

**FORT PIERCE UTILITIES AUTHORITY
REGULAR MEETING
AGENDA**

TUESDAY

February 4, 2020, 4:00 p.m.

City Commission Chambers

100 North U.S. #1, Fort Pierce, Florida

MEETING TO ORDER

Opening Prayer by Jason Mittler of FPUAnet.

Pledge of Allegiance.

ROLL CALL AND DECLARATION OF A QUORUM.

A. SET THE AGENDA.

B. APPROVAL OF MINUTES:

1. Approve the Minutes of the Regular Meeting of January 21, 2020.

C. COMMENTS FROM THE PUBLIC:

D. CONSENT AGENDA:

1. Approve POA 17-41A: Amendment No. 1 to the HVAC Parts, Repairs & Replacements Contract with Thermal Concepts, Inc., of Davie, Florida, to increase the not to exceed contract amount from \$30,000 to \$40,000 annually.
2. Approve POA 14-53: Amendment No. 2 to Specific Authorization No. TLC 18-01 with TLC Diversified Inc., of Palmetto, Florida, to expand the scope of work, increase the contract not to exceed amount by \$78,058.49 from \$1,236,102.00 to \$1,314,160.49, and to extend contract end date from December 31, 2019, to April 30, 2020.

E. LETTERS OF APPRECIATION:

1. A card was received from Marquita Phillips of Park View Baptist thanking FPUA employees for 171 pounds of food donated to their food pantry.
2. A letter was received from Lieutenants Jeff and Sheena Marquis of The Salvation Army thanking FPUA employees for supporting their Angel Tree program by purchasing Christmas gifts for the children.

F. OLD BUSINESS:

G. NEW BUSINESS:

1. Bill Comparison for the Month of November 2019 – For Information Only.
2. Joint-Use and Pole Attachments – For Information Only.
3. AMI Update – For Information Only.
4. Cybersecurity Phishing Update – For Information Only.

H. AWARD OF BID:

I. RESOLUTIONS:

1. Approve: Adoption of Resolution No. UA 2020-01, PNC Bank Master Resolution and Authorization for Depository Accounts and Treasury Management Services, replacing Nina Penick as authorized signer for all bank accounts with Barbara Mika, adding John Tompeck and Javier Cisneros as authorized signers to replace former Director of Utilities and Director of Shared Services, moving \$7,212,188.10 from a money market account to a Certificates of Deposit (CD) with PNC Bank, N.A., of Wilmington, DE, investing in new \$1 million CDs with: TD Bank, N.A. of Wilmington, DE (Fort Pierce branch), Trustco Bank of Glenville, NY (Stuart branch), adding principal of \$300,000 to CD with CenterState Bank, N.A., of Winter Haven, FL (Fort Pierce branch).

J. DIRECTOR:

K. ATTORNEY:

L. COMMENTS FROM BOARD MEMBERS:

M. ADJOURN.

Contracts under \$25,000 in Board Packet for Chairman and Secretary Signature:

1. Rob Radikal – Completed Work for decals - \$400.00

MINUTES OF A REGULAR MEETING OF THE FORT PIERCE UTILITIES AUTHORITY, TUESDAY, JANUARY 21, 2020, 4:00 P.M., CITY COMMISSION CHAMBERS.

Members Present: Chairman Glynda Cavalcanti; Vice Chairman Charlie Frank Matthews; Secretary Darryl Thomas-Bey; Deputy Secretary Frank H. Fee, IV; Mayor Linda Hudson; and Nick Mimms, Ex-Officio Member/City Manager.

Others present: John K. Tompeck, Director of Utilities; Rupert N. Koblegard, III, FPUA Attorney; Barbara A. Mika, Director of Financial Services; Nina B. Penick, Director of Financial Services; Paul A. Jakubczak, Director of Electric & Gas Systems; Bowdoin G. Hutchinson, Director of W/WW Systems, and Joshua P. Gang, Director of Regulatory Affairs.

The meeting was called to order by Chairman Cavalcanti.

Opening Prayer was by Carol Wilson of Human Resources.

The Pledge of Allegiance was recited.

The roll was called and a quorum declared.

A motion was made by Mr. Matthews, seconded by Mayor Hudson, and unanimously carried to approve the set agenda.

A motion was made by Mayor Hudson, seconded by Mr. Matthews, and unanimously carried to approve the Minutes of the Regular Meeting of January 7, 2020.

Mr. Matthews said he had some questions on the consent item. He said from his banking experience he wanted to know if this was the only bid submitted for Consent Item 1.

Mr. Tompeck said it was awarded as a sole source because it melded well with Cogsdale and Mr. Tom Fryar will answer any questions.

Tom Fryar, IT Service Manager, said this coin counter is single source because of the fact our Core Business Systems in Cogsdale interfaces with it. He said it gets rid of the person taking information from one system and having to manually put it into another system. It interfaces with that and provides a faster and more accurate count.

Mr. Matthews said he noticed in the contract when it came to the extra costs of the warranty and asked if that is included also in the training of teaching someone to use the machine.

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Mr. Fryar said when they first put in the system there will be a basic training which will train the trainers. He said from that point, whomever the trainer is internally will train any new employees.

Mr. Matthews said another fact he noticed in the contract is the company itself can terminate the contract. He asked if they will give us any extra money back if they terminate the contract.

Mr. Fryar said he would have to go back into the contract to see how that was written unless Josh can answer that question.

Josh Gang, Director of Regulatory Affairs, said he would have to take a look at the actual terms of the contract, but he believes the way it is written is we make the payment. He said if they terminate early, he does not recall if they included any terms for a refund in there. This company has been servicing this for years in the prior system.

Mr. Matthews asked how long we have had the machine that we are getting rid of.

Mr. Fryar said over ten plus years.

Mr. Matthews asked if we are planning on purchasing another machine or is this one going to take care of it.

Mr. Fryar said this is actually going to replace two machines. He said we had one that just counted the cash and then we had one that counted coins. This one does it all plus it does more by dispensing out the cash and coins to the rep.

Mr. Matthews asked if the machine simultaneously does currency and coins at the same time.

Mr. Fryar said yes when a customer service rep comes and puts her drawer in for the rest of day, they put the cash at one spot, the change in another, it sorts it and counts it.

Mr. Matthews said we are talking the language of coin machine and asked what the actual name of the machine is.

Mr. Fryar said he does not know the model off the top of his head, but it is just a cash coin collector and dispenser.

Mr. Matthews asked how many people would need to be trained for the machine.

Mr. Fryar said all of the service reps will have to be trained on it.

Mr. Fee asked if there was any consideration given whether it is better to lease this machine than purchase it. He said these service contract fees looks like \$3,700 per year and the last machine lasted 10 years.

Mr. Fryar said it lasted over ten plus year, but the system we had on the other one was so much smaller in size and was limited on exactly what it did. He said as far as leasing, we did not have that option to lease it.

A motion was made by Mayor Hudson, seconded by Mr. Fee, and unanimously carried to approve the Consent Agenda item.

1. POA 20-21: Approve Contract for the single source purchase of a Cash Balancing Machine from Coin Currency & Document Systems of Florida, Inc., of Thonotosassa, Florida, in an amount not to exceed \$43,400, and the associated maintenance service in an amount not to exceed \$3,700 for the first and second years of service. The initial term of this contract will be from January 22, 2020 to April 21, 2021 with four one-year renewal options, contingent on receiving the required Certificate(s) of insurance.

Mr. Tompeck said the first item is an information presentation by Michele Harris on the Capital Budget Carryover for FY 2020.

Michele Harris, Finance Assistant Controller, said she will report on the FY 2019 capital budget carryover. She said at the end of each fiscal year, funding for some capital projects remains unspent. In June 2019, the Board approved authorization for staff to carryover budgeted funds for partially completed projects without additional Board approval. The FY 2019 capital budget carryover is slightly over \$12 million. The report provided in your Board packets, contains a list of projects requiring carryover, the amounts spent on each of these projects as of September 30, and budget amounts to be carried over. If you look at the revised report you were provided prior to the meeting, it also contains % completed information. Mrs. Harris said the breakdown of funding is as follows: 66% of the carryover amount is rate funded, which amounts to approximately \$8 million, 22% is funded by Capital Improvement Charges, 8% is funded by a grant, which is the carryover for Digiorgio Road, and the remaining 4% is funded by Contributions in Aid. She said of the \$8 million in carryover that is funded by rates, \$2.8 million is for AMI. FPUA is using the \$2.4 million we received from FPL for the sale of the Vero Tie Line to get AMI off the ground. Projects such as Midway Road and Kings Highway are multi-year projects required by FDOT and FPUA's completion is dependent on their contractor's timeline. Water and wastewater projects such as Edwards Road, Lift Station E Pump Upgrade, Orange Avenue 16-inch Force Main, and IWRP Emergency Standby Generator have either been completed or nearly completed during the first four months of FY 2020. Carryover is an administrative tool that allows multi-year projects to continue without having to move budget money from other projects and reduces double budgeting. Because we budget by project and these projects were included in

the FY 2019 – FY 2024 Capital Improvement Plan, these amounts were already calculated in developing rates. So, the \$12 million carryover has no additional impact on rates. This is an information only item and if you have questions, she would be glad to address them.

Ms. Cavalcanti asked if the cash balancing machine that is \$39,760 towards the bottom of the page is the one we just approved in the consent agenda. She said so it is now 100% complete.

Mayor Hudson said she reviewed these and said the one handed out is different because a column was added.

Mrs. Harris said that is all it is a percentage complete as of fiscal year end. She said as soon as we get a purchase order for the cash balancing machine and it is in, it will be 100% complete. She said this is based on invoices received and cost recorded that it is officially complete.

Mayor Hudson asked if this is the total capital budget for 2020 or only things that are going to carry over.

Mrs. Harris said this is just the carryover.

Mayor Hudson said she likes having this list because it kind of reminds or of what we are doing out there and appreciates that.

Mr. Tompeck said the next item is an information presentation by Mike Martin on the installation of the new backup generator at the IWRF.

Mike Martin, Water Reclamation Operations Supervisor, said this will be a brief presentation about the generator project that we just wrapped up last month over at the Island Water Reclamation Facility (IWRF). He said he has some information and some before, during, and after photos. For background, the IWRF is fed power via two discrete substations feeders. In the event one of these feeds goes down, we have the ability to manually throw a tiebreaker and energize the entire plant off one side. We can do that independently of each other and usually it is a short outage and we revert back to our dual feeder setup. In the event of an extreme hurricane/tropical storm where all power is lost, at that point it is just an amount of hours before we usually have a surface water river discharge. Surface water discharge leads to possible violation of our DEP operating permit, fines associated with these violations, and negative public image and bad press, we want to keep our name out of the paper for the wrong reasons. Surface water discharges also lead to possible contamination and pollution of the river which all of us want to avoid at all costs.

Mr. Martin said that during the active storm time and recovery during Hurricane Irma, FPUA did experience multiple surface water discharges related to the storm. He said these led to a Consent

Order Agreement between the FDEP and FPUA, which outlined multiple manually agreed upon corrective and preventative actions that needed to take place, namely the generator project that needed to be installed. In early 2018, the FPUA Board approved a Specific Authorization for the amount not to exceed \$2.9 million for an in-house generator project. Globaltech Incorporated received the contract and for the remainder of 2018 they were in the planning and engineering phase of the project. It was in early 2019 when the real practical work at the plant started to happen. The scope of the project is pretty straight forward and was all outlined in the Consent Order between FDEP and FPUA. First and foremost would be to procure and install a rental standby generator specifically for the deep injection well pumps. The deep injection well pumps are by far the most important pieces of machinery on the plant as they get rid of our disposed treated effluent down the deep well instead of allowing it to go into the river. We had immediate standby power down there through the entirety of the hurricane season for 2019 just in case we had an issue. Mr. Martin said the next step would be to upgrade the utility power feed system namely the transformers. He said the transformers that were installed before were from the 80's and were definitely at the end of their useful life cycle. They were inadequate for the rest of the upgrades that were being made. The next step would be to design and install two automatic transfer switches which would work in unison with the generator to provide that immediate switchover standby emergency power as needed. The meat and potatoes of the project was the 20,000 gallon double-wall steel diesel fuel tank as well as the two-megawatt generator itself. This generator has a 3,000 amp capacity and has more than enough power to run the full plant at 100% load. Lastly would be to modify and improve storm-hardening any of the surrounding grounds, the blower room itself which houses the generator, and any of the affected grounds or areas affected by the generator installation.

Mr. Martin said he will now show some pictures and will take the Board through the project. He will take the Board through the project and explain a little bit so they can see the scale of what they accomplished. On the top left you see the rental generator that was in place last year which would run the deep well pumps in the event of a power loss. On the bottom right the picture displayed is the permanently mounted automatic transfer switch. This will stay after the rental generator is gone and give us a final step of redundancy if for some reason we use utility power or our main generator goes down for some reason, this does give us one final option to hook up another emergency generator or one of our in-house trailer mounted generators. We can at least mitigate the river discharge by firing up one, two, or maybe three deep injection well pumps. It is nice to have that as a final last resort. The original transformers and installation are shown on the next pictures, which was an older antiquated design that needed to be upgraded to accommodate the transfer switches and the generator itself. The installation was done one side at a time and we were tied in to the online transformer during the demolition of the one and they reversed the process when they were finished with the first transformer. On the bottom left you can see a side by side of the new versus the old style transformers. The newer ones are the new oil free, more efficient, and modern design. On the bottom right is the entire transformer project done, the meter cans were installed and have been in service ever since April 2019. The next set of pictures are of the blower room which is where the generator is currently

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installed, but this is what it looked like before. The top left picture is the blower air feed pipe that goes to the secondary digesters. These are obsolete pieces of treatment equipment that we have not used in decades on the plant. Inside on the top right picture those are the actual blowers which supply that air, obsolete equipment that we have not used for a long time. It was decided that these would be removed and the generator would be installed in their place. The bottom right picture is a wide angle shot of the entire south side of the blower room and it is all now completely transformed with the transfer switches and the generator itself.

Mr. Martin said the next pictures are of the diesel fuel tank arrival and installation. He said the tank arrived in April and they put it off to the side while they worked on the actual concrete mounting pad for it. If the tank was full of 20,000 gallons of fuel, it would be weighing around 170,000 pounds roughly. The concrete pad definitely had to be strong enough to support that so there was lots of rebar and high grade concrete. The next picture displays the concrete pad complete, the tank is mounted on it, and they are installing safety bollards all around it to prevent accidental vehicular contact. The picture on the bottom right you can see fuel and electrical line conduits being plumbed in to connect the tank to the generator. The arrival of the generator was a big day for everyone and we were curious of how big it was actually going to be. We were not disappointed, it was a big boy. Every time it had to be moved a crane had to be called in and the time lined video pictures show it going to its storage position where it stayed for the remainder of the blower room preparations. Mr. Martin said he does not have any pictures of it, but during the preparation for Hurricane Dorian, when it looked like it was going to get us, Globaltech was called in and were able to move the generator inside the blower room. He said they managed to shoehorn it right into through the garage door so it was inside and protected during that storm just in case Dorian was worse than it was. There are now some blower room wall demolition pictures showing where they had to tear out a large square hole in the wall. This will allow the generator to be installed through this hole and there will also be a new 2 x 2 concrete header installed here for the actual exhaust fan intake louver to be mounted, which you will see later on. On the rear of the blower room it shows the west wall where they added ventilation because the generator project actually removed some ventilation louvers on the other side of the building. They added some here to provide adequate air intake for our aerator blowers which are still currently in use and better heat dissipation while the generator is online and running. Displayed now is pictures of the demolition of the blower room floor and the top right picture is where the blowers used to be. The concreted pedestals were destroyed and the whole room was prepared and re-poured for the new pad for the generator and the day tank. The picture on the bottom is a full panoramic shot of the prep. The concrete was poured over the course of a few hours and the picture was taken during the curing process. The bottom right picture shows the floor fully cured and the 2 x 2 concrete header that was installed to reinforce and harden the building. That is where the actual air intake is going to be installed once the generator is in. Mr. Martin said it was a big day when the generator had to go in the building. He said Mr. Tompeck is there keeping an eye on us that day.

Mr. Tompeck said he was keeping far away.

Mr. Martin said they were very slow and methodical with this and the crane had to be called in and they actually built a slide ramp apparatus using 4 x 4 pieces of lumber and steel pipes. He said they just slid it in very slowly and surely, they used a skid steer front loader and just pushed it in nice and slow. The picture shows the final resting place for the generator and once it was inside, then all the final work and fitting was done, including the exhaust piping. The picture on the left is the critical grade silencer, which is a fancy name for a muffler. The final electrical hookups were being done at this point between the generator and the transfer switches. All the exhaust piping routed outside of the building was being done as shown and it was going through the west wall and through a tail pipe in the atmosphere. Shown is the final exhaust fully insulated to keep the heat as low as possible while it is running, it gets pretty warm in there. The right picture shows the tail pipe protruding from the west wall and it does have a clapper check valve to keep moisture out as well. Mr. Martin said the next pictures show the final transfer switches mounted on the east side of the blower room wall and these are state of the art transfer switches. He said they have all kinds of program ability and data logging functions. They work in unison with the generator and we have them set up to run every 28 days at 4-hour load test at the plant. We actually had our first successful test on December 26th, it came on just as it was supposed to, ran for four hours, and everything switched back to utility power as required, it was perfect. We have another test coming up this Thursday on the 23rd, if the Board Members would like to come by and see or hear it for yourselves, you are more than welcome. The picture on the right shows the entire generator minus a few details, they are still cleaning it up. It is the completed generator, day tank, and exhaust piping with all the thermal insulation and you can actually see the hardening of the wall on the other side.

Mr. Martin said exterior improvements needed to be made after the project because during the project, all the excavation and contractors in and out tore up the grounds pretty bad. He said all of the affected grassy areas were replaced with this nice looking white gravel that is going to be much more durable for the plant and wear and tear of the vehicles driving over it. It also eliminated some irrigation demands which is a nice touch. During the modifications in front of the bollards, there was a tree removed and we were actually able to free up space for two additional parking spots. We now have more parking locations for our work and personal trucks. The bottom left pictures show the entire fuel tank, the maintenance catwalk is installed, and safety bollards are complete and painted. On the bottom right it shows the panoramic shot of the entire completed exterior, transformers, the blower room, and the diesel fuel tank on the left side. Everything came out very nice, it looks very tidy over there now.

Mr. Martin said in summary some final thoughts are the generator and transfer switches are programmed to run the monthly test for four hours. He said the 20,000 gallon fuel tank does provide enough fuel to run for about 7 ½ days at a 75% load and he has never encountered an outage at the plant that lasted more than one or two days. Seven days is more than a reasonable amount of time. The capacity of the generator is 3,000 amps and all IWRP machinery and equipment was tested during the startup week, including all four deep well pumps running at

100%, we created a load of just over 2,100 amps. That is right in the 75% range so we should get about 7 ½ days at the worst case scenario if the plant is running non-stop. One nice thing about this is when the relocation of the IWRP takes place, this generator can be integrated into the design plans and moved with us to the new facility. This makes the generator a better long term investment as it can be used at both locations. You will be happy to know that on January 17th we received notice of final approval from the FDEP expressing their satisfaction that we have fulfilled the terms of the Consent Order Agreement and the case against FPUA is closed. Mr. Martin said he thinks this project represents a huge upgrade to not only to our Department, but to FPUA as a whole. He said it provides a much more reliable and efficient treatment process especially during emergency conditions, which we have never had before. It reduces liability by virtually eliminating unnecessary or accidental surface water discharges in the future. The presentation is complete and Mr. Martin said he would be happy to answer any questions from the Board.

Ms. Cavalcanti said she noticed the generator is not way up high above the ground and said she lives over on the island and her air conditioners are very high above the ground.

Mr. Martin said it is on a 6" pedestal, elevated 6" above the floor of the blower room. He said they did install some camera equipment so they have surveillance cameras inside the blower room specifically to keep an eye on the generator that we can remotely log into. The idea is if the storm gets bad enough and the generator is running, we would log into the camera system remotely and if water is sensed and we see the water get to the floor of the generator, we can kill the generator remotely. That would be an extreme storm surge and is not likely to happen, but we never know. We have planned for that contingency.

Ms. Cavalcanti asked about in 2004, how much water got into the IWRP.

Mr. Martin said he was not here in 2004 and is not sure if the storm surge made it up to the blower room.

Ms. Cavalcanti said she can see others are saying none got in there and that is amazing to her because Thumb Point was way under water. She said good answer and asked how loud the generator is.

Mr. Martin said it is pretty loud, it is a two-megawatt generator. He said he measured it on his phone app from about 20 feet away and it was 108 decibels so it is pretty loud. You would definitely need ear protection to be around it.

Ms. Cavalcanti asked if there were any complaints.

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Mr. Martin said it is not too audible from outside the building, it makes a racket for the operators, that is for sure. He said it is a big boy and would run an idle speed of around 2,000 rpms. It is required and is important.

Mayor Hudson asked about the source of the fuel and who would provide it.

Mr. Martin said he will get back to her on that because he is not sure if FPUA has a contract with someone to deliver that kind of bulk fuel, that is not something he would know right now.

Mayor Hudson said obviously FPUA does not have that on the island so we would have private contractors delivering fuel to our home if you have gas and a gas tank. She is wondering if it is the same source.

Mr. Tompeck said he thinks it is and probably the same person that is delivering the diesel to Lift Station A.

Mr. Martin said the normal protocol would be in advance of a storm it would be determined to call for the full 20,000 gallons of diesel.

Mayor Hudson said then we would want to have it full.

Mr. Martin said yes, in being prepared for an event.

Mayor Hudson said it would be 7 ½ days if you are running it 75%.

Mr. Martin said 75% load which we estimate is the entire load that it would be getting in the plant at its currently setup right now with all the machinery running at once.

Mayor Hudson said Ms. Cavalcanti's question about flooding and apparently FPUA has not experienced flooding there even in the worst condition. She said that is why you built it up only a certain height.

Mr. Martin said it was designed to go up 6 inches and obviously we have a camera system that can keep an eye on the blower room itself. He said if we see water in there, we know things are about to get bad. We have the ability to kill the generator remotely and totally kill power for the plant to preserve the generator.

Mayor Hudson said she just wondered why you would not build it up higher anyway just to be safe. She asked if it was because of costs.

Mr. Martin said he is not sure, he could look into that for the Mayor and find out.

Mayor Hudson said she would be curious.

Ms. Cavalcanti said just the way they require all the air conditioning to be way up, it is surprising is all.

Mr. Matthews thanked everyone for the job and that nobody got hurt or injured.

Mr. Tompeck said the next item is requesting a decrease to the Purchase Gas Adjustment and Craig Crawford will make the presentation.

Craig Crawford, Gas Ops Superintendent, said he will present the Natural Gas Rate Stabilization Fund (RSF) update for January 2020. He said staff has rerun the sensitivity analysis which now includes November actuals and preliminary data for December. December brought warmer than normal temperatures across most of the country with natural gas prices at Henry Hub trading lower once again as shown in the graph. The pricing over the last few months has averaged about \$2.55/Dth. Total inventories of gas in underground storage are now at 3,518 Bcf, which is 0.4% below the five-year average and 20.3% above the average we had last year at this time. Mr. Crawford said based on the current NYMEX pricing projections noted in black, we need to make an adjustment to the PGA February 1st to stabilize the RSF to keep it from climbing further above the operating range. He said if we continue at -\$0.15 the RSF is projected to be about \$100,000 above the operating range by September of this year. If the PGA is decreased by \$0.04/ccf February 1st, the RSF would stay about \$50,000 above the operating range until September 2020 when we have a PGP amortization that will come out to around \$50,000 which will bring it right back down into the operating range. If pricing continues to trend down, which is not likely, but he says that with the price of gas today, was \$1.88. We are hoping it gets lower, but we cannot be sure of that. If it does decrease, we can decrease it again as needed maybe around July or August if it continues to stay way above the operating range. Staff recommends approval of a decrease to the PGA of \$0.04 per ccf from -\$0.15 to -\$0.19 per ccf, effective February 1, 2020.

A motion was made by Mayor Hudson, seconded by Mr. Matthews, and unanimously carried to approve a decrease to the Purchased Gas Adjustment (PGA) of \$0.04 per ccf from -\$0.15 per ccf to -\$0.19 per ccf, effective February 1, 2020.

Mr. Tompeck said to add to Craig's presentation, we bought a strip of gas today because it was so low, 200 Dth/day at \$2.19. He said of course it is higher than the quoted price. We have talked about this before, but it is really difficult to figure out what the market is doing. You would have thought over the last week or so as temperatures are plummeting in the Midwest and the northeast, we might have a ripple, but the exact opposite has turned out. Mr. Tompeck said he thinks it is primarily because of how much gas is in storage and how much gas they are producing. He said time to be happy.

Mr. Tompeck said the next item is recommending a decrease of \$1 to the power cost adjustment and Barbara Mika will make the presentation.

Barbara Mika, Director of Financial Services, said she was here to provide information about December's power cost and updated projections through December 2020. She said as you are aware, the Power Cost Adjustment, or PCA, is the mechanism by which FPUA recovers power costs that are in excess of the \$79.52 base power cost, which is included in the base rate. The cost of power purchased from FMPA for the month of December was billed to FPUA at the rate of \$66.11 for 1,000kWh, this is a decrease of \$3.32 as compared to the billing for November. In December, FPUA experienced an under-recovery of power costs from the customer of \$26,029. Cumulatively the over-recovery as of December 31, 2019, was slightly under \$5.2 million. The graph displayed represents three options for changes to the PCA, projected through December 2020. Mrs. Mika said the green line indicates the recommended \$1 decrease. She said also shown in the graph is a gray line which projects no change to the PCA, and the red line which shows what a \$2 decrease would look like. The blue dotted lines mark the acceptable range for the over-collection of PCA. All three projections are very close and point towards the PCA moving back into the acceptable range for the over-collection in April 2020. These projections have been prepared by Raftelis Financial Consultants, which in turn were based on projections prepared by the Florida Municipal Power Agency. Since the November forecast, FMPA's estimate of the cost of purchased power for the upcoming 12 months has decreased by 3.9%. Due to the cumulative over-recovery from FPUA customers, it is the recommendation of staff that the PCA be lowered by \$1 from negative \$10 to negative \$11 effective February 1, 2020.

Mayor Hudson said you are recommending \$1, so a month from now, can we have an update to see if we could consider an additional \$1.

Mr. Tompeck said absolutely, one of the things is the cost from FMPA took a little bit of a ripple last month had to do with some additional cash they needed on hand. He said that may not be a problem in the future so we can certainly look at it again, we look at it every month.

Mayor Hudson said she knows we do and she could go to \$2 today, but if we can go \$1 and then really take a hard look at it in a month to make sure. She said that is kind of what she is thinking.

Mr. Tompeck said that would be fine.

Ms. Cavalcanti said or we could wait until the summer and do it then when everybody would enjoy it.

Mayor Hudson said maybe drop it a lot, right.

Mr. Bey said with the PCA going down as low as it is, would it be prudent to look at actually lowering the base rate. He asked if we are at a point where that is something we might want to consider.

Mr. Tompeck said the answer is yes and he thinks that is certainly the discussion we want to have during the strategic planning because the bump in the road is making sure the City Commission is on board with doing that.

Mayor Hudson said we can have the discussion. She asked if this will make ours -\$11.

Mrs. Mika said yes.

A motion was made by Mayor Hudson, seconded by Mr. Bey, and unanimously carried to approve a decrease to the Power Cost Adjustment (PCA) of \$1 per 1,000kWh, from -\$10 to -\$11 per 1,000kWh, effective February 1, 2020.

Mr. Tompeck said on January 17 the Agricultural and Natural Resources Appropriation Sub Committee unanimously approved House Bill 4389, which is our appropriation request for Septic to Sewer Conversion for Fleetwood Acres. He said the bill was introduced by Representative Omphroy who was sitting in for Representative Johnson who was ill. Bo Hutchinson and Amy Adams represented FPUA and now the bill goes to the full Appropriation Committee for review. We also picked up a Co-Sponsor last week, Cary Pigman who is a representative just outside our area. Mr. Tompeck said he thinks it will be several more weeks, but he thinks it is looking good.

Mr. Tompeck said our new outside Kiosk opened this past weekend on the 6th Street side of the Admin Building. He said it is outside so it can be used 24/7 by our customers.

He said at our next meeting February 4th, we will have an update on AMI for the Board.

Mr. Tompeck said the proposed budget schedule will be sent out to the Board tomorrow and he needs feedback as soon as possible.

Mayor Hudson asked if the House Bill was 4391.

Mr. Tompeck said it is 4389.

Mayor Hudson said she watched the hearing and said they approved a lot of projects.

Mr. Tompeck said they approved all 88 of them and FPUA was ranked 15th. He said they went through 88 projects in about 95 minutes.

January 21, 2020

Page 13

Mayor Hudson said they did call up Amy Adams to talk about it and she was glad Amy and Bo were there. She said Bo waved his approval.

Mr. Tompeck said he waved in support.

Mayor Hudson said yes he waved in support.

Mr. Tompeck said it is an interesting process and we are not really that familiar with it so he thinks it is nice to see how it works. He said any money we can obtain from this will be used wisely.

There being no further business, the meeting was adjourned.

ATTEST:

SECRETARY

CHAIRMAN

D-1

Fort Pierce Utilities Authority

206 South Sixth Street (34950) | PO Box 3191, Fort Pierce, FL 34948-3191 | Phone: 772.466.1600



Board Submission Form

1/31/2020

Department: 35 - Facilities

Board Meeting Date: 02/04/2020

Item Type: Consent, Contract Agreement

Subject: HVAC Parts, Repairs & Replacements - Amendment No. 1

Recommendation:

POA 17-41A: Approve Amendment No. 1 to the HVAC Parts, Repairs & Replacements Contract with Thermal Concepts, Inc. (Thermal), of Davie, Florida, to increase the not to exceed contract amount from \$30,000 to \$40,000 annually.

Reviewed By Attorney: NA (FPUA Standard Contract)

Funds Available From: No Funds Needed Budgeted Contingency

Approvals:

System Director: CISNEROS, JAVIER Jan 30 2020 4:04PM

Director of Finance: MIKA, BARBARA A. Jan 30 2020 5:11PM

Director of Utilities: TOMPECK, JOHN K. Jan 31 2020 7:49AM



Memorandum

TO: John K. Tompeck, P.E., Director of Utilities
THROUGH: Javier Cisneros, P.E., Director of Utility Support Services
FROM: Eric R. Winterstein, CFM, Facilities and Fleet Superintendent
DATE: January 31, 2020
SUBJECT: HVAC Parts, Repairs & Replacements - Amendment No. 1

RECOMMENDATION:

POA 17-41A: Approve Amendment No. 1 to the HVAC Parts, Repairs & Replacements Contract with Thermal Concepts, Inc. (Thermal), of Davie, Florida, to increase the not to exceed contract amount from \$30,000 to \$40,000 annually.

SUMMARY/SUPPORTING INFORMATION

On July 5, 2017, the Board approved the contract with Thermal for HVAC parts, repairs and replacements with a not to exceed amount of \$30,000 annually with four one-year renewal options. Two additional contractors were also awarded contracts. Thermal was issued a work order at the Energy Services Center to repair variable air valves and miscellaneous equipment that are part of the existing Siemens building management program that includes the HVAC. The work scope has increased due to additional repairs. The additional work will be compatible with the new building management system that will go out to bid in this budget year. Thermal has completed 80% of the repairs. Staff's recommendation is for Thermal Concepts to complete the remaining work for continuity.

ALTERNATIVES (IF ANY):

Use one of the other two contractors. This is not recommended because 80% of the work has been completed by Thermal.

ATTACHMENTS:

FPUA Contract Amendment No. 1

Add: The following shall be included as a new paragraph G:

G. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT PUBLICRECORDS@FPUA.COM, (772) 466-1600, OR PO BOX 3191, FORT PIERCE, FL 34948-3191.

To the extent the Contract includes providing services and acting on behalf of a FPUA as provided under section 119.011(2), Florida Statutes, the Contractor agrees to comply with Florida Public Records Law, Chapter 119, Florida Statutes, and shall:

1) Keep and maintain public records required by FPUA to perform the service;

2) Upon request from FPUA's custodian of public records, provide FPUA with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law;

3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to FPUA;

4) Upon completion of the Contract, transfer, at no cost to FPUA, all public records in possession of the company or keep and maintain public records required by FPUA to perform the service. If all public records are transferred to FPUA upon completion of the contract Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor maintains public records upon completion of the contract, it shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to FPUA upon request in a format compatible with FPUA's information technology systems.

Except as provided herein the above referenced Contract shall remain unchanged and in full force and effect.

[signatures are on the following page]

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals to this Contract the day and year set forth below.

Signed, sealed, and delivered in the presence of:

THERMAL CONCEPTS, INC.

BY: [Signature]
Signature/Officer of Firm (Manual)

Lawrence David Maurer
Name (Typed or Printed)

TITLE: President

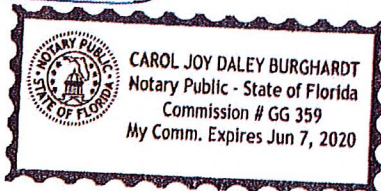
STATE OF: Florida

COUNTY OF: Broward

The foregoing instrument was acknowledged before me this 30 day of Jan, 2020, by

Lawrence D. Maurer, President, of Thermal Concepts, Inc.
Officer of Firm Title Name of Firm
a Florida corporation, on behalf of the corporation.

State
He/She is personally known to me or has produced _____
as identification.



[Signature]
Notary Public
My commission expires: _____

ATTEST:

FORT PIERCE UTILITIES AUTHORITY

Secretary
(FPUA Seal)

BY: _____
Chairman

DATE: _____

APPROVED AS TO FORM & CORRECTNESS:

BY: _____
Fort Pierce Utilities Authority Attorney

D-2

Fort Pierce Utilities Authority

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Board Submission Form

1/31/2020

Department: 66 - Water/WW Engineering

Board Meeting Date: 02/04/2020

Item Type: Consent, Contract Agreement

Subject: Lift Station E - Amendment No. 2 to Specific Authorization TLC 18-01

Recommendation:

POA 14-53: Approve Amendment No. 2 to Specific Authorization No. TLC 18-01 with TLC Diversified Inc., of Palmetto, Florida, to expand the scope of work, increase the not to exceed amount by \$78,058.49 from \$1,236,102.00 to \$1,314,160.49, and to extend contract end date from December 31, 2019, to April 30, 2020.

Reviewed By Attorney: NA (FPUA Standard Contract)

Funds Available From: No Funds Needed Budgeted Contingency

Approvals:

System Director: HUTCHINSON, BOWDOIN G. Jan 31 2020 8:31AM

Director of Finance: MIKA, BARBARA A. Jan 31 2020 8:53AM

Director of Utilities: TOMPECK, JOHN K. Jan 31 2020 8:59AM



Memorandum

TO: John K. Tompeck, P.E., Director of Utilities
THROUGH: Bowdoin G. Hutchinson, P.E., Director of W/WW Systems
FROM: James Carnes, P.E., Supervising Engineer
DATE: January 31, 2020
SUBJECT: Lift Station E - Amendment No. 2 to Specific Authorization TLC 18-01

RECOMMENDATION:

POA 14-53: Approve Amendment No. 2 to Specific Authorization No. TLC 18-01 with TLC Diversified Inc., of Palmetto, Florida, to expand the scope of work, increase the not to exceed amount by \$78,058.49 from \$1,236,102.00 to \$1,314,160.49, and to extend contract end date from December 31, 2019, to April 30, 2020.

SUMMARY/SUPPORTING INFORMATION

On September 18, 2018, the Board approved Specific Authorization (SA) TLC 18-01 with design/build contractor, TLC Diversified Inc. to rehabilitate and increase the wastewater conveyance capabilities of Lift Station E. During the project, several station deficiencies beyond the initial scope of the project were discovered. These deficiencies, as outline in the attached work order directives, required a change in project scope, cost and time.

WORK DIRECTIVE 1

- Additional costs for Hydromatic non-clog Pumps and valves for \$13,638.00
- Additional Floats for \$5,313.27
- Adjustment of the terminal manhole due to conflict for \$3,873.68
- Repair hole in existing 20 inch force main for \$21,884.45

WORK DIRECTIVE 2

- Rehabilitation of existing baffle wall \$33,349.09

The additional work was necessary due to their impact on the overall performance and readiness of the newly rehabilitated station.

Sufficient funds are available in the project's existing budget to accommodate the additional funding request of \$78,058.49 to cover the extra work.

ALTERNATIVES (IF ANY):

Do not approve. This is not recommended because the additional works performed were necessary for the overall performance and effectiveness of the station.

ATTACHMENTS:

Executed Work Order Directive No. 1

Executed Work Order Directive No. 2

Specific Authorization TLC 18-01 Amendment No. 2

AMENDMENT NUMBER 2
FORT PIERCE UTILITIES AUTHORITY
SPECIFIC AUTHORIZATION
NO. TLC-18-01
WITH
TLC DIVERSIFIED, INC.

Effective upon execution, in consideration of the premises and of the mutual covenants and agreements contained herein, the parties hereto agree to amend the above-named Specific Authorization, made on **September 18, 2019** as follows:

Section 6 – Time of Performance

Delete:

Task	Subtask Completion Date
Final Completion	December 31, 2019

Replace with:

Task	Subtask Completion Date
Final Completion	April 30, 2020

Section 7- Method and Amount of compensation

Delete: "Total Project Cost: \$1,236,102.00"

Replace with: Total Project Cost: \$1,314,160.49"

Section 10 - Commencement

Delete: "Firm shall commence upon Notice to Proceed and end on September 30, 2019."

Replace with: "Firm shall commence upon Notice to Proceed and end on April 30, 2020."

Except as provided herein the above referenced Contract shall remain unchanged and in full force and effect.

Work Change Directive No. 1

Date of Issuance: August 23, 2019

Effective Date: August 23, 2019

Project: FPUA Lift Station E Improvements	Owner: Fort Pierce Utilities Authority	Owner's Contract No.: N/A
Contract: FPUA Lift Station E Improvements		Date of Contract: 10/24/18
Contractor: T.L.C Diversified, Inc.		Engineer's Project No.: N/A

Contractor is directed to proceed promptly with the following change(s):

Item No.	Description
1.	Additional material costs (\$13,638.00) for the Hydromatic non-clog submersible sewage pumps and ductile iron pipe and valves.
2.	Additional floats for level control (\$5,313.27). The additional floats were per Owner request.
3.	Additional manhole work (\$3,873.68) to adjust the location of the proposed manhole due to unforeseen conflicts with the existing force main (7 day extension)
4.	Force Main Repairs (\$21,884.45) due to the hole discovered in the existing 20" force main entering the wet well (21 day extension)

Attachments (list documents supporting change):

1. Cost proposal dated November 7, 2018
2. Cost proposal dated January 9, 2019 for the additional floats for level control
3. Cost proposal dated July 11, 2019 for the additional manhole work
4. Cost proposal dated August 9, 2019 for the 20" force main repairs

Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- Nonagreement on pricing of proposed change.
- Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$44,709.40 increase Contract Time 28 (increase)
days

Recommended for Approval by Engineer	Date 8/23/19
Authorized for Owner by:	Date 8/26/19
Received for Contractor by: P.M.	Date 8/26/19

Work Change Directive No. 2

Date of Issuance: December 11, 2019 Effective Date: December 11, 2019

Project: FPUA Lift Station E Improvements	Owner: Fort Pierce Utilities Authority	Owner's Contract No.: N/A
Contract: FPUA Lift Station E Improvements		Date of Contract: 10/24/18
Contractor: T.L.C Diversified, Inc.		Engineer's Project No.: N/A

Contractor is directed to proceed promptly with the following change(s):

Item No.	Description
1.	Additional material and labor costs (\$33,349.09) for rehabilitation of the existing baffle wall in the wet well and HDPE pipe supports in the valve vault.

Attachments (list documents supporting change):

1. Cost proposal dated September 25, 2019

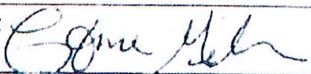
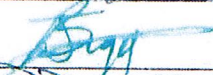
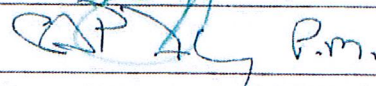
Purpose for Work Change Directive:

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

- Nonagreement on pricing of proposed change.
- Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$33,349.09 increase Contract Time 30 (increase) days

Recommended for Approval by Engineer: 	Date 12/11/19
Authorized for Owner by: 	Date 12/11/19
Received for Contractor by:  P.m.	Date 12/11/19

Expressions

FROM
Hallmark



LPH 1056A

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WELL-MANAGED FORESTS.

Hallmark.com

171 pounds of
food

We at Parkviews Church
and Pantry, would like
to send our very sincere
thank you for your
wonderful donations.
May you all be
Blessed. Thank again
for your love and kindness
towards providing for the
Community. Thank you.

Margueta Phillips
(Pantry Coordinator)



DOING THE
MOST GOOD™

E-2

William Booth, *Founder*
Brian Peddle, *General*
Commissioner Willis Howell, *Territorial Commander*
Lt. Colonel Kenneth Luyk, *Divisional Commander*
Lieutenants Jeff and Sheena Marquis, *Corps Officers*

January 22, 2020

Ft Pierce Utilities Authority
206 S. 6th Street
Ft. Pierce, FL 34950

Dear Friends,

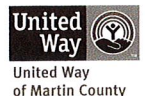
On behalf of our staff and the families receiving new clothing and toys this Christmas we would like to extend our sincerest appreciation to you for supporting our Angel Tree program this year through the adoption of an angel or the gift of a stocking. As you know, the Angel Tree program is supported entirely by the donations of people and organizations like you. With the impact of the hurricanes that affected our area this fall the need was even greater. With your help we were able to provide the joy of waking up to gifts under a tree on Christmas morning to over 1600 children in Martin, St. Lucie, and Okeechobee counties. That makes a total of 692 households touched by your generosity!

We pray God's richest blessings upon you and your families this new year. Thank you for giving helping us to "do the most good".

God bless you!

Lieutenants Jeff and Sheena Marquis
Corps Officers

Martin County Corps, 821 SE Martin Luther King Jr. Blvd., Stuart, FL 34994
Phone: 772/288-1471; Fax: 772/288-4982
Serving Martin, St. Lucie and Okeechobee Counties
www.salvationarmyflorida.org/martincounty



Fort Pierce Utilities Authority

206 South Sixth Street (34950) | PO Box 3191, Fort Pierce, FL 34948-3191 | Phone: 772-466-1600



BOARD SUBMISSION FORM

Department: 21 – Department of Finance

Board Meeting Date: 2/4/20

Item: X Regular Agenda Consent Agenda

Subject: Bill Comparisons for the Month of November 2019

Recommendation:

For information only.

Reviewed By Attorney: Yes X No

Funds Available From: X No Funds Needed Budgeted

Approvals:

System Director: Barbara A. Mika

Director of Financial Services: N/A

Director of Utilities: Gal M. Tompa



Our mission is to provide our customers with economical, reliable and friendly service in a continuous effort to enhance the quality of life in our community.



Fort Pierce Utilities Authority



Memorandum

To:	John K. Tompeck, P.E., Director of Utilities
From:	Barbara A. Mika, CGFO, Director of Financial Services
Date:	January 28, 2020
Subject:	Bill Comparisons for the Month of November 2019

RECOMMENDATION:

For information only.

SUMMARY/SUPPORTING INFORMATION:

Please find the following included in this package:

- Tabular comparison of Florida residential electric rates – current month
- Tabular comparison of Florida residential electric bills – prior vs. current month
- Graphical comparison of Florida residential electric bills for 1,000 kWh – current month
- Graphical comparison of Florida residential electric bills for 2,500 kWh – current month
- Tabular comparison of Treasure Coast electric, water and wastewater bill data combined and current month details
- Utility Bill Tax explanation

Sources:

- Florida residential electric bill data was compiled by the Florida Municipal Electric Association (FMEA).
- Rates, Customer charges, Franchise charges, Gross receipts and Utility taxes for each entity are based on historical and actual bills.

ALTERNATIVES:

None – for information only.

COMPARISON OF RESIDENTIAL ELECTRIC RATES COMPILED BY FLORIDA MUNICIPAL ELECTRIC ASSOCIATION, INC. - TALLAHASSEE, FLORIDA

November 2019		1,000 KWH				***	1,200 KWH			***	2,500 KWH			***	
CITY	Customer Charge	Base Rate (Includes Customer Charge)	Fuel or Cost Adjustment	Total	Total with franchise or transfer fee and storm hardening fee	Base Rate (Includes Customer Charge)	Fuel or Cost Adjustment	Total	Total with franchise or transfer fee and storm hardening fee	Base Rate (Includes Customer Charge)	Fuel or Cost Adjustment	Total	Total with franchise or transfer fee and storm hardening fee	Additional Tax	
ALACHUA		9.14	102.54	10.75	113.29		123.12	12.90	136.02		257.80	26.88	284.68	10%	
BARTOW		8.70	59.40	40.11	99.51		69.54	48.13	117.67		135.45	100.28	235.73	10%	
BLOUNTSTOWN		3.50	118.85	0.00	118.85		142.62	0.00	142.62		297.13	0.00	297.13	5%	
BUSHNELL		7.40	100.65	17.00	117.65		118.78	20.40	139.18		236.63	42.50	279.13	10%	
CHATTAHOOCHEE		6.50	95.10	19.92	115.02		112.82	23.90	136.72		228.00	49.80	277.80	NONE	
CLEWISTON		6.50	93.20	11.47	104.67		110.54	13.76	124.30		223.50	28.68	252.18	10%	
FORT MEADE		12.96	94.56	26.00	120.56		112.88	31.20	144.08		231.96	65.00	296.96	10%	
FORT PIERCE		6.01	116.84	-8.00	108.84		140.56	-9.60	130.96		294.80	-20.00	274.80	10%	
GAINESVILLE	G	15.00	93.13	38.50	131.63		112.88	46.20	159.08		241.19	96.25	337.44	10%	
GREEN COVE SPRINGS		12.00	95.00	19.00	114.00		112.40	22.80	135.20		225.50	47.50	273.00	NONE	
HAVANA		6.00	89.50	5.65	95.15		106.20	6.78	112.98		214.75	14.13	228.88	NONE	
HOMESTEAD	G	5.60	77.60	36.63	114.23		92.00	43.96	135.96		185.60	91.58	277.18	10%	
JACKSONVILLE	G	5.50	76.00	32.50	108.50		90.10	39.00	129.10		181.75	81.25	263.00	10%	
JACKSONVILLE BEACH		4.50	88.07	21.84	109.91		104.78	26.21	130.99		213.43	54.60	268.03	NONE	
KEY WEST	G	18.00	143.90	-16.96	126.94		169.08	-20.35	148.73		332.75	-42.40	290.35	NONE	
KISSIMMEE	G	10.17	133.27	-34.64	98.63	109.69	173.07	-41.57	131.50	144.77	349.55	-86.60	262.95	8%	
LAKE WORTH	G	10.53	72.21	35.78	107.99		90.01	42.93	132.94		205.71	89.45	295.16	10%	
LAKELAND	G	11.00	64.77	32.75	97.52		76.96	39.30	116.26		162.32	81.88	244.20	10%	
LEESBURG		12.20	102.94	10.00	112.94		125.45	12.00	137.45		271.76	25.00	296.76	10%	
MOORE HAVEN		8.50	83.30	16.40	99.70		98.26	19.68	117.94		195.50	41.00	236.50	10%	
MOUNT DORA		10.17	55.98	58.65	114.63		65.14	70.38	135.52		124.70	146.63	271.32	10%	
NEW SMYRNA BEACH	G	5.65	82.10	22.68	104.78		97.39	27.22	124.61		196.77	56.70	253.47	9.25%	
NEWBERRY		8.50	109.50	5.00	114.50		129.70	6.00	135.70		261.00	12.50	273.50	10%	
OCALA		15.00	102.51	14.00	116.51		120.01	16.80	136.81		233.78	35.00	268.78	10%	
ORLANDO	G	12.50	77.48	32.02	109.50		94.48	38.42	132.90		204.95	80.05	285.00	10%	
QUINCY		6.00	98.41	20.10	118.51		116.89	8.64	125.53		237.03	18.00	255.03	10%	
ST. CLOUD	G	13.00	80.58	33.30	113.88		98.26	39.96	138.22		213.15	83.25	296.40	8%	
STARKE		N/A	75.95	21.17	97.12		96.00	25.40	121.40		230.02	52.93	282.95	10%	
TALLAHASSEE	G	7.92	81.20	29.39	110.59		95.86	35.27	131.13		191.12	73.48	264.60	10%	
WAUCHULA		12.75	95.65	8.00	103.65		114.23	9.60	123.83		235.00	20.00	255.00	10%	
WILLISTON		8.00	89.84	9.40	99.24		106.21	11.28	117.49		212.60	23.50	236.10	5%	
WINTER PARK		16.98	83.22	24.99	108.21	114.70	100.90	31.99	132.89	140.86	215.82	77.48	293.3	310.90 APPL	
FL POWER & LIGHT *	G	8.28	74.23	22.27	96.50	102.29	89.54	28.72	118.26	125.36	188.99	70.68	259.67	275.25 APPL	
GULF POWER *	G	19.20	103.17	30.47	133.64	141.66	119.96	36.56	156.52	165.91	229.13	76.18	305.31	323.63 TAXES	
DUKE ENERGY*	G	9.66	88.48	36.98	125.46	132.99	107.50	46.38	153.87	163.10	231.10	107.45	338.55	358.86 ADD	
TAMPA ELECTRIC**	G	15.12	66.53	29.13	100.99	107.05	78.81	36.96	122.16	129.49	158.65	87.83	259.81	275.40 FEES	
FLORIDA PUBLIC UTILITIES-NE*	G	14.69	35.26	95.26	132.06	139.98	42.00	116.81	160.65	170.29	85.79	256.90	346.53	367.32 TAXES	
FLORIDA PUBLIC UTILITIES-NW*	G	14.69	35.26	95.26	132.06	139.98	42.00	116.81	160.65	170.29	85.79	256.90	346.53	367.32 TAXES	

*Rates for municipal utilities INCLUDE payment-in-lieu of tax to the city's general fund. Rates for investor-owned utilities DO NOT INCLUDE franchise fee payments, which average 6% across Florida. G = Generating utility. **Total includes conservation, capacity, environmental, refund credit (if applicable). ***Total include 6% franchise fee for IOUs and storm hardening fee. For municipal utilities, total include actual transfer payment.

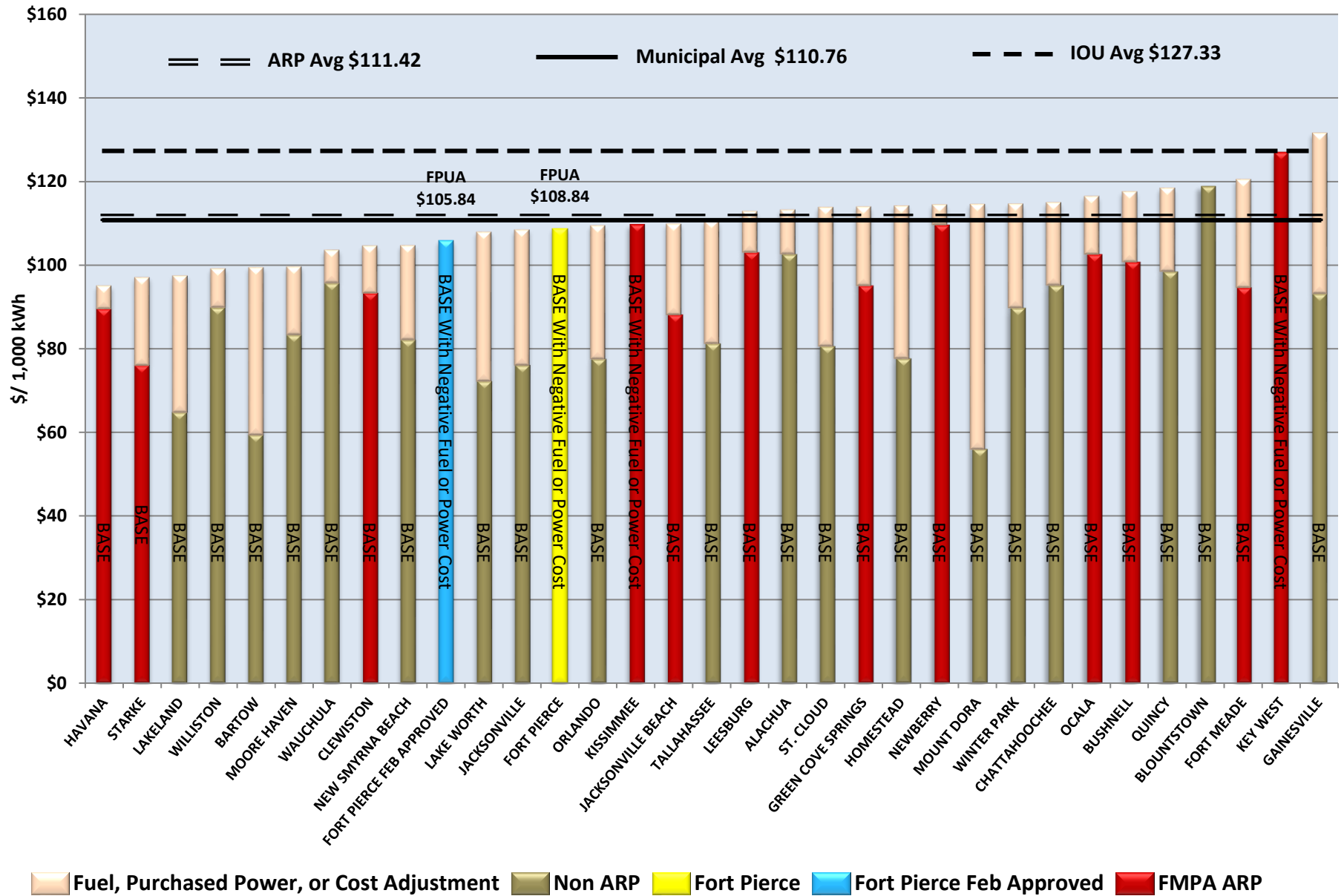
FMEA Residential Electric Rate Report

1,000 kWh

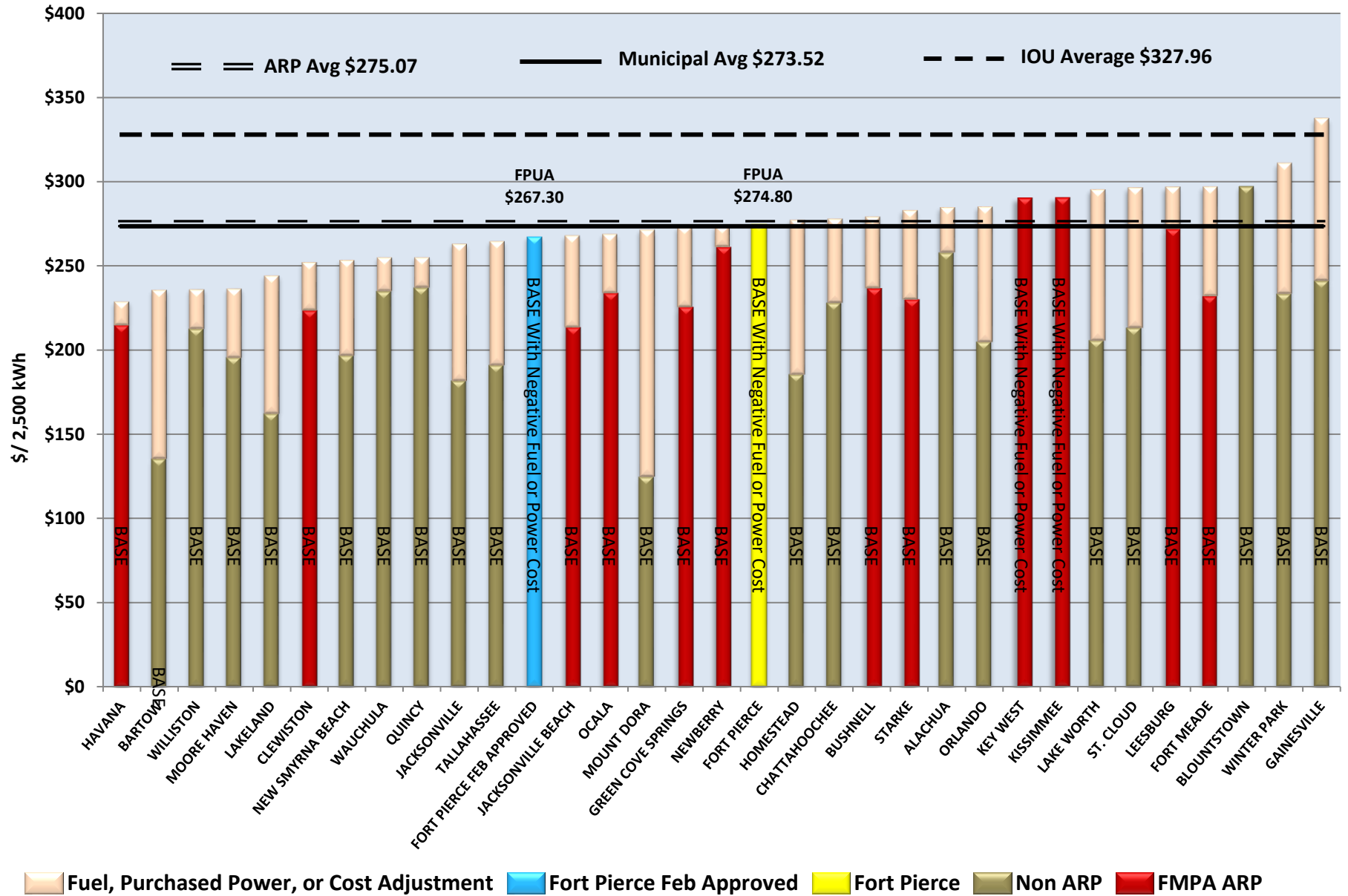
October 2019 vs November 2019

<u>CITY</u>		<u>October</u>	<u>November</u>	<u>INCREASE (DECREASE)</u>
FMPA ARP CITIES:				
BUSHNELL	City	113.05	117.65	4.60
CLEWISTON	City	105.24	104.67	(0.57)
FORT MEADE	City	123.56	120.56	(3.00)
FORT PIERCE	Utility	108.84	108.84	-
GREEN COVE SPRINGS	City	114.00	114.00	-
HAVANA	City	103.81	95.15	(8.66)
JACKSONVILLE BEACH	City	86.07	109.91	23.84
KEY WEST	Utility	126.94	126.94	-
KISSIMMEE	Utility	109.23	109.69	0.46
LEESBURG	City	112.94	112.94	-
NEWBERRY	City	89.50	114.50	25.00
OCALA	City	116.51	116.51	-
STARKE	City	94.85	97.12	2.27
NON-ARP CITIES:				
ALACHUA	City	113.29	113.29	-
BARTOW	City	101.25	99.51	(1.74)
BLOUNTSTOWN	City	118.85	118.85	-
CHATTAHOOCHEE	City	107.57	115.02	7.45
GAINESVILLE	City	131.63	131.63	-
HOMESTEAD	City	114.23	114.23	-
JACKSONVILLE	Utility	108.50	108.50	-
LAKE WORTH	City	107.99	107.99	-
LAKELAND	City	97.52	97.52	-
MOORE HAVEN	City	97.40	99.70	2.30
MOUNT DORA	City	114.63	114.63	-
NEW SMYRNA BEACH	Utility	104.78	104.78	-
ORLANDO	Utility	109.50	109.50	-
QUINCY	City	118.51	118.51	-
ST. CLOUD	City	113.88	113.88	-
TALLAHASSEE	City	110.59	110.59	-
WAUCHULA	City	98.90	103.65	4.75
WILLISTON	City	98.19	99.24	1.05
WINTER PARK	City	114.70	114.70	-
INVESTOR-OWNED:				
FL POWER & LIGHT *		97.40	96.50	(0.90)
GULF POWER *		133.64	133.64	-
DUKE ENERGY*		125.46	125.46	-
TAMPA ELECTRIC**		100.99	100.99	-
FLORIDA PUBLIC UTILITIES-NE*		132.06	132.06	-
FLORIDA PUBLIC UTILITIES-NW*		132.06	132.06	-

Residential Electric Bill Comparison (1,000 kWh) - November 2019



Residential Electric Bill Comparison (2,500 kWh) - November 2019



Treasure Coast Utility Bill Comparison November 2019

Utility	Consumption	Total Utility Bill *					
		Fort Pierce	Fort Pierce**	Port St. Lucie***	St. Lucie County***	Vero Beach***	Martin County***
Electric	1,000 kWh	\$116.48	\$107.35	\$114.07	\$103.91	\$113.89	\$104.96
Water	6,000 gallons	\$39.89	\$39.89	\$38.05	\$47.68	\$22.58	\$31.17
Wastewater	6,000 gallons	\$49.66	\$49.66	\$63.35	\$68.18	\$41.43	\$45.03
Totals		\$206.03	\$196.90	\$215.47	\$219.77	\$177.90	\$181.16

* Total utility bill amounts include all taxes, fees and charges and have been verified to actual or historical utility bills for homes with average electric, water and sewer usage.

** Utility Bill for approximately 1200 customers who reside inside city limits and have electric service provided by FPL.

*** Electric service in this comparison is provided by FPL.

SLC Utilities and Martin County Utility customers pay no utility tax or fees.

**Fort Pierce / Port St. Lucie / St. Lucie County / Vero Beach / Martin County
Utility Services, Taxes and Fees Comparison**

November 2019	FORT PIERCE		FORT PIERCE FPL		PORT ST. LUCIE		ST. LUCIE COUNTY		VERO BEACH		MARTIN COUNTY	
Customer charge		\$ 6.01		\$ 8.28		\$ 8.28		\$ 8.28		\$ 8.28		\$ 8.28
Fuel:												
First 1,000kWh	\$ (0.00800)	(8.00)	\$0.02227	\$ 22.27	\$0.02227	\$ 22.27	\$0.02227	\$ 22.27	\$0.02227	\$ 22.27	\$0.02227	\$ 22.27
Over 1000 kWh at			\$0.03227	\$ -	\$0.03227	\$ -	\$0.03227	\$ -	\$0.03227	\$ -	\$0.03227	\$ -
Non-fuel:												
Tier 1	\$ 0.10822	\$ 81.17	\$0.06685	66.85	\$0.06685	66.85	\$0.06685	66.85	\$0.06685	66.85	\$0.06685	66.85
Tier 2	\$ 0.11864	29.66	\$0.07740	-	\$0.07740	-	\$0.07740	-	\$0.07740	-	\$0.07740	-
Electric service amount		108.84		97.40		97.40		97.40		97.40		97.40
Storm charge		-	(0.000900)	(0.90)	(0.000900)	(0.90)	(0.000900)	(0.90)	(0.000900)	(0.90)	(0.000900)	(0.90)
Gross receipts tax		2.79		2.48		2.48		2.47		2.48		2.47
Franchise charge		-	-	-	0.0618	6.11	0.0500	4.94	0.0600	5.94	0.0605	5.99
Utility tax		4.85		8.37		8.98		-		8.97		-
ELECTRIC TOTAL		\$ 116.48		\$ 107.35		\$ 114.07		\$ 103.91		\$ 113.89		\$ 104.96
Customer charge		\$ 14.30		\$ 14.30		\$ 9.62		\$ 20.41		\$ 13.60		\$ 17.61
Water usage:												
Tier 1	\$ 3.66	\$ 10.98	\$ 3.66	\$ 10.98	\$ 4.51	\$ 22.55	\$ 3.66	\$ 18.30	\$ 0.83	\$ 4.15	\$ 2.26	\$ 13.56
Tier 2	\$ 3.66	\$ 10.98	\$ 3.66	10.98	\$ 5.88	5.88	\$ 6.45	6.45	\$ 2.78	2.78		
Surcharge/Billing charge		-		-	0.0%	-		2.52	\$ 5.56	-		-
Utility tax	10.0%	3.63	10.0%	3.63	\$19.98000			-	10.0%	2.05		-
WATER TOTAL		\$ 39.89		\$ 39.89		\$ 38.05		\$ 47.68		\$ 22.58		\$ 31.17
Customer charge		\$ 15.76		\$ 15.76		\$ 16.61		\$ 24.32		\$ 19.89		\$ 18.27
Wastewater gallons billed:	\$ 5.65	33.90	\$ 5.65	33.90	\$ 7.79	46.74	\$ 7.31	43.86	\$ 7.31	21.54	\$ 4.46	26.76
Surcharge/Billing Charge		-		-		-		-		-		-
Franchise charge		-		-		-		-	0.0%	-		-
WASTEWATER TOTAL		\$ 49.66		\$ 49.66		\$ 63.35		\$ 68.18		\$ 41.43		\$ 45.03
		\$ 206.03		\$ 196.90		\$ 215.47		\$ 219.77		\$ 177.90		\$ 181.16

Non-Fuel Tiers (Electric):

Tier 1	0 - 750kWh	0 - 1,000kWh	0 - 1,000kWh	0 - 1,000kWh	0 - 1,000kWh	0 - 1,000kWh
Tier 2	> 750kWh	> 1,000kWh	> 1,000kWh	> 1,000kWh	> 1,000kWh	> 1,000kWh

Water Usage Tiers:

Tier 1 (Gallons)	1,000-3,000	1,000-3,000	0-5,000	0-5,000	0-5,000	0-10,000
Teir 2 (Gallons)	4,000-10000	4,000-10000	5,001-12,000	5,001-10,000	5,001-15,000	

UTILITY BILL TAX EXPLANATION

Fort Pierce Utilities Authority does not charge a separate franchise fee to customers inside city limits, however a distribution of 6% on the revenues billed are paid to the city each year. The 6% distribution is built into the base rate for all services billed.

Gross Receipts Tax is a tax imposed on gross receipts from the sale, delivery, or transportation of natural gas, manufactured gas, or electricity to a retail consumer in Florida. Gross receipts tax is customarily recovered from the consumer and is paid to the Florida Department of Revenue by all utilities distributing natural gas or electric services as payments are applied to customers' accounts.

Gross receipts is calculated on the Total Electric Service amount which includes Customer Charge, Fuel Charge (Power Cost Adjustment or PCA), Non-fuel charges (Consumption) and the Storm Charge. Fort Pierce Utilities Authority and Vero Beach Utilities do not have a Storm Charge.

Municipal Public Service Tax is locally imposed and administered by municipalities and charter counties under Chapter 166, Florida Statutes. This tax is charged on the customers' bill on the sale of electricity and water. The base for the **10%** tax varies by utility as follows:

- **FPUA** – bills this tax as “City Utility Tax Electric” to customers inside city limits; base consists of the Customer Charge + Non-Fuel (inclusive of the related Gross Receipts Tax), less the Utility Tax Exemption (\$71.35).
- **FPL** – bills this tax as “Utility Tax” to customers inside city limits; base consists of the Customer Charge + Non-Fuel + Storm Charge + .00739/ kWh, the related Gross Receipts Tax, plus the Franchise fee.
- **Vero Beach Utilities** – bills this tax as “Utility Tax” on water usage to customers inside city limits at a rate of 10%.

Franchise Charge is a contractual charge with municipalities and county governments for the right to service electric customers in that territory. It is calculated differently depending upon the agreement between the service provider and the governing agency.

- **FPUA** – charges Franchise Fees outside of the city limits to customers in St Lucie Village and St. Lucie County. The base for calculating franchise fees consists of Total Electric Service, 10% Surcharge and Gross Receipts recovery.
 - St Lucie County franchise fees are 5%.
 - St. Lucie Village franchise fees are 8%.
- **FPL** – bills **Port St. Lucie** customers a “Franchise Charge” – calculated at 6.0% of Total Electric Service, Storm Charges and Gross Receipts Tax. Fees collected are paid to the city of Port St Lucie.
- **FPL** bills **Vero Beach Utilities** customers a “Franchise Charge” – 6.0% of Total Electric Service, Storm Charges and Gross Receipts Tax. Fees collected are paid to the city of Vero Beach.
- **FPL** bills **St. Lucie County** customers a “Franchise Charge” – 5.0% of Total Electric Service, Storm Charges and Gross Receipts Tax. Fees collected are paid to St. Lucie County.
- **FPL** bills **Martin County** customers a “Franchise Charge” – 6.1% of Total Electric Service, Storm Charges and Gross Receipts Tax. Fees collected are paid to Martin County.



Fort Pierce Utilities Authority
"Committed to Quality"
206 South Sixth Street (34950)
Post Office Box 3191
Fort Pierce, Florida 34948-3191
(772) 466-1600

BOARD SUBMISSION FORM

Department: 56 - Electric and Gas Engineering

Board Meeting Date: 2/4/2020

Item: Regular Agenda Consent Agenda

Subject: Joint Use and Pole Attachments

Recommendation:

For Information Only.

Reviewed By Attorney: Yes No

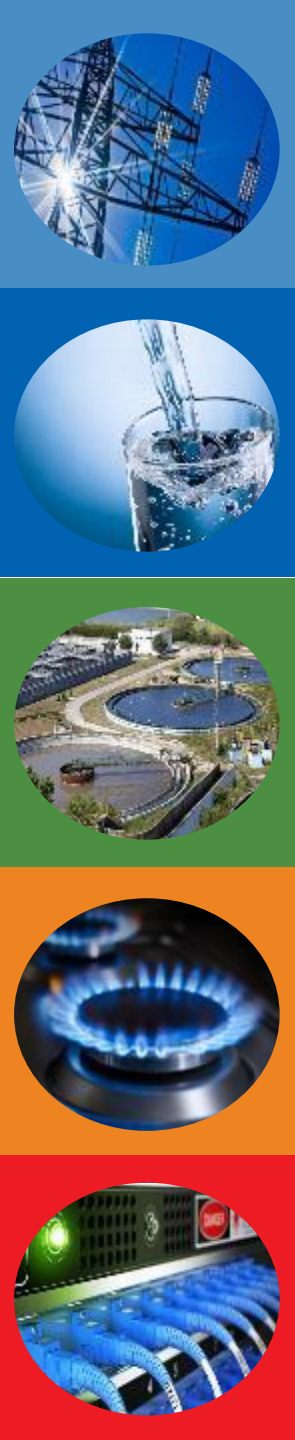
Funds Available From: No Funds Needed Budgeted

Approvals:

System Director: 

Director of Financial Services: N/A

Director of Utilities: 



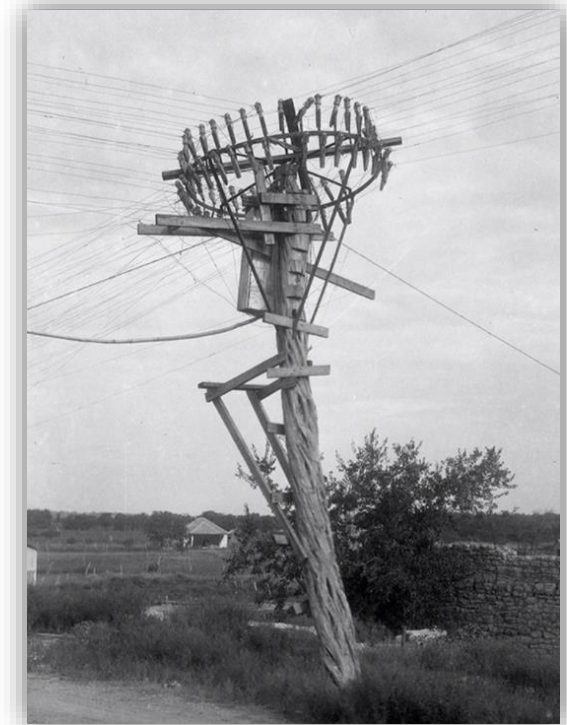
FPUA
COMMUNITY PROUD

Joint-Use and Pole Attachments

Telephone and Power Industry History

Reasons for Joint-Use

- Economic Efficiency
- Public Purpose
- Worker Safety
- Right-of-Way Requirements
- Minimize visual impact of two separate pole networks; and minimize roadway hazards



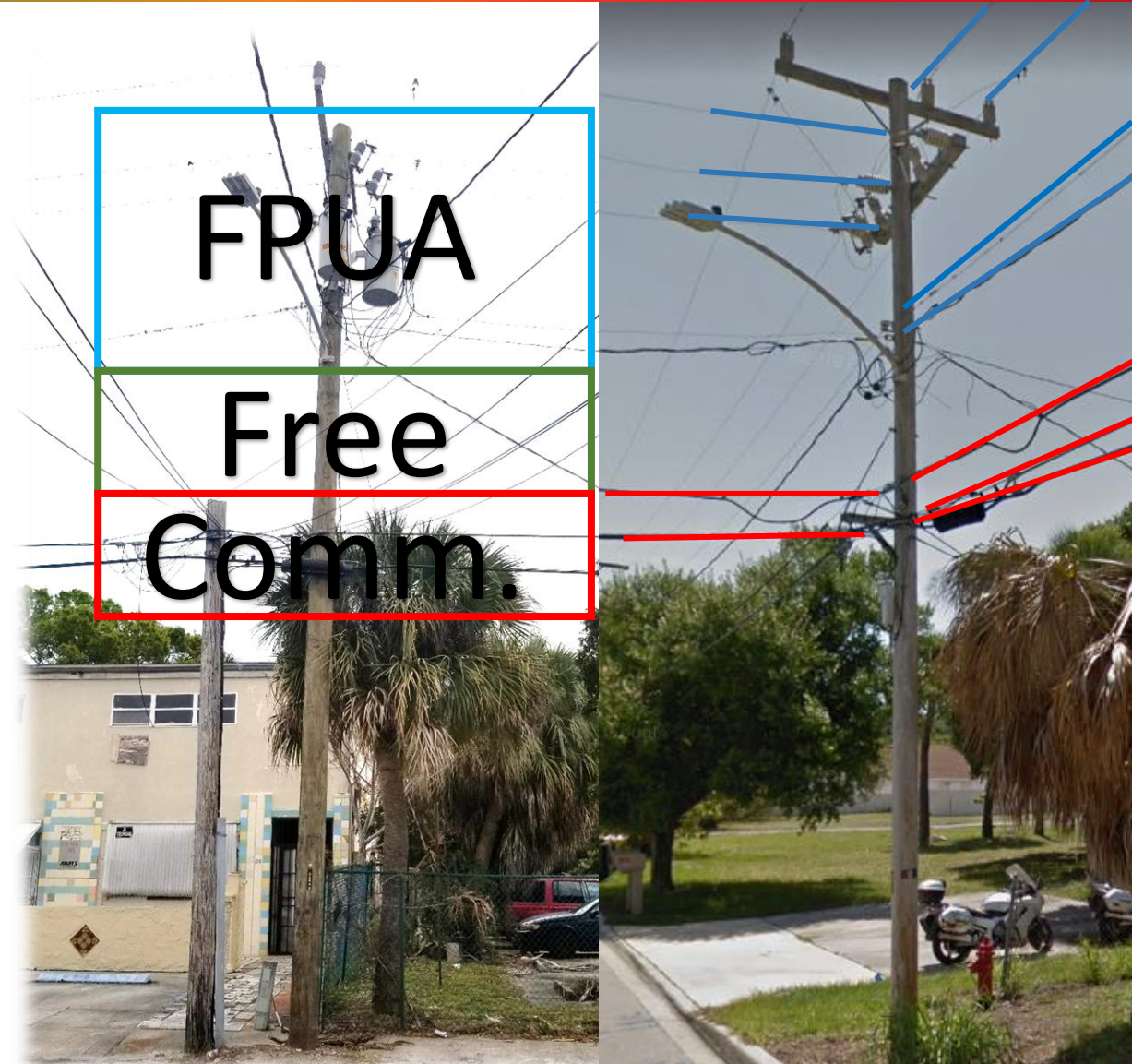
Communication and Power Industry Cooperation

What is Joint-Use?

- Sharing of utility infrastructure by two or more entities that provide services to the same geographical area
- Typically between electric and communication

Pole Attachment

- Different because there is one owner and attachers that also use the pole through agreement/contract



- Regulates interstate and international communications by radio, television, wire, satellite, and cable in all 50 states, DC, and U.S. territories.
- Overseen by Congress and responsible for implementing and enforcing America's communications law and regulations.



Federal Regulation of Pole Attachments

- Pole Attachment Act (PAA): IOU's
- Section 224 of Communications Act of 1978; re-enacted and extended in 1996 (47 U.S.C. 224)
- “Pole Attachment” – 47 U.S.C. 224(a)(4)
 - The term ‘pole attachment’ means any attachment by a **cable television system or provider of telecommunications service** to a pole, duct, conduit, or right-of-way **owned or controlled by a utility.**
- FCC Pole Attachment Rate Assumptions
 - Basic assumption is utility already has need for pole, so attachment rates should only be the additional cost
 - National Broadband Plan – FCC concluded that lower rates equal lower deployment costs which expands broadband

Federal Law

1978 Pole Attachment Act – 47 U.S.C. 224:

- Protects “Cable Television Systems” Only

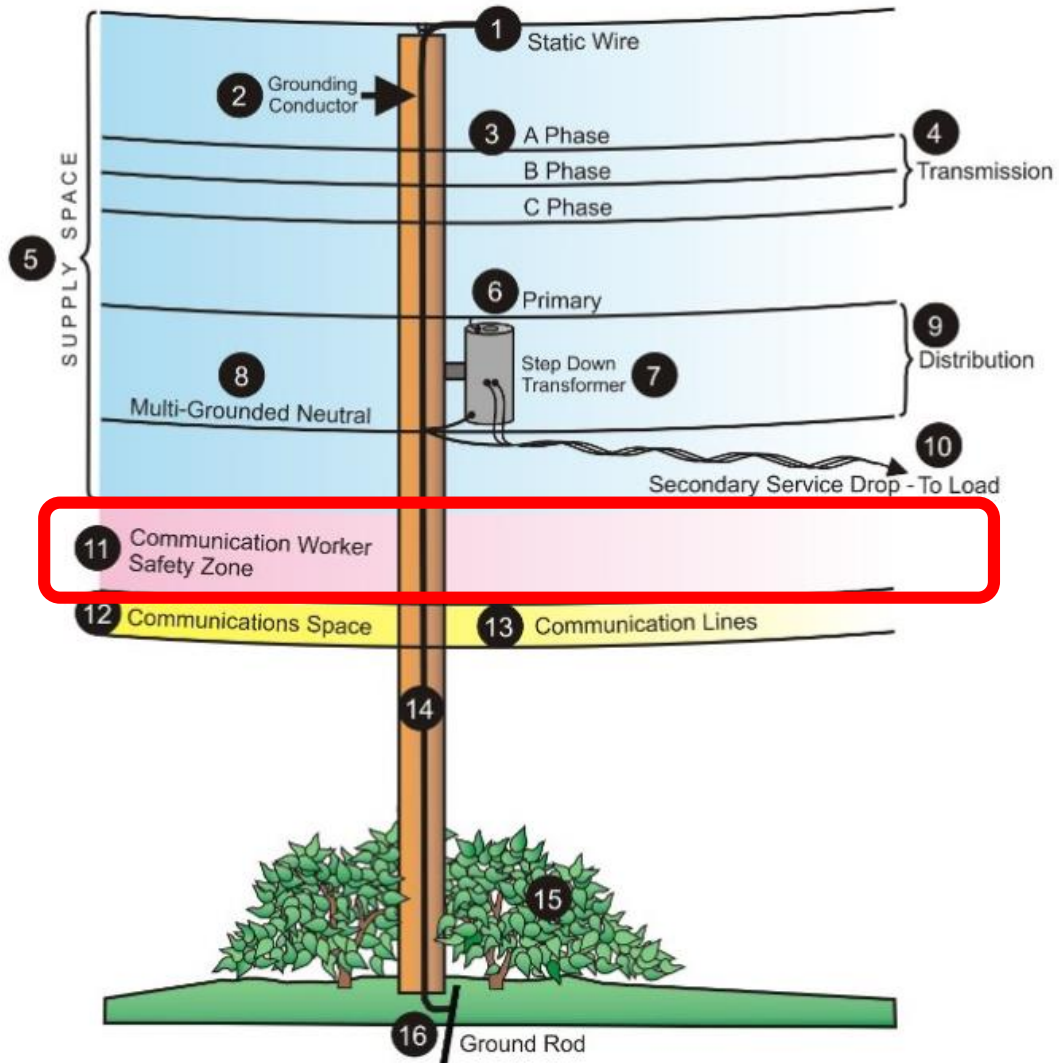
Telecommunications Act of 1996 – Amends 224

- To mandate access to poles, conduits and rights-of-way
- Extends protections to providers of telecommunications service, including wireless

Municipal Exemption

- Gives public power utilities far greater flexibility and discretion than FCC rules in processing applications and completing make-ready work (Federal, some states incorporate all utilities)
- Public power can develop a single rate for all similar types of attachments
 - APPA's shared-cost recovery formula allocates safety space to all users of the pole as common space and apportions the common space evenly among all pole users, including the pole owner
- FCC has recommended that Congress remove the municipal exemption

Pole Clearances

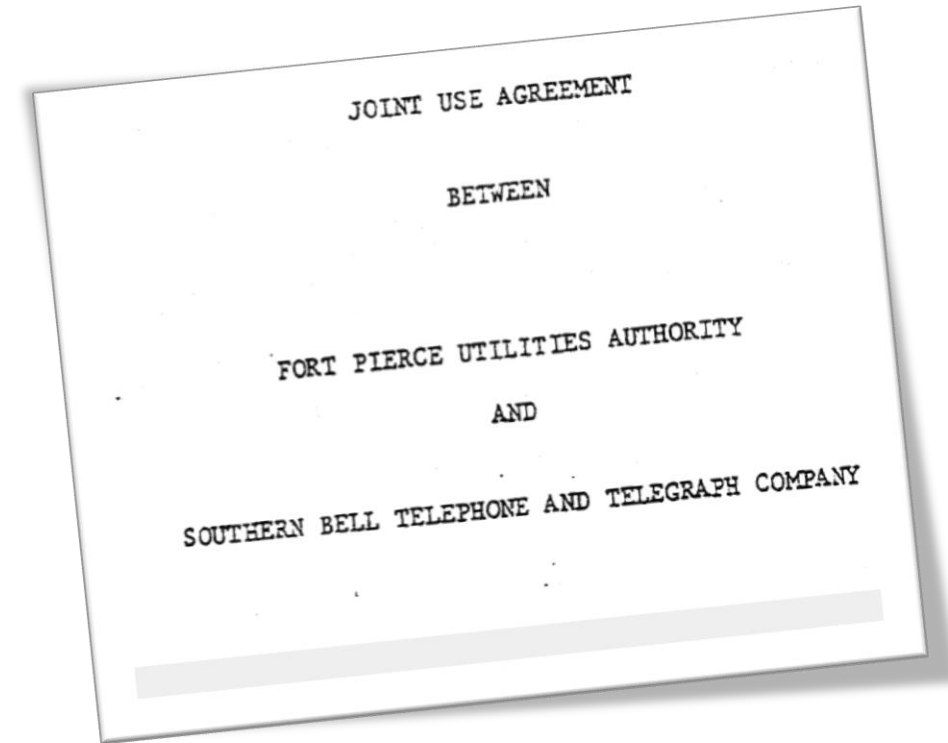


http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0300-0399/0337/Sections/0337.401.html

Joint-Use Agreement

AT&T (Southern Bell Telephone and Telegraph Company) – 1977 Joint Use Agreement

- Both parties own poles
- Standard space: FPUA – upper 6 ft., AT&T – 4 ft.
- Objective %: 52.5% of ownership for FPUA, 47.5% of ownership for AT&T
- Payments based on actual ownership of total poles in system vs. required for break-even
 - \$22.15 for each pole under required ownership
 - Adjustment rate subject to renegotiation
- Total: 9537 (52.5% = 5007, 47.5% = **4530**)
- FPUA: 5426
- AT&T: **4111**
- **419** pole deficit by AT&T in 2018; AT&T billed \$9,424.89
- No shared poles with FP&L

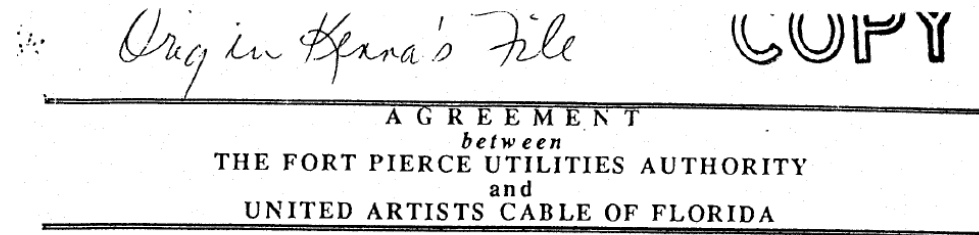


FPUA/Comcast Agreement

Comcast (United Artists Cable of Florida) 1991 – Attachment Agreement

- Licensee to obtain permit to attach
- Pay \$3.59 per pole semi-annually
- 2019 - 5,720 poles @ \$3.59 each = \$20,534.80 (semi-annual)
- **2015 FMPA attempted to re-negotiate with Comcast for 4 member utilities. Comcast not responsive.**

- APPA Shared-Cost Rate \$48.50
- FCC Cable Rate \$12.72



THIS AGREEMENT made this 4th day of June, ¹⁹⁹¹~~1990~~, between FORT PIERCE UTILITIES AUTHORITY, a municipal corporation under the laws of the State of Florida, hereinafter called "Licensor," and MICRO CABLE COMMUNICATIONS CORP. d/b/a UNITED ARTISTS CABLE OF FLORIDA, a Washington corporation, hereinafter called "Licensee,"

Inventory Audit

- To be complete ever 5-years
- No record of being completed
- Joint effort with AT&T in process

Permitting and Inspection

- No record of being completed

Update Agreements and Rates

- 1977 and 1991



***Never Neglect an
Opportunity For Improvement***

*Opportunity For Improvement
Never Neglect an*

Outlook, New Issues and Approaches

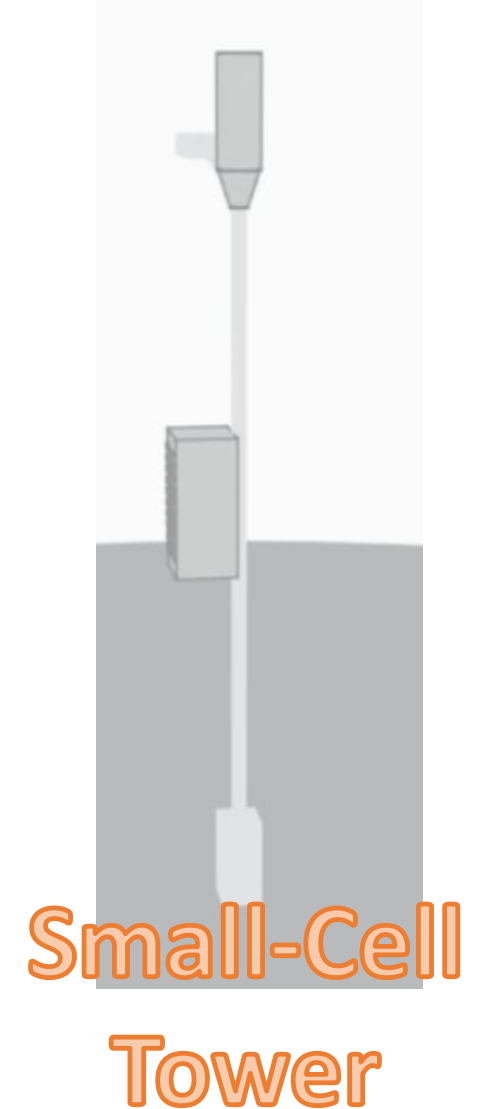
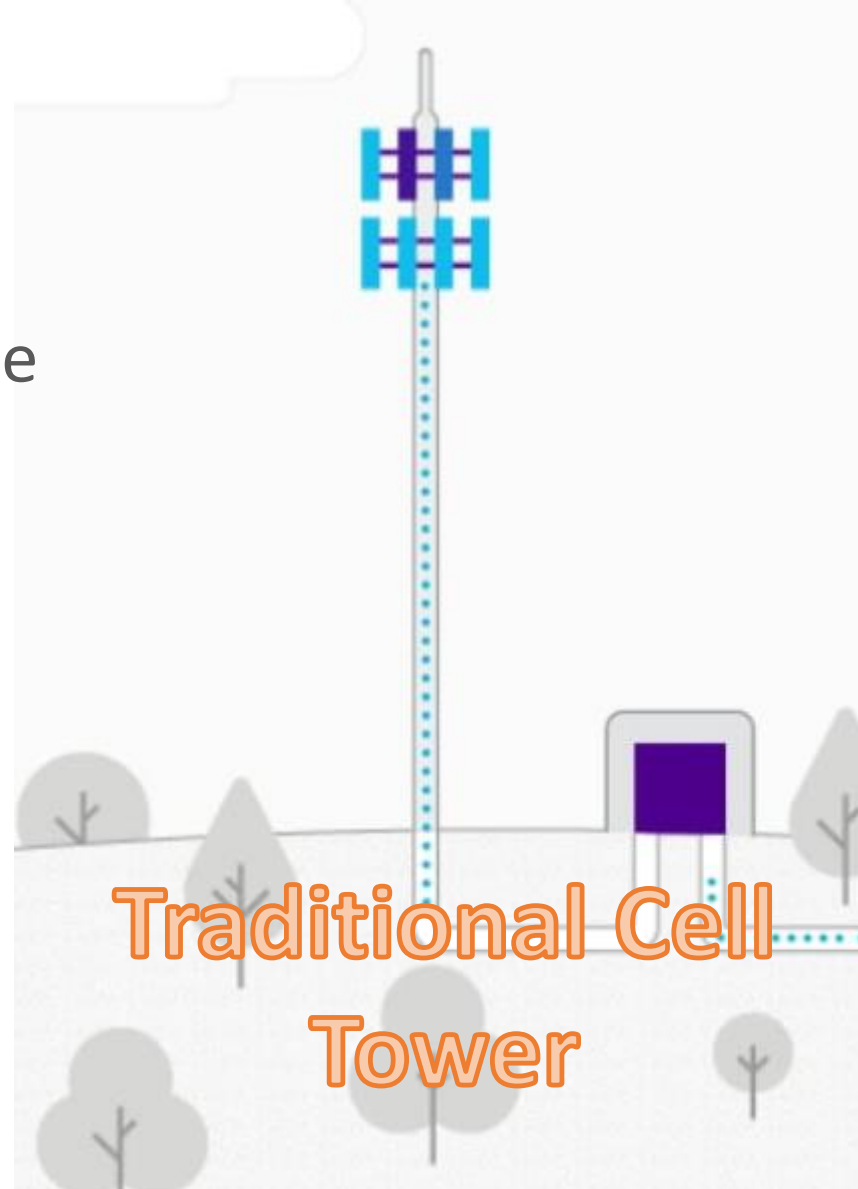
- FCC – Rates and Rules
- FCC recommended in NBP that Congress remove municipal exemption
- Broadband Deployment
- Pending Explosive Growth in 5G Technology
 - More antenna with smaller service area
 - Large Scale Build-Outs
 - Will be able to handle 1000 times more traffic



Small Cell – Changes to Attachments

Small Cell and Distributed Antenna Systems

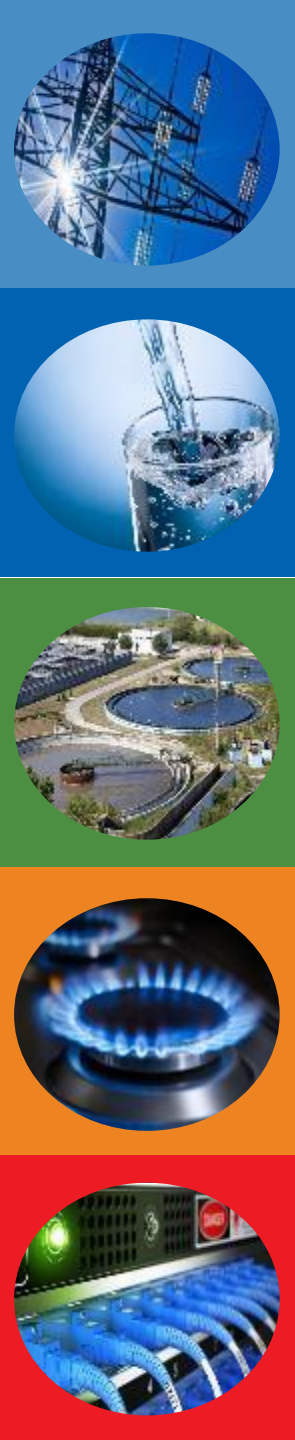
- Wireless carriers are increasingly looking to place wireless devices on utility poles and street lights
- Operational Issues
 - Safety, interference, space, power
- Rate Issues
 - More space



Small Cell Installations



Questions ?



FPUA
COMMUNITY PROUD

AMI Update

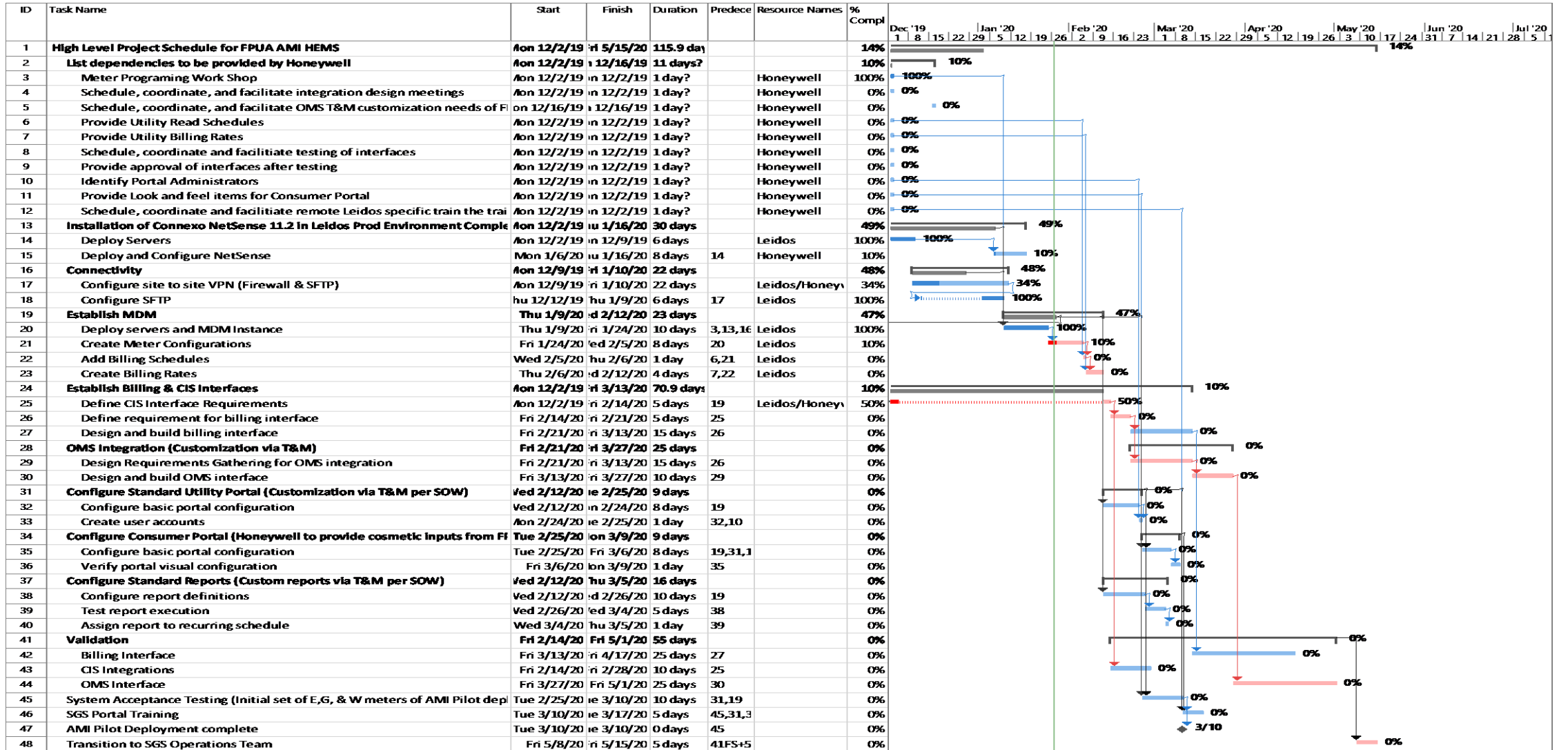
- Contract Approval November 5, 2019
- Met with Partners Honeywell/Elster and Leidos – December 2019
to create Master Schedule

Honeywell

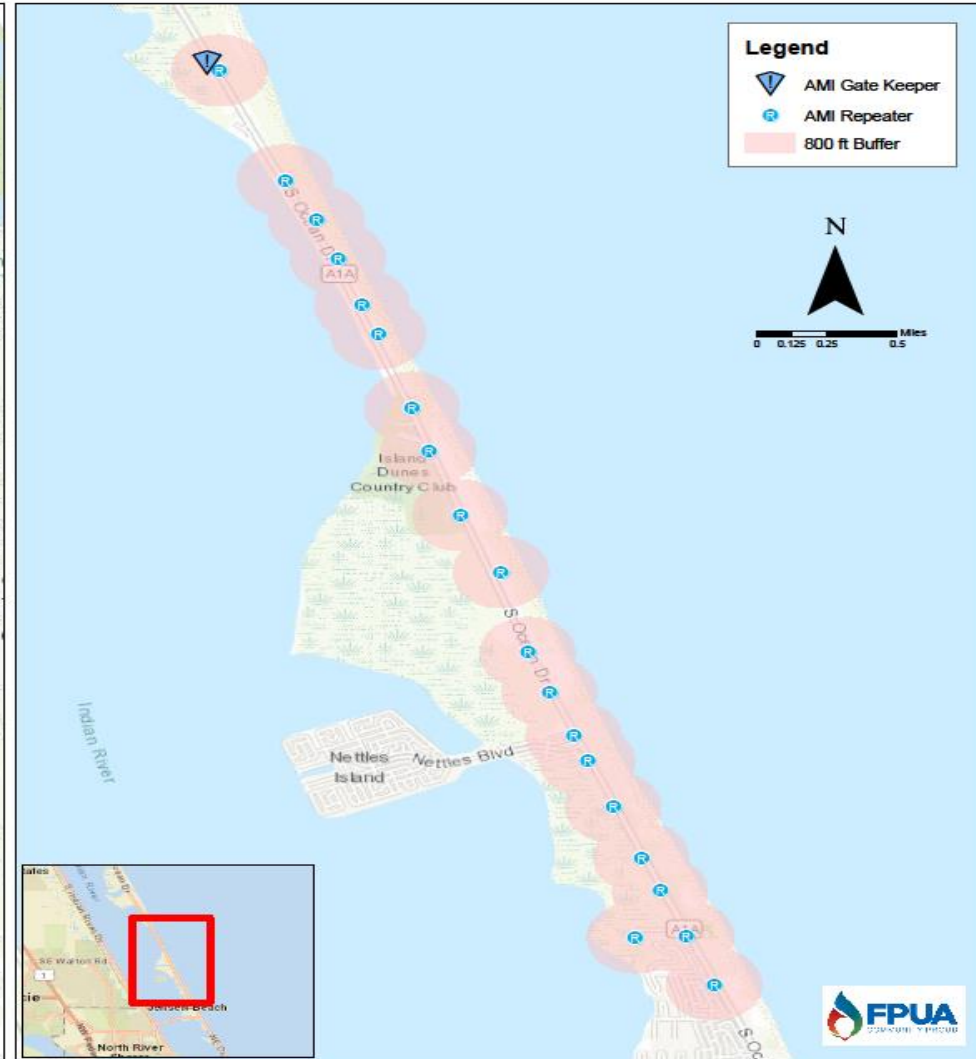
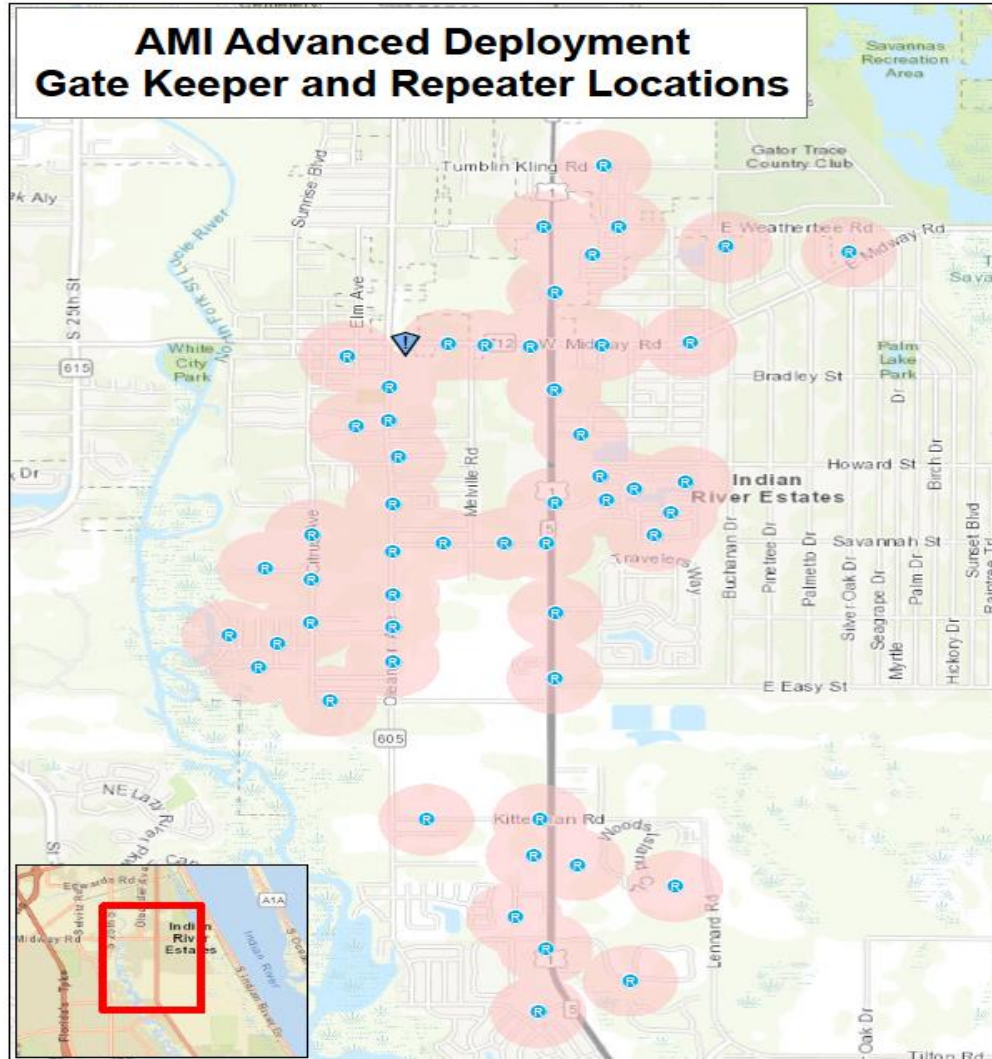
 **leidos**



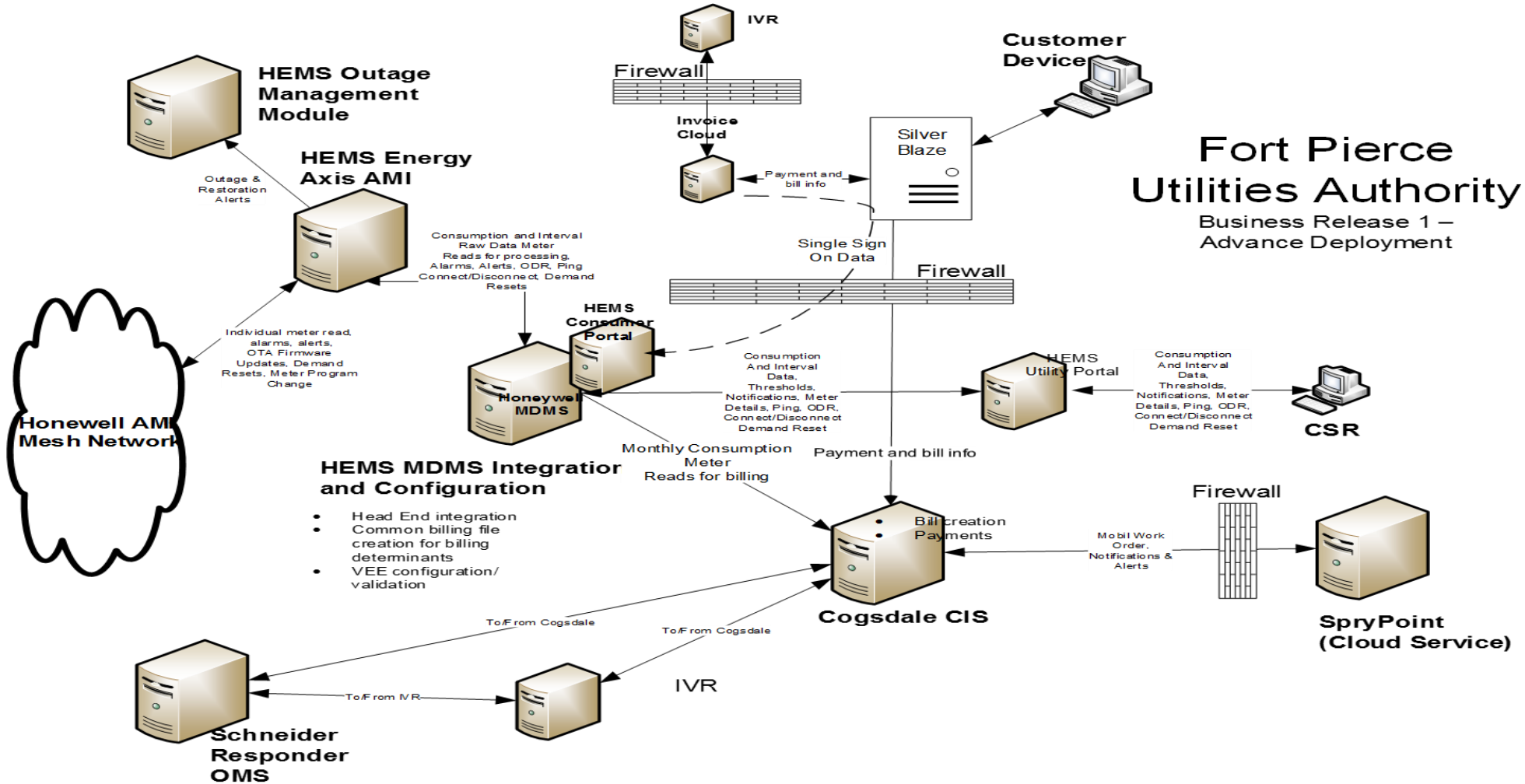
AMI Update – Honeywell Schedule



AMI Update – Advance Deployment



AMI Update – Computer Integration



Advanced Deployment Schedule:

- Electric Meters and Gas and Water Modules – Delivery March 2020
- Gate Keepers and Repeaters – Delivery April 2020
- Start of Data Collection – May 2020
- Customer Portal to go Live – July 2020
 - Silver Blaze – One Stop Shop

AMI Update - Internal

FPUA Paradigm Shift:

- ❖ What is AMI?
- ❖ Review Work Flow Process
- ❖ Train on new Available Data
- ❖ Customer Field Checks
 - ❖ Meters/sockets



AMI Update – Marketing Materials

AMI Marketing Materials

- Scheduled completion Feb 14

Benefits of Upgrading Meters

- Safety Inspection on all FPUA services
 - Visiting over 53,000 locations
- Remote Turn On/Off
- Decreased response time to issues (water leaks; voltage fluctuations)

Benefits to Customers

- Ability for Customer to Monitor Usage 24/7
- Ability to Project Bills and Control Usage
- Conserve Energy & Save Money



Residential Meter



Commercial Meter

PR Schedule:

1. Press Release – about 30 days before installation begins
2. Video
3. Social Media Posts
4. AMI page for website
5. Dedicated AMI phone number
6. Dedicated AMI email address
7. Customer Notification:
 - letters by mail to advise of meter upgrade (2-3 weeks before installation)
 - door hanger on day of meter upgrade
 - pamphlet with information & FAQ's
8. Community Outreach Presentations



Questions

Fort Pierce Utilities Authority

206 South Sixth Street (34950) | PO Box 3191, Fort Pierce, FL 34948-3191 | Phone: 772-466-1600



BOARD SUBMISSION FORM

Department: 32 – Information Technology Services

Board Meeting Date: 2/4/2020

Item: X **Regular Agenda** **Consent Agenda**

Subject: Cybersecurity Phishing

Recommendation:

For information only.

Reviewed By Attorney: Yes X No

Funds Available From: X No Funds Needed Budgeted

Approvals:

System Director: *Javier Romero*

Director of Financial Services: _____

Director of Utilities: *Gal M. Tompkins*



Our mission is to provide our customers with economical, reliable and friendly service in a continuous effort to enhance the quality of life in our community.





FPUA
COMMUNITY PROUD

Cybersecurity Phishing



Baseline Phishing Test Results



Mon 1/27/2020 11:08 AM

I.T. Services

Password Check Required Immediately

To  Tom Fryar

- Released in late May
- 61 People Clicked on Link in Email
- 11 People provided their password

To All Employees,

As part of ongoing efforts to maintain regulatory compliance we have updated our password policy and we need everyone to check their password immediately.

Please click here to do that:

[Check Password](#)

Please do this right away.

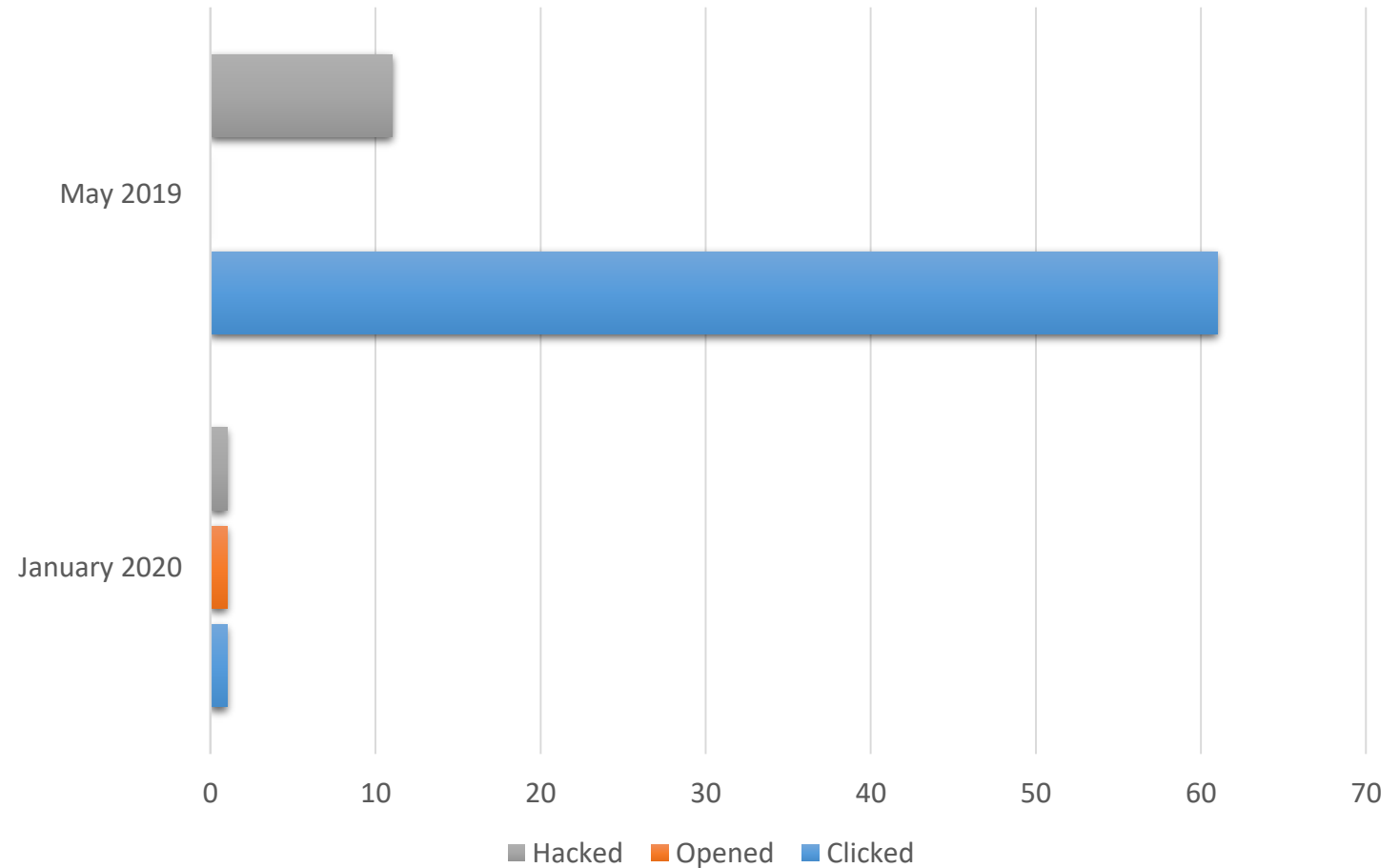
Thanks!



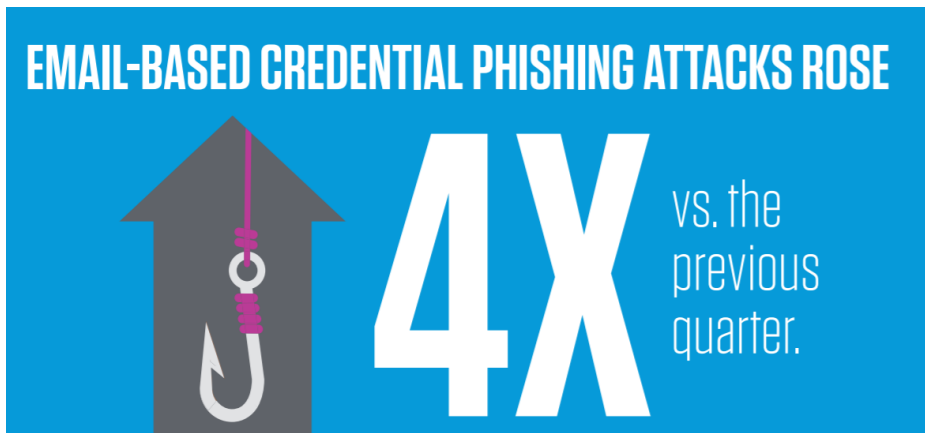
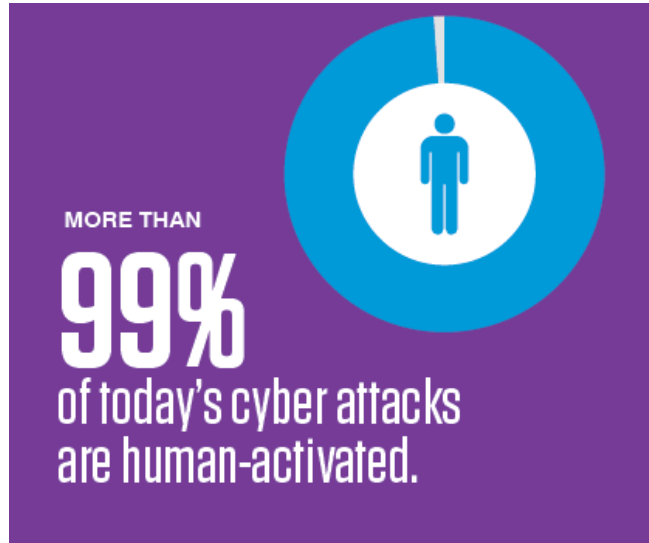
Happy New Year

- January ITS Monthly Phishing Test
 - Contained over 250 unique e-mail templates
 - 1 Clicked on the Link
 - 1 Opened the attachment
 - 1 Replied to the e-mail

Phishing Test Results



Rising Threat



**In 2019, a business
will fall victim to a
ransomware attack
every...**

14 Seconds



Local Incidents

- Riviera Beach: Ransomware 65 Bitcoin (\$592,000)
- City of Ocala: Scammers swiped nearly \$750,000
- St. Lucie County Sheriff's Office: Ransomware affected computer network



CYBER CRIME TO COST

\$6 TRILLION BY 2021

In the 2017 Official Annual Cybercrime Report, it's estimated that cyber crime will cost \$6 trillion annually by 2021. In 2015, that figure was \$3 trillion. Cyber crime is now becoming more profitable than the global trade of illegal drugs!

Hackers have learned that holding data hostage is an effective way to quickly extort money from public and private entities.

Even when they pay, victims find they cannot always recover all of their data, and the costs to rebuild the system are usually far higher than the ransom itself.

Ransomware Focuses on Likely Payers

Ransomware focuses on likely payers.

Ransomware attacks are now targeting organizations that are most likely to pay such as

- health care,
- government,
- critical infrastructure,
- education and
- small business.

This unfortunately includes utility organizations like ours.



Simple Inspection

- Links contain a misleading domain name, misspelled, or sent from a questionable email address

----- Forwarded Message -----
From: PayPal <paypal@notice-access-273.com>
To: [REDACTED]
Sent: Wednesday, January 25, 2017 10:13 AM
Subject: Your Account Has Been Limited (Case ID Number: PP-003-153-352-657)



Google, PayPal and Apple are the most commonly spoofed organizations

What to look out for...

- Bad English Use (non native) or Grammar errors
- Too good to be true
- You DID NOT initiate
- You're asked to send money
- Government Sent You Email
- just not right, **suspicious or shady attachments or links**



Personal Information

- Message asks for personal information



Urgency

- Message makes unrealistic threats or message creates a sense of urgency

The message is designed to make you panic and or click.

CHASE 

Dear Customer,

Currently we are trying to upgrade our on-line security measures. All accounts have been temporarily suspended until each person completes our secure online form. For this operation you will be required to pass through a series of authentications.

We won't require your ATM PIN number or your name for this operation!

To begin unlocking your account please click the link below.

https://www.chase.com/security/do_auth.jsp

Please note:

If we don't receive your account verification within 72 hours from you, we will further lock down your account until we will be able to contact you by e-mail or phone.

Threats demanding that you take action quickly!


FPUA Example #1



Mon 1/13/2020 5:42 AM

St. Lucie County Chamber of Commerce <salespsl@stluciechamber.org>

Purchase / Order details

To  Kervans Joseph

 You forwarded this message on 1/14/2020 1:43 PM.

CAUTION: This email originated from outside of FPUA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear member,

Please review the attached Purchase Order. Feel free to contact us if you have any questions.

Thank you for your service.

St. Lucie County Chamber of Commerce

St. Lucie County Chamber of Commerce | 2937 W Midway Rd, Fort Pierce, FL 34981

[Unsubscribe kjoseph@fpu.com](mailto:kjoseph@fpu.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by salespsl@stluciechamber.org in collaboration with

Constant Contact 

Try email marketing for free today!



FPUA Example #2

From: shannon@huntermerchant.com [<mailto:shannon@huntermerchant.com>]

Sent: Monday, January 27, 2020 9:37 AM

Subject: DropBox From Shannon Capezza

CAUTION: This email originated from outside of FPUA. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Some Files have been sent to you (ApprovalDoc.Pdf)

View Docs

Files received will be deleted from our system within 7 days.

Thanks

Shannon Capezza
Hunter Crane Merchant Transport
907 Angle Road
Fort Pierce, FL 34947
(772) 461-6147

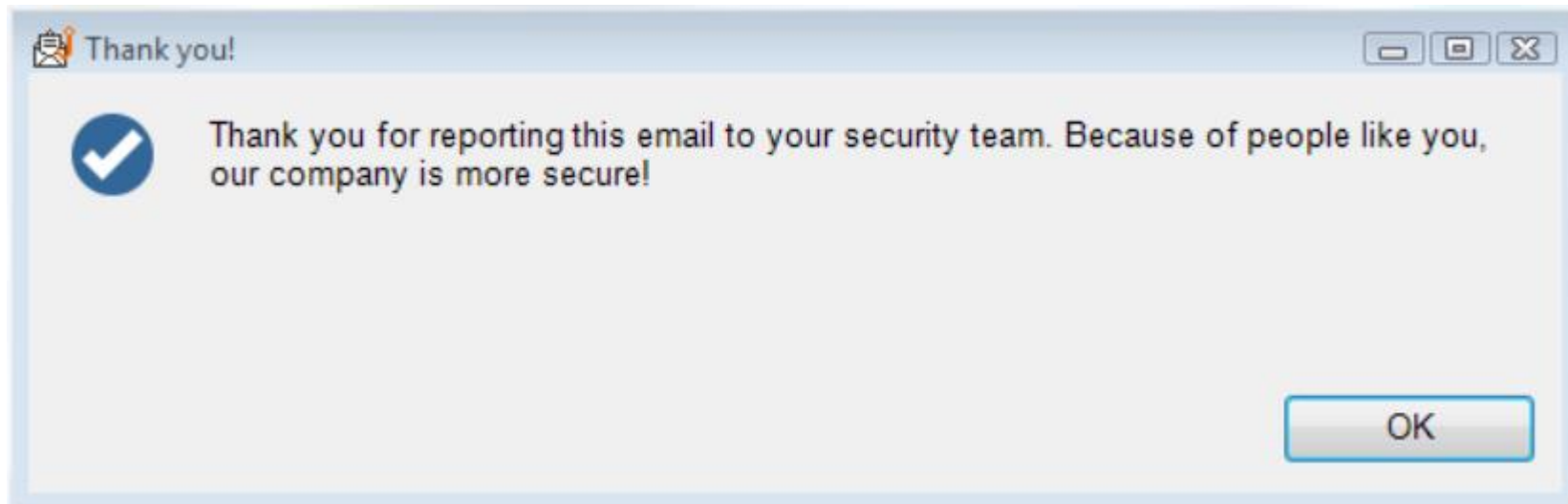
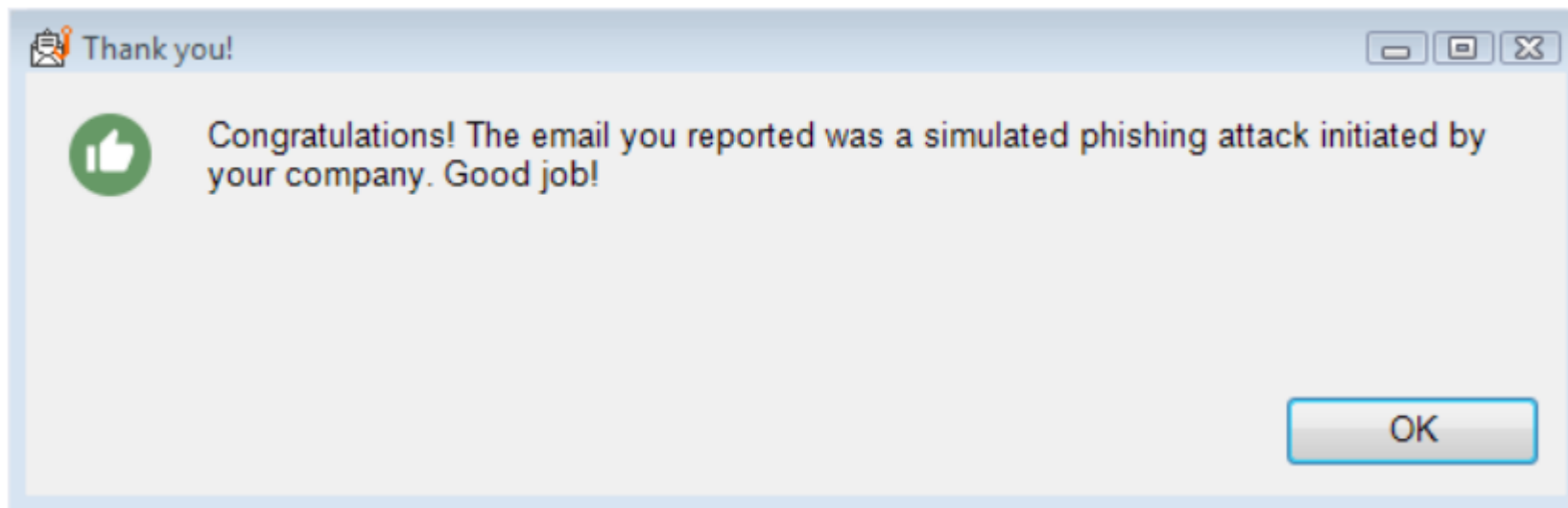
ITS Protection

- Multiple Layers of Protection
 - Firewall
 - Email Security
 - Antimalware #1
 - Antimalware #2
- Continuous Updating and Patching
- Cybersecurity Training
- Reviewing and Applying best practices in Cybersecurity

Bad Actors are constantly learning from their mistakes, modifying their code and then launching the next round of attacks.



Future Phishing Security



Don't Get Hooked!

- STOP. THINK. CONNECT.
- Check the “From” address.
- Check full Link URL
- Don't click or open unless you are certain the email comes from a trusted source.



Better to be safe

When in doubt, throw it out!

Phishing:
Don't Take the Bait



Phishing Q&As



Any Questions?

Fort Pierce Utilities Authority

206 South Sixth Street (34950) | PO Box 3191, Fort Pierce, FL 34948-3191 | Phone: 772-466-1600



BOARD SUBMISSION FORM

Department: 21 - Finance

Board Meeting Date: 2/04/2020

Item: Regular Agenda Consent Agenda

Subject: Changes to Banking Relationships

Recommendation:

Approve:

- Adoption of Resolution No. UA 2020-01, PNC Bank Master Resolution and Authorization for Depository Accounts and Treasury Management Services
- Replacing Nina Penick as authorized signer for all bank accounts with Barbara Mika
- Adding John Tompeck and Javier Cisneros as authorized signers to replace former Director of Utilities and Director of Shared Services
- Moving \$7,212,188.10 from a money market account to a Certificates of Deposit (CD) with PNC Bank, N.A., of Wilmington, DE
- Investing in new \$1 million CDs with:
 - TD Bank, N.A. of Wilmington, DE (Fort Pierce branch)
 - Trustco Bank of Glenville, NY (Stuart branch)
- Adding principal of \$300,000 to CD with CenterState Bank, N.A., of Winter Haven, FL (Fort Pierce branch)

Reviewed By Attorney: Yes No

Funds Available From: No Funds Needed Budgeted

Approvals:

System Director: *Nina B. Penick*

Director of Financial Services: N/A

Director of Utilities: *John M. Tompeck*



Our mission is to provide our customers with economical, reliable and friendly service in a continuous effort to enhance the quality of life in our community.



MEMORANDUM

To: John K. Tompeck, P.E., Director of Utilities

From: Nina B. Penick, CPA, Director of Financial Services

Date: January 29, 2020

Subject: **Changes to Banking Relationships**

RECOMMENDATION:

Approve:

- Adoption of Resolution No. UA 2020-01, PNC Bank Master Resolution and Authorization for Depository Accounts and Treasury Management Services
- Replacing Nina Penick as authorized signer for all bank accounts with Barbara Mika
- Adding John Tompeck and Javier Cisneros as authorized signers to replace former Director of Utilities and Director of Shared Services
- Moving \$7,212,188.10 from a money market account to a Certificates of Deposit (CD) with PNC Bank, N.A., of Wilmington, DE
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- Adding principal of \$300,000 to CD with CenterState Bank, N.A., of Winter Haven, FL (Fort Pierce branch)

SUMMARY/SUPPORTING INFORMATION:

Due to Nina Penick's impending retirement, paperwork on file for all of FPUA's banking institutions has to be updated. In addition, staff is taking this opportunity to improve the rate of return on FPUA's investments.

All Qualified Public Depositories with branches in the local area were contacted for CD rates on public funds, and the banks noted above were able to quote rates better than FPUA was previously earning. In addition, three banks offered rates well below existing returns, and two banks either did not offer public funds CDs or were not interested in offering FPUA just a single CD.

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These approvals represent phase one of the paperwork. There will be additional paperwork related to these transactions submitted to the Board for approval or adoption at the February 18, 2020 Board meeting. Board approval was not required to change the authorized signers for the State Board of Administration Florida PRIME account.

ALTERNATIVES:

If one or more items were to be disapproved, FPUA would earn a lower rate of return on its investments, and not replacing authorized signers at this time could hinder FPUA's ability to meet its financial obligations in the near future.

ATTACHMENT:

Resolution No. UA 2020-01



Our mission is to provide our customers with economical, reliable and friendly service in a continuous effort to enhance the quality of life in our community.

www.fpu.com



Master Resolution and Authorization for Depository Accounts and Treasury Management Services

The undersigned certifies as follows to PNC Bank, National Association and to PNC Bank Canada Branch¹, if the undersigned has accounts there (collectively, the "Bank")

1. **Name of Client** FORT PIERCE UTILITIES AUTHORITY ("Client")

Trade name(s), if applicable: _____

Taxpayer ID (United States) / CA Business Number (Canada): 59-1547357

2. **Type of Organization:** (check one)

- Corporation.** The Client is a corporation organized under the laws of the _____ of _____, and the undersigned Secretary of the Client certifies that the following is a true copy of resolutions adopted by the Board of Directors of the Client pursuant to a notice and the articles of incorporation and regulations or by-laws of the Client and at which a quorum was present, or adopted without a meeting by the written approval of the directors of the Client.
- Partnership.** The Client is a partnership and the undersigned general partners of such partnership certify that the following is a resolution adopted by all of the general partners of such partnership.
- Unincorporated Association.** The Client is an unincorporated association and the undersigned Secretary of the Client certifies that the following is a true copy of resolutions adopted by the Members, Trustees, Executive Committee, Board of Directors, etc. of the Client pursuant to, and in compliance with, its organizational documents.
- Limited Liability Company.** The Client is a limited liability company organized under the laws of the _____ of _____ and the undersigned members charged with managing the business affairs of the Client certify that the following is a resolution adopted by all members of such limited liability company.
- Manager Managed LLC**
- Member Managed LLC**
- Single Member LLC**
- Sole Proprietorship.** The Client is a sole proprietorship doing business under the name _____ and authorizes the following.
- Other.** MUNICIPALITY

3. **Resolutions:**

A. Authorization of Depository. Resolved, that the Bank is hereby designated a depository of the Client and is hereby authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by the Bank and deposit upon receipt of payment therefore by the Bank, (including deposits and collections of payments in such foreign currencies as the Bank may accept from time to time), to the credit of the Client in such account or accounts as the Client may have with the Bank, without the endorsement of the Client appearing thereon, and Client promises to pay the Bank for any Items that are returned for lack of endorsement. The persons so indicated on Part C of the Attachments, are authorized to open or close deposit accounts with the Bank, and to instruct the Bank as to the disposition of funds in any account to be closed, all by written instruction to the Bank, (electronically or otherwise), by any one such person. The depository accounts to which these resolutions and authorizations apply include existing depository accounts of the Client and all future depository accounts opened by the Client with the Bank pursuant to this Section 3A, and may include accounts denominated in one or more foreign currencies offered by the Bank from time to time.

B. Authorization to Sign Checks and Other Instruments and Withdrawal Orders and to Designate Other Persons Who Have Such Authority. Resolved, that any one of the persons so indicated on Part C of the Attachments is authorized to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances and other instruments or withdrawal orders from or drawn on the depository accounts of the Client with the Bank ("Items") and to designate other persons who are authorized to sign, execute, deliver and negotiate Items. The signatures of all authorized signers must appear on the account signature card for the applicable account. As confirmation of the authority of such persons, the account signature card shall be executed by an authorized person so indicated on Part C of the Attachments.

Authorization for Use of Facsimile Signature. If the Facsimile Signature section is completed on Part B of the Attachments, it authorizes the use of facsimile signatures in accordance with this Section 3B. Such facsimile signatures must be provided on account signature cards properly executed in accordance with these Resolutions.

¹ PNC Bank Canada Branch is a branch of PNC Bank, N.A.

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

Resolved, that if so indicated on Part B of the Attachments, the Bank is hereby requested, authorized and directed to honor any and all Items when bearing the facsimile signature made by machine or other mechanical device, or rubber stamp of any person whose facsimile signatures appear on signature cards given by Client to the Bank from time to time and executed in accordance with these Resolutions. The Client assumes full responsibility for all payments made by the Bank in good faith reliance upon such facsimile signature(s) of such person or persons and the Bank shall be entitled to pay and charge to the account of the Client any and all such Items, regardless of by whom or by what means such facsimile signature(s) thereon may have been affixed thereto.

The Bank is authorized to make payments from the funds of the Client on deposit with the Bank, upon and according to such Items and other written instructions, whether given by manual or facsimile signature, in each case regardless of whether payment is requested to be made to the order of or for the benefit of, or whether payment is to be deposited to the individual credit of or tendered in payment of the obligation to the Bank of, the person making the withdrawal or transfer or any person listed in Part C of the Attachments.

C. Authorization to Obtain Treasury Management Services and to Designate Other Persons Who Have Such Authority.

Resolved, that any one of the persons so indicated in Part C of the Attachments is authorized from time to time (1) to obtain for the Client from the Bank such treasury management services as he or she so elects in his or her sole discretion including, without limitation, services for the initiation or origination of transfers or withdrawals of funds from the accounts of Client with the Bank, either in United States dollars or in such foreign currencies as Bank may make available from time to time; (2) to accept, execute and/or deliver, including to electronically accept, execute and/or deliver, such agreements, instruments and documents as may be required by the Bank in its sole discretion in connection with the furnishing of such services or transactions; and (3) to designate, in writing, other persons who are authorized to obtain for the Client such treasury management services or to enter into such transactions or to give instructions to the Bank with respect to such services or transactions and to accept, execute and/or deliver, including to electronically accept, execute and/or deliver, such agreements, instruments and documents, all without further action by the Client.

D. Authorization to Conduct Foreign Exchange Transactions and to Designate Other Persons Who Have Such Authority.

{NOTE: This authorization is applicable to PNC Bank, National Association, only, and is not applicable to PNC Bank Canada Branch.} Resolved, that any one of the persons so indicated on Part C of the Attachments is also authorized from time to time (1) to obtain for the Client from the Bank services and products related to foreign exchange transactions (including spots, forwards, options and swaps or any other similar transaction) (2) to execute to and in favor of the Bank any and all agreements or documents, including amendments or modifications thereto, in connection with such foreign exchange transactions (3) to designate, in writing, any other person or persons to do any and all things which such person so indicated on Part C of the Attachments is authorized to do with respect to such foreign exchange transactions (4) to designate, in writing (in substantially the form attached hereto as Part D of the Attachments, or such other form acceptable to the Bank), those persons who are authorized to execute and/or confirm such transactions on behalf of the Client.

E. Authorization to Make Changes. Resolved, that any one of the persons so indicated on Part C of the Attachments is also authorized to (i) add or remove Subsidiaries from Part A of the Attachments and (ii) add or remove persons authorized to act hereunder from Part C of the Attachments; in each case as evidenced by written instructions executed by such authorized person and delivered to the Bank.

F. Requests Made by Facsimile or Other Means. Resolved, that the Bank is authorized, in its sole discretion, to take any action authorized hereunder based upon: (i) the telephone request of any person purporting to be a person authorized to act hereunder, (ii) the signature of any person authorized to act hereunder that is delivered to the Bank by facsimile transmission, or (iii) electronic mail that Bank reasonably believes is from any person authorized to act hereunder.

G. Authorization for Subsidiaries, Divisions and Trade Names. Resolved, as to each entity (other than the Client) listed in Part A of the Attachments, all of which are direct or indirect subsidiaries of the Client and whose activities are controlled by Client and 51% or more of whose voting stock is owned directly or indirectly by the Client or whose interests are owned 51% percent or more by the Client in the case of non-stock subsidiaries (each a "Subsidiary") that (i) the Client hereby (a) adopts all of the preceding and following resolutions on behalf of each Subsidiary, and (b) instructs each Subsidiary to cause these resolutions to be filed with its corporate records, and to adopt all of these resolutions on behalf of Subsidiaries all of whose voting interests are owned by each Subsidiary.

H. General. Resolved, that a certified copy of these resolutions be delivered to the Bank and that they and the authority vested in the persons specified herein will remain in full force and effect until a certified copy of a resolution of the Client revoking or modifying these resolutions and such authority has been filed with the Bank and the Bank has had a reasonable time to act on it. These resolutions supersede any prior resolution of Client provided to the Bank.

4. Incumbency and Specimen Signatures: Each of the persons listed in Part C of the Attachments holds the office, title or status with the Client and/or its Subsidiaries specified therein and the actual signature of each such person appears on Part C of the Attachments.

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

5. Organizational Documents: Copies of any organizational or other documents, including but not limited to the articles or certificate of incorporation, the by-laws or regulations, or other organizational documents of the Client or applicable Subsidiary, that the Client or any such Subsidiary may deliver to the Bank at the Bank's request with these Resolutions or from time to time, shall be, and the Bank shall be entitled to rely on such copies as, true, complete and correct copies thereof with all amendments thereto as in effect on the date of such delivery.

6. Additional Certifications of Secretary: These Master Resolutions and Authorizations now stand of record on the books of the Client, are in full force and effect and have not been modified or revoked in any manner whatsoever. Nothing in the foregoing resolutions violates the articles or certificate of incorporation, the by-laws or regulations, or other organizational documents of the Client or applicable Subsidiary. The undersigned has taken all actions and made such notification as are required under section 3F above with respect to each Subsidiary.

Note:
For Partnerships, all general partners must sign unless the partnership agreement outlines other signing authorities.
For Limited Liability Companies, all members must sign unless the operating agreement identifies one or more managers, in which case the managers must sign.
For Corporations, Unincorporated Associations and Other Organizations: the Secretary, as attesting officer must sign.
If the Secretary, as the attesting officer, is also granted authorization to act in Part C, then one other authorized representative must sign below.

DATE:

IN WITNESS WHEREOF, and intending to be legally bound hereby, the undersigned have hereunto set their hands and seals this 4th day of February, 2020.

ATTESTATION:

Signature
Secretary

Title

Signature
Board Chair

Title

APPROVED AS TO FORM AND CORRECTNESS:

Signature

Title

Signature
Fort Pierce Utilities Authority Attorney

Title

Signature

Title

Signature

Title

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

ATTACHMENTS

PART A – ADDITIONAL SUBSIDIARIES, AFFILIATES AND TRADE NAMES TO WHICH RESOLUTIONS AND AUTHORIZATIONS APPLY

Name of Legal Entity	Trade Name if Applicable	Taxpayer ID/CA Business Number	State of Formation
1. NONE			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
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18.			
19.			
20.			

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

PART B – AUTHORIZATION FOR USE OF FACSIMILE SIGNATURES

AUTHORIZATION FOR USE OF FACSIMILE SIGNATURE

If this box is checked, it authorizes the use of facsimile signatures in accordance with Section 3B. Such facsimile signatures must be provided on account signature cards properly executed in accordance with these Resolutions.

PART C – PERSONS AUTHORIZED TO ACT

If this box is checked, additional names of Persons Authorized to Act are set forth on the accompanying Continuation of Part C.

THE INDIVIDUALS LISTED BELOW ARE GRANTED ALL OF THE AUTHORITIES AS OUTLINED IN SECTION 3 OF THIS RESOLUTION INCLUDING THE AUTHORITY TO:

- OPEN AND CLOSE DEPOSIT ACCOUNTS
- SIGN CHECKS AND OTHER INSTRUMENTS AND WITHDRAWAL ORDERS AND DELEGATE SUCH AUTHORITY TO OTHERS
- OBTAIN TREASURY MANAGEMENT SERVICES AND DELEGATE SUCH AUTHORITY TO OTHERS
- OBTAIN SERVICES RELATED TO FOREIGN EXCHANGE TRANSACTIONS AND DELEGATE SUCH AUTHORITY TO OTHERS
- MAKE CHANGES TO ATTACHMENTS

PRINT NAME	PRINT TITLE	SIGNATURE
1. John Tompeck	Director of Utilities	
2. Javier Cisneros	Director of Utilities Support Services	
3. Barbara Mika	Director of Financial Services	
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

PART D – TRADE AND CONFIRMATION AUTHORIZATION LETTER FOR FOREIGN EXCHANGE TRANSACTIONS {NOTE: THIS PART D IS APPLICABLE TO PNC BANK, NATIONAL ASSOCIATION, ONLY, AND IS NOT APPLICABLE TO PNC BANK CANADA BRANCH.}

The undersigned (the “Designator”), a duly authorized representative of Client who is authorized to execute this authorization letter on behalf of Client, certifies as follows to PNC Bank, National Association (“Bank”):

The Designator, acting pursuant to the authority delegated to him/her by the Client resolutions delivered to the Bank (the “Resolutions”) authorizing the Designator to delegate to any other person or persons the authority to execute and/or confirm on behalf of Client, foreign exchange transactions, does hereby establish and confirm the authority of each of the person(s) whose names are set forth below to execute on behalf of Client foreign exchange transactions described in the Resolutions, and/or confirm on behalf of Client such executed foreign exchange transactions as such authority is set forth below.

Each person below has complete authority at all times to bind Client to the performance of any such transactions. Bank may rely on the authority vested in these individuals until the close of business on the second business day after Bank receives written notice from Client of any changes in such authority at its offices at the following address: PNC Bank, National Association, PNC Investment Operations, 116 Allegheny Center Mall, Pittsburgh, PA 15212 Attention: Derivative Operations, or any other address which has been provided by Bank to Client for such purpose.

Consent for E-mail Delivery: By signing below, the Designator acknowledges that Client has consented to receive confirmations for foreign exchange transactions via electronic mail.

PERSONS AUTHORIZED TO EXECUTE AND/OR CONFIRM FOREIGN EXCHANGE TRANSACTIONS Check applicable boxes to grant authorities to individuals.

PRINTED NAME, EMAIL AND TELEPHONE OF AUTHORIZED INDIVIDUAL	Authorized to EXECUTE	Authorized to CONFIRM	Authorized to EXECUTE AND CONFIRM the same transaction (Single person authorization)
Name: Email: NONE Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Client Name:

By: _____

Name: Glynda Cavalcanti

Title: Board Chair

Authorized Representative per Part C of the Master Resolution

Master Resolution and Authorization for Depository Accounts and Treasury Management Services

PNC Bank, National Association

- Deposit Account Certificate of Deposit
 Open New Account Account Update Close Account

Company Name: FORT PIERCE UTILITIES AUTHORITY

Authorization to Open Certificate of Deposit Account(s) Listed Below:

Authorization to Maintenance Certificate of Deposit Account(s) Listed Below:

Client Name	Desired Opening Date	Term (Rates are established at time of account opening)	Amount of CD	Type of CD	Incoming Funding Information
FORT PIERCE UTILITIES AUTHORITY		364	\$7,212,188.10	Government Multi Term	Debit PNC Deposit Number Account #:1206529748

For over 10 accounts see attached list

Authorized Signature:		
Print Name Glynda Cavalcanti	Authorized Signer	Signing Date 02/04/2020

Authorized Representative per Part 3A of the PNC Master Resolution

This form, may, at PNC Bank's option, be signed or executed using electronic signatures. This form shall be governed by, and construed in accordance with, the laws of the Commonwealth of Pennsylvania, without regard to principles of conflict of laws, including without limitation the Pennsylvania Electronic Transactions Act and, to the extent applicable, the laws of the United States, including without limitation the Electronic Signatures in Global and National Commerce Act.

SIGNATURE CARD



PNC Bank, National Association

Date: 02/04/2020

Original Master Add Replacement Delete

THE FOLLOWING SECTIONS TO BE COMPLETED BY CLIENT

ACCOUNT TITLE		SUBTITLE	
FORT PIERCE UTILITIES AUTHORITY			
STREET ADDRESS	CITY	STATE / PROVINCE	ZIP CODE
500 BOSTON AVE	FORT PIERCE	Florida	34950

Check appropriate box for federal tax classification; check only one of the following seven boxes (required):

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate
 Limited Liability Company. Enter the tax classification (C = C Corporation, S = S Corporation, P = partnership) _____

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner

Other (See IRS Publications fw9/iw9 for Instructions at www.irs.gov) MUNICIPALITY

COMPLETE EACH SECTION FOR ALL SIGNERS, INCLUDING THOSE USING FACSIMILE SIGNATURES:

PRINTED NAME	TITLE	SIGNATURE (not required for a Deletion)
1) John Tompeck	Director of Utilities	
2) Javier Cisneros	Director of Utilities Support Services	
3) Barbara Mika	Director of Financial Services	
4)		
5)		
6)		

By signing below, the depositor (1) acknowledges receipt of the Account Agreement for this account and, if applicable to this account, the funds availability policy, and the USA PATRIOT Act Notice; (2) agrees that such documents are part of PNC's agreement with, and shall be legally binding on, the depositor; (3) agrees that PNC will not monitor specifications requiring multiple signatures or dollar limitations on checks drawn on depositor's accounts and that any such specifications are for depositor's internal purposes, only; (4) confirms that the information on this signature card is correct; and (5) confirms that the persons whose signatures appear on this signature card as signers on this account are authorized signers in accordance with the depositor's resolution and that the signatures appearing above are true specimens of the signatures of the persons listed above.

Certification of Owner:

Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- (3) I am a U.S. citizen or other U.S. person, and
- (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

ACCOUNT NUMBER	TAX IDENTIFICATION NUMBER
1206529748	59-1547357

Authorized Signature _____

Authorized representative per Part 3B of the PNC Master Resolution or as authorized by the Resolution on file with the Bank.

FYI – The Chairman and Secretary will be signing this Agreement today

Fort Pierce Utilities Authority

206 South Sixth Street (34950) | PO Box 3191, Fort Pierce, FL 34948-3191 | Phone: 772.466.1600



Board Submission Form

1/31/2020

Department: 22 - Materials Management

Board Meeting Date: 02/04/2020

Item Type: Contract Agreement

Subject: Amendment 1 to Decal Removal and Installation on FPUA Vehicles

Recommendation:

Approve amendment #1 to the Decal Removal and Installation on FPUA Vehicles with Robert Jarusinski dba Rob Radical of Port Saint Lucie, Florida to increase the not to exceed contract amount from \$9,600 to \$10,000 annually, contingent on receipt of the required certificates of insurance.

Reviewed By Attorney: NA (FPUA Standard Contract)

Funds Available From: No Funds Needed X Budgeted Contingency

Approvals:

System Director: CISNEROS, JAVIER Jan 30 2020 2:45PM

Director of Finance: MIKA, BARBARA A. Jan 30 2020 5:02PM

Director of Utilities: TOMPECK, JOHN K. Jan 31 2020 7:50AM



Memorandum

TO: John K. Tompeck, P.E., Director of Utilities
THROUGH: Javier Cisneros, P.E., Director of Utility Support Services
FROM: Eric R. Winterstein, CFM, Facilities and Fleet Superintendent
DATE: January 31, 2020
SUBJECT: Amendment 1 to Decal Removal and Installation on FPUA Vehicles

RECOMMENDATION:

Approve amendment #1 to the Decal Removal and Installation on FPUA Vehicles with Robert Jarusinski dba Rob Radikal of Port Saint Lucie, Florida to increase the not to exceed contract amount from \$9,600 to \$10,000 annually, contingent on receipt of the required certificates of insurance.

SUMMARY/SUPPORTING INFORMATION

On July 11th 2019 informal quotes were received from two decal removal and installation contractors, Rob Radikal and Marine Wraps. Rob Radikal was the lowest responsible bidder for the removal and installation of decals on FPUA vehicles. On August 6 2019 the FPUA board approved the contract with Rob Radikal in an amount not to exceed \$9,600.00. While Rob Radikal was on site removing and installing vehicle decals at the threshold of the do not to exceed amount, the last two vehicles were added incurring costs of an additional \$210.20 over the not to exceed amount. The contractor was onsite and the additional funding still keeps the not to exceed amount within the informal bid requirements of up to \$10,000.

ALTERNATIVES (IF ANY):

None, work has been completed.

ATTACHMENTS:

FPUA Amendment No. 1

**AMENDMENT NUMBER 1
FORT PIERCE UTILITIES AUTHORITY
CONTRACT FOR
DECAL INSTALLATION ON FPUA VEHICLES
WITH
ROBERT JARUSINSKI dba ROB RADIKAL**

Effective February 5, 2020, in consideration of the premises and of the mutual covenants and agreements contained herein, the parties hereto agree to amend the above-named Contract, made on **August 6, 2019** as follows:

Section 5

Delete: “Total job price: not to exceed \$9,600.00 (nine thousand six hundred dollars and no cents) annually”

Replace with: “Total job price: not to exceed \$10,000.00 (ten thousand dollars and no cents) annually”

Section 13

Add: The following shall be included as a new paragraph F:

- F. Pursuant to Section 287.135, Florida Statutes, a company is ineligible and may not bid on, submit a proposal, or enter into or renew a contract with an agency or local governmental entity, and FPUA is prohibited from contracting or renewing contracts for goods or services: (1) for any amount with a company that is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, or is engaged in a boycott of Israel; (2) for \$1,000,000 or more with a company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Section List, created pursuant to Section 215.473; or (3) engaged in business operations in Cuba or Syria. By signing below Contractor certifies that it is not on any of the above referenced lists, is not engaged in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The company further acknowledges that FPUA may immediately terminate any contract if the company is found to have falsely certified that it is not on any of the forgoing lists, been placed on any of the foregoing lists, been engaged in a boycott of Israel, or engaged in business operations in Cuba or Syria.

Except as provided herein the above referenced Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals to this Contract the day and year set forth below.

Signed, sealed, and delivered in the presence of:

ROBERT JARUSINSKI dba ROB RADIKAL

BY: [Signature] DBA ROB RADIKAL
Signature/Officer of Firm (Manual)

ROBERT JARUSINSKI (DBA) ROB RADIKAL
Name (Typed or Printed)

TITLE: Owner

STATE OF: FLORIDA

COUNTY OF: ST LUCIE

The foregoing instrument was acknowledged before me this 28th day of JANUARY, 2020, by

ROBERT JARUSINSKI, OWNER, of ROB RADIKAL
Officer of Firm Title Name of Firm
a FLORIDA corporation, on behalf of the corporation.
State

He/She is personally known to me or has produced FLORIDA DRIVERS LICENSE as identification.



Carol A. Wilson
Notary Public

My commission expires: 07/29/2021

ATTEST:

Secretary
(FPUA Seal)

FORT PIERCE UTILITIES AUTHORITY
BY: _____
Chairman

DATE: _____

APPROVED AS TO FORM & CORRECTNESS:
BY: [Signature]
Fort Pierce Utilities Authority Attorney