

## RESOLUTION NO. 17-R22

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT PIERCE, FLORIDA, ESTABLISHING THE **ARTS AND CULTURE ADVISORY BOARD**, SPECIFYING THE PURPOSES OF THE ADVISORY BOARD, COMPOSITION OF THE ADVISORY BOARD, TERMS OF APPOINTMENTS AND DUTIES OF THE ADVISORY BOARD, AND PROVIDING FOR AN EFFECTIVE.

**WHEREAS**, arts and culture distinguish and inspire, fostering creativity, goodness, beauty and economic development, as they help express values, build bridges between cultures, and bring people together, regardless of ethnicity, age, social status or income; and

**WHEREAS**, the Fort Pierce Code of Ordinances, Article XXII, Chapter 2, set forth guidelines for its Art in Public Places Program (AIPP); and

**WHEREAS**, the City Commission has approved the 'Promotion of Local Art and Cultural Heritage' as a fundable activity for the Community Development Block Grant program; and

**WHEREAS**, the creation and implementation of a 10-Year Arts and Culture Strategic Plan will play a significant role in creating and sustaining a flourishing arts and cultural heritage tourism industry for the City of Fort Pierce, and;

**WHEREAS**, The City Commission desires and values public input that will be achieved through public presentations and meetings of an Arts and Culture Advisory Board during the creation and implementation of the 10-Year Arts and Culture Strategic Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Fort Pierce Florida:

### **Section 1.** Advisory Board Creation; Purposes of the Board.

There is hereby created an Advisory Board to be known as the Arts and Culture Advisory Board. The purposes of the Advisory Board include, but are not limited to, the following:

1. Conduct public meetings, presentations, etc., to survey and assess the community's needs, resources and support for artists and arts initiatives then generate a 10-Year Arts and Culture Strategic Plan for review and approval by the City Commission;
2. Make written recommendations to City Commission and staff on selection and approval of sites and works for specific public art projects, landscape treatments, architectural enhancements, and artwork(s) to be commissioned or purchased by the City in accordance with Art in Public Places (AIPP) guidelines;
3. Act in an advisory capacity in matters pertaining to arts and cultural heritage programs, projects, and activities and events for the City, in accordance with the Arts and Culture Strategic Plan and AIPP guidelines;

4. Collaborate with local artists, arts organizations, businesses, schools, staff and citizens to accomplish the projects, activities, goals and objectives detailed in the Strategic Plan and encourage and facilitate opportunities for residents and tourists to participate in these projects and activities;
5. Assist in fostering a strong and vibrant cultural environment that supports a diverse program of the performing and creative arts for both residents and visitors;
6. Serve as cultural liaison for the City between the interests of the creative community, business community, tourist industry and the community-at-large;
7. Promote greater public participation in and access to arts and cultural heritage programming within the City;
8. Coordinate activities and pursue relationships with public and private arts, historic and cultural organizations or agencies, educational entities, tourism providers and any other organizations/entities in the promotion of arts and culture in Fort Pierce and/or the enhancement of the quality of life in Fort Pierce through arts and cultural programming, projects and activities;
9. Stimulate greater public awareness and appreciation of the importance of the arts in creating and sustaining a vibrant community and heighten awareness of the City of Fort Pierce as an artist refuge and an oasis for creativity, peace, tranquility, and serenity; and
10. Provide quality, timely, up-to-date information to those seeking arts and cultural heritage information on Fort Pierce by telephone, internet and mail or in person and collect tourism data to assist with market analysis and research.

**Section 2. Composition of the Board.**

1. The Arts and Culture Advisory Board shall consist of seven (7) members. One appointment will be made by each Commissioner and two (2) by the Board. All members will be approved by the City Commission.
2. An architect or design professional, if under contract with the City of Fort Pierce for a specific City project, may advise the Board during the selection process as it relates to the project, but shall not be a voting member of the Board.
3. Except as otherwise limited by this resolution, the Arts and Culture Master Plan, Art in Public Places (AIPP) rules and regulations, or other law, rule, regulation or ordinance, the Board may adopt written policies and procedures to assist it in the performance of its duties, which shall be effective upon approval by the City Commission.

**Section 3. Residency Requirement.**

All Members of the Arts and Culture Advisory Board shall have their primary place of residence within the boundaries of the City of Fort Pierce.

**Section 4. Staff Assistance.**

The Manager of the Department of Finance-Grants Administration Division and Department staff will serve the Advisory Board by providing advice, information or assistance within the purview of their respective positions.

**Section 6. Vacancies.**

Vacancies on the Advisory Board shall be filled by the City Commission in its normal manner of filling vacancies on advisory boards. The City Commission, at its sole discretion, may require written applications for appointment to the Advisory Board.

**Section 7. Terms of Appointment.**

Advisory Board members shall be appointed for a two-year term, with an option to renew the appointment, per City Commission approval, for an additional term of two years. Appointments to fill vacancies due to resignation or other unexpected events shall be limited to the unexpired term of such vacancy. No individual shall be appointed for more than two terms, excluding however, any partial term for the filling of a vacancy as referenced above. Members may continue to serve on the Advisory Board until a replacement has been appointed. After having served two consecutive terms, any appointee may reapply for reappointment to the Advisory Board after an absence from the Advisory Board for at least one year.

**Section 8. Initial Appointment of Officers. Election of Officers.**

The Advisory Board shall elect from within the Chairman, Vice-Chairman and Secretary who shall serve for a one-year term and may not serve consecutive terms in the same position. The Chairman shall be responsible for monitoring activities of the Advisory Board and shall report on activities of the Board. The Vice Chairman shall perform the Duties of Chair in the absence of the Chairman. The Secretary shall perform the clerical duties of the board, take notes, prepare minutes of meetings, and prepare correspondence as required by the Board.

**Section 9. Attendance.**

An Advisory Board member shall be automatically removed from service at such time as the member's absences exceed twenty-five percent (25%) of all scheduled Advisory Board meetings, including workshop meetings, in a given six-month period, unless the Advisory Board, by majority vote, plus one (1), waives an absence by finding that unusual circumstances exist which warrant a waiver. An Advisory Board member shall be considered not to have attended a meeting for which the member was not present for at least seventy-five percent (75%) of the meeting. At that time, the City Clerk shall give notice to the Advisory Board member that automatic removal will occur at such time as absences exceed twenty-five percent (25%) of all scheduled meetings in a six-month period.

**Section 10. Orientation of Board Members.**

When a prospect accepts the initial appointment to the Advisory Board, the new member shall attend an orientation session. The orientation session shall be conducted by the Grants Administration Division staff and shall include, but not be limited to, the following topics:

1. History and organization of the City;
2. Duties and responsibilities of Advisory Board members; and
3. Requirements of the "Government in the Sunshine Law."

**Section 11. Regular Meetings of the Advisory Board; Special Meetings.**

1. The Advisory Board shall establish a regular meeting time and place.

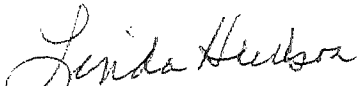
2. Notice of regular meetings shall be posted in accordance with and shall comply with Florida law relating to open meetings under Section 286.011 Florida Statutes.
3. Special meetings of the Advisory Board may be called by the Chairman. Notice of special meetings shall be made by posting no later than 24 hours prior to the time specified for the meeting.

**Section 12.** Appointments to the Advisory Board are encouraged to make recommendations to Staff for new appointments to the Board.

**Section 13.** A majority of the Advisory Board members shall constitute a quorum. Robert Rules of Order shall govern parliamentary procedures of the Advisory Board.

**Section 14.** This resolution shall take effect upon approval by the City Commission.

**IN WITNESS WHEREOF,** this Resolution has been duly adopted on this 7th day of August, 2017.


  
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LINDA HUDSON, MAYOR COMMISSIONER

ATTEST:

  
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LINDA W. COX, CITY CLERK

(CITY SEAL)

APPROVED AS TO FORM  
AND CORRECTNESS:

  
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JAMES MESSER, Esq.  
CITY ATTORNEY