



THE SUNRISE CITY
FORT PIERCE
PURCHASING
DEPARTMENT

Florida

TO: Shyanne Harnage, Communications Manager
THROUGH: Gelencia Carter, Purchasing Manager *GC*
FROM: Monica Gonzales, Purchasing Specialist *MG*
SUBJECT: RFP No. 2021-010 ~ Scooter Share Program
DATE: January 5, 2021

Attached is the tabulation sheet for the above referenced proposal. Six of the submittals were received via email and one (1) received via delivery services. A copy of each submittal receive via delivery services are attached and the others will be sent via email. The file is available for review in the Purchasing Division.

The invitation was sent to 61 vendors. Seven (7) vendors requested specifications with seven (7) responding (100 %) 0 "No Bid" (100 % total response).

The next step in this process is to meet with the Purchasing Manager to determine members of the Evaluation Committee, assign roles, and issue copies of all proposals. The following are roles that need to be assigned, if applicable to the project scope of work:

1. **Team Leader:** Sets up team, coordinates strategies, sets timetables, assigns roles along with the Project Manager.
2. **Project Manager:** Person or representative responsible for leading the entire project through initiation, planning, execution, control, and completion; representative from department involved in service.
3. **Financial Analyst:** Price and Cost Analyst to compare proposals and check financial data.
4. **Technical Advisor(s):** References, licensing, background checks, local preference, etc.
5. **Committee Member:** Evaluates the solicitation and will cast a vote.

As the end user department for this proposal, you would assume or assign the role as Team Leader. A representative from Purchasing, will serve as the *Committee Liaison*, and should be present for the meetings, including the initial start-up meeting.

Please respond to the Purchasing Division for recommendation of award **prior** to the Agenda Quick phase. Expiration date is **March 25, 2021** and Commission approval must be completed by this date.

/mg

Attachment

cc: Johnna Morris, Director of Finance (memo only)
Nicholas Mimms, City Manager



CITY OF FORT PIERCE TABULATION OF BIDS

BID ON:	SCOOTER SHARE PROGRAM
BID NUMBER:	RFP 2021-010
DATE:	1/5/21 @ 3:00 PM
RECOMMENDED AWARD:	Pending

RESPONSE
7 of 7 = 100 %
0 "No Bids"
Total = 100 %

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

VENDOR
Blue Duck Express, Inc San Antonio, TX
CycleHop, LLC dba HOPR< Miami Beach, FL
Lynx City Bethel, CT
Skinny Labs, Inc dba Spin San Francisco, CA
Superpedestrian, Inc. dba Link Your City, Inc Cambridge, MA
Verve S, LLC Philadelphia, PA
Wheels Labs, Inc West Hollywood, CA

PLEASE NOTE:
COMMISSION MEETINGS ARE HELD THE FIRST AND THIRD MONDAY OF EVERY MONTH. CALL THE PURCHASING DEPARTMENT WEDNESDAY PRIOR TO THE MEETINGS FOR RECOMMENDATION OF AWARD.