

## Meeting minutes Parks Advisory Committee 3/10/20

1. Call to Order
  - a. Meeting called to order 10:00, Charlene Adair
2. Pledge of Allegiance
3. Roll Call
  - a. Members present: Charlene Adair, Bob Burdge, Dr. Susan Hamburger, John Smith, Martha Wright; Ionis Jefferson, Patty Reconco
4. Comments from the public
  - a. No Visitors:
5. Approval of minutes
  - a. Motion to approve minutes made by John Smith and seconded by Dr. Susan Hamburger. All approved. Correct Agenda misspelled (Prior). Suggestion make to add Ms. Caleta Scott & Officer John Fasanello to meeting reminder.
6. New Business:
  - a. Draft a Committee By-Laws document, quick reference for committee members will be drawn up for next meeting. Dr. Susan Hamburger will write this document up.
7. Old Business:
  - a. COMMITTEE BYLAWS DISCUSSION – City Clerk’s office has membership list and members term of office. No term limits at this time, we would need amendment to Resolution to address this. Discussed operating rules, Special meeting instructions. Absenteeism. Consensus to wrap up this discussion.
  - b. VOLUNTEER PARK RANGER PROGRAM – Martha Wright brought an outline for this project that group agreed to adopt for use. Discussion on number of volunteer rangers, age of eligibility, John contacted several agencies, with no response at this time. Vehicles for Rangers use, uniforms, training were all discussed. Draft plan for Commissioners before June meeting.
  - c. COACH FENN PARK RE-CONSTRUCTION – Survey went out to several community events. Ms. Scott will put the information together and report results next month. Plan to present to Commission at June meeting.
8. BOARD DISCUSSION

Kay to send Pioneers Park re-naming forms to City Clerk for posting on website.  
Be ready to present recommendations for Coach Fe nn Park Re-Construction & Park Ranger Program to Commission at June meeting.
- 9 STAFF DISCUSSION

N/A
- 10 Adjournment:

Charlene Adair adjourned meeting at 11:45; Motion to adjourn John Smith & 2<sup>nd</sup> by Dr. Susan Hamburger.