

Auditor Selection Committee

- ❖ Section 218.391 of the Florida Statutes established the required procedures for the selection of auditors.
 1. The City Commission must establish an auditor selection committee.
 2. The selection committee must consist of at least members. One member must be a member of the City Commission and must serve as the chair of the committee.
 3. No employee may serve as a member of the committee but may serve in an advisory committee.

Responsibilities of the Selection Committee

1. The RFP process
2. Evaluate the proposals
3. Rank the proposals and make recommendation to City Commission

GFOA Best Practices recommends:

- Members of the committee should possess a basic understanding of governmental financial reporting and auditing.
- Have sufficient members for meaningful discussion and deliberation, but not so many to impede its efficient operation.