

DELIVER TO:

City of Fort Pierce, Purchasing Division
 Room 101
 100 North U.S. #1
 Fort Pierce, FL 34950

MAIL TO:

City of Fort Pierce Purchasing Division,
 Room 101
 P.O. Box 1480
 Fort Pierce, FL 34954-1480

CITY OF FORT PIERCE

**INVITATION TO BID
 and
 BIDDER ACKNOWLEDGMENT**

Bid Writer: Latonya Hubbard, 772-467-3102

Bid No: 2021-010

Mandatory Site-Visit:
WEDNESDAY, NOVEMBER 18, 2020

Bid Title:
SCOOTER SHARE PROGRAM

Mandatory Site-Visit Location:
 N/A

Bid Opening Location:
 City of Ft. Pierce Purchasing Division
 Room 101
 100 North U.S. #1, 1st Floor
 Ft. Pierce, Florida 34950

Bid Due Date & Time:
3:00 PM, TUESDAY, DECEMBER 22, 2020

If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.

Bidder Name:
 Lynx City

I hereby certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

Mailing Address:
 102 Wooster St
 Unit A5

City, State, Zip Code: Bethel CT 06801

X 
 Authorized Signature (Manual)

Typed or Printed Name: Alan O. Moiso

Type of Entity (Select one):
 Corporation _____
 Partnership X
 Proprietorship _____

Title: CEO

Incorporated in the State of: CT **Year:** 2019

Delivery in N/A **days, ARO**

Phone Number: 833-439-5969

Payment Terms: Net 30 Days

Fax Number: 203-628-7735

FEIN or SS Number: 834650287

E-Mail Address: Alan@lynx.city

Local Business: X Y N **MWBE:** N/A N

Bid Security is attached, when required, in the amount of \$ _____
F.O.B. DESTINATION

If returning as a "No Bid" state reason:

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID



Electric Motorized Foot Scooter Operation

Lynx City

Fort Pierce, Florida

Section I. Letter of Submittal

Lynx City LLC
102 Wooster St, Unit A5
Bethel, CT 06801
833-Hey-Lynx

November 21 2020

To Whom It May Concern:

Lynx City is a privately owned American business based out of Bethel Connecticut. Lynx City Launched in 2019 as the first electric scooter company to operate within a city, in the state of Connecticut. Lynx City has been featured on NBC Connecticut as well as numerous newspaper articles across the state. Lynx City plans to continue expanding their operations across the USA in 2021.

Although the micro mobility industry is only a few years old, Lynx City owners have many years of experience. Our CEO and COO have over 32 years of combined business ownership experience in transportation, technology and operations. Upon approval we will locate a facility in the Fort Pierce area to operate from and employ local team members. Every Lynx City facility operates off of 100% renewable energy (where available). At the end of 2019, Lynx City also rolled out its wildlife support fund. A portion of every ride goes to wildlife foundations right in your area.

"Micro mobility transportation is gaining in popularity because it's easy, affordable, energy efficient and attractive to professionals: suit and tie, no sweat" - Alan Moisio CEO

Lynx City has a vision of helping reduce Fort Pierce's carbon footprint, by providing a green mode of transportation charged by 100% renewable energy while also supporting Florida's wildlife through local rehabilitation operators.

Some of the advantages to using Lynx City Electric Scooters:

- Reduce Emissions
- Green Transportation
- Reduce Traffic Congestion
- Create Local Jobs
- Enhance Student Life
- Support Local Wildlife

Lynx City does not propose any subcontractors and agrees to comply with all the terms and conditions set forth in the request for proposal.

Thank you for the opportunity to let us serve Fort Pierce, and we look forward to answering any questions you may have. David Harvey, our COO, will be available to provide additional information or present to the City if requested.

Warmly,



Alan Moisio CEO

LYNX CITY

People authorized to represent Lynx City:

<p>Alan Moisio CEO and Co-Founder at Lynx City</p> <p>Alan@Lynx.city 833-Hey-Lynx</p>	<p>David Harvey COO and Co-Founder a Lynx City</p> <p>Dave@Lynx.city</p>
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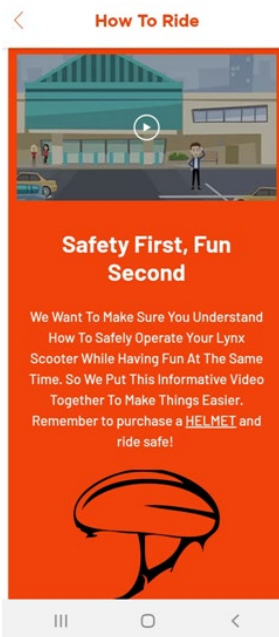


Section II. Technical Proposal

1. Lynx City Micromobility program

A) Proposed Launch Approach and Schedule

Lynx City currently operates a successful scooter share program in Orlando, Florida. Our Florida team is led by Dusten Dorey who will be training our new local team members in the Fort Pierce area. Our staff will be fully trained and ready to deploy scooters upon the program's start date. Lynx City technicians will be able to answer any questions brought up in the field by consumers. We also provide other ways to educate users via our mobile application, website, and safety presentations.



Encouraging users of proper and safe use of their micromobility vehicle

Lynx City has a section in our mobile application that shows our users a safety video on how to ride. In addition to our very informative video, we commit to at least one public safety presentation per month done by local staff. This allows Lynx City to help educate more customers on the importance of safety and how to properly ride a Lynx City scooter.

Encouraging the use of helmets

Lynx City is committed to providing a way for riders to easily purchase helmets through our website or mobile app for under \$20. We also give away free helmets during our safety presentations and weekly to random users riding our scooters.

Educating users on proper parking

Lynx City makes a concerted effort to communicate to customers on how to properly park. Because our system is dock-free and our mission is to increase mobility for everyone, we do not have specific stations at which scooters must be parked. Rather, we promote guidelines on how to properly park our devices. E-scooters should not be parked in a way that obstructs pedestrian traffic, nor should they inhibit accessibility to curbs, ramps, transit stops or entrance ways.

Program Scaling and Planned Phased Implementation

Lynx City plans on rolling out with 250 scooters to start in the Fort Pierce area. We would scale up to 500 scooters depending on the population and demand of the program.

B) Hours of Operation

Lynx City e-scooters are available for rent 24 hours, seven days a week. Our scooters have swappable batteries and service technicians will service all scooters **daily** replacing any low batteries. Our technicians also ensure scooters are properly maintained and parked neatly.

Our customer service support is accessible on a 24/7 basis. Anyone can call us at 1-833-HEY-LYNX (1-833-439-5969) or email us at support@lynx.city

Our field operations teams run from 7:00 AM – 10:00 PM daily. Hours may change due to the program's needs.

We have three shifts of on-the-ground specialists to manage the fleet daily.

Shifts include:

In field technician:

In field technicians are responsible for servicing scooters in the field, swapping batteries, relocating scooters, and removing any scooters in need of repair.

Warehouse Mechanic:

Warehouse mechanics are responsible for repairing all scooters that in field technicians cannot service.

C) Pricing Plan

Our e-scooters have a flat \$1 unlocking fee, plus \$0.29 cents per minute of riding time in our Florida markets.

D) Revenue Share with the City of Fort Pierce

Lynx City is prepared to provide the City of Fort Pierce with \$0.05 cents per every ride taken.

2. Equipment and Safety

A) Vehicle Description

Our smart mobility fleet is a first and last mile solution that will help enable more transit and reduce single occupant vehicle (SOV trips).

Our GPS-enabled technology allows riders to locate and unlock our e-scooters using our mobile app and then simply lock the e-scooter in any commonly accepted parking spot.

Lynx City's design and specs are in continual improvement based on user feedback and testing to create the best riding experience. Lynx City uses the Acton M pro model scooter which supports up to 300 pounds and travels up to 31 miles on a full battery charge. Our scooters have two 10 inch airless tires and a movement alarm for safety. Lynx City scooters can be regulated for different speed types; Low (5mph), Medium (10mph), and Standard (15mph). Lynx City scooters do not exceed 15 MPH.

See **Images and Specifications** on *pages 19-20* for images and specification details.

B) Geofencing

Our geofencing technologies allow us to create an unlimited number of no ride zones and no parking zones. Lynx City's technology is very accurate leaving a margin of error of only a couple feet. Every single one of our scooters can be customized to set a top speed set by the city. We can also create slow zones to limit speeds in specific areas.

C) Requesting Zones

Private property owners can request speed limits, no-ride zones, and no-parking zones through the city. We will abide by the rules set forth by Fort Pierce.

D) Rider Education

While scooter sharing offers many transportation benefits, we know there is a learning curve that needs to be addressed. Ensuring responsible parking, riding and helmet usage are critical for increasing the safety of pedestrians and riders while maximizing public acceptance of scooter sharing. We are committed to hastening the adoption of the acceptable norms of this new, innovative service, which we believe has a long-term place in reducing individual car trips nationwide.

From the start, Lynx City has made a commitment to monthly safety presentations and makes an effort to educate and promote compliance with applicable laws through both online and in-community education campaigns. We understand our devices are not to be parked in a way that obstructs pedestrian traffic, nor should they inhibit accessibility to curbs, ramps, transit stops or entrance ways. Helmets must be worn at all times, and riders must know where and how to ride these devices so that they are complying with the rules of the city. We have employed several methods to communicate this to our users by means of product display and in-app education.



Product Display

Lynx City e-scooters are custom-made by our supplier. We have taken it upon ourselves to communicate proper riding and parking etiquette to users. This is why the stems of our scooters have a number of requirements listed for the user to view.

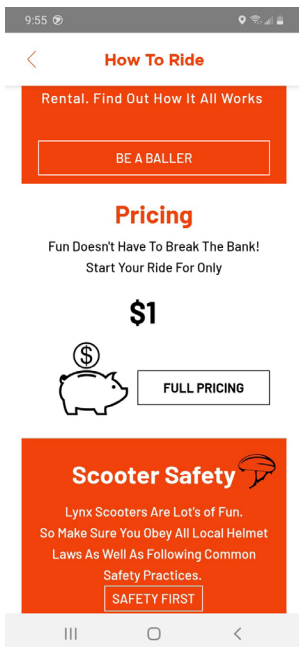
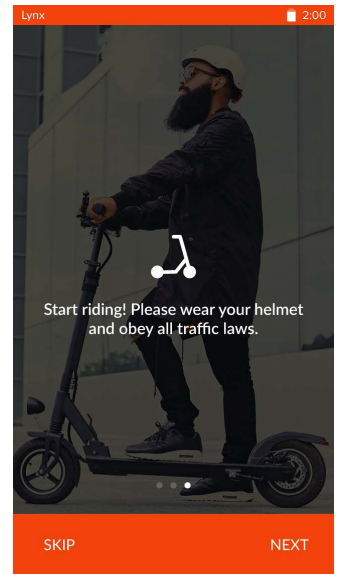
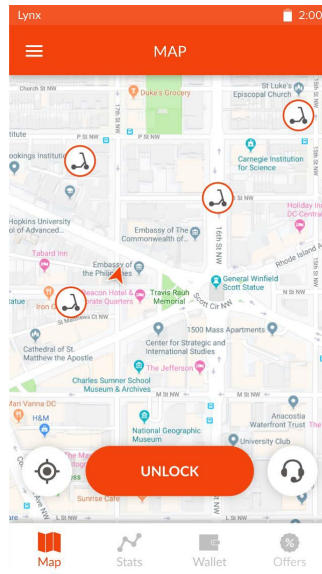
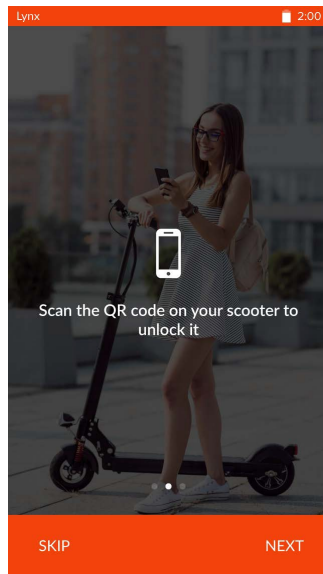
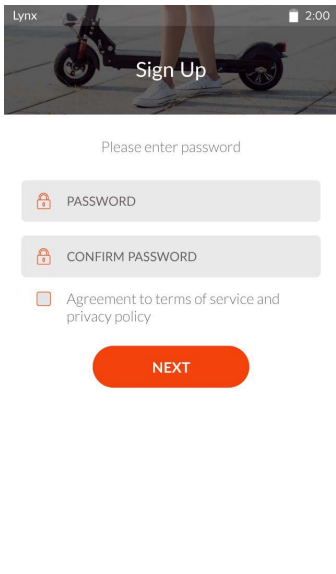
Since scooters in particular are new to the shared mobility space, education and messaging on them is critical.

These include:

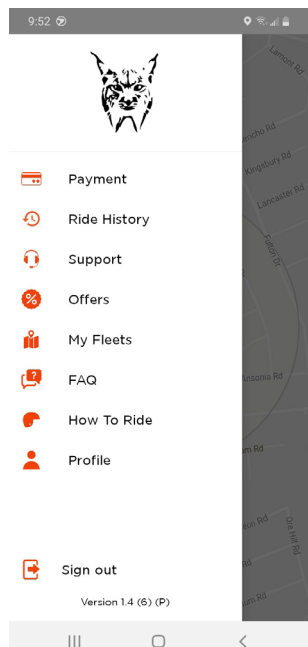
- Ride in bike lanes when available
- 1 Rider per scooter
- Wear a helmet when riding
- No sidewalk riding
- Yield to pedestrians
- Must be 18+ years old to ride
- Contact number
- Follow local laws

In-app Education

Lynx City makes extensive efforts to onboard users in a way that informs and trains them to ride and park properly. When a rider unlocks a scooter for the first time, he or she is taken through a series of screen shots and texts which explains how to safely ride, where to park (not blocking pedestrian paths or ADA ramps) and that helmets are required. Riders must also agree to the Terms & Conditions before being allowed to unlock a scooter for the first time. Examples of these can be found below.



Lynx City has easy instructions on how to ride a scooter as well as scooter safety instructions.



In our menu, we also have a FAQ and support section.

While these are strong initial steps, we are prepared to do more to achieve the level of safety and compliance needed to make this a successful shared mobility system.

E) Covid-19 Cleaning Protocol

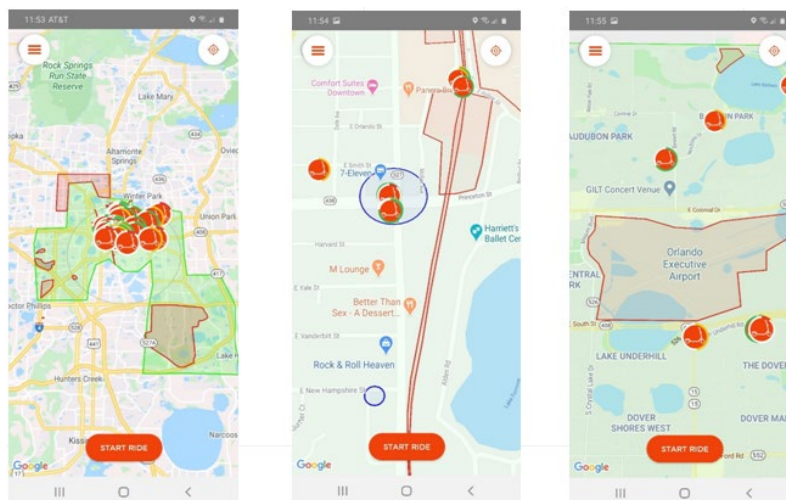
We have increased our cleaning methods to include disinfecting each scooter our staff touches on a daily basis. Our local employees have been instructed to do this in the field along with daily battery changes and maintenance on scooters. We have issued disposable gloves for all our employees to use in the field. Hand sanitizers, as well as other disinfecting products, have been distributed in our warehouses for staff to use while working on our scooters.

3. Parking

A) Ensure Proper Parking

Lynx City directs users how and where to properly park e-scooters through our mobile app and website. We would also provide a link to the City of Fort Pierce for further information.

To further support parking compliance efforts, we can work with the city to implement virtual “geofences” in our app. As illustrated in the below image, this will then show on the app when a user is in a no-operating zone. Our scooters are designed to prevent parking in illegal or undesirable areas.

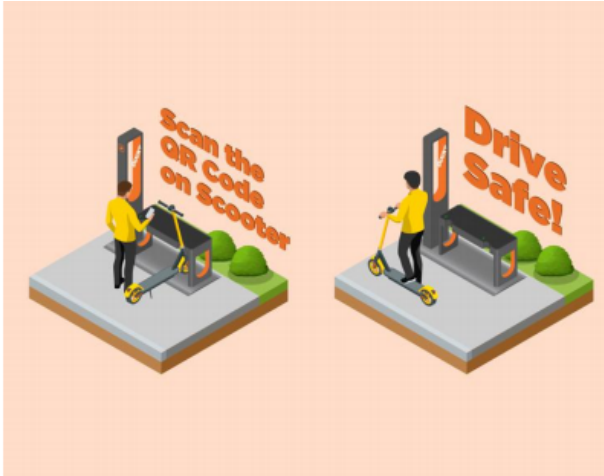


To complement this, we can also identify recommended parking areas. This can be done by placing blue circles in our app and using industrial strength sidewalk tape. We can work with city staff on identifying specific areas where we want to encourage users to park, and signaling those spaces in our app with these features.



In addition to parking corrals we also are integrated into Duckts system which allows customers to park their scooter in charging stations. See page 21 for more information.

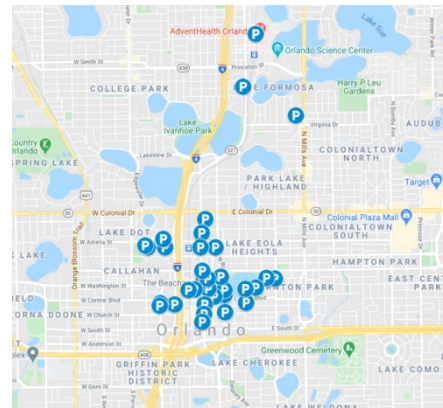
- DUCKT is the only real universal infrastructure. Any Ebike, Escooter, even last mile delivery pods can be implemented into one single solution.
- Dock, Lock and Charge anything low current, low weight, shared and living on the street.
- With DUCKT, even existing UX gets easier. It is really easy to leave and pick up a device. 1 action – 1 second
- All fleet has to have the adaptors. It is a one time operation to save you a lot more operation costs for years to come.
- With smart & connected adaptors and variable current management system, DUCKT stations will serve you for many years and models to come.
- Land owner friendly (public and/or private), by cleaning the clutter and bringing connected order.
- **Options to rebrand & integration of Card reader, Ad panel, Solar panel systems**



B) Parking Permits

Lynx City does not anticipate seeking permits to install docking or parking stations. We use corrals and would also like to work with the city on identifying existing parking stations throughout the area that can be utilized for daily relocating.

As this new mobility option is embraced and becomes part of the suite of services available to the public, we believe utilizing existing structures for organization will greatly improve the success of the program. See example



4. Operations

As an experienced operator of shared dockless mobility services in the US as well as having over 32 years of combined transportation and operations experience, Lynx City fully appreciates the necessity of having a local operations team in place *prior* to launching.

We plan on having an operations team that will manage our Lynx City e-scooters in Fort Pierce. A team comprised of local hires, will service, charge, relocate and remove scooters from service that need to be repaired. Locally hired team members will be trained to repair scooters, manage monthly safety demonstrations as well as oversee weekly operations by members of our corporate team. We believe our commitment to having Lynx City employees as a local operations team differentiates us from other operators. It is also what will allow us to manage our fleet effectively and enable us to address issues in a prompt fashion.

A) Availability to Move Improperly Parked Vehicles

We will have a staff member available at all times during operating hours to rebalance or move improperly parked vehicles. This allows for us to take care of any issues in a timely manner. Our operations team is trained to target scooters that are left outside of our service area, in residential areas, or hidden from sight. We use our GPS location services to plan

pick-ups and our scooter alarm function to find any scooters hidden from eyesight. Once scooters are retrieved they will be inspected, tested and redistributed to any open deployment zones.

B) Fleet Size

Lynx City proposes to deploy **250 electric scooters** at launch. We are prepared to scale up depending on the program's needs.

C) Distribution and Re-balancing

Our team has a daily strategy on where to collect our devices and where to redistribute around the city. Any devices flagged for repair or maintenance will be removed from the area and brought back to our warehouse for further inspection.

Our plan to achieve city coverage and avoid over concentration is to carefully monitor ridership and deployment while making adjustments on a daily basis to maximize ridership and meet demand without obstructing the right of way or creating unsafe conditions.

D) Property Damage and Complaints

In order to prevent property damage, our technicians service every scooter daily. The continuous maintenance of our scooters keeps them in tip top shape. On the off chance there has been property damage, we remove the scooter from service and bring it to our local warehouse to be fixed.

Daily complaints are submitted to our customer service team before being forwarded to operations management. Our in-field maintenance team will be assigned to remedy any complaints that have not been corrected already through our patrols. All teams are trained to properly correct common issues that may occur during daily operations.

Urgent issues submitted to management will be addressed immediately. One or more team members will be available from 7:00 am – 10:00 pm daily to address any issues that may be outstanding. Our operations team will be based in Fort Pierce at all times, which means we will be present and responsive in emergency situations.

E) Retrieval Plans

Our scooters have unique tracking features that allow us to pinpoint exact locations. From our map we can tell immediately if a scooter is in an area that it shouldn't be. One of our technicians will go out to retrieve the scooter and bring it back to our local warehouse for testing. All scooters that are in areas they shouldn't be will be retrieved within 24 hours in order to prevent any environmental harm.

F) Account Suspensions

Non-compliant users will have their account deactivated in order to prevent further use. Once an account has been deactivated, a user cannot simply create a new account. They must sign up with their phone number and use that number to unlock scooters. Our system not only blocks the phone number but also the credit card on the account, email, and name. We have yet to charge a customer for property damage or parking violations as we have not had any parking violations to date.

G) Underage Riders

Lynx City takes every precaution to prevent underage riders. The laws are listed on our website and users must agree to our terms and conditions in our application stating they are over the age of 18. Our scooters also have clear instructions posted on them stating all users must be 18+.

5. Special Events and Severe Weather

A) Special Events

A local representative will coordinate events based on the city's event calendar. Lynx City will provide extra staff two hours prior to an event to monitor scooter buildup. Once the area near the event starts to fill with scooters Lynx City staff will redistribute the scooters and will repeat the process until the event starts. One hour before the event ends Lynx City staff will collect scooters from



surrounding areas and stage them near the exits. For the next hour Lynx City staff will continue to replenish the scooters at the event exits.

We can also create zones for the event. These zones can be no park and no ride zones as well as reduced speed zones.



B) Severe Weather

In the case where Fort Pierce requires scooters to be removed from certain areas due to weather conditions, Lynx City asks that the city sends an email to support@Lynx.city or contacts our toll free number at 833-HEY-LYNX no less than 24 hours before scooters need to be removed. This will allow our company to properly plan the removal of scooters from the desired area within a 24-hour time frame.

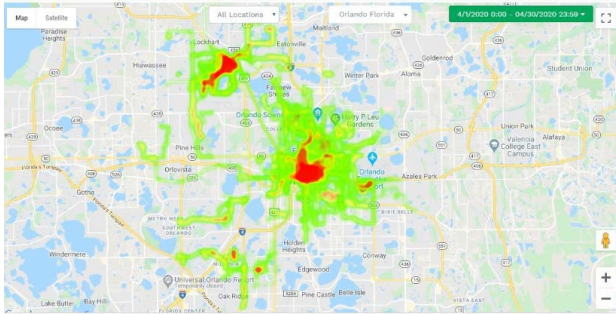
6. Data Sharing

Lynx City has an open API for cities to connect with and view real time data. The open API is integrated with Populus, a third party platform that collects mobility data for cities. All User data is stored and can be accessed by local or federal authorities upon written request. User data is never purged.

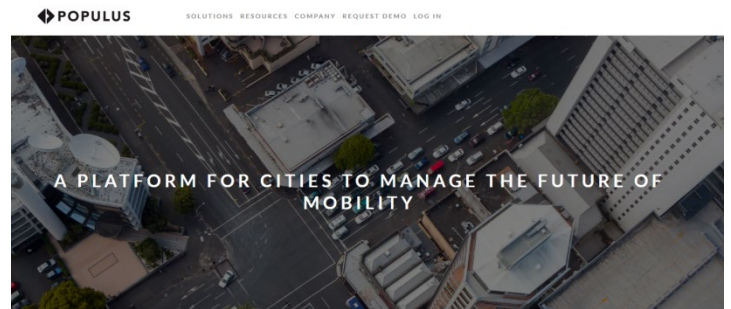
Examples of data that can be provided monthly include:

- Usage
- Total miles
- Number of e-scooters in circulation
- Active riders
- Monthly heat-map summary
- Number of support tickets with resolution
- Gallons of gasoline saved
- Customer satisfaction ratings

Heat Map



Populus



Collision-Reporting Process

Our collision-reporting process is to make sure that the user and anyone else involved are safe. If necessary, call local emergency authorities and file a report through the mobile app or call 833-Hey-Lynx.

Section III. Management Proposal

1. Program Management

A) Project Team Structure

Our Fort Pierce team will be launched by Derek Pierson, CTO and led by Dusten Dorey, Florida Area Supervisor. See **Appendix A** on page 22 for biographies and qualifications, as well as an organization chart of Lynx City and the local team.

B) Operations/Internal Controls/Customer Service

Software and Operations Management Team

The Lynx City Service App encompasses maintenance checks on each scooter daily. Team members are trained to service scooters, relocate scooters, answer consumer questions in the field, and execute customer service needs within the city.

Our approach to maintenance, cleaning, and repair of e-scooters is multi-faceted. We ensure e-scooters are checked on a daily basis and there are procedures in place to find problems if they exist.

If a device has multiple low-star trip ratings, it is put into maintenance mode, which means it's flagged for our operations team to take a closer look at that particular device and try and identify the reason for receiving low ratings. An in-app report from a user will also be sent to our team for inspection. Our team members also ensure that each time they touch a device it is in proper working condition.

Second, basic maintenance tasks will be done in the field. We work to keep scooters in operable condition and replace parts as needed. This ensures that the lifespan of a scooter is extended for as long as possible.

Device Functions

All Lynx City e-scooters have built-in GPS-enabled technology, giving us the ability to locate and communicate with the devices at all times. This is also what allows us to track

ridership data, such as number of miles traveled, and trips taken. We use this technology embedded in our devices to collect data, not through the tracking of users via their mobile phones.

App Features

- 1) Scooter Features:
 - a. Lock
 - b. Unlock
 - c. Turn On Headlight
 - d. Deploy (Rideable for consumer)
 - e. Maintenance (Unrideable for consumer)
- 2) Detailed list of scooter health statistics including:
 - a) GPS Location and signal strength
 - b) Battery level
 - c) Repair or retrieval tickets
 - d) In-ride visibility
- 3) Scooters flagged for service will be removed and brought to our local warehouse for testing. This includes, but not limited to the following criteria:
 - a) Any device knocked over
 - b) Any device reported as damaged or broken
 - c) Any device with low battery level
 - d) Any device displaced out of a service area
- 4) Deployment Zones, including detailed instructions on where to specifically place scooters on the street:
 - a) Address of deployment
 - b) Number of scooters needed at the locations
 - c) Picture instructions of how to properly park scooters without impeding pedestrian traffic

Customer Service

Customers can communicate issues to us by:

- Calling our 24/7 customer service hotline - 1.833.HEY-LYNX (1-888-439-5969)
- Emailing our customer service email address - support@lynx.city
- Reporting an issue through our Lynx City app

We will respond to each call, email or in-app report with a reply acknowledging the customer's communication to us has been received and a ticket number. Each ticket is then directed to the designated market for that ticket, at which point the operations team prioritizes it based on urgency. Emergency tickets are responded to as promptly as possible, typically within 1 hour. Less urgent tickets are addressed at most before the end of that day. Our team then closes each ticket as it is resolved.

All customer service calls are routed to our call center in Miami Florida. We can assure most calls are answered within 30 seconds and most emails are answered within 24 hours. Users can also contact customer service through our in-app reporting function.

The Lynx City mobile application is available in English and Spanish. These are also the languages that are available through our 24/7 Customer Service team.

2. Experience of the Firm

New Milford, CT – September 2019 to present (paused due to Covid-19). Lynx City is permitted to operate 50 scooters by the city of New Milford.

Orlando, FL - February 2020 to present. Lynx City is permitted for 200 scooters by the city of Orlando.

Bridgeport, CT - June 2020 to October 31, 2020. Lynx City was permitted for 250 scooters by the City of Bridgeport. We are approved for 500 scooters in 2021 pending the pilot renewal.

Bridgeport, CT - June 2020 to October 31, 2020. Lynx City was permitted to operate on the University of Bridgeport campus. We are approved to operate in 2021 pending the pilot renewal.

Fairfield, CT - June 2020 to October 31, 2020. Lynx City was permitted to operate through the city of Bridgeport.

Bridgeport, CT – 2021 E-Bike exclusive permit to operate at Sacred Heart University.

3. References

Ian Sikonia - Transportation Planning Senior.

Phone Number: 407.246.3325

Email Address: ian.sikonia@cityoforlando.net

Address: 400 South Orange Ave., Orlando, Florida, 32801

Jacob Robison - City Planner.

Phone Number: 203.576.7221

Email Address: Jacob.Robison@bridgeportct.gov

Address: 999 Broad Street, Bridgeport, CT 06604

Peter Bass – Mayor.

Phone Number: 860.355.6010

Email Address: Mayor@newmilford.org

Address: 10 Main Street, New Milford, CT 06776

Images and Specifications of Acton M Pro

TECHNICAL DATA SHEET

Item	Description
Product Dimensions	116cm(H) X 130 (L) X 55 (W) - Handle; 20 (W) - Platform 45.7inch(H) X 51.2 (L) X 21.7 (W) - Handle; 7.9 (W) - Platform
Weight	25 kg +/- (50lbs +/-)
Body Materials	Aircraft Grade Aluminum
Maximum Load	140kg (300lbs)
Motor	350W Norminal ; 575W Max
Battery	10S5P 36V 15.9Ah 572Wh 18650 Lithium Ion
Top Speed	25km/h (15.5mph)
Range	50km (31miles)*
IP Rating	IP66 for Vehicle, IP67 for electrical components.
Charger	Input: 100-240Vac ~ 3.0A 50/60Hz Output: DC42V 3A
Charge Time	6hrs +/- (with suggested input); faster charging options available
Operating Temperature	-15°C ~ 65°C (5°F ~ 149°F)
Storage Temperature	Less than 3 months: 0°C ~ 35°C (32°F ~ 95°F)
	3 - 6 months: 0°C ~ 30°C (32°F ~ 86°F)
	6 - 12 months: 0°C ~ 25°C (32°F ~ 77°F)
Charging Temperature	-5°C ~ 55°C (23°F - 131°F)

*30 miles long-distance range on a single full charge measured under the following conditions: 165 lbs load, 77°F weather temperatures, flat road without strong winds, power saving mode, and 15km/h constant speeds. Results may vary based on different weight loads, temperature, wind speed, operating habits, and other factors.

Images and Specifications of Acton M Pro Continued

TECHNICAL DATA SHEET

ACTON M

Item	Description
Suspension	Front Fork Spring Suspension
Tires	10" Airless Tires
Braking System	Rear Wheel Drum Brake
	Rear Wheel Regenerative Brake
LEDs	Front LED Light
	Rear LED Light
	Side LED Lights
Safety	Movement alarm



DUCKT Dock, Lock, and Charge

Tech Sheet

Universal charging, locking & docking system for electric Micromobility vehicles. Through implementing an internationally patented plug & play adaptor to the vehicle. ID on the adaptor matches with the station during docking and IoT locking mechanism locks and holds the vehicle in charging state. Information on the ID chip transfers the charging conditions to the station and after the locking, charging starts. Through this process, the docking, locking & charging process becomes simple for the end user and more efficient for the operator.

- A station is a combination of (at least) one Pillar and multiple Modules.
- Different module types can be combined according to location layout and conditions.
- A station capacity means number of total ports connected to one Pillar.
- All e-scooters in the system must have DUCKT adapters installed.

BASIC SAFETY FEATURES

- IP67/NEMA electrical housing and connectors. Includes fusebox with 16A fuse and ELCB for general public safety.
- Digital powermeter option is available.
- It is recommended that defined station area and draw security zone lines to increase pedestrian safety.
- It is recommended that the floor for installation should be flat asphalt or concrete, including the space needed for the scooters to be parked.

SPECIFICATIONS

- **CERTIFICATIONS:** CE, RoSH, (UL, FCC: 2021 Q1)
- **MATERIALS:** Body (Station units) : 3mm thickness, ASTM A36 low-carbon steel with coating; Adapter (Scooter unit) : 6082 series, anodized (Color options available)
- **POWER SOURCE:** Between 85V - 240V AC 50-60Hz (3A max per port) Electrical power grid, uninterruptible power source (UPS) recommended.
- **CHARGING CURRENT:** 40V 2A DC Power Supply (Customizable up to 4A). Functional limit out of 0°C - 40°C Outdoor Temperature to protect battery's lifetime.
- **MECHANICAL STRENGTH:** Minimum 10000 cycles lock/unlock. 2 KN pulling force, enforcing peak power.
- **ADAPTORS:** Anodized, colors are customizable. Extension cable can be replaceable, will be provided as spare part. **Cable Option 1:** with JST connector, Y cable directly to Scooter BMS **Cable Option 2:** with right angle standard Scooter power plug connector.

COATING OPTIONS:

- Option1** Cathaphoresis + Electrostatic powder coating (+5 year corrosion protection warranty.)
- Option2** Cathaphoresis + Polypropylene coating (+10 years corrosion protection warranty.)
- Option3** Branded Coating (Upon customer requested RAL codes.) (MOQ 250+)

CONNECTIVITY

- GSM/GPRS engine, M2M GSM Micro SIM Card Slot
- 4G/LTE connectivity (will be available Q3 2020)
- Quad-band: 850/900/1800/1900MHz
- MQTT communication protocol with AES-128 encryption
- Firmware Over The Air update
- Global SIM card included, DATA cost not included.
- API connection, documentation will be provided.
- Data visualization tool will be provided.

INSTALLATION

- Please use always convenient tools and methods for the installation. Installation guide will be provided.
- All Modules must be installed to ground with four anchors/bolts.
- M10 wedge anchor or C-type hammer drive anchor can be used smoothly for concrete surfaces.
- For ideal anchor attachment to asphalt, epoxy reinforcement resin and asphalt anchors can be used.
- Delivery packaging standard is Euro pallet packaging & plastic shrink wrap
- Installation Guide with video link QR Code will be provided digitally.

** parameters can be modified by DUCKT anytime without prior notification.*



Appendix A: Organizational Chart with Contact Information

Derek Pierson, CTO: Derek@Lynx.City 833-Hey-Lynx

Derek Pierson is head of expansion. Derek's focus is on working with Lynx City's local team to train and improve the Lynx City product based on what the local team sees in the field. Previous to Lynx City, Derek founded CCS, a smart home technology company that launched in 2009. Derek has extensive experience working with technology and electronic products. Derek holds numerous certifications in programming which include Lutron, Elan and Control4.

Dusten Dorey, District Manager: Dusten@Lynx.City 833-Hey Lynx

Dusten Dorey is the Florida based district manager for Lynx City. Dusten's primary focus is to build the best operations team possible who are dedicated to maximum productivity, efficiency, and punctuality. Prior to Lynx City, Dusten worked with Tesla as a robotics assembly operator. Dusten will have prime responsibility and final authority for the day to day management within Fort Pierce.



THE SUNRISE CITY

FORT PIERCE

PURCHASING
DEPARTMENT

Florida

DRUG~FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

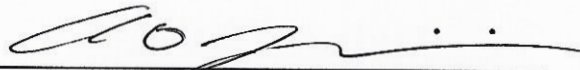
Lynx City

(Name of Business)

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

11/21/2020

Date

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Lynx City LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) P
 Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
 Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 (Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
102 Wooster St Unit A5

6 City, state, and ZIP code
Bethel CT 06801

7 List account number(s) here (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number
 _____ - _____ - _____

or
 Employer identification number
83-4650287

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [Signature] Date 11/21/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is Backup Withholding*, later.



CITY OF FORT PIERCE
SCOOTER SHARE PROGRAM

RFP NO. 2021-010

ADDENDUM NO. 1

The purpose of this addendum is to respond to questions submitted by potential bidders for clarification of the proposal specifications and to extend the proposal due date.

- 1. QUESTIONS:** Was there a mandatory site visit for this bid and if so, what is required of vendors in our submission/response with regards to the site visit?

ANSWERS: **This is a typo, there we not a mandatory site-visit scheduled for this solicitation. See revised proposal document, attached.**
- 2. QUESTIONS:** Reference: Page 1, cover page Delivery in _____ days, ARO what does the vendor include in the space provided?

ANSWERS: **ARO stands for "After receipt of order" this is not applicable for now, please type in N/A.**
- 3. QUESTION:** Reference: Page 1 cover page – Bid Security – Is Bid Security required for this bid?

ANSWER: **No bid security is required.**
- 4. QUESTION:** For this bid, the only document that requires manual signature is the cover page, correct?

ANSWER: **No. The cover page and all of the forms now listed in Section V of the proposal document (see attached REVISED proposal document).**
- 5. QUESTION:** Reference: Page 6-17 Drug -Free Workplace (DFW) Can you provide the Drug Free Workplace Certification Form?

ANSWER: **Please see attached, REVISED proposal document, Section V - Forms**
- 6. QUESTION:** Reference: Page 9-13 Insurance- What are the insurance coverages and limits required for this bid?

ANSWER: **Please see attached, REVISED proposal document, Section II Insurance Requirements.**
- 7. QUESTION:** Reference: Page 11.1 Proposal Opening- Bearing in mind current social distancing measures vary by state, will the City consider modifying it's submission requirements to an online submission through the Demandstar.com portal or via email?

ANSWER: You may submit your proposal response electronically to: procurement_dl@cityoffortpierce.com no later than 3pm EST, January 4, 2021. If you decide to use this submission option, please note your entire submission must be submitted electronically. Please do not mail hard-copies.

8. **QUESTION:** Reference Page 12:3 Minority Participation and Outreach Program- Is Minority and Woman Owned Business Enterprise (M/WBE) participation required for this bid?

ANSWER: No, it is not required. If you have a Minority Participation and Outreach Program please provide the information as required, if you do not have this program state N/A.

9. **QUESTION:** Is the Firm/vendor required to be licensed to do business in the State of Florida upon bid submission or upon bid award?

ANSWER: Upon bid award.

10. **QUESTION:** As it is a significant investment and this is a competitive bid process, we typically do not secure the local facility from which we will operate until after bid award. We are happy to provide this location upon contract negotiation to ensure compliance with this requirement and good faith effort. With this said, what should we provide here that is satisfactory given the scope of services?

ANSWER: Proposers are not expected to secure a local facility prior to bid award. A brief description of the type of facility that you typically operate from, proximity to scooter locations and any other relative information about the prospective facility will suffice for the proposal.

11. **QUESTION:** Reference: Page 18: H. Proposal Format and Presentation, Technical Proposal- Elements of the Micromobility Program, d) Revenue Share with the City of Fort Pierce – Could the City please elaborate on the desired revenue share agreement?

ANSWER: The terms of the revenue share should be proposed by the firm based on their assumptions or projections; it will ultimately be negotiated as part of the agreement.

12. **QUESTION:** Reference: Page 18. H Proposal Format and Presentation, 2 Equipment and Safety, C) Describe the process private property owners will use to request speed limits, no ride zones- Could the City please elaborate on the intention for this question? It is our understanding that vehicles will only be deployed and operate in approved locations with City-required parameters for speed, riding and parking?

ANSWER: During the pilot program, the City received concerns from citizens received concerns from citizens regarding rate of speed, trespassing on private property, etc. In some cases, those issues were rectified through the ability to create “no ride zones” and alter the speed limits in certain areas. How would your firm handle those type of complaints?

13. QUESTION: Reference Page 20: I Evaluation Criteria, Qualifications and Experience- Are vendors interested in submitting a response to this bid required to have been Operating in the City of Fort Pierce previously in order to receive points towards this evaluation criteria?

ANSWER: **No. The Firms will be evaluated on their experience with similar Municipalities and whether or not they are currently operating a scooter share program, regardless of the location.**

14. QUESTION: Other than the fees associated with submission, are there any fees or charges to the vendor to operate within the City of Fort Pierce?

ANSWER: **There is no fee associated with submission. The selected vendor will need to have a valid Business Tax Receipt with City of Fort Pierce.**

15. QUESTION: With respect to Scorecard Section I “Evaluation Criteria”, considering that the Evaluation Criteria seems to be following the Proposal Format and Presentation (see point H), could you please clarify the following issues: the first 20 points are graded against “Qualifications and Experience”, does this section refer to the Letter of Submittal? If not, to which section and question does it refer to? Additionally, for your ease of reading, where should Proposer’s address the “Qualification and Experience” criteria: Letter of Submittal, Technical Proposal or Management Proposal?

ANSWER: **The Evaluation Committee will rate the firm based on their overall Qualifications and Experience. This can be addressed in the Management Proposal: Experience of the Firm, as well as the Letter of Submittal.**

16. QUESTION: Within the Management Proposal Evaluation Criteria we see “Ability to respond to citizen/duty complaints”. However, although It is an Evaluation Criteria for the Management Proposal, it is not Part of a specific question in the Management Proposal. Should the above be addressed within Management Proposal Section 1 b) Customer Service?

ANSWER: **Yes**

17. **QUESTION:** With reference to Section G “Commitment of Firm Key Personnel”, we understand the Respondents can identify Key Personnel either in their submittal or during contract negotiation- can you please clarify whether the fulfillment of this particular provision is necessary at this initial stage?

ANSWER: The key personnel can be identified during the contractual negotiations. The Respondent agrees that key personnel identified in the submittal or during contract negotiations as committed to this project will, in fact, be the key personnel to perform during the life of this contract.

18. **QUESTION:** Can you please clarify the extent of the commitment and the information to be provided?

ANSWER: It is important that the City be made aware of key personnel changes with relation to this contract. This information can be determined during contractual negotiations and mutually agreed upon. If there are key personal changes after the contract is executed, the City shall be notified of the change(s).

19. **QUESTION:** With regard to Facility (Letter of Submittal point (c) and Article “28 Facilities “, can you please clarify whether Proposers have to disclose their chosen facility at this stage? If so, do you have any preference with the choice of facility? Alternatively, if bound to do at this stage, are proposers free to choose where to choose their facility?


ANSWER: Proposers are not expected to secure a local facility prior to bid award. A brief description of the type of facility that you typically operate from, proximately to the scooter locations and any other relative information about the prospective facility will suffice for the proposal.

20. **QUESTION:** What was ridership like during Fort Pierce’s pilot?

ANSWER: See attached the Ridership Report, July 2020.

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature:  _____
Manual

Signature: Alan O. Maisio _____
Typed or Printed

Company Name: Lynx City _____

Address: 102 Wooster St Unit A5 Bethel CT 06801 _____

Date: 12/16/2020 _____

/gm

Attachments: **Revised Proposal Document**
 Ridership Report July 2020

CITY OF FORT PIERCE PROPOSER'S CHECKLIST



This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	✓ _____	_____ _____
All prices have been reviewed for mathematical accuracy, all price corrections initialed, and all price extensions and totals thoroughly checked.	✓ _____	_____ _____
Include proof of proper licensing as stated in proposal documents.	✓ _____	_____ _____
Include proof of proper insurance and if we are selected, agree to meet the City's insurance requirements, as stated in proposal documents.	✓ _____	_____ _____
Proposal envelope is marked accordingly.	✓ _____	_____ _____
Are Two (2) complete proposal packages included (one original and one electronic copy (PDF) on a USB Flash Drive) of sealed proposals? Disregard, if you are going to utilize the electronic submission option	✓ _____	_____ _____
Is each Addendum (when issued) signed and included?	✓ _____	_____ _____

PLEASE SIGN AND RETURN WITH PROPOSAL _____