY T PRICE
DOUGLAS A PUPARD
CHARLES D PUTNAM
FRANCISCO RAMOS
STEPHANIE RAULERSON
SERITTA S REEVES
DILLON RESENDIZ
J KEVIN RHODEN
TIMOTHY W RICHARDS
BRANDON R RICHARDSON
EDWIN RICHBERG
HEATHER M RICUCCI
ROBERTO S RIGUAL
DAVION L ROLLE
HORACE N ROLLE
WILLIAM ROLLE
LINDA L ROSADO
SAMANTHA ROWLAND
SCOTT M RUBY
JAMES R SCHMITT
SAL A SCIMECA
HARRY SHERVA
JOSHUA SHOLANDER
CARMELO SIGNORELLI
STERLING R SIMMONS
DWAYNE J SIMPSON
VALENTIME C SIRMONS
JULIE Z SIZEMORE
SHAWN SMITH
SANDRA L SNELL
JOEL SPADES
RYAN J SPENCE
CHARLES J STANG
KENNETH F STEPHAN
ANGELA M STEPHENS
B KEITH STEPHENS
KURTIS D STRAND
CHARLES S SWINDLE
TONYA L TARDIF
WILLIAM TAYLOR
RACHEL R TENNANT
DEBRA THERIAULT
MARY E THOMAS
DARRYL R THOMAS-BEY
JOSEPH R TIETZ
DANIEL D TILLMAN
NICOLE H TIPTON
ROBERT E TIPTON
JOHN K TOMPECK
ANDREA L TRASFERINI-SLOWN
MASON T URSO
OSVALDO VALDES
LOUDWIN VASQUEZ
ROBERT W VAUGHN
CHRISTOPHER J VELARDO
ANDREW J WARE
KARISSA N WARE
JABAREY D WARREN
JUDITH A WIDMAYER
E JEROME WILLIAMS
STACEY WILLIAMS
CAROL A WILSON
OLIVER C WINT
ERIC R WINTERSTEIN
DALTON T WOLFE
LOIS A WOLFE
SHARON WOLKOWICZ
TERRANCE A YEARBY

FPUA COMMUNITY PROUD

RESOLUTION NO. U.A. 2019-02

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 AND AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, FOR FORT PIERCE UTILITIES AUTHORITY OF THE CITY OF FORT PIERCE, FLORIDA.

Be it resolved by Fort Pierce Utilities Authority:

SECTION I: That Fort Pierce Utilities Authority of the City of Fort Pierce, Florida, hereby adopts as its FY 2020 budget and amends its FY 2019 budget, for the operation of the utility systems of the City of Fort Pierce, Florida, in accordance with the City of Fort Pierce Charter, Article XII, Section 176(12), the estimates for FY 2020 and FY 2019 made by the Director of Utilities of said Fort Pierce Utilities Authority. Said estimates have been presented to Fort Pierce Utilities Authority in July 2019, detailed estimates are now on file with the Director of Utilities of said Fort Pierce Utilities Authority, and a summary of said estimates are made a part hereof.

SECTION II: That it shall be the duty of the Director of Utilities of said Fort Pierce Utilities Authority to set up appropriations of revenue and expenses on the account records of said Fort Pierce Utilities Authority, to keep such accounts in conformity with said summary as required by the aforementioned City of Fort Pierce Charter, Article XII, Section 176(12), and as may be directed from time to time by Fort Pierce Utilities Authority.

SECTION III: That this Resolution shall be in full force and effect upon passage by Fort Pierce Utilities Authority and the City Commission of the City of Fort Pierce, Florida.

SECTION IV: That there follows, and is incorporated herein, the attached summaries herein above referred to in Section I hereof.

Passed and adopted this 2nd day of July, 2019.

ATTEST:

Secretary

(FPUA Seal)

FORT PIERCE UTILITIES AUTHORITY

BY: Chairman

APPROVED AS TO FORM & CORRECTNESS:

BY: Fort Pierce Utilities Authority Attorney

Fort Pierce Utilities Authority
Director of Finance
500 Boston Avenue (PO Box 3191)
Fort Pierce, FL 34950 (34948)

June 26, 2019

MEMBERS OF FORT PIERCE UTILITIES AUTHORITY BOARD
Fort Pierce, Florida

Dear Board Members:

This budget document is submitted in accordance with the provisions of the City of Fort Pierce Charter, Article XII, Section 176(12), and is comprised of the Revenue Budget, Operations & Maintenance (O&M) Budget, Capital Budget, and Debt Service. As required by Florida Statutes, the document presents a balanced budget; i.e., expenses do not exceed revenues or amounts carried over from prior fiscal years. It has been prepared using the accrual basis of accounting (See Budget Policy page 33). The figures contained herein reflect the revenues and expenses necessary to maintain current levels of service provided to the existing and new customers of Fort Pierce Utilities Authority (FPUA). Revenues and expenses are subject to appropriation of FPUA's sole enterprise fund.

The Budget is the financial guide for the operation of FPUA during the upcoming fiscal year. The adoption of this document is one of the most important issues the Board votes on annually. The Budget establishes the financial limits used to provide utility services to FPUA's customers. It serves as the ultimate guide for the Director of Utilities and staff when planning, organizing, and implementing the policies needed to provide safe, reliable service at the most economical rates possible.

Both the Capital Budget and the O&M Budget, which includes revenues and expenses, have been reviewed and discussed by the Board in a working document format at the Public Budget Workshop on May 17, 2019 and at the June 4, 2019 Board meeting.

Continued revival of the economy, the lessening number of foreclosures, and rising commodity prices impact this year's budget. Although there are still many vacant homes and commercial properties in FPUA's service territory, real estate sales activity has picked up. Six large residential developers have signed supply agreement amendments, which enables them to resume construction. FPUA remains optimistic about future growth.

These budgets reflect increases in revenues and the cost of purchases for resale over prior year actual amounts, driven by the need to budget for possible yet unexpected increases in natural gas prices.

Budgeted expenses have decreased slightly compared to the FY 2019 Original Budget. Staff intends to continue to provide customers with the high-quality services and products to which they have become accustomed. Staff continues to monitor FPUA's financial position on an ongoing basis to determine whether operating cash balances, revenues and expenses remain within expected ranges. Future rate adjustments have not been included in the FY 2020 revenue budget**.**

The proposed Capital, Personnel and O&M Budgets have been thoroughly reviewed by the Budget Review Committee (BRC). The BRC includes the Director of Utilities, Director of Financial Services, Controller, and Assistant Controller and Utility Accountant with the corresponding responsibility for either Capital or O&M. The BRC scrutinized each budget in detail with each Department Head and recommended changes, if appropriate. The proposed budget was evaluated as compared to the spending benchmarks.

A public workshop was held to present the proposed budgets to the FPUA Board and to provide the opportunity to review the assumptions made in the preparation of the budget. The budget policy, budget preparation process and budget preparation flowchart are presented in additional detail on pages 33 through 35.

FY 2020 BUDGET

The Director's Budget for FY 2020 is divided into five major sections:

1. **OVERVIEW** – Contains the Organizational Structure, Utility Systems Description, Budget Resolution for both adopting the FY 2020 Budget and amending the FY 2019 Budget, Budget Message, GFOA Distinguished Budget Presentation Award, Budget Policy, Budget Preparation Process, Budget Preparation Flowchart, Significant Financial Policies, Unit Sales Statistics, Computation of Change in Net Position and Funds Available for Capital and Other, Estimated Distribution to the City of Fort Pierce for FY 2019 and FY 2020, Budgeted Statement of Net Position as of September 30, 2019 and 2020, and Outstanding Debt and Debt Service.

2. **REVENUES** – Contains the historical and forecasted revenues for each utility system, discussion about revenue sources and trends, and their cause.

3. **OPERATIONS & MAINTENANCE** – Contains the O&M Expenses summarized by Department, by System, by Category, and by Object Code. Also included is the Allocation Distributions for FY 2019 and FY 2020, projections for operating expenses for each department, and a description of each department's core services, accomplishments, and performance measures.

4. **CAPITAL** – Contains the FY 2020 – 2024 Capital Improvement Plan, as well as charts depicting the impact of the FY 2020 Capital Budget on the current and future operating income; sources of the funding which will be used to pay for improvements, replacements and extensions of facilities, plant, machinery, and vehicles. In addition to a summary of the FY 2020 Capital Budget, the major projects in process and planned are described in more detail.

5. **APPENDICES** – Contains maps of FPUA's service territories, revenue definitions, object code definitions, glossary, abbreviations and acronyms, performance indicators, and economic and demographic statistics.

STRATEGIC PLANNING

FPUA's Strategic Management Plan continues to promote interdepartmental communication and cooperation as well as encouraging increased employee involvement in achieving company goals that support FPUA's Mission Statement. The Strategic Planning Workshop held in April 2018 was focused on six key result areas. Updates will be discussed at a FPUA/City of Fort Pierce Joint Strategic Planning Workshop scheduled for June 28, 2019.

Building the Utility/Building the City – FPUA's top goal over the next six years will be to implement an Advanced Metering Infrastructure (AMI) system for the Electric, Water and Gas systems. The majority of the cost is expected to be financed. FPUA is currently negotiating the terms of the contract documents with the top-ranked proposer. Expansion opportunities will be pursued for the Water, Wastewater, FPUAnet and Gas systems. FPUA will continue to gradually invest in the infrastructure needed to redirect the flow of wastewater toward a future Mainland Water Reclamation Facility.

Reliability – Wastewater pipe lining will be expanded as funding is available, in order to reduce inflow, infiltration and exfiltration, and therefore reduce washouts, street repairs, and costs associated with treating storm water. Gas reliability will be improved through the replacement or installation of valves, replacing corroded steel mains with polyethylene, looping dead-end mains, and implementation of a SCADA monitoring system which will detect pressure fluctuations and avoid service interruptions. Electric reliability will be improved with more aggressive tree trimming, increased animal deterrent measures, and installation of devices which will reduce the frequency and length of service interruptions.

Employee Development and Satisfaction - FPUA provides opportunities for advancement within the organization and is honest with employees as to expectations and possibilities. On average, more than 2% of employees' time is spent in training. Apprenticeship and internship programs have helped develop the specialized skills needed. As the job market has improved, FPUA is enhancing efforts to attract and retain the best qualified employees for each job. The Performance Incentive Plan was initiated last year to reward superior job performance.

Competitive Rates – FPUA compiled a Capital Improvement Plan this year which, if fully spent, will require increases in Electric, Water, Wastewater and Gas rates. Adjustments will be evaluated based on the timing of expected spending. Electric bills remain competitive primarily due to the cost of power purchased from Florida Municipal Power Agency.

FPUA Image – Regardless of how well FPUA serves its customers, the perception of some members of the community falls short. FPUA will expand the use of social media to convey messages about all the positive contributions made to the community on a regular basis.

Customer Service - A Business Development Officer has been hired to concentrate on potential, new and other commercial customers seeking to expand their existing facilities, along with offering streamlined economic incentives.

Additional goals and accomplishments are quantified by department in the O&M section of this budget on pages 63 through 131.

RATES

This budget reflects no projected rate increases. FPUA will continue to monitor cash balances and compare revenues to spending levels on an ongoing basis to evaluate the need for rate adjustments, and/or the implementation of cost cutting measures. Below is an illustration of residential rates for the average customer per month, over the last three years.

Utility Service	Average Consumption	September 2017	September 2018	September 2019
Electric	1,000 kWh	$120.84	$113.84	$111.84
Water	6,000 gallons	35.18	35.18	36.26
Wastewater	6,000 gallons	48.24	48.24	49.66
Natural Gas	13 ccf	31.47	31.31	30.66

UNIT SALES

Unit sales levels and customer billings for FY 2019 and FY 2020 for the Electric, Water, Wastewater and Natural Gas systems have been estimated by FPUA staff, and are based upon historical data included in the Comprehensive Annual Financial Report (CAFR) as well as detailed billing and customer statistics, and anticipated changes to this data. The projections assume normal weather patterns.

These budgets reflect flat anticipated unit sales and customer billings (generally increasing or decreasing very little) for the Electric, Water and Wastewater systems. Natural Gas contract sales have improved in FY 2019, due to local roadway projects.

Projected unit sales and customer billings are as follows:

	Original Budget FY 2019	Amended Budget FY 2019	Percent Change	Original Budget FY 2020	Percent Change
Electric (MWh)	556,800	552,000	(0.9%)	552,000	0.0%
Water (MG)	2,678,500	2,750,400	2.7%	2,750,400	0.0%
Wastewater (MG)	1,558,500	1,564,400	0.4%	1,564,400	0.0%
Natural Gas (ccf)	4,396,040	4,485,459	2.0%	4,355,300	(2.9%)

The details of unit sales statistics are located on page 40.

The budget reflects the expected number of customer services billed to remain flat in FY 2020:

			Increase (Decrease)	
	FY 2019	FY 2020	#	%
Electric	28,300	28,300	-	0.0%
Water	20,400	20,400	-	0.0%
Wastewater	15,200	15,200	-	0.0%
Natural Gas	4,100	4,100	-	0.0%

REVENUES

The schedule below summarizes total budgeted revenues by utility system:

	Original Budget FY 2019	Amended Budget FY 2019	Percent Change	Original Budget FY 2020	Percent Change
Electric	$ 70,102,261	$ 70,930,228	1.2%	$ 69,679,831	(1.8%)
Water	16,762,781	18,362,623	9.5%	18,338,623	(0.1%)
Wastewater	13,030,142	15,554,652	19.4%	14,246,652	(8.4%)
Natural Gas	5,294,516	4,930,607	(6.9%)	4,757,607	(3.5%)
MOEC	496,079	507,747	2.4%	580,985	14.4%
FPUAnet	557,000	589,729	5.9%	1,042,297	76.7%
TCEC	1,988,716	1,988,301	(0.0%)	2,161,007	8.7%
TOTAL REVENUES	$ 108,231,495	$ 112,863,887	4.3%	$ 110,807,002	(1.8%)

Staff has estimated sales revenues for FY 2019 and FY 2020 for all of FPUA's utility systems. This forecast does not reflect any future rate adjustments.

A reduction in power cost revenue and expense reflected in the Original FY 2020 Budget is driven by lower budgeted natural gas prices. A decrease is reflected in the power cost adjustment (PCA), virtually flat purchased gas adjustment (PGA), with an overall decrease in the cost of power and gas purchased for resale. The PCA and PGA are a pass through of FPUA's cost of power and gas purchased for resale. In the event costs rise or fall at a pace different than expected, there will be a corresponding increase or decrease in PCA and PGA revenues to balance those increased or decreased costs. The PCA and PGA are reviewed monthly to ensure that current electric and natural gas costs are recovered from our customers.

FPUAnet revenue is derived primarily from providing dedicated internet access, the sale of fiber optic transmission and bandwidth connections, as well as common carrier telecom services. These services are expected to expand in the next few years.

The Manatee Observation & Education Center (MOEC) anticipates improvement in attendance and sales and the receipt of grants. It is expected that FPUA will have to continue to contribute additional funding to the MOEC in order to balance its budget.

Costs and the anticipated reimbursements associated with staffing the Treasure Coast Energy Center are accounted for in its own system. We have included estimated revenues and costs of $1,988,301 for FY 2019 and $2,161,007 for FY 2020.

Investment income, although still at historically low levels due to low interest rates, is beginning to rebound.

The schedule below summarizes total revenues by source:

	Original Budget FY 2019	Amended Budget FY 2019	% of Total	Original Budget FY 2020	% of Total
General Service Sales	$ 58,520,500	$ 59,084,223	52.3%	$ 58,825,223	53.0%
Residential Sales	44,126,000	44,759,677	39.7%	44,275,677	40.0%
Other Operating Revenues	2,290,879	3,924,789	3.5%	3,404,595	3.1%
Non-Operating Revenue	2,733,116	2,876,801	2.5%	2,965,507	2.7%
Capital Contributions:					
Capital Impr. Charges	250,000	1,399,400	1.2%	498,000	0.4%
Capacity Reductions	-	(901,400)	-0.8%	-	0.0%
Contr. Capital - Cash	206,000	807,000	0.7%	838,000	0.8%
Contr. Capital - Non-Cash	105,000	735,000	0.7%	-	0.0%
Extraordinary Income	-	178,397	0.2%	-	0.0%
TOTAL REVENUES	$ 108,231,495	$ 112,863,887	100.0%	$ 110,807,002	100.0%

Other Operating Revenues have increased over originally budgeted amounts in the Water and Wastewater systems in FY 2019 due to real estate developers exercising FPUA's capacity reduction option. In doing so, developers can utilize their excess capacity to reduce the amount owed for guaranteed revenue charges. This is a benefit to the developer because they can resume construction with no out of pocket cost, and FPUA regains unused capacity, and can collect the guaranteed revenue charges billed since construction ceased.

Summary tables and graphs of revenues, as well as a more detailed discussion and presentation thereof, can be found on pages 50 through 61.

PERSONNEL

The number of full-time positions proposed as of September 30, 2020 is seven more than the number of full-time positions approved as of September 30, 2018 in the Original FY 2019 Budget. The following is a summary of the changes in the number of full-time employees since the Original FY 2019 Budget was approved:

Full-time positions September 30, 2018	**278**
Positions Added in FY 2019:	
Line Specialist, Electric Transmission & Distribution	1
Apprentice Line Specialist l, Electric Transmission & Distribution	1
Electrical Engineer, Electric & Gas Engineering	1
GIS Analyst, Electric & Gas Engineering	1
Environmental Engineer, Water/Wastewater Engineering	1
Full-time positions proposed, September 30, 2019	**283**
Positions Proposed in Original FY 2020 Budget:	
Senior Plant Operator, Water Reclamation	1
Design Engineer, FPUAnet Communications	1
Full-time positions proposed, September 30, 2020	**285**

When an employee leaves FPUA, the viability of reorganizing workflows is evaluated. As a result, positions are being added when the need arises (or is anticipated), and eliminated when possible. The increase in the number of full-time positions is expected to yield improved productivity and the ability to complete projects on schedule.

There are currently 16 employees participating in the deferred retirement option program (DROP), resulting in savings of $149,507 in FY 2019 and $94,376 in FY 2020 for employer retirement contributions which are not being made for these employees.

PERSONNEL - NUMBER OF FULL-TIME POSITIONS

DEPARTMENT	FINAL 9/30/2017	FINAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020
01 Manatee Observation & Education Center	3 P	4 P	4 P	4 P
02 Treasure Coast Energy Center	13 D	15 D	15 D	15 D
10 Board	5	5	5	5
11 Director of Utilities	2	2	2	2
12 Attorney	1	1	1	1
15 Human Resources	3	3	3 D	3 D
18 Safety	1 P	1 P	1 P	1 P
21 Finance	13	13	13	13
22 Materials Management	6 P	6 P	6 P	6 P
31 Director of Utility Support Services	1	2	2	2
32 Information Technology Services	17 D	17 D	17	17
35 Facilities	5 D	5	5	5
41 Community Relations	-	1	1	1
43 Customer Service	26 D	26 D	26 D	26 D
51 Director of Electric & Gas Systems	1	1	1	1
54 Electric Transmission & Distribution	23 D	23	25	25
55 Electric Operations	24 D	23 D	24 D	24 D
56 Electric & Gas Engineering	9 P	11 D, P	13 D, P	13 D, P
61 Director of Water/Wastewater Systems	1	1	1	1
62 Water Resources	24 D	25 D	25 D	25 D
64 Water Distribution	28 D	27 D	27 D	27 D
66 Water/Wastewater Engineering	11 P	12 P	13 P	13 P
74 Gas Operations	15 D	15 D	15 D	15 D
82 Water Reclamation	16 D	16 D	15 D	16 D
84 Wastewater Collection	19 D	20 D	20 D	20 D
93 FPUAnet Communications	3 D	3	3	4
TOTAL	270	278	283	285

D Includes DROP participants
P Excludes part-time positions

OPERATIONS & MAINTENANCE EXPENSES

The schedule below summarizes budgeted total expenses by major classifications:

	Original Budget FY 2019	Amended Budget FY 2019	Percent Change	Original Budget FY 2020	Percent Change
Purchases for Resale	$ 49,410,965	$ 49,133,000	(0.6%)	$ 48,063,599	(2.2%)
Personnel Services	16,744,825	16,336,749	(2.4%)	17,558,568	7.5%
Employee Benefits	8,029,336	8,355,930	4.1%	8,741,962	4.6%
Contractual Services	7,916,053	7,614,404	(3.8%)	7,894,122	3.7%
Commodities	3,477,894	3,483,908	0.2%	3,655,407	4.9%
Depreciation	14,000,000	13,000,000	(7.1%)	13,000,000	0.0%
Interest Expense	2,879,479	3,040,879	5.6%	2,799,204	(7.9%)
City Distribution	6,082,515	6,125,454	0.7%	6,268,101	2.3%
Other Fixed & Sundry	4,183,328	4,037,910	(3.5%)	4,186,796	3.7%
TOTAL	112,724,395	111,128,234	(1.4%)	112,167,759	0.9%
Less Transfers	2,557,000	2,103,000	(17.8%)	2,103,000	0.0%
TOTAL APPROPRIATION	$110,167,395	$109,025,234	(1.0%)	$110,064,759	1.0%

*Transfers include capitalized labor and overhead, as well as unallocated contingency.

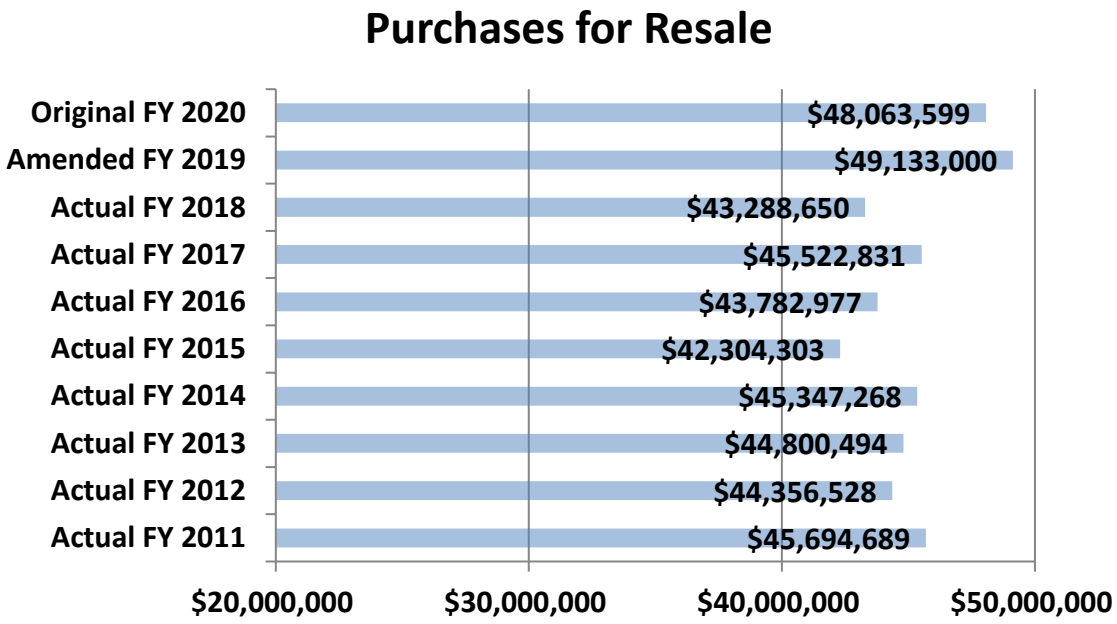
As always, the O&M Budget supports the high quality of services and products to which FPUA's customers have become accustomed. In addition, it meets regulatory standards (including unfunded mandates) and reflects appropriate adjustments due to the changing economy.

Summary tables and graphs of O&M expenses are located on pages 63 through 67. The details for each department can be found on pages 70 through 131.

In the Amended FY 2019 O&M Budget, expenses before transfers total $111,128,234, which is an decrease of 1.0% from the Original FY 2019 Budget. This decrease is primarily attributable to a $1,000,000 decrease in Depreciation. The Original FY 2020 O&M Budget expenses total $112,167,759 which is an increase of 0.9% from the Amended FY 2019 Budget, and a decrease of 0.5% when compared to the Original FY 2019 Budget, is also attributable to the projected decrease in Depreciation.

Explanations for some of the major increases/decreases between the Original FY 2019 Budget and the Amended FY 2019 Budget and the Original FY 2020 Budget are discussed in greater detail below:

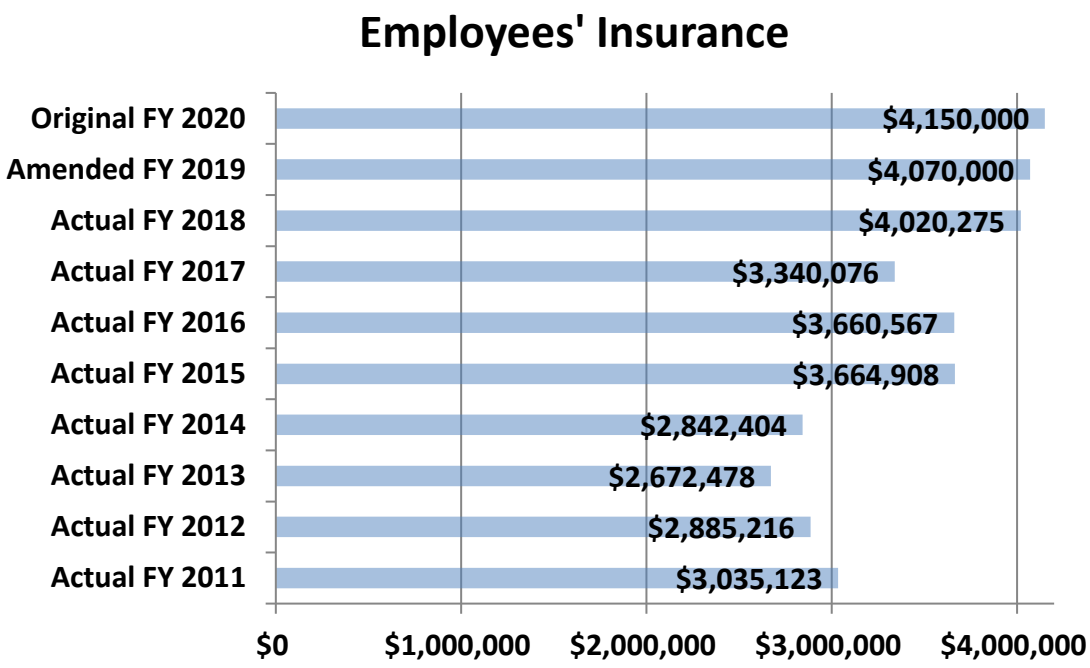
- **3360 – Purchases for Resale:** The chart below illustrates the changes in the cost of purchased power and natural gas FPUA has experienced in the past ten years. FPUA's power supplier, Florida Municipal Power Agency (FMPA), passes through its costs to the member cities of the All-Requirements Project (ARP). The cost of purchased power and natural gas is recovered through the power cost adjustment (PCA) and the purchased gas adjustment (PGA). Estimated FY 2020 purchases for resale have decreased when compared to the Amended FY 2019 Budget due to decreases in the estimated price of power purchased from FMPA.



- **1010 – Salaries and Wages:** The personnel head count has increased for FY 2020 due to projected growth. The Amended FY 2019 budget has decreased 2.9% from the Original FY 2019 budget due to employee turnover and vacancies. The FY 2020 budget for salaries and wages has increased 5.0% as compared to the Original FY 2019 budget. Wage increases, in the amount of $638,530 (general pay increase of 2% plus up to 2% for performance incentives) have been included in the FY 2020 Original Budget, but will only be paid if approved separately by the FPUA Board.

- **1020 – Overtime:** Much of the increase in the FY 2019 Amended Budget compared to the Original, as well as the decrease in the FY 2020 Original Budget compared to the FY 2019 Amended, is due to planned outages at the Treasure Coast Energy Center in FY 2019.

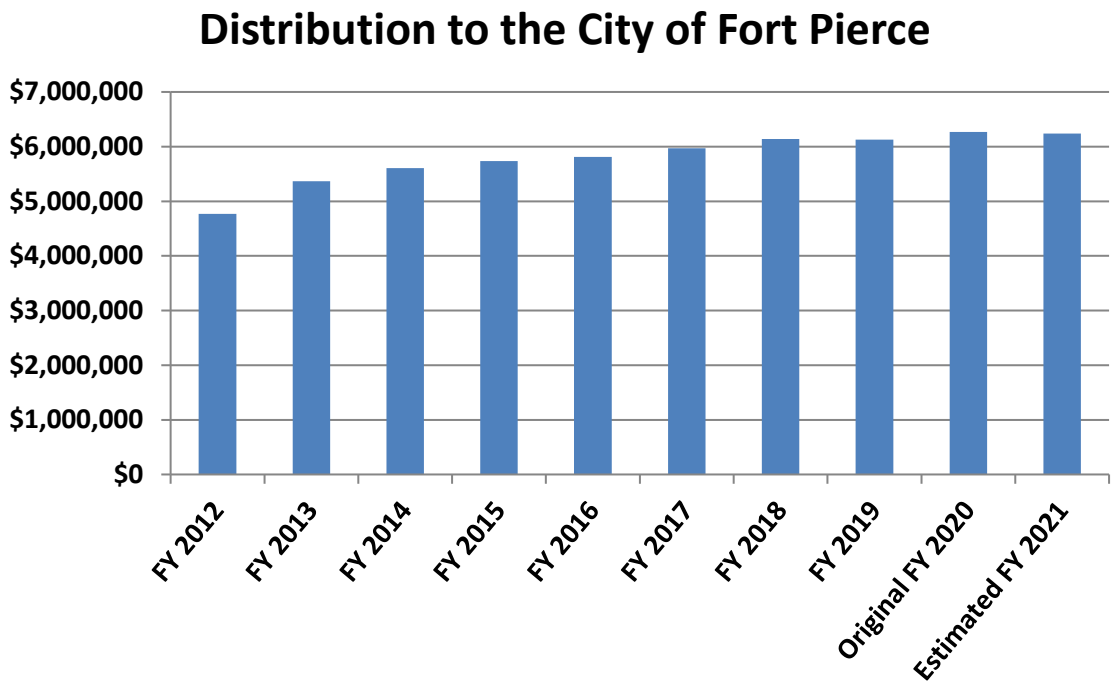
- **4050 – Retirement:** The actuarially-required employer contribution to the City of Fort Pierce Retirement and Benefit System will decrease from 18.11% in FY 2019 to 17.58% in FY 2020.
- **4070 – Employees' Insurance:** FPUA is self-insured for employees' health and dental coverage. Since FY 2015, actual costs have increased an average of 3.2% per year, which is far below industry averages. This trend of modest increases is expected to continue for FY 2019 and FY 2020.



- **4110 – Net OPEB Expense:** The healthcare benefit FPUA makes available to its retirees is referred to as an Other Post-Employment Benefit (OPEB). Although retirees pay 100% of the estimated cost of the benefit, the cost of healthcare for a retiree is assumed to be more than for an average active employee. As a result, there is an "implied subsidy" which is a cost to FPUA. This cost reflects the liability for benefits expected to be paid on behalf of current active employees when they retire in the future. Due to the implementation of Governmental Accounting Standards Board Statement No. 75 (GASB 75) and prior year accruals, this liability is now decreasing, and is projected to be a credit for the FY 2019 Amended and FY 2020 Original Budgets. An actuarial study is performed bi-annually. This is a non-cash expense, and the liability is not being funded.

- **9000 – Distribution to the City of Fort Pierce:** As provided for by the Charter of the City of Fort Pierce, Florida, a percentage of the FPUA's utility systems revenue is distributed

to the City's General Fund on an annual basis. The distribution calculation is based on the preceding fiscal year's audited financial statements. The distribution for FY 2019, payable in April 2020, is estimated to be $6,268,101, up $142,647 or 2.3% from the FY 2018 distribution paid in April 2019. The distribution for FY 2020, payable in April 2021, is estimated to be $6,238,735, down $29,366 or 0.5% from the distribution for FY 2019.



- **2250 – Community Relations:** Funding in the amount of $100,000 has been included in the FY 2019 Amended Budget and increased to $125,000 in the FY 2020 Original Budget for the Weatherization and Educational Outreach Program to serve qualified low-income homeowners who are FPUA customers.

- **4700 – Utility Bad Debt Expense:** FPUA's deposit procedures have been enhanced to restore adequate deposits and reduce bad debt from under-deposited accounts.

- **5721 – Interest – Bonds:** Due to the level design of FPUA's debt service structure, the decrease in this line is offset by an increase in principal payments made each October 1.

- **9010 – Contingency:** FPUA's O&M Contingency amount is now $1,000,000 in each year, to cover unanticipated or extraordinary expenses. Expenses against these amounts may only be made with the approval of the Board.

- **9030 – Depreciation:** Depreciation, which is an allocation of the cost of capital assets over their estimated useful lives, is expected to remain flat.

DEBT SERVICE

A summary of each system's cost of borrowed money is in the Debt Service section of this Budget. The debt service narrative and schedules are located on pages 46 through 48. These schedules reflect the anticipated principal and interest payments due in future periods.

DEBT SERVICE COVERAGE RATIO

The Debt Service Coverage Ratio is listed on page 43 and is estimated at 3.26 times for FY 2019, and 2.93 times for FY 2020. Based on these projections, FPUA is expected to maintain its debt service coverage well above the minimum requirement of 1.25 times.

CAPITAL IMPROVEMENT PLAN (CIP)

The FY 2020 Capital Budget totals $22,758,973, including contingency funding of $500,000. The CIP totals $122,641,458 for FY 2020 through FY 2024, and includes funding for improvements to aging infrastructure in order to maintain the quality and reliability of its services. Projects which will improve FPUA's reliability, efficiency or safety account for 35% of the FY 2020 – FY 2024 CIP. FPUA's coordination of efforts with the City of Fort Pierce, St. Lucie County and Florida Department of Transportation roadway plans will benefit all entities with the efficient completion of these projects. Government and regulatory-required projects account for 35% of the FY 2020 – FY 2024 CIP.

At the end of each fiscal year, funding for some capital projects remains unspent due to unexpected delays. In an effort to reduce the need for budget transfers to complete these projects, for which the funding has already been approved, staff has received authorization to carry over budgeted funds for partially completed projects which remain from FY 2019 and spend those funds in FY 2020 without additional Board approval. At the end of each fiscal year, a report on those capital projects requiring carryover funds, including the amounts spent, amounts to be carried over, and percent complete, will be provided to the Board as an information item.

The proposed FY 2020 – FY 2024 CIP consists of the following major projects which account for 42% of the total:

PROJECT DESCRIPTION	SYSTEM	AMOUNT
Advanced Metering Infrastructure	E,G,W	$9,158,500
Storm Hardening	Admin, E	5,163,809
Water Mains Miscellaneous R&R	W	5,045,861
System Expansion Projects	G,W,WW	5,015,000
Wastewater Main Lining	WW	4,210,376
Governmental & Other Required	E,G,W,WW	4,040,485
Main/Service/Valve Replacements	W	3,609,591
New Construction – Commercial	E	3,346,091
IWRF Emergency Standby Generator	WW	3,214,999
City Roadway Projects	W,WW	3,165,000
Digiorgio Road Wastewater Improvements	WW	2,783,461
Kings Hwy - Okeechobee Rd to Orange Ave	W,WW	2,081,164
Lincoln Park Smart Neighborhood Initiative	FPUAnet	1,200,000

The portion of the FY 2020 Capital Budget that will be funded by rates is $16,780,120, or 74% of the total. Contributions from outside sources are expected to fund 19% of the FY 2020 Capital Budget. The Advanced Metering Infrastructure (AMI) project is expected to span a six-year timeframe, and is estimated to cost $9 million. Some of the AMI project and a few other system expansion projects are expected to be debt funded, and account for 5% of the FY 2020 Capital Budget.

The remaining 2% of the FY 2020 Capital Budget is identified as contingency. Contingency funds will only be used as a result of unforeseen events. All requests for use of contingency funds will be submitted to the FPUA Board for approval. In the event that contingencies are drawn upon, they will be funded through cash reserves and/or contributions from outside sources.

The multiplicity of requirements by regulatory and governmental agencies demands a considerable amount of capital. Thirty-five percent of the FY 2020 – FY 2024 CIP will be committed by FPUA to remain in compliance with the requirements and standards set by regulatory agencies or required by state or local government. Sixteen percent of the CIP is attributable to new growth. Replacement of aging operating systems, overall system improvements and the replacement of worn out equipment account for 13% of the CIP. With an aging infrastructure, these renewals and replacements are critically necessary.

Over the last 10 to 15 years, FPUA has incurred considerable renewal and replacement expenses in an effort to prevent unplanned system outages. Capital projects may or may not have an ongoing financial impact on FPUA's operating budget. The projected annual impact is described in more detail on page 140. Decreases in operations and maintenance costs do result from renewals and replacements. As well, it is less costly to perform preventative maintenance than to make emergency repairs. The Electric system has replaced conductors, static lines, and transformers. The Supervisory Control and Data Acquisition (SCADA) system is continually being upgraded to allow personnel to monitor and control utility operations remotely. Electronic relays have been installed in the substations, and an Integrated Voice Response (IVR) system has been implemented to facilitate automated outgoing calls, incoming calls, and bill payment options. The Water and Wastewater systems have completed water well refurbishments and replacements, water treatment plant improvements and expansions, wastewater treatment plant improvements, and wastewater system inflow and infiltration remediation. A continuing program is in place to replace cathodic protection in the Natural Gas system and add it where it is needed. The replacement of old, gasoline-powered vehicles with clean, compressed natural gas bi-fuel vehicles is expected to pay off in the long run. All four utility systems are continually making system improvements associated with street refurbishment. Unfortunately, the resources necessary to accomplish all of these system improvements are limited.

Capital projects and fixed asset purchases are discussed in additional detail in the Capital section of the Budget, beginning on page 133.

ESTIMATE OF FUNDS AVAILABLE FOR CAPITAL AND OTHER

The amount of current-year cash available for capital expenses and other, based on budgeted revenues and expenses, is estimated to be $11,006,996 in FY 2019 and $8,698,561 in FY 2020. (See table on page 41). If these estimates are correct, and the amount available falls short of the cash required to fully fund FPUA's capital program, staff will use cash reserves and/or reduce capital spending.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Fort Pierce Utilities Authority, Florida, for its Annual Budget for the fiscal year beginning October 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. FPUA has received this award for the past 23 consecutive years.

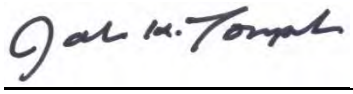
This award is valid for a period of one year only. FPUA believes the current Budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.

SUMMARY

Higher projected natural gas prices drive the increases in projected revenue and expenses over prior year actuals. Projected revenues and expenses show only small increases when compared to prior year budgeted amounts. The estimated debt service coverage and days cash-on-hand ratios remain well above those required by FPUA bond covenants. This Annual Budget and Resolution will be presented at the July 2, 2019 FPUA Board meeting.

We extend our personal thanks to the dedicated employees who spent many hours preparing, revising, and finalizing this document.

Respectfully submitted,



John K. Tompeck, P.E.
Director of Utilities



Nina B. Penick, CPA
Director of Financial Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Fort Pierce Utilities Authority

Florida

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrill

Executive Director

BUDGET POLICY

- In accordance with the City of Fort Pierce Charter, Article XII, Section 176 (12), FPUA shall annually prepare and adopt a budget for the ensuing year and furnish a copy to the City Commission at least forty-five (45) days prior to the beginning of the next fiscal year (October 1). If a four-fifths (4/5) vote of the City Commission does not disapprove of any line item expenses in the budget, or any amendments thereto, within thirty (30) days of the date of submission to the City Commission, the budget or any amendments thereto shall be deemed approved as submitted. The City Commission may not increase any amounts in the proposed budget or amendments thereto, but may reduce by a four-fifths (4/5) vote of the city commission any line item in the budget or amendments thereto. The City Commission may by majority vote waive the thirty-day period for disapproval and approve the budget, or any amendment thereto. Any expenses disapproved shall not be authorized. No amendments to the FPUA budget shall be authorized unless submitted to the City Commission.

- The budget includes proposed capital and operations and maintenance expenses and the means by which they are to be financed. The budget is presented on the accrual basis; accordingly, revenues and expenses are budgeted for the specific periods of time and are recorded as incurred, along with acquired assets, without regard to the date of receipts or payment of cash, which is consistent with generally accepted accounting principles (GAAP).

- Once approved, the Annual Budget becomes the basis for capital and operations and maintenance expenses during the ensuing fiscal year. Expenses may not exceed the adopted budget.

- Formal budgetary integration is employed as a management control device during the year. Controls are in place to reduce the possibility of overspending in individual line items. Requisitions that exceed budgeted amounts are flagged as such, and are not converted to Purchase Orders until the over-budget condition is corrected. Cumulative budget transfers are limited to the spending authority levels of Department Heads, Directors and the Director of Utilities. All cumulative budget transfers that exceed $25,000 must be approved by the FPUA Board.

- After the close of the fiscal year, the budget is amended to reflect changes in available revenues and transfers of appropriations between departments and utility systems. Unexpended balances of appropriations lapse at year end.

BUDGET PREPARATION PROCESS



COMPILATION

Each department completes Operations and Maintenance (O&M) Budget worksheets which are provided by Finance, including comparative prior year's data. Previously approved personnel changes are incorporated into existing personnel budgets and the O&M budget worksheets. Departments are also provided with templates and historical trends to complete worksheets for the Capital Improvement Plan (CIP). These budget worksheets are the basis for the O&M Budget and CIP. Department Heads review and update the worksheets as necessary, and Directors give final approval.

REVIEW AND REVISE

Once all budget worksheets are completed by the departments, they are then compiled and summary schedules are prepared to provide an overview of the departmental budgets. A draft of each budget document is sent to the Budget Review Committee (BRC) prior to the budget meetings. The BRC, consisting of the Director of Utilities, Director of Financial Services, Controller, and the Assistant Controller and Utility Accountant with the corresponding responsibility for either Capital or O&M Budget, meets to discuss the budgets with the respective Department Heads and Directors, and to make revisions as needed. The Department Heads and Directors must also describe their Goals and Objectives, Accomplishments, and Performance Measures. A Budget Workshop is held for the benefit of the FPUA Board and City Commissioners and is open to the public. At the Workshop, budgets are presented for review and discussion.

The Director of Financial Services submits the completed O&M Budget and CIP to the Director of Utilities, which is then submitted to the FPUA Board for approval. The public is invited to this meeting and individuals are given the opportunity to address their questions and concerns.

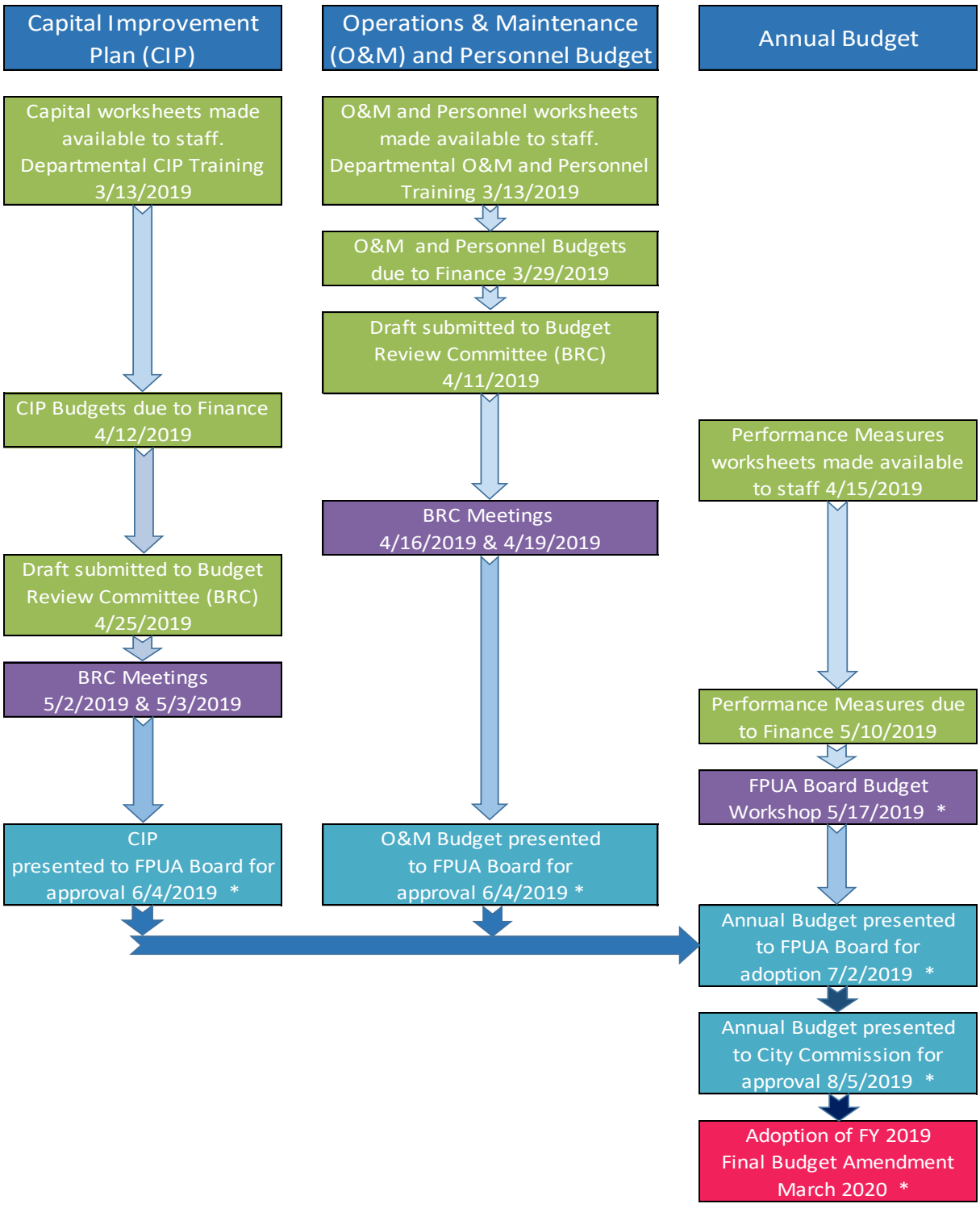
APPROVAL

The FPUA Board reviews and approves each of the two prefatory budgets - the O&M Budget, which includes Revenue and Personnel, and the CIP. The final Annual Budget document is a compilation of these two budget documents summarized, and highlighted with comparisons and trends. It is sent to the Director of Utilities for review before being submitted to the FPUA Board for adoption by Resolution. The final step in the budget approval process is to present the Annual Budget to the City Commission for their approval.

FINAL BUDGET AMENDMENT

The budget and amendments thereto, have been approved according to the above procedures.

Budget Preparation Flowchart



* Members of the public are invited to these meetings.

SIGNIFICANT FINANCIAL POLICIES

The accounting policies of FPUA conform to generally accepted accounting principles (GAAP) as applicable to local governmental units. FPUA complies with the standards of the Governmental Accounting Standards Board (GASB) as they become effective. Private-sector standards of accounting and financial reporting issued on or before November 30, 1989 are followed to the extent that those standards do not conflict with or contradict GASB pronouncements, in accordance with GASB 62. The following is a summary of the more significant policies unique to FPUA:

REPORTING ENTITY

The voters of the City of Fort Pierce, Florida authorized the organization of Fort Pierce Utilities Authority (FPUA) at a special election held May 30, 1972. FPUA commenced operations as of June 30, 1972, and is responsible for management and operation of the combined Electric, Water, Wastewater and Natural Gas Systems, as well as the Treasure Coast Energy Center, the Manatee Observation and Education Center (MOEC) and FPUAnet® Communications. The City Charter, Article XII, defines the powers, duties and responsibilities of FPUA. The members of FPUA's governing board are selected or removed from office by the Fort Pierce City Commission. FPUA's budget is subject to approval of the City Commission, as are rates for service.

The accounts of the various utility systems of FPUA are included as a discretely presented component unit within the financial statements of the City of Fort Pierce, Florida. FPUA has no component units.

BASIS OF PRESENTATION – FUND ACCOUNTING

The accounts of FPUA are an enterprise fund, which is organized on the basis of systems (Electric, Water, Wastewater, Natural Gas, Manatee Observation & Education Center, FPUAnet® Communications, Treasure Coast Energy Center and Shared Services), each of which is considered a separate accounting entity. Resources are allocated to, and accounted for, in these systems based upon the purpose for which they are to be spent. For external reporting purposes, these systems are combined. This document presents a balanced budget; i.e., expenses do not exceed revenues or amounts carried over from prior fiscal years.

BASIS OF ACCOUNTING AND BUDGETING

The budget and the financial statements are prepared on the accrual basis; accordingly, budgeted revenues are recognized when earned, and budgeted expenses are recognized when incurred, regardless of the timing of related cash flows.

BOND COVENANT COMPLIANCE

FPUA is in compliance with the covenants set forth in Resolution No. UA 85-29, as amended, which includes:

- The Debt Service Coverage Ratio must exceed 1.25 times.
- A minimum Days Cash on Hand Ratio of at least 45 must be maintained as of September 30 and March 31 of each year.

CASH HANDLING POLICY

1. All cash, checks, money orders, and cashier's checks (revenues) will be recorded on the date received and forwarded to the bank for deposit.
2. All checks, money orders, etc. will be endorsed with the FPUA endorsement stamp upon receipt.
3. Daily cash reports must be presented to the Department of Finance.
4. Cash drawers will be counted and balanced daily.
5. Bank account activity is reviewed daily for otherwise unaccounted-for items.

INVESTMENT POLICY

Purpose:
Resolution No. U.A. 2002-3, February 5, 2002, sets the criteria for the operation of the investment portfolio. The primary goal is to establish a conservative set of investment criteria to prudently protect FPUA's principal sums and enable generation of a fair rate of return on investments.

Responsibility:
The Director of Financial Services is responsible for the implementation of the investment policy, which has been approved by the FPUA Board. An Investment/Financial Committee, which includes FPUA Directors and one FPUA Board member, was established in 2009 to provide guidance to the Director of Financial Services.

Types of Investments Allowed and Limitations:

1. The Local Government Surplus Funds Trust Fund.
2. Negotiable direct obligations of the United States Government, or obligations, the principal and interest of which are unconditionally guaranteed by the United States Government.
3. Obligations of the federal farm credit banks, the Federal Home Loan Mortgage Corporation, including Federal Home Mortgage Corporation participation certificates, or the Federal Home Loan Bank or its district banks, or obligations guaranteed by the Government National Mortgage Association.
4. Obligations of the Federal National Mortgage Association, including Federal National Mortgage Association participation certificates and mortgage pass-through certificates guaranteed by the Federal National Mortgage Association.
5. Repurchase Agreements of the types of investments listed in Sections 2, 3, and 4 above to the following extent and limitations:
    a. The investment securities must be wireable.
    b. The investment securities must be for no longer than ten years.
    c. The market value of the securities plus accrued interest must exceed FPUA's repurchase principal plus interest due at time of repurchase by 2%.
    d. FPUA will have the funds to purchase the securities wired to a designated Federal Reserve Bank through a designated third party national bank.

e. The securities to be purchased will also be wired to the designated Federal Reserve Bank, and the actual transfer of funds for securities will not take place until both funds and securities are in the possession of the designated Federal Reserve Bank.

f. The designated Federal Reserve Bank will hold the securities. The Federal Reserve Bank will issue a safekeeping receipt to the designated national bank to the credit of FPUA.

g. The terms of the Repurchase Agreement will be spelled out on the confirmation received from the dealer or broker as follows:
    1) Date of purchase.
    2) Rate of interest to be paid on the repurchase principal.
    3) Complete description of securities purchased.
    4) Date these securities are to be repurchased from FPUA.

h. Section 5 restrictions do not apply to overnight repurchase agreements acquired through St. Lucie County, Florida, commercial banks that are public qualified depositories pursuant to Chapter 280, Florida Statutes.

6. Interest-bearing time deposits or savings accounts in banks organized under the laws of this state, in national banks organized under the laws of the United States and doing business and situated in this state, in thrift institutions which are under state supervision, or in federal thrift institutions located in this state and organized under federal law and federal supervision, provided that any such deposits are secured by collateral as may be prescribed by law.

7. Deposits and certificates of deposit in out-of-state banks, savings and loan associations, or other regulated financial institutions insured by FDIC.

8. Full faith and credit direct general obligations of any state, or unlimited tax direct obligations of any political subdivision thereof, to the payment of which the full faith and credit of such political subdivision is pledged, provided that at the time of purchase such obligations are rated in either of the two highest rating categories by a nationally recognized bond rating agency.

Risk Management:

1. Reduce losing purchasing power of interest and principal to be received in the future by keeping investments short-term.
2. Minimize the risk of unreturned principal and interest through short-term and conservative investments.

Investment Techniques:

It is recognized that the future level of interest rates is almost impossible to predict. When interest rates are at higher levels, funds may be shifted to longer maturities to lock into higher yields; when interest rates are at lower levels, funds will be placed in short-term maturities to avoid being locked in to low rates of return. All investments are purchased through an informal bidding award process.

PROCUREMENT POLICY

UP TO $1,500

Departments are authorized to spend up to $1,500, with proper approvals. Purchases over $1,500 require a purchase order.

$1,501 TO $10,000

For purchases over $1,500, but no more than $10,000, departments must submit an electronic purchase requisition with comparative quotes for approval in accordance with the spending authority granted by the respective Director or Department Head. The requisition is ultimately forwarded to the Department of Finance, where the purchase order is created and distributed.

$10,001 TO $25,000

The Director of Utilities can authorize purchases up to $25,000. Purchases over $10,000 must be formally bid, unless a specific exemption applies. Departments must submit an electronic purchase requisition flagged as a Purchase Order Authorization (POA) for such purchases, with bid specifications attached, for approval in accordance with the procedure above. The POA is then submitted to the Purchasing Program Manager for formal bidding or review of exemption documentation. After the bid evaluation and recommendation, the requisition is then forwarded to the Department of Finance, where the purchase order is created and distributed.

OVER $25,000

The FPUA Board must approve purchase orders over $25,000. Purchases more than $25,000 are handled in the same manner as purchases from $10,001 to $25,000 except that the FPUA Board must also authorize the purchase.

CAPITAL SPENDING POLICY

Utility plant is stated at cost for items constructed or acquired by purchase and at the estimated fair market value on the date received for items contributed. Depreciation is charged, on a straight-line basis, as an expense against operations over the estimated useful life of the related asset. Capital expenditures are defined as the purchase or construction of an asset with a useful life of three or more years, with an individual unit cost exceeding $5,000.

Each year, FPUA Board members, Department Heads and key staff members develop a strategic plan, including vehicle and equipment replacement, taking into consideration both expansion and major rehabilitation. The key items identified are then combined into the 5 year Capital Improvement Plan (CIP) and put through the same rigorous scrutiny as the other budgets to determine which projects/items will be funded in the upcoming fiscal year.

At the time major capital expenditures are initiated, or when capital cannot be funded from rates or other sources, staff seeks FPUA Board approval to obtain alternative financing.

UNIT SALES STATISTICS

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
ELECTRIC - MWH				
Residential	235,521	233,074	233,059	233,059
General Service	307,770	304,108	308,939	308,939
Street Lights	3,108	3,112	3,215	3,215
Traffic Signals	792	798	800	800
Rental Lights	6,227	6,227	5,987	5,987
TOTAL	553,418	547,319	552,000	552,000
WATER - 1000's of GALLONS				
Residential	889,831	874,690	901,700	901,700
General Service	1,440,426	1,402,205	1,534,900	1,534,900
Sales for Resale	335,494	314,748	313,800	313,800
TOTAL	2,665,751	2,591,643	2,750,400	2,750,400
NATURAL GAS - CCF				
Residential	427,855	440,858	452,500	431,674
General Service	2,114,141	2,224,479	2,375,624	2,266,291
Heat Only	598	1,016	620	620
Contract Sales	1,624,410	1,635,710	1,656,715	1,656,715
TOTAL	4,167,004	4,302,063	4,485,459	4,355,300
WASTEWATER - 1000's of GALLONS				
Residential	641,849	625,727	640,800	640,800
General Service	910,512	908,627	923,600	923,600
TOTAL	1,552,361	1,534,354	1,564,400	1,564,400

COMPUTATION OF CHANGE IN NET POSITION AND FUNDS AVAILABLE FOR CAPITAL AND OTHER

AMENDED BUDGET FY 2019	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
REVENUES	$70,930,228	$18,362,623	$4,930,607	$15,554,652	$3,085,777	$112,863,887
EXPENSES	69,843,893	18,599,103	5,027,433	12,428,573	3,126,232	109,025,234
Change in Net Position	1,086,335	(236,480)	(96,826)	3,126,079	(40,455)	3,838,653
ADD BACK:						
Depreciation	4,329,718	4,689,228	333,884	3,570,987	76,183	13,000,000
Debt Accretion	524,923	509,769	31,837	206,938	-	1,273,467
Amortization of deferred charges and bond discounts	11,076	7,145	890	3,600	-	22,711
SUBTRACT:						
Principal payments on debt	2,453,826	2,382,986	148,825	967,363	-	5,953,000
Restricted CIC's not spent	-	310,900	-	851,500	-	1,162,400
OPEB accrual	4,179	3,758	930	2,562	1,006	12,435
FUNDS AVAILABLE FOR CAPITAL AND OTHER	**$ 3,494,047**	**$ 2,272,018**	**$ 120,030**	**$ 5,086,179**	**$ 34,722**	**$ 11,006,996**

ORIGINAL BUDGET FY 2020	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
REVENUES	$69,679,831	$18,338,623	$4,757,607	$14,246,652	$3,784,289	$110,807,002
EXPENSES	69,636,494	19,037,157	5,078,959	12,665,866	3,646,283	110,064,759
Change in Net Position	43,337	(698,534)	(321,352)	1,580,786	138,006	742,243
ADD BACK:						
Depreciation	4,452,193	4,600,083	355,727	3,515,011	76,986	13,000,000
Debt Accretion	450,558	437,551	27,326	177,622	-	1,093,057
Restricted CIC's spent in excess of received	-	158,574	-	-	-	158,574
Amortization of deferred charges and bond discounts	10,766	6,945	865	3,499	-	22,075
SUBTRACT:						
Principal payments on debt	2,479,382	2,407,805	150,375	977,438	-	6,015,000
Restricted CIC's not spent	-	-	-	289,953	-	289,953
OPEB accrual	4,151	3,728	924	2,587	1,045	12,435
FUNDS AVAILABLE FOR CAPITAL AND OTHER	**$ 2,473,321**	**$ 2,093,086**	**$ (88,733)**	**$ 4,006,940**	**$ 213,947**	**$ 8,698,561**

ESTIMATED DISTRIBUTION TO THE CITY OF FORT PIERCE

AMENDED FY 2019 REVENUE BUDGET	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
GROSS REVENUE	$ 70,930,228	$ 18,362,623	$ 4,930,607	$ 15,554,652	$ 3,085,777	$ 112,863,887
REVERSE:						
Purchased Power & Gas Adjustments	3,103,900	-	333,000	-	-	3,436,900
Capital Contributions	177,000	860,000	35,000	868,000	100,000	2,040,000
Grant Revenue	-	-	-	-	10,000	10,000
FMPA O&M Contract Income	-	-	-	-	1,988,301	1,988,301
Gas Piping & Appliance Revenue	-	-	189,000	-	-	189,000
Gas Piping & Appliance Costs	-	-	(77,000)	-	-	(77,000)
Revenue for City Billing	77,931	56,123	11,307	41,652	187	187,200
Extraordinary Income	178,397	-	-	-	-	178,397
MOEC Operating Revenue	-	-	-	-	442,747	442,747
ADJUSTED GROSS REVENUE	$ 67,393,000	$ 17,446,500	$ 4,439,300	$ 14,645,000	$ 544,542	$ 104,468,342
DISTRIBUTION TO CITY PAYABLE IN FY 2020	$ 4,043,580	$ 1,046,790	$ 266,358	$ 878,700	$ 32,673	$ 6,268,101

ORIGINAL FY 2020 REVENUE BUDGET	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
GROSS REVENUE	$ 69,679,831	$ 18,338,623	$ 4,757,607	$ 14,246,652	$ 3,784,289	$ 110,807,002
REVERSE:						
Purchased Power & Gas Adjustments	2,103,900	-	352,000	-	-	2,455,900
Capital Contributions	177,000	286,000	25,000	348,000	500,000	1,336,000
Grant Revenue	-	-	-	-	10,000	10,000
FMPA O&M Contract Income	-	-	-	-	2,161,007	2,161,007
Gas Piping & Appliance Revenue	-	-	189,000	-	-	189,000
Gas Piping & Appliance Costs	-	-	(77,000)	-	-	(77,000)
Revenue for City Billing	77,931	56,123	11,307	41,652	187	187,200
MOEC Operating Revenue	-	-	-	-	565,985	565,985
ADJUSTED GROSS REVENUE	$ 67,321,000	$ 17,996,500	$ 4,257,300	$ 13,857,000	$ 547,110	$ 103,978,910
DISTRIBUTION TO CITY PAYABLE IN FY 2021	$ 4,039,260	$ 1,079,790	$ 255,438	$ 831,420	$ 32,827	$ 6,238,735

BUDGETED STATEMENT OF NET POSITION

The first page of the Budgeted Statement of Net Position displays the Total Assets and Deferred Outflows of resources, and the second page displays the Total Liabilities, Deferred Inflows of Resources and Net Position of the statement. Total Assets and Deferred Outflows are equal to Total Liabilities, Deferred Inflows plus Total Net Position, which are projected to be $193,672,000 as of September 30, 2019 and $194,414,000 as of September 30, 2020.

This projection assumes that capital expenditures will be $12,600,000 in FY 2019 and are estimated for FY 2020 to be 40% of the budgeted capital dollars excluding contingencies. The continuing need for system renewals and the reliability of FPUA's infrastructure will force the use of unrestricted cash.

The decline in Total Current Assets for FY 2019 and FY 2020 is affected by a decrease in unrestricted cash. The anticipated increase in the cost of purchased power will impact changes in Net Position. Any increases in purchased power will reduce the existing over-recovery of Purchased Power and is reflected in the change in Deferred Inflows of Resources in the FY 2019 and FY 2020 budgets.

The current ratios on restricted and unrestricted accounts demonstrate FPUA's ability to pay debt, which is a key indicator of solvency. Higher ratios indicate an increased ability to repay debt. The debt to equity ratio of 0.47 in the FY 2020 Original Budget shows that for every dollar of internal financing, there will be $0.47 in financed debt. Debt Service coverage ratio is a ratio of Net Available Income to the Net Cash required to cover our Debt Service.

Selected financial ratios are highlighted below:

FINANCIAL RATIOS	ACTUAL 9/30/2018	AMENDED BUDGET 9/30/2019	ORIGINAL BUDGET 9/30/2020
Current Ratio:			
Unrestricted Assets	4.72	4.69	4.68
Restricted Assets	1.28	1.20	1.21
Debt to Equity Ratio	0.52	0.49	0.47
Debt Service Ratio	3.12x	3.26x	2.93x

Net Position is defined as the difference between FPUA's Assets and Liabilities, as displayed on the Budgeted Statement of Net Position. Projected changes in Net Position are as follows:

NET POSITION	Dollars in thousands		
	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
Net Position - Beginning of Year	$ 187,687	$ 189,834	$ 193,672
Change in Net Position	2,147	3,838	742
Net Position - End of Year	$ 189,834	$ 193,672	$ 194,414

BUDGETED STATEMENT OF NET POSITION
(Dollars in Thousands)

	ACTUAL 9/30/17	ACTUAL 9/30/18	AMENDED BUDGET 9/30/19	ORIGINAL BUDGET 9/30/20	CHANGE 9/30/19 TO 9/30/20 $	CHANGE 9/30/19 TO 9/30/20 %
ASSETS AND DEFERRED OUTFLOWS						
ASSETS						
Current Assets:						
Equity in Pooled Cash and Investments	$ 26,661	$ 28,616	$ 26,891	$ 25,583	$ (1,308)	(4.86%)
Accounts Receivable, Net of Allowance for Uncollectible Accounts	8,489	7,820	8,412	8,303	(109)	(1.29%)
Unbilled Receivables	5,626	6,306	6,306	6,306	-	0.00%
Due from Other Governments	2,085	1,962	1,589	1,549	(40)	(2.52%)
Inventories and Other Current Assets	4,514	4,723	4,724	4,724	-	0.00%
Restricted Equity in Pooled Cash and Investments	13,946	12,831	12,114	12,445	331	2.73%
Restricted Cash with Fiscal Agent	6,353	6,379	6,404	6,432	28	0.44%
Total Current Assets	67,674	68,637	66,439	65,341	(1,097)	(1.65%)
Noncurrent Assets:						
Capital Assets:						
Utility Plant in Service	446,447	455,645	457,595	469,095	11,500	2.51%
Construction Work in Progress	20,124	18,052	19,952	15,857	(4,095)	(20.52%)
Less Accumulated Depreciation	(253,514)	(259,869)	(264,119)	(275,619)	(11,500)	4.35%
Total Capital Assets (net of Accumulated Depreciation)	213,057	213,828	213,428	209,333	(4,095)	(1.92%)
Other Noncurrent Assets:						
FMPA Working Capital Receivable	1,919	1,919	1,919	1,919	-	0.00%
Preliminary Surveys	41	68	68	68	-	0.00%
Investment in Public Gas Partners Pool	486	428	428	428	-	0.00%
Restricted Equity in Pooled Cash and Investments	6,857	6,857	6,857	6,857	-	0.00%
Total Other Noncurrent Assets	9,303	9,272	9,272	9,272	-	0.00%
Total Noncurrent Assets	222,360	223,100	222,700	218,604	(4,095)	(1.84%)
TOTAL ASSETS	290,034	291,737	289,138	283,946	(5,192)	(1.80%)
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Pension Outflow	7,979	4,772	5,777	7,590	1,812	31.37%
Deferred Amount on Debt Refunding	132	115	97	81	(17)	(17.27%)
TOTAL DEFERRED OUTFLOWS OF RESOURCES	8,111	4,887	5,875	7,670	1,796	30.57%
TOTAL ASSETS AND DEFERRED OUTFLOWS	$ 298,145	$ 296,624	$ 295,013	$ 291,616	$ (3,397)	(1.15%)

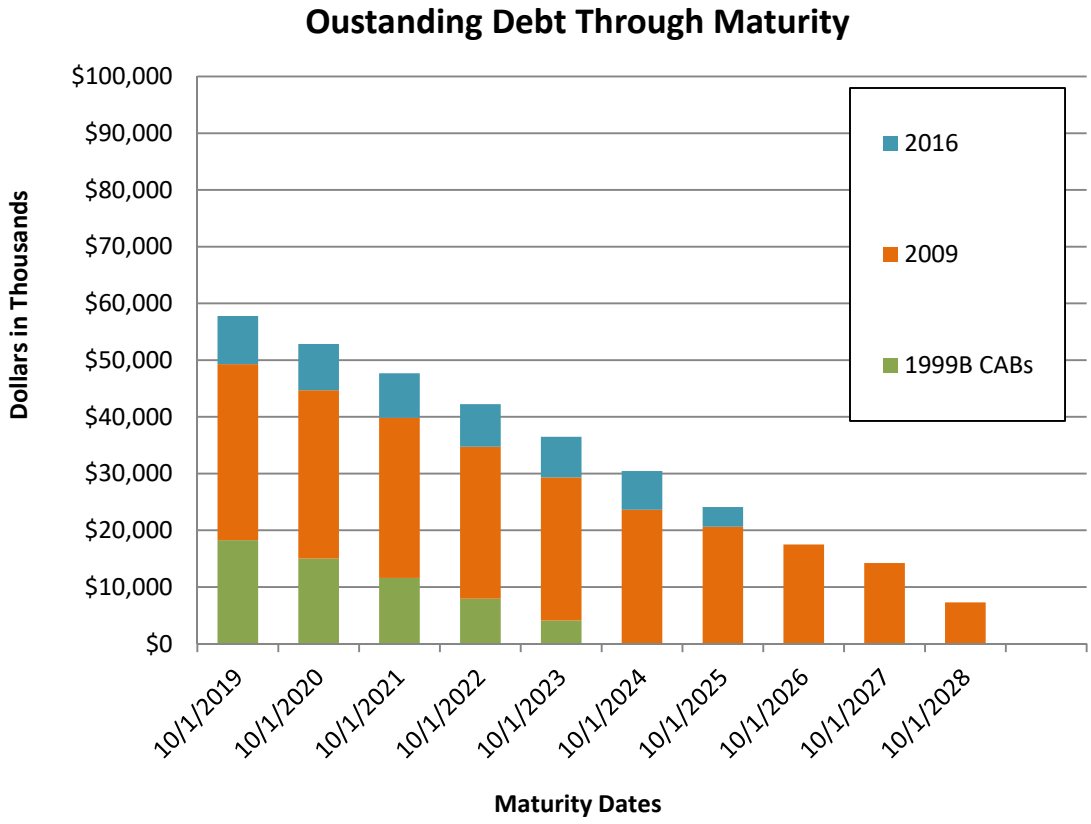
BUDGETED STATEMENT OF NET POSITION
(Dollars in Thousands)

	ACTUAL 9/30/17	ACTUAL 9/30/18	AMENDED BUDGET 9/30/19	ORIGINAL BUDGET 9/30/20	CHANGE 9/30/19 TO 9/30/20 $	CHANGE 9/30/19 TO 9/30/20 %
LIABILITIES, DEFERRED INFLOWS AND NET POSITION						
LIABILITIES						
Current Liabilities:						
Accounts Payable and Accrued Expenses	$ 8,973	$ 8,977	$ 8,727	$ 8,427	$ (300)	(3.44%)
Due to City of Fort Pierce	746	802	801	801	-	0.00%
Customer Deposits	8,029	8,280	8,600	8,800	200	2.33%
Revenue Bonds Payable - restricted assets	5,840	5,897	5,953	6,015	62	1.04%
Accrued Interest Payable - restricted assets	908	881	853	823	(30)	(3.49%)
Capital Leases Payable	11	24	29	34	5	18.47%
Other Current Liabilities	835	658	657	657	-	0.00%
Total Current Liabilities	25,342	25,519	25,620	25,557	(62)	(0.24%)
Noncurrent Liabilities:						
Revenue Bonds Payable, Net of Unamortized Discounts	66,851	62,402	57,728	52,812	(4,916)	(8.52%)
Accrued Compensated Absences	1,968	2,015	2,015	2,015	-	0.00%
Other Post Employment Benefits Obligation	742	856	844	831	(13)	(1.52%)
Net Pension Liability	10,090	7,408	8,412	10,225	1,813	21.55%
Due to St Lucie County	124	77	-	-	-	0.00%
Capital Leases Payable	-	114	85	51	(34)	(39.86%)
Total Noncurrent Liabilities	79,775	72,872	69,084	65,934	(3,150)	(4.56%)
TOTAL LIABILITIES	105,117	98,391	94,705	91,491	(3,213)	(3.39%)
DEFERRED INFLOWS OF RESOURCES						
Purchased Power and Gas Over-Recovery	2,416	4,482	2,719	1,794	(925)	(34.02%)
Deferred Pension Inflow	2,925	3,874	3,874	3,874	-	0.00%
Deferred OPEB Inflow	-	43	44	44	-	0.00%
Total Deferred Inflows of Resources	5,341	8,399	6,636	5,711	(925)	(13.94%)
NET POSITION						
Net Investment in Capital Assets	140,472	145,492	156,745	160,153	3,408	2.17%
Restricted for Capital Improvement Charges	5,522	4,152	3,514	3,645	131	3.73%
Restricted for Debt Service	5,457	5,457	5,457	5,457	-	0.00%
Restricted for Emergencies	900	900	900	900	-	0.00%
Restricted for Renewals and Replacements	500	500	500	500	-	0.00%
Unrestricted	34,836	33,333	26,556	23,760	(2,797)	(10.53%)
Total Net Position	187,687	189,834	193,672	194,414	742	0.38%
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	$ 298,145	$ 296,624	$ 295,013	$ 291,616	$ (3,396)	(1.15%)

OUTSTANDING DEBT

FPUA has three revenue bond series outstanding. All are collateralized by pledge of the net revenues of the combined systems as required by bond covenants. As of June 30, 2019 they consist of:

- $10,223,000 Utilities Revenue Capital Appreciation Bonds, Series 1999B, yield varying from 5.80% to 5.90%. Future bond maturity dates October 1, 2019 through October 1, 2024 carry principal amounts totaling $26,020,000 due in those years in annual amounts ranging from $4,335,000 to $4,340,000. The accreted value as of June 30, 2019 was $22,294,091.
- $34,800,000 Utilities Refunding Revenue Bonds, Series 2009, interest varying from 4.00% to 5.00%. The bonds mature October 1, 2019 through October 1, 2029, with annual principal amounts ranging from $1,310,000 to $7,285,000. The outstanding balance as of June 30, 2019 was $32,335,000.
- $9,545,000 Utilities Revenue Bond, Series 2016, interest fixed at 2.14%. Future bond maturity dates October 1, 2019 through October 1, 2026 carry annual principal amounts ranging from $308,000 to $3,451,000. The outstanding balance as of June 30, 2019 was $8,776,000.



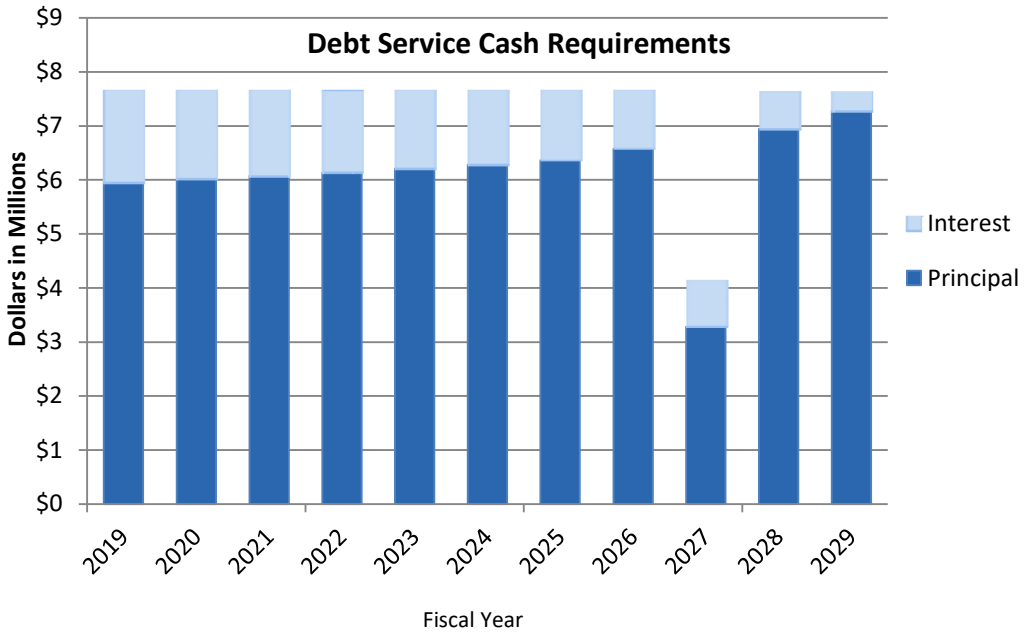
DEBT SERVICE

Following is a summary of each system's cost of borrowed money, including principal repayments and interest expense associated with the retirement of outstanding bonded debt. FPUA does not have a legally mandated debt limit. This schedule includes accretion of Capital Appreciation Bonds, which is not included in the calculation of debt service coverage.

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
ELECTRIC				
Principal	$ 2,407,248	$ 2,430,743	$ 2,453,827	$ 2,479,383
Interest	1,408,340	1,321,222	1,228,013	1,128,657
Total	3,815,588	3,751,965	3,681,840	3,608,040
WATER				
Principal	2,337,752	2,360,569	2,382,986	2,407,805
Interest	1,367,682	1,283,079	1,192,561	1,096,073
Total	3,705,434	3,643,648	3,575,547	3,503,878
NATURAL GAS				
Principal	146,000	147,425	148,825	150,375
Interest	85,416	80,132	74,479	68,453
Total	231,416	227,557	223,304	218,828
WASTEWATER				
Principal	949,000	958,263	967,362	977,438
Interest	555,205	520,860	484,115	444,946
Total	1,504,205	1,479,123	1,451,477	1,422,384
TOTAL ALL SYSTEMS	$ 9,256,643	$ 9,102,293	$ 8,932,168	$ 8,753,129
SUMMARY				
Principal	$ 5,840,000	$ 5,897,000	$ 5,953,000	$ 6,015,000
Interest	3,416,643	3,205,293	2,979,168	2,738,129
Total	$ 9,256,643	$ 9,102,293	$ 8,932,168	$ 8,753,129

DEBT SERVICE CASH REQUIREMENTS BY FISCAL YEAR

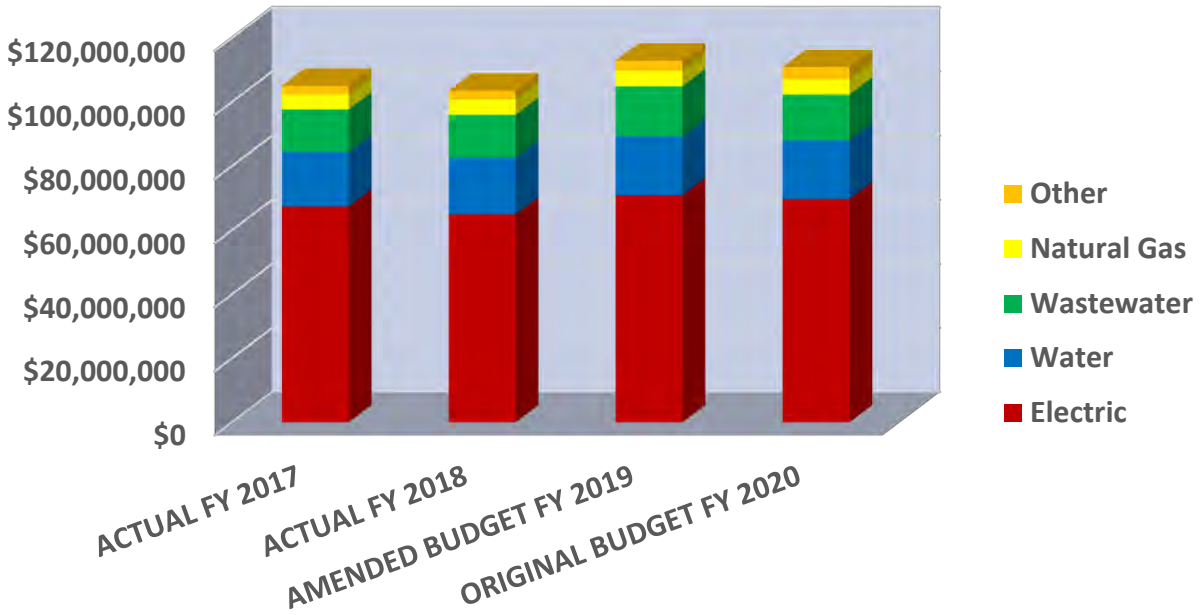
Year Ending September 30	Principal	Interest	Total
2019	$ 5,953,000	$ 1,705,701	$ 7,658,701
2020	6,015,000	1,645,073	7,660,073
2021	6,076,000	1,583,932	7,659,932
2022	6,138,000	1,518,842	7,656,842
2023	6,210,000	1,449,348	7,659,348
2024	6,283,000	1,376,729	7,659,729
2025	6,360,000	1,299,571	7,659,571
2026	6,581,000	1,078,096	7,659,096
2027	3,285,000	847,745	4,132,745
2028	6,945,000	694,920	7,639,920
2029	7,285,000	357,395	7,642,395
Totals	**$ 67,131,000**	**$ 13,557,352**	**$ 80,688,352**



REVENUES


FPUA
COMMUNITY PROUD

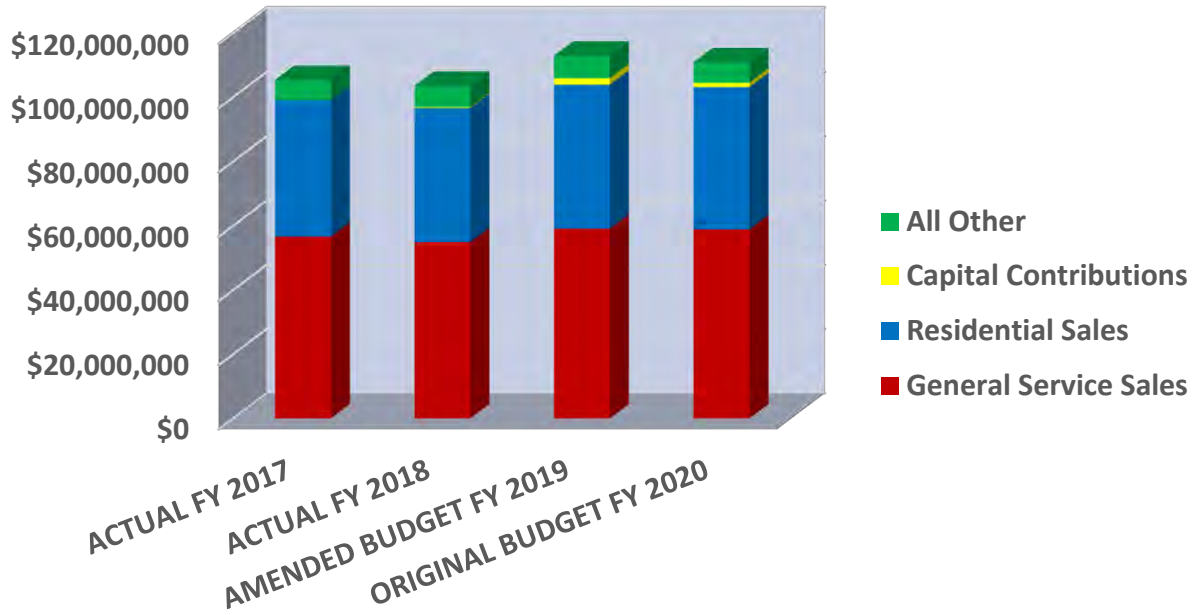
REVENUES BY SYSTEM



	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
Electric	$ 67,349,954	$ 64,884,346	$ 70,930,228	$ 69,679,831
Water	17,018,627	17,692,411	18,362,623	18,338,623
Wastewater	13,273,510	13,357,912	15,554,652	14,246,652
Natural Gas	4,688,341	4,790,379	4,930,607	4,757,607
Other	2,718,701	2,765,525	3,085,777	3,784,289
Total Revenues	$ 105,049,133	$ 103,490,573	$ 112,863,887	$ 110,807,002

FPUA staff estimated unit sales and sales revenues for FY 2019 and FY 2020 for the Electric, Water, Wastewater and Natural Gas Systems, as well as revenues for the Treasure Coast Energy Center, Manatee Observation and Education Center, and FPUAnet Communications. Future unit sales and revenues are based upon data prepared by staff including detailed customer billing statistics, financial results from FY 2018 and prior years, and other pertinent records of operations. The projections assume normal weather patterns. To ensure that FPUA continues to meet its goal of maintaining adequate operating reserves, staff continues to compare revenues to spending levels on an ongoing basis.

REVENUES BY SOURCE

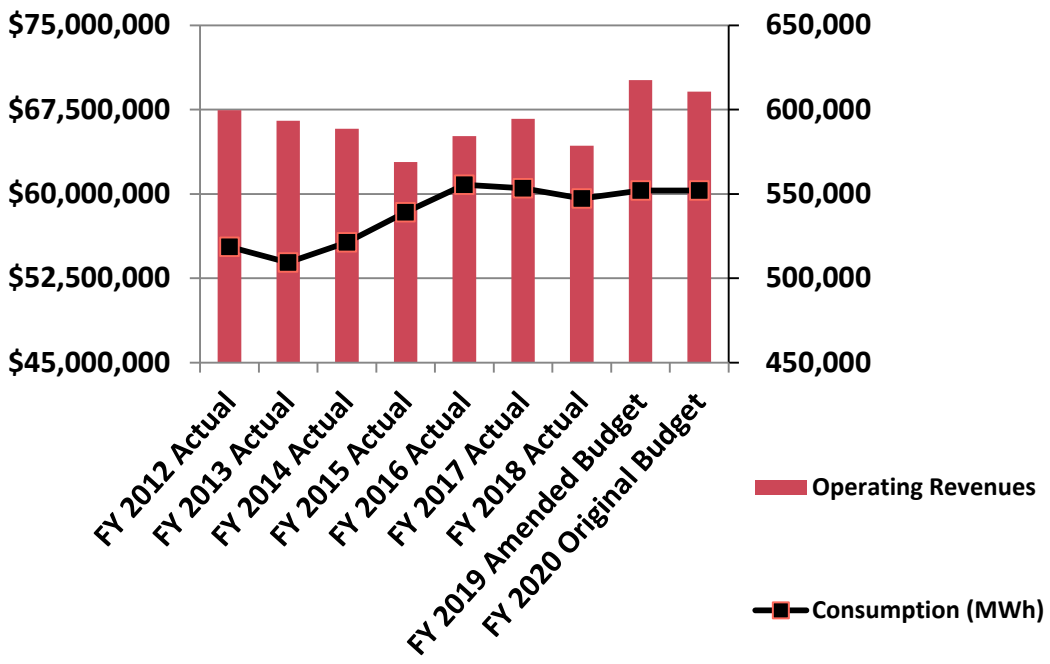


	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
General Service Sales	$ 56,635,229	$ 54,873,845	$ 59,084,223	$ 58,825,223
Residential Sales	42,393,772	41,730,690	44,759,677	44,275,677
Capital Contributions	(256,277)	291,443	2,040,000	1,336,000
All Other	6,276,409	6,594,595	6,979,987	6,370,102
Total Revenues	$ 105,049,133	$ 103,490,573	$ 112,863,887	$ 110,807,002

In FY 2020, FPUA expects to generate 93.0% of its revenues through rates charged to customers, the power cost adjustment (PCA), and the purchased gas adjustment (PGA). Of those sales, 57.0% is from general service sales, and 43.0% is from residential sales. The remaining 7.0% of the budget is made up of other operating, non-operating, and contributed revenues. Other operating revenues include service charges such as penalties, interest, and field contact charges (turn-ons and turn-offs), as well as MOEC and FPUAnet revenues, and guaranteed revenue charges. Other non-operating revenues include TCEC, revenue for City billing, and investment income.

ELECTRIC REVENUES

Electric operating revenues and consumption are depicted in the chart below.



The Original Budget for FY 2020 Electric operating revenues is expected to decrease $1 million, or 1.5%, from the Amended Budget for FY 2019. Both the Amended FY 2019 and Original FY 2020 projections are greater, when compared to FY 2018 actual. These increases are primarily attributable to increases in the Power Cost Adjustment (PCA) budgeted for FY 2020.

It is estimated that FPUA will purchase approximately 575,000 MWh and sell approximately 552,000 MWh for FY 2020. These estimates reflect an unaccounted for or, line loss factor, of 4%. The electric power cost is projected to be $46 million or $80.00 per MWh purchased for FY 2020. Based upon budgeted unit sales at current rates, electric sales revenues for FY 2020 will be approximately $68.1 million.

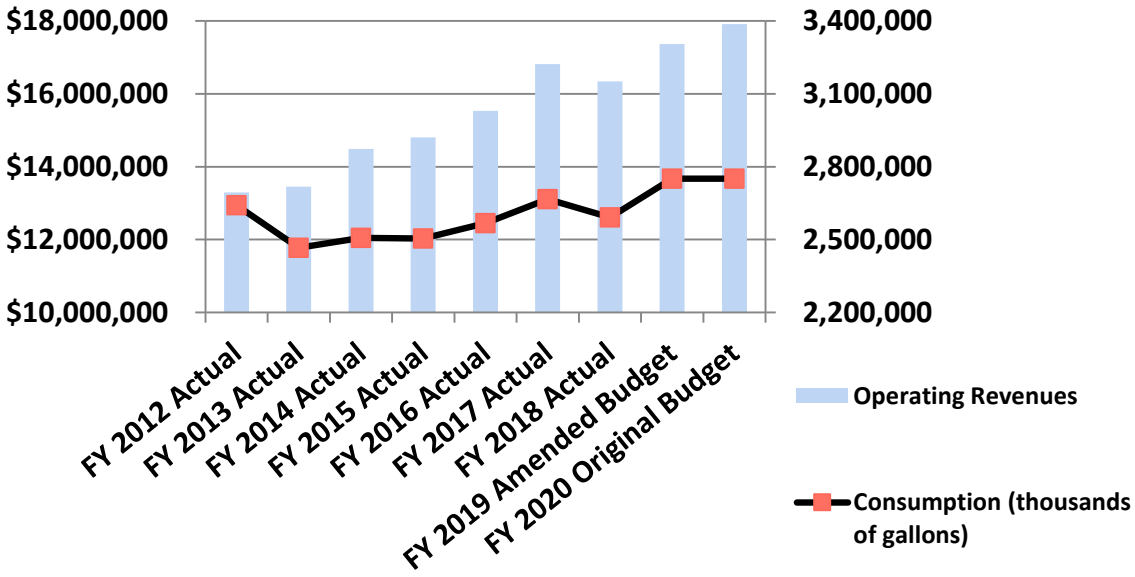
Based upon a review of historical customer statistics and the most recent plans for new development, it is expected that electric customer services billed will remain flat from FY 2019 to FY 2020.

ELECTRIC REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
SALES OF ELECTRICITY:				
RESIDENTIAL SALES:				
Inside City	$ 23,248,266	$ 22,957,381	$ 23,734,000	$ 23,734,000
Outside City	5,676,094	5,648,497	5,783,000	5,783,000
GENERAL SERVICE:				
Inside City	29,975,136	29,398,665	29,459,000	29,459,000
Outside City	5,160,159	5,268,471	5,400,000	5,400,000
POWER COST ADJUSTMENT:				
Residential	(304,177)	(968,116)	1,334,677	904,677
General Service	(76,266)	(1,209,331)	1,769,223	1,199,223
UNBILLED SERVICE REVENUE	275,700	414,200	-	-
RENTAL LIGHTS:				
Residential	76,107	75,531	75,000	74,000
General Service	1,126,973	1,128,004	1,091,000	1,054,000
STREETLIGHTS & TRAFFIC SIGNALS	507,876	508,296	516,000	516,000
TOTAL	65,665,868	63,221,598	69,161,900	68,123,900
OTHER OPERATING REVENUES	1,021,593	1,064,936	974,000	974,000
TOTAL OPERATING REVENUES	66,687,461	64,286,534	70,135,900	69,097,900
NON-OPERATING REVENUES				
INVESTMENT INCOME	131,178	227,625	321,000	321,000
REVENUE FOR CITY BILLING	82,985	82,761	77,931	77,931
MISCELLANEOUS INCOME	15,703	270,401	6,000	6,000
GAIN (LOSS) ON DISPOSITION OF PROPERTY	17,376	(134,464)	34,000	-
GRANT REVENUE	-	4,724	-	-
TOTAL NON-OPERATING REVENUES	247,242	451,047	438,931	404,931
REVENUES BEFORE CAPITAL CONTRIBUTIONS	66,934,703	64,737,581	70,574,831	69,502,831
CONTRIBUTED CAPITAL - CASH	415,251	146,765	177,000	177,000
REVENUES BEFORE EXTRAORDINARY ITEMS	67,349,954	64,884,346	70,751,831	69,679,831
EXTRAORDINARY INCOME	-	-	178,397	-
TOTAL REVENUES	$ 67,349,954	$ 64,884,346	$ 70,930,228	$ 69,679,831

WATER REVENUES

Water operating revenues and consumption are depicted in the chart below.



FY 2020 Water operating revenues are expected to increase $550,000, or 3.2%, over Amended FY 2019 levels. Adjustments to the Bulk Water Agreement with St. Lucie County is the reason for this increase.

Consumption is expected to increase by 0.6% for FY 2020 as compared to Actual for FY 2018. However, the Amended FY 2019 is anticipated to be flat to FY 2020. It is estimated that FPUA will sell approximately 2.7 billion gallons of water in FY 2020. Based upon these unit sales at current rates, water sales revenue for FY 2020 will be approximately $17.9 million.

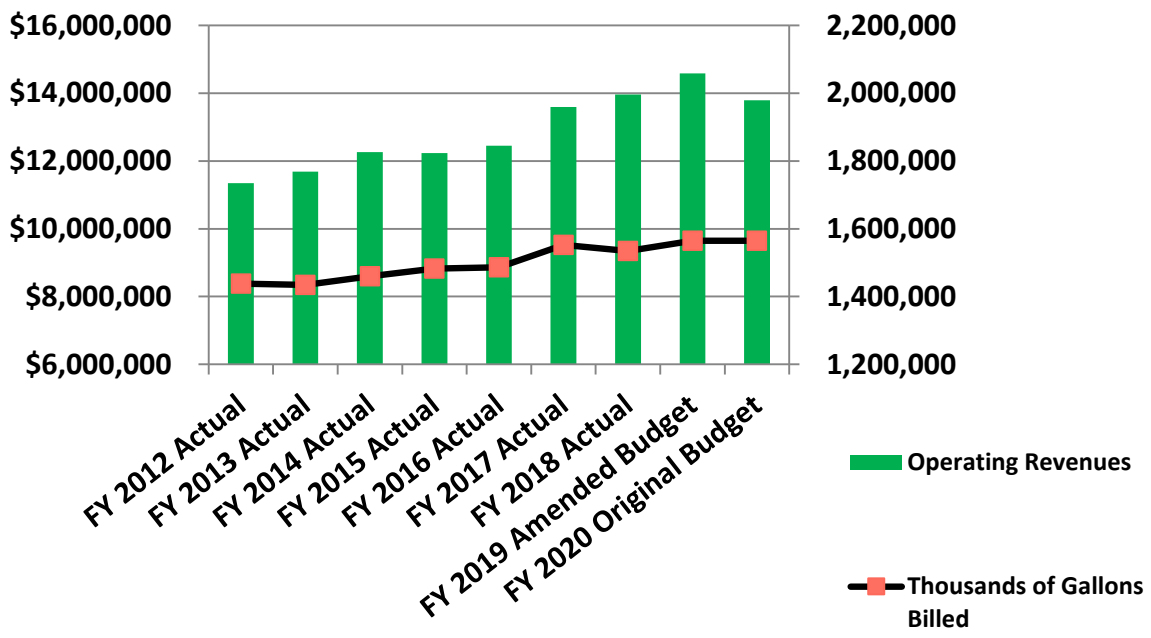
While some new development has begun, the uncertainty of the market has kept projections of the number of water customer services billed, flat from FY 2019 to FY 2020.

WATER REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
SALES OF WATER:				
RESIDENTIAL SALES:				
Inside City	$ 4,883,274	$ 4,833,809	$ 5,021,000	$ 5,021,000
Outside City	1,792,893	1,820,473	1,948,000	1,948,000
GENERAL SERVICE:				
Inside City	5,772,487	5,726,499	5,920,000	5,920,000
Outside City	2,595,443	2,485,777	2,920,000	2,920,000
UNBILLED SERVICE REVENUE	(24,500)	154,700	-	-
SALES FOR RESALE	952,803	893,884	957,000	1,507,000
UNMETERED FIRE PROTECTION	152,273	155,552	166,000	166,000
TOTAL	16,124,673	16,070,694	16,932,000	17,482,000
OTHER OPERATING REVENUES	689,502	276,059	435,500	435,500
TOTAL OPERATING REVENUES	16,814,175	16,346,753	17,367,500	17,917,500
NON-OPERATING REVENUES				
INVESTMENT INCOME	26,575	46,271	77,000	77,000
GRANT REVENUE	415,593	146,271	-	-
REVENUE FOR CITY BILLING	50,301	50,581	56,123	56,123
MISCELLANEOUS INCOME	12,842	11,648	2,000	2,000
TOTAL NON-OPERATING REVENUES	505,311	254,771	135,123	135,123
REVENUES BEFORE CAPITAL CONTRIBUTIONS	17,319,486	16,601,524	17,502,623	18,052,623
CAPITAL CONTRIBUTIONS				
CAPITAL IMPROVEMENT CHARGES	88,016	481,935	425,900	150,000
CAPACITY REDUCTIONS	(586,000)	(181,900)	(275,900)	-
CONTRIBUTED CAPITAL - CASH	76,789	420,076	495,000	136,000
CONTRIBUTED CAPITAL - NONCASH	120,336	370,776	215,000	-
TOTAL CAPITAL CONTRIBUTIONS	(300,859)	1,090,887	860,000	286,000
TOTAL REVENUES	$ 17,018,627	$ 17,692,411	$ 18,362,623	$ 18,338,623

WASTEWATER REVENUES

Wastewater operating revenues and gallons billed are depicted in the chart below.



Total FY 2020 Wastewater operating revenues are expected to be approximately $788,000 or 5.4% below the Amended FY 2019 levels but only 1.1% less than Actual FY 2018. The adjustment to the Bulk Water Agreement with St Lucie County will adversely impact the FY 2020 Wastewater revenues which will be more than offset by the corresponding increases in Water revenues. Fiscal years 2018 and FY 2019 experienced a few developers electing to reduce their available capacity for wastewater services by applying previously paid Capital Improvement Charges (CICs) toward delinquent Guaranteed Revenue Charges (GRCs). The unusual amount of GRCs recovered in those years is not expected to continue into FY 2020.

It is estimated that FPUA will bill approximately 1.6 billion gallons during FY 2020. At current rates, wastewater charges for FY 2020 are estimated to be almost $13.0 million.

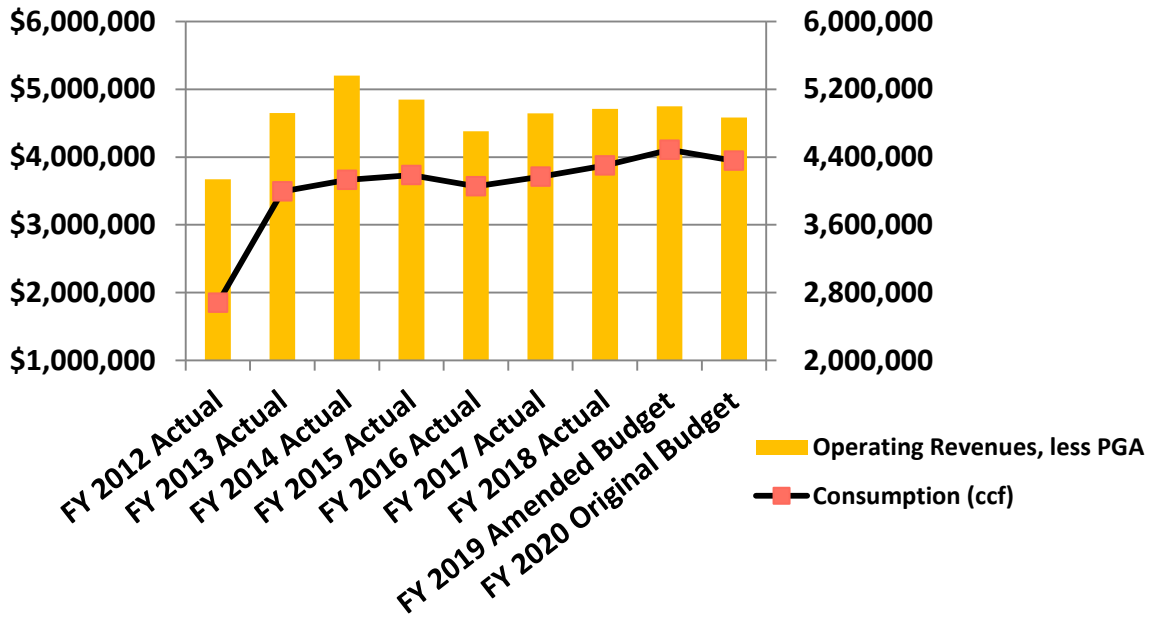
While some new development has begun, the uncertainty of the market has kept projections for the number of wastewater customer services billed, flat from FY 2019 to FY 2020.

WASTEWATER REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
WASTEWATER CHARGES:				
RESIDENTIAL:				
Inside City	$ 4,952,158	$ 4,891,994	$ 5,101,000	$ 5,101,000
Outside City	581,110	583,072	593,000	593,000
GENERAL SERVICE:				
Inside City	5,674,900	5,594,298	5,808,000	5,808,000
Outside City	1,071,928	1,076,983	1,130,000	1,130,000
REVENUE FROM ST. LUCIE COUNTY	358,040	421,171	432,000	340,000
UNBILLED SERVICE REVENUE	28,100	95,000	-	-
TOTAL	12,666,236	12,662,518	13,064,000	12,972,000
OTHER OPERATING REVENUES	927,870	1,298,104	1,521,000	825,000
TOTAL OPERATING REVENUES	13,594,106	13,960,622	14,585,000	13,797,000
NON-OPERATING REVENUES				
INVESTMENT INCOME	21,758	38,212	58,000	58,000
REVENUE FOR CITY BILLING	44,179	44,142	41,652	41,652
GRANT REVENUE	-	295,945	-	-
MISCELLANEOUS INCOME	1,854	1,095	2,000	2,000
GAIN (LOSS) ON DISPOSITION OF PROPERTY	-	-	-	-
TOTAL NON-OPERATING REVENUES	67,791	379,394	101,652	101,652
REVENUES BEFORE CAPITAL CONTRIBUTIONS	13,661,897	14,340,016	14,686,652	13,898,652
CAPITAL CONTRIBUTIONS				
CAPITAL IMPROVEMENT CHARGES	103,874	333,417	973,500	348,000
CAPACITY REDUCTIONS	(730,200)	(1,192,500)	(625,500)	-
CONTRIBUTED CAPITAL - CASH	182,454	(202,079)	-	-
CONTRIBUTED CAPITAL - NONCASH	55,485	79,058	520,000	-
TOTAL CAPITAL CONTRIBUTIONS	(388,387)	(982,104)	868,000	348,000
TOTAL REVENUES	$ 13,273,510	$ 13,357,912	$ 15,554,652	$ 14,246,652

NATURAL GAS

Natural Gas operating revenues and consumption are depicted in the chart below.



Budgeted operating revenues for Natural Gas in FY 2020 are expected to be $163,000 or 3.4% below the Amended FY 2019 levels. The primary reason is a projected decrease in consumption by residential and general service customers.

Staff estimates that FPUA will purchase approximately 4,624,000 ccf in FY 2019 and approximately 4,490,000 ccf in FY 2020. At current rates, natural gas sales revenues for FY 2020 will be approximately $4.5 million.

Based upon a review of historical customer statistics and the most recent plans for new development, it is expected that natural gas customer services billed will remain flat or have a small decrease from FY 2019 to FY 2020. FPUA continues to promote commercial natural gas usage. It has been anticipated that the natural gas system will continue to lose a small number of residential services billed annually while adding new contract commercial services billed. This trend is anticipated to continue for the next few years.

NATURAL GAS REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
SALES OF NATURAL GAS:				
RESIDENTIAL SALES:				
Inside City	$ 1,050,157	$ 1,060,094	$ 1,049,000	$ 1,001,000
Outside City	169,300	174,178	165,000	157,000
GENERAL SERVICE:				
Inside City	1,939,146	2,033,761	2,257,000	2,153,000
Outside City	468,392	478,871	484,000	462,000
CONTRACT SALES				
Commercial	215,600	211,518	219,000	219,000
Industrial	199,268	187,191	170,000	170,000
HEAT ONLY:				
Residential	7,490	6,968	6,000	6,000
General Service	1,746	2,088	2,000	2,000
PURCHASED GAS ADJUSTMENT:				
Residential	(24,760)	(24,591)	(51,000)	(48,000)
General Service	539,325	512,147	384,000	400,000
COMPRESSED NATURAL GAS	360	-	1,000	1,000
UNBILLED SERVICE REVENUE	6,200	7,500	-	-
TOTAL	4,572,224	4,649,725	4,686,000	4,523,000
OTHER OPERATING REVENUES	72,534	61,343	62,000	62,000
TOTAL OPERATING REVENUES	4,644,758	4,711,068	4,748,000	4,585,000
NON-OPERATING REVENUES				
INVESTMENT INCOME	8,463	14,684	24,000	24,000
REVENUE FOR CITY BILLING	9,734	9,716	11,307	11,307
GAS PIPING & APPLIANCE SALES	59,484	73,086	189,000	189,000
GAS PIPING & APPLIANCE COSTS	(44,694)	(44,776)	(77,000)	(77,000)
GAIN (LOSS) ON DISPOSITION OF PROPERTY	-	317	-	-
MISCELLANEOUS INCOME	305	7,000	300	300
TOTAL NON-OPERATING REVENUES	33,292	60,027	147,607	147,607
REVENUES BEFORE CAPITAL CONTRIBUTIONS	4,678,050	4,771,095	4,895,607	4,732,607
CONTRIBUTED CAPITAL - CASH	10,291	19,284	35,000	25,000
TOTAL REVENUES	$ 4,688,341	$ 4,790,379	$ 4,930,607	$ 4,757,607

MANATEE OBSERVATION AND EDUCATION CENTER REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
FPUA CONTRIBUTION	$ 238,919	$ 208,944	$ 207,747	$ 308,985
GIFT SHOP SALES	136,668	143,029	155,000	165,000
BOAT TOURS	27,178	34,051	23,000	30,000
DONATIONS	7,324	3,631	6,500	7,000
ADMISSIONS	17,565	18,706	19,000	20,000
TEACHING INCOME & CAMPS	15,008	24,446	21,500	23,000
MEMBERSHIPS	205	80	5,000	5,000
FUND RAISING INCOME	1,529	2,193	5,000	7,000
TOTAL OPERATING REVENUES	444,396	435,080	442,747	565,985
NON-OPERATING REVENUES				
INVESTMENT AND OTHER INCOME	584	1,014	-	-
GRANT REVENUE	5,000	9,580	10,000	10,000
GAIN (LOSS) ON DISPOSITION OF PROPERTY	2,862	5,319	55,000	5,000
TOTAL NON-OPERATING REVENUES	8,446	15,913	65,000	15,000
CONTRIBUTED CAPITAL - NONCASH	-	13,574	-	-
TOTAL REVENUES	$ 452,842	$ 464,567	$ 507,747	$ 580,985

FPUANET COMMUNICATIONS REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
OPERATING REVENUES				
DEDICATED INTERNET ACCESS	$ 151,535	$ 158,195	$ 172,112	$ 206,534
FIBER BANDWIDTH CONNECTIONS	125,086	120,050	122,410	134,651
COMMON CARRIER TELECOM SERVICES	132,559	133,222	135,210	135,210
DARK FIBER TRANSMISSION	33,336	33,926	34,362	34,362
WIRELESS BROADBAND INTERNET ACCESS	18,081	19,095	20,012	24,014
WIRELESS BANDWIDTH CONNECTIONS	4,277	5,501	5,436	7,339
TOTAL OPERATING REVENUES	464,874	469,989	489,542	542,110
NON-OPERATING REVENUES				
REVENUE FOR CITY BILLING	-	-	187	187
REVENUES BEFORE CAPITAL CONTRIBUTIONS	464,874	469,989	489,729	542,297
CONTRIBUTED CAPITAL - CASH	7,427	3,037	100,000	500,000
TOTAL REVENUES	$ 472,301	$ 473,026	$ 589,729	$ 1,042,297

TREASURE COAST ENERGY CENTER REVENUES

	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
NON-OPERATING REVENUES				
FMPA O&M CONTRACT INCOME	$ 1,793,558	$ 1,827,932	$ 1,988,301	$ 2,161,007
TOTAL NON-OPERATING REVENUES	1,793,558	1,827,932	1,988,301	2,161,007
TOTAL REVENUES	$ 1,793,558	$ 1,827,932	$ 1,988,301	$ 2,161,007

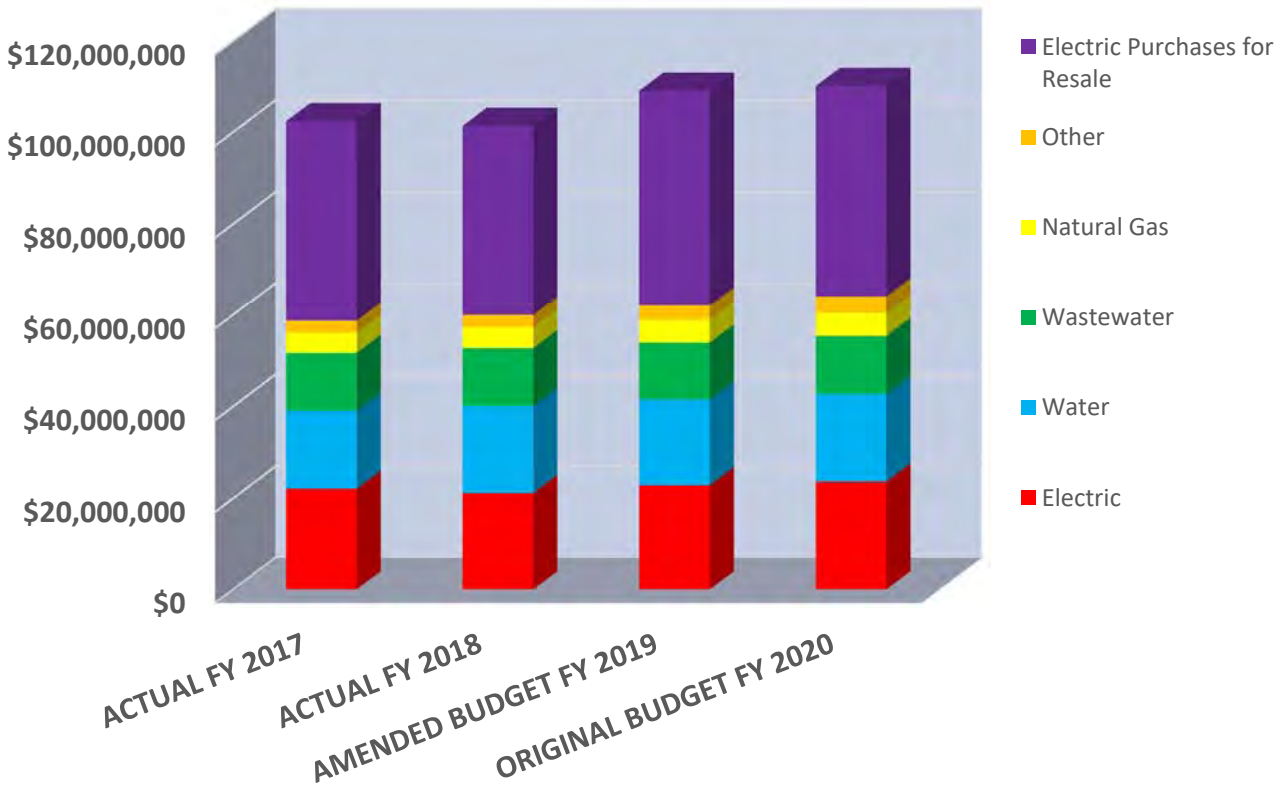

FPUA
COMMUNITY PROUD

OPERATIONS AND MAINTENANCE

OPERATIONS AND MAINTENANCE EXPENSES BY DEPARTMENT

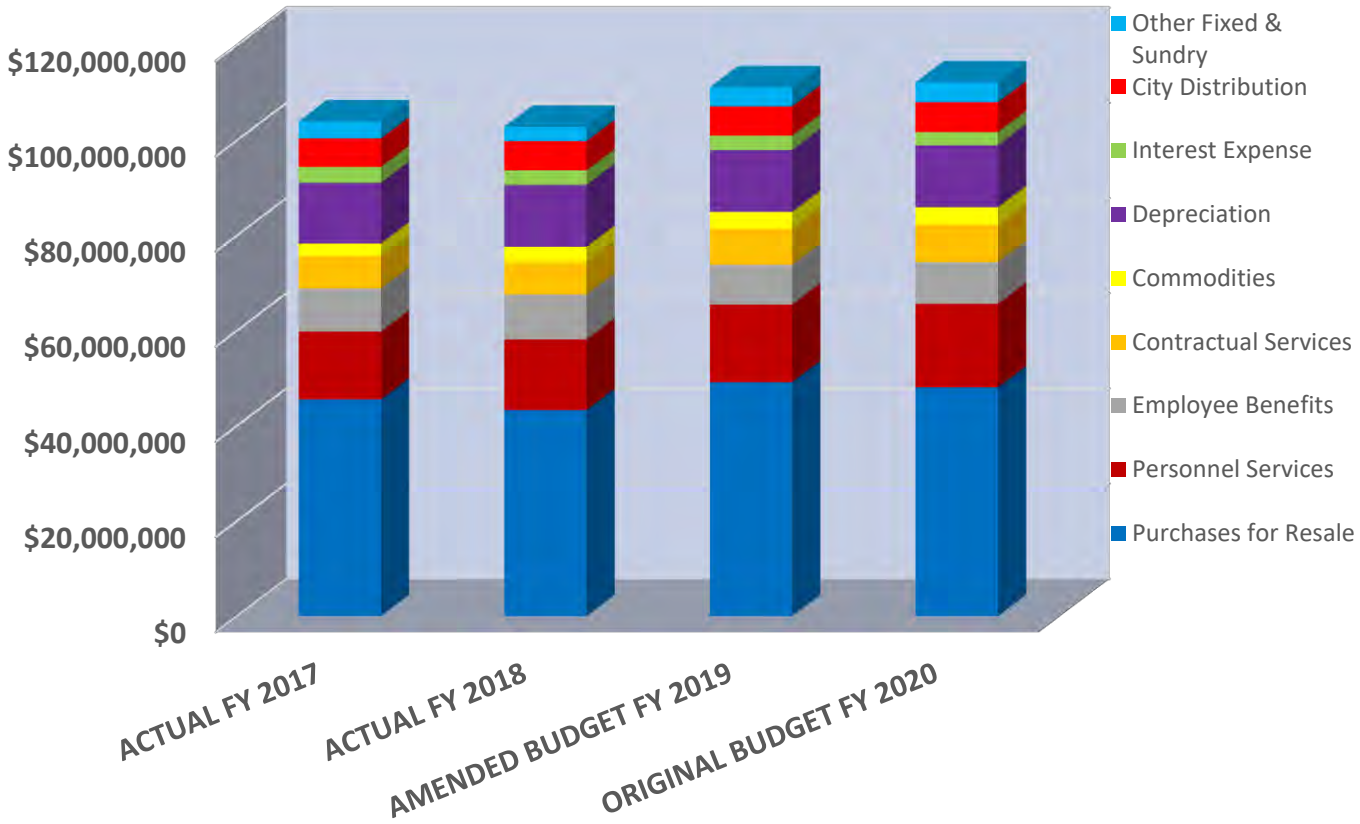
Department Name	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
01 - MOEC	$ 453,229	$ 464,567	$ 507,747	$ 580,985
02 - Treasure Coast Energy Center	1,793,558	1,827,932	1,988,301	2,161,007
10 - Board	97,757	112,341	121,709	112,773
11 - Director of Utilities	489,229	376,107	348,400	355,046
12 - Attorney	144,601	131,425	138,768	148,555
15 - Human Resources	383,330	370,185	415,775	450,472
18 - Safety	178,905	179,870	255,705	255,685
21 - Finance	1,444,217	1,639,546	1,677,294	1,897,317
22 - Materials Management	706,055	708,050	749,788	751,793
31 - Director of Utility Support Services	137,774	164,597	308,582	321,104
32 - Information Technology Services	2,469,021	2,742,134	2,891,078	3,026,869
35 - Facilities	753,243	841,551	814,764	892,120
39 - Administrative & General - MOEC	396	-	380	3,300
41 - Community Relations	-	185,420	206,674	213,337
43 - Customer Service	2,188,837	2,022,501	2,136,367	2,175,194
49 - Administrative & General - Administration	50,053	55,031	1,057,035	1,052,035
51 - Director of Electric & Gas Systems	316,771	310,251	357,181	333,933
52 - Power Generation	1,886	654	176	-
53 - Electric Purchases for Resale	43,689,344	41,402,405	47,000,000	46,000,000
54 - Electric Transmission & Distribution	7,776,682	7,187,497	8,221,057	8,608,132
55 - Electric Operations	1,992,339	2,052,699	1,965,358	2,082,603
56 - Electric & Gas Engineering	1,077,817	978,049	1,285,791	1,452,596
59 - Administrative & General - Electric	7,955,193	7,579,512	7,514,693	7,457,932
61 - Dir of Water/Wastewater Systems	172,014	196,075	209,605	221,826
62 - Water Resources	6,270,250	7,435,070	7,112,129	7,239,997
64 - Water Distribution	5,265,700	5,566,812	5,456,989	5,588,839
66 - Water/Wastewater Engineering	1,112,712	1,213,074	1,187,388	1,296,938
69 - Administrative & General - Water	2,454,352	2,440,289	2,391,609	2,340,577
74 - Gas Operations	1,777,684	1,898,827	1,886,135	1,996,192
75 - Gas Purchases for Resale	1,773,162	1,817,037	2,000,000	1,900,000
79 - Administrative & General - Gas	447,709	454,472	458,299	466,101
82 - Water Reclamation	3,640,350	3,701,450	3,679,356	3,630,676
84 - Wastewater Collection	5,128,757	4,949,710	4,749,178	4,870,640
89 - Administrative & General - Wastewater	1,461,206	1,450,331	1,464,316	1,464,079
93 - FPUAnet Communications	355,821	358,107	542,408	627,933
95 - FPUAnet Purchases for Resale	-	-	-	160,000
99 - Administrative & General - FPUAnet	-	-	28,199	31,173
Grand Total	$ 103,959,954	$ 102,813,578	$ 111,128,234	$ 112,167,759

OPERATIONS & MAINTENANCE EXPENSES BY SYSTEM



	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
Electric	$ 22,088,953	$ 21,159,554	$ 22,843,893	$ 23,636,494
Electric Purchases for Resale	43,689,344	41,402,405	47,000,000	46,000,000
Water	16,971,224	18,903,543	18,599,103	19,037,157
Wastewater	12,571,909	12,598,316	12,428,573	12,665,866
Natural Gas	4,438,016	4,629,723	5,027,433	5,078,959
Other	2,601,046	2,649,922	3,126,232	3,646,283
TOTAL, net	$ 102,360,492	$ 101,343,463	$ 109,025,234	$ 110,064,759

OPERATIONS & MAINTENANCE EXPENSES BY CATEGORY



Type	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
Purchases for Resale	$ 45,522,831	$ 43,288,650	$ 49,133,000	$ 48,063,599
Personnel Services	14,266,308	14,856,123	16,336,749	17,558,568
Employee Benefits	9,047,205	9,446,545	8,355,930	8,741,962
Contractual Services	6,798,651	6,842,051	7,614,404	7,894,122
Commodities	2,647,495	3,161,833	3,483,908	3,655,407
Depreciation	12,774,414	12,993,143	13,000,000	13,000,000
Interest Expense	3,325,094	3,077,389	3,040,879	2,799,204
City Distribution	5,968,785	6,138,645	6,125,454	6,268,101
Other Fixed & Sundry	3,609,171	3,009,199	4,037,910	4,186,796
TOTAL	$ 103,959,954	$ 102,813,578	$ 111,128,234	$ 112,167,759

NOTE: Includes capitalized labor and overhead and unallocated contingency

OPERATIONS AND MAINTENANCE EXPENSES BY OBJECT CODE

Object Code		ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 13,540,823	$ 14,075,785	$ 15,442,849	$ 16,700,218
1020	Overtime	725,485	780,338	893,900	858,350
	Personnel Services Total	14,266,308	14,856,123	16,336,749	17,558,568
	EMPLOYEE BENEFITS				
4050	Retirement	4,183,259	3,868,134	2,786,365	2,969,457
4060	FICA	1,082,848	1,097,382	1,241,552	1,334,624
4070	Employees' Insurance	3,340,076	4,020,275	4,070,000	4,150,000
4090	Vacation Pay Expense	38,747	11,322	-	-
4100	Sick Pay Expense	127,292	35,227	-	-
4110	Net OPEB Expense	31,000	157,890	(12,435)	(12,435)
4600	Workers' Compensation	238,467	252,061	260,448	290,316
4640	Unemployment Claims	5,516	4,254	10,000	10,000
	Employee Benefits Total	9,047,205	9,446,545	8,355,930	8,741,962
	CONTRACTUAL SERVICES				
2110	Advertising	35,218	33,876	49,820	65,070
2122	Rentals	59,426	60,056	70,380	70,225
2131	Maintenance of Buildings	86,488	59,976	109,500	109,500
2132	Maintenance of Vehicles	102,185	140,999	162,250	154,760
2133	Maintenance of Equipment	92,926	172,343	161,307	152,433
2139	Maintenance/Service Contracts	2,828,596	2,854,938	3,448,458	3,513,630
2140	Postage	202,148	173,096	214,419	223,320
2151	Printing	62,952	59,993	91,126	101,675
2161	Professional Fees - Audit	53,100	40,900	50,600	48,500
2164	Professional Fees - Consult/Eng	320,279	182,815	235,014	278,924
2165	Temporary Labor	20,008	49,531	21,550	2,550
2166	Professional Fees - Other	258,205	225,397	182,127	243,056
2170	Training	235,956	237,079	384,256	439,693
2171	Travel	16,460	14,130	17,494	19,049
2172	Car Allowance	133,213	132,726	145,125	150,960
2190	Communications	169,550	175,106	183,300	192,700
2200	Utilities	1,914,679	1,995,670	1,799,148	1,799,148
2230	Employee Relations	41,274	45,089	57,528	52,888
2240	Business Relations	5,545	3,134	5,269	5,566
2250	Community Relations	89,000	114,266	125,000	150,000
2260	Memberships - Professional	61,125	63,175	75,393	84,493
2262	Memberships - Civic	3,553	3,821	22,840	33,482
2290	Billing - Housing Authority	6,765	3,935	2,500	2,500
	Contractual Services Total	6,798,651	6,842,051	7,614,404	7,894,122
	PURCHASES FOR RESALE				
3360	Purchases for Resale	45,522,831	43,288,650	49,133,000	48,063,599
	Purchases for Resale Total	45,522,831	43,288,650	49,133,000	48,063,599

OPERATIONS AND MAINTENANCE EXPENSES BY OBJECT CODE

Object Code		ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	COMMODITIES				
3311	Office Supplies	85,047	74,967	99,854	87,063
3313	Subscriptions	6,122	14,440	13,066	13,352
3316	Operating Supplies	1,377,429	1,629,610	1,734,425	1,754,158
3320	Chemicals	780,576	922,526	1,128,000	1,278,000
3331	Vehicle Supplies	310,021	406,225	406,527	414,892
3340	Small Tools	88,300	114,065	102,036	107,942
	Commodities Total	2,647,495	3,161,833	3,483,908	3,655,407
	FIXED & SUNDRY				
4010	Cost of Goods Sold	64,294	68,328	75,000	76,000
4015	Sales Discounts	8,844	6,738	10,000	11,000
4020	Cash (Over) Short	(211)	(3,130)	150	150
4080	Employee Suggestions & Awards	11,981	8,699	14,026	14,521
4509	Other Taxes	36,097	38,104	38,845	39,160
4510	Gross Receipts Tax	1,632,499	1,687,560	1,659,500	1,692,700
4520	Licenses & Permits	166,445	57,824	68,850	59,999
4531	Contributions - Civic	253,919	223,944	207,747	308,985
4610	Insurance - Prop/Liability	586,976	462,865	493,916	535,257
4666	Inventory Adjustments	23,043	(3,421)	28,000	4,024
4700	Utility Bad Debt Expense	261,696	159,799	150,000	150,000
5730	Bank Charges	316,234	331,173	341,000	344,000
9005	Duplicate Charges	(51,768)	(48,866)	(49,300)	(49,000)
	Fixed & Sundry Total	3,310,049	2,989,617	3,037,734	3,186,796
	INTEREST EXPENSES				
5721	Interest - Bonds	3,416,642	3,205,293	2,979,168	2,738,129
5723	Interest - Deposits	10,857	23,083	39,000	39,000
5725	Capitalized Interest	(126,355)	(174,683)	-	-
5729	Interest - Other	-	359	-	-
5731	Amortization of Bond Discounts	23,950	23,337	22,711	22,075
	Interest Expenses Total	3,325,094	3,077,389	3,040,879	2,799,204
	MISCELLANEOUS				
5710	Storm Expenses	297,236	18,928	-	-
9000	Distribution to City of Fort Pierce	5,968,785	6,138,645	6,125,454	6,268,101
9010	Contingency	-	-	1,000,000	1,000,000
9030	Depreciation	12,774,414	12,993,143	13,000,000	13,000,000
9050	Extraordinary Expense	1,886	654	176	-
	Miscellaneous Total	19,042,321	19,151,370	20,125,630	20,268,101
	Grand Total	$ 103,959,954	$ 102,813,578	$ 111,128,234	$ 112,167,759

ALLOCATION DISTRIBUTION
AMENDED BUDGET FY 2019

	DEPARTMENTS	CAPITAL OR UNALLOC. CONTING.	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
01	MOEC	$ -	$ -	$ -	$ -	$ -	$ 507,747	$ 507,747
02	Treasure Coast Energy Center	-	-	-	-	-	1,988,301	1,988,301
10	Board	4,000	49,002	35,289	7,110	26,190	118	121,709
11	Director of Utilities	12,000	140,043	100,853	20,319	74,849	336	348,400
12	Attorney	6,000	55,271	39,804	8,019	29,541	133	138,768
15	Human Resources	46,000	127,277	121,249	30,322	84,863	6,064	415,775
18	Risk Management	10,000	102,287	73,662	14,841	54,669	246	255,705
21	Finance	64,000	671,614	483,666	97,443	358,958	1,613	1,677,294
22	Materials Management	235,000	214,976	154,436	91,272	54,104	-	749,788
31	Director of Utility Support Services	7,000	103,804	98,889	24,730	69,213	4,946	308,582
32	Information Technology Services	117,000	954,838	909,620	227,474	636,651	45,495	2,891,078
35	Facilities	27,000	331,176	225,222	41,436	189,930	-	814,764
39	Administrative and General	-	-	-	-	-	380	380
41	Community Relations	-	86,038	61,961	12,483	45,985	207	206,674
43	Customer Service	-	889,369	640,483	129,037	475,342	2,136	2,136,367
49	Administrative and General	1,002,000	18,942	18,046	4,513	12,631	903	1,057,035
51	Director of Electric and Gas Systems	10,000	347,181	-	-	-	-	357,181
52	Power Generation	-	176	-	-	-	-	176
53	Electric Purchases for Resale	-	47,000,000	-	-	-	-	47,000,000
54	Electric Transmission and Distribution	235,000	7,986,057	-	-	-	-	8,221,057
55	Electric Operations	-	1,965,358	-	-	-	-	1,965,358
56	Electric and Gas Engineering	-	1,285,791	-	-	-	-	1,285,791
59	Administrative and General	-	7,514,693	-	-	-	-	7,514,693
61	Director of W/WW Systems	-	-	125,763	-	83,842	-	209,605
62	Water Resources	-	-	7,112,129	-	-	-	7,112,129
64	Water Distribution	79,000	-	5,377,989	-	-	-	5,456,989
66	W/WW Engineering	140,000	-	628,433	-	418,955	-	1,187,388
69	Administrative and General	-	-	2,391,609	-	-	-	2,391,609
74	Gas Operations	26,000	-	-	1,860,135	-	-	1,886,135
75	Gas Purchases for Resale	-	-	-	2,000,000	-	-	2,000,000
79	Administrative and General	-	-	-	458,299	-	-	458,299
82	Water Reclamation	3,000	-	-	-	3,676,356	-	3,679,356
84	Wastewater Collection	77,000	-	-	-	4,672,178	-	4,749,178
89	Administrative and General	-	-	-	-	1,464,316	-	1,464,316
93	FPUAnet Communications	3,000	-	-	-	-	539,408	542,408
95	FPUAnet Purchases for Resale	-	-	-	-	-	-	-
99	Administrative and General	-	-	-	-	-	28,199	28,199
	TOTALS	**$2,103,000**	**$ 69,843,893**	**$ 18,599,103**	**$ 5,027,433**	**$ 12,428,573**	**$ 3,126,232**	**$ 111,128,234**

ALLOCATION DISTRIBUTION
ORIGINAL BUDGET FY 2020

	DEPARTMENTS	CAPITAL OR UNALLOC. CONTING.	ELECTRIC	WATER	NATURAL GAS	WASTE-WATER	OTHER	TOTAL
01	MOEC	$ -	$ -	$ -	$ -	$ -	$ 580,985	$ 580,985
02	Treasure Coast Energy Center	-	-	-	-	-	2,161,007	2,161,007
10	Board	4,000	45,282	32,610	6,570	24,202	109	112,773
11	Director of Utilities	12,000	142,810	102,845	20,720	76,328	343	355,046
12	Attorney	6,000	59,346	42,738	8,610	31,718	143	148,555
15	Human Resources	46,000	138,492	131,898	32,964	92,341	8,777	450,472
18	Risk Management	10,000	102,279	73,656	14,839	54,665	246	255,685
21	Finance	64,000	763,211	549,628	110,732	407,913	1,833	1,897,317
22	Materials Management	235,000	215,813	155,038	91,627	54,315	-	751,793
31	Director of Utility Support Services	7,000	107,550	102,429	25,599	71,710	6,816	321,104
32	Information Technology Services	117,000	996,340	948,908	237,154	664,323	63,144	3,026,869
35	Facilities	27,000	363,697	247,338	45,505	208,580	-	892,120
39	Administrative and General	-	-	-	-	-	3,300	3,300
41	Community Relations	-	88,813	63,958	12,886	47,467	213	213,337
43	Customer Service	-	905,533	652,123	131,382	483,981	2,175	2,175,194
49	Administrative and General	1,002,000	17,132	16,316	4,078	11,423	1,086	1,052,035
51	Director of Electric and Gas Systems	10,000	323,933	-	-	-	-	333,933
52	Power Generation	-	-	-	-	-	-	-
53	Electric Purchases for Resale	-	46,000,000	-	-	-	-	46,000,000
54	Electric Transmission and Distribution	235,000	8,373,132	-	-	-	-	8,608,132
55	Electric Operations	-	2,082,603	-	-	-	-	2,082,603
56	Electric and Gas Engineering	-	1,452,596	-	-	-	-	1,452,596
59	Administrative and General	-	7,457,932	-	-	-	-	7,457,932
61	Director of W/WW Systems	-	-	133,096	-	88,730	-	221,826
62	Water Resources	-	-	7,239,997	-	-	-	7,239,997
64	Water Distribution	79,000	-	5,509,839	-	-	-	5,588,839
66	W/WW Engineering	140,000	-	694,163	-	462,775	-	1,296,938
69	Administrative and General	-	-	2,340,577	-	-	-	2,340,577
74	Gas Operations	26,000	-	-	1,970,192	-	-	1,996,192
75	Gas Purchases for Resale	-	-	-	1,900,000	-	-	1,900,000
79	Administrative and General	-	-	-	466,101	-	-	466,101
82	Water Reclamation	3,000	-	-	-	3,627,676	-	3,630,676
84	Wastewater Collection	77,000	-	-	-	4,793,640	-	4,870,640
89	Administrative and General	-	-	-	-	1,464,079	-	1,464,079
93	FPUAnet Communications	3,000	-	-	-	-	624,933	627,933
95	FPUAnet Purchases for Resale	-	-	-	-	-	160,000	160,000
99	Administrative and General	-	-	-	-	-	31,173	31,173
	TOTALS	**$2,103,000**	**$ 69,636,494**	**$ 19,037,157**	**$ 5,078,959**	**$ 12,665,866**	**$ 3,646,283**	**$ 112,167,759**

MANATEE OBSERVATION & EDUCATION CENTER

DEPARTMENTAL GOALS AND OBJECTIVES

- Manage the operations of the Manatee Observation and Education Center (MOEC)
- Promote understanding and responsible actions for the protection of the Treasure Coast's fragile ecosystems and their inhabitants, especially the threatened Florida Manatee
- Provide environmental education to the public through exhibits, wildlife viewing, events, programs, and boat tours
- Provide environmental education to students through classroom programs, outreach programs, and field activities
- Raise funds from grants, individual and corporate donations, sponsorships, memberships, admissions, boat tours, programs, Center fundraisers, and gift shop sales
- Maintain positive working relationship and assist with development and implementation of activities associated with Treasure Coast Manatee Foundation (TCMF)
- Maintain an active volunteer program to enhance MOEC's community presence, offer additional education, and provide a work force to assist in the operation of the MOEC

DEPARTMENTAL ACCOMPLISHMENTS

- Partnered with TCMF to host 11th Annual 5K, the largest single joint fundraiser each year
- Through a highly-publicized fundraising campaign, raised funds and installed a full-sized generator at the Manatee Center to protect the facility during power outages
- Facilitated TCMF designation as 2018 Top-Rated Nonprofit through Greatnonprofits.org
- Awarded 2018 TripAdvisor Certificate of Excellence based on consistently great reviews earned
- Partnered with the Ocean Research and Conservation Association (ORCA) to install a Kilroy real-time water quality testing device in Moore's Creek alongside the Manatee Center
- Established a Partner Exhibit Area in the Manatee Center wherein partner organizations are featured for four month rotations, including Florida Oceanographic, ORCA, and the Fort Pierce Inlet State Park

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lunch-n-learn lecture attendees	310	301	315	381	375	350	365
Educ. program participants (students & campers)	4,500	4,205	4,100	5,831	4,500	4,500	4,700
Individuals engaged**	40,000	41,351	40,500	46,537	46,000	50,000	52,000
Volunteer hours	12,550	10,639	13,000	11,618	11,500	12,500	12,000
Manatees spotted	*	308	*	382	*	275	*

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Grant revenue	$15,000	$5,000	$15,000	$9,580	$10,000	$10,000	$10,000
% +/(-) # of individuals engaged** over previous year	1.3%	5.3%	1.3%	12.5%	13.6%	7.4%	13.0%

*No Goal –Actual count observed during operating hours

***Individuals Engaged* represents the sum of: Visitors to the MOEC exhibit hall, Education Program Participants (on-site and off-site), Boat Tour Patrons, and Visitors Engaged at Offsite Partner Events where MOEC participates. This was formerly reported as "Visitors" and the term is changed to better-represent the comprehensive value and to mirror language in grants received.

DEPT. 01 - MANATEE OBSERVATION & EDUCATION CENTER

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 166,845	$ 162,749	$ 180,969	$ 184,737
1020	Overtime	1,480	225	700	700
	Personnel Services Total	168,325	162,974	181,669	185,437
	EMPLOYEE BENEFITS				
4050	Retirement	39,958	43,643	32,900	32,600
4060	FICA	12,726	12,236	13,898	14,186
4070	Employees' Insurance	32,524	41,162	48,000	49,000
4090	Vacation Pay Expense	145	854	-	-
4100	Sick Pay Expense	1,179	(5,541)	-	-
4110	Net OPEB Expense	354	1,803	(180)	(178)
4600	Workers' Compensation	506	294	564	603
	Employee Benefits Total	87,392	94,451	95,182	96,211
	CONTRACTUAL SERVICES				
2110	Advertising	8,309	10,016	10,100	10,500
2131	Maintenance Of Buildings	3,269	2,311	2,500	2,500
2133	Maintenance Of Equipment	336	1,099	700	700
2139	Maintenance/Service Contracts	23,189	23,200	23,500	89,200
2140	Postage	410	265	500	500
2151	Printing	333	1,677	1,800	1,800
2166	Professional Fees - Other	-	210	400	400
2170	Training	25	75	1,000	500
2172	Car Allowance	3,575	3,575	3,300	3,300
2190	Communications	3,073	2,463	3,200	3,300
2200	Utilities	8,761	8,646	8,500	8,500
2230	Employee/Volunteer Relations	4,489	4,347	4,550	4,550
2260	Memberships - Professional	545	525	545	545
2262	Memberships - Civic	-	75	350	350
	Contractual Services Total	56,314	58,484	60,945	126,645
	COMMODITIES				
3311	Office Supplies	2,751	1,093	2,400	2,400
3316	Operating Supplies	44,572	50,542	58,000	58,500
3331	Vehicle Supplies	153	191	300	300
	Commodities Total	47,476	51,826	60,700	61,200
	FIXED & SUNDRY				
4010	Cost of Goods Sold	64,294	68,328	75,000	76,000
4015	Sales Discount	8,844	6,738	10,000	11,000
4020	Cash (Over) Short	188	(338)	150	150
4520	Licenses & Permits	29	50	50	50
4610	Property & Liab./Ins. & Uninsur.	3,576	3,653	4,001	4,229
4666	Inventory Adjustments	2,044	1,181	3,000	3,000
5730	Bank Charges	5,990	9,072	6,000	6,000
	Fixed & Sundry Total	84,965	88,684	98,201	100,429
	MISCELLANEOUS				
9000	Distribution To City Of Fort Pierce	2,973	207	-	-
9030	Depreciation Expense	5,784	7,941	11,050	11,063
	Miscellaneous Total	8,757	8,148	11,050	11,063
	Total	$ 453,229	$ 464,567	$ 507,747	$ 580,985

TREASURE COAST ENERGY CENTER

DEPARTMENTAL GOALS AND OBJECTIVES

- Safely operate and maintain, under contract, the Treasure Coast Energy Center (TCEC) which is wholly owned by FMPA's All Requirements Project (ARP); while adhering to all applicable federal, state and local laws concerning the operation and maintenance of electric power generating units.

DEPARTMENTAL ACCOMPLISHMENTS

- For eleven (11) years, beginning May 31, 2008, the plant has consistently exceeded expectations for reliability, efficiency and environmental responsibility. Its accomplishments include:
  - Having a forced outage factor of just over 1%, with less than 1,000 hours of unplanned repairs in the past 11 years. The national average is more than 2% per year
  - Having nitrogen oxide emissions 93% below the Florida average and 95% lower than the U.S. average. Sulfur dioxide emissions are 99% lower than both the Florida and U.S. averages
  - Contributing to a reduction in wholesale power costs. TCEC, along with low prices for natural gas, have enabled FMPA to decrease the cost of wholesale power by 26% since 2009
- Forced Outage Factor, (FOF), or unplanned unavailability, provides an indication of the percent of time the unit was unavailable for production. One forced outage day can cost $100,000 - $150,000 in replacement power costs, by extension, one (1.0) percent FOF can cost $365,000-$547,500. The projects implemented to address the root causes of FY 2016 forced outages reduced FOF 2.34% and so avoided between $854,100 and $1.28 million of replacement power costs

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Megawatt Hours	2,100,000	1,868,739	2,100,000	1,953,489	1,638,094	1,819,402	2,000,000
Period Hours	8,760	8,760	8,760	8,760	8,760	8,760	8,784
Service Hours	8,000	8,094	8,000	8,415	7,400	8,200	8,000
Forced Outage Hours	≤ 100	136	≤ 100	54.7	80	50	50

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal[1]	Actual	Goal[1]	Projected	Goal[1]
Equivalent Availability Factor (EAF)	92.0%	92.6%	92.0%	96.1%	90.0%	90.0%	N/A[1]
Forced Outage Factor (FOF)	≤0.50%	1.55%	≤0.50%	0.62%	≤1.00%	0.57%	≤1.00%
Capacity Factor	*	73.5%	*	74.3%	*	74.8%	*
Safety Frequency Rate (CY)	≤5.0	7.45	≤5.0	0.00	≤5.0	15.36	≤5.0
Safety DART Rate (CY)	≤50	29.81	≤50	1418.31	≤50	0	≤50

* Megawatt Hours, Capacity Factor, and Service Hours are system demand controlled metrics. 1 TCEC EAF and FOF Goals are "Stretch Goals", FY2018 System EAF Goal was 88%, System FOF Goal was 2%, FY2019 System EAF Goal is 88%, System FOF Goal is 2%, FY2020 System EAF Goal is not yet developed, System FOF Goal is 2%.

DEPT. 02 - TREASURE COAST ENERGY CENTER

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 939,698	$ 996,064	$ 1,130,280	$ 1,315,387
1020	Overtime	231,712	224,777	295,000	250,000
	Personnel Services Total	1,171,410	1,220,841	1,425,280	1,565,387
	EMPLOYEE BENEFITS				
4050	Retirement	339,059	289,363	238,992	256,557
4060	FICA	83,850	87,959	109,034	119,752
4070	Employees' Insurance	160,700	184,970	188,000	192,000
4090	Vacation Pay Expense	4,235	(13,268)	-	-
4100	Sick Pay Expense	4,425	(1,206)	-	-
4110	Net OPEB Expense	1,532	7,803	(673)	(666)
4600	Workers' Compensation	12,580	36,222	14,568	15,357
4640	Unemployment Claims	-	3,300	-	-
	Employee Benefits Total	606,381	595,143	549,921	583,000
	CONTRACTUAL SERVICES				
2139	Maintenance/Service Contracts	3,924	-	-	-
2170	Training	-	-	750	750
2172	Car Allowance	10,320	10,320	10,320	10,320
	Contractual Services Total	14,244	10,320	11,070	11,070
	COMMODITIES				
3316	Operating Supplies	1,023	1,128	1,530	1,050
	Commodities Total	1,023	1,128	1,530	1,050
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	500	500	500	500
	Fixed & Sundry Total	500	500	500	500
	Total	$ 1,793,558	$ 1,827,932	$ 1,988,301	$ 2,161,007

BOARD

DEPARTMENTAL GOALS AND OBJECTIVES

- Adopt resolutions and policies necessary for FPUA's operations
- Review and approve the Annual Budget for FPUA
- Review and approve utility rates
- Approve purchases of goods and services greater than $25,000
- Hold public meetings to conduct FPUA business
- Provide for an annual independent audit of the finances for FPUA
- Provide direction to staff regarding rate setting strategy that balances good utility business practices with customer affordability
- Provide direction, oversight, and final review for annual budget that accomplishes objectives of rate setting strategy

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Board meetings	20	15	20	20	22	20	20
Agenda items reviewed	200	216	250	244	260	250	250
Workshops-Budget, Rates, Employee Benefits, Compensation, and Strategic Planning	2	3	3	4	2	5	5
Training sessions attended	2	2	2	2	2	2	2

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Accept annual independent audit	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Provide direction for rate adjustments or control of rates to balance need of utility with customer affordability	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Approval of budget that accomplishes objective of rate setting strategy	Yes	Yes	Yes	Yes	Yes	Yes	Yes

DEPT. 10 - BOARD

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 18,005	$ 18,005	$ 18,103	$ 18,145
	Personnel Services Total	18,005	18,005	18,103	18,145
	EMPLOYEE BENEFITS				
4060	FICA	1,718	1,658	1,385	1,388
4070	Employees' Insurance	50,053	61,914	60,000	61,000
4600	Workers' Compensation	301	296	384	411
4610	Property & Liab./Ins. & Uninsur.	120	120	168	176
	Employee Benefits Total	52,192	63,988	61,937	62,975
	CONTRACTUAL SERVICES				
2151	Printing	-	-	20	20
2166	Professional Fees - Other	4,350	-	8,079	-
2170	Training	3,022	12,103	16,000	15,360
2171	Travel	6,765	4,399	6,000	4,608
2172	Car Allowance	12,000	12,000	9,600	9,600
2240	Business Relations	-	528	520	544
2262	Memberships - Civic	1,303	1,318	1,395	1,466
	Contractual Services Total	27,440	30,348	41,614	31,598
	COMMODITIES				
3311	Office Supplies	120	-	55	55
	Commodities Total	120	-	55	55
	Total	$ 97,757	$ 112,341	$ 121,709	$ 112,773

DIRECTOR OF UTILITIES

DEPARTMENTAL GOALS AND OBJECTIVES

- Serve as Chief Executive Officer of FPUA
- Direct and coordinate activities of all FPUA employees
- Supervise the following direct reports: Director of Utility Support Services, Director of Financial Services, Director of Water/Wastewater Systems, Director of Electric & Gas Systems, Human Resources Manager, and Executive Assistant
- Establish general procedure to ensure all policies and resolutions passed by the Board are enforced and duly administered with controlled resources in an effort to enhance service delivery
- Direct the budget and rate processes
- Inform the FPUA Board of legislative matters, capital improvements, budget items, policies, and services offered to customers
- Maintain open lines of communication with City Commission and City staff regarding utility issues

DEPARTMENTAL ACCOMPLISHMENTS

- Continued five-year rate planning effort to assure rate sufficiency of all utilities by making rate adjustments
- Provided impetus and oversight for a more focused effort on employee professional development
- Served on the Florida Municipal Power Agency (FMPA) Board of Directors
- Conducted Strategic Planning Session

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Director/direct report meetings	40	31	35	45	45	50	50
Exempt staff meetings	5	1	2	5	4	5	5
Meetings with Mayor, Commissioners, or City Commission Meetings	20	30	30	10	20	20	20
Meetings with City staff	20	4	10	5	15	16	15
FMPA meetings	11	13	15	16	12	14	15
Coffee with the Mayor and Breakfast Club Meetings	12	12	15	14	15	17	17
Utility planning meetings with St. Lucie County, City of Port St. Lucie, and Economic Development Council	20	16	15	15	25	20	25

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Accept annual independent audit	Yes	Yes	Yes	Yes	Yes	Yes	Yes

DEPT. 11 - DIRECTOR OF UTILITIES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 248,633	$ 237,831	$ 224,008	$ 227,728
	Personnel Services Total	248,633	237,831	224,008	227,728
	EMPLOYEE BENEFITS				
4050	Retirement	67,751	59,640	40,568	40,035
4060	FICA	16,856	16,071	17,137	17,421
4070	Employees' Insurance	31,145	29,497	29,000	29,000
4080	Employee Suggestions & Awards	-	-	1,061	1,024
4090	Vacation Pay Expense	17,242	550	-	-
4100	Sick Pay Expense	67,497	2,363	-	-
4110	Net OPEB Expense	236	1,202	(90)	(89)
4600	Workers' Compensation	312	351	468	501
	Employee Benefits Total	201,039	109,674	88,144	87,892
	CONTRACTUAL SERVICES				
2139	Maintenance/Service Contracts	1,199	1,821	1,200	1,350
2140	Postage	75	43	40	40
2151	Printing	20	-	20	205
2164	Profess. Fees - Consulting/Eng.	11,368	-	2,500	2,500
2170	Training	2,528	5,114	4,000	4,000
2171	Travel	3,902	2,730	5,000	6,300
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	776	67	500	500
2230	Employee Relations	9,059	8,299	9,400	9,400
2240	Business Relations	583	730	1,500	1,500
2250	Community Relations	26	23	-	-
2260	Memberships - Professional	199	105	1,000	1,141
2262	Memberships - Civic	-	-	1,000	1,536
	Contractual Services Total	34,895	24,092	31,320	33,632
	COMMODITIES				
3311	Office Supplies	1,502	1,239	1,500	2,717
3313	Subscriptions	-	57	148	152
	Commodities Total	1,502	1,296	1,648	2,869
	FIXED & SUNDRY				
4520	Licenses & Permits	-	-	500	512
4610	Property & Liab./Ins. & Uninsur.	1,745	1,799	2,280	2,413
	Fixed & Sundry Total	1,745	1,799	2,780	2,925
	MISCELLANEOUS				
9030	Depreciation Expense	1,415	1,415	500	-
	Miscellaneous Total	1,415	1,415	500	-
	Total	$ 489,229	$ 376,107	$ 348,400	$ 355,046

ATTORNEY

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide legal services and assistance to FPUA's Board and Staff
- Serve as a representative of FPUA before all levels of court
- Review, approve, and make available all contracts, agreements, and documents executed on behalf of FPUA
- Review and approve resolutions submitted for Board action

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Board Meetings	20	15	20	20	20	20	20
Special topic meetings	10	6	10	3	10	2	5
Workshops	3	3	3	1	3	1	1
Attorney meetings	20	15	20	20	20	20	20
Resolutions reviewed	10	8	10	16	10	3	3
Contracts/agreements	150	130	150	138	140	140	150

DEPT. 12 - ATTORNEY

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 100,248	$ 104,715	$ 107,328	$ 112,480
	Personnel Services Total	100,248	104,715	107,328	112,480
	EMPLOYEE BENEFITS				
4070	Employees' Insurance	14,529	16,420	18,000	18,000
4600	Workers' Compensation	109	99	132	141
	Employee Benefits Total	14,638	16,519	18,132	18,141
	CONTRACTUAL SERVICES				
2166	Professional Fees - Other	29,691	9,396	13,000	15,000
2170	Training	-	795	100	2,717
2171	Travel	-	-	208	217
	Contractual Services Total	29,691	10,191	13,308	17,934
	COMMODITIES				
3311	Office Supplies	24	-	-	-
	Commodities Total	24	-	-	-
	Total	$ 144,601	$ 131,425	$ 138,768	$ 148,555

HUMAN RESOURCES

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide equal employment opportunities and encourage diversity
- Provide quality support services to departmental leadership toward the achievement of organizational goals and objectives
- Recruit "right fit" talent and select the highest quality employees
- Ensure fair and equitable compensation structure
- Provide benefit plans attractive to job applicants that meet employee needs
- Enhance employee relations through effective communication and fair and consistent application of work rules
- Provide employee and management development through ongoing educational programs

DEPARTMENTAL ACCOMPLISHMENTS

- Achieved "Best Places to Work" award
- Successful implementation of new badging system for organizational security
- Successful implementation of Incentive Compensation program
- Completion of compensation study to ensure competitive position within market
- Renewal of self-insured medical plan with maintenance of grandfathered status
- Successfully hired for difficult to fill positions in areas such as Engineering
- Represented FPUA in school outreach activities to educate youth on career opportunities in the utility industry
- Participated in several job fairs to attract quality staff and maintain a visible presence in the community

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Job applications processed	2,000	1,841	2,000	2,098	2,000	2,000	2,000
Personnel action forms processed	250	196	250	252	250	200	200
Positions advertised/posted	95	50	95	62	50	50	50
Employees enrolled in Education Assistance Program	9	10	12	16	14	16	18

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Vacancy Rate	4.0%	3.9%	5.0%	3.7%	5.0%	4.0%	4.0%
Turnover Rate*	*	10.6%	5.0%	9.0%	5.0%	10.0%	10.0%
% of new hires successfully completing probationary period	99%	99.3%	99%	99%	99%	99%	99%
% of employees completing Intro to FPUA within first year of service	100%	100%	100%	100%	100%	100%	100%
% of employees participating in the wellness program	56%	61%	55%	46%	60%	50%	50%

*Not previously tracked

DEPT. 15 - HUMAN RESOURCES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 179,143	$ 189,798	$ 199,522	$ 205,678
1020	Overtime	39	113	100	100
	Personnel Services Total	179,182	189,911	199,622	205,778
	EMPLOYEE BENEFITS				
4050	Retirement	57,131	54,452	25,586	25,840
4060	FICA	12,967	13,597	15,271	15,742
4070	Employees' Insurance	42,998	55,790	60,000	61,000
4080	Employee Suggestions & Awards	9,931	8,119	11,965	12,497
4090	Vacation Pay Expense	2,465	(515)	-	-
4100	Sick Pay Expense	5,471	(5,210)	-	-
4110	Net OPEB Expense	354	1,803	(135)	(133)
4600	Workers' Compensation	180	178	228	244
	Employee Benefits Total	131,497	128,214	112,915	115,190
	CONTRACTUAL SERVICES				
2110	Advertising	3,094	735	2,500	3,000
2139	Maintenance/Service Contracts	1,361	1,338	15,674	16,000
2140	Postage	32	94	200	150
2151	Printing	-	60	200	200
2164	Profess. Fees - Consulting/Eng.	18,869	2,000	25,000	20,000
2166	Professional Fees - Other	24,821	26,382	10,200	30,200
2170	Training	11,304	4,697	30,000	40,000
2171	Travel	24	207	106	100
2172	Car Allowance	3,300	3,300	3,300	3,300
2190	Communications	1,016	900	800	900
2230	Employee Relations	942	1,136	2,653	2,000
2260	Memberships - Professional	807	589	1,000	1,000
	Contractual Services Total	65,570	41,438	91,633	116,850
	COMMODITIES				
3311	Office Supplies	1,975	4,723	5,000	6,000
3313	Subscriptions	1,773	2,535	2,122	2,000
	Commodities Total	3,748	7,258	7,122	8,000
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	1,918	1,949	2,472	2,640
	Fixed & Sundry Total	1,918	1,949	2,472	2,640
	MISCELLANEOUS				
9030	Depreciation Expense	1,415	1,415	2,011	2,014
	Miscellaneous Total	1,415	1,415	2,011	2,014
	Total	$ 383,330	$ 370,185	$ 415,775	$ 450,472

SAFETY

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide quality OSHA-based safety training to employees to ensure understanding of hazards and effective mitigations
- Develop and maintain a Safety Management System composed of the following:
  - Management: Leadership and Employee Involvement
  - Worksite Analysis
  - Hazard Prevention and Control
  - Safety and Health Training
  - Safety Policies and Procedures

DEPARTMENTAL ACCOMPLISHMENTS

- Ensured Permit Required Confined Space, Respiratory Protection, First Aid/CPR/AED, Dog-Bite Prevention and many other vital training programs were presented in addition to assisting all departments with monthly safety training topics
- Launched use of Powered Air Purifying Respirator program in response to respiratory protection needs across all FPUA field operations
- Oversaw 45 quarterly safety checks of FPUA buildings, and performed 42 Jobsite safety checks
- Supported and promoted FPUA Safety Committee's *Get Out And Look* (G.O.A.L) Program which has prevented numerous vehicle incidents
- Ensured FDOT Maintenance of Traffic classes were provided as needed by all field crews

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Incident Reports (CY)	< 35	43	<33	19*	<28	19	<20
Claims – W/C	< 12	13	<11	8*	<10	9	<10
Building Safety Inspections	50	41	52	44	55	47	55

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Workers' Comp experience modification factor	1.00	1.00	.95	.88	.95	1.28	<1.0 **
Vehicle Accident Rate***	.09	.14	.05	.07	.08	.07	< .05
FPUA Frequency Rate	≤ 5.0	5.38	≤ 5.0	2.93**	≤ 4.5	4.28	≤ 4.5
FPUA DART Rate	≤ 50	170.84	≤ 50	213.84**	≤ 45	0	≤ 45

*Includes an injury that occurred on 9/24/2017 that significantly contributed to 2018 DART Rate

** A number less than 1.0 reflects a mod factor of better than industry average. Any future year goal is to be less than 1.

***Vehicle Accident Rate = Number of accidents/total number of vehicles (includes *not at fault*)

DEPT. 18 - SAFETY

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 76,525	$ 84,977	$ 90,143	$ 92,657
	Personnel Services Total	76,525	84,977	90,143	92,657
	EMPLOYEE BENEFITS				
4050	Retirement	21,250	19,575	16,325	16,289
4060	FICA	5,718	6,218	6,896	7,088
4070	Employees' Insurance	21,158	20,328	18,000	19,000
4080	Employee Suggestions & Awards	2,050	580	1,000	1,000
4090	Vacation Pay Expense	1,937	1,906	-	-
4100	Sick Pay Expense	-	2,135	-	-
4110	Net OPEB Expense	118	601	(45)	(44)
4600	Workers' Compensation	433	292	432	462
	Employee Benefits Total	52,664	51,635	42,608	43,795
	CONTRACTUAL SERVICES				
2132	Maintenance Of Vehicles	-	109	120	120
2139	Maintenance/Service Contracts	16,413	5,025	8,000	2,500
2140	Postage	89	26	100	100
2151	Printing	986	-	200	750
2166	Professional Fees - Other	2,959	2,246	6,500	6,500
2170	Training	9,736	15,416	25,500	25,500
2171	Travel	-	15	50	50
2190	Communications	809	1,344	1,300	1,400
2230	Employee Relations	796	1,068	2,000	2,000
2260	Memberships - Professional	140	140	200	200
	Contractual Services Total	31,928	25,389	43,970	39,120
	COMMODITIES				
3311	Office Supplies	2,547	2,225	2,500	2,500
3313	Subscriptions	178	-	3,500	3,500
3316	Operating Supplies	9,830	9,228	65,000	66,000
3331	Vehicle Supplies	579	675	1,350	1,350
	Commodities Total	13,134	12,128	72,350	73,350
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	1,602	1,373	1,608	1,728
	Fixed & Sundry Total	1,602	1,373	1,608	1,728
	MISCELLANEOUS				
9030	Depreciation Expense	3,052	4,368	5,026	5,035
	Miscellaneous Total	3,052	4,368	5,026	5,035
	Total	$ 178,905	$ 179,870	$ 255,705	$ 255,685

FINANCE

Departmental Goals and Objectives

- Plan, organize and direct the financial, accounting, and rate matters throughout FPUA
- Preparation of financial statements, statistical and regulatory reports, budget documents and coordination of financial forecasts, rate studies, debt issuance and cash management
- Maintain FPUA's accounting records in accordance with generally accepted accounting principles
- Provide for the fair and equitable treatment of all parties involved with formal solicitations issued by FPUA, to maximize the purchasing value of FPUA funds, and to provide safeguards for maintaining a procurement system of quality and integrity
- Identify and monitor risk exposure and minimize consequences through effective and efficient practices, procedures, controls, and compliance review

Departmental Accomplishments

- Awarded GFOA's Distinguished Budget Presentation Award for the Annual Budget
- Presented with GFOA's Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report

Performance Measures

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Active vendors	2,500	2,634	2,650	2,547	2,700	2,500	2,500
Checks issued/paid	2,750	2,673	2,780	2,797	2.730	2,730	2,700
EFT debits/paid	2,750	2,368	2,500	2,435	2,370	2,520	2,600
Purchase orders issued	1,300	1,281	1,325	1,395	1.340	1,510	1,600
Formal bids completed	20	17	17	29	22	30	30
POA's completed	225	238	230	271	250	300	300

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of Annual Budget award overall criteria judged to be:							
Proficient	70%	67%	50%	92%	50%	60%	60%
Outstanding	30%	33%	50%	8%	50%	40%	40%
Proficient grading from Special Review Committee on CAFR	100%	100%	100%	100%	100%	100%	100%
Bond Ratings:							
Fitch	A+	A+	A+	A+	A+	A+	A+
Standard & Poor's	A	A	A	A	A	A	A
Debt Service Ratio	3.07x	3.25x	2.93x	3.12x	2.81x	3.26x	2.93x

DEPT. 21 - FINANCE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 601,701	$ 684,995	$ 758,108	$ 902,938
1020	Overtime	1,883	1,269	500	500
	Retirement	603,584	686,264	758,608	903,438
	EMPLOYEE BENEFITS				
4050	Retirement	191,479	198,891	137,384	158,824
4060	FICA	44,330	50,387	58,034	69,113
4070	Employees' Insurance	150,225	202,758	215,000	219,000
4090	Vacation Pay Expense	13,932	10,487	-	-
4100	Sick Pay Expense	(265)	14,940	-	-
4110	Net OPEB Expense	1,532	7,803	(584)	(622)
4600	Workers' Compensation	781	1,194	1,925	1,053
4640	Unemployment Claims	-	-	10,000	10,000
	Employee Benefits Total	402,014	486,460	421,759	457,368
	CONTRACTUAL SERVICES				
2110	Advertising	11,375	3,452	4,300	4,300
2139	Maintenance/Service Contracts	862	991	1,200	6,400
2140	Postage	130	57	100	100
2151	Printing	21	80	100	100
2161	Professional Fees - Audit	53,100	40,900	50,600	48,500
2164	Profess. Fees - Consulting/Eng.	2,945	29,061	35,000	51,000
2165	Temporary Labor	9,757	17,823	7,000	-
2166	Professional Fees - Other	20,000	19,670	25,400	47,600
2170	Training	7,144	11,398	12,000	13,000
2171	Travel	92	165	100	100
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	1,679	1,643	1,600	1,700
2230	Employee Relations	-	503	600	1,100
2260	Memberships - Professional	2,155	1,163	1,600	1,600
	Contractual Services Total	114,420	132,066	144,760	180,660
	COMMODITIES				
3311	Office Supplies	6,485	6,880	6,900	6,900
3313	Subscriptions	312	408	500	500
	Commodities Total	6,797	7,288	7,400	7,400
	FIXED & SUNDRY				
4020	Cash (Over) Short	(615)	(2,534)	-	-
4520	Licenses & Permits	-	100	-	100
4610	Property & Liab./Ins. & Uninsur.	7,773	7,801	9,767	10,351
5730	Bank Charges	310,244	322,101	335,000	338,000
	Fixed & Sundry Total	317,402	327,468	344,767	348,451
	Total	$ 1,444,217	$ 1,639,546	$ 1,677,294	$ 1,897,317

MATERIALS MANAGEMENT

DEPARTMENTAL GOALS AND OBJECTIVES

- Maintain and control a computerized inventory system, consisting of electric, water, wastewater, natural gas, fiber, janitorial, medical and office supplies
- Auction obsolete equipment and material on an annual basis to minimize overhead cost and maximize warehouse space
- Carefully dispose of hazardous material according to local, state, and federal laws
- Recycle all metals that are removed or retired from all the utilities systems
- Assist in the maintenance of FPUA Facilities
- Centralized Fleet Services, practice a cradle to grave approach for procurement, maintenance, repairs, and disposition

DEPARTMENTAL ACCOMPLISHMENTS

- Adjusted inventory to meet current needs
- Cross-training facilities and warehouse staff to provide additional manpower during shortage or restoration event
- Recycled over 80,223 lbs. of metal
- Centralized Fleet Services achieved 100 % participation rate for 2018, this will result in a higher vehicle utilization with a longer life expectancy
- Inspect all vehicle when serviced for maintenance or repairs
- All standard utility vehicles purchased through Centralized Fleet Services
- Developed vehicle specifications for roadside safety in compliance with FDOT standards

PERFORMANCE MEASURES:

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Vehicle safety inspections	152	155	157	160	160	160	160
Stock items issued	10,000	11,418	10,000	10,608	10,000	10,656	9,500
Stock purchase orders	700	734	700	785	750	864	850
Stock items returned	100	605	50	273	100	420	200

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Centralized Fleet Services work orders	200	390	200	160	200	400	200
Vehicle Procurement Centralized Fleet Services	8	8	10	10	10>	7	9
Inventory Shrinkage	*	.52%	.6%	-.11%	.70%	-.04%	1.00%
Dept. Safety Frequency Rate	0.0	0.0	0.0	0.0	0.0	36.02	0.0
Dept. Safety DART Rate	0	1,417.87	0	0	0	0	0

DEPT. 22 - MATERIALS MANAGEMENT

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 320,560	$ 339,704	$ 354,379	$ 367,705
1020	Overtime	3,925	6,226	6,500	6,500
	Personnel Services Total	324,485	345,930	360,879	374,205
	EMPLOYEE BENEFITS				
4050	Retirement	96,178	88,809	65,355	65,785
4060	FICA	22,243	22,241	27,607	28,627
4070	Employees' Insurance	81,301	101,274	107,000	110,000
4090	Vacation Pay Expense	4,470	(512)	-	-
4100	Sick Pay Expense	6,502	(8,030)	-	-
4110	Net OPEB Expense	707	3,601	(269)	(266)
4600	Workers' Compensation	4,355	4,375	5,075	5,200
	Employee Benefits Total	215,756	211,758	204,768	209,346
	CONTRACTUAL SERVICES				
2122	Rentals	418	1,531	2,450	2,450
2132	Maintenance Of Vehicles	7,850	7,071	7,250	7,250
2133	Maintenance Of Equipment	2,219	23,539	2,000	2,000
2139	Maintenance/Service Contracts	4,883	8,781	5,600	8,000
2140	Postage	-	181	150	150
2151	Printing	116	569	1,200	1,200
2170	Training	5,956	3,280	3,000	5,000
2171	Travel	-	10	100	100
2190	Communications	3,572	3,939	4,800	5,000
2200	Utilities	24,500	27,358	30,600	30,600
2230	Employee Relations	111	224	250	250
2260	Memberships - Professional	30	83	300	300
	Contractual Services Total	49,655	76,566	57,700	62,300
	COMMODITIES				
3311	Office Supplies	3,143	1,136	2,000	2,000
3313	Subscriptions	-	-	1,300	1,300
3316	Operating Supplies	7,994	5,193	19,000	19,000
3331	Vehicle Supplies	29,762	17,561	18,000	18,000
3340	Small Tools	1,035	4,002	2,000	2,000
	Commodities Total	41,934	27,892	42,300	42,300
	FIXED & SUNDRY				
4520	Licenses & Permits	313	50	400	400
4610	Property & Liab./Ins. & Uninsur.	28,335	27,070	34,618	38,054
4666	Inventory Adjustments	20,999	(4,602)	25,000	1,024
	Fixed & Sundry Total	49,647	22,518	60,018	39,478
	MISCELLANEOUS				
9030	Depreciation Expense	24,578	23,386	24,123	24,164
	Miscellaneous Total	24,578	23,386	24,123	24,164
	Total	$ 706,055	$ 708,050	$ 749,788	$ 751,793

DIRECTOR OF UTILITY SUPPORT SERVICES

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide planning and direction for the following departments:

  - Manatee Observation and Education Center – Department 01
  - Safety – Department 18
  - Materials Management – Department 22
  - Business Development – Department 31
  - Information Technology Services – Department 32
  - Facilities – Department 35
  - Community Relations – Department 41
  - Customer Service – Department 43
  - FPUAnet® Communications – Department 93



DEPT. 31 - DIRECTOR OF UTILITY SUPPORT SERVICES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 105,786	$ 93,262	$ 177,674	$ 182,679
	Personnel Services Total	105,786	93,262	177,674	182,679
	EMPLOYEE BENEFITS				
4050	Retirement	31,408	27,008	32,177	32,115
4060	FICA	8,052	7,039	13,592	13,975
4070	Employees' Insurance	13,377	20,062	40,000	41,000
4090	Vacation Pay Expense	(15,165)	5,058	-	-
4100	Sick Pay Expense	(13,348)	807	-	-
4110	Net OPEB Expense	118	601	(90)	(89)
4600	Workers' Compensation	60	59	144	154
4640	Unemployment Claims	1,650	937	-	-
	Employee Benefits Total	26,152	61,571	85,823	87,155
	CONTRACTUAL SERVICES				
2151	Printing	-	40	200	200
2164	Profess. Fees - Consulting/Eng.	-	-	5,000	5,000
2170	Training	20	92	3,200	3,200
2171	Travel	-	1,040	-	-
2172	Car Allowance	3,870	3,835	9,235	10,320
2190	Communications	776	582	500	500
2230	Employee Relations	-	90	240	240
2240	Business Relations	-	116	150	250
2260	Memberships - Professional	199	347	1,365	1,365
2262	Memberships - Civic	-	-	17,500	27,500
	Contractual Services Total	4,865	6,142	37,390	48,575
	COMMODITIES				
3311	Office Supplies	72	1,972	5,700	700
3313	Subscriptions	-	-	120	120
	Commodities Total	72	1,972	5,820	820
	FIXED & SUNDRY				
4520	Licenses & Permits	-	-	99	-
4610	Property & Liab./Ins. & Uninsur.	899	1,650	1,776	1,875
	Fixed & Sundry Total	899	1,650	1,875	1,875
	Total	$ 137,774	$ 164,597	$ 308,582	$ 321,104

INFORMATION TECHNOLOGY SERVICES

DEPARTMENTAL GOALS AND OBJECTIVES

- Administration: Provide general administrative support to the other groups of ITS; provide financial management, administration of the telecommunications, IT operating account, and company-wide computer replacement, which includes centralized purchasing of all computer and communication-related equipment and software
- Network Group: Provide hardware/software support and user training; technological support and consultation for all departments throughout FPUA; maintain client/server environment; develop and maintain FPUA and FPUAnet communication infrastructure; develop and maintain telecommunication infrastructure, which includes voice over internet protocol (VoIP) phones, radios, cell phones, and mobile wireless fidelity (Mi-Fi)
- Systems Group: Provide maintenance and support of FPUA's Core Business System (CBS); development, maintenance, support, and training of applications; development and maintenance of web services; and operate a centralized help desk for all technology support requests
- Records Management: Respond to and assists with public records requests; and coordinate, train, and oversee that records are in compliance with the Florida Records Management Association (FRMA) and Sunshine Laws

DEPARTMENTAL ACCOMPLISHMENTS

- Raised Active Directory functional level from 2003 to 2008 to eliminate vulnerabilities and increase security
- Implemented Cisco Emergency Responder 911 Location System
- Implementation of Veeam backup with a new PowerVault TL400 to improve backup efficiency and reliability
- Implemented Barcode and Scanning System for Materials Management to increase efficiency and accuracy
- Replaced the DotNet Nuke Intranet with Microsoft SharePoint
- Upgrade Call Manager System and CheckPoint System for better reliability and increased security

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Workstations supported	355	310	355	360	315	373	375
VoIP phones supported	285	300	285	263	320	265	265
Cell phones supported	101	99	101	100	105	101	105
Radios supported	239	203	220	219	221	220	220
Servers supported	90	92	96	94	95	95	95
Work orders completed*	4,000	3,538	4,000	3,858	3,800	4,200	4,000
Public records request	30	56	30	70	50	75	50
Records disposition volume							
Electronic Records	.05 GB	27.05 GB	10 GB	76.21 GB	70 GB	70 GB	70 GB
Paper Records	100 cf	561.5 cf	100 cf	272.15 cf	200 cf	300 cf	200 cf

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Annual customer survey[1]	97%	N/A	97%	N/A	97%	97%	97%
System Availability:							
AVL	100%	100%	100%	100%	100%	98%	100%
Camera	99.0%	100%	99.0%	100%	99.9%	99.9%	99.9%
CBS Applications[2]	99.9%	100%	99.9%	100%	99.9%	99.9%	99.9%
Internet[3]	99.9%	100%	99.9%	100%	99.9%	99.9%	99.9%
Network[3]	99.7%	99.7%	99.7%	99.9%	99.7%	99.7%	99.7%
Telephones[3]	99.9%	99.9%	99.9%	100%	99.9%	99.7%	99.9%
Radio[4]	99.9%	100%	99.9%	100%	99.9%	100%	99.9%
VPN[3]	100%	100%	100%	100%	100%	100%	100%

*Formerly reported as "Non-project work orders completed". 1. Surveys were not performed. 2. Supported by virtualization across multiple servers. 3. Supported by redundant paths, equipment, and uninterruptible power supply (UPS). 4. Supported by redundant equipment, UPS, and generator.

DEPT. 32 - INFORMATION TECHNOLOGY SERVICES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 826,985	$ 926,319	$ 1,072,864	$ 1,086,763
1020	Overtime	4,517	5,914	6,000	6,000
	Personnel Services Total	831,502	932,233	1,078,864	1,092,763
	EMPLOYEE BENEFITS				
4050	Retirement	255,525	256,409	186,460	192,108
4060	FICA	62,589	68,800	82,533	83,596
4070	Employees' Insurance	215,083	263,293	278,000	283,000
4090	Vacation Pay Expense	3,056	9,487	-	-
4100	Sick Pay Expense	1,524	1,257	-	-
4110	Net OPEB Expense	2,004	10,207	(763)	(755)
4600	Workers' Compensation	1,649	969	1,296	1,310
4640	Unemployment Claims	3,025	-	-	-
	Employee Benefits Total	544,455	610,422	547,526	559,259
	CONTRACTUAL SERVICES				
2132	Maintenance Of Vehicles	2,923	1,148	3,680	2,000
2133	Maintenance Of Equipment	-	1,805	3,000	3,000
2139	Maintenance/Service Contracts	498,368	493,652	626,931	668,753
2140	Postage	45	47	500	500
2151	Printing	167	88	111	60
2166	Professional Fees - Other	10,032	6,268	10,000	10,000
2170	Training	36,679	29,103	48,875	58,625
2171	Travel	559	663	600	600
2172	Car Allowance	8,635	9,048	9,900	9,900
2190	Communications	15,110	14,386	15,900	16,700
2230	Employee Relations	700	610	1,690	1,190
2260	Memberships - Professional	443	1,640	1,750	1,750
	Contractual Services Total	573,661	558,458	722,937	773,078
	COMMODITIES				
3311	Office Supplies	4,475	2,503	2,300	2,300
3313	Subscriptions	3,105	11,099	3,500	3,500
3316	Operating Supplies	280,005	451,795	348,788	369,507
3331	Vehicle Supplies	1,361	1,767	1,400	1,400
3340	Small Tools	337	745	750	750
	Commodities Total	289,283	467,909	356,738	377,457
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	10,716	11,781	25,202	25,970
	Fixed & Sundry Total	10,716	11,781	25,202	25,970
	MISCELLANEOUS				
9030	Depreciation Expense	219,404	161,331	159,811	198,342
	Miscellaneous Total	219,404	161,331	159,811	198,342
	Total	$ 2,469,021	$ 2,742,134	$ 2,891,078	$ 3,026,869

FACILITIES

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide for the design and maintenance of FPUA's facilities in a cost effective manner
- Monitor exposures of all facilities and other physical properties owned by FPUA
- Record, monitor, and manage contracts, service agreements, and warranties associated with all facilities
- Provide for handling of FPUA mail and correspondence

DEPARTMENTAL ACCOMPLISHMENTS

- Continuously manage energy conservation measures as an intricate part of space allocation and reconfiguration
- Replace/Repair existing lighting with more energy efficient technology throughout all facilities Todd Center completed in 2019
- Replaced end of life HVAC Systems at multiple sights with more energy efficient units
- Replaced two 23-ton air handlers at the Energy Services Center 1st floor

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Facilities work requests	250	453	225	533	300	450	350
Customer work requests	200	323	175	290	250	275	275
Homes participating in the weatherization program (WEOP)	25	19	30	23	30	30	35
Obsolete HVAC systems replaced	4	5	4	8	4	5	5

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Cycle time (days to complete work requests)	4.5	11.8	4.5	11.0	4.0	9.0	8.0
Average age of active work orders (days)	4.0	6.0	3.5	7.5	4.0	5.0	4.0
Facilities Operating GSF Index	17.5%	15.8%	17.5%	11.0%	14.0%	12.0%	11.0%
Facilities Operating GUE Index	24.0%	20.0%	22.0%	15.0%	18.0%	15.0%	15.0%

DEPT. 35 - FACILITIES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 244,489	$ 233,830	$ 237,790	$ 248,801
1020	Overtime	5,611	4,676	7,500	7,500
	Personnel Services Total	250,100	238,506	245,290	256,301
	EMPLOYEE BENEFITS				
4050	Retirement	70,827	78,807	44,422	45,058
4060	FICA	22,262	21,282	18,765	19,607
4070	Employees' Insurance	50,300	59,534	60,000	61,000
4090	Vacation Pay Expense	(4,093)	7,191	-	-
4100	Sick Pay Expense	4,586	4,587	-	-
4110	Net OPEB Expense	589	3,000	(224)	(222)
4600	Workers' Compensation	3,931	3,513	3,900	4,173
	Employee Benefits Total	148,402	177,914	126,863	129,616
	CONTRACTUAL SERVICES				
2122	Rentals	8,914	2,407	2,500	2,700
2131	Maintenance Of Buildings	28,495	23,389	54,000	58,000
2132	Maintenance Of Vehicles	642	1,799	2,000	2,100
2139	Maintenance/Service Contracts	106,427	159,094	132,000	135,000
2140	Postage	2,962	5,127	7,500	7,500
2151	Printing	100	40	120	120
2166	Professional Fees - Other	800	-	25,000	50,000
2170	Training	3,682	993	4,000	4,000
2171	Travel	1,482	1,258	200	200
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	4,566	4,032	3,300	3,400
2200	Utilities	83,649	78,364	75,100	75,100
2230	Employee Relations	333	13	300	300
2250	Community Relations	52,821	91,758	100,000	125,000
2260	Memberships - Professional	446	452	500	500
	Contractual Services Total	300,479	373,886	411,680	469,080
	COMMODITIES				
3311	Office Supplies	2,263	2,881	2,500	2,500
3316	Operating Supplies	23,644	18,535	6,500	6,500
3331	Vehicle Supplies	3,190	7,285	5,500	5,500
3340	Small Tools	616	718	1,250	1,250
	Commodities Total	29,713	29,419	15,750	15,750
	FIXED & SUNDRY				
4520	Licenses & Permits	150	150	200	200
4610	Property & Liab./Ins. & Uninsur.	3,617	3,953	3,924	4,157
	Fixed & Sundry Total	3,767	4,103	4,124	4,357
	MISCELLANEOUS				
9030	Depreciation Expense	20,782	17,723	11,057	17,016
	Miscellaneous Total	20,782	17,723	11,057	17,016
	Total	$ 753,243	$ 841,551	$ 814,764	$ 892,120

COMMUNITY RELATIONS

DEPARTMENTAL GOALS AND OBJECTIVES

- Serves as the focal point for activities related to maintaining and improving community and employee relations
- Develops and implements programs and services that benefit the community
- Primary liaison with media personnel
- Advises the Director of Utilities and Directors on potentially controversial matters and with the assistance of the Director of Utilities and Directors, interprets FPUA's position on such matters
- Actively participates in the community to promote a positive image for FPUA
- Performs specialized/technical work using desktop publishing software to effectively carry out public relations, internal, external, advertising and social media communication duties

DEPARTMENTAL ACCOMPLISHMENTS

- Instrumental in the development of a new company logo
- Increased community outreach efforts to promote utility conservation utilizing conservation booklets, Conservation Kits and LED light bulbs
- Enhanced communication with employees and customers
- Increased Facebook followers by 153%
- Participated in community beautification initiatives such as Utility Box paintings, Peacock Arts District and Great American Cleanup
- Facilitated Company Appreciation Picnic for employees and their families

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Press releases	*	*	*	21	30	30	32
Customer newsletters	*	*	*	1	2	1	2
Ad placements	*	*	32	34	40	43	45
Community Outreach	25	35	35	43	36	46	48
Social media postings	*	*	75	78	220	230	250
FPUA sponsored events (attended)	*	*	3	7	6	10	12

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of employee participation in volunteer incentive program	11%	11%	12%	12%	15%	15%	16%
Lbs. food donated through employee food drives	1,300	1,017	1,300	3,205	2,500	3,900	4,200
% of employees contributing to United Way through payroll deduction	30%	32%	33%	32%	32%	32%	33%

*Community Relations combined with another department-no information available

DEPT. 41 - COMMUNITY RELATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ -	$ 65,280	$ 69,743	$ 73,318
	Personnel Services Total	-	65,280	69,743	73,318
	EMPLOYEE BENEFITS				
4050	Retirement	-	18,898	12,630	12,889
4060	FICA	-	4,834	5,335	5,609
4070	Employees' Insurance	-	17,731	18,000	19,000
4090	Vacation Pay Expense	-	526	-	-
4100	Sick Pay Expense	-	4,821	-	-
4110	Net OPEB Expense	-	-	(45)	(44)
4600	Workers' Compensation	-	59	72	77
	Employee Benefits Total	-	46,869	35,992	37,531
	CONTRACTUAL SERVICES				
2110	Advertising	-	8,735	10,570	11,020
2139	Maintenance/Service Contracts	-	-	-	7,500
2151	Printing	-	16,022	23,074	23,074
2166	Professional Fees - Other	-	-	800	800
2170	Training	-	308	2,300	2,300
2172	Car Allowance	-	3,025	4,075	5,160
2190	Communications	-	968	1,000	1,000
2230	Employee Relations	-	14,290	16,420	8,920
2240	Business Relations	-	924	1,100	1,100
2250	Community Relations	-	21,190	25,000	25,000
2260	Memberships - Professional	-	-	300	265
2262	Memberships - Civic	-	845	900	900
	Contractual Services Total	-	66,307	85,539	87,039
	COMMODITIES				
3311	Office Supplies	-	1,540	2,000	2,000
3313	Subscriptions	-	-	120	120
3316	Operating Supplies	-	4,861	12,500	12,500
	Commodities Total	-	6,401	14,620	14,620
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	-	563	780	829
	Fixed & Sundry Total	-	563	780	829
	Total	$ -	$ 185,420	$ 206,674	$ 213,337

CUSTOMER SERVICE

DEPARTMENTAL GOALS AND OBJECTIVES

- Serve as primary contact of internal and external FPUA customers
- Manage the monthly billing, service orders, call center, front line, cashiering processes, including off-site payment centers, and monitor workflow between departments and our customers to improve customer service

DEPARTMENTAL ACCOMPLISHMENTS

- Increased E-Billing by 61%
- Decreased Lobby and Drive Thru traffic by 5%
- Text to Pay transactions increased by 35%
- Worked with ITS to implement address lookup on Kiosk which allows customers to find their account more efficiently
- Audited Bonds and Certificates of Deposits for Commercial Accounts and implemented an efficient and secure procedure for renewals for deposit

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Avg. bills generated monthly	32,000	33,831	30,000	33,923	33,800	34,000	34,250
E-Billing*	24,000	27,572	27,600	44,402	48,000	52,800	55,000
Auto Pay*	60,000	57,055	63,600	57,242	63,600	62,800	65,000
Budget Billing*	1,800	1,448	1,920	1,411	2,400	3,024	3,200
Text to Pay*	4,680	1,239	4,800	1,657	2,000	1,800	2,000
On-Line Payment*	100,000	182,346	175,000	136,603	210,000	144,000	150,000
Lobby Walk In	52,000	52,860	49,913	50,562	53,000	52,000	51,000
IVR Calls In and Out**	**	**	**	266,997	270,000	243,900	270,000
Call center calls	84,000	59,321	81,000	62,533	62,500	61,000	62,500
Drive Thru	37,000	41,274	39,430	41,130	41,000	40,300	41,000
Full service Kiosks	1	1	1	1	2	1	2
Rebates processed	150	113	155	220	250	260	265

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Billing errors caught **after** bill was mailed vs all bills	.50%	.16%	.50%	.03%	.50%	.05%	.05%
Billing errors caught **before** bill was mailed vs all bills	95.00%	99.47%	95.00%	99.97%	95.00%	99.95%	99.95%

*This information is representative of annual figures in lieu of prior years' being calculated monthly

**IVR Calls In and Out not measured in prior years

DEPT. 43 - CUSTOMER SERVICE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 982,089	$ 913,671	$ 1,010,256	$ 1,035,542
1020	Overtime	6,519	13,514	6,000	6,000
	Personnel Services Total	988,608	927,185	1,016,256	1,041,542
	EMPLOYEE BENEFITS				
4050	Retirement	278,634	233,445	165,763	182,634
4060	FICA	73,690	67,103	77,744	79,678
4070	Employees' Insurance	351,792	354,826	365,000	373,000
4090	Vacation Pay Expense	(3,348)	(4,765)	-	-
4100	Sick Pay Expense	(6,900)	(10,295)	-	-
4110	Net OPEB Expense	3,065	15,610	(1,167)	(1,155)
4600	Workers' Compensation	9,653	1,541	1,980	2,119
4640	Unemployment Claims	-	17	-	-
	Employee Benefits Total	706,586	657,482	609,320	636,276
	CONTRACTUAL SERVICES				
2110	Advertising	9,150	-	-	-
2122	Rentals	1,386	1,449	1,600	1,600
2132	Maintenance Of Vehicles	100	-	-	-
2133	Maintenance Of Equipment	490	657	3,000	3,000
2139	Maintenance/Service Contracts	22,766	41,514	93,100	89,100
2140	Postage	195,250	166,323	200,000	210,000
2151	Printing	48,613	30,584	50,000	51,000
2165	Temporary Labor	812	14,305	12,000	-
2166	Professional Fees - Other	70,165	90,653	34,500	34,500
2170	Training	13,383	2,136	25,000	25,000
2171	Travel	65	23	200	200
2172	Car Allowance	9,900	6,444	3,300	3,300
2190	Communications	12,405	11,316	6,000	6,300
2230	Employee Relations	10,144	4,903	6,500	6,500
2240	Business Relations	661	-	-	-
2250	Community Relations	29,179	1,250	-	-
2260	Memberships - Professional	-	380	200	500
2262	Memberships - Civic	775	668	200	200
2290	Billing Housing Authority	6,765	3,935	2,500	2,500
	Contractual Services Total	432,009	376,540	438,100	433,700
	COMMODITIES				
3311	Office Supplies	13,316	16,888	25,000	15,000
3313	Subscriptions	159	-	200	200
3316	Operating Supplies	7,124	1,195	3,000	3,000
3331	Vehicle Supplies	60	-	-	-
	Commodities Total	20,659	18,083	28,200	18,200
	FIXED & SUNDRY				
4020	Cash (Over) Short	216	(258)	-	-
4610	Property & Liab./Ins. & Uninsur.	12,430	13,335	13,332	14,264
	Fixed & Sundry Total	12,646	13,077	13,332	14,264
	MISCELLANEOUS				
9030	Depreciation Expense	28,329	30,134	31,159	31,212
	Miscellaneous Total	28,329	30,134	31,159	31,212
	Total	$ 2,188,837	$ 2,022,501	$ 2,136,367	$ 2,175,194

DIRECTOR OF ELECTRIC & GAS SYSTEMS

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide planning and direction for the following departments:
  - Treasure Coast Energy Center – Department 02
  - Power Generation – Department 52
  - Electric Purchases for Resale – Department 53
  - Electric Transmission & Distribution – Department 54
  - Electric Operations – Department 55
  - Electric & Gas Engineering – Department 56
  - Gas Operations – Department 74
  - Gas Purchases for Resale – Department 75



DEPT. 51 - DIRECTOR OF ELECTRIC & GAS SYSTEMS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 152,423	$ 146,989	$ 149,408	$ 154,478
	Personnel Services Total	152,423	146,989	149,408	154,478
	EMPLOYEE BENEFITS				
4050	Retirement	47,083	40,661	27,058	27,157
4060	FICA	10,305	9,662	11,430	11,818
4070	Employees' Insurance	18,815	23,266	23,000	24,000
4090	Vacation Pay Expense	2,155	(2,506)	-	-
4100	Sick Pay Expense	18,401	4,722	-	-
4110	Net OPEB Expense	118	601	(45)	(44)
4600	Workers' Compensation	252	292	396	424
	Employee Benefits Total	97,129	76,698	61,839	63,355
	CONTRACTUAL SERVICES				
2151	Advertising	-	20	20	-
2164	Profess. Fees - Consulting/Eng.	6,265	32,544	85,050	50,800
2170	Training	3,581	5,132	6,000	6,500
2171	Travel	640	326	950	500
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	1,031	1,048	1,000	1,100
2230	Employee Relations	6,618	317	3,500	3,500
2240	Business Relations	-	115	100	100
2250	Community Relations	224	45	-	-
2260	Memberships - Professional	39,474	39,879	40,816	45,000
2262	Memberships - Civic	1,475	915	850	870
	Contractual Services Total	64,468	85,501	143,446	113,530
	COMMODITIES				
3311	Office Supplies	1,603	-	600	600
3313	Subscriptions	-	-	300	300
	Commodities Total	1,603	-	900	900
	FIXED & SUNDRY				
4520	Licenses & Permits	-	-	100	100
4610	Property & Liab./Ins. & Uninsur.	1,148	1,063	1,488	1,570
	Fixed & Sundry Total	1,148	1,063	1,588	1,670
	Total	$ 316,771	$ 310,251	$ 357,181	$ 333,933

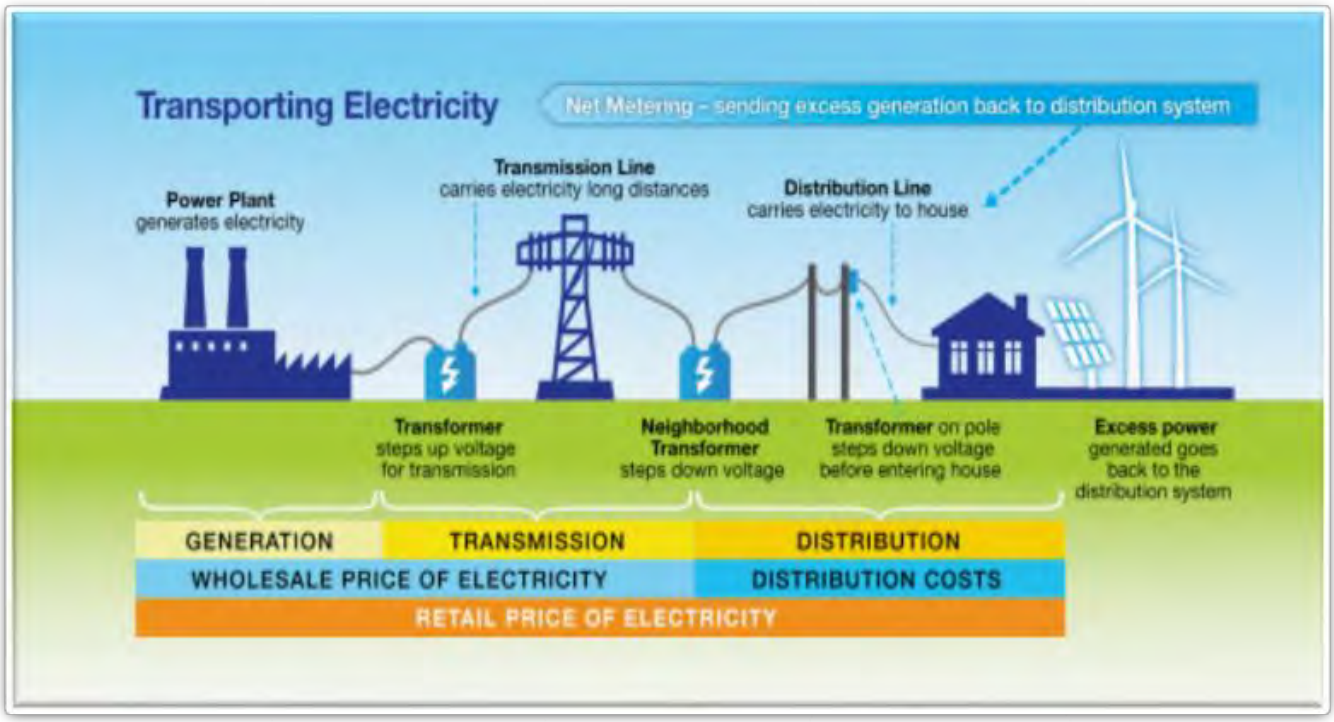
DEPT. 52 - POWER GENERATION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	MISCELLANEOUS				
9050	Extraordinary Expense	$ 1,886	$ 654	$ 176	$ -
	Miscellaneous Total	1,886	654	176	$ -
	Total	$ 1,886	$ 654	$ 176	$ -



DEPT. 53 - ELECTRIC PURCHASES FOR RESALE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PURCHASES FOR RESALE				
3360	Purchases For Resale	$ 43,689,344	$ 41,402,405	$ 47,000,000	$ 46,000,000
	Miscellaneous Total	43,689,344	41,402,405	47,000,000	46,000,000
	Total	$ 43,689,344	$ 41,402,405	$ 47,000,000	$ 46,000,000



ELECTRIC TRANSMISSION & DISTRIBUTION

DEPARTMENTAL GOALS AND OBJECTIVES

- Responsible for the construction, and maintenance of the transmission and distribution electrical system, including substations, in order to provide safe, cost-effective and reliable service
- Collaborate with Electric Engineering department to identify needed system extensions and upgrades
- Work closely with Electric Operations to resolve power outages and other electrical problems

DEPARTMENTAL ACCOMPLISHMENTS

- Assisted in electric restoration after Hurricane Michael
- Inspected one-third of our transmission lines
- Implemented new safety procedures
- Implemented new procedures for storm restorations
- Awarded FMEA's Restoring the Community Award for Hurricane Michael
- 2 Mutual Aid commendations from A.P.P.A. for our help after Hurricane Michael

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Miles of T & D lines maintained	428	400	428	405	440	410	440

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of energy loss	≤ 5.0%	2.71%	≤ 5.0%	4.3%	≤5.0%	3.8%	≤5.0%
System Average Interruption Duration (SAIDI)	<50.0	57.8	<50.0	53.2	<50	40	<50
Customer Average Interruption Duration (CAIDI)	<60.0	51.8	<60.0	54.3	<50	40	<50
System Average Interruption Frequency (SAIFI)	<0.50	1.12*	<0.60	.98	<.50	.4	<.50
Momentary Average Interruption event Frequency Index (MAIFI)	<7.0	7.19	<6.5	7.39	<7.0	6	<7.0
L-Bar	<70.0	81.1	<70.0	90.34	<70	50	<70
Safety Frequency Rate	≤ 5.0	13.09	≤ 5.0	4.3	≤ 5.0	7.86	0
Safety DART Rate	≤ 50	239.36	≤ 50	0	175.0	0	175.0

*Higher due to Hurricane Irma

DEPT. 54 - ELECTRIC TRANSMISSION & DISTRIBUTION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 1,498,603	$ 1,642,696	$ 1,817,704	$ 2,017,136
1020	Overtime	138,124	181,135	185,000	185,000
	Personnel Services Total	1,636,727	1,823,831	2,002,704	2,202,136
	EMPLOYEE BENEFITS				
4050	Retirement	515,484	486,561	362,690	387,136
4060	FICA	132,687	147,533	153,207	168,463
4070	Employees' Insurance	268,937	341,635	330,000	335,000
4090	Vacation Pay Expense	(10,200)	(8,573)	-	-
4100	Sick Pay Expense	23,974	(19,839)	-	-
4110	Net OPEB Expense	2,711	13,808	(1,122)	(1,111)
4600	Workers' Compensation	38,276	53,722	34,664	48,715
	Employee Benefits Total	971,869	1,014,847	879,439	938,203
	CONTRACTUAL SERVICES				
2122	Rentals	4,723	10,018	15,000	15,000
2132	Maintenance Of Vehicles	16,516	42,313	30,000	30,000
2133	Maintenance Of Equipment	22,121	13,861	14,000	16,000
2139	Maintenance/Service Contracts	398,402	420,941	580,000	580,000
2140	Postage	561	519	600	600
2151	Printing	20	20	555	300
2164	Profess. Fees - Consulting/Eng.	-	1,200	-	-
2166	Professional Fees - Other	16,976	17,567	20,000	20,000
2170	Training	50,993	50,165	48,000	60,000
2171	Travel	-	329	1,000	1,000
2190	Communications	8,866	9,036	13,300	14,000
2200	Utilities	101,600	101,195	94,900	94,900
2230	Employee Relations	2,252	3,338	3,500	6,000
2260	Memberships - Professional	-	-	100	-
	Contractual Services Total	623,030	670,502	820,955	837,800
	COMMODITIES				
3311	Office Supplies	2,266	3,048	2,458	2,600
3313	Subscriptions	200	-	100	100
3316	Operating Supplies	202,893	220,805	285,000	285,000
3331	Vehicle Supplies	45,635	73,487	80,000	80,000
3340	Small Tools	19,385	20,982	22,000	24,000
	Commodities Total	270,379	318,322	389,558	391,700
	FIXED & SUNDRY				
4520	Licenses & Permits	83	40	200	100
4610	Property & Liab./Ins. & Uninsur.	175,918	118,776	122,379	134,917
9005	Duplicate Charges	(51,768)	(48,866)	(49,300)	(49,000)
	Fixed & Sundry Total	124,233	69,950	73,279	86,017
	MISCELLANEOUS				
9030	Depreciation Expense	4,150,444	3,290,045	4,055,122	4,152,276
	Miscellaneous Total	4,150,444	3,290,045	4,055,122	4,152,276
	Total	$ 7,776,682	$ 7,187,497	$ 8,221,057	$ 8,608,132

ELECTRIC OPERATIONS

DEPARTMENTAL GOALS AND OBJECTIVES

- Collaborate with Electric Engineering department to identify needed system extensions and upgrades
- Responsible for all aspects of electric revenue metering activities in the field, including connects and disconnects, meter reads and ensuring the accuracy of FPUA meters through continuous testing
- Responsible for reading electric, gas, and water meters and investigating the theft of service reports in a timely manner
- Responsible for the 24/7 System Operation and Service Restoration of the Transmission and Distribution electrical service to FPUA customers
- Responsible for compliance with state (FRCC) and federal (NERC) regulatory rules and standards for operating FPUA's electrical system
- Installation of Automated Meter Infrastructure (AMI) system-wide for Electric, Gas, and Water departments over the next five years as outlined in strategic plan

DEPARTMENTAL ACCOMPLISHMENTS

- Successfully worked with GIS Manager on the implementation and testing of the new Customer Services Operations Dashboard in order to supply more accurate and timely customer outage information enhancing the FPUA customer experience
- Used Responder (OMS) to enhance customer restoration times system-wide. OMS allowed greater feedback to FPUA customers as the system was able to model all outages in real time and provide (ETR) estimated time of restoration to customers
- Ensured compliance with state (FRCC) and federal (NERC) reliability and regulatory rules and standards for operating FPUA's electrical system
- Faster service restoration through real-time system modeling and analysis of customer accounts
- Successfully sent out and received RFPs for AMI system and are currently working on negotiating contracts

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Avg. # of services billed	28,300	28,287	28,450	28,265	29,000	28,500	29,000
Trouble calls processed through Dispatch	<3,500	3,166	<3,500	4,606	<3,500	3,800	<3,500
Meters read	>661,200	609,580	>665,000	642,289	>665,000	640,000	>665,000
Avg. # of discos/recon per mth	>430	498	>450	576	>450	525	>450

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of energy loss	≤ 5.0%	2.71%	≤ 5.0%	4.3%	≤ 5.0%	3.8%	≤ 5.0%
SAIDI	<50.0	57.8	< 50	53.2	< 50	40	< 50
CAIDI	<60.0	51.8	<60	54.3	< 50	40	< 50
SAIFI	<0.50	1.12 **	< .60	0.98	< 0.50	.4	< 0.50
MAIFI**	<7.0	7.19	<7.0	7.39	<7.0	6	<7.0
L-Bar	<70.0	81.1	<70	90.34	<70	50	<70
O&M cost/services billed±	$28.68	$27.56	$31.04	$25.93	≤$26.47	$26.10	≤$26.25

*Not measured in prior years

** Higher due to Hurricane Irma

±O&M costs per services billed are calculated using both Electric T & D and Electric Operations

DEPT. 55 - ELECTRIC OPERATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 930,593	$ 956,377	$ 1,015,894	$ 1,039,253
1020	Overtime	83,022	72,529	92,000	92,000
	Personnel Services Total	1,013,615	1,028,906	1,107,894	1,131,253
	EMPLOYEE BENEFITS				
4050	Retirement	356,464	304,462	173,850	178,405
4060	FICA	94,429	89,850	84,754	86,541
4070	Employees' Insurance	304,013	360,392	327,000	333,000
4090	Vacation Pay Expense	2,719	9,454	-	-
4100	Sick Pay Expense	32,532	(11,626)	-	-
4110	Net OPEB Expense	2,829	14,408	(1,077)	(1,066)
4600	Workers' Compensation	18,483	19,290	22,562	23,627
	Employee Benefits Total	811,469	786,230	607,089	620,507
	CONTRACTUAL SERVICES				
2122	Rentals	2,074	4,295	5,000	5,000
2132	Maintenance Of Vehicles	3,261	9,514	9,000	10,000
2133	Maintenance Of Equipment	2,123	1,293	6,000	5,000
2139	Maintenance/Service Contracts	512	866	1,000	51,200
2140	Postage	4	-	100	500
2151	Printing	436	645	1,000	10,000
2165	Temporary Labor	-	17,403	-	-
2166	Professional Fees - Other	-	-	100	100
2170	Training	34,561	37,555	34,000	35,000
2171	Travel	-	-	100	100
2172	Car Allowance	8,460	8,707	8,460	8,460
2190	Communications	10,101	11,469	11,500	12,100
2230	Employee Relations	929	348	585	750
2240	Business Relations	21	27	100	100
2260	Memberships - Professional	50	75	100	100
	Contractual Services Total	62,532	92,197	77,045	138,410
	COMMODITIES				
3311	Office Supplies	2,790	1,511	2,000	2,000
3316	Operating Supplies	32,460	25,895	30,000	40,000
3331	Vehicle Supplies	39,146	45,164	40,000	41,000
3340	Small Tools	1,185	5,968	2,000	5,000
	Commodities Total	75,581	78,538	74,000	88,000
	FIXED & SUNDRY				
4520	Licenses & Permits	968	650	1,000	1,000
4610	Property & Liab./Ins. & Uninsur.	15,699	15,726	16,917	17,854
	Fixed & Sundry Total	16,667	16,376	17,917	18,854
	MISCELLANEOUS				
9030	Depreciation Expense	12,475	50,452	81,413	85,579
	Miscellaneous Total	12,475	50,452	81,413	85,579
	Total	$ 1,992,339	$ 2,052,699	$ 1,965,358	$ 2,082,603

ELECTRIC & GAS ENGINEERING

DEPARTMENTAL GOALS AND OBJECTIVES

- Responsible for planning, engineering, permitting, and construction management associated with expansions, repairs and upgrades of the electric and gas systems
- Responsible for strategic plan to forecast future growth and/or changes to systems as technology, laws and regulations are enforced
- Work with customers and developers to encourage viable growth, both commercial and residential, within FPUA service area
- Complete all phases of the Geographical Information Systems (GIS) in order to achieve full functionality

DEPARTMENTAL ACCOMPLISHMENTS

- Completed Storm Hardening and Grid Modernization Plan and Report
- Bid, Award, and Completion of 93 pole replacements
- Completion of first installation FPUA electric system automatic transfer switch (Hospital)
- Approval of LED Rental Light Rates by FPUA Board and City Commission
- Fiber Manager Implementation
- Installation of 21 Trip Savers
- Award of Bid, receiving, and installation (6) of 11 substation regulators
- Hiring of Electrical Engineer and Inspector

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Designs completed	150	133	140	128	160	140	170
Construction projects managed	120	119	120	173	120	144	120

DEPT. 56 - ELECTRIC & GAS ENGINEERING

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 590,614	$ 561,501	$ 771,760	$ 890,103
1020	Overtime	-	-	100	3,000
	Personnel Services Total	590,614	561,501	771,860	893,103
	EMPLOYEE BENEFITS				
4050	Retirement	194,456	155,966	130,402	147,866
4060	FICA	46,514	41,664	59,047	68,322
4070	Employees' Insurance	128,058	143,027	189,000	192,000
4090	Vacation Pay Expense	3,999	(5,788)	-	-
4100	Sick Pay Expense	(17,897)	8,370	-	-
4110	Net OPEB Expense	1,061	5,404	(584)	(577)
4600	Workers' Compensation	3,963	3,178	7,464	7,986
	Employee Benefits Total	360,154	351,821	385,329	415,597
	CONTRACTUAL SERVICES				
2132	Maintenance Of Vehicles	-	1,500	1,000	1,000
2139	Maintenance/Service Contracts	484	556	500	500
2140	Postage	-	17	50	50
2151	Printing	20	120	100	100
2164	Profess. Fees - Consulting/Eng.	54,079	2,288	30,000	30,000
2170	Training	11,242	16,781	29,900	40,000
2171	Travel	-	546	-	-
2172	Car Allowance	13,620	10,811	16,200	18,780
2190	Communications	4,952	5,454	4,600	4,800
2230	Employee Relations	1,148	352	400	1,000
2240	Business Relations	139	34	200	200
2260	Memberships - Professional	1,251	620	1,200	1,200
	Contractual Services Total	86,935	39,079	84,150	97,630
	COMMODITIES				
3311	Office Supplies	9,320	2,965	10,000	5,000
3313	Subscriptions	-	281	550	900
3316	Operating Supplies	9,294	2,917	3,500	3,500
3331	Vehicle Supplies	881	5,709	4,000	4,000
	Commodities Total	19,495	11,872	18,050	13,400
	FIXED & SUNDRY				
4520	Licenses & Permits	198	-	300	150
4610	Property & Liab./Ins. & Uninsur.	7,054	6,466	10,020	10,566
	Fixed & Sundry Total	7,252	6,466	10,320	10,716
	MISCELLANEOUS				
9030	Depreciation Expense	13,367	7,310	16,082	22,150
	Miscellaneous Total	13,367	7,310	16,082	22,150
	Total	$ 1,077,817	$ 978,049	$ 1,285,791	$ 1,452,596

DIRECTOR OF WATER/WASTEWATER SYSTEMS

DEPARTMENTAL GOALS AND OBJECTIVES

- Provides planning and direction for the following departments:
  - Water Resources – Department 62
  - Water Distribution – Department 64
  - Water/Wastewater Engineering – Department 66
  - Water Reclamation – Department 82
  - Wastewater Collection – Department 84



DEPT. 61 - DIRECTOR OF WATER/WASTEWATER SYSTEMS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 92,442	$ 118,477	$ 123,973	$ 127,521
	Personnel Services Total	92,442	118,477	123,973	127,521
	EMPLOYEE BENEFITS				
4050	Retirement	36,619	34,341	22,452	22,418
4060	FICA	8,792	9,256	9,484	9,755
4070	Employees' Insurance	15,654	18,010	21,000	22,000
4090	Vacation Pay Expense	(1,970)	1,123	-	-
4100	Sick Pay Expense	(18,330)	3,356	-	-
4110	Net OPEB Expense	118	601	(45)	(44)
4600	Workers' Compensation	60	59	72	77
	Employee Benefits Total	40,943	66,746	52,963	54,206
	CONTRACTUAL SERVICES				
2151	Printing	20	-	20	-
2164	Profess. Fees - Consulting/Eng.	29,585	1,138	19,464	26,624
2166	Professional Fees - Other	170	-	-	-
2170	Training	-	1,434	2,500	2,560
2171	Travel	527	240	500	544
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	620	1,000	1,000	1,000
2240	Business Relations	29	26	27	-
2260	Memberships - Professional	1,018	347	1,500	1,536
	Contractual Services Total	37,129	9,345	30,171	37,424
	COMMODITIES				
3311	Office Supplies	443	595	1,000	1,086
3313	Subscriptions	58	-	250	271
	Commodities Total	501	595	1,250	1,357
	FIXED & SUNDRY				
4610	Property & Liab./Ins. & Uninsur.	999	912	1,248	1,318
	Fixed & Sundry Total	999	912	1,248	1,318
	Total	$ 172,014	$ 196,075	$ 209,605	$ 221,826

WATER RESOURCES

DEPARTMENTAL GOALS AND OBJECTIVES

- Ensure that the quality of finished water production from the combined flow of the Water Treatment Plant (WTP) meets all Federal and State drinking water requirements while maintaining cost effective operations
- Operations and maintenance of FPUA well fields, the WTP and remote Repump/Storage facilities
- Ensure adequate system pressure and water storage for Fire Protection
- Oversight of the EPA's mandated Bacteriological Monitoring Program for FPUA's water distribution system

DEPARTMENTAL ACCOMPLISHMENTS

- Completed the Bulk Chemical Containment Rehabilitation and Upgrade project, increasing the Water Treatment Plant Chemical Storage and Feed Systems reliability and safety while decreasing potential liability
- Completed Lime Plant Gravity Thickener Rehabilitation, ensuring that Lime Plant residuals will be efficiently stored and disposed of
- Completed Storm Hardening of key structures at the Water Treatment Plant, making assets less susceptible to damage from extreme weather events
- To ensure that FPUA will meet growing water usage demands, received approval from the Florida Department of Environmental Protection to increase the Firm Operating Capacity of the Reverse Osmosis Plant to 10.33 MGD, therefore increasing the total Firm Operating Capacity of the Water Treatment Plant to 23.32 MGD

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Monthly samples collected for testing	60	60	60	60	60	60	60
Surficial wells maintained	32	29	30	29	30	29	30
Floridan wells maintained	11	11	11	11	11	11	11

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Days meeting quality standards	365	365	365	365	365	365	365
% of Surficial wells in service	100%	91%	100%	97%	100%	97%	100%
% of Floridan wells in service	100%	100%	100%	100%	100%	100%	100%
Safety Frequency Rate	0.0	3.9	0.0	0.0	0.0	0.0	0.0
Safety DART Rate	0	17.86	0	0.0	0	0.0	0.0

DEPT. 62 - WATER RESOURCES

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 1,136,004	$ 1,218,577	$ 1,279,080	$ 1,326,505
1020	Overtime	109,355	99,297	110,000	113,300
	Personnel Services Total	1,245,359	1,317,874	1,389,080	1,439,805
	EMPLOYEE BENEFITS				
4050	Retirement	326,038	329,978	232,776	234,812
4060	FICA	94,978	97,029	106,265	110,145
4070	Employees' Insurance	274,657	340,780	356,000	363,000
4090	Vacation Pay Expense	6,305	7,369	-	-
4100	Sick Pay Expense	29,567	11,308	-	-
4110	Net OPEB Expense	2,829	14,409	(1,122)	(1,111)
4600	Workers' Compensation	24,711	22,888	42,396	45,364
	Employee Benefits Total	759,085	823,761	736,315	752,210
	CONTRACTUAL SERVICES				
2110	Advertising	-	210	-	-
2122	Rentals	1,241	2,395	3,714	3,803
2131	Maintenance Of Buildings	594	1,000	-	-
2132	Maintenance Of Vehicles	16,076	11,407	20,000	13,390
2133	Maintenance Of Equipment	20,195	42,777	50,000	51,500
2139	Maintenance/Service Contracts	224,705	261,344	411,700	411,700
2140	Postage	126	270	430	440
2151	Printing	2,907	1,727	2,929	2,999
2164	Profess. Fees - Consulting/Eng.	76,600	29,116	30,000	40,000
2166	Professional Fees - Other	17,752	12,884	11,733	12,295
2170	Training	9,987	3,255	15,000	15,000
2172	Car Allowance	5,160	5,160	5,160	5,160
2190	Communications	11,616	10,898	12,200	12,800
2200	Utilities	926,999	957,817	885,100	885,100
2230	Employee Relations	973	971	800	819
2240	Business Relations	-	36	-	-
2260	Memberships - Professional	434	370	800	819
2262	Memberships - Civic	-	-	645	660
	Contractual Services Total	1,315,365	1,341,637	1,450,211	1,456,485
	COMMODITIES				
3311	Office Supplies	5,893	4,894	5,500	5,632
3313	Subscriptions	272	-	331	339
3316	Operating Supplies	288,648	306,255	320,000	330,000
3320	Chemicals	690,896	803,729	1,000,000	1,150,000
3331	Vehicle Supplies	25,967	35,090	32,500	34,816
3340	Small Tools	3,715	4,578	5,500	5,433
3360	Purchases For Resale	2,387	-	10,000	3,599
	Commodities Total	1,017,778	1,154,546	1,373,831	1,529,819
	FIXED & SUNDRY				
4520	Licenses & Permits	4,517	20,198	20,000	10,198
4610	Property & Liab./Ins. & Uninsur.	103,564	99,908	114,402	126,463
	Fixed & Sundry Total	108,081	120,106	134,402	136,661
	MISCELLANEOUS				
9030	Depreciation Expense	1,824,582	2,677,146	2,028,290	1,925,017
	Miscellaneous Total	1,824,582	2,677,146	2,028,290	1,925,017
	Total	$ 6,270,250	$ 7,435,070	$ 7,112,129	$ 7,239,997

WATER DISTRIBUTION

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide reliable, high-quality water for drinking, irrigation, and fire protection
- Accurately locate all of FPUA's underground utilities and the City of Fort Pierce Traffic Control Loop System
- Install, maintain, test, repair or replace water meters for residential and commercial applications, as well as cross-connection devices
- Upgrade water meters and backflow preventers

DEPARTMENTAL ACCOMPLISHMENTS

- Trained all employees for their DEP Level 3 or 1 certification/re-certification
- Installed 2 new Intelligent Flushing Devices to help maintain water quality by sampling water chlorine and pressure readings.

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of backflows prevention devices tested	100%	100%	100%	94%	100%	95%	100%
% of distribution control valves inspected	10.0%	2.8%	10.0%	6.2%	10.0%	3.4%	10.0%
% of hydrants inspected	50.0%	10.3%	50.0%	13.7%	50.0%	11.8%	50.0%
% of meters changed out 20 years or older	10.0%	5.6%	10.0%	7.35%	10.0%	5.0%	10.0%
Avg. # of monthly service calls	500	619	500	562	500	521	500
Avg. # of services billed	20,500	20,221	20,500	20,452	20,500	20,800	21,000

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
% of water loss	< 5.0%	3.79%	< 5.0%	10.84%	<5.0%	5.4%	<5.0%
# of water quality trouble calls	<50	88	<50	68	<50	45	<50

DEPT. 64 - WATER DISTRIBUTION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 1,194,508	$ 1,256,481	$ 1,265,823	$ 1,349,679
1020	Overtime	42,797	66,929	90,000	92,250
	Personnel Services Total	1,237,305	1,323,410	1,355,823	1,441,929
	EMPLOYEE BENEFITS				
4050	Retirement	373,184	337,997	226,459	246,018
4060	FICA	95,516	98,252	103,720	110,308
4070	Employees' Insurance	365,550	451,981	422,000	430,000
4090	Vacation Pay Expense	415	(5,906)	-	-
4100	Sick Pay Expense	(1,774)	22,606	-	-
4110	Net OPEB Expense	3,298	16,797	(1,212)	(1,199)
4600	Workers' Compensation	42,318	25,046	41,165	46,204
4640	Unemployment Claims	841	-	-	-
	Employee Benefits Total	879,348	946,773	792,132	831,331
	CONTRACTUAL SERVICES				
2122	Rentals	350	571	1,148	1,176
2132	Maintenance Of Vehicles	23,252	15,877	30,000	30,000
2133	Maintenance Of Equipment	4,204	7,313	15,250	15,250
2139	Maintenance/Service Contracts	233,218	192,345	275,000	275,000
2140	Postage	50	58	49	50
2151	Printing	40	554	1,657	1,697
2166	Professional Fees - Other	10,467	4,616	8,042	8,000
2170	Training	12,445	5,803	17,274	17,689
2171	Travel	333	59	248	254
2190	Communications	13,840	14,268	15,400	16,200
2200	Utilities	23,492	24,121	22,200	22,200
2230	Employee Relations	1,216	1,366	1,250	1,000
2260	Memberships - Professional	404	380	517	529
	Contractual Services Total	323,311	267,331	388,035	389,045
	COMMODITIES				
3311	Office Supplies	9,201	5,916	5,743	5,881
3316	Operating Supplies	161,747	195,281	191,017	195,601
3331	Vehicle Supplies	79,305	98,392	99,477	101,864
3340	Small Tools	32,961	53,922	40,000	40,960
	Commodities Total	283,214	353,511	336,237	344,306
	FIXED & SUNDRY				
4520	Licenses & Permits	5,777	5,297	7,500	7,500
4610	Property & Liab./Ins. & Uninsur.	77,229	52,759	25,316	26,498
	Fixed & Sundry Total	83,006	58,056	32,816	33,998
	MISCELLANEOUS				
9030	Depreciation Expense	2,459,516	2,617,731	2,551,946	2,548,230
	Miscellaneous Total	2,459,516	2,617,731	2,551,946	2,548,230
	Total	$ 5,265,700	$ 5,566,812	$ 5,456,989	$ 5,588,839

WATER/WASTEWATER ENGINEERING

DEPARTMENTAL GOALS AND OBJECTIVES

- Responsible for planning, engineering, permitting, and construction management associated with expansions, repairs and upgrades of the Water Reclamation Facility, Water Treatment Plant, Water Distribution System, and Wastewater Collection System
- Prepare strategic plan to forecast future growth and/or changes to systems as technology, laws and regulations are modified
- Work with customers and developers to encourage viable growth, both commercial and residential, within the FPUA service area
- Coordinate work with other government and utility agencies to ensure cost effective designs and construction
- Ensure water supply/treatment capacities and wastewater collection/treatment capacities are adequate to support future growth
- Provide engineering support to other water and wastewater departments
- Continue to improve accuracy of information in GIS and internal website

DEPARTMENTAL ACCOMPLISHMENTS

- Managed the design and provided construction management for the 16-inch force main along Orange Avenue from Jenkins Road to North 39th Street. Installation improved the hydraulic capacity of the NW portion of the service territory and is a master planned facility needed to redirect wastewater flows from the Island Water Reclamation Facility (IWRF) to the Mainland Water Reclamation Facility
- Designed, permitted and provided construction management for the Avenue M – N. 13th Street to N. 25th Street Utility Replacement Project to replace deteriorated water and wastewater infrastructure and reduce inflow and infiltration in the gravity sewer system
- Designed and provided construction management of the Iroquois MSBU water main project to provide water to fifty individual customers
- Managed the design and provided construction management of the IWRF Emergency Standby Generator and Power Improvement Project in order to maintain operational readiness of the IWRF during potential power outages
- Managed the design and provided construction management of Lift Station E Rehabilitation Project to increase the stations' reliability and restore capacity

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Designs completed	24	18	24	15	20	17	20
Site plans/permits reviewed	150	125	100	299	125	468	150
Projects managed	48	65	60	57	80	100	80
Entities added to GIS	800	852	800	554	800	650	800
Water main replaced (ft)	8,000	8,537	8,000	4,601	8,000	7,298	8,000
Sewer VCP Main replaced (ft)	8,000	2,465	2,500	332	2,500	350	500
% of infrastructure verified	76.0%	76.5%	81.0%	78.3%	79.9%	79.9%	81.5%

DEPT. 66 - WATER/WASTEWATER ENGINEERING

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 638,185	$ 613,277	$ 695,529	$ 771,758
1020	Overtime	428	529	2,000	2,000
	Personnel Services Total	638,613	613,806	697,529	773,758
	EMPLOYEE BENEFITS				
4050	Retirement	193,791	174,678	126,323	136,027
4060	FICA	46,175	44,722	53,361	59,192
4070	Employees' Insurance	136,883	172,034	181,000	184,000
4090	Vacation Pay Expense	6,672	2,941	-	-
4100	Sick Pay Expense	8,484	15,569	-	-
4110	Net OPEB Expense	1,297	6,606	(584)	(577)
4600	Workers' Compensation	5,125	4,322	11,112	11,890
	Employee Benefits Total	398,427	420,872	371,212	390,532
	CONTRACTUAL SERVICES				
2132	Maintenance Of Vehicles	73	1,531	1,600	2,000
2139	Maintenance/Service Contracts	291	12,118	553	927
2140	Postage	30	1	100	40
2151	Printing	41	60	100	150
2164	Profess. Fees - Consulting/Eng.	-	79,350	-	-
2166	Professional Fees - Other	478	-	1,000	588
2170	Training	6,254	8,711	17,700	17,382
2171	Travel	10	37	108	113
2172	Car Allowance	12,513	13,359	15,480	15,480
2190	Communications	4,585	5,569	5,800	6,100
2200	Utilities	25,012	24,912	23,200	23,200
2230	Employee Relations	436	612	750	819
2260	Memberships - Professional	731	230	1,300	1,843
	Contractual Services Total	50,454	146,490	67,691	68,642
	COMMODITIES				
3311	Office Supplies	3,313	2,364	3,000	5,542
3316	Operating Supplies	2,094	1,661	2,100	4,000
3331	Vehicle Supplies	6,955	8,728	11,000	12,662
3340	Small Tools	25	28	286	299
	Commodities Total	12,387	12,781	16,386	22,503
	FIXED & SUNDRY				
4520	Licenses & Permits	349	700	1,000	1,176
4610	Property & Liab./Ins. & Uninsur.	8,159	7,840	10,452	11,129
	Fixed & Sundry Total	8,508	8,540	11,452	12,305
	MISCELLANEOUS				
9030	Depreciation Expense	4,323	10,585	23,118	29,198
	Miscellaneous Total	4,323	10,585	23,118	29,198
	Total	$ 1,112,712	$ 1,213,074	$ 1,187,388	$ 1,296,938

GAS OPERATIONS

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide quality and efficient service, in a safe manner; requiring a highly trained and educated workforce in the natural gas industry
- Preserve the integrity of the gas system through implementation of the Distribution Integrity Management Plan, which was developed in FY 2011 in accordance with mandated requirements

DEPARTMENTAL ACCOMPLISHMENTS

- Provided free estimates for installation of customer-owned natural gas piping and appliances
- Continued same day or next day response for all service calls
- Continued staff qualification for Operator Qualification Certification program, including administrator training, and provided additional technical training when available

PERFORMANCE MEASURES

Workload Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Service calls handled	1,700	1,453	2,000	1,300	2,000	1,700	2,000
Meter installs/renewals	150	148	170	115	200	250	200
Throughput for system (Dths)	460,000	425,000	460,000	435,000	460,000	445,000	460,000
Avg. # of services billed	4,300	4,128	4,300	4,099	4,300	4,130	4,300
Replace/remove ex-tube installations	>15	5	>15	10	>15	8	>15
"Cut and Cap" service lines (10-year rule)	>30	51	>30	35	>30	32	>30

Effectiveness Measurement:	FY 2017		FY 2018		FY 2019		FY 2020
	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lines hit by 3rd party contractors	<10	11	<10	8	<10	10	<10
PSC audit findings	<5	0	<5	0	<5	0	<5
Safety Frequency Rate	0.0	13.08	0.0	8.75	0	8.75	0.0
Safety DART Rate	0	1,149.32	0	2,783.03	0	17.5	0

DEPT. 74 - GAS OPERATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 785,779	$ 751,245	$ 798,659	$ 844,958
1020	Overtime	16,627	18,233	11,500	11,500
	Personnel Services Total	802,406	769,478	810,159	856,458
	EMPLOYEE BENEFITS				
4050	Retirement	206,761	175,971	139,983	150,565
4060	FICA	54,033	48,407	61,977	65,519
4070	Employees' Insurance	187,304	236,257	224,000	228,000
4090	Vacation Pay Expense	(9,220)	5,008	-	-
4100	Sick Pay Expense	(35,396)	4,286	-	-
4110	Net OPEB Expense	1,768	9,005	(673)	(666)
4600	Workers' Compensation	15,762	45,150	25,786	22,943
	Employee Benefits Total	421,012	524,084	451,073	466,361
	CONTRACTUAL SERVICES				
2110	Advertising	337	9,694	20,000	33,000
2122	Rentals	1,777	1,271	1,172	1,200
2132	Maintenance Of Vehicles	8,627	7,658	11,000	10,300
2133	Maintenance Of Equipment	7,683	5,640	5,000	7,600
2139	Maintenance/Service Contracts	31,063	37,644	30,000	35,000
2140	Postage	2,377	68	2,500	2,500
2151	Printing	8,847	7,555	6,500	6,500
2164	Profess. Fees - Consulting/Eng.	-	900	1,000	1,000
2165	Temporary Labor	9,439	-	-	-
2166	Professional Fees - Other	3,757	1,679	1,500	1,700
2170	Training	5,060	10,544	15,000	15,360
2171	Travel	1,130	908	1,624	1,663
2172	Car Allowance	4,300	4,849	5,160	5,160
2190	Communications	10,408	12,369	14,700	15,500
2200	Utilities	12,916	13,116	12,200	12,200
2230	Employee Relations	297	400	500	650
2260	Memberships - Professional	12,679	14,850	15,000	17,500
	Contractual Services Total	120,697	129,145	142,856	166,833
	COMMODITIES				
3311	Office Supplies	2,746	2,686	3,184	3,260
3316	Operating Supplies	88,527	81,391	110,000	115,000
3331	Vehicle Supplies	30,907	32,105	25,000	25,000
3340	Small Tools	21,953	18,609	20,000	20,000
	Commodities Total	144,133	134,791	158,184	163,260
	FIXED & SUNDRY				
4520	Licenses & Permits	12,658	3,137	8,000	8,000
4610	Property & Liab./Ins. & Uninsur.	18,986	10,902	14,333	15,115
	Fixed & Sundry Total	31,644	14,039	22,333	23,115
	MISCELLANEOUS				
9030	Depreciation Expense	257,792	327,290	301,530	320,165
	Miscellaneous Total	257,792	327,290	301,530	320,165
	Total	$ 1,777,684	$ 1,898,827	$ 1,886,135	$ 1,996,192

NATURAL GAS PURCHASES FOR RESALE

DEPARTMENTAL GOALS AND OBJECTIVES

- Make forward purchases (hedges) at favorable prices and maintain a Gas Rate Stabilization Fund to minimize price fluctuations in the Purchased Gas Adjustment



DEPT. 75 - NATURAL GAS PURCHASES FOR RESALE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PURCHASES FOR RESALE				
3360	Purchases For Resale	$ 1,773,162	$ 1,817,037	$ 2,000,000	$ 1,900,000
	Purchases For Resale Total	1,773,162	1,817,037	2,000,000	1,900,000
	Total	$ 1,773,162	$ 1,817,037	$ 2,000,000	$ 1,900,000

WATER RECLAMATION

DEPARTMENTAL GOALS AND OBJECTIVES

- Operate and maintain the Island Water Reclamation Facility and Domestic Deep Injection Well
- Operate and maintain the Mainland Water Reclamation Facility Site and Industrial Deep Injection Wells
- Manage Industrial Pretreatment Program which meets all regulatory requirements
- Manage Fats, Oils and Grease Trap Program which ensures all regulatory requirements are met
- Responsible for operation of the Domestic and Industrial Waste Underground Injection Control Permitting Program
- Responsible for operation of the domestic waste NPDES permit
- Ensure proper treatment and disposal of the City of Fort Pierce wastewater

DEPARTMENTAL ACCOMPLISHMENTS

- Continued educational programs to inform commercial customers of new regulations
- Ensured that 100% of operations personnel met the requirements for recertification
- Performed scheduled preventative maintenance working towards an 80% scheduled maintenance vs. 20% emergency repair ratio

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Samples collected	3,100	2,224	3,100	2,312	2,500	2,300	2,500
Permitted industrial users	10	9	10	9	10	9	10
% of grease traps inspected bi-annually	100%	100%	100%	100%	100%	100%	100%
Injection well users	2	2	2	2	2	2	2
Plant valve maintenance (monthly)	12	12	12	12	12	12	12

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Days meeting quality standards	365	365	365	365	365	365	365
% of employees with state required certification	100%	100%	100%	100%	100%	100%	100%
Plant Capacity (MGPD)	10	5.92	10	4.62	10	4.21	10
Safety Frequency Rate	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Safety DART Rate	0	0	0	0	0	0	0

DEPT. 82 - WATER RECLAMATION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 672,306	$ 715,837	$ 781,411	$ 843,815
1020	Overtime	18,034	21,224	35,000	35,000
	Personnel Services Total	690,340	737,061	816,411	878,815
	EMPLOYEE BENEFITS				
4050	Retirement	242,518	214,038	138,058	144,953
4060	FICA	63,405	63,323	62,455	67,229
4070	Employees' Insurance	178,130	215,586	216,000	221,000
4090	Vacation Pay Expense	8,669	(4,275)	-	-
4100	Sick Pay Expense	3,218	(93)	-	-
4110	Net OPEB Expense	1,886	9,606	(673)	(711)
4600	Workers' Compensation	38,014	12,442	21,896	28,079
	Employee Benefits Total	535,840	510,627	437,736	460,550
	CONTRACTUAL SERVICES				
2110	Advertising	-	-	250	250
2122	Rentals	11,950	9,349	12,000	12,000
2132	Maintenance Of Vehicles	2,511	6,141	6,100	6,100
2133	Maintenance Of Equipment	2,210	23,163	13,000	13,000
2139	Maintenance/Service Contracts	334,116	456,943	464,000	464,000
2140	Postage	7	-	100	100
2151	Printing	20	20	100	100
2164	Profess. Fees - Consulting/Eng.	113,755	-	-	-
2165	Temporary Labor	-	-	2,550	2,550
2166	Professional Fees - Other	28,916	32,438	1,000	1,000
2170	Training	2,914	4,127	7,750	7,750
2171	Travel	870	1,166	-	-
2172	Car Allowance	8,460	6,164	5,880	5,880
2190	Communications	7,654	8,508	8,900	9,400
2200	Utilities	494,723	512,737	433,400	433,400
2230	Employee Relations	505	1,031	800	800
2240	Business Relations	368	516	572	572
2260	Memberships - Professional	120	1,000	300	300
	Contractual Services Total	1,009,099	1,063,303	956,702	957,202
	COMMODITIES				
3311	Office Supplies	4,505	2,722	4,590	4,590
3316	Operating Supplies	69,371	78,684	75,000	75,000
3320	Chemicals	68,094	96,887	100,000	100,000
3331	Vehicle Supplies	14,479	11,522	12,000	12,000
3340	Small Tools	2,255	74	3,250	3,250
	Commodities Total	158,704	189,889	194,840	194,840
	FIXED & SUNDRY				
4520	Licenses & Permits	114,761	580	1,000	1,000
4610	Property & Liab./Ins. & Uninsur.	37,732	35,814	41,421	44,875
	Fixed & Sundry Total	152,493	36,394	42,421	45,875
	MISCELLANEOUS				
9030	Depreciation Expense	1,093,874	1,164,176	1,231,246	1,093,394
	Miscellaneous Total	1,093,874	1,164,176	1,231,246	1,093,394
	Total	$ 3,640,350	$ 3,701,450	$ 3,679,356	$ 3,630,676

WASTEWATER COLLECTION

DEPARTMENTAL GOALS AND OBJECTIVES

- Preserve the integrity of the collection system through planned and executed preventative maintenance programs: including repairing and/or replacing deteriorated and damaged gravity lines and laterals in accordance with the current Strategic Plan
- Operate and perform preventative maintenance on lift stations to ensure they are performing efficiently
- Provide customers with reliable, high-quality service through a systematic application of an inspection and preventive maintenance program designed to prevent problems from occurring while extending the life of the system
- Ensure good working relationships with regulatory agencies and City of Fort Pierce departments

DEPARTMENTAL ACCOMPLISHMENTS

- Completed rehabilitation of six lift stations utilizing FPUA crews
- Continued cross training of employees between wastewater collection and lift station

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Lift stations	118	117	118	118	119	119	120
Lift station preventative maintenance performed	350	325	350	336	350	325	350
Avg. preventative maintenance performed annually on each lift station	3.0	2.5	3.0	2.5	300	325	350
Lift station rehabilitations (in-house)	6	7	6	6	6	6	6
Manholes serviced	60	45	60	47	60	30	50
% of manholes inspected annually	50%	42%	50%	35%	50%	45%	50%
Miles of main lines	100	97	100	97	100	98	100

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Cost for 1,000 gallons billed	$2.32	$2.60	$2.35	$2.47	$2.48	$2.33	$2.41
Safety Frequency Rate	0.0	0.0	0.0	0.0	0.0	11.95	0.0
Safety DART Rate	0	0	0	0	0	0	0

DEPT. 84 - WASTEWATER COLLECTION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 906,376	$ 937,441	$ 936,093	$ 997,835
1020	Overtime	61,412	63,748	45,000	45,000
	Personnel Services Total	967,788	1,001,189	981,093	1,042,835
	EMPLOYEE BENEFITS				
4050	Retirement	224,579	219,647	175,634	183,330
4060	FICA	60,105	61,277	75,054	79,777
4070	Employees' Insurance	207,328	249,424	228,000	233,000
4090	Vacation Pay Expense	1,867	1,161	-	-
4100	Sick Pay Expense	11,858	(2,076)	-	-
4110	Net OPEB Expense	2,240	11,409	(898)	(888)
4600	Workers' Compensation	16,533	14,602	21,539	22,881
	Employee Benefits Total	524,510	555,444	499,329	518,100
	CONTRACTUAL SERVICES				
2122	Rentals	24,782	25,798	24,146	24,146
2132	Maintenance Of Vehicles	20,354	34,931	40,000	40,000
2133	Maintenance Of Equipment	31,345	51,103	49,207	35,233
2139	Maintenance/Service Contracts	651,127	357,071	340,000	340,000
2151	Printing	225	92	100	100
2166	Professional Fees - Other	12,230	1,289	1,873	1,873
2170	Training	4,065	5,383	7,500	7,500
2172	Car Allowance	-	4,679	5,880	5,880
2190	Communications	9,073	9,020	10,600	11,100
2200	Utilities	212,979	247,356	213,900	213,900
2230	Employee Relations	239	684	800	800
	Contractual Services Total	966,419	737,406	694,006	680,532
	COMMODITIES				
3311	Office Supplies	2,804	3,879	2,800	2,800
3316	Operating Supplies	137,562	143,867	161,000	144,000
3320	Chemicals	21,586	21,910	28,000	28,000
3331	Vehicle Supplies	31,641	68,549	75,000	75,000
3340	Small Tools	4,833	4,439	5,000	5,000
	Commodities Total	198,426	242,644	271,800	254,800
	FIXED & SUNDRY				
4520	Licenses & Permits	6,838	7,061	6,928	6,928
4610	Property & Liab./Ins. & Uninsur.	65,713	35,664	33,544	35,678
	Fixed & Sundry Total	72,551	42,725	40,472	42,606
	MISCELLANEOUS				
9030	Depreciation Expense	2,399,063	2,370,302	2,262,478	2,331,767
	Miscellaneous Total	2,399,063	2,370,302	2,262,478	2,331,767
	Total	$ 5,128,757	$ 4,949,710	$ 4,749,178	$ 4,870,640

FPUAnet® COMMUNICATIONS

DEPARTMENTAL GOALS AND OBJECTIVES

- Provide highly reliable and high speed communications to our community
- Create, market and sell FPUAnet products and innovations to new and existing customers
- Expand to new markets and launch new products to existing service
- Enhance quality of life to attract new business and create jobs

DEPARTMENTAL ACCOMPLISHMENTS

- Fiber mapping now provides virtual mapping resulting in highly efficient solutions for new customer request and troubleshooting.
- Completed outreach campaign with new website and staff
- Network upgrade to 1 Gbps with the ability for 10 Gbps
- Customer support no longer ends at our switch as network usability determines success
- Customers are visited multiple times throughout the duration of their time as either a prospective or an existing customer of FPUAnet.

PERFORMANCE MEASURES

Workload	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Avg. # of services billed	83	71	100	70	100	90	115
Net new services provisioned	2	3	26	6	15	10	15
Increase in customer services	5%	2%	35%	8%	20%	10%	15%
New product types launched	2	1	3	0	1	3	2

Effectiveness	FY 2017		FY 2018		FY 2019		FY 2020
Measurement:	Goal	Actual	Goal	Actual	Goal	Projected	Goal
Service Reliability	99.99%	99.99%	99.99%	99.98%	99.99%	99.98%	99.99%
Increase in operating revenue	15%	(-5.6%)	21%	1.1%	5.6%	4.2%	.02%
Safety Frequency Rate	0.0	0.0	0.0	65.71	0	0	0
Safety DART Rate	0	0	0	0	0	0	0

DEPT. 93 - FPUAnet® COMMUNICATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PERSONNEL SERVICES				
1010	Salaries & Wages	$ 132,283	$ 105,687	$ 176,348	$ 282,619
1020	Overtime	-	-	1,000	2,000
	Personnel Services Total	132,283	105,687	177,348	284,619
	EMPLOYEE BENEFITS				
4050	Retirement	17,082	24,894	32,118	50,036
4060	FICA	8,908	6,982	13,567	21,773
4070	Employees' Insurance	39,562	38,324	49,000	50,000
4090	Vacation Pay Expense	2,460	(5,685)	-	-
4100	Sick Pay Expense	1,984	(1,984)	-	-
4110	Net OPEB Expense	236	1,202	(135)	(178)
4600	Workers' Compensation	120	1,628	228	321
	Employee Benefits Total	70,352	65,361	94,778	121,952
	CONTRACTUAL SERVICES				
2110	Advertising	2,953	1,034	2,100	3,000
2132	Maintenance Of Vehicles	-	-	500	500
2139	Maintenance/Service Contracts	10,470	8,286	50,000	50,000
2140	Postage	-	-	1,400	-
2151	Printing	20	20	1,000	1,000
2164	Profess. Fees - Consulting/Eng.	223	-	-	50,000
2166	Professional Fees - Other	2,068	99	1,000	500
2170	Training	1,375	2,679	7,907	15,000
2171	Travel	61	9	400	2,400
2172	Car Allowance	3,300	1,650	4,075	5,160
2190	Communications	1,919	1,860	2,200	2,300
2200	Utilities	48	48	48	48
2230	Employee Relations	87	187	40	300
2240	Business Relations	744	82	1,000	1,200
2260	Memberships - Professional	-	-	5,000	6,500
	Contractual Services Total	23,268	15,954	76,670	137,908
	COMMODITIES				
3311	Office Supplies	1,490	1,307	1,124	3,000
3313	Subscriptions	65	60	25	50
3316	Operating Supplies	1,659	5,222	1,990	14,000
3331	Vehicle Supplies	-	-	1,000	2,000
3360	Purchases For Resale	57,938	69,208	123,000	-
	Commodities Total	61,152	75,797	127,139	19,050
	FIXED & SUNDRY				
4520	Licenses & Permits	600	605	988	900
4610	Property & Liab./Ins. & Uninsur.	1,544	1,488	1,968	2,088
4700	Utility Bad Debt Expense	232	157	1,200	-
	Fixed & Sundry Total	2,376	2,250	4,156	2,988
	MISCELLANEOUS				
9000	Distribution To City Of Fort Pierce	-	27,892	-	-
9030	Depreciation Expense	66,390	65,166	62,317	61,416
	Miscellaneous Total	66,390	93,058	62,317	61,416
	Total	$ 355,821	$ 358,107	$ 542,408	$ 627,933

DEPT. 95 - FPUAnet® COMMUNICATIONS PURCHASES FOR RESALE

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	PURCHASES FOR RESALE				
3360	Purchases For Resale	$ -	$ -	$ -	$ 160,000
	Purchases For Resale Total	-	-	-	160,000
	Total	$ -	$ -	$ -	$ 160,000

DEPT. 39 - ADMINISTRATIVE & GENERAL - MANATEE OBSERVATION & EDUCATION CENTER

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	MISCELLANEOUS				
5710	Storm Expenses	$ 396	$ -	$ -	$ -
9000	Distribution To City Of Fort Pierce	-	-	380	3,300
	Miscellaneous Total	396	-	380	3,300
	Total	$ 396	$ -	$ 380	$ 3,300

DEPT. 49 - ADMINISTRATIVE & GENERAL-ADMINISTRATION

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	CONTRACTUAL SERVICES				
2122	Rentals	$ 60	$ -	$ 250	$ 250
2131	Maintenance of Structures	4,905	2,637	10,000	6,000
2133	Maintenance of Equipment	-	14	-	-
2139	Maintenance/Service Contracts	9,519	15,537	9,000	10,000
2190	Communications	13,215	13,643	13,500	14,200
	Contractual Services Total	27,699	31,831	32,750	30,450
	COMMODITIES				
3316	Operating Supplies	488	3,684	4,000	1,000
	Commodities Total	488	3,684	4,000	1,000
	FIXED & SUNDRY				
4509	Other Taxes	10,495	12,489	13,200	13,500
4520	Licenses & Permits	-	75	85	85
4700	Utility Bad Debt Expense	11,371	6,952	7,000	7,000
	Fixed & Sundry Total	21,866	19,516	20,285	20,585
	MISCELLANEOUS				
9010	Contingency	-	-	1,000,000	1,000,000
	Miscellaneous Total	-	-	1,000,000	1,000,000
	Total	$ 50,053	$ 55,031	$ 1,057,035	$ 1,052,035

DEPT. 59 - ADMINISTRATIVE & GENERAL - ELECTRIC

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	CONTRACTUAL SERVICES				
2122	Rentals	$ 221	$ -	$ 1,000	$ 500
2131	Maintenance of Structures	18,662	8,592	17,500	17,500
2133	Maintenance of Equipment	-	52	150	150
2139	Maintenance/Service Contracts	84,750	155,110	197,000	89,000
2190	Communications	9,248	9,675	10,200	10,800
2250	Community Relations	6,750	-	-	-
	Contractual Services Total	119,631	173,429	225,850	117,950
	COMMODITIES				
3316	Operating Supplies	1,788	8,917	10,000	2,000
	Commodities Total	1,788	8,917	10,000	2,000
	FIXED & SUNDRY				
4509	Other Taxes	6,577	6,585	6,605	6,615
4510	Gross Receipts Tax	1,562,829	1,611,855	1,582,500	1,614,200
4520	Licenses & Permits	10,642	10,016	10,500	10,500
4531	Contributions - Civic	253,919	223,944	207,747	308,985
4700	Utility Bad Debt Expense	184,794	112,847	103,100	103,100
	Fixed & Sundry Total	2,018,761	1,965,247	1,910,452	2,043,400
	INTEREST EXPENSES				
5721	Interest - Bonds	1,408,340	1,321,222	1,228,013	1,128,657
5723	Interest - Deposits	7,677	16,142	26,000	26,000
5725	Capitalized Interest	(18,709)	(5,380)	-	-
5729	Interest - Other	-	23	-	-
5731	Amortization-Bond Discount	11,680	11,381	11,076	10,766
	Interest Expenses Total	1,408,988	1,343,388	1,265,089	1,165,423
	MISCELLANEOUS				
5710	Storm Expenses	255,943	(45,924)	-	-
9000	Distribution To City Of Fort Pierce	4,036,479	4,033,930	4,017,868	4,043,580
9030	Depreciation Expense	113,603	100,525	85,434	85,579
	Miscellaneous Total	4,406,025	4,088,531	4,103,302	4,129,159
	Total	$ 7,955,193	$ 7,579,512	$ 7,514,693	$ 7,457,932

DEPT. 69 - ADMINISTRATIVE & GENERAL - WATER

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	CONTRACTUAL SERVICES				
2122	Rentals	$ 48	$ 972	$ 200	$ 200
2131	Maintenance of Structures	23,210	14,941	15,500	15,500
2133	Maintenance of Equipment	-	11	-	-
2139	Maintenance/Service Contracts	96,330	122,725	100,000	100,000
2164	Profess. Fees - Consulting/Eng.	3,295	2,609	-	-
2166	Professional Fees - Other	1,500	-	2,000	2,000
2190	Communications	9,647	10,169	10,700	11,300
	Contractual Services Total	134,030	151,427	128,400	129,000
	COMMODITIES				
3316	Operating Supplies	1,519	3,097	20,000	2,500
	Commodities Total	1,519	3,097	20,000	2,500
	FIXED & SUNDRY				
4509	Other Taxes	10,285	10,290	10,300	10,305
4700	Utility Bad Debt Expense	33,140	20,226	18,800	18,800
	Fixed & Sundry Total	43,425	30,516	29,100	29,105
	INTEREST EXPENSES				
5721	Interest - Bonds	1,367,682	1,283,079	1,192,561	1,096,073
5723	Interest - Deposits	1,238	2,886	6,000	6,000
5725	Capitalized Interest	(86,348)	(78,276)	-	-
5729	Interest - Other	-	336	-	-
5731	Amortization-Bond Discount	7,535	7,342	7,145	6,945
	Interest Expenses Total	1,290,107	1,215,367	1,205,706	1,109,018
	MISCELLANEOUS				
5710	Storm Expenses	19,830	1,156	-	-
9000	Distribution To City Of Fort Pierce	933,754	1,011,215	984,280	1,046,790
9030	Depreciation Expense	31,687	27,511	24,123	24,164
	Miscellaneous Total	985,271	1,039,882	1,008,403	1,070,954
	Total	$ 2,454,352	$ 2,440,289	$ 2,391,609	$ 2,340,577

DEPT. 79 - ADMINISTRATIVE & GENERAL - GAS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	CONTRACTUAL SERVICES				
2122	Rentals	$ 40	$ -	$ 100	$ 100
2131	Maintenance of Structures	2,314	1,295	2,500	2,500
2133	Maintenance of Equipment	-	9	-	-
2139	Maintenance/Service Contracts	14,163	17,783	13,500	13,500
2190	Communications	2,453	2,584	2,500	2,700
	Contractual Services Total	18,970	21,671	18,600	18,800
	COMMODITIES				
3316	Operating Supplies	325	5,708	2,500	2,500
	Commodities Total	325	5,708	2,500	2,500
	FIXED & SUNDRY				
4509	Other Taxes	722	722	722	722
4510	Gross Receipts Tax	69,670	75,705	77,000	78,500
4520	Licenses & Permits	8,562	9,115	10,000	10,500
4700	Utility Bad Debt Expense	2,415	1,461	2,300	2,300
	Fixed & Sundry Total	81,369	87,003	90,022	92,022
	INTEREST EXPENSES				
5721	Interest - Bonds	85,416	80,132	74,479	68,453
5723	Interest - Deposits	550	1,167	2,000	2,000
5725	Capitalized Interest	(4,894)	(8,343)	-	-
5731	Amortization-Bond Discount	939	915	890	865
	Interest Expenses Total	82,011	73,871	77,369	71,318
	MISCELLANEOUS				
5710	Storm Expenses	697	33	-	-
9000	Distribution To City Of Fort Pierce	244,265	248,338	254,731	266,358
9030	Depreciation Expense	20,072	17,848	15,077	15,103
	Miscellaneous Total	265,034	266,219	269,808	281,461
	Total	$ 447,709	$ 454,472	$ 458,299	$ 466,101

DEPT. 89 - ADMINISTRATIVE & GENERAL - WASTEWATER

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	CONTRACTUAL SERVICES				
2122	Rentals	$ 1,442	$ -	$ 100	$ 100
2131	Maintenance of Structures	5,039	5,811	7,500	7,500
2133	Maintenance of Equipment	-	7	-	-
2139	Maintenance/Service Contracts	60,054	60,253	69,000	69,000
2164	Profess. Fees - Consulting/Eng.	3,295	2,609	2,000	2,000
2166	Professional Fees - Other	1,073	-	-	-
2190	Communications	6,540	6,896	6,300	6,600
2240	Business Relations	3,000	-	-	-
	Contractual Services Total	80,443	75,576	84,900	85,200
	COMMODITIES				
3316	Operating Supplies	4,862	3,749	4,000	4,000
	Commodities Total	4,862	3,749	4,000	4,000
	FIXED & SUNDRY				
4509	Other Taxes	8,018	8,018	8,018	8,018
4700	Utility Bad Debt Expense	29,744	18,156	17,600	17,600
	Fixed & Sundry Total	37,762	26,174	25,618	25,618
	INTEREST EXPENSES				
5721	Interest - Bonds	555,204	520,860	484,115	444,946
5723	Interest - Deposits	1,392	2,888	5,000	5,000
5725	Capitalized Interest	(16,404)	(82,684)	-	-
5731	Amortization-Bond Discount	3,796	3,699	3,600	3,499
	Interest Expenses Total	543,988	444,763	492,715	453,445
	MISCELLANEOUS				
5710	Storm Expenses	20,370	63,663	-	-
9000	Distribution To City Of Fort Pierce	751,314	817,063	839,996	878,700
9030	Depreciation Expense	22,467	19,343	17,087	17,116
	Miscellaneous Total	794,151	900,069	857,083	895,816
	Total	$ 1,461,206	$ 1,450,331	$ 1,464,316	$ 1,464,079

DEPT. 99 - ADMINISTRATIVE & GENERAL - FPUAnet COMMUNICATIONS

OBJECT CODE	DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	AMENDED BUDGET FY 2019	ORIGINAL BUDGET FY 2020
	FIXED & SUNDRY				
4520	Licenses & Permits	$ -	$ -	$ -	$ 600
4700	Utility Bad Debt Expense	-	-	-	1,200
	Fixed & Sundry Total	-	-	-	1,800
	MISCELLANEOUS				
9000	Distribution To City Of Fort Pierce	-	-	28,199	29,373
	Miscellaneous Total	-	-	28,199	29,373
	Total	$ -	$ -	$ 28,199	$ 31,173


FPUA
COMMUNITY PROUD

CAPITAL

CAPITAL IMPROVEMENT PLAN FY 2020 – FY 2024
CAPITAL BUDGET FY 2020

Overview

Capital infrastructure costs account for a large portion of FPUA's total costs. It is important for utilities to create, maintain and follow a plan to invest in their capital assets; whether to rehabilitate, replace or install new assets. The performance and continued use of these capital assets is essential to the health, safety, economic development and quality of life.

Capital Improvement Plans (CIP) are utilized to identify present and future needs requiring capital investment. FPUA's CIP is a planning tool which identifies FPUA's anticipated future capital needs for the upcoming five-year period. The CIP is updated periodically to reflect changes in the plan, such as the addition of new projects or changes in costs, timing of work and sources of funding.

FPUA capitalizes assets with a unit cost of $5,000 or more and have a useful life of more than three years. Funds for projects planned in later years have not been specifically named due to the uncertainty of dollar amounts and timeframes, but have been identified on the Departmental Budget Requests found in the Capital Improvement Plan FY 2020 – FY 2024 on www.fpua.com.

FPUA uses four classifications in the CIP to identify capital expenses:

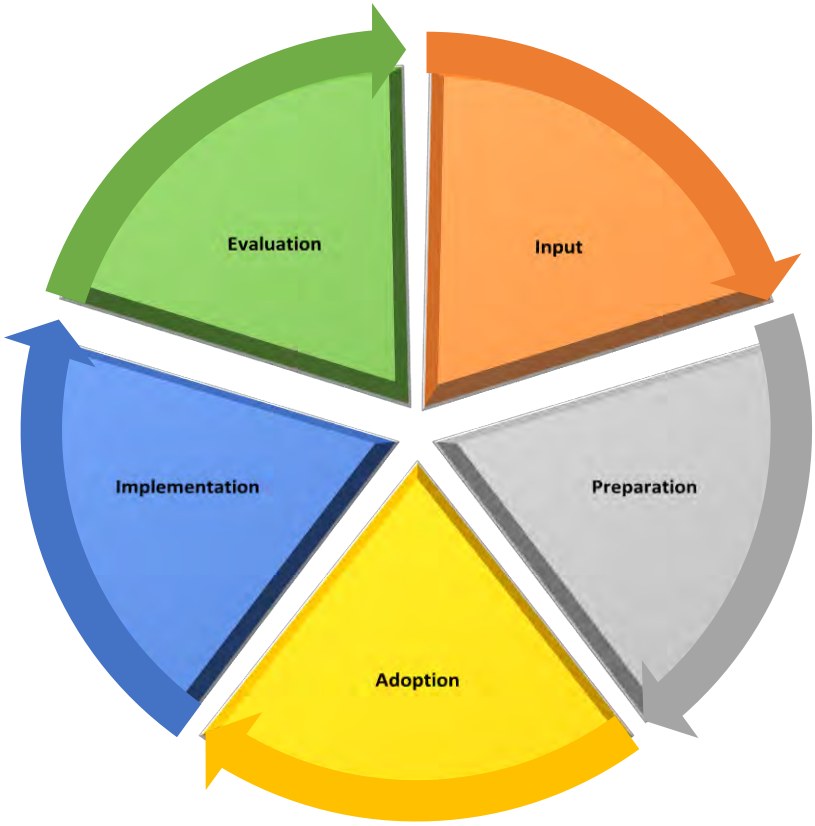
- Fixed Assets
- Vehicles
- Blanket Projects
- Standard Projects

The first year of FPUA's CIP is the Capital Budget for FY 2020. Future capital projects are placed in out years and move up until they are included in the current year's capital budget. Projects may be passed over as priorities change, especially to fund projects for public safety, government mandates or to meet an emergency need.

At the end of each fiscal year, funding for some capital projects remains unspent due to unexpected delays. The Board approved the carryover of budgeted funds for partially completed projects which remain from FY 2019 and can be spent in FY 2020. At the end of each fiscal year, a report on those capital projects requiring carryover funds, including the amounts spent, amounts to be carried over, and percent complete, is provided to the Board as an information item.

CIP Process and Timeline

The CIP process for Fiscal Years 2020 – 2024 began in March 2019. Capital project templates with historical trends were provided to departments by Finance. Completed templates were returned to Finance by mid-April in order to prepare the proposed five-year CIP and provide it to the Budget Review Committee (BRC) by the end of April. The BRC met May 2 – May 3 to evaluate and discuss each capital project presented. On May 17, 2019, FPUA held a public budget workshop, attended by members of FPUA's Board to discuss both the upcoming O&M and Capital Budget, as well as the CIP for Fiscal Years 2020 – 2024. FPUA's CIP through FY 2024 and FY 2020 Capital Budget was approved by the Board on June 4, 2019.

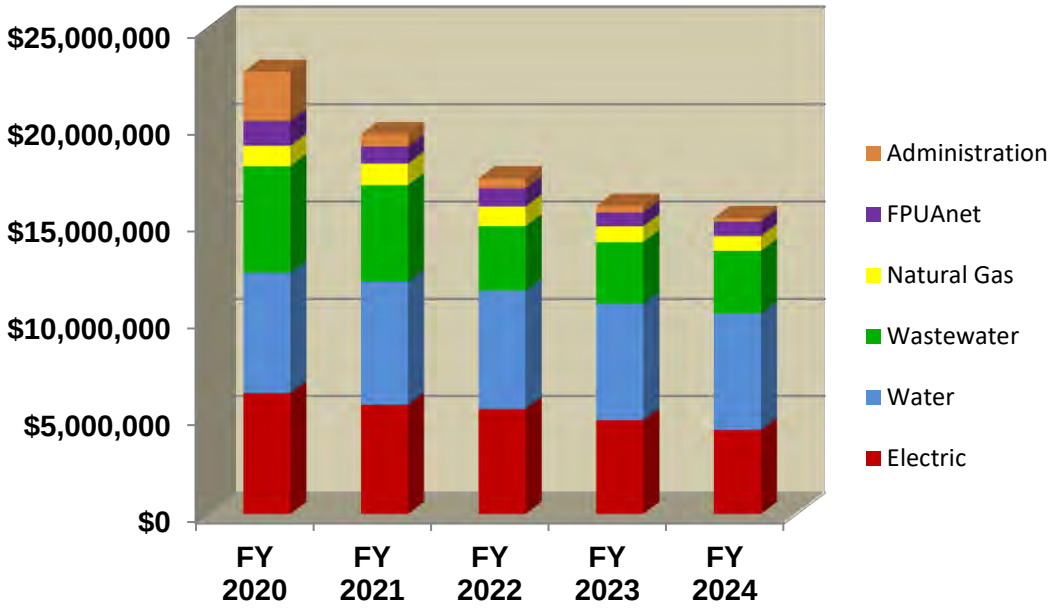


Alignment to Strategic Plan

FPUA's CIP has been prepared with strategic planning priorities in mind. The proposed CIP mainly targets the strategic goals of Building the Utility/Building the City, Improving Reliability, and Maintaining Competitive Rates. Capital projects, such as the Water Main/Service/Valve Replacement, Wastewater Main Lining and the Electric Storm Hardening, address Reliability and account for 57% of the CIP. Capital projects, such as Advanced Metering Infrastructure (AMI), New Construction and System Expansions, focus on Building the Utility/Building the City and account for 35% of the CIP. Throughout the budget process and evaluation period, the effects on rates is heavily evaluated.

Capital Improvement Program by System

The CIP for FPUA totals $122,641,458 through fiscal year 2024, which includes previously approved funding of $31,918,314, and funding of projects for five fiscal years, FY 2020 through FY 2024, in the amount of $90,723,144. The FY 2020 Capital Budget in the amount of $22,758,973 includes contingency funding in the amount of $500,000. The graph and table below show the FY 2020 – FY 2024 CIP by system.



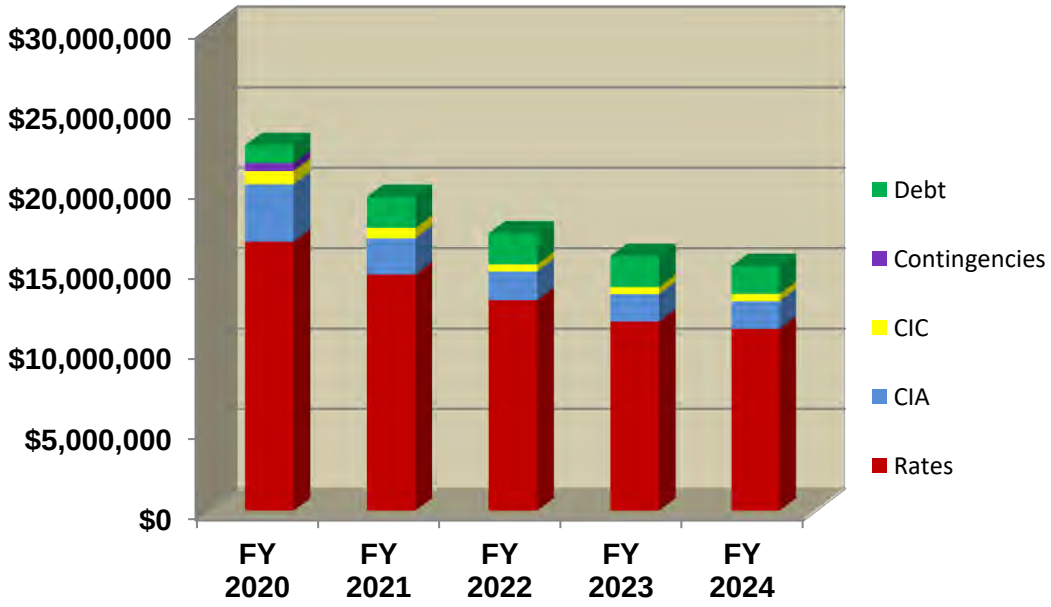
System	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Electric	$ 6,242,809	$ 5,645,273	$ 5,426,000	$ 4,845,000	$ 4,334,000
Water	6,212,470	6,342,515	6,102,808	6,006,770	6,023,841
Wastewater	5,452,993	4,950,299	3,305,239	3,161,198	3,209,228
Natural Gas	1,051,000	1,108,500	1,013,000	811,500	760,000
FPUAnet	1,278,000	881,000	936,000	714,000	742,000
Administration	2,521,701	624,000	500,000	337,000	185,000
Grand Total	**$ 22,758,973**	**$ 19,551,587**	**$ 17,283,047**	**$ 15,875,468**	**$ 15,254,069**

Proposed funding of Capital Improvement Program

The five-year CIP was developed to ensure that the proposed plan is achievable with expected available resources. The CIP is designed to be a flexible tool, and will be used to ensure that adequate funding is available for these projects, while maintaining adequate cash reserves. The following are the projected funding sources for CIP projects:

- Rates
- Contributions-in-Aid (CIA)
- Capital Improvement Charges (CIC)
- Debt
- Contingency

Revenue from utility rates is projected to fund 75% of the FY 2020 – FY 2024 CIP. Contributions from outside sources (CIA and CIC) are expected to fund 15% of the FY 2020 - FY 2024 CIP, and FPUA will issue debt to fund 9%, leaving 1% to be funded by contingency. The graph and table below show the projected funding sources by dollar amount for the FY 2020 – FY 2024 CIP of $90,723,144.



Funding Source	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Rates	$16,780,120	$14,741,066	$13,143,715	$11,815,863	$11,360,595
CIA	3,569,140	2,250,241	1,785,480	1,699,520	1,713,560
CIC	814,713	647,880	441,452	447,685	454,514
Contingencies	500,000	-	-	-	-
Debt	1,095,000	1,912,400	1,912,400	1,912,400	1,725,400
Grand Total	**$22,758,973**	**$19,551,587**	**$17,283,047**	**$15,875,468**	**$15,254,069**

FY 2020 Capital Budget Highlights

FPUA classifies capital projects into two categories, blanket or standard. Blanket projects are on-going projects that will extend the life of FPUA's infrastructure, such as water main replacements, utility pole replacements and gas line replacements. Emergency replacements also fall into this category. These are usually projects that are completed within a short period of time and are not specific to an area of our service territory. Standard projects are non-recurring, named projects that are specific to a certain area within FPUA's service territory.

The following major standard and blanket projects are proposed in the FY 2020 – FY 2024 Capital Improvement Plan:

Project Name	System(s)	FY 2020	Ranking	Project Total	Ranking
Advanced Metering Infrastructure	E,G,W	$620,000	8	$9,158,500	1
Storm Hardening	Admin, E	933,300	3	5,163,809	2
Water Mains Misc R&R	W	1,000,000	2	5,055,861	3
System Expansion Projects	G,W,WW	925,000	4	5,015,000	4
Wastewater Main Lining	WW	375,000	17	4,210,376	5
Governmental & Other Required	E,G,W,WW	912,000	5	4,040,485	6
Main/Serv/Valve Replacement	W	540,750	11	3,609,591	7
New Construction - Commerical	E	600,000	9	3,346,091	8
IWRF Emergency Standby Gen	WW	-	-	3,214,999	9
City Roadway Projects	W,WW	900,000	6	3,165,000	10
Digiorgio Road Sanitary	WW	1,167,500	1	2,783,461	13
Kings Hwy-Okee Rd to Orange Av	W,WW	675,000	7	2,081,164	18
Lincoln Park	FPUAnet	600,000	10	1,200,000	28

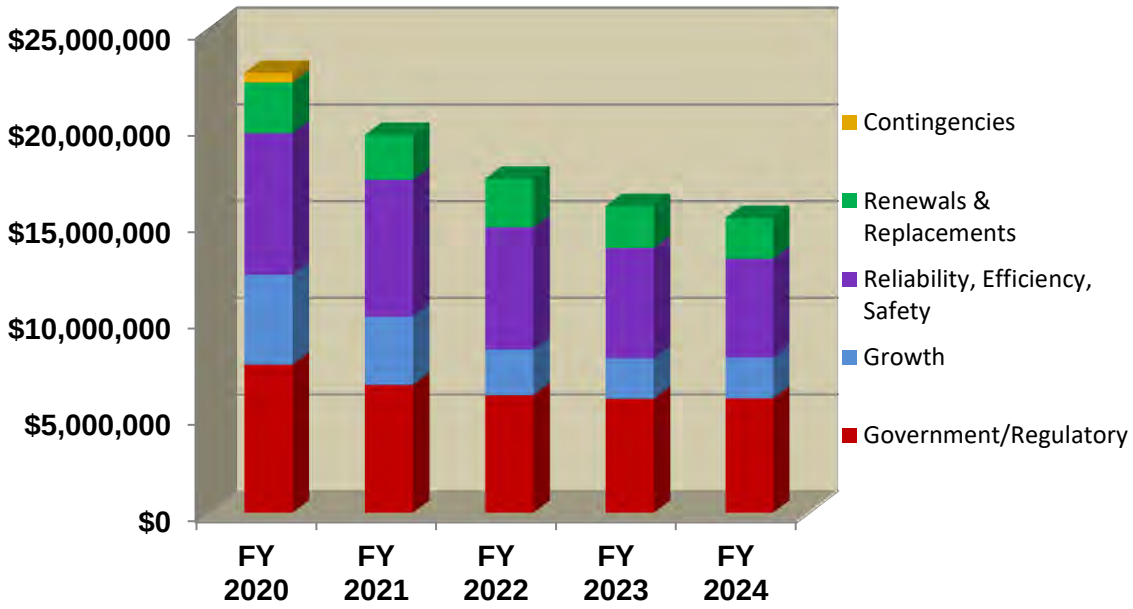
- FPUA will be transitioning from Automated Meter Reading (AMR) meters to Advanced Metering Infrastructure (AMI). AMI provides an essential link between the electric grid, consumers and their loads, generation and storage resources. Implementing AMI is a goal for the key result area, Building the Utility/Building the City, identified in the current Strategic Management Plan. Some of the benefits of AMI are to:
    - Eliminate the need to dispatch trucks or personnel for connecting/disconnecting service. Electric, water and gas service will be able to be disconnected, on demand, from the office.
    - Quickly identify outage areas and get an accurate prediction of the equipment causing difficulties. No longer dependent on phone calls reporting outages. Shorter outages, lower cost to mitigate.
    - Provide customers with real-time data allowing informed, data driven decisions about energy usage. Provide customers payment options, flexible billing schedules and same day service.
    - The cost of transitioning to AMI will be spread over several years, and will be debt-funded. The benefits of transitioning to AMI is expected to greatly exceed the cost of the transition over the life of the meters.

- Hardening of FPUA's Electric transmission and distribution system has been identified in the 2019 Storm Hardening Plan to increase reliability, a key result area in the Strategic Management Plan. Priority has been placed on rebuilding feeders with concrete or ductile iron poles, replacing wire that is not the current standard, constructing feeder interconnections, replacing all non-insulated secondary wire, undergrounding overhead service drops, and strategic undergrounding of distribution lines. Customers or neighborhoods requesting priority or increased reliability can be required to pay CIA. Storm Hardening is a continuous process but the items identified above will be completed over a ten year period.
- In order to work towards the Strategic Goal of Building the Utility/Building the City, Gas, Water and Wastewater have blanket projects specifically for expansion. Extending gas lines into under-served areas of Fort Pierce, including new housing developments and areas where economic development has increased, will be funded by rates. Water and Wastewater expansion projects will be debt funded for the installation of mains, services, and hydrants for existing homeowners.
- The Water and Wastewater Systems Master Plan calls for a 12-inch water main on Kings Highway from Okeechobee Road to Orange Avenue. The new water main will improve hydraulic capacity of the northwest portion of FPUA's service territory. Completion of the installation will result in a reduction in the need for flushing on the dead end main.
- The Digiorgio Road Sanitary project consists of the design, bid, and construction of a regional lift station, associated force main, and gravity sewer collection system to provide wastewater services to new and existing FPUA customers. The project will expand FPUA's wastewater services to reach an industrial area consisting of 37 parcels, 22 of which are currently occupied by existing businesses and water customers. The addition of sanitary sewer connectivity to these existing businesses, as well as the vacant parcels, can provide a boost in economic development as well as an increase in revenue for FPUA. This project can have a significant impact in the economic growth of targeted industries in the City of Fort Pierce and St. Lucie County, by providing over 178 acres with access to sanitary sewer for a safer and cleaner environment, and the opportunity for expansion, growth and new development.
- FPUA is partnering with Allegany Franciscan Ministries, City of Fort Pierce and St. Lucie County on a Smart Community concept to bring internet connectivity to the local community. FPUAnet's pilot area is a section of Lincoln Park including Orange Avenue to Avenue D and 7th Street to N. 25th Street. The goal is to enhance the quality of life in our community by attracting new business and creating jobs.

- A number of blanket projects have been proposed that are intended to fund renewals and replacements to a continuously aging system. These projects, provided for in the Electric, Water, Natural Gas and Wastewater Systems, cannot be specifically identified at this time. As significant projects develop, they will be created with this funding. If projects are expected to cost more than $25,000, they will be presented to the FPUA Board for approval. The replacement of transformers, mains, services, pumps and valves, and the removal of old deteriorated equipment and failing water and wastewater system components will continue as necessary to maintain the integrity of the systems. Much of the renewals and replacements are done as a requirement of various federal, state, and local agencies.

Reasons Capital Projects are Required

FPUA's CIP and Capital Budget include funding for projects mandated by other government or regulatory agencies, or required for system growth, reliability, efficiency, safety, and renewals & replacements. The graph and table below display the projected amounts by requirement for the FY 2020 – FY 2024 CIP.



Required by	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Government/Regulatory	$ 7,668,360	$ 6,618,331	$ 6,082,376	$ 5,900,497	$ 5,921,114
Growth	4,646,530	3,534,610	2,364,589	2,089,679	2,114,936
Reliability, Efficiency, Safety	7,323,583	7,076,646	6,325,082	5,716,292	5,101,019
Renewals & Replacements	2,620,500	2,322,000	2,511,000	2,169,000	2,117,000
Contingencies	500,000	-	-	-	-
Grand Total	**$22,758,973**	**$19,551,587**	**$17,283,047**	**$15,875,468**	**$15,254,069**

Projects mandated by federal, state, and local government and regulatory agencies represent 35% of the FY 2020 – FY 2024 CIP. The projected costs in the five-year CIP are as follows:

Florida Department of Environmental Protection	$9,340,000
City of Fort Pierce	8,498,000
Florida Public Service Commission	6,462,000
St Lucie County	3,138,000
National Electric Safety Code	3,000,000
Florida Department of Transportation	1,115,000
SLC Fire District	437,678
Department of Homeland Security and/or North American Electric Reliability Corporation	200,000
Total Government and Regulatory-Required Projects	**$32,190,678**

Impact on Operating Budget

Capital projects may or may not have an ongoing financial impact on FPUA's operating budget. For the FY 2020 Capital Budget, the annual impact on O&M costs is one of the criteria that is used to assess and evaluate capital projects. Known and quantifiable operating impacts can be classified into one of the following results:

- Increase Revenue
- Cost Savings
- Decrease Revenue
- Increase Expense
- No impact on O&M Budget

Purchasing replacement vehicles will result in cost savings per vehicle because of the anticipated reduction in maintenance costs. The proposed vehicle purchases for FY 2020 is expected to reduce vehicle maintenance costs by $30,000. The reduction in vehicle maintenance will be offset, in part, by other aging vehicles requiring maintenance, and increases in depreciation expense.

Fixed asset purchases such as security systems, hardware, and software will impact the operating budget minimally (less than $25,000 each asset) for the costs of annual licenses, updates and maintenance.

Since blanket projects are on-going projects that will maintain and extend the life of FPUA's infrastructure, the operating impact is typically rated as additional cost savings. These projects are completed in coordination within departments of FPUA when feasible or mandated by outside agencies. It is estimated that the cost savings could range from 50% - 300% of the total project by not waiting until emergency conditions prevail.

The major capital projects listed below account for 37% of the FY 2020 Capital Budget. The table summarizes the projected annual impact on FPUA's operating budget:

Project Name	System(s)	FY 2020	Annual Impact on O&M
Digiorgio Road Sanitary	WW	$ 1,167,500	Increased Revenue > $25,000
Water Mains Misc R&R	W	1,000,000	Cost Savings > $25,000
Storm Hardening	Admin, E	933,300	Cost Savings < $25,000
System Expansion Projects	G,W,WW	925,000	Increased Revenue > $25,000
Governmental & Other Required	E	450,000	Increased Revenue > $25,000
Governmental & Other Required	G	152,000	No impact on O&M Budget
Governmental & Other Required	W	110,000	Cost Savings > $25,000
Governmental & Other Required	WW	200,000	No impact on O&M Budget
City Roadway Projects	W,WW	900,000	Cost Savings > $25,000
Kings Hwy-Okee Rd to Orange Av	W,WW	675,000	No impact on O&M Budget
Advanced Metering Infrastructure	E,G,W	620,000	No impact on O&M budget in FY 2020. Anticipated decrease in expenses as deployment progesses.
New Construction - Commercial	E	600,000	Increased Revenue > $25,000
Lincoln Park	FPUAnet	600,000	Increased Revenue > $25,000

It is estimated that 27% of the FY 2020 Capital Projects are estimated to result in O&M cost savings of greater than $25,000, 26% will have no impact on the O&M budget, and 25% will result in increased revenues greater than $25,000 in the upcoming year. The table below shows the impact to operating budget by percentage for the FY 2020 Capital Budget, excluding Fixed Assets.

Impact to Operating Budget	% of FY 2020 Capital Budget
Cost Savings < $25,000 annually	13%
Cost Savings > $25,000 annually	27%
Increase Expenses < $25,000 annually	2%
Increase Expenses > $25,000 annually	1%
Increase Revenue < $25,000 annually	6%
Increase Revenue > $25,000 annually	25%
No impact on O&M Budget	26%
	100%

Vehicle Replacement Program

Centralized Fleet Services (CFS) provides vehicle services and oversite of FPUA's fleet. The CFS Fleet Management Administrator meets with FPUA's various departments to determine vehicle replacement needs based on age, mileage, maintenance cost and use. Specialized vehicles such as material handlers, backhoes/loaders and Vac-Cons will be purchased by the requesting departments. The table below shows the proposed vehicle purchases included in the FY 2020 Capital Budget.

Description	Qty	FY 2020
ITS Vehicle Replacement	1	$30,000
Administration Total		**30,000**
48 Foot Material Handlers	2	350,000
1 Ton 4 x 4 Diesel Dump Truck	1	55,000
8 x 20 Foot Enclosed Utility Trailer	1	9,500
Small Pickup Truck	1	29,632
Electric Total		**444,132**
3/4 Ton Service Trucks	2	110,000
1/2 Ton 4X4 4 Door Pickup Truck	1	50,000
Water Total		**160,000**
1 Ton CNG Commercial Cutaway Service Van	1	55,000
Gas Total		**55,000**
Golf Cart	1	10,000
1/2 Ton Pickup Truck Super Cab	1	35,000
Boom truck	1	100,000
Wastewater Total		**145,000**
Vehicles – FY 2020 Capital Budget		**$834,132**

Summary

The projects presented in the FY 2020 – FY 2024 CIP are essential to FPUA's efforts to provide our customers with the highest quality of products and services. The CIP has been prepared with strategic planning priorities in mind, along with FPUA's commitment to meet the needs of our customers and community. The summary of the capital budget requests can be found on pages 144 through 150. These comprehensive and detailed requests include project descriptions, annual budgeted costs, impacts to operating budget, alignment to strategic plan, and anticipated completion dates on each capital cost in FPUA's CIP, found under Financial Reports on www.fpua.com.

CAPITAL IMPROVEMENT PLAN SUMMARY

DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
22	**Materials Management**														
22	FA-1	PolarTek Dual A/C Machine	FA	Rates	439420001	-	-	-	18,800	-	-	-	-	18,800	18,800
22	FA-2	3/4 Ton Pickup Truck	FA	Rates	Vehicles	-	-	-	-	44,000	-	-	-	44,000	44,000
22	FA-3	Crown Stand up Fork Lift	FA	Rates		-	-	-	-	-	-	42,000	-	42,000	42,000
		TOTAL				**-**	**-**	**-**	**18,800**	**44,000**	**-**	**42,000**	**-**	**104,800**	**104,800**
32	**Information Technology Services**														
32	FA-1	Dept. Hardware & Software	FA	Rates	439920001	-	114,210	15,790	395,000	100,000	100,000	100,000	100,000	795,000	925,000
32	FA-2	Servers	FA	Rates	439920002	-	24,139	5,861	74,000	30,000	50,000	30,000	50,000	234,000	264,000
32	FA-3	Great Plains/Cogsdale	FA	Rates	439920003	-	-	-	117,000	15,000	-	15,000	-	147,000	147,000
32	FA-4	Communication	FA	Rates	439920004	-	-	-	100,000	35,000	35,000	50,000	35,000	255,000	255,000
32	FA-5	Vehicle Replacement	FA	Rates	Vehicles	-	-	-	30,000	-	-	-	-	30,000	30,000
32	FA-6	Telephony	FA	Rates		-	-	-	-	-	65,000	-	-	65,000	65,000
32		Cash Balancing Machine	FA	Rates	439819006	-	-	39,760	-	-	-	-	-	-	39,760
32		Forms Package	FA	Rates	439919007	-	-	45,500	-	-	-	-	-	-	45,500
32		Mobile Workorder	FA	Rates	439919008	-	-	43,440	-	-	-	-	-	-	43,440
32	1	Security System	FA	Rates	402	54,400	53,500	37,300	100,000	100,000	-	-	-	200,000	345,200
32	2	Key Card System	STD	Rates	450	-	-	-	343,601	-	-	-	-	343,601	343,601
		TOTAL				**54,400**	**191,849**	**187,651**	**1,159,601**	**280,000**	**250,000**	**195,000**	**185,000**	**2,069,601**	**2,503,501**
35	**Facilities**														
35		HVAC Replace - 500 Boston Ave	FA	Rates	439019004	-	-	59,350	-	-	-	-	-	-	59,350
35	FA-1	ESC Fire Panel Replacement	FA	Rates	439020006	-	-	-	30,000	-	-	-	-	30,000	30,000
35	FA-2	ESC Building Management System	FA	Rates	439020007	-	-	-	75,000	-	-	-	-	75,000	75,000
35	FA-3	HVAC Replacement - Admin	FA	Rates	439020008	-	-	-	25,000	-	-	-	-	25,000	25,000
35	FA-4	Electrical Panel Replacement	FA	Rates	439020009	-	-	-	40,000	-	-	-	-	40,000	40,000
35	FA-5	Ice machines	FA	Rates	639820003	-	-	-	10,000	-	-	-	-	10,000	10,000
35	FA-6	HVAC Systems	FA	Rates	837120001	-	-	-	25,000	-	-	-	-	25,000	25,000
35	1	Admin-Annex Exterior Remodel	STD	Rates	455	-	21,000	6,250	325,000	150,000	-	-	-	475,000	502,250
35	2	ESC Storm Hardening	STD	Rates	457	-	-	-	313,300	150,000	250,000	100,000	-	813,300	813,300
		TOTAL				**-**	**21,000**	**65,600**	**843,300**	**300,000**	**250,000**	**100,000**	**-**	**1,493,300**	**1,579,900**
54	**Electric Transmission & Distribution**														
54	FA-1	(2) 48 Foot material Handlers	FA	Rates	Vehicles	-	-	-	350,000	-	-	-	-	350,000	350,000
54	FA-2	1 Ton 4x4 Diesel Dump Truck	FA	Rates	Vehicles	-	-	-	55,000	-	-	-	-	55,000	55,000
54	FA-3	55 foot Material Handler	FA	Rates	Vehicles	-	-	275,000	-	310,000	-	-	-	310,000	585,000
54	FA-4	3/4 ton Crew Cab Diesel Pickup	FA	Rates	Vehicles	-	-	-	-	55,000	55,000	-	-	110,000	110,000
54	FA-5	8x20 Ft Enclosed Utility Trailer	FA	Rates	Vehicles	-	-	-	9,500	-	-	-	-	9,500	9,500
54	FA-6	110 ft. Material Handler	FA	Rates	Vehicles	-	-	-	-	-	410,000	-	-	410,000	410,000
54	FA-7	3/4 Ton 4x4 Pickup	FA	Rates	Vehicles	-	-	-	-	55,000	-	-	-	55,000	55,000
54	1	Retirement from Plant	BLKT	Rates	501	21,467	26,552	99,948	125,000	125,000	125,000	125,000	125,000	625,000	772,967
54	2	Transformer Replacement	BLKT	Rates	504	5,328	23,362	13,638	100,000	100,000	100,000	100,000	100,000	500,000	542,328
54	3	Distribution Pole Replacement	BLKT	Rates	505	270,090	321,026	48,655	350,000	360,000	370,000	380,000	390,000	1,850,000	2,489,771
54	4	Transmission Pole Replacement	BLKT	Rates	507	-	-	5,000	20,000	25,000	25,000	25,000	25,000	120,000	125,000
54	5	Substation Improvements R&R	BLKT	Rates	511	1,768	24,477	31,143	57,000	59,000	61,000	63,000	64,000	304,000	361,388
54	6	Trans & Dist Improvements	BLKT	Rates	515	398,509	182,115	32,586	480,000	490,000	508,000	525,000	525,000	2,528,000	3,141,210
		TOTAL				**697,162**	**577,532**	**505,970**	**1,546,500**	**1,579,000**	**1,654,000**	**1,218,000**	**1,229,000**	**7,226,500**	**9,007,164**

CAPITAL IMPROVEMENT PLAN SUMMARY

DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
55	**Electric Operations**														
55		Small Pickup Truck MIR's	FA	Rates	539219004	-	-	30,910	-	-	-	-	-	-	30,910
55	FA-1	2020 Van	FA	Rates	Vehicles	-	-	-	-	49,273	-	-	-	49,273	49,273
55	FA-2	Small Pick-up Truck	FA	Rates	Vehicles	-	-	-	29,632	30,000	30,000	30,000	30,000	149,632	149,632
55	FA-3	System Ops. Console Upgrade	FA	Rates	539120005	-	-	20,000	40,000	-	-	-	-	40,000	60,000
55	FA-4	12 Position Meter Test Board	FA	Rates	537020007	-	-	-	13,177	-	-	-	-	13,177	13,177
55	FA-5	Power Quality Recording Meter	FA	Rates	537020008	-	-	-	8,500	-	-	-	-	8,500	8,500
55	1	Advanced Metering Infrastructure	STD	Rates	523	-	61,988	1,938,012	250,000	250,000	250,000	250,000	250,000	1,250,000	3,250,000
55	1	Advanced Metering Infrastructure	STD	Debt	523	-	-	975,900	250,000	250,000	250,000	250,000	250,000	1,250,000	2,225,900
		TOTAL				**-**	**61,988**	**2,964,822**	**591,309**	**579,273**	**530,000**	**530,000**	**530,000**	**2,760,582**	**5,787,392**
56-E	**Electric & Gas Engineering - Electric**														
56-E		1/2 Ton Pickup	FA	Rates	539219006	-	-	48,000	-	-	-	-	-	-	48,000
56-E	1	Auto Reclsure Reliab Imprvmnts	BLKT	Rates	503	72,580	-	74,000	80,000	80,000	80,000	80,000	140,000	460,000	606,580
56-E	2	New Construction - Line Ext	BLKT	Rates	506	800	17,254	1,746	10,000	10,000	10,000	10,000	10,000	50,000	69,800
56-E	3	Storm Hardening – NESC Rates	BLKT	Rates	508	52,155	15,979	59,021	500,000	500,000	500,000	500,000	500,000	2,500,000	2,627,155
56-E	4	69KV Breaker Replacement	BLKT	Rates	509	-	-	100,000	140,000	90,000	90,000	90,000	-	410,000	510,000
56-E	5	Electric Sys VAR Control Expan	BLKT	Rates	510	-	-	-	100,000	100,000	100,000	100,000	100,000	500,000	500,000
56-E	6	Gov't & Other Required Rates	BLKT	Rates	512	1,820	308	9,792	150,000	150,000	150,000	150,000	150,000	750,000	761,920
56-E	7	New Construction-Residential	BLKT	Rates	516	44,607	10,602	44,898	15,000	15,000	15,000	15,000	15,000	75,000	175,107
56-E		Replacement of OH & UG Lines	BLKT	Rates	517	4,129	-	-	-	-	-	-	-	-	4,129
56-E	8	New Construction-Comm Rates	BLKT	Rates	518	64,902	29,666	16,777	300,000	300,000	300,000	300,000	300,000	1,500,000	1,611,345
56-E	9	New Construction-Rental Lights	BLKT	Rates	519	32,943	4,486	15,514	40,000	40,000	40,000	40,000	40,000	200,000	252,943
56-E	10	Storm Hardening – NESC CIA	BLKT	CIA	520	-	497	(467)	120,000	120,000	120,000	120,000	120,000	600,000	600,030
56-E	11	LED - Rental Light Repl	BLKT	Rates	522	-	11,731	270,269	432,000	432,000	432,000	432,000	-	1,728,000	2,010,000
56-E	12	Gov't & Other Required CIA	BLKT	CIA	524	58,831	9,973	260,065	300,000	300,000	300,000	300,000	300,000	1,500,000	1,828,869
56-E	13	New Construction-Comm CIA	BLKT	CIA	525	137,917	63,039	33,790	300,000	300,000	300,000	300,000	300,000	1,500,000	1,734,746
56-E	14	Distributed Energy Resources	STD	Rates	529	-	-	-	50,000	-	-	-	-	50,000	50,000
56-E	15	17th St - Orange Ave to Ave D	STD	Rates	533	-	-	1,836	200,000	30,000	-	-	-	230,000	231,836
56-E	16	Substation Regulators	STD	Rates	534	109,966	1,339	133,661	160,000	160,000	160,000	160,000	-	640,000	884,966
56-E		1000 Harbor Street	STD	Rates	540	-	-	52,000	-	-	-	-	-	-	52,000
56-E	17	Causeway Sub Reliability	STD	Rates	545	-	-	-	70,000	-	-	-	100,000	170,000	170,000
56-E		S 7th Street Road Project	STD	Rates	547	-	23,953	63,447	-	-	-	-	-	-	87,400
56-E		FP Marina Xfrmr Rplmt	STD	Rates	553	-	-	33,000	-	-	-	-	-	-	33,000
56-E		SLC Airport Hangar	STD	Rates	554	-	-	44,653	-	-	-	-	-	-	44,653
56-E		Sedona Phase 1 PUD	STD	Rates	556	9,980	52,521	57,541	-	-	-	-	-	-	120,042
56-E		US Hwy 1 - Midway to Edwards	STD	Rates	558	44,148	-	6,735	-	-	-	-	-	-	50,883
56-E	18	Totten/Hartman Improvements	STD	Rates	559	2,618	-	10,000	60,000	-	-	-	-	60,000	72,618
56-E	19	St Lucie Village - Convert to UG	STD	Rates	560	-	-	43,112	122,500	100,000	-	-	-	222,500	265,612
56-E	19	St Lucie Village - Convert to UG	STD	CIA	560	-	-	-	57,500	-	-	-	-	57,500	57,500
56-E		Tall Pines - OH to UG	STD	Rates	561	-	-	145,000	-	-	-	-	-	-	145,000
56-E		Ocean Village Cable Replcmnt	STD	Rates	563	517,479	7,379	109,121	-	-	-	-	-	-	633,979
56-E		Crabby's Dockside	STD	Rates	565	-	-	16,000	-	-	-	-	-	-	16,000
56-E		Crabby's Dockside	STD	CIA	565	-	-	970	-	-	-	-	-	-	970
56-E	20	Carriage Pointe	STD	Rates	566	-	-	154,000	108,000	-	-	-	-	108,000	262,000
56-E	20	Carriage Pointe	STD	CIA	566	-	-	54,970	-	-	-	-	-	-	54,970
56-E		Celebration Point Phase 1 PUD	STD	Rates	571	21,893	67,216	24,478	-	-	-	-	-	-	113,587

CAPITAL IMPROVEMENT PLAN SUMMARY

DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
56-E	21	Harbor Branch Reliability Impro	STD	Rates	576	-	-	2,000	140,000	160,000	145,000	-	-	445,000	447,000
56-E	22	Substation Transformer Replace	STD	Rates	594	-	-	21,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,521,000
56-E	23	Fisherman's Wharf	STD	Rates	595	-	-	7,900	150,000	100,000	-	-	-	250,000	257,900
		TOTAL				**1,176,768**	**315,943**	**1,914,829**	**4,105,000**	**3,487,000**	**3,242,000**	**3,097,000**	**2,575,000**	**16,506,000**	**19,913,540**
62	**Water Resources**														
62	FA-1	Submersible Well Pumps	FA	Rates	632520001	-	11,198	3,802	15,000	15,000	15,000	15,000	15,000	75,000	90,000
62	FA-2	Submersible Electric Motors	FA	Rates	632520002	-	-	12,000	12,000	12,000	12,000	12,000	12,000	60,000	72,000
62	FA-3	Telemetry/Cont/Secur/Instr	FA	Rates	633220004	-	-	-	25,000	25,000	25,000	25,000	25,000	125,000	125,000
62	FA-4	RO Process Building Roof	FA	Rates	633120005	-	-	-	170,000	-	-	-	-	170,000	170,000
62	FA-5	RO Chemical Building Roof	FA	Rates	633120006	-	-	-	70,000	-	-	-	-	70,000	70,000
62	FA-6	Dryer Building Roof	FA	Rates	633120007	-	-	-	25,000	-	-	-	-	25,000	25,000
62	FA-7	Spare RO Transfer Pump	FA	Rates		-	-	-	-	60,000	-	-	-	60,000	60,000
62	1	Raw Water Mains R&R	BLKT	Rates	618	-	440	9,560	10,000	10,000	10,000	10,000	10,000	50,000	60,000
62	2	Stripping Tower Xfer Pumps	STD	Rates	634	-	-	170,000	-	350,000	-	-	-	350,000	520,000
62	3	Savannah Repump Rehab	STD	Rates	644	205,525	103,593	667,881	200,000	-	-	-	-	200,000	1,176,999
62	4	Dryer Building Reutilization	STD	Rates	680	5,750	-	129,250	100,000	-	-	-	-	100,000	235,000
62	5	HSP #2 Replacement	STD	Rates	683	-	-	-	360,000	-	-	-	-	360,000	360,000
62	6	Lime Soft Unit #1 Reconfig	STD	Rates	688	-	-	-	365,000	365,000	-	-	-	730,000	730,000
62	7	1.5 MG Ground Storage Tank	STD	Rates		-	-	-	-	150,000	-	-	-	150,000	150,000
62	8	Recovery Ponds	STD	Rates		-	-	-	-	300,000	-	-	-	300,000	300,000
62	9	RO Clearwell Reconfig	STD	Rates		-	-	-	-	-	300,000	-	-	300,000	300,000
62	10	Lime Stripping Tower Generator	STD	Rates		-	-	-	-	-	600,000	-	-	600,000	600,000
62	11	WTP Control Room Rehab	STD	Rates		-	-	-	-	-	-	150,000	-	150,000	150,000
62	12	Dryer Building MCC	STD	Rates		-	-	-	-	-	-	300,000	-	300,000	300,000
62	13	Lime Stripping Towers Rehab	STD	Rates		-	-	-	-	-	-	200,000	200,000	400,000	400,000
62	14	3 MG Ground Storage Tank	STD	Rates		-	-	-	-	-	-	-	200,000	200,000	200,000
62	15	WTP Fencing	STD	Rates		-	-	-	-	-	-	-	150,000	150,000	150,000
		TOTAL				**211,275**	**115,231**	**992,493**	**1,352,000**	**1,287,000**	**962,000**	**712,000**	**612,000**	**4,925,000**	**6,243,999**
64	**Water Distribution**														
64		Small Boom Truck	FA	Rates	Vehicles	-	-	78,427	-	-	-	-	-	-	78,427
64	FA-1	3/4 Ton Service Trucks	FA	Rates	Vehicles	-	-	-	110,000	-	-	-	-	110,000	110,000
64	FA-2	1/2 Ton 4DR 4WD Pickup Truck	FA	Rates	Vehicles	-	-	-	50,000	-	-	-	-	50,000	50,000
64	FA-3	SUV 4 Dr 4 WD	FA	Rates	Vehicles	-	-	-	-	35,000	-	-	-	35,000	35,000
64	FA-4	Intelligent Flushing Station	FA	Rates	634320003	-	-	-	44,000	-	-	-	-	44,000	44,000
64	FA-5	Various vehicles for FY 2021-2024	FA	Rates	Vehicles	-	-	-	-	132,000	211,000	374,000	288,000	1,005,000	1,005,000
64	FA-6	Various FA for FY 2021-2024	FA	Rates		-	-	-	-	21,000	36,000	-	75,000	132,000	132,000
64	1	Meter/Backflow Preventers	BLKT	CIA	603	160,936	68,010	116,990	185,000	185,000	185,000	185,000	185,000	925,000	1,270,936
64	2	Fire Hydrant Replacements	BLKT	Rates	606	65,350	30,306	44,694	70,000	72,100	74,263	76,491	78,786	371,640	511,990
64	3	Meter Changeouts	BLKT	Rates	612	191,523	48,385	161,615	200,000	-	-	-	200,000	400,000	801,523
64	4	Main/Serv/Valve Replacement	BLKT	Rates	615	234,375	116,365	387,935	540,750	556,973	573,682	590,892	608,619	2,870,916	3,609,591
64	5	Advanced Metering Infrastructure	STD	Debt	623	-	-	-	100,000	850,400	850,400	850,400	750,400	3,401,600	3,401,600
		TOTAL				**652,184**	**263,066**	**789,661**	**1,299,750**	**1,852,473**	**1,930,345**	**2,076,783**	**2,185,805**	**9,345,156**	**11,050,067**

CAPITAL IMPROVEMENT PLAN SUMMARY

DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
66-W	**Water Engineering**														
66-W		1/2 Ton 4x4 Pickup Truck	FA	Rates	Vehicles	-	-	23,500	-	-	-	-	-	-	23,500
66-W	1	Surficial Well Replacement	BLKT	Rates	602	-	-	-	-	286,000	289,250	292,500	295,750	1,163,500	1,163,500
66-W	1	Surficial Well Replacement	BLKT	CIC	602	-	-	-	-	154,000	155,750	157,500	159,250	626,500	626,500
66-W	2	Fire Hydrant New Installations	BLKT	CIC	607	2,418	1,551	10,809	12,360	12,731	13,113	13,506	14,328	66,038	80,816
66-W	3	City Roadway Projects	BLKT	Rates	608	-	-	40,000	450,000	300,000	300,000	300,000	300,000	1,650,000	1,690,000
66-W	4	Miscellaneous MSBU	BLKT	CIA	609	-	-	-	280,000	280,000	280,000	280,000	280,000	1,400,000	1,400,000
66-W	4	Miscellaneous MSBU	BLKT	CIC	609	-	-	-	70,000	70,000	70,000	70,000	70,000	350,000	350,000
66-W	5	New Construction-Mains	BLKT	CIC	610	-	-	971	43,360	45,311	47,350	49,481	51,708	237,210	238,181
66-W	6	New Construction-Custmr Funded	BLKT	CIA	611	-	-	25,000	50,000	50,000	50,000	50,000	50,000	250,000	275,000
66-W	7	St Lucie County Roadway Proj	BLKT	Rates	613	-	-	90,000	100,000	100,000	100,000	100,000	100,000	500,000	590,000
66-W	8	Customer Base Expansion Projects	BLKT	Debt	614	-	1,009	138,991	525,000	525,000	525,000	525,000	525,000	2,625,000	2,765,000
66-W	9	Water Main Looping	BLKT	CIC	616	-	-	107,000	110,000	110,000	110,000	110,000	110,000	550,000	657,000
66-W	10	Water Mains Misc R&R	BLKT	Rates	617	1,361	3,029	51,471	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,055,861
66-W	11	Governmental & Other Required	BLKT	Rates	620	4,722	-	60,000	110,000	110,000	110,000	110,000	110,000	550,000	614,722
66-W		Edwards Rd Water/Wastewater	STD	Rates	631	-	-	385,000	-	-	-	-	-	-	385,000
66-W		17th St - Orange Ave to Ave D	STD	Rates	635	-	-	300,000	-	-	-	-	-	-	300,000
66-W	12	Subaqueous Mains Stabilization	STD	Rates	639	-	-	-	160,000	160,000	160,000	160,000	160,000	800,000	800,000
66-W		WM Loop East of Selvitz	STD	CIC	652	544	-	13,000	-	-	-	-	-	-	13,544
66-W		US Hwy 1 - Midway to Edwards	STD	Rates	658	381,113	7,075	19,476	-	-	-	-	-	-	407,664
66-W		Mura MSBU	STD	CIA	659	-	1,689	438,311	-	-	-	-	-	-	440,000
66-W		Mura MSBU	STD	CIC	659	-	138	35,862	-	-	-	-	-	-	36,000
66-W		Camping World/Gander Outdoors	STD	CIC	669	-	-	27,029	-	-	-	-	-	-	27,029
66-W		Orange Blossom Estates W.M.	STD	Rates	671	-	656	49,344	-	-	-	-	-	-	50,000
66-W		North 8th St - Orange Ave	STD	Rates	681	-	-	550,000	-	-	-	-	-	-	550,000
66-W		Midway Road - US 1 to 25th St.	STD	Rates	684	523,943	31,911	111,417	-	-	-	-	-	-	667,271
66-W	13	Lawnwood Well_Field Generator	STD	CIC	685	-	-	50,000	100,000	-	-	-	-	100,000	150,000
66-W		Midway Road - Elm Ave to 25th	STD	CIC	686	568,023	33,071	433,023	-	-	-	-	-	-	1,034,117
66-W	14	Kings Hwy-Okee Rd to Orange Av	STD	CIA	690	295	293	49,707	200,000	-	-	-	-	200,000	250,295
66-W	14	Kings Hwy-Okee Rd to Orange Av	STD	CIC	690	5,610	5,038	854,955	200,000	-	-	-	-	200,000	1,065,603
66-W	15	WTP Surface/Drainage Imp.	STD	CIC	693	-	-	-	150,000	-	-	-	-	150,000	150,000
66-W		Fisherman's Wharf	STD	Rates	695	6,869	-	43,131	-	-	-	-	-	-	50,000
		TOTAL				**1,494,898**	**85,460**	**3,907,997**	**3,560,720**	**3,203,042**	**3,210,463**	**3,217,987**	**3,226,036**	**16,418,248**	**21,906,603**
56-G	**Electric & Gas Engineering - Gas**														
56-G	1	Gas System Expansion	BLKT	Rates	714	-	-	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,200,000
56-G	2	Kings Hwy-Okee Rd to Angle Rd	STD	Rates	726	-	-	170,500	40,000	200,000	200,000	-	-	440,000	610,500
56-G	3	17th St - Orange Ave to Ave D	STD	Rates	733	-	-	-	72,000	10,000	-	-	-	82,000	82,000
56-G		SCADA Monitoring	STD	Rates	734	172,018	7,329	44,959	-	-	-	-	-	-	224,306
56-G		Waste Pro Loop	STD	Rates	746	-	-	50,000	-	-	-	-	-	-	50,000
56-G		US Hwy 1 - Midway to Edwards	STD	Rates	758	140,418	-	1,744	-	-	-	-	-	-	142,162
56-G		Midway Road - US 1 to 25th St.	STD	Rates	784	42,664	-	15,135	-	-	-	-	-	-	57,799
56-G	4	Fisherman's Wharf	STD	Rates	795	-	-	-	23,000	65,000	-	-	-	88,000	88,000
		TOTAL				**355,100**	**7,329**	**482,338**	**335,000**	**475,000**	**400,000**	**200,000**	**200,000**	**1,610,000**	**2,454,767**
74	**Gas Operations**														
74		2018 Ford Econoline E-350 CNG	STD	Rates	739219003	-	-	52,877	-	-	-	-	-	-	52,877
74		Medium Size SUV	FA	Rates	739219001	-	-	50,000	-	-	-	-	-	-	50,000
74	FA-1	Vans, Pickups, SUV's	FA	Rates	Vehicles	-	-	-	55,000	65,000	35,000	25,000	50,000	230,000	230,000

CAPITAL IMPROVEMENT PLAN SUMMARY

DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
74	FA-2	Smart-Cal Auto Cal Station	FA	Rates	739620002	-	-	-	8,000	-	-	-	-	8,000	8,000
74	FA-3	Vehicle Methane Detector	FA	Rates	739620003	-	-	-	29,000	-	-	-	-	29,000	29,000
74	1	Gas System Renewals	BLKT	Rates	704	918	22,626	14,874	18,000	18,500	19,000	19,500	20,000	95,000	133,418
74	2	Gas System New Revenue	BLKT	Rates	705	90,657	54,999	27,001	85,000	88,000	91,000	94,000	97,000	455,000	627,657
74	2	Gas System New Revenue	BLKT	CIA	705	25,570	15,513	9,487	25,000	25,000	25,000	25,000	25,000	125,000	175,570
74	3	Meter & Regulator Changeouts	BLKT	Rates	706	66,243	65,814	53,186	104,000	110,000	113,000	115,000	118,000	560,000	745,243
74	4	Excess Flow Valves (EFV's)	BLKT	CIA	707	-	-	10,000	10,000	10,000	10,000	10,000	10,000	50,000	60,000
74	5	Valve Installation/Replacements	BLKT	Rates	708	-	-	25,000	25,000	25,000	25,000	25,000	25,000	125,000	150,000
74	6	Customer Funded Projects	BLKT	CIA	710	1,508	529	49,471	50,000	50,000	50,000	50,000	50,000	250,000	301,508
74	7	Governmental & Other Required	BLKT	Rates	720	31,853	4,050	19,543	127,000	130,000	133,000	136,000	140,000	666,000	721,446
74	7	Governmental & Other Required	BLKT	CIA	720	6,067	772	24,228	25,000	25,000	25,000	25,000	25,000	125,000	156,067
74	8	Advanced Metering Infrastructure	STD	Debt	723	-	-	-	20,000	87,000	87,000	87,000	-	281,000	281,000
74	9	CNG Filling Station Upgrade	STD	Rates	740	-	-	135,000	135,000	-	-	-	-	135,000	270,000
		TOTAL				**222,816**	**164,303**	**470,667**	**716,000**	**633,500**	**613,000**	**611,500**	**560,000**	**3,134,000**	**3,991,786**
66-WW	**Wastewater Engineering**														
66-WW		1/2 Ton 4x4 Pickup Truck	FA	Rates	Vehicles	-	-	23,500	-	-	-			-	23,500
66-WW	1	City Roadway Projects	BLKT	Rates	808	-	-	125,000	450,000	225,000	225,000	225,000	225,000	1,350,000	1,475,000
66-WW	2	New Construction-Mains	BLKT	CIC	810	545	-	40,000	41,493	43,338	45,239	47,198	49,228	226,496	267,041
66-WW	3	New Construction-Custmr Funded	BLKT	CIA	811	-	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000	300,000
66-WW	4	St Lucie County Roadway Proj	BLKT	Rates	813	-	-	149,000	100,000	100,000	100,000	100,000	100,000	500,000	649,000
66-WW	5	Customer Base Expansion Projects	BLKT	Debt	814	-	250	49,750	200,000	200,000	200,000	200,000	200,000	1,000,000	1,050,000
66-WW	6	Wastewater Main Misc. R&R	BLKT	Rates	817	6,165	744	295,256	500,000	500,000	500,000	500,000	500,000	2,500,000	2,802,165
66-WW	7	Sewer Lining Projects	BLKT	Rates	818	-	-	125,000	125,000	125,000	125,000	125,000	125,000	625,000	750,000
66-WW	8	Developer Contributions	BLKT	CIA	819	-	-	250,000	100,000	-	-	-	-	100,000	350,000
66-WW	9	Governmental & Other Required	BLKT	Rates	820	4,485	18,261	561	200,000	200,000	200,000	200,000	200,000	1,000,000	1,023,307
66-WW		7th Street - 10th to Wendell	STD	Rates	830	-	-	200,000	-	-	-	-	-	-	200,000
66-WW		Edwards Rd Water/Wastewater	STD	Rates	831	-	-	150,000	-	-	-	-	-	-	150,000
66-WW		IWRF Diffuser Reconstruction	STD	Rates	832	-	13,508	286,492	-	-	-	-	-	-	300,000
66-WW		LS E Pump/Electric Upgrades	STD	Rates	834	80,789	48,515	1,349,541	-	-	-	-	-	-	1,478,845
66-WW		16-Inch Force Main Orange Ave.	STD	CIC	835	35,187	60,442	1,604,370	-	-	-	-	-	-	1,699,999
66-WW		IWRF Emergency Standby Gen	STD	Rates	838	629,497	596,830	1,988,672	-	-	-	-	-	-	3,214,999
66-WW	10	Subaqueous Mains Stabilization	STD	Rates	839	-	-	-	160,000	160,000	160,000	160,000	160,000	800,000	800,000
66-WW	11	Digiorgio Road Sanitary	STD	CIA	840	14,520	2,014	357,466	1,080,000	479,461	-	-	-	1,559,461	1,933,461
66-WW	11	Digiorgio Road Sanitary	STD	CIC	840	-	3,082	546,918	87,500	212,500	-	-	-	300,000	850,000
66-WW		US Hwy 1 - Midway to Edwards	STD	Rates	858	105,163	8,620	11,380	-	-	-	-	-	-	125,163
66-WW		17th St - Orange Ave to Ave D	STD	Rates	863	-	-	350,000	-	-	-	-	-	-	350,000
66-WW		Midway Road - US 1 to 25th St.	STD	Rates	884	29,339	1,817	13,879	-	-	-	-	-	-	45,035
66-WW		Midway Road - Elm Ave to 25th	STD	Rates	886	8,400	417	61,013	-	-	-	-	-	-	69,830
66-WW	12	Kings Hwy-Okee Rd to Orange Av	STD	Rates	890	1,798	1,782	173,168	194,000	-	-	-	-	194,000	370,748
66-WW	12	Kings Hwy-Okee Rd to Orange Av	STD	CIA	890	-	-	-	81,000	-	-	-	-	81,000	81,000
66-WW	12	Kings Hwy-Okee Rd to Orange Av	STD	CIC	890	2,991	3,164	307,363	-	-	-	-	-	-	313,518
66-WW	13	Downtown 16" FM on Ave C	STD	Rates	893	-	-	-	500,000	500,000	-	-	-	1,000,000	1,000,000
66-WW		Fisherman's Wharf	STD	Rates	895	3,809	-	97,330	-	-	-	-	-	-	101,139
66-WW	14	MWRF Relocation Study	STD	Rates	896	-	-	50,000	50,000	-	-	-	-	50,000	100,000
		TOTAL				**922,688**	**759,446**	**8,655,659**	**3,918,993**	**2,795,299**	**1,605,239**	**1,607,198**	**1,609,228**	**11,535,957**	**21,873,750**

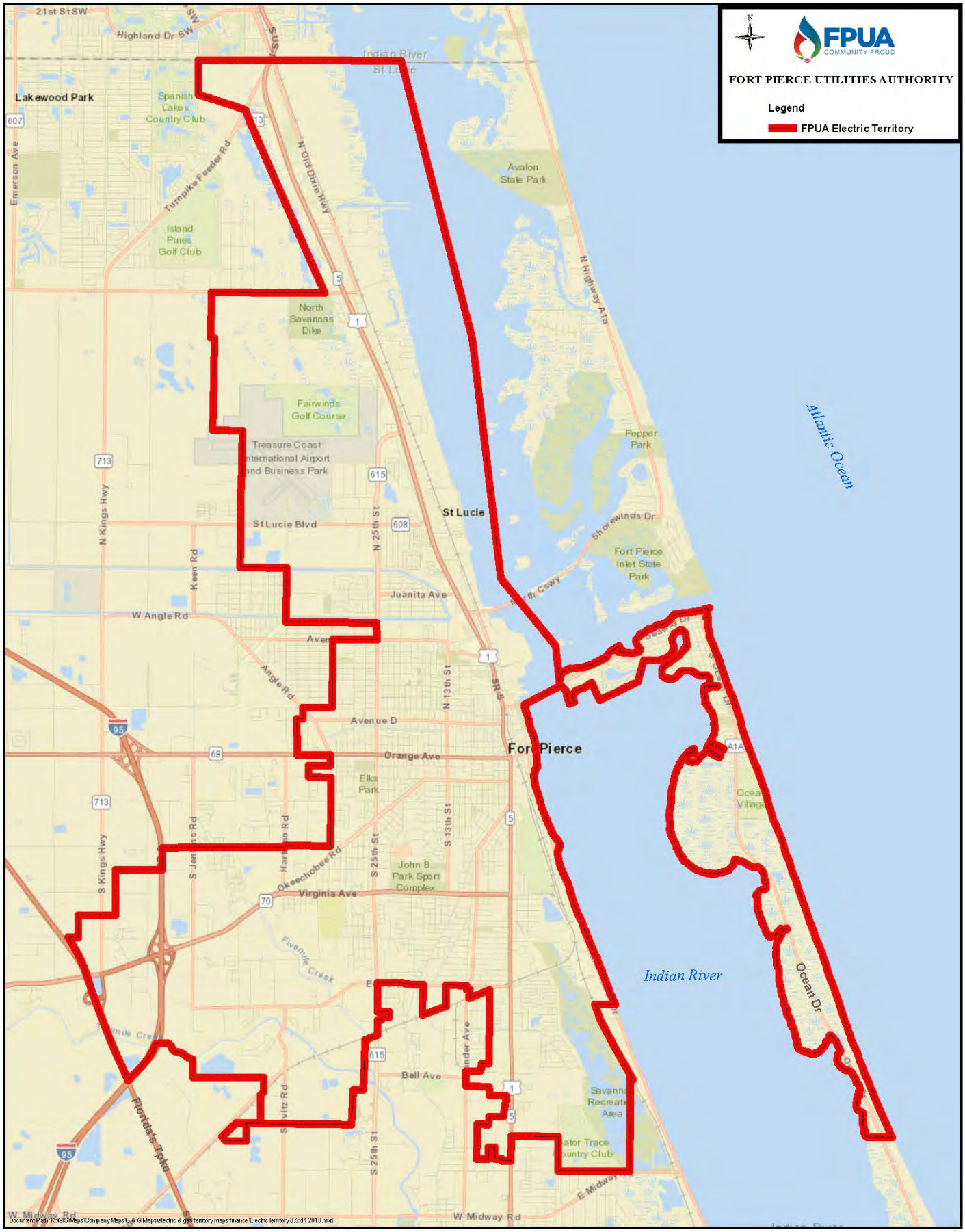
CAPITAL IMPROVEMENT PLAN SUMMARY

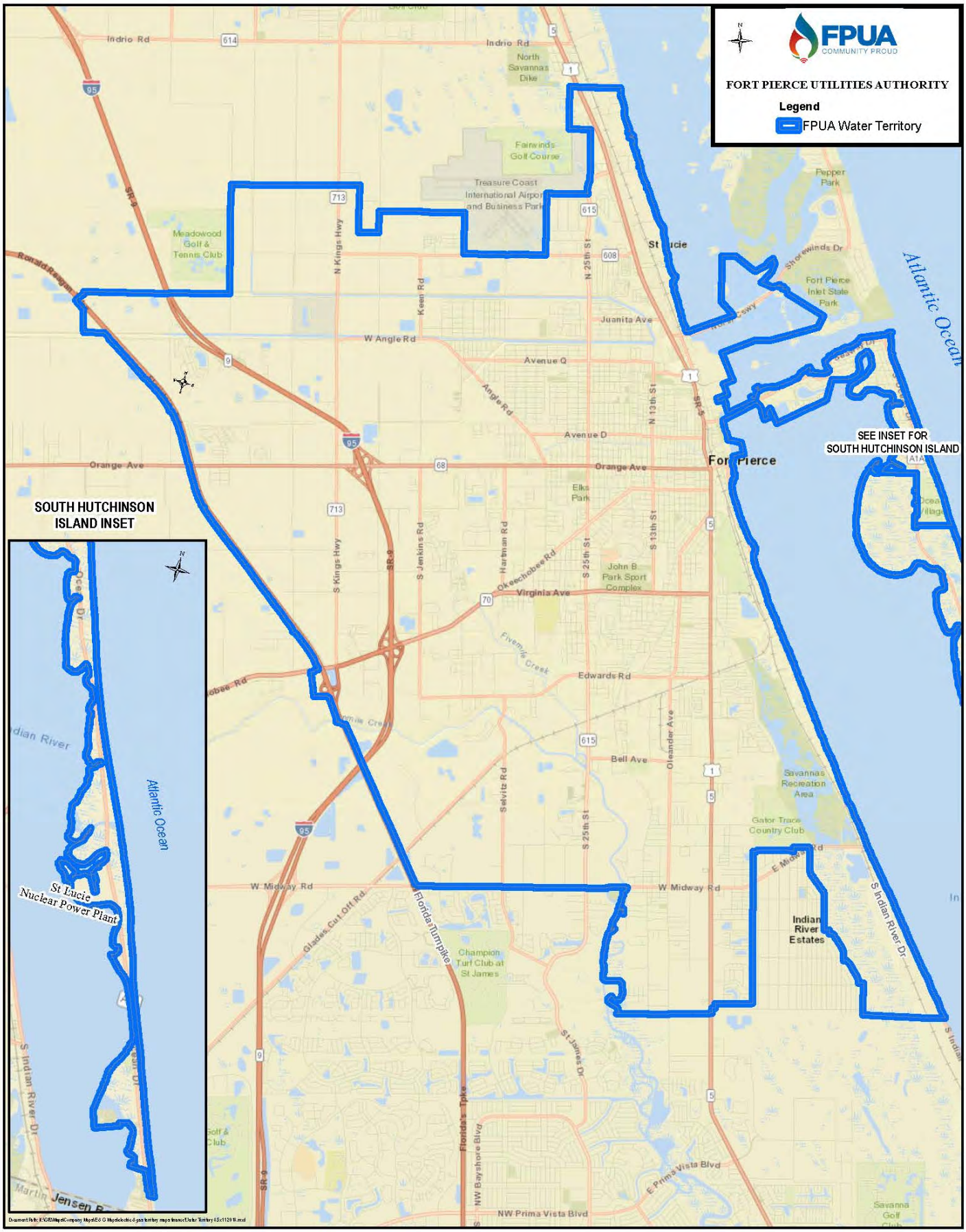
DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
82	**Water Reclamation**														
82		Chemical Pump Skids	FA	Rates	837219007	-	-	23,754	-	-	-	-	-	-	23,754
82	FA-1	Golf Cart	FA	Rates	Vehicles	-	-	-	10,000	-	-	-	-	10,000	10,000
82	FA-2	IWRF Deep Injection Well Pump	FA	Rates	837320003	-	-	-	40,000	-	-	-	-	40,000	40,000
82	FA-3	1/2 Ton Pickup Truck Super Cab	FA	Rates	Vehicles	-	-	40,000	35,000	-	-	-	-	35,000	75,000
82	FA-4	10 ton A/C System	FA	Rates	837120005	-	-	-	14,000	-	-	-	-	14,000	14,000
82	FA-5	Gate Actuators	FA	Rates	837120006	-	-	-	70,000	-	-	-	-	70,000	70,000
82	FA-6	IWRF Deep Well Valves	FA	Rates		-	-	-	-	100,000	-	-	-	100,000	100,000
82	FA-7	Telescoping Forklift	FA	Rates		-	-	-	-	-	100,000	-	-	100,000	100,000
82	1	Telemetry & Controls	BLKT	Rates	803	-	-	10,000	10,000	10,000	10,000	10,000	10,000	50,000	60,000
82	2	Structural Replacements	BLKT	Rates	804	-	-	4,000	25,000	15,000	15,000	55,000	55,000	165,000	169,000
82	3	W-2 System Upgrade	STD	Rates	827	-	-	40,000	120,000	-	-	-	-	120,000	160,000
82	4	IWRF Bar Screen Retrofit	STD	Rates		-	-	-	-	135,000	-	-	-	135,000	135,000
		TOTAL				**-**	**-**	**117,754**	**324,000**	**260,000**	**125,000**	**65,000**	**65,000**	**839,000**	**956,754**
84	**Wastewater Collection**														
84	FA-1	Lift Station Pump Replacement	FA	Rates	836320007	-	7,450	22,550	30,000	30,000	30,000	30,000	30,000	150,000	180,000
84	FA-2	Service Truck & Equip	FA	Rates	Vehicles	-	-	88,000	100,000	350,000	100,000	44,000	90,000	684,000	772,000
84	FA-3	L.S. "A" Pump Replacement	FA	Rates		-	-	-	-	100,000	-	-	-	100,000	100,000
84	FA-4	Dry Prime By-pass Pump	FA	Rates		-	-	30,000	-	-	30,000	-	-	30,000	60,000
84	FA-5	TV Truck Inspection Software	FA	Rates	839920009	-	-	-	40,000	-	-	-	-	40,000	40,000
84	1	Telemetry & Controls	BLKT	Rates	801	5,272	-	50,000	50,000	50,000	50,000	50,000	50,000	250,000	305,272
84	2	Lift Station Improvements	BLKT	Rates	802	1,059	-	35,500	40,000	100,000	100,000	100,000	100,000	440,000	476,559
84	3	Mains and Laterals R&R	BLKT	Rates	805	380,535	199,754	175,246	375,000	375,000	375,000	375,000	375,000	1,875,000	2,630,535
84	4	Lift Station Control Panels	BLKT	Rates	806	14,602	4,972	45,028	25,000	25,000	25,000	25,000	25,000	125,000	189,602
84	5	Wastewater Main Lining	BLKT	Rates	815	460,376	103,282	271,718	375,000	750,000	750,000	750,000	750,000	3,375,000	4,210,376
84	6	Manhole Rehabilitation	BLKT	Rates	816	51,113	79,181	30,819	115,000	115,000	115,000	115,000	115,000	575,000	736,113
84	7	LS #33 REHAB	STD	Rates	848	-	-	-	11,000	-	-	-	-	11,000	11,000
84	8	LS #53 REHAB	STD	Rates	849	-	-	-	11,000	-	-	-	-	11,000	11,000
84	9	LS #59 REHAB	STD	Rates	850	-	-	-	13,500	-	-	-	-	13,500	13,500
84	10	LS #72 REHAB	STD	Rates	854	-	-	-	13,500	-	-	-	-	13,500	13,500
84	11	LS #73 REHAB	STD	Rates	856	-	-	-	11,000	-	-	-	-	11,000	11,000
		TOTAL				**912,957**	**394,639**	**748,861**	**1,210,000**	**1,895,000**	**1,575,000**	**1,489,000**	**1,535,000**	**7,704,000**	**9,760,457**

CAPITAL IMPROVEMENT PLAN SUMMARY

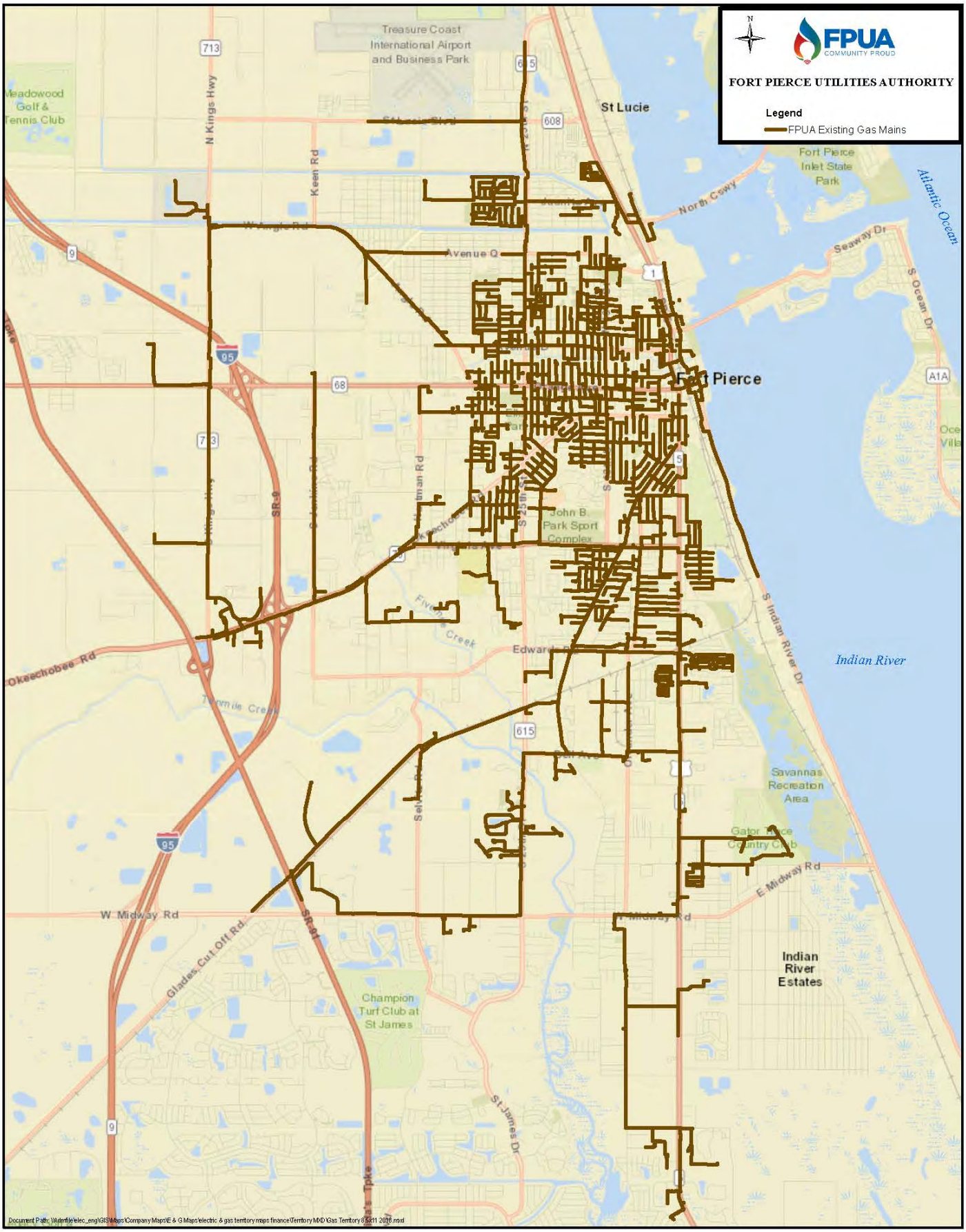
DEPT	REQ	PROJECT TITLE / ASSET NAME	TYPE	FUNDING	NUMBER	Inception through 9/30/2018	Spent through 5/20/2019	Remaining FY 2019 Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2020-24	PROJECT TOTAL
93	**FPUAnet Communications**														
93	1	FPUAnet Communication Services	BLKT	Rates	914	6,204	1,245	112,755	30,360	33,220	36,520	40,480	44,440	185,020	305,224
93	1	FPUAnet Communication Services	BLKT	CIA	914	21,994	4,414	6,586	107,640	117,780	129,480	143,520	157,560	655,980	688,974
93	2	Smart City Initiative	BLKT	Rates	915	-	-	-	50,000	50,000	50,000	50,000	50,000	250,000	250,000
93	2	Smart City Initiative	BLKT	CIA	915	-	-	-	20,000	30,000	40,000	50,000	60,000	200,000	200,000
93	3	FPUAnet Wireless Communication	BLKT	Rates	916	834	731	26,269	9,000	9,000	9,000	9,000	9,000	45,000	72,834
93	3	FPUAnet Wireless Communication	BLKT	CIA	916	1,946	1,707	1,293	21,000	21,000	21,000	21,000	21,000	105,000	109,946
93	4	FPUAnet Regional Connections	BLKT	Rates	917	-	-	18,000	18,000	18,000	-	-	-	36,000	54,000
93	4	FPUAnet Regional Connections	BLKT	CIA	917	-	-	2,000	2,000	2,000	-	-	-	4,000	6,000
93	5	System Reliability	BLKT	Rates	918	-	-	-	125,000	150,000	200,000	250,000	250,000	975,000	975,000
93	6	FPUAnet GPON Services	BLKT	Rates	920	-	-	40,000	45,000	45,000	50,000	60,000	70,000	270,000	310,000
93	6	FPUAnet GPON Services	BLKT	CIA	920	-	-	10,000	105,000	105,000	100,000	90,000	80,000	480,000	490,000
93	7	FPUAnet WTP Expansion	STD	Rates	940	-	585	99,415	25,000	-	-	-	-	25,000	125,000
93	8	Lincoln Park	STD	Rates	950	-	-	-	200,000	200,000	200,000	-	-	600,000	600,000
93	8	Lincoln Park	STD	CIA	950	-	-	-	400,000	100,000	100,000	-	-	600,000	600,000
93	9	City Connectivity and Security	STD	Rates	960	-	-	100,000	120,000	-	-	-	-	120,000	220,000
		TOTAL				**30,978**	**8,682**	**416,318**	**1,278,000**	**881,000**	**936,000**	**714,000**	**742,000**	**4,551,000**	**5,006,978**
21	**Finance**							-							
21	1	Contingencies		Contingencies		-	-	-	500,000	-	-	-	-	500,000	500,000
		TOTAL				**-**	**-**	**-**	**500,000**	**-**	**-**	**-**	**-**	**500,000**	**500,000**
GRAND TOTAL						**$ 6,731,226**	**$ 2,966,468**	**$ 22,220,620**	**$ 22,758,973**	**$ 19,551,587**	**$ 17,283,047**	**$ 15,875,468**	**$ 15,254,069**	**$ 90,723,144**	**$122,641,458**
		ADMINISTRATION				54,400	212,849	253,251	2,021,701	624,000	500,000	337,000	185,000	3,667,701	4,188,201
		ELECTRIC				1,873,930	955,463	5,385,621	6,242,809	5,645,273	5,426,000	4,845,000	4,334,000	26,493,082	34,708,096
		WATER				2,358,357	463,757	5,690,151	6,212,470	6,342,515	6,102,808	6,006,770	6,023,841	30,688,404	39,200,669
		NATURAL GAS				577,916	171,632	953,005	1,051,000	1,108,500	1,013,000	811,500	760,000	4,744,000	6,446,553
		WASTEWATER				1,835,645	1,154,085	9,522,274	5,452,993	4,950,299	3,305,239	3,161,198	3,209,228	20,078,957	32,590,961
		FPUAnet COMMUNICATIONS				30,978	8,682	416,318	1,278,000	881,000	936,000	714,000	742,000	4,551,000	5,006,978
		CONTINGENCIES				-	-	-	500,000	-	-	-	-	500,000	500,000
		TOTAL				**$ 6,731,226**	**$ 2,966,468**	**$ 22,220,620**	**$ 22,758,973**	**$ 19,551,587**	**$ 17,283,047**	**$ 15,875,468**	**$ 15,254,069**	**$ 90,723,144**	**$122,641,458**

APPENDIX


FPUA
COMMUNITY PROUD
FORT PIERCE UTILITIES AUTHORITY
Legend
FPUA Electric Territory
21st St SW
Highland Dr SW
Indian River
St Lucie
Lakewood Park
Spanish Lakes Country Club
Emerson Ave
Turnpike Feeder Rd
N Old Dixie Hwy
Avalon State Park
Island Pines Golf Club
N Highway A1a
North Savannas Dike
Fairwinds Golf Course
Treasure Coast International Airport and Business Park
Pepper Park
Atlantic Ocean
St Lucie
St Lucie Blvd
N 25th St
Shorewinds Dr
N Kings Hwy
Keen Rd
Fort Pierce Inlet State Park
Juanita Ave
W Angle Rd
Angle Rd
N 13th St
SR 5
Avenue D
Fort Pierce
Orange Ave
Elks Park
S Kings Hwy
S Jenkins Rd
Hartson Rd
S 25th St
S 13th St
Okeechobee Rd
John B Park Sport Complex
Virginia Ave
Fivemile Creek
Indian River
Ocean Dr
Bell Ave
Florida's Turnpike
W Midway Rd
E Midway Rd


FPUA
COMMUNITY PROUD
FORT PIERCE UTILITIES AUTHORITY
Legend
FPUA Water Territory
SOUTH HUTCHINSON ISLAND INSET
SEE INSET FOR SOUTH HUTCHINSON ISLAND
Fort Pierce
St Lucie
Atlantic Ocean
Indian River
St Lucie Nuclear Power Plant
Indrio Rd
Orange Ave
Virginia Ave
Edwards Rd
Bell Ave
W Midway Rd
W Angle Rd
Juanita Ave
Avenue Q
Avenue D
Okeechobee Rd
Florida's Turnpike
NW Prima Vista Blvd
E Prima Vista Blvd
Treasure Coast International Airport and Business Park
Fairwinds Golf Course
Meadowood Golf & Tennis Club
North Savannas Dike
Pepper Park
Fort Pierce Inlet State Park
John B Park Sport Complex
Elks Park
Savannas Recreation Area
Gator Trace Country Club
Champion Turf Club at St James
Indian River Estates
Savanna Golf Club
N Kings Hwy
S Kings Hwy
S Jenkins Rd
Keen Rd
Harbman Rd
Selvitz Rd
Oleander Ave
N 25th St
S 25th St
N 13th St
S 13th St
Glades Cut Off Rd
St James Dr
S Indian River Dr
Shorewinds Dr
Ocean Dr
Martin Jensen R


FPUA
COMMUNITY PROUD
FORT PIERCE UTILITIES AUTHORITY
Legend
FPUA Sewer Territory
Island Pines Golf Club
Indrio Rd
Fairwinds Golf Course
St Lucie
Pepper Park
Atlantic Ocean
St Lucie Blvd
N Kings Hwy
N 25th St
W Angle Rd
Avenue Q
Angle Rd
Avenue D
N 13th St
Fort Pierce
Orange Ave
S Kings Hwy
S Jenkins Rd
Okeechobee Rd
S 13th St
Virginia Ave
S Ocean Dr
Edwards Rd
Oleander Ave
Bell Ave
Selvitz Rd
Indian River
W Midway Rd
S 25th St
Indian River Estates
Glades Cut Off Rd
St James Dr
SR-91
Legacy Golf &
SR-9
95
607
614
713
615
68
70
1
5
A1A


FPUA
COMMUNITY PROUD
FORT PIERCE UTILITIES AUTHORITY
Legend
FPUA Existing Gas Mains
Treasure Coast International Airport and Business Park
Meadowood Golf & Tennis Club
St Lucie
Fort Pierce Inlet State Park
Atlantic Ocean
North Cswy
Seaway Dr
S Ocean Dr
A1A
Avenue Q
Fort Pierce
John B. Park Sport Complex
Indian River
S Indian River Dr
Savannas Recreation Area
E Midway Rd
W Midway Rd
Okeechobee Rd
Glades Cut Off Rd
Champion Turf Club at St James
St James Dr
Indian River Estates
N Kings Hwy
Keen Rd
SR-9
SR-607
713
68
615
608
95
1
9


FPUA
COMMUNITY PROUD

REVENUE DEFINITIONS

OPERATING REVENUES

Sales Revenues

Residential Inside City – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for residential or domestic purposes, inside the city limits.

44010	Electric
46110	Water
47110	Wastewater
48000	Natural Gas

Residential Outside City – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for residential or domestic purposes, outside the city limits.

44020	Electric
46120	Water
47120	Wastewater
48020	Natural Gas

General Service Inside City – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for commercial or industrial purposes, inside the city limits.

44250	Electric
44251	Electric Economic Development Rate
46140	Water
47150	Wastewater
48100	Natural Gas
48150	Gas Contract Sales
48170	Gas Contract Sales Industrial

General Service Outside City – Includes the net billing for electricity, water, or natural gas supplied to or wastewater collected from customers for commercial and industrial purposes, outside the city limits.

44260	Electric
44261	Electric Economic Development Rate
46150	Water
47160	Wastewater
48120	Natural Gas

REVENUE DEFINITIONS

48190 **Miscellaneous Sales of Compressed Natural Gas (CNG)** - Includes sales for filling gas cylinders with CNG for customers.

Rental Lights – Includes net billing for FPUA owned and maintained outdoor lighting.

44300 Residential Inside City
44320 Residential Outside City
44350 General Service Inside City
44360 General Service Outside City

44400 **Streetlights, Traffic Signals, & Sirens** – Net billing for electricity supplied and services rendered for the purposes of lighting streets, highways, parks and other public places, or for traffic or other signal system service, for municipalities or other divisions or agencies of state or federal governments.

Outside City Surcharge – An additional charge for electric, water, or wastewater service provided outside the city limits of the City of Fort Pierce, collected in accordance with FPUA resolutions and Florida Statutes; applies only to areas of unincorporated St Lucie County.

44610 Residential
44650 General Service

Heat Only – Includes the net billings for natural gas supplied to customers, specifically designed for heating purposes.

48030 Residential Inside City
48040 Residential Outside City
48130 General Service Inside City

Unbilled Service Revenue – Represents an estimate of amounts consumed but not yet billed at the end of the fiscal year. This amount may be a credit or a debit, depending on whether the amount increased or decreased since the prior September 30.

44890 Residential
44900 General Service

PCA/PGA Billed – Power Cost Adjustment and/or Purchased Gas Adjustment billed to the customer.

44910 Residential
44915 General Service
44917 Gas Contracts

REVENUE DEFINITIONS

PCA/PGA Adjustment – The amount of Power Cost Adjustment and/or Purchased Gas Adjustment under or over-recovered from the customer each month.

44920 Residential
44925 General Service

45400 **Rent from Electric Property** – Rents received for the use by others of land, buildings, and other property owned by the utility. Rental charged to telecommunications companies for use of FPUA-owned utility poles.

46300 **Unmetered Fire Protection** – Monthly charge for water service to private hydrants, sprinkler systems, hose cabinets, standpipes or any other device used exclusively for fire protection.

46600 **Sales for Resale** – Bulk water sales to St. Lucie County.

47230 **Revenue from Public Authorities** – Revenue received from St. Lucie County for wastewater collection services provided in bulk.

Other Operating Revenues

45000 **Penalty Charges** – Additional charges imposed because of the failure of customers to pay their utility bill on or before a specified date.

48800 **Miscellaneous Service Revenues** – Includes revenues from all miscellaneous services and charges billed to customers which are not specifically provided for in other accounts.

Field Contact – A charge to defray the cost of disconnecting and reconnecting utility service previously discontinued or ordered discontinued for cause or because of nonpayment of amounts due.

48801 Electric
48804 Natural Gas
48807 Water
48812 Sewer with Water

48810 **Customer Care Service Plan** – Maintenance plan for natural gas appliances.

48833 **Gas Repairs & Maintenance** – A charge for gas maintenance, repair, and installation work performed by FPUA on a Customer's premises.

REVENUE DEFINITIONS

Re-activation of Service Charges – A charge for the subsequent re-establishment of utility service to the premises where such service was previously disconnected without cause.

48834 Electric
48835 Gas

48838 **Tampering Charges** – Includes any fees applied to utility service accounts where cut/missing seal(s), meter tampering, theft of service, or unauthorized use has occurred.

Connection Charges – A customer service charge for the establishment of utility service to the premises where such service did not previously exist.

48839 Electric
48840 Water
48841 Wastewater
48846 Natural Gas

48842 **Returned Check Charges** – Revenues received from customers in an effort to recover any expenses associated with banking fees for insufficient funds, closed accounts, or other fees incurred as a result of a dishonored payment instrument.

48844 **Late Payment Charges** – A charge to defray the cost of dispatching field personnel to disconnect service for nonpayment of amounts due. The Late Payment Charge shall be applied to each account when the past due amount plus the Penalty Charge is not paid before FPUA prepares the bill for the month following the delinquent bill month. This charge is in addition to the Penalty Charge.

48845 **Write-Off Fees** – A charge to defray the cost of the collection of recovered bad debts.

48868 **Certified Letter Fees** – A charge applied to those customers who have advised the Authority in writing of the necessity for Life Sustaining Medical Equipment, and whose delinquent account requires certified letter notification of the disconnection of services.

49500 **Other Operating Revenue** – Includes all other operating revenue not specifically provided for in other accounts.

49510 **Site Plan Review Fees** – A charge applied to those private developers submitting project designs and permit applications to FPUA for review and approval in connection with the establishment of new utility service or expansion of existing services.

49520 **Guaranteed Revenue Charges** – Includes charges on any person desiring to receive a commitment to reserve water and/or wastewater capacity for future development from FPUA.

REVENUE DEFINITIONS

49525 **Accrued Guaranteed Revenue Charges** – Includes accrued charges on each new water and/or wastewater service connection for the re-payment of the proportionate carrying costs of water supply, wastewater treatment, and water and wastewater transmission facilities constructed or acquired in excess of those needed to serve current customers and that are held in reserve for future use by future customers.

49530 **Lien Fees** – A charge to cover the cost of processing the Capital Charge Installment Payment Agreement for new water/wastewater services and to cover the cost of recording the associated Release of Lien upon payment in full.

49563 **Strong Waste Fees** – Fees charged for wastewater discharged to the FPUA Wastewater System, which contain substances in excess of the standard strength for wastewater. This Excess Strength Surcharge is intended to defray the additional cost of receiving, transporting, and treatment of those substances.

49565 **Industrial WW Discharge Permits** – Fees charged for Industrial Pretreatment Permits, required if wastewater flows from the facility involve industrial processes.

49570 **Lift Station Maintenance Revenue** – Includes revenue received for the operation and maintenance of privately owned lift stations.

Manatee Observation & Education Center Revenues

41700 **Admissions** – Includes all children, adult and senior fees paid by visitors to the Manatee Observation and Education Center.

41730 **FPUA Contribution** – Monthly contribution made to the Manatee Observation and Education Center in an amount equal to the Manager's compensation package, in accordance with the Memorandum of Understanding between the City of Fort Pierce, Fort Pierce Main Street, Inc. and FPUA.

41740 **Donations - Other** – All other donations received by the Manatee Observation and Education Center that are not otherwise specifically classified.

41750 **Grant Revenue** – Grant revenue received from non utility operations; specific to MOEC.

41760 **Membership Income** – Includes all revenue associated with varied levels of annual membership fees offered to the public.

41770 **Fund Raising Income** – Represents all funds received as a direct result of the Manatee Observation and Education Center's fundraising activities.

41780 **Teaching Income & Camps** – Includes summer camps, weekend events, educational classes and other camps.

REVENUE DEFINITIONS

41785 **Boat Tour Income** – Comprised of all funds collected in exchange for various boat tours of the Indian River Lagoon.

41790 **Sales Gift Shop** – Includes all sales from the Manatee Observation and Education Center gift shop; both on site and through Internet purchases.

41791 **Shipping & Handling Internet** – Funds received by the Manatee Observation and Education Center designed to offset the expense of shipping items directly to customers.

FPUAnet Communications Revenues

44840 **Dedicated Internet Access** – Highly reliable fiber-optic-based Internet access with guaranteed bandwidth.

44860 **Wireless Broadband Internet Access** – Internet access through wireless connections.

44870 **Wireless Bandwidth Connections** – Data connections between sites through wireless connections.

48866 **Dark Fiber Transmission** – Point-to-point direct fiber optic links, without electronics.

48869 **Fiber Bandwidth Connections** – Data connections between sites through fiber optic connections.

48872 **Common Carrier Telecom Services** – Communication services made available to any local school, library, health care or other institution supported under the Universal Service Administrative Company (USAC) within reach of current infrastructure.

NON – OPERATING REVENUES

41570 **Gas Piping Revenue** – Amounts charged for privately owned natural gas piping installed by FPUA.

41580 **Appliance Sales** – Natural gas appliances sold to customers and installed by FPUA for private operation and maintenance.

41670 **Gas Piping Labor and Materials** – Costs associated with the installation of privately owned natural gas piping.

41680 **Cost of Appliances Sold** – Cost of water heaters and other appliances sold to customers.

41720 **FMPA TCEC O&M Contract Revenue** – Reimbursement of costs associated with staffing the Treasure Coast Energy Center, received from Florida Municipal Power Agency. It is assumed that all TCEC costs will be reimbursed, and that this system operates at no net cost to FPUA.

REVENUE DEFINITIONS

41910 **Interest Income** – Interest earned on interest-bearing assets.

41950 **Net Change in Future Value of Investments** – The amount of the difference between the book value of an investment and its net realizable value.

42100 **Miscellaneous Non-Operating Income** – All non-operating revenues not specifically provided for in other accounts.

42110 **Gain on Property Disposition** – Gain on the sale, conveyance, exchange, or transfer of utility or other property to another.

42120 **Loss on Property Disposition** – Loss on the sale, conveyance, exchange or transfer of utility or other property to another.

42148 **Revenue for City Billing** – Monthly charge for sanitation billing services provided to the City of Fort Pierce.

49540 **Collection Allowance SLV** – Monthly charge for sanitation billing services provided to St. Lucie Village.

42200 **Grant Revenue** – Funds received from external agencies with specific restrictions and limitations on use and disbursement.

43400 **Extraordinary Income** – Gains of unusual nature and infrequent occurrence.

CAPITAL CONTRIBUTIONS

43701 **Contributed Capital Cash** – Capital received from developers or other agencies in the form of cash for the purpose of expanding or improving the utility operations.

43702 **Capital Improvement Charges** – Revenue designed to recover the capital costs associated with providing utility service(s) to new development(s).

43750 **Contributed Capital Non-Cash** – Capital received from developers or other agencies in a form other than cash for the purpose of expanding or improving the utility operations.

43782 **Capital Improvement Charges WW Allocation** – Capital received from developers or other agencies in the form of cash designated specifically for projects that supports the IWRF.

OBJECT CODE DEFINITIONS

PERSONNEL SERVICES

1010 **Salaries & Wages** – Charges to this code are entered through the payroll system. Sick and vacation leave conversion, and standby pay are also charged to this code.

1020 **Overtime** – Charges to this code are entered through the payroll system.

CONTRACTUAL SERVICES

2110 **Advertising** – Costs of all types of advertising (e.g., classified, legal, informational and instructional, or promotional advertising). Media includes newspapers, periodicals, the yellow pages, direct mail, radio, etc. Purposes include employment openings, public hearings, internet services, natural gas services, etc.

2122 **Rentals** – Cost of all rentals (e.g., uniforms, tools, barricades, right-of-ways, alarm systems, building space, or scaffolding).

2131 **Maintenance of Structures** – Cost of repairs and improvements to, or maintenance of structures performed by outside vendors not under contract, (e.g., roof repairs, air conditioning repairs (not window units), door lock repairs, plumbing repairs, or painting). Improvements, maintenance or repairs performed by internal staff which become a permanent part of the structure are also coded here. Structures may not necessarily be FPUA owned.

2132 **Maintenance of Vehicles** – Cost of parts, supplies and/or repairs and maintenance of vehicles and forklifts performed by outside vendors, including maintenance under contract.

2133 **Maintenance of Equipment** – Cost of repairs and maintenance of equipment by outside vendors not under contract (e.g., pumps, motors, window unit air conditioners, or computer equipment). Also includes cost of fuel polishing and fuel treatment, if not under contract. Costs associated with the repair or maintenance are also charged to this code (e.g., postage, freight, or gasoline if an employee drives a significant distance to drop off or pick up the repaired equipment).

2139 **Maintenance/Service Contracts** – Services performed under an approved contract (e.g., repairs and maintenance of copiers, air conditioners, elevators, or fire extinguishers; tree trimming, welding, lawn maintenance, pest control, deep injection well mechanical integrity testing, or computer hardware and software maintenance), including services provided by the City of Fort Pierce, not provided for elsewhere. Vehicle repairs and maintenance performed under a contract should be coded to object code 2132, Maintenance of Vehicles.

OBJECT CODE DEFINITIONS

2140 **Postage** – Cost of mailing letters, bills, lab samples, and packages via U.S. Mail, Federal Express, UPS, etc. Postage or freight charges to mail parts or equipment for repairs are charged to object code 2133, Maintenance of Equipment.

2151 **Printing** – Any forms, cards, or booklets printed by outside printers. This includes, but is not limited to bills, bill inserts, door hangers, business cards and preprinted envelopes.

2161 **Professional Fees - Audit** – Fees paid to FPUA's independent CPAs for the annual audit.

2164 **Professional Fees - Consulting/Engineering** – Fees paid to consultants and engineers for services which will not result in a capital project (e.g., insurance consultant, rate consultant, or financial advisor).

2165 **Temporary Labor** – Labor services provided by temporary staffing agencies. Training provided by temporary personnel should be coded to object code 2170, Training.

2166 **Professional Fees - Other** – Fees paid, not under contract, to attorneys, architects, or others for microfilming and imaging, density tests, leak surveys/tests, Sunshine State One-Call, or information technology related services.

2170 **Training** – Costs incurred for seminars, schools, conferences, textbooks and materials which involve training; including all related travel expenses (e.g., accommodations, meals, gas, mileage, or airfare). Includes training provided by temporary personnel or other agencies. Memberships for the sole purpose of obtaining training or registration fees at discounted rates. Reimbursements to employees for approved educational expenses.

2171 **Travel** – Costs incurred for travel to meetings, conferences and trade shows that are not primarily instructional in nature, moving expenses, and interview travel. Includes gasoline purchased for out-of-town travel.

2172 **Car Allowance** – Monthly costs for car allowance; charges to this code are entered through the payroll system.

2190 **Communications** – Cost of telephone and fax service, Internet service providers, cable and satellite television service, and automatic vehicle locators.

2200 **Utilities** – Cost of electric, water, natural gas, wastewater, and garbage services paid to FPUA and other vendors.

OBJECT CODE DEFINITIONS

2230 **Employee Relations** – Costs incurred for the benefit of employees, such as for the Christmas holiday luncheon, employee/volunteer appreciation events, retirement celebrations and gifts, Thanksgiving holiday awards, funeral flowers, and non-uniform FPUA-provided shirts, as approved by the Director of Utilities.

2240 **Business Relations** – Meals or other expenses related to the conduct of day-to-day business (e.g., lunches with executives discussing FPUA business, tickets for Chamber of Commerce, United Way, or Economic Development Council events or meetings).

2250 **Community Relations** – Costs related to general public relations (e.g., educational videos, costs of informational field trips through FPUA facilities including refreshments, or hosting community related meetings).

2260 **Memberships - Professional** – Memberships in professional organizations (e.g., FMEA, AGA, AWWA, Midwest Energy Association, Florida Engineering Society, or National Safety Council), as well as costs associated with being commissioned as a notary.

2262 **Memberships - Civic** – Memberships in civic organizations (e.g., Economic Development Council, Chamber of Commerce, Kiwanis, Rotary, or Main Street Fort Pierce).

2290 **Billing - Housing Authority** – Rebate paid to the Fort Pierce Housing Authority (FPHA) for making utility payments to FPUA in one monthly check rather than FPUA having to collect payments from each individual FPHA tenant.

COMMODITIES

3311 **Office Supplies** – Items that cost less than $5,000, purchased for use in the office (e.g., pens, stationery, envelopes, staples, tape, pencils, chairs, file cabinets, toner cartridges, or paper).

3313 **Subscriptions** – Magazines, newspapers, periodicals, reference materials, or periodical/routine software updates. Subscriptions can be from online or printed sources.

3316 **Operating Supplies** – Items purchased or issued from inventory/stock for use in FPUA operations or maintenance of facilities (e.g., the purchase of software licenses, weed killer, safety equipment, radios, radio accessories, vests, signs, compression tools parts, flashlights, hats and other items with the FPUA logo, replacement parts for hand tools.) Meal allowances and restocking fees for purchase returns are charged to this code. Assets that do not meet the capitalization criteria are also coded here.

OBJECT CODE DEFINITIONS

3320 **Chemicals** – Chemicals purchased for operations at the Water Treatment Plant, lift stations, and the Water Reclamation Facility.

3331 **Vehicle Supplies** – Costs of supplies, equipment, gasoline, oil, etc. for vehicles on FPUA business, as well as fuels used for emergency generators. This includes supplies needed for vehicle repairs and maintenance performed by in-house employees. Work performed by outside vendors is charged to object code 2132, Maintenance of Vehicles.

3340 **Small Tools** – Small tools purchased that cost less than $5,000, (e.g., hammers, screwdrivers, shovels, wrenches, saws, drills, sanders, or bolt cutters). Power tools are also included here. Tools that cost more than $5,000 should be charged to capital codes. Replacement parts are charged to object code 3316, Operating Supplies.

3360 **Purchases for Resale** – Electricity, natural gas, water, and internet services purchased for resale to FPUA customers.

FIXED AND SUNDRY

4010 **Cost of Goods Sold** – Cost of merchandise sold at the Manatee Observation & Education Center.

4015 **Sales Discounts** – Discounts offered at the Manatee Observation & Education Center.

4020 **Cash (Over) Short** – Cash overages and shortages.

4050 **Retirement** – The employer's portion of the contribution made to the City of Fort Pierce Retirement & Benefit System on behalf of FPUA employees.

4060 **FICA** – The employer's portion of Social Security and Medicare paid to the US Treasury Department on behalf of FPUA employees.

4070 **Employees' Insurance** – The employer's cost of the amount paid for employees' health, life, AD & D, vision and dental insurance. Also includes vaccines for employees.

4080 **Employee Suggestions & Awards** – Compensation paid to employees for suggestions to improve FPUA operations, service awards, and safety awards.

4090 **Vacation Pay Expense** – The increase or decrease in the dollar value of vested vacation time accrued by employees. This adjustment is computed annually, at the end of each fiscal year.

OBJECT CODE DEFINITIONS

4100 **Sick Pay Expense** – The increase or decrease in the dollar value of vested sick leave benefits accrued by employees. This adjustment is computed annually, at the end of each fiscal year.

4110 **Net OPEB Expense** – The actuarially determined normal cost of post employment healthcare benefits, plus the portion of the unfunded actuarial accrued liability amortized in the current period.

4509 **Other Taxes** – Non-ad valorem assessments on real property paid to St. Lucie County.

4510 **Gross Receipts Tax** – A tax on electric and natural gas gross receipts, less allowable exemptions, paid to the State of Florida.

4520 **Licenses & Permits** – Licenses necessary to operate FPUA facilities (e.g., water/wastewater permits, FPSC regulatory assessment fees, P.E. licenses, industrial certifications, operator certifications, maintenance of traffic certifications, or building permits for customer installations).

4531 **Contributions - Civic** – The contribution made toward the Manatee Observation and Education Center's operations.

4600 **Workers' Compensation** – Premiums, deductibles and expenses paid under Workers' Compensation laws.

4610 **Property & Liability Insurance & Claims** – This code is used for premiums paid to insurance companies for property and liability policies, and the surety bond for the Director of Financial Services. Losses not covered by insurance, as well as expenses incurred in the settlement of claims, are charged to this code. Reimbursements from insurance companies or others for losses and expenses charged hereto shall be credited to this account.

4640 **Unemployment Claims** – Paid to the State of Florida for direct unemployment claims made by employees who have left FPUA employment.

4666 **Inventory Adjustments** – Adjustments to the inventory system for shortages and overages of inventory, based on actual counts. Write-down or write-off of obsolete inventory items are also charged to this code.

4700 **Utility Bad Debt Expense** – Write-offs of utility accounts receivable that are over 90 days past due. Payments on these accounts are credited to this code.

OBJECT CODE DEFINITIONS

INTEREST EXPENSES

5710 **Storm Expenses** – Costs associated with preparation immediately before and restoration after hurricanes or other natural disasters.

5721 **Interest - Bonds** – Interest expense paid on bonds issued by FPUA.

5723 **Interest - Deposits** – Interest expense paid on customer utility security deposits.

5729 **Interest - Other** – Interest paid on refunds or late fees.

5730 **Bank Charges** – Charges by various banks for paying principal and interest on bonds issued by FPUA and bank service charges for maintenance of checking accounts, credit card and electronic check charges.

5731 **Amortization of Bond Discounts** – Allocation of bond discount and deferred charges over the lives of bonds issued by FPUA.

MISCELLANEOUS EXPENSES

9000 **Distribution to City of Fort Pierce** – Each year, FPUA pays to the City of Fort Pierce an amount equal to 6% of gross revenues, as defined by Article XII, Sec. 178(d) of the City Charter, derived from the operation of the utilities for the preceding fiscal year, unless the City Commission, by majority vote, agrees to accept a lesser percentage.

9005 **Duplicate Charges** – Electric bills for the Electric System are credited to this code and are not considered revenues.

9010 **Contingency** – Funds set aside for emergencies, which are only used when approved by the FPUA Board.

9030 **Depreciation** – Allocation of the cost of capital assets over their estimated useful lives.

9050 **Extraordinary Expense** – Expenses that are deemed to be unusual in nature and whose occurrence is deemed to be infrequent.

GLOSSARY, ABBREVIATIONS & ACRONYMS

AADF – Annual Average Daily Flow

Accrual – The method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed.

Accretion – The incremental increase in the value of FPUA's Capital Appreciation Bonds charged to interest expense over the life of the bonds.

ADSS – All-Dielectric Self-Supporting fiber optic cable, which contains no electrical conductors and is self-supporting for overhead installations.

AGA – American Gas Association

AICPA – American Institute of Certified Public Accountants

AMI – Advanced Metering Infrastructure

Amperes – is the base unit of electric current

Amortization - The incremental decrease in the value of FPUA's Capital Appreciation Bonds charged to interest expense over the life of the bonds.

AMR – Automatic Meter Reading

APPA – American Public Power Association

Appropriation – Money that has been set aside for a specific use.

ARP – FMPA's All Requirements Power Supply Project.

Asset – Property that has value.

ASME – American Society of Mechanical Engineers

Audit – A complete and careful examination of FPUA's books to insure compliance with all accounting and governmental accounting policies.

AVL – Automatic Vehicle Locators

AWWA – American Water Works Association

Balanced Budget – A budget in which projected expenses for a set period are matched by projected revenues for the same period.

BLKT – Blanket Capital Project

Bonded Debt – Debt evidenced by bonds and collateralized by pledge of and first lien on the net revenues of the combined systems carrying varying interest rates and due dates.

BRC – Budget Review Committee

Btu – British thermal unit is the heat required to raise the temperature of one pound of water by one degree Fahrenheit.

GLOSSARY, ABBREVIATIONS & ACRONYMS

Budget – A financial plan, generally for one fiscal year, presenting proposed expenses and an estimate of the necessary sources of funds; the Budget Document, as prepared and presented to the governing body.

Budgetary Control – The control of revenue and expense, and of changes in assets and liabilities, through the use of planning and forecasting methods.

CABs – Capital Appreciation Bonds

CAD – Computer Assisted Drawing

CAFR – Comprehensive Annual Financial Report

CAIDI – Customer Average Interruption Duration Index measures the average repair time experienced by the average customer during an interruption.

Capital Asset – Property having a useful life in excess of one year, with a unit cost of $5,000 or more which includes additions, replacements or improvements to land, buildings, structures, equipment, and facilities.

Capital Budget – The portion of the budget devoted to proposed additions to capital assets.

CBS – Core Business System

CCF – One hundred cubic feet of natural gas

CDBG – Community Development Block Grant

CEP – Capital Equipment Plan

CIA – Contribution-in-Aid is cash or property contributed to the utility for specific capital projects funded in whole or in part by outside agencies.

CIC – Capital Improvement Charge is capital derived from developers and customers for improvements to their property. This source of funding is spent on capital which provides for growth and expansion.

CIP – Capital Improvement Plan

Contingency – Budgetary reserve set aside which is not earmarked for a specific purpose and may be used for emergencies or unforeseen costs during a budget year.

Capital Contributions – Cash or non-cash contributions of, or toward the purchase or construction of, capital assets. Capital Improvement Charges and Contribution-in-Aid are specific types of cash Capital Contributions.

CPA – Certified Public Accountant

CSR – Customer Service Representative

CY – Calendar Year

DAF – Diffused Air Flotation

GLOSSARY, ABBREVIATIONS & ACRONYMS

DART Rate (**Days Away/Restricted or Job Transfer Rate)** –The rate represents the number of recordable incidents per 100 full-time employees that resulted in lost or restricted days or job transfer for a calendar year.

Debt Service – The principal repayment and interest expense associated with the retirement of outstanding debt.

Demand – The amount of electricity a customer or class requires from the system at a certain point in time.

DEP – Department of Environmental Protection

Depreciation – The periodic allocation of the cost of a capital asset over its useful life. Depreciation is a non-cash expense.

DHS – Department of Homeland Security

DIP – Ductile Iron Pipe

DIW – Deep Injection Well

DOE – Department of Energy

DOT – Department of Transportation

DROP – Deferred Retirement Option Program

EAF – Equivalent Availability Factor is a measure that indicates the percentage of time an electric power generating unit was available for service during a period.

EDM – Electronic Document Management

Enterprise Fund – A fund established to account for operations 1) that are financed and operated in a manner similar to business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges or 2) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, and accountability for other purposes.

EOC – Emergency Operations Center located at 15305 W. Midway Road, Fort Pierce is the management hub for hurricane and other emergencies in St. Lucie County.

EPA – Environmental Protection Agency is an agency of the US federal government; created to protect human health and the environment.

ESC – Energy Services Center is an operations facility located at 1701 S. 37th Street, Fort Pierce which also serves as the FPUA Emergency Command Center during a storm or other emergency.

ESRI – Environmental Systems Research Institute

GLOSSARY, ABBREVIATIONS & ACRONYMS

Expense – A use of financial resources to acquire goods or services consumed in a single year's current operations.

Extraordinary Items – Items distinguished by their unusual nature and by the infrequency of their occurrence.

FA – Fixed Asset

FAC – Florida Administrative Code

FDIC – Federal Deposit Insurance Corporation

FDEP – Florida Department of Environmental Protection

FDOT – Florida Department of Transportation

FEC – Florida East Coast Railroad

FEMA – Federal Emergency Management Agency

FEPCG – Florida Electric Power Coordinating Group

FERC – Federal Energy Regulatory Commission is an independent federal agency within the Department of Energy with regulatory authority over wholesale electric and natural gas and which prescribes a type of accounting for electric and gas utilities.

FGU – Florida Gas Utility

FICPA – Florida Institute of Certified Public Accountants

Floridan Aquifer – A source of water supply used for drinking water located approximately 1,000 feet underground.

Floridan Wells – Deep wells drilled for the specific purpose of accessing the Floridan Aquifer.

FM – Force Main

FMEA – Florida Municipal Electric Agency

FMPA – Florida Municipal Power Agency

FPL – Florida Power & Light Company

FPRA – Fort Pierce Redevelopment Agency

FPSC – Florida Public Service Commission

FPUA – Fort Pierce Utilities Authority

FRCC – Florida Reliability Coordinating Council, Inc.

Frequency (Injury/Illness Incidence Rate) –The rate represents the total number of injuries and illnesses per 100 full-time employees for a calendar year.

GLOSSARY, ABBREVIATIONS & ACRONYMS

Fund – In governmental accounting, a sum of money, and often other assets constituting a separate accounting entity, created and maintained for a particular purpose and having transactions subject to legal or administrative restrictions. The double-entry accounts are self-balancing, from which a balance sheet and operating statement may be prepared. A separate budget is provided for each fund.

Funds – Cash, securities, or other liquid assets available to be expended for other uses such as operating expenses, debt retirement, capital outlays, etc.

FY – Fiscal Year is the budget year which runs from October 1 through September 30.

FYTD – Fiscal Year-to-date

GAAP – Generally Accepted Accounting Principles which include the standards, conventions, and rules accountants follow in recording and summarizing transactions, and in the preparation of financial statements.

GASB – Governmental Accounting Standards Board

Gbps – Gigabit per second; each gigabit is equal to 1000 megabits or 1,000,000,000 bits.

General Service – Revenue derived from a nonresidential customer.

GFOA – Government Finance Officers Association

GIS – Geographical Information System

GPS – Global Positioning System

GRC – Guaranteed Revenue Charge is a fee imposed on developers in return for system expansion, where the demand for capacity is reserved for their future site expansions.

GSAP – Gas Supply Acquisition Project

GSF – The Gross Square Footage indicator is expressed as a ratio of annual facilities maintenance operating expenses to the gross square feet of the facilities.

GSLD – General Service - Large Demand Electric Service

GUE – The Gross Utility Expense Index is expressed as a ratio of annual facilities maintenance operating expenses to the gross utility expenses.

ICMA – International City/County Management Association

IEEE – Institute of Electrical & Electronic Engineers

IIA – Institute of Internal Auditors

IP – Internet Protocol

GLOSSARY, ABBREVIATIONS & ACRONYMS

IPP – Industrial Pre-treatment Program is a regulatory program established by the Clean Water Act requiring the pretreatment of wastewater from industries to prevent the introduction of pollutants that will pass through the treatment works or cause interference with the operation of FPUA's Water Reclamation Facility.

IRSC – Indian River State College

IVR – Interactive Voice Response

IW – Deep Injection Well is a device that places fluid (water) deep underground into porous rock formations or below the shallow soil layer.

IWRF – Island Water Reclamation Facility

kV – Kilovolt is equal to 1,000 volts.

kVA – Kilovolt Amperes is a basic measure of electrical power. It is equal to 1,000 volt-Amperes which is defined as the apparent power carried by FPUA's electric utility plant to deliver the real power (measure in kilowatts – kW) needed by its customers. In alternating current (AC) circuits, the voltage and current are typically out of phase with each other causing the apparent power to be greater than the real power. This phase difference is commonly known as power factor (pf). kW is equal to kVA multiplied by the power factor [kW=kVA x pf].

kW – Kilowatt is a measure of electric power equal to 1,000 watts.

kWh – Kilowatt Hour is a measure of electric power consumption equal to that expended by one kilowatt of energy flowing for one hour.

L-BAR – L-Bar measures the average length of a single outage or service interruption.

Liability – Debt or other legal obligation arising out of a transaction in the past, which must be paid, renewed, or refunded at some future date.

LS – Lift Station

MAIFI – Momentary Average Interruption Frequency Index event is a measure of the average momentary interruption events per average customer.

MBPS – Megabits per second; each megabit is equal to 1 million bits.

MCC – Motor Control Center

MG – Million gallons

MGD – Million gallons per day

MW – Megawatt is a measure of electric power equal to 1,000,000 watts or 1,000 kilowatts.

MWh – Megawatt hour is a measure of electric power consumption equal to one megawatt of energy flowing for one hour.

MIR – Meter Installer/Remover

GLOSSARY, ABBREVIATIONS & ACRONYMS

Miscellaneous Service Revenue – An amount designed to recover some of the fixed costs of providing service, whether or not any energy or gas is consumed, or water used, such as disconnect, reconnect, or temporary service fees.

MIT – Mechanical Integrity Test

MMBtu – Unit of heat equivalent to 1,000,000 Btu

MOEC – Manatee Observation and Education Center

MSBU – Municipal Service Benefit Unit is a legal financing method wherein the County establishes a special district, by majority consensus of the property owners, to fund a desired improvement which will benefit those property owners. Municipal Services Benefit Unit is a financing method wherein St. Lucie County establishes a special district to allow a group of citizens to fund a desired improvement, such as providing City water, by majority consensus (51% approval) of the property owners contained in the assessment area. This process allows the property owner to finance the amount of the assessment over a period of time, generally 10 to 15 years, depending on the project cost and type of improvements. The assessment appears annually on the property tax bill as a non-ad valorem tax.

MWRF – Mainland Water Reclamation Facility

NARUC – National Association of Regulatory Utility Commissioners; prescribes a type of accounting for water and wastewater utilities.

Net Assets – Net Assets is the net worth of a company and is equal to the total assets minus the total liabilities.

Net Metering – Net metering is a service that permits customers to offset part or all of their electric needs with their own renewable generating systems. Net metering promotes the development of renewable energy by allowing customers to use their own generation on-site, and to sell any excess generation to their electric utility.

NERC – North American Electric Reliability Corporation

NESC – National Electric Safety Code

NG – Natural Gas

NPDES – National Pollutant Discharge Elimination System

Object Code – An account to which an expense is recorded in order to accumulate and categorize those expenses.

O&M Budget – Operations and Maintenance Budget is the budget covering annual revenue and expense.

OH – Overhead

GLOSSARY, ABBREVIATIONS & ACRONYMS

OMS – Outage Management System; a computer system used by operators of electric distribution systems to assist in restoration of power.

OPEB – Other Post-Employment Benefits are benefits other than pension benefits which are provided for separately for employees no longer employed.

Operations and Maintenance Costs – Also known as O&M costs, these are the expenses of the day-to-day operations assigned to the current operating period.

OPGW – Optical Ground Wire performs two overhead functions: 1) grounding lightning strikes, and 2) provides communications through a fiber optic core.

OSHA – Occupational Safety and Health Administration

PCA – Power Cost Adjustment is a portion of the total monthly electric usage charge; adjusts the bill so the bill includes the estimated purchased power costs for the period plus any true-up ± from previous periods.

PCB – Polychlorinated biphenyl

P.E. – Professional Engineer

Personnel Services – Costs related to compensating employees including salaries and wages, and overtime.

PGA – Purchased Gas Adjustment is a portion of the total monthly gas usage charge; adjusts the bill so the bill includes the estimated purchased gas costs for the period plus any true-up ± from the previous periods.

PGP – Public Gas Partners, Inc. is a Georgia not-for-profit corporation whose mission is to acquire reliable and economical long-term gas supplies for participating agencies and large public natural gas or power systems. PGP was formed to secure gas supplies through reserve acquisitions and/or secure prepayments and also may acquire storage assets and other strategic assets.

PHF – Peak-Hour Flow refers to the highest wastewater flow level recorded in a given hour.

PHMSA – Pipeline and Hazardous Materials Safety Administration

PLC – Programmable Logic Controller

PRMG – Public Resource Management Group, located in Maitland, Florida, is a consultant group retained by FPUA to conduct rate studies within the various systems.

PSC – Florida Public Service Commission

POA – Purchase Order Authorization

PVC – Polyvinylchloride

RAS – Return-Activated Sludge

GLOSSARY, ABBREVIATIONS & ACRONYMS

Resolution – A formal decision adopted by the board, after voting, to proceed with an action or course of action, method or procedure.

Restricted Assets – Generally cash and other liquid assets restricted as to use by legal constraints such as bond covenants.

Revenue – Proceeds from the sale of commodities and services, interest earnings, and rents.

Revenue Bonds – Securities for which debt service payments are generated from a specific revenue source.

R&R – Renewal & Replacement

RO – Reverse osmosis

ROW – Right of Way

SAIDI – System Average Interruption Duration Index which measures the average duration of the interruptions for the average customer.

SAIFI – System Average Interruption Frequency Index which measures the average frequency of interruptions for the average customer.

SCADA – Supervisory Control and Data Acquisition System, a computer system used to control and monitor lift stations; electric, gas, and water transmission and distribution; water wells; and wastewater collection.

Severity (Lost Workday Incidence Rate) –The rate represents the number of lost days experienced as compared to the number of incidents experienced per 100 full-time employees in a calendar year.

SFWMD – South Florida Water Management District

SHRM-CP – Society for Human Resource Management Certified Professional

SR – State Road

SRCO – Site Rehabilitation Completion Order

STD – Standard Capital Project

Specific Authorization – A contract for professional services as defined by the Consultants' Competitive Negotiation Act.

Strategic Management – A type of management to determine mission, vision, values, goals, objectives, roles and responsibilities, timelines, etc.

Surficial Aquifer – A source of water supply used for drinking water located approximately 100 feet underground.

Surficial Wells – Wells drilled to approximately 100 feet deep to access the Surficial Aquifer.

T&D – Transmission and Distribution

Task Order – A contract for professional services based on a unit price contract.

GLOSSARY, ABBREVIATIONS & ACRONYMS

TCEC – Treasure Coast Energy Center

TCMF – Treasure Coast Manatee Foundation

TCERDA – Treasure Coast Education, Research & Development Authority

Therm – Unit of heat equivalent to 100,000 Btu

TR – Transmission Relay

TX – Transformer

UG – Underground

UPC – Unit-Price Contract

UPS – Uninterruptible Power Supply

VAC-CON – Vacuum truck used for sewer cleaning.

VAR – Voice Activated Response

VFD – Variable Frequency Drive

VoIP – Voice-over Internet Protocol

VPN – Virtual Private Network

WAS – Waste-Activated Sludge

Watt – The rate of work represented by a current of one ampere under a pressure of one volt and taken as the standard in the United States.

WEOP – Weatherization & Educational Outreach Program

WBN – Wireless Broadband Network

WPCF – Water Pollution Control Federation

WRF – Water Reclamation Facility

WTP – Water Treatment Plant

WUP – Water Use Permit

W/WW – Water/Wastewater

YTD – Year-to-date


FPUA
COMMUNITY PROUD

PERFORMANCE INDICATORS - LAST TEN YEARS

	ORIGINAL BUDGET FY 2020	AMENDED BUDGET FY 2019	ACTUAL FY 2018
SAFETY			
Frequency Rate (calendar year)	4.50	3.00	2.93
DART\Severity Rate (calendar year)*	45	9	214
Workers' Compensation Experience Modification Factor	1.21	1.28	0.88
FINANCIAL			
Debt Service Ratio (12 months ended)	2.93	3.26	3.12
Operating Ratio	0.93	0.91	0.92
Average Residential Billing:			
Electric (1000 kWh)	$111.84	$111.84	$113.84
Water (6,000 gallons)	$36.26	$36.26	$35.18
Natural Gas (13 ccf)	$31.31	$31.31	$31.31
Wastewater (6,000 gallons)	$49.66	$49.66	$48.24
HUMAN RESOURCES			
Overtime Ratio	0.055	0.055	0.058
Sick Leave Ratio	0.028	0.028	0.043
Overtime vs. Annual Overtime Budget	100.00%	100.00%	132.07%
Training Hours vs. Regular Hours Worked	3.92%	3.92%	2.11%
Training Dollars vs. Budgeted Salary Dollars	2.63%	2.49%	3.12%
Annual Turnover Rate	10.00%	10.00%	9.00%
CUSTOMER SERVICE			
Number of connections	10,000	10,000	12,231
Number of disconnections	12,000	12,000	12,818
Number of accounts to collection agency	1,400	1,400	1,498
Amount of accounts written off			
Electric	$103,100	$103,100	$112,847
Water	$18,800	$18,800	$20,226
Natural Gas	$2,300	$2,300	$1,461
Wastewater	$17,600	$17,600	$18,156
Customer Charges	$7,000	$7,000	$6,952
Communications	$1,200	$1,200	$157
Number of service orders			
Started	40,000	40,000	40,193
Completed	41,000	41,000	40,524

* Calculations FY 2015 - current are based on DART rate; Previous years are based on Severity rate

PERFORMANCE INDICATORS - LAST TEN YEARS

ACTUAL FY 2017	ACTUAL FY 2016	ACTUAL FY 2015	ACTUAL FY 2014	ACTUAL FY 2013	ACTUAL FY 2012	ACTUAL FY 2011
5.30	4.11	5.30	4.10	4.10	4.90	3.60
171	89	79	80	48	24	122
1.00	0.97	0.79	0.87	0.92	1.25	1.11
3.25	2.51	2.55	2.59	2.51	2.41	2.55
0.89	0.90	0.88	0.91	0.91	0.91	0.92
$120.84	$107.84	$113.84	$124.84	$122.84	$123.84	$125.84
$35.18	$35.18	$34.18	$33.19	$32.00	$30.03	$29.32
$31.47	$30.82	$31.47	$33.42	$31.65	$31.09	$32.21
$48.24	$48.24	$48.24	$48.24	$47.46	$46.33	$45.19
0.073	0.050	0.046	0.046	0.420	0.040	0.036
0.037	0.038	0.038	0.034	0.340	0.034	0.039
176.47%	114.22%	120.48%	114.96%	107.47%	100.48%	89.65%
2.10%	2.87%	2.93%	2.53%	2.48%	1.52%	1.62%
1.51%	2.00%	1.92%	1.69%	1.80%	1.23%	1.31%
10.64%	12.40%	8.60%	12.08%	13.25%	6.77%	9.09%
13,534	14,109	15,663	16,238	16,001	16,360	16,077
12,795	13,316	14,800	15,338	15,206	15,419	15,038
1,353	1,622	1,890	1,852	1,584	1,535	1,888
$184,794	$200,966	$99,489	$256,860	$182,006	$253,362	$197,638
$33,140	$36,032	$17,826	$46,081	$32,638	$45,434	$35,433
$2,415	$2,639	$1,366	$3,302	$2,374	$3,308	$2,582
$29,744	$32,324	$16,050	$41,325	$29,294	$40,780	$31,805
$11,371	$12,371	$6,141	$15,770	$11,181	$15,563	$12,136
$232	$257	$42	$371	$231	$321	$249
41,243	45,028	44,505	49,837	44,205	39,960	42,580
41,014	44,937	44,389	49,740	44,224	39,953	42,794

PERFORMANCE INDICATORS - LAST TEN YEARS

	ORIGINAL BUDGET FY 2020	AMENDED BUDGET FY 2019	ACTUAL FY 2018
INFORMATION TECHNOLOGY SERVICES			
Number of work orders completed	4,000	4,200	3,858
Number of work stations supported	375	373	360
COMPONENT COSTS			
Water Treatment Plant			
$ / 1,000 gallons raw water	$2.05	$2.11	$2.21
Water Reclamation Facility			
$ / 1,000 gallons effluent	$1.99	$2.02	$1.60
Electric T&D			
$ / mile of T & D lines	$25,214.00	$24,024.56	$20,530.49
$ / number of services	$31.26	$29.78	$25.93
Water Distribution			
$ / 1,000 gallons billed	$2.03	$1.98	$2.11
$ / number of services	$22.54	$22.00	$22.36
Wastewater Collection			
$ / 1,000 gallons billed	$2.41	$2.33	$2.47
$ / number of services	$20.48	$19.82	$20.90
Natural Gas Distribution			
$ / 1,000 ccf billed	$0.46	$0.42	$0.43
$ / number of services	$39.92	$37.72	$37.41
Lift Stations			
$ / 1,000 gallons billed	$0.71	$0.71	$0.72
$ / number of services	$5.99	$5.99	$6.12
Industrial Pre-Treatment			
$ / Customers	$866.67	$866.67	$916.33
FPUAnet Communications			
$ / Customers	$726.77	$627.79	$423.99
Administration			
$ / number of services	$15.55	$15.67	$14.48

PERFORMANCE INDICATORS - LAST TEN YEARS

ACTUAL FY 2017	ACTUAL FY 2016	ACTUAL FY 2015	ACTUAL FY 2014	ACTUAL FY 2013	ACTUAL FY 2012	ACTUAL FY 2011
3,538	3,622	3,179	3,296	3,348	4,638	5,420
310	349	340	432	344	352	346
$1.99	$2.02	$1.88	$1.94	$1.90	$1.80	$1.79
$1.78	$1.46	$2.46	$2.70	$1.93	$2.07	$2.45
$21,860.34	$21,636.69	$20,112.83	$20,633.15	$20,516.14	$23,742.33	$24,841.57
$27.56	$27.27	$26.13	$27.11	$27.41	$31.57	$30.95
$1.92	$1.88	$1.88	$1.89	$1.82	$1.59	$1.54
$21.05	$20.01	$19.69	$20.04	$19.44	$18.14	$17.79
$2.60	$2.39	$2.36	$2.68	$3.87	$2.65	$2.86
$22.31	$19.61	$19.41	$21.77	$31.61	$21.98	$24.34
$0.41	$0.49	$0.40	$0.59	$0.40	$0.62	$0.57
$34.36	$39.54	$33.16	$47.71	$31.89	$32.90	$33.36
$0.66	$0.75	$0.71	$0.79	$0.80	$0.74	$0.76
$5.62	$6.14	$5.80	$6.38	$6.53	$6.17	$5.97
$919.02	$927.50	$985.46	$903.78	$698.46	$793.71	$1,246.28
$414.79	$345.35	$348.35	$328.03	$306.83	$275.98	$325.26
$14.96	$14.51	$14.59	$14.60	$15.74	$16.01	$17.15

PROPERTY VALUE AND TOTAL TAX ASSESSED VALUE
LAST TEN YEARS

	REAL PROPERTY	PERSONAL PROPERTY	CENTRALLY ASSESSED PROPERTY	LESS: EXEMPTIONS	TOTAL TAX ASSESSED VALUE
2018	$2,807,904,420	$200,953,767	$11,459,927	$777,135,485	$2,243,131,859
2017	$2,656,205,901	$199,752,821	$10,889,970	$759,747,984	$2,107,100,708
2016	$2,519,792,781	$201,769,117	$ 9,950,405	$744,102,164	$1,987,410,139
2015	$2,420,424,296	$178,560,253	$ 8,259,241	$718,951,717	$1,888,292,073
2014	$2,369,027,251	$196,294,919	$ 7,180,208	$707,506,816	$1,864,995,562
2013	$2,375,689,997	$192,499,439	$ 7,381,630	$707,571,187	$1,867,999,879
2012	$2,463,908,875	$209,865,288	$ 7,135,634	$707,684,181	$1,973,225,616
2011	$2,582,341,713	$241,596,029	$ 6,734,681	$696,878,963	$2,133,793,460
2010	$2,539,072,299	$183,522,400	$11,900,267	$441,744,364	$2,292,750,602
2009	$2,873,362,731	$205,905,211	$18,164,297	$286,847,886	$2,810,584,353

Source:
City of Fort Pierce Comprehensive Annual Financial Report

DISTRIBUTION TO THE CITY OF FORT PIERCE AND SYSTEM RATE INCREASES (DECREASES) LAST TEN YEARS

	DISTRIBUTION PAID TO THE CITY *	RATE INCREASES (DECREASES)			
		ELECTRIC	WATER	NATURAL GAS	WASTEWATER
FY 2019	$6,125,454	-	3.0%	-	3.0%
FY 2018	$6,082,515	-	-	1.76%	-
FY 2017	$5,968,785	-	-	-	-
FY 2016	$5,809,302	-	3.00%	-	-
FY 2015	$5,735,240	-	3.00%	-	-
FY 2014	$5,605,157	(0.85%)	3.72%	1.60%	1.64%
FY 2013	$5,365,879	(3.30%)	6.50%	2.40%	2.40%
FY 2012	$4,767,268	-	2.50%	2.50%	2.50%
FY 2011	$5,125,280	(4.20%)	2.50%	2.50%	2.50%
FY 2010	$4,853,329	-	-	-	-

* Based on prior fiscal year revenue, as defined by Fort Pierce City Charter, Article XII, Sec. 178 (d)

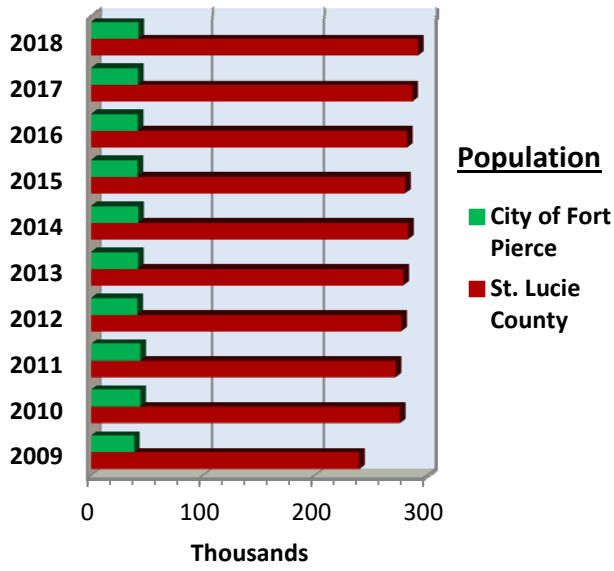
DEMOGRAPHIC STATISTICS - LAST TEN YEARS

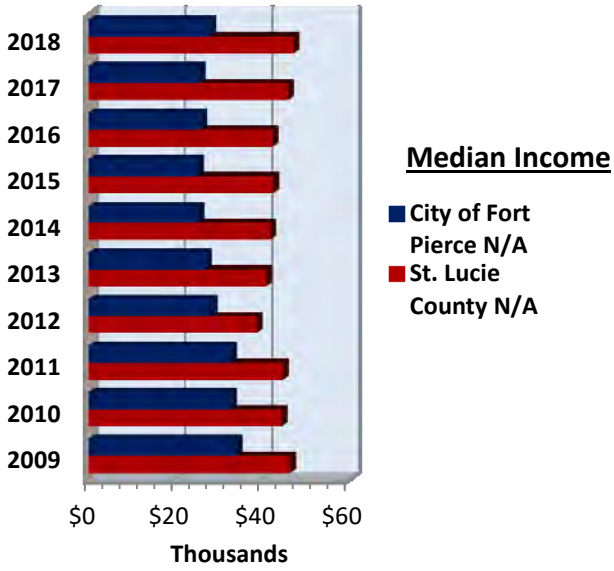
	City of Fort Pierce Population[1]	City of Fort Pierce Median Income[2]	St. Lucie County Population[1]	St. Lucie County Median Income[2]
2018	43,326	N/A	302,432	N/A
2017	43,409	$28,025	297,634	$47,132
2016	42,489	$26,506	292,826	$44,140
2015	42,119	$25,635	287,749	$43,459
2014	41,888	$25,976	282,821	$42,359
2013	41,729	$25,275	281,151	$42,504
2012	42,328	$25,382	283,866	$41,785
2011	42,169	$27,023	279,696	$40,898
2010	41,590	$28,363	277,789	$38,671
2009	44,251	$32,793	272,864	$44,739

[1] Source University of Florida, Bureau of Economic & Business Research.

[2] Source Census Bureau American Community Survey http://factfinder.census.gov

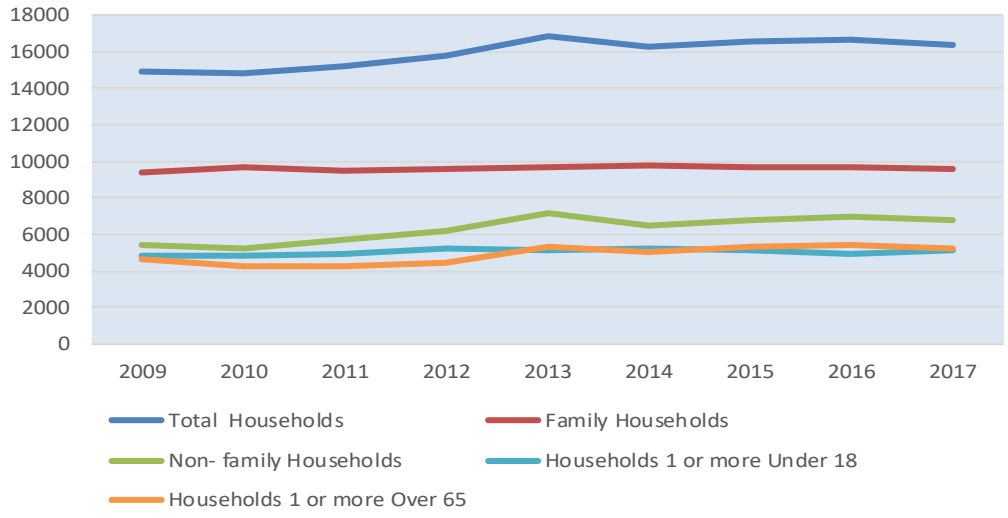
N/A Not Avaliable





CITY OF FORT PIERCE HOUSEHOLD STATISTICS - LAST TEN YEARS

	Total Households	Family Households	Non-family Households	Average Household Size	Households 1 or more Under 18	Households 1 or more Over 65
2018	N/A	N/A	N/A	N/A	N/A	N/A
2017	16,386	9,633	6,753	2.66	5,144	5,215
2016	16,649	9,710	6,939	2.60	4,985	5,440
2015	16,522	9,726	6,796	2.58	5,144	5,334
2014	16,283	9,743	6,540	2.58	5,235	5,051
2013	16,817	9,688	7,129	2.50	5,181	5,358
2012	15,765	9,583	6,182	2.64	5,215	4,477
2011	15,200	9,504	5,696	2.70	4,987	4,236
2010	14,856	9,643	5,213	2.74	4,895	4,236
2009	14,872	9,443	5,429	2.77	4,810	4,639



American Fact Finder, form DP02, Geographic Fort Pierce City Florida

N/A Not Avaliable


FPUA
COMMUNITY PROUD

City Commission Regular Meeting **13.c.**

Meeting Date: 08/05/2019

Re: Humane Society Update

Submitted For: Peggy Arraiz, Code Compliance Manager, Code Enforcement

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SUBJECT:

Update on the status of negotiations with Second Chance Animal Shelter aka the Humane Society of St. Lucie County.

SUMMARY:

Negotiations with Second Change Animal Shelter / Humane Society of St. Lucie County have reached an impasse. Our existing service contract expires on September 30, 2019 and we have been advised in writing to prepare alternate plans for our impounded animals effective October 1, 2019.

RECOMMENDATION:

Staff recommends that the City Commission direct the City Attorney to take the legal remedies available to the City through the service contract and/or lease to best protect the interests of the City, its residents and the animals under its care and protection.

ALTERNATIVES:

Direct staff to continue negotiations.
Increase the annual payment as requested.

RESPONSIBLE STAFF:

Margaret M. Arraiz, Code Compliance Manager

COORDINATED WITH:

Nicholas Mimms, City Manager
Peter Sweeney, City Attorney
St. Lucie County Animal Control
Port St Lucie Animal Control

Fiscal Impact

OTHER INFORMATION:

Current contact calls for a monthly installment of $11,083.34. Contract expires on 9/30/2019.

Attachments

HSSLC Website
HSSLC Facebook Page
YTD Financials
HSSLC Letter 6/18/2019

Letter to HSSLC 6/28/2019
HSSLC Leter 7/18/2019 (r
FY19 Service Contract
Facility Lease
Draft RFP 2019

Form Review

Inbox	Reviewed By	Date
City Manager	Peggy Arraiz	07/25/2019 12:00 PM
City Manager	Nick Mimms	07/31/2019 08:24 AM

Form Started By: Peggy Arraiz Started On: 07/25/2019 11:57 AM
Final Approval Date: 07/31/2019

THEIR LIVES (SHOULD) MATTER

The end of the road may well be here. For several years the Humane Society of St. Lucie County, nka, Second Chance Animal Shelters, has asked the three jurisdictions to pay their fair share to care for the animals brought to us. The animals become our animals only after they are discarded by others. Neither the animals nor we choose that circumstance. For years we have subsidized government's statutory obligations. Our staff has been cut; their hours have been decreased. Benefits have been cut and eliminated. There is no more to cut. Nonetheless, these cuts are simply not enough to sustain the operations and facilities which receive 5,000 animals annually.

This past year has been particularly difficult. The Humane Society has been the focus of unfair and inaccurate reporting and unreasonable demands. Six board members, all volunteers, are unable to continue to do the heavy lifting. IT TAKES A COMMUNITY. We are happy to see that the County is including funding for TNR in its new budget, a budget that routinely increases employees' salaries by 3%. Hopefully, the City of PSL will follow and develop a similar ordinance. Best Friends has the templates. All it takes is a vote by the council.

For all our efforts we have been increasingly asked to do more. Grow the board of directors, increase staff, do more fundraising, marketing and on and on. We did not create the problem. The animals are the community's before they are ours. We are part of the solution. Beating us up helps no one least of which the animals, the real victims.

REGRETTABLY, without more money we cannot continue. The animals need food, shelter and medical care. We cannot increase millage or levy taxes to meet the shelters' needs.

This Board of Directors did not build the Glades Shelter and declines to evaluate the efficacy of that decision. The Glades Shelter has received thousands of animals since it opened November 2013. Directors are fluid. The mission is not. The focus should be on the animals.

We volunteered to participate in the Best Friends review. We welcome assistance. We are lucky to have some incredible staff and volunteers. However, on our side of the equation there is no more to give. The jurisdictions and the community need to rally for the sake of the animals or our doors will close as an open admissions shelter.

OUR FUTURE LIES WITH YOU. WITHOUT YOU WE WILL NO LONGER BE ABLE TO BE PART OF THE SOLUTION.

PLEASE CONTRIBUTE WITH DONATIONS OR A MESSAGE TO YOUR REPRESENTATIVES.

Port St. Lucie

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John Carvelli John.carvelli@cityofpsl.com

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Fort Pierce

Mayor Linda Hudson Lhudson@city-ftpierce.com

Rufus Alexander Ralexander@city-ftpierce.com

Jeremiah Johnson Jjohnson@city-ftpierce.com

Tom Perona Tperona@city-ftpierce.com

Reginald Sessions. Rsessions@city-ftpierce.com



The Humane Society of St. Lucie County

@SecondChanceAnimalShelters

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The Humane Society of St. Lucie County is feeling heartbroken.
July 14 at 5:06 PM ·

THEIR LIVES (SHOULD) MATTER

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Donation page https://www.hsslc.org/p/91/donations#.XSudm-hKjZI

Port St. Lucie

4.4 **4.4 out of 5** · Based on the opinion of 244 people

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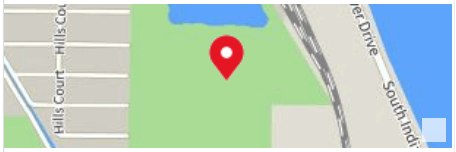
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The Humane Society of St. Lucie County

@SecondChanceAnimalShelters

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Stephanie Morgan Stephanie.morgan@cityofpsl.com
John Carvelli John.carvelli@cityofpsl.com
Jolien Caraballo. Jolien.caraballo@cityofpsl.com

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Tom Perona Tperona@city-ftpierce.com
Reginald Sessions. Rsessions@city-ftpierce.com

TCPalm
WPBF 25 News
WPTV
Paul Mueller CBS 12



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Humane Society of St. Lucie County - Home

The Humane Society of St. Lucie County is a non-profit organization dedicated to providing compassionate care and safe shelter for…

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https://www.hsslc.org/p/91/donations#.XSvAmrcpCh8



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The Humane Society of St. Lucie County John Clark thank you sir

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Most Relevant is selected, so some replies may have been filtered out.

Mike Spielman We are also in need of Washers and dryers in working order at both shelters. The amount of laundry done daily is unbelievable. At the Savannah shelter alone we have about 150 dogs and about 90 cats that get clean bedding daily. Our washers and dryers run nonstop daily seven days a week. Laundry soap and bleach is needed also. Thank you so much, Mike Spielman

Like · Reply · 5d · Edited

Becky Collins Just picked up 2 bags of this dog food at Sams Club in Port Saint Luice on US 1 to deliver to HSSLC. It is on clearence for $14.91 for a 55lb bag. Just thought I'd post in case anyone else would like to pick up some to donate too! Not sure if you can see this photo but it's Members Mark Adult food.

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Voice for animals Like

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HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
June 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
Ordinary Income/Expense			
Income			
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	0.00	0.00	0.00
Total 4100 · INCOME -MEMBERSHIPS	0.00	0.00	0.00
4300 · INCOME - SERVICES			
4303 · PRIVATE CREMATIONS	0.00	452.00	452.00
4304 · PRIVATE EUTHANISA	236.00	520.00	756.00
4305 · RETURN TO OWNER FEE	0.00	0.00	0.00
4306 · ADOPTIONS SPAY/NEUTER FEE	3,740.00	0.00	3,740.00
4308 · MICRO CHIPS	0.00	0.00	0.00
4309 · RABIES SHOTS	0.00	0.00	0.00
4310 · HEARTWORM / FLEA CONTROL	58.00	78.00	136.00
4311 · OTI	60.00	60.00	120.00
4312 · HOLDING FEE NON REFUNDABLE	20.00	20.00	40.00
4313 · CLINIC	0.00	0.00	0.00
4314 · PETCO	0.00	0.00	0.00
4319 · QUARANTINE	0.00	400.00	400.00
4804 · BOARDING/OVERNITE	115.00	0.00	115.00
4300 · INCOME - SERVICES - Other	0.00	50.00	50.00
Total 4300 · INCOME - SERVICES	4,229.00	1,580.00	5,809.00
4600 · INCOME - FUNDRAISING			
4602 · FOSTERING - CAT	0.00	0.00	0.00
4609 · GENERAL FUND RAISING	0.00	0.00	0.00
Total 4600 · INCOME - FUNDRAISING	0.00	0.00	0.00
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	0.00	-6.35	-6.35
4807 · OTHER / T SHIRTS / E COLLARS	1,467.86	1,626.00	3,093.86
4800 · INCOME - MISCELLANEOUS - Other	136.52	133.85	270.37
Total 4800 · INCOME - MISCELLANEOUS	1,604.38	1,753.50	3,357.88
Total Income	5,833.38	3,333.50	9,166.88
Gross Profit	5,833.38	3,333.50	9,166.88
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5012 SHELTER OPERATIONS	4,832.88	3,657.26	8,490.14
5015 SURGERY VET SALARY	1,818.52	1,818.53	3,637.05
5011 · ADMINISTRATIVE	1,146.07	1,146.08	2,292.15
5014 · MAINTENANCE	769.65	663.48	1,433.13
5016 · SURGERY CENTER	1,555.83	1,555.83	3,111.66

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
June 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
5017 · CLERICAL	1,534.64	4,055.04	5,589.68
Total 5010 · SALARY AND WAGES	11,657.59	12,896.22	24,553.81
5020 · PAYROLL TAXES			
5024 · MAINTENANCE	0.00	0.00	0.00
Total 5020 · PAYROLL TAXES	0.00	0.00	0.00
Total 5000 · SALARY/WAGES AND RELATED COSTS	11,657.59	12,896.22	24,553.81
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	12.80	759.00	771.80
5113 · LATE FEE	0.00	45.75	45.75
5114 · BOARD EXPENSES	0.00	0.00	0.00
5120 · DUES & SUBSCRIPTIONS	0.00	0.00	0.00
5124 · EMPLOYEE EXPENSE	0.00	0.00	0.00
5126 · EQUIPMENT RENT/LEASE	5.00	253.30	258.30
5134 · INSURANCE- GENERAL & LIABILITY	0.00	0.00	0.00
5139 · INTEREST EXPENSE	0.00	4,126.61	4,126.61
5140 · LICENSES & FEES	0.00	2.79	2.79
5142 · POSTAGE GENERAL	0.00	0.00	0.00
5146 · PRINTING	1,579.50	1,510.50	3,090.00
5148 · PROGRAMING- WEB SITE	0.00	0.00	0.00
5150 · PROGRAMMING - COMPUTERS	0.00	120.00	120.00
5152 · SECURITY	0.00	0.00	0.00
5154 · SUPPLIES - OPERATING	268.58	21.98	290.56
5156 · SUPPLIES - COMPUTER	51.65	207.53	259.18
5158 · STAFF MILEAGE	77.72	0.00	77.72
5160 · TELEPHONE-MOBILE	204.05	204.05	408.10
5162 · TELEPHONE & FAX	1,576.56	4,528.14	6,104.70
5164 · TUITION	0.00	0.00	0.00
Total 5100 · ADMINISTRATIVE	3,775.86	11,779.65	15,555.51
5200 · SHELTER OPERATIONS			
5218 · ANIMAL EQUIPMENT	0.00	0.00	0.00
5220 · CREMATORY SERVICES	476.00	332.40	808.40
5222 · DRUG TESTING	0.00	0.00	0.00
5226 · EMERGENCY SPECIAL TREATMENT	1,698.00	0.00	1,698.00
5238 · SPAY/NEUTER ADOPTIONS	0.00	0.00	0.00
5242 · SUPPLIES - CLEANING	2,162.57	401.43	2,564.00
5246 · SUPPLIES - MEDICAL	904.05	0.00	904.05
5250 · SUPPLIES - PET FOOD	2,580.28	153.71	2,733.99
5252 · SUPPLIES - SAFETY	0.00	0.00	0.00
5256 · UTILITIES - ELECTRIC	1,754.47	2,420.72	4,175.19
5258 · UTILITIES - GARBAGE	478.63	0.00	478.63
5260 · UTILITIES - GAS HEAT	82.95	0.00	82.95
5262 · UTILITIES - SEWER & WATER	244.96	1,345.10	1,590.06

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
June 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
5200 · SHELTER OPERATIONS - Other	4,836.29	3,290.15	8,126.44
Total 5200 · SHELTER OPERATIONS	15,218.20	7,943.51	23,161.71
5300 · BUILDING & MAINTENANCE			
5312 · EQUIPMENT - NEW (NON CAP)	0.00	0.00	0.00
5314 · MAINTENANCE - BUILDING	191.15	674.50	865.65
5316 · MAINTENANCE - EQUIPMENT	0.00	1,049.00	1,049.00
5318 · MAINTENANCE - GROUNDS	1,016.10	136.64	1,152.74
5320 · PROPERTY TAX	0.00	0.00	0.00
Total 5300 · BUILDING & MAINTENANCE	1,207.25	1,860.14	3,067.39
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	110.00	110.00	220.00
5414 · INSURANCE	260.70	260.70	521.40
5416 · LICENSES	0.00	19.60	19.60
5418 · MAINTENANCE	0.00	0.00	0.00
Total 5400 · VEHICLE EXPENSES	370.70	390.30	761.00
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	126.50	115.50	242.00
5516 · SUPPLIES CLINIC	0.00	0.00	0.00
Total 5500 · SURGERY CENTER EXP	126.50	115.50	242.00
5600 · FUNDRAISING			
5620 · GENERAL FUND RAISING EXP	0.00	25.86	25.86
5623 · PETCO	0.00	0.00	0.00
5625 · BRICKS	0.00	0.00	0.00
5636 · VOLUNTEERS EXP.	0.00	0.00	0.00
5638 · FOSTER EXPENSE	0.00	0.00	0.00
5641 · Hurricane expence	0.00	0.00	0.00
Total 5600 · FUNDRAISING	0.00	25.86	25.86
5700 · CAPITAL EXPENDITURES			
5714 · CAPITAL EXPENDITURES-BUILDING	665.98	0.00	665.98
5718 · CAPITAL EXPENDITURES-SURGERY	0.00	0.00	0.00
Total 5700 · CAPITAL EXPENDITURES	665.98	0.00	665.98
9015 · Payroll Expenses	0.00	327.85	327.85
Total Expense	33,022.08	35,339.03	68,361.11
Net Ordinary Income	-27,188.70	-32,005.53	-59,194.23
Net Income	**-27,188.70**	**-32,005.53**	**-59,194.23**

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
May 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
Ordinary Income/Expense			
Income			
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	0.00	0.00	0.00
Total 4100 · INCOME -MEMBERSHIPS	0.00	0.00	0.00
4300 · INCOME - SERVICES			
4303 · PRIVATE CREMATIONS	0.00	0.00	0.00
4304 · PRIVATE EUTHANISA	75.00	421.00	496.00
4305 · RETURN TO OWNER FEE	0.00	0.00	0.00
4306 · ADOPTION SPAY/NEUTER FEE	2,060.00	1,542.00	3,602.00
4308 · MICRO CHIPS	0.00	30.00	30.00
4309 · RABIES SHOTS	0.00	85.00	85.00
4310 · HEARTWORM / FLEA CONTROL	194.00	0.00	194.00
4311 · OTI	80.00	0.00	80.00
4312 · HOLDING FEE NON REFUNDABLE	40.00	0.00	40.00
4313 · CLINIC	400.00	5,575.00	5,975.00
4314 · PETCO	0.00	0.00	0.00
4319 · QUARANTINE	0.00	0.00	0.00
4804 · BOARDING/OVERNITE	195.51	0.00	195.51
Total 4300 · INCOME - SERVICES	3,044.51	7,653.00	10,697.51
4600 · INCOME - FUNDRAISING			
4609 · GENERAL FUND RAISING	0.00	0.00	0.00
Total 4600 · INCOME - FUNDRAISING	0.00	0.00	0.00
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	0.00	2.44	2.44
4807 · OTHER / T SHIRTS / E COLLARS	731.00	1,917.00	2,648.00
4800 · INCOME - MISCELLANEOUS - Other	81.17	-14.50	66.67
Total 4800 · INCOME - MISCELLANEOUS	812.17	1,904.94	2,717.11
Total Income	3,856.68	9,557.94	13,414.62
Gross Profit	3,856.68	9,557.94	13,414.62
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5015 SURGERY VET SALARY	-1,991.12	-1,991.12	-3,982.24
5011 · ADMINISTRATIVE	-1,146.06	-1,146.09	-2,292.15
5012 · SHELTER OPERATIONS	-2,682.34	-1,941.26	-4,623.60
5014 · MAINTENANCE	-380.17	-156.67	-536.84
5016 · SURGERY CENTER	820.95	-2,224.14	-1,403.19
5017 · CLERICAL	-718.95	-2,254.74	-2,973.69
Total 5010 · SALARY AND WAGES	-6,097.69	-9,714.02	-15,811.71
5020 · PAYROLL TAXES			
5022 · SHELTER	585.25	647.71	1,232.96
5024 · MAINTENANCE	0.00	0.00	0.00
Total 5020 · PAYROLL TAXES	585.25	647.71	1,232.96
5030 · EMPLOYEE INSURANCE			
5036 · CLINIC	0.00	0.00	0.00
Total 5030 · EMPLOYEE INSURANCE	0.00	0.00	0.00
Total 5000 · SALARY/WAGES AND RELATED COSTS	-5,512.44	-9,066.31	-14,578.75
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	459.61	317.11	776.72
5114 · BOARD EXPENSES	401.46	401.46	802.92
5120 · DUES & SUBSCRIPTIONS	75.00	195.00	270.00
5124 · EMPLOYEE EXPENSE	70.00	0.00	70.00
5126 · EQUIPMENT RENT/LEASE	128.40	119.90	248.30
5134 · INSURANCE- GENERAL & LIABILITY	0.00	0.00	0.00
5139 · INTEREST EXPENSE	0.00	4,126.61	4,126.61
5140 · LICENSES & FEES	0.00	0.00	0.00
5142 · POSTAGE GENERAL	40.00	0.00	40.00
5146 · PRINTING	100.61	0.00	100.61
5148 · PROGRAMING- WEB SITE	0.00	0.00	0.00
5150 · PROGRAMMING - COMPUTERS	0.00	260.00	260.00
5152 · SECURITY	1,506.67	563.30	2,069.97
5154 · SUPPLIES - OPERATING	64.19	107.42	171.61

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
May 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
5156 · SUPPLIES - COMPUTER	157.06	82.38	239.44
5158 · STAFF MILEAGE	0.00	55.81	55.81
5160 · TELEPHONE-MOBILE	0.00	0.00	0.00
5162 · TELEPHONE & FAX	2,656.89	128.86	2,785.75
5164 · TUITION	0.00	0.00	0.00
Total 5100 · ADMINISTRATIVE	5,659.89	6,357.85	12,017.74
5200 · SHELTER OPERATIONS			
5216 · ADOPTION RETURNS REFUNDS	0.00	0.00	0.00
5218 · ANIMAL EQUIPMENT	0.00	0.00	0.00
5220 · CREMATORY SERVICES	735.80	494.90	1,230.70
5222 · DRUG TESTING	50.00	0.00	50.00
5226 · EMERGENCY SPECIAL TREATMENT	0.00	2,486.70	2,486.70
5227 · VMC SETTLEMENT DR. GERAGHTY	0.00	0.00	0.00
5242 · SUPPLIES - CLEANING	1,334.12	212.00	1,546.12
5246 · SUPPLIES - MEDICAL	8,608.73	5,372.42	13,981.15
5250 · SUPPLIES - PET FOOD	1,072.65	0.00	1,072.65
5252 · SUPPLIES - SAFETY	0.00	0.00	0.00
5254 · UNIFORMS	0.00	0.00	0.00
5256 · UTILITIES - ELECTRIC	1,467.94	2,194.03	3,661.97
5258 · UTILITIES - GARBAGE	478.63	0.00	478.63
5260 · UTILITIES - GAS HEAT	79.76	0.00	79.76
5262 · UTILITIES - SEWER & WATER	239.31	1,178.31	1,417.62
Total 5200 · SHELTER OPERATIONS	14,066.94	11,938.36	26,005.30
5300 · BUILDING & MAINTENANCE			
5312 · EQUIPMENT - NEW (NON CAP)	0.00	0.00	0.00
5314 · MAINTENANCE - BUILDING	365.14	100.00	465.14
5316 · MAINTENANCE - EQUIPMENT	0.00	0.00	0.00
5318 · MAINTENANCE - GROUNDS	0.00	270.00	270.00
5320 · PROPERTY TAX	0.00	0.00	0.00
Total 5300 · BUILDING & MAINTENANCE	365.14	370.00	735.14
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	77.08	61.59	138.67
5414 · INSURANCE	260.70	260.70	521.40
5416 · LICENSES	0.00	42.40	42.40
5418 · MAINTENANCE	27.00	0.00	27.00
Total 5400 · VEHICLE EXPENSES	364.78	364.69	729.47
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	796.11	1,190.85	1,986.96
5514 · VET SERVICES PURCHASED	0.00	1,800.00	1,800.00
5516 · SUPPLIES CLINIC	181.74	1,102.40	1,284.14
Total 5500 · SURGERY CENTER EXP	977.85	4,093.25	5,071.10
5600 · FUNDRAISING			
5620 · GENERAL FUND RAISING EXP	0.00	0.00	0.00
5625 · BRICKS	0.00	0.00	0.00
5636 · VOLUNTEERS EXP.	0.00	0.00	0.00
5638 · FOSTER EXPENSE	0.00	0.00	0.00
5641 · Hurricane expence	0.00	0.00	0.00
Total 5600 · FUNDRAISING	0.00	0.00	0.00
5700 · CAPITAL EXPENDITURES			
5714 · CAPITAL EXPENDITURES-BUILDING	0.00	0.00	0.00
5718 · CAPITAL EXPENDITURES-SURGERY	0.00	0.00	0.00
Total 5700 · CAPITAL EXPENDITURES	0.00	0.00	0.00
9015 · Payroll Expenses	0.00	0.00	0.00
Total Expense	15,922.16	14,057.84	29,980.00
Net Ordinary Income	-12,065.48	-4,499.90	-16,565.38
Net Income	-12,065.48	-4,499.90	-16,565.38

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
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	CAMPUS - FP	CAMPUS - PSL	TOTAL
Ordinary Income/Expense			
Income			
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	0.00	0.00	0.00
Total 4100 · INCOME -MEMBERSHIPS	0.00	0.00	0.00
4300 · INCOME - SERVICES			
4304 · PRIVATE EUTHANISA	320.00	199.00	519.00
4305 · RETURN TO OWNER FEE	0.00	0.00	0.00
4306 · ADOPTION SPAY/NEUTER FEE	2,110.35	1,495.00	3,605.35
4308 · MICRO CHIPS	0.00	30.00	30.00
4309 · RABIES SHOTS	20.00	50.00	70.00
4310 · HEARTWORM / FLEA CONTROL	249.55	78.00	327.55
4311 · OTI	60.00	20.00	80.00
4312 · HOLDING FEE NON REFUNDABLE	210.00	20.00	230.00
4313 · CLINIC	1,097.00	5,535.00	6,632.00
4314 · PETCO	0.00	0.00	0.00
4804 · BOARDING/OVERNITE	530.00	0.00	530.00
Total 4300 · INCOME - SERVICES	4,596.90	7,427.00	12,023.90
4600 · INCOME - FUNDRAISING			
4602 · FOSTERING - CAT	0.00	0.00	0.00
4604 · DONATIONS	60.00	-20.00	40.00
4606 · FUR BALL	0.00	-100.00	-100.00
4609 · GENERAL FUND RAISING	0.00	163.73	163.73
Total 4600 · INCOME - FUNDRAISING	60.00	43.73	103.73
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	0.00	-46.97	-46.97
4807 · OTHER / T SHIRTS / E COLLARS	791.00	2,171.00	2,962.00
4808 · SURCHARGE CREDIT CARD	20.29	0.00	20.29
4800 · INCOME - MISCELLANEOUS - Other	113.46	0.00	113.46
Total 4800 · INCOME - MISCELLANEOUS	924.75	2,124.03	3,048.78
Total Income	5,581.65	9,594.76	15,176.41
Gross Profit	5,581.65	9,594.76	15,176.41
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5011 · ADMINISTRATIVE	1,537.75	1,410.25	2,948.00
5012 · SHELTER OPERATIONS	9,848.29	6,741.86	16,590.15
5014 · MAINTENANCE	884.06	673.75	1,557.81
5016 · SURGERY CENTER	2,179.67	5,283.98	7,463.65
5017 · CLERICAL	1,538.71	5,454.84	6,993.55
Total 5010 · SALARY AND WAGES	15,988.48	19,564.68	35,553.16
5020 · PAYROLL TAXES			
5022 · SHELTER	1,473.72	1,686.52	3,160.24
5024 · MAINTENANCE	0.00	0.00	0.00
Total 5020 · PAYROLL TAXES	1,473.72	1,686.52	3,160.24
Total 5000 · SALARY/WAGES AND RELATED CO...	17,462.20	21,251.20	38,713.40
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	1.47	-0.15	1.32
5114 · BOARD EXPENSES	0.00	0.00	0.00
5120 · DUES & SUBSCRIPTIONS	0.00	0.00	0.00
5124 · EMPLOYEE EXPENSE	0.00	0.00	0.00
5126 · EQUIPMENT RENT/LEASE	10.00	138.40	148.40
5139 · INTEREST EXPENSE	0.00	4,126.61	4,126.61
5140 · LICENSES & FEES	0.00	20.86	20.86
5142 · POSTAGE GENERAL	0.00	28.60	28.60

Missing FP, PSL, SC

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	CAMPUS - FP	CAMPUS - PSL	TOTAL
5146 · PRINTING	503.50	503.50	1,007.00
5148 · PROGRAMING- WEB SITE	399.98	399.97	799.95
5150 · PROGRAMMING - COMPUTERS	0.00	520.00	520.00
5152 · SECURITY	0.00	0.00	0.00
5154 · SUPPLIES - OPERATING	131.58	224.84	356.42
5156 · SUPPLIES - COMPUTER	0.00	148.15	148.15
5158 · STAFF MILEAGE	36.88	36.88	73.76
5160 · TELEPHONE-MOBILE	203.09	203.09	406.18
5162 · TELEPHONE & FAX	0.00	118.07	118.07
5164 · TUITION	0.00	0.00	0.00
Total 5100 · ADMINISTRATIVE	1,286.50	6,468.82	7,755.32
5200 · SHELTER OPERATIONS			
5218 · ANIMAL EQUIPMENT	0.00	0.00	0.00
5220 · CREMATORY SERVICES	439.40	0.00	439.40
5222 · DRUG TESTING	0.00	0.00	0.00
5226 · EMERGENCY SPECIAL TREATMENT	433.00	150.00	583.00
5238 · SPAY/NEUTER ADOPTIONS	0.00	0.00	0.00
5242 · SUPPLIES - CLEANING	0.00	608.14	608.14
5246 · SUPPLIES - MEDICAL	3,572.97	1,488.64	5,061.61
5250 · SUPPLIES - PET FOOD	362.54	1,212.63	1,575.17
5252 · SUPPLIES - SAFETY	0.00	204.16	204.16
5256 · UTILITIES - ELECTRIC	2,546.53	1,879.57	4,426.10
5258 · UTILITIES - GARBAGE	0.00	0.00	0.00
5260 · UTILITIES - GAS HEAT	80.02	0.00	80.02
5262 · UTILITIES - SEWER & WATER	0.00	895.16	895.16
Total 5200 · SHELTER OPERATIONS	7,434.46	6,438.30	13,872.76
5300 · BUILDING & MAINTENANCE			
5312 · EQUIPMENT - NEW (NON CAP)	0.00	0.00	0.00
5314 · MAINTENANCE - BUILDING	190.68	52.56	243.24
5316 · MAINTENANCE - EQUIPMENT	0.00	0.00	0.00
5318 · MAINTENANCE - GROUNDS	910.99	0.00	910.99
Total 5300 · BUILDING & MAINTENANCE	1,101.67	52.56	1,154.23
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	13.46	13.46	26.92
5414 · INSURANCE	260.70	260.70	521.40
5416 · LICENSES	0.00	0.00	0.00
5418 · MAINTENANCE	0.00	0.00	0.00
Total 5400 · VEHICLE EXPENSES	274.16	274.16	548.32
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	220.64	518.62	739.26
5516 · SUPPLIES CLINIC	0.00	848.29	848.29
Total 5500 · SURGERY CENTER EXP	220.64	1,366.91	1,587.55
5600 · FUNDRAISING			
5620 · GENERAL FUND RAISING EXP	0.00	0.00	0.00
5623 · PETCO	0.00	0.00	0.00
5625 · BRICKS	0.00	0.00	0.00
5638 · FOSTER EXPENSE	0.00	0.00	0.00
5641 · Hurricane expence	0.00	0.00	0.00
Total 5600 · FUNDRAISING	0.00	0.00	0.00
5700 · CAPITAL EXPENDITURES			
5714 · CAPITAL EXPENDITURES-BUILDING	0.00	0.00	0.00
5716 · CAPITAL EXPENDITURES-SHELTER	0.00	0.00	0.00
5718 · CAPITAL EXPENDITURES-SURGERY	0.00	0.00	0.00
Total 5700 · CAPITAL EXPENDITURES	0.00	0.00	0.00
Total Expense	27,779.63	35,851.95	63,631.58

HUMANE SOCIETY OF ST LUCIE CO
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	CAMPUS - FP	CAMPUS - PSL	TOTAL
Net Ordinary Income	-22,197.98	-26,257.19	-48,455.17
Net Income	**-22,197.98**	**-26,257.19**	**-48,455.17**

HUMANE SOCIETY OF ST LUCIE CO
P & L For Animal Control
February 2019

	CAMPUS - FP	CAMPUS - PSL	TOTAL
Ordinary Income/Expense			
Income			
4000 · INCOME - GOVT			
4001 · GOVERNMENT SERVICES - FT PIERCE	11,083.34	0.00	11,083.34
4002 · GOVERNMENT SERVICES - PSL	0.00	12,708.33	12,708.33
4003 · GOVERNMENT SERVICES - SLC	19,583.33	0.00	19,583.33
Total 4000 · INCOME - GOVT	30,666.67	12,708.33	43,375.00
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	0.00	0.00	0.00
Total 4100 · INCOME -MEMBERSHIPS	0.00	0.00	0.00
4300 · INCOME - SERVICES			
4304 · PRIVATE EUTHANISA	150.00	100.00	250.00
4305 · RETURN TO OWNER FEE	0.00	0.00	0.00
4306 · ADOPTION SPAY/NEUTER FEE	4,161.60	2,927.15	7,088.75
4308 · MICRO CHIPS	0.00	65.00	65.00
4309 · RABIES SHOTS	0.00	0.00	0.00
4310 · HEARTWORM / FLEA CONTROL	170.00	94.00	264.00
4311 · OTI	125.00	0.00	125.00
4312 · HOLDING FEE NON REFUNDABLE	40.00	20.00	60.00
4313 · CLINIC	0.00	50.00	50.00
4314 · PETCO	0.00	0.00	0.00
4804 · BOARDING/OVERNITE	1,101.55	80.00	1,181.55
Total 4300 · INCOME - SERVICES	5,748.15	3,336.15	9,084.30
4600 · INCOME - FUNDRAISING			
4609 · GENERAL FUND RAISING	0.00	0.00	0.00
Total 4600 · INCOME - FUNDRAISING	0.00	0.00	0.00
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	5.00	282.38	287.38
4807 · OTHER / T SHIRTS / E COLLARS	2,715.00	2,685.00	5,400.00
Total 4800 · INCOME - MISCELLANEOUS	2,720.00	2,967.38	5,687.38
Total Income	39,134.82	19,011.86	58,146.68
Gross Profit	39,134.82	19,011.86	58,146.68
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5011 · ADMINISTRATIVE	2,175.53	2,317.65	4,493.18
5012 · SHELTER OPERATIONS	10,413.98	6,544.98	16,958.96
5014 · MAINTENANCE	0.00	0.00	0.00
5016 · SURGERY CENTER	3,328.20	4,458.71	7,786.91
5017 · CLERICAL	1,214.74	1,869.83	3,084.57
Total 5010 · SALARY AND WAGES	17,132.45	15,191.17	32,323.62
5020 · PAYROLL TAXES			
5021 · ADMINISTRATION	216.95	216.95	433.90
5022 · SHELTER	90.52	1,494.22	1,584.74
5024 · MAINTENANCE	0.00	0.00	0.00
5026 · CLINIC CENTER	471.23	471.24	942.47
5027 · CLERICAL	117.98	117.99	235.97
Total 5020 · PAYROLL TAXES	896.68	2,300.40	3,197.08
Total 5000 · SALARY/WAGES AND RELATED COSTS	18,029.13	17,491.57	35,520.70
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	0.00	-0.17	-0.17
5114 · BOARD EXPENSES	0.00	0.00	0.00
5120 · DUES & SUBSCRIPTIONS	0.00	0.00	0.00
5124 · EMPLOYEE EXPENSE	0.00	0.00	0.00
5126 · EQUIPMENT RENT/LEASE	0.00	0.00	0.00
5139 · INTEREST EXPENSE	0.00	3,955.84	3,955.84
5140 · LICENSES & FEES	0.00	0.00	0.00
5142 · POSTAGE GENERAL	0.00	0.00	0.00
5146 · PRINTING	503.50	503.50	1,007.00
5148 · PROGRAMING- WEB SITE	0.00	0.00	0.00
5150 · PROGRAMMING - COMPUTERS	0.00	180.00	180.00
5152 · SECURITY	0.00	264.60	264.60
5154 · SUPPLIES - OPERATING	33.56	21.66	55.22
5156 · SUPPLIES - COMPUTER	139.51	195.64	335.15

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	CAMPUS - FP	CAMPUS - PSL	TOTAL
5158 · STAFF MILEAGE	106.72	106.72	213.44
5160 · TELEPHONE-MOBILE	206.84	88.10	294.94
5162 · TELEPHONE & FAX	9.38	55.79	65.17
5164 · TUITION	0.00	0.00	0.00
Total 5100 · ADMINISTRATIVE	999.51	5,371.68	6,371.19
5200 · SHELTER OPERATIONS			
5218 · ANIMAL EQUIPMENT	0.00	0.00	0.00
5220 · CREMATORY SERVICES	-163.00	-91.00	-254.00
5222 · DRUG TESTING	0.00	0.00	0.00
5226 · EMERGENCY SPECIAL TREATMENT	418.00	1,512.60	1,930.60
5227 · VMC SETTLEMENT DR. GERAGHTY	0.00	0.00	0.00
5242 · SUPPLIES - CLEANING	630.30	586.83	1,217.13
5246 · SUPPLIES - MEDICAL	6,844.70	6,340.55	13,185.25
5250 · SUPPLIES - PET FOOD	655.10	444.00	1,099.10
5252 · SUPPLIES - SAFETY	85.94	672.23	758.17
5256 · UTILITIES - ELECTRIC	1,258.02	1,956.30	3,214.32
5258 · UTILITIES - GARBAGE	478.63	0.00	478.63
5260 · UTILITIES - GAS HEAT	248.25	0.00	248.25
5262 · UTILITIES - SEWER & WATER	233.66	1,143.91	1,377.57
Total 5200 · SHELTER OPERATIONS	10,689.60	12,565.42	23,255.02
5300 · BUILDING & MAINTENANCE			
5312 · EQUIPMENT - NEW (NON CAP)	0.00	85.00	85.00
5314 · MAINTENANCE - BUILDING	0.00	355.32	355.32
5318 · MAINTENANCE - GROUNDS	503.99	300.00	803.99
Total 5300 · BUILDING & MAINTENANCE	503.99	740.32	1,244.31
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	0.00	18.50	18.50
5414 · INSURANCE	260.70	260.70	521.40
5418 · MAINTENANCE	0.00	0.00	0.00
Total 5400 · VEHICLE EXPENSES	260.70	279.20	539.90
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	131.70	656.00	787.70
5516 · SUPPLIES CLINIC	100.17	2,091.85	2,192.02
Total 5500 · SURGERY CENTER EXP	231.87	2,747.85	2,979.72
5600 · FUNDRAISING			
5620 · GENERAL FUND RAISING EXP	0.00	0.00	0.00
5625 · BRICKS	0.00	0.00	0.00
5638 · FOSTER EXPENSE	0.00	0.00	0.00
Total 5600 · FUNDRAISING	0.00	0.00	0.00
5700 · CAPITAL EXPENDITURES			
5714 · CAPITAL EXPENDITURES-BUILDING	0.00	0.00	0.00
5718 · CAPITAL EXPENDITURES-SURGERY	2,540.00	0.00	2,540.00
Total 5700 · CAPITAL EXPENDITURES	2,540.00	0.00	2,540.00
9015 · Payroll Expenses	769.23	769.23	1,538.46
Total Expense	34,024.03	39,965.27	73,989.30
Net Ordinary Income	5,110.79	-20,953.41	-15,842.62
Net Income	5,110.79	-20,953.41	-15,842.62

HUMANE SOCIETY OF ST LUCIE CO
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	CAMPUS - FP	CAMPUS - PSL	TOTAL
Ordinary Income/Expense			
Income			
4000 · INCOME - GOVT			
4001 · GOVERNMENT SERVICES - FT PIERCE	11,083.34	0.00	11,083.34
4002 · GOVERNMENT SERVICES - PSL	0.00	12,708.33	12,708.33
4003 · GOVERNMENT SERVICES - SLC	19,583.33	0.00	19,583.33
Total 4000 · INCOME - GOVT	30,666.67	12,708.33	43,375.00
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	0.00	1,000.00	1,000.00
Total 4100 · INCOME -MEMBERSHIPS	0.00	1,000.00	1,000.00
4300 · INCOME - SERVICES			
4303 · PRIVATE CREMATIONS	86.00	0.00	86.00
4304 · PRIVATE EUTHANISA	150.00	100.00	250.00
4305 · RETURN TO OWNER FEE	0.00	0.00	0.00
4306 · ADOPTION SPAY/NEUTER FEE	3,896.00	4,530.00	8,426.00
4308 · MICRO CHIPS	0.00	0.00	0.00
4309 · RABIES SHOTS	0.00	20.00	20.00
4310 · HEARTWORM / FLEA CONTROL	287.00	1,773.00	2,060.00
4311 · OTI	100.00	0.00	100.00
4312 · HOLDING FEE NON REFUNDABLE	20.00	380.00	400.00
4313 · CLINIC	0.00	737.00	737.00
4314 · PETCO	0.00	0.00	0.00
4506 · PSL A C EMERGENCY VET SERVICES	0.00	616.99	616.99
4804 · BOARDING/OVERNITE	335.00	240.00	575.00
Total 4300 · INCOME - SERVICES	4,874.00	8,396.99	13,270.99
4600 · INCOME - FUNDRAISING			
4602 · FOSTERING - CAT	0.00	0.00	0.00
4609 · GENERAL FUND RAISING	0.00	0.00	0.00
Total 4600 · INCOME - FUNDRAISING	0.00	0.00	0.00
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	57.75	169.42	227.17
4807 · OTHER / T SHIRTS / E COLLARS	125.00	20.00	145.00
4808 · SURCHARGE CREDIT CARD	13.56	0.00	13.56
Total 4800 · INCOME - MISCELLANEOUS	196.31	189.42	385.73
Total Income	35,736.98	22,294.74	58,031.72
Gross Profit	35,736.98	22,294.74	58,031.72
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5011 · ADMINISTRATIVE	2,183.40	2,182.99	4,366.39
5012 · SHELTER OPERATIONS	10,499.24	6,542.61	17,041.85
5014 · MAINTENANCE	465.56	299.40	764.96
5016 · SURGERY CENTER	3,169.53	4,395.22	7,564.75
5017 · CLERICAL	1,196.98	2,212.97	3,409.95
Total 5010 · SALARY AND WAGES	17,514.71	15,633.19	33,147.90
5020 · PAYROLL TAXES			
5021 · ADMINISTRATION	211.53	211.54	423.07
5022 · SHELTER	1,066.04	860.72	1,926.76
5024 · MAINTENANCE	0.00	0.00	0.00
5026 · CLINIC CENTER	451.83	451.82	903.65
5027 · CLERICAL	73.44	130.44	203.88
Total 5020 · PAYROLL TAXES	1,802.84	1,654.52	3,457.36
Total 5000 · SALARY/WAGES AND RELATED COSTS	19,317.55	17,287.71	36,605.26
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	0.00	-0.16	-0.16
5114 · BOARD EXPENSES	0.00	0.00	0.00
5120 · DUES & SUBSCRIPTIONS	0.00	0.00	0.00
5124 · EMPLOYEE EXPENSE	0.00	0.00	0.00
5126 · EQUIPMENT RENT/LEASE	127.80	65.95	193.75
5139 · INTEREST EXPENSE	0.00	3,955.84	3,955.84
5140 · LICENSES & FEES	731.00	85.00	816.00
5142 · POSTAGE GENERAL	0.00	0.00	0.00
5146 · PRINTING	542.81	503.50	1,046.31
5148 · PROGRAMING- WEB SITE	0.00	0.00	0.00

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	CAMPUS - FP	CAMPUS - PSL	TOTAL
5150 · PROGRAMMING - COMPUTERS	0.00	0.00	0.00
5152 · SECURITY	0.00	0.00	0.00
5154 · SUPPLIES - OPERATING	0.00	87.90	87.90
5156 · SUPPLIES - COMPUTER	0.00	92.97	92.97
5158 · STAFF MILEAGE	99.76	99.76	199.52
5160 · TELEPHONE-MOBILE	142.55	142.55	285.10
5162 · TELEPHONE & FAX	821.12	1,346.82	2,167.94
5164 · TUITION	0.00	0.00	0.00
Total 5100 · ADMINISTRATIVE	2,465.04	6,380.13	8,845.17
5200 · SHELTER OPERATIONS			
5218 · ANIMAL EQUIPMENT	0.00	0.00	0.00
5220 · CREMATORY SERVICES	179.00	89.00	268.00
5226 · EMERGENCY SPECIAL TREATMENT	200.00	857.25	1,057.25
5227 · VMC SETTLEMENT DR. GERAGHTY	0.00	0.00	0.00
5238 · SPAY/NEUTER ADOPTIONS	0.00	0.00	0.00
5242 · SUPPLIES - CLEANING	213.36	1,223.53	1,436.89
5246 · SUPPLIES - MEDICAL	6,609.82	4,987.11	11,596.93
5250 · SUPPLIES - PET FOOD	881.35	888.83	1,770.18
5252 · SUPPLIES - SAFETY	119.77	143.58	263.35
5256 · UTILITIES - ELECTRIC	1,185.43	2,080.43	3,265.86
5258 · UTILITIES - GARBAGE	478.63	0.00	478.63
5260 · UTILITIES - GAS HEAT	168.20	0.00	168.20
5262 · UTILITIES - SEWER & WATER	256.26	1,360.44	1,616.70
Total 5200 · SHELTER OPERATIONS	10,291.82	11,630.17	21,921.99
5300 · BUILDING & MAINTENANCE			
5314 · MAINTENANCE - BUILDING	0.00	157.05	157.05
5316 · MAINTENANCE - EQUIPMENT	0.00	0.00	0.00
5318 · MAINTENANCE - GROUNDS	483.89	645.00	1,128.89
Total 5300 · BUILDING & MAINTENANCE	483.89	802.05	1,285.94
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	108.25	0.00	108.25
5414 · INSURANCE	260.70	260.70	521.40
5418 · MAINTENANCE	0.00	0.00	0.00
Total 5400 · VEHICLE EXPENSES	368.95	260.70	629.65
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	541.63	3,296.35	3,837.98
5516 · SUPPLIES CLINIC	340.73	1,048.18	1,388.91
Total 5500 · SURGERY CENTER EXP	882.36	4,344.53	5,226.89
5600 · FUNDRAISING			
5620 · GENERAL FUND RAISING EXP	0.00	0.00	0.00
5623 · PETCO	0.00	0.00	0.00
5625 · BRICKS	0.00	0.00	0.00
5638 · FOSTER EXPENSE	0.00	0.00	0.00
5643 · CHESTNUT EXPENSE	94.95	0.00	94.95
Total 5600 · FUNDRAISING	94.95	0.00	94.95
5700 · CAPITAL EXPENDITURES			
5714 · CAPITAL EXPENDITURES-BUILDING	0.00	0.00	0.00
5718 · CAPITAL EXPENDITURES-SURGERY	0.00	4,176.00	4,176.00
Total 5700 · CAPITAL EXPENDITURES	0.00	4,176.00	4,176.00
9015 · Payroll Expenses	1,536.46	1,536.46	3,076.92
Total Expense	36,443.02	46,419.75	81,862.77
Net Ordinary Income	293.96	-24,125.01	-23,831.05
Net Income	293.96	-24,125.01	-23,831.05

HUMANE SOCIETY OF ST LUCIE CO
PROFIT & LOSS ACTUAL YTD VS ANNUAL BUDGET
October through December 2018

	Oct - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
4000 · INCOME - GOVT			
4001 · GOVERNMENT SERVICES - FT PIERCE	33,250.02		
4002 · GOVERNMENT SERVICES - PSL	39,064.99		
4003 · GOVERNMENT SERVICES - SLC	59,559.99		
Total 4000 · INCOME - GOVT	131,865.00		
4100 · INCOME -MEMBERSHIPS			
4101 · MEMBERSHIP	18,690.00		
Total 4100 · INCOME -MEMBERSHIPS	18,690.00		
4300 · INCOME - SERVICES			
4304 · PRIVATE EUTHANISA	875.00		
4306 · ADOPTION SPAY/NEUTER FEE	17,499.50		
4308 · MICRO CHIPS	300.00		
4309 · RABIES SHOTS	570.00		
4310 · HEARTWORM / FLEA CONTROL	14,400.35		
4311 · OTI	575.00		
4312 · HOLDING FEE NON REFUNDABLE	280.00		
4313 · CLINIC	14,403.11		
4314 · PETCO	120.00		
4317 · OUTSIDE ADOPTIONS	40.00		
4506 · PSL A C EMERGENCY VET SERVICES	927.95		
4804 · BOARDING/OVERNITE	5,202.00		
4805 · X RAY MACHINE	62.00		
Total 4300 · INCOME - SERVICES	55,254.91		
4600 · INCOME - FUNDRAISING			
4601 · FOSTERING - DOG	20.00		
4602 · FOSTERING - CAT	435.19		
4603 · PET CANISTERS	1,491.58		
4604 · DONATIONS	36,904.97		
4605 · MEMORIALS	820.00		
4608 · SPECIAL MEDICAL	250.00		
4617 · DOG WALK	150.00		
4619 · GOLF TOURNAMENT	6,224.00		
4624 · THRIFT STORE	18,752.90		
4652 · PAWS FOR RECOVERY	400.00		
4653 · CHESTNUT FUND	3,374.13		
Total 4600 · INCOME - FUNDRAISING	68,822.77		
4700 · INCOME - INTEREST			
4745 · INTEREST INCOME	7.10		
Total 4700 · INCOME - INTEREST	7.10		
4800 · INCOME - MISCELLANEOUS			
4806 · OVERAGE (DAILY WORK MONEY OVER	1,593.61		
4807 · OTHER / T SHIRTS / E COLLARS	4,259.20		
4808 · SURCHARGE CREDIT CARD	822.10		
Total 4800 · INCOME - MISCELLANEOUS	6,674.91		
Total Income	281,314.69		
Gross Profit	281,314.69		

HUMANE SOCIETY OF ST LUCIE CO
PROFIT & LOSS ACTUAL YTD VS ANNUAL BUDGET
October through December 2018

	Oct - Dec 18	Budget	% of Budget
Expense			
5000 · SALARY/WAGES AND RELATED COSTS			
5010 · SALARY AND WAGES			
5011 · ADMINISTRATIVE	22,765.84		
5012 · SHELTER OPERATIONS	68,696.86		
5014 · MAINTENANCE	6,677.68		
5016 · SURGERY CENTER	37,874.00		
5017 · CLERICAL	10,279.27		
Total 5010 · SALARY AND WAGES	136,192.65		
5020 · PAYROLL TAXES			
5021 · ADMINISTRATION	2,004.51		
5022 · SHELTER	5,468.01		
5024 · MAINTENANCE	507.41		
5026 · CLINIC CENTER	2,929.57		
5027 · CLERICAL	786.24		
Total 5020 · PAYROLL TAXES	11,695.74		
5040 · WORKMANS COMPENSATION			
5041 · ADMINISTRATION	65.24		
5042 · SHELTER	1,255.84		
5044 · MAINTENANCE	114.16		
5046 · CLINIC	195.72		
Total 5040 · WORKMANS COMPENSATION	1,630.96		
Total 5000 · SALARY/WAGES AND RELATED COSTS	149,519.35		
5100 · ADMINISTRATIVE			
5112 · BANK & CREDIT CARD FEES	1,256.37		
5114 · BOARD EXPENSES	203.00		
5120 · DUES & SUBSCRIPTIONS	826.09		
5124 · EMPLOYEE EXPENSE	1,763.76		
5126 · EQUIPMENT RENT/LEASE	4,067.42		
5132 · INSURANCE- DIRECTORS & OFFICERS	696.16		
5134 · INSURANCE- GENERAL & LIABILITY	2,421.34		
5135 · VOLUNTEER INSURANCE	50.00		
5139 · INTEREST EXPENSE	13,765.95		
5142 · POSTAGE GENERAL	2,578.95		
5144 · P.O. BOX RENT	338.00		
5146 · PRINTING	93.01		
5148 · PROGRAMING- WEB SITE	695.95		
5150 · PROGRAMMING - COMPUTERS	1,125.20		
5152 · SECURITY	1,771.04		
5154 · SUPPLIES - OPERATING	480.19		
5156 · SUPPLIES - COMPUTER	394.57		
5158 · STAFF MILEAGE	1,431.94		
5160 · TELEPHONE-MOBILE	907.21		
5162 · TELEPHONE & FAX	6,511.13		
5165 · THRIFT STORE LEASE PAYMENT	4,500.00		
Total 5100 · ADMINISTRATIVE	45,877.28		
5200 · SHELTER OPERATIONS			
5220 · CREMATORY SERVICES	229.30		
5226 · EMERGENCY SPECIAL TREATMENT	4,122.94		
5242 · SUPPLIES - CLEANING	10,165.83		
5246 · SUPPLIES - MEDICAL	20,096.45		
5250 · SUPPLIES - PET FOOD	9,053.50		
5252 · SUPPLIES - SAFETY	1,090.24		
5256 · UTILITIES - ELECTRIC	12,330.15		
5258 · UTILITIES - GARBAGE	1,435.89		
5260 · UTILITIES - GAS HEAT	1,136.28		
5262 · UTILITIES - SEWER & WATER	5,139.03		
Total 5200 · SHELTER OPERATIONS	64,799.61		

HUMANE SOCIETY OF ST LUCIE CO
PROFIT & LOSS ACTUAL YTD VS ANNUAL BUDGET
October through December 2018

	Oct - Dec 18	Budget	% of Budget
5300 · BUILDING & MAINTENANCE			
5314 · MAINTENANCE - BUILDING	584.37		
5310 · MAINTENANCE - GROUNDS	1,017.13		
5320 · PROPERTY TAX	3,982.42		
Total 5300 · BUILDING & MAINTENANCE	5,583.92		
5400 · VEHICLE EXPENSES			
5412 · FUEL/VAN-TRUCK-WINN.	551.72		
5414 · INSURANCE	3,656.04		
5416 · LICENSES	115.85		
5418 · MAINTENANCE	820.50		
Total 5400 · VEHICLE EXPENSES	5,144.11		
5500 · SURGERY CENTER EXP			
5512 · MEDICINE CLINIC	11,358.82		
5514 · VET SERVICES PURCHASED	5,200.00		
5516 · SUPPLIES CLINIC	3,993.07		
5500 · SURGERY CENTER EXP - Other	-19.20		
Total 5500 · SURGERY CENTER EXP	20,532.69		
5600 · FUNDRAISING			
5618 · FUR BALL	34.50		
5620 · GENERAL FUND RAISING EXP	6,709.53		
5622 · PLAQUES	19.49		
5624 · GOLF TOURNAMENT	8,629.04		
5636 · VOLUNTEERS EXP.	35.13		
5638 · FOSTER EXPENSE	538.66		
5642 · PAWS FOR RECOVERY EXPENSE	300.00		
5643 · CHESTNUT EXPENSE	1,084.13		
Total 5600 · FUNDRAISING	17,350.48		
5650 · MARKETING & PROMOTION			
5653 · T-SHIRTS	366.30		
Total 5650 · MARKETING & PROMOTION	366.30		
9015 · Payroll Expenses	7,692.30		
Total Expense	316,866.04		
Net Ordinary Income	-35,551.35		
Other Income/Expense			
Other Income			
7000 · BEQUEST	17,353.76		
Total Other Income	17,353.76		
Net Other Income	17,353.76		
Net Income	-18,197.59		

Second Chance Animal Shelters
Operated by Humane Society of St. Lucie County, Inc.

June 18, 2019

Jeffrey Bremer, Deputy County Administrator
BremerJ@stlucieco.org
John Bolduc, Chief of Police, City of Port St. Lucie
JBolduc@cityofpsl.com
Peggy Arraiz, Code Compliance Manager
parraiz@city-ftpierce.com
Heather Young, Assistant County Attorney
youngh@stlucieco.org

Re: Moving Forward

Dear Fellow Animal Welfare Leaders:

In an effort to move the contract renewal process forward the Board of Directors of the Second Chance Animal Shelters has reviewed the three individual jurisdictional contracts and has identified contractual provisions which are not feasible or appropriate and thus should not be incorporated in any unified contract. We have not recited the pro forma paragraphs which should be included in a global agreement which, for the most part, should not be a matter of disagreement. Data that will assist each jurisdiction in determining its appropriate level of funding is also provided.

- References in the current county contract to the USDA should not be incorporated in any contract. Appropriate standards are contained in the Guidelines for Standards of Care in Animal Shelters, the Association of Shelter Veterinarians, 2010.

- Rabies testing (decapitation), if agreed to, should be at a mutually determined level of additional compensation.

- Any contract should include reciprocal notice rights regarding termination. Currently there are variations in and among the three contracts. For example, if the jurisdictions are allowed 60 days to give notice of termination, the Second Chance Animal Shelters should also be allowed 60 days to give notice of termination.

- Late fees should be included and imposed if the jurisdictions are delinquent in submitting required payments. Currently although language regarding payment is mandatory there is no remedy for delinquent payments.

- The Second Chance Animal Shelters request quarterly payments rather than monthly payments.

We have reached out to Carrie Ducote of Best Friends to get a benchmark for funding. She has advised us that her team provided information that suggests comparable contracts for **sheltering only** are around $3.00 per resident. Based upon population data I gleaned from the Internet for the year 2017, the entire county has a population of 313,508. Port St. Lucie comprises about 190,000 residents (60%) and Fort Pierce about 46,000 (15%). I could not get a number the unincorporated county but subtracting the cities from the total count population yields 77,508 (25%).

Based upon comparable contracts for sheltering only, the jurisdictions **should** be paying at least $940,000 for sheltering services as of 2017. The $3.00 per resident number provided by Best Friends does not account for medical needs. *Thus, any compensation for services additional to sheltering, such as veterinary, should be appropriately compensated.* Veterinary costs (excluding techs) and medication expenses exceed $265,000 annually.

Currently the City of Port St. Lucie has over 60% of the population and contributes less than 30% of the total monies currently received from the three jurisdictions. As noted, the total monies received are woefully deficient from the norm. The population numbers are now about 5% higher given the annual population growth

is about 2.43% annually. The appropriate compensation should also reflect additional services provided beyond sheltering.

It should be noted that although Fort Pierce has only 15% of the residents it accounts for about 28% of the annual intake of animals. While the unincorporated county represents 25% of the population, it accounts for 35% of the animal intake. The breakdown for the fiscal year commencing October 1, 2017 to September 30, 2018 the intake breakdown was as follows:

City of Fort Pierce	1,294 (28%)
St. Lucie County	1,626 (35%)
City of PSL	1,722 (37%)
	4,642

The jurisdictions can review the data and determine what proportionate share each determines is fair and reasonable. It should be noted that Martin County has a population about half of St. Lucie County yet contributed over $732,000 in Fiscal Year 2017-18 as compensation for fewer animals sheltered.

We welcome the opportunity to continue the dialogue and finalize a unified contract which each of you has indicated is preferable to three separate contracts.

Sincerely,

Mary Jean Navaretta, Chairman and Director
Second Chance Animal Shelters
Cc: Board of Directors, Second Chance Animal Shelters
David Robertson, Executive Director

JEFF BREMER
Deputy County Administrator

ST. LUCIE COUNTY
BOARD OF COUNTY
COMMISSIONERS

LINDA BARTZ
CHAIR
DISTRICT 3

CATHY TOWNSEND
VICE-CHAIR
DISTRICT 5

CHRIS DZADOVSKY
DISTRICT 1

SEAN MITCHELL
DISTRICT 2

FRANNIE HUTCHINSON
DISTRICT 4

HOWARD N. TIPTON
COUNTY ADMINISTRATOR

DAN MCINTYRE
COUNTY ATTORNEY

MAILING ADDRESS
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June 28, 2019

Mary Jean Navaretta, Chairman and Director
Second Chance Animal Shelters
P.O. Box 14199, Fort Pierce, 34979

Re: Your Letter Dated June 18, 2019

Ms. Navaretta:

Thank you for your proposal relative to successor agreements for St. Lucie County, City of Fort Pierce and the City of Port St. Lucie. Representatives of each municipality met on June 27, 2019 to discuss your letter.

The general census of the three municipalities is that there is not enough information available to evaluate our relationships. Listed below are the areas that we need additional information from the Second Chance Animal Shelters:

1. The operational review report from Best Friends.
2. The conclusion of the Audit being conducted by Berger, Toombs, Elam, Gaines & Frank.
3. A projected budget for the period beginning October 1, 2019, and
4. An updated business plan for the Second Chance Animal Shelters that addresses the critical issues of staffing; supervision; management structure; board expansion; fundraising; marketing, and; facilities maintenance, particularly at the Savannah shelter.

We realize that this is a lot of information but it is necessary as we approach our elected officials who will certainly ask, and have been asking, these questions.

We also recognize that this will take time and effort on both parties as we move towards a successor agreement. To relieve this pressure we are suggesting that we enter into Memorandum of Understanding that will extend the current contract beyond the September 30, 2019 expiration for no more than 3 months.

Thank you for your continued cooperation as we work towards a successor agreement.

Sincerely,

St. Lucie County
City of Fort Pierce
City of Port St. Lucie

Second Chance Animal Shelters
Operated by Humane Society of St. Lucie County, Inc.

July 18, 2019

St. Lucie County
BremerJ@stlucieco.prg
City of Fort Pierce
Parraiz@city-ftpierce.com
City of Port St. Lucie
Jbolduc@cityofpsl.com

Re: Your Letter Dated June 28, 2019

Dear Community Leaders:

Thank you for your letter dated June 28, 2019, and received via email on July 2, 2019. Upon receipt of your letter I distributed it to all board members. The board of directors held a special meeting on July 17, 2019, to discuss it and formulate a reply. The representations and proposals set forth below represent the unanimous direction of the board. Because these matters are critical to all parties, we would welcome the opportunity to discuss them at a collaborative meeting. If you believe that the requests set forth below provide a basis for substantive discussions which can form the basis of an agreement, please notify us no later than July 26, 2019 so we can schedule a meeting, at a mutually convenient time, the week of August 19, 2019, to discuss implementation procedures.

You have suggested that we enter into a MOU to extend our current contract. Since currently the Humane Society has three separate contracts with the jurisdictions, we infer you are suggesting that each contract be extended for three months pursuant to a four party MOU. We have considered that suggestion and are willing to proceed with an extension if the following provisions are open to

discussion and an agreement is reached by all jurisdictions at the meeting referenced above:

1. Any unified contract will require timely quarterly payments without administrative delays and with financial penalties for delinquent payments;
2. Payment in full on October 1, 2019, from each jurisdiction for the proposed extension period, October 1, 2019 to December 31, 2019. That payment should reflect a three percent increase for the City of Fort Pierce and the County. The City of Port St. Lucie, whose contractual payments were disproportionately low in comparison to its population and intake numbers, must increase its quarterly payment to reflect those realities;
3. A good faith commitment to meaningfully increase contractual payments from the current $520,500;
4. A commitment to Spay, Neuter and Release which we note is provided in the County's proposed 2019-2020 budget;
5. Confirmation that there will be no additional conditions precedent raised upon the expiration of any agreed to MOU and three month extension;
6. If no unified contract has been agreed to upon the expiration of any agreed to MOU and three month extension, each jurisdiction will effective January 1, 2020, arrange for alternative live placement of the AC recovered animals;
7. Any unified contract will require that each jurisdiction appoint a liaison to timely inform the HS of any change in status in cruelty cases;
8. A commitment to include our adoption events on your calendars. This is consistent with the County's expressed initiative in its 2019-2020 budget to "expand outreach and education efforts at community events." We also ask you to promote our upcoming fundraiser, the 15th Annual Fur Ball. Due to the adverse media the success of this event is critical.
9. Any unified contract will provide for government review and access "in house." Allowing our financials to become public records, this past year has adversely affected donations due to the publicity, feeding the critics' desire for the Humane Society, particularly Glades, to fail. .

We have considered your comment that the "general census (sic) of the three municipalities (sic) is that there is not enough information available to evaluate our relationships" and the four areas set forth as requiring more information. If an agreement is reached at the August meeting, we will provide additional

information as noted below. The operational review report from Best Friends will be a report for the Humane Society to assess and implement recommendations the Humane Society deems feasible. The audit, enumerated as the second area requiring more information, is subject to the timeline initiated by you and the auditor. The Humane Society does not control the process. The Humane Society is committed to evaluate any noted deficiencies and implement changes, if any, deemed advisable. The Humane Society will prepare a projected budget for the enumerated period beginning October 1, 2019. The Humane Society will prepare a business plan and has already addressed many of the enumerated items including management structure, board expansion, fundraising and marketing.

If you are not prepared to meet or we are unable to enter into a mutually acceptable MOU at the August meeting, Second Chance Animal Shelters regrettably feels that our relationship with each of the jurisdictions is at an impasse and we will not seek to renew our contracts.

At each juncture the board has met your various requests and demands more than half way. At each juncture we were met with new demands. The board presently consists of six unpaid volunteers. Our staff is half the staff used to maintain the Humane Society facility in Martin County which receives 50% greater compensation for services from Martin County than we receive from all three jurisdictions. Their intake numbers are fewer than ours. Nonetheless, the jurisdictions continue to press for more. We regretfully recognize we can no longer do more with less. Your letter of June 28, 2019, received on July 2, 2019, underscores our position.

We welcomed the opportunity to have Best Friends perform an operational review. That summary document will be a confidential document prepared for us and our use. The delay in performing that review and the delay in the receipt of the review document should not adversely affect our relationship. The audit which you could have asked for at any time is now a condition precedent to engaging in negotiations. The items set forth in #3 and #4 of your letter likewise should not have been raised after your budgeting process has virtually concluded. Only after we reached out to you to negotiate a successor contract, did you raise these issues in the context of the viability of a continuing relationship.

You state the "census (sic) of the three municipalities is that there is not enough information available to evaluate our relationships" despite our long standing relationships with both cities and the county. Thus, unless we can forge a new understanding and a viable relationship going forward, it is definitely in our mutual best interests to part ways. The county has repeatedly been late in making its monthly payments despite our compliance with providing a written financial report. Positive relationships require that each party respect the other. Our relationship with government begins at a disadvantage. We have little leverage or you would have heard our pleas (on behalf of the animals) by now.

The board of directors did not create its current financial situation. This board of directors did not build the Glades Shelter. This board and the boards since the building of the Glades Shelter have tried to meaningfully deal with circumstances not of their making. This board of directors trusted the intentions of the cities and county in wanting to collaboratively work for the good of the animals. Unfortunately, that trust may have been misplaced.

The animals are the unfortunate pawns in this scenario. It is they and our incredibly dedicated staff and volunteers who have sustained our efforts to now. However, our resources are simply not enough to continue our present operation as an open admissions shelter. If you do not accept our offer to meet in August or we do not enter into a mutually acceptable MOU, please make plans for the animals commencing October 1, 2019. We will assist you in that effort in any way we can.

Very truly yours,

Mary Jean Navaretta

Mary Jean Navaretta
Chairman and Director
For the Board of Directors
Second Chance Animal Shelters

AGREEMENT

THIS AGREEMENT made this day of November 5, 2018 , and effective as of October 1, 2018 between the City of Fort Pierce, a municipal corporation, hereinafter referred to as "City", and the Humane Society of St. Lucie County, Inc., hereinafter referred to as "The Humane Society", is entered into between the parties for the purpose of the City providing reimbursement to The Humane Society for animals from within City's municipal boundaries, brought to The Humane Society as lost, abandoned, or neglected animals.

WHEREAS the City, through operation of its Animal Control Division and the enforcement of state and local laws regulating animal control and in protection of the health, safety, and welfare of the citizens of the City, takes into custody and impounds animals; and

WHEREAS The Humane Society has the ability to provide facilities for the impoundment and the provision of other services to the City's Animal Control Division, as well as to the citizens of the City; and

WHEREAS the parties agree to mutually cooperate for the purpose of controlling animals within the corporate limits of the City,

NOW THEREFORE, in consideration of the mutual benefits received by each party, the City and The Humane Society agree as follows:

1. The Humane Society shall be a provider of shelter, board, and care for domestic animals picked up within the City's corporate limits or received from the citizens of the incorporated areas of the City and delivered to The Humane Society by either the City's Animal Control Division or any citizen of the incorporated area of the City, until the animal is either returned to its owner, adopted, or otherwise disposed of at the discretion of The Humane Society and in accordance with state and local law. Delivery of any animal pursuant to this Agreement shall be made to The Humane Society's shelters at 100 Savannah Road, Fort Pierce, Florida or 8890 NW Glades Cut Off Road, Port St. Lucie, FL 34986. The Humane Society shall further provide quarantine for all animals which have been involved in a biting incident.

2. The Humane Society shall, at its discretion, provide appropriate medical care and preventative vaccinations whenever possible, to animals delivered to its shelter by the City's Animal Control Division or by any citizen of the incorporated areas of the City.

3. The Humane Society shall treat, whenever possible, flea and tick infestation of outer extremities of animals delivered to its shelter by City's Animal Control Division or by any citizen of the incorporated areas of the City.

4. The Humane Society agrees to comply with all local, state and federal laws, rules and regulations.

5. The Humane Society shall allow unannounced inspections of the facility by the City Manager, Animal Control Manager and Animal Control Officers to ensure that all animals under its care are being treated humanely and receiving the appropriate medical care as outlined in paragraphs 2 and 3 of this section as well as in accordance with state statutes regarding animal care and control.

6. The Humane Society shall provide the City with a monthly record of all animals delivered to the its shelter by City's Animal Control Division or any citizen of the incorporated area of the City, including the names and addresses of citizens who drop off animals and the owners to whom animals are returned. The City will not be responsible for any animal that is dropped off in the overnight/weekend drop-off box anonymously at the shelter. However if an animal is turned in to staff and the person dropping off the animal identifies as a resident of the incorporated limits of Ft. Pierce but refuses to further identify, shelter staff shall make a record of the drop off and that animal shall be the responsibility of the City. The monthly reports shall be produced by The Humane Society and delivered to the City on or before the fifth day of the month following the month for which the report is prepared. Failure of the City to object to the report described above within 5 days of receipt shall waive any objection. If the City timely objects the objection shall be resolved within 5 days.

7. The term of this Agreement shall take effect retroactively to October 1, 2018, and shall continue through and including September 30, 2019.

8. For and in consideration for the shelter services performed by The Humane Society in accordance with this Agreement, the City shall compensate The Humane Society in the total amount of $133,000.00, payable in monthly payments in the amount of $11,083.34. Payment shall be due within 15 days of receipt of an invoice and written financial report from the Humane Society accompanied by the record of impoundment activities as described in Section 6 of this agreement. In the event of early termination according to the provisions of the Agreement, the Humane Society shall refund the pro rata amount of the monthly sum payment to the City of Fort Pierce based upon a thirty (30) day term. Such refund shall be due within thirty (30) days of the effective date of the termination.

    a. The agreed upon annual fee shall cover the impoundment of up to one thousand (1,000) animals as shown by the monthly records required in paragraph 6 herein.

    b. Kitten or puppy litters with or without their dam shall be counted as two (2) animals. For purposes of this section, a kitten or puppy shall be any young animal approximately eight (8) weeks old or younger.

    c. If the number of impounds exceeds one thousand (1,000) animals verified by the reports required in paragraph 6 as being a City animal, the City will be billed at a rate of $133.00 per animal.

    d. The Humane Society has in good faith continued to accept animals from the City from October 1, 2018 in the absence of a contract. The Humane Society shall deliver the requisite monthly report no later than November 5, 2018. The City shall compensate the Humane Society within 5 days of the adoption of this contract the monthly fee of $11,803.34, in payment of the monthly amount due for October 2018.

9. In the event an animal is impounded by City Animal Control Officers due to animal abuse and the City exercises its discretion to pursue charges relating to such abuse, the City agrees to file the necessary paperwork with the Clerk of Court to obtain custody of such animals. The City will pay the following:

a. $10.00 per day per animal until a final determination is made by the court.

b. If needed to ensure the safety of both the staff and other animals impounded at The Humane Society, within thirty (30) days of impound, the City will pay $10.00 per animal for the necessary vaccinations, including rabies and bordetella.

c. If the City is granted custody of the animal(s) by the court and The Humane Society deems the animals to be adoptable, the City will provide a free voucher to cover the costs of the animal to be spayed or neutered.

10. The Humane Society shall not release an animal impounded under this Agreement unless the conditions specified in Sec. 4-76 of the City Code of Ordinances have been met.

11. If during the term of this Agreement, there is an unexpected increase in The Humane Society's operating expense of such magnitude to cause a material and adverse financial burden upon it, The Humane Society shall provide proof of such increase to the City Commission, and upon mutual written agreement by both parties, the annual fee may be adjusted accordingly, and if a mutual written agreement cannot be reached within sixty (60) days from the date first proposed to the City Commission, The Humane Society shall have the right to exercise its option to terminate this Agreement as provided herein, without penalty.

12. The Humane Society shall maintain all relevant books, documents, papers, and records involving transactions related to the monies paid hereunder as well as the records of all animals delivered to the shelter by City's Animal Control Division or any citizen of the incorporated area of the City, including the names and addresses of citizens who drop off animals and the owners to whom animals are returned, for a period of no less than three (3) years from the expenditure of the funds paid under this Agreement, or until any requested inspection or audit by the City is completed. The City shall have the right of inspection and access to all such records upon written notice to The Humane Society. The City shall have the right to audit the use of the monies paid hereunder. Should City wish to inspect such records or conduct an audit of monies expended under this Agreement, the City shall give The Humane Society ten (10) days written notice.

13. The Humane Society hereby agrees to indemnify and hold harmless the City, its representatives, employees, elected, and appointed officials from and against claims, demands, legal fees, costs of action, losses, damages, or other expenses occasioned by any negligent act, conduct, error, or omission by The Humane Society, its agents and employees in the performance of this Agreement.

14. The Humane Society is required to provide the City proof of certain insurance under its 1987 lease of the City's property; however, where such lease provisions conflict with the provisions required herein, the requirements of this Section shall control. The Humane Society shall maintain the following insurance coverage during the term of this Agreement:

A.) Commercial General Liability

The Humane Society shall maintain and, prior to commencement of this contract, provide the City with satisfactory evidence of commercial general liability insurance to

include: 1) bodily injury and property damage and personal and advertising injury for limits of not less than $1,000,000 per occurrence; 2) products completed operations aggregate limit of $1,000,000; 3) Damage to Premises Rented to You for limits of not less than $100,000 per occurrence; 4) medical payments for limits not less than $5,000 per person and 5) a general, per contract/project, aggregate limit of not less and $2,000,000. Such insurance shall be no more restrictive than that provided by the most recent version of standard Commercial General Liability Form (ISO Form CG 00 01) without any restrictive endorsements. The policy shall also provide the City will be given a thirty (30) day written notice of cancellation or non-renewal and include City and its members, officials, officers and employees as additional insureds on a form no more restrictive than ISO Form CG 20 10 (Additional Insured-Owner, Lessees, or Contractors).

B.) Workers' Compensation and Employers Liability:

The Humane Society shall maintain and, prior to commence of this contract, provide the City with satisfactory evidence of workers' compensation insurance providing Florida statutory (F.S. 440) limits to cover all employees and include Employers Liability coverage with limits of not less than $500,000 for accidents and disease. The policy shall also provide the City will be given a thirty (30) day written notice of cancellation or non-renewal.

C.) Satisfactory evidence of compliance with the insurance required shall include one of the following forms of acceptable evidence of insurance:

1)

a. Fully completed satisfactory Certificate of Insurance evidencing all coverage required; and
b. A copy of the actual additional insured endorsement as issued on the Commercial General Liability policy, signed by an authorized representative of the insurer(s) verifying the inclusion of the City and the City's members, officials, officers, and employees as additional insureds in the Commercial General Liability; and
c. A copy of the actual endorsement for each required policy which provides that the City will be given no less than thirty (30) days advance written notice of any cancellation of the policy(ies), signed by an authorized representative of the insured(s).

2) The original of the policy(ies); or

3) Other evidence satisfactory to the City.

15. Either party may terminate this Agreement with or without cause upon sixty (60) day written notice to the other. In the event of early termination, The Humane Society shall refund the pro rata amount of the monthly payment provided in Paragraph 8 of this Agreement to the City of Fort Pierce based upon a 30 day term. Such refund shall be due within thirty (30) days of the effective date of the termination.

16. Any notice shall be in writing and sent registered or certified mail, postage and charges, prepaid, and addressed to the parties as follows:

CITY: Fort Pierce City Manager
P.O. Box 1480
Fort Pierce, Florida 34954

COPY TO: Fort Pierce City Attorney

THE HUMANE SOCIETY: Humane Society of St. Lucie County, Inc.
P.O. Box 3661
Fort Pierce, Florida 34948

17. No amendment, modification or waiver of this Agreement shall be valid or effective unless in writing and signed by both parties and no waiver of any breach or condition of this Agreement shall be deemed a waiver of any other conditions or subsequent breach whether of like or different nature. If the City, currently or subsequently, provides any forms for contract modifications, The Humane Society agrees to use said forms. The Humane Society shall not delegate, sublet, or subcontract any part of the work under this contract without the prior written consent of the City.

18. This Agreement embodies the whole understanding of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations, or agreements, whether verbal or written between the parties hereto.

IN WITNESS WHEREOF, the parties have caused the execution by their duly authorized officers effective as of the date set forth above.

CITY OF FORT PIERCE, FLORIDA

Linda Hudson, Mayor

ATTEST:

Linda W. Cox, City Clerk

Approved as to form and correctness

Ben Bryan, Jr. Interim
City Attorney

HUMANE SOCIETY OF ST. LUCIE COUNTY, INC.

BY: _____
Mary Jean Navaretta,Chairman

STATE OF FLORIDA
COUNTY OF ST. LUCIE

I hereby certify that on this day, before me, an officer duly authorized by the State and County aforesaid, to take acknowledgements, personally appeared **Mary Jean NAVARETTA, Chairman OF THE HUMANE SOCIETY OF ST. LUCIE COUNTY, INC.** who executed the foregoing instrument and produced _____ as identification and who did take an oath.

WITNESS MY HAND AND SEAL in the County and State aforesaid this 6 day of 2018, 2018.



_____
Notary Public signature

Kristina A. Becker.
Print name

My commission expires: 11/2020

L E A S E A G R E E M E N T

THIS LEASE AGREEMENT, made and entered into this 5th day of October, 1987, in duplicate, by and between the **CITY OF FORT PIERCE, FLORIDA**, a Municipal Corporation, hereinafter referred to as "Lessor", and **HUMANE SOCIETY OF ST. LUCIE COUNTY, INC.**, a non-profit corporation existing under the laws of the State of Florida, with its principal place of business in Fort Pierce, St. Lucie County, Florida, hereinafter referred to as "Lessee",

WITNESSETH: That Lessor hereby leases to the Lessee, and the Lessee hereby hires from the Lessor, all that certain lot, parcel or piece of land situate, lying and being in the City of Fort Pierce, St. Lucie County, Florida, described as follows:

> Commence at the Southeast corner of the NE ¼ of Section 22, Township 35 South, Range 40 East, in St. Lucie County, Florida, and run thence North along the East line of said NE ¼ a distance of 544.4 feet, thence run North 88° 30' West a distance of 453.9 feet, thence run North 02° 17' East a distance of 262 feet to the point of beginning; from this point of beginning run South 86° 16' East 208.7 feet; thence run North 03° 44' East 208.7 feet; thence run North 86° 16' West 313.2 feet; thence run South 03° 44' West 208.7 feet; thence run South 86° 16' East 104.5 feet to the point of beginning, containing approximately 1.5 acres of land.

This lease cancels, replaces and supersedes that certain lease between the parties of April 13, 1984, and incorporates the lands described above and certain other lands described as follows:

> Beginning at the Southwest corner of property presently being leased to the Humane Society as described above, thence South 88° 19' West along the southerly boundary of property a distance of 300.00 feet to a point, which point is the Southwest corner of property, thence North 1° 41' West along the westerly boundary of property a distance of 207.77 feet to a point, which point is the Northwest corner of property, thence North 88° 19' East along the northerly boundary of property a distance of 319.70 feet to a point, which point is the Northeast corner of property, thence South 3° 44' West along the easterly boundary of property a distance of 208.70 feet to a point, which point is the Southeast corner of property and being the point of beginning.
>
> LESS AND EXCEPT that portion thereof described as follows for the location and maintenance of a utility easement which is expressly reserved to the Lessor:

Commencing at the Southwest corner of property thence North 1° 41' West along the westerly boundary of property a distance of 162.94 feet to a point, which point is the point of beginning, thence continue North 1° 41' West along the said westerly boundary of property a distance of 20.88 feet to a point, thence North 88° 04' East a distance of 317.56 feet to a point, which point is on the easterly boundary of property, thence South 3° 44' West along the said easterly boundary of property a distance of 12.06 feet to a point, thence South 88° 04' West a distance of 308.37 feet to a point, thence South 47° 16' East a distance of 245.54 feet to a point, which point is on the southerly boundary of property, thence South 88° 19' West along the said southerly boundary of property a distance of 55.72 feet to a point, thence North 42° 44' East a distance of 27.00 feet to a point, thence North 47° 16' West a distance of 205.26 feet to a point, which point is on the westerly boundary of property and being the point of beginning.

All lying within Section 22, Township 35 South, Range 40 East of St. Lucie County, Florida. Size of entire parcel being 1.47 acres and size of utility easement being .16 acres.

TOGETHER WITH all the improvements and appurtenances thereto appertaining located on the above described land.

TO HAVE AND TO HOLD the said demised premises unto the Lessee for the term of fifty (50) years commencing October 5, 1987 and running for a term of fifty (50) years ending on October 5, 2037, both dates inclusive, at the annual rental of ONE DOLLAR ($1.00) per year, payable in advance.

This Lease is upon the following express conditions, each and every one of which Lessee covenants with the Lessor to keep and perform:

1. The Lessee shall and will well, truly and promptly pay to the Lessor the rent herein reserved on or before the 5th day of October of each year during the tenure of this Lease, commencing with October 5, 1987.

2. Except as otherwise provided in this paragraph, the Lessee shall use and occupy the demised premises only for an animal shelter and the care and housing of animals, and any alloted purposes. In addition to the above, Lessee shall be

allowed to use the premises for the shelter, care and housing of larger domestic animals as requested or required by the City of Fort Pierce, City of Port St. Lucie, or St. Lucie County.

3. The Lessee, at its own expense, in addition to the annual rental shall be resopnsible for all maintenance, upkeep and repairs, both inside and outside of all buildings now located on the above described lands, and any other structure or buildings erected thereon during the tenure of this Lease.

4. At its own cost, the Lessee for the purposes of this Lease, may construct at any time or times during the continuance of this Lease and maintain a building or buildings or other improvements upon the demised premises, and may make alterations or improvements in any building or buildings so constructed, but before proceeding with the construction of any such building or buildings, or such alterations or improvements, the Lessee shall, if required by the Lessor, furnish to the Lessor a bond satisfactory to the Lessor as regards form, amount and sureties, indemnifying the Lessor against loss by reason of mechanics' liens or liens for work, labor or materials. Also buildings and improvements constructed by the Lessee on the demised premises shall be part of the demised premises and become the property of the Lessor at the expiration or termination of this Lease, whenever terminated under the provisions hereof.

5. The Lessee will not suffer or permit, during the term hereby granted, any mechanic's liens or other liens for work, labor, services or materials to attach to the demised premises, or to any building or improvement constructed thereon, and if any such lien shall so attach the Lessee shall, within thirty (30) days either pay the same or procure the discharge thereof by giving security or in such manner as may be prescribed by law. In default thereof the Lessor may, at its option, cause the said lien to be paid or discharged and the amount thereof with interest shall become immediately due and payable by the Lessee to the Lessor as additional rent, and in default of payment thereof by

the Lessee, the Lessor shall have all and singular the same rights and remedies as in case of a default in payment of the rent reserved herein.

6. The Lessee shall provide and maintain fire, lightning, extended coverage, vandalism and malicious mischief insurance, and in addition thereto, bodily injury insurance in the amount of $100,000 for bodily injury to any one person and $300,000 bodily injury liability for any one accident, and $10,000 property damage, and copies of said policies shall be delivered by the Lessee to the Director of Finance of the City of Fort Pierce.

7. The Lessee shall indemnify and save harmless the Lessor from any and all liability, damage, expense, cost of action, suits, claims or judgment for injury to person or property of any and every nature arising out of the construction, repair, or alteration of any building on the demised premises. The Lessee shall indemnify and save harmless the Lessor from any and all liability, damage, expense, cost of action, suits, claims or judgment for injury to person or property of any and every nature arising out of the use, occupation, management or control of the demised premises or out of the business carried on upon the demised premises which is caused by the negligence or carelessness of the Lessee, its officers, agents or employees. The Lessee shall, at its own expense, defend any and all suits and may be brought agaisnt the Lessor or in which the Lessor may be impleaded with others upon any such claim or claims, and shall satisfy any judgments that may be recovered against the Lessor in any such suits; and in the event of the failure of the Lessee to defend any such suit or to pay any sum for which the Lessor may become liable, then the Lessor may defend such suit or may pay such sum and expenses of such suit and the amount so paid with interest shall become immediately due and payable as additional rent hereunder, and upon default by the Lessee in payment of the same, the Lessor shall have the same rights and remedies as in case of a default in payment of the rent reserved herein.

8. Although any building or improvements upon the demised premises shall be partially or completely destroyed by fire or other cause, there shall be no abatement of the rent, and the rights and duties of the respective parties hereto shall in no way be affected. Throughout the term of this Lease, if the demised premises or any building or improvement now or hereafter erected thereon shall, during the term hereof, be destroyed or damaged in whole or in part by fire or any other cause, the same shall be promptly repaired, rebuilt and replaced by the Lessee at its own expense.

9. The Lessee shall comply with all requirements of all laws, orders and regulations of the federal, state, county and municipal authorities, with any direction of any public officer or officers, pursuant to law, which shall impose any duty upon the Lessor or Lessee with respect to the demised premises, or the use or occupation thereof or with respect to any building or improvements thereon erected by the Lessee.

10. The Lessee may not assign this Lease or sublet the whole or any part of the demised premises without the written approval of the City Commission of the City of Fort Pierce, Florida.

11. In the event that the Lessee shall construct any building or improvements on the demised premises, the Lessee will at its own expense make all interior and exterior repairs to the same, it being the intent that the Lessee shall assume full and entire responsibility in respect of any such building or improvements, and the repair and upkeep thereof and the provision hereof in regard to repairs to buildings shall also apply to the buildings now located on the demised premises. The Lessee shall be responsible for and shall pay the cost of all utilities consumed or used by the Lessee.

12. (1) If the Lessee shall make default in payment of any installment of the rent, or of any sum hereinbefore referred to as additional rent, as and when the same may become due, or (2)

if the Lessee shall make default in the performance of any covenant or condition of this Lease on its part to be performed, the, in either of said events, the Lessor shall have and is hereby given the right to terminate and end this Lease ande the term hereby granted, and all right and interest of the Lessee hereunder, by giving to the Lessee fifteen (15) days' notice in writing, and upon the expiration of the time fixed in said notice, if such default had not been fully rectified, this Lease and the term hereby granted shall at the option of the Lessor wholly cease and expire with the same effect as if that date were the date originally fixed herein for the expiration of the term; and thereupon the Lessor shlal have the right to re-enter or repossess the said demised premises, together with all buildings and improvements thereon, by force or otherwise, and to dispossess and remove the Lessee and all occupants of the premises, by summary proceedings or in any lawful manner. In the case of any default, re-entry and/or expiration the rent shall become due thereupon and be paid up to the time of such re-entry and/or expiration, together with such expenses as the Lessor may incur for legal expenses, attorney's fees and for putting the demised premises in good order and condition. In the event of a breach or threatened breach by the Lessee of any of the covenants or provisions hereof, the Lessor shall have the right of injunction and the right to invoke any remedy allowed at law or in equity as if re-entry, summary proceedings and other remedies were not herein provided for. The Lessee hereby expressly waives any and all rights of redemption, granted by or under any present or future laws in the event of the Lessee being evicted or dispossessed for any cause, or in the event of the Lessor obtaining possession of the demised premises by reason of the breach of violation of the Lessee of any of the covenants and conditions, in this Lease contained, or otherwise.

13. No act or thing done by the Lessor of the Lessor's agents during the term hereby granted shall be deemed an

acceptance of a surrender of said premises or shall be valid unless the same be made in writing and subscribed by the Lessor. No provision of this Lease shall be deemed to have been waived unless such waiver be in writing signed by the Lessor and the Lessee. The mention in this Lease of any particular remedy shall not preclude the Lessor from any other remedy the Lessor might have, either in law or equity, nor shall the waiver of or redress for any violation of any covenant or condition in this Lease contained prevent a subsequent act, which would have originally constituted a violation, from having all the force and effect of an original violation. The receipt by the Lessor of rent with knowledge of the breach of any covenant in this Lease contained shall not be deemed a waiver of such breach.

14. A bill, statement, notice or communication which the Lessor may desire or be required to give to the Lessee, including any notice of expiration, shall be deemed sufficiently given or rendered if, in writing, delivered to an officer of the Lessee personally or sent by registered mail addressed to the Lessee at Fort Pierce, Florida, or left at the demised premises addressed to the Lessee, and the time of the rendition of such bill or statement and of the giving of such notice or communication shall be deemed to be the time when the same is delivered to the Lessee, mailed, or left at the premises as herein provided; likewise, any notice by the Lessee to the Lessor may be delivered personally to the City Manager of the Lessor, or may be served by registered mail addressed to the Lessor at Fort Pierce, Florida.

15. The Lessee leased the demised premises after examination and without any representation on the part of the Lessor. No representative or agent of the Lessor is authorized or permitted to make any representation in reference thereto or to vary or modify this Lease. This Lease contains all the agreements and conditions made between the parties hereto. Any additions hereto or alterations hereof, in order to be binding, must be in

writing signed by both parties.

16. It is expressly agreed and understood that if, at any time during the tenure of this Lease, the hereinabove described lands, or any part thereof, are needed by the City for public purposes then this Lease may be cancelled upon sixty (60) days' written notice by the Lessor to the Lessee and the Lessor shall then have the right to retake possession of the said land for such public use. In the event this Lease is cancelled as hereinabove set out, then in that event the Lessor shall reimburse to the Lessee fair and just compensation for the improvements then taken, which improvements were placed on the hereinabove described lands by the Lessee. No compensation or remuneration shall be paid by the Lessor to the Lessee as to the value of the land taken, but only for the improvements placed thereon by the Lessee during the tenure of this Lease, or prior thereto. The fair and just compensation shall be the appraised value of the improvements at the date of the taking. The amount of the fair and just compensation as to the value of the improvements taken shall be arrived at by the Lessor appointing a qualified appraiser and the Lessee appointing a qualified appraiser, and the two such appraisers selecting a third qualified appraiser, and the three such appraisers shall then appraise the said improvements to be taken and fix the value thereof to be paid by the Lessor to the Lessee. In the event the Lessee holds over after the expiration of the sixty (60) days' written notice, then the said Lessee shall be considered a tenant at sufferance and the Lessor shall have all and singular the same rights or remedies as in case of default in payment of the rent as provided for herein.

17. The Lessor covenants and agrees with the Lessee paying the rent, and the sums described herein as additional rent, and performing all the covenants and conditions aforesaid on the Lessee's part to be performed, the Lessee shall and may peaceably and quietly have, hold and enjoy the demised premises for the term aforesaid.

18. In the event of the breach of any covenant or condition herein to be kept or performed by Lessee, the Lessor shall have all and singular the same rights or remedies as in case of default in payment of the rent provided for herein.

19. The covenants, conditions and agreements contained in the within Lease shall bind and benefit the parties and their successors and assigns.

20. On the last day of the term hereby granted, or other sooner termination of this Lease, the Lessee shall and will quietly and peaceable quit, surrender and yeild up the demised premises, with the ordinary wear and tear excepted, in good order and repair into the possession of the Lessor without fraud or delay.

IN WITNESS WHEREOF, the Lessor and the Lessee have caused these presents to be executed in duplicate in their corporate names and their corporate seals to be affixed by their officers thereunto duly authorized, all the day and year first above written.

Signed, sealed and delivered
in the presence of:

Anita L. Furtado

Alexis J Kay

CITY OF FORT PIERCE, FLORIDA
A Municipal Corporation

By _____
Mayor-Commissioner

ATTEST: _____
City Clerk

APPROVED AS TO FORM AND CORRECTNESS:

BY: _____
City Attorney

Signed, sealed and delivered
in the presence of:

Keith V Hardy

Gloria Connelly

HUMANE SOCIETY OF ST. LUCIE
COUNTY, INC.

By: _____
President

ATTEST: _____
Secretary

SECTION IV

INSTRUCTIONS TO PROPOSERS

SUMMARY

The Fort Pierce Animal Shelter has, in the past, been operated and managed by the Humane Society of St. Lucie County. They operated as an independent entity from the City of Fort Pierce, leasing the land on which the shelter is located. It is vital to maintain an animal shelter within the City limits that is easily accessible to all its residents and do so in a fiscally responsible manner. It is also of equal importance that the shelter be operated as an "open admission" shelter, which accepts all domestic animals brought through its doors and which can provide affordable veterinary care to those animals in need.

The City of Fort Pierce, Florida is seeking proposals from qualified firms ("Proposer") to provide **Full Operational Management at the Fort Pierce Animal Shelter, an open admission animal shelter and veterinary center, located at 100 Savannah Road, Fort Pierce, FL 34950.**

A. OBJECTIVES

The City of Fort Pierce is seeking to have the Fort Pierce Animal Shelter operated in a professional manner to achieve the following goals:

1. The primary objective of the shelter is to provide an open admission animal shelter to take in all domestic animals that are surrendered by the residents of the City of Fort Pierce and surrounding areas or impounded by Animal Control Officers.
2. Offer professional, friendly customer service. The City of Fort Pierce desires all customers to be treated in a manner that conveys respect and courtesy regardless of the cause or nature of their visit.
3. Offer low cost veterinary services, specifically vaccinations and sterilization surgeries, to pet owners. The City of Fort Pierce strongly supports spaying and neutering of all animals and all animals are required by ordinance to be sterilized prior to any adoption.
4. Provide adequate and necessary care to all animals under its care. This includes medical attention to injured / sick animals, basic vaccinations, flea/tick treatments, testing and treating for worms, and if necessary, humane euthanasia.
5. Provide and promote adoption services to area residents.
6. Operate a volunteer program and actively participate in public education programs that promote responsible pet ownership

B. SUMMARY OF REQUEST FOR PROPOSAL INFORMATION

The Proposer(s) selected to enter into any management contract agreement with The City of Fort Pierce will be expected to manage the operations consistent with modern management trends in the animal control / sheltering industry.

The selected Proposer is authorized to contract with other local jurisdictions, including but not limited to, the City of Port St. Lucie and St. Lucie County if they so elect, providing such contracts do not impede or negatively impact the agreement between the Proposer and the City. Each jurisdiction will be responsible for the negotiations of their own agreement with the selected Proposer. *THIS SECTION MAY BE AMENDED TO INCLUDE A UNIFIED CONTRACT WITH ALL 3 JURISDICTIONS.*

In regard to the Purchasing processes and procedures outlined in previous and subsequent sections, "City" shall mean only the City of Fort Pierce, acting as the main and administering contract agency for this solicitation.

The City of Fort Pierce is requesting the submission of written proposals, with detailed information, by the company or individuals who are interested in submitting for management or lease of ALL operations and maintenance for the Fort Pierce Animal Shelter, including surrendered / impounded animals, adoptions, veterinary care, public outreach, collections and regulatory reporting. Proposers are to refer to the following:

Each exhibit provided reflects The City of Fort Pierce's specifications and expectations.

SCOPE OF SERVICES

1. TRANSITION PLAN. Proposers should submit a transition plan indicating how the Proposer will assume the services currently provided in a smooth and orderly fashion.
2. ACCEPTANCE OF ANIMALS. The provider shall accept all domestic animals either surrendered by area residents or impounded by an Animal Control Officer or other Law Enforcement personnel. This includes live strays, deceased animals for disposal and owner surrenders for adoption or euthanasia.
3. SPECIAL HANDING. The Proposer must ensure that animals with ACO / Police holds, quarantines or pets held in protective custody are isolated in an area not accessible to the public. Any animal in protective custody is not to be removed from the isolated area without the express permission from the impounding authority, except for providing basic care (walks / exercise) or medical care.
4. ADOPTION. The Proposer shall be responsible for making every reasonable effort to prepare and present animals for adoption to the public and to facilitate the same. The Proposer shall, prior to euthanasia, release the animal to an animal rescue or adoption organization if requested by the organization or rescue. Animal Control Officers reserve the right to deem an animal "dangerous" and therefore unsuitable for adoption.
5. EUTHANASIA. Arrange and/or provide for the humane euthanasia and disposal of aged, injured / sick or unwanted animals as necessary. This shall be accomplished in a manner approved by the State of Florida by an individual certified to perform such procedure, which shall not subject such animals to unnecessary pain. Proposer should make every effort not to euthanize any healthy and adoptable animal.
6. CARE. The best possible care and treatment shall be given to all animals held in custody. Adequate housing and food shall be provided and the shelter shall not be overpopulated. All kennels are to be kept in a sanitary condition with animal waste collected and disposed of properly. The Proposer shall have veterinary services available during normal business hours. Animal owners remain responsible for all routine or emergency veterinary care costs.

7. COLLECTION OF FEES. The Proposer shall be responsible for collecting all fees (ex: license fees, spay/neuter fees, impound fees, etc.) due to the City and issuing receipts for payment prior to releasing any animals. The collected fees shall be remitted to the City by the 5th day of each month, following the end of the prior month.
8. LICENSES. The Proposer is required to issue a City registration or ensure a City registration already exists for every animal either adopted by or returned to a resident of the City.
9. RECORDS. The Proposer shall keep comprehensive records of every animal brought to the shelter and submit regular monthly reports to the City of Fort Pierce. The Proposer shall be required to develop its own records keeping procedure and maintain records of all animals it handles in the performance of the contract and in compliance with all state record keeping requirements. The reports for the City shall, at a minimum, include the following:
    a. The number and type of animals impounded by Animal Control.
    b. The number and type of animals surrendered by residents, as well as the name and address of owners surrendering the animal.
    c. The number of animals returned to their owner and any fees collected.
10. VETERINARY CARE. The Proposer is expected to provide the following types of care:
    a. Provide low cost vaccinations and sterilization surgeries to qualified residents.
    b. Provide emergency care as needed during normal business hours.
    c. Provide basic first aid and standard services including but not limited to treating minor wounds, injuries, worms, fleas and ticks, to all impounded animals, unless it is determined that the animal is unable to be saved.
    d. Ensure all animals are sterilized prior to being adopted as required by City ordinance.

STRUCTURES AND FACILITIES

There are multiple buildings on the shelter property located at 100 Savannah Road, including a two-story office building, a surgery center, three (3) dog runs, a cat house, and several miscellaneous use auxiliary structures. The City of Fort Pierce will require the approved Proposer to utilize this facility in providing sheltering and adoption services.

The facility occupancy shall be accomplished by lease of the premises by the vendor in an amount to be proposed either in direct payment by the vendor to the City or in offset amount of costs for services. The vendor shall be responsible for all maintenance including preventive maintenance for all equipment, facility and property as well as all utilities. The facility shall be maintained in a neat, clean and sanitary condition, in compliance with all applicable governmental statutes, ordinances, rules and regulations and in conformity with established standards for humane animal care.

The City of Fort Pierce reserves the right to make inspections of the facility to assure compliance with the scope of work outlined above and ensure the animals are cared for in a humane manner. In the event of a conflict between the terms of the lease agreement and the terms of this RFP, the terms of the lease agreement shall control.

SECTION V

A. PURPOSE/INTENT

This Request for Proposal (RFP) is issued by The City of Fort Pierce, Florida, the purpose of this RFP seeks to establish a contract for an open admission animal shelter, adoptions, and veterinary services for all domestic animals.

The animal shelter is located in Fort Pierce, Florida. The City is seeking an Operator that has experience and knowledge in managing a full-service animal shelter, is financially stable, and shows strength in customer service commitment, public outreach and education. The initial term of this agreement is intended to be for three (3) years, with an optional three (3) year renewal.

The successful bidder shall manage shelter operations for all animals that are impounded or quarantined by Animal Control Officers as well as all domestic animals surrendered by area residents.

All vendors shall submit as part of their proposal an Operational Management Plan, setting out how they propose to operate and manage the animal shelter, including hours of operation and public access. Based on this Operational Management Plan, vendors must include a proposed budget and fee schedule including impound costs to the City. The winning vendor will be the qualified, experienced vendor whose proposal is most responsive to The City of Fort Pierce's goal and whose plan provides a realistic management plan and fee schedule. The intent of this RFP is to award a contract in the form of a three-year Operating Agreement to a responsive bidder whose proposal conforms to the requirements of this RFP, is most advantageous to The City of Fort Pierce, with price and other factors considered.

B. PROPOSAL OPENING DATE

Proposals are due on or before **TO BE DETERMINED.** Five (5) copies of sealed proposals (one original and four copies) shall be mailed or delivered to:

Delivery Address:	**Mailing Address:**
City of Fort Pierce	**City of Fort Pierce**
100 North U.S. #1	**P.O. Box 1480**
Fort Pierce, FL 34950	**Fort Pierce, FL 34954-1480**

Proposals should be enclosed in a sealed envelope clearly marked on the outside with the following information: proposal name, proposal number, due date/time, proposer name, and proposer address and phone number.

Copies of the proposal documents are available electronically from the Procurement Department by e-mail request to biddesk@cityoffortpierce.com or on the web site of Demandstar.com (www.demandstar.com) and Public Purchase.com (www.publicpurchase.com).

Any proposals received after the designated time and date listed above will be returned unopened.

All proposals and qualifications will be publicly opened at the time and place specified. In accordance with Section 2-63(2)(d) of the City of Fort Pierce Code, "No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiation. A register of proposals shall be prepared containing the name of each offeror, the number of modifications received, if any, and a description sufficient to identify the item offered. **The register of proposals shall be open for public [viewing] only after contract award."**

C. SELECTION PROCESS AND AWARD

All proposals will be evaluated by an Evaluation Committee in accordance with the criteria set forth in the RFP documents. The City of Fort Pierce will not be liable for any costs incurred by the Proposer in connection with proposals or presentations.

The City of Fort Pierce reserves the right to accept or reject any or all proposals with or without cause, to waive technicalities, or to accept the proposal, which, in its judgment, best serves the interest of The City of Fort Pierce. In the event contract(s) are to be awarded, it will be to the Proposer that demonstrates, in The City of Fort Pierce's opinion, the highest degree of compliance with the evaluation criteria, who will thereafter enter into a written Agreement with The City of Fort Pierce. The Proposer(s) understands that this RFP does not constitute an agreement or a contract with the Proposer. The City of Fort Pierce reserves the right to reject all proposals, to waive any formalities, and to solicit and re-advertise for new proposals, or to abandon the project in its entirety.

D. PROPOSAL WITHDRAWAL

Proposers may withdraw their proposal by notifying The City of Fort Pierce in writing at any time prior to the time set for the proposal deadline. Proposers may withdraw their proposal in person or through an authorized representative. Proposers and authorized representatives must disclose their identity and provide a signed receipt for the proposal. Proposals, once opened, become the property of The City of Fort Pierce and will not be returned to the Proposers.

No additional information may be submitted, or follow-up performed by any Proposer after the stated due date outside of a formal presentation requested by the Evaluation Committee.

E. CONTACT

All prospective Proposers are hereby instructed not to contact any member of the City of Fort Pierce, Florida other than the noted contact person regarding this RFP. Any such contact may be cause for rejection of your proposal.

No RFP may be withdrawn for a period of 90 days after time has been called on the date of opening.

F. INQUIRIES/QUESTIONS

All inquiries will be in a written format and addressed to the Purchasing Manager.

TO

City of Fort Pierce
Gelencia Carter
Purchasing Manager
P. O. Box 1480
Fort Pierce, FL 34954-1480
Fax: (772) 467-3848
Email: biddesk@city-ftpierce.com

No inquiries will be responded to if received within seven (7) calendar days of the proposal date.

G. CERTIFICATE OF INSURANCE

Proposer shall procure, at its own expense, insurance according to the insurance requirements listed in Section III of these specifications. The insurance shall become effective prior to the commencement of work by the Proposer and shall be maintained in force until completion of project.

H. BUSINESS TAX RECEIPT

Provide a valid Business Tax Receipt (formally known as an Occupational License) from your jurisdiction with your proposal submittal.

I. W-9 TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION FORM

The Proposer will be required to return a completed W-9 Taxpayer Identification Form with the Proposal Response Form.

J. MINORITY PARTICIPATION AND OUTREACH PROGRAM

Describe your firm's program and/or policies in regard to non-discrimination, including the firm's history of Minority and Women Owned Business Enterprise (M/WBE) participation. Include a strategy for promoting minority participation in this project and a realistic goal for participation. List references of Owners, M/WBE firms or Proposers who can speak to your firm's utilization of M/WBE on previous projects, if available.

K. PURCHASING CARD PROGRAM

The City has implemented a **Purchasing Card Program.** The selected Proposer(s) can take advantage of this program and in consideration receive payment within several days, instead of the City's policy of Net 30 Days After Receipt of Invoice (ARI). **Any percentage off the bid price for the acceptance of Visa will be considered in the bid award**. If no such percentage is given, the City shall assume 0% discount applies.

Proposers are requested to state in their proposal under additional data, if they will honor the VISA Purchasing Card. In the event of failure on the part of the Proposer to make this statement, the City shall assume the purchase or Contract price shall be governed by the Net 30 ARI (after receipt of invoice).

L. CONTRACT TERMS

Management and operation of all facets of the Animal Shelter on a short term basis (three (3) years with a possible renewal of an additional three (3) years) on behalf of The City of Fort Pierce.

SECTION VI

INSTRUCTIONS FOR PREPARING PROPOSALS

****NOTE: The Proposer must use sections and tabs which are clearly identified and also must number and label all parts, pages, figures, and tables in its proposal. Additional tabs may be appended which contain any other pertinent matters which the Proposer wishes the City to take into consideration in reviewing the proposal.**

A. GENERAL

The Proposer warrants its response to this Request for Proposals to be fully disclosed and correct. The Proposer must submit a response complying with this RFP, and the information, documents and material submitted in the proposal must be complete and accurate in all material aspects. All proposals must contain direct responses to the following questions or requests for information and be organized so that specific questions being responded to are readily identifiable and in the same sequence as outlined below.

Proposers are advised to carefully follow the instructions listed below in order to be considered fully responsive to this RFP. Proposers are further advised that lengthy or overly verbose or redundant submissions are not necessary. Compliance with all requirements will be solely the responsibility of the Proposer. Failure to provide requested information may result in disqualification of response.

The proposal must be submitted on 8 1/2" x 11" paper, numbered, typewritten, with headings, sections, and sub-sections identified appropriately.

It is expressly understood that the Evaluation Committee's preference/selection of any proposal does not constitute an award of a Contract with the City of Fort Pierce. It is further expressly understood that no Contractual relationship exists with The City of Fort Pierce until a Contract has been formally executed by both the City of Fort Pierce, and the selected Proposer. It is further understood, no Proposer may seek or claim any award and/or reimbursement from the City of Fort Pierce for any expenses, costs, and/or fees (including attorneys' fees) borne by any Proposer, during the entire RFP process. Such expenses, costs, and/or fees (including attorneys' fees) are the sole responsibility of the Proposer.

B. PROPOSAL SECTIONS

The proposal must be divided into seven (7) sections with reference to parts of this RFP done on a section number/paragraph number basis. The seven (7) sections shall be named:

1. Letter of Transmittal
2. Experience and Qualifications
3. Business Plan
4. Financial Plans and Oversight

5. Staffing and Professional Qualifications
6. Supplemental Documents
7. Fees and Compensation

C. LETTER OF TRANSMITTAL

Proposer's Letter

The Proposal letter shall be addressed to the City of Fort Pierce, Florida Purchasing Manager and shall include at a minimum the following:

1. Name of Individual, Partnership, Company, or Corporation submitting proposal;
2. Contact information for proposal submittal questions and future performance questions;
3. Statement that all terms and conditions of the RFP are understood and acknowledged by the undersigned;
4. Signature(s) of representative(s) legally authorized to bind the Proposer.

Corporate Information

If a Proposer is a corporation, it must be certified with the Florida Secretary of State and have a corporate status in good standing, and in the case of out-of-state corporation, they must present evidence of authority to do business in the State of Florida and the City of Fort Pierce prior to the signing of a contract.

Executive Summary

The Proposer will include an Executive Summary (maximum 3 pages) that states how it views this contractual opportunity and provide an overview of its proposed approach.

D. EXPERIENCE AND QUALIFICATIONS

The Proposer must have a proven track record of successful management of an animal shelter, veterinary practice or other related animal service. A minimum of five (5) years' experience is preferred. Staff certifications would include a Florida Licensed Veterinarian, Certified Veterinarian Technician, Certified Euthanasia Technician and a Certified Professional Dog Trainer / Behaviorist.

In order to determine if a proposing firm has adequate experience, the Proposer needs to provide answers for the following questions or requests for information as they relate to its existing operation of similar facilities. Proposers shall answer all questions.

1. Indicate the number of years the Proposer has been providing these types of services.
2. Provide a listing and description of facilities or business operations managed by the Proposer.
3. Provide a brief description of the location and demographics overview for each location operated.
4. Demonstrate the Proposer's ability to promote adoptions and public education.
5. Indicate how the Proposer has elevated the image of other facilities you operate.

6. Please provide a list of five (5) references that can describe your previous performance in the management, operations, and maintenance of facilities for whom the Proposer has provided services comparable to those described in this RFP, including:
    a. Name of entity (firm, city, etc.).
    b. Address of entity.
    c. Name, title, e-mail address, phone, and fax of a contact for the entity.
    d. Number of years Proposer has served the entity.
    e. Brief summary of scope of services provided, and type of contract.
    f. Brief summary of measures of success of your operations.
7. Provide legal history of the company including, but not limited to:
    a. Proposer shall disclose if it has made any claims for extra payment or increases in compensation during the course of its agreements.
    b. List any history of claims, litigation, arbitration, and/or termination for cause associated with any work contracted on any project in the past ten (10) years.
    c. Has the Proposer had a contract terminated for default within the past ten (10) years?
    d. Has the Proposer filed any lawsuits, requested arbitration, or been involved in any litigation with regard to your contract activity within the last ten (10) years?
    e. Does the Proposer have any judgments, claims, arbitration proceedings, or lawsuits pending?
    f. Has the Proposer filed for Chapter 7, 11 or 13 bankruptcies in the past ten (10) years?
    g. List any current litigation in the State of Florida.
    h. If Proposer has no history of litigation, claims, or disputes, please so state.

E. BUSINESS PLAN

This section details the components to be included in the Proposer's Business Plan describing the services to be performed and the manner in which they will be performed. Such description should, at a minimum, provide the following information:

1. Proposer's understanding of the project.
2. Overall project plan with a listing of all major tasks to be performed by the Proposer and the deliverable products associated with each task
3. Listing and annotation as to the manner in which the Proposer proposes to meet each provision stipulated in this RFP.
4. Examples of measurable goals and objectives that can be incorporated in the agreement.
5. List of any exceptions taken to the provisions of this RFP.

Below are the City of Fort Pierce's minimum expectations. Explain how you will meet those expectations. The Proposer is encouraged to exceed minimum expectations, explain how, and project the resulting performance and financial benefits to The City of Fort Pierce.

Complete Management Services Proposal

The Proposer will be responsible for providing, at a minimum, the following:

1. Managing general site operations, including impounds, adoptions, veterinary clinic and maintenance of buildings and all other outdoor spaces including the parking lots.
2. Describe the administration for managing the shelter and the operations of a low cost veterinary clinic.
3. Detail the types of support anticipated from volunteers.
4. Detail adoption policies and strategies and related community outreach.
5. Develop and submit an annual operating budget for all shelter operating costs, materials, pharmaceuticals and equipment.
6. Provide protocols for safety including the safety of the animals, the staff, volunteers and all visitors to the facility.
7. Developing and implementing all critical business systems including but not limited to: preparing audits, completing asset inventories, developing personnel management procedures, paying all taxes, licenses and utilities and providing all required reports and accounting. Providing appropriate insurance and indemnifying and holding the City of Fort Pierce harmless from any liability arising from the operation of the animal shelter and related activities.
8. Implement a comprehensive records management policy that addresses both the reporting requirements of the City as well as all mandatory reporting requirements of the state.

F. FINANCIAL PLANS AND OVERSIGHT

Revenue and Expense Models

Proposal shall include a financial plan (detailed pro forma) that demonstrates a viable revenue and expense model for the period of the proposed term of the agreement.

The expense portion (model) shall include all of the anticipated operating and any capital improvement costs. Any fixed capital improvements shall become the property of the City of Fort Pierce, Florida upon termination or expiration of the term of the agreement.

Reports

Sample Monthly reports of activities shall be submitted by the Proposer. Reports to be submitted with the proposal should include but are not limited to the following:

Impound / Intake Reporting

1. Number and type of animals impounded by Animal Control Officers.
2. Number and type of animals surrendered by City residents, along with the residents' names and addresses.
3. The number and type of animals returned to their owners.
4. All fees collected due to impound costs and registration fees.

Oversight

The City of Fort Pierce wants to achieve and maintain effective public-private relationships. Visibility is of utmost importance. The City of Fort Pierce will maintain oversight and facilitate timely communications.

The Proposers shall include procedures to measure customer satisfaction and level of performance of contract requirements. Summary reports will be filed with the City of Fort Pierce at least twice per calendar year, in March and September of each year.

Also, Proposers should recommend methods that the City of Fort Pierce and the Proposer management can jointly use to insure that objectives are met and that requirements are fulfilled.

Evaluation of Operations

The City of Fort Pierce intends to protect its interests and ensure that expectations are met. The details of the animal shelter evaluation are outlined below.

1. A written animal shelter evaluation report will be issued semi-annually by the City Manager or Designee which shall be coordinated with the Proposer's Shelter Manager. Action items shall be addressed immediately by the Proposer with dates of completion documented weekly.
2. The City Manager or Designee shall, on a bi-monthly basis or as necessary, inspect some or all of the animal shelter operations for purposes of ensuring Proposer's compliance with the scope of services. In conducting such inspection and evaluation, The City of Fort Pierce representative shall complete applicable portions of the Animal Shelter Operations and Maintenance Standards form (included in this section - *STILL TO BE DRAFTED*) and shall promptly thereafter provide Proposer a copy of the completed form or applicable portion. The City of Fort Pierce representative shall act reasonably and in good faith in making the determination of whether the Proposer has met the standards identified in the scope of services for the applicable areas being evaluated.
3. The animal shelter operations and maintenance components shall be rated as "Acceptable," "Needs Improvement," or "Unacceptable." An overall rating using the same scale shall also be determined. The City Manager or Designee's rating of an item as "Unacceptable" or "Needs Improvement" shall, upon Proposer's receipt of the Animal Shelter Operations and Maintenance Standards form, constitute a Notice of Deficiency with respect to the deficient items(s). Rating Scale shall be as outlined below:

    a. Acceptable 95 – 100
    b. Needs Improvement 81 – 94
    c. Unacceptable 80 and below

4. Within one (1) week after receipt of the Animal Shelter Operations and Maintenance Standards form, the City of Fort Pierce representative and the Shelter Manager shall meet to review the deficient item(s), including the corrective actions the shelter manager intends to take to correct the deficient item(s) and the time schedule for

completion of corrective action. The proposed corrective action and the time schedule shall be approved by the City Manager or Designee. When a deficient item has been satisfactorily corrected, the Shelter Manager shall notify the City of Fort Pierce's representative.

5. If Proposer obtains an overall rating of "Unacceptable" for a period of two (2) consecutive reviews, or fails to take action to timely correct any deficient item(s), a vendor complaint shall be submitted to the City of Fort Pierce Purchasing Department notifying them that the Proposer is in material breach of their contract, which may result in contract termination. In addition, any failure to achieve an overall rating of "Acceptable" for any four (4) reviews within any single calendar year, will be considered as a material breach of the contract, which may result in contract termination.
6. The following items shall be considered exclusions for the purpose of determining whether there have been two consecutive reviews with overall ratings of "Unacceptable" and for the purpose of determining whether an outstanding deficient item has been timely corrected:
    a. Any outstanding deficient item that the Shelter Manager is diligently and timely correcting in accordance with the time schedule jointly agreed to by the City Manager or Designee and the Shelter Manager;
    b. Any deficient item in which the correction is considered a Capital Improvement but only if and to the extent Proposer, in light of its expertise and experience as a manager of an animal shelter, could not have taken reasonable measures to prevent or mitigate the deficient item from occurring;
    c. Any deficient item that the Shelter Manager is unable to correct because of the occurrence of a "Force Majeure Event", but only to the extent the Proposer, in light of its expertise and experience as a manager of an animal shelter, could not have taken reasonable measures to prevent or mitigate the Force Majeure Event;

G. STAFFING AND PROFESSIONAL QUALIFICATIONS

Proposer shall include a staffing plan for Fort Pierce Animal Shelter and shall indicate the following:

1. Identify the overall manager and other key personnel by name with their skills, background and credentials. Include references and proposed job descriptions. If you cannot at this time identify the person by name, supply the required qualifications and how you will acquire that individual.
2. The Proposer must have staff that includes at a minimum one (1) full-time Florida Certified Veterinarian and one (1) full-time Certified Veterinarian Technician.
3. Provide staffing levels, and an organizational chart, for each segment of your overall local organization. Provide an organizational summary that will highlight the experience and the role of the individuals who will be directly involved in the management of Fort Pierce Animal Shelter. Include a listing of all personnel that will

be assigned to the project along with a summary of their qualifications and specific responsibilities for the project.

H. FEES AND COMPENSATION

The Proposer agrees to provide management and operational services at the Fort Pierce Animal Shelter based upon a three-year term. The Proposer shall submit a description of the impound fees they propose that the City of Fort Pierce pay for their services. The proposed fee structure should also identify future year adjustments. Options to extend the three-year agreement will be evaluated and, if agreed to by both parties, may be included in the final agreement.

If Proposer wishes to propose capital improvements, please provide a clearly defined plan and how it will be financed.

I. FACILITY RENTAL / LEASE AGREEMENT

The Proposer agrees to provide to the City a monthly rental fee for use of the animal shelter facilities and grounds. The rental fee can be either in direct payment by the Proposer to the City of Fort Pierce or in offset amount of impound fees.

J. EVALUATION OF PROPOSALS

Evaluation Method

The City of Fort Pierce shall appoint an Evaluation Committee to evaluate Proposals, considering both the written proposal and reference checks. Upon completion of the evaluations the Evaluation Committee will recommend to the City of Fort Pierce, Florida, the Proposer(s) which offer the best value to the City of Fort Pierce, taking into consideration the importance of the evaluation factors set forth below.

The Evaluation Committee will review and evaluate the proposals for the purpose of ranking them in relative position based on how fully each proposal meets the criteria for each category. The City of Fort Pierce shall be the sole judge of its own best interests and evaluation of Proposals.

The City of Fort Pierce's decisions will be final. The ranking of Proposals will be at the sole discretion of the Evaluation Committee and any protests by any Proposer that is not selected or short listed will not be considered.

The City of Fort Pierce reserves the right to negotiate a contract with the highest evaluated Proposer as determined by the Evaluation Committee. The City of Fort Pierce reserves the right to negotiate with the selected Proposer the exact terms and conditions of the contract. Should negotiations with the highest evaluated Proposer not produce an acceptable contract, the City of Fort Pierce reserves the right to begin negotiations with the second highest qualified Proposer, and so on, until an acceptable contract is negotiated, or to break off negotiations with all firms and not award a contract. The responsibility for final selection and award of a contract rests solely with the City of Fort Pierce and it has the sole discretion at which option it believes will best meet the interests of the community. The City of Fort Pierce shall not be liable to any Proposer for costs associated with

responding to this RFP, of Proposer's participation in any oral interview, or any cost associated with negotiations.

Based upon preliminary scoring of the written Proposals, the Evaluation Committee will shortlist the top three (3) firms and may invite those firms to make a presentation so that the Proposer can further present the proposal and discuss various components of the Proposal. Following the presentations, if applicable, the Evaluation Team will rank the shortlisted firms considering both the written proposal and presentation. Proposer presentations/demonstrations shall be at a City site, at a date and time mutually agreed to between the City of Fort Pierce and Proposer, and shall be at the Proposer's expense. Evaluation Committee members will individually score each responsive and responsible proposal using the criteria below. Total score for each response will be tabulated for each Evaluation Committee member. Using those scores, each response will be ranked.

Evaluation Criteria

Proposals will be evaluated using the following factors and assigned values:

#	**Criteria**	**Points**
1	Proposal Overview	25
2	Professional Qualifications	25
3	Business Plan	25
4	Adoption Program and Outreach Programs	20
5	Low-cost veterinary clinic operations	20
6	Financial Benefit to The City of Fort Pierce	15
7	Volunteer and civic organization programs	10
8	Proximity to the Area. See Section II – Locality Rating Table	25
	Total	150

K. TERMINATION OF CONTRACT WITHOUT CAUSE

If for any reason The City of Fort Pierce wishes to terminate the operational contract, it may do so without cause with 90 days' notice.

When in the best interest of The City of Fort Pierce,
The City of Fort Pierce reserves the right to request additional fee information and to request a "Best and Final" offer.

City Commission Regular Meeting **15.**

Meeting Date: 08/05/2019

Re: City Manager's Reports

Submitted For: Nick Mimms, City Manager, City Manager

SUBJECT:

COMMENTS FROM THE CITY MANAGER

Attachments

City Manager's Report August 2019

City Manager's Purchase Order Approvals Report

Form Review

Form Started By: Jennifer Robinson Started On: 07/31/2019 04:45 PM

Final Approval Date: 07/31/2019

AUGUST 2019

FORT INSIDER





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LET'S CONNECT

We'd like to hear from *you!*



We've recently launched a survey and want your input!

Visit our sites at
www.CityOfFortPierce.com
www.LoveFortPierce.com.



STAYING UNITED

BY AUDRIA WELLS, PUBLIC AFFAIRS MANAGER

The Fort Pierce Police Department's Third Annual Unity In Our Community was a huge success. The community outreach event held Thursday, July 11,2019 showcased more than 50 local non - profit agencies and attracted more than 1,000 participants.

At 10:00 a.m., area summer camps and residents within walking distance of Percy Peek Gymnasium, located at 2902 Avenue D, began arriving to participate in the day of fun which featured information about free community resources, door prizes, and adult health screening. Fort Pierce Police Department Officers, Detectives and Support Personnel served attendees in a different way by preparing and assembling hamburgers and hotdogs to provide free lunches for all participants.

Inclement weather forced the event to end a little early, but not before everyone had a chance to have a good time.

This event was made possible through the generous donations and sponsorships of Dyer Difference, Children's Services Council of St. Lucie County, Lawnwood Regional Medical Center and Heart Institute, Fort Pierce Housing Authority, Coca - Cola Florida, Natalie's Orchid Island, and the City of Fort Pierce.



The mission of Unity In Our Community is to enable our residents to be empowered by strengthening their relationship with the community and the Fort Pierce Police Department.







A PLACE FOR THEM.

Faced with the challenge of how best to engage teenagers living our City, the Fort Pierce Police Department and the Boys and Girls Clubs came up with a plan and created a Summer Youth Police Academy. The goal of the academy is to strengthen the relationship between the Police Department and teenagers in our community by engaging our youth through conversations, scenarios, and demonstrations. The weekly sessions, led by Acting Sergeant Willis Tumbln, have focused on topics, including use of force, implicit bias,criminal investigations, evidence collections, mock traffic stops, and canine detection with a little bit of life skills added as needed. The collaboration with the Boys and Girls Clubs of St. Lucie County targets teens between the ages of 13 and 18 who are members of the Clubs. For the first class, Teen Club Director Jarius Gilliam, identified 12 members to participate and help to develop the program so that it will continue to be mutually beneficial for all involved.

For more information contact Acting Sergeant Willis Tumblin at 772-467-6800



NEW DIRECTION

Sharon Engle is the newly appointed Director of the 1,224 seat, Sunrise Theatre for the Performing Arts in historic downtown Fort Pierce, Florida. Ms. Engle has worked at the Sunrise Theatre for a total of 15 years. Her first term was during the renovation and restoration of the theatre for 3 years (2001-2004). Ms. Engle returned as the Assistant to the Executive Director in 2007 until 2018, and has been serving as the Interim Director since May of 2018.

Prior to joining the Sunrise Theatre, Ms. Engle's entire professional career was spent working in various management roles at performing arts venues throughout South Florida, namely the Kravis Center in West Palm Beach, Broward Center in Fort Lauderdale and Coral Springs Center for the Arts, in Coral Springs, Florida. In addition, Ms. Engle was an Event Ticketing Manager with the Atlanta Committee for the Olympic Games for the 1996 Olympics. She is a member of the Association of Performing Arts Professionals, Florida Professional Presenters Consortium, and the International Ticketing Association.

The Sunrise Theatre opened in 1923 as the largest Vaudeville House, turned movie theatre, between Miami and Jacksonville. It reopened in January of 2006 following a $13 million renovation meticulously restoring it to its original condition but with state-of-the art staging capabilities. Prior to 2006, the theatre had been closed for nearly 23 years. Today, the Sunrise Theatre hosts



local, national and international artists and attractions such as national touring Broadway shows and most genres of the performing arts. The theatre is also the home for many local and regional performing arts and community organizations' events.

Ms. Engle is a native of Vero Beach, Florida, attended Indian River Community College, now State College, and continued her studies in Musical Theatre at Florida State University, in Tallahassee, Florida. She has one son Dillon, and is the adoring grandmother of Marley.



MORE ABOUT THE SUNRISE THEATRE

For going on 14 seasons, Sunrise Theatre has continued to grow and expand its lineup of national touring shows, comedy acts, ballets, country stars and more. Known as the gem of the Treasure Coast, Sunrise truly is the community's theatre. And, like most local theatres, Sunrise relies on the ongoing support of its members — and sponsors in the form of generous local businesses of all sizes.

Ticket sales and rental charges cover less than half of the theatre's operating costs (this is common among such venues), so sponsors provide invaluable support and allow Sunrise to bring quality entertainment and educational outreach experiences and services to the region while also bringing vitality to the historic downtown area of Fort Pierce.

If you're a business owner looking for a way to give back to community, consider becoming a Sunrise Theatre Season sponsor for the 2019/20 season. As the saying goes, you're as good as the company you keep, and your company will be in good company as a Sunrise sponsor. Here's a look at what it means to be a sponsor, and why your support matters.

Why sponsors matter

Sponsors help ensure Sunrise can keep bringing unique, star-studded shows and offerings to the Fort Pierce community. The shows help the local economy — in 2018, the theatre had an overall impact of $25 million — and supporting Sunrise supports the entire community, including your business. Sunrise is a destination for out-of-town visitors. Last year, more than 53% of ticket sales came from counties north and south of Fort Pierce.

5 reasons to become a Sunrise sponsor

Here are five reasons you should consider supporting the Sunrise Theatre as a sponsor.

1. A Sunrise sponsorship is the perfect way to tell your customers that you care about the community you call home. Your company will be promoted at Sunrise Theatre, which boasts an average season attendance of more than 85,000 people. Supporting the arts helps this historic venue continue to benefit the economy and quality of life in St. Lucie County.

2. Teaming up with Sunrise is an easy and effective way to market your business. Depending on the type and scope of sponsorship you choose, your business could be promoted on the Sunrise Theatre website or in promotional materials like brochures and programs. Basically, it puts your ad — and your name — in front of thousands of potential customers. (Supporting Sunrise is an advertising expense that's a tax write-off for your business, too.)

3. Sunrise knows that every dollar counts. Aligning yourself with other recognizable businesses and organizations can help you maximize your reach, especially in this challenging economy. That's why Sunrise Theatre is a perfect partner for local businesses of all sizes!



4. Once you've partnered with Sunrise, you will be able to market your premium services, discounts and value-added offers to more than 500 highly engaged members — who share unique, valuable attributes and demographics — and over 200 volunteers who are also committed to supporting the community and the theatre. Sunrise can also help drive traffic to your website or office. They match your business with programs and events that provide the best demographic base for meeting your goals and objectives.

5. As a bonus, sponsors can often participate in meet and greets, letting you get up close and personal to the stars!

Sponsor benefits

Depending on your sponsorship level, here's what you may receive as a sponsor of Sunrise Theatre:

- Sponsor name/logo on 20,000 season Playbills
- Sponsor name/logo on all print advertising, posters and press materials
- Sponsor name/logo on the database of over 19,000 Sunrise customers for monthly e-blast program (average 4 per month) or 76,000 impressions a month
- Sponsor name/logo on the Sunrise web site, which boasts yearly visits of 192,842 and 118,009 unique visitors
- Sponsor name on every ticket sold for your sponsored show (subject to artist approval)
- Sponsor name on the theatre marquee — see your business name up in lights!
- Sponsor name and sponsorship level announced before each sponsored show
- Listed as a show sponsor in the Season Playbill

As a public non-profit organization, Sunrise Theatre relies on the generosity of sponsors. Your support ensures you — and your customers — can keep seeing your favorite shows close to home, and you also help support the Sunrise Theatre's educational programs, which open the world of the arts to thousands of the community's school children each year.

Sunrise is finalizing the lineup for the 2019-2020 season, but some truly impressive shows are already confirmed. Ready to become a sponsor of Sunrise Theatre? Get more information online or call the Sunrise box office at 772-461-4775.

About Sunrise Theatre

The pristine, beautifully restored, intimate 1,200-seat Sunrise Theatre, located in Historic downtown Fort Pierce, presents national touring Broadway shows, musical and comedy acts, ballet, country stars and classic rock icons.

Also located within the theatre complex is the 210-seat Black Box, a state-of-the-art venue offering a variety of national, regional and local programming.

Free SUMMER MOVIES

SPONSORED BY: Humana.

R



July 14 • 3PM

PG 13



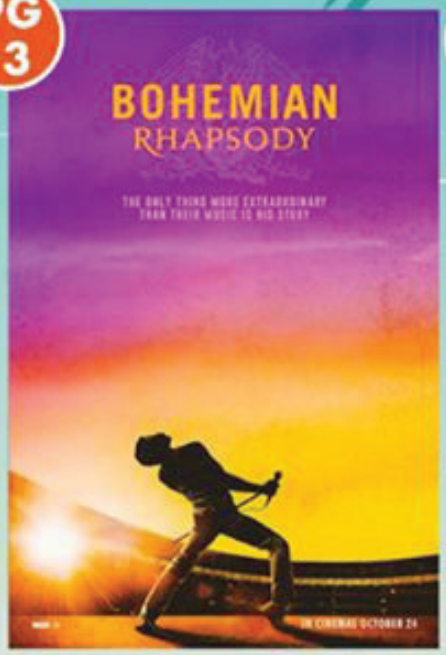
July 21 • 3PM

PG 13



Aug 4 • 3PM

PG 13



Aug 11 • 3PM

PG 13



Aug 18 • 3PM

R



Aug 25 • 3PM

Concessions Available

SUNRISE THEATRE



Fort Pierce is Painting Our Town

The City of Fort Pierce's Paint Our Town program is a collaborative effort between the City, local businesses and area nonprofits to assist low-income Fort Pierce homeowners who cannot afford to maintain the exterior of their homes. The City purchases the paint, paint supplies, and materials needed for minor home repairs and landscaping. Area nonprofits donate their time and talents providing minor exterior repairs to the homes, including broken window replacement, ADA accessibility improvements, house painting, property cleanup and landscaping services at no charge to the homeowner.

Businesses wishing to contribute to the Paint Our Town program can donate, or sell at reduced cost, paint, paint supplies, various building and landscaping materials and supplies.

"We believe the Paint Our Town program will boost the City of Fort Pierce's efforts to increase civic pride by stopping the deterioration of properties and improving the overall appearance of our historic neighborhoods", explained Fort Pierce Mayor Linda Hudson.

Citizens and area businesses wishing to find out more about the program should contact Kaitlyn Ballard, Community Resource Specialist, Grants Administration Division, at 772-467-3183 or email kballard@cityoffortpierce.com for more information.

YOUR VISION





On July 10, 11, 17, and 18, the City held five outreach community meetings to provide additional opportunities for the residents, business owners, business operators and visitors to participate in the Fort Pierce Community Redevelopment Agency (CRA) Plan update process and to share their vision for the future of Fort Pierce. The meetings, held at the Lincoln Park Main Street, Old City Hall and Chapel By The Sea allowed for the public to engage with City staff and their consultant, S&ME and share redevelopment ideas for the Lincoln Park / Peacock Arts District, Fisherman's Wharf / Port of Fort Pierce, Downtown, and South Beach. Between 30-40 people attended each of the four community meetings and valuable input was received which addressed the needs and desires of each neighborhood. A Walk-In Workshop is scheduled for July 25th, from 9am-6pm at the River Walk Center located at 600 North Indian River Drive. Members of the public may walk-in at any time to participate and talk.

WHAT'S NEW?



Carriage Pointe - Ryan Homes have completed the first four homes to be used as models. The "Key Largo", "Montego", "Bonaire" and "Grenada" have all received their respective Certificates of Occupancy. The "Key Largo" (featured left) is roughly 2,150 square feet and will serve as the main sales center. The other three models vary in size from approximately 1,850 square feet to 2,350 square feet. The other three models vary in size from approximately 1,850 square feet to 2,350 square feet.

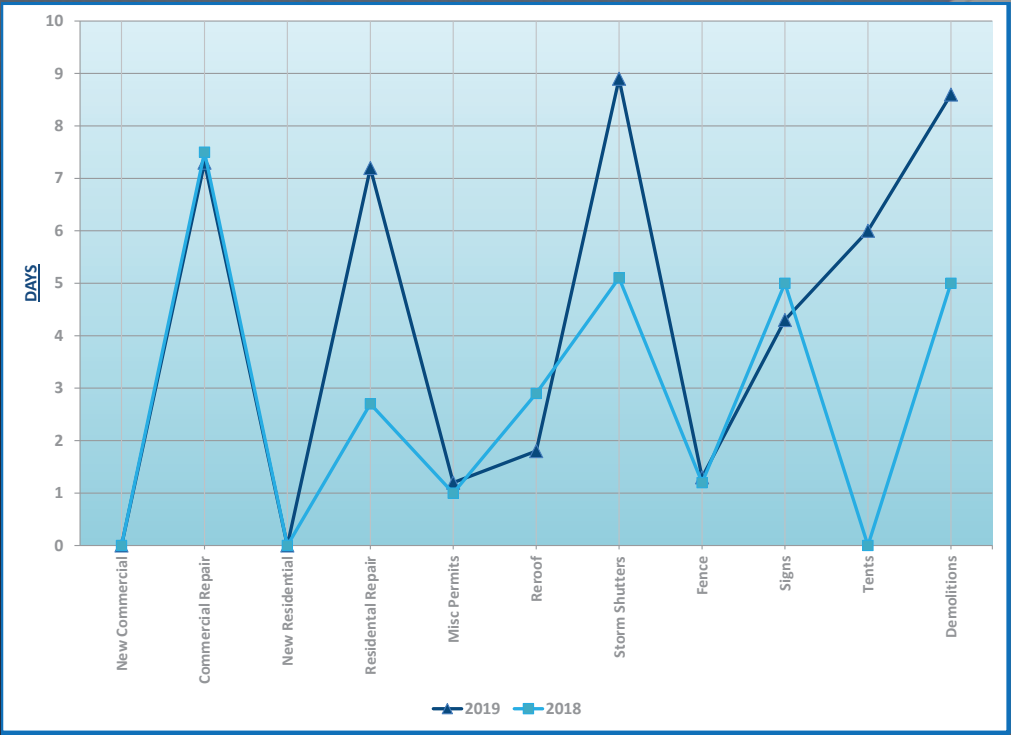


Thirsty Turtle Seagrill's - located at 108 N 2nd St, is the fourth location andis coming to Downtown soon! The space is being completely renovated for the restaurant and a new roof is being installed. Unlike typical pitched roofs, flat roofs require an "in progress" inspection so that the hot torch application of the roofing material, modified bitumen, can be observed. The anticipated completion of this project and opening is Fall, 2019.

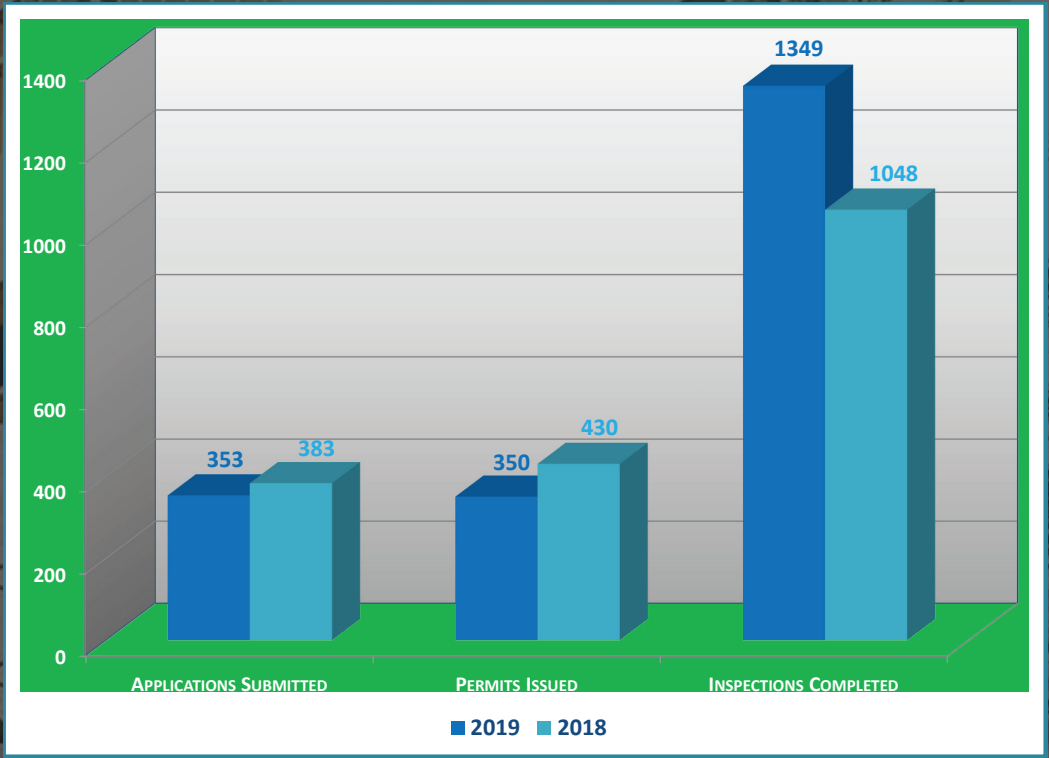
BUILDING CHARTS FOR JUNE 2019

PLAN REVIEW PROCESSING TIME

For permits with 0 days, either the review was not completed within the month, or there were no reviews for the entire month.



BUILDING PERMIT ACTIVITY REPORT



STILL JAMMIN'!

MIKE REALS, DIRECTOR OF PUBLIC WORKS

As the end of summer nears for kids that are out of school, our Summer Jam 2.0 Camp comes to a close. It has been a wonderful experience for over 65 youth from throughout the community. Participants have enjoyed daily activities at the gym that included physical fitness and educational enrichment. With the assistance from Children's Services Council, the campers were also able to do STEM (science, technology, engineering, math) and coding activities through SoRe Labs, Inc. While learning is great, it appears that the most fun was had on the many field trips that they were able to take such as, playgrounds, movies, trampoline park, water park, and trip to local businesses like Swig of Color for a painting experience. Seeing the joy on their faces was priceless and the wheels are already turning to make the 2020 camp bigger and better.





The sail shade structure has been installed at Marina Square! Bands and artists that perform at the weekly Farmer's Craft and Green Markets will certainly appreciate being able to get out of the direct sunlight during their shows. The structure will be long lasting with tan powder coated galvanized poles and an easily removeable canvas shade.

As the rainy days of summer are upon us, the grass continues to grow. The Public Works Department is working diligently to stay ahead of the weather and Keep Fort Beautiful!



RIVER WALK CENTER SALES REPORT JUNE 2019

CLASSES	$ 1,338.81
PARK PERMITS	$ 3,212.50
SPECIAL EVENTS	$ 2,330.00
FACILITY	$ 7,432.55
TOTAL	**$ 14,313.86**



DANIEL VISCONTI, IHGC MANAGER

It's already been a very productive few months of summer! We just conducted our second Junior Golf Camp July 15-18. Thank you to the Ft. Pierce Sunrise Kiwanis for their support and sponsorship!! With 13 children in attendance we had a great time and a lot of fun. For those children that didn't have their own clubs, we provided clubs and golf bags that they could take home!! On a similar note, any children under 15 playing in the company of an adult can play golf at The Hills at NO CHARGE!! We've also jumped back into our First Tee Program with children from the Boys & Girls Club in two groups per week hosting approximately 15 children per week. We will also be welcoming back the PACE Center for girls and the P.A.L programs after their summer breaks.

Beginning in early August we are the host site for both the boys and girls golf teams for Ft. Pierce Central High School. We will host all of their home matches into early October. From a maintenance standpoint, we have already aerated our fairways TWICE and our greens ONCE. Our greens were completed on June 4th and have recovered beautifully in a few weeks. The greens will be done again in early August for the second and final time of the summer. We will continue to work on fairways and bunkers throughout the summer to improve turf conditions and coverage as well as the consistency of our bunkers. Many smaller projects either have been completed or will be completed in the next few months as well. We have repainted the deck around the Lunch Box with a dark brown stain inclusive of a non-slip grit for safety. The structures near the range will be pressure washed and repainted including the picnic tables, awnings, bathroom, and range ball shed to provide a cleaner and fresher look.

We Thank You all for your support!! We will welcome any suggestions you may offer in an attempt to improve our operation. We ask your cooperation in spreading the word within the community through both social media and word of mouth, our greatest form of advertis-ing.

Please check us out on Facebook for almost daily updates on the facility including Demo Days, Merchandise and Tournaments.

INDIAN HILLS SALES REPORT

	5/2019	6/2019
GOLF ROUNDS	2068	1890
GOLF FEES	$25,937.70	$32,560.74
RANGE TOKENS	$1,728.91	$1,890.75
MEMBERSHIP PASS	$676.07	$265.00
FOOD & BEVERAGES	$4,949.85	$5,006.63
MERCHANDISE	$3,804.67	$4,405.92
TOTAL	$37,097.20	$44,129.04



CITY MARINA FINANCIAL REPORT

	APRIL	MAY	June
Dockage Reservations	160	205	129
Monthly Dockage	$150,855.55	$122,723.47	$104,589.85
Transient Dockage	$61,036.60	$49,882.89	$37,922.62
Electricity	$5,508.27	$5,095.69	$3,464.06
Retail	$21,804.87	$12,158.20	$9,845.40
Gas Sales	$48,625.72	$59,091.39	$5,180.97
Diesel Sales	$114,701.25	$123,359.56	$92,287.89
TOTALS	$402,532.26	$ 372,311.20	$ 253,290.79

CONSTRUCTION UPDATE



South 7th Street Reconstruction:

Construction is set to begin July 30, 2019 on this long anticipated roadway improvement project. This roadway currently does not have a stormwater conveyance system so installation of a complete stormwater distribution system is proposed. Run-off generated during storm events will be routed to existing drainage systems located within the South 10th Street and Sunrise Boulevard (via Wendell Road) roadway. Other improvements slated for this area include concrete sidewalk, new concrete driveway aprons, curb & gutter, striped crosswalks, ADA curb ramps at all crosswalks, and of course a complete roadway re-build. In addition, City staff collaborated with FPUA during the engineering design and as a result, this area will receive underground electric and a new gravity sanitary sewerage system.

This will be the first construction project to utilize funds generated from the half-cent surtax.

South 7th Street Project key dates: Construction Commencement – July 2019
Construction Completion – January 2020



SUNRISE THEATRE FINANCIAL REPORT

Date	Show	Ticket Sales	Concessions		Total Revenue
6/28/2019	Missoula Childrens Theatre	1,980.00	266.00	6,625.00	8,871.00
6/1/2019	The Little Mermaid	23,600.00	2,661.50	3,307.70	29,569.20
6/8/2019	Dancing Though the Decades	1,470.00	706.00	5,231.31	7,407.31
6/9/2019	A Day With the Crew	12,800.00	1,020.00	4,588.85	18,408.85
6/16/2019	Arabian Night	17,240.00	1,134.00	1,000.00	19,374.00
6/21/2019	Jazz Camp - BB	N/A		500.00	500.00
6/22/2019	Amazing Grace Dance Co.	7,640.00	390.00	2,325.00	10,355.00
6/1 ~ 30/19	Jazz Jam - BB	700.00	442.00		1,142.00
6/1 ~ 30/19	Comedy Corner - BB	3,790.00	2,120.00		5,910.00
		$69,220.00	$8,739.50	$23,577.86	$101,537.36



#FortMade - THE GRILL REFILL

Follow us on Social Media as we continue to share #FortMade stories about the unique and creative people living the Fort Pierce dream. This city wouldn't be the same without the wonderful people in our community.

WELCOMING NEW BUSINESSES!

BLANKENBAKER, RACHAEL
CHEAP SLEEP
CONTRACTOR SUPPLY STORE INC
D.S. EAKINS CONSTRUCTION COMPA
DATECK CORP
DAYS INN & SUITES
DOCTOR'S UPHOLSTERY
GUIDEBECK, HEATHER D.C.
HOLIDAY INN EXPRESS & SUITES
JONES, BETTY J., APRN
JULES, NATCHIA
JULES-TOUSSAINT LLC
LITTLE SCHOLARS ACADEMY LLC
M.B. PEACE ENTERPRISES, INC
NYKA, SZYMON WOJCIECH
SMITH, CATHY L., APRN
STOCKMAN, JESSICA
THE BLUSH BAR STUDIO LLC
TREASURE COAT BOAT RENTALS
TWO WAY RADIO GEAR, INC
ULTIMATE BOATWORKS LLC



UPCOMING COMMUNITY EVENTS

EVENT	DATE	TIME	LOCATION
FORT PIERCE FARMER'S MARKET	EVERY SATURDAY	8:00 AM - 1:00 PM	MARINA SQUARE
GREEN MARKET	EVERY WEDNESDAY	12:00 PM - 6:30 PM	MARINA SQUARE
AVENUE D MARKET	EVERY FRIDAY AND SATURDAY	8:00 AM - 10:30 PM	AVENUE D PLAZA
LOCAL FOOD, LOCAL PLACES	8/1	6:00 PM - 8:30 PM	OLD CITY HALL
FRIDAY FEST	8/2	5:30 PM - 9:00 PM	MARINA SQUARE
TCYSF 2019 RIVER RAFT REGATTA	8/3	10:00 AM -4:00 PM	JAYCEE PARK
FISHING FOR FUTURES	8/31	3:30 PM - 5:30 PM	MANATEE OBSERVATION CENTER



Mission Statement

To provide community leadership, quality public service, and a safe environment for all citizens, by an empowered team of employees motivated by pride in themselves and their work.

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Purchase Order Approvals between $10,000 and $50,000 by the City Manager from July 1, 2019 to July 31, 2019

1. Purchase Orders

a. Approval of Bid No. 2019-018, Furnish & Install Cabinets Wraps, Piggybacking Port St. Lucie Contract No. 20170250, to Slaton & Sons Enterprises DBA Speedpro Imaging of Stuart Florida in the amount of $40,000.00.

b. Approval for ESRI, Annual Enterprise License Agreement and Training Pass in the amount of $40,300.

c. Approval to purchase the 2019 Firehawks Football season uniforms, single source, from Evolution Team Apparel, Nashville, TN, ain the amount of $27,120.00.

d. Approve requisition and purchase order in the amount of $42,735.22 for the removal of three structures by LEB Demolition. LEB Demolition was the highest ranked bidder of RFP 2019-009. Award letter and cumulative evaluation sheet are attached for review.