

# Administrative Cost Estimator

10/19/2021

Property Address: 521 Douglas Ave (10-0035)

Date case originated: 1/26/2010

Date case complied: 4/11/2011

Total time: 14 months

## Number of Hearings

Violation Hearings: 1

Massey Hearings: 0

Lien Reduction Hearings: 1

## Mailing Expense

Regular 1st Class: \$0.44 7 \$3.08

Certified Mail: \$5.10 1 \$5.10

Photographs (per page) \$0.50 6 \$3.00

Filing Fees (add 1 fee for Release of Lien) \$10.00 5 \$50.00

Months Open \$50.00            \$0.00

Covers code officer's monthly inspections and follow-up, file maintenance, correspondence/communications with property owner / tenant / management and other departments.

## Code Enforcement Secretary

Up to three Hearings \$150.00 1 \$150.00

Each additional Hearing \$75.00 0 \$0.00

Covers hearing prep: NOV, postings, notarizations, order preparation, minutes, summary sheets, correspondence, filings with Clerk of Court.

Director of Community Response \$75.00 1 \$75.00

Covers review of initial notice, review of case file for recommendation and review with attorney

City Attorney (per hour) \$125.00 1 \$125.00

Covers the cost of case preparation (written & oral communication) for appeals, disputed cases or those with legal representation requiring review above & beyond the norm.

Hearings \$150.00 2 \$300.00

Cover SM/CEB review and hearing time, recording secretary, code staff & management hearing time, attorney hearing time, MIS or SLC set up.

Commision Meeting **\$250.00** 1 \$250.00

Fee set by the City Commission

**Total Estimated Cost: \$961.18**