

Memorandum of Understanding

2019 Edward Byrne Memorial Justice Assistance Grant Program (JAG)

St. Lucie County, FL – Joint Grant Application

This Memorandum of Understanding is between St. Lucie County, the City of Ft. Pierce Police Department (FPPD), and the St. Lucie County Sheriff's Office (SLCSO) and is required by the U.S. Department of Justice, Office of Justice Programs, and the Bureau of Justice Assistance to complete the 2019 Edward Byrne Memorial Justice Assistance (JAG) Local Solicitation Grant application submission for joint applicants.

St. Lucie County will serve as the Prime Recipient, Lead Applicant, Fiscal Agent, and Administrating Agency for the Justice Assistance Grant Program. Both the City of Ft. Pierce Police Department and the St. Lucie County Sheriff's Office will serve as implementing agencies (sub-recipients) responsible for submitting programmatic (progress) and financial (reimbursement) management reporting via online services by inputting their own data as the reporting systems allow. Ultimately, St. Lucie County serving as Prime Recipient will be responsible for the review and the final submission of all programmatic and financial management reports for the Justice Assistance Grant Program. In addition, St. Lucie County will establish a trust fund in which to deposit and distribute Justice Assistance Funds.

The U. S. Department of Justice allocated St. Lucie County funding in the amount of \$41,135.00. This grant funding will be divided equally between the two law enforcement agencies.

Distribution of Funds:

Fort Pierce Police Department - \$20,567.50
St. Lucie County Sheriff's Office - \$20,567.50

By signing this Memorandum of Understanding all parties, agree to:

- The equal distribution of funding.
- Submit quarterly financial reports to the St. Lucie County Office of Management and Budget. Both agencies (FPPD & SLCSO) will be responsible for submitting reports via online services by inputting their own data as the reporting systems allow, along with providing copies of purchased backup documentation such as, authorized purchase orders, vendor invoices and proof of payment (including a check number, check date, and payment amount). Financial reports will be submitted to the Office of Management and Budget no later than 15 days after the end of each Fiscal Year Quarter.
- Purchase equipment, supplies or services only under the U.S. Department of Justice approved Purpose Areas.

- Federal prohibited use of funding – JAG funds cannot be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety.
- Abide by Federal Supplanting Laws - Federal funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose.
- Notify the County Administrator and the Office of Management and Budget 30 days in advance of any changes in local grant administration, changes in program areas and/or the approved budget.
- Provide the St. Lucie County Office of Management and Budget with any programmatic reports that may be needed and submitted and/or any additional financial reports or documentation that may be requested. Both agencies (FPPD & SLCSO) will be responsible for submitting reports via online services by inputting their own data as the reporting systems allow and providing any support documentation.



Howard Tipton, County Administrator, St. Lucie County, Florida

Date: 8/16/19

Linda Hudson, Mayor, City of Fort Pierce, Florida

Date: _____

**ST. LUCIE COUNTY
BOARD OF COUNTY
COMMISSIONERS**

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CHAIR
DISTRICT 3

CATHY TOWNSEND
VICE-CHAIR
DISTRICT 5

CHRIS DZADOVSKY
DISTRICT 1

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DISTRICT 2

FRANNIE HUTCHINSON
DISTRICT 4

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August 16, 2019

Linda Hudson, Mayor
City Hall
100 North U.S. Highway 1
P.O. Box 1480
Fort Pierce, FL 34954

Re: 2019 Edward Byrne Memorial Justice Assistance Grant – Local JAG Joint Application

Dear Mayor Hudson:

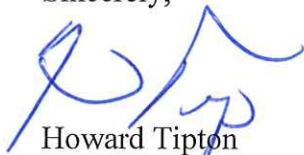
The U. S. Department of Justice, Office of Justice Programs, and Bureau of Justice Assistance has designated St. Lucie County to be the lead applicant and administrator for the 2019 Edward Byrne Memorial Justice Assistance (JAG) Local Solicitation Grant.

The City of Ft. Pierce and St. Lucie County are certified as a disparate jurisdiction and are required to submit a joint application on behalf of each of their local law enforcement agencies. The award amount of \$41,135.00 will be equally divided between the Ft. Pierce Police Department and the St. Lucie County Sheriff's Office in the amount of \$20567.50 each.

The U. S. Department of Justice requires a Memorandum of Understanding (MOU) signed by the County Administrator and Mayor be included with the application at the time of its submission. Please review and sign the attached prepared MOU.

On August 20, 2019, the Board of County Commissioners will review and vote to approve the submission of this grant application. Should you have any questions or concerns regarding the distribution of this award, please contact me at 772-462-1156.

Sincerely,



Howard Tipton
County Administrator