

Received

FEB 05 2021

10:01 AM

Grants Administration

SDW

2020-2021
Public Service Grant Opportunity
Application



Application Open Date – January 11, 2021

Application Due – 3:00pm, February 5, 2021

Grant Amount Requested: \$ 5,000



Received
Date and Time Stamp
FEB 05 2021
Grants Administration
(Do Not Write in This Box)

2020-2021 PUBLIC SERVICE GRANT APPLICATION

Organization Legal Name: St. Lucie Habitat for Humanity
Mailing Address: 702 South 6th Street, Fort Pierce, FL 34950
Physical Address: 702 South 6th Street, Fort Pierce, FL 34950
Contact Person: Melissa Winstead Title: Development Director
BEST CONTACT Phone Number: 772.464.1117, ext 103 Email Address: Melissa@StLucieHabitat.org
Website Address: www.StLucieHabitat.org

LEGAL STATUS OF ORGANIZATION:

(X) Incorporated, Not-for-Profit - Month and Year of incorporation/creation: 12/18/1995

INCLUDE COPY OF CURRENT 501(c)(3) DOCUMENTATION FROM INTERNAL REVENUE SERVICE.

Person Authorized to Sign on Behalf of this Organization. Signature Must Be Notarized.

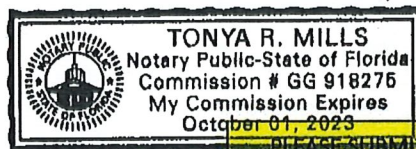
Robert D. Calhoun Today's Date: 2/1/2021
Signature
Print Name: Robert D. Calhoun Title: Executive Director
Telephone Number: 772.464.1117, ext 112 Email Address: BCalhoun@StLucieHabitat.org

NOTARY STATE OF FLORIDA, COUNTY OF ST. LUCIE

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgements, personally appeared ROBERT D. CALHOUN, who is personally known to me or produced _____, as identification, and acknowledged he/she executed the forgoing Agreement for the use and purposes mentioned in it and that the instrument is his/her act and deed.

IN WITNESS OF THE FORGOING, I have set my hand and official seal in the State and County aforesaid in this 01 day of FEBRUARY, 20 21.

NOTARY PUBLIC STATE OF FL
My Commission Expires: OCTOBER 01, 2023



PLEASE SUBMIT ONE COMPLETE SCANNED APPLICATION via email to: grantsadministration@cityoffortpierces.com



2020-2021 PUBLIC SERVICE GRANT APPLICATION

PLEASE NOTE: INFORMATION MUST BE LEGIBLE.

- Describe your organization and list your Mission Statement.
St. Lucie Habitat for Humanity (SLHFH) is an affiliate of Habitat for Humanity, and operates as a 501(c)3 nonprofit organization creating homeownership opportunities for low income people in St. Lucie County. Habitat for Humanity's mission is to bring people together to build homes, communities, and hope.
- Describe your organization's history and prior experience, including a description of programs/projects similar to the one you are applying for in this application.

Since 1996, SLHFH has built or rehabbed 78 homes and repaired 130 homes in St. Lucie County. 50 new home construction/rehabs, and 74 home repairs were completed in Fort Pierce. We work in partnership with qualified individuals who are ready for homeownership, or are in need of critical repairs to their existing home. All Habitat homeowners complete a financial education program that helps them build a solid foundation for long-term personal success. Habitat keeps homes affordable through vehicles such as low to no-interest mortgages, recruiting volunteers, and seeking donations of building materials.

- List all previous grants awarded by the City of Fort Pierce to **YOU or any organization(s) you were previously or are currently associated with.** If None, write N/A below:

<u>Program Year</u>	<u>Amount</u>	<u>Purpose</u>
2019-20	N/A	
2018-19	N/A	
2017-18	N/A	

Please Note: Organizations/Applicants who have received funding for three consecutive years **WILL NOT RECEIVE PRIORITY** in order to provide funding for newer activities.

- If you have received funding from the City of Fort Pierce for Public Service projects in the past, please explain **HOW** the program/project described in this grant application is **NEW OR EXPANDED:**

N/A

- What is your organization's annual budget? Describe how your organization is currently funded.
SLHFH's annual budget is \$2,273,000. Funding comes from Habitat homeowners mortgage payments that are recycled back into the Habitat program to help build the homes of future homeowners. Home sponsors, individual supporters, companies, faith partners, and the profits from our Habitat ReStores also help fund our work.
- Do the City of Fort Pierce and/other local organizations in Fort Pierce provide services similar to your agency? If you answered Yes, how do your services compliment their offerings? If yes, explain.
How are your services different? No. St. Lucie Habitat for Humanity serves as the lender, home builder, and provider of financial education for Habitat homeowners. Our programs are self-help programs that provide a hand up, not a hand out. Habitat for Humanity empowers families with the necessary tools they need to take control of their future. We work to eliminate the barriers to a better, healthier, more financially stable life.

St. Lucie Habitat Hialeah Drive Project

- Project Name (please keep it short): _____



2020-2021 PUBLIC SERVICE GRANT APPLICATION

Department of Housing and Urban Development (HUD) 2020 Income Limits								
Number of People Living in Household	1	2	3	4	5	6	7	8
Extremely Low Income	14,600	17,240	21,720	26,200	30,680	35,160	39,640	44,120
Very Low Income	24,350	27,800	31,300	34,750	37,550	40,350	43,100	45,900
Low Income	38,900	44,450	50,000	55,550	60,000	64,450	68,900	73,350

8. U.S. Dept. of Housing & Urban Development (HUD) National Objective Activities: (check one)
- Area benefit** activity (the activity benefits/is open to everyone in a particular low-income neighborhood or geography)
 - Limited Clientele** activity (particular individuals or households receive a benefit, and the majority of them qualify as low income)
 - Presumed Benefit** activity (the activity benefits a group of individuals presumed by HUD to qualify for a benefit: battered spouses, homeless, elderly, severely disabled adults, abused children, illiterate adults, persons with HIV/AIDS, or migrant farm workers)
9. Which National Objective(s) shown below does your project/program(s) meet?
- Benefit low to moderate-income persons.
 - Help in the prevention of slums or blight; and/or
 - Meet other community needs having a particular urgency because other financial resources are not available to meet such needs.
10. Beneficiaries from National Objective Activities (#8 Above)
- A. Who are the intended beneficiaries of this program/project? Describe how the project will ensure that the intended beneficiaries are being served and the target population will be reached, including how beneficiaries are identified, and any outreach performed: Intended beneficiaries of this program are Fort Pierce residents earning 80% or less of the area median income. Through our program application process, we are able to ensure that our target population is reached.
 - B. If the project will provide an **"Area Benefit"**, please clearly define the geographic area to be served by the proposed activity. Include a map, if necessary. St. Lucie Habitat for Humanity serves the low income population of Fort Pierce, Port St. Lucie, and other residents of St. Lucie County.
 - C. If the project will benefit **"Limited Clientele"**, list the approximate number and percentage of total persons assisted through this project/program who will be Low to Moderate Income (LMI) and how their income level will be determined. 100% of the people assisted through this program will be low income. Income levels are determined/verified through paystubs, tax returns and W-2s, bank statements, and verification of employment.



2020-2021 PUBLIC SERVICE GRANT APPLICATION

D. If a project will provide a "Presumed Benefit", please identify the group(s):

- | | |
|---|---|
| <input type="checkbox"/> Abused Children | <input type="checkbox"/> Illiterate Adults |
| <input checked="" type="checkbox"/> Lower Income Senior Citizen | <input type="checkbox"/> Migrant Farm Workers |
| <input type="checkbox"/> Elderly | <input type="checkbox"/> Persons with HIV/AIDS |
| <input type="checkbox"/> Homeless | <input type="checkbox"/> Severely Disabled Adults |
| <input checked="" type="checkbox"/> Lower Income Youth | <input type="checkbox"/> Severely Disabled Children/Youth |
| <input checked="" type="checkbox"/> Other - Low income adults, and positive impact to the immediate neighborhood through our home investment. | |

11. Describe the existing problems or needs to be addressed by this program/project.

A 2018 report by United Way found that 46% of St. Lucie County residents are cost of home burdened. Since there is not enough affordable housing for our growing workforce, renters are forced to pay more than 30% of their monthly income on housing-often upwards to 50%. Low income renters in Fort Pierce identify "saving for a down payment", and "qualifying for a traditional mortgage" as their greatest barriers to homeownership.

12. Describe your proposed project's activities and how they will address the problems/needs you listed in #11 above. 1. Partner with the family that was selected from the pool of applicants 2. Work with the family on financial education, home care, and sweat equity hours earned. 3. Family maintains their qualifications for homeownership. 4. Home is built and sold to Habitat homeowner. Partnering with local families on building affordable housing frees up rental units for other families who need it and adds to local property taxes as more renters become homeowners. Typically, down payment and closing costs can be 3% to 25% of the price of a home, putting homeownership out of reach for many households. Habitat requires lower down payments and closing costs than standard lending practices and Habitat establishes flexible payment arrangements.

13. List the physical addresses where your proposed project activities (listed in #12 above) will take place. Use street addresses within the City limits of Fort Pierce.

Currently, St. Lucie Habitat for Humanity is building homes at these addresses: 5703 Hickory Drive, Fort Pierce, 103 Hialeah Drive, Fort Pierce, and 5715 Palm Drive, Fort Pierce. The home on Hialeah Drive is the project we are seeking City funding to help build.

14. List this project's measurable goals and objectives, as well as the date(s) when each will be met. Two specific measurable goals of this project are: economic impact and financial stability & wealth building. Economic impact is seen throughout all stages of Habitat's home construction and repair programs as we hire local businesses and contractors to complete numerous aspects of each project. Financial stability and wealth building is a two stage objective that begins with education and hard work as our future homeowners work toward paying off debt, curbing expenses, and saving for their closing costs. These learned skills translate into long-term wealth building habits as our Habitat homeowners experience the long-term benefits of paying a monthly mortgage they can afford.

15. How will you track the results of these goals and objectives? (This information will be required with your monthly status reports.)

Habitat for Humanity tracks results based on our homeowners continued ability to pay their monthly mortgage. In addition, accurate record keeping of the costs of our home building and repair programs are used to track the results of the economic impact made by building and repairing affordable homes in Fort Pierce and the rest of St. Lucie County.

16. Briefly describe measurements of outcomes for each of the activities listed in #12. (Examples - number of unduplicated low/moderate income youth served, number of unduplicated senior citizens served, number of unduplicated Veterans served, number of unduplicated adults served, etc.)

The Habitat Homeownership program averages 40 to 50 applicants per cycle. The racial and ethnic make-up averages as follows: 55% Black/African American, 15% Hispanic/Latino, 25% White, and 5% Asian and Native American. Habitat family partners must be: willing to work sweat equity (help build their home or the homes of other Habitat program participants); able to pay an affordable mortgage (no more than 30% of their monthly income); and demonstrate need (overcrowded housing, rent too expensive, or sub-standard housing).



2020-2021 PUBLIC SERVICE GRANT APPLICATION

17. Amount of Grant Funds requested in this application: 5,000.00
Amount of other funds secured for this program/project: 10,940.00
Amount of other funds earmarked for the program/project: 190,530.00
Total amount needed to complete this program/project: 206,470.00

18. Describe your contingency plan in the event this grant request is not fully funded, or not funded at all by the City of Fort Pierce:
In the event St. Lucie Habitat for Humanity is not fully funded, we will utilize funding that is currently in reserve for upcoming/our next home building.

19. If this is a multi-year project, how will you continue to implement this project if City grant funds are not available in future years?
St. Lucie Habitat for Humanity has been building and repairing homes in St. Lucie County for 25 years and it is our intention to continue partnering with families in need of affordable housing until there are no longer families in need of our service. If funds are not available from the City of Fort Pierce in future years, our capacity to support the housing needs of low income people will be lessened; however, we will continue to seek funding from other sources. Safe, decent, affordable housing is key to building strong communities and St. Lucie Habitat for Humanity welcomes support and partnership from the City of Fort Pierce.

20. Select every qualifier below that best describes your project.

- Improve or enhance education opportunities
- Improve or enhance job training opportunities
- Improve or enhance employment opportunities
- Promote cultural diversity
- Promote outdoor activities and a healthy lifestyle
- Spur interest and participation in neighborhood improvement activities
- Encourage citizen involvement and leverage resources to revitalize low and moderate-income neighborhoods
- Encourage partnerships between City Hall, residents and other community organizations that will result in projects and activities that benefit a community
- Instill and foster community pride
- Promote neighborhood beautification and revitalization
- Promote activities that protect the environment
- Discourage adverse activity such as crime, drug use, and vandalism
- Inspire and support the healthy development of youth



2020-2021 PUBLIC SERVICE GRANT APPLICATION

26. Provide a COMPLETE, detailed budget for **THIS** project in the budget chart below. List proposed City grant funds and other committed funds and 'in-kind contributions', donated professional services, fees and other resources that will be used to complete the project. List a detailed breakdown of individual items. Use specific descriptions, not broad categories. Remember, committed funds and/or in-kind services **must equal at least 25% of your grant request**.

Be sure to include verification documentation of all funds listed below as 'Committed' or 'In-Kind'. Commitments listed in the budget below that lack documentation **will not be counted as commitments**.

NOTE: Volunteer Hours may be calculated at \$12/hour.

- Please provide at least one (1) quote for each item listed that you will purchase with this grant award in the above Budget under 'Expense/Description'. Each quote should list vendor/company with contact information.

St. Lucie Habitat For Humanity, Inc.				
103 Hialeah Avenue Budget				
		Est. Cost	City Grant	Other Committed Funds and/or In-Kind
				SOURCE of Other Committed Funds and/or In-Kind
Service				
100.00 (Property Purchase)		9,500.00		9,500.00 Edward & Helen Didero 8/18/2017
101.00 (Design)		3,500.00		
102.00 (Surveying)		750.00		
103.00 (Impact Fees)		16,000.00		
104.00 (Permits)		650.00		
105.00 (Septic/well/tap fees)		9,000.00		
106.00 (Site Prep)		13,500.00		
107.00 (Foundation , Slab, Floors)		30,500.00		
108.00 (Exterior Walls)		1,500.00		
109.00 (Roof Frame)		12,550.00		
110.00 (Roofing Labor & Mat'l)		7,500.00		
112.00 (Exterior Windows & Doors)		4,800.00		
113.00 (Exterior Finish)		4,000.00		
114.00 (Shutters)		100.00		
115.00 (Utility Connection)		2,500.00		
116.00 (Plumbing)		8,000.00		
117.00 (Electrical)		7,000.00		
118.00 (Electrical Fixtures)		2,000.00		
119.00 (HVAC)		5,600.00		
121.00 (Insulation)		1,700.00		
122.00 (Drywall)		9,750.00		
123.00 (Interior Doors & Trim)		1,500.00		
124.00 (Cabinets & Tops)		6,000.00		
125.00 (Painting)		1,500.00		
126.00 (Interior Finishes)		900.00		
127.00 (Floor Covering)		10,500.00		
128.00 (Appliances)		3,500.00		
130.00 (Driveway & Walks)		9,000.00		
131.00 (Landscaping)		5,170.00	5,000.00	
133.00 (Dumpster)		2,000.00		
136.00 (Utility Usage)		800.00		
138.00 (Property Taxes)		100.00		
139.00 (Miscellaneous)		100.00		
140.00 (Labor)		15,000.00		1,440.00 SLC Sheriff's Office
TOTAL		206,470.00	5,000.00	10,940.00



2020-2021 PUBLIC SERVICE GRANT APPLICATION

27. Organization Staff and Volunteers

Please complete the information listed below for **each person** in your organization who will work on **THIS** project and the percentage of time they will dedicate to the project, including all volunteers.

#1 Joseph Gianna, 772-464-1117, Joseph@StLucieHabitat.org, Construction Director, Resides in Vero Beach, Has 10+ years with Habitat, Project Manager,

#2 James Young, Construction Supervisor, Resides in Vero Beach, Has 5+ years with Habitat,

#3 Tonya Mills, 772-464-1117, Tonya@StLucieHabitat.org, Finance Manager, Resides in Fort Pierce, 15+ years in Financial Tracking & Reporting,

#4 Amanda Clothier, 772-464-1117, AClothier@StLucieHabitat.org, Volunteer & Construction Coordinator, Resides in Port St. Lucie, Volunteer Coordinator,

#5 Melissa Winstead,

772-464-1117, Melissa@StLucieHabitat.org, Development Director, Resides in Port St. Lucie, Has 10+ years in nonprofit management, Grant Writer.

28. Please attach **ALL** of the documents listed below to your application. Include a written explanation for EACH document not included:

Articles of Incorporation and By-Laws or Sunbiz.org copy

X Federal Tax-Exempt determination letter and Employee Identification Number

X List of Board of Directors with contact information

X Organizational Chart for your Organization

X Board of Director's authorization to apply for this grant

X Last three month's bank statements

X Annual budgets for 2020-2021

X Most recent audit report (if this is not available, provide written explanation)

X Matching funds and In-Kind Services commitment documentation (Budget, #26)

— Three (3) Letters of Support for this project

) Copy of advertisement for program

) Newspaper articles, and Thank-You letters, etc., as available, for your organization's work within the City of Fort Pierce.

END OF 2020-2021 PUBLIC SERVICE GRANT APPLICATION