

# Administrative Cost Estimator

6/4/2019

Property Address: 1209 N 16th Street

Date case originated: 2/14/2018

Date case complied: 6/4/2019

Total time: 15 months

## Number of Hearings

Violation Hearings: 1

Massey Hearings: 1

Lien Reduction Hearings:           

## Mailing Expense

|                    |        |          |        |
|--------------------|--------|----------|--------|
| Regular 1st Class: | \$0.44 | <u>5</u> | \$2.20 |
| Certified Mail:    | \$5.10 | <u>1</u> | \$5.10 |

|                        |        |          |        |
|------------------------|--------|----------|--------|
| Photographs (per page) | \$0.50 | <u>7</u> | \$3.50 |
|------------------------|--------|----------|--------|

|             |         |          |         |
|-------------|---------|----------|---------|
| Filing Fees | \$10.00 | <u>5</u> | \$50.00 |
|-------------|---------|----------|---------|

|             |         |           |          |
|-------------|---------|-----------|----------|
| Months Open | \$50.00 | <u>15</u> | \$750.00 |
|-------------|---------|-----------|----------|

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

## Building Dept. Assistant

|                         |          |                   |          |
|-------------------------|----------|-------------------|----------|
| Up to three Hearings    | \$150.00 | <u>1</u>          | \$150.00 |
| Each additional Hearing | \$75.00  | <u>          </u> | \$0.00   |

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

|                            |         |          |         |
|----------------------------|---------|----------|---------|
| Building Dept. Coordinator | \$75.00 | <u>1</u> | \$75.00 |
|----------------------------|---------|----------|---------|

Covers review of initial notice, review of case file for recommendation and review with attorney

|                          |          |          |        |
|--------------------------|----------|----------|--------|
| City Attorney (per hour) | \$125.00 | <u>0</u> | \$0.00 |
|--------------------------|----------|----------|--------|

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

|          |          |          |          |
|----------|----------|----------|----------|
| Hearings | \$150.00 | <u>2</u> | \$300.00 |
|----------|----------|----------|----------|

Covers SM review and hearing time, recording secretary, building staff & management hearing time, attorney hearing time, and IT set up.

|                    |          |          |        |
|--------------------|----------|----------|--------|
| Commission Meeting | \$250.00 | <u>0</u> | \$0.00 |
|--------------------|----------|----------|--------|

Fee set by the City Commission

**Total Estimated Cost: \$1,335.80**