



CITY OF FORT PIERCE

100 NORTH US HWY 1
FORT PIERCE, FLORIDA 34950
(772) 467-3065 fax (772) 467-3841

APPLICATION FOR APPOINTMENT/REAPPOINTMENT

Name of Board or Boards for which you are applying: Parks Advisory Committee

Name: <u>Charlene Adair</u>	Phone: <u>772-285-3757</u>
Home Address: <u>1710 Francis CT</u> City/Zip Code: <u>Fort Pierce, FL 34949</u>	How long at this address? <u>6 yrs</u>
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation: <u>Retired Management Consultant</u>	
Do you own a business that operates within the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the address and nature of said business:	
Do you now or in the future plan to do business with the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, in what capacity?	
Are you employed by a business that is located within the City of Fort Pierce? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, state the business and location:	
Do you have special training or knowledge in the area of: Architecture: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Engineering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Real Estate Brokering: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Contracting: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Land Development: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other: Describe your education, background, training and knowledge – (feel free to attach a resume): <u>See Attached</u>	
Are you currently a member of a Commission-appointed board/committee? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify: <u>Keep Fort Pierce Beautiful</u>	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what was the nature of the crime(s) you were convicted of:	
Referred by:	Applicant Email Address: <u>cbadair4884@gmail.com</u>
Date: <u>9/5/19</u>	Applicant's Signature: <u>Charlene Adair</u>

APPLICATIONS EXPIRE 6 MONTHS FROM THE DATE OF SUBMISSION. PLEASE REAPPLY AS OFTEN AS DESIRED.

Please return form to: City Clerk's Office – 100 North US Hwy 1, Fort Pierce, Florida 34950

fax (772) 467-3841 or via email at lcox@city-ftpierce.com

Charlene Adair

Summary of Training and Experience for Fort Pierce Parks Advisory Committee Application

Education

B.S. in Information Science (computer science through the business department), Boise State University

Employment Experience

After many years as a Management Consultant, I retired in 2011. I worked for Rath & Strong and was also one of four partners who founded The ChangeManagement Group. I have authored/co-authored four books on process improvement. Prior to this, I worked for Hewlett Packard as an Information Science (IT) specialist and, later, a consultant to HP customers.

Volunteer Experience

- South Beach Association (SBA) Beaches & Parks: Cleanup in 9 parks and 4 miles of beach in South Beach.
 - Began volunteering in 2014 and continue to serve. Became the chairperson for approximately 40 volunteers in 2015. Recruit and manage volunteers, manage supplies provided by the City for the volunteers, report volunteer hours monthly for resource management and grant applications, and serve as a liaison with Fort Pierce Public Works.
 - Have promoted, gotten sponsors for, and maintained BlueTubes throughout South Beach (17 to date), encouraging everyone to keep our parks and beaches litter free.
- SBA Code Liaison 2016 – present.
- City of Fort Pierce Code Enforcement Department. Research and other special projects 2015 to present.
- St. Lucie County Sheriff Department Citizens on Patrol (COP) Driver 2015 – 2019.
- Keep Fort Pierce Beautiful (KFPB) Advisory Board.
 - Appointed to the KFPB Advisory Board in November of 2015 and continue to serve. Have participated in 5 Great American Cleanup events, working Registration and coordinating the project for South Beach each year.
 - Working to get power boxes wrapped to beautify the City.
 - Actively working on KFPB projects throughout the City.
- Parks Committee.
 - Appointed in May of 2017. Have participated in the following projects:
 - Dog friendly beach within the City? Included public survey and research on other jurisdictions.
 - Shuffleboard courts at Veterans Park – gather information.
 - Pickle Ball courts – how to provide more.
 - Golf cart utilization within the City. Determined what is legal (per the State), created a brochure & educational program to inform the public.
 - Memorial bench program. Reviewed present procedures, took inventory, and suggested changes.
 - Naming of public facilities. Created a process with application forms and presently vetting nominations for the Commission.
 - Use of City Parks by Vendors. Included data gathering from vendors, other jurisdictions, and an inventory of City Parks. Developed Special Use Permit process, application, and form. Completion of process soon.
 - Utilization of Jaycee Park. Work with FWC, other jurisdictions, Code Enforcement, and FPPD. Commission approved recommendations being implemented.
- Completed City of Fort Pierce Citizens Academy.