

FACILITY USE AGREEMENT GUIDELINES

Due to COVID-19, LESSEE agrees to practice Safety Procedures as specified below. These Safety Procedures are intended to comply with the State of Florida and Centers for Disease Control and Prevention (CDC) guidelines to mitigate the spread and/or exposure to COVID-19.

SAFETY PROCEDURES

The Lessee shall comply with current State of Florida and CDC guidelines. At a minimum, the following safety measures and protocols shall be implemented during the event and carried out by the Lessee.

- **Sanitize:** Recommend guests sanitize their hands before, during and leaving the facility. Lessee should provide a station providing bottles/sprays of sanitizer to those attending the event.
- **Number of Attendees:** Occupancy will be limited to the numbers permitted by Florida State Governor's Executive Order and CDC Guidelines on the date of the event.
- **Tables/Chairs:** Tables and chairs shall have 6 feet of space between them.
- **Cleaning:** Lessee should have a designee to disinfect frequently touched surfaces periodically during the event. (i.e. door handles, sink faucets, tables)
- **Vendors:** Recommend vendors should wear masks and gloves.
- **Wash Hands:** Recommend guests and vendors to wash hands regularly during event.
- **Event Space:** Social distancing shall be followed; encourage guests to keep 6 feet apart. Limit number of guests gathering in close space.
- **Face coverings** are recommended of all guests.
- **Responsible Individual:** On the day of the event, _____, will be present and responsible to implement the COVID-19 guidelines.

LESSEE ACKNOWLEDGEMENT

Lessee acknowledges that these Safety Procedures mitigate the spread and / or exposure to COVID-19 and that the City of Fort Pierce shall not be responsible for any possible exposure to COVID-19.

Lessee acknowledges that the City of Fort Pierce has the right to cancel and / or shut down an event already in progress based on ANY violation to comply with the City of Fort Pierce's approved plan.

By: _____
Lessee

Date: _____

By: _____
River Walk Staff

Date: _____

SUGGESTIONS

1. Request any guest that is or has relatives with any symptom such as coughing or sneezing to please stay home. Have elderly or at-risk guests wear a mask and gloves to protect themselves.
2. Greeting: Do not hug, kiss, or shake hands.
3. Food: In lieu of buffet, think about plated as only the caters or kitchen staff will handle plates and be around open food. They should wear masks and gloves.
4. Limit gatherings to a minimum. Avoid too many guests in restrooms.
5. Consider Live-stream for those unable to come due to the risks.
6. Dancing: Consider entertainment that will keep guests in their seats longer. Jazz concert, performing artists, dance performances may be options.
7. Encourage guests to be mindful.
8. For party gifts, think about a theme face mask and hand sanitizer to give to each guest.

