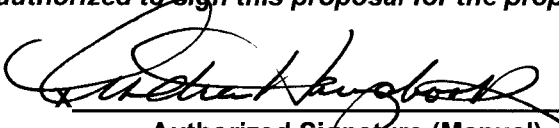


<p>DELIVER TO: City of Fort Pierce 100 North U.S. #1 Fort Pierce, FL 34950</p> <p>MAIL TO: City of Fort Pierce Procurement Dept. P.O. Box 1480 Fort Pierce, FL 34954-1480</p>	<p>REQUEST FOR PROPOSALS</p> <p>and</p> <p>PROPOSER ACKNOWLEDGMENT</p>
<p>Bid Writer: Gelencia Carter, 772-467-3748</p>	<p>RFP No: 2021-027</p>
<p>Pre-Bid Conference Date: 10:00AM, MONDAY, MAY 20, 2021</p>	<p>RFP Title: PROPERTY LEASE – MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB</p>
<p>Pre-Bid Location: MEANS COURT ELEMENTARY SCHOOL (CENTER) 532 NORTH 13TH STREET, FIRST FLOOR FORT PIERCE, FL 34950</p>	<p>RFP Opening Location: City of Ft. Pierce Procurement Dept. 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950</p>
<p>RFP Due Date & Time: 3:00 PM, MONDAY, <u>June 22, 2021</u> JUNE 7, 2021</p>	<p>If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.</p>
<p>Proposer Name: DEANTEAM, LLC.</p> <p>Mailing Address: P.O. Box 4099 Fort Pierce, FL 34948</p>	<p><i>I hereby certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this proposal for the proposer.</i></p> <p> Authorized Signature (Manual)</p>
<p>City, State, Zip Code: Fort Pierce, Fl 34948</p>	<p>Typed or Printed Name: Andrea Haugabook</p>
<p>Type of Entity (Circle One): <input checked="" type="radio"/> Corporation <input type="radio"/> Partnership <input type="radio"/> Proprietorship</p>	<p>Title: Owner</p>
<p>Incorporated in the State of: FL Year: 2015</p>	<p>Delivery in _____ days, ARO</p>
<p>Phone Number: (772) 528-6959</p>	<p>Payment Terms: Net 30 Days</p>
<p>Fax Number:</p>	<p>FEIN or SS Number: 47-3024621</p>
<p>E-Mail Address: DeanteamLLC@outlook.com</p>	<p>Local Business: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N MWBE: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N</p>
<p>Bid Security is attached, when required, in the amount of \$ _____ F.O.B. DESTINATION</p>	<p>If returning as a "No Bid" state reason:</p>
<p>THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID</p>	

PROPOSAL OVERVIEW

Agency: Deanteam. LLC.

Program Name: Center 4 Change, Inc.

Owner/ Contact: Andrea Haugabook, CEO

Contact Information: P.O. Box 4099 Fort Pierce, FL 34948

DeanteamLLC@outlook.com

(772) 528-6959

1. **PROPOSAL OVERVIEW**

Deanteam, LLC is a contracted provider of the State of Florida through the Department of Juvenile Justice. Our organization is contracted to deliver youth prevention services by way of a program we call Center 4 Change. Center 4 Changes delivers every service through a social emotional learning focused approach.

The mission, Vision and core values of our program is as follows:

MISSION: Center 4 Change, Inc. offers services that affect positive change for youth, families and communities.

VISION: To create a safe place where youth can reach their full potential and improve the function of families assisting them in developing the community in which they live.

CORE VALUES:

a. *Educate* – Center 4 Change, Inc. believes prevention and early intervention services are powerful, not only in keeping young people from committing crimes and families from being unsafe, but as catalysts for youth to realize their full potential and make a successful transition to adulthood. We are committed to keeping youth and families together and to strengthening family systems.

b. *Enlighten* – Center 4 Change, Inc. is dedicated to providing the highest level of service and integrity to all, ensure equitable standards of practice within all its programs and organization.

c. *Empower* – Center 4 Change, Inc. values young people, families and communities. Liking them with vital resources and finding solutions enables them to get a hand up. Cultivating strengths and assets of those whom we serve, encourages them to create safe sustainable opportunities improving the communities where they live.

Deanteam, LLC. D.B.A. Center 4 Change, is proposing to lease Building #2, which is approximately 4,995 sq. ft. and includes the old TV studio and surrounding rooms. This space will allow the agency to relocate its current programming and services to the Lincoln Park Area and serve the youth, families and community is was designed to target.

Proposed Use	Proposed Space	Proposed Rate
Youth and Family Services	Building #2 approx. 4,995 sq. ft. (including old TV Studio and adjoining rooms and offices)	\$12,000 annually (\$1000 per month)

Center for Change is currently located near the heart of downtown Fort Pierce on the corner of 7th Street and Citrus Ave. We have leased our current location from 605 Ministries, LLC since January 2020. The program's offices and after school services are provided in a 1320sq. ft. stand-alone building (401 S. 7th Street Fort Pierce). We are rapidly out-growing our current Fort Pierce facility, and are in search of a larger more permanent home for the program. A larger building would allow the program to offer more services such as outpatient substance abuse and mental health counseling, as well as increased capacity for youth to access services after-school or during outpatient hours.

It is our desire to provide more community based programming and service families who may have food insecurities, inadequate housing, job/ trade skills, community computer lab, etc. A move to a larger building would accommodate additional services.

Center 4 Change is open Monday – Friday, 9:00am – 6:00pm. Keeping our doors open during the pandemic was vital to our youth's success in the transition to virtual learning. Early on, access to computers, internet, adult assistance, meals and snacks, proved to be crucial to the population we served. Youth ages 5-17 were able to consistently receive all those things in a familiar and safe environment. Currently serving approximately 70 youth annually, in our various programs and services along with pop-up food pantries for families and it is our desire to serve more and do more.

Deanteam LLC D.B.A. Center 4 Change, Inc. pays its own rent and utilities as well as carries general liability, directors and officer's liability, workers comp coverage and commercial auto liability for its programs. We provide site maintenance and everything require to operate. We have current Business tax receipts with the City of Fort Pierce and St. Lucie County. We are willing to negotiate a rental rate that is affordable for the program. We would continue to provide the same level of professionalism and accountability to the City upon contract execution to use the desired space at Means Court Center. All applicable documentation will be provided upon request. Being located at Means Court Center would put our program in the heart of the St. Lucie School Districts Green Zone, where services are easily assessable to youth and families that need it the most. Please consider giving your support to Deanteam, LLC D.B.A. Center 4 Change, Inc. and allow us an opportunity to grow and expand services to youth and families of the Lincoln Park Area and the entire City.

Current Program Services

Center for Change endeavors to meet the targeted needs of youth by providing effective prevention and intervention services and activities to prevent juvenile delinquency. We serve youth, families and communities. Youth served shall range in age from 5-17.

The goal of the prevention program is to divert youth who pose no real threat to public safety away from the juvenile justice system through programming which will support a safe environment and provide youth and their families' positive alternatives for delinquent behavior. Youth learn to demonstrate positive social and communication skills, increase self-awareness by knowing their strengths and limitations, with a grounded sense of confidence, optimism, and growth mindset. Services delivered to youth include, but are not limited to: Prevention Assessment; Transportation Services; Screening and Evaluation; Youth Service Plan; Mentoring Services; Learning to Live Violence Free; Educational Enhancement; and Family Engagement.

Services provided are taught through modeling and coaching, helping youth identify their emotions or the emotions of others. Conflict-resolution skills and dialoguing to guide youth through the steps are two current approaches we use to help them apply cognitive skills in difficult situations. Youth practice group decision-making and setting rules; learn cooperation and teamwork through participation in team sports and games; and expand their understanding of current or historical events, by analyzing them through questions based on problem-solving models.

The educational goals of SEL are more likely to be achieved when evidence-based approaches are used to reach students in various settings — classrooms, throughout the school, in their homes, and in their communities. Individualized youth service plans are developed based on information gathered in several assessments completed by the staff and families. We use the Prevention Assessment Tool, Needs Assessment, Columbia-Suicide Severity Rating Scale, Kutcher Adolescent Depression Scale (KADS-6), Self-esteem Survey, and Satisfaction Survey.

Detailed Description of Current Services provided to Youth

Center 4 Change completes an intake and data entry on each newly admitted youth within three business days of the youth's admission to the program. All youth must have a Prevention Assessment completed and entered into the JJIS/Prevention Web within seven calendar days of admission to the program. Additionally, each youth shall complete a subsequent prevention assessment upon completion of the program and it shall be entered into the JJIS/Prevention Web within the last fourteen (14) calendar days of the youth's completion of participation in the program.

Screening and Evaluation

A needs assessment and self-esteem survey shall be completed for each youth admitted to the program. Additionally, each youth shall complete a Satisfaction Survey upon completion of the program. Documentation of the feedback results shall be maintained in the youth's case file.

Transportation Services

Transportation shall be provided or arranged for the provision of transportation for program-related purposes, when necessary and appropriate. Program-related purposes shall include, but are not limited to:

Community volunteer and service learning project and

Youth development or educational activities.

Center 4 Change Inc. ensures that vehicles used to transport youth shall be maintained in safe operating condition at all times, do not exceed the number of persons the vehicle was designed to carry and are equipped with seat belts and a first aid kit. Center 4 Change, Inc. also, ensures that all employees who are responsible for transporting youth have a valid license to operate the vehicle and commercial auto liability insurance is maintained at all times.

Youth Service Plan

Center 4 Change Inc. maintains a youth service plan for each youth served. The youth's service plan shall contain all program services the youth will attend and participate in and documentation

of all service tasks accomplished toward completion of each youth's service plan shall be maintained in the youth's case file.

Core Services Include:

Mentoring Services

Center 4 Change, Inc. provides mentoring services to participating youth which shall address life skills, relationships, and shall increase self-awareness and self-management. All mentors shall be background screened. Mentoring services shall take place in a small group or one-on-one and are designed to give each youth a caring role model to interact with regularly. Mentoring services shall be provided one time per week for a minimum of one hour per session. Mentoring may take place in-school, on-site at Center 4 Change, or in a community setting.

Learning to Live Violence Free

Center 4 Chang, Inc. provides activities promoting violence free lifestyles, alcohol and drug education, mental health education, mindfulness, yoga, self-care, increased social awareness and self-management. Learning to Live Violence Free shall be provided one time per week for a minimum of one hour per session. Sessions may take place in-school, on-site at Center 4 Change, or in a community setting.

Educational Enhancement

Center 4 Change, Inc. provides services to assist youth with completing homework, accessing computers for supplemental learning, and educational enhancement to improve school and employability skills. Educational Enhancement sessions shall be provided four times per week for a minimum of seventy-five (75) minutes per session at the local facility.

Family Engagement

The Provider shall provide family engagement activities for youth and families, including but not limited to, community service projects and parent meetings. Family Engagement Activities shall be provided one time per month, a minimum of one hour per session and may take place in-home, on-site at Center 4 Change, or in a community setting.

PROFESSIONAL QUALIFICATIONS

Center 4 Change, Inc. and all personnel or any employee, volunteer or representative shall continually maintain all licenses, protocols, and certifications that are necessary and appropriate or required by the Department or another local, state or federal agency, for the services to be performed or for the position held within the agency. All such personnel shall renew licenses or certifications pursuant to applicable law or rule. Center 4 Change, Inc. shall provide copies of all current licenses or certificates required for the delivery of services under this proposal, to the appropriate City Department/ Staff.

It is our intent to utilize current staff, as well as hire additional staff to facilitate and accommodate program growth as needed.

The management background and experience of the staff at Center 4 Change is very diverse. The Center's key corporate personnel/positions consist of: a Director, Program Specialist, Mental Health Professional and two Family Support Specialists. The Program Director at Center 4 Change was born and raised in Fort Pierce, FL. Having lived on the Treasure Coast for over 40 years, her background and experience in working in this local community full of at-risk youth in need of services is one of a personal journey. Having worked in the behavioral health field for the past 25 years, and managing youth prevention programs, she is well versed and trained in contract management and service delivery. For the past 4 years, the Program Director has supervised and managed various programs and contracts (including programs funded through the Florida Network of Youth and Family Services: SNAP, CINS/FINS and FYRAC). The Mental Health Professional is a former Military Police, law-enforcement officer and is currently a Licensed Clinical Social Worker, Entrepreneur, youth and family advocate, and community activist trained in trauma-informed care, yoga and mindfulness with over 20 years of experience serving families on the Treasure Coast. Family Support Specialist #1 is a Behavioral Health Therapist specializing in substance abuse in young adults. Family Support Specialist #2— previously in law-enforcement, with prior experience as a child abuse investigator for the Department of Children and Families—is currently an educator certified in the State of Florida, teaching 7th grade with a specialization in Reading. The Program Specialist brings years of administrative skills to the table with a depth and breadth of knowledge in JJIS, Netmis 2.0 and other databases required for this program. Resumes and degrees for all staff are attached for your review. Center 4 Change has a pool of mentors, and volunteers consisting of retired educators, entrepreneurs, working professionals and young adults with whom we have built great working relationships; and are all properly vetted, screened and trained to serve our youth. An organizational chart as well as a Staffing chart is attached below for your review.

Overall, management competencies and capabilities ensure that: 1. All staff are properly background screened and have completed pre-employment assessments prior to hire. 2. All staff are currently trained in CPR, First-Aid and AED, PREA, Sexual Harassment, Human Trafficking, Trauma Informed Care, Trauma Informed Policing and Implicit Bias, Information Security Awareness, Child Abuse/ Incident Reporting, Suicide Prevention, EEO, HIPPA, Ethics Basics. Two staff are trained in PMM, JJIS, SVS and Netmis 2.0. We are primed and ready to go!

Staffing Levels and Staff Qualifications Chart and Training Requirements

Center 4 Change, Inc. ensures the constant presence of sufficient qualified staff to provide the services listed in order to ensure that there shall be no waiting lists for program services and shall monitor staff vacancies to ensure services to youth are not cancelled, postponed, or rescheduled (see below table).

Position Title	Part-Time /Full-Time Position	Job Description	Qualifications
Program Director (1)	Full-Time	Responsible for pre-hiring, hiring and all on-boarding processes and procedures; creating policies and procedures; managing contracts and grants, bookkeeping, and payroll; implementing family engagement activities; and maintaining and monitoring the PMM system.	Master's degree with experience working with at-risk youth. Required to pass the Department's standards regarding background screening. Employment eligibility verified through the United States Department of Homeland Security's E-Verify System.
Family Support Specialist (2)	Part-Time	Responsible for overseeing and monitoring day-to-day youth activities, such as tutoring, mentoring, and group sessions.	Bachelor's degree in Social Work, Psychology, Criminal Justice or a related field from an accredited institution and experience working with youth or providing direct services to families. State certification as a mental health or behavioral health specialist shall be considered in lieu of a degree. Required to pass the Department's standards regarding background screening. Employment eligibility shall be verified through the United States Department of Homeland Security's E-Verify System.
Program Specialist (1)	Full-Time	Responsible for overseeing youth intake processes and procedures; maintaining youth records; maintaining training records; and inputting data into the JJIS.	High school diploma or GED and experience working with youth in an educational, camp, or recreational setting. Required to pass the Department's standards regarding background screening. Employment eligibility shall be verified through the United States Department of Homeland Security's E-Verify System.
Mental Health	Part-Time	Responsible for monitoring all services pertaining	Bachelors Degree in Social Work, Psychology, Sociology, or Criminal Justice and be licensed or

Professional al (In-kind)		to mental health education.	certified as a Mental Health Counselor or Clinical Social Worker in the State of Florida. Required to pass the Department's standards on Background screening. Employment eligibility shall be verified through the United States Department of Homeland Security's E-Verify System.
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The staff are required to use the Department of Juvenile Justice’s Learning Management System to complete all training requirements as listed below:

PREA (two-year annual basis)

Sexual Harassment (two-year annual basis)

Human Trafficking (one-year annual basis)

Trauma Informed Care (within ninety [90] days of hire)

Information Security Awareness (one-year annual basis)

Child Abuse/Incident Reporting (within ninety [90] days of hire)

Suicide Prevention (within ninety [90] days of hire)

Equal Employment Opportunity (EEO) (within ninety [90] days of hire)

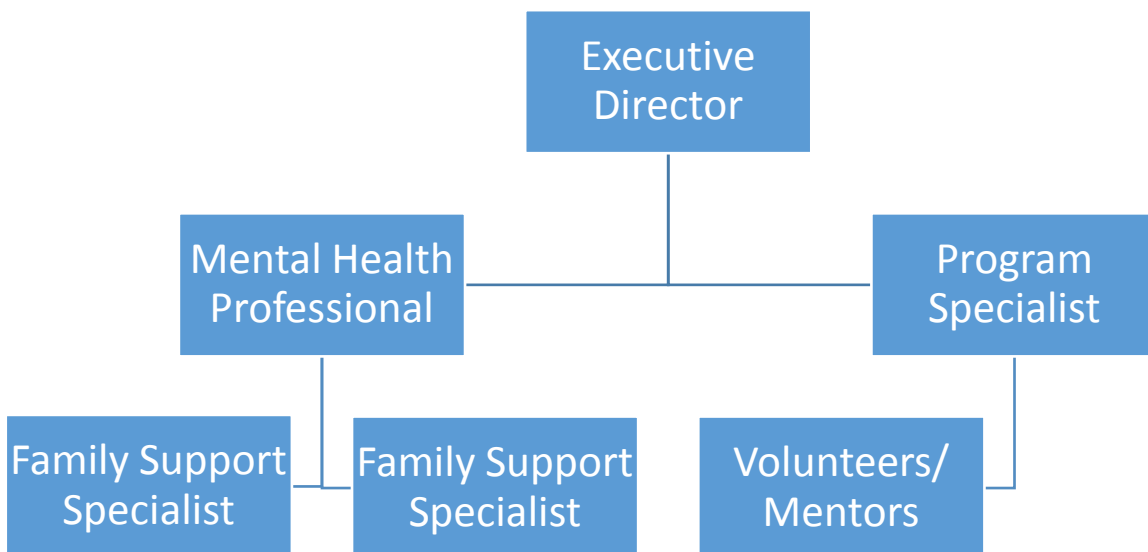
Program Monitoring & Management (PMM) System/JJIS/Staff Verification System (SVS)

Cardiopulmonary Resuscitation (CPR)/First Aid

Organizational Chart

Agency: Deanteam, LLC

Program: Center for Change



**EXPERIENCE &
PAST
PERFORMANCE
QUALIFICATIONS**

The founder and CEO of Deanteam, LLC. has over 25 years of experience working in social services. From 1993-2016, Mrs. Haugabook was the Director of Programs for Restoration Ministries, Inc. in Fort Pierce, FL where she operated long-term residential, day-treatment, and outpatient substance abuse and mental health programs for men and women in St. Lucie County. Mrs. Haugabook became the Director of Programs for Mount Bethel Human Services in Fort Lauderdale, FL in 2016 and oversaw, youth prevention services, community pantry, intervention programs and foster home management in Broward, Palm Beach and the Treasure Coast simultaneously.

Deanteam, LLC has locally, operated all the services mentioned in this RFP since December 2019. We are poised and ready to address the needs of youth and families in this community. The education, experience, qualifications and training of all the staff far exceed the requirements of the agency's funding authority. We are in a position to continuously meet the ever-changing needs of our diverse target audience. Through our partnership with Department of Juvenile Justice and other local faith-based and civic organizations we have the resources, experience and qualifications to continue executing the services proposed in this RFP.

Please see the resumes and degrees of the current staff as well as the Business Tax Receipts and Insurance Documentation attached.

Andrea Haugabook

EDUCATION

INDIAN RIVER COMMUNITY COLLEGE, ASSOCIATE OF ARTS, DECEMBER 2001, FORT PIERCE, FLORIDA

BARRY UNIVERSITY, BACHELOR OF SCIENCE (MAJOR: PROFESSIONAL ADMINISTRATION) DECEMBER 2003, MIAMI, FL.

BARRY UNIVERSITY, MASTER OF SCIENCE (MAJOR: HUMAN RESOURCE DEVELOPMENT & ADMINISTRATION) MAY 2008, MIAMI, FL

EXPERIENCE

LEADERSHIP AND MANAGEMENT

- Having over 25 years of management and supervisory experience, I am very capable of managing individuals and teams. My duties have included scheduling, hiring, employee separation, conducting staff meetings, and attending board meetings.
- I am proficient in payroll, benefits management, handling worker's compensation, filing payroll related tax reports, filing worker's compensation claims.
- My skills and experience also include grant writing and grant management, contract negotiations and contract management.
- I am very organized and task oriented. I communicate well both orally and in writing. I am able to speak fluently about my job and the organization I represent. I compile comprehensive written reports and presentations, as well as budgets and policies.
- Experienced in Substance Abuse laws, Child Welfare laws and practices, and Juvenile Justice laws and practices as they are written in the State of Florida Statutes.

EMPLOYMENT

CENTER 4 CHANGE | PROGRAM DIRECTOR | 12/04/2019 – PRESENT

EXECUTIVE DIRECTOR

- My duties and responsibilities as the Director of Programs include:
 - Design and implement youth prevention program and activities
 - Create and manage program budgets
 - Hire and train staff
 - Perform all HR and payroll duties
 - Create agency Policies and Procedures including Continuity Of Operations Plan
 - Supervise day to day facility operations
 - Contract and grant management
 - Grant writing/ Fundraising

MOUNT BETHEL HUMAN SERVICES CORPORATION | 10/01/2016 TO 11/01/2019, FORT LAUDERDALE, FL.

DIRECTOR OF PROGRAMS

My duties and responsibilities as the Director of Programs include:

- Management and supervision of the several teams across five (5) different programs in Broward, Palm Beach, Indian River, Martin, Okeechobee and St. Lucie Counties.
- Writing, reviewing, and updating policies and procedures, employee manual, disaster preparedness plans, quality improvement plan, recruitment and retention plans, staff development and training plans, and Continuity of Operation Plans.
- Create annual agency and program budgets.
- Participate in contract negotiations and manage government contracts.
- Write grants and manage grant awards. Present outcomes and report on projects funded by grants.
- Plan, coordinate and attend annual fundraising events.
- Create and disseminate quarterly newsletters.

RESTORATION HOUSE | 01/01/1996 TO 10/01/2016, FORT PIERCE, FL.

PROGRAM DIRECTOR

My duties and responsibilities as the Program Director include:

- Management and supervision of the staff.
- Writing, reviewing, and updating policies and procedures, employee manual, disaster preparedness plans, writing reviewing and updating the quality improvement plan, create staff development plans and implement trainings.
- Create annual agency budget.
- Participate in contract negotiations and manage government contracts.
- Write grants and manage grant rewards. Present outcomes and report on projects funded by grants.
- All payroll related duties from calculating time sheets to processing payroll, to completing payroll reports, filing 941's and RT-6's.
- Attend and give oral and written reports at monthly Board of Director meetings.
- Plan, coordinate and attend annual fundraising events.
- Create and disseminate quarterly newsletters.
- Responsible for all client data and electronic health records.
- Assist Executive Director in all day to day operations of the facility.

EDUCATION

Webster University, St. Louis, Mo

M.A. in Counseling

2005

Area of concentration: professional Mental Health Counseling

Old Dominion University

B.S. in Sociology

Areas of Concentration: Social Welfare

Minor: Psychology

1999

TEACHING EXPERIENCE

Adjunct Instructor-- Indian River State College. Human Service Department.

8/2007-4/2014

Courses: Developed syllabus and overall course structure, and administered all grades. Abnormal Psychology, Group Dynamics, Counseling Techniques, Intro to Drugs of Abuse and Child Psychology.

CLINICAL EXPERIENCE

United Healthcare

Care Coordinator

06/ 2013- 12/2016

Conduct initial and annual assessments with Members enrolled in the LTC Program.

Consult with Member and community organizations to ensure Members needs are met

New Horizons of the Treasure Coast

Emergency Screener II

11/ 2011 - 03/2013

Conduct emergency assessment for admission to the Crisis Unit and Substance

Abuse /Detox Unit. Consulting with local agencies for placement of individuals

In needs of services. Precertification of insurance for admission purposes.

Florida Center for Recovery Weekend Counselor

2013- 2013

Facilitate Mediation and Lecture on topics related to Substance Abuse and Recovery.

Provide Individual and Family counseling during visitation as well as conduct Family focus Group discussions. Assist clients when necessary with discharge planning.

Helping People Succeed, Inc, Stuart FL

Sr. Mental Health Practitioner

09/2010-11/2011

Individual and family therapy. Develop individualized treatment plans and complete monthly reviews. Complete all documentation. Consult with other agencies to ensure the needs of the families are met.

Sandy Pines, Residential Treatment Facility, Tequesta Florida

Therapist Individual and family therapy. Facilitate group therapy as well as conflict resolution groups

8/2009 -09/2010

"Peacekeeping Circles." Develop individualized treatment plans and complete monthly reviews.

Complete all documentation. Consult with other agencies to ensure the needs of the families are met.

Adolescent Recovery Center, Bradenton, FL

Mental Health Practicum in Substance Abuse

03/2005-7/2005

Conduct psychological assessments and intake inventories fro adolescent during admission to the recovery center. Provide supportive counseling to adolescent with co-occurring disorders.

Okeechobee Redirection Center, Okeechobee FL

Behavioral Counselor

11/2003-1/2004

Assess juvenile delinquents with conduct and oppositional defiant disorders. Facilitated group therapy involving anger management technique, social skills, and conflict resolution. Conducted

individual and family counseling. Provide crisis intervention and supportive counseling. Complete Bio-Psychosocial and implemented individualized treatment plans.

Banner House, Portsmouth Virginia

1/1998-8/1998

Group Home Counselor Served as a counselor for at risk juveniles females in the custody of Children Services. Provided crisis intervention and supportive counseling. Facilitated groups on anger management, social skills, and conflict resolutions.

-OTHER EXPERIENCE

MARTIN GIRLS ACADEMY, STUART FL

Program Director

Overseen the daily program operations to include the facility security and staff and youth accountability. Ensured the daily safety and security as well as all daily logs and accountability forms. Provided crisis intervention and facilitated peacekeeping circles. Hired and discipline employees as well as trained all new employees on safety and security as well as Trauma.

6/2008- 6/2009

Florida Department of Children and Families

Child Protective Investigator (2005-2006)/ Supervisor (2006-2008)

Supervised investigators in conducting investigations on allegations of abuse, neglect, and abandonment of children residing in St.Lucie County and Circuit 19. Reviewed assessments of risk submitted by the investigators. Consulted with partnering agency to coordinate services for the families. Ensure the safety of children and prepared documentation for court proceedings.

5/2005-6/2008

United States Army Reserve, West Palm Beach, FL

Military Police/ Investigator

Served as Military Police Investigator at Fort Steward GA during active duty tour. Investigated domestic violence, larceny, drug possessions, murders, and rapes on the military installations. Enforced the rules and regulations according to the Uniformed Code of Military Justice.

8/1999-4/2005

Children Home Society, Fort Pierce Florida

Dependency Case manager

Assess at risk children in the custody of the Department of Children and families on a monthly basis. Make referrals for appropriate community agencies. Prepared reports and reviews for proceedings.

3/2004-5/ 2005

CERTIFICATIONS:

Supervising for Excellent
Peacekeeping Circle Facilitator
Girl Circle Facilitator
Motivational Interviewer
Impact of Crime Facilitator
Dialectical Behavioral Therapy

MEMBERSHIPS/LICENSES

- Licensed Mental Health Counselor MH 13816
- Certified Addition Profession- CAP 5487

CONNIE M. MOORER

EXPERIENCE

JAN 2016 - DEC 2017

OUTREACH COORDINATOR, NEW HORIZONS OF THE TREASURE COAST

Completed intake assessments to assess the client current status and identify needs. Assist with locating resources within the community for employment, social services, housing and education. Advocate for transitioning clients from homelessness to housing to include homeless Veterans. Assisted with coordination of care for referrals to/from primary care, mental health and substance abuse providers. Assisted Program Director with operational oversight, scheduling, clinic events. Assisted with training and onboarding of new staff members.

JAN 2015-- JAN 2016

TRANSITIONAL MANAGER, NEW HORIZONS OF THE TREASURE COAST

Provided transition case management services to clients in the state psychiatric hospital in accordance with the requirements of the contract and the principles of the NH's Continuum of Care, to include staff training, enhanced case management, evidence-based interventions, education and vocational programs, transition planning, and post release support.

FEB 2013 - JAN 2015

INTENSIVE CASE MANGER, NEW HORIZONS OF THE TREASURE COAST

Assist clients in gaining access to needed psychiatric and substance abuse treatment, medical, social, residential, financial and other services appropriate for the client. Intensive coordination and monitoring of client's treatment/rehab services. Assisted Program Director with operational oversight, scheduling, and clinic events. Assisted with training and onboarding of new staff members.

AUG 2007 - FEB 2013

INTAKE SPECIALIST, HENRY FORD HEALTH SYSTEMS

Responsibilities include referrals from agencies (i.e., hospitals, prisons, doctor's offices, etc.) for possible placement of mental health and substance abuse patients in need of placement into the hospital or rehabilitation center. Contacted insurance companies for verification of insurance benefits, registered patients to the hospital once criteria had been approved by the hospital doctor on call.

JUN 2006-AUG 2007

ADMISSION COUNSELOR, HENRY FORD HEALTH SYSTEMS

Direct care, responsible for assisting clients (children and adults) admitted into the hospital for mental health and substance abuse treatment. Assisted with treatment plans, ADL's, counseling, facilitated groups, documented daily logs, was responsible for taking and recording vitals as needed or requested by the physician. Accompanied clients to court, or other offsite activities.

NOV 2011-JUN 2006

MENTAL HEALTH COUNSELING, ST. JOHN RIVERVIEW'S HOSPITAL

Assisted with counseling of mental health and substance abuse patients and families. Provided assistance with implementing patient treatment plans, facilitated groups and discharges, accompanied clients to court and other offsite activities. Primarily stationed in emergency room's crisis center.

EDUCATION

MAY 1991

B.A. CRIMINAL JUSTICE, FLORIDA MEMORIAL UNIVERSITY, MIAMI GARDENS, FL

SKILLS

- Proficient in Microsoft office (Word, Excel, PowerPoint, Outlook), Windows XP, and Internet
- Great attention to detail
- Strong leadership skills with multiple styles
- Ability to build strong teams through collaborations and teamwork
- Goal oriented and ability to multitask
- Effective communication skills with other team members, supervisors, and management
- Excellent decision-making skill

ACTIVITIES

Involvement on the local community action boards, including a board member of the Lincoln Park Mainstreet. Committed volunteer of the Homeless Vets and Sarah's Kitchen. Served on numerous community's improvement committees.

Cavine Hayden

PROFILE

Dedicated and dynamic customer-focused administrative professional with proven interpersonal, communication, leadership, and multi-tasking skills, seeking to provide quality service and make a positive difference in a community-focused organization.

SKILLS

Microsoft Office: Word, Excel, PowerPoint, Outlook

Accounting: QuickBooks, ADP RUN

Typing: 70 wpm

Systems: E-verify, AHCA (BGS), SkillPro (DJJ), SVS (DJJ), JJIS Web

EXPERIENCE

MOUNT BETHEL HUMAN SERVICES

Human Resources Manager • 10/2016 – Present

Employed current human capital practices to attract and retain high-potential talent for a South Florida non-profit specializing in foster home management, prevention services, and community development programs.

- ◆ **Staffing** – Supervise and provide consultation to management on strategic staffing plans, compensation, benefits, training and development, budget, and labor relations. Partner with Director of Programs to identify key attributes, development assignments and performance metrics to ensure high-potential candidates grow in development roles. Liaise with ADP on best practices regarding human capital management. Conduct on-boarding for new employees in local and satellite offices.
- ◆ **Policies & Procedures** – Annually review and make recommendations to executive management for improvement of the organization's policies, procedures and practices on personnel matters. Maintain knowledge of industry standards and employment legislation, and ensure the agency's compliance.
- ◆ **General HR Duties** – Perform Level 2 background screenings on potential and current team members. Identify areas for function centralization and best practices. Streamline talent management, leadership development and performance-based incentives processes across programs in 6 counties. Advise management in developing strategic plans on organizational and staffing issues. Assist in analysis and proposal of budget reviews.

MOUNT BETHEL HUMAN SERVICES

Executive Assistant • 10/2016 – 01/2017

Provided administrative support to a leading human services non-profit agency's South Florida Executive Director and Director of Programs.

- ◆ **Meeting and Travel Support** – Managed complex and frequently-changing travel arrangements for executive appointed by Governor Rick Scott to the Florida Faith-based and Community-based Advisory Council. Conducted research to prepare, gather and proof briefing materials, agendas, and decks for all executive-level meetings. Managed travel arrangements and scheduled trainings for program team members needing to attend multi-day conferences, trainings, and symposiums.
- ◆ **Event Coordination** – Established and assisted outside vendor relationships with marketing, catering, and venue professionals for the agency's annual fundraisers, back-to-school events,

and holiday toy drives. Represented the agency at planning meetings with the City of Fort Lauderdale, Fort Lauderdale Police Department and other local agencies.

- ◆ **Grant Funding** – Assisted Director of Programs in grant writing to secure funding from numerous organizations, including the City of Fort Lauderdale, Wells Fargo, and Walmart. Demonstrated exceptional attention to detail. Showed excellent organizational strengths, and advanced skills in negotiations and cost-cutting strategies in order to ensure optimum use of grant funding.

HAMILTON LANE ADVISORS

Administrative Assistant • 08/2013 – 02/2016

Provided administrative support to the globally competitive private equity firm's South Florida fund investment team Analyst, VP and Principal.

- ◆ **Office Management** – Typed, proofread, formatted, and bound documents and presentations. Ordered and managed office supplies while adhering to a fixed office budget. Established and maintained vendor relationships. Answered and routed incoming and outgoing calls and written correspondences. Maintained the reception and lounge areas. Greeted numerous visitors—including VIPs, vendors and interview candidates.
- ◆ **Travel Logistics Management** – Executed, maintained and coordinated a complex calendar of meetings and travel. Coordinated busy domestic and international travel schedules which included arranging airfare, hotel and ground transportation for company representation at twelve annual conferences, three annual symposiums, and an annual fund update meeting with state representatives; as well as board meetings, committee meetings, various staff events, and client visits.
- ◆ **Accounting** – Created detailed expense reports and requests for capital expenditures. Obtained appropriate signatures for financial documents and internal and external invoices. Served as corporate liaison between the Finance, IT and Marketing departments.

QUAD656 – Wayne, PA

Administrative Assistant • 04/2013 – 07/2013

Provided front desk support for private equity firm on a four-month assignment.

- ◆ **Fast Learner** – Quickly learned organizational processes, policies and procedures.
- ◆ **Professional** – Developed long-term inter-office relationships with peers and executive staff—leading to offer for a full-time position in the South Florida office at the conclusion of my assignment.
- ◆ **Flexible** – Adapted to diverse work styles and unique corporate culture of Hamilton Lane—consistently providing friendly, personable and professional service.

7POINTS GROUP – Riyadh, KSA

Administrative Assistant • 01/2011 – 04/2013

Served as a Virtual Executive Assistant to C-level executive located overseas.

- ◆ **Research** - Researched, proposed and implemented vendor services—successfully decreasing costs to organization. Conducted research to prepare, gather and proof briefing materials, agendas and decks for all executive-level meetings.
- ◆ **Reporting** - Compiled and analyzed sales and marketing reports. Performed background checks on potential clients, potential partnering companies and individuals as instructed.

- ◆ **Document Specialist** - Created expense reports, budgets and filing systems. Managed external contacts for Executive Director; and kept track of periodic communication needed for priority contacts. Located and attached appropriate files to incoming correspondence requiring replies. Overhauled existing electronic filing system—creating a user-friendly and systematic filing system—leading to a reduction in data retrieval time. Assisted in development of departmental employee handbook. Liaised between domestic and overseas offices to arrange B2B shipments for high-profile clientele.

YOUTH EMPOWERMENT SERVICES – Philadelphia, PA

Compliance Specialist • 08/2008– 01/2011

Served as Contract Compliance Specialist for a 501(c)(3) non-profit agency which provides educational and employment-readiness opportunities to out-of-school youth.

- ◆ **Contracts** - Interpreted policies and procedures required for compliance with funder requisites. Gathered, assembled, analyzed and provided program data to private and government funders, in compliance with current contract requisites. Received and responded to program inquiries; and served as point of contact for potential and existing funders, programs, parents and youth. Assisted CEO and Program Director in preparing proposals and progress reports for funders.
- ◆ **Screening and Testing** - Prescreened and pretested eligible youth for program placement. Determined eligibility of interested parents and youth, by performing background checks and interviews.
- ◆ **General Office Duties** - Transcribed meeting notes, as needed. Maintained confidentiality of sensitive client and program information. Streamlined paper filing system for more efficient and complete document retrieval.

EDUCATION

University of the People • 2020

Online institution of higher education

Bachelor of Science: Business Administration

Association for Talent Development • 2019

Certificate of Instruction Design

Lankenau High School - Philadelphia, PA

High School Diploma

PROFESSIONAL ASSOCIATIONS

American Association of Notaries • 2016

BUSINESS PLAN

Deanteam, LLC.

Doing Business As



Business Plan

Andrea Haugabook, CEO/ Founder
P.O. Box 4099 Fort Pierce, FL 34948 (mailing)
401 S. 7th Street Ft. Pierce, FL 34950
DeanteamLLC@outlook.com
(772) 528-6959

Executive Summary

Who are we

MISSION STATEMENT: Center 4 Change, Inc. offers services that affect positive change for youth, families and communities.

VISION: To create a safe place where youth can reach their full potential and improve the function of families assisting them in developing the community in which they live.

CORE VALUES:

- a. Educate – Center 4 Change, Inc. believes prevention and early intervention services are powerful, not only in keeping young people from committing crimes and families from being unsafe, but as catalysts for youth to realize their full potential and make a successful transition to adulthood. We are committed to keeping youth and families together and to strengthening family systems.
- b. Enlighten – Center 4 Change, Inc. is dedicated to providing the highest level of service and integrity to all, ensure equitable standards of practice within all its programs and organization.
- c. Empower – Center 4 Change, Inc. values young people, families and communities. Liking them with vital resources and finding solutions enables them to get a hand up. Cultivating strengths and assets of those whom we serve, encourages them to create safe sustainable opportunities improving the communities where they live.

Who we serve

Center 4 Change Inc. serves youth (ages 5-17), families, and communities.

What we do

Center for Change endeavors to meet the targeted needs of youth by providing effective prevention and intervention services and activities to prevent juvenile delinquency. We serve youth, families and communities. Youth served shall range in age from 5-17. The goal of the prevention program is to divert youth who pose no real threat to public safety away from the juvenile justice system through programming which will support a safe environment and provide youth and their families' positive alternatives for delinquent behavior. Youth learn to demonstrate positive social and communication skills, increase

self-awareness by knowing their strengths and limitations, with a grounded sense of confidence, optimism, and growth mindset. Services delivered to youth include, but are not limited to: Prevention Assessment; Transportation Services; Screening and Evaluation; Youth Service Plan; Mentoring Services; Learning to Live Violence Free; Educational Enhancement; and Family Engagement.

Services provided are taught through modeling and coaching, helping youth identify their emotions or the emotions of others. Conflict-resolution skills and dialoguing to guide youth through the steps are two current approaches we use to help them apply cognitive skills in difficult situations. Youth practice group decision-making and setting rules; learn cooperation and teamwork through participation in team sports and games; and expand their understanding of current or historical events, by analyzing them through questions based on problem-solving models.

The educational goals of SEL are more likely to be achieved when evidence-based approaches are used to reach students in various settings — classrooms, throughout the school, in their homes, and in their communities. Individualized youth service plans are developed based on information gathered in several assessments completed by the staff and families. We use the Prevention Assessment Tool, Needs Assessment, Columbia-Suicide Severity Rating Scale, Kutcher Adolescent Depression Scale (KADS-6), Self-esteem Survey, and Satisfaction Survey.

Company Description

Mission Statement

Deanteam, LLC D.B.A Center 4 Change, Inc. offers services that affect positive change for youth, families and communities.

Principal Members

Andrea Haugabook – Founder/ CEO

Legal Structure

Deanteam, LLC is a limited liability Corporation, incorporated in Fort Pierce, Florida on September 23, 2015. Center 4, Change, Inc. received an IRS designation as a 501C3 organization effective September 23, 2020.

Statement of Need

Children with families who spend time together are often more successful in school, less likely to engage in violent behavior, and better able to adapt to life's changes. Despite the 24/7 digital world today's parents are raising their children in, 51% of parents say they spend more time with their children than their parents did with them. But for working parents, striking a balance between time at home and time away can be a struggle - only 46% of working parents spend more time with their children than their parents did with them, for non-working parents, that number is 63%. Time can also be an issue for parents who want to be more involved in their child's education - 43% say they're too busy.

87% of parents believe a large part of their child's academic success is based on their child's natural abilities despite how much parents try to help. Despite prior research that shows parental involvement in a child's education supports better outcomes for their child, including better academic performance, fewer behavior problems and higher graduation rates, parents believe that a large part of a child's academic success is based on their own natural abilities, no matter how much a parent tries to help.

63% of parents believe their children will face more problems growing up than they did.

Today's parents are more optimistic than parents were 17 years ago. In 1998, when parents were asked if they believed their children will face more problems growing up than they did, 78% said their children will have more problems. That was before 9/11, before the dot-com bubble burst, and before the Great Recession. Now, 63% of parents believe their children will face more problems growing up than they did.

Emotional intelligence, or the ability to read others and respond accordingly, is at the core of social and communication skills. Research has shown that those with high emotional intelligence have better attention skills and fewer learning problems, and are generally more successful in academic and workplace settings. When it comes to skills children need to achieve success, parents don't rank grades as number 1. In fact, 54% of parents said good social and communication skills are more important to a child's future success than grades. However, the emphasis on grades is different based on a parent's race and level of education.

An extensive body of rigorous research (including randomized control trials, longitudinal follow-ups, and multiple replications) demonstrates that education that promotes social and emotional learning (SEL) gets results, and that teachers in all academic areas can effectively teach SOCIAL EMOTIONAL LEARNING.

Customers

Youth Prevention Services - Youth served may be considered at-risk for formal involvement in the juvenile justice system. Services are limited to youth between the ages of five (5) to seventeen (17). The decision to accept a youth into the program shall be made by Deanteam, LLC. Referrals for services may be made by parents, legal guardians, local schools, community service organizations, network of community linkages and the Department of Juvenile Justice.

Youth who have completed program services may be a participant in program services as a new youth in a following contract year(s) if services are needed.

Community Computer Lab –shall be offered to anyone in need of access to computer usage, services, education, skills training. All youth and adults are eligible to use the community computer lab.

Community Food Pantry – Services are provided to all families in need on a first come first serve basis, pending the availability of goods.

Company Advantages

The management background and experience of the staff at Center 4 Change is very diverse. The Center's key corporate personnel/positions consist of: a Director, Program Specialist, Mental Health Professional and two Family Support Specialists. The Program Director at Center 4 Change was born and raised in Fort Pierce, FL. Having lived on the Treasure Coast for over 40 years, her background and experience in working in this local community full of at-risk youth in need of services is one of a personal journey. Having worked in the behavioral health field for the past 25 years, and managing youth prevention programs, she is well versed and trained in contract management and service delivery. For the past 4 years, the Program Director has supervised and managed various programs and contracts (including programs funded through the Florida Network of Youth and Family Services: SNAP, CINS/FINS and FYRAC). The Mental Health Professional is a former Military Police, law-enforcement officer and is currently a Licensed Clinical Social Worker, Entrepreneur, youth and family advocate, and community activist trained in trauma-informed care, yoga and mindfulness with over 20 years of experience serving families

on the Treasure Coast. Family Support Specialist #1 is a Behavioral Health Therapist specializing in substance abuse in young adults. Family Support Specialist #2— previously in law-enforcement, with prior experience as a child abuse investigator for the Department of Children and Families—is currently an educator certified in the State of Florida, teaching 7th grade with a specialization in Reading. The Program Specialist brings years of administrative skills to the table with a depth and breadth of knowledge in JJIS, Netmis 2.0 and other databases required for this program. Resumes and degrees for all staff are attached for your review. Center 4 Change has a pool of mentors, and volunteers consisting of retired educators, entrepreneurs, working professionals and young adults with whom we have built great working relationships; and are all properly vetted, screened and trained to serve our youth. An organizational chart as well as a Staffing chart is attached below for your review.

Overall, management competencies and capabilities ensure that: 1. All staff are properly background screened and have completed pre-employment assessments prior to hire. 2. All staff are currently trained in CPR, First-Aid and AED, PREA, Sexual Harassment, Human Trafficking, Trauma Informed Care, Trauma Informed Policing and Implicit Bias, Information Security Awareness, Child Abuse/ Incident Reporting, Suicide Prevention, EEO, HIPPA, Ethics Basics. Two staff are trained in PMM, JJIS, SVS and Netmis 2.0. We are primed and ready to go!

Regulations

Center 4 Change, Inc. will meet all Federal, State and local business regulations concerning all programs offered.

Services

Detailed Description of Current Services provided to Youth

Center 4 Change completes an intake and data entry on each newly admitted youth within three business days of the youth's admission to the program. All youth must have a Prevention Assessment completed and entered into the JJIS/Prevention Web within seven calendar days of admission to the program. Additionally, each youth shall complete a subsequent prevention assessment upon completion of the program and it shall be entered into the JJIS/ Prevention Web within the last fourteen (14) calendar days of the youth's completion of participation in the program.

Screening and Evaluation

A needs assessment and self-esteem survey shall be completed for each youth admitted to the program. Additionally, each youth shall complete a Satisfaction Survey upon completion of the program. Documentation of the feedback results shall be maintained in the youth's case file.

4. Transportation Services

Transportation shall be provided or arranged for the provision of transportation for program-related purposes, when necessary and appropriate. Program-related purposes shall include, but are not limited to:

- a. Community volunteer and service learning project and
- b. Youth development or educational activities.

- 2) Center 4 Change Inc. ensures that vehicles used to transport youth shall be maintained in safe operating condition at all times, do not exceed the number of persons the vehicle was designed to carry and are equipped with seat belts and a first aid kit. Center 4 Change, Inc. also, ensures that all employees who are responsible for transporting youth have a valid license to operate the vehicle and commercial auto liability insurance is maintained at all times.

5. Youth Service Plan

Center 4 Change Inc. maintains a youth service plan for each youth served. The youth's service plan shall contain all program services the youth will attend and participate in and documentation of all service tasks accomplished toward completion of each youth's service plan shall be maintained in the youth's case file.

6. Core Services:

a. Mentoring Services

Center 4 Change, Inc. provides mentoring services to participating youth which shall address life skills, relationships, and shall increase self-awareness and self-management. All mentors shall be background screened. Mentoring services shall take place in a small group or one-on-one and are designed to give each youth a caring role model to interact with regularly. Mentoring services shall be provided one time per week for a minimum of one hour per session. Mentoring may take place in-school, on-site at Center 4 Change, or in a community setting.

b. Learning to Live Violence Free

Center 4 Chang, Inc. provides activities promoting violence free lifestyles, alcohol and drug education, mental health education, mindfulness, yoga, self-care, increased social awareness and self-management. Learning to Live Violence Free shall be provided one time per week for a minimum of one hour per session. Sessions may take place in-school, on-site at Center 4 Change, or in a community setting.

c. Educational Enhancement

Center 4 Change, Inc. provides services to assist youth with completing homework, accessing computers for supplemental learning, and educational enhancement to improve school and employability skills. Educational Enhancement sessions shall be provided four times per week for a minimum of seventy-five (75) minutes per session at the local facility.

Family Engagement

The Provider shall provide family engagement activities for youth and families, including but not limited to, community service projects and parent meetings. Family Engagement Activities shall be provided one time per month, a minimum of one hour per session and may take place in-home, on-site at Center 4 Change, or in a community setting.

Growth Strategy

To grow the company, Center 4 Change, Inc. will do the following:

- Open and operate a weekly food pantry for community families in need
- Offer an open computer lab for the community
- Partner with local businesses for job placement and career training opportunities
- Create an accessible community hub of services for youth and families

Communicate with the Customer

Center 4 Change, Inc. will communicate with its customers by:

- Meeting with local schools, business, leaders, and residents
- Using social media such as Twitter, YouTube, Facebook, and LinkedIn
- Providing contact information on the company website

Proposed FY 2021-2022 Budget

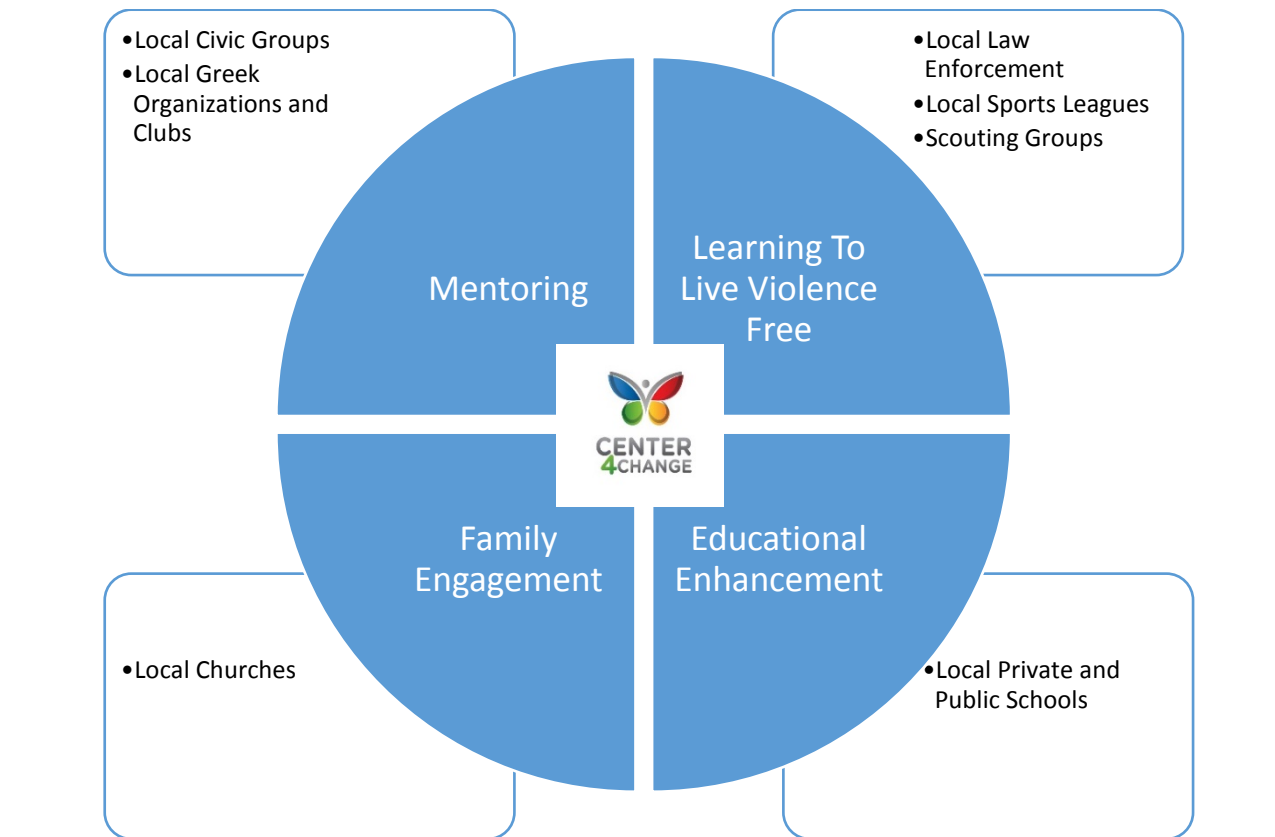
Revenue				
	State of Florida			\$ 124,425.00
	Other local grants			\$ 70,000.00
	Fundraisers			\$ 2,528.43
		TOTAL REVENUE		\$ 196,953.43
Personnel Services				
	Salaries			\$ 125,404.00
	Fringe			\$ 17,054.95
		Total Personnel		\$ 142,458.95
Expenses				
	Cell Phone/ Telephone- Internet/ Communication/ Insurance (Comprehensive, Liability, vehicle)			\$ 9,899.32
	Rent/ Utilities/ Audit Services			\$ 18,500.00
	Supplies			\$ 9,445.16
		Total Expenses		\$ 37,844.48
	Equipment			\$ 12,450.00
		Total Non-expendable Property		\$ 12,450.00
Administra tion				\$ 4250.00
		Total Administration		\$ 4,200.00
		TOTAL ANNUAL BUDGET		\$ 196,953.43

COMMUNITY ENGAGEMENT PLAN

Deanteam, LLC. D.B.A. has a strong base of local supporters. We a great resources such as; volunteers, mentors, donors, coaches from our local community. Center 4 Change, Inc. has partnered with local business owners, civic organizations, schools, churches and other community based providers to assist in fundraising, creating a volunteer mentor base, and offer sports programs for local youth served at the center and food and other resources for families. Some locals include; Ft. Pierce Zetas, Mount Olive Missionary Baptist Church, St. Matthew Missionary Baptist Church, Northside Bat and Ball Little League and Local Business Owners.

Future plans for community engagement will include the establishment of a community computer lab for training, access to educational opportunities, and , a weekly food pantry available to families in need, technology and vocational skills training for adults re-entering the workforce. Continual collaboration with local funders and business to provide job placements and career training will help our agency advance these goals. On-going partnerships with sport clubs, civic groups, churches, youth groups, and local law enforcement will assist our mission in keeping kids off the street and out of the juvenile justice system.

Below is a chart of services provided by Center 4 Change and community partnerships to be forged to support the recipients of those services provided.



FPRA GOALS & ADDITIONAL DATA

Deanteam, LLC. D.B.A. Center 4 Change, Inc. is a perfect partner to align with the FPRA's goals of restoring neighborhoods, fostering arts and culture, "Re-set" the economic base, and Connect. Center 4 Change provides services such as mentoring youth, teaching youth to live violence free, providing educational enhancement and family engagement with a social emotional learning approach.

Key studies from multiple fields and sources that include student achievement, neuroscience, health, employment, psychology, classroom management, learning theory, economics, and the prevention of youth problem behaviors conclude that the impact of social emotional learning has promising long-term and global benefits.

These benefits will greatly change the trajectory of a youth's future and the future of the community in which the live.



Social and emotional learning (SEL) programs, which previously have shown immediate improvements in mental health, social skills, and academic achievement, continue to benefit students for months and even years to come, according to a 2017 meta-analysis from CASEL, the University of Illinois at Chicago, Loyola University, and the University of British Columbia. Up to 18 years later, students exposed to SOCIAL EMOTIONAL LEARNING in school continue to do better than their peers on a number of indicators: positive social behaviors and attitudes, skills such as empathy and teamwork, and academics. And they have fewer conduct problems, less emotional distress, and lower drug use, among many other benefits.

RESTORE NEIGHBORHOODS; SOCIAL EMOTIONAL LEARNING Impact on Lifetime Outcomes-

A 2015 national study published in the American Journal of Public Health found statistically significant associations between SOCIAL EMOTIONAL LEARNING skills in kindergarten and key outcomes for young adults years later in education, employment, criminal activity, substance use, and mental health. The study concluded that early prosocial skills decreased the likelihood of living in or being on a waiting list for public housing, receiving public assistance, having any involvement with police before adulthood, and ever spending time in a detention facility.

RE-SET ECONOMIC BASE; SOCIAL EMOTIONAL LEARNING Impact on Equity and Poverty-

According to a 2015 report by the American Enterprise Institute and the Brookings Institution, SOCIAL EMOTIONAL LEARNING competencies are critically important for the long-term

success of all students in today's economy. This report was developed by a group of bipartisan experts who agreed to set aside their differences and create a detailed plan for reducing poverty and increasing economic mobility.

SOCIAL EMOTIONAL LEARNING Benefit-Cost Analysis- A 2015 study by researchers at Columbia University found that the measurable benefits of SOCIAL EMOTIONAL LEARNING exceed the costs, often by considerable amounts.

The aggregate result of the analysis showed an average benefit-cost ratio of about 11 to 1 among the six evidence-based SOCIAL EMOTIONAL LEARNING interventions studied. This means that, on average, for every \$1 invested in SOCIAL EMOTIONAL LEARNING programming, there is a return of \$11.

Center 4 Change can assist in **FOSTERING ARTS AND CULTURE** and **CONNECT**ing neighborhoods through the programs and services offered.



DECLARATION OF INTEREST

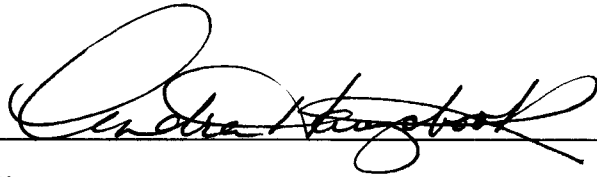
Each respondent shall execute a Declaration of Interest in substantially the following form:

The undersigned, as Respondent, declares that the only persons interested in this Statement of Qualifications submitted in response to this Request for Proposals are named herein, that no other person or entity has any interest in this Statement of Qualifications or any Proposal which may arise out of the Statement, that this Statement of Qualifications is submitted without connection or arrangement with any other person and that this Statement of Qualifications is true and correct and is in every respect fair, in good faith, and without collusion or fraud.

The Respondent further declares that he/she/it has complied in every respect with all of the instructions to respondents, that he/she/it has read the Request for Qualifications and any addenda [which addenda shall be listed in the declaration] which may be issued and that he/she/it has satisfied himself/herself fully with regard to all matters and conditions with respect to the Proposal.

DEANTEAM, LLC.

Name of Firm, Individual or Corporation



Signature

Signature

Andrea Haugabook

Owner

(Title)

(Title)

Signature

Signature

(Title)

(Title)



DRUG-FREE WORK PLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

Deanteam, LLC.

does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employees community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

06/07/2021

Date



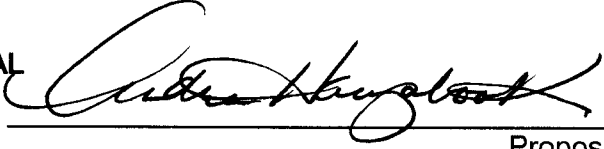
CITY OF FORT PIERCE PROPOSER'S CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

	YES	NO
Is Request for Proposal cover page (page 1) completed, signed and attached?	<u> X </u>	<u> </u>
All prices have been reviewed for mathematical accuracy, all price corrections initialed, and all price extensions and totals thoroughly checked.	<u> X </u>	<u> </u>
Include proof of proper licensing as stated in proposal documents. (NOT APPLICABLE).	<u> X </u>	<u> </u>
Include proof of proper insurance and if we are selected, agree to meet the City's insurance requirements, as stated in proposal documents (NOT APPLICABLE).	<u> X </u>	<u> </u>
Proposal envelope is marked accordingly.	<u> X </u>	<u> </u>
Did you include the correct number of the complete proposal packages included (one original and one electronic copy (PDF) on a USB Flash Drive)?	<u> X </u>	<u> </u>
Is each Addendum (when issued) signed and included?	<u> X </u>	<u> </u>

PLEASE SIGN AND RETURN WITH PROPOSAL



 Proposer's Signature

6/22/21

 Date

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1	Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Andrea Haugabook		
	2	Business name/disregarded entity name, if different from above Deanteam, LLC.		
	3	Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
		<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		
		<input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
		<input type="checkbox"/> Other (see instructions) ▶		
	5	Address (number, street, and apt. or suite no.) See instructions. P.O. Box 4099		Requester's name and address (optional)
6	City, state, and ZIP code Fort Pierce, FL 34948			
7	List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a Part I, later.

Social security number									

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

or

Employer identification number										
4	7		-	3	0	2	4	6	2	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 6/22/21
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

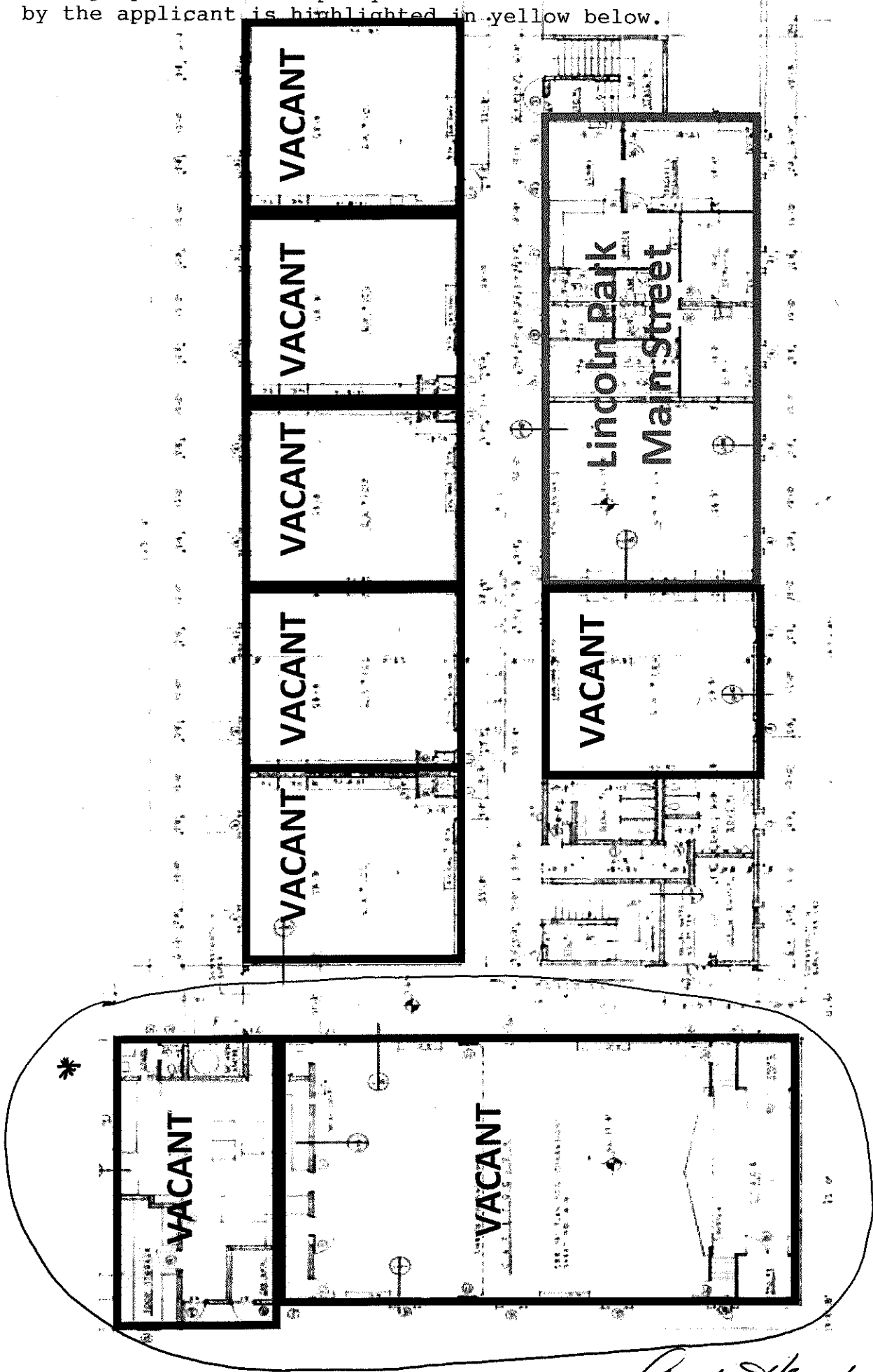
- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

* Area proposed for occupancy by the applicant is highlighted in yellow below.



Andrew Hauptman 6/22/21

April 30, 2021

CITY FORT PIERCE



MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 1

The purpose of this addendum is to provide potential respondents clarification of the proposal specifications:

- ❖ Please disregard item number 5, Site Visitations, on page 9 of the document. Site Visitations will take place on May 20, 2021 following the scheduled Pre-Proposal Conference.
- ❖ For your review, please find attached the Sample Insurance Requirements. The awarded respondent will be required to comply with these Insurance Requirements.
- ❖ Please disregard the Evaluation Criteria as stated on page 14 of the proposal document. The evaluation criteria shall include, but not limited to the following: (the criteria points, not to exceed 100 points):
 1. Proposal Overview (This criterion will focus on how well the proposal addresses the items listed in the Statement of Work on page 11 of RFP 2021-027): **30**
 2. Professional Qualifications & Past Performance Qualifications: **10**
 3. Experience: **10**
 4. Business Plan: **15**
 5. Community Engagement Plan demonstrating how the proposer will interact with the community at large to include collaboration with nonprofit, civic, fraternal, community, and faith-based organizations: -based organizations: **20**
 6. Meets or exceeds the goals of the FPRA: **15**

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: _____
Manual

Signature: Andrea Haugabook
Typed or Printed

Company Name: Deanteam, LLC DBA Center 4 Change

Address: 401 S. 7th Street
Ft. Pierce, FL 34950

Date: 6/22/2021

Attachment: Sample Insurance Requirements

SAMPLE INSURANCE REQUIREMENTS

Per RFP No. 2021-027, the final insurance requirements will be determined based on the type of use proposed.

INSURANCE. TENANT shall, at its own expense, procure and maintain throughout the term of this Lease Agreement, with insurers acceptable to LANDLORD, the types and amounts of insurance conforming to the minimum requirements set forth herein. Contractor shall not occupy the Leased Premises or commence work until the required insurance is in force and evidence of insurance acceptable to LANDLORD has been provided to, and approved by, LANDLORD. In addition, TENANT shall require all contractors performing work for TENANT upon the Leased Premises to provide insurance conforming to the minimum requirements set forth herein.

Property Insurance. LANDLORD shall obtain and maintain all risk commercial property insurance on the exterior structure of the leased premises. TENANT shall insure the contents of such buildings or structures. TENANT agrees to be responsible for loss or damage to any structure or building on the premises to the extent such loss or damage is subject to a deductible provision in the LANDLORD's provided insurance.

Workers' Compensation/Employers' Liability. TENANT shall purchase and maintain Workers' Compensation insurance on a form no more restrictive than that provided by the latest edition of the standard Workers' Compensation Policy, as filed for use in Florida by the National Council on Compensation Insurance (NCCI), without any restrictive endorsements other than any endorsements required by NCCI or the State of Florida. In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employer's Liability Act and any other applicable Federal or State law. The policy must be endorsed to waive the insurer's right to subrogate against LANDLORD and the City of Ft. Pierce, and their respective officials, officers and employees in the manner which would result from the attachment of the NCCI Waiver of Our Right to Recover from Others Endorsement (Advisory Form WC 00 03 13) with LANDLORD, the City of Ft. Pierce, and their respective officials, officers and employees scheduled thereon. The minimum amount of coverage (inclusive of any amount provided by an umbrella or excess policy) shall be:

Part One:	"Statutory"	
Part Two:	\$500,000	Each Accident
	\$500,000	Disease – Policy Limit
	\$500,000	Disease – Each Employee

Commercial General Liability Insurance. TENANT shall purchase and maintain Commercial General Liability Insurance on a form no more restrictive than the latest edition of the standard occurrence Commercial General Liability Form (Form CG 00 01) as filed for use in the State of Florida by the Insurance Services Office (ISO), without any restrictive endorsements other than any endorsements specifically required by the ISO or the State of Florida.

In addition, LANDLORD, the City of Ft. Pierce, and their respective officials, officers and employees shall be included as an "Additional Insureds" on a form no more restrictive than ISO Form CG 20 11, Additional Insured-Managers or Lessors of Premises. The minimum limits (inclusive of amounts provided by an umbrella or excess policy) shall be:

\$1,000,000 – General Aggregate
\$1,000,000 – Products/Completed Operations Aggregate
\$1,000,000 – Each Occurrence

Automobile Liability Insurance. TENANT shall purchase and maintain Automobile Liability Insurance on a form no more restrictive than that provided by Section II (Liability Coverage) of the most recent version of standard Business Auto Policy (ISO Form CA 00 01), as filed for use in the State of

Florida by the Insurance Services Office, without any restrictive endorsements, including coverage for liability contractually assumed. The policy shall cover all owned, non-owned, and hired autos used in connection with the use of the Leased Premises and with the performance of the work. The minimum limits (inclusive of any amounts provided by an umbrella or excess policy) shall be:

\$500,000 Each Occurrence – Bodily Injury and Property Damage Combined -

General Conditions. TENANT shall further furnish LANDLORD with executed Certificates of Insurance showing that such insurance is in full force and effect within thirty (30) days of the execution of this Lease, which certificate shall provide a minimum of thirty (30) days' notice to LANDLORD prior to the cancellation or termination of any insurance policy. TENANT shall provide LANDLORD with renewal or replacement evidence of the insurance no less than fifteen (15) days before the expiration or termination of the insurance for which previous evidence of insurance has been provided. Additionally, LANDLORD from time to time may require evidence of such insurance and TENANT shall agree to promptly supply the same.

The insurance provided by TENANT shall apply on a primary basis to and shall not require contribution from, any other insurance or self-insurance maintained by LANDLORD, the City of Ft. Pierce or their respective officials, officers and employees. Any insurance, or self-insurance, maintained by LANDLORD, the City of Ft. Pierce or their respective officials, officers and employees shall be in excess of, and shall not contribute with, the insurance provided by TENANT.

Except as otherwise specifically authorized in this Agreement, no deductible or self-insured retention for any required insurance provided by TENANT pursuant to this Agreement will be allowed. To the extent any required insurance is subject to any deductible or self-insured retention (whether with or without approval of LANDLORD), TENANT shall be responsible for paying on behalf of LANDLORD, the City of Ft. Pierce and their respective officials, officers and employees any such deductible or self-insured retention. LANDLORD, from time to time, may require evidence of all such insurance coverages and policies as provided above and TENANT shall agree to supply these policies or proof of insurance. LANDLORD shall further have the right to require TENANT to make reasonable increases to the minimum required limits of insurance specified herein during the term of this lease.

Neither approval nor failure to disapprove insurance furnished by Contractor shall relieve Contractor from responsibility to provide insurance as required by this Agreement.

Certificates of Insurance must be completed as follows:

1. **Certificate Holder**

**The Fort Pierce Redevelopment Agency
c/o City of Fort Pierce
Attention: Risk Manager
100 N. U.S. Hwy 1
Fort Pierce, FL 34954-1480**

2. **Additional Insured for General Liability**

The Fort Pierce Redevelopment Agency, City of Fort Pierce and their respective officials, officers and employees

June 4, 2021

CITY FORT PIERCE



MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 2

The purpose of this addendum is to provide potential respondents clarification of the proposal specifications and to extend the proposal due date.

Clarification of Specifications

To assist interested proposer with preparing a thorough response, an outline for formatting your proposal has been provided, see attached.

Proposal Copies

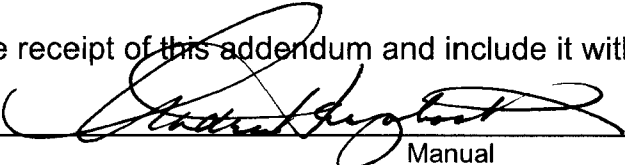
Please disregard the number of requested copies stated on page 10 and in the proposal document. Proposers shall submit one (1) original and one digital copy on an USB Flash Drive.

Proposal Due Date

The original proposal due, 3:00PM, June 7, 2021, has been extended to **3:00PM, June 22, 2021.**

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: 
Manual

Signature: Andrea Haugabook
Typed or Printed

Company Name: Deanteam LLC D.B.A Center 4 Change

Address: 401 S. 7th Street
Ft. Pierce, FL 34950

Date: 6/22/2021

Attachment: Proposal Format and Presentation, outline

PROPOSAL FORMAT AND PRESENTATION

Proposal submittals must include, at a minimum, the following information. The proposal must be divided into six (6) sections with reference to parts of this RFP done on a section number/paragraph number basis. The six (6) sections shall be:

Proposal Overview

Provide a cover letter that gives an overall introduction to the Proposal and which is signed and dated by a person authorized to legally bind the Firm to a contractual relationship, e.g., the president or executive director of a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship. Along with introductory remarks, the cover letter is to include the following information about the Organization and any proposed subcontractors:

- ❖ Name, address, principal place of business, telephone number, and e-mail address of legal entity or individual with whom contract would be written;
- ❖ Legal status of the Organization (sole proprietorship, partnership, corporation, etc.);. Also, see item numbered 6, page 13
- ❖ This section should explain the Scope of Work as understood by the Proposer
- ❖ Identify **desired** time period of lease, renewal options and proposed rental rate
- ❖ Description of the concept planned for the multi-service community hub
- ❖ Include the days the hub will be open for business each week and the hours
- ❖ Detail of proposed activities and special events
- ❖ Acknowledgement that the Organization will comply with all terms and conditions set forth in the Request for Proposals, unless otherwise agreed by the City.

Professional Qualifications & Past Performance Qualifications

- ❖ A detailed description of qualifications of the proposer and/or principal personnel to be involved in the management and operation.
- ❖ A description of representative projects completed by the respondent.

- ❖ The Proposer must emphasize its expertise in and experience with similar programs. The Proposer must identify the primary individuals responsible for supervising the work.

Experience

- ❖ A detailed description of experience of the proposer and/or principal personnel.
- ❖ The Proposer must emphasize its expertise in and experience with similar programs. The Proposer must identify the primary individuals responsible for supervising the work.

Business Plan

- ❖ Include a general business plan for operations, including revenue and expenses
- ❖ Describe marketing strategies for advertising or promoting to the public.

Community Engagement Plan

- ❖ Demonstrate how the proposer will interact with the community at large to include collaboration with nonprofit, civic, fraternal, community, and faith-based organizations.

Additional Data

Any additional information which the proposer considers pertinent for consideration should be included in a separate section of the proposal.

- ❖ Meets or exceeds the goals of the FPRA
- ❖ All forms listed in Section VI of the proposal document (see page 15)

Proposals shall provide information in the same order as presented in this document with the same headings. This will not only be helpful to the evaluators of the Proposal but should assist the Proposer in preparing a thorough response.

June 15, 2021

CITY FORT PIERCE

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 3



The purpose of this addendum is to provide potential respondents clarification of the proposal specifications. Please disregard the Reference Check Form, see pg 19, of the Proposal Document and include three (3) letters of support. The three (3) letters of support should be placed under the **Additional Data** section of your proposal.

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: _____
Andrea Haugabook
Manual

Signature: _____
Andrea Haugabook
Typed or Printed

Company Name: Deanteam LLC DBA Center 4 Change

Address: 401 S. 7th Street
Ft. Pierce, FL 34950

Date: 6/22/21



City of Fort Pierce BUSINESS TAX RECEIPT

Please post in a conspicuous place or keep on person.

Business Name / Mailing Address:	Owner:
CENTER 4 CHANGE P.O BOX 4099 FT PIERCE FL 34948	DEANTEAM LLC

Parcel ID/Business Location*: 2410-708-0002-000/2, 401 S 7TH ST
--

***This business tax receipt is valid at this location only.**

Date Issued	Expiration Date	Control Number
September 30, 2020	September 30, 2021	0048883

The business stated above may be engaged in the following business, profession or occupation at the location above-described.		
BTR #	Classification	Restrictions
21-00031737	CONSULTANTS,BONDS,BUSINESS,COMPUTER,ET	YOUTH MENTORING/TUTORING PROGRAMS

Tax Amount	\$127.02
New/Renewal Fee	\$5.00
Penalty	\$0.00
Total	\$132.02

Linda W Cox

Linda W. Cox, City Clerk (SEAL)



THIS IS A RECEIPT FOR TAX PAID AND IS NOT REGULATORY IN NATURE. This receipt does not warrant that the receipt holder is competent to perform in the business, but that the holder has paid the required tax and provided the necessary documentation (if required) for this business. Valid only when all state and local regulated trade licenses/competency cards are valid for the current fiscal year as required by law. This receipt becomes null and void if business name, classification, ownership or address is changed.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Elite Business Insurance LLC P.O. Box 47046 Tampa FL 33646	CONTACT NAME: Ariana Godoy PHONE (A/C, No, Ext): 813-922-3055 E-MAIL ADDRESS: ari.elitebusinessinsurance@gmail.com	FAX (A/C, No): 813-864-4487
	INSURER(S) AFFORDING COVERAGE	
INSURED DEANTEAM LLC 401 S 7TH STREET Fort Pierce FL 34950	INSURER A: Auto-Owners Insurance Company	NAIC # 18988
	INSURER B: AmTrust- Technology Insurance	NAIC # 15954
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	192312-20440050-20	12/13/2020	12/13/2021	EACH OCCURRENCE \$ 500,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					52-639854-01
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	TWC3923095	12/14/2020	12/14/2021
						<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 YOUTH PROGRAM

CERTIFICATE HOLDER CERTIFICATE OF INSURANCE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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June 18, 2021

To Whom It May Concern,

I am writing in support of Center 4 Change. I am a 69 year old resident of Fort Pierce. I adopted 2 of my grandchildren seven years ago and have had my fair share of troubles raising them. They are now 14 and 16 years old. They attend Samuel Gaines Academy and Fort Pierce Central High School. My grandson has been on an Individualized Education Plan (IEP) since age 5. He has challenges and is being treated for ADHD. My granddaughter is very easily influenced and has difficulty dealing with peer pressure. She is a solid B/C student and struggles to excel academically. Both kids have therapists and case managers that they see on a regular basis however the most change in their behavior and academic performance has come from the services they receive at Center 4 Change.

Since January 2020, both kids have shown exceptional improvement in their grades and in their behavior. They attend services at the Center every week day after school. There are occasional special events that they enjoy attending as well. My grandson took his first advanced placement class this school year and with help for the staff at Center 4 Change, he got an A in the course. My grand-daughter made the honor roll for the first time.

The kids not only experienced academic success but they participated in a lot of peer-group activities that taught them social, civic and cultural awareness. They did projects. They played games. They wrote and presented their writings in their peer groups. We have had several family engagement sessions where the kids were able to express their thoughts, feelings and desires in a setting that was relaxed and unthreatening. These sessions have been very helpful to our growth and development as a family. The kids are looking forward to life-skills training coming soon at the Center. They are most excited about learning how to cook and my grandson wants to learn how to drive.

Our family has been blessed by the fresh food and household goods that we receive from the Center on pop-up pantry days. I am happy to give back to the community when the children and I volunteer with the Center staff to distribute food or books and supplies in the community. I am most grateful for the help I now have in raising my grandchildren. I fully support the staff and services offered at Center 4 Change and would like to see them have access to a bigger facility to be able to expand their services.

Sincerely,



Linda Norman

Parent and recipient of services at Center 4 Change

MOUNT OLIVE

MISSIONARY BAPTIST CHURCH

Rev. Kwame D. Alston, Senior Pastor

June 22, 2021

City of Fort Pierce

Re: Deanteam LLC/ Center 4 Change

To Whom It May Concern:

I have known Mrs. Haugabook for the past five years. She is a highly motivated and extremely capable community organizer. Mrs. Haugabook has been instrumental in working with the outreach department at Mount Olive Missionary Baptist Church. She has organized community events, back to school events, and food pantry events for the church. Mrs. Haugabook and her husband are volunteer coaches for the Mount Olive T-Ball team at Northside Bat and Ball Little League.

Center 4 Change has donated toys and gifts for our community Christmas give-aways as well as book-bags and school supplies for our annual community back to school bash. Her commitment and service to this community is strong and unwavering. She is influential and exceptional.

I look forward to continually working with Mrs. Haugabook and Center 4 Change on future projects, moreover, I am pleased to support Mrs. Haugabook in her endeavors at Center 4 Change and in this community.

In His Service,

Rev. Kwame D. Alston

Rev. Kwame D. Alston

Senior Pastor

(954) 325-7715



"COURTESY, SERVICE AND SATISFACTION"

317 NORTH 7TH STREET, FT. PIERCE, FLORIDA 34950 - TELEPHONE (772) 461-1800
3950 OLD DIXIE HWY., VERO BEACH, FLORIDA 32962 - TELEPHONE (772) 562-3105

MAILING ADDRESS

P.O. BOX 831
FT. PIERCE, FLORIDA 34954
FAX (772) 464-4063

June 22, 2021

To Whom It May Concern:

I am proud to endorse and support Mrs. Haugabook and the work she does at Center 4 Change. Mrs. Haugabook is an advocate for the youth in our community and goes the extra mile to ensure their success. We have worked with her and are pleased with her professionalism and quality of work performed. Mrs. Haugabook and Center 4 Change is a great candidate for occupancy of the Means Court Center. The services provided at the Center are a huge asset to the community and would be greatly received in that neighborhood. Access and location are key to the successfulness of any business. She has great connections with local organizations and moving to the Lincoln Park Area would help the expansion of her business.

Please consider the proposed use of space presented by Mrs. Haugabook for Center 4 Change. Programming like hers is critical to the revitalization of our families and neighborhoods. She would be a great candidate for the Multi-service Hub at Means Court. Please feel free to contact me if you have any questions, concerns or need additional information regarding this letter of support for Mrs. Haugabook and Center 4 Change.

Sincerely,

A handwritten signature in black ink, appearing to read "Samuel Gainés", written over a light blue horizontal line.

Samuel Gainés
Owner/ Operator