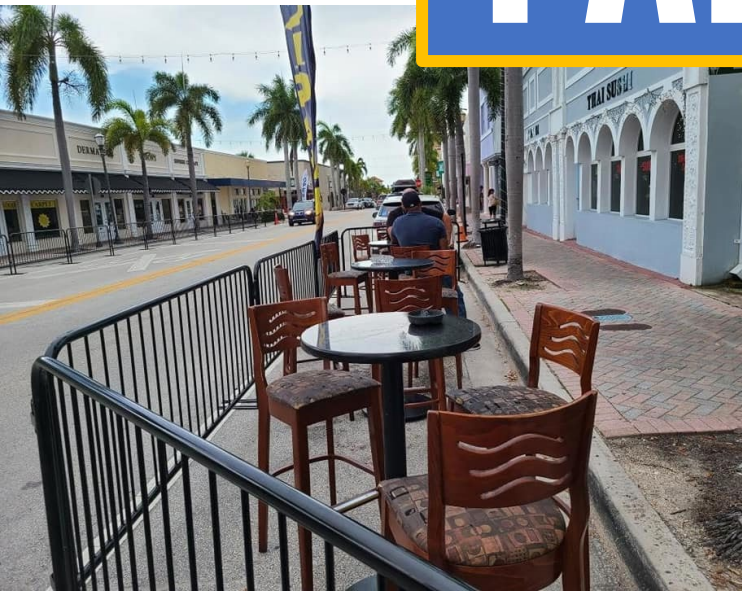




PARKLET PROGRAM



Overview of Parklet Program

- **Purpose:** Allow temporary use of on-street parking to offset capacity restrictions set forth by Governor due to COVID-19.
- **Businesses** activated their space with tables, chairs, furniture, plantings, etc. and use the space as an extension of their business. FPRA provided barriers.
- **Program** launched on May 28, 2020 with 24 businesses reserving approximately 40+ spaces for parklets.
- **Underutilized** parklets were removed shortly thereafter and the number of parklets fluctuated over the next few months for various reasons.

• **Current status:**



Businesses



Parking Spaces



Other Programs



PERMIT APPLICATION FOR TEMPORARY USE OF CITY RIGHT-OF-WAY (COVID-19 TEMPORARY)

DATE: _____ PERMIT NUMBER: _____

PART I – GENERAL INFORMATION

Applicant Name: _____

R/W Description or Street Name:

Between _____ and _____

Address _____

Description of Request:

R/W to be utilized on (date) _____ at _____ AM(PM) for _____ Day(s) _____ (Hours)



APPLICATION FOR SIDEWALK CAFE

Chapter 22. Article XV. Section 22-301 - 310

Project Name: _____

1. Project description for which approval is requested: _____

2. Property Address: _____

3. Property Tax ID #: _____

4. Zoning district _____ 5. Future Land Use _____

6. Name of Applicant: _____

Signature of Applicant: _____

Mailing Address: _____

(City) _____ (State) _____ (Zip) _____

Phone _____ Fax _____

7. In order to determine whether your application for Sidewalk Cafe meets all the criteria in Section 22-305 of the City Code of Ordinances, please answer the following questions:

a. Is a business tax receipt active and valid for the establishment for which the proposed tables and chairs is requested for the use by the general public?

Downtown Fort Pierce Parking



■ FREE PAVED PARKING — TWO-HOUR PARKING
■ FREE UNPAVED PARKING LANDMARKS
■ TWO-HOUR PARKING

DOWNTOWN PARKING LOCATIONS

NO.	DESCRIPTION	ADDRESS	# OF SPACES
1	Parking Garage	100 N. Us#1	446
2	Parking Garage	271 S. 2Nd St.	184
3	Paved Surface	100 N. Indian River Dr.	74
4	Paved Surface	100 N. Indian River Dr.	177
5	Paved Surface	120 S. Indian River Dr.	15
6	Paved Surface	210 S. Indian River Dr.	90
7	Paved Surface	400 N. Indian River Dr.	82
8	Paved Surface	600 N. Indian River Dr.	61
9	Unpaved Surface	500 N. Indian River Dr.	Open Parking
10	Unpaved Surface	125 Backus Avenue	Open Parking
11	Unpaved Surface	300 N. 2nd Street	Open Parking
12	Paved Surface	800 N. Indian River Dr.	42
13	Unpaved Surface	800 N. Indian River Dr.	Open Parking
14	Paved Surface	S. 7th Street	29

Options for Moving Forward

- 1. Conclude Parklet Program**
- 2. Continue Parklet Program on a temporary basis with limited number of parklets as recommended by Parking Committee**
- 3. Develop Citywide Parklet Program with permit application and fee**

Program Examples

Parklet Pilot Program Manual



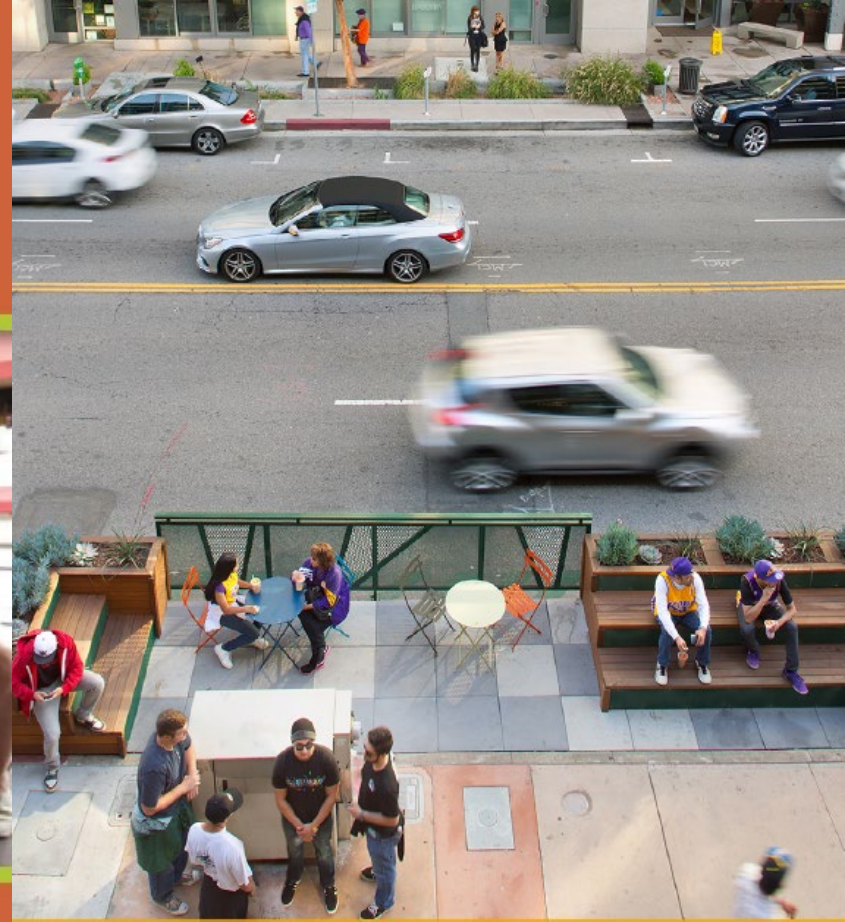
Revised
February 2020



CITY OF FORT LAUDERDALE PARKLET PROGRAM APPLICATION



CITY OF FORT LAUDERDALE
DEPARTMENT OF SUSTAINABLE DEVELOPMENT
700 NW 19th Avenue • Fort Lauderdale, FL 33311
Telephone: (954) 828-3266 • Fax (954) 828-5858
www.fortlauderdale.gov/sustainable_dev



Parklet Program
Manual
September 2020



Fee Examples

FEES

Applicants for private parklets, who wish to allow for table service and/or the consumption of alcohol, will be charged \$40/month/parking space used in addition to the base permit fee. Hybrid parklets will receive a 25% discount on this fee. Applicants for private parklets will also be responsible for securing/obtaining an [extension of premises permit](#) from the Oregon Liquor Control Commission (OLCC), if applicable.

Public parklets will not incur the additional charge as they are not allowed to provide café table service. Public parklets must be signed as such and must be visually distinct from the sponsoring business.

Fee ¹	Amount
Base fee for all new parklet permits	\$150.00 + \$150 plan review fee
Base fee for all renewing parklet permits	\$50.00
Right-of-Way Permit	\$150.00 (new); \$95 (renewal)
Private parklet permit for platform (if applicable) ²	\$20/mo/parking space
Hybrid parklet	\$15/mo/parking space (25% discount)
Public parklet	No fee for parking space
Additional incurred costs (if applicable)	~ \$150-\$500, TBD based on location ³
Signage for Public and Hybrid parklets	\$95

	Initial Application	Annual Renewal/Reinstatement
Initial Review	\$50	\$50
Design Review	\$100	—
Inspection (each)	\$50	\$50
Resubmission or Amendment		
First Resubmission or Amendment	—	—
Subsequent Resubmissions or Amendments	\$50	\$50
Parking (per metered space)		
Private Parklet		\$1,175
Public Parklet		\$585
Totals		
Private Parklet	\$1,375	\$1,275
Public Parklet	\$785	\$685

CHECK LIST OF ITEMS TO INCLUDE WITH PARKLET PERMIT APPLICATION

- 1. Completed and signed Parklet permit application.
- 2. A copy of a current Business Tax Receipt from the City of Fort Lauderdale.
- 3. Current liability insurance Certificate and documentation of Parklet insurance requirements.
- 4. A Parklet operations plan, including a sketch or drawing of the Parklet operations area, bicycle lanes, fire hydrant and fire connection locations, and
 - a. Location Map
 - b. Plan showing dimensions, features, traffic device placement and location of Parklet
 - c. Elevations
 - d. Construction details and structural design, signed and sealed by an engineer.
 - e. Photos of proposed Parklet area from 4 different viewpoints
 - f. A bond to secure restoration of the right-of-way.
 - g. And any other requirements as determined by the Interdepartmental Committee
- 5. A non-refundable application fee of \$100.00 plus \$650.00 per parking space required for the proposed Parklet.

Parklet Cost

Before installing a parklet there are costs that should be taken into consideration:

1. **Parklet Cost.** Parklets can range in cost. The typical parklet with a platform (materials and installation), planters, tables, and chairs is approximately \$16,000.
2. **City Fees.** The City will require an Encroachment Permit which costs \$611. A refundable deposit of \$2,000 is required when applying for the encroachment permit. This deposit will be returned when the parklet owner has completed their term with the parklet program and restores the parking stall to its original condition.
3. **General Liability Insurance.** General liability insurance of up to \$1,000,000 in coverage is required to receive an Encroachment Permit. General Liability insurance can range from \$300 to \$1,000 a year.
4. **Maintenance and upkeep.** This will vary project by project but should be taken into consideration as the parklet will need to be kept in good repair year-round.

DISCUSSION

