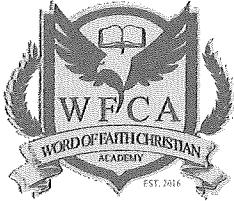


The flash drive included in this submittal has 3 files pertaining to RFP No.: 2021-027. The files are labeled:

1. MEANS COURT PROPOSAL OVERVIEW
2. MEANS COURT BUILDING PROPOSAL
3. MEANS COURT BLDG ADDENDUM_ATTACHMENTS
(can be found in the HPSCANS folder)
4. FULL PACKET SUBMITTAL (can be found in the
HPSCANS folder)



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

PROPOSAL OVERVIEW

Organization Name: Word of Faith Christian Academy, Inc. (WFCA)

Address: 907 North 13th Street Fort Pierce, FL 34950

Principal Place of Business: 907 North 13th Street Fort Pierce, FL 34950 (Love Center Building)

Primary Contact Person Name: Natalee Edwards

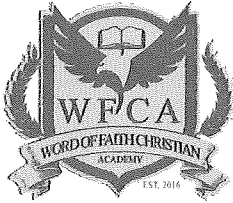
Title: Board President and School Director

Phone (office): 772-245-3105 Ext. 2 **Phone (cell):** 772-626-5582

Email: info@wfcacademy.org **Website:** www.wfcacademy.org

Word of Faith Christian Academy (WFCA) currently operates in the Lincoln Park community as a private school now serving students from Kindergarten to the Eighth grade offering a full academic and recreational curriculum and providing free hot meals, free transportation and free tutoring for our students. With this standing, we have gained and are still learning the unique characteristics of a culturally rich city with boundless potential. We acknowledge the work of existing community organizations, but there is still much to be done. We enter this bid process to serve our community. As the old saying goes, *“the harvest is rich, but the laborers are few.”*

The purpose of this proposal is to present needs identified by the Fort Pierce Redevelopment Agency (FPRA), and outline ways and means to address and satisfy the identified areas of need through use of the Means Court Building. By creating a “community hub”, needs for education, childcare, access to technology and the arts as well preserving and celebrating the rich history of the Lincoln Park area will be met through services and programs provided at the Means Court Center. Also outlined in the proposal will be our plan to create community engagement as well as our business plan addressing our prior budgetary performance and our current plans. Ultimately, a clear



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

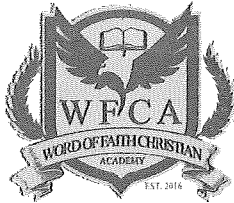
understanding of the integral role that the Means Court Building will play in accomplishing a shared mission and vision for WFCA, FPRA, the City of Fort Pierce and its residents (particularly in and around the Lincoln Park community will be presented.

The scope of work presented in this bid proposal will provide a clear intent of our objectives of the utilization of the Means Court Center. Our desire is to work in tandem with FPRA and the City to accomplish necessary renovations, attractive furnishings and plans to make the Center a purposeful Hub for community use.

Undoubtedly there are a number of goals we endeavor to accomplish, however, the fundamental purpose that fuels every goal is transforming the culture of community. Our desire is to make the Means Court Center a community hub that will benefit the residents. By exposing residents in the community to the strong legacy and rich history of Lincoln Park, and providing educational programs and other services throughout the week, we will help to identify Lincoln Park once again as a thriving and progressive community. We will work to develop a sense of ownership and pride for the residents as they participate in the operations and support of the activities created for the community. A “by us for us” strategy will be called “The Great Giveback” will provide services and programs as well as partnerships with other groups in the area that require community participation to operate. In this way, we are able to reinforce the strengths of the community and a strong sense of pride is developed and sustained, because of what is possible with the community’s input and support.

WFCA currently has yearly programs to celebrate Easter and Christmas which we would love to extend to the community. We will continue to utilize the new space to host both of these events, as well as several other opportunities to showcase talents and skills of the community in the arts. By creating new partnerships, we would like to provide instruction in dance, drama, and music, which we will showcase in spring and fall recitals and performances. A community choir will also be an excellent opportunity to gather members of the community of all ages.

We have a desire to expose and preserve the history, people and events that have helped to shape and make the Lincoln Park area what it is. For this

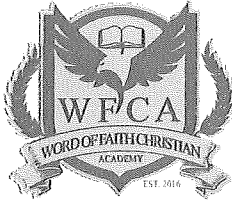


WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

reason, a Lincoln Park Wall of Fame will be included to help preserve and showcase the people, events and activities that have helped to establish the community. Another goal would be to establish and host a “Lincoln Park Day”. This would create an opportunity annually to remember notable people and events from the past and recognize the contributions of youth, seniors, entrepreneurs and other members of the community that have worked to build and make a better Lincoln Park for current and future residents and businesses. Special events including parades and a festival would provide an opportunity for more community involvement as well as businesses and services in the area to display their offerings as well as network and connect.

We acknowledge that Word of Faith Christian Academy, Inc. will comply with all terms and conditions set forth in the Request for Proposal No.:2021-027, unless otherwise agreed by the City.

Natalee Edwards, President



WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

I. Proposal

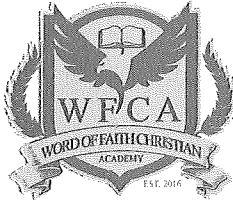
LEGAL STATUS OF WORD OF FAITH CHRISTIAN ACADEMY, INC.

- ◆ Word of Faith Christian Academy, Incorporated is a non-profit corporation organized under the laws of the State of Florida, filed on August 5, 2014. In July 2018, the academy was granted its 501(c)(3) designation from the IRS.
- ◆ Word of Faith Christian Academy, Inc. has made no claims for extra payment or increases in compensation during the course of its agreements.
- ◆ Word of Faith Christian Academy, Inc. has no history of claims, litigation, arbitration, and/or termination for cause associated with any work contracted on any project in the past ten (10) years
- ◆ Word of Faith Christian Academy, Inc. has not had any contract terminated for default within the past ten (10) years.
- ◆ Word of Faith Christian Academy, Inc. has not filed any lawsuits, requested arbitration, or been involved in any litigation with regard to your contract activity within the last ten (10) years.
- ◆ Word of Faith Christian Academy, Inc. has no judgments, claims, arbitration proceedings or lawsuits pending.
- ◆ Word of Faith Christian Academy, Inc. has not filed for Chapter 7, 77 or 13 bankruptcies in the past ten (10) years.
- ◆ Word of Faith Christian Academy, Inc. has no current litigations in the State of Florida.

SCOPE OF WORK

The scope of work to be performed by Word of Faith Christian Academy will include renovating the existing structure if required, develop meaningful partnerships with local organizations, maximize participation and utilization of the Center by creating a multi-service hub for residents, provide and install the necessary furnishings and equipment, upkeep the appearance of the site and work side by side with the City, FPRA and City Staff. As an existing non-profit organization, all resources used by the school are considered 'shared resources' for public use.

Renovations: Our current plan for renovation is focused primarily on creating a functional and efficient work space in the kitchen for onsite food preparation.



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

Once occupancy is gained, a comprehensive evaluation of the property will be conducted by our contractor to create a detailed plan for any renovations deemed necessary or beneficial to support current and future operations.

On this same topic, a great majority of the equipment needed to function and operate the primary uses and functions of the building have already been acquired or already have approved funding and allocated for their acquisition.

Furnishings:

Kitchen Equipment: We have secured a grant through the National School Lunch Program that gives us the ability to purchase kitchen equipment. After kitchen renovations are completed, we will be able to install:

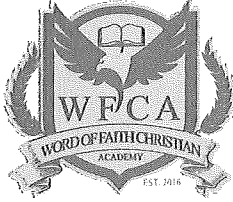
- A commercial gas convection oven (acquired 11/2020)
- A double door stainless steel refrigerator (acquired 12/2020)
- A vertical single door stainless steel freezer (acquired 5/2021)
- A 120 lb. capacity ice machine (acquired May 2021)
- A sandwich prep table (acquired May 2021)

Additionally, this grant funding extends to September 2022 (see attached) has been approved and secured to purchase the additional equipment mentioned below which will allow us to expand our school lunch program.

- 3 Cafeteria tables with stools seating 44 total (to be acquired)
- A school milk cooler (to be acquired)
- A portable hot food station (to be acquired)
- A 6- burner gas range with griddle (to be acquired)

Technology Equipment: Funding allocated through the Florida Department of Education for non-public schools will allow us to serve as many as 20 - 25 people at a time operating a fully equipped technology center accessible by the Academy and after school program as well as the Internet Café.

In addition to fully equipping the technology center computer desks and chairs will furnish the space, as well as appropriately sized smart televisions to be installed in each classroom.



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

OCCUPANCY AND LEASE

We would like to reach to an agreement that would enable us to gain occupancy by January 1, 2022 or sooner for a period of 10 years with the two five-year renewal options at a rate of \$1,000/monthly.

DESCRIPTION OF THE COMMUNITY HUB

As a multi-service hub, our desire is to operate Monday through Saturday, offering programs and services that will benefit the community at large spanning multiple ages, genders and cultures. These services will also allow us to address specific needs community-wide including literacy and access to technology.

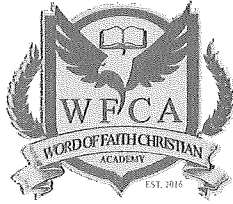
1. Home of the Academy

As a primary function, the facility would serve in part as the home of Word of Faith Christian Academy, where we continue to serve students primarily in and around the Lincoln Park community. The Academy is a thriving private school which offers a full academic curriculum for students in kindergarten through 7th grade, a sponsor of the National School Lunch Program (free meals), free transportation, free tutoring and much more. As once “hailed as the first school for Blacks in St. Lucie County,” Means Court is a symbol of pride for the community. The Center provides an avenue for the Academy to “build on the foundation that was laid by families who banded together” to do what was necessary for their children’s education.

As revealed in the building layout supplied by the FPRA, the available rooms (classrooms) are expected to be filled as interest in the school increases. The proposed use for each room is available for view in attachments B & C.

2. Before & After-Care (After-school program)

Another need identified in the community is childcare. Before school care is becoming an essential need to support many working families as well as after school care. Monday to Friday, WFCA will provide before care services starting at 7:00 AM as well as after care services until 6:00pm which will allow the



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

opportunity to further serve families by providing tutoring and homework assistance. Literacy training will also be provided, to encourage learning for the entire family.

3. Internet Café

We understand the importance of having access to technology, especially now with virtual environments becoming a norm. As a part of our community Hub a section of the space will be utilized as an Internet café providing high speed internet access, snacks and refreshments, on Tuesdays, Thursdays and Saturdays for adults 18 and over. Our work to engage the community would be furthered here, as we utilize volunteers to help with the operations of the café.

4. Technology Center (Computer Lab)

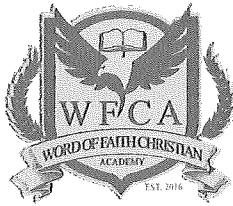
The computer lab will be equipped with 20-25 computer stations to be used by the Academy students, after-school students (any student enrolled in St. Lucie County) and adults with strict supervision and appropriate security features. The Community Hub Services (CHS) will solicit volunteers to oversee after-hour use.

5. Conference Rooms

Classrooms and other designated rooms can be used by various non-profit and/or faith-based organizations for small group meetings, townhall meetings, conferences and larger events held in the cafeteria area.

6. Summer Enrichment Program (Summer Camp)

Our eight-week community wide summer camp will provide academic, and creative activities as well as field trips. Our camps outdoor activities will allow us to maximize our partnership with Northside Bat & Ball through their continued use of the field to provide T-ball activities and training for five- and six-year-olds during regular season (Jan.-Apr.). This will also be an ideal opportunity to utilize the outdoor space/field on the campus for practices and



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

training during their off-season in the summer and participate in summer camp.

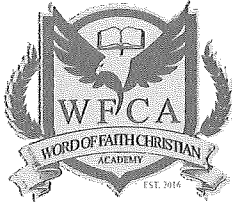
In our efforts to engage and connect with the Community, access will be available to reserve space for meetings, or other activities on Saturdays outside of normal operating hours.

Hours of Operation

- School - Monday – Friday: Before-school Care: 7:00am – 8:30am; Instructional hours: 8:30am – 2:45pm;
- After-school tutoring and other programs: 3:30pm – 7:00pm
- Internet Café/Hub: Tuesday, Thursday 3:30pm – 7:00pm
- Saturday: Programs offered from 8:00am -2:00pm; available for special events until 8:00pm
- Sunday: Closed

Proposed Activities and Special Events

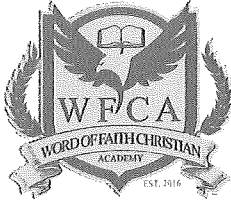
- Easter & Christmas programs – the Academy will expand the program to incorporate and invite other groups, individuals or organizations to present their talents where these events can be enjoyed by all. Our operations coordinator and community liaison will coordinate these events.
- Lincoln Park Day – a day designated to recognize individuals, organizations or groups who have contributed to the upliftment of the Lincoln Park and other surrounding communities. We include surrounding communities to promote inclusion of all Fort Pierce residents. This event can be presented in various forms (*for example, banquets, BBQ, Concert*) as a means of widening the scope of activities to break monotony.
- Performing Arts – in this area, we love to see our children and youths develop in their innate gifts and talents in dance, musical instruments (band), choir, choral speaking to have an annual performing arts day. This is an area of opportunity for groups to come together to make this a



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

possibility. This goal will be vetted and coordinated by our Operations and Community Liaison Coordinators.



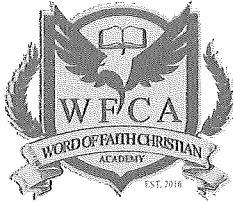
WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

II. Professional Qualifications & Past Performance **Qualifications**

COMMUNITY EVENTS HOSTED BY WORD OF FAITH CHRISTIAN ACADEMY

WFCA prides itself on giving students a platform to express themselves in whatever way they're comfortable doing so. At times with very limited resources, parents and staff came together to create possibilities for our children, whether students of the Academy, or children within the Lincoln Park community. Each year the academy hosts a major field trip for students, parents and relatives to be a part of. In 2019, it was the Holy Land Experience in Orlando, in 2020 canceled because of COVID-19 and in 2021 it was Sea Life in Orlando.

- **Spring Fling 2019** – our first community event during spring break where families and kids were able to enjoy activities that displayed talent, bounce houses, music and food.
- **Summer camp 2019** – with very meagre resources, we hosted our first summer program with mainly volunteers, almost 100% of our campers were kids in and around the Lincoln Park community.
- **Christmas Program 2019** – families came out to support their children as they participated in a Christmas play, singing, recitals and dance
- **Summer camp 2020** – during the onset of COVID-19 we secured funding from the City of Fort Pierce and utilized remaining Title I funding to hire St. Lucie district teachers to facilitate the academic component and utilized grant resources to engage the campers in limited activities.
- **Christmas Program 2020** – students demanded a time to express themselves through recitals and dance and reacquaint with their classmates and teachers after several months of virtual learning brought on by the pandemic.
- **Summer camp 2021** – set to start June 14, 2021 with sufficient funding through Children Services and Allegany Franciscan Ministries to provide academic enrichment and recreational activities for our community kids. Funding this year gives us the opportunity to hire teachers, camp aides, kitchen staff, and transportation workers within the community to work in our summer program.



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

III. **Experience**

WFCA is fortunate to have a board comprised of experienced and qualified men and women with knowledge spanning religious, educational, and community sectors. Their capable skill set, teamed with their desire to see a strong thriving community as residents and employees will help to ensure the establishment and continuation of the proposed plans and programs.

Pastor Andria Dixon- (Community Liaison Coordinator). As the founder of Word of Faith Christian Academy and a pastor of Word of Faith & Praise Ministries, PSL for over 15 years, Pastor Dixon will serve as a liaison within the community to network and build relationships with various organizations. She currently serves as a member of the WFCA faculty and board and has over 30 years of experience in various areas of leadership and her credentials are:

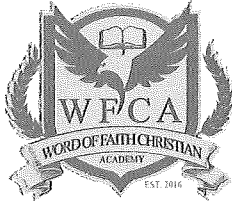
- ◆ Bachelor's Degree - Ministry of Christian Counseling. (Jacksonville Theological Seminary, 2007)
- ◆ Graduating Candidate for Master's Degree- Ministry of Christian Counseling (Jacksonville Theological Seminary, 2021)
- ◆ Certificate of Completion - Grace and Truth Biblical & Theological Institute- Biblical Studies (Various Subject Matters, 2012 - present)
- ◆ Certificate of Ordination and Senior Pastor and Chaplain- Word of Faith & Praise Ministries, PSL, 2006
- ◆ Diploma - Paralegal Studies (1996)

Her almost 20 years as a resident of St. Lucie County, has provided opportunities for networking and community partnerships. Her community achievements include:

- Treasure Coast Leaders Forum (2008 – 2010) - Founder
- Business Alliance Network of Port St. Lucie (2014 – 2016) - Board member
- Word of Faith & Praise Ministries, PSL (2006 – Present) - Senior Pastor

Additionally, Pastor Dixon hosted a thriving radio ministry on 104.5 FM, The Flame broadcasted on the Treasure Coast, from 2016-19 where she gave 15-minute spiritual and inspirational messages.

Natalee Edwards- (Community Hub Director). As the community Hub director, Natalee will focus on overseeing the overall operations and management of the Means Court Center and the multi-community hub services. Her background as assistant principal and director of the Academy



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

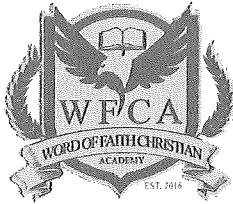
with a business/Accounting background equips her. Her ability to connect and maintain solid relationships with families in this community qualifies her.

A resident of St. Lucie County for over 10 years, has served in various capacities. She is a proud Believer of the gospel of Jesus Christ. Her motto is *"The race is not for the swift, nor the battle for the strong....but time and chance happens to them all"* (Eccl. 9:13). Her proudest moments are forging relationships with her kids in the Academy and their families as she watches them on their journey. In the last 3 years, serving the community in Fort Pierce has been a true calling. Natalee develops the school's annual budget and funding opportunities, oversees the daily operations, and directs the summer programs. Her work is endless, as she stops at nothing until the work is completed. Her achievements include:

- ◆ Word of Faith Christian Academy – Administrative Director (2018 – Present) & Board President (2019 – Present)
- ◆ Rhema Word Christian Academy, North Campus (PSL) – Assistant Principal (2016 – 2017)
- ◆ Praise & Worship Leader for over 20 years in various ministries (e.g. *Word of Faith & Praise Ministries, Fort Lauderdale & Port St. Lucie, Voice of Hope Ministries*)
- ◆ B.S. Accounting (2014) - Strayer University
- ◆ M.S. Candidate Accounting with a concentration in Forensic Accounting.

Dean Mosely- (Youth Activity Director). A proud Fort Pierce native, was born and raised in the 'Sunrise City' and continues to maintain a strong active presence in the Lincoln Park community. Mr. Mosely has a strong endearment and commitment to the residents and desires to see its legacy preserved and continued. Having raised now adult children here, he provides invaluable input in, and is invested in grooming and equipping the youth of the area for success and to be positive contributors to their schools and neighborhoods. Working as a baseball coach and his involvement with the Northside Bat & Ball Little League, Dean will be able to build a team to promote youth activities in the area of sports and recreation. His community service and achievements include:

- ◆ Word of Faith Christian Academy, Board member (2019 – Present)
- ◆ Northside Bat and Ball League (2013 – Present)
- ◆ Fort Pierce Central High School (2006 – 2010) Assistant Baseball Coach
- ◆ Northside Bat and Ball League (2006 – 2013) Baseball Coach



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

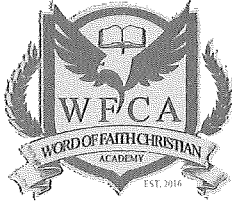
- ◆ Fort Pierce Utilities Authority (1996 – Present) - Electric Meter Installer and Remover; Underground Line Locator

Community Awards:

- American Legion Member, 2017 - 2021
- A.S. Degree – Electronic Engineering. Tampa National Education
- U.S. Army 1979-1985
- Impact Award (2018) - In recognition of unselfish commitment to helping our community reach its greatest potential
- Community Hero of the Year (2019) from Eckerd Connect Project Bridge

Tenicia Strong-Mesa – (Operations Coordinator). Born and raised in Fort Pierce, Mrs. Mesa has strong roots in her community. Tenicia will be responsible for coordinating, organizing, scheduling various Hub activities. As a member of the Order of Eastern Stars since 2013, she has engaged in “Adopt a Family” for a year where she focuses on attending to various needs of that family (e.g., *Christmas for the Kids, Easter baskets, Thanksgiving dinner*)

- Word of Faith Christian Academy, Board member (2019 – Present)
- Strong Providing Services (2018 – Present) Owner and Founder
- P. Strong Learning Center (2017 – Present) Co-owner
- B.A. Sociology, Albany State University, Albany, GA (2003)



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

IV. **Business Plan**

EXECUTIVE SUMMARY

Background

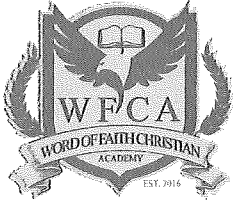
Word of Faith Christian Academy is a registered private Christian school organized by established guidelines set forth by the Florida Department of Education (FLDOE). Private schools tend to have a reputation of seclusion from the public schools, but in fact, we believe that we are a supplement to our public counterparts and an option for families in the community we serve.

We recognize that there has been a rapid decline in our educational system and even more so since the onset of the 2020 pandemic. In an accountability report, the FLDOE reported their 300 worst performing elementary schools. The five elementary schools identified in St. Lucie County are located in Fort Pierce. The trend we found was that over 95% of these schools had 90% - 100% of the student population from low-income communities who were mainly minority students. (Florida School Accountability Reports <http://www.fl DOE.org/accountability/accountability-reporting/school-grades/index.shtml>).

Undoubtedly there are a number of things we would love to accomplish, however, “raising the proficiency in Reading and Math skills” is and will continue to be our main educational emphasis. We identify academic weaknesses, and provide aggressive intervention, not limited to individualized learning structures.

MARKETING PLAN AND STRATEGIES

WFCA’s priority is to ensure quality growth in academic services, preservation of the Means Court legacy and development and access to community-based services. The marketing strategies we believe will promote awareness of the community hub and the services that will be provided are as follows:



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

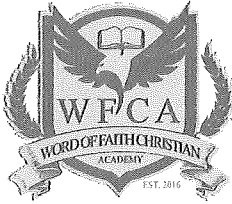
- 1. Visible posters/marquee and signs** – we will use large posters and a marquee to be displayed in a visible area in front of the building to create awareness from residents within the community who frequently pass by the Center. Yard signs are also essential and effective that can easily be installed throughout the community at various locations. A marquee can provide ongoing information about the hub.
- 2. Bulk mailings** – we will send out informational postcards through bulk mailing to households and businesses within a 3 mile radius of the Center to inform residents of the services offered
- 3. Community activities** - a grand opening such as a community barbeque is one event to notify residents about the hub and scheduling tours of the facility while informing
- 4. Social media** – we will use social media feed from existing accounts, such as the school’s to promote as well as establishing the community hub’s own social media site Facebook, Instagram etc.
- 5. Word of mouth** – we will encourage those within our sphere of influence to share/spread the word about the community hub and the services offered. Word-of-mouth is usually a very effective tool in sharing information

General Operating Structure

In recognition of the Means Court Center’s legacy, the WFCA’s operating structure will strike a balance between the operational efficiency of the Academy and the Community Hub Services (CHS). The school will maintain its autonomy to implement its annual budget, customize its programs to the needs of the students (families). The emphasis will always be geared towards achieving high quality standards for student success under the leadership of the school director. Both the Academy and CHS will achieve operational efficiency through the centralization of shared services and resources.

Strategic Processes for Growth – SWOT Analysis

The strategic processes have been defined to ensure that both the Academy and the CHS achieve their targets to attract and sustain numerical student growth and community access and engagement. To accomplish this, our Board

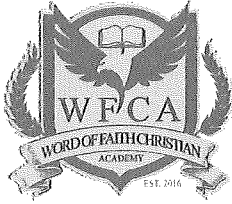


WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

members are committed to the management of our organization in conducting a SWOT analysis. The areas identified are:

- 1. Strength:** Our core strength lies in our team/workforce. We constantly strive to assemble a team with excellent qualifications and experience in the educational sector. We are well positioned in a closely-knitted community that has deep historical culture and as a fairly new school, we have already formed relationships with families within the community. Our best marketing tool so far is 'word-of-mouth, and our focus remains to build community trust.
- 2. Weakness:** In that same token, as a fairly new school, we also recognize that it takes time to gain the acceptance and build our reputation. Another challenge we encounter is the lack of available infrastructure to facilitate numerical growth. Families want to feel at ease that their children are in a physically suitable environment conducive to learning.
- 3. Opportunities:** The opportunities in private school education have increased due to the flexibility that are offered to parents especially since the onset of the pandemic. We can easily restructure our education models independent of bureaucracy of larger public school districts which many families find convenient. Private schools in Florida have also gained a lot of attention because of this versatility in its organization and have gained financial backing of many philanthropic organizations, thus increasing access especially to low-income families. Moving our operations to the Means Court Center will be an advantage for the students and families in the Lincoln Park and surrounding communities. The strong foundation laid over 100 years ago was laid 'by the people, for the people.' It is a legacy that we will be proud to carry on.
- 4. Threat:** Some of the threats that we are likely going to face are unfavorable government policies that would negatively impact the funding of private schools on a whole, or a global economic downturn which would affect spending and purchasing power.



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

BUILDING PARTNERSHIPS FOR SUCCESS

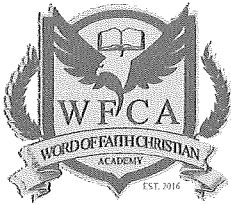
The call for change by the community combines the direct efforts of the Academy and the efforts of others to achieve the intended impact and ultimate vision. Partnerships and external support will enable WFC A and the Means Court Center to see its intended impact achieved of program delivery and financial sustainability.

Several partnerships are currently in place or being pursued:

- *Northside Bat and Ball League.* Supports our summer program by sponsoring league kids to participate
- *The Love Center Regeneration Ministries.* WFC A has a long-standing relationship with the Love Center that has provided financial resources and connection to business relationships
- *Parents for Progressive Education-organization recently established in Fort Pierce to enlighten parents about changes needed in the public-school sector.*
- *The Children Council of St. Lucie County.* Provides funding of WFC A's summer program and linking county resources to benefit the community kids we serve
- *St. Lucie School District (Title I Programs).* Provides academic support to enrolled students throughout the school year and free tutoring services extended to benefit all community kids in the summer
- *Allegany Franciscan Ministries.* Provided funding for 2019 Spring and 2021 Summer programs that benefit the community children.

There are several additional categories of partnership and external support that WFC A seeks to develop:

- *Fort Pierce business community:* To build a series of relationships to increase financial support, volunteer opportunities and sponsorships for WFC A students.
- *Community based organizations:* To create community-based enthusiasm and support for both the academy and the Community Service Hub to combine efforts to address social and cultural challenges that might inhibit student and community success.



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

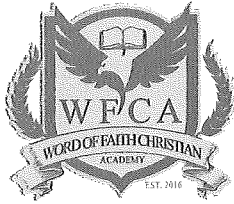
- *Colleges and universities (Indian River State College):* To create volunteering opportunities
- *Aligned non-profit organizations (e.g., Tykes & Teens, New Horizon):* Seek ways to leverage the activities of other organizations to enhance program delivery and reduce costs.
- *Current supporters of the 2021 Summer program*
- *Providing education in Black History poetry*

WFCFA will continue to seek new partnership arrangements where mutual benefits exist without compromising the educational program and recreational enrichment for the community residents.

FINANCIAL STATEMENT OF REVENUE & EXPENDITURES

WFCFA's revenue sources are: the Florida Tax Credit Scholarship Program, the National School Lunch Program grants and donations. We have a structure in place that accepts scholarships to cover tuition costs that is administered through the Florida Tax Credit (FTC) Scholarship program, Step Up, the Florida Empowerment (FES) and McKay scholarship programs. These scholarships vary and are offered to families of low to moderate income who apply. There is a very low registration fee we request the families to cover based on their ability to pay, however, to remove the deterrent for families who wish to enroll, we provide multi-family discounts for siblings, and in some cases have waived the fee completely. The FTC or Parent Choice Scholarship program has grown significantly over the last three years and continues to gain significant bipartisan support.

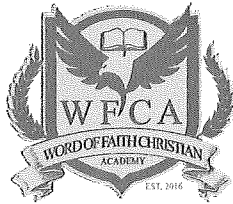
As a sponsor of the National School Lunch Program (NSLP), this provides another source of revenue that allows us to offer free and reduced meals to our students. In most cases, students are eating for free because of our Universal Free designation through the program. We see this as a major opportunity to provide more to our families as we grow in number and our demographic location.



WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

A third area of revenue source is through grants. We actively seek opportunities to apply for available grants to assist in any budget shortfall or to fund specific programs or projects. So far, we have secured funding from several sources that has enabled us to meet our financial goals.

Indirect funding also comes to us through the federally funded Title I, II & IV services. These types of funding are received in services and programs to and for our students, instead of direct payment to the academy. Our yearly funding allocation is directly linked to our student enrollment. Higher enrollment yields higher funding allocation which helps broaden our special educational services available. We are also able to accept private donations whether financially or in kind.



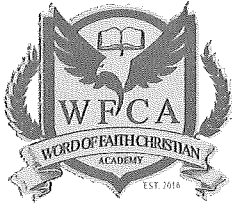
WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

Exhibit A- 5-Year School Budget

Word of Faith Christian Academy
Budget Summary



School P & L	Year 1	Year 2	Year 3	Year 4	Year 5
Enrollment	72	90	105	121	136
Revenue					
Revenue					
FTC Scholarships	\$ 489,600	\$ 618,120	\$ 728,351	\$ 847,732	\$ 962,351
Lunch Program	\$ 71,280	\$ 89,100	\$ 103,950	\$ 119,790	\$ 134,640
Interest and other revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Total revenue Ex-Fundraising	\$ 560,880	\$ 707,220	\$ 832,301	\$ 967,522	\$ 1,096,991
\$ Per Student	\$ 7,790	\$ 7,858	\$ 7,927	\$ 7,996	\$ 8,066
Expenses					
Compensation					
Salaries	\$ 297,000	\$ 413,090	\$ 496,789	\$ 586,241	\$ 699,286
Payroll taxes and benefits	\$ 44,017	\$ 63,338	\$ 77,441	\$ 91,412	\$ 108,962
Revenue Ex Compensation	\$ 219,864	\$ 230,792	\$ 258,072	\$ 289,868	\$ 288,743
Facility					
Occupancy costs	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Other facility costs	\$ 53,000	\$ 54,080	\$ 55,163	\$ 56,248	\$ 57,337
Total facility expense	\$ 65,000	\$ 66,080	\$ 67,163	\$ 68,248	\$ 69,337
Revenue Ex Comp, Facility	\$ 154,864	\$ 164,712	\$ 190,909	\$ 221,620	\$ 219,406
Other Expenses					
Classroom Expenses	\$ 21,380	\$ 23,503	\$ 27,058	\$ 31,079	\$ 31,390
Contracted professional services: instructional	\$ 1,000	\$ 1,010	\$ 1,020	\$ 1,030	\$ 1,041
School-related services	\$ 32,339	\$ 39,502	\$ 47,242	\$ 53,610	\$ 59,580
Operational Expenses	\$ 57,783	\$ 61,926	\$ 65,185	\$ 68,322	\$ 69,801
Contracted professional services: non instructional	\$ 25,900	\$ 26,159	\$ 26,421	\$ 26,685	\$ 26,952
Depreciation	\$ 8,745	\$ 13,520	\$ 18,175	\$ 21,644	\$ 25,225
Dissolution escrow	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus / deficit pre-fundraising	\$ 7,717	\$ (907)	\$ 5,809	\$ 19,250	\$ 5,418
Fundraising/Donations/Grants	\$ 22,500	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Surplus / deficit	\$ 30,217	\$ 17,093	\$ 23,809	\$ 37,250	\$ 23,418



WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

V. Community Engagement Plan

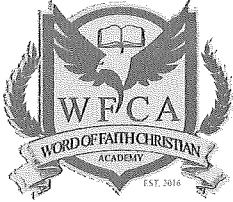
Means Court Multi Service Plan & Grounds Utilization

(Attachment B – 1st Floor proposed plans): Vacant rooms will be used as classrooms to be occupied by students from kindergarten through 3rd grade. A computer lab will occupy one room; one vacant room will be designated for use by a community-based organization for either office or meeting room; the studio will be converted into a transformable cafeteria, which means, this will be used by the academy during the day and as an internet café after hours. This space can also be transformed to suite any desired use. The kitchen area will be renovated to accommodate necessary equipment to allow onsite meal preparation for the school and possibly a feeding site to the community. We will utilize the outside grounds for Physical Education. Minimal renovations would be required to enhance the functionality and beautification of the outside grounds for basketball and a baseball practice field. We will install outside seating for students during the day and for other suitable purposes for other HUB events or activities.

(Attachment C – 2nd Floor proposed plans): The vacant rooms on this floor will be used for classrooms 4th - 8th grades. One room will be dedicated to the Arts, one for a Science Lab; a teacher lounge & office (which can also be used for and by other community agencies).

The basic framework of our community engagement plan is developed in three-fold: 1) inform/create awareness of HUB services; 2) build and maintain partnerships; and 3) promote community involvement. We will not only accomplish this through the talented individuals who will work with us, but the participation of other ideas that are essential for growth within the community.

1. To **inform or create awareness of HUB services**, will involve us utilizing the various marketing strategies outlined in the business plan. We will use large posters and a marquee on site to provide information to residents who pass by the Center. Yard signs will be used throughout the community. We will utilize mass communication methods such as bulk mailings to reach residents and businesses within a certain radius of the Center and also distribute mass emails through known sources already in the community. We will use every possible medium (printed and



WORD OF FAITH CHRISTIAN ACADEMY

PROPOSAL: RFP NO. 2021-027

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

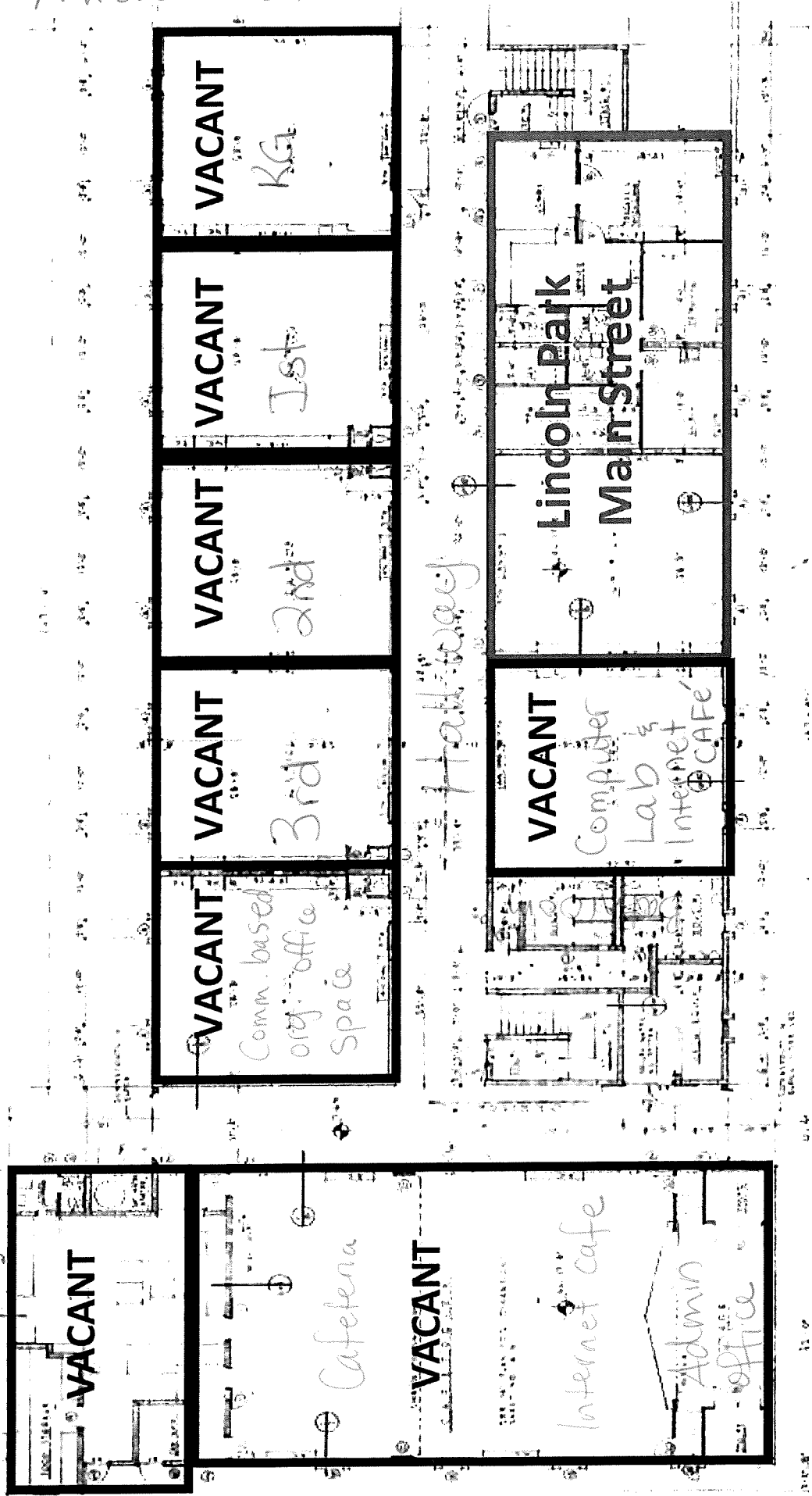
electronic) to create awareness, not limited to social media and word-of-mouth.

2. **Building and maintaining partnerships** will be essential in making the community HUB a success. Existing services and partnerships that are already provided by the Academy and established, put us at an advantage as we constantly meet new families who we either serve in our school during the academic year, or during our summer programs. Our summer programs have widened the opportunity for us to work with various individuals in the community who work as camp counselors, chaperones, or kitchen staff. Since our first camp, we have afforded St. Lucie County district teachers the opportunity to work in our summer camp and have found that the established relationships with kids outside the academy create a smoother transition for new families to our program. We know we have created an impact when our families bring other families and their friends to our programs.
3. To **promote community involvement** means that the residents value the services that are offered. Their involvement means if we are deficient in meeting a need, then we create a platform where other organizations, groups, or individuals can fill those needs with other programs not offered by the academy. Our plan is to constantly meet with various groups, non-profits, faith-based organizations through townhall meetings and other activities where we can recognize people's talents and utilize them to benefit and enhance the services we offer to the community.

Attachment B

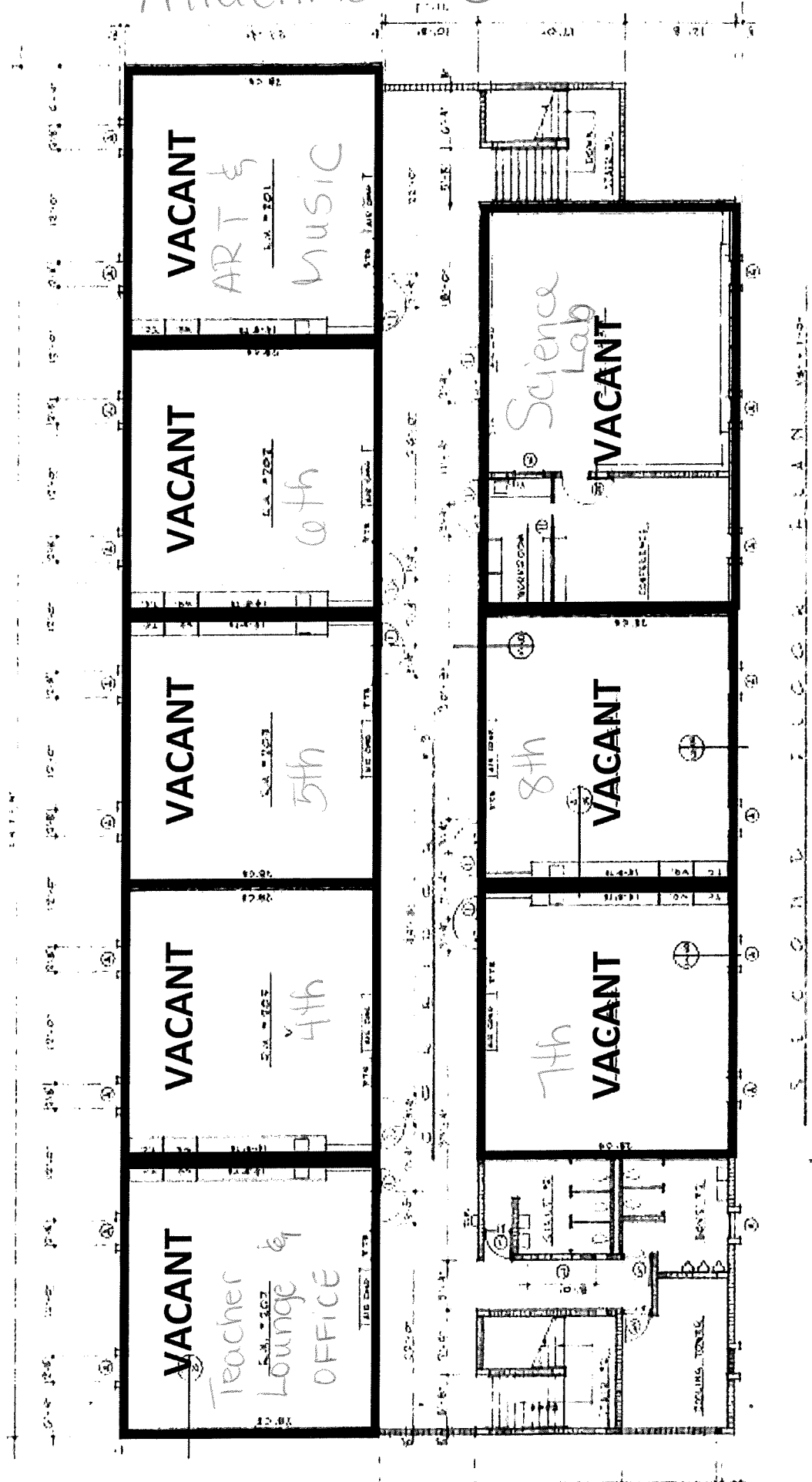
First Floor

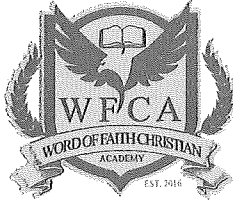
Kitchen



Attachment C

2nd Floor

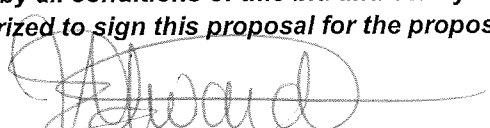




WORD OF FAITH CHRISTIAN ACADEMY
PROPOSAL: RFP NO. 2021-027
MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

VI. Additional Data

We feel that our plans to provide access to technology and create programs to engage the community as well as preserve the legacy of the Lincoln Park community align with the goals of the FPRA and have been provided in this proposal. The original use of the Means Court property was a place of learning and a central point in the Lincoln Park community to help build strong families through the enrichment of the community's youth. It is our hope to preserve the legacy established and build and advance on that foundation into the future with technology and exposure to recreation and the arts. We have plans to provide a quality private school learning experience with fair entry targeting students in Lincoln Park and surrounding communities, eliminate the enrollment lottery system and capitalizing on the Florida tax scholarships so that the families in our community have the same opportunities regardless of ability to pay. We believe that WFCA's plans to reestablish the Means Court Center building as a thriving Community Hub have been clearly presented and meet the goals identified by FPRA.

<p>DELIVER TO: City of Fort Pierce 100 North U.S. #1 Fort Pierce, FL 34950</p> <p>MAIL TO: City of Fort Pierce Procurement Dept. P.O. Box 1480 Fort Pierce, FL 34954-1480</p>	<p>REQUEST FOR PROPOSALS</p> <p>and</p> <p>PROPOSER ACKNOWLEDGMENT</p>
<p>Bid Writer: Gelencia Carter, 772-467-3748</p>	<p>RFP No: 2021-027</p>
<p>Mandatory Pre-Bid Conference Date: 10:00AM, MONDAY, MAY 20, 2021</p>	<p>RFP Title: PROPERTY LEASE – MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB</p>
<p>Mandatory Pre-Bid Location: CITY HALL, 100 NORTH U.S. HIGHWAY 1 CITY COMMISSION CHAMBERS, ROOM 101, FIRST FLOOR FORT PIERCE, FL 34950</p>	<p>RFP Opening Location: City of Ft. Pierce Procurement Dept. 100 North U.S. #1, 1st Floor Ft. Pierce, Florida 34950</p>
<p>RFP Due Date & Time: 3:00 PM, MONDAY, JUNE 7, 2021</p>	<p>If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact this department as soon as possible.</p>
<p>Proposer Name: Word of Faith Christian Academy</p> <p>Mailing Address: 907 North 13th Street Fort Pierce, FL 34950</p>	<p><i>I hereby certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this proposal for the proposer.</i></p> <p>X  Authorized Signature (Manual)</p>
<p>City, State, Zip Code:</p>	<p>Typed or Printed Name: Natalee Edwards</p>
<p>Type of Entity (Circle One): Corporation Partnership Proprietorship</p>	<p>Title: Board President</p>
<p>Incorporated in the State of: Florida Year: 2014</p>	<p>Delivery in _____ days, ARO</p>
<p>Phone Number: 772-245-3105 ext. 2</p>	<p>Payment Terms: Net 30 Days</p>
<p>Fax Number: 772-905-4031</p>	<p>FEIN or SS Number: 47-1615057</p>
<p>E-Mail Address: info@wfcacademy.org</p>	<p>Local Business: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N MWBE: <input type="checkbox"/> Y <input type="checkbox"/> N</p>
<p>Bid Security is attached, when required, in the amount of \$ _____</p> <p style="text-align: center;">F.O.B. DESTINATION</p>	<p>If returning as a "No Bid" state reason:</p>
<p>THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR BID</p>	



DECLARATION OF INTEREST

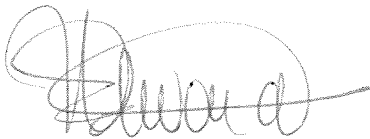
Each respondent shall execute a Declaration of Interest in substantially the following form:

The undersigned, as Respondent, declares that the only persons interested in this Statement of Qualifications submitted in response to this Request for Proposals are named herein, that no other person or entity has any interest in this Statement of Qualifications or any Proposal which may arise out of the Statement, that this Statement of Qualifications is submitted without connection or arrangement with any other person and that this Statement of Qualifications is true and correct and is in every respect fair, in good faith, and without collusion or fraud.

The Respondent further declares that he/she/it has complied in every respect with all of the instructions to respondents, that he/she/it has read the Request for Qualifications and any addenda [which addenda shall be listed in the declaration] which may be issued and that he/she/it has satisfied himself/herself fully with regard to all matters and conditions with respect to the Proposal.

Word of Faith Christian Academy, Inc.

Name of Firm, Individual or Corporation



Signature

Natalee Edwards

Signature

President

(Title)

(Title)

Signature

Signature

(Title)

(Title)



DRUG-FREE WORK PLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certified that

Word of Faith Christian Academy, Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employees community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Edward

Proposer's Signature

6/7/2021

Date

The Northside Bat & Ball Little League, Inc.
1306 Avenue M
Fort Pierce, Florida 34950
ID# 03-09-17-06

June 19, 2021

S. Dean Mosely
President
(772) 626-3166

Calvin Dixon
Vice President
(772)216-9227

Tonja Tory
*Secretary &
Information Officer*
(772) 359-5365

Diana D. Josue
Treasure
(772)332-2343

Arnold Gaines
Coaches Coordinator
(772)214-2512

Andrew Byrd
Umpire-in-Chief
(772)332-3472

Matthew Spivey
Coordinator
(772)626-3680

Quincy Barr
Player Agent
(813)833-0284

Harry Williams
Safety Officer
(772)284-8974

Amanda Bloomfield
Fundraiser
(772)475-3822

Laura Lovett-Estima
Concession Manager
(772)332-8229

City of Fort Pierce
Attn: Fort Pierce Redevelopment Agency
100 North US Highway 1
Fort Pierce, FL 34950

To Whom It Concerns:

**RE: Letter of Support for Word of Faith Christian Academy for RFP
2021-027**

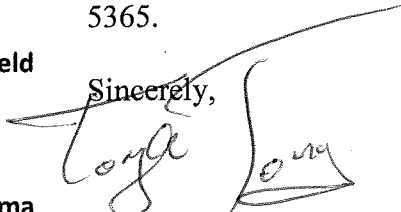
We are issuing this Letter of Support for Word of Faith Christian Academy for the bid for occupancy of the Means Court Center to facilitate a Multi-Service Community Hub. As a long standing non-profit organization in the Lincoln Park community, we see the challenges that our community faces and are in support of this project to create collaboration amongst local organizations.

Northside Bat and Ball has worked closely with Word of Faith Christian Academy to encourage participation in both organizations. As we have sponsored our own league kids to their summer programs and recommended families to enroll in the academy in the past. We continue to throw our support behind the school to further their mission to see kids off the streets and provide a safe environment for them to thrive.

We have seen the work that Natalee and her team have done with helping families of struggling students during the school year and also offer an enrichment summer program almost free of cost to more families here in our community. We need fresh vision and vigilant individuals who will stand by what they say and this is why we support this organization for this project.

Feel free to contact me directly if you have any further questions, 772-359-5365.

Sincerely,



Tonja Tory
Secretary, The Northside Bat and Ball Little League, Inc.



CHERELL A. MURPHY-JONES
1314 EAST LAS OLAS BLVD., #8
FORT LAUDERDALE, FL 33301
TELEPHONE: (954) 745-0799

CMJONES@LUXURYLAWGROUP.COM
WWW.LUXURYLAWGROUP.COM

June 21, 2021

City of Fort Pierce
100 North US Hwy #1
Fort Pierce, FL 34950
Attn: Fort Pierce Redevelopment Agency

Re: Word of Faith Christian Academy

To Whom It May Concern:

Kindly allow this correspondence to serve as a formal notification of Luxury Law Group's continued support of Word of Faith Christian Academy who has now been in existence since 2018 and continues to relentlessly strive to expand its programs and offerings to the Lincoln Park/Fort Pierce community.

During these perilous times, the American youths are more vulnerable to incidents and violent occurrences. The Lincoln Park/Fort Pierce area has a seemingly growing population and the programs and essential services offered by the Word of Faith Christian Academy have proven to be a reliant beacon of outside resources that responds to the void lacking in the community. Any enhancement to their ability to respond to the critical needs of the Lincoln Park/Fort Pierce Youths would benefit the community on a whole.

Luxury Law Group is in full support of the bid proposal application submitted by the Word of Faith Christian Academy for the acquisition of The Means Court Center Multi-Service Community Hub. Should you have any questions regarding the foregoing, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Cherell", with a long horizontal line extending to the right.

Cherell Murphy-Jones
Executive Coordinator



UBAR REALTY INC

Taking you from where you are to where you want to be

June 18, 2021

City of Fort Pierce
Attn: Fort Pierce Redevelopment Agency
100 North US #1
Fort Pierce, FL 34950

Dear Sir or Madam:

RE: Means Court Center Multi-Service Community HUB – Letter of Support

It is my pleasure to write a letter in support of the Means Court Center Multi-Service Community Hub proposal being submitted to the Fort Pierce Redevelopment Agency by **Word of Faith Christian Academy**.

Word of Faith Christian Academy has our full support in donations and technical devices to assist the children in the Lincoln Park Community. From the inception of its operations in the Lincoln Park community in 2018, Word of Faith has made a significant impact on the families within their influence in much of the programs and special events that they have hosted. As I have closely worked with Ms. Edwards, I can attest to the passion and fire she has within her to see positive growth in this community, especially in the academic arena for the kids she meets and the relationships that have been established with the families.

In conclusion, I fully support Ms. Edwards and the Word of Faith Christian Academy team in their bid proposal to occupy this new property where more students and families can be served and local organizations can collaborate their efforts to revitalize this community.

Sincerely,

Uvanne Rose
Owner, Ubar Realty & Property Management



CITY OF FORT PIERCE PROPOSER'S CHECKLIST

This checklist is provided to assist each Proposer in the preparation of their proposal response. Included in this checklist are important requirements, which is the responsibility of each Proposer to submit with their response in order to make their response fully compliant. This checklist is only a guideline~ it is the responsibility of each Proposer to read and comply with the Request for Proposal in its entirety.

Check "Yes" or "No" to each of the following:

YES

NO

Is Request for Proposal cover page (page 1) completed, signed and attached?

All prices have been reviewed for mathematical accuracy, all price corrections initialed, and all price extensions and totals thoroughly checked.

Include proof of proper licensing as stated in proposal documents.
(NOT APPLICABLE).

Include proof of proper insurance and if we are selected, agree to meet the City's insurance requirements, as stated in proposal documents
(NOT APPLICABLE).

Proposal envelope is marked accordingly.

Did you include the correct number of the complete proposal packages included (one original and one electronic copy (PDF) on a USB Flash Drive)?

Is each Addendum (when issued) signed and included?

PLEASE SIGN AND RETURN WITH PROPOSAL

Proposer's Signature

6/7/2021

Date

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <i>Word of Faith Christian Academy, Inc.</i>		
	2. Business name/disregarded entity name, if different from above		
	3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
	<input checked="" type="checkbox"/> Other (see instructions) ▶ <i>Not-for Profit 501(c)(3)</i>		
	5. Address (number, street, and apt. or suite no.) See instructions. <i>907 North 13th Street</i>		Requester's name and address (optional)
6. City, state, and ZIP code <i>Fort Pierce, FL 34950</i>			
7. List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
47	- 1615057

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>[Handwritten Signature]</i>	Date ▶ <i>6/7/2021</i>
------------------	---	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of Identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

April 30, 2021

CITY FORT PIERCE



MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 1

The purpose of this addendum is to provide potential respondents clarification of the proposal specifications:

- ❖ Please disregard item number 5, Site Visitations, on page 9 of the document. Site Visitations will take place on May 20, 2021 following the scheduled Pre-Proposal Conference.
- ❖ For your review, please find attached the Sample Insurance Requirements. The awarded respondent will be required to comply with these Insurance Requirements.
- ❖ Please disregard the Evaluation Criteria as stated on page 14 of the proposal document. The evaluation criteria shall include, but not limited to the following: (the criteria points, not to exceed 100 points):
 1. Proposal Overview (This criterion will focus on how well the proposal addresses the items listed in the Statement of Work on page 11 of RFP 2021-027): **30**
 2. Professional Qualifications & Past Performance Qualifications: **10**
 3. Experience: **10**
 4. Business Plan: **15**
 5. Community Engagement Plan demonstrating how the proposer will interact with the community at large to include collaboration with nonprofit, civic, fraternal, community, and faith-based organizations: **20**
 6. Meets or exceeds the goals of the FPRA: **15**

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: *Natalee Edwards*
Manual

Signature: Natalee Edwards
Typed or Printed

Company Name: Word of Faith Christian Academy, Inc.

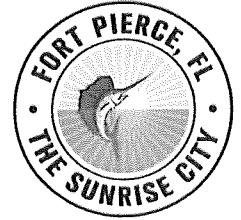
Address: 907 North 13th Street
Fort Pierce, FL 34950

Date: 6/7/2021

Attachment: Sample Insurance Requirements

June 4, 2021

CITY FORT PIERCE



MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 2

The purpose of this addendum is to provide potential respondents clarification of the proposal specifications and to extend the proposal due date.

Clarification of Specifications

To assist interested proposer with preparing a thorough response, an outline for formatting your proposal has been provided, see attached.

Proposal Copies

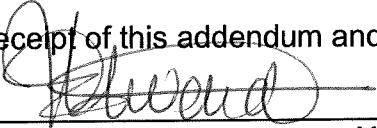
Please disregard the number of requested copies stated on page 10 and in the proposal document. Proposers shall submit one (1) original and one digital copy on an USB Flash Drive.

Proposal Due Date

The original proposal due, 3:00PM, June 7, 2021, has been extended to **3:00PM, June 22, 2021**.

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: 
Manual

Signature: Natalee Edwards
Typed or Printed

Company Name: Word of Faith Christian Academy, Inc.

Address: 907 North 13th Street
Fort Pierce, FL 34950

Date: 6/21/21

Attachment: Proposal Format and Presentation, outline

June 15, 2021

CITY FORT PIERCE

MEANS COURT CENTER MULTI-SERVICE COMMUNITY HUB

RFP NO. 2021-027

ADDENDUM NO. 3



The purpose of this addendum is to provide potential respondents clarification of the proposal specifications. Please disregard the Reference Check Form, see pg 19, of the Proposal Document and include three (3) letters of support. The three (3) letters of support should be placed under the **Additional Data** section of your proposal.

All other conditions of this bid remain the same.

Please acknowledge receipt of this addendum and include it with your submittal.

Signature: *[Handwritten Signature]*
Manual

Signature: Natalee Edwards
Typed or Printed

Company Name: Word of Faith Christian Academy, Inc.

Address: 907 N. 13th Street
Fort Pierce, FL 34950

Date: 6/21/21

State of Florida



Department of State

I certify from the records of this office that WORD OF FAITH CHRISTIAN ACADEMY, INCORPORATED is a corporation organized under the laws of the State of Florida, filed on August 5, 2014.

The document number of this corporation is N14000007392.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on May 8, 2017 and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Twelfth day of June, 2018



CR2EO22 (1-11)

Handwritten initials, possibly "WV", in black ink.

Handwritten signature of Ken Detzner in black ink.

Ken Detzner
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER BSV, Inc DBA Pride Insurance Agency 4261 North State Road 7 Lauderdale Lakes FL 33319		CONTACT NAME: Jennifer Lawrence PHONE (A/C, No, Ext): (954) 485-8333 FAX (A/C, No): (954) 485-1894 E-MAIL ADDRESS: jl@prideinsurance.com	
INSURED WORD OF FAITH CHRISTIAN ACADEMY INC 907 N 13 ST FORT PIERCE FL 34950		INSURER(S) AFFORDING COVERAGE INSURER A: HUDSON SPECIALTY INS CO/FIRESTONE INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			HBD10042685	02/05/2020	02/05/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 SCHOOLS - private -elementary,kindergarten

CERTIFICATE HOLDER ST SOUTHEAST, LLC c/o GULFSTREAM CAPITAL LOAN SERVICING, LLC 26719 Pleasant Park Road, Suite 200 Conifer CO 80433	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.